Episcopal Diocese of Washington

Journal and Directory 2018
In Memoriam

Almighty God, we remember this day before you your faithful servants, and we pray that, having opened to them the gates of larger life, you will receive them more and more into your joyful service; that they may win, with you and your servants everywhere, the eternal victory; through Jesus Christ our Lord. Amen

The Rev. Canon Michael P. Hamilton
January 28, 1927 — January 10, 2018

The Rev. Katherine H. Jordan
July 28, 1939 — March 11, 2018

The Rev. Benjamin Bradshaw Minturn
March 7, 1929 — February 21, 2018

The Rev. Joseph C. Weaver
January 1, 1928 — April 29, 2018

The Rev. Dr. Loren B. Mead
February 17, 1930 — May 5, 2018

The Rev. David T. Gleason
November 5, 1923 — June 18, 2018

The Rev. Vaughn P.L. Booker
September 17, 1942 — June 23, 2018

The Rev. Albert C. Pittman
January 1, 1930 — July 10, 2018
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Part I: Directories

Diocesan Staff

Episcopal Church House, Mount Saint Alban, Washington, DC 20016–5094
Tel: (202) 537–6555 — Toll-Free: (800) 642–4427
Main Fax: (202) 364–6605 — Business Fax: (202) 537–2385
Website: http://www.edow.org

E-mail addresses are the first initial and the last name @edow.org; i.e. jdoe@edow.org

Bishop’s Office

The Rt. Rev. Mariann Edgar Budde, Bishop of Washington . . . . . . . . . . . . . . (202) 537–6550
Keely Thrall, Executive Assistant to the Bishop . . . . . . . . . . . . . . . . (202) 537–5713
Cheryl Daves Wilburn, Associate for Pastoral Care and Canonical Acts . . . . . (202) 537–6543
The Rev. Michele Hagans, Canon for Ministry Initiatives . . . . . . . . . . . . . (202) 537–6544

Canon to the Ordinary’s Office

Paul E. Cooney, Canon to the Ordinary and Chief Operating Officer . . . . . (202) 537–6527
Raihana Bashir, Program Assistant . . . . . . . . . . . . . . . . . . . . . . . . . . . . (202) 537–6535

Administration

Kathleen Hall, Director of Human Resources and Administration . . . . . . (202) 537–6522
Kelly Cooper, Accounting Associate . . . . . . . . . . . . . . . . . . . . . . . . . . (202) 537–6539

Clergy Development and Multi-Cultural Ministries

The Rev. Paula Clark, Canon for Clergy Development, Multicultural Ministries, and Justice . . . . (202) 537–6552
The Rev. Dr. Robert T. Phillips, Associate for Leadership Development . . . . . (202) 537–6531
Mildred Reyes, Missioner for Collaborative Formation . . . . . . . . . . . . . . (202) 537–6524
The Ven. L. Sue Von Rautenkranz, Archdeacon . . . . . . . . . . . . . . . . . . . . . . (202) 537–6541
Raihana Bashir, Program Assistant . . . . . . . . . . . . . . . . . . . . . . . . . . . . (202) 537–6535

Communications and Technology

Peter Turner, Director of IT . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . (202) 537–6540
Daryl Paul Lobban, Missioner for Communications . . . . . . . . . . . . . . . (202) 537–6560
The Rev. Richard Weinberg, Strategic Communications Advisor . . . . . . . . . (202) 489–8727

Data Management

Kimberly A. Bujak, Data Management Associate . . . . . . . . . . . . . . . . . . . . . . (202) 537–6526
**Latino Ministry**
The Rev. Sarabeth Goodwin, Latino Missioner . . . . . . . . . . . . . . . . . (202) 537–6441
Araceli Ma, Latino Ministry Assistant . . . . . . . . . . . . . . . . . . . . . . . (240) 883–2080

**Young Adult and Youth Ministries**
The Rev. Patricia Lyons,
Missioner for Evangelism and Community Engagement. . . . . . . . . . . . . . (202) 537–6542

**Inquiries Regarding Clerical Discipline:**
Cheryl Daves Wilburn,
Associate for Canonical Acts and Pastoral Care . . . . . . . . . . . . . . . . . (202) 537–6543
The Rev. Jeffrey B. MacKnight . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . (301) 229–2960 x11
CONVENTION OFFICERS, COMMITTEES, COMMISSIONS, AND BOARDS

OFFICERS OF THE CONVENTION

President: The Rt. Rev. Mariann Edgar Budde, Bishop of Washington
Chancellor: Mary E. Kostel
Vice Chancellor (without vote): Anthony Coe
Secretary: Keith Roachford
Treasurer of the Convention: Paul J. Barkett

EX OFFICIO MEMBERS OF THE CONVENTION

WITH VOTE:
Chair of the Finance Committee: James Jones
President of the Episcopal Church Women: Deanne Samuels

WITHOUT VOTE:
Historiographer: Susan Stonesifer
Lay Members of Standing Committee: (see committee list)
Lay Members of the Committee on the Constitution and Canons: (see committee list)
Lay Members of Diocesan Council: (see committee list)
Chairs of Diocesan Council and Convention Committees: (see committee list)
Lay Deputies to the General Convention: (see committee list)

STANDING COMMITTEE

Standing Committee serves as a council of advice to the bishop; approves various stages for people in the process toward ordination; considers requests from parishes to sell or encumber property; in the absence of a bishop, serves as ecclesiastical authority. Members are elected by the Diocesan Convention. (see Article 9 and Canon 7).

TERMS TO EXPIRE AT 2019 CONVENTION:

TERMS TO EXPIRE AT 2020 CONVENTION:
**Part I: Directories**

**Deputies to General Convention**

The Diocese elects four clergy and four lay deputies to represent the Diocese at the General Convention every three years as members of the House of Deputies. They are elected at the Diocesan Convention that takes place in the year preceding the General Convention. (Listed in order of election)

- The Rev. Canon Jan Naylor Cope (2020)
- The Rev. David Wacaster (2020)
- The Rev. Betsy C. Gonzalez, Chair (2020)
- The Rev. Gregory Charles Syler (2020)
- Barbara Miles (2020)
- Gerry Perez (2020)
- Kemah Camara (2020)
- John B. Johnson (2020)

**Alternate Deputies to General Convention**

The Diocese elects four clergy and four lay alternate deputies to represent the Diocese at the General Convention every three years to serve as alternate members of the House of Deputies. They are elected at the Diocesan Convention that takes place in the year of the General Convention. (Listed in order of election)

- The Rev. Canon Rosemarie L. Duncan (2021)
- The Rev. Dr. Sheila McJilton (2021)
- The Rev. Glenna Huber (2021)
- The Rev. Dr. Gayle Fisher-Stewart (2021)
- Matthew Taylor (2021)
- Fernando Hermoza (2021)
- Enid LaGesse (2021)
- Antoinette Schooler (2021)

**Delegates to Triennial Meeting of Episcopal Church Women**

- Mathy Downing
- Deanne Samuels

**Alternate Delegates to Triennial Meeting of Episcopal Church Women**

- Leslyn Aaron
- Mathy Downing

**Deputies to Provincial Synod**

One clergy and two lay Provincial Deputies are elected to represent the Diocese at meetings of Province III. (Listed in order of election)

- The Rev. David Wacaster (2020)
- Barbara Miles (2020)
- Gerry Perez (2020)

**Alternate Deputies to Provincial Synod**

Alternate Deputies are elected to represent the Diocese at meetings of Province III. They are elected at the Diocesan Convention in the year preceding the General Convention, at the same time as the Deputies — one clergy and two lay with the next highest votes after the Deputies. (see Canon 9) (Listed in order of election)

- The Rev. Canon Jan Naylor Cope (2020)
- The Rev. Betsy C. Gonzalez, Chair (2020)
- The Rev. Gregory Charles Syler (2020)
- Kemah Camara (2020)
- John B. Johnson (2020)
**Diocesan Council**

The Diocesan Council is the governing board of the Diocese. Members serve a 3-year term, renewable once. Each region elects 1 clergy and 1 lay member, and the Bishop appoints 3 members. Also the officers of Convention serve ex officio. (see Canon 11)

**President**
The Bishop: The Rt. Rev. Mariann Edgar Budde

**Ex Officio with vote**
President of the Episcopal Church Women: Deanne Samuels

**Ex Officio w/o vote**
The Chancellor: Mary E. Kostel
The Treasurer of the Convention: Paul Barkett
Secretary of the Convention: Keith Roachford
The Chair of the Finance Committee: James Jones
The Canon to the Ordinary: Paul E. Cooney

**Members Elected by the Convention:**

**Members Elected by Regions:**
MN Region: The Rev. R. Lee Davis (2021)
           Douglas Perkins (2020)
           Kathy Staudt (2019)
           Penelope Winder (2021)
DN Region: The Rev. Dr. Rosemarie Duncan (2020)
           Paul Brewster (2021)
           Catherine Manhardt (2020)
DS Region: The Rev. Cara Spacarelli (2021)
           Maureen Shea (2019)
           Ian Hutson (2020)
           JoAnn Appold (2019)

**Members Appointed by the Bishop:**
Lemus Franklin (2020)
**Audit Committee**

*The Audit Committee’s primary duties and responsibilities are to: (1) Serve as an independent and objective party to monitor the financial reporting procedures and processes of the Diocese, financial control systems and to monitor and encourage compliance with established polices and best business practices in general; (2) Engage, review and evaluate the audit efforts of external auditors and review and evaluate Diocesan staff having responsibility for financial management; and (3) Provide and encourage open communication on financial matters among the external auditors, members of Diocesan staff, the Finance Committee of Diocesan Council and Diocesan Council. Members are appointed by the Bishop and Diocesan Council.*

Charles Lundelius, Chair  
Margaret Blaine  
Jim Jones

Staff: Paul E. Cooney

**Committee on the Constitution and Canons**

*This committee considers and carries out requests requiring changes to the Constitution or Canons of the Diocese, and other related matters. Members are appointed at each annual meeting of the Convention, with four clergy members, and four lay members who are attorneys. (see Canon 20)*

Anthony Coe, Chair (2019)  
The Rev. Sarah Duggin (2019)  
The Rev. Carol Cole Flanagan (2019)  

Elizabeth Lee (2019)  
David Schnorrenberg (2019)  
John Van de Weert, Jr. (2019)

*Ex Officio: Mary E. Kostel  
Ex Officio: Keith Roachford  
Consultant: Barbara Miles  
Staff: Paul E. Cooney*

**Disciplinary Board**

*The Disciplinary Board carries out Title IV functions — the clerical discipline canons of the Episcopal Church. The committee has five clergy and four lay members appointed by the Bishop with the consent of the Convention. The term length is three years. (see Canon 41)*

The Rev. Carol Cole Flanagan, President (2019)  
The Rev. Vincent P. Harris (2020)  

The Rev. Beverly Weatherly (2019)  
Lisalyn Jacobs (2019)  
Martha Jenkins (2020)  
Franklin A. Robinson, Jr. (2020)  
Dr. Kathy Staudt (2019)
**Finance Committee**

The Finance Committee is responsible for preparing and monitoring the administration of the annual operating budget. It makes recommendations to the Bishop and Standing Committee concerning requests for sales or encumbrances of real property of parishes and separate congregations. Appointments are made by the Bishop and Diocesan Council. (see canon 12)

James Jones, Chair (2019)  
Kenn Allen (2020)  
JoAnn Appold (2020)  
Gib Baily (2019)  
Stephen Brushett (2020)  
The Rev. Dr. Gayle Fisher-Stewart (2019)  
Stephen Gibson (2020)  
The Rev. Shell Kimble (2019)  
Robin Lumsdaine (2019)  
The Rev. S. Kent Marcoux (2019)  
Paula E. Singleton (2019)  
Patrick Summers (2020)  
Alix Volel-Stech (2019)  
David Williams (2019)  
Penelope Winder (2020)

*Ex Officio:* Paul Barkett  
Staff: Paul E. Cooney  
The Rev. Canon Michele Hagans

**Investment Committee**

The Investment Committee was established in order to provide professional supervision of the investment funds belonging to parishes, separate congregations, missions, and the Diocese which are invested in the Diocesan Investment Fund. Appointments are made by the Bishop and Diocesan Council. (see Canon 12a)

Ellen Fishwick Martin, Chair  
Bob Bremner  
Kate Carr  
Terence W. Collins  
Jeremiah J. deMichaelis  
Paul Gambal  
Nicholas Haffenreffer  
Anthony Gould  
Wardell Townsend  
Gay Truscott

Staff: Paul E. Cooney

**Commission on Ministry**

This committee is mandated by both the Canons of the General Convention (Title III, Canon 2) and by our own Diocesan Canons (Canon 19). This committee supervises the ministry of the baptized, both lay and ordained, and are appointed with the consent of Convention.

The Rev. Amanda Akes-Cardwell (2020)  
The Rev. Dr. Kurt Gerhard (2020)  
The Rev. Terri Murphy (2020)  
The Rev. Sarah Odderstol (2019)  
The Rev. Jim Quigley (2021)  
The Rev. Yolanda Rolle (2021)  
Gerry Perez, Chair (2020)  
Dr. Paul Crego (2020)  
Gloria Ducker (2019)  
Frank Lamancusa (2019)  
Aileen Moodie (2021)

Staff: The Rev. Canon Paula Clark
**Resolutions Committee**

*The Resolutions Committee receives, considers and evaluates proposed resolutions for the annual meeting of the Convention. The members are appointed annually at each annual meeting of the Convention, and consist of not less than two clergy and two lay. (See Canon 21 and Rules of Order)*

The Rev. Provost Jan Naylor Cope  
The Rev. Dr. Kurt Gerhard  
The Rev. Cameron Soulis  
Clark Evans Downs  
Dr. Linda Freeman  
Erika Gilmore  
Marny Helfrich

*Ex Officio:* Keith Roachford  
Staff: Paul E. Cooney

**Program Committees**

**Angus Dun Committee**

*The Dun Fund was established to assist canonically resident clergy with financial subsidy for continuing education and makes disbursements consistent with the available income earned by the fund. Appointments are made by the Bishop and Council.*

The Rev. Eric W. Shoemaker  
Lawrence Paulson

**Cathedral Task Force**

*The Cathedral Task Force was established after the 2017 Diocesan Convention to address the role of our Cathedral in national life, as well as in the diocese and wider church.*

The Rev. Michele Hagans  
The Rev. Dr. Martha Horne  
The Rev. Dr. Andrew Walter  
The Rev. Dr. James Wind  
Harvey Bale  
Paul Brown  
Anne Derse  
Rick Elgendy  
John Johnson  
Vincent Napoleon  
Gerry Perez  
Tom Wolfe

*Ex Officio:* The Rt. Rev. Mariann Edgar Budde  
The Very Rev. Randy Hollerith

**Companion Diocese Committee — Jerusalem**

*This Committee was formed to respond to the challenges faced by the Diocese of Jerusalem, focusing on education, health care and advocacy. The relationship is originally defined as lasting 3 years. Appointed by the Bishop and Council.*

Tom Johnson, Chair  
The Rev. Nancy Hildebrand  
Vicky Bocock  
Marina Buhler-Miko  
James Cobey  
Steve France  
Anne Derse  
Tracy Dieter  
Karen Getman  
Tom Getman  
Dana Grubb  
Peter Hildebrand
Program Committees

Lois Herrmann
Patty Johnson
Judy Kane
Ann Loikow
Anne Lynn
Kathryn Pharr
Amelie Porter
Grace Said
Lisa Sams
Maureen Shea
John Van Wagoner
Greg Wood
Lynn Wood

Ex officio: The Rt. Rev. Suheil Dawani

Commission on Ecumenical and Interreligious Ministries

The vision of this Commission is to bear witness with our Christian brothers and sisters to express common concern for service explore our differences and seek visible unity in one faith and one eucharistic fellowship in a communion of Communions based on acknowledgment of catholicity and apostolicity; intensify the degree of visible unity among those whom God has already made one in Christ by baptism and faith; seek to extend our vision in humble dialogue with other faith communities for the purpose of mutual understanding common support and promotion of justice.” Appointments are made by Diocesan Council.

The Rev. D. Thomas Andrews
The Rev. Dr. William B. Lewis

Sandra Kolb

Diocesan Ecumenical & Interreligious Officer: The Rev. Dr. Carol Flett

Committee on Human Resources

This committee was created by Bishop and Council in 2005 to examine and monitor human resource issues concerning clergy and lay employees in the Diocese of Washington, and when appropriate, recommend changes in procedures, human resources policies or insurance plans to the Diocesan Council, and where appropriate, be responsible for holding hearings around the Diocese or otherwise communicating changes in benefits or procedures. Appointments are made by the Bishop and Council.

The Rev. Sari Ateek, Chair
The Rev. Maria Kane
Paul Barkett

William Freeman, Sr.
John Jasin
Mildred Millien

Staff: Kathleen T. Hall
**Hunger Fund Committee**

*The Diocesan Hunger Fund Committee was established in 1984 for the purpose of providing grants to programs that feed those faced with hunger and malnutrition in the Diocese of Washington. Appointments are made by the Bishop and Council.*

S. Lee Mericle, Chair
The Rev. Eric W. Shoemaker
Rebecca Browning
Susan Dolan
William MacKaye
Cheryl Maxwell
Keith Powell
Joyce Walker

**Diocesan Retreat Committee**

*The Diocesan Retreat Committee (formerly the Diocesan Retreat Association) was created in 1967 by Bishop Paul Moore for the purpose of sponsoring, organizing, coordinating or conducting retreats for members and clergy of all congregations in the Diocese of Washington. Appointments are by the Bishop and Diocesan Council.*

Clifford Wooldridge, Chair
The Rev. Dr. J. Carleton Hayden
The Rev. Joan A. Shelton
Marta Brenden
The Hon. Cynthia G. Efird
Lesley Krauland
Arabella Littlepage
Isaiah Poole
Damien Tomkins
Jason West

**Committee on the Partnership with the Province of Southern Africa (SAP)**

*The Partnership with Southern Africa Committee was created by resolution at the 2004 Convention (following a year of study in 2003 as a task force) to coordinate the partnership between the Diocese of Washington and the Church of the Province of Southern Africa in responding to the challenges of theological education, HIV/AIDS, women’s issues, advocacy, with US government decision making entities, economic and social justice, racial reconciliation, and liturgy and music. Appointments are made by the Bishop and Diocesan Council.*

P. Abbott McCartney, Chair
The Hon. Cynthia G. Efird
Elizabeth Finley
Ian Glenday
Kathaleen Hempstone
Juanita White

**St. Mary’s Scholarship Committee**

*This fund provides scholarships to minority students in residing in St. Mary’s County in support of their college expenses.*

The Rev. John A. Ball
The Rev. Christopher I. Wilkins
Leonard Brown
C. Regina Bowman-Goldring
Karen Lowry
Elfreda Mathis
Zerita Shade
Janice Walthour

Staff: Cheryl Daves Wilburn
Strategic Financial Resources Commission

The Strategic Financial Resources Commission (Commission) is appointed for an initial two-year term through Diocesan Convention in January 2019. The Commission is charged with the design and implementation of plans to strengthen the financial capacity and ministry of congregations in the Diocese of Washington.

Kenn Allen, Co-Chair (2019)
Rosi Sweeney, Co-Chair (2019)
Linda Baily (2019)
John Gardner (2019)
Charles Grizzle (2019)
The Rev. Maria Kane (2019)
The Rev. Edward Kelaher (2019)
The Rev. Henry McQueen (2019)
The Rev. Mark Michael (2019)
The Rev. Michele Morgan (2019)
The Rev. Becky Zartman (2019)

Staff: Julie Anderson
Paul E. Cooney

Bishop John T. Walker School Governing Board

Council created the Bishop John T. Walker School Governing Board to establish and operate a tuition-free school for children of low-income families. Appointments are made by the Bishop and Diocesan Council.

Peter Lee, Chair
Jalene Spain Thomas, Vice-Chair
Jane Tucker Dana, Treasurer
Stephanie Cromwell, Secretary
Thomas Barnett
David Booth Beers
Julia Berry
Calvert S. Bowie
William H. Byrd
Dory Clark
Andrew W. Clarke
Alease Jackson
Reid Figel
Peter G. Gerry
Robert Griffen
The Rev. Canon Preston Hannibal
Sandi Hannibal
Concha Johnson
The Rev. Stuart Kenworthy
Nicole Solomon Mitchell
Charles B. Molster, III
Annette Nazareth
Anthony W. Parker
Robert Pinkard
Evie Rooney
Margot Semler Shorb
Nancy Sidamon-Eristoff
Robert E. Steele
Sara Thorne
Barbara Van Allen
Maria Walker

Counsel: Charles B. Molster, III
Executive Director/President: James Woody
Staff: Paul E. Cooney
REGIONAL ASSEMBLIES

In accordance with Section 2306 of the Canons of the Diocese of Washington added by action of the Annual Convention of the Diocese on January 27, 2018, the Annual Meetings of the Regional Assemblies during 2018 will be replaced by Online Pre-Convention Forums.

NORTH MONTGOMERY COUNTY (MN)

<table>
<thead>
<tr>
<th>Within Montgomery County:</th>
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<tbody>
<tr>
<td>Ascension Parish</td>
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<tr>
<td>St. Anne’s Parish</td>
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<tr>
<td>St. Bartholomew’s Parish</td>
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CENTRAL MONTGOMERY COUNTY (MC)

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<th>Within Montgomery County:</th>
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<tbody>
<tr>
<td>Christ Church Parish</td>
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<tr>
<td>(Kensington)</td>
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<tr>
<td>Church of Our Saviour</td>
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<tr>
<td>Good Shepherd Parish</td>
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<td>Potomac Parish (St. Francis)</td>
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SOUTH MONTGOMERY COUNTY (MS)

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<th>Within Montgomery County:</th>
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<tr>
<td>Chevy Chase Parish (All Saints’)</td>
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<td>Norwood Parish (St. John’s)</td>
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<td>Redeemer Parish</td>
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NORTH DISTRICT OF COLUMBIA (DN)

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<th>Within the District of Columbia:</th>
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<tbody>
<tr>
<td>All Souls’ Parish</td>
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<tr>
<td>Cathedral Church of St. Peter</td>
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<tr>
<td>and St. Paul</td>
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<tr>
<td>Rock Creek Parish (St. Paul)</td>
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CENTRAL DISTRICT OF COLUMBIA (DC)

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<tr>
<th>Within the District of Columbia:</th>
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<tbody>
<tr>
<td>Ascension and St. Agnes Parish</td>
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<tr>
<td>Brookland Parish (Our Saviour)</td>
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<tr>
<td>Christ Church Parish (Georgetown)</td>
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<tr>
<td>Epiphany Parish</td>
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## South District of Columbia (DS)

**Within the District of Columbia:**
- Calvary Church
- Congress Heights Parish (Holy Communion)
- Parish of St. Monica and St. James
- St. Philip the Evangelist Parish
- St Augustine’s Parish
- St. Mark’s Parish
- St. Philip’s Parish
- St. Monica and St. James Parish
- St. Timothy’s Parish
- Washington Parish

## North Prince George’s County (PN)

**Within Prince George’s County, MD:**
- Adelphi Parish (St. Michael and All Angels)
- Epiphany Parish
- Glenn Dale Parish (St. George’s)
- Holy Trinity Parish
- St. Andrew’s Parish
- St. George’s (St. George’s)
- St. John’s Parish
- St. John’s Parish (Christ Church, Accokeek)
- St. Matthew’s Parish
- St. Philip’s Parish
- University of Maryland Chaplaincy
- Zion Parish (St. John’s)

## Southern Maryland (SM)

**Within Prince George’s County, MD:**
- King George’s Parish (St. John’s, Broad Creek)
- St. Paul’s Parish (Baden)
- Queen Anne Parish (St. Barnabas’, Leeland)
- Trinity Church
- St. John’s Parish (Christ Church, Accokeek)
- St. Thomas’ Parish
- St. Barnabas’ Parish
- St. Philip’s Parish
- Clinton Parish
- Baden Parish (St. Philip’s)

**Within Charles County, MD:**
- Durham Parish (Christ Church)
- Port Tobacco Parish (Christ Church)
- William and Mary Parish (Christ Church, Wayside)
- Trinity Parish (Newport & Hughesville)
- St. James’ Parish
- (Indian Head)
- Piney Parish (St. Paul’s)

**Within St. Mary’s County, MD:**
- All Faith Parish
- King and Queen Parish
- William and Mary Parish
- St. Andrew’s Parish
- St. Mary’s Parish
- All Saints’ Parish
- Patuxent Parish (Ascension)
# List of Clergy Canonically Resident in the Diocese of Washington

(\textit{In Order of Canonical Residence by Reception or Ordination as Deacon})

## Bishops

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Part I: Directories

Alphabetical Directory of Clergy

Clergy who are canonically resident in this diocese are noted with a ♦. Clergy licensed in this diocese have their diocese of canonical residence noted in parentheses. Spouse/partner’s name is noted in parentheses. A * denotes the preferred mailing address.

♦ Abarno, Eleanor J. (Robert N. Abarno) (licensed, Metro DC Synod, ELCA)
  res: *702 Woodside Pkwy, Silver Spring, MD 20910  res: (301) 562-1484
  e-mail: eabarno@msn.com  cell: (814) 241-0771

♦ Abarno, Robert “Bob” N. (Eleanor J. Abarno) (licensed, Metro DC Synod, ELCA)
  res: *702 Woodside Pkwy, Silver Spring, MD 20910  res: (301) 562-1484
  e-mail: rnamabno@outlook.com

♦ Abernathy, Paul R. (Pontheolla Mack Abernathy), Retired
  res: *1050 Willis Rd, Spartanburg, SC 29301  res: (864) 345-2394
  e-mail: abernathy.paul@yahoo.com  cell: (202) 550-9281

♦ Akes-Cardwell, Amanda A. (Sarah Cardwell)
  Assistant Rector, Grace Church, Silver Spring; Commission on Ministry (Region: MS)
  off: *1607 Grace Church Rd, Silver Spring, MD 20910  off: (301) 585-3515
  res: 16001 English Oaks Ave Apt L, Bowie, MD 20716 cell: (860) 690-1611
  e-mail: aakes@graceepiscopalchurch.org

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| MS     | 208      | All Saints’, Chevy Chase  
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| MS     | 210      | Ascension, Sligo Parish  
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| MS     | 218      | Redeemer  
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(St. Alban’s Parish), Washington | 81   |
| DN     | 110      | St. Paul’s, Rock Creek  
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| DN     | 111      | Holy Comforter  
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### II. Alphabetically by Location

(The Parish name is indicated in parentheses if it is not the name of the Church or Chapel)

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<td>Christ Church, Wayside (William and Mary Parish)</td>
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<td>Olney</td>
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<td>204</td>
<td>St. John's, Olney (St. John's Church (Separate Congregation))</td>
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<td>Poolesville</td>
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<td>St. Peter's (St. Peter's Parish)</td>
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<td>Potomac</td>
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<td>St. Francis (Potomac Parish)</td>
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<td>St. James', Potomac (St. James' Parish)</td>
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<td>St. Mary's Chapel (St. Mary's Parish)</td>
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<td>Good Shepherd (Good Shepherd Parish)</td>
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<td>Grace Church, Silver Spring (Silver Spring Parish)</td>
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</table>
III: Alphabetical by Name

The parish name is the legal name of the parish. The date after the parish name is the date they became parishes; the date after the church name is the date of the first structure on that spot. The date after clergy names is the date they obtained permanent employment in the parish.

All Faith, Charlotte Hall  Parish #: 501, Region: SM
Parish Name: All Faith Parish (1692)
Church Name: All Faith Church (1675)

38885 New Market Turner Rd
Charlotte Hall, MD 20622
tel: (301) 884-3773
fax: (301) 884-5074
website: http://www.allfaithchurch.com

Mailing Address:
PO Box 24
Charlotte Hall, MD 20622-0024

Rector: vacant
Senior Warden: Regan Hanson  Secretary: vacant
Junior Warden: Alison Carmack  Treasurer: Paul Dolinar
Part I: Directories

All Saints’, Chevy Chase
Parish #: 208, Region: MS

Parish Name: Chevy Chase Parish (1903)
Church Name: All Saints’ Church (1897)

3 Chevy Chase Cir
Chevy Chase, MD 20815-3408
tel: (301) 654-2488
fax: (301) 951-6465
website: http://www.allsantschurch.net

Deacon: The Rev. Dr. William J. Buracker, II (Diocese of Central Florida)
Associate (p-t): The Rev. Matthew Kozlowski (Diocese of Southeast Florida)
Associate (p-t): The Rev. Jon Musser (Diocese of Arkansas)
Senior Warden: Richard Miles
Junior Warden: Paul Bradley
Secretary: Elizabeth Stuckle
Treasurer: Cary Buckingham

All Saints’, Oakley
Parish #: 506, Region: SM

Parish Name: All Saints’ Parish (1893)
Church Name: All Saints’ Church (1750)

22598 Oakley Rd
Avenue, MD 20609
tel: (301) 769-2258
fax: (301) 769-4288
website: http://allsaaintsoakley.edow.org

Mailing Address:
PO Box 307
Avenue, MD 20609-0307

Senior Warden: Lynn Burton
Junior Warden: David Hudson
Secretary: David Hudson
Treasurer: Chip Burton

All Souls’
Parish #: 124, Region: DN

Parish Name: All Souls’ Parish (1913)
Church Name: All Souls’ Memorial Church (1911)

2300 Cathedral Ave NW
Washington, DC 20008-1505
tel: (202) 232-4244
fax: (202) 232-8593
website: http://www.allsoulsdc.org

Senior Warden: Daniel Callis
Junior Warden: Greg Lebel
Secretary: Heidi Rasciner
Treasurer: David M. Hollis

Ascension and St. Agnes
Parish #: 107, Region: DC

Parish Name: Ascension (1845) and St. Agnes (1923) Parish (1948)
Church Name: Church of the Ascension and St. Agnes (1875)
Parishes, Separate Congregations, and Missions

1217 Massachusetts Ave NW  
Washington, DC 20005-5301  
TEL: (202) 347-8161  
FAX: (202) 347-8036  
WEBSITE: http://www.asa-dc.org

Senior Warden: Walter Vance  
Junior Warden: Rex Tomb  
Secretary: Barbara M. Mendoza  
Treasurer: Hamilton Cook

Ascension, Gaithersburg  
Parish #: 217, Region: MN

Parish Name: Ascension Parish (1965)  
Church Name: Church of the Ascension (1880)

205 S Summit Ave  
Gaithersburg, MD 20877-2315  
TEL: (301) 948-0122  
FAX: (301) 926-9012  
WEBSITE: http://www.ascensionmd.org

Senior Warden: Betsy Hasegawa  
Junior Warden: Janet King  
Secretary: Sari Stoddard  
Treasurer: Howard Holland

Ascension, Lexington Park  
Parish #: 507, Region: SM

Parish Name: Patuxent Parish (1968)  
Church Name: Church of the Ascension (1954)

21641 Great Mills Rd  
Lexington Park, MD 20653-1239  
TEL: (301) 863-8551  
FAX: (301) 863-6487  
WEBSITE: http://www.churchoftheascension-patuxent.org

Senior Warden: Karol Wolgemuth  
Junior Warden: Tom Clarke  
Secretary: Tom Clarke  
Treasurer: Gail Dobson

Ascension, Sligo Parish  
Parish #: 210, Region: MS

Parish Name: Sligo Parish (1937)  
Church Name: Church of the Ascension (1920)

633 Sligo Ave  
Silver Spring, MD 20910-4764  
TEL: (301) 587-3272  
FAX: (301) 587-4279  
WEBSITE: http://www.ascensionsilverspring.org/

Mailing Address:  
634 Silver Spring Ave  
Silver Spring, MD 20910-4657

Rector: The Rev. Dr. Joan Beilstein (2007)  
Deacon: The Rev. Terri Murphy  
Senior Warden: Anne LeVeque  
Junior Warden: Leticia Read  
Secretary: Mary Fromyer  
Treasurer: Diane Martin

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Part I: Directories

**A**

**Parish Name:** Parish of the Atonement (1961)
**Church Name:** Church of the Atonement (1916)
5073 E Capitol St SE  
Washington, DC 20019-5327  
tel: (202) 582-4200  
fax: (202) 582-4202

**website:** http://www.atonementepiscopalchurch.org

Rector: vacant
Senior Warden: Obie Pinckney  
Junior Warden: David L. Warr
Secretary: Rochelle Harley  
Treasurer: Karen Neal

**C**

**Parish Name:** Calvary Church (Separate Congregation) (1941)
**Church Name:** Calvary Church (1902)
820 6th St NE  
Washington, DC 20002-4326  
tel: (202) 546-8011  
fax: (202) 543-2698

**website:** http://www.calvarydc.net

Mailing Address:
509 I St NE  
Washington, DC 20002-4345

Assistant (p-t): The Rev. Dr. Gayle Fisher-Stewart (2016)
Senior Warden: Mike Livingston  
Junior Warden: Walter Swindell, Sr.  
Secretary: vacant  
Treasurer: Michael Moore

**C**

**Parish Name:** St. John’s Parish (1823)
**Church Name:** Christ Church (1698)
600 Farmington Rd W  
Accokeek, MD 20607-9732  
tel: (301) 292-5633

**website:** http://christchurchaccokeek.edow.org

306A. St. John’s Chapel (1834)  
MD Rte 224  
just south of MD Rte 227  
Pomonkey, MD

Senior Warden: Chuck Clagett  
Junior Warden: Wes Courtney, Jr.  
Secretary: Kathy Hunter  
Treasurer: Barbara K. Sturman

**C**

**Parish Name:** King and Queen Parish (1692)
**Church Name:** Christ Church (1736)
25390 Maddox Rd  
Chaptico, MD 20621  
tel/fax: (301) 884-3451

**website:** http://www.christepiscopalchaptico.org
Parishes, Separate Congregations, and Missions

Mailing Address:
PO Box 8
Chaptico, MD 20621-0008

Senior Warden: Donna Gutierrez  Secretary: Karen Owens
Junior Warden: Mike Oliver  Treasurer: Brad Reeves, Jr.

Christopher Church, Clinton  Parish #: 319, Region: SM

Parish Name: Clinton Parish (1960)
Church Name: Christ Church (1875)
8710 Old Branch Ave  tel: (301) 868-1330
Clinton, MD 20735-2522  fax: (301) 868-2074
website: http://www.christchurchclinton.org

Rector: vacant
Senior Warden: Dave Jackson  Secretary: Deidre Lee
Junior Warden: Jim Williams  Co-Treasurer: Bob Lau
Co-Treasurer: William J. Hicks

Christopher Church, Durham  Parish #: 401, Region: SM

Parish Name: Durham Parish (1692)
Church Name: Christ Church
8700 Ironsides Rd  tel: (301) 743-7099
Nanjemoy, MD 20662-3430  fax: (301) 246-4420
website: http://christchurcholddurhamparish.com

Senior Warden: Mildred Hamman  Secretary: Roy Squires
Junior Warden: Bernie Torreyson  Treasurer: Carl Lockamy

Christopher Church, Georgetown  Parish #: 105, Region: DC

Parish Name: Christ Church Parish (1818)
Church Name: Christ Church (1817)
3116 O St NW  tel: (202) 333-6677
Washington, DC 20007-3116  fax: (202) 333-2171
website: http://www.christchurchgeorgetown.org

Assistant: The Rev. Elizabeth Keeler (2014) (Diocese of Virginia)
Senior Warden: Ellen Fishwick Martin  Secretary: Richard Bland
Junior Warden: James Tucker  Treasurer: Andrew Travers
Part I: Directories

CHRIST CHURCH, KENSINGTON  Parish #: 209, Region: MC

Parish Name: Christ Church Parish (1913)
Church Name: Christ Church (1898)

4001 Franklin St  tel: (301) 942-4673
Kensington, MD 20895-3827  fax: (301) 942-1762
website: http://www.ccpk.org

Senior Warden: Doug Smith  Secretary: Peter Bartram
Junior Warden: Dwight Allen  Treasurer: Bonnie Douglas

CHRIST CHURCH, PORT TOBACCO  Parish #: 402, Region: SM

Parish Name: Port Tobacco Parish (1692)
Church Name: Christ Church (1682)

112 E Charles St  tel: (301) 392-1051
La Plata, MD 20646  fax: (301) 392-1012
website: http://christchurchlaplata.org

Mailing Address:
PO Box 760  
La Plata, MD 20646-0760

Rector: The Rev. Kate Heichler (2018)
Senior Warden: Paul Eldredge  Secretary: Bonnie Rafer
Junior Warden: vacant  Treasurer: Lucy Dettor

CHRIST CHURCH, ROCKVILLE  Parish #: 201, Region: MC

Parish Name: Prince George’s Parish (1726)
Church Name: Christ Church (1739)

107 S Washington St  tel: (301) 762-2191
Rockville, MD 20850-2319  fax: (301) 762-0928
website: http://www.christchurchrockville.org

Interim Rector: The Rev. Debra Kissinger (Diocese of Indianapolis)
Assistant (p-t): The Rev. Cynthia Simpson (2007)
Senior Warden: Christie Carrico  Secretary: Dotty Reitwiesner
Junior Warden: Wayne C Cross  Treasurer: Steven McNeil

CHRIST CHURCH, WASHINGTON  Parish #: 102, Region: DS

Parish Name: Washington Parish (1794)
Church Name: Christ Church (1807)

620 G St SE  tel: (202) 547-9300
Washington, DC 20003-2722  fax: (202) 547-5098
website: http://www.washingtonparish.org
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<th>Parish Name: William and Mary Parish (1692)</th>
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<tr>
<td>Church Name: Christ Church (1691)</td>
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<tr>
<td>13050 Rock Point Rd</td>
<td>tel: (301) 259-4327</td>
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<tr>
<td>Newburg, MD 20664</td>
<td>fax: (301) 259-4327</td>
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<tr>
<td>website: <a href="http://christchurchwayside.wordpress.com">http://christchurchwayside.wordpress.com</a></td>
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<td>Assistant: The Rev. Serena Sides (2017)</td>
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<td>Senior Warden: Anne Curry</td>
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<td>Treasurer: Jason Miller</td>
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<td>Secretary: Beth Mullin</td>
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<td>Junior Warden: Todd Litchfield</td>
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| Parish Name: Anacostia Parish (1869)       |
| Church Name: Emmanuel Church (1870)        |
| (Closed: May 26, 1982)                     |

| Parish Name: Epiphany Parish (1844)        |
| Church Name: Church of the Epiphany (1842) |
| 1317 G St NW                               |
| Washington, DC 20005-3102                  |
| website: http://www.epiphanydc.org         |

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<td>Senior Warden: Lou Demas</td>
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<td>Treasurer: Ed Harne</td>
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<td>Secretary: Beverlie Ludy</td>
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<td>Junior Warden: Ray Wilburn</td>
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| Parish Name: Epiphany Parish (1871)        |
| Church Name: Epiphany Church (1863)        |
| 3111 Ritchie Rd                            |
| District Heights, MD 20747-4434            |
| website: http://epiphanyforestville.org    |

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<th>Rector (p-t): The Rev. Prince Decker (2014)</th>
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<tr>
<td>Senior Warden: Althea Long-Green</td>
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<td>Treasurer: Cheryl Maxwell</td>
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<td>Secretary: Vivian McKoy-Gilliam</td>
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<td>Junior Warden: Randolph W. Maxwell</td>
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## Part I: Directories

### Good Shepherd Parish
- **Parish #: 216, Region: MC**
- **Parish Name:** Good Shepherd Parish (1964)
- **Church Name:** Church of the Good Shepherd (1957)
- **Address:** 818 University Blvd W, Silver Spring, MD 20901-1039
- **Tel:** (301) 593-3282
- **Fax:** (301) 593-9271
- **Website:** [http://www.gsecmd.org](http://www.gsecmd.org)

**Rector:** The Rev. David C. Wacaster (2010)

**Senior Warden:** Deena Groshong
**Secretary:** vacant

**Junior Warden:** Patty Mitchell
**Treasurer:** vacant

### Grace Church, Georgetown
- **Parish #: 112, Region: DC**
- **Parish Name:** Grace Parish (1866)
- **Church Name:** Grace Church (1855)
- **Address:** 1041 Wisconsin Ave NW, Washington, DC 20007-3635
- **Tel:** (202) 333-7100
- **Fax:** (202) 333-4342
- **Website:** [http://www.gracedc.org](http://www.gracedc.org)


**Assistant (p-t):** The Rev. Sarah Motley (2013)

**Senior Warden:** Elizabeth Lee
**Secretary:** Peter Tietjen

**Junior Warden:** Sally Stanfield
**Treasurer:** Peter Wallace

### Grace Church, Silver Spring
- **Parish #: 205, Region: MS**
- **Parish Name:** Silver Spring Parish (1864)
- **Church Name:** Grace Church (1857)
- **Address:** 1607 Grace Church Rd, Silver Spring, MD 20910-1509
- **Tel:** (301) 585-3515
- **Fax:** (301) 585-4309
- **Website:** [http://www.graceepiscopalchurch.org](http://www.graceepiscopalchurch.org)

**Rector:** The Rev. Andrew W. Walter (2011)

**Assistant:** The Rev. Amanda Akes-Cardwell (2013)
**Associate:** The Rev. Richard Meadows (2016)

**Senior Warden:** Rebecca Lent
**Secretary:** Aileen Moodie

**Junior Warden:** Gerry Joria
**Treasurer:** Brett Holt
Holy Comforter Parish: #111, Region: DN

St. Andrew’s Parish (1858)
Church Name: Church of the Holy Comforter (1900)
701 Oglethorpe St NW
Washington, DC 20011-2021
tel: (202) 726-1862
website: http://www.holycomforterdc.org
Priest-in-Charge (p-t): The Rev. Chuck Wynder
Senior Warden: Steven Taylor, Sr.
Secretary: Taresa Lawrence
Junior Warden: Genevieve Barrow Gongar
Treasurer: Ann Marie Waterman

Holy Communion Parish: #123, Region: DS

Parish Name: Congress Heights Parish (1908)
Church Name: Church of the Holy Communion (1895)
3640 Martin Luther King Jr Ave SE
tel: (202) 562-5400
fax: (202) 562-8153
website: http://www.holycommuniondc.org
Mailing Address:
PO Box 54707
Washington, DC 20032-9307
Rector: vacant
Senior Warden: Erica Baylor
Secretary: Gaye Jackson
Junior Warden: Stephen Ross
Treasurer: Arthur King

Holy Redeemer Mission Parish: #364

Mission Name: Holy Redeemer Mission (1983)
(Closed: December 31, 1999)

Holy Spirit, Chapel of the Parish: #261

(Closed: July 31, 2004)

Holy Trinity, Collington Parish: #307, Region: PN

Parish Name: Holy Trinity Parish (1844)
Church Name: Holy Trinity Church (1700)
13106 Annapolis Rd
Bowie, MD 20720-3829
tel: (301) 262-5353
fax: (301) 262-9609
website: http://holytrinitybowie.edow.org
Senior Warden: Nick Short
Secretary: Laurie Breedlove
Junior Warden: Bonnie Branham
Treasurer: vacant
**Howard University Chaplaincy**  
**Parish #: 171, Region: DC**  
2400 6th St NW  
Washington, DC 20059-0001  
**tel:** (202) 238-2692  
**fax:** (202) 806-4641  
**website:** [http://howardu.edow.org](http://howardu.edow.org)

*Chaplain: The Rev. Dr. Yolanda A. Rolle (2016)*

**Nativity**  
**Parish #: 318**

**Parish Name:** Nativity Parish (2000)  
(Separate Congregation 1959-2000)  
**Church Name:** Church of the Nativity (1963)

(Closed: May 21, 2006)  
(Deconsecrated: June 10, 2009)

**Our Saviour, Brookland**  
**Parish #: 121, Region: DC**

**Parish Name:** Brookland Parish (1897)  
**Church Name:** Church of Our Saviour (1892)

1616 Irving St NE  
Washington, DC 20018-3826  
**tel:** (202) 635-7804  
**fax:** (202) 635-5029

Rector: *vacant*  
Senior Warden: Sherone Ivey  
Secretary: Sherone Ivey  
Junior Warden: Michael Hart  
Treasurer: Roy Priest

**Our Saviour, Hillandale**  
**Parish #: 213, Region: MC**

**Parish Name:** Church of Our Saviour  
(Separate Congregation) (1966)  
**Church Name:** Church of Our Saviour

1700 Powder Mill Rd  
Silver Spring, MD 20903-1514  
**tel:** (301) 439-5900  
**fax:** (301) 439-5901  
**website:** [http://www.episcopalcos.org/](http://www.episcopalcos.org/)

Rector: *vacant*  
Assistant (p-t): The Rev. Francisco Valle (2015)  
Senior Warden: Gary Pinkney  
Secretary: Marva Moxey-Mims  
Junior Warden: Abdullah Skerritt  
Treasurer: Lawrence Ifeajekwu
Parishes, Separate Congregations, and Missions

Redeemer Parish #: 218, Region: MS
Parish Name: Redeemer Parish (1965)
Church Name: Church of the Redeemer (1903)
6201 Dunrobbin Dr
Bethesda, MD 20816-1044
tel: (301) 229-3770
fax: (301) 320-8037
website: http://www.redeemerbethesda.org
Senior Warden: Susan Fitzgerald Secretary: Catherine Sands
Junior Warden: Karen Stewart Treasurer: Steve Gibson

St. Alban’s Parish #: 109, Region: DN
Parish Name: St. Alban’s Parish (1855)
Church Name: St. Alban’s Church (1847)
3001 Wisconsin Ave NW
tel: (202) 363-8286
fax: (202) 363-6828
website: http://www.stalbansdc.org
Associate: The Rev. Emily A. Griffin (2015)
Assistant (p-t): The Rev. Deborah Kirk (2016)
Senior Warden: Laura Ingersoll Secretary: Ted Swett
Junior Warden: Lucy Fraser Treasurer: Hollis McLoughlin

St. Andrew’s, College Park Parish #: 315, Region: PN
Parish Name: St. Andrew’s Parish (1953)
Church Name: St. Andrew’s Church (1890)
4512 College Ave
tel: (301) 864-8880
fax: (301) 887-0170
website: http://standrewscollegepark.org
Assistant (p-t): The Rev. Kristen Tossel -Pitts (2016)
Senior Warden: Charles Porter Secretary: Andrew Brethauer
Junior Warden: Nick Brennan Treasurer: Paul Schwobell
St. Andrew’s, Leonardtown Parish #: 504, Region: SM
Parish Name: St. Andrew’s Parish (1744)
Church Name: St. Andrew’s Church (1703)
44078 Saint Andrews Church Rd tel: (301) 862-2247
California, MD 20619-2100 website: http://www.standrewsleonardtown.org
Senior Warden: Mary Maker Secretary: Joyce Austin
Junior Warden: Jan Barnes Treasurer: Chuck Stickney

St. Anne’s Parish #: 222, Region: MN
Parish Name: St. Anne’s Church (Separate Congregation) (1975)
Church Name: St. Anne’s Church (1961)
25100 Ridge Rd tel: (301) 253-2130
Damascus, MD 20872-1832 fax: (301) 253-2911
website: http://www.stannesdamascus.org/
Rector: The Rev. R. Lee Davis (2012)
Senior Warden: Shane Lippert Secretary: Victoria Imhoff
Junior Warden: Kristie Taylor Treasurer: Joan Ward

St. Augustine’s Parish #: 108, Region: DS
Parish Name: St. Augustine’s Parish (1973)
(Replaces Grace Church Parish (1852))
Church Name: St. Augustine’s Church (1961)
555 Water St SW tel: (202) 554-3222
Washington, DC 20024 fax: (202) 484-3037
website: http://staugustinesdc.org
Senior Warden: Pamela Collins Secretary: Laura Hutson
Junior Warden: Corey Katz Treasurer: Gretchen Kittel

St. Barnabas’ Church of the Deaf Parish #: 161, Region: MS
Mission Name: St. Barnabas’ Church of the Deaf (an Organized Mission) (1949)
Services at:
Ascension, Gaithersburg Chapel
tel/fax: (301) 907-2955
205 S Summit Ave Gaithersburg, MD 20877-2315
website: http://stbarnabasdeaf.edow.org
(for Voice/TTY translation, call via Maryland Relay: (800) 735-2258)
Priest-in-charge (p-t): The Rev. Elizabeth Bagioni
Vice-Chair: Thomas Hattaway Secretary: Angela Somers
Treasurer: Jim Lindsay
Parishes, Separate Congregations, and Missions

<table>
<thead>
<tr>
<th>Parish Name</th>
<th>Church Name</th>
<th>Parish #:</th>
<th>Region:</th>
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<tbody>
<tr>
<td>St. Barnabas', Leeland Parish #: 303</td>
<td>Queen Anne Parish (1704)</td>
<td>St. Barnabas' Church (1700)</td>
<td>SM</td>
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<tr>
<td>14111 Oak Grove Rd</td>
<td>tel: (301) 249-5001</td>
<td>Upper Marlboro, MD 20774-8424</td>
<td>fax: (301) 249-3838</td>
</tr>
<tr>
<td>website: <a href="http://www.stbarnabas.net">http://www.stbarnabas.net</a></td>
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<tr>
<td>Junior Warden: Linda Crudup</td>
<td>Treasurer: Sandra Charles</td>
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<tr>
<th>St. Barnabas', Temple Hills Parish #: 317</th>
<th>Parish #: 317, Region: SM</th>
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<tbody>
<tr>
<td>St. Barnabas' Parish (1958)</td>
<td>Parish #: 317, Region: SM</td>
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<tr>
<td>Church Name: St. Barnabas' Church (Oxon Hill) (1830)</td>
<td>Church Name: St. Barnabas' Church (Oxon Hill) (1830)</td>
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<tr>
<td>5203 Saint Barnabas Rd</td>
<td>tel: (301) 894-9100</td>
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<tr>
<td>Temple Hills, MD 20748-5837</td>
<td>fax: (301) 894-2601</td>
</tr>
<tr>
<td>website: <a href="http://stbarnabastemplehills.org">http://stbarnabastemplehills.org</a></td>
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<tr>
<td>Secretary: Cynthia S. Bulka</td>
<td></td>
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<tr>
<td>Junior Warden: Tommy Wood</td>
<td>Treasurer: Paula Marierose</td>
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</tbody>
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| St. Bartholomew’s Parish #: 203, Region: MN |
|---|---|
| Parish #: 203, Region: MN |
| Church Name: St. Bartholomew’s Church (1761) | Church Name: St. Bartholomew’s Church (1761) |
| 21611 Laytonsville Rd | tel: (301) 355-7189 |
| Laytonsville, MD 20882-1627 | website: [http://www.saintbartholomews.org](http://www.saintbartholomews.org) |
| Rector (p-t): The Rev. Linda Calkins (2011) | Senior Warden: Janice Peterson |
| Secretary: Jeff Bergsten |
St. Christopher’s Parish #: 320, Region: PN
Parish Name: St. Christopher’s Parish (1963)
Church Name: St. Christopher’s Church (1956)
8001 Annapolis Rd, New Carrollton, MD 20784-3009
tel: (301) 577-1281, fax: (301) 429-9429
website: http://www.stchrispgc.org

Senior Warden: James Modozie, Secretary: Kathy Berney
Junior Warden: Mike Paris, Treasurer: Emilia A. Chukwuma

St. Columba’s Parish #: 125, Region: DN
Parish Name: St. Columba’s Parish (1924)
Church Name: St. Columba’s Church (1874)
4201 Albemarle St NW, Washington, DC 20016-2009
tel: (202) 363-4119, fax: (202) 686-2671
website: http://www.columba.org

Senior Warden: Elizabeth Taylor, Secretary: Charles Molluzzo
Junior Warden: Steve Smith, Treasurer: Bob Broeksmit

St. David’s Parish #: 129, Region: DN
Parish Name: St. David’s Parish (1949)
Church Name: St. David’s Church (1900)
5150 Macomb St NW, Washington, DC 20016-2612
tel: (202) 966-2093, fax: (202) 966-3437
website: http://www.stdavidsdc.org

Senior Warden: Stephen Sears, Secretary: Alexandra Shockey
Junior Warden: Charles Nottingham, Treasurer: Phillip Parker

St. Dunstan’s Parish #: 211, Region: MS
Parish Name: St. Dunstan’s Parish (1951)
Church Name: St. Dunstan’s Church (1958)
5450 Massachusetts Ave, Bethesda, MD 20816-1653
tel: (301) 229-2960, fax: (301) 229-7785
website: http://www.stdunstansbethesda.org
Parishes, Separate Congregations, and Missions

St. Francis Parish #: 215, Region: MC
Parish Name: Potomac Parish (1958)
Church Name: St. Francis Church (1955)
10033 River Rd
Potomac, MD 20854-4902
tel: (301) 365-2055
fax: (301) 365-7500
website: http://www.stfrancispotomac.org
Assistant: The Rev. J. Mac Stewart (Diocese of North Carolina)
Senior Warden: Dexter Ewel
Junior Warden: Anne Baker
Secretary: Jody Tabner-Thayer
Treasurer: Kathryn Cuddapah

St. George’s, DC Parish #: 130, Region: DC
Parish Name: St. George’s Parish (1981)
(Separate Congregation (1953-1980))
Church Name: St. George’s Church (1930)
160 U St NW
Washington, DC 20001-1606
tel: (202) 387-6421
fax: (202) 387-9053
website: http://www.stgeorgesdc.org
Senior Warden: Grafton Daniels, Jr.
Junior Warden: Joe Wynn
Secretary: Karen May
Treasurer: James Williams

St. George’s, Glenn Dale Parish #: 321, Region: PN
Parish Name: Glenn Dale Parish (2002)
Church Name: St. George’s Church (1873)
7010 Glenn Dale Rd
Glenn Dale, MD 20769
tel: (301) 262-3285
fax: (301) 262-0666
website: http://www.stgeo.org
Mailing Address:
PO Box 188
Glenn Dale, MD 20769-0188
Senior Warden: Daniel Ryan
Junior Warden: Michael Mangiapane
Secretary: vacant
Treasurer: vacant
St. George’s, Valley Lee

Parish #: 503, Region: SM

Parish Name: William and Mary Parish (1692)
Church Name: St. George’s Church (1641)

44965 Blake Creek Rd  
Valley Lee, MD 20692  
tel/fax: (301) 994-0585
website: http://www.stgeorgesvalleylee.org

Mailing Address:
PO Box 30
Valley Lee, MD 20692-0030

Senior Warden: Bob Ertrter  
Secretary: Ruth Ann Knave
Junior Warden: John Morris  
Treasurer: Jason Zonca

St. James’, Huntington Parish

Parish #: 322

Parish Name: Huntington Parish (2003)
Church Name: St. James’ Church (1886)

(Closed: June 30, 2010)
(Deconsecrated: July 14, 2010)

St. James’, Indian Head

Parish #: 405, Region: SM

Parish Name: St. James’ Parish (1966)
Church Name: St. James’ Church (1902)

7 Potomac Ave  
Indian Head, MD 20640-1714  
tel: (301) 743-2366  
fax: (301) 753-6255
website: http://www.stjamesindianhead.org

Senior Warden: Ronald C. Prasser, Jr.  
Secretary: Karen Burroughs
Junior Warden: Sheila Gray  
Treasurer: Tom Peterson

St. James’, Potomac

Parish #: 221, Region: MC

Parish Name: St. James’ Parish (1971)
Church Name: St. James’ Church (1964)

11815 Seven Locks Rd  
Potomac, MD 20854-3340  
tel: (301) 762-8040  
fax: (301) 762-4076
website: http://www.stjamespotomac.org

Assistant (p-t): The Rev. James S. Isaacs (2011)
Senior Warden: Barry Thompson  
Secretary: vacant
Junior Warden: Sarah Hnatov  
Treasurer: Tracy Lively
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<th>Parishes, Separate Congregations, and Missions</th>
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</table>

**St. John’s, Broad Creek**  
**Parish #: 301, Region: SM**

**Parish Name:** King George’s Parish (1692)  
**Church Name:** St. John’s Church (1692)

9801 Livingston Rd  
Fort Washington, MD 20744-4925  
Tel: (301) 248-4290  
Fax: (301) 248-7838

Website: [http://stjohnsbroadcreek.org](http://stjohnsbroadcreek.org)

Senior Warden: Barbara Duncan  
Junior Warden: Willy Alexander  
Secretary: Jean Anderson-Jones  
Treasurer: Bea James

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**St. John’s, Georgetown**  
**Parish #: 103, Region: DC**

**Parish Name:** Georgetown Parish (1809)  
**Church Name:** St. John’s Church (1796)

3240 O St NW  
Washington, DC 20007-2842  
Tel: (202) 338-1796  
Fax: (202) 338-3921

Website: [http://www.stjohnsgeorgetown.org](http://www.stjohnsgeorgetown.org)

Assistant (p-t): The Rev. Sarah Duggin (2009)  
Assistant (p-t): The Rev. Tim Watt (Diocese of Arizona)  
Senior Warden: John Ryan  
Junior Warden: Landis Jones  
Secretary: vacant  
Treasurer: Ron Ivey

---

**St. John’s, Lafayette Square**  
**Parish #: 104, Region: DC**

**Parish Name:** St. John’s Parish (1816)  
**Church Name:** St. John’s Church (1815)

1525 H St NW  
Washington, DC 20005-1005  
Tel: (202) 347-8766  
Fax: (202) 347-3446

Website: [http://www.stjohns-dc.org](http://www.stjohns-dc.org)

Interim Rector: The Rev. W. Bruce McPherson (Diocese of Maryland)  
Senior Warden: Richard Metzger  
Junior Warden: Paul Barkett  
Secretary: Karis Parnham  
Treasurer: Nkem Onwuamaegbu
Part I: Directories

St. John’s, Mt. Rainier  
Parish #: 314, Region: PN
Parish Name: St. John’s Parish (1944)
Church Name: St. John’s Church (1909)
4112 34th St  
Mount Rainier, MD 20712-1948  
Tel: (301) 927-1156  
Fax: (301) 927-4260  
Website: http://www.stjohnsmountrainier.org

Priest-in-Charge (p-t): The Rev. Canon Daniel D. Darko
Senior Warden: David Creese  
Secretary: Diana Edwards
Junior Warden: Cheryl Thomas  
Treasurer: Arthur Kojo Dixon

St. John’s, Norwood Parish  
Parish #: 207, Region: MS
Parish Name: Norwood Parish (1895)
Church Name: St. John’s Church (1873)
6701 Wisconsin Ave  
Chevy Chase, MD 20815-5351  
Tel: (301) 654-7767  
Fax: (301) 654-8830  
Website: http://www.stjohnsnorwood.org

Associate: The Rev. Hershey Mallette Stephens (Diocese of North Carolina)
Senior Warden: Johnna Story  
Secretary: Pat Cascio
Junior Warden: John Stewart  
Treasurer: John Mertens

St. John’s, Olney  
Parish #: 204, Region: MN
Parish Name: St. John’s Church (Separate Congregation) (1842)
Church Name: St. John’s Church
3427 Olney Laytonsville Rd  
Olney, MD 20832  
Tel: (301) 774-6999  
Fax: (301) 774-1346  
Website: http://www.stjec.org

Mailing Address:
PO Box 187  
Olney, MD 20830-0187

Senior Warden: Glen Drew  
Secretary: Lisa Stylos
Junior Warden: Andrew Nicholas  
Treasurer: Alan Soukup

St. John’s, Zion Parish  
Parish #: 305, Region: PN
Parish Name: Zion Parish (1811)
Church Name: St. John’s Church (1857)
11040 Baltimore Ave  
Beltville, MD 20705  
Tel: (301) 937-4292  
Fax: (301) 937-0116  
Website: http://www.saintjohnsbeltsville.org/
Parishes, Separate Congregations, and Missions

**Mailing Address:**
PO Box 14
Beltsville, MD 20704-0014

Senior Warden: Ian Hutson  Secretary: Lorraine Walker
Junior Warden: Deborah Stefany  Treasurer: Hodge Herry

**St. Luke’s, Bladensburg**  
**Parish #: 313**

**Parish Name:** St. Luke’s Parish (1929)  
**Church Name:** St. Luke’s Church (1829)  
(Closed: October 9, 2011)

**St. Luke’s, Brighton**  
**Parish #: 206, Region: MN**

**Parish Name:** St. Luke’s Church (Separate Congregation) (1873)  
**Church Name:** St. Luke’s Church

1001 Brighton Dam Rd  
Brookeville, MD 20833  
**tel:** (240) 389-5853  
**website:** [http://stlukesbrighton.org](http://stlukesbrighton.org)

**Mailing Address:**
PO Box 131  
Brookeville, MD 20833-0131

Senior Warden: Jane Heppel Martin  Secretary: Nancy Osgood
Junior Warden: Michael Goodman  Treasurer: June Stoyer

**St. Luke’s, DC**  
**Parish #: 118, Region: DC**

**Parish Name:** St. Luke’s Parish (1997)  
(Separate Congregation (1879-1997))  
**Church Name:** St. Luke’s Church (1873)

1514 15th St NW  
Washington, DC 20005-1922  
**tel:** (202) 667-4394  
**fax:** (202) 667-8043  
**website:** [http://stlukesdc.org](http://stlukesdc.org)

Rector: vacant
Senior Warden: Eddie Neal  Secretary: Phyllis Valentine
Junior Warden: Angela Wright  Treasurer: Dana Lucas
Part I: Directories

**St. Luke’s, Trinity Parish**

Parish #: 214, Region: MC

Parish Name: Trinity Parish (1957)
Church Name: St. Luke’s Church (1954)

6030 Grosvenor Ln  tel: (301) 530-1800
Bethesda, MD 20814-1852  fax: (301) 530-1802

website: http://www.stlukesbethesda.org

Priest-in-Charge: The Rev. Jessica Hitchcock
Senior Warden: Pat Rogers  Secretary: Deb Marks
Junior Warden: Bill Casson  Treasurer: Jenny Bradley

**St. Margaret’s**

Parish #: 122, Region: DC

Parish Name: St. Margaret’s Parish (1897)
Church Name: St. Margaret’s Church (1894)

1830 Connecticut Ave NW  tel: (202) 232-2995
Washington, DC 20009-5706  fax: (202) 265-7817

website: http://www.stmargaretsdc.org

Senior Warden: Cathie T. Siders  Secretary: Ron Lorentzen
Junior Warden: Michael Armstrong  Treasurer: John Williams

**St. Mark’s, DC**

Parish #: 116, Region: DS

Parish Name: St. Mark’s Parish (1869)
Church Name: St. Mark’s Church (1867)

301 A St SE  tel: (202) 543-0053
Washington, DC 20003-3812  fax: (202) 546-3695

website: http://www.stmarks.net

Rector: The Rev. Michele Morgan (2017)
Assistant: The Rev. L. Scott Lipscomb (Diocese of Maryland)
Senior Warden: Nora Howell  Secretary: Mary Cooper
Junior Warden: Kenn Allen  Treasurer: Martha Huizenga

**St. Mark’s, Fairland**

Parish #: 220, Region: MC

Parish Name: St. Mark’s Parish (1969)
Church Name: St. Mark’s Church (1748)

12621 Old Columbia Pike  tel: (301) 622-5860
Silver Spring, MD 20904-1614  fax: (301) 622-5861

website: http://www.stmarks-silverspring.org
Rector: vacant
Senior Warden: Chuck T. Smith, II Secretary: Lee Biederman
Junior Warden: Paul Walton Treasurer: Janis Smith

St. Mary Magdalene Parish #: 212, Region: MC
Parish Name: Wheaton Parish (1955)
Church Name: Church of St. Mary Magdalene (1864)
3820 Aspen Hill Rd Silver Spring, MD 20906-2904
tel: (301) 871-7660 fax: (301) 871-0001
website: http://www.stmarymagdalene-md.org
Senior Warden: Michele Glidden Secretary: Carol Gardner
Junior Warden: Ola Cole Treasurer: vacant

St. Mary’s Parish #: 126, Region: DC
Parish Name: St. Mary’s Parish (1927)
Church Name: St. Mary’s Church (1867)
728 23rd St NW Washington, DC 20037-2501
tel: (202) 333-3985 fax: (202) 338-4958
website: http://www.stmarysfoggybottom.org
Parish Priest: The Rev. E. Bernard Anderson (Diocese of Maryland)
Senior Warden: Beatrice Hendricks Secretary: JoAnn Beard
Junior Warden: vacant Treasurer: Wendy Sherman

St. Matthew’s Parish #: 310, Region: PN
Parish Name: St. Matthew’s Parish (1811)
Church Name: St. Matthew’s Church (1696)
5901 36th Ave Hyattsville, MD 20782-2925
tel: (301) 559-8686 fax: (301) 559-8687
website: http://www.stmatthewshyattsville.org
Senior Priest (p-t): The Rev. Vidal Rivas (2008)
Senior Warden: Karen Cassedy Secretary: James Cassedy
Junior Warden: Jose Ramirez Treasurer: Martin Gakenheimer

St. Matthew’s Church, Addison Parish Parish #: 312
Parish Name: Addison Parish (1919)
Church Name: St. Matthew’s Church (1696)
(Closed: May 31, 1983)
Episcopal Diocese of Washington

