

*Episcopal Diocese
of
Washington*



*Journal and Directory
2021*

SUPPLEMENT: CONSTITUTION AND CANONS

DIRECTORY OF THE DIOCESE OF WASHINGTON
AND JOURNAL OF THE ONE HUNDRED TWENTY-SIXTH
ANNUAL MEETING OF THE CONVENTION
OF THE DIOCESE OF WASHINGTON

JANUARY 30, 2021
HELD AT THE CATHEDRAL CHURCH
OF SAINT PETER AND SAINT PAUL
WASHINGTON, DC

SPECIAL MEETING OF THE CONVENTION
ON THE PROPOSED CANON 54
ON DIOCESAN STEWARDSHIP AND PARISH VIABILITY

APRIL 17, 2021
HELD AT THE CATHEDRAL CHURCH
OF SAINT PETER AND SAINT PAUL
WASHINGTON, DC

KEITH ROACHFORD
SECRETARY OF THE CONVENTION

CHERYL DAVES WILBURN
ASSISTANT SECRETARY OF THE CONVENTION

KIMBERLY A. VAUGHN
EDITOR

*PUBLISHED BY THE CONVENTION
OF THE PROTESTANT EPISCOPAL CHURCH
OF THE DIOCESE OF WASHINGTON 2021*

The entire 2021 Journal & Directory and the Supplement of the
Constitution and Canons can be found online at <http://www.edow.org>

IN MEMORIAM

Almighty God, we remember this day before you your faithful servants, and we pray that, having opened to them the gates of larger life, you will receive them more and more into your joyful service; that they may win, with you and your servants everywhere, the eternal victory; through Jesus Christ our Lord. Amen

THE REV. DR. BARBARA T. DUNCAN

January 4, 1942 — December 26, 2020

THE REV. MARIANN C. BABNIS

August 8, 1957 — January 8, 2021

THE REV. CANON DALTON D. DOWNS

January 28, 1936 — January 15, 2021

THE REV. RICHARD E. DOWNING

July 27, 1944 — February 10, 2021

THE REV. BEVERLY K. WEATHERLY

August 29, 1950 — May 28, 2021

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PART I: DIRECTORIES

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E-mail addresses are the first initial and the last name @edow.org; e.g. jdoe@edow.org
 exceptions are noted in the listings below.

BISHOP'S OFFICE

The Rt. Rev. Mariann Edgar Budde, Bishop of Washington
 (mebudde@edow.org) (202) 537-6550
 The Rt. Rev. Chilton Knudsen, Assisting Bishop (202) 537-6528
 Amanda Anderson, Executive Assistant to the Bishops (202) 537-6543

SENIOR STAFF

The Rev. Canon Andrew W. Walter,
 Canon to the Ordinary, COO (202) 537-6530
 The Rev. Canon Michele Hagans,
 Canon for Ministry Initiatives (202) 537-6544

DIOCESAN STAFF

Kelly Cooper, Financial Analyst (202) 537-6539
 Allen Fitzpatrick, Executive Assistant to the Canons. (202) 537-6535
 The Rev. Jenifer C. Gamber, Director for the School
 for Christian Faith & Leadership. (202) 537-6546
 The Rev. Yoimel González Hernández, Dean for the Diocesan Latino
 Deacons School (escueladiaconos@edow.org) (202) 221-7578
 Kathleen Hall,
 Director of Human Resources and Administration (202) 537-6522
 The Rev. Dr. Anne-Marie Jeffery, Canon
 for Congregational Vitality (301) 461-0037
 Araceli Ma, Latino Ministry Assistant (240) 883-2080
 Hazel Monae, Missioner for Equity & Justice. (202) 537-6560
 The Rev. Dr. Robert T. Phillips, Canon for Leadership Development
 and Congregational Care (202) 537-6531
 Mildred J. Reyes, Missioner Latino/Hispanic
 Ministry & Diocesan Initiatives. (202) 537-6524
 Rev. Emily Snowden, Program Coordinator (269) 967-2513
 Keely Thrall, Communications Manager (202) 537-5713
 Peter Turner, Director of IT (202) 537-6540
 Kimberly A. Vaughn, Data Management Associate. (202) 537-6526
 The Ven. L. Sue Von Rautenkranz, Archdeacon and Diocesan Liturgist
 (archdeacon@edow.org) (202) 537-6541

INQUIRIES REGARDING CLERICAL DISCIPLINE (INTAKE OFFICERS)

The Rev. Jeffrey B. MacKnight (301) 655-5990

Ana-Mita Betancourt (*anamitabetancourt@gmail.com*) (202) 286-3165

CONVENTION OFFICERS, COMMITTEES, COMMISSIONS, AND BOARDS

OFFICERS OF THE CONVENTION

President: The Rt. Rev. Mariann Edgar Budde, Bishop of Washington

Chancellor: John Van de Weert

Secretary: Keith Roachford

Assistant Secretary: Ms. Cheryl Daves Wilburn

Treasurer of the Convention: Jonathan Nicholas

EX OFFICIO MEMBERS OF THE CONVENTION

WITH VOTE:

Chair of the Finance Committee: Stephen Gibson

President of the Episcopal Church Women: Elsie E. Kirton

WITHOUT VOTE:

Historiographer: Susan Stonesifer

Lay Members of Standing Committee: (see committee list)

Lay Members of the Committee on the Constitution and Canons: (see committee list)

Lay Members of Diocesan Council: (see committee list)

Chairs of Diocesan Council and Convention Committees: (see committee list)

Lay Deputies to the General Convention: (see committee list)

STANDING COMMITTEE

Standing Committee serves as a council of advice to the bishop; approves various stages for people in the process toward ordination; considers requests from parishes to sell or encumber property; in the absence of a bishop, serves as ecclesiastical authority. Members are elected by the Diocesan Convention. (see Article 10 and Canon 7).

TERMS TO EXPIRE AT 2022 CONVENTION:

The Rev. Canon John Harmon

Anne LeVeque

The Rev. Beth O'Callaghan

Anton Vanterpool

TERMS TO EXPIRE AT 2023 CONVENTION:

The Rev. Dr. Maria Kane

Erika Gilmore

The Rev. Dr. Sheila McJilton

Kay Pierson

DEPUTIES TO GENERAL CONVENTION

The Diocese elects four clergy and four lay deputies to represent the Diocese at the General Convention every three years as members of the House of Deputies. They are elected at the Diocesan Convention that takes place in the year preceding the General Convention. (Listed in order of election, Terms expire January 31, 2023.)

The Rev. Glenna J. Huber, Chair	Iman Green Syler
The Rev. David C. Wacaster	Gerry Perez
The Rev. Betsy C. Carmody	Michele Glidden
The Rev. Gregory C. Syler	Nathan Brown

ALTERNATE DEPUTIES TO GENERAL CONVENTION

The Diocese elects four clergy and four lay alternate deputies to represent the Diocese at the General Convention every three years to serve as alternate members of the House of Deputies. They are elected at the Diocesan Convention that takes place in the year of the General Convention. (Listed in order of election, Terms expire January 31, 2023.)

The Rev. Yoimel González Hernández	Matthew Taylor
The Rev. Susan C. Fritz	Dr. Enid LaGesse
The Rev. Linda Calkins	Anton Vanterpool
The Rev. Emily A. Lloyd	Jason Crighton

DELEGATES TO TRIENNIAL MEETING OF EPISCOPAL CHURCH WOMEN

Mathy Downing	Elsie Kirton
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ALTERNATE DELEGATES TO TRIENNIAL MEETING OF EPISCOPAL CHURCH WOMEN

Paula E. Singleton	Carol Tyrance-Graves
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DEPUTIES TO PROVINCIAL SYNOD

One clergy and two lay Provincial Deputies are elected to represent the Diocese at meetings of Province III. (Listed in order of election)

The Rev. David C. Wacaster	Dr. Enid LaGesse
	Gerry Perez

ALTERNATE DEPUTIES TO PROVINCIAL SYNOD

Alternate Deputies are elected to represent the Diocese at meetings of Province III. They are elected at the Diocesan Convention in the year preceding the General Convention, at the same time as the Deputies — one clergy and two lay with the next highest votes after the Deputies. (see Canon 19) (Listed in order of election)

The Rev. Glenna J. Huber	Iman Green Syler
The Rev. Betsy C. Carmody	Michele Glidden
The Rev. Gregory C. Syler	Nathan Brown

DIOCESAN COUNCIL

The Diocesan Council is the governing board of the Diocese. Members serve a 3-year term, renewable once. Each region elects 1 clergy and 1 lay member, and the Bishop appoints 3 members. Also the officers of Convention serve ex officio. (see Canon 27)

PRESIDENT

The Bishop: The Rt. Rev. Mariann Edgar Budde

EX OFFICIO WITH VOTE

President of the Episcopal Church Women: Elsie Kirton

EX OFFICIO W/O VOTE

The Chancellor: John van de Weert

The Treasurer of the Convention: Jonathan Nicholas

Secretary of the Convention: Keith Roachford

The Chair of the Finance Committee: Stephen Gibson

The Canon to the Ordinary: The Rev. Canon Andrew W. Walter

MEMBERS ELECTED BY REGIONS:

MN Region: The Rev. Javier García O'Campo (2024)
Gordon Donnelly (2023)

MC Region: The Rev. James S. Isaacs (2023)
Kathy Staudt (2022)

MS Region: The Rev. Sari Ateek (2022)
Ms. Linda Bailey (2024)

DN Region: The Rev. Kristen Hawley (2023)
Paul Brewster (2024)

DC Region: The Rev. Richard Wall (2022)
Matthew Taylor (2023)

DS Region: The Rev. William Stafford-Whittaker (2024)
Emma Tucker (2022)

PN Region: The Rev. Timothy Johnson (2022)
Ian Hutson (2023)

SM Region: The Rev. Chris Jubinski (2024)
JoAnn Appold (2022)

MEMBERS APPOINTED BY THE BISHOP:

The Rev. Kate Heichler (2024)

Vincent Napoleon (2022)

The Rev. Ricardo Sheppard (2023)

AUDIT COMMITTEE

The Audit Committee's primary duties and responsibilities are to: (1) Serve as an independent and objective party to monitor the financial reporting procedures and processes of the Diocese, financial control systems and to monitor and encourage compliance with established policies and best business practices in general; (2) Engage, review and evaluate the audit efforts of external auditors and review and evaluate Diocesan staff having responsibility for financial management; and (3) Provide and encourage open communication on financial matters among the external auditors, members of Diocesan staff, the Finance Committee of Diocesan Council and Diocesan Council. Members are appointed by the Bishop and Diocesan Council.

Charles Lundelius, Chair
Margaret Blaine
Jim Jones

Paula E. Singleton
Patrick J. Summers

COMMITTEE ON THE CONSTITUTION AND CANONS

This committee considers and carries out requests requiring changes to the Constitution or Canons of the Diocese, and other related matters. Members are appointed at each annual meeting of the Convention, with four clergy members, and four lay members who are attorneys. (see Canon 42)

Anthony Coe, Chair
The Rev. Sarah Duggin
The Rev. Carol Cole Flanagan
The Rev. Noreen Seiler-Dubay

Lee Davis
Elizabeth Lee
David Schnorrenberg

Ex Officio: John Van de Weert, Jr.

Ex Officio: Keith Roachford

Consultant: Barbara Miles

DISCIPLINARY BOARD

The Disciplinary Board carries out Title IV functions — the clerical discipline canons of the Episcopal Church. The committee has five clergy and four lay members appointed by the Bishop with the consent of the Convention. The term length is three years. (see Canon 66)

The Rev. Carol Cole Flanagan, Pres
The Rev. Vincent P. Harris
The Rev. Susan Thon
The Rev. Luis Leon
The Rev. Sarah Odderstol

Paul Barkett
Kemah Camara
Martha Jenkins
Dr. Kathy Staudt

FINANCE COMMITTEE

The Finance Committee is responsible for preparing and monitoring the administration of the annual operating budget. It makes recommendations to the Bishop and Standing Committee concerning requests for sales or encumbrances of real property of parishes and separate congregations. Appointments are made by the Bishop and Diocesan Council. (see canon 28)

Stephen Gibson, Chair (2023)
Joseph Alcock (2022)
Jo Appold (2023)
Jenny Bradley (2022)
Jordan Rippy (2022)
Allison Hinds (2024)

J.B. Meek (2024)
Kathleen Staudt (2024)
Patrick Summers (2023)
David Williams (2022)
Penelope Winder (2023)

Ex Officio: The Rt. Rev. Mariann Edgar Budde

Jonathan Nicholas

Staff: The Rev. Canon Michele Hagans

The Rev. Canon Andrew Walter

Kathleen Hall

Kelly Cooper

INVESTMENT COMMITTEE

The Investment Committee was established in order to provide professional supervision of the investment funds belonging to parishes, separate congregations, missions, and the Diocese which are invested in the Diocesan Investment Fund. Appointments are made by the Bishop and Diocesan Council. (see Canon 29)

Ellen Fishwick Martin, Chair
Bob Bremner
Kate Carr
Terence W. Collins
Jeremiah J. deMichaelis

Paul Gambal
Nicholas Haffenreffer
Anthony Gould
Wardell Townsend
Gay Truscott

COMMISSION ON MINISTRY

This committee is mandated by both the Canons of the General Convention (Title III, Canon 2) and by our own Diocesan Canons (Canon 41). This committee supervises the ministry of the baptized, both lay and ordained, and are appointed with the consent of Convention.

The Rev. Sarah Odderstol, Chair (2022)
The Rev. Patricia Alexander (2023)
The Rev. Joan Crittenden (2022)
The Rev. Debbie Kirk (2023)
The Rev. Terri Murphy (2023)
The Rev. Jim Quigley (2024)

The Rev. Yolanda Rolle (2024)
Dora Currea (2022)
Dr. Paul Crego (2022)
Aileen Moodie (2024)
Michael Sherman (2023)

Staff: The Rev. Dr. Robert Phillips

RESOLUTIONS COMMITTEE

The Resolutions Committee receives, considers and evaluates proposed resolutions for the annual meeting of the Convention. The members are appointed annually at each annual meeting of the Convention, and consist of not less than two clergy and two lay. (See Canon 43 and Rules of Order)

The Rev. Provost Jan Naylor Cope
The Rev. Dr. Kurt Gerhard
The Rev. Cameron Soulis

Dr. Linda Freeman
Erika Gilmore
Marny Helfrich

Ex Officio: Keith Roachford
Staff: The Rev. Canon Andrew Walter

PROGRAM COMMITTEES

CONGREGATIONAL GROWTH GRANTS COMMITTEE

The Congregational Growth Grants Committee was established for the purpose of overseeing the grants program intended to fund initiatives that foster congregational growth through collaborative models of ministry. Diocesan Council will review applications based on recommendations from the committee. Members consist of 4 to 5 Diocesan Council members; and 2 to 3 non-council members, who are appointed by the Bishop.

The Rev. Linda Kaufman, Chair
The Rev. William Stafford-Whittaker
Paul Brewster
Leza Boodie

Charles Day
Patricia Dorn
Franklin Lemus
Maureen Shea

Staff: Mildred J. Reyes

FINANCIAL RESOURCES COMMITTEE

The Financial Resources Committee was initially appointed as a Commission for an initial two-year term through Diocesan Convention in January 2019. The Committee is charged with the design and implementation of plans to strengthen the financial capacity and ministry of congregations in the Diocese of Washington.

Kenn Allen, Co-Chair
Rosi Sweeney, Co-Chair
The Rev. Henry McQueen
The Rev. Michele Morgan
Linda Baily
Melanie Folstad

John Gardner
James Jones
Lisa Kirchenbauer
Rick McCumber
Vincent Napoleon

Ex Officio: The Rt. Rev. Mariann Edgar Budde
Staff: The Ven. L. Sue Von Rautenkranz

HOLY LAND COMMITTEE

This Committee was formed to respond to the challenges faced by the Diocese of Jerusalem, focusing on education, health care and advocacy. The relationship is originally defined as lasting 3 years. Appointed by the Bishop and Council.

Tom Johnson, Chair	Patty Johnson
The Rev. Anne Derse	Judy Kane
The Rev. Nancy Hildebrand	Ann Loikow
Vicky Bocock	Anne Lynn
Marina Buhler-Miko	Kathryn Pharr
James Cobey	Amelie Porter
Steve France	Grace Said
Tracy Dieter	Lisa Sams
Karen Getman	Maureen Shea
Tom Getman	John Van Wagoner
Dana Grubb	Greg Wood
Peter Hildebrand	Lynn Wood
Lois Herrmann	

Ex officio: The Rt. Rev. Suheil Dawani

COMMITTEE ON HUMAN RESOURCES

This committee was created by Bishop and Council in 2005 to examine and monitor human resource issues concerning clergy and lay employees in the Diocese of Washington, and when appropriate, recommend changes in procedures, human resources policies or insurance plans to the Diocesan Council, and where appropriate, be responsible for holding hearings around the Diocese or otherwise communicating changes in benefits or procedures. Appointments are made by the Bishop and Council.

The Rev. Maria Kane, Chair	Paul Barkett
The Rev. Tim Johnson	Mildred Millien
	Rashena Thomas

Staff: Kathleen Hall

HUNGER FUND COMMITTEE

The Diocesan Hunger Fund Committee was established in 1984 for the purpose of providing grants to programs that feed those faced with hunger and malnutrition in the Diocese of Washington. Appointments are made by the Bishop and Council.

S. Lee Mericle, Chair	William MacKaye
The Rev. Eric W. Shoemaker	Keith Powell
Susan Dolan	Patrice Rohde
Janis Evans	Joyce Walker
Mildred Hamman	

RACE AND SOCIAL JUSTICE COMMITTEE

The purpose of the Race and Social Justice Committee is, in God's name, to assist members of this diocese to live into their baptismal covenant to "respect the dignity of all persons" by breaking down barriers that keep God's people from being who God calls them to be. The committee provides advocacy and oversight for training and education on race and social justice concerns, in our parishes, communities, the nation and the world. Appointments to the Race and Social Justice Committee are made by the Episcopal Bishop of Washington.

The Rev. David Wacaster, Co-Chair
Enid LaGesse, Co-Chair
The Rev. Dr. Gayle Fisher-Stewart
The Rev. Dr. Carol Flett
The Rev. Sarabeth Goodwin

The Rev Javier Garcia-Ocampo
The Rev. Richard Weinberg
Michelle Dibblee
Susan Laing

DIOCESAN RETREAT COMMITTEE

The Diocesan Retreat Committee (formerly the Diocesan Retreat Association) was created in 1967 by Bishop Paul Moore for the purpose of sponsoring, organizing, coordinating or conducting retreats for members and clergy of all congregations in the Diocese of Washington. Appointments are by the Bishop and Diocesan Council.

Clifford Wooldridge, Chair
The Rev. Lesley Krauland
Marta Brenden
The Hon. Cynthia G. Efird

Arabella Littlepage
Isaiah Poole
Damien Tomkins
Jason West

SOUTHERN AFRICA COMMITTEE

The Southern Africa Committee was created by resolution at the 2004 Convention (following a year of study in 2003 as a task force) to coordinate the partnership between the Diocese of Washington and the Church of the Province of Southern Africa in responding to the challenges of theological education, HIV/AIDS, women's issues, advocacy, with US government decision making entities, economic and social justice, racial reconciliation, and liturgy and music. Appointments are made by the Bishop and Diocesan Council.

P. Abbott McCartney, Chair
The Rev. Elizabeth Hague
The Hon. Cynthia G. Efird
Alicia Cordelle
Ian Glenday

Kathaleen Hempstone
Barbara Manard
Mary McCarthy
Juanita White

ST. MARY'S SCHOLARSHIP COMMITTEE

This fund provides scholarships to minority students in residing in St. Mary's County in support of their college expenses.

The Rev. John A. Ball

The Rev. Christopher I. Wilkins

Leonard Brown

C. Regina Bowman-Goldring

Karen Lowry

Elfreda Mathis

Zerita Shade

Janice Walthour

REGIONAL ASSEMBLIES

In accordance with Section 2306 of the Canons of the Diocese of Washington added by action of the Annual Convention of the Diocese on January 27, 2018, the Annual Meetings of the Regional Assemblies during 2021 will be replaced by Online Pre-Convention Forums.

NORTH MONTGOMERY COUNTY (MN)

WITHIN MONTGOMERY COUNTY:

Ascension Parish	St. Bartholomew's Parish	St. Nicholas' Parish
St. Anne's Parish	St. John's Church (Olney)	St. Peter's Parish
St. Barnabas' Church of the Deaf	St. Luke's Church (Brighton)	

CENTRAL MONTGOMERY COUNTY (MC)

WITHIN MONTGOMERY COUNTY:

Christ Church Parish (Kensington)	Prince George's Parish (Christ Church, Rockville)	Transfiguration Parish
Church of Our Saviour	St. James' Parish	Trinity Parish (St. Luke's)
Good Shepherd Parish	St. Mark's Parish	Wheaton Parish
Potomac Parish (St. Francis)		

SOUTH MONTGOMERY COUNTY (MS)

WITHIN MONTGOMERY COUNTY:

Chevy Chase Parish (All Saints')	Redeemer Parish	Sligo Parish (Ascension)
Norwood Parish (St. John's)	Silver Spring Parish (Grace Church)	St. Dunstan's Parish

NORTH DISTRICT OF COLUMBIA (DN)

WITHIN THE DISTRICT OF COLUMBIA:

All Souls' Parish	Paul's)	St. Columba's Parish
Cathedral Church of St. Peter and St. Paul	St. Alban's Parish	St. David's Parish
Rock Creek Parish (St.	St. Andrew's Parish (Holy Comforter)	St. Patrick's Parish
		Trinity Parish

CENTRAL DISTRICT OF COLUMBIA (DC)

WITHIN THE DISTRICT OF COLUMBIA:

Ascension and St. Agnes Parish	Georgetown Parish (St. John's)	St. Luke's Parish
Brookland Parish (Our Saviour)	Grace Parish	St. Margaret's Parish
Christ Church Parish (Georgetown)	Howard University Chaplaincy	St. Mary's Parish
Epiphany Parish	St. George's Parish	St. Paul's Parish (K Street)
	St. John's Parish (Lafayette Square)	St. Stephen and the Incarnation Parish
		St. Thomas' Parish

SOUTH DISTRICT OF COLUMBIA (DS)

WITHIN THE DISTRICT OF COLUMBIA:

Calvary Church	Parish of the Atonement	St. Timothy's Parish
Congress Heights Parish (Holy Communion)	St Augustine's Parish	Washington Parish (Christ Church)
Parish of St. Monica and St. James	St. Philip the Evangelist Parish	

NORTH PRINCE GEORGE'S COUNTY (PN)

WITHIN PRINCE GEORGE'S COUNTY, MD:

Adelphi Parish (St. Michael and All Angels)	St. Andrew's Parish	St. Philip's Parish
Epiphany Parish	St. Christopher's Parish	University of Maryland Chaplaincy
Glenn Dale Parish (St. George's)	St. John's. Parish (Mount Rainier)	Zion Parish (St. John's)
	St. Matthew's Parish	

SOUTHERN MARYLAND (SM)

WITHIN PRINCE GEORGE'S COUNTY, MD:

King George's Parish (St. John's, Broad Creek)	Trinity Church	Clinton Parish (Christ Church)
St. Paul's Parish (Baden)	St. Thomas' Parish	Baden Parish (St. Philip's)
Queen Anne Parish (St. Barnabas', Leeland)	St. Barnabas' Parish (Temple Hills)	

WITHIN CHARLES COUNTY, MD:

Durham Parish (Christ Church)	William and Mary Parish (Christ Church, Wayside)	St. James' Parish (Indian Head)
Port Tobacco Parish (Christ Church)	Trinity Parish (Newport & Hughesville)	Piney Parish (St. Paul's)

WITHIN ST. MARY'S COUNTY, MD:

All Faith Parish	St. Mary's Parish	Resurrection Parish
King and Queen Parish	All Saints' Parish	(Ascension & St. George's)
St. Andrew's Parish		

LIST OF CLERGY CANONICALLY RESIDENT IN THE DIOCESE OF WASHINGTON

(IN ORDER OF CANONICAL RESIDENCE BY RECEPTION OR ORDINATION AS DEACON)

BISHOPS

NAME	DATE	RECEIVED OR ORDAINED
John Bryson Chane <i>(Consecrated, June 1, 2002)</i>	06/01/2002	R. San Diego
Mariann Edgar Budde <i>(Consecrated November 12, 2012)</i>	11/12/2012	R. Minnesota

PRIESTS

NAME	DATE	RECEIVED OR ORDAINED
Samuel Van Culin, Jr.	06/22/1958	R. Hawaii
Tilden H. Edwards, III	06/16/1962	Ordained
H. Vance Johnson, Jr.	06/15/1963	R. Western Michigan
Charles Jaekle	09/01/1964	R. Texas
John F. Evans	05/15/1965	R. Virginia
Harrison H. Owen	08/31/1965	R. Maryland
August W. Peters, Jr.	08/31/1965	R. Maryland
J. William Flanders, Jr.	04/06/1966	R. New Hampshire
Lawrence R. Harris, Jr.	10/15/1966	R. Maryland
James D. Anderson	09/01/1967	R. Virginia
Robert Gillespie, Jr.	03/26/1968	R. Pennsylvania
Joel Jay Rogge	06/29/1968	Ordained
Harry Harper	12/01/1968	R. Atlanta
Jo C. Tartt, Jr.	05/01/1970	R. Alabama
John Denham	01/01/1971	R. Maryland
J. Carleton Hayden	08/15/1971	R. Qu'Appelle, Canada
Jacques Hadler, Jr.	06/17/1972	Ordained
Paul Rose	06/17/1972	Ordained
Alison Palmer	06/09/1974	Ordained
James R. Anderson	06/22/1974	Ordained
Betty Powell	06/22/1974	Ordained
Frederick Quinn	06/22/1974	Ordained
D. Thomas Andrews	10/23/1974	R. New Jersey
Jerome Moriyama	06/08/1975	Ordained
Kenneth E. Truelove	09/04/1975	R. Pennsylvania
Carole Anne Crumley	06/26/1976	Ordained
Samuel E. Pinzon	07/01/1976	R. Colombia
James C. Holmes	09/01/1978	R. Massachusetts
Stephen T. Arpee	01/31/1979	R. Chicago
Richard G.P. Kukowski	08/15/1979	R. Newark
Stephen R. Davenport, III	02/29/1980	R. Kentucky
Robert M. Catchings	07/15/1980	R. New York

William Clarkson, IV	06/29/1981	R. Dallas
William Hague	10/23/1981	R. California
William P. Billow, Jr.	01/22/1982	R. Chicago
Lucy Hogan	03/01/1982	R. Minnesota
R. Robert Stephenson	07/21/1982	R. Louisiana
Phillip C. Cato	09/01/1982	R. Newark
Stephen H. Hayward	10/20/1982	R. Missouri
Anne D. Monahan	06/01/1983	R. Virginia
Barbara D. Henry	06/02/1983	Ordained
A. Katherine Grieb	06/11/1983	Ordained
Karen Johnson	08/15/1983	R. Virginia
Francis H. Wade	09/01/1983	R. West Virginia
Susan M. Flanders	06/08/1985	Ordained
W. Pegram Johnson, III	11/18/1985	R. Virginia
Perry Michael Smith	12/01/1985	R. Chicago
D.H. Kortright Davis	11/24/1986	R. Barbados
Margaret McNaughton	01/12/1987	R. Massachusetts
Bruce W.B. Jenneker	01/20/1987	R. Natal
J. Carlyle Gill	10/29/1987	R. Los Angeles
William Shand, III	12/11/1987	R. Maryland
Norma Lee Blackwell	02/01/1988	R. Virginia
Louise Lusignan	06/11/1988	Ordained
Paul Abernathy	09/06/1988	R. South Carolina
Rona R. Harding	09/07/1988	R. Minnesota
John D. Stonesifer	01/01/1989	R. Easton
Vincent P. Harris	01/31/1989	R. Atlanta
Beth M. Echols	06/10/1989	Ordained
Diane C. Fitzgerald Clark	08/09/1989	R. Rhode Island
John S. McDuffie	12/01/1989	R. Ohio
Nancy Early	03/20/1990	R. Massachusetts
Molly McCarty	03/30/1990	R. San Diego
Elizabeth Carl	06/09/1990	Ordained
Noreen Seiler-Dubay	06/09/1990	Ordained
Claudia Tielking	06/09/1990	Ordained
E. Kent Booth	01/09/1991	R. Newark
A. Guy Fouts	04/01/1991	R. Southern Ohio
Bill Lewis	06/15/1991	Ordained
Joseph Lund	06/15/1991	Ordained
Joseph Clark	06/30/1991	R. Connecticut
William D. Underhill	08/01/1991	R. Massachusetts
Carolyn S. Lundelius	10/15/1991	R. Dallas
Stuart A. Kenworthy	10/24/1991	R. New York
Samuel C. Walker	12/15/1991	R. North Carolina
Daniel Darko	03/04/1992	R. Newark
John T. Talbott	09/01/1992	R. Tennessee
John A. Ball	10/05/1992	R. Southwestern Virginia

F. Bradley Peyton, IV	11/15/1992	R. Virginia
Joan Beilstein	06/12/1993	Ordained
William S. Wagon	06/12/1993	Ordained
Robert Harrison, Jr.	06/29/1993	R. North Carolina
Joseph W. Trigg	08/01/1993	R. Virginia
Jeffrey B. MacKnight	11/09/1993	R. Newark
Thomas Clay	04/12/1994	R. Virginia
Susan Thon	05/11/1994	R. Maryland
Earl A. Neil	05/23/1994	R. California
Elizabeth A. Hague	06/11/1994	Ordained
Kenneth W. Howard	07/11/1994	R. Southern Virginia
Randolph C. Charles	08/01/1994	R. Southern Virginia
Luis Leon	09/19/1994	R. Delaware
Susan Astarita	10/24/1994	R. San Diego
Enrique R. Brown	04/26/1995	R. New York
James M. Donald	09/01/1995	R. West Virginia
Albert Ziobro	06/15/1996	Ordained
Amy C. Yount	10/10/1996	R. Maryland
W. Larry Donathan	06/01/1997	R. Pennsylvania
Susan N. Blue	11/30/1997	R. New Jersey
Frank Harron, II	01/04/1999	R. Pennsylvania
Ted Karpf	01/07/1999	R. Dallas
Travers C. Koerner	01/20/1999	R. New York
Virginia Brown-Nolan	04/01/1999	R. Michigan
Emily Guthrie	06/12/1999	Ordained
Cynthia O. Baskin	08/16/1999	R. Southern Virginia
Marc Lawrence Britt	09/01/1999	R. Ohio
Mitzi Noble	09/27/1999	R. Connecticut
Elly Sparks Brown	10/11/1999	R. Ohio
Christopher Halliday	03/01/2000	R. Dublin and Glendalough
Donna H. Brown	06/02/2000	R. Ohio
Douglas A.G. Greenaway	06/10/2000	Ordained
Martha Bonwitt	10/04/2000	R. New York
Nancy J. Noall	10/04/2000	R. Virginia
John T.W. Harmon	10/09/2000	R. Southern Virginia
Stephanie J. Nagley	11/14/2000	R. San Diego
Peter Antoci	06/09/2001	Ordained
Linda Calkins	06/09/2001	Ordained
Constance Jenson	06/09/2001	Ordained
Theodore W. Johnson	09/27/2001	R. Virginia
Kathleen Price	10/04/2001	R. Southern Virginia
Barbara Allen	03/26/2002	R. Pennsylvania
Ann Moczydlowski	07/09/2002	R. Central Pennsylvania
Kathleen Corbett-Welch	11/19/2002	R. Maryland
Carol Cole Flanagan	04/21/2003	R. Ohio
Nan Peete	04/21/2003	R. Southern Ohio

Peter Jackson	06/01/2003	R. London
Preston Hannibal	09/13/2003	R. Massachusetts
Paula Clark	06/12/2004	Ordained
David Wacaster	06/12/2004	Ordained
Robyn Franklin-Vaughn	09/09/2004	R. Massachusetts
Nancy Lee Jose	10/18/2004	R. Southern Virginia
John M. Graham	10/25/2004	R. Chicago
Prince Decker	01/03/2005	R. Freetown, Sierra Leone
Clinton C. Esonu	01/03/2005	R. Mbaise, Nigeria
John L. Peterson	03/22/2005	R. Western Michigan
Rosemarie L. Duncan	06/11/2005	Ordained
Anne Bathurst Gilson	06/11/2005	Ordained
Sarabeth Goodwin	06/11/2005	Ordained
Olivia Hilton	06/11/2005	Ordained
Brooks Hundley	06/11/2005	Ordained
H. Jocelyn Irving	09/14/2005	R. Newark
Linda M. Kaufman	09/20/2005	R. Virginia
Frank G. Dunn	10/13/2005	R. Southwestern Virginia
Allan B. Johnson-Taylor	10/13/2005	R. Pennsylvania
Kelly Brown Douglas	01/07/2006	R. Southern Ohio
Mpho A. Tutu van Furth	06/08/2006	R. Western Massachusetts
Deirdre Anne Eckian	06/10/2006	Ordained
Caron Gwynn	06/10/2006	Ordained
Connie Reinhardt	08/15/2006	R. Massachusetts
Deirdre E. Sandoe	11/01/2006	R. Central Florida
Martin L. Smith	03/28/2007	R. Massachusetts
Jan Naylor Cope	06/09/2007	Ordained
Virginia Gerbasi	06/09/2007	Ordained
Michele Hagans	06/09/2007	Ordained
Nancy Hildebrand	06/09/2007	Ordained
EmilyBlair Stribling	06/09/2007	Ordained
Carol Flett	07/01/2007	R. Massachusetts
Nancy C. James	07/01/2007	R. Virginia
Gregory Charles Syler	07/15/2007	R. Chicago
Sheila McJilton	09/10/2007	R. Easton
Randy Wilkinson	10/12/2007	R. Olympia
Beth Humphrey	11/13/2007	R. Alabama
Martha Wallace	01/08/2008	R. Michigan
Vidal Rivas	01/19/2008	R. Archdiocese of Washington (Roman Catholic Church)
Paul F.M. Zahl	01/31/2008	R. Pittsburgh
Meg Ingalls	03/31/2008	R. Central Florida
Leslie St. Louis	09/29/2008	R. Rochester
Kenneth Brown	10/07/2008	R. Ohio
Cassandra Burton	10/30/2008	R. Virginia
Charles C. Amuzie	02/25/2009	R. Georgia

Sarah Duggin	06/13/2009	Ordained
Shell T. Kimble	06/13/2009	Ordained
Timothy Malone	06/13/2009	Ordained
Christopher Wilkins	06/13/2009	Ordained
Rondesia Jarrett-Schell	06/15/2009	R. Spokane
Carol Jablonski	06/30/2009	R. North Carolina
Peter Jarrett-Schell	10/27/2009	R. California
John E. Lawrence	02/02/2010	R. Rhode Island
Sarah Shirley	03/23/2010	R. Central Gulf Coast
Martha Clark	04/05/2010	R. North Carolina
Kurt Gerhard	04/11/2010	R. Texas
Jessica Hitchcock	05/10/2010	R. Atlanta
Betsy C. Carmody	06/05/2010	Ordained
Sari N. Ateek	10/25/2010	R. Los Angeles
Laura McFarland Edwards	12/21/2010	R. Maine
Andrea Brooke Martin	04/11/2011	R. Connecticut
John Daniels	06/04/2011	Ordained
Jane Milliken Hague	06/04/2011	Ordained
Marian T. Humphrey	06/04/2011	Ordained
Andrew Walter	06/28/2011	R. Connecticut
William Doggett	11/07/2011	R. California
Edward Kelaher	04/02/2012	R. South Carolina
Charles Hoffacker	05/15/2012	R. Eastern Michigan
Melanie Mullen	06/02/2012	Ordained
Shawn O. Strout	06/02/2012	Ordained
Stephen Arbogast	09/24/2012	R. Massachusetts
Jim Quigley	11/09/2012	R. Louisiana
David B. Wolf	12/10/2012	R. Newark
Kristen Hawley	01/26/2013	Ordained
Timothy A. Johnson	01/26/2013	Ordained
Lisa Zaina	01/26/2013	Ordained
Shivaun Wilkinson	03/18/2013	R. San Diego
Patricia Phaneuf Alexander	06/11/2013	R. New York
Sarah Motley	06/17/2013	R. Northern California
Juan Pastor Reyes	06/27/2013	Ordained
Isaac Bonney	07/01/2013	R. Pennsylvania
James S. Isaacs	11/01/2013	R. Maryland
Vikki Clayton	12/07/2013	Ordained
Sally Slater	12/07/2013	Ordained
Cameron Soulis	12/07/2013	Ordained
S. Kent Marcoux	05/12/2014	R. Maryland
Melana Nelson-Amaker	09/15/2014	R. Virginia
Maria Kane	11/03/2014	R. North Carolina
Debbie Kirk	11/08/2014	Ordained
Amanda Akes-Cardwell	12/01/2014	R. New York
C.B. Cricket Park	01/28/2015	R. Southern Ohio

Gayle Fisher-Stewart	02/28/2015	Ordained
Francisco Valle	02/28/2015	R. Archdiocese of Washington (Roman Catholic Church)
Joseph Constant	03/13/2015	R. Massachusetts
Robert Phillips	06/03/2015	Ordained
William Stafford-Whittaker	06/03/2015	R. London
Elizabeth Bagioni	06/15/2015	R. Connecticut
Richard Wall	07/17/2015	R. Central Pennsylvania
Eva K. Cavaleri	09/02/2015	R. Minnesota
Ledlie I. Laughlin	09/10/2015	R. Pennsylvania
Chris Jubinski	10/23/2015	R. Easton
Louis Wheeler	11/01/2015	R. Maryland
Tricia Lyons	11/21/2015	Ordained
Mary Miller Flowers	11/21/2015	Ordained
Emily A. Griffin	04/14/2016	R. Virginia
Henry McQueen	05/19/2016	R. Southern Virginia
Randy Hollerith	08/29/2016	R. Virginia
Tim Cole	09/08/2016	R. General Synod of the Scottish Episcopal Church
Sam Leite	10/05/2016	R. California
Kate Heichler	10/19/2016	R. Connecticut
Mark Michael	10/25/2016	R. Albany
Marcella Gillis	11/12/2016	Ordained
Serena Sides	11/12/2016	Ordained
Richard Weinberg	11/12/2016	Ordained
Geoffrey Hoare	12/05/2016	R. Atlanta
Michele Morgan	12/05/2016	R. Minnesota
Amy Molina-Moore	12/19/2016	R. Delaware
Jadon Hartsuff	01/03/2017	R. Colorado
Sarah D. Odderstol	01/13/2017	R. Chicago
Meredith Heffner	01/17/2017	R. Virginia
Andy Barnett	01/24/2017	R. Los Angeles
Robin Taylor	03/01/2017	R. Hawaii
Catharine Gibson	05/01/2017	R. Virginia
Beth O'Callaghan	05/22/2017	R. Long Island
Glenna Huber	06/01/2017	R. Maryland
Kristen Pitts	06/04/2017	R. Upper South Carolina
Dominique Peridans	07/05/2017	R. Maryland
Chuck Wynder	07/26/2017	R. Massachusetts
Dana Corsello	10/13/2017	R. California
Diana Gustafson	11/18/2017	Ordained
Marilyn Jenkins	11/18/2017	Ordained
Emily Lloyd	11/22/2017	R. New York
Yolanda Rolle	12/01/2017	R. Massachusetts
Wesley Williams, Jr.	01/01/2018	R. the Virgin Islands
Sarah Lamming	03/01/2018	R. Maryland

Leslie Chadwick	09/21/2018	R. Virginia
Hershey Mallette Stephens	11/06/2018	R. North Carolina
Jenifer Gamber	11/17/2018	Ordained
Yoimel Gonzalez Hernandez	11/17/2018	Ordained
Rachelle Sam	11/17/2018	Ordained
Elena Thompson	12/06/2018	R. Georgia
Christian Lehrner	01/02/2019	R. California
Tim Kennedy	06/15/2019	Ordained
Todd Thomas	06/15/2019	Ordained
Rob Fisher	06/18/2019	R. El Camino Real
Lisa Barrowclough	06/25/2019	R. Georgia
Javier Garcia-Ocampo	07/02/2019	R. Diocesis de Mexico
Ricardo Sheppard	09/01/2019	R. New Jersey
Jon Musser	09/09/2019	R. Arkansas
Patrick Keyser	09/19/2019	R. Virginia
L. Scott Lipscomb	11/15/2019	R. Maryland
Savannah Ponder	11/16/2019	Ordained
Matthew Kozlowski	01/23/2020	R. South Florida
Joshua Daniel	03/23/2020	R. Arkansas
Ed Thornley	07/01/2020	R. Fort Worth
Lisa Saunders Ahuja	08/10/2020	R. Texas
John Kellogg	09/21/2020	R. Louisiana
Lucretia Mann	09/24/2020	R. El Camino Real
Patricia Catalano	10/02/2020	R. El Camino Real
Catherine Ballinger	12/05/2020	Ordained
Hope Christensen	12/05/2020	Ordained
Doug Kirby	12/05/2020	Ordained
Andrew Kryzak	02/23/2021	R. Rhode Island
Christopher Worthley	05/10/2021	R. Los Angeles

DEACONS

NAME	DATE	RECEIVED OR ORDAINED
Helen C. Trainor	03/06/2006	R. Southeast Florida
Harriette Sturges	08/18/2009	R. North Carolina
Eric W. Shoemaker	04/14/2011	R. Southeast Florida
John Tyler Jones	09/22/2012	Ordained
Terri Murphy	09/22/2012	Ordained
Susan K. Walker	09/22/2012	Ordained
L. Sue von Rautenkranz	10/11/2012	R. Fond du Lac
Kimberly Hudson	06/05/2017	R. North Carolina
Harvey Bale, Jr.	09/30/2017	Ordained
Cynthia Hill Dopp	09/30/2017	Ordained
David Griswold	09/30/2017	Ordained
Mary McCue	09/30/2017	Ordained
Julie Petersmeyer	09/30/2017	Ordained

PART I: DIRECTORIES

Sandra Bramble	09/22/2018	Ordained
Enid Cole	09/22/2018	Ordained
Joan Crittenden	09/22/2018	Ordained
Anne Derse	09/22/2018	Ordained
Elizabeth Dixon	09/22/2018	Ordained
Martha Eldredge	09/22/2018	Ordained
Susan Fritz	09/22/2018	Ordained
Janice Hicks	09/22/2018	Ordained
Lesley Krauland	09/22/2018	Ordained
Kathryn McMahon	09/22/2018	Ordained
Steve Seely	09/22/2018	Ordained
Eugene Wright	09/22/2018	Ordained
Antonio Baxter	11/14/2020	Ordained
Ethan Bishop-Henchman	11/14/2020	Ordained
Michael Cahall	11/14/2020	Ordained
Adrienne Clamp	11/14/2020	Ordained
Sally Lermont	11/14/2020	Ordained
Linda Mahler	11/14/2020	Ordained
Ebele Onuigbo	11/14/2020	Ordained
Mary Sebold	11/14/2020	Ordained
Sara Thorne	11/14/2020	Ordained

Clerical Directories will now be published on our website only. You may find them at <https://www.edow.org>.

INDEX OF PARISHES, SEPARATE CONGREGATIONS, MISSIONS, CATHEDRAL, AND CHAPELS OF THE DIOCESE

I. BY REGION

NOTE: LISTINGS ARE IN ORDER IN WHICH THEY BECAME PARISHES

REGION	PARISH #	PARISH NAME
MN	161	St. Barnabas' Church of the Deaf (<i>St. Barnabas' Church of the Deaf (an Organized Mission)</i>), Gaithersburg
MN	202	St. Peter's (<i>St. Peter's Parish</i>), Poolesville
MN	203	St. Bartholomew's (<i>St. Bartholomew's Parish</i>), Laytonsville
MN	204	St. John's, Olney (<i>St. John's Church (Separate Congregation)</i>), Olney
MN	206	St. Luke's, Brighton (<i>St. Luke's Church (Separate Congregation)</i>), Brookeville
MN	217	Ascension, Gaithersburg (<i>Ascension Parish</i>), Gaithersburg
MN	222	St. Anne's (<i>St. Anne's Church (Separate Congregation)</i>), Damascus
MN	223	St. Nicholas' Parish (<i>St. Nicholas' Parish</i>), Germantown
MC	201	Christ Church, Rockville (<i>Prince George's Parish</i>), Rockville
MC	209	Christ Church, Kensington (<i>Christ Church Parish</i>), Kensington
MC	212	St. Mary Magdalene (<i>Wheaton Parish</i>), Silver Spring
MC	213	Our Saviour, Hillandale (<i>Church of Our Saviour (Separate Congregation)</i>), Silver Spring
MC	214	St. Luke's, Trinity Parish (<i>Trinity Parish</i>), Bethesda
MC	215	St. Francis (<i>Potomac Parish</i>), Potomac
MC	216	Good Shepherd (<i>Good Shepherd Parish</i>), Silver Spring
MC	219	Transfiguration (<i>Transfiguration Parish</i>), Silver Spring
MC	220	St. Mark's, Fairland (<i>St. Mark's Parish</i>), Silver Spring

REGION	PARISH #	PARISH NAME
MC	221	St. James', Potomac (<i>St. James' Parish</i>), Potomac
MS	205	Grace Church, Silver Spring (<i>Silver Spring Parish</i>), Silver Spring
MS	207	St. John's, Norwood Parish (<i>Norwood Parish</i>), Chevy Chase
MS	208	All Saints', Chevy Chase (<i>Chevy Chase Parish</i>), Chevy Chase
MS	210	Ascension, Sligo Parish (<i>Sligo Parish</i>), Silver Spring
MS	211	St. Dunstan's (<i>St. Dunstan's Parish</i>), Bethesda
MS	218	Redeemer (<i>Redeemer Parish</i>), Bethesda
DN	101	Washington National Cathedral (<i>The Cathedral Church of St. Peter and St. Paul</i>), Washington
DN	109	St. Alban's (<i>St. Alban's Parish</i>), Washington
DN	110	St. Paul's, Rock Creek (<i>Rock Creek Parish</i>), Washington
DN	111	Holy Comforter (<i>St. Andrew's Parish</i>), Washington
DN	120	Trinity, DC (<i>Trinity Parish</i>), Washington
DN	124	All Souls' (<i>All Souls' Parish</i>), Washington
DN	125	St. Columba's (<i>St. Columba's Parish</i>), Washington
DN	128	St. Patrick's (<i>St. Patrick's Parish</i>), Washington
DN	129	St. David's (<i>St. David's Parish</i>), Washington
DC	103	St. John's, Georgetown (<i>Georgetown Parish</i>), Washington
DC	104	St. John's, Lafayette Square (<i>St. John's Parish</i>), Washington
DC	105	Christ Church, Georgetown (<i>Christ Church Parish</i>), Washington
DC	106	Epiphany, DC (<i>Epiphany Parish</i>), Washington

REGION	PARISH #	PARISH NAME
DC	107	Ascension and St. Agnes (<i>Ascension and St. Agnes Parish</i>), Washington
DC	112	Grace Church, Georgetown (<i>Grace Parish</i>), Washington
DC	113	St. Paul's, K Street (<i>St. Paul's Parish</i>), Washington
DC	114	St. Stephen & the Incarnation (<i>St. Stephen and the Incarnation Parish</i>), Washington
DC	118	St. Luke's, DC (<i>St. Luke's Parish</i>), Washington
DC	119	St. Thomas', DC (<i>St. Thomas' Parish</i>), Washington
DC	121	Our Saviour, Brookland (<i>Brookland Parish</i>), Washington
DC	122	St. Margaret's (<i>St. Margaret's Parish</i>), Washington
DC	126	St. Mary's (<i>St. Mary's Parish</i>), Washington
DC	130	St. George's, DC (<i>St. George's Parish</i>), Washington
DC	171	Howard University Chaplaincy (<i>Howard University Chaplaincy</i>), Washington
DS	102	Christ Church, Washington (<i>Washington Parish</i>), Washington
DS	108	St. Augustine's (<i>St. Augustine's Parish</i>), Washington
DS	116	St. Mark's, DC (<i>St. Mark's Parish</i>), Washington
DS	117	St. Monica's and St. James' (<i>Parish of St. Monica and St. James</i>), Washington
DS	123	Holy Communion (<i>Congress Heights Parish</i>), Washington
DS	127	Calvary Church (<i>Calvary Church (Separate Congregation)</i>), Washington
DS	131	St. Timothy's (<i>St. Timothy's Parish</i>), Washington
DS	132	Atonement (<i>Parish of the Atonement</i>), Washington
DS	134	St. Philip the Evangelist (<i>St. Philip the Evangelist Parish</i>), Washington
PN	305	St. John's, Zion Parish (<i>Zion Parish</i>), Beltsville

REGION	PARISH #	PARISH NAME
PN	308	St. Philip's, Laurel (<i>St. Philip's Parish</i>), <i>Laurel</i>
PN	310	St. Matthew's (<i>St. Matthew's Parish</i>), <i>Hyattsville</i>
PN	311	Epiphany, Forestville (<i>Epiphany Parish</i>), <i>District Heights</i>
PN	314	St. John's, Mt. Rainier (<i>St. John's Parish</i>), <i>Mount Rainier</i>
PN	315	St. Andrew's, College Park (<i>St. Andrew's Parish</i>), <i>College Park</i>
PN	316	St. Michael & All Angels (<i>Adelphi Parish</i>), <i>Hyattsville</i>
PN	320	St. Christopher's (<i>St. Christopher's Parish</i>), <i>New Carrollton</i>
PN	321	St. George's, Glenn Dale (<i>Glenn Dale Parish</i>), <i>Glenn Dale</i>
PN	371	University of Maryland Chaplaincy (<i>University of Maryland Mission</i>), <i>College Park</i>
SM	301	St. John's, Broad Creek (<i>King George's Parish</i>), <i>Fort Washington</i>
SM	302	St. Paul's, Baden (<i>St. Paul's Parish</i>), <i>Brandywine</i>
SM	302A	St. Mary's Chapel (<i>St. Paul's Parish</i>), <i>Aquasco</i>
SM	303	St. Barnabas', Leeland (<i>Queen Anne Parish</i>), <i>Upper Marlboro</i>
SM	304	Trinity, Upper Marlboro (<i>Trinity Church (Separate Congregation)</i>), <i>Upper Marlboro</i>
SM	306A	St. John's Chapel (<i>St. John's Parish</i>), <i>Pomomkey</i>
SM	309	St. Thomas', P.G. County (<i>St. Thomas' Parish</i>), <i>Upper Marlboro</i>
SM	309A	Chapel of the Incarnation (<i>St. Thomas' Parish</i>), <i>Brandywine</i>
SM	317	St. Barnabas', Temple Hills (<i>St. Barnabas' Parish</i>), <i>Temple Hills</i>
SM	319	Christ Church, Clinton (<i>Clinton Parish</i>), <i>Clinton</i>
SM	323	St. Philip's, Baden (<i>Baden Parish</i>), <i>Brandywine</i>
SM	401	Christ Church, Durham (<i>Durham Parish</i>), <i>Nanjemoy</i>

REGION	PARISH #	PARISH NAME
SM	402	Christ Church, Port Tobacco (<i>Port Tobacco Parish</i>), La Plata
SM	403	Christ Church, Wayside (<i>William and Mary Parish</i>), Newburg
SM	404	Trinity Parish, Newport & Hughesville (<i>Trinity Parish</i>), Hughesville
SM	404A	Old Fields Chapel (<i>Trinity Parish</i>), Hughesville
SM	405	St. James', Indian Head (<i>St. James' Parish</i>), Indian Head
SM	406	St. Paul's, Piney (<i>Piney Parish</i>), Waldorf
SM	501	All Faith, Charlotte Hall (<i>All Faith Parish</i>), Charlotte Hall
SM	502	Christ Church, Chaptico (<i>King and Queen Parish</i>), Chaptico
SM	503	Ascension & St. George's Churches (<i>Resurrection Parish</i>)
SM	504	St. Andrew's, Leonardtown (<i>St. Andrew's Parish</i>), California
SM	505	Trinity, St. Mary's (<i>St. Mary's Parish</i>), Saint Mary's City
SM	505A	St. Mary's Chapel (<i>St. Mary's Parish</i>), Ridge
SM	506	All Saints', Oakley (<i>All Saints' Parish</i>), Avenue
	155	Addison Chapel (<i>closed</i>)
	151	Chapel of the Annunciation Washington
	153	Chapel of the Episcopal Center for Children Washington
	152	Epiphany Chapel (<i>closed</i>)
	154	Chapel of the Intercession Washington

II. ALPHABETICALLY BY LOCATION

(THE PARISH NAME IS INDICATED IN PARENTHESES IF IT IS NOT THE NAME OF THE CHURCH OR CHAPEL)

CITY/TOWN	REGION	PARISH #	PARISH NAME
Aquasco	SM	302A	St. Mary's Chapel (<i>St. Paul's Parish</i>) (<i>Baden</i>)
Avenue	SM	506	All Saints', Oakley (<i>All Saints' Parish</i>)
Beltsville	PN	305	St. John's, Zion Parish (<i>Zion Parish</i>)
Bethesda	MS	218	Redeemer (<i>Redeemer Parish</i>)
	MS	211	St. Dunstan's (<i>St. Dunstan's Parish</i>)
	MC	214	St. Luke's, Trinity Parish (<i>Trinity Parish</i>)
Brandywine	SM	309A	Incarnation, Chapel of the (<i>St. Thomas' Parish</i>) (<i>Croom</i>)
	SM	302	St. Paul's, Baden (<i>St. Paul's Parish</i>)
	SM	323	St. Philip's, Baden (<i>Baden Parish</i>)
Brookeville	MN	206	St. Luke's, Brighton (<i>St. Luke's Church</i> (<i>Separate Congregation</i>))
California	SM	504	St. Andrew's, Leonardtown (<i>St. Andrew's Parish</i>)
Chaptico	SM	502	Christ Church, Chaptico (<i>King and Queen Parish</i>)
Charlotte Hall	SM	501	All Faith, Charlotte Hall (<i>All Faith Parish</i>)
Chevy Chase	MS	208	All Saints', Chevy Chase (<i>Chevy Chase Parish</i>)
	MS	207	St. John's, Norwood Parish (<i>Norwood Parish</i>)
Clinton	SM	319	Christ Church, Clinton (<i>Clinton Parish</i>)
College Park	PN	315	St. Andrew's, College Park (<i>St. Andrew's Parish</i>)
	PN	371	University of Maryland Chaplaincy (<i>University of Maryland Mission</i>)
Damascus	MN	222	St. Anne's (<i>St. Anne's Church</i> (<i>Separate Congregation</i>))
District Heights	PN	311	Epiphany, Forestville (<i>Epiphany Parish</i>)
Fort Washington	SM	301	St. John's, Broad Creek (<i>King George's Parish</i>)
Gaithersburg	MN	217	Ascension, Gaithersburg (<i>Ascension Parish</i>)
	MN	161	St. Barnabas' Church of the Deaf (<i>St. Barnabas' Church of the Deaf</i> (<i>an Organized Mission</i>))
Germantown	MN	223	St. Nicholas' Parish (<i>St. Nicholas' Parish</i>)
Glenn Dale	PN	321	St. George's, Glenn Dale (<i>Glenn Dale Parish</i>)
Hughesville	SM	404A	Old Fields Chapel (<i>Trinity Parish</i>)
	SM	404	Trinity Parish, Newport & Hughesville (<i>Trinity Parish</i>)
Hyattsville	PN	310	St. Matthew's (<i>St. Matthew's Parish</i>)
	PN	316	St. Michael & All Angels (<i>Adelphi Parish</i>)
Indian Head	SM	405	St. James', Indian Head (<i>St. James' Parish</i>)
Kensington	MC	209	Christ Church, Kensington (<i>Christ Church Parish</i>)
La Plata	SM	402	Christ Church, Port Tobacco (<i>Port Tobacco Parish</i>)

CITY/TOWN	REGION	PARISH #	PARISH NAME
Laurel	PN	308	St. Philip's, Laurel (<i>St. Philip's Parish</i>)
Laytonsville	MN	203	St. Bartholomew's (<i>St. Bartholomew's Parish</i>)
Lexington Park	SM	507	Ascension & St. George's Churches (<i>Resurrection Parish</i>)
Mount Rainier	PN	314	St. John's, Mt. Rainier (<i>St. John's Parish</i>)
Nanjemoy	SM	401	Christ Church, Durham (<i>Durham Parish</i>)
New Carrollton	PN	320	St. Christopher's (<i>St. Christopher's Parish</i>)
Newburg	SM	403	Christ Church, Wayside (<i>William and Mary Parish</i>)
Olney	MN	204	St. John's, Olney (<i>St. John's Church (Separate Congregation)</i>)
Poolesville	MN	202	St. Peter's (<i>St. Peter's Parish</i>)
Potomac	MC	215	St. Francis (<i>Potomac Parish</i>)
	MC	221	St. James', Potomac (<i>St. James' Parish</i>)
Ridge	SM	505A	St. Mary's Chapel (<i>St. Mary's Parish</i>)
Rockville	MC	201	Christ Church, Rockville (<i>Prince George's Parish</i>)
Saint Mary's City	SM	505	Trinity, St. Mary's (<i>St. Mary's Parish</i>)
Silver Spring	MS	210	Ascension, Sligo Parish (<i>Sligo Parish</i>)
	MC	216	Good Shepherd (<i>Good Shepherd Parish</i>)
	MS	205	Grace Church, Silver Spring (<i>Silver Spring Parish</i>)
	MC	213	Our Saviour, Hillandale (<i>Church of Our Saviour (Separate Congregation)</i>)
	MC	220	St. Mark's, Fairland (<i>St. Mark's Parish</i>)
	MC	212	St. Mary Magdalene (<i>Wheaton Parish</i>)
	MC	219	Transfiguration (<i>Transfiguration Parish</i>)
	SM	317	St. Barnabas', Temple Hills (<i>St. Barnabas' Parish</i>)
Upper Marlboro	SM	303	St. Barnabas', Leeland (<i>Queen Anne Parish</i>)
	SM	309	St. Thomas', P.G. County (<i>St. Thomas' Parish</i>)
	SM	304	Trinity, Upper Marlboro (<i>Trinity Church (Separate Congregation)</i>)
Valley Lee	SM	503	Ascension & St. George's Churches (<i>Resurrection Parish</i>)
Waldorf	SM	406	St. Paul's, Piney (<i>Piney Parish</i>)
Washington	DN	124	All Souls' (<i>All Souls' Parish</i>)
		151	Annunciation, Chapel of the, Episcopal Church House
	DC	107	Ascension and St. Agnes (<i>Ascension and St. Agnes Parish</i>)
	DS	132	Atonement (<i>Parish of the Atonement</i>)
	DS	127	Calvary Church (<i>Calvary Church (Separate Congregation)</i>)

CITY/TOWN	REGION	PARISH #	PARISH NAME
Washington	DC	105	Christ Church, Georgetown (<i>Christ Church Parish</i>)
	DS	102	Christ Church, Washington (<i>Washington Parish</i>)
	DC	106	Epiphany, DC (<i>Epiphany Parish</i>)
		153	Episcopal Center for Children, Chapel of the
	DC	112	Grace Church, Georgetown (<i>Grace Parish</i>)
	DN	111	Holy Comforter (<i>St. Andrew's Parish</i>)
	DS	123	Holy Communion (<i>Congress Heights Parish</i>)
	DC	171	Howard University Chaplaincy (<i>Howard University Chaplaincy</i>)
		154	Intercession, Chapel of the, Washington Hospital Center
	DC	121	Our Saviour, Brookland (<i>Brookland Parish</i>)
	DN	109	St. Alban's (<i>St. Alban's Parish</i>)
	DS	108	St. Augustine's (<i>St. Augustine's Parish</i>)
	DN	125	St. Columba's (<i>St. Columba's Parish</i>)
	DN	129	St. David's (<i>St. David's Parish</i>)
	DC	130	St. George's, DC (<i>St. George's Parish</i>)
	DC	103	St. John's, Georgetown (<i>Georgetown Parish</i>)
	DC	104	St. John's, Lafayette Square (<i>St. John's Parish</i>)
	DC	118	St. Luke's, DC (<i>St. Luke's Parish</i>)
	DC	122	St. Margaret's (<i>St. Margaret's Parish</i>)
	DS	116	St. Mark's, DC (<i>St. Mark's Parish</i>)
	DC	126	St. Mary's (<i>St. Mary's Parish</i>)
	DS	117	St. Monica's and St. James' (<i>Parish of St. Monica and St. James</i>)
	DN	128	St. Patrick's (<i>St. Patrick's Parish</i>)
	DC	113	St. Paul's, K Street (<i>St. Paul's Parish</i>)
	DN	110	St. Paul's, Rock Creek (<i>Rock Creek Parish</i>)
	DS	134	St. Philip the Evangelist (<i>St. Philip the Evangelist Parish</i>)
	DC	114	St. Stephen & the Incarnation (<i>St. Stephen and the Incarnation Parish</i>)
	DC	119	St. Thomas', DC (<i>St. Thomas' Parish</i>)
	DS	131	St. Timothy's (<i>St. Timothy's Parish</i>)
	DN	120	Trinity, DC (<i>Trinity Parish</i>)
	DN	101	Washington National Cathedral (<i>The Cathedral Church of St. Peter and St. Paul</i>)

III: ALPHABETICAL BY NAME

The parish name is the legal name of the parish. The date after the parish name is the date they became parishes; the date after the church name is the date of the first structure on that spot. The date after clergy names is the date they obtained permanent employment in the parish. To contact lay representatives, please contact the parish.

A **LL FAITH, CHARLOTTE HALL** **PARISH #: 501, REGION: SM**
PARISH NAME: ALL FAITH PARISH (1692)
CHURCH NAME: ALL FAITH CHURCH (1675)

38885 New Market Turner Rd
Charlotte Hall, MD 20622

TEL: (301) 884-3773

FAX: (301) 884-5074

WEBSITE: allfaithchurch.com

Mailing Address:

PO Box 24

Charlotte Hall, MD 20622-0024

Rector (p-t): The Rev. Debbie Kirk (2020)

Senior Warden: Kathy Roland

Secretary: Christine Meindhart

Junior Warden: Keith Clifton

Treasurer: Jeanette Davis

A **LL SAINTS', CHEVY CHASE** **PARISH #: 208, REGION: MS**
PARISH NAME: CHEVY CHASE PARISH (1903)
CHURCH NAME: ALL SAINTS' CHURCH (1897)

3 Chevy Chase Cir

TEL: (301) 654-2488

Chevy Chase, MD 20815-3408

FAX: (301) 951-6465

WEBSITE: <http://www.allsantschurch.net>

Rector: The Rev. Edward Kelaher (2011)

Assistant: The Rev. Dr. William J. Buracker, II (Diocese of Central Florida)

Associate: The Rev. Matthew Kozlowski (2020)

Associate for Liturgy & Formation: The Rev. Brit Bjurstrom Frazier
(Diocese of Los Angeles)

Senior Warden: Cindy Wade

Secretary: Eric F Fedowitz

Junior Warden: Charles Fiegl

Treasurer: Tony D'Emidio

A **LL SAINTS', OAKLEY** **PARISH #: 506, REGION: SM**
PARISH NAME: ALL SAINTS' PARISH (1893)
CHURCH NAME: ALL SAINTS' CHURCH (1750)

22598 Oakley Rd
Avenue, MD 20609

TEL: (301) 769-2258
FAX: (301) 769-4288

WEBSITE: <http://allsaintsoakley.edow.org/index.html>

Mailing Address:

PO Box 307
Avenue, MD 20609-0307

Rector: *vacant*

Senior Warden: Bruce Blackistone
Junior Warden: Jack Pratt

Secretary: Kay Brownrigg
Treasurer: Nancy Zearfoss

A **LL SOULS'** **PARISH #: 124, REGION: DN**
PARISH NAME: ALL SOULS' PARISH (1913)
CHURCH NAME: ALL SOULS' MEMORIAL CHURCH (1911)

2300 Cathedral Ave NW
Washington, DC 20008-1505

TEL: (202) 232-4244

WEBSITE: <http://www.allsoulsdc.org>

Rector: *vacant*

Senior Warden: Dale A. Lewis
Junior Warden: Greg G. Lebel

Secretary: Heidi Rasciner
Treasurer: David M. Hollis

A **SCENSION & ST. GEORGE'S PARISH** **PARISH #: 503, REGION: SM**
PARISH NAME: RESURRECTION PARISH (2021)
[WILLIAM AND MARY PARISH (1692) AND PATUXENT PARISH (1968)]

CHURCH NAME: ASCENSION & ST. GEORGE'S CHURCHES

[ST. GEORGE'S CHURCH (1641) AND CHURCH OF THE ASCENSION (1954)]

44965 Blake Creek Rd
Valley Lee, MD 20692

TEL/FAX: (301) 994-0585

Mailing Address:

PO Box 30
Valley Lee, MD 20692-0030

21641 Great Mills Rd
Lexington Park, MD 20653-1239

TEL: (301) 863-8551

FAX: (301) 863-6487

WEBSITE: <http://www.stgeorgesvalleylee.org>

Rector: The Rev. Gregory C. Syler (2007)

Deacon: The Rev. Martha Eldredge

Senior Warden: Bob Ertter
Junior Warden: Karol Wolgemuth

Secretary: Tim Matthews
Treasurer: Jason Zonca

A **SCENSION AND ST. AGNES** **PARISH #: 107, REGION: DC**
PARISH NAME: ASCENSION (1845) AND ST. AGNES (1923) PARISH (1948)
CHURCH NAME: CHURCH OF THE ASCENSION AND ST. AGNES (1875)

1217 Massachusetts Ave NW
Washington, DC 20005-5301

TEL: (202) 347-8161

FAX: (202) 347-8036

WEBSITE: <http://www.asa-dc.org>

Rector: The Rev. Dominique F. Peridans (2017)

Deacon: The Rev. Mary McCue

Senior Warden: John Campbell

Secretary: Mark Cosenza

Junior Warden: Bethany Eber

Treasurer: Hamilton Cook

A **SCENSION, GAITHERSBURG** **PARISH #: 217, REGION: MN**
PARISH NAME: ASCENSION PARISH (1965)
CHURCH NAME: CHURCH OF THE ASCENSION (1880)

205 S Summit Ave
Gaithersburg, MD 20877-2315

TEL: (301) 948-0122

FAX: (301) 926-9012

WEBSITE: <http://www.ascensionmd.org>

Rector: The Rev. Javier García-Ocampo (2020)

Deacon: The Rev. Eugene Wright

Senior Warden: Zandinga Ogada

Secretary: Stephanie Mitchel

Junior Warden: Kristen Keating

Treasurer: Gary McLaughlin

A **SCENSION, SLIGO PARISH** **PARISH #: 210, REGION: MS**
PARISH NAME: SLIGO PARISH (1937)
CHURCH NAME: CHURCH OF THE ASCENSION (1920)

633 Sligo Ave
Silver Spring, MD 20910-4764

TEL: (301) 587-3272

FAX: (301) 587-4279

WEBSITE: <http://www.ascensionsilverspring.org>

Mailing Address:

634 Silver Spring Ave
Silver Spring, MD 20910-4657

Rector: The Rev. Dr. Joan Beilstein (2007)

Deacon: The Rev. Terri Murphy

Senior Warden: Jane Alperson

Secretary: Mary Fromyer

Junior Warden: Mr. Steve Fromyer

Treasurer: Leona Cosby

A **TONEMENT** **PARISH #: 132, REGION: DS**

PARISH NAME: PARISH OF THE ATONEMENT (1961)
CHURCH NAME: CHURCH OF THE ATONEMENT (1916)

5073 E Capitol St SE TEL: (202) 582-4200
 Washington, DC 20019-5327 FAX: (202) 582-4202

WEBSITE: <http://www.atonementepiscopalchurch.org>

Rector: The Rev. Ricardo Sheppard (2019)

Senior Warden: Dr. Paula Kent Boone Secretary: Jean Beck
 Junior Warden: David L. Warr Treasurer: Karen White Neal

C **ALVARY CHURCH** **PARISH #: 127, REGION: DS**

PARISH NAME: CALVARY CHURCH (SEPARATE CONGREGATION) (1941)
CHURCH NAME: CALVARY CHURCH (1902)

820 6th St NE TEL: (202) 546-8011
 Washington, DC 20002-4326 FAX: (202) 543-2698

WEBSITE: <http://www.calvarydc.net>

Mailing Address:
 509 I St NE
 Washington, DC 20002-4345

Rector: The Rev. Peter Jarrett-Schell (2012)

Senior Warden: Lloyd G. Anderson, Sr. Secretary: *vacant*
 Junior Warden: Michael Sherman Treasurer: Michael Moore

C **HRIST CHURCH, ACCOKEEK** **PARISH #: 306, REGION: SM**

PARISH NAME: ST. JOHN'S PARISH (1823)
CHURCH NAME: CHRIST CHURCH (1698)

306A. ST. JOHN'S CHAPEL (1834)
 (Closed: April 2, 2021)

C **HRIST CHURCH, CHAPTICO** **PARISH #: 502, REGION: SM**

PARISH NAME: KING AND QUEEN PARISH (1692)
CHURCH NAME: CHRIST CHURCH (1736)

25390 Maddox Rd TEL/FAX: (301) 884-3451
 Chaptico, MD 20621 WEBSITE: <https://www.cckqp.net>

Mailing Address:
 PO Box 8
 Chaptico, MD 20621-0008

Rector: The Rev. Christopher Jubinski (2015)

Senior Warden: Keith Owens Secretary: Karen Owens
 Junior Warden: David Hudson Treasurer: Brad Reeves, Jr.

C **HRIST CHURCH, CLINTON** **PARISH #: 319, REGION: SM**

PARISH NAME: CLINTON PARISH (1960)
CHURCH NAME: CHRIST CHURCH (1875)

8710 Old Branch Ave
 Clinton, MD 20735-2522

TEL: (301) 868-1330
 FAX: (301) 868-2074
 WEBSITE: <http://www.christchurchclinton.org>

Priest-in-Charge: The Rev. Fanny Belanger (Convocation of Episcopal Churches in Europe)
 Deacon: The Rev. Joan Crittenden

Senior Warden: Secretary: Deidre Lee
 Junior Warden: Cheryl Williams Treasurer: William J. Hicks
 Treasurer: Bob Lau

C **HRIST CHURCH, DURHAM** **PARISH #: 401, REGION: SM**

PARISH NAME: DURHAM PARISH (1692)
CHURCH NAME: CHRIST CHURCH

8700 Ironsides Rd
 Nanjemoy, MD 20662-3430

TEL: (301) 743-7099
 FAX: (301) 246-4420
 WEBSITE: <http://christchurcholddurhamparish.com>

Rector: The Rev. Catharine Gibson (2017)
 Deacon: The Rev. Susan Fritz
 Rector Emeritus: The Rev. Arnold G. Taylor (1971-1993)

Senior Warden: Dian Lockamy Secretary: George Chisholm
 Junior Warden: Gary Leyland Treasurer: Carl Lockamy

C **HRIST CHURCH, GEORGETOWN** **PARISH #: 105, REGION: DC**

PARISH NAME: CHRIST CHURCH PARISH (1818)
CHURCH NAME: CHRIST CHURCH (1817)

3116 O St NW
 Washington, DC 20007-3116

TEL: (202) 333-6677
 FAX: (202) 333-2171
 WEBSITE: <http://www.christchurchgeorgetown.org>

Rector: The Rev. Timothy Cole (2016)
 Associate: The Rev. Andrew Kryzak (2020)
 Intereim Assistant: The Rev. Melissa Hollerith (Diocese of Virginia)

Senior Warden: Chad Thorley Secretary: Cybil Roehrenbeck
 Junior Warden: Molly Peacock Treasurer: Allen Foster

C **HRIST CHURCH, KENSINGTON** **PARISH #: 209, REGION: MC**
PARISH NAME: CHRIST CHURCH PARISH (1913)
CHURCH NAME: CHRIST CHURCH (1898)

4001 Franklin St
Kensington, MD 20895-3827

TEL: (301) 942-4673
FAX: (301) 942-1762
WEBSITE: <http://www.ccpk.org>

Rector: The Rev. Emily Guthrie (2015)
Assistant: The Rev. Hope Chritensen (2021)

Senior Warden: Kurt Ellison Secretary: Peter Bartram
Junior Warden: Lee Puricelli Treasurer: Theodore Seale

C **HRIST CHURCH, PORT TOBACCO** **PARISH #: 402, REGION: SM**
PARISH NAME: PORT TOBACCO PARISH (1692)
CHURCH NAME: CHRIST CHURCH (1682)

112 E Charles St
La Plata, MD 20646

TEL: (301) 392-1051
FAX: (301) 392-1012
WEBSITE: <http://christchurchlaplata.org>

Mailing Address:

PO Box 760
La Plata, MD 20646-0760

Rector: The Rev. Kate Heichler (2018)
Deacon: The Rev. Steve Seely

Senior Warden: Barbara Palko Secretary: Bonnie Rafer
Junior Warden: Steve Christofferson Treasurer: Sharon Richardson

C **HRIST CHURCH, ROCKVILLE** **PARISH #: 201, REGION: MC**
PARISH NAME: PRINCE GEORGE'S PARISH (1726)
CHURCH NAME: CHRIST CHURCH (1739)

109 S Washington St
Rockville, MD 20850

TEL: (301) 762-2191
FAX: (301) 762-0928
WEBSITE: <http://www.christchurchrockville.org>

Mailing Address:

107 S Washington St
Rockville, MD 20850-2319

Co-Interim Rector: The Rev. Carol Cole Flanagan
Co-Interim Rector: The Rev. Meg Ingalls

Senior Warden: Emily Pearce Secretary: *vacant*
Junior Warden: Dr. Bayo Laniyonu Treasurer: Steven McNeil

C **HRIST CHURCH, WASHINGTON** **PARISH #: 102, REGION: DS**
PARISH NAME: WASHINGTON PARISH (1794)
CHURCH NAME: CHRIST CHURCH (1807)

620 G St SE

TEL: (202) 547-9300

Washington, DC 20003-2722

FAX: (202) 547-5098

WEBSITE: <http://www.washingtonparish.org>

Rector: The Rev. Canon John Kellogg (2020)

Senior Warden: Ed Warren

Secretary: Jordan Myers

Junior Warden: Greg Holeyman

Treasurer: Jason Miller

C **HRIST CHURCH, WAYSIDE** **PARISH #: 403, REGION: SM**
PARISH NAME: WILLIAM AND MARY PARISH (1692)
CHURCH NAME: CHRIST CHURCH (1691)

13050 Rock Point Rd

TEL: (301) 259-4327

Newburg, MD 20664

FAX: (301) 259-4327

WEBSITE: <http://christchurchwayside.com>

Mailing Address:

PO Box 177

Newburg, MD 20664-0177

Rector: The Rev. Kate Heichler (2018)

Deacon: The Rev. Steve Seely

Senior Warden: Diana Havenner

Secretary: Beverlie Ludy

Junior Warden: Walter Coy

Treasurer: Lou Demas

E **MMANUEL CHURCH** **PARISH #: 115**
PARISH NAME: ANACOSTIA PARISH (1869)
CHURCH NAME: EMMANUEL CHURCH (1870)

(Closed: May 26, 1982)

E **PIPHANY, DC** **PARISH #: 106, REGION: DC**
PARISH NAME: EPIPHANY PARISH (1844)
CHURCH NAME: CHURCH OF THE EPIPHANY (1842)

1317 G St NW

TEL: (202) 347-2635

Washington, DC 20005-3102

FAX: (202) 347-7621

WEBSITE: <http://www.epiphanydc.org>

Rector: The Rev. Glenna J. Huber (2017)

Senior Warden: Lois Nembhard

Secretary: *vacant*

Junior Warden: Meryl Glidewell

Treasurer: Scott Marquardt

EPIPHANY, FORESTVILLE **PARISH #: 311, REGION: PN**
PARISH NAME: EPIPHANY PARISH (1871)
CHURCH NAME: EPIPHANY CHURCH (1863)

3111 Ritchie Rd TEL: (301) 735-7717
 District Heights, MD 20747-4434 FAX: (301) 735-9051

WEBSITE: <http://epiphanyforestville.org>

Rector (p-t): The Rev. Prince Decker (2014)

Senior Warden: Randolph W. Maxwell Secretary: *vacant*

Junior Warden: Jocelyn Fleming Treasurer: Cheryl Maxwell

GOOD SHEPHERD **PARISH #: 216, REGION: MC**
PARISH NAME: GOOD SHEPHERD PARISH (1964)
CHURCH NAME: CHURCH OF THE GOOD SHEPHERD (1957)

818 University Blvd W TEL: (301) 593-3282
 Silver Spring, MD 20901-1039 FAX: (301) 593-9271

WEBSITE: <http://www.gsecmd.org>

Rector: The Rev. David C. Wacaster (2010)

Deacon: The Rev. Kathryn McMahon

Senior Warden: Deena Groshong Secretary: *vacant*

Junior Warden: Rosemary Addy Treasurer: *vacant*

GRACE CHURCH, GEORGETOWN **PARISH #: 112, REGION: DC**
PARISH NAME: GRACE PARISH (1866)
CHURCH NAME: GRACE CHURCH (1855)

1041 Wisconsin Ave NW TEL: (202) 333-7100
 Washington, DC 20007-3635 FAX: (202) 333-4342

WEBSITE: <http://www.gracedc.org>

Rector: The Rev. John M. Graham (2004)

Senior Warden: Lee R. Tyner Secretary: James Hamilton

Junior Warden: Will Ollison Treasurer: Daniel Capizzi

GRACE CHURCH, SILVER SPRING **PARISH #: 205, REGION: MS**
PARISH NAME: SILVER SPRING PARISH (1864)
CHURCH NAME: GRACE CHURCH (1857)

1607 Grace Church Rd TEL: (301) 585-3515
 Silver Spring, MD 20910-1509 FAX: (301) 585-4309

WEBSITE: <http://www.graceepiscopalchurch.org>

Interim Rector: The Rev. Richard G.P. Kukowski

Associate: The Rev. Amanda Akes-Cardwell (2013)

Associate: The Rev. Kevin Antonio Smallwood (Western Massachusetts)

Senior Warden: Yvonne VanLowe Secretary: Aileen Moodie

Junior Warden: Chris Bedal Treasurer: Brett Holt

H **OLY COMFORTER** **PARISH #: 111, REGION: DN**

ST. ANDREW'S PARISH (1858)
CHURCH NAME: CHURCH OF THE HOLY COMFORTER (1900)
 701 Oglethorpe St NW TEL: (202) 726-1862
 Washington, DC 20011-2021 WEBSITE: <http://www.holycomforterdc.org>
 Rector: *vacant*
 Deacon: The Rev. Sandra Bramble
 Senior Warden: Derrick Humphries Secretary: Taresa Lawrence
 Junior Warden: Genevieve Barrow Gongar Treasurer: Ann Marie Waterman

H **OLY COMMUNION** **PARISH #: 123, REGION: DS**

PARISH NAME: CONGRESS HEIGHTS PARISH (1908)
CHURCH NAME: CHURCH OF THE HOLY COMMUNION (1895)
 3640 Martin Luther King Jr Ave SE TEL: (202) 562-5400
 Washington, DC 20032-1546 FAX: (202) 562-8153
 WEBSITE: <http://www.holycommuniondc.org>
 Rector: *vacant*
 Senior Warden: Erica Baylor Secretary: Gaye Jackson
 Junior Warden: Stephen Ross Treasurer: Arthur King

H **OLY REDEEMER MISSION** **PARISH #: 364**

MISSION NAME: HOLY REDEEMER MISSION (1983)
 (Closed: December 31, 1999)

H **OLY SPIRIT, CHAPEL OF THE** **PARISH #: 261**

MISSION NAME: HOLY SPIRIT MISSION (1980)
 (Closed: July 31, 2004)

H **OLY TRINITY, COLLINGTON** **PARISH #: 307, REGION: PN**

PARISH NAME: HOLY TRINITY PARISH (1844)
CHURCH NAME: HOLY TRINITY CHURCH (1700)
 13106 Annapolis Rd TEL: (301) 262-5353
 Bowie, MD 20720-3829 FAX: (301) 262-9609
 WEBSITE: <http://holyltrinitybowie.edow.org>
 Rector: *vacant*
 Senior Warden: *vacant* Secretary: *vacant*
 Junior Warden: *vacant* Treasurer: *vacant*

H **OWARD UNIVERSITY CHAPLAINCY** **PARISH #: 171, REGION: DC**

2400 6th St NW, MSC 590517 TEL: (202) 238-2692
 Washington, DC 20059-0001 FAX: (202) 806-4641
 WEBSITE: <https://chapel.howard.edu/community/chaplaincy/episcopalanglican>
 Chaplain: The Rev. Dr. Yolanda A. Rolle (2016)

N **ATIVITY** **PARISH #: 318**

PARISH NAME: NATIVITY PARISH (2000)
(SEPARATE CONGREGATION 1959-2000)
CHURCH NAME: CHURCH OF THE NATIVITY (1963)
 (Closed: May 21, 2006)
 (Deconsecrated: June 10, 2009)

O **UR SAVIOUR, BROOKLAND** **PARISH #: 121, REGION: DC**

PARISH NAME: BROOKLAND PARISH (1897)
CHURCH NAME: CHURCH OF OUR SAVIOUR (1892)
 1616 Irving St NE TEL: (202) 635-7804
 Washington, DC 20018-3826 FAX: (202) 635-5029
 Rector: *vacant*
 Rector Emeritus: The Rev. John F. Evans
 Senior Warden: Sherone Ivey Secretary: Patricia Bell
 Junior Warden: John Bray, III Treasurer: Roy Priest

O **UR SAVIOUR, HILLDALE** **PARISH #: 213, REGION: MC**

PARISH NAME: CHURCH OF OUR SAVIOUR
(SEPARATE CONGREGATION) (1966)
CHURCH NAME: CHURCH OF OUR SAVIOUR
 1700 Powder Mill Rd TEL: (301) 439-5900
 Silver Spring, MD 20903-1514 FAX: (301) 439-5901
 WEBSITE: <http://www.episcopalcos.org/>
 Interim Rector: The Rev. John A. Weatherly (Diocese of Virginia)
 Assistant (p-t): The Rev. Francisco Valle (2015)
 Senior Warden: Gary Pinkney Secretary: *vacant*
 Junior Warden: Abdullah Skerritt Treasurer: Kathy Staudt

R EDEEMER **PARISH #: 218, REGION: MS**

PARISH NAME: REDEEMER PARISH (1965)

CHURCH NAME: CHURCH OF THE REDEEMER (1903)

6201 Dunrobbin Dr
Bethesda, MD 20816-1044

TEL: (301) 229-3770

FAX: (301) 320-8037

WEBSITE: <http://www.redeemberbethesda.org>

Rector: The Rev. C.B. "Cricket" Park (2015)

Senior Warden: Geoffrey Platt

Secretary: Christina Carr

Junior Warden: Jo Barclay-Beard

Treasurer: Steve Gibson

S T. ALBAN'S **PARISH #: 109, REGION: DN**

PARISH NAME: ST. ALBAN'S PARISH (1855)

CHURCH NAME: ST. ALBAN'S CHURCH (1847)

3001 Wisconsin Ave NW
Washington, DC 20016-5095

TEL: (202) 363-8286

FAX: (202) 363-6828

WEBSITE: <http://www.stalbansdc.org>

Rector: The Rev. Geoffrey Hoare (2018)

Associate: The Rev. Jim Quigley (2012)

Associate: The Rev. Emily A. Griffin (2015)

Associate: The Rev. Yoimel González Hernández (2019)

Senior Warden: Ken Patterson

Secretary: Dr. Carol Aschenbrener

Junior Warden: Ted Swett

Treasurer: Hollis McLoughlin

S T. ANDREW'S, COLLEGE PARK **PARISH #: 315, REGION: PN**

PARISH NAME: ST. ANDREW'S PARISH (1953)

CHURCH NAME: ST. ANDREW'S CHURCH (1890)

4512 College Ave
College Park, MD 20740-3302

TEL: (301) 864-8880

FAX: (301) 887-0170

WEBSITE: <http://saeccp.org>

Rector: The Rev. Timothy A. Johnson (2017)

Senior Warden: Kay Gilcher

Secretary: Susan Funk

Junior Warden: Pamela Phetphongsy

Treasurer: Paul Schwobel

S T. ANDREW'S, LEONARDTOWN **PARISH #: 504, REGION: SM**

PARISH NAME: ST. ANDREW'S PARISH (1744)

CHURCH NAME: ST. ANDREW'S CHURCH (1703)

44078 Saint Andrews Church Rd
California, MD 20619-2100

TEL: (301) 862-2247

WEBSITE: <http://www.standrewsleonardtown.org>

Rector: *vacant*

Senior Warden: Mary Maker

Secretary: Beth Wagner

Junior Warden: John McKendrew

Treasurer: Brent Johnson

S ***T. ANNE'S*** ***PARISH #: 222, REGION: MN***
PARISH NAME: ST. ANNE'S CHURCH (SEPARATE CONGREGATION) (1975)
CHURCH NAME: ST. ANNE'S CHURCH (1961)

25100 Ridge Rd TEL: (301) 253-2130
 Damascus, MD 20872-1832 FAX: (301) 253-2911

WEBSITE: <https://www.saintannesdamascus.net/>

Interim Rector: The Rev. Jane Milliken Hague

Deacon: The Rev. Eugene Wright

Senior Warden: Cathryn Conroy

Secretary: Lynn Fleming

Junior Warden: John C. Catlin

Treasurer: Joan Ward

S ***T. AUGUSTINE'S*** ***PARISH #: 108, REGION: DS***
PARISH NAME: ST. AUGUSTINE'S PARISH (1973)
(REPLACES GRACE CHURCH PARISH (1852))
CHURCH NAME: ST. AUGUSTINE'S CHURCH (1961)

555 Water St SW TEL: (202) 554-3222
 Washington, DC 20024 FAX: (202) 484-3037

WEBSITE: <http://staugustinesdc.org>

Priest-in-Charge: The Rev. L. Scott Lipscomb

Senior Warden: Cheryl Tyler

Secretary: *vacant*

Junior Warden: Tara Ramsey

Treasurer: Cheryl Tyler

S ***T. BARNABAS' CHURCH OF THE DEAF*** ***PARISH #: 161, REGION: MS***
MISSION NAME: ST. BARNABAS' CHURCH OF THE DEAF (AN ORGANIZED MISSION) (1949)

Services at:

Ascension, Gaithersburg Chapel

205 S Summit Ave

TEL/FAX: (301) 907-2955

Gaithersburg, MD 20877-2315

WEBSITE: <http://stbarnabasdeaf.org>

(FOR VOICE/TTY TRANSLATION, CALL VIA MARYLAND RELAY: (800) 735-2258)

Priest-in-charge (p-t): The Rev. Elizabeth Bagioni

Vice-Chair: Thomas Hattaway

Secretary: Angela Somers

Treasurer: Jim Lindsay

S **T. BARNABAS', LEELAND** **PARISH #: 303, REGION: SM**
PARISH NAME: QUEEN ANNE PARISH (1704)
CHURCH NAME: ST. BARNABAS' CHURCH (1700)

14111 Oak Grove Rd TEL: (301) 249-5001
 Upper Marlboro, MD 20774-8424 FAX: (301) 249-3838

WEBSITE: <http://www.stbarnabas.net>

Rector: The Rev. Robyn Franklin-Vaughn (2015)

Deacon: The Rev. Elizabeth Dixon

Senior Warden: Sue Bartley

Secretary: *vacant*

Junior Warden: Linda Crudup

Treasurer: Sandra M. Charles

S **T. BARNABAS', TEMPLE HILLS** **PARISH #: 317, REGION: SM**
PARISH NAME: ST. BARNABAS' PARISH (1958)
CHURCH NAME: ST. BARNABAS' CHURCH (OXON HILL) (1830)

5203 Saint Barnabas Rd TEL: (301) 894-9100
 Temple Hills, MD 20748-5837 FAX: (301) 894-2601

WEBSITE: <http://stbarnabastemplehills.org/>

Rector (p-t): The Rev. Shell T. Kimble (2012)

Deacon: The Rev. Joan Crittenden

Senior Warden: Bill Bulka

Secretary: Cynthia S. Bulka

Junior Warden: Tommy Wood, III

Treasurer: Paula Marierose

S **T. BARTHOLOMEW'S** **PARISH #: 203, REGION: MN**
PARISH NAME: ST. BARTHOLOMEW'S PARISH (1812)
CHURCH NAME: ST. BARTHOLOMEW'S CHURCH (1761)

21611 Laytonsville Rd TEL: (301) 355-7189
 Laytonsville, MD 20882-1627 WEBSITE: <http://www.saintbartholomews.org>

Rector: *vacant*

Senior Warden: Nancy Row

Secretary: *vacant*

Junior Warden: J. Ann Fitts

Treasurer: Bill Fitts, Jr.

S **T. CHRISTOPHER'S** **PARISH #: 320, REGION: PN**
PARISH NAME: ST. CHRISTOPHER'S PARISH (1963)
CHURCH NAME: ST. CHRISTOPHER'S CHURCH (1956)

8001 Annapolis Rd TEL: (301) 577-1281
 New Carrollton, MD 20784-3009 FAX: (301) 429-9429

WEBSITE: <http://www.stchrispgc.org>

Rector: The Rev. Melana Nelson-Amaker (2014)

Senior Warden: James Modozie

Secretary: Kathy Berney

Junior Warden: Mike Paris

Treasurer: Emilia A. Chukwuma

S *T. COLUMBA'S* *PARISH #: 125, REGION: DN*
PARISH NAME: ST. COLUMBA'S PARISH (1924)
CHURCH NAME: ST. COLUMBA'S CHURCH (1874)

4201 Albemarle St NW
Washington, DC 20016-2009

TEL: (202) 363-4119
FAX: (202) 686-2671

WEBSITE: <http://www.columba.org>

Rector: The Rev. Ledlie I. Laughlin, III (2015)
Associate: The Rev. Amy Molina-Moore (2016)
Associate: The Rev. Joshua Daniel (2020)
Assistant (p-t): The Rev. Susan M. Flanders (2017)
Deacon: The Rev. David Griswold

Senior Warden: Abigail Gorman
Junior Warden: Sara Glenn

Secretary: Charles Molluzzo
Treasurer: Timothy Massad

S *T. DAVID'S* *PARISH #: 129, REGION: DN*
PARISH NAME: ST. DAVID'S PARISH (1949)
CHURCH NAME: ST. DAVID'S CHURCH (1900)

5150 Macomb St NW
Washington, DC 20016-2612

TEL: (202) 966-2093
FAX: (202) 966-3437

WEBSITE: <http://www.stdavidsdc.org>

Rector: The Rev. Kristen Hawley (2017)
Associate (p-t): The Rev. Elizabeth Keeler (Diocese of Virginia)
Deacon: The Rev. Dr. Harvey Bale, Jr.

