DIRECTORY OF THE DIOCESE OF WASHINGTON
AND JOURNAL OF THE ONE HUNDRED TWENTY-SECOND
ANNUAL MEETING OF THE CONVENTION
OF THE DIOCESE OF WASHINGTON

JANUARY 28, 2017

HELD AT
WASHINGTON NATIONAL CATHEDRAL
WASHINGTON, DC

KEITH ROACHFORD
SECRETARY OF THE CONVENTION

KIMBERLY A. BUJAK
EDITOR

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OF THE DIOCESE OF WASHINGTON
2017

The entire 2017 Journal & Directory and the Supplement of the Constitution and Canons can be found online at http://www.edow.org
In Memoriam

Almighty God, we remember this day before you your faithful servants, and we pray that, having opened to them the gates of larger life, you will receive them more and more into your joyful service; that they may win, with you and your servants everywhere, the eternal victory; through Jesus Christ our Lord. Amen

The Rev. Margaret B. Guenther
January 4, 1929 — December 11, 2016

The Rev. Charles W.S. Tait
September 8, 1923 — February 13, 2017

The Rev. Jacob D. Beck
April 28, 1933 — April 5, 2017

The Rev. Jack Saunders Scott
July 28, 1928 — April 9, 2017

The Rev. Canon Clement W. Welsh
May 21, 1913 — June 10, 2017

The Rev. Dr. Henry Stuart Irvin
April 8, 1932 — June 24, 2017
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PART I: DIRECTORIES

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**BISHOP’S OFFICE**
The Rt. Rev. Mariann Edgar Budde, Bishop of Washington . . . . . . (202) 537–6550
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Associate for Pastoral Care and Canonical Acts . . . . . . . . (202) 537–6543
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**CANON TO THE ORDINARY’S OFFICE**
Paul E. Cooney,  
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**ADMINISTRATION**
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Strategic Communications Advisor . . . . . . . . . . . . . . . . . . . . cell: (202) 489–8727

**DATA MANAGEMENT**
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**LATINO MINISTRY**
The Rev. Sarabeth Goodwin, Latino Missioner . . . . . . . . . . . (202) 537–6441
Araceli Ma, Latino Ministry Assistant . . . . . . . . . . . . . . . . . (202) 537–6541
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Iman Syler, Diocesan Youth Missioner. . . . . . . . . . . . . . . . . . . . (202) 537–6524

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Associate for Canonical Acts and Pastoral Care . . . . . . . . . . (202) 537–6543
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Convention Officers, Committees, Commissions, and Boards

Officers of the Convention

President: The Rt. Rev. Mariann Edgar Budde, Bishop of Washington
Chancellor: Mary E. Kostel
Vice Chancellor (without vote): Anthony Coe
Secretary: Keith Roachford
Treasurer of the Convention: Paul J. Barkett

Ex Officio Members of the Convention

With Vote:
Chair of the Finance Committee: James Jones
President of the Episcopal Church Women: Deanne Samuels

Without Vote:
Historiographer: Susan Stonesifer
Lay Members of Standing Committee: (see committee list)
Lay Members of the Committee on the Constitution and Canons: (see committee list)
Lay Members of Diocesan Council: (see committee list)
Chairs of Diocesan Council and Convention Committees: (see committee list)
Lay Deputies to the General Convention: (see committee list)

Standing Committee

Standing Committee serves as a council of advice to the bishop; approves various stages for people in the process toward ordination; considers requests from parishes to sell or encumber property; in the absence of a bishop, serves as ecclesiastical authority. Members are elected by the Diocesan Convention. (see Article 9 and Canon 7).

Terms to expire at 2018 Convention:

Terms to expire at 2019 Convention:
Part I: Directories

Deputies to General Convention

The Diocese elects four clergy and four lay deputies to represent the Diocese at the General Convention every three years as members of the House of Deputies. They are elected at the Diocesan Convention that takes place in the year preceding the General Convention. (Listed in order of election)

The Rev. Betsy C. Gonzalez, Chair (2020)  Kemah Camara (2020)

Alternate Deputies to General Convention

The Diocese elects four clergy and four lay alternate deputies to represent the Diocese at the General Convention every three years to serve as alternate members of the House of Deputies. They are elected at the Diocesan Convention that takes place in the year of the General Convention.


Delegates to Triennial Meeting of Episcopal Church Women

Rosamond Daniel  Deanne Samuels

Alternate Delegates to Triennial Meeting of Episcopal Church Women

Leslyn Aaron  Mathy Downing

Deputies to Provincial Synod

One clergy and two lay Provincial Deputies are elected to represent the Diocese at meetings of Province III. (Listed in order of election)

The Rev. David Wacaster (2020)  Barbara Miles (2020)
Gerry Perez (2020)

Alternate Deputies to Provincial Synod

Alternate Deputies are elected to represent the Diocese at meetings of Province III. They are elected at the Diocesan Convention in the year preceding the General Convention, at the same time as the Deputies — one clergy and two lay with the next highest votes after the Deputies. (see Canon 9) (Listed in order of election)

The Rev. Gregory Charles Syler (2020)
Diocesan Council

The Diocesan Council is the governing board of the Diocese. Members serve a 3-year term, renewable once. Each region elects 1 clergy and 1 lay member, and the Bishop appoints 3 members. Also the officers of Convention serve ex officio. (see Canon 11)

President
The Bishop: The Rt. Rev. Mariann Edgar Budde

Ex Officio with vote
President of the Episcopal Church Women: Deanne Samuels

Ex Officio w/o vote
The Chancellor: Mary E. Kostel
The Treasurer of the Convention: Paul Barkett
Secretary of the Convention: Keith Roachford
The Chair of the Finance Committee: James Jones
The Canon to the Ordinary: Paul E. Cooney

Members Elected by the Convention:
Kurt Ellison (2019)

Members Elected by Regions:
MN Region: The Rev. Lee Davis (2018)
Douglas Perkins (2019)
Kathy Staudt (2019)
Penelope Winder (2018)
DN Region: The Rev. Dr. Rosemarie Duncan (2017)
Paul Brewster (2018)
Catherine Manhardt (2020)
Maureen Shea, Moderator (2019)
Ian Hutson (2020)
JoAnn Appold (2019)

Members Appointed by the Bishop:
Mildred Reyes (2020)
Audit Committee

The Audit Committee’s primary duties and responsibilities are to: (1) Serve as an independent and objective party to monitor the financial reporting procedures and processes of the Diocese, financial control systems and to monitor and encourage compliance with established policies and best business practices in general; (2) Engage, review and evaluate the audit efforts of external auditors and review and evaluate Diocesan staff having responsibility for financial management; and (3) Provide and encourage open communication on financial matters among the external auditors, members of Diocesan staff, the Finance Committee of Diocesan Council and Diocesan Council. Members are appointed by the Bishop and Diocesan Council.

Charles Lundelius, Chair Paula E. Singleton
Margaret Blaine Patrick J. Summers
Jim Jones
Staff: Paul E. Cooney

Committee on the Constitution and Canons

This committee considers and carries out requests requiring changes to the Constitution or Canons of the Diocese, and other related matters. Members are appointed at each annual meeting of the Convention, with four clergy members, and four lay members who are attorneys. (see Canon 20)


Ex Officio: Mary E. Kostel
Ex Officio: Keith Roachford
Consultant: Barbara Miles
Staff: Paul E. Cooney

Disciplinary Board

The Disciplinary Board carries out Title IV functions — the clerical discipline canons of the Episcopal Church. The committee has five clergy and four lay members appointed by the Bishop with the consent of the Convention. The term length is three years. (see Canon 41)

Dr. Kathy Staudt (2019)
Finance Committee

The Finance Committee is responsible for preparing and monitoring the administration of the annual operating budget. It makes recommendations to the Bishop and Standing Committee concerning requests for sales or encumbrances of real property of parishes and separate congregations. Appointments are made by the Bishop and Diocesan Council. (see canon 12)


Ex Officio: Paul Barkett
Staff: Paul E. Cooney
        The Rev. Canon Michele Hagans

Investment Committee

The Investment Committee was established in order to provide professional supervision of the investment funds belonging to parishes, separate congregations, missions, and the Diocese which are invested in the Diocesan Investment Fund. Appointments are made by the Bishop and Diocesan Council. (see Canon 12a)

Ellen Fishwick Martin, Chair      Paul Gambal
Bob Bremner                      Nicholas Haffenreffer
Kate Carr                        Anthony Gould
Terence W. Collins               Wardell Townsend
Jeremiah J. deMichaelis          Gay Truscott

Staff: Paul E. Cooney

Commission on Ministry

This committee is mandated by both the Canons of the General Convention (Title III, Canon 2) and by our own Diocesan Canons (Canon 19). This committee supervises the ministry of the baptized, both lay and ordained, and are appointed with the consent of Convention.

The Rev. Dr. Kurt Gerhard, Chair (2020)        Dr. Paul Crego (2020)
                                                    Tom Van Alen (2018)

Staff: The Rev. Canon Paula Clark
**Resolutions Committee**

The Resolutions Committee receives, considers and evaluates proposed resolutions for the annual meeting of the Convention. The members are appointed annually at each annual meeting of the Convention, and consist of not less than two clergy and two lay. (See Canon 21 and Rules of Order)

The Rev. Dr. Kurt Gerhard (2018)  
The Rev. Cameron Soulis (2018)  
Clark Evans Downs (2018)  
Dr. Linda Freeman (2018)  
Erika Gilmore (2018)  
Marny Helfrich (2018)

*Ex Officio:* Keith Roachford  
Staff: Paul E. Cooney

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**Program Committees**

**Angus Dun Committee**

The Dun Fund was established to assist canonically resident clergy with financial subsidy for continuing education and makes disbursements consistent with the available income earned by the fund. Appointments are made by the Bishop and Council.

Lawrence Paulson (2018)

**Cathedral Task Force**

The Cathedral Task Force was established after the 2017 Diocesan Convention to address the role of our Cathedral in national life, as well as in the diocese and wider church.

The Rev. Michele Hagans  
The Rev. Dr. Martha Horne  
The Rev. Dr. Andrew Walter  
The Rev. Dr. James Wind  
Harvey Bale  
Paul Brown  
Anne Derse  
Rick Elgendy  
John Johnson  
Vincent Napoleon  
Gerry Perez  
Tom Wolfe

*Ex Officio:* The Rt. Rev. Mariann Edgar Budde  
The Very Rev. Randy Hollerith

**Companion Diocese Committee — Jerusalem**

This Committee was formed to respond to the challenges faced by the Diocese of Jerusalem, focusing on education, health care and advocacy. The relationship is originally defined as lasting 3 years. Appointed by the Bishop and Council.

Tom Johnson, Chair  
The Rev. Nancy Hildebrand  
Vicky Bocock  
Marina Buhler-Miko  
James Cobey  
Steve France  
Anne Derse  
Tracy Dieter  
Karen Getman  
Tom Getman
Dana Grubb
Peter Hildebrand
Lois Herrmann
Patty Johnson
Judy Kane
Ann Loikow
Anne Lynn
Kathryn Pharr

Amelie Porter
Grace Said
Lisa Sams
Maureen Shea
John Van Wagoner
Greg Wood
Lynn Wood

Ex officio: The Rt. Rev. Suheil Dawani

COMMISSION ON ECUMENICAL AND INTERRELIGIOUS MINISTRIES

The vision of this Commission is to bear witness with our Christian brothers and sisters to express common concern for service explore our differences and seek visible unity in one faith and one eucharistic fellowship in a communion of Communions based on acknowledgment of catholicity and apostolicity; intensify the degree of visible unity among those whom God has already made one in Christ by baptism and faith; seek to extend our vision in humble dialogue with other faith communities for the purpose of mutual understanding common support and promotion of justice.” Appointments are made by Diocesan Council.

The Rev. D. Thomas Andrews
The Rev. Dr. William B. Lewis
Sandra Kolb

Diocesan Ecumenical & Interreligious Officer: The Rev. Dr. Carol Flett

COMMITTEE ON HUMAN RESOURCES

This committee was created by Bishop and Council in 2005 to examine and monitor human resource issues concerning clergy and lay employees in the Diocese of Washington, and when appropriate, recommend changes in procedures, human resources policies or insurance plans to the Diocesan Council, and where appropriate, be responsible for holding hearings around the Diocese or otherwise communicating changes in benefits or procedures. Appointments are made by the Bishop and Council.

The Rev. Sari Ateek, Chair
The Rev. Maria Kane
Paul Barkett

William Freeman, Sr.
John Jasin
Mildred Millien

Staff: Kathleen T. Hall
Hunger Fund Committee

The Diocesan Hunger Fund Committee was established in 1984 for the purpose of providing grants to programs that feed those faced with hunger and malnutrition in the Diocese of Washington. Appointments are made by the Bishop and Council.

S. Lee Mericle, Chair
The Rev. Eric W. Shoemaker
Rebecca Browning
Susan Dolan
William MacKay
Cheryl Maxwell
Keith Powell
Joyce Walker

Diocesan Retreat Committee

The Diocesan Retreat Committee (formerly the Diocesan Retreat Association) was created in 1967 by Bishop Paul Moore for the purpose of sponsoring, organizing, coordinating or conducting retreats for members and clergy of all congregations in the Diocese of Washington. Appointments are by the Bishop and Diocesan Council.

Clifford Wooldridge, Chair (2018)
The Rev. Dr. J. Carleton Hayden (2018)
Marta Brenden (2018)
Lesley Krauland (2018)
Arabella Littlepage (2018)
Isaiah Poole (2018)
Damien Tomkins (2018)
Jason West (2018)

Committee on the Partnership with the Province of Southern Africa (SAP)

The Partnership with Southern Africa Committee was created by resolution at the 2004 Convention (following a year of study in 2003 as a task force) to coordinate the partnership between the Diocese of Washington and the Church of the Province of Southern Africa in responding to the challenges of theological education, HIV/AIDS, women’s issues, advocacy, with US government decision making entities, economic and social justice, racial reconciliation, and liturgy and music. Appointments are made by the Bishop and Diocesan Council.

P. Abbott McCartney, Chair (2018)
Elizabeth Finley (2018)
Ian Glenday (2018)
Kathaleen Hempstone (2018)
Juanita White (2018)

St. Mary’s Scholarship Committee

This fund provides scholarships to minority students in residing in St. Mary’s County in support of their college expenses.

The Rev. John A. Ball
The Rev. Christopher I. Wilkins
Leonard Brown
C. Regina Bowman-Goldring
Karen Lowry
Elfreda Mathis
Zerita Shade
Janice Walthour

Staff: Cheryl Daves Wilburn
Strategic Financial Resources Commission

The Strategic Financial Resources Commission (Commission) is appointed for an initial two-year term through Diocesan Convention in January 2019. The Commission is charged with the design and implementation of plans to strengthen the financial capacity and ministry of congregations in the Diocese of Washington.

Kenn Allen, Co-Chair (2019)  
Rosi Sweeney, Co-Chair (2019)  
Linda Baily (2019)  
John Gardner (2019)  
Charles Grizzle (2019)  
The Rev. Maria Kane (2019)  
The Rev. Edward Kelaher (2019)  
The Rev. Henry McQueen (2019)  
The Rev. Mark Michael (2019)  
The Rev. Michele Morgan (2019)  
The Rev. Becky Zartman (2019)

Staff: Julie Anderson  
Paul E. Cooney

Bishop John T. Walker School Governing Board

Council created the Bishop John T. Walker School Governing Board to establish and operate a tuition-free school for children of low-income families. Appointments are made by the Bishop and Diocesan Council.

Peter Lee, Chair  
Jalene Spain Thomas, Vice-Chair  
Jane Tucker Dana, Treasurer  
Stephanie Cromwell, Secretary  
Thomas Barnett  
David Booth Beers  
Julia Berry  
Calvert S. Bowie  
William H. Byrd  
Dory Clark  
Andrew W. Clarke  
Alease Jackson  
Reid Figel  
Peter G. Gerry  
Robert Griffen  
The Rev. Canon Preston Hannibal  
Sandi Hannibal  
Concha Johnson  
The Rev. Stuart Kenworthy  
Nicole Solomon Mitchell  
Charles B. Molster, III  
Annette Nazareth  
Anthony W. Parker  
Robert Pinkard  
Evie Rooney  
Margot Semler Shorb  
Nancy Sidamon-Eristoff  
Robert E. Steele  
Sara Thorne  
Barbara Van Allen  
Maria Walker

Counsel: Charles B. Molster, III  
Executive Director/President: James Woody  
Staff: Paul E. Cooney
## Regional Assemblies

### North Montgomery County (MN)

*Regional Assembly Meeting:* October 24, 2017  
Ascension, Gaithersburg

**Within Montgomery County:**  
- Ascension Parish  
- St. John’s Church (Olney)  
- St. Nicholas’ Parish  
- St. Anne’s Parish  
- St. Luke’s Church (Brighton)  
- St. Peter’s Parish  
- St. Bartholomew’s Parish  
- St. Peter’s Parish

### Central Montgomery County (MC)

*Regional Assembly Meeting:* November 7, 2017  
Christ Church, Kensington

**Within Montgomery County:**  
- Christ Church Parish (Kensington)  
- Prince George’s Parish (Christ Church, Rockville)  
- Trinity Parish (St. Luke’s)  
- Church of Our Saviour  
- St. James’ Parish  
- Wheaton Parish  
- Good Shepherd Parish  
- St. Mark’s Parish  
- Potomac Parish (St. Francis)  
- Transfiguration Parish  
- St. Luke’s Church (Brighton)  
- St. Peter’s Parish

### South Montgomery County (MS)

*Regional Assembly Meeting:* November 16, 2017  
St. John’s, Norwood Parish

**Within Montgomery County:**  
- Chevy Chase Parish (All Saints’)  
- Silver Spring Parish (Grace Church)  
- St. Barnabas’ Church of the Deaf  
- Norwood Parish (St. John’s)  
- Sligo Parish (Ascension)  
- St. Dunstan’s Parish  
- Redeemer Parish  
- St. Mark’s Parish  
- St. John’s, Norwood Parish

### North District of Columbia (DN)

*Regional Assembly Meeting:* October 18, 2016  
St. Paul’s, Rock Creek

**Within the District of Columbia:**  
- All Souls’ Parish  
- St. Alban’s Parish  
- St. David’s Parish  
- Cathedral Church of St. Peter and St. Paul  
- St. Andrew’s Parish (Holy Comforter)  
- St. Patrick’s Parish  
- Rock Creek Parish (St. Paul’s)  
- St. Columba’s Parish  
- Trinity Parish

### Central District of Columbia (DC)

*Regional Assembly Meeting:* October 25, 2017  
St. Luke’s, DC

**Within the District of Columbia:**  
- Ascension and St. Agnes Parish  
- Christ Church Parish (Georgetown)  
- Grace Parish  
- Brookland Parish (Our Saviour)  
- Epiphany Parish  
- Howard University Chaplaincy  
- Georgetown Parish (St. John’s)  
- St. George’s Parish  
- St. George’s Parish
### South District of Columbia (DS)

**Regional Assembly Meeting:** November 8, 2017  
St. Augustine’s

- **With the District of Columbia:**
  - Calvary Church  
  - Congress Heights Parish (Holy Communion)  
  - Parish of St. Monica and St. James

### North Prince George’s County (PN)

**Regional Assembly Meeting:** October 17, 2017  
St. Christopher’s

- **Within Prince George’s County, MD:**
  - Adelphi Parish (St. Michael and All Angels)  
  - Epiphany Parish  
  - Glenn Dale Parish (St. George’s)

### Southern Maryland (SM)

**Regional Assembly Meeting:** October 28, 2017  
St. Paul’s, Piney

- **Within Prince George’s County, MD:**
  - King George’s Parish (St. John’s, Broad Creek)  
  - St. Paul’s Parish (Baden)  
  - Queen Anne Parish (St. Barnabas’, Leeland)

- **Within Charles County, MD:**
  - Durham Parish (Christ Church)  
  - Port Tobacco Parish (Christ Church)

- **Within St. Mary’s County, MD:**
  - All Faith Parish  
  - King and Queen Parish  
  - William and Mary Parish

- **Within St. Mark’s Parish:**
  - St. Philip the Evangelist Parish

- **Within Washington Parish (Christ Church):**
  - Holy Trinity Parish (Mount Rainier)

- **Within St. Philip’s Parish:**
  - St. Andrew’s Parish  
  - University of Maryland Chaplaincy

- **Within Zion Parish (St. John’s):**
  - St. John’s. Parish (Mount Rainier)

- **Within St. Barnabas’ Parish:**
  - Trinity Church (Christ Church, Accokeek)

- **Within St. Philip’s Parish:**
  - St. Barnabas’ Parish (Christ Church, Wayside)  
  - Trinity Parish (Newport & Hughesville)

- **Within All Saints’ Parish:**
  - St. Andrew’s Parish  
  - Patuxent Parish (Ascension)
## List of Clergy Canonically Resident in the Diocese of Washington

*(In Order of Canonical Residence by Reception or Ordination as Deacon)*

### Bishops

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# Priests

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**Alphabetical Directory of Clergy**

Clergy who are canonically resident in this diocese are noted with a Χ. Clergy licensed in this diocese have their diocese of canonical residence noted in parentheses. Spouse/partner’s name is noted in parentheses. A * denotes the preferred mailing address.

**Abarno, Bob (Eleanor J. Abarno) (Licensed, Evangelical Lutheran Church in America)**

Res: *702 Woodside Pkwy Silver Spring, MD 20910-4249  
Res: (301) 562-1484  
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**Abarno, Eleanor (Robert N. Abarno) (Licensed, Evangelical Lutheran Church in America)**

Res: *702 Woodside Pkwy Silver Spring, MD 20910-4249  
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E-mail: eabarno@msn.com

**Abernathy, Paul (Pontheolla Mack Abernathy), Retired**

Res: *1050 Willis Rd Spartanburg, SC 29301-5087  
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E-mail: abernathy.paul@yahoo.com  
Cell: (202) 550-9281

**Akes-Cardwell, Amanda (Sarah Cardwell)**

Assistant Rector, Grace Church, Silver Spring (Region: MS)

Off: *1607 Grace Church Rd Silver Spring, MD 20910-1509  
Off: (301) 585-3515  
Res: 16001 English Oaks Ave Apt L Bowie, MD 20716  
Cell: (860) 690-1611  
E-mail: aakes@graceepiscopalchurch.org

**Alexander, Patricia Phaneuf (The Rev. Randolph Alexander, Jr.)**

Middle & Upper School Chaplain, St. Andrew’s Episcopal School (Region: MC)

Off: *8804 Postoak Rd Potomac, MD 20854-3553  
Off: (240) 477-1698  
Res: Virginia Theological Seminary 3600 Seminary Rd Alexandria, VA 22304  
Cell: (914) 882-4221  
E-mail: palexander@saes.org

**Allen, Barbara, Retired**

Res: *6715 Buckley Rd, North Syracuse, NY 13212-5350  
Res: (301) 907-7855  
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Cell: (301) 728-8302

**Amuzie, Charles C. (Nena Ikodiya Uka)**

Res: *2409 Shafer St Waldorf, MD 20601-4965  
Res: (240) 838-5513  
E-mail: amuzie42@aol.com  
Cell: (912) 996-2576

**Anderson, Anna M. (Licensed, Evangelical Lutheran Church in America)**

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Arlington, VA 22202-2123  
Res: (703) 521-7010  
Res: 4952 Brenman Park Dr Apt 308 Alexandria, VA 22304  
E-mail: pastor_annam2222@hotmail.com

**Anderson, Bernard (Licensed, Diocese of Maryland)**

Off: St. Mary’s, 728 23rd St NW Washington, DC 20037  
Off: (202) 333-3985  
Res: *3800 Rodman St NW Apt 304 Washington, DC 20016-2860  
Res: (202) 427-9102  
E-mail: banderson@stmarysfoggybottom.org  
Cell: (202) 427-9102

**Anderson, James D. (Winfred Anderson), Retired**

Res: *9556 Chantilly Farm Ln Chestertown, MD 21620-4227  
Res: (410) 778-4165  
E-mail: jamesandwin@gmail.com
Andrews, D. Thomas (Kathleen Andrews), Retired
res: * 500 Merton Woods Way Millersville, MD 21108-1420 res: (410) 923-5656
e-mail: dtomandrews@gmail.com

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**Index of Parishes, Separate Congregations, Missions, Cathedral, and Chapels of the Diocese**

### 1. By Region

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| 153    |          | Chapel of the Episcopal Center for Children  
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| 152    |          | Epiphany Chapel (closed)  
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III: Alphabetical by Name

The parish name is the legal name of the parish. The date after the parish name is the date they became parishes; the date after the church name is the date of the first structure on that spot. The date after clergy names is the date they obtained permanent employment in the parish.

**All Faith, Charlotte Hall**  
Parish #: 501, Region: SM

**Parish Name:** All Faith Parish (1692)  
**Church Name:** All Faith Church (1675)

38885 New Market Turner Rd  
Charlotte Hall, MD 20622  
tel: (301) 884-3773  
fax: (301) 884-5074

**Mailing Address:**  
PO Box 24  
Charlotte Hall, MD 20622-0024

Rector: vacant

Senior Warden: Kathy Roland  
Secretary: vacant

Junior Warden: Terry Ressler  
Treasurer: Paul Dolinar

**All Saints’, Chevy Chase**  
Parish #: 208, Region: MS

**Parish Name:** Chevy Chase Parish (1903)  
**Church Name:** All Saints’ Church (1897)

3 Chevy Chase Cir  
Chevy Chase, MD 20815-3408  
tel: (301) 654-2488  
fax: (301) 951-6465

**Mailing Address:**  
PO Box 307  
Avenue, MD 20609-0307


Senior Warden: Richard Miles  
Secretary: Elizabeth Stuckle

Junior Warden: Paul Bradley  
Treasurer: Cary Buckingham

**All Saints’, Oakley**  
Parish #: 506, Region: SM

**Parish Name:** All Saints’ Parish (1893)  
**Church Name:** All Saints’ Church (1750)

22598 Oakley Rd  
Avenue, MD 20609  
tel: (301) 769-2258  
fax: (301) 769-4288

**Mailing Address:**  
PO Box 307  
Avenue, MD 20609-0307


Senior Warden: Lynn Burton  
Secretary: David Hudson

Junior Warden: David Hudson  
Treasurer: Barbara Rogers
**All Souls’**  
**Parish #: 124, Region: DN**

**Parish Name:** All Souls’ Parish (1913)  
**Church Name:** All Souls’ Memorial Church (1911)

2300 Cathedral Ave NW  
Washington, DC 20008-1505  
**Tel:** (202) 232-4244  
**Fax:** (202) 232-8593  
**Website:** [http://www.allsoulsdc.org](http://www.allsoulsdc.org)

Senior Warden: Daniel Callis  
Junior Warden: Greg Lebel  
Secretary: Heidi Rasciner  
Treasurer: David M. Hollis

---

**Ascension and St. Agnes**  
**Parish #: 107, Region: DC**

**Parish Name:** Ascension (1845) and St. Agnes (1923) Parish (1948)  
**Church Name:** Church of the Ascension and St. Agnes (1875)

1217 Massachusetts Ave NW  
Washington, DC 20005-5301  
**Tel:** (202) 347-8161  
**Fax:** (202) 347-8036  
**Website:** [http://www.asa-dc.org](http://www.asa-dc.org)

Senior Warden: Walter Vance  
Junior Warden: Rex Tomb  
Secretary: Barbara Mendoza  
Treasurer: Hamilton Cook

---

**Ascension, Gaithersburg**  
**Parish #: 217, Region: MN**

**Parish Name:** Ascension Parish (1965)  
**Church Name:** Church of the Ascension (1880)

205 S Summit Ave  
Gaithersburg, MD 20877-2315  
**Tel:** (301) 948-0122  
**Fax:** (301) 926-9012  
**Website:** [http://www.ascensionmd.org](http://www.ascensionmd.org)

Assistant (p-t): The Rev. Javier Garcia-Ocampo (2015) (Diocese of Mexico)  
Senior Warden: Betsy Hasegawa  
Junior Warden: Mrs. Janet King  
Secretary: Sari Stoddard  
Treasurer: Howard Holland

---

**Ascension, Lexington Park**  
**Parish #: 507, Region: SM**

**Parish Name:** Patuxent Parish (1968)  
**Church Name:** Church of the Ascension (1954)

21641 Great Mills Rd  
Lexington Park, MD 20653-1239  
**Tel:** (301) 863-8551  
**Fax:** (301) 863-6487  
**Website:** [http://www.churchoftheascension-patuxent.org](http://www.churchoftheascension-patuxent.org)

Senior Warden: Karol Wolgemuth  
Junior Warden: Tom McCarthy  
Secretary: Tom Clarke  
Treasurer: Dana Davis
Ascension, Sligo Parish  
Parish #: 210, Region: MS

Parish Name: Sligo Parish (1937)  
Church Name: Church of the Ascension (1920)

633 Sligo Ave  
Silver Spring, MD 20910-4764  
tel: (301) 587-3272  
fax: (301) 587-4279

website: http://www.ascensionsilverspring.org/

Mailing Address:
634 Silver Spring Ave  
Silver Spring, MD 20910-4657

Rector: The Rev. Dr. Joan Beilstein (2007)  
Deacon: The Rev. Maggie Sullivan (Deacon) (Diocese of SW Florida)

Senior Warden: Anne LeVeque  
Junior Warden: Richard Marks

Secretary: Mary Fromyer  
Treasurer: Diane Martin

Atonement Parish  
Parish #: 132, Region: DS

Parish Name: Parish of the Atonement (1961)  
Church Name: Church of the Atonement (1916)

5073 E Capitol St SE  
Washington, DC 20019-5327  
tel: (202) 582-4200  
fax: (202) 582-4202

website: http://www.atonementepiscopalchurch.org


Senior Warden: Obie Pinckney  
Junior Warden: David L. Warr

Secretary: Charles H. Allen  
Treasurer: David Riley

Calvary Church  
Parish #: 127, Region: DS

Parish Name: Calvary Church (Separate Congregation) (1941)  
Church Name: Calvary Church (1902)

820 6th St NE  
Washington, DC 20002-4326  
tel: (202) 546-8011  
fax: (202) 543-2698

website: http://www.calvarydc.net

Mailing Address:
509 I St NE  
Washington, DC 20002-4345

Assistant (p-t): The Rev. Gayle Fischer-Stewart

Senior Warden: Mike Livingston  
Junior Warden: Walter Swindell, Sr.

Secretary: vacant  
Treasurer: Michael Moore

Christ Church, Accokeek  
Parish #: 306, Region: SM

Parish Name: St. John’s Parish (1823)  
Church Name: Christ Church (1698)

600 Farmington Rd W  
Accokeek, MD 20607-9732  
tel: (301) 292-5633

website: http://christchurchaccokeek.edow.org
Parishes, Separate Congregations & Missions

306A. St. John’s Chapel (1834)
MD Rte 224
just south of MD Rte 227
Pomonkey, MD
Senior Warden: Chuck Clagett
Junior Warden: Wes Courtney, Jr.
Secretary: Kathy Hunter
Treasurer: Barbara K. Sturman

Christ Church, Chaptico
Parish #: 502, Region: SM
Parish Name: King and Queen Parish (1692)
Church Name: Christ Church (1736)
25390 Maddox Rd
Chaptico, MD 20621
tel/fax: (301) 884-3451
website: http://www.christepiscopalchaptico.org
Mailing Address:
PO Box 8
Chaptico, MD 20621-0008
Senior Warden: Donna Gutierrez
Junior Warden: Mike Oliver
Secretary: Karen Owens
Treasurer: Brad Reeves, Jr.

Christ Church, Clinton
Parish #: 319, Region: SM
Parish Name: Clinton Parish (1960)
Church Name: Christ Church (1875)
8710 Old Branch Ave
Clinton, MD 20735-2522
tel: (301) 868-1330
fax: (301) 868-2074
website: http://www.christchurchclinton.org
Rector (p-t): The Rev. Cassandra Burton (2011)
Senior Warden: Dave Jackson
Junior Warden: Jim Williams
Secretary: Deidre Lee
co-Treasurers: Bob Lau
William J. Hicks

Christ Church, Durham
Parish #: 401, Region: SM
Parish Name: Durham Parish (1692)
Church Name: Christ Church
8685 Ironsides Rd
Nanjemoy, MD 20662-3430
tel: (301) 743-7099
fax: (301) 246-4420
website: http://christchurcholddurham.org
Senior Warden: Mildred Hamman
Junior Warden: Bernie Torreyson
Secretary: Roy Squires
Treasurer: Phyllis Chisholm
Christ Church, Georgetown  
Parish #: 105, Region: DC

Parish Name: Christ Church Parish (1818)  
Church Name: Christ Church (1817)  
3116 O St NW  
Washington, DC 20007-3116  
tel: (202) 333-6677  
fax: (202) 333-2171  
website: http://www.christchurchgeorgetown.org

Assistant: The Rev. Elizabeth Keeler (Diocese of Virginia)(2014)  
Senior Warden: Harry Volz  
Secretary: Charles A. Thorley  
Junior Warden: Margaret Hanson Costan  
Treasurer: Martha C. Miller

Christ Church, Kensington  
Parish #: 209, Region: MC

Parish Name: Christ Church Parish (1913)  
Church Name: Christ Church (1898)  
4001 Franklin St  
Kensington, MD 20895-3827  
tel: (301) 942-4673  
fax: (301) 942-1762  
website: http://www.ccpk.org

Senior Warden: Doug Smith  
Secretary: Peter Bartram  
Junior Warden: Sharon Bartram  
Treasurer: Bonnie Douglas

Christ Church, Port Tobacco  
Parish #: 402, Region: SM

Parish Name: Port Tobacco Parish (1692)  
Church Name: Christ Church (1682)  
112 E Charles St  
La Plata, MD 20646  
tel: (301) 392-1051  
fax: (301) 392-1012  
website: http://christchurchlaplata.org

Mailing Address:  
PO Box 760  
La Plata, MD 20646-0760

Rector: vacant  
Senior Warden: Paul Eldredge  
Secretary: Bonnie Rafer  
Junior Warden: vacant  
Treasurer: Lucy Dettor

Christ Church, Rockville  
Parish #: 201, Region: MC

Parish Name: Prince George's Parish (1726)  
Church Name: Christ Church (1739)  
107 S Washington St  
Rockville, MD 20850-2319  
tel: (301) 762-2191  
fax: (301) 762-0928  
website: http://www.christchurchrockville.org
Parishes, Separate Congregations & Missions

Assistant (p-t): The Rev. Cynthia Simpson (2007)
Assistant (p-t): The Rev. Athanasius Choi (Diocese of Seoul)
Senior Warden: Christie Carrico  Secretary: Dotty Reitwiesner
Junior Warden: Wayne C Cross  Treasurer: Steven McNeil

CHRIST CHURCH, WASHINGTON  Parish #: 102, Region: DS
Parish Name: Washington Parish (1794)
Church Name: Christ Church (1807)
620 G St SE  tel: (202) 547-9300
Washington, DC 20003-2722  fax: (202) 547-5098
website: http://www.washingtonparish.org

Assistant: The Rev. Serena Sides (2017)
Senior Warden: Joe Smith  Secretary: Emma Tucker
Junior Warden: Todd Litchfield  Treasurer: Sid Neely

CHRIST CHURCH, WAYSIDE  Parish #: 403, Region: SM
Parish Name: William and Mary Parish (1692)
Church Name: Christ Church (1691)
13050 Rock Point Rd  tel: (301) 259-4327
Newburg, MD 20664  fax: (301) 259-4327

Mailing Address:
PO Box 177
Newburg, MD 20664-0177

Rector: vacant
Senior Warden: Lou Demas  Secretary: Beverlie Ludy
Junior Warden: Ray Wilburn  Treasurer: Ed Harne

EMMANUEL CHURCH  Parish #: 115
Parish Name: Anacostia Parish (1869)
Church Name: Emmanuel Church (1870)
(Closed: May 26, 1982)
Epiphany, DC

Parish #: 106, Region: DC

Parish Name: Epiphany Parish (1844)
Church Name: Church of the Epiphany (1842)
1317 G St NW  tel: (202) 347-2635
Washington, DC 20005-3102  fax: (202) 347-7621

website: http://www.epiphanydc.org

Rector: The Rev. Glenna Huber
Associate (p-t): The Rev. Dr. Catriona Laing (2015) (Diocese of Southwark)
Senior Warden: Bea Trapasso Dermer  Secretary: Mary Sebold
Junior Warden: Ann Gordon  Treasurer: Duncan Stevens

Epiphany, Forestville

Parish #: 311, Region: PN

Parish Name: Epiphany Parish (1871)
Church Name: Epiphany Church (1863)
3111 Ritchie Rd  tel: (301) 735-7717
District Heights, MD 20747-4434  fax: (301) 735-9051

website: http://epiphanyforestville.org

Rector (p-t): The Rev. Prince Decker (2014)
Senior Warden: Althea Long-Green  Secretary: Vivian McKoy-Gilliam
Junior Warden: Randolph Maxwell  Treasurer: Cheryl Maxwell

Good Shepherd

Parish #: 216, Region: MC

Parish Name: Good Shepherd Parish (1964)
Church Name: Church of the Good Shepherd (1957)
818 University Blvd W  tel: (301) 593-3282
Silver Spring, MD 20901-1039  fax: (301) 593-9271

website: http://www.gsecmd.org

Senior Warden: vacant  Secretary: vacant
Junior Warden: Patty Mitchell  Treasurer: vacant

Grace Church, Georgetown

Parish #: 112, Region: DC

Parish Name: Grace Parish (1866)
Church Name: Grace Church (1855)
1041 Wisconsin Ave NW  tel: (202) 333-7100
Washington, DC 20007-3635  fax: (202) 333-4342

website: http://www.gracedc.org

Assistant (p-t): The Rev. Sarah Motley (2013)
Senior Warden: Elizabeth Lee  Secretary: Peter Tietjen
Junior Warden: Sally Stanfield  Treasurer: Peter Wallace
Parishes, Separate Congregations & Missions

G

RACE CHURCH, SILVER SPRING  Parish #: 205, Region: MS
Parish Name: Silver Spring Parish (1864)
Church Name: Grace Church (1857)
1607 Grace Church Rd Silver Spring, MD 20910-1509
tel: (301) 585-3515 fax: (301) 585-4309
website: http://www.graceepiscopalchurch.org

Senior Warden: Rebecca Lent Secretary: Aileen Moodie
Junior Warden: Gerry Joria Treasurer: Brett Holt

H

OLY COMFORTER  Parish #: 111, Region: DN
St. Andrew's Parish (1858)
Church Name: Church of the Holy Comforter (1900)
701 Oglethorpe St NW Washington, DC 20011-2021
tel: (202) 726-1862 website: http://www.holycomforterdcn.org

Priest-in-Charge (p-t): The Rev. Chuck Wynder
Senior Warden: Steven Taylor, Sr. Secretary: Taresa Lawrence
Junior Warden: Genevieve Barrow Gongar Treasurer: Ann Marie Waterman

H

OLY COMMUNION  Parish #: 123, Region: DS
Parish Name: Congress Heights Parish (1908)
Church Name: Church of the Holy Communion (1895)
3640 Martin Luther King Jr Ave SE Washington, DC 20032-1546
tel: (202) 562-5400 fax: (202) 562-8153
website: http://www.holycommuniondc.org

Mailing Address:
PO Box 54707
Washington, DC 20032-9307

Rector: vacant
Senior Warden: Erica Baylor Secretary: Gaye Jackson
Junior Warden: Stephen Ross Treasurer: Arthur King

H

OLY REDEEMER MISSION  Parish #: 364
Mission Name: Holy Redeemer Mission (1983)
(Closed: December 31, 1999)

H

OLY SPIRIT, CHAPEL OF THE  Parish #: 261
(Closed: July 31, 2004)
HOLY TRINITY, COLLINGTON  Parish #: 307, Region: PN
Parish Name: Holy Trinity Parish (1844)  Church Name: Holy Trinity Church (1700)
13106 Annapolis Rd  tel: (301) 262-5353
Bowie, MD 20720-3829  fax: (301) 262-9609
website: http://holytrinitybowie.edow.org
Senior Warden: David K. Rand  Secretary: Laurie Breedlove
Junior Warden: Julie Jones  Treasurer: vacant

HOWARD UNIVERSITY CHAPLAINCY  Parish #: 171, Region: DC
2400 6th St NW  tel: (202) 238-2692
Washington, DC 20059-0001  fax: (202) 806-4641
website: http://howardu.edow.org
Mailing Address:
MSC 590517
2400 6th St NW
Washington, DC 20059-0001
Chaplain: The Rev. Dr. Yolanda A. Rolle (Diocese of Massachusetts) (2016)

NATIVITY  Parish #: 318
Parish Name: Nativity Parish (2000)  Church Name: Church of the Nativity (1963)
(Closed: May 21, 2006)  (Deconsecrated: June 10, 2009)

OUR SAVIOUR, BROOKLAND  Parish #: 121, Region: DC
Parish Name: Brookland Parish (1897)  Church Name: Church of Our Saviour (1892)
1616 Irving St NE  tel: (202) 635-7804
Washington, DC 20018-3826  fax: (202) 635-5029
Priest-in-Charge (p-t): The Rev. Robert Phillips
Senior Warden: Rhonda McIntyre Malone  Secretary: Sherone Ivey
Junior Warden: Michael Hart  Treasurer: Roy Priest

OUR SAVIOUR, HILLANDALE  Parish #: 213, Region: MC
Parish Name: Church of Our Saviour  Church Name: Church of Our Saviour
(Separate Congregation) (1966)
1700 Powder Mill Rd  tel: (301) 439-5900
Silver Spring, MD 20903-1514  fax: (301) 439-5901
website: http://www.episcopalcos.org/
Parishes, Separate Congregations & Missions

Parish #: 218, Region: MS

Redeemer Parish (1965)
Church Name: Church of the Redeemer (1903)
6201 Dunrobbin Dr
Bethesda, MD 20816-1044
Tel: (301) 229-3770
Fax: (301) 320-8037
Website: http://www.redeemerbethesda.org

Senior Warden: Michael Mershon
Junior Warden: Karen Stewart
Secretary of Vestry: Catherine Sands
Treasurer: Steve Gibson

Parish #: 109, Region: DN

St. Alban’s Parish (1855)
Church Name: St. Alban’s Church (1847)
3001 Wisconsin Ave NW
Washington, DC 20016-5095
Tel: (202) 363-8286
Fax: (202) 363-6828
Website: http://www.stalbansdc.org

Priest-in-Charge: The Rev. Geoffrey Hoare
Associate: The Rev. Emily A. Griffin (2015)
Assistant (p-t): The Rev. Deborah Kirk (2016)

Senior Warden: Laura Ingersoll
Junior Warden: Rich Turner
Secretary of Vestry: Emily DiBari
Treasurer: Hollis McLoughlin

Parish #: 315, Region: PN

St. Andrew’s, College Park Parish (1953)
Church Name: St. Andrew’s Church (1890)
4512 College Ave
College Park, MD 20740-3302
Tel: (301) 864-8880
Fax: (301) 887-0170
Website: http://standrewscollegepark.org

Assistant (p-t): The Rev. Kristen Pitts (2016)

Senior Warden: Charles Porter
Junior Warden: Nick Brennan
Secretary of Vestry: Andrew Brethauer
Treasurer: Paul Schwobel
St. Andrew’s, Leonardtown  Parish #: 504, Region: SM

Parish Name: St. Andrew’s Parish (1744)
Church Name: St. Andrew’s Church (1703)
44078 Saint Andrews Church Rd  tel: (301) 862-2247
California, MD 20619-2100  website: http://www.standrewsleonardtown.org
co-Senior Warden: Brent Johnson  Secretary of Vestry: Brenda Wolcott
co-Senior Warden: Mary Maker  Treasurer: Joyce Austin
Junior Warden: Pete Ulrich

St. Anne’s  Parish #: 222, Region: MN

Parish Name: St. Anne’s Church (Separate Congregation) (1975)
Church Name: St. Anne’s Church (1961)
25100 Ridge Rd  tel: (301) 253-2130
Damascus, MD 20872-1832  fax: (301) 253-2911
website: http://www.stannesdamascus.org/
Rector: The Rev. R. Lee Davis (2012)
Senior Warden: Shane Lippert  Secretary of Vestry: Victoria Imhoff
Junior Warden: Kristie Taylor  Treasurer: Joan Ward

St. Augustine’s  Parish #: 108, Region: DS

Parish Name: St. Augustine’s Parish (1973)
(Replaces Grace Church Parish (1852))
Church Name: St. Augustine’s Church (1961)
555 Water St SW tel: (202) 554-3222
Washington, DC 20024  fax: (202) 484-3037
website: http://staugustinesdc.org
Senior Warden: Pamela Collins  Secretary of Vestry: Laura Hutson
Junior Warden: Corey Katz  Treasurer: Gretchen Kittel

St. Barnabas’ Church of the Deaf  Parish #: 161, Region: MS

Mission Name: St. Barnabas’ Church of the Deaf (an Organized Mission) (1949)
Services at:
St. John’s, Norwood Parish,
6701 Wisconsin Ave  tel/fax: (301) 907-2955
Chevy Chase, MD 20815-5351  website: http://stbarnabasdeaf.edow.org
(for Voice/TTY translation, call via Maryland Relay:(800) 735-2258)
Vicar: (vacant)
Vice-Chair Mission Committee: Thomas Hattaway
Secretary of Committee: Angela Somers
Treasurer: Jim Lindsay
Parishes, Separate Congregations & Missions

**St. Barnabas’, Leeland**

Parish #: 303, Region: SM

Parish Name: Queen Anne Parish (1704)

Church Name: St. Barnabas’ Church (1700)

14111 Oak Grove Rd  
Upper Marlboro, MD 20774-8424  
Tel: (301) 249-5001  
Fax: (301) 249-3838  
Website: [http://www.stbarnabas.net](http://www.stbarnabas.net)


Senior Warden: Michael Godfrey  
Secretary: Frances Hunte  
Junior Warden: Linda Crudup  
Treasurer: Sandra Charles

**St. Barnabas’, Temple Hills**

Parish #: 317, Region: SM

Parish Name: St. Barnabas’ Parish (1958)

Church Name: St. Barnabas’ Church (Oxon Hill) (1830)

5203 Saint Barnabas Rd  
Temple Hills, MD 20748-5837  
Tel: (301) 894-9100  
Fax: (301) 894-2601  
Website: [http://stbarnabastemplehills.org](http://stbarnabastemplehills.org)

Rector (p-t): The Rev. Shell T. Kimble (2012)

Senior Warden: Bill Bulka  
Secretary: Cynthia S. Bulka  
Junior Warden: Tommy Wood  
Treasurer: Paula Marierose

**St. Bartholomew’s**

Parish #: 203, Region: MN

Parish Name: St. Bartholomew’s Parish (1812)

Church Name: St. Bartholomew’s Church (1761)

21611 Laytonsville Rd  
Laytonsville, MD 20882-1627  
Tel: (301) 355-7189  
Website: [http://www.saintbartholomews.org](http://www.saintbartholomews.org)

Rector (p-t): The Rev. Linda Calkins (2011)

Senior Warden: Janice Peterson  
Secretary: Jeff Bergsten  
Junior Warden: William Fitts, Jr.  
Treasurer: William Fitts, Jr.