Part I: Directories

St. Michael & All Angels Parish #: 316, Region: PN

Parish Name: ADELPHI PARISH (1958)
Church Name: CHURCH OF ST. MICHAEL AND ALL ANGELS (1952)
8501 New Hampshire Ave
Hyattsville, MD 20783-2411
tel/fax: (301) 434-4646
website: http://stmichaelsadelphi.org

Priest-in-Charge: The Rev. Dr. Bill Lewis
Senior Warden: Clem Snetter
Secretary: Claudette Clarke
Junior Warden: Martin Dougall
Treasurer: Marcia Knight

St. Monica’s Parish #: 133

Parish Name: St. Monica’s Parish (1980)
Church Name: St. Monica’s Church (1899)
(Closed: December 31, 2007)
(Deconsecrated: June 10, 2009)

St. Monica’s and St. James’ Parish #: 117, Region: DS

Parish Name: Parish of St. Monica (1980) and St. James (1873) (2008)
Church Name: St. James’ Church (1884)
222 8th St NE
tel: (202) 546-1746
fax: (202) 546-2116
website: http://www.smjec.org

Senior Warden: John Van de Weert, Jr. Secretary: Jane Moran
Junior Warden: Ryan N. Terry Treasurer: Jocelyn Beer

St. Nicholas’ Parish Parish #: 223, Region: MN

Parish Name: St. Nicholas’ Parish (2003)
Church Name: St. Nicholas’ Parish (2009)
15575 Germantown Rd
tel: (240) 631-2800
fax: (240) 631-0136
website: http://www.saintnicks.com

Senior Warden: Mindy McCartin Secretary: Tracy Youngman
Junior Warden: Kim Wong Treasurer: Jack Bell
St. Patrick’s Parish #: 128, Region: DN

Parish Name: St. Patrick’s Parish (1946)
Church Name: St. Patrick’s Church (1985)

4700 Whitehaven Pkwy NW                         tel: (202) 342-2800
Washington, DC 20007-1554                        fax: (202) 342-2802

website: http://www.stpatrickschurchdc.org

Rector: The Rev. Dr. Kurt Gerhard (2010)

Senior Warden: Lalie Tongour Secretary: Maurice White
Junior Warden: Julie Khuzami Treasurer: Harry Teter

St. Paul’s, Baden Parish #: 302, Region: SM

Parish Name: St. Paul’s Parish (1692)
Church Name: St. Paul’s Church (1692)

13500 Baden Westwood Rd                         tel/fax: (301) 579-2643
Brandywine, MD 20613-8419

302A. St. Mary’s Chapel (1848)
    Brandywine Rd (Rte 381) and Saint Mary’s Church Rd
    Aquasco, MD 20608

Rector: vacant
Senior Warden: Mary Jane Wilkinson Secretary: Sue Jenkins
Junior Warden: Jeff Thompson Treasurer: Sheri Edelen

St. Paul’s, K Street Parish #: 113, Region: DC

Parish Name: St. Paul’s Parish (1867)
Church Name: St. Paul’s Church (1866)

2430 K St NW                                     tel: (202) 337-2020
Washington, DC 20037-1703                       fax: (202) 337-7418

website: http://www.stpauls-kst.com

Assistant (p-t): The Rev. Shawn O. Strout (2016)

Senior Warden: Laurel Malson Secretary: Remington Gregg
Junior Warden: Jeanne Smith Treasurer: Katherine Britton
**St. Paul’s, Piney**

**Parish Name:** Piney Parish (1968)

**Church Name:** St. Paul’s Church (1823)

4535 Piney Church Rd  
Waldorf, MD 20602-3262  
**Tel:** (301) 645-5000  
**Fax:** (301) 638-5894  
**Website:** [http://www.StPaulsPiney.org](http://www.StPaulsPiney.org)

Rector: The Rev. Dr. Maria Kane (2014)

Senior Warden: Deborah Brown  
Junior Warden: Donna Ferguson  
Secretary: Donna Gryn  
Treasurer: Paula Truitte

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**St. Paul’s, Rock Creek**

**Parish Name:** Rock Creek Parish (1856)

**Church Name:** St. Paul’s Church (1712)

Rock Creek Church Rd & Webster St NW  
Washington, DC 20011  
**Tel:** (202) 726-2080  
**Fax:** (202) 726-1084  
**Website:** [http://www.rockcreekparish.org](http://www.rockcreekparish.org)

Mailing Address:

201 Allison St NW  
Washington, DC 20011-7305


Senior Warden: Jim Jones  
Junior Warden: Clive Pecover  
Secretary: Robert E. Emeritz  
Co-Treasurer: Helen James  
Co-Treasurer: Leanora Caruth

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**St. Peter’s**

**Parish Name:** St. Peter’s Parish (1792)

**Church Name:** St. Peter’s Church (1774)

20100 Fisher Ave  
Poolesville, MD 20837  
**Tel:** (301) 349-2073  
**Fax:** (301) 349-2093  
**Website:** [http://www.saintpetersnet.org](http://www.saintpetersnet.org)

Mailing Address:

PO Box 387  
Poolesville, MD 20837-0387

Priest-in-charge: The Rev. Emily Lloyd

Senior Warden: Mary Pat Wilson  
Junior Warden: Bruce Kirby  
Secretary: Carol Baxter  
Treasurer: Bernadette Morrow
Parishes, Separate Congregations, and Missions

St. Philip the Evangelist  Parish #: 134, Region: DS
Parish Name: St. Philip the Evangelist Parish (2002)
Church Name: St. Philip the Evangelist Church (1887)
2001 14th St SE  tel: (202) 678-4300
Washington, DC 20020-4817  fax: (202) 678-4577
website: http://stphilipanacostia.com

Rector: vacant
Senior Warden: vacant  Secretary: Tayloria Jackson
Junior Warden: Donald Harrison, Sr.  Treasurer: Brian Hamilton

St. Philip’s, Baden  Parish #: 323, Region: SM
Parish Name: Baden Parish (2004)
Church Name: St. Philip’s Church (1876)
13801 Baden Westwood Rd  tel: (301) 888-1536
Brandywine, MD 20613-8426  fax: (301) 888-1202
website: http://stphilipsbaden.edow.org

Rector: vacant
Senior Warden: Mitty Gross  Secretary: Vivian Rich
Junior Warden: vacant  Treasurer: Ruby E. Hinnant

St. Philip’s, Laurel  Parish #: 308, Region: PN
Parish Name: St. Philip’s Parish (1848)
Church Name: St. Philip’s Church (1845)
522 Main St  tel: (301) 776-5151
Laurel, MD 20707-4118  fax: (301) 776-6337
website: http://www.stphilipslaurel.org

Rector: The Rev. Dr. Sheila McJilton (2007)
Associate: The Rev. Robert Bunker (Diocese of Maryland)
Senior Warden: Pamela Brown  Secretary: Eileen Collins
Junior Warden: Jim Martin  Treasurer: vacant
Part I: Directories

St. Stephen & the Incarnation
Parish #: 114, Region: DC

Parish Name: St. Stephen (1892) and the Incarnation (1868) Parish (1926)
Church Name: Church of St. Stephen and the Incarnation (1866)

1525 Newton St NW  tel: (202) 232-0900
Washington, DC 20010-3103  fax: (202) 797-0367

website: http://www.saintstephensdc.org

Senior Priest: The Rev. Sam Leite (2016)
Deacon: The Rev. Susan K. Walker (Deacon)
Senior Warden: Sandra Moore  Secretary: Ted Lynch
Junior Warden: Brede Eschliman  Treasurer: Brian Maney

St. Thomas’, DC
Parish #: 119, Region: DC

Parish Name: St. Thomas’ Parish (1891)
Church Name: St. Thomas’ Church

1772 Church St NW  tel: (202) 332-0607
Washington, DC 20036-1302  fax: (202) 332-6245

website: http://stthomасdc.org

Priest-in-Charge: The Rev. Alex Dyer
Senior Warden: Catherine Manhardt  Secretary: Jeremy Ayers
Junior Warden: Dennis Hobb  Treasurer: David Swanson

St. Thomas’, P.G. County
Parish #: 309, Region: SM

Parish Name: St. Thomas’ Parish (1851)
Church Name: St. Thomas’ Church (1733)

14300 Saint Thomas Church Rd  tel/fax: (301) 627-8469
Upper Marlboro, MD 20772-8222  website: http://stthomasdcroom.edow.org

309A. Chapel of the Incarnation (1911)
14070 Brandywine Rd  (Do not send mail to this address.)
Brandywine, MD 20613

Priest-in-Charge: The Rev. Dr. Peter Antoci
Senior Warden: Stephen Kensinger  Secretary: Sandra Wiseman
Junior Warden: Christina Manucy  Treasurer: Iona Harrison
Parishes, Separate Congregations, and Missions

**St. Timothy’s**

**Parish Name:** St. Timothy’s Parish (1956)

**Church Name:** St. Timothy’s Church (1944)

3601 Alabama Ave SE  
Washington, DC 20020-2425  
**Tel:** (202) 582-7740  
**Fax:** (202) 575-0765  
**Website:** [http://www.sttimothysofdc.org/](http://www.sttimothysofdc.org/)

Priest-in-charge: The Rev. Jeanie Martinez-Jantz (Diocese of Virginia)


Senior Warden: Patricia Johnson  
Secretary: Mary Ford  
Junior Warden: Earl Harris-Nichols  
Treasurer: Merle Robertson

**Trasfiguration**

**Parish Name:** Transfiguration Parish (1967)

**Church Name:** Church of the Transfiguration (1961)

13925 New Hampshire Ave  
Silver Spring, MD 20904-6218  
**Tel:** (301) 384-6264  
**Fax:** (301) 384-4221  
**Website:** [http://www.transfig.org](http://www.transfig.org)

Rector: vacant


Senior Warden: Kathy Berry  
Secretary: Roger Petzold  
Junior Warden: Steve Van Albert  
Treasurer: Kathy Berry

**Trinity, Newport & Hughesville**

**Parish Name:** Trinity Parish (1744)

**Church Name:** Trinity Church (1692)

9560 Trinity Church Rd  
Newport, MD 20646-3648  
**Tel:** (301) 934-1424  
**Fax:** (301) 309-8756  
**Website:** [http://www.trinityepiscopalparish1744.org](http://www.trinityepiscopalparish1744.org)

*Mailing Address:*

PO Box 178  
Hughesville, MD 20637-0178

404A. Old Fields Chapel

15837 Prince Frederick Rd  
Hughesville, MD 20637  
(Do not send mail to this address.)

Website: [http://www.trinityepiscopalparish1744.org](http://www.trinityepiscopalparish1744.org)

Rector: vacant

Senior Warden: Thomas H. Swann  
Secretary: Sally Halstead  
Junior Warden: Doris Logan  
Treasurer: Elizabeth Swann
Trinity, DC
Parish #: 120, Region: DN
Parish Name: Trinity Parish (1896)
Church Name: Trinity Church (1889)
7005 Piney Branch Rd NW
Washington, DC 20012-2417
tel: (202) 726-7036
fax: (202) 726-0061
website: http://www.trinitychurchdc.org
Senior Warden: Chamberlain Diala
Junior Warden: Mary Johnson
Secretary: Barbara Mills
Treasurer: Robert J. Moore

Trinity, St. Mary’s
Parish #: 505, Region: SM
Parish Name: St. Mary’s Parish (1851)
Church Name: Trinity Church (1638)
47444 Trinity Church Rd
tel: (301) 862-4597
fax: (301) 862-2507
website: http://www.trinitysmcmd.com
Mailing Address:
PO Box 207
Saint Marys City, MD 20686-0207
505A. St. Mary’s Chapel (1883)
12960 Point Lookout Rd (MD Rte 5) (Do not send mail to this address.)
Ridge, MD 20680
Senior Warden: Cary Braun
Junior Warden: Barbara Svenson
Secretary: Lynda Purdy
Treasurer: John LeRoy

Trinity, Upper Marlboro
Parish #: 304, Region: SM
Parish Name: Trinity Church (Separate Congregation) (1810)
Church Name: Trinity Church
14515 Church St
tel: (301) 627-2636
fax: (301) 627-1066
website: http://trinityuppermarlboro.edow.org
Mailing Address:
PO Box 187
Upper Marlboro, MD 20773-0187
Rector: vacant
Senior Warden: Guy Stone
Junior Warden: Mary Benson
Secretary: Dee Walsh
Treasurer: Jim Blair
Parishes, Separate Congregations, and Missions

University of Maryland Chaplaincy  Parish #: 371, Region: PN

EACM, University of MD  
tel: (301) 405-8453
2116 Memorial Chapel  
fax: (301) 314-9741
College Park, MD 20742-8453  
website: http://eacm.edow.org

Chaplain (p-t): The Rev. Kristen Tossel-Pitts (2016)

Washington National Cathedral  Parish #: 101, Region: DN

Parish Name: The Cathedral Church of St. Peter and St. Paul (1895)
Church Name: Washington National Cathedral

Mount Saint Alban  
tel: (202) 537-6200
Washington, DC 20016-5094  
fax: (202) 364-6600
website: http://www.nationalcathedral.org

Dean: The Very Rev. Randolph M. Hollerith (2016)
Canon for Worship: The Rev. Dr. Rosemarie L. Duncan (2016)
Canon Missioner: The Rev. Dr. Leonard L. Hamlin, Sr. (Baptist)
Canon Theologian (p-t): The Rev. Dr. Kelly Brown-Douglas
Part I: Directories

Diocesan Chapels

**Addison Chapel** (Formerly St. Matthew’s Church, Addison Parish)
Parish #: 155

(Deconsecrated: March 13, 1991)

**Chapel of the Annunciation**
Parish #: 151

Chapel of the Annunciation (1914)
The Bishop’s Chapel

Episcopal Church House
tel: (202)537-6555
Mount Saint Alban
Washington, DC 20016-5094

**Epiphany Chapel**
Parish #: 152

Epiphany Chapel (1924)
(Deconsecrated: February 9, 1994)

**Chapel of the Episcopal Center for Children**
Parish #: 153

Chapel of the Episcopal Center for Children (1930)

5901 Utah Ave NW
tel: (202)363-1333
Washington, DC 20015-1616
fax: (202)537-5044

**Chapel of the Intercession**
Parish #: 154

Chapel of the Intercession (1906)

Washington Hospital Center
tel: (202)577-7138
1010 Irving St NW
Washington, DC 20010-2412
The Protestant Episcopal Cathedral Foundation

Board of Trustees

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Judy A. Smith
DIRECTORY OF EPISCOPAL AND EPISCOPAL-RELATED SCHOOLS

Episcopal and Episcopal–related independent schools located within the geographical boundaries of the Diocese of Washington are listed below. For schools located in Northern Virginia and in the Diocese of Maryland, please call their diocesan offices at (703) 461–1776 and (410) 467–1399 respectively. For more information, write directly to the parish or to The National Association of Episcopal Schools, 815 2nd Ave, New York, NY 10017 for the “Directory of Episcopal Church Schools.”

ST. ALBANS SCHOOL
Mount Saint Alban, Washington, DC 20016–5069
Tel: (202) 537–6435 — Fax: (202) 537–6434
Website: http://www.stalbansschool.org

Headmaster: Mr. Jason F. Robinson
Lower School Chaplain: The Rev. Leslie E. Chadwick
Upper School Chaplain: The Rev. Brooks Hundley
Chair of the Governing Board: Mr. Robert W. Musslewhite

THE NATIONAL CATHEDRAL SCHOOL FOR GIRLS
3612 Woodley Rd NW, Washington, DC 20016
Tel: (202) 537–6300 — Fax: (202) 537–5743
Website: http://www.ncs.cathedral.org

Head of School: Canon Kathleen O’Neill Jamieson
Senior Chaplain: The Rev. Eva Marie Kopp Cavaleri
Lower School Chaplain: The Rev. Cameron Soulis
Chair of the Governing Board: Alice Hill

BEAUVIOIR THE NATIONAL CATHEDRAL ELEMENTARY SCHOOL
3500 Woodley Rd NW, Washington, DC 20016–5031
Tel: (202) 537–6485 — Fax: (202) 537–6512
Website: http://www.beauvoirschool.org

Head of School: Cindi Gibbs-Wilborn
Chair of the Governing Board: Rhonda Schmidtlein
Chaplain: The Rev. Michael Barbaro

ALL SAINTS PRE-SCHOOL
3 Chevy Chase Cir
Chevy Chase, MD 20815–3408
Tel: (301) 654-2488 ext. 233
Fax: (301) 951-6465
Website: http://www.allsaintschurch.net
CHRIST EPISCOPAL SCHOOL
109 S Washington S
Rockville, MD 20850–2358 tel: (301) 424–6550
fax: (301) 424–0494
website: http://www.ces-rockville.org

GOOD SHEPHERD EPISCOPAL PRESCHOOL
818 University Boulevard W
tel: (301) 593–2308
Silver Spring, MD 20901–1039
website: http://www.gsecmd.org

RACE EPISCOPAL DAY SCHOOL
9411 Connecticut Ave
tel: (301) 949–5860
Kensington, MD 20895–3532 fax: (301) 949–8398
website: http://www.geds.org

 HOLY TRINITY EPISCOPAL DAY SCHOOL
13106 Annapolis Rd
tel: (301) 262–5355
Bowie, MD 20720–3829 fax: (301) 262–9609
website: http://www.htrinity.org

ROSEMOUNT CENTER
2000 Rosemount Ave NW
tel: (202) 265–9885
Washington, DC 20010–1045 fax: (202) 265–2636
website: http://www.rosemountcenter.com

T. ANDREW’S EPISCOPAL SCHOOL
POSTOAK CAMPUS (GRADES 3 – 12):
8804 Postoak Rd
tel: (301) 983–5200
Potomac, MD 20854–3553 fax: (301) 983–4710

POTOMAC VILLAGE CAMPUS (AGE 2 – GRADE 2):
10033 River Rd
Potomac, MD 20854–3553
website: http://www.saes.org

SAINT COLUMBA’S NURSERY SCHOOL
4201 Albemarle St NW
tel: (202) 363–4121
Washington, DC 20016–2009
website: http://www.columba.org/Community/Youth/nursery.html

T. JAMES’ CHILDREN’S SCHOOL
11815 Seven Locks Rd
tel: (301) 762–3246
Potomac, MD 20854–3340 fax: (301) 762–4076
website: http://www.stjamespotomac.org/school.html

T. JOHN’S EPISCOPAL SCHOOL
3437 Olney–Laytonsville Rd
tel: (301) 774–6804
Olney, MD 20832–1743 fax: (301) 774–2375
website: http://www.stjes.com
### Episcopal Diocese of Washington

#### Part I: Directories

<table>
<thead>
<tr>
<th><strong>S</strong> t. <strong>Joh</strong>n’s <strong>P</strong>reschool</th>
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| 3240 O St NW  
Washington, DC 20037–2842  
tel: (202) 338–2574 |
| website: [http://www.stjohnsgeorgetown.org/education/preschool.html](http://www.stjohnsgeorgetown.org/education/preschool.html) |

<table>
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| 5901 36th Ave  
Hyattsville, MD 20782–2925  
tel: (301) 559–7118 |
| website: [http://www.stmatthewsdayschool.com](http://www.stmatthewsdayschool.com) |

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<th><strong>S</strong> t. <strong>P</strong>atrick’s <strong>E</strong>piscopal <strong>D</strong>ay <strong>S</strong>chool</th>
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| 4700 Whitehaven Pkwy NW  
Washington, DC 20007–1554 |
| tel: (202) 342–2804  
fax: (202) 342–7001 |
| website: [http://www.stpatsdc.org](http://www.stpatsdc.org) |

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<th><strong>S</strong> t. <strong>P</strong>hilip’s <strong>C</strong>hild <strong>D</strong>evelopment <strong>C</strong>enter</th>
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| 2001 14th St SE  
Washington, DC 20020–4817 |
| tel: (202) 678–1640 |

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<th><strong>S</strong> t. <strong>T</strong>imothy’s <strong>C</strong>hild <strong>D</strong>evelopment <strong>C</strong>enter</th>
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| 3601 Alabama Ave SE  
Washington, DC 20020–2425 |
| tel: (202) 584–5662  
website: [http://www.sttimothysofdc.org](http://www.sttimothysofdc.org) |

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<th><strong>T</strong> he <strong>B</strong>ishop <strong>J</strong>ohn <strong>T</strong>. <strong>W</strong>alker <strong>S</strong>chool</th>
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</table>
| 3640 Martin Luther King Jr Ave SE  
Washington, DC 20032-1546 |
| tel: (202) 678-1515  
website: [http://www.bishopwalkerschool.org](http://www.bishopwalkerschool.org) |

<table>
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<th><strong>W</strong> ashington <strong>E</strong>piscop<strong>a</strong>l <strong>S</strong>chool</th>
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</thead>
</table>
| 5600 Little Falls Pkwy  
Bethesda, MD 20816–1519 |
| tel: (301) 652–7878  
fax: (301) 652–7255  
website: [http://www.w-e-s.org](http://www.w-e-s.org) |

### Church–Related Institutions and Organizations (continued)

#### Brotherhood of St. Andrew


The Brotherhood of St Andrew was founded in 1883 and is the oldest evangelistic Lay ministry of the Episcopal church. This lay ministry for men and boys is dedicated to bringing men and boys to Christ through prayer, study and service. Our mission is to introduce our Men’s Ministry to all parishes in the Episcopal Church and the Worldwide Anglican Communion.

#### Saint Anna’s Home

C/o Board Chair, Episcopal Church House  
Mount Saint Alban, Washington, DC 20016-5094
St. Anna’s Home Fund was formed for charitable and benevolent purposes “…to provide for elderly and handicapped persons on a non-profit basis housing facilities and services especially designed to meet their physical, social, and psychological needs, and to promote their health, security, happiness, usefulness, and longer life.” They process grant requests that: (1) are primarily for the support of housing for the elderly; (2) result in enriched services to minorities; (3) provide seed money for new programs that attract permanent funding.

**Collington Episcopal Life Care Community, Inc.**

10450 Lottsford Rd, Mitchellville, MD 20721–2734  
*tel: (301) 560–3601 — toll–free: 1 (888) 257–9468 — fax: (301) 925–7357*  
*website: [http://www.collington.kendal.org](http://www.collington.kendal.org)*  
Executive Director: Marvell Adams

A continuing care retirement community founded in 1986 by seven diocesan congregations and the Diocese of Washington on 125 acres in central Prince George’s County. Collington’s facilities include cottages, apartments, and a health center that offers assisted living as well as full nursing care. Residents have the opportunity for up to three meals daily, a full range of supportive services and activities, walking trails, a fitness/wellness program, and transportation to and from nearby metro stops. The resident community, which welcomes people of all faiths, includes many Episcopalians who have contributed to the life and leadership of diocesan congregations, diocesan ministries, seminary education, and our national church.

**Daughters of the King**

*website: [http://www.doknational.com](http://www.doknational.com); [http://www.dokproviii.org](http://www.dokproviii.org/)*  
President: Carole Novian  
carolenovian@comcast.net

The Daughters of the King is an order for laywomen who are communicants of the Episcopal Church, or churches in communion with it, or churches who are in the Historic Episcopate. Members undertake a Rule of Life, incorporating the Rule of Prayer and the Rule of Service. By reaffirmation of the promises made at Confirmation, a Daughter pledges herself to a life—long program of prayer, service and evangelism, dedicated to the spread of Christ’s Kingdom and the strengthening of the spiritual life of her parish.

**The Episcopal Center for Children**

5901 Utah Ave NW, Washington, DC 20015–1616  
*tel: (202) 363–1333 — fax: (202) 537–5044*  
*website: [http://www.eccofdc.org](http://www.eccofdc.org)*  
President/CEO: Dodd L. White, MSW

A treatment center for emotionally troubled children of the Washington metropolitan area. Services provided include individual therapy, group therapy, special education programs in a therapeutic environment. Parental involvement required. Accredited by The Joint Commission.
**Episcopal Church Women**

Episcopal Church House  
Mount Saint Alban, Washington, DC 20016–5094  
**tel:** (202) 537–6530 — **fax:** (202) 537–5784  
**website:** [http://www.ecw-edow.org](http://www.ecw-edow.org)  
**e-mail:** ecw@ecw-edow.org  
President: Deanne Samuels  
122 College Station Dr,  
Upper Marlboro, MD 20774  
**deanne005@yahoo.com**  
Vice President: Leslyn Aaron  
Secretary: Paula Smith  
Treasurer: Faye E. Vaughn-Cooke  
(301) 792–2019  

**Special Funds Liaisons:**
- Church Periodical Club: Angela D. Atkins  
  **angelad.atkins@gmail.com**  
  (202) 652-8060  
- John Bryson Chane Scholarship for Social Justice: Carol Tyrance-Graves  
  **caroltg502@msn.com**  
- Memorial Scholarship Fund: Paula Singleton  
  **ecw@ecw-edow.org**  
  (202) 669-8448  
- United Thank Offering: Rosamond Daniels  
  **rosamondmd47@gmail.com**  
  (202) 445-0054  

All checks should be payable to the specific fund and mailed to the ECW office address above.

**House of Mercy’s Rosemount Center**

2000 Rosemount Ave NW, Washington, DC 20010–1045  
Tel: (202) 265–9885 — Fax: (202) 265–2636  
**website:** [http://www.rosemountcenter.com](http://www.rosemountcenter.com)  
President/CEO: Jacques Rondeau  
Board of Directors Chair: Janet Stocks, Ph.D

*The House of Mercy leases its historic building for $1 per year to Rosemount Center and its work supports the building and grounds of this property. House of Mercy (formerly a home for unwed mothers and babies) created Rosemount Center in 1972 as an independent 501(c)(3) organization. Rosemount Center is a dual language (Spanish/English) early childhood and family support center for pregnant women, infants, toddlers, and preschool children. Accredited by the National Association for the Education of Young Children (NAEYC), Rosemount is focused on serving poverty level, primarily Latino families in the District of Columbia.*
Saint Mary’s Court

725 24th St NW, Washington, DC 20037–2560
Tel: (202) 223–5712 — Fax: (202) 223–6191
website: http://www.stmaryscourt.org
Community Manager: Margaret Pully
stmaryscourtmgr@spm.net

A 140-unit apartment house for low to moderate-income elderly and qualified handicapped persons. HUD rent supplements. Evening meals required. On the premises are: programs for recreation, education, exercise and art; DC Office on Aging Elderly Nutrition Program site serving daytime noon meal; programs for health, legal and supportive services; regular worship services and spiritual forum hours.

Samaritan Ministry of Greater Washington (SMGW)

1516 Hamilton St NW, Washington, DC 20011–3858
Tel: (202) 722–2280 — Fax: (202) 722–2288
website: http://www.SamaritanMinistry.org
e–mail: info@SamaritanMinistry.org

Satellite Locations:

Northwest DC/Administrative Office
1516 Hamilton St NW
Washington, DC 20011
tel: (202) 722-2280 — fax: (202) 722-2288

Southeast DC Office
1345 U St SE
Washington, DC 20020
tel: (202) 889-7702 — fax: (202) 889-7705

Northern Virginia Office
2207 Columbia Pike
Arlington, VA 22204
tel: (703) 271-0938 — fax: (703) 271-0941

Church of Our Saviour Satellite Office
(Open Tuesdays and Thursdays from 11am to 3pm)
1700 Powder Mill Rd
Silver Spring, MD 20903
tel: (240) 863-2457 — church: (301) 439-5900 — fax: (301) 439-590

Skyland Workforce Center
2509 Good Hope Rd SE
Washington, DC 20020
tel: (202) 793-2141 — fax: (202) 793-2157

Bishop Walker School for Boys
3640 Martin Luther King Jr Ave SE
Washington, DC 20032-1546
tel: (202) 678-1515
A partnership of more than 50 Washington, Maryland and Virginia churches and schools which offers free coaching and capacity-building assistance to people who are low income and/or homeless. Next Step program participants meet regularly with caseworkers to set “next steps” toward their larger life goals of economic self-sufficiency, and social and spiritual well-being. SMGW empowers participants to set goals that include finding jobs and homes, learning to read, acquiring skills, registering for benefits, etc. Additionally, SWGW has incorporated all of the programs formerly administered by ECRA for those affected by HIV/AIDS, including burial assistance, retreat programs and bereavement support groups. In 2016, SMGW acquired STRIVE DC, another non-profit with regular job readiness training, which SMGW now provides. A small paid staff facilitates the ministries of almost 300 volunteers each year. Partner Representatives form the Ministry’s Parish Council, which elects the Board of Directors. We now have satellite sites at the Bishop John T. Walker School for Boys, the Skyline Work Force Center, and Church of Our Saviour, Silver Spring.

SEABURY AT FRIENDSHIP TERRACE

Episcopal Church Home, Friendship, Inc.
4201 Butterworth Pl NW, Washington, DC 20016–4573
Tel: (202) 244–7400 — Fax: (202) 362–2587
Website: http://www.FriendshipTerrace.org

Chief Executive Officer: Deborah M. Royster
Administrator: Semira Negasi

Seabury at Friendship Terrace is a rental retirement community, established in 1970 and completely renovated in 2011, for people 62 years of age and older or handicapped. Fees include the apartment, utilities, and all evening meals and are reasonably priced for those with moderate incomes. Subsidies are available through HUD for 40 of the 180 units. There are a wide variety of activities available, some transportation services and volunteer opportunities. Friendship Terrace has a beauty salon, and many other services are available for residents. The community is conveniently located close to the metro, shopping, and St. Columba’s Episcopal Church.

SEABURY RESOURCES FOR AGING

6031 Kansas Ave NW, Ste 100, Washington, DC 20011
Tel: (202) 289–5690 — Fax: (202) 289–5693
Website: http://www.seaburyresources.org

Chief Executive Officer: Deborah M. Royster

Seabury Resources for Aging is the coordinating resource on aging issues and services in the Diocese. Established in 1924, Seabury is a nonprofit provider of personalized, affordable housing options and services in the community which help older adults throughout the greater Washington, DC area live with independence and dignity. Seabury’s 355 units of independent, assisted, and shared housing are located at Friendship Terrace in northwest DC, Springvale Terrace in downtown Silver Spring, and Home First Residences in
northeast DC. Services to more than 15,000 customers in the community are available through Seabury Care Management, serving Montgomery and Prince George’s Counties, all of DC, and Northern Virginia; Age-In-Place home and yard maintenance in DC Wards 4, 5 & 6, Seabury’s Ward 5 and Ward 6 Aging Services and city-wide Senior Center for the Blind and Visually Impaired. For registered DC residents, 60 and older, Seabury’s Connector service provides medical transportation, delivers meals to the homebound, and offers a transportation debit card. Seabury’s Congregational Resources coordinates Diocesan-wide events and assists congregations with information and resources and the development of parish senior ministries. Seabury provides a print newsletter, Resource, and several electronic newsletters. More than 3,600 volunteers provide and/or enhance services annually.

**Board of Governors**

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The Bishop’s Convention Address

The Right Reverend Mariann Edgar Budde, D.Min., D.D.
Ninth Bishop of Washington

January 27, 2018

Loaves and Fish and the Next Courageous Step

Taking the five loaves and the two fish, Jesus looked up to heaven, and blessed and broke the loaves, and gave them to his disciples to set before the people; and Jesus divided the two fish among them all. And all ate and were filled.

Mark 6:41-42

Our God is both faithful and fruitful.

Jesus, whose love for us knows no bounds, is faithful. He has chosen us in love, and calls us to live as closely to him as branches to the vine. He sends us out to bear fruit, but our fruitfulness isn’t up to us alone or, in the end, even about us. Fruitfulness comes from making more room in our lives for God to work, offering to Jesus what we have and allowing him to work miracles.

It takes courage to receive God’s love, to draw close to Jesus, and to make our offerings through him.

You should know something about me, if you don’t already. I am not, by nature, a courageous person, but have learned to trust in the miracle of the loaves and fish. My faith story, and my experience of serving as your bishop, is a continual evidence of Jesus’ capacity to make miracles of abundance from my insufficient offering. Were it not for the miracle of the loaves and fish, lived out every day in my life, I would not be here. Every time I hear Jesus invite me to offer what I have, knowing full well that it’s not enough to meet whatever need is before me, I am as anxious as the disciples must have felt when they stood before a hungry crowd with just bit of food. Then he says, “Look at me. Offer me what you have for their sake then get out of the way and let me do what I do.”

In preparation for today, I’ve been collecting what can only be described as EDOW loaves and fish miracle stories, and there are many. Time won’t permit me to tell them all, but please allow these stories to bring to mind how God has been at work in and through you. I encourage you to take out a pen and paper to take notes and follow up with someone mentioned here who might be of help to you or seems to be in alignment with your experiences, so that you might make your offering together and see what Jesus can do.

The first EDOW loaves and fish miracle is right here in the place where we are gathered. May God be praised for the transformation of Washington National Cathedral under the leadership of Dean Randy Hollerith and the Cathedral team. Much of their work we can’t see, because it’s in the strengthening of the foundation for healthy ministry. A Cathedral like this needs a strong foundation. Through the offerings of many and what Jesus is doing through them, the Cathedral is building a strong spiritual, material, financial, and leadership foundation for ministry. The Cathedral team, lay and ordained, staff and volunteer, have worked tirelessly to reach out to us in the diocese, to the city of Washington in all its grace and complexity, to this nation at a time of great polarization,
and offer the unique gifts of this place for the greater good. The Cathedral community has undertaken courageous soul searching through two significant efforts regarding its public ministry, which we will hear more about later. For now, I ask you to join me in thanking the Cathedral leadership for their hospitality this weekend and whenever we gather as diocesan community.

Here are other loves and fish miracle stories from across the diocese:

In November 2017, the congregations of St. George’s, Valley Lee, and Ascension, Lexington Park, gathered to celebrate and bless a new ministry relationship between them with the call of the Rev. Greg Syler to be rector of both congregations.

This is the not the first, nor the last, of such creative partnerships in the diocese. While remaining independent congregations, Ascension and St. George’s now come together for worship during holy seasons and for Christian formation. Last summer’s combined Vacation Bible School served 42 children, and yes, that is the rector in a superhero costume.

Each endeavor was stronger, more joyful and more fruitful because they worked together. They also began a new ministry in their community that neither church could have accomplished alone: an after-school tutoring program for 1st and 2nd grade students of a nearby elementary school with a high concentration of poverty. Members of both congregations are now in daily contact with their neighbors, sharing Jesus’ love for their children.

But Greg told me that the biggest impact of their collaboration is this: the fact that the business of church is no longer the mission of the church. Sharing a rector, parish administrator, and related administrative costs—which is more than 60% of both operating budgets—has eased the financial burden on both congregations. The vestries now meet on the same night and are exploring way to share even more expenses, so that instead of running deficits every year, they may well have a $10,000 – $15,000 surplus which will enable them to invest in new initiatives.

The leaders would be the first to say that the change hasn’t been easy, but what they are striving for is increased fruitful ministry through the grace of God and their combined efforts. What’s more, the congregational leaders have become good friends. Together, they are the body of Christ; they are a loaves and fish miracle.

On the other end of the Diocese, Northern Montgomery County is experimenting with a shared youth ministry initiative. The youth ministries of these congregations are small, yet faithful. Last year, the Rev. Shivaun Wilkinson offered to organize a once-a-month joint gathering, and to serve as a resource for the congregations. Now 15-20 youth gather monthly for service and social activities, with hopes of offering opportunities for spiritual mentoring and deepening friendship across congregations.

The ministry of feeding body and soul is central to a new ministry at St. Peter’s, Poolesville. A few years ago, they reached out to Poolesville High School, just down the street, and offered to provide lunch for students going without food in the middle of the day for financial reasons. They called the ministry Just Lunch and expected they would feed 20-30 students, but there’s more than one kind of hunger, and it was more than “just lunch” that they were offering. Students flock to St. Peter’s, not only for the
free lunch, but the warm welcome and sense of peace they find there. On average, they provide lunch and kindness to 100 students every day. It’s been a bit overwhelming, but it’s also a loaves and fishes miracle. God is faithful, and the community of Poolesville has rallied to support St. Peter’s, and together they are making a difference in the lives of students.

Both endeavors, Northern Montgomery County Youth and Just Lunch are funded, in part, by diocesan congregational growth grants made possible by our collective decision to move toward a congregational tithe to support diocesan ministry, increasing one percentage point per year. Thank you.

Let’s take a moment to celebrate what you have offered and what God can do through your offerings: In 2016, 33 congregations increased by 1 percentage point; last year 22 did so. And two-thirds of the congregations who have submitted their pledges for 2018 are either tithing or have joined the one percent club. What we’re doing is gradually chipping away at our collective dependence on income from the Soper Fund, and investing those resources in congregational initiatives. In the last two years, we’ve redirected more than $300,000 to help fund ministry experiments throughout the diocese. With each endeavor, we’re learning what bears fruit in this changing ministry landscape.

Here is another miracle: In Southeast DC, the members of Church of the Atonement have responded to Jesus’ call to love their neighbors by establishing the Atonement Young Adult Employment Ministry. Their goal is to address the high unemployment and social isolation among young adults of color in their neighborhood. They provide job readiness training and entry level placement, and with ongoing mentoring and skill certification, they are offering so much more. The rector, Jocelyn Irving, says, “We are here to love these young people, pray with them, and teach them the skills they need. When they fall, we’re here to pick them back up.”

Senior Warden Obie Pinckney told me, “This is the strongest evangelistic tool I have ever witnessed. Jesus is changing lives.” Atonement has now reached out to Church of the Epiphany in Forestville, their closest neighbor, with hopes for ministry partnership and expansion into Prince George’s County. Mr. Pinckney said that the growth grant Atonement received was key to their early success.

On the northern end of Prince George’s County, the rector of St. Philip’s, Laurel, the Rev. Dr. Sheila McJilton, and several lay leaders felt the call to help their people go deeper in relationship to Christ. Like many of our churches, St. Philip’s does a lot of outreach, but they have a harder time talking about Jesus, even with each other.

So last fall, on Saturday evenings, St. Philip’s offered an Alpha Course—a series of presentations on basic Christian beliefs in the context of a meal and table conversation. Thirty people regularly showed up. One parishioner, a long-time member said: “We sit in pews and worship every week, but I so appreciate having the chance to sit across a table to talk and about our faith.” By the end of the fifth session, participants were openly praying for each other. The Saturday night gathering continues, re-named Philip’s Table, as a time of faith exploration, prayer, and hospitality.
Another thing about St. Philip’s that you should know. A year ago, the church received a generous bequest. They prayed hard about how God would have them invest this windfall treasure for the Kingdom of God. They decided to use some for strategic leadership development, hiring a beloved seminarian as assistant to the rector for the next two years. They also decided right away to tithe their gift, including giving nearly $100,000 to the diocese for congregational growth initiatives. We, in turn, used those resources to partner with two other congregations so that they could hire graduating EDOW seminarians as priest interns for two years. Through St. Philip’s generosity, the Rev. Serena Sides is serving at Christ Church, Capitol Hill; and the Rev. Richard Weinberg at St. Margaret’s, D.C.

As more resources from the Soper Fund become available for ministry investment, our goal is to ensure that all EDOW-sponsored seminarians can come back for a two-year internship, allowing their gifts—that we affirmed as what we need in future clergy—to bear fruit here.

While Christ Church, Capitol Hill has a growing ministry among younger families, there we also focused on the largest and fastest growing demographic in the country and in our congregations: those 70 years and older. Eldership is spiritual terrain largely unexplored. The gifts of eldership are often overlooked because of the inevitable and often painful losses that accompany aging and our culture’s obsession with youth. Where do we go to talk honestly about the loss? What is our offering when we are blessed with long life? Remember not everyone is.

Last summer, Seabury Services for the Aging, and one of our deacons, the Rev. Susan Walker, piloted an offering entitled, *Sightlines: Spirituality and Purpose for the Way Ahead.* 20 people from the church and neighborhood participated each week in August. 20 people in August. That got our attention.

Sightlines will be offered again next month in a collaborative venture between two congregations in Southern Montgomery County—Grace and Church of the Ascension in Silver Spring. Imagine if the Episcopal Church became known as the place where eldership is celebrated, and where rising generations experience love and generosity from their elders. We are inviting rising deacons who sense a call to elder ministry, and others, to participate with us, so that through their leadership, we might offer eldership ministries throughout the diocese.

Speaking of deacons—we all should be in awe of what God is doing in our midst. We now have a comprehensive deacon’s program, led by Archdeacon Sue von Rautenkranz and the Deacon’s Leadership Team.

An extraordinary group of men and women have heard God’s call and answered it. We now have 10 deacons serving in parishes, 12 more to be ordained in September, and nine in the first stages of their formation. In just a few years we will have deacons serving in every region of the diocese. This is a significant diocesan commitment, which you will see reflected in staffing and budgeting allocations, but what a fruitful investment.

I’m moving into more challenging terrain now, as I must. For one of the things that happens to us as followers of Jesus is that we’re often called to show up where the love of God is needed most; and where the justice closest to God’s heart needs our hearts, our
hands and feet. And that can messy. The work is hard. But when we don’t show up, Jesus
doesn’t have our offering to work with, and our absence communicates to the world a
message of indifference that is counter to the gospel.

I thank God that He has placed concerns for racial justice on the hearts of many
EDOW congregations this year. In Lent three Central DC congregations—St. Luke’s,
St. Margaret’s, and St. Thomas’—met together to take a deep dive into issues of racial
justice, reading Jim Wallis’ book: America’s Original Sin. This fall, All Souls in Woodley
Park have joined them, and together they convene a monthly gathering, Thirsting for
Justice.

Other congregations, including the Cathedral, have held forums and workshops.
Some are examining their congregation’s racial history, which is not easy, given that
many of our churches were surely built by slaves and their balconies were essentially
slave quarters. Members of our churches were on both sides of the Civil War. They
participated in forced segregation and the rise of Jim Crow. Several of our African
American congregations were birthed in these tumultuous years and were both a spiritual
sanctuary and leadership schools for their communities. The Civil Rights Era was
another great wave of transformation and struggle, and our churches were in the middle
of it all—on all sides. White suburban flight, the disappearance of urban jobs, the city
riots. We were right there. Congregations in now predominantly black neighborhoods
were once white churches in white neighborhoods. Some of those neighborhoods are
changing again, and people of color are in the suburbs and those white flight churches
are now multicultural. Many of our churches have benefited from the great immigration
from African and Caribbean nations and from Spanish speaking countries. There are
blessings and challenges. There are deep historical wounds and great gifts. Race is one
of the great fault lines in our country and our diocese. We have issues to talk about. We
need Jesus to get us to the Beloved Community.

I want to say something about the Cathedral Chapter’s decision to remove windows,
placed in the nave in the 1950s, exalting the lives of Confederate generals Robert
E. Lee and Stonewall Jackson. The entire decision making process was undertaken
with extraordinary care. I want to thank everyone in the diocese and the Cathedral
community who let your views be known. You helped us realize that in a Cathedral
that strives to be a house of prayer for all people, symbols and icons from the slave era
have no place in its sanctuary. Moreover, as racial issues have intensified in our time and
Confederate symbols have direct associations with white supremacist groups, it was clear
that the windows needed to be removed. They are now in storage, waiting for the right
time for placement in an appropriate historical setting somewhere on the Cathedral
grounds. In good time, the Cathedral will commission artists to imagine what new
windows could say to us about God’s dream of racial reconciliation in our land.

Both the Diocese of Washington and Washington National Cathedral are aligning
ourselves with a church-wide initiative our Presiding Bishop calls: Becoming the Beloved
Community. The next few months are rich with opportunities for us all to go deeper
in this holy work as we approach the 50th anniversary of the assassination of Martin
Luther King. Trusting in God, speaking with both courage and compassion, we can
help bring our nation to a deeper awareness, repentance and the reconciliation God longs for.

Another place where God’s love is surely needed, and where some of us feel called to show up, is in response to our country’s epidemic of gun violence and to help heal the wounds it causes. There have been 13 school shootings in 2018, all in the month of January.

Every year in December, family members of the children killed at Sandy Hook elementary school come to Washington DC to speak to their congressional representatives, on the anniversary of the shooting. Survivors and family members from other shootings now join them. Every December St. Mark’s, Capitol Hill hosts the Newtown Action Alliance providing, as they do for all manner of people who make their way to Washington, respite and welcome. (You should know that this time last year, St. Mark’s offered hospitality to those who came to celebrate the inauguration of President Trump and on the next day, to those who came for the Women’s March.)

On the anniversary of Sandy Hook last month, St. Mark’s sanctuary was filled to capacity with grieving people, gathered in song and prayer. Yet the tender love and firm resolve to rid the world of such tragedy was awe inspiring. I remain part of a national coalition of red and blue state bishops determined to help our nation find a way to end the gun violence epidemic while protecting basic Second Amendment rights. We can do this, and we must.

Gun violence is not the only public health crisis in our land. Another of our congregations took the courageous step to be present in a place of suffering that few of us have been willing to acknowledge. St. Paul’s Episcopal Church in Waldorf sponsored a community-wide meeting to talk about the opioid crisis in Charles County. In the words of the rector, the Rev. Dr. Maria Kane, “People are hiding in the shadows of our communities filled with shame. Our task is to remove the stigma of opioid addiction and respond with compassion to our neighbors and family members.” As with gun violence, the opioid epidemic seems overwhelming, but when we as church show up, acknowledge what’s happening in our own families and join in solidarity with others, Jesus can work through our offering and the world changes.

Still another way our church shows up is among immigrant populations. For we are an immigrant church. 34 of our 88 congregations are multicultural. We have seven congregations offering worship in Spanish.

2017 was a challenging year to be an immigrant in this country. A large percentage of our immigrant members are citizens and legal residents. Some are undocumented, but many have been able to work or go to school legally through the Temporary Protected Status and the Deferred Action for Childhood Arrival programs. Now they are at risk of deportation to countries devastated by war and poverty. But in our congregations, people find support, love, community—sanctuary in the full sense of the world. You should know that St. Matthew’s/San Mateo is one of the largest congregations in the diocese, worshipping with as many as 600 on a Sunday, and consistently present at Cathedral confirmations with the largest classes each year.
One of the great EDOW miracle stories of this year was the establishment of our newest worshipping community, *Misa Magdalena*. God first gave the vision to Missioner Sarabeth Goodwin and several families in the Aspen Hill neighborhood of Silver Spring. They were warmly embraced by St. Mary Magdalene Church, and we now have a bilingual community in one of the most densely populated Latino neighborhoods in the metro region. Many Latinos of Aspen Hill own their homes and businesses.

*Misa Magdalena* is funded, in part, by a three-year $100,000 grant from the wider Episcopal Church. That grant, along with two smaller grants we have received, was possible due to our commitment to meet dioceses across the country at a mandatory 15% giving to the wider church.

Another EDOW miracle story is the Bishop Walker School, which may well rank, along with Samaritan Ministry of Greater Washington, as the most broad ranging collaborative endeavor of the diocese. We’ll hear more about the Bishop Walker School’s new home later today as together we celebrate its 10th anniversary.

The final EDOW miracle I’ll mention in this address is the establishment of a new commission dedicated to the financial health of our congregations. Called into being at last year’s Convention, in its first year the Strategic Financial Resource Commission has assisted 24 congregations with annual giving campaigns and has entered into a long-term relationship with six congregations in a pilot project to build comprehensive financial capacity.

This is a long term initiative, one that I will support through my entire episcopate. It simply cannot serve God and the Kingdom for our ministries to be chronically underfunded or overwhelmed by building maintenance and the anxieties of declining membership. While our challenges are many, we’re already seeing that there are proactive, strategic steps to help turn the trends of decline around.

In 2018, the Commission’s work continues. As noted in your information handout, we’ve scheduled two more annual giving workshops, and a planned giving workshop, and Commission members are always available for consultations and support. It even has a booth here at the Convention, so you can begin the conversation today.

It’s been quite a year, and we’ve come a long way together. God willing, we have a long journey ahead of us. I came into my episcopate with a 20 year vision and that has not changed.

Shifting to a sports metaphor now: in this, my seventh year as your bishop, I feel called to encourage us all to take a seventh inning stretch in the first game in a doubleheader. In fact, why don’t you all stand up right and stretch right now?

Our diocesan mission statement focuses diocesan energy and resources in three major areas:

- Growing Christian Community
- Connecting Spirituality to Everyday Life (Christian discipleship)
- Striving for Justice

We have, and will continue to devote considerable energy, in the work of justice. Given who and where we are, justice work is non-negotiable. As the Presiding Bishop said
recently, “Followers of Jesus do not leave the world the way they find it. Followers of Jesus
change the world.” I believe that. I’m standing here because of people who came before
me determined to change the world for women. That world-changing work continues.

But this year, this seventh inning stretch year, I ask you to lean into those areas of
ministry that build up your joy, that feed your souls, that create Christian communities
so compelling that others will be drawn to us because of the love, passion, and support
they feel in our presence.

This is joy building, soul feeding ministry we can do more easily with each other, as
we’ve worked to align ourselves toward one another and explore ways to share the work
and multiply the fruits.

That will be a primary focus of your diocesan staff, including your bishop, in 2018. We
are here to help nurture and cultivate the seeds of life God is sowing in and among you.
We are all focused on building up the body of Christ—that’s you, all of you, together.

So when God gives you a new idea, stop and ask yourselves, with whom could we
partner to more fruitfully realize this dream? Know that we will be doing the same.
Each congregation has auxiliary staff in your diocesan team, people who get up every
day and ask the question, How can we be of help? How we can build up the Body of
Christ? As we do this work together, I promise you, our communities will grow.

Speaking as your pastor now, I urge you to lean into our second priority, which is
drawing closer to Jesus, and to taking the next courageous step in faithfulness to where
he’s leading you. Not everyone’s next step will be the same. For you, it might be small
steps or a great leap of faith. I don’t know.

I do know this, from personal experience: trying to be faithful and fruitful apart from
Jesus is exhausting. Most of my failures and mistakes occur not because I’m not trying
hard enough, but rather when I’m trying too hard, on my own. I wonder for how many
of you the same is true. We could all use encouragement and gentle accountability in
our daily walk with God.

This year, I ask each of you to join me in making your life of prayer a top priority.
Commit, or recommit, to the daily and weekly practices of prayer. Last night at Upbeat,
and today on your chairs we passed out SpiritTrip cards with the exhortation to pray and
read Scripture every day.

Let me be more specific: set aside 10 to 15 minutes each day, to sit, or walk, or ride your
bike or walk your dog—in silence—offering to God the prayers of your heart, then
stop and say, in the words of Scripture, “Now speak, Lord, for your servant is listening.”
Spend time daily pondering the words of Scripture so that you not only read the Bible,
but that through the stories and teachings of our sacred texts, Jesus might speak to you.
Some of you, I know, are seasoned at prayer and guides for the rest of us. We need your
guidance, and your best creative energies.

To you church leaders—clergy, vestry members, and diocesan delegates—I ask you
to return to your congregations and commit with me to providing resources for your
people, so that it’s clear to everyone that prayer, our personal relationships to God in
Christ and daily reading of Scripture, are of highest priority.
Everytime I visit you, I will encourage you in daily prayer and Scripture study. One of my greatest sources of inspiration, the Rev. Adam Hamilton, begins every Sunday sermon with an invitation to take a Grow Pray Study Guide from the bulletins and use it in their daily prayer. It also comes to them via e-mail and app. We can do the same.

On your Taking the Next Courageous Step sheet are ways to bring the Convention back to your communities. You’ll find suggested tools for prayer, in English and in Spanish. If you don’t already have a prayer and scripture practice in place for the Lent and Easter seasons, one possibility is for you to join, with the Presiding Bishop, with me, and others throughout the church in the Good Book Club, o en español el club biblico, a daily guided, prayerful reading of the Gospel of Luke and Acts. There are other resources as well, and one goal for your diocesan staff is to be a helpful curator of such resources.

There’s something else I know about us. We don’t give ourselves enough opportunities to honestly share about our lives and stories of faith and struggles with faith. The hunger to do is everywhere. That’s why I’ve given each of you a pack of Faith Sharing Cards. Take them out now, please, so you can read some of the questions. Bring them with you to lunch today, sit down with someone else, or two someones, or three, and answer a few of the questions together, such as this one:

Jesus teaches us to love our neighbor as yourself. Share the story of a time in your life when this was especially challenging. How did you respond?

If you don’t like that one, pick another:

Share an experience when your faith sustained you in a particularly difficult time or when your faith enabled you to help another person going through a difficult time.

Or:

How has your experience of Episcopal liturgy brought you closer to God?

Between now and next Convention, I invite all of you to engage in faith sharing conversations using these cards or some other means. Begin your church meetings with a few minutes of one-on-one conversations, asking the person next to you to pick a card and answer a question, and you do the same. Invite people to your homes to share a meal and stories of faith. I have done this at our home and the conversations have been inspiring and uplifting.

If we do these two things in the next year—commit to personal prayer and talking to one another about our faith—I am persuaded that we will be a different church when we gather together in 2019. They are simple, inexpensive, but not always easy. It takes courage to show up each day in prayer; courage to speak of our faith experiences and our struggles with faith, but the transformative potential is real.

As I bring this address to a close, let me express my gratitude for your gift of a three-month sabbatical this spring. I will use the time to renew my life of prayer, spend time with my family, and visit churches (not Episcopalian) within the bounds of our diocese that are thriving, in some cases right next door to us or down the street. I want to get to know our neighbors better, learn as much I can from them, and to share what I learn with you.
Before my sabbatical, I invite all who are interested to join me as I visit our Convention preacher’s church, Mt. Ennon Baptist in Clinton, Maryland on February 28. Pastor Coates and his staff have generously offered to spend time with us and share what they have learned.

I will attend diocesan clergy conference while on sabbatical, because I’ve invited someone to speak with our clergy, Tony Morgan, who has dedicated his life to helping churches move from places of what he calls “stuckness” to a place of sustained health and strategic growth. There is more about him and other learning opportunities in your Taking Convention Home sheet.

My friends in Christ, I hope you know how deeply and completely God loves you, how far Jesus will go to be your savior, companion, and friend. I hope you know how important your offerings are, for without them Jesus has less to work with in this world.

I also hope you know how blessed I am to be among you. I ask your forgiveness for the ways I may hurt or disappoint you; I thank you for allowing me the great honor of service that humbles and challenges me every day. I believe God is leading us to a day when all of us will marvel at the faithfulness and fruitfulness of our congregations, schools, and ministries.

For the past year, I’ve used a particular blessing to close each worship service, and with the same blessing I end this address, inviting you to join me:

> Christ has no body here but ours,
> No hands and feet here on earth but ours.
> Ours are the eyes with which he looks on this world with kindness.
> 
> Ours are the hands with which he works.
> Ours are the feet on which he moves.
> Ours the voices with which he speaks to this world with kindness.
> 
> Through our touch, our smile, our listening ear.
> Embodied in us, Jesus is living here.
> Let us go, then, filled with the Spirit, into this world with kindness.

The Right Reverend Mariann Edgar Budde
The One Hundred Twenty-Third Annual Convention of the Diocese of Washington was held at the Cathedral Church of St. Peter and St. Paul on January 27, 2018.

**Worship**

The Convention began with a celebration of the Eucharist at 9:00 a.m. The Reverend Dr. Delman Coates, Senior Pastor, Mt. Ennon Baptist Church, Clinton, Maryland, gave the homily. The Reverend Andrew K. Barnett, Associate for Music and Worship, Washington National Cathedral, Mr. George Fergus, Assistant Organist, Washington National Cathedral, and the Washington National Cathedral Band led the sung prayer.

**Call to Order**

The President of the Convention, the Right Reverend Mariann Edgar Budde, Bishop of Washington, called the Convention to order at 10:45 a.m.

**Announcement of the Presence of a Quorum**

The President appointed Mr. Keith Roachford, St. George’s, DC, as Coordinator for the Dispatch of Business, and Ms. Mary Kostel, St. Alban’s, Chancellor of the Diocese, as Parliamentarian.

Mr. Roachford reported that more than 50 clerical and 50 lay delegates having registered, a quorum was present. The President then declared the Convention to be in session.

**Welcome from the Dean**

The Very Rev. Randolph “Randy” Marshall Hollerith, Dean of the Washington National Cathedral, welcomed the Convention on behalf of the Cathedral clergy and staff.

**Adoption of the Consent Agenda**

Mr. Roachford moved adoption of the Consent Agenda, which included the agenda, the appointment of officers and other required appointments. There were no requests to remove items from the Consent Agenda. Consent was given by a show of hands.

**Appointments**

The Consent Agenda included the following appointments:

Mr. Keith Roachford, Secretary of the Convention, Ms. Mary E. Kostel, Chancellor, and Mr. Paul Barkett, Treasurer

The Commission on Ministry (new members only): the Rev. James E. Quigley (2021), the Rev. Dr. Yolanda Rolle (2021), Ms. Aileen Moody (2021), and Mr. Gerry Perez (2021)

Disciplinary Board (new/re-appointed members only): the Rev. Carol Cole Flanagan (2021), the Rev. Beverly Weatherly (2021), and Mrs. Lisalyn Jacobs (2021)
The Consent Agenda also included the following appointments not requiring consent: Ms. Cheryl Daves Wilburn, Assistant Secretary of the Convention; and Ms. Susan Stonesifer, Historiographer.

The Committee on the Constitution and Canons: the Rev. Sarah Duggin, the Rev. Carol Cole Flanagan, the Rev. Noreen Seiler-Dubay, Mr. Tony Coe, Mr. David Schnorrenberg, Mr. John Van de Weert, and Ms. Elizabeth Lee

The Committee on Resolutions for the 2019 Convention: the Rev. Cameron Soulis, the Rev. Canon Jan Cope, the Rev. Dr. Kurt Gerhard, Mr. Clark Evans Downs, Dr. Linda Freeman, Ms. Marion Helfrich, and Ms. Erika Gilmore.

Introduction of New Clergy in Ministries

The President presented new clergy and clergy in new ministries, including:

Newly Ordained Deacons: the Rev. Dr. Harvey Bale, Jr., Washington National Cathedral, Deacon; the Rev. Cynthia Hill Dopp, St. Mark’s DC, Deacon; the Rev. David Griswold, St. Columba’s, Deacon; the Rev. Diana Gustafson, St. Augustine’s, Deacon; the Rev. Marilyn Jenkins, St. Stephen’s, Ridgefield, CT, Deacon; the Rev. Mary McCue, Ascension and St. Agnes, Deacon; and the Rev. Julie Petersmeyer, Transfiguration, Deacon

Newly Ordained Priests: the Rev. Kyle Babin, St. Peter’s, Assistant Rector; the Rev. Marcella Gillis, Christ and Holy Trinity, Westport, CT, Assistant Rector; the Rev. Cara Rockhill, St. John’s, Georgetown, Missioner for Fresh Starts; the Rev. Serena Sides, Christ Church, Washington, Assistant Rector; the Rev. J. Mac Stewart, St. Francis, Assistant Rector; the Rev. Eva Suarez, St. James’, New York, NY, Fellow; the Rev. Tim Watt, St. John’s, Georgetown, Assistant Rector (P-T); the Rev. Richard Weinberg, St. Margaret’s, Assistant Rector, Diocese of Washington, Strategic Communications Advisor

Clergy in New Ministries: the Rev. Dr. Peter Antoci, St. Thomas’, Prince George’s County, Priest-in-Charge; the Rev. Dana Corsello, Washington National Cathedral, Vicar; the Rev. Dr. Kelly Brown Douglas, Washington National Cathedral, Canon Theologian; the Rev. Elizabeth Bonforte Gardner, Christ Church, Georgetown, Assistant Rector; the Rev. Susan Flanders, St. Columba’s, Priest Associate; the Rev. Kimberly Hudson, St. John’s, Zion Parish, Deacon; the Rev. Dr. Gayle Fisher-Stewart, Calvary Church, Assistant Rector (P-T); the Rev. Catharine Gibson, Christ Church, Durham, Rector; the Rev. Kristen L. Hawley, St. David’s, Rector; the Rev. Meredith Heffner, St. James’, Potomac, Rector; the Rev. Kate Heichler, Christ Church, La Plata, Rector, Christ Church, Wayside, Rector; the Rev. Geoffrey Hoare, St. Alban’s, Priest-in-Charge; the Rev. Glenna Huber, Epiphany, DC, Rector; the Rev. Timothy A. Johnson, St. Andrew’s, College Park, Rector; the Rev. Chris Jubinski, All Saints’, Oakley, Rector; the Rev. Emily Lloyd, St. Peter’s, Priest-in-Charge; the Rev. Dr. Patricia Lyons, Diocese of Washington, Missioner for Evangelism and Community Engagement; the Rev. Jeanie Martinez-Jantz, St. Timothy’s, Interim Rector; the Rev. Beth O’Callaghan, St. Nicholas’ Parish, Rector; the Rev. Sarah D. Odderstol, St. John’s, Broad Creek, Rector; the Rev. Dr. Robert Phillips, Diocese of Washington, Interim Associate for Leadership
Receipt of New Resolutions

There were no new resolutions from the floor.

Report on Nominations

Mr. Roachford presented the report of nominees for elective office.

There were no nominations from the floor. It was moved and seconded that nominations be closed. The motion was approved by a show of hands. The President directed the tellers to prepare the ballots.

Bishop’s Address

The Rt. Rev. Mariann Edgar Budde, Bishop of Washington, delivered the annual address to the Convention. The text can be found in the section of this *Journal* titled “The Bishop’s Convention Address.”

Casting of the First Ballot

Mr. Roachford provided voting instructions and delegates cast the first ballot.

Treasurer’s Report

Mr. Paul Barkett, St. John’s, Lafayette Square, Treasurer, provided a snapshot of the Diocesan budget for the year just ended. Total revenue was $4,180,659, which was $2,300 over budget. Congregational giving was $2,378,348, which was $30,000 below budget. The Bishop’s Lenten Appeal yielded $194,385, which was $14,385 over budget.

Total operating expenses were $3,937,077. Net income was $616,600.

Taking into account investment income, there was a $646,600 increase in net assets. The Soper fund increased in value by $3,235,679 to $31,720,068.

In 2017, Congregational Growth Grants totaled $128,490.

The Diocese received a clean audit for FY 2016, which was published in the 2017 *Journal*.

Presentation and Adoption of the 2018 Diocesan Budget

Mr. Jim Jones, St. Paul’s, Rock Creek, Chair of Finance Committee, presented the proposed budget for 2018 and recommended its adoption. The budget forecasts income of $4.21 million, approximately $126,000 more than in 2017. The budget also continues the practice begun in 2017 of reducing the income drawn from the Soper Fund to support the operating budget.

The proposed budget is balanced. Among the key assumptions in the budget are:

- Congregational giving is expected to yield $150,000 more than in 2017, consistent with prior year trends.
- Reliance on the Soper Fund will gradually decrease so that retained income can be used for Congregational Growth Grants, which will increase by $30,000 in 2018.
Giving to the national church is set at 14.75 percent in 2018, continuing the progress toward reaching the goal of 15 percent in 2019.

A pool of $32,609, or 2.5 percent of Diocesan staff salaries, is allocated for merit raises.

Mr. Jones moved adoption of the budget as presented. Without further discussion, the budget was approved by a show of hands.

The President acknowledged those congregations that tithed to the Diocese as well as those which had increased their commitment by one percent.

COMMITTEE ON THE CONSTITUTION AND CANONS

The Committee on the Constitution and Canons presented five items to the Convention. Each item was voted on separately.

First, the Committee submitted to the Convention a series of amendments to the canons to continue the ongoing process of the restatement of the canons and conform the canons to the Constitution as already restated and adopted by the Convention.

Second, the Committee submitted to the Convention two technical and conforming amendments, to be voted upon separately to amend the Constitution and the Rules of Order of the Convention relating to—

- Amend to the Constitution to delete a reference to the position of an elective at-large member of the Diocesan Council.
- Amend the Rules of Order of the Convention to make consistent references to the agenda of the meeting of the Convention.

Third, the Committee submitted to the Convention proposed amendments to the canons to carry out a new policy that would conform the Regional Assembly structure and process to actual practice by eliminating regional steering committees, discontinuing the positions of elected regional conveners, and streamlining procedures for conducting Regional Assemblies.

Fourth, the Committee submitted to the Convention a resolution for a new policy to authorize a pilot program for alternatives to Regional Assembly meetings.

Fifth, the Committee reported to the Convention a proposed canonical amendment that would provide for the election of Alternate Deputies to the General Convention in the same calendar year as the election of Deputies to the General Convention.

PART I

RESTATEMENT OF THE CANONS

In the last several years, the Convention voted final approval of the restatement of the Diocesan Constitution and the restatement of a large number of the Diocesan canons. The restatements are based on a study directed by the 118th Convention. The purpose of the restatements is to provide good governance for the Diocese. The Diocesan Constitution and canons should be stated in a way that meets necessary legal requirements and provides for transparency, practical administration, and public understanding. In achieving those purposes, the Committee’s practice has been to restate the provisions to carry out the underlying intent without substantive policy changes. In a very few
instances, however, substantive changes were made, primarily in order to conform the
restated provisions to long-standing practice.

This vote on the canons is the result of a restatement process that has been going on
for over five years. This coming year the Committee on the Constitution and Canons
will continue the open process of restating the remaining canons for approval by the
Convention, which we anticipate will result in a final proposal for restatement of other
canons in January 2019.