Senior Warden: Jim Beardsley
Junior Warden: Clare Piercy

Secretary: Joel P. Wood
Treasurer: Lisa Mould

S *T. DUNSTAN'S* *PARISH #: 211, REGION: MS*
PARISH NAME: ST. DUNSTAN'S PARISH (1951)
CHURCH NAME: ST. DUNSTAN'S CHURCH (1958)

5450 Massachusetts Ave
Bethesda, MD 20816-1653

TEL: (301) 229-2960
FAX: (301) 229-7785

WEBSITE: <http://www.stdunstansbethesda.org>

Rector: The Rev. Patricia Phaneuf Alexander (2019)

Senior Warden: Carl Adams, Jr.
Junior Warden: Rosi Sweeney

Secretary: Donna Alvarez
Treasurer: Cliff A. White

S ***T. FRANCIS*** ***PARISH #: 215, REGION: MC***
PARISH NAME: POTOMAC PARISH (1958)
CHURCH NAME: ST. FRANCIS CHURCH (1955)

10033 River Rd TEL: (301) 365-2055
 Potomac, MD 20854-4902 FAX: (301) 365-7500

WEBSITE: <http://www.stfrancispotomac.org>

Rector: The Rev. Mark A. Michael (2016)

Assistant: The Rev. Jonathan D. Musser (2019)

Senior Warden: Renita Ford

Secretary: Barbara Heywood

Junior Warden: Laurel S. Bahar

Treasurer: Kathryn Cuddapah

S ***T. GEORGE'S, DC*** ***PARISH #: 130, REGION: DC***
PARISH NAME: ST. GEORGE'S PARISH (1981)
(SEPARATE CONGREGATION (1953-1980))
CHURCH NAME: ST. GEORGE'S CHURCH (1930)

160 U St NW TEL: (202) 387-6421
 Washington, DC 20001-1606 FAX: (202) 387-9053

WEBSITE: <http://www.stgeorgesdc.org>

Priest-in-Charge (p-t): The Rev. Marilyn H. Jenkins

Senior Warden: Keith Roachford

Secretary: Karen May

Junior Warden: Joe Wynn

Treasurer: James O. Williams

S ***T. GEORGE'S, GLENN DALE*** ***PARISH #: 321, REGION: PN***
PARISH NAME: GLENN DALE PARISH (2002)
CHURCH NAME: ST. GEORGE'S CHURCH (1873)

7010 Glenn Dale Rd TEL: (301) 262-3285
 Glenn Dale, MD 20769 FAX: (301) 262-0666

WEBSITE: <https://www.stgeorgesglennsdale.org>

Mailing Address:

PO Box 188

Glenn Dale, MD 20769-0188

Rector: The Rev. Connie Reinhardt (2006)

Senior Warden: Michael Mangiapane

Secretary: Lee Rowe

Junior Warden: Charlotte Colvin

Treasurer: Mary Frances Bruce

S ***T. JAMES', HUNTINGTON PARISH*** ***PARISH #: 322***
PARISH NAME: HUNTINGTON PARISH (2003)
CHURCH NAME: ST. JAMES' CHURCH (1886)

(Closed: June 30, 2010)

(Deconsecrated: July 14, 2010)

S ***T. JAMES', INDIAN HEAD*** ***PARISH #: 405, REGION: SM***
PARISH NAME: ST. JAMES' PARISH (1966)
CHURCH NAME: ST. JAMES' CHURCH (1902)

7 Potomac Ave TEL: (301) 743-2366
Indian Head, MD 20640-1714 FAX: (301) 753-6255
WEBSITE: <http://www.stjamesindianhead.org>

Rector: The Rev. Robin Taylor (2017)

Deacon: The Rev. Susan Fritz

Senior Warden: Cathy Jenkins

Secretary: Karen Burroughs

Junior Warden: Adah Morgan

Treasurer: Tom Peterson

S ***T. JAMES', POTOMAC*** ***PARISH #: 221, REGION: MC***
PARISH NAME: ST. JAMES' PARISH (1971)
CHURCH NAME: ST. JAMES' CHURCH (1964)

11815 Seven Locks Rd TEL: (301) 762-8040
Potomac, MD 20854-3340 FAX: (301) 762-4076
WEBSITE: <http://www.stjamespotomac.org>

Rector: The Rev. Meredith Heffner (2017)

Assistant (p-t): The Rev. James S. Isaacs (2011)

Senior Warden: Lori Minasian

Secretary: Sheryl Cooper

Junior Warden: Ken Van Valkenburgh

Treasurer: Tracy Lively

S ***T. JOHN'S, BROAD CREEK*** ***PARISH #: 301, REGION: SM***
PARISH NAME: KING GEORGE'S PARISH (1692)
CHURCH NAME: ST. JOHN'S CHURCH (1692)

9801 Livingston Rd TEL: (301) 248-4290
Fort Washington, MD 20744-4925 FAX: (301) 248-7838
WEBSITE: <http://stjohnsbroadcreek.org>

Rector: The Rev. Sarah D. Odderstol (2017)

Deacon: The Rev. Joan Crittenden

Rector Emeritus: The Rev. Marc Lawrence Britt (1999-2013)

Senior Warden: Betsy Winters

Secretary: Jean Anderson-Jones

Junior Warden: Joe Taylor

Treasurer: Bea James

S ***T. JOHN'S, GEORGETOWN*** ***PARISH #: 103, REGION: DC***
PARISH NAME: GEORGETOWN PARISH (1809)
CHURCH NAME: ST. JOHN'S CHURCH (1796)

3240 O St NW TEL: (202) 338-1796
 Washington, DC 20007-2842 FAX: (202) 338-3921

WEBSITE: <http://www.stjohnsgeorgetown.org>

Rector: The Rev. Virginia Gerbasi (2014)
 Assistant (p-t): The Rev. Sarah Duggin (2009)

Senior Warden: Kenneth Wong Secretary: Kurt Ellison
 Junior Warden: Robert Wallace Treasurer: Chelsea Overton

S ***T. JOHN'S, LAFAYETTE SQUARE*** ***PARISH #: 104, REGION: DC***
PARISH NAME: ST. JOHN'S PARISH (1816)
CHURCH NAME: ST. JOHN'S CHURCH (1815)

1525 H St NW TEL: (202) 347-8766
 Washington, DC 20005-1005 FAX: (202) 347-3446

WEBSITE: <http://www.stjohns-dc.org>

Rector: The Rev. Robert W. Fisher (2019)
 Associate: The Rev. Savannah Ponder (2020)
 Assistant (p-t): The Rev. Will Morris (London, England)

Senior Warden: Paul Barkett Secretary: Andrew Tomlinson
 Junior Warden: Jeff Hantson Treasurer: Casey Evans

S ***T. JOHN'S, MT. RAINIER*** ***PARISH #: 314, REGION: PN***
PARISH NAME: ST. JOHN'S PARISH (1944)
CHURCH NAME: ST. JOHN'S CHURCH (1909)

4112 34th St TEL: (301) 927-1156
 Mount Rainier, MD 20712-1948 FAX: (301) 927-4260

WEBSITE: <http://www.stjohnsmountrainier.org>

Rector: *vacant*

Senior Warden: Deanie Anderson Secretary: Theodosia Edwards
 Junior Warden: Egerton Forster-Jones Treasurer: Layard Pabs-Garnon

S ***T. JOHN'S, NORWOOD PARISH*** ***PARISH #: 207, REGION: MS***
PARISH NAME: NORWOOD PARISH (1895)
CHURCH NAME: ST. JOHN'S CHURCH (1873)

6701 Wisconsin Ave
Chevy Chase, MD 20815-5351

TEL: (301) 654-7767

FAX: (301) 654-8830

WEBSITE: <http://www.stjohnsnorwood.org>

Rector: The Rev. Sari N. Ateek (2010)

Dean: The Rev. Anne Derse

Senior Warden: John Stewart

Secretary: Pat Cascio

Junior Warden: Lisa Raisner

Treasurer: Lane Davis

S ***T. JOHN'S, OLNEY*** ***PARISH #: 204, REGION: MN***
PARISH NAME: ST. JOHN'S CHURCH (SEPARATE CONGREGATION) (1842)
CHURCH NAME: ST. JOHN'S CHURCH

3427 Olney Laytonsville Rd
Olney, MD 20832

TEL: (301) 774-6999

FAX: (301) 774-1346

WEBSITE: <http://www.stjec.org>

Mailing Address:

PO Box 187

Olney, MD 20830-0187

Rector: The Rev. Henry P. McQueen (2016)

Associate (p-t): The Rev. Shivaun Wilkinson (2018)

Deacon: The Rev. Dr. Janice Hicks

Senior Warden: Glen Drew

Secretary: Julia Metcalf

Junior Warden: Dan Phillips

Treasurer: Lawrence A Rotondo

S ***T. JOHN'S, ZION PARISH*** ***PARISH #: 305, REGION: PN***
PARISH NAME: ZION PARISH (1811)
CHURCH NAME: ST. JOHN'S CHURCH (1857)

11040 Baltimore Ave
Beltsville, MD 20705

TEL: (301) 937-4292

FAX: (301) 937-0116

WEBSITE: <http://www.saintjohnsbeltsville.org/>

Mailing Address:

PO Box 14

Beltsville, MD 20704-0014

Rector: The Rev. Joseph Constant (2015)

Deacon: The Rev. Kimberly Hudson

Senior Warden: Ian Hutson

Secretary: Lorraine Walker

Junior Warden: Benjamin L. Allen

Co-Treasurer: Hodge Herry

Co-Treasurer: Steffany Ramos

S ***T. LUKE'S, BLADENSBURG*** ***PARISH #: 313***
PARISH NAME: ST. LUKE'S PARISH (1929)
CHURCH NAME: ST. LUKE'S CHURCH (1829)
 (Closed: October 9, 2011)

S ***T. LUKE'S, BRIGHTON*** ***PARISH #: 206, REGION: MN***
PARISH NAME: ST. LUKE'S CHURCH (SEPARATE CONGREGATION) (1873)
CHURCH NAME: ST. LUKE'S CHURCH
 1001 Brighton Dam Rd TEL: (240) 389-5853
 Brookeville, MD 20833 WEBSITE: <http://stlukesbrighton.org>
Mailing Address:
 PO Box 131
 Brookeville, MD 20833-0131
 Rector: The Rev. Victoria Clayton (2018)
 Senior Warden: Caroline Hussman Secretary: Nancy Osgood
 Junior Warden: Michael Goodman Treasurer: June Stoyer

S ***T. LUKE'S, DC*** ***PARISH #: 118, REGION: DC***
PARISH NAME: ST. LUKE'S PARISH (1997)
(SEPARATE CONGREGATION (1879-1997))
CHURCH NAME: ST. LUKE'S CHURCH (1873)
 1514 15th St NW TEL: (202) 667-4394
 Washington, DC 20005-1922 FAX: (202) 667-8043
 WEBSITE: <http://stlukesdc.org>
 Interim Rector: The Rev. Dr. Gayle Fisher-Stewart
 Senior Warden: George Nicol, Sr. Secretary: June Lendore
 Junior Warden: Diane Brice-Williams Treasurer: Cheryl Alexander

S ***T. LUKE'S, TRINITY PARISH*** ***PARISH #: 214, REGION: MC***
PARISH NAME: TRINITY PARISH (1957)
CHURCH NAME: ST. LUKE'S CHURCH (1954)
 6030 Grosvenor Ln TEL: (301) 530-1800
 Bethesda, MD 20814-1852 FAX: (301) 530-1802
 WEBSITE: <http://www.stlukesbethesda.org>
 Rector: The Rev. Jessica Hitchcock (2012)
 Deacon: The Rev. Lesley Krauland
 Senior Warden: Mike Bernier Secretary: Deb Marks
 Junior Warden: Cliff Johnson Treasurer: Jenny Bradley

S ***T. MARGARET'S*** ***PARISH #: 122, REGION: DC***
PARISH NAME: ST. MARGARET'S PARISH (1897)
CHURCH NAME: ST. MARGARET'S CHURCH (1894)

1830 Connecticut Ave NW
Washington, DC 20009-5706

TEL: (202) 232-2995
FAX: (202) 265-7817

WEBSITE: <http://www.stmargaretsdc.org>

Rector: The Rev. Richard Weinberg (2020)
Deacon: The Rev. Bertram Nagarajah (El Camino Real)
Deacon: The Rev. Mary Sebold

Senior Warden: Michael Armstrong Secretary: Farar Elliott
Junior Warden: Jenny Carson Treasurer: Cathleen Connelly

S ***T. MARK'S, DC*** ***PARISH #: 116, REGION: DS***
PARISH NAME: ST. MARK'S PARISH (1869)
CHURCH NAME: ST. MARK'S CHURCH (1867)

301 A St SE
Washington, DC 20003-3812

TEL: (202) 543-0053
FAX: (202) 546-3695

WEBSITE: <http://www.stmarks.net>

Rector: The Rev. Michele Morgan (2017)
Deacon: The Rev. Cynthia Hill Dopp

Senior Warden: Ryan Baugh Secretary: *vacant*
Junior Warden: Jim Pittman Treasurer: John Edwards

S ***T. MARK'S, FAIRLAND*** ***PARISH #: 220, REGION: MC***
PARISH NAME: ST. MARK'S PARISH (1969)
CHURCH NAME: ST. MARK'S CHURCH (1748)

12621 Old Columbia Pike
Silver Spring, MD 20904-1614

TEL: (301) 622-5860
FAX: (301) 622-5861

WEBSITE: <http://www.stmarks-silverspring.org>

Priest-in-Charge: The Rev. Christopher Wilkins

Senior Warden: S. Lee Mericle Secretary: Joyce Walker
Junior Warden: Rosanne Tingley Treasurer: Janis Smith

S **T. MARY MAGDALENE** **PARISH #: 212, REGION: MC**
PARISH NAME: WHEATON PARISH (1955)
CHURCH NAME: CHURCH OF ST. MARY MAGDALENE (1864)
 3820 Aspen Hill Rd TEL: (301) 871-7660
 Silver Spring, MD 20906-2904 FAX: (301) 871-0001
 WEBSITE: <http://www.stmarymagdalene-md.org>

Rector: *vacant*

Senior Warden: Michele Glidden Secretary: Flavia Threatt
 Junior Warden: Marion Marshall
 Treasurer: finance@stmarymagdalene-md.org

S **T. MARY'S** **PARISH #: 126, REGION: DC**
PARISH NAME: ST. MARY'S PARISH (1927)
CHURCH NAME: ST. MARY'S CHURCH (1867)
 728 23rd St NW TEL: (202) 333-3985
 Washington, DC 20037-2501 FAX: (202) 338-4958
 WEBSITE: <http://www.stmarysfoggybottom.org>

Parish Priest: The Rev. E. Bernard Anderson (Diocese of Maryland)

Senior Warden: Brandon Todd Secretary: JoAnn Beard
 Junior Warden: *vacant* Treasurer: Kimberly Ellerby

S **T. MATTHEW'S** **PARISH #: 310, REGION: PN**
PARISH NAME: ST. MATTHEW'S PARISH (1811)
CHURCH NAME: ST. MATTHEW'S CHURCH (1696)
 5901 36th Ave TEL: (301) 559-8686
 Hyattsville, MD 20782-2925 FAX: (301) 559-8687
 WEBSITE: <http://www.stmatthewshyattsville.org>

Senior Priest: The Rev. Vidal Rivas (2008)

Associate (p-t): The Rev. Dr. Elena Thompson (2019)

Senior Warden: Idalia Velasquez Secretary: Edith Montoya
 Junior Warden: Jose Ramirez Treasurer: Christian Paylay

S **T. MATTHEW'S CHURCH, ADDISON PARISH** **PARISH #: 312**
PARISH NAME: ADDISON PARISH (1919)
CHURCH NAME: ST. MATTHEW'S CHURCH (1696)
 (Closed: May 31, 1983)

S ***T. MICHAEL & ALL ANGELS*** ***PARISH #: 316, REGION: PN***
PARISH NAME: ADELPHI PARISH (1958)
CHURCH NAME: CHURCH OF ST. MICHAEL AND ALL ANGELS (1952)
8501 New Hampshire Ave tel/fax: (301) 434-4646
Hyattsville, MD 20783-2411 *WEBSITE: <http://stmichaelsadelphi.org>*
Interim Rector: The Rev. Dr. Bill Lewis
Senior Warden: Segun Bruno-Gaston Secretary: Claudette Clarke
Junior Warden: Martin Dougall Treasurer: Marcia Knight

S ***T. MONICA'S*** ***PARISH #: 133***
PARISH NAME: ST. MONICA'S PARISH (1980)
CHURCH NAME: ST. MONICA'S CHURCH (1899)
(Closed: December 31, 2007)
(Deconsecrated: June 10, 2009)

S ***T. MONICA'S AND ST. JAMES'*** ***PARISH #: 117, REGION: DS***
PARISH NAME: PARISH OF ST. MONICA (1980) AND ST. JAMES (1873) (2008)
CHURCH NAME: ST. JAMES' CHURCH (1884)
222 8th St NE TEL: (202) 481-0454
Washington, DC 20002-6106 FAX: (202) 546-2116
WEBSITE: <https://www.stmonica-stjames.org/>
Rector: The Rev. William P. Stafford-Whittaker (2015)
Rector Emeritus: The Rev. Richard E. Downing (1976-2008)
Senior Warden: Emma Knowland Secretary: Elisa Shearer
Junior Warden: Dionia Gauvin Treasurer: Stephanie Lett

S ***T. NICHOLAS' PARISH*** ***PARISH #: 223, REGION: MN***
PARISH NAME: ST. NICHOLAS' PARISH (2003)
CHURCH NAME: ST. NICHOLAS' PARISH (2009)
15575 Germantown Rd TEL: (240) 631-2800
Germantown, MD 20874-3012 FAX: (240) 631-0136
WEBSITE: <http://www.saintnicks.com>
Rector: The Rev. Beth O'Callaghan (2017)
Senior Warden: John Kraft Secretary: Ruth Willbanks
Junior Warden: Audrey Thompson Treasurer: Jack Bell

S ***T. PATRICK'S*** ***PARISH #: 128, REGION: DN***
PARISH NAME: ST. PATRICK'S PARISH (1946)
CHURCH NAME: ST. PATRICK'S CHURCH (1985)
 4700 Whitehaven Pkwy NW TEL: (202) 342-2800
 Washington, DC 20007-1554 FAX: (202) 342-2802
 WEBSITE: <http://www.stpatrickschurchdc.org>

Rector: The Rev. Dr. Kurt Gerhard (2010)

Associate: The Rev. Ed Thornley (2020)

Senior Warden: JoAnne Nelson

Secretary: Indra Chalk

Junior Warden: Ellen Terpstra

Treasurer: J.B. Meek

S ***T. PAUL'S, BADEN*** ***PARISH #: 302, REGION: SM***
PARISH NAME: ST. PAUL'S PARISH (1692)
CHURCH NAME: ST. PAUL'S CHURCH (1692)
 13500 Baden Westwood Rd TEL/FAX: (301) 579-2643
 Brandywine, MD 20613-8419 WEBSITE: <https://www.stpaulsbaden.org>

302A. ST. MARY'S CHAPEL (1848)

Brandywine Rd (Rte 381) and Saint Mary's Church Rd
 Aquasco, MD 20608

Rector: The Rev. Christian Lehrer (2018)

Senior Warden: Sheri Edelen

Secretary: Sue Wagner

Junior Warden: Dennis Hauk

Treasurer: Sheri Edelen

S ***T. PAUL'S, K STREET*** ***PARISH #: 113, REGION: DC***
PARISH NAME: ST. PAUL'S PARISH (1867)
CHURCH NAME: ST. PAUL'S CHURCH (1866)
 2430 K St NW TEL: (202) 337-2020
 Washington, DC 20037-1703 FAX: (202) 337-7418
 WEBSITE: <http://www.stpauls-kst.com>

Rector: The Rev. Richard Wall (2015)

Deacon: The Rev. Ethan Bishop-Henchman

Deacon: The Rev. Doug Worthington (New Jersey)

Senior Warden: Anne Windle

Secretary: Kahn Branch

Junior Warden: Scott Spaulding

Treasurer: Katherine Britton

S **T. PAUL'S, PINEY** **PARISH #: 406, REGION: SM**
PARISH NAME: PINEY PARISH (1968)
CHURCH NAME: ST. PAUL'S CHURCH (1823)

4535 Piney Church Rd TEL: (301) 645-5000
 Waldorf, MD 20602-3262 FAX: (301) 638-5894
 WEBSITE: <https://stpaulswaldorf.org>

Rector: The Rev. Dr. Maria Kane (2014)

Deacon: The Rev. Steve Seely

Senior Warden: Sewell Truitte

Secretary: Donna Gryn

Junior Warden: Tom Gryn

Treasurer: Paula Truitte

S **T. PAUL'S, ROCK CREEK** **PARISH #: 110, REGION: DN**
PARISH NAME: ROCK CREEK PARISH (1856)
CHURCH NAME: ST. PAUL'S CHURCH (1712)

Rock Creek Church Rd & Webster St NW TEL: (202) 726-2080
 Washington, DC 20011 FAX: (202) 726-1084
 WEBSITE: <http://www.stpaulsrockcreek.org>

Mailing Address:

201 Allison St NW
 Washington, DC 20011-7305

Rector: The Rev. Allan B. Johnson-Taylor (2011)

Assistant (p-t): The Rev. Douglas A.G. Greenaway (2011)

Senior Warden: Clive Pecover

Secretary: *vacant*

Junior Warden: Joey Alcock

Co-Treasurer: Helen James

Co-Treasurer: Leanora Caruth

S **T. PETER'S** **PARISH #: 202, REGION: MN**
PARISH NAME: ST. PETER'S PARISH (1792)
CHURCH NAME: ST. PETER'S CHURCH (1774)

20100 Fisher Ave TEL: (301) 349-2073
 Poolesville, MD 20837 FAX: (301) 349-2093
 WEBSITE: <http://www.stpeterspoolesville.org>

Mailing Address:

PO Box 387
 Poolesville, MD 20837-0387

Rector: The Rev. Emily Lloyd (2019)

Senior Warden: Sandy Miller

Secretary: Carol Baxter

Junior Warden: Bruce Kirby

Treasurer: Bernadette Morrow

S ***T. PHILIP THE EVANGELIST*** ***PARISH #: 134, REGION: DS***
PARISH NAME: ST. PHILIP THE EVANGELIST PARISH (2002)
CHURCH NAME: ST. PHILIP THE EVANGELIST CHURCH (1887)

2001 14th St SE TEL: (202) 678-4300
 Washington, DC 20020-4817 FAX: (202) 678-4577

Rector: *vacant*

Senior Warden: Donald Harrison, Sr. Secretary: Tayloria Jackson
 Junior Warden: *vacant* Treasurer: Brian Hamilton

S ***T. PHILIP'S, BADEN*** ***PARISH #: 323, REGION: SM***
PARISH NAME: BADEN PARISH (2004)
CHURCH NAME: ST. PHILIP'S CHURCH (1876)

13801 Baden Westwood Rd TEL: (301) 888-1536
 Brandywine, MD 20613-8426 FAX: (301) 888-1202

WEBSITE: <http://stphilipsbaden.edow.org>

Rector: *vacant*

Senior Warden: Mitty Gross Secretary: Kathy Davis
 Junior Warden: Roland Turner Treasurer: Vivian Rich

S ***T. PHILIP'S, LAUREL*** ***PARISH #: 308, REGION: PN***
PARISH NAME: ST. PHILIP'S PARISH (1848)
CHURCH NAME: ST. PHILIP'S CHURCH (1845)

522 Main St TEL: (301) 776-5151
 Laurel, MD 20707-4118 FAX: (301) 776-6337

WEBSITE: <http://www.stphilipslaurel.org>

Rector: The Rev. Dr. Sheila McJilton (2007)
 Associate: The Rev. Robert Bunker, Jr. (Maryland) (2018)

Senior Warden: Paul Fitzer Secretary: Anne Woodworth
 Junior Warden: Jim Martin Treasurer: Tracy McCracken

S ***T. STEPHEN & THE INCARNATION*** ***PARISH #: 114, REGION: DC***
PARISH NAME: ST. STEPHEN (1892) AND THE INCARNATION (1868) PARISH (1926)
CHURCH NAME: CHURCH OF ST. STEPHEN AND THE INCARNATION (1866)

1525 Newton St NW TEL: (202) 232-0900
 Washington, DC 20010-3103 FAX: (202) 797-0367

WEBSITE: <http://www.saintstephensdc.org>

Senior Priest: *vacant*

Deacon: The Rev. Susan K. Walker

Senior Warden: Sarah Bushman Secretary: Kaaren Holum
 Senior Warden: Melanie Acuna
 Junior Warden: Susan Kyle Treasurer: Tom Flores

S *T. THOMAS', DC* *PARISH #: 119, REGION: DC*
PARISH NAME: ST. THOMAS' PARISH (1891)
CHURCH NAME: ST. THOMAS' CHURCH
 1517 18th St NW TEL: (202) 808-3326
 Washington, DC 20036-1305 FAX: (202) 332-6245
 WEBSITE: <http://stthomasdc.org>

Priest-in-Charge: The Rev. Lisa Saunders Ahuja

Senior Warden: Gregory Zitterkob

Secretary: Jennifer Mahle

Junior Warden: Karen Garlick

Treasurer: Clay Dursthoff

S *T. THOMAS', P.G. COUNTY* *PARISH #: 309, REGION: SM*
PARISH NAME: ST. THOMAS' PARISH (1851)
CHURCH NAME: ST. THOMAS' CHURCH (1733)
 14300 Saint Thomas Church Rd TEL/FAX: (301) 627-8469
 Upper Marlboro, MD 20772-8222 WEBSITE: <http://stthomascroom.org>

309A. CHAPEL OF THE INCARNATION (1911)

14070 Brandywine Rd

(Do not send mail to this address.)

Brandywine, MD 20613

Rector: The Rev. Dr. Peter Antoci (2019)

Deacon: The Rev. Elizabeth Dixon

Senior Warden: Greg Gill

Secretary: Sandra Wiseman

Junior Warden: Deanne Chevannes Adams

Treasurer: Debbie Richards

S *T. TIMOTHY'S* *PARISH #: 131, REGION: DS*
PARISH NAME: ST. TIMOTHY'S PARISH (1956)
CHURCH NAME: ST. TIMOTHY'S CHURCH (1944)
 3601 Alabama Ave SE TEL: (202) 582-7740
 Washington, DC 20020-2425 FAX: (202) 575-0765
 WEBSITE: <http://www.sttimothysofdc.org/>

Priest-in-charge: The Rev. Jeanie Martinez-Jantz (Diocese of Virginia)

Senior Warden: Earl Harris-Nichols

Secretary: Mary Ford

Junior Warden: *vacant*

Treasurer: Merle Robertson

T **RANSFIGURATION** **PARISH #: 219, REGION: MC**
PARISH NAME: TRANSFIGURATION PARISH (1967)
CHURCH NAME: CHURCH OF THE TRANSFIGURATION (1961)
 13925 New Hampshire Ave TEL: (301) 384-6264
 Silver Spring, MD 20904-6218 FAX: (301) 384-4221
 WEBSITE: <http://www.transfig.org>

Rector: The Rev. S. Kent Marcoux (2020)
 Rector Emeritus: The Rev. Richard G.P. Kukowski (1979-2006)
 Senior Warden: Kathy Berry Secretary: Mary Ellen Flynn
 Junior Warden: Roger Petzold Treasurer: Kathy Berry

T **RINITY, NEWPORT & HUGHESVILLE** **PARISH #: 404, REGION: SM**
PARISH NAME: TRINITY PARISH (1744)
CHURCH NAME: TRINITY CHURCH (1692)
 9560 Trinity Church Rd TEL: (301) 934-1424
 Charlotte Hall, MD 20646-3648 FAX: (301) 309-8756
 WEBSITE: <https://www.trinityepiscopalparishcharlesco.org>

Mailing Address:
 PO Box 178
 Hughesville, MD 20637-0178

404A. OLD FIELDS CHAPEL
 15837 Prince Frederick Rd (Do not send mail to this address.)
 Hughesville, MD 20637

Rector: *vacant*
 Senior Warden: Thomas H. Swann Secretary: Sally Halstead
 Junior Warden: William Snider Treasurer: Elizabeth Swann

T **RINITY, DC** **PARISH #: 120, REGION: DN**
PARISH NAME: TRINITY PARISH (1896)
CHURCH NAME: TRINITY CHURCH (1889)
 7005 Piney Branch Rd NW TEL: (202) 726-7036
 Washington, DC 20012-2417 FAX: (202) 726-0061
 WEBSITE: <http://www.trinitychurchdc.org>

Rector: The Rev. Canon John T.W. Harmon (2000)
 Senior Warden: Janice Wyatt Secretary: Joan Taylor Brown
 Junior Warden: Adolphus Ukaegbu Treasurer: Chike Gardner

T **RINITY, ST. MARY'S** **PARISH #: 505, REGION: SM**
PARISH NAME: ST. MARY'S PARISH (1851)
CHURCH NAME: TRINITY CHURCH (1638)

47444 Trinity Church Rd
Saint Marys City, MD 20686

TEL: (301) 862-4597

FAX: (301) 862-2507

WEBSITE: <http://www.trinitysmcmd.com>

Mailing Address:

PO Box 207

Saint Marys City, MD 20686-0207

505A. ST. MARY'S CHAPEL (1883)

12960 Point Lookout Rd (MD Rte 5) (Do not send mail to this address.)
Ridge, MD 20680

Rector: The Rev. John A. Ball (1994)

Senior Warden: Barbara B. Svenson

Secretary: Lynda L. Purdy

Junior Warden: David Nickless

Treasurer: Bryan Talenfeld

T **RINITY, UPPER MARLBORO** **PARISH #: 304, REGION: SM**
PARISH NAME: TRINITY CHURCH (SEPARATE CONGREGATION) (1810)
CHURCH NAME: TRINITY CHURCH

14515 Church St
Upper Marlboro, MD 20772

TEL: (301) 627-2636

FAX: (301) 627-1066

WEBSITE: <http://trinityuppermarlboro.org>

Mailing Address:

PO Box 187

Upper Marlboro, MD 20773-0187

Priest-in-Charge: The Rev. Dr. Linda Kapurch (Maryland)

Senior Warden: Maxine Jones

Secretary: Beverly Wells

Junior Warden: Jacqueline Belton

Treasurer: Beverly Goggins

Treasurer: Dee Johnson

U **NIVERSITY OF MARYLAND CHAPLAINCY** **PARISH #: 371, REGION: PN**

EACM, University of MD
2116 Memorial Chapel
College Park, MD 20742-8453

TEL: (301) 405-8453

FAX: (301) 314-9741

WEBSITE: <https://saeccp.org/learn-grow/umd-episcopal-chaplaincy>

Chaplain: The Rev. Sarah Akers-Cardwell (Pending, East Tennessee)

WASHINGTON NATIONAL CATHEDRAL **PARISH #: 101, REGION: DN**
PARISH NAME: THE CATHEDRAL CHURCH OF ST. PETER AND ST. PAUL (1895)
CHURCH NAME: WASHINGTON NATIONAL CATHEDRAL

Mount Saint Alban

TEL: (202) 537-6200

Washington, DC 20016-5094

FAX: (202) 364-6600

WEBSITE: <http://www.nationalcathedral.org>

Bishop of Washington: The Rt. Rev. Mariann Edgar Budde (2011)

Dean: The Very Rev. Randolph M. Hollerith (2016)

Provost: The Rev. Canon Jan Naylor Cope (2010)

Vicar: The Rev. Dana C. Corsello (2017)

Canon for Worship: The Rev. Dr. Rosemarie L. Duncan (2016)

Canon Missioner: The Rev. Dr. Leonard L. Hamlin, Sr. (Baptist)

Canon Ecumenist (p-t): The Rev. Canon Samuel Van Culin, Jr. (2004)

Canon Theologian (p-t): The Rev. Dr. Kelly Brown-Douglas

Clergy Associate: The Rev. Patrick L. Keyser (Diocese of Virginia) (2019)

DIOCESAN CHAPELS

A **ADDISON CHAPEL** **PARISH #: 155**
(FORMERLY ST. MATTHEW'S CHURCH, ADDISON PARISH)
(Deconsecrated: March 13, 1991)

C **HAPEL OF THE ANNUNCIATION** **PARISH #: 151**
CHAPEL OF THE ANNUNCIATION (1914)
THE BISHOP'S CHAPEL
Episcopal Church House
Mount Saint Alban
Washington, DC 20016-5094
TEL: (202)537-6555

E **PIPHANY CHAPEL** **PARISH #: 152**
EPIPHANY CHAPEL (1924)
(Deconsecrated: February 9, 1994)

C **HAPEL OF THE EPISCOPAL CENTER FOR CHILDREN** **PARISH #: 153**
CHAPEL OF THE EPISCOPAL CENTER FOR CHILDREN (1930)
5901 Utah Ave NW
Washington, DC 20015-1616
TEL: (202)363-1333
FAX: (202)537-5044

C **HAPEL OF THE INTERCESSION** **PARISH #: 154**
CHAPEL OF THE INTERCESSION (1906)
Washington Hospital Center
1010 Irving St NW
Washington, DC 20010-2412
TEL: (202)577-7138

CHURCH-RELATED INSTITUTIONS AND ORGANIZATIONS

THE CATHEDRAL CHURCH OF SAINT PETER AND SAINT PAUL

Mount Saint Alban, Washington, DC 20016-5094

Tel: (202) 537-6200 — Fax: (202) 364-6600

Website: <http://www.cathedral.org>

THE PROTESTANT EPISCOPAL CATHEDRAL FOUNDATION

BOARD OF TRUSTEES

Chair/President: The Rt. Rev. Mariann Edgar Budde,
Bishop of Washington

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James New

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Tae Sik Yoon

CATHEDRAL CHAPTER

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The Very Rev. Randolph M. Hollerith

The Rev. Martha J. Horne

Dr. Ana Caskin

Brooke B. Coburn

Robert B. Coutts

Amada R. Delk

John G. Donoghue

Patrick W. Gross

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Gwendolyn King

Dr. Stephen Knapp

Dorothy Bush Koch

Hollis McLoughlin

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Jan C. Smith

Judy A. Smith

Rafael Suarez Jr.

John K. Villa

David F. Webb

DIRECTORY OF EPISCOPAL AND EPISCOPAL-RELATED SCHOOLS

Episcopal and Episcopal-related independent schools located within the geographical boundaries of the Diocese of Washington are listed below. For schools located in Northern Virginia and in the Diocese of Maryland, please call their diocesan offices at (703) 461-1776 and (410) 467-1399 respectively. For more information, write directly to the parish or to The National Association of Episcopal Schools, 815 2nd Ave, New York, NY 10017 for the "Directory of Episcopal Church Schools."

S **T. ALBANS SCHOOL**

Mount Saint Alban, Washington, DC 20016-5069

Tel: (202) 537-6435 — Fax: (202) 537-6434

Website: <http://www.stalbansschool.org>

Headmaster: Mr. Jason F. Robinson

Lower School Chaplain: The Rev. Leslie E. Chadwick

Upper School Chaplain: The Rev. Brooks Hundley

Chair of the Governing Board: Mr. Robert W. Musslewhite

T **HE NATIONAL CATHEDRAL SCHOOL FOR GIRLS**

3612 Woodley Rd NW, Washington, DC 20016

Tel: (202) 537-6300 — Fax: (202) 537-5743

Website: <http://www.ncs.cathedral.org>

Interim Head of School: Mrs. Susan C. Bosland

Senior Chaplain: The Rev. Eva Marie Kopp Cavaleri

Middle School Chaplain: Ms. Rachel Mumford

Lower School Chaplain: The Rev. Cameron Soulis

Chair of the Governing Board: Ms. Alice Hill

B **EAUVOIR THE NATIONAL CATHEDRAL ELEMENTARY SCHOOL**

3500 Woodley Rd NW, Washington, DC 20016-5031

Tel: (202) 537-6485 — Fax: (202) 537-6512

Website: <http://www.beauvoirschool.org>

Head of School: Mrs. Cindi Gibbs-Wilborn

Chair of the Governing Board: Mr. William Kappaz

Chaplain: The Rev. Dr. Lisa Barrowclough

A **LL SAINTS PRE-SCHOOL**

3 Chevy Chase Cir

Chevy Chase, MD 20815-3408

TEL: (301) 654-2488 ext. 233

FAX: (301) 951-6465

WEBSITE: <http://www.allsaintschurchpreschool.net>

C **HRIST EPISCOPAL SCHOOL**
 22 W Jefferson St TEL: (301) 424-6550
 Rockville, MD 20850 FAX: (301) 424-3516
 WEBSITE: <http://www.cesrockville.org>

G **OOD SHEPHERD EPISCOPAL PRESCHOOL**
 818 University Boulevard W TEL: (301) 593-2308
 Silver Spring, MD 20901-1039 WEBSITE: <https://www.gsecmd.org/preschool>

G **RACE EPISCOPAL DAY SCHOOL**
 9411 Connecticut Ave TEL: (301) 949-5860
 Kensington, MD 20895-3532 WEBSITE: <http://www.geds.org>

H **OLY TRINITY EPISCOPAL DAY SCHOOL**
PRIMARY SCHOOL
 13106 Annapolis Rd TEL: (301) 262-5355
 Bowie, MD 20720-3829 FAX: (301) 262-9609
THE DAISY LANE SCHOOL
 11902 Daisy Ln TEL: (301) 464-3215
 Glenn Dale, MD 20769 FAX: (301) 464-9725
 website: <https://www.htrinity.org>

R **OSEMOUNT CENTER**
 2000 Rosemount Ave NW TEL: (202) 265-9885
 Washington, DC 20010-1045 WEBSITE: <http://www.rosemountcenter.com>

S **T. ANDREW'S EPISCOPAL SCHOOL**
POSTOAK CAMPUS (GRADES 3 - 12):
 8804 Postoak Rd TEL: (301) 983-5200
 Potomac, MD 20854-3553
POTOMAC VILLAGE CAMPUS (AGE 2 - GRADE 2):
 10033 River Rd
 Potomac, MD 20854-3553 WEBSITE: <http://www.saes.org>

S **T. COLUMBA'S NURSERY SCHOOL**
 4201 Albemarle St NW TEL: (202) 742-1980
 Washington, DC 20016-2009 WEBSITE: <https://stcolumbasnurseryschool.org>

S **T. JAMES' CHILDREN'S SCHOOL**
 11815 Seven Locks Rd TEL: (301) 762-3246
 Potomac, MD 20854-3340 FAX: (301) 762-4076
 WEBSITE: <http://www.stjameschildrensschool.com>

S **T. JOHN'S EPISCOPAL SCHOOL**
 3437 Olney-Laytonsville Rd TEL: (301) 774-6804
 Olney, MD 20832-1743 FAX: (301) 774-2375
 WEBSITE: <http://www.stjes.com>

S ***T. JOHN'S PRESCHOOL***
3240 O St NW
Washington, DC 20037-2842
TEL: (202) 338-2574
FAX: (202) 338-2579
WEBSITE: <http://www.stjohnsdc.org>

S ***T. MATTHEW'S DAY SCHOOL***
5901 36th Ave
Hyattsville, MD 20782-2925
TEL: (301) 559-1100
WEBSITE: <http://www.stmatthewsdayschool.com>

S ***T. PATRICK'S EPISCOPAL DAY SCHOOL***
4700 Whitehaven Pkwy NW
Washington, DC 20007-1586
TEL: (202) 342-2805
FAX: (202) 342-7001
MACARTHUR CAMPUS
4590 MacArthur Blvd NW
Washington, DC 20007-4226
WEBSITE: <http://www.stpatsdc.org>

S ***T. PHILIP'S CHILD DEVELOPMENT CENTER***
2001 14th St SE
Washington, DC 20020-4817
TEL: (202) 678-1640
WEBSITE: <http://stphilipscdc.org>

S ***T. TIMOTHY'S CHILD DEVELOPMENT CENTER***
3601 Alabama Ave SE
Washington, DC 20020-2425
TEL: (202) 584-5662
WEBSITE: <http://www.sttimothyscdc.org>

B ***ISHOP JOHN T. WALKER SCHOOL FOR BOYS***
1801 Mississippi Ave SE Ste 1
Washington, DC 20020-6120
TEL: (202) 678-1515
FAX: (202) 591-3061
WEBSITE: <http://www.bishopwalkerschool.org>

W ***ASHINGTON EPISCOPAL SCHOOL***
5600 Little Falls Pkwy
Bethesda, MD 20816-1519
TEL: (301) 652-7878
FAX: (301) 652-7255
WEBSITE: <http://www.w-e-s.org>

CHURCH-RELATED INSTITUTIONS AND ORGANIZATIONS (CONTINUED)

BROTHERHOOD OF ST. ANDREW

WEBSITE: <http://http://www.brothersandrew.net/>

The Brotherhood of St Andrew was founded in 1883 and is the oldest evangelistic Lay ministry of the Episcopal church. This lay ministry for men and boys is dedicated to bringing men and boys to Christ through prayer, study and service. Our mission is to introduce our Men's Ministry to all parishes in the Episcopal Church and the Worldwide Anglican Communion.

SAINT ANNA'S HOME

c/o Board Chair, Episcopal Church House
Mount Saint Alban, Washington, DC 20016-5094

St. Anna's Home Fund was formed for charitable and benevolent purposes "...to provide for elderly and handicapped persons on a non-profit basis housing facilities and services especially designed to meet their physical, social, and psychological needs, and to promote their health, security, happiness, usefulness, and longer life." They process grant requests that: (1) are primarily for the support of housing for the elderly; (2) result in enriched services to minorities; (3) provide seed money for new programs that attract permanent funding.

CLAGGETT CENTER

3035 Buckeystown Pike, Adamstown, MD 21710
TEL: (301) 574-5147 — WEBSITE: <https://www.claggettcenter.org>

Chair: The Rev. Dina van Klaveren
Vice Chair: Douglas Campbell
Secretary: Kathryn Glover
Treasurer: Mitchell Owens

Since being founded in 1952, the Claggett Center has been a vital, life giving center for mission and ministry in the Episcopal Diocese of Maryland and beyond. Today, Claggett continues to be a place set apart to serve all people in spiritual renewal, growth, and learning through ministries of hospitality and programming.

COLLINGTON EPISCOPAL LIFE CARE COMMUNITY, INC.

10450 Lottsford Rd, Mitchellville, MD 20721-2734
TEL: (301) 560-3601 — TOLL-FREE: 1 (888) 257-9468 — FAX: (301) 925-7357
WEBSITE: <http://www.collington.kendal.org>

Executive Director: Marvell Adams

A continuing care retirement community founded in 1986 by seven diocesan congregations and the Diocese of Washington on 125 acres in central Prince George's County. Collington's facilities include cottages, apartments, and a health center that offers assisted living as well as full nursing care. Residents have the opportunity for up to three meals daily, a full

range of supportive services and activities, walking trails, a fitness/wellness program, and transportation to and from nearby metro stops. The resident community, which welcomes people of all faiths, includes many Episcopalians who have contributed to the life and leadership of diocesan congregations, diocesan ministries, seminary education, and our national church.

DAUGHTERS OF THE KING

WEBSITE: <http://www.doknational.com>; <http://www.dokproviiv.org>

President: Adrian Blount

The Daughters of the King is an order for laywomen who are communicants of the Episcopal Church, or churches in communion with it, or churches who are in the Historic Episcopate. Members undertake a Rule of Life, incorporating the Rule of Prayer and the Rule of Service. By reaffirmation of the promises made at Confirmation, a Daughter pledges herself to a life-long program of prayer, service and evangelism, dedicated to the spread of Christ's Kingdom and the strengthening of the spiritual life of her parish.

EPISCOPAL CHURCH WOMEN

Episcopal Church House

Mount Saint Alban, Washington, DC 20016-5094

TEL: (202) 537-6530 — FAX: (202) 537-5784

WEBSITE: <http://www.ecw-edow.org> E-MAIL: ecw@ecw-edow.org

President: Elsie E. Kirton

elsiek@aol.com

Vice President: Paula Singleton

Secretary: Ann Keeling

Treasurer: Faye E. Vaughn-Cooke

SPECIAL FUNDS LIAISONS:

Church Periodical Club: Margaret H. Gordon (240) 350-7599
auntmiket@gmail.com

John Bryson Chane Scholarship: Carol Tyrance-Graves
for Social Justice carolgt502@msn.com

Memorial Scholarship Fund: Paula Singleton (202) 669-8448
ecw@ecw-edow.org

United Thank Offering: Mathy Downing (301) 938-8089
mathy02@aol.com

All checks should be payable to the specific fund and mailed to the ECW office address above.

HOUSE OF MERCY'S ROSEMOUNT CENTER

2000 Rosemount Ave NW, Washington, DC 20010-1045

Tel: (202) 265-9885 — Fax: (202) 265-2636

WEBSITE: <http://www.rosemountcenter.com>

Founder, President/CEO: Tom Becherer

Board of Directors Chair: Janet Stocks, Ph.D

The House of Mercy leases its historic building for \$1 per year to Rosemount Center and its work supports the building and grounds of this property. House of Mercy (formerly a home for unwed mothers and babies) created Rosemount Center in 1972 as an independent 501(c)(3) organization. Rosemount Center is a dual language (Spanish/English) early childhood and family support center for pregnant women, infants, toddlers, and preschool children. Accredited by the National Association for the Education of Young Children (NAEYC), Rosemount is focused on serving poverty level, primarily Latino families in the District of Columbia.

SAINT MARY'S COURT

725 24th St NW, Washington, DC 20037-2560

Tel: (202) 223-5712 — Fax: (202) 223-6191

WEBSITE: <http://www.stmaryscourt.org>

E-mail: stmaryscourtmgr@spm.net

A 140-unit apartment house for low to moderate-income elderly and qualified handicapped persons. HUD rent supplements. Evening meals required. On the premises are: programs for recreation, education, exercise and art; DC Office on Aging Elderly Nutrition Program site serving daytime noon meal; programs for health, legal and supportive services; regular worship services and spiritual forum hours.

SAMARITAN MINISTRY OF GREATER WASHINGTON (SMGW)

1516 Hamilton St NW, Washington, DC 20011-3858

Tel: (202) 722-2280 — Fax: (202) 722-2288

WEBSITE: <http://www.SamaritanMinistry.org>

E-MAIL: info@SamaritanMinistry.org

SATELLITE LOCATIONS:**NORTHWEST DC/ADMINISTRATIVE OFFICE**

1516 Hamilton St NW

Washington, DC 20011

tel: (202) 722-2280 — fax: (202) 722-2288

SOUTHEAST DC OFFICE

1345 U St SE

Washington, DC 20020

tel: (202) 889-7702 — fax: (202) 889-7705

NORTHERN VIRGINIA OFFICE

2207 Columbia Pike

Arlington, VA 22204

tel: (703) 271-0938 — fax: (703) 271-0941

CHURCH OF OUR SAVIOUR SATELLITE OFFICE

(Open Tuesdays and Thursdays from 11am to 3pm)

1700 Powder Mill Rd

Silver Spring, MD 20903

tel: (240) 863-2457 — CHURCH: (301) 439-5900 — fax: (301) 439-590

SKYLAND WORKFORCE CENTER

2509 Good Hope Rd SE

Washington, DC 20020

tel: (202) 793-2141 — fax: (202) 793-2157

Executive Director: The Rev. David B. Wolf, Esq.

A partnership of more than 50 Washington, Maryland and Virginia churches and schools which offers free coaching and capacity-building assistance to people who are low income and/or homeless. Next Step program participants meet regularly with caseworkers to set “next steps” toward their larger life goals of economic self-sufficiency, and social and spiritual well-being. SMGW empowers participants to set goals that include finding jobs and homes, learning to read, acquiring skills, registering for benefits, etc. Additionally, SWGW has incorporated all of the programs formerly administered by ECRA for those affected by HIV/AIDS, including burial assistance, retreat programs and bereavement support groups. In 2016, SMGW acquired STRIVE DC, another non-profit with regular job readiness training, which SMGW now provides. A small paid staff facilitates the ministries of almost 300 volunteers each year. Partner Representatives form the Ministry’s Parish Council, which elects the Board of Directors. We now have satellite sites at the Bishop John T. Walker School for Boys, the Skyline Work Force Center, and Church of Our Saviour, Silver Spring.

SEABURY AT FRIENDSHIP TERRACE

Episcopal Church Home, Friendship, Inc.

4201 Butterworth Pl NW, Washington, DC 20016–4573

Tel: (202) 244–7400 — Fax: (202) 362–2587

WEBSITE: <https://www.seaburyresources.org/friendshipterrace>

Chief Executive Officer: Dawn Quattlebaum

Chief Operating/Chief Advancement Officer: Kate Lewis

Seabury at Friendship Terrace is a rental retirement community, established in 1970 and completely renovated in 2011, for people 62 years of age and older or handicapped. Fees include the apartment, utilities, and all evening meals and are reasonably priced for those with moderate incomes. Subsidies are available through HUD for 40 of the 180 units. There are a wide variety of activities available, some transportation services and volunteer opportunities. Friendship Terrace has a beauty salon, and many other services are available for residents. The community is conveniently located close to the metro, shopping, and St. Columba’s Episcopal Church.

SEABURY RESOURCES FOR AGING

6031 Kansas Ave NW, Ste 100, Washington, DC 20011

Tel: (202) 289–5690 — Fax: (202) 289–5693

Website: <http://www.seaburyresources.org>

Chief Executive Officer: Dawn Quattlebaum

Chief Operating/Chief Advancement Officer: Kate Lewis

Seabury Resources for Aging is the coordinating resource on aging issues and services in the Diocese. Established in 1924, Seabury is a nonprofit provider of personalized, affordable housing options and services in the community which help older adults throughout the greater Washington, DC area live with independence and dignity. Seabury's 355 units of independent, assisted, and shared housing are located at Friendship Terrace in northwest DC, Springvale Terrace in downtown Silver Spring, and Home First Residences in northeast DC. Services to more than 15,000 customers in the community are available through Seabury Care Management, serving Montgomery and Prince George's Counties, all of DC, and Northern Virginia; Age-In-Place home and yard maintenance in DC Wards 4, 5 & 6, Seabury's Ward 5 and Ward 6 Aging Services and city-wide Senior Center for the Blind and Visually Impaired. For registered DC residents, 60 and older, Seabury's Connector service provides medical transportation, delivers meals to the homebound, and offers a transportation debit card. Seabury's Congregational Resources coordinates Diocesan-wide events and assists congregations with information and resources and the development of parish senior ministries. Seabury provides a print newsletter, Resource, and several electronic newsletters. More than 3,600 volunteers provide and/or enhance services annually.

BOARD OF GOVERNORS

Chairman of the Board: The Bishop of Washington, *ex officio*

President: Susan Spurlark, Esq.

Vice President: Marti Bailey

Secretary: Nikhil Kumtha

Treasurer: Craig McCullough

Rasheen Carbin

Monte Monash

Valerie Cook

Nick Nicholson

Chris Gardner

Thomas J. (T.J.) Senker

Joseph Howell

Sohaer Rizvi Syed

Lecia Imbery

Suzanne K. Welch

Robin Lumsdaine

Due to security reasons we are no longer publishing a directory of lay leaders. Please contact the parish or organization directly if you need lay contact information.

PART II: ANNUAL CONVENTION PROCEEDINGS

CALLED TO HOPE: BISHOP MARIANN'S 2021 CONVENTION ADDRESS

THE RIGHT REVEREND MARIANN EDGAR BUDDE, D.MIN., D.D.

NINTH BISHOP OF WASHINGTON

January 30, 2021

I pray that the God of our Lord Jesus Christ may give you a spirit of wisdom and revelation as you come to know him, so that with the eyes of your heart enlightened, you may know what is the hope to which he has called you.

Ephesians 1:17-18

Friends, it is my honor and joy to address you, the elected leadership of this diocese, to reflect on what we've learned in the past year, where we are now, and what our diocesan priorities will be in the year ahead.

Before going further, let me say that the text of my address will be available immediately after the Convention. As I speak, it might be helpful to write down what resonates with you. I welcome any questions or comments you'd like to post using the chat function. While I won't be able to respond today, know that your feedback is important to me.

What I have learned walking alongside you this past year is that as followers of Jesus, we are a people called to hope. Yet Christian hope, as you well know, is not the product of easy living. St. Paul writes in his letter to the Romans that the hope of Christ is the fruit of redemptive suffering, suffering that produces endurance, which in turn, produces character, which in turn, produces hope. This hope, he says, does not disappoint us. It is not ours to manufacture or to feign. It is God's hope *poured into our hearts*.

To be clear, Christian hope is neither wishful thinking nor naive optimism. This hope demands that we see the world as it is, and ourselves as we are. Hope, in itself, is not a strategy or a plan. Rather, hope is a grace given to us, an orientation to our lives and the world that informs our strategies and plans—a firm persuasion that no matter what happens or doesn't happen, God is God, and nothing in this world can separate us from the love of God revealed to us in Christ Jesus.

What this hope calls me to, as your bishop, is a steady determination to keep going toward the mission and vision we have discerned together, while taking into account the enormity of change we have experienced. While the crises of 2020 consumed much of our energies, I am grateful to report that we were able to accomplish the first year goals of our strategic plan, which is a testimony to the grace of God, your tenacity, and the benefits of having a strategic plan as both touchstone and guide in disorienting times.

LOOKING BACK ON 2020

Let's take a moment to consider the past year: how much has changed, how many have suffered, how deep the grief, how hard the work, and how dramatic the restrictions on our daily rhythms and communal practices. The list of hardships is long, longer still for some than for others. Thus there isn't one answer to the question, "How are we doing as a diocese?"

I want you to know that I see you in all your varied contexts. I see how you are witnessing to the God of hope in your lives and congregations—hope born of suffering, endurance, and character, hope that is not the result of everything going as you had hoped, but is, instead, God’s hope poured into your hearts.

The good news is that the majority of EDOW congregations have come through 2020 remarkably well. You have done and are doing faithful, courageous and creative ministry. You consistently speak of the grace that has sustained you and the capacity for adaptation that you didn’t know you had. Many of those adaptations are permanent. Some of our congregations, praise God, are thriving now, with a renewed sense of energy, spiritual maturity, and purpose.

Others of our congregations, however, while making it through 2020, which was a triumph, face worrying trends. The pandemic is, as many have said, a *trend accelerator*, meaning if your congregation was on a path of decline, it is now more likely moving faster on that path. We are seeing that. Holy Trinity Episcopal Church in Bowie, Maryland, closed in 2020, the first church to close on my watch. That closure was painful and costly, a drawn-out process that could have been less painful and perhaps avoided if we, as a diocese, had had the tools to intervene.

For some the pandemic interrupted or halted initiatives that were on the cusp of taking off, which was really disappointing. At the same time, the pandemic has been what our friends from the Unstuck Group call a *holy interruption*. As a result, some congregations are experiencing Christ’s presence in new ways, with new opportunities opening before them.

This is the spiritual truth to hold onto: in the midst of crisis, there is opportunity. God is in the business of resurrection. While we cannot deny the realities we face and hard decisions we may need to make in 2021, God calls us to hope.

I daresay we’ve all grown, not in ways we would have chosen and never enough to make light of the cost, but our growth in resilience and creativity is real. Going forward, we take that growth with us. I also hear from every corner of the diocese expressions of gratitude for unexpected blessings, like manna in the wilderness, or the loaves and fish shared among many.

Still, fatigue is real. Among the many ways to describe the past year, surely the image of a marathon is fitting. Given that the marathon isn’t over, we need to pace ourselves, take care of one another, and keep going.

In 2020, your diocesan staff and leadership bodies redirected considerable energy and resources to assist congregations in this crucible time. You can read a full accounting in the 2020 Annual Report (<https://annualreport.edow.org>). Later today, our treasurer, Jonathan Nicholas will highlight our financial investments in emergency aid and congregational support.

Your bishops and diocesan staff are here for you in times of crisis and transition, for assistance with a problem that’s holding you back. Equally, if not more important, we are also here to amplify and leverage your strengths, and to invest in you and in our collective health. The strategic plan we launched last year is such an investment. By offering clarity and purpose, the plan has guided us through the pandemic, economic

disruption, racial reckoning, and political tensions of this past year. We continue to be a diocese that seeks to “draw on the gifts of all God’s people to serve Christ together and live Jesus’ Way of Love.”

STRATEGIC PLAN

Let me turn now to the strategic plan itself. As you recall, it has three objectives—to revitalize our congregations to grow the Jesus movement, to inspire every person to grow in faith & equip our leaders to lead well, and to partner in ministries of equity & justice for greater impact in our communities. Revitalization. Spiritual growth and leadership. Equity and justice.

2021 REVITALIZATION OBJECTIVE

We will engage all congregations in the diocese with health assessments and revitalization strategies, including the implementation of the Tending Our Soil initiative with 12 congregations.

Our first objective in the work of revitalization was to articulate for ourselves the marks of a vital congregation – no matter its context or circumstance – and then begin creating assessment tools and strategies for you to grow in vitality. We’ve accomplished that. In this second year, we’re committed to engaging every congregation with these tools and strategies.

PARISH VITAL SIGNS

At the heart of all are revitalization efforts going forward are 7 Vital Signs for Parish Health (<https://www.edow.org/congregational-vitality/revitalization/vital-signs-of-parish-health>) which leaders across the diocese identified.

They are:

- A compelling mission and vision
- A clear discipleship path
- Uplifting and inviting worship
- Welcoming and connecting ministries
- Blessing our community
- Faithful financial practices
- Inspiring and capable leadership

These signs can serve for both congregational self-assessment and as a guide for strategic initiatives going forward.

We’ve begun using the vital signs assessment with congregations in clergy transition and on bishop visitations. They are at the heart of Tending Our Soil (<https://www.edow.org/congregational-vitality/tending-our-soil>), our signature revitalization effort to be launched in 2021:

Let’s review them together now. As we do, make note of which of these signs you sense needs to be a priority for your congregation in the coming year.

7 VITAL SIGNS FOR PARISH HEALTH

COMPELLING MISSION AND VISION

A vital parish knows why it exists. It has a vision for the gospel that speaks to the power and love of God and what it means for us to be disciples of Jesus.

A CLEAR DISCIPLESHIP PATH

A vital parish has a clear vision of the Christian life and helps each of its members take the next step in their life in Christ. It guides those new to the Christian life, and tends to the spiritual growth of all ages and stages of life.

UPLIFTING AND INVITING WORSHIP

A vital parish has inspiring and engaging worship, rooted in the Episcopal tradition, yet open to exploring the many ways people meet God in worship. In the time of COVID, we're learning the importance of compelling digital worship. These are skills we want to continually improve and take with us when the pandemic is over.

WELCOMING AND CONNECTING MINISTRIES

A vital parish is intentional about welcoming guests; it walks alongside those new to their community, helping them to take their next steps in faith, build relationships, and engage in ministry. A vital parish has an outward focus, helping those unfamiliar with Episcopal worship to feel at ease.

BLESSING OUR COMMUNITY

A vital parish is known by its neighbors for its care. This is our ministry of service, of showing up for others, and of justice and advocacy, so that those who may never be a part of our congregations are glad that we are here and would be devastated if we left.

FAITHFUL FINANCIAL PRACTICES

Financial sustainability is essential for parish health, as are financial best practices. A vital parish aligns its spending with its mission and has courageous conversations about a healthy relationship with money.

INSPIRING AND CAPABLE LEADERSHIP

Vital parishes have engaging and competent leaders who have mutual respect and affection for one another. Leadership is shared and distributed according to the gifts of its members. There is mutual accountability and a willingness to speak the truth in love.

I ask you to take the vital signs description (<https://www.edow.org/congregational-vitality/revitalization/vital-signs-of-parish-health>) to an upcoming vestry meeting. Review the vital signs together and do your own informal parish assessment. Where is your congregation strong and how might you build upon your strength? Where does your congregation need to address something that's holding you back? Where might investment in potential yield the greatest fruit? We spend a lot of energy in areas that bear little fruit. It's time to redirect those energies.

I also ask the regional deans to bring the Vital Signs to upcoming regional clergy and wardens meetings for a discussion of collective strengths and growing edges, so that congregations might explore collaborative efforts.

TENDING OUR SOIL

Let me take a moment here to describe Tending Our Soil, the signature initiative in our work of revitalization for the next five years, made possible by a \$1 million Lilly Endowment grant awarded this past fall. Tending Our Soil (<https://www.edow.org/congregational-vitality/tending-our-soil>) will help us walk with up to 36 congregations in a three-year process to make headway in parish vitality.

Tending Our Soil will provide participating congregations coaches, learning summits, resources and opportunities to collaborate with other congregations to work on the 7 Vital Signs. We'll show a promotional video and describe the application process for congregations later today. Now is the time to consider whether your congregation might be ready for this opportunity. We're looking for 12 congregations for the first cohort, followed by an additional 12 congregations for each of the next 2 years.

Under the topic of revitalization, I'd like to briefly address the Proposed Canon for Diocesan Stewardship and Congregational Vitality.

Though not explicitly part of the strategic planning process, you recall that last year the Convention voted to establish a committee to consider ways to assist congregations experiencing precipitous decline. The full report of the committee's work is in your Convention Booklet. Later, we will hear an update from the Rev. Dr. Sheila McJilton, the chair of the Committee, and we will consider the proposed canon at a special convention later this year.

I turn your attention now to the second of three strategic goals: to inspire our people and equip our leaders.

2021 FAITH AND LEADERSHIP OBJECTIVE

We Will Expand the School Christian Faith and Leadership And Strengthen Its Foundations

Establishing the School for Christian Faith and Leadership (<https://www.edow.org/leadership-discipleship/school1>) was a cornerstone of the strategic plan, as a catalyst for faithful discipleship and adaptive leadership. The School is committed to offering trusted resources and learning journeys that equip individuals for baptismal living and lead faith communities into greater vitality.

The first year was a "soft launch," in the classic sense of building the plane as we were flying, and it was a remarkable success. The timing of the school, as with much of the strategic plan, felt Holy Spirit driven, for in this year of COVID restrictions and newfound flexibility, we all needed to learn new skills fast. We realized that we could learn together. The response from the people in the diocese and beyond has affirmed the need for this kind of learning platform and resource hub. The school offered 18 courses this fall with over 700 people participating.

In 2021, we'll continue to strengthen and develop the school, building a strong foundation for the future. In its full expression, the school will be a comprehensive resource for individuals and congregations across the diocese and beyond, and a platform for our gifted teachers to broaden their reach.

Here is my request: sometime today visit the School for Christian Faith and Leadership Page on the diocesan website. Look at the offerings to see if any would serve your leaders or offer spiritual food to your members. Look for yourselves as well. Moreover, if you have an offering in your congregation that is bearing good fruit, consider sharing with others through the School. Watch for the official launch, with a new website, learning management system, and comprehensive curricula in the coming year.

This brings to me the third of our strategic goals in the realm of equity and justice.

2021 EQUITY AND JUSTICE OBJECTIVE

We will bravely uncover, understand, reckon with and act to dismantle racism within ourselves, our faith communities, the Diocese and our localities.

Our baptismal covenant is clear that striving for justice is no less important in the life of a Christian than reading the Bible, saying one's prayers, growing in faith, and serving others. Justice is not a partisan issue, it is the expression of love in public life. We who are called to follow Jesus in his way of love are to strive for justice and seek the dignity of every human being.

As in other pivotal moments in American history, events in our country last summer laid bare deep racial inequities and injustices, bringing the social movement for racial justice to a crescendo. All this stirred diocesan-wide conversation about our commitment. With broad based consensus, our leaders determined that anti-racism must be our first diocesan-wide focus. It has been a priority for some in the diocese for generations. Now it is ours together.

Other justice issues are not lost to us – advocacy and care for persons experiencing homelessness, addressing gun violence, food insecurity, the needs of immigrants, and care for creation. We will look at all these issues, and all our diocesan life, through the lens of racism and our efforts to dismantle it.

Those present at last evening's gathering heard the compelling story of how our mother Diocese of Maryland took up the good and necessary work of historical reckoning with slavery and reparations. It's our turn to gather up all that we know and can learn about our past, and set about the work of becoming an equitable and just church, committed to building an equitable and just society, which is God's dream for all humankind.

STAFF TRANSITIONS

As I bring this address to a close, let me acknowledge that this is a time of significant transition on the diocesan staff. Earlier in the year we said goodbye to the Rev. Daryl Lobban and Mr. Don Crane. Now we celebrate the retirements of the Rev. Sarabeth Goodwin and Ms. Cheryl Daves Wilburn, and the election of Canon Paula Clark as the next bishop of Chicago, all of whom we will honor later today.

As hard as it is to say goodbye – and it is really hard – we were expecting these transitions. For while they are young in spirit, both Sarabeth and Cheryl are at retirement age. And we always knew that Paula was destined to be a bishop.

So be patient with us in the next few months, as we're down a few hands, but know that your remaining diocesan staff is deeply committed to serving God and serving you.

I'm delighted to officially announce that the Rev. Andrew Walter will assume the role of Canon to the Ordinary, with a primary focus on finance, administration, and strategic planning.

We've issued the call for a new Canon for Congregational Vitality to complement the excellent senior leadership team we have in Canons Robert Phillips and Michele Hagans, and the wondrous Bishop Chilton Knudsen. We are also searching for a Missioner for Equity and Justice, and persons to serve in key administrative roles.

Rest assured that you are in good hands with The Reverends Jenifer Gamber, Todd Thomas and Yoimel Gonzalez-Hernandez, The Ven. Sue von Rautenkranz, Ms. Mildred Reyes, our new Latino Missioner, Ms. Araceli Ma, Ms. Kathleen Hall, Ms. Keely Thrall, Mr. Peter Turner, Mr. Kelly Cooper, Ms. Kimberly Vaughn, and Ms. Lynn Chernik. A word of special thanks to Dr. Jordan Rippy, who has served in a volunteer capacity with us this year, and to Mr. John Van de Weert, who generously gives his time and expertise in the role of Diocesan Chancellor. The love and dedication of this staff is palpable. Please join me in thanking them.

The 10 regional deans commissioned at last year's convention have also served us well: the Reverends: Peter Antoci, Greg Syler, Melana Nelson Amaker, William Stafford-Whittaker, Linda Kaufman, Rondesia Jarrett-Schell, Dana Corsello, Cricket Park, David Wacaster, and Beth O'Callaghan. Their foundational work of relationship building among congregational leaders has the potential to establish transformative collaborative possibilities between your congregations. Please lean into that work with them. Strengthen the pathways of shared ministry so that we may build a diocese of thriving congregations. We aren't meant to be islands unto ourselves.

I end now where I began, with the prayer from Ephesians, which is my prayer for you:

I pray that the God of our Lord Jesus Christ may give you a spirit of wisdom and revelation as you come to know him, so that with the eyes of your heart enlightened, you may know what is the hope to which he has called you.

The hope to which God has called me enables me to rise each day, sinner that I am, to follow Jesus and serve you, the people of this diocese. Together we embody Jesus' love for the world. We are, as St. Paul says, earthen vessels, so that it may be made clear that this extraordinary power comes from God and does not belong to us.

My own sense of call to this work is strong, and I commit to God and to you my whole hearted effort.

As your bishop, I commit to turning toward Jesus every day, and I invite you to do the same.

I commit to follow Jesus and his Way of Love, and I invite you to do the same.

I commit to the mission, vision, and strategic goals we have collectively discerned, and I invite you to do the same.

You must hold me and the diocesan staff accountable to the goals we've set, but if this work is only for the bishop and her staff, we will fail. I need to hold you accountable, too.

And so I ask once again:

Will you rededicate your life to Jesus?

Will you commit to a way of being church together that will help us realize the dreams God has placed on our hearts?

If so, then I am confident that the God who has begun this good work in us will see it through to completion.

May the God of hope bless and keep us all, as we follow Jesus and his way of love.

Author: The Rt. Rev. Mariann Edgar Budde

LLAMADOS A LA ESPERANZA: PRESENTACIÓN DE LA CONVENCIÓN DE 2021 DEL OBISPO MARIANN

January 30, 2021

Oro para que el Dios de nuestro Señor Jesucristo, el Padre de gloria, les dé espíritu de sabiduría y de revelación en el conocimiento de él. Pido también que Dios les dé la luz necesaria para que sepan cuál es la esperanza a la cual los ha llamado.

Efesios 1:17-18

Amigos, es un honor y de alegría hablarles como líderes elegidos de esta diócesis, para reflexionar sobre lo que hemos aprendido durante el año pasado, dónde estamos ahora y cuáles son nuestras prioridades diocesana en este año que tenemos por delante.

Antes de continuar, déjenme decir que el texto de mi presentación estará disponible inmediatamente después de la Convención. Mientras estoy hablando, creo que sería útil que escribieran lo que resuena para ustedes. Y los invito a compartir sus preguntas y comentarios usando la función del chat. Aunque no pueda responder hoy, sepan que sus ideas son importantes para mí.

Lo que he aprendido caminando junto a ustedes el año pasado es que como seguidores de Jesús, somos un pueblo llamado a la esperanza. Sin embargo la esperanza cristiana, como ustedes saben, no es el producto de una vida fácil. San Pablo escribe en su carta a los Romanos que la esperanza en Cristo es el fruto de un sufrimiento redentor, un sufrimiento que produce resistencia, lo cual produce carácter, lo cual produce esperanza. Esta esperanza, dice él, nos nos falla. Nosotros no podemos construirla ni fingirla. Es la esperanza de *Dios que se desborda en nuestros corazones*.

Para ser claros, la esperanza cristiana no es un deseo ni optimismo ingenuo. Esta esperanza demanda que veamos el mundo como es, y a nosotros mismo como somos. La esperanza, en ella misma, no es una estrategia o un plan. Por el contrario, la esperanza es una gracia dada a nosotros, una orientación para nuestras vidas y para el mundo que da forma a nuestras estrategias y planes - una persuasión firme de que no importa lo que pase o lo que no pase, Dios es Dios y nada en este mundo puede separarnos del amor de Dios revelado a nosotros en Jesucristo.

A lo que esta esperanza me llama como su obispa, es a una determinación constante de mantener caminando hacia la misión y visión que hemos discernido juntos, tomando en consideración los grandes cambios que hemos experimentado. Aunque la crisis del 2020 consumió muchas de nuestras energías, estoy agradecida de reportar que pudimos cumplir con las metas del plan estratégico para el primer año, lo cual es testimonio de la gracia de Dios, su tenacidad y los beneficios de tener un plan estratégico como meta y guía en tiempos de desorientación.

MIRANDO ATRÁS AL 2020

Tomemos un momento para considerar el pasado año: cuánto ha cambiado, cuánto hemos sufrido, cuán grande ha sido el luto, cuán duro el trabajo y cuán dramáticas las restricciones en nuestros ritmos diarios y nuestras prácticas comunitarias. La lista de dificultades es larga, más larga todavía para algunos más que para otros. Sin embargo, no hay una respuesta para la pregunta: ¿Cómo nos va como diócesis?

Quiero que sepan que los puedo ver en todos sus diferentes contextos. Veo cómo están dando testimonio del Dios de la esperanza en sus vidas y en sus congregaciones - esperanza nacida del sufrimiento, de la perseverancia, del carácter; esperanza que no es el resultado de todo lo que sucedió mientras tenían esperanza, sino, por el contrario, es la esperanza de Dios que ha sido desbordada en sus corazones.

La buena noticia es que la mayoría de las congregaciones de EDOW han atravesado el 2020 muy bien. Ustedes han hecho y están haciendo un ministerio fiel, valiente y creativo. Constantemente ustedes hablan de la gracia que los ha sostenido y de la capacidad de adaptación que no sabían que tenían. Muchas de esas adaptaciones son permanentes. Algunas de nuestras congregaciones, gloria a Dios por eso, están prosperando ahora, con un sentido renovado de energía, madurez espiritual y propósito.

Otros en nuestras congregaciones, sin embargo, aunque han sobrevivido el 2020, enfrentan muchas preocupaciones. La pandemia es, como han dicho muchos, una aceleradora progresiva, lo que quiere decir que si tu congregación estaba en camino al declive, es ahora más probable que ese camino sea más rápido. Ya lo estamos viendo. La Iglesia Episcopal Holy Trinity en Bowie, Maryland, cerró en el 2020, la primera iglesia que ha cerrado bajo mi supervisión. Este cierre fue doloroso y costoso, un proceso agotador que pudo haber sido menos doloroso y quizás ser evitado si como diócesis hubiésemos tenido las herramientas para intervenir.

Para algunos, la pandemia interrumpió o puso freno a iniciativas que estaban en pleno vuelo, lo cual fue muy decepcionante. Al mismo tiempo, la pandemia ha sido lo que nuestros amigos de Unstuck Group llama, una interrupción santa. Como resultado, algunas congregaciones han experimentado la presencia de Cristo de maneras nuevas, con nuevas oportunidades que se abren ante ellas.

Esta es la verdad espiritual a la que aferrarnos: en medio de la crisis, hay oportunidad. Dios está haciendo posible la resurrección. Aunque no podemos negar las realidades que enfrentamos y las duras decisiones que tendremos que tomar en el 2021, Dios nos llama a la esperanza.

Yo me atrevería a decir que todos hemos crecido, no en formas que hubiésemos escogido y nunca lo suficiente como para desestimar el costo, pero nuestro crecimiento en resiliencia y creatividad es real. En el futuro, llevamos ese crecimiento con nosotros. Yo también escucho, de cada rincón de la diócesis, expresiones de gratitud por bendiciones inesperadas, como el maná en el desierto, o los panes y peces compartidos por muchos.

Sin embargo, la fatiga es real. Entre las muchas formas de describir el año pasado, con seguridad la imagen del maratón es pertinente. Dado que el maratón no ha terminado, necesitamos tomar tiempo para nosotros mismos, para otros, y seguir caminando.

En el 2020 el equipo diocesano y los cuerpos de liderazgo redirigieron considerable energía y recursos a ayudar a las congregaciones en este tiempo crucial. Pueden leer un resumen completo en el Reporte Anual del 2020 (<https://annualreport.edow.org>). Más tarde, nuestro tesorero, Jonathan Nicholas enfatizará en nuestras inversiones financieras en ayuda de emergencia y ayuda congregacional.

Sus obispos y personal diocesano estamos aquí para ustedes en tiempos de crisis y transición. Igualmente, aunque no menos importante, también estamos aquí para amplificar y aprovechar sus fortalezas, y para invertir en nuestra salud colectiva. El plan estratégico que lanzamos el año pasado es tal inversión. Al ofrecer claridad y sentido, el plan estratégico nos ha guiado a través de la pandemia, de la ruptura económica, del debate racial y de las tensiones políticas durante el pasado año. Nosotros continuamos siendo una diócesis que busca “fortalecer los dones de todo el pueblo de Dios para servir a Cristo juntos y vivir el Camino del Amor de Jesús.”

PLAN ESTRATÉGICO

Déjenme cambiar de tema al plan estratégico. Como ustedes recuerdan, el plan estratégico tiene tres objetivos - revitalizar nuestras congregaciones para hacer crecer el movimiento de Jesús, inspirar a cada persona al crecimiento en la fe y formar a nuestros líderes para que lideren bien, y colaborar en ministerios de equidad y justicia para impactar mejor a nuestras comunidades. Revitalización, crecimiento espiritual y liderazgo. Equidad y justicia.

OBJETIVO DE REVITALIZACIÓN PARA EL 2021

Trabajaremos con todas las congregaciones en la diócesis con estrategias de revitalización y evaluaciones de salud comunitaria, incluyendo la implementación de la iniciativa Cuidando nuestra Tierra con 12 congregaciones.

Nuestro primer objetivo en el trabajo de revitalización fue articular para nosotros mismos las marcas de una congregación vital – sin importar su contexto o circunstancia – y luego comenzar a crear herramientas de evaluación y estrategias para crecer en vitalidad. Esto lo hemos logrado. En el segundo año, estamos comprometidos a trabajar con cada congregación, con estas herramientas y estrategias.

En el corazón de todos los esfuerzos de revitalización en el futuro están las 7 Signos de Vitalidad para la Salud Parroquial (https://www.edow.org/download_file/1706), las cuales han sido identificadas por líderes en toda la diócesis. Estas son:

- Una misión y visión convincentes
- Un camino claro para el discipulado
- Una adoración edificante y abierto a otros
- Ministerios abiertos a todos y que brindan conexión
- Bendición de nuestra comunidad
- Prácticas financieras fieles
- Liderazgo inspirador y capaz

Estos signos pueden servir tanto como auto-evaluación para las congregaciones como una guía para iniciativas estratégicas en el futuro.

Nosotros hemos comenzado a usar estas evaluaciones de los signos vitales con congregaciones en transición del clero y en visitas de la obispa. Estas son el corazón de Cuidando nuestra Tierra (<https://www.edow.org/congregational-vitality/tending-our-soil>), nuestro cuño de revitalización que será lanzado en el 2021.

Revisemos estos signos juntos ahora. Mientras lo hacemos, tomen nota de cuáles de estos signos sientes que necesita ser una prioridad en tu congregación en este año. Vamos a hacer una encuesta anónima por Zoom en unos momentos, así que estén listos.

7 SIGNOS VITALES PARA LA SALUD PARROQUIAL

UNA MISIÓN Y VISIÓN CONVINCENTES

Una parroquia vital sabe por qué existe. Tiene una visión del evangelio que le habla al poder y ama a Dios, además de reflejar lo que significa para nosotros ser discípulos de Jesús.

UN CAMINO CLARO PARA EL DISCIPULADO

Una parroquia vital tiene una visión clara de la vida cristiana ayuda a cada uno de sus miembros a tomar el siguiente paso en su vida en Cristo. Esta parroquia guía a quienes son nuevos en la fe cristiana y alimenta la vida espiritual de personas de todas las edades y en todas las situaciones de la vida.

UNA ADORACIÓN EDIFICANTE Y ABIERTA A OTROS

Una parroquia vital tiene una adoración inspiradora y contagiosa, enraizada en la tradición episcopal, pero a la vez abierta a la exploración de formas diversas en que las personas encuentran a Dios en la adoración. En tiempos de COVID estamos aprendiendo la importancia de una adoración digital edificante. Estas son herramientas que queremos continuar mejorando y llevar con nosotros una vez que la pandemia termine.

MINISTERIOS ABIERTOS A OTROS Y QUE OFRECEN CONEXIÓN

Una parroquia vital es intencional en su recibimiento a invitados, camina junto a quienes son nuevos en la comunidad, ayudándolos a tomar el siguiente paso en su fe, crea relaciones y se involucra en el ministerio. Una parroquia vital tiene un enfoque hacia afuera y ayuda a quienes no están familiarizados con la adoración episcopal para que se sientan más cómodos.

BENDICIÓN DE NUESTRA COMUNIDAD

Una parroquia vital es conocida por sus vecinos, a los cuales cuida. Este es nuestro ministerio de servicio, de estar presente para los demás, así como un ministerio de justicia y abogacía, para que aquellos que no sean nunca parte de nuestras congregaciones, estén felices de que estemos aquí y devastados si nos vamos.

PRACTICAS FINANCIERAS FIELES

La sostenibilidad financiera es esencial para la salud de una parroquia, así como las mejores prácticas financieras. Una parroquia vital realiza sus gastos en función de su tienen conversaciones valientes sobre las relaciones saludables con el dinero.

LIDERAZGO INSPIRADOR Y CAPAZ

Las parroquias vitales tienen líderes inspiradores y competentes que tienen respeto y afecto mutuos. El liderazgo es compartido y distribuido de acuerdo a los dones de sus miembros. Hay responsabilidad mutua y voluntad para hablar la verdad en amor.

Les pido que tomen la descripción de los signos vitales (lo cual pueden encontrar en el sitio web de la diócesis) y los presenten en la próxima reunión de la Junta Parroquial. Revisen los signos vitales juntos y realicen su propia evaluación de la parroquia. ¿Dónde es fuerte tu congregación y cómo construir sobre esta fortaleza? ¿Qué tiene que enfrentar tu congregación con relación a algo que la está frenando? ¿En qué área se puede tener los mayores frutos si se invierte en ello?

Le pido a los deanes regionales que lleven los Signos Vitales a las próximas reuniones con el clero y los guardianes para un debate de las fortalezas y oportunidades de crecimientos colectivos, para que las congregaciones exploren esfuerzos de colaboración.

CUIDANDO NUESTRA TIERRA

Déjenme tomarme un momento para describir Cuidando nuestra Tierra, la iniciativa que marca nuestro trabajo de revitalización para los próximos cinco años, hecha posible por el fondo de \$1 millón de dólares recibido por Lilly Endowment en el otoño pasado. Cuidando nuestra Tierra nos ayudará a caminar con 36 congregaciones en un proceso de tres años lo cual marcará el camino de la vitalidad parroquial.

Cuidando nuestra Tierra proveerla la participación de mentores congregacionales, encuentros de aprendizaje, recursos y oportunidades de colaboración con otras congregaciones para trabajar en los 7 signos vitales. Mostraremos un video promocional y presentaremos el proceso de aplicación para congregaciones más tarde. Ahora es el momento de considerar si tu congregación puede estar lista para esta oportunidad. Estamos buscando 12 congregaciones para el primer grupo, a las cuales le seguirán 12 congregaciones cada año, en los próximos 2 años.

Bajo el tema de la revitalización, me gustaría presentar brevemente sobre la propuesta de Canon sobre la Mayordomía Diocesana y la Vitalidad Congregacional.

Aunque no es parte explícita del proceso de planificación estratégica, ustedes recuerdan que el año pasado la Convención decidió establecer un comité para considerar maneras de ayudar a las congregaciones que experimentan un declive precipitado. El reporte completo del trabajo del comité está en el cuaderno de la Convención. Más tarde escucharemos una actualización de este tema por parte de la Rev. Dra. Sheila McJilton, la presidenta del Comité, y consideraremos la propuesta de Canon en una convención especial durante este año.

Les pido su atención ahora a la segunda y tercera metas estratégicas: inspirar a nuestra gente y formar líderes.

OBJETIVO DE FE Y LIDERAZGO DEL 2021

Ampliaremos la Escuela de Fe y Liderazgo Cristianos y fortaleceremos sus fundamentos

Establecer la Escuela de Fe y Liderazgo Cristianos fue uno de los centros del plan estratégico como catalizador para un discipulado fiel y un liderazgo adaptable. La Escuela está comprometida en ofrecer recursos confiables y caminos de aprendizaje para formar a individuos en la vida bautismal y liderar comunidades de fe hacia una mayor vitalidad.

En el primer año tuvimos un “lanzamiento suave”, en el sentido clásico de construir un avión mientras volábamos, y fue un éxito excepcional. El momento en que nace la

Escuela, así como el plan estratégico, parece como guiado por el Espíritu Santo, ya que en este año de restricciones y novedosa flexibilidad debido al COVID, todos necesitamos aprender nuevas habilidades muy rápido. Entonces nos dimos cuenta que podemos aprender juntos. La respuesta de la gente en nuestra diócesis y fuera de ella ha afirmado la necesidad de este tipo de plataforma de aprendizaje y centro de recursos. La escuela ofreció 18 cursos este pasado otoño con más de 700 personas como participantes.

En el 2021 continuaremos fortaleciendo y desarrollando la Escuela, construyendo una fundación fuerte para el futuro. En su completa expresión, la Escuela será un recurso abarcador para individuos y congregaciones en la diócesis y fuera de ella, y una plataforma para que nuestros talentosos maestros amplíen su alcance.

Aquí está mi petición: en algún momento hoy visita la página web de la Escuela de Fe y Liderazgo Cristianos (<https://www.edow.org/leadership-discipleship/school1>) en el sitio web de nuestra diócesis. Mira las ofertas y piensa si alguna podrá servirle a tus líderes o ofrecer alimento espiritual a tus miembros. Busca algo para ti también. Y además si cuentas con algo en tu congregación que está dando frutos, considera compartirlo con otros a través de la Escuela. Estate atento al lanzamiento oficial con un nuevo sitio web, un sistema de aprendizaje y un currículo abarcador el próximo año.

Esto me lleva a la tercera meta estratégica relacionada con la equidad y la justicia.

EL OBJETIVO DE EQUIDAD Y JUSTICIA DEL 2021

Haremos público, comprenderemos, asumiremos y actuaremos con valentía para desmantelar el racismo en nosotros mismos, en nuestras comunidades de fe, en la Diócesis y en nuestras localidades.

Nuestro pacto bustismal es claro en que buscar la justicia no es menos importante en la vida de los cristianos que leer la Biblia, orar, crecer en fe y servir a otros. La justicia no es un tema partidario, sino una expresión del amor en la vida pública. Al ser llamados a seguir a Jesús en su camino de amor, estamos también llamados a buscar la justicia y la dignidad de todo ser humano.

Como en otros momentos de cambio en la historia americana, eventos en nuestro país en el pasado verano revelaron profundas inequidades e injusticias raciales, ampliando el movimiento social por la justicia racial. Todo esto animó a una conversación en toda la diócesis sobre nuestro compromiso. Con un consenso amplio, nuestros líderes determinaron que el antirracismo debe ser nuestro primer enfoque dioicesano. Ha sido una prioridad para algunos en la diócesis por generaciones. Ahora es nuestro también.

Otros temas relacionados con la justicia no están perdidos para nosotros – la abogacía y el cuidado de personas que que no tienen hogar o que experimentan la violencia armada, la inseguridad alimentaria, las necesidades de los inmigrantes y el cuidado de la creación. Atenderemos todos estos temas, y toda nuestra vida dioicesana, a través de los lentos del racismo y nuestros esfuerzos para desmantelarlo.

Quienes estuvieron presentes en la última noche de encuentro, escucharon la convincente historia de cómo nuestra hermana Diócesis de Maryland realizó el buen y necesario trabajo de reconocimiento histórico sobre la esclavitud y las reparaciones. Es nuestro momento de unir todo lo que sabemos y podemos aprender sobre nuestro pasado y

comenzar el trabajo de convertirnos en una iglesia equitativa, comprometida a construir una sociedad equitativa y justa la cual es sueño de Dios para toda la humanidad.

TRANSICIONES EN EL STAFF

Al concluir esta presentación, quiero reconocer que este es un momento de transición significativa en el equipo diocesano. A inicios del año 2020 le dijimos adiós al Rev. Daryl Lobban y al Sr. Don Crane. Ahora celebramos los retiros de la Rev. Sarabeth Goodwin y la Sra. Cheryl Daves Wilburn, así como la elección de la Canóniga Paula Clark como la próxima obispa de Chicago. Hoy honraremos a todas estas personas más tarde.

Aunque es duro decir adiós, esperábamos estas transiciones. Aunque son jóvenes en espíritu, Sarabeth y Cheryl están en edad de retiro. Y siempre supimos que Paula estaba destinada a ser una obispa.

Así que sean pacientes con nosotros en los próximos meses al contar con menos manos para el trabajo, pero sepan que el resto de su equipo de trabajo en la diócesis está profundamente comprometido con el servicio a Dios y a ustedes.

Me complace anunciar oficialmente que el Rev. Andrew Walter asumirá la función de Canónigo del Ordinario, con su foco central en las finanzas, administración y planificación estratégica.

Hemos hecho un llamado para un nuevo Canónigo de Vitalidad Congregacional para complementar el excelente equipo de liderazgo que tenemos en los Canónigos Robert Phillips y Michele Hagans, y la maravillosa Obispa Chilton Knudsen. También estamos buscando a un Misionero de Equidad y Justicia y personas para servir en funciones administrativas fundamentales.

Descansen confiados que están en buenas manos con los Reverendos Jenifer Gamber, Todd Thomas y Yoimel González Hernández, La Venerable Sue von Rautenkranz, la Sra. Mildred Reyes, nuestra nueva Misionera Latina, la Sra. Araceli Ma, la Sra. Kathleen Hall, la Sra. Keely Thrall, el Sr. Peter Turner, el Sr. Kelly Cooper, la Sra. Kimberly Vaughn y la Sra. Lynn Chernik. Un agradecimiento especial a la Dra. Jordan Rippey, quien ha servido como voluntaria este año y al Sr. John Van de Weert, quien generosamente da de su tiempo y sabiduría en la función de Canciller Diocesano. El amor y la dedicación de este equipo es palpable. Por favor, acompáñenme en este agradecimiento.

Los 10 deanes regionales comisionados en la pasada convención también han servido bien; los Reverendos Peter Antoci, Greg Syler, Melana Nelson Amaker, William Stafford-Whittaker, Linda Kaufman, Rondesia Jarrett-Schell, Dana Corsello, Cricket Park, David Wacaster y Beth O'Callaghan. Su trabajo fundacional de crear relaciones entre los líderes congregacionales tiene el potencial de establecer posibilidades de colaboración transformadora entre nuestras congregaciones. Por favor, busquen su ayuda en el trabajo. Fortalezcan el camino del ministerio compartido para que podamos construir una diócesis con congregaciones florecientes. No estamos llamados a ser islas.

Termino ahora donde comenzó, con la oración de la carta a los Efesios, la cual es mi oración hoy.

Oro para que el Dios de nuestro Señor Jesucristo, el Padre de gloria, les dé espíritu de sabiduría y de revelación en el conocimiento de él. Pido también que Dios les dé la luz necesaria para que sepan cuál es la esperanza a la cual los ha llamado.

Efesios 1:17-18

La esperanza a la cual Dios nos ha llamado me permite levantarme cada día, pecadora como soy, para seguir a Jesús y servirles a ustedes, el pueblo de esta diócesis. Juntos encarnamos el amor de Jesús por el mundo. Somos, como dijo San Pablo en la segunda carta a los Corintios, vasijas de barro, para que se muestre el extraordinario poder que proviene de Dios y que no nos pertenece a nosotros.

Mi propio sentido del llamado para este trabajo es fuerte, y me comprometo ante Dios y ante ustedes con todo el esfuerzo de corazón.

Como su obispa, me comprometo a cambiar mi rumbo a Jesús cada día y a invitarlos a hacer lo mismo.

Me comprometo a seguir a Jesús en su Camino del Amor y a invitarlos a hacer lo mismo.

Me comprometo con la misión, la visión y las metas estratégicas que hemos discernido colectivamente, y los invito a hacer lo mismo.

Ustedes pueden hacernos responsables a mí y al equipo diocesano por las metas que hemos establecido, pero si este trabajo es solo de la obispa y de su equipo, de seguro fallaremos. Yo también necesito hacerlos responsables a ustedes.

Y les pregunta una vez más:

¿Rededicarán su vida a Jesús?

¿Se comprometen al camino de ser la iglesia juntos para ayudar a cumplir los sueños que Dios ha puesto en nuestros corazones?

Si es así, entonces estoy confiada en que Dios, quien ha comenzado el buen trabajo, lo hará hasta su cumplimiento.

Que el Dios de la Esperanza les bendiga y los cuide mientras seguimos a Jesús y su camino del amor.

The Right Reverend Mariann Edgar Budde

JOURNAL OF THE PROCEEDINGS OF THE ONE HUNDRED TWENTY-SIXTH ANNUAL MEETING OF THE CONVENTION OF THE DIOCESE OF WASHINGTON

The One Hundred Twenty-Sixth Annual Convention of the Diocese of Washington was held virtually on January 30, 2021.

CALL TO ORDER

The President of the Convention, the Right Reverend Mariann Edgar Budde, Bishop of Washington, called the Convention to order at 9:18 a.m.

ANNOUNCEMENT OF THE PRESENCE OF A QUORUM

The President appointed Mr. Keith Roachford, St. George's, DC, as Coordinator for the Dispatch of Business and Mr. John van de Weert, Jr., St. Monica and St. James, DC, as Parliamentarian.

Mr. Roachford reported that more than 50 clerical and 50 lay delegates having registered, a quorum was present. The President then declared the Convention to be in session.

INTRODUCTION OF THE ASSISTING BISHOP

The Rt. Rev. Budde introduced the Rt. Rev. Chilton Knudsen, Assisting Bishop of the Diocese. The Rt. Rev. Knudsen thanked the participants for their efforts to meet their congregations' worship needs during the difficult times of the past year. She appreciated participants' willingness to go the extra mile and their passion, faith, and devotion.

ADOPTION OF THE SUPPLEMENTAL RULES OF ORDER

Mr. Roachford moved adoption of the rules of order, which were adapted to enable a remote electronic meeting. Via online voting, the Convention participants adopted the Supplemental Rules of Order.

ADOPTION OF THE CONSENT AGENDA

Mr. Roachford moved adoption of the Consent Agenda, which included the agenda, the appointment of officers, and other required appointments. The Rt. Rev. Budde noted that the Consent Agenda was revised to include extending the Advisory Committee on Diocesan Stewardship and Parish Vitality. There were no requests to remove items from the Consent Agenda. Consent was given by a majority via online voting.

APPOINTMENTS

THE CONSENT AGENDA INCLUDED THE FOLLOWING APPOINTMENTS:

Mr. Keith Roachford, Secretary of the Convention; Mr. John van de Weert, Jr., Chancellor; Mr. Jonathan Nicholas, Treasurer; and Ms. Cheryl Daves Wilburn, Assistant Secretary of the Convention.

The Commission on Ministry (new members only): the Rev. James Quigley, the Rev. Dr. Yolanda Rolle, Ms. Aileen Moodie

Disciplinary Board (new/re-appointed members only): the Rev. Carol Cole Flanagan, Mr. Vincent Harris, Ms. Martha Jenkins, Dr. Kathy Staudt

THE CONSENT AGENDA ALSO INCLUDED THE FOLLOWING APPOINTMENTS NOT REQUIRING CONSENT:

Ms. Susan Stonesifer, Historiographer.

The Committee on the Constitution and Canons: the Rev. Carol Cole Flanagan, the Rev. Sarah Duggin, Mr. Tony Coe, Mr. Lee Davis, Ms. Elizabeth Lee, Mr. David Schnorrenberg

The Committee on Resolutions for the 2022 Convention: the Rev. Canon Jan Cope, the Rev. Dr. Kurt Gerhard, Dr. Linda Freeman, Ms. Erika Gilmore, Ms. Marion Helfrich

Convention Managers: the Rev. Canon Paula Clark, the Rev. Canon Andrew Walter, Ms. Mil-dred Reyes, Mr. Peter Turner, Ms. Kimberly Vaughn

INTRODUCTION OF NEW CLERGY IN MINISTRIES

The President presented new clergy and clergy in new ministries.

Newly Ordained Deacons: the Rev. Dr. Adrienne Clamp; the Rev. Antonio Baxter; the Rev. Catherine Ballinger; the Rev. Ebele Onuigbo; the Rev. Ethan Bishop-Henchman; the Rev. Hope Christensen; the Rev. Linda Mahler; the Rev. Mary Sebold, St. Margaret's, Deacon; the Rev. Michael Cahall; the Rev. Doug Kirby; the Rev. Sally Lermond; the Rev. Sara Thorne

Newly Ordained Priests: the Rev. Savannah C. Ponder, St. John's, Lafayette Square, Assistant for Ministries to Children, Youth, and Families; the Rev. Timothy A. Kennedy, Episcopal School of Dallas, Upper School Chaplain

Clergy in New Ministries: the Rev. Joshua Daniel, St. Columba's, DC, Associate Rector; the Rev. Carol Cole Flanagan, Christ Church, Rockville, Co-Interim Rector; the Rev. Jenifer Gamber, Episcopal Diocese of Washington, Special Missioner for the School for Christian Faith and Leadership; the Rev. Javier García Ocampo, Ascension, Gaithersburg, Rector; the Rev. Meg Ingalls, Christ Church, Rockville, Co-Interim Rector; the Rev. Marilyn Jenkins, St. George's, DC, Priest-in-Charge (p-t); the Rev. Dr. Linda Kapurch, Trinity, Upper Marlboro, Priest-in-Charge; the Rev. Elizabeth Keeler, St. David's, DC, Associate Rector for Formation and Discipleship (p-t); the Rev. Canon John Kellogg, Christ Church, DC, Rector; the Rev. Matthew Kozlowski, All Saints, Chevy Chase, Priest Associate; the Rev. Andrew Kryzak, Christ Church, DC, Associate Rector; the Rev. Richard G. P. Kukowski, Grace Church, Silver Spring, Interim Rector; the Rev. S. Kent Marcoux, Transfiguration, Silver Spring, Rector; Pastor Allison Michael, St. Francis, Potomac, Pastor for Adult Formation and Youth Ministry (p-t); the Rev. Bertram Nagarajah, St. Margaret's, DC, Deacon; the Rev. Savannah Ponder, St. John's, Lafayette Square, Assistant for Ministries to Children, Youth, and Families; the Rev. Mary Sebold, St. Margaret's, DC, Deacon; the Rev. Ed Thornley, St. Patrick's, Associate Rector; the Rev. Ed Thornley, St. Patrick's Episcopal Day School, DC, Chaplain; the Rev. Richard Weinberg, St. Margaret's, DC, Rector; the Rev. Christopher Wilkins, St. Mark's, Fairland, Priest-in-Charge

RECEIPT OF NEW RESOLUTIONS

No new resolutions were brought to the floor.

REPORT ON NOMINATIONS

Mr. Roachford presented the report of nominees for elective office. No nominations were made from the floor. It was moved and seconded that nominations be closed. The motion was approved by a unanimous vote via online voting. The President directed the tellers to prepare the ballots.

CASTING OF THE FIRST BALLOT

Mr. Roachford provided voting instructions, and delegates cast the first ballot.

BISHOP'S ADDRESS

The Rt. Rev. Budde delivered the annual address to the Convention. The text can be found in the section of this *Journal* titled "[The Bishop's Convention Address.](#)"

TREASURER'S REPORT

Mr. Jonathan Nicholas, Treasurer, summarized the Diocesan budget for the year just ended (noting that the following figures have not been finalized). He said the Diocese received a clean audit for fiscal year 2019.

The Diocese achieved a balanced budget for 2020 despite the effects of the COVID-19 pandemic. To ensure that the Diocese could meet its obligations for the year, the Diocese secured a bank line of credit and applied for and received a Federal Paycheck Protection Program loan of \$816,000, half of which went to the Bishop John T. Walker School for Boys. The Diocesan Council approved \$250,000 for individual parishes. A portion of the Bishop's Annual Appeal was redirected to the COVID-19 Emergency Relief Fund for individuals and families. The Diocese provided \$141,000 in assistance to 10 parishes, \$120,000 for 175 families, and \$17,000 to 12 parish food programs.

Congregational giving was \$2,231,043, about \$400,000 below the budgeted amount but greater than the worst-case scenario projected in the revised budget assumptions crafted by the Finance Committee in June 2020. The operating budget included \$1,305,794 of Soper Fund income. A total of \$68,000 from the Bishop's Annual Appeal went to the operating budget. The Corten Education Fund supplied \$50,000 to establish the School for Christian Faith and Leadership and mission.

Total income for 2020 was estimated to be \$384,000 less than budgeted. However, expenses were reduced by \$385,000. Non-operating revenue and expenses consist of income from investments. Although the market was volatile in 2020, the Diocese ended the year with gains, and the value of its unrestricted investments increased by \$400,000. The value of the Soper Fund increased by \$3 million, to \$36 million, after the transfer of \$1.6 million to the operating budget.

REPORT OF THE TELLERS ON THE FIRST BALLOT

Ms. D'Oniece Dillard, Epiphany, DC, Head Teller, reported the results of the first round of balloting for Diocesan offices. A tabulation of the results can be found in the section of this *Journal* titled "Report of the Tellers."

Ms. Dillard declared that no further balloting was needed.

UPDATE FROM THE ADVISORY COMMITTEE ON DIOCESAN STEWARDSHIP AND PARISH VITALITY

The Rev. Dr. Sheila McJilton, Advisory Committee Chair, explained that the group was established as a result of a resolution passed at the 2020 Convention to consider 1) what constitutes a viable parish; 2) what standards and procedures should apply to parishes unable to fulfill their mission and canonical obligations because of financial and other factors; and 3) what role the Diocese should play in supporting and exercising authority over parishes that are struggling to fulfill their mission and meet their obligations.

The Advisory Committee formed in spring of 2020 and met frequently throughout the summer and fall. The membership represents every region of the Diocese and reflects the Diocese's full diversity. The Advisory Committee proposed new canonical provisions that would enable Diocese leaders to work with parishes facing challenges, and to do so before those challenges become insurmountable. The Committee on the Constitution and Canons revised the proposal for consistency with other Canons, and the proposal was presented at eight regional meetings throughout the fall.

The Bishop, Diocesan Council, and Standing Committee agreed to hold a special convention for discussion of the proposal rather than attempt such public debate during the first virtual Convention. The Rt. Rev. Budde said the special convention would likely take place in the spring, and hearings would be held in advance.

PRESENTATION AND ADOPTION OF THE 2021 DIOCESAN BUDGET

Mr. Stephen Gibson, Redeemer, Bethesda, Chair of the Finance Committee, presented the proposed budget for 2021. The COVID-19 pandemic reduced the financial resources available for the Diocese's work and also created new needs. For 2021, the Finance Committee aimed to reduce costs while ensuring that the Diocese could move forward with its Strategic Plan.

For 2021, congregational giving is projected to be \$2 million, and income available from the Soper Fund is \$1.56 million. Contributions from the Lilly Endowment Grant, a 5-year grant to support the Tending Our Soil initiative, plus contributions from parishes participating in the initiative, come to \$243,600. The Bishop's Annual Appeal is expected to raise \$180,000—the same goal as for 2020—and the funds will be dedicated entirely to the operating budget.

The Diocese expects to earn \$100,000 in interest and dividend income. The Corten Education Fund will provide \$65,000, the Latino Ministry grant and reserve funding will supply \$25,000, and \$90,000 will come from other sources. In addition, the budget will draw \$200,000 from undesignated funds to maintain support for the Strategic Plan.

A number of cuts to expenses initiated in 2020 will remain in place for 2021. Mr. Gibson emphasized that changes in staff costs reflect reallocations of funding and the impact of retirements, not changes in staff compensation.

The category of Diocesan ministries accounts for 62 percent of the budget, the largest expense. The detailed budget describes the changes since 2020, such as the reorientation of grants to congregations such that the amount remains the same, but half will go to financial assistance for parishes during the pandemic, and half will remain dedicated

to congregational growth grants. Also, support for campus ministries has been moved from campus-specific line items to a new line for academic ministries in the Christian Faith and Leadership subcategory. The amount allotted for national and international ministries, which includes support for The Episcopal Church and the Provincial Synod, remains at 15 percent of prior-year operating revenue and is expected of each member Diocese. Mr. Gibson noted that the shift from in-person to virtual meetings resulted in a substantial decrease in expenses related to the General Convention and the Diocesan Convention.

The proposed 2021 budget totals \$4.467 million, which is \$290,000 less than the 2020 budget and reflects the likelihood of continued challenges posed by the pandemic. Mr. Gibson moved adoption of the budget as presented.

DISCUSSION

In response to the Rev. John Ball, Trinity, St. Mary's, Mr. Gibson said that \$125,174 was allotted for campus ministry. The Rev. Ball noted that the funds are already dedicated to Howard University and the University of Maryland and asked what resources are available for other colleges. The Rt. Rev. Budde said no other resources are currently allocated for other campus ministries.

The Rev. Catherine Ballinger asked why the budget for ecumenical/interfaith ministry went from \$3,000 in 2020 to zero in 2021. The Rt. Rev. Budde responded that the Diocese had an interfaith ecumenical officer, for whom it paid about \$1,000 to attend an annual multi-day conference at a cost of about \$1,000. The Diocese also paid \$2,000 in dues to the ecumenical/interfaith organization for the Washington, DC, area, and the Rt. Rev. Budde said she was grieved that the Diocese could not continue to pay those dues because of the need to cut expenses.

The Rev. Robyn Franklin-Vaughn, St. Barnabas, Leeland, asked that the campus chaplaincies for Howard University and the University of Maryland be itemized separately in the budget rather than lumped together under academic ministries, for the sake of transparency. The Rt. Rev. Budde noted that the Diocese is considering how best to support campus ministries. Over the past decade, it has become clear that the Diocese lacks the staffing capacity to oversee chaplains at campus ministries. Therefore, it has asked congregations located near the campuses to align with those campus ministries, giving each campus ministry a nearby supporting partner.

The Rt. Rev. Budde continued that if other congregations are willing to partner with campus ministries, it might be possible to support more such ministries. She noted that it is hard to realize the goals and accountability structures for campus ministries, which also operate under their university's structural requirements. The pandemic lockdowns increased challenges to campus ministry in 2020. The Rt. Rev. Budde welcomed help on this front from anyone who feels called to do so.

Ms. Melissa Sites of St. John's Zion, Beltsville, asked about the substantial variance (\$16,750) between the 2020 and 2021 budgets for vocational deacons. The Rev. Canon Andrew Walter did not know why the full amount budgeted for 2020 was not used. The 2021 budget adopted the amount spent in 2020 in an effort to keep expenses low. The Rt. Rev. Budde added that deacons provide an extraordinary offering to the Diocese, and the Diocese invests a great deal in the diaconal ministry, financially and in terms

of staff commitments. The Rt. Rev. Budde said it is worthwhile but must be monitored given resource constraints.

The Rt. Rev. Budde expressed appreciation for the generosity of congregations, whose giving exceeded the revised goals set in June. The budget sets a lower goal for 2021, recognizing that many still face challenges. The Rt. Rev. Budde thanked those who met their pledges and especially those who committed to exceeding their pledges as a sign of their commitment to the Diocese overall, the vibrancy of their parishes, and their willingness to support others.

Without further discussion, the budget was approved by a majority via online voting.

The Rt. Rev. Budde acknowledged comments in the online chat about the lack of transparency around campus ministries. She stated that with more resources and strong partnership agreements with congregations, the Diocese could seek to establish chaplaincies at other campuses. She encouraged participants to reach out to the Rev. Todd Thomas, who oversees the youth ministry and works with the campus ministries.

CELEBRATION OF DEPARTING DIOCESAN STAFF

The Rt. Rev. Budde described the contributions of three beloved staff members: the Rev. Sarabeth Goodwin and Ms. Cheryl Daves Wilburn, who are retiring, and the Rev. Canon Paula Clark, who was elected Bishop of the Episcopal Diocese of Chicago in December 2020. Each expressed gratitude for the opportunity to serve and love for the Diocese and its congregants. As thanks, the Diocese commissioned the Rev. Joe Clark, master woodworker and retired priest, to create unique handcrafted gifts for each woman.

REPORT OF THE COMMITTEE ON THE CONSTITUTION AND CANONS

Mr. Tony Koe, Chair of the Committee on the Constitution and Canons, delivered the report. The Advisory Committee on Diocesan Stewardship and Parish Vitality made recommendations that require an amendment to the Canons, so the Committee on the Constitution and Canons drafted a proposal to be considered at a special Convention later this year. Mr. Koe thanked the Advisory Committee for its thoughtful and timely efforts, particularly the Rev. Canon Walter and Mr. van der Weert, who facilitated communication between the two committees.

The Committee is working on three procedural amendments to address unanticipated challenges posed by a public health emergency. It is considering a provision for explicit authority to conduct remote electronic meetings, which might be the only option available for convening allowable under state and Federal law in some situations. Another provision would allow for an emergency expedited process to amend the Constitution at a single meeting of the Convention rather than two successive meetings, as currently required, so that the Diocese can respond to an emergency in a timely fashion. The new process would only apply in an emergency, as designated by a supermajority of the Convention. A third provision would authorize certain unanimous consent requests, which aims to facilitate mundane procedures such as adjournment and to address emergency situations.

The pilot program for alternatives to Regional Assembly meetings expires February 15, 2022. Under the pilot program, every region has implemented a plan to conduct

business using alternatives such as electronic meetings and electronic voting. The Diocesan Council and the Bishop continue to monitor the program. The Committee on the Constitution and Canons will draft amendments regarding the pilot program based on the policy decisions made by the Diocese this year.

RESTATEMENT OF THE PETITION FOR MERGER OF PATUXENT PARISH AND WILLIAM AND MARY PARISH

The Rt. Rev. Budde said that the two parishes' petition proposing to merge was approved by the Council and the 2020 Convention. Mr. van der Weert explained that such petitions must be approved by two successive Conventions. Therefore, if this Convention approves, the merger would take effect immediately under the Maryland Vestry Act. If approved, the Canons would be revised to include the new parish and delete the names of their predecessors as appropriate. The petition appeared on pages 63 through 65 of the Convention booklet.

The Rev. Greg Syler, Rector of the Patuxent Parish (Church of the Ascension), said that since the two parishes have been working toward merger, they have shared a vestry, a leadership team, and financial books, eliminating redundancies and taking advantage of a significant economy of scale, all while keeping two vibrant footholds in their respective communities. The Rev. Syler described the history of the two parishes. The parochial system designed to ensure that the two parishes did not work at cross-purposes became an encumbrance, as each parish had to maintain separate leadership, buildings, finances, and ministries. By seeking to change the institutional structure they had inherited, the two parishes came together. The merger will enable their two thriving mission centers to remain firmly planted in their neighborhoods.

The Rev. Melana Nelson Amaker, St. Christopher's, New Carrollton, spoke in favor of the merger. She said the process emerged organically, in a healthy manner, which led to a strong approach.

The petition was approved by a majority via online voting.

**PETITION FOR MERGER OF PATUXENT PARISH (CHURCH OF THE ASCENSION),
LEXINGTON PARK, MARYLAND,**

-AND-

**WILLIAM & MARY PARISH (ST. GEORGE'S CHURCH), VALLEY LEE, MARYLAND,
-TO BECOME-**

RESURRECTION PARISH (ASCENSION & ST. GEORGE'S CHURCHES)

The Rector, Wardens and Vestry of Patuxent Parish (Church of the Ascension), Lexington Park, Maryland ("Patuxent Parish"), and the Rector, Wardens and Vestry of William & Mary Parish (St. George's Church), Valley Lee, Maryland ("William & Mary Parish"), do hereby petition the Convention of the Protestant Episcopal Church of the Diocese of Washington (the "Convention"), pursuant to Canon 34 of the Canons of the Convention and the Maryland Vestry Act, as follows:

1. That Patuxent Parish and William & Mary Parish be merged together to form Resurrection Parish;

2. That Resurrection Parish maintain two Parish Churches at which worship will be regularly held: Church of the Ascension, Lexington Park, Maryland, and St. George's Church, Valley Lee, Maryland;
3. That the boundaries of Resurrection Parish be co-extensive with the existing boundaries of Patuxent Parish and William & Mary Parish, as described in and shown on the map enclosed as Exhibit A to this Petition; and
4. That the effectiveness of the merger occur on the last day of the annual meeting of the Convention at which this Petition is approved for the second time.