**St. Christopher’s**

Parish #: 320, Region: PN

Parish Name: St. Christopher’s Parish (1963)

Church Name: St. Christopher’s Church (1956)

8001 Annapolis Rd  
New Carrollton, MD 20784-3009  
Tel: (301) 577-1281  
Fax: (301) 429-9429  
Website: [http://www.stchrispgc.org](http://www.stchrispgc.org)


Senior Warden: James Modozie  
Secretary: Kathy Berney  
Junior Warden: Mike Paris  
Treasurer: Emilia A. Chukwuma
Part I: Directories

St. Columba’s  
Parish #: 125, Region: DN
Parish Name: St. Columba’s Parish (1924)  
Church Name: St. Columba’s Church (1874)
4201 Albemarle St NW  tel: (202) 363-4119
Washington, DC 20016-2009  fax: (202) 686-2671
website: http://www.columba.org

Associate: The Rev. Jason L. Cox (Diocese of Los Angeles) (2011)  
Senior Warden: Elizabeth Taylor  
Junior Warden: Steve Smith  
Secretary: Charles Molluzzo  
Treasurer: Bob Broeksmit

St. David’s  
Parish #: 129, Region: DN
Parish Name: St. David’s Parish (1949)  
Church Name: St. David’s Church (1900)
5150 Macomb St NW  tel: (202) 966-2093
Washington, DC 20016-2612  fax: (202) 966-3437
website: http://www.stdavidsdc.org

Rector: vacant
Senior Warden: Stephen Sears  
Junior Warden: Charles Nottingham  
Secretary: Alexandra Shockey  
Treasurer: Phillip Parker

St. Dunstan’s  
Parish #: 211, Region: MS
Parish Name: St. Dunstan’s Parish (1951)  
Church Name: St. Dunstan’s Church (1958)
5450 Massachusetts Ave  tel: (301) 229-2960
Bethesda, MD 20816-1653  fax: (301) 229-7785
website: http://www.stdunstansbethesda.org

Deacon: The Rev. L. Sue von Rautenkranz (Deacon) (2012)
Senior Warden: Julie Anderson  
Junior Warden: Matthew McNally  
Secretary: Rosi Sweeney  
Treasurer: Clifford White

St. Francis  
Parish #: 215, Region: MC
Parish Name: Potomac Parish (1958)  
Church Name: St. Francis Church (1955)
10033 River Rd  tel: (301) 365-2055
Potomac, MD 20854-4902  fax: (301) 365-7500
website: http://www.stfrancispotomac.org

Senior Warden: Dexter Ewel  
Junior Warden: David Tozer  
Secretary: Jody Tabner Thayer  
Treasurer: Gary Bachman
**St. George’s, DC**  
**Parish #: 130, Region: DC**

**Parish Name:** St. George’s Parish (1981)  
(Separate Congregation (1953-1980))

**Church Name:** St. George’s Church (1930)

160 U St NW  
Washington, DC 20001-1606  
**tel:** (202) 387-6421  
**fax:** (202) 387-9053

**website:** [http://www.stgeorgesdc.org](http://www.stgeorgesdc.org)

Assistant (p-t): The Rev. Dr. J. Carleton Hayden
Senior Warden: Grafton J. Daniels, Jr.  
Secretary: Karen May  
Junior Warden: Joe Wynn  
Treasurer: James O. Williams

**St. George’s, Glenn Dale**  
**Parish #: 321, Region: PN**

**Parish Name:** Glenn Dale Parish (2002)

**Church Name:** St. George’s Church (1873)

7010 Glenn Dale Rd  
Glenn Dale, MD 20769  
**tel:** (301) 262-3285  
**fax:** (301) 262-0666

**website:** [http://www.stgeo.org](http://www.stgeo.org)

Mailing Address:
PO Box 188  
Glenn Dale, MD 20769-0188

Senior Warden: Roy Peterson  
Secretary: Lee Rowe
Junior Warden: Daniel Ryan  
Treasurer: Mary Frances Bruce

**St. George’s, Valley Lee**  
**Parish #: 503, Region: SM**

**Parish Name:** William and Mary Parish (1692)

**Church Name:** St. George’s Church (1641)

44965 Blake Creek Rd  
Valley Lee, MD 20692  
**tel/fax:** (301) 994-0585  
**website:** [http://www.stgeorgesvalleylee.org](http://www.stgeorgesvalleylee.org)

Mailing Address:
PO Box 30  
Valley Lee, MD 20692-0030

Senior Warden: Bob Ertter  
Secretary: Ruth Ann Knave
Junior Warden: John Morris  
Treasurer: Jason Zonca

**St. James’, Huntington Parish**  
**Parish #: 322**

**Parish Name:** Huntington Parish (2003)

**Church Name:** St. James’ Church (1886)

(Closed: June 30, 2010)  
(Deconsecrated: July 14, 2010)
<table>
<thead>
<tr>
<th>Parish Name</th>
<th>Church Name</th>
<th>Address</th>
<th>Phone</th>
<th>Fax</th>
<th>Website</th>
</tr>
</thead>
<tbody>
<tr>
<td>St. James’, Indian Head</td>
<td>St. James’ Parish (1966)</td>
<td>7 Potomac Ave, Indian Head, MD 20640-1714</td>
<td>(301) 743-2366</td>
<td>(301) 753-6255</td>
<td><a href="http://www.stjamesindianhead.org">http://www.stjamesindianhead.org</a></td>
</tr>
<tr>
<td>St. James’, Potomac</td>
<td>St. James’ Parish (1971)</td>
<td>11815 Seven Locks Rd, Potomac, MD 20854-3340</td>
<td>(301) 762-8040</td>
<td>(301) 762-4076</td>
<td><a href="http://www.stjamespotomac.org">http://www.stjamespotomac.org</a></td>
</tr>
<tr>
<td>St. John’s, Broad Creek</td>
<td>King George’s Parish (1692)</td>
<td>9801 Livingston Rd, Fort Washington, MD 20744-4925</td>
<td>(301) 248-4290</td>
<td>(301) 248-7838</td>
<td><a href="http://stjohnsbroadcreek.org">http://stjohnsbroadcreek.org</a></td>
</tr>
<tr>
<td>St. John’s, Georgetown</td>
<td>Georgetown Parish (1809)</td>
<td>3240 O St NW, Washington, DC 20007-2842</td>
<td>(202) 338-1796</td>
<td>(202) 338-3921</td>
<td><a href="http://www.stjohnsgeorgetown.org">http://www.stjohnsgeorgetown.org</a></td>
</tr>
</tbody>
</table>

- **Episcopal Diocese of Washington**
- **Parish #: 405, Region: SM**
- **Rector:** The Rev. Robin Taylor (2017)
- **Senior Warden:** Ronald C. Prasser, Jr.
- **Junior Warden:** Sheila Gray
- **Secretary:** Karen Burroughs
- **Treasurer:** Tom Peterson

- **Parish #: 221, Region: MC**
- **Rector:** The Rev. Meredith Heffner (2017)
- **Assistant (p-t):** The Rev. James S. Isaacs (2011)
- **Senior Warden:** Barry Thompson
- **Junior Warden:** Sarah Hnatov
- **Secretary:** Ken Van Valkenburgh
- **Treasurer:** Tracy Lively

- **Parish #: 301, Region: SM**
- **Rector:** The Rev. Sarah D. Odderstol (2017)
- **Senior Warden:** Michael Lacy
- **Junior Warden:** vacant
- **Secretary:** Jean Anderson-Jones
- **Treasurer:** Beatrice James

- **Parish #: 103, Region: DC**
- **Rector:** The Rev. Virginia Gerbasi (2014)
- **Assistant (p-t):** The Rev. Sarah Duggin (2009)
- **Assistant (p-t):** The Rev. Tim Watt (Diocese of Arizona)
- **Senior Warden:** John Ryan
- **Junior Warden:** Landis Jones
- **Secretary:** vacant
- **Treasurer:** Ron Ivey
St. John’s, Lafayette Square  Parish #: 104, Region: DC

Parish Name: St. John’s Parish (1816)
Church Name: St. John’s Church (1815)
1525 H St NW  
Washington, DC 20005-1005  
Tel: (202) 347-8766  
Fax: (202) 347-3446  
Website: http://www.stjohns-dc.org

Senior Warden: Hilary West  
Secretary: Sara McGanity  
Junior Warden: Richard Metzger  
Treasurer: Virginia Bader

St. John’s, Mt. Rainier  Parish #: 314, Region: PN

Parish Name: St. John’s Parish (1944)
Church Name: St. John’s Church (1909)
4112 34th St  
Mount Rainier, MD 20712-1948  
Tel: (301) 927-1156  
Fax: (301) 927-4260  
Website: http://www.stjohnsmountrainier.org

Priest-in-Charge (p-t): The Rev. Canon Daniel D. Darko  
Senior Warden: David Creese  
Secretary: Diana Edwards  
Junior Warden: Egerton Forster-Jones  
Treasurer: Arthur Kojo Dixon

St. John’s, Norwood Parish  Parish #: 207, Region: MS

Parish Name: Norwood Parish (1895)
Church Name: St. John’s Church (1873)
6701 Wisconsin Ave  
Chevy Chase, MD 20815-5351  
Tel: (301) 654-7767  
Fax: (301) 654-8830  
Website: http://www.stjohnsnorwood.org

Associate: The Rev. Elizabeth Tesi (2015)
Senior Warden: Johnna Story  
Secretary: Pat Cascio  
Junior Warden: John Stewart  
Treasurer: John Mertens

St. John’s, Olney  Parish #: 204, Region: MN

Parish Name: St. John’s Church (Separate Congregation) (1842)
Church Name: St. John’s Church
3427 Olney Laytonsville Rd  
Olney, MD 20832  
Tel: (301) 774-6999  
Fax: (301) 774-1346  
Website: http://www.stjec.org

Mailing Address:
PO Box 187  
Olney, MD 20830-0187

Senior Warden: Glen Drew  
Secretary: Lisa Stylos  
Junior Warden: Andrew Nicholas  
Treasurer: Alan Soukup
Part I: Directories

St. John’s, Zion Parish  Parish #: 305, Region: PN

Parish Name: Zion Parish (1811)
Church Name: St. John’s Church (1857)
11040 Baltimore Ave  tel: (301) 937-4292
Beltsville, MD 20705  fax: (301) 937-0116
website: http://www.saintjohnsbeltsville.org/

Mailing Address:
PO Box 14
Beltville, MD 20704-0014

Senior Warden: Ian Hutson  Secretary: Lorraine Walker
Junior Warden: Deborah Stefany  Treasurer: Hodge Herry

St. Luke’s, Bladensburg  Parish #: 313

Parish Name: St. Luke’s Parish (1929)
Church Name: St. Luke’s Church (1829)
(Closed: October 9, 2011)

St. Luke’s, Brighton  Parish #: 206, Region: MN

Parish Name: St. Luke’s Church (Separate Congregation) (1873)
Church Name: St. Luke’s Church
1001 Brighton Dam Rd  tel: (240) 389-5853
Brookeville, MD 20833  website: http://stlukesbrighton.org

Mailing Address:
PO Box 131
Brookeville, MD 20833-0131

Priest-in-Charge (p-t): The Rev. Victoria Clayton
Senior Warden: Larry Castelli  Secretary: Nancy Osgood
Junior Warden: Vince Yotsukura  Treasurer: June Stoyer

St. Luke’s, DC  Parish #: 118, Region: DC

(Separate Congregation (1879-1997))
Church Name: St. Luke’s Church (1873)
1514 15th St NW  tel: (202) 667-4394
Washington, DC 20005-1922  fax: (202) 667-8043
website: http://stlukesdc.org

Senior Warden: Eddie Neal  Secretary: vacant
Junior Warden: Angela Wright  Treasurer: Dana Lucas
St. Luke’s, Trinity Parish  
Parish #: 214, Region: MC
Parish Name: Trinity Parish (1957)  
Church Name: St. Luke’s Church (1954)  
6030 Grosvenor Ln  
Bethesda, MD 20814-1852  
tel: (301) 530-1800  
fax: (301) 530-1802  
website: http://www.stlukesbethesda.org  
Senior Warden: Patricia Rogers  
Junior Warden: Kevin Devine  
Secretary: Dr. Philip Taylor  
Treasurer: Sheryl Prieto

St. Margaret’s  
Parish #: 122, Region: DC
Parish Name: St. Margaret’s Parish (1897)  
Church Name: St. Margaret’s Church (1894)  
1820 Connecticut Ave NW  
Washington, DC 20009-5732  
tel: (202) 232-2995  
fax: (202) 265-7817  
website: http://www.stmargaretsdc.org  
Mailing Address:  
1830 Connecticut Ave NW  
Washington, DC 20009-5706  
Senior Warden: Cathie T. Siders  
Junior Warden: Michael Armstrong  
Secretary: Ron Lorentzen  
Treasurer: John Williams

St. Mark’s, DC  
Parish #: 116, Region: DS
Parish Name: St. Mark’s Parish (1869)  
Church Name: St. Mark’s Church (1867)  
301 A St SE  
Washington, DC 20003-3812  
tel: (202) 543-0053  
fax: (202) 546-3695  
website: http://www.stmarks.net  
Rector: The Rev. Michele Morgan (2017)  
Senior Warden: Nora Howell  
Junior Warden: Kenn Allen  
Secretary: Mary Cooper  
Treasurer: Martha Huizenga

St. Mark’s, Fairland  
Parish #: 220, Region: MC
Parish Name: St. Mark’s Parish (1969)  
Church Name: St. Mark’s Church (1748)  
12621 Old Columbia Pike  
Silver Spring, MD 20904-1614  
tel: (301) 622-5860  
fax: (301) 622-5861  
website: http://www.stmarks-silverspring.org  
Senior Warden: Chuck T. Smith, II  
Junior Warden: Lee Biederman  
Secretary: Alta T. Cannaday  
Treasurer: David Smith
**St. Mary Magdalene**  
**Parish #: 212, Region: MC**

- **Parish Name:** Wheaton Parish (1955)  
- **Church Name:** Church of St. Mary Magdalene (1864)

3820 Aspen Hill Rd  
Silver Spring, MD 20906-2904  
**Tel:** (301) 871-7660  
**Fax:** (301) 871-0001

**Website:** [http://www.stmarymagdalene-md.org](http://www.stmarymagdalene-md.org)

Priest-in-Charge: The Rev. Sarah R. Lamming (Diocese of Maryland)

Senior Warden: Michele Glidden  
Junior Warden: Ola Cole  
Secretary: Carol Gardner  
Treasurer: vacant

---

**St. Mary’s**  
**Parish #: 126, Region: DC**

- **Parish Name:** St. Mary’s Parish (1927)  
- **Church Name:** St. Mary’s Church (1867)

728 23rd St NW  
Washington, DC 20037-2501  
**Tel:** (202) 333-3985  
**Fax:** (202) 338-4958

**Website:** [http://www.stmarysfoggybottom.org](http://www.stmarysfoggybottom.org)

Rector: vacant

Senior Warden: Beatrice E. Hendricks  
Junior Warden: vacant  
Secretary: JoAnn Beard  
Treasurer: Wendy Sherman

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**St. Matthew’s**  
**Parish #: 310, Region: PN**

- **Parish Name:** St. Matthew’s Parish (1811)  
- **Church Name:** St. Matthew’s Church (1696)

5901 36th Ave  
Hyattsville, MD 20782-2925  
**Tel:** (301) 559-8686  
**Fax:** (301) 559-8687

**Website:** [http://www.stmatthewshyattsville.org](http://www.stmatthewshyattsville.org)

Senior Priest (p-t): The Rev. Vidal Rivas (2008)  
Associate (p-t): The Rev. Ana Langerak (Delaware-Maryland Synod, ELCA) (2014)

Senior Warden: Karen Cassedy  
Junior Warden: Jose Ramirez  
Secretary: James Cassedy  
Treasurer: Martin Gakenheimer

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**St. Matthew’s Church, Addison Parish**  
**Parish #: 312**

- **Parish Name:** Addison Parish (1919)  
- **Church Name:** St. Matthew’s Church (1696)

(Closed: May 31, 1983)

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**St. Michael & All Angels**  
**Parish #: 316, Region: PN**

- **Parish Name:** Adelphi Parish (1958)  
- **Church Name:** Church of St. Michael and All Angels (1952)

8501 New Hampshire Ave  
Hyattsville, MD 20783-2411  
**Tel/Fax:** (301) 434-4646

**Website:** [http://stmichaelsadelphi.org](http://stmichaelsadelphi.org)

Rector: vacant
Senior Warden: Carol Gaskin  Secretary: Rashida Graham
Junior Warden: Martin Dougall  Treasurer: Marcia Knight

**St. Monica’s**  
Parish #: 133  
**Parish Name:** St. Monica’s Parish (1980)  
**Church Name:** St. Monica’s Church (1899)  
(Closed: December 31, 2007)  
(Deconsecrated: June 10, 2009)

**St. Monica’s and St. James’**  
Parish #: 117, Region: DS  
**Parish Name:** Parish of St. Monica (1980) and St. James (1873) (2008)  
**Church Name:** St. James’ Church (1884)  
222 8th St NE  tel: (202) 546-1746  
Washington, DC 20002-6106  fax: (202) 546-2116  
website: [http://www.smjec.org](http://www.smjec.org)  
Senior Warden: John Van de Weert, Jr.  Secretary: Jane Moran  
Junior Warden: Dr. Suzanne Legault  Treasurer: Jocelyn Beer

**St. Nicholas’ Parish**  
Parish #: 223, Region: MN  
**Parish Name:** St. Nicholas’ Parish (2003)  
**Church Name:** St. Nicholas’ Parish (2009)  
15575 Germantown Rd  tel: (240) 631-2800  
Germantown, MD 20874-3012  fax: (240) 631-0136  
website: [http://www.saintnicks.com](http://www.saintnicks.com)  
Senior Warden: Mindy McCartin  Secretary: vacant  
Junior Warden: Kim Wong  Treasurer: Jack Bell

**St. Patrick’s**  
Parish #: 128, Region: DN  
**Parish Name:** St. Patrick’s Parish (1946)  
**Church Name:** St. Patrick’s Church (1985)  
4700 Whitehaven Pkwy NW  tel: (202) 342-2800  
Washington, DC 20007-1554  fax: (202) 342-2802  
website: [http://www.stpatrickschurchdc.org](http://www.stpatrickschurchdc.org)  
Rector: The Rev. Dr. Kurt Gerhard (2010)  
Senior Warden: Dan Bourque  Secretary: Jane Battle  
Junior Warden: Lalie Tongour  Treasurer: Harry Teter
Part I: Directories

**St. Paul’s, Baden**
**Parish #: 302, Region: SM**

Parish Name: St. Paul’s Parish (1692)  
Church Name: St. Paul’s Church (1692)  
13500 Baden Westwood Rd  
Brandywine, MD 20613-8419  
302A. St. Mary’s Chapel (1848)  
Brandywine Rd (Rte 381) and Saint Mary’s Church Rd  
Aquasco, MD 20608  
Rector: vacant  
Senior Warden: Mary Jane Wilkinson  
Secretary: Sue Jenkins  
Junior Warden: Jeff Thompson  
Treasurer: Sheri Edelen  

**St. Paul’s, K Street**
**Parish #: 113, Region: DC**

Parish Name: St. Paul’s Parish (1867)  
Church Name: St. Paul’s Church (1866)  
2430 K St NW  
Washington, DC 20037-1703  
Assistant (p-t): The Rev. Shawn O. Strout (2016)  
Senior Warden: Laurel Malson  
Secretary: Remington Gregg  
Junior Warden: Jeanne Smith  
Treasurer: Katherine Britton  

**St. Paul’s, Piney**
**Parish #: 406, Region: SM**

Parish Name: Piney Parish (1968)  
Church Name: St. Paul’s Church (1823)  
4535 Piney Church Rd  
Waldorf, MD 20602-3262  
Rector: The Rev. Dr. Maria Kane (2014)  
Senior Warden: Cheryl Williams  
Secretary: Donna Gryn  
Junior Warden: Deborah Brown  
Treasurer: Paula Truitte  

**St. Paul’s, Rock Creek**
**Parish #: 110, Region: DN**

Parish Name: Rock Creek Parish (1856)  
Church Name: St. Paul’s Church (1712)  
Rock Creek Church Rd & Webster St NW  
Washington, DC 20011  
Mailing Address:  
201 Allison St NW  
Washington, DC 20011-7305  
Parishes, Separate Congregations & Missions

Senior Warden: Larry Dorman   Secretary: Sarah Watson
Junior Warden: Brandon Gallas co-Treasurers: Helen James Leanora Caruth

St. Peter’s Parish #: 202, Region: MN

Parish Name: St. Peter’s Parish (1792)
Church Name: St. Peter’s Church (1774)
20100 Fisher Ave  
Poolesville, MD 20837

tel: (301) 349-2073  
fax: (301) 349-2093

website: http://www.saintpetersnet.org

Mailing Address:
PO Box 387  
Poolesville, MD 20837-0387

Rector: vacant
Senior Warden: Mary Pat Wilson   Secretary: Carol Baxter
Junior Warden: Bruce Kirby   Treasurer: Bernadette Morrow

St. Philip the Evangelist Parish #: 134, Region: DS

Parish Name: St. Philip the Evangelist Parish (2002)
Church Name: St. Philip the Evangelist Church (1887)
2001 14th St SE  
Washington, DC 20020-4817

tel: (202) 678-4300  
fax: (202) 678-4577

website: http://stphilipanacostia.com

Rector: vacant
Senior Warden: Donald Cryer   Secretary: Tayloria Jackson
Junior Warden: A. Sonny Roots   Treasurer: Brian Hamilton

St. Philip’s, Baden Parish #: 323, Region: SM

Parish Name: Baden Parish (2004)
Church Name: St. Philip’s Church (1876)
13801 Baden Westwood Rd  
Brandywine, MD 20613-8426

tel: (301) 888-1536  
fax: (301) 888-1202

website: http://stphilipsbaden.edow.org

Rector: vacant
Senior Warden: Mitty Gross   Secretary: Vivian Rich
Junior Warden: vacant   Treasurer: Ruby E. Hinnant
**Part I: Directories**

**St. Philip’s, Laurel**

**Parish #: 308, Region: PN**

**Parish Name:** St. Philip’s Parish (1848)

**Church Name:** St. Philip’s Church (1845)

522 Main St  
Laurel, MD 20707-4118

tel: (301) 776-5151  
fax: (301) 776-6337

[website: http://www.stphilipslaurel.org](http://www.stphilipslaurel.org)

Rector: The Rev. Dr. Sheila McJilton (2007)

Senior Warden: Scott Aker  
Secretary: Eileen Collins

Junior Warden: Jim Martin  
Treasurer: Tracy McCracken

**St. Stephen & the Incarnation**

**Parish #: 114, Region: DC**

**Parish Name:** St. Stephen (1892) and the Incarnation (1868) Parish (1926)

**Church Name:** Church of St. Stephen and the Incarnation (1866)

1525 Newton St NW  
Washington, DC 20010-3103

tel: (202) 232-0900  
fax: (202) 797-0367

[website: http://www.saintstephensdc.org](http://www.saintstephensdc.org)

Senior Priest: The Rev. Dessordi P. Leite (2016)

Deacon: The Rev. Susan K. Walker (Deacon)

Senior Warden: Sandra Moore  
Secretary: Brede Eschliman

Junior Warden: Laura Moye  
Treasurer: Brian Maney

**St. Thomas’, DC**

**Parish #: 119, Region: DC**

**Parish Name:** St. Thomas’ Parish (1891)

**Church Name:** St. Thomas’ Church

1772 Church St NW  
Washington, DC 20036-1302

tel: (202) 332-0607  
fax: (202) 332-6245

[website: http://stthomasdc.org](http://stthomasdc.org)

Priest-in-Charge: The Rev. Alex Dyer

Assistant (p-t): The Rev. Becky Zartman (2013)

Senior Warden: Carol Coonrod  
Secretary: Jeremy Ayers

Junior Warden: Dennis Hobb  
Treasurer: David Swanson

**St. Thomas’, P.G. County**

**Parish #: 309, Region: SM**

**Parish Name:** St. Thomas’ Parish (1851)

**Church Name:** St. Thomas’ Church (1733)

14300 Saint Thomas Church Rd  
Upper Marlboro, MD 20772-8222

tel/fax: (301) 627-8469

[website: http://stthomascroom.edow.org](http://stthomascroom.edow.org)

309A. Chapel of the Incarnation (1911)

14070 Brandywine Rd  
(Do not send mail to this address.)

Brandywine, MD 20613

Priest-in-Charge: The Rev. Dr. Peter Antoci

Senior Warden: Stephen Kensinger  
Secretary: Sandra Wiseman

Junior Warden: Christina Manucy  
Treasurer: Iona Harrison
**St. Timothy’s**  
**Parish #: 131, Region: DC**

**Parish Name:** St. Timothy’s Parish (1956)  
**Church Name:** St. Timothy’s Church (1944)

3601 Alabama Ave SE  
Washington, DC 20020-2425  
tel: (202) 582-7740  
fax: (202) 575-0765

website: http://www.sttimothysofdc.org/

Rector: vacant

Senior Warden: Patricia Johnson  
Secretary: Mary Ford

Junior Warden: Earl Harris-Nichols  
Treasurer: Merle Robertson

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**Transfiguration**  
**Parish #: 219, Region: MD**

**Parish Name:** Transfiguration Parish (1967)  
**Church Name:** Church of the Transfiguration (1961)

13925 New Hampshire Ave  
Silver Spring, MD 20904-6218  
tel: (301) 384-6264  
fax: (301) 384-4221

website: http://www.transfig.org


Senior Warden: Kathy Berry  
Secretary: Roger Petzold

Junior Warden: Steve Van Albert  
Treasurer: Kathy Berry

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**Trinity, Newport & Hughesville**  
**Parish #: 404, Region: SM**

**Parish Name:** Trinity Parish (1744)  
**Church Name:** Trinity Church (1692)

9560 Trinity Church Rd  
Newport, MD 20646-3648  
tel: (301) 934-1424  
fax: (301) 309-8756

website: http://www.trinityepiscopalparish1744.org

Mailing Address:  
PO Box 178  
Hughesville, MD 20637-0178

**404A. Old Fields Chapel**  
15837 Prince Frederick Rd  
Hughesville, MD 20637  
(Do not send mail to this address.)

website: http://www.trinityepiscopalparish1744.org

Rector: vacant

Senior Warden: Thomas H. Swann  
Secretary: Sally Halstead

Junior Warden: Doris Logan  
Treasurer: Elizabeth Swann
Part I: Directories

TRINITY, DC
Parish #: 120, Region: DN

Parish Name: Trinity Parish (1896)
Church Name: Trinity Church (1889)
7005 Piney Branch Rd NW, Washington, DC 20012-2417
Tel: (202) 726-7036
Fax: (202) 726-0061
Website: http://www.trinitychurchdc.org

Senior Warden: Chamberlain Diala
Junior Warden: Mary Johnson
Treasurer: Robert J. Moore

TRINITY, ST. MARY’S
Parish #: 505, Region: SM

Parish Name: St. Mary’s Parish (1851)
Church Name: Trinity Church (1638)
47444 Trinity Church Rd, Saint Marys City, MD 20686
Tel: (301) 862-4597
Fax: (301) 862-2507
Website: http://www.trinitysmcmd.com

Mailing Address:
PO Box 207
Saint Marys City, MD 20686-0207

505A. St. Mary’s Chapel (1883)
12960 Point Lookout Rd (MD Rte 5) (Do not send mail to this address.)
Ridge, MD 20680

Senior Warden: Cary Braun
Junior Warden: Barbara Svenson
Treasurer: John LeRoy
Secretary: Lynda Purdy

TRINITY, UPPER MARLBORO
Parish #: 304, Region: SM

Parish Name: Trinity Church (Separate Congregation) (1810)
Church Name: Trinity Church
14515 Church St, Upper Marlboro, MD 20772
Tel: (301) 627-2636
Fax: (301) 627-1066
Website: http://trinityuppermarlboro.edow.org

Mailing Address:
PO Box 187
Upper Marlboro, MD 20773-0187

Senior Warden: Guy Stone
Junior Warden: Mary Benson
Treasurer: Jim Blair
Secretary: Dee Walsh
University of Maryland Chaplaincy  Parish #: 371, Region: PN
EACM, University of MD  tel: (301) 405-8453
2116 Memorial Chapel  fax: (301) 314-9741
College Park, MD 20742-8453  website: http://eacm.edow.org
Chaplain (p-t): The Rev. Kristen Pitts (2016)

Washington National Cathedral  Parish #: 101, Region: DN
Parish Name: The Cathedral Church of St. Peter and St. Paul (1895)
Church Name: Washington National Cathedral  tel: (202) 537-6200
Mount Saint Alban  fax: (202) 364-6600
Washington, DC 20016-5094  website: http://www.nationalcathedral.org
Bishop of Washington: The Rt. Rev. Mariann Edgar Budde
Dean: The Very Rev. Randolph M. Hollerith (2016)
Canon for Worship: The Rev. Dr. Rosemarie L. Duncan (2016)
Canon Theologian (p-t): The Rev. Dr. Kelly Brown-Douglas
Part I: Directories

DIOCESAN CHAPELS

A

ADDISON CHAPEL  Parish #: 155
(Formerly St. Matthew’s Church, Addison Parish)
(Deconsecrated: March 13, 1991)

C

CHAPEL OF THE ANNUNCIATION  Parish #: 151
Chapel of the Annunciation (1914)
The Bishop’s Chapel
Episcopal Church House  tel: (202)537-6555
Mount Saint Alban
Washington, DC 20016-5094

E

EPHANY CHAPEL  Parish #: 152
Epiphany Chapel (1924)
(Deconsecrated: February 9, 1994)

C

CHAPEL OF THE EPISCOPAL CENTER FOR CHILDREN  Parish #: 153
Chapel of the Episcopal Center for Children (1930)
5901 Utah Ave NW  tel: (202)363-1333
Washington, DC 20015-1616  fax: (202)537-5044

C

CHAPEL OF THE INTERCESSION  Parish #: 154
Chapel of the Intercession (1906)
Washington Hospital Center  tel: (202)577-7138
1010 Irving St NW
Washington, DC 20010-2412
Church–Related Institutions and Organizations

The Cathedral Church of Saint Peter and Saint Paul

Mount Saint Alban, Washington, DC 20016–5094
Tel: (202) 537–6200 — Fax: (202) 364–6600
Website: http://www.cathedral.org

The Protestant Episcopal Cathedral Foundation

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John K. Villa
David F. Webb
Part I: Directories

Directory of Episcopal and Episcopal–Related Schools

Episcopal and Episcopal–related independent schools located within the geographical boundaries of the Diocese of Washington are listed below. For schools located in Northern Virginia and in the Diocese of Maryland, please call their diocesan offices at (703) 461–1776 and (410) 467–1399 respectively. For more information, write directly to the parish or to The National Association of Episcopal Schools, 815 2nd Ave, New York, NY 10017 for the “Directory of Episcopal Church Schools.”

St. Albans School
Mount Saint Alban, Washington, DC 20016–5069
Tel: (202) 537–6435 — Fax: (202) 537–6434
Website: http://www.stalbansschool.org
Headmaster: Canon Z. Vance Wilson
Lower School Chaplain: The Rev. Beth Humphrey
Upper School Chaplain: The Rev. Brooks Hundley
Chair of the Governing Board: Prof. Maria Velleca

The National Cathedral School for Girls
3612 Woodley Rd NW, Washington, DC 20016
Tel: (202) 537–6300 — Fax: (202) 537–5743
Website: http://www.ncs.cathedral.org
Head of School: Canon Kathleen O’Neill Jamieson
Senior Chaplain: The Rev. Eva Marie Kopp Cavaleri
Lower School Chaplain: The Rev. Cameron Soulis
Chair of the Governing Board: Alice Hill

Beauvoir the National Cathedral Elementary School
3500 Woodley Rd NW, Washington, DC 20016–5031
Tel: (202) 537–6485 — Fax: (202) 537–6512
Website: http://www.beauvoirschool.org
Interim Head of School: Michael Eanes
Chair of the Governing Board: Rhonda Schmidtlein
Chaplain: The Rev. Michael Barbaro

All Saints Pre-School
3 Chevy Chase Cir
Chevy Chase, MD 20815–3408
Tel: (301) 654-2488 ext. 233
Fax: (301) 951-6465
Website: http://www.allsaintschurch.net

Christ Episcopal School
109 S Washington S
Rockville, MD 20850–2358
Tel: (301) 424–6550
Fax: (301) 424–0494
Website: http://www.ces-rockville.org
GOOD SHEPHERD EPISCOPAL PRESCHOOL
818 University Boulevard W
Silver Spring, MD 20901–1039
tel: (301) 593–2308
website: http://www.gsecmd.org

RACE EPISCOPAL DAY SCHOOL
9411 Connecticut Ave
Kensington, MD 20895–3532
tel: (301) 949–5860
fax: (301) 949–8398
website: http://www.geds.org

HOly Trinity Episcopal Day School
13106 Annapolis Rd
Bowie, MD 20720–3829
tel: (301) 262–5355
fax: (301) 262–9609
website: http://www.htrinity.org

ROSEMOUNT CENTER
2000 Rosemount Ave NW
Washington, DC 20010–1045
tel: (202) 265–9885
fax: (202) 265–2636
website: http://www.rosemountcenter.com

T. ANDREW’S EPISCOPAL SCHOOL
Postoak Campus (Grades 3 – 12):
8804 Postoak Rd
Potomac, MD 20854–3553
tel: (301) 983–5200
fax: (301) 983–4710

Potomac Village Campus (Age 2 – Grade 2):
10033 River Rd
Potomac, MD 20854–3553
website: http://www.saes.org

SAINT COLUMBA’S NURSERY SCHOOL
4201 Albemarle St NW
Washington, DC 20016–2009
tel: (202) 363–4121
website: http://www.columba.org/Community/Youth/nursery.html

T. JAMES’ CHILDREN’S SCHOOL
11815 Seven Locks Rd
Potomac, MD 20854–3340
tel: (301) 762–3246
fax: (301) 762–4076
website: http://www.stjamespotomac.org/school.html

T. JOHN’S EPISCOPAL SCHOOL
3437 Olney–Laytonsville Rd
Olney, MD 20832–1743
tel: (301) 774–6804
fax: (301) 774–2375
website: http://www.stjes.com

T. JOHN’S PRESCHOOL
3240 O St NW
Washington, DC 20037–2842
tel: (202) 338–2574
website: http://www.stjohnsgeorgetown.org/education/preschool.html
### Part I: Directories

#### Episcopal Diocese of Washington

<table>
<thead>
<tr>
<th>School</th>
<th>Address</th>
<th>Phone</th>
<th>Website</th>
</tr>
</thead>
<tbody>
<tr>
<td>St. Matthew’s Day School</td>
<td>5901 36th Ave, Hyattsville, MD 20782–2925</td>
<td>(301) 559–7118</td>
<td><a href="http://www.stmathewsdayschool.com">http://www.stmathewsdayschool.com</a></td>
</tr>
<tr>
<td>St. Philip’s Child Development Center</td>
<td>2001 14th St SE, Washington, DC 20020–4817</td>
<td>(202) 678–1640</td>
<td></td>
</tr>
<tr>
<td>The Bishop John T. Walker School</td>
<td>3640 Martin Luther King Jr Ave SE, Washington, DC 20032-1546</td>
<td>(202) 678-1515</td>
<td><a href="http://www.bishopwalkerschool.org">http://www.bishopwalkerschool.org</a></td>
</tr>
<tr>
<td>Washington Episcopal School</td>
<td>5600 Little Falls Pkwy, Bethesda, MD 20816–1519</td>
<td>(301) 652–7878</td>
<td><a href="http://www.w-e-s.org">http://www.w-e-s.org</a></td>
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#### Church–Related Institutions and Organizations (continued)

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<td>Brotherhood of St. Andrew</td>
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<td><a href="http://www.brotherhoodofstandrew.org/province3">http://www.brotherhoodofstandrew.org/province3</a></td>
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The Brotherhood of St. Andrew was founded in 1883 and is the oldest evangelistic Lay ministry of the Episcopal church. This lay ministry for men and boys is dedicated to bringing men and boys to Christ through prayer, study and service. Our mission is to introduce our Men’s Ministry to all parishes in the Episcopal Church and the Worldwide Anglican Communion.

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<th>Organization</th>
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<td>Saint Anna’s Home</td>
<td>c/o Board Chair, Episcopal Church House, Mount Saint Alban, Washington, DC 20016-5094</td>
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St. Anna’s Home Fund was formed for charitable and benevolent purposes “…to provide for elderly and handicapped persons on a non-profit basis housing facilities and services especially designed to meet their physical, social, and psychological needs, and to promote their health, security, happiness, usefulness, and longer life.” They process grant requests
that: (1) are primarily for the support of housing for the elderly; (2) result in enriched services to minorities; (3) provide seed money for new programs that attract permanent funding.

**Collington Episcopal Life Care Community, Inc.**

10450 Lottsford Rd, Mitchellville, MD 20721–2734  
tel: (301) 560–3601 — toll–free: 1 (888) 257–9468 — fax: (301) 925–7357  
website: http://www.collington.kendal.org  
Executive Director: Marvell Adams

A continuing care retirement community founded in 1986 by seven diocesan congregations and the Diocese of Washington on 125 acres in central Prince George’s County. Collington’s facilities include cottages, apartments, and a health center that offers assisted living as well as full nursing care. Residents have the opportunity for up to three meals daily, a full range of supportive services and activities, walking trails, a fitness/wellness program, and transportation to and from nearby metro stops. The resident community, which welcomes people of all faiths, includes many Episcopalians who have contributed to the life and leadership of diocesan congregations, diocesan ministries, seminary education, and our national church.