Therefore, the Committee on the Constitution and Canons moves the adoption of a
resolution amending the Canons to restate certain provisions of the Canons as follows:

RESOLVED,
SECTION 1. RESTATEMENT OF CERTAIN CANONS.
The Canons of the Diocese are amended—

(1) by striking Canons 34 through 37 and inserting Canons 34 through 36 of the
Appendix (following section 3 of this resolution); and

(2) by striking Canons 47 and 48 and inserting Canons 47 and 48 of the Appendix
(following section 3 of this resolution).

SEC. 2. TECHNICAL AND CONFORMING AMENDMENTS.
(a) Definition.— Section 101 of the Canons is amended—

(1) by redesignating paragraph (6) as paragraph (7); and

(2) by inserting after paragraph (5) the following:

“(6) State.— The term ‘State’ means each of the States of the United States and the
District of Columbia.”.

(b) Reference to At-Large Member Deleted.— Section 401 of the Canons is amended
by striking paragraph (1) and inserting the following:

“(1) the position of—

“(A) a member of the Standing Committee; or

“(B) a Deputy or Alternate Deputy to the General Convention; or”.

(c) Table of Contents.— The table of contents of the Canons are amended as provided
under section 7005 of the Canons.

SEC. 3. EFFECTIVE DATE.
This resolution shall take effect on the day after the last day of the annual meeting of the
Diocesan Convention in calendar year 2018.

APPENDIX
RESTATEMENT OF THE TEXT OF CERTAIN CANONS

Canon 34
Establishment of Parishes and Separate
Congregations and the Altering of Parish Boundaries

Sec. 3401. Petitions Relating To Establishment And Organization.
(a) Applicable Actions.— This section shall apply to—

(1) establishing any parish or separate congregation;
(2) altering the status of a mission;
(3) altering parish boundaries;
(4) dividing or separating any parish; or
(5) combining 1 or more parishes.

(b) Filing of Petition.— Any individual may file a petition with the Diocesan Council relating to any action described under subsection (a).

(c) Determinations of the Council.— The Council—

(1) shall—
(A) determine the form and manner of filing any petition under subsection (a);
(B) give due consideration of any petition, including consultation with the Bishop; and
(C) make any determination relating to whether or not all applicable requirements have been met, including any consent required under section 3405; and

(2) may submit any petition to the Convention for final action.

Sec. 3402. Approval of Petitions.
Any action described under section 3401(a) may be taken with respect to any parish, separate congregation, or mission if—

(1) a petition for approval of that action is filed with the Council, including any modification of that petition that the Council may require;
(2) the Council submits the petition to the Convention for approval;
(3) the Convention votes initial approval of the petition at an annual meeting of the Convention; and
(4) the Convention votes a second and final approval of the petition at the annual meeting of the Convention following the annual meeting at which the Convention voted the initial approval.

Sec 3403. Establishment of a Parish or Separate Congregation.
(a) Notice of Filing of the Petition.— Any petition relating to establishing a parish or separate congregation shall be filed with the Council not later than 90 days before the date of the annual meeting of the Convention at which the petition is to be considered. The individual filing the petition shall provide written notice to the Ecclesiastical Authority of the filing.

(b) Contents of Petition.—
(1) In General.— Any petition relating to establishing a parish or separate congregation shall provide evidence for a determination by the Council of whether or not the petitioner can reasonably be expected to function autonomously as a parish or separate congregation.

(2) Evidence.—Evidence under paragraph (1) includes—
(A) a strategic plan approved by the Bishop and the Council that includes program plans for the proposed parish or separate congregation to remain self-supporting for the foreseeable future;
(B) the payment of all operating expenses;
(C) the payment of an appropriate percentage of the operating budget as a financial commitment to the Diocese;
(D) the employment of a priest for an appropriate time period as agreed to by the Bishop;
(E) a plan for the payment of the salary, pension contribution, and health insurance premiums of the priest consistent with the Diocesan Personnel Policies and Guidelines;
(F) records for several years preceding the year in which the petition is submitted of sufficient resources to implement subparagraphs (B) through (E), including—
   (i) the annual income;
   (ii) the number of members;
   (iii) average Sunday attendance;
   (iv) the number of pledge units; and
(G) satisfaction of other relevant criteria required by the Council.

(3) **Map of Boundaries.**— Any petition relating to establishing a parish or separate congregation shall include a map as required under section 3404.

**Sec. 3404. Filing of Maps with Petitions.**

(a) **Filing of Map.**— A map shall be included in the filing of any petition relating to—
   (1) establishing a parish; or
   (2) altering parish boundaries.

(b) **Boundaries.**— Any map described under subsection (a) shall be marked to show—
   (1) all of the boundaries of the proposed parish; or
   (2) all of the alterations in the boundaries of all relevant parishes.

(c) **Record of the Diocese.**— Any map filed under this section shall be made a part of the records of the Diocese.

**Sec. 3405. Consent of Parish Ceding any Area.**
The consent of a majority of all voting members of the vestry of a parish is required before any area of that parish may be ceded to any other parish.

**Sec. 3406. Requirement of Consent of the Convention.**
The consent of the Convention is required before any parish or separate congregation of the Diocese may change—
   (1) the name of that parish or separate congregation; or
   (2) the name or dedication of any church building.

**Sec. 3407. Altering the Boundaries of Vacant Areas.**
(a) **Determination of Vacant Areas.**— An area within the Diocese shall be vacant if the Bishop—
   (1) determines that—
Part II: Annual Convention Proceedings

(A) the parish in that area has discontinued the regular conduct of public worship; and

(B) there is no reasonable prospect of the resumption of the regular conduct of public worship at that parish; and

(2) with the consent of the Standing Committee, submits a certification of that determination to the Secretary of the Convention and the Council.

(b) Alterations and Redistributions.— If a certification is submitted to the Council under subsection (a), the Council shall—

(1) prepare a resolution that—

(A) alters the boundaries of the area; and

(B) redistributes the area to 1 or more parishes; and

(2) submit the resolution to the Convention for consideration at the annual meeting of the Convention following the submission of the certification.

Canon 35
Organized Missions

Sec. 3501. Establishment of Missions.
The Diocesan Council may establish any mission within the Diocese with the consent of—

(1) the Bishop; and

(2) the majority of all voting members of the vestry of any parish with boundaries in which the mission is fully or partially located.

Sec. 3502. Vicar of a Mission.
(a) Appointments.— The Bishop shall appoint the Vicar of each mission.
(b) Removals.— The Bishop may remove an individual from the office of Vicar.
(c) Terminations.— The office of Vicar for a mission shall terminate with the termination of that mission.

Sec. 3503. Organizational Meetings.
(a) Calling of Organizational Meetings.— Not later than 180 days after the first worship service is held at a mission, the Bishop shall call an organizational meeting of all individuals who according to the records of the mission—

(1) are communicants of this Church in good standing;

(2) are at least 15 years of age;

(3) have attended more than 1 service at the mission before the organizational meeting; and

(4) have contributed to the support of the mission before the organizational meeting.

(b) Notice.— Not later than 10 days before the organizational meeting, the Bishop shall provide notice of the date and place of that meeting to all individuals described under subsection (a).

(c) Presiding Officer at Organizational Meetings.—
(1) **Bishop.**— Except as provided under paragraph (2), the Bishop shall preside at the organizational meeting.

(2) **Other Presiding Officers.**—

   (A) **Designee.**— If the Bishop is not present at any organizational meeting, the Bishop shall designate an individual to preside at that meeting.

   (B) **Vicar.**— The Vicar shall preside at the organizational meeting if—

      (i) the Bishop is not present at that meeting; and

      (ii) the Bishop does not designate another individual to preside at that meeting.

(d) **Members Entitled to Vote.**— An individual is a member of a mission entitled to vote at the organizational meeting of that mission if that individual is a member of the mission who is described under subsection (a).

(e) **Quorums.**—The quorum at an organizational meeting shall be constituted by 25 percent of members entitled to vote at that meeting.

(f) **Mission Committees.**—

   (1) **Establishment.**— The members of a mission shall establish a Mission Committee at the organizational meeting.

   (2) **Members of the Mission Committee.**— The Mission Committee shall consist of—

      (A) the Vicar; and

      (B) 8 lay individuals elected from among members of the mission entitled to vote at the organizational meeting.

   (3) **Qualifications.**— An individual is qualified to be a lay member of the Mission Committee elected at the organizational meeting if that individual is—

      (A) entitled to vote at the organizational meeting;

      (B) at least 18 years of age; and

      (C) a communicant of this Church in good standing.

   (4) **Terms of Office.**— The term of office for any member of the Mission Committee elected at the organizational meeting shall terminate on the date of the first annual meeting of the mission.

   (5) **Purpose.**— The purpose of a Mission Committee is to assist in the development of the mission and the work of the mission.

(g) **Temporary Bylaws.**—

   (1) **Adoption.**— The members of a mission entitled to vote at the organizational meeting may adopt temporary bylaws for the mission at that meeting.

   (2) **Termination.**— Any temporary bylaws adopted under paragraph (1) shall terminate on the date of the first annual meeting of the mission.

(h) **Date of First Annual Meeting.**—
(1) **Determination of Date.**— The members of a mission entitled to vote at the organizational meeting may determine the date of the first annual meeting of the mission.

(2) **Limitation.**— The date of the first annual meeting determined under paragraph (1) may not be later than 1 year after the date of the organizational meeting.

**Sec. 3504. First Annual Meeting of Missions.**

(a) **DATE.**— The first annual meeting of a mission shall be held on—

(1) the date determined at the organizational meeting under section 3503(h); or

(2) if a date was not determined under that section, on a date determined by the Bishop.

(b) **Notice.**— Not later than 10 days before the first annual meeting, the Bishop shall provide notice of the date and place of that meeting to any individual who according to the records of the mission—

(1) is a communicant of this Church in good standing;

(2) is at least 15 years of age;

(3) has attended more than 1 service at the mission before the first annual meeting; and

(4) has contributed to the support of the mission before the first annual meeting.

(c) **Presiding Officer.**— Section 3503(c) shall apply to the first annual meeting of any mission by substituting the term “first annual meeting” for the term “organizational meeting” each place that term appears.

(d) **Members Entitled to Vote.**— An individual is a member of a mission entitled to vote at the first annual meeting of that mission if that individual is a member of the mission who—

(1) is a member of this Church whose baptism is recorded in the mission;

(2) is a communicant of this Church in good standing;

(3) is at least 15 years of age;

(4) has attended more than 1 service at the mission before the first annual meeting; and

(5) has contributed to the support of the mission before the first annual meeting.

(e) **Permanent Bylaws.**—

(1) **Notice of Proposed Bylaws.**— Not later than 10 days before the first annual meeting, the Bishop shall provide to any individual described under subsection (b)—

(A) notice of proposed bylaws; and

(B) the text of the proposed bylaws.

(2) **Adoption of Bylaws.**— The mission shall adopt bylaws at the first annual meeting. A vote of at least 67 percent of the members of the mission entitled to vote who are present and voting shall be required for the adoption of the bylaws.

(3) **Mission Committees and Annual Meetings.**— The bylaws of each mission—
(A) may provide that the number of elected members of the Mission Committee is 10;
(B) may establish rules for the term limitation of membership on the Committee;
(C) except as provided under section 3506(d), shall provide that—
   (i) any vacancy in the office of an elected member of the Mission Committee shall be filled by the Mission Committee from among the lay members of the mission entitled to vote; and
   (ii) any individual who fills a vacancy described under clause (i) shall serve until the annual meeting of the mission following the filling of the vacancy; and
(D) shall determine, or provide for the determination of, the date of the annual meeting of the mission.

SEC. 3505. BYLAWS OF MISSIONS.

(a) Adoption of Bylaws.— Each mission shall adopt bylaws for the governance of the mission that conform to this canon.

(b) Canon Governs Bylaws.— To the extent that any provision of the bylaws of a mission is inconsistent with any provision of this canon, the provision of this canon shall govern.

(c) Filing.— Each mission shall file the bylaws of that mission with the Secretary.

SEC. 3506. MISSION COMMITTEES.

(a) Chair and Presiding Officer.—
   (1) Bishop.— (2) The Bishop shall be—
      (A) the chair of the Mission Committee; and
      (B) except as provided under paragraph (2), the presiding officer of any meeting of—
         (i) the Mission Committee; or
         (ii) the Mission.
   (2) Vicar.— The Vicar shall be the presiding officer at any meeting of the Mission Committee or of the Mission if the Bishop is not present at that meeting.

(b) Other Officers.—The Mission Committee shall elect—
   (1) a vice chair of the Mission Committee;
   (2) a Secretary;
   (3) a Treasurer; and
   (4) the appropriate number of lay delegates and alternate lay delegates to the Diocesan Convention.

(c) Bishop as Ex Officio Member.— The Bishop shall be a non-voting ex officio member of the Mission Committee.

(d) Removal and Replacement of Members.—
(1) In General.— Except as provided under paragraph (2), the Diocesan Council with the approval of the Bishop may—

(A) remove any individual from the office of a member of any Mission Committee; and

(B) appoint a qualified individual to fill the resulting vacancy.

(2) Action Without Approval.— If the office of the Bishop is vacant, the Council may remove and replace a member under paragraph (1) without any further approval.

(e) Annual Budget.—

(1) In General.— The Mission Committee of each mission shall—

(A) with the advice of the Bishop and the Council, prepare an annual budget for the mission each year; and

(B) determine the means of raising the income for funding each annual budget;

(C) submit quarterly statements to the Council on the finances of the mission; and

(D) submit reports to the Bishop twice each year on the state of the mission.

(2) Limitation on Financial Obligations.— A mission may not incur any financial obligation that is not specified in the annual budget of the mission without the approval of the Council.

Sec. 3507. Guidance for Procedures for Meetings.
Subject to this canon, the presiding officer of any meeting of a mission or a Mission Committee shall apply the provisions relating to procedures applicable to a meeting of a parish or a meeting of a vestry under canon 47, respectively.

Sec. 3508. Property and Termination of a Mission.

(a) Property.— All real and personal property of a mission shall be vested in the Diocese.

(b) Termination.— The Council may terminate a mission with the consent of the Bishop.

Canon 36

Ministry To Higher Education

Sec. 3601. Establishment of Chaplaincies.
The Diocesan Council may establish a chaplaincy at any college or university within the Diocese with the consent of the Bishop.

Sec. 3602. Chaplain of a Chaplaincy.

(a) Appointments.— The Bishop shall appoint the Chaplain of each chaplaincy.

(b) Removals.— The Bishop may remove an individual from the office of Chaplain.

(c) Terminations.— The office of Chaplain for a chaplaincy shall terminate with the termination of that chaplaincy.

Sec. 3603. Advisory Committee.

(a) Establishment.—
(1) **In General.**— The Bishop may establish an Advisory Committee for any chaplaincy.

(2) **Members of the Advisory Committee.**— An Advisory Committee established under paragraph (1) shall consist of—

(A) the Chaplain;
(B) any number of individuals appointed by the Bishop;
(C) a Secretary and Treasurer elected by the Advisory Committee; and
(D) the Bishop, who shall serve as a non-voting *ex officio* member.

(3) **Terms of Office.**—

(A) **In General.**— The term of office for any member of the Advisory Committee is 1 year.

(B) **Reappointment.**— The Bishop may appoint an individual to any number of terms.

(4) **Purpose.**— The purpose of an Advisory Committee is to assist the Chaplain in the work of the chaplaincy.

(b) **Meetings of the Advisory Committee.**—

(1) **Chair.**— The Chaplain shall be the Chair of the Advisory Committee.

(2) **Presiding Officer.**— The presiding officer of any meeting of an Advisory Committee shall be—

(A) the Bishop; or

(B) if the Bishop is not present, the Chaplain.

(c) **Limitation on Financial Obligations.**— A chaplaincy may not incur any financial obligation without the approval of the Bishop and the Council.

**Sec. 3604. Standard Register.**

The Chaplain of each chaplaincy shall keep a Standard Register in which the Chaplain shall record all official acts. Communicants may be enrolled in the Standard Register and may be transferred to, or received from, a parish, separate congregation or mission.

**Sec. 3605. Lay Delegate to the Diocesan Convention.**

In accordance with section 304(a)(1)(E) of the Constitution and section 302(c) of the Canons, the Council shall determine whether or not to authorize the appointment of a lay delegate to the Diocesan Convention for any chaplaincy.

**Canon 47**

*Bylaws of Parishes and Separate Congregations*

**Sec 4701. Application to Parishes and Separate Congregations.**

(a) **Parishes.**— This canon shall apply to each parish in the Diocese.

(b) **Separate Congregations.**— This canon shall apply to each separate congregation in the Diocese by substituting the term “separate congregation” for the term “parish” each place that term appears.
Sec. 4702. Authority of Governance.

(a) Bylaws.—

(1) Adoption of Bylaws.— Each parish shall adopt bylaws for the governance of the parish that conform to this canon.

(2) Canon Governs Bylaws.— To the extent that any provision of the bylaws of a parish is inconsistent with any provision of this canon, the provision of this canon shall govern.

(3) Filing.— Each parish shall file the bylaws of that parish with the Secretary.

Sec. 4703. Individuals Entitled to Vote at Meetings of the Parish.

(a) Members Entitled to Vote.— The bylaws of each parish shall provide that an individual is a member of that parish entitled to vote at any meeting of that parish if that individual is—

(1) a member of the Episcopal Church as defined under the canons of this Church;

(2) recorded as a member of that parish in the parish register;

(3) at least 15 years of age, unless—

(A) a higher age is—

(i) required by any law of the Federal Government or the applicable State or local government; or

(ii) provided otherwise under subsection (d)(2);

(4) a contributor of record to the parish;

(5) in compliance with the requirements of paragraphs (1) through (4) for the greater of—

(A) 1 month before the applicable meeting of the parish; or

(B) a period provided under subsection (d)(1); and

(6) in compliance with any other requirement under subsection (d).

(c) Contributor of Record.— The bylaws of each parish shall prescribe how to determine who is a contributor of record.

(d) Options for Entitlement to Vote.— The bylaws of any parish may—

(1) require that any provision of subsection (b)(1), (2), (3), or (4) is met for a period greater than 1 month before the applicable meeting of the parish; or

(2) provide that in addition to any requirement of subsection (b), an individual is a member of a parish entitled to vote, if that individual is—

(A) a confirmed communicant of the Church as defined under the canons of this Church;

(B) a communicant of this Church in good standing; or

(C) at least 18 years of age or a lesser age not less than any age requirement under any law of the Federal Government or the applicable State or local government.

(e) Determinations of Voting Members.— The bylaws of each parish shall provide that—
the vestry shall make the determination of whether or not any individual is a
member of the parish entitled to vote at any meeting of the parish;

(2) a majority of the members of the vestry present at any meeting of the parish
shall make the determination under paragraph (1) if the vestry did not make
that determination before that meeting; and

(3) any determination under paragraph (1) or (2) is a final determination.

**Sec. 4704. Meetings of the Parish.**

(a) **Annual Meetings.**— The bylaws of each parish shall—

(1) determine the date and place of the annual meeting of the parish; or

(2) provide that—

(A) the vestry shall—

(i) determine the date and place of the annual meeting of the parish; and

(ii) provide notice to the parish of the date and place of that annual
meeting; or

(B) if the vestry does not determine the date and place of the annual meeting
of the parish during the first 11 months of any year, that meeting shall be
held on the Monday night following the first Sunday in December at the
church.

(b) **Special Meetings.**— The bylaws of each parish shall provide that any special
meeting of the parish may be called by—

(1) the Rector;

(2) a specific number of members of the vestry; or

(3) a specific number of members of the parish entitled to vote at a meeting of the
parish who file a petition with the Secretary of the vestry or Clerk of the vestry.

(c) **Notice of Meetings.**— The bylaws of each parish shall—

(1) provide that the Secretary of the vestry or Clerk of the vestry shall give the
members of a parish entitled to vote at any meeting of the parish notice of—

(A) the date, hour, and place of any annual or special meeting of the parish; and

(B) the purposes for which that meeting is called;

(2) except as provided under paragraph (3), provide that notice shall be given at
least a specific number of days before any meeting;

(3) with respect to any meeting in which any amendment to the bylaws is
proposed—

(A) provide that notice shall be given at least 30 days before that meeting; and

(B) include the amendment and an explanation of the amendment; and

(4) set forth the manner in which the notice shall be given.

(d) **Quorums and Majorities.**— The bylaws of each parish shall—

(1) specify the percentage of all members of the parish entitled to vote that
constitutes a quorum;
(2) except as provided under paragraph (3), provide that a majority of the members entitled to vote who are present and voting shall be required for the adoption of any matter; and

(3) provide that at least 67 percent of the members entitled to vote who are present and voting shall be required for any amendment to the bylaws.

(e) **Presiding Officer.**— The bylaws of each parish shall provide that—

(1) except as provided under paragraphs (2), (3), (4), and (5), the Rector shall preside at any annual or special meeting of the parish;

(2) if the Rector is absent for any annual or special meeting of the parish the Senior Warden shall preside at that meeting;

(3) if the Rector and the Senior Warden are absent at any annual or special meeting of the parish another individual shall preside at that meeting;

(4) if the office of the Rector is vacant during any annual or special meeting of the parish the Bishop shall preside at that meeting; and

(5) if the office of Rector is vacant and the Bishop is not present during any annual or special meeting of the parish—

(A) an individual designated by the Bishop shall preside at that meeting; or

(B) another individual as determined in the bylaws shall preside at that meeting, if there is no designation under subparagraph (A).

(f) **Determinations Relating to an Election.**— The bylaws of each parish shall provide that—

(1) any matter relating to an election conducted at any annual or special meeting of the parish shall be determined by—

(A) the vestry; or

(B) a majority of the members of the vestry present at that meeting; and

(2) any determination under paragraph (1) is a final determination.

**Sec. 4705. Vestry.**

(a) **Membership.**— The bylaws of each parish shall provide that the vestry—

(1) shall consist of—

(A) the Rector;

(B) the Senior Warden;

(C) the Junior Warden;

(D) any lay individual elected to the vestry at a meeting of the parish; and

(E) any lay individual who fills a vacancy on the vestry as provided under the bylaws; and

(2) may include other officers.

(b) **Qualifications.**— The bylaws of each parish—

(1) shall provide that—

(A) an individual is qualified to be a member of a vestry if that individual—

(i) is a lay member of that parish;
(ii) except as provided under subsection (c), is at least 18 years of age; and
(iii) meets any other requirement under paragraph (2); and

(B) a member of the vestry is qualified to be a Senior Warden or a Junior Warden if that member—

(i) is at least 18 years of age; and
(ii) meets any other requirement under paragraph (2); and

(2) in addition to the requirements of paragraph (1), may provide for any other qualification for—

(A) the Senior Warden;
(B) the Junior Warden; or
(C) any other member of the vestry.

(c) **Voting Members of the Vestry.**—

(1) **In General.**— Except as provided under paragraph (2), the bylaws of each parish shall provide that a member of the vestry may vote at any meeting of the vestry, including—

(A) the Rector;
(B) the Senior Warden;
(C) the Junior Warden;
(D) any individual who under the bylaws is an officer of the vestry with the right to vote; and
(E) any individual elected to the vestry or filling a vacancy on the vestry under the bylaws.

(2) **Vestry Members Less Than 18 Years of Age.**—

(A) **In General.**— The bylaws of each parish—

(i) shall provide for a minimum age qualification to be a member of the vestry; and

(ii) may provide that an individual is qualified to be a member of the vestry if that individual is at least 15 years of age.

(B) **Limitations.**— The bylaws of each parish shall provide that—

(i) a member of the vestry who is at least 15 years of age and less than 18 years of age may not —

(I) be included in the determination of a quorum at any meeting of the vestry; or

(II) vote on the acceptance of any contractual obligation of the vestry; and

(ii) the number of members of a vestry who are less than 18 years of age may not exceed 50 percent of the total number of the members of that vestry.

(d) **Number of Lay Vestry Members.**— The bylaws of each parish shall—

(1) prescribe the number of lay members of the vestry;
(2) provide that any amendment to the bylaws may not shorten the term of any individual who is a member of the vestry on the effective date of the amendment; and

(3) provide that the total number of lay voting members of the vestry may not be fewer than 6 members.

(e) Terms of Office.— The bylaws of each parish—

(1) shall—

(A) prescribe the length of term of office for lay members of the vestry; and
(B) provide that the term of office for a lay member of the vestry may not be for more than 4 years or less than 1 year; and

(2) may provide that the terms of lay members of the vestry may be staggered and arranged into classes with different term lengths.

(f) Vacancies.— The bylaws of each parish shall provide that —

(1) a vacancy in the office of a lay member of the vestry may be filled by a vote of a majority of the remaining vestry members of any individual who is eligible for election to the vestry; and

(2) that individual—

(A) may fill the vacancy until the following annual meeting; or
(B) in the case of a vacancy in the office of Senior Warden or Junior Warden, may fill the vacancy until—
   (i) the following annual meeting; or
   (ii) the meeting of the vestry following the annual meeting.

(g) Removal of Lay Vestry Members.— The bylaws of each parish may provide for procedures for the removal from office of any lay member of the vestry.

(h) Meetings of the Vestry.—

(1) Call of Meetings.— The bylaws of each parish shall provide that—

(A) meetings of the vestry may be called by the Rector, the Senior Warden, or at least 33 percent of all the lay members of the vestry entitled to vote; and
(B) except as provided under paragraph (2), the Rector, the Senior Warden, or the vestry members calling a meeting shall provide at least 3 days notice of the meeting to all members of the vestry.

(2) Emergency or Urgent Need.— The bylaws of each parish may provide that a meeting of the vestry may be called with fewer than 3 days notice if—

(A) there is an emergency or urgent need for vestry action;
(B) notice is provided to all members of the vestry in a manner that is as timely as possible; and
(C) a majority of all members of the vestry entitled to vote agree to hold the meeting with fewer than 3 days notice.

(3) Quorums.— The bylaws of each parish shall—
(A) except as provided under subparagraph (B), specify the number of voting vestry members that constitutes a quorum for the transaction of business; and

(B) provide that a quorum may not be more than 50 percent or less than 33 percent of all the voting members of the vestry.

(4) **Acts of the Vestry.**— Except as otherwise provided in this canon, the bylaws of each parish shall provide that any act of a vestry shall be taken by a majority of the members of the vestry present and voting at a meeting of the vestry.

(5) **Rules.**— The bylaws of each parish shall provide that the vestry may adopt rules for the conduct of meetings of the vestry.

(6) **Electronic Meetings and Electronic Voting.**—

(A) **In General.**— The bylaws of a parish may provide that the vestry may adopt rules for meetings or voting to be conducted electronically.

(B) **Requirements.**— Any bylaws adopted under subparagraph (A) shall provide that—

(i) in any electronic meeting (including any telephonic meeting) every vestry member participating in the meeting is capable of simultaneously communicating with every other vestry member participating in the meeting; and

(ii) in any electronic voting that is not conducted as part of an actual meeting or electronic meeting—

(I) any action of the vestry shall require a unanimous vote of approval of all voting members of the vestry of a resolution;

(II) the full text of any resolution described under subclause (I) shall be available in writing or electronically to all members of the vestry before any electronic vote on the resolution; and

(III) the vote and the matter voted upon shall be entered into the records of the vestry.

(7) **Conflicts of Interest.**— The bylaws of any parish may provide for—

(A) the definition and disclosure of any conflict of interest or potential conflict of interest by any member of the vestry relating to any vote of the vestry; and

(B) after any disclosure described under subparagraph (A), the conditions under which any affected member may or may not continue to participate in any related discussion or applicable vote.

(i) **Presiding Officer at Vestry Meetings.**— The bylaws of each parish shall provide that—

(1) except as provided under paragraphs (2), (3), (4), and (5), the Rector shall preside at any meeting of the vestry;

(2) if the Rector is absent at any meeting of the vestry, the Senior Warden shall preside at that meeting;
(3) if the Rector and the Senior Warden are absent at any meeting of the vestry the Junior Warden shall preside at that meeting;

(4) if the Rector, the Senior Warden, and the Junior Warden are absent at any meeting of the vestry, a member of the vestry elected by a majority of the members of the vestry present and voting shall be the presiding officer at that meeting; and

(5) if the office of the Rector is vacant and the Bishop is present during any meeting of the vestry the Bishop shall preside at that meeting.

(j) Committees.—

(1) Committees Established by the Vestry.— The bylaws of each parish—

(A) may provide that the vestry may establish committees and appoint members to those committees; and

(B) shall provide that—

(i) any committee established under subparagraph (A) shall—

(I) include at least 2 members of the vestry as members of the committee; and

(II) exercise any authority delegated by the vestry in the management of the parish; and

(ii) any authority delegated under clause (i)(II) shall not affect the responsibilities or duties of the vestry relating to that authority.

(2) Committees Established by Rector.— The bylaws of each parish—

(A) may provide that the Rector may establish committees and appoint members to those committees; and

(B) shall provide that—

(i) any committee established under subparagraph (A) may not exercise any authority of the vestry in the management of the vestry; and

(ii) nothing in this paragraph may be construed to limit the authority of the Rector to establish any committee and appoint members to that committee to assist in the ministry of the Rector to the parish.

(k) Oath.— The bylaws of any parish may provide that—

(1) an oath of office may be given upon taking the office of a member of the vestry; and

(2) any oath shall provide that the individual shall faithfully execute the office to which that individual is elected.

(l) Priority of Compensation Payments.— The bylaws of each parish shall provide that—

(1) the vestry of each parish shall make the payment of clergy compensation a priority over all other payments from the income of the parish;

(2) the term “lay compensation”—

(A) means the pay or salary of all lay employees of the parish; and
includes pension contributions, health and life insurance premiums, and all other benefits paid or provided to those employees;

(3) at any time during each year the vestry of each parish shall determine the number of lay employees the parish shall employ; and

(4) except as provided under paragraph (1), the vestry of each parish shall make the payment of lay compensation a priority over all other payments from the income of the parish.

Sec. 4706. Elected Officers.

(a) Wardens.— The bylaws of each parish shall provide that—

(1) the Senior Warden and the Junior Warden shall be elected—

(A) at the annual meeting of the parish from among the members of the parish entitled to vote; or

(B) at the first meeting of the vestry held after the annual meeting of the parish by a majority vote of all the members of the vestry entitled to vote; and

(2) the Senior Warden and the Junior Warden shall have the authority and perform the duties in the management of the property and affairs of the parish as are provided in—

(A) the canons of this Church;

(B) these Canons; and

(C) subject to subparagraphs (A) and (B), the bylaws and the resolutions of the vestry.

(b) Treasurer.—

(1) Elections and Qualifications.— The bylaws of each parish shall provide that—

(A) the vestry shall elect a Treasurer; and

(B) an individual may be qualified to be a Treasurer regardless of whether or not that individual is—

(i) a member of the parish; or

(ii) a member of the vestry.

(2) Other Provisions.— Except as provided under paragraph (1), the bylaws of each parish and the resolutions of the vestry shall prescribe—

(A) the qualifications of the Treasurer;

(B) the term of office of the Treasurer;

(C) the authority of the Treasurer; and

(D) the voting rights of the Treasurer.

c) Secretary of the Vestry or Clerk of the Vestry.—

(1) Elections and Qualifications.— The bylaws of each parish shall provide that—

(A) the vestry shall elect a Secretary or Clerk; and
(B) an individual may be qualified to be a Secretary or Clerk regardless of whether or not that individual is—

(i) a member of the parish; or

(ii) a member of the vestry.

(2) **Other Provisions.**— Except as provided under paragraph (1), the bylaws of each parish and the resolutions of the vestry shall prescribe—

(A) the qualifications of the Secretary or Clerk;

(B) the term of office of the Secretary or Clerk;

(C) the authority of the Secretary or Clerk; and

(D) the voting rights of the Secretary or Clerk.

(4) **Record of Voting Members of the Parish.**— The bylaws of each parish shall provide that the Secretary of the Vestry or Clerk of the vestry shall keep the record of all voting members of the parish.

(d) **Delegates.**— The bylaws of each parish shall provide that delegates and alternate delegates of the parish to the Diocesan Convention may be elected by—

(1) the parish at a meeting of the parish; or

(2) the vestry.

**Sec. 4707. Clergy.**

(a) **Rectors.**— The bylaws of each parish shall provide that—

(1) an individual is qualified to be a Rector if that individual is—

(A) a priest of this Church; or

(B) any cleric authorized to officiate in this Church by the canons of this Church; and

(2) if the office of Rector is vacant—

(A) the vestry shall consult with the Bishop in accordance with the canons of this Church before the election of a Rector; and

(B) the vestry shall elect a Rector by a majority vote of all the members of the vestry entitled to vote.

(b) **Assistant Clergy.**— The bylaws of each parish shall provide that—

(1) an individual is qualified to be an assistant cleric if that individual is—

(A) a priest of this Church; or

(B) any cleric authorized to officiate in this Church by the canons of this Church;

(2) the Rector shall nominate an individual to the vestry for election to any office of an assistant cleric;

(3) the vestry shall consult with the Bishop in accordance with the canons of this Church before the election of any assistant cleric; and

(4) the vestry may elect a nominated individual to any office of an assistant cleric by a majority vote of all the members of the vestry entitled to vote.
Sec. 4708. Call of Rectors or Assistant Clergy.
The bylaws of each parish shall provide that the terms and conditions of any contract of
the call of a Rector or of the call of an assistant cleric shall be in writing and comply with
all of the terms and conditions required by the canons of this Church and the policies
established by the Bishop.

Canon 48
Cathedral

Sec. 4801. Institution of the Diocese of Washington.
The Protestant Episcopal Cathedral Foundation of the District of Columbia,
incorporated by the Act of January 6, 1893 (27 Stat. 414; chapter 20), is an Institution
of the Diocese of Washington.

Sec. 4802. Cathedral and Chief Mission Church.
The Cathedral Church of St. Peter and St. Paul is the Cathedral and chief Mission
Church of the Diocese of Washington.

Discussion
There was no discussion. The Resolution to amend the canons was approved by a show
of hands.

Part II
General Technical and Conforming Amendments
Reference to At-Large Members of Diocesan
Council Amendment to Constitution

At the meeting of the Convention last year, the Convention voted final approval to
amend section 1102 of the Constitution deleting a reference to Deputies and Alternate
Deputies to the Provincial Synod as candidates in elections. At the same meeting the
Convention also amended the canons to eliminate the positions of at-large members of
the Diocesan Council through a gradual phase-out. The Committee delayed submitting
the necessary conforming amendment (relating to deleting a reference to at-large
members as candidates in elections) to the same section 1102 of the Constitution until
this year to avoid confusion. Since an amendment to the Constitution requires approval
at two consecutive meetings of the Convention, the second vote of approval on this
amendment to the Constitution would occur at next year’s Convention in January 2019.

Therefore, the Committee on the Constitution and Canons moves the adoption of the
following amendment to the Constitution of the Diocese, with this being the first of two
meetings of the Convention to approve it:

Section 1102 of the Constitution of the Diocese is amended (in order to delete the
reference to an elective at–large member of the Diocesan Council) by striking subsection
(a) and inserting the following:

“(a) Definition.— In this section, the term “candidate” means an individual who is a
candidate for any position that, by Canon—

“(1) is established;
“(2) except as provided under paragraph (3), requires an election by the Convention to fill; and
“(3) may provide for the filling of a vacancy by appointment.”.

**Discussion**

There was no discussion. The Resolution to amend the Constitution of the Diocese was approved by a show of hands.

**References to the Order of Business and the Agenda**

**Amendment to the Rules of Order**

At the meeting of the Convention last year, the Convention amended the Rules of Order of the Convention to conform with the restated provisions of the canons. This year the Committee submits a further amendment to change references to the Order of Business to the Agenda of the Convention. This change will reflect the actual practice used by the Convention, simplify the rules by consistently using a single term, and maintain terminology consistent with Robert’s Rules of Order.

Therefore, the Committee on the Constitution and Canons moves the adoption of an amendment to the Rules of Order of the Convention, taking effect on the day after the last day of the annual meeting of the Diocesan Convention in calendar year 2018 as follows:

The Rules of Order of the Convention are amended—

(1) in section 4, by striking subsection (d) and inserting the following:

“(d) **Other Appointments.**— The President shall appoint the members of committees and commissions of the Convention and any other appointments at the time as provided in the agenda for the meeting.”; and

(2) by striking section 11 and inserting the following:

**Sec. 11. Suspension of Rules or Change in Agenda.**

“The Convention may suspend any of the Rules of Order on a motion passed by not fewer than 67 percent of all members of the Convention present and voting as a single body. The Convention may change the agenda on a motion passed by more than 50 percent of all members of the Convention present and voting as a single body.”.

**Discussion**

There was no discussion. The Resolution to amend the Constitution of the Diocese was approved by a show of hands.

**Part III**

**Conforming Regional Assembly Structures**

The 121st Convention adopted amendments to the canons to increase the number of regions in the Diocese to eight regions, reorder the parish composition of regions, and provide for conforming elections at Regional Assemblies and coordinating terms for representative members on the Diocesan Council. The Convention also passed a provision to give the Bishop responsibility for convening the Regional Assemblies in 2016 and 2017. At the meeting of the 121st Convention it was noted that there would be a need for further amendments after 2017 to update the canons to conform them to
actual practices in the regions over the last twenty years or so. In September 2017 the
Diocesan Council requested the Committee on the Constitution and Canons to prepare
amendments to the canons to eliminate the conveners of regional assemblies, eliminate
the steering committees of regional assemblies, and conform the canons relating to the
regional assemblies to the actual practices of the Diocese.

Therefore, the Committee on the Constitution and Canons moves the adoption of an
amendment to the Canons, taking effect on the day after the last day of the annual
meeting of the Diocesan Convention in calendar year 2018 as follows:

The Canons are amended—

(1) in section 305 by striking paragraph (8) and redesignating paragraphs (9) through
(11) as paragraphs (8) through (10), respectively;

(2) in section 2302 by striking subsection (c) and inserting the following:

“(c) Lay Delegates.—

“(1) In General.— The lay delegates to each Regional Assembly entitled to
vote shall be—

“(A) any lay member of the Convention (or the alternate for that lay
member of the Convention) from each parish, separate congregation,
organized mission, cathedral, or college chaplaincy within the region;
“(B) for each parish or separate congregation within a Region, the senior
warden and the junior warden;
“(C) for each organized mission within a Region, the vice chair of the
mission or chapel committee; and
“(D) for each college chaplaincy within the Region a member of the
advisory committee of each college chaplaincy selected by that
advisory committee.

“(2) Lay Representatives.— An individual who is not a lay delegate to a
Regional Assembly described under paragraph (1), shall be a lay delegate
to a Regional Assembly entitled to vote, if that individual is the lay
representative to the Diocesan Council elected by that region.”;

(3) in section 2303—

(A) in subsection (a), by striking paragraphs (1) and (2) and inserting the following:

“(1) Annual Meetings.— Each Regional Assembly shall hold an annual
meeting. The annual meeting shall be held not later than 60 days before
the next annual meeting of the Convention.

“(2) Setting of Date.— The Ecclesiastical Authority shall set the date for each
annual meeting of a Regional Assembly.”; and

(B) in subsection (b), by striking paragraphs (4) and (5) and inserting the following:

“(4) Absence.— For purposes of this subsection, the Bishop, Bishop Coadjutor,
or Bishop Suffragan shall—

“(A) determine any period in which that Bishop, Bishop Coadjutor, or
Bishop Suffragan (respectively) is absent; and
“(B) provide written notice of that determination to the appropriate Bishop Coadjutor or Bishop Suffragan who shall be the President of the Regional Assembly in accordance with this section during that period.

“(5) APPOINTMENT OF THE REGIONAL ASSEMBLY PRESIDENT.— If no Bishop, Bishop Coadjutor, or Bishop Suffragan is the President of a Regional Assembly, the Ecclesiastical Authority shall appoint the President of the Regional Assembly.”;

(C) in subsection (c)(3)(B), by striking “2306(a)” and inserting “section 2305(a)”;

(D) in subsection (d)—

(i) in paragraph (1), by striking subparagraph (D) and inserting the following:

“(D) any other matter determined by the President; and”;

(ii) in paragraph (2), by striking subparagraph (A) and inserting the following:

“(A) an election of representatives to the Diocesan Council; or”;

(4) by striking section 2304;

(5) by redesignating sections 2305 and 2306 as sections 2304 and 2305, respectively;

(6) in section 2304 (as redesignated by paragraph (5) of this section) by striking subsections (a) and (b) and inserting the following:

“(a) NOMINATING PROCEDURES.—

“(1) IN GENERAL.— The Bishop shall receive in writing or by electronic means nominations for each position to be voted on at the annual meeting of the Regional Assembly.

“(2) SUBMISSIONS.— The name of any eligible individual for nomination may be submitted by—

“(A) any clerical delegate to the Regional Assembly; or

“(B) any member of a parish, separate congregation, organized mission, cathedral or college chaplaincy within the region.

“(3) ADDITIONAL NAMES.— Any delegate may propose any additional name of an eligible individual for nomination from the floor at the annual meeting of a Regional Assembly.

“(b) ELIGIBILITY FOR NOMINATIONS OR ELECTIONS.— A Regional Assembly may nominate or elect—

“(1) any clerical delegate to that Regional Assembly; or

“(2) any lay individual who is a member of a parish, separate congregation, organized mission, cathedral or college chaplaincy within that region.”;

(7) by striking section 2307;

(8) in section 2702(a)(2)—

(A) in subparagraph (B) by striking “; and” and inserting a period; and

(B) by striking subparagraph (C);

(9) by striking section 2703 and inserting the following:
"Sec. 2703. Elections and Appointments of Members.

“(a) Members Elected by Regional Assemblies.— At the meeting of each Regional Assembly preceding an annual meeting of the Convention, the Regional Assembly shall elect—

“(1) 1 clerical representative for that region; and

“(2) 1 lay representative for that region.

“(b) Qualifications.—

“(1) Clerical Representative.— An individual is qualified to be a clerical representative for a region if that individual meets the qualifications under section 2304(b)(1).

“(2) Lay Representative.— An individual is qualified to be a lay representative for a region if that individual meets the qualifications under section 2304(b)(2).

“(c) Staggering of Terms.—

“(1) Calendar Years Evenly Divisible By 3.— For terms that begin in a calendar year evenly divisible by 3—

“(A) the District of Columbia Central Region, the Montgomery County South Region, and the Prince Georges County North Region shall each elect a clerical member; and

“(B) the District of Columbia South Region, the Montgomery County Central Region, and the Southern Maryland Region shall each elect a lay member.

“(2) Calendar Years Following Calendar Years Evenly Divisible By 3.— For terms that begin in a calendar year following a calendar year evenly divisible by 3—

“(A) the District of Columbia North Region and the Montgomery County Central Region shall each elect a clerical member; and

“(B) the District of Columbia Central Region, the Montgomery County North Region, and the Prince Georges County North Region shall each elect a lay member.

“(3) Calendar Years Preceding Calendar Years Evenly Divisible By 3.— For terms that begin in a calendar year preceding a calendar year evenly divisible by 3—

“(A) the District of Columbia South Region, the Montgomery County North Region, and the Southern Maryland Region shall each elect a clerical member; and

“(B) the District of Columbia North Region and the Montgomery County South Region shall each elect a lay member.”;

(10) in section 2705 by striking subsection (a) and inserting the following:

“(a) Members Elected by Regional Assemblies.— If the position of a member elected by a Regional Assembly is vacant, the Council may elect a replacement
member of the same clerical or lay order as the individual who vacated the position for the remainder of the applicable term.”.

APPENDIX

CONFORMING REGIONAL ASSEMBLY STRUCTURES

This appendix shows the strikes and inserts to the text of the canons made by the proposed amendment. (Lines of asterisks indicate text not shown).

Canon 3

Lay Participants of the Convention

Sec. 305. Lay Individuals with Seat and Voice, but not Vote.

Lay individuals who have seat and voice, but not vote at any meeting of the Convention shall include—

(7) any Lay Deputy to the General Convention;
(8) any lay individual who is a regional convener;
(9) no more than 1 youth representative from each region;
(10) any lay member of a parish, separate congregation, organized mission, or the Cathedral within the Diocese who is also a member of the Executive Council of the General Convention; and
(11) the chair of any committee, commission, or task force—
   (A) established in the Canons; or
   (B) established by—
      (i) the Convention;
      (ii) the Bishop;
      (iii) the Diocesan Council; or
      (iv) the Standing Committee.

Title V—Regional Assemblies

Canon 23

Regional Assemblies

Sec. 2302. Delegates to Regional Assemblies.

(a) Establishment.—There is established a Regional Assembly for each region.

(c) Lay Delegates.—

(1) In General.—The lay delegates to each Regional Assembly entitled to vote shall be—

   (A) any lay member of the Convention (or the alternate for that lay member of the Convention) from each parish, separate congregation, organized mission, cathedral, or college chaplaincy within the region;
   (B) for each parish or separate congregation within a Region— (i) the senior warden and the junior warden;
(ii) an additional delegate appointed by the vestry of that parish or separate congregation, if the senior warden is also a lay member of the Convention; and

(iii) an additional delegate appointed by the vestry of that parish or separate congregation, if the junior warden is also a lay member of the Convention;

(C) for each organized mission within a Region—

(i) the vice chair of the mission or chapel committee, and

(ii) an additional delegate appointed by the mission or chapel committee of that organized mission, if the vice chair is also a lay member of the Convention; and

(D) for each college chaplaincy within the Region—

(i) a member of the advisory committee of each college chaplaincy selected by that advisory committee; and

(ii) an additional delegate appointed by the advisory committee, if the advisory committee member described under clause (i) is also a lay member to the Convention.

(2) Lay Representatives and Conveners. — An individual who is not a lay delegate to a Regional Assembly described under paragraph (1), shall be a lay delegate to a Regional Assembly entitled to vote, if that individual is—

(A) the lay representative to the Diocesan Council elected by that region; or

(B) the convener of that Regional Assembly.

(c) Lay Delegates.—

(1) In General. — The lay delegates to each Regional Assembly entitled to vote shall be—

(A) any lay member of the Convention (or the alternate for that lay member of the Convention) from each parish, separate congregation, organized mission, cathedral, or college chaplaincy within the region;

(B) for each parish or separate congregation within a Region, the senior warden and the junior warden;

(C) for each organized mission within a Region, the vice chair of the mission or chapel committee; and

(D) for each college chaplaincy within the Region a member of the advisory committee of each college chaplaincy selected by that advisory committee.

(2) Lay Representatives. — An individual who is not a lay delegate to a Regional Assembly described under paragraph (1), shall be a lay delegate to a Regional Assembly entitled to vote, if that individual is the lay representative to the Diocesan Council elected by that region.

Sec. 2303. Meetings, President, Procedures, and Agenda.

(a) Regional Assembly Meetings.—

(1) Annual Meetings.—
(A) Requirement. — Each Regional Assembly shall hold an annual meeting. The annual meeting shall be held not later than 60 days before the next annual meeting of the Convention.

(B) Setting of Date. — The Ecclesiastical Authority shall set the date for each annual meeting of a Regional Assembly.

(2) Other Meetings. — Each Regional Assembly may hold meetings as provided under section 2304(f) in addition to the annual meeting.

(1) Annual Meetings. — Each Regional Assembly shall hold an annual meeting. The annual meeting shall be held not later than 60 days before the next annual meeting of the Convention.

(2) Setting of Date. — The Ecclesiastical Authority shall set the date for each annual meeting of a Regional Assembly.

(b) Regional Assembly President. —

(1) Bishop. — The Bishop shall be the President of each Regional Assembly.

(2) Bishop Coadjutor. — The Bishop Coadjutor shall be the President of a Regional Assembly, if—

(A) the office of Bishop is vacant; or

(B) the Bishop is disabled or absent.

(3) Bishop Suffragan. —

(A) In General. — The Bishop Suffragan shall be the President of a Regional Assembly, if—

(i) (I) the office of Bishop is vacant; or

(II) the Bishop is disabled or absent; and

(ii) (I) the office of Bishop Coadjutor is vacant; or

(II) the Bishop Coadjutor is disabled or absent.

(B) Multiple Bishops Suffragan. — If there is more than 1 Bishop Suffragan, subparagraph (A) shall apply to—

(i) the Bishop Suffragan with the most seniority based on the date of consecration to the episcopate; or

(ii) if the Bishop Suffragan with the most seniority is disabled or absent, the Bishop Suffragan with the next most seniority.

(4) Absence. — For purposes of this subsection, the Bishop, Bishop Coadjutor, or Bishop Suffragan shall—

(A) determine any period in which that Bishop, Bishop Coadjutor, or Bishop Suffragan (respectively) is absent; and

(B) provide written notice of that determination to—

(i) the appropriate Bishop Coadjutor or Bishop Suffragan who shall be the President of the Regional Assembly in accordance with this section during that period; or

(ii) if clause (i) is not applicable, the convener of the Regional Assembly.
Convenor of the Regional Assembly.—If no Bishop, Bishop Coadjutor, or Bishop Suffragan is the President of a Regional Assembly, the convener of the Regional Assembly shall be the President of the Regional Assembly.

Absence.—For purposes of this subsection, the Bishop, Bishop Coadjutor, or Bishop Suffragan shall—

(A) determine any period in which that Bishop, Bishop Coadjutor, or Bishop Suffragan (respectively) is absent; and

(B) provide written notice of that determination to the appropriate Bishop Coadjutor or Bishop Suffragan who shall be the President of the Regional Assembly in accordance with this section during that period.

Appointment of the Regional Assembly President.—If no Bishop, Bishop Coadjutor, or Bishop Suffragan is the President of a Regional Assembly, the Ecclesiastical Authority shall appoint the President of the Regional Assembly.

Regional Assembly Procedures.—

(1) Rules of Order.—Robert’s Rules of Order shall apply to meetings of the Regional Assemblies.

(2) Open Meetings.—Any meeting of a Regional Assembly is open to any member of the Episcopal Church.

(3) Actions Taken by Majority.—

(A) In General.—Except as provided under subparagraph (B), any action of a Regional Assembly shall be taken by a majority of the votes of all those present and voting.

(B) Exceptions.—Subparagraph (A) shall not apply to a nomination or election under section 2306(a) section 2305(a).

(C) Minutes.—Minutes shall be kept at each meeting of a Regional Assembly.

Annual Meeting Agenda.—The agenda for the annual meeting of each Regional Assembly—

(1) shall include—

(A) a report by the President of the Regional Assembly;

(B) a review and recommendations respecting the proposed Diocesan operating budget to be adopted by the Diocesan Council;

(C) adoption of resolutions; and

(D) any other matters determined by the steering committee; and

(2) may include—

(A) election of—

(i) representatives and alternates to the Diocesan Council; or

(ii) Conveners; or

(A) an election of representatives to the Diocesan Council; or

(B) nomination of individuals for election as—
Sec. 2304. Regional Assembly Steering Committees:

(a) Establishment.— There is established a steering committee for each region.

(b) Composition.— Each steering committee shall be composed of—

(1) 1 delegate (who may be a lay delegate or a clerical delegate) selected by—
   (A) the vestry of each parish or separate congregation;
   (B) the mission or chapel committee of each organized mission;
   (C) the advisory committee of each college chaplaincy; and
   (D) the chapter of each cathedral in the region; and

(2) the 2 representatives to the Diocesan Council elected by the Regional Assembly.

(c) Conveners.—

(1) Elections.— In each year described under paragraph (2)(C)(i), (ii), and (iii), the Regional Assemblies shall each elect a convener for the respective regions.

(2) Terms.—
   (A) Length of Terms.— The term for each convener shall be 3 years.
   (B) Beginning of Terms.— Each term shall begin on the day following the last day of the annual meeting of the Convention following the date of the election for the convener.
   (C) Calendar Years for Elections.—
      (i) Calendar Years Evenly Divisible by 3.— For terms that begin in a calendar year evenly divisible by 3, the District of Columbia North Region, Montgomery County North Region, and Prince George’s County North Region shall each elect a convener.
      (ii) Calendar Years Following A Calendar Year Evenly Divisible by 3.— For terms that begin in a calendar year following a calendar year evenly divisible by 3, the District of Columbia Central Region, Montgomery County Central Region, and Southern Maryland Region shall each elect a convener.
      (iii) Calendar Years Preceding Calendar Years Evenly Divisible by 3.— For terms that begin in a calendar year preceding a calendar year evenly divisible by 3, the District of Columbia South Region and Montgomery County South Region shall each elect a convener.

(3) Limitation on Terms.— An individual may serve more than 1 term as a convener, but that individual may not serve more than 2 consecutive 3-year terms.

(d) Steering Committee Meetings.— A steering committee shall meet upon the call of the convener.

(e) Officers And Subcommittees.— A steering committee may appoint—

(1) officers from among the members of the steering committee; and
(2) subcommittees whose members may or may not be members of the steering committee.

(f) Functions.— Each steering committee shall—

(1) confer with the President of the Regional Assembly as to the time of the annual and other meetings of the Regional Assembly;

(2) determine the place of the annual and other meetings of the Regional Assembly and make other arrangements for the conduct of the meetings;

(3) determine the agenda of the annual and other meetings—

(A) in accordance with the Canons; and

(B) after conferring with the President of the Regional Assembly;

(4) arrange for nominations, resolutions and other measures to be placed before the annual and other meetings;

(5) certify to the Secretary the name of any individual—

(A) elected by the Regional Assembly as a representative to the Diocesan Council;

(B) the alternate for any representative under subparagraph (A), and

(C) nominated to stand for election to other Diocesan positions;

(6) elect an individual of the appropriate order to fill any unexpired term of—

(A) any representative to the Diocesan Council; or

(B) the alternate for any representative under subparagraph (A); and

(7) perform any other function consistent with this section.

Sec. 2305. Nominations and Elections.

(a) Nominating Procedures.—

(1) Procedures—

(A) In General.— Except as provided under subparagraph (B), the procedures for placing names in nomination under this subsection shall apply to each Regional Assembly.

(B) Alternative Procedures.— A Regional Assembly may adopt alternative procedures for placing names in nomination by a majority of the votes of those present and voting.

(2) Nominations.— The steering committee of each region, or a nominating subcommittee appointed by the steering committee, shall propose for each position to be voted on at the annual meeting of the Regional Assembly—

(A) the name of any eligible individual whose name is submitted to the steering committee or a subcommittee in writing or by electronic means by—

(i) any member of a parish, separate congregation, organized mission, cathedral or college chaplaincy within the region; or

(ii) any clerical delegate to the Regional Assembly; and

(B) any additional names necessary to ensure that at least 2 individuals shall be proposed by the steering committee or the subcommittee for each position.
(3) **Submissions and Notifications of Names.**

(A) **Submissions.**— The steering committee shall determine—

(i) the time period during which names for nomination may be submitted to the steering committee; and

(ii) the manner that names for nomination may be submitted to the steering committee.

(B) **Notifications.**— The Diocesan staff shall transmit to the delegates of each Regional Assembly—

(i) the time period and manner for making submissions determined by each steering committee under subparagraph (A); and

(ii) the names of all individuals proposed by each steering committee before the annual meeting of each Regional Assembly.

(C) **Additional Names.**— Any delegate may propose any additional name for nomination from the floor at the annual meeting of a Regional Assembly.

(b) **Eligibility for Nominations or Elections.**— A Regional Assembly may nominate or elect—

(1) any lay individual who is a member of a parish, separate congregation, organized mission, cathedral or college chaplaincy within that region; or

(2) any clerical delegate to that Regional Assembly.

(a) **Nominating Procedures.**—

(1) **In General.**— The Bishop shall receive in writing or by electronic means nominations for each position to be voted on at the annual meeting of the Regional Assembly.

(2) **Submissions.**— The name of any eligible individual for nomination may be submitted by—

(A) any clerical delegate to the Regional Assembly; or

(B) any member of a parish, separate congregation, organized mission, cathedral or college chaplaincy within the region.

(3) **Additional Names.**— Any delegate may propose any additional name of an eligible individual for nomination from the floor at the annual meeting of a Regional Assembly.

(b) **Eligibility for Nominations or Elections.**— A Regional Assembly may nominate or elect—

(1) any clerical delegate to that Regional Assembly; or

(2) any lay individual who is a member of a parish, separate congregation, organized mission, cathedral or college chaplaincy within that region.

(c) **Nominations for Members of the Standing Committee.**— At the annual meeting of each Regional Assembly, the Regional Assembly shall nominate 1 individual from each of the clerical and lay orders to stand for election as members of the Standing Committee. If in any year there are more than 3 vacancies on the Standing
Committee in either order, each Regional Assembly shall nominate 2 individuals from that order.

(d) **Nominations for Deputies and Alternates to the General Convention.**

(1) **Deputies to the General Convention.** At the annual meeting of each Regional Assembly in each calendar year that is 2 years before a meeting of the General Convention, the Regional Assembly shall nominate—

(A) 1 individual from the clerical order for election to the position of Deputy to the General Convention; and

(B) 1 individual from the lay order for election to the position of Deputy to the General Convention.

(2) **Alternate Deputies to the General Convention.** At the annual meeting of each Regional Assembly in each calendar year preceding a meeting of the General Convention, the Regional Assembly shall nominate—

(A) 1 individual from the clerical order for election to the position of Alternate Deputy to the General Convention; and

(B) 1 individual from the lay order for election to the position of Alternate Deputy to the General Convention.

**Sec. 2306-2305. Voting and Balloting.**

(a) **Voting for Nominations and Elections.**

(1) **Uncontested Nominations and Elections.** If the number of individuals on a ballot for the nomination or election to any position is equal to the number of individuals to be nominated or elected—

(A) no ballot shall be taken for that nomination or election; and

(B) that individual or those individuals, as applicable, shall be declared nominated or elected to that position by the President of the Regional Assembly.

(2) **Contested Nominations and Elections.**

(A) **In General.** The individual receiving the highest number of votes of all those present and voting on the first ballot for the nomination or election of any position shall be nominated or elected.

(B) **Tie Votes.** If more than 1 individual receives the same number of votes resulting in a tie for the highest number of the votes of all those present and voting in a nomination or election to any position, a determination of the individual nominated or elected to that position shall be made by lot as the President of the Regional Assembly may direct.

(C) **Nominations and Elections for Multiple Positions.**

(i) **In General.** If more than 1 individual is to be nominated or elected, the number of individuals equal to the number of individuals to be nominated or elected receiving the highest number of votes of all those present and voting on the first ballot shall be nominated or elected.
(ii) Tie Votes.— If more than 1 individual receives the same number of votes resulting in a tie for the highest number of the votes of all those present and voting for the last position to be filled in any nomination or election described under clause (i), a determination of the individual nominated or elected to that position, between or among those receiving the same number of votes, shall be made by lot as the President of the Regional Assembly may direct.

(b) Preparation of Ballots.—
   (1) In General.— The Diocesan staff shall prepare a ballot for each nomination or election to a position.
   (2) Contents.— The ballot shall indicate—
      (A) the name or title of the position;
      (B) the number of individuals to be nominated or elected to that position; and
      (C) the names of the nominated individuals.

(c) Method of Voting.—
   (1) Verification of Right to Vote.— The balloting clerk shall verify the right of each voter to cast a ballot.
   (2) Secret Ballots.— Each contested election shall be conducted by secret ballot.
   (3) Contents.— Each voter shall indicate on the ballot the selection of that voter of not more than the number of individuals to be nominated or elected to the applicable position.

(d) Defective Ballots and Votes.—
   (1) Excessive Number of Votes.— If a ballot contains votes for a greater number of individuals for a position than the number to be nominated or elected, the ballot shall not be counted.
   (2) Multiple Votes for the Same Individual.— If a voter casts a vote for the same individual more than once for any 1 position on any ballot, only the first vote shall be counted.
   (3) Vote for Individual not on Ballot.— If a voter casts a vote for an individual not on the ballot, that vote shall not be counted.
   (4) Substantial Compliance.— If the President of the Regional Assembly determines that any vote is not in substantial compliance with instructions and procedures applicable to any ballot—
      (A) the President of the Regional Assembly may invalidate the vote; and
      (B) the invalidated vote may not be counted.

(e) Report of the Nominations and Elections.— Nominations and elections shall not be final until the written report of the balloting clerk is reviewed and certified by the President of the Regional Assembly.

Sec. 2307. Procedures For Proposing Resolutions:
(a) Agenda.— The steering committee of each region, or a resolutions subcommittee appointed by the steering committee, shall place resolutions submitted to the
steering committee or subcommittee by delegates to the Regional Assembly on the agenda for the meeting of that Regional Assembly.

(b) **Submissions and Notifications of Resolutions.**—

(1) **Submissions.**— The steering committee shall determine—
   
   (A) the time period during which resolutions may be submitted to the steering committee; and
   
   (B) the manner that resolutions may be submitted to the steering committee.

(2) **Notifications.**— The Diocesan staff shall transmit to the delegates of each Regional Assembly—
   
   (A) the time period and manner for making submissions determined by each steering committee under paragraph (1); and
   
   (B) the resolutions proposed by each steering committee before the annual meeting of each Regional Assembly.

(c) **Additional Resolutions.**— Any resolution that was not placed on the agenda under subsection (b) may be placed before any meeting of a Regional Assembly by a two-thirds vote of all those present and voting.

(d) **Adopted Resolutions.**— Resolutions adopted by a Regional Assembly for consideration by the next meeting of the Convention shall be submitted by the convener of the steering committee to the Secretary.

**Title VI— Diocesan Council**

**Canon 27**

**The Diocesan Council**

**Sec. 2701. Establishment.**

There is established the Diocesan Council.

**Sec. 2702. Membership.**

(a) **Members.**— The Council shall consist of—

   (2) nonvoting members, including—

   (A) *ex officio* members, including—

   (i) the Secretary;
   
   (ii) the Chair of the Committee on Finance of the Diocesan Council;
   
   (iii) the Chancellor; and
   
   (iv) the Treasurer; and

   (B) any Executive Officer of the Diocese, subject to subsection (b); and

   (C) any member appointed to be a representative from St. Mary’s County or Charles County under section 2703(b).

(b) **Executive Officer of the Diocese.**— The Bishop may appoint an Executive Officer of the Diocese to be a nonvoting member of the Council.

(c) **President.**— The Bishop shall be the President of the Council.
Sec. 2703. Elections and Appointments of Members.
(a) Members Elected by Regional Assemblies.—

(1) At the meeting of each Regional Assembly preceding an annual meeting of the Convention, the Regional Assembly shall elect—

(A) 1 clerical representative for that region; and 

(B) 1 lay representative for that region.

(2) Qualifications.—

(A) Clerical Representative.— An individual is qualified to be a clerical representative for a region if that individual meets the qualifications under section 2305(b)(1)(B).

(B) Lay Representative.— An individual is qualified to be a lay representative for a region if that individual meets the qualifications under section 2305(b)(1)(A).

(3) Staggering of Terms.—

(A) Calendar Years Evenly Divisible by 3. For terms that begin in a calendar year evenly divisible by 3—

(i) the District of Columbia Central Region, the Montgomery County South Region, and the Prince Georges County North Region shall each elect a clerical member; and 

(ii) the District of Columbia South Region, the Montgomery County Central Region, and the Southern Maryland Region shall each elect a lay member.

(B) Calendar Years Following Calendar Years Evenly Divisible by 3.— For terms that begin in a calendar year following a calendar year evenly divisible by 3—

(i) the District of Columbia North Region and the Montgomery County Central Region shall each elect a clerical member; and 

(ii) the District of Columbia Central Region, the Montgomery County North Region, and the Prince Georges County North Region shall each elect a lay member.

(C) Calendar Years Preceding Calendar Years Evenly Divisible by 3.— For terms that begin in a calendar year preceding a calendar year evenly divisible by 3—

(i) the District of Columbia South Region, the Montgomery County North Region, and the Southern Maryland Region shall each elect a clerical member; and 

(ii) the District of Columbia North Region and the Montgomery County South Region shall each elect a lay member.
Qualifications.—

(1) Clerical Representative.— An individual is qualified to be a clerical representative for a region if that individual meets the qualifications under section 2304(b)(1).

(2) Lay Representative.— An individual is qualified to be a lay representative for a region if that individual meets the qualifications under section 2304(b)(2).

(c) Staggering of Terms.—

(1) Calendar Years Evenly Divisible by 3.— For terms that begin in a calendar year evenly divisible by 3—

(A) the District of Columbia Central Region, the Montgomery County South Region, and the Prince Georges County North Region shall each elect a clerical member; and

(B) the District of Columbia South Region, the Montgomery County Central Region, and the Southern Maryland Region shall each elect a lay member.

(2) Calendar Years Following Calendar Years Evenly Divisible by 3.— For terms that begin in a calendar year following a calendar year evenly divisible by 3—

(A) the District of Columbia North Region and the Montgomery County Central Region shall each elect a clerical member; and

(B) the District of Columbia Central Region, the Montgomery County North Region, and the Prince Georges County North Region shall each elect a lay member.

(3) Calendar Years Preceding Calendar Years Evenly Divisible by 3.— For terms that begin in a calendar year preceding a calendar year evenly divisible by 3—

(A) the District of Columbia South Region, the Montgomery County North Region, and the Southern Maryland Region shall each elect a clerical member; and

(B) the District of Columbia North Region and the Montgomery County South Region shall each elect a lay member.