In support of this Petition, the Rector, Wardens and Vestry of both Patuxent Parish and William & Mary Parish provide the following additional information:

- Patuxent Parish and William & Mary Parish entered into a 3-year Covenant to share a common life in June 2016, and since that time have moved to share both ministry and the supporting business functions that serve the ministry. The two parishes have had a common Rector since 2017.
- As Resurrection Parish, there will be increased efficiencies in having one governance and business structure.
- A merged Resurrection Parish will have sufficient financial resources to pay its operating expenses, contribute to the Diocese based on its normal operating budget, continue to develop sound stewardship practices, engage a priest to work an appropriate amount of time as agreed with the Bishop, and pay the salary, pension contribution and health insurance premiums of the priest as recommended by Diocesan guidelines.
- Patuxent Parish and William & Mary Parish have approved new bylaws that will become effective as the bylaws of Resurrection Parish upon the effectiveness of the merger. The bylaws provide provisions for the transition of existing Vestry terms and the schedule for annual meetings.
- Each step of the process leading to this Petition has been taken in consultation with, and with the support of, the Bishop and the Diocesan staff.

The Vestries of Patuxent Parish and William & Mary Parish approved the merger in March 2019, and authorized the submission of a Petition for Merger pursuant to Canon 34 and the Maryland Vestry Act.

Respectfully submitted.

FOR PATUXENT PARISH (CHURCH OF THE ASCENSION), LEXINGTON PARK, MARYLAND:

The Rev. Greg Syler, Rector; Eric Delk, Senior Warden; Tommy Ray Chedester, Junior Warden; Celia Engel, Vestrymember; Murphy Holley, Vestrymember; Joan Coleman, Vestrymember and Treasurer; Tom Daugherty, Vestrymember; Kathy Weigel, Vestrymember; Jim Kenney, Vestrymember; Tom DeSelms, Vestrymember;

FOR WILLIAM & MARY PARISH (ST. GEORGE'S CHURCH), VALLEY LEE, MARYLAND:

The Rev. Greg Syler, Rector; Phil Horne, Senior Warden; Zach Adams, Junior Warden; Lee Grubbs, Vestrymember; Howard Kympton, Vestrymember; Joyce Danaher, Vestrymember; Gary Obenski, Vestrymember; Jason Zonca, Treasurer; Nancy Starks, Clerk of the Vestry

REPORT OF THE COMMITTEE ON RESOLUTIONS

Mr. Roachford presented the report. Four resolutions were submitted.

RESOLUTION 1:

RESOLUTION 1: ON ENGAGING IN IMMIGRATION DETENTION MINISTRY (ADOPTED)

Submitted by: the Rev. Lisa Saunders Ahuja, St. Thomas', DC, Rector; the Rev. Sarabeth Goodwin, Episcopal Diocese of Washington, Latino Missioner; the Rev. Yoimel González Hernández, St Alban's, Associate Rector, and Latino Deacons School, Episcopal Diocese of Washington; the Rev. Patrick Keyser, Washington National Cathedral, Priest Associate; the Rev. Vidal Rivas, Iglesia San Mateo/St. Matthews, Senior Priest; the Rev. Richard Mosson Weinberg, St. Margaret's, Rector

RESOLVED,

that this 126th Annual Convention of the Episcopal Diocese of Washington laments and condemns the inhumanity of the immigration detention system in the United States and the suffering it inflicts on God's beloved children and local communities, and be it further

RESOLVED,

that this Convention acknowledges that Episcopalians, the larger body of Christ, and our communities are harmed by this inhumane system. And be it further

RESOLVED,

that the Diocese of Washington will prayerfully explore local opportunities for ministries of healing, justice, and reconciliation with individuals and families directly harmed by the immigrant detention system, including those who work in detention facilities, with the goal of developing dignified alternatives to detention that reflect Jesus' command to love our neighbors, and be it further

RESOLVED,

that the Diocese of Washington will amplify and support Episcopal Migration Ministries' (EMM) work to connect and equip Episcopal partners who, working together with national and local partners, can strengthen and expand a web of support for detained and formerly detained immigrants and their loved ones, and suffering workers.

EXPLANATION

In over 200 Immigration and Customs Enforcement (ICE) detention facilities across the country, immigrants are detained in prisons rife with well-documented human rights abuses. Adults and children suffer separation from their families and communities of support indefinitely as their cases proceed through the immigration court system or as they await deportation; they are not in detention to serve sentences for a crime. Families with a loved one in detention often face financial crises, homelessness, and trauma. The daily average population in ICE facilities in 2019 was over 50,000 persons.

Human rights abuses in detention, documented by Episcopalians, the media, and advocates include: lack of access to legal support and medical care; medical neglect and abuse (including lack of testing/treatment/protection for COVID-19); inedible and unhealthy food; extended separation from children, family, and friends; use of

solitary confinement for punishment and illness; work programs that pay \$1-\$4 per day; transport in shackles; and forced reliance on expensive commissary purchases to provide for basic needs and to communicate with loved ones. Moreover, workers in this system may also suffer moral injury. Communities become dependent on revenue from these facilities, which disincentivizes scrutiny and accountability.

Our calling is clear per Matthew 25:35-40. God has blessed The Episcopal Church with varied gifts, such as hospitality, prophetic action, compassion, teaching, exhortation, and generosity. Connected and woven together, with support from EMM, these gifts can strengthen a web of support for those harmed by the immigration detention system. The Church is well-equipped to create dignified alternatives to detention (e.g. sponsorship of asylum seekers, community-based case management programs, and bond funds) and ministries that repair harm and facilitate reconciliation.

This Resolution is consistent with the 2018 General Resolution A178 to Halt the Intensification and Implementation of Immigration Policies and Practices that are Harmful to Migrant Women, Parents and Children. Recently, with support from EMM, the Diocese of Long Island and the Diocese of the Rio Grande approved similar resolutions to engage in Immigration Detention Ministry.

DISCUSSION

The Rev. Patrick Keyser, a co-sponsor of the Resolution, noted that the COVID-19 pandemic has exacerbated the problems that detainees face. The Resolution asks the Diocese to lament and condemn the inhumanity of the immigration detention system and the suffering it inflicts on individuals and families, including those who work in detention facilities. It also asks for prayerful exploration of opportunities for healing justice and reconciliation for those harmed, with the goal of developing more humane alternatives to detention. In 2020, Episcopalians across the country formed ministry networks for immigrants in detention and seeking asylum, with support from their Diocese. The Rev. Keyser concluded that although many expect the newly elected Biden administration will enact substantial changes to immigration policy, the call to ministry remains the same. He moved to adopt the Resolution.

Ms. Sandy Padgett, St. Mark's, DC, spoke in favor of the Resolution. She planned to ask her parish's outreach committee to organize a day of focus on the work of the EMM so that the parish can learn more about that ministry.

The Resolution was approved by a majority via online voting.

The Rt. Rev. Budde asked that the co-sponsors help the Diocese craft materials and resources to share with congregations that wish to engage in this effort.

RESOLUTION 2:

ON ACTIVE ADVOCACY FOR RACIAL JUSTICE (ADOPTED AS AMENDED)

Submitted by the Rev. Dr. Sari Ateek, St. John's, Norwood Parish; the Rev. Deacon Anne Derse, St. John's, Norwood Parish; the Rev. Joan Beilstein, Ascension, Sligo Parish; and Ms. Jacki Smith, Chair, Policing Action Committee, Ascension, Sligo Parish

RESOLVED,

that the One Hundred and Twenty-Sixth Convention of the Diocese of Washington urges each parish *and the Diocese* to review its history in the context of racial equity, as well as the long history of the Episcopal Church on advocacy, ~~social~~ *racial* justice and racial equity, as reflected in the resolutions of the General Convention and Executive Committee. And be it further

RESOLVED,

that the One Hundred and Twenty-Sixth Convention of the Diocese of Washington urges each parish *and the Diocese* to discern its specific calling to address racial ~~social~~ *racial* justice and racial equity issues. And be it further

RESOLVED,

that the One Hundred and Twenty-Sixth Convention of the Diocese of Washington urges each parish *and the Diocese* to actively advocate, individually and collectively with others, at the local, state and Federal level for systemic change to ensure that race does not determine socioeconomic outcomes, that all have what they need to thrive and that those most impacted by racial disparity are meaningfully involved in the process of creating and implementing policies that affect their lives.

EXPLANATION:

We are in the midst of a national crisis. As followers of Jesus and his Way of Love, we must keep our eyes and energies fixed on addressing the root causes of systemic racism and white supremacy in all its forms. In this extraordinary moment, we have the opportunity to make extraordinary change. The Episcopal Church has well-defined and thoughtful positions already taken by our General Convention and Executive Committee, some of which are highlighted in the attachment found here (<https://drive.google.com/file/d/1ZIZOJlwMtDU-DUzCm3a2VIOQ-I27aXYA/view?usp=sharing>).

Presiding Bishop Michael Curry affirms that “advocacy is a spiritual discipline... the practical working of love in the social and public context... to advocate is to do the work of the spirit of God which is nothing less than the work of love... advocacy is one way to practically do that: to put on love on our feet and on our hands, to work to help make this country and this society what we say we want to be: one nation, indivisible, with liberty and justice for all.”

It is incumbent upon us to actively join in advocacy at the local, state and Federal level to secure systemic change until justice for all is achieved. We can do this as individual parishes or work together with others. We can do this in a way that inspires others – especially young people – to join our advocacy, our mission and our church. The Diocese of Washington is the perfect place for this call to action – it strongly supports the focus on racial justice articulated in the Diocese’s Strategic Plan (<https://annualreport.edow.org/strategic-plan/equity-and-justice>); many of our parishioners have advocated professionally for decades and are, as such, familiar with the process; and, Washington DC is home to the Episcopal Church’s Federal advocacy through the Office of Government Relations (<https://episcopalchurch.org/office-government-relations>) and the Episcopal Public Policy Network (<https://episcopalchurch.org/OGR/eppn-sign-up>).

The focus of this Resolution is threefold. First, to educate parishes on their own history, the existing positions of the Episcopal Church and the call to active advocacy. Second,

to honor the different interests and expertise across our parishes by encouraging them to select their own issues to champion. Third, and most importantly, to call on our parishes to actively advocate with the goal of securing systemic change in our country.

DISCUSSION

The Rev. Dr. Sari Ateek, a co-sponsor of the Resolution, said it is important for the Convention to recognize the issues around racial justice so that those looking back will see that the Diocese stood on the right side of history. Rather than give specific direction, the Resolution invites each congregation to educate itself on how it has participated in the racial inequities of the past, to look for areas where there are natural connections to be made around racial equity, and to take advantage of each congregation's gifts and perspective. Most importantly, the Resolution calls on congregations to speak up and advocate for justice and equity. The Holy Spirit is described in scripture as the advocate, the Rev. Dr. Ateek observed, so it feels right for the Church to use its voice to remind the culture of what it holds sacred. By speaking up, parishes and the Diocese as a whole become anti-racist. The Rev. Dr. Ateek moved to adopt the Resolution.

The Rev. John Harmon, Trinity, DC, supported the Resolution, which calls on the participants to address abuse in the world, in the Church, and in communities to improve equity. He moved to add the phrase "and the Diocese" to the Resolution where it urges parishes to review their history.

HARMON AMENDMENT

TO THE RESOLUTION ON ACTIVE ADVOCACY FOR RACIAL JUSTICE (ADOPTED)

RESOLVED,

that the One Hundred and Twenty-Sixth Convention of the Diocese of Washington urges each parish *and the Diocese* to review its history in the context of racial equity, as well as the long history of the Episcopal Church on advocacy, social justice and racial equity, as reflected in the resolutions of the General Convention and Executive Committee.

DISCUSSION

Ms. Melissa Sites, St. John's Zion, Beltsville, supported the amendment.

The amendment was approved by a majority via online voting.

DISCUSSION

The Rev. Scott Lipscomb, St. Augustine, DC, moved to add the same language as in the Harmon amendment to lines 7 and 10 of the Resolution.

LIPSCOMB AMENDMENT

TO THE RESOLUTION ON ACTIVE ADVOCACY FOR RACIAL JUSTICE (ADOPTED)

RESOLVED,

that the One Hundred and Twenty-Sixth Convention of the Diocese of Washington urges each parish *and the Diocese* to discern its specific calling to address social justice and racial equity issues. And be it further

RESOLVED,

that the One Hundred and Twenty-Sixth Convention of the Diocese of Washington urges each parish *and the Diocese* to actively advocate, individually and collectively

with others, at the local, state and Federal level for systemic change to ensure that race does not determine socioeconomic outcomes, that all have what they need to thrive and that those most impacted by racial disparity are meaningfully involved in the process of creating and implementing policies that affect their lives.

DISCUSSION

The Rev. Peter Antoci, St. Thomas, Croom, called the question. Via online voting, a supermajority voted in favor of calling the question.

The amendment was approved by a majority via online voting.

The Rev. Dr. Ateek acknowledged a question from the Rev. Linda Calkins, St. Bartholomew's, about whether "social justice," as specified on line 8, is distinct from "racial justice." The Rev. Glenna Huber, Epiphany, DC, was in favor of the Resolution. She noted that the pace of response to the Resolution will vary across the Diocese. She asked whether the co-sponsors considered creating incentives or spaces of accountability to encourage congregations to move with some urgency toward a more equitable beloved community. Ms. Alison Carmack, All Faith, Charlotte Hall, moved to amend lines 4 and 8 to replace "social justice" with "racial justice."

CARMACK AMENDMENT

TO THE RESOLUTION ON ACTIVE ADVOCACY FOR RACIAL JUSTICE (ADOPTED)

RESOLVED,

that the One Hundred and Twenty-Sixth Convention of the Diocese of Washington urges each parish *and the Diocese* to review its history in the context of racial equity, as well as the long history of the Episcopal Church on advocacy, ~~social~~ racial justice and racial equity, as reflected in the resolutions of the General Convention and Executive Committee. And be it further

RESOLVED,

that the One Hundred and Twenty-Sixth Convention of the Diocese of Washington urges each parish *and the Diocese* to discern its specific calling to address ~~social~~ racial justice and racial equity issues.

The amendment was approved by a majority via online voting.

DISCUSSION

The Rev. John Ball, Trinity, St. Mary's, called the question. Via online voting, a supermajority voted in favor of calling the question.

The Resolution was approved as amended by a majority via online voting.

RESOLUTION 3:

ON SUPPORTING RACIAL JUSTICE THROUGH POLICE REFORM (ADOPTED AS AMENDED)

Submitted by the Rev. Dr. Joan E. Beilstein, Ascension, Sligo Parish; Ms. Jane Alpersen, Ascension, Sligo Parish; Ms. Jacki Smith, Ascension, Sligo Parish; Church of the Ascension Policing Action Committee: Ms. Anne LeVeque, Ms. Annemarie Quigley, Dr. Annie Woodley Brown, Ms. Denise Young, Mr. Franz Canon, Ms. Jacki Smith, Ms. Susan Poling; the Rev. Dr. Sari Ateek, St. John's, Norwood Parish, Rector ; the Rev. Deacon Anne Derse, St. John's, Norwood Parish; Ms. Lisa Raisner, St. John's, Norwood Parish

RESOLVED,

that the Diocese of Washington, as part of its Strategic Plan's Equity and Justice objective, examine the role systemic racism plays in policing in order to identify ways in which it can contribute to dismantling racist practices in policing; and be it further

RESOLVED,

that the Diocese of Washington leverage its regional organization to support and encourage congregations and their members, *including those active in law enforcement*, to work for meaningful reform of policing and to recognize that the root causes of dysfunctional policing are multifaceted and complex and should be addressed with discernment; and be it further

RESOLVED,

that the Diocese of Washington encourage more mutually supportive relations between police and citizens, by working with policymakers and leaders ~~take action against harmful policing~~ *to eliminate police policies and practices that harm individuals and communities* and by supporting liaison activities that facilitate honest communication and promote healthy engagement among police, the public, and community groups and institutions.

EXPLANATION:

Recent events have shown once again that deep systemic wounds left by our nation's original sin of slavery and its legacies continue. These wounds will not heal unless they become a priority for our entire faith community.

Through General Convention resolutions, the Church has committed to being an antiracist church [Resolutions 1991 D043, D113], holding that racism is a sin [Resolution 1991 B051], that the Church was complicit in maintaining the heinous institution of slavery [Resolution 2006 A123]; that the Church, out of growth and atonement, should embrace restorative justice [Resolution 2006 A127], and that the church should enter into dialogue, listening exercises, strategic partnerships, and internal analysis to address systemic racial disparities and injustice in the Church and the wider culture [Resolution 2015 A182].

Continuing this commitment, the Diocese of Washington recently identified Equity and Justice as one of the three major objectives of its five-year Strategic Plan. In keeping with the vision of the Strategic Plan, this resolution focuses on policing reform as a necessary step in dismantling racism.

Trust between law enforcement agencies and the people they are pledged to protect and serve is essential, but the trust is currently broken with many citizens. This trust is key to the stability of all our communities and the safe and effective delivery of policing services. People of color, and black men in particular, have suffered such extreme injustices in our society that the Church has a responsibility to act on behalf of the safety of all God's children.

Among other steps, the Diocese of Washington could:

- Support reforms aimed at restructuring the way in which police officers are screened and trained for the jobs that communities have given them to do;

- Identify ways in which the Diocese and its member congregations can support good faith efforts to improve relations between communities and police forces, letting both know that the Church is interested and willing to be involved in these efforts and has resources to share;
- Become aware of and throw light on community concerns around policing that are not reflected in any formal documents;
- Engage in continuing dialogue with its regions and parishes to provide guidelines for and receive information on policing reform efforts

The U.S. Conference of Mayors Working Group on Police Reform and Racial Justice published in June 2020 a Statement of Principles for moving forward on reform and justice.

The report stated: “We know that now is the time to renew the compact between people and the police, to restore trust and accountability, to rebuild legitimacy, and to reimagine policing in our country.”

As Episcopalians, we should lend our voices and efforts to this work of renewal.

Discussion

The Rev. Dr. Joan E. Beilstein, a co-sponsor of the Resolution, said the death of George Floyd at the hands of police officers released anew the anger, frustration, and despair many feel in the United States and around the world after a string of similar killings, among them Breonna Taylor, Philandro Castille, Alton Sterling, Sandra Bland, Tamir Rice, Eric Garner, and 167-plus other unarmed people of color who have been killed by police officers since 1968. It is clear that their voices were silenced and their lives cut short as part of a larger history of the sin of systemic racism that continues to affect law enforcement and other institutions. Despite the explicit videos, news coverage, national protests, arrests, guilty verdicts, and acquittals that inspired public outrage and calls for police reform, nothing seems to have changed. What can be done? the Rev. Dr. Beilstein asked. Those who are called to live out their vows as God’s people must speak out and try to right the wrongs. The Resolution represents a moral imperative, as people are looking to the Church and the Diocese for guidance on the role they can play in change. The Resolution builds on the racial and social justice work already underway by the Diocese. It focuses on how systemic racism informs harmful policing tactics and proposes actions that churches and parishes can take to bring about reform. The Rev. Dr. Beilstein moved to adopt the Resolution.

Ms. Patricia Riley, St. Columba’s, DC, moved to strike the phrase on line 12, “to take action against harmful policing” and replace it with less ambiguous wording.

RILEY AMENDMENT

TO THE RESOLUTION ON SUPPORTING RACIAL JUSTICE THROUGH POLICE REFORM (ADOPTED)

RESOLVED,

that the Diocese of Washington encourage more mutually supportive relations between police and citizens, by working with policymakers and leaders ~~take action against harmful policing to eliminate police policies and practices that harm individuals and communities~~ and by supporting liaison activities that facilitate

honest communication and promote healthy engagement among police, the public, and community groups and institutions.

DISCUSSION

Mr. Peter Nye, St. Mark's, DC, spoke against the amendment, because he believed the new phrasing was still too vague. He noted that almost all police policies harm someone to some extent.

The amendment was approved by a majority via online voting.

The Rev. Kate Heichler, Christ Church, Port Tobacco and Wayside, moved to revise line 7 to specifically include congregation members who work in law enforcement, who should be perceived as allies.

HEICHLER AMENDMENT

TO THE RESOLUTION ON SUPPORTING RACIAL JUSTICE THROUGH POLICE REFORM (ADOPTED AS AMENDED)

RESOLVED,

that the Diocese of Washington leverage its regional organization to support and encourage congregations and their members, *particularly those active in law enforcement*, to work for meaningful reform of policing and to recognize that the root causes of dysfunctional policing are multifaceted and complex and should be addressed with discernment;

DISCUSSION

The Rev. Virginia Gerbasi, St. John's, DC, raised concern that the proposed language takes pressure off of those congregations that do not have members in law enforcement. She spoke against the amendment, because it waters down the intention that all congregations should engage in these efforts.

The Rev. John Harmon, Trinity, DC, offered as a friendly amendment deleting the word "particularly" and replacing it with "and." The Rev. Heichler did not accept the amendment, on the basis that it seems to distinguish law enforcement personnel from those in the congregation, while the intent of the amendment was to encourage inclusiveness.

Ms. Riley offered as a friendly amendment deleting the word "particularly" and replacing it with "including."

RILEY AMENDMENT

TO THE RESOLUTION ON SUPPORTING RACIAL JUSTICE THROUGH POLICE REFORM (ADOPT-ED)

RESOLVED,

that the Diocese of Washington leverage its regional organization to support and encourage congregations and their members, *particularly including those active in law enforcement*, to work for meaningful reform of policing and to recognize that the root causes of dysfunctional policing are multifaceted and complex and should be addressed with discernment;

The Riley Amendment was adopted by a majority via online voting.

DISCUSSION

The Rev. S. Kent Marcoux, Transfiguration, spoke against the Heichler Amendment. He said congregation members who work in law enforcement should be encouraged to take part in discussion as followers of Jesus Christ, but they may be prohibited from speaking publicly about law enforcement policies and reform proposals. Calling them out in the Resolution is not helpful.

The Heichler Amendment was adopted by a majority via online voting.

DISCUSSION

The Rev. Peter Jarret-Schell, Calvary, thanked the sponsors for putting forward a resolution on this very important issue. However, he spoke against the Resolution. Over the past year, there has been much debate about mechanisms for police reform, but there are reasons for skepticism. The Minneapolis, MN, police force had undergone reform efforts before one of its officers killed George Floyd. The Resolution covers over the pressing issue of whether police reform is possible.

The Resolution as amended was adopted by a majority via online voting.

The Rt. Rev. Budde pointed out that the Resolution directs the Diocese of Washington to address the issue but not specifically the Council or staff. She called on all those who have a passion for this issue to help the Diocese engage in the work so that the goal of the Resolution can be achieved.

RESOLUTION 4:

ON ADDRESSING THE ANTI-SEMITIC IMPACT OF LECTIONARY READINGS FOR HOLY WEEK

(ADOPTED)

Submitted by the Rev. Michele Morgan, St. Mark's, DC; Ms. Josie Jordan, St. Mark's, DC; Mr. Randy St. Mark's, DC

RESOLVED,

The Convention of the Diocese of Washington submits to the 80th General Convention of the Episcopal Church the following resolution:

“RESOLVED,

The House of _____ concurring, that the 80th General Convention direct the Standing Commission on Liturgy and Music to recommend revisions to the Church's appointed Lectionary readings for Holy Week to remedy passages that use language that has been interpreted as anti-Semitic while maintaining the meaning and intent of the original Greek texts, and that the Episcopal Church advocate that other denominations using the Revised Common Lectionary consider the same changes.”

EXPLANATION:

Annually, during Holy Week, the Episcopal Church requires us to hear language denigrating Jews in chapters 18 & 19 of John's Gospel. In 2006-2015, four General Conventions recognized that this language has been used to empower anti-Semitism and called on the Standing Commission on Liturgy and Music (SCLM) to educate the Church by providing context for the language (https://episcopalarchives.org/cgi-bin/acts/acts_resolution.pl?resolution=2006-C001, <https://www.episcopalarchives.org/cgi-bin/>

acts/acts_resolution.pl?resolution=2009-A089, https://www.episcopalarchives.org/cgi-bin/acts/acts_resolution.pl?resolution=2009-A089, *acts/acts_resolution.pl?resolution=2012-A058*, https://www.episcopalarchives.org/cgi-bin/acts/acts_resolution.pl?resolution=2012-A058, *acts/acts_resolution.pl?resolution=2015-A062*). An example of the SCLM's actions is at: <https://standingcommissiononliturgyandmusic.org/2013/03/19/anti-judaism-issues-in-the-scriptures-for-holy-week-by-louis-weill>.

This year Presiding Bishop Curry has proclaimed that the Church must stand against the rising tide of racism and anti-Semitism. (<https://episcopalchurch.org/library/article/presiding-bishop-joins-social-media-campaign-counter-anti-semitism-wake-attacks>) In the face of this rising tide, we need to do more than merely provide context and education because context does not stand on the same level as proclamation of Holy Scripture. The Cathedral's recent decision to remove windows with confederate flags stands as an example of recognizing when "context is not enough." In addition, there is no practical way to ensure that every church provides the necessary context. Bulletin notes and sermon explanations are not accessible to all, such as children.

This resolution instructs the SCLM to develop recommended versions of Holy Week Lectionary readings that remedy their anti-Semitic impact. Revised readings of the Passion Narrative are in use throughout the church. An example of how minimal changes to John 18 & 19 allows the power of Jesus's Passion to shine through without imparting an anti-Semitic message is at https://www.bc.edu/content/dam/files/research_sites/cjl/sites/partners/cbaa_seminar/Johannine_PN.htm

DISCUSSION

The Rev. Michele Morgan, a co-sponsor of the Resolution, emphasized that in recent months, many have become acutely aware of the power of words to inspire and incite. The Gospel of John calls out the role of Jewish leaders in the crucifixion of Christ. Passages such as these are part of the Lectionary readings of Holy Week and can be used by some to justify deep prejudice and harm to Jewish people. The Resolution calls for changes to anti-Semitic text while maintaining the meaning and intent of the original Greek text.

Episcopalians recognize the impact and harm of anti-Semitic language, the Rev. Morgan continued. Four resolutions have been passed calling on the SCLM to address Christian anti-Judaism. Yet the country has witnessed ugly displays such as the Unite the Right rally in Charlottesville, VA, and the violent insurrection at the U.S. Capitol. The Most Rev. Michael B. Curry, Presiding Bishop of the Episcopal Church, noted the increase in anti-Semitic crimes at the 2020 Convention and urged solidarity with the Jewish people. The Rev. Morgan said that the thoughtful context and education recommended by the SCLM in response to previous resolutions are not enough to counter the anti-Semitic readings in pulpits across the country during Holy Week. She added that the Chair of the SCLM expressed gratitude to the Diocese of Washington for continuing to raise this topic and hoped that the issue would gain traction. The Rev. Morgan moved to adopt the Resolution.

The Rev. Shawn Strout, Virginia Theological Seminary, spoke against the Resolution on the basis that it is not practical. The Lectionaries do not include passages but rather refer to them, and the passages come from various versions of text. A wide breadth of texts

are available for public worship, and the Diocese has the authority to use other texts. Moreover, the texts are copyrighted, so the SCLM cannot revise them.

Mr. Rick Posey, Christ Church, Durham, spoke in favor of the Resolution, noting that efforts have been made to address bible passages discussing slavery. The proposed revisions are not a denial of the Word of God but rather a maturation of understanding, he noted.

The Rev. Mark Michael, St. Francis, Potomac, spoke in favor of the Resolution, saying there is precedent for specifying a particular translation be used in certain ceremonies. He believes there is basis for specifying a translation that should be used for the Gospel of John that eliminates anti-Semitic language.

The Rev. Scott Lipscomb, St. Augustine's, DC, spoke in favor of the Resolution. He believes it is possible for the SCLM to craft language that suggests a specific translation or to advise the Church to amend the language. He did not believe the practical concerns raised by the Rev. Strout are warranted.

The Rev. Virginia Gerbasi, St. John's, DC, spoke in favor of the Resolution, saying that the theologically progressive Episcopalian Church has been too silent for too long about too many things. Any opportunity to force or encourage the Church to speak in favor of fixing past mistakes is critically important. The practicalities can be worked out, and the Church should take the opportunity to correct its wrongs.

The Rev. Diana Gustafson, St. Margaret's, DC, said she had been a practicing Jew, so these issues have been on her mind. Words can be harmful, but it is also important not to bury the truth about the anti-Semitism that exists in the texts. Much more can be done to welcome Jewish people than just changing language. The Rev. Gustafson said she is undecided about her support for the Resolution, recognizing that it would be a good first step, but it is not enough.

Ms. Melissa Sites, St. John's Zion, Beltsville, opposed the Resolution because it does not fully address the Church's history of anti-Semitism. When the congregation stands to say, "Crucify him," during the Passion, it is not necessarily an anti-Semitic viewpoint but a call for empathy with broken people around the world. It is important to teach the relationship of Christ to Judaism in all its complexity.

The Resolution passed by a majority via online voting.

SETTING OF THE DATE AND PLACE OF THE 2022 CONVENTION

Mr. Roachford moved that the One Hundred Twenty-Seventh Annual Meeting of the Convention of the Diocese of Washington be held at the Cathedral Church of St. Peter and St. Paul on Saturday, January 29, 2022.

DISCUSSION

The Rev. Kate Heichler, Christ Church, Port Tobacco and Wayside, said the virtual format of this Convention has been remarkably successful, and she hoped the Diocese would consider the best way to convene in the future, not necessarily limiting the Convention to the grounds of the Cathedral. The Rt. Rev. Budde said the motion does not specify whether participants must take part in person or virtually, so there is room for discussion at a later time.

The motion was approved by a majority via online voting.

SUMMARY OF ELECTIONS

Clerical Members of Standing Committee: The Rev. Dr. Maria Kane, St. Paul's, Piney; the Rev. Dr. Sheila McJilton, St. Philip's, Laurel

Lay Members of the Standing Committee: Ms. Erika Gilmore, St. George's, DC; Ms. Kay Pierson, Trinity, DC

ADJOURNMENT

The President thanked Diocesan staff and volunteers, offered a blessing, and declared the One Hundred Twenty-Sixth Annual Meeting of the Convention of the Diocese to be adjourned at 2:55 p.m.

The foregoing text constitutes the official *Journal of Proceedings* at the One Hundred Twenty-Sixth Convention of the Diocese of Washington, held virtually on the thirtieth day of January Anno Domini 2021.

Mariann Edgar Budde, President
Keith Roachford, Secretary
Dana Trevas, Rapporteur

THE BISHOP'S OFFICIAL LIST OF CLERGY ENTITLED TO SEAT AND VOTES AT THE 125TH CONVENTION

Those whose names are preceded by an asterisk did not register and therefore were presumed to have been absent.

MARIANN EDGAR BUDDE	Linda Calkins
* JOHN BRYSON CHANE	* Elizabeth Carl
* Paul Abernathy	Betsy C. Carmody
Lisa Ahuja	Patricia Catalano
* Amanda Akes-Cardwell	* Robert M. Catchings
Patricia Phaneuf Alexander	* Phillip C. Cato
* Barbara Allen	Eva K. Cavaleri
* Charles C. Amuzie	Leslie Chadwick
* James R. Anderson	* Randolph C. Charles
* James D. Anderson	Hope Christensen
* D. Thomas Andrews	Adrienne Clamp
Peter Antoci	* Diane C. Fitzgerald Clark
* Stephen Arbogast	* Joseph Clark
* Stephen T. Arpee	Martha Clark
* Susan Astarita	Paula Clark
Sari N. Ateek	* William Clarkson, IV
Elizabeth Bagioni	* Thomas Clay
Harvey Bale, Jr.	Vikki Clayton
John A. Ball	Enid Cole
Catherine Ballinger	Tim Cole
* Andrew Barnett	Joseph Constant
Lisa Barrowclough	Jan Naylor Cope
Cynthia O. Baskin	Kathleen Corbett-Welch
Antonio Baxter	Dana Corsello
Joan Beilstein	Joan Crittenden
* William P. Billow, Jr.	* Carole Anne Crumley
Ethan Bishop-Henchman	Joshua Daniel
* Norma Lee Blackwell	John Daniels
* Susan N. Blue	* Daniel Darko
* Isaac Bonney	* Stephen R. Davenport, III
* Martha Bonwitt	D.H. Kortright Davis
* E. Kent Booth	Prince Decker
* Sandra Bramble	* John Denham
* Marc Lawrence Britt	Anne Derse
* Donna H. Brown	Elizabeth Dixon
* Elly Sparks Brown	William Doggett
Enrique R. Brown	* James M. Donald
* Kenneth Brown	* W. Larry Donathan
* Virginia Brown-Nolan	Cynthia Hill Dopp
* Cassandra Burton	Kelly Brown Douglas
Michael Cahall	* Richard E. Downing

Sarah Duggin	John T.W. Harmon
Dr. Rosemarie L. Duncan	* Harry Harper
Frank G. Dunn	* Lawrence R. Harris, Jr.
* Nancy Early	Vincent P. Harris
* Beth M. Echols	Robert Harrison, Jr.
* Deirdre Anne Eckian	* Frank Harron, II
* Laura McFarland Edwards	Jadon Hartsuff
* Tilden H. Edwards, III	Kristen Hawley
Martha Eldredge	* J. Carleton Hayden
* Clinton C. Esonu	* Stephen H. Hayward
* John F. Evans	Meredith Heffner
Rob Fisher	Kate Heichler
Gayle Fisher-Stewart	* Barbara D. Henry
* Carol Cole Flanagan	Yoimel Gonzalez Hernandez
* J. William Flanders, Jr.	Janice Hicks
* Susan M. Flanders	Nancy Hildebrand
* Carol Flett	Olivia Hilton
A. Guy Fouts	Jessica Hitchcock
Robyn Franklin-Vaughn	Geoffrey Hoare
Susan Fritz	* Charles Hoffacker
Jenifer Gamber	* Lucy Hogan
Javier Garcia-Ocampo	Randy Hollerith
Virginia Gerbas	* James C. Holmes
Kurt Gerhard	* Kenneth W. Howard
Catharine Gibson	Glenna Huber
* J. Carlyle Gill	Kimberly Hudson
* Robert Gillespie, Jr.	* Beth Humphrey
* Marcella Gillis	* Marian T. Humphrey
Anne Bathurst Gilson	Brooks Hundley
Sarabeth Goodwin	* Meg Ingalls
John M. Graham	H. Jocelyn Irving
* Douglas A.G. Greenaway	James S. Isaacs
* A. Katherine Grieb	* Carol Jablonski
Emily A. Griffin	* Peter Jackson
David Griswold	* Charles Jaekle
Diana Gustafson	* Nancy C. James
Emily Guthrie	* Peter Jarrett-Schell
Caron Gwynn	Rondesla Jarrett-Schell
* Jacques Hadler, Jr.	Marilyn Jenkins
Michele Hagans	* Bruce W.B. Jenneker
Elizabeth A. Hague	* Constance Jensen
* William Hague	* Karen Johnson
Jane Milliken Hague	* W. Pegram Johnson, III
* Christopher Halliday	* Theodore W. Johnson
Preston Hannibal	Timothy A. Johnson
* Rona R. Harding	H. Vance Johnson, Jr.

Allan B. Johnson-Taylor	* Margaret McNaughton
* John Tyler Jones	Henry McQueen
* Nancy Lee Jose	Mark Michael
Chris Jubinski	Mary Miller Flowers
Maria Kane	* Ann Moczydlowski
* Ted Karpf	Amy Molina-Moore
Linda M. Kaufman	* Anne D. Monahan
Edward Kelaher	Michele Morgan
John Kellogg	* Jerome Moriyama
Tim Kennedy	* Sarah Motley
Stuart A. Kenworthy	* Melanie Mullen
Patrick Keyser	Terri Murphy
Shell T. Kimble	Jon Musser
Doug Kirby	Stephanie J. Nagley
Debbie Kirk	* Earl A. Neil
* Travers C. Koerner	Melana Nelson-Amaker
Matthew Kozlowski	* Nancy J. Noall
Lesley Krauland	* Mitzi Noble
Andrew Kryzak	Beth O'Callaghan
Richard G.P. Kukowski	Sarah D. Odderstol
Sarah Lamming	Ebele Onuigbo
Ledlie I. Laughlin	* Harrison H. Owen
* John E. Lawrence	* Alison Palmer
Christian Lehrer	C.B. Cricket Park
* Sam Leite	Nan Peete
* Luis Leon	* Dominique Peridans
Sally Lermond	* August W. Peters, Jr.
Bill Lewis	Julie Petersmeyer
L. Scott Lipscomb	* John L. Peterson
Emily Lloyd	* F. Bradley Peyton, IV
Joseph Lund	Robert Phillips
* Carolyn S. Lundelius	* Samuel E. PinzÃ³n
* Louise Lusignan	Kristen Pitts
Tricia Lyons	* Savannah Ponder
* Jeffrey B. MacKnight	* Betty Powell
Linda Mahler	* Kathleen Price
* Hershey Mallette Stephens	Jim Quigley
Timothy Malone	* Frederick Quinn
* Lucretia Mann	Connie Reinhardt
* S. Kent Marcoux	* Juan Pastor Reyes
* Andrea Brooke Martin	Vidal Rivas
Molly McCarty	* Joel Jay Rogge
Mary McCue	Yolanda Rolle
* John S. McDuffie	* Paul Rose
Sheila McJilton	Rachelle Sam
Kathryn McMahon	* Deirdre E. Sandoe

Mary Sebold	* Joseph W. Trigg
Steve Seely	* Kenneth E. Truelove
Noreen Seiler-Dubay	Mpho A. Tutu van Furth
* William Shand, III	* William D. Underhill
Ricardo Sheppard	Francisco Valle
* Sarah Shirley	* Samuel Van Culin, Jr.
* Eric W. Shoemaker	* Brian Lee Vander Wel
* Serena Sides	L. Sue von Rautenkranz
Sally Slater	David Wacaster
* Martin L. Smith	* Francis H. Wade
* Perry Michael Smith	* William S. Wagnon
Cameron Soulis	* Samuel C. Walker
* Leslie St. Louis	Susan K. Walker
William Stafford-Whittaker	Richard Wall
* R. Robert Stephenson	Martha Wallace
John D. Stonesifer	Andrew Walter
* EmilyBlair Stribling	Beverly Weatherly
Shawn O. Strout	Richard Weinberg
* Harriette Sturges	* Louis Wheeler
Gregory Charles Syler	Christopher Wilkins
* John T. Talbott	* Randy Wilkinson
* Jo C. Tartt, Jr.	Shivaun Wilkinson
Robin Taylor	Wesley Williams, Jr.
Todd Thomas	David B. Wolf
Elena Thompson	Eugene Wright
Susan Thon	* Chuck Wynder
Sara Thorne	Amy C. Yount
Ed Thornley	* Paul F.M. Zahl
* Claudia Tielking	Lisa Zaina
* Helen C. Trainor	* Albert Ziobro

CLERGY ENTITLED TO SEAT AND VOICE BUT NO VOTE

CHILTON KNUDSEN	Jeanie Martinez-Jantz
Fanny Belanger	* Pastor Allison Michael
Robert Bunker, Jr.	* Will Morris
B.J. Buracker	Bertram Nagarajah
* Brit Bjurstrom Frazier	Kevin-Antonio Smallwood
Melissa Hollerith	John Weatherly
Linda Kapurch	* Doug Worthington
* Elizabeth Keeler	

THE SECRETARY'S LIST OF LAY DELEGATES ENTITLED TO SEAT AND VOTES AT THE 124TH CONVENTION

ALL FAITH, CHARLOTTE HALL

Alison Carmack

ALL SAINTS', CHEVY CHASE

Charlie Jeffress

Kathleen Dillon

Patty Kelaher

Peter Hanke

ALL SAINTS', OAKLEY

Jackie Pratt

ALL SOULS'

Heidi Rasciner

vEnessa Acham

ASCENSION AND ST. AGNES

Chuck Bass

ASCENSION, GAITHERSBURG

Gary McLaughlin

Janet King

Ruth Skowronski

ASCENSION, LEXINGTON PARK

Eric Delk

Alternate Seated: Beth Matthews

ASCENSION, SLIGO PARISH

Enid LaGessee

Joan Thomas

ATONEMENT

Dr. Paula Kent Boone

Wanda Hunter

Alternate Seated: Stephanie Walden

CALVARY CHURCH

Mike Livingston

CHRIST CHURCH, ACCOKEEK

* Wes Courtney, Jr.

CHRIST CHURCH, CHAPTICO

Donnie Morgan

CHRIST CHURCH, CLINTON

JoAnn Appold

CHRIST CHURCH, DURHAM

Rick Posey

CHRIST CHURCH, GEORGETOWN

Isabel Kunsman

Julia Ainsley

Kate Lluberer

Rupert Hammond-Chambers

Sally Squires Wilhelm

Christ Church, Kensington

KATHY MCKAY

Raymond D. Barry

CHRIST CHURCH, PORT TOBACCO

Bryan Simek

Alternate Seated: Danielle Webber

CHRIST CHURCH, ROCKVILLE

* Jack Gregory

Kennerly Chapman

Lori Nicely

CHRIST CHURCH, WASHINGTON

Keith Lopes

Sherry Saunders

CHRIST CHURCH, WAYSIDE

Lou Demas

EPIPHANY, DC

Lois Nembhard

Maria Hunter

EPIPHANY, FORESTVILLE

Nikki Wilkins-Jones

GOOD SHEPHERD

Cecily Thorne

GRACE CHURCH, GEORGETOWN

Ann Battle

GRACE CHURCH, SILVER SPRING

Gail Epps Rowe

Paul Brown

Stephanie Gray

HOLY COMFORTER

Monalie Bledsoe

HOLY COMMUNION

Pam Spencer

HOLY TRINITY, COLLINGTON

* Arleen Kirtland

HOWARD UNIVERSITY CHAPLAINCY

* Jordan Jean

OUR SAVIOUR, BROOKLAND Pamela Murphy	ST. DAVID'S Sarah Stowell Shapley
OUR SAVIOUR, HILLANDALE * Elsie Thompson Marva Moxey-Mims Sandra Molina Victor Robinson	ST. DUNSTAN'S Sue Newman
REDEEMER * John Harbeson Cathy Arrington <i>Alternate Seated:</i> Bill MacBain Toyin Rose	ST. FRANCIS Erica McNeilly Patrick McNeilly
ST. ALBAN'S * Heather Sondel Amie Vandersluis Barbara Manard	ST. GEORGE'S, DC Erika Gilmore
ST. ANDREW'S, COLLEGE PARK Danielle Probst Rich Mike Miller	ST. GEORGE'S, GLENN DALE Cynthia Griffith Karen Horrocks
ST. ANDREW'S, LEONARDTOWN Dee McRae Susan Bennett	ST. GEORGE'S, VALLEY LEE Philip Horne
ST. ANNE'S Mary Pacey Pam Brewer	ST. JAMES', INDIAN HEAD Karen Burroughs
ST. AUGUSTINE'S Joseph Fons	ST. JAMES', POTOMAC Barry Thompson Sarah Hnatov
ST. BARNABAS' CHURCH OF THE DEAF Thomas Hattaway	ST. JOHN'S, BROAD CREEK Charles Day
ST. BARNABAS', LEELAND Kathi Linville <i>Alternate Seated:</i> Cindy Medlock	ST. JOHN'S, GEORGETOWN John P. Wise
ST. BARNABAS', TEMPLE HILLS Patty Renwick	ST. JOHN'S, LAFAYETTE SQUARE Abbott McCartney Anthony Anikeef David Gallalee Jessica Sanchez Sign Block
ST. BARTHOLOMEW'S Donna Starkweather	ST. JOHN'S, MT. RAINIER Brian A. Roman Carol A. Hazlewood
ST. CHRISTOPHER'S Elsie Iloabachie Funmi Adewuyi	ST. JOHN'S, NORWOOD PARISH Carol Bartholomew Margaret Hilton Peter Plocki <i>Alternate Seated:</i> Alex Schmandt Robert Hartmann
ST. COLUMBA'S Bill Jensen Bob Oetting Patricia Riley Scott Pritchett Thelma Triche	ST. JOHN'S, OLNEY Aparna Williams Selva Salvarajah <i>Alternate Seated:</i> John Ellis
	ST. JOHN'S, ZION PARISH Dawn Cave Melissa Sites

ST. LUKE'S, BRIGHTON

Robin Peuser

ST. LUKE'S, DC

Audrey Hayden

Alternate Seated: Darlene Simmons

Georgetta Nicol

ST. LUKE'S, TRINITY PARISH

Dr. Jim Mills

Pat Rogers

ST. MARGARET'S

Genevieve Moreland

Sharon Dove

ST. MARK'S, DC

Caitlin Frazier

Peter Nye

Sandy Padgett

ST. MARK'S, FAIRLAND

Brian Lehman

ST. MARY MAGDALENE

Marion Marshall

Michele Glidden

ST. MARY'S

Brandon Todd

ST. MATTHEW'S

Audrey Pabs-Garnon

Franklin Lemus Lopez

Jeremias Mendoza

Rosa Briones

Silviano Celestino

ST. MICHAEL & ALL ANGELS

Carol Gaskin

Ingrid Mazique

ST. MONICA'S AND ST. JAMES'

Debra Sonderman

ST. NICHOLAS' PARISH

Barbara Miles

ST. PATRICK'S

Maurice White

Alternate Seated: Charlie Johnson, III

Robert Vaughn

ST. PAUL'S, BADEN

* Scott Shannon

ST. PAUL'S, K STREET

Anne Windle

Elijah Mills

Nathan Brown

ST. PAUL'S, PINEY

Janet Sargent

Michael Fritz

ST. PAUL'S, ROCK CREEK

Jonathan Southgate

ST. PETER'S

Kileen Turner-Wiley

Melissa Keshishian

ST. PHILIP THE EVANGELIST

Pamela Taylor

ST. PHILIP'S, BADEN

* Janel Butler

ST. PHILIP'S, LAUREL

* Virginia Timian

Jean McGloin

ST. STEPHEN & THE INCARNATION

* John Linn

Lisa Magee

ST. THOMAS', DC

Jason Forman

ST. THOMAS', P.G. COUNTY

Penny Murphy

ST. TIMOTHY'S

Richlyn Emanuel

TRANSFIGURATION

Craig Carter

Rik Renich

TRINITY PARISH, NEWPORT & HUGHESVILLE

Betsy Graves

TRINITY, DC

Donald Jones

Marcia Mullings

TRINITY, ST. MARY'S

Cary Braun

TRINITY, UPPER MARLBORO

Carl Horn

UNIVERSITY OF MARYLAND CHAPLAINCY

* Anna Clayton

WASHINGTON NATIONAL CATHEDRAL

Jan Smith

Alternate Seated: Matt Klaus

Joi Rutherford

Lew Baylor

LAY MEMBERS, *EX OFFICIO*, WITH VOTE

Steve Gibson, Chair, Finance Committee
Elsie E. Kirton, President, ECW
Jonathan Nicholas, Treasurer of the Convention
Keith Roachford, Secretary of Convention
John Van de Weert, Jr., Chancellor of the Diocese

LAY MEMBERS, *EX OFFICIO*, WITH SEAT AND VOICE BUT NOT VOTE

- * Kenn Allen, Co-Chair Strategic Financial Resources Committee
Paul Brewster, Diocesan Council
- * Anthony Coe, Committee on the Constitution and Canons
- * Lee Davis, Committee on the Constitution and Canons
Gordon Donnelly, Diocesan Council
Ian Hutson, Diocesan Council
Tom Johnson, Chair, Holy Land Committee
- * Mary E. Kostel, Executive Council of TEC
Elizabeth Lee, Committee on the Constitution and Canons
- * Peter Lee, Chair, Bishop John T. Walker School Committee
Anne LeVeque, Standing Committee
- * Ellen Fishwick Martin, Chair, Investment Committee
S. Lee Mericle, Chair, Hunger Fund Committee
- * Vincent Napoleon, Diocesan Council
Gerry Perez, Deputy to General Convention
Kay Pierson, President, Standing Committee
- * David Schnorrenberg, Committee on the Constitution and Canons
Kathy Staudt, Diocesan Council
- * Sarah Stonesifer, Executive Council of TEC
Susan Stonesifer, Historiographer
Iman Green Syler, Deputy to General Convention
Anton Vanterpool, II, Standing Committee
Penny Winder, Diocesan Council
- * Clifford Wooldridge, Chair, Diocesan Retreat Committee

REPORT OF THE TELLERS ON THE FIRST BALLOT

STANDING COMMITTEE

CLERICAL — two to be elected for two-year terms.

Number of Clerical Votes Cast:	133	Number of Lay Votes Cast	120
Clerical Votes Needed to Elect:	67	Lay Votes Needed to Elect:	61
		Total Votes Cast:	253

	CLERICAL VOTE	LAY VOTE	TOTAL VOTE	ORDER OF ELECTION
The Rev. Dr. Maria Kane	128	117	245	1
The Rev. Dr. Sheila McJilton	128	117	245	1
VOIDS	0	0	0	

The Rev. Dr. Maria Kane and the Rev. Dr. Sheila McJilton were elected to fill two-year terms. There was no second ballot required.

LAY — two to be elected for two-year terms.

Number of Clerical Votes Cast:	246	Number of Lay Votes Cast	265
Clerical Votes Needed to Elect:	62	Lay Votes Needed to Elect:	67
		Total Votes Cast:	511

	CLERICAL VOTE	LAY VOTE	TOTAL VOTE	ORDER OF ELECTION
Erika Gilmore	80	69	149	1
Jewell Little	39	42	81	
Vivian Logan	23	19	42	
Kay Pierson	75	64	139	2
Sewell Truitte	45	49	94	
VOIDS	0	0	0	

Ms. Erika Gilmore, and Ms. Kay Pierson were elected to fill two-year terms. There was no second ballot required.

REPORTS SUBMITTED BY TITLE

REPORT OF THE STANDING COMMITTEE

FEBRUARY 1, 2020 — JANUARY 31, 2021

The 125th Convention of the Diocese of Washington, held at the Washington National Cathedral on Saturday, 25th January 2020, elected the following persons to the Standing Committee Ms. Ann LeVeque, the Rev. Beth O’Callaghan, the Rev. Canon John T.W. Harmon and Mr. Anton Vanterpool, II. They joined those continuing in service, the Rev. Glenna Huber, Ms. Kay Pierson, Ms. Erica Gilmore, and the Rev. Dr. Sheila McJilton.

Immediately after the 2020 Convention was adjourned, Ms. Kay Pierson was elected President for 2020. Mr. Anton Vanterpool was asked and accepted the position of Secretary, at the Diocesan Retreat.

MEETINGS AND OTHER GATHERINGS

Between the 124th and 125th Conventions, the Standing Committee met ten (10) Since the 125th Convention, the Standing Committee has met twelve (12) times. One in-person meeting at the February retreat and eleven (11) times virtually during the Covid-19 emergency shutdown.

TESTIMONIAL FOR ORDINATION TO DEACONATE

Antonio Baxter	Linda Mahler
Ethan Bishop-Henchman	Ebele Ouighbo
Michael Cahall	Mary Sebold
Adrienne Clamp	Sara Thorne
Sally Lermond	

APPROVAL OF CANDIDACY FOR ORDINATION TO PRIESTHOOD

Savannah Ponder

TESTIMONIAL FOR ORDINATION TO PRIESTHOOD

JCatherine Ballinger	Doug Kirby
Hope Christensen	

CONSENTS TO ELECTION AND ORDINATION OF BISHOPS

Craig Loya – Bishop of Minnesota
Diana Akiyama – Bishop of Oregon
Paul-Gordon Chandler – Bishop-elect of Wyoming
Paula Clark – Bishop-elect of Chicago

ACTIONS CONCERNING REAL PROPERTY

April 2020: Approved a financial agreement with Christ Church Accokeek, with terms that allowed their separation with payments to the Diocese.

June 2020: The Committee approved the sale of three buildings: Hillstrom House, Thompson House and the Jefferson Building of Christ Church, Rockville.

July 2020: The Committee approved the sale of the rectory of Our Saviour, Hillandale and the lease between St. Barnabas, Leeland and Imagine School.

November 13, 2020: The Committee approved the sale of property owned by St Luke's, Trinity Parish.

November 24, 2020: The Committee approved the sale of property owned by Grace Episcopal Day School.

January 21, 2021: The Committee approved the sale of the Jefferson Building owned by Christ Church, Rockville.

OTHER BUSINESS

In addition to giving consent for all Bishops elected in the Episcopal Church, recommending persons for ordination, offering advice and consent on the purchase, sale, or encumbrance of any property held by a congregation or the diocese, the Standing Committee functions as the Bishop's Council of Advice, a role stipulated in the Constitution of the General Convention, Article IV. During this year, the Standing Committee worked closely with Bishop Mariann Budde on the many challenges facing the Diocese during the era of the COVID-19 shutdown. She reported and sought counsel on the Parish Vitality Committee and the Strategic Plan. We commend her leadership in managing the sudden shutdown of churches; helping to support churches impacted by the shutdown; and on proposing a re-gathering process; and in facing the affront to St. John's church during protests that took place downtown.

In February, Mr. Don Crane discussed status of the Committee of Diocesan Stewardship and Parish Vitality with the Committee. Committee Members were asked to submit suggestions to the Diocese, as it began forming the Parish Vitality Committee.

In March, the Bishop had issued a directive to shut down all services and activities during the Lenten and Easter season, in accordance with the same orders issued by the Mayor of the District of Columbia and the Governor of Maryland. It was an extraordinary measure designed to keep clergy, staff and congregants safe. There was discussion about how the Diocese was accessing the impact on churches and what steps the Diocese was taking to provide relief.

In April, the committee reviewed and offered comments on reopening document to be given disseminated in May. The Bishop recapped the process of regathering as a deliberate phased in effort with strict adherence to guidelines offered by the local government and health officials. The Committee also approved the appointment of members to the Parish Vitality Committee, ensuring that requirements for appointing persons of color were met. The Standing Committee received a draft framework for regathering that were developed based upon discussions with the Bishop Sutton of the Diocese of Maryland and Bishop Goff, Diocese of Virginia.

In the May meeting, the Committee heard updates on the School for Christian Faith and Leadership, developed as part of the strategic plan, led by Dr. Jordan Rippy and the Rev. Jenifer Gamber. It also discussed the regathering process, considering the Process Checklist and Planning Guidelines released by the Diocese.

In July, the Bishop discussed the status of the Strategic Plan and the importance of keeping it going through the COVID-19 crisis. The Diocesan staff had discussed the

Strategic plan with the Unstuck consultant group. They wanted to continue with the Christian Leadership effort, with a focus on discipleship; along with the Justice Plan, with a focus on racial equity.

In September, the Bishop discussed convening the 126th Convention of the Diocese of Washington as a Virtual event. The Committee approved the venue change for the Convention.

The work of the Standing Committee was divided between advancing thirteen (13) candidates who were in various stages of the diaconal process; discussing the myriad of issues arising from the shutdown caused by the COVID-19 emergency and several real estate transactions that occurred to stabilize churches impacted by the shutdown.

The Standing Committee was grateful for the leadership of previous Standing Committee; the Commission on Ministry, the Church House staff, the Finance Committee for their support and guidance during this challenging time. Finally, the Standing Committee is in awe of the efforts of rectors and Congregations, who found a way to do God's work and transmit God's word through the sudden and unexpected transition to virtual transmission.

REPORT OF THE FINANCE COMMITTEE

FEBRUARY 2020 — JANUARY 2021

The Finance Committee is a regular standing committee of the Diocesan Council. It consists of twelve members appointed by the Bishop with the consent of the Council, plus the Bishop and the Treasurer as *ex officio* members. The Committee normally meets monthly, with special meetings called as needed.

Pursuant to Canon 28, the Committee oversees preparation of the Diocesan budget and monitors its implementation. The Committee works closely with Diocesan staff throughout the budget cycle and reports to the Council on budget performance. The Committee additionally reviews parish requests for approval of encumbrance or sale of parish real property. The Committee reviews such requests in consultation with the requesting parish and makes recommendations to the Standing Committee, which along with the Bishop has final authority to approve or deny the requests. The Committee also has responsibility to review any parish requests for a loan from the Diocese.

The Committee also reviews and advises on other significant financial matters affecting parishes, and Committee members work with individual parishes facing budgeting, cash management, property development, and financial control issues, as requested.

The Chair of the Finance Committee is an *ex officio* non-voting member of the Diocesan Council and an *ex officio* member of the Diocesan Convention. Pursuant to a Council resolution, two members of the Diocesan Finance Committee serve alongside two members of the Bishop Walker School Finance Committee as a BWS Joint Oversight Committee, with responsibility for monitoring BWS budget development and financial operations.

DURING THE REPORTING PERIOD, THE FINANCE COMMITTEE COMPLETED THE FOLLOWING ACTIONS.

RECOMMENDATIONS TO THE STANDING COMMITTEE:

Christ Church, Accokeek: Recommended approval of sale of the Christ Church, Accokeek property to a new corporate entity that is not in union with the Diocese.

Christ Church, Rockville: Recommended that Christ Church, Rockville be authorized to sell an office building and two residential properties owned by the Church, subject to ongoing consultation with Diocesan staff and the Finance Committee.

Our Saviour, Hillandale: Recommended approval of sale of the rectory with the condition that the proceeds be used to retire the existing mortgage on the property and the outstanding balance on the church's line of credit. In accordance with a plan approved by the Finance Committee, the remainder of the proceeds will be placed in a designated fund, the income from which will be used to support clergy housing.

St. Barnabas', Leeland: Recommended approval of renewal of a lease of church property to Imagine Foundation Charter School for a period of up to seven years.

St. Luke's, Trinity Parish: Recommended approval of St. Luke's request to sign a right of recovery acknowledgment related to a grant from the State of Maryland for remodeling of a facility that St. Luke's leases to Cornerstone Montgomery, Inc.

Grace Episcopal Day School: Recommended approval of Grace church's request to approach Montgomery County about the County's right of first offer with respect to the GEDS property.

RECOMMENDATIONS TO THE DIOCESAN COUNCIL:

Line of Credit: Proposed that the Diocese be authorized to apply for a line of credit up to an aggregate principal amount of \$3 million dollars to provide liquidity, as necessary and appropriate, for operating purposes; recommended that the Diocese be authorized to enter into the proposed line of credit, with the understanding that the Finance Committee would monitor the Diocese's financial position and would request Council approval for any draw on the credit line.

Pandemic Parish Support Program: Recommended that the Diocese authorize the Finance Committee to extend grants or loans, up an aggregate amount of \$250,000 in total, to enable parishes to meet payroll (salaries and health benefits) of clergy, lay staff, and part time staff or regular contractors, in each case for a maximum period of two months. The following amounts were disbursed under this program:

CHURCH	AMOUNT	LOAN OR GRANT
St Peter's, Poolesville	\$14,000	Loan
Atonement, DC	\$25,500	Grant
Calvary, DC	\$ 6,000	Grant
Trinity, DC	\$12,500	Loan
St. George's, DC	\$ 5,700	Grant
St. Margaret's, DC	\$27,250	Grant

CHURCH	AMOUNT	LOAN OR GRANT
All Faith, Charlotte Hall	\$6,500	Loan
Epiphany, DC	\$30,000	Grant
Our Saviour, Hillandale	\$18,000	Grant
St. Nicholas', Germantown	\$15,000	Grant
Transfiguration, Silver Spring	\$12,500	Grant
TOTAL	\$172,950	

Diocesan Budget: Reviewed the draft 2021 Diocesan budget and recommended Council approval; presented the approved budget to the 2021 Convention.

Bishop Walker School Budget: Reviewed the proposed Bishop Walker School 2020-2021 budget and recommended Council approval.

REPORT OF THE DIOCESAN COUNCIL

FEBRUARY 2020 — JANUARY 2021

Section 2708 of the Canons of the Diocese of Washington provides that the Diocesan Council is the executive committee of the Convention for business purposes when the Convention is not in session. The Council is responsible for the coordination, development, and implementation of the ministry and mission of the Diocese. During 2020, the Council met every month.

February: Council reviewed the purpose and function of Council, as well as its group norms. Council discussed the Strategic Plan, including the current 90-day action items and future staffing possibilities for the School for Christian Faith and Leadership. Council received an initial report on the preliminary work of the Reparations Study Group.

March: The Bishop provided an update on the latest reports regarding the outbreak of Coronavirus, as well as her guidance for parishes in responding to the virus. The Reparations Study Group brought forward two proposals for Council consideration: one, that the Study Group be commissioned as a Task Force of Council; and two, a request for funding for research. Council approved both motions, with the second authorizing up to \$60,000 in funding.

Two weeks after Council's monthly meeting, the Council and Standing Committee held a joint Special meeting in response to the outbreak of Coronavirus and the closing of parishes for in person worship and operations. The Bishop reported that parishes were responding to the pandemic with creativity and compassion but many were feeling financial pressure. Steve Gibson, Chair of the Finance Committee, reported on plans to support parishes and help the Diocese navigate the financial challenges: He proposed Council authorize up to \$250,000 in emergency funding for loan or grants to parishes to help them meet payroll during the crisis, and Council approved the motion; he also proposed Council authorize the Finance Committee to seek a line of credit of up to \$3 million to ensure the Diocese can meet all financial obligations, and Council approved this motion, as well. Diocesan Council unanimously approved a motion to pause, not stop, the work of the reparations study task force and to revisit this topic in the future.

April: After a presentation on the budget for the Bishop Walker School, Council approved the School's budget for the 2020-2021 school year. Council heard reports on the three initiatives of the Strategic Plan in light of the COVID-19 pandemic. The Finance Committee presented a report on the diocesan budget, parish assistance grants recently authorized by the Council, the CARES Act, and update on the clergy pension waiver program made available by the Church Pension Group.

May: The Bishop reported that diocesan staff was undertaking in-depth parish conversations about how things were going (people, operations, finance, ministries of compassion, addressing issues of disparity). As of the meeting, 22 parish assessments had been completed with the intention that all would be done by the end of the month. Bishop Mariann also reported that she anticipated church regathering phases would begin in June, particularly in Maryland, while it was very important to remain vigilant in order to ensure we stay ahead of the virus. The Bishop requested each congregation to submit a regathering plan for approval outlining the safety protocols that will be undertaken for their unique contexts, while diocesan staff would share best practices as they surface. Council voted to adopt two updates to the Safe Church Policies, as per the recommendation of Kathleen Hall. Bishop Mariann noted that she received the formal dissolution of the vestry of Holy Trinity, Bowie and that negotiations for Christ Church, Accokeek to leave the diocese were close to final. Paula Clark reported that 125 individuals and families had received assistance from the COVID-19 emergency fund.

June: Jenifer Gamber was introduced as the Special Missioner for the School for Christian Faith and Leadership. Daryl Lobban reported on the nationwide surge in protests in response to the deaths of George Floyd, Breonna Taylor, and Ahmaud Arbery. The diocese had begun a ministry of presence at St. John's, Lafayette Square and had plans to host the Rev. Dr. William Barber, leader of the Poor People's Campaign, at an interfaith prayer service there on the upcoming Sunday. Bishop Mariann stated there had been a fair amount of conversation among the lawyers around a civil rights lawsuit in the wake of President Trump's photo op at St. John's and the aggressive disbursal of peaceful protesters from the surrounding St. John's, Lafayette Square. Jordan Rippy and Jenifer Gamber spoke about their vision for the School and the School's working slogan: "To inspire, equip, and empower laity and clergy towards realizing God's call in their lives and in the lives of the faith community." The Finance Committee gave its report, saying all discretionary funding had been cut from the diocesan budget and the Diocese had received a PPP loan of \$400,000. Council passed a motion recognizing the extreme and often hateful messages that the Diocesan Staff and Bishops had received as a result of voicing their support for peaceful demonstrations, but that Council supported the Bishop and diocesan staff in their constitutionally guaranteed right for people to hold peaceful protests, and finally that Council supported the diocesan work on Racial Justice in our nation.

July: Bishop Mariann reported in on the Strategic Plan "reset" recently completed with Tony Morgan of the Unstuck Group. Members of the diocesan staff then reviewed the three initiatives of the Strategic Plan in more detail, after which Council members broke into small groups to discuss what they heard. Steve Gibson that provided the Finance Report. The projection at that time was for revenue to be approximately \$740,000 under budget due largely to three components: 1) a reduction in congregational giving,

not keeping 2) The Bishop's Appeal, where a portion of giving went to the COVID-19 Emergency Relief Fund, which reduces the amount that goes into the general budget 3) A decrease in interest dividend income. The income deficit was expected to be offset by a projected \$300,000 under budget on the expense side, plus the PPP loan amount received by the diocese of \$408,000.

August: Council members heard a report from the Advisory Committee on Diocesan Stewardship and Parish Vitality. Council members provided feedback on a forthcoming proposed canonical change being proposed by the Advisory Committee. The Bishop reported to Council on the ways in which the Diocese was responding to the pandemic, on the Strategic Plan reset conducted with the Unstuck Group, and on possible future staffing needs. Council directed the Bishop to hire and fund the position of Missioner for Equity and Justice for 2020 through 2022. Canon Andrew Walter discussed several different budget scenarios for the upcoming 2021 year. Because Convention approves a budget before the Diocese knows what congregational giving will be, staff prepared different budget scenarios based upon different levels of projected congregational giving. Canon Walter emphasized that Council will need to closely monitor the 2021 budget as pledges are received throughout the first half of 2021.

September: Canon Walter presented the draft 2021 budget, noting the challenge of preparing the budget in a world of economic uncertainty. The budget, as presented, called on using extra diocesan resources to fund ministries and programs, and Council members supported this idea, particularly while in the midst of a pandemic. Mariann reported that staff is preparing to hold a virtual Convention in January, and that such a Convention would be allowed by canons. Council heard an update from members of the Advisory Committee, who had amended the proposed new canon based upon feedback from Council at its previous meeting. Canon Clark presented an update on the Equity and Justice initiatives of the Strategic Plan, including the search for a new Missioner. Council approved the recommendations from the Human Resources Committee that included no change to compensation tables and a 6% increase in medical benefits premiums.

October: Canon Walter presented an update on the 2021 budget preparations. Budget scenarios were being presented at the Regional Gatherings for feedback from leaders around the Diocese. Jenifer Gamber reported on the work of the School for Christian Faith and Leadership. Canon Clark reported on the search for a new Missioner for Equity and Justice. Canon Walter reported that the Advisory on Diocesan Stewardship and Parish Vitality has a draft of the proposed new canon. The proposed canon would be discussed at Regional Gathering, but would not be debated and voted on at Diocesan Convention, due to the challenges of having an in-depth debate via Zoom. Instead, the Bishop was preparing to call for a Special Convention later in 2021 at which time the proposed canon would be discussed and voted upon. The Bishop discussed the event that would take place on the Friday night prior to Diocesan Convention. The event would be focused on equity and justice and feature Bishop Eugene Sutton as a speaker. Diocesan Council voted in support of the decision by the Bishop and Standing Committee to hold Diocesan Convention online due to the COVID-19 pandemic. Bishop Mariann described the Health Equity Resource Communities Initiative, stating if Diocesan Council were to endorse this, the diocese would go on record and allow our

parishes in Maryland also to sign on. The initiative would redistribute health inequities in Maryland. Diocesan Council agreed to sign the two initiatives on behalf of the Washington Diocese.

November: Council received an update on the three initiatives of the Strategic Plan, as presented by Todd Thomas, Jenifer Gamber, and Canon Clark. Canon Walter presented a draft of the proposed Canon on Diocesan Stewardship and Parish Vitality. During the Finance Report, Steve Gibson announced that the Diocese received a clean audit for 2019. Canon Walter walked through the Diocesan finances, stating that there was a projected \$23,000 deficit for the current year. Council also received an update on parish assistance grants that had been awarded. Council accepted the terms of the line of credit from M&T Bank and approved opening the line of credit, authorizing Canon Walter to sign on behalf of the Diocese, with the understanding that the Finance Committee would monitor the financial position of the Diocese and come back to Council for approval of any Diocesan draw on the line of credit.

December: Canon Walter reported on the Regional Gatherings that took place during October and November, and he presented information on Diocesan Convention, which would be held online at the end of January. Council discussed the 2021 budget and what actions might be necessary if congregational giving might fall significantly. The Bishop reported that staff reviews would be conducted early in 2021 and that all position descriptions would be updated at the time. This work would begin with the Bishop herself, then Senior Staff, followed by the rest of Church House staff. Council approved housing allowance requests for diocesan staff.

January 2021: The Bishop began the meeting by reflection on the events that took place on January 6 at the Capitol. She then provided an update on the Strategic Plan initiatives. The Bishop announced that in light of Paula Clark's election to serve as Bishop of Chicago, Andrew Walter would assume the role of Canon to the Ordinary. Jenifer Gamber report on the Tending Our Soil initiative, which would be funded by a grant from the Lilly Foundation and launch in September with an initial group of 12 parishes from around the Diocese. Canon Walter reported that the diocesan budget would end 2020 close to flat. Council then approved the 2021 budget as it was presented. Canon Walter provided more details about the upcoming virtual online Convention. Council discussed and provided feedback. Bishop Mariann provided an update on staff and Council transitions. Bishop-Elect Clark and Moderator Nelson-Amaker said a few parting words, sharing their hopes and loved for the Diocese.

ANNUAL REPORTS OF THE COMMISSIONS, COMMITTEES, AND TASK FORCES OF THE DIOCESE OF WASHINGTON

126TH CONVENTION, JANUARY 30, 2021

REPORT OF THE ADVISORY COMMITTEE ON DIOCESAN STEWARDSHIP AND PARISH VITALITY (SEPTEMBER 28, 2020)

The Advisory Committee on Diocesan Stewardship and Parish Vitality (the “Advisory Committee”) respectfully submits this report of its work.

1. MANDATE OF THE ADVISORY COMMITTEE

At the 125th annual meeting of the Convention, on January 25, 2020, the Convention adopted a resolution establishing the Advisory Committee. The resolution was put forward by a group of both clerical members and lay delegates of the Convention, to respond to a need to address parishes experiencing challenges to their ongoing vitality, and to provide for a mechanism for the Diocese to respond to these parishes. The text of the resolution is attached to this Report. The resolution provided for the Advisory Committee to undertake a study of —

- (1) the standards that constitute a viable entity in the Diocese as a parish, separate congregation, or organized mission;
- (2) the standards and processes that should be applied to a parish or separate congregation within the Diocese that would alter the organizational identity and status of that parish or separate congregation, due to financial and secular factors inhibiting that parish or separate congregation from performing its mission and meeting its obligations as a parish or separate congregation under the Canons of the General Convention and the Canons of this Diocese;
- (3) the role of the Diocese in providing support and exercising authority in connection with the circumstances described under paragraph (2) affecting a parish, separate congregation, or organized mission in the Diocese;
- (4) the potential implications of applicable Federal and State law;
- (5) the standards and processes that are applied in other dioceses;
- (6) the effect of any material and continued failure to comply with canonical requirements by a parish, separate congregation, or organized mission; and
- (7) any other matter that the Committee determines is relevant to the study of the matters under paragraphs (1) through (6).

The resolution directed the Advisory Committee to submit a report and any recommendations, including any recommendations for the adoption of specific canonical provisions, to the Bishop, the Diocesan Council, and the Standing Committee by September 30, 2020.

Pursuant to the Resolution, the Bishop appointed the members of the Advisory Committee and it was duly constituted. The Bishop selected the members with the advice of the Standing Committee, and after an open invitation for application by anyone interested in serving. The members appointed met the criteria established by the resolution:

- (1) 5 clerical members and 6 lay members;
- (2) At least one member of a Latino congregation;
- (3) At least one member of a majority African American congregation; and
- (4) At least one member from each region.

In addition to meeting these specific requirements of the resolution, the Bishop also selected members from parishes that were diverse in their history and experiences, to allow the committee to reflect upon the varied experiences of churches in the Diocese. The members of the Advisory Committee are listed at the end of this report. In addition to these appointed members, the Chancellor, the Treasurer and the Chief Operating Officer of the Diocese served as *ex officio* members. Following the retirement of the Chief Operating Officer, the Canon for Strategic Collaboration served as the staff liaison.

This document represents the Advisory Committee's report, and is supplemented by a proposal for a canonical provision that has been provided to the Committee on the Constitution and Canons for review and revision.

2. THE WORK OF THE ADVISORY COMMITTEE

Prior to the first meeting of the Advisory Committee, the Diocesan staff assembled materials for reference by the Advisory Committee. These materials included sample canonical provisions from other dioceses that addressed parishes facing challenges to their ongoing ministry and vitality, anonymous illustrations of parishes within this Diocese facing such challenges, and the seven signs of parish vitality from the Diocesan Strategic Plan. These materials were intended to provide a starting point for a discussion of the items listed in the resolution.

The Advisory Committee met seven times during May, June, July and September 2020. Each meeting was conducted electronically, in view of the COVID-19 pandemic. However, the Advisory Committee also found that the electronic meeting platform was useful because it permitted more frequent and interactive gatherings of the members of the Advisory Committee from across the Regions of the Diocese. The meetings were well attended, and typically included full group discussions as well as breakout sessions. After the first meeting, the Advisory Committee divided its work into four distinct questions:

- (1) the goal of and need for a process to address parish vitality, and to bring to bear the resources and support of the Diocese;
- (2) the criteria that would define a parish facing vitality challenges and potentially benefiting from diocesan support;
- (3) the process for invoking formal diocesan involvement; and
- (4) procedures for assessment of the parish by the Diocese, and potential diocesan actions.

Prior to each meeting, diocesan staff circulated a draft of materials. Each meeting typically included a review of the draft that incorporated the discussion and deliberations from the prior meeting, and then robust discussion on one of the four questions. During the Advisory Committee's discussions, break-out groups compiled specific issues around each general topic that were considered important to be covered by a canon. These

very specific points were recorded, and based on these points, a draft set of concepts was developed. In its subsequent meeting, the Advisory Committee addressed whether the conceptual language in its proposal covered each of these points, and whether the language met the goals of clarity, flexibility, fairness, and effectiveness. The language was then refined based on these discussions. Staff assembled the fruits of each discussion into revised drafts. The Chancellor and the Treasurer of the Diocese participated in the Advisory Committee's discussions, as *ex officio* members, and also worked with staff and with the Chair of the Advisory Committee to prepare the written materials.

During the period that the Advisory Committee was meeting, members of the Advisory Committee and the diocesan staff also solicited input from others on the subjects being discussed. In particular, input was solicited from the regional Deans during their July meeting, and input was solicited from Diocesan Council at its August meeting. The Advisory Committee also planned for sharing the results of its effort with the Diocese and in advance of formal consideration of a proposal at the 126th annual meeting of the Convention in 2021.

3. PROPOSAL OF THE ADVISORY COMMITTEE

The Advisory Committee is proposing a canonical provision to assist and empower the Diocese in its ministry to support and revitalize all communities of faith, ensuring that they have the necessary capacity to achieve spiritual and financial health. The proposed canon provides a framework for the Diocese to engage with parishes that may be struggling to fulfill their Christian mission and responsibilities. The proposed canon also addresses the case of parishes whose continued vitality or viability as a self-sustaining entity furthering the mission of the Church appears to be at risk, such that a degree of diocesan action or oversight is needed. In all situations, the goal of the proposed canon is to enable the Diocese to restore the spiritual and financial health of the parish. The ultimate goal is to ensure the overall health of the Episcopal Church in the Diocese of Washington.

4. SPECIFIC COMPONENTS OF THE ADVISORY COMMITTEE DISCUSSIONS

The Advisory Committee discussions focused on developing language that was comprehensive, clear, fair, flexible, and effective in addressing situations seen or envisioned in the Diocese. Input from diocesan leaders, including the Regional Deans and Diocesan Council, was important to ensure support for the proposed canonical provision and obtain approval at Diocesan Convention for canonical changes.

The Advisory Committee also considered the proposed canon as a corollary to the revitalization component of the Diocesan Strategic Plan. Authority for diocesan action under the proposed canon includes action steps for the revitalization of parishes in order to improve the overall health and vitality of the Diocese. The proposed canon is structured in terms of standards of health, rather than metrics of deficiencies, and therefore is consistent with the Convention resolution on diocesan stewardship and parish vitality that established the Advisory Committee.

The overall health of the Diocese, with the goal of revitalization where reasonably achievable, is the intent of the Advisory Committee's proposal. This premise reflects the Advisory Committee's view that too much of diocesan leadership's time has been concentrated on difficulties in parishes, but where the Diocese currently lacks formal

structures and authority to intervene in effective ways. The time and energy spent on such difficulties and problems have detracted from the time spent toward achieving the Church's mission.

The criteria embedded in the proposed canon were developed by reviewing similar canons of other dioceses, knowledge of the Diocese of Washington, and following best practices for church governance, mission, and financial sustainability. The Advisory Committee thoughtfully considered those factors that should define the need for action steps from the Diocese. For example, if declining attendance was one of the factors that might indicate the need for diocesan involvement, what attendance numbers would indicate a lack of vitality, and how should those figures be evaluated compared to mission or financial viability? Other examples could be reliance on endowments or rent as some specified percentage of the operating budget. All of these factors would work in tandem, but the starting place for the Advisory Committee was establishing clear indicators that showed a parish needed diocesan involvement.

Several key decision points emerged in the Advisory Committee discussions:

(1) **SHOULD SPECIFIC NUMBERS OR PERCENTAGES BE INCLUDED IN THE CRITERIA?**

The Advisory Committee concluded that flexibility and process were of primary importance, rather than fixed objective criteria. Such an approach would rely on evaluation and discernment about health and vitality by the Diocesan Council and the Standing Committee. The Advisory Committee did not view characterization of a parish based on fixed numerical criteria as best for parishes or the Diocese. To the extent that a parish is significantly below any given criteria that could be defined numerically, the parish will almost certainly fall below one or more other criteria, as well. For example, a low and declining level of average Sunday attendance would presage a difficulty in meeting other standards. This approach avoids a parish being defined by a particular circumstance in which failure to meet a standard is not indicative of its long-term trends health and vitality. Conversely, a failure to meet an important criterion, with indications that it is not a temporary situation, could in and of itself be adequate for various actions steps by the Diocese to assist in revitalization.

The Advisory Committee believes any action steps by the Diocese should be based upon trends within the life of a parish, because noticeable trends allow for more effective assessment of a parish's overall health and informs the right level of action and support by the Diocese. The Advisory Committee's proposal specifically provides for early action by the Diocese where trends predict serious problems but does not necessarily require action where an issue was of a temporary nature. The goal of the proposed canonical provision is to restore parishes to health, where possible, and to allow diocesan action at a point where revitalization could be accomplished.

In addition, the Advisory Committee's view was that the health and vitality of a parish, along with any support or action needed by the Diocese to assist in revitalization, should be evaluated based upon: an assessment of a committee appointed by the Diocesan Council; a subsequent review of the report and recommendations submitted by the appointed committee; participation by the parish, including its right to meet with the Standing Committee, in said assessment; and, any action

steps by the Diocese requiring the direction and approval by the Bishop, Diocesan Council and Standing Committee. Unlike examples of canons from other dioceses that vested unilateral decisions in the Bishop or Ecclesiastical Authority, and emphasized remedial steps, the recommendation of this Advisory Committee focused on the overall health of the Diocese – with a range of options from support and revitalization through to church closure. This approach is designed to ensure a thorough and independent review, taking into account the defined criteria.

- (2) SHOULD THERE BE AN AUTOMATIC INVOCATION OF THE CANON IF A CERTAIN NUMBER OF THE STANDARDS OF VITALITY WERE NOT MET?

The Advisory Committee is of the view that an automatic activation of the canon would not be advisable. The proposed canon is based upon a balance between flexibility and clarity. A thorough review under the canon by an objective and independent committee is, in the Advisory Committee's view, a more effective way to evaluate health and vitality of a parish, whether actions steps are needed, and how a parish can be revitalized. In addition, a particular parish may experience an event or period in which it does not meet the standards of a healthy parish, but that event or period are due to special circumstances that do not appear likely to continue and/or are being effectively addressed.

- (3) DOES THE PROPOSED CANON ADEQUATELY IDENTIFY THE CRITERIA IN THE RECOMMENDATION?

Not only did the Advisory Committee review standards and canons from other dioceses across The Episcopal Church, it also received from diocesan staff a list and description of faith communities in the Diocese of Washington that are facing financial or sustainability challenges. It should be noted that this list removed the specific name of the faith community, as well as substantially changed identifying information about the congregation so as to make the parish essentially anonymous to the Advisory Committee. Having reviewed the standards of the proposed canon in light of the very real, lived experience of various faith communities within our diocese, and having received input from the regular and *ex officio* members of the Committee – the sum total of which amounted to an impressive depth of lay and clergy leadership experience in various faith communities and on diocesan leadership bodies – the Committee concluded that the recommended criteria not only adequately cover the set of challenges and opportunities in the various faith communities of the Diocese of Washington, at present, but also leave open the possibility of new and expanded creative applications.

- (4) SHOULD THE CRITERIA BE ARTICULATED IN THE NEGATIVE OR IN THE POSITIVE?

The Advisory Committee reviewed examples of canons from other diocese, which were based on failure to achieve certain criteria. Instead of following those examples, the Advisory Committee recommends that the canon for the Diocese of Washington be formulated based upon signs of health and vitality – to define expected standards healthy, vibrant parishes, rather than defining a parish as 'imperiled' or 'distressed,' as is done in other dioceses, and at the same time, providing actions steps that could lead toward revitalization, where possible. The canonical provision for action provides the leadership of the Diocese of Washington with a means to actively engage with parishes that need external assistance to achieve health and vitality.

(5) HOW SHOULD THE USE OF ENDOWMENT FUNDS OR COLLATERAL INCOME SOURCES BE EVALUATED IN ASSESSING FINANCIAL SUSTAINABILITY?

The Advisory Committee was of a view that endowment funds or rental income should not be the primary means for funding the operating budget, but that there are circumstances where collateral income sources are consistent with a healthy parish. The proposed canon is designed to allow flexibility in making this determination. A parish may, for example, be subsidizing its revenue and prudently utilizing its facilities as a community center or otherwise consistent with its mission. If a parish is relying predominantly on revenue from building usage to support its operating budget, however, it is not likely to meet other standards of health and vitality, such as broad based plate and pledge revenue. The Advisory Committee viewed the use of endowment funds as having two aspects. First, the use of income on a planned basis is a prudent financial approach, but if endowment revenues are a disproportionate component of the operational budget, it is likely that the parish will be deficient in other criteria, as well. Secondly, the Advisory Committee was of a consensus that use of endowment (or other long term asset) principal should be allowed only in limited circumstances and not in a way that jeopardized the ability to maintain an adequate level of principal for the future of the parish. For example, a parish might have a need for a capital expense related to its building or some other circumstances not related to the operating budget. A parish may have a need to draw on its principal to implement a strategic plan where an opportunity for revitalization exists and the investment is demonstrably sound. Again, the Advisory Committee believes that the recommended standard provides adequate guidance for healthy use of collateral revenue, assessable in the overall context of the canon.

(6) PARISH LEADERSHIP

In doing its work, the Advisory Committee took into account the revitalization component of the Diocesan Strategic Plan, including the signs of parish vitality. The Advisory Committee is of the view that the proposed canon is consistent in concept with the strategic plan and articulated in a way will be functional for the long-term. The vital signs of the strategic plan specifically include a description of effective leadership as ‘inspiring and capable.’ The Advisory Committee, in evaluating the language for governance standards, considered the need for language on leadership, covering those areas in which issues in leadership can lead to serious problems. For example, it is clear from looking around the diocese that a lack of a good working relationship between clergy and vestry often leads to significant challenges for a parish. The Advisory Committee was of a consensus that the key elements of effective governance in terms of leadership were ‘engaged and transparent clergy and vestry leadership.’ The Advisory Committee believes that naming clergy and vestry specifically is important, reflecting the significance of each of their parts in parish vitality and governance.

(7) WHAT IS THE ROLE OF STEWARDSHIP?

The Advisory Committee is of the view that stewardship encompasses a number of aspects, including responsible use and maintenance of Church assets, prudent use of financial resources, and support and involvement by parishioners. The Advisory

Committee thought it particularly important to define parishioner involvement as encompassing both financial giving and participation in the life and programs of the Church. Language is included to reflect two explicit components: (i) that giving be broad-based, so that parishes are not relying on a few members to support the operating budget; and (ii) that leadership conduct regular outreach to members to encourage giving and involvement in parish life. The Advisory Committee viewed an intentional and systematic approach to contacting members as particularly important – both as to pastoral care and to the very important element of active participation in Church programs and mission.

Consideration was also given to the responsibility of parishes in giving to the Diocese, and whether specific mandates or assessments should be required of parishes in their annual contributions. The Advisory Committee concluded that, while giving to the Diocese is an important parish obligation to the overall health and vitality of the Diocese, any specific level of commitments was beyond the scope of the Advisory Committee's mandate and would involve significant discussions and broad involvement of diocesan leaders on this topic. Recognizing the significance of parish giving to the Diocese, the Committee recommends that healthy stewardship include giving to the Diocese in accordance with diocesan standards.

(8) INVOKING THE CANON

The Advisory Committee recommends that the canon may be invoked by the Bishop, by the Standing Committee, or by any regular or ex-officio member of the Diocesan Council – and that Diocesan Council would then decide whether to proceed with the next steps under the proposed canon. The Advisory Committee gave consideration to having others (wardens, vestries, and/or parishioners, for example) be able to petition for an assessment, but concluded that an overly wide range of petitioners could result in petty disputes, inadequately prepared petitions, or other inappropriate complaints being brought to Council. Conversely, the Advisory Committee viewed it important to ensure that situations meriting diocesan involvement have several means to petition. Ordinarily, the Bishop would be in the best position to be aware of situations where it would be appropriate to raise issues under the proposed canon. Working with diocesan staff, the Council and Standing Committee, and with the parishes, and through parish reporting under the Manual of Business Affairs, the Bishop and diocesan staff will ordinarily be directly familiar with the issues that are the subject of this canon. The Bishop's ability to petition also provides the opportunity to explore – with the clear implication that an assessment could be mandated – and potentially address the issues with the authority that is not available at present. The Advisory Committee also noted the regular information flow to the Bishop – directly and through diocesan staff – that would ensure proper vetting and analysis enabling any petitions to be well-prepared and allowing efforts to resolve a situation without the need for canonical action. In addition, the Advisory Committee felt that it was important that petitions not be limited to initiation by a Bishop. Thus, Standing Committee or Diocesan Council members could initiate action under the canon, providing an effective balance in the diocesan oversight structure as well as a means for reaching out to governance representatives to ensure that appropriate issues are given attention. The Regional

Deans, for example, could request the appropriate member of diocesan staff (such as the Canon for Strategic Collaboration) bring a particular parish to the Bishop's attention. Lay or clergy leaders in a parish, or a Regional Dean, could contact Council or the Standing Committee, as well as the Bishop and diocesan staff, if they felt a parish needed attention. The Advisory Committee was of a view that this approach provides multiple means of requesting an assessment by Council and adequate controls over the process. While the Bishop is central to the proposed canon, the Advisory Committee affirmed the importance of involving the Diocesan Council as essential to fairness, objectivity and good governance. In particular, Council includes both clerical and lay members, consistent with the traditions of governance in The Episcopal Church.

(9) PARISH PARTICIPATION UNDER PROPOSED CANON

The Advisory Committee thought it important that parishes which are the focus of a health and vitality assessment be expected to participate in that assessment. The Advisory Committee felt participation should be expressed broadly, but include interviews with clergy and lay leaders of a parish, access any and all records of the parish (financial and programmatic reports, both electronic or hard copy, correspondence, and other information that would provide insight and as requested by the Assessment Committee), as well as interviews with external advisers to the parish. The Advisory Committee also viewed a parish's unwillingness to participate – which has been observed in some cases in the Diocese – as itself sufficient reason for further action by the Diocese as Diocesan Council determines appropriate.

The Advisory Committee also deemed it important that a parish, subject of a petition for assessment, be entitled to appear before Council as the petition is being considered in order to explain any circumstances that the parish leadership views as important to any decisions on canonical action. Affording this opportunity to meet with diocesan leadership bodies would also enable Diocesan Council to make fully, well-informed decisions as to any petition, including the ability to recommend any actions steps under the canon. The Advisory Committee also viewed as important the cooperation of a parish in every aspect of the review process, including its opportunity to appear before the Council or Standing Committee.

(10) COMPOSITION OF THE ASSESSMENT COMMITTEE

Under the proposed canon, Diocesan Council takes action by forming a committee to review the circumstances of a parish. The Advisory Committee recommends latitude on the part of the Council in the composition of the committee appointed to assess a parish's health and vitality under the proposed canon, but at the same time, that Council ensures that any committee is objective and adequately reflects the Diocese. Thus, the Advisory Committee recommends minimum criteria for committee appointments, including a balance between clergy and lay persons, at least one member of a regular committee of the Diocese, diocesan staff as appointed by the Bishop (to ensure the right level of expertise and direct knowledge of parish situations), one of more Regional Deans to act in advisory capacity as appropriate, and a clergy or lay representative from a different parish, which could be within

or without the region of the parish under review, so that all perspectives would be available for an effective, objective and fair review.

(11) HEALTH AND VITALITY MEASURES.

Recognizing that the goal of the canon is to help support and revitalize communities of faith in the Diocese of Washington, the Advisory Committee discussed and delineated a robust series of health and vitality measures. The Advisory Committee outlined seven (7) potential measures, ranging from counseling and covenant to a comprehensive change in parish status. The Advisory Committee did not intend that the range of such measures be strictly linear in nature; that is to say, it is not necessarily the case that the first measure precedes the second, and so on. Nor did the Advisory Committee intend that one measure is exhaustive of another. In fact, several measures can be applied together, or subsequently. For that reason, the Advisory Committee noted that the Diocese, as such, may require the application of one or more of the following health and vitality measures (which shall be considered independent measures with no requirement of exhaustion of certain measures before the application of others). Finally, the stated measures also leave open the possibility that there may be actions necessitated which the framers of the canon did not envision or anticipate. Thus, there is included a provision that the bishop, together with the consent of the Standing Committee, may envision and require additional steps or measures, not otherwise delineated in the present canon, in order to revitalize the faith community.

Respectfully Submitted,

The Rev. Dr. Sheila McJilton, Chair, St. Philip's, Laurel
 The Rev. Javier Garcia Ocampo, Ascension, Gaithersburg
 The Rev. Christian Lehrer, St. Paul's Baden
 The Rev. Michele Morgan, St. Mark's, DC
 The Rev. Greg Syler, Ascension and St. George's Churches
 Linda Baily, Grace Church, Silver Spring
 Allison Hinds, Holy Comforter
 Audrey Pabs-Garnon, St. Matthew's
 Thomasina Rogers, St. Thomas', P.G. County
 Janis Smith, St. Mark's, Fairland
 Andrea Thomas, St. George's DC

ATTACHMENT – RESOLUTION

RESOLUTION

To provide for the establishment of an Advisory Committee on Diocesan Stewardship and Parish Vitality and for other purposes.

Resolved,

SEC 1. ESTABLISHMENT OF ADVISORY COMMITTEE.

There is established the Advisory Committee on Diocesan Stewardship and Parish Vitality (in this Resolution referred to as the "Committee").

SEC 2. MEMBERSHIP.

- (a) **APPOINTMENTS.**— Not later than March 1, 2020, the Bishop with the advice of the Standing Committee shall appoint 11 members to the Committee, of whom—
 - (1) 5 shall be clerical members of the Convention;
 - (2) 5 shall be lay communicants of this Diocese in good standing; and
 - (3) 1 shall be either a clerical member of the Convention or a lay communicant of this Diocese in good standing
 - (4) Among those members listed in paragraphs (1) – (3), at least one shall be a member of a Latino congregation of the Diocese.
 - (5) Among those members listed in paragraphs (1) – (3), at least one shall be a member of a majority African American congregation of the Diocese.
 - (6) Among those members listed in paragraphs (1) – (3), at least one shall be at least one member from each region of the Diocese.
- (b) **EX OFFICIO MEMBERS.**— The Chancellor of the Diocese, the Treasurer of the Convention, and the Chief Operating Officer shall serve as *ex officio* members of the Committee without vote.
- (c) **CHAIR.**— The Bishop shall designate 1 of the members appointed under subsection (a) as Chair of the Committee.
- (d) **TERMS.**— The term for each appointment shall end with the termination of the Committee.
- (e) **VACANCIES.**— If a position on the Committee is vacant or a member of the Committee becomes unable to serve, the Bishop may appoint a replacement member for the remainder of the applicable term.

SEC. 3. STUDY AND REPORT.

- a) **IN GENERAL.**— The Committee shall conduct a study of—
 - (1) the standards that constitute a viable entity in the Diocese as a parish, separate congregation, or organized mission;
 - (2) the standards and processes that should be applied to a parish or separate congregation within the Diocese that would alter the organizational identity and status of that parish or separate congregation, due to financial and secular factors inhibiting that parish or separate congregation from performing its mission and meeting its obligations as a parish or separate congregation under the Canons of the General Convention and the Canons of this Diocese;
 - (3) the role of the Diocese in providing support and exercising authority in connection with the circumstances described under paragraph (2) affecting a parish, separate congregation, or organized mission in the Diocese;
 - (4) the potential implications of applicable Federal and State law;
 - (5) the standards and processes that are applied in other dioceses;
 - (6) the effect of any material and continued failure to comply with canonical requirements by a parish, separate congregation, or organized mission; and
 - (7) any other matter that the Committee determines is relevant to the study of the matters under paragraphs (1) through (6).

(b) REPORT.—

(1) IN GENERAL.—

(A) SUBMISSION.— Not later than September 30, 2020, the Committee shall submit a report on the study conducted under subsection (a) and any recommendations to the Bishop, the Diocesan Council, and the Standing Committee.

(B) EXTENSION OF SUBMISSION DATE.—

(i) REQUEST FOR EXTENSION.— The Committee may submit a request to the Bishop for an extension of the date for the submission of the report.

(ii) AUTHORITY TO EXTEND.— The Bishop may grant 1 or more extensions under this paragraph.

(2) CANONS.— If the Committee includes a recommendation to amend the Diocesan Canons, the Committee shall address the specific Canons to be amended and provide a detailed recommendation of the policy that should be implemented.

SEC. 4. TERMINATION.

The Committee shall terminate on the day following the last day of the Diocesan Convention held in calendar year 2021.

REPORT OF THE HISTORIOGRAPHER

During 2020 the Archives began the year with new volunteers and a real energy to process past documents. Baptismal information was requested, questions on the history of parishes were answered, and aspirants to Holy Orders were supplied with Confirmation information. Unfortunately everything came to a halt in March. Some inquiries were able to be answered by email and others await the re-opening of the Archives.

The Historiographer wishes to express her thanks to Head Archivist Diane Ney, and to the following persons who served as volunteers in the Archives during the past year: Bonnie Barnes, David Bender, Nan Bennett, Beverly Brown, Marc Fetterman and Cissy Newbil, Elody Crimi, Philip Ellis, Andrew Hasselman, Toni Miller, Janet Owen, Gretchen Theobald, Rex Tomb and Linda Wirth. Once the Archives are re-opened, new volunteers are always welcome to apply to join the continuing preservation of Diocesan materials in the Archives. The Diocesan Archives are open Monday through Friday from 10 a.m. until 2 p.m. on the fourth floor of the Cathedral Administration building. Phone (202) 537-5550; e-mail: diocesanarchives@gmail.com

Susan Stonesifer, Historiographer

REPORT OF THE DIOCESAN HUNGER FUND COMMITTEE

The Diocesan Hunger Fund Committee oversees the disbursement of grants from the Diocesan Hunger Fund. Specifically, grants are provided to programs that feed those faced with hunger and malnutrition in the Diocese of Washington.

2020 GRANTS

In 2020 grants ranging from \$1,000 to \$5,000, with multiple grants to some programs, were awarded to the following 9 programs and organizations.

Christ Church Port Tobacco Parish's Food Bank, MD . . .	\$5,000.00
Food For All, Rockville, MD	\$4,000.00
Kwanzaa Kitchen of St. George's, DC.	\$1,900.00
Loaves and Fishes, St. Stephen & the Incarnation, DC. . .	\$6,000.00
Montgomery County Coalition for the Homeless, MD . .	\$4,000.00
The Shepherd's Table, Silver Spring, MD	\$4,000.00
St. Anne's Church, Damascus, MD	\$1,000.00
Washington Area Covenant Union, Silver Spring, MD . .	\$5,000.00
YMCA of Metropolitan Washington	\$2,500.00
Total 2020 Grants	\$33,400.00

This figure represents an increase of \$4,400 over the grants made in 2019 to 8 organizations. It was gratifying to see the increase in funding for a change, and it could possibly be attributed to the increased awareness on the part of the general public of the problem of hunger in our area.

We hope that with the gradual slowing of COVID-19 infections will continue and even increase. We also hope that the increased awareness of the problem of hunger will NOT follow suit, but will in fact encourage people to continue to invest in alleviation efforts.

2020 COMMITTEE MEMBERS

Committee members continuing to serve in 2020 Mr. William MacKaye, Ms. Lee Mericle (chair) and Ms. Patrice Rohde. The committee was thrilled to welcome Ms. Janis Evans as our newest member.

We were said to see Ms. Michele Craig and Mr. Keith D. Powell retire from committee membership and we thank them for their significant efforts and accomplishments while members of the committee.

2019 FUNDRAISING

Plans for possible regional fundraising activities were put on hold with the arrival of the pandemic.

PLANS FOR 2020

The dwindling membership of the Committee makes recruiting new folks to participate, as committee members and/or as helpers with social media a pressing issue. The Committee is hoping to work within the regional structure to accomplish this.

We have also been working on significant upgrades to the website and have created a brochure that gives a top-level view of the Fund. In addition, Ms. Janis Evans has been working on the Hunger Fund Facebook page.

We ask for your prayers and support, especially so that we may increase the level of support we provide in 2021.

Ms. Lee Mericle, Chair

REPORT OF THE INVESTMENT COMMITTEE

The Investment Committee was established in 1950 in order to provide professional supervision of the investment funds belonging to parishes, separate congregations, missions, and the Diocese which are invested in the Diocesan Investment Fund. The Fund was valued at \$38,453,931 as of December 31, 2020 and has 49 participants including the Diocese.

The Ruth Gregory Soper Fund came under the management of the Diocese in 2013 and was valued at \$36,392,046 as of December 31, 2020. Vanguard Institutional Advisory Services serves as the investment manager for both the Diocesan Investment Fund and the Ruth Gregory Soper Fund.

Members of the Committee are Episcopalians who are members of the investment and financial community who possess the expertise and experience to guide the investment process and oversee the performance of Diocesan investments. The Committee believes that the professional supervision that it offers is to the benefit of all Diocesan parishes, separate congregations, and missions in the investing of their funds, and the Committee encourages participation in this Fund.

The Committee also reviews those Trusts of which the Diocese is a beneficiary to ascertain that those trusts are being invested appropriately so as to maximize the return to the Diocese while minimizing risk to ensure that the Diocesan objectives of income and reasonable growth consistent with safety are being met. Hence, the Investment Committee monitors the W. Seton Belt Trust of which PNC Bank is the trustee.

The investment objective of both the Diocesan Investment Fund and The Ruth Gregory Soper Fund is to maximize long-term total return (*i.e.*, income plus appreciation/depreciation) consistent with prudent risk parameters and employing a balanced portfolio approach. The importance of asset allocation and diversification is well recognized as an important tool in the management of investment risk. As a result, the Committee has explored in depth the benefits of investing in multiple asset classes (U.S. equities that include large, mid, and small-cap companies, international equities, real estate equities, and fixed income). The Committee has adopted an asset allocation strategy of investing in multiple asset classes that perform differently under varying market conditions, with those asset classes to be periodically strategically rebalanced. The goal of this approach is to reduce risk and enhance returns over time by taking advantage of the varying correlations among different asset classes. Typically, the broad asset allocation consists of roughly 60-75% equities (stocks) and the balance in fixed income securities. The Investment Committee receives and reviews reports from Vanguard Institutional Advisory Services for the Diocesan Investment Fund and the Ruth Gregory Soper Fund, including reports on investment performance, and meets with the managers on a regular basis. The Committee also received reports from PNC for the W. Seton Belt Trust and meets periodically with its managers as well.

The Committee's Statements of Investment Policy for both the Diocesan Investment Fund and The Ruth Gregory Soper Fund summarize the principles, policies and procedures, including socially responsible screens for individual investments, under which those funds are managed. Those Guidelines are available on the Diocesan website. The Committee also establishes asset allocation guidelines for these funds which are

reviewed and updated periodically. Quarterly reports from the investment manager on these funds, including investment performance, are posted on the Diocesan Website.

REPORT OF THE ST. MARY'S COUNTY SCHOLARSHIP COMMITTEE

The St. Mary's Scholarship Committee held its annual meeting on April 6, 2020 and for the first time virtually via Zoom due to the COVID-19 pandemic. In addition, for the first time we were unable to interview our applicants and decisions had to be made solely on their written applications. This was an unfortunate loss for us as we always look forward to one-on-one interaction with the applicants.