**Daughters of the King**

website: http://www.doknational.com; http://www.dokprovi.org/  
President: Carole Novian  
carolenovian@comcast.net

The Daughters of the King is an order for laywomen who are communicants of the Episcopal Church, or churches in communion with it, or churches who are in the Historic Episcopate. Members undertake a Rule of Life, incorporating the Rule of Prayer and the Rule of Service. By reaffirmation of the promises made at Confirmation, a Daughter pledges herself to a life–long program of prayer, service and evangelism, dedicated to the spread of Christ’s Kingdom and the strengthening of the spiritual life of her parish.

**The Episcopal Center for Children**

5901 Utah Ave NW, Washington, DC 20015–1616  
tel: (202) 363–1333 — fax: (202) 537–5044  
website: http://www.eccofdc.org  
President/CEO: Dodd L. White, MSW

A treatment center for emotionally troubled children of the Washington metropolitan area. Services provided include individual therapy, group therapy, special education programs in a therapeutic environment. Parental involvement required. Accredited by The Joint Commission.
**EPISCOPAL CHURCH WOMEN**

Episcopal Church House  
Mount Saint Alban, Washington, DC 20016–5094  
tel: (202) 537–6530 — fax: (202) 537–5784  
website: [http://www.ecw-edow.org](http://www.ecw-edow.org)  
e-mail: ecw@ecw-edow.org

President: Deanne Samuels  
122 College Station Dr,  
Upper Marlboro, MD 20774  
deanne005@yahoo.com  
(301) 499–3158  
(301) 792–2019

Vice President: Leslyn Aaron  
Secretary: Paula Smith  
Treasurer: Faye E. Vaughn-Cooke

**Special Funds Liaisons:**

- Church Periodical Club: Angela D. Atkins  
  angela.atkins@gmail.com  
  (202) 652-8060

- John Bryson Chane Scholarship for Social Justice: Carol Tyrance-Graves  
  caroltg502@msn.com

- Memorial Scholarship Fund: Eulalia Smith  
  eusmith1@rcn.com  
  (202) 526-3477

- United Thank Offering: Rosamond Daniels  
  rosamondmd47@gmail.com  
  (202) 445-0054

All checks should be payable to the specific fund and mailed to the ECW office address above.

**HOUSE OF MERCY’S ROSEMOUNT CENTER**

2000 Rosemount Ave NW, Washington, DC 20010–1045  
Tel: (202) 265–9885 — Fax: (202) 265–2636  
website: [http://www.rosemountcenter.com](http://www.rosemountcenter.com)

President/CEO: Jacques Rondeau  
Board of Directors Chair: Janet Stocks, Ph.D

*The House of Mercy leases its historic building for $1 per year to Rosemount Center and its work supports the building and grounds of this property. House of Mercy (formerly a home for unwed mothers and babies) created Rosemount Center in 1972 as an independent 501(c)(3) organization. Rosemount Center is a dual language (Spanish/English) early childhood and family support center for pregnant women, infants, toddlers, and preschool children. Accredited by the National Association for the Education of Young Children (NAEYC), Rosemount is focused on serving poverty level, primarily Latino families in the District of Columbia.*
**Saint Mary's Court**

725 24th St NW, Washington, DC 20037–2560
Tel: (202) 223–5712 — Fax: (202) 223–6191

Website: [http://www.sstmaryscourt.org](http://www.sstmaryscourt.org)

Community Manager: Margaret Pully

stmaryscourtmgr@spm.net

*A 140-unit apartment house for low to moderate-income elderly and qualified handicapped persons. HUD rent supplements. Evening meals required. On the premises are: programs for recreation, education, exercise and art; DC Office on Aging Elderly Nutrition Program site serving daytime noon meal; programs for health, legal and supportive services; regular worship services and spiritual forum hours.*

**Samaritan Ministry of Greater Washington (SMGW)**

1516 Hamilton St NW, Washington, DC 20011–3858
Tel: (202) 722–2280 — Fax: (202) 722–2288

Website: [http://www.SamaritanMinistry.org](http://www.SamaritanMinistry.org)

e-mail: info@SamaritanMinistry.org

**Satellite Locations:**

**Northwest DC/Administrative Office**

1516 Hamilton St NW
Washington, DC 20011

tel: (202) 722-2280 — fax: (202) 722-2288

**Southeast DC Office**

1345 U St SE
Washington, DC 20020

tel: (202) 889-7702 — fax: (202) 889-7705

**Northern Virginia Office**

2207 Columbia Pike
Arlington, VA 22204

tel: (703) 271-0938 — fax: (703) 271-0941

**Church of Our Saviour Satellite Office**

(*Open Tuesdays and Thursdays from 11am to 3pm*)

1700 Powder Mill Rd
Silver Spring, MD 20903

tel: (240) 863-2457 — church: (301) 439-5900 — fax: (301) 439-590

**The Perry School Center**

128 M St NW
Washington, DC 20001

tel: (202) 484-1264 — fax: (202) 484-2135

**Skyland Workforce Center**

2509 Good Hope Rd SE
Washington, DC 20020

tel: (202) 793-2141 — fax: (202) 793-2157
BISHOP WALKER SCHOOL FOR BOYS
3640 Martin Luther King Jr Ave SE
Washington, DC 20032-1546
Tel: (202) 678-1515
Executive Director: The Rev. David B. Wolf, Esq.
Development Director: Doris Warrell
A partnership of more than 50 Washington, Maryland and Virginia churches and schools which offers free coaching and capacity-building assistance to people who are low income and/or homeless. Next Step program participants meet regularly with caseworkers to set “next steps” toward their larger life goals of economic self-sufficiency, and social and spiritual well-being. SMGW empowers participants to set goals that include finding jobs and homes, learning to read, acquiring skills, registering for benefits, etc. Additionally, SWGW has incorporated all of the programs formerly administered by ECRA for those affected by HIV/AIDS, including burial assistance, retreat programs and bereavement support groups. In 2016, SMGW acquired STRIVE DC, another non-profit with regular job readiness training, which SMGW now provides. A small paid staff facilitates the ministries of almost 300 volunteers each year. Partner Representatives form the Ministry’s Parish Council, which elects the Board of Directors. We now have satellite sites at the Bishop John T. Walker School for Boys, the Skyline Work Force Center, and Church of Our Saviour, Silver Spring.

SEABURY AT FRIENDSHIP TERRACE
Episcopal Church Home, Friendship, Inc.
4201 Butterworth Pl NW, Washington, DC 20016–4573
Tel: (202) 244–7400 — Fax: (202) 362–2587
http://www.FriendshipTerrace.org
Chief Executive Officer: Deborah M. Royster
Administrator: Semira Negasi
Seabury at Friendship Terrace is a rental retirement community, established in 1970 and completely renovated in 2011, for people 62 years of age and older or handicapped. Fees include the apartment, utilities, and all evening meals and are reasonably priced for those with moderate incomes. Subsidies are available through HUD for 40 of the 180 units. There are a wide variety of activities available, some transportation services and volunteer opportunities. Friendship Terrace has a beauty salon, and many other services are available for residents. The community is conveniently located close to the metro, shopping, and St. Columba’s Episcopal Church.

SEABURY RESOURCES FOR AGING
6031 Kansas Ave NW, Ste 100, Washington, DC 20011
Tel: (202) 289–5690 — Fax: (202) 289–5693
Website: http://www.seaburyresources.org
Chief Executive Officer: Deborah M. Royster
Seabury Resources for Aging is the coordinating resource on aging issues and services in the Diocese. Established in 1924, Seabury is a nonprofit provider of personalized, affordable
housing options and services in the community which help older adults throughout the greater Washington, DC area live with independence and dignity. Seabury’s 355 units of independent, assisted, and shared housing are located at Friendship Terrace in northwest DC, Springvale Terrace in downtown Silver Spring, and Home First Residences in northeast DC. Services to more than 15,000 customers in the community are available through Seabury Care Management, serving Montgomery and Prince George’s Counties, all of DC, and Northern Virginia; Age-In-Place home and yard maintenance in DC Wards 4, 5 & 6, Seabury’s Ward 5 and Ward 6 Aging Services and city-wide Senior Center for the Blind and Visually Impaired. For registered DC residents, 60 and older, Seabury’s Connector service provides medical transportation, delivers meals to the homebound, and offers a transportation debit card. Seabury’s Congregational Resources coordinates Diocesan-wide events and assists congregations with information and resources and the development of parish senior ministries. Seabury provides a print newsletter, Resource, and several electronic newsletters. More than 3,600 volunteers provide and/or enhance services annually.

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**Washington Episcopal Clergy Association (WECA)**

*website: https://www.facebook.com/WECAdc/*

Through WECA we care for our colleagues, we care for our diocese, and we nurture our call.

President: The Rev. David Wacaster
Vice President & Program Chair: The Rev. Kenneth Howard
Secretary: The Rev. Emily Guthrie
Treasurer: The Rev. Richard Kukowski
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The Rev. Prince Decker  The Rev. Gregory Syler
The Rev. Caron Gwynn
The Right Reverend Mariann Edgar Budde, D.Min., D.D.
Ninth Bishop of Washington

January 28, 2017

Jesus said, “I appointed you to go and bear fruit, fruit that will last...”
John 15:16

I would like to speak to you about faithful and fruitful ministry, in a time such as this, according to the measure of Christ’s gift.

At last year’s convention, I suggested that the first era of our ministry together had come to an end and a new one was beginning. It felt like a turning point, a decisive moment. One year later, I feel even greater holy urgency about this second era. The stakes for us as Episcopalians are high, in part because of the internal challenges many of our congregations face, and in part because of what’s happening in our country right now. At the end of my address, I’ll suggest some of the ways I believe that we are called to engage in the public arena – and how I will engage – and also the role of this cathedral in national life, in the life of this diocese and the Episcopal Church at large. But I begin by holding up a mirror to ourselves.

Last year, I asked that we inaugurate this second era by systematically and comprehensively taking stock of key areas of congregational vitality, and that we do this work in collaboration with one another, rather than individually; that we take time to assess the changes around and within our faith communities together, not alone; that together we come to know our neighbors. I also asked that we begin making a shift in budgeting practices, both on the parish and diocesan level, to better equip ourselves for the strategic work ahead. At last year’s convention you agreed, and so we began.

The first step in this second phase of our time together, arguably the least exciting but with real mission potential going forward, was the re-working of our regional structure of governance. With your blessing, we moved to a geographically based structure of eight regions, and name them by geography rather than by number. The goal was to create a structure that people both inside and outside the diocese could understand (after 4 years, I couldn’t remember which regions some of you belonged to) and that could serve as a foundation for collaborative ministry.

After last year’s convention ratified this new structure, we set out to organize ourselves so that we could live into it. We did so in small steps, because clergy are busy people and lay leaders have day jobs.

The regional clergy met several times to gauge their own energy for collaboration, which varies, and to explore the possibilities their respective regions presented them. In some cases vestries met as well. The next stage of this work, starting this spring, will be to convene lay leaders – vestries and wardens – who on my parish visits consistently express the most interest in collaboration. We’ve also established ways for wardens across the diocese to be in touch with each other, and we held our first regional assemblies in the new structure. I’ve also told the rising deacons of our diocese, the first group of which will
be ordained in September, that the support and encouragement of collaborative mission efforts will be the focus of their ministries.

There are hopeful first fruits to these efforts:

- Central Montgomery County is creating a collaborative youth group and jointly hiring a youth ministry coordinator. Northern Montgomery County is doing something similar with shared youth events. Southern Montgomery County is experimenting in collaborative efforts around community engagement and response, and intentionally sharing major education events.

- Among the DC congregations, collaborative efforts and conversations have been more localized, defined mostly by neighborhood. There are also collaborations across regional lines, which is to be expected, given proximity and affinity: For example, the congregations along the Potomac River have a lot in common and are exploring strategic initiatives together.

- In Northern Prince George’s County, there are pockets of possibility, with some real challenges as well: St. Philip’s, Laurel, for example, sits on the very edge of our diocese and has as much in common with its neighboring Diocese of Maryland parishes as with our own. So, too, with Epiphany Church in Forestville, which is in that corridor of Prince George’s County that has been greatly affected by populations moving out of the District of Columbia. The multi-cultural congregations of both Northern Prince George’s and Central Montgomery have real affinities and their clergy meet regularly.

- The Southern Maryland clergy and I have decided to host a Southern Maryland summit in April to gather leaders, pray together, and consider what a thriving Southern Maryland Episcopal presence might look like. I’d love for this to be a model for other regions, or perhaps we can have day-long vestry retreats so that neighboring congregations can explore opportunities and address challenges together.

In my first year as bishop I set a goal that I haven’t been able to realize, and it has come back to me as important to implement in 2017. I’d like to establish a work rhythm in which some diocesan staff, including me, are present across the diocese in more predictable ways. This will take a bit of time and planning, which we’ll do this spring. We may experiment a bit, but we’ll strive to begin our new rhythm in the fall and evaluate our efforts after a year. And heads up: in this second era, I plan to convene clergy and lay leaders more regularly—to pray, reflect on common mission, support and hold one another accountable in ministry.

You see, together, we need to become the mission experts of our neighborhoods, towns, and regions of our diocese. Jesus is not waiting for us to engage in his mission of love and reconciliation – he’s out there, way ahead of us all. And other churches are doing this important mission work, some with great fruitfulness. The question is how and in what ways the Episcopal Church will be part of Christ’s mission, and what gifts and strengths will we bring. How can we be faithful and fruitful?

The second part of this multi-year process of taking stock has been to engage in one/one conversation with leaders in every congregation in the diocese, looking at each congregation’s life through the lens of its financial and material realities.
This is a sizeable task: to date, we have completed 32 visits and our goal is to be finished by June. These conversations have been incredibly helpful in understanding the joys and challenges you and your fellow leaders face every day, your concerns and hopes, your efforts to be both faithful and fruitful.

In those meetings, we look at data and trends over the past decade – in membership, financial giving, attendance, and other vital signs of congregational life. We talk about giving patterns and the financial distribution of pledges. We talk about the buildings and property.

To be clear: these data points are not the mission of the church. They don’t tell the whole story of any congregation’s life. But they do provide a window to assess each congregation’s capacity to participate in God’s mission, just as your vital statistics tell your doctor – and you, for that matter – about your capacity to fully engage your life. They are indicators of fruitfulness.

We now have a good sampling across the diversity of the diocese to begin drawing conclusions. While each congregation’s story is distinct, there are a few broad trends worth noting:

In general, our congregations fall into a fairly predictable spectrum of health. We’ve also discovered that many congregations confront three areas of vulnerability:

**Buildings**

Across the diocese, our church buildings loom large. For many caring for the building intended to house ministry has become the primary ministry. It’s challenging, daunting work, and very expensive. Most of our church buildings are old; many are historic and with maintenance needs well beyond current capacity to fund.

**Aging membership**

Some churches have growing numbers of young people, but most do not. All say that they want to attract young people and are sad if they can’t. But that desire doesn’t often translate into mission priority for the young. In fact, the opposite is often the case, with the preferences of older generations dominating church life and resource allocation. In the places where young adults are present, the pledge base remains predominantly older.

**Dependence on a Few**

In many of our congregations, a small percentage of people are disproportionately supporting the budget. God bless the large givers; God bless you, if you are among them. But it’s a vulnerable place for congregations to be. Nor do many of our stewardship efforts take into account generational and multi-cultural differences in both motivation and giving practices.

Now hear me, Diocese of Washington: Despite these challenges I do not believe that aging membership, struggle for adequate resources, and building issues that overwhelm other ministries is God’s preferred future for us. I see a better day, one that is both faithful and fruitful, with congregations marked by joy, passion for Jesus and his gospel, a commitment to serve our communities, and as beacons of justice. I hope for such a day. But hope is not a strategy.
And so, with prayer and our best efforts, we must to work strategically toward that God-inspired future, the seeds of which are all around us, some already bearing good fruit.

**Discipleship**

At the heart of our diocesan strategy will be Christian discipleship, all the ways we draw closer to Christ and allow his spirit to fill and guide our lives. We’ve taken concrete steps in that direction and will continue. This year, for example, we co-sponsored a workshop with our several of our largest congregations focusing on discipleship within the more complex structures of larger congregations.

We continue to offer the RenewalWorks process which focuses on spiritual growth and development in congregations. This year’s diocesan Leadership Learning Day on February 11 will feature discipleship offerings; and this spring we are sponsoring a pilot Alpha program at the cathedral and for other interested congregations. Alpha is a robust, small-group curriculum that takes both established church-goers and people curious about Christianity through a series of dinner conversations about what it looks and feels like to be in relationship with God in Christ. It allows us all to ask all the questions on our hearts in a safe, supportive environment.

If you’d like to know more about any or all of these initiatives, Canon Joey Rick would be thrilled to speak with you.

We also began in earnest this year two experiments in the discipleship of resourcing – for stewardship is a manifestation of discipleship. We have, and will continue to offer for our congregations resources from two stewardship initiatives from the wider church: Project Resource, which applies best philanthropic practices to church giving, and Stewardship 365 which addresses multi-cultural practices. We’ll take this work deeper in 2017.

**The Transformational Resources Commission**

Today I call for the establishment of a diocesan commission to address the need for truly transformational resources for our congregations, and to help us implement the kind of strategic initiatives that will move our congregations forward. For now, I’m calling it the Transformational Resources Commission.

Part of the commission’s work will be to gather excellent resources for all our congregations – both material and leadership – and to set up a process for some to participate in a pilot for strategic financial planning. Because money always follows vision for ministry and passion for mission, these congregations will also be engaged in the deepest, most important questions of what it means to be disciples of Jesus and servants of God’s ministry in the world.

After the pilot, and the conclusion of all our congregational visits, we will then take the next step and gather congregational leaders by regional or other groupings to assess what we have learned. By then, I pray we will be ready to undertake a diocesan wide strategic plan for a thriving Episcopal Church throughout the Diocese of Washington, perhaps sometime in 2018 or early 2019.
If this is a ministry you are interested in, or know others with gifts to share, look for an application form that we will be sending to all congregations and other institutions of the diocese.

We also need staff help to get this endeavor off the ground and I will be hiring someone for that work – not in a permanent position, for that would be premature, but as a contract employee to help establish and organize the commission for its work and lead the pilot initiative. Once the commission is named and has met, we will begin interview process for this position.

**Diocesan Budget**

One of my long-term goals as your bishop is this: by the time I hand the crozier to the 10th bishop of Washington, all income from the Soper Fund will be available for strategic congregational growth initiatives, including congregational growth grants and partnering with congregations to offer 2-3 first year positions for those we sponsor for ordination.

I believe moving to this approach in the use of Soper Fund income is vital for two key reasons. First, in principle, it’s not wise for any organization to rely as heavily as we do on endowment income to pay operating costs. I am determined to having a diocesan budget that each congregation feels called and inspired to support. And, friends, there needs to be some consequence for lack of support, a cost that is more than you sending me or Paul Cooney an apologetic email. I don’t mean this is a shaming way, but in the same way that our congregations can’t do all they feel called to do if members don’t support them. Reliance on endowment clouds that accountability and allows us all to expect things from the diocese without sufficiently supporting it. That accountability goes both ways: Diocesan Council and I need to demonstrate to you each year that your diocesan investments are fruitful, just as vestries must for their congregations.

Second, and of overriding strategic importance, I believe that if we are to be successful in devising strategies for adaptive change to the 21st century world, we must explore new approaches and make investments in congregational vitality. Dedicating all or most Soper income to these purposes would assure that the diocese is able to make investments in our collective future.

I’m grateful that we’ve made good first strides toward this goal, thanks to so many of you; and we have the first fruits to show for it, which you will will hear more about in the budget presentation.

**Public Ministry**

Now I would like to address our role in public life as followers of Jesus and as the Episcopal Diocese of Washington.

While I mean no disrespect to those who voted for him, it should come as no surprise that I am alarmed by the behavior and actions of our new president. On election night, President Trump pledged to be a president for all Americans; since then he has done little to unify the nation. He seems to thrive on divisiveness and incivility and then feigns surprise when others feel emboldened to act in hateful ways in his name, such as those who vandalized one of our multi-cultural congregations with the words, “Trump Nation,
“Whites Only”, or those who say to immigrants, or citizens, with dark skin, “You are not welcome here.”

President Trump often speaks of terrible people wanting to do horrible things, and then sets himself up as the protector of all that is decent and good in America. Conservative columnist David Brooks sums up the president’s first week in office as being all about threat perception: building a wall against a Mexican/Central American threat; building barriers against a Muslim threat; restoring torture chambers to fight the terrorist threat. That is precisely the kind of fear that defined some of the most shameful chapters in our nation’s history. It is antithetical to Jesus’ gospel of love; it encourages dehumanization that leads to justified violence, celebrates intolerance, and I refuse to participate in it.

While I disagree strongly with President Trump and those who support him on many issues, and I wince when I hear fellow Christians speak of him as God’s chosen leader, I will resist the temptation to deepen the divide from my side. Instead, I will offer hospitality and accept it, when offered to me. I will listen, seeking understanding. I will pursue relationships with people who see the world differently. I will engage with an undefended heart, looking for common ground wherever possible.

I also cringe when I hear fellow Episcopalians make sweeping, negative assumptions about all evangelical Christians, judging them all by their worst leaders. I confess that this is personal: evangelical Christians first introduced me to Jesus in a way that forever changed my life. I left evangelical Christianity for many reasons, chief among them, my love of the sacraments, real differences in biblical interpretation, and a commitment to the work of justice. I also could never get my head around the notion, even as a teenager, that there was only one way to salvation, the narrow way the particular church I attended espoused. But while it breaks my heart that so many Christians have cast their lot with President Trump, I will always seek to build bridges between Christians whenever possible. I will also speak the truth God gives me – however imperfectly I hear it – as clearly and courageously as I can. And I know that there there may come a day for non-violent civil disobedience.

For there are people in our congregations and communities who are at risk, as are urgent efforts to reduce carbon emissions that contribute to climate change that will affect the wellbeing of all who come after us – our children, and grandchildren, and their children after them. Fortunately, thanks to the hard work of many and the history of activism in this diocese, we are well positioned to continue our justice work, and we will.

With the support of Canon Paula Clark, we have in place a Racial and Social Justice Working Group, made up of well-organized and passionate leaders, and they will continue to lead us in our collective efforts. This is a place of growing collaboration with the cathedral, which has also named racial justice as one of its top programmatic priorities, under the leadership of the Dean Randy Hollerith and the Rev. Dr. Kelly Brown Douglas. We’re also in the early stages of collaboration with the Presiding Bishop’s office, as it seeks to implement the racial justice imperative of last summer’s General Convention.

Our Latino missioners, led by the Rev. Sarabeth Goodwin, will guide our efforts to support our Latino congregations and the immigrants they serve. Several congregations are exploring what it means to once again provide sanctuary for those who fear
deportation, and to support for those who face growing intimidation. I need you to know that I support this efforts.

We are also blessed by the leadership of those in our diocese who are committed to interfaith partnerships. This is an excruciating time for Muslim Americans and for Muslims fleeing terrorism and war in their home countries. We need to stand by our friends and neighbors and advocate for refugees, and we will.

We also have people with high environmental consciousness throughout the diocese. One of our most passionate environmentalists is Dr. Carol Janus, who will be collecting recyclables at each table after lunch. Speak to her if you’d like to know more about how to reduce carbon footprint of your church building and save money in the process.

**The Cathedral**

Many of you have been in touch with me, Dean Hollerith, and the Rev. Luis León regarding the roles that the cathedral and St. John’s, Lafayette Square played in the inauguration ceremonies of President Trump.

Most of those who contacted me have expressed anger, dismay, and disappointment for our hospitality and efforts at civil engagement. We were perceived by many as actively endorsing President Trump and allowing a preacher who has a history of anti-Muslim, anti-gay, and anti-Catholic rhetoric to speak from one of our pulpits.

I’ve attempted to be as clear as possible about why the dean and I made the decisions we made, and the Rev. León – who needs no one to speak for him – has done the same. But I also know that those explanations have left some in the diocese and the wider church unsatisfied. It’s always painful when my decisions hurt or disappoint those I love and respect. And I understand that for many, the difficulties of the last week may have raised important questions about the relationship of our diocese, its parishes, and its cathedral to the political life of the nation’s capital.

It’s my hope, my prayer, and expectation that we can use this difficult moment as an opportunity to reflect together on the profound challenges we face, both in ministering to the people in our nation’s capital and its surrounding suburbs and in testifying to the truth of the gospel in this exceedingly contentious political time.

While each one of our congregations has the task of participating in civic life, the identity and purpose of this cathedral brings the issue to the fore whenever our nation is divided or in turmoil. And the relationship between the cathedral and the diocese hasn’t always been smooth. While I served as interim dean, we worked to bridge the distance between the cathedral and the people of this diocese and the wider Episcopal Church. We’ve made real progress. We called the Rev. Dr. Rose Duncan – born and raised in the diocese, called to ministry from St. George’s parish in DC and serving among us for her entire life – as Canon for Worship. We called the brilliant Rev. Dr. Kelly Brown Douglas as Canon Theologian. We called the Rev. Andy Barnett to show us what breadth of musical possibilities there are in worship. And we called the Very Rev. Randy Hollerith as dean, a man for whom close connections to the diocese is a high priority.

Both Dean Hollerith and I feel that one way to address the questions raised in the last two weeks is by examining the cathedral’s role in its entirety.
For that reason, he and I will appoint a task force to conduct listening sessions over the next year, to consider the role of the cathedral in the life of our diocese, the wider church, and the nation. We will ask the task force to ponder what it means to have a national cathedral in a country without an established religion and how we as communities of faith can engage in public prayer, public theology, and gospel-based advocacy without becoming captive to any partisan faction or secular ideology. What does it mean, in 2017, for the cathedral to remain true to its founding charter as a house of prayer for all people and a church set aside for national purposes? I will also ask the group to offer guidance, in the form of a report, to inform the ways that not only the cathedral, but this diocese, your bishop, and all our congregations can faithfully participate in the life of the nation and its capital. Dean Hollerith is fully supportive of this initiative, as is the chair of the cathedral chapter, John Donoghue. Both see the work as an important part of the cathedral’s strategic visioning process.

This will be a joint task force – from the diocese and the cathedral – and I will also consult with Presiding Bishop Michael Curry and President of the House of Deputies Gay Jennings for their suggestions. For those wishing to participate in this process, we’ll have a process in place for applications as soon as we get organized.

**Conclusion**

I’ve spoken to you of many things of great importance. There is a lot for us to hold now, in this second season of our time together. But I am in this work for the long haul. Nothing worth doing happens quickly. Faithful and fruitful ministry takes time.

When I think of my life as your bishop, what often comes to mind is the image that you sometimes see on airplanes that tells you where you are in relation to your destination.

God willing and the people of this diocese consenting, I hope to serve as your bishop for a total of 20 years, which means that we are one quarter of the way there. My daily prayer is that when the day comes for me pass the crozier on, we will be able to say that we were both faithful and fruitful in our efforts, to the glory of God and in faithfulness to Jesus and his mission of love and justice. Thank you for the privilege of serving Christ, and all of you, as bishop.

The Rt. Rev. Mariann Edgar Budde

The One Hundred Twenty-Second Annual Convention of the Diocese of Washington was held at the Cathedral Church of St. Peter and St. Paul on January 28, 2017.

WORSHIP

The Convention began with a celebration of the Eucharist at 9:00 a.m. The Right Reverend Charles Andrew Doyle, Bishop of Texas, gave the homily. The Reverend Andrew K. Barnett, Associate for Music and Worship, Washington National Cathedral, and Mr. George Fergus, Association of Anglican Musicians Fellow in Church Music, Washington National Cathedral, led the sung prayer.

CALL TO ORDER

The President of the Convention, the Right Reverend Mariann Edgar Budde, Bishop of Washington, called the Convention to order at 10:45 a.m.

ANNOUNCEMENT OF THE PRESENCE OF A QUORUM

The President appointed Mr. Keith Roachford, St. George’s, DC, as Coordinator for the Dispatch of Business, and Ms. Mary Kostel, St. Alban’s, Chancellor of the Diocese, as Parliamentarian.

Mr. Roachford reported that 143 Clerical Members and 150 Lay Delegates having registered, a quorum was present. The President then declared the Convention to be in session.

WELCOME FROM THE DEAN

The Very Rev. Randolph “Randy” Marshall Hollerith, Dean of the Washington National Cathedral, welcomed the Convention on behalf of the Cathedral clergy and staff. He expressed the hope that the Clergy and Delegates would feel welcomed and supported in their ministry. He thanked all who volunteered their time and invited all to return for Sunday worship, evensong, concert or other service.

ADOPTION OF THE CONSENT AGENDA

Mr. Roachford moved adoption of the Consent Agenda, which included the agenda, the appointment of officers and other required appointments. There were no requests to remove items from the Consent Agenda. Consent was given by a show of hands.

APPOINTMENTS

The Consent Agenda included the following appointments:

Mr. Keith Roachford, Secretary of the Convention; Ms. Mary E. Kostel, Chancellor; and Mr. Paul Barkett, Treasurer

Disciplinary Board (new/re-appointed members only): The Rev. Vincent P. Harris (2020), Ms. Martha Jenkins (2020)

**Report on Nominations**

Mr. Roachford presented the report of those nominated by the Regional Assemblies. The Rev. Virginia Brown-Nolan, retired, withdrew from consideration.

There were two nominations from the floor. For Clerical Deputy to General Convention, Mr. John Johnson, St. Thomas’, DC, nominated The Rev. Kurt Gerhard, St. Patrick’s. For Lay Deputy to General Convention, The Rev. Kent Marcoux, St. George’s, DC, nominated Mr. Fernando Hermoza, St. John’s, Lafayette Square.

It was moved and seconded that nominations be closed. The motion was approved by a show of hands. The President directed the tellers to prepare the ballots.

**Receipt of New Resolutions**

Ms. Mary Alcuin Kelly, St. Stephen and the Incarnation, submitted a Resolution Concerning the Inauguration Day Sermon of The Rev. Robert Jeffress. The resolution was late because the sermon was preached on January 20, which was after the submission deadline.

By vote of a two-thirds majority, the resolution was added to the agenda.

**Introduction of New Clergy in Ministries**

The Rev. Paula Clark, Canon for Clergy Development and Multicultural Ministries, presented new clergy in ministries and clergy in new ministries, including:

- The Rev. Kyle Babin, Transitional Deacon;
- The Rev. Andrew Barnett, Associate for Music, Washington National Cathedral;
- The Rev. Timothy Cole, Rector, Christ Church, Georgetown;
- The Rev. Rosemarie Duncan, Canon for Worship, Washington National Cathedral;
- The Rev. Alex Dyer, Priest-in-charge, St. Thomas’, DC;
- The Rev. Catherine Gibson, St. James, Potomac;
- The Rev. Marcella Gillis, Transitional Deacon;
- The Rev. Sarabeth Goodwin, Latino Missioner;
- The Rev. Jaden Hartsuff, Rector, All Souls, DC;
- The Rev. Katherine Heichler, Associate, St. Columba’s, DC;
- The Rev. Meredith Heffner, Rector, St. James, Potomac;
- The Rev. Randy Hollerith, Dean, Washington National Cathedral;
- The Rev. Mary Beth Humphrey, Lower School Chaplain, St. Alban’s School;
- The Rev. Deborah Kirk, Latino Missioner, St. Alban’s, DC;
- The Rev. Sarah Lamming, Priest-in-charge, St. Mary Magdalene;
- The Rev. Dessordi “Sam” Leite, Senior Priest, St. Stephen and the Incarnation;
- The Rev. Kent Marcoux, Rector, St. George’s, DC;
- The Rev. Henry McQueen, Rector, St. John’s, Olney;
- The Rev. Richard Meadows, Assistant, Grace, Silver Spring;
- The Rev. Mark Michael, Rector, St. Francis, Potomac;
- The Rev. Amy Molina-Moore, Associate, St. Columba’s, DC;
- The Rev. Sarah Odderstol, St. John’s, Broad Creek;
- The Rev. Robert Phillips, Priest-in-charge, Our Saviour, Brookland;
- The Rev. Kristen Pitts, Assistant/Chaplain, St. Andrew’s College Park and Chaplain, U.MD.;
- The Rev. Cara Rockhill, Transitional Deacon;
- The Rev. Yolanda Rolle, Chaplain, Howard University;
- The Rev. Serena Wille Sides, Transitional Deacon;
- The Rev. Teresa Terry, Transitional Deacon;
- The Rev. L. Sue von Rautenkranz, Archdeacon;
- The Rev. Richard
Weinberg, Transitional Deacon; and The Rev. Charles “Chuck” Wydner, Priest-in-charge, Holy Comforter, DC.

**Casting of the First Ballot**

Mr. Roachford provided voting instructions and delegates cast the first ballot.

**Report of the Committee on Resolutions**

Mr. Clark Downs, Redeemer, Bethesda, Chair of Resolutions Committee, presented the report. There were two resolutions submitted in a timely fashion.

**On Observance of the 500th Anniversary of the Reformation**

(Adopted)

Submitted by The Rev. Terri Murphy, Member of the Commission on Ecumenical & Interreligious Ministries.

**Resolved,** that the One Hundred Twenty-Second Annual Convention of the Episcopal Diocese of Washington appreciates the faith and courage of Martin Luther, whose ninety-five theses on the “power and efficacy of indulgences,” posted on 31 October 1517, sparked widespread movements for reform of church and society.

**Resolved,** that the Convention celebrates the gifts that the Episcopal Church’s full communion with the Evangelical Lutheran Church in America provides to our parishes, schools, and people.

**Resolved,** that the Convention encourages each parish, school and university chaplaincy of the Diocese of Washington, in observance of the Anniversary, to invite a Lutheran congregation or institution to a worship service, educational or social event, service project, or other joint activity.

Explanation: the posting of Luther’s 95 theses on indulgences traditionally marks the beginning of the Reformation. The historic date for this event is October 31, 1517. Although many refer to the Reformation as a single event, in reality, Luther’s act sparked “movements” that some now describe as the Reformations of the 16th century, including reforms in the Church of England and the medieval Roman Catholic church itself. After the General Convention of the Episcopal Church passed “Called to Common Mission” in 2000, the Episcopal Church and the Evangelical Lutheran Church in America have enjoyed a relationship of full communion. This resolution invites Episcopalians and Lutherans into an even closer relationship in this year celebrating the 500th anniversary of this pivotal moment in the history of the Christian Church.

The Rev. Terri Murphy said the resolution acknowledges the courage and faith of Martin Luther and she moved its adoption.

The resolution was approved by a show of hands.

**Committee on the Constitution and Canons**

Mr. Anthony Coe, Christ Church, Kensington, presented the report of the Committee on Constitution and Canons. The Committee presented four items to the Convention, with each item to be voted on separately.

First, the Committee submitted to the Convention—
• A series of amendments to the canons to continue the ongoing process of the restatement of the canons and conform the canons to the Constitution as restated and adopted last year; and

• An amendment to restate the Rules of Order of the Convention to conform with the restatement of the Constitution and the canons.

Second, the Committee submitted to the Convention a proposed amendment to the Articles of the Constitution for a required second vote of approval (that was approved on a first vote by the Convention last year) to eliminate a requirement for a vote for the specific positions of Deputy and Alternate Deputy to the Provincial Synod.

Third, the Committee submitted to the Convention proposed amendments to the canons to carry out a new policy that would provide for the individuals who are elected as Deputies to the General Convention to elect from among themselves the Deputies to the Provincial Synod.

Fourth, the Committee submitted to the Convention a resolution to amend the canons to eliminate the positions of at-large members of the Diocesan Council, but allow any individual currently serving in that position to complete their full term.

**Restatement of Conforming Amendments to the Canons and the Rules of Order**

At last year’s annual meeting, the Convention voted final approval of the restatement of the Diocesan Constitution and the restatement of a large number of the Diocesan canons. The restatements are based on a study directed by the 118th Convention. The purpose of the restatements is to provide good governance for the Diocese. The Diocesan Constitution and canons should be stated in a way that meet necessary legal requirements and provide for transparency, practical administration, and public understanding. In achieving those purposes, the Committee’s practice has been to restate the provisions to carry out the underlying intent without substantive policy changes. In a very few instances, however, substantive changes were made, primarily in order to conform the restated provisions to longstanding practice. Any substantive changes in the proposed restated canons that are included in this year’s proposal conform with provisions of the Constitution and canons that already have been approved by the Convention.

This vote on the canons is the result of a restatement process that has been going on for over four years. This year the Committee on the Constitution and Canons will continue the open process of restating the remaining canons for approval by the Convention, which will result in a proposal for restatement of other canons in January 2018.

Therefore, the Committee on the Constitution and Canons moves—

(1) the adoption of a resolution amending the Canons to restate certain provisions of the Canons; and

(2) the adoption of a resolution as an amendment in the nature of a substitute for the Rules of Order of the Convention;

With both approved as follows:

*Resolved,*
**Section 1. Restatement of Certain Canons.**
The Canons of the Diocese are amended—

(1) by striking title IV (including Canons 18 through 22) and inserting title IV (including Canons 18 through 22) of the Appendix (following section 3 of this resolution);

(2) by striking title VI (including Canons 27 through 33) and inserting title VI (including Canons 27 through 33) of the Appendix; and

(3) by inserting after Canon 43 (at the end of title VIII), Canon 44 of the Appendix.

**Sec. 2. Technical and Conforming Amendments.**

(a) Definitions.—Section 101 of the Canons is amended by striking subsection (b) and inserting the following:

“(b) Definitions.—In these Canons:

(1) **Canons.**—the term “Canons” means the Canons of the Diocese of Washington.

(2) **Chancellor.**—the term “Chancellor” means the Chancellor of the Diocese appointed under Canon 12.

(3) **Constitution.**—the term “Constitution” means the Constitution of the Diocese of Washington.

(4) **Council.**—the term “Council” means the Diocesan Council.

(5) **Secretary.**—the term “Secretary”—

(A) means the Secretary of the Convention appointed under Article 9 of the Constitution; and

(B) includes any individual who is Acting Secretary of the Convention in accordance with the Canons.

(6) **Treasurer.**—the term “Treasurer” means the Treasurer of the Convention appointed under Canon 13.”.

(b) Technical and Conforming Amendments.—

(1) **Lay Individuals With Seat and Voice, but not Vote.**—Section 305 (12) of the Canons is amended to read as follows:

“(12) the chair of any committee, commission, or task force—

(A) established in the Canons; or

(B) established by—

(i) the Convention;

(ii) the Bishop;

(iii) the Diocesan Council; or

(iv) the Standing Committee.”.

(2) **Committees.**—Section 1303(a) of the Canons is amended by striking paragraphs (2) and (3) and inserting the following:

“(2) the Committee on Finance for the Diocesan Council; and

“(3) the Committee on Investments for the Diocesan Council”.


(3) Table of Contents.—the table of contents are amended as provided under section 7005 of the Canons.

(c) Effective Dates and Application.—

(1) Audit Committee.—For purposes of section 3002(b) of the Canons, the term of any individual who is a member of the Audit Committee on the date of approval of this resolution shall begin on the day after the adjournment of the annual meeting of the Convention in calendar year 2017.

(2) Suspension or Removal of Committee Members.—Canon 31 (relating to the suspension or removal of committee members), as added by section 1 of this resolution, shall take effect on the effective date of this resolution and apply to any committee established before, on, or after that date.

(3) Committees Established By Resolution.—Canon 44 shall take effect on the effective date of this resolution and apply to any committee established by a resolution approved on or after that date.

Sec. 3. Effective Date.
This resolution shall take effect on the day after the last day of the annual meeting of the Diocesan Convention in calendar year 2017.

Appendix: Restatement of the Text of Certain Canons

Title IV—Deputies of the Diocese

Canon 18

Deputies to the General Convention

Sec. 1801. Elections of Deputies to the General Convention.
(a) Representation.—At each meeting of the General Convention, the Diocese shall be represented by—
(1) 4 clerical Deputies to the General Convention; and
(2) 4 lay Deputies to the General Convention.

(b) Qualifications.—An individual is qualified to be a Deputy to the General Convention, if that individual is—
(1) a clerical member of the Convention; or
(2) a communicant of this Diocese in good standing.

(c) Deputies.—At the annual meeting of the Convention in the calendar year before the meeting of the General Convention, the Convention shall elect the deputies described under subsection (a).

(d) Alternates.—At the annual meeting of the Convention in the calendar year of a meeting of the General Convention, the Convention shall elect—
(1) 4 clerical Alternate Deputies to the General Convention; and
(2) 4 lay Alternate Deputies to the General Convention.

Sec. 1802. Certifications.
The Secretary shall certify to the Office of the General Convention the individuals elected as Deputies and Alternate Deputies for each meeting of the General Convention.
Sec. 1803. Vacancies or Openings.

(a) Alternate Deputies.—

(1) In General.—If there is a vacancy in the office of a Deputy to the General Convention or there is an opening because a Deputy is unable to attend the meeting of the General Convention, that vacancy or opening shall be filled by the individual who is—

(A) first in order of election described under paragraph (2);
(B) an Alternate Deputy of the applicable clerical or lay order; and
(C) available to serve.

(2) Order of Election.—The order of election for all individuals elected to the office of Alternate Deputy to the General Convention is ordered on the basis of the individual receiving the highest number of votes to the individual receiving the lowest number of votes on the first ballot of the election, and elected on that ballot, (and in the case of an election that includes multiple ballots followed by the individual receiving the highest number of votes to the individual receiving the lowest number of votes, and elected on that ballot, in each of the succeeding ballots.

(b) Vacancies Without Alternate Deputies.—

(1) In General.—If there is a vacancy in the office of a Deputy to the General Convention and there is no Alternate Deputy to serve as Deputy, the Ecclesiastical Authority shall designate, and the Secretary shall certify, an individual of the applicable clerical or lay order to serve as Deputy.

(2) Qualifications.—An individual is qualified to be designated as a Deputy under paragraph (1) if that individual is—

(A) a clerical member of the Convention; or
(B) a communicant of this Diocese in good standing.

Sec. 1804. Absence of Deputy at a Meeting of the General Convention.

(a) Chair of the Deputation.—the Deputies to the General Convention shall select the Chair of the Deputation from among the Deputies.

(b) Designation.—If a Deputy to the General Convention is absent at any session of a meeting of the General Convention the Chair of the Deputation may designate any Alternate Deputy to be a Deputy during that absence.

Canon 19

Deputies to the Provincial Synod

Sec. 1901. Elections of Deputies to the Provincial Synod.

(a) Representation.—At each Provincial Synod of which the Diocese is a part, the Diocese shall be represented by—

(1) 1 clerical Deputy to the Provincial Synod; and
(2) 2 lay Deputies to the Provincial Synod.