(b) Additional Members from St. Mary’s or Charles Counties.—

(1) Definition.— In this subsection, the term “covered individual” means an individual who meets the qualifications under section 2305(b)(1)(A) or (B) with respect to St. Mary’s County or Charles County.

(2) Appointments.— If on the day after the date of the adjournment of the annual meeting of the Convention, there is no covered individual from—

(A) St. Mary’s County, the Steering Committee for the Southern Maryland Region shall appoint a covered individual from St. Mary’s County as a nonvoting member of the Council; or
(B) Charles County, the Steering Committee for the Southern Maryland Region shall appoint a covered individual from Charles County as a nonvoting member of the Council:

(3) Date of Appointments. The Steering Committee for the Southern Maryland Region shall make appointments under this subsection at the first meeting of the Steering Committee after the adjournment of the annual meeting of the Convention.

(4) Length of Service. Any individual appointed under this subsection shall serve until the earlier of—

(A) the day after the adjournment of the annual meeting of the Convention following the appointment; or

(B) the date on which an individual from St. Mary’s County or Charles County, as applicable, becomes a voting member of the Council.

Sec. 2704. Terms.

(a) Members Without Terms. This section shall not apply to—

(1) the Bishop;

(2) any Bishop Coadjutor;

(3) any Bishop Suffragan;

(4) the President of the Episcopal Church Women; or

(5) any nonvoting member of the Council.

(b) Length of Term. The term for each member of the Council is 3 years.

(c) Beginning and End of Term. The term of each member of the Council shall—

(1) begin the day after the date of the adjournment of the annual meeting of the Convention following the date of—

(A) the election of that member at a Regional Assembly preceding that meeting of the Convention;

(B) the election of that member at that meeting of the Convention; or

(C) the appointment of that member; and

(2) end on the day after the adjournment of the annual meeting of the Convention following 3 years after the date of the beginning of the term.

(d) Term Limitations. A member serving a term or any part of a term on the Council shall not be eligible to serve another term until after the lapse of 1 year, if that member has served continuously on the Council for—

(1) 2 full 3–year terms; or

(2) 1 full 3–year term and any part of an additional 3–year term.

Sec. 2705. Vacancies.

(a) Members Elected by Regional Assemblies. If the position of a member elected by a Regional Assembly is vacant, the Steering Committee of the applicable region may appoint a replacement member for the remainder of the applicable term.
(a) **Members Elected By Regional Assemblies.**— If the position of a member elected by a Regional Assembly is vacant, the Council may elect a replacement member of the same clerical or lay order as the individual who vacated the position for the remainder of the applicable term.

(b) **Appointed Members.**— If a position on the Council appointed by the Bishop is vacant, the Bishop may appoint a replacement member for the remainder of the applicable term.

**Discussion**

There was no discussion. The Resolution to amend the canons was approved by a show of hands.

**Part IV**

**Pilot Program for Alternatives To Regional Assembly Meetings**

During the fall of 2017, the Diocesan Council considered and developed a policy to provide an experimental alternative to the traditional annual meetings of the Regional Assemblies to provide for wider and more effective participation by the delegates. Currently, the principal meeting of each Regional Assembly occurs annually in the fall to hold elections for representatives on the Diocesan Council, nominate candidates to stand for election at the annual meeting of the Convention, and address the items on the agenda of the region, including a review of the proposed operating budget of the Diocese. In recent years attendance at the annual meetings has continued to decline.

In November 2017 the Diocesan Council requested the Committee on the Constitution and Canons to prepare an amendment to the canons to authorize a pilot program for alternatives to Regional Assembly meetings. A Regional Assembly may participate in the Program if the Bishop submits a plan to the Diocesan Council and the Diocesan Council approves the plan. The plan would specify the process by which the Regional Assembly will conduct the business of the annual meeting required by the canons without holding a traditional annual meeting. Alternatives in the plan could include any alternative to an in-person meeting, such as one or more electronic meetings and the use of electronic voting. If a Regional Assembly participates in the Program, the Bishop would be required to hold at least one in-person meeting in that region during the calendar year. The authority to conduct the Program ends in two years.

Therefore, the Committee on the Constitution and Canons moves the adoption of a resolution amending the Canons as follows:

**Resolved,**

**Section 1. Pilot Program for Alternatives to Regional Assembly Meetings.**

Canon 23 is amended by adding after section 2305 the following:

"Sec. 2306. Pilot Program for Alternatives to Regional Assembly Meetings.

“(a) Establishment of Pilot Program.— There is established the Pilot Program for Alternatives to Regional Assembly Meetings (in this section the ‘Program’).

“(b) Alternative to Meetings.— Notwithstanding sections 2303 and 2304, a Regional Assembly may conduct the business of the Regional Assembly in a manner that—"
“(1) is an alternative to holding an annual meeting; and
“(2) complies with this section.

“(c) Plans for Program Participation.—

“(1) Submission and Approval of Plan.— A Regional Assembly may participate in the Program if the Bishop submits a plan described under paragraph (2) to the Council and the Council approves the plan.

“(2) Contents of Plan.— A plan shall include—

“(A) an identification of the region;
“(B) a process for addressing and taking appropriate action of the agenda under section 2303(d) without holding an annual meeting; and
“(C) a process for nominations and elections under section 2304 without holding an annual meeting.

“(3) Processes.— Alternatives under this section to annual meetings may include—

“(A) any alternative to in-person meetings; and
“(B) 1 or more electronic meetings (including any telephonic meeting) and electronic voting.

“(d) Other Meetings.—

“(1) In General.— If a Regional Assembly participates in the Program in any calendar year, the Bishop shall call a regional meeting during that calendar year.

“(2) Requirements.— A regional meeting called under paragraph (1) shall be—

“(A) an in-person meeting;
“(B) held within that region; and
“(C) open to any member of the Episcopal Church.

“(e) Termination of Program.— The authority to conduct the Program under this section shall terminate on February 15, 2020.”.

Sec. 2. Repeal of Program.

(a) In General.— Section 2306 of the Canons is repealed.

(b) Effective Date.— This section shall take effect on February 15, 2020.

Discussion

The Bishop clarified that the Diocese would provide Diocesan budget information in a timely way prior to the Convention if congregational leaders decided to participate in this process. The resolution was approved by a show of hands.

Part V

Election of Deputies and Alternate Deputies to the General Convention in the Same Calendar Year

In November 2017, the current Deputies and Alternate Deputies to the General Convention submitted a proposed amendment to the canons to the Secretary of the Convention under section 7002(c)(2)(A) of the Canons. The proposed amendment
provides for the election of Alternate Deputies to the General Convention in the same calendar year as the election of Deputies to the General Convention.

The proposed amendment was transmitted to the Committee on the Constitution and Canons under section 7002(c)(2)(B) of the Canons for a review and report by the Committee. In consultation with the sponsors, the Committee revised the proposed amendment to more effectively amend the canons while maintaining the original policy initiative.

The Committee reports the following proposed amendment to the canons to the Convention for explanatory statements by the sponsors and consideration by the Convention.

*Resolved,*

**Section 1. Deputies And Alternate Deputies To The General Convention.**

Canon 18 is amended by striking section 1801 and inserting the following:

“Sec. 1801. Elections of Deputies to the General Convention.

“(a) Representation.— At each meeting of the General Convention, the Diocese shall be represented by—

“(1) 4 clerical Deputies to the General Convention;
“(2) 4 lay Deputies to the General Convention; and
“(3) any Alternate Deputy to the General Convention who is filling a vacancy or opening in accordance with section 1803 or 1804.

“(b) Qualifications.— An individual is qualified to be a Deputy to the General Convention or an Alternate Deputy to the General Convention, if that individual is—

“(1) a clerical member of the Convention; or
“(2) a communicant of this Diocese in good standing.

“(c) Elections of Deputies and Alternate Deputies.—

“(1) Definition.— In this subsection, the term “regular meeting of the General Convention” means any meeting of the General Convention that is held every 3 years, including meetings occurring before, during, or after calendar year 2018.

“(2) Elections.— At the annual meeting of the Convention in the calendar year before the calendar year of a regular meeting of the General Convention, the Convention shall elect—

“(A) 4 clerical Deputies to the General Convention;
“(B) 4 lay Deputies to the General Convention;
“(C) 4 clerical Alternate Deputies to the General Convention; and
“(D) 4 lay Alternate Deputies to the General Convention.”.

**Sec. 2. Nominations of Deputies and Alternate Deputies.**

Section 2305 of the Canons is amended by striking subsection (d) and inserting the following:
“(d) NOMINATIONS FOR DEPUTIES AND ALTERNATES TO THE GENERAL CONVENTION.—

“(1) DEFINITION.— In this subsection, the term “regular meeting of the General Convention” means any meeting of the General Convention that is held every 3 years, including meetings occurring before, during, or after calendar year 2018.

“(2) NOMINATIONS.— At the annual meeting of each Regional Assembly in each calendar year that is 2 years before a regular meeting of the General Convention, the Regional Assembly shall nominate—

“(A) 1 individual from the clerical order for election to the position of Deputy to the General Convention;

“(B) 1 individual from the lay order for election to the position of Deputy to the General Convention;

“(C) 1 individual from the clerical order for election to the position of Alternate Deputy to the General Convention; and

“(D) 1 individual from the lay order for election to the position of Alternate Deputy to the General Convention.”.

SEC. 3. EFFECTIVE DATE.
The amendments made by sections 1 and 2 shall take effect on the day after the last day of the annual meeting of the Diocesan Convention in calendar year 2018.

DISCUSSION
The Rev. Betsy Gonzalez, Christ Church, DC, Chair, Deputies to General Convention spoke in favor, saying that the community building and collaborative work that take place prior to the Convention require the participation of the full team. This change would allow that to occur.

The Rev. Carol Cole Flanagan, retired, said that if deputies and alternates are elected in different years, candidates run for different reasons. If we elect them in the same year, we need to allow nominees for different roles.

The resolution to amend the canons was approved by a show of hands.

REPORT OF THE TELLERS ON THE FIRST BALLOT
Ms. D’Oniece Dillard, Epiphany, DC, Head Teller, reported the results of the first round of balloting for Diocesan offices. A tabulation of the results can be found in the section of this journal titled “Report of the Tellers.” No further ballot was needed.

The Bishop congratulated those who were elected and thanked all who were willing to serve.

BISHOP JOHN T. WALKER SCHOOL FOR BOYS 10TH ANNIVERSARY
Mr. James Woody, Executive Director, and Mr. Peter Lee, Chair of the Governing Board, Bishop John T. Walker School for Boys, made a presentation on the school’s 10th anniversary. The school began in 2008 in the undercroft of St. Phillip’s, Anacostia, and then moved to the Church of the Holy Communion in Congress Heights. It has recently moved to a 30,000 square foot space on the campus of THEARC DC, a 17-acre site in Southeast DC that hosts 14 nonprofits. The location is advantageous in terms of the
school’s ability to partner with other groups co-located there, such as the Levine Music School and the Children’s National Medical Center.

Mr. Lee explains that the ministry is not because the boys are Episcopalian, but that WE are Episcopalian. The school depends on broad support and is required to be self-sufficient.

**Secretary’s Report: TEC Constitutional Amendments**

Mr. Keith Roachford, St. George’s, DC, Secretary of the Convention, presented the following amendments to the Constitution of the General Convention of the Episcopal Church, which are required to be made known by the Secretary of the Diocesan Convention preceding the final vote at the 79th General Convention in 2018 in accordance with Canon 1.1 (e) of the Canons of the General Convention.

**Proposed Constitutional Amendments, First Approved by the 2015 General Convention**

(ANNOUNCEMENT OF 2018 GENERAL CONVENTION REQUIRED FOR FINAL PASSAGE.)

**B011: Amend Article II.7**

**RESOLVED,** That the Constitution of the General Convention (2012) Article II.7 is hereby amended to read as follows:

**Sec. 7.** It shall be lawful for the House of Bishops to *may* elect a Suffragan Bishop *Suffragan* who, under the direction of the Presiding Bishop, shall be in charge of the work of those persons of this Church who serve as chaplains in the Armed forces of the United States, and such other agencies as may be specified by the Presiding Bishop. The Suffragan Bishop *Suffragan* so elected shall be *ordained and consecrated* and hold office under such conditions and limitations other than those provided in this Article as may be provided by Canons of the General Convention. The Suffragan Bishop shall be eligible for election as Bishop or Bishop Coadjutor or Suffragan Bishop of a Diocese.

**D003: Amend Article V**

**RESOLVED,** That Article V, Section 1 is amended to read as follows:

A new Diocese may be formed, with the consent of the General Convention and under such conditions as the General Convention shall prescribe by General Canon or Canons, (1) by the division of an existing Diocese; (2) by the junction of two or more Dioceses or of parts of two or more Dioceses; or (3) by the erection into a Diocese of an unorganized area evangelized as provided in Article VI. The proceedings shall originate in a Convocation of the Clergy and Laity of the unorganized area called by the Bishop *Ecclesiastical Authority* for that purpose; or, with the approval of the Bishop *Ecclesiastical Authority*, in the Convention of the Diocese to be divided; or (when it is proposed to form a new Diocese by the junction of two or more existing Dioceses or of parts of two or more Dioceses) by mutual agreement of the Conventions of the Dioceses concerned, with the approval of the Bishop *Ecclesiastical Authority* of each Diocese. In case the Episcopate of a Diocese be vacant, no proceedings toward its division shall be taken until the vacancy is filled. After consent of the General Convention, when a certified copy of the duly
adopted Constitution of the new Diocese, including an unqualified accession to the
Constitution and Canons of this Church, shall have been filed with the Secretary
of the General Convention and approved by the Executive Council of this Church,
such new Diocese shall thereupon be in union with the General Convention.

**DOO8: Amend Article I.1**

**Resolved.** That Article I, Section 1 of the Constitution is amended to read as follows:

*Sec. 1. There shall be a General Convention of this Church, consisting of the House of
Bishops and the House of Deputies, which Houses will sit, debate, and vote separately,
unless otherwise provided for by this Constitution or the Canons. The Houses by majority
vote of each House may call for the Houses to sit, debate, and vote, or any combination
thereof; together. The General Convention may by Canon establish procedures for such
sessions. In all deliberations freedom of debate shall be allowed. Either House may
originate and propose legislation, and all acts of the Convention shall be adopted and be
authenticated by both Houses.*

**Report from the Cathedral Task Force**

Mr. Gerry Perez, Holy Trinity, Collington, and Mr. Harvey Bale, Washington National
Cathedral, members of the Cathedral Task force, reported on the work of the Task
force in examining the mission and ministry of the Cathedral. Three subgroups were
formed focusing on 1) the history, charter, and evolution of the Cathedral 2) the public
and local life of the Cathedral in Washington, DC and 3) how the Cathedral relates to
the parishes of the Diocese. In addition to numerous individual interviews, the Task
force held listening sessions in various parts of the Diocese and met with Cathedral
volunteers. Dean Hollerith also met with people who work on Capitol Hill.

The Task force has found remarkable strengths and good will toward the Cathedral.
However, the Cathedral is not seen as a church for all people, as it would like to be.
Its identity has evolved and is confusing to many. Also, the Cathedral lacks a national
support structure. And it could do more in the local community.

The Task force is distilling its findings with the goal of issuing a final report in April
2018.

**Report of the Committee on Resolutions**

Mr. Clark Downs, Redeemer, Bethesda, Chair of Resolutions Committee, presented the
report. Three resolutions were submitted in a timely fashion.

**Becoming a Sanctuary Diocese: Offering Sacred Welcome to Immigrants (Adopted as Amended)**

Submitted by the Rev. Joseph M. Constant, Rector, St. John’s Episcopal Church, Beltsville;
Mr. Franklin Lemus, member and Lay Delegate, Iglesia Episcopal San Mateo; the
Rev. Kimberly Lucas, Rector, St. Margaret’s Episcopal Church, D.C.; Fr. Vidal Rivas,
Senior Priest, San Mateo; and the Rev. Richard Mosson Weinberg, Associate Rector,
St. Margaret’s. Endorsed by the Race and Social Justice Task force of the Diocese of
Washington, Dr. Enid LaGesse, Co-Chair.


Resolved, that the people of the Diocese of Washington, being disciples of Jesus Christ and persons of faith and conscience, take seriously the biblical mandate not to wrong or oppress the alien in our midst, to “honor the immigrant in our midst as one of our own” (Lev.19:34), and in faithfulness to our Baptismal Covenant, oppose the policies of the incumbent Executive Branch that target undocumented immigrants for deportation while also placing undue restrictions on refugees seeking safe haven in the U.S.; and be it further

Resolved, that the Diocese of Washington encourage its congregations and institutions to serve as places of welcome and healing, and to provide other forms of material and pastoral support for all persons, regardless of immigration status, and that we work alongside our neighbors to ensure the dignity and human rights of all people; and be it further

Resolved, that the Diocese of Washington, including its congregations and institutions, support Episcopal Church initiatives to engage in education, organizing, advocacy, legal direct action, and other methods to ensure the safety and security of all immigrants and refugees; and be it further

Resolved, that the Diocese of Washington pledge to support and encourage congregations and their members to continue the work begun to respond to previous General Convention and Diocesan resolutions that advocate meaningful reform of U.S. immigration laws and policy, and recognize that the root causes of undocumented immigration into the U.S. are multi-faceted and complex, and should be addressed with a combination of humanitarian and economic foreign aid; and, be it further

Resolved, that the Diocese of Washington pledge to assist in equipping congregations, clergy, and lay leaders to engage in such work, appropriate to local contexts, capacity, and discernment.

Explanation: the United States of America is a nation of immigrants who have enriched and sustained our nation. Nonetheless, immigrant families suffer on the margins of our society. They are scapegoated during difficult economic times and victimized by harsh anti-immigrant governmental policies.

The current Administration has engaged in a deliberate effort to reduce the number of foreigners living in the U.S. Of particular concern are steps taken by the federal government to target and deport undocumented immigrants, including veterans who have served honorably in the U.S. military. The Administration is also employing “Expedit Deportation” without Due Process for individuals convicted of neither a felony nor a violent crime. Regrettably, data available from Immigration and Customs Enforcement (ICE) indicate that arrests of undocumented immigrants are up more than 40 percent in 2017, compared to 2016. We also lament the elimination of the Deferred Action for Childhood Arrivals (DACA) program, which has granted temporary protection from deportation for hundreds of thousands of young people who have called the U.S. home for most of their lives. Other immigrants among us are at risk of deportation due to the termination of their Temporary Protected Status (TPS). Such actions have caused immigrants in this country tremendous and unwarranted fear and distress. They fear more than ever the break-up of their families, the loss of homes and businesses, and the destruction of the lives they have built in this country, often over decades.
Above all, we submit this resolution to Diocesan Convention as leaders of congregations whose members are directly impacted by the aforementioned realities. An estimated 23% of the population in the Washington, D.C. metropolitan area are foreign-born immigrants, and an increasing number of parishes in the Diocese of Washington serve as the spiritual homes of many of these people. Our growing multicultural parishes are seeking to meet the unique needs of immigrant communities facing persecution, but more help and resources are needed. As the primary body for expressing common concerns of the Diocese of Washington, we submit this resolution to Diocesan Convention because its passage would send a message of solidarity to the hundreds of immigrants in our midst. We stand with them and ask that our Diocesan Convention do the same.

**DISCUSSION**

The Rev. Joseph Constant, Sr., St. John’s, Beltsville, spoke in favor saying that as a naturalized American citizen, he appreciates that this resolution sends a message to immigrants who are living in fear and to public officials that the Episcopal Church is a place of welcoming love and healing.

Mr. Franklin Lemus, Iglesia Episcopal San Mateo, also spoke in favor. He arrived in this country at the age of 15 and did not speak English. Although a reluctant student, the Deferred Action for Childhood Arrivals (DACA) gave him confidence and dreams, which enabled him to graduate from college. If DACA is not renewed, he will lose his home and business and face deportation.

Ms. Joyce Bryant, Christ Church, Rockville, inquired about the source of the statement in the resolution that some U.S. military veterans could face deportation. The chair responded that this question should be put to the sponsor.

The Rev. Vidal Rivas, San Mateo, a native of El Salvador, spoke in support, saying that we should support immigrants in the Diocese, following in the tradition of the Good Samaritan and the Good Shepherd.

The Rev. Peter Jarrett-Schell, Calvary Church, offered a friendly amendment to the first Resolve clause to replace “alien” with “immigrant” and add the biblical citation from Leviticus:

**JARRETT-SCHELL AMENDMENT TO THE RESOLUTION ON BECOMING A SANCTUARY DIocese: Offering Sacred Welcome to Immigrants**  
(Adopted)

**Resolved**, that the people of the Diocese of Washington, bring disciples of Jesus Christ and persons of faith and conscience, take seriously the biblical mandate not to wrong or oppress the alien in our midst, to “honor the immigrant in our midst as one of our own” (Lev.19:34), and in faithfulness to our Baptismal Covenant, oppose the policies of the incumbent Executive Branch that target undocumented immigrants for deportation while also placing undue restrictions on refugees seeking safe haven in the U.S.; and be it further

The amendment was approved by a show of hands.

Ms. Carnnough Jones, St. John’s, Olney, offered an amendment to the first **Resolved** clause to remove the reference to the incumbent Executive Branch, saying we should oppose these policies, regardless of who is trying to implement them:
Jones Amendment to the Resolution on Becoming a Sanctuary Diocese: Offering Sacred Welcome to Immigrants (Adopted)

Resolved, that the people of the Diocese of Washington, bring disciples of Jesus Christ and persons of faith and conscience, take seriously the biblical mandate not to wrong or oppress the alien in our midst, to “honor the immigrant in our midst as one of our own” (Lev.19:34), and in faithfulness to our Baptismal Covenant, oppose the policies of the incumbent Executive Branch that target undocumented immigrants for deportation while also placing undue restrictions on refugees seeking safe haven in the U.S.; and be it further

Mr. Tim Wittig, St. John’s, Olney, spoke in support saying the amendment would make the solution as broadly acceptable to all as possible.

The amendment was approved by a show of hands. The Resolution as amended was approved by a show of hands.

Resolution on Inclusion of Transgender People (Adopted)


Resolved, that the Episcopal Diocese of Washington affirms that all transgender people, and anyone whose gender identity and expression differs from that assigned at birth, are beloved children of God; and be it further

Resolved, that the Episcopal Diocese of Washington support educational, pastoral, liturgical, and legislative efforts that seek to end the systemic violence against transgender people, calling special attention to the rise in violence against transgender women of color; and be it further

Resolved, that the Episcopal Diocese of Washington encourage all parishes to remove all obstacles to full participation in congregational life by making all gender-specific facilities and activities fully accessible, regardless of gender identity and expression.

Explanation: Our Baptismal Covenant, among things asks, “Will you strive for justice and peace among all people, and respect the dignity of every human being?” Recent headlines have taught us that fatal violence disproportionately affects transgender women of color, and that the intersections of racism, sexism, homophobia and transphobia give rise to discrimination in employment, housing, healthcare and other necessities. Churches should not also be places where transgender people feel excluded.

For most congregations within the Diocese of Washington welcoming people with a variety of gender expressions is an area of growth. Transgender Christians are searching for a connection with God within a loving community where they can worship and work for equality and justice. Unfortunately, many transgender people are too often left without a place to worship because congregations are not ready to welcome them
as their Christian companions. People send subtle, or unintended messages that make transgender people not feel welcome.

Fixed boundaries of gender identity are being challenged and churches need to respond. This resolution is a clear response to the systematic oppression and violence that transgender people experience on a daily basis. As a diocese, we need to let transgender people know they are welcome in our congregations, not only with our words, but in our actions.

**Discussion**
The Rev. Alex Dyer, St. Thomas’ Parish, Washington, DC, spoke in favor, saying the Resolution asks us to examine whether we are as welcoming as we want to be. The third **Resolved** clause encourages but does not mandate any specific action. He said the Resolution offers the encouragement we need to tackle this issue.

The Resolution was approved by a show of hands and the applause of the Delegates.

**Resolution on the Gendered Language for God**

*Adopted as Amended*

Submitted by: the Rev. Sam Dessordi Peres Leite, St. Stephen and the Incarnation, Washington, DC; the Rev. Alex Dyer, St. Thomas’ Parish, Washington, DC; the Rev. Kate Heichler; the Rev. Kimberly Lucas, St. Margaret’s Episcopal Church, Washington, DC; the Rev. Beth O’Callaghan, St. Nicholas Episcopal Church, Germantown, MD.

**Resolved**, the Convention of the Diocese of Washington submits to the 79th General Convention of the Episcopal Church the following resolution:

**Resolved**, the House of _______ concurring, that the 79th General Convention direct the Standing Commission on Liturgy and Music, as it considers if revision of the Book of Common Prayer, to eliminate, when possible, all gendered references to God and to replace them with gender neutral language, and if necessary, to alternate gendered titles when referring to God, if authorized, to utilize expansive language for God from the rich sources of feminine, masculine and non-binary imagery for God found in Scripture and tradition and, when possible, to avoid the use of gendered pronouns for God.

**Explanation:** No language can adequately contain the complexity of the divine, and yet it is all we have to try to explain God. Over the centuries our language and our understanding of God has continued to change and adapt. While other Christian denominations have embraced more comprehensive language for God, the Episcopal Church has chosen to use masculine pronouns when referring to the first and third person of the Trinity. This choice has had a profound impact on our understanding of God. Our current gender roles shape and limit our understanding of God.

By expanding our language for God, we will expand our image of God and the nature of God. Our new Book of Common Prayer needs to reflect the language of the people and our society. This resolution assumes that the authors of our new Book of Common Prayer will continue in the long tradition of beautiful poetic language. However, this beautiful language should not be limited by gendered pronouns when avoidable.

**Discussion**
The Rev. Alex Dyer, St. Thomas’ Parish, Washington, DC, spoke in favor explaining that many of us adapt the prayer book to use gender-inclusive language. The Resolution asks
that the Standing Commission on Liturgy and Music eliminate gendered references to God when possible.

The Rev. Linda Calkins, St. Bartholomew’s, said that an inclusive Bible has been around for more than 20 years. Many are waiting for the Episcopal Church to arrive at a place where all people can speak God’s name and hear God’s name in their own pronouns.

The Rev. Shawn Strout, St. Paul’s, DC, offered an amendment:

**STROUT AMENDMENT TO THE RESOLUTION ON THE GENDERED LANGUAGE FOR GOD (ADOPTED)**

**RESOLVED**, the Convention of the Diocese of Washington submits to the 79th General Convention of the Episcopal Church the following resolution:

**RESOLVED**, the House of concurring, that the 79th General Convention direct the Standing Commission on Liturgy and Music, as it considers if revision of the Book of Common Prayer, to eliminate, when possible, all gendered references to God and to replace them with gender neutral language, and if necessary, to alternate gendered titles when referring to God **is authorized to utilize expansive language for God from the rich sources of feminine, masculine and non-binary imagery for God found in Scripture and tradition and, when possible, to avoid the use of gendered pronouns for God.**

Mr. Franklyn Malone, Our Saviour, Brookland, opposed the amendment saying that the Book of Common Prayer was written with divine inspiration. In changing it, we need to consider the brotherhood of mankind, the diversity among us, and ensure representation of all parts of the Diocese.

Mr. James Steed, St. Mark’s, DC, spoke in support, saying that the Book of Common Prayer is not a divine composition and, according to ancient teaching, God does not have sexuality.

Mr. Paul Brewster, St. Alban’s, offered an amendment to the amendment to replace the term “non-binary imagery” with “universal images.”

**BREWSTER AMENDMENT TO THE STROUT AMENDMENT (FAILED)**

**RESOLVED**, the Convention of the Diocese of Washington submits to the 79th General Convention of the Episcopal Church the following resolution:

**RESOLVED**, the House of concurring, that the 79th General Convention direct the Standing Commission on Liturgy and Music, as it considers if revision of the Book of Common Prayer, to eliminate, when possible, all gendered references to God and to replace them with gender neutral language, and if necessary, to alternate gendered titles when referring to God **is authorized to utilize expansive language for God from the rich sources of feminine, masculine and non-binary imagery **universal images** for God found in Scripture and tradition and, when possible, to avoid the use of gendered pronouns for God.**

The Rev. Michele Morgan, St. Mark’s, DC, opposed the Brewster amendment. She said the term “non-binary” has specific significance to the transgendered population.
The Brewster amendment to the Stratton amendment failed by a show of hands. The Stratton amendment was adopted by a show of hands.

The Resolution as amended was adopted by a show of hands.

**Setting of the Date and Place of the 2019 Convention**

Mr. Roachford moved that the One Hundred Twenty-Fourth Annual Meeting of the Convention of the Diocese of Washington be held at the Cathedral Church of St. Peter and St. Paul on Saturday, January 26, 2019.

The motion was approved by a show of hands.

**Summary of Elections**

**Clerical Member of Standing Committee**: the Rev. John T.W. Harmon, Trinity, DC and the Rev. Beth O’Callaghan, St. Nicholas’

**Lay Member of Standing Committee**: Ms. Jo Ricks, St. George’s, Valley Lee and Mr. Anton Vanterpool II, St. Alban’s


**Lay Alternate Deputies to General Convention**: Mr. Fernando Hermoza, Our Saviour, Hillandale, Ms. Enid LaGesse, Ascension, Sligo, Ms. Toni Schooler, Calvary, and Mr. Matthew Taylor, St. John’s, Lafayette Square.

**Adjournment**

The President thanked Diocesan staff and volunteers, offered a blessing, and declared the One Hundred Twenty-Third Annual Meeting of the Convention of the Diocese to be adjourned.

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The foregoing text constitutes the official *Journal of Proceedings at the One Hundred Twenty-Third Convention of the Diocese of Washington*, held at the Cathedral Church of St. Peter and St. Paul on the twenty-seventh day of January *Anno Domini* 2018.

Mariann Edgar Budde, President
Keith Roachford, Secretary
Martha C. Romans, Rapporteur
## Clerical Members

**The Bishop’s Official List of Clergy Entitled to Seat and Votes at the 123rd Convention**

Those whose names are preceded by an asterisk did not register and therefore were presumed to have been absent. Two ballots were cast.

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  Carol Cole Flanagan
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* Susan M. Flanders
* Carol Flett
* A. Guy Fouts
  Robyn Franklin-Vaughn
* Elizabeth Bonforte Gardner
* Virginia Gerbasi
  Kurt Gerhard
  Catharine Gibson
  J. Carlyle Gill
* Robert S. Gillespie, Jr.
* Marcella Gillis
* Anne Bathurst Gilson
* David T. Gleason
  Betsy C. Gonzalez
  Sarabeth Goodwin
  David T. Gortner
  John M. Graham
* Douglas A.G. Greenaway
* A. Katherine Grieb
  Emily A. Griffin
  David Griswold
  Diana Gustafson
  Emily Guthrie
  Caron Gwynn
* Jacques B. Hadler, Jr.
  Michele Hagens
  Elizabeth A. Hague
* William Hague
* Jane Milliken Hague
* Christopher N.R. Halliday
* Karl Halter
* Preston Hannibal
* Rona R. Harding
  John T.W. Harmon
* Harry Harper
* John C. Harris
  Lawrence R. Harris, Jr.
* Vincent P. Harris
* C. Robert Harrison, Jr.
* Frank Harron, II
  Jadon Hartsuff
  Kristen L. Hawley
* J. Carleton Hayden
* Stephen H. Hayward
  Meredith Heffner
  Kate Heichler
* Barbara D. Henry
  Nancy Hildebrand
  Olivia Hilton
  Jessica Hitchcock
  Geoffrey Hoare
* Charles Hoffacker
* Lucy Hogan
  Randy Hollerith
* James C. Holmes
* Kenneth W. Howard
  Glenna Huber
* Kimberly Hudson
  Beth Humphrey
  Marian T. Humphrey
  Brooks Hundley
* Robert F.B. Hunter
* Meg Ingalls
  H. Jocelyn Irving
  James S. Isaacs
* Carol Jablonski
* Peter Jackson
* Charles R. Jaekle
* Nancy C. James
  Peter Jarrett-Schell
* Rondesia Jarrett-Schell
* Marilyn Jenkins
* Bruce W.B. Jenneker
  Constance Jenson
* Karen B. Johnson
* W. Pegram Johnson, III
* Theodore W. Johnson
  Timothy A. Johnson
  H. Vance Johnson, Jr.
  Allan B. Johnson-Taylor
* John Tyler Jones
* Katherine H. Jordan
* Nancy Lee Jose
  Chris Jubinski
  Maria Kane
Clerical Members

* Rena Karefa-Smart
* Ted Karf
Linda M. Kaufman
Edward Kelaher
* Stuart A. Kenworthy
Shell T. Kimble
Debbie Kirk
* Travers C. Koerner
* Richard G.P. Kukowski
* Ledlie I. Laughlin
* John E. Lawrence
Nathaniel J. Lee
Sam Leite
Luis Leon
* William B. Lewis
* Theodore L. Lewis
Emily Lloyd
* Randy Lord-Wilkinson
Kimberly D. Lucas
* Joseph W. Lund
* Carolyn S. Lundelius
* Louise Lusignan
Patricia Lyons
Jeffrey B. MacKnight
Timothy Malone
* S. Kent Marcoux
* Andrea Brooke Martin
Ray Massenburg
* Molly McCarty
Mary McCue
* John S. McDuffie
Sheila McJilton
Margaret McNaughton
Henry McQueen
* Loren B. Mead
* Richard Meadows
* Deborah Meister
Mark Michael
* Mary Miller Flowers
* B. Bradshaw Minturn
Ann L.H. Moczylowski
Amy Molina-Moore
* Anne D. Monahan
Michele Morgan
* Jerome T. Moriyama
Sarah Motley
* Melanie Mullen
* Terri Murphy
Thomas C. Murphy
* Stephanie J. Nagley
* Deonna Neal
* Earl A. Neil
Melana Nelson-Amaker
* Nancy J. Noall
* Mitzi Noble
Beth O’Callaghan
Sarah D. Odderstol
D. Andrew Olivo
* Harrison H. Owen
* Alison Palmer
C.B. Cricket Park
Nan Peete
Dominique Peridans
* August W. Peters, Jr.
Julie Petersmeyer
* John L. Peterson
F. Bradley Peyton, IV
Robert Phillips
* Samuel E. Pinzón
* Albert C. Pittman
Kristen Pitts
* Betty Powell
* William S. Pregnall
* Kathleen V. Price
Jim Quigley
* Frederick Quinn
Connie Reinhardt
Juan Pastor Reyes
Vidal Rivas
Cara Rockhill
* Joel Jay Rogge
* Paul Rose
* Deirdre E. Sandoe
* Albert Scariato
* Frederick W. Schmidt
Noreen Seiler-Dubay
* Lyndon C. Shakespeare
* William Shand, III
* Sarah A. Shirley
Eric W. Shoemaker
* Serena Sides
Cynthia Simpson
Sally Slater
* Martin L. Smith
* Perry Michael Smith
* Katie Solter
  Cameron Soulis
  Cara Spaccarelli
  Leslie St. Louis
  William Stafford-Whittaker
* R. Robert Stephenson
* John D. Stonesifer
* Emily Blair Stribling
  Shawn O. Strout
* Harriette Sturges
* Eva Suarez
  Gregory Charles Syler
* John T. Talbott
* Jo C. Tartt, Jr.
* Arnold G. Taylor
  Robin Taylor
* Elizabeth Tesi
  Susan Thon
* Claudia Tielking
* Helen C. Trainor
* Joseph W. Trigg
* Kenneth E. Truelove
* Mpho A. Tutu van Furth
* William D. Underhill

Francisco Valle
* Samuel Van Culin, Jr.
Brian Lee Vander Wel
L. Sue von Rautenkranz
David C. Wacaster
* Francis H. Wade
* William S. Wagnon
* Samuel C. Walker
  Susan K. Walker
  Richard Wall
* Martha Wallace
  Andrew W. Walter
  Beverly Weatherly
* Joseph C. Weaver
  Richard Weinberg
* Louis Wheeler
* Christopher I. Wilkins
  Shivaun Wilkinson
* Milton C. Williams, Jr.
  Stacy Williams-Duncan
  David B. Wolf
  Chuck Wynder
* Amy C. Yount
* Paul F.M. Zahl
* Lisa Zaina
  Becky Zartman

Clergy Entitled to Seat and Voice but no Vote

Jason L. Cox
Javier Garcia-Ocampo
* Elizabeth Keeler
* Catriona Laing
* Sarah Lamming
  Ana Langerak

Jeanie Martinez-Jantz
Yolanda Rolle
* J. Mac Stewart
* Tim Watt
  Wesley Williams, Jr.
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<td>* Jay Mallin, Sr.</td>
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<td>*Beverley D. Collins, <em>Alternate Seated: Martha del Valle</em></td>
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<td>Richard English</td>
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<td>Carol Gaskin, Ingrid Mazique</td>
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<td>Pamela Taylor</td>
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<td><strong>Washington National Cathedral</strong></td>
<td>Ken Myrie, Jan Smith, Nancy Stockbridge</td>
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Lay Members, *Ex Officio, with Vote*

- Paul Barkett, Treasurer of the Diocese
- James Jones, Chair, Finance Committee
- Mary E. Kostel, Chancellor
- Keith Roachford, Secretary of the Convention
- Deanne Samuels, President, ECW

Lay Members, *Ex Officio, with Seat and Voice but not Vote*

- Kenn Allen, Chair, Strategic Financial Resources Commission
- Paul Brewster, Diocesan Council
- Kemah Camara, Deputy to General Convention; Standing Committee, Chair
- Diane Clark, Diocesan Council
- Anthony Coe, Vice-Chancellor; Committee on the Constitution and Canons
- Paul E. Cooney, Canon to the Ordinary
- Kurt Ellison, Diocesan Council
- Herman D. Gloster, Diocesan Council
- Ian Hutson, Diocesan Council
- John Johnson, Deputy to General Convention; Executive Council of TEC
- Thomas Johnson, Companion Diocese Committee, Chair
- Peter Lee, Bishop John T. Walker School Committee, Chair
- Ellen Fishwick Martin, Investment Committee, Chair
- S. Lee Mericle, Hunger Fund, Chair
- Vincent Napoleon, Diocesan Council
- Gerry Perez, Deputy to General Convention
- Douglas Perkins, Diocesan Council
- Lee Puricelli, Standing Committee
- Mildred Reyes, Missioner for Collaborative Formation; Diocesan Council
- David Schnorrenberg, Committee on the Constitution and Canons
- Maureen Shea, Diocesan Council
- Sarah Stonesifer, Standing Committee
- Susan Stonesifer, Historiographer
- John Van de Weert, Jr., Committee on the Constitution and Canons
- Penny Winder, Diocesan Council
- Clifford Wooldridge, Diocesan Retreat Committee, Chair
REPORT OF THE TELLERS ON THE FIRST BALLOT

ALTERNATE DEPUTY TO GENERAL CONVENTION

CLERICAL — four to be elected for three-year terms.

Number of Clerical Votes Cast: 436  
Clerical Votes Needed to Elect: 55  
Number of Lay Votes Cast: 479  
Lay Votes Needed to Elect: 60  
Total Votes Cast: 915

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The Rev. Dr. Rosemarie Duncan, The Rev. Dr. Sheila McJilton, The Rev. Glenna Huber, and The Rev. Dr. Gayle Fisher-Stewart were elected.

LAY — four to be elected for three-year terms.

Number of Clerical Votes Cast: 404  
Clerical Votes Needed to Elect: 51  
Number of Lay Votes Cast: 489  
Lay Votes Needed to Elect: 62  
Total Votes Cast: 893

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Mr. Matthew Taylor, Mr. Fernando Hermoza, Ms Enid LaGesse, and Ms. Toni Schooler were elected.
### Standing Committee

**Clerical** — two to be elected for two-year terms.

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<td>75</td>
<td>94</td>
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<tr>
<td>O'Callaghan, Beth</td>
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<td>Olivo, Andrew</td>
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<td>Stafford-Whittaker, William</td>
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The Rev. Canon John Harmon and The Rev. Beth O'Callaghan were elected.

**Lay** — two to be elected for two-year terms.

<table>
<thead>
<tr>
<th></th>
<th>Clerical Vote</th>
<th>Lay Vote</th>
<th>Total Vote</th>
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<td>Ricks, Jo</td>
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<tr>
<td>Vanterpool, II, Anton</td>
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<td>1</td>
</tr>
<tr>
<td>VOIDS</td>
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<td></td>
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</table>

Mr. Anton Vanterpool, II, and Ms. Jo Ricks were elected.

There was no second ballot required.
Standing Committee Report for 2017
February 1, 2017 — January 31, 2018


In the summer of 2017, the Rev. Robert Harvey accepted a call to serve in another diocese. In July 2017, Bishop Mariann invited the Rev. William Stafford Whittaker to serve out the remainder of the Rev. Harvey’s term. The Rev. Whittaker was chosen because he received the next highest number of votes for Standing Committee at the 122nd Convention. The Rev. Whittaker accepted the bishop’s invitation.

Ms. Kemah Camara was elected President and the Rev. Greg Syler was elected Secretary immediately after the 2017 Convention adjourned.

Meetings and Other Gatherings
Between the 122nd and 123rd Conventions, the Standing Committee met ten (10) times. One retreat meeting. Seven (7) regular meetings, one of which was a phone / video-conference link. One joint meeting with the Commission on Ministry. One day dedicated to interviewing Candidates for Ordination.

Approval of Candidacy for Ordination to Diaconate

<table>
<thead>
<tr>
<th>Janice Hicks</th>
<th>Anne Derse</th>
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</thead>
<tbody>
<tr>
<td>Lesley Krauland</td>
<td>Kathryn McMahon</td>
</tr>
<tr>
<td>Enid Cole</td>
<td>Joan Crittenden</td>
</tr>
<tr>
<td>Sandra Bramble</td>
<td>Martha Eldredge</td>
</tr>
<tr>
<td>Elizabeth Dixon</td>
<td>Susan Fritz</td>
</tr>
<tr>
<td>Eugene Wright</td>
<td>Steve Seely</td>
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Testimonial for Ordination to Deaconate

<table>
<thead>
<tr>
<th>Harvey Bale</th>
<th>Mary McCue</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cynthia Hill Dopp</td>
<td>Julie Petersmeyer</td>
</tr>
<tr>
<td>David Griswold</td>
<td></td>
</tr>
</tbody>
</table>

Approval of Candidacy for Ordination to Priesthood

Diana Gustafson

Testimonial for Ordination to Priesthood

Marilyn Jenkins

Consents to Election and Ordination of Bishops

The Rev. Canon Rafael L. Morales as Bishop Diocesan of Puerto Rico.
The Rev. Jennifer Brooke-Davidson as Bishop Suffragan of West Texas.
The Rev. Samuel Rodman as Bishop Diocesan of North Carolina.
Part II: Annual Convention Proceedings

The Rev. Brian Cole as Bishop Diocesan of East Tennessee.
Consent that Diocese of Virginia would initiate search for Bishop Suffragan.

**Actions Concerning Real Property**

**March 2017:** Approved an easement agreement between St. John’s Episcopal Church in Beltsville, MD and the Maryland State Highway Administration (SHA) so the SHA can acquire right-of-way easements for a sidewalk and bike lane project in Beltsville.

**May 2017:** Approved the sale of some of the Grace School, Silver Spring property to Brandywine, LLC.

**June 2017:** Approved the sale of the rectory at St. Monica & St. James’ Church, DC. Approved the terms of loan refinancing for St. Nicholas Church, Darnestown, MD.

**November 2017:** Approved sale of an undeveloped parcel of land owned by All Saints, Oakley, MD. Modified terms and conditions associated with the construction and redevelopment for St. Thomas Church, DC, such terms originally authorized by the Standing Committee in March 2014. Approved the granting of an easement by St. Thomas Parish, Croom, MD to Prince George’s County, MD, for utilities and utility lines. Approved the sale of a one-bedroom condominium owned by St. John’s Church, Lafayette Square DC.

**December 2017:** Approved the sale of an office building in Rockville owned by Christ Church, Rockville.

**Other Business**

In addition to giving consent for all bishops elected in the Episcopal Church, recommending persons for ordination, offering advice and consent as to any judicial sentence given to a clergyperson or concurring to allow a clergyperson to cease functioning as a member of the clergy, and giving the bishop advice and consent on the purchase, sale, or encumbrance of any property held by a congregation or the diocese, the Standing Committee functions as the Bishop’s Council of Advice, a role stipulated in the Constitution of the General Convention, Article IV. From the 122nd Convention of the Diocese of Washington to its 123rd Convention, the Standing Committee worked closely with Bishop Mariann Budde, Bishop Diocesan of Washington, and we commend her for her leadership in the diocese and The Episcopal Church as well as her forthright and clear communication with the Standing Committee.

At the February retreat, Bishop Mariann expressed her desire to be in regular conversation with the Standing Committee. The bishop noted, and the Standing Committee affirmed, that monthly meetings on Monday evenings are not always the best possible way to stay in relationship, a situation further complicated in that Mondays are the bishop’s day off. The 2017 Standing Committee looked at alternative dates and meetings other than Mondays. By mid-year, the Standing Committee elected to meet on the Fourth Wednesday of the month. Even though this was a departure from previous customs, and even though this moved Standing Committee meetings away from the regularly schedule Finance Committee meetings, no issues were presented and there was a seamless flow of communications among Bishop, Church House staff, other committees, such as Finance Committee, and the Standing Committee.
Throughout much of the year, the Standing Committee was kept apprised of developments on two of the bishop’s initiatives, emerging from Diocesan Convention – the Cathedral Taskforce; second, the Strategic Financial Resources Commission. The Standing Committee was also kept apprised of staffing developments and departures among the bishop’s staff.

In a mid-year meeting, held together with members of the Commission on Ministry, the Standing Committee was informed of the detailed work that has gone into the formation processes and leadership development tracks for all levels of ministry in the diocese – ordained deacons, ordained priests, and active lay ministers. The Standing Committee was glad to partner with the Commission on Ministry and Church House staff in helping bring about these robust and significant leadership development processes.

Much of the Standing Committee’s work over the course of the year was spent interviewing a large cohort of Deacon Postulants who were presenting themselves for Candidacy for Ordination, as well as a few others who were being presented for ordination to the priesthood. The Standing Committee enjoyed the opportunity to participate in and help foster the renewal of the diaconate. The Standing Committee was grateful for the leadership of previous Standing Committees, the Commission on Ministry, and the Church House staff in helping bring about these potentially positive developments.

**REPORT OF THE FINANCE COMMITTEE**

**FEBRUARY 2017 — JANUARY 2018**

The Finance Committee is a regular standing committee appointed by the Diocesan Council.

The appointed members meet monthly during the year to oversee matters involving the diocesan budget, purchase and sale of parish properties, secured loan requests, diocesan financing guarantees or other financial support.

The Committee is charged with the review of all new parish property encumbrances such as long-term leases, cell tower facilities and historic grant easements. In addition, certain members of the Committee serve on the Audit Committee and Diocesan Council on an *ex officio* basis. The Committee also works with individual parishes facing issues dealing with budgeting, cash management, property development and financial controls, as requested, and assists with the submission and review of parish audits. The Finance Committee routinely presents workshops on church financial matters to lay leadership and at Regional Assemblies and consults with parish wardens and treasurers on tax matters, implementation of accounting systems and benefit arrangements.

Since 2014, at the request of the Bishop, the Finance Committee has evaluated alternative financial arrangements such as shared or part-time clergy arrangements as smaller parishes face new financial challenges. Continued to monitor continuing construction projects of St. Augustine and St. Thomas; St. Anne’s Senior Housing Project; Grace Episcopal School land disposition; All Saints, Oakley land disposition; St John’s Norwood easement; BWS lease and financing at THEARC; and Seton Belt Trust matters.
During 2017, the Finance Committee completed the following actions:

**Recommendations to the Standing Committee:**

All Saints, Oakley: recommended to approve the sale of undeveloped property for $140,000 and to take a Deed of Trust Note from the buyer to be paid in monthly amount of $1,000.

Christ Church, Rockville: recommended to approve the sale of the property at 22 West Jefferson Street, Rockville, Maryland with the proceeds to be sufficient to cover and be used to retire the existing mortgage.

Grace Episcopal Church: recommended to authorize the sale of a portion of the School property.

St. John’s, Lafayette Square: recommended to authorize the sale of a one-bedroom condo for a price of $380,000.

St. Monica and St. James: recommend sale of the rectory for not less than $2.2 million without revisiting the Finance Committee; $1 million of the proceeds to be placed in an endowment fund with income from same to supplement housing allowance for the rector and operations.

St. Nicholas, Darnestown: recommended to approve a refinancing of loan and increase diocesan guarantee to $790,000.

St. Thomas, Croom: recommended to approve the granting of a routine utility easement on church property.

**Recommendations to the Diocesan Council:**

St. Anne, Damascus: recommended to approve the refinancing of the loan at a reduced interest rate and to agree to maintain the $250,000 cash account and to guarantee the new loan under the same terms as the original note.

St. Nicholas, Darnestown: recommended to approve the increase in the guarantee amount (to $790,000) for refinancing.

St. Paul’s, K Street: recommended authorization to move forward with the terms presented for the lease of the townhouse which the parish owns.

Bishop Walker School Budget: recommended approval of the proposed budget for the BWS 2017-18 school year and continued monitoring of the performance of the school relative to its budget goals.

Diocesan Budget: assisted in preparation and review of the 2018 Diocesan budget with recommendation for Diocesan Council approval and presentation to the 2018 Convention.

Completed Clergy Search Financial Assessments requested for: Ascension, Gaithersburg, and Our Saviour, Hillandale.
Report of the Diocesan Council
February 2017 — January 2018

Section 2708 of the Canons of the Diocese of Washington provides that the Diocesan Council is the executive committee of the Convention for business purposes when the Convention is not in session. The Council is responsible for the coordination, development, and implementation of the ministry and mission of the Diocese.

During 2017 the Council met every month except January and August.

February: The annual retreat of the Diocesan Council took place in conjunction with annual all-day retreats of the Commission on Ministry and the Standing Committee, known as the Tri-Body Retreat. All three bodies met together for the first half of the day and then met separately for the second half of the day.

The morning plenary session concentrated on three major over-arching goals for diocesan activity during the coming year, including—

- Strategic Financial Resources Commission (SFRC). In her convention address, Bishop Mariann highlighted the importance of increasing the capacity of congregations, as well as the diocese itself, to be more effective in fundraising. This includes annual giving, the intentional development of major gifts and capital campaigns, and planned giving. In addition, the SFRC will be charged to devote attention to the development and execution of efforts to increase church membership.

- Cathedral Task Force. This group will address the role of our Cathedral in national life, as well as in the diocese and the wider church. It is to assess what it means for the Cathedral to remain true, in the 21st century, to its historical mission as a house of prayer for all people and a church for national purposes. More broadly, the Task Force is to consider how the Cathedral and all EDOW congregations can engage in public prayer, public theology, and gospel-based advocacy without becoming captive to any partisan faction or secular ideology.

- Fostering Collaborative Ministry. Great interest was expressed concerning ways for members of the bishop’s staff, where feasible, to focus their efforts on regions as opposed to individual congregations. Ministry carried out in this manner has the potential to increase the reach and efficiency of staff resources as well as to reinforce the goal of increasing collaborative ministries among parishes within and across regions of the diocese.

During the Council-only portion of the retreat, members of Council focused their attention on the following:

- Establishing operating norms
- Clarifying the overall focus of Council’s efforts and the establishment of goals for the upcoming year. The following areas of emphasis were identified—

  o Growing Christian community through regional focus of diocesan staff
  o Improving the effectiveness of process for administering and overseeing the Congregational Growth Grants program
Launching the Strategic Financial Resources Commission and incorporating the learnings from the 2016 Financial Conversations initiative in both the work of the SFRC and the ongoing work of Diocesan Council.

March: The Council devoted attention to debriefing the work accomplished during the Tri-Body retreat. Bishop Mariann introduced the topic of goal-setting for the coming year and distributed a very preliminary draft of possible goals for the Council as well as an early draft of her goals for the coming year. The ensuing discussion ensued that highlighted the leadership role of Council in the Diocese and the importance of Council’s participation in activities of the Diocesan community.

Bishop Mariann expects the first meeting of the Commission to take place in early April. Work also is proceeding apace to establish the Cathedral Task Force and to schedule its first meeting in the same timeframe.

Council discussed the future of Camp EDOW. Bishop Mariann noted that Camp EDOW has had a program in every summer since the beginning of her ministry as the Bishop of Washington in 2011. Registration has remained low and is generally declining despite moving the camp to a new location and extending the program to two weeks, each with a more constrained age band of campers. She observed that there is consensus among diocesan staff that we lack the don’t have bench strength to build the camp to something larger. Bishop Mariann indicated that she and diocesan staff remained committed to the value of a camp experience, but suggested that it may be more fruitful to advance that objective in collaboration with neighboring dioceses that have their own camp facilities and well-established programs.

Council discussed a draft sabbatical policy for diocesan staff. The draft policy was developed in a collaborative discussion between Bishop Mariann and the diocesan Human Resources Committee. She noted the importance of having a policy for sabbatical leave that is accepted as reasonable by congregational leaders. The policy is limited to full-time “mission staff” of the Diocese. Bishop Mariann emphasized that a sabbatical leave is not an entitlement or reward based on past service but a program to enhance future service by the person taking the sabbatical. Although the proposed sabbatical policy, if adopted, would only apply to eligible full-time Diocesan mission staff, parishes could adapt the policy as needed for parish staff. Council voted to adopt the sabbatical policy.

The Council engaged in discussion concerning the sanctuary movement that has taken on additional life across the United States in response to the positions adopted by the new administration on immigration law. Mary Kostel, Chancellor of the Diocese, provided Council with a legal overview of this complex subject.

Members of Council considered physical plant challenges at St. Philip the Evangelist. St. Philip has been faced with a persistent leak problem that has caused a mold problem that, in turn, resulted in a temporary closure of the childhood development center operated by the parish. St. Philip’s CDC provides essential services to approximately 70 young children who live in the immediate area served by the parish. The diocese was able to fund emergency repairs from a designated fund.
April: Council considered a revised proposal for 2017 Council goals. Members of Council expressed general support for the draft goal statement, though there was concern about whether there is time to accomplish all of them during the year.

The Council considered a proposed reforecast of the 2017 budget that was adopted at the Diocesan Convention in January. Because the estimated increase in congregational revenue was less than the $170,000 forecast in the budget passed by Convention, the proposed reforecast recommended expense reductions of approximately $30,000. The adjustments preliminarily identified included the following:

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<td>Compensation forecast – Episcopal leadership</td>
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<td><strong>TOTAL</strong></td>
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<td><strong>48,000</strong></td>
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The reforecast proposal was adopted as presented.

The diocese received notification that it has been awarded two grants from The Episcopal Church, through the Roanridge Trust, a fund that supports rural ministry in the Episcopal Church. One of these grants will support Alpha program training in rural areas and the other grant will provide support for the Southern Maryland Summit on April 29. These grants are in addition to the $100,000 three-year grant announced in March 2017 in support of Misa Magdalena, a Spanish language community that worships at the Church of St. Mary Magdalene in Wheaton.

The Cathedral Task Force announced at Diocesan Convention has been formed and held its first meeting on April 2, to be led by co-chairs Gerry Perez and Harvey Bale. Among other things, the Task Force will be conducting listening sessions in various locations in the Diocese concerning the mission and ministry of the Cathedral.

Bishop Mariann notified Council that the Strategic Finance Resources Commission had been formed and would soon be holding its first meeting.

Bishop Mariann informed Council that preliminary plans are underway for her sabbatical, tentatively scheduled to occur from March 15 to June 15, 2018.

May: Council considered action on eleven applications for Congregational Growth Grants that were submitted in the Spring 2017 grant round. The eleven applications sought a total of $167,490 in grants. Joey Rick reviewed the highlights of all of the grant applications that had been evaluated by Council’s Grant Committee together with recommended action by the Committee. After this review, Council considered action on the grant applications and made the following grant awards—

• Ascension, Gaithersburg – $20,000 renewal grant to continue a Latino ministry outreach project that received initial funding last year.
Part II: Annual Convention Proceedings

- St. Mark’s, Capitol Hill & Calvary Church – $8,440 to support collaborative community activity programs.
- St. George’s, DC – $13,600 to support the development and execution of fresh expressions of worship to respond to the needs of current and potential church members in a rapidly changing neighborhood.
- St. Michael & All Angels and the Church of Our Saviour, Hillandale – $10,450 for collaborative vacation bible school.
- St. Nicholas & St. John’s, Olney – $20,000 for an innovative model in support of a youth and family chaplain in the North Montgomery County Region.
- St. Peter’s, Poolesville – $20,000 of supplemental seed money funding to launch a nursery school program in an underserved area of Montgomery County where there are no nursery schools.

In support of Council’s continuing work to develop goals to guide its work over the coming year, Council reviewed a draft schedule of goals for 2017. Council members received the matrix with enthusiasm. After discussion, the formulation of goals for the remainder of 2017 and for the first half of 2018 was adopted.

June: Moderator Walter, a member of the group that is carrying out this year’s annual performance evaluation of Bishop Mariann, provided a brief update concerning that process. He noted that members of the evaluation group conducted approximately 15 interviews, evaluated responses to a clergy survey in which 141 clergy responded, conducted two group interviews of Diocesan staff, and reviewed Bishop Mariann’s self-evaluation. The group is in the final stages of compiling the results after which it will meet with Bishop Mariann to discuss its findings.

The Council considered the proposed operating budget for the Bishop Walker School for the academic year beginning July 1. The proposed budget was developed in a collaborative manner by an oversight group including members of BWS leaders, the Diocesan Finance Committee and diocesan staff. Although the 2017-18 budget forecasted a FY 2018 operating deficit of approximately $187,000, this represents a significant reduction in the operating deficit that would have resulted without a significant package of operating adjustments.

The Joint Financial Oversight Group believes that the expense base reflected in the 2018 budget represents the lowest feasible costs of operating the School at this time without unduly impairing the quality of the BWS program. Both diocesan and BWS leaders have agreed that a critically essential milestone for the future of the school in FY 2020 and beyond will be adopting and successfully executing a balanced budget in academic/fiscal year 2019, ending June 30, 2019. The proposed budget for FY 2018 was passed unanimously.

Council discussed the preliminary findings following the near-completion of conversations with EDOW congregations. The conversations have been conducted by four teams of conversation partners led by Bishop Mariann, Kathleen Hall, Paula Clark and Paul Cooney, each of whom typically have been accompanied by one or two persons from a pool of volunteers from the Finance Committee, the Diocesan Council and the
Standing Committee. The predominant observations and trends generally fall into seven groupings:

1. Building limitations and deferred maintenance are a challenge and a source of significant financial anxiety for many congregations.
2. Many parishes are engaged only passively with the community they serve. There is a perception among many congregations that simply opening doors is sufficient to attract new members.
3. Many congregations are perplexed about how to attract younger generations and are often resistant to change as they attempt to do so.
4. Many congregations desire assistance with fundraising.
5. Numerous congregations, to varying extents, receive a disproportionate degree of financial support from a subset of aging members. This reality creates significant future financial vulnerability.
6. It is common for congregations to assume that additional or improved musical offerings will lead to congregational growth. There appears little basis for this assumption.
7. Clergy and staff transitions frequently lead to declines in membership and giving.

Regional Wardens Gatherings. Three of eight regional gatherings with parish wardens and clergy already have taken place and the remaining five dinners are scheduled to occur before the end of June. This year, the primary emphasis of these gatherings has been to provide an opportunity for wardens and clergy from parishes within each region to become better acquainted and to build relationships that will support collaboration.

St. Nicholas, Darnestown. The Council considered the recommendation from the Finance Committee that Council approve a request to extend and increase the Diocesan loan guarantee to permit St. Nicholas, Darnestown to refinance its existing mortgage loan of the parish in order to obtain funding to purchase two mobile classrooms. The loan being refinanced was for $750K; the parish is seeking to increase the borrowing, which is guaranteed by the Diocese, to $790K. The Finance Committee recommended approval of the refinancing and an increase of the Diocesan guarantee. Council approved the Finance Committee recommendation.

July: The Council considered and, after discussion, adopted a charter for the Strategic Financial Resources Commission (SFRC). During a presentation by Mr. Kenn Allen, co-chair of the SFRC, Mr. Allen identified the following initial objectives for the Commission as it launched its work:

- To identify and make available the best resources that will help congregations, including written materials, online and multimedia. It will be a priority for the resources to be as specific to EDOW as possible.
- To develop new materials, filling in gaps among available resources from other sources.
• To develop knowledge concerning experience and expertise in the Diocese, including experience in conducting capital campaigns, planned giving and other fundraising efforts.

• To learn from working very closely with a small number of parishes in pilot projects.

Canon Joey Rick led a discussion of the Congregational Growth Grant program and reported that three rounds of grants had been completed to date. 15 grants totaling $202,090 have been made. Council members made recommendations to expand both the size and the functioning of the grants committee of Council in ways that would strengthen the functioning of Council at an oversight level.

Bishop Mariann reported to Council concerning the completion of her annual performance evaluation process. She noted that there was much encouraging data presented in the evaluation, and that the process also affirmed the overall goals that provide direction for her ministry. In addition, the evaluation process provided constructive feedback on aspects in which she can strengthen her ministry. Council members expressed appreciation for the evaluation process and, particularly, for Bishop Mariann’s transparency and dedication to obtaining and responding affirmatively to the feedback. A number of Council members noted that the model for evaluating the performance of the bishop could be used in the evaluation of the performance of parish clergy.

Bishop Mariann reported that she had received a request to join an interfaith coalition that is preparing a friend-of-the-court brief for submission to the Supreme Court in opposition to the executive order that imposes a travel ban on persons from six Muslim-majority nations. The interfaith coalition currently has 35 members and includes representatives from Christian, Jewish and Muslim faith traditions. Council strongly supported the participation of the Diocese on this brief.

September: The Council approved the recommendation of the Human Resources Committee to increase the clergy and lay compensation guidelines by 2.4% in 2018. The HR Committee’s survey of compensation by other nonprofit organizations in the Washington indicated that, on average, nonprofits are increasing compensation by an average of 3.0% in 2018. The recommendation of a lower rate of increase in the Diocese for 2018 takes into account the inflation rate in the metropolitan Washington area is closer to 2.2% as well as the constraints of financial resources faced by most congregations.

Council approved the recommendation of the HR Committee concerning the selection of health plan alternatives from the Episcopal Church Medical Trust (the designated exclusive provider of health care benefits plans within the Episcopal Church) that will be available to in the Diocese in 2018. A total of five health plans will be included in this array, including two new Anthem health plans, the Anthem Consumer-Driven (high-deductible) Health Plan, the Kaiser EPO High plan and the Kaiser EPO 80 plan. On average, the premium increases for 2018 will be approximately 6.5%.

The Canons Committee requested guidance for its continuing work in restating the Constitution and Canons of the Diocese concerning the existing canonical provision on regional assemblies. The Council reviewed a briefing memo that pointed out that
numerous provisions of the existing canons on regional assemblies have become antiquated. Following discussion of the recommendations in the briefing memo, the Council directed that the Canons Committee give effect to the following changes to the regional assembly provisions as it prepares a restatement of those portions of the canons:

1. Discontinue the existence of Regional Steering Committees.
2. Eliminate the office of Regional Convener.
3. Make conforming changes elsewhere in the canons where there are references to the Regional Steering Committees or Regional Convener.
4. Propose similar changes to conform our canonical provisions to current processes.

October: Council received an update concerning the work of the Strategic Finance Resources Commission. The SFRC received 17 applications to participate in its pilot program, which far exceeded the SFRC’s capacity; it selected six congregations to participate in the pilot program and will assist the 11 others on a focused basis during the coming year. The SFRC also is planning to host further workshops in the Spring on fundraising topics such as planned giving and capital/major gift campaigns. Congregations selected to participate in the pilot program include: Epiphany, DC; Holy Comforter; St Anne’s, Damascus; St George’s, DC; St James, Potomac; and St John’s, Broad Creek.

Bishop Mariann briefed the Council on the format and content of the upcoming regional assemblies. Regional assemblies will take place in each of the 8 regions of the Diocese during October and November. Persons attending the assemblies will learn about the outcomes of the financial conversations initiative and receive updates on regional collaborative efforts and efforts to re-shape the diocesan staff structure to better serve the Diocese. As required by the canons of the Diocese, there will be a presentation concerning the current draft of the Diocesan budget for 2018.

November: Bishop Mariann noted that the Rev. Dr. Patricia Lyons is now managing the Congregational Growth Grant program. Tricia noted that three grant applications were submitted in the Fall 2017 round of the CGG program. The projects requested to be funded included:

- **St. Peter’s, Poolesville** – St. Peter’s requested a $6,000 grant to fund part-time staff support to coordinate the Just Lunch Program, which provides over 100 high school students a lunch at no cost every day. Council’s subcommittee on Congregational Growth Grants recommended approval of this grant in the amount requested. Council approved this grant request.

- **Transfiguration, Silver Spring** – Transfiguration requested a $20,000 grant to fund replacement of flooring in the community building that is a primary site for community programs hosted by the parish. Council’s subcommittee on Congregational Growth Grants recommended approval of this grant in the amount requested. Council approved this grant request.