We had a very good year investment wise and were able to allocate \$15,000 for scholarship. Our largest pool of funds in several years. We reviewed over 30 applicants, in addition to 3 current recipients who reapplied. This year we again had excellent candidates and were most impressed with their maturity, excellent grades and extracurricular/and community involvements. We were able to grant scholarships to 21 applicants. These scholarship recipients plan to attend Morgan State University; University of Pittsburgh; Stevenson University; Old Dominion; Towson State; Shenandoah, Conservatory; Bowie State; University of Maryland and the College of Southern Maryland.

The Committee continues to work through the common application of the Business, Education, Community Alliance of St. Mary's County (BECA) and it enables us to reach further into the community of St. Mary's County and increase our pool of applicants. The Committee feels rewarded in our belief that we are making a difference for some of St. Mary's County minority students in achieving their goal of a college education.

PART III: SPECIAL CONVENTION PROCEEDINGS

JOURNAL OF THE PROCEEDINGS OF THE 2021 SPECIAL MEETING OF THE CONVENTION OF THE DIOCESE OF WASHINGTON

A Special Convention of the Diocese of Washington was held virtually on April 17, 2021.

CALL TO ORDER

The President of the Convention, the Right Reverend Mariann Edgar Budde, Bishop of Washington, called the Convention to order at 9:17 a.m.

ANNOUNCEMENT OF THE PRESENCE OF A QUORUM

The President appointed Mr. Keith Roachford, St. George's, DC, as Coordinator for the Dispatch of Business and Mr. John van de Weert, Jr., St. Monica's and St. James', as Parliamentarian.

Mr. Roachford reported that more than 50 clerical and 50 lay delegates having registered, a quorum was present. The President then declared the Convention to be in session.

ADOPTION OF THE AGENDA

Mr. Roachford moved adoption of the Agenda, which was solely focused on a proposed change to the Diocesan canon. There were no requests to remove items from the Agenda. Consent was given by a majority via online voting.

BISHOP'S INTRODUCTORY REMARKS

The President explained that the five-year Diocesan strategic plan informs and guides the work of the Diocese under the tenure of Rt. Rev. Budde. The proposed canon is not part of the strategic plan; it is the result of a resolution adopted at the 2019 Annual Convention and was developed alongside the strategic plan. The resolution mandated the creation of the Advisory Committee on Diocesan Stewardship and Parish Vitality to make recommendations, which are reflected in the proposed canon. The Diocese held five regional listening sessions on the draft proposal and incorporated the input. The Rt. Rev. Budde thanked all those who participated in the process.

PRESENTATION OF PROPOSED CANON 54 ON DIOCESAN STEWARDSHIP AND PARISH VIABILITY

Mr. Roachford described the procedure and online tools for discussing and amending the proposal and voting. The President noted that the Convention would first discuss the proposed canon as a whole and then review each section, at which point amendments would be entertained.

The Rev. Greg Syler of Ascension and St. George's Churches, introduced the proposed canon and spoke in favor of its adoption, which would provide a forum of care and support. The concept behind the proposal emerged from conversations about how parishes can share resources and support each other. The Advisory Committee on Diocesan Stewardship and Parish Vitality that drafted the proposal has representation

from every region of the Diocese and celebrates the diversity of the Diocese. The proposed canon would normalize sharing and collaboration. It envisions a model of holistic care for every community of faith.

Rev. Syler pointed out that the input from the five regional listening sessions is reflected in the current draft—most notably, the use of the term “viability” rather than “vitality,” because viability is more directly quantifiable. As a result, the proposed canon is not unnecessarily broad. The proposal would improve balance across the Diocese. At present, parishes rise or fall on their own, and there is no ability to raise up the best through shared efforts. The draft proposal provides a means for stewardship. The Rev. Syler observed that nearly every church has helped plant another congregation or was planted by another, sometimes growing organically and often with help from friends within the Diocese. The churches in Southern Maryland celebrate a heritage of shared models of ministry. However, said the Rev. Syler, the bonds among churches have become brittle. Although the Diocese has a lot of resources that it offers generously, it has no normalized, balanced approach to share those resources or to collaborate with or nurture those in need. The proposed canon would create balance by ensuring that parishes retain independent leadership but are not entirely alone. Rev. Syler moved to approve the proposed canon. No second was required, and the floor was open for discussion.

DISCUSSION

The Rev. David Wacaster of Good Shepherd spoke in favor, noting that the work of the church in the 21st century should be focused on relationships. The proposed canon seeks to establish relationships between a parish and the Diocese before the parish passes a point of no return. The proposed canon originated from clergy and lay members of the Diocese, not Diocesan leadership. It describes various levels of engagement that would involve a lot of people in the processes. Rev. Wacaster said he was satisfied that the proposed canon preserves the independence of parishes and comes out of a strong desire to strengthen parishes’ relationship with the Diocese and make them as vital as possible.

The Rev. Tim Cole of Christ Church, Georgetown, spoke against, saying that although he believes the intent of the proposed canon is supportive, the proposal involves coercive authority, as a parish can be required to enter into the process even if it does not want to do so. He reminded the participants that the Episcopal Church emerged in response to the “despotism of the few,” as demonstrated by the Roman church, and the excesses of Protestantism. Rev. Cole expressed concern about the Diocese drawing power to its center by forcing parishes to enter into the process, saying such a move should only occur under very constrained circumstances. Rev. Cole was grateful that the Advisory Committee added language to address this concern but it is still far too vague. He hoped that through amendments, the proposed canon would maintain the ethos of the Episcopal polity in not using coercion except when absolutely necessary.

Mr. Jackie Pratt of All Saints, Oakley, stated that some oversight is needed to evaluate the performance of the Assessment Committee over time to ensure that the processes for assessing and addressing parish viability are effective, objective, and initiated at the right time. Mr. Pratt raised the concern that a bureaucratic entity without oversight or feedback can perform poorly.

The Rev. Timothy A. Johnson of St. Andrews, College Park, spoke in favor, noting that within a decade, the rapidly growing community of Bowie went from having two Episcopal parishes to having none. He said it was painful to watch the process and know that nothing could be done without an invitation from the parishes. The proposed canon would give the collective community the power to assist parishes before it is too late. Without such assistance, the Diocese could lose its presence in some communities.

Ms. Erika Gilmore of St. George's, DC, spoke in favor, acknowledging that the need for intervention is an unfortunate but necessary practice that the Diocese must take on. The process will pain some and evoke feelings of authoritarian dominance, but that is not the intent. Ms. Gilmore said she sees the process as a means of assisting floundering family members – especially those who do not see that they need help. The proposed canon would put tools in place that might not be enough to help all parishes but should be able to save a great number of them.

Ms. Kay Pierson of Trinity, DC, spoke in favor, saying the proposed canon is a long overdue approach to codifying the signs of congregational health and vitality; formalizing access to Diocesan insight and resources before a crisis occurs; and establishing an orderly process for parishes to reach out to the Diocese. Ms. Pierson explained that the Advisory Committee sought to create a thorough, balanced approach and took into account the opinion of clergy and lay members from about 20 churches in transition. The COVID-19 pandemic severely affected all churches, including many that were already struggling. Ms. Pierson did not believe the assessment process would be coercive; rather, it offers an orderly approach to access the Dioceses and does not try to quash churches' independence.

Ms. Janis Smith of St. Mark's, Fairland, who served on the Advisory Committee, responded to Mr. Pratt's concerns. She explained that once the Diocese approves a request, the Diocesan Council would appoint a committee to assess the specific concerns identified. The Council would ensure that the committee had the appropriate breadth of skills among its membership. The committee would work with leaders and members of the parish as needed to conduct an unbiased assessment, then report its findings to the Council. The Council would make a recommendation to the Bishop or ecclesiastic authority, and the committee would be terminated once the process was completed.

The Rev. Christopher Wilkins of St. Mark's, Fairland, spoke in favor, noting that the proposed canon is designed to help parishes in trouble. He believes the proposed canon would make everyone stronger and in some cases could restore viability before it is too late. He agreed that it is important to watch for consequences, and once approved, the proposed canon can be amended later if needed.

The Rev. H. Jocelyn Irving, retired, said that she has witnessed the grief that occurs among the people of a congregation when a parish closes. She urged the participants to ask themselves whether they are following in Christ's steps and doing what they are called to do. Rev. Irving lamented what will happen to parishes that are no longer viable, but she hoped that if the Diocese chooses to intervene in a parish, that its representatives go in with love, and she believed that God would direct them to do what is truly needed.

The Rev. John Graham of Grace Church, Georgetown, spoke in favor, stating that he served for 20 years in the West Deanery of the Diocese of Chicago, which serves some of

the poorest areas in the city. Since he left that Diocese in 2004, about half of the parishes in the West Deanery have closed, so the presence of the Episcopal Church is diminished. The church should have a presence there and in Bowie, for the sake of the community and for the sake of salvation. Rev. Graham said the closures came about because parish autonomy was so jealously guarded. He noted that while he was in Chicago, he would have thanked God to have a process like that described by the proposed canon.

The Rev. Ledlie I. Laughlin III of St. Columba's spoke in favor, noting that the three other Diocese where he served—in New Jersey, Connecticut, and Pennsylvania—had canons similar to the proposed canon. Those canons provided an opportunity for the Diocesan and parish leadership to come together and discern how best to use the energy and resources available for the proclamation of the gospel. In Pennsylvania in particular, the canon prescribed no predetermined outcomes, just as the proposed canon does. The proposed canon allows for creativity in determining how best to use the gifts God gave, and it will serve this Diocese well, the Rev. Laughlin concluded.

The Rev. Joan Crittenden of Christ Church, La Plata, and Christ Church, Wayside, spoke in favor, observing that it is too hard for the family of a struggling parish to make the decisions needed without help. She said she is part of two churches facing declining membership and dwindling finances, but the churches' buildings and their priests are so beloved that the membership finds it difficult to make the best decisions for its future.

The Rev. Michael Cahall spoke in favor, acknowledging the difficulty of recognizing that one's own parish might not be viable. The proposed canon offers an opportunity to move forward in different ways, including collaborative approaches. The current model does not work for the 21st century, and the proposed canon will help the members of the Diocese discern the best way forward together. If parish leadership is spending its time trying to keep individual parishes afloat rather than spreading the word of the gospel in their communities, then they are not really fulfilling their obligations. The Rev. Cahall noted that it might be scary to cede some authority for decision making, but it represents a way of looking forward.

Ms. Smith spoke in favor, stating that her parish experienced potential threats to its health and vitality. Parish wardens and laity expressed their concerns thoughtfully and carefully to the Diocese, opening the door for the Bishop and others to get involved, which made all the difference. Had the Diocese not been invited, the parish might not have received assistance until conditions worsened, at which point punitive canons could have been imposed. If properly employed, the proposed canon would be restorative, not punitive, allowing for open and honest assessment, guidance, evaluation, and appropriate involvement of the Diocese. Ms. Smith said the proposed canon provides mechanisms for the Diocese to strengthen its parishes to do their ministry in the world.

The Rev. Chris Jubinski of Christ Church, Chaptico, spoke in favor, explaining that in Southern Maryland, there is a deep-seated suspicion and resentment of the Diocese, which is seen as seeking to grab the money and property of its parishes. Rev. Jubinski said that as a member of the Council he is confident that the goal of the proposed canon is to equip all parishes with the tools to succeed. It is easier to build a church than to close one. Everyone wants parishes to succeed so they can do the work they are called to do and to strengthen the Diocese as a family.

The Rev. Dr. Linda Kapurch of Trinity, Upper Marlboro, spoke in favor, reiterating that the proposed canon would provide tools needed. She said one of the parishes she served in Maryland could have used the kind of help proposed, even though the parish appears to have a strong community in place. Rev. Dr. Kapurch reminded the participants that the Episcopalian polity seeks to act through consensus in all things.

The Rev. Eugene Wright of Ascension, Gaithersburg, spoke in favor, noting that at Annual Conventions, participants agree that those who are doing well should help those in need, but such assistance does not always come to pass. The proposed canon puts provisions in place to provide help and enables parishes to ask for help.

Mr. David Maglott of St. Nicholas' said he had significant concerns about the resolution passed in 2020 but now supports the proposed canon. His support is based on (1) the inclusion of provisions that allow individual parishes to request assessment rather than having assessment imposed by the Council; and (2) his experience as part of a congregation that was closed by the Diocese, which might have survived if such a process had been in place.

Ms. Rose Cephas of Trinity, Upper Marlboro, spoke in favor, noting that her church is in transition. The proposed canon would afford an opportunity to receive resources that might not be readily available. The assessment would provide an objective lens and would not be "Big Brother" monitoring the parish. The proposed canon would help restore viability and vitality.

Ms. Enid LaGesse of Ascension, Sligo Parish, spoke in favor and encouraged support for the proposed canon as a way to demonstrate how we love our neighbors as we love ourselves. She said the Diocese must acknowledge that it cannot continue to do things the way they have always been done; the proposed canon offers a way to tell the truth about the church.

PROPOSED CANON 54, SECTION 5401: DEFINITIONS

The Rev. Andrew Walter, Canon to the Ordinary, of the Episcopal Diocese of Washington, indicated that the Diocese received no proposed amendments during the period for submission in advance of the Special Convention (April 12 to April 15, 2021) for this section. No comments were made.

PROPOSED CANON 54, SECTION 5402: APPLICATION TO PARISHES AND SEPARATE CONGREGATIONS

The Rev. Canon Walter indicated that the Diocese received no proposed amendments in advance of the Special Convention for this section. No comments were made.

PROPOSED CANON 54, SECTION 5403: INITIATION OF ASSESSMENT OF HEALTH AND VIABILITY

The Rev. Andrew Kryzak of Christ Church, Georgetown, proposed that Section 5403(c), Determination for Approval, be revised to clarify the link between the Council's determination and the considerations for parish health described in the proposed canon:

KRYZAK AMENDMENT TO SECTION 5403(c) (ADOPTED)

The Council shall approve a request if the Council determines that there are credible indications of material and substantial matters adversely affecting the health, governance, mission, and viability of the parish *as set forth in section 5404*.

The Rev. Syler supported the motion, observing that it speaks to comments raised throughout the regional listening sessions about how the process would be initiated. The amendment was approved by a majority via online voting.

Ms. Donna Starkweather proposed an amendment to Section 5403(c) from St. Bartholomew's:

STARKWEATHER AMENDMENT TO SECTION 5403(c) (ADOPTED AS AMENDED)

Once a request has been submitted by any party, the Council will officially notify the ~~Senior Warden~~ *Rector and Vestry* of the parish. A Council Assessment Approval Request meeting will be scheduled ~~where~~ *at which* the parish ~~(with the participation by their elected representative)~~ *is shall be* given the opportunity to respond and present information to the Council to be considered in the Council Approval or Disapproval decision.

The Rev. Vidal Rivas of St. Matthew's supported the amendment, noting it would be helpful to a congregation. The Rev. Cole spoke in favor, saying that the more involvement the parish has in the process, the better. The proposed amendment would give the parish an opportunity to be part of the Council's deliberation on whether to take action. The Rev. Cahall agreed in principle, and he moved to add that the Rector of the parish also be notified:

CAHALL AMENDMENT TO THE STARKWEATHER AMENDMENT (ADOPTED)

Once a request has been submitted by any party, the Council will officially notify the Senior Warden *and Rector* of the parish.

The amendment to the amendment was approved by a majority via online voting.

The Rev. Wacaster moved to broaden the scope of those notified and not limit notification to the clergy and wardens:

WACASTER AMENDMENT TO THE STARKWEATHER AMENDMENT (ADOPTED)

Once a request has been submitted by any party, the Council will officially notify the ~~Senior Warden and Rector~~ *parish leadership including but not limited to clergy and wardens* of the parish.

The Rev. Christian Lehrer of St. Paul's, Baden, supported the change, noting that a parish might not have a Senior Warden at a given time. The amendment to the amendment was approved by a majority via online voting.

The Rev. Wilkins offered changes to improve the grammar of the proposed amendment:

WILKINS AMENDMENT TO THE STARKWEATHER AMENDMENT (ADOPTED)

A Council Assessment Approval Request meeting will be scheduled ~~where~~ *at which* the parish (with the participation by their elected representative) ~~is~~ *shall be* given the opportunity to respond and present information to the Council to be considered in the Council Approval or Disapproval decision.

The amendment to the amendment was approved by a majority via online voting.

The Rev. Syler moved that the Starkweather amendment, as revised, be moved to Section 5405(d), where it fits better as a description of the process:

SYLER AMENDMENT TO THE STARKWEATHER AMENDMENT (FAILED)

Section 5405(d) AUTHORITY OF THE COMMITTEE. — ~~Once a request has been submitted by any party, t~~ The Council will officially notify the Senior Warden ~~and Rector parish leadership including but not limited to clergy and wardens~~ of the parish. A Council Assessment Approval Request meeting will be scheduled ~~where~~ *at which* the parish (with the participation by their elected representative) ~~is~~ *shall* be given the opportunity to respond and present information to the Council to be considered in the Council Approval or Disapproval decision. In conducting the assessment the Committee may—

Mr. Maglott spoke against the motion, stating that placing the language there would not provide the opportunity for the parish to provide information for the Council's consideration in deciding whether to approve a request for assessment, as the Starkweather amendment intended. The Rev. Cahall indicated his support for the motion. The Rev. Cole spoke against the motion, saying that parish involvement in the decision to approve a request should be among the first steps in the process. Mr. Paul Brewster of St. Alban's spoke against the motion, noting that the new placement would put the parish involvement in an ambiguous place, when the assessment process is already underway. Ms. Lisa Mages of St. Stephen and the Incarnation spoke against the motion, because the language would be out of place. The amendment to the amendment was rejected by a majority via online voting.

The Rev. Cole moved to replace the broad language introduced by the Wacaster Amendment with language that identifies elected members and those with fiduciary responsibility for the parish:

COLE AMENDMENT TO THE STARKWEATHER AMENDMENT (ADOPTED)

Once a request has been submitted by any party, the Council will officially notify the Senior Warden ~~and Rector parish leadership including but not limited to clergy and wardens~~ *Rector and Vestry* of the parish.

The Rev. Wacaster spoke against the motion, noting that his proposed language was intentionally vague and sought not to limit participation to the Rector and vestry. Mr. Brewster spoke against the motion, stating that the Council should hear from as many voices as possible, and the process should be inclusive, not exclusive. The Rev. Lehrer spoke against the motion, indicating support for including as many voices as possible. Ms. Margaret McHale of St. George's, Glenn Dale, supported the motion, because it would ensure that the Rector and vestry are notified, and the rest of the Starkweather amendment seems to allow for broader participation of parish members, without restriction.

The Rev. Cole clarified that his proposal would provide specificity and ensure that the Diocese knows whom to notify. He agreed that it is important for many voices to be included in the process before the decision is made about whether to conduct an assessment. The Rev. Cahall supported the motion, noting that the Rector is the elected leader, and the Diocese will know who the Rector and vestry members are so that it can notify them. Sally Squires Wilhelm of Christ Church, Georgetown, spoke in favor, because it is important that the Council be able to contact a parish's elected representatives. The Rev. Douglas A.G. Greenaway of St. Paul's, Rock Creek, supported

the motion. The amendment to the amendment was approved by a majority via online voting.

The Rev. Meg Ingalls of Christ Church, Rockville, moved to eliminate the language that restricts participation to a single parish representative:

INGALLS AMENDMENT TO THE STARKWEATHER AMENDMENT (ADOPTED)

A Council Assessment Approval Request meeting will be scheduled ~~where~~ *at which* the parish ~~(with the participation by their elected representative)~~ *is shall be* given the opportunity to respond and present information to the Council to be considered in the Council Approval or Disapproval decision.

Mr. Pratt spoke in favor, saying that when his parish sought help from the Diocese, everyone in his parish had the opportunity to participate, which was very important to the process. The Rev. Cole spoke against the motion, indicating that representatives should be specified by the parish in order for the process to be effective. Without such designation, the Council would have to hold a public meeting with the entire parish, which would be impractical and politically complicated at such an early stage in the process. The Rev. Cole believed the elected and appointed representatives of a parish are the appropriate people to involve in the earliest stages. The Rev. Greenaway supported the motion, because it would make the process more equitable and inclusive. Mr. Pratt said he would now speak against the motion unless it is specified elsewhere in the canon that the whole parish would have an opportunity for input. The Rev. Lehrer was in favor of the motion because it would allow the parish to determine how it responds to the request. Ms. Pam Spencer of Holy Communion opposed the resolution. The amendment to the amendment was approved by a majority via online voting.

Mr. Nathan Brown of St. Paul's, K Street, moved to call the question and vote on the Starkweather Amendment as revised. The motion to call the question passed with more than the required two-thirds majority. The Starkweather Amendment was approved as amended by a majority via online voting.

PROPOSED CANON 54, SECTION 5404: CONSIDERATIONS FOR ASSESSMENT OF PARISH HEALTH AND VIABILITY

The Rev. Canon Walter indicated that the Diocese received no proposed amendments in advance of the Special Convention for this section. Ms. Marcia Mullings of Trinity, DC, moved to strike the term “multi-generational” from Section 5404(12)(B) on the basis that family members may join other churches, and the presence of multiple generations should not be a factor in viability.

MULLINGS AMENDMENT TO SECTION 5404(12)(B) (FAILED)

(B) confirmations, receptions, and baptisms and ~~multi-generational~~ membership to support the parish;

Mr. Jonathan Nicholas opposed the motion, stating that the term is intended to refer to the diversity of age groups within the parish. The Rev. Debbie Kirk, All Faith, Charlotte Hall, spoke against the motion, saying it need not apply to individual families, and a multi-generational congregation is important for sustainability. The Rev. Lehrer supported the motion, noting that a congregation can be made up primarily of adults

and still be vital and vibrant. The amendment was rejected by a majority via online voting.

PROPOSED CANON 54, SECTION 5405: CONDUCT OF HEALTH AND VIABILITY ASSESSMENT

The Rev. Canon John T.W. Harmon of Trinity, DC, moved to add language to Section 5404(b)(1) regarding the membership of the Assessment Committee:

HARMON AMENDMENT TO SECTION 5404(B)(1) (ADOPTED)

(C) a clerical individual and a lay individual designated by the parish that is the subject of the Assessment.

The Rev. Canon Harmon said it might be helpful for the committee to hear from parish members who might disagree with the direction the committee has taken and to receive information that might offer insight about the growth and health of a parish. Expanding the membership of the committee might strengthen the relationship between the Diocese and the parish.

Mr. Nicholas spoke against the motion, stating that the Advisory Committee considered whether to include a delegate from the affected parish on the Assessment Committee and decided against it. Concerns were raised that identifying one voice to represent the parish might exacerbate any conflicts of opinion within the parish. As currently written, the proposed canon allows the Assessment Committee to speak with anyone in the parish. The Rev. Cole supported the motion, stating that the representative would have to be designated by the Rector and vestry, which makes sense if the goal is to support engagement and collaboration between the Diocese and the parish.

Mr. Maglott pointed out that the proposed amendment does not stipulate that the designated individuals be from the parish affected. The Rev. Canon Harmon confirmed that interpretation, adding that he hoped someone who may or may not be from the parish could be selected to advocate for the parish within the Assessment Committee. Ms. Smith observed that the current language of the proposed canon does not describe the origin of lay or clergy members. That silence allows the Diocesan Council to customize the membership to the circumstances around the parish in question. Ms. Kileen Turner Wiley of St. Peter's asked what would happen if the parish did not want to designate an individual to serve on the committee. Mr. van de Weert responded that a committee position can go unfilled. The Rev. Greenaway spoke in favor of the motion, adding that it is important to be in the room where it happens.

The Rev. Susan Fritz of Christ Church, Durham, and St. James', Indian Head, spoke against the motion, pointing out that the proposed canon states that only one lay or cleric member must come from another parish. In some situations, the parish might not want to designate an individual to be involved until the end of the process.

The Rev. Cole moved to clarify that the parish may be involved in the Assessment Committee deliberations if it chooses to do so and to indicate that one clergy and one lay members should be designated by the vestry of the affected parish:

COLE AMENDMENT TO THE HARMON AMENDMENT (FAILED)

(C) a clerical individual and a lay representative individual designated by the Vestry of the parish that is the subject of the Assessment.

Mr. Nicholas opposed the motion, saying that when there is conflict within the parish, allowing the vestry to designate the representatives could result in the Assessment Committee only getting one side of the story. The Rev. Cole countered that where conflicts exist, the deliberations should be constrained by the canonical process, under which people are elected to represent and lead the parish. Wider involvement of the parish members is addressed later in the proposed canon. Mr. Nicholas reiterated his opposition, observing that the intent of the Rev. Canon Harmon's motion is to provide an opportunity for an advocate from within or outside the parish to take part in the Assessment Committee. The amendment to the amendment was rejected by a majority via online voting.

The Rev. Greenaway moved to call the question and proceed with a vote on the Harmon Amendment. The motion to call the question passed with more than the required two-thirds majority. The Harmon Amendment was approved by a majority via online voting. The Rev. Wilkins suggested revising the terms of committee membership described in Section 5405(b)(6) to indicate that members may resign if they choose. Mr. van de Weert clarified that the current language is consistent with other canons, and members are always permitted to resign.

PROPOSED CANON 54, SECTION 5406: REPORT OF THE COMMITTEE ON ASSESSMENT OF HEALTH AND VIABILITY

The Rev. Canon Walter indicated that the Diocese received no proposed amendments in advance of the Special Convention for this section. The Rev. Canon Harmon moved to delete Section 5406(b)(2), because the Council should receive a full report, not a summary:

HARMON AMENDMENT TO SECTION 5406(B)(2) (ADOPTED)

“(1) IN GENERAL.— ~~Except as provided under paragraph (2),~~ The Council shall transmit a copy of the report submitted to the Council under subsection (a) to the vestry of the parish.

“(2) SUMMARY OF REPORT.—

“(A) IN GENERAL.— ~~The Council may transmit a summary of the report instead of a copy of the report in extraordinary circumstances.~~

“(B) DETERMINATION BY COUNCIL.— ~~The Council shall make any determination of extraordinary circumstances under subparagraph (A).~~

The Rev. Greenaway moved to call the question and proceed with a vote on the Harmon Amendment. The motion to call the question passed with more than the required two-thirds majority. The Harmon Amendment was approved by a majority via online voting.

Ms. Mullings moved to revise Section 5406(c)(2) to clarify that the entire vestry should have the opportunity to comment on the report, not just a single member:

MULLINGS AMENDMENT TO SECTION 5406(C)(2) (FAILED)

(c) OPPORTUNITY TO COMMENT ON REPORT.— Before the Council takes any action under section 5407(a), the Council shall provide an opportunity to comment on the report to—

“(1) any cleric employed by, or serving, the affected parish;

“(2) ~~any member of~~ the vestry of the affected parish;

Mr. Maglott spoke against the motion, noting that the change would require the whole vestry to make a statement and not allow individuals to weigh in. Mr. Anthony Coe opposed the motion, saying that as written, the proposed canon allows for any member or all the members of the vestry to comment on the report. Mr. Pratt spoke in favor, pointing out that the text also indicates that any member of the parish can comment, while adopting the amendment would allow for the vestry to respond as a whole. Ms. Gilmore spoke against the motion, stating that, as written, it is not necessary for the vestry to speak with one voice, and the text allows individual members an opportunity to comment. The Rev. Kirk opposed the amendment for the reasons stated by Ms. Gilmore. The amendment was rejected by a majority via online voting.

PROPOSED CANON 54, SECTION 5407: RECOMMENDATIONS TO THE COUNCIL

The Rev. Graham expressed appreciation to the Advisory Committee for the language used in Section 5407(b)(6), under which the Council may recommend that a parish congregation revert to the status of a mission. He described some well-established churches that began as missions in low-income neighborhoods. Missions are important to the ministry and allow the church to be present where it needs to be, and the proposed canon would help to ensure they have sustained support for the future, the Rev. Graham stated.

Ms. Pat Rogers of St. Luke’s, Trinity Parish, proposed to add wording to Section 5407(a)(2)(B) to recognize that the health and viability of a parish is not completely absent but might need improvement. The Rev. Kate Heichler of Christ Church, Port Tobacco, proposed the term “strengthen” because it seems to be less value-laden than “improve.” and Ms. Rogers agreed.

ROGERS AMENDMENT TO SECTION 5407(A)(2)(B) (ADOPTED)

(B) if feasible, any action that may *strengthen* or restore the health and viability of the parish.

The amendment was approved by a majority via online voting.

Mr. Maglott proposed deleting the phrase “if feasible” from the same subsection on the basis that the Council does not need to determine the feasibility of the action before it can consider it:

MAGLOTT AMENDMENT TO SECTION 5407(A)(2)(B) (ADOPTED)

(B) ~~if feasible,~~ any action that may *strengthen* or restore the health and viability of the parish.

The amendment was approved by a majority via online voting.

PROPOSED CANON 54, SECTION 5408: ACTIONS BY THE ECCLESIASTICAL AUTHORITY

The Rev. Dr. Kurt Gerhard of St. Patrick’s moved to add a subsection after Section 5408(d)(2) that would provide the same protections to clergy that the Episcopal Church offers in its canon on dissolution of the pastoral relationship. The Rev. Dr. Gerhard said the language of his written submission was adjusted by those with more expertise to reflect the style of the Diocesan canons, and he accepted those adjustments.

GERHARD AMENDMENT TO SECTION 5408(d) (ADOPTED)

(3) PROVISION FOR THE RECTOR – If the Ecclesiastical Authority takes any action related to the Rector under this section 5408 the determination shall include such terms and conditions including financial settlement as shall seem just and compassionate.

The amendment was approved by a majority via online voting.

The Rev. Syler observed that the national canon on the dissolution of the pastoral relationship says nothing about being just or compassionate. He suggested that the new amendment be raised at a future General Convention for consideration as part of the national canon. The Rev. Syler pointed out that Diocesan canons that do not conflict with national canons can also be applied by other Dioceses.

NEW ADDITIONS TO PROPOSED CANON 54

Mr. Pratt proposed a new section, Section 5409, to establish a procedure for oversight of the implementation of the Canon every two years by the Standing Committee. Asked for his insight, Mr. van de Weert stated that the Standing Committee generally advises the Bishop on ecclesiastical matters, and the proposed canon addresses the financial relationship between the Diocese and its parishes, which generally falls under the purview of the Council in this Diocese. Mr. Pratt revised his initial proposal to shift the responsibility for oversight from the Standing Committee to the Council:

PRATT AMENDMENT (FAILED)**Section 5409 Oversight Assessment of Canon**

(a) An Oversight Assessment shall be conducted every two years by the Council to assess the effectiveness of this Canon. The Oversight Assessment:

- 1) Shall be summarized by the Council in a report ~~that is submitted to the Council.~~*
- 2) Shall address the impacts and results coming from implementation of this Canon for the two-year period covered by the Assessments Report.*
- 3) Shall assess the effectiveness of the Canon and explicitly answer the following question: 'Is an Amendment to this Canon recommended by the Council?'*

(b) The Council shall disseminate the Oversight Report as Directed by the Bishop Diocesan.

The Rev. Laughlin spoke against the motion, because he thought it seemed unnecessarily directive. The Council always has an option to review and assess its processes. Mr. Maglott supported the motion. The Rev. Ingalls supported the motion, noting that the proposed canon appears to be good for the Diocese, but routine assessment could prevent the proposed canon from being misused in the future. Mr. Brewster opposed the motion as revised, pointing out that it would be difficult for the Council to assess itself. The Rev. Lehrer added that the Council routinely assesses processes. Mr. Clark Downs of Redeemer moved to clean up the wording of the revised proposal:

DOWNS AMENDMENT TO PRATT AMENDMENT (ADOPTED)

Section 5409(a)(1)

- 1) Shall be summarized by the Council in a report ~~that is submitted to the Council.~~*

The amendment to the amendment was approved by a majority via online voting.

Mr. Brown moved to call the question and vote on the Pratt Amendment as revised. The motion to call the question passed with more than the required two-thirds majority. The Pratt Amendment was rejected by a majority via online voting.

Mr. Pratt observed that revising the proposed amendment to indicate that the Council, rather than the Standing Committee, would undertake the oversight assessment contributed to the failure of the motion. He said he would raise the issue of evaluation at a future Diocesan Convention. Mr. Pratt clarified that his goal was to ensure that if the process is not working, the Diocese could understand what went wrong and why.

PROPOSED CANON 54, SECTIONS 3–6

The Rev. Canon Harmon moved to delay implementation of the proposed canon, which would give parishes time to undertake self-directed improvements that may already be under consideration:

HARMON AMENDMENT TO SECTION 6 (FAILED)

This resolution and the amendments made by this resolution shall take effect *six months after the date of the Special Convention held on April 17, 2021* ~~on April 18, 2021.~~

The Rev. Heichler opposed the motion, saying that the intent of the proposed canon is not punitive, and it should not be perceived as an effort to take over parishes that are not viable. Ms. Pierson spoke against the motion, noting that the proposed canon has undergone rigorous review over a long time, and it should be implemented quickly. As the country emerges from the pandemic, the Diocese should have a fair and accurate way to assess the health and vitality of all of its churches, as soon as possible. A six-month delay would not be helpful.

The Rev. Ricardo Sheppard of Atonement supported the motion, noting that it would give some parishes the opportunity to do what they think needs to be done for their congregations. The Rev. Irving spoke in favor of the motion, pointing out that the pandemic is not yet over, and parishes might need the next six months to get a sense of where they stand once the pandemic has subsided.

Mr. Nicholas opposed the motion. The process described by the proposed canon is laborious and time-consuming, so delaying implementation could postpone needed steps even further, likely as long as a year from now. The Rev. Linda Mahler of Good Shepherd spoke against the motion, reiterating that it would prevent parishes from getting the support they need now. The Rev. Dr. Gayle Fisher-Stewart of St. Luke's, DC, opposed the motion, stating that the delay would send the message that the Diocese is not serious about implementing the proposed canon. The Rev. Shivaun Wilkinson of St. John's, Olney, opposed the motion, observing that the pandemic likely did not cause parishes to fail but may have highlighted underlying problems that have since become urgent. Delaying implementation extends the time that parishes must suffer before the process of restoring viability can start.

Ms. Smith moved to call the question and vote on the Harmon Amendment. The motion to call the question passed with more than the required two-thirds majority. The amendment was rejected by a majority via online voting.

BALLOT ON PROPOSED CANON 54 ON DIOCESAN STEWARDSHIP AND PARISH VIABILITY

Mr. Roachford gave instructions on voting on approval of proposed canon 54 as a whole. The proposed canon was approved by a majority via online voting.

RESOLUTION

Amending the Diocesan Canons relating to the health and viability of parishes.

RESOLVED,

SECTION 1. PURPOSES.

The purposes of Canon 54 are to—

- (1) strengthen the Body of Christ in the Diocese of Washington by helping support all Episcopal communities of faith;
- (2) enable the Diocese of Washington to act as a source of guidance and strength for those communities of faith; and
- (3) establish a process for the Diocese to—
 - (A) make a determination of whether the long-term viability of a parish as a self-sustaining entity furthering the mission of the Episcopal Church is in jeopardy to the ex-tent that Diocesan oversight or intervention is necessary; and
 - (B) (i) engage with any parish that may be struggling to fulfill its responsibilities;
(ii) provide advice, assistance, oversight, intervention, or other involvement; and
(iii) if feasible, accomplish the goal of restoring the health and viability of the parish.

SEC. 2. DIOCESAN STEWARDSHIP AND PARISH VIABILITY.

The Canons are amended by inserting after Canon 53 the following:

“CANON 54 “DIOCESAN STEWARDSHIP AND PARISH VIABILITY

“SEC. 5401. DEFINITIONS.

“In this canon:

- “(1) **COMMITTEE.**— The term ‘Committee’ means a Committee on Assessment of Health and Viability appointed under section 5405.
- “(2) **RECTOR.**— The term ‘rector’ includes an interim rector and a priest-in-charge.

“SEC. 5402. APPLICATION TO PARISHES AND SEPARATE CONGREGATIONS.

- “(a) **PARISHES.**— This canon shall apply to each parish in the Diocese.
- “(b) **SEPARATE CONGREGATIONS.**— This canon shall apply to each separate congregation in the Diocese by substituting the term ‘separate congregation’ for the term ‘parish’ each place that term appears.

"SEC. 5403. INITIATION OF ASSESSMENT OF HEALTH AND VIABILITY.

- "(a) **IN GENERAL.**— An assessment may be initiated under this section to determine—
- "(1) the health, governance, mission, and viability of a parish; and
 - "(2) whether any action of oversight or intervention by the Diocese is recommended.
- "(b) **REQUEST FOR ASSESSMENT.**— A request to conduct an assessment of a parish may be submitted to the Council by—
- "(1) the Bishop;
 - "(2) the Standing Committee;
 - "(3) any member of the Council, including any *ex officio* member of the Council;
or
 - "(4) the rector or vestry of a parish with respect to an assessment of that parish.
- "(c) Once a request has been submitted by any party, the Council will officially notify the Rector and Vestry of the parish. A Council Assessment Approval Request meeting will be scheduled at which the parish shall be given the opportunity to respond and present information to the Council to be considered in the Council Approval or Disapproval decision.
- "(d) **DETERMINATION FOR APPROVAL.**— The Council shall approve a request if the Council determines that there are credible indications of material and substantial matters adversely affecting the health, governance, mission, and viability of the parish as set forth in section 5404.
- "(e) **COUNCIL APPROVAL OR DISAPPROVAL.**— The Council shall approve or disapprove any request.

"SEC. 5404. CONSIDERATIONS FOR ASSESSMENT OF PARISH HEALTH AND VIABILITY.

"In conducting any assessment of parish health and viability, a Committee shall consider whether that parish—

- "(1) is in compliance with requirements of the Canons and the canons of this Church, including—
 - "(A) the adoption of parish bylaws in compliance with section 4702 through 4708;
 - "(B) compliance with the bylaws of that parish;
 - "(C) compliance with section 4901 in the encumbrance or alienation of church property;
 - "(D) compliance with section 5202 and 5203 in the maintenance of the parish register and parish records; and
 - "(E) a reasonable expectation that it will function autonomously as a parish as evidenced by the payment of—
 - "(i) the parish operating expenses; and
 - "(ii) an appropriate annual financial commitment to the Diocese under section 5103;

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- “(2) is in compliance with the requirements of any law of the Federal Government or the applicable State or local government, including any requirement relating to—
 - “(A) the registration and maintenance of a corporation;
 - “(B) employment;
 - “(C) health and safety; or
 - “(D) taxation;
 - “(3) receives annual revenues sufficient to support operations based on congregational plate and pledge offerings balanced with other sources;
 - “(4) provides for the payment of the salary, pension contribution, and health insurance premiums of a rector consistent with the Diocesan Personnel Policies and Guidelines;
 - “(5) maintains adequate staff support by the payment of the salary, pension contributions, and health insurance premiums of employees consistent with the Diocesan Personnel Policies and Guidelines;
 - “(6) meets all debt obligations;
 - “(7) manages and preserves the real property and financial assets of the parish for the future needs of the parish;
 - “(8) maintains faith formation programs and outreach programs;
 - “(9) is in compliance with the Episcopal Church Manual of Business Methods in Church Affairs to prevent or mitigate risks and ensure the financial stability and protection of parish assets and resources, including—
 - “(A) preparation of financial statements; and
 - “(B) maintenance of financial records, internal controls, budgeting, and audits;
 - “(10) practices effective stewardship, including—
 - “(A) broad-based congregational giving and communication with all members for giving and participation in all aspects of congregational life;
 - “(B) the maintenance of buildings and facilities;
 - “(C) adequate insurance to protect properties and individuals; and
 - “(D) prudent use of resources in the service of obligations and mission;
 - “(11) is governed by capable clergy and vestry leadership that—
 - “(A) participates in the Diocesan Convention and other governance bodies;
 - “(B) participates in training and leadership programs; and
 - “(C) provides to the Diocese accurate and timely parochial reports, audits, and other informational filings; and
 - “(12) supports the mission of the Church as evidenced by—
 - “(A) church attendance levels adequate to support the work, administration, and life of the parish;
 - “(B) confirmations, receptions, and baptisms and multi-generational membership to support the parish;

“(C) ministries relating to welcoming and connecting with the community in which the parish is located, including programs and activities within that community; and

“(D) participation by members of the parish in parish and Diocesan activities.

“SEC. 5405. CONDUCT OF HEALTH AND VIABILITY ASSESSMENT.

“(a) **COMMITTEE ON ASSESSMENT OF HEALTH AND VIABILITY.**— If the Council approves a request submitted under section 5403, the Council shall appoint a Committee on Assessment of Health and Viability to—

“(1) conduct an assessment of the health, governance, mission, and viability of a parish; and

“(2) submit a report on the findings of the Committee to the Ecclesiastical Authority and the Council that may include recommendations of the Committee.

“(b) **MEMBERSHIP.**—

“(1) **IN GENERAL.**— The Committee shall consist of—

“(A) any number of clerical individuals; and

“(B) lay individuals of an approximate number of the clerical individuals appointed.

“(C) a clerical individual and a lay individual designated by the parish that is the subject of the Assessment.

“(2) **CANONICAL COMMITTEE REPRESENTATION.**— The appointments under paragraph (1)(A) and (B) shall include 1 or more individuals who are members of any of—

“(A) the Committee on Finance for the Diocesan Council;

“(B) the Committee on Investments for the Diocesan Council;

“(C) the Committee on Audits of the Diocese for the Diocesan Council; or

“(D) the Committee on the Constitution and Canons.

“(3) **PARISH REPRESENTATION.**— At least 1 of the lay or clerical individuals appointed under paragraph (1)(A) and (B) shall be—

“(A) a cleric serving or employed in another parish in the Diocese; or

“(B) a member of the vestry of another parish in the Diocese.

“(4) **DIVERSITY.**— The Council shall make appointments that are representative of the diversity of the Diocese.

“(5) **CHAIR.**— The Council shall appoint the Chair of the Committee.

“(6) **TERMS.**— A member of the Committee shall serve until the termination of the Committee.

“(7) **VACANCIES.**— If a position on the Committee is vacant or a member of the Committee is unable to perform the duties of the position, the Council may appoint a replacement member to serve until the termination of the Committee.

“(c) CONSULTANTS.—

“(1) IN GENERAL.— Subject to the approval of the Council, the Committee may pay for the services of any consultant to assist the Committee in the conduct of the assessment.

“(2) PAYMENT OF SERVICES.— The Council shall provide for the payment of any services approved under this subsection.

“(d) AUTHORITY OF THE COMMITTEE.— In conducting the assessment the Committee may—

“(1) hold meetings, including meetings with interested persons;

“(2) submit oral or written inquiries to any individual, including any—

“(A) cleric employed by, or serving, the parish that is being assessed;

“(B) lay leader of that parish, including any vestry member;

“(C) employee of that parish;

“(D) individual employed by, or serving as an advisor to that parish, including any attorney, accountant, or auditor; or

“(E) member of that parish; or

“(3) except as provided under subsection (e), access any record, including any—

“(A) financial record, banking record, or audit;

“(B) agreement, contract, or any document establishing an obligation of that parish;

“(C) real property record, including any deed, lease, easement, covenant, or encumbrance;

“(D) employment record;

“(E) report or filing required by any law of the Federal Government or the applicable State or local government;

“(F) record relating to litigation involving the parish;

“(G) correspondence; or

“(H) electronic file or email account.

“(e) LIMITATION.— Subsection (d)(3) does not apply to any record or part of a record that contains confidential pastorally sensitive information.

“(f) REQUIREMENTS OF PARISH IN CONDUCT OF ASSESSMENT.—

“(1) IN GENERAL.— Each individual described under subsection (d)(2)(A) through (D) shall—

“(A) participate in the conduct of the assessment;

“(B) promptly, fully, and accurately respond to any inquiry of the Committee; and

“(C) promptly provide access to any record requested by the Committee.

“(2) NONCOMPLIANCE.— Any noncompliance with the requirements of paragraph (1) may be used in the assessment, determinations, and recommendations of

the Committee, including expediting the final report under section 5406(a) (3).

“(g) **TERMINATION.**— The Committee shall terminate 30 days after the date on which the Committee submits the final report to the Ecclesiastical Authority and the Council.

“SEC. 5406. REPORT OF THE COMMITTEE ON ASSESSMENT OF HEALTH AND VIABILITY.

“(a) **SUBMISSION OF REPORT BY THE COMMITTEE.**—

“(1) **IN GENERAL.**— The Committee shall submit a report to the Ecclesiastical Authority and the Council on its findings relating to the assessment of the health and viability of the parish.

“(2) **BASIS OF ASSESSMENT.**— The assessment shall be based on—

“(A) substantial compliance with the considerations under section 5404;

“(B) the significance of any deficiency relating to those considerations;

“(C) the severity or patterns of deficiencies relating to those considerations;

“(D) any deficiency relating to those considerations that continues or worsens over a period of time;

“(E) the presence or absence of parish commitments to realistic remedial actions to address any deficiency relating to those considerations; and

“(F) compliance with the requirements under section 5405(f).

“(3) **EXPEDITED REPORT.**— The Committee may submit an expedited final report to the Ecclesiastical Authority and the Council if at any time during the conduct of the assessment, the Committee determines that there is sufficient evidence applying any of the factors under paragraph (2) that prompt action by the Diocese is necessary—

“(A) for the success of a revitalization plan; or

“(B) to protect any assets or resources that are in jeopardy of loss that may be avoided.

“(4) **RECOMMENDATIONS.**— The Committee may include recommendations in the report.

“(5) **REVITALIZATION PLAN.**— The Committee may include a revitalization plan in the report, if—

“(A) the Committee determines that the parish may achieve an adequate level of health and viability by implementation of the plan; and

“(B) the rector and vestry of the parish agree to—

“(i) adopt and implement the plan; and

“(ii) if the Council and the Ecclesiastical Authority approve the plan under sections 5407 and 5408, fully implement the plan.

“(b) **TRANSMISSION OF REPORT TO PARISH VESTRY.**—

“(1) **IN GENERAL.**— The Council shall transmit a copy of the report submitted to the Council under subsection (a) to the vestry of the parish.

“(c) **OPPORTUNITY TO COMMENT ON REPORT.**— Before the Council takes any action under section 5407(a), the Council shall provide an opportunity to comment on the report to—

- “(1) any cleric employed by, or serving, the affected parish;
- “(2) any member of the vestry of the affected parish;
- “(3) any individual who is designated by the vestry to represent the vestry; and
- “(4) any member in good standing of the affected parish.

“SEC. 5407. RECOMMENDATIONS OF THE COUNCIL.

“(a) **SUBMISSION OF RECOMMENDATIONS.** —

- “(1) **IN GENERAL.**— The Council may submit 1 or more recommendations for action described under subsection (b) to the Ecclesiastical Authority.
- “(2) **CONSIDERATIONS.**— In making any recommendation the Council shall consider—
 - “(A) any action that may benefit the overall health of the Episcopal Church in the Diocese of Washington; and
 - “(B) any action that may strengthen or restore the health and viability of the parish.

“(b) **RECOMMENDATIONS FOR DIOCESAN ACTION.**—

- “(1) **IMPLEMENTATION OF REVITALIZATION PLAN.**— The Council may recommend the implementation of any revitalization plan under section 5406(a)(5) consistent with the terms of that agreement.
- “(2) **VESTRY APPOINTMENTS.**—
 - “(A) **IN GENERAL.**— The Council may recommend that the Ecclesiastical Authority—
 - “(i) terminate the terms of office of all members of the vestry; and
 - “(ii) appoint 5 or more individuals to serve as members of the vestry, including appointment of a senior warden and a junior warden, to serve the parish for a temporary period, as determined by the Ecclesiastical Authority, for the completion of all recommended actions.
 - “(B) **QUALIFICATIONS.**— An individual is qualified to be a member of the vestry appointed under subparagraph (A) if that individual is—
 - “(i) a lay member of that parish;
 - “(ii) a communicant of this Diocese in good standing; and
 - “(iii) at least 18 years of age.
- “(3) **CLERICAL LEADERSHIP.**— The Council may recommend that the Ecclesiastical Authority terminate the office of rector of the parish and establish an office of priest-in-charge for a temporary period, as determined by the Ecclesiastical Authority, for the completion of all recommended actions.
- “(4) **CONSERVATORSHIP OF REAL PROPERTY.**— The Council may recommend that—
 - “(A) title to all the real property of the parish be transferred to the Diocese; and

- “(B) the Diocese preserve and hold that real property in trust until the completion of all recommended actions.
- “(5) **DIRECT DIOCESAN REVITALIZATION.**— The Council may recommend that—
- “(A) all the real and personal property of the parish be transferred to the Diocese;
- “(B) the Diocese preserve and hold that real property in trust until the completion of all recommended actions;
- “(C) all lay leadership, including all members of the vestry and officers of the parish, and all clergy, including the rector, be asked to resign or be removed from office; and
- “(D) the Ecclesiastical Authority takes control of the administration of the parish.
- “(6) **CHANGE TO MISSION STATUS.**— The Council may recommend that—
- “(A) the parish terminates as a parish and the congregation be treated as a mission under the Canons;
- “(B) all the real and personal property of the parish be transferred to the Diocese;
- “(C) all lay leadership, including all members of the vestry and officers of the parish, and all clergy, including the rector, be asked to resign or be removed from office; and
- “(D) all lay and clerical offices of the parish be terminated.
- “(7) **COMBINATIONS OR AGREEMENTS WITH ANOTHER PARISH OR MISSION.**— The Council may recommend that—
- “(A) the parish combine with another parish in accordance with Canon 34; or
- “(B) the parish enter into a cooperative governance agreement with another parish or mission—
- “(i) within the Diocese under a plan developed by relevant clerical and lay leaders; or
- “(ii) outside of the Diocese, with the approval of the appropriate authorities outside of the Diocese, under a plan developed by relevant clerical and lay leaders.
- “(8) **CLOSURE.**— The Council may recommend—
- “(A) the closure of the parish; and
- “(B) that all the real and personal property of the parish be transferred to the Diocese.
- “(c) **EXPEDITED REPORT.**— The Council may submit expedited recommendations for action to the Ecclesiastical Authority if at any time after the opportunity to comment under section 5406(c), the Council determines that there is sufficient evidence applying any of the factors under section 5406(a)(2) that prompt action by the Ecclesiastical Authority is necessary—
- “(1) for the success of a revitalization plan; or

- “(2) to protect any assets or resources that are in jeopardy of loss that may be avoided.

“SEC. 5408. ACTIONS BY THE ECCLESIASTICAL AUTHORITY.

“(a) **IN GENERAL.**— The Ecclesiastical Authority may—

- “(1) approve the recommendations of the Council and take actions consistent with the recommendations;
- “(2) disapprove the recommendations; or
- “(3) return the recommendations of the Council to the Council requesting revisions and resubmission of the recommendations.

“(b) **RESUBMISSION.**— If the Council resubmits revised recommendations, the Ecclesiastical Authority may—

- “(1) approve the recommendations of the Council and take actions consistent with the recommendations;
- “(2) disapprove the recommendations; or
- “(3) return the recommendations of the Council to the Council requesting further revisions and resubmission of the recommendations.

“(c) **AUTHORITY TO TAKE ACTIONS.**— Notwithstanding any provision of Canon 34, 35, or 47, the Ecclesiastical Authority may take any action consistent with the approved recommendations under subsections (a)(1) or (b)(1).

“(d) **OTHER APPLICATIONS AND LIMITATIONS.**—

“(1) **STANDING COMMITTEE AS ECCLESIASTICAL AUTHORITY.**—

“(A) **UNANIMOUS APPROVAL.**—

“(i) **IN GENERAL.**— If the Standing Committee is the Ecclesiastical Authority taking an action described under clause (ii), the Standing Committee may take that action upon a unanimous vote of approval of all members present and voting at the meeting.

“(ii) **ACTIONS.**— Clause (i) applies to any action relating to an approved recommendation for—

- “(I) direct diocesan revitalization under section 5407(b)(5); or
- “(II) change to mission status under section 5407(b)(6).

“(B) **MEETING AND OPPORTUNITY FOR COMMENT.**—

“(i) **MEETING.**— If the Standing Committee is the Ecclesiastical Authority taking any action relating to an approved recommendation for change to mission status under section 5407(b)(6), the Standing Committee shall hold a meeting before taking a vote to take that action.

“(ii) **OPPORTUNITY FOR COMMENT.**— The Standing Committee shall provide an opportunity for comment at the meeting held under clause (i) to—

- “(I) any cleric employed by, or serving, the affected parish;
- “(II) any member of the vestry of the affected parish;

“(III) any individual who is designated by the vestry to represent the vestry; and

“(IV) any member in good standing of the affected parish.

“(2) **PARISH CHANGED TO MISSION STATUS.**— If the Ecclesiastical Authority takes any action relating to an approved recommendation for change to mission status under section 5407(b)(6) the Ecclesiastical Authority shall apply Canon 35 to the former parish changed to status of a mission, except the Ecclesiastical Authority shall call the organizational meeting under section 3503 not later than 30 days after that action begins.”.

“(3) **PROVISION FOR THE RECTOR.**— If the Ecclesiastical Authority takes any action related to the rector under this section the Ecclesiastical Authority shall include such terms and conditions including financial settlement as shall seem just and compassionate.

SEC. 3. AMENDMENT RELATING TO EVIDENCE FOR THE ESTABLISHMENT OF A PARISH.

Section 3403(b)(2) of the Canons is amended—

(1) by striking subparagraphs (C), (D), and (E) and inserting:

“(C) actions consistent with the considerations for the assessment of a parish under section 5404;”;

(2) by redesignating subparagraphs (F) and (G) as subparagraphs (D) and (E), respectively; and

(3) in subparagraph (D) (as redesignated by paragraph (2) of this section) by striking “subparagraphs (B) through (E)” and inserting “subparagraphs (B) and (C)”.

SEC. 4. AMENDMENT RELATING TO COMMITTEES ESTABLISHED BY THE DIOCESAN COUNCIL.

Section 4401(b) of the Canons is amended by striking paragraph (2) and inserting the following:

“(2) **CANONICAL COMMITTEES.**— This canon shall not apply to any committee that is—

“(A) established in these Canons; or

“(B) established by the Council under section 5405(a).”.

SEC. 5. TECHNICAL AND CONFORMING AMENDMENT.

The table of sections of the Canons is amended by inserting after the item relating to Canon 53 the following:

“Canon 54: Diocesan Stewardship and Parish Viability.”

SEC. 6. EFFECTIVE DATE.

This resolution and the amendments made by this resolution shall take effect on April 18, 2021.

CLOSING REMARKS

The Rt. Rev. Budde expressed her gratitude to the Special Convention participants. She said the new Canon provides the Diocese another tool to help build up the body of the Diocese.

SENDING PRAYER AND ADJOURNMENT

The President thanked Diocesan staff and volunteers, offered a blessing, and declared the 2021 Special Convention of the Diocese to be adjourned at 2:34 p.m.

The foregoing text constitutes the official *Journal of Proceedings* at the Special Convention of the Diocese of Washington, held virtually on the seventeenth day of April *Anno Domini* 2021.

Mariann Edgar Budde, President
Keith Roachford, Secretary
Dana Trevas, Rapporteur

**THE BISHOP'S OFFICIAL LIST OF CLERGY ENTITLED
TO SEAT AND VOTES AT THE SPECIAL CONVENTION**

MARIANN EDGAR BUDDE
JOHN BRYSON CHANE
Paul Abernathy
Amanda Akes-Cardwell
Patricia Phaneuf Alexander
Barbara Allen
Charles C. Amuzie
James R. Anderson
James D. Anderson
D. Thomas Andrews
Peter Antoci
Stephen Arbogast
Stephen T. Arpee
Susan Astarita
Sari N. Ateek
Elizabeth Bagioni
Harvey Bale, Jr.
John A. Ball
Catherine Ballinger
Andy Barnett
Lisa Barrowclough
Cynthia O. Baskin
Antonio Baxter
Joan Beilstein
William P. Billow, Jr.
Ethan Bishop-Henchman
Norma Lee Blackwell
Susan N. Blue
Isaac Bonney
Martha Bonwitt
E. Kent Booth
Sandra Bramble
Marc Lawrence Britt
Donna H. Brown
Elly Sparks Brown
Enrique R. Brown
Kenneth Brown
Virginia Brown-Nolan
Cassandra Burton
Michael Cahall
Linda Calkins
Elizabeth Carl
Betsy C. Carmody

Patricia Catalano
Robert M. Catchings
Phillip C. Cato
Eva K. Cavaleri
Leslie Chadwick
Randolph C. Charles
Hope Christensen
Adrienne Clamp
Diane C. Fitzgerald Clark
Joseph Clark
Martha Clark
Paula Clark
William Clarkson, IV
Thomas Clay
Vikki Clayton
Enid Cole
Tim Cole
Joseph Constant
Jan Naylor Cope
Kathleen Corbett-Welch
Dana Corsello
Joan Crittenden
Carole Anne Crumley
Joshua Daniel
John Daniels
Daniel Darko
Stephen R. Davenport, III
D.H. Kortright Davis
Prince Decker
John Denham
Anne Derse
Elizabeth Dixon
William Doggett
James M. Donald
W. Larry Donathan
Cynthia Hill Dopp
Kelly Brown Douglas
Sarah Duggin
Dr. Rosemarie L. Duncan
Frank G. Dunn
Nancy Early
Beth M. Echols
Deirdre Anne Eckian

Laura McFarland Edwards	Jadon Hartsuff
Tilden H. Edwards, III	Kristen Hawley
Martha Eldredge	J. Carleton Hayden
Clinton C. Esonu	Stephen H. Hayward
John F. Evans	Meredith Heffner
Rob Fisher	Kate Heichler
Gayle Fisher-Stewart	Barbara D. Henry
Carol Cole Flanagan	Yoimel Gonzalez Hernandez
J. William Flanders, Jr.	Janice Hicks
Susan M. Flanders	Nancy Hildebrand
Carol Flett	Olivia Hilton
A. Guy Fouts	Jessica Hitchcock
Robyn Franklin-Vaughn	Geoffrey Hoare
Susan Fritz	Charles Hoffacker
Jenifer Gamber	Lucy Hogan
Javier Garcia-Ocampo	Randy Hollerith
Virginia Gerbasi	James C. Holmes
Kurt Gerhard	Kenneth W. Howard
Catharine Gibson	Glenna Huber
J. Carlyle Gill	Kimberly Hudson
Robert Gillespie, Jr.	Beth Humphrey
Marcella Gillis	Marian T. Humphrey
Anne Bathurst Gilson	Brooks Hundley
Sarabeth Goodwin	Meg Ingalls
John M. Graham	H. Jocelyn Irving
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A. Katherine Grieb	Carol Jablonski
Emily A. Griffin	Peter Jackson
David Griswold	Charles Jackle
Diana Gustafson	Nancy C. James
Emily Guthrie	Peter Jarrett-Schell
Caron Gwynn	Rondesia Jarrett-Schell
Jacques Hadler, Jr.	Marilyn Jenkins
Michele Hagans	Bruce W.B. Jenneker
Elizabeth A. Hague	Constance Jenson
William Hague	Karen Johnson
Jane Milliken Hague	W. Pegram Johnson, III
Christopher Halliday	Theodore W. Johnson
Preston Hannibal	Timothy A. Johnson
Rona R. Harding	H. Vance Johnson, Jr.
John T.W. Harmon	Allan B. Johnson-Taylor
Harry Harper	John Tyler Jones
Lawrence R. Harris, Jr.	Nancy Lee Jose
Vincent P. Harris	Chris Jubinski
Robert Harrison, Jr.	Maria Kane
Frank Harron, II	Ted Karpf

Linda M. Kaufman	Anne D. Monahan
Edward Kelaher	Michele Morgan
John Kellogg	Jerome Moriyama
Tim Kennedy	Sarah Motley
Stuart A. Kenworthy	Melanie Mullen
Patrick Keyser	Terri Murphy
Shell T. Kimble	Jon Musser
Doug Kirby	Stephanie J. Nagley
Debbie Kirk	Earl A. Neil
Travers C. Koerner	Melana Nelson-Amaker
Matthew Kozlowski	Nancy J. Noall
Lesley Krauland	Mitzi Noble
Andrew Kryzak	Beth O'Callaghan
Richard G.P. Kukowski	Sarah D. Odderstol
Sarah Lamming	Ebele Onuigbo
Ledlie I. Laughlin	Harrison H. Owen
John E. Lawrence	Alison Palmer
Christian Lehrer	C.B. Cricket Park
Sam Leite	Nan Peete
Luis Leon	Dominique Peridans
Sally Lermond	August W. Peters, Jr.
Bill Lewis	Julie Petersmeyer
L. Scott Lipscomb	John L. Peterson
Emily Lloyd	F. Bradley Peyton, IV
Joseph Lund	Robert Phillips
Carolyn S. Lundelius	Samuel E. Pinzon
Louise Lusignan	Kristen Pitts
Tricia Lyons	Savannah Ponder
Jeffrey B. MacKnight	Betty Powell
Linda Mahler	Kathleen Price
Hershey Mallette Stephens	Jim Quigley
Timothy Malone	Frederick Quinn
Lucretia Mann	Connie Reinhardt
S. Kent Marcoux	Juan Pastor Reyes
Andrea Brooke Martin	Vidal Rivas
Molly McCarty	Joel Jay Rogge
Mary McCue	Yolanda Rolle
John S. McDuffie	Paul Rose
Sheila McJilton	Rachelle Sam
Kathryn McMahan	Deirdre E. Sandoe
Margaret McNaughton	Lisa Saunders Ahuja
Henry McQueen	Mary Sebold
Mark Michael	Steve Seely
Mary Miller Flowers	Noreen Seiler-Dubay
Ann Moczydowski	William Shand, III
Amy Molina-Moore	Ricardo Sheppard

Sarah Shirley	William D. Underhill
Eric W. Shoemaker	Francisco Valle
Serena Sides	Samuel Van Culin, Jr.
Sally Slater	Brian Lee Vander Wel
Martin L. Smith	L. Sue von Rautenkranz
Perry Michael Smith	David Wacaster
Cameron Soulis	Francis H. Wade
Leslie St. Louis	William S. Wagnon
William Stafford-Whittaker	Samuel C. Walker
R. Robert Stephenson	Susan K. Walker
John D. Stonesifer	Richard Wall
Emily Blair Stribling	Martha Wallace
Shawn O. Strout	Andrew Walter
Harriette Sturges	Beverly Weatherly
Gregory Charles Syler	Richard Weinberg
John T. Talbott	Louis Wheeler
Jo C. Tartt, Jr.	Christopher Wilkins
Robin Taylor	Randy Wilkinson
Todd Thomas	Shivaun Wilkinson
Elena Thompson	Wesley Williams, Jr.
Susan Thon	David B. Wolf
Sara Thorne	Eugene Wright
Ed Thornley	Chuck Wynder
Claudia Tielking	Amy C. Yount
Helen C. Trainor	Paul F.M. Zahl
Joseph W. Trigg	Lisa Zaina
Kenneth E. Truelove	Albert Ziobro
Mpho A. Tutu van Furth	

CLERGY ENTITLED TO SEAT AND VOICE BUT NO VOTE

CHILTON KNUDSEN	Jeanie Martinez-Jantz
Fanny Belanger	Allison Michael
Robert Bunker, Jr.	Will Morris
B.J. Buracker	Bertram Nagarajah
Brit Bjurstrom Frazier	Kevin-Antonio Smallwood
Melissa Hollerith	John Weatherly
Linda Kapurch	Doug Worthington
Elizabeth Keeler	

THE SECRETARY'S LIST OF LAY DELEGATES ENTITLED TO SEAT AND VOTES AT THE SPECIAL CONVENTION

ALL FAITH, CHARLOTTE HALL

Alison Carmack

ALL SAINTS', CHEVY CHASE

Charlie Jeffress

Kathleen Dillon

Patty Kelaher

Peter Hanke

ALL SAINTS', OAKLEY

Jackie Pratt

ALL SOULS'

Heidi Rasciner

vEnessa Acham

ASCENSION & ST. GEORGE'S CHURCHES

Beth Matthews

Philip Horne

ASCENSION AND ST. AGNES

Chuck Bass

ASCENSION, GAITHERSBURG

Gary McLaughlin

Janet King

Ruth Skowronski

ASCENSION, SLIGO PARISH

Enid LaGessee

Joan Thomas

ATONEMENT

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Stephanie Walden

CALVARY CHURCH

Mike Livingston

CHRIST CHURCH, CHAPTICO

Donnie Morgan

CHRIST CHURCH, CLINTON

JoAnn Appold

CHRIST CHURCH, DURHAM

Rick Posey

CHRIST CHURCH, GEORGETOWN

Isabel Kunsman

Julia Ainsley

Kate Lluberis

Rupert Hammond-Chambers

Sally Squires Wilhelm

CHRIST CHURCH, KENSINGTON

Kathy McKay

Raymond D. Barry

CHRIST CHURCH, PORT TOBACCO

Danielle Webber

CHRIST CHURCH, ROCKVILLE

Jack Gregory

Kennerly Chapman

Lori Nicely

CHRIST CHURCH, WASHINGTON

Anne Curry

Sherry Saunders

CHRIST CHURCH, WAYSIDE

Lou Demas

EPIPHANY, DC

Lois Nembhard

Maria Hunter

EPIPHANY, FORESTVILLE

Nikki Wilkins-Jones

GOOD SHEPHERD

Cecily Thorne

GRACE CHURCH, GEORGETOWN

James Hamilton

GRACE CHURCH, SILVER SPRING

Cheryl Peterson

Gail Epps Rowe

Paul Brown

Stephanie Gray

HOLY COMFORTER

Monalie Bledsoe

HOLY COMMUNION

Pam Spencer

HOLY TRINITY, COLLINGTON

Arleen Kirtland

HOWARD UNIVERSITY CHAPLAINCY

Jordan Jean

OUR SAVIOUR, BROOKLAND

Pamela Murphy

OUR SAVIOUR, HILLANDALE

Elsie Thompson

Marva Moxey-Mims

Sandra Molina

Victor Robinson

REDEEMER

Clark Evans Downs
John Harbeson

ST. ALBAN'S

Amie Vandersluis
Barbara Manard
Candice Brown

ST. ANDREW'S, COLLEGE PARK

Danielle Probst Rich
Edna Paulson

ST. ANDREW'S, LEONARDTOWN

Dee McRae
Susan Bennett

ST. ANNE'S

Mary Pacey
Pam Brewer

ST. AUGUSTINE'S

Joseph Fons

ST. BARNABAS' CHURCH OF THE DEAF

Thomas Hattaway

ST. BARNABAS', LEELAND

Kathi Linville
Alternate Seated: Cindy Medlock

ST. BARNABAS', TEMPLE HILLS

Patty Renwick

ST. BARTHOLOMEW'S

Donna Starkweather

ST. CHRISTOPHER'S

Elsie Iloabachie
Alternate Seated: Nkem Azubuike
Funmi Adewuyi

ST. COLUMBA'S

Bill Jensen
Bob Oetting
Patricia A Riley
Alternate Seated: Kirsten Sherk
Scott Pritchett
Thelma Triche

ST. DAVID'S

Sarah Stowell Shapley

ST. DUNSTAN'S

Sue Newman

ST. FRANCIS

Erica McNeilly
Patrick McNeilly

ST. GEORGE'S, DC

Erika Gilmore

ST. GEORGE'S, GLENN DALE

Cynthia Griffith
Alternate Seated: Margaret McHale
Karen Horrocks

ST. JAMES', INDIAN HEAD

Karen Burroughs

ST. JAMES', POTOMAC

Barry Thompson
Sarah Hnatov
Alternate Seated: John Combs

ST. JOHN'S, BROAD CREEK

Charles Day

ST. JOHN'S, GEORGETOWN

John P. Wise

ST. JOHN'S, LAFAYETTE SQUARE

Abbott McCartney
Anthony Anikeeff
David Gallalee
Jessica Sanchez
Sign Block

ST. JOHN'S, MT. RAINIER

Brian A. Roman
Carol A. Hazlewood

ST. JOHN'S, NORWOOD PARISH

Carol Bartholomew
Margaret Hilton
Peter Plocki
Robert Hartmann

ST. JOHN'S, OLNEY

Aparna Williams
Selva Salvarajah

ST. JOHN'S, ZION PARISH

Dawn Cave
Melissa Sites

ST. LUKE'S, BRIGHTON

Robin Peuser

ST. LUKE'S, DC

Cheryl Taylor
Georgetta Nicol

ST. LUKE'S, TRINITY PARISH

Dr. Jim Mills
Pat Rogers

ST. MARGARET'S

Genevieve Moreland
Sharon Dove

ST. MARK'S, DC

Caitlin Frazier
Peter Nye
Alternate Seated: Suzanne Allen
Sandy Padgett

ST. MARK'S, FAIRLAND

Janis Smith

ST. MARY MAGDALENE

Marion Marshall
Michele Glidden

ST. MARY'S

Brandon Todd

ST. MATTHEW'S

Audrey Pabs-Garnon
Franklin Lemus Lopez
Jeremias Mendoza
Rosa Briones
Silviano Celestino

ST. MICHAEL & ALL ANGELS

Carol Gaskin
Ingrid Mazique

ST. MONICA'S AND ST. JAMES'

Debra Sonderman

ST. NICHOLAS' PARISH

Barbara Miles
Alternate Seated: David Maglott

ST. PATRICK'S

Maurice White
Robert Vaughn

ST. PAUL'S, BADEN

Scott Shannon
Alternate Seated: Joanne Shannon

ST. PAUL'S, K STREET

Anne Windle
Elijah Mills
Nathan Brown

ST. PAUL'S, PINEY

Janet Sargent
Michael Fritz

ST. PAUL'S, ROCK CREEK

Jonathan Southgate

ST. PETER'S

Kileen Turner-Wiley
Melissa Keshishian

ST. PHILIP THE EVANGELIST

Pamela Taylor

ST. PHILIP'S, BADEN

Janel Butler

ST. PHILIP'S, LAUREL

Jean McGloin
Virginia Timian

ST. STEPHEN & THE INCARNATION

John Linn
Lisa Mages

ST. THOMAS', DC

Jason Forman
Alternate Seated: Reggie Greer

ST. THOMAS', P.G. COUNTY

Gary A. Hogue

ST. TIMOTHY'S

Richlyn Emanuel

TRANSFIGURATION

Craig Carter
Rik Renich

TRINITY PARISH, NEWPORT & HUGHESVILLE

Betsy Graves

TRINITY, DC

Donald Jones
Marcia Mullings

TRINITY, ST. MARY'S

Cary Braun

TRINITY, UPPER MARLBORO

Rose Cephas

UNIVERSITY OF MARYLAND CHAPLAINCY

Anna Clayton
Washington National Cathedral
Jan Smith
Joi Rutherford
Lew Baylor

LAY MEMBERS, *EX OFFICIO*, WITH VOTE

Steve Gibson, Chair, Finance Committee
Elsie E. Kirton, President, ECW
Jonathan Nicholas, Treasurer of the Convention
Keith Roachford, Secretary of Convention
John Van de Weert, Jr., Chancellor of the Diocese

LAY MEMBERS, *EX OFFICIO*, WITH SEAT AND VOICE BUT NOT VOTE

Kenn Allen, Co-Chair Strategic Financial Resources Committee
Linda Baily, Diocesan Council
Paul Brewster, Diocesan Council
Anthony Coe, Committee on the Constitution and Canons
Lee Davis, Committee on the Constitution and Canons
Gordon Donnelly, Diocesan Council
Margaret Guthrie, Chair, Diocesan Retreat Committee
Tom Johnson, Chair, Holy Land Committee
Mary E. Kostel, Executive Council of TEC
Elizabeth Lee, Committee on the Constitution and Canons
Peter Lee, Chair, Bishop John T. Walker School Committee
Anne LeVeque, Standing Committee
Ellen Fishwick Martin, Chair, Investment Committee
S. Lee Mericle, Chair, Hunger Fund Committee
Vincent Napoleon, Diocesan Council
Gerry Perez, Deputy to General Convention
Kay Pierson, President, Standing Committee
David Schnorrenberg, Committee on the Constitution and Canons
Kathy Staudt, Diocesan Council
Sarah Stonesifer, Executive Council of TEC
Susan Stonesifer, Historiographer
Iman Green Syler, Deputy to General Convention
Matt Taylor, Diocesan Council
Emma Tucker, Diocesan Council
Anton Vanterpool, II, Standing Committee

PART IV: OFFICIAL ACTS, BUDGET, AND STATISTICAL REPORTS

THE BISHOP'S OFFICIAL ACTS, 2020

NECROLOGY

The Rev. Jay L. Croft, April 2, 2020, Frederick, MD
 The Rev. Thomas C. Murphy, May 9, 2020, Washington, DC
 The Rev. Theodore L. Lewis, June 12, 2020, Germantown, MD
 The Rev. Robert F.B. Hunter, September 4, 2020, Bowie, MD
 The Rev. Dr. Barbara T. Duncan, December 26, 2020, Glen Allen, VA

POSTULANTS ADMITTED (DIACONATE)

None.

POSTULANTS ADMITTED (PRIESTHOOD)

Eva Bogino, 02/20/2020 Doug Kirby, 02/19/2020
 Katherine Miksa, 02/20/2020

CANDIDATES FOR HOLY ORDERS ADMITTED (DIACONATE)

Sara Thorne, 02/29/2020 Ethan Bishop-Henchman, 02/29/2020

CANDIDATES FOR HOLY ORDERS ADMITTED (PRIESTHOOD)

Hope Christensen, 06/08/2020 Catherine Ballinger, 06/04/2020
 Doug Kirby, 06/05/2020

DEACONS ORDAINED (DIACONATE)

Antonio Jermaine Baxter, 11/14/2020	Linda Lorraine Mahler, 11/14/2020
Ethan John Bishop-Henchman, 11/14/2020	Ebele Patience Okonkwo Onuigbo, 11/14/2020
Michael Sheldon Cahall, 11/14/2020	Mary Norvell Sebold, 11/14/2020
Dr. Adrienne Joann Clamp, 11/14/2020	Sara Marie Thorne, 11/14/2020
Sally Ann Lermond, 11/14/2020	

DEACONS ORDAINED (PRIESTHOOD)

Catherine Ann Ballinger, 12/05/2020 Robert Douglas Kirby, 12/05/2020
 Hope Alice Jee Christensen, 12/05/2020

PRIESTS ORDAINED

Savannah Ponder, 06/13/2020 Tim Kennedy, 01/16/2020

CLERGY RECEIVED

Matthew Kozlowski	01/23/2020	Diocese of South Florida
Joshua T.K. Daniel	03/23/2020	Diocese of Arkansas
Edward C. Thornley	07/01/2020	Diocese of Fort Worth
Lisa Saunders Ahuja	08/10/2020	Diocese of Texas
John A. Kellogg	09/21/2020	Diocese of Louisiana
Lucretia W. Mann	09/24/2020	Diocese of El Camino Real
Patricia Catalano	10/02/2020	Diocese of El Camino Real

CLERGY TRANSFERRED

Elizabeth B. Gardner	1/23/2020	Diocese of Virginia
Richard D. Meadows, Jr.	3/1/2020	Diocese of Maryland
Nathan A. Beall	9/1/2020	Diocese of Maryland
R. Lee Davis	9/1/2020	Diocese of Southeast Florida
Frederick W. Schmidt, Jr.	9/13/2020	Diocese of Tennessee

NOTICES OF ACCORD

None

RENUNCIATIONS OF THE MINISTRY

None

RESTORATIONS TO THE MINISTRY

None

SUSPENSIONS FROM THE MINISTRY

None

RELEASE AND REMOVAL FROM THE MINISTRY

None

INSTITUTIONS OF CLERGY

Ricardo W. Sheppard, Rector, January 11, 2020, Atonement
Kristen Pitts, Chaplain, March 18, 2020, Washington Episcopal School
S. Kent Marcoux, Rector, March 29, 2020, Transfiguration
Javier García-Ocampo, Rector, May 17, 2020, Ascension, Gaithersburg
Sue von Rautenkranz, Archdeacon, December 3, 2020, Diocese of Washington

INSTITUTIONS OF CANONS

Andrew Walter, Canon for Collaboration and Administration, December 3, 2020, Diocese of Washington
Dr. Robert Phillips, Canon for Leadership Development and Congregational Care, December 3, 2020, Diocese of Washington

NON-RESIDENT CLERGY LICENSED TO OFFICIATE

Eleanor J. Abarno	12/01/2020	Metropolitan Washington DC Synod, ELCA
Robert Newell Abarno	12/01/2020	Metropolitan Washington DC Synod, ELCA
Lisa Ahuja	01/15/2020	Diocese of Texas
Robert Lee Banse, Jr.	07/01/2020	Diocese of Virginia
Allen Lyman Bartlett, Jr.	12/01/2020	Diocese of Pennsylvania
Thomas W. Bauer	09/01/2020	Diocese of Maryland
Fanny Sohet Belanger	02/01/2020	Convocation of Episcopal Churches in Europe
Dr. Sarah A. Coakley	11/01/2020	Diocese of Oxford
Michael W. Creighton	01/01/2020	Diocese Of Central Pennsylvania

David M. Crosby	02/12/2020	Diocese of Virginia
Kevin M. Cross	11/01/2020	Diocese of Easton
Pedro G. Cuevas Feliz	11/01/2020	Diocese of the Rio Grande
Georgia DuBose	01/07/2020	Diocese of West Virginia
Linda L. Grenz	01/03/2020	Diocese of Rhode Island
Julius T. Grey-Coker	06/01/2020	DE-MD Synod, ELCA
Crystal J.C. Hardin	06/19/2019	Diocese of Virginia
Barbara C. Harris	01/01/2020	Diocese of Massachusetts
Melissa Hollerith	02/01/2020	Diocese of Virginia
Robert W. Ihloff	01/01/2020	Diocese of Maryland
Martha D. Johns	02/01/2020	Diocese of Los Angeles
Linda Marie Kapurch	10/15/2020	Diocese of Maryland
Elizabeth F. Keeler	11/01/2020	Diocese of Virginia
Susan S. Keller	05/21/2020	Diocese of Maryland
Chilton A.R. Knudsen	03/01/2020	Diocese of Maine
Andrew A. Kryzak	10/15/2020	Diocese of Rhode Island
Lloyd Alexander Lewis, Jr.	05/01/2020	Diocese of Long Island
Richardson A. Libby	01/01/2020	Diocese of Connecticut & Maryland
Edward S. Little, II	07/01/2020	Diocese of Northern Indiana
Jan P. Lookingbill	07/01/2020	Metropolitan Washington DC Synod, ELCA
Jeanie Martinez-Jantz	12/01/2020	Diocese of Virginia
James R. Mathes	04/01/2020	Diocese of San Diego
Randall L. McQuin	06/01/2020	Diocese of Kansas
Allison J. Michael	06/22/2020	ELCA Upstate New York Synod
William H. Morris	07/01/2020	Diocese of London (England)
Bertram Nagarajah	08/16/2020	Diocese of El Camino Real
Ronald S. Okrasinski	12/01/2020	Diocese of Virginia
J. Peter Pham	06/01/2020	Diocese of Quincy
Anne Gavin Ritchie	12/01/2021	Diocese of Virginia
V. Gene Robinson	11/01/2020	Diocese of New Hampshire
Stephen E. Rorke	04/01/2020	Diocese of Rochester
Russell G. Ruffino	07/01/2020	Convocation of Episcopal Churches in Europe
Anjel L. Scarborough	06/29/2020	Diocese of Maryland
David J. Schlafer	04/01/2020	Diocese of Milwaukee
Kevin Antonio Smallwood	06/22/2020	Diocese of Western Massachusetts
Leslie N. Steffenson	02/01/2020	Diocese of Virginia
James MacGregor Stewart	09/01/2020	Diocese of North Carolina
Kendall B. Summers	01/03/2020	Metropolitan Washington DC Synod, ELCA
Joseph D. Thompson, Jr., Ph.D.	02/01/2020	Diocese of Missouri
Jaqueline C. Thomson	06/01/2020	Diocese of Virginia
Joseph M. Vought	09/01/2020	Metro DC Synod ELCA
Elliott M. Waters	06/01/2020	Diocese of Pennsylvania

Martha Watson	05/01/2020	Diocese of Nevada
Anne Orwig Weatherholt	09/01/2020	Diocese of Maryland
John A. Weatherly	07/01/2020	Diocese of Virginia
James H. Wolford	05/21/2020	Southeast PA ECLA
Douglas S. Worthington	05/21/2020	Diocese of New Jersey
Christopher T. Worthley	02/12/2020	Diocese of Los Angeles
Carl W. Wright	02/01/2020	Diocese of the Armed Forces and Federal Ministries
Jean Ann F. Wright	12/01/2021	Diocese of Atlanta

REPORTS RECEIVED FROM NON-PAROCHIAL AND RETIRED PRIESTS

Paul Abernathy	Dr. A. Guy Fouts	Earl A. Neil
James R. Anderson	Jenifer Gamber	Mitzi Noble
Stephen Arbogast	Dr. Anne Bathurst Gilson	Nan Peete
Susan Astarita	Caron Gwynn	F. Bradley Peyton, IV
Rob Banse	Dr. Christopher Halliday	Kristen Pitts
Dr. Lisa Barrowclough	Vincent P. Harris	Noreen Seiler-Dubay
Cynthia O. Baskin	Stephen H. Hayward	Serena Sides
Marc Lawrence Britt	James C. Holmes	Sally Slater
Enrique R. Brown	Kenneth W. Howard	Martin L. Smith
John Bryson Chane	H. Jocelyn Irving	Cameron Soulis
Martha Clark	H. Vance Johnson, Jr.	R. Robert Stephenson
John Daniels	Dr. Theodore W. Johnson	Joseph W. Trigg
W. Larry Donathan	Canon Ted Karpf	Dr. Wesley Williams, Jr.
Deirdre Anne Eckian	Ann Moczydlowski	Paul F.M. Zahl
Tilden H. Edwards, III	Jerome Moriyama	

NOTICES OF ACCORD (BISHOP)

William H. Love, Diocese of Albany, 10/31/2020

Whayne M. Hougland, Diocese of Western Michigan, 08/09/2020

RELEASE AND REMOVAL OF A BISHOP FROM THE MINISTRY

John W. Howe, Diocese of Central Florida, 08/15/2020

CONSENT GIVEN FOR THE ELECTION OF A BISHOP

Craig W. Loya, Diocese of Minnesota, Bishop Diocesan, 02/06/2020

Glenda Sharp Curry, Diocese of Alabama, Bishop Coadjutor, 02/27/2020

Paul-Gordon Chandler, Diocese of Wyoming, Bishop Diocesan, 10/15/2020

Diana Akiyama, Diocese of Oregon, Bishop Diocesan, 09/23/2020

CONSENT GIVEN FOR THE RESIGNATION OF A BISHOP

Edward J. Konieczny, Diocese of Oklahoma, 06/15/2020

W. Jay Lambert, Diocese of Eau Claire, 07/07/2020

William H. Love, Diocese of Albany, 11/10/2020

Thomas E. Breidenthal, Diocese of Southern Ohio, 11/19/2020

Michael J. Hanley, Diocese of Oregon, 12/04/2020

John McKee Sloan, Diocese of Alabama, 12/09/2020

CONFIRMATIONS AND VISITATIONS, 2020

Confirmations listed are those for which paperwork is on file with the diocesan office.

BISHOP MARIANN EDGAR BUDDE'S CONFIRMATIONS AND VISITATIONS

DATE	PLACE	NUMBER CONFIRMED	NUMBER RECEIVED	NUMBER REAFFIRMED
01/05/2020	Calvary			
01/12/2020	St. Alban's	2	1	0
01/19/2020	St. George's, DC			
02/02/2020	Christ Church, Washington			
02/23/2020	St. Mark's, DC	9	1	1
03/01/2020	St. Paul's, Rock Creek			
03/08/2020	Trinity, DC			
04/12/2020	Washington National Cathedral			
09/13/2020	St. Anne's			
09/20/2020	St. Bartholomew's			
09/27/2020	Washington National Cathedral			
10/04/2020	Atonement			
10/18/2020	Our Saviour, Brookland			
10/24/2020	<i>Washington National Cathedral for</i>			
	St. John's, Lafayette Square	11	4	2
	St. Margaret's	1	3	0
	St. Matthew's	0	1	0
	Washington National Cathedral	5	7	1
10/25/2020	St. Thomas', DC	2	2	0
10/31/2020	<i>Washington National Cathedral for</i>			
	Atonement	2	0	0
	Grace Church, Silver Spring	3	1	0
	Redeemer	6	0	0
	St. Alban's			
	St. Mary's	2	0	0
	St. Monica's and St. James'	1	1	
	St. Stephen & the Incarnation			
11/01/2020	St. Paul's, K Street			
11/08/2020	St. Stephen & the Incarnation			
11/15/2020	St. Margaret's			
11/22/2020	Grace Church, Georgetown			
12/06/2020	Washington National Cathedral			
12/13/2020	Christ Church, Georgetown			
12/24/2020	Washington National Cathedral			

BISHOP CHILTON A.R. KNUDSEN'S CONFIRMATIONS AND VISITATIONS

DATE	PLACE	NUMBER CONFIRMED	NUMBER RECEIVED	NUMBER REAFFIRMED
01/12/2020	St. Christopher's	17	0	0
03/08/2020	St. John's, Broad Creek	2	0	0

BISHOP CARL W. WRIGHT'S CONFIRMATIONS AND VISITATIONS

DATE	PLACE	NUMBER CONFIRMED	NUMBER RECEIVED	NUMBER REAFFIRMED
12/13/2020	Christ Church, Georgetown	7	3	0

LICENSED LAY MINISTRIES

This is a list of all licenses issued in 2020 for various lay ministries. Congregations that have been omitted had no licenses issued in 2020. The code after each name indicates the following categories:

EM — Eucharistic Minister
 EV — Eucharistic Visitor
 C — Catechist

WL — Worship Leader
 PL — Pastoral Leader
 P — Preacher

ALL FAITH, CHARLOTTE HALL

Amy Alejandro: EM
 Alison Carmack: EM
 Keith Clifton: EM
 Jeanette Davis: EM
 Kirk Davis: EM

Donna Dolinar: EM
 Elizabeth Lefler: EM
 Mary Roland: EM EV
 David Scheible: EM
 Charles Sommerkamp: EM

ASCENSION AND ST. AGNES

Craig Metz: EM

ASCENSION, SLIGO PARISH

Warren Buckingham: EM EV WL P
 Robert Cosby: EM EV P
 Luz Guiab: EM
 Enid LaGesse: EM P
 Anne LeVeque: EM EV C WL P
 Arabella Littlepage: EM C WL P
 Diane Martin: EM
 Kathryn McCullough: EM

Lucio Morales: EM
 John Palen: EM EV
 Fred Paul: EM
 Annemarie Quigley: EM EV
 Mildred Reyes: EM
 Marybeth Romanello: EM
 Carol Schwobel: EV WL P
 Rachel Strandquist: EM EV P

CHRIST CHURCH, GEORGETOWN

Leslie Martin: EV
 Margaret New: EV

Harry Volz: EV

ST. JOHN'S, MT. RAINIER

Leslyn Aaron: EM
 Deanie Anderson: EM
 Sonia Anderson: EM
 Kendall Bramble: EM
 Winston Cole: EM
 Coldrick David Creese: EM
 Donald Davies: EM
 June Gloria Dove: EM
 Alfred During: EM
 Vida During: EM
 Diana Edwards: EM EV

Egerton Forester-Jones: EM
 Lennox Grant: EM
 Carol A. Hazelwood: EM EV
 Antoinette Johnson: EM
 Neil Knights: EM
 Lydia Murray: EM EV
 Emmanuel Olawudimu: EM
 Brian A. Roman: EM
 Ernest Totimeh: EM
 Creamilda Yoda: EM EV

St. Luke's, DC

Cheryl Alexander: EM EV
Shanel Anthony: EM EV
Diane Brice Williams: EM EV
Charlotte Cureton: EM EV
Audrey Hayden: EM EV
Calvin McFarland: EM EV
Bennie Mundy: EM EV
George Nichol, Jr.: EM EV

George Nichol, Sr.: EM EV
Florence Pritchett: EM EV
Atron Rowe: EM EV
Paula E. Singleton: EM EV
Sheryl Taylor: EM EV
Audrey Thurman: EM EV
Ruby Van Croft: EM EV

St. Mark's, Fairland

Erwin Avila: EM
Pypu Bright: EM
Alta Cannaday: EM EV
Rosemary Coralian: EM
Kim Alison Hazel: EM
Olivia Lee: EM

Mary Miers: EM EV
Janis Smith: EM EV
Charles T. Smith, II: EM
Kristianne "Kris" Taweel: EM
Elizabeth "Beth" Walton: EM
Creamilda Yoda: EM EV

St. Matthew's

Tony Riggs: EM EV WL P

St. Nicholas' Parish

Andres Aviles: EM EV
Charlie Beatty: EM
Julie Bollmer: EM EV
Carolyn Broomhead: EM
Heidi Gant: EM
John Lightfoot: EV
Linda Lightfoot: EV
David Maglott: EV

Rose Mahan: EM
Charlotte Rogers: EM EV
Jennifer Schwartz: EM EV
Lynette Telford: EM EV
Chris Thiergartner: EV
Margaret Valentine: EM
Ruth Willbanks: EM EV
Helen Yu-Leffler: EM

St. Paul's, K Street

Elliot Chiu: EM

St. Philip the Evangelist

Diane Barbee: EM EV
Virginia Branson: EM EV
Brian Hamilton: EM EV
Theresa Harris: EM EV C WL

Barbara Harrison: EM EV
Donald Harrison, Sr.: EM EV C WL
Carolyn Williams: EM EV

St. Thomas', P.G. County

Gayla Bergren: EV
Richard Bergren: EV

Noel McPherson: EM
Ronald McPherson: EM

St. Timothy's

Marcia Bailey-Givens: C
Karen Blockett: EM
Herman Bostick: EM EV
Jacqueline Bowie: EM EV
Tanya Copeland: EM EV
Richlyn Emanuel: EM

Shirley Emanuel: EM EV
Barbara Forbes: C
Mary Ford: EM EV
Robert James: EM EV
Virgil C. McDonald: EM
Dorothy Robinson: EV

Christopher Thomas: EM

Shayna Thompson: EM

Frederick Thomas: EM

TRINITY PARISH, NEWPORT & HUGHESVILLE

Samuel N. Graves: EM EV WL PL P

Edward G. Morris: EM EV WL PL P

Sally Halstead: EM EV WL

Elizabeth A. Swann: EM EV WL PL P

Doris Logan: EM EV WL PL

Thomas H. Swann: EM EV WL PL P

Carol Morris: EM EV WL PL P

Jane T. West: EM EV WL PL

WASHINGTON NATIONAL CATHEDRAL

Catherine Able-Thomas: EM PL

Susan Galbraith: EM

Gary Abrecht: PL

Duane Gelderloos: EM

Aaron Adkins: EM EV

Jane Gilchrist: PL

Alice Alsterberg: EM

Mariam Gillis: EM

Tanya Aquino: EM

Brian Glosch: EM PL

Lew Baylor: EM

Margaret Gordon: PL

Mary Baylor: EM EV PL

Jan Gravel: EM

Jason Bevier: EM

Margaret Guthrie: EM

Christine Bingaman: EM

Keeva P. Harmon: EM

Lora Bingaman: EM

June Harper: EM

Ethan Bishop-Henchman: EM

Mark Harvey: EM

Alma Bright: EM

Edward Hayes, Jr.: EM

Lee Ann Cafferata: EM

Daniel Hewitt: EM

Christopher Cannedy: EM

Jared Hughes: EM

Sandy Caracciolo: EM PL

Maureen Jenkins: EM

Edie Ching: EM

E. Claire Jerry: EM EV

Valerie Ciccone: EM

Barbara Powell Johnson: EM

Lucinda D. Conger: EM EV

Concha Johnson: EM

Patsy Conner: EM

Luke Johnson: EM

Suzanne Cremins: EV

Anne Jones: EM

John Dalton: EM

Josie Jordan: PL

Charles E. Day, Sr.: EM

William Kachadorian: EM

David Deal: EV

Michelle Kannan: EM

Kathy Deal: EV

Beverley Kennedy: EM

Daniel Demus: EM

Doro Koch: EM

John Derrick: EM

Carole Lambert: EM

David Deutsch: PL

Anne Leamon: EM

Michelle Dibblee: EM

Lansing Lee: EM

Bob DiCalogero: EM

Michael Lewallen: EV PL

Chepi DiCalogero: EM

Catherine Lincoln: EM

Tracy Dieter: PL

Keith Lopes: EM

Patricia Dillard: EM

Alaster MacDonald: EM

Bob Dorch: EM

Sara Maddux: EM

Stephanie Dukes: EV

Lynne Mallonee Schlimm: PL

Matthew Eldred: EM

Barbara B. Manard: EM

Erin Ennis: PL

Paula B. Mays: EM

Barbara Eversman: EM

Mike McCarthy: PL

Gerorge Fergus: PL

Meredith McEver: EM

Kerry Fergus: EM

Joyce Michelini: PL

Jack Moyer: EM
 Rachel Mumford: EM PL
 Ken Myrie: EM
 Christina Newton: EM
 Maggie Osborn: EM
 Tonya Parham: EM
 Elizabeth Pennington: EM
 Hannah Phillips: EV
 Irene Preston: EV
 Norman Pugh-Newby: EM
 Bob Reeg: EM
 Verne Rinker: PL
 Alex Robbins: EM
 Sarah Rockwood: EM
 Beverly Rude: EM
 Renee Rutkowski: EM
 Juliet Sablosky: EM
 Scott Sanders: PL
 Marybeth Sanders-Wilson: EM
 Steve Saphos: PL
 Helen Schmitz: EM
 Paul Schmitz: EM
 Nancy Sekfo: EM
 Thomas Sheehan: PL
 Alexander Shrady: EM

Thomas Sjoblom: EM
 Diana Hart Smith: EM
 Robert Sollinger: EM
 Ellen Spencer: EM
 Jeffrey Stitz: EM
 Nancy Stockbridge: EM EV
 Rob Strassburger: EM EV
 Doris P. Summey: EM
 Ken Swain: EM
 Libby Taggart: EM
 Inez Thomas: EM
 Torrence Thomas: PL
 David Torrealba: EM
 Stanley Utterback: PL
 Jim Weber: PL
 Pamela West-Morrison: EM
 Juanita White: EM
 Caroline Willis: EM
 Suzanne Wilson: EM
 Angela Wilson : EM
 Tom Wright: EM
 Miriam Young: EM

2020 FINANCIAL COMMITMENTS

		GIVING PLEGGED	GIVING RECEIVED
REGION: NORTH MONTGOMERY COUNTY			
217	Ascension, Gaithersburg	30,000	30,000
222	St. Anne's	10,954	0
203	St. Bartholomew's	7,000	9,000
204	St. John's, Olney	14,000	14,000
206	St. Luke's, Brighton	6,320	6,320
223	St. Nicholas' Parish	5,500	5,500
202	St. Peter's	3,275	3,275
TOTAL: NORTH MONTGOMERY COUNTY		77,049	68,095
REGION: CENTRAL MONTGOMERY COUNTY			
209	Christ Church, Kensington	36,186	36,186
201	Christ Church, Rockville	59,400	59,400
216	Good Shepherd	3,000	3,000
213	Our Saviour, Hillandale	6,000	6,000
215	St. Francis	42,000	38,500
221	St. James', Potomac	42,653	42,653
214	St. Luke's, Trinity Parish	52,000	52,000
220	St. Mark's, Fairland	10,000	10,000
212	St. Mary Magdalene	10,824	10,824
219	Transfiguration	7,222	7,222
TOTAL: CENTRAL MONTGOMERY COUNTY		269,285	265,785
REGION: SOUTH MONTGOMERY COUNTY			
208	All Saints', Chevy Chase	110,000	75,200
210	Ascension, Sligo Parish	24,347	24,347
205	Grace Church, Silver Spring	75,000	75,000
218	Redeemer	40,000	40,000
161	St. Barnabas' Church of the Deaf	0	3,580
211	St. Dunstan's	32,000	32,000
207	St. John's, Norwood Parish	118,767	118,767
TOTAL: SOUTH MONTGOMERY COUNTY		400,114	368,894
REGION: NORTH DISTRICT OF COLUMBIA			
124	All Souls'	59,200	59,200
111	Holy Comforter	1,100	1,100
109	St. Alban's	123,550	123,550
125	St. Columba's	151,331	151,331
129	St. David's	0	0
128	St. Patrick's	53,871	53,871
110	St. Paul's, Rock Creek	60,000	60,000
120	Trinity, DC	13,500	13,500
101	Washington National Cathedral	100,000	100,000
TOTAL: NORTH DISTRICT OF COLUMBIA		562,552	562,552

		GIVING PLEDGED	GIVING RECEIVED
REGION: CENTRAL DISTRICT OF COLUMBIA			
107	Ascension and St. Agnes	30,424	30,424
105	Christ Church, Georgetown	113,275	113,275
106	Epiphany, DC	38,210	38,000
112	Grace Church, Georgetown	23,660	23,660
121	Our Saviour, Brookland	5,000	5,000
130	St. George's, DC	2,500	2,500
103	St. John's, Georgetown	6,000	6,000
104	St. John's, Lafayette Square	140,000	140,000
118	St. Luke's, DC	20,000	20,000
122	St. Margaret's	4,667	4,767
126	St. Mary's	0	0
113	St. Paul's, K Street	40,000	40,000
114	St. Stephen & the Incarnation	24,091	24,478
119	St. Thomas', DC	4,395	4,395
TOTAL: CENTRAL DISTRICT OF COLUMBIA		452,222	452,498
REGION: SOUTH DISTRICT OF COLUMBIA			
132	Atonement	2,900	3,110
127	Calvary Church	10,000	9,930
102	Christ Church, Washington	51,300	51,300
123	Holy Communion	0	0
108	St. Augustine's	3,229	3,229
116	St. Mark's, DC	62,040	62,040
117	St. Monica's and St. James'	12,500	12,500
134	St. Philip the Evangelist	7,200	7,200
131	St. Timothy's	33,794	34,992
TOTAL: SOUTH DISTRICT OF COLUMBIA		182,963	184,301
REGION: NORTH PRINCE GEORGE'S COUNTY			
311	Epiphany, Forestville	3,000	3,000
307	Holy Trinity, Collington	0	0
315	St. Andrew's, College Park	25,000	25,000
320	St. Christopher's	14,500	14,500
321	St. George's, Glenn Dale	33,840	33,840
314	St. John's, Mt. Rainier	5,000	-
305	St. John's, Zion Parish	15,000	13,750
310	St. Matthew's	14,000	14,000
316	St. Michael & All Angels	5,100	2,550
308	St. Philip's, Laurel	39,600	33,600
TOTAL: NORTH PRINCE GEORGE'S COUNTY		155,040	140,240

		GIVING PLEDGED	GIVING RECEIVED
REGION: SOUTHERN MARYLAND			
501	All Faith, Charlotte Hall	6,500	0
506	All Saints', Oakley	3,255	3,255
507	Ascension, Lexington Park	13,000	12,650
306	Christ Church, Accokeek	0	0
502	Christ Church, Chaptico	10,800	10,800
319	Christ Church, Clinton	3,200	4,700
401	Christ Church, Durham	10,000	10,000
402	Christ Church, Port Tobacco	5,000	5,000
403	Christ Church, Wayside	8,200	8,200
504	St. Andrew's, Leonardtown	10,000	10,000
303	St. Barnabas', Leeland	23,202	23,225
317	St. Barnabas', Temple Hills	3,500	3,500
503	St. George's, Valley Lee	13,000	13,454
405	St. James', Indian Head	5,500	5,500
301	St. John's, Broad Creek	5,000	5,000
302	St. Paul's, Baden	3,500	3,500
406	St. Paul's, Piney	34,163	34,163
323	St. Philip's, Baden	5,940	5,940
309	St. Thomas', P.G. County	9,576	9,576
404	Trinity Parish, Newport & Hughesville	0	0
505	Trinity, St. Mary's	28,000	28,000
304	Trinity, Upper Marlboro	5,924	4,443
TOTAL: SOUTHERN MARYLAND		207,260	200,906
TOTAL: DIOCESE OF WASHINGTON		2,306,485	2,243,271

2021 OPERATING BUDGET

	2020		
	2020 BUDGET	PROJECTED YEAR END	2021 BUDGET
REVENUE			VARIANCE
Congregational Giving	2,600,000	2,231,043	2,000,000
Soper Income (operating)	1,481,348	1,305,794	1,563,564
Soper Retained Earnings	172,446	70,720	0
Undesignated Funds	0	0	200,000
PPP Loan for Diocese***	0	408,000	0
Lilly Endowment Grant Funding (including Parish Participation Fees)	0	0	243,600
Corten Education Fund	50,000	50,000	65,000
Bishop's Annual Appeal	180,000	68,000	180,000
Interest & Dividend Income	150,000	145,000	100,000
Other Income	90,000	60,942	90,000
TEC Grant for Latino Church Plant	20,000	20,000	10,000
Latino Ministry Support from Reserves	15,000	15,000	15,000
TOTAL REVENUE	4,758,794	4,374,499	4,467,164
EXPENSE			(291,630)

DIOCESAN MINISTRIES

CONGREGATIONAL SUPPORT

Salaries & Benefits

General and Administrative Expenses (G&A)
Allocation

1,112,895	946,668	896,935	(215,959)
181,960	135,381	131,892	(50,068)

	2020 PROJECTED			
	2020 BUDGET	YEAR END	2021 BUDGET	VARIANCE
Strategic Advisors	25,000	23,305	15,000	(10,000)
Congregational Grants/COVID-19 Grants	200,000	191,393	200,000	0
Aid to Congregations in Transition: Transitions/Strategic Opportunities	65,000	65,000	65,000	0
Financial Resources Committee (<i>Strategic Financial Resources</i>)	10,000	0	0	(10,000)
TOTAL CONGREGATIONAL SUPPORT	1,594,855	1,361,747	1,308,828	(286,027)
CHRISTIAN FAITH AND LEADERSHIP				
Salaries & Benefits	237,476	291,301	218,225	(19,251)
G&A Allocation	38,828	41,658	32,089	(6,739)
Academic Ministries	0	0	125,174	125,174
Lilly Endowment Grant Expenditures	0	0	278,982	278,982
Organization Structure and Curriculum Development	60,000	3,800	30,000	(30,000)
Youth Ministry	8,500	2,115	2,500	(6,000)
Young Adult Ministry	5,000	2,500	2,500	(2,500)
University of Maryland Chaplaincy	36,552	37,568	0	(36,552)
Howard University Chaplaincy	94,514	82,502	0	(94,514)
TOTAL CHRISTIAN FAITH AND LEADERSHIP	480,870	461,444	689,470	208,600

	2020	2020	2021	Variance
	BUDGET	PROJECTED YEAR END	BUDGET	
MINISTRY DEVELOPMENT & DEPLOYMENT				
Salaries & Benefits	172,403	258,568	265,851	93,448
G&A Allocation	28,188	36,977	39,093	10,905
Commission on Ministry	5,500	2,000	2,500	(3,000)
Seminarian Support	15,000	16,000	15,000	0
Ordination Process Expense	14,000	6,750	7,000	(7,000)
Vocational Deacons	21,500	4,387	4,750	(16,750)
Diocesan Confirmation	8,000	15,517	8,000	0
Deployment/Clergy Transition	5,000	4,850	2,500	(2,500)
Clergy Development	10,000	2,000	10,000	0
Education for Ministry	1,500	1,750	1,500	0
Multicultural Ministries	2,000	2,685	2,500	500
TOTAL MINISTRY DEVELOPMENT & DEPLOYMENT	283,091	351,485	358,694	75,603
LATINO MINISTRY				
Diocesan Latino Missioner	104,387	105,397	109,719	5,332
Latino Ministry Grants	148,000	148,000	150,906	2,906
Administrative Support/G&A Allocation	18,011	15,910	16,134	(1,877)
Program Support	5,773	5,773	5,736	(37)
TOTAL LATINO MINISTRY	276,171	275,079	282,495	6,324

	2020 PROJECTED YEAR END	2021 BUDGET	VARIANCE
SOCIAL JUSTICE AND ADVOCACY			
Salaries & Benefits	126,279	125,267	(1,012)
G&A Allocation	20,647	18,420	(2,227)
Other	35,000	15,000	(20,000)
TOTAL SOCIAL JUSTICE AND ADVOCACY	181,926	158,688	(23,238)
TOTAL DIOCESAN MINISTRIES	2,609,234	2,798,174	(18,738)
NATIONAL & INTERNATIONAL MINISTRIES			
TEC	596,101	585,880	(10,221)
Ecumenical/Interfaith Ministry	3,000	0	(3,000)
Provincial Synod	14,000	11,500	(2,500)
Lambeth Conference 2020 - Reserve	1,000	0	(1,000)
TOTAL NATIONAL & INTERNATIONAL MINISTRIES	614,101	597,380	(16,721)
GENERAL ADMINISTRATION			
Salaries & Benefits	576,290	522,300	(53,990)
Advisers	25,000	25,000	0
Bank Fees	20,000	20,000	0
Audit	65,000	55,000	(10,000)
Investment Expense	10,000	10,000	0
Parking	31,500	31,500	0

	2020			
	2020 BUDGET	PROJECTED YEAR END	2021 BUDGET	VARIANCE
Telecom	42,000	42,845	42,000	0
Custodial	2,400	0	2,400	0
Building Maintenance	6,000	15,500	6,000	0
Lease and Maintenance of Peripherals	19,000	11,082	19,000	0
Equipment	7,500	4,600	7,500	0
Depreciation	35,000	33,400	35,000	0
Property Taxes	24,500	26,290	24,500	0
Insurance	65,000	72,529	65,000	0
Postage & Mailing	7,500	6,830	7,500	0
Office Supplies	20,000	11,953	12,000	(8,000)
Archival	3,000	5,642	3,000	0
Legal Services	20,000	575	20,000	0
Cloud Based Service and Software	35,000	43,417	35,000	0
Staff Development and Travel	65,000	12,315	12,500	(52,500)
Catering for Meetings and Church House functions	25,000	11,029	3,000	(22,000)
Staff Sabbatical Expense/Reserve	5,000	0	5,000	0
Miscellaneous/Reserve	81,117	16,065	35,000	(46,117)
G&A Allocation	(338,125)	(289,694)	(272,882)	65,243
TOTAL GENERAL ADMINISTRATION	852,682	744,166	725,318	(127,364)

	2020 PROJECTED YEAR END	2021 BUDGET	VARIANCE
GOVERNANCE			
Salaries & Benefits	183,377	109,105	(74,272)
G&A Allocation	29,982	16,044	(13,938)
General Convention Deputies	17,500	1,000	(16,500)
Diocesan Convention Expense	55,000	27,000	(28,000)
Diocesan Council Expense	7,500	7,500	0
Diocesan Standing Committee Expense	600	600	0
Diocesan Regional Assemblies	2,000	2,000	0
Comm. of Convention & Council	1,000	1,000	0
Interpreter for Deaf	7,500	7,500	0
TOTAL GOVERNANCE	304,459	171,749	(132,710)
COMMUNICATIONS	160,939	164,843	3,904
DEVELOPMENT			
Bishop's Annual Appeal	9,700	9,700	0
TOTAL DEVELOPMENT	9,700	9,700	0
TOTAL EXPENSE	4,758,794	4,467,164	(291,630)
CHANGE IN NET ASSETS FROM OPERATIONS	0	0	0



THE CONVENTION OF THE PROTESTANT
EPISCOPAL CHURCH
OF THE DIOCESE OF WASHINGTON

AUDITED FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019
(WITH SUMMARIZED COMPARATIVE TOTALS FOR 2019)
WITH REPORT OF INDEPENDENT AUDITORS

**THE CONVENTION OF THE PROTESTANT
EPISCOPAL CHURCH
OF THE DIOCESE OF WASHINGTON**

AUDITED FINANCIAL STATEMENTS

YEARS ENDED DECEMBER 31, 2020 AND 2019 (WITH SUMMARIZED COMPARATIVE TOTALS FOR 2019)

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REPORT OF INDEPENDENT AUDITORS

Diocesan Council of the
Convention of the Protestant Episcopal Church
of the Diocese of Washington
Washington, DC

We have audited the accompanying financial statements of the Convention of the Protestant Episcopal Church of the Diocese of Washington (the Diocese), which comprise the statements of financial position as of December 31, 2020 and 2019, the related statement of activities for the year ended December 31, 2020, the statements of functional expenses and cash flows for the years ended December 31, 2020 and 2019, and the related notes to the financial statements.