(b) Qualifications.—An individual is qualified to be a Deputy to the Provincial Synod, if that individual is—
(1) a clerical member of the Convention; or
(2) a communicant of this Diocese in good standing.

c) **Deputies.**—At each meeting of the Convention in which there is an election of Deputies to the General Convention under section 1801(c), the Convention shall elect the Deputies described under subsection (a) of this section.

d) **Alternates.**—At the annual meeting of the Convention in the calendar year of a meeting of the General Convention, the Convention shall elect—

(1) 1 clerical Alternate Deputy to the Provincial Synod; and
(2) 2 lay Alternate Deputies to the Provincial Synod.

**Sec. 1902. Certifications.**

The Secretary shall certify to the President of the Province the individuals elected as Deputies and Alternate Deputies for each meeting of the Provincial Synod.

**Sec. 1903. Vacancies or Openings.**

a) **Alternate Deputies.**—

(1) **In General.**—If there is a vacancy in the office of a Deputy to the Provincial Synod or there is an opening because a Deputy is unable to attend the meeting of the Provincial Synod, that vacancy or opening shall be filled by the individual who is—

(A) first in order of election described under paragraph (2);
(B) an Alternate Deputy of the applicable clerical or lay order; and
(C) available to serve.

(2) **Order of Election.**—The order of election for all individuals elected to the office of Alternate Deputy to the Provincial Synod is ordered on the basis of the individual receiving the highest number of votes to the individual receiving the lowest number of votes on the first ballot of the election, and elected on that ballot, (and in the case of an election that includes multiple ballots followed by the individual receiving the highest number of votes to the individual receiving the lowest number of votes, and elected on that ballot, in each of the succeeding ballots.

b) **Vacancies Without Alternate Deputies.**—

(1) **In General.**—If there is a vacancy in the office of a Deputy to the Provincial Synod and there is no Alternate Deputy to serve as Deputy, the Ecclesiastical Authority shall designate, and the Secretary shall certify, an individual of the applicable clerical or lay order to serve as Deputy.

(2) **Qualifications.**—An individual is qualified to be designated as a Deputy under paragraph (1) if that individual is—

(A) a clerical member of the Convention; or
(B) a communicant of this Diocese in good standing.

**Sec. 1904. Absence of Deputy at a Meeting of the Provincial Synod.**

a) **Chair of the Deputation.**—the Deputies to the Provincial Synod shall select the Chair of the Deputation from among the Deputies.
(b) **Designation.**—If a Deputy to the Provincial Synod is absent at any session of a meeting of the Provincial Synod the Chair of the Deputation may designate any Alternate Deputy to be a Deputy during that absence.

**Canon 20**

[Reserved]

**Canon 21**

[Reserved]

**Canon 22**

[Reserved]

[Text for title V (relating to the Regional Assemblies) including Canons 23 through 26, is not amended and is not included in this Appendix]

**Title VI—Diocesan Council**

**Canon 27**

*The Diocesan Council*

**Sec. 2701. Establishment.**

There is established the Diocesan Council.

**Sec. 2702. Membership.**

(a) **Members.**—The Council shall consist of—

(1) **voting members, including—**

   (A) the Bishop;
   (B) any Bishop Coadjutor;
   (C) any Bishop Suffragan;
   (D) the President of the Episcopal Church Women;
   (E) 1 clerical representative from each region;
   (F) 1 lay representative from each region;
   (G) 4 at-large members, of whom—
      (i) 2 shall be clerical members of the Convention; and
      (ii) 2 shall be communicants of this Diocese in good standing; and
   (H) no more than 3 members appointed by the Bishop, of whom each shall be—
      (i) a clerical member of the Convention; or
      (ii) a communicant of this Diocese in good standing; and

(2) **nonvoting members, including—**

   (A) *ex officio* members, including—
      (i) the Secretary;
      (ii) the Chair of the Committee on Finance of the Diocesan Council;
      (iii) the Chancellor; and
      (iv) the Treasurer;
   (B) any Executive Officer of the Diocese, subject to subsection (b); and
(C) any member appointed to be a representative from St. Mary’s County or Charles County under section 2703(c).

(b) **Executive Officer of the Diocese.**—The Bishop may appoint an Executive Officer of the Diocese to be a nonvoting member of the Council.

(c) **President.**—the Bishop shall be the President of the Council.

**Sec. 2703. Elections and Appointments of Members.**

(a) **Members Elected by Regional Assemblies.**—

(1) At the meeting of each Regional Assembly preceding an annual meeting of the Convention, the Regional Assembly shall elect—

(A) 1 clerical representative for that region; and

(B) 1 lay representative for that region.

(2) **Qualifications.**—

(A) **Clerical Representative.**—An individual is qualified to be a clerical representative for a region if that individual meets the qualifications under section 2305(b)(1)(B).

(B) **Lay Representative.**—An individual is qualified to be a lay representative for a region if that individual meets the qualifications under section 2305(b)(1)(A).

(3) **Staggering of Terms.**—

(A) **Calendar Years Evenly Divisible By 3.**—For terms that begin in a calendar year evenly divisible by 3—

(i) the District of Columbia Central Region, the Montgomery County South Region, and the Prince Georges County North Region shall each elect a clerical member; and

(ii) the District of Columbia South Region, the Montgomery County Central Region, and the Southern Maryland Region shall each elect a lay member.

(B) **Calendar Years Following Calendar Years Evenly Divisible By 3.**—For terms that begin in a calendar year following a calendar year evenly divisible by 3—

(i) the District of Columbia North Region and the Montgomery County Central Region shall each elect a clerical member; and

(ii) the District of Columbia Central Region, the Montgomery County North Region, and the Prince Georges County North Region shall each elect a lay member.

(C) **Calendar Years Preceding Calendar Years Evenly Divisible By 3.**—For terms that begin in a calendar year preceding a calendar year evenly divisible by 3—

(i) the District of Columbia South Region, the Montgomery County North Region, and the Southern Maryland Region shall each elect a clerical member; and
(ii) the District of Columbia North Region and the Montgomery County South Region shall each elect a lay member.

(b) **At-Large Members Elected By the Convention.**—In each year preceding a year evenly divisible by 3, and in each year evenly divisible by 3, the Convention shall elect—

(1) 1 clerical member of the Convention; and

(2) 1 communicant of this Diocese in good standing.

(c) **Additional Members From St. Mary’s or Charles Counties.**—

(1) **Definition.**—In this subsection, the term “covered individual” means an individual who meets the qualifications under section 2305(b)(1)(A) or (B) with respect to St Mary’s County or Charles County.

(2) **Appointments.**—If on the day after the date of the adjournment of the annual meeting of the Convention, there is no covered individual from—

(A) St. Mary’s County, the Steering Committee for the Southern Maryland Region shall appoint a covered individual from St. Mary’s County as a nonvoting member of the Council; or

(B) Charles County, the Steering Committee for the Southern Maryland Region shall appoint a covered individual from Charles County as a nonvoting member of the Council.

(3) **Date of Appointments.**—The Steering Committee for the Southern Maryland Region shall make appointments under this subsection at the first meeting of the Steering Committee after the adjournment of the annual meeting of the Convention.

(4) **Length of Service.**—Any individual appointed under this subsection shall serve until the earlier of—

(A) the day after the adjournment of the annual meeting of the Convention following the appointment; or

(B) the date on which an individual from St. Mary’s County or Charles County, as applicable, becomes a voting member of the Council.

**Sec. 2704. Terms.**

(a) **Members Without Terms.**—This section shall not apply to—

(1) the Bishop;

(2) any Bishop Coadjutor;

(3) any Bishop Suffragan;

(4) the President of the Episcopal Church Women; or

(5) any nonvoting member of the Council.

(b) **Length of Term.**—the term for each member of the Council is 3 years.

(c) **Beginning and End of Term.**—the term of each member of the Council shall—

(1) begin the day after the date of the adjournment of the annual meeting of the Convention following the date of—
(A) the election of that member at a Regional Assembly preceding that meeting of the Convention;
(B) the election of that member at that meeting of the Convention; or
(C) the appointment of that member; and
(2) end on the day after the adjournment of the annual meeting of the Convention following 3 years after the date of the beginning of the term.

(d) **Term Limitations.**—A member serving a term or any part of a term on the Council shall not be eligible to serve another term until after the lapse of 1 year, if that member has served continuously on the Council for—
(1) 2 full 3–year terms; or
(2) 1 full 3–year term and any part of an additional 3–year term.

**Sec. 2705. Vacancies.**
(a) **At-Large Members.**—If the position of an at-large member of the Council is vacant, the Council may elect a replacement member for the remainder of the applicable term.
(b) **Members Elected by Regional Assemblies.**—If the position of a member elected by a Regional Assembly is vacant, the Steering Committee of the applicable region may appoint a replacement member for the remainder of the applicable term.
(c) **Appointed Members.**—If a position on the Council appointed by the Bishop is vacant, the Bishop may appoint a replacement member for the remainder of the applicable term.

**Sec. 2706. First Meeting of the Council Each Year.**
(a) **In General.**—the Bishop shall call a meeting of the Council to occur not later than 30 days after the date of adjournment of each annual meeting of the Convention.
(b) **Business.**—At each meeting described under subsection (a), the Council shall—
   (1) organize the Council and elect any officers of the Council; and
   (2) adopt necessary bylaws and rules for the conduct of business.

**Sec. 2707. Presiding Officer.**
(a) **In General.**—The Bishop shall be the presiding officer at any meeting of the Council.
(b) **Designated Presiding Officer.**—The Bishop may designate any voting member of the Council to be the presiding officer—
   (1) during any part of a meeting of the Council that the Bishop is present; or
   (2) at any meeting of the Council that the Bishop is not present.
(c) **Bishop or Presiding Officer not Present.**—At any meeting of the Council—
   (1) if the Bishop or any designated presiding officer is not present, any Bishop Coadjutor shall be the presiding officer;
   (2) if the Bishop, any designated presiding officer, or any Bishop Coadjutor is not present, any Bishop Suffragan shall be the presiding officer; or
if no bishop nor any designated presiding officer is present, a member of the Council elected by a majority of the members of the Council present and voting shall be the presiding officer.

**Sec. 2708. Authorities and Duties.**

(a) **Business Purposes.**—The Council is the executive committee of the Convention for business purposes when the Convention is not in session.

(b) **Ministry and Mission.**—The Council shall be responsible for the coordination, development, and implementation of the ministry and mission of the Diocese.

(c) **Financial Authorities and Duties.**—

(1) **Expenditures and Obligations.**—the Council may expend or obligate—

(A) all funds provided in the budget adopted by the Convention for purposes specified in the budget;

(B) any funds that are—

(i) received in any year; and

(ii) in excess of the total amount of funds projected for receipt in the budget adopted by the Convention for that year; and

(C) any funds that—

(i) are not provided for in the budget; and

(ii) are made available to the Diocese (including funds made available from investments made for the benefit of the Diocese), subject to any condition established by—

(I) any trust or gift; or

(II) the Convention.

(2) **Disposal of Property.**—

(A) **In General.**—Subject to subparagraph (B), the Council may—

(i) dispose of any real or personal property owned by the Convention; or

(ii) encumber that property by mortgage, deed of trust, lease, right of way, or easement.

(B) **Majority Vote of Council.**—Any action under subparagraph (A) shall be authorized by a majority vote of all of the voting members of the Council.

(C) **Execution of Action.**—

(i) **In General.**—The President of the Convention or the Secretary may execute, acknowledge, and deliver any instrument authorized by the Council to carry out an action under subparagraph (A).

(ii) **Other Individuals.**—The Council may authorize any other individual to execute, acknowledge, and deliver any instrument authorized by the Council to carry out an action under subparagraph (A).

(3) **Annual Audit.**—The Council shall cause an annual audit of all accounts of the Convention to be conducted by an independent certified public accountant.

(d) **Budgetary Duties.**—
(1) **Oversight.**—The Council shall—

(A) ensure that the mission of the Diocese is reflected in the annual operating budget; and

(B) in carrying out subparagraph (A), oversee the preparation of a proposed operating budget by the Committee on Finance for the following fiscal year;

(C) review and approve for distribution that proposed operating budget; and

(D) provide that proposed operating budget to all parishes, separate congregations, organized missions and the Cathedral.

(2) **Budget and Statements.** —

(A) **Submission to Convention.**—At each annual meeting of the Convention, the Council shall submit—

(i) a proposed operating budget for—

(I) all matters submitted to the Council by the Convention; and

(II) any other matter that the Council proposes to undertake before the next annual meeting of the Convention; and

(ii) an income and expense statement, including amounts budgeted, and a balance sheet for the preceding fiscal year.

(B) **Action by the Convention.**—the Convention shall consider the budget and may amend the budget before approval in accordance with Canon 51.

(C) **Provisional Annual Operating Budget.**—the Council may—

(i) provisionally adopt an annual operating budget before the annual meeting of the Convention; and

(ii) pending approval of the annual operating budget by the Convention, may incur and make combined obligations and expenditures during the period beginning on the first day of the calendar year to the date of approval of the annual operating budget by the Convention at a rate not to exceed the average monthly expenditures of the preceding calendar year.

(e) **Committees.**—the Council may establish a committee by a resolution in accordance with section 4402.

(f) **Annual Report of the Council.**—

(1) **Submission.**—As soon as practicable after the end of each calendar year, the Council shall submit a report of a summary of actions taken by the Council during that calendar year to the Convention.

(2) **Publication.**—The Secretary shall include the report in the Journal of the Convention in accordance with section 1101.

**Canon 28**

**Committee on Finance for the Diocesan Council**

**Sec. 2801. Definition.**
In this canon, the term “Committee” means the Committee on Finance for the Diocesan Council.

**Sec. 2802. Establishment, Membership, and Appointment.**

(a) **Establishment and Membership.—**

(1) **Establishment.**—There is established a Committee on Finance for the Diocesan Council.

(2) **Membership.**—The Committee shall consist of —

(A) the Bishop who shall be a voting member;

(B) the Treasurer who shall be a voting member; and

(C) any number of individuals.

(3) **Chair.**—the Bishop shall appoint the Chair of the Committee, with the consent of the Council.

(b) **Appointment of Members.—**

(1) **In General.**—the Bishop shall appoint the members of the Committee, with the consent of the Council.

(2) **Qualifications.**—An individual is qualified to be a member of the Committee, if that individual is—

(A) a clerical member of the Convention; or

(B) a communicant of this Diocese in good standing.

(3) **Terms.—**

(A) **Length.**—The term of each member of the Committee shall—

(i) begin the day after the date of the adjournment of the annual meeting of the Convention following the date of the appointment; and

(ii) end on the day after the adjournment of the annual meeting of the Convention following 3 years after the date of the beginning of the term.

(B) **Staggered Terms.**—the terms of office of a member of the Committee shall be staggered and arranged into 3 classes.

(C) **Term Limitations.**—A member serving a term or any part of a term on the Committee shall not be eligible to serve another term until after the lapse of 1 year, if that member has served continuously on that Committee for—

(i) 2 full 3-year terms; or

(ii) 1 full 3-year term and any part of an additional 3-year term.

(c) **Vacancies.**—If a position on the Committee is vacant or a member of the Committee is disabled, the Bishop may appoint, with the consent of the Council, a replacement member for the remainder of the applicable term.

**Sec. 2803. Authorities and Duties.**

(a) **In General.**—The Committee shall —

(1) under the authority and direction of the Council, oversee the preparation of the annual operating budget to be proposed for adoption by the Convention;
(2) review actual operating revenues and expenses against the levels established in the prevailing operating budget in accordance with good governance of not-for-profit religious organizations;

(3) review any request to encumber the property of parishes and separate congregations of the Diocese and submit recommendations to the Bishop and Standing Committee for action on that request in accordance with canon 50; and

(4) review any request for a loan from the Diocese and provide recommendations to the Bishop and Council for action on that request.

(b) Minutes of Meetings and Reports.—

(1) Minutes.—

(A) In General.—The Committee shall keep minutes of each meeting of the Committee.

(B) Approval.—the minutes of each meeting of the Committee shall be subject to approval by a majority of the members of the Committee present and voting after the establishment of a quorum at any meeting.

(2) Reports.—The Committee shall submit regular reports to the Council.

Canon 29

Committee on Investments for the Diocesan Council

Sec. 2901. Definition.

In this canon, the term “Committee” means the Committee on Investments for the Diocesan Council.

Sec. 2902. Establishment, Membership, and Appointment.

(a) Establishment and Membership.—

(1) Establishment.—There is established a Committee on Investments for the Diocesan Council.

(2) Membership.—The Committee shall consist of —

(A) the Bishop who shall be a voting member;

(B) any number of individuals; and

(C) the Treasurer who shall be an ex officio member.

(3) Ex Officio Members.—Any ex officio member of the Committee shall be a nonvoting member of the Committee.

(4) Chair.—the Bishop shall appoint the Chair of the Committee, with the consent of the Council.

(b) Appointment of Members.—

(1) In General.—the Bishop shall appoint the members of the Committee, with the consent of the Council.

(2) Qualifications.—An individual is qualified to be a member of the Committee, if that individual is—

(A) a clerical member of the Convention; or
(B) a communicant of this Diocese in good standing.

(3) Terms.—

(A) Length.—The term of each member of the Committee shall—

(i) begin the day after the date of the adjournment of the annual meeting of the Convention following the date of the appointment; and

(ii) end on the day after the adjournment of the annual meeting of the Convention following 3 years after the date of the beginning of the term.

(B) Staggered Terms.—the terms of office of a member of the Committee shall be staggered and arranged into 3 classes.

(C) Term Limitations.—A member serving a term or any part of a term on the Committee shall not be eligible to serve another term until after the lapse of 1 year, if that member has served continuously on that Committee for—

(i) 2 full 3–year terms; or

(ii) 1 full 3–year term and any part of an additional 3-year term.

(c) Vacancies.—If a position on the Committee is vacant or a member of the Committee is disabled, the Bishop may appoint, with the consent of the Council, a replacement member for the remainder of the applicable term.

Sec. 2903. Authorities and Duties.

(a) Fiduciary.—The Committee shall act as a fiduciary with respect to all of the duties of the Committee under this canon.

(b) Receipt and Investment of Funds.—

(1) In General.—The Committee shall under the authority, direction, and oversight of the Council—

(A) receive all funds that are transmitted to the Committee for investment by the Council or the Treasurer; and

(B) invest the funds.

(2) Purposes, Conditions, and Limitations.—The investment of any funds described under paragraph (1) shall be made—

(A) for any purpose for which the funds are made available to the Committee, including any purpose of an applicable trust; and

(B) subject to any condition (including any limitation) under which the funds are made available to the Committee, including any condition or limitation of an applicable trust.

(c) Other Investments.—

(1) Transmission of Funds.—Any parish, separate congregation, Diocesan institution, or Diocesan organization or may transmit funds to the Committee for investment in accordance with this subsection.

(2) Investment.—Except as provided under Canon 1.7 of the canons of this Church, any funds received by the Committee under paragraph (1) shall be invested by the Committee under subsections (b), (d), (e), (f), (g), and (h).
(d) **Investment Policies.**—

(1) **In General.**—The Committee shall establish 1 or more investment policies for all funds received by the Committee.

(2) **Approval.**—Any investment policy under paragraph (1) shall be subject to the approval of the Council.

(e) **Other Authorities.**—

(1) **In General.**—Except as provided under paragraph (2), the Committee may invest, reinvest, or change the investment of any funds of the Convention received by the Committee, including—

(A) selling, endorsing, and delivering securities;

(B) selling, exchanging, or leasing property; or

(C) investing varying amounts in—

   (i) notes, bonds, obligations of the United States or of any State or municipality; or

   (ii) preferred or common stocks of corporations listed on any established securities exchange.

(2) **Limitation.**—The Council may limit any action of the Committee taken under paragraph (1).

(f) **Investments in Name of the Convention.**—Any investment under this section shall be made in the name of “the Convention of the Protestant Episcopal Church of the Diocese of Washington”.

(g) **Seal and Attestations.**—At the request of the Committee, the Secretary or any Assistant Secretary may affix the seal of the Convention and provide attestations on any papers incident to an investment under this section.

(h) **Minutes of Meetings, Reports, and Records.**—

(1) **Minutes.**—

   (A) **In General.**—The Committee shall keep minutes of each meeting of the Committee.

   (B) **Approval.**—the minutes of each meeting of the Committee shall be subject to approval by a majority of the members of the Committee present and voting after the establishment of a quorum at any meeting.

(2) **Reports.**—

   (A) **In General.**—The Committee shall submit periodic reports to the Council.

   (B) **Annual Reports.**—Reports under subparagraph (1) shall be submitted at least annually.

(3) **Records.**—the Committee shall keep accurate records of all investments.

**Canon 30**

*Committee on Audits of the Diocese for the Diocesan Council*

**Sec. 3001. Definition.**
In this canon, the term “Committee” means the Committee on Audits of the Diocese for the Diocesan Council.

**Sec. 3002. Establishment, Membership, and Appointment.**

(a) **Establishment and Membership.—**

(1) **Establishment.—** There is established a Committee on Audits of the Diocese for the Diocesan Council (also referred to as the “Audit Committee”.

(2) **Membership.—** The Committee shall consist of not fewer than 3 individuals.

(3) **Chair.—** the Bishop shall appoint the Chair of the Committee, with the consent of the Council.

(4) **Other Officers.—** The Committee may select other officers from among the members of the Committee.

(b) **Appointment of Members.—**

(1) **In General.—** the Bishop shall appoint the members of the Committee, with the consent of the Council.

(2) **Terms.—**

(A) **Length.—** The term of each member of the Committee shall—

(i) begin the day after the date of the adjournment of the annual meeting of the Convention following the date of the appointment; and

(ii) end on the day after the adjournment of the annual meeting of the Convention following 3 years after the date of the beginning of the term.

(B) **Concurrent Terms.—** the terms of office of all members of the Committee shall be concurrent.

(C) **No Term Limitations.—** An individual may be appointed to serve any number of successive or non-successive terms on the Committee.

(c) **Vacancies.—** If a position on the Committee is vacant or a member of the Committee is disabled, the Bishop may appoint, with the consent of the Council, a replacement member for the remainder of the applicable term.

**Sec. 3003 Charter.**

The Council—

(1) shall adopt a charter for the Committee; and

(2) may revise the charter.

**Sec. 3004. Duties.**

(a) **Charter and Council.—** The Committee shall carry out the duties of the Committee—

(1) in accordance with the charter; and

(2) under the direction, authority, and oversight of the Council.

(b) **General Duties.—** The Committee shall—

(1) be directly responsible for the oversight of the independent auditor of the Diocese;
(2) carry out all duties specified in the charter;

(3) assist the Council in the oversight of the Council of—
    (A) the integrity of the financial statements of the Diocese;
    (B) the compliance of the Diocese with requirements of the Canons, the canons of the Church, and Federal and State laws;
    (C) the qualifications of the independent auditor of the Diocese; and
    (D) the performance of the independent auditor of the Diocese.

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**Canon 31**

**Suspension or Removal of Committee Members**

**Sec. 3101. Definition.**

In this canon, the term “committee” means any committee established in the Canons including—

(1) any committee established under this title or title VIII; and

(2) the Commission on Ministry.

**Sec. 3102. Suspension or Removal.**

An individual may be suspended or removed from office as a member of a committee by a vote of at least 67 percent of all members of the Council.

**Sec. 3103. Treatment during Suspension.**

If an individual is suspended under section 3102—

(1) that individual may not exercise any authority of the applicable office;

(2) the period of the suspension shall not affect the length of the term of office; and

(3) another individual may not be appointed as a replacement during the period of the suspension.

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**Canon 44**

**Committees Established by Resolution**

**Sec. 4401. Establishment and Purpose.**

(a) Establishment.—The Convention, the Diocesan Council, or the Standing Committee may establish a committee by a resolution.

(b) Applicability.—
(1) **Freestanding Resolutions.**—This canon shall apply to any committee that is established by a resolution of the Convention, the Diocesan Council, or the Standing Committee.

(2) **Canonical Committees.**—This canon shall not apply to any committee that is established in these Canons.

(b) **Purpose.**—The purpose of a committee shall be to provide the Convention, the Council, or the Standing Committee with advice and recommendations.

(c) **Other Authority or Function.**—If a committee is to exercise any authority or perform any function other than providing advice and recommendations that authority or function shall be explicitly stated in the resolution establishing the committee.

**Sec. 4402. Contents of Resolution.**

A resolution establishing a committee shall include—

(1) the title of the committee;

(2) the purposes of the committee, including—
   (A) the subject matter that the committee shall study; and
   (B) the entity or individuals to whom the committee shall submit a report;

(3) any other authority or function described under section 4401(c);

(4) the date on which the committee shall terminate or a statement that the committee is permanent; and

(5) any provision applicable to the committee as authorized under section 4403(a).

**Sec. 4403. Applicable Provisions Unless Otherwise Provided in the Resolution.**

(a) **In General.**—Unless the resolution establishing a committee provides otherwise, the provisions of this section shall apply.

(b) **Membership.**—

   (1) **In General.**—A committee may consist of any number of voting and nonvoting members.

   (2) **Ex Officio Members.**—
      (A) **In General.**—Any ex officio member of the committee shall be a nonvoting member of the committee.
      (B) **Qualifications.**—Subsection (d) shall not be construed to authorize an ex officio member to vote.

   (3) **Bishop.**—the Bishop shall be an ex officio member of any committee.

   (4) **Chair.**—the chair of any committee shall be—
      (A) in the case of a committee established by the Convention, appointed by the Bishop, in consultation with the Council;
      (B) in the case of a committee established by the Council, appointed by the Bishop, with the consent of the Council; and
      (C) in the case of a committee established by the Standing Committee, appointed by the Standing Committee.
(5) **Other Officers.**—The members of any committee may elect other officers of that committee.

(c) **Appointments.**—Each member of any committee shall be—

1. in the case of a committee established by the Convention, appointed by the Bishop, in consultation with the Council;
2. in the case of a committee established by the Council, appointed by the Bishop, with the consent of the Council; and
3. in the case of a committee established by the Standing Committee, appointed by the Standing Committee.

(d) **Qualifications.**—An individual is qualified to be a voting member of a committee if that individual is—

1. a clerical member of the Convention; or
2. a communicant of this Diocese in good standing.

(e) **Terms.**—

1. **Length.**—The term of each member of a committee shall—
   
   - begin the day after the date of the adjournment of the annual meeting of the Convention following the date of the appointment; and
   
   - end on the day after the adjournment of the annual meeting of the Convention following 3 years after the date of the beginning of the term.

2. **Staggered Terms.**—the terms of office of a committee shall be staggered and arranged into 3 classes.

3. **Term Limitations.**—A member serving a term or any part of a term on a committee shall not be eligible to serve another term until after the lapse of 1 year, if that member has served continuously on that committee or for—

   - 2 full 3-year terms; or
   
   - 1 full 3-year term and any part of an additional 3-year term.

4. **Vacancies.**—If a position on a committee established by—

   - the Convention is vacant or a member of that committee is disabled, the Bishop, in consultation with the Council, may appoint a replacement member for the remainder of the applicable term;
   
   - the Council is vacant or a member of that committee is disabled, the Bishop, with the consent of the Council, may appoint a replacement member for the remainder of the applicable term; or
   
   - the Standing Committee is vacant or a member of that committee is disabled, the Standing Committee may appoint a replacement member for the remainder of the applicable term.

(f) **Termination.**—A committee shall terminate 6 years after the date on which that committee is established.

**Resolved,**

**Section 1. The Rules of Order of the Convention.**
The Rules of Order of the Convention are amended to read as follows:
RULES OF ORDER OF THE CONVENTION

SECTION 1. DEFINITIONS.

In these Rules of Order of the Convention:


(2) President.—The term “President” means the President of the Convention.


SECTION 2. RELATIONSHIP TO LAWS OR OTHER RULES.

(a) Constitution and Canons.—At any meeting of the Convention the Rules of Order of the Convention and Robert’s Rules of Order are subject to the Constitution and the Canons.


SECTION 3. ORGANIZATION AND OPENING OF A MEETING OF THE CONVENTION.

(a) Registration.—All participants of the Convention shall register at a place designated by the Secretary.

(b) Divine Service.—Each daily session of a meeting of the Convention shall be opened with Divine Service.

(c) Assembling of the Convention.—

(1) President Present.—If the President is present upon the assembling of the Convention before the call to order, the President shall request—

(A) all the participants of the Convention to be seated; and

(B) a determination of a quorum.

(2) President Not Present.—

(A) In General.—If the President is not present upon the assembling of the Convention before the call to order—

(i) the Convention shall elect a priest or bishop as the presiding officer in accordance with section 803 of the Constitution; and

(ii) that presiding officer shall request a determination of a quorum.

(B) Presiding Officer.—If a presiding officer is elected under subparagraph (A), subsections (e) and (f) of this section and sections 5, 8, and 10 shall apply by substituting the term “presiding officer” for the term “President” each place that term appears.

(d) Quorum.—Upon the request for the determination of a quorum the Secretary of the preceding meeting of the Convention, or a designee of the Secretary, shall announce the total number of participants of the Convention of each order who are registered and determine whether a quorum is present.
(e) **Call to Order.**—If a quorum is present, the President shall announce the presence of a quorum, declare the Convention is organized and ready for business, and call the meeting of the Convention to order.

(d) **Seating.**—When the meeting of the Convention is called to order, every participant of the Convention shall immediately be seated.

(f) **Challenges to Certification of Participants.**—A challenge to the certification of any participant of the Convention (including a challenge to the right of that participant to seat, voice, or vote) may be made in accordance with section 204 or 304 of the Canons. The President shall make the determination of any challenge.

**Sec. 4. Appointments.**

(a) **Coordinator for the Dispatch of Business.**—The President shall appoint a Coordinator for the Dispatch of Business who shall hold office until the next meeting of the Convention.

(b) **Secretary.**—The President shall appoint a Secretary in accordance with section 901 of the Constitution.

(c) **Assistants.**—The President shall appoint a First Assistant Secretary (in accordance with section 1103 of the Canons), tellers, pages and any other assistants as may be necessary. The President may appoint a Second Assistant Secretary (in accordance with section 1103 of the Canons).

(d) **Other Appointments.**—At the time as provided in the Order of Business the President shall appoint the members of committees and commissions of the Convention and any other appointments.

**Sec. 5. Speaking to the Convention.**

(a) **Addressing the President.**—When any participant is about to speak or deliver any matter to the Convention, the member shall rise, and with due respect, address the President.

(b) **Recognition.**—If 2 or more participants rise at the same time to speak the President shall decide who shall speak. A participant may not speak until recognized by the President.

(c) **Primary Sponsor.**—The first participant to speak on a resolution shall be the primary sponsor or the designee of the primary sponsor.

(d) **Limitation on Speaking.**—No participant may speak more than twice in the same debate nor longer than 3 minutes at one time without leave of the Convention, except that the primary sponsor or designee may speak for up to 5 minutes the first time, and up to 3 minutes the second time.

**Sec. 6. Motions.**

(a) **Requirements to Debate Motion.**—A motion may not be debated until that motion has been seconded and presented to the Secretary in writing in any form and in any manner as the Secretary may require.

(b) **Precedence of Motions.**—When a motion is made and seconded, no other motion shall be received except a motion (in the following order of precedence) to—

(1) adjourn;
(2) lay on the table;
(3) postpone to a certain time;
(4) postpone indefinitely; or
(5) commit or to amend.

(c) **Actions on Certain Motions.**—If a motion to lay on the table an amendment is passed, the matter before the Convention shall be proceeded with as if no such amendment had been offered. A motion to lay on the table or a motion to adjourn shall be decided without debate. The motion to adjourn shall always be in order if the mover has the floor.

**Sec. 7. Amendments to Proposed Amendments.**

(a) **Only Amendments in 2 Degrees Permitted.**—If a proposed amendment is under consideration, a motion to amend the proposed amendment may be offered. It shall not be in order to offer an amendment to the amendment to the proposed amendment under consideration, but a substitute for both amendments (*i.e.* the first proposed amendment and the second amendment amending the first proposed amendment) may be received, which if adopted, shall operate as an amendment to the original proposition.

(b) **No Proposition on Different Subject Permitted.**—No proposition on a subject different from the subject under consideration shall be received as an amendment or substitute.

(c) **Requirements to Debate Amendment.**—No amendment or substitute amendment shall be debated until that amendment has been seconded and presented to the Secretary in writing in any form and in any manner as the Secretary may require.

(d) **Division of Propositions.**—If a question contains several distinct propositions the same shall be divided at the request of any participant and a vote taken separately, except that a motion to strike and insert shall be undividable.

**Sec. 8. Questions of Order.**

(a) **Decisions.**—Any question of order shall be decided by the President without debate, but any participant may appeal from that decision, and on that appeal no member may speak more than once, without express leave of the Convention.

(b) **Participant Seated Until Decision Made.**—When any participant rises to a point of order, the member who has the floor shall be seated until the point of order is decided by the President.

(c) **Determination and Reconsideration.**—

(1) **Determination.**—Except as provided under paragraph (2), any vote shall be a final vote of the Convention and the question may not be debated again during the meeting.

(2) **Reconsideration.**—A vote may be reconsidered if a motion to reconsider is —

(A) made by a member of the Convention who voted with the majority on the vote to which the motion applies;

(B) seconded by another member of the Convention who also voted with the majority; and
(C) passed by not fewer than 67 percent of all members of the Convention present and voting as a single body.

Sec. 9. Reports.

(a) In General.—No question shall be taken on any report unless upon a motion to print or recommit it; but reports shall, as a course, lie upon the table.

(b) Written Proposals Required.—If a committee determines any action of the Convention is desirable, the committee shall present in writing such resolutions, acts, or canons, as the committee proposes for adoption by the Convention; which only shall be subject to the action of the Convention.

(c) Compliance.—The Convention will not act upon any proposed resolution, act, or canon that is not in compliance with this section.

Sec. 10. Elections.

(a) Nominations.—

(1) In General.—Nominations for elections (other than an election of a bishop) shall be made in accordance with section 402 of the Canons. Nominations may be made from the floor, or by other prescribed method, but shall be confined to announcement only of the name of the candidate and shall not be seconded. Additional nominations may be made until all nominations are closed.

(2) Elections of A Bishop.—Nominations for an election of a bishop shall be made in accordance with section 502 of the Canons.

(b) Election By Ballot.—All elections shall be conducted by ballot unless otherwise ordered.

(c) Votes Recorded By Orders.—The votes of the clerical members of the Convention and the lay members of the Convention shall be received and counted separately, but the vote shall be regarded as a vote of a single body, unless a vote by orders is required.

(d) List of Nominees.—The Secretary shall prepare a list of all nominations for each elective office, indicating the number of individuals to be voted for in each office.

(e) Verification of Voters.—When a joint ballot is taken, the tellers shall first verify that each voter is a certified member of the Convention with the right to vote, and then allow each voter to cast a vote.

(f) Report of the Tellers.—After the votes have been received and tallied, the Head Teller shall combine the votes of the clerical members of the Convention and the lay members of the Convention into one joint report and present to the Convention—

(1) the total number of votes in each order and the number needed to elect in each order and in total; and

(2) the number of votes in each order and in total for each individual voted for on the ballot.

(g) Statement of Results.—After the report under subsection (f) is presented, the President shall state the result of the joint ballot to the Convention.

(h) Distribution of Materials Restricted.—Except as otherwise ordered by the Convention, no books, pamphlets, or other printed matter shall be distributed at
any meeting of the Convention, or be placed in the seats of the members without the express permission of the President; but this prohibition shall not apply to the report of a Committee, or to any other document presented to or accepted by the Convention, or printed by the authority of the Convention.

Sec. 11. Suspension of Rules or Change in Business.

Any rule of the Rules of Order or any change in the Order of Business may be made by a motion passed by not fewer than 67 percent of all members of the Convention present and voting as a single body. Orders of the Day may be intercalated in the Order of Business by a majority of all members of the Convention present and voting as a single body.

Sec. 12. Alternate Lay Members.

Any application of an alternate lay member of the Convention to a seat in place of the principal shall be presented to the Secretary. If the Secretary determines that an alternate is entitled to a seat in accordance with section 303 of the Canons, the Secretary shall announce that substitution to the Convention. If no objection is raised following the announcement, the alternate shall take his seat.

Sec. 13. Resolutions.

(a) Amendments to the Canons.—Any proposal to amend the Canons shall be submitted in accordance with section 7002 of the Canons. This section shall apply to any resolution other than a proposal to amend the Canons.

(b) Individuals Who May Submit a Resolution.—Any member of the Convention may submit a resolution.

(c) Period for Submission.—A resolution shall be submitted in writing to the Secretary not later than 60 days before any meeting of the Convention at which the resolution is to be considered.

(d) Transmission to Committee.—The Secretary shall transmit the resolution to the appropriate committee of jurisdiction.

(e) Discretion to Direct the Secretary to Transmit.—the committee of jurisdiction may direct the Secretary to transmit the resolution to each participant of the Convention.

(f) Copies of Resolution.—Any member of the Convention who submits a resolution to the Secretary before the 60-day period described under subsection (c) shall provide sufficient copies of the resolution to distribute to the participants of the Convention attending the meeting of the Convention. The Committee on Resolutions shall transmit to each Regional Assembly and to each participant of the Convention a copy of all resolutions, accompanied by its report on each resolution, not later than 30 days before the meeting of the Convention.

(g) Limitation on Resolutions Not Submitted In Advance.—

(1) In General.—Any resolution that is not submitted to the Secretary before the 60-day period described under subsection (c) may not be considered by the Convention, unless—
(A) the sponsor or individual submitting the resolution shows cause as to the reasons that the resolution could not be submitted before that 60-day period; and

(B) the Convention agrees to the consideration of the resolution by not fewer than 67 percent of all members of the Convention present and voting as a single body.

(2) Resolutions of Courtesy.—Paragraph (1) shall not apply to any resolution of courtesy.

(h) Resolutions Impacting the Budget.—If a resolution has a potential impact on the budget of the Diocese and is agreed to be considered by the Convention under subsection (g)(1), the resolution shall be forwarded to the Committee on Finance by the Secretary and the Committee on Finance shall report its findings to the Convention before consideration of the resolution by the Convention.

(i) Cost Neutral Recommendations.—Any resolution described under subsection (h) or any motion that requires funding not specifically provided for in the budget submitted to the Convention for consideration, shall contain a recommendation for a corresponding decrease in the funding of another item which is included in the budget so that the impact of the resolution or motion is cost neutral.

These Rules of Order of the Convention may be amended by the Convention and shall apply to each meeting of the Convention.

Sec. 15. Journal of Proceedings.
The Journal of Proceedings shall be submitted to the President for approval by the President before publication.

Sec. 2. Effective Date.
This resolution shall take effect on the day after the last day of the annual meeting of the Diocesan Convention in calendar year 2017.

Discussion
There was no discussion. The Resolution to amend the Canons and to restate the Rules of Order of the Convention was approved by a show of hands.

Deputies and Alternate Deputies to the Provincial Synod Constitutional Amendment
At the meeting of the Convention last year, the Convention approved the first of two required votes for the adoption of an amendment to the Constitution that relates to the election of Deputies and Alternate Deputies to the Provincial Synod. (The Episcopal Church unites its 108 Dioceses into nine regional “Provinces.” Each Province has a “Synod” including bishops and deputies from each member Diocese that meets periodically.) the amendment strikes a reference to the Provincial Synod in a definition relating to candidates for election. This amendment to the Constitution would allow the Diocese to establish an alternative method (by amending the Canons) for the selection of Deputies and Alternate Deputies to the Provincial Synod. The second vote of approval on this amendment to the Constitution does not provide an alternate method of selection.
The proposal for the new method of selection is in a separate vote for an amendment to the Canons following this vote.

Therefore, the Committee on the Constitution and Canons moves the adoption of the following amendment to the Constitution of the Diocese, with this being the second of two Conventions to approve it, taking effect on the day after the last day of the annual meeting of the Diocesan Convention in calendar year 2017:

**Resolved**, Section 1102 of the Constitution of the Diocese is amended (in order to delete the reference to a Deputy or Alternate Deputy to the Provincial Synod) by striking subsection (a) and inserting the following:

(a) **Definition.**—In this section, the term “candidate” means an individual who is a candidate for—

1. the position of an elective at–large member of the Diocesan Council; or
2. any other position that, by Canon—
   (A) is established;
   (B) except as provided under subparagraph (C), requires an election by the Convention to fill; and
   (C) may provide for the filling of a vacancy by appointment.

**Discussion**

There was no discussion. The Resolution was approved by a show of hands.

**Deputies and Alternate Deputies to the Provincial Synod**

**Amendment to the Canons**

The Canons currently require a separate election by the Convention to fill the positions of Deputies and Alternate Deputies to the Provincial Synod. Experience in the Diocese has shown, however, that it can be difficult to identify sufficient numbers of candidates for an election by the Convention to serve as Deputies and Alternate Deputies to the Provincial Synod. Accordingly, the Diocesan Council requested that the Canons of the Diocese be amended to provide for an alternate method of filling those positions. The proposed amendment to the Canons provides for the individuals who are elected as Deputies to the General Convention to elect from among themselves (for the clerical and lay orders, respectively) the Deputies and Alternate Deputies to the Provincial Synod. This new method of selection would ensure sufficient, qualified, and timely representation for the Diocese at meetings of the Provincial Synod.

Therefore, the Committee on the Constitution and Canons moves—

1. the adoption of an amendment to the Canons, taking effect on the day after the last day of the annual meeting of the Diocesan Convention in calendar year 2017; and
2. a resolution providing technical and conforming amendments;

With both approved as follows:

**Resolved,** the Canons are amended by striking Canon 19 and inserting the following:
Canon 19

Deputies to the Provincial Synod

Sec. 1901. Elections of Deputies to the Provincial Synod.

(a) Representation.—At each Provincial Synod of which the Diocese is a part, the Diocese shall be represented by—
   (1) 1 clerical Deputy to the Provincial Synod; and
   (2) 2 lay Deputies to the Provincial Synod.

(b) Qualifications.—An individual is qualified to be a Deputy to the Provincial Synod, if that individual is—
   (1) a clerical member of the Convention; or
   (2) a communicant of this Diocese in good standing.

(c) Elections.—
   (1) Meetings.—Not later than 30 days after the election of Deputies to the General Convention under section 1801(c), the Secretary shall call a meeting of the clerical and lay Deputies to the General Convention.