- **St. Dunstan’s, St. Patrick’s & Redeemer** – These three parishes requested a grant of $10,000 of support toward the cost of continuing and hopefully expanding the scope of a collaborative youth ministry program. The Congregational Growth
Grants Committee recommended approval of this grant in the amount requested. Council approved this grant request.

Bishop Mariann and the Rev. Dr. Tricia Lyons reported to Council the latest developments concerning the pre-convention welcoming event. This event will be optional for convention delegates and open to all. Afro Blue, Howard University’s award-winning acapella group, will perform and the Rev. Kim Jackson, associate rector at All Saints in Atlanta, will be a featured speaker. The evening will be one filled with inspiration, hope and joy. More information will be available soon.

Canon Paula Clark provided an update concerning the process of preparing individuals for ordination to the Priesthood and the Diaconate. On September 30, the first group of five candidates for ordination as vocational deacons was ordained. The newly ordained deacons have been assigned to work in various locations in the Diocese. Although all deacons will be primarily resident in a single parish, Bishop Mariann has asked that all deacons have broader involvement in their respective regions and contribute to the process of weaving collaborative relationships among parishes. Two persons will be ordained as priests on November 18.

December: Tricia Lyons advised Council that she has asked all grant recipients to date to provide information that will inform the Council’s ongoing review of the Congregational Growth Grant program. Data have been received from about one-third of the grant recipients so far. Tricia hopes to have a more complete compilation before the January Council meeting and suggested that this aspect of the Council’s ongoing review of the grant program await the availability of more complete data. Tricia distributed to members of Council a brief document consisting of the text of the instructions that accompanied Applications for Congregational Growth Grants in the 2016-17 grant rounds together with suggested revisions for Council’s review and discussion. At the conclusion of this discussion Council made the following determinations:

• Diocesan staff are asked to revise the application instructions to include more flexible guidelines concerning the use of grant funds for capital projects that will permit the use of grant funds for some capital expenditures, though not for costly deferred maintenance projects.

• The provision providing for priority consideration to be given to projects that are consistent with the priorities of the Diocese should be deleted.

• To assist congregations in developing grant applications and to broaden information available during the grant application review process, staff are asked to revise the grant process in two respects, including—
  o Providing for preliminary conversation to take place between grant applicants and diocesan staff before the submission of a grant application.
  o Providing for direct contact between grant applicants and the Council grants subcommittee during the grant review process.

Bishop Mariann noted that there may be occasions where the amount of funding available exceeds the needs for funding approved projects. She noted that in those situations she believes it is appropriate that available funds be used for investments in making strategic
placements of graduating seminarians and other congregational initiatives approved by Council.

Council reviewed attendance data from the recent regional assemblies and made reference to the compilation of feedback provided by members of Council during the November Council of meeting. Council discussed a possible canonical amendment to authorize alternatives to the Regional Assemblies as we now know them. Council approved the submission of the proposed canonical amendment for consideration and possible adoption at the upcoming session of the Convention.

Finance Chair Jim Jones noted that it is necessary for Council to approve a budget for submission to the Diocesan Convention in January and that there were no significant concerns, corrections or changes to the previous draft of the budget that was presented at the Regional Assemblies. The budget included in the Council packet is essentially identical to the budget presented at the Regional Assemblies with no significant or substantive revisions. Council approved the submission of the budget included in the Council packet to the upcoming Diocesan Convention.

**ANNUAL REPORTS OF THE COMMISSIONS, COMMITTEES, AND TASK FORCES OF THE DIOCESE OF WASHINGTON**

**123rd Convention, January 29, 2018**

**ANGUS DUN FELLOWSHIP FUND COMMITTEE**

The Angus Dun Fellowship Fund was established in memory of the fourth Bishop of Washington to provide financial assistance to canonically resident clergy for continuing education expenses. The Committee reviews applications and authorizes disbursements from the Fund’s income according to the following criteria: demonstrated benefit of the continuing education program to the Diocese; the applicant’s parish (where applicable); and the applicant’s ministry. The Committee also expects that funding is sought from the applicant’s parish and other appropriate sources, and where possible, makes grants on a matching basis. The Committee’s general guidelines, application form and the follow-up evaluation are all available on the Diocesan website.

Criteria established by the Committee limits the size of the grant to a maximum of $1,000 per person per year and requires that applicants demonstrate the benefit that their program will have for their parish and/or the Diocese. Congregations are encouraged to assist their clergy in their pursuit of continuing education experiences. Typically, the Committee meets to review applications in the fall, winter and spring. Deadlines are announced in the Diocesan Bulletin listserv.

The Angus Dunn Committee awarded $5,500 in grants in 2017 to the following recipients:

- The Rev. Nathan A. Beall . . . . . . . . . . . . . . . . . . . . . . . $1,000
- The Rev. Jeffrey B. MacKnight . . . . . . . . . . . . . . . . . . . . . . . . . . $500
- The Rev. Dr. Robert W. Harvey . . . . . . . . . . . . . . . . . . . . . . . . . $1,000
- The Rev. Dr. Sheila N. McJilton . . . . . . . . . . . . . . . . . . . . . . . . . $1,000
- The Rev. Elizabeth Tesi (Bagioni) . . . . . . . . . . . . . . . . . . . . . . . . . $1,000
- The Rev. John A. Ball . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . $1,000
Cathedral Task Force Report

Introduction

Events surrounding the inauguration of the 45th president of the United States in January 2017 precipitated the work of the Cathedral Task Force. Washington National Cathedral (WNC) hosted an inaugural prayer service on the day after the inauguration in accord with the tradition that began with the 1937 inauguration of Franklin Delano Roosevelt. Some of the clergy and laity in the Diocese of Washington and other constituents questioned or criticized the Cathedral’s decisions to host the prayer service and to accept an invitation for choristers from the National Cathedral School to sing at the inauguration ceremony.

In response to the questions and concerns expressed in the aftermath of the inauguration, Bishop Mariann Budde and Dean Randy Hollerith appointed the Task Force and charged it with “exploring the role of the Washington National Cathedral in the life of our diocese, the wider church, and the nation” in the 21st century. We considered the following questions:

• What does it mean in 21st century American society to claim the mantle of national cathedral, in a country without an established church?
• How can Washington National Cathedral remain true to its founding charter as a house of prayer for all people and a church set aside for national purposes?
• How should the Cathedral engage in public prayer, public theology, and gospel-based advocacy without becoming captive to any partisan faction or secular ideology? How might other congregations be similarly engaged in public life?
• What is the relationship between the Cathedral, Episcopal Diocese of Washington and the wider Episcopal Church?
• What is the Cathedral’s role in the city of Washington?
• What is the Cathedral’s role in relationship to the federal government, and political leadership?
• What are the Cathedral’s greatest strengths and greatest challenges, as understood by those outside of the Cathedral community?
• What should the Cathedral be doing that it is currently not doing?

The Task Force sought to cast as broad and wide a net as possible in addressing these questions. Over the course of ten months, we gathered input from over 200 individuals through 36 individual interviews, 45 email/written responses and six group sessions. The group meetings included three listening sessions held throughout the diocese, a session at the Virginia Theological Seminary, a session with the Washington Committee of the National Cathedral Association and Cathedral Volunteers, and a roundtable hosted at the Episcopal Church Office of Government Relations. The interviews included leaders within the wider Episcopal Church, the Diocese of Washington, the City of Washington, the interfaith community, the federal government, the Cathedral staff and the Cathedral’s governing bodies, the Chapter and the Protestant Episcopal Cathedral Foundation.
Committee Reports

This report is respectfully submitted by the Rev. Harvey Bale, Mr. Rick Elgendy, Mr. John Johnson, the Rev. Andrew Walter, Mr. Paul Brown, the Rev. Dr. Michele Hagans, Mr. Vincent Napoleon, Mr. James Wind, Ms. Anne Derse, Ms. Martha Horne, Mr. Gerry Perez, and Mr. Tom Wolfe.

PART I: THE WASHINGTON NATIONAL CATHEDRAL – A COMPLEX HISTORY

The development of the Washington National Cathedral as a great church for national purposes, a house of prayer for all people and the chief mission church of the Diocese of Washington is a complex, evolving and only partially understood story today. This is so even a hundred years after the founding of both Cathedral and Diocese and more than two hundred years after a similar concept was first envisioned by George Washington and Pierre L’Enfant. A brief review of the Cathedral’s history from its founding to the present highlights issues that need to be clarified to define the identity of the Cathedral and the role it should play in the 21st century.

INITIAL CONCEPTS AND THE EVOLUTION

A concept for an institution for national purposes that would eventually evolve into the Washington National Cathedral was developed by architect Pierre L’Enfant in plans he developed in 1791 for erecting the federal city in Washington. L’Enfant’s plans set aside land halfway between the White House and the Capitol at Eighth and F Streets, NW on which to build a “church for national purposes.” L’Enfant’s idea reflected an early version of the mission of today’s Washington National Cathedral.

“A church [should be erected] for national purposes, such as public prayer, thanksgivings, funeral orations, etc. and assigned to the special use of no particular sect or denomination, but equally open to all.”1

Nevertheless, nothing came of L’Enfant’s plan, since a “state-sponsored church” was not possible “in a land where Church and State were to be forever separate.”2

Between 1792 and the 1880’s, the vision of a great church for national purposes in Washington, D.C. remained dormant in significant part because of the perception of a Cathedral as an English institution and the continued existence of anti-British sentiment. In addition, the Episcopal Church was evolving in the new America with a structure by 1862 consisting of “a loose confederation of independent dioceses with a vast majority of the faithful located in New York City, Baltimore, Philadelphia, and Boston.”3 The idea of a cathedral still “slumbered among Episcopalians.”4 The first Bishop of Washington Henry Y. Satterlee reported in a meeting at St. Alban’s Church about a convention of the Diocese of Maryland held just after the Civil War at which clergy discussed the need to create a new Diocese in Washington, D.C., perhaps locating its cathedra on St. Alban’s Hill.5

A few decades later, a sustained resurgence of the idea of a Washington-based Cathedral emerged among the clergy in Washington, D.C., and, particularly from George William Douglas, the rector of St. John’s Church, Lafayette Square. St. John’s Lafayette was frequently over-crowded especially when Congress was in session. Douglas was motivated to explore establishing a new church and looked specifically at the area around Dupont Circle. Randolph Harrison McKim, rector of the Church of the Epiphany, another overcrowded church, supported the idea. What began as an idea to build another church
to alleviate overcrowding evolved into a proposal to build a cathedral in a newly created Diocese of Washington. The two rectors launched negotiations with Bishop of Maryland William Paret that led to four Maryland counties and the Federal District splitting off to create the new Diocese of Washington, which was granted its status at the General Convention of 1895. Bishop Paret was motivated both by a concern about managing too large a diocese, and by a vision that in a new Washington Diocese “God has given us national opportunities and national responsibilities.”

Having in mind a site for the new Cathedral originally along Connecticut Avenue, the Reverend Douglas, with the support of a group of leading Washington business leaders led by Charles C. Glover, head of Riggs Bank and a civic leader, pushed forward to obtain a Congressional charter. The District of Columbia did not grant charters to “charitable institutions” at the time, and proponents of the Cathedral believed a Congressional charter would enhance its prestige and image as a “national institution.”

Congress passed the charter bill in December 1892, and it was signed on January 6, 1893, on the Feast Day of the Epiphany, by President Benjamin Harrison. The charter created and gave powers to the “Protestant Episcopal Cathedral Foundation” to “establish and maintain within the District of Columbia a cathedral and institutions of learning for the promotion of religion, education and charity.” Notably, the Charter’s mandate predated by two years the founding of the Diocese of Washington, which was split off from the Diocese of Baltimore in 1895.

The 1893 Charter, unlike L’Enfant’s original conception, contained no reference to a “house of prayer for all people” nor a mention of a cathedral for national purposes. The latter is interesting given that many Episcopalians at the time saw Washington emerging as the capital of a new world power in the 1890’s, and that it would soon be the site of a new Diocese with its own cathedral destined to serve a national purpose.

**The Founding Vision and Practical Realities**

The initial bold vision for the Cathedral as a great church for national purposes, a house of prayer for all people and the chief mission church of the Diocese of Washington was set out by Washington’s first Bishop, Henry Y. Satterlee (1896-1908). While the Charter focused on the practicalities of organizing for a cathedral to be built in a new diocese centered in Washington, Satterlee promoted a vision of a cathedral that had a broad and, even a national, purpose. For Satterlee, a successful cathedral fulfilled the idea of a “home of prayer”, and for him a home of prayer reflected Jesus’ words according to Mark 11:17: “My house shall be called a house of prayer for all the nations” (invoking Isaiah 56:7). Satterlee also asserted a national purpose for the cathedral, asking rhetorically, “Does not a National Episcopal Cathedral then accord with the very genius of the nation?”

An early demonstration of Satterlee’s national vision came with his rapid organization of a great celebration of the end of the Spanish-American War. Within weeks of its end, there was the erection of a great “Peace Cross” on the newly acquired cathedral grounds. President McKinley was invited and spoke at the ceremony. Many of those attending the General Convention also were present on that October 23, 1898 event. Bishop Satterlee recalled, “No more beautiful beginning could be made of the National
American Cathedral of the Prince of Peace.”¹³ Late Cathedral historiographer Richard G. Hewlett noted that with the presence of the President of the United States and the U.S. Marine Band, the Peace Cross occasion “marked a tie between church and state that would become a tradition in ceremonies at the Cathedral.”¹⁴

Satterlee also saw the positioning of the Cathedral in Washington as a basis for the Cathedral to become “a great missionary center.” He saw mission work as a part of the cathedral’s identity as “a house of prayer for all people” – a spiritual home in which the Gospel is preached to people “of every class, rich and poor, statesman, tradesman and laborer.”¹⁵

Satterlee believed that residents of the nation’s capital needed spiritual guidance and a strong prophetic Christian voice. “Free Cathedral preachers,” he wrote, could exercise “tremendous moral power... from the pulpit of a free church in a free state... hold up the mirror of Christ’s pure Gospel, with the highest ethical standard, before the eyes of those who neglected the responsibilities the country has laid on them, or who forgot that public office is a public trust.”¹⁶

Satterlee worked tirelessly to advance his vision and it remains the foundation of the Cathedral’s self-understanding today. In the 12 years he served as Bishop of Washington, Satterlee secured the site for the Cathedral, established its constitution and administrative architecture, launched the first two of the three schools on the Close, created a network of supportive city and state donor committees which became the National Cathedral Association in 1910 and stamped his concept of the Cathedral on the public imagination through a series of important public events. The history of the Cathedral from Satterlee’s time until the 1990’s when construction was completed was largely one of working, in fits and starts as resources permitted, to complete the building while defining and living into the roles Satterlee had laid out to the extent possible.

The national character Satterlee envisioned for the Cathedral was also driven by the need to attract the significant funding required to construct it. Local funding was not sufficient. The appeal needed to be made to a national base of committed donors. In his fundraising efforts throughout the Northeast, Satterlee “pitched his appeal as a competition to match the attempts” of other denominations to establish a foothold in the nation’s capital, relying on the title of “National Cathedral.”¹⁷ The network of state and local donor committees he established were incorporated as the National Cathedral Association in 1934.

Satterlee hoped that the Cathedral as “a house of prayer for all people” would become “a witness before the whole country of Christian unity with an Anglican basis.”¹⁸ This dream was never realized, but the Cathedral has developed this mission in important new directions through its work strengthening ties with other faiths, especially in recent years.

Satterlee also had an ambitious vision for the Diocese of Washington as a, if not the, major Diocese in the Episcopal Church, with the Cathedral serving as its “great missionary center.”¹⁹ Satterlee established a Committee on the Relation of the Cathedral and the Diocese upon his election as Bishop. The Committee stated in reports of 1906 and 1908 that the Cathedral would not be “merely a magnified parish church” but rather, “a real
Cathedral, the Mother Church of the Diocese, and a help and an inspiration to all the parishes.” The Cathedral’s relationship to the Diocese as its chief mission church was formalized in 1903 by the Diocesan Convention.

Initially, plans envisioned close mutual collaboration between the Diocese and Cathedral. The reality, however, was that the Diocese of Washington was created in large part to “encompass the building of a cathedral.”20 That goal, especially the necessary fundraising, dominated the Cathedral’s early history and relations with the Diocese, generally taking priority over consistent development of shared sense of mission or program.

Moreover, the Cathedral suffered from its inception from what Dean Francis Sayre in 1974 termed frequent “monetary asphyxiation”. As Sayre then wrote in a letter to the Chapter,

“As dean I rejoice most sincerely in the great strength of our schools — their choice children, their gung-ho parents and alumni, and the assiduous help of the governing boards. Power and support flow from all these bodies, but in a measure disproportionate to the cathedral church’s strength, which now can muster only the backing of a far-flung National Cathedral Association, and the little commercial enterprises mentioned above. As the chapter is well aware when it contrasts the ability of the schools to match spiraling costs by continuously raising tuitions with the Cathedral’s generating gifts for operations that only cover one-fifth of its needs, something is out of kilter. The Cathedral seems to be mired in an economic no-man’s land.”21

The largely Diocesan clergy and laity Satterlee appointed to the Board of Trustees and Chapters, the first governance structures of the Cathedral, struggled from the very start with budgetary demands to support its construction and staffing.

The financial realities set up immediate tensions between the Cathedral and the Diocese, and between the Cathedral’s national and diocesan roles. In 1902, for example, Cathedral Sundays were established in the diocesan canons, recommending that every parish make offerings to the Cathedral on the first Sunday after Epiphany. The practice continued until 1998. As Bishop Haines lamented as late as 1991, echoing many of his predecessors, “we are always aware of that pull between serving the diocese and serving our national constituency.”22

**The Evolution of the Cathedral’s National Role**

Satterlee’s bold vision and leadership drove the establishment of the Cathedral in the public eye as a national institution with an ambitious national purpose. Because the demands of fundraising limited strategic planning and activities to define and execute this role until construction was completed in 1990, however, “evidence of national purpose (was) manifest only in the programs Cathedral leadership undertook… (and) before the 1980s most programs resulted from specific responses to the needs of the day.”23 The definition and execution of the Cathedral’s national role was generally reactive and variously interpreted by its leadership over time, bearing the stamp of the issues of the moment and of the personalities of the Bishops and Deans in office.

During the tenure of the second Bishop, Alfred Harding (1909-1923), Cathedral publications continued to emphasize Satterlee’s ambitious vision for the Cathedral,
especially its national purpose, and promised “a glorious future if sufficient funding to build the Cathedral could be obtained.” The Cathedral began to serve as a venue for ceremonial national events with an open-air service of intercession in 1914 and a WWI victory service attended by President Wilson in 1918. In 1924 President Woodrow Wilson’s interment service was held at the Cathedral, another important milestone for the Cathedral as a venue for events of national significance.

Under Bishop James Freeman (1923-1943), fundraising for construction also remained a central concern. Freeman launched an aggressive national fundraising campaign in 1923 relying on the National Cathedral Association and publications describing the “National Cathedral” as the “Westminster Abbey of America.” Official letterhead, however, still referred to the “Washington Cathedral” until 1989, suggesting some lingering ambivalence about the Cathedral’s national character.

In the 1930’s additional steps were taken to strengthen support for the Cathedral nationwide. For example, one week every year was designated to honor a specific state. This “Union of States,” including ceremonial “States Days,” built familiarity with the Cathedral across the country and served as an instrument of national unity during the depression. In an important report in 1935, a chapter-created Cathedral Council which included members from other cities and Christian denominations, referencing the Cathedral’s strategic location and unique characteristics, reaffirmed Satterlee’s three-pronged vision for the Cathedral and called on Cathedral leadership “to revitalize religious faith and work for Christian unity… advance the cause of religion in the nation as a whole.” As was often the case, however, lack of funds precluded implementation. Large open-air services related to national events continued to be held on the south lawn, and during WWII, the Cathedral participated in national service in various ways. “The Cathedral welcomed scores of civilian war workers and military personnel who were temporary residents of Washington. Holy Spirit Chapel was set aside as a war shrine and room on the close was provided for Red Cross Work… services of thanksgiving were conducted when the war ended.” During the war, special interfaith services were held “On Behalf of a United People in Time of National Emergency,” and four times a year there were community memorial services for men and women who had died in service to the U.S.

Under Bishop Angus Dun (1944-1962), Bishop William Creighton (1962-1977) and Dean Francis Sayre (1951-1978), the Cathedral began to offer a strong and direct voice on national issues in earnest, including, for example, a 1957 conference with participation of national politicians and clergy on “the spiritual basis for foreign aid” and an exhibit describing the relationship of American foreign policy to the global mission of the Church.

Dean Sayre, in particular, “assumed the mantle of prophetic spokesman for the Cathedral on national issues,” and gained a national reputation “speaking out for Christian values and principles in the national debate” on many issues over the next quarter century. He and his colleagues addressed social issues in sermons and conferences on the close throughout the 1960’s. Among many other activities under his leadership, the Cathedral hosted a major American Indian Capital Conference on Poverty and participated
vigorously in the civil rights movement, culminating in the Reverend Dr. Martin Luther
King Jr’s address from the Canterbury Pulpit on March 31, 1968.

The Cathedral also continued to develop in this period as the preeminent religious
venue for national celebration and mourning. This included a notable concert at the
Cathedral conducted by Leonard Bernstein and attended by 5,000 on the eve of the
1973 inauguration in widespread opposition to the Vietnam War.

**From Construction to Ministry**

As Cathedral construction drew closer to completion in the mid-1970’s, the task of
transforming the Cathedral’s focus from construction to ministry fell to John Walker
(1977-1989), the first Bishop since Satterlee to serve concurrently as Dean. His tenure
reflected an important change in governance: “this dual role gave the Bishop a close
identification with the Cathedral… many of his acts as Bishop were interpreted as
related to the Cathedral.” Walker invoked Satterlee’s bold vision for “a Cathedral for
the entire nation… symbol of the unity of Christianity… a place that would remind the
people of the nation, particularly those in leadership positions in the nation’s capital,
of the great responsibility that is laid upon us…” in his installation address. He also
recalled Satterlee’s charge that Cathedral preachers must “praise” and when necessary
“rebuke” those in positions of power who fail to meet their responsibilities to make life
better for their people.

Charles Perry, whom Walker appointed provost of the Cathedral in 1978, helped give
life to Walker’s vision, developing over the next 12 years “a broad and continuing
program of events designed to interpret the critical issues of the day in light of the
gospel.” The Cathedral continued to grow in activity and importance as a venue for
ceremonial national events.

Prompted by the upcoming 75th anniversary of the Cathedral in 1982, Perry launched a
strategic review and planning process in 1981 that steadily expanded in scope and staffing
through the 1980’s. It culminated with the Cathedral leadership affirming in 1988 that
the Cathedral should continue to “play some part in influencing the national response
to national and world problems… serving a national purpose as a primary function
for the future.” Marking this important development and with construction now
near completion, Perry and his staff decided in late 1989 to formally change the name
from “Washington Cathedral” to “Washington National Cathedral,” incorporating the
principle of national purpose in the name itself.

**The Cathedral from the 1990’s**

With construction completed, the focus on further defining the purpose and mission
of the Cathedral for its second century sharpened under Bishop Ronald Haines (1992-
2003) and Dean Nathan Baxter (1992-2003). Dean Baxter lamented in 1992 that the
Cathedral was seen primarily as a ceremonial venue and not as an institution “with
national impact or significant influence regarding religious life in America.” He argued
that the Cathedral should live into its potential and “claim the role of a national
institution in the tradition of ecumenical Christianity” to shape and influence religious
life in America.
Committee Reports

Working under Dean Baxter the Cathedral Chapter in June 1993 adopted an important report on "Strategic Directions for Washington National Cathedral" which sought to further define the vision for the Cathedral's future, again based on Satterlee's three-pronged mission. The report acknowledged the ambitious nature of the vision of the Cathedral's mission, the tension between its national and diocesan roles and the scarcity of resources, but nonetheless concluded that the Cathedral – while remaining true to its Christian and Anglican identity – was called to become a national leader on behalf of ecumenical Christianity and in interfaith work. The report also emphasized the importance of the Cathedral’s ceremonial role as a forum for state occasions and national observances, its authoritative voice and educational efforts on “topics of national dimension” and the need to expand them through the innovative use of technology, and its important responsibilities to the Diocese, other dioceses, the metropolitan area, the National Church and the Anglican Communion. The report called for these general directions to be fleshed out and their implementation to be periodically reviewed by a standing or ad hoc continuing committee.

In 2007, the year of the Cathedral’s Centennial Celebration and during the tenure of Bishop John Chane (2002-2011) and Dean Sam Lloyd (2005-2011), a thirty-member Strategic Vision Committee released a new vision for the Cathedral. “A New Century, A New Calling” was a comprehensive, seminal definition of the Cathedral’s proposed mission in its second century. The hope was that with the building completed, the Cathedral could now turn its full energies to building a “spiritual home for the nation” known for significant “mission and ministry” for church, city, nation and world. Notably, a congregation was established at the Cathedral for the first time in its history in 2007. The recession of 2008, however, precluded implementation of many of the report’s recommendations. By June 2010, the Cathedral cut its budget from $27 million to $13 million, outsourced the operation of its gift shop, shut its greenhouse, reduced staff by 60%, and significantly cut back on programing, music performances, and classes. These financial difficulties forced the Cathedral to turn its attention to the need to establish long term financial sustainability. This was reflected in the Cathedral’s 2011-2014 Strategic Plan. The need to repair the damage to the Cathedral from the earthquake of 2011 increased financial pressure.

The 2015-2017 Strategic Plan made revenue and sustainability the top strategic priority, stating that “if the resources are not available when the work to achieve an objective (envisioned in the plan) is scheduled to begin,” the work plan would be modified accordingly.

Even while clearly acknowledging the longstanding need to match ambitions, programs and resources, however, the 2011-2014 and the 2015-2017 Strategic Plans reaffirmed the Cathedral’s increasingly multi-faceted national role as the foundation for its future and expressed commitment to find the resources to fulfill it.

Notwithstanding this and the various strategic plans and visioning work that have been produced over the years with respect to the Cathedral’s mission, and given the constraints on resources, some question whether the Cathedral is indeed fulfilling its potential as “a church and [a] seat of the Episcopal faith even though it claims to be a
Relations with the Diocese of Washington

The development of the Cathedral in its capacity as the chief mission church of the Diocese did not fare so well. As its national role developed the Cathedral’s role in the Diocese languished, largely due to financial pressures and complexities in governance, including sometimes difficult relationships between Bishops and Deans. Consequently, although “every Bishop since Henry Yates Satterlee had urged the Diocese and Cathedral to work together,” and despite various efforts over the years, relations between the Cathedral and the Diocese were troubled from the start and grew more tense and distant over time.38

A 1990 Report of the Diocesan Council’s Committee to Review the Relationship between the Cathedral and Diocese, for example — written, notably, after Bishop Walker’s considerable efforts to bring the Cathedral “down off the hill” to the city of Washington and to better connect the two institutions — highlighted that the “lofty vision” of the Cathedral as the “chief mission church of the Diocese… has… not been specifically defined; and different persons have different understandings of what was intended and what is practicable.” The activities undertaken under this rubric, the Committee agreed, “do not seem to add up to Chief Mission Church of the Diocese… it is possible for the Cathedral to be better and more fully utilized for this purpose.” The report cited specific problems and proposed steps to resolve them. The Bishop who commissioned the report, Ronald Haines, acknowledged in 1991 that “we are always aware of that pull between serving the Diocese and serving our national constituency.”39

“A New Century, A New Calling” recommended again in 2007 “a concerted effort to strengthen and… rebuild the relationships between the Cathedral and the Diocese,” calling for the Cathedral to “shed its elitist image and seek to reach out to the then ninety-three Diocesan congregations… the Cathedral appears to be privileged, isolated, not very diverse and not sufficiently involved with the metropolitan community or with the other churches in the Diocese.”40

The forces impacting the relationship between Cathedral and Diocese over its history include mission focus, finances and governance. The focus over time on the Cathedral’s role as a national institution, necessitated by the need to attract funding for construction and the Cathedral’s considerable potential to play an important national role, diluted attention to activities in the city and in the Diocese. Funding and governance, rather than shared mission, proved to be the strongest connections between the Cathedral and the Diocese. But this has also led to occasional misunderstanding. It is assumed by some that such a magnificent building must have significant monetary reserves.

The financial struggle to build the Cathedral dominated the relationship from the start, with the early discovery that the Cathedral required more financial support than the new Diocese could give. “From its establishment and long after, the Cathedral’s monetary realities were a major concern for the Diocese… the Cathedral became an obligation that required increasingly more money when the Diocese was already stretched thin filling the needs of an expanding and diverse Diocesan population and worshipping in historic churches with leaky roofs.”41
As the Diocese grew to more than 90 parishes from the 49 parishes and 30 mission chapels existing at the inauguration of the diocese in 1895, parochial fundraising needs and concerns also grew. There was diminishing support for the Cathedral from the Diocese and the Cathedral gradually became the largest support base of the Diocese. The imbalance in budgets grew, with the Cathedral budget eventually amounting to over $20 million (prior to the 2008 recession, and about $15 million today) and that of the Diocese to $4 million.

In 2007, near the beginning of Dean Samuel Lloyd’s tenure, the Cathedral congregation was founded as one component of the strategic vision laid out in “A New Century, A New Calling.” While Cathedral deans had previously stated that the Cathedral did not intend to become a parish church, in 2007 the Cathedral leadership argued that “a Cathedral that embodies God’s love needs to be rooted in a common life where people are praying together and living out the gospel with one another.”42 This important change affected relations with neighboring parishes, whose leaders were concerned that the Cathedral would draw congregants from established congregations. Given these concerns, especially on the part of neighboring St. Alban’s Church, a committee was formed to deal with the roles and boundaries between the two institutions. In April 2008, a formal covenant, detailing areas of agreement and cooperation, was agreed to. Tension among congregations neighboring the Cathedral has nonetheless lingered.

In 2014, Bishop Mariann Budde established a committee to examine ways to improve the relationships between all the institutions on the Close. In 2017, an important agreement was reached that the Cathedral and St. Alban’s Church would share a youth Sunday school housed at the latter’s facilities. Bishop Budde is encouraging more collaboration between the Cathedral and other local congregations as part of her broader drive for inter-parish collaboration. In addition, since the arrival of a new Cathedral dean in 2016, relations between the Cathedral and the schools on the close have strengthened significantly.

**Relations with the National Episcopal Church**

The issue of creating a truly national structure for the Episcopal Church and the role of the presiding bishop was debated as early as the General Convention of 1895, but “the many attempts during the following four decades to build a national structure for the Episcopal Church around the Washington Cathedral all failed except for the General Convention’s designation of the Cathedral as the seat of the presiding bishop in 1940.”43

In 1931, with the growing representation of the Cathedral as a national institution, Bishop James Freeman proposed that Presiding Bishop James Perry be elected honorary President of the Cathedral Chapter. Perry agreed, noting that this would be “recognition of the place which Washington Cathedral is destined to have in the life of the whole Church.”44 In 1940, the Cathedral was designated the seat of the Presiding Bishop and in 1941 Henry St. George Tucker was installed as Presiding Bishop at the Cathedral. No additional steps were taken, however, to give life to Satterlee’s larger vision as the center for the National Church.
Part II: Task Force Findings on the Cathedral’s Role – Interviews/Listening Sessions

Against this historical backdrop, the Cathedral Task Force sought to cast as broad and wide a net as possible in exploring what the role of the Washington National Cathedral should be in the 21st century – in the life of the Episcopal Diocese of Washington, of the wider Episcopal Church and of the nation.

Over the course of ten months, the Task Force received input from over 200 individuals. These include 36 individual interviews, 45 email/written responses, and six group sessions. The group meetings included three listening sessions held throughout the diocese, a session held at the Virginia Theological Seminary, a session held with the Washington Committee of the National Cathedral Association and with Cathedral Volunteers, and a roundtable held at the Episcopal Church Office of Government Relations. These interviews included leaders within the Diocese of Washington, the Cathedral staff, the Cathedral Chapter and the Protestant Episcopal Cathedral Foundation, the City of Washington, the federal government, the wider Episcopal Church and leaders within the interfaith community.

The results of the interviews are detailed in the following sections, categorized by the various roles the Cathedral has within the community. Several observations were generally shared, however, and deserve note.

First, there is tremendous good will towards the Cathedral. Its activities are held in high esteem. Second, there is a yearning for moral and spiritual leadership, and the Cathedral is perceived to be a fair and prophetic voice in the public moral sphere and thus to have considerable potential to exercise this role. Third, the Cathedral has a historic role as a national spiritual center. It is recognized as a venue for national funerals, inaugural services, and services of national mourning and reconciliation. There is overwhelming affirmation of this national ceremonial role for the Cathedral. Fourth, the Cathedral and the Episcopal Church are seen to be uniquely positioned to be a place of convening, discussion, and reconciliation. The Cathedral is seen as a center for ecumenical and interfaith dialog. The Episcopal Church is viewed as both mainline/traditional and progressive, as well as a prominent voice for social justice. The “via media” Anglican heritage of the Cathedral was cited several times as enabling all sides of an issue to be honored in a sincere debate.

At the same time, the precise mission of the Cathedral is perceived to be confusing. The Cathedral uses many different terms to describe itself. There are questions about the meaning of these terms and how the Cathedral lives them out. It was often said “the Cathedral cannot be all things to all people.” And finally, the relationship between the Cathedral and the Diocese of Washington needs to be strengthened. Many throughout the Diocese do not feel a connection with the Cathedral. There is some residual historical hurt that colors current Diocesan relationships with the Cathedral.

The Cathedral’s Role in the Spiritual Life of the Nation

The Cathedral has sought a role in the spiritual life of the nation, describing itself as a “house of prayer for all people.” This phrase means different things to different respondents. Some understand it primarily through the lens of interfaith relationships and highlight the Cathedral’s openness to other religious faiths and traditions, especially
those of the three Abrahamic faiths. As a result, these respondents emphasize interfaith dialogue and reconciliation and the need for more education about other Abrahamic faiths as the major elements of the Cathedral fulfilling this role. Others understand this phrase as a call to be an inclusive and welcoming place to all people, including the poor, the disenfranchised, the homeless, people beyond northwest Washington, D.C. etc. so they see the Cathedral as a place of broad and active outreach.

Several respondents, including some with close connections to the Cathedral, mistakenly believe that this phrase was included in the Congressional charter of 1893 and cite that as a reason for it being an essential part of the Cathedral’s mission statement.

Regardless of how this phrase is understood or interpreted, however, “a house of prayer for all people” has more positive resonance among respondents than other descriptive phrases that have traditionally been used to describe the Cathedral’s identity and mission.

Several respondents opined that the need for a prominent, national, spiritual voice was especially great in this turbulent political climate. Understanding the challenge, many respondents believe that it is possible for the Cathedral to serve people’s spiritual needs without becoming captive to any political faction or secular ideology. The Cathedral can help “re-translate” what it means to be a Christian in a multi-faith world, proclaiming Christianity in a way that serves the world.

**The Cathedral’s Role in the Episcopal Church and the Diocese of Washington**

The Cathedral has a unique relationship with the national church and the Episcopal Diocese of Washington. As a result, its mission is not well understood by many, and is often misunderstood. There is a good working relationship between Bishop Budde and Dean Hollerith, but this has not always been the case with prior bishops and deans. There remains “baggage” from these past relationships. There is a need to clarify the role of the Cathedral as it relates to the Episcopal Church and to the Diocese specifically especially with regard to mission, governance and finances.

Respondents, especially clergy who have been resident in the Diocese for many years, describe an uneasy and often “less than warm” relationship between the Cathedral and Diocesan congregations and clergy. Some remember times when neither the Cathedral Dean nor its clergy staff attended the diocesan convention or other diocesan events. Others recall significant tensions between some previous bishops and deans. In 1990, the Diocesan Council appointed a committee charged specifically to review the relationship between the Cathedral and the Diocese following the election of a new diocesan bishop and the appointment of an interim provost. The report of that committee identifies many of the same issues and concerns that this Task Force has heard in our interviews and listening sessions.

Diocesan respondents do not consider the Cathedral to be the chief mission church of the Diocese. Many say that it is a meaningless phrase, while some wonder what it might mean if it were true. Some also suggest that the Cathedral’s making this claim diminishes the value of mission work done by other congregations. We repeatedly heard that Diocesan clergy and parishioners do not look to the Cathedral for the resources they need in their congregations or ministries. Many respondents say that they only
visit the Cathedral for official Diocesan events such as the diocesan convention, confirmations and ordinations. While some communicants in congregations located in northwest Washington are regular participants in Cathedral activities or events, those in other parts of the city or in the Maryland suburbs report that they do not feel much connection with the Cathedral.

Some respondents report that they either have not felt welcome or have not felt that they belonged when visiting the Cathedral. This was particularly true for a majority of African American respondents. While this seems to reflect the “old narrative” and may be changing given the attention and efforts of the current Bishop, Dean, staff, and volunteers at the Cathedral, these responses are a reminder of what one African American church leader describes as “the Cathedral’s baggage with the black church.”

The Cathedral’s current practice of charging admission discourages Diocesan clergy and laity from taking guests to visit the Cathedral on weekdays, Saturdays, or when not attending a worship service. It also increases the sense of distance and disconnect between the Cathedral and many congregations and clergy, who say they would like to consider the Cathedral as “their Cathedral.”

Several respondents suggest or recommend that Cathedral staff work more closely with Diocesan staff to increase a sharing of Diocesan and Cathedral resources and to help people throughout the diocese consider the Cathedral as “their cathedral.” Ongoing financial constraints, however, limit the scope of the Cathedral’s work. While the Cathedral’s budget is much larger than the Diocese’s budget, both entities struggle with the constant pressure of not having enough money to support their mission, ministries, and physical plants.

There is a widespread lack of understanding of the complex ecclesial and governance structures of the Cathedral and its governing bodies. Several who are familiar with the respective roles of the Cathedral Chapter and the Cathedral Foundation acknowledge challenges presented by these relationships. We also heard that there is a lack of clarity on the part of many about the respective roles and responsibilities of the Chapter, the Foundation, the Bishop and the Dean.

Washington National Cathedral is the seat of both the Bishop of Washington and the Presiding Bishop, but as several respondents correctly noted, the Presiding Bishop has no official role in the Cathedral’s governance. Some respondents suggest that a closer partnership with the Presiding Bishop might help extend the national reach of the Cathedral. Several respondents would like to see the Presiding Bishop play a more active role in the life of the Cathedral, especially by preaching more often from the Canterbury Pulpit.

In the aftermath of the 2016 presidential inaugural prayer service, questions were raised about who makes decisions about which events will be held at the Cathedral and whether it is the Dean or the Bishop who speaks for the Cathedral. Should it be the Presiding Bishop when events are more closely related to the life of the nation than to that of the Diocese? Should Diocesan clergy have a voice since this is the cathedral of the Diocese of Washington? In our conversations and listening sessions it became clear that few
people recognize or understand the Chapter’s responsibility for Cathedral governance, as defined in the Chapter’s by-laws.

Despite these questions, it is important to note that many respondents expressed appreciation for the mutually supportive relationships among the current Bishop, Dean, and Presiding Bishop. They also express gratitude for the work that the Bishop and Dean are doing to restore and strengthen relationships between the Cathedral and Diocesan congregations and clergy.

**The Role of the Cathedral in the Nation**

The phrase “great church for national purposes” evoked a range of responses, with many noting a lack of clarity about what it means. This lack of clarity was reflected in comments by members of the Cathedral community itself and by respondents from the wider communities of the Episcopal church, city of Washington, and the nation.

What are the “national purposes” of the Cathedral? For most respondents, the national profile of the Cathedral is manifested most clearly, if not entirely, in its role as a venue for ceremonial national events such as the funerals of U.S. presidents and other dignitaries and the prayer services following presidential inaugurations. Some also remember and appreciate the Cathedral’s role in bringing people together in prayer services in moments of national mourning, such as after the terrorist attacks on September 11, 2001.

What might the “national purposes of the Cathedral” be? Many respondents spoke of the urgent need for strong moral, spiritual and religious leadership in America today. They suggest that the Cathedral could be and should be a place where respectful conversations can be conducted about important and often contentious issues facing the nation. They note that the Cathedral enjoys significant potential to convene and lead such conversations.

It should be noted, however, that some regard the designation of “great church for national purposes, like that of “a spiritual home for the nation,” as somewhat grandiose expressions of the Cathedral’s self-understanding of its current place in the spiritual and religious life of our country. Do these characterizations reflect a reality that is recognized and affirmed by others, or are they more aspirational statements? Many respondents warn against hubris on the part of the Cathedral and urge a posture of greater humility about its role in our national life. Several respondents within and beyond the immediate community, for example, noted that much about the Cathedral’s history, physical space, location and style evokes images of privilege, power and wealth. They suggest the Cathedral think carefully about the ways in which it describes its identity and mission in this context.

Several respondents commented on the Cathedral’s engagement in national conversations about the role of the church in American life, especially given the rapidly changing religious landscape in the country. One respondent who has a long relationship with the Cathedral observed that the Cathedral is seen as a large church that hosts special events in our national life, but does not engage in conversations about religious life in America and its role in public discourse. He suggested an analogy to Carnegie Hall, which hosts great national cultural events, but, unlike the Kennedy Center, does not understand itself as an institution that seeks to intentionally influence the shape of cultural arts in
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America. Respondents who are regular participants in local or national think tanks also told us that the Cathedral is not well represented in national conversations about the role of religion in American life and culture.

Many respondents noted the effectiveness of the National Cathedral Association (NCA) in helping people throughout the country feel connected to the Cathedral. They lament its demise and encourage the Cathedral to re-activate the NCA as a way of reaching beyond Washington D.C., taking the Cathedral’s programs to a larger audience and gaining support for the Cathedral’s fundraising efforts.

Several respondents, especially clergy, also lament the closing of the College of Preachers (the Cathedral College) and would like to see it open again to develop national outreach, convening and educational events.

The Role of the Cathedral in the City of Washington

Many respondents observed that the beauty, magnificent space and transcendent quality of the Cathedral are among its greatest assets, presenting unique opportunities for offering inspirational liturgy, music and visual arts. In a city of monuments, Washington National Cathedral is perhaps Washington’s most visible landmark; unlike the Capitol or other national monuments, it can be seen from anywhere in the City. At the same time, others note that the Cathedral’s location on Mount St. Alban also creates significant challenges and obstacles. Despite its visibility and prominence, its location in a neighborhood that is predominantly white and wealthy discourages many potential visitors and causes some to feel they “are not welcome or don’t belong here.” This response was heard from several African American respondents, confirming what one prominent African American leader in the church described as “residual baggage with the black church. Although the Cathedral is widely recognized as a space that is “beautiful, huge and very compelling,” it is also seen by some as symbolic of a different time. As one respondent noted, “today it is as likely to be alienating as inviting for some people.”

It was also noted that even the word “Washington” in Washington National Cathedral can be misleading since there seems to be little awareness of the Cathedral in some sections of the city. It was noted that 90% of the families of students participating in the Cathedral Scholars program have never visited the Cathedral. The Cathedral’s support of the Bishop Walker School was acknowledged, however, by several respondents.

In a city of beautiful monuments, Washington National Cathedral risks being seen as “just another monument, perfect for majestic spaces with its long aisle, good for state services and weddings.” Many noted, however, how important it is that the Cathedral not be seen as just a venue for ceremonial events or a tourist stop, but rather as a vibrant center for Christian life addressing current issues and challenges, practicing hospitality and advancing gospel-based advocacy.

Many respondents spoke of a need for the Cathedral “to come down off the hill” to reach people who will never go to Mount St. Alban or who feel uncomfortable there. We heard this refrain often not only from members of the Diocese, but also from local civic leaders and respondents from different parts of the country.
Some respondents remember the active role that the Cathedral took in Washington during the civil rights movement and the Cathedral’s outreach to the city through John Walker’s work as Canon Missioner and as Bishop. They miss having a Canon Missioner, a position which was key to extending the Cathedral’s presence and work in the city and will be pleased at the appointment of Rev. Dr. Leonard Hamlin to that role.

In listening sessions with Diocesan congregations, the Washington Committee, and members of the Virginia Theological Seminary (VTS) community, participants encouraged the Cathedral to take its message and ministries out of the building and into the streets. People familiar with other cathedrals or large churches spoke of their creative use of exterior space, inviting neighbors and others who may be initially reluctant to attend services to other activities, including farmers’ markets, street fairs, or picnics on the close, for example, as happens with the All Hallows Guild’s May Flower Mart. Some suggested that these activities could be carried out in cooperation with congregations from various locations throughout the diocese.

While many respondents recognize that Cathedral is different from a parish church in many ways, they suggest that it would be helpful for the Cathedral to develop partnerships with other congregations in the Diocese to extend its outreach into D.C. and to build support for its ministries.

**The Role of the Cathedral in the World**

Many respondents named interfaith dialogue and joint initiatives as an important focus for the Cathedral, especially in a time of international political unrest and violence occurring among the Abrahamic faiths. Responses from leaders of the ecumenical and interfaith communities in Washington all express deep appreciation for the participation of the Cathedral and Bishop Budde in joint conversations and public statements with their counterparts in other religious traditions or denominations. Some suggest that the Cathedral develop partnerships for shared ministries in the city with other denominations or faith communities, in addition to having members of other religious traditions participate in Cathedral liturgies.

While affirming the importance of ecumenical and inter-faith dialogue and engagement, many stressed the importance of preserving and maintaining the Cathedral’s identity as an Episcopal church, firmly rooted in the Christian faith and in its Anglican liturgical and theological traditions. The Cathedral is not a non-denominational church; if this is not made clear, high-profile interfaith services and activities can confuse people and even hinder effective interfaith work.

There are also possibilities for building or strengthening relationships within the Anglican Communion. The Cathedral could host fellowship or worship with visiting groups and organizations from the Anglican Communion, perhaps in concert with Virginia Theological Seminary.

**The Role of the Cathedral as a Prophetic Voice**

Most respondents name the Cathedral’s convening capacity as one of its most important roles. Citing a need for safe places where people of differing beliefs and perspectives can engage in “civil conversation around contentious issues,” respondents repeatedly urged the Cathedral to more fully embrace this role. The Cathedral is doing an exceptional job
serving as a gathering place for people of all religions, political aspirations and ideological beliefs to come together for conversation, worship and prayer. “Your outreach efforts have been extraordinary” said one respondent. In the current highly polarized political environment and social culture of our nation, respondents urge the Cathedral to invite the widest possible range of speakers, representing very different perspectives and voices.

At the same time, several respondents noted that simply bringing people of divergent views together for conversation is not enough. What the Cathedral can and should do is to provide a theological voice that is too often absent from our national public policy conversations. As one interviewee observed, “there is much competition for people’s time in the idea eco-system of Washington, D.C.”, but of the many think tanks in Washington D.C., none has a resident theologian. Washington doesn’t need more think tanks, but the Cathedral could add a much-needed spiritual and moral voice and perspective to discussions of the many serious issues facing our country and our world. Several respondents cautioned against a temptation to host a series of “one-off” conversations, with little or no follow-up. Instead, they encourage more sustained conversations over a longer period of time, with the aim of developing a deeper understanding of the issues and helping to shape constructive responses.

Many respondents expressed an interest in hearing from the Cathedral on matters of public interest and importance, encouraging the Cathedral’s engagement on both local and national issues, while stressing the need for a theological grounding in its responses. For example, in our current national conversations about DACA and other immigration issues, the Cathedral and our Church should be reminding people of the biblical injunction not to punish children for the sins of their parents. In this connection, the Cathedral needs to be intentional about how to project a distinct, broadly Christian voice into our national conversations. This requires sensitivity as we live in an increasingly secular and multifaith religious environment, markedly different than the environment in which the Cathedral’s role in our national life was originally envisioned.

Many spoke about the need for the Cathedral to work for healing and reconciliation in a variety of contexts: racial reconciliation and reconciliation between deeply divided factions, whether political, international, or religious. At the same time, they acknowledged there is tension between the desire to be prophetic and the desire to be a place where all feel welcomed and heard. Some respondents encourage the Cathedral to engage in more active advocacy on social justice issues, such as access to education and healthcare, ending poverty, ending gun violence or promoting sanctuary for immigrants, while others suggest that bringing “structured Christian thought leadership, not lobbying, to public policy issues” is the appropriate role for the Cathedral. There are sharp differences of opinion about the role the Cathedral should play in advocacy for social justice issues. Considerable thought and deliberation are required to determine how the Cathedral can best bring thoughtful theological reflection to discussions of pressing issues in ways that do not alienate or shut down communication among those with differing views.

The Cathedral’s Mission and Resource Alignment

Throughout our conversations, the Cathedral’s perpetual struggle to align mission and resources was highlighted. Several respondents lamented the 2009-2011 budget and
staff reductions necessitated by the 2008 financial crisis and the consequent impact on the Cathedral’s programs. As one respondent noted, resource constraints mean that there is simply not “endless capacity,” and given this constraint, the Cathedral must be thoughtful about what it does. It is better to do five events well than 50 events poorly. While the Cathedral always seeks comments and feedback after events, it cannot follow through on all. Multiple respondents cited disappointment with the lack of follow up after events, giving the that the Cathedral is “not committed” to the issue or is just “being politically correct” by addressing a current hot button topic in passing.

It was noted that as the Cathedral strives to improve its financial health, the donors it targets for support sometimes overlap with those that the Diocese appeals to, and this may lead to lower support levels and “donor fatigue.”

**PART III: THEOLOGICAL AND PHILOSOPHICAL REFLECTIONS**

In evaluating the history and evolution of the Cathedral and the perspectives gathered from stakeholders and observers in interviews and listening sessions, the Task Force understood its charge to include not only collection and synthesis of data, but also theological reflection about “the role of Washington National Cathedral in the life of our diocese, the wider church, and the nation.” To that end, we offer these reflections on the unique character and mission of Washington National Cathedral as a contribution to an ongoing discussion of its contemporary life.

The lack of clarity in the public practice, presence and perception of the Cathedral noted by many respondents emerges, in part, from the Cathedral’s lack of a consistent, coherent self-understanding. In the absence of such a self-understanding, the Cathedral has been especially subject to the force of the personalities influencing it, as the historical record shows. The lack of a clear self-understanding can also make it more difficult for the Cathedral to cope as effectively as it might with the vexed issues that confront such a uniquely positioned institution, such as the controversy about the 2017 Inaugural Prayer Service. Without a robust set of convictions about its own character and vocation, future leaders of the Cathedral may similarly find themselves at a loss when required to make difficult decisions publicly intelligible. They may also be vulnerable to institutional momentum and political pressures from both within and outside the Diocese.

One of the cathedral’s defining features is its various forms of hospitality, expressed in its convening important conversations, hosting public events, welcoming dialogue with congregations and representatives of other faith traditions, and providing a space for Christian worship and formation. Throughout these activities, we believe that the Cathedral’s roots in the Episcopal Church work greatly to its advantage. That is, the breadth and catholicity of the Episcopal tradition reflects a central dimension of our historic belief in how God works in the world. An Episcopal Cathedral need not compromise its distinctive character, much less its Christian convictions, in order to make space for genuine conversations with those from other traditions, with those who disavow all religious traditions or with those who hold widely differing perspectives on sensitive or controversial subjects. Making that space is, in fact, a crucial dimension of Christian discipleship in the best understanding of the Episcopal tradition. This kind of “radical hospitality,” a welcome that is part and parcel of the identity of the one doing the welcoming, can be a guiding light for the Cathedral’s future public life.
In the interest of bringing our historical research, our conversations around the diocese and beyond, and our discussions among ourselves to bear on this task, we offer the following thoughts in response to three broad questions from our original charge.

First, what does it mean, in 21st century American society, to claim the mantle of a “National Cathedral”? We find that it is crucial to carefully define and qualify the use of the word “national,” especially in claims that the Cathedral makes on its own behalf. The American legal tradition of disestablishment means, at least, that no religious institution has an official claim on citizens or on government favor. Moreover, if there had ever been a widespread religious consensus in the U.S., the religious landscape now clearly shows that no such consensus exists, which means that the Cathedral cannot claim to be “national” by representation of a common religious life.

However, given our sense of the Cathedral’s important vocation of hospitality as articulated above, we suggest that the mantle of a “national cathedral” still makes sense if differently understood. The Cathedral is and can be “national” in the sense that it is called to serve and to welcome the uniquely national audiences in and around Washington, D.C. In this respect, the nation is the Cathedral’s mission field – not because it is the target of proselytization, but because the Cathedral is and has been committed to creating and holding the space for gathering and reflection among various publics. If Washington is the place where the symbolic and collective life of the nation is first and most prominently enacted, then the Episcopal Cathedral in Washington may rightly offer a diaconal service to the nation without loss to its particular identity. In this respect, the Cathedral is “national” in offering itself explicitly as a house of prayer to those who live, work, and travel to the nation’s capital.

We also note that in an increasingly interconnected world, the Cathedral is also “international” in terms of its prominence and of the visitors who regularly walk its halls. However, we think the Cathedral rightly claims a unique place in the public landscape of our nation, which need not be understood as either parochial or exclusive.

Second, how should the Cathedral regard, today, the three traditional markers of its identity: “a house of prayer for all people,” “a church set aside for national purposes,” and “chief mission church of the diocese”? As our brief review of the Cathedral’s history illustrates, these markers have played varying roles in the evolution of the Cathedral’s identity in the past. In the contemporary life of the Cathedral, we believe it is crucial to understand these markers considering its heritage and future possibilities, as well as against a background of changing religious publics.

One of Washington National Cathedral’s great strengths is its ability to be a “house of prayer for all people.” Drawing on its tradition of rigorous hospitality, some of the Cathedral’s finest moments of witness have come in its welcome of inter-religious groups and broader publics into its space and fellowship. Such events may draw criticism, but if the Cathedral offers a consistent, thoughtful account of its practice of welcome specifically as an act of Christian discipleship, then it will invite the transformation of those concerns into moments of witness. By the same token, this calling is a good reason to consider more proactively inviting and engaging the further reaches of the diocese in the life of the Cathedral, since “all people” includes many more than those within the Beltway.
The Cathedral as a “church set aside for national purposes” is an appropriate understanding of its nature and mission. The purposes to which it can be put are not unlimited, and it is worthwhile to think carefully about the symbolic power that the Cathedral represents and how that power could be used – and abused – by political interests. However, as a church dedicated to service in the life of the nation, as described above, it is important that the Cathedral retain and practice this role.

However, the Cathedral ought not to refer to itself as the “chief mission church of the diocese” any longer. There are serious unresolved questions about what this means and whether it is, or ever has been, true in practice, since its prominence alone does not itself constitute its mission. But, more to the point, we believe that this is the kind of appellation that, if given at all, should be given by others – in this case, primarily the churches of the diocese – rather than claimed by Cathedral on its own behalf. It is not obvious that a diocese needs a “chief mission church,” since all churches ought to participate in and embody Christian mission. If the Cathedral comes to be recognized as such, let it be because our sisters and brothers joyfully take their cues from its whole-hearted embodiment of the Gospel, and not because of its size or importance.

Finally, how should the Cathedral understand its role in public theology and public engagement? The stakes of public religion – even in the absence of a national faith or public religious consensus – are very high. Part of the Cathedral’s role in public theology and engagement is to find a way to combine its traditional and pastoral hospitality with prophetic witness on behalf of the marginalized. Both are required to be faithful to the Gospel.

One of the unique aspects of the Cathedral’s identity is its significant ability to convene conversations about urgent topics related to the moral and spiritual life of the nation. The convening power and venue possessed by the Cathedral were the most common refrains heard in our discussions about its possible public work. This can continue to be a rich avenue of engagement. Two salutary warnings about the Cathedral’s convening work bear special mention. First, the “convening” space is well-populated in Washington, and the Cathedral should survey the landscape closely to discern where it can make a unique contribution and where it risks replicating the work of others. Second, a strand of important comments suggests that “convening” and associated activities achieve more when an institution addresses a focused set of issues that come to be consistent and defining features of its public character.

Discerning, deepening and articulating the central concerns of the Cathedral will also help serve as a bulwark against public confusion of its hospitality for its endorsement of any particular political figures or views. Having a longer and deeper track record of advocacy on racial justice, or on the status of immigrants and refugees, would move the pressure from the Cathedral and onto political figures to decide if they would like to participate in public events in a place defined by a Christian witness of justice. Public theology and public engagement could thus become a method for articulating the Cathedral’s embodiment of the Gospel, which would in turn make clear who, exactly, is being hospitable when the public comes knocking.
**PART IV: Recommendations**

The Task Force’s review of the Cathedral’s history, input from interviews and listening sessions, and theological reflection lead us to offer the following recommendations with respect to important issues that should be addressed to define the Cathedral’s role in the 21st century.

**Concerning the identity of the Cathedral and its role in our nation,** we recommend that the Cathedral:

1. Define the “national purposes” of the Cathedral. Consider developing and explaining the Cathedral’s history, given its location in the nation’s capital, as a venue for national occasions of celebration (inaugural prayer services), national mourning (funerals for national leaders) and occasions that mark events of national grief or turmoil (e.g., the 9/11/2001 service). Articulate the current protocol for conducting such national services.

2. Define what is meant by the phrase “spiritual home for the nation”. Is it simply an aspirational statement or can it be recognized as true, and not presumptuous, by Jewish, Muslim, Buddhist, and other religiously or non-religiously affiliated Americans?

3. Continue to be a strong moral and spiritual voice on issues of national importance, based on our Episcopal tradition and the Cathedral’s reputation as a trusted voice and convener. The Cathedral has a unique location, history, stature and potential to provide prophetic witness on local, national and international issues.

4. Utilize the significant convening capacity of the Cathedral to provide a safe place where people of differing beliefs and perspectives can engage in civil conversation around contentious issues. Take an active role not only by hosting such conversations, but by providing a theological context for understanding the spiritual and moral dimensions of issues facing our country and our world. Avoid the temptation to host a series of “one-off” events and encourage more sustained conversations over a longer timeframe, on a defined set of issues, leading to a deeper understanding. We acknowledge that resource constraints may require that Cathedral leadership be selective and prioritize the range of issues addressed but we emphasize the importance of consistent follow through on an issue, once it’s taken on.

5. Preserve and maintain the Cathedral’s identity as an Episcopal Cathedral, firmly rooted in the Christian faith and its Anglican liturgical and theological traditions, while continuing to welcome and work closely with our ecumenical and interfaith partners.

**Concerning the Cathedral and its role within the broader community of the Episcopal Church,** we recommend the Cathedral:

1. Continue to strengthen and develop a national network of support through regular communications with Episcopalians throughout the country. If financial or other constraints make it impossible to recreate the National Cathedral Association as many people remember it, find other ways of helping people throughout the nation feel a personal connection to the Cathedral.
2. Continue to develop new and expand means of communicating to constituents and stakeholders keeping them informed on the wide range of events, activities, worship services, guest speakers, and special events take place at the Cathedral. Continue to expand and utilize social media and other electronic means to reach individuals and congregations beyond the Washington metro area.

3. Engage in regular conversation and collaboration with the Episcopal Church Office of Government Relations in Washington and with the Presiding Bishop’s office. Encourage a greater presence of the Presiding Bishop in the Canterbury Pulpit and in the life of the Cathedral, as his time, interest, and other commitments permit. Consider whether the Presiding Bishop, whose seat is in the Cathedral, should have a role in the government structure, along with the Dean and Bishop of Washington.

**Concerning the Cathedral and its role within the Episcopal Diocese of Washington, we recommend the Cathedral:**

1. Strengthen relationships between the Cathedral and the Diocese of Washington, with the goal of having diocesan clergy and parishioners regard WNC as “their” Cathedral, a place where they feel both welcomed and comfortable. Because the admissions charge has inadvertently reinforced the impression the Cathedral isn’t a welcoming place for parishioners of EDOW congregations, consider ways that communicants of EDOW churches might visit their diocesan cathedral without paying an entrance fee.

2. Begin a new conversation between the cathedral and the diocese in which both can move beyond old stereotypes and begin to discern what a new and more productive relationship might be. This conversation could address many of the topics covered in this report and in the following recommendations. A thoughtful sequence of conversations, sustained overtime, could change the ways that the Cathedral and the Diocese perceive each other and determine the most fruitful opportunities in the future.

3. Consider discontinuing the use of the phrase “chief mission church of the diocese” to describe the cathedral’s identity and seek instead to explore ways in which the cathedral and EDOW can engage in mission work together.

4. Continue to clarify the respective roles of the Dean, the Bishop of Washington, Cathedral Chapter, and the Protestant Episcopal Cathedral Foundation within the existing and highly complex government structure.

**Concerning the Cathedral and its role within the City of Washington, we recommend the Cathedral:**

1. Increase the presence and role of the Cathedral in the city of Washington through new or strengthened partnerships with EDOW congregations, religious, civic, business leaders, and interfaith organizations. Raise the profile of the Cathedral Scholars and enlist broader financial support. Find ways to “get down off Mount Saint Albans” and interact with people where they live and work.

2. Continued to collaborate and partner with ecumenical and interfaith leaders and organizations throughout the city, to provide a clear spiritual and moral voice in conversations about issues facing our city and our nation.
CONCERNING THE CATHEDRAL AND ITS FUTURE WORK, WE RECOMMEND
THE CATHEDRAL:

1. And the Chapter and staff, continue working to ensuring the Cathedral’s long term financial health and sustainability. With no financial support from the national Episcopal Church or the federal government, (which many people assume), the Cathedral must increase its endowment significantly to support its annual operating expenses as well as longer term capital expenditures necessary for ongoing repairs and maintenance.

Financial stability will require more sustained fundraising efforts and more fiscal oversight and discipline than have sometimes been exercised in the past. A strong development program, coupled with the implementation of best practices of financial management, will help move the Cathedral to a position of financial strength and sustainability for the future.

2. Integrate and align the racial healing, justice and reconciliation of the Cathedral with The Episcopal Church’s Becoming Beloved Community long-term initiative.

3. Enhance the Cathedral’s participation in the public square by supporting and participating in the “Reclaiming Jesus” movement in consultation and collaboration with Presiding Bishop Curry.

4. Further enhance the relationship building with legislators and staff on Capitol Hill by regularly joining in the Morning Prayer for Episcopal Congressmen, Congresswomen and staff that is sponsored by the Office of Government Relations of The Episcopal Church.

5. Leverage human resources, materials, and strategic communications of Presiding Bishop’s staff around the mission priorities that intersect with the strategic visioning of the Cathedral and Diocesan staff and volunteers.

6. Collaborate with the Presiding Bishop, the Diocesan Bishop and the Cathedral Dean to create synergies and economies of scale which serve the missional positioning of the Cathedral, the Diocese and The Episcopal Church.

7. Commission a comprehensive history of the evolution of the Cathedral. This is the time for coming to terms with the Cathedral’s history to better envision its future. It is important to develop a new, more critical and publicly available historical perspective that neither perpetuates historical myths nor obviates serious historical burdens from the past, including racial and social inequities, as we chart a course for the future.

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Appendix B

Welcoming the Stranger: Hospitality in the Abrahamic Faiths of Judaism, Christianity, and Islam

Hospitality in all three of the Abrahamic faiths is deeply rooted in an understanding of the importance of welcoming strangers into our midst. The foundational text, recorded in the Hebrews scriptures of Judaism, Christianity, and Islam is found in the 18th chapter of Genesis. It tells the story of Abraham, sitting outside, under the oaks of Mamre, as three strangers approached his tent. He went to great lengths to make them comfortable: offering water to wash their dusty feet, tired from walking, choosing a tender calf to be cooked for his guests, bidding his wife to make bread with the finest flour. Note that he doesn’t just offer whatever happens to be available; instead, he insists on offering his very best to these three strangers whose identities he did not know. It was an extravagant display of generosity to strangers.

The ancient Israelites, descendants of Abraham, always remembered that their ancestors were nomads, constantly on the move from place to place. Because they were so often aliens and strangers, they developed a particular sensitivity and responsiveness to others who were also aliens and strangers. They also knew that their existence in Israel was the result of God’s generous hospitality towards them. The Book of Leviticus makes clear the obligations one has to the stranger in his midst: “When a stranger sojourns with you in your land, you shall not do him wrong. The stranger with you shall be to you as the native among you, and you shall love him as yourself, for you were strangers in Egypt; I am the Lord your God.” (Lev. 19.33-34)

Centuries later, the Christian author of the letter to the Hebrews wrote these words: “Let love continue. Do not neglect to show hospitality to strangers, for in doing so, some have entertained angels.”

Hospitality as a theological imperative is a theme that runs throughout our Hebrew and Christian scriptures. It is about inclusion, welcome, and care of those who are strangers or aliens in our midst. As such, hospitality should always be at the heart of every activity of the Cathedral – not just in greeting worshipers and inviting them to coffee hour (although that is important), but also by including them into the life of the community. Radical hospitality, such as seen in Abraham’s extravagant generosity to his visitors who were strangers, is part of what it means to be “a House of Prayer for all People”.

A brief exegetical look at biblical references to a “House of Prayer for All People”:
The phrase was first used by the prophet Isaiah and later by Jesus, to say that God’s house is meant to be inclusive of those who practice other religions.