MANAGEMENT'S RESPONSIBILITY FOR THE FINANCIAL STATEMENTS

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

AUDITOR'S RESPONSIBILITY

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

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OPINION

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Convention of the Protestant Episcopal Church of the Diocese of Washington as of December 31, 2020 and 2019, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

REPORT ON SUMMARIZED COMPARATIVE INFORMATION

We previously audited the Diocese's 2019 financial statements and we expressed an unmodified opinion on those audited financial statements in our report dated September 24, 2020. In our opinion, the summarized comparative information presented in the statement of activities for the year ending December 31, 2019 is consistent, in all material respects, with the audited financial statements from which it had been derived.

A handwritten signature in black ink that reads "Johnson Lambert LLP". The signature is written in a cursive, flowing style.

Vienna, Virginia
September 27, 2021

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THE CONVENTION OF THE PROTESTANT EPISCOPAL CHURCH OF THE DIOCESE OF WASHINGTON

STATEMENTS OF FINANCIAL POSITION

	As of DECEMBER 31,	
	2020	2019
Assets		
Cash and cash equivalents	\$10,071,004	\$6,157,471
Certificates of deposit	130,287	129,108
Investments, fair value	49,592,413	45,173,780
Funds invested by parishes	25,253,565	22,524,265
Parish giving receivables	175,369	160,903
Notes receivable, net	525,287	524,006
Pledges receivable, net	1,182,152	1,990,875
Other receivables	702,616	994,263
Land and buildings	1,579,657	1,579,657
Property and equipment, net	261,009	543,448
Beneficial interests in perpetual trusts	27,864,568	26,064,389
Other assets	418,483	476,112
Total assets	<u>\$117,756,410</u>	<u>\$106,318,277</u>
Liabilities and net assets		
Liabilities:		
Accounts payable and accrued expenses	\$471,566	\$396,970
Deferred revenue	20,000	40,560
Funds invested by parishes	25,253,565	22,399,491
Funds held for others	248,561	-
Total liabilities	<u>25,993,692</u>	<u>22,837,021</u>
Net assets:		
Without donor restrictions	11,494,132	10,246,440
With donor restrictions	80,268,586	73,234,816
Total net assets	<u>91,762,718</u>	<u>83,481,256</u>
Total liabilities and net assets	<u>\$117,756,410</u>	<u>\$106,318,277</u>

See accompanying notes to the financial statements.

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THE CONVENTION OF THE PROTESTANT EPISCOPAL CHURCH OF THE DIOCESE OF WASHINGTON

STATEMENTS OF ACTIVITIES

YEAR ENDED DECEMBER 31, 2020 WITH SUMMARIZED COMPARATIVE TOTALS FOR 2019

	2020		2019
	WITHOUT DONOR RESTRICTIONS	WITH DONOR RESTRICTIONS	TOTAL
Revenues, gains, and other support:			
Parish giving	\$2,221,364	\$-	\$2,381,943
John T. Walker School gifts and grants	3,086,188	953,427	4,039,615
Distribution from trusts	1,919,370	752,212	2,436,093
Gifts and grants	271,146	1,695,001	1,254,122
Miscellaneous revenue	92,691	-	85,905
Payroll Protection Program (PPP) Loan	816,097	-	-
Investment income, net	188,424	587,703	929,724
Total revenue	8,595,280	3,988,343	11,630,054
Net assets released from restriction	1,102,400	(1,102,400)	-
Total revenue	9,697,680	2,885,943	11,630,054
Expenses:			
Program Services			
Congregational Vitality	459,016	-	747,193
Faith Formation/Discipleship	107,961	-	151,619
Evangelism & Community Engagement	344,310	-	353,752
Justice & Latino/Multicultural Ministries	408,235	-	351,106
Ministry Development & Transition	1,162,511	-	1,016,304
National & International Ministries	606,797	-	635,001
Parish Support	1,126,048	-	632,842

	2020		2019
	WITHOUT DONOR RESTRICTIONS	WITH DONOR RESTRICTIONS	TOTAL
Communications	138,774	-	138,774
Bishop Walker School	3,334,629	-	3,334,629
Other Programs	476,164	-	476,164
Total program services	8,164,445	-	8,164,445
Supporting Services			
Management & general	846,591	-	846,591
Fundraising	367,295	-	367,295
Total supporting services	1,213,886	-	1,213,886
Total expenses	9,378,331	-	9,378,331
Change in net assets before non-operating (losses) gains	319,349	2,885,943	3,205,292
Non operating gains (losses):			
Net change in fair value of beneficial interest in perpetual trusts	-	2,552,392	2,552,392
Net change in fair value of investments	2,990,161	2,891,665	5,881,826
Other expenses	(142,448)	(186,244)	(328,692)
Receipts/(distributions) of amounts held for others	-	(357,774)	(357,774)
Distributions from trusts	(1,919,370)	(752,212)	(2,671,582)
Total non operating gains (losses)	928,343	4,147,827	5,076,170
Change in net assets	1,247,692	7,033,770	8,281,462
Net assets, beginning of year	10,246,440	73,234,816	83,481,256
Net assets, end of year	\$11,494,132	\$80,268,586	\$91,762,718

See accompanying notes to the financial statements.

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THE CONVENTION OF THE PROTESTANT EPISCOPAL CHURCH OF THE DIOCESE OF WASHINGTON

STATEMENTS OF FUNCTIONAL EXPENSES YEAR ENDED DECEMBER 31, 2020 AND 2019

	PROGRAM SERVICES					NATIONAL & INTERNATIONAL MINISTRIES
	CONGREGATIONAL VITALITY	FAITH FORMATION / DISCIPLESHIP	EVANGELISM & COMMUNITY ENGAGEMENT	JUSTICE & LATINO / MULTICULTURAL MINISTRIES	MINISTRY DEVELOPMENT & TRANSITION	
2020						
Salaries & Benefits	\$170,444	\$95,753	\$199,186	\$220,331	\$246,134	\$-
Meetings, Development & Travel	1,646	925	1,924	2,128	1,625	-
Postage & Office Supplies	1,344	755	1,570	1,737	1,326	-
Equipment, Software & Depreciation	6,476	3,638	7,568	8,371	6,391	-
Consultants	1,128	634	1,319	1,459	1,114	-
Telecommunications	3,026	1,700	3,536	3,911	2,986	-
Rent, Maintenance & Utilities	1,956	1,099	2,286	2,529	1,931	-
Accounting & Legal	-	-	-	-	-	-
Contributions / Support	270,608	-	-	164,682	898,647	606,797
Other	2,388	3,457	126,921	3,087	2,357	-
Total	\$459,016	\$107,961	\$344,310	\$408,235	\$1,162,511	\$606,797

	PROGRAM SERVICES				TOTAL PROGRAM SERVICES
	PARISH SUPPORT	COMMUNICATIONS	BISHOP WALKER SCHOOL	OTHER PROGRAMS	
2020					
Salaries & Benefits	\$964,059	\$110,828	\$1,966,363	\$-	\$3,973,098
Meetings, Development & Travel	69,655	1,070	31,665	-	110,638
Postage & Office Supplies	7,603	874	158,044	-	173,253
Equipment, Software & Depreciation	36,644	4,211	231,300	-	304,599

2020	PROGRAM SERVICES			
	PARISH SUPPORT	COMMUNICATIONS	BISHOP WALKER SCHOOL	TOTAL PROGRAM SERVICES
Consultants	6,385	16,999	65,061	-
Telecommunications	17,120	1,967	3,682	-
Rent, Maintenance & Utilities	11,069	1,272	617,613	-
Accounting & Legal	-	-	-	-
Contributions / Support	-	-	11,139	113,086
Other	13,513	1,553	249,762	363,078
Total	\$1,126,048	\$138,774	\$3,334,629	\$476,164
				\$8,164,445

2020	SUPPORTING SERVICES		
	MANAGEMENT & GENERAL	FUNDRAISING	TOTAL SUPPORTING SERVICES
Salaries & Benefits	\$460,388	\$183,081	\$643,469
Meetings, Development & Travel	4,447	184,214	188,661
Postage & Office Supplies	3,629	-	3,629
Equipment, Software & Depreciation	17,492	-	17,492
Consultants	3,046	-	3,046
Telecommunications	8,172	-	8,172
Rent, Maintenance & Utilities	5,284	-	5,284
Accounting & Legal	209,426	-	209,426
Contributions / Support	-	-	-
Other	134,707	-	134,707
Total	\$846,591	\$367,295	\$1,213,886
			\$9,378,331

	PROGRAM SERVICES					NATIONAL & INTERNATIONAL MINISTRIES
	CONGREGATIONAL VITALITY	FAITH FORMATION / DISCIPLESHIP	EVANGELISM & COMMUNITY ENGAGEMENT	JUSTICE & LATINO / MULTICULTURAL MINISTRIES	MINISTRY DEVELOPMENT & TRANSITION	
2019						
Salaries & Benefits	\$259,300	\$131,281	\$288,730	\$150,212	\$277,474	\$-
Meetings, Development & Travel	6,060	3,139	7,457	3,607	6,580	-
Postage & Office Supplies	2,484	1,287	2,877	1,478	2,697	-
Equipment, Software & Depreciation	7,643	3,959	8,851	4,549	8,299	-
Consultants	134,825	1,274	2,849	1,464	2,671	-
Telecommunications	3,781	1,959	4,379	2,251	4,106	-
Rent, Maintenance & Utilities	2,687	1,392	3,112	1,599	2,917	-
Accounting & Legal	-	-	-	-	-	-
Contributions / Support	328,448	-	33,221	184,776	709,426	635,001
Other	1,965	7,328	2,276	1,170	2,134	-
Total	\$747,193	\$151,619	\$353,752	\$351,106	\$1,016,304	\$635,001

	PROGRAM SERVICES				TOTAL PROGRAM SERVICES
	PARISH SUPPORT	COMMUNICATIONS	BISHOP WALKER SCHOOL	OTHER PROGRAMS	
2019					
Salaries & Benefits	\$420,066	\$138,071	\$1,765,938	\$-	\$3,431,072
Meetings, Development & Travel	101,359	3,310	24,698	-	156,210
Postage & Office Supplies	13,166	1,357	152,351	-	177,697
Equipment, Software & Depreciation	40,511	4,174	407,252	-	485,238
Consultants	13,041	26,487	1,100	-	183,711
Telecommunications	20,042	2,065	9,164	-	47,747
Rent, Maintenance & Utilities	14,242	1,467	683,225	-	710,641
Accounting & Legal	-	-	-	-	-
Contributions / Support	-	-	-	82,178	1,973,050
Other	10,415	1,073	283,877	145,649	455,887
Total	\$632,842	\$178,004	\$3,327,605	\$227,827	\$7,621,253

2019	SUPPORTING SERVICES			
	MANAGEMENT & GENERAL	FUNDRAISING	TOTAL SUPPORTING SERVICES	2019 TOTAL
Salaries & Benefits	\$511,437	\$170,694	\$682,131	\$4,113,203
Meetings, Development & Travel	12,235	121,643	133,878	290,088
Postage & Office Supplies	5,015	3,960	8,975	186,672
Equipment, Software & Depreciation	15,430	-	15,430	500,668
Consultants	4,967	-	4,967	188,678
Telecommunications	7,634	-	7,634	55,381
Rent, Maintenance & Utilities	5,425	-	5,425	716,066
Accounting & Legal	195,169	-	195,169	195,169
Contributions / Support	-	-	-	1,973,050
Other	130,307	-	130,307	586,194
Total	\$887,619	\$296,297	\$1,183,916	\$8,805,169

See accompanying notes to the financial statements.

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THE CONVENTION OF THE PROTESTANT EPISCOPAL CHURCH OF THE DIOCESE OF WASHINGTON

STATEMENTS OF CASH FLOWS

YEARS ENDED DECEMBER 31,

2020

2019

Cash flows from operating activities

Change in net assets

\$8,281,462

\$12,271,292

Adjustments to reconcile change in net assets to net cash used in operating activities:

Depreciation and amortization

322,091

294,121

Net change in the fair value of investments

(6,061,334)

(7,905,104)

Changes in assets and liabilities:

Beneficial interests in perpetual trusts

(1,800,179)

(3,412,258)

Parish giving receivables

(14,466)

166,146

Pledges receivable

808,723

(322,729)

Other receivables

291,647

(682,257)

Other assets

57,629

37,991

Accounts payable and other liabilities

54,036

(368,743)

Net cash provided operating activities

1,939,609

78,459

Cash flows from investing activities

Proceeds from repayment of notes receivable

(1,281)

9,702

Sales or maturities of certificates of deposit pledged as guarantees

(1,179)

(1,151)

Purchase of investments

(6,310,380)

(2,832,409)

Proceeds from sale of investments

8,305,092

4,051,413

Purchase of property and equipment

(18,328)

2,386

Net cash provided by investing activities

1,973,924

1,229,941

Cash flows from financing activities

Payments on line of credit

-

(797,935)

Net cash used by financing activities

-

(797,935)

Change in cash and cash equivalents

3,913,533

510,465

Cash and cash equivalents, beginning of year

6,157,471

5,647,006

Cash and cash equivalents, end of year

\$10,071,004

\$6,157,471

Supplementary disclosure of cash flow information:

Interest paid

\$-

\$21,582

See accompanying notes to the financial statements.

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THE CONVENTION OF THE PROTESTANT EPISCOPAL CHURCH OF THE DIOCESE OF WASHINGTON

NOTES TO FINANCIAL STATEMENTS

YEARS ENDED DECEMBER 31, 2020 AND 2019

NOTE 1 – ORGANIZATION

The Convention of the Protestant Episcopal Church of the Diocese of Washington (the Diocese) is an organization comprising member parishes and missions located in the District of Columbia, Charles, Montgomery, Prince George's and Saint Mary's counties in Maryland. The primary purposes of the Diocese are governance of the Diocese through the Bishop and the Diocesan Convention; programs dedicated to activities of the General Convention of the Episcopal Church; mission and evangelism work in the Diocese; and congregational ministry.

The Diocese is a not for profit, religious organization and is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. There are no uncertain tax positions for the years ended December 31, 2020 and 2019. The Diocese is not required to file an information return with the Internal Revenue Service.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

BASIS OF ACCOUNTING

The accounts of the Diocese are maintained on an accrual basis in accordance with accounting principles generally accepted in the United States of America (GAAP). The accounts are segregated by separate funds established in accordance with specified activities, purposes or restrictions.

RECENT ACCOUNTING PRONOUNCEMENTS

The preparation of the financial statements in conformity with GAAP requires management to make estimates and assumptions that affect certain reported amounts of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and amounts of revenues and expenses reflected during the reporting period. Actual results could differ from those estimates.

COMPARATIVE FINANCIAL INFORMATION

The statement of activities includes summarized prior year information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with GAAP. Accordingly, such information should be read in conjunction with the Diocese's audited financial statements for the year ended December 31, 2019, from which the summarized information was derived.

COVID-19 RISKS AND UNCERTAINTIES

In March 2020, the World Health Organization declared a pandemic related to the rapidly spreading coronavirus (COVID 19) outbreak, which has led to a global health emergency. The Diocese's operational and financial performance will depend on certain developments, including the duration and spread of the outbreak and its impact on the Diocese and its donors, employees, and vendors.

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THE CONVENTION OF THE PROTESTANT EPISCOPAL CHURCH OF THE DIOCESE OF WASHINGTON

NOTES TO FINANCIAL STATEMENTS (CONTINUED)

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

COVID-19 RISKS AND UNCERTAINTIES (CONTINUED)

As such, COVID 19 could have a material adverse effect on the Diocese's financial position in the future. The ultimate duration and impact of the COVID 19 outbreak on the Diocese's financial position cannot be reasonably estimated at this time.

SUBSEQUENT EVENTS

The Diocese has evaluated subsequent events for disclosure and recognition through September 27, 2021, the date on which these financial statements were available to be issued. All material subsequent events have been disclosed as of that date.

NET ASSETS

Net assets, revenues, gains and losses are classified based on the existence or absence of donor imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

Net assets without donor restrictions Net assets available for use in general operations and not subject to donor restrictions.

Net assets with donor restrictions Net assets subject to donor imposed restrictions. Some donor imposed restrictions are temporary in nature, such as those that will be met by the fulfillment of a donor specified purpose or the passage of time. Other donor imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor imposed restrictions are released when a restriction expires, that is, when the stipulated purpose for which the resource was restricted has been fulfilled, when the stipulated time has elapsed, or both.

CASH AND CASH EQUIVALENTS

The Federal Deposit Insurance Corporation (FDIC) insures amounts on deposit with each financial institution up to limits as prescribed by law. The Diocese considers all highly liquid debt instruments with an initial maturity of 90 days or less to be cash equivalents. The Diocese may hold funds with financial institutions in excess of the FDIC insured amount; however, the Diocese has not experienced any losses in such accounts and management believes it is not exposed to any significant credit risk on cash and cash equivalents.

INVESTMENTS AND MEASUREMENT OF FAIR VALUE

The Investment Fund is a vehicle for long term investment of restricted and non restricted funds of the Diocese and funds of certain parishes, separate congregations, and missions of the Diocese. Income distributions to the Diocese are included as additions to the appropriate fund.

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THE CONVENTION OF THE PROTESTANT EPISCOPAL CHURCH OF THE DIOCESE OF WASHINGTON

NOTES TO FINANCIAL STATEMENTS (CONTINUED)

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

INVESTMENTS AND MEASUREMENT OF FAIR VALUE (CONCINTUED)

The Diocese invests in mutual funds and equities, which are recorded at fair value. Investment income or losses, net are reported as operating activities, while the current year changes in fair value of investments (realized and unrealized gains and losses) are reported as non operating activities. The Diocese recognizes transfers between levels of the GAAP fair value hierarchy at the end of the reporting period in which circumstances occur causing changes in the availability of inputs to the fair value methodology.

The Diocese's classifications for investments are based on the GAAP fair value measurement standard, which established a three level hierarchy framework. The framework is based on the inputs used in valuation and requires that observable inputs be used in the valuations when available. The disclosure of fair value estimates in the fair value guidance includes a hierarchy based on whether significant valuation inputs are observable. In determining the level of hierarchy in which the estimate is disclosed, the highest priority is given to unadjusted quoted prices in active markets and the lowest priority to unobservable inputs that reflect the Diocese's significant market assumptions.

The three levels of the fair value hierarchy are as follows:

- Level 1 – Inputs to the valuation methodology are quoted prices (unadjusted) for identical assets or liabilities traded in active markets, to which the Diocese has the ability to access.
- Level 2 – Inputs to the valuation methodology include quoted prices for similar assets or liabilities in active markets, quoted prices for identical or similar assets or liabilities in markets that are not active, inputs other than quoted market prices that are observable for the assets or liabilities for substantially the entire period, and market corroborated inputs.
- Level 3 – Inputs to valuation methodology are unobservable and are significant to the fair value measurement.

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Fair values are based on quoted market prices when available (Level 1). The Diocese receives the quoted market prices from third party nationally recognized pricing services. When market prices are not available, the Diocese utilizes a pricing service to determine an estimate of fair value, which is mainly used for fixed maturity investments. The fair value is generally estimated using current market inputs for similar financial investments with comparable terms and credit quality, commonly referred to as matrix pricing (Level 2). In instances where there is little or no market activity for the same or similar instruments, the Diocese estimates fair value using methods, models and assumptions that management believes are relevant to the particular asset or liability. This may include discounted cash flow analysis or other income based approaches (Level 3). These valuation techniques involve some level of management estimation and judgment.

THE CONVENTION OF THE PROTESTANT EPISCOPAL CHURCH OF THE DIOCESE OF WASHINGTON

NOTES TO FINANCIAL STATEMENTS (CONTINUED)

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

FUNDS INVESTED BY PARISHES

The Diocese invests funds on behalf of the parishes. These funds recorded as both an asset and a liability for the years ended December 31, 2020 and 2019. The fund are included in the investments, fair value asset and classified as a funds invested by parishes liability in the statements of financial position. The Investment Fund is a vehicle for long term investment of certain funds of the Diocese and of the parishes, separate congregations, and missions of the Diocese that have elected to utilize such services. The objective of the Investment Fund is to seek dividends and to attain an appreciation in value that, together with interest income, exceeds the effects of inflation. The Investment Fund is held by the Diocese in the name of the Diocese. While the Diocese is committed to maintaining the amounts as being attributable to the parishes, congregations, and missions as participants in the Investment Fund, these funds are not absolutely insulated from claims of creditors against the Diocese.

PARISH GIVING RECEIVABLES

Annual giving receivables of parishes and missions are recognized as revenue, based on amounts collected during the year and estimates of amounts to be collected as of the end of the fiscal year. These estimates are based primarily on amounts collected subsequent to the fiscal year end. Each receivable balance is assessed at the end of the year to determine if an allowance for bad debt is appropriate. No allowance was deemed necessary for the years ended December 31, 2020 or 2019.

NOTES RECEIVABLE

The Diocese enters into loan agreements with individual parishes and employees. The notes receivable balance consists of advances made to parishes, secured loans made to assist members of the clergy in purchasing a residence and other short term advances to employees and members of the clergy. The receivable balance is assessed at the end of the year to determine if an allowance for bad debt is necessary. Refer to Note 9 for additional details.

THE CONVENTION OF THE PROTESTANT EPISCOPAL CHURCH OF THE DIOCESE OF WASHINGTON

NOTES TO FINANCIAL STATEMENTS (CONTINUED)

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

PLEDGES RECEIVABLE

Pledges receivable that are expected to be collected within one year are reported net of any estimated uncollectible amounts. Contributions expected to be collected beyond one year are reported net of any estimated uncollectible amounts and are discounted to present value using a discount rate ranging from 2 to 3%.

ALLOWANCE FOR UNCOLLECTIBLE PLEDGES

The Diocese has established an allowance for uncollectible contributions based on management's judgment of the creditworthiness of the donors, past collection experience, and other relevant factors. No allowance for uncollectible pledges has been recorded as of December 31, 2020 or 2019. Although variability is inherent in such estimates, management believes that the allowance provided in the financial statements is adequate, but largely dependent on economic conditions.

LAND AND BUILDINGS

Upon closing of a parish under the Diocese's jurisdiction, all property including land and buildings for the parish becomes the Diocese's property. The property is recognized at the lower of the appraised value or the state income tax assessment at the time the property is assumed by the Diocese. Depreciation is not recognized on occupied buildings of the Diocese; rather, costs incurred to make improvements to buildings are capitalized and depreciated to the extent they meet the Diocese's threshold for capitalization.

PROPERTY, EQUIPMENT AND DEPRECIATION

Property and equipment purchases greater than \$1,000 are carried at cost net of accumulated depreciation and depreciated using the straight line method over their estimated useful lives of 3 to 10 years. Donated items are carried at the estimated fair value at the date of donation.

BENEFICIAL INTERESTS IN PERPETUAL TRUSTS

The Diocese recognizes as restricted revenue and as net assets restricted in perpetuity, its beneficial interests in perpetual trusts held by third parties when notified of the trust's existence. Under the terms of the trust instruments, the Diocese has irrevocable rights to receive the income earned by the trust assets in perpetuity, but never receives the original corpus. Such revenue and assets are recorded initially at fair value with adjustments to such value, as changes occur, based on information reported by the trustees. Annual income distributions from the trusts are reported as revenues that increase net assets with restrictions or net assets without restrictions depending on the nature of donor restrictions on distributions. Adjustments to the initially reported assets are recognized as gains or losses restricted in perpetuity.

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THE CONVENTION OF THE PROTESTANT EPISCOPAL CHURCH OF THE DIOCESE OF WASHINGTON

NOTES TO FINANCIAL STATEMENTS (CONTINUED)

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

GIFTS AND GRANTS

The Diocese receives contributions throughout the year. The Diocese recognizes contributions when an unconditional promise to give is received. Contributions received for a specific purpose or subject to a passage of time restriction are recognized as restricted revenue in the statements of activities. Donor restricted contributions whose restrictions are met within the same year as received are reported as gifts and grants without donor restrictions in the statements of activities.

CONDITIONAL CONTRIBUTIONS AND REFUNDABLE ADVANCES

Conditional promises to give, with a measurable performance or other barrier and a right of return, are not recognized until the conditions on which they depend have been substantially met. Contributions received prior to meeting the conditions are reported as refundable advances in the statements of financial position.

On April 28, 2020, the Diocese received a loan pursuant to the Paycheck Protection Program (the Program), a program implemented and federally authorized under the Coronavirus Aid, Relief, and Economic Security (CARES) Act, for an aggregate principal amount of \$816,097 (the PPP Loan). As of December 31, 2020, the Diocese elected to account for the PPP Loan in accordance with the FASB ASC 958 605 Conditional Contribution model. Under this model, the PPP Loan is recognized as revenue when conditions are substantially met. See Note 15 for more information.

DONATED SERVICES

The Diocese receives contributions of services from various donors, parishioners and volunteers. These services consist primarily of advisory and administrative support. Such services are not recognized as revenues and expenses in the statements of activities as the value of those services do not meet the requirements for recognition in accordance with GAAP.

FUNCTIONAL ALLOCATION OF EXPENSES

The financial statements report certain categories of expenses that are attributed to more than one program or supporting function. Therefore, these expenses require allocation on a reasonable basis that is consistently applied. The costs of program and supporting services have been summarized on a functional basis in the statement of activities. Accordingly, salaries, employee benefits, and various other overhead costs have been allocated based on estimates of employee time and effort. All other expenses are allocated directly based on the nature of the expense.

NON OPERATING GAINS (LOSSES)

Changes in the fair value of investments and beneficial interests in perpetual trusts, distributions from trusts, and the net change in funds held for others are reported as non operating gains (losses) in the statement of activities.

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THE CONVENTION OF THE PROTESTANT EPISCOPAL CHURCH OF THE DIOCESE OF WASHINGTON

NOTES TO FINANCIAL STATEMENTS (CONTINUED)

NOTE 3 – LIQUIDITY AND AVAILABILITY OF RESOURCES

The Diocese's financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the date of the statement of financial position, comprise the following:

	DECEMBER 31,	
	2020	2019
Cash and cash equivalents	\$2,518,705	\$1,380,964
Parish giving and other receivables	244,216	455,734
Operating investments	7,470,906	6,628,472
	\$10,233,827	\$8,465,170

The Diocese regularly monitors liquidity required to meet its operating needs, while also striving to maximize the investment of its available funds. The Diocese has various sources of liquidity at its disposal, including cash and cash equivalents and marketable securities. The Diocese considers financial assets, informally designated through the budgeting process for special purposes by the Diocesan Council, as available for general use.

In addition to financial assets available to meet general expenditures over the next 12 months, the Diocese operates with a balanced budget and anticipates collecting sufficient revenue to cover general expenditures. Operating revenue consists of Parish giving, Bishop's Appeal contributions, releases from the Soper Trust designated to fund operations, and general contributions. Restricted contributions are maintained with the designation with donor restrictions and are not considered to be available for general expenditure. In addition, notes receivable are excluded from financial assets available to meet general expenditures as they are due in 2032 or amounts due from employees with flexible repayment. See Note 9.

THE CONVENTION OF THE PROTESTANT EPISCOPAL CHURCH OF THE DIOCESE OF WASHINGTON

NOTES TO FINANCIAL STATEMENTS (CONTINUED)

NOTE 4 – NET ASSETS WITHOUT DONOR RESTRICTIONS

Net assets without donor restrictions were comprised of the following as of December 31:

	2020	2019
Funds invested in real property	\$1,840,733	\$1,836,288
Closed parish funds	2,956,904	2,885,518
Soper income fund	1,789,903	1,151,659
Missionary development fund	1,337,145	1,336,672
Wilmer conference center	725,690	655,903
Other funds	886,384	747,307
Edward Williams fund	215,823	215,823
Edward Corten fund	428,132	455,158
Bishops housing funds	129,893	129,893
Discretionary	51,667	90,942
Phillip's fund	(7,900)	(29,046)
Bishop John T. Walker School fund	(577,430)	(542,716)
Other	1,717,188	1,313,039
Total net assets without donor restrictions	<u>\$11,494,132</u>	<u>\$10,246,440</u>

The purposes of these net assets without donor restrictions, which are not board designated, but are segregated for internal budgeting purposes, are as follows:

Funds invested in real property – This amount represents funds invested in undeveloped mission sites, mission churches and vicarages and property and equipment owned by the Diocese.

Closed parish funds – Represents funds from the sale of parish property.

Soper Income Fund – The Soper income fund has been established to reflect the receipt of income from the Soper Fund, which formerly formed the corpus and accumulated income held within a perpetual trust established by Ruth Gregory Soper. On December 12, 2012, the Diocese and the Trustee agreed to a settlement agreement that terminated the Ruth G. Soper Trust. Since 2004, the Council approved the use of Soper income to supplement funding for the operating budget of the Diocese. Following the dissolution of the trust and the receipt of the assets comprising the trust, the Diocese determined the amounts to remain as net assets restricted in perpetuity based upon the value at the time the Diocese became the sole beneficiary of the Trust. The Diocese has determined that the amount of income distributed from the Soper Income Fund will continue to be determined using the same total return methodology that was applied by the Trustee of the Ruth G. Soper Trust. Under that methodology, the amount of income distributed during each year to the Soper Income Fund is equal to 5% of the average balance of the Soper Fund as of December 31 of the most recent three years. Distributions from the Soper fund for the years ended December 31, 2020 and 2019 were \$1,919,370 and \$1,243,796, respectively, and are presented within distribution from trusts in the statement of activities.

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THE CONVENTION OF THE PROTESTANT EPISCOPAL CHURCH OF THE DIOCESE OF WASHINGTON

NOTES TO FINANCIAL STATEMENTS (CONTINUED)

NOTE 4 – NET ASSETS WITHOUT DONOR RESTRICTIONS (CONTINUED)

Missionary development fund – Established in 1969, these funds are used for parish loans and other missionary property acquisitions, renovations, repairs and maintenance.

Wilmer conference center – Funds are available to lend to parishes in amounts up to \$35,000 for five year periods.

Edward Williams and Edward Corten funds – These funds were established for tracking future projects and is reserved for special use at the Council's discretion.

Bishops Housing Funds – This fund is used to provide housing loans to the Bishops and diocesan clergy relocating to the metropolitan DC area.

Phillips fund – This fund is used to support the missionary clergy and the purchase of debt free missions.

Bishop John T. Walker School fund – This fund is used to support the operations of the Bishop John T. Walker School for Boys (BWS), a tuition free Episcopal school serving boys and their families living east of the Anacostia River. BWS is an unincorporated operating unit of the Diocese.

THE CONVENTION OF THE PROTESTANT EPISCOPAL CHURCH OF THE DIOCESE OF WASHINGTON

NOTES TO FINANCIAL STATEMENTS (CONTINUED)

NOTE 5 – NET ASSETS WITH DONOR RESTRICTIONS

Net assets with donor restrictions are restricted for the following purposes or periods:

	2020	2019
Subject to expenditure for specified purpose:		
Faith Formation/Discipleship Activities		
Bishop Houseman children programs fund	\$23,727	\$23,727
St. Mary's Normal and Industrial School fund	22,777	21,151
Evangelism & Community Engagement Activities		
Katherine Winthrop Kean Christian hospitality fund	284,698	253,319
Justice & Latino/Multicultural Ministries Activities		
Hopper/Global South fund	20,592	20,592
Ministry Development & Transition Activities		
W. Seton Belt Trust fund for the aid of retired clergy	2,132,248	2,200,321
Anne E. Berlinghame eye glasses for the poor fund	42,667	33,366
Barringer poor clergy and seminarian support fund	129,396	120,166
Ruth N. Hoxie fund for housing for the elderly and poor	72,324	65,539
Angus Dun fund for clergy continuing education	87,133	73,005
Edward Corton fund for clergy education	1,243,020	1,323,020
Lily Grant Endowment	1,000,000	-
Other funds for retired and poor clergy	153,936	227,026
Bishop Walker School Activities		
Capital Campaign Fund	4,904,893	4,108,792
	<u>10,117,411</u>	<u>8,470,024</u>
Subject to passage of time:		
Beneficial interests in assets held by others	<u>27,864,568</u>	<u>26,064,389</u>
	<u>27,864,568</u>	<u>26,064,389</u>
Subject to endowment spending policy and appropriation:		
Faith Formation/Discipleship Activities		
St. Mary's Normal and Industrial School fund	615,210	550,679
Evangelism & Community Engagement Activities		
Katherine Winthrop Kean Christian hospitality fund	1,572,542	1,407,593
Ministry Development & Transition Activities		
Ruth N. Hoxie fund for housing for the elderly and poor	340,003	304,339
Angus Dun fund for clergy continuing education	758,114	678,593
George C. Remey fund	563,461	504,359
Margaret Wister Meiger Girls Friendship Society		
Memorial fund	324,286	290,270
Seminary Support fund	269,406	241,147
Other funds for retired and poor clergy	759,011	936,694
Funding of Bishop Walker School operations	692,527	369,397
Ruth G. Soper fund	<u>36,392,047</u>	<u>33,417,332</u>
	<u>42,286,607</u>	<u>38,700,403</u>
Total net assets with donor restrictions	<u><u>\$80,268,586</u></u>	<u><u>\$73,234,816</u></u>

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THE CONVENTION OF THE PROTESTANT EPISCOPAL CHURCH OF THE DIOCESE OF WASHINGTON

NOTES TO FINANCIAL STATEMENTS (CONTINUED)

NOTE 5 – NET ASSETS WITH DONOR RESTRICTIONS (CONTINUED)

Net assets were released from donor restrictions by incurring expenses satisfying the restricted purpose or by occurrence of the passage of time or other events specified by the donors as follows for the years ended December 31, 2020 and 2019:

	2020	2019
Purpose restriction	\$1,102,400	\$792,124
Net assets released from restriction	<u>\$1,102,400</u>	<u>\$792,124</u>

Information relative to the utilization of the income on the trusts and funds listed individually is as follows:

W. Seton Belt trust – Income from the trust is restricted to the aid of retired clergy, support of homes for the aging, and other related charitable purposes. The distributions from the trust during the years ended December 31, 2020 and 2019 were \$752,212 and \$1,192,297, respectively.

Katherine Winthrop Kean fund – This fund was established by a bequest in 1975 with income to provide “Christian hospitality to strangers of all denominations in the nation’s capital.” Funds are disbursed on approval by the Bishop.

Angus Dun Fellowship fund – This fund was established in 1971 with income designated to provide support for clergy continuing education. Funds are administered by and disbursed on approval of the Angus Dun Committee.

St. Mary’s Normal and Industrial School fund – (Farm Property) – A trust created in 1897, from which income is administered and distributed by the St. Mary’s Scholarship Committee for aid to minority students in St. Mary’s County.

George C. Remey fund – Income from this fund is to be used for the benefit of the poor, the needy, and others needing assistance.

Bishop John T. Walker School Endowment fund – Income from this fund is available for use for expenses associated with the Bishop John T. Walker School.

Ruth M. Hoxie fund – By bequest of Evelyn N. Sherril in 1968, income from this fund is to be used to provide housing for needy, aged persons.

Margaret Wister Meiger Girls Friendship Society Memorial fund – When the Girls Friendship Society ceased operations in 1974, its assets were turned over to the Diocese with the income to be used for work with and for women.

THE CONVENTION OF THE PROTESTANT EPISCOPAL CHURCH OF THE DIOCESE OF WASHINGTON

NOTES TO FINANCIAL STATEMENTS (CONTINUED)

NOTE 5 – NET ASSETS WITH DONOR RESTRICTIONS (CONTINUED)

Seminary Support fund – Funds provide educational support for seminarians and are paid directly to the seminary as partial offset of tuition.

NOTE 6 – ENDOWMENT FUNDS

The Diocese has received endowments in the form of investments. These funds are used to support the various needs and programs of the Diocese. The endowment, which consists of twenty funds, is subject to the provision of the Uniform Prudent Management of Institutional Funds Act (UPMIFA) of the District of Columbia. The Diocese has interpreted the District of Columbia's UPMIFA as requiring the preservation of the fair value of the original gift as of the gift date of the donor restricted endowment funds absent explicit donor stipulations to the contrary. The Diocese classifies investment income as restricted until such time that it is appropriated for use. Unrealized gains and losses are classified as changes in net assets with donor restrictions. The Diocese manages the endowment in the same manner as its other investment holdings.

INVESTMENT POLICY

Restricted funds held by the Diocese are invested with the objective of preserving the long term, real purchasing power of assets while providing a relatively predictable and growing stream of annual distributions in support of the Diocese. The funds have a goal of achieving a return consistent with its spending policy plus the inflation rate as measured by the Consumer Price Index (CPI) over a full market cycle. No more than 75% and no less than 45% of the funds' assets may be invested in equity securities, active equity mutual funds, passive equity index funds, private capital funds, and/or hedge funds. The balance may be invested in active and/or passive bond funds, real estate investment trusts, and diversified commodity funds.

The activity of the endowment funds consisted of the following during the years ended December 31, 2020 and 2019, respectively:

	2020	2019
Donor-restricted endowment net assets, beginning of year	\$38,700,403	\$32,947,123
Investment return, net	5,505,574	6,817,910
Appropriation of endowment assets pursuant to spending rate policy	(1,919,370)	(1,064,630)
Donor-restricted endowment net assets, end of year	<u>\$42,286,607</u>	<u>\$38,700,403</u>

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THE CONVENTION OF THE PROTESTANT EPISCOPAL CHURCH OF THE DIOCESE OF WASHINGTON

NOTES TO FINANCIAL STATEMENTS (CONTINUED)

NOTE 7 – INVESTMENTS AND FAIR VALUE MEASUREMENTS

Investments held by the Diocese are recorded at fair value as of December 31 as follows:

	2020	2019	LEVEL
Investments:			
Mutual funds and exchange traded funds:			
U.S. equity funds	\$16,290,839	\$14,761,022	1
Fixed income funds	9,068,239	8,066,213	1
International equity funds	11,205,903	9,819,722	1
Real estate funds	1,888,950	1,633,756	1
Total Investments	<u>\$38,453,931</u>	<u>\$34,280,713</u>	
Value per unit of the Investment Fund	<u>\$70.13</u>	<u>\$64.32</u>	

Investments in the Ruth G. Soper fund held by the Diocese are recorded at fair value as of December 31 as follows:

	2020	2019	LEVEL
Soper fund:			
U.S. equity funds	\$15,565,546	\$14,636,029	1
Fixed income funds	6,746,019	6,316,347	1
International equity funds	12,291,968	10,817,603	1
Real estate funds	1,788,514	1,647,353	1
Total Soper fund investments	<u>\$36,392,047</u>	<u>\$33,417,332</u>	

All investment securities are considered by management to be valued using level 1 fair value inputs in accordance with GAAP as of December 31, 2020 and 2019.

Beneficial interests in the perpetual trusts are recorded at fair value in accordance with GAAP. The fair value of the Diocese's beneficial interests in perpetual trusts are considered by management to be valued using level 3 inputs in accordance with GAAP. The level 3 inputs are determined based upon the Diocese's proportionate interest in the underlying fair value of the assets in the perpetual trusts. The changes in the fair value of the beneficial interest in the perpetual trusts are as follows:

Balance as of January 1, 2019	\$22,652,131
Distributions	(1,192,297)
Net change in fair value	<u>4,604,555</u>
Balance as of December 31, 2019	26,064,389
Distributions	(752,212)
Net change in fair value	<u>2,552,391</u>
Balance as of December 31, 2020	<u>\$27,864,568</u>

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THE CONVENTION OF THE PROTESTANT EPISCOPAL CHURCH OF THE DIOCESE OF WASHINGTON

NOTES TO FINANCIAL STATEMENTS (CONTINUED)

NOTE 7 – INVESTMENTS AND FAIR VALUE MEASUREMENTS (CONTINUED)

The Diocese does not have legal ownership rights to the underlying assets and the Diocese cannot direct investment decisions within the perpetual trusts. Instead the Diocese has a beneficial interest in the perpetual trusts. For information purposes only, the tables below describe the investment composition of the trusts as of the years ended December 31:

	2020	2019
Mutual funds	\$153,339	\$170,693
Common stock	20,264,555	18,228,364
Fixed income securities	6,370,638	6,639,231
Demand notes	82,809	331,960
Money market funds	993,227	694,141
Total	<u>\$27,864,568</u>	<u>\$26,064,389</u>

The Diocese invests in various investment securities. Investment securities are exposed to various risks such as interest rate, market, and credit risk. Due to the level of the risk associated with certain investments securities, it is possible that changes in the values of investment securities will occur in the near term and those changes could materially affect the amounts reported on the statements of financial position.

NOTE 8 – PLEDGES RECEIVABLE

Pledges receivable, including long term receivables, included the following at December 31:

	2020	2019
Pledges receivable:		
Due in one to three years	\$290,000	\$251,000
Less: Discount on long-term portion	(5,860)	(21,468)
	284,140	229,532
Due in less than one year	898,012	1,761,343
	<u>\$1,182,152</u>	<u>\$1,990,875</u>

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THE CONVENTION OF THE PROTESTANT EPISCOPAL CHURCH OF THE DIOCESE OF WASHINGTON

NOTES TO FINANCIAL STATEMENTS (CONTINUED)

NOTE 9 – RELATED PARTY TRANSACTIONS

NOTES RECEIVABLE

Notes receivable include loans made to members of the clergy to assist in purchasing their residences. These loans are secured by subordinate deeds of trust on the property financed. The total outstanding balance of these loans totaled \$300,000 as of December 31, 2020 and 2019. These notes accrue interest that is calculated at such time that the notes become due and, generally is equal to a percentage of the increased value in the financed property. The percentage expresses the relationship between the principal amount loaned and the value of the property financed at the time of acquisition. There is a ceiling on the amount of contingent interest ultimately payable that is equal to a stated percent per year simple interest of 8%.

The Diocese also makes cash advances to Parishes. The total amounts outstanding on these advances as of December 31, 2020 and 2019 were \$208,370 and \$205,530, respectively. In addition, the Diocese makes short term advances to employees and clergy members. The total amount outstanding on these advances as of December 31, 2020 and 2019 was \$16,917 and \$18,476, respectively.

As of December 31, 2020 and 2019, no bad debt allowance has been established as the Diocese is not aware of any changes in the financial condition of the borrowers that would affect their ability to honor their respective obligations.

BISHOP JOHN T. WALKER SCHOOL

The Diocese currently operates the Bishop John T. Walker School for Boys (BWS) as an unincorporated operating unit of the Diocese.

In accordance with bylaws approved by the Diocesan Council, the operation of BWS is governed by a Governing Board comprising 21 30 members who are elected by the Council upon the recommendation of the Governing Board and nomination by the Bishop. A majority of the members must be communicants in good standing of the Episcopal Church and eligible to vote at a parish in the Diocese. The Diocesan Council must approve amendments to the bylaws of BWS. Revenues and expenses associated with BWS are recorded in a designated fund maintained by the Diocese. In October 2010, the Diocese received a restricted gift of \$223,654 from the German Orphan Home of the District of Columbia (GOH Gift). Pursuant to the agreement under which the GOH Gift was made, the income from these funds is available for use of the BWS. The GOH Gift is recorded as a fund restricted in perpetuity of the Diocese.

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**THE CONVENTION OF THE PROTESTANT EPISCOPAL CHURCH
OF THE DIOCESE OF WASHINGTON
NOTES TO FINANCIAL STATEMENTS (CONTINUED)**

NOTE 10 – GUARANTEES

The Diocesan Council periodically agrees to guarantee the payment of loans made to parishes by third parties. The Diocese has not been notified of defaults by the issuing institution nor is it aware of deterioration in the financial condition of the parishes that would impact their ability to honor their respective obligations. In addition, the Diocese has pledged two certificates of deposit to financial institutions in case of default on the Saint Nicholas or Saint George’s outstanding loan. These certificates of deposit of approximately \$130,000 and \$129,000 as of December 31, 2020 and 2019, respectively, are included in the certificates of deposit in the statements of financial position.

Loan guarantees consisted of the following as of December 31, 2020:

	AMOUNT	MATURITY DATE
Holy Comforter	\$1,415,000	5/13/2024
Saint Anne's	\$1,245,000	6/1/2033
Saint Nicholas	\$800,000	4/30/2022
Saint George's	\$1,400,000	9/30/2024

NOTE 11 – RETIREMENT PLANS

The Diocese participates in multi employer defined benefit retirement plans provided by the Church Pension Group (the Group). All clergy employed by the Episcopal Church and full time lay employees with a minimum of one year’s service are eligible to participate in The Fund’s Clergy Pension Plan (the Clergy Plan) and The Episcopal Church Lay Employee’ Retirement Plan (the Lay Plan), respectively. The Clergy Plan and the Lay Plan are exempt from the Employee Retirement Income Security Act of 1974 as church affiliated plans. The Group’s audited financial statements as of March 31, 2021, disclosed that the Clergy Plan was in an overfunded position with net assets available for benefits of \$13.90 billion and accumulated plan benefit obligations of \$6.64 billion. The Group’s audited financial statements as of March 31, 2021, disclosed that the Lay Plan was in an overfunded position with net assets available for benefits of approximately \$236.12 million and accumulated plan benefit obligations of \$232.87 million. The Diocese may be held liable for its portion of any unfunded liability. No liability was recorded in the financial statements for the years ended December 31, 2020 and 2019. The total contributions by the Diocese to the Group were \$296,134 and \$201,026 for the years ended December 31, 2020 and 2019, respectively.

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THE CONVENTION OF THE PROTESTANT EPISCOPAL CHURCH OF THE DIOCESE OF WASHINGTON

NOTES TO FINANCIAL STATEMENTS (CONTINUED)

NOTE 12 – PROPERTY AND EQUIPMENT

Property and equipment consisted of the following as of December 31:

	2020	2019
Bishop John T. Walker School	\$3,122,680	\$3,110,889
Leasehold improvements	546,112	546,112
Furniture and fixtures	780,073	773,537
	4,448,865	4,430,538
Less accumulated depreciation and amortization	(4,187,856)	(3,887,090)
	<u>\$261,009</u>	<u>\$543,448</u>

NOTE 13 – LAND AND BUILDINGS

The Diocese owns the following parcels of land and buildings, which are carried on the statements of financial position at a value totaling \$1,579,657 as of December 31, 2020 and 2019. A summary of the properties is as follows:

Bright Seat Road, Landover, MD – The Diocese owns this property which was rezoned in June 2010 to permit the development of residential townhouses. The Diocese is accepting, though not actively seeking, offers from developers to either purchase the property upon site plan approval, or to enter into a venture opportunity with a developer. The land was carried at value of \$359,887 as of December 31, 2020 and 2019.

Father Hurley Boulevard, Germantown, MD – The Diocese owns this property which is available for sale to developers for the purpose of building town homes, though is not currently listed on the market. The land was carried at value of \$943,716 as of December 31, 2020 and 2019.

Martin Luther King Jr. Boulevard, Washington, DC – The Diocese owns a townhouse lot adjacent to the Holy Communion Church. The townhouse lot is undeveloped and used as a playground. The land was carried at value of \$276,054 as of December 31, 2020 and 2019.

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THE CONVENTION OF THE PROTESTANT EPISCOPAL CHURCH OF THE DIOCESE OF WASHINGTON

NOTES TO FINANCIAL STATEMENTS (CONTINUED)

NOTE 14 – BISHOP WALKER SCHOOL SUBLEASE

The Diocese entered into a sublease for BWS to occupy a portion of the Town Hall Education Arts Recreation Campus (THEARC) in Washington, DC. The lease commenced November 1, 2017 and has a term of 10 years. During 2016, the Diocese prepaid rent in the amount of \$500,000 in accordance with the sublease agreement. The Diocese amortizes this prepaid rent over the life of the lease. In addition to rent, the Diocese pays its share of operating expenses based on square footage occupied. Future minimum lease payments under this sublease are as follows:

2021	\$249,348
2022	249,348
2023	249,348
2024	249,348
2025	249,348
Thereafter	457,138
Future minimum lease payments	<u>\$1,703,878</u>

In December 2017, the Diocese entered into an agreement to sublease space on the site of the Holy Communion Church, previously occupied by BWS. The lease commenced January 1, 2018 and has a term of 67 months, expiring July 31, 2023. The lease agreement provides for monthly lease payments of approximately \$20,000–\$26,000 over the term of the lease.

NOTE 15 – PAYROLL PROTECTION PROGRAM LOAN

As disclosed in Note 2, the Diocese received a PPP Loan during 2020. The PPP Loan is a two year loan, which bears an annual interest rate of 1%, and is unsecured and guaranteed by the Small Business Administration (SBA). The Diocese elected to account for this PPP loan in accordance with the FASB ASC 958 605 conditional contribution model. Under the conditional contribution model, the PPP loan forgiveness is recognized as revenue when conditions are substantially met. Management has determined that all conditions including eligibility and terms of the loan agreement have been substantially met as of December 31, 2020. For the year ended December 31, 2020, the Diocese recorded contribution revenue on the statement of activities amounting to \$816,097 for the principal.

The Diocese applied for forgiveness and received a response from M&T Bank on February 10, 2021 that the Diocese's loan forgiveness application was confirmed by the SBA.

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TABLE 1 – DIOCESE OF WASHINGTON: SACRAMENTS, CELEBRATIONS OF HOLY COMMUNION, AND OTHER SERIES 2020

	BAPTISMS		CONFIRMATIONS			MARRIAGES		HOLY EUCHARISTS			OTHER SERVICES		
	CHILDREN	ADULTS	TOTAL	CHILDREN	ADULTS	TOTAL	RECEIVED	SUNDAYS	WEEKDAYS	PRIVATE		TOTAL	
NORTH MONTGOMERY COUNTY													
161	St. Barnabas' Church of the Deaf	0	0	0	0	0	0	2	15	0	2	17	73
202	St. Peter's	2	1	3	0	0	0	1	8	47	3	0	50
203	St. Bartholomew's	0	0	0	0	0	0	0	1	51	0	0	51
204	St. John's, Olney	4	0	4	0	0	0	1	4	34	3	7	44
206	St. Luke's, Brighton	1	0	1	0	0	0	1	4	92	0	2	94
217	Ascension, Gaithersburg	0	0	0	0	0	0	0	2	114	0	0	114
222	St. Anne's	0	1	1	0	0	0	0	3	58	66	47	171
223	St. Nicholas' Parish	1	0	1	0	0	0	0	1	41	2	4	47
TOTAL NORTH MONTGOMERY COUNTY		8	2	10	0	0	0	3	25	452	74	62	588
CENTRAL MONTGOMERY COUNTY													
201	Christ Church, Rockville	2	0	2	0	0	0	2	5	97	11	114	222
209	Christ Church, Kensington	0	0	0	0	0	0	1	3	36	12	11	59
212	St. Mary Magdalene	0	0	0	0	0	0	0	8	155	8	12	175
213	Our Saviour, Hillandale	6	0	6	0	0	0	0	2	177	5	1	183
214	St. Luke's, Trinity Parish	1	0	1	0	0	0	0	6	46	8	0	54
215	St. Francis	3	1	4	0	0	0	0	5	79	213	14	306
216	Good Shepherd	0	2	2	0	0	0	1	3	59	48	1	108
219	Transfiguration	0	0	0	0	0	0	1	3	57	15	2	74
220	St. Mark's, Fairland	0	1	1	0	0	0	0	3	82	31	0	113
221	St. James', Potomac	0	0	0	0	0	0	1	1	22	0	2	24
TOTAL CENTRAL MONTGOMERY COUNTY		12	4	16	0	0	0	6	39	810	351	157	1,318
													1,147

TABLE 1 – DIOCESE OF WASHINGTON: SACRAMENTS, CELEBRATIONS OF HOLY COMMUNION, AND OTHER SERVICES 2020

	BAPTISMS		CONFIRMATIONS			MARRIAGES		BURIALS			HOLY EUCHARISTS			OTHER SERVICES	
	ADULTS		CHILDREN	TOTAL		ADULTS	CHILDREN	RECEIVED	SUNDAYS		WEEKDAYS		PRIVATE		TOTAL
	CHILDREN	ADULTS		ADULTS	CHILDREN				ADULTS	CHILDREN	ADULTS	CHILDREN			
SOUTH MONTGOMERY COUNTY															
205	0	0	0	0	0	3	3	10	1	6	62	6	4	72	93
207	0	0	0	0	0	0	0	0	0	5	80	12	24	116	71
208	12	0	12	0	0	0	0	0	3	6	84	4	50	138	260
210	0	0	0	0	0	0	0	0	1	2	52	53	3	108	546
211	0	0	0	0	0	0	0	0	2	0	19	13	6	38	232
218	0	0	0	4	2	6	0	1	4	44	12	5	61	124	
TOTAL SOUTH MONTGOMERY COUNTY															
	12	0	12	4	5	9	10	8	23	341	100	92	533	1,326	
NORTH DC															
101	15	5	20	0	5	5	7	3	42	72	71	0	143	590	
109	5	0	5	0	9	9	1	2	8	54	17	6	77	168	
110	0	0	0	0	0	0	0	0	3	106	3	0	109	92	
111	0	0	0	0	0	0	0	0	0	105	10	8	123	0	
120	1	0	1	0	0	0	0	1	9	61	22	4	87	37	
124	1	0	1	0	0	0	0	1	3	71	12	0	83	1	
125	7	0	7	0	0	0	0	1	4	50	46	0	96	0	
128	0	0	0	0	0	0	0	2	1	26	50	0	76	162	
129	3	0	3	0	0	0	0	0	2	348	14	0	362	45	
TOTAL NORTH DC															
INCLUDING CATHEDRAL															
	32	5	37	0	14	14	8	10	72	893	245	18	1,156	1,095	
EXCLUDING CATHEDRAL															
	17	0	17	0	9	9	1	7	30	821	174	18	1,013	505	

TABLE 1 – DIOCESE OF WASHINGTON: SACRAMENTS, CELEBRATIONS OF HOLY COMMUNION, AND OTHER SERVICES 2020

	BAPTISMS			CONFIRMATIONS			MARRIAGES		BURIALS		HOLY EUCHARISTS			OTHER SERVICES		
	CHILDREN	ADULTS	TOTAL	CHILDREN	ADULTS	TOTAL	RECEIVED			SUNDAYS	WEEKDAYS	PRIVATE	TOTAL			
CENTRAL DC																
103	2	0	2	0	0	0	0	4	1	13	51	0	64	127		
104	12	0	12	0	11	11	6	5	5	95	57	3	155	155		
105	21	0	21	7	0	7	3	3	4	76	31	12	119	318		
106	0	0	0	0	0	0	0	1	2	32	14	8	54	26		
107	2	0	2	0	0	0	0	1	1	121	53	0	174	53		
112	3	0	3	0	0	0	0	0	0	42	15	0	57	68		
113	2	1	3	0	0	0	0	2	0	80	208	10	298	439		
114	1	0	1	0	0	0	0	1	0	27	0	0	27	139		
118	0	0	0	0	0	0	0	0	0	60	0	0	60	60		
119	1	2	3	2	2	4	0	2	1	10	4	0	14	230		
121	0	0	0	0	0	0	0	0	1	11	0	0	11	43		
122	3	1	4	0	1	1	3	0	4	10	3	7	20	129		
126	0	0	0	0	2	2	0	0	9	60	50	4	114	88		
130	0	0	0	0	0	0	0	0	1	79	2	5	86	52		
TOTAL CENTRAL DC			47	4	51	9	16	25	12	19	29	716	488	49	1,253	1,927
SOUTH DC																
102	2	0	2	0	0	0	0	0	3	63	11	1	75	92		
108	0	0	0	0	0	0	0	0	1	15	0	0	15	89		
116	5	0	5	0	3	3	1	3	3	89	10	3	102	563		
117	3	0	3	0	1	1	1	0	0	49	8	0	57	0		

TABLE 1 – DIOCESE OF WASHINGTON: SACRAMENTS, CELEBRATIONS OF HOLY COMMUNION, AND OTHER SERVICES 2020

	BAPTISMS		CONFIRMATIONS				MARRIAGES		BURIALS		HOLY EUCHARISTS				OTHER SERVICES
	CHILDREN	ADULTS	TOTAL	CHILDREN	ADULTS	TOTAL	RECEIVED			SUNDAYS	WEEKDAYS	PRIVATE	TOTAL		
123	Holy Communion	0	0	0	0	0	0	0	0	0	52	5	0	57	0
127	Calvary Church	0	0	0	0	0	0	0	0	0	51	20	32	103	11
131	St. Timothy's	1	0	1	0	0	0	0	0	7	47	30	0	77	1
132	Atonement	2	0	2	0	2	2	0	0	9	70	4	12	86	30
134	St. Philip the Evangelist	0	0	0	0	0	0	0	0	0	0	0	0	0	32
TOTAL SOUTH DC															
		13	0	13	0	6	6	2	3	23	436	88	48	572	818
NORTH PRINCE GEORGE'S COUNTY															
305	St. John's, Zion Parish	0	1	1	0	0	0	0	0	4	63	22	6	91	68
307	Holy Trinity, Collington	0	0	0	0	0	0	0	0	0	0	0	0	0	0
308	St. Philip's, Laurel	0	3	3	0	0	0	0	0	3	52	0	0	52	0
310	St. Matthew's	31	0	31	0	1	1	0	3	4	258	81	0	339	0
311	Epiphany, Forestville	1	0	1	1	4	5	1	0	0	87	13	20	120	18
314	St. John's, Mt. Rainier	2	0	2	0	0	0	0	0	1	42	0	0	42	0
315	St. Andrew's, College Park	2	1	3	0	0	0	0	1	2	32	9	0	41	182
316	St. Michael & All Angels	0	0	0	0	0	0	0	0	0	51	0	0	51	0
320	St. Christopher's	0	0	0	2	15	17	0	0	2	48	2	0	50	52
321	St. George's, Glenn Dale	0	1	1	0	0	0	0	0	5	78	6	11	95	120
TOTAL NORTH PRINCE GEORGE'S COUNTY															
		36	6	42	3	20	23	1	4	21	711	133	37	881	440

TABLE I

TABLE 1 – DIOCESE OF WASHINGTON: SACRAMENTS, CELEBRATIONS OF HOLY COMMUNION, AND OTHER SERVICES 2020

	BAPTISMS		CONFIRMATIONS			MARRIAGES		BURIALS		HOLY EUCHARISTS				OTHER SERVICES
	CHILDREN	ADULTS	TOTAL	CHILDREN	ADULTS	TOTAL	RECEIVED	SUNDAYS	WEEKDAYS	PRIVATE	TOTAL			
SOUTHERN MARYLAND														
301	0	0	0	1	1	2	0	2	10	10	6	26	44	
302	0	0	0	0	0	0	0	5	10	5	0	15	303	
303	6	1	7	1	3	4	0	0	103	1	22	126	1	
304	0	0	0	0	0	0	0	2	18	0	0	18	28	
306	0	0	0	0	0	0	0	0	0	0	0	0	0	
309	1	0	1	0	0	0	0	4	74	0	0	74	129	
317	0	0	0	0	0	0	0	4	62	6	8	76	36	
319	0	0	0	0	0	0	0	0	52	2	2	56	22	
323	0	0	0	0	0	0	0	0	50	0	0	50	0	
401	0	0	0	0	0	0	0	3	12	2	0	14	84	
402	1	1	2	0	0	0	0	4	80	1	31	112	180	
403	0	0	0	0	0	0	0	2	55	1	0	56	162	
404	0	0	0	0	0	0	0	3	23	1	0	24	24	
405	0	0	0	0	0	0	0	4	25	7	0	32	49	
406	1	0	1	0	0	0	0	1	28	0	5	33	120	
501	1	0	1	0	0	0	0	4	66	5	26	97	0	
502	0	0	0	0	0	0	0	4	108	21	2	131	0	
503	0	0	0	0	0	0	0	4	52	0	0	52	50	
504	1	0	1	0	0	0	0	0	51	1	24	76	0	
505	0	0	0	0	0	0	0	3	143	6	10	159	33	
506	1	0	1	0	0	0	0	0	8	0	0	8	2	

TABLE 1 – DIOCESE OF WASHINGTON: SACRAMENTS, CELEBRATIONS OF HOLY COMMUNION, AND OTHER SERVICES 2020

	BAPTISMS			CONFIRMATIONS			MARRIAGES		HOLY EUCHARISTS			OTHER SERVICES		
	CHILDREN	ADULTS	TOTAL	CHILDREN	ADULTS	TOTAL	RECEIVED	BURIALS	SUNDAYS	WEEKDAYS	PRIVATE		TOTAL	
507 Ascension, Lexington Park	0	0	0	0	0	0	0	4	7	52	0	52	50	
TOTAL SOUTHERN MARYLAND	12	2	14	2	4	6	0	14	62	1,082	69	1,287	1,317	
TOTAL DIOCESE OF WASHINGTON														
INCLUDING CATHEDRAL	172	23	195	18	65	83	33	67	294	5,441	1,548	599	7,588	9,161
EXCLUDING CATHEDRAL	157	18	175	18	60	78	26	64	252	5,369	1,477	599	7,445	8,571

TABLE 2

TABLE 2 – DIOCESE OF WASHINGTON: CHURCH MEMBERSHIP, PLEDGE, AND SPIRITUAL FORMATION 2020

	Total Baptized Members		Communicants in Good Standing		Other Active Persons	Average Sunday Attendance	2020 Pledges		Spiritual Formation
	Adults	Under 16	Total	Pledge Units			Average Per Week		
NORTH MONTGOMERY COUNTY									
161 St. Barnabas' Church of the Deaf	32	27	5	32	4	13	9	53.89	16
202 St. Peter's	400	210	68	278	63	101	53	86.89	70
203 St. Bartholomew's	167	147	20	167	0	56	43	55.64	30
204 St. John's, Olney	627	321	66	387	25	154	93	84.58	76
206 St. Luke's, Brighton	94	88	6	94	1	26	0	0.00	11
217 Ascension, Gaithersburg	785	593	148	741	0	186	147	44.46	61
222 St. Anne's	313	275	23	298	15	91	67	75.24	54
223 St. Nicholas' Parish	303	151	36	187	0	66	49	78.65	20
TOTAL NORTH MONTGOMERY COUNTY	2,721	1,812	372	2,184	108	693	461	479.34	338
CENTRAL MONTGOMERY COUNTY									
201 Christ Church, Rockville	628	377	162	539	0	178	159	74.80	204
209 Christ Church, Kensington	511	317	60	377	35	154	131	60.12	76
212 St. Mary Magdalene	345	266	44	310	8	176	65	39.64	65
213 Our Saviour, Hillandale	708	310	44	354	210	201	144	31.38	18
214 St. Luke's, Trinity Parish	386	200	55	255	9	130	124	72.52	70
215 St. Francis	1,019	267	37	304	231	126	135	87.26	85
216 Good Shepherd	246	210	35	245	5	92	72	77.04	28
219 Transfiguration	349	202	65	267	0	112	97	42.31	37
220 St. Mark's, Fairland	235	191	15	206	29	53	38	64.38	6
221 St. James', Potomac	320	219	34	253	170	153	101	80.06	72
TOTAL CENTRAL MONTGOMERY COUNTY	4,747	2,559	551	3,110	697	1,375	1,066	629.53	661

TABLE 2 – DIOCESE OF WASHINGTON: CHURCH MEMBERSHIP, PLEDGE, AND SPIRITUAL FORMATION 2020

	Total Baptized Members	Communicants in Good Standing			Other Active Persons	Average Sunday Attendance	2020 Pledges		Spiritual Formation	
		Adults	Under 18	Total			Pledge Units	Average Per Week		
South Montgomery County										
205	Grace Church, Silver Spring	732	287	82	369	64	302	234	50.69	42
207	St. John's, Norwood Parish	993	639	170	809	147	319	280	70.70	204
208	All Saints', Chevy Chase	1,916	1,147	375	1,522	382	394	278	93.47	637
210	Ascension, Sligo Parish	853	370	109	479	10	132	127	57.25	57
211	St. Dunstan's	193	120	4	124	20	57	55	81.93	18
218	Redeemer	299	202	25	227	18	115	78	101.78	45
Total South Montgomery County		4,986	2,765	765	3,530	641	1,319	1,052	455.82	1,003
North DC										
101	Washington National Cathedral	1,414	1,262	152	1,414	169	1,144	412	20.04	190
109	St. Alban's	902	804	98	902	129	347	286	88.94	235
110	St. Paul's, Rock Creek	192	124	35	159	15	79	19	71.60	18
111	Holy Comforter	102	67	2	69	0	52	0	0.00	0
120	Trinity, DC	359	309	23	332	9	179	53	40.19	52
124	All Souls'	194	159	9	168	45	132	122	71.44	49
125	St. Columba's	2,642	1,040	465	1,505	478	588	613	71.90	761
128	St. Patrick's	419	332	87	419	3	98	125	76.75	196
129	St. David's	493	337	62	399	120	131	85	69.71	60
Total North DC										
Including Cathedral		6,717	4,434	933	5,367	968	2,750	1,715	510.56	1,561
Excluding Cathedral		5,303	3,172	781	3,953	799	1,606	1,303	490.52	1,371

TABLE 2

TABLE 2 – DIOCESE OF WASHINGTON: CHURCH MEMBERSHIP, PLEDGE, AND SPIRITUAL FORMATION 2020

	TOTAL BAPTIZED MEMBERS	COMMUNICANTS IN GOOD STANDING		OTHER ACTIVE PERSONS		AVERAGE SUNDAY ATTENDANCE		2020 PLEDGES		SPIRITUAL FORMATION
		ADULTS	UNDER 16	TOTAL			PLEDGE UNITS	AVERAGE PER WEEK		
CENTRAL DC										
103	St. John's, Georgetown	541	296	18	314	11	107	89	66.28	15
104	St. John's, Lafayette Square	1,654	539	90	629	75	405	336	53.93	218
105	Christ Church, Georgetown	1,189	699	188	887	1,162	391	376	74.88	164
106	Epiphany, DC	257	140	6	146	0	184	0	0.00	45
107	Ascension and St. Agnes	188	98	8	106	24	51	65	73.42	0
112	Grace Church, Georgetown	332	332	0	332	0	75	78	88.62	37
113	St. Paul's, K Street	753	188	26	214	94	239	165	70.58	87
114	St. Stephen & the Incarnation	230	162	60	222	0	170	81	70.51	117
118	St. Luke's, DC	254	254	0	254	0	99	61	524.12	30
119	St. Thomas', DC	122	110	10	120	2	66	53	68.31	40
121	Our Saviour, Brookland	95	70	7	77	0	35	33	47.13	20
122	St. Margaret's	226	152	12	164	18	112	114	76.16	85
126	St. Mary's	93	87	6	93	0	41	25	32.22	0
130	St. George's, DC	257	156	14	170	0	60	46	69.27	22
TOTAL CENTRAL DC		6,191	3,283	445	3,728	1,386	2,035	1,522	1,315.43	880
SOUTH DC										
102	Christ Church, Washington	452	300	133	433	18	160	120	65.50	82
108	St. Augustine's	142	82	9	91	16	47	43	50.03	25
116	St. Mark's, DC	721	400	321	721	0	104	305	57.37	477
117	St. Monica's and St. James'	159	0	0	0	0	57	34	88.19	0
123	Holy Communion	54	23	8	31	0	15	0	0.00	0

TABLE 2 – DIOCESE OF WASHINGTON: CHURCH MEMBERSHIP, PLEDGE, AND SPIRITUAL FORMATION 2020

	MEMBERS	COMMUNICANTS IN GOOD STANDING			OTHER ACTIVE PERSONS	AVERAGE SUNDAY ATTENDANCE	2020 PLEDGES		SPIRITUAL FORMATION
		ADULTS	UNDER 16	TOTAL			PLEDGE UNITS	AVERAGE PER WEEK	
127 Calvary Church	296	100	14	114	48	55	23	67.58	0
131 St. Timothy's	324	123	8	131	0	83	73	63.00	23
132 Atonement	229	165	20	185	38	96	54	55.91	34
134 St. Philip the Evangelist	102	0	0	0	0	32	19	79.31	0
TOTAL SOUTH DC	2,479	1,193	513	1,706	120	649	671	526.90	641
NORTH PRINCE GEORGE'S COUNTY									
305 St. John's, Zion Parish	264	200	18	218	20	175	100	58.52	70
307 Holy Trinity, Collington	0	0	0	0	0	0	0	0.00	0
308 St. Philip's, Laurel	476	190	36	226	0	164	116	59.15	24
310 St. Matthew's	1,185	700	150	850	0	112	175	8.39	12
311 Epiphany, Forestville	173	39	12	51	1	28	29	77.27	0
314 St. John's, Mt. Rainier	240	200	40	240	7	107	45	27.20	15
315 St. Andrew's, College Park	482	339	40	379	15	162	98	80.46	40
316 St. Michael & All Angels	123	104	18	122	0	55	38	38.70	26
320 St. Christopher's	327	199	30	229	5	114	12	29.25	20
321 St. George's, Glenn Dale	298	181	26	207	3	103	85	64.14	43
TOTAL NORTH PRINCE GEORGE'S COUNTY	3,568	2,152	370	2,522	51	1,020	698	443.08	250
SOUTHERN MARYLAND									
301 St. John's, Broad Creek	166	149	15	164	0	72	49	69.07	65
302 St. Paul's, Baden	69	53	16	69	16	30	27	31.87	18
303 St. Barnabas', Leeland	234	184	19	203	28	67	35	398.18	0
304 Trinity, Upper Marlboro	314	63	8	71	20	25	36	0.06	0

TABLE 2

TABLE 2 – DIOCESE OF WASHINGTON: CHURCH MEMBERSHIP, PLEDGE, AND SPIRITUAL FORMATION 2020

	TOTAL BAPTIZED	COMMUNICANTS IN GOOD STANDING			OTHER ACTIVE PERSONS	AVERAGE SUNDAY ATTENDANCE	2020 PLEDGES		SPIRITUAL FORMATION
		Adults	Under 16	Total			Pledge Units	Average Per Week	
306	Christ Church, Accokeek	0	0	0	0	0	0	0.00	0
309	St. Thomas', P.G. County	134	14	134	0	61	46	53.15	28
317	St. Barnabas', Temple Hills	110	45	55	6	42	17	56.76	18
319	Christ Church, Clinton	121	95	23	0	56	30	51.21	25
323	St. Philip's, Baden	107	37	4	5	20	41	19.50	0
401	Christ Church, Durham	182	50	0	1	30	32	48.89	6
402	Christ Church, Port Tobacco	172	98	20	4	68	64	31.08	30
403	Christ Church, Wayside	72	67	2	2	18	28	53.56	5
404	Trinity Parish, Newport & Hughesville	40	33	5	19	38	15	42.99	23
405	St. James', Indian Head	140	129	10	0	54	39	58.33	19
406	St. Paul's, Piney	331	256	40	6	138	111	48.05	51
501	All Faith, Charlotte Hall	145	109	17	4	35	25	14.47	29
502	Christ Church, Chaptico	195	154	10	23	79	66	47.42	38
503	St. George's, Valley Lee	256	130	36	0	0	0	0.00	73
504	St. Andrew's, Leonardtown	341	271	50	20	105	69	54.91	45
505	Trinity, St. Mary's	376	330	35	70	74	47	69.10	34
506	All Saints', Oakley	18	18	0	4	6	6	41.67	0
507	Ascension, Lexington Park	118	82	10	0	30	0	0.00	73
	TOTAL SOUTHERN MARYLAND	3,641	2,473	344	228	1,048	783	1,190.27	580
	TOTAL DIOCESE OF WASHINGTON								
	INCLUDING CATHEDRAL	35,050	20,671	4,293	4,199	10,889	7,968	5,550.91	5,914
	EXCLUDING CATHEDRAL	33,636	19,409	4,141	4,030	9,745	7,556	5,530.88	5,724

**TABLE 3 – DIOCESE OF WASHINGTON:
ATTENDANCE AND APPORTIONMENT OF LAY DELEGATES**

Average Sunday Attendance (ASA) of 2018, 2019, and 2020; Average Attendance (2018–2020); and Number of Lay Delegates for the 2022 Diocesan Convention. The median of the average attendance in 2018–2020 was 102. Therefore, in accordance with Canon 3, Lay Delegates for the 2022 Convention will be apportioned as follows:

AVERAGE ATTENDANCE OF:	1 – 102	1 Lay Delegate
	103 – 204	2 Lay Delegates
	205 – 306	3 Lay Delegates
	307 – 408	4 Lay Delegates
	409 +	5 Lay Delegates

	ASA 2020	ASA 2019	ASA 2018	TOTAL 2018-20	AVERAGE 2018-20	LAY DELEGATES
<i>NORTH MONTGOMERY COUNTY</i>						
161 St. Barnabas' Church of the Deaf	7	15	7	29	10	1
202 St. Peter's	101	113	104	318	106	2
203 St. Bartholomew's	56	56	49	161	54	1
204 St. John's, Olney	154	142	142	438	146	2
206 St. Luke's, Brighton	26	26	28	80	27	1
217 Ascension, Gaithersburg	186	180	206	572	191	2
222 St. Anne's	91	105	106	302	101	1
223 St. Nicholas' Parish	66	76	79	221	74	1
NORTH MONTGOMERY COUNTY Avg/TOTAL					89	11
<i>CENTRAL MONTGOMERY COUNTY</i>						
201 Christ Church, Rockville	178	178	223	579	193	2
209 Christ Church, Kensington	154	147	155	456	152	2
212 St. Mary Magdalene	176	168	166	510	170	2
213 Our Saviour, Hillandale	201	227	281	709	236	3
214 St. Luke's, Trinity Parish	130	140	140	410	137	2
215 St. Francis	126	149	157	432	144	2
216 Good Shepherd	92	90	92	274	91	1
219 Transfiguration	112	105	103	320	107	2
220 St. Mark's, Fairland	53	74	54	181	60	1
221 St. James', Potomac	153	147	153	453	151	2
CENTRAL MONTGOMERY COUNTY Avg/TOTAL					144	19
<i>SOUTH MONTGOMERY COUNTY</i>						
205 Grace Church, Silver Spring	302	317	313	932	311	4
207 St. John's, Norwood Parish	319	318	321	958	319	4
208 All Saints', Chevy Chase	394	381	355	1,130	377	4
210 Ascension, Sligo Parish	132	142	155	429	143	2
211 St. Dunstan's	57	50	58	165	55	1
218 Redeemer	115	106	110	331	110	2
SOUTH MONTGOMERY COUNTY Avg/TOTAL					219	17

TABLE 3

	ASA 2020	ASA 2019	ASA 2018	TOTAL 2018-20	AVERAGE 2018-20	LAY DELEGATES
NORTH DC						
101 Washington National Cathedral	1,144	1,347	1,477	3,968	1,323	3
109 St. Alban's	347	318	303	968	323	4
110 St. Paul's, Rock Creek	79	75	73	227	76	1
111 Holy Comforter	52	52	89	193	64	1
120 Trinity, DC	179	173	185	537	179	2
124 All Souls'	132	125	118	375	125	2
125 St. Columba's	588	571	529	1,688	563	5
128 St. Patrick's	98	100	107	305	102	1
129 St. David's	131	118	101	350	117	2
NORTH DC AVG/TOTAL					319	21
CENTRAL DC						
103 St. John's, Georgetown	107	129	133	369	123	2
104 St. John's, Lafayette Square	405	402	406	1,213	404	4
105 Christ Church, Georgetown	391	423	444	1,258	419	5
106 Epiphany, DC	184	175	185	544	181	2
107 Ascension and St. Agnes	51	109	110	270	90	1
112 Grace Church, Georgetown	75	81	86	242	81	1
113 St. Paul's, K Street	239	234	246	719	240	3
114 St. Stephen & the Incarnation	170	159	160	489	163	2
118 St. Luke's, DC	99	100	110	309	103	2
119 St. Thomas', DC	66	54	58	178	59	1
121 Our Saviour, Brookland	35	30	31	96	32	1
122 St. Margaret's	112	101	97	310	103	2
126 St. Mary's	41	44	45	130	43	1
130 St. George's, DC	60	85	66	211	70	1
171 Howard University Chaplaincy	N/A	N/A	N/A	N/A	N/A	1
CENTRAL DC AVG/TOTAL					151	29
SOUTH DC						
102 Christ Church, Washington	160	171	188	519	173	2
108 St. Augustine's	47	47	45	139	46	1
116 St. Mark's, DC	104	287	284	675	225	3
117 St. Monica's and St. James'	57	67	52	176	59	1
123 Holy Communion	15	17	20	52	17	1
127 Calvary Church	55	55	61	171	57	1
131 St. Timothy's	83	88	95	266	89	1
132 Atonement	96	90	93	279	93	1
134 St. Philip the Evangelist	32	31	34	97	32	1
South DC Avg/Total					88	12
NORTH PRINCE GEORGE'S COUNTY						
305 St. John's, Zion Parish	175	166	159	500	167	2
308 St. Philip's, Laurel	164	132	140	436	145	2

	ASA 2020	ASA 2019	ASA 2018	TOTAL 2018-20	AVERAGE 2018-20	LAY DELEGATES
310 St. Matthew's	112	570	612	1,294	431	5
311 Epiphany, Forestville	28	28	28	84	28	1
314 St. John's, Mt. Rainier	107	117	138	362	121	2
315 St. Andrew's, College Park	162	155	155	472	157	2
316 St. Michael & All Angels	55	60	61	176	59	1
320 St. Christopher's	114	117	113	344	115	2
321 St. George's, Glenn Dale	103	100	102	305	102	1
171 University of Maryland Chaplaincy	N/A	N/A	N/A	N/A	N/A	1
NORTH PRINCE GEORGE'S COUNTY AVG/TOTAL					147	19

SOUTHERN MARYLAND

301 St. John's, Broad Creek	72	75	76	223	74	1
302 St. Paul's, Baden	30	26	26	82	27	1
303 St. Barnabas', Leeland	67	67	68	202	67	1
304 Trinity, Upper Marlboro	25	45	50	120	40	1
309 St. Thomas', P.G. County	61	61	62	184	61	1
317 St. Barnabas', Temple Hills	42	42	23	107	36	1
319 Christ Church, Clinton	56	55	53	164	55	1
323 St. Philip's, Baden	20	30	24	74	25	1
401 Christ Church, Durham	30	33	39	102	34	1
402 Christ Church, Port Tobacco	68	68	67	203	68	1
403 Christ Church, Wayside	18	41	37	96	32	1
404 Trinity Parish, Newport & Hughesville	38	39	37	114	38	1
405 St. James', Indian Head	54	57	56	167	56	1
406 St. Paul's, Piney	138	139	140	417	139	2
501 All Faith, Charlotte Hall	35	18	45	98	33	1
502 Christ Church, Chaptico	79	87	80	246	82	1
503 Ascension & St. George's Churches	96	117	129	342	114	2
504 St. Andrew's, Leonardtown	105	110	107	322	107	2
505 Trinity, St. Mary's	74	85	86	245	82	1
506 All Saints', Oakley	6	9	14	29	10	1
SOUTHERN MARYLAND AVG/TOTAL					59	23

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EX-OFFICIO MEMBERS 5

TOTAL ADDITIONAL LAY DELEGATES BASED ON AVERAGE ATTENDANCE 62

COLLEGE CHAPLAINCIES 2

ADDITIONAL LAY DELEGATES FROM CATHEDRAL 2

TOTAL LAY DELEGATES FOR THE 2020 CONVENTION 156

TABLE 4

TABLE 4 – REVENUES OF THE CATHEDRAL, PARISHES, SEPARATE CONGREGATIONS, AND MISSIONS 2020

	PLATE AND PLEDGE	OFFERINGS	INVESTMENTS	OTHER OPERATING INCOME	NORMAL OPERATING INCOME	FROM DIOCESE	TOTAL OPERATING REVENUE	NON- OPERATING REVENUE	TOTAL REVENUE
NORTH MONTGOMERY COUNTY									
161 St. Barnabas' Church of the Deaf	33,319		28,312	18,125	79,756	0	79,756	0	79,756
202 St. Peter's	283,971		11,062	172,459	517,692	0	517,692	15,019	532,711
203 St. Bartholomew's	127,020		5,684	0	136,804	0	136,804	1,000	137,804
204 St. John's, Olney	431,709		250	18,480	450,439	0	450,439	356,000	806,439
206 St. Luke's, Brighton	90,613		261	3,175	94,049	0	94,049	3,798	97,847
217 Ascension, Gaithersburg	375,200		0	58,221	437,783	0	437,783	106,479	544,262
222 St. Anne's	303,151		6	52,058	355,215	0	355,215	40,467	395,682
223 St. Nicholas' Parish	184,310		0	28,219	212,529	15,000	227,529	15,856	243,385
TOTAL NORTH MONTGOMERY COUNTY	1,829,293		45,575	350,737	2,284,267	15,000	2,299,267	538,619	2,837,886
CENTRAL MONTGOMERY COUNTY									
201 Christ Church, Rockville	714,884		47,888	433,122	1,195,894	0	1,195,894	0	1,195,894
209 Christ Church, Kensington	448,775		838	153,752	603,365	0	603,365	74,553	677,918
212 St. Mary Magdalene	173,991		63	48,048	222,102	0	222,102	19,889	241,991
213 Our Saviour, Hillandale	252,470		0	33,933	286,403	18,000	304,403	114,700	419,103
214 St. Luke's, Trinity Parish	544,141		0	24,346	568,487	0	568,487	76,255	644,742
215 St. Francis	607,482		0	342,138	949,620	0	949,620	92,038	1,041,658
216 Good Shepherd	292,932		0	51,926	344,858	0	344,858	39,493	384,351
219 Transfiguration	211,744		2,476	78,358	292,578	12,500	305,078	16,879	321,957
220 St. Mark's, Fairland	121,754		125,000	30,973	277,727	0	277,727	222,906	500,633
221 St. James', Potomac	542,906		10,269	62,057	615,232	0	615,232	35,737	650,969
TOTAL CENTRAL MONTGOMERY COUNTY	3,911,079		186,534	1,258,653	5,356,266	30,500	5,386,766	692,450	6,079,216

TABLE 4 – REVENUES OF THE CATHEDRAL, PARISHES, SEPARATE CONGREGATIONS, AND MISSIONS 2020

	PLATE AND PLEDGE	OFFERINGS	INVESTMENTS	OTHER OPERATING INCOME	NORMAL OPERATING INCOME	FROM DIOCESE	TOTAL OPERATING REVENUE	NON- OPERATING REVENUE	TOTAL REVENUE
<i>SOUTH MONTGOMERY COUNTY</i>									
205	Grace Church, Silver Spring	681,495	79,905	269,734	1,031,134	0	1,031,134	139,582	1,170,716
207	St. John's, Norwood Parish	1,156,329	58,000	310,768	1,525,097	0	1,525,097	446,350	1,971,447
208	All Saints', Chevy Chase	1,695,237	0	68,769	1,764,006	0	1,764,006	520,305	2,284,311
210	Ascension, Sligo Parish	402,535	0	22,932	425,467	0	425,467	32,845	458,312
211	St. Dunstan's	250,695	440	160,836	432,962	0	432,962	56,229	489,191
218	Redeemer	497,705	1,219	11,242	510,166	0	510,166	59,197	569,363
	TOTAL SOUTH MONTGOMERY COUNTY	4,683,996	139,564	844,281	5,688,832	0	5,688,832	1,254,508	6,943,340
<i>NORTH DC</i>									
101	Washington National Cathedral	892,676	3,898,911	15,400,877	20,192,464	0	20,192,464	12,115,293	32,307,757
109	St. Alban's	1,468,316	200,000	96,664	1,764,980	0	1,764,980	420,877	2,185,857
110	St. Paul's, Rock Creek	138,316	808,458	38,862	1,038,028	0	1,038,028	99,722	1,137,750
111	Holy Comforter	142,601	0	67,501	210,102	0	210,102	3,913	214,015
120	Trinity, DC	290,603	68,000	178,667	537,270	12,500	549,770	59,569	609,339
124	All Souls'	431,563	32,000	55,378	518,941	16,468	535,409	132,211	667,620
125	St. Columba's	2,751,982	48,133	703,459	3,503,574	0	3,503,574	128,542	3,632,116
128	St. Patrick's	520,355	14,829	11,834	547,018	0	547,018	75,145	622,163
129	St. David's	463,639	25,000	14,180	502,819	0	502,819	59,313	562,132
	TOTAL NORTH DC								
	INCLUDING CATHEDRAL	7,100,051	5,095,331	16,567,422	28,815,196	28,968	28,844,164	13,094,585	41,938,749
	EXCLUDING CATHEDRAL	6,207,375	1,996,420	1,166,545	8,622,732	28,968	8,651,700	979,292	9,630,992

TABLE 4 – REVENUES OF THE CATHEDRAL, PARISHES, SEPARATE CONGREGATIONS, AND MISSIONS 2020

	PLATE AND PLEDGE OFFERINGS	INVESTMENTS	OTHER OPERATING INCOME	NORMAL OPERATING INCOME	FROM DIOCESE	TOTAL OPERATING REVENUE	NON- OPERATING REVENUE	TOTAL REVENUE
CENTRAL DC								
103 St. John's, Georgetown	365,233	121,000	322,884	809,117	0	809,117	0	809,117
104 St. John's, Lafayette Square	1,028,099	841,048	104,167	1,973,314	0	1,973,314	372,689	2,346,003
105 Christ Church, Georgetown	1,629,152	332,727	11,950	1,973,829	0	1,973,829	106,045	2,079,874
106 Epiphany, DC	369,218	113,000	121,427	603,645	30,000	633,645	535,865	1,169,510
107 Ascension and St. Agnes	305,889	640,000	9,360	955,249	10,000	965,249	335,016	1,300,264
112 Grace Church, Georgetown	409,668	0	82,725	492,393	0	492,393	23,449	515,842
113 St. Paul's, K Street	692,347	37,964	130,444	860,755	0	860,755	32,821	893,576
114 St. Stephen & the Incarnation	324,000	0	52,000	376,000	23,000	399,000	177,400	576,400
118 St. Luke's, DC	2,292,940	47,900	943,680	4,229,520	0	4,229,520	67,786	4,297,306
119 St. Thomas', DC	171,677	0	34,900	206,577	0	206,577	27,090	233,667
121 Our Saviour, Brookland	81,715	0	35,080	117,395	0	117,395	6,493	123,888
122 St. Margaret's	495,395	0	49,119	544,514	0	544,514	5,899	550,413
126 St. Mary's	43,516	8,149	65,218	122,487	0	122,487	12,100	134,587
130 St. George's, DC	280,649	0	12,095	292,744	5,700	298,444	15,434	313,878
TOTAL CENTRAL DC	8,489,498	2,141,788	1,975,049	13,557,539	68,700	13,626,239	1,718,087	15,344,325
SOUTH DC								
102 Christ Church, Washington	448,826	59,608	118,923	627,357	10,000	637,357	40,036	677,393
108 St. Augustine's	135,691	0	72,249	207,940	0	207,940	189,097	397,037
116 St. Mark's, DC	1,049,470	0	6,515	1,055,985	0	1,055,985	1,206,938	2,262,923
117 St. Monica's and St. James'	176,113	2,932	612	179,657	9,184	188,841	16,930	205,771
123 Holy Communion	39,096	0	0	39,096	0	39,096	0	39,096
127 Calvary Church	180,095	0	69,833	250,558	6,000	256,558	39,427	295,985
131 St. Timothy's	243,753	200,000	82,000	525,753	0	525,753	25,127	550,880

TABLE 4

TABLE 4 – REVENUES OF THE CATHEDRAL, PARISHES, SEPARATE CONGREGATIONS, AND MISSIONS 2020

	PLATE AND PLEDGE	OFFERINGS	INVESTMENTS	OTHER OPERATING INCOME	NORMAL OPERATING INCOME	FROM DIOCESE	TOTAL OPERATING REVENUE	Non- Operating Revenue	TOTAL REVENUE
132 Atonement	241,466		0	24,464	265,930	25,500	291,430	10,155	301,585
134 St. Philip the Evangelist	106,448		0	88,100	194,548	0	194,548	0	194,548
TOTAL SOUTH DC	2,620,958	262,540		462,696	3,346,824	50,684	3,397,508	1,527,710	4,925,218
NORTH PRINCE GEORGE'S COUNTY									
305 St. John's, Zion Parish	327,691		42,589	2,973	373,253	0	373,253	36,984	410,237
307 Holy Trinity, Collington	0		0	0	0	0	0	0	0
308 St. Philip's, Laurel	360,289		85,903	2,177	450,944	0	450,944	225	451,169
310 St. Matthew's	183,257		26,600	0	209,857	79,680	289,537	0	289,537
311 Epiphany, Forestville	131,662		0	87,126	218,788	0	218,788	29,055	247,843
314 St. John's, Mt. Rainier	98,757		0	12,200	110,957	0	110,957	0	110,957
315 St. Andrew's, College Park	501,725		120,000	4,050	626,135	0	626,135	173,873	800,008
316 St. Michael & All Angels	90,475		0	32,324	122,799	0	122,799	7,201	130,000
320 St. Christopher's	255,152		0	4,122	259,274	0	259,274	5,279	264,553
321 St. George's, Glenn Dale	310,474		3,183	23,207	336,864	0	336,864	23,974	360,838
TOTAL NORTH PRINCE GEORGE'S COUNTY	2,259,482	278,275		168,179	2,708,871	79,680	2,788,551	276,591	3,065,142
SOUTHERN MARYLAND									
301 St. John's, Broad Creek	220,181		0	60,000	280,911	0	280,911	17,175	298,086
302 St. Paul's, Baden	55,041		11,478	37,152	153,671	0	153,671	1,330	155,001
303 St. Barnabas', Leeland	145,944		96,576	311,412	553,932	0	553,932	550,814	1,104,746
304 Trinity, Upper Marlboro	108		50	18	1,751,050	0	1,751,050	1,885	1,752,935
306 Christ Church, Accokeek	0		0	0	0	0	0	0	0
309 St. Thomas', P.G. County	146,116		0	53,926	200,042	0	200,042	500	200,542
317 St. Barnabas', Temple Hills	95,547		90,000	40,957	226,504	0	226,504	38,035	264,539
319 Christ Church, Clinton	105,925		0	11,417	117,342	0	117,342	655	117,997

TABLE 4

TABLE 4 – REVENUES OF THE CATHEDRAL, PARISHES, SEPARATE CONGREGATIONS, AND MISSIONS 2020

	PLATE AND PLEDGE	OFFERINGS	INVESTMENTS	OTHER OPERATING INCOME	NORMAL OPERATING INCOME	FROM DIOCESE	TOTAL OPERATING REVENUE	NON- OPERATING REVENUE	TOTAL REVENUE
323	St. Philip's, Baden	37,164	0	6,937	44,101	0	44,101	0	44,101
401	Christ Church, Durham	85,435	9,300	9,235	103,970	0	103,970	22,512	126,482
402	Christ Church, Port Tobacco	202,619	45,309	0	247,928	0	247,928	53,013	300,941
403	Christ Church, Wayside	106,246	12,000	57,363	175,609	0	175,609	0	175,609
404	Trinity Parish, Newport & Hughesville	50,286	6,000	91,956	148,242	7,500	155,742	18,653	174,395
405	St. James', Indian Head	147,590	12,000	9,144	168,734	0	168,734	2,744	171,478
406	St. Paul's, Piney	314,833	0	16,386	331,219	0	331,219	6,769	337,988
501	All Faith, Charlotte Hall	46,272	12,000	14,226	95,510	10,000	105,510	0	105,510
502	Christ Church, Chaptico	174,649	10,000	0	189,649	0	189,649	0	189,649
503	St. George's, Valley Lee	139,638	0	39,900	179,538	0	179,538	169,595	349,133
504	St. Andrew's, Leonardtown	242,926	0	19,356	262,282	0	262,282	0	262,282
505	Trinity, St. Mary's	184,278	334	55,760	240,372	0	240,372	46,741	287,113
506	All Saints', Oakley	15,907	9,179	960	27,051	0	27,051	43,786	70,837
507	Ascension, Lexington Park	0	139,638	39,900	179,538	0	179,538	141,875	321,413
	TOTAL SOUTHERN MARYLAND	2,516,705	453,864	876,005	5,677,195	17,500	5,694,695	1,116,082	6,810,777
TOTAL DIOCESE OF WASHINGTON									
	INCLUDING CATHEDRAL	33,411,062	8,603,471	22,503,022	67,434,990	291,032	67,726,022	20,218,632	87,944,653
	EXCLUDING CATHEDRAL	32,518,386	4,704,560	7,102,145	47,242,526	291,032	47,533,558	8,103,339	55,636,896

TABLE 5 – DISBURSEMENTS OF THE CATHEDRAL, PARISHES, SEPARATE CONGREGATIONS, AND MISSIONS 2020

	TO DIOCESE	OUTREACH	ALL OTHER OPERATING EXPENSES	TOTAL OPERATING EXPENSES	MAJOR IMPROVEMENTS	EXPENSES OF OUTREACH AND MISSION	SPECIAL OFFERINGS	TOTAL NON- OPERATING EXPENSE	TOTAL EXPENDITURES
NORTH MONTGOMERY COUNTY									
161 St. Barnabas' Church of the Deaf	3,580	0	58,616	62,196	0	0	0	0	62,196
202 St. Peter's	3,275	7,669	371,870	382,814	34,200	22,571	0	56,771	439,585
203 St. Bartholomew's	0	0	0	0	6,800	0	0	6,800	6,800
204 St. John's, Olney	15,000	680	458,538	474,218	0	0	0	0	474,218
206 St. Luke's, Brighton	6,320	750	93,633	100,703	0	77	3,798	3,875	104,578
217 Ascension, Gaithersburg	32,214	9,999	331,252	373,465	10,107	5,750	0	15,857	389,322
222 St. Anne's	10,954	0	341,926	352,880	0	11,217	15,418	26,635	379,515
223 St. Nicholas' Parish	5,966	0	222,181	228,147	2,693	0	1,852	4,545	232,692
TOTAL NORTH MONTGOMERY COUNTY	77,309	19,098	1,878,016	1,974,423	53,800	39,615	21,068	114,483	2,088,906
CENTRAL MONTGOMERY COUNTY									
201 Christ Church, Rockville	59,400	33,200	1,008,199	1,100,799	99,154	0	0	99,154	1,199,953
209 Christ Church, Kensington	36,186	100	469,425	505,711	2,000	13,618	1,550	17,168	522,879
212 St. Mary Magdalene	11,642	14,169	216,739	242,550	7,468	11,902	0	19,370	261,920
213 Our Saviour, Hillandale	5,000	7,961	300,819	313,780	16,000	7,961	2,200	26,161	339,941
214 St. Luke's, Trinity Parish	52,000	22,000	405,315	479,315	0	47,554	0	47,554	526,869
215 St. Francis	42,000	20,600	973,240	1,035,840	6,973	0	75,931	82,904	1,118,744
216 Good Shepherd	3,000	2,000	359,354	364,354	0	0	11,789	11,789	376,143
219 Transfiguration	7,222	169	297,316	304,707	8,043	3,871	4,965	16,879	321,586
220 St. Mark's, Fairland	10,000	2,897	335,699	348,596	149,567	126,000	5,654	281,221	629,817
221 St. James', Potomac	42,653	388	509,478	552,519	14,400	369	20,572	35,341	587,860
TOTAL CENTRAL MONTGOMERY COUNTY	269,103	103,484	4,875,584	5,248,171	303,605	211,275	122,661	637,541	5,885,712

TABLE 5

TABLE 5 – DISBURSEMENTS OF THE CATHEDRAL, PARISHES, SEPARATE CONGREGATIONS, AND MISSIONS 2020

	TO DIOCESE	OUTREACH	ALL OTHER OPERATING EXPENSES	TOTAL OPERATING EXPENSES	MAJOR IMPROVEMENTS	EXPENSES OF OUTREACH AND MISSION	SPECIAL OFFERINGS	TOTAL NON- OPERATING EXPENSE	TOTAL EXPENDITURES
SOUTH MONTGOMERY COUNTY									
205 Grace Church, Silver Spring	75,000	21,750	934,384	1,031,134	1,690	20,516	2,035	24,241	1,055,375
207 St. John's, Norwood Parish	118,767	23,921	1,155,353	1,298,041	108,617	92,152	40,401	241,170	1,539,211
208 All Saints', Chevy Chase	102,000	38,115	2,994,282	3,134,397	160,126	0	0	160,126	3,294,523
210 Ascension, Sligo Parish	24,857	1,365	369,573	395,795	125,571	0	1,368	126,939	522,734
211 St. Dunstan's	32,000	0	404,618	436,618	51,460	34,094	0	85,554	522,172
218 Redeemer	40,000	5,404	506,474	551,878	71,627	695	2,600	74,922	626,800
TOTAL SOUTH MONTGOMERY COUNTY	392,624	90,555	6,364,684	6,847,863	519,091	147,457	46,404	712,952	7,560,815
NORTH DC									
101 Washington National Cathedral	324,774	9,547,418	0	9,872,192	10,062,304	5,518	0	10,067,822	19,940,014
109 St. Alban's	123,550	50,289	1,559,141	1,732,980	304,935	0	32,000	336,935	2,069,915
110 St. Paul's, Rock Creek	60,000	69,649	701,731	831,380	500,806	42,611	0	543,417	1,374,797
111 Holy Comforter	1,100	0	193,064	194,164	0	0	4,647	4,647	198,811
120 Trinity, DC	13,500	739	487,720	501,959	38,313	3,398	0	41,711	543,670
124 All Souls'	59,200	0	544,670	603,870	52,980	62,466	13,288	128,734	732,604
125 St. Columba's	164,998	98,581	3,013,846	3,277,425	341,812	120,146	0	461,958	3,739,383
128 St. Patrick's	53,831	0	513,999	567,830	6,748	77,337	38,270	122,355	690,185
129 St. David's	11,000	8,000	387,590	406,590	289,380	0	0	289,380	695,970
TOTAL NORTH DC									
INCLUDING CATHEDRAL	811,953	9,774,676	7,401,761	17,988,390	11,597,278	311,476	88,205	11,996,959	29,985,349
EXCLUDING CATHEDRAL	487,179	227,258	7,401,761	8,116,198	1,534,974	305,958	88,205	1,929,137	10,045,335

TABLE 5 – DISBURSEMENTS OF THE CATHEDRAL, PARISHES, SEPARATE CONGREGATIONS, AND MISSIONS 2020

	TO DIOCESE	OUTREACH	ALL OTHER OPERATING EXPENSES	TOTAL OPERATING EXPENSES	MAJOR IMPROVEMENTS	EXPENSES OF OUTREACH AND MISSION	SPECIAL OFFERINGS	TOTAL NON- OPERATING EXPENSE	TOTAL EXPENDITURES
CENTRAL DC									
103 St. John's, Georgetown	6,000	19,945	747,077	773,022	85,437	6,841	19,104	111,382	884,404
104 St. John's, Lafayette Square	140,000	92,643	1,811,548	2,044,191	10,258	0	0	10,258	2,054,449
105 Christ Church, Georgetown	113,275	135,000	1,517,231	1,765,506	66,691	84,734	0	151,425	1,916,931
106 Epiphany, DC	38,000	50,608	662,308	750,916	81,900	4,084	0	85,984	836,900
107 Ascension and St. Agnes	30,424	19,428	854,259	904,111	645,033	0	0	645,033	1,549,144
112 Grace Church, Georgetown	23,660	0	450,075	473,735	3,441	8,992	0	12,433	486,168
113 St. Paul's, K Street	40,000	29,128	731,826	800,954	0	0	7,955	7,955	808,909
114 St. Stephen & the Incarnation	38,000	11,000	441,000	490,000	0	138,000	1,300	139,300	629,300
118 St. Luke's, DC	20,000	7,130	283,897	311,027	46,199	15,166	0	61,365	372,392
119 St. Thomas', DC	4,000	1,800	0	5,800	137,373	4,000	0	141,373	147,173
121 Our Saviour, Brookland	6,000	550	81,274	87,824	9,224	1,000	0	10,224	98,048
122 St. Margaret's	4,667	0	439,547	444,214	101,792	38,991	0	140,783	584,997
126 St. Mary's	0	170	194,891	195,061	0	0	0	0	195,061
130 St. George's, DC	2,500	0	301,357	303,857	0	14,604	0	14,604	318,461
TOTAL CENTRAL DC	466,526	367,402	8,516,290	9,350,218	1,187,348	316,412	28,359	1,532,119	10,882,337
SOUTH DC									
102 Christ Church, Washington	51,510	15,000	439,844	506,354	60,271	26,578	35,385	122,234	628,588
108 St. Augustine's	5,000	0	274,713	279,713	11,515	13,629	0	25,144	304,857
116 St. Mark's, DC	62,040	29,448	751,477	842,965	46,066	0	0	46,066	889,031
117 St. Monica's and St. James'	12,500	8,000	262,062	282,562	300,000	755	1,050	301,805	584,367
123 Holy Communion	2,500	0	31,740	34,240	0	0	0	0	34,240
127 Calvary Church	9,930	5,085	325,483	340,498	2,929	13,207	0	16,136	356,634
131 St. Timothy's	29,606	0	317,289	346,895	70,641	1,250	500	72,391	419,288

TABLE 5

TABLE 5 – DISBURSEMENTS OF THE CATHEDRAL, PARISHES, SEPARATE CONGREGATIONS, AND MISSIONS 2020

	TO DIOCESE	OUTREACH	ALL OTHER OPERATING EXPENSES	TOTAL OPERATING EXPENSES	MAJOR IMPROVEMENTS	EXPENSES OF OUTREACH AND MISSION	SPECIAL OFFERINGS	TOTAL NON- OPERATING EXPENSE	TOTAL EXPENDITURES
132 Atonement	2,900	0	320,500	323,400	17,250	0	200	17,450	340,850
134 St. Philip the Evangelist	7,200	0	167,234	174,434	0	0	0	0	174,434
TOTAL SOUTH DC	183,186	57,533	2,890,342	3,131,061	508,672	55,419	37,135	601,226	3,732,287
NORTH PRINCE GEORGE'S COUNTY									
305 St. John's, Zion Parish	15,280	7,000	348,432	370,712	79,898	3,773	5,000	88,671	459,383
307 Holy Trinity, Collington	0	0	0	0	0	0	0	0	0
308 St. Philip's, Laurel	48,600	3,129	362,988	414,717	156,014	0	200	156,214	570,931
310 St. Matthew's	14,000	0	346,491	360,491	0	0	0	0	360,491
311 Epiphany, Forestville	2,070	1,200	200,181	203,451	83,439	0	0	83,439	286,890
314 St. John's, Mt. Rainier	0	4,676	113,341	118,017	0	9,405	0	9,405	127,422
315 St. Andrew's, College Park	25,000	7,976	400,375	433,351	120,000	0	0	120,000	553,351
316 St. Michael & All Angels	2,550	0	102,512	105,062	0	5,601	0	5,601	110,663
320 St. Christopher's	21,518	3,253	206,606	231,377	0	5,279	0	5,279	236,656
321 St. George's, Glenn Dale	30,000	10,043	292,005	332,048	8,033	9,223	3,155	20,411	352,459
TOTAL NORTH PRINCE GEORGE'S COUNTY	159,018	37,277	2,372,931	2,569,226	447,384	33,281	8,355	489,020	3,058,246
SOUTHERN MARYLAND									
301 St. John's, Broad Creek	5,037	1,027	268,207	274,271	650	1,002	37,437	39,089	313,360
302 St. Paul's, Baden	3,500	0	89,163	92,663	0	0	0	0	92,663
303 St. Barnabas', Leeland	26,517	334	826,716	853,567	178,046	13,353	18,248	209,647	1,063,214
304 Trinity, Upper Marlboro	4,443	0	195	1,954,747	26	266	0	250,914	2,205,661
306 Christ Church, Accokeek									
309 St. Thomas', P.G. County	9,576	299	234,354	244,229	0	0	0	0	244,229
317 St. Barnabas', Temple Hills	3,500	1,566	201,857	206,923	0	0	0	0	206,923

TABLE 5 – DISBURSEMENTS OF THE CATHEDRAL, PARISHES, SEPARATE CONGREGATIONS, AND MISSIONS 2020

	To Diocese	Outreach	All Other	Operating	Total	Operating	Expenditures	Major	Improvements	Expenses of Outreach and Mission	Special Offerings	Total Non-Operating	Expense	Total
319	Christ Church, Clinton	5,687	100	112,752	118,539	2,690	0	2,690	0	0	0	2,690	0	121,229
323	St. Philip's, Baden	5,940	0	42,935	48,875	0	0	0	0	0	0	0	0	48,875
401	Christ Church, Durham	10,000	0	100,263	110,263	1,200	9,909	1,200	1,132	9,909	1,132	12,241	0	122,504
402	Christ Church, Port Tobacco	5,490	1,404	248,934	255,828	272,315	23,671	272,315	0	23,671	0	295,986	0	551,814
403	Christ Church, Wayside	8,200	5,596	126,854	140,650	25,254	0	25,254	0	0	0	25,254	0	165,904
404	Trinity Parish, Newport & Hughesville	0	0	149,813	149,813	0	34,178	0	0	34,178	0	34,178	0	183,991
405	St. James', Indian Head	5,500	3,591	160,308	169,399	0	0	0	0	0	2,542	2,542	0	171,941
406	St. Paul's, Piny	34,163	8,071	283,161	325,395	0	0	0	0	0	0	0	0	325,395
501	All Faith, Charlotte Hall	0	0	116,525	116,525	3,912	0	3,912	0	0	0	3,912	0	120,437
502	Christ Church, Chaptico	10,800	0	186,223	197,023	0	0	0	0	0	0	0	0	197,023
503	St. George's, Valley Lee	14,000	0	174,819	188,819	109,726	33,803	109,726	0	33,803	0	143,529	0	332,348
504	St. Andrew's, Leonardtown	10,000	125	250,625	260,750	0	0	0	0	0	0	0	0	260,750
505	Trinity, St. Mary's	31,000	2,088	261,582	294,670	36,878	0	36,878	0	0	8,344	45,222	0	339,892
506	All Saints', Oakley	3,255	0	19,007	22,262	101,899	0	101,899	0	0	0	101,899	0	124,161
507	Ascension, Lexington Park	14,000	0	174,819	188,819	109,726	33,803	109,726	0	33,803	0	143,529	0	332,348
TOTAL SOUTHERN MARYLAND		210,608	24,201	4,029,112	6,214,030	842,322	149,985	842,322	67,703	1,310,632	1,310,632	7,524,662		
TOTAL DIOCESE OF WASHINGTON														
INCLUDING CATHEDRAL		2,570,327	10,474,226	38,328,720	53,323,382	15,459,500	1,264,920	1,264,920	419,890	17,394,932	17,394,932	70,718,314		
EXCLUDING CATHEDRAL		2,245,553	926,808	38,328,720	43,451,190	5,397,196	1,259,402	1,259,402	419,890	7,327,110	7,327,110	50,778,300		

TABLE 6 – CLERGY COMPENSATION FOR 2021

This table is provided in response to a resolution of the 1976 Convention that the salary and allowances of each diocesan and parochial ecclesiastical and administrative position be published annually in the Journal.