   (2) Deputies and Alternates.—At the meeting under paragraph (1)—
      (A) the clerical Deputies shall—
         (i) elect from among themselves—
            (I) 1 clerical Deputy to the Provincial Synod; and
            (II) 3 clerical Alternate Deputies to the Provincial Synod; and
         (ii) determine the order in which the clerical Alternate Deputies to the Provincial Synod serve as the clerical Deputy to the Provincial Synod; and
      (B) the lay Deputies shall—
         (i) elect from among themselves—
            (I) 2 lay Deputies to the Provincial Synod; and
            (II) 2 lay Alternate Deputies to the Provincial Synod; and
         (ii) determine the order in which the lay Alternate Deputies to the Provincial Synod serve as the lay Deputy to the Provincial Synod.

   (3) Tie-Votes.—If the third ballot for any election for a position under paragraph (2) results in a tie, a determination of the Deputy elected to that position shall be made by lot as the Secretary may direct.

Sec. 1902. Certifications.

The Secretary shall certify to the President of the Province the individuals elected as Deputies and Alternate Deputies for each meeting of the Provincial Synod.

Sec. 1903. Vacancies or Openings.

(a) Alternate Deputies.—If there is a vacancy in the office of a Deputy to the Provincial Synod or there is an opening because a Deputy is unable to attend the meeting of the Provincial Synod, that vacancy or opening shall be filled by the individual who is—
   (1) first in the order determined under section 1901(c)(2)(A)(ii) or (B)(ii);
(2) an Alternate Deputy of the applicable clerical or lay order; and
(3) available to serve.

(b) Vacancies without Alternate Deputies.—

(1) In General.—If there is a vacancy in the office of a Deputy to the Provincial Synod and there is no Alternate Deputy to serve as Deputy, the Ecclesiastical Authority shall designate, and the Secretary shall certify, an individual of the applicable clerical or lay order to serve as Deputy.

(2) Qualifications.—An individual is qualified to be designated as a Deputy under paragraph (1) if that individual is—

(A) a clerical member of the Convention; or

(B) a communicant of this Diocese in good standing.

Sec. 1904. Absence of Deputy at a Meeting of the Provincial Synod.

(a) Chair of the Deputation.—the Deputies to the Provincial Synod shall select the Chair of the Deputation from among the Deputies.

(b) Designation.—If a Deputy to the Provincial Synod is absent at any session of a meeting of the Provincial Synod the Chair of the Deputation may designate any Alternate Deputy to be a Deputy during that absence.

Resolved,

Sec. 1. Technical and Conforming Amendments Striking Certain References to the Provincial Synod.

(a) Candidates for Elections.—Section 401 of the Canons (relating to the definition of a candidate for elections by the Convention) is amended by striking paragraph (1) and inserting the following:

“(1) the position of—

“(A) a member of the Standing Committee;

“(B) a Deputy or Alternate Deputy to the General Convention; or

“(C) an elective at–large member of the Diocesan Council.”.

(b) Nominations.—

(1) Section 2303(d)(2) of the Canons (relating to nominations at Regional Assemblies for elections at Convention) is amended by striking subparagraph (B) and inserting the following:

“(B) nomination of individuals for election as—

(i) members of the Standing Committee;

(ii) at-large members of the Diocesan Council; and

(iii) Deputies and Alternate Deputies to the General Convention.”.

(2) Section 2305 of the Canons (relating to nominations at Regional Assemblies for elections at Convention) is amended by striking subsection (f).

(c) Effective Date.—This resolution shall take effect on the date following the close of this Convention in 2017.
**Discussion**

There was no discussion. The Resolution was approved by a show of hands.

**Positions of At-Large Members of the Diocesan Council**

With the reorganization of the Regions of the Diocese, the evolving functions of the Regional Assemblies, and the change in the relationship of the Regional Assemblies to the Diocesan Council, the Diocese re-examined the representation of members of the Diocesan Council. The Diocesan Council has become a larger than necessary body for its role in the governance of the Diocese throughout the year. The proposed amendment eliminates the positions of at-large members of the Diocesan Council through a gradual phase-out. Any individual who is currently serving on the Diocesan Council in one of those positions would be able to complete the term for which he or she was elected and continue to exercise any authority of that position, including voting.

Therefore, the Committee on the Constitution and Canons moves the adoption of a resolution amending the Canons and providing for effective dates and transition provisions:

**Resolved,**

**Sec. 1. Nominations of At-Large Members at the Regional Assemblies.**

(a) **Nominations.**—Section 2303(d)(2)(B) of the Canons is amended—

(1) by striking clause (ii); and

(2) redesignating clauses (iii) and (iv) as clauses (ii) and (iii), respectively.

(b) **Eligibility for Nominations.**—Section 2305 of the Canons is amended—

(1) by striking subsection (b) and inserting the following:

“(b) **Eligibility for Nominations or Elections.**—A Regional Assembly may nominate or elect—

“(1) any lay individual who is a member of a parish, separate congregation, organized mission, cathedral or college chaplaincy within that region; or

“(2) any clerical delegate to that Regional Assembly.”;

and

(2) by striking subsection (d); and

(3) by redesignating subsections (e) and (f) as subsections (d) and (e), respectively.

**Sec. 2. At-Large Members on the Diocesan Council.**

(a) **Membership.**—Section 2702(a)(1) of the Canons (relating to the list of members) is amended—

(1) in subparagraph (F) by adding “and” at the end;

(2) by striking subparagraph (G); and

(3) by redesignating subparagraph (H) as subparagraph (F).

(b) **At-Large Members Elected by the Convention.**—Section 2703 of the Canons is amended—

(1) by striking subsection (b); and

(2) redesignating subsection (c) as subsection (b).
Sec. 3. Effective Date and Transition Provisions.

(a) Effective Date.—The amendments made by sections (1) and (2) shall take effect on the day after the last day of the annual meeting of the Diocesan Convention in calendar year 2017.

(b) Transition Provisions.—

(1) Application to Current At-Large Members.—Any individual who is serving in a position of an at-large member of the Diocesan Council on the effective date described under subsection (a) may—

(A) continue to serve in that position through the remainder of the term to which that individual was elected; and

(B) exercise all authorities of that position during the remainder of that term (including voting) unaffected by the amendments made by sections (1) and (2).

(2) Vacancies not Filled.—If a position of an at-large member of the Diocesan Council becomes vacant after the effective date described under subsection (a), the Diocesan Council may not elect a replacement to fill the vacancy for the remainder of the applicable term.

Discussion

Ms. Joyce Bryant, Christ Church, Rockville, inquired whether those currently serving as at-large members would no longer be needed.

Mr. Coe responded that the Diocesan Council at-large positions were being phased out, but that those who had already been elected would continue to serve the full term for which they had been elected.

Canon Paul Cooney explained that without these changes, and as a result of the creation of additional regions, the Diocesan Council would grow to 30 positions. Eliminating the at-large positions maintains the current size of the Council. It also eliminates a source of confusion in the current structure wherein there are both regional representatives who are elected by the regions and at-large representatives who are nominated by the regions.

The Resolution was approved by a show of hands.

The President expressed her appreciation to Mr. Coe for his work on restating the Diocesan Constitution and Canons.

Report of the Secretary of the Convention

Mr. Keith Roachford, St. George’s, DC, Secretary of the Convention, presented the following amendments to the Constitution of the General Convention of the Episcopal Church, which are required to be made known by the Secretary of the Diocesan Convention preceding the final vote at the 79th General Convention in 2018 in accordance with Canon 1.1 (e) of the Canons of the General Convention.
Proposed Constitutional Amendments,
First Approved by the 2015 General Convention
(Approval of 2018 General Convention required for final passage.)

Bo11: Amend Article II.7

Resolved, That the Constitution of the General Convention (2012) Article II.7 is hereby amended to read as follows:

Sec. 7. It shall be lawful for the House of Bishops to may elect a Suffragan Bishop who, under the direction of the Presiding Bishop, shall be in charge of the work of persons of this Church who serve as chaplains in the Armed Forces of the United States, and such other agencies as may be specified by the Presiding Bishop. The Suffragan Bishop so elected shall be ordained and consecrated and hold office under such conditions and limitations other than those provided in this Article as may be provided by Canons of the General Convention. The Suffragan Bishop shall be eligible for election as Bishop or Bishop Coadjutor or Suffragan Bishop of a Diocese.

D003: Amend Article V

Resolved, That Article V, Section 1 is amended to read as follows:

A new Diocese may be formed, with the consent of the General Convention and under such conditions as the General Convention shall prescribe by General Canon or Canons, (1) by the division of an existing Diocese; (2) by the junction of two or more Dioceses or of parts of two or more Dioceses; or (3) by the erection into a Diocese of an unorganized area evangelized as provided in Article VI. The proceedings shall originate in a Convocation of the Clergy and Laity of the unorganized area called by the Bishop Ecclesiastical Authority for that purpose; or, with the approval of the Bishop Ecclesiastical Authority, in the Convention of the Diocese to be divided; or (when it is proposed to form a new Diocese by the junction of two or more existing Dioceses or of parts of two or more Dioceses) by mutual agreement of the Conventions of the Dioceses concerned, with the approval of the Bishop Ecclesiastical Authority of each Diocese. In case the Episcopate of a Diocese be vacant, no proceedings toward its division shall be taken until the vacancy is filled. After consent of the General Convention, when a certified copy of the duly adopted Constitution of the new Diocese, including an unqualified accession to the Constitution and Canons of this Church, shall have been filed with the Secretary of the General Convention and approved by the Executive Council of this Church, such new Diocese shall thereupon be in union with the General Convention.

D008: Amend Article I.1

Resolved, That Article I, Section 1 of the Constitution is amended to read as follows:

Sec. 1. There shall be a General Convention of this Church, consisting of the House of Bishops and the House of Deputies, which Houses will sit, debate, and vote separately, unless otherwise provided for by this Constitution or the Canons. The Houses by majority vote of each House may call for the Houses to sit, debate, and vote, or any combination thereof, together. The General Convention may by Canon establish procedures for such sessions. In all deliberations freedom of
debate shall be allowed. Either House may originate and propose legislation, and all acts of the Convention shall be adopted and be authenticated by both Houses.

Treasurer’s Report

Mr. Paul Barkett, St. John’s, Lafayette Square, Treasurer, provided an overview of the 2016 Diocesan budget. Operating revenue was $4,126,232, which was $47,945 above the revised forecast. Congregational giving, the single largest source of Diocesan income, was $16,482 below the forecast. Mr. Barkett asked those congregations with outstanding pledges to try to pay them in the next two weeks.

The Bishop’s Lenten Appeal yielded $23,585 more than forecast, which helped offset the shortfall in congregational giving. The Soper Fund accounted for about one-third of operating revenue, or $1.4 million of the $4.1 million total.

Operating expenses were $4,078,287, which was $146,905 less than forecast. Mr. Barkett said he appreciated the staff’s efforts to manage expenses. He expects the budget to be balanced when all expenses are accounted for.

Mr. Barkett reported an increase in the value of Diocesan investments by $69,261. The Soper Fund increased in value by $676,142 to $28,484,389.

In FY 2016, the Diocese awarded nine congregational growth grants totaling $109,600. The awards focused on new worship expressions; Latino, campus, employment and regional youth ministries; outreach; and community relationship development.

The Diocese received a clean audit for FY 2015.

Report of the Tellers on the First Ballot

Mr. Stephen Dean, Grace Church, Silver Spring, Head Teller, reported the results of the first round of balloting for Diocesan offices. A tabulation of the results can be found in the section of this Journal titled “Report of the Tellers.”

Casting of the Second Ballot

Mr. Roachford provided voting instructions and delegates cast the second ballot.

Presentation and Adoption of the 2017 Diocesan Budget

Mr. Jim Jones, St. Paul’s, Rock Creek, Chair of Finance Committee, said that the Finance Committee supports the proposed budget and recommends its adoption. He characterized it as a balanced budget based on conservative assumptions, and one that would continue support and investment in congregations. He said that changes had been made in the presentation of the budget to make it more transparent and understandable.

The proposed budget projects income for 2017 of $4.117 million compared to $4.078 in 2016. Congregational giving is the largest source of income at 59 percent of the total. The Diocese has asked congregations that are not already tithing to increase giving by one percent annually until they reach 10 percent. The second largest source of income is the Soper Fund at 32 percent of the total.

In 2017, $120,000 from the Soper Fund will be dedicated to a new round of Congregational Growth Grants. As more congregations move toward a one percent annual increase, more Soper funds will be available for grants and other congregational initiatives.
Estimated expenditures, which total $4.117 million, include Congregational Investment (28 percent), Ministries (28 percent), Wider Church Support (16 percent), and Governance, Support, and Administration (28 percent). Staff costs have been incorporated into the program budget for each area of ministry. Staff members who have a broad portfolio and crosscutting positions are included in a new category - Episcopal Leadership, Oversight and Pastoral Ministries.

Mr. Jones moved adoption of the budget as presented.

**Discussion**

The Rev. Meg Ingalls, Transfiguration, asked where the new position requested by the Bishop was included.

The Bishop directed her to the line item called “Congregational Financial/Mission Strategies.”

Rev. Ingalls also inquired about funding for the new Archdeacon. The Bishop responded that the position is currently funded for one-quarter time and this will be reassessed in the future in light of need.

The Rev. Peter Antoci, St. Columba’s, asked about the decrease in the budget for the University of Maryland Chaplaincies.

The Bishop responded that the Diocese is now partnering with St. Andrew’s, College Park, to share the costs of a joint position.

Ms. Mercia Arnold, St. Mary’s, DC, asked if there is a category for assisting the elderly.

Canon Paul Cooney responded that there is no line item for elderly. The Diocese relies on the Seton Belt Trust Fund, which is designated specifically for assistance to the aging. Currently, the only authorized use of those funds is to pay the Medicare supplement for retired clergy. Two years ago, the Diocese sold some of the property in the trust, which has resulted in additional income. The Diocesan Council will address the policy for spending the trust, now that there is more income.

The Budget was approved by a show of hands.

Bishop Mariann thanked the Finance Committee for their hard work on the budget. She then asked the Convention to recognize those congregations that are meeting the goal of tithing 10 percent to the Diocese, those that have increased their giving by one percent or more, and those that have increased their giving by any amount.

**Continuation of the Report of the Resolutions Committee**

Mr. Clark Downs, Redeemer, Bethesda, Committee Chair, presented a second resolution.

**Resolution to Reaffirm the Church’s Commitment to Social Justice in a Divisive Political Climate (Adopted as Amended)**

*Submitted by Ms. Kate Rebholz, Delegate, Christ Church, Washington Parish*

*Resolved,* that the One Hundred Twenty Second Annual Convention of the Diocese of Washington reaffirm that we believe that every person is created in God’s image,
imbued and blessed with inherent dignity and worth. We welcome all people in our communities of faith and support other communities of faith, including particularly Muslim communities who may fear persecution. Where we have not sufficiently supported other communities of faith, we will recommit ourselves to doing so.

RESOLVED, that consistent with our Baptismal Covenant to “strive for justice and peace and respect the dignity of every human being,” we recommit ourselves and our congregations to fight unjust discrimination in all of its forms, including racism, Islamophobia, homophobia, and sexism.

Explanation: The rhetoric employed throughout the presidential campaign, but especially in the fall of 2016, has been extremely polarizing and divisive, leading some in our country to feel threatened by their fellow citizens and fearful that the threats may turn into violence. The Episcopal Church has a long tradition of reaching out to the most vulnerable and this Diocese has passed resolutions in the past affirming our intent to build ecumenical and interfaith partnerships, especially with Muslim communities of faith. In the face of this divisive rhetoric, we should reaffirm our commitment to work for justice and peace.

DISCUSSION

Ms. Kate Rebholz, Christ Church Washington Parish, spoke in favor of the resolution as a reaffirmation of our commitment to our baptismal covenant; she requested that a typo in the resolution be corrected: in line 10 capitalize “Islamophobia.”

Mr. J.J. Boulin, Transfiguration, offered an amendment to the resolution:

Boulin Amendment to the Resolution to Reaffirm the Church’s Commitment to Social Justice in a Divisive Political Climate (FAILED)

RESOLVED, that the One Hundred Twenty Second Annual Convention of the Diocese of Washington reaffirm that we believe that every person is created in God’s image, imbued and blessed with inherent dignity and worth. We welcome all people in our communities of faith and support other communities of faith, including particularly Muslim communities who may fear persecution. Where we have not sufficiently supported other communities of faith, we will recommit ourselves to doing so.

RESOLVED, that consistent with our Baptismal Covenant to “strive for justice and peace and respect the dignity of every human being,” we recommit ourselves and our congregations to fight unjust discrimination in all of its forms, including racism, Islamophobia, homophobia, and sexism.

DISCUSSION

Mr. Boulin supported the general theme of the resolution, but said tying discrimination to politics in the current environment is not effective. His amendment was intended to indicate opposition to unjust discrimination in all of its forms, without the need to list them.

Ms. Rebholz opposed the amendment, saying she believes it is important to identify those who are most vulnerable to persecution. Not naming them is one way to sidestep our responsibility.
Ms. Kay Pierson, Trinity, DC, opposed the amendment, saying it is important to acknowledge hate against specific groups included in this resolution.

Mr. Steve France, Redeemer, Bethesda, spoke against amendment. He said his parish has entered into a relationship with the Islamic Community Center of Potomac and that it is important to seek out and get to know our Muslim neighbors.

The Rev. Robert Harvey, Our Savior, Hillandale, opposed the amendment. His church was the victim of racist graffiti after the election. He said that various synagogues and mosques reached out to his parish. They received 550 Christmas greeting cards from their Muslim neighbors, enough for every member of the parish to receive one.

Mr. Carl Horn, Trinity, Upper Marlboro, spoke in favor of the amendment, saying that identity politics begets more identity politics. We can still be an inclusive and loving church without calling out the specific evils that we think we need to address.

The Rev. Linda Calkins, St. Bartholomew’s, opposed the amendment. In particular, she supported keeping the sentence, “Where we have not sufficiently supported other communities of faith, we will recommit ourselves to doing so.” If we are not committed to social justice, we will see an increase in racism, Islamophobia, homophobia and sexism, she predicted.

The Rev. Kimberly Lucas, St. Margaret’s, opposed the amendments, citing the wisdom of her 13-year-old daughter who said, “When we say, ‘Save the pandas,’ we are not saying ‘Kill the monkeys.’ We are saying the pandas are in trouble.”

The Rev. Ledlie Laughlin, St. Columba’s, called the question.

By two-thirds majority, the delegates voted to end debate and vote on the amendment to the resolution.

The amendment failed by a show of hands.

**Hayden Amendment to the Resolution to Reaffirm the Church’s Commitment to Social Justice in a Divisive Political Climate**

*(Adopted)*

The Rev. Dr. J. Carlton Hayden, St. George’s, DC (retired), requested that word “unjust” in the term “unjust discrimination,” found in the second Resolve clause, be eliminated. He said it implied that there are forms of just discrimination, which is misleading.

**Discussion**

Mr. Steve France, Redeemer, opposed the change, saying that “unjust” modifies and strengthens wording.

By a show of hands the amendment to strike the word “unjust” was adopted.

**MacKnight Amendment to the Resolution to Reaffirm the Church’s Commitment to Social Justice in a Divisive Political Climate**

*(Failed)*

Resolved, that the One Hundred Twenty Second Annual Convention of the Diocese of Washington reaffirm that we believe that every person is created in God’s image, imbued and blessed with inherent dignity and worth. We welcome all people in our
communities of faith and support other communities of faith, including particularly Muslim communities who may fear persecution. Where we have not sufficiently supported other communities of faith, we will recommit ourselves to doing so.

Resolved, that consistent with our Baptismal Covenant to “strive for justice and peace and respect the dignity of every human being,” we recommit ourselves and our congregations to fight unjust discrimination in all of its forms, including racism, Islamophobia, homophobia, and sexism.

Resolved, that the Convention urge and encourage the Bishop to speak out publicly against the injustices created by the new Administration’s policies on refugees.

Discussion

The Rev. Jeffrey MacKnight, St. Dunstan’s, offered an amendment to strengthen the resolution by adding language encouraging the Bishop to speak out on behalf of refugees. Under a recent Executive Order, refugees have been stopped at the border and refused admission to the United States.

The Rev. Douglas Greenaway, St. Paul’s, Rock Creek, opposed the amendment. Based on the new Administration’s plans, he said we will likely face many more social justice issues in the weeks ahead and it would be impractical to list all of them.

Mr. Paul Brewster, St. Alban’s, opposed the amendment as narrowing the scope of the resolution.

Ms. Rosemarie Sweeney, St. Dunstan’s, spoke in favor of the amendment. She read from a statement by Presiding Bishop Michael Curry on continuing to welcome refugees for resettlement.

The amendment failed by show of hands.

Arnold Amendment to the Resolution to Reaffirm the Church’s Commitment to Social Justice in a Divisive Political Climate (Failed)

Resolved, that the One Hundred Twenty Second Annual Convention of the Diocese of Washington reaffirm that we believe that every person is created in God’s image, imbued and blessed with inherent dignity and worth. We welcome all people in our communities of faith and support other communities of faith, including particularly Muslim communities who may fear persecution. Where we have not sufficiently supported other communities of faith, we will recommit ourselves to doing so.

Resolved, that consistent with our Baptismal Covenant to “strive for justice and peace and respect the dignity of every human being,” we recommit ourselves and our congregations to fight unjust discrimination in all of its forms, including racism, Islamophobia, homophobia, and sexism.

Resolved, that the Joint Task Force on the Role of the Cathedral provide guidance to the parishes, congregations, missions and educational institutions by the 2019 Convention on Social Justice.
**Discussion**

Ms. Mercia Arnold, St. Mary’s, DC, offered an amendment to add language authorizing the Joint Task Force on the Role of the Cathedral to provide guidance on social justice issues. She said that social justice needs a timeline and a time frame, and that it would assist all members of the Diocese to be able to speak with one voice.

The President relinquished the chair to the Secretary in order to speak to the amendment.

Bishop Mariann opposed the amendment, saying that it would expand the mission of the Joint Task Force on the Role of the Cathedral to a much broader one than intended. The mandate to address social justice in all its forms would be a greater burden than the Task Force could handle.

The question was called. By a two-thirds majority, the delegates voted to end debate and vote on the amendment.

The Amendment failed by a show of hands. The President resumed the Chair.

The question was called. By a two-thirds majority, the delegates voted to end debate and vote on the Resolution as amended by striking the word “unjust.”

The Resolution as amended was approved by a show of hands.

**Report of the Tellers on the Second Ballot**

Mr. Dean reported the results of the second round of balloting for Diocesan offices. A tabulation of the results can be found in the section of this Journal titled “Report of the Tellers.”

The President congratulated all who were elected and thanked all who stood for election. She said their willingness to serve was a very gracious expression of their commitment to our common life in the Diocese.

**Resolution Concerning the Inauguration Day Sermon of The Rev. Robert Jeffress (Postponed Indefinitely)**

Submitted by Mary Alcuin Kelly, Delegate, St. Stephen and the Incarnation, Michael Sherrard, St. Stephen and the Incarnation, and The Rev. Linda Calkins, St Bartholomew’s

Resolved, that the One Hundred Twenty Second Annual Convention of the Diocese of Washington regrets the preaching of the Inauguration Day sermon entitled, “When God chooses a leader,” at the parish of St. John’s Lafayette Square.

Resolved, that pastor Robert Jeffress’ long record of hateful and inflammatory rhetoric towards Muslims, Roman Catholics, LGBT people and others is inconsistent with both the inclusive nature of St. John’s ministry and our baptismal covenant to “seek and serve Christ in all persons, loving your neighbor as yourself.”

Resolved, that the Convention rejects the suggestion that God has personally selected the victor of any presidential election and joins in the Church’s prayer that God would “break down the walls that separate us” from one another.
Explanation: Southern Baptist pastor Robert Jeffress was invited to preach at a private service at St. John’s Lafayette Square on Inauguration Day at the request of President Donald Trump. Jeffress’s long record of hateful and inflammatory rhetoric includes describing Islam as a “religion that promotes pedophilia,” accusing the Roman Catholic Church of representing the “genius of Satan,” and describing LGBT people as leading a “filthy’ and “miserable” lifestyle.

In his sermon, entitled “When God Chooses a leader” he told the president-elect that he had been personally placed in the White House by God and compared him to the prophet Nehemiah. The story of Nehemiah, Jeffress preached, shows that “God is not against building walls!” and that President Trump should ignore his critics.

Jeffress’s sermon was widely covered in the press, with reporters noting Jeffress’ extremism and the unusually political nature of his preaching by comparison to past inauguration Day sermons.

**Discussion**

Ms. Mary Kelly, St. Stephen and the Incarnation, spoke in favor of the resolution, saying that it asks the Convention to offer a statement of regret for the Inauguration Day sermon preached by The Rev. Robert Jeffress as being inconsistent with the mission of St. John’s, Lafayette Square.

The Rev. Linda Calkins, St. Bartholomew’s, a cosigner of the resolution, spoke in support. She said she was raised as a conservative Baptist, became a Southern Baptist, and now, thanks be to God, an Episcopalian and a priest. She finds abhorrent the view that God has chosen a leader who sets people aside and who rejects refugees. She quoted the language inscribed on the Statue of Liberty,

> “Give me your tired, your poor,  
> Your huddled masses yearning to breathe free,  
> The wretched refuse of your teeming shore.  
> Send these, the homeless, tempest-tossed to me,  
> I lift my lamp beside the golden door!”

If we do not lift that lamp, we will burn out, she said.

The Rev. David Wacaster, Good Shepherd, opposed the resolution, saying that while he was deeply sympathetic, he is also very concerned about the precedent of censoring anything that happens in an individual parish.

Mr. Fernando Hermoza, St. John’s, Lafayette Square, offered an amendment.

**Hermoza Amendment to the Resolution Concerning the Inauguration Day Sermon of The Rev. Robert Jeffress**

*(Failed)*

Resolved, that the One Hundred Twenty Second Annual Convention of the Diocese of Washington regrets the preaching of the Inauguration Day sermon entitled, “When God chooses a leader,” at the parish of St. John’s Lafayette Square.

Resolved, that pastor Robert Jeffress’ the sermon follows the long record of hateful and inflammatory rhetoric towards Muslims, Roman Catholics, LGBT people and others is inconsistent with both the inclusive nature of St. John’s ministry and our
baptismal covenant to “seek and serve Christ in all persons, loving your neighbor as yourself.”

**Resolved,** that the Convention rejects the theology delivered by Robert Jeffress based in poor exegesis of the Bible. We don’t believe that taking texts from the Bible out of context to manipulate and pretend to say that God raises leaders to build walls is right. We don’t believe that God has personally selected the victor of any presidential election and joins in the Church’s prayer that God would “break down the walls that separate us” from one another.

**Discussion**

Mr. Hermoza explained that the amendment clarified that the Resolution expresses opposition to the theology expressed in the sermon, particularly the prosperity gospel.

By a show of hands, the Amendment failed.

Mr. Bob Yates, Redeemer, spoke against the Resolution saying that passing it gives the sermon more weight.

The Rev. Cricket Park, Church of Redeemer, requested clarification about whether the Resolution is focused on the content of the sermon or the fact that it was delivered in an Episcopal church.

Ms. Kelly responded that she was upset about the sermon, and the fact that it happened in an Episcopal Church give us an opportunity to say that this does not represent our Baptismal covenant.

Mr. Steve France, Redeemer, said he supported the Resolution but would like to get the view of the Rector of St. John’s.

Ms. Kelly responded that she sent copy of the Resolution to The Rev. Luis Leon, Rector, St. John’s.

Mr. Paul Brewster, St. Albans, spoke against the resolution; he said the Joint Task Force on the Role of the Cathedral should review the ceremonial use of St. John’s. He recommended tabling the amendment, but extending the mission of the Joint Task Force. He moved that consideration of the Resolution be postponed indefinitely.

The motion to postpone requires a majority vote and is not debatable.

By a show of hands consideration of the Resolution was postponed indefinitely.

**Setting of the Date and Place of the 2018 Convention**

Mr. Roachford moved that the One Hundred Twenty-Third Annual Meeting of the Convention of the Diocese of Washington be held at the Cathedral Church of St. Peter and St. Paul on Saturday, January 27, 2018.

The motion was approved by a show of hands.

**Summary of Elections**

**Clerical Deputy to General Convention:** The Rev. Canon Jan Cope, The Rev. Betsy Gonzalez, The Rev. Gregory Syler and The Rev. David Wacaster
Lay Deputy to General Convention: Ms. Kemah Camara, Mr. John Johnson, Ms. Barbara Miles and Mr. Gerry Perez

Clerical Member of Standing Committee: The Rev. Kimberly Lucas and The Rev. Dr. Sheila McJilton

Lay Member of Standing Committee: Ms. Erika Gilmore and Mr. Lee Puricelli

ADJOURNMENT

The President thanked Diocesan staff and volunteers, offered a blessing, and declared the One Hundred Twenty-Second Annual Meeting of the Convention of the Diocese to be adjourned.

*****


Mariann Edgar Budde, President
Keith Roachford, Secretary
Martha C. Romans, Rapporteur
The Bishop’s Official List of Clergy Entitled to Seat and Votes at the 122nd Convention

Those whose names are preceded by an asterisk did not register and therefore were presumed to have been absent. Two ballots were cast.

Mariann Edgar Budde
* John Bryson Chane
* Paul Abernathy
Amanda Akes
Patricia Phaneuf Alexander
* Barbara Allen
* Charles C. Amuzie
* James R. Anderson
* James D. Anderson
* D. Thomas Andrews
Peter Antoci
* Stephen Arbogast
* Stephen T. Arpee
Melinda Artman
Susan Astarita
Sari N. Ateek
Kyle Babin
* Mariann C. Babnis
Kim Baker
John A. Ball
Cynthia O. Baskin
Nathan Beall
* Jacob D. Beck
Joan Beilstein
* William P. Billow, Jr.
* Norma Lee Blackwell
* Susan N. Blue
Isaac Bonney
Martha J. Bonwitit
Vaughan P.L. Booker
* E. Kent Booth
* Marc Lawrence Britt
* Velma Wooten Brock
* Donna H. Brown
* Elly Sparks Brown
Enrique R. Brown
* Kenneth Brown
Virginia Brown-Nolan
* Lindy Bunch
Cassandra Burton
Linda Calkins

Elizabeth Carl
* Robert M. Catchings
* Phillip C. Cato
Eva K. Cavaleri
Randolph C. Charles
* Diane C. Fitzgerald Clark
* Joseph Clark
Martha K. Clark
Paula Clark
* William Clarkson, IV
* Thomas Clay
Vikki Clayton
Tim Cole
Joseph Constant
Jan Naylor Cope
Kathleen Corbett-Welch
* Jay L. Croft
* Carole Anne Crumley
John Daniels
Daniel D. Darko
* Stephen R. Davenport, III
D.H. Kortright Davis
Lee Davis
* Matthew Dayton-Welch
Prince Decker
* Todd DeLaney
* John Denham
William J. Doggett
* James M. Donald
* W. Larry Donathan
Kelly Brown Douglas
* Richard E. Downing
* Dalton D. Downs
Sarah Duggin
* Barbara T. Duncan
Rosemarie L. Duncan
* Frank G. Dunn
Alex Dyer
* Nancy Early
* Beth M. Echols
* Deirdre Anne Eckian
Clerical Members

* Laura McFarland Edwards
* Tilden H. Edwards, III
  Clinton C. Esonu
* John F. Evans
  Gayle Fisher-Stewart
  Carol Cole Flanagan
* J. William Flanders, Jr.
* Susan M. Flanders
* Carol Flett
* A. Guy Fouts
  Robyn Franklin-Vaughn
  Elizabeth Bonforte Gardner
  Virginia Gerbasi
  Kurt Gerhard
* J. Carlyle Gill
* Robert S. Gillespie, Jr.
* Marcella Gillis
* Anne Bathurst Gilson
* David T. Gleason
  Betsy C. Gonzalez
  Sarah Beth Goodwin
* David T. Gortner
  John M. Graham
  Douglas A.G. Greenaway
* A. Katherine Grieb
  Emily A. Griffin
  Emily Guthrie
  Caron Gwynn
  Jacques B. Hadler, Jr.
  Michele Hagans
* Elizabeth A. Hague
* Jane Milliken Hague
* William Hague
* Christopher N.R. Halliday
* Karl Halter
* Michael P. Hamilton
  Preston Hannibal
* Rona R. Harding
  John T.W. Harmon
* Harry Harper
* John C. Harris
* Lawrence R. Harris, Jr.
  Vincent P. Harris
* C. Robert Harrison, Jr.
* Frank M. Harron, II
  Robert Harvey
  Kristen L. Hawley
  J. Carleton Hayden
* Stephen H. Hayward
  Kate Heichler
* Barbara D. Henry
  Nancy Hildebrand
  Olivia Hilton
* Jessica Hitchcock
  Geoffrey Hoare
  Charles Hoffacker
  Lucy Hogan
  Randy Hollerith
* James C. Holmes
* Kenneth W. Howard
  Marian T. Humphrey
  Beth Humphrey
  Brooks Hundley
* Robert F.B. Hunter
  Meg Ingalls
* H. Stuart Irvin
  H. Jocelyn Irving
* James S. Isaacs
* Carol Jablonski
* Peter Jackson
* Charles R. Jaekle
* Nancy C. James
  Peter Jarrett-Schell
  Rondesia Jarrett-Schell
* Bruce W.B. Jenneker
* Constance Jenson
* H. Vance Johnson, Jr.
* Karen B. Johnson
* Theodore W. Johnson
  Timothy A. Johnson
* W. Pegram Johnson, III
  Allan B. Johnson-Taylor
* John Tyler Jones
* Katherine H. Jordan
* Nancy Lee Jose
  Chris Jubinski
  Maria Kane
* Rena Karefa-Smart
* Ted Karpf
  Linda M. Kaufman
  Edward Kelaher
  Stuart A. Kenworthy
Shell T. Kimble
Debbie Kirk
* Travers C. Koerner
Richard G.P. Kukowski
Ledlie I. Laughlin
* John E. Lawrence
* Nathaniel J. Lee
Sam Leite
Luis Leon
* Theodore L. Lewis
William B. Lewis
Randall Lord-Wilkinson
Kimberly D. Lucas
* Joseph W. Lund
* Carolyn S. Lundelius
* Louise Lusignan
Patricia Lyons
Jeffrey B. MacKnight
* Timothy Malone
S. Kent Marcoux
* Andrea Brooke Martin
Ray Massenburg
* Molly McCarty
John S. McDuffie
Sheila McJilton
* Margaret McNaughton
Henry P. McQueen
* Loren B. Mead
Richard Meadows
* Deborah Meister
Mark Michael
* Mary Miller Flowers
* B. Bradshaw Minturn
* Ann L.H. Moczydlowski
* Anne D. Monahan
* Jerome T. Moriyama
Sarah Motley
* Melanie Mullen
Terri Murphy
Thomas C. Murphy
Stephanie J. Nagley
* Deonna Neal
* Earl A. Neil
Melana Nelson-Amaker
* Nancy J. Noall
* Mitzi Noble
D. Andrew Olivo
* Harrison H. Owen
* Alison Palmer
C.B. Cricket Park
Nan Peete
* August W. Peters, Jr.
* John L. Peterson
F. Bradley Peyton, IV
Robert Phillips
* Samuel E. Pinzón
* Albert C. Pittman
* Betty Powell
* Dr. William S. Premnall
* Kathleen V. Price
Jim Quigley
* Frederick Quinn
Connie Reinhardt
Juan Pastor Reyes
Ann M. Ritonia
Vidal Rivas
Cara Rockhill
* Joel Jay Rogge
* Paul Rose
* Deirdre E. Sandoe
* Albert Scariato
* Frederick W. Schmidt
Justice Schunior
* Jack S. Scott
Noreen Seiler-Dubay
* Lyndon C. Shakespeare
* William Shand, III
* Sarah A. Shirley
* Eric W. Shoemaker
* Serena Sides
Cynthia Simpson
Sally Slater
* Martin L. Smith
* Perry Michael Smith
Katie Solter
Cameron Soulis
Cara Spaccarelli
Leslie St. Louis
William Stafford-Whittaker
R. Robert Stephenson
Sarah Stewart
* John D. Stonesifer
Clerical Members

* Emily Blair Stribling
* Shawn O. Strout
* Harriette Sturges
* Eva Suarez
  Gregory Charles Syler
* Charles W.S. Tait
* John T. Talbott
* Jo C. Tartt, Jr.
* Arnold G. Taylor
  Teresa Terry
  Elizabeth Tesi
* Susan Thon
* Claudia Tielking
* Helen C. Trainor
* Joseph W. Trigg
* Kenneth E. Truelove
* Mpho A. Tutu van Furth
* William D. Underhill
  Francisco Valle
* Samuel Van Culin, Jr.
  Brian Lee Vander Wel
  L. Sue von Rautenkranz

Clergy Entitled to Seat and Voice but no Vote

Andy Barnett
Athanasius Choi
Jason L. Cox
Javier Garcia-Ocampo
Jadon Hartsuff
Meredith Heffner
* Jeff Hual
  Glenna Huber
* Elizabeth Keeler
* Catriona Laing
  Sarah Lamming

David C. Wacaster
* Francis H. Wade
* William S. Wagnon
* Samuel C. Walker
Susan K. Walker
Richard Wall
* Martha Wallace
Andrew W. Walter
Beverly Weatherly
* Joseph C. Weaver
Richard Weinberg
* Clement W. Welsh
* Louis Wheeler
* Christopher I. Wilkins
Shivaun Wilkinson
* Milton C. Williams, Jr.
  Stacy Williams-Duncan
David B. Wolf
Amy C. Yount
* Paul F.M. Zahl
Lisa Zaina
Becky Zartman

Ana Langerak
Sarah Miller
Amy Molina-Moore
Michele Morgan
Sarah D. Odderstol
Dominique Peridans
Kristen Pitts
Yolanda Rolle
* Reggie Simmons
Chuck Wynder
## The Secretary’s List of Lay Delegates Entitled to Seat and Votes at the 122nd Convention