The phrase appears first in the Hebrew scriptures in Isaiah 56.7: “These [foreigners/outiders] I will bring to My holy mountain and give them joy in My house of prayer. Their burnt offerings and sacrifices will be accepted on My altar; for My house will be called a house of prayer for all nations.”
“What makes the temple a “house of prayer for all people” is the fact that this present regulation now opens access to the temple and its worship to members of other races” and that “foreigners are assured that the sacrifices they bring will be wholly acceptable. This makes them members of the community in full standing.” (commentary by Claus Westermann in Isaiah 40-66, p. 315)

In the gospels of Matthew and Mark, Jesus invokes the words of the prophet Isaiah “A House of Prayer for all People (or all Nations)” As we know from his relationship to Samaritans and others who were considered unclean or outside the religious establishment, Jesus was continually including and welcoming outsiders into his fellowship.

Question: How might the scriptural understanding of hospitality inform the Cathedral’s understanding of what it means to be “A House of Prayer for All People”?


5 Satterlee, Building, 5.

6 Hewlett, Building, 55.

7 Ibid. 54.

8 Ibid. 50-51.

9 The charter bills were introduced as S.3391 and H.R. 9471, 52 Cong., 1 sess. See Hewlett p. 369, note 42. 10 Hewlett, Foundation Stone, 168.

11 Satterlee, Building, Preface, ix. The phrase “nations” Hebrew and Greek could also be translated as “peoples” or “Gentiles”.

12 Ibid. 49. Satterlee’s efforts to build the “National Episcopal Cathedral” faced a short-lived challenge from a Washington clergyman, Richard Howell, who announced a plan, more to be compared with L’Enfant’s 1791 concept. He proposed the construction of a massive nondenominational cathedral – “a Mecca for all” open constantly for prayer – with costs paid for by penny contributions of eighty million people over several years. Satterlee opposed it and used the leverage of the diocese to stop the printing leaflets containing Howell’s proposal. Frederick Quinn, A House of Prayer for All People (New York: Morehouse), 7-8.

13 Hewlett, “Private Record,” 100.

14 Hewlett, Foundation, 66.

15 Satterlee, Building, 48.

16 Hewlett, Foundation, viii

17 Hewlett, Foundation, 168

18 Ibid., 167

the terrific support of these two experts who serve as Historiographer of the Diocese of Washington and Head Archivist of the Washington National Cathedral.

22 Ibid. 23.
24 Ibid. 6.
26 Ibid. 7.
27 Services Reflecting the Cathedral’s Mission of National Purpose
29 Ibid. 14.
30 Ibid. 16.
31 Ibid. 16
32 Ibid. 16
33 Ibid. 20-22.
34 Ibid. 22.
37 Morales, The Last Stone is Just the Beginning, 11.
38 Stonesifer and Ney, “Evolution”, 18
39 Ibid. 23.
41 Stonesifer and Ney, “Evolution”, 2, 6.
42 New Century, New Calling, 14.
43 Hewlett, Foundation, 169
44 Stonesifer and Ney, “Evolution”, 7

Report of the Historiographer

Throughout the year there were research questions on the history of Episcopal parishes and other places in the Diocese. Several graduate students and other researchers either visited the Archives or emailed for further information. Genealogy questions and baptism and confirmation dates were among the most popular questions from the general public. Research service was provided for Diocesan officials and staff. A highlight of the year was speaking on the history of churches in Georgetown in conjunction with the Parish Historian of Christ Church, Georgetown as they celebrate their bicentennial.

The Historiographer attended the annual meeting of the Steering Committee of the African American Episcopal Historical Collection at Virginia Theological Seminary. In that capacity, she also attended the annual meeting of the Board of the Historical Society of the Episcopal Church, held at the School of Theology at the University of the South in Sewanee, Tennessee, to present an interpretive report about the AAEHC archive. She also attended the annual conference of the National Episcopal Historians
and Archivists. The theme was “Immigration, Going Out and Coming In: Ministries, Transitions and Change in the Episcopal Church.”

The Historiographer wishes to express her thanks to Head Archivist Diane Ney, and to the following persons who served as volunteers in the Archives during the past year: Bonnie Barnes, David Bender, Nan Bennett, Shelly Bloom, Beverly Brown, Amanda Chadbourne, Carole Cleland, Elody Crimi, Katie Egan, Philip Ellis, Andrew Hasselman, Toni Miller, Janet Owen, Gretchen Theobald, and Linda Wirth. New volunteers are always welcome to apply to join the continuing preservation of Diocesan materials in the Archives. The Diocesan Archives are open Monday through Friday from 10 a.m. until 2 p.m. on the fourth floor of the Cathedral Administration building. Phone (202) 537-5550; e-mail: diocesanarchives@gmail.com

REPORT OF THE HUMAN RESOURCES COMMITTEE

The Committee on Human Resources reviews, monitors and reports on personnel, insurance and other human resource issues. In 2017, the Committee:

SELECTED MULTIPLE HEATH AND DENTAL PLAN OPTIONS.

The Committee reviewed plan designs and premium structures for existing Anthem plans and those offered through the Anthem BlueCard designs. The Committee recommended and Diocesan Council approved the move to two new BlueCard plans through The Episcopal Church Medical Trust. The 2018 plan array is:

- Anthem BlueCard PPO 80
- Anthem BlueCard PPO 100
- Anthem Consumer Driven Health Plan 15 with Health Savings Account
- Kaiser Permanente EPO 80
- Kaiser Permanente EPO High Option
- Cigna Basic Dental PPO
- Cigna Dental and Orthodontia

RECOMMENDED AN INCREASE COMPENSATION TABLES IN CLERGY AND LAY EMPLOYMENT GUIDELINES BY 2.4%.

The Committee reviewed salary survey data and regional Consumer Price Indices. Recognizing the continued strain under which many parishes operate, the Committee approved a recommended salary adjustment of for calendar year 2018.

RESEARCHED AND DEVELOPED A SABBATICAL LEAVE POLICY FOR THE BISHOP’S STAFF.

The Rev. Sari Ateek, Chairman
Paul Barkett
Bill Freeman
John Jasin

The Rev. Maria Kain
Mildred Millien
Kathleen Hall, Staff Liaison

REPORT OF THE DIOCESAN HUNGER FUND COMMITTEE

The Diocesan Hunger Fund Committee oversees the disbursement of grants from the Diocesan Hunger Fund. Specifically, grants are provided to programs that feed those faced with hunger and malnutrition in the Diocese of Washington.
**2017 Grants**

In 2017 grants ranging from $500 to $5,000 were awarded to the following 14 programs and organizations.

- Charlie’s Place, St. Margaret’s, DC ............... $2,500.00
- Christ Church, Port Tobacco, MD, Food Pantry ........ $4,000.00
- Church of the Epiphany, Welcome Table, DC ........... $2,500.00
- Kwanzaa Kitchen, St. George’s, DC ................. $3,000.00
- Loaves and Fishes, St. Stephen & the Incarnation, DC ... $5,000.00
- Metropolitan Washington YMCA Simple Cooking Classes $1,250.00
- Montgomery County Coalition for the Homeless, MD . $2,500.00
- Our Place Waldorf Soup Kitchen ....................... $2,500.00
- Reaching the World Community Development, DC .... $2,000.00
- Shepherd’s Table, Silver Spring, MD .................. $2,000.00
- St. Augustine’s, DC ........................................ $2,000.00
- St. Michael & All Angels Community Dinner .......... $2,000.00
- St. Peter’s, Poolesville, MD ............................. $4,250.00
- We Are Family Senior Outreach, MD .................. $2,000.00

**Total Grants** ........................................ $37,500.00

This figure represents a decrease of $3,550 over the grants made in 2016 to 11 organizations. While we are pleased to have been able to provide support to these organizations, the continuing decrease in funding provided to the community, which was due to a decrease in funds, is of significant concern to the committee.

**2017 Committee Members**

Committee members continuing to serve in 2017 were Ms. Rebecca Browning, Ms. Susan Dolan, Mr. William MacKaye, Ms. Cheryl Maxwell, Ms. Lee Mericle (chair), Mr. Keith D. Powell, the Rev. Eric Shoemaker, and Ms. Joyce Walker. Due to personal circumstances Ms. Browning stepped back from active participation midway through the year. The committee was very pleased to welcome Ms. Michele Craig as its newest member in 2017.

**2017 Schedule Change**

The committee changed the schedule of grant requests processing in 2017. Instead of reviewing requests at every meeting, requests were reviewed at the June and December meetings. This was done in the hopes that there would be more funds available at the 6 month marks, and that funding decisions could be less dependent on when a request was submitted. The committee also changed its meeting schedule from every other month to once per quarter (March, June, September, December).

**2017 Fundraising**

The 37th annual Walks for the Hungry were held on two separate Sundays in October. The Southern Maryland Walk was held on Sunday, October 15 at Serenity Farm in Benedict, Maryland, and featured an opportunity for a hayride and a petting zoo. Many thanks go to Christ Church, Port Tobacco and Christ Church, Old Durham for putting the walk together and getting folks out to participate.
The metro area walk was again hosted by Christ Church, Rockville. This year the walk was moved to the Cathedral grounds and was held on Sunday, October 22. The walk started off with a yoga stretching session led by a certified yoga instructor from Christ Church, Rockville. Many thanks to Michele Craig and all her helpers who provided all the setup labor and ended the walk with a cookout! Thanks also go to Joyce Walker for her work, with Michele Craig, in getting the logistics of the walk worked out with Cathedral staff.

The Fund received slightly over $4,000 from the Walk, down significantly from 2016. The Committee is grateful to Christ Church, Rockville, and Christ Church, Port Tobacco for all their hard work and to all walkers and other participants. Other parishes that participated were St. Alban’s, DC, St. James, Potomac, St. Mark’s, Fairland, Christ Church, Chaptico, Christ Church, Durham Parish, St. Thomas, Croome, the Washington Episcopal School, and some unaffiliated tourists who happened to be at the Cathedral that day. (!)

The Hunger Fund has also been the beneficiary of fundraising events sponsored by individual parishes. For example, Christ Church, Rockville periodically donates proceeds from their Jazz Vespers services. Quite a gratifying way to receive donations!

**Plans for 2018**

These Walks are part of our continuing work to make all members of the Diocese aware of the ever-increasing gap between the Fund’s resources and the requests of organizations that desperately need our help in their work to feed the hungry. More work needs to be done to involve more congregations in the walks.

In addition, the committee needs to recruit more members, hopefully to achieve coverage of all regions in the Diocese.

We ask for your prayers and support, especially so that we may increase the level of support we provide in 2018.

Respectfully submitted,
Ms. Lee Mericle, Chair

**Report of the Diocesan Investment Committee**

**January 2018**

The Investment Committee was established in 1950 in order to provide professional supervision of the investment funds belonging to parishes, separate congregations, missions, and the Diocese which are invested in the Diocesan Investment Fund. The Fund was valued at $30,743,150 as of December 29, 2017 and has 48 participants including the Diocese.

The Ruth Gregory Soper Fund came under the management of the Diocese in 2013 and was valued at $31,720,068 as of December 29, 2017. Vanguard Institutional Advisory Services serves as the investment manager for both the Diocesan Investment Fund and the Ruth Gregory Soper Fund.

Members of the Committee are Episcopalians who are members of the investment and financial community who possess the expertise and experience to guide the investment process and oversee the performance of Diocesan investments. The Committee believes
that the professional supervision that it offers is to the benefit of all Diocesan parishes, separate congregations, and missions in the investing of their funds, and the Committee encourages participation in this Fund. Two new members joined the Investment Committee in 2017, Ms. Gay Truscott and Mr. Nicholas Haffenreffer.

The Committee also reviews those Trusts of which the Diocese is a beneficiary to ascertain that those trusts are being invested appropriately so as to maximize the return to the Diocese while minimizing risk to ensure that the Diocesan objectives of income and reasonable growth consistent with safety are being met. Hence, the Investment Committee monitors the W. Seton Belt Trust of which PNC Bank is the trustee.

The investment objective of both the Diocesan Investment Fund and The Ruth Gregory Soper Fund is to maximize long-term total return (i.e., income plus appreciation/depreciation) consistent with prudent risk parameters and employing a balanced portfolio approach. The importance of asset allocation and diversification is well recognized as an important tool in the management of investment risk. As a result, the Committee has explored in depth the benefits of investing in multiple asset classes (U.S. equities that include large, mid, and small-cap companies, international equities, real estate equities, and fixed income). The Committee has adopted an asset allocation strategy of investing in multiple asset classes that perform differently under varying market conditions, with those asset classes to be periodically strategically rebalanced. The goal of this approach is to reduce risk and enhance returns over time by taking advantage of the varying correlations among different asset classes. Typically, the broad asset allocation consists of roughly 60-75% equities (stocks) and the balance in fixed income securities. The Investment Committee receives and reviews reports from Vanguard Institutional Advisory Services for the Diocesan Investment Fund and the Ruth Gregory Soper Fund, including reports on investment performance, and meets with the managers on a regular basis. The Committee also received reports from PNC for the W. Seton Belt Trust and meets periodically with its managers as well.

The Committee’s Statements of Investment Policy for both the Diocesan Investment Fund and The Ruth Gregory Soper Fund summarize the principles, policies and procedures, including socially responsible screens for individual investments, under which those funds are managed. Those Guidelines are available on the Diocesan website. The Committee also establishes asset allocation guidelines for these funds which are reviewed and updated periodically. Quarterly reports from the investment manager on these funds, including investment performance, are posted on the Diocesan Website.

**Report of the Commission on Ministry**

The Episcopal Church Canons, Title III, require each Diocese to provide for “the affirmation and development of the ministry of all baptized persons...” The Commission on Ministry (COM) exists to advise and assist the Bishop in this work. The Bishop appoints COM members, with the consent of Diocesan Convention. There were thirteen COM members at the beginning of 2017. After a midyear resignation, we now have twelve, five lay and seven ordained. At the beginning of 2017, six subcommittees generate most of the COM’s work: three working on the priesthood discernment and formation process and three working on the diaconal discernment and formation process. Each
COM member serves on at least one team; over 30 other, non-COM members, serve, as well. Each team makes periodic reports to the COM.

The COM continued supporting the formation of new deacons in the diocese. The first cohort of five deacons were ordained on September 30, 2017. The second cohort of twelve deacons were attested to candidacy in September 2017 and are scheduled to be ordained on September 22, 2018. The third cohort of nine deacons are in formation and planned to be ordained to the deaconate in the fall of 2020.

In April 2018 the COM completed two attestations for ordination to the priesthood for deacons who were then ordained priests in June 2018; and four attestations for candidacy to the priesthood for candidates who are planned to be ordained to the transitional diaconate in November 2018. Two postulants are in the process, working towards a planned ordination to the priesthood in 2021.

The COM bids farewell to Tom Van Alen, Michael Neal and the Rev. Andrew Walter who are retiring from the COM after completing a term of service of either three or six years. The COM is thankful for their dedication and commitment to advancing ministry in the diocese. The COM extends thanks for the faithful leadership of the Rev. Kurt Gerhard who led the COM as chair for the past three years, and continues as a member of the commission.

The Rev. Dr. Kurt J. Gerhard, Chair

REPORT OF THE SOUTHERN AFRICA PARTNERSHIP COMMITTEE

ANNUAL REPORT FOR 2017

Our Southern Africa Partnership Committee continued to focus on growing our shared ministry with the Anglican Church of Southern Africa (“ACSA”). The mission of the partnership with the ACSA is to nurture mutual sharing and exchanges. The ACSA includes Anglican dioceses in South Africa, Mozambique, Swaziland, Lesotho, Namibia, and Angola.

During February 2017, the Committee led a successful two-week EDOW mission trip to South Africa and Swaziland. The travel group included parishioners representing eight EDOW parishes. The trip included fellowship and worship with St. Peter and St. Paul, Diocese of the Highveld, South Africa, St. Mattias, Mbabane, Diocese of Swaziland, and Eluvukweni Church, Crossroads, Diocese of Cape Town, South Africa. During the trip, the travel group visited the Kwasa College, Springs, Diocese of the Highveld, South Africa, several Anglican schools in the Diocese of Swaziland, St. Monica’s School in the Diocese of Durban, and several schools in the Diocese of False Bay. St. John’s, the Strand (Cape Town), in the Diocese of False Bay hosted the travel group to a wonderful evening brae (barbeque). The travel group also visited game parks, Stellenbosch vineyards, and Cape Town beaches. The travel group also joined with the Diocese of Swaziland to promote the care of God’s creation by planting several trees. During the visit, our travel group presented the Presiding Bishop Michael Curry’s book, “Crazy Christians: A Call to Follow Jesus,” as a gift of thanks to our many hosts.

Throughout 2017, the Committee offered further opportunities for the EDOW to connect with our brothers and sisters from the ACSA. We offered an evening in Washington with the Ven. Sharron Dinnie, Rector of St. Peter and St. Paul, Springs, in
the Diocese of the Highveld, South Africa. We also welcomed to Washington the Rev. William Arendse, the Rector, St. John’s, the Strand (Cape Town), in the Diocese of False Bay, and others from St. John’s.

To further expand our sharing within the ACSA, our Committee also organized fund raising to purchase dictionaries for Anglican schools in Swaziland. Our EDOW children were most generous. We also raised funds for solar lamps for homes without electricity in South Africa and Swaziland. The solar lamps enable children to do homework after sunset.

During the year, our Committee continued to share the ACSA’s message of Christian stewardship of our God-given natural resources. We offered copies of the ACSA’s Sunday-school curriculum entitled “Ryan the Rhino, the Story of Creation,” to educate our youngest in the importance of caring for God’s animal creations. The ACSA also has written liturgies based upon the theme of nurturing our environment. The SAPC has copies of these materials to share with EDOW parishes.

To honor the contributions to public service offered by Nelson Mandela to South Africa and the world, our Committee invited the EDOW to join us in a day of volunteerism by participating in the Grace’s Table at Grace Church, Georgetown, in July. There was enthusiastic participation from throughout the Diocese.

The Committee also offered to provide speakers to present chapel discussion programs at church schools within the Diocese. The Hon. Cynthia Efird, former Ambassador to Angola, has been available to lead discussion during the chapel period concerning issues relevant to Southern Africa, including the moral response to the injustices of apartheid in South Africa.

During 2017, there were several active EDOW parish partnership programs in ACSA, including:

Christ Church, Georgetown, has a relationship with the Holy Cross School, in the Diocese of Grahamstown, South Africa. This year Christ Church raised funds specifically for needs at the Holy Cross School. Christ Church further contributed to the construction of a new parish church for Eluvukweni Church, Crossroads, in the Diocese of Cape Town, South Africa.

St. Peter’s, Poolesville, continues to send representatives to Richmond, South Africa, in the Diocese of Kimberley and Kuruman. Together with Christ Church, Rockville, St. Peter’s provides funds and technical assistance for community-wide and inter-faith development, including nutrition, HIV/AIDS, sanitation, health care, and youth sports programs.

St. John’s, Lafayette Square, is in partnership with the Diocese of the Highveld, with a focus on the Parish of St. Peter and St Paul, Springs, South Africa, and its Kwasa College, a growing primary school and support community serving a nearby informal settlement, led by the Ven. Sharon Dinnie, the Rector of St. Peter and St Paul, and the Bishop of the Diocese of the Highveld, Rt. Rev. Charles May. St. John’s also contributes to clergy education within the Diocese of the Highveld.
St. Andrew’s Episcopal School in Potomac, Maryland, has a long-running program with the Bokamoso Youth Foundation in Winterveldt, South Africa, in the Diocese of Pretoria. The program offers exchange visits between the students of St. Andrew’s and Bokamoso, including performances throughout Washington in January to raise awareness and funds for youth programs in Winterveldt.

The Committee follows the practice of concluding each monthly meeting with the Prayer for Africa:

\begin{quote}
God bless Africa,
Guard her children,
Guide her leaders,
And grant her peace,
For Jesus Christ’s sake. Amen
\end{quote}

The SAPC stands ready to assist parishes and others within the Diocese of Washington seeking to form or deepen links in the ACSA. The Committee’s webpage (www.edow.org/sapc) continues to serve as a source of information concerning the SAPC’s activities. It is regularly updated to highlight opportunities for sharing with the ACSA.

Abbott McCartney, Chair
PART III: OFFICIAL ACTS, BUDGET, AND STATISTICAL REPORTS

THE BISHOP’S OFFICIAL ACTS, 2017

NECROLOGY
The Rev. Jacob D. Beck, April 5, 2017, Adamstown, MD
The Rev. Charles W.S. Tait, February 13, 2017, Seattle, WA
The Rev. Dr. H. Stuart Irvin, June 24, 2017, Mitchellville, MD
The Rev. Canon Clement W. Welsh, June 10, 2017, Annapolis, MD

POSTULANTS ADMITTED (DIACONATE)
Ethan Bishop, 08/19/2017
Michael Cahall, 08/19/2017
Adrienne Clamp, 11/11/2017
Sally Lermond, 08/19/2017

POSTULANTS ADMITTED (PRIESTHOOD)
Hope Christensen, 11/28/2017
Jenifer Gamber, 12/14/2017
Yoimel Gonzales Hernandez, 11/19/2017

CANDIDATES FOR HOLY ORDERS ADMITTED (DIACONATE)
Dr. Harvey Bale, Jr., 06/26/2017
Sandra Bramble, 10/12/2017
Enid Cole, 10/12/2017
Joan Crittenden, 10/12/2017
Anne Derse, 10/12/2017
Elizabeth Dixon, 09/14/2017
Cynthia Hill Dopp, 06/26/2017
Susan Fritz, 10/24/2017

CANDIDATES FOR HOLY ORDERS ADMITTED (PRIESTHOOD)
Diana Gustafson, 09/30/2017
Marilyn Jenkins, 06/26/2017

DEACONS ORDAINED (DIACONATE)
Harvey Edgar Bale, Jr., 09/30/2017
Cynthia Conwell Hill Dopp, 09/30/2017
David Alton Griswold, 09/30/2017

DEACONS ORDAINED (PRIESTHOOD)
Diana Vivian Gustafson, 11/18/2017

PRIESTS ORDAINED
Kristen Nicole Tossell Pitts, 04/2/2017
Kyle J. Babin, 06/17/2017
Marcella R. Gillis, 06/17/2017
Cara M. Rockhill, 06/17/2017

Serena W. Sides, 06/17/2017
Eva N. Suarez, 06/17/2017
Theresa F. Terry, 06/17/2017
Richard M. Weinberg, 06/17/2017
Part II: Annual Convention Proceedings

Clergy Received

Jadon D. Hartsuff  01/03/2017  Diocese of Colorado
Sarah D. Odderstol  01/13/2017  Diocese of Chicago
Meredith T. Heffner  01/17/2017  Diocese of Virginia
Andrew K. Barnett  01/24/2017  Diocese of Los Angeles
Roberta Renee “Robin” Taylor  03/01/2017  Diocese of Hawai‘i
Catharine T. Gibson  05/01/2017  Diocese of Virginia
Elizabeth P. O’Callaghan  05/22/2017  Diocese of Long Island
Glenna J. Huber  06/01/2017  Diocese of Maryland
Kristen N. Pitts  06/01/2017  Diocese of Upper South Carolina
Kimberly K. Hudson (Deacon)  06/05/2017  Diocese of North Carolina
Dominique F. Peridans  07/05/2017  Diocese of Maryland
Charles A. Wynder, Jr.  07/26/2017  Diocese of Massachusetts
Dana C. Corsello  10/13/2017  Diocese of California
Emily A. Lloyd  11/22/2017  Diocese of New York
Dr. Yolanda A. Rolle  12/01/2017  Diocese of Massachusetts

Clergy Transferred

Melinda M. Artman  03/27/2017  Diocese of Bethlehem
Linda L. Bunch  05/04/2017  Diocese of California
Teresa F. Terry  06/22/2017  Diocese of Delaware
Rebecca Justice Schunior  07/06/2017  Diocese of Colorado
Robert W. Harvey  08/14/2017  Diocese of Western New York
Ann M. Ritonia  09/01/2017  Diocese of Maryland
Matthew H. Dayton-Welch  10/26/2017  Diocese of Pennsylvania

Notices of Accord

None

Renunciations of the Ministry

None

Restorations to the Ministry

None

Suspensions from the Ministry

None

Release and Removal from the Ministry

None

Institutions of Clergy for 2017

Mark A. Michael, Rector, January 8, 2017, St. Francis
Michele H. Morgan, Rector, April 30, 2017, St. Mark’s, DC
Dominique F. Peridans, Rector, September 10, 2017, Ascension & St. Agnes
Elizabeth P. O’Callaghan, Rector, September 17, 2017, St. Nicholas’
Roberta “Robin” Taylor, Rector, October 1, 2017, St. James’, Indian Head
Christopher D. Jubinski, Rector, November 4, 2017, Christ Church, Chaptico
Institutions of Canons for 2017

None.

Non-Resident Clergy Licensed to Officiate for 2017

<table>
<thead>
<tr>
<th>Name</th>
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<td>Eleanor J. Abarno</td>
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<td>Robert Newell Abarno</td>
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<td>12/20/17</td>
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**Reports Received from Non-Parochial and Retired Priests**

- Paul Abernathy
- Patricia Phaneuf Alexander
- James D. Anderson
- James R. Anderson
- D. Thomas Andrews
- Stephen Arbogast
- Kyle Babin
- Cynthia O. Baskin
- Norma Lee Blackwell
- Susan N. Blue
- E. Kent Booth
- Marc Lawrence Britt
- Donna H. Brown
- Elly Sparks Brown
- Enrique R. Brown
- Elizabeth Carl
- Phillip C. Cato
- John Bryson Chane
Consent Given to the Ordination and Consecration of a Bishop
Rafael Luis Morales, Diocese of Puerto Rico, Bishop Diocesan, 1/31/2017
Jennifer Brooke-Davidson, Diocese of West Texas, Bishop Suffragan, 4/5/2017
Samuel Sewall Rodman, Diocese of North Carolina, Bishop Diocesan, 3/28/2017
John Harvey Taylor, Diocese of Los Angeles, Bishop Coadjutor, 2/21/2017

Consent Given for the Election of a Bishop
None.

Consent Given for the Appointment of a Bishop
None.
**Consent Given for the Resignation of a Bishop**

None

**Confirmations and Visitations, 2017**

Confirmations listed are those for which paperwork is on file with the diocesan office.

**Bishop Mariann Edgar Budde’s Confirmations and Visitations**

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**Bishop Michael W. Creighton’s Confirmations and Visitations**

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Part II: Annual Convention Proceedings

Bishop James J. “Bud” Shand’s Confirmations and Visitations

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<td>Transfiguration</td>
<td>6</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>St. Stephen &amp; the Incarnation</td>
<td>5</td>
<td>0</td>
<td>0</td>
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<tr>
<td>11/11/17</td>
<td>Washington National Cathedral for:</td>
<td></td>
<td></td>
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</tr>
<tr>
<td></td>
<td>St. Alban’s</td>
<td>3</td>
<td>0</td>
<td>0</td>
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</tbody>
</table>

Licensed Lay Ministries

This is a list of all licenses issued in 2016 for various lay ministries. Congregations that have been omitted had no licenses issued in 2016. The code after each name indicates the following categories:

EM — Eucharistic Minister
EV — Eucharistic Visitor
C — Catechist
WL — Worship Leader
PL — Pastoral Leader
P — Preacher

All Saints’, Chevy Chase

David Bickel: EM
Paul Bradley: EM
Daniel Buckingham: EM
BJ Buracker: EM
Kusén Crawford-Sampson: EM
Kathleen Dillon: EM
Ellie Dura: EM
Katie Dura: EM
Catherine Eshelman: EM
Katherine Freer: EM, WL
Stuart Gerson: EM
Linda Hall: EV
Peter J. Hanke: EM, PL
Elisabeth Hollingsworth: EV
Alexandra E. Hutress-Reeve: EM
Charles Jeffress: EV
Judy Kelly: EM
Beverley Kennedy: EM
Alice Maguire: EM
Elizabeth McReady: EM, C, WL

Christ Church, Accokeek

Ann Bodling: EM
Elizabeth Bogard Vander Wel: EM
Theodore Hubbell: EM

Frank McDonough: EM
Andrew Samworth: EM

Gary Wieder: EM, C, WL, PL
<table>
<thead>
<tr>
<th><strong>Christ Church, Clinton</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Donald Appold: EM, EV</td>
</tr>
<tr>
<td>JoAnn Appold: EM, EV</td>
</tr>
<tr>
<td>Quentin Banks, Jr.: EM, EV, C</td>
</tr>
<tr>
<td>Mark Becker: EM, EV</td>
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<table>
<thead>
<tr>
<th><strong>Christ Church, Durham</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Linda Buffalo: EM</td>
</tr>
<tr>
<td>George Chisholm: EM</td>
</tr>
<tr>
<td>Mary Lou Clem: EM</td>
</tr>
<tr>
<td>Millie Hamman: EM, EV</td>
</tr>
<tr>
<td>June Leyland: EM</td>
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<table>
<thead>
<tr>
<th><strong>Christ Church, Kensington</strong></th>
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<tbody>
<tr>
<td>Jane C. Aylor: EM</td>
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<tr>
<td>Raymond D. Barry: EM</td>
</tr>
<tr>
<td>Peter Bartram: EM</td>
</tr>
<tr>
<td>Sharon Bartram: EM</td>
</tr>
<tr>
<td>Charles Briggs: EM, WL</td>
</tr>
<tr>
<td>Yvonne Bryan: EM, EV</td>
</tr>
<tr>
<td>Margaret Buckley: EV</td>
</tr>
<tr>
<td>Nora E.O. Buckley: EM, EV, WL</td>
</tr>
<tr>
<td>James M. Cannon, IV: EM</td>
</tr>
<tr>
<td>Catherine Cleland: EM</td>
</tr>
<tr>
<td>Anthony C. Coe: EM</td>
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<tr>
<td>Katharine Gagarin: EM</td>
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<table>
<thead>
<tr>
<th><strong>Epiphany, DC</strong></th>
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<tbody>
<tr>
<td>Rasheen Carbin: EM</td>
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<tr>
<td>Steven Carlin: EM</td>
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<tr>
<td>David Downes: EM</td>
</tr>
<tr>
<td>Kathrine Ebert: EM</td>
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<tr>
<td>Carter Echols: EM</td>
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<tr>
<td>Glenn Greene: EM</td>
</tr>
<tr>
<td>Teresa Hobgood: EM</td>
</tr>
<tr>
<td>Michele Hutt: EM</td>
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<tr>
<td>Sandi Ingram: EM</td>
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<table>
<thead>
<tr>
<th><strong>Our Saviour, Brookland</strong></th>
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<tbody>
<tr>
<td>Phyllicia Hart: EM</td>
</tr>
<tr>
<td>Sandra Ingram-Johnson: EV</td>
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<tr>
<td>David F. Jackson: EM, EV</td>
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<tr>
<td>Rosemary Latney: EV</td>
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<table>
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<th><strong>Redeemer</strong></th>
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<tbody>
<tr>
<td>Jo Barclay-Beard: EM</td>
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<tr>
<td>Clark Evans Downs: EM, EV, WL, P</td>
</tr>
<tr>
<td>Marie France: EM</td>
</tr>
<tr>
<td>Steve France: EM</td>
</tr>
<tr>
<td>Susan Grigsby: EM</td>
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<tr>
<td><strong>St. Andrew’s Episcopal School</strong></td>
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<tr>
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</tr>
<tr>
<td>Amanda Freeman: EM</td>
</tr>
<tr>
<td>Robert Kosasky: EM</td>
</tr>
<tr>
<td>Joan Kowalik: EM</td>
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<tr>
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<tr>
<td><strong>St. James’, Potomac</strong></td>
</tr>
<tr>
<td>Sampson Annan: EM</td>
</tr>
<tr>
<td>James Beebe: EM</td>
</tr>
<tr>
<td>Margaret Blaine: EM</td>
</tr>
<tr>
<td>Patricia East: EM, EV</td>
</tr>
<tr>
<td>John Eisold: EM, EV</td>
</tr>
<tr>
<td>Edward B. Ellis: EM, EV</td>
</tr>
<tr>
<td>Linda Ellis: EM, EV</td>
</tr>
<tr>
<td>Marshall P. Finch: EM</td>
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<tr>
<td>Tom Goodkind: EM</td>
</tr>
<tr>
<td>M. Joyce Graf: EM</td>
</tr>
<tr>
<td>Kirsten Hall: EM</td>
</tr>
<tr>
<td>Dawn Iype: EM</td>
</tr>
<tr>
<td>Donna Judkins: EM</td>
</tr>
<tr>
<td>Martha E. Lawrenz: EM</td>
</tr>
<tr>
<td>Jeanne Lehning: EM</td>
</tr>
<tr>
<td>Brad McCullough: EM</td>
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<td></td>
</tr>
<tr>
<td><strong>St. John’s, Mt. Rainier</strong></td>
</tr>
<tr>
<td>Leslyn Aaron: EM</td>
</tr>
<tr>
<td>Sonia Anderson: EM</td>
</tr>
<tr>
<td>Patricia S. Snowden: EM</td>
</tr>
<tr>
<td>Ann Taylor: EM</td>
</tr>
<tr>
<td>Peggy Tucker: EV</td>
</tr>
<tr>
<td>Dale Kynoch: EM</td>
</tr>
<tr>
<td>Phyllis Robinson: EM</td>
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</tbody>
</table>
Coldrick David Creese: EM
Gloria June Dove: EM
Alfred During: EM
Vida During: EM
Diana Edwards: EM
Egerton Forester-Jones: EM
Deanie George: EM
Lennox Grant: EM
Carol A. Hazlewood: EM
Neil Knights: EM
Cheryl Morrison: EM
Lydia Murray: EM, EV
Emmanuel Oluwadimu: EM
Brian A. Roman: EM

**St. John’s, Norwood Parish**

Julia Andrews: EM
Becky Berman: EM
Stefanie Bollock: EM
Rynnie Cotter: EM
Marnie Craven: EM
Kirk Davidson: EM
Anne Derse: EM, EV
Kurt Ellison: EM, EV
RoseMarie Fonseca: EM
Carol Gauntlett: EM
Betty Hampton: EM, EV
Gary Hechler: EM
Roz Helz: EM
Kevin Kehus: EM
Pam Kempf: EM, EV
William Kenety: EM
Rebecca Kennedy: EM
Lisa Koenig: EM
Rodney Long: EM
Clara Lovett: EM
Elizabeth A. Luck: EM
Maura Lynch: EM
John Mertens: EM, EV
Cathy O’Donnell: EM, EV
Sue Rohan: EM
Yeukai Sachikonye: EM
Karen M. Smith: EM
Christian L. St. Clair: EM
Betsy Samuel: EM
Betsy Stacey: EM
Johnna Story: EM
Susan Symons: EM
Kay Titus: EM
Margaret Uhar: EM
Anne Wake: EM, EV
Lee Walsh: EM
Suzanne Welch: EM
Penelope H. Winder: EM, EV
Roxy Wolfe: EM, EV

**St. John’s, Zion Parish**

Ben Allen: EM
Jumoke Anderson: EM
Pam Bryant: EM
Ed Crooks: EM
Annetha Hall: EM
Laurel Hillocks: EM
Ian Hutson: EM, PL
Lana Krawczel: EM
Helena Mirtova: EM
Jennifer Moser-Jurling: EM
Justina Orafu: EM
Deborah Stefany: EM
Karen Stewart: EM
Larry Walker: EM, PL

**St. Luke’s, Brighton**

Larry Castelli: EM, WL
Douglas Farquhar: EM, WL
Susan Fifer Canby: EM
Sharle Hussion: EM
Nancy Osgood: EM
June Stoyer: EM

**St. Luke’s, DC**

Edward Alexander: EV
Patrice Aubrey: EV
Diane Brice Williams: EM, EV
Audrey Hayden: EM, EV
Cheyenne Jenkins: EV
Patricia Johnson: EM, EV
<table>
<thead>
<tr>
<th>Episcopal Diocese of Washington</th>
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<table>
<thead>
<tr>
<th><strong>St. Mary Magdalene</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Jacqueline Bowen: EV</td>
</tr>
<tr>
<td>Bertha Bright-Mark: EM</td>
</tr>
<tr>
<td>Harry Brooks: EM</td>
</tr>
<tr>
<td>Carol Gardner: EV</td>
</tr>
<tr>
<td>Michele Glidden: EM</td>
</tr>
<tr>
<td>Barbara Gray: EV</td>
</tr>
<tr>
<td>Lucia Jones: EM</td>
</tr>
<tr>
<td>Zoeann Millard: EM</td>
</tr>
<tr>
<td>Gretta Ricks: EM</td>
</tr>
<tr>
<td>Flavia Threatt: EV</td>
</tr>
<tr>
<td>Marie Wallace: EM, EV</td>
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<table>
<thead>
<tr>
<th><strong>St. Michael &amp; All Angels</strong></th>
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</thead>
<tbody>
<tr>
<td>Matilda S. Bruno-Gaston: EM, EV</td>
</tr>
<tr>
<td>Mabel Koroma: EM, EV</td>
</tr>
<tr>
<td>Sampson Mbeng: EM, EV</td>
</tr>
<tr>
<td>Gloria C. Portsmouth: EM, EV</td>
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<table>
<thead>
<tr>
<th><strong>St. Philip the Evangelist</strong></th>
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</thead>
<tbody>
<tr>
<td>Diane Barbee: EM, EV</td>
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<tr>
<td>Virginia Branson: EM, EV</td>
</tr>
<tr>
<td>Derek Cryer: EM, EV</td>
</tr>
<tr>
<td>Donald Cryer: EM, EV, WL</td>
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<tr>
<td>Brian Hamilton: EM, EV</td>
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<tr>
<td>Theresa Harris: EM, EV, C, WL</td>
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<tr>
<td>Barbara Harrison: EM, EV</td>
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<td>Donald Harrison, Sr.: EM, EV, WL</td>
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<table>
<thead>
<tr>
<th><strong>St. Thomas’, DC</strong></th>
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<tbody>
<tr>
<td>Jeremy Ayers: EM, P</td>
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<tr>
<td>Jason Crighton: EM</td>
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<tr>
<td>Jason Forman: EM</td>
</tr>
<tr>
<td>Reggie Greer: EM</td>
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<tr>
<td>John Johnson: EM</td>
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<td>Catherine Manhardt: EM, P</td>
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<tr>
<td>Lynn Moluf: EM</td>
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<tr>
<td>Kevin Montgomery: EM, P</td>
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<tr>
<td>Ariel Vaagen: EM</td>
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<tr>
<td>Ryan Winfield: EM</td>
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<thead>
<tr>
<th><strong>St. Thomas’, P.G. County</strong></th>
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<tbody>
<tr>
<td>Larry Burroughs: EM</td>
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<tr>
<td>Keith Charter: EM</td>
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<tr>
<td>Gail Dennis: EM, EV</td>
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<tr>
<td>Iona Harrison: EM</td>
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<tr>
<td>Gary Hogue: EM, EV</td>
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<tr>
<td>Stephen Kensinger: EM</td>
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<tr>
<td>Franklin Robinson, Jr.: EM</td>
</tr>
<tr>
<td>Thomasina Rogers: EM</td>
</tr>
<tr>
<td>Gabrielle Scott: EV</td>
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<tr>
<td>Mildred Stewart: EM</td>
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<tr>
<td>Jack Thompson, Jr.: EM</td>
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<table>
<thead>
<tr>
<th><strong>St. Timothy’s</strong></th>
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<tbody>
<tr>
<td>Marcia Bailey-Givens: C</td>
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<tr>
<td>Karen Blockett: EM</td>
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<tr>
<td>Herman Bostick: EM, EV</td>
</tr>
<tr>
<td>Jacqueline Bowie: EM, EV</td>
</tr>
<tr>
<td>Tanya Copeland: EM, EV</td>
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<tr>
<td>Otis Ducker: EM</td>
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<tr>
<td>Richlyn Emanuel: EM</td>
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<tr>
<td>Shirley Emanuel: EM, EV</td>
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<td>Barbara Forbes: C</td>
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<tr>
<td>Mary Ford: EM</td>
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<tr>
<td>Robert James: EM, EV</td>
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<tr>
<td>Virgil C. McDonald: EM</td>
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<tr>
<td>Dorothy Robinson: EV</td>
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<table>
<thead>
<tr>
<th><strong>Transfiguration</strong></th>
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</thead>
<tbody>
<tr>
<td>Kathy Berry: EV</td>
</tr>
<tr>
<td>Betty Boulin: EM</td>
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</tbody>
</table>
J.J. Boulin: EM
John Cardinale: EM
Mary Ellen Flynn: EM
Lesley Gordon: EM
Ladi Grey-Coker: EM
Tracy Kamwasi: EM
Andrew Kasule: EM
Hannah Magino: EM
Hazael Magino: EM
Ruth Moore: EV
Samantha Nmai: EM
Danielle Omaboe: EM
Mark Pankow: EM
Sophia Sutton: EM
Casey Tesfeye: EM
Toni Thompson: EM, EV

**Trinity Parish, Newport & Hughesville**
Joyce Ching: EM, EV, WL, PL
Shirley Douglass: EM
Samuel Graves: EM, EV, WL, PL, P
Sally Halstead: EM, EV, WL
Suzanne Lang: EM
Doris Logan: EM, EV, WL, PL
Carol Morris: EM, EV, WL, PL, P
Edward G. Morris: EM, EV, WL, PL, P
Elizabeth A. Swann: EM, EV, WL, PL, P
Thomas H. Swann: EM, EV, WL, PL, P

**Walker Interfaith Chapel, Collington**
Margaret Bagley: EV
Laurel Cobb: EV
Mary Kim: EV
Katherine Laughton: EV
Joan Lewis: EV
Nancy Lively: EV

**Washington National Cathedral**
Gary Abrecht: PL
Aaron Adkins: EM, EV
Sarah Aheron: EM
Tanya Aquino: EM
Harvey Bale: EM
John Barton: EM
Lew Baylor: EM
Mary Wright Baylor: EM, EV, PL
Ethan Bishop: EM
Alma Bright: EM
Lee Ann Cafferata: EM
Edie Ching: EM
Valerie Ciccone: EM
Nick Cieslinski: EM
Julie Collins: EM
Lucinda Conger: EM, EV
Patsy Conner: EM
LuEllen Conti: EV
Suzanne Cremins: EV
Jayne Cubbage: EM
John Dalton: EM
Charles Day: EM
David Deal: EV
Kathleen Deal: EV
John Derrick: EM
David Deutsch: PL
Bob DiCalogero: EM
Josephine DiCalogero: EM
Tracy Dieter: PL
Chuku Dinka Spencer: EM
Bob Dorch: EM
Stephanie Dukes: EV
Florence Dungy: EM
Erin Ennis: PL
Barbara Eversman: EM
Susan Galbraith: EM
Willis Geffert: EM
Duane Gelderoos: EM
Mariam Gillis: EM
Margaret Gordon: PL
Margaret Guthrie: EM
June Harper: EM
Diana Hart Smith: EM
Mark Harvey: EM
Edward B. Hayes, Jr.: EM
Dan Hewitt: EM
Ron Hicks: EM
David Hoover: EM
Jared Hughes: EM
Concha Johnson: EM
Patricia Johnson: EM
Anne Jones: EM
Josie Jordan: PL
William Kachadorian: EM
Michelle Kannan: EM
Beverley Kennedy: EM
Pam Klinedinst: EM
Doro Koch: EM
Anne Leamon: EM, EV
Lansing Lee: EM
Catherine Lincoln: EM
Keith Lopes: EM
Joe Luebke: EM
Sara Maddux: EM
Lynne Malone Schlimm: PL
Barbara Manard: EM
Paula Mays: EM
Nancy McCabe: EM
Joyce McCannon: EM
Meredith McEver: EM
Joyce Michelini: PL
Jack Moyer: EM
Kenneth Myrie: EM, EV
Cary Page: EM
Malinee Peris-de Silva: EM
David Peterson: EM
Barbara Powell Johnson: EM
Roy O. Priest: EV
Norman Pugh-Newby: EM
Tatie Radcliffe: EM
Bob Reeg: EM
Verne Rinker: PL
Alex Robbins: EM
Sarah Rockwood: EM
Dan Rose: EM
Diane Ruesch: EM
Renee Rutzkowski: EM
Timothy A. Sabin: EM, EV, P
Juliet Sablosky: EM
Scott Sanders: PL
Steve Saphos: PL
Myrene Sargeant-Peters: EM
Adam Shaw: EM
Alex Shrady: EM
Tom Sjoblom: EM
Mary Sominure: EM, EV
Jeff Stitz: EM
Nancy Stockbridge: EM
Robert Strassburger: EM, EV
Michael Struman: EM
Doris Summey: EM
Jeff Taggart: EM
Herman A. Taylor: EM, EV
Kevin Thomas: PL
Torrence Thomas: PL
David Torrealba: EM
Melinda Torreyson: EM
Peter Ulrich: EM, WL, P
Ruby Van Croft: EM, EV
Sharon Voros: EM, EV
Lorraine Walker: EM
Yaa Warren: EM
Jim Weber: EM
Nora Wellington: EM
Jane T. West: EM, EV, WL, PL
Pamela West Morrison: EM
Carolyn Williams: EM, EV
Caroline Willis: EM
Angela Wilson: EM
Suzanne Wilson: EM
Michelle Wood: EM
Roxane Wood: EM
Tom Wright: EM
Mary Wright-Craddock: EM
W. Scott Wykoff: EM
Vince Yotsukura: EM
Miriam Young: EM
Joanna Zawadski: EV
Elizabeth Zehner: EM
Daniel Zimmerman: EM
Helen Zitomer: EM, EV
Gregory Zitterkob: EM
George Ziener: EM
# 2017 Financial Commitments

## Region: North Montgomery County

<table>
<thead>
<tr>
<th>Church</th>
<th>Total Pledged</th>
<th>Total Received</th>
</tr>
</thead>
<tbody>
<tr>
<td>217 Ascension, Gaithersburg</td>
<td>26,572</td>
<td>26,572</td>
</tr>
<tr>
<td>222 St. Anne's</td>
<td>25,865</td>
<td>5,000</td>
</tr>
<tr>
<td>203 St. Bartholomew's</td>
<td>8,500</td>
<td>8,500</td>
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<tr>
<td>204 St. John's, Olney</td>
<td>10,000</td>
<td>10,000</td>
</tr>
<tr>
<td>206 St. Luke's, Brighton</td>
<td>5,372</td>
<td>5,372</td>
</tr>
<tr>
<td>223 St. Nicholas' Parish</td>
<td>5,000</td>
<td>5,000</td>
</tr>
<tr>
<td>202 St. Peter's</td>
<td>19,200</td>
<td>19,200</td>
</tr>
<tr>
<td><strong>Total: North Montgomery County</strong></td>
<td><strong>100,509</strong></td>
<td><strong>79,644</strong></td>
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</table>

## Region: Central Montgomery County

<table>
<thead>
<tr>
<th>Church</th>
<th>Total Pledged</th>
<th>Total Received</th>
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<tbody>
<tr>
<td>209 Christ Church, Kensington</td>
<td>32,820</td>
<td>32,820</td>
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<tr>
<td>201 Christ Church, Rockville</td>
<td>59,400</td>
<td>61,400</td>
</tr>
<tr>
<td>216 Good Shepherd</td>
<td>18,266</td>
<td>12,452</td>
</tr>
<tr>
<td>213 Our Saviour, Hillendale</td>
<td>14,500</td>
<td>-</td>
</tr>
<tr>
<td>215 St. Francis</td>
<td>31,000</td>
<td>31,457</td>
</tr>
<tr>
<td>221 St. James', Potomac</td>
<td>50,238</td>
<td>50,238</td>
</tr>
<tr>
<td>214 St. Luke's, Trinity Parish</td>
<td>42,000</td>
<td>42,000</td>
</tr>
<tr>
<td>220 St. Mark's, Fairland</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>212 St. Mary Magdalene</td>
<td>5,000</td>
<td>5,000</td>
</tr>
<tr>
<td>219 Transfiguration</td>
<td>13,376</td>
<td>13,376</td>
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<tr>
<td><strong>Total: Central Montgomery County</strong></td>
<td><strong>266,600</strong></td>
<td><strong>248,743</strong></td>
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</tbody>
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## Region: South Montgomery County

<table>
<thead>
<tr>
<th>Church</th>
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<th>Total Received</th>
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<tbody>
<tr>
<td>208 All Saints', Chevy Chase</td>
<td>63,000</td>
<td>63,000</td>
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<tr>
<td>210 Ascension, Sligo Parish</td>
<td>28,093</td>
<td>28,093</td>
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<tr>
<td>205 Grace Church, Silver Spring</td>
<td>57,000</td>
<td>67,000</td>
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<tr>
<td>218 Redeemer</td>
<td>34,000</td>
<td>34,000</td>
</tr>
<tr>
<td>161 St. Barnabas' Church of the Deaf</td>
<td>3,789</td>
<td>3,789</td>
</tr>
<tr>
<td>211 St. Dunstan's</td>
<td>30,000</td>
<td>30,000</td>
</tr>
<tr>
<td>207 St. John's, Norwood Parish</td>
<td>87,853</td>
<td>87,499</td>
</tr>
<tr>
<td><strong>Total: South Montgomery County</strong></td>
<td><strong>303,735</strong></td>
<td><strong>313,381</strong></td>
</tr>
</tbody>
</table>

## Region: North District of Columbia

<table>
<thead>
<tr>
<th>Church</th>
<th>Total Pledged</th>
<th>Total Received</th>
</tr>
</thead>
<tbody>
<tr>
<td>124 All Souls’</td>
<td>60,536</td>
<td>60,536</td>
</tr>
<tr>
<td>111 Holy Comforter</td>
<td>15,000</td>
<td>-</td>
</tr>
<tr>
<td>109 St. Alban’s</td>
<td>100,000</td>
<td>100,000</td>
</tr>
<tr>
<td>125 St. Columba’s</td>
<td>95,000</td>
<td>95,000</td>
</tr>
<tr>
<td>129 St. David’s</td>
<td>4,160</td>
<td>4,160</td>
</tr>
<tr>
<td>128 St. Patrick’s</td>
<td>53,100</td>
<td>53,934</td>
</tr>
<tr>
<td>110 St. Paul’s, Rock Creek</td>
<td>40,000</td>
<td>40,000</td>
</tr>
<tr>
<td>120 Trinity, DC</td>
<td>32,000</td>
<td>22,000</td>
</tr>
<tr>
<td>101 Washington National Cathedral</td>
<td>100,000</td>
<td>100,000</td>
</tr>
<tr>
<td><strong>Total: North District of Columbia</strong></td>
<td><strong>499,796</strong></td>
<td><strong>475,630</strong></td>
</tr>
</tbody>
</table>

## Region: Central District of Columbia

<table>
<thead>
<tr>
<th>Church</th>
<th>Total Pledged</th>
<th>Total Received</th>
</tr>
</thead>
<tbody>
<tr>
<td>107 Ascension and St. Agnes</td>
<td>27,424</td>
<td>27,425</td>
</tr>
<tr>
<td>105 Christ Church, Georgetown</td>
<td>180,956</td>
<td>180,960</td>
</tr>
<tr>
<td></td>
<td>Central District of Columbia</td>
<td>South District of Columbia</td>
</tr>
<tr>
<td>--------</td>
<td>-------------------------------</td>
<td>----------------------------</td>
</tr>
<tr>
<td>106 Epiphany, DC</td>
<td>27,500</td>
<td>20,793</td>
</tr>
<tr>
<td>112 Grace Church, Georgetown</td>
<td>46,342</td>
<td>46,342</td>
</tr>
<tr>
<td>121 Our Saviour, Brookland</td>
<td>5,500</td>
<td>5,500</td>
</tr>
<tr>
<td>130 St. George's, DC</td>
<td>14,591</td>
<td>14,591</td>
</tr>
<tr>
<td>103 St. John's, Georgetown</td>
<td>19,000</td>
<td>19,000</td>
</tr>
<tr>
<td>104 St. John's, Lafayette Square</td>
<td>150,000</td>
<td>150,000</td>
</tr>
<tr>
<td>118 St. Luke's, DC</td>
<td>16,500</td>
<td>16,500</td>
</tr>
<tr>
<td>122 St. Margaret's</td>
<td>47,200</td>
<td>43,030</td>
</tr>
<tr>
<td>126 St. Mary's</td>
<td>20,000</td>
<td>20,000</td>
</tr>
<tr>
<td>113 St. Paul's, K Street</td>
<td>35,000</td>
<td>35,000</td>
</tr>
<tr>
<td>114 St. Stephen &amp; the Incarnation</td>
<td>31,355</td>
<td>31,355</td>
</tr>
<tr>
<td>119 St. Thomas', DC</td>
<td>26,555</td>
<td>26,555</td>
</tr>
<tr>
<td><strong>Total: Central District of Columbia</strong></td>
<td><strong>647,923</strong></td>
<td><strong>637,051</strong></td>
</tr>
</tbody>
</table>

| 132 Atonement | 29,072 | 29,072 | 2,179 |
| 127 Calvary Church | 20,608 | 20,608 | 10,217 |
| 102 Christ Church, Washington | 47,100 | 47,930 | 22,000 |
| 123 Holy Communion | 3,500 | 7,685 | - |
| 108 St. Augustine's | 7,204 | 7,201 | 5,983 |
| 116 St. Mark's, DC | 44,000 | 44,000 | - |
| 117 St. Monica's and St. James’ | 10,500 | 10,500 | 17,217 |
| 134 St. Philip the Evangelist | 2,400 | 2,400 | 2,400 |
| 131 St. Timothy's | 26,394 | 26,394 | 26,394 |
| **Total: South District of Columbia** | **190,778** | **195,790** | **160,292** |

| 311 Epiphany, Forestville | 2,179 | 2,179 | 2,179 |
| 307 Holy Trinity, Collington | 10,217 | 10,217 | 10,217 |
| 315 St. Andrew's, College Park | 22,000 | 22,250 | 22,250 |
| 320 St. Christopher's | 17,046 | 17,946 | 17,946 |
| 321 St. George's, Glenn Dale | 26,800 | 26,800 | 26,800 |
| 314 St. John's, Mt. Rainier | 5,000 | - | - |
| 305 St. John's, Zion Parish | 28,400 | 28,400 | 28,400 |
| 310 St. Matthew's | 14,000 | 14,000 | 14,000 |
| 316 St. Michael & All Angels | 3,333 | 4,500 | 4,500 |
| 308 St. Philip's, Laurel | 34,000 | 34,000 | 34,000 |
| **Total: North Prince George’s County** | **162,575** | **160,292** | **160,292** |
## Financial Commitments

### Region: Southern Maryland

<table>
<thead>
<tr>
<th>Parish Code</th>
<th>Parish Name</th>
<th>Pledged</th>
<th>Received</th>
</tr>
</thead>
<tbody>
<tr>
<td>501</td>
<td>All Faith, Charlotte Hall</td>
<td>-</td>
<td>-</td>
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<tr>
<td>506</td>
<td>All Saints’, Oakley</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>507</td>
<td>Ascension, Lexington Park</td>
<td>11,968</td>
<td>11,967</td>
</tr>
<tr>
<td>306</td>
<td>Christ Church, Accokeek</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>502</td>
<td>Christ Church, Chaptico</td>
<td>8,000</td>
<td>8,000</td>
</tr>
<tr>
<td>319</td>
<td>Christ Church, Clinton</td>
<td>3,000</td>
<td>1,000</td>
</tr>
<tr>
<td>401</td>
<td>Christ Church, Durham</td>
<td>10,000</td>
<td>10,000</td>
</tr>
<tr>
<td>402</td>
<td>Christ Church, Port Tobacco</td>
<td>4,000</td>
<td>4,000</td>
</tr>
<tr>
<td>403</td>
<td>Christ Church, Wayside</td>
<td>6,000</td>
<td>5,500</td>
</tr>
<tr>
<td>504</td>
<td>St. Andrew’s, Leonardtown</td>
<td>5,025</td>
<td>5,025</td>
</tr>
<tr>
<td>303</td>
<td>St. Barnabas’, Leeland</td>
<td>25,070</td>
<td>25,070</td>
</tr>
<tr>
<td>317</td>
<td>St. Barnabas’, Temple Hills</td>
<td>3,000</td>
<td>3,000</td>
</tr>
<tr>
<td>503</td>
<td>St. George’s, Valley Lee</td>
<td>15,000</td>
<td>15,000</td>
</tr>
<tr>
<td>405</td>
<td>St. James’, Indian Head</td>
<td>11,004</td>
<td>11,004</td>
</tr>
<tr>
<td>301</td>
<td>St. John’s, Broad Creek</td>
<td>20,584</td>
<td>15,510</td>
</tr>
<tr>
<td>302</td>
<td>St. Paul’s, Baden</td>
<td>3,000</td>
<td>1,425</td>
</tr>
<tr>
<td>406</td>
<td>St. Paul’s, Piney</td>
<td>29,857</td>
<td>29,857</td>
</tr>
<tr>
<td>323</td>
<td>St. Philip’s, Baden</td>
<td>6,021</td>
<td>6,021</td>
</tr>
<tr>
<td>309</td>
<td>St. Thomas’, P.G. County</td>
<td>11,760</td>
<td>11,760</td>
</tr>
<tr>
<td>404</td>
<td>Trinity Parish, Newport &amp; Hughesville</td>
<td>4,500</td>
<td>4,500</td>
</tr>
<tr>
<td>505</td>
<td>Trinity, St. Mary’s</td>
<td>21,500</td>
<td>19,898</td>
</tr>
<tr>
<td>304</td>
<td>Trinity, Upper Marlboro</td>
<td>10,000</td>
<td>10,000</td>
</tr>
</tbody>
</table>

**Total: Southern Maryland**

<table>
<thead>
<tr>
<th>Pledged</th>
<th>Received</th>
</tr>
</thead>
<tbody>
<tr>
<td>209,285</td>
<td>198,536</td>
</tr>
</tbody>
</table>

**Total: Diocese of Washington**

<table>
<thead>
<tr>
<th>Pledged</th>
<th>Received</th>
</tr>
</thead>
<tbody>
<tr>
<td>2,381,201</td>
<td>2,309,067</td>
</tr>
</tbody>
</table>
Faithful & Fruitful Ministry
A Vision for 2018

Dear Friends in Christ and Leaders of the Diocese of Washington,

Welcome. Thank you for joining us for the annual gathering of your diocesan region.

At regional meetings, it is our responsibility to look back and take stock of what we have accomplished in light of the goals and aspirations we set at the last Diocesan Convention. It’s also the time when we cast our gaze toward the year ahead and work to refine the goals we will put before the entire diocese at Convention in January 2018.

At regional gatherings, Diocesan Council presents its preliminary budget for the coming year. We welcome all comments, questions, and suggestions. Council does not finalize the budget until we’ve met with diocesan leaders in all 8 regions.

We’ll also take the opportunity to thank those leaders completing terms of diocesan service and elect new leaders.

Especially important at a time when collaborative relationships are essential for our efforts to serve Christ faithfully and fruitfully, we will have the opportunity to make and renew acquaintances, and spend time together in prayer.

I give thanks to God for you, your love of Christ, and our church. May God grant us all wisdom and courage for the living of these days.

Highlights of 2017

- Financial conversations/strategic financial resources commission
- Collaborative efforts throughout the diocese/particular regions
- Strategic investment in congregations
- Congregational growth grants/seminary graduates strategic placement
- The diaconate
- Latino and multicultural ministry
- Campus ministry
- Discipleship initiatives
- Social justice and public witness
- Bishop’s regional days
- Investing in a common future

Our Faith Communities

- 88 Churches
- 20 Schools
- 6 Campus Ministries

Sacramental Life

- 15,338 Eucharists
- 486 Baptisms
- 413 Confirmations and Receptions
- 150 Marriages

Parish Life

- 37,996 Members
- 11,897 Church Goers Each Sunday
- 3,383 in Sunday School

Financial Life

- 8,662 Pledging Units
- $30,474,609 Raised
Fruitful faith communities require healthy financial foundations. The results of the conversations held at parishes over the past year were unanimous: Our churches face both short- and long-term financial challenges. The strategic financial resources commission believes in our collective power and is committed to building a solid foundation for a vibrant future. To that end, the commission serves as a resource and advocate—helping congregations come together, learn from one another, and develop innovative pathways toward financial vitality.

Some of our congregations are experiencing growth and a spirit of optimism and excitement for the future. Some congregations are in peril of significant decline or are at a precarious level of vulnerability. Most are on a plateau of relative stability with modest growth or decline. Moving off the plateau towards growth remains an elusive goal.

**Our Common Challenges**

- Our Buildings are Assets and Liabilities
- Passive Community Engagement
- Weak Faith Formation
- Aging Members
- Fundraising Difficulties
- Disproportionate Giving
- Assumption: Our Music Speaks to Everyone
- Rector and Staff Transitions and Conflict

**Strategic Financial Resources Commission**

The desire of congregations to strengthen their financial capacity is one of the most pressing needs learned from the financial conversations held throughout the past year. In her address to convention last January, Bishop Mariann called for the creation of the strategic financial resources commission to respond and assist our churches. The overarching goal of the commission’s work is to increase parish’s financial capacity through training, coaching, and fostering collaboration.

**The Commission’s Scope of Work Includes:**

- Gathering and distributing state-of-the-art resources for annual giving, major gifts, capital campaigns, planned giving, and individual and family financial planning
- Recruiting people with professional expertise to serve as workshop leaders, short-term coaches, and advisors
- Developing a corps of volunteer trainers to be available to congregations
- Conducting 12- to 18-month pilot projects for congregations interested in implementing a comprehensive approach to financial stewardship and fundraising

**Since its Appointment Last Spring, the Commission Has:**

- Held two workshops on annual giving in which 28 congregations participated
- Created a portal on the website containing information, resources, and templates for use in annual giving campaigns
- Launched six pilot projects with parishes to increase their capacity and effectiveness in annual giving, major gifts and capital fundraising, membership growth, and planned giving
- Begun providing focused support to an additional eleven churches that have identified critical financial needs
Future plans include:

• Workshops on planned giving, capital campaigns, and membership growth
• Building the base of knowledge and expertise
• Integrating its work with multicultural congregations through the Kaleidoscope Institute and Stewardship 365

Investing in a Common Future

The diocesan budget is approved each year at Diocesan Convention. Although it involves financial matters, the ultimate significance of the budget is as a statement of mission priorities. This document connects figures in the traditional line-item budget to mission priorities of the diocese. Copies of this narrative and the line-item budget are available on the diocesan website.

Budget Highlights

Revenue

Total revenue is projected to be $4.21 million, approximately $126,000 more than in 2017.

Congregational Giving: In 2015, Bishop Mariann challenged congregations to increase their support for our shared mission and ministry. She asked each church to increase their giving by one percentage point per year until reaching a tithe (ten percent). Congregations have responded enthusiastically, with collective increases of $160,000 in 2016 and $140,000 in 2017. Following this trend, the 2018 budget forecasts a $150,000 increase in giving for a total of $2.52 million.

Soper Income: Beginning in 2017, we began reducing the amount of Soper Fund income that supports the operating budget—leaving a portion within the endowment. This retained money supports Congregational Growth Grants and other initiatives supporting church growth. In 2018, the amount retained in the Soper Fund will increase from $120,000 to $150,000.

Expenses

The proposed 2018 budget is balanced.

Giving to the Wider Episcopal Church: In 2016, Bishop Mariann and Diocesan Council accepted the challenge to increase the diocese’s support of the wider Episcopal Church, with the goal reaching the 15% level mandated by the General Convention by 2019. In 2015 the diocese supported the wider Episcopal Church at approximately 12.5%. We increased to the 13% level in 2016 and 14% in 2017. This budget increases our giving by $60,974, or 14.75%. We will reach the full 15% in 2019.

Diocesan Staff Compensation: A pool of $32,609 is available for merit-based compensation adjustments for eligible diocesan staff. The budgeted amount represents 2.4% of the current compensation of eligible staff.
2018 Budget

Total Revenue: $4,214,350

Bishop’s Appeal & Other: $415,348
Included in this category is money raised through the bishop’s appeal, interest, dividends, and other miscellaneous sources of revenue.

Soper Income: $1,275,654
Most of the available income from the 1973 bequest of Ruth Gregory Soper funds a portion of the operating budget.

Congregational Giving: $2,523,348
Congregations make annual pledges to the diocese, much like parishioners make pledges to their congregation. We ask all congregations to contribute to our collective ministry. The diocesan canons establish giving 10% of income as the normative amount.

Total Expenses: $4,214,350

Congregations: $3,272,793
Developing thriving congregations, schools, and faith communities comprises the majority of expenditures. This is explained in greater detail on pages 16 and 17.

Wider Church: $612,957
Just as parishioners pledge contributions to their congregations, and congregations pledge financial support to the diocese, the diocese makes an annual contribution to support the work of the wider Episcopal Church.

Church House Office: $328,600
Physical plant and similar costs associated with the Church House office, equipment, insurance, depreciation, property taxes, and maintenance.

Investing in Congregations: $1,796,904

Episcopal Leadership and Pastoral Ministries: $888,700
The bishop’s office and the canon to the ordinary lead and support the diocese in a wide variety of areas. These range from working with leadership bodies, visiting parishes, assisting in conflict resolution, providing pastoral care to the clergy, and performing sacraments such as confirmations and ordinations. The canon for ministry initiatives, associate for canonical acts and pastoral care, and two administrative assistants also support this work.