Cash salary figures are supplied by (1) Diocesan staff (2) the Parochial Report supplements for 2019 and (3) the Church Pension Fund.

Utilities allowance has to be fixed at a dollar value in order to use the accepted formula for the value of houses owned by the church as rectories, vicarages, etc. Value of church owned housing is computed on the same basis as it is for the Church Pension Fund: 30% of cash salary plus utilities, cash housing allowance and SECA allowance.

Cash for housing is the dollar amount provided in place of rectory, vicarage or other church-owned property. In some cases it includes utilities.

Total compensation is the sum of cash salary (including any allowance for clergy self-employment tax or FICA), utilities and housing. The Church Pension assessment is 18% of this compensation and is wholly paid by the parish or other employer.

Other allowances are most commonly payments for use of a personally-owned vehicle for church business, business-related entertainment and other official expense.

Other benefits available on a Diocese-wide basis include: Group Life insurance of \$50,000 (\$150,000 for clergy, and \$100,000 for Diocesan lay staff), disability insurance, and health insurance coverage (including dental) at the following rates:

PLAN	SINGLE PREMIUM	TWO-PERSON	FAMILY
Anthem BlueCard PPO 80	\$990	\$1,782	\$2,772
Anthem BlueCard PPO 100	\$1,168	\$2,102	\$3,260
Anthem HDHP premium** (plus Health Savings Acct)	\$868 +\$700	\$1,562 +\$1,400	\$2,430 +\$1,400
Kaiser EPO 80	\$941	\$1,693	\$2,634
Kaiser EPO High Option	\$1,101	\$1,981	\$3,082
DENTAL ONLY			
CIGNA Basic Dental	\$53	\$95	\$148
CIGNA Dental & Orthodontia	\$65	\$117	\$182

A personal obligation of the clergy is the payment of Social Security taxes on the basis of the self-employed person. The rate for 2020 is 12.40% of earnings up to \$137,700 and 2.9% on the first \$200,000 net earnings. There is no limit on the earnings subject to the Medicare (hospital insurance) tax. The value of housing as well as cash for housing is included in this calculation. Parishes often include half of this, or 7.65%, as part of clergy compensation packages.

*** The High Deductible Health Plan requires an annual contribution to a Health Savings Account (HSA) by the employer. The contribution is 50% of the annual deductible to be paid by March 31, 2019*

TABLE 6 – CLERGY COMPENSATION FOR 2021

	CASH SALARY (+FICA)	UTILITIES	VALUE OF HOUSING	EQUITY ALLOWANCE	CASH FOR HOUSING	TOTAL COMP	ALLOWANCES
DIocese of WASHINGTON							
Bishop of Washington	200,994	0	0	0	72,000	272,994	0
Canon to the Ordinary/Chief Operating Officer	x	0	0	0	x	x	0
Director of the School for Christian Faith and Leadership and Tending Our Soil Thriving Congregations Initiative	x	0	0	0	x	x	0
Canon for Ministry Initiatives	x	0	0	0	x	x	0
Canon for Congregational Vitality	x	0	0	0	x	x	0
Canon for Leadership Development and Congregational Care	74,425	0	0	0	44,615	119,040	0
Archdeacon and Diocesan Liturgist	60,769	0	0	0	29,000	89,769	0
Dean, Latino Deacons' School	x	0	0	0	x	x	0
Program Coordinator	x	0	0	0	x	x	0
Howard University Chaplain	9,987	0	0	0	68,413	78,400	0
NORTH MONTGOMERY COUNTY							
217 ASCENSION, GAITHERSBURG							
Rector*	112,623	0	0	0	20,000	132,623	0
222 St. ANNE's							
Interim Rector	152,000	0	0	0	84,000	236,000	7,000
203 St. BARTHOLOMEW's							
Rector (p-t)	8,550	0	0	0	37,750	46,300	2,350
204 St. JOHN's, OLNEY							
Rector	85,221	0	0	0	37,500	122,721	0
Assisting Priest (p-t)	2,989	0	0	0	39,072	42,061	0

TABLE 6 – CLERGY COMPENSATION FOR 2021

		CASH SALARY (+FICA)	UTILITIES	VALUE OF HOUSING	EQUITY ALLOWANCE	CASH FOR HOUSING	TOTAL COMP	ALLOWANCES
206	St. Luke's, Brighton							
	Rector (p-t)	31,387	0	0	0	15,000	46,387	0
223	St. Nicholas' Parish							
	Rector	47,576	0	34,269	0	0	81,845	0
202	St. Peter's							
	Rector	84,669	7,000	34,200	0	0	125,869	6,700
CENTRAL MONTGOMERY COUNTY								
209	Christ Church, Kensington							
	Rector	94,300	0	0	0	0	94,300	100
201	Christ Church, Rockville							
Co-Interim Rectors (values not reported)								
216	Good Shepherd							
	Rector	83,417	0	0	0	33,000	116,417	0
213	Our Saviour, Hillandale							
	Interim Rector (p-t)	39,000	0	0	0	0	39,000	0
	Assistant (p-t)	54,000	0	0	0	0	54,000	0
215	St. Francis							
	Rector	112,649	9,323	36,592	0	0	158,564	1,400
	Assistant (p-t)	54,211	5,330	17,862	0	0	77,403	1,000
221	St. James', Potomac							
	Rector	166,296	0	0	0	60,780	227,076	0
	Assistant (p-t)	28,879	0	0	0	0	28,879	0

TABLE 6 – CLERGY COMPENSATION FOR 2021

		CASH SALARY (+FICA)	UTILITIES	VALUE OF HOUSING	EQUITY ALLOWANCE	CASH FOR HOUSING	TOTAL COMP	ALLOWANCES
214	St. Luke's, TRINITY PARISH							
	Rector	97,025	0	0	0	29,474	126,499	0
220	St. Mark's, FAIRLAND							
	<i>Priest-in-Charge (values not reported)</i>							
212	St. Mary MAGDALENE							
	Rector (p-t)	55,024	0	20,000	0	0	75,024	2,400
219	TRANSFIGURATION							
	Rector	68,041	0	0	0	21,600	89,641	2,000
	SOUTH MONTGOMERY COUNTY							
208	ALL SAINTS', CHEVY CHASE							
	Rector	117,020	750,000	0	0	0	867,020	0
	Associate	191,999	0	60,000	0	74,976	326,975	0
210	ASCENSION, SLIGO PARISH							
	Rector	43,762	0	0	0	42,684	86,446	0
	Dir of Christian Ed & Deacon	33,731	0	0	0	0	33,731	0
205	GRACE CHURCH, SILVER SPRING							
	Interim Rector*	129,180	0	0	0	0	129,180	3,300
	Associate*	61,336	0	0	0	30,000	91,336	1,000
	Deacon*	43,675	0	0	0	30,000	73,675	1,000
218	REDEEMER							
	Rector	79,360	5,000	28,000	0	0	112,360	4,200

TABLE 6 – CLERGY COMPENSATION FOR 2021

		CASH SALARY (+FICA)	UTILITIES	VALUE OF HOUSING	EQUITY ALLOWANCE	CASH FOR HOUSING	TOTAL COMP	ALLOWANCES
161	ST. BARNABAS' CHURCH OF THE DEAF							
	Priest-in-Charge (p-t)*	19,371	780	0	0	16,764	36,915	6,504
211	ST. DUNSTAN'S							
	Rector	104,212	0	0	0	15,000	119,212	0
207	ST. JOHN'S, NORWOOD PARISH							
	Rector	108,653	0	0	0	25,000	133,653	1,800
	NORTH DC							
124	ALL SOULS'							
	Rector*	86,595	0	0	0	32,338	118,933	6,800
	Curate (p-t)*	14,236	0	0	0	5,500	19,736	500
111	HOLY COMFORTER							
	Priest-in-Charge	65,000	0	0	0	0	65,000	0
171	HOWARD UNIVERSITY CHAPLAINCY							
	<i>see Diocese of Washington</i>							
109	ST. ALBAN'S							
	Rector	80,757	0	0	0	92,000	172,757	10,500
	Associate	197,790	0	0	0	88,000	285,790	14,670
125	ST. COLUMBA'S							
	Rector	112,695	0	0	0	73,000	185,695	0
	Associate	114,000	0	0	0	89,000	203,000	0
129	ST. DAVID'S							
	Rector*	54,755	0	0	0	36,000	90,755	0

TABLE 6 – CLERGY COMPENSATION FOR 2021

		CASH SALARY (+FICA)	UTILITIES	VALUE OF HOUSING	EQUITY ALLOWANCE	CASH FOR HOUSING	TOTAL COMP	ALLOWANCES
128	St. Patrick's							
	Rector	89,650	0	0	0	60,950	150,600	0
	Associate	51,503	0	0	0	40,000	91,503	0
	Assisting Priest (p-t)	3,600	0	0	0	0	3,600	0
110	St. Paul's, Rock Creek							
	Rector	123,393	0	0	0	50,000	173,393	3,300
	Assistant	32,732	0	0	0	42,000	74,732	1,500
	Associate (p-t)	1,800	0	0	0	0	1,800	0
120	Trinity, DC							
	Rector	143,991	0	0	0	40,000	183,991	8,700
101	Washington National Cathedral							
	Dean	241,365	3,158	73,357	0	0	317,880	0
	Provost	183,843	0	0	0	0	183,843	0
	Canon Missioner	113,646	0	0	0	0	113,646	0
	Vicar	110,546	7,548	35,428	0	0	153,522	0
	Canon for Worship	108,292	0	0	0	0	108,292	0
	Priest Associate	62,437	0	0	0	0	62,437	0
	CENTRAL DC							
107	Ascension and St. Agnes							
	Rector	110,213	4,569	37,633	0	24,000	176,415	5,000
105	Christ Church, Georgetown							
	Rector*	150,897	0	45,269	0	0	196,166	11,000
	Associate*	23,846	0	77,187	0	0	101,033	3,000

TABLE 6

TABLE 6 – CLERGY COMPENSATION FOR 2021

		CASH SALARY (+FICA)	UTILITIES	VALUE OF HOUSING	EQUITY ALLOWANCE	CASH FOR HOUSING	TOTAL COMP	ALLOWANCES
106	EPHANY, DC							
	Rector	73,428	0	0	0	55,000	128,428	4,000
112	GRACE CHURCH, GEORGETOWN							
	Rector	90,793	0	0	0	42,024	132,817	2,160
	Assisting Priest (p-t)	18,403	0	0	0	22,220	40,623	0
121	OUR SAVIOUR, BROOKLAND							
	<i>vacant</i>							
130	ST. GEORGE'S, DC							
	Priest-in-Charge (p-t)	27,698	0	0	0	24,000	51,698	600
103	ST. JOHN'S, GEORGETOWN							
	Rector	70,879	0	0	0	45,532	116,411	0
	Assisting Priest (p-t)	0	0	0	0	12,200	12,200	0
104	ST. JOHN'S, LAFAYETTE SQUARE							
	Rector	191,007	0	0	0	0	191,007	14,500
	Associate	86,120	0	0	0	0	86,120	1,500
118	ST. LUKE'S, DC							
	Interim Rector (value not reported)						0	
122	ST. MARGARET'S							
	Rector	79,800	0	27,133	2,400	0	109,333	0
126	ST. MARY'S							
	<i>vacant</i>							
113	ST. PAUL'S, K STREET							
	Rector	113,760	3,000	35,019	1,200	0	152,979	9,000

TABLE 6 – CLERGY COMPENSATION FOR 2021

		CASH SALARY (+FICA)	UTILITIES	VALUE OF HOUSING	EQUITY ALLOWANCE	CASH FOR HOUSING	TOTAL COMP	ALLOWANCES
114	ST. STEPHEN & THE INCARNATION							
	Senior Priest*	97,338	0	0	0	0	97,338	0
119	ST. THOMAS', DC							
	Priest-in-Charge*	83,628	0	0	0	37,780	121,408	3,900
	SOUTH DC							
132	ATONEMENT							
	Rector*	60,320	1,000	18,096	0	0	79,416	2,530
102	CHRIST CHURCH, WASHINGTON							
	Rector*	78,863	6,693	25,091	0	0	110,647	0
	Assistant*	19,915	0	0	0	0	19,915	0
127	CALVARY CHURCH							
	Rector*	80,701	0	0	0	0	80,701	0
123	HOLY COMMUNION <i>vacant</i>							
108	ST. AUGUSTINE'S							
	Priest-in-Charge	55,331	0	27,666	0	0	82,997	0
116	ST. MARK'S, DC							
	Rector	89,298	0	0	0	34,500	123,798	0
117	ST. MONICA'S AND ST. JAMES'							
	Rector	67,340	0	0	0	36,000	103,340	400
134	ST. PHILIP THE EVANGELIST <i>vacant</i>							

TABLE 6 – CLERGY COMPENSATION FOR 2021

		CASH SALARY (+FICA)	UTILITIES	VALUE OF HOUSING	EQUITY ALLOWANCE	CASH FOR HOUSING	TOTAL COMP	ALLOWANCES
131	St. Timothy's							
	Interim Rector	43,333	0	0	0	45,000	88,333	0
NORTH PRINCE GEORGE'S COUNTY								
311	Epiphany, Forestville							
	Rector (p-t) (values not reported)							
315	St. Andrew's, College Park							
	Rector	56,000	6,000	18,600	6,516	0	87,116	2,700
320	St. Christopher's							
	Rector (p-t)*	51,090	0	0	0	22,800	73,890	3,000
321	St. George's, Glenn Dale							
	Rector	86,909	0	0	0	29,004	115,913	811
314	St. John's, Mt. Rainier							
	Priest-in-Charge (p-t)*	44,298	3,600	0	0	0	47,898	1,200
305	St. John's, Zion Parish							
	Rector	37,700	0	0	0	66,000	103,700	0
310	St. Matthew's							
	Senior Priest*	89,202	0	0	0	0	89,202	0
	Associate (p-t)*	40,000	0	0	0	0	40,000	0
316	St. Michael & All Angels							
	Interim Rector (p-t)*	11,885	0	0	0	18,960	30,845	0
308	St. Philip's, Laurel							
	Rector*	51,061	0	0	0	43,000	94,061	3,322
	Associate*	60,000	0	0	0	0	60,000	0

TABLE 6 – CLERGY COMPENSATION FOR 2021

		CASH SALARY (+FICA)	UTILITIES	VALUE OF HOUSING	EQUITY ALLOWANCE	CASH FOR HOUSING	TOTAL COMP	ALLOWANCES
371	UNIVERSITY OF MD CHAPLAINCY							
	<i>vacant</i>							
SOUTHERN MARYLAND								
501	ALL FAITH, CHARLOTTE HALL							
	Rector (p-t)	24,104	0	0	0	64,000	88,104	0
506	ALL SAINTS', OAKLEY							
	<i>vacant</i>							
507	ASCENSION & ST. GEORGE'S CHURCHES							
	Rector	82,536	0	21,000	3,000	0	106,536	0
502	CHRIST CHURCH, CHAPTICO							
	Rector*	59,859	5,000	19,458	5,000	0	89,317	3,000
319	CHRIST CHURCH, CLINTON							
	Priest-In-Charge (p-t)*	3,000	0	27,000	0	0	30,000	500
401	CHRIST CHURCH, DURHAM							
	Rector (p-t)	0	0	0	0	28,500	28,500	0
402	CHRIST CHURCH, PORT TOBACCO							
	<i>Rector (values not reported)</i>							
403	CHRIST CHURCH, WAYSIDE							
	<i>Rector see Christ Church, Port Tobacco</i>							
504	ST. ANDREW'S, LEONARDTOWN							
	Rector	59,665	5,000	0	0	10,100	74,765	2,160
303	ST. BARNABAS', LEELAND							
	Rector*	67,006	2,278	0	0	27,000	96,284	1,000

TABLE 6 – CLERGY COMPENSATION FOR 2021

		CASH SALARY (+FICA)	UTILITIES	VALUE OF HOUSING	EQUITY ALLOWANCE	CASH FOR HOUSING	TOTAL COMP	ALLOWANCES
317	ST. BARNABAS', TEMPLE HILLS							
	Rector (p-t)	26,207	0	33,000	0	0	59,207	0
503	ST. JAMES', INDIAN HEAD							
	Rector*	72,832	7,120	0	0	14,400	94,352	1,900
405	ST. JOHN'S, BROAD CREEK							
	Rector	71,667	5,757	23,435	0	0	100,859	1,102
301	ST. PAUL'S, BADEN							
	Rector (p-t)	29,431	6,300	10,719	0	0	46,450	3,000
302	ST. PAUL'S, PINEY							
	Rector	82,385	0	0	0	24,000	106,385	4,430
406	ST. PHILIP'S, BADEN							
	vacant							
323	ST. THOMAS', P.G. COUNTY							
	Rector	6,000	0	0	0	60,000	66,000	0
309	TRINITY PARISH, NEWPORT & HUGHESVILLE							
	vacant							
404	TRINITY, ST. MARY'S							
	Rector	90,682	0	0	0	26,020	116,702	5,000
505	TRINITY, UPPER MARLBORO							
	Interim Rector (p-t)	2,000	0	0	0	2,000	4,000	0
304	TRINITY, UPPER MARLBORO							
	Priest-in-Charge (p-t)							

PART V: DIOCESAN POLICIES

(LAST EDITED 2019)

COMMITTEE GOVERNANCE POLICY

(ADOPTED BY DIOCESAN COUNCIL 5/11/2004; REVISED 2020)

SEC. 1. RELATIONSHIP TO OTHER AUTHORITIES.

- (a) This committee governance policy shall apply to any committee established by a resolution of the Convention, Diocesan Council, or Standing Committee described under section 4402 of the Canons of the Diocese.
- (b) A resolution that establishes a committee may be amended by the entity that passed the resolution. Therefore, the entity that established a committee may make adjustments, provide oversight, and maintain control over the operation of the committee. By amending the establishing resolution, the entity may at any time change the conditions applicable to the committee, including the conditions under section 4403 of the Canons. The provisions under section 4403 only apply as a default if the entity does not address a particular issue by a resolution. For example, an entity may set the termination date of a committee when it is first established, change the termination date after it is established, or allow for a termination under section 4403.
- (c)
 - (1) This committee governance policy is subject to any provision of the Constitution or Canons of the Diocese.
 - (2) Any resolution establishing a committee shall be subject to the Constitution and Canons of the Diocese, except the Canons may authorize alternative provisions of the resolution to apply instead. (See section 4403 of the Canons).
 - (3) This committee governance policy shall be subject to a resolution of the Convention, Diocesan Council, or Standing Committee establishing a committee. To the extent that any provision of this policy is inconsistent with any provision of that resolution, the provision of the resolution shall govern.

SEC. 2. TASK FORCES.

- (a) A task force is a group of individuals established to preliminarily explore the nature of a particular issue, identify areas of focus, and develop measurable, achievable goals and objectives. A task force is not a committee for purposes of this governance policy. A task force may be appointed before a committee is established, but there is no requirement that a task force is established first. There is no requirement that a committee shall be established because a task force was established.
- (b) A task force may be established by the Bishop, Convention, Diocesan Council, or Standing Committee. The members of a task force shall be appointed by the entity that establishes it or in a manner as directed by the entity that establishes it. If the task force concludes that a committee should be established on the particular subject matter the task force shall submit a statement to the entity that established it on the reasons for the establishment of a committee, the fiscal impact and costs of the committee, and an identification of funding sources.

SEC. 3. ESTABLISHMENT OF A COMMITTEE.

The Convention, Diocesan Council, or Standing Committee may establish a committee by resolution. If a task force was established to perform exploratory work before the establishment of a committee, the Convention, Diocesan Council, or Standing Committee shall consider the report of the task force in establishing the committee. The resolution should contain standard language of accountability, including a provision that calls for a complete evaluation of the work of the committee after a period of approximately 3 years after its establishment. Section 4404(f) of the Canons provides for a termination date for a committee, but a committee may be extended, have a different termination date, or be made permanent by a resolution. The resolution establishing a committee shall summarize the areas of focus, and serve as the charge to the committee. The body established in the resolution shall be called a committee.

SEC 4. COMMITTEE MEMBERSHIP.

- (a) The resolution establishing the committee shall state who appoints the members of the committee and whether consent or consultation are required by a particular entity. There should be approximately 11 members and the total number of voting members should be an odd number to avoid a committee being deadlocked in a tie vote and left unable to act. Generally, when the Bishop appoints members, the Bishop shall consult with involved individuals, including members of the Convention, the Diocesan Council, or Standing Committee and any task force that preceded the committee. Members of a preliminary task force will be considered for appointment, but are not guaranteed appointment to the committee. There should be an appropriate distribution of membership to provide balance on the basis of clergy and laity, race, gender, region, and parish. The members of the committee may make recommendations for future members.
- (b) Some individuals may be appointed as non-voting members in a consultative capacity, such as clergy who are not clerical members of the Convention or individuals who are not communicants of this Diocese in good standing. Those non-voting members appointed in a consultative capacity shall serve for terms and be subject to term limitations in the same manner as voting members.

SECTION 5. SUBCOMMITTEES.

- (a) A subcommittee is an operational unit of a committee that is performing ongoing work of the committee. Before a subcommittee may be established, the committee shall submit a plan for approval to the Diocesan Council (or the Standing Committee in the case of a committee established by the Standing Committee). The plan shall include a description of the duties, authorities, and functions of the subcommittee and a system of terms and term limitations. The annual report of the committee submitted to the Convention and Diocesan Council shall include a report from the subcommittee on the goals, objectives, and work of the subcommittee during the year.
- (b) The Bishop (or the Standing Committee in the case of a committee established by the Standing Committee) and the committee chair shall appoint the chair of a subcommittee, with the consent of the committee. Members of the subcommittee are appointed by the chair of the committee and the chair of the subcommittee.

- (c) Membership of a subcommittee is not necessarily totally drawn from the membership of the committee. Any member of a subcommittee who is not a member of the committee (including the chair) shall meet the qualifications of committee membership and be subject to the same terms and term limitations as the committee.

SECTION 6. AD HOC TASK FORCES OF COMMITTEES.

An ad hoc task force of a committee is a group of individuals who are members of that committee, except an individual with specific expertise who is not a member of the committee may be appointed to the task force. The chair of the committee shall appoint the members with the consent of the committee. The ad hoc task force shall examine a particular issue on behalf of the committee or complete a specific project, and then disband. The lifespan of an ad hoc task force rarely exceeds a few months. If the work of an ad hoc task force continues for a year or longer, the committee shall evaluate whether the task force has become ineffective, is evolving into a subcommittee (which would need to meet the requirements of section 5), or for good reason needs to continue for a short, specific time.

SECTION 7. ASSIGNMENTS.

Assignments to a committee arise from the purposes, functions, duties, and authorities of the committee in the resolution establishing the committee. From time to time, the Bishop, Diocesan Council, Standing Committee, or Diocesan staff may ask the committee for assistance in exploring a particular subject related to the duties of the committee.

SECTION 8. ACCOUNTABILITY AND ANNUAL REPORT.

A committee shall submit a report to the Diocesan Council (or the Standing Committee in the case of a committee established by the Standing Committee) at least once a year. This is an opportunity for a mutual review, and the report and discussion should take the form of what has been accomplished that year and a mutual decision as to the goals and objectives for the coming year. Any changes relating to matters in the resolution establishing the committee (such as the title, purposes, functions, duties, authorities, or membership) are required to be made by a resolution.

SECTION 9. ACCOUNTABILITY TO CONVENTION.

- (a) Section 305 of the Canons provides that (if not otherwise a member of Convention) a committee chair has seat and voice, but no vote at any meeting of the Convention. The committee chair is responsible for producing a short, written report (1–2 pages) for the Convention, to be submitted on the first working day of each year. The report appears in a packet of information at the Convention, is posted on the diocesan website under the information for that committee, and appears in the Journal of the Diocese.
- (b) Unless otherwise included in the budget, there is generally a nominal amount (\$100 to \$300) in the Diocesan budget for the clerical costs of a committee. Each committee should make any budget request for funding to the Diocesan Council not later than October 1 of the year preceding the year in which the funds are to be made available. Budget requests should be part of the annual review under section 8. Committees may identify possible funding sources, but not engage in fundraising

without the approval of the Diocesan Council (or the Standing Committee in the case of a committee established by the Standing Committee).

SECTION 10. LIAISONS WITH COMMITTEES.

- (a) A member of the Diocesan staff should be assigned to each committee as a liaison. The relationship varies with the committee and with the individual chair, but the purpose is to be in relationship on behalf of the Bishop, and to help facilitate the flow of meetings and work for the year. Every committee needs to be aware that there is very little in the way of support staff at Church House and arrange for its own clerical work.
- (b) Members of the Diocesan Council may be appointed to some committees to serve as a liaison between the committee and the Diocesan Council. This is most likely to occur when some critical work is being doing by the committee, but may occur at other times or for other reasons.

SECTION 11. TERMINATION OF COMMITTEES.

- (a) Any committee that is terminating under section 4404(f) of the Canons or under a provision of the resolution establishing the committee shall submit a report to the Diocesan Council (or the Standing Committee in the case of a committee established by the Standing Committee) not later than 90 days before the date of the termination. The report shall include a summary of the achievements of the committee and a recommendation of whether or not the committee should terminate or be extended.
- (b) The Diocesan Council (or the Standing Committee in the case of a committee established by the Standing Committee) should conduct a complete review of each committee every 3 to 5 years. Following the review process, the Diocesan Council (or the Standing Committee in the case of a committee established by the Standing Committee) may choose to terminate a committee, for any of a variety of reasons, including that the work of the committee has been completed, there has been a change in focus of the mission and work of the Diocese, or the committee has become ineffective or non-functional.

DIOCESAN LOAN POLICIES

A. POLICY FOR DIOCESAN GUARANTEES OF CONGREGATION LOANS

(ADOPTED BY THE DIOCESAN COUNCIL IN 2001, AMENDED IN 2008 AND 2012)

Among the resources of the Diocese of Washington are the buildings and grounds of the congregations of the Diocese. One of the important ministries of every congregation is adequate maintenance of existing structures and capital equipment. A number of church buildings and the surrounding land, including cemeteries, are historic sites in the Washington area. In every neighborhood the church building is an important community resource. Above all else, these buildings are the places where God is worshiped and prayers on behalf of God's creation are offered. Thus, every effort must be made by the congregations that call these buildings their "church home" to ensure that these buildings are maintained so that ministry now and in the future can be sustained.

Further, all Christians are called to go forth and preach the gospel to all nations. This may mean that congregations may be called upon to expand their mission and thus renovate and expand existing church buildings. Such a call to renew and/or expand a congregation's mission and building or expand structures requires substantial capital resources in order to finance such an undertaking. Good stewardship and effective fundraising are a critical and primary component to such a mission. There is no outside source, including the Diocese, which can substitute for a congregation's own financial support for its ministry.

When preparing to undertake any building improvement or expansion congregations are to exercise all possible efforts to secure financing without a diocesan guarantee. Lenders will almost inevitably request such a guarantee, if it is generally available, even when the lender would be willing to proceed without it. Congregations receiving permission from the Committee on Church Architecture to build and/or renovate existing property and from Finance Committee and the Standing Committee to encumber property should make every effort first to secure financing without a diocesan guarantee.

Under extraordinary circumstances the Diocese will consider guaranteeing a congregation's loan. Examples of such circumstances may include: major repairs without which a church could not function; the building of new worship or program space during a time of increased growth within the parish, yet at a time in which without the new space the growth will subside and/or cease altogether; a congregation with a substantial membership of low income people who can sustain the operation of a parish, but lack sufficient personal, financial resources to support building renovations, repairs and expansion. The guarantee program of the Diocese requires the following of participating congregations:

1. The congregation would follow the existing process of submitting building master plans and/or proposed designs to the Committee on Church Architecture for review, and submitting these same plans to the Finance Committee, along with the following information:
 - a. Parochial reports and audits from the previous three years;
 - b. A statement of income and expense of the current fiscal year;

- c. A current balance sheet;
 - d. A description of all fundraising activities for the building and a statement of funds received to date and funds anticipated, specifying the timeframe in which these funds would be received;
 - e. A case statement for the project;
 - f. A statement about current membership and projected growth;
 - g. A statement about current pledges and anticipated growth
2. The congregation will provide a deposit to the Diocese for the equivalent of six monthly mortgage payments on the date the loan documents are signed. This cash will be placed in an interest bearing account under the control of the Diocese. All interest earned will be the property of the Diocese.
 3. The congregation will negotiate with the lender a covenant that after five years of timely mortgage payments, the bank will release the Diocese from the guarantee, pending approval of the Finance Committee. This effectively limits the number of years that a guarantee will be in place. The congregation will also arrange with the lender to have mortgage payments deducted from their checking account to ensure timely payments.
 4. At the end of five years when the Diocese is released from the guarantee, the parish will receive their deposit back, less any payments made on their behalf to the bank, and net of any loan. The parish will not receive any of the interest earned on this deposit.
 5. During the time the guarantee is in place, the parish will submit quarterly financial reports to the diocesan Treasurer in a format acceptable to the Finance Committee. The diocesan Treasurer will maintain a schedule that includes the amount of loan outstanding, the amount of monthly payment, the amount of deposit, the amount of any loan made from the Closed Parishes Fund and the date of the most recent report. This report will be added to the reserve schedule for monthly distribution to the Diocesan Council.
 6. To qualify for the guarantee, a congregation must have submitted the most recent parochial report and audit on time. If a congregation has not complied, the congregation must do so within 30 days and then resubmit their request to the Finance Committee. The congregation must agree to submit all required diocesan reports in a timely manner during the time of the guarantee.
 7. At the time of request for a guarantee the congregation must be current with their payment of the pledge to the Diocese. Further, the congregation must agree to meet the expectation of moving to the tithe at the rate of 1% a year, if the congregation is not already tithing.
 8. If a congregation is unable to make a loan payment, they must notify the bishop in writing and request that the Diocese make a payment on their behalf from the deposit. The Bishop will authorize the payment and notify the Finance Committee chair and the Treasurer of the payment. The Bishop in consultation the Finance Committee Chair and the Treasurer and other appropriate staff will determine

the next steps needed to assist the congregation. Notification to the Diocesan Council will be done through the monthly report unless the Bishop determines that additional actions are needed. If the Diocese depletes the deposit, Council will receive a written report from the Finance Committee describing what actions will be needed to assist the congregation in resolving their financial situation.

All requests for loans to congregations must receive approval of Standing Committee. All requests for a Diocesan guarantee must be approved by Diocesan Council. At no time will the Diocese provide total cumulative guarantees in a nominal amount of more than 50% of unrestricted net assets of the Diocese, nor shall a guarantee provided to any one congregation amount to more than 10%, of the unrestricted net assets of the Diocese as shown on the audit report of the most recent fiscal year. Should total cumulative guarantees exceed the set limit for cumulative guarantees, no additional loans or loan amounts may be guaranteed by the Diocese until total cumulative guarantees are brought below that set limit. Should the guarantee to any one congregation exceed the set limit to a single congregation, no further loans or loan amounts may be guaranteed to that one congregation until that congregation's guarantee amount is brought below that set limit. This will safeguard the Diocese's financial assets and ensure the adequate monitoring of the participating congregations.

B. POLICY FOR SHORT-TERM LOANS TO PARISHES

(ADOPTED BY THE FINANCE COMMITTEE IN 1980 AND AMENDED IN 1985, 1993, AND 2008)

1. Priority will be given to parishes with the greatest financial need, and parishes must demonstrate, in their application for a short-term loan, why other resources are not available or adequate. Parishes with other resources must provide justification for using diocesan rather than parish funds.
2. Amount: \$35,000 or less; larger loans will be handled on a case-by-case basis.
3. Interest rate: Interest rates are to be set at closing at the then prevailing interest rate of five (5) year U.S. Treasury instruments plus .0175 (1.75%), but not less than .06 (6%). Interest rates shall be fixed for the 5-year term.
4. Repayment period: The standard repayment period is five years; however, the committee is prepared to grant exceptions where warranted.
5. The committee will consider each loan request on its particular merit.
6. While the Diocese will consider a wide range of possible uses for short-term loan proceeds, loan requests will generally be denied for such purposes as restoring operating funds and in instances where the use of other funds is more appropriate.
7. The granting of a loan does not relieve the parish of the responsibility to pay its Diocesan commitment.
8. Each loan request must include:
 - a. A complete description of the project/endeavor for which the loan is intended, including detailed, substantiated costs;
 - b. Parochial reports and audits from the previous three years;
 - c. A statement of income and expense of the current fiscal year;

- d. A current asset sheet;
- e. A description of all fundraising activities for the building and a statement of funds received to date and funds anticipated, specifying the time frame in which these funds would be received;
- f. A case statement for the project;
- g. A statement about current membership and projected growth;
- h. A statement about current pledges and anticipated growth;
- i. A proposed monthly repayment plan, supported by budgeted funds; and
- j. Justifying data to support the parish's need for a loan.

C. POLICY FOR LARGE LOANS TO PARISHES

(ADOPTED BY THE DIOCESAN COUNCIL IN 1980, AMENDED IN 1993 AND 2008)

FUNDS AVAILABLE TO BE LOANED AND LENDING CRITERIA:

Each year, the Diocesan Council will establish a limit for large-loan Missionary Development Funds (MDF) for the purpose of funding extraordinary missionary opportunities. Extraordinary missionary opportunities are those that reach beyond the normal functions of mission and outreach for all parishes and seek to develop new ministries, programs or special projects targeted at increasing Church membership and participation.

MAXIMUM AMOUNT TO BE LOANED TO ANY PARISH:

\$200,000 , with exceptions approved on a case-by-case basis.

TERMS:

1. The loan shall be for a period of five years at a fixed interest rate. Monthly payments shall be made as if the loan was for a period of 20 years, and a balloon payment of the balance will be due at the end of the five-year period. Interest rates are to be set at closing at the then prevailing interest rate of five (5) year U.S. Treasury instruments plus .0175 (1.75%), but not less than .06 (6%). Interest rates shall be fixed for the 5-year term.
2. In the absence of extraordinary and compelling circumstances, the loan will be renewed for successive 5-year periods, but will not be renewed after the twentieth year. Upon each renewal, the Diocese may adjust the interest rate and other terms.
3. The loan shall be secured by a deed of trust with the highest possible priority covering the parish's real estate and approved by the Standing Committee. In addition, the parish shall comply with such of the conditions respecting aided parishes as the Council shall determine upon the recommendation of the Finance Committee (see accountability standards below).
4. The Diocese shall arrange for the preparation of the loan documents, at the expense of the parish.
5. All loans shall require the approval of the Council.

PROCESS:

1. Loan requests should be submitted to the Bishop who, after review with the staff, would route them to:
 - a. The Committee on Church Architecture, if appropriate, for review of the building plans;
 - b. The Moderator of Council and the Canon to the Ordinary, who would determine whether or not the proposed project represents an extraordinary missionary opportunity;
 - c. The Finance Committee, for review of the parish's financial condition and ability to carry the loan.
2. Each loan request must include:
 - a. A complete description of the project/endeavor for which the loan is intended, including detailed, substantiated costs;
 - b. Parochial reports and audits from the previous three years;
 - c. A statement of income and expense of the current fiscal year;
 - d. A current asset sheet;
 - e. A description of all fund-raising activities for the building and a statement of funds received to date and funds anticipated, specifying the time frame in which these funds would be received;
 - f. A case statement for the project;
 - g. A statement about current membership and projected growth;
 - h. A statement about current pledges and anticipated growth;
 - i. A proposed monthly repayment plan, supported by budgeted funds; and
 - j. Justifying data to support the parish's need for a loan.
3. Reports from the above committees would be submitted to the Moderator of the Diocesan Council. The Moderator could request that further work or review be undertaken by any of the committees, or could recommend the loan to the Diocesan Council.
4. The Diocesan Council would act on the loan request.

FINANCIAL ACCOUNTABILITY STANDARDS FOR PARISHES RECEIVING LOANS:

1. The proposed annual budget of the church will be submitted for review two months before the start of the church's fiscal year. Following the completion of the every member canvass, any changes in the budget shall be submitted to the Finance Committee for review.
2. Quarterly financial statements using the form contained in Appendix B of "Audit Procedures in the Diocese of Washington" will be submitted in duplicate to the Chair of the Finance Committee through the Business Affairs Office.
3. Record keeping shall be done in a manner at least as rigorous as that specified by the Manual for Treasurers of Missions and Aided Parishes."

4. An every member canvass with personal contacts shall be held each year.
5. There shall be an annual audit of the church's accounts according to the standards stated in the "Audit Procedures in the Diocese of Washington."
6. In view of the substantial amount of the loan, a liaison member of the Finance Committee shall be appointed to discuss and review with the treasurer of the parish any deviations from budget figures, or any plans for special fund drives, or any other activities of the parish that would reflect on its financial strength.

DIOCESAN AUDIT GUIDELINES

Each parish within the Diocese of Washington is responsible for submitting audited financial statements to the Bishop of Washington. These statements must be received by September 1st of the year following the calendar year being reported. To ensure financial statements are fairly stated, canon law requires an annual audit be completed by each parish. For direction in completing the annual audit, in January of 2003 the Diocesan Council adopted the audit guidelines established by the Domestic and Foreign Missionary Society of the Protestant Episcopal Church in the USA (DFMS).

These guidelines are included as Chapter VI in the *Manual of Business Methods in Church Affairs* which is published by the Domestic and Foreign Missionary Society of the Protestant Episcopal Church in the USA. In addition to the audit guidelines, the manual includes a great wealth of useful information aimed at assisting congregations in effectively running the business of the church, including information relating to tax, financial management, insurance, and other issues. This manual is available on The Episcopal Church website at www.episcopalchurch.org. The audit guidelines allow the following three types of financial audit be conducted by a parish:

1. Audit by independent CPA (Certified Public Accountant)
2. Audit by independent PA (Public Accountant)
3. Audit by Committee chosen by parish

These guidelines were created for parishes that choose to do an audit by committee instead of engaging a CPA or PA to perform the audit. The guidelines outline the steps and processes necessary to adequately review the financial statements and internal accounting controls of a parish.

Two changes, which were recommended by the Diocesan Finance Committee, are incorporated into the audit guidelines approved by Council. Both of these changes affect bullet 5 on page VI-3 of the manual, discussing the committee audit. First, the final sentence in the second paragraph of bullet 5, dealing with reimbursement for out-of-pocket expenses, was deleted. Second, the following sentence was added as the second sentence to the third paragraph under bullet 5: "A committee member may be someone, other than a CPA, who is engaged by the congregation to perform the committee audit, as long as the Committee Audit Guidelines and format are followed."

The text of the Introduction portion of the guidelines is below (including the two diocesan changes listed above and appropriately marked, that were adopted by our Council). For the other sections (Audit Program Checklist, Sample Audit Committee Certificate, Instructions for the Audit Program), please refer to the *Manual of Business Methods in Church Affairs*.

1. Purpose: These audit guidelines were developed to assist auditors in performing the annual audit of the books of account of the congregations of the Episcopal Church.
2. Reasons for an Audit: Annual audits are required by the Canons of the Episcopal Church for all parishes, missions, and other institutions. The primary purpose of an audit is to assure that financial statements are fairly stated. Any person handling the monies or investments of the church needs an audit to protect the church assets

and him/her against suspicion of mishandling those assets. Similarly, rectors, vestries, vicars, bishop's committees, treasurers, and other persons in positions of responsibility may be liable for any losses which would have been discovered by an ordinary audit but were not discovered because they failed to have an audit conducted.

In addition, an announcement to the congregation that a completed audit reveals that all monies and investments are properly accounted for will have a positive impact on stewardship.

3. Pre-Audit Advice: When meeting with the auditors, be prepared to discuss your plans and objectives. Auditors are in the position to advise you and serve your interest when they understand the goals you have set and when you can clearly explain what you expect and hope to get from their services.

Keep good records and help your auditor save you money by not using professional time for routine work, such as gathering information.

Keep your auditor informed of changes and new directions in the congregation.

The treasurer and others, such as Vestry members, rectors, and staff, should be available to the auditor to provide any needed information.

A copy of the *Manual of Business Methods in Church Affairs* should be made available to the auditors.

4. Approved Auditors: The canons permit the auditing of congregational accounts by "an independent Certified Public Accountant," by "an independent licensed public accountant," or by "such committee as shall be authorized by the Finance Committee, Department of Finance, or other appropriate diocesan authority."

- a. *Certified Public Accountant:* Very often the complexity and/or size of congregations necessitate an independent examination and reporting on their financial statements.
 - i. Certified Public Accountants offer several levels of service. These include the audit, the compilation, and the review. Refer to the Glossary of this manual for definition of these terms. Neither a review nor a compilation is acceptable in place of an audit of a parish, mission, or other institution of the church.
 - ii. Certified Public Accountants engaged in public accounting are available to all who wish to engage them for independent accounting skills. These skills consist primarily of the design and installation of financial systems, audits, investigations and reports based on audits, advice on management and financial policies, and tax return preparation.
 - iii. Certified Public Accountants have met the statutory requirements of a state or other political subdivision of the United States as to age, education, residence, moral character, and expertise, and have passed.
 - iv. Certified Public Accountants are permitted to advertise their services. This should help you in your search. Generally, when people do not know an accountant in the community, they will ask friends to recommend

someone. Businesspersons, especially those in the not-for-profit field, can be helpful in finding an accountant with expertise in the not-for-profit sector. Lawyers and bankers can be of assistance as well.

- v. Fees are based on time charges. Moreover, fees vary with the level of experience of those required to perform the work. The prevailing cost of conducting a practice in the community will affect professional audit fees. Fees also vary based upon the time of year the audit work is performed.
- b. *Independent Licensed Public Accountants:* While the CPAs and PAs are both licensed to perform the same public accounting services, they prepare differently to become licensed. A Public Accountant has a license based solely upon public accounting experience.

5. The Committee Audit: These Audit Guidelines were specially prepared for audit by committees. The Audit made by an audit committee will be termed a Committee Audit. The Auditor's Opinion Letter of an Audit Committee will be termed an Audit Committee Certificate. The Auditor's Comments on Internal Control will be termed Audit Committee Findings on Policies and Procedures.

Audit committee members should be independent of the decision making and financial record keeping functions of the congregation. The members of the audit committee should have sufficient financial skills and experience to conduct a competent audit. It might be appropriate to offer reimbursement to the audit committee for out-of-pocket expenses.

An audit committee may consist of one or more individuals. A committee member may be someone, other than a CPA, who is engaged by the congregation to perform the committee audit, as long as the Committee Audit Guidelines and format are followed. The actual number of members should be determined by the size and scope of the audit.

6. Scope of the Committee Audit: The scope of the audit shall include:

- a. Sufficient tests of transactions to assure compliance with these guidelines and adequate control of the assets of each congregation.
- b. Verification (or preparation) of financial statements in the form approved for the Episcopal Church as set forth in this manual. Refer to Chapter III (Bookkeeping).
- c. A review of management control practices using the Internal Control Questionnaire found in Chapter II (Internal Controls).

7. Accounts to be Audited: All accounts must be audited. The audit requirement covers not only the operating accounts of the organization, but also all its restricted, endowment, and property funds, and the accounts, if any, of its organizations. No church money is exempt from the requirement of an audit. If a separate auditor has audited an account of a separate treasurer, the report should be included in the consolidated financial statements.

8. Objectives of the Audit: The major objectives of an audit of a congregation are to ascertain the following:

- a. That the various transactions during the year are proper and are documented appropriately (*i.e.*, authorized, complete and accurate);
- b. That the various transactions during the year are recorded in the proper amounts and in the proper accounts;
- c. That the assets, liabilities, income and expenses, which should be in the financial records, are so shown in the proper amounts and in the proper accounts;
- d. That, to the extent feasible, adequate internal control procedures were and continue to be in effect; and
- e. That the financial statements for the year were prepared from the financial records and present fairly the financial position and changes in net assets and cash flows of the congregation.

9. Timing of the Audit: The Canons call for a church fiscal (*i.e.*, financial) year ending on December 31 of any given year. The engagement of the auditor should be done prior to the end of the period being examined. This timing allows the auditor to include certain audit procedures that can only be performed at year-end.

10. Contents of the Audit Report: The auditor is responsible for submitting an audit report to the Vestry of the church. The Audit Report shall consist of:

- a. The Audit Committee Certificate;
- b. The Statement of Financial Position;
- c. The Statement of Activities;
- d. The Statement of Cash Flows;
- e. Completed Audit Program Checklist;
- f. The Audit Committee Findings on Policies and Procedures; and
- g. A corrected parochial report as a result of audit adjustments, if applicable.

11. Filing of the Audit:

- a. Prior to actual delivery of the audit report, the Vestry should issue a letter to the auditor stating that all records have been available for audit and there are no funds omitted.
- b. Upon completion, the Audit Committee shall present the audit report to the Treasurer, Rector, and Wardens.
- c. Any findings and recommendations should be presented in the Audit Committee Findings on Policies and Procedures, not in the Audit Committee Certificate. These items will be discussed with the Treasurer or other responsible persons and within 30 days their written response, attached to the audit report, is presented to the Vestry.

- d. The Vestry receives the audit report upon completion.
- e. A copy of the audit report should be filed with the Bishop or Ecclesiastical Authority not later than 30 days following its completion and never later than September 1 of each year, covering the financial reports of the previous calendar year. The minutes of the Vestry will officially record the receipt, acceptance, and subsequent filing of the audit report with the Ecclesiastical Authority.
- f. If, at any time during the audit, the records suggest that something is seriously wrong, the matter should be brought immediately to the attention of someone of superior authority, as well as the appropriate diocesan authority.

POLICY STATEMENT ON DISPOSITION OF PROCEEDS FROM SALE OF REAL ESTATE ASSETS

(ADOPTED BY DIOCESAN COUNCIL 5/9/2006)

The Episcopal Diocese of Washington has formulated this policy statement as a guide for dealing with the disposition of real estate asset sale proceeds. No prior policy statement can be identified as existing. Asset sales, by their very nature, tend to be long term in their perspective. We endorse this same concept when putting these resources to use. Use of any proceeds should align with the mission/vision of the Diocese. They should and will not be used for normal operating expenses.

Each situation will present its own unique set of circumstances. The timing of each sale will also come at a unique time for the Diocese – where we can envision an almost unlimited opportunity to put these assets to use for varying needs, projects, and ministries. We believe these guidelines need to provide a fundamental direction for the use of these proceeds. While Council needs to show some sensitivity, flexibility, and creativity to respond to the needs of the moment, we recommend the basic guidelines serve as the foundation for all decisions on the use of sale proceeds.

Prior to determining any use of these proceeds, the original source of the funds used to acquire the asset will be researched to determine any commitments, restrictions, or requirements that may apply to ensure we properly dispose of the proceeds.

1. Proceeds from asset sales will primarily be used for (prioritization is not implied):
 - purchase of new land
 - church plants
 - building/renovation projects including accessibility
 - congregational development and renewal
 - renewable investments (start-up or seed loans)

Use of these proceeds could take the form of a grant, reimbursable grant, loan, or investment. Council will establish a process and procedures by which requests can be administered according to these guidelines.

2. All monies received from sale proceeds will be separately accounted for to ensure they go toward the intended use. Investment income on these monies will be kept within these funds and not used for other purposes.

3. Council will be responsible for making all decisions regarding the use of asset sale proceeds. Council will also be responsible for the review, revision as necessary, monitoring, and application of these guidelines on behalf of Convention. Council will task the appropriate committee or staff to execute all decisions.

PART V: CONSTITUTION AND CANONS
OF THE DIOCESE OF WASHINGTON
(LAST EDITED 2021)

A SUPPLEMENT TO THE
2021 JOURNAL AND DIRECTORY

*Published by the Convention
of the Protestant Episcopal Church
of the Diocese of Washington
2021*

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I. CONSTITUTION OF THE DIOCESE OF WASHINGTON

(*RESTATED 2016*)

ARTICLE 1 DEFINITIONS

SEC. 101. DEFINITIONS.

In this Constitution:

- (1) **BISHOP.**— The term “Bishop” means the Bishop of the Diocese of Washington.
- (2) **COMMUNICANT OF THIS CHURCH IN GOOD STANDING.**— The term “communicant of this Church in good standing” means an individual who is a communicant in good standing as defined in the canons of this Church.
- (3) **COMMUNICANT OF THIS DIOCESE IN GOOD STANDING.**— The term “communicant of this Diocese in good standing” means an individual who is—
 - (A) a communicant of this Church in good standing; and
 - (B) (i) a member of a parish, separate congregation, or mission of this Diocese entitled to vote in that parish, separate congregation, or mission; or
 - (ii) enrolled in the register of a college chaplaincy of this Diocese.
- (4) **CONVENTION.**— The term “Convention” means the Convention of the Protestant Episcopal Church of the Diocese of Washington, a diocese of this Church, incorporated as a corporation by the Act of March 16, 1896 (29 Stat. 58).
- (5) **DIOCESE.**— The term “Diocese” means the Diocese of Washington.
- (6) **ECCLESIASTICAL AUTHORITY.**— The term “Ecclesiastical Authority” means the Bishop or the Bishop Coadjutor, Bishop Suffragan, or the Standing Committee as provided under Article 6.
- (7) **MEETING OF THE CONVENTION.**— The term “meeting of the Convention” means any annual meeting or special meeting of the assembled participants of the Convention.
- (8) **MEMBER OF THE CONVENTION.**— The term “member of the Convention” means any individual who is a clerical member of the Convention or a lay member of the Convention.
- (9) **PARTICIPANT OF THE CONVENTION.**— The term “participant of the Convention” means any individual who is—
 - (A) a member of the Convention;
 - (B) a cleric with seat and voice, but not vote at any meeting of the Convention; or
 - (C) a lay individual with seat and voice, but not vote at any meeting of the Convention.
- (10) **THIS CHURCH.**— The term “this Church” means the Protestant Episcopal Church in the United States of America, also known as the Episcopal Church

ARTICLE 2 ANNUAL MEETINGS OF THE CONVENTION

SEC. 201. ANNUAL MEETINGS.

- (a) **IN GENERAL.**— An annual meeting of the Convention shall be held in each calendar year.

(b) DATE AND PLACE.—

(1) **IN GENERAL.**— Except as provided under paragraph (2) or subsection (c), at each annual meeting, the Convention shall determine the date and place for the following annual meeting.

(2) ALTERNATE DETERMINATION OF DATE AND PLACE.—

(A) **BISHOP AND STANDING COMMITTEE.**— The Bishop shall determine the date and place for the annual meeting, if—

- (i) the Convention does not set the date and place under paragraph (1); and
- (ii) the Bishop has the consent of the Standing Committee.

(B) **STANDING COMMITTEE.**— The Standing Committee shall determine the date and place for the annual meeting, if—

- (i) the Convention does not set the date and place under paragraph (1); and
- (ii) (I) the office of Bishop is vacant; or
(II) the Bishop is disabled or absent.

(c) CHANGE OF DATE OR PLACE.—

(1) **SUFFICIENT CAUSE.**— Any change in the date or place of the annual meeting under this subsection may be made only for sufficient cause as determined by—

- (A) the Bishop and the Standing Committee for any change under paragraph (2); or
- (B) the Standing Committee for any change under paragraph (3).

(2) **BISHOP AND STANDING COMMITTEE.**— With the consent of the Standing Committee, the Bishop may change the date or place of the annual meeting.

(3) **STANDING COMMITTEE.**— The Standing Committee may change the date or place of the annual meeting, if—

- (A) the office of Bishop is vacant; or
- (B) the Bishop is disabled or absent.

(d) ABSENCE.— For purposes of this section, the Bishop shall—

- (1) determine any period in which the Bishop is absent; and
- (2) provide written notice of that determination to the Standing Committee

ARTICLE 3**MEMBERS OF THE CONVENTION****SEC. 301. COMPOSITION.**

The Convention shall be composed of clerical members of the Convention and lay members of the Convention.

SEC. 302. ENTITLEMENT TO VOTE.

(a) **IN GENERAL.**— All clerical members of the Convention and lay members of the Convention shall be entitled to vote at any meeting of the Convention.

(b) **SINGLE VOTE.**— If more than 1 provision of the Constitution or the canons entitles an individual to vote at a meeting of the Convention, that individual may not vote more than once on any vote at that meeting.

(c) **ENTITLEMENT TO VOTE RETAINED.**— An individual shall remain entitled to vote, if—

- (1) a provision of the Constitution or canons entitles that individual to vote; and
- (2) another provision of the Constitution or canons provides that individual with seat and voice, but not vote at any meeting of the Convention.

SEC. 303. CLERICAL MEMBERS OF THE CONVENTION.

(a) **MEMBERS.**— Except as provided under subsection (b), the clerical members of the Convention shall be—

- (1) the Bishop, any Bishop Coadjutor, and any Bishop Suffragan; and
- (2) any cleric—
 - (A) who was ordained in this Diocese and has continued in canonical residence from ordination; or
 - (B) who—
 - (i) transferred to this Diocese by Letters Dimissory; and
 - (ii) not less than 60 days before the meeting of the Convention, had Letters Dimissory accepted by the Ecclesiastical Authority.

(b) **CLERGY UNDER ECCLESIASTICAL DISCIPLINE.**— A cleric may not be a clerical member of the Convention, if that cleric is—

- (1) under a sentence of suspension or deposition; or
- (2) subject to an accord or order of ecclesiastical discipline that provides that the cleric is not a clerical member of the Convention for a specified period.

SEC. 304. LAY MEMBERS OF THE CONVENTION.

(a) **IN GENERAL.**—

(1) **LAY MEMBERS.**— The lay members of the Convention shall be—

(A) at least 1 lay delegate from each parish or separate congregation in union with the Convention;

(B) at least 1 lay delegate from each organized mission under the authority of the Diocese;

(C) at least 1 lay delegate from the Cathedral;

(D) the Secretary of the Convention, the Treasurer of the Convention, the Chancellor of the Diocese, the Chair of the Finance Committee of the Diocesan Council, and the President of the Episcopal Church Women; and

(E) subject to paragraph (2), any additional lay delegates as provided by Canon.

(2) **LIMITATION ON ADDITIONAL LAY DELEGATES.**— The total number of additional lay delegates provided by Canon may not exceed the total number of—

(A) lay delegates provided under paragraph (1)(A), (B), and (C); and

(B) officers under paragraph (1)(D).

(b) **QUALIFICATIONS.**— Each lay member of the Convention—

1) described under subsection (a)(1)(A) or (B) shall be—

(A) at least 18 years of age;

(B) a communicant of this Diocese in good standing; and

(C) a member of the parish, separate congregation, or organized mission from which that member is elected;

(2) described under subsection (a)(1)(C) shall be—

(A) at least 18 years of age; and

(B) a communicant of this Church in good standing;

(3) described under subsection (a)(1)(D) shall be—

(A) at least 18 years of age; and

(B) a communicant of this Diocese in good standing; and

(4) described under subsection (a)(1)(E) shall be—

(A) at least 18 years of age; and

(B) in the case of a delegate from—

(i) a parish, separate congregation, or organized mission—

(I) a communicant of this Diocese in good standing; and

(II) a member of the parish, separate congregation, or organized mission from which that member is elected; or

(ii) a college chaplaincy—

(I) a communicant of this Diocese in good standing; and

(II) enrolled in the register of that college chaplaincy.

SEC. 305. STATUS THROUGHOUT YEAR.

(a) **IN GENERAL.**— Except as provided under subsection (b), a lay member of the Convention—

(1) shall be a lay member of the Convention for an annual meeting of the Convention and retain membership without reelection or reappointment until the next annual meeting of the Convention; and

(2) may attend all adjourned and special meetings as a lay member of the Convention until that next annual meeting of the Convention.

(b) **EXCEPTION.**— A lay member of the Convention who is a delegate from a parish, separate congregation, organized mission, or the Cathedral shall remain a lay member of the Convention until succeeded under the bylaws of that parish, separate congregation, organized mission, or the Cathedral.

SEC. 306. CANONS.

(a) **MEMBERSHIP OF THE CONVENTION.**— The Convention may adopt canons relating to the membership of the Convention.

(b) **CANONS AFFECTING NUMBER OF MEMBERS.**— Any canon adopted under subsection (a) that affects the number of members of the Convention may not take effect until the annual meeting of the Convention following that adoption.

(c) **INDIVIDUALS WITH SEAT AND VOICE, BUT NOT VOTE.**— The Convention may adopt canons to provide for any individual who is not a member of the Convention to be entitled to seat and voice, but not vote at any meeting of the Convention.

ARTICLE 4

QUORUM

SEC. 401. QUORUM.

- (a) **IN GENERAL.**— A quorum for the conduct of business at any meeting of the Convention shall be—
- (1) the lesser of—
 - (A) 50 clerical members of the Convention; or
 - (B) 25 percent of all clerical members of the Convention; and
 - (2) the lesser of—
 - (A) 50 lay members of the Convention; or
 - (B) 25 percent of all lay members of the Convention.
- (b) **ADJOURNMENT.**— A quorum shall not be required for a vote to adjourn.

ARTICLE 5

BUSINESS AND VOTES IN THE CONVENTION

SEC. 501. BUSINESS AND VOTES.

- (a) **IN GENERAL.**— Except as provided under subsection (b), all business of the Convention shall be conducted with the participants of the Convention acting as a single body.
- (b) **VOTING BY ORDERS.**—
- 1) **REQUIREMENT OF VOTE.**— If any 5 members of the Convention require that any vote be conducted by orders, the clerical members of the Convention and the lay members of the Convention shall vote separately.
 - (2) **PASSAGE.**— A vote under paragraph (1) shall pass, if a majority of —
 - (A) the clerical members of the Convention present and voting vote in favor; and
 - (B) the lay members of the Convention present and voting vote in favor.

ARTICLE 6

ECCLESIASTICAL AUTHORITY

SEC. 601. ECCLESIASTICAL AUTHORITY.

- (a) **BISHOP.**— The Bishop shall be the Ecclesiastical Authority of the Diocese.
- (b) **BISHOP COADJUTOR.**— The Bishop Coadjutor shall be the Ecclesiastical Authority of the Diocese, if—
- (1) the office of Bishop is vacant; or
 - (2) the Bishop is disabled or absent.
- (c) **BISHOP SUFFRAGAN.**—
- (1) **IN GENERAL.**— The Bishop Suffragan shall be the Ecclesiastical Authority of the Diocese, if—
 - (A) (i) the office of Bishop is vacant; or
 - (ii) the Bishop is disabled or absent; and
 - (B) (i) the office of Bishop Coadjutor is vacant; or
 - (ii) the Bishop Coadjutor is disabled or absent.

- (2) **MULTIPLE BISHOPS SUFFRAGAN.**— If there is more than 1 Bishop Suffragan, paragraph (1) shall apply to—
- (A) the Bishop Suffragan with the most seniority based on the date of consecration to the episcopate; or
 - (B) if the Bishop Suffragan with the most seniority is disabled or absent, the Bishop Suffragan with the next most seniority.
- (d) **ABSENCE.**— For purposes of this section, the Ecclesiastical Authority shall—
- (1) determine any period in which that Ecclesiastical Authority is absent; and
 - (2) provide written notice of that determination to—
- (A) the appropriate Bishop Coadjutor or Bishop Suffragan who shall be the Ecclesiastical Authority in accordance with this section during that period; or
 - (B) if subparagraph (A) is not applicable, the Standing Committee.
- (e) **STANDING COMMITTEE.**— If no Bishop, Bishop Coadjutor, or Bishop Suffragan is the Ecclesiastical Authority of the Diocese, the Standing Committee shall be the Ecclesiastical Authority of the Diocese.

ARTICLE 7

ELECTIONS OF BISHOPS

SEC. 701. ELECTIONS OF BISHOPS.

- (a) **BALLOT AND ORDERS.**— Each election of a Bishop shall be conducted—
- (1) by ballot in a meeting of the Convention; and
 - (2) by orders with the clerical members of the Convention and the lay members of the Convention voting concurrently and separately.
- (b) **VOTING REQUIREMENTS FOR ELECTIONS.**—
- (1) **IN GENERAL.**— Except as provided under paragraph (2), a candidate shall be elected Bishop, if that candidate receives the majority of votes required under subsection (c).
 - (2) **ALTERNATIVE REQUIREMENT.**— If the requirements of subsection (c) relating to the percentage of the members of the Convention present is not met, a candidate shall be elected Bishop, if that candidate receives the supermajority of votes required under subsection (d).
- (c) **ELECTIONS IN GENERAL.**—
- (1) **MAJORITY VOTE IN EACH ORDER.**— A candidate shall be elected Bishop, if—
 - (A) 67 percent of all clerical members of the Convention are present;
 - (B) that candidate receives the majority of votes of all clerical members of the Convention present and voting;
 - (C) 67 percent of all lay members of the Convention are present; and
 - (D) that candidate receives the majority of votes of all lay members of the Convention present and voting.
 - (2) **RETIRED AND INACTIVE CLERICAL MEMBERS.**— For purposes of paragraph (1)(A), a clerical member shall not be counted in determining the total of clerical members, if that clerical member—
 - (A) is retired or disabled under the rules of the Church Pension Fund; or

(B) has not been present at any meeting of the Convention during the 5-year period preceding the date of the meeting for which a determination is being made under this paragraph.

(d) **ELECTIONS WITH SUPERMAJORITY VOTE IN EACH ORDER.**— Subject to subsection (b), a candidate shall be elected Bishop, if that candidate receives—

(1) 67 percent of the votes of all clerical members of the Convention present and voting; and

(2) 67 percent of the votes of all lay members of the Convention present and voting.

SEC. 702. ELECTIONS OF BISHOPS COADJUTOR AND BISHOPS SUFFRAGAN.

(a) **NOTICE.**— Before the election of a Bishop Coadjutor or a Bishop Suffragan, the Bishop or Ecclesiastical Authority shall give notice of that election at—

(1) an annual meeting of the Convention; or

(2) a special meeting of the Convention that is called by the Bishop or Ecclesiastical Authority after notice has been given to each parish and mission stating the purpose of the special meeting.

(b) **INTERVENING PERIOD AFTER MEETING GIVING NOTICE.**— The election of a Bishop Coadjutor or a Bishop Suffragan shall take place at an annual meeting of the Convention or a special meeting of the Convention called for that election that occurs at least 60 days after the meeting of the Convention providing notice of that election described under subsection (a).

(c) **ELECTIONS.**— Section 701 shall apply to the election of—

(1) any Bishop Coadjutor by substituting the term “Bishop Coadjutor” for the term “Bishop” each place that term appears; and

(2) any Bishop Suffragan by substituting the term “Bishop Suffragan” for the term “Bishop” each place that term appears.

ARTICLE 8

PRESIDENT OF THE CONVENTION

SEC. 801. PRESIDENT OF THE CONVENTION.

(a) **BISHOP.**— The Bishop shall be the President of the Convention and the presiding officer of any meeting of the Convention.

(b) **MEETINGS OF THE CONVENTION.**— The President of the Convention may—

(1) address any meeting of the Convention on the state of the Church;

(2) call a special meeting of the Convention, at whatever time and place that the President determines necessary; and

(3) make any motion.

(c) **DEBATE.**— The President of the Convention—

(1) may not enter into debate; and

(2) may speak on any matter after conclusion of debate and before a vote on that matter.

(d) **DESIGNATION OF A TEMPORARY PRESIDING OFFICER.**—

(1) **IN GENERAL.**— During any meeting of the Convention that the President of the Convention is present, the President may designate any individual to act as a temporary presiding officer until the earlier of—

- (A) the return of the President of the Convention as the presiding officer; or
- (B) the adjournment of the meeting.

(2) **PRESIDING OFFICER.**— Subsections (b)(3) and (c) shall apply to an individual designated presiding officer under this subsection.

SEC. 802. VICE PRESIDENTS OF THE CONVENTION.

(a) **NUMBER OF VICE PRESIDENTS.**— There may be more than 1 Vice President of the Convention at any 1 time.

(b) **BISHOP COADJUTOR.**—

(1) **VICE PRESIDENT.**— The Bishop Coadjutor shall be a Vice President of the Convention.

(2) **BISHOP COADJUTOR AS PRESIDENT OF CONVENTION.**— the Bishop Coadjutor shall be the President of the Convention, if—

- (A) the office of Bishop is vacant; or
- (B) the Bishop is disabled or absent.

(c) **BISHOP SUFFRAGAN.**—

(1) **VICE PRESIDENT.**— Any Bishop Suffragan shall be a Vice President of the Convention.

(2) **BISHOP SUFFRAGAN AS PRESIDENT OF CONVENTION.**— The Bishop Suffragan shall be the President of the Convention, if—

- (A) (i) the office of Bishop is vacant; or
- (ii) the Bishop is disabled or absent; and
- (B) (i) the office of Bishop Coadjutor is vacant; or
- (ii) the Bishop Coadjutor is disabled or absent.

(3) **MULTIPLE BISHOPS SUFFRAGAN.**— If there is more than 1 Bishop Suffragan, paragraph (2) shall apply to—

- (A) the Bishop Suffragan with the most seniority based on the date of consecration to the episcopate; or
- (B) if the Bishop Suffragan with the most seniority is disabled or absent, the Bishop Suffragan with the next most seniority.

(d) **ABSENCE.**— For purposes of this section, the President of the Convention shall—

- (1) determine any period in which that President of the Convention is absent; and
- (2) provide written notice of that determination to—
 - (A) the appropriate Bishop Coadjutor or Bishop Suffragan who shall be the President of the Convention in accordance with this section during that period; or
 - (B) if subparagraph (a) is not applicable, the Standing Committee.

SEC. 803. PRESIDING OFFICER AT A MEETING OF THE CONVENTION IF NO PRESIDENT OF THE CONVENTION IS PRESENT.

(a) **IN GENERAL.**— If no President of the Convention is present at any meeting of the Convention, the Convention shall elect a presiding officer immediately upon assembling.

(b) **QUALIFICATIONS.**— An individual elected presiding officer under this section shall be a priest or bishop of this Church.

(c) **VOTE BY SINGLE BODY.**— Notwithstanding section 501(b), the election of a presiding officer under this section shall be conducted by the Convention acting as a single body.

(d) **MOTIONS AND DEBATE.**— Section 801(b)(3) and (c) shall apply to an individual elected presiding officer under this section.

(e) **SPECIAL MEETINGS.**— A presiding officer may call for a special meeting of the Convention at the meeting in which that officer is elected under this section, if a majority of the Standing Committee requests the presiding officer to call the special meeting.

SEC. 804. STANDING COMMITTEE CALL FOR SPECIAL MEETING.

If no Bishop, Bishop Coadjutor, or Bishop Suffragan is the President of the Convention, the Standing Committee may call a special meeting of the Convention.

ARTICLE 9

SECRETARY OF THE CONVENTION

SEC. 901. APPOINTMENT AND TERM.

(a) **APPOINTMENT.**— The President of the Convention, with the consent of the Convention, shall appoint a Secretary at each annual meeting of the Convention immediately upon the assembling of the Convention.

(b) **TERM.**— The Secretary shall hold office until a successor is appointed.

SEC. 902. REMOVAL AND VACANCY.

(a) **REMOVAL.**— The Secretary may be removed from office—

- (1) (A) upon the written determination of the Bishop; and
(B) a vote of at least two-thirds of the Standing Committee; or
- (2) by a vote of at least two-thirds of the Standing Committee, if—
(A) the office of Bishop is vacant; or
(B) the Bishop is disabled or absent.

(b) **VACANCY.**— If there is a vacancy in the office of Secretary at any time that the Convention is not meeting—

- (1) the Bishop shall appoint a Secretary with the consent of a majority of the Standing Committee; or
- (2) a majority of the Standing Committee shall appoint a Secretary, if—
(A) the office of Bishop is vacant; or
(B) the Bishop is disabled or absent.

(c) **ABSENCE.**— For purposes of this section, the Bishop shall—

- (1) determine any period in which the Bishop is absent; and
- (2) provide written notice of that determination to the Standing Committee.

SEC. 903. DUTIES.

The Secretary shall—

- (1) take minutes of the proceedings of any meeting of the Convention;
- (2) preserve the journals and records;
- (3) attest the public acts of the Convention;

- (4) transmit all records in possession of the Secretary relating to the Convention to the succeeding Secretary;
- (5) provide public notice of the time and place of any meeting of the Convention; and
- (6) perform any other duty as may be provided by Canon or resolution of the Convention.

ARTICLE 10

STANDING COMMITTEE

SEC. 1001. ESTABLISHMENT.

There is established a Standing Committee.

SEC. 1002. MEMBERSHIP.

The Standing Committee shall consist of 8 members of whom—

- (1) 4 shall be priests of this Church who are canonically resident in this Diocese; and
- (2) 4 shall be lay communicants of this Diocese in good standing who are at least 18 years of age.

SEC. 1003. TERMS.

(a) **STAGGERED 2-YEAR TERMS.**— At each annual meeting of the Convention, 2 of the members described under section 1002(1) and 2 of the members described under section 1002(2) shall each be elected for a term of 2 years.

(b) **TERM LIMITATIONS.**— A member of the Standing Committee shall not be eligible for reelection until after the lapse of 1 year, if that member has served continuously on the Standing Committee for—

- (1) 3 full 2-year terms; or
- (2) 2 full 2-year terms and any part of an additional 2-year term.

(c) **SERVICE UNTIL SUCCESSORS ELECTED.**— Each member of the Standing Committee shall serve until a successor is elected.

SEC. 1004. VACANCIES.

(a) **IN GENERAL.**— If there is a vacancy in the membership of the Standing Committee, the remaining members —

- (1) shall be notified of the vacancy and the time and place of a meeting of the Standing Committee to fill the vacancy; and
- (2) subject to subsection (d), shall vote at the meeting to fill the vacancy.

(b) **QUALIFICATIONS.**— An individual filling a vacancy shall have the same qualifications described under section 1002(1) or (2) as the member who created that vacancy.

(c) **TIMELINESS.**— A vacancy shall be filled under subsection (a) as soon as practicable after the vacancy occurs.

(d) **SERVICE.**— An individual who is elected to fill a vacancy under this Article shall serve until the first annual meeting of the Convention following that election. If there is any time remaining in the applicable term, the Convention shall elect an individual to fill the vacancy for the remainder of the term.

SEC. 1005. FIRST MEETING.

(a) **IN GENERAL.**— The Standing Committee shall meet on the last day of the annual meeting of the Convention, or as soon after that annual meeting as practicable.

(b) **ELECTION OF PRESIDENT AND SECRETARY.**— At the meeting of the Standing Committee described under subsection (a), the Standing Committee shall elect 1 of the members to be President and another member to be Secretary.

SEC. 1006. RULES AND PROCEEDINGS.

(a) **RULES.**— The Standing Committee may establish and modify rules that—

- (1) relate to the proceedings of the Committee; and
- (2) are consistent with the Constitution and Canons of the Diocese.

(b) **NOTICE OF MEETINGS.**— The members of the Standing Committee shall be given reasonable notice of any meeting of the Committee.

(c) **QUORUM.**—

(1) **IN GENERAL.**— Except as provided under paragraph (2), a majority of the members shall constitute a quorum.

(2) **EXCEPTIONS.**— The rules of the Standing Committee or a Canon may require a quorum that is greater than a majority.

(d) **MINUTES.**— The Standing Committee shall keep regular minutes of the proceedings of the Committee.

ARTICLE 11**ELECTIONS OTHER THAN ELECTIONS OF A BISHOP****SEC. 1101. POSITIONS REQUIRING A VOTE BY ORDERS.**

(a) **DEFINITION.**— In this section, the term “candidate” means an individual who is a candidate for the position of—

- (1) a member of the Standing Committee; or
- (2) a Deputy or Alternate Deputy to the General Convention.

(b) **VOTE BY ORDERS.**— Except as provided under section 1103, a candidate shall be elected, if that candidate receives a majority of votes of—

- (1) all clerical members of the Convention present and voting; and
- (2) all lay members of the Convention present and voting.

SEC. 1102. POSITIONS REQUIRING A VOTE BY SINGLE BODY.

(a) **DEFINITION.**— In this section, the term “candidate” means an individual who is a candidate for any position that, by Canon—

- (1) is established;
- (2) except as provided under paragraph (3), requires an election by the Convention to fill; and
- (3) may provide for the filling of a vacancy by appointment.

(b) **VOTE BY SINGLE BODY.**— Except as provided under section 1103, a candidate shall be elected, if that candidate receives a majority of votes of all members of the Convention present and voting as a single body.

SEC. 1103. PLURALITY VOTES AND SPECIAL METHOD OF VOTING.

(a) **PLURALITY VOTES.**— Except as provided under subsection (b), any election described under section 1101 or 1102 shall be determined by a plurality vote of all members of the Convention present and voting as a single body after the second ballot.

(b) **SPECIAL METHOD OF VOTING.**— The Convention may conduct an election described under section 1101 or 1102 by any special method, if at least 75 percent of all members of the Convention present and voting as a single body approve of that special method.

SEC. 1104. NON-APPLICABILITY OF ARTICLE 5.

Section 501(b) shall not apply to a vote under this Article.

ARTICLE 12

RELATIONSHIP BETWEEN THE CONVENTION AND PARISHES AND SEPARATE CONGREGATIONS

SEC.1201. RELATIONSHIP BETWEEN THE CONVENTION AND PARISHES AND SEPARATE CONGREGATIONS.

Each parish and separate congregation within this Diocese that has assented to this Constitution in writing or by sending a lay delegate to any meeting of the Convention shall be—

- (1) entitled to the entire benefit of this Constitution; and
- (2) benefited and bound, equally with the other parishes and separate congregations in this Diocese, by any canon or measure approved by any Convention for the government of this Church in ecclesiastical concerns.

ARTICLE 13

AMENDMENT OF THE CONSTITUTION

SEC. 1301. AMENDMENT OF THE CONSTITUTION.

(a) **EXCLUSIVE AMENDMENT PROCESS.**— This Constitution shall be amended as provided under this Article.

(b) **AMENDMENT.**— A proposed amendment shall take effect, if the proposed amendment—

- (1) is introduced in writing at a meeting of the Convention and approved by the Convention;
- (2) is transmitted to the vestry of each of the parishes and separate congregations of the Diocese after that approval; and
- (3) at the meeting of the Convention following the meeting of the Convention at which the proposed amendment was first approved, is approved in a vote by orders by a majority of —

(A) the clerical members of the Convention present and voting; and

(B) the lay members of the Convention present and voting.

(c) **EFFECTIVE DATE.**— A proposed amendment shall take effect—

- (1) except as provided under paragraph (2), on the date following the last day of the meeting of the Convention that provides the second approval described under subsection (b)(3); or
- (2) any date that is—

- (A) provided with the proposed amendment; and
- (B) approved in the second approval of the Convention described under subsection (b)(3).

II. CANONS OF THE DIOCESE OF WASHINGTON

TITLE I— DEFINITIONS

CANON 1 DEFINITIONS

SEC. 101. DEFINITIONS.

- (a) **APPLICATION OF CONSTITUTIONAL DEFINITIONS.**— The definitions in Article 1 of the Constitution of the Diocese of Washington apply to the Canons.
- (b) **DEFINITIONS.**— In these Canons:
- (1) **CANONS.**— The term “Canons” means the Canons of the Diocese of Washington.
 - (2) **CHANCELLOR.**— The term “Chancellor” means the Chancellor of the Diocese appointed under Canon 12.
 - (3) **CONSTITUTION.**— The term “Constitution” means the Constitution of the Diocese of Washington.
 - (4) **COUNCIL.**— The term “Council” means the Diocesan Council.
 - (5) **SECRETARY.**— The term “Secretary”—
 - (A) means the Secretary of the Convention appointed under Article 9 of the Constitution; and
 - (B) includes any individual who is Acting Secretary of the Convention in accordance with the Canons.
 - (6) **STATE.**—The term “State” means each of the States of the United States and the District of Columbia.
 - (7) **TREASURER.**— The term “Treasurer” means the Treasurer of the Convention appointed under Canon 13.

TITLE II—ORGANIZATION OF THE CONVENTION

CANON 2 CLERICAL PARTICIPANTS OF THE CONVENTION

SEC. 201. CLERICAL PARTICIPANTS OF THE CONVENTION.

Clerical participants of the Convention include—

- (1) clerical members of the Convention under section 303 of the Constitution; and
- (2) any cleric who has seat and voice, but not vote, at a meeting of the Convention under section 202 of this canon.

SEC. 202. CLERGY WITH SEAT AND VOICE, BUT NOT VOTE.

A cleric shall have seat and voice, but not vote, at a meeting of the Convention, if—

- (1) that cleric—
 - (A) transferred to this Diocese by Letters Dimissory; and
 - (B) less than 60 days before the meeting of the Convention, had Letters Dimissory accepted by the Ecclesiastical Authority;

(2) that cleric is—

(A) licensed by the Ecclesiastical Authority; and

(B) employed within the Diocese by a parish, separate congregation, organized mission, college chaplaincy, the Cathedral, or an Episcopal school; or

(3) that cleric is—

(A) a member of the clergy of a church in full communion with this Church;

(B) licensed by the Ecclesiastical Authority; and

(C) with the approval of the Ecclesiastical Authority, employed within the Diocese by a parish, separate congregation, organized mission, college chaplaincy, the Cathedral, or an Episcopal school.

SEC. 203. DETERMINATION AND CERTIFICATION OF CLERICAL PARTICIPANTS OF THE CONVENTION.

(a) **IN GENERAL.**— The Bishop shall determine and certify to the Secretary each—

(1) clerical member of the Convention; and

(2) cleric who has seat and voice, but not vote at a meeting of the Convention.

(b) **PRESIDENT OF THE STANDING COMMITTEE.**— The President of the Standing Committee shall make the certifications to the Secretary under subsection (a), if—

(1) the office of Bishop is vacant; or

(2) the Bishop is disabled or absent.

(c) **CONSULTATION WITH THE STANDING COMMITTEE.**—

(1) **BISHOP.**— In determining the status of any cleric for purposes of this section, the Bishop may consult with the Standing Committee.

(2) **PRESIDENT OF THE STANDING COMMITTEE.**— The President of the Standing Committee shall consult with the Standing Committee before making any certification under this section.

SEC. 204. CERTIFICATION CHALLENGES.

(a) **POSTING OF CERTIFICATIONS.**— Before the opening of any meeting of the Convention, the Secretary shall post at the place of registration —

(1) the name of each clerical member of the Convention; and

(2) the name of each cleric who is entitled to seat and voice, but not vote, at a meeting of the Convention.

(b) **CHALLENGES.**— When an announcement is made that a quorum is present and the Convention organized, any clerical member of the Convention or lay member of the Convention may challenge the certification of any cleric certified under section 203.

(c) **DETERMINATIONS OF CHALLENGES.**—

(1) **IN GENERAL.**— The President of the Convention shall make a determination of any challenge under subsection (b).

(2) **FINALITY OF DETERMINATIONS.**— Any determination under this subsection is final.

SEC. 205. SPECIAL MEETINGS.

(a) **CONTINUATION IN STATUS.**—

(1) **IN GENERAL.**— A cleric shall be a clerical member of Convention or a cleric with seat and voice, but not vote, at any special meeting of the Convention, if that cleric—

(A) was certified with the applicable certification under section 203 for the annual meeting of the Convention preceding that special meeting; and

(B) in the case of—

(i) a clerical member of the Convention, continued in canonical residence in the Diocese during the period beginning on the date of that annual meeting through the date of that special meeting; and

(ii) a cleric who is entitled to seat and voice, but not vote, continued to meet the requirements of section 202 during the period beginning on the date of that annual meeting through the date of that special meeting.

(2) **EXCEPTION.**— Paragraph (1) does not apply to any cleric who is excluded from membership under section 303(b) of the Constitution.

(b) **CLERGY CERTIFIED DURING INTERIM PERIOD.**— Nothing in subsection (a)(1) shall be construed as a limitation on any cleric to be a clerical member of the Convention or a cleric who is entitled to seat and voice, but not vote, at any special meeting of the Convention, if that cleric—

(1) becomes certified with the applicable certification under section 203 during the period described under subsection (a)(1)(B); and

(2) in the case of—

(A) a clerical member of the Convention, continues in canonical residence in the Diocese during the period following the certification and preceding the special meeting; and

(B) a cleric who is entitled to seat and voice, but not vote, continues to meet the requirements of section 202 during the period following the certification and preceding the special meeting.

CANON 3

LAY PARTICIPANTS OF THE CONVENTION

SEC. 301. LAY PARTICIPANTS OF THE CONVENTION.

Lay Participants of the Convention include—

(1) lay members of the Convention, consisting of—

(A) the lay members described under section 304(a)(1)(A), (B), (C), and (D) of the Constitution; and

(B) the additional lay delegates described under section 304(a)(1)(E) of the Constitution; and

(2) lay individuals who have seat and voice, but not vote, at any meeting of the Convention under section 305 of this canon.

SEC. 302. ADDITIONAL LAY DELEGATES OF THE CONVENTION.

(a) **IN GENERAL.**— The additional lay delegates described under section 304(a)(1)(E) of the Constitution shall be appointed or elected as provided under this section.

(b) **CATHEDRAL.**—

(1) **APPOINTMENT.**— The Bishop shall appoint 2 lay delegates of the Convention to represent the Cathedral.

(2) **ELECTION.**— The Cathedral Chapter shall elect the 2 lay delegates of the Convention described under paragraph (1), if—

(A) the office of Bishop is vacant; or

(B) the Bishop is disabled or absent.

(c) **COLLEGE CHAPLAINCIES.**—

(1) **AUTHORIZATIONS.**— The Diocesan Council may authorize the appointment of 1 lay delegate of the Convention for any college chaplaincy.

(2) **APPOINTMENTS.**— The Bishop shall appoint 1 lay delegate of the Convention for each appointment authorized under paragraph (1).

(d) **PARISHES, SEPARATE CONGREGATIONS, AND ORGANIZED MISSIONS.**—(1) **ADDITIONAL DELEGATES.**—(A) **AVERAGE SUNDAY ATTENDANCE.**—

(i) **IN GENERAL.**— The Secretary shall determine average Sunday attendance under this subparagraph.

(ii) **DETERMINATIONS.**— Not later than 30 days after the final date for receipt of the Parochial Reports, the Secretary shall average the Sunday attendance from the Parochial Reports of each parish, separate congregation and organized mission for the preceding 3 calendar year period.

(iii) **PAROCHIAL REPORT NOT FILED.**— For purposes of any determination under clause (i), if a parish, separate congregation, or organized mission has not filed a Parochial report for the preceding year, the Secretary shall count the Sunday attendance in that year as zero.

(B) **MEDIAN ATTENDANCE.**— The Secretary shall—

(i) determine the median of all the averages under subparagraph (A); and

(ii) determine any additional lay delegates of the Convention for each parish, separate congregation, and organized mission under subparagraph (C).

(C) **ADDITIONAL DELEGATES.**—

(i) **NO ADDITIONAL DELEGATES.**— If the average attendance of a parish, separate congregation, or organized mission is less than or equal to the median attendance, that parish, separate congregation, or organized mission may not have any additional lay delegate of the Convention.

(ii) **1 ADDITIONAL DELEGATE.**— If the average attendance of a parish, separate congregation, or organized mission is more than the median attendance, but less than or equal to twice the median attendance, that parish, separate congregation, or organized mission shall have 1 additional lay delegate of the Convention.

(iii) **2 ADDITIONAL DELEGATES.**— If the average attendance of a parish, separate congregation, or organized mission is more than twice the median attendance, but less than or equal to 3 times the median attendance, that parish, separate congregation, or organized mission shall have 2 additional lay delegates of the Convention.

(iv) **3 ADDITIONAL DELEGATES.**— If the average attendance of a parish, separate congregation, or organized mission is more than 3 times the median attendance, but less than or equal to 4 times the median attendance, that parish, separate congregation, or organized mission shall have 3 additional lay delegates of the Convention.

(v) **4 ADDITIONAL DELEGATES.**— If the average attendance of a parish, separate congregation, or organized mission is more than 4 times the median attendance, that parish, separate congregation, or organized mission shall have 4 additional lay delegates of the Convention.

(2) **LIMITATION.**— A parish, separate congregation, or organized mission may not have more than 4 additional lay delegates of the Convention under this subsection.

SEC. 303. CERTIFICATIONS.

(a) **CERTIFYING AUTHORITY.**— In this section, the term “certifying authority” means—

(1) in the case of a parish or separate congregation—

- (A) the rector;
- (B) a warden; or
- (C) the secretary of the vestry;

(2) in the case of an organized mission—

- (A) the vicar;
- (B) the vice chair of the mission committee; or
- (C) the secretary of the mission committee; and

(3) in the case of the Cathedral and college chaplaincies, the Bishop.

(b) **CERTIFICATIONS.**— Not less than 30 days before the date of any meeting of the Convention, each certifying authority shall—

(1) certify to the Secretary each lay member of the Convention and alternate lay member of the Convention for the applicable parish, separate congregation, organized mission, Cathedral, or college chaplaincy;

(2) submit the name, address, and contact information of each lay member of the Convention and alternate lay member certified by that certifying authority; and

(3) specify the provision of the Constitution or Canons that authorizes the membership of each lay member of the Convention or alternate lay member of the Convention certified by that certifying authority.

(c) **ORDER OF PREFERENCE.**— A certifying authority may designate in certifications submitted under subsection (b) the order of preference for any alternate lay member to exercise seat, voice, and vote of any lay member of the Convention for the applicable parish, separate congregation, organized mission, Cathedral, or college chaplaincy.

(d) **LATE SUBMISSIONS AND MODIFICATIONS.**—

(1) **IN GENERAL.**— If the Secretary determines there is good cause, the Secretary may accept a certification or a modification to a certification submitted after the date required under subsection (b). The Secretary shall post at the place of registration any determination and acceptance under this paragraph.

(2) **APPEAL.**— Any lay member of the Convention or clerical member of the Convention may appeal any determination or acceptance of the Secretary under paragraph (1) to a vote of the Convention.

(e) **ALTERNATE LAY MEMBERS.**—

(1) **IN GENERAL.**—

(A) **ABSENCE OF LAY MEMBER.**— If a lay member of the Convention is absent at any time during a meeting of the Convention, an alternate lay member of the Convention may exercise seat, voice, and vote in the place of the absent lay member.

(B) **REGISTRATION.**— Before an alternate lay member may exercise seat, voice, and vote under subparagraph (A), that lay member shall be properly registered as determined by the Secretary.

(2) **ABSENT LAY MEMBER BECOMES PRESENT.**— A lay member of the Convention may not exercise seat, voice, and vote at a meeting of the Convention if—

(A) that lay member is present at the meeting after an alternate lay member begins the exercise of seat, voice, and vote in the place of that lay member under paragraph (1); and

(B) the alternate lay member does not give consent to the lay member to exercise of seat, voice, and vote in the place of that alternate lay member.

SEC. 304. CERTIFICATION CHALLENGES.

(a) **POSTING OF CERTIFICATIONS.**— Before the opening of any meeting of the Convention, the Secretary shall post at the place of registration—

(1) the name of each lay member of the Convention; and

(2) the name of each lay individual who is entitled to seat and voice, but not vote, at a meeting of the Convention.

(b) **CHALLENGES.**— When an announcement is made that a quorum is present and the Convention organized, any clerical member of the Convention or lay member of the Convention may challenge the certification of any lay member of the Convention or lay individual certified under section 305.

(c) **DETERMINATIONS OF CHALLENGES.**—

(1) **IN GENERAL.**— The President of the Convention shall make a determination of any challenge under subsection (b).

(2) **FINALITY OF DETERMINATIONS.**— Any determination under this subsection is final.