<table>
<thead>
<tr>
<th>All Faith, Charlotte Hall</th>
<th>Christ Church, Georgetown</th>
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<tbody>
<tr>
<td>* Terry Ressler</td>
<td>* Kathy Carmean</td>
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<td>* Alternate Seated: Regan Hanson</td>
<td>* Alternate Seated: Millie C. Coleman</td>
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<td>All Saints’, Chevy Chase</td>
<td>* Alternate Seated: Firoze Rao</td>
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<td>BJ Buracker</td>
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<td>Dan Dever</td>
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<td>Judy Kelly</td>
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<td>Tony Ortiz</td>
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<td>All Saints’, Oakley</td>
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<td>* David Hudson</td>
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<td>All Souls’</td>
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<td>* Kathryn Childers</td>
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<td>Heidi Rasciner</td>
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<td>Ascension and St. Agnes</td>
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<td>* Howard Hines</td>
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<td>* Alternate Seated: Adam Kline</td>
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<td>Ascension, Gaithersburg</td>
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<td>* Kristen Keating</td>
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<td>Carleton MacDonald</td>
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<td>Sue Snay</td>
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<td>Ascension, Lexington Park</td>
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<td>Margaret Maupin</td>
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<td>Ascension, Sligo Parish</td>
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<td>Enid LaGesse</td>
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<td>Joan Thomas</td>
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<td>Atonement</td>
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<td>Mae Cundiff</td>
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<td>Calvary Church</td>
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<td>Toni Schooler</td>
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<td>Christ Church, Accokeek</td>
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<td>* Wes Courtney, Jr.</td>
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<td>* Alternate Seated: Charles Clagett</td>
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<td>Christ Church, Chaptico</td>
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<td>Monty Wright</td>
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<td>Christ Church, Clinton</td>
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<td>JoAnn Appold</td>
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<td>Christ Church, Durham</td>
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<td>Roy Squires</td>
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<td>Grace Church, Georgetown</td>
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<td>Loie Randall</td>
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<td>Grace Church, Silver Spring</td>
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<td>Paul Brown</td>
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<td>Mary Anne Gehrenbeck</td>
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<td>Stephanie Gray</td>
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<td>Monalie Bledsoe</td>
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<td>Holy Comforter</td>
<td>* Linda Keene Solomon</td>
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<td>Holy Communion</td>
<td>Leslie Davy</td>
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<td>Lay Delegates</td>
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<td><strong>Holy Trinity, Collington</strong></td>
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<td>Kirt Kirtland</td>
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<td>Tom Sykes</td>
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<td><strong>Howard University Chaplaincy</strong></td>
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<td>* Jordan Jean</td>
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<td><strong>Our Saviour, Brookland</strong></td>
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<td>* Kelsey Collie</td>
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<td><strong>Our Saviour, Hillandale</strong></td>
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<td>Elizabeth Adegbuyega-Panox</td>
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<td>Kathy Staudt</td>
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<td>Nellie Williams</td>
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<td><strong>Redeemer</strong></td>
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<td>Steve France</td>
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<td>Bob Yates</td>
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<td><strong>St. Alban’s</strong></td>
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<td>Eliot Edgar</td>
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<td>Sandy Loether</td>
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<td>Lindsay West</td>
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<td>LuEllen Conti</td>
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<td>* John Rigg</td>
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<td><strong>St. Andrew’s, Leonardtown</strong></td>
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<td>Susan Bennett</td>
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<td><strong>St. Anne’s</strong></td>
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<td>Pam Brewer</td>
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<td>Josephus Nelson</td>
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<td><strong>St. Barnabas’ Church of the Deaf</strong></td>
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<td>Thomas Hattaway</td>
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<td><strong>St. Barnabas’, Leeland</strong></td>
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<td>Cindy Medlock</td>
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<td><strong>St. Barnabas’, Temple Hills</strong></td>
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<td>Patty Lee-Renwick</td>
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<td><strong>St. Bartholomew’s</strong></td>
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<td>Nancy Row</td>
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<td>Chidubem Ezinne</td>
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<td>Cleopatra Jackson</td>
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<td>Genevieve Moreland</td>
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<td><strong>St. Columba’s</strong></td>
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<td>* Karen Burgess</td>
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<td>* Alternate Seated: Barbara Woodall</td>
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<td>* Alternate Seated: Jean Marie Hoff</td>
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<td>* Carol Tyrance Graves</td>
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<td>* Ann M. Wakefield</td>
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<td>* Alternate Seated: Suzanne Kindervatter</td>
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<td><strong>St. David’s</strong></td>
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<td>Sarah Stowell Shapley</td>
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<td><strong>St. Dunstan’s</strong></td>
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<td>Rosemarie Sweeney</td>
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<td><strong>St. Francis</strong></td>
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<td>Chris Rigaux</td>
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<td>* Alan Van Egmond</td>
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<td><strong>St. George’s, DC</strong></td>
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<td>Erika Gilmore</td>
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<td><strong>St. George’s, Glenn Dale</strong></td>
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<td>Karen Horrocks</td>
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<td><strong>St. George’s, Valley Lee</strong></td>
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<td>Jo Ricks</td>
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<td><strong>St. James’, Indian Head</strong></td>
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<td>Harvey Johnson</td>
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<td><strong>St. James’, Potomac</strong></td>
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<td>* John Eisold</td>
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<td><strong>Alternate Seated: Barry Thompson</strong></td>
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<td>* Charles Lundelius</td>
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<td><strong>Alternate Seated: Patricia East</strong></td>
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<td><strong>St. John’s, Broad Creek</strong></td>
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<td>* Charles Day</td>
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<td><strong>Alternate Seated: Sandra Bouchelion</strong></td>
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<td><strong>St. John’s, Georgetown</strong></td>
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<td>Nicholas Peake</td>
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<td>John P. Wise</td>
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<td><strong>St. John’s, Lafayette Square</strong></td>
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<td>Nikki Allen</td>
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<td>* Lacy Broemel</td>
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<td>Martha Jenkins</td>
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<td>* John More</td>
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<tr>
<td>Jay Mallin, Sr.</td>
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<tr>
<td>* John Ross</td>
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<td><strong>St. Paul’s, Baden</strong></td>
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<td>Scott Shannon</td>
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<td>Steven Chlapecka</td>
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<td>Charles L. Zakaib, III</td>
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<td>Jonathan Southgate</td>
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<td>Andrea Pringle</td>
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<td><strong>St. Margaret’s</strong></td>
<td><strong>St. Peter’s</strong></td>
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<td>Bruce Kirby</td>
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<td><strong>St. Mark’s, DC</strong></td>
<td>Sandra Miller</td>
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<tr>
<td>Bill Dickinson</td>
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<tr>
<td>James Steed</td>
<td></td>
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<tr>
<td>* Joseph Tarantolo</td>
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<td>Pamela Taylor</td>
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<tr>
<td><strong>St. Mary Magdalen e</strong></td>
<td><strong>St. Philip’s, Baden</strong></td>
</tr>
<tr>
<td>* Beverley D. Collins</td>
<td>* Michele Williams</td>
</tr>
<tr>
<td>* Alternate Seated: Alice O’Donnell</td>
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<td><strong>St. Philip’s, Laurel</strong></td>
</tr>
<tr>
<td>* Richard English</td>
<td>Don Dalphonse</td>
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<tr>
<td>* Alternate Seated: Mercia Arnold</td>
<td>Shannon Toole</td>
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<tr>
<td><strong>St. Matthew’s</strong></td>
<td><strong>St. Stephen &amp; the Incarnation</strong></td>
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<tr>
<td>Rosa Briones</td>
<td>* Luis Correa</td>
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<tr>
<td>Silviano Celestino</td>
<td>* Alternate Seated: George Frederic</td>
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<tr>
<td>Frank Lopez</td>
<td>* Thomas</td>
</tr>
<tr>
<td>Audrey Pabs-Garnon</td>
<td>Mary Alcuin Kelly</td>
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<tr>
<td><strong>St. Michael &amp; All Angels</strong></td>
<td><strong>St. Thomas’, DC</strong></td>
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<tr>
<td>Shegun Bruno-Gaston</td>
<td>Jean Holman</td>
</tr>
<tr>
<td>Clem Snetter</td>
<td>* Jim Mills</td>
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<tr>
<td>* Alternate Seated: Catherine Manhardt</td>
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<td><strong>St. Monica’s and St. James’</strong></td>
<td><strong>St. Thomas’, P.G. County</strong></td>
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<td>Doris Celarier</td>
<td>Thomasina Rogers</td>
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<td><strong>St. Nicholas’ Parish</strong></td>
<td><strong>St. Timothy’s</strong></td>
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<tr>
<td>David B. Maglott</td>
<td>Jean Millar</td>
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<tr>
<td>Barbara Miles</td>
<td><strong>Transfiguration</strong></td>
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<td><strong>Trinity Parish, Newport &amp; Hughesville</strong></td>
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<tr>
<td><strong>Trinity, DC</strong></td>
<td>J.J. Boulin</td>
</tr>
<tr>
<td>* Thomas Campbell</td>
<td>Mary Ellen Flynn</td>
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<tr>
<td>Kay Pierson</td>
<td><strong>Trinity Parish, Newport &amp; Hughesville</strong></td>
</tr>
<tr>
<td>Charmaine Romear</td>
<td>Shannon Morris</td>
</tr>
<tr>
<td><strong>Trinity, DC</strong></td>
<td><strong>Trinity Parish, Newport &amp; Hughesville</strong></td>
</tr>
<tr>
<td>* Thomas Campbell</td>
<td>Shannon Morris</td>
</tr>
<tr>
<td>Kay Pierson</td>
<td><strong>Trinity Parish, Newport &amp; Hughesville</strong></td>
</tr>
<tr>
<td>Charmaine Romear</td>
<td>Shannon Morris</td>
</tr>
</tbody>
</table>
**Lay Delegates**

**Trinity, St. Mary’s**

Caroline Loker Braun

**Trinity, Upper Marlboro**

* Rose Cephas  
  * Alternate Seated: Carl Horn  

**University of Maryland Chaplaincy**

* Anna Clayton

**Lay Members, Ex Officio, with Vote**

Mary E. Kostel, Chancellor  
James Jones, Chair, Finance Committee  
Keith Roachford, Secretary of the Convention  
Paul Barkett, Treasurer of the Diocese  
* Deanne Samuels, President, ECW

**Lay Members, Ex Officio, with Seat and Voice but not Vote**

Paul Brewster, Diocesan Council  
* Annie Brown, Deputy to General Convention  
  Kemah Camara, Standing Committee  
* Diane Clark, Diocesan Council  
  Anthony Coe, Chair, Committee on the Constitution and Canons  
  Paul E. Cooney, Canon to the Ordinary  
* Herman D. Gloster, Diocesan Council  
  John Johnson, Deputy to General Convention  
  Thomas Johnson, Chair, Companion Diocese Committee  
* Ellen Fishwick Martin, Chair, Investment Committee  
  S. Lee Mericle, Chair, Hunger Fund Committee  
* Vincent Napoleon, Diocesan Council  
  Gerry Perez, Deputy to General Convention  
* Robert M. Pinkard, Chair, Bishop Walker School  
* Anne Ridenour, Convener, Region 6  
* David Schnorrenberg, Committee on the Constitution and Canons  
  Maureen Shea, Moderator, Diocesan Council  
* Sarah Stonesifer, Standing Committee  
* Susan Stonesifer, Historiographer  
  John Van de Weert, Jr., Committee on the Constitution and Canons  
  Penelope H. Winder, Diocesan Council  
  Clifford Wooldridge, Chair, Diocesan Retreat Committee

**Washington National Cathedral**

Ken Myrie  
Nancy Stockbridge  
* Dorothy Woodcock  
  * Alternate Seated: Lucina Conger
**Report of the Tellers on the First Ballot**

**Deputy to General Convention**

**Clerical** — four to be elected for three-year terms.

<table>
<thead>
<tr>
<th>Name</th>
<th>Clerical Vote</th>
<th>Lay Vote</th>
<th>Total Vote</th>
<th>Order of Election</th>
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</thead>
<tbody>
<tr>
<td>Cope, Jan</td>
<td>86</td>
<td>84</td>
<td>170</td>
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<tr>
<td>Gonzalez, Betsy</td>
<td>82</td>
<td>82</td>
<td>164</td>
<td>3</td>
</tr>
<tr>
<td>McJilton, Sheila</td>
<td>59</td>
<td>71</td>
<td>130</td>
<td></td>
</tr>
<tr>
<td>McQueen, Henry</td>
<td>28</td>
<td>52</td>
<td>80</td>
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<tr>
<td>Park, Cricket</td>
<td>33</td>
<td>39</td>
<td>72</td>
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<tr>
<td>Syler, Greg</td>
<td>85</td>
<td>78</td>
<td>163</td>
<td>4</td>
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<tr>
<td>Wacaster, David</td>
<td>84</td>
<td>83</td>
<td>167</td>
<td>2</td>
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<tr>
<td>Gerhard, Kurt</td>
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<td>34</td>
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The Rev. Canon Jan Cope, the Rev. David Wacaster, the Rev. Betsy Gonzalez, and the Rev. Greg Syler were elected.

**Lay** — four to be elected for three-year terms.

<table>
<thead>
<tr>
<th>Name</th>
<th>Clerical Vote</th>
<th>Lay Vote</th>
<th>Total Vote</th>
<th>Order of Election</th>
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</thead>
<tbody>
<tr>
<td>Camara, Kemah</td>
<td>103</td>
<td>90</td>
<td>193</td>
<td>3</td>
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<tr>
<td>Johnson, John</td>
<td>88</td>
<td>98</td>
<td>186</td>
<td>4</td>
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<td>Lee-Renwick, Patty</td>
<td>38</td>
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<td>Miles, Barbara</td>
<td>97</td>
<td>106</td>
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<tr>
<td>Perez, Gerry</td>
<td>98</td>
<td>102</td>
<td>200</td>
<td>2</td>
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<tr>
<td>Hermoza, Fernando</td>
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<td>0</td>
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Ms. Barbara Miles, Mr. Gerry Perez, Ms. Kemah Camara, and Mr. John Johnson were elected.
Report of the Tellers

Standing Committee

Clerical — two to be elected for two-year terms.

Number of Clerical Votes Cast: 259 Number of Lay Votes Cast: 264
Clerical Votes Needed to Elect: 65 Lay Votes Needed to Elect: 67
Total Votes Cast: 523

<table>
<thead>
<tr>
<th>Clerical Vote</th>
<th>Lay Vote</th>
<th>Total Vote</th>
<th>Order of Election</th>
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</thead>
<tbody>
<tr>
<td>Lucas, Kym</td>
<td>109</td>
<td>112</td>
<td>221</td>
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<tr>
<td>McJilton, Sheila</td>
<td>63</td>
<td>74</td>
<td>137</td>
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<tr>
<td>Ritonia, Ann</td>
<td>42</td>
<td>41</td>
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<td>Stafford-Whittaker, William</td>
<td>45</td>
<td>37</td>
<td>82</td>
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<tr>
<td>V O I D S</td>
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</table>

The Rev. Kym Lucas was elected. A second ballot was ordered retaining the names of the Rev. Dr. Sheila McJilton, and the Rev. Ann Ritonia.

Lay — two to be elected for two-year terms.

Number of Clerical Votes Cast: 255 Number of Lay Votes Cast: 251
Clerical Votes Needed to Elect: 64 Lay Votes Needed to Elect: 63
Total Votes Cast: 506

<table>
<thead>
<tr>
<th>Clerical Vote</th>
<th>Lay Vote</th>
<th>Total Vote</th>
<th>Order of Election</th>
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<tr>
<td>Aviles, Andy</td>
<td>11</td>
<td>13</td>
<td>24</td>
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<tr>
<td>Conti, LuEllen</td>
<td>42</td>
<td>40</td>
<td>82</td>
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<tr>
<td>Gilmore, Erika</td>
<td>93</td>
<td>67</td>
<td>160</td>
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<td>Pierson, Kay</td>
<td>10</td>
<td>11</td>
<td>21</td>
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<tr>
<td>Puricelli, Lee</td>
<td>50</td>
<td>64</td>
<td>114</td>
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<tr>
<td>Schooler, Toni</td>
<td>11</td>
<td>14</td>
<td>25</td>
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<tr>
<td>Svenson, Barbara</td>
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<tr>
<td>V O I D S</td>
<td>1</td>
<td>4</td>
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Ms. Erika Gilmore was elected. A second ballot was ordered retaining the names of Mr. Lee Puricelli, and Ms. LuEllen Conti.
REPORT OF THE TELLERS ON THE SECOND BALLOT

STANDING COMMITTEE

Clerical — one to be elected for a two-year term.

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<th>Number of Lay Votes Cast</th>
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<td>58</td>
<td>Lay Votes Needed to Elect:</td>
<td>68</td>
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<tr>
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<th>Lay Vote</th>
<th>Total Vote</th>
<th>Order of Election</th>
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<tr>
<td>McJilton, Sheila</td>
<td>66</td>
<td>92</td>
<td>158</td>
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<tr>
<td>Ritonia, Ann</td>
<td>48</td>
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The Rev. Dr. Sheila McJilton was elected.

Lay — one to be elected for a two-year term.

<table>
<thead>
<tr>
<th>Number of Clerical Votes Cast:</th>
<th>115</th>
<th>Number of Lay Votes Cast</th>
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<tbody>
<tr>
<td>Clerical Votes Needed to Elect:</td>
<td>58</td>
<td>Lay Votes Needed to Elect:</td>
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<td>Total Votes Cast:</td>
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<tr>
<td>Conti, LuEllen</td>
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<td>Puricelli, Lee</td>
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Mr. Lee Puricelli was elected.
STANDING COMMITTEE REPORT FOR 2016
FEBRUARY 1, 2016 – JANUARY 31, 2017

The 121st Convention of the Diocese of Washington, held at the Washington National Cathedral on Saturday, 30 January 2016, elected the following persons to the Standing Committee: Ms. Jo Ricks, Ms. Kemah Camara, the Rev’d Robert Harvey, and the Rev’d Greg Syler. They joined the continuing members: Mr. Harvey Bale, Ms. Sarah Stonesifer, the Rev’d Stephanie Nagley, the Rev’d Virginia Brown-Nolan.

The Rev’d Stephanie Nagley was elected President and Mr. Harvey Bale was elected Secretary immediately after the 2016 Convention adjourned.

MEETINGS AND OTHER GATHERINGS

One retreat meeting and nine (9) regular meetings, one of which was a video-conference link.

APPROVAL OF CANDIDACY FOR ORDINATION TO DIACONATE

Harvey Bale*  
Cynthia Hill Dopp  
David Griswold

*Recused from all decisions regarding Candidacies for Ordination to Diaconate

TESTIMONIAL FOR ORDINATION TO PRIESTHOOD

Linda ‘Lindy’ Bunch  
Todd Delaney  
Mary Miller Flowers  
Patricia Lyons

APPROVAL OF CANDIDACY FOR ORDINATION TO PRIESTHOOD

Kyle Babin  
Marcella Rose Gillis  
Cara Rockhill  
Serena Sides  
Teresa Terry  
Richard Weinberg

CONSENTS TO ELECTION AND ORDINATION OF BISHOPS

The Rev’d Patrick Bell as Bishop Diocesan of Eastern Oregon  
The Rev’d Dr. Douglas E. Sparks as Bishop Diocesan of Northern Indiana  
Consent to the Process of an Election for Bishop Suffragan of West Texas  
The Rev’d Canon Daniel G. P. Gutierrez as Bishop Diocesan of Pennsylvania  
The Rt. Rev’d Santosh Marray as Bishop Diocesan of Easton  
The Rev’d Canon Jose A. McLoughlin as Bishop Diocesan of Western North Carolina  
The Very Rev’d DeDe Duncan-Probe as Bishop Diocesan of Central New York  
The Rev’d Carl Wright as Bishop Suffragan for Armed Services and Federal Ministries  
Consent to the Process of an Election for Bishop Coadjutor of Haiti  
The Rev’d Jennifer Baskerville-Burrows as Bishop Diocesan of Indianapolis  
The Rev’d Canon Gretchen M. Rehberg as Bishop Diocesan of Spokane

ACTIONS CONCERNING REAL PROPERTY

April 2017: Approved three proposed recommendations from the Finance Committee: (1) a loan restructuring by St. Mark’s Church, DC involving an encumbrance of real estate; (2) an encumbrance on real property owned by St. John’s, Lafayette Square to
finance a building extension; and (3) the sale of Florida real estate owned by The Church of the Epiphany, DC.

May 2016: Reviewed a progress report regarding the ongoing viability of St. John’s Episcopal School in Olney, MD. Such a report was promised in previous years by the school to Finance Committee and Standing Committee.

December 2016: Approved two proposed recommendations from the Finance Committee: (1) approval of encumbrance on the real property that would be created by a proposed easement between Church of the Ascension, Lexington Park and St. Mary’s County, MD; and (2) approval for St. Thomas, DC to temporarily borrow from its Insurance Fund of up to $100k for project expenses related to the redevelopment of their property in DuPont Circle, subject to the condition that the Vestry confirm that the Parish will promptly reimburse the Insurance Fund for the full amount of all funds borrowed upon the completion of the closing which is scheduled to take place in January 2017.

January 2017: Approved one proposed recommendation from the Finance Committee: that the Vestry of St. Mark’s Parish, DC be authorized to secure a loan of approximately $1.86 million to be secured by a deed of trust encumbering the real property owned by the Parish. The loan will have a balloon payment due on the scheduled maturity date of January 12, 2022, and the SC understands that the intention of the Parish is to retire substantially all of the outstanding principal otherwise due on the maturity date through a new capital campaign.

Other Business
In addition to giving consent for all bishops elected in the Episcopal Church, recommending persons for ordination, offering advice and consent as to any judicial sentence given to a clergyperson or concurring to allow a clergyperson to cease functioning as a member of the clergy, and giving the bishop advice and consent on the purchase, sale, or encumbrance of any property held by a congregation or the diocese, the Standing Committee functions as the Bishop’s Council of Advice, a role stipulated in the Constitution of the General Convention, Article IV. From the 121st Convention of the Diocese of Washington to its 122nd Convention, the Standing Committee worked closely with Bishop Mariann Budde, Bishop Diocesan of Washington, and we commend her for her leadership in the diocese and Episcopal Church as well as her forthright and clear communication with the Standing Committee.

Early in the year, Bishop Mariann and the Standing Committee reviewed detailed plans related to follow-through on three strategic initiatives which emerged from the 121st Convention, the overall goal of such initiatives being to implement the realignment of resources and financial decisions made at Convention. The Diocesan Council began to take the lead and the Standing Committee was regularly informed about (1) emergent region-based collaboration under the newly created regional structure; (2) conversations led by the Bishop’s Senior Staff, together with representation from Diocesan Council and Standing Committee, with all 88 parishes about their individual financial states; and (3) the Congregational Growth Grants and the comprehensive process and vision around such grants.
The Standing Committee, acting upon the recommendation and support of the Diocesan Council, supported the decision of the Bishop to hold a one-day Diocesan Convention at the Washington National Cathedral as the format for the 2017 Convention. This was based on the results of a survey taken by those who attended the 2016 Diocesan Convention. Further, our diocesan Constitution provides that if the Convention itself does not determine the time and place of Convention, the Bishop with the consent of the Standing Committee, has authority to establish those details.

In the late summer, the Standing Committee was pleased that the newly elected Dean of the Washington National Cathedral, the Rev’d Randolph (Randy) Marshall Hollerith, arrived and took leadership of our Cathedral, also relieving the Bishop Diocesan of the temporary oversight role she provided as Acting Dean. The Standing Committee worked closely with Bishop Budde in her leadership of the Cathedral in its significant time of transition.

Initial Congregational Growth Grants were awarded throughout the diocese, due largely to the increase in congregational giving to the diocesan operating budget.

The Bishop informed the Standing Committee in June that Mr. Jason Evans, Missioner for Young Adults, was leaving to take another position in the Episcopal Diocese of Texas. She informed the Standing Committee that plans were underway to identify an interim Missioner for Young Adults and, more broadly, bring about additional staffing changes at Church House to improve communications, support project teams, and build technological skills.

In December, the Bishop informed the Standing Committee that the Diocesan Council had allocated a sum of money to hire a ‘Program Manager for Transformational Resources for Congregations’, a contract member of the bishop’s staff. The goal of such a position would be to educate and equip diocesan leadership in the design and implementation of strategic fundraising initiatives and transformational mission strategies for congregations throughout the diocese. Considerable discussion ensued about such a position and the role of the Standing Committee as a leadership body of the diocese and bishop’s council of advice.

The Standing Committee continued to engage discussions about its role within the diocese and as council of advice to the bishop. Such discussions proved fruitful around the time of the Inauguration of the President of the United States in January 2017; in particular, because the Bishop of Washington and other leaders in church institutions throughout our diocese have historically played key roles relative to presidential inaugurations even though, at the same time, the fractured nature of the American political scene at present is significantly divisive, thus calling into question the appropriate role of the Episcopal Church and the Diocese of Washington.

**Report of the Finance Committee**
**February 2016 – January 2017**

The Finance Committee is a regular standing committee appointed by the Diocesan Council. The Committee consists of the Treasurer of the Convention, Mr. Paul Barkett, and the Canon to the Ordinary, Mr. Paul Cooney, both *ex officio*, and a number of appointed members from various parishes in the Diocese who are lay and ordained.
volunteers with expertise in finance, accounting, law or church management. Most of the members have served as rectors, wardens, vestry members or treasurers of their respective congregations. The appointed members meet monthly during the year to provide assistance and formal recommendations concerning financial matters to the Standing Committee, Church House staff and the Diocesan Council on matters involving the Diocesan budget, purchase and sale of parish properties, secured loan requests, Diocesan financing guarantees or other direct Diocesan support such as Mission Development or Congregational Development loans to congregations.

The Committee is charged with the review of all new parish property encumbrances such as long-term leases, cell tower facilities and historic grant easements. In addition, certain members of the Committee serve on the Audit Committee and Diocesan Council on an ex officio basis. The Committee also works with individual parishes facing issues dealing with budgeting, cash management, property development and financial controls, as requested, and assists with the submission and review of parish audits. The Finance Committee routinely presents workshops on church financial matters to lay leadership and at Regional Assemblies and consults with parish wardens and treasurers on tax matters, implementation of accounting systems and benefit arrangements.

In 2010, the Finance Committee was also asked by the Bishop to assist certain designated parishes with 175 or less Regular Sunday Attendance by conducting a financial review in connection with any new call of a rector. This involves working with parish leaders to realistically assess the financial health of the parish and the ability of the parish to meet the financial commitments of clergy compensation on a continuing basis when entering new contractual arrangements with ordained leadership. Beginning in 2014 the Finance Committee also was asked to help evaluate certain alternative arrangements such as shared or part-time clergy arrangements as smaller parishes face new financial challenges.

During 2016 the Finance Committee continued to monitor financial aspects relating to major construction projects of St. Augustine’s and St. Thomas, DC and St. Anne’s, Damascus. The Committee considered land sales by Grace Parish, Silver Spring and All Saints, Oakley. The committee provided support and advice concerning a possible easement grant by St John’s Norwood. In addition the Committee provided advice to Council regarding a proposed lease for a new school facility to be used by the Bishop Walker School.

**During the 2016-2017 inter-Diocesan Convention period, the Finance Committee completed the following formal actions:**

**Recommendations to the Standing Committee:**

- **St. Mark’s, DC:** recommended that they be authorized to collateralize property.
- **St. John’s Lafayette Square:** recommended authorization to build the wall and carry the encumbrance to adhere to building codes forever.
- **Epiphany, DC:** recommended authorization to sell bequeathed property in Florida.
- **St. Thomas’, DC:** recommended authorization to borrow $100,000 from the parish’s insurance fund, with the requirement that the funds be repaid with proceeds from the sale of land owned by the parish. Continued monitoring this project and advising Standing Committee as needed.
• Ascension, Lexington Park: recommended that authorization be granted to proceed with an easement for shared parking and access to neighboring property.

• St. Mark’s, DC: recommended authorization be given to obtain a 4.5% fixed rate interest mortgage in the amount of $1,080,000 for a five-year period using the church property as collateral.

**Recommendations to the Diocesan Council:**

• Bishop Walker School Budget: recommended approval of the proposed budget for the BWS 2016-17 school year and continued monitoring of the performance of the school relative to its budget goals.

• BWS/THEARC lease: recommended approval of the lease.

• Diocesan Budget: assisted in preparation and review of the 2017 Diocesan budget with recommendation for Diocesan Council approval and presentation to the 2017 Convention.

**Clergy Search Assessments** for Holy Comforter, St. John’s Broad Creek, St. Mary Magdalene, All Faith Charlotte Hall.

**Report of the Diocesan Council**

**February 2016 – January 2017**

Section 2708 of the Canons of the Diocese of Washington provides that the Diocesan Council is the executive committee of the Convention for business purposes when the Convention is not in session. The Council is responsible for the coordination, development, and implementation of the ministry and mission of the Diocese.

During 2016 the Council met every month except August.

**January**

The Council met to discuss and finalize goals, objectives and agenda for the upcoming Annual Diocesan Convention on Saturday, January 30, 2016 at Washington National Cathedral. Also, the Council made plans for the annual Council retreat in February, 2016.

**February**

The annual retreat of the Diocesan Council took place in conjunction with annual retreats of the Commission on Ministry and the Standing Committee, known as the Tri-Body Retreat. All three bodies met together for the bulk of the day and then met separately for approximately two hours. The principal areas of focus during the plenary meeting concerned regional collaboration and financial strategies. During the portion of the Tri-Body Retreat when Council met alone, the Council welcomed new members, reviewed pending business, and discussed strategic priorities for the year ahead.

**March**

During the March meeting of the Council, members focused attention on debriefing both the Convention and the Tri-Body Retreat of the Council, the Standing Committee and the Commission on Ministry.
The Council devoted attention to the structure and goals of the “Financial Conversations” initiative, under which conversations would be held with parish leaders at each parish in the Diocese. The purpose of the financial conversations, it was determined, would be to listen deeply, build relationships and seek clarity as to how we might develop a stronger financial strategy in support of each congregation’s ministry.

The Council discussed giving in support of the ministry of the broader Episcopal Church, and the goal of bringing the Diocese of Washington into compliance, by 2019, with the newly established, mandatory commitment of 15% of Diocesan Normal Operating Income. Council voted unanimously to increase Diocesan giving to the 13% level in 2016, with the hope of increasing it to 14% in 2017 and 15% in 2018.

The Council approved the sale of the property formerly used by St. James, Huntington Parish, for a gross sales price of $769,000. The net proceeds from this sale were mandated to be placed in a designated fund in accordance with the standing policy concerning the use of proceeds from the sale of real estate used by congregations that have discontinued operations.

**APRIL**

The Council approved amendments to the updated Diocesan Alcohol Policy, including the recommendation that congregations consider this policy and take action to adopt their policies concerning the availability of alcoholic beverages at parish events.

Moderator Maureen Shea reported that the Performance Evaluation Team that had been appointed to carry out Bishop Mariann’s annual performance review had finished its work. She said that the feedback concerning Bishop Mariann’s performance was very positive and also contained helpful suggestions concerning Bishop Mariann’s leadership in the Diocese.

Council devoted significant attention to the consideration of the processes for soliciting, reviewing and awarding Congregational Development Grants.

**MAY**

Council welcomed Jason Evans, the Young Adult Missioner of the Diocese. He presented a comprehensive review of Young Adult ministries, strategies and challenges in young adult ministry (including campus ministries).

Bishop Mariann advised the Council that the Cathedral had made a one-time addition of $75,000 to its contribution to the Diocese towards Bishop Marian’s compensation. This increase was made in recognition of the enormous amount of time and energy that Bishop Mariann exerted for the benefit of the Cathedral as Interim Dean. Bishop Mariann recommended, and Council agreed, that these funds would be specially earmarked to support the efforts of the Diocese in 2016, and possibly beyond, for support of the financial strategies development process.

**JUNE**

Joey Rick, Canon for Congregational Vitality, presented a comprehensive report on present and future efforts to launch the new regions.

The Council devoted the major portion of its time to the consideration of applications for Congregational Growth Grants. In this first round there were grant requests aggregating...
$104,000; the Grants Committee recommended grants of $42,000. Council considered each recommendation and ultimately approved the following grants, in the aggregate amount of $52,000, as follows:

- Ascension, Gaithersburg ....................... $20,000
- Ascension & St. Agnes ............................ $9,000
- Christ Church, LaPlata & Christ Church, Wayside ...... $3,000
- Epiphany, Forestville (and three other parishes) ........ $10,000

The Council began consideration of the request from the Bishop Walker School for its operating budget for the 2016-17.

**July**

The Council devoted a major portion of its time in July to consideration of the financial challenges of the Bishop Walker School and a proposed way forward for the 2016-17 academic year. Instead of passing a complete budget, the Council accepted the commitment of the Walker School leadership to operate during the forthcoming academic year with a cap of $2,300,000 in expenses for the year. This approach was accepted based on the proposed adoption of strengthened internal controls, information management and oversight. The oversight will be carried out by a group that includes members of Diocesan staff, the EDOW Finance Committee and the BWS Finance Committee. Council charged this group to carry out strengthened oversight to help the School move to financial sustainability.

The Council received a preliminary report from Kathleen Hall regarding current trends involving the cost of health coverage for parish and diocesan staff. The Council adopted the proposal of the Human Resources Committee to reduce the number of health plan offerings to four plans and to encourage parishes to consider steps away from the high option health plan that formerly had been the exclusive offering.

**September**

Bishop Mariann informed the Council that Young Adult Missioner Jason Evans had been offered an outstanding position in the Diocese of Texas and that he had decided to accept it. Bishop Mariann also announced that she had determined that The Rev. Sarabeth Goodwin, who had been serving as Transitional Diocesan Latino Missioner, would take on this half-time position on a permanent basis. She will also continue to serve at St Stephen’s and the Incarnation to lead Misa Alegria, the Latino congregation there.

Kathleen Hall and members of the Diocesan Human Resources Committee presented a recommendation concerning the adjustment of lay and clergy salary guidelines. The recommendation was to increase the salaries in these guidelines by a uniform 2.5%. Council unanimously approved this recommendation

Jim Jones, Chair of the Diocesan Finance Committee, presented the proposed operating budget of the Diocese for 2017. Key features in this budget included an assumption of $400,000 of increased giving from congregations, a $38,000 increase in giving to the national, and an overall increase of 2.5% in funding for compensation of Diocesan staff. The increased giving to the national Church will bring the giving of the Diocese to the 14% level in 2017. Council approved the draft budget for presentation at the upcoming regional assemblies.
The Council began consideration of matters relating to the Seton Belt Trust and a request from St. Barnabas Church, Leeland, for assistance in dealing with significant capital expenses relating to the property formerly used by Queen Anne School.

**October**

The Council considered the structure and size of Council. With the full implementation of the increase to eight regions, each of which has two regional representatives, the number of persons on the Council will increase from 26 to 30. Bishop Mariann suggested that Council consider recommending to the Convention that we phase out the 4 at-large positions on Council. Doing so would keep the size of Council the same. Phasing these positions out would also avoid the confusion of having two classes of elected members to Council—regional representatives, who are directly elected by each region, and the at-large representatives, who are nominated by the regions and elected at Diocesan Convention. Council voted to ask the Committee on the Constitution and Canons to develop a proposal to present to the Convention.

The Council returned to a discussion of matters relating to the Seton Belt Trust. The use of the funds by the Diocese is limited by the terms of the trust instrument and the Diocese currently is receiving more Seton Belt income than is required to cover the cost of currently authorized uses of those funds. Council receives approximately $700,000 per year in distributions from the Trust, which primarily fund a subsidy of the cost of Medicare Supplement coverage for retired clergy. Accordingly, Council determined that, for five years beginning in 2016, and to the extent that Seton Belt funds are available, $200,000 of Diocesan Seton Belt income will be used each year to fund projects at St Barnabas that meet the use restrictions of the Seton Belt Trust. Council agreed to this proposal.

The Council considered the recommendations of the Congregational Growth Grant Committee and approved grants as follows:

- St. Peter’s Poolesville .................. $15,900
- St Dunstan’s, Redeemer & St Patrick’s .......... $20,000
- Central Montgomery Parish Consortium .......... $20,000
- Atonement .................................. $19,800

**November**

Bishop Mariann advised Council that she received a letter from the Executive Council of the Episcopal Church requesting an indication of the intention of the Diocese concerning compliance with the mandatory giving system that will take effect in 2019. After discussion, the Council voted to communicate the intention of the Diocese to increase support to 14% in 2017 and 15% in 2018, one year in advance of the effectiveness of the mandate.

Council reviewed feedback and discussion during the Regional Assemblies. At one region there was major concern expressed regarding the projection that congregational giving would increase by $400,000, which was seen as unrealistic. After discussion, Council determined that the budget should be re-cast to anticipate $170,000 of increased revenue in 2017. This would be $10,000 more than giving anticipated to be received in 2016.
Council approved a proposed canonical amendment developed by the Committee on the Constitution and Canons for action by the Convention. This proposed amendment would provide for the phase-out of at-large members on the Diocesan Council.

Council discussed a need for emergency assistance to repair water leaks at St Philip the Evangelist. These leaks threaten the operation by the parish of a Childhood Development Center that provides services for approximately 70 pre-school children. Funding of $20,000 was approved to assist the parish with these critical roof repairs.

Council approved the development of a statement of concern to be sent to the President-Elect of the United States concerning statements by the President-Elect on immigration matters.

**DECEMBER**

The Council gave final approval to the proposed operating budget for 2017 to be recommended for favorable action at the Annual Diocesan Convention.

The Council received the final report from the Committee on Sustainable and Responsible Investments.
ANGUS DUN FELLOWSHIP FUND COMMITTEE

The Angus Dun Fellowship Fund was established in memory of the fourth Bishop of Washington to provide financial assistance to canonically resident clergy for continuing education expenses. The Committee reviews applications and authorizes disbursements from the Fund’s income according to the following criteria: demonstrated benefit of the continuing education program to the Diocese; the applicant’s parish (where applicable); and the applicant’s ministry. The Committee also expects that funding is sought from the applicant’s parish and other appropriate sources, and where possible, makes grants on a matching basis. The Committee’s general guidelines, application form and the follow-up evaluation are all available on the Diocesan website.

Criteria established by the Committee limits the size of the grant to a maximum of $1,000 per person per year and requires that applicants demonstrate the benefit that their program will have for their parish and/or the Diocese. Congregations are encouraged to assist their clergy in their pursuit of continuing education experiences. Typically, the Committee meets to review applications in the fall, winter and spring. Deadlines are announced in the Diocesan Bulletin listserv.

In 2016, the Committee approved the following grants:

- The Rev. Kim Baker .................................................. $925.00
- The Rev. Brooks Hundley ................................. $1,000.00
- The Rev. Timothy Johnson ............................. $1,000.00
- The Rev. Maria Kane ........................................ $570.00
- The Rev. Linda Kaufman ......................... $1,000.00

CATHEDRAL TASK FORCE REPORT

Established after the 2017 Diocesan Convention jointly by Bishop Budde and Dean Hollerith, the Cathedral Task Force (CTF) looks to produce a report in the spring of 2018. The CTF report is to address the role of our Cathedral in national life, as well as in the diocese and wider church. It is to assess what it means for the Cathedral to remain true, in the 21st century, to its historical mission as a house of prayer for all people and a church set aside for national purposes. More broadly, the CTF is to consider how the Cathedral and all our congregations can engage in public prayer, public theology, and gospel-based advocacy without becoming captive to any partisan faction or secular ideology.

The work of the CTF has initially been divided into the work of three subgroups, looking, respectively, at: the Cathedral’s history; the social-public face of the Cathedral; and ecclesiastical relationships. The current work of each subgroup is summarized below, followed by the list of CTF members and a chart of the overall timeline currently foreseen by the CTF to produce its final report. This report to the Bishop and Council is respectfully offered by the CTF co-chairs, Gerald Perez and Harvey Bale, based on the input of the subgroup co-chairs.
History Subgroup (Co-Chairs James Wind and Vincent Napoleon): Charged with preparing a document updating all on the Cathedral’s history, it has initiated several probes of various archives, which can reveal information about the Cathedral’s relationship to the Diocese of Washington, the National Episcopal Church, and the wider topic of the “national” role and character of the Cathedral. Those inquiries will go on for the next several months. By the end of September we hope to have assembled a first draft of a paper which will share our discoveries. This paper, written primarily for the large committee, will in turn, feed into the report the full committee will draft later this year.

Social-Public Face Subgroup (Co-Chairs Tom Wolf and Paul Brown): This subgroup is focused on the Cathedral as a convener on national issues and the Cathedral’s identity as part of the national church, the diocese and the local community. Thus far, the sub-committee has had four phone call meetings to discuss what organizations and individuals should be included in a dialogue, the formats for the discussions and the types of questions to be considered. The meetings have been wide ranging and productive. We have met and received valuable input has been received from Cathedral staff (Michelle Dibblee and Kevin Eckstrom) and have also talked with Rebecca Blachly, Director, Office of Government Relations for the Episcopal Church. Currently, a list of over a dozen individuals at key institutions is under consideration.

Individuals in the administration, Congress, DC government, higher education and interfaith groups are among those that have been identified so far. (Among other things, we have learned that there are 40 members of Congress who are Episcopalian.) It has been generally agreed that various meeting formats including individual, small group and larger roundtable discussions should be used. Pending input from the other subgroups and consideration by the full Task Force, it has also been generally agreed that questions posed should be considered specifically prior to each interview session.

The sub-committee recommends a late summer/early fall timeline for conducting most if not all interview sessions.

Ecclesiastical Subgroup (Co-Chairs Andrew Walter and Rick Elgendy): This subgroup has met and has begun identifying people with whom we would like to speak, in order to hear their reflections on the role of the Cathedral. These individuals represent leaders from the institutions on the Cathedral Close, the Episcopal Church and other faiths traditions here in Washington. We started to formulate specific questions to ask these leaders. We are thinking about what we want and need to hear from these constituencies, we are planning to have a number of informal and informational conversations with ecclesiastical figures as well.

We recognize that an important part of our task is to hold listening sessions – at least two – throughout the diocese. We have begun considering appropriate locations which will allow as many people to attend, as possible. We have not determined the timing of these listening sessions, as yet, but will want to coordinate with the diocese around scheduling. The need for preparation suggests for now that such sessions will begin after October 1, this schedule also allows more time to publicize throughout the diocese, once everyone is back from summer.
There will be some key leaders throughout the diocese and TEC with whom we’d like to speak individually. Our next subgroup will meet later this month by phone.

**Episcopal Church Women (ECW)**

On Saturday, October 29, 2016, ECW-EDOW held its 134th annual general meeting of women and girls’ at Holy Comforter Episcopal Church in NW, Washington, D.C. The Right Rev. Caron Gwynn and The Right Rev. Canon Rosemary L. Duncan led the service with beautiful praise hymns/songs from music director Ms. Renee Harper.

Seventy-six parishioners representing nineteen churches were in attendance. It was a spirit filled day that required us to self-reflect, assume responsibility, and to model behaviors for young women in our Diocese. Our first presentation was from ten year old Ruby Rose Kumodzi, a Jr. Daughter of the King and a member of St. Timothy’s Episcopal Church, Washington, D.C.; her proclamation was: I Am An Episcopalian. Jodie Pully from the Diocese of Virginia addressed the crisis of the trafficking of children, preventative measures, ways to detect a person in distress, our role as women and mothers, and how to be our neighbors’ keeper. Beblon Parks, National ECW Board Member at Large, Social Justice, was also in attendance and gave an overview of the UN Conference on the Status of Women, the purposeful role of women in our society, and the empowerment of women and girls.

On November 4th, members of the board met with The Right Rev. Bishop Mariann Edgar Budde, the Bishop of the Diocese of Washington, D.C, to discuss how best the ECW-EDOW can be useful to the Bishop and her mission work in our Diocese.

On December 3rd, Bishop Nathan D. Baxter joined us at the 12th Annual Advent Prayer breakfast held at the Sheraton Washington North Hotel in Beltsville, Maryland. He spoke on the topic of “Strengthening Our Spiritual Core” and preparing ourselves, as we wait.

On Saturday, January 28th, 2017, The Right Rev. Mariann Edgar Budde, presided at the 122nd Diocesan Convention to adopt the diocesan budget, consider resolutions and elect candidates to fulfill diocesan offices and represent the diocese in the wider church. This meeting was held at the Washington National Cathedral- many ECW board members were in attendance. ECW-EDOW had a prominent presence and displayed information about our ministries (UTO, CPC, MSF and Bishop John Bryson Chane Scholarship for Social Justice). The highlight of the day was the display of the United Thank Offering (UTO) silver alms basin.

**Our Ministries (Partial Listing):**

**Bishop John Bryson Chane Scholarship for Social Justice:** named after our 8th Bishop of the Diocese of Washington. The program recognizes graduating high school students in our diocese who have shown an interest in the issue of social justice. Since its inception in 2011, the scholarship has given $15,500 in scholarships to twenty-four (24) high-school graduates who are members of a parish in the Diocese of Washington. (for more information on this scholarship and other programs, please visit our website www.ecw-edow.org)

**UTO-United Thank Offering:** The purpose of UTO is to give us an opportunity to nurture the habit of giving daily thanks to God. When we recognize and name our daily
blessings, we discover our own generous nature. In the Episcopal Diocese we celebrate
the mission and work of UTO in the spring and the fall, with parish in-gatherings. A
significant portion of UTO contributions is derived from these parish held in-gatherings.
In 2016, the Diocese of Washington contributed $11,706.79 to UTO headquarters in
New York City, for the purpose of our mission work of helping individuals throughout
the world.

**Flower Mart**: This is one of the highlights hosted by All Hallows Guild to raise funds for
the beautification of the Cathedral’s grounds. In 2016, ECW-EDOW held its signature
baked-goods booth and raised $3,725 for this project.

ECW-EDOW is slowly weaving its way through the Diocese by visiting churches, and
bringing awareness to our many ministries. In February 2017, members of the board
visited with St. John’s Parish, Beltsville to give a presentation on the role of ECW in the
Diocese of Washington and on our various ministries; we are happy to report that St.
John’s now has an established ECW in its parish.

Our 2017 Annual General meeting will be held at St. John’s Episcopal Church in Olney,
Maryland on Saturday, October 28th, 2017. Our theme will center around the question,
“Who Are We?”

For more information on ECW-EDOW please visit us at **ecw-edow.org**

Deanne R. Samuels, President

**Companion Diocese Committee**

The Companion Diocese Committee of the Diocese of Washington was formed in 2009
by thirty-two participants in a Diocesan pilgrimage to the Holy Land. The Committee
was charged with implementing the Companion Diocese Agreement with the Episcopal
Diocese of Jerusalem and the Middle East. The committee works on the challenges faced
by the Diocese of Jerusalem by pursuing a program of awareness, assistance and advocacy.