Evangelism and Community Engagement: $290,623
Evangelism and community engagement helps the clergy and laity in each congregation connect with their neighborhoods and project their faith to a broader audience. The missioner also leads a team of chaplains and interns in creating vibrant university campus ministries and 20s and 30s groups.

Ministry Development: $288,058
The canon for clergy development, multicultural ministries, and justice, together with the archdeacon, helps recruit, train, and support both priests and deacons across the
diocese. Assisting congregations with searching for new clergy leadership is also included in this category.

**Latino, Multicultural Ministries, and Justice: $219,921**
Led by the canon for clergy development, multicultural ministries, and justice and the Latino missioner, funds in this category assist Latino and multicultural congregations carry out ministries tailored to the unique challenges and opportunities they confront. This category also covers expenses associated with advocacy for the marginalized and the ministry of promoting social justice.

**Faith Formation and Discipleship: $109,602**
Faith formation and discipleship helps people form and deepen their faith and develop a closer relationship with God. The costs associated with assisting congregations’ youth and family ministries are included in this category.

**Supporting Congregations $1,475,889**

**Leadership Support: $359,904**
Diocesan staff supports congregational leaders by providing coaching, facilitating vestry retreats, and providing transition guidance to parish leadership. Funding to support the work of the strategic financial resources commission is also within this subcategory.

**Human Resources and Administration: $299,041**
The diocese helps church leaders maintain productive and supportive working environments and remain in compliance with increasingly complex regulatory and legal requirements.

**Accounting and Auditing: $273,373**
The diocese is committed to maintaining the highest standards of financial transparency and accountability. This category includes the costs associated with financial accounting for the diocese and the Bishop Walker School together with the cost of the annual financial audit.

**Information Technology: $195,602**
Well-functioning, current technology can be crucial to a broad array of important ministries in congregations, including effective financial management, creating a welcoming experience, turning an ask into a donation, or ensuring that our congregations are visible online. This past year, diocesan staff have helped more than a third of our congregations in technology training and updates, and they are ready to assist the rest.

**Governance: $178,754**
Broad participation and an open process are fundamental to the governance structure of the Episcopal Church. Expenses in this category defray a significant amount of the cost of the annual Diocesan Convention and support the work of diocesan leadership bodies. The work of the data management associate includes tracking and recording the ever-changing constellation of leaders across 88 congregations, and publishing of the annual journal.
**Operating Budget**

**Communications: $169,215**
This category helps connect churches to one another and their communities. Assisting the bishop with crafting her statements and writings are also included in this category.

**To Live and Share a Compelling Faith**

Remember the two most important words in ministry: so that. We are working to organize ourselves to address strategically the financial and material needs of our congregations, and to encourage fruitful collaboration throughout the diocese so that we might grow in our relationship with God in Christ, become better at sharing compelling experiences of the Christian life and faith, and together serve as Christ’s hands and feet in the world.

Like the One we follow, we are to be ambassadors of love, care, compassion, and justice. Collaborative initiatives, the Strategic Financial Resources Commission, the diaconate, congregational engagement, and campus ministry all exist in service to that goal.

**Looking ahead toward 2018:**

- Invest as a diocese, through regional bodies and collaborative partnerships, in opportunities with greatest transformational potential for all ages.
- Invest in collaborative opportunities for gracious evangelism and community engagement so that we are known in our communities for our faith and love.
- Continue the work of the Strategic Financial Resources Commission.
- Continue investment in congregations through congregational growth grants, strategic partnerships, graduating seminarians, and the vocational diaconate.
- Maintain a diocesan staff directed toward equipping leaders and congregations—with increased regional focus.
- Study thriving congregations within the diocese, successful ministry initiatives, and thriving congregations outside our tradition but within diocesan boundaries.
- Plan an uplifting, inspiring Diocesan Convention with a Friday night pre-Convention event and a Saturday morning guest preacher, the Rev. Dr. Delman Coates, senior pastor at Mt. Ennon Baptist Church in Clinton, Maryland.
### Draft 2018 Operating Budget

<table>
<thead>
<tr>
<th>Description</th>
<th>Revised 2017 Budget</th>
<th>Proposed 2018 Budget</th>
<th>Variance from 2017 (Less)</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Revenue</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2 Congregational Giving - 2017 actual giving commitments</td>
<td>2,268,348</td>
<td>2,408,348</td>
<td>140,000</td>
<td>Forecast of $150K growth based on increase of 2016-17 experience</td>
</tr>
<tr>
<td>3 Cong’l Giving</td>
<td>140,000</td>
<td>150,000</td>
<td>10,000</td>
<td></td>
</tr>
<tr>
<td>4 Subtotal congregational giving</td>
<td>2,408,348</td>
<td>2,558,348</td>
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<tr>
<td>5 LESS: Allowance for unpaid commitments</td>
<td>-30,000</td>
<td>-35,000</td>
<td>-5,000</td>
<td></td>
</tr>
<tr>
<td>6 Net Congregational Giving</td>
<td>2,378,348</td>
<td>2,523,348</td>
<td>145,000</td>
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<tr>
<td>7 Soper Income</td>
<td>1,306,648</td>
<td>1,275,654</td>
<td>-30,994</td>
<td>2017 Soper income in operating budget is net of $150K of available Soper income to be used for direct funding of congregational growth grants and other congregational initiatives. SEE SCHEDULE A below</td>
</tr>
<tr>
<td>8 Bishop’s Annual Appeal</td>
<td>180,000</td>
<td>180,000</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>9 Interest and Dividend Income</td>
<td>98,000</td>
<td>145,348</td>
<td>47,348</td>
<td></td>
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<tr>
<td>10 Other Income</td>
<td>125,000</td>
<td>90,000</td>
<td>-35,000</td>
<td>Includes $60K reimbursement from PECF, $20K anticipated carryover of SRFC funds and 10K miscellaneous income</td>
</tr>
<tr>
<td>11 Total Revenue</td>
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<td>4,214,350</td>
<td>126,354</td>
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<tr>
<td>12 Expenses</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>13 Diocesan Ministries</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>14 Congregational Vitality</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>15 Canon for Congregational Vitality &amp; Canon for Ministry Initiatives</td>
<td>226,258</td>
<td>229,904</td>
<td>3,646</td>
<td></td>
</tr>
<tr>
<td></td>
<td>REVISED 2017 BUDGET</td>
<td>PROPOSED 2018 BUDGET</td>
<td>VARIANCE FROM 2017 (LESS)MORE</td>
<td>NOTES</td>
</tr>
<tr>
<td>---</td>
<td>---------------------</td>
<td>----------------------</td>
<td>-----------------------------</td>
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</tr>
<tr>
<td>16</td>
<td>Strategic Financial Resources Commission</td>
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<td>Congregational Growth Grants</td>
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<td>New Congregational Initiatives</td>
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Grants will be made from $150K of reserved Soper income. SEE SCHEDULE A

Funding available to enlarge the funding for congregational growth grants or other opportunities to invest in congregational revitalization

Anticipated reduction in required budget support for shared camp at Claggett Camp & Conference Center (Diocese MD)

Reflects lower cost of new position

Funding updated to actual expense level
## Part II: Annual Convention Proceedings

### Episcopal Diocese of Washington

#### 2017 Budget

#### 2018 Budget

#### Variance from 2017 (less)more

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- **Updated to reflect current staffing; including voluntary salary reduction for one missioner**
- **Discontinue separate fund-raising campaigns for work funded in operating budget**
- **Continuation of reduced draw from reserves; goal to reduce to 0 by 2020.**
- **Reflects increased Latino ministry expenses directly paid by congregations**
- **Reflects increase from quarter to half time**
<table>
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<td>Bishop of Washington, Canon to the Ordinary, Associate for Canonical Acts &amp; Pastoral Care, Two Administrative Assistants</td>
<td>880,824</td>
<td>888,727</td>
<td>7,903</td>
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## Part II: Annual Convention Proceedings

### Episcopal Diocese of Washington

#### REVISED 2017 Budget

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</tr>
<tr>
<td>106</td>
<td>Data Management Associate</td>
<td>92,527</td>
<td>93,954</td>
<td>1,427</td>
</tr>
<tr>
<td>107</td>
<td>General Convention Deputies – Deposit to Reserve</td>
<td>17,500</td>
<td>17,500</td>
<td>0</td>
</tr>
<tr>
<td>108</td>
<td>Diocesan Convention Expense</td>
<td>48,000</td>
<td>48,000</td>
<td>0</td>
</tr>
<tr>
<td>109</td>
<td>Diocesan Council Expense</td>
<td>5,000</td>
<td>5,000</td>
<td>0</td>
</tr>
<tr>
<td>110</td>
<td>Diocesan Standing Committee Expense</td>
<td>600</td>
<td>600</td>
<td>0</td>
</tr>
<tr>
<td>111</td>
<td>Diocesan Regional Assemblies</td>
<td>3,200</td>
<td>3,200</td>
<td>0</td>
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<tr>
<td>112</td>
<td>Committees of Convention &amp; Council</td>
<td>3,000</td>
<td>3,000</td>
<td>0</td>
</tr>
<tr>
<td>113</td>
<td>Interpreters for Deaf</td>
<td>7,500</td>
<td>7,500</td>
<td>0</td>
</tr>
<tr>
<td>114</td>
<td>Total Governance</td>
<td>177,327</td>
<td>178,754</td>
<td>1,427</td>
</tr>
<tr>
<td>115</td>
<td>Communications</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>116</td>
<td>Director of Communications, Strategic Communications</td>
<td>128,357</td>
<td>137,215</td>
<td>8,858</td>
</tr>
<tr>
<td>117</td>
<td>Print Publications – Printing/Production</td>
<td>7,000</td>
<td>0</td>
<td>-7,000</td>
</tr>
<tr>
<td>118</td>
<td>Print Publications – Mailing</td>
<td>18,000</td>
<td>0</td>
<td>-18,000</td>
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<tr>
<td>119</td>
<td>Professional Services – Editorial</td>
<td>6,000</td>
<td>6,000</td>
<td>0</td>
</tr>
<tr>
<td>120</td>
<td>Other Communications Expenses</td>
<td>1,000</td>
<td>26,000</td>
<td>25,000</td>
</tr>
<tr>
<td>121</td>
<td>Total Communications</td>
<td>160,357</td>
<td>169,215</td>
<td>8,858</td>
</tr>
<tr>
<td></td>
<td>REVISID 2017 BUDGET</td>
<td>PROPOSED 2018 BUDGET</td>
<td>VARIANCE FROM 2017 (LESS) MORE</td>
<td>NOTES</td>
</tr>
<tr>
<td>---</td>
<td>---------------------</td>
<td>----------------------</td>
<td>-------------------------------</td>
<td>-------</td>
</tr>
<tr>
<td>122</td>
<td>Development</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>123</td>
<td>Bishop’s Annual Appeal</td>
<td>18,000</td>
<td>18,000</td>
<td>0</td>
</tr>
<tr>
<td>124</td>
<td>Total Development</td>
<td>18,000</td>
<td>18,000</td>
<td>0</td>
</tr>
<tr>
<td>125</td>
<td>TOTAL ADMINISTRATION</td>
<td>1,381,430</td>
<td>1,444,585</td>
<td>63,155</td>
</tr>
<tr>
<td>126</td>
<td>Total Expenses</td>
<td>4,087,996</td>
<td>4,214,350</td>
<td>126,354</td>
</tr>
<tr>
<td>127</td>
<td>Change in Net Assets from Operations</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

### SCHEDULE A - SOPER INCOME FUND

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>129</td>
<td>Available Soper Income as of 1/1/2018</td>
</tr>
<tr>
<td>130</td>
<td>LESS: Support for Operating Budget</td>
</tr>
<tr>
<td>131</td>
<td>LESS: Congregational Growth Grants</td>
</tr>
</tbody>
</table>

Available Soper Income retained for Congregational Growth Grants

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>132</td>
<td>Total</td>
</tr>
</tbody>
</table>

### Background Notes Concerning the Soper Fund

133. The value of the Soper Fund as of 10/31/2017 was $31,123,647.
134. The Soper Fund is managed by Vanguard Investments under the oversight of the Diocesan Investment Committee.
135. The amount of Soper Fund income distributed to the diocese each year is equal to 5% of the average assets in the Soper Fund as of December 31 on the most recent three years.
136. Under long-standing practice, Soper income distributed to the diocese is not eligible for use until the following year.
THE CONVENTION OF THE PROTESTANT
EPISCOPAL CHURCH
OF THE DIOCESE OF WASHINGTON

AUDITED FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2017 (WITH SUMMARIZED COMPARATIVE TOTALS FOR 2016
WITH REPORT OF INDEPENDENT AUDITORS
Auditor’s Report

THE CONVENTION OF THE PROTESTANT EPISCOPAL CHURCH OF THE DIOCESE OF WASHINGTON

AUDITED FINANCIAL STATEMENTS

Year ended December 31, 2017 (with summarized comparative totals for 2016)

Contents

Report of Independent Auditors. 1 – 2

Audited Financial Statements

Statements of Activities 3
Statements of Financial Position 4
Statements of Cash Flows 5
Notes to Financial Statements 6 – 23
REPORT OF INDEPENDENT AUDITORS

Diocesan Council of the
Convention of the Protestant Episcopal Church
of the Diocese of Washington
Washington, DC

We have audited the accompanying financial statements of the Convention of the Protestant Episcopal Church of the Diocese of Washington (the Diocese), which comprise the statement of financial position as of December 31, 2017, the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements.

MANAGEMENT’S RESPONSIBILITY FOR THE FINANCIAL STATEMENTS

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

AUDITOR’S RESPONSIBILITY

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor’s judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity’s preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity’s internal control over financial reporting. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

(Audit Page 1)
Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Convention of the Protestant Episcopal Church of the Diocese of Washington as of December 31, 2017, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

We previously audited the Diocese’s 2016 financial statements and we expressed an unmodified audit opinion on those audited financial statements in our report dated August 15, 2017. In our opinion, the summarized comparative information presented herein as of and for the year ending December 31, 2016 is consistent, in all material respects, with the audited financial statements from which it had been derived.

Other Matter

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The presentation of the held for others balances and activity as of and for the year ending December 31, 2017 is included for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Vienna, Virginia
June 29, 2018

Johnson Lambert LLP
## The Convention of the Protestant Episcopal Church of the Diocese of Washington

### Statements of Activities

**Year ended December 31, 2017 with summarized comparative totals for 2016**

<table>
<thead>
<tr>
<th>Revenues, gains and other support:</th>
<th>2017</th>
<th>2016</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Unrestricted</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Parish giving</td>
<td>$2,309,750</td>
<td>$2,276,172</td>
</tr>
<tr>
<td>John T. Walker School gifts and grants</td>
<td>2,897,497</td>
<td>3,253,450</td>
</tr>
<tr>
<td>Distribution from trusts</td>
<td>1,427,798</td>
<td>2,287,053</td>
</tr>
<tr>
<td>Gifts and grants</td>
<td>436,541</td>
<td>1,100,203</td>
</tr>
<tr>
<td>Dividends – investment fund</td>
<td>181,787</td>
<td>653,170</td>
</tr>
<tr>
<td>PECF – wage support of Bishop</td>
<td>-</td>
<td>135,000</td>
</tr>
<tr>
<td>Miscellaneous revenue</td>
<td>105,623</td>
<td>22,301</td>
</tr>
<tr>
<td>Interest income</td>
<td>9,505</td>
<td>8,498</td>
</tr>
<tr>
<td><strong>Total revenue</strong></td>
<td>7,368,501</td>
<td>9,735,847</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Budget directed expenses:</th>
<th>2017</th>
<th>2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries and benefits</td>
<td>2,147,739</td>
<td>2,066,534</td>
</tr>
<tr>
<td>Diocesan ministries</td>
<td>615,494</td>
<td>874,868</td>
</tr>
<tr>
<td>Administration</td>
<td>598,385</td>
<td>576,281</td>
</tr>
<tr>
<td>National and international ministries</td>
<td>522,111</td>
<td>502,701</td>
</tr>
<tr>
<td>Growth and development</td>
<td>36,258</td>
<td>38,858</td>
</tr>
<tr>
<td><strong>Total budget directed expenses</strong></td>
<td>3,919,987</td>
<td>4,059,242</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Non-budget directed expenses:</th>
<th>2017</th>
<th>2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>Donor restricted activities</td>
<td>-</td>
<td>726,048</td>
</tr>
<tr>
<td>Council influenced</td>
<td>211,795</td>
<td>117,158</td>
</tr>
<tr>
<td>John T. Walker School fund</td>
<td>2,760,739</td>
<td>2,861,356</td>
</tr>
</tbody>
</table>

*Audit Page 3*
Auditor's Report

2017 2016

Unrestricted Held for Others Temporarily Restricted Permanently Restricted Total Total

Bishop directed 3,886 - - - 3,886 6,055

Total non-budget directed expenses

Total expenses 6,896,407 - 743,364 - 7,639,771 7,769,859

Change in net assets before non-operating gains and (losses)

472,094 722,938 2,244,906 15,000 3,454,938 1,965,988

Non-operating gains and (losses):

Net change in fair value of beneficial interest in perpetual trusts—84

Net change in fair value of investments 725,447 4,512,452 - 589,766 5,827,665 -286,695

Net change in fair value of Soper fund - - 4,662,326 - 4,662,326 2,098,785

Net change in liability for funds held for others - -4,931,026 - - -4,931,026 371,696

Other expenses -86,362 -339,005 -47,570 -8,069 -481,006 -292,144

Receipts held for others - - 34,641 - 34,641 -20,812

Distributions from trusts - - -1,426,646 -812,605 -2,239,251 -2,286,328

Net transfers between funds 330,474 - -330,474 - - -

Total non-operating gains (losses) 969,559 -722,938 2,857,636 3,295,158 6,399,415 799,996

Change in net assets 1,441,653 - 5,102,542 3,310,158 9,854,353 2,765,984

Net assets, beginning of year 7,892,289 - 14,159,147 44,458,392 66,509,828 63,743,844

Net assets, end of year $9,333,942 $ - $19,261,689 $47,768,550 $76,364,181 $66,509,828

See accompanying notes to the financial statements.

(Audit Page 3)
## The Convention of the Protestant Episcopal Church of the Diocese of Washington

### Statements of Financial Position

**Year ended December 31, 2017 with summarized comparative totals for 2016**

<table>
<thead>
<tr>
<th></th>
<th>2017 Unrestricted</th>
<th>Held for Others</th>
<th>Temporarily Restricted</th>
<th>Permanently Restricted</th>
<th>Total</th>
<th>2016 Total</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Assets</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash and cash equivalents</td>
<td>$4,030,637</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$4,030,637</td>
<td>$3,029,785</td>
</tr>
<tr>
<td>Certificates of deposit</td>
<td>127,295</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>127,295</td>
<td>126,734</td>
</tr>
<tr>
<td>Amounts due (to) from other funds</td>
<td>-3,103,971</td>
<td>-150,666</td>
<td>3,056,791</td>
<td>197,846</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Investments, fair value</td>
<td>6,064,005</td>
<td>20,007,122</td>
<td>32,837</td>
<td>4,657,641</td>
<td>30,761,605</td>
<td>24,480,606</td>
</tr>
<tr>
<td>Super fund investments, fair value</td>
<td>-</td>
<td>-</td>
<td>13,909,584</td>
<td>17,810,485</td>
<td>31,720,069</td>
<td>28,484,389</td>
</tr>
<tr>
<td>Accrued income receivable</td>
<td>79,429</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>79,429</td>
<td>74,081</td>
</tr>
<tr>
<td>Parish giving receivables</td>
<td>136,737</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>136,737</td>
<td>260,933</td>
</tr>
<tr>
<td>Notes receivable, net</td>
<td>545,249</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>545,249</td>
<td>654,375</td>
</tr>
<tr>
<td>Other receivables</td>
<td>423,110</td>
<td>$ -</td>
<td>1,772,411</td>
<td>$ -</td>
<td>2,195,521</td>
<td>842,116</td>
</tr>
<tr>
<td>Land and buildings</td>
<td>1,579,657</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>1,579,657</td>
<td>1,579,657</td>
</tr>
<tr>
<td>Property and equipment, net of accumulated depreciation</td>
<td>1,032,772</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>1,032,772</td>
<td>1,039,880</td>
</tr>
<tr>
<td>Beneficial interests in perpetual trusts</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>25,102,578</td>
<td>25,102,578</td>
<td>22,389,117</td>
</tr>
<tr>
<td>Other assets</td>
<td>61,165</td>
<td>$ -</td>
<td>490,066</td>
<td>$ -</td>
<td>551,231</td>
<td>568,635</td>
</tr>
<tr>
<td><strong>Total assets</strong></td>
<td>$10,976,085</td>
<td>$19,856,456</td>
<td>$19,261,689</td>
<td>$47,768,550</td>
<td>$97,862,780</td>
<td>$83,530,308</td>
</tr>
</tbody>
</table>

| **Liabilities and net assets** | | | |
| Liabilities: | | | |
| Accounts payable and accrued expenses | $451,322 | $ -   | $ -   | $ -     | 451,322 | 601,128   |

*(Audit Page 4)*
<table>
<thead>
<tr>
<th></th>
<th>UNRESTRICTED</th>
<th>HELD FOR OTHERS</th>
<th>TEMPORARILY RESTRICTED</th>
<th>PERMANENTLY RESTRICTED</th>
<th>2017 TOTAL</th>
<th>2016 TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Loan</td>
<td>1,128,608</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>1,128,608</td>
<td>1,459,282</td>
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<tr>
<td>Deferred revenue</td>
<td>62,213</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>62,213</td>
<td>-</td>
</tr>
<tr>
<td>Funds invested by parishes</td>
<td>-</td>
<td>19,856,456</td>
<td>-</td>
<td>-</td>
<td>19,856,456</td>
<td>14,960,070</td>
</tr>
<tr>
<td><strong>Total liabilities</strong></td>
<td>1,642,143</td>
<td>19,856,456</td>
<td>-</td>
<td>-</td>
<td>21,498,599</td>
<td>17,020,480</td>
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<tr>
<td>Net assets:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Unrestricted</td>
<td>9,333,942</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>9,333,942</td>
<td>7,892,289</td>
</tr>
<tr>
<td>Temporarily restricted</td>
<td>-</td>
<td>-</td>
<td>19,261,689</td>
<td>-</td>
<td>19,261,689</td>
<td>14,159,147</td>
</tr>
<tr>
<td>Permanently restricted</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>47,768,550</td>
<td>47,768,550</td>
<td>44,458,392</td>
</tr>
<tr>
<td><strong>Total net assets</strong></td>
<td>9,333,942</td>
<td>-</td>
<td>19,261,689</td>
<td>47,768,550</td>
<td>76,364,181</td>
<td>66,509,828</td>
</tr>
<tr>
<td><strong>Total liabilities and net assets</strong></td>
<td>$10,976,085</td>
<td>$19,856,456</td>
<td>$19,261,689</td>
<td>$47,768,550</td>
<td>$97,862,780</td>
<td>$83,530,308</td>
</tr>
</tbody>
</table>

See accompanying notes to the financial statements.
### Statements of Cash Flows

**Years ended December 31, 2017 and 2016**

#### Cash flows from operating activities

<table>
<thead>
<tr>
<th>Description</th>
<th>2017</th>
<th>2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>Change in net assets</td>
<td>$9,854,353</td>
<td>$2,765,984</td>
</tr>
<tr>
<td>Adjustments to reconcile change in net assets to net cash used in operating activities:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Depreciation and amortization</td>
<td>320,265</td>
<td>330,916</td>
</tr>
<tr>
<td>Change in balances of funds invested by parishes</td>
<td>4,896,386</td>
<td>(350,884)</td>
</tr>
<tr>
<td>Net change in the fair value of investments</td>
<td>(10,489,991)</td>
<td>(1,812,090)</td>
</tr>
<tr>
<td>Changes in assets and liabilities:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Beneficial interests in perpetual trusts</td>
<td>(2,713,461)</td>
<td>(355,810)</td>
</tr>
<tr>
<td>Accrued income receivable</td>
<td>(5,348)</td>
<td>(11,467)</td>
</tr>
<tr>
<td>Parish giving receivables</td>
<td>124,196</td>
<td>(69,333)</td>
</tr>
<tr>
<td>Other receivables</td>
<td>(1,353,405)</td>
<td>(59,913)</td>
</tr>
<tr>
<td>Other assets</td>
<td>17,404</td>
<td>(465,099)</td>
</tr>
<tr>
<td>Accounts payable and other liabilities</td>
<td>(87,593)</td>
<td>184,121</td>
</tr>
<tr>
<td>Loan payable</td>
<td>(330,674)</td>
<td>(192,893)</td>
</tr>
<tr>
<td><strong>Net cash used in operating activities</strong></td>
<td>232,132</td>
<td>(36,468)</td>
</tr>
</tbody>
</table>

#### Cash flows from investing activities

<table>
<thead>
<tr>
<th>Description</th>
<th>2017</th>
<th>2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>Proceeds from repayment of notes receivable</td>
<td>109,126</td>
<td>22,244</td>
</tr>
<tr>
<td>Sales or maturities of certificates of deposit pledged as guarantees</td>
<td>(561)</td>
<td>170,198</td>
</tr>
<tr>
<td>Purchase of investments</td>
<td>(8,110,262)</td>
<td>(3,201,917)</td>
</tr>
<tr>
<td>Proceeds from sale of investments</td>
<td>9,083,574</td>
<td>4,232,145</td>
</tr>
<tr>
<td>Purchase of property and equipment</td>
<td>(313,157)</td>
<td>(13,423)</td>
</tr>
<tr>
<td>Sale of titles of mission land and vicarages</td>
<td>-</td>
<td>657,838</td>
</tr>
<tr>
<td><strong>Net cash provided by investing activities</strong></td>
<td>768,720</td>
<td>1,867,085</td>
</tr>
</tbody>
</table>

#### Change in cash and cash equivalents

<table>
<thead>
<tr>
<th>Description</th>
<th>2017</th>
<th>2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>Change in cash and cash equivalents</td>
<td>1,000,852</td>
<td>1,830,617</td>
</tr>
<tr>
<td>Cash and cash equivalents, beginning of year</td>
<td>3,029,785</td>
<td>1,199,168</td>
</tr>
<tr>
<td>Cash and cash equivalents, end of year</td>
<td>$4,030,637</td>
<td>$3,029,785</td>
</tr>
</tbody>
</table>

#### Supplementary disclosure of cash flow information:

<table>
<thead>
<tr>
<th>Description</th>
<th>2017</th>
<th>2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interest paid</td>
<td>$49,638</td>
<td>$52,187</td>
</tr>
</tbody>
</table>

See accompanying notes to the financial statements.
THE CONVENTION OF THE PROTESTANT EPISCOPAL CHURCH OF THE DIOCESE OF WASHINGTON

NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2017 AND 2016

NOTE 1 – ORGANIZATION
The Convention of the Protestant Episcopal Church of the Diocese of Washington (the Diocese) is an organization comprising member parishes and missions located in the District of Columbia, Charles, Montgomery, Prince George’s and Saint Mary’s counties in Maryland. The primary purposes of the Diocese are governance of the Diocese through the Bishop and the Diocesan Convention; programs dedicated to activities of the General Convention of the Episcopal Church; mission and evangelism work in the Diocese; and congregational ministry.

The Diocese is a not for profit, religious organization and is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. There are no uncertain tax positions for the years ended December 31, 2017 and 2016. The Diocese is not required to file an information return with the Internal Revenue Service.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

BASIS OF ACCOUNTING
The accounts of the Diocese are maintained on an accrual basis in accordance with accounting principles generally accepted in the United States of America (GAAP). The accounts are segregated by separate funds established in accordance with specified activities, purposes or restrictions.

ESTIMATES
The preparation of the financial statements in conformity with GAAP requires management to make estimates and assumptions that affect certain reported amounts of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and amounts of revenues and expenses reflected during the reporting period. Actual results could differ from those estimates.

RISK AND UNCERTAINTIES
The Diocese invests in various investment securities. Investment securities are exposed to various risks such as interest rate, market, and credit risk. Due to the level of the risk associated with certain investments securities, it is possible that changes in the values of investment securities will occur in the near term and those changes could materially affect the amounts reported on the statement of financial position.

FINANCIAL STATEMENT PRESENTATION
In accordance with GAAP, the Diocese reports information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. In addition, the Diocese presents a statement of activities, which reports expenses by functional classification, and a statement of cash flows.
The Convention of the Protestant Episcopal Church of the Diocese of Washington

Notes to Financial Statements (Continued)

Note 2 – Summary of Significant Accounting Policies (Continued)

Financial Statement Presentation (continued)

Unrestricted net assets represent net assets that are neither permanently restricted nor temporarily restricted by donor imposed stipulations. Included in the unrestricted net assets classification are the following:

- Discretionary Funds – Funds held for discretionary use by the Bishop, or by the Bishop and Diocesan Council acting on behalf of the Diocese.
- Designated Funds – Funds internally designated for specific purposes.
- Undesignated Funds – Funds held for the day to day operations.

Temporarily restricted net assets represent that part of net assets for which the use is limited by donor imposed stipulations that either expire by passage of time or can be fulfilled and removed by actions pursuant to those stipulations.

Permanently restricted net assets represent that part of net assets subject to donor imposed restrictions requiring that the principal be maintained perpetually with only the income thereon to be available for stated or general operating purposes.

Comparative Financial Information

The financial statements include certain prior year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with generally accepted accounting principles. Accordingly, such information should be read in conjunction with the Diocese’s audited financial statements for the year ended December 31, 2016, from which the summarized information was derived.

Subsequent Events

The Diocese has evaluated subsequent events for disclosure and recognition through June 29, 2018, the date on which these financial statements were available to be issued. All material subsequent events have been disclosed as of that date.

Cash and Cash Equivalents

The Federal Deposit Insurance Corporation (FDIC) insures amounts on deposit with each financial institution up to limits as prescribed by law. The Diocese considers all highly liquid debt instruments with an initial maturity of 90 days or less to be cash equivalents. The Diocese may hold funds with financial institutions in excess of the FDIC insured amount; however, the Diocese has not experienced any losses in such accounts and management believes it is not exposed to any significant credit risk on cash and cash equivalents.
INVESTMENTS AND MEASUREMENT OF FAIR VALUE

The Investment Fund is a vehicle for long term investment of Restricted, Designated, Discretionary and other Undesignated Funds of the Diocese and funds of certain parishes, separate congregations, and missions of the Diocese. Income distributions to the Diocese are included as additions to the appropriate fund.

The Diocese invests in mutual funds and equities, which are recorded at fair value. Investment income or losses are reported as operating activities, while the current year changes in fair value of investments (realized and unrealized gains and losses) are reported as non operating activities. The Diocese recognizes transfers between levels of the GAAP fair value hierarchy at the end of the reporting period in which circumstances occur causing changes in the availability of inputs to the fair value methodology.

The Diocese’s classifications for investments are based on the GAAP fair value measurement standard, which established a three level hierarchy framework. The framework is based on the inputs used in valuation and requires that observable inputs be used in the valuations when available. The disclosure of fair value estimates in the fair value guidance includes a hierarchy based on whether significant valuation inputs are observable. In determining the level of hierarchy in which the estimate is disclosed, the highest priority is given to unadjusted quoted prices in active markets and the lowest priority to unobservable inputs that reflect the Diocese’s significant market assumptions.

The three levels of the fair value hierarchy are as follows:

Level 1 – Inputs to the valuation methodology are quoted prices (unadjusted) for identical assets or liabilities traded in active markets, to which the Diocese has the ability to access.

Level 2 – Inputs to the valuation methodology include quoted prices for similar assets or liabilities in active markets, quoted prices for identical or similar assets or liabilities in markets that are not active, inputs other than quoted market prices that are observable for the assets or liabilities for substantially the entire period, and market corroborated inputs.

Level 3 – Inputs to valuation methodology are unobservable and are significant to the fair value measurement.
The Convention of the Protestant Episcopal Church of the Diocese of Washington

Notes to Financial Statements (Continued)

Note 2 – Summary of Significant Accounting Policies (Continued)

Investments and Measurement of Fair Value (continued)

Fair values are based on quoted market prices when available (Level 1). The Diocese receives the quoted market prices from third party nationally recognized pricing services. When market prices are not available, the Diocese utilizes a pricing service to determine an estimate of fair value, which is mainly used for fixed maturity investments. The fair value is generally estimated using current market inputs for similar financial investments with comparable terms and credit quality, commonly referred to as matrix pricing (Level 2). In instances where there is little or no market activity for the same or similar instruments, the Diocese estimates fair value using methods, models and assumptions that management believes are relevant to the particular asset or liability. This may include discounted cash flow analysis or other income based approaches (Level 3). These valuation techniques involve some level of management estimation and judgment.

Funds Invested by Parishes

The Diocese invests funds on behalf of the parishes. These funds are classified in the statement of financial position as held for others and are recorded as both an asset and a liability for the years ended December 31, 2017 and 2016. The Investment Fund is a vehicle for long term investment of certain funds of the Diocese and of the parishes, separate congregations, and missions of the Diocese that have elected to utilize such services. The objective of the Investment Fund is to seek dividends and to attain an appreciation in value that, together with interest income, exceeds the effects of inflation. The Investment Fund is held by the Diocese in the name of the Diocese. While the Diocese is committed to maintaining the amounts as being attributable to the parishes, congregations, and missions as participants in the Investment Fund, these funds are not absolutely insulated from claims of creditors against the Diocese.

Parish Giving Receivables

Annual giving receivables of parishes and missions are recognized as revenue, based on amounts collected during the year and estimates of amounts to be collected as of the end of the fiscal year. These estimates are based primarily on amounts collected subsequent to the fiscal year end. Each receivable balance is assessed at the end of the year to determine if an allowance for bad debt is appropriate. No allowance was deemed necessary for the years ended December 31, 2017 or 2016.

Notes Receivable

The Diocese enters into loan agreements with individual parishes and employees. The notes receivable balance consists of advances made to parishes, secured loans made to assist members of the clergy in purchasing a residence and other short term advances to employees and members of the clergy. The receivable balance is assessed at the end...
of the year to determine if an allowance for bad debt is necessary. Refer to Note 9 for additional details.

**Land and Buildings**
Upon closing of a parish under the Diocese’s jurisdiction, all property including land and building for the parish becomes the Diocese’s property. The property is recognized at the lower of the appraised value or the state income tax assessment at the time the property is assumed by the Diocese.

**The Convention of the Protestant Episcopal Church of the Diocese of Washington**

**Notes to Financial Statements (Continued)**

**Note 2 – Summary of Significant Accounting Policies (Continued)**

**Property, Equipment and Depreciation**
Property and equipment purchases greater than $1,000 are carried at cost net of accumulated depreciation and depreciated using the straight line method over their estimated useful lives of 3 to 10 years. Donated items are carried at the estimated fair value at the date of donation.

**Beneficial Interests in Perpetual Trusts**
The Diocese recognizes as permanently restricted revenue and as assets, its beneficial interests in perpetual trusts held by third parties when notified of the trust’s existence. Under the terms of the trust instruments, the Diocese has irrevocable rights to receive the income earned by the trust assets in perpetuity, but never receives the original corpus. Such revenue and assets are recorded initially at fair value with adjustments to such value, as changes occur, based on information reported by the trustees. Annual income distributions from the trusts are reported as revenues that increase temporarily restricted or unrestricted net assets depending on the nature of donor restrictions on distributions. Adjustments to the initially reported assets are recognized as permanently restricted gains or losses.

**Gifts and Grants**
The Diocese receives contributions throughout the year. Contributions received for a specific purpose are presented as temporarily or permanently restricted in the statements of financial position. Donor restricted contributions whose restrictions are met within the same year as received are reported as unrestricted gifts and grants in the statements of activities.

**Budget Directed Expenses**
Budget directed expenses consist of expenditures that are included in the annual operating budget of the Diocese. These expenditures are comprised of the following: salaries and benefits, administration, growth and development, diocesan ministries and national and international ministries. Refer to Note 3 for additional detail on these expenditures.
Non Budget Directed Expenses

Non budget directed expenses consist of expenditures that are not part of the annual budget of the Diocese. These expenditures are comprised of the following: Council influenced, those made that satisfy the donor imposed use restrictions, John T. Walker School, and the Bishop’s discretionary fund. Refer to Notes 4, 6 and 9 for additional details on the Council influenced, release from donor restrictions and John T. Walker School expenses, respectively.

Donated Services

The Diocese receives contributions of services from various donors, parishioners and volunteers. These services consist primarily of advisory and administrative support. Such services are not recognized as revenues and expenses in the statements of activities as the value of those services do not meet the requirements for recognition in accordance with GAAP.

The Convention of the Protestant Episcopal Church
of the Diocese of Washington

Notes to Financial Statements (Continued)

Note 2 – Summary of Significant Accounting Policies (Continued)

Reclassifications

Certain 2016 amounts have been reclassified to conform to the 2017 presentation.

Note 3 - Budget Directed Expenses

Budget directed expenses were comprised of the following for the years ended December 31:

<table>
<thead>
<tr>
<th></th>
<th>2017</th>
<th>2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries and benefits</td>
<td>$2,147,739</td>
<td>$2,066,534</td>
</tr>
<tr>
<td>Administration:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Plant and equipment</td>
<td>283,605</td>
<td>297,511</td>
</tr>
<tr>
<td>Governance</td>
<td>45,079</td>
<td>44,164</td>
</tr>
<tr>
<td>Accounting</td>
<td>97,998</td>
<td>97,800</td>
</tr>
<tr>
<td>General administration</td>
<td>110,669</td>
<td>94,216</td>
</tr>
<tr>
<td>Information technology</td>
<td>36,034</td>
<td>42,590</td>
</tr>
<tr>
<td>Legal – clergy discipline</td>
<td>25,000</td>
<td>-</td>
</tr>
<tr>
<td>Total administration</td>
<td>598,385</td>
<td>576,281</td>
</tr>
<tr>
<td>Growth and development:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Communications</td>
<td>32,506</td>
<td>31,430</td>
</tr>
<tr>
<td>Development</td>
<td>3,752</td>
<td>7,428</td>
</tr>
<tr>
<td>Total growth and development</td>
<td>36,258</td>
<td>38,858</td>
</tr>
<tr>
<td>Diocesan ministries:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Latino Ministries</td>
<td>262,976</td>
<td>295,807</td>
</tr>
<tr>
<td>Youth and academic ministries</td>
<td>195,177</td>
<td>234,756</td>
</tr>
<tr>
<td>Congregational support</td>
<td>96,754</td>
<td>251,677</td>
</tr>
</tbody>
</table>

(Audit Page 10)
Ministry development and deployment 60,587 92,628

**Total diocesan ministries** 615,494 874,868

National and international ministries:

<table>
<thead>
<tr>
<th>Ministry Type</th>
<th>2017</th>
<th>2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECUSA</td>
<td>521,111</td>
<td>501,476</td>
</tr>
<tr>
<td>Ecumenical/interfaith ministries</td>
<td>1,000</td>
<td>1,225</td>
</tr>
<tr>
<td><strong>Total national and international ministries</strong></td>
<td>522,111</td>
<td>502,701</td>
</tr>
<tr>
<td><strong>Total budget directed expenses</strong></td>
<td>$3,919,987</td>
<td>$4,059,242</td>
</tr>
</tbody>
</table>

The Convention of the Protestant Episcopal Church of the Diocese of Washington

**Notes to Financial Statements (Continued)**

**Note 4 – Council Influenced Expenses – Non Budget Directed Expenses**

Council influenced expenses were comprised of the following for the years ended December 31:

<table>
<thead>
<tr>
<th>Expense Type</th>
<th>2017</th>
<th>2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>Youth coalition</td>
<td>$68,405</td>
<td>$42,774</td>
</tr>
<tr>
<td>Closed parish building project</td>
<td>-</td>
<td>45,165</td>
</tr>
<tr>
<td>Health and life insurance</td>
<td>1,132</td>
<td>8,635</td>
</tr>
<tr>
<td>Phillips fund</td>
<td>16,897</td>
<td>10,000</td>
</tr>
<tr>
<td>Soper fund</td>
<td>124,611</td>
<td>-</td>
</tr>
<tr>
<td>Bad debt write offs</td>
<td>-</td>
<td>9,044</td>
</tr>
<tr>
<td>Other</td>
<td>750</td>
<td>1,540</td>
</tr>
<tr>
<td><strong>Total national and international ministries</strong></td>
<td>211,795</td>
<td>117,158</td>
</tr>
</tbody>
</table>

**Note 5 – Designated and Discretionary – Unrestricted**

Net assets comprising the designated and discretionary funds within unrestricted net assets were comprised of the following as of December 31:

<table>
<thead>
<tr>
<th>Fund Type</th>
<th>2017</th>
<th>2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>Funds invested in real property</td>
<td>$1,774,972</td>
<td>$2,055,938</td>
</tr>
<tr>
<td>Closed parish funds</td>
<td>2,871,652</td>
<td>2,517,630</td>
</tr>
<tr>
<td>Soper income fund</td>
<td>1,391,960</td>
<td>1,396,573</td>
</tr>
<tr>
<td>Missionary development fund</td>
<td>1,325,375</td>
<td>1,317,947</td>
</tr>
<tr>
<td>Wilmer conference center</td>
<td>669,068</td>
<td>440,465</td>
</tr>
<tr>
<td>Other funds</td>
<td>527,242</td>
<td>356,638</td>
</tr>
<tr>
<td>Edward Williams fund</td>
<td>290,173</td>
<td>316,709</td>
</tr>
<tr>
<td>Bishops housing funds</td>
<td>129,893</td>
<td>129,893</td>
</tr>
<tr>
<td>Discretionary</td>
<td>84,345</td>
<td>73,749</td>
</tr>
<tr>
<td>Phillip’s fund</td>
<td>55,379</td>
<td>72,143</td>
</tr>
<tr>
<td>Bishop John T. Walker School fund</td>
<td>(789,597)</td>
<td>(1,262,212)</td>
</tr>
<tr>
<td><strong>Total designated and discretionary net assets</strong></td>
<td>8,330,462</td>
<td>7,415,473</td>
</tr>
<tr>
<td>Undesignated net assets</td>
<td>1,003,480</td>
<td>476,816</td>
</tr>
<tr>
<td><strong>Total unrestricted net assets</strong></td>
<td>$9,333,942</td>
<td>$7,892,289</td>
</tr>
</tbody>
</table>

(Audit Page 12)
The purposes of these designated and discretionary net assets are as follows:

Funds invested in real property – This amount represents funds invested in undeveloped mission sites, mission churches and vicarages and property and equipment owned by the Diocese.

Closed parish funds – Represents funds from the sale of parish property.

Soper Income Fund – The Soper income fund has been established to reflect the receipt of income from the Soper Fund, which formerly formed the corpus and accumulated income held within a perpetual trust established by Ruth Gregory Soper. On December 12, 2012, the Diocese and the Trustee agreed to a settlement agreement that terminated the Ruth G. Soper Trust. Since 2004, the Council approved the use of Soper income to supplement funding for the operating budget of the Diocese. Following the dissolution of the trust and the receipt of the assets comprising the trust, the Diocese determined the amounts to remain as permanently restricted net assets based upon the value at the time the Diocese became the sole beneficiary of the Trust. The Diocese has determined that the amount of income distributed from the Soper Income Fund will continue to be determined using the same total return methodology that was applied by the Trustee of the Ruth G. Soper Trust. Under that methodology, the amount of income distributed during each year to the Soper Income Fund is equal to 5% of the average balance of the Soper Fund as of December 31 of the most recent three years. Distributions from the Soper fund for the years ended December 31, 2017 and 2016 were $1,426,646 and $1,426,644, respectively, and are presented within distribution from trusts in the statements of activities.

Missionary development fund – Established in 1969, these funds are used for parish loans and other missionary property acquisitions, renovations, repairs and maintenance.

Wilmer conference center – Funds are available to lend to parishes in amounts up to $35,000 for five year periods.

Edward Williams fund – This fund was established for tracking future projects and is reserved for special use at the Council’s discretion.

Bishops Housing Funds – This fund is used to provide housing loans to the Bishops and diocesan clergy relocating to the metropolitan DC area.

Phillips fund – This fund is used to support the missionary clergy and the purchase of debt free missions.

Bishop John T. Walker School fund – This fund is used to support the operations of the Bishop John T. Walker School for Boys (BWS), a tuition free Episcopal school serving boys and their families living east of the Anacostia River. BWS is an unincorporated operating unit of the Diocese.
Note 6 – Restricted Funds

Activity related to temporarily restricted net assets funds including contributions and expenditures in accordance with the donor restrictions for the years ending December 31, 2017 and 2016 are as follows:

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Soper Fund</td>
<td>$10,673,903</td>
<td>$4,662,326</td>
<td>$-</td>
<td>$(1,426,646)</td>
<td>$13,909,583</td>
</tr>
<tr>
<td>Seton Belt Trust</td>
<td>1,022,566</td>
<td>812,635</td>
<td>629,301</td>
<td>-</td>
<td>1,205,900</td>
</tr>
<tr>
<td>Other funds</td>
<td>161,364</td>
<td>43,464</td>
<td>20,948</td>
<td>-</td>
<td>183,880</td>
</tr>
<tr>
<td>Kean Fund</td>
<td>174,646</td>
<td>29,596</td>
<td>6,016</td>
<td>-</td>
<td>198,226</td>
</tr>
<tr>
<td>Hopper/Global South</td>
<td>26,378</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>26,378</td>
</tr>
<tr>
<td>Ruth N. Hoxie Fund</td>
<td>47,228</td>
<td>6,399</td>
<td>-</td>
<td>-</td>
<td>53,627</td>
</tr>
<tr>
<td>Barringer Poor Clergy and Seminarian Support</td>
<td>87,928</td>
<td>12,216</td>
<td>4,171</td>
<td>-</td>
<td>95,973</td>
</tr>
<tr>
<td>Angus Dun Fund</td>
<td>48,243</td>
<td>14,268</td>
<td>5,500</td>
<td>-</td>
<td>57,011</td>
</tr>
<tr>
<td>Bishop Houseman – Children Programs</td>
<td>23,727</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>23,727</td>
</tr>
<tr>
<td>Disabled &amp; Needy Clergy</td>
<td>4,866</td>
<td>3,680</td>
<td>3,773</td>
<td>-</td>
<td>4,773</td>
</tr>
<tr>
<td>Bishop John T. Walker School – Capital Campaign</td>
<td>1,773,578</td>
<td>2,061,764</td>
<td>73,655</td>
<td>(330,474)</td>
<td>3,431,213</td>
</tr>
<tr>
<td>Anne E. Berlinghame Fund</td>
<td>18,218</td>
<td>4,248</td>
<td>-</td>
<td>-</td>
<td>22,466</td>
</tr>
<tr>
<td>St. Philips Laurel Congregational Grants</td>
<td>96,502</td>
<td>-</td>
<td>47,570</td>
<td>-</td>
<td>48,932</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$14,159,147</strong></td>
<td><strong>$7,650,596</strong></td>
<td><strong>$790,934</strong></td>
<td><strong>$(1,757,120)</strong></td>
<td><strong>$19,261,689</strong></td>
</tr>
</tbody>
</table>
## Balance at December 31, 2015, Revenue, Expense, Transfers and Distributions, and Balance at December 31, 2016

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Revenue</td>
<td>Expense</td>
<td>Transfers and Distributions</td>
<td></td>
<td>Balance at December 31, 2016</td>
</tr>
<tr>
<td>Soper Fund</td>
<td>$10,001,762</td>
<td>$2,098,785</td>
<td>$-</td>
<td>$(1,426,644)</td>
<td>$10,673,903</td>
</tr>
<tr>
<td>Seton Belt Trust</td>
<td>811,706</td>
<td>862,060</td>
<td>627,907</td>
<td>(23,293)</td>
<td>1,022,566</td>
</tr>
<tr>
<td>Other funds</td>
<td>201,146</td>
<td>22,971</td>
<td>62,302</td>
<td>(451)</td>
<td>161,364</td>
</tr>
<tr>
<td>Kean Fund</td>
<td>149,530</td>
<td>27,860</td>
<td>2,744</td>
<td>-</td>
<td>174,646</td>
</tr>
<tr>
<td>Hopper/Global South</td>
<td>45,060</td>
<td>-</td>
<td>18,682</td>
<td>-</td>
<td>26,378</td>
</tr>
<tr>
<td>Ruth N. Hoxie Fund</td>
<td>43,304</td>
<td>6,024</td>
<td>2,100</td>
<td>-</td>
<td>47,228</td>
</tr>
<tr>
<td>Barringer Poor Clergy and Seminarian Support</td>
<td>78,733</td>
<td>11,529</td>
<td>2,334</td>
<td>-</td>
<td>87,928</td>
</tr>
<tr>
<td>Angus Dun Fund</td>
<td>42,307</td>
<td>13,431</td>
<td>7,495</td>
<td>-</td>
<td>48,243</td>
</tr>
<tr>
<td>Bishop Houseman – Children programs</td>
<td>23,727</td>
<td>-</td>
<td>-</td>
<td>23,727</td>
<td></td>
</tr>
<tr>
<td>Disabled &amp; Needy Clergy</td>
<td>5,769</td>
<td>2,914</td>
<td>3,817</td>
<td>-</td>
<td>4,866</td>
</tr>
<tr>
<td>Bishop John T. Walker School – Capital Campaign</td>
<td>874,139</td>
<td>1,196,006</td>
<td>73,578</td>
<td>(222,989)</td>
<td>1,773,578</td>
</tr>
<tr>
<td>Anne E. Berlinghame Fund</td>
<td>13,741</td>
<td>4,477</td>
<td>-</td>
<td>-</td>
<td>18,218</td>
</tr>
<tr>
<td></td>
<td>$12,290,924</td>
<td>$4,342,559</td>
<td>$800,959</td>
<td>$(1,673,377)</td>
<td>$14,159,147</td>
</tr>
</tbody>
</table>

*Audit Page 14*
**Note 6 – Restricted Funds (Continued)**

Permanently restricted net assets consist of the following as of December 31:

<table>
<thead>
<tr>
<th>Perpetual Trusts</th>
<th>2017</th>
<th>2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>W. Seton Belt trust</td>
<td>$24,738,135</td>
<td>$22,063,603</td>
</tr>
<tr>
<td>Other (2 trusts)</td>
<td>364,443</td>
<td>325,514</td>
</tr>
<tr>
<td></td>
<td>25,102,578</td>
<td>22,389,117</td>
</tr>
<tr>
<td>Beneficial interest in the following perpetual trusts:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Amounts due from other funds</td>
<td>197,846</td>
<td>201,690</td>
</tr>
<tr>
<td>Invested in units of the Investment Fund:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Katherine Winthrop Kean fund</td>
<td>1,288,570</td>
<td>1,129,246</td>
</tr>
<tr>
<td>Angus Dun Fellowship fund</td>
<td>621,213</td>
<td>544,403</td>
</tr>
<tr>
<td>Other funds</td>
<td>671,862</td>
<td>543,934</td>
</tr>
<tr>
<td>St. Mary’s Normal and Industrial School fund</td>
<td>504,115</td>
<td>441,783</td>
</tr>
<tr>
<td>George C. Remey fund</td>
<td>461,711</td>
<td>404,623</td>
</tr>
<tr>
<td>Bishop John T. Walker School Endowment fund</td>
<td>345,184</td>
<td>322,624</td>
</tr>
<tr>
<td>Ruth M. Hoxie fund</td>
<td>278,605</td>
<td>244,157</td>
</tr>
<tr>
<td>Margaret Wister Meiger Girls Friendship Society</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Memorial fund</td>
<td>265,726</td>
<td>232,870</td>
</tr>
<tr>
<td>Seminary Support</td>
<td>220,655</td>
<td>193,460</td>
</tr>
<tr>
<td>Total</td>
<td>4,657,641</td>
<td>4,057,100</td>
</tr>
<tr>
<td>Ruth G. Soper fund</td>
<td>17,810,485</td>
<td>17,810,485</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$47,768,550</strong></td>
<td><strong>$44,458,392</strong></td>
</tr>
</tbody>
</table>

Information relative to the utilization of the income on the trusts and funds listed individually is as follows:

**W. Seton Belt trust** – Income from the trust is restricted to the aid of retired clergy, support of homes for the aging, and other related charitable purposes. The distributions from the trust during the years ended December 31, 2017 and 2016 were $812,605 and $859,684, respectively.

**Katherine Winthrop Kean fund** – This fund was established by a bequest in 1975 with income to provide “Christian hospitality to strangers of all denominations in the nation’s capital.” Funds are disbursed on approval by the Bishop.

**Angus Dun Fellowship fund** – This fund was established in 1971 with income designated to provide support for clergy continuing education. Funds are administered by and disbursed on approval of the Angus Dun Committee.

*(Audit Page 15)*
**Note 6 – Restricted Funds (Continued)**

St. Mary’s Normal and Industrial School fund – (Farm Property) – A trust created in 1897, from which income is administered and distributed by the St. Mary’s Scholarship Committee for aid to minority students in St. Mary’s County.

George C. Remey fund – Income from this fund is to be used for the benefit of the poor, the needy, and others needing assistance.

Bishop John T. Walker School Endowment fund – Income from this fund is available for use for expenses associated with the Bishop John T. Walker School.

Ruth M. Hoxie fund – By bequest of Evelyn N. Sherril in 1968, income from this fund is to be used to provide housing for needy, aged persons.

Margaret Wister Meiger Girls Friendship Society Memorial fund – When the Girls Friendship Society ceased operations in 1974, its assets were turned over to the Diocese with the income to be used for work with and for women.

Seminary Support fund – Funds provide educational support for seminarians and are paid directly to the seminary as partial offset of tuition.

**Note 7 – Donor Restricted Endowment Funds**

The Diocese has received endowments in the form of investments held by third parties. These funds are used to support the various needs and programs of the Diocese. The endowment, which consists of twenty funds, is subject to the provision of the Uniform Prudent Management of Institutional Funds Act (UPMIFA) of the District of Columbia. The Diocese has interpreted the District of Columbia’s UPMIFA as requiring the preservation of the fair value of the original gift as of the gift date of the donor restricted endowment funds absent explicit donor stipulations to the contrary. The Diocese classifies investment income as temporarily restricted until such time that it is appropriated for use. Unrealized gains and losses are classified as changes in permanently restricted net assets. The Diocese manages the endowment in the same manner as its other investment holdings.

**Investment Policy**

Restricted funds held by the Diocese are invested with the objective of preserving the long term, real purchasing power of assets while providing a relatively predictable and growing stream of annual distributions in support of the Diocese. The funds have a goal of achieving a return consistent with its spending policy plus the inflation rate as measured by the Consumer Price Index (CPI) over a full market cycle. No more than 75% and no less than 45% of the funds’ assets may be invested in equity securities, active equity mutual funds, passive equity index funds, private capital funds, and/or hedge funds. The balance may be invested in active and/or passive bond funds, real estate investment trusts, and diversified commodity funds.
The Convention of the Protestant Episcopal Church of the Diocese of Washington

Notes to Financial Statements (Continued)

Note 7 – Donor Restricted Endowment Funds (Continued)

The activity of the endowment funds consisted of the following during the years ended December 31, 2017 and 2016, respectively:

<table>
<thead>
<tr>
<th></th>
<th>Temporarily Restricted</th>
<th>Permanently Restricted</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Endowment net assets, December 31, 2016</td>
<td>$11,148,071</td>
<td>$21,864,178</td>
<td>$33,012,249</td>
</tr>
<tr>
<td>Additions</td>
<td></td>
<td></td>
<td>14,283</td>
</tr>
<tr>
<td>Investment return:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Investment income</td>
<td>-</td>
<td>98,330</td>
<td>98,330</td>
</tr>
<tr>
<td>Net change in fair value other investments</td>
<td>-</td>
<td>589,766</td>
<td>589,766</td>
</tr>
<tr>
<td>Net change in fair value Soper fund</td>
<td>4,662,326</td>
<td>-</td>
<td>4,662,326</td>
</tr>
<tr>
<td>Total investment gain</td>
<td>4,662,326</td>
<td>688,096</td>
<td>5,350,422</td>
</tr>
<tr>
<td>Distribution from Soper fund</td>
<td>(1,426,646)</td>
<td>-</td>
<td>(1,426,646)</td>
</tr>
<tr>
<td>Appropriation of endowment assets for expenditures</td>
<td>98,330</td>
<td>(98,330)</td>
<td>-</td>
</tr>
<tr>
<td>Expenditures in accordance with donor intent</td>
<td>(29,750)</td>
<td>-</td>
<td>(29,750)</td>
</tr>
<tr>
<td>Endowment net assets, December 31, 2017</td>
<td>$14,452,331</td>
<td>$22,468,227</td>
<td>$36,906,275</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Temporarily Restricted</th>
<th>Permanently Restricted</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Endowment net assets, December 31, 2015</td>
<td>$10,417,432</td>
<td>$21,662,757</td>
<td>$32,080,189</td>
</tr>
<tr>
<td>Investment return:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Investment income</td>
<td>-</td>
<td>84,226</td>
<td>84,226</td>
</tr>
<tr>
<td>Net change in fair value other investments</td>
<td>-</td>
<td>201,421</td>
<td>201,421</td>
</tr>
<tr>
<td>Net change in fair value Soper fund</td>
<td>2,098,785</td>
<td>-</td>
<td>2,098,785</td>
</tr>
<tr>
<td>Total investment gain</td>
<td>2,098,785</td>
<td>285,647</td>
<td>2,384,432</td>
</tr>
<tr>
<td>Distribution from Soper fund</td>
<td>(1,426,644)</td>
<td>-</td>
<td>(1,426,644)</td>
</tr>
<tr>
<td>Appropriation of endowment assets for expenditures</td>
<td>84,226</td>
<td>(84,226)</td>
<td>-</td>
</tr>
<tr>
<td>Expenditures in accordance with donor intent</td>
<td>(25,728)</td>
<td>-</td>
<td>(25,728)</td>
</tr>
<tr>
<td>Endowment net assets, December 31, 2016</td>
<td>$11,148,071</td>
<td>$21,864,178</td>
<td>$33,012,249</td>
</tr>
</tbody>
</table>

(Audit Page 17)
Note 8 - Investments and Fair Value Measurements

Investments held by the Diocese are recorded at fair value as of December 31 as follows:

<table>
<thead>
<tr>
<th>Investments:</th>
<th>2017</th>
<th>2016</th>
<th>Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mutual funds and exchange traded funds:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>U.S. equity funds</td>
<td>$13,118,978</td>
<td>$10,326,380</td>
<td>1</td>
</tr>
<tr>
<td>Fixed income funds</td>
<td>7,499,791</td>
<td>6,163,741</td>
<td>1</td>
</tr>
<tr>
<td>International equity funds</td>
<td>8,636,523</td>
<td>6,511,468</td>
<td>1</td>
</tr>
<tr>
<td>Real estate funds</td>
<td>1,506,313</td>
<td>1,479,017</td>
<td>1</td>
</tr>
<tr>
<td>Total Investments</td>
<td>$30,761,605</td>
<td>$24,480,606</td>
<td></td>
</tr>
</tbody>
</table>

Value per unit of the Investment Fund

<table>
<thead>
<tr>
<th>2017</th>
<th>2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>$59.25</td>
<td>$51.81</td>
</tr>
</tbody>
</table>

Investments in the Ruth G. Soper fund held by the Diocese are recorded at fair value as of December 31 as follows:

<table>
<thead>
<tr>
<th>Soper fund:</th>
<th>2017</th>
<th>2016</th>
<th>Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>U.S. equity funds</td>
<td>$15,134,435</td>
<td>$11,583,140</td>
<td>1</td>
</tr>
<tr>
<td>Fixed income funds</td>
<td>7,524,945</td>
<td>7,708,554</td>
<td>1</td>
</tr>
<tr>
<td>International equity funds</td>
<td>9,060,689</td>
<td>6,972,649</td>
<td>1</td>
</tr>
<tr>
<td>Real estate funds</td>
<td>-</td>
<td>2,220,046</td>
<td>1</td>
</tr>
<tr>
<td>Total Soper fund investments</td>
<td>$31,720,069</td>
<td>$28,484,389</td>
<td></td>
</tr>
</tbody>
</table>

All investment securities are considered by management to be valued using level 1 inputs in accordance with GAAP as of December 31, 2017 and 2016.
The Convention of the Protestant Episcopal Church
of the Diocese of Washington

Notes to Financial Statements (Continued)

Note 8 - Investments and Fair Value Measurements (Continued)

Beneficial interests in the perpetual trusts are recorded at fair value in accordance with GAAP. The fair value of the Diocese’s beneficial interests in perpetual trusts are considered by management to be valued using level 3 inputs in accordance with GAAP. The level 3 inputs are determined based upon the Diocese’s proportionate interest in the underlying fair value of the assets in the perpetual trusts. The changes in the fair value of the beneficial interest in the perpetual trusts are as follows:

<table>
<thead>
<tr>
<th></th>
<th>2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance as of January 1, 2016</td>
<td>$22,033,307</td>
</tr>
<tr>
<td>Distributions</td>
<td>(859,684)</td>
</tr>
<tr>
<td>Net change in fair value</td>
<td>1,215,494</td>
</tr>
<tr>
<td>Balance as of December 31, 2016</td>
<td>22,389,117</td>
</tr>
<tr>
<td>Distributions</td>
<td>(812,605)</td>
</tr>
<tr>
<td>Net change in fair value</td>
<td>3,526,066</td>
</tr>
<tr>
<td>Balance as of December 31, 2017</td>
<td>$25,102,578</td>
</tr>
</tbody>
</table>

The Diocese does not have legal ownership rights to the underlying assets and the Diocese cannot direct investment decisions within the perpetual trusts. Instead the Diocese has a beneficial interest in the perpetual trusts. For information purposes only, the tables below describe the investment composition of the trusts as of the years ended December 31:

<table>
<thead>
<tr>
<th></th>
<th>2017</th>
<th>2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mutual funds</td>
<td>$893,981</td>
<td>$771,924</td>
</tr>
<tr>
<td>Common stock</td>
<td>16,143,678</td>
<td>14,756,317</td>
</tr>
<tr>
<td>Fixed income securities</td>
<td>6,773,865</td>
<td>5,465,996</td>
</tr>
<tr>
<td>Demand notes</td>
<td>741,290</td>
<td>892,392</td>
</tr>
<tr>
<td>Money market funds</td>
<td>549,764</td>
<td>502,488</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$25,102,578</strong></td>
<td><strong>$22,389,117</strong></td>
</tr>
</tbody>
</table>

Note 9 - Related Party Transactions

Notes Receivable

Notes receivable include loans made to members of the clergy to assist in purchasing their residences. These loans are secured by subordinate deeds of trust on the property financed. The total outstanding balance of these loans totaled $300,000 as of December 31, 2017 and $400,000 as of December 31, 2016. These notes accrue interest that is calculated at such time that the notes become due and, generally is equal to a percentage of the increased value in the financed property. The percentage expresses the relationship between the principal amount loaned and the value of the property financed at the time of acquisition. There is a ceiling on the amount of contingent interest ultimately payable that is equal to a stated percent per year simple interest of 8%.
Note 9 – Related Party Transactions (Continued)

The Diocese also makes cash advances to Parishes. The total amounts outstanding on these advances as of December 31, 2017 and 2016 were $224,365 and $234,284, respectively. In addition, the Diocese makes short term advances to employees and clergy members. The total amounts outstanding on these advances as of December 31, 2017 and 2016 were $20,884 and $20,091, respectively.

As of December 31, 2017 and 2016 no bad debt allowance has been established as the Diocese is not aware of any changes in the financial condition of the borrowers that would affect their ability to honor their respective obligations.

Bishop John T. Walker School

The Diocese currently operates the Bishop John T. Walker School for Boys (BWS) as an unincorporated operating unit of the Diocese.

In accordance with bylaws approved by the Diocesan Council, the operation of BWS is governed by a Governing Board comprising 21 members who are elected by the Council upon the recommendation of the Governing Board and nomination by the Bishop. A majority of the members must be communicants in good standing of the Episcopal Church and eligible to vote at a parish in the Diocese. The Diocesan Council must approve amendments to the bylaws of BWS. Revenues and expenses associated with BWS are recorded in a designated fund maintained by the Diocese. In October 2010, the Diocese received a restricted gift of $223,654 from the German Orphan Home of the District of Columbia (GOH Gift). Pursuant to the agreement under which the GOH Gift was made, the income from these funds is available for the unrestricted use of the BWS. The GOH Gift is recorded as a permanently restricted fund of the Diocese.

Construction began on a school building in 2008 for which a revolving line of credit of $1,500,000 was opened by the Diocese. The line had an interest rate of 3.25%, with interest only payments to be made monthly until maturity. The line of credit matured on March 2, 2010 and was extended and the limit was increased from $1,500,000 to $2,000,000. Following the maturity of the line of credit on March 14, 2011, the Diocese converted the line of credit to a loan which bears interest at the prime rate. In January 2012, the Diocese refinanced its loan with M&T Bank. The current loan agreement with M&T Bank stipulates that all outstanding principal be repaid prior to June 30, 2021. The outstanding principal balance of the debt as of December 31, 2017 and 2016 was $1,128,608 and $1,459,282, respectively. The note accrues interest at a variable rate, plus 2.7% above LIBOR. Investments held with M&T Bank are held as collateral. Refer to Notes 14 and 15 for disclosure of lease agreements entered into by the Diocese related to BWS.