SEC. 305. LAY INDIVIDUALS WITH SEAT AND VOICE, BUT NOT VOTE.

Lay individuals who have seat and voice, but not vote at any meeting of the Convention shall include—

(1) any Assistant Secretary of the Convention, unless that Assistant Secretary is acting as the Secretary under section 1103;

(2) any Assistant Treasurer of the Convention;

(3) any Vice Chancellor;

(4) the Registrar;

(5) the Historiographer of the Diocese;

(6) any lay member of—

- (A) the Standing Committee;
- (B) the Diocesan Council; or
- (C) the Committee on the Constitution and Canons;

(7) any Lay Deputy to the General Convention;

(8) no more than 1 youth representative from each region;

(9) any lay member of a parish, separate congregation, organized mission, or the Cathedral within the Diocese who is also a member of the Executive Council of the General Convention; and

(10) the chair of any committee, commission, or task force—

- (A) established in the Canons; or
- (B) established by—
 - (i) the Convention;
 - (ii) the Bishop;
 - (iii) the Diocesan Council; or
 - (iv) the Standing Committee.

CANON 4

ELECTIONS AT MEETINGS OF THE CONVENTION

SEC. 401. DEFINITION.

In this canon, the term “candidate” means an individual who is a candidate for—

- (1) the position of—
 - (A) a member of the Standing Committee; or
 - (B) a Deputy or Alternate Deputy to the General Convention; or
- (2) any other position that, by canon—
 - (A) is established;
 - (B) except as provided under subparagraph (C), requires an election by the Convention to fill; and
 - (C) may provide for the filling of a vacancy by appointment.

SEC. 402. NOMINATIONS OF CANDIDATES.

(a) **NOTIFICATIONS TO PARTICIPANTS.**— Not later than 30 days before any meeting of the Convention in which there is an election of a candidate, the Secretary shall transmit to all participants of the Convention—

- (1) the name of each candidate, including each candidate nominated by the Regional Assemblies; and
- (2) the position for which each candidate is nominated.

(b) **CANDIDATES AT MEETINGS OF THE CONVENTION.**— At any meeting of the Convention in which there is an election of a candidate, the Secretary shall place before the members of the Convention—

- (1) the name of each candidate, including each candidate nominated by the Regional Assemblies; and

(2) the position for which each candidate is nominated.

(c) **FLOOR NOMINATIONS.**— Any participant of the Convention may make an additional nomination from the floor of any individual to a position for which that individual is qualified.

SEC. 403. ELECTIONS.

(a) **PREPARATION OF BALLOTS.**—

(1) **IN GENERAL.**— Immediately after all the nominations have been made, the Secretary shall have a ballot prepared for each election of each position.

(2) **CONTENTS.**— The ballot shall include—

- (A) the title of the position;
- (B) the number of candidates to be elected to that position;
- (C) the names of the candidates; and
- (D) whether the voter is—
 - (i) a clerical member of the Convention; or
 - (ii) a lay member of the Convention.

(b) **METHOD OF VOTING.**—

(1) **VERIFICATION OF RIGHT TO VOTE.**— The balloting clerk shall verify the right of each voter to cast a ballot.

(2) **SECRET BALLOTS.**— Each election shall be conducted by secret ballot.

(3) **CONTENTS.**— Each voter shall indicate on the ballot—

- (A) whether that voter is—
 - (i) a clerical member of the Convention; or
 - (ii) a lay member of the Convention; and

(B) the selection of that voter of not more than the number of candidates to be elected to the applicable position.

(c) **DEFECTIVE BALLOTS AND VOTES.**—

(1) **EXCESSIVE NUMBER OF VOTES.**— If a ballot contains votes for a greater number of candidates for a position than the number still to be elected, the ballot shall not be counted.

(2) **MULTIPLE VOTES FOR THE SAME CANDIDATE.**— If a voter casts a vote for the same candidate more than once for any 1 position on any ballot, only the first vote shall be counted.

(3) **VOTE FOR CANDIDATE NOT ON BALLOT.**— If a voter casts a vote for a candidate not on the ballot, that vote shall not be counted.

(4) **SUBSTANTIAL COMPLIANCE.**— If the Head Teller determines that any vote is not in substantial compliance with instructions and procedures applicable to any ballot—

- (A) the Head Teller may invalidate the vote; and
- (B) the invalidated vote may not be counted.

(d) **BALLOTS.**—

(1) **FIRST BALLOTS.**— On the first ballot of any election, a candidate shall be elected if that candidate receives the required majority of votes for the applicable position.

(2) **SUBSEQUENT BALLOTS.**—

(A) IN GENERAL.—

(i) **DIRECTION OF SUBSEQUENT BALLOTS.**— If the first ballot does not result in the election of a sufficient number of candidates, the President of the Convention shall direct that 1 or more subsequent ballots be prepared and cast until the election is completed.

(ii) **CANDIDATES ON BALLOTS.**—In any subsequent ballot—

(I) any candidate elected on the previous ballot shall be omitted;

(II) the number of candidates shall be reduced by removing the candidates who received the least total number of votes on the previous ballot, leaving no more than twice the number of candidates for each remaining position to be filled; and

(III) any candidate may withdraw the name of that candidate before the casting of the subsequent ballot.

(B) **SECOND BALLOTS.**— On the second ballot of any election, a candidate shall be elected if that candidate receives the required majority of votes.

(C) THIRD BALLOTS.—

(i) **PLURALITY ELECTIONS.**— Except as provided under subparagraph (D), in any third ballot—

(I) the requirement of election by a majority of those present and voting in each order shall be suspended; and

(II) the President of the Convention shall declare elected the candidate or candidates receiving the highest number of total votes of all those present and voting.

(ii) **TIE ON SUBSEQUENT BALLOTS.**— Except as provided under subparagraph (D), if the third ballot for any election results in a tie, a determination of the candidate elected to that position shall be made by lot as the President of the Convention may direct.

(D) **CONTINUATION OF MAJORITY ELECTION.**— If at least 75 percent of all members of the Convention present and voting approve a motion to continue balloting for a position in accordance with paragraph (1), that balloting may continue as approved.

(3) **ORDER OF ELECTION.**— In ranking the results of any ballot to determine the candidates who qualify to be included in a subsequent ballot, the votes of the clerical members of the Convention and the votes of the lay members of the Convention shall be totaled together.

(e) REPORT OF THE TELLERS.—

(1) **REVIEW AND CERTIFICATION.**— Elections shall not be final until the report of the tellers is reviewed and certified by a member of the Committee on the Constitution and Canons.

(2) **RECORDING OF REPORT.**— The report shall be recorded in the Journal of the Diocese.

SEC. 404. COMMITTEE OF TELLERS.

(a) **APPOINTMENTS.**— Before each meeting of the Convention in which there is an election of a candidate, the Secretary shall appoint a Committee of Tellers, including a Head Teller.

- (b) **APPROVAL OF APPOINTMENTS.**— Each appointment under subsection (a) shall be subject to the approval of the Bishop.
- (c) **DUTIES.**— At any meeting of the Convention in which there is an election of a candidate, the Committee of Tellers shall—
- (1) oversee the voting, including the counting of ballots; and
 - (2) prepare a final written report of that election.

CANON 5

ELECTIONS OF BISHOPS

SEC. 501. DEFINITION.

In this canon, the term “candidate” means an individual who is a candidate for the position of—

- (1) Bishop;
- (2) Bishop Coadjutor; or
- (3) Bishop Suffragan.

SEC. 502. NOMINATIONS OF CANDIDATES.

(a) **TRANSMISSIONS FROM STANDING COMMITTEE.**— Not later than 75 days before any meeting of the Convention in which there is an election of a candidate, the Standing Committee shall transmit to the Secretary—

- (1) the name of each candidate;
- (2) the position for which each candidate is nominated; and
- (3) information relating to the background and qualifications of each candidate.

(b) **NOTIFICATIONS TO PARTICIPANTS.**— Not later than 5 days after the receipt of the transmission of the Standing Committee under subsection (a), the Secretary shall transmit to all participants of the Convention—

- (1) the name of each candidate;
- (2) the position for which each candidate is nominated; and
- (3) information relating to the background and qualifications of each candidate.

(c) **NOMINATIONS BY PETITION.**—

- (1) **IN GENERAL.**— An individual may be nominated as a candidate by petition.
- (2) **FILING.**— A petition may not be filed later than 60 days before any meeting of the Convention in which there is an election of a candidate.

(3) **RULES.**— The Standing Committee shall prescribe rules to carry out this subsection.

(d) **LIMITATION ON NOMINATIONS.**— An individual may be a candidate, only if—

- (1) the name of that individual is included in the transmission of the Standing Committee under subsection (a); or
- (2) that individual is nominated by petition under subsection (c).

(e) **CANDIDATES AT MEETINGS OF THE CONVENTION.**— At any meeting of the Convention in which there is an election of a candidate, the Secretary shall place before the members of the Convention—

- (1) the name of each candidate; and

- (2) the position for which each candidate is nominated.

SEC. 503. ELECTIONS.

(a) PREPARATION OF BALLOTS.—

(1) **IN GENERAL.**— Immediately after all the nominations have been made, the Secretary shall have a ballot prepared for each election of each position.

(2) CONTENTS.— The ballot shall include—

- (A) the title of the position;
- (B) the number of candidates to be elected to that position;
- (C) the names of the candidates; and
- (D) whether the voter is—
 - (i) a clerical member of the Convention; or
 - (ii) a lay member of the Convention.

(b) METHOD OF VOTING.—

(1) **VERIFICATION OF RIGHT TO VOTE.**— The balloting clerk shall verify the right of each voter to cast a ballot.

(2) **SECRET BALLOTS.**— Each election shall be conducted by secret ballot.

(3) CONTENTS.— Each voter shall indicate on the ballot—

(A) WHETHER THAT VOTER IS—

- (i) a clerical member of the Convention; or
- (ii) a lay member of the Convention; and

(B) the selection of that voter of not more than the number of candidates to be elected to the applicable position.

(c) DEFECTIVE BALLOTS AND VOTES.—

(1) **EXCESSIVE NUMBER OF VOTES.**— If a ballot contains votes for a greater number of candidates for a position than the number still to be elected, the ballot shall not be counted.

(2) **MULTIPLE VOTES FOR THE SAME CANDIDATE.**— If a voter casts a vote for the same candidate more than once for any 1 position on any ballot, only the first vote shall be counted.

(3) **VOTE FOR CANDIDATE NOT ON BALLOT.**— If a voter casts a vote for a candidate not on the ballot, that vote shall not be counted.

(4) **SUBSTANTIAL COMPLIANCE.**— If a Head Teller determines that any vote is not in substantial compliance with instructions and procedures applicable to any ballot—

- (A) the Head Teller may invalidate the vote; and
- (B) the invalidated vote may not be counted.

(d) BALLOTS.—

(1) **FIRST BALLOTS.**— On the first ballot of any election, a candidate shall be elected if that candidate receives the required majority or supermajority of votes for election to the applicable position.

(2) SUBSEQUENT BALLOTS.—

(A) **DIRECTION OF SUBSEQUENT BALLOTS.**— If the first ballot does not result in the election of a sufficient number of candidates, the President of the Convention shall direct that 1 or more subsequent ballots be prepared and cast until the election is completed.

(B) **CANDIDATES ON BALLOTS.**— In any subsequent ballot—

- (i) any candidate elected on the previous ballot shall be omitted;
- (ii) any candidate may withdraw the name of that candidate before the casting of the subsequent ballot; and
- (iii) except for a candidate described under clause(i) or (ii), all candidates shall remain on the ballot.

(e) **REPORT OF THE TELLERS.**—

(1) **REVIEW AND CERTIFICATION.**— The report of the tellers for any election shall not be final until the report is reviewed and certified by a member of the Committee on the Constitution and Canons.

(2) **RECORDING OF REPORT.**— The report shall be recorded in the Journal of the Convention.

SEC. 504. COMMITTEE OF TELLERS.

(a) **APPOINTMENTS.**— Before each meeting of the Convention in which there is an election of a candidate, the President of the Convention shall appoint—

- (1) a Committee of Clerical Tellers, including a Head Clerical Teller; and
- (2) a Committee of Lay Tellers, including a Head Lay Teller.

(b) **QUALIFICATIONS.**—

(1) **COMMITTEE OF CLERICAL TELLERS.**— An individual is qualified to be a teller on the Committee of Clerical Tellers, if that individual—

- (A) is a member of the clergy; and
- (B) is not a clerical member of the Convention.

(2) **COMMITTEE OF LAY TELLERS.**— An individual shall be qualified to be a teller on the Committee of Lay Tellers, if that individual—

- (A) is a member of the laity; and
- (B) is not a lay member of the Convention.

(c) **DUTIES.**—

(1) **COMMITTEE OF CLERICAL TELLERS.**— The Committee of Clerical Tellers shall—

- (A) oversee the voting of the clerical members of the Convention, including the counting of ballots of the clerical members of the Convention; and
- (B) prepare a final written report of that election.

(2) **COMMITTEE OF LAY TELLERS.**— The Committee of Lay Tellers shall—

- (A) oversee the voting of the lay members of the Convention, including the counting of ballots of the lay members of the Convention; and
- (B) prepare a final written report of that election.

CANON 6
ABSENCES OF BISHOPS

SEC. 601. ABSENCES OF BISHOPS.

For purposes of any provision of the Canons relating to the absence of the Bishop, the Bishop shall—

- (1) determine any period in which the Bishop is absent; and
- (2) provide written notice of that determination to the Standing Committee.

CANON 7
STANDING COMMITTEE

SEC. 701. REPORTS AND RECORDS.

- (a) **REPORT.**— The Standing Committee shall make an annual report to the Convention of the official acts of the Standing Committee.
- (b) **EXAMINATION OF RECORDS.**— The Bishop may examine any record of the Standing Committee, including any record of the proceedings of the Standing Committee.

CANONS 8, 9, AND 10
(RESERVED)

TITLE III—OFFICERS OF THE CONVENTION AND DIOCESE

CANON 11
SECRETARY OF THE CONVENTION

SEC. 1101. JOURNAL OF THE CONVENTION.

- (a) **IN GENERAL.**— Each year the Secretary shall prepare, edit, and publish the Journal of the Convention which shall include—
 - (1) the proceedings of each annual or special meeting of the Convention;
 - (2) the address of the President of the Convention;
 - (3) a summary of the official acts of the Bishop, and any Bishop Coadjutor or Bishop Suffragan; and
 - (4) any other reports, addresses, and documents that have been received by the Convention.
- (b) **TRANSMISSION OF THE JOURNAL.**— The Secretary shall transmit—
 - (1) a copy of each Journal of the Convention to—
 - (A) the Presiding Bishop of the Episcopal Church;
 - (B) each clerical participant of the Convention;
 - (C) each lay participant of the Convention;
 - (D) each vestry of each parish of the Diocese; and
 - (E) the committee of each organized mission of the Diocese; and
 - (2) each Journal of the Convention as required by the canons of this Church.
- (c) **PRIORITY AND ASSISTANCE.**—

(1) **COMPLETION DATE.**— Not later than 180 days after the date of the last day of the annual meeting of the Convention, the Secretary shall complete the preparation, editing, publication, and transmission of the Journal of the Convention.

(2) **STAFF ASSISTANCE.**— The preparation, editing, publication, and transmission of the Journal of the Convention under paragraph (1) shall be—

- (A) a priority of the Secretary; and
- (B) carried out with the assistance of the Diocesan staff.

(3) **OTHER ASSISTANCE.**— Any entity or individual with responsibility for any materials required to be included in the Journal of the Convention shall promptly submit the materials to the Secretary to assist the Secretary to meet the requirements of this section.

SEC. 1102. CERTIFICATES OF ELECTION.

The Secretary shall transmit a certificate of the election of clerical and lay Deputies to each General Convention.

SEC. 1103. ASSISTANT SECRETARIES.

(a) **FIRST ASSISTANT SECRETARY.**—

(1) **IN GENERAL.**— The President of the Convention, with the consent of the Convention, shall appoint a First Assistant Secretary at each annual meeting of the Convention, who shall assist the Secretary—

- (A) during any meeting of the Convention;
- (B) in the preparation of the Journal of the Convention; and
- (C) in any other duties that the Secretary determines necessary.

(2) **ACTING SECRETARY.**— The First Assistant Secretary may act as the Secretary, if—

- (A) the office of Secretary is vacant; or
- (B) the Secretary is disabled or absent.

(3) **ABSENCE.**— For purposes of this section, the President of the Convention shall—

- (A) determine any period in which the Secretary is absent; and
- (B) provide written notice of that determination to the First Assistant Secretary.

(b) **SECOND ASSISTANT SECRETARY.**—

(1) **IN GENERAL.**— The President of the Convention, with the consent of the Convention, may appoint a Second Assistant Secretary at each annual meeting of the Convention, who shall assist the Secretary in accordance with subsection (a)(1)(A),(B), and (C).

(2) **ACTING SECRETARY.**— The Second Assistant Secretary may act as the Secretary, if—

- (A) the office of Secretary and the office of First Assistant Secretary are vacant; or
- (B) the Secretary and the First Assistant Secretary are disabled or absent.

(3) **ABSENCE.**— For purposes of this section, the President of the Convention shall—

- (A) determine any period in which the Secretary and the First Assistant Secretary are absent; and

- (B) provide written notice of that determination to the Second Assistant Secretary.

(c) **QUALIFICATIONS.**— An individual is qualified to be a First Assistant Secretary or a Second Assistant Secretary, if that individual is qualified to be Secretary.

(d) **ACTING SECRETARY ENTITLED TO VOTE.**— Any First Assistant Secretary or Second Assistant Secretary who is acting as the Secretary under this section shall be entitled to vote at any meeting of the Convention.

CANON 12

CHANCELLOR OF THE DIOCESE

SEC. 1201. APPOINTMENT AND TERM.

- (a) **APPOINTMENT.**— The President of the Convention, with the consent of the Convention, shall appoint a Chancellor at each annual meeting of the Convention.
- (b) **TERM.**— The Chancellor shall hold office until a successor is appointed.

SEC. 1202. QUALIFICATIONS.

An individual is qualified to be Chancellor, if that individual is a licensed member of the Bar of a jurisdiction in the United States.

SEC. 1203. REMOVAL AND VACANCY.

- (a) **REMOVAL.**— The Chancellor may be removed from office by—
- (1) (A) the written determination of the Bishop; and
 - (B) a vote of at least two-thirds of the Standing Committee; or
 - (2) a vote of at least two-thirds of the Standing Committee, if—
 - (A) the office of Bishop is vacant; or
 - (B) the Bishop is disabled or absent.
- (b) **VACANCY.**— If there is a vacancy in the office of Chancellor at any time that the Convention is not meeting—
- (1) the Bishop shall appoint a Chancellor with the consent of the Standing Committee; or
 - (2) a majority of the Standing Committee shall appoint a Chancellor, if—
 - (A) the office of Bishop is vacant; or
 - (B) the Bishop is disabled or absent.

SEC. 1204. DUTIES.

The Chancellor shall—

- (1) be the legal counsel on any matter affecting the interest of the Church to—
 - (A) the Bishop acting as—
 - (i) the Ecclesiastical Authority; or
 - (ii) the President of the Convention;
 - (B) the Standing Committee;
 - (C) the Convention; and
 - (D) the Diocesan Council.
- (2) perform any other duty as may be provided by canon or resolution of the Convention consistent with paragraph (1).

SEC. 1205. VICE CHANCELLORS.

(a) **NUMBER OF VICE CHANCELLORS.**— There may be more than 1 Vice Chancellor at any 1 time. Each Vice Chancellor shall be subject to this section.

(b) **APPOINTMENT.**—

(1) **IN GENERAL.**— The Bishop may appoint a Vice Chancellor with the consent of the Standing Committee.

(2) **STANDING COMMITTEE APPOINTMENT.**— A majority of the Standing Committee may appoint a Vice Chancellor, if—

(A) the office of Bishop is vacant; or

(B) the Bishop is disabled or absent.

(c) **QUALIFICATIONS.**— An individual is qualified to be Vice Chancellor, if that individual is qualified to be Chancellor.

(d) **REMOVAL.**— A Vice Chancellor may be removed from office by—

(1) (A) the written determination of the Bishop; and

(B) a majority vote of the Standing Committee; or

(2) a majority vote of the Standing Committee, if—

(A) the office of Bishop is vacant; or

(B) the Bishop is disabled or absent.

(e) **DUTIES.**—

(1) **IN GENERAL.**— The Chancellor shall determine the duties of a Vice Chancellor.

(2) **MEETINGS.**—

(A) **ATTENDANCE AND VOTING.**— The Chancellor may direct a Vice Chancellor to—

(i) attend any meeting instead of the Chancellor of any body that the Chancellor is a member by virtue of the office of Chancellor; and

(ii) vote at that meeting, if the Chancellor is entitled to vote.

(B) **EXCEPTION TO VOTING.**— Subparagraph (A)(ii) does not apply to any meeting of the Convention.

CANON 13**TREASURER OF THE CONVENTION****SEC. 1301. APPOINTMENT AND TERM.**

(a) **APPOINTMENT.**— The President of the Convention, with the consent of the Convention, shall appoint a Treasurer at each annual meeting of the Convention.

(b) **TERM.**— The Treasurer shall hold office until a successor is appointed.

SEC. 1302. REMOVAL AND VACANCY.

(a) **REMOVAL.**— The Treasurer may be removed from office by—

(1) (A) the written determination of the Bishop; and

(B) a vote of at least two-thirds of the Standing Committee; or

(2) a vote of at least two-thirds of the Standing Committee, if—

(A) the office of Bishop is vacant; or

(B) the Bishop is disabled or absent.

(b) **VACANCY.**— If there is a vacancy in the office of Treasurer at any time that the Convention is not meeting—

- (1) the Bishop shall appoint a Treasurer with the consent of the Standing Committee; or
- (2) a majority of the Standing Committee shall appoint a Treasurer, if—
 - (A) the office of Bishop is vacant; or
 - (B) the Bishop is disabled or absent.

SEC. 1303. DUTIES.

(a) **DIRECTION OF TREASURER.**—

(1) **CONVENTION.**— The Treasurer shall act at the direction of the Convention.

(2) **DIOCESAN COUNCIL.**— Subject to paragraph (1), the Treasurer shall act at the direction of the Diocesan Council.

(b) **DIOCESAN FUNDS.**—

(1) **CUSTODY AND DEPOSIT.**— The Treasurer shall have custody of, and be responsible for, the funds of the Diocese. The funds of the Diocese shall be deposited in accounts in the name of the Diocese at banks or other financial institutions.

(2) **RECEIPT AND ADMINISTRATION.**— The Treasurer shall receive and administer all funds, contributions, donations, bequests, or devises of money, securities, or other property of the Convention for each respective purpose and subject to any applicable limitations.

(3) **COLLECTIONS AND DISBURSEMENTS.**— The Treasurer shall make collections and disbursements in accordance with the annual budget adopted by the Convention.

(c) **ACCEPTANCE AND ADMINISTRATION OF GIFTS.**—

(1) **DEFINITION.**— In this subsection, the term “contribution” includes any donation, bequest, or devise.

(2) **CONTRIBUTION AND RECEIPT.**— Any contribution accepted, or receipt of contribution given, by the Treasurer under this subsection shall be in the name of the Convention of the Protestant Episcopal Church of the Diocese of Washington.

(3) **ACCEPTANCE OR REJECTION BY TREASURER.**— Subject to Convention action under paragraph (4), the Treasurer may—

(A) accept, give receipt, and administer any contribution, during the period beginning on the date of that acceptance through the date of the next annual meeting of the Convention, if the Treasurer determines the purposes and conditions of that contribution are proper; or

(B) reject any contribution.

(4) **CONVENTION ACTION.**—

(A) **IN GENERAL.**— At the annual meeting of the Convention following the acceptance or rejection of any contribution described under paragraph (3)(A) or (B), the Convention shall take action to direct the Treasurer to make final acceptance or rejection of the contribution.

(B) **FINAL ACTION.**— The Treasurer shall carry out the direction made by the Convention under subparagraph (A).

(d) **OTHER DUTIES.**— The Treasurer shall perform any other duty as may be provided by canon or resolution of the Convention.

SEC. 1304. ASSISTANT TREASURERS.

(a) **NUMBER OF ASSISTANT TREASURERS.**— There may be more than 1 Assistant Treasurer at any 1 time. Each Assistant Treasurer shall be subject to this section.

(b) **APPOINTMENT.**—

(1) **IN GENERAL.**— The Bishop may appoint an Assistant Treasurer with the consent of the Standing Committee.

(2) **STANDING COMMITTEE APPOINTMENT.**— A majority of the Standing Committee may appoint an Assistant Treasurer, if—

(A) the office of Bishop is vacant; or

(B) the Bishop is disabled or absent.

(c) **QUALIFICATIONS.**— An individual is qualified to be an Assistant Treasurer, if that individual is qualified to be Treasurer.

(d) **REMOVAL.**— An Assistant Treasurer may be removed from office by—

(1) (A) the written determination of the Bishop; and

(B) a majority vote of the Standing Committee; or

(2) a majority vote of the Standing Committee, if—

(A) the office of Bishop is vacant; or

(B) the Bishop is disabled or absent.

(e) **DUTIES.**—

(1) **IN GENERAL.**— The Treasurer shall determine the duties of an Assistant Treasurer.

SEC. 1305. SURETY BONDS.

(a) **IN GENERAL.**— The Treasurer or any Assistant Treasurer shall furnish surety bonds in such amounts as may be approved by the Diocesan Council.

(b) **PAYMENT OF COSTS.**— The Convention shall pay for the cost of any surety bond furnished by the Treasurer or any Assistant Treasurer in accordance with this canon.

CANON 14

THE HISTORIOGRAPHER OF THE DIOCESE

SEC. 1401. APPOINTMENT.

The President of the Convention shall appoint a Historiographer of the Diocese at each annual meeting of the Convention.

SEC. 1402. QUALIFICATIONS.

An individual is qualified to be the Historiographer, if that individual is a communicant of this Diocese in good standing.

SEC. 1403. DUTIES.

The Historiographer shall—

(1) be responsible for the preservation of the archives of the Diocese; and

(2) collect, prepare, arrange and edit historical and biographical materials relating to the Diocese, including the parishes, separate congregations, missions, institutions, and activities of the Diocese.

SEC. 1404. ASSISTANT HISTORIOGRAPHER.

- (a) **APPOINTMENT.**— The Bishop may appoint an Assistant Historiographer of the Diocese.
- (b) **QUALIFICATIONS.**— An individual is qualified to be Assistant Historiographer, if that individual is qualified to be Historiographer.
- (c) **DUTIES.**— The Historiographer shall determine the duties of the Assistant Historiographer.

CANONS 15, 16, AND 17

(RESERVED)

TITLE IV— DEPUTIES OF THE DIOCESE

CANON 18

DEPUTIES TO GENERAL CONVENTION

SEC. 1801. ELECTIONS OF DEPUTIES TO THE GENERAL CONVENTION.

(a) **REPRESENTATION.**— At each meeting of the General Convention, the Diocese shall be represented by—

- (1) 4 clerical Deputies to the General Convention;
- (2) 4 lay Deputies to the General Convention; and
- (3) any Alternate Deputy to the General Convention who is filling a vacancy or opening in accordance with section 1803 or 1804.

(b) **QUALIFICATIONS.**— An individual is qualified to be a Deputy to the General Convention or an Alternate Deputy to the General Convention, if that individual is—

- (1) a clerical member of the Convention; or
- (2) a communicant of this Diocese in good standing.

(c) **ELECTIONS OF DEPUTIES AND ALTERNATE DEPUTIES.**—

(1) **DEFINITION.**— In this subsection, the term “regular meeting of the General Convention” means any meeting of the General Convention that is held every 3 years, including meetings occurring before, during, or after calendar year 2018.

(2) **ELECTIONS.**— At the annual meeting of the Convention in the calendar year before the calendar year of a regular meeting of the General Convention, the Convention shall elect—

- (A) 4 clerical Deputies to the General Convention;
- (B) 4 lay Deputies to the General Convention;
- (C) 4 clerical Alternate Deputies to the General Convention; and
- (D) 4 lay Alternate Deputies to the General Convention.

SEC. 1802. CERTIFICATIONS.

The Secretary shall certify to the Office of the General Convention the individuals elected as Deputies and Alternate Deputies for each meeting of the General Convention.

SEC. 1803. VACANCIES OR OPENINGS.**(a) ALTERNATE DEPUTIES.—**

(1) **IN GENERAL.**— If there is a vacancy in the office of a Deputy to the General Convention or there is an opening because a Deputy is unable to attend the meeting of the General Convention, that vacancy or opening shall be filled by the individual who is—

- (A) first in order of election described under paragraph (2);
- (B) an Alternate Deputy of the applicable clerical or lay order; and
- (C) available to serve.

(2) **ORDER OF ELECTION.**— The order of election for all individuals elected to the office of Alternate Deputy to the General Convention is ordered on the basis of the individual receiving the highest number of votes to the individual receiving the lowest number of votes on the first ballot of the election, and elected on that ballot, (and in the case of an election that includes multiple ballots followed by the individual receiving the highest number of votes to the individual receiving the lowest number of votes, and elected on that ballot, in each of the succeeding ballots.

(b) VACANCIES WITHOUT ALTERNATE DEPUTIES.—

(1) **IN GENERAL.**— If there is a vacancy in the office of a Deputy to the General Convention and there is no Alternate Deputy to serve as Deputy, the Ecclesiastical Authority shall designate, and the Secretary shall certify, an individual of the applicable clerical or lay order to serve as Deputy.

(2) **QUALIFICATIONS.**— An individual is qualified to be designated as a Deputy under paragraph (1) if that individual is—

- (A) a clerical member of the Convention; or
- (B) a communicant of this Diocese in good standing.

SEC. 1804. ABSENCE OF DEPUTY AT A MEETING OF THE GENERAL CONVENTION.

(a) **CHAIR OF THE DEPUTATION.**— The Deputies to the General Convention shall select the Chair of the Deputation from among the Deputies.

(b) **DESIGNATION.**— If a Deputy to the General Convention is absent at any session of a meeting of the General Convention the Chair of the Deputation may designate any Alternate Deputy to be a Deputy during that absence.

CANON 19**DEPUTIES TO THE PROVINCIAL SYNOD****SEC. 1901. ELECTIONS OF DEPUTIES TO THE PROVINCIAL SYNOD.**

(a) **REPRESENTATION.**— At each Provincial Synod of which the Diocese is a part, the Diocese shall be represented by—

- (1) 1 clerical Deputy to the Provincial Synod; and
- (2) 2 lay Deputies to the Provincial Synod.

(b) **QUALIFICATIONS.**— An individual is qualified to be a Deputy to the Provincial Synod, if that individual is—

- (1) a clerical member of the Convention; or
- (2) a communicant of this Diocese in good standing.

(c) **ELECTIONS.—**

(1) **MEETINGS.—** Not later than 30 days after the election of Deputies to the General Convention under section 1801(c), the Secretary shall call a meeting of the clerical and lay Deputies to the General Convention.

(2) **DEPUTIES AND ALTERNATES.—** At the meeting under paragraph (1)—

(A) **THE CLERICAL DEPUTIES SHALL—**(i) **ELECT FROM AMONG THEMSELVES—**

(I) 1 clerical Deputy to the Provincial Synod; and

(II) 3 clerical Alternate Deputies to the Provincial Synod; and

(ii) determine the order in which the clerical Alternate Deputies to the Provincial Synod serve as the clerical Deputy to the Provincial Synod; and

(B) **THE LAY DEPUTIES SHALL—**(i) **ELECT FROM AMONG THEMSELVES—**

(I) 2 lay Deputies to the Provincial Synod; and

(II) 2 lay Alternate Deputies to the Provincial Synod; and

(ii) determine the order in which the lay Alternate Deputies to the Provincial Synod serve as the lay Deputy to the Provincial Synod.

(3) **TIE-VOTES.—** If the third ballot for any election for a position under paragraph (2) results in a tie, a determination of the Deputy elected to that position shall be made by lot as the Secretary may direct.

SEC. 1902. CERTIFICATIONS.

The Secretary shall certify to the President of the Province the individuals elected as Deputies and Alternate Deputies for each meeting of the Provincial Synod.

SEC. 1903. VACANCIES OR OPENINGS.

(a) **ALTERNATE DEPUTIES.—** If there is a vacancy in the office of a Deputy to the Provincial Synod or there is an opening because a Deputy is unable to attend the meeting of the Provincial Synod, that vacancy or opening shall be filled by the individual who is—

(1) first in the order determined under section 1901(c)(2)(A)(ii) or (B)(ii);

(2) an Alternate Deputy of the applicable clerical or lay order; and

(3) available to serve.

(b) **VACANCIES WITHOUT ALTERNATE DEPUTIES.—**

(1) **IN GENERAL.—** If there is a vacancy in the office of a Deputy to the Provincial Synod and there is no Alternate Deputy to serve as Deputy, the Ecclesiastical Authority shall designate, and the Secretary shall certify, an individual of the applicable clerical or lay order to serve as Deputy.

(2) **QUALIFICATIONS.—** An individual is qualified to be designated as a Deputy under paragraph (1) if that individual is—

(A) a clerical member of the Convention; or

(B) a communicant of this Diocese in good standing.

SEC. 1904. ABSENCE OF DEPUTY AT A MEETING OF THE PROVINCIAL SYNOD.

(a) **CHAIR OF THE DEPUTATION.**— The Deputies to the Provincial Synod shall select the Chair of the Deputation from among the Deputies.

(b) **DESIGNATION.**— If a Deputy to the Provincial Synod is absent at any session of a meeting of the Provincial Synod the Chair of the Deputation may designate any Alternate Deputy to be a Deputy during that absence.

CANONS 20, 21, AND 22*(RESERVED)***TITLE V— REGIONAL ASSEMBLIES****CANON 23****REGIONAL ASSEMBLIES****SEC. 2301. COMPOSITION OF REGIONS.**

(a) **COMPOSITION.**— The parishes, separate congregations, organized missions, cathedral and college chaplaincies of the Diocese of Washington are organized in regions as described under subsection (b).

(b) **REGIONS.**—

(1) **DISTRICT OF COLUMBIA CENTRAL REGION.**— The District of Columbia Central Region consists of Ascension and St. Agnes Parish, Brookland Parish, Christ Church Parish, Epiphany Parish, Georgetown Parish, Grace Parish, Howard University Chaplaincy, St. George's Parish, St. John's Parish, St. Luke's Parish, St. Margaret's Parish, St. Mary's Parish, St. Paul's Parish, St. Stephen and the Incarnation Parish, and St. Thomas' Parish, all in the District of Columbia.

(2) **DISTRICT OF COLUMBIA NORTH REGION.**—The District of Columbia North Region consists of All Souls' Parish, Cathedral Church of St. Peter and St. Paul, Rock Creek Parish, St. Alban's Parish, St. Andrew's Parish, St. Columba's Parish, St. David's Parish, St. Patrick's Parish, and Trinity Parish, all in the District of Columbia.

(3) **DISTRICT OF COLUMBIA SOUTH REGION.**— The District of Columbia South Region consists of Calvary Church, Congress Heights Parish, Parish of St. Monica and St. James, Parish of the Atonement, St. Augustine's Parish, St. Mark's Parish, St. Philip the Evangelist Parish, St. Timothy's Parish, and Washington Parish, all in the District of Columbia.

(4) **MONTGOMERY COUNTY CENTRAL REGION.**— The Montgomery County Central Region consists of Christ Church Parish, Church of Our Saviour, Good Shepherd Parish, Potomac Parish, St. James' Parish, St. Mark's Parish, Transfiguration Parish, Trinity Parish, and Wheaton Parish, all in Montgomery County, Maryland.

(5) **MONTGOMERY COUNTY NORTH REGION.**— The Montgomery County North Region consists of Ascension Parish, Prince George's Parish, St. Anne's Parish, St. Barnabas' Church of the Deaf, St. Bartholomew's Parish, St. John's Church, St. Luke's Church, St. Nicholas' Parish, and St. Peter's Parish, all in Montgomery County, Maryland.

(6) **MONTGOMERY COUNTY SOUTH REGION.**— The Montgomery County South Region consists of Chevy Chase Parish, Norwood Parish, Redeemer Parish, Silver Spring Parish, Sligo Parish, and St. Dunstan's Parish, all in Montgomery County.

(7) **PRINCE GEORGE'S COUNTY NORTH REGION.**— The Prince Georges County North Region consists of Adelphi Parish, Epiphany Parish, Glenn

Dale Parish, Holy Trinity Parish, St. Andrew's Parish, St. Barnabas' Parish, St. Christopher's Parish, St. John's. Parish, St. Matthew's Parish, St. Philip's Parish, University of Maryland Chaplaincy and Zion Parish, all in Prince George's County.

(8) **SOUTHERN MARYLAND REGION.**— The Southern Maryland Region consists of Durham Parish, Piney Parish, Port Tobacco Parish, St. James' Parish, Trinity Parish, and William and Mary Parish, all in Charles County; All Faith Parish, All Saints' Parish, King and Queen Parish, Resurrection Parish, St. Andrew's Parish, and St. Mary's Parish, all in St. Mary's County; and Baden Parish, Clinton Parish, King George's Parish, Queen Anne Parish, St. John's Parish, St. Paul's Parish, St. Thomas' Parish and Trinity Church, all in Prince George's County.

(c) **ASSIGNMENTS.**—

(1) **INTERIM ASSIGNMENTS.**—

(A) **IN GENERAL.**— On the date that a parish, separate congregation, organized mission or college chaplaincy is established in the Diocese, the Diocesan Council shall assign that parish, separate congregation, organized mission or college chaplaincy to a Region.

(B) **EFFECTIVE DATE.**— Any assignment under subparagraph (A) shall take effect on the date of the assignment.

(2) **ASSIGNMENTS.**— At the annual meeting of the Convention following an assignment under paragraph (1), the Convention shall amend subsection (b) to provide for an assignment of that parish, separate congregation, organized mission or college chaplaincy to a region. An assignment by amendment under this paragraph may be different from the interim assignment made under paragraph (1).

(d) **ASSIGNMENT CHANGES.**—

(1) **IN GENERAL.**— A parish, separate congregation, organized mission or college chaplaincy may obtain a change in the assignment of that parish, separate congregation, organized mission or college chaplaincy to a region by obtaining—

(A) the approval of the Regional Assembly of the region to which that parish, separate congregation, organized mission or college chaplaincy is assigned;

(B) the approval of the Regional Assembly of the region to which that parish, separate congregation, organized mission or college chaplaincy will be reassigned;

(C) after the approvals under subparagraphs (A) and (B), approval of the Diocesan Council; and

(D) at the annual meeting of the Convention following the approval under subparagraph (C), an amendment to subsection (b) by the Convention to implement the change.

(2) **EFFECTIVE DATE.**— A change in assignment under this subsection shall take effect on the date of adoption of an amendment described under paragraph (1)(D).

SEC. 2302. DELEGATES TO REGIONAL ASSEMBLIES.

(a) **ESTABLISHMENT.**— There is established a Regional Assembly for each region

(b) CLERICAL DELEGATES.—

(1) **CLERICAL DELEGATES ENTITLED TO VOTE.**— Any cleric shall be a clerical delegate to the applicable Regional Assembly and entitled to vote at that Regional Assembly, if that cleric would be a clerical member of the Convention if a meeting of the Convention were held on the date of the meeting of the Regional Assembly.

(2) DETERMINATION OF REGION.—

(A) **IN GENERAL.**— The determination of the region applicable to any cleric shall be based on whether that cleric—

(i) is on the clerical staff (full-time or part-time, paid or non-stipendiary) of a parish, separate congregation, organized mission, cathedral or college chaplaincy within the region;

(ii) is employed by a parish-related or independent Episcopal school within the region;

(iii) is a member of a parish, separate congregation, organized mission, cathedral or college chaplaincy within the region;

(iv) resides within the boundaries of a parish within the region; or

(v) has a principal place of employment within the boundaries of a region.

(B) **APPLICABLE REGION.**— In determining the applicable region for any cleric—

(i) only 1 region shall be applicable; and

(ii) the first clause under subparagraph (A) for which that cleric qualifies (taken in order of clause (i) through clause (v)) shall apply.

(c) LAY DELEGATES.—

(1) **IN GENERAL.**— The lay delegates to each Regional Assembly entitled to vote shall be—

(A) any lay member of the Convention (or the alternate for that lay member of the Convention) from each parish, separate congregation, organized mission, cathedral, or college chaplaincy within the region;

(B) for each parish or separate congregation within a Region, the Senior Warden and the Junior Warden;

(C) for each organized mission within a Region, the vice chair of the mission or chapel committee; and

(D) for each college chaplaincy within the Region a member of the advisory committee of each college chaplaincy selected by that advisory committee.

(2) **LAY REPRESENTATIVES.**— An individual who is not a lay delegate to a Regional Assembly described under paragraph (1), shall be a lay delegate to a Regional Assembly entitled to vote, if that individual is the lay representative to the Diocesan Council elected by that region.

SEC. 2303. MEETINGS, PRESIDENT, PROCEDURES, AND AGENDA.**(a) REGIONAL ASSEMBLY MEETINGS.—**

(1) **ANNUAL MEETINGS.**— Each Regional Assembly shall hold an annual meeting. The annual meeting shall be held not later than 60 days before the next annual meeting of the Convention.

(2) **SETTING OF DATE.**— The Ecclesiastical Authority shall set the date for each annual meeting of a Regional Assembly.

(b) **REGIONAL ASSEMBLY PRESIDENT.**—

(1) **BISHOP.**— The Bishop shall be the President of each Regional Assembly.

(2) **BISHOP COADJUTOR.**— The Bishop Coadjutor shall be the President of a Regional Assembly, if—

(A) the office of Bishop is vacant; or

(B) the Bishop is disabled or absent.

(3) **BISHOP SUFFRAGAN.**—

(A) **IN GENERAL.**— The Bishop Suffragan shall be the President of a Regional Assembly, if—

(i) (I) the office of Bishop is vacant; or

(II) the Bishop is disabled or absent; and

(ii) (I) the office of Bishop Coadjutor is vacant; or

(II) the Bishop Coadjutor is disabled or absent.

(B) **MULTIPLE BISHOPS SUFFRAGAN.**— If there is more than 1 Bishop Suffragan, subparagraph (A) shall apply to—

(i) the Bishop Suffragan with the most seniority based on the date of consecration to the episcopate; or

(ii) if the Bishop Suffragan with the most seniority is disabled or absent, the Bishop Suffragan with the next most seniority.

(4) **ABSENCE.**— For purposes of this subsection, the Bishop, Bishop Coadjutor, or Bishop Suffragan shall—

(A) determine any period in which that Bishop, Bishop Coadjutor, or Bishop Suffragan (respectively) is absent; and

(B) provide written notice of that determination to the appropriate Bishop Coadjutor or Bishop Suffragan who shall be the President of the Regional Assembly in accordance with this section during that period.

(5) **APPOINTMENT OF THE REGIONAL ASSEMBLY PRESIDENT.**— If no Bishop, Bishop Coadjutor, or Bishop Suffragan is the President of a Regional Assembly, the Ecclesiastical Authority shall appoint the President of the Regional Assembly.

(c) **REGIONAL ASSEMBLY PROCEDURES.**—

(1) **RULES OF ORDER.**— Robert's Rules of Order shall apply to meetings of the Regional Assemblies.

(2) **OPEN MEETINGS.**— Any meeting of a Regional Assembly is open to any member of the Episcopal Church.

(3) **ACTIONS TAKEN BY MAJORITY.**—

(A) **IN GENERAL.**— Except as provided under subparagraph (B), any action of a Regional Assembly shall be taken by a majority of the votes of all those present and voting.

(B) **EXCEPTIONS.**— Subparagraph (A) shall not apply to a nomination or election under section 2305(a).

(C) **MINUTES.**— Minutes shall be kept at each meeting of a Regional Assembly.

(d) **ANNUAL MEETING AGENDA.**— The agenda for the annual meeting of each Regional Assembly—

(1) shall include—

(A) a report by the President of the Regional Assembly;

(B) a review and recommendations respecting the proposed Diocesan operating budget to be adopted by the Diocesan Council;

(C) adoption of resolutions; and

(D) any other matter determined by the President; and

(2) may include—

(A) an election of representatives to the Diocesan Council; or

(B) nomination of individuals for election as—

(i) members of the Standing Committee; or

(ii) Deputies and Alternate Deputies to the General Convention.

SEC. 2304. NOMINATIONS AND ELECTIONS.

(a) **NOMINATING PROCEDURES.**—

(1) **IN GENERAL.**— The Bishop shall receive in writing or by electronic means nominations for each position to be voted on at the annual meeting of the Regional Assembly.

(2) **SUBMISSIONS.**— The name of any eligible individual for nomination may be submitted by—

(A) any clerical delegate to the Regional Assembly; or

(B) any member of a parish, separate congregation, organized mission, cathedral or college chaplaincy within the region.

(3) **ADDITIONAL NAMES.**— Any delegate may propose any additional name of an eligible individual for nomination from the floor at the annual meeting of a Regional Assembly.

(b) **ELIGIBILITY FOR NOMINATIONS OR ELECTIONS.**— A Regional Assembly may nominate or elect—

(1) any clerical delegate to that Regional Assembly; or

(2) any lay individual who is a member of a parish, separate congregation, organized mission, cathedral or college chaplaincy within that region.

(c) **NOMINATIONS FOR MEMBERS OF THE STANDING COMMITTEE.**— At the annual meeting of each Regional Assembly, the Regional Assembly shall nominate 1 individual from each of the clerical and lay orders to stand for election as members of the Standing Committee. If in any year there are more than 3 vacancies on the Standing Committee in either order, each Regional Assembly shall nominate 2 individuals from that order.

(d) **NOMINATIONS FOR DEPUTIES AND ALTERNATES TO THE GENERAL CONVENTION.**—

(1) **DEFINITION.**— In this subsection, the term “regular meeting of the General Convention” means any meeting of the General Convention that is held every 3 years, including meetings occurring before, during, or after calendar year 2018.

(2) **NOMINATIONS.**— At the annual meeting of each Regional Assembly in each calendar year that is 2 years before a regular meeting of the General Convention, the Regional Assembly shall nominate—

(A) 1 individual from the clerical order for election to the position of Deputy to the General Convention;

(B) 1 individual from the lay order for election to the position of Deputy to the General Convention;

(C) 1 individual from the clerical order for election to the position of Alternate Deputy to the General Convention; and

(D) 1 individual from the lay order for election to the position of Alternate Deputy to the General Convention.

SEC. 2305. VOTING AND BALLOTING.

(a) VOTING FOR NOMINATIONS AND ELECTIONS.—

(1) **UNCONTESTED NOMINATIONS AND ELECTIONS.**— If the number of individuals on a ballot for the nomination or election to any position is equal to the number of individuals to be nominated or elected—

(A) no ballot shall be taken for that nomination or election; and

(B) that individual or those individuals, as applicable, shall be declared nominated or elected to that position by the President of the Regional Assembly.

(2) CONTESTED NOMINATIONS AND ELECTIONS.—

(A) **IN GENERAL.**— The individual receiving the highest number of votes of all those present and voting on the first ballot for the nomination or election of any position shall be nominated or elected.

(B) **TIE VOTES.**— If more than 1 individual receives the same number of votes resulting in a tie for the highest number of the votes of all those present and voting in a nomination or election to any position, a determination of the individual nominated or elected to that position shall be made by lot as the President of the Regional Assembly may direct.

(C) NOMINATIONS AND ELECTIONS FOR MULTIPLE POSITIONS.—

(i) **IN GENERAL.**— If more than 1 individual is to be nominated or elected, the number of individuals equal to the number of individuals to be nominated or elected receiving the highest number of votes of all those present and voting on the first ballot shall be nominated or elected.

(ii) **TIE VOTES.**— If more than 1 individual receives the same number of votes resulting in a tie for the highest number of the votes of all those present and voting for the last position to be filled in any nomination or election described under clause (i) a determination of the individual nominated or elected to that position, between or among those receiving the same number of votes, shall be made by lot as the President of the Regional Assembly may direct.

(b) PREPARATION OF BALLOTS.—

(1) **IN GENERAL.**— The Diocesan staff shall prepare a ballot for each nomination or election to a position.

- (2) **CONTENTS.**— The ballot shall indicate—
 - (A) the name or title of the position;
 - (B) the number of individuals to be nominated or elected to that position; and
 - (C) the names of the nominated individuals.
- (c) **METHOD OF VOTING.**—
 - (1) **VERIFICATION OF RIGHT TO VOTE.**— The balloting clerk shall verify the right of each voter to cast a ballot.
 - (2) **SECRET BALLOTS.**— Each contested election shall be conducted by secret ballot.
 - (3) **CONTENTS.**— Each voter shall indicate on the ballot the selection of that voter of not more than the number of individuals to be nominated or elected to the applicable position.
 - (d) **DEFECTIVE BALLOTS AND VOTES.**—
 - (1) **EXCESSIVE NUMBER OF VOTES.**— If a ballot contains votes for a greater number of individuals for a position than the number to be nominated or elected, the ballot shall not be counted.
 - (2) **MULTIPLE VOTES FOR THE SAME INDIVIDUAL.**— If a voter casts a vote for the same individual more than once for any 1 position on any ballot, only the first vote shall be counted.
 - (3) **VOTE FOR INDIVIDUAL NOT ON BALLOT.**— If a voter casts a vote for an individual not on the ballot, that vote shall not be counted.
 - (4) **SUBSTANTIAL COMPLIANCE.**— If the President of the Regional Assembly determines that any vote is not in substantial compliance with instructions and procedures applicable to any ballot—
 - (A) the President of the Regional Assembly may invalidate the vote; and
 - (B) the invalidated vote may not be counted.
 - (e) **REPORT OF THE NOMINATIONS AND ELECTIONS.**— Nominations and elections shall not be final until the written report of the balloting clerk is reviewed and certified by the President of the Regional Assembly.

SEC. 2306. PILOT PROGRAM FOR ALTERNATIVES TO REGIONAL ASSEMBLY MEETINGS.

- (a) **ESTABLISHMENT OF PILOT PROGRAM.**— There is established the Pilot Program for Alternatives to Regional Assembly Meetings (in this section the “Program”).
- (b) **ALTERNATIVE TO MEETINGS.**— Notwithstanding sections 2303 and 2304, a Regional Assembly may conduct the business of the Regional Assembly in a manner that—
 - (1) is an alternative to holding an annual meeting; and
 - (2) complies with this section.
- (c) **PLANS FOR PROGRAM PARTICIPATION.**—
 - (1) **SUBMISSION AND APPROVAL OF PLAN.**— A Regional Assembly may participate in the Program if the Bishop submits a plan described under paragraph (2) to the Council and the Council approves the plan.
 - (2) **CONTENTS OF PLAN.**— A plan shall include—
 - (A) an identification of the region;
 - (B) a process for addressing and taking appropriate action of the agenda under section 2303(d) without holding an annual meeting; and

(C) a process for nominations and elections under section 2304 without holding an annual meeting.

(3) **PROCESSES.**— Alternatives under this section to annual meetings may include—

(A) any alternative to in-person meetings; and

(B) 1 or more electronic meetings (including any telephonic meeting) and electronic voting.

(d) **OTHER MEETINGS.**—

(1) **IN GENERAL.**— If a Regional Assembly participates in the Program in any calendar year, the Bishop shall call a regional meeting during that calendar year.

(2) **REQUIREMENTS.**— A regional meeting called under paragraph (1) shall be—

(A) an in-person meeting;

(B) held within that region; and

(C) open to any member of the Episcopal Church.

(e) **TERMINATION OF PROGRAM.**— The authority to conduct the Program under this section shall terminate on February 15, 2022.

CANONS 24, 25, AND 26

(RESERVED)

TITLE VI — DIOCESAN COUNCIL

CANON 27

THE DIOCESAN COUNCIL

SEC. 2701. ESTABLISHMENT.

There is established the Diocesan Council.

SEC. 2702. MEMBERSHIP.

(a) **MEMBERS.**— The Council shall consist of –

(1) **VOTING MEMBERS, INCLUDING—**

(A) the Bishop;

(B) any Bishop Coadjutor;

(C) any Bishop Suffragan;

(D) the President of the Episcopal Church Women;

(E) 1 clerical representative from each region;

(F) 1 lay representative from each region; and

(H) no more than 3 members appointed by the Bishop, of whom each shall be—

(i) a clerical member of the Convention; or

(ii) a communicant of this Diocese in good standing; and

(2) **NONVOTING MEMBERS, INCLUDING—**

(A) *ex officio* members, including—

(i) the Secretary;

(ii) the Chair of the Committee on Finance of the Diocesan Council;

(iii) the Chancellor; and

(iv) the Treasurer; and

(B) any Executive Officer of the Diocese, subject to subsection (b).

(b) **EXECUTIVE OFFICER OF THE DIOCESE.**— The Bishop may appoint an Executive Officer of the Diocese to be a nonvoting member of the Council.

(c) **PRESIDENT.**— The Bishop shall be the President of the Council.

SEC. 2703. ELECTIONS AND APPOINTMENTS OF MEMBERS.

(a) **MEMBERS ELECTED BY REGIONAL ASSEMBLIES.**— At the meeting of each Regional Assembly preceding an annual meeting of the Convention, the Regional Assembly shall elect—

(1) 1 clerical representative for that region; and

(2) 1 lay representative for that region.

(b) **QUALIFICATIONS.**—

(1) **CLERICAL REPRESENTATIVE.**— An individual is qualified to be a clerical representative for a region if that individual meets the qualifications under section 2304(b)(1).

(2) **LAY REPRESENTATIVE.**— An individual is qualified to be a lay representative for a region if that individual meets the qualifications under section 2304(b)(2).

(c) **STAGGERING OF TERMS.**—

(1) **CALENDAR YEARS EVENLY DIVISIBLE BY 3.**— For terms that begin in a calendar year evenly divisible by 3—

(A) the District of Columbia Central Region, the Montgomery County South Region, and the Prince Georges County North Region shall each elect a clerical member; and

(B) the District of Columbia South Region, the Montgomery County Central Region, and the Southern Maryland Region shall each elect a lay member.

(2) **CALENDAR YEARS FOLLOWING CALENDAR YEARS EVENLY DIVISIBLE BY 3.**— For terms that begin in a calendar year following a calendar year evenly divisible by 3—

(A) the District of Columbia North Region and the Montgomery County Central Region shall each elect a clerical member; and

(B) the District of Columbia Central Region, the Montgomery County North Region, and the Prince Georges County North Region shall each elect a lay member.

(3) **CALENDAR YEARS PRECEDING CALENDAR YEARS EVENLY DIVISIBLE BY 3.**— For terms that begin in a calendar year preceding a calendar year evenly divisible by 3—

(A) the District of Columbia South Region, the Montgomery County North Region, and the Southern Maryland Region shall each elect a clerical member; and

(B) the District of Columbia North Region and the Montgomery County South Region shall each elect a lay member.

SEC. 2704. TERMS.

(a) **MEMBERS WITHOUT TERMS.**— This section shall not apply to—

(1) the Bishop;

(2) any Bishop Coadjutor;

(3) any Bishop Suffragan;

- (4) the President of the Episcopal Church Women; or
- (5) any nonvoting member of the Council.

(b) **LENGTH OF TERM.**— The term for each member of the Council is 3 years.

(c) **BEGINNING AND END OF TERM.**— The term of each member of the Council shall—

(1) begin the day after the date of the adjournment of the annual meeting of the Convention following the date of—

(A) the election of that member at a Regional Assembly preceding that meeting of the Convention;

(B) the election of that member at that meeting of the Convention; or

(C) the appointment of that member; and

(2) end on the day after the adjournment of the annual meeting of the Convention following 3 years after the date of the beginning of the term.

(d) **TERM LIMITATIONS.**— A member serving a term or any part of a term on the Council shall not be eligible to serve another term until after the lapse of 1 year, if that member has served continuously on the Council for—

(1) 2 full 3-year terms; or

(2) 1 full 3-year term and any part of an additional 3-year term.

SEC. 2705. VACANCIES.

(a) **MEMBERS ELECTED BY REGIONAL ASSEMBLIES.**— If the position of a member elected by a Regional Assembly is vacant, the Council may elect a replacement member of the same clerical or lay order as the individual who vacated the position for the remainder of the applicable term.

(b) **APPOINTED MEMBERS.**— If a position on the Council appointed by the Bishop is vacant, the Bishop may appoint a replacement member for the remainder of the applicable term.

SEC. 2706. FIRST MEETING OF THE COUNCIL EACH YEAR.

(a) **IN GENERAL.**— The Bishop shall call a meeting of the Council to occur not later than 30 days after the date of adjournment of each annual meeting of the Convention.

(b) **BUSINESS.**— At each meeting described under subsection (a), the Council shall—

(1) organize the Council and elect any officers of the Council; and

(2) adopt necessary bylaws and rules for the conduct of business.

SEC. 2707. PRESIDING OFFICER.

(a) **IN GENERAL.**— The Bishop shall be the presiding officer at any meeting of the Council.

(b) **DESIGNATED PRESIDING OFFICER.**— The Bishop may designate any voting member of the Council to be the presiding officer—

(1) during any part of a meeting of the Council that the Bishop is present; or

(2) at any meeting of the Council that the Bishop is not present.

(c) **BISHOP OR PRESIDING OFFICER NOT PRESENT.**— At any meeting of the Council—

(1) if the Bishop or any designated presiding officer is not present, any Bishop Coadjutor shall be the presiding officer;

(2) if the Bishop, any designated presiding officer, or any Bishop Coadjutor is not present, any Bishop Suffragan shall be the presiding officer; or

(3) if no bishop nor any designated presiding officer is present, a member of the Council elected by a majority of the members of the Council present and voting shall be the presiding officer.

SEC. 2708. AUTHORITIES AND DUTIES.

(a) **BUSINESS PURPOSES.**— The Council is the executive committee of the Convention for business purposes when the Convention is not in session.

(b) **MISSION AND MINISTRY.**— The Council shall be responsible for the coordination, development, and implementation of the mission and ministry of the Diocese.

(c) **FINANCIAL AUTHORITIES AND DUTIES.**—

(1) **EXPENDITURES AND OBLIGATIONS.** — The Council may expend or obligate—

(A) all funds provided in the budget adopted by the Convention for purposes specified in the budget;

(B) **ANY FUNDS THAT ARE—**

(i) received in any year; and

(ii) in excess of the total amount of funds projected for receipt in the budget adopted by the Convention for that year; and

(C) **ANY FUNDS THAT—**

(i) are not provided for in the budget; and

(ii) are made available to the Diocese (including funds made available from investments made for the benefit of the Diocese), subject to any condition established by—

(I) any trust or gift; or

(II) the Convention.

(2) **DISPOSAL OF PROPERTY.**—

(A) **IN GENERAL.**— Subject to subparagraph (B), the Council may—

(i) dispose of any real or personal property owned by the Convention; or

(ii) encumber that property by mortgage, deed of trust, lease, right of way, or easement.

(B) **MAJORITY VOTE OF COUNCIL.**— Any action under subparagraph (A) shall be authorized by a majority vote of all of the voting members of the Council.

(C) **EXECUTION OF ACTION.**—

(i) **IN GENERAL.**— The President of the Convention or the Secretary may execute, acknowledge, and deliver any instrument authorized by the Council to carry out an action under subparagraph (A).

(ii) **OTHER INDIVIDUALS.**— The Council may authorize any other individual to execute, acknowledge, and deliver any instrument authorized by the Council to carry out an action under subparagraph (A).

(3) **ANNUAL AUDIT.**— The Council shall cause an annual audit of all accounts of the Convention to be conducted by an independent certified public accountant.

(d) BUDGETARY DUTIES.—**(1) OVERSIGHT.—** The Council shall—

(A) ensure that the mission of the Diocese is reflected in the annual operating budget; and

(B) in carrying out subparagraph (A), oversee the preparation of a proposed operating budget by the Committee on Finance for the following fiscal year;

(C) review and approve for distribution that proposed operating budget; and

(D) provide that proposed operating budget to all parishes, separate congregations, organized missions, and the Cathedral.

(2) BUDGET AND STATEMENTS. —

(A) **SUBMISSION TO CONVENTION.—** At each annual meeting of the Convention, the Council shall submit—

(i) a proposed operating budget for—

(I) all matters submitted to the Council by the Convention; and

(II) any other matter that the Council proposes to undertake before the next annual meeting of the Convention; and

(ii) an income and expense statement, including amounts budgeted, and a balance sheet for the preceding fiscal year.

(B) **ACTION BY THE CONVENTION.—** The Convention shall consider the budget and may amend the budget before approval in accordance with Canon 51.

(C) **PROVISIONAL ANNUAL OPERATING BUDGET.—** The Council may—

(i) provisionally adopt an annual operating budget before the annual meeting of the Convention; and

(ii) pending approval of the annual operating budget by the Convention, may incur and make combined obligations and expenditures during the period beginning on the first day of the calendar year to the date of approval of the annual operating budget by the Convention at a rate not to exceed the average monthly expenditures of the preceding calendar year.

(e) **COMMITTEES.—** The Council may establish a committee by a resolution in accordance with section 4402.

(f) ANNUAL REPORT OF THE COUNCIL.—

(1) **SUBMISSION.—** As soon as practicable after the end of each calendar year, the Council shall submit a report of a summary of actions taken by the Council during that calendar year to the Convention.

(2) **PUBLICATION.—** The Secretary shall include the report in the Journal of the Convention in accordance with section 1101.

CANON 28**COMMITTEE ON FINANCE FOR THE DIOCESAN COUNCIL****SEC. 2801. DEFINITION.**

In this canon, the term “Committee” means the Committee on Finance for the Diocesan Council.

SEC. 2802. ESTABLISHMENT, MEMBERSHIP, AND APPOINTMENT.**(a) ESTABLISHMENT AND MEMBERSHIP.—**

(1) **ESTABLISHMENT.**— There is established a Committee on Finance for the Diocesan Council.

(2) **MEMBERSHIP.**— The Committee shall consist of —

- (A) the Bishop who shall be a voting member;
- (B) the Treasurer who shall be a voting member; and
- (C) any number of individuals.

(3) **CHAIR.**— The Bishop shall appoint the Chair of the Committee, with the consent of the Council.

(b) APPOINTMENT OF MEMBERS.—

(1) **IN GENERAL.**— The Bishop shall appoint the members of the Committee, with the consent of the Council.

(2) **QUALIFICATIONS.**— An individual is qualified to be a member of the Committee, if that individual is—

- (A) a clerical member of the Convention; or
- (B) a communicant of this Diocese in good standing.

(3) TERMS.—

(A) **LENGTH.**— The term of each member of the Committee shall—

- (i) begin the day after the date of the adjournment of the annual meeting of the Convention following the date of the appointment; and
- (ii) end on the day after the adjournment of the annual meeting of the Convention following 3 years after the date of the beginning of the term.

(B) **STAGGERED TERMS.**— The terms of office of a member of the Committee shall be staggered and arranged into 3 classes.

(C) **TERM LIMITATIONS.**— A member serving a term or any part of a term on the Committee shall not be eligible to serve another term until after the lapse of 1 year, if that member has served continuously on that Committee for—

- (i) 2 full 3-year terms; or
- (ii) 1 full 3-year term and any part of an additional 3-year term.

(c) **VACANCIES.**— If a position on the Committee is vacant or a member of the Committee is disabled, the Bishop may appoint, with the consent of the Council, a replacement member for the remainder of the applicable term.

SEC. 2803. AUTHORITIES AND DUTIES.**(a) IN GENERAL.**— The Committee shall —

(1) under the authority and direction of the Council, oversee the preparation of the annual operating budget to be proposed for adoption by the Convention;

(2) review actual operating revenues and expenses against the levels established in the prevailing operating budget in accordance with good governance of not-for-profit religious organizations;

(3) review any request to encumber the property of parishes and separate congregations of the Diocese and submit recommendations to the Bishop and Standing Committee for action on that request in accordance with Canon 50; and

(4) review any request for a loan from the Diocese and provide recommendations to the Bishop and Council for action on that request.

(b) MINUTES OF MEETINGS AND REPORTS.—

(1) MINUTES.—

(A) IN GENERAL.— The Committee shall keep minutes of each meeting of the Committee.

(B) APPROVAL.— The minutes of each meeting of the Committee shall be subject to approval by a majority of the members of the Committee present and voting after the establishment of a quorum at any meeting.

(2) REPORTS.— The Committee shall submit regular reports to the Council.

CANON 29

COMMITTEE ON INVESTMENTS FOR THE DIOCESAN COUNCIL

(ADOPTED 1998)

SEC. 2901. DEFINITION.

In this canon, the term “Committee” means the Committee on Investments for the Diocesan Council.

SEC. 2902. ESTABLISHMENT, MEMBERSHIP, AND APPOINTMENT.

(a) ESTABLISHMENT AND MEMBERSHIP.—

(1) ESTABLISHMENT.— There is established a Committee on Investments for the Diocesan Council.

(2) MEMBERSHIP.— The Committee shall consist of —

(A) the Bishop who shall be a voting member;

(B) any number of individuals; and

(C) the Treasurer who shall be an *ex officio* member.

(3) EX OFFICIO MEMBERS.— Any *ex officio* member of the Committee shall be a nonvoting member of the Committee.

(4) CHAIR.— The Bishop shall appoint the Chair of the Committee, with the consent of the Council.

(b) APPOINTMENT OF MEMBERS.—

(1) IN GENERAL.— The Bishop shall appoint the members of the Committee, with the consent of the Council.

(2) QUALIFICATIONS.— An individual is qualified to be a member of the Committee, if that individual is—

(A) a clerical member of the Convention; or

(B) a communicant of this Diocese in good standing.

(3) TERMS.—

(A) LENGTH.— The term of each member of the Committee shall—

(i) begin the day after the date of the adjournment of the annual meeting of the Convention following the date of the appointment; and

(ii) end on the day after the adjournment of the annual meeting of the Convention following 3 years after the date of the beginning of the term.

(B) **STAGGERED TERMS.**— The terms of office of a member of the Committee shall be staggered and arranged into 3 classes.

(C) **TERM LIMITATIONS.**— A member serving a term or any part of a term on the Committee shall not be eligible to serve another term until after the lapse of 1 year, if that member has served continuously on that Committee for—

(i) 2 full 3-year terms; or

(ii) 1 full 3-year term and any part of an additional 3-year term.

(c) **VACANCIES.**— If a position on the Committee is vacant or a member of the Committee is disabled, the Bishop may appoint, with the consent of the Council, a replacement member for the remainder of the applicable term.

SEC. 2903. AUTHORITIES AND DUTIES.

(a) **FIDUCIARY.**— The Committee shall act as a fiduciary with respect to all of the duties of the Committee under this canon.

(b) **RECEIPT AND INVESTMENT OF FUNDS.**—

(1) **IN GENERAL.**— The Committee shall under the authority, direction, and oversight of the Council —

(A) receive all funds that are transmitted to the Committee for investment by the Council or the Treasurer; and

(B) invest the funds.

(2) **PURPOSES, CONDITIONS, AND LIMITATIONS.**— The investment of any funds described under paragraph (1) shall be made—

(A) for any purpose for which the funds are made available to the Committee, including any purpose of an applicable trust; and

(B) subject to any condition (including any limitation) under which the funds are made available to the Committee, including any condition or limitation of an applicable trust.

(c) **OTHER INVESTMENTS.**—

(1) **TRANSMISSION OF FUNDS.**— Any parish, separate congregation, Diocesan institution, or Diocesan organization may transmit funds to the Committee for investment in accordance with this subsection.

(2) **INVESTMENT.**— Except as provided under Canon 1.7 of the canons of this Church, any funds received by the Committee under paragraph (1) shall be invested by the Committee under subsections (b), (d), (e), (f), (g), and (h).

(d) **INVESTMENT POLICIES.**—

(1) **IN GENERAL.**— The Committee shall establish 1 or more investment policies for all funds received by the Committee.

(2) **APPROVAL.**— Any investment policy under paragraph (1) shall be subject to the approval of the Council.

(e) OTHER AUTHORITIES.—

(1) **IN GENERAL.**— Except as provided under paragraph (2), the Committee may invest, reinvest, or change the investment of any funds of the Convention received by the Committee, including—

(A) selling, endorsing, and delivering securities;

(B) selling, exchanging, or leasing property; or

(C) investing varying amounts in—

(i) notes, bonds, obligations of the United States or of any State or municipality;
or

(ii) preferred or common stocks of corporations listed on any established securities exchange.

(2) **LIMITATION.**— The Council may limit any action of the Committee taken under paragraph (1).

(f) **INVESTMENTS IN NAME OF THE CONVENTION.**— Any investment under this section shall be made in the name of “the Convention of the Protestant Episcopal Church of the Diocese of Washington”.

(g) **SEAL AND ATTESTATIONS.**— At the request of the Committee, the Secretary or any Assistant Secretary may affix the seal of the Convention and provide attestations on any papers incident to an investment under this section.

(h) MINUTES OF MEETINGS, REPORTS, AND RECORDS.—**(1) MINUTES.—**

(A) **IN GENERAL.**— The Committee shall keep minutes of each meeting of the Committee.

(B) **APPROVAL.**— The minutes of each meeting of the Committee shall be subject to approval by a majority of the members of the Committee present and voting after the establishment of a quorum at any meeting.

(2) REPORTS.—

(A) **IN GENERAL.**— The Committee shall submit periodic reports to the Council.

(B) **ANNUAL REPORTS.**— Reports under subparagraph (1) shall be submitted at least annually.

(3) **RECORDS.**— The Committee shall keep accurate records of all investments.

CANON 30**COMMITTEE ON AUDITS OF THE DIOCESE FOR THE DIOCESAN COUNCIL***(ADOPTED 2011)***SEC. 3001. DEFINITION.**

In this canon, the term “Committee” means the Committee on Audits of the Diocese for the Diocesan Council.

SEC. 3002. ESTABLISHMENT, MEMBERSHIP, AND APPOINTMENT.**(a) ESTABLISHMENT AND MEMBERSHIP.—**

(1) **ESTABLISHMENT.**— There is established a Committee on Audits of the Diocese for the Diocesan Council (also referred to as the “Audit Committee”).

(2) **MEMBERSHIP.**— The Committee shall consist of not fewer than 3 individuals.

(3) **CHAIR.**— The Bishop shall appoint the Chair of the Committee, with the consent of the Council.

(4) **OTHER OFFICERS.**— The Committee may select other officers from among the members of the Committee.

(b) **APPOINTMENT OF MEMBERS.**—

(1) **IN GENERAL.**— The Bishop shall appoint the members of the Committee, with the consent of the Council.

(2) **TERMS.**—

(A) **LENGTH.**— The term of each member of the Committee shall—

(i) begin the day after the date of the adjournment of the annual meeting of the Convention following the date of the appointment; and

(ii) end on the day after the adjournment of the annual meeting of the Convention following 3 years after the date of the beginning of the term.

(B) **CONCURRENT TERMS.**— The terms of office of all members of the Committee shall be concurrent.

(C) **NO TERM LIMITATIONS.**— An individual may be appointed to serve any number of successive or non-successive terms on the Committee.

(c) **VACANCIES.**— If a position on the Committee is vacant or a member of the Committee is disabled, the Bishop may appoint, with the consent of the Council, a replacement member for the remainder of the applicable term.

SEC. 3003. CHARTER.

The Council—

(1) shall adopt a charter for the Committee; and

(2) may revise the charter.

SEC. 3004. DUTIES.

(a) **CHARTER AND COUNCIL.**— The Committee shall carry out the duties of the Committee—

(1) in accordance with the charter; and

(2) under the direction, authority, and oversight of the Council.

(b) **GENERAL DUTIES.**— The Committee shall—

(1) be directly responsible for the oversight of the independent auditor of the Diocese;

(2) carry out all duties specified in the charter;

(3) assist the Council in the oversight of the Council of —

(A) the integrity of the financial statements of the Diocese;

(B) the compliance of the Diocese with requirements of the Canons, the canons of this Church, and Federal and State laws;

(C) the qualifications of the independent auditor of the Diocese; and

(D) the performance of the independent auditor of the Diocese.

CANON 31

SUSPENSION OR REMOVAL OF COMMITTEE MEMBERS

SEC. 3101. DEFINITION.

In this canon, the term “committee” means any committee established in the Canons including—

- (1) any committee established under this title or title VIII; and
- (2) the Commission on Ministry.

SEC. 3102. SUSPENSION OR REMOVAL.

An individual may be suspended or removed from office as a member of a committee by a vote of at least 67 percent of all members of the Council.

SEC. 3103. TREATMENT DURING SUSPENSION.

If an individual is suspended under section 3102—

- (1) that individual may not exercise any authority of the applicable office;
- (2) the period of the suspension shall not affect the length of the term of office; and
- (3) another individual may not be appointed as a replacement during the period of the suspension.

CANONS 32, AND 33

(RESERVED)

TITLE VII — PARISHES, SEPARATE CONGREGATIONS, ORGANIZED MISSIONS, AND COLLEGE CHAPLAINCIES

CANON 34

ESTABLISHMENT OF PARISHES AND SEPARATE CONGREGATIONS AND THE ALTERING OF PARISH BOUNDARIES

SEC. 3401. PETITIONS RELATING TO ESTABLISHMENT AND ORGANIZATION.

(a) **APPLICABLE ACTIONS.**— This section shall apply to—

- (1) establishing any parish or separate congregation;
- (2) altering the status of a mission;
- (3) altering parish boundaries;
- (4) dividing or separating any parish; or
- (5) combining 1 or more parishes.

(b) **FILING OF PETITION.**— Any individual may file a petition with the Diocesan Council relating to any action described under subsection (a).

(c) **DETERMINATIONS OF THE COUNCIL.**— The Council—

- (1) shall—
 - (A) determine the form and manner of filing any petition under subsection (a);
 - (B) give due consideration of any petition, including consultation with the Bishop;
 and
 - (C) make any determination relating to whether or not all applicable requirements have been met, including any consent required under section 3405; and

- (2) may submit any petition to the Convention for final action.

SEC. 3402. APPROVAL OF PETITIONS.

Any action described under section 3401(a) may be taken with respect to any parish, separate congregation, or mission if—

- (1) a petition for approval of that action is filed with the Council, including any modification of that petition that the Council may require;
- (2) the Council submits the petition to the Convention for approval;
- (3) the Convention votes initial approval of the petition at an annual meeting of the Convention; and
- (4) the Convention votes a second and final approval of the petition at the annual meeting of the Convention following the annual meeting at which the Convention voted the initial approval.

SEC. 3403. ESTABLISHMENT OF A PARISH OR SEPARATE CONGREGATION.

(a) **NOTICE OF FILING OF THE PETITION.**— Any petition relating to establishing a parish or separate congregation shall be filed with the Council not later than 90 days before the date of the annual meeting of the Convention at which the petition is to be considered. The individual filing the petition shall provide written notice to the Ecclesiastical Authority of the filing.

(b) **CONTENTS OF PETITION.**—

(1) **IN GENERAL.**— Any petition relating to establishing a parish or separate congregation shall provide evidence for a determination by the Council of whether or not the petitioner can reasonably be expected to function autonomously as a parish or separate congregation.

(2) **EVIDENCE.**— Evidence under paragraph (1) includes—

(A) a strategic plan approved by the Bishop and the Council that includes program plans for the proposed parish or separate congregation to remain self-supporting for the foreseeable future;

(B) the payment of all operating expenses;

(C) actions consistent with the considerations for the assessment of a parish under section 5404;

(D) records for several years preceding the year in which the petition is submitted of sufficient resources to implement subparagraphs (B) and (C), including—

- (i) the annual income;
- (ii) the number of members;
- (iii) average Sunday attendance;
- (iv) the number of pledge units; and

(E) satisfaction of other relevant criteria required by the Council.

(3) **MAP OF BOUNDARIES.**— Any petition relating to establishing a parish or separate congregation shall include a map as required under section 3404.

SEC. 3404. FILING OF MAPS WITH PETITIONS.

(a) **FILING OF MAP.**— A map shall be included in the filing of any petition relating to—

- (1) establishing a parish; or
- (2) altering parish boundaries.

- (b) **BOUNDARIES.**— Any map described under subsection (a) shall be marked to show—
- (1) all of the boundaries of the proposed parish; or
 - (2) all of the alterations in the boundaries of all relevant parishes.
- (c) **RECORD OF THE DIOCESE.**— Any map filed under this section shall be made a part of the records of the Diocese.

SEC. 3405. CONSENT OF PARISH CEDING ANY AREA.

The consent of a majority of all voting members of the vestry of a parish is required before any area of that parish may be ceded to any other parish.

SEC. 3406. REQUIREMENT OF CONSENT OF THE CONVENTION.

The consent of the Convention is required before any parish or separate congregation of the Diocese may change—

- (1) the name of that parish or separate congregation; or
- (2) the name or dedication of any church building.

SEC. 3407. ALTERING THE BOUNDARIES OF VACANT AREAS.

(a) **DETERMINATION OF VACANT AREAS.**— An area within the Diocese shall be vacant if the Bishop—

- (1) determines that—
 - (A) the parish in that area has discontinued the regular conduct of public worship; and
 - (B) there is no reasonable prospect of the resumption of the regular conduct of public worship at that parish; and

(2) with the consent of the Standing Committee, submits a certification of that determination to the Secretary of the Convention and the Council.

(b) **ALTERATIONS AND REDISTRIBUTIONS.**— If a certification is submitted to the Council under subsection (a), the Council shall—

- (1) prepare a resolution that—
 - (A) alters the boundaries of the area; and
 - (B) redistributes the area to 1 or more parishes; and

(2) submit the resolution to the Convention for consideration at the annual meeting of the Convention following the submission of the certification.

CANON 35 ORGANIZED MISSIONS

SEC. 3501. ESTABLISHMENT OF MISSIONS.

The Diocesan Council may establish any mission within the Diocese with the consent of—

- (1) the Bishop; and
- (2) the majority of all voting members of the vestry of any parish with boundaries in which the mission is fully or partially located.

SEC. 3502. VICAR OF A MISSION.

(a) **APPOINTMENTS.**— The Bishop shall appoint the Vicar of each mission.

(b) **REMOVALS.**— The Bishop may remove an individual from the office of Vicar.

(c) **TERMINATIONS.**— The office of Vicar for a mission shall terminate with the termination of that mission.

SEC. 3503. ORGANIZATIONAL MEETINGS.

(a) **CALLING OF ORGANIZATIONAL MEETINGS.**— Not later than 180 days after the first worship service is held at a mission, the Bishop shall call an organizational meeting of all individuals who according to the records of the mission—

- (1) are communicants of this Church in good standing;
 - (2) are at least 15 years of age;
 - (3) have attended more than 1 service at the mission before the organizational meeting;
- and

- (4) have contributed to the support of the mission before the organizational meeting.

(b) **NOTICE.**— Not later than 10 days before the organizational meeting, the Bishop shall provide notice of the date and place of that meeting to all individuals described under subsection (a).

(c) **PRESIDING OFFICER AT ORGANIZATIONAL MEETINGS.**—

(1) **BISHOP.**— Except as provided under paragraph (2), the Bishop shall preside at the organizational meeting.

(2) **OTHER PRESIDING OFFICERS.**—

(A) **DESIGNEE.**— If the Bishop is not present at any organizational meeting, the Bishop shall designate an individual to preside at that meeting.

(B) **VICAR.**— The Vicar shall preside at the organizational meeting if—

- (i) the Bishop is not present at that meeting; and
- (ii) the Bishop does not designate another individual to preside at that meeting.

(d) **MEMBERS ENTITLED TO VOTE.**— An individual is a member of a mission entitled to vote at the organizational meeting of that mission if that individual is a member of the mission who is described under subsection (a).

(e) **QUORUMS.**— The quorum at an organizational meeting shall be constituted by 25 percent of members entitled to vote at that meeting.

(f) **MISSION COMMITTEES.**—

(1) **ESTABLISHMENT.**— The members of a mission shall establish a Mission Committee at the organizational meeting.

(2) **MEMBERS OF THE MISSION COMMITTEE.**— The Mission Committee shall consist of—

(A) the Vicar; and

(B) 8 lay individuals elected from among members of the mission entitled to vote at the organizational meeting.

(3) **QUALIFICATIONS.**— An individual is qualified to be a lay member of the Mission Committee elected at the organizational meeting if that individual is—

- (A) entitled to vote at the organizational meeting;
- (B) at least 18 years of age; and
- (C) a communicant of this Church in good standing.

(4) **TERMS OF OFFICE.**— The term of office for any member of the Mission Committee elected at the organizational meeting shall terminate on the date of the first annual meeting of the mission.

(5) **PURPOSE.**— The purpose of a Mission Committee is to assist in the development of the mission and the work of the mission.

(g) **TEMPORARY BYLAWS.**—

(1) **ADOPTION.**— The members of a mission entitled to vote at the organizational meeting may adopt temporary bylaws for the mission at that meeting.

(2) **TERMINATION.**— Any temporary bylaws adopted under paragraph (1) shall terminate on the date of the first annual meeting of the mission.

(h) **DATE OF FIRST ANNUAL MEETING.**—

(1) **DETERMINATION OF DATE.**— The members of a mission entitled to vote at the organizational meeting may determine the date of the first annual meeting of the mission.

(2) **LIMITATION.**— The date of the first annual meeting determined under paragraph (1) may not be later than 1 year after the date of the organizational meeting.

SEC. 3504. FIRST ANNUAL MEETING OF MISSIONS.

(a) **DATE.**— The first annual meeting of a mission shall be held on—

- (1) the date determined at the organizational meeting under section 3503(h); or
- (2) if a date was not determined under that section, on a date determined by the Bishop.

(b) **NOTICE.**— Not later than 10 days before the first annual meeting, the Bishop shall provide notice of the date and place of that meeting to any individual who according to the records of the mission—

- (1) is a communicant of this Church in good standing;
- (2) is at least 15 years of age;
- (3) has attended more than 1 service at the mission before the first annual meeting; and
- (4) has contributed to the support of the mission before the first annual meeting.

(c) **PRESIDING OFFICER.**— Section 3503(c) shall apply to the first annual meeting of any mission by substituting the term “first annual meeting” for the term “organizational meeting” each place that term appears.

(d) **MEMBERS ENTITLED TO VOTE.**— An individual is a member of a mission entitled to vote at the first annual meeting of that mission if that individual is a member of the mission who—

- (1) is a member of this Church whose baptism is recorded in the mission;
- (2) is a communicant of this Church in good standing;
- (3) is at least 15 years of age;
- (4) has attended more than 1 service at the mission before the first annual meeting; and
- (5) has contributed to the support of the mission before the first annual meeting.

(e) **PERMANENT BYLAWS.**—

(1) **NOTICE OF PROPOSED BYLAWS.**— Not later than 10 days before the first annual meeting, the Bishop shall provide to any individual described under subsection (b)—

- (A) notice of proposed bylaws; and

(B) the text of the proposed bylaws.

(2) **ADOPTION OF BYLAWS.**— The mission shall adopt bylaws at the first annual meeting. A vote of at least 67 percent of the members of the mission entitled to vote who are present and voting shall be required for the adoption of the bylaws.

(3) **MISSION COMMITTEES AND ANNUAL MEETINGS.**— The bylaws of each mission—

(A) may provide that the number of elected members of the Mission Committee is 10;

(B) may establish rules for the term limitation of membership on the Committee;

(C) except as provided under section 3506(d), shall provide that—

(i) any vacancy in the office of an elected member of the Mission Committee shall be filled by the Mission Committee from among the lay members of the mission entitled to vote; and

(ii) any individual who fills a vacancy described under clause (i) shall serve until the annual meeting of the mission following the filling of the vacancy; and

(D) shall determine, or provide for the determination of, the date of the annual meeting of the mission.

SEC. 3505. BYLAWS OF MISSIONS.

(a) **ADOPTION OF BYLAWS.**— Each mission shall adopt bylaws for the governance of the mission that conform to this canon.

(b) **CANON GOVERNS BYLAWS.**— To the extent that any provision of the bylaws of a mission is inconsistent with any provision of this canon, the provision of this canon shall govern.

(c) **FILING.**— Each mission shall file the bylaws of that mission with the Secretary.

SEC. 3506. MISSION COMMITTEES.

(a) **CHAIR AND PRESIDING OFFICER.**—

(1) **BISHOP.**— The Bishop shall be—

(A) the chair of the Mission Committee; and

(B) except as provided under paragraph (2), the presiding officer of any meeting of—

(i) the Mission Committee; or

(ii) the Mission.

(2) **VICAR.**— The Vicar shall be the presiding officer at any meeting of the Mission Committee or of the Mission if the Bishop is not present at that meeting.

(b) **OTHER OFFICERS.**— The Mission Committee shall elect—

(1) a vice chair of the Mission Committee;

(2) a Secretary;

(3) a Treasurer; and

(4) the appropriate number of lay delegates and alternate lay delegates to the Diocesan Convention.

(c) **BISHOP AS *EX OFFICIO* MEMBER.**— The Bishop shall be a non-voting *ex officio* member of the Mission Committee.

(d) REMOVAL AND REPLACEMENT OF MEMBERS.—

(1) **IN GENERAL.**— Except as provided under paragraph (2), the Diocesan Council with the approval of the Bishop may—

(A) remove any individual from the office of a member of any Mission Committee; and

(B) appoint a qualified individual to fill the resulting vacancy.

(2) **ACTION WITHOUT APPROVAL.**— If the office of the Bishop is vacant, the Council may remove and replace a member under paragraph (1) without any further approval.

(e) ANNUAL BUDGET.—

(1) **IN GENERAL.**— The Mission Committee of each mission shall—

(A) with the advice of the Bishop and the Council, prepare an annual budget for the mission each year; and

(B) determine the means of raising the income for funding each annual budget;

(C) submit quarterly statements to the Council on the finances of the mission; and

(D) submit reports to the Bishop twice each year on the state of the mission.

(2) **LIMITATION ON FINANCIAL OBLIGATIONS.**— A mission may not incur any financial obligation that is not specified in the annual budget of the mission without the approval of the Council.

SEC. 3507. GUIDANCE FOR PROCEDURES FOR MEETINGS.

Subject to this canon, the presiding officer of any meeting of a mission or a Mission Committee shall apply the provisions relating to procedures applicable to a meeting of a parish or a meeting of a vestry under Canon 47, respectively.

SEC. 3508. PROPERTY AND TERMINATION OF A MISSION.

(a) **PROPERTY.**— All real and personal property of a mission shall be vested in the Diocese.

(b) **TERMINATION.**— The Council may terminate a mission with the consent of the Bishop.

CANON 36**MINISTRY TO HIGHER EDUCATION****SEC. 3601. ESTABLISHMENT OF CHAPLAINCIES.**

The Diocesan Council may establish a chaplaincy at any college or university within the Diocese with the consent of the Bishop.

SEC. 3602. CHAPLAIN OF A CHAPLAINCY.

(a) **APPOINTMENTS.**— The Bishop shall appoint the Chaplain of each chaplaincy.

(b) **REMOVALS.**— The Bishop may remove an individual from the office of Chaplain.

(c) **TERMINATIONS.**— The office of Chaplain for a chaplaincy shall terminate with the termination of that chaplaincy.

SEC. 3603. ADVISORY COMMITTEE.

(a) **ESTABLISHMENT.**—

(1) **IN GENERAL.**— The Bishop may establish an Advisory Committee for any chaplaincy.

(2) **MEMBERS OF THE ADVISORY COMMITTEE.**— An Advisory Committee established under paragraph (1) shall consist of—

- (A) the Chaplain;
- (B) any number of individuals appointed by the Bishop;
- (C) a Secretary and Treasurer elected by the Advisory Committee; and
- (D) the Bishop, who shall serve as a non-voting *ex officio* member.

(3) **TERMS OF OFFICE.**—

(A) **IN GENERAL.**— The term of office for any member of the Advisory Committee is 1 year.

(B) **REAPPOINTMENT.**— The Bishop may appoint an individual to any number of terms.

(4) **PURPOSE.**— The purpose of an Advisory Committee is to assist the Chaplain in the work of the chaplaincy.

(b) **MEETINGS OF THE ADVISORY COMMITTEE.**—

(1) **CHAIR.**— The Chaplain shall be the Chair of the Advisory Committee.

(2) **PRESIDING OFFICER.**— The presiding officer of any meeting of an Advisory Committee shall be—

- (A) the Bishop; or
- (B) if the Bishop is not present, the Chaplain.

(c) **LIMITATION ON FINANCIAL OBLIGATIONS.**— A chaplaincy may not incur any financial obligation without the approval of the Bishop and the Council.

SEC. 3604. STANDARD REGISTER.

The Chaplain of each chaplaincy shall keep a Standard Register in which the Chaplain shall record all official acts. Communicants may be enrolled in the Standard Register and may be transferred to, or received from, a parish, separate congregation or mission.

SEC. 3605. LAY DELEGATE TO THE DIOCESAN CONVENTION.

In accordance with section 304(a)(1)(E) of the Constitution and section 302(c) of the Canons, the Council shall determine whether or not to authorize the appointment of a lay delegate to the Diocesan Convention for any chaplaincy.

CANONS 37, 38, 39, AND 40 **(RESERVED)**

TITLE VIII—COMMITTEES AND COMMISSIONS

CANON 41 **COMMISSION ON MINISTRY**

SEC. 4101. DEFINITION.

In this canon, the term “Commission” means the Commission on Ministry.

SEC. 4102. ESTABLISHMENT, MEMBERSHIP, AND APPOINTMENT.

(a) **ESTABLISHMENT AND MEMBERSHIP.**—

(1) **ESTABLISHMENT.**— There is established a Commission on Ministry.

(2) **MEMBERSHIP.**— The Commission shall consist of an odd number of members, including no fewer than 9 and no more than 15 members—

(A) **OF WHOM EACH SHALL BE—**

- (i) a clerical member of the Convention; or
- (ii) a lay communicant of this Diocese in good standing; and

(B) **OF WHOM—**

- (i) at least 1 shall be a clerical member of the Convention; and
- (ii) at least 1 shall be a lay communicant of this Diocese in good standing.

(3) **CHAIR.**— The President of the Convention shall designate 1 of the members to be Chair of the Commission.

(b) **APPOINTMENT OF MEMBERS.**—

(1) **IN GENERAL.**— The President of the Convention, with the consent of the Convention, shall appoint the members of the Commission at each annual meeting of the Convention.

(2) **TERMS.**—

(A) **LENGTH OF TERM.**— The term of each member of the Commission appointed under paragraph (1) shall—

- (i) begin the day after the close of the meeting of the Convention in which that member is appointed with the consent of the Convention; and
- (ii) end on the day after the third annual meeting of the Convention following the date of the beginning of the term.

(B) **STAGGERED TERMS.**— The terms of office of the Commission shall be staggered and arranged into 3 classes.

(C) **TERM LIMITATIONS.**— A member of the Commission shall not be eligible to serve on the Commission until after the lapse of 1 year, if that member has served continuously on the Commission for—

- (i) 2 full 3-year terms; or
- (ii) 1 full 3-year term and any part of a second 3-year term.

(c) **VACANCIES.**— If a position on the Commission is vacant or a member of the Commission is disabled, the President of the Convention may appoint a replacement member for the remainder of the applicable term with the consent of the Diocesan Council.

SEC. 4103. DUTIES.

The Commission shall advise and assist the Bishop in the implementation of Title III of the canons of this Church, particularly relating to—

- (1) opportunities and needs for the ministry of all baptized individuals;
- (2) the recruitment, discernment, and formation of those individuals; and
- (3) the assessment of readiness for ministry by those individuals.

CANON 42

COMMITTEE ON THE CONSTITUTION AND CANONS

SEC. 4201. DEFINITION.

In this canon, the term “Committee” means the Committee on the Constitution and Canons.

SEC. 4202. ESTABLISHMENT, MEMBERSHIP, AND APPOINTMENT.

(a) ESTABLISHMENT AND MEMBERSHIP.—

(1) **ESTABLISHMENT.**— There is established a Committee on the Constitution and Canons.

(2) **MEMBERSHIP.**— The Committee shall consist of 10 members of whom—

(A) 4 shall be clerical members of the Convention;

(B) 4 shall be lay communicants of this Diocese in good standing who are attorneys;

(C) 1 shall be the Chancellor serving as an *ex officio* member; and

(D) 1 shall be the Secretary serving as an *ex officio* member.

(3) **EX OFFICIO MEMBERS.**— The *ex officio* members of the Committee shall be nonvoting members of the Committee.

(4) **CHAIR.**— The President of the Convention shall designate 1 of the voting members to be Chair of the Committee.

(b) APPOINTMENT OF MEMBERS.—

(1) **IN GENERAL.**— The President of the Convention shall appoint the members of the Committee at each annual meeting of the Convention.

(2) **TERMS.**— The term of each member of the Committee appointed under paragraph (1) shall—

(A) begin the day after the date of the adjournment of the Convention that the appointment is made; and

(B) end on—

(i) the day after the adjournment of the annual meeting of the Convention following the date of the beginning of the term; or

(ii) the date a successor is appointed.

(c) **VACANCIES.**— If a position on the Committee is vacant or a member of the Committee is disabled, the President of the Convention may appoint a replacement member for the remainder of the applicable term.

SEC. 4203. DUTIES.

The Committee shall—

(1) consider—

(A) canons referred to the Committee by the Secretary in accordance with canon 70;

(B) requests to amend the Constitution or the Canons; and

(C) other matters referred to the Committee; and

(2) carry out the responsibilities of the Committee relating to elections under canon 4.

CANON 43

COMMITTEE ON RESOLUTIONS

SEC. 4301. DEFINITION.

In this canon, the term “Committee” means the Committee on Resolutions.

SEC. 4302. ESTABLISHMENT, MEMBERSHIP, AND APPOINTMENT.

(a) ESTABLISHMENT AND MEMBERSHIP.—

- (1) **ESTABLISHMENT.**— There is established a Committee on Resolutions.
- (2) **MEMBERSHIP.**— The Committee shall consist of an odd number of voting members—
 - (A) of whom each shall be—
 - (i) a clerical member of the Convention; or
 - (ii) a lay communicant of this Diocese in good standing; and
 - (B) of whom—
 - (i) 2 shall be clerical members of the Convention; and
 - (ii) 2 shall be lay communicants of this Diocese in good standing.

(3) **EX OFFICIO MEMBER.**—

(A) **SECRETARY.**— The Secretary shall serve as an *ex officio* member of the Committee.

(B) **NONVOTING MEMBER.**— The *ex officio* member of the Committee shall be a nonvoting member of the Committee.

(4) **CHAIR.**— The President of the Convention shall designate 1 of the voting members to be Chair of the Committee.

(b) **APPOINTMENT OF MEMBERS.**—

(1) **IN GENERAL.**— The President of the Convention shall appoint the members of the Committee at each annual meeting of the Convention.

(2) **TERMS.**— The term of each member of the Committee appointed under paragraph (1) shall—

(A) begin the day after the date of the adjournment of the Convention that the appointment is made; and

(B) end on—

(i) the day after the adjournment of the annual meeting of the Convention following the date of the beginning of the term; or

(ii) the date a successor is appointed.

(c) **VACANCIES.**— If a position on the Committee is vacant or a member of the Committee is disabled, the President of the Convention may appoint a replacement member for the remainder of the applicable term.

SEC. 4303. SUBMISSION AND REFERRALS OF RESOLUTIONS.

(a) **SUBMISSION.**—

(1) **IN GENERAL.**— Any individual may submit a resolution to the Secretary for consideration at a meeting of the Convention.

(2) **SPONSORS.**— More than 1 individual may sponsor a resolution. At least 1 sponsor shall be a participant of the Convention.

- (3) **CONTENTS.**— Each resolution shall include—
- (A) the signature of each sponsor;
 - (B) the name of the participant of the Convention sponsoring and presenting the resolution;
 - (C) an explanation of the purpose or justification of the policy of the resolution;
 - (D) an indication of the financial implications of the resolution; and
 - (E) a statement of the reasons that a meeting of the Convention is an appropriate forum for the consideration of the resolution.
- (b) **REFERRALS.**— The Secretary shall refer to the Committee any resolution that—
- (1) is submitted under subsection (a)(1);
 - (2) meets the requirements of subsection (a)(2) and (3); and
 - (3) is not within the jurisdiction under the Canons of any other committee or commission.

SEC. 4304. DUTIES.

The Committee —

- (1) shall consider and evaluate each referred resolution;
- (2) may consult with other individuals or entities;
- (3) may propose any amendment to a resolution; and
- (4) shall recommend to the Convention any action on a resolution and state the reasons for the recommendation.

SEC. 4305. PROCEDURES AND DEADLINES.

Procedures and deadlines for the submission of proposed resolutions shall be prescribed in the Rules of Order of the Convention.

CANON 44

COMMITTEES ESTABLISHED BY RESOLUTION

SEC. 4401. ESTABLISHMENT AND PURPOSE.

- (a) **ESTABLISHMENT.**— The Convention, the Diocesan Council, or the Standing Committee may establish a committee by a resolution.
- (b) **APPLICABILITY.**—
- (1) **FREESTANDING RESOLUTIONS.**— This canon shall apply to any committee that is established by a resolution of the Convention, the Diocesan Council, or the Standing Committee.
 - (2) **CANONICAL COMMITTEES.**— This canon shall not apply to any committee that is—
 - (A) established in these Canons; or
 - (B) established by the Council under section 5405(a).
- (c) **PURPOSE.**— The purpose of a committee shall be to provide the Convention, the Council, or the Standing Committee with advice and recommendations.
- (d) **OTHER AUTHORITY OR FUNCTION.**— If a committee is to exercise any authority or perform any function other than providing advice and recommendations that authority or function shall be explicitly stated in the resolution establishing the committee.

SEC. 4402. CONTENTS OF RESOLUTION.

A resolution establishing a committee shall include—

- (1) the title of the committee;
- (2) the purposes of the committee, including—
 - (A) the subject matter that the committee shall study; and
 - (B) the entity or individuals to whom the committee shall submit a report;
- (3) any other authority or function described under section 4401(c);
- (4) the date on which the committee shall terminate or a statement that the committee is permanent; and
- (5) any provision applicable to the committee as authorized under section 4403(a).

SEC. 4403. APPLICABLE PROVISIONS UNLESS OTHERWISE PROVIDED IN THE RESOLUTION.

(a) **IN GENERAL.**— Unless the resolution establishing a committee provides otherwise, the provisions of this section shall apply.

(b) **MEMBERSHIP.**—

(1) **IN GENERAL.**— A committee may consist of any number of voting and nonvoting members.

(2) **EX OFFICIO MEMBERS.**—

(A) **IN GENERAL.**— Any *ex officio* member of the committee shall be a nonvoting member of the committee.

(B) **QUALIFICATIONS.**— Subsection (d) shall not be construed to authorize an *ex officio* member to vote.

(3) **BISHOP.**— The Bishop shall be an *ex officio* member of any committee.

(4) **CHAIR.**— The chair of any committee shall be—

(A) in the case of a committee established by the Convention, appointed by the Bishop, in consultation with the Council;

(B) in the case of a committee established by the Council, appointed by the Bishop, with the consent of the Council; and

(C) in the case of a committee established by the Standing Committee, appointed by the Standing Committee.

(5) **OTHER OFFICERS.**— The members of any committee may elect other officers of that committee.

(c) **APPOINTMENTS.**— Each member of any committee shall be—

(1) in the case of a committee established by the Convention, appointed by the Bishop, in consultation with the Council;

(2) in the case of a committee established by the Council, appointed by the Bishop, with the consent of the Council; and

(3) in the case of a committee established by the Standing Committee, appointed by the Standing Committee.

(d) **QUALIFICATIONS.**— An individual is qualified to be a voting member of a committee if that individual is—

- (1) a clerical member of the Convention; or
 - (2) a communicant of this Diocese in good standing.
- (e) **TERMS.**—
- (1) **LENGTH.**— The term of each member of a committee shall—
 - (A) begin the day after the date of the adjournment of the annual meeting of the Convention following the date of the appointment; and
 - (B) end on the day after the adjournment of the annual meeting of the Convention following 3 years after the date of the beginning of the term.
 - (2) **STAGGERED TERMS.**— The terms of office of a committee shall be staggered and arranged into 3 classes.
 - (3) **TERM LIMITATIONS.**— A member serving a term or any part of a term on a committee shall not be eligible to serve another term until after the lapse of 1 year, if that member has served continuously on that committee or for—
 - (A) 2 full 3-year terms; or
 - (B) 1 full 3-year term and any part of an additional 3-year term.
 - (4) **VACANCIES.**— If a position on a committee established by—
 - (A) the Convention is vacant or a member of that committee is disabled, the Bishop, in consultation with the Council, may appoint a replacement member for the remainder of the applicable term;
 - (B) the Council is vacant or a member of that committee is disabled, the Bishop, with the consent of the Council, may appoint a replacement member for the remainder of the applicable term; or
 - (C) the Standing Committee is vacant or a member of that committee is disabled, the Standing Committee may appoint a replacement member for the remainder of the applicable term.
- (f) **TERMINATION.**— A committee shall terminate 6 years after the date on which that committee is established.