The Episcopal Diocese of Jerusalem and the Middle East operates dozens of parishes,
numerous schools and institutes of learning for children K-12 and adults, plus several
clinics, hospitals and rehabilitation centers. The school and medical facilities serve
Muslims, Christians and people of all faiths and are located throughout Palestine and
the Occupied Territories of the West Bank and Gaza, plus in Israel, Jordan, Syria and
Lebanon. We have provided funds for support of medical and health facilities of the
Diocese of Jerusalem, including Al Ahli Arab Hospital in Gaza and Princess Basma
Center for Children in Jerusalem. We continue to collaborate frequently with the
American Friends of the Episcopal Diocese of Jerusalem.

The Committee organized and promoted the 10th annual simulcast of joint services
between the Cathedral and Bethlehem Lutheran Christmas Church on December 17,
2016. This moving service was led by Presiding Bishop Michael Curry and included the
Anglican Archbishop of Jerusalem Suheil Dawani and the Evangelical Lutheran Bishop
of Jordan and the Holy Land Munib Younan. In addition to almost 300 participants in
the Nave on a snowy day, over 300 individuals and gatherings around the US participated
in the live-streaming of the event.
The Committee initiated a weekly e-mail of upcoming events focused on the Holy Land for general distribution. The notices reach across denominations and faiths and provide announcements and assist groups in organizing film series, discussion groups, conferences and other events.

Members of the committee are leading a six-week discussion series to take place in Perry Auditorium featuring films and presentations by film producers and representatives of Christian, Muslim and Jewish faiths in dialogue.

The Companion Diocese Committee meets bi-monthly and includes parishioners from numerous parishes in the Diocese: St. John’s Lafayette Square, St. John’s Norwood, St. Mark’s Capitol Hill, St. Columba’s, St. Anne’s Damascus, Redeemer, St. Augustine’s, Good Shepherd, the Cathedral Congregation, St. Alban’s and other parishes. We invite others to join us by sending us a note at jerusalem@edowmail.org and requesting our newsletter or volunteering for our committee.

Many members of parishes in the Episcopal Diocese of Washington have travelled to the Holy Land to take part in pilgrimages. A pilgrimage is a unique experience to learn more about the Holy Land but also about the work of the diocese. The committee recommends this enlightening experience, and maintains a list of pilgrimage opportunities. We offer pilgrimage scholarships to young people 18-35 in the Washington diocese to encourage pilgrimage participation.

The Companion Diocese Committee offers parishes a 45-60 minute program entitled “Promoting a Just Peace in the Holy Land”. The program is a slide and video presentation, and is suitable for an adult hour, post-Sunday service, or weekday evening events. The presentation objectively covers the history and impacts of the ongoing crisis in Gaza and the West Bank. Contact the committee at jerusalem@edowmail.org to schedule a presentation.

The Committee recommends study of Steadfast Hope, a 48 page booklet and companion DVD. The 2012 Diocesan Convention recommended it for use by individuals and congregations to gain awareness and understanding of life on the ground in Palestine. Copies are available upon request.

Mr. Thomas Johnson, Chair

**Historiographer**

Throughout the year there were research questions on the history of Episcopal parishes and other places in the Diocese. Several graduate students and other researchers either visited the Archives or emailed for further information. Genealogy questions and baptism and confirmation dates were among the most popular questions from the general public. Extensive research service was provided for Diocesan officials and staff. A highlight of the year was speaking on the history of the Diocese in conjunction with the Parish Historian of Christ Church, Georgetown as they begin to celebrate their bicentennial.

The Historiographer attended the annual meeting of the Steering Committee of the African American Episcopal Historical Collection at Virginia Theological Seminary. In that capacity, she also attended the annual meeting of the Board of the Historical Society of the Episcopal Church, held during the Tri-History Conference in Green Bay, Wisconsin to present an interpretive report about the AAEHC archive. She was also re-
elected to the board of the National Episcopal Historians and Archivists and continues as the President.

The Historiographer wishes to express her thanks to Head Archivist Diane Ney, and to the following persons who served as volunteers in the Archives during the past year: Bonnie Barnes, David Bender, Nan Bennett, Shelly Bloom, Elody Crimi, Katie Egan, Phillip Ellis, Andrew Hasselman, Jane Huber, Toni Miller, Janet Owen, Amanda Orme, Gretchen Theobald, and Linda Wirth. New volunteers are always welcome to apply to join the continuing preservation of Diocesan materials in the Archives. The Diocesan Archives are open Monday through Friday from 10 a.m. until 2 p.m. on the fourth floor of the Cathedral Administration building. Phone (202) 537-5550; e-mail: diocesanarchives@gmail.com

Hunger Fund

The Diocesan Hunger Fund Committee oversees the disbursement of grants from the Diocesan Hunger Fund. Specifically, grants are provided to programs that feed those faced with hunger and malnutrition in the Diocese of Washington.

2016 Grants

In 2016 grants ranging from $500 to $5,000 were awarded to the following 11 programs and organizations.

- Charlie’s Place, St. Margaret’s, DC ....................... $5,000.00
- Christ Church, Port Tobacco, MD, Food Pantry .......... $4,000.00
- Church of the Epiphany, Welcome Table, DC ........... $3,000.00
- Kwanzaa Kitchen, St. George’s, DC ..................... $4,400.00
- Loaves and Fishes, St. Stephen & the Incarnation, DC... $6,000.00
- Montgomery County Coalition for the Homeless, MD ... $3,000.00
- Reaching the World Community Development, DC ...... $3,500.00
- Shepherd’s Table, Silver Spring, MD ..................... $3,900.00
- St. Columba’s, DC ...................................... $4,750.00
- St. Peter’s, Poolesville, MD ................................ $500.00
- We Are Family Senior Outreach, MD .................... $3,000.00

Total Grants .................................................. $41,050.00

This figure represents a decrease of $12,150 over the grants made in 2015 to 13 organizations. While we are pleased to have been able to provide support to these organizations, the large decrease, which was due to a significant decrease in funds, is of significant concern to the committee.

The committee worked on revisions to the Bylaws to reflect changes to Diocesan regions that were approved at the 2016 Convention. The Committee would benefit from the addition of several members and will be working on plans to attract new members in 2017.

2016 Fundraising

The 36th annual Walks for the Hungry were held on Sunday, October 16. The weather was lovely. The metro area walk was again hosted by Christ Church, Rockville and took place at Lake Needwood in Derwood, Maryland (between Rockville and Olney). The
walk started off with a yoga stretching session led by a certified yoga instructor from Christ Church. Many thanks to Michele Craig and all her helpers.

The Southern Maryland walk was held at Serenity Farm in Benedict, Maryland, and featured an opportunity for a hayride and a petting zoo. Many thanks to Christ Church, Port Tobacco and Christ Church, Old Durham for putting the walk together and getting folks out to participate.

The Fund received slightly under $8,000 from the Walk, down a bit from 2015. The Committee is grateful to Christ Church, Rockville, and Christ Church, Port Tobacco for all their hard work and to all walkers and other participants. Other parishes that participated were Grace Church, Silver Spring, St. John’s, Olney, St. James, Potomac, St. Mary Magdalene, Silver Spring, St. Mark’s, Fairland, St. Philip’s, Laurel, St. Peter’s, Poolesville, Christ Church, Chaptico, Christ Church, Durham Parish, St. Paul’s, Piney Parish, and St. Thomas, Croom.

The Hunger Fund has also been the beneficiary of fundraising events sponsored by individual parishes. For example, Christ Church Rockville periodically donates proceeds from their Jazz Vespers services. Quite a gratifying way to receive donations!

**Plans for 2017**

These Walks are part of our continuing work to make all members of the Diocese aware of the ever-increasing gap between the Fund’s resources and the requests of organizations that desperately need our help in their work to feed the hungry. The Committee is planning to hold the 2017 metro area walk at the Cathedral in 2017. Stayed tuned for details.

We ask for your prayers and support, especially so that we may continue to increase the level of support we provide in 2017.

Ms. Lee Mericle, Chair

**Diocesan Investment Committee**

The Investment Committee was established in 1950 in order to provide professional supervision of the investment funds belonging to parishes, separate congregations, missions, and the Diocese which are invested in the Diocesan Investment Fund. The Fund was valued at $24,480,608 as of December 31, 2016 and has 47 participants including the Diocese.

The Ruth Gregory Soper Fund came under the management of the Diocese in 2013 and was valued at $28,484,388 as of December 31, 2016. The Committee selected Vanguard Institutional Advisory Services as the investment manager for the Ruth Gregory Soper Fund in May 2013 and in March 2015, the Committee selected Vanguard Institutional Advisory Services as investment manager of the Diocesan Investment Fund as well, replacing LS Investment Advisors in that role.

Members of the Committee are Episcopalians who are members of the investment and financial community who possess the expertise and experience to guide the investment process and oversee the performance of Diocesan investments. The Committee believes that the professional supervision that it offers is to the benefit of all Diocesan parishes,
separate congregations, and missions in the investing of their funds, and the Committee encourages participation in this Fund.

The Committee also reviews those Trusts of which the Diocese is a beneficiary to ascertain that those trusts are being invested appropriately so as to maximize the return to the Diocese while minimizing risk to ensure that the Diocesan objectives of income and reasonable growth consistent with safety are being met. Hence, the Investment Committee monitors the W. Seton Belt Trust of which PNC Bank is the trustee.

The investment objective of both the Diocesan Investment Fund and The Ruth Gregory Soper Fund is to maximize long-term total return \( (i.e., \text{income plus appreciation/depreciation}) \) consistent with prudent risk parameters and employing a balanced portfolio approach. The importance of asset allocation and diversification is well recognized as an important tool in the management of investment risk. As a result, the Committee has explored in depth the benefits of investing in multiple asset classes (U.S. equities that include large, mid, and small-cap companies, international equities, real estate equities, and fixed income). The Committee has adopted an asset allocation strategy of investing in multiple asset classes that perform differently under varying market conditions, with those asset classes to be periodically strategically rebalanced. The goal of this approach is to reduce risk and enhance returns over time by taking advantage of the varying correlations among different asset classes. Typically, the broad asset allocation consists of roughly 60-75% equities (stocks) and the balance in fixed income securities. The Investment Committee receives and reviews reports from Vanguard Institutional Advisory Services for the Diocesan Investment Fund and the Ruth Gregory Soper Fund, including reports on investment performance, and meets with the managers on a regular basis. The Committee also received reports from PNC for the W. Seton Belt Trust and meets periodically with their managers as well.

The Committee’s Statements of Investment Policy for both the Diocesan Investment Fund and The Ruth Gregory Soper Fund summarize the principles, policies and procedures, including socially responsible screens for individual investments, under which those funds are managed. Those Guidelines are available on the Diocesan website. The Committee also establishes asset allocation guidelines for these funds which are reviewed and updated periodically. Quarterly reports from the investment manager on these funds, including investment performance, are posted on the Diocesan Website.

**Commission on Ministry**

The Episcopal Church Canons, Title III, require each Diocese to provide for “the affirmation and development of the ministry of all baptized persons…” The Commission on Ministry (COM) exists to advise and assist the Bishop in this work. The Bishop appoints COM members, with the consent of Diocesan Convention. There were twelve COM members at the beginning of 2016. After a midyear resignation, we now have eleven, five lay and six clergy. At the beginning of 2017, six subcommittees generate the majority of the COM’s work: three working on the priesthood discernment and formation process and three working on the diaconal discernment and formation process. Each COM member serves on at least one team; over 30 other, non-COM members, serve, as well. Each team makes periodic reports to the COM.
One of the primary tasks of the COM for 2016 was the continued formation of the first two cohorts in the diaconal track. This is a major undertaking with 18 people currently on a track toward ordination. At the COM’s September meeting, we attested to 5 diaconal postulants for candidacy. The first cohort of deacons is scheduled to be ordained on September 30, 2017.

The COM completed the following attestations for the priesthood process: May – Three attestations for ordination to the priesthood, six attestations for candidacy; September – Six attestations for ordination to the transitional diaconate, one attestation for candidacy. Only two aspirants were recommended for postulancy in the priesthood discernment process after the review and retreat team convened in September and October of 2016. There are eleven people who are in the formation process for the priesthood in the Diocese of Washington at the time of the 2017 Convention with planned ordination of seven them to the priesthood in June of 2017.

The COM bids farewell to Barbara Laymon, the Rev. Cara Spaccarelli, the Rev. Sue von Rautenkranz and the Rev. Jessica Hitchcock who are retiring from the COM after completing a term of service of either three or six years. The COM is thankful for their dedication and commitment to advancing ministry in the diocese.

The Rev. Dr. Kurt J. Gerhard, Chair

**Saint Mary’s County Scholarship Committee**

*(Scholarships for minority students residing in St. Mary’s County, MD)*

The St. Mary’s Scholarship Committee held its annual meeting at Trinity Church, St. Mary’s City on 5/4/17. We interviewed 18 applicants, in addition to reviewing 4 current recipients who reapplied. This year we again had excellent candidates and were most impressed with their maturity, excellent grades and extracurricular/community involvements. As always we wished we had more funds to provide additional scholarships. The Committee recommended to Bishop Budde that $9,500 be allocated to 13 students. This year’s scholarship recipients plan to attend New York University; Villanova University; Morgan State University; Culinary Institute of America; Hampton University; Old Dominion University; Laboratory Institute of Merchandising and the College of Southern Maryland.

The Committee continues to work through the common application of the Business, Education, Community Alliance of St. Mary’s County (BECA) and it enables us to reach further into the community of St. Mary’s County and increase our pool of applicants. The Committee feels rewarded in our belief that we are making a difference for some of St. Mary’s County minority students in achieving their goal of a college education.

**Southern Africa Partnership Committee (SAP)**

Our Southern Africa Partnership Committee continued to focus on growing our shared ministry with the Anglican Church of Southern Africa (“ACSA”). The heart of our partnership, as reflected in our November 2015 meeting with ACSA Archbishop Thabo Cecil Makgoba, is to nurture mutual sharing and exchanges between the EDOW and the ACSA. The ACSA includes Anglican dioceses in South Africa, Mozambique, Swaziland, Lesotho, Namibia, and Angola.
In 2016, we actively pursued opportunities for the EDOW to connect with our brothers and sisters in Christ throughout the ACSA. This promotional effort included inviting parishes and individuals to join us in welcoming ACSA visitors to Washington. We offered a dinner with Frank Molteno from St. George’s Cathedral in Cape Town who discussed the ACSA’s active ministry in caring for all of God’s creation. We further hosted a dinner with Rev. Dr. Vicentia Kgabe, Rector, College of the Transfiguration, Grahamstown, South Africa, who spoke about the Archbishop’s ambitious agenda to expand lay and theological education within the ACSA.

The Committee also assisted in arranging for Dr. Kgabe to visit and preach at several churches within the EDOW. These visits by Dr. Kgabe, an ACSA leader in theological education, further broaden the connections between the EDOW and the ACSA.

To further expand our sharing within the ACSA, our Committee also organized fund raising for dictionaries for Anglican Schools in Swaziland. Our EDOW children were most generous and their gifts were well received by the Swazi children.

Our Committee further promoted opportunities within the EDOW for one-year international mission assignments in the ACSA for recent high school and college graduates. The Young Adult Service Corps is a program offered by the national Episcopal Church.

During the year, our Committee continued to share within the EDOW the ACSA’s message of Christian stewardship of our God-given natural resources. We offered copies of the ACSA’s Sunday-school curriculum entitled “Ryan the Rhino, the Story of Creation,” to educate our youngest in the importance of caring for God’s animal creations. The ACSA also has written liturgies based upon the theme of nurturing our environment. The SAPC has copies of these materials to share with EDOW parishes.

In the fall of 2016, we also begin planning another EDOW trip to the ACSA for February 2017 to further open to all the transformational experiences afforded through the partnership. The trip planned to meet with ACSA church members and visit other attractions in Johannesburg, Swaziland, Durban, and Cape Town.

To honor the contributions to public service offered by Nelson Mandela to South Africa and the rest of the world, our Committee invited the EDOW to join us in a day of volunteerism by participating in the Loaves and Fishes feeding program at the Parish of St. Stephens and the Incarnation in July. There was enthusiastic participation from throughout the Diocese.

Our Committee also extended the EDOW’s warm hospitality to visitors from the ACSA. During her visit to Washington, we introduced Dr. Kgabe, the Rector of the only Anglican seminary in the ACSA, to the Presiding Bishop, Michael Bruce Curry, and assisted her visit to other U.S. seminaries and Washington’s many attractions.

During 2016, there were several active EDOW parish partnership programs in ACSA, including:

**Christ Church, Georgetown**, has a relationship with the Holy Cross School, in the Diocese of Grahamstown, South Africa. This year Christ Church raised funds specifically for needs at the Holy Cross School.
St. Peter’s, Poolesville, continues to send representatives to Richmond, South Africa, in the Diocese of Kimberley and Kuruman. Together with Christ Church, Rockville, St. Peter’s provides funds and technical assistance for community-wide and inter-faith development, including nutrition, HIV/AIDS, sanitation, health care, and youth sports programs.

St. John’s, Lafayette Square, is in partnership with the Diocese of the Highveld, with a focus on the Parish of St. Peter and St Paul, Springs, South Africa, and its Kwasa College, a growing primary school and support community serving a nearby informal settlement, led by the Ven. Sharon Dinnie, the Rector of St. Peter and St Paul, and the Bishop of the Diocese of the Highveld, Rt. Rev. Charles May. St. John’s also contributes to clergy education within the Diocese of the Highveld.

St. Andrew’s Episcopal School in Potomac, Maryland, has a long-running program with the Bokamoso Youth Foundation in Winterveldt, South Africa, in the Diocese of Pretoria. The program offers exchange visits between the students of St. Andrew’s and Bokamoso, including performances throughout Washington in January to raise awareness and funds for youth programs in Winterveldt.

The SAPC stands ready to assist parishes and others within the Diocese of Washington seeking to form or deepen links in the ACSA. The Committee’s webpage (www.edow.org/sapc) continues to serve as a source of information concerning the SAPC’s activities. It is regularly updated to highlight opportunities for sharing with the ACSA.

Abbott McCartney, Chair

BISHOP JOHN T. WALKER SCHOOL FOR BOYS

THE MISSION
Sponsored by the Episcopal Diocese of Washington, The Bishop John T. Walker School for Boys is a tuition-free Episcopal School for children from under-resourced communities east of the Anacostia River. Working in close partnership with their families, we nurture the spiritual, intellectual, social, physical and artistic development of our students without respect to their faith traditions. We strive to create an environment where every boy receives the structured support required to fully develop his unique gifts. We seek to foster the love of learning, intellectual curiosity; spiritual foundation and moral character each boy will need to achieve his full potential.

THE VISION
The Bishop Walker School recognizes and celebrates boys in a nurturing and vibrant learning community. We are committed to altering the educational and social trajectory of boys of limited economic means and preparing them for leadership and service in their community and beyond.

THE CONTINUING CHALLENGE
The DC Public School System’s May 2016 Empowering Males of Color data presentation describes the on-going challenge that children of color face in our city. The findings include:

• Proficiency rates in English Language Arts for black male students in traditional public schools in the nation’s capital hover around 9%, and the same is true for math.
• In Early Literacy Skills, despite a slight narrowing of the gap, Black and Hispanic boys are still the farthest behind.
• Black students are the least satisfied with school
• As a result, on average, Black students’ attendance is the lowest
• While the gap is narrowing, Black and Hispanic males graduate high school at the lowest rates

The report’s conclusion paints a stark picture: “In reading, Black and Hispanic students have the lowest proficiency rates and the gap is not closing”.

**OUR APPROACH**

At the Bishop Walker School, we have created a learning environment in which every child is safe, nurtured, and known. We are able to do so through small class sizes and active, hands-on learning opportunities. Our program stresses the development of the whole child. Our program includes three meals a day to provide the nutritional basis necessary for brain and intellectual development. Morning and after care programming ensure our students have a safe and enriching environment while their parents work. Health, vision, and dental screenings remove physical barriers to academic achievement. Summer learning opportunities stave off summer learning loss. All of these program supports also contribute to the stability of our students’ families.

At BWS, social and moral development are just as important as intellectual education. As an Episcopal school, we respect the varied faith traditions of our students while proclaiming the unique worth and beauty of each student as children created in the image of God. Our character education curriculum is built on six essential pillars: caring, citizenship, fairness, respect, responsibility, and trustworthiness. Through community worship, religious instruction, character education, and community service, our students’ self-awareness, spirituality, and connections to others are deepened.

**OUR PROGRESS**

• Launched in 2008 with 13 students, we served 80 students in grades kindergarten through six during the 2016-2017 school year.
• Since BWS’ inception, our revenue has grown from approximately $400,000 to just over $2 million annually. Our diverse sources of revenue include individuals, foundations/corporations and parishes.
• During 2016 we sent our inaugural sixth grade class off to a diverse array of independent, parochial and public middle schools.

**OUR PLANS FOR THE FUTURE**

During 2016, the governing board adopted a strategic plan that focuses on three key goals:

1. Achieve program excellence and become a school where students are challenged to reach their potential
2. Strengthen the financial foundation of the school
3. Further the school’s mission and vision through sound governance

While our original vision had been to continue to add grades annually until we reached eighth grade, after thoughtful consideration, the BWS governing board adopted a plan to remain a K-5th grade school until we have met certain prescribed fundraising and accreditation benchmarks. This plan will enhance the school’s sustainability and allow the opportunity to fortify the existing educational program.

BWS continues to pursue a unique opportunity at the Town Hall Education and Arts Recreation Campus (THEARC) in Southeast DC, to occupy 29,000 square feet of custom-built space on the second floor of THEARC’s new Phase III building. In 2015, the school launched a capital campaign with a $6.5M goal to cover our proportionate share of the new space, retire existing debt and establish an operating reserve. BWS’s initial lease term in the building is 10 years, with extension options out to 30 years from the initial occupancy date.

The building is scheduled to be completed in November 2017 and we anticipate consolidating our two campuses in the new facility during early winter in 2018.

Being at THEARC will provide an extraordinary opportunity for BWS students to have direct access to a regulation-size gym, a 365-seat theater and a dozen non-profit partner programs that include dance, music, visual arts, organic gardens and an art gallery. BWS students will benefit greatly from their proximity to THEARC partners, and our program will improve exponentially through this association.

The Board is grateful to Diocesan leadership and the many parishes, schools and parishioners who have generously supported BWS through the gifts of their prayers, time, counsel and financial resources.

Mr. Peter Lee, Chair of the Governing Board
PART III: OFFICIAL ACTS, BUDGET, 
AND STATISTICAL REPORTS

THE BISHOP’S OFFICIAL ACTS, 2016

NECROLOGY
The Rev. John F. Eberman, January 17, 2016, Blacksburg, VA
The Rev. Margaret B. Guenther, December 11, 2016, Washington, DC

POSTULANTS ADMITTED (DIACONATE)
None

POSTULANTS ADMITTED (PRIESTHOOD)
Cara Rockhill, 02/19/2016

CANDIDATES FOR HOLY ORDERS ADMITTED (DIACONATE)
David Griswold, 06/26/2016

CANDIDATES FOR HOLY ORDERS ADMITTED (PRIESTHOOD)
Kyle Babin, 06/27/2016  Serena Sides, 05/23/2016
Marcella Gillis, 05/23/2016  Richard Weinberg, 05/23/2016
Cara Rockhill, 06/27/2016

DEACONS ORDAINED (DIACONATE)
None

DEACONS ORDAINED (PRIESTHOOD)
Teresa Terry, 11/12/2016  Marcella Gillis, 11/12/2016
Serena Sides, 11/12/2016  Kyle Babin, 11/12/2016

PRIESTS ORDAINED
Robert Taylor Phillips, 01/9/2016  Patricia Mary Lyons, 06/11/2016

CLERGY RECEIVED
Emily A. Griffin  04/14/2016  Diocese of Virginia
Henry P. McQueen  05/19/2016  Diocese of Southern Virginia
Randolph Marshall Hollerith  08/29/2016  Diocese of Virginia
Richard Dean Meadows, Jr.  09/14/2016  Diocese of Connecticut
Dessordi Perez Leite  10/05/2016  Diocese of California
Katherine A. Heichler  10/19/2016  Diocese of Connecticut
Mark Aaron Michael  10/25/2016  Diocese of Albany
Geoffrey M.S. Hoare  12/05/2016  Diocese of Atlanta
Michele H. Morgan  12/05/2016  Diocese of Minnesota
Amanda E. Molina-Moore  12/19/2016  Diocese of Delaware
Clergy Transferred

Gary Hall 01/31/2016  Diocese of Los Angeles
Robert J. Boulter 03/15/2016  Diocese of Maryland
Matthew R. Hanisian 04/22/2016  Diocese of Maryland
Heather Patton-Graham 08/16/2016  Diocese of Hawaii
Debra M. Brewin-Wilson 09/01/2016  Diocese of Newark
Sarah M. Colvin 08/15/2016  Diocese of Virginia
Phillip Channing Ellsworth, Jr. 08/30/2016  Diocese of California
Robin D. Dodge 10/23/2016  Diocese of the Rio Grande
Robin K. Razzino 11/15/2016  Diocese of Virginia

Notices of Accord

None

Renunciations of the Ministry

None

Restorations to the Ministry

None

Suspensions from the Ministry

None

Release and Removal from the Ministry

None

Institutions of Clergy for 2016

Timothy A.R. Cole, Rector, November 13, 2016, Christ Church, Georgetown
Randolph Marshall Hollerith, Dean, October 23, 2016, Washington National Cathedral
Dessordi Peres “Sam” Leite, Senior Priest, September 10, 2016, St. Stephen & the Incarnation
S. Kent Marcoux, Rector, April 24, 2016, St. George’s, DC
Henry P. McQueen, Rector, September 24, 2016, St. John’s, Olney

Institutions of Canons for 2016

Rosemarie L. Duncan, Canon for Worship, November 6, 2016, Washington National Cathedral
Preston B. Hannibal, Honorary Diocesan Canon, September 24, 2016, Washington National Cathedral
Stuart A. Kenworthy, Honorary Diocesan Canon, September 24, 2016, Washington National Cathedral

Non-Resident Clergy Licensed to Officiate for 2016

Robert Newell Abarno 11/14/16  Metropolitan Washington DC Synod, ELCA
Eleanor J. Abarno 12/01/16  Metropolitan Washington DC Synod, ELCA
<table>
<thead>
<tr>
<th>Name</th>
<th>Date</th>
<th>Office</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anna M. Anderson</td>
<td>12/01/16</td>
<td>Metropolitan Washington DC Synod, Evangelical Lutheran Church in America</td>
</tr>
<tr>
<td>E. Bernard Anderson, Jr.</td>
<td>10/03/16</td>
<td>Diocese of Maryland</td>
</tr>
<tr>
<td>Allen Lyman Bartlett, Jr.</td>
<td>12/01/16</td>
<td>Diocese of Pennsylvania</td>
</tr>
<tr>
<td>Thomas W. Bauer</td>
<td>09/01/16</td>
<td>Diocese of Maryland</td>
</tr>
<tr>
<td>Fanny Sohet Belanger</td>
<td>12/01/16</td>
<td>Convocation of Episcopal Churches in Europe</td>
</tr>
<tr>
<td>Robert Bruce Birdsey</td>
<td>01/08/16</td>
<td>Diocese of East Carolina</td>
</tr>
<tr>
<td>Anita Luise Braden</td>
<td>05/01/16</td>
<td>Diocese of Milwaukee</td>
</tr>
<tr>
<td>Joe G. Burnett</td>
<td>12/01/16</td>
<td>Diocese of Nebraska</td>
</tr>
<tr>
<td>Joy Carroll</td>
<td>10/19/16</td>
<td>Diocese of Southwark (England)</td>
</tr>
<tr>
<td>Athanasius S. Choi</td>
<td>11/01/16</td>
<td>Diocese of Seoul</td>
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<tr>
<td>Sathianathan Clarke, Th.D.</td>
<td>06/01/16</td>
<td>Church of South India; Diocese of Madras</td>
</tr>
<tr>
<td>Jason L. Cox</td>
<td>11/01/16</td>
<td>Diocese of Los Angeles</td>
</tr>
<tr>
<td>Kevin M. Cross</td>
<td>11/01/16</td>
<td>Diocese of Easton</td>
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<tr>
<td>Albert Theodore Eastman</td>
<td>01/01/16</td>
<td>Diocese of Maryland</td>
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<tr>
<td>Frederick D. Erickson</td>
<td>12/01/16</td>
<td>Diocese of Los Angeles</td>
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<tr>
<td>Javier Garcia-Ocampo</td>
<td>01/01/16</td>
<td>Diocesis de Mexico</td>
</tr>
<tr>
<td>Charles P. Gibbs</td>
<td>06/01/16</td>
<td>Diocese of California</td>
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<tr>
<td>Catharine T. Gibson</td>
<td>08/01/16</td>
<td>Diocese of Virginia</td>
</tr>
<tr>
<td>Julius T. Grey-Coker</td>
<td>03/01/16</td>
<td>Diocese of Maryland</td>
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<tr>
<td>Barbara C. Harris</td>
<td>01/01/16</td>
<td>Diocese of Massachusetts</td>
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<tr>
<td>Geoffrey M.S. Hoare</td>
<td>10/03/16</td>
<td>Diocese of Atlanta</td>
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<tr>
<td>Jeffrey C. Hual</td>
<td>12/01/16</td>
<td>Diocese of the Central Gulf Coast</td>
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<tr>
<td>Glennna Huber</td>
<td>12/14/16</td>
<td>Diocese of Maryland</td>
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<tr>
<td>Robert W. Ihloff</td>
<td>01/01/16</td>
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<tr>
<td>Elizabeth F. Keeler</td>
<td>11/01/16</td>
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<tr>
<td>Catriona H. Laing</td>
<td>04/01/16</td>
<td>Diocese of Southwark (England)</td>
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<td>Sarah R. Lamming</td>
<td>11/01/16</td>
<td>Diocese of Maryland</td>
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<td>G. Allen LaMontagne</td>
<td>09/01/16</td>
<td>Diocese of-Easton</td>
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<tr>
<td>Anne Langerak</td>
<td>03/01/16</td>
<td>Delaware-Maryland Synod, ELCA</td>
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<td>Jeanette Leisk</td>
<td>10/01/16</td>
<td>Metropolitan Washington DC Synod, ELCA</td>
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<td>Lloyd Alexander Lewis, Jr.</td>
<td>04/29/16</td>
<td>Diocese of Long Island</td>
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<td>Richardson A. Libby</td>
<td>01/01/16</td>
<td>Diocese of Connecticut &amp; Maryland</td>
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<tr>
<td>Jan P. Lookingbill</td>
<td>07/01/16</td>
<td>Metropolitan Washington DC Synod, ELCA</td>
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<tr>
<td>Robert J. MacFarlane</td>
<td>03/30/16</td>
<td>Diocese of Chicago</td>
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<td>James E. Manion</td>
<td>04/01/16</td>
<td>Diocese of Delaware</td>
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<tr>
<td>Randall L. McQuin</td>
<td>06/01/16</td>
<td>Diocese of Kansas</td>
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<tr>
<td>Preston Mears, Jr.</td>
<td>04/01/16</td>
<td>Diocese of New Hampshire</td>
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<tr>
<td>Sarah Miller</td>
<td>08/01/16</td>
<td>Diocese of Texas</td>
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<tr>
<td>Michele H. Morgan</td>
<td>12/01/16</td>
<td>Diocese of Minnesota</td>
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<td>Ronald S. Okrasinski</td>
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Elizabeth Orens 12/01/16 Diocese of Maryland
Dominique F. Peridans 12/01/16 Diocese of Maryland
J. Peter Pham 06/01/16 Diocese of Quincy
Kristen Nicole Pitts 10/03/16 Diocese of Upper South Carolina
John R. Price 11/01/16 Diocese of Maryland
Anne Gavin Ritchie 12/01/16 Diocese of Virginia
V. Gene Robinson 06/01/16 Diocese of New Hampshire
Yolanda A. Rolle 12/01/16 Diocese of Massachusetts
Stephen E. Rorke 04/01/16 Diocese of Rochester
Russell G. Ruffino 07/01/16 Convocation of Episcopal Churches in Europe
David J. Schlafer 04/01/16 Diocese of Milwaukee
Henry Thomas Slawson, III 05/01/16 Diocese of Mississippi
Thelma A. Smullen 11/01/16 Diocese of Maryland
Margaret L. Sullivan 02/17/16 Diocese of Southwest Florida
Kendall B. Summers 01/01/16 Metropolitan Washington DC Synod, ELCA
Elena Thompson 01/01/16 Diocese of Georgia
Jaqueline C. Thomson 06/01/16 Diocese of Virginia
Elliott M. Waters 06/01/16 Diocese of Pennsylvania
Martha Watson 02/01/16 Diocese of Nevada
Stephen John Francis Wedgwood-Greenhow 10/03/16 Diocese of Northwest Texas
Prince L.A. Williams 06/01/16 Diocese of Freetown, Sierra Leone
Christopher Thomas Worthley 02/01/16 Diocese of Los Angeles
Jean Ann F. Wright 12/01/16 Diocese of Atlanta
Charles A. Wynder, Jr. 12/13/16 Diocese of Massachusetts

**Reports Received from Non-Parochial and Retired Clergy**

Paul Abernathy Donna H. Brown Todd DeLaaney
Patricia Phaneuf Alexander Elly Sparks Brown John Denham
Charles C. Amuzie Enrique R. Brown James M. Donald
James D. Anderson Kenneth Brown W. Larry Donathan
James R. Anderson Virginia Brown-Nolan Richard E. Downing
D. Thomas Andrews Elizabeth Carl Dalton D. Downs
Peter Antoci Phillip C. Cato Barbara T. Duncan
Stephen Arbogast Eva K. Cavaleri Frank G. Dunn
Susan Astarita John Bryson Chane Beth M. Echols
Kyle Babin Randolph C. Charles Deirdre Anne Eckian
MARIANN C. BABNIS Joseph Clark Laura McFarland Edwards
Cynthia O. Baskin Kathleen Corbett-Welch Tilden H. Edwards, III
Jacob D. Beck Jay L. Croft Carol Cole Flanagan
Susan N. Blue John Daniels J. William Flanders, Jr.
Vaughan P.L. Booker Stephen R. Davenport, III Susan M. Flanders
E. Kent Booth D.H. Kortright Davis Carol Flett
Marc Lawrence Britt Matthew Dayton-Welch Robert S. Gillespie, Jr.
<table>
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<tr>
<th>Anne Bathurst Gilson</th>
<th>Ted Karpf</th>
<th>Jack S. Scott</th>
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<tr>
<td>David T. Gleason</td>
<td>Linda M. Kaufman</td>
<td>Noreen Seiler-Dubay</td>
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<td>David T. Gortner</td>
<td>Richard G.P. Kukowski</td>
<td>William Shand, III</td>
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<td>Jacques B. Hadler, Jr.</td>
<td>John E. Lawrence</td>
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<td>Elizabeth A. Hague</td>
<td>William B. Lewis</td>
<td>Serena Sides</td>
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<td>Jane Milliken Hague</td>
<td>Joseph W. Lund</td>
<td>Sally Slater</td>
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<td>Christopher N.R. Halliday</td>
<td>Carolyn S. Lundelius</td>
<td>Martin L. Smith</td>
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<td>Michael P. Hamilton</td>
<td>Louise Lusignan</td>
<td>Perry Michael Smith</td>
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**Consent Given to the Ordination and Consecration of a Bishop**

Douglas E. Sparks, Diocese of Northern Indiana, Bishop Diocesan, 3/6/2016  
Patrick William Bell, Diocese of Eastern Oregon, Bishop Diocesan, 2/18/2016  

**Consent Given for the Election of a Bishop**

Diocese of West Texas, Bishop Suffragan, 3/10/2016  
Diocese of Los Angeles, Bishop Coadjutor, 2/9/2016  
Diocese of Haiti, Bishop Coadjutor, 11/9/2016
Consent Given for the Appointment of a Bishop
Mary Glasspool, Diocese of New York, 4/4/2016, Assistant Bishop

Consent Given for the Resignation of a Bishop
None

Confirmations and Visitations, 2016
Confirmations listed are those for which paperwork is on file with the diocesan office

**Bishop Mariann Edgar Budde’s Confirmations and Visitations**

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**Bishop Allen Bartlett, Jr.’s Confirmations and Visitations**

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**Bishop Nathan D. Baxter’s Confirmations and Visitations**

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### Bishop Robert W. Ihloff’s Confirmations and Visitations

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### Bishop Rodney R. Michel’s Confirmations and Visitations

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</table>
LICENSED LAY MINISTRIES

This is a list of all licenses issued in 2016 for various lay ministries. Congregations that have been omitted had no licenses issued in 2016. The code after each name indicates the following categories:

EM — Eucharistic Minister  
EV — Eucharistic Visitor  
C — Catechist  
WL — Worship Leader  
PL — Pastoral Leader  
P — Preacher

501. ALL FAITH, CHARLOTTE HALL

Keith Clifton: EM  
Faith David: EM  
Jeanette David: EM  
Kirk David: EM  
Beth Lefler: EM  
Kathy Roland: EM, EV  
Dave Scheible: EM  
Charlie Sommercamp: EM

208. ALL SAINTS’, CHEVY CHASE

David Bickel: EM  
Dan Buckingham: EM  
BJ Buracker: EM  
Emerson Cox: EM  
Kusén Crawford-Sampson: EM  
Ellie Dura: EM  
Katie Dura: EM  
Catherine Eshelman: EM  
Katherine Freer: EM, WL  
Stuart Gerson: EM  
Linda Hall: EV  
Peter J. Hanke: EM, PL  
Elisabeth Hollingsworth: EV  
Alexandra E. Huntress-Reeve: EM  
Charles Jeffress: EV  
Judy Kelly: EM  
Beverley Kennedy: EM  
Alice Maguire: EM  
Elizabeth McReady: EM, C, WL  
Mallory Mical: EM  
Katherine Mitchell-Williams: EV  
Schuyler Mullenix: EM  
Thomas Nicholson: EV  
Adol Owen-Williams: EM  
Mark Pape: EM  
Richard Ranger: EM  
Cathy Ribaudo: EM  
Randall Ribaudo: EM  
Jonathan Rosnick: EM, EV, C, WL, PL, P  
Stephen Schultz: EM  
Beryl Scott: EM  
Emily Shewmaker: EM  
David Stanley: EM  
Nancy Stars: EV  
Elizabeth Stuckle: EV  
Bill Turgeon: EV  
Robert Tyng: EM  
Karin Weber: EM  
Aen Webster: EM  
Gary Wieder: EM, C, WL, PL  
Mary Wright-Craddock: EM

210. ASCENSION, SLIGO PARISH

Ed (William) Bordley: WL, P  
Annie Brown: EV, P  
Robert Brown: EV  
Warren Buckingham: EM, WL, P  
Robert Cosby: EM, WL, P  
Morna Holden: EM  
Enid LaGesse: EM  
Diane Martin: EM  
Kathryn McCullough: EM, WL  
Linda McCullough: WL, P  
Carol Schwobel: EM, EV, C, WL, P  
Albion Taylor: EM  
Jeanette Witter: EM, EV, WL  
Evangeline Wotorson: EM

Anne Leveque: EM, C, WL, P  
Arabella Littlepage: EM, C, WL
209. Christ Church, Kensington

Jane C. Aylor: EM
Raymond D. Barry: EM
Peter Bartram: EM
Sharon Bartram: EM
Charles Briggs: EM
Yvonne Bryan: EM, EV
Margaret Buckley: EV
Nora E.O. Buckley: EM, EV, WL
James M. Cannon, IV: EM
Catherine Cleland: EM
Anthony C. Coe: EM
Katharine Gagarin: EM
Carol Jones: EV

Sharon Judge: EM
Aime Keith: EM
Elizabeth A. Lakey: EM
Ronald Y. Leung: EM
Anne D. Meyers: EM
Susan Patch: EV
Pamela Prindle: EM, EV
Lee Puricelli: WL
Linda Rowan: EM, EV
Katharine E. Shuler: EM
W. Thomas Willis, III: EM, EV
W. Scott Wykoff: EM

121. Our Saviour, Brookland

Phylicia Hart: EM
Sandra Ingram-Johnson: EV
David F. Jackson: EM, EV
Rosemary Latney: EM

Franklyn Malone: EM, EV
Charles Morris: EM
Pamela Murphy: EM
Roy O. Priest: EV

315. St. Andrew’s, College Park

Dawn Bohls: EM
Edward Bohls: EM
Vicky Cheeseman: EM
Hope Christensen: EM
LuEllen Conti: EV
Ted David: EM
Becky Fulcher: EM
Kay Gilcher: EM
Apuzo Ibe: EM
Charles Jones: EM
Mary Marshall Levy: EM
Michael Miller: EM, PL, P
Marie Okeke: EM

Ugo Okeke: EM
Pamela Phetphongsy: EM
Jenni Pompi: EM
Marianne Rankin: EM, C
Richard Renomeron: EM
John Rigg: EM
Frank Rose: EM
Florence Smith: EM, EV
Wes Snyder: EM
Bob Stanford: EM
Jennifer Thornson: EM, P
Tim Wehrkamp: EM

301. St. John’s, Broad Creek

Sandra Bouchelion: EM, EV
Brigett Brevard: EM
Jonathan Brevard: EM
Claudia Brooks: EM
Faith Chisholm: EM
Ruth Anne Cumberland: EM, C
Charles Day: EM
Barbara Duncan: EM, EV
Jean Eisenbrey: EM, EV
Clarence Gunter: EV

Jean Gunter: EM
Don Horton: EM
Beatrice James: EM
Marcia Jones: EM
Jan Kohout: EM
Gail Lacy: EM
Gayle Lacy: EM
Michael Lacy: EM
Icilda McDonald: EM
Kathy Mierke: EM, EV
Sabra Montgomery: EV
Deneen Persell: EM
Robert Pratt: EM
Daniel Puzon: EV
Dianh Puzon: EM, EV

207. St. John’s, Norwood Parish
Julia Andrews: EM
Becky Berman: EM
Stefanie Bollock: EM
Rynnie Cotter: EM
Marnie Craven: EM
Christine Dallaire: EM
Anne Derse: EM, EV
Kurt Ellison: EM, EV
RoseMarie Fonseca: EM
Carol Gauntlett: EM
Betty Hampton: EM, EV
Gary Hechler: EM
Roz Helz: EM
Kevin Kehus: EM
Pam Kempf: EM, EV
Rebecca Kennedy: EM
Lisa Koenig: EM
Rodney Long: EM
Clara Lovett: EM
Elizabeth A. Luck: EM
Maura Lynch: EM

205. St. John’s, Zion Parish
Ben Allen: EM
Pam Bryant: EM
Ed Crooks: EM
Crystal Green: EM
Annetha Hall: EM
Laurel Hillocks: EM