(Audit Page 20)
Note 10 – Guarantees
The Diocesan Council periodically agrees to guarantee the payment of loans made to parishes by third parties. The Diocese has not been notified of defaults by the issuing institution nor is it aware of deterioration in the financial condition of the parishes that would impact their ability to honor their respective obligations. In addition, the Diocese has pledged two certificates of deposit to financial institutions in case of default on the Saint Nicholas or Saint George’s outstanding loan. These certificates of deposit of approximately $127,000 as of December 31, 2017 and 2016, respectively, are included in the certificates of deposit in the statements of financial position.

Loan guarantees consisted of the following as of December 31, 2017:

<table>
<thead>
<tr>
<th>Parish</th>
<th>Amount</th>
<th>Maturity Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Holy Comforter</td>
<td>$1,415,000</td>
<td>7/13/2018</td>
</tr>
<tr>
<td>Saint Anne’s</td>
<td>1,200,000</td>
<td>10/30/2019</td>
</tr>
<tr>
<td>Saint Nicholas</td>
<td>800,000</td>
<td>4/30/2022</td>
</tr>
<tr>
<td>Saint George’s</td>
<td>1,400,000</td>
<td>9/30/2024</td>
</tr>
</tbody>
</table>

Note 11 – Retirement Plans
The Diocese participates in multi employer defined benefit retirement plans provided by the Church Pension Group (the Group). All clergy employed by the Episcopal Church and full time lay employees with a minimum of one year’s service are eligible to participate in The Fund’s Clergy Pension Plan (the Clergy Plan) and The Episcopal Church Lay Employee’ Retirement Plan (the Lay Plan), respectively. The Clergy Plan and the Lay Plan are exempt from the Employee Retirement Income Security Act of 1974 as church affiliated plans. The Group’s audited financial statements as of March 31, 2017, disclosed that the Clergy Plan was in an overfunded position with net assets available for benefits of $9.287 billion and accumulated plan benefit obligations of $6.502 billion. The Group’s audited financial statements as of March 31, 2017, disclosed that the Lay Plan was in an underfunded position with net assets available for benefits of approximately $164,626 and accumulated plan benefit obligations of $200,054. The Diocese may be held liable for its portion of any unfunded liability. No liability was recorded in the financial statements for the years ended December 31, 2017 and 2016. The total contributions by the Diocese to the Group were $246,217 and $191,323 for the years ended December 31, 2017 and 2016, respectively.
Note 12 – Property and Equipment

Property and equipment consisted of the following as of December 31:

<table>
<thead>
<tr>
<th></th>
<th>2017</th>
<th>2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bishop John T. Walker School</td>
<td>$2,911,456</td>
<td>$2,653,386</td>
</tr>
<tr>
<td>Leasehold improvements</td>
<td>546,112</td>
<td>546,112</td>
</tr>
<tr>
<td>Furniture and fixtures</td>
<td>692,646</td>
<td>637,558</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>4,150,214</strong></td>
<td><strong>3,837,056</strong></td>
</tr>
<tr>
<td>Less accumulated depreciation and amortization</td>
<td>(3,117,442)</td>
<td>(2,797,176)</td>
</tr>
<tr>
<td><strong>Net</strong></td>
<td><strong>$1,032,772</strong></td>
<td><strong>$1,039,880</strong></td>
</tr>
</tbody>
</table>

Note 13 – Land and Buildings

The Diocese owns the following parcels of land and buildings, which are carried on the statements of financial position at a value totaling $1,579,657 as of December 31, 2017 and 2016. A summary of the properties is as follows:

Bright Seat Road, Landover, MD – The Diocese owns this property which was rezoned in June 2010 to permit the development of residential townhouses. The Diocese is accepting, though not actively seeking, offers from developers to either purchase the property upon site plan approval, or to enter into a venture opportunity with a developer. The land was carried at value of $359,887 as of December 31, 2017 and 2016.

Father Hurley Boulevard, Germantown, MD – The Diocese owns this property which is available for sale to developers for the purpose of building town homes, though is not currently listed on the market. The land was carried at value of $943,716 as of December 31, 2017 and 2016.

Martin Luther King Jr. Boulevard, Washington, DC – The Diocese owns a townhouse lot adjacent to the Holy Communion Church, the site used to operate the Bishop John T. Walker School for Boys. The townhouse lot is undeveloped and used as a playground. The land was carried at value of $276,054 as of December 31, 2017 and 2016.
NOTE 14 – BISHOP WALKER SCHOOL SUBLEASE
BWS formerly operated on the site of the Holy Communion Church. Effective March 10, 2016, the Diocese entered into a sublease for BWS to occupy a portion of the Town Hall Education Arts Recreation Campus (THEARC) in Washington, DC. The lease commenced November 1, 2017 and has a term of 10 years. During 2016, the Diocese prepaid rent in the amount of $500,000 in accordance with the sublease agreement. The Diocese amortizes this prepaid rent over the life of the lease. In addition to rent, the Diocese pays its share of operating expenses based on square footage occupied. Future minimum lease payments under this sublease are as follows:

<table>
<thead>
<tr>
<th>Year</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018</td>
<td>$249,348</td>
</tr>
<tr>
<td>2019</td>
<td>249,348</td>
</tr>
<tr>
<td>2020</td>
<td>249,348</td>
</tr>
<tr>
<td>2021</td>
<td>249,348</td>
</tr>
<tr>
<td>2022</td>
<td>249,348</td>
</tr>
<tr>
<td>Thereafter</td>
<td>955,834</td>
</tr>
<tr>
<td>Future minimum lease payments</td>
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NOTE 15 – SUBSEQUENT EVENTS
In December 2017, the Diocese entered into an agreement to sublease space on the site of the Holy Communion Church, previously occupied by BWS. The lease commences January 1, 2018 and has a term of 6 months. The Diocese is to receive $20,000 a month in rent in accordance with the terms of the sublease agreement.
Table 1 – Diocese of Washington: Sacraments, Celebrations of Holy Communion, and Other Services 2017

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<th>Holy Eucharists</th>
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**Central Montgomery County**

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### Table 1 – Diocese of Washington: Sacraments, Celebrations of Holy Communion, and Other Services 2017

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<td>Total</td>
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<td>Burials</td>
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<tr>
<td></td>
<td>Sundays</td>
<td>Weekdays</td>
<td>Private</td>
</tr>
<tr>
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#### Central DC

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#### South DC

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<tr>
<td></td>
<td>Received</td>
<td>Burials</td>
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<tr>
<td></td>
<td>Sundays</td>
<td>Weekdays</td>
<td>Private</td>
</tr>
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**Totals:**

- **Baptisms:** 82
- **Confir.:** 6
- **Other Services:** 88
- **Sundays:** 18
- **Weekdays:** 39
- **Private:** 57
- **Total:** 1618
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**North Prince George’s County**

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**Southern Maryland**

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### Table 1 - Diocese of Washington: Sacraments, Celebrations of Holy Communion, and Other Services 2017

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### Table 2 – Diocese of Washington: Church Membership, Pledge, and School Enrollment 2017

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<th>Average Sunday Attendance</th>
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### Table 2 – Diocese of Washington: Church Membership, Pledge, and School Enrollment 2017

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<th>2017 Pledges</th>
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## Table 2 – Diocese of Washington: Church Membership, Pledge, and School Enrollment 2017

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<th>Total</th>
<th>Other Active Persons</th>
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### Table 2 – Diocese of Washington: Church Membership, Pledge, and School Enrollment 2017

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**Total Diocese of Washington**

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Table 3 – Diocese of Washington: Attendance and Apportionment of Lay Delegates

Average Sunday Attendance (ASA) of 2015, 2016, and 2017; Average Attendance (2015–2017); and Number of Lay Delegates for the 2019 Diocesan Convention. The median of the average attendance in 2015–2017 was 101. Therefore, in accordance with Article 2, Section 4 of the Constitution, and Canon 2, Section 2, Lay Delegates for the 2019 Convention will be apportioned as follows:

**Average Attendance of:**

- 1 – 101 1 Lay Delegate
- 102 – 202 2 Lay Delegates
- 203 – 303 3 Lay Delegates
- 304 – 404 4 Lay Delegates
- 405 + 5 Lay Delegates

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**North Montgomery County Avg/Total** 106 12

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**Central Montgomery County Avg/Total** 166 21

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<td>205 Grace Church, Silver Spring</td>
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<td>208 All Saints’, Chevy Chase</td>
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**South Montgomery County Avg/Total** 211 17
### Table 3

#### North DC

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**North DC Avg/Total**

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#### Central DC

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**Central DC Avg/Total**

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#### South DC

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**South DC Avg/Total**

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#### North Prince George’s County

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**North Prince George’s County Avg/Total**

|           | 152  | 21  |

### Southern Maryland

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<td>52</td>
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**Southern Maryland Avg/Total**

|           | 63  | 23  |

**Article 2, Section 4(a),(b)**

<table>
<thead>
<tr>
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<tr>
<td>Ex-officio Members</td>
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**Total Additional Lay Delegates Based on Average Attendance**

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**Additional Lay Delegates from Cathedral**

|                   | 2   |

**Total Lay Delegates for the 2019 Convention**

|                   | 160 |

---

346  
**Episcopal Diocese of Washington**
<table>
<thead>
<tr>
<th></th>
<th>Plate and Pledge</th>
<th>Offerings</th>
<th>Investments</th>
<th>Other Operating Income</th>
<th>Normal Operating Income</th>
<th>From Diocese</th>
<th>Total Operating Revenue</th>
<th>Non-Operating Revenue</th>
<th>Total Revenue</th>
</tr>
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<tbody>
<tr>
<td><strong>North Montgomery County</strong></td>
<td></td>
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<td>150,866</td>
<td>1,000</td>
<td>151,866</td>
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<td>1,958</td>
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<td>102,043</td>
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<td>958,235</td>
<td>112,101</td>
<td>1,070,336</td>
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### Table 4 – Revenues of the Cathedral, Parishes, Separate Congregations, and Missions 2017

<table>
<thead>
<tr>
<th>South Montgomery County</th>
<th>Plate and Pledge Offerings</th>
<th>Investments</th>
<th>Other Operating Income</th>
<th>Normal Operating Income</th>
<th>From Diocese</th>
<th>Total Operating Revenue</th>
<th>Non-Operating Revenue</th>
<th>Total Revenue</th>
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</thead>
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<table>
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<th>Plate and Pledge Offerings</th>
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<th>Normal Operating Income</th>
<th>From Diocese</th>
<th>Total Operating Revenue</th>
<th>Non-Operating Revenue</th>
<th>Total Revenue</th>
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</thead>
<tbody>
<tr>
<td>101 Washington National Cathedral</td>
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<td>798,654</td>
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<td>111 Holy Comforter</td>
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</table>
Table 4 – Revenues of the Cathedral, Parishes, Separate Congregations, and Missions 2017

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<th>Pledge</th>
<th>Offerings</th>
<th>Investments</th>
<th>Other Operating Income</th>
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<th>From Diocese</th>
<th>Total Operating Revenue</th>
<th>Non-Operating Revenue</th>
<th>Total Revenue</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Central DC</strong></td>
<td></td>
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<tr>
<td><strong>South DC</strong></td>
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<td></td>
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<td></td>
<td></td>
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<tr>
<td>102 Christ Church, Washington</td>
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<td>135,191</td>
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### Table 4 – Revenues of the Cathedral, Parishes, Separate Congregations, and Missions 2017

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<th>Investments</th>
<th>Other Operating Income</th>
<th>Normal Operating Income</th>
<th>From Diocese</th>
<th>Total Operating Revenue</th>
<th>Non-Operating Revenue</th>
<th>Total Revenue</th>
</tr>
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<td>Atonement</td>
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#### North Prince George’s County

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<th>From Diocese</th>
<th>Total Operating Revenue</th>
<th>Non-Operating Revenue</th>
<th>Total Revenue</th>
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#### Southern Maryland

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<th>Normal Operating Income</th>
<th>From Diocese</th>
<th>Total Operating Revenue</th>
<th>Non-Operating Revenue</th>
<th>Total Revenue</th>
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<td>Church Name</td>
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<td>From Diocese</td>
<td>Total Operating Revenue</td>
<td>Non-Operating Revenue</td>
</tr>
<tr>
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| **Total Diocese of Washington** | **32,823,415** | **6,599,702** | **17,012,207** | **57,438,288** | **230,635** | **57,668,923** | **35,723,239** | **93,392,162** |
| Including Cathedral            | 32,823,415     | 6,599,702     | 17,012,207     | 57,438,288     | 230,635     | 57,668,923     | 35,723,239     | 93,392,162     |
| Excluding Cathedral            | 31,284,808     | 2,967,924     | 6,231,549      | 40,887,245     | 230,635     | 41,117,880     | 18,754,510     | 59,872,390     |
### Table 5 – Disbursements of the Cathedral, Parishes, Separate Congregations, and Missions 2017

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<th>All Other Operating Expenses</th>
<th>Total Operating Expenses</th>
<th>Major Improvements</th>
<th>Expenses of Outreach and Mission</th>
<th>Special Offerings</th>
<th>Total Non-Operating Expense</th>
<th>Total Operating Expense</th>
<th>Total Expenditures</th>
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<td>220 St. Mark’s, Fairland</td>
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<td>342,429</td>
<td>347,352</td>
<td>18,500</td>
<td>39,303</td>
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<td>575,796</td>
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<td>6,826</td>
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<td>26,978</td>
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<td>69,689</td>
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<td>567,880</td>
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Table 5 – Disbursements of the Cathedral, Parishes, Separate Congregations, and Missions 2017

<table>
<thead>
<tr>
<th>South Montgomery County</th>
<th>To Diocese</th>
<th>Outreach</th>
<th>All Other Operating Expenses</th>
<th>Total Operating Expenses</th>
<th>Major Improvements</th>
<th>Expenses of Outreach and Mission</th>
<th>Special Offerings</th>
<th>Total Non-Operating Expense</th>
<th>Total Expenditures</th>
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<tbody>
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<td>0</td>
<td>0</td>
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<td>852,958</td>
<td>76,286</td>
<td>0</td>
<td>21,134</td>
<td>9,500</td>
<td>241,113</td>
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<td>51,925</td>
<td>9,500</td>
<td>61,425</td>
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<td>2,172,043</td>
<td>819,970</td>
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<td>0</td>
<td>819,970</td>
<td>2,992,013</td>
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<td>2,627</td>
<td>434,608</td>
<td>465,328</td>
<td>161,985</td>
<td>0</td>
<td>0</td>
<td>161,985</td>
<td>627,313</td>
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<tr>
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<td>15,200</td>
<td>476,196</td>
<td>521,396</td>
<td>9,491</td>
<td>15,912</td>
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<td>546,799</td>
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<td>15,500</td>
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<td>1,040</td>
<td>2,255</td>
<td>3,295</td>
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<td>5,714,693</td>
<td>84,011</td>
<td>416,448</td>
<td>17,319</td>
<td>7,027,844</td>
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</table>

North DC

| Washington National Cathedral   | 100,000    | 156,580  | 14,851,561                    | 15,108,141               | 1,208,615          | 0                             | 0                 | 1,227,007                  | 16,335,148         |
| St. Alban’s                     | 100,000    | 274,570  | 1,244,556                     | 1,619,126                | 0                  | 0                             | 0                 | 0                          | 1,619,126          |
| St. Paul’s, Rock Creek          | 40,000     | 10,436   | 740,114                       | 790,550                  | 0                  | 0                             | 30,000            | 30,000                     | 820,550            |
| Holy Comforter                  | 3,000      | 9,945    | 173,191                       | 182,136                  | 58,504             | 12,902                        | 4,693             | 76,099                     | 258,235            |
| Trinidy, DC                     | 32,000     | 9,000    | 712,759                       | 753,759                  | 82,000             | 0                             | 0                 | 82,000                     | 835,759            |
| All Souls’                      | 60,513     | 5,970    | 552,790                       | 613,303                  | 29,075             | 12,640                        | 46,602            | 88,317                     | 701,620            |
| St. Columba’s                   | 95,000     | 166,583  | 2,621,792                     | 2,883,375                | 200,404            | 98,854                        | 0                 | 299,258                    | 3,182,633          |
| St. Patrick’s                   | 53,100     | 0        | 460,467                       | 513,567                  | 8,076              | 95,557                        | 33,465            | 137,098                    | 650,665            |
| St. David’s                     | 4,160      | 7,709    | 364,605                       | 376,474                  | 49,311             | 0                             | 23,615            | 72,926                     | 449,400            |
| Total North DC                  | 487,773    | 630,823  | 21,721,835                    | 22,840,431               | 1,635,985          | 220,953                       | 155,767           | 2,012,705                  | 24,853,136         |

Including Cathedral

Excluding Cathedral

387,773 474,243 6,870,274 7,732,290 427,370 219,953 138,375 786,698 8,517,988
# Table 5 – Disbursements of the Cathedral, Parishes, Separate Congregations, and Missions 2017

<table>
<thead>
<tr>
<th>Diocese</th>
<th>Outreach</th>
<th>All Other Operating Expenses</th>
<th>Total Operating Expenses</th>
<th>Major Improvements</th>
<th>Expenses of Outreach and Mission</th>
<th>Special Offerings</th>
<th>Total Non-Operating Expenses</th>
<th>Total Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Central DC</strong></td>
<td></td>
<td></td>
<td></td>
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<td></td>
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<td></td>
<td></td>
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<tr>
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<td>0</td>
<td>17,500</td>
<td>260,003</td>
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<tr>
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<td>119,629</td>
<td>255,320</td>
<td>500</td>
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<td>831,498</td>
<td>35,017</td>
<td>68,488</td>
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<td>103,505</td>
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<td>547,149</td>
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<td>115,232</td>
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<td>66,520</td>
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<td>344,526</td>
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<td>376,636</td>
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<td>8,052</td>
<td>31,504</td>
<td>39,556</td>
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<td><strong>Total Central DC</strong></td>
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<table>
<thead>
<tr>
<th>Diocese</th>
<th>Outreach</th>
<th>All Other Operating Expenses</th>
<th>Total Operating Expenses</th>
<th>Major Improvements</th>
<th>Expenses of Outreach and Mission</th>
<th>Special Offerings</th>
<th>Total Non-Operating Expenses</th>
<th>Total Expenditures</th>
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</thead>
<tbody>
<tr>
<td><strong>South DC</strong></td>
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<td>74,048</td>
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<td>750</td>
<td>75,892</td>
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### Table 5 – Disbursements of the Cathedral, Parishes, Separate Congregations, and Missions 2017

<table>
<thead>
<tr>
<th>Location</th>
<th>To Diocese</th>
<th>Outreach</th>
<th>All Other Operating Expenses</th>
<th>Total Operating Expenses</th>
<th>Major Improvements</th>
<th>Expenses of Outreach and Mission</th>
<th>Special Offerings</th>
<th>Total Non-Operating Expense</th>
<th>Total Expenditures</th>
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<td>358,512</td>
<td>5,111</td>
<td>42,056</td>
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<tr>
<td><strong>Total South DC</strong></td>
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<tr>
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<td><strong>56,554</strong></td>
<td><strong>1,567,183</strong></td>
<td><strong>4,884,040</strong></td>
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**North Prince George’s County**

<table>
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<th>Location</th>
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<th>All Other Operating Expenses</th>
<th>Total Operating Expenses</th>
<th>Major Improvements</th>
<th>Expenses of Outreach and Mission</th>
<th>Special Offerings</th>
<th>Total Non-Operating Expense</th>
<th>Total Expenditures</th>
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<td>500</td>
<td>5,000</td>
<td>340,500</td>
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<td>123,894</td>
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<td>2,381</td>
<td>1,650</td>
<td>24,731</td>
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<td>0</td>
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<td>251,495</td>
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<tr>
<td><strong>321 St. George’s, Glenn Dale</strong></td>
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<td>13,547</td>
<td>283,558</td>
<td>323,905</td>
<td>124,320</td>
<td>3,193</td>
<td>2,005</td>
<td>129,518</td>
<td>453,423</td>
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<tr>
<td><strong>Total North Prince George’s County</strong></td>
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<td><strong>2,610,909</strong></td>
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<td><strong>88,006</strong></td>
<td><strong>832,166</strong></td>
<td><strong>3,443,075</strong></td>
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</table>

**Southern Maryland**

<table>
<thead>
<tr>
<th>Location</th>
<th>To Diocese</th>
<th>Outreach</th>
<th>All Other Operating Expenses</th>
<th>Total Operating Expenses</th>
<th>Major Improvements</th>
<th>Expenses of Outreach and Mission</th>
<th>Special Offerings</th>
<th>Total Non-Operating Expense</th>
<th>Total Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>301 St. John’s, Broad Creek</strong></td>
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<td>2,653</td>
<td>367,159</td>
<td>380,497</td>
<td>39,000</td>
<td>2,213</td>
<td>4,441</td>
<td>45,654</td>
<td>426,151</td>
</tr>
<tr>
<td><strong>302 St. Paul’s, Baden</strong></td>
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<td>83,520</td>
<td>84,945</td>
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<td>84,945</td>
</tr>
<tr>
<td><strong>303 St. Barnabas’, Leeland</strong></td>
<td>25,070</td>
<td>1,358</td>
<td>580,363</td>
<td>606,791</td>
<td>359,673</td>
<td>13,272</td>
<td>27,699</td>
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<td><strong>306 Christ Church, Accokeek</strong></td>
<td>0</td>
<td>13,006</td>
<td>216,601</td>
<td>229,607</td>
<td>32,885</td>
<td>0</td>
<td>0</td>
<td>32,885</td>
<td>262,492</td>
</tr>
<tr>
<td><strong>309 St. Thomas’, P.G. County</strong></td>
<td>11,760</td>
<td>525</td>
<td>168,111</td>
<td>180,396</td>
<td>0</td>
<td>0</td>
<td>1,264</td>
<td>1,264</td>
<td>181,660</td>
</tr>
<tr>
<td><strong>317 St. Barnabas’, Temple Hills</strong></td>
<td>3,000</td>
<td>2,104</td>
<td>176,481</td>
<td>181,585</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>181,585</td>
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</table>
### Table 5 – Disbursements of the Cathedral, Parishes, Separate Congregations, and Missions 2017

<table>
<thead>
<tr>
<th>To Diocese</th>
<th>Outreach</th>
<th>All Other Operating Expenses</th>
<th>Operating Expenses</th>
<th>Major Improvements</th>
<th>Expenses of Outreach and Mission</th>
<th>Special Offerings</th>
<th>Total Non-Operating Expense</th>
<th>Total Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td>319 Christ Church, Clinton</td>
<td>1,000</td>
<td>0</td>
<td>142,920</td>
<td>143,920</td>
<td>5,000</td>
<td>400</td>
<td>380</td>
<td>5,780</td>
</tr>
<tr>
<td>323 St. Philip’s, Baden</td>
<td>6,021</td>
<td>300</td>
<td>56,526</td>
<td>62,847</td>
<td>0</td>
<td>0</td>
<td>300</td>
<td>300</td>
</tr>
<tr>
<td>401 Christ Church, Durham</td>
<td>10,000</td>
<td>7,036</td>
<td>111,787</td>
<td>128,823</td>
<td>9,141</td>
<td>10,272</td>
<td>1,600</td>
<td>21,013</td>
</tr>
<tr>
<td>402 Christ Church, Port Tobacco</td>
<td>4,000</td>
<td>1,288</td>
<td>200,244</td>
<td>205,532</td>
<td>184,775</td>
<td>0</td>
<td>0</td>
<td>184,775</td>
</tr>
<tr>
<td>403 Christ Church, Wewayside</td>
<td>6,000</td>
<td>6,330</td>
<td>121,163</td>
<td>133,965</td>
<td>12,000</td>
<td>5,546</td>
<td>0</td>
<td>17,546</td>
</tr>
<tr>
<td>404 Trinity Parish, Newport &amp; Hughesville</td>
<td>4,500</td>
<td>0</td>
<td>87,986</td>
<td>92,486</td>
<td>33,082</td>
<td>0</td>
<td>0</td>
<td>33,082</td>
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<td>405 St. James’, Indian Head</td>
<td>11,004</td>
<td>4,000</td>
<td>143,252</td>
<td>158,256</td>
<td>0</td>
<td>0</td>
<td>3,720</td>
<td>3,720</td>
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<td>406 St. Paul’s, Piney</td>
<td>29,857</td>
<td>9,362</td>
<td>277,217</td>
<td>316,436</td>
<td>0</td>
<td>3,581</td>
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<tr>
<td>501 All Faith, Charlotte Hall</td>
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<td>796</td>
<td>69,378</td>
<td>70,174</td>
<td>32,908</td>
<td>0</td>
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<td>502 Christ Church, Chaptico</td>
<td>7,333</td>
<td>4,942</td>
<td>184,476</td>
<td>196,751</td>
<td>15,994</td>
<td>0</td>
<td>0</td>
<td>15,994</td>
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<tr>
<td>503 St. George’s, Valley Lee</td>
<td>15,000</td>
<td>0</td>
<td>163,915</td>
<td>178,915</td>
<td>46,483</td>
<td>17,393</td>
<td>68,218</td>
<td>132,094</td>
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<tr>
<td>504 St. Andrew’s, Leonardtown</td>
<td>5,025</td>
<td>1,510</td>
<td>263,188</td>
<td>269,723</td>
<td>4,800</td>
<td>0</td>
<td>2,040</td>
<td>6,840</td>
</tr>
<tr>
<td>505 Trinity, St. Mary’s</td>
<td>20,242</td>
<td>4,500</td>
<td>363,586</td>
<td>388,328</td>
<td>0</td>
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<td>0</td>
<td>3,500</td>
</tr>
<tr>
<td>506 All Saints’, Oakley</td>
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<td>0</td>
<td>68,897</td>
<td>68,897</td>
<td>23,386</td>
<td>0</td>
<td>0</td>
<td>23,386</td>
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<tr>
<td>507 Ascension, Lexington Park</td>
<td>12,967</td>
<td>0</td>
<td>166,917</td>
<td>179,884</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total Southern Maryland</strong></td>
<td><strong>194,889</strong></td>
<td><strong>63,589</strong></td>
<td><strong>4,273,157</strong></td>
<td><strong>4,531,635</strong></td>
<td><strong>799,127</strong></td>
<td><strong>60,893</strong></td>
<td><strong>113,162</strong></td>
<td><strong>973,182</strong></td>
</tr>
</tbody>
</table>

**Total Diocese of Washington**

| Including Cathedral | 2,300,652 | 1,479,723 | 52,044,292 | 55,824,667 | 7,756,105 | 1,267,758 | 844,409 | 9,868,272 | 65,692,939 |
| Excluding Cathedral | 2,200,652 | 1,323,143 | 37,192,731 | 40,716,526 | 6,547,490 | 1,266,758 | 827,017 | 8,641,265 | 49,357,791 |
Table 6 – Clergy Compensation for 2017

This table is provided in response to a resolution of the 1976 Convention that the salary and allowances of each diocesan and parochial ecclesiastical and administrative position be published annually in the Journal.

Cash salary figures are supplied by (1) Diocesan staff (2) the Parochial Report supplements for 2017 and (3) the Church Pension Fund.

Utilities allowance has to be fixed at a dollar value in order to use the accepted formula for the value of houses owned by the church as rectories, vicarages, etc. Value of church owned housing is computed on the same basis as it is for the Church Pension Fund: 30% of cash salary plus utilities, cash housing allowance and SECA allowance.

Cash for housing is the dollar amount provided in place of rectory, vicarage or other church-owned property. In some cases it includes utilities.

Total compensation is the sum of cash salary (including any allowance for clergy self-employment tax or FICA), utilities and housing. The Church Pension assessment is 18% of this compensation and is wholly paid by the parish or other employer.

Other allowances are most commonly payments for use of a personally-owned vehicle for church business, business-related entertainment and other official expense.

Other benefits available on a Diocese-wide basis include: Group Life insurance of $50,000 ($100,000 for clergy and Diocesan staff), disability insurance, and health insurance coverage (including dental) at the following rates:

<table>
<thead>
<tr>
<th>Plan</th>
<th>Single Premium</th>
<th>Two-Person Premium</th>
<th>Family</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anthem BlueCard PPO 80</td>
<td>$833</td>
<td>$1,499</td>
<td>$2,332</td>
</tr>
<tr>
<td>Anthem BlueCard PPO 100</td>
<td>$986</td>
<td>$1,775</td>
<td>$2,761</td>
</tr>
<tr>
<td>Anthem HDHP premium**</td>
<td>$719 (+$700)</td>
<td>$1,294 (+$1,400)</td>
<td>$2,013 (+$1,400)</td>
</tr>
<tr>
<td>Kaiser EPO 80</td>
<td>$778</td>
<td>$1,400</td>
<td>$2,178</td>
</tr>
<tr>
<td>Kaiser High Option EPO</td>
<td>$925</td>
<td>$1,665</td>
<td>$2,590</td>
</tr>
<tr>
<td>Dental Only</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CIGNA Basic Dental</td>
<td>$50</td>
<td>$90</td>
<td>$140</td>
</tr>
<tr>
<td>CIGNA Dental &amp; Orthodontia</td>
<td>$62</td>
<td>$112</td>
<td>$174</td>
</tr>
</tbody>
</table>

A personal obligation of the clergy is the payment of Social Security taxes on the basis of the self-employed person. The rate for 2018 is 12.40% of earnings up to $128,400 and 2.9% on the first $200,000 net earnings, 3.8% on all earnings in excess of $200,000 for Medicare. The value of housing as well as cash for housing is included in this calculation. Parishes often include half of this, or 7.65%, as part of clergy compensation packages.

Diocesan Council approved a 2.4% increase to the clergy and lay compensation tables in 2017.

** The High Deductible Health Plan requires an annual contribution to a Health Savings Account (HSA) by the employer. The contribution is 50% of the annual deductible to be paid by March 31, 2018.
### Table 6 – Clergy Compensation for 2017

<table>
<thead>
<tr>
<th>Cash Salary (+FICA)</th>
<th>Utilities</th>
<th>Value of Housing</th>
<th>Equity Allowance</th>
<th>Cash for Housing</th>
<th>Total Comp</th>
<th>Allowances</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Diocese of Washington</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bishop of Washington</td>
<td>195,641</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>72,000</td>
<td>267,641</td>
</tr>
<tr>
<td>Canon to the Ordinary</td>
<td>198,835</td>
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<td>0</td>
<td>0</td>
<td>0</td>
<td>198,835</td>
</tr>
<tr>
<td>Canon for Congregational Development, Multi-Cultural Ministries, and Justice</td>
<td>84,185</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>36,000</td>
<td>120,185</td>
</tr>
<tr>
<td>Missioner for Evangelism and Community Engagement</td>
<td>71,301</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>27,037</td>
<td>98,338</td>
</tr>
<tr>
<td>Associate for Leadership Development and Congregational Care</td>
<td>65,502</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>32,400</td>
<td>97,902</td>
</tr>
<tr>
<td>Howard University Chaplain</td>
<td>8,480</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>66,875</td>
<td>75,355</td>
</tr>
<tr>
<td>Diocesan Latino Missioner</td>
<td>25,380</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>40,000</td>
<td>65,380</td>
</tr>
<tr>
<td>Archdeacon**</td>
<td>5,313</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>29,000</td>
<td>34,313</td>
</tr>
<tr>
<td>Strategic Communications Advisor (p-t)</td>
<td>18,084</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>18,084</td>
<td>0</td>
</tr>
<tr>
<td>Georgetown University Chaplain (p-t)</td>
<td>1,900</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>29,500</td>
<td>31,400</td>
</tr>
<tr>
<td>University of MD Chaplain (p-t)</td>
<td>576</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>30,800</td>
<td>31,376</td>
</tr>
<tr>
<td><strong>North Montgomery County</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>217 <strong>Ascension, Gaithersburg</strong></td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Rector</td>
<td>97,474</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>30,000</td>
<td>127,474</td>
</tr>
<tr>
<td>Assistant (p-t)</td>
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<td>0</td>
<td>0</td>
<td>0</td>
<td>21,068</td>
<td>64,068</td>
</tr>
<tr>
<td>222 <strong>St. Anne’s</strong></td>
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<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Rector</td>
<td>72,028</td>
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<td>0</td>
<td>0</td>
<td>35,000</td>
<td>107,028</td>
</tr>
<tr>
<td>203 <strong>St. Bartholomew’s</strong></td>
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<td></td>
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<tr>
<td>Rector (p-t)</td>
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<td>0</td>
<td>37,750</td>
<td>46,300</td>
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</table>
### Table 6 – Clergy Compensation for 2017

<table>
<thead>
<tr>
<th>Location</th>
<th>Position</th>
<th>Cash Salary (+FICA)</th>
<th>Utilities</th>
<th>Value of Housing</th>
<th>Equity Allowance</th>
<th>Cash for Housing</th>
<th>Total Comp</th>
<th>Allowances</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>St. John’s, Olney</strong></td>
<td>Rector</td>
<td>76,281</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>37,000</td>
<td>113,281</td>
<td>1,070</td>
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<tr>
<td><strong>St. Luke’s, Brighton</strong></td>
<td>Priest-In-Charge (p-t)</td>
<td>26,100</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>15,000</td>
<td>41,100</td>
<td>0</td>
</tr>
<tr>
<td><strong>St. Nicholas’ Parish</strong></td>
<td>Rector</td>
<td>55,253</td>
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<td>0</td>
<td>0</td>
<td>34,290</td>
<td>89,543</td>
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</tr>
<tr>
<td><strong>St. Peter’s</strong></td>
<td>Priest-in-Charge</td>
<td>73,242</td>
<td>7,000</td>
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<td>0</td>
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<td><strong>Christ Church, Kensington</strong></td>
<td>Rector</td>
<td>53,146</td>
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<td>0</td>
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<td>0</td>
<td>134,900</td>
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<td><strong>Good Shepherd</strong></td>
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<td><strong>St. Francis</strong></td>
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<td>Associate (p-t) (2017 data)</td>
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<td>96,276</td>
<td>5,959</td>
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<tr>
<td>Table 6 – Clergy Compensation for 2017</td>
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</tr>
<tr>
<td><strong>Cash Salary (FICA)</strong></td>
<td><strong>Utilities</strong></td>
<td><strong>Value of Housing</strong></td>
<td><strong>Equity Allowance</strong></td>
<td><strong>Cash for Housing</strong></td>
<td><strong>Total Comp</strong></td>
<td><strong>Allowances</strong></td>
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<tr>
<td>221 St. James’, Potomac</td>
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<td>Priest-in-Charge</td>
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<tr>
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<td>0</td>
<td>15,000</td>
<td>63,502</td>
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</tr>
<tr>
<td>219 Transfiguration</td>
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<td></td>
</tr>
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<td>vacant</td>
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<td></td>
</tr>
<tr>
<td>South Montgomery County</td>
<td></td>
<td></td>
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### Table 6 – Clergy Compensation for 2017

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## Table 6 – Clergy Compensation for 2017

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### Table 6 – Clergy Compensation for 2017

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### Table 6 – Clergy Compensation for 2017

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<th>Total Comp</th>
<th>Allowances</th>
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See Diocese of Washington

**Southern Maryland**

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<tr>
<th>Parishes</th>
<th>Cash Salary (+FICA)</th>
<th>Utilities</th>
<th>Value of Housing</th>
<th>Equity Allowance</th>
<th>Cash for Housing</th>
<th>Total Comp</th>
<th>Allowances</th>
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<td>All Faith, Charlotte Hall</td>
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<tr>
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See Christ Church, Chaptico
## Table 6 – Clergy Compensation for 2017

<table>
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<tr>
<th>Parish</th>
<th>Rector/Position</th>
<th>Cash Salary (+FICA)</th>
<th>Utilities</th>
<th>Value of Housing</th>
<th>Equity Allowance</th>
<th>Cash for Housing</th>
<th>Total Comp</th>
<th>Allowances</th>
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<td>507 Ascension, Lexington Park</td>
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<td>57,753</td>
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<td>70,753</td>
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<td>66,542</td>
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<td>93,542</td>
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<td>0</td>
<td>0</td>
<td>33,000</td>
<td>59,208</td>
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<tr>
<td>503 St. George’s, Valley Lee</td>
<td>Rector</td>
<td>38,527</td>
<td>2,600</td>
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<td>1,500</td>
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<td>502 Christ Church, Chaptico</td>
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<td>5,000</td>
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<td>0</td>
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*see St. George’s, Valley Lee
## Table 6 - Clergy Compensation for 2017

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<th>Church and Parish</th>
<th>Cash Salary (+FICA)</th>
<th>Utilities</th>
<th>Value of Housing</th>
<th>Equity Allowance</th>
<th>Cash for Housing</th>
<th>Total Comp</th>
<th>Allowances</th>
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<td>405 St. James’, Indian Head</td>
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<tr>
<td>302 St. Paul’s, Baden</td>
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<td>Priest-in-Charge</td>
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<td>404 Trinity Parish, Newport &amp; Hughesville</td>
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<td>304 Trinity, Upper Marlboro</td>
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**Committee Governance Policy**


**Origin of Committee and First Steps:** Formation of an exploratory task force is by appointment of the Bishop. They can be authorized by Bishop, Council or Convention. Its task is to explore the nature of the issue, identify areas of focus, and to develop measurable, achievable goals and objectives. Part of its task is to explain why a diocesan committee would be necessary to achieve this, and it must include a statement of fiscal impact and identification of funding sources.

**Creation of the Committee:** A resolution goes to Council or Convention as a result of the work of the exploratory task force. The resolution must contain standard language of accountability, including a sunset clause that calls for a complete evaluation after a period of approximately three years. The resolution summarizes the areas of focus, and basically serves as the charge to the committee. Unless required otherwise by canon, the group formed will be called a committee.

**Committee Membership:** By canon, all members of the Committee are appointed by the Bishop and confirmed by Council. There should be approximately 10–12 members. Generally, members are appointed in consultation with the Committee Chair. Members of the preliminary task force are not necessarily guaranteed committee membership. By canon, members are to be canonically resident clergy or lay communicants in good standing at a church in this diocese. There should be an appropriate distribution of membership to give some kind of balance of clergy and lay, race, gender, region, and parish. The committee may make recommendations for future members.

**Non–voting Membership:** For various reasons, such as people serving in a consultative capacity, members of other denominations and licensed clergy, may have something to offer to the committee, but canonically may not be members. Subject to the same rotation as a voting member of the committee, these people may be appointed *ex officio* without vote.

**Terms of Membership:** Generally speaking, all terms are 3–years, renewable once, before rotating off for a minimum of one year. Terms begin after convention and end at the close of convention of the appropriate year. When a committee is first formed, a rotation needs to be built in, with approximately a third commencing with a 1–year term, another third with a 2–year term, and the remaining third with a 3–year term. A member so appointed for a 1–year term would be eligible to serve two full 3–year terms immediately following before having to rotate off the committee. However, a member so appointed for a 2–year term would only be eligible for a single 3–year term immediately following before having to rotate off the committee. By canon, the Bishop is a member *ex officio* of any committee.

**Partial terms:** If a committee member does not complete a term, that vacancy may be filled (appointed by the Bishop and confirmed by Council). If the time left is one year or less, the member would be eligible to serve two full 3–year terms immediately.
following before having to rotate off the committee. Any partial term greater than one year means that the member would only be eligible for one 3–year term immediately following before having to rotate off the committee.

**Committee Chair:** By canon, a chair shall be appointed by the Bishop and approved by Council. Some thought should be given to alternating the chair between clergy and lay, etc., but clearly the person most qualified would be the chair. This is an annual appointment (beginning and ending with each Convention). The norm would be that a person who had already served on the Committee and risen up through the ranks would be eligible to be chair while on a membership rotation, and that a chair might serve for two successive terms (a total of two years). It would be desirable at all times to have a couple of people being groomed to take over the chair, and even to serve as a vice–chair.

**Normalization of Committee Rotation:** There are times when, for whatever reason, the rotation on a committee becomes out of synch. The Governance Officer will work with the Committee Chair and staff liaison to make recommendations to the Bishop and Council on how to achieve a proper balance, allowing for new membership while allowing for a mechanism to pass on historical knowledge. Some terms may need to be adjusted to implement this.

**Other officers of the Committee:** By canon, any other officers may be elected by the committee itself.

**Subcommittees:** A subcommittee is an operational unit of the committee that has ongoing work. Prior to the formation of a new subcommittee, a charge to that subcommittee must be submitted to the Bishop and Council for approval, and a report on their work and their goals and objectives must be included in the committee’s annual report to Council and Convention. The Bishop and the committee chair appoint the chair of the subcommittee, with the consent of the parent committee. Members of the subcommittee are appointed by the committee chair and the chair of the subcommittee. Membership of a subcommittee is not necessarily totally drawn from the membership of the parent committee. However, members of any subcommittee, including the chair must meet the qualifications of committee membership and be subject to the same rotation system.

**Ad Hoc Task Forces of Committees:** An ad hoc task force of a committee is a group drawn from the committee, appointed by the chair with the consent of the committee, to look at a particular issue on behalf of the committee or to complete a project, and then disband. A non–member with specific expertise may be appointed to the task force. The lifespan of an ad hoc task force rarely exceeds a few months. If the work of an ad hoc task force continues for a year or longer, the committee must evaluate whether the task force has become ineffective, is evolving into a subcommittee (which requires a charge consented to by the Bishop and Council), or for good reason needs a little more time.

**Accountability to Council:** The committee reports to the Council at least once a year. This is an opportunity for a mutual review, and the report and discussion should take the form of what has been accomplished that year and a mutual decision as to the goals
and objectives for the coming year. By canon, any change in the committee’s charge, name, membership or bylaws must be approved by the Bishop and Council.

**Assignments:** Assignments arise from the charge of the committee. The annual review with Council aids with the accountability for this. From time to time, Bishop, Council or staff may ask the committee for assistance in exploring a particular subject related to the committee’s charge.

**Ending of a Committee:** All program committees will have a sunset clause, generally calling for a complete review every 3–5 years. Following a review process, the Bishop and Council may choose to end a committee, for any of a variety of reasons, including, but not limited to the following: the charge and work of the committee has been completed; a change in focus of the mission and work of the diocese; the committee has become ineffective or non-functional, etc.

**Accountability to Convention:** By canon, if not otherwise a member of Convention, the chair is an *ex officio* member of the Convention with seat and voice, but no vote. The committee chair is responsible for producing a short, written report (1–2 pages) for the Convention, due the first working day of the year. This appears in a packet of information at the Convention, is posted on the Website under the information for that committee, and appears in the Journal. Budget: Unless otherwise included in the budget, there is generally a nominal amount ($100–300) in the diocesan budget for the clerical costs of various committees. Budget requests should be made relatively early in the year for the following year, and be a component of the annual review with Council. Committees may identify possible funding sources, but not engage in fundraising without the permission of the Council.

**Staff Liaison:** A member of the diocesan staff should be assigned to each committee as a liaison. The relationship varies with the committee and with the individual chair, but the point is to be in relationship on behalf of the Bishop, and to help facilitate the flow of meetings and work for the year. Committees need to be aware that there is very little in the way of support staff at Church House, and arrange for its own clerical work.

**Council Liaison:** Members of Council may be appointed to some committees to serve as a liaison between the Committee and the Council. This is most likely to happen when some critical work is being done by the Committee, but may occur at other times or for other reasons.
A. Policy for Diocesan Guarantees of Congregation Loans


Among the resources of the Diocese of Washington are the buildings and grounds of the congregations of the Diocese. One of the important ministries of every congregation is adequate maintenance of existing structures and capital equipment. A number of church buildings and the surrounding land, including cemeteries, are historic sites in the Washington area. In every neighborhood the church building is an important community resource. Above all else, these buildings are the places where God is worshiped and prayers on behalf of God’s creation are offered. Thus, every effort must be made by the congregations that call these buildings their “church home” to ensure that these buildings are maintained so that ministry now and in the future can be sustained.

Further, all Christians are called to go forth and preach the gospel to all nations. This may mean that congregations may be called upon to expand their mission and thus renovate and expand existing church buildings. Such a call to renew and/or expand a congregation’s mission and building or expand structures requires substantial capital resources in order to finance such an undertaking. Good stewardship and effective fundraising are a critical and primary component to such a mission. There is no outside source, including the Diocese, which can substitute for a congregation’s own financial support for its ministry.

When preparing to undertake any building improvement or expansion congregations are to exercise all possible efforts to secure financing without a diocesan guarantee. Lenders will almost inevitably request such a guarantee, if it is generally available, even when the lender would be willing to proceed without it. Congregations receiving permission from the Committee on Church Architecture to build and/or renovate existing property and from Finance Committee and the Standing Committee to encumber property should make every effort first to secure financing without a diocesan guarantee.

Under extraordinary circumstances the Diocese will consider guaranteeing a congregation’s loan. Examples of such circumstances may include: major repairs without which a church could not function; the building of new worship or program space during a time of increased growth within the parish, yet at a time in which without the new space the growth will subside and/or cease altogether; a congregation with a substantial membership of low income people who can sustain the operation of a parish, but lack sufficient personal, financial resources to support building renovations, repairs and expansion. The guarantee program of the Diocese requires the following of participating congregations:

1. The congregation would follow the existing process of submitting building master plans and/or proposed designs to the Committee on Church Architecture for review, and submitting these same plans to the Finance Committee, along with the following information:
   a. Parochial reports and audits from the previous three years;
   b. A statement of income and expense of the current fiscal year;
Diocesan Loan Policies

c. A current balance sheet;
d. A description of all fundraising activities for the building and a statement of funds received to date and funds anticipated, specifying the timeframe in which these funds would be received;
e. A case statement for the project;
f. A statement about current membership and projected growth;
g. A statement about current pledges and anticipated growth

2. The congregation will provide a deposit to the Diocese for the equivalent of six monthly mortgage payments on the date the loan documents are signed. This cash will be placed in an interest bearing account under the control of the Diocese. All interest earned will be the property of the Diocese.

3. The congregation will negotiate with the lender a covenant that after five years of timely mortgage payments, the bank will release the Diocese from the guarantee, pending approval of the Finance Committee. This effectively limits the number of years that a guarantee will be in place. The congregation will also arrange with the lender to have mortgage payments deducted from their checking account to ensure timely payments.

4. At the end of five years when the Diocese is released from the guarantee, the parish will receive their deposit back, less any payments made on their behalf to the bank, and net of any loan. The parish will not receive any of the interest earned on this deposit.

5. During the time the guarantee is in place, the parish will submit quarterly financial reports to the diocesan Treasurer in a format acceptable to the Finance Committee. The diocesan Treasurer will maintain a schedule that includes the amount of loan outstanding, the amount of monthly payment, the amount of deposit, the amount of any loan made from the Closed Parishes Fund and the date of the most recent report. This report will be added to the reserve schedule for monthly distribution to the Diocesan Council.

6. To qualify for the guarantee, a congregation must have submitted the most recent parochial report and audit on time. If a congregation has not complied, the congregation must do so within 30 days and then resubmit their request to the Finance Committee. The congregation must agree to submit all required diocesan reports in a timely manner during the time of the guarantee.

7. At the time of request for a guarantee the congregation must be current with their payment of the pledge to the Diocese. Further, the congregation must agree to meet the expectation of moving to the tithe at the rate of 1% a year, if the congregation is not already tithing.

8. If a congregation is unable to make a loan payment, they must notify the bishop in writing and request that the Diocese make a payment on their behalf from the deposit. The Bishop will authorize the payment and notify the Finance Committee chair and the Treasurer of the payment. The Bishop in consultation the Finance Committee Chair and the Treasurer and other appropriate staff will determine
the next steps needed to assist the congregation. Notification to the Diocesan Council will be done through the monthly report unless the Bishop determines that additional actions are needed. If the Diocese depletes the deposit, Council will receive a written report from the Finance Committee describing what actions will be needed to assist the congregation in resolving their financial situation.

All requests for loans to congregations must receive approval of Standing Committee. All requests for a Diocesan guarantee must be approved by Diocesan Council. At no time will the Diocese provide total cumulative guarantees in a nominal amount of more than 50% of unrestricted net assets of the Diocese, nor shall a guarantee provided to any one congregation amount to more than 10%, of the unrestricted net assets of the Diocese as shown on the audit report of the most recent fiscal year. Should total cumulative guarantees exceed the set limit for cumulative guarantees, no additional loans or loan amounts may be guaranteed by the Diocese until total cumulative guarantees are brought below that set limit. Should the guarantee to any one congregation exceed the set limit to a single congregation, no further loans or loan amounts may be guaranteed to that one congregation until that congregation’s guarantee amount is brought below that set limit. This will safeguard the Diocese’s financial assets and ensure the adequate monitoring of the participating congregations.

B. Policy for Short–Term Loans to Parishes

*Adopted by the Finance Committee in 1980 and amended in 1985, 1993, and 2008*

1. Priority will be given to parishes with the greatest financial need, and parishes must demonstrate, in their application for a short–term loan, why other resources are not available or adequate. Parishes with other resources must provide justification for using diocesan rather than parish funds.

2. Amount: $35,000 or less; larger loans will be handled on a case–by–case basis.

3. Interest rate: Interest rates are to be set at closing at the then prevailing interest rate of five (5) year U.S. Treasury instruments plus .0175 (1.75%), but not less than .06 (6%). Interest rates shall be fixed for the 5–year term.

4. Repayment period: The standard repayment period is five years; however, the committee is prepared to grant exceptions where warranted.

5. The committee will consider each loan request on its particular merit.

6. While the Diocese will consider a wide range of possible uses for short–term loan proceeds, loan requests will generally be denied for such purposes as restoring operating funds and in instances where the use of other funds is more appropriate.

7. The granting of a loan does not relieve the parish of the responsibility to pay its Diocesan commitment.

8. Each loan request must include:
   a. A complete description of the project/endeavor for which the loan is intended, including detailed, substantiated costs;
   b. Parochial reports and audits from the previous three years;
   c. A statement of income and expense of the current fiscal year;
d. A current asset sheet;

e. A description of all fundraising activities for the building and a statement of funds received to date and funds anticipated, specifying the time frame in which these funds would be received;

f. A case statement for the project;

g. A statement about current membership and projected growth;

h. A statement about current pledges and anticipated growth;

i. A proposed monthly repayment plan, supported by budgeted funds; and

j. Justifying data to support the parish’s need for a loan.

C. Policy for Large Loans to Parishes


Funds available to be loaned and lending criteria:

Each year, the Diocesan Council will establish a limit for large-loan Missionary Development Funds (MDF) for the purpose of funding extraordinary missionary opportunities. Extraordinary missionary opportunities are those that reach beyond the normal functions of mission and outreach for all parishes and seek to develop new ministries, programs or special projects targeted at increasing Church membership and participation.

Maximum amount to be loaned to any parish:

$200,000, with exceptions approved on a case-by-case basis.

Terms:

1. The loan shall be for a period of five years at a fixed interest rate. Monthly payments shall be made as if the loan was for a period of 20 years, and a balloon payment of the balance will be due at the end of the five-year period. Interest rates are to be set at closing at the then prevailing interest rate of five (5) year U.S. Treasury instruments plus .0175 (1.75%), but not less than .06 (6%). Interest rates shall be fixed for the 5-year term.

2. In the absence of extraordinary and compelling circumstances, the loan will be renewed for successive 5-year periods, but will not be renewed after the twentieth year. Upon each renewal, the Diocese may adjust the interest rate and other terms.

3. The loan shall be secured by a deed of trust with the highest possible priority covering the parish’s real estate and approved by the Standing Committee. In addition, the parish shall comply with such of the conditions respecting aided parishes as the Council shall determine upon the recommendation of the Finance Committee (see accountability standards below).

4. The Diocese shall arrange for the preparation of the loan documents, at the expense of the parish.

5. All loans shall require the approval of the Council.
**Process:**

1. Loan requests should be submitted to the Bishop who, after review with the staff, would route them to:
   
a. The Committee on Church Architecture, if appropriate, for review of the building plans;
   
b. The Moderator of Council and the Canon to the Ordinary, who would determine whether or not the proposed project represents an extraordinary missionary opportunity;
   
c. The Finance Committee, for review of the parish’s financial condition and ability to carry the loan.

2. Each loan request must include:
   
a. A complete description of the project/endeavor for which the loan is intended, including detailed, substantiated costs;
   
b. Parochial reports and audits from the previous three years;
   
c. A statement of income and expense of the current fiscal year;
   
d. A current asset sheet;
   
e. A description of all fund-raising activities for the building and a statement of funds received to date and funds anticipated, specifying the time frame in which these funds would be received;
   
f. A case statement for the project;
   
g. A statement about current membership and projected growth;
   
h. A statement about current pledges and anticipated growth;
   
i. A proposed monthly repayment plan, supported by budgeted funds; and
   
j. Justifying data to support the parish’s need for a loan.

3. Reports from the above committees would be submitted to the Moderator of the Diocesan Council. The Moderator could request that further work or review be undertaken by any of the committees, or could recommend the loan to the Diocesan Council.

4. The Diocesan Council would act on the loan request.

**Financial Accountability Standards for Parishes Receiving Loans:**

1. The proposed annual budget of the church will be submitted for review two months before the start of the church’s fiscal year. Following the completion of the every member canvass, any changes in the budget shall be submitted to the Finance Committee for review.

2. Quarterly financial statements using the form contained in Appendix B of “Audit Procedures in the Diocese of Washington” will be submitted in duplicate to the Chair of the Finance Committee through the Business Affairs Office.

3. Record keeping shall be done in a manner at least as rigorous as that specified by the Manual for Treasurers of Missions and Aided Parishes.”
4. An every member canvass with personal contacts shall be held each year.

5. There shall be an annual audit of the church’s accounts according to the standards stated in the “Audit Procedures in the Diocese of Washington.”

6. In view of the substantial amount of the loan, a liaison member of the Finance Committee shall be appointed to discuss and review with the treasurer of the parish any deviations from budget figures, or any plans for special fund drives, or any other activities of the parish that would reflect on its financial strength.
Diocesan Audit Guidelines

Each parish within the Diocese of Washington is responsible for submitting audited financial statements to the Bishop of Washington. These statements must be received by September 1st of the year following the calendar year being reported. To ensure financial statements are fairly stated, canon law requires an annual audit be completed by each parish. For direction in completing the annual audit, in January of 2003 the Diocesan Council adopted the audit guidelines established by the Domestic and Foreign Missionary Society of the Protestant Episcopal Church in the USA (DFMS).

These guidelines are included as Chapter VI in the Manual of Business Methods in Church Affairs which is published by the Domestic and Foreign Missionary Society of the Protestant Episcopal Church in the USA. In addition to the audit guidelines, the manual includes a great wealth of useful information aimed at assisting congregations in effectively running the business of the church, including information relating to tax, financial management, insurance, and other issues. This manual is available on The Episcopal Church website at www.episcopalchurch.org. The audit guidelines allow the following three types of financial audit be conducted by a parish:

1. Audit by independent CPA (Certified Public Accountant)
2. Audit by independent PA (Public Accountant)
3. Audit by Committee chosen by parish

These guidelines were created for parishes that choose to do an audit by committee instead of engaging a CPA or PA to perform the audit. The guidelines outline the steps and processes necessary to adequately review the financial statements and internal accounting controls of a parish.

Two changes, which were recommended by the Diocesan Finance Committee, are incorporated into the audit guidelines approved by Council. Both of these changes affect bullet 5 on page VI–3 of the manual, discussing the committee audit. First, the final sentence in the second paragraph of bullet 5, dealing with reimbursement for out-of-pocket expenses, was deleted. Second, the following sentence was added as the second sentence to the third paragraph under bullet 5: “A committee member may be someone, other than a CPA, who is engaged by the congregation to perform the committee audit, as long as the Committee Audit Guidelines and format are followed.”

The text of the Introduction portion of the guidelines is below (including the two diocesan changes listed above and appropriately marked, that were adopted by our Council). For the other sections (Audit Program Checklist, Sample Audit Committee Certificate, Instructions for the Audit Program), please refer to the Manual of Business Methods in Church Affairs.

1. **Purpose:** These audit guidelines were developed to assist auditors in performing the annual audit of the books of account of the congregations of the Episcopal Church.

2. **Reasons for an Audit:** Annual audits are required by the Canons of the Episcopal Church for all parishes, missions, and other institutions. The primary purpose of an audit is to assure that financial statements are fairly stated. Any person handling
the monies or investments of the church needs an audit to protect the church assets and him/her against suspicion of mishandling those assets. Similarly, rectors, vestries, vicars, bishop’s committees, treasurers, and other persons in positions of responsibility may be liable for any losses which would have been discovered by an ordinary audit but were not discovered because they failed to have an audit conducted.

In addition, an announcement to the congregation that a completed audit reveals that all monies and investments are properly accounted for will have a positive impact on stewardship.

3. **Pre–Audit Advice:** When meeting with the auditors, be prepared to discuss your plans and objectives. Auditors are in the position to advise you and serve your interest when they understand the goals you have set and when you can clearly explain what you expect and hope to get from their services.

   Keep good records and help your auditor save you money by not using professional time for routine work, such as gathering information.

   Keep your auditor informed of changes and new directions in the congregation.

   The treasurer and others, such as Vestry members, rectors, and staff, should be available to the auditor to provide any needed information.

   A copy of the *Manual of Business Methods in Church Affairs* should be made available to the auditors.

4. **Approved Auditors:** The canons permit the auditing of congregational accounts by “an independent Certified Public Accountant,” by “an independent licensed public accountant,” or by “such committee as shall be authorized by the Finance Committee, Department of Finance, or other appropriate diocesan authority.”

   a. **Certified Public Accountant:** Very often the complexity and/or size of congregations necessitate an independent examination and reporting on their financial statements.

      i. Certified Public Accountants offer several levels of service. These include the audit, the compilation, and the review. Refer to the Glossary of this manual for definition of these terms. Neither a review nor a compilation is acceptable in place of an audit of a parish, mission, or other institution of the church.

      ii. Certified Public Accountants engaged in public accounting are available to all who wish to engage them for independent accounting skills. These skills consist primarily of the design and installation of financial systems, audits, investigations and reports based on audits, advice on management and financial policies, and tax return preparation.

      iii. Certified Public Accountants have met the statutory requirements of a state or other political subdivision of the United States as to age, education, residence, moral character, and expertise, and have passed.
iv. Certified Public Accountants are permitted to advertise their services. This should help you in your search. Generally, when people do not know an accountant in the community, they will ask friends to recommend someone. Businesspersons, especially those in the not-for-profit field, can be helpful in finding an accountant with expertise in the not-for-profit sector. Lawyers and bankers can be of assistance as well.

v. Fees are based on time charges. Moreover, fees vary with the level of experience of those required to perform the work. The prevailing cost of conducting a practice in the community will affect professional audit fees. Fees also vary based upon the time of year the audit work is performed.

b. Independent Licensed Public Accountants: While the CPAs and PAs are both licensed to perform the same public accounting services, they prepare differently to become licensed. A Public Accountant has a license based solely upon public accounting experience.

5. The Committee Audit: These Audit Guidelines were specially prepared for audit by committees. The Audit made by an audit committee will be termed a Committee Audit. The Auditor’s Opinion Letter of an Audit Committee will be termed an Audit Committee Certificate. The Auditor’s Comments on Internal Control we be termed Audit Committee Findings on Policies and Procedures.

Audit committee members should be independent of the decision making and financial record keeping functions of the congregation. The members of the audit committee should have sufficient financial skills and experience to conduct a competent audit. It might be appropriate to offer reimbursement to the audit committee for out-of-pocket expenses.

An audit committee may consist of one or more individuals. A committee member may be someone, other than a CPA, who is engaged by the congregation to perform the committee audit, as long as the Committee Audit Guidelines and format are followed. The actual number of members should be determined by the size and scope of the audit.

6. Scope of the Committee Audit: The scope of the audit shall include:

a. Sufficient tests of transactions to assure compliance with these guidelines and adequate control of the assets of each congregation.

b. Verification (or preparation) of financial statements in the form approved for the Episcopal Church as set forth in this manual. Refer to Chapter III (Bookkeeping).

c. A review of management control practices using the Internal Control Questionnaire found in Chapter II (Internal Controls).

7. Accounts to be Audited: All accounts must be audited. The audit requirement covers not only the operating accounts of the organization, but also all its restricted, endowment, and property funds, and the accounts, if any, of its organizations. No church money is exempt from the requirement of an audit. If a separate auditor
has audited an account of a separate treasurer, the report should be included in the consolidated financial statements.

8. **Objectives of the Audit:** The major objectives of an audit of a congregation are to ascertain the following:

   a. That the various transactions during the year are proper and are documented appropriately (*i.e.*, authorized, complete and accurate);
   
   b. That the various transactions during the year are recorded in the proper amounts and in the proper accounts;
   
   c. That the assets, liabilities, income and expenses, which should be in the financial records, are so shown in the proper amounts and in the proper accounts;
   
   d. That, to the extent feasible, adequate internal control procedures were and continue to be in effect; and
   
   e. That the financial statements for the year were prepared from the financial records and present fairly the financial position and changes in net assets and cash flows of the congregation.

9. **Timing of the Audit:** The Canons call for a church fiscal (*i.e.*, financial) year ending on December 31 of any given year. The engagement of the auditor should be done prior to the end of the period being examined. This timing allows the auditor to include certain audit procedures that can only be performed at year-end.

10. **Contents of the Audit Report:** The auditor is responsible for submitting an audit report to the Vestry of the church. The Audit Report shall consist of:

   a. The Audit Committee Certificate;
   
   b. The Statement of Financial Position;
   
   c. The Statement of Activities;
   
   d. The Statement of Cash Flows;
   
   e. Completed Audit Program Checklist;
   
   f. The Audit Committee Findings on Policies and Procedures; and
   
   g. A corrected parochial report as a result of audit adjustments, if applicable.

11. **Filing of the Audit:**

   a. Prior to actual delivery of the audit report, the Vestry should issue a letter to the auditor stating that all records have been available for audit and there are no funds omitted.
   
   b. Upon completion, the Audit Committee shall present the audit report to the Treasurer, Rector, and Wardens.
   
   c. Any findings and recommendations should be presented in the Audit Committee Findings on Policies and Procedures, not in the Audit Committee Certificate. These items will be discussed with the Treasurer or other responsible persons and within 30 days their written response, attached to the audit report, is presented to the Vestry.
d. The Vestry receives the audit report upon completion.

e. A copy of the audit report should be filed with the Bishop or Ecclesiastical Authority not later than 30 days following its completion and never later than September 1 of each year, covering the financial reports of the previous calendar year. The minutes of the Vestry will officially record the receipt, acceptance, and subsequent filing of the audit report with the Ecclesiastical Authority.

f. If, at any time during the audit, the records suggest that something is seriously wrong, the matter should be brought immediately to the attention of someone of superior authority, as well as the appropriate diocesan authority.

Policy Statement on Disposition of Proceeds from Sale of Real Estate Assets

(adopted by Diocesan Council 5/9/2006)

The Episcopal Diocese of Washington has formulated this policy statement as a guide for dealing with the disposition of real estate asset sale proceeds. No prior policy statement can be identified as existing. Asset sales, by their very nature, tend to be long term in their perspective. We endorse this same concept when putting these resources to use. Use of any proceeds should align with the mission/vision of the Diocese. They should and will not be used for normal operating expenses.

Each situation will present its own unique set of circumstances. The timing of each sale will also come at a unique time for the Diocese – where we can envision an almost unlimited opportunity to put these assets to use for varying needs, projects, and ministries. We believe these guidelines need to provide a fundamental direction for the use of these proceeds. While Council needs to show some sensitivity, flexibility, and creativity to respond to the needs of the moment, we recommend the basic guidelines serve as the foundation for all decisions on the use of sale proceeds.

Prior to determining any use of these proceeds, the original source of the funds used to acquire the asset will be researched to determine any commitments, restrictions, or requirements that may apply to ensure we properly dispose of the proceeds.

1. Proceeds from asset sales will primarily be used for (prioritization is not implied):
   - purchase of new land
   - church plants
   - building/renovation projects including accessibility
   - congregational development and renewal
   - renewable investments (start-up or seed loans)

   Use of these proceeds could take the form of a grant, reimbursable grant, loan, or investment. Council will establish a process and procedures by which requests can be administered according to these guidelines.

2. All monies received from sale proceeds will be separately accounted for to ensure they go toward the intended use. Investment income on these monies will be kept within these funds and not used for other purposes.
3. Council will be responsible for making all decisions regarding the use of asset sale proceeds. Council will also be responsible for the review, revision as necessary, monitoring, and application of these guidelines on behalf of Convention. Council will task the appropriate committee or staff to execute all decisions.
THE ONE HUNDRED TWENTY-FOURTH ANNUAL SESSION OF THE CONVENTION WILL BE HELD AT

Washington National Cathedral
Mount Saint Alban
Washington, DC 20016
JANUARY 26, 2019

CLERGY CHANGE OF ADDRESS

Clergy are requested to report immediately any change in address or status to the following:

1. The Secretary of the Convention
   Episcopal Church House
   Mount Saint Alban
   Washington, DC 20016

2. The Church Pension Fund
   19 E 34th St
   New York, NY 10016