CANONS 45, AND 46

(RESERVED)

TITLE IX — DUTIES OF PARIHES

CANON 47

BYLAWS OF PARISHES AND SEPARATE CONGREGATIONS

SEC. 4701. APPLICATION TO PARISHES AND SEPARATE CONGREGATIONS.

- (a) **PARISHES.**— This canon shall apply to each parish in the Diocese.
- (b) **SEPARATE CONGREGATIONS.**— This canon shall apply to each separate congregation in the Diocese by substituting the term “separate congregation” for the term “parish” each place that term appears.

SEC. 4702. AUTHORITY OF GOVERNANCE.

- (a) **BYLAWS.**—

(1) **ADOPTION OF BYLAWS.**— Each parish shall adopt bylaws for the governance of the parish that conform to this canon.

(2) **CANON GOVERNS BYLAWS.**— To the extent that any provision of the bylaws of a parish is inconsistent with any provision of this canon, the provision of this canon shall govern.

(3) **FILING.**— Each parish shall file the bylaws of that parish with the Secretary.

SEC. 4703. INDIVIDUALS ENTITLED TO VOTE AT MEETINGS OF THE PARISH.

(a) **MEMBERS ENTITLED TO VOTE.**— The bylaws of each parish shall provide that an individual is a member of that parish entitled to vote at any meeting of that parish if that individual is—

- (1) a member of the Episcopal Church as defined under the canons of this Church;
- (2) recorded as a member of that parish in the parish register;
- (3) at least 15 years of age, unless—

(A) **A HIGHER AGE IS—**

(i) required by any law of the Federal Government or the applicable State or local government; or

(ii) provided otherwise under subsection (d)(2);

(4) a contributor of record to the parish;

(5) in compliance with the requirements of paragraphs (1) through (4) for the greater of—

(A) 1 month before the applicable meeting of the parish; or

(B) a period provided under subsection (d)(1); and

(6) in compliance with any other requirement under subsection (d).

(c) **CONTRIBUTOR OF RECORD.**— The bylaws of each parish shall prescribe how to determine who is a contributor of record.

(d) **OPTIONS FOR ENTITLEMENT TO VOTE.**— The bylaws of any parish may—

(1) require that any provision of subsection (b)(1), (2), (3), or (4) is met for a period greater than 1 month before the applicable meeting of the parish; or

(2) provide that in addition to any requirement of subsection (b), an individual is a member of a parish entitled to vote, if that individual is—

(A) a confirmed communicant of the Church as defined under the canons of this Church;

(B) a communicant of this Church in good standing; or

(C) at least 18 years of age or a lesser age not less than any age requirement under any law of the Federal Government or the applicable State or local government.

(e) **DETERMINATIONS OF VOTING MEMBERS.**— The bylaws of each parish shall provide that—

(1) the vestry shall make the determination of whether or not any individual is a member of the parish entitled to vote at any meeting of the parish;

(2) a majority of the members of the vestry present at any meeting of the parish shall make the determination under paragraph (1) if the vestry did not make that determination before that meeting; and

(3) any determination under paragraph (1) or (2) is a final determination.

SEC. 4704. MEETINGS OF THE PARISH.

- (a) **ANNUAL MEETINGS.**— The bylaws of each parish shall—
- (1) determine the date and place of the annual meeting of the parish; or
 - (2) provide that—
 - (A) the vestry shall—
 - (i) determine the date and place of the annual meeting of the parish; and
 - (ii) provide notice to the parish of the date and place of that annual meeting; or
 - (B) if the vestry does not determine the date and place of the annual meeting of the parish during the first 11 months of any year, that meeting shall be held on the Monday night following the first Sunday in December at the church.
- (b) **SPECIAL MEETINGS.**— The bylaws of each parish shall provide that any special meeting of the parish may be called by—
- (1) the Rector;
 - (2) a specific number of members of the vestry; or
 - (3) a specific number of members of the parish entitled to vote at a meeting of the parish who file a petition with the Secretary of the vestry or Clerk of the vestry.
- (c) **NOTICE OF MEETINGS.**— The bylaws of each parish shall—
- (1) provide that the Secretary of the vestry or Clerk of the vestry shall give the members of a parish entitled to vote at any meeting of the parish notice of—
 - (A) the date, hour, and place of any annual or special meeting of the parish; and
 - (B) the purposes for which that meeting is called;
 - (2) except as provided under paragraph (3), provide that notice shall be given at least a specific number of days before any meeting;
 - (3) with respect to any meeting in which any amendment to the bylaws is proposed—
 - (A) provide that notice shall be given at least 30 days before that meeting; and
 - (B) include the amendment and an explanation of the amendment; and
 - (4) set forth the manner in which the notice shall be given.
- (d) **QUORUMS AND MAJORITIES.**— The bylaws of each parish shall—
- (1) specify the percentage of all members of the parish entitled to vote that constitutes a quorum;
 - (2) except as provided under paragraph (3), provide that a majority of the members entitled to vote who are present and voting shall be required for the adoption of any matter; and
 - (3) provide that at least 67 percent of the members entitled to vote who are present and voting shall be required for any amendment to the bylaws.
- (e) **PRESIDING OFFICER.**— The bylaws of each parish shall provide that—
- (1) except as provided under paragraphs (2), (3), (4), and (5), the Rector shall preside at any annual or special meeting of the parish;
 - (2) if the Rector is absent for any annual or special meeting of the parish the Senior Warden shall preside at that meeting;

(3) if the Rector and the Senior Warden are absent at any annual or special meeting of the parish another individual shall preside at that meeting;

(4) if the office of the Rector is vacant during any annual or special meeting of the parish the Bishop shall preside at that meeting; and

(5) if the office of Rector is vacant and the Bishop is not present during any annual or special meeting of the parish—

(A) an individual designated by the Bishop shall preside at that meeting; or

(B) another individual as determined in the bylaws shall preside at that meeting, if there is no designation under subparagraph (A).

(f) **DETERMINATIONS RELATING TO AN ELECTION.**— The bylaws of each parish shall provide that—

(1) any matter relating to an election conducted at any annual or special meeting of the parish shall be determined by—

(A) the vestry; or

(B) a majority of the members of the vestry present at that meeting; and

(2) any determination under paragraph (1) is a final determination.

SEC. 4705. VESTRY.

(a) **MEMBERSHIP.**— The bylaws of each parish shall provide that the vestry—

(1) **SHALL CONSIST OF—**

(A) the Rector;

(B) the Senior Warden;

(C) the Junior Warden;

(D) any lay individual elected to the vestry at a meeting of the parish; and

(E) any lay individual who fills a vacancy on the vestry as provided under the bylaws; and

(2) may include other officers.

(b) **QUALIFICATIONS.**— The bylaws of each parish—

(1) shall provide that—

(A) an individual is qualified to be a member of a vestry if that individual—

(i) is a lay member of that parish;

(ii) except as provided under subsection (c), is at least 18 years of age; and

(iii) meets any other requirement under paragraph (2); and

(B) a member of the vestry is qualified to be a Senior Warden or a Junior Warden if that member—

(i) is at least 18 years of age; and

(ii) meets any other requirement under paragraph (2); and

(2) in addition to the requirements of paragraph (1), may provide for any other qualification for—

(A) the Senior Warden;

(B) the Junior Warden; or

(C) any other member of the vestry.

(c) **VOTING MEMBERS OF THE VESTRY.**—

(1) **IN GENERAL.**— Except as provided under paragraph (2), the bylaws of each parish shall provide that a member of the vestry may vote at any meeting of the vestry, including—

(A) the Rector;

(B) the Senior Warden;

(C) the Junior Warden;

(D) any individual who under the bylaws is an officer of the vestry with the right to vote; and

(E) any individual elected to the vestry or filling a vacancy on the vestry under the bylaws.

(2) **VESTRY MEMBERS LESS THAN 18 YEARS OF AGE.**—

(A) **IN GENERAL.**— The bylaws of each parish—

(i) shall provide for a minimum age qualification to be a member of the vestry; and

(ii) may provide that an individual is qualified to be a member of the vestry if that individual is at least 15 years of age.

(B) **LIMITATIONS.**— The bylaws of each parish shall provide that—

(i) a member of the vestry who is at least 15 years of age and less than 18 years of age may not —

(I) be included in the determination of a quorum at any meeting of the vestry; or

(II) vote on the acceptance of any contractual obligation of the vestry; and

(ii) the number of members of a vestry who are less than 18 years of age may not exceed 50 percent of the total number of the members of that vestry.

(d) **NUMBER OF LAY VESTRY MEMBERS.**— The bylaws of each parish shall—

(1) prescribe the number of lay members of the vestry;

(2) provide that any amendment to the bylaws may not shorten the term of any individual who is a member of the vestry on the effective date of the amendment; and

(3) provide that the total number of lay voting members of the vestry may not be fewer than 6 members.

(e) **TERMS OF OFFICE.**— The bylaws of each parish—

(1) shall—

(A) prescribe the length of term of office for lay members of the vestry; and

(B) provide that the term of office for a lay member of the vestry may not be for more than 4 years or less than 1 year; and

(2) may provide that the terms of lay members of the vestry may be staggered and arranged into classes with different term lengths.

(f) **VACANCIES.**— The bylaws of each parish shall provide that —

- (1) a vacancy in the office of a lay member of the vestry may be filled by a vote of a majority of the remaining vestry members of any individual who is eligible for election to the vestry; and
- (2) that individual—
- (A) may fill the vacancy until the following annual meeting; or
- (B) in the case of a vacancy in the office of Senior Warden or Junior Warden, may fill the vacancy until—
- (i) the following annual meeting; or
- (ii) the meeting of the vestry following the annual meeting.
- (g) **REMOVAL OF LAY VESTRY MEMBERS.**— The bylaws of each parish may provide for procedures for the removal from office of any lay member of the vestry.
- (h) **MEETINGS OF THE VESTRY.**—
- (1) **CALL OF MEETINGS.**— The bylaws of each parish shall provide that—
- (A) meetings of the vestry may be called by the Rector, the Senior Warden, or at least 33 percent of all the lay members of the vestry entitled to vote; and
- (B) except as provided under paragraph (2), the Rector, the Senior Warden, or the vestry members calling a meeting shall provide at least 3 days notice of the meeting to all members of the vestry.
- (2) **EMERGENCY OR URGENT NEED.**— The bylaws of each parish may provide that a meeting of the vestry may be called with fewer than 3 days notice if—
- (A) there is an emergency or urgent need for vestry action;
- (B) notice is provided to all members of the vestry in a manner that is as timely as possible; and
- (C) a majority of all members of the vestry entitled to vote agree to hold the meeting with fewer than 3 days notice.
- (3) **QUORUMS.**— The bylaws of each parish shall—
- (A) except as provided under subparagraph (B), specify the number of voting vestry members that constitutes a quorum for the transaction of business; and
- (B) provide that a quorum may not be more than 50 percent or less than 33 percent of all the voting members of the vestry.
- (4) **ACTS OF THE VESTRY.**— Except as otherwise provided in this canon, the bylaws of each parish shall provide that any act of a vestry shall be taken by a majority of the members of the vestry present and voting at a meeting of the vestry.
- (5) **RULES.**— The bylaws of each parish shall provide that the vestry may adopt rules for the conduct of meetings of the vestry.
- (6) **ELECTRONIC MEETINGS AND ELECTRONIC VOTING.**—
- (A) **IN GENERAL.**— The bylaws of a parish may provide that the vestry may adopt rules for meetings or voting to be conducted electronically.
- (B) **REQUIREMENTS.**— Any bylaws adopted under subparagraph (A) shall provide that—

(i) in any electronic meeting (including any telephonic meeting) every vestry member participating in the meeting is capable of simultaneously communicating with every other vestry member participating in the meeting; and

(ii) in any electronic voting that is not conducted as part of an actual meeting or electronic meeting—

(I) any action of the vestry shall require a unanimous vote of approval of all voting members of the vestry of a resolution;

(II) the full text of any resolution described under sub-clause (I) shall be available in writing or electronically to all members of the vestry before any electronic vote on the resolution; and

(III) the vote and the matter voted upon shall be entered into the records of the vestry.

(7) **CONFLICTS OF INTEREST.**— The bylaws of any parish may provide for—

(A) the definition and disclosure of any conflict of interest or potential conflict of interest by any member of the vestry relating to any vote of the vestry; and

(B) after any disclosure described under subparagraph (A), the conditions under which any affected member may or may not continue to participate in any related discussion or applicable vote.

(i) **PRESIDING OFFICER AT VESTRY MEETINGS.**— The bylaws of each parish shall provide that—

(1) except as provided under paragraphs (2), (3), (4), and (5), the Rector shall preside at any meeting of the vestry;

(2) if the Rector is absent at any meeting of the vestry, the Senior Warden shall preside at that meeting;

(3) if the Rector and the Senior Warden are absent at any meeting of the vestry the Junior Warden shall preside at that meeting;

(4) if the Rector, the Senior Warden, and the Junior Warden are absent at any meeting of the vestry, a member of the vestry elected by a majority of the members of the vestry present and voting shall be the presiding officer at that meeting; and

(5) if the office of the Rector is vacant and the Bishop is present during any meeting of the vestry the Bishop shall preside at that meeting.

(j) **COMMITTEES.**—

(1) **COMMITTEES ESTABLISHED BY THE VESTRY.**— The bylaws of each parish—

(A) may provide that the vestry may establish committees and appoint members to those committees; and

(B) **SHALL PROVIDE THAT—**

(i) any committee established under subparagraph (A) shall—

(I) include at least 2 members of the vestry as members of the committee; and

(II) exercise any authority delegated by the vestry in the management of the parish; and

(ii) any authority delegated under clause (i)(II) shall not affect the responsibilities or duties of the vestry relating to that authority.

(2) **COMMITTEES ESTABLISHED BY RECTOR.**— The bylaws of each parish—

(A) may provide that the Rector may establish committees and appoint members to those committees; and

(B) shall provide that—

(i) any committee established under subparagraph (A) may not exercise any authority of the vestry in the management of the vestry; and

(ii) nothing in this paragraph may be construed to limit the authority of the Rector to establish any committee and appoint members to that committee to assist in the ministry of the Rector to the parish.

(k) **OATH.**— The bylaws of any parish may provide that—

(1) an oath of office may be given upon taking the office of a member of the vestry; and

(2) any oath shall provide that the individual shall faithfully execute the office to which that individual is elected.

(l) **PRIORITY OF COMPENSATION PAYMENTS.**— The bylaws of each parish shall provide that—

(1) the vestry of each parish shall make the payment of clergy compensation a priority over all other payments from the income of the parish;

(2) the term “lay compensation”—

(A) means the pay or salary of all lay employees of the parish; and

(B) includes pension contributions, health and life insurance premiums, and all other benefits paid or provided to those employees;

(3) at any time during each year the vestry of each parish shall determine the number of lay employees the parish shall employ; and

(4) except as provided under paragraph (1), the vestry of each parish shall make the payment of lay compensation a priority over all other payments from the income of the parish.

SEC. 4706. ELECTED OFFICERS.

(a) **WARDENS.**— The bylaws of each parish shall provide that—

(1) the Senior Warden and the Junior Warden shall be elected—

(A) at the annual meeting of the parish from among the members of the parish entitled to vote; or

(B) at the first meeting of the vestry held after the annual meeting of the parish by a majority vote of all the members of the vestry entitled to vote; and

(2) the Senior Warden and the Junior Warden shall have the authority and perform the duties in the management of the property and affairs of the parish as are provided in—

(A) the canons of this Church;

(B) these Canons; and

(C) subject to subparagraphs (A) and (B), the bylaws and the resolutions of the vestry.

(b) **TREASURER.**—

(1) **ELECTIONS AND QUALIFICATIONS.**— The bylaws of each parish shall provide that—

(A) the vestry shall elect a Treasurer; and

(B) an individual may be qualified to be a Treasurer regardless of whether or not that individual is—

- (i) a member of the parish; or
- (ii) a member of the vestry.

(2) **OTHER PROVISIONS.**— Except as provided under paragraph (1), the bylaws of each parish and the resolutions of the vestry shall prescribe—

- (A) the qualifications of the Treasurer;
- (B) the term of office of the Treasurer;
- (C) the authority of the Treasurer; and
- (D) the voting rights of the Treasurer.

(c) **SECRETARY OF THE VESTRY OR CLERK OF THE VESTRY.**—

(1) **ELECTIONS AND QUALIFICATIONS.**— The bylaws of each parish shall provide that—

- (A) the vestry shall elect a Secretary or Clerk; and
- (B) an individual may be qualified to be a Secretary or Clerk regardless of whether or not that individual is—
 - (i) a member of the parish; or
 - (ii) a member of the vestry.

(2) **OTHER PROVISIONS.**— Except as provided under paragraph (1), the bylaws of each parish and the resolutions of the vestry shall prescribe—

- (A) the qualifications of the Secretary or Clerk;
- (B) the term of office of the Secretary or Clerk;
- (C) the authority of the Secretary or Clerk; and
- (D) the voting rights of the Secretary or Clerk.

(4) **RECORD OF VOTING MEMBERS OF THE PARISH.**— The bylaws of each parish shall provide that the Secretary of the Vestry or Clerk of the vestry shall keep the record of all voting members of the parish.

(d) **DELEGATES.**— The bylaws of each parish shall provide that delegates and alternate delegates of the parish to the Diocesan Convention may be elected by—

- (1) the parish at a meeting of the parish; or
- (2) the vestry.

SEC. 4707. CLERGY.

(a) **RECTORS.**— The bylaws of each parish shall provide that—

- (1) an individual is qualified to be a Rector if that individual is—
 - (A) a priest of this Church; or
 - (B) any cleric authorized to officiate in this Church by the canons of this Church; and
- (2) if the office of Rector is vacant—

(A) the vestry shall consult with the Bishop in accordance with the canons of this Church before the election of a Rector; and

(B) the vestry shall elect a Rector by a majority vote of all the members of the vestry entitled to vote.

(b) **ASSISTANT CLERGY.**— The bylaws of each parish shall provide that—

(1) an individual is qualified to be an assistant cleric if that individual is—

(A) a priest of this Church; or

(B) any cleric authorized to officiate in this Church by the canons of this Church;

(2) the Rector shall nominate an individual to the vestry for election to any office of an assistant cleric;

(3) the vestry shall consult with the Bishop in accordance with the canons of this Church before the election of any assistant cleric; and

(4) the vestry may elect a nominated individual to any office of an assistant cleric by a majority vote of all the members of the vestry entitled to vote.

SEC. 4708. CALL OF RECTORS OR ASSISTANT CLERGY.

The bylaws of each parish shall provide that the terms and conditions of any contract of the call of a Rector or of the call of an assistant cleric shall be in writing and comply with all of the terms and conditions required by the canons of this Church and the policies established by the Bishop.

CANON 48

CATHEDRAL

SEC. 4801. INSTITUTION OF THE DIOCESE OF WASHINGTON.

The Protestant Episcopal Cathedral Foundation of the District of Columbia, incorporated by the Act of January 6, 1893 (27 Stat. 414; chapter 20), is an Institution of the Diocese of Washington.

SEC. 4802. CATHEDRAL AND CHIEF MISSION CHURCH.

The Cathedral Church of St. Peter and St. Paul is the Cathedral and chief Mission Church of the Diocese of Washington.

CANON 49

ENCUMBRANCE OR ALIENATION OF CHURCH PROPERTY

SEC. 4901. APPROVAL OF BISHOP AND STANDING COMMITTEE.

(a) **APPROVAL REQUIRED.**— Except as provided under subsection (b), the vestry of a parish or separate congregation shall obtain written approval as required under Canon I.7.3 and Canon II.6 of the canons of this Church before taking any action to—

(1) encumber any real property of that parish or separate congregation, including encumbering that property by mortgage, deed of trust, lease, right of way, or easement; or

(2) alienate any real property of that parish or separate congregation, including alienation of that property by gift, sale, or exchange.

(b) **EXCEPTION.**— The vestry of a parish or separate congregation may lease real property of that parish or separate congregation without the approval of the Bishop or the Standing Committee, if—

(1) the real property is not any part of a church or chapel that is principally used for public worship; and

- (2) the term of the lease is 3 years or less.

SEC. 4902. INACTIVE PARISHES AND SEPARATE CONGREGATIONS.

The vestry of a parish or separate congregation shall obtain the same written approval as required under section 4901(a) before disposing of any personal property, including the proceeds of any sale of real property, if that parish or separate congregation expects to become inactive and discontinue the holding of public worship.

CANON 50

OPERATING BUDGET OF THE DIOCESE

Sec. 5001. Adoption of Operating Budget.

The Convention shall adopt an operating budget for the current fiscal year at each annual meeting of the Convention.

Sec. 5002. Pledge of the Diocese.

The operating budget shall include the pledge of the Diocese to the Executive Council of the General Convention for the maintenance and extension of the mission and ministry of the Church outside the Diocese.

CANON 51

SUPPORT OF THE DIOCESAN OPERATING BUDGET BY CONGREGATIONS

SEC. 5101. APPLICATION TO PARISHES, SEPARATE CONGREGATIONS, ORGANIZED MISSIONS, AND THE CATHEDRAL.

- (a) **PARISHES.**— This canon shall apply to each parish in the Diocese.
- (b) **SEPARATE CONGREGATIONS.**— This canon shall apply to each separate congregation in the Diocese by substituting the term “separate congregation” for the term “parish” each place that term appears.
- (c) **ORGANIZED MISSION.**— This canon shall apply to each organized mission in the Diocese by substituting —
 - (1) the term “organized mission” for the term “parish” each place that term appears;
 - (2) the term “mission committee” for the term “vestry” each place that term appears;
 - (3) the term “Vicar” for the term “Rector” each place that term appears; and
 - (4) the term “vice-chair of the mission committee” for the term “Senior Warden” each place that term appears.
- (d) **CATHEDRAL.**—
 - (1) **IN GENERAL.**— Except as provided under paragraph (2), this canon shall apply to the Cathedral by substituting—
 - (A) the term “Cathedral” for the term “parish” each place that term appears;
 - (B) the term “ the Cathedral” for the term “each parish” each place that term appears; and
 - (C) the term “Chapter” for the term “vestry” each place that term appears.
 - (2) **NOTICES.**— Section 5103(c)(2)(B)(i) shall not apply to the Cathedral.

SEC. 5102. OPERATING INCOME AND CALENDAR YEAR USED FOR DETERMINATIONS.

(a) **DEFINITION.**— In this canon the term “operating income” has the meaning of the term “normal operating income” as defined in the annual parochial report required under the canons of this Church.

(b) **CALENDAR YEAR USED FOR FINANCIAL COMMITMENT.**— The annual financial commitment and tithe of a parish shall be based on the operating income of that parish as reported in the annual parochial report for the calendar year that occurs 2 years before the calendar year of the applicable annual operating budget for the Diocese.

SEC. 5103. ANNUAL FINANCIAL COMMITMENT TO THE DIOCESE.

(a) **IN GENERAL.**— The vestry of each parish shall make an annual financial commitment to support the mission and ministry of the Diocese.

(b) **TITHE.**— The normative standard of the annual financial commitment of a parish under subsection (a) shall be a tithe of the annual operating income of that parish.

(c) **NOTICE OF FINANCIAL COMMITMENT.**—

(1) **DATE NOTICE IS REQUIRED.**— The Diocesan Council shall set a date on which each parish shall provide notice under paragraph (2) to the Council.

(2) **SUBMISSION.**—

(A) **IN GENERAL.**— Not later than the date set under paragraph (1), each parish shall submit the notice of financial commitment to the Council.

(B) **RESPONSIBILITY FOR NOTICE.**—

(i) **PARISH.**— The Rector of the parish shall submit notice under this subsection. If the office of Rector is vacant or the Rector is absent, the notice shall be submitted by the Senior Warden.

(ii) **CATHEDRAL.**— The Chapter of the Cathedral shall submit notice under this subsection.

(3) **CONTENTS.**— The annual financial commitment shall be expressed as—

(A) a specific dollar amount; and

(B) a percentage of the operating income of the parish.

CANON 52

PARISH RECORDS

SEC. 5201. APPLICATION TO PARISHES, SEPARATE CONGREGATIONS, ORGANIZED MISSIONS, AND THE CATHEDRAL.

(a) **PARISHES.**— This canon shall apply to each parish in the Diocese.

(b) **SEPARATE CONGREGATIONS.**— This canon shall apply to each separate congregation in the Diocese by substituting the term “separate congregation” for the term “parish” each place that term appears.

(c) **ORGANIZED MISSION.**— This canon shall apply to each organized mission in the Diocese by substituting —

(1) the term “organized mission” for the term “parish” each place that term appears;

(2) the term “mission committee” for the term “vestry” each place that term appears;
and

- (3) the term “Vicar” for the term “Rector” each place that term appears.
- (d) **CATHEDRAL.**— This canon shall apply to the Cathedral by substituting—
 - (1) the term “Cathedral” for the term “parish” each place that term appears;
 - (2) the term “the Cathedral” for the term “each parish” each place that term appears;
 - (3) the term “Chapter” for the term “vestry” each place that term appears; and
 - (4) the term “Dean of the Cathedral” for the term “Rector” each place that term appears.

SEC. 5202. PARISH REGISTER.

- (a) **DUTY OF THE VESTRY.**— The vestry of each parish shall provide a parish register for that parish.
- (b) **PERMANENT RECORD AND PROPERTY.**— The parish register is—
 - (1) a permanent record of the parish; and
 - (2) the property of the parish.
- (c) **DUTY OF THE RECTOR.**— The Rector shall—
 - (1) maintain the parish register; and
 - (2) ensure the timely and accurate entry of information in the parish register.
- (d) **CONTENTS.**— The information in the parish register shall include—
 - (1) the name and date of birth of each child baptized and the names of the parents and sponsors;
 - (2) the name of each adult baptized and the names of the witnesses;
 - (3) the name of each individual confirmed and the name of the Bishop who performed the confirmation;
 - (4) the name of each communicant in the parish with any incident of removal, death, or discipline of that communicant;
 - (5) the name, age, and residence of each individual and spouse who marry;
 - (6) the name and age of any individual for whom a rite of burial is performed; and
 - (7) the date and place of each event described under paragraphs (1) through (6).
- (e) **SIGNATURES.**—
 - (1) **BAPTISM.**— The registry of each baptism shall be signed by the officiating cleric.
 - (2) **MARRIAGE.**— The registry of each marriage shall be signed by—
 - (A) the officiating cleric; and
 - (B) if practicable—
 - (i) the individuals who marry; and
 - (ii) at least 2 witnesses of the marriage.

SEC. 5203. RECORD OF PUBLIC AND PRIVATE SERVICES.

In addition to the parish register, the Rector of each parish shall maintain a record of—

- (1) each public and private service held and the nature of that service; and
- (2) the total attendance at each service.

CANON 53

PROVIDING THE ELEMENTS OF THE HOLY COMMUNION

SEC. 5301. PROVIDING THE ELEMENTS OF THE HOLY COMMUNION.

In each parish or separate congregation, the Senior Warden and Junior Warden shall provide the elements of bread and wine for the holy communion if required by the Rector.

CANON 54

DIOCESAN STEWARDSHIP AND PARISH VIABILITY

(ADOPTED 2021)

SEC. 5401. DEFINITIONS.

In this canon:

(1) **COMMITTEE.**— The term ‘Committee’ means a Committee on Assessment of Health and Viability appointed under section 5405.

(2) **RECTOR.**— The term ‘rector’ includes an interim rector and a priest- in-charge.

SEC. 5402. APPLICATION TO PARISHES AND SEPARATE CONGREGATIONS.

(a) **PARISHES.**— This canon shall apply to each parish in the Diocese.

(b) **SEPARATE CONGREGATIONS.**— This canon shall apply to each separate congregation in the Diocese by substituting the term ‘separate congregation’ for the term ‘parish’ each place that term appears.

SEC. 5403. INITIATION OF ASSESSMENT OF HEALTH AND VIABILITY.

(a) **IN GENERAL.**— An assessment may be initiated under this section to determine—

- (1) the health, governance, mission, and viability of a parish; and
- (2) whether any action of oversight or intervention by the Diocese is recommended.

(b) **REQUEST FOR ASSESSMENT.**— A request to conduct an assessment of a parish may be submitted to the Council by—

- (1) the Bishop;
- (2) the Standing Committee;
- (3) any member of the Council, including any *ex officio* member of the Council; or
- (4) the rector or vestry of a parish with respect to an assessment of that

parish.

(c) **OPPORTUNITY TO RESPOND.**— Once a request has been submitted under subsection (b), the Council shall officially notify the rector and vestry of the parish. A Council assessment approval request meeting shall be scheduled at which the parish shall be given the opportunity to respond and present information to the Council to be considered in the Council approval or disapproval determination.

(d) **DETERMINATION FOR APPROVAL.**— The Council shall approve a request if the Council determines that there are credible indications of material and substantial matters adversely affecting the health, governance, mission, and viability of the parish as set forth under section 5404.

(e) **COUNCIL APPROVAL OR DISAPPROVAL.**— The Council shall approve or disapprove any request.

SEC. 5404. CONSIDERATIONS FOR ASSESSMENT OF PARISH HEALTH AND VIABILITY.

In conducting any assessment of parish health and viability, a Committee shall consider whether that parish—

- (1) is in compliance with requirements of the Canons and the canons of this Church, including—
 - (A) the adoption of parish bylaws in compliance with section 4702 through 4708;
 - (B) compliance with the bylaws of that parish;
 - (C) compliance with section 4901 in the encumbrance or alienation of church property;
 - (D) compliance with section 5202 and 5203 in the maintenance of the parish register and parish records; and
 - (E) a reasonable expectation that it will function autonomously as a parish as evidenced by the payment of—
 - (i) the parish operating expenses; and
 - (ii) an appropriate annual financial commitment to the Diocese under section 5103;
- (2) is in compliance with the requirements of any law of the Federal Government or the applicable State or local government, including any requirement relating to—
 - (A) the registration and maintenance of a corporation;
 - (B) employment;
 - (C) health and safety; or
 - (D) taxation;
- (3) receives annual revenues sufficient to support operations based on congregational plate and pledge offerings balanced with other sources;
- (4) provides for the payment of the salary, pension contribution, and health insurance premiums of a rector consistent with the Diocesan Personnel Policies and Guidelines;
- (5) maintains adequate staff support by the payment of the salary, pension contributions, and health insurance premiums of employees consistent with the Diocesan Personnel Policies and Guidelines;
- (6) meets all debt obligations;
- (7) manages and preserves the real property and financial assets of the parish for the future needs of the parish;
- (8) maintains faith formation programs and outreach programs;
- (9) is in compliance with the Episcopal Church Manual of Business Methods in Church Affairs to prevent or mitigate risks and ensure the financial stability and protection of parish assets and resources, including—
 - (A) preparation of financial statements; and
 - (B) maintenance of financial records, internal controls, budgeting, and audits;
- (10) practices effective stewardship, including—
 - (A) broad-based congregational giving and communication with all members for giving and participation in all aspects of congregational life;

- (B) the maintenance of buildings and facilities;
- (C) adequate insurance to protect properties and individuals; and
- (D) prudent use of resources in the service of obligations and mission;
- (11) is governed by capable clergy and vestry leadership that—
 - (A) participates in the Diocesan Convention and other governance bodies;
 - (B) participates in training and leadership programs; and
 - (C) provides to the Diocese accurate and timely parochial reports, audits, and other informational filings; and
- (12) supports the mission of the Church as evidenced by—
 - (A) church attendance levels adequate to support the work, administration, and life of the parish;
 - (B) confirmations, receptions, and baptisms and multi-generational membership to support the parish;
 - (C) ministries relating to welcoming and connecting with the community in which the parish is located, including programs and activities within that community; and
 - (D) participation by members of the parish in parish and Diocesan activities.

SEC. 5405. CONDUCT OF ASSESSMENT OF HEALTH AND VIABILITY.

(a) **COMMITTEE ON ASSESSMENT OF HEALTH AND VIABILITY.**— If the Council approves a request submitted under section 5403, the Council shall appoint a Committee on Assessment of Health and Viability to—

- (1) conduct an assessment of the health, governance, mission, and viability of a parish; and
- (2) submit a report on the findings of the Committee to the Ecclesiastical Authority and the Council that may include recommendations of the Committee.

(b) **MEMBERSHIP.**—

- (1) **IN GENERAL.**— The Committee shall consist of —
 - (A) any number of clerical individuals;
 - (B) lay individuals of an approximate number of the clerical individuals appointed; and
 - (C) a clerical individual and a lay individual designated by the affected parish.
- (2) **CANONICAL COMMITTEE REPRESENTATION.**— The appointments under paragraph (1) (A) and (B) shall include 1 or more individuals who are members of any of—
 - (A) the Committee on Finance for the Diocesan Council;
 - (B) the Committee on Investments for the Diocesan Council;
 - (C) the Committee on Audits of the Diocese for the Diocesan Council; or
 - (D) the Committee on the Constitution and Canons.
- (3) **PARISH REPRESENTATION.**— at least 1 of the lay or clerical individuals appointed under paragraph (1)(A) and (B) shall be—
 - (A) a cleric serving or employed in another parish in the Diocese; or

(B) a member of the vestry of another parish in the Diocese.

(4) **DIVERSITY.**— The Council shall make appointments that are representative of the diversity of the Diocese.

(5) **CHAIR.**— The Council shall appoint the Chair of the Committee.

(6) **TERMS.**— A member of the Committee shall serve until the termination of the Committee.

(7) **VACANCIES.**— If a position on the Committee is vacant or a member of the Committee is unable to perform the duties of the position, the Council may appoint a replacement member to serve until the termination of the Committee.

(c) **CONSULTANTS.**—

(1) **IN GENERAL.**— Subject to the approval of the Council, the Committee may pay for the services of any consultant to assist the Committee in the conduct of the assessment.

(2) **PAYMENT OF SERVICES.**— The Council shall provide for the payment of any services approved under this subsection.

(d) **AUTHORITY OF THE COMMITTEE.**— In conducting the assessment the Committee may—

(1) hold meetings, including meetings with interested persons;

(2) submit oral or written inquiries to any individual, including any—

(A) cleric employed by, or serving, the parish that is being assessed;

(B) lay leader of that parish, including any vestry member;

(C) employee of that parish; any—

(D) individual employed by, or serving as an advisor to that parish, including any attorney, accountant, or auditor; or

(E) member of that parish; or

(3) except as provided under subsection (e), access any record, including

(A) financial record, banking record, or audit;

(B) agreement, contract, or any document establishing an obligation of that parish;

(C) real property record, including any deed, lease, easement, covenant, or encumbrance;

(D) employment record;

(E) report or filing required by any law of the Federal Government or the applicable State or local government;

(F) record relating to litigation involving the parish;

(G) correspondence; or

(H) electronic file or email account.

(e) **LIMITATION.**— Subsection (d)(3) does not apply to any record or part of a record that contains confidential pastorally sensitive information.

(f) **REQUIREMENTS OF PARISH IN CONDUCT OF ASSESSMENT.**—

(1) **IN GENERAL.**— Each individual described under subsection (d)(2)(A) through (D) shall—

(A) participate in the conduct of the assessment;

- (B) promptly, fully, and accurately respond to any inquiry of the Committee; and
- (C) promptly provide access to any record requested by the

Committee.

(2) **NONCOMPLIANCE.**— Any noncompliance with the requirements of paragraph (1) may be used in the assessment, determinations, and recommendations of the Committee, including expediting the final report under section 5406(a)(3).

(g) **TERMINATION.**— The Committee shall terminate 30 days after the date on which the Committee submits the final report to the Ecclesiastical Authority and the Council.

SEC. 5406. REPORT OF THE COMMITTEE ON ASSESSMENT OF HEALTH AND VIABILITY.

(a) **SUBMISSION OF REPORT BY THE COMMITTEE.**—

(1) **IN GENERAL.**— The Committee shall submit a report to the Ecclesiastical Authority and the Council on its findings relating to the assessment of the health and viability of the parish.

(2) **BASIS OF ASSESSMENT.**— The assessment shall be based on—

(A) substantial compliance with the considerations under section 5404;

(B) the significance of any deficiency relating to those considerations;

(C) the severity or patterns of deficiencies relating to those considerations;

(D) any deficiency relating to those considerations that continues or worsens over a period of time;

(E) the presence or absence of parish commitments to realistic remedial actions to address any deficiency relating to those considerations; and

(F) compliance with the requirements under section 5405(f).

(3) **EXPEDITED REPORT.**— The Committee may submit an expedited final report to the Ecclesiastical Authority and the Council if at any time during the conduct of the assessment, the Committee determines that there is sufficient evidence applying any of the factors under paragraph (2) that prompt action by the Diocese is necessary—

(A) for the success of a revitalization plan; or

(B) to protect any assets or resources that are in jeopardy of loss that may be avoided.

(4) **RECOMMENDATIONS.**— The Committee may include recommendations in the report.

(5) **REVITALIZATION PLAN.**— The Committee may include a revitalization plan in the report, if—

(A) the Committee determines that the parish may achieve an adequate level of health and viability by implementation of the plan; and

(B) the rector and vestry of the parish agree to—

(i) adopt and implement the plan; and

(ii) if the Council and the Ecclesiastical Authority approve the plan under sections 5407 and 5408, fully implement the plan.

(b) **TRANSMISSION OF REPORT TO PARISH VESTRY.**— The Council shall transmit a copy of the report submitted to the Council under subsection (a) to the vestry of the parish.

(c) **OPPORTUNITY TO COMMENT ON REPORT.**— Before the Council takes any action under section 5407(a), the Council shall provide an opportunity to comment on the report to—

- (1) any cleric employed by, or serving, the affected parish;
 - (2) any member of the vestry of the affected parish;
 - (3) any individual who is designated by the vestry to represent the vestry;
- and
- (4) any member in good standing of the affected parish.

SEC. 5407. RECOMMENDATIONS OF THE COUNCIL.

(a) **SUBMISSION OF RECOMMENDATIONS.**—

(1) **IN GENERAL.**— The Council may submit 1 or more recommendations for action described under subsection (b) to the Ecclesiastical Authority.

(2) **CONSIDERATIONS.**— In making any recommendation the Council shall consider—

- (A) any action that may benefit the overall health of the Episcopal Church in the Diocese of Washington; and
- (B) any action that may strengthen or restore the health and viability of the parish.

(b) **RECOMMENDATIONS FOR DIOCESAN ACTION.**—

(1) **IMPLEMENTATION OF REVITALIZATION PLAN.**— The Council may recommend the implementation of any revitalization plan under section 5406(a)(5) consistent with the terms of that agreement.

(2) **VESTRY APPOINTMENTS.**—

(A) **IN GENERAL.**— The Council may recommend that the Ecclesiastical Authority—

- (i) terminate the terms of office of all members of the vestry; and
- (ii) appoint 5 or more individuals to serve as members of the vestry, including appointment of a senior warden and a junior warden, to serve the parish for a temporary period, as determined by the Ecclesiastical Authority, for the completion of all recommended actions.

(B) **QUALIFICATIONS.**— An individual is qualified to be a member of the vestry appointed under subparagraph (A) if that individual is—

- (i) a lay member of that parish;
- (ii) a communicant of this Diocese in good standing; and
- (iii) at least 18 years of age.

(3) **CLERICAL LEADERSHIP.**— The Council may recommend that the Ecclesiastical Authority terminate the office of rector of the parish and establish an office of priest-in-charge for a temporary period, as determined by the Ecclesiastical Authority, for the completion of all recommended actions.

(4) **CONSERVATORSHIP OF REAL PROPERTY.**— The Council may recommend that—

- (A) title to all the real property of the parish be transferred to the Diocese; and
- (B) the Diocese preserve and hold that real property in trust until the completion of all recommended actions.

(5) **DIRECT DIOCESAN REVITALIZATION.**— The Council may recommend that—

- (A) all the real and personal property of the parish be transferred to the Diocese;

(B) the Diocese preserve and hold that real property in trust until the completion of all recommended actions;

(C) all lay leadership, including all members of the vestry and officers of the parish, and all clergy, including the rector, be asked to resign or be removed from office; and

(D) the Ecclesiastical Authority takes control of the administration of the parish.

(6) **CHANGE TO MISSION STATUS.**— The Council may recommend that—

(A) the parish terminates as a parish and the congregation be treated as a mission under the Canons;

(B) all the real and personal property of the parish be transferred to the Diocese;

(C) all lay leadership, including all members of the vestry and officers of the parish, and all clergy, including the rector, be asked to resign or be removed from office; and

(D) all lay and clerical offices of the parish be terminated.

(7) **COMBINATIONS OR AGREEMENTS WITH ANOTHER PARISH OR MISSION.**— The Council may recommend that—

(A) the parish combine with another parish in accordance with Canon 34; or

(B) the parish enter into a cooperative governance agreement with another parish or mission—

(i) within the Diocese under a plan developed by relevant clerical and lay leaders; or

(ii) outside of the Diocese, with the approval of the appropriate authorities outside of the Diocese, under a plan developed by relevant clerical and lay leaders.

(8) **CLOSURE.**— The Council may recommend—

(A) the closure of the parish; and

(B) that all the real and personal property of the parish be transferred to the Diocese.

(c) **EXPEDITED REPORT.**— The Council may submit expedited recommendations for action to the Ecclesiastical Authority if at any time after the opportunity to comment under section 5406(c), the Council determines that there is sufficient evidence applying any of the factors under section 5406(a)(2) that prompt action by the Ecclesiastical Authority is necessary—

(1) for the success of a revitalization plan; or

(2) to protect any assets or resources that are in jeopardy of loss that may be avoided.

SEC. 5408. ACTIONS BY THE ECCLESIASTICAL AUTHORITY.

(a) **IN GENERAL.**— The Ecclesiastical Authority may—

(1) approve the recommendations of the Council and take actions consistent with the recommendations;

(2) disapprove the recommendations; or

(3) return the recommendations of the Council to the Council requesting revisions and resubmission of the recommendations.

(b) **RESUBMISSION.**— If the Council resubmits revised recommendations, the Ecclesiastical Authority may—

(1) approve the recommendations of the Council and take actions consistent with the recommendations;

(2) disapprove the recommendations; or

(3) return the recommendations of the Council to the Council requesting further revisions and resubmission of the recommendations.

(c) **AUTHORITY TO TAKE ACTIONS.**— Notwithstanding any provision of Canon 34, 35, or 47, the Ecclesiastical Authority may take any action consistent with the approved recommendations under subsections (a)(1) or (b)(1).

(d) **OTHER APPLICATIONS AND LIMITATIONS.**—

(1) **STANDING COMMITTEE AS ECCLESIASTICAL AUTHORITY.**—

(A) **UNANIMOUS APPROVAL.**—

(i) **IN GENERAL.**— If the Standing Committee is the Ecclesiastical Authority taking an action described under clause (ii), the Standing Committee may take that action upon a unanimous vote of approval of all members present and voting at the meeting.

(ii) **ACTIONS.**— Clause (i) applies to any action relating to an approved recommendation for—

(I) direct diocesan revitalization under section 5407(b)(5); or

(II) change to mission status under section 5407(b)(6).

(B) **MEETING AND OPPORTUNITY FOR COMMENT.**—

(i) **MEETING.**— If the Standing Committee is the Ecclesiastical Authority taking any action relating to an approved recommendation for change to mission status under section 5407(b)(6), the Standing Committee shall hold a meeting before taking a vote to take that action.

(ii) **OPPORTUNITY FOR COMMENT.**— The Standing Committee shall provide an opportunity for comment at the meeting held under clause (i) to—

(I) any cleric employed by, or serving, the affected parish;

(II) any member of the vestry of the affected parish;

(III) any individual who is designated by the vestry to represent the vestry; and

(IV) any member in good standing of the affected parish.

(2) **PARISH CHANGED TO MISSION STATUS.**— If the Ecclesiastical Authority takes any action relating to an approved recommendation for change to mission status under section 5407(b)(6) the Ecclesiastical Authority shall apply Canon 35 to the former parish changed to status of a mission, except the Ecclesiastical Authority shall call the organizational meeting under section 3503 not later than 30 days after that action begins.

(3) **PROVISION FOR THE RECTOR.**— If the Ecclesiastical Authority takes any action relating to the rector under this section the Ecclesiastical Authority shall include such terms and conditions including financial settlement as shall seem just and compassionate.

CANONS 55, 56, 57, AND 58
(RESERVED)

TITLE X — REGULATIONS RELATING TO THE LAITY

CANON 59
FAMILY WORSHIP

SEC. 5901. FAMILY WORSHIP.

It shall be the duty of every communicant in this Church, who is the head of a family, to live in the daily exercise of family worship.

CANON 60
FAMILY INSTRUCTION

SEC. 6001. FAMILY INSTRUCTION.

The members of this Church shall instruct their families, as far as they are able, in the principles of the Christian Religion, and shall cause their children to attend the catechistical instructions of their Rector; and as soon as they are sufficiently informed and impressed with the importance and sacredness of their baptismal vow, they shall present them to the Rector, as candidates for confirmation; who shall examine them, and, if satisfied of their fitness, recommend them to the Bishop for Confirmation.

CANON 61
ADMISSION TO THE HOLY COMMUNION

SEC. 6101. ADMISSION TO THE HOLY COMMUNION.

No member of this Church, who has not previously communed, shall offer himself or herself for the reception of the Lord's Supper, nor shall any Minister enroll any persons, as communicants of the Minister's Congregation, until the Minister shall have conversed with such person, or persons, on the subject, or until the Minister shall be satisfied that they have been regular communicants, in the Minister's own, or some other Congregation.

CANON 62
EXCLUSION OF TRANSGRESSORS

SEC. 6201. EXCLUSION OF TRANSGRESSORS.

Ministers shall be careful not to admit any persons to the Holy Communion or, as Sponsors in Baptism, who are notorious transgressors, and the Vestries of vacant Parishes shall endeavor to prevent such persons from being imposed on Ministers visiting such Parishes.

CANONS 63, 64, AND 65
(RESERVED)

TITLE XI —CLERICAL DISCIPLINE

CANON 66 CLERICAL DISCIPLINE

SEC. 6601. DEFINITIONS.

In this canon:

- (1) **BOARD.**— The term “Board” means the Disciplinary Board established under section 6603.
- (2) **CASE.**— The term “case” means any informal or formal process under Title IV or this canon or any informal or formal proceeding under Title IV or this canon relating to a particular Respondent.
- (3) **FIXED TERM MEMBER.**— The term “fixed term member” means a member of the Board appointed under section 6603(c).
- (4) **PANEL.**— The term “Panel” means any Panel established under Title IV or this canon.
- (5) **SEPARATE CASE MEMBER.**— The term “separate case member” means a member of the Board appointed under section 6604(a).
- (6) **TITLE IV.**— The term “Title IV” means Title IV of the canons of this Church.

SEC. 6602. APPLICATION OF TITLE IV.

- (a) **INCORPORATION OF TITLE IV INTO CANONS.**— Those provisions of Title IV that are applicable to the Diocese are incorporated as part of the Canons.
- (b) **CONFLICT OF LAWS.**— To the extent that any provision of the Canons is inconsistent with any provision of Title IV, the provision of Title IV shall govern.

SEC. 6603. DISCIPLINARY BOARD.

- (a) **ESTABLISHMENT AND MEMBERSHIP.**—
 - (1) **ESTABLISHMENT.**— There is established a Disciplinary Board.
 - (2) **MEMBERSHIP.**— The Board shall consist of—
 - (A) 9 members of whom—
 - (i) 5 shall be clerical members of the Convention; and
 - (ii) 4 shall be lay members; and
 - (B) any separate case member appointed under section 6604(a).
- (b) **LAY MEMBERS.**— The lay members of the Board shall be at least 18 years of age and communicants of this Diocese in good standing.
- (c) **APPOINTMENT OF MEMBERS.**—
 - (1) **IN GENERAL.**— The Bishop shall appoint the 9 members of the Board described under subsection (a)(2)(A) with the consent of the Convention.
 - (2) **TERMS.**—
 - (A) **LENGTH OF TERM.**— The term of each member of the Board appointed under paragraph (1) shall—

(i) begin the day after the close of the meeting of the Convention in which that member is appointed with the consent of the Convention; and

(ii) except as provided under subparagraph (B), end on the day after the third annual meeting of the Convention following the date of the beginning of the term.

(B) STAGGERED TERMS.—

(i) **IN GENERAL.**— The terms of office of the Board shall be staggered and arranged into 3 classes.

(ii) **INITIAL APPOINTMENTS.**— The terms of office of the initial appointments may be shortened to carry out clause (i).

(d) VACANCIES.—

(1) **NOTIFICATION.**— Upon the determination that a vacancy exists, the President of the Board shall notify the Bishop of the vacancy and request appointment of a replacement member.

(2) **APPOINTMENT.**— The Bishop shall appoint a replacement member of the Board in consultation with the Standing Committee.

(3) **TERM.**— A replacement member of the Board shall serve until the end of the next annual meeting of the Convention. At that meeting of the Convention, if there is time remaining in the term, either the replacement member of the Board, or another individual, shall be appointed to serve out the remainder of the term.

(e) PRESIDENT.—

(1) **APPOINTMENT.**— The Bishop shall appoint a President from among the members of the Board.

(2) **TERM.**— The term of the President shall—

(A) begin the same day as provided for terms under subsection (c)(2)(A)(i); and

(B) end on the day after the first annual meeting of the Convention following the date of the beginning of the term.

SEC. 6604. SEPARATE CASE APPOINTMENTS.

(a) **IN GENERAL.**— The Bishop may appoint a member to the Board in consultation with the Standing Committee, if—

(1) there is no vacancy in the position of a fixed term member;

(2) the Board is unable to carry out its functions with respect to a case, because any fixed term member or separate case member is unable to serve with respect to that case, including for reasons of recusal; and

(3) the appointment meets the needs of the Board with respect to the number of clerical members and lay members.

(b) **SEPARATE CASE MEMBERS.** — An individual appointed under subsection (a) shall be a member of the Board only with respect to the case for which that member is appointed, until the conclusion of that case.

(c) APPOINTMENTS AS FIXED TERM MEMBERS.—

(1) **IN GENERAL.**— An individual appointed under subsection (a) may be appointed to fill a vacancy in the position of a fixed term member.

(2) **CONTINUATION ON CASE.**— An individual may continue serving as a member of the Board to the conclusion of a case if—

(A) that individual was appointed as a separate case member for that case; and

(B) after being appointed to fill a vacancy in the position of a fixed term member, the term of that individual expires.

SEC. 6605. REPLACEMENT OF DISQUALIFIED MEMBERS.

(a) **NOTIFICATION AND REQUEST.**— Any member of a Panel who disqualifies himself or herself in any proceeding shall immediately after the disqualification—

(1) notify the President of the Board; and

(2) request a replacement member of the Panel.

(b) **CHALLENGES OF ALL PANEL MEMBERS.**— If every member of a Panel is challenged, the members of the Board who are not the subjects of a challenge in the applicable case shall make a determination on each challenge.

SEC. 6606. INTAKE OFFICERS.

(a) **APPOINTMENT.**— The Intake Officers shall be appointed from time to time by the Bishop after consultation with the Board. The Bishop shall appoint at least 2 Intake Officers according to the needs of the Diocese, with at least 1 male and 1 female.

(b) **PUBLICATION.**— The Bishop shall publish the names and contact information of the Intake Officers throughout the Diocese.

SEC. 6607. INVESTIGATORS.

(a) **APPOINTMENTS.**— The Bishop shall appoint 1 or more Investigators as needed in consultation with the President of the Board. Every Investigator shall be required to maintain confidentiality subject to Canon IV.11(5) of the Canons of this Church.

(b) **COMPENSATION.**— The Diocese may compensate an Investigator for services rendered at a rate described in a written retainer agreement.

(c) **REIMBURSEMENT.**— Whether or not an Investigator is compensated, the Diocese shall reimburse an Investigator for reasonable and necessary expenses incurred in a proceeding under this canon.

SEC. 6608. CHURCH ATTORNEY.

(a) **APPOINTMENTS.**— The Bishop, in consultation with the Standing Committee, shall appoint 1 or more attorneys to serve as Church Attorneys.

(b) **QUALIFICATIONS.**— An individual is qualified to be a Church Attorney, if that individual is—

(1) a member of this Church; and

(2) a licensed member of the Bar of a jurisdiction in the United States.

(c) **REMOVAL.**— The Church Attorney may be removed for cause by the Bishop, in consultation with the Standing Committee.

(d) **COMPENSATION.**— The Diocese may compensate a Church Attorney for services rendered at a rate described in a written retainer agreement.

(e) **REIMBURSEMENT.**— Whether or not a Church Attorney is compensated, the Diocese shall reimburse a Church Attorney for reasonable and necessary expenses incurred in a proceeding under this canon.

SEC. 6609. PASTORAL RESPONSE COORDINATOR.

The Bishop may appoint a Pastoral Response Coordinator, to serve at the will of the Bishop in coordinating the delivery of appropriate pastoral responses provided for in Title IV. The Pastoral Response Coordinator shall not be an individual serving in any other capacity under this canon.

SEC. 6610. ADVISORS.

(a) **APPOINTMENTS.**— In each proceeding under this canon, the Bishop shall appoint an Advisor for the Complainant and an Advisor for the Respondent.

(b) **VIEWS BEFORE APPOINTMENTS.**—

(1) **COMPLAINANT.**— Before the appointment of an individual as the Advisor for the Complainant, the Complainant shall have a reasonable opportunity to express the Complainant's views about the intended appointment of that individual.

(2) **RESPONDENT.**— Before the appointment of an individual as the Advisor for the Respondent, the Respondent shall have a reasonable opportunity to express the Respondent's views about the intended appointment of that individual.

SEC. 6611. CLERK.

The Board shall appoint a Board Clerk to assist the Board with records management and administrative support. The Clerk may be a member of the Board.

SEC. 6612. COSTS, EXPENSES, AND FEES.

(a) **IN GENERAL.**— Except as otherwise expressly provided in this canon, any cost, expense, or fee incurred under Title IV and this canon shall be the obligation of the individual incurring that cost, expense, or fee.

(b) **REIMBURSEMENT OF REASONABLE EXPENSES.**— The Diocese shall reimburse reasonable expenses of the Board, the Intake Officer, the Clerk, and any other individual as may be approved by the Bishop and the Standing Committee.

(c) **DISCRETIONARY PAYMENT.**— In the sole discretion of the Bishop, and with the consent of the Standing Committee, the Bishop may recommend to Diocesan Council the payment by the Diocese of certain reasonable fees and expenses incurred by the Respondent.

(d) **EXCLUSIVE PROCEDURE AND METHOD.**— Except as otherwise provided under the canons of this Church, this canon shall provide the exclusive procedure and method for reimbursement or payment of any cost, expense, or fee incurred in a proceeding under Title IV.

SEC. 6613. RECORDS.

(a) **RECORDS OF PROCEEDINGS.**—

(1) **IN GENERAL.**— Except as provided under paragraph (2), the records of active proceedings before the Board, including the period of any pending appeal, shall be preserved and maintained in the custody of the Clerk.

(2) **DIOCESAN OFFICES.**— If there is no Clerk, the records described under paragraph (1) shall be preserved and maintained in the custody of the Diocesan offices.

(b) **PERMANENT RECORDS.**— The Bishop shall make provision for the permanent storage of records of all proceedings under this canon at the Diocese and the Archives of the Episcopal Church, as prescribed in Title IV.

CANONS 67, 68, AND 69

(RESERVED)

TITLE XII — CANONICAL LEGISLATION

CANON 70

AMENDMENT AND EDITING OF CANONS

SEC. 7001. EXCLUSIVE AMENDMENT PROCESS.

The Canons may be amended only as provided under this canon.

SEC. 7002. PROCEDURES FOR SUBMISSION AND CONSIDERATION AT CONVENTION.

(a) **DEFINITIONS.**— In this section:

(1) **COMMITTEE.**— The term “Committee” means the Committee on the Constitution and Canons.

(2) **PROPOSED AMENDMENT.**— The term “proposed amendment” —

(A) means a proposed amendment to the Canons; and

(B) includes a proposed amendment to adopt a new canon.

(b) **INDIVIDUALS WHO MAY SUBMIT PROPOSED AMENDMENT.**— Any member of the Convention may submit a proposed amendment.

(c) **SUBMISSION BEFORE A MEETING OF THE CONVENTION.**—

(1) **REQUIREMENTS.**— Except as provided under subsection (d)(2), (3), or (4), any proposed amendment shall meet the requirements of this subsection.

(2) **PERIOD FOR SUBMISSION.**—

(A) **IN GENERAL.**— Any proposed amendment shall be submitted in writing to the Secretary not later than 60 days before any meeting of the Convention at which the proposed amendment is to be considered.

(B) **TRANSMISSION TO COMMITTEE.**— The Secretary shall transmit the proposed amendment to the Committee.

(3) **HEARING.**— The Committee may hold a hearing on any proposed amendment transmitted under paragraph (2).

(4) **REPORT OF THE COMMITTEE.**—

(A) **IN GENERAL.**— Not later than 30 days before the meeting of the Convention, the Chair of the Committee shall submit to the Secretary—

(i) the proposed amendment; and

(ii) a report of the Committee on the proposed amendment.

(B) **TRANSMISSION TO CONVENTION AND REGIONAL ASSEMBLIES.**— The Secretary shall transmit the proposed amendment and the report to—

(i) each participant of the Convention; and

(ii) each Regional Assembly.

(d) **CONSIDERATION OF PROPOSED AMENDMENTS.**— A proposed amendment may be considered at any meeting of the Convention, if—

- (1) the proposed amendment is—
 - (A) submitted in accordance with subsection (c); and
 - (B) introduced on the first day of the meeting on which amendments are permitted to be introduced;
- (2) subject to section 7003, the proposed amendment is—
 - (A) not submitted in accordance with subsection (c); and
 - (B) introduced on the first day of the meeting on which amendments are permitted to be introduced;
- (3) the proposed amendment originated in the Committee; or
- (4) a motion to consider the proposed amendment is unanimously agreed to.

SEC. 7003. SUPERMAJORITY VOTE TO PASS CERTAIN AMENDMENTS.

(a) **IN GENERAL.**—

(1) **VOTING AS A SINGLE BODY.**— Except as provided under paragraph (2) of this subsection or subsection (b), any proposed amendment described under section 7002(d)(2) shall pass if—

- (A) 60 percent of all clerical members of the Convention are present and voting;
- (B) 60 percent of all lay members of the Convention are present and voting; and
- (C) that amendment is approved by 67 percent of all members of the Convention voting as a single body.

(2) **VOTING BY ORDERS.**— If a vote by orders is required under section 501 of the Constitution on a proposed amendment described under section 7002(d)(2), the proposed amendment shall pass, if—

- (A) 60 percent of all clerical members of the Convention are present and voting;
- (B) 60 percent of all lay members of the Convention are present and voting; and
- (C) 67 percent of—
 - (i) the clerical members of the Convention vote in favor; and
 - (ii) the lay members of the Convention vote in favor.

(b) **UNANIMOUS AGREEMENT TO CONSIDER.**— Subsection (a) shall not apply to a proposed amendment described under section 7002(d)(2), if a motion to consider that proposed amendment is unanimously agreed to.

SEC. 7004. EFFECTIVE DATE.

A proposed amendment shall take effect—

- (1) except as provided under paragraph (2), on January 1 following the meeting of the Convention in which that amendment is approved; or
- (2) any date that is provided in—
 - (A) the proposed amendment;
 - (B) any resolution approved by the Convention; or
 - (C) report accompanying the amendment.

SEC. 7005. TECHNICAL AND CONFORMING AMENDMENTS.

In preparing the Canons for publication, the Committee may make technical and conforming amendments, including amendments relating to—

- (1) any reference to a provision of—
 - (A) the Canons;
 - (B) the Constitution; or
 - (C) the Constitution or the canons of this Church;
- (2) the numbering, headings, or order of provisions; or
- (3) non-substantive corrections.

CANONS 71, 72, AND 73
(RESERVED)

APPENDICES TO THE CANONS OF THE DIOCESE

APPENDIX A: GUIDELINES FOR BUILDING AND FINANCING. (1965)

The experience of several decades has shown the wisdom of careful advance planning when new churches, parish houses, and rectories are to be built and financed. The following recommendations, while not all-inclusive, reflect this experience in some areas where difficulties have arisen.

1. SITE

- (a) **LOCATION.**— Preferably at or near an intersection of main routes of travel to and from residential areas.
- (b) **AREA.**— In outlying areas at least four acres. In urban sections particular care for the accessibility of parking facilities.
- (c) **CONTOUR OF LAND.**— Suitability for adequate development for all anticipated buildings—.

2. PROGRAM

(a) **THE APPOINTMENT OF A REPRESENTATIVE PARISH COMMITTEE TO CONSIDER:**

(1) **FOR THE CHURCH BUILDING:**

- Number of seats, present and future
- Location of choir
- Location and type of organ desired
- Liturgical requirements of altar and sanctuary
- Traffic pattern of communicants to and from rail
- Location and size of sacristy and vesting areas
- Entrance vestibule
- Coat rooms, if any
- Adequate space to turn a casket
- Side aisles, if possible

(2) **FOR THE PARISH HOUSE:**

- Number, size and location of administrative offices
- Requirements of the Church School
- General meeting rooms
- Food services
- Type and location of heating and ventilating equipment
- Utility and storage closets
- Public and private toilets

(3) **FOR THE RECTORY:**

- Rector's study
- Family living room
- Number and location of bedrooms, including a guest room
- Rooms for meetings and recreation

(b) **THE STUDY OF PRESENT AND FUTURE DEVELOPMENT OF THE WHOLE SITE.**

3. SELECTION OF AND AGREEMENT WITH ARCHITECT

- (a) Preferably a member of the American Institute of Architects and one qualified to meet liturgical and professional requirements. Personal interview to determine choice. Consultation on plans for the development of the site.
- (b) A written agreement between the owner and the architect following substantially the conditions set forth in documents of the AIA covering complete professional services. A caution, however, with regard to the standard provision in such contracts that a sum equal to 25% of the reasonably estimated cost may be asked by the architect if the work is discontinued.
- (c) A fee generally not less than the fee established as a minimum for the area by the AIA for complete professional services.
- (d) **THE AGREEMENT TO INCLUDE ESTIMATES OF COST.**— at least as follows
 - (1) A preliminary estimate of costs based on architectural studies.
 - (2) A further and more complete estimate of cost when working drawings and detailed specifications make possible a more accurate determination.
 - (3) This estimate made by a professional estimator at the expense of the owner.

4. FINANCING

- (a) **UPON RECEIVING THE PRELIMINARY ESTIMATE.**— the addition thereto of
 - (1) The amount of the architect's fee.
 - (2) At least 10% as a factor of safety to allow for increases in costs before placing of the contract for construction.
 - (3) An additional 5% as an allowance for changes which may be desired in the course of construction.
- (b) If the total estimated cost, including the architect's fee and the contingency allowances, be deemed within the capabilities of the congregation, consultation with diocesan authorities:
 - (1) Submission of preliminary drawings and studies to the Diocesan Commission on Church Architecture.
 - (2) Consultation with the Bishop and Standing Committee about the plans for financing, particularly any plan to be secured by a loan on Church property.
- (c) **IN THE EVENT THAT APPROVAL BE GIVEN.**— authorization by the committee
 - (1) Working drawings and detailed specifications by the architect.
 - (2) Inauguration and active prosecution of a building fund campaign, or other plan of raising funds, so structured that there be in hand, before the estimated date of completion of construction, an amount of cash equal to not less than 40% of the total estimated cost; so that, if a loan is to be secured on Church property, it be no more than 60% of the cost of construction.
 - (3) Preliminary arrangements for financing.
 - (4) Application to the Bishop and Standing Committee for approval of borrowing. (Vide General Convention, Canon I.7, and Diocesan Canon 29.)

5. SELECTION OF CONTRACTOR

- (a) **COMPETITIVE BIDS FROM THREE TO FIVE CONTRACTORS.**— by invitation only, with due regard for:

- (1) Their respective records on projects of similar or greater complexity.
 - (2) The report on their references. Personal checking by the committee.
 - (3) Evidence of their comparable quality in performance and reliability.
- (b) The opening of bids in the presence of all bidders.

6. CONTRACTS

- (a) The standard contract form of the American Institute of Architects generally satisfactory.
- (b) Other forms to be checked by legal counsel.

7. BONDS AND INSURANCE

- (a) **ADEQUATE PROVISION IN THE SPECIFICATIONS FOR THE FOLLOWING TYPES OF INSURANCE IN SPECIFIED AMOUNTS.**— such amounts to be approved by the committee:

- (1) Performance and payment bonds.
 - (2) Compensation and Employers' Liability Insurance.
 - (3) Liability Insurance.
 - (4) Fire Insurance by owner or by contractor.
 - (5) Owner's Protective Liability Insurance.
 - (6) Automotive Liability Insurance.
 - (7) Sub-contractor's Insurance.
 - (8) Completed Operations Insurance.
- (b) All types of insurance listed in effect before the start of work.

8. RETENTION OF FINAL PAYMENT

- (a) The retention of 10% of all payments to the contractor in accordance with the recommended AIA procedure.
- (b) The final payment only after the receipt of the release of all liens in affidavit form.

APPENDIX B: GUIDELINES FOR CLERGY CONTRACTS (1980)

In addition to the matters enumerated in Section 6(c) of Canon 25 of this Diocese, the following matters shall, at the request of either the Vestry or the Minister, be jointly discussed and considered for inclusion in the call of a Rector or Assistant Minister:

1.
 - (a) Salary increases on account of cost of living, merit and other considerations;
 - (b) Provisions for Parish, owned housing, housing allowance or other real estate equity participation; and payment of utilities;
 - (c) automobile or other transportation allowance;
 - (d) reimbursement for Social Security self-employment tax;
 - (e) payment of premiums for life, accident, disability, health and other insurance;
 - (f) payment or allowance for moving expenses;
 - (g) payment for continuing education costs, professional association dues and other professional expenses, and office expenses not included within the Parish operating budget;
 - (h) payment for Parish-related entertainment.
2.
 - (a) Setting of charges, if any, and use of receipts respecting special clergy services and activities, *e.g.*, baptisms weddings, funerals, pastoral counseling;
 - (b) funding, use and accountability of discretionary fund.

3. (a) Time off during the work week and anticipated weekly working hours;
- (b) Sunday leave during the year;
- (c) leave for sickness and continuing education;
- (d) periodic extended or sabbatical leave;
- (e) time for community, ecumenical and Diocesan activities.
4. (a) Title, purpose and function of the Minister's position;
- (b) division of responsibilities among the clergy and Vestry respecting care and use of buildings, finances and other administrative functions;
- (c) selection, funding, accountability and responsibilities of other clergy and lay staff (consistent with the provisions of Canon III.15(1) of the General Convention);
- (d) use and funding of professional consultants and supply clergy.
5. (a) Time for commencement of the Minister's duties;
- (b) length of tenure of the Minister's position;
- (c) periodic review of expectations of the Vestry and the Minister;
- (d) periodic evaluation of programs, functions and responsibilities entrusted to the Vestry, the Minister and other clergy;
- (e) periodic review of the terms of the call.

III. RULES OF ORDER OF THE CONVENTION (2018)

SEC. 1. DEFINITIONS.

In these Rules of Order of the Convention:

(1) **CONSTITUTION AND CANONS DEFINITIONS.**— The definitions under section 101 of the Constitution of the Diocese and section 101 of the Canons of the Diocese shall apply to the Rules of Order of the Convention.

(2) **PRESIDENT.**— The term “President” means the President of the Convention.

(3) **ROBERT’S RULES OF ORDER.**— The term “Robert’s Rules of Order” means the most recent edition of Robert’s Rules of Order.

SEC. 2. RELATIONSHIP TO LAWS OR OTHER RULES.

(a) **CONSTITUTION AND CANONS.**— At any meeting of the Convention the Rules of Order of the Convention and Robert’s Rules of Order are subject to the Constitution and the Canons.

(b) **RULES OF ORDER.**— The Rules of Order of the Convention and Robert’s Rules of Order shall apply to any meeting of the Convention. to the extent that any provision of Robert’s Rules of Order is inconsistent with any provision of the Rules of Order of the Convention, the provision of the Rules of Order of the Convention shall govern.

SEC. 3. ORGANIZATION AND OPENING OF A MEETING OF THE CONVENTION.

(a) **REGISTRATION.**— All participants of the Convention shall register at a place designated by the Secretary.

(b) **DIVINE SERVICE.**— Each daily session of a meeting of the Convention shall be opened with Divine Service.

(c) **ASSEMBLING OF THE CONVENTION.**—

(1) **PRESIDENT PRESENT.**— If the President is present upon the assembling of the Convention before the call to order, the President shall request—

- (A) all the participants of the Convention to be seated; and
- (B) a determination of a quorum.

(2) **PRESIDENT NOT PRESENT.**—

(A) **IN GENERAL.**— If the President is not present upon the assembling of the Convention before the call to order—

(i) the Convention shall elect a priest or bishop as the presiding officer in accordance with section 803 of the Constitution; and

(ii) that presiding officer shall request a determination of a quorum.

(B) **PRESIDING OFFICER.**— If a presiding officer is elected under subparagraph (A), subsections (e) and (f) of this section and sections 5, 8, and 10 shall apply by substituting the term “presiding officer” for the term “President” each place that term appears.

(d) **QUORUM.**— Upon the request for the determination of a quorum the Secretary of the preceding meeting of the Convention, or a designee of the Secretary, shall announce the total number of participants of the Convention of each order who are registered and determine whether a quorum is present.

(e) **CALL TO ORDER.**— If a quorum is present, the President shall announce the presence of a quorum, declare the Convention is organized and ready for business, and call the meeting of the Convention to order.

(d) **SEATING.**— When the meeting of the Convention is called to order, every participant of the Convention shall immediately be seated.

(f) **CHALLENGES TO CERTIFICATION OF PARTICIPANTS.**— A challenge to the certification of any participant of the Convention (including a challenge to the right of that participant to seat, voice, or vote) may be made in accordance with section 204 or 304 of the Canons. The President shall make the determination of any challenge.

SEC. 4. APPOINTMENTS.

(a) **COORDINATOR FOR THE DISPATCH OF BUSINESS.**— The President shall appoint a Coordinator for the Dispatch of Business who shall hold office until the next meeting of the Convention.

(b) **SECRETARY.**—The President shall appoint a Secretary in accordance with section 901 of the Constitution.

(c) **ASSISTANTS.**— The President shall appoint a First Assistant Secretary (in accordance with section 1103 of the Canons), tellers, pages and any other assistants as may be necessary. The President may appoint a Second Assistant Secretary (in accordance with section 1103 of the Canons).

(d) **OTHER APPOINTMENTS.**— The President shall appoint the members of committees and commissions of the Convention and any other appointments at the time as provided in the agenda for the meeting.

SEC. 5. SPEAKING TO THE CONVENTION.

(a) **ADDRESSING THE PRESIDENT.**— When any participant is about to speak or deliver any matter to the Convention, the member shall rise, and with due respect, address the President.

(b) **RECOGNITION.**— If 2 or more participants rise at the same time to speak the President shall decide who shall speak. A participant may not speak until recognized by the President.

(c) **PRIMARY SPONSOR.**— The first participant to speak on a resolution shall be the primary sponsor or the designee of the primary sponsor.

(d) **LIMITATION ON SPEAKING.**— No participant may speak more than twice in the same debate nor longer than 3 minutes at one time without leave of the Convention, except that the primary sponsor or designee may speak for up to 5 minutes the first time, and up to 3 minutes the second time.

SEC. 6. MOTIONS.

(a) **Requirements to Debate Motion.**— A motion may not be debated until that motion has been seconded and presented to the Secretary in writing in any form and in any manner as the Secretary may require.

(b) **Precedence of Motions.**—When a motion is made and seconded, no other motion shall be received except a motion (in the following order of precedence) to—

- (1) adjourn;
- (2) lay on the table;
- (3) postpone to a certain time;
- (4) postpone indefinitely; or
- (5) commit or to amend.

(c) **ACTIONS ON CERTAIN MOTIONS.**— If a motion to lay on the table an amendment is passed, the matter before the Convention shall be proceeded with as if no such amendment had been offered. A motion to lay on the table or a motion to adjourn shall be decided without debate. The motion to adjourn shall always be in order if the mover has the floor.

SEC. 7. AMENDMENTS TO PROPOSED AMENDMENTS.

(a) **ONLY AMENDMENTS IN TWO DEGREES PERMITTED.**— If a proposed amendment is under consideration, a motion to amend the proposed amendment may be offered. It shall not be in order to offer an amendment to the amendment to the proposed amendment under consideration, but a substitute for both amendments (*i.e.* the first proposed amendment and the second amendment amending the first proposed amendment) may be received, which if adopted, shall operate as an amendment to the original proposition.

(b) **NO PROPOSITION ON DIFFERENT SUBJECT PERMITTED.**— No proposition on a subject different from the subject under consideration shall be received as an amendment or substitute.

(c) **REQUIREMENTS TO DEBATE AMENDMENT.**— No amendment or substitute amendment shall be debated until that amendment has been seconded and presented to the Secretary in writing in any form and in any manner as the Secretary may require.

(d) **DIVISION OF PROPOSITIONS.**— If a question contains several distinct propositions the same shall be divided at the request of any participant and a vote taken separately, except that a motion to strike and insert shall be undividable.

SEC. 8. QUESTIONS OF ORDER.

(a) **DECISIONS.**— Any question of order shall be decided by the President without debate, but any participant may appeal from that decision, and on that appeal no member may speak more than once, without express leave of the Convention.

(b) **PARTICIPANT SEATED UNTIL DECISION MADE.**— When any participant rises to a point of order, the member who has the floor shall be seated until the point of order is decided by the President.

(c) **DETERMINATION AND RECONSIDERATION.**—

(1) **DETERMINATION.**— Except as provided under paragraph (2), any vote shall be a final vote of the Convention and the question may not be debated again during the meeting.

(2) **RECONSIDERATION.**— A vote may be reconsidered if a motion to reconsider is —

(A) made by a member of the Convention who voted with the majority on the vote to which the motion applies;

(B) seconded by another member of the Convention who also voted with the majority; and

(C) passed by not fewer than 67 percent of all members of the Convention present and voting as a single body.

SEC. 9. REPORTS.

(a) **IN GENERAL.**— No question shall be taken on any report unless upon a motion to print or recommit it; but reports shall, as a course, lie upon the table.

(b) **WRITTEN PROPOSALS REQUIRED.**— If a committee determines any action of the Convention is desirable, the committee shall present in writing such resolutions, acts, or canons, as the committee proposes for adoption by the Convention; which only shall be subject to the action of the Convention.

(c) **COMPLIANCE.**— The Convention will not act upon any proposed resolution, act, or canon that is not in compliance with this section.

SEC. 10. ELECTIONS.

(a) **NOMINATIONS.**—

(1) **IN GENERAL.**— Nominations for elections (other than an election of a bishop) shall be made in accordance with section 402 of the Canons. Nominations may be made from the floor, or by other prescribed method, but shall be confined to announcement only of the name of the candidate and shall not be seconded. Additional nominations may be made until all nominations are closed.

(2) **ELECTIONS OF A BISHOP.**— Nominations for an election of a bishop shall be made in accordance with section 502 of the Canons.

(b) **ELECTION BY BALLOT.**— All elections shall be conducted by ballot unless otherwise ordered.

(c) **VOTES RECORDED BY ORDERS.**— The votes of the clerical members of the Convention and the lay members of the Convention shall be received and counted separately, but the vote shall be regarded as a vote of a single body, unless a vote by orders is required.

(d) **LIST OF NOMINEES.**— The Secretary shall prepare a list of all nominations for each elective office, indicating the number of individuals to be voted for in each office.

(e) **VERIFICATION OF VOTERS.**— When a joint ballot is taken, the tellers shall first verify that each voter is a certified member of the Convention with the right to vote, and then allow each voter to cast a vote.

(f) **REPORT OF THE TELLERS.**— After the votes have been received and tallied, the Head Teller shall combine the votes of the clerical members of the Convention and the lay members of the Convention into one joint report and present to the Convention—

(1) the total number of votes in each order and the number needed to elect in each order and in total; and

(2) the number of votes in each order and in total for each individual voted for on the ballot.

(g) **STATEMENT OF RESULTS.**— After the report under subsection (f) is presented, the President shall state the result of the joint ballot to the Convention.

(h) **DISTRIBUTION OF MATERIALS RESTRICTED.**— Except as otherwise ordered by the Convention, no books, pamphlets, or other printed matter shall be distributed at any meeting of the Convention, or be placed in the seats of the members without the express permission of the President; but this prohibition shall not apply to the report of a Committee, or to any other document presented to or accepted by the Convention, or printed by the authority of the Convention.

SEC. 11. SUSPENSION OF RULES OR CHANGE IN AGENDA.

The Convention may suspend any of the Rules of Order on a motion passed by not fewer than 67 percent of all members of the Convention present and voting as a single body. The Convention may change the agenda on a motion passed by more than 50 percent of all members of the Convention present and voting as a single body.

SEC. 12. ALTERNATE LAY MEMBERS.

Any application of an alternate lay member of the Convention to a seat in place of the principal shall be presented to the Secretary. If the Secretary determines that an alternate is entitled to a seat in accordance with section 303 of the Canons, the Secretary shall announce that substitution to the Convention. If no objection is raised following the announcement, the alternate shall take his seat.

SEC. 13. RESOLUTIONS.

(a) **AMENDMENTS TO THE CANONS.**— Any proposal to amend the Canons shall be submitted in accordance with section 7002 of the Canons. This section shall apply to any resolution other than a proposal to amend the Canons.

(b) **INDIVIDUALS WHO MAY SUBMIT A RESOLUTION.**— Any member of the Convention may submit a resolution.

(c) **PERIOD FOR SUBMISSION.**— A resolution shall be submitted in writing to the Secretary not later than 60 days before any meeting of the Convention at which the resolution is to be considered.

(d) **TRANSMISSION TO COMMITTEE.**— The Secretary shall transmit the resolution to the appropriate committee of jurisdiction.

(e) **DISCRETION TO DIRECT THE SECRETARY TO TRANSMIT.**— The committee of jurisdiction may direct the Secretary to transmit the resolution to each participant of the Convention.

(f) **COPIES OF RESOLUTION.**— Any member of the Convention who submits a resolution to the Secretary before the 60-day period described under subsection (c) shall provide sufficient copies of the resolution to distribute to the participants of the Convention attending the meeting of the Convention. The Committee on Resolutions shall transmit to each Regional

Assembly and to each participant of the Convention a copy of all resolutions, accompanied by its report on each resolution, not later than 30 days before the meeting of the Convention.

(g) LIMITATION ON RESOLUTIONS NOT SUBMITTED IN ADVANCED.—

(1) **IN GENERAL.**— Any resolution that is not submitted to the Secretary before the 60-day period described under subsection (c) may not be considered by the Convention, unless—

(A) the sponsor or individual submitting the resolution shows cause as to the reasons that the resolution could not be submitted before that 60-day period; and

(B) the Convention agrees to the consideration of the resolution by not fewer than 67 percent of all members of the Convention present and voting as a single body.

(2) **RESOLUTIONS OF COURTESY.**— Paragraph (1) shall not apply to any resolution of courtesy.

(h) **RESOLUTIONS IMPACTING THE BUDGET.**— If a resolution has a potential impact on the budget of the Diocese and is agreed to be considered by the Convention under subsection (g) (1), the resolution shall be forwarded to the Committee on Finance by the Secretary and the Committee on Finance shall report its findings to the Convention before consideration of the resolution by the Convention.

(i) **COST NEUTRAL RECOMMENDATIONS.**— Any resolution described under subsection (h) or any motion that requires funding not specifically provided for in the budget submitted to the Convention for consideration, shall contain a recommendation for a corresponding decrease in the funding of another item which is included in the budget so that the impact of the resolution or motion is cost neutral.

SEC. 14. AMENDMENT AND APPLICATION OF RULES.

These Rules of Order of the Convention may be amended by the Convention and shall apply to each meeting of the Convention.

SEC. 15. JOURNAL OF PROCEEDINGS.

The Journal of Proceedings shall be submitted to the President for approval by the President before publication.

IV. ORDER OF BUSINESS OF THE CONVENTION

1. Call to Order by the President or the President *pro tempore*. Opening prayer by the President.
2. Appointment of the Coordinator of Dispatch of Business. Motion for the adoption of the proposed Agenda.
3. Announcement by the Secretary of the number of registrations in each order. Declaration by the President of the presence of a quorum and that the Convention is organized.
4. Election of a President, if necessary.
5. Appointments requiring consent, subject to the provisions of the Constitution and Canons of the Diocese:
 - (a) Appointment of the Secretary, appointment of the First Assistant Secretary, and optionally, of a Second Assistant Secretary.
 - (b) Appointment of the Treasurer, and optionally, of one or more Assistant Treasurers.
 - (c) Appointment of the Chancellor, and optionally, of one or more Assistant Chancellors.
 - (d) Appointment of the Commission on Ministry.
6. Appointments by the President which do not require consent, subject to any provisions of the Constitution and Canons of the Diocese:
 - (a) Appointment of the Committee on the Constitution and Canons
 - (b) The Committee on Resolutions
 - (c) The Commission on Church Architecture
 - (d) The Commission on Church Music
 - (e) Appointment of tellers, pages and others needed to conduct the business of the Convention.
7. Report of the Diocesan Council on Parishes and Separate Congregations, if any parishes or congregations seek to be given consent to organize, or, having been given consent by a previous Convention, petition for admission into union.
8. Reports Regarding Delinquent Parochial Reports for the Preceding Year.
9. Report of Nominations: Subject to the provisions of the Constitution and Canons of the Diocese governing all elective offices, the Report of Nominations shall be made, by office, for the Standing Committee, Diocesan Council, Deputies and Alternate Deputies to the General Convention, Deputies and Alternate Deputies to the Provincial Synod, and any other elective offices that may be set by the Canons of the Diocese. Nominations from the floor may be made at the appropriate time during this report. Balloting shall be done at the time set by the agenda, or at other appropriate times as needed.
10. Presentation of petitions, memorials, resolutions, and motions, etc. without debate for referral to appropriate committees. A motion to accept requires a two-thirds majority vote.
11. Report of Communications from the Secretary of the General Convention.
12. Address of the Bishop (or President of the Convention).
13. Address of the Bishop Coadjutor or the Bishop Suffragan, if any.
14. Reports Regarding Convention Business shall be made as listed below, or as otherwise set by the agenda:
 - (a) **REPORT OF THE DIOCESAN COUNCIL.**

- (b) Report of the Finance Committee of the Council, including the proposed Budget.
 - (c) Report of the Treasurer of the Convention.
 - (d) Report of the Committee on the Constitution, and Canons and Other Business.
 - (e) Report of the Committee on Resolutions.
15. Report of Committees, Commissions and Boards (either by title or by abstract):
- (a) The Standing Committee
 - (b) The Commission on Ministry
 - (c) Report of the Episcopal Church Women
 - (d) Report of the Historiographer
 - (e) Reports of any other Task Forces, Committees or Commissions or Boards
 - (f) Reports of Church-related Institutions and Organizations.
16. Orders of the Day as may be determined by the Convention.
17. Reports not yet presented. Unfinished business from the last Convention followed by unfinished business of this Convention. The Secretary shall keep a calendar of all such business.
18. Miscellaneous Business and Motions of Courtesy.
19. Communications from the President.
20. Adjournment. Prayers with the Benediction.

V. INCORPORATION OF PARISHES

A. THE “MARYLAND VESTRY ACT” — MARYLAND PARISHES

LAWS OF MARYLAND (SESSION LAWS), CHAPTER 96, ACTS OF 1976:

Sec. 1 Be it enacted by the General Assembly of Maryland, That Sections 312A through 312Q, inclusive of Article 23 — Corporations of the Annotated Code of Maryland (1973 Replacement Volume and 1975 Supplement), be and they are hereby repealed and reenacted without amendments for the purpose of transferring them from the Annotated Code of Maryland to the Session Laws, to read as follows:

PROTESTANT EPISCOPAL CHURCH — DIOCESE OF WASHINGTON

312A. Time, place and manner of electing vestrymen; right of and qualifications for suffrage.

The vestries shall be chosen for each parish within this Diocese in the following manner:

Every member of the parish who shall have been entered on the books of the parish as a member of the Protestant Episcopal Church, at least one month preceding the day of parish election, shall have the right of suffrage for the election of vestrymen at the annual meeting of such parish and for all other matters which may duly come before the parish at any annual or special meeting. In the case of a newly organized parish, the right of suffrage shall extend to all members of the new congregation for the election of the initial vestry and the adoption of by-laws. Additional qualifications for suffrage not inconsistent herewith, if any, shall be contained in by-laws adopted in accordance with the provisions of (a) hereof, provided that the age of all voters shall not be less than 18 years of age.

(a) The parishes and separate congregations of the Protestant Episcopal Church in the State of Maryland may by by-laws provide for the time, place, and manner of calling the annual meeting and all special meetings of the parish and the manner of conducting elections of vestrymen, the number of vestrymen to be elected, and the length of the terms of the offices of vestrymen. Such by-laws may be adopted at any annual meeting or special meeting of members of the parish or congregation by a vote of two-thirds of the qualified voters present at such meeting. Any by-laws adopted as authorized by this section shall be subject to amendment, modification, or repeal at any annual meeting or special meeting of the parish or congregation in the same manner as herein provided for adoption of such by-laws. Subject to the provisions of applicable public law, parish by-laws shall be in conformity with the Constitution and Canons of the Protestant Episcopal Church and the Diocese of said Church wherein the parish is located.

312B. Enrollment of applicants by secretary of parish.

The Secretary of the parish shall, and it is hereby declared to be his duty to enroll any person of the Protestant Episcopal Church who shall apply for the purpose, on the books of the parish.

312C. Perpetuation of vestry.

To perpetuate the vestry in each parish, if a vacancy happens in the vestry after their election, or any one elected shall refuse to serve, then the other members shall have the power to appoint a new member or members, as the case may be, to serve till the next succeeding annual election.

312D. Vestrymen to judge elections and qualifications of voters and proposed vestrymen.

The vestrymen of each parish, or a majority of those who shall attend, shall judge of the election of vestrymen, and of the qualifications of voters, and of the qualification of the parishioners proposed to be elected as vestrymen.

312E. Oath of vestrymen.

The by-laws of a parish may provide that every person chosen a vestryman shall, before he acts as such take and subscribe the oath of support and fidelity required by the constitution and form of government, unless such person hath before taken such oath, and also make and subscribe a declaration of his belief in the Christian religion, and he shall also take and subscribe the following oath of office, to wit: "I, A.B., do solemnly swear, that I will faithfully execute the office of a vestryman of Parish, in County, without prejudice, favour or affection, according to the best of my skill and knowledge;" which oaths and declarations any justice of the peace, or any vestrymen present, may administer and take.

312F. Rules and regulations; rector to be member of vestry.

Each parish and/or vestry shall have power to make all rules and regulations respecting the temporal government and support of their respective parishes, not inconsistent with public law, including, but not limited to, the enactment of by-laws in accordance with the provisions of Section 312A(a) hereof, containing specific provisions relating to the time and place of vestry meetings; establishing a quorum for the transaction of business which shall be not less than one-third of the number of vestrymen nor more than a majority; and establishing specific provisions for giving due notice of all meetings. The rector of each parish shall be a member of the vestry.

312G. Duties of rector at vestry meetings; property rights of rector.

The rector of each parish for the time being shall preside in the vestry, collect the votes, and shall have a vote, and he shall have, unless he other-wise contracts with the vestry, the possession, occupation and free use of all glebe-lands, houses, ground-rents, books and other property, belonging to his parish, and be entitled to the benefit thereof during the time he shall officiate therein as rector. Provided, however, that each parish may by by-laws duly enacted in accordance with the provisions of Section 312A(a) hereof, provide for any additional, or different manner of determining the presiding officer of a vestry meeting.

312H. How property held and use thereof.

The vestry of each parish for the time being, as trustees of the parish, shall have an estate in fee-simple in all churches and chapels, and in all glebes, and other lands, and shall have a good title and estate in all other property heretofore belonging to the Church of England, or which shall hereafter belong to the said church, now called Protestant Episcopal Church, in Maryland; and it shall be lawful for such vestry so to manage and direct all such property as they may think most advantageous to the interests of the parishioners, and they shall also have the property in all books, plate and other ornaments belonging to said churches and chapels, or any of them.

312I. Churchwardens.

A Senior Warden and a Junior Warden shall be elected from among the members of the parish entitled to vote. The by-laws of the parish shall provide for the manner of conducting elections of such churchwardens, either by the members of the parish or by the vestry; their length of terms; and the manner of filling vacancies in the office of churchwarden. Their duties shall be as prescribed in the by-laws of the parish, and in

the Constitution and Canons of the Protestant Episcopal Church and of the Diocese in which such parish is located.

312J. Choosing and contracting with ministers and readers.

The vestry of every parish shall have full power and authority, from time to time, to choose one or more ministers or readers of the Protestant Episcopal Church, (heretofore called the Church of England), to officiate in any church or chapel belonging to the parish, and to perform the other duties of a minister therein, for such time as the said vestry may think proper, and they may agree and contract with such minister or ministers, reader or readers, for his or their salary, and respecting the use and occupation of the parsonage house or any glebe or other lands, or other property, if any, belonging to the parish, and on such terms and conditions as they may think reasonable and proper, and their choice and contract shall be entered among their proceedings; and upon the expiration of such contract, the said vestry may, in their discretion, renew their choice, or make a new contract, but if they do not incline so to do, their former choice and contract shall remain until they declare their desire to make a new choice or contract. Provided, however, that no action shall be taken hereunder contrary to provisions, consonant with public law, o[f] the constitution and canons of the Protestant Episcopal Church or of the Diocese of said church wherein the parish is located.

312K. When secretary of parish authorized to give certificates; admissibility of certificates as evidence in courts.

Whenever the vestry of any Parish has neglected to procure a common seal, and until such common seal be procured, the Secretary of such Parish is authorized to give a certificate of entry of any birth, marriage or burial entered in the books of said vestry, under the hand of such Secretary, which shall be received in evidence in all courts of justice within this state: provided nevertheless, the said certificate is accompanied with a certificate of the clerk of the county court of the county in which said Secretary resides, under the seal of the said county court, that he knows of his own knowledge, or that it hath been proven to his satisfaction that the person subscribing himself as Secretary of such parish is in fact the Secretary as stated, and that the said certificate was subscribed by said Secretary.

312L. Subscription for maintenance of ministers, readers and other officers.

If the vestry of any parish should think it necessary to take in subscriptions for the maintenance of their minister or ministers, reader or readers, or for paying the salaries of such other officers as the occasions of the parish may require to be appointed, or for any other parish purposes, it shall and may be lawful for them to do so.

312M. Powers of vestrymen in general.

The vestrymen of every parish in this state for the time being shall be, and they are hereby declared to be, one community, corporation and body politic, forever, by the name of The Vestry of the parish to which they severally belong, and by the same name they, and their successors, shall and may have perpetual succession, and shall and may, at all times hereafter, be persons able and capable in law to purchase, take and hold, to them and their successors, in fee, or for any less estate or estates, any lands, tenements, hereditaments, rents or annuities, within this state, by the gift, bargain, sale or devise, of any person or persons, body politic and corporate, capable of making the same, and such lands, tenements or hereditaments, to rent or lease, in such a manner as they may judge most conducive to the interests of their respective parishes, and also to take and receive any sum or sums of money, and any kind of goods and chattels, which may or shall be given, sold or bequeathed, unto them, by any person or persons, bodies politic

or corporate, capable to make a gift, sale or bequest thereof, and to apply the same for the use of their respective parishes as herein before directed.

312N. Sale of property.

No vestry shall sell, alien or transfer, any of their estates or property belonging to their church or churches, without the consent of five at least of their body, (of which number the rector shall always be one), together with the consent of both, the churchwardens, and in case there be no rector in the parish, then it shall be necessary to obtain the consent of the Bishop of the Protestant Episcopal Church in this state for the time being, previous to any sale, alienation or transfer, of any of the estates or property aforesaid.

312O. Power of vestrymen to sue and be sued, etc.; seal.

The vestry of every parish, and their successors, (by the name aforesaid), shall be forever hereafter able and capable in law to sue and be sued, plead and be impleaded, answer and be answered unto, defend and be defended, in all or any courts of justice, and before all or any judges, officers or other persons whatsoever, in all and singular actions, matters and demands whatsoever; and it shall and may be lawful for them, and their successors, forever hereafter, to have a common seal for their use, and the same, at the will and pleasure of them, and their successors, to change, alter, break and make anew, from time to time, as they shall think best.

312P. Dividing or uniting parishes.

It shall be lawful for the convention of the Protestant Episcopal Church in this State to divide or unite parishes, as occasion may require, and to alter their bounds, and to constitute new parishes; and vestrymen and churchwardens of new parishes, shall be chosen as hereinbefore provided, and shall have perpetual succession, and be incorporated, by the name of the Vestry of such new Parish, and such vestry and churchwardens shall have all the powers hereby granted in this act to other vestrymen and churchwardens; provided always, that a majority of vestry of any parish, any part of which is proposed to be added to any new parish or parishes, or to be constituted into a new parish, shall consent thereto.

312Q. Severability.

If any provision, phrase, or clause of this subheading or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions, phrases, clauses or applications of this subheading which can be given effect without the invalid provision, phrase, clause or application, and to this end the provisions, phrases, and clauses of this subheading are declared severable.

Sec. 2 And be it further enacted, That this Act shall take effect July 1, 1976.

**B. PROVISIONS APPLICABLE TO PARISHES
AND CONGREGATIONS IN THE DISTRICT OF COLUMBIA**

***AN ACT RELATING TO THE PARISHES AND CONGREGATIONS
OF THE PROTESTANT EPISCOPAL CHURCH IN THE DISTRICT OF COLUMBIA
PRIVATE LAW 91-220, 84 STAT. 2164 (1970):***

Be it enacted by the Senate and House of Representatives of the United States of America in Congress assembled, That the Act of the General Assembly of the State of Maryland, passed in the year 1798, entitled “An act for the establishment of vestries for each parish in the State,” (“The Vestry Act,” chapter 24 of the Maryland Acts of 1798) as amended by the Legislative Assembly of the District of Columbia in 1872 and 1873, and by the Congress of the United States in 1874, 1919, and 1947 be repealed, except for paragraphs 9, 28 (without the proviso clause), 29, and 32 of chapter 24 which authorize the corporate structure of the church, its ownership of property and right to sue and be sued, which are hereby retained. Nothing in this Act shall be deemed in any way to impair or otherwise adversely affect the title to property as presently held or hereinafter acquired. Here after the government and operations of the Protestant Episcopal Church in the District of Columbia shall be in accordance with the constitution and canons of said church.

(Note: The sections not repealed are identical to the comparable sections in the version of the Vestry Act of Maryland set out in Part IA above, as follows: Sec. 9 = 312–H; Sec. 28 without *proviso* = 312–M; 29 = 312–N; and 32 = 312–O.)

VI. CHARTER OF THE CONVENTION OF THE DIOCESE OF WASHINGTON

*ACT OF MARCH 16, 1896, 29 STAT. 58, AS AMENDED,
BY THE ACT OF FEBRUARY 2, 1907, 34 STAT. 875:*

Whereas it has been represented to the Congress of the United States by a committee, appointed by the primary convention of the Protestant Episcopal Church of the diocese of Washington, whereof the Reverend John H. Elliott, Doctor of Divinity, was president and the Reverend Arthur S. Johns was secretary, convened in the city of Washington on the fourth day of December, *anno Domini* eighteen hundred and ninety-five, which diocese comprises the District of Columbia, together with the counties of Montgomery, Prince George's, Charles, and St. Mary's, in the State of Maryland, and the convention whereof is composed of clergymen of said church canonically resident within said diocese and entitled to seats in said convention, and laymen duly chosen to represent the parishes and congregations in said diocese, and, as such committee, charged with the duty and authority, for and on behalf of said convention and diocese, to present and procure the passage by Congress of an Act incorporating the said convention, with provisions and powers suitable and proper to the religious, missionary, charitable, and educational objects of the church and the organization aforesaid, and Whereas it is further represented that members of the church aforesaid have subscribed for and have raised funds especially for the permanent support of the episcopate of said church in said diocese, as well as to defray the necessary expenses of the said convention from year to year, and to carry on religious, missionary, charitable, and educational work in said diocese, and to aid in the support of its disabled, aged, or superannuated clergy; but that the convention of said church in said diocese though intrusted and charged with the administration of its affairs, has no legal capacity to receive, invest, manage, or dispose of said fund or any proceeds of property resultant therefrom; and

Whereas it is also represented that the convention of the diocese of Maryland has resolved to transfer to said diocese of Washington its agreed portion of the funds of the former so soon as said new diocese has legal capacity to receive the same: Now, therefore,

Be it enacted by the Senate and House of Representatives of the United States of America in Congress assembled, That the aforesaid Reverend John H. Elliott, Doctor of Divinity, and Reverend Arthur S. Johns and their associate members of said primary convention and their successors, who may hereafter constitute the convention of the Protestant Episcopal Church of the diocese of Washington, be declared, and they hereby are, incorporated and made a body corporate and politic by the name and style of The Convention of the Protestant Episcopal Church of the Diocese of Washington, and by that name they, and their successors hereafter to be elected, appointed, made, and qualified according to the form and effect of the constitution of the said church for the time being, shall have perpetual succession, and by such name be capable of suing and being sued in any court of law or equity, and shall have and use a common or corporate seal, and the same break, alter, and renew at pleasure, and shall have and exercise all such other powers as shall or may be necessary or proper to carry into effect the objects of such incorporation.

Sec. 2 That the said corporation shall have full power and authority to take and hold subscriptions, contributions, donations, grants, devises, or bequests, in money, real estate, or otherwise, which heretofore have been made or which may hereafter be made for the

purpose of an Episcopal residence, diocesan house, church college, church or parish schools, churches, or mission chapels, and for the purpose of creating a permanent fund or endowment for the support of the episcopate in said diocese, and to or in behalf of religious, missionary, charitable, or educational agencies' uses or purposes now existing or hereafter to exist, under the jurisdiction, control, or sanction of said convention within the limits of said diocese, the annual income from which shall not exceed one hundred thousand dollars, and the same to invest and the proceeds thereof to apply for the purposes aforesaid as may from time to time be deemed most expedient, and to appoint, in its discretion, an executive committee or other trustees, boards, or agencies, by whatsoever name or names they may be designated, to administer such funds or property in such manner and form and with such authority as the said corporation shall from time to time prescribe: Provided, however, and always, That in such administration the respective funds shall be kept distinct and separate; that each fund shall be held liable only for obligations that may have been incurred in its own proper behoof; and that the principal sum or amount of such subscriptions, contributions, donations, grants, devises, and bequests for permanent endowment of the episcopate shall be at all times invested in bonds of the United States, or of the District of Columbia, in first-class state or municipal securities; in first mortgages or first deeds of trust on real estate not exceeding sixty per *centum* of the value of such real estate or in the first mortgage bonds of any railroad corporation, which has for five consecutive years immediately preceding such investment paid dividends on its common stock and the expenses of administering the same, the salary of the bishop, and other charges shall be payable and paid only out of the annual interest, dividends, or profits thereof.

Sec. 3 That the convention of said diocese may by resolution thereof adopt such rules and regulations in regard to such funds and their administration and the same thereafter alter, amend, or abrogate as to the said convention may seem expedient.

Sec. 4 That nothing herein contained shall enlarge, restrict, or in any manner affect the power or authority which said convention now has, or may exercise or claim over said church in said diocese, or the members thereof; but all such powers and authorities which are or may be claimed or exercised shall remain in like condition, and none other, as if this Act had not been passed.

Sec. 5 That unless this Act shall be accepted by resolution of the convention of said diocese at its next annual meeting and a copy of such resolution of acceptance certified by the secretary of the convention, be filed for record with the recorder of deeds of the District of Columbia within sixty days thereafter, the same shall thereupon become void and of no effect.

Sec. 6 That congress reserves the right to modify, amend, or repeal this Act.

INDEX TO DIOCESAN CONSTITUTION, CANONS, ORDER OF BUSINESS, AND RULES OF ORDER

The following abbreviations are used in the parenthetical citations in this index:

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Ca — Canons of the Diocese of Washington
OB — Order of Business of the Convention
RO — Rules of Order of the Convention

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THE ONE HUNDRED TWENTY-SEVENTH ANNUAL
SESSION OF THE CONVENTION WILL BE HELD AT

Washington National Cathedral
Mount Saint Alban
Washington, DC 20016

JANUARY 29, 2022

CLERGY CHANGE OF ADDRESS

Clergy are requested to report immediately any change in address or status to the following:

1. The Secretary of the Convention
Episcopal Church House
Mount Saint Alban
Washington, DC 20016
2. The Church Pension Fund
19 E 34th St
New York, NY 10016