206. St. Luke’s, Brighton
Larry Castelli: EM, PL
Kay Collier: EM
Dough Farquhar: EM
Amy Guenterberg: EM
Evan Guenterberg: EM
Kathy Guenterberg: EM
Ima Paz: EM

Pam Ritter: EM
Sandra Rivera: EM
Marie Tucker: EM
Peter Ulrich: EM, WL, PL
John Mertens: EV
Cathy O’Donnell: EM, EV
Sue Rohan: EM
Yeukai Sachikonye: EM
Richard Saltsman: EM
Betsy Samuel: EM
Karen M. Smith: EM
Alan Snyder: EM
Lucas Snyder: EM
Christian L. St. Clair: EM
Betty Stacey: EM
Johnna Story: EM
Susan Symons: EM
Kay Titus: EM
Margaret Uhar: EM
Anne Wake: EM, EV
Lee Walsh: EM
Suzanne Welch: EM
Pennelone H. Winder: EM, EV
Roxy Wolfe: EM, EV
Elizabeth Zehner: EM
Ian Hutson: EM
Justina Orafu: EM
Melissa Sites: EM, EV
Deborah Stefany: EM
Larry Walker: EM, EV
Lorraine Walker: EM
Robin Pueser: EM, EV
Emily Smith: EM
Ian Smith: EM
Kathie Smith: EM
June Stoyer: EM
Vincent Yotsukura: EM
118. **St. Luke's, DC**

- Edward Alexander: EV
- Patrice Aubrey: EV
- Diane Brice Williams: EM, EV
- Audrey Hayden: EM, EV
- Cheyenne Jenkins: EV
- Patricia Johnson: EV
- Ramona Lewis: EV
- Viola Locker: EM, EV
- Yvonne Massenburg: EV
- Thornton McKinney: EV
- Aaron McLauren: EV
- George Nichol, Jr.: EM, EV
- George Nichol, Sr.: EM, EV
- Florence Pritchett: EM, EV
- Atron Rowe: EM, EV
- Paula E. Singleton: EM, EV
- Eulalia Smith: EM, EV
- Sheryl Taylor: EV
- Audrey Thurman: EM, EV
- Ruby VanCroft: EM, EV

212. **St. Mary Magdalene**

- Janet Beth: EV
- Jacqueline Bowen: EV
- Bertha Bright-Mark: EM
- Harry Brooks: EM
- Dolores Cefail: EM
- Beverley Collins: EV
- Carol Gardner: EV
- Michele Glidden: EM
- Barbara Gray: EV

- Lucia Jones: EM
- Zoeann Millard: EM, PL
- Gretna Ricks: EM
- Admire Terry: EM
- Flavia Threatt: EV
- Janet Utterback: EV
- Marie Wallace: EM, EV
- Nora Wellington: EM

302. **St. Paul's, Baden**

- Gayle Duff: EM, WL
- Jody K. Duff: EM, WL
- Dennis Hauk: EM, WL
- Arthur Leitch, Jr.: EM, WL
- Helena Mirtova: EM, WL
- Darrin C. Palmer: EM, WL
- Cathy Thompson: EM, WL
- Jeff Thompson: EM, WL

113. **St. Paul's, K Street**

- Ed Britton: EM
- Katherine Britton: EM
- Roy Byrd: EM
- Hannah Ceen: EM
- Steven Chlapecka: EM
- Arnitta Coley: EM, EV
- David Lucas Graves: EM
- John Herrmann: EM
- Ann Korky: EM
- Matthew Leddicotte: EM
- Rosi Meza-Steel: EV
- Charlene Mui: EM
- Allen Payne: EM
- Jack Rafetto: EM
- Suzanne Robinson: EM
- Owen Smith: EM, EV
- Scott Spaulding: EM
- Josephine A. Stelzig: EM, EV
- Fred Sutton: EM
- Janet Wamsley: EM
- Patrick White: EM

134. **St. Philip the Evangelist**

- Diane Barbee: EM, EV
- Virginia Branson: EM, EV
- Derek Cryer: EM, EV
- Donald Cryer: EM, EV, WL
- Brian Hamilton: EM, EV
- Theresa Harris: EM, EV, C
- Barbara Harrison: EM, EV
- Donald Harrison, Sr.: EM, EV, WL
- Carolyn Williams: EM, EV
309. St. Thomas’, P.G. County
Larry Burroughs: EM
Keith Charter: EM
Gail Dennis: EM, EV
Iona Harrison: EM
Gary Hogue: EM, EV

Stephen Kensinger: EM
Thomasina Rogers: EM
Mildred Stewart: EM
Jack Thompson: EM
Sharon Voros: EM, EV

131. St. Timothy’s
Marcia Bailey-Givens: C
Karen Blockett: EM
Herman Bostick: EM, EV
Jacqueline Bowie: EM, EV
Tanya Copeland: EM, EV
Otis Ducker: EM, EV
Richlyn Emanuel: EM

Shirley Emanuel: EM, EV
Barbara Forbes: C
Robert James: EM, EV
Virgil C. McDonald: EM
Dorothy Robinson: EV
Adam Shaw: EM
Paul M. Stephenson: EM, EV

404. Trinity Parish, Newport & Hughesville
Joyce Ching: EM, EV, WL, PL
Shirley Douglass: EM
Samuel Graves: EM, EV, WL, PL, P
Sally Halstead: EM, EV, WL
Suzanne Lang: EM
Dorris Logan: EM, EV, WL, PL

Carol Morris: EM, EV, WL, P
Edward G. Morris: EM, EV, WL, PL, P
Elizabeth Swann: EM, EV, WL, PL, P
Thomas H. Swann: EM, EV, WL, PL
Jane T. West: EM, EV, WL, PL

Walker Interfaith Chapel, Collington
Margaret Bagley: EV
Laurel Cobb: EV
Mary Kim: EV
Katherine Laughton: EV

Joan Lewis: EV
Nancy Lively: EV
Timothy A. Sabin: EM, EV

101. Washington National Cathedral
Gary Abrecht: PL
Aaron Adkins: EM, EV
Sara Aheron: EM
Tanya Aquino: EM
Harvey Bale: EM
John Barton: EM
Steve Beam: EM
Ethan Bishop: EM
Edie Ching: EM

Charles Day: EM
David Deal: EV
Kathy Deal: EV
John Derrick: EM
David Deutsch: PL
Bob DiCalogero: EM
Josephine DiCalogero: EM
Tracy Dieter: PL
Bob Dorch: EM

Barbara Eversman: EM
Susan Galbraith: EM
Willis Geffert: EM
Duane Gelderloos: EM
Mariam Gillis: EM

Erin Ennis: PL
Florence Dungy: EM
Erin Ennis: PL
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<td>Keeva Harmon</td>
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<td>Ron Hicks</td>
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<td>Steve Saphos</td>
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<td>Myrene Sargeant-Peters</td>
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<td>Alex Shrady</td>
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<td>Nancy Stockbridge</td>
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<tr>
<td>Rob Strassburger</td>
<td>EV</td>
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<tr>
<td>Robert Strassburger</td>
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<td>Doris Summey</td>
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<td>Jeff Taggart</td>
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<td>Kevin Thomas</td>
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<td>Torrence Thomas</td>
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<td>Jim Weber</td>
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<td>Pamela West Morrison</td>
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<td>Caroline Willis</td>
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<td>Angela Wilson</td>
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<td>Suzanne Wilson</td>
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<tr>
<td>Tom Wright</td>
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<tr>
<td>Mary Wright Baylor</td>
<td>EV, PL, P</td>
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<tr>
<td>Miriam Young</td>
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<tr>
<td>Joanna Zawadski</td>
<td>EV</td>
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<tr>
<td>George Ziener</td>
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### 2016 Financial Commitments

#### Region: North Montgomery County

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<td>PLEDGED</td>
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<tr>
<td>202 St. Peter’s</td>
<td>17,175</td>
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<tr>
<td>203 St. Bartholomew’s</td>
<td>8,500</td>
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<tr>
<td>204 St. John’s, Olney</td>
<td>9,000</td>
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<tr>
<td>206 St. Luke’s, Brighton</td>
<td>4,830</td>
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<tr>
<td>217 Ascension, Gaithersburg</td>
<td>22,308</td>
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<tr>
<td>222 St. Anne’s</td>
<td>20,502</td>
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<tr>
<td>223 St. Nicholas’ Parish</td>
<td>2,883</td>
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<td><strong>Total: North Montgomery County</strong></td>
<td><strong>85,198</strong></td>
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#### Region: Central Montgomery County

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<tr>
<td>201 Christ Church, Rockville</td>
<td>67,600</td>
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<td>209 Christ Church, Kensington</td>
<td>32,820</td>
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<tr>
<td>212 St. Mary Magdalene</td>
<td>2,200</td>
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<td>213 Our Saviour, Hillandale</td>
<td>14,523</td>
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<td>214 St. Luke’s, Trinity Parish</td>
<td>40,000</td>
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<td>215 St. Francis</td>
<td>27,000</td>
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<td>216 Good Shepherd</td>
<td>27,240</td>
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<td>219 Transfiguration</td>
<td>13,376</td>
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<td>220 St. Mark’s, Fairland</td>
<td>18,000</td>
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<td>221 St. James’, Potomac</td>
<td>43,219</td>
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<td><strong>Total: Central Montgomery County</strong></td>
<td><strong>285,978</strong></td>
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#### Region: South Montgomery County

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<td>161 St. Barnabas’ Church of the Deaf</td>
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<td>205 Grace Church, Silver Spring</td>
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<td>207 St. John’s, Norwood Parish</td>
<td>80,155</td>
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<td>208 All Saints’, Chevy Chase</td>
<td>35,700</td>
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<td>210 Ascension, Sligo Parish</td>
<td>27,815</td>
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<td>211 St. Dunstan’s</td>
<td>32,000</td>
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<tr>
<td>218 Redeemer</td>
<td>30,000</td>
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<td><strong>Total: South Montgomery County</strong></td>
<td><strong>260,170</strong></td>
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#### Region: North District of Columbia

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<td>101 Washington National Cathedral</td>
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<td>109 St. Alban’s</td>
<td>94,000</td>
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<td>110 St. Paul’s, Rock Creek</td>
<td>38,000</td>
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<td>111 Holy Comforter</td>
<td>11,000</td>
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<tr>
<td>120 Trinity, DC</td>
<td>32,000</td>
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<tr>
<td>124 All Souls’</td>
<td>47,326</td>
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<tr>
<td>125 St. Columba’s</td>
<td>90,000</td>
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<td>128 St. Patrick’s</td>
<td>53,500</td>
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<td>129 St. David’s</td>
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<td><strong>Total: North District of Columbia</strong></td>
<td><strong>468,326</strong></td>
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# Part III: Official Acts, Budget, and Statistical Reports

## REGION: CENTRAL DISTRICT OF COLUMBIA

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<td>104 St. John’s, Lafayette Square</td>
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<td>105 Christ Church, Georgetown</td>
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<td>106 Epiphany, DC</td>
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<tr>
<td>107 Ascension and St. Agnes</td>
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<td>112 Grace Church, Georgetown</td>
<td>44,614</td>
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<td>113 St. Paul’s, K Street</td>
<td>32,000</td>
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<td>114 St. Stephen &amp; the Incarnation</td>
<td>31,914</td>
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<td>118 St. Luke’s, DC</td>
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<td>16,500</td>
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<tr>
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<tr>
<td>121 Our Saviour, Brookland</td>
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<tr>
<td>122 St. Margaret’s</td>
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</tr>
<tr>
<td>126 St. Mary’s</td>
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<tr>
<td>130 St. George’s, DC</td>
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**Total: CENTRAL DISTRICT OF COLUMBIA**  
654,489 659,604

## REGION: SOUTH DISTRICT OF COLUMBIA

<table>
<thead>
<tr>
<th>Parish</th>
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<tbody>
<tr>
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<td>108 St. Augustine’s</td>
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<td>116 St. Mark’s, DC</td>
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<td>117 St. Monica’s and St. James’</td>
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<td>123 Holy Communion</td>
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<tr>
<td>127 Calvary Church</td>
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<tr>
<td>131 St. Timothy’s</td>
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<tr>
<td>132 Atonement</td>
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<tr>
<td>134 St. Philip the Evangelist</td>
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**Total: SOUTH DISTRICT OF COLUMBIA**  
177,926 178,726

## REGION: NORTH PRINCE GEORGE’S COUNTY

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<tr>
<td>307 Holy Trinity, Collington</td>
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<td>18,062</td>
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<tr>
<td>308 St. Philip’s, Laurel</td>
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<td>310 St. Matthew’s</td>
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<td>315 St. Andrew’s, College Park</td>
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<tr>
<td>316 St. Michael &amp; All Angels</td>
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<tr>
<td>320 St. Christopher’s</td>
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<tr>
<td>321 St. George’s, Glenn Dale</td>
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**Total: NORTH PRINCE GEORGE’S COUNTY**  
162,992 155,456
### Financial Commitments

#### REGION: SOUTHERN MARYLAND

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<td>301 St. John’s, Broad Creek</td>
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<tr>
<td>303 St. Barnabas’, Leeland</td>
<td>20,840</td>
<td>20,840</td>
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<td>304 Trinity, Upper Marlboro</td>
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<td>306 Christ Church, Accokeek</td>
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<td>309 St. Thomas’, P.G. County</td>
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<td>317 St. Barnabas’, Temple Hills</td>
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<td>319 Christ Church, Clinton</td>
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<tr>
<td>323 St. Philip’s, Baden</td>
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<td>401 Christ Church, Durham</td>
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<tr>
<td>402 Christ Church, Port Tobacco</td>
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<tr>
<td>403 Christ Church, Wayside</td>
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<tr>
<td>404 Trinity Parish, Newport &amp; Hughesville</td>
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<td>4,000</td>
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<tr>
<td>405 St. James’, Indian Head</td>
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<td>8,253</td>
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<tr>
<td>406 St. Paul’s, Piney</td>
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<td>24,420</td>
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<td>501 All Faith, Charlotte Hall</td>
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<td>502 Christ Church, Chaptico</td>
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<td>503 St. George’s, Valley Lee</td>
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<td>504 St. Andrew’s, Leonardtown</td>
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<tr>
<td>505 Trinity, St. Mary’s</td>
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<td>506 All Saints’, Oakley</td>
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<tr>
<td>507 Ascension, Lexington Park</td>
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**Total: Southern Maryland**

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<td>194,040</td>
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**Grand Total**

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<tr>
<td></td>
<td>2,289,119</td>
<td>2,276,172</td>
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2017 Anticipated Income

Bishop Mariann Budde and her staff propose to invest the resources of the diocese in both new and familiar ways in 2017 to pursue our shared goals of growing Christian community, connecting faith to everyday life, and striving for justice. We anticipate that the income of the diocese will be drawn from these sources:

- Congregational Giving: $2,408,348 (59%)
- Soper Fund Income: $1,306,648 (32%)
- Bishop’s Appeal: $180,000 (4%)
- Other Income: $223,000 (5%)

Congregational Giving: $2,408,348

For the second year, Bishop Mariann is asking all congregations to increase their contributions to the diocesan budget by one percentage point of normal operating income per year until they are contributing 10 percent of their income to the diocese. Last year 33 parishes responded to the bishop’s request, resulting in increased revenues of $160,000, approximately $113,000 of which is being devoted to congregational growth grants. This year, we project an increase of $170,000 in congregational giving.

Soper Fund Income: $1,306,648

Income from the 1973 bequest of Mrs. Ruth Gregory Soper supports mission and ministry across the diocese. In 2017, $120,000 from the fund will be dedicated to a new round of Congregational Growth Grants. As more congregations move toward a one percentage point annual increase, more Soper income will be available for grants and other congregational initiatives.

Bishop’s Annual Appeal: $180,000

Generous donors from across the diocese make personal contributions to support the mission and ministry of the diocese. In 2015, 259 donors participated in the campaign, which included the bishop herself, who tithes $30,000 each year, and a $40,000 challenge grant from a donor who wishes to remain anonymous. We anticipate that income from the appeal will remain steady or increase modestly in 2017.
Interest, Dividend and Other Income: $223,000

This line includes income from investments, a contribution from the Protestant Episcopal Church Foundation, allocated for partial reimbursement of the cost of the bishop’s compensation, and $50,000 in funding designated for congregational financial and mission strategies.

2017 Estimated Expenditures

The following numbers were arrived at by combining the program budget in each area of ministry (which you can also find on the spreadsheet that accompanies this document) with estimates of the cost of staff time devoted to these ministries.

Congregational Investment $1,151,099 (28%)
Ministries $1,150,294 (28%)
Wider Church Support $645,788 (16%)
Governance Support & Administration $1,170,503 (28%)

Congregational Investment $1,151,099

Developing vital, vibrant congregations remains the diocese’s top priority. Canon Joey Rick works with lay and clergy congregational leaders in numerous ways, including leading vestry retreats, and offering support for individual congregation initiatives. This year, Canon Rick convened meetings that helped to launch collaborative colleague groups within the diocese’s new regional structure, and was the driving force behind Leadership Learning Days, which offered training in the skills necessary to build and maintain a vital congregation to more than 200 people. The Rev. Canon Michele Hagans brings her extensive experience with real estate development to the benefit of the diocese by providing extremely valuable practical guidance and advice to congregations that are planning or carrying out building projects.

Every member of the diocesan staff works to enhance the vitality of our congregations. Bishop Mariann, Canon to the Ordinary Paul Cooney, the Rev. Paula Clark, canon for clergy development and multicultural ministries and their support staff are involved day in and day out in promoting the health of our congregations. Kathleen Hall, director of human resources and administration; Peter Turner, director of information and technology, and Mitchell Sams, communications and events manager, provide advice, coaching, resources and direct services to help our congregations thrive.
Ministry Deployment and Development $370,981

Each year, Bishop Mariann, Canons Clark and Rick, and other staff members worked with 17-20 congregations in the midst of clergy transition, assisting with interim issues, search profiles and discernment processes. Canon Rick leads congregation-based trainings that help to develop the leadership capabilities of clergy and lay leaders and enhance their ability to work together. Through the deacon formation program, Bishop Mariann, Canon Clark and our new archdeacon, the Rev. L. Sue von Rautenkranz, along with the Commission on Ministry and the Working Group on the Diaconate, are preparing 18 leaders who will be ordained in 2017 and 2018. A $27,500 investment in the development of this corps of vocational deacons, including funding for the part-time position of archdeacon and the costs of preparing and supporting candidates for ordination, accounts for most of the increase in spending in this category over 2016.

Youth and Family Ministries $135,230

Through coaching and by providing up-to-date resources, Youth Missioner Iman Green continues to support congregations and schools in their efforts to help youth and their families grow spiritually. She also coordinates exciting programs for young people and youth leaders. Those include Camp EDOW, the two-week diocesan summer camp; the Appalachian Service Project, which this year involved 80 participants from six parishes in a weeklong event; the Fall Formation Leaders Retreat and Youth and Family Service Day.

Young Adult and Campus Ministries $402,340

Acting Young Adult Missioner, the Rev. Elizabeth Gardner supports numerous parish-based young adult groups that promote fellowship, create an atmosphere for spiritual conversation and offer opportunities for those who are curious about the church to ask their questions in friendly, informal settings. She also leads a network of chaplains at American, Georgetown and Howard Universities, St. Mary’s College and the University
of Maryland. This budget line includes the salaries of paid chaplains who are fostering faith communities at Georgetown and Howard Universities, St. Mary’s College and the University of Maryland, College Park.

**Latino Ministry $219,935**

The diocese has six Spanish-speaking Latino congregations. San Mateo/St. Matthew, which has an average weekend attendance of about 500, recently won an award from the Episcopal Church for its online ministry, Radio San Mateo. Another congregation, Misa Alegría, a part of St. Stephen and the Incarnation, is in the midst of a successful transition in clergy leadership. A third—the Spanish speaking community at Ascension, Gaithersburg—received one of the diocese’s first congregational growth grants to facilitate outreach to its immediate neighborhood. The diocese pays the salary of the priest at San Mateo, half the salary of the priest at Misa Alegría and supplements the salary of the missioner at Nuestro Salvador, a congregation at Our Saviour, Hillandale. The Rev. Sarabeth Goodwin, the diocese’s Latino missioner, supports these ministries, assists them in connecting with the wider diocese and fosters advocacy on behalf of resident immigrants and children fleeing violence in Central America.

**Race and Social Justice Ministries $21,808**

Anti-racism training was held at least once per quarter in 2016 and the diocese continued its collaboration on programs with the Center for the Study of Faith and Justice at Calvary Episcopal Church. Bishop Mariann, Canon Clark, and the Rev. Goodwin continued to advocate for immigrants and others in need and work to address racial justice, and the bishop remained active in Bishops United Against Gun Violence. The diocese continues to support the Hunger Fund, especially the annual Hunger Walks in October.

**Wider Church Support $645,788**

The Diocese of Washington contributes to the budget of the General Convention of the Episcopal Church. That money supports the ministry of Presiding Bishop Michael Curry, his staff and the ministries of the wider church. From 2016-2018, that ministry will focus especially on racial reconciliation and evangelism. This contribution will constitute 14% percent of the diocese’s normal operating income. General Convention requires that dioceses contribute 15% percent of their income to its budget by 2019 in order to be in good standing and remain eligible for grants. The diocese plans to meet that requirement in 2018.

**Governance, Support and Administration $1,170,503**

A hallmark of Episcopal Church polity is our participatory governing structure. The costs of maintaining a database to keep track of clergy and lay leaders in 88 congregations, holding the annual diocesan convention and regional assemblies and Diocesan Council meetings are included in this item, as well as the cost of participating in the General Convention of the Episcopal Church. The work of Kim Bujak, data management associate, and portions of the compensation expense of other staff involved in these activities is included here. The costs of operating Church House — ranging from utilities to maintenance and security — are included in this category as well. Costs associated with information technology services, including a portion of Peter Turner’s time, hosting and
maintenance of the diocesan website and digital communications also are captured within this expense group. Also included in this category are the costs of financial accounting services, including the work of Kelly Cooper and our accountant Chris Rauch, as well as the cost of an annual audit by an independent certified public accountant.

**A Focus on Growth**

Last year, Bishop Mariann asked congregational leaders to increase their giving to the diocesan budget to support two new initiatives: congregational growth grants that foster collaborative parish partnerships in evangelism, worship, mission and justice work with underserved communities within the diocese; and the development of congregational financial strategies. This year, the emphasis on growth grants and improving congregational finances continues.

**Congregational Growth Grants: $120,000**

By year’s end, the diocese will have awarded 10-12 grants for projects as diverse as neighborhood Latino outreach, a jazz/gospel/hip hop music initiative, the re-start of a campus ministry and an outdoor Mass on the Grass. In 2017 $120,000 of Soper Fund income has been earmarked for additional rounds of grants.

**Congregational Financial/Mission Strategy: $77,600**

Numerous congregations have taken the first steps toward both developing a financial strategy and increasing their ability to raise money for ministry. Last year, Bishop Mariann requested that every congregation meet with her, Canon Cooney and a team of diocesan leaders with financial experience for frank discussions about the congregation’s finances. Over thirty of those meetings have been completed and already the diocese has identified three areas of common concern: aging buildings; an overreliance on a few major donors; and long term growth.

In addition, the diocese has begun its participation in Project Resource, a church-wide effort to help parishes increase their capacity to raise funds for ministry and encourage good stewardship. Following an initial training in Atlanta, the diocesan Project Resource team held three workshops focusing on conducting annual giving appeals. These workshops were well received, and congregational leaders and clergy attending these workshops asked that the diocese expand its training and support to programs pertaining to capital campaigns, planned giving, major gifts campaigns and efforts focused on expanding congregational membership.

We will respond to these needs in the coming year and have allocated $77,600 toward making expertise in these areas available to congregations. In some cases the diocese will make one-on-one consulting services available to interested congregations and in others we will conduct workshops for all in the diocese.
## Proposed 2017 Operating Budget

### Revenue

<table>
<thead>
<tr>
<th></th>
<th>REVISED 2016 Budget</th>
<th>PROPOSED 2017 Budget</th>
<th>2017 vs 2016 Over (Under)</th>
<th>Notes</th>
</tr>
</thead>
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<tr>
<td>1 Revenue</td>
<td></td>
<td></td>
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<tr>
<td>2 Congregational Giving</td>
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<td>2,268,348</td>
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<tr>
<td></td>
<td>-2016 actual giving commitments</td>
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<td>170,000</td>
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<td>4 Subtotal Congregational Giving</td>
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<tr>
<td>6 Net Congregational Giving</td>
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<tr>
<td>8 Bishop's Annual Appeal</td>
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<tr>
<td>9 Interest and Dividend Income</td>
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<tr>
<td>10 Other Income</td>
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<td>Includes $60K reimbursement from PECF and $50K designated funding for Financial/Mission Strategies</td>
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### Expenses

#### Diocesan Ministries

#### Congregational Investment

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<td>226,258</td>
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<tr>
<td></td>
<td>Revised 2016 Budget</td>
<td>Proposed 2017 Budget</td>
<td>2017 vs 2016 (Over/Under)</td>
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<td>-------------------</td>
<td>---------------------</td>
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<tr>
<td>16</td>
<td>Congregational Financial/Mission Strategies</td>
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<td>Congregational Growth Grants</td>
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<td>18</td>
<td>Aid to Congregations</td>
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<td><strong>Youth Ministries</strong></td>
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<td>Camp EDOW</td>
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<td><strong>Total Youth Ministries</strong></td>
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<td>113,428</td>
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<td><strong>Young Adult &amp; Campus Ministries</strong></td>
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<td>Young Adult Ministry - Program Expense</td>
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<td>University of Maryland</td>
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<td>Howard University</td>
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<td>Other Campuses</td>
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<td>Less: Dedicated Fundraising</td>
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<tr>
<td>32</td>
<td><strong>Total Young Adult &amp; Campus Ministries</strong></td>
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<td>33</td>
<td><strong>Latino Ministry</strong></td>
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<td>Diocesan Latino Missioner</td>
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<tr>
<td>35</td>
<td>Support for Clergy Serving Latino Congregations</td>
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Grants will be made from $120K of reserved Soper income. See Schedule A.

Discontinue separate fundraising campaigns for work funded in operating budget.
<table>
<thead>
<tr>
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<th>2017 Budget</th>
<th>2017 vs 2016 Over(under)</th>
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<tr>
<td>37</td>
<td>Program Support</td>
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<tr>
<td>38</td>
<td>Less: Latino Ministry – Dedicated Contributions &amp; Fundraising</td>
<td>-34,000</td>
<td>-25,000</td>
<td>9,000</td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td>Reflects increased Latino ministry expenses directly paid by congregations</td>
</tr>
<tr>
<td>39</td>
<td>Latino Ministry Support from Reserves</td>
<td>-80,000</td>
<td>-40,000</td>
<td>40,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Continuation of reducing draw on fixed reserves</td>
</tr>
<tr>
<td>40</td>
<td>Total Latino Ministry</td>
<td>175,438</td>
<td>186,100</td>
<td>10,662</td>
</tr>
<tr>
<td>41</td>
<td>Ministry Development &amp; Transition</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>42</td>
<td>Canon for Clergy Development and Multicultural Ministries</td>
<td>146,456</td>
<td>151,914</td>
<td>5,457</td>
</tr>
<tr>
<td>43</td>
<td>Commission on Ministry</td>
<td>5,500</td>
<td>5,500</td>
<td>0</td>
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<tr>
<td>44</td>
<td>Seminarian Support</td>
<td>10,000</td>
<td>10,000</td>
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<tr>
<td>45</td>
<td>Ordination Process Expense</td>
<td>14,000</td>
<td>14,000</td>
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<tr>
<td>46</td>
<td>Vocational Deacons – Expenses</td>
<td>0</td>
<td>8,500</td>
<td>8,500</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>New program in 2017</td>
</tr>
<tr>
<td>47</td>
<td>Archdeacon</td>
<td>0</td>
<td>19,054</td>
<td>19,054</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>New position midyear 2016</td>
</tr>
<tr>
<td>48</td>
<td>Diocesan Confirmation</td>
<td>8,000</td>
<td>8,000</td>
<td>0</td>
</tr>
<tr>
<td>49</td>
<td>Deployment/Clergy Transition</td>
<td>15,000</td>
<td>15,000</td>
<td>0</td>
</tr>
<tr>
<td>50</td>
<td>Clergy Development</td>
<td>18,000</td>
<td>18,000</td>
<td>0</td>
</tr>
<tr>
<td>51</td>
<td>Education for Ministry</td>
<td>1,500</td>
<td>1,500</td>
<td>0</td>
</tr>
<tr>
<td>52</td>
<td>Justice &amp; Multicultural Ministries</td>
<td>3,500</td>
<td>3,500</td>
<td>0</td>
</tr>
<tr>
<td>53</td>
<td>Total Ministry Development &amp; Transition</td>
<td>221,956</td>
<td>254,968</td>
<td>33,011</td>
</tr>
<tr>
<td>54</td>
<td>Total Diocesan Ministries</td>
<td>1,370,024</td>
<td>1,286,858</td>
<td>-83,166</td>
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</table>
### Part III: Official Acts, Budget, and Statistical Reports

#### Episcopal Diocese of Washington

<table>
<thead>
<tr>
<th>55</th>
<th>National &amp; International Ministries</th>
<th><strong>REVISED 2016 BUDGET</strong></th>
<th><strong>PROPOSED 2017 BUDGET</strong></th>
<th><strong>2017 VS 2016 OVER(UNDER) Notes</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>56</td>
<td>TEC (The Episcopal Church)</td>
<td>501,376</td>
<td>539,983</td>
<td>38,607</td>
</tr>
<tr>
<td>57</td>
<td>Provincial Synod</td>
<td>7,000</td>
<td>3,500</td>
<td>-3,500</td>
</tr>
<tr>
<td>58</td>
<td>Ecumenical/Interfaith Ministry</td>
<td>5,000</td>
<td>5,000</td>
<td>0</td>
</tr>
<tr>
<td>59</td>
<td><strong>Total National &amp; International Ministries</strong></td>
<td><strong>513,376</strong></td>
<td><strong>548,483</strong></td>
<td><strong>35,107</strong></td>
</tr>
</tbody>
</table>

#### Episcopal Leadership, Oversight & Pastoral Ministry

<table>
<thead>
<tr>
<th>60</th>
<th><strong>Bishop of Washington, Canon to the Ordinary, Associate for Canonical Acts &amp; Pastoral Care, Administrative Support (2 FTE)</strong></th>
<th><strong>REVISED 2016 BUDGET</strong></th>
<th><strong>PROPOSED 2017 BUDGET</strong></th>
<th><strong>2017 VS 2016 OVER(UNDER) Notes</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>61</td>
<td></td>
<td>864,545</td>
<td>881,912</td>
<td>17,367</td>
</tr>
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</table>

#### Administration

<table>
<thead>
<tr>
<th>62</th>
<th><strong>Total Episcopal Leadership, Oversight &amp; Pastoral Ministry</strong></th>
<th><strong>REVISED 2016 BUDGET</strong></th>
<th><strong>PROPOSED 2017 BUDGET</strong></th>
<th><strong>2017 VS 2016 OVER(UNDER) Notes</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>Accounting &amp; Finance</strong></td>
<td><strong>REVISED 2016 BUDGET</strong></td>
<td><strong>PROPOSED 2017 BUDGET</strong></td>
<td><strong>2017 VS 2016 OVER(UNDER) Notes</strong></td>
</tr>
<tr>
<td>63</td>
<td><strong>Associate for Accounting</strong></td>
<td>70,330</td>
<td>72,626</td>
<td>2,296</td>
</tr>
<tr>
<td>64</td>
<td><strong>Independent Contractor Support</strong></td>
<td>93,000</td>
<td>106,000</td>
<td>13,000</td>
</tr>
<tr>
<td>65</td>
<td><strong>Bank Fees &amp; Supplies</strong></td>
<td>25,000</td>
<td>25,000</td>
<td>0</td>
</tr>
<tr>
<td>66</td>
<td><strong>Audit</strong></td>
<td>50,000</td>
<td>50,000</td>
<td>0</td>
</tr>
<tr>
<td>67</td>
<td><strong>Investment Expense</strong></td>
<td>8,000</td>
<td>8,000</td>
<td>0</td>
</tr>
<tr>
<td>68</td>
<td></td>
<td><strong>Total Accounting</strong></td>
<td>246,330</td>
<td>261,626</td>
</tr>
<tr>
<td>69</td>
<td></td>
<td><strong>Plant &amp; Equipment</strong></td>
<td>8,000</td>
<td>8,000</td>
</tr>
<tr>
<td>Item</td>
<td>Revised 2016</td>
<td>Proposed 2017</td>
<td>2017 vs 2016</td>
<td>Notes</td>
</tr>
<tr>
<td>-------------------------------------------</td>
<td>--------------</td>
<td>---------------</td>
<td>--------------</td>
<td>-------</td>
</tr>
<tr>
<td>73 Parking</td>
<td>28,000</td>
<td>28,000</td>
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</tr>
<tr>
<td>74 Telecom</td>
<td>45,000</td>
<td>48,000</td>
<td>3,000</td>
<td></td>
</tr>
<tr>
<td>75 Custodial</td>
<td>26,000</td>
<td>26,000</td>
<td>0</td>
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</tr>
<tr>
<td>76 Building Maintenance</td>
<td>11,000</td>
<td>11,000</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>77 Utilities</td>
<td>15,000</td>
<td>15,000</td>
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<td></td>
</tr>
<tr>
<td>78 Maintenance</td>
<td>19,000</td>
<td>19,000</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>79 Equipment</td>
<td>2,000</td>
<td>2,000</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>80 Depreciation</td>
<td>59,000</td>
<td>75,000</td>
<td>16,000</td>
<td></td>
</tr>
<tr>
<td>81 Property Taxes</td>
<td>24,100</td>
<td>24,100</td>
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</tr>
<tr>
<td>82 Insurance</td>
<td>59,000</td>
<td>65,000</td>
<td>6,000</td>
<td></td>
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<tr>
<td><strong>Total Plant &amp; Equipment</strong></td>
<td><strong>296,100</strong></td>
<td><strong>321,100</strong></td>
<td><strong>25,000</strong></td>
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</tr>
<tr>
<td>84 Human Resources &amp; Administration</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>85 Dir. for Human Resources &amp; Admin;</td>
<td>113,562</td>
<td>117,459</td>
<td>3,897</td>
<td></td>
</tr>
<tr>
<td>Administrative Support (p-t)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>86 Postage &amp; Mailing</td>
<td>8,000</td>
<td>8,000</td>
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<tr>
<td>87 Office Supplies</td>
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<tr>
<td>88 Archival</td>
<td>500</td>
<td>500</td>
<td>0</td>
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</tr>
<tr>
<td>89 Clergy Discipline Process/Reserve</td>
<td>25,000</td>
<td>25,000</td>
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<tr>
<td>90 Hospitality</td>
<td>17,000</td>
<td>17,000</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>91 Travel/Conferences/Meetings</td>
<td>12,000</td>
<td>12,000</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>92 Staff Development</td>
<td>7,500</td>
<td>7,500</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>93 Miscellaneous/Reserve</td>
<td>9,000</td>
<td>20,000</td>
<td>11,000</td>
<td></td>
</tr>
<tr>
<td>94 Special Convention Revenue Deposit</td>
<td>20,000</td>
<td>25,000</td>
<td>5,000</td>
<td></td>
</tr>
<tr>
<td><strong>Total Human Resource &amp; Administration</strong></td>
<td><strong>226,562</strong></td>
<td><strong>246,459</strong></td>
<td><strong>19,897</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Revised 2016</td>
<td>Proposed 2017</td>
<td>2017 vs 2016</td>
<td></td>
</tr>
<tr>
<td>---</td>
<td>---------------</td>
<td>----------------</td>
<td>--------------</td>
<td></td>
</tr>
<tr>
<td>96</td>
<td><strong>Information Technology</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>97</td>
<td>Information Technology Director &amp; Contractor Support</td>
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<td>150,561</td>
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<tr>
<td>98</td>
<td>Computer Software/Supplies</td>
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<td>5,500</td>
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<td>99</td>
<td>Web-based Applications</td>
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<td>51,000</td>
<td>0</td>
</tr>
<tr>
<td>100</td>
<td>Training</td>
<td>1,500</td>
<td>1,500</td>
<td>0</td>
</tr>
<tr>
<td>101</td>
<td><strong>Total Information Technology</strong></td>
<td>205,578</td>
<td>208,561</td>
<td>2,983</td>
</tr>
<tr>
<td>102</td>
<td><strong>Governance</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>103</td>
<td>Governance Associate</td>
<td>154,715</td>
<td>92,527</td>
<td>-62,189</td>
</tr>
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<td>104</td>
<td>General Convention Deputies</td>
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<td>17,500</td>
<td>0</td>
</tr>
<tr>
<td>105</td>
<td>Diocesan Convention Expense</td>
<td>50,000</td>
<td>55,000</td>
<td>5,000</td>
</tr>
<tr>
<td>106</td>
<td>Diocesan Council Expense</td>
<td>5,000</td>
<td>5,000</td>
<td>0</td>
</tr>
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<td>107</td>
<td>Diocesan Standing Committee Expense</td>
<td>600</td>
<td>600</td>
<td>0</td>
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<tr>
<td>108</td>
<td>Diocesan Regional Assemblies</td>
<td>3,200</td>
<td>3,200</td>
<td>0</td>
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<tr>
<td>109</td>
<td>Committees of Convention &amp; Council</td>
<td>3,000</td>
<td>3,000</td>
<td>0</td>
</tr>
<tr>
<td>110</td>
<td>Interpreters for Deaf</td>
<td>7,500</td>
<td>7,500</td>
<td>0</td>
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<tr>
<td>111</td>
<td><strong>Total Governance</strong></td>
<td>241,515</td>
<td>184,327</td>
<td>-57,189</td>
</tr>
<tr>
<td>112</td>
<td><strong>Communications</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>113</td>
<td>Communications Mgr &amp; Contract Support</td>
<td>66,257</td>
<td>128,357</td>
<td>62,101</td>
</tr>
<tr>
<td>114</td>
<td>Print Publications – Printing/Production</td>
<td>7,000</td>
<td>7,000</td>
<td>0</td>
</tr>
<tr>
<td>115</td>
<td>Print Publications – Mailing</td>
<td>18,000</td>
<td>18,000</td>
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</tr>
<tr>
<td>116</td>
<td>Professional Services – Editorial</td>
<td>6,000</td>
<td>6,000</td>
<td>0</td>
</tr>
<tr>
<td>117</td>
<td>Other Communications Expenses</td>
<td>1,000</td>
<td>1,000</td>
<td>0</td>
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<tr>
<td>118</td>
<td><strong>Total Communications</strong></td>
<td>98,257</td>
<td>160,357</td>
<td>62,101</td>
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</table>
### Schedule A – Soper Income Fund

<table>
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<tr>
<th>Description</th>
<th>2017 Budget</th>
<th>2016 Budget</th>
<th>Over (Under)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Available Soper Income as of 1/1/2017</td>
<td>1,426,648</td>
<td></td>
<td></td>
</tr>
<tr>
<td>LESS:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Support for Operating Budget</td>
<td>-1,306,648</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Congregational Growth Grants</td>
<td>-120,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>0</strong></td>
<td><strong>0</strong></td>
<td></td>
</tr>
</tbody>
</table>

### Background Notes Concerning the Soper Fund

The value of the Soper Fund as of 8/31/2016 was $28,819,034.

The Soper Fund is managed by Vanguard Investments under the oversight of the Diocesan Investment Committee.

The amount of Soper Fund income distributed to the diocese each year is equal to 5% of the average assets in the Soper Fund as of December 31 on the most recent three years.

Under long standing practice, Soper income distributed to the diocese is not eligible for use until the following year.
THE CONVENTION OF THE PROTESTANT EPISCOPAL CHURCH OF THE DIOCESE OF WASHINGTON

AUDITED FINANCIAL STATEMENTS
Year ended December 31, 2016 (with summarized comparative totals for 2015)
with Report of Independent Auditors
THE CONVENTION OF THE PROTESTANT EPISCOPAL CHURCH OF THE DIOCESE OF WASHINGTON

AUDITED FINANCIAL STATEMENTS

Year ended December 31, 2016 (with summarized comparative totals for 2015)

Contents

Report of Independent Auditors. 1 – 2

Audited Financial Statements

Statements of Activities 3
Statements of Financial Position 4
Statements of Cash Flows 5
Notes to Financial Statements 6 – 23
REPORT OF INDEPENDENT AUDITORS

Diocesan Council of the
Convention of the Protestant Episcopal Church
of the Diocese of Washington
Washington, DC

We have audited the accompanying financial statements of the Convention of the Protestant Episcopal Church of the Diocese of Washington (the Diocese), which comprise the statement of financial position as of December 31, 2016, the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements.

MANAGEMENT’S RESPONSIBILITY FOR THE FINANCIAL STATEMENTS

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

AUDITOR’S RESPONSIBILITY

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor’s judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity’s preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity’s internal control over financial reporting. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

(Audit Page 1)
Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Convention of the Protestant Episcopal Church of the Diocese of Washington as of December 31, 2016, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

We previously audited the Diocese’s 2015 financial statements and we expressed an unmodified audit opinion on those audited financial statements in our report dated August 9, 2016. In our opinion, the summarized comparative information presented herein as of and for the year ending December 31, 2015 is consistent, in all material respects, with the audited financial statements from which it had been derived.

Other Matter

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The presentation of the held for others balances and activity as of and for the year ending December 31, 2016 is included for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Vienna, Virginia
August 15, 2017

[Signature]

Johnson Lambert LLP
# The Convention of the Protestant Episcopal Church of the Diocese of Washington

## Statements of Activities

**Year ended December 31, 2016 with summarized comparative totals for 2015**

<table>
<thead>
<tr>
<th></th>
<th>2016 Unrestricted</th>
<th>Held for Others</th>
<th>Temporarily Restricted</th>
<th>Permanently Restricted</th>
<th>Total</th>
<th>2015 Total</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenues, gains and other support:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Parish giving</td>
<td>$2,276,172</td>
<td>-$</td>
<td>$-</td>
<td>$-</td>
<td>$2,276,172</td>
<td>$2,084,731</td>
</tr>
<tr>
<td>John T. Walker School gifts and grants</td>
<td>2,057,444</td>
<td>-$</td>
<td>1,196,006</td>
<td>-$</td>
<td>3,253,450</td>
<td>2,966,333</td>
</tr>
<tr>
<td>Distribution from trusts</td>
<td>1,427,369</td>
<td>-$</td>
<td>859,684</td>
<td>-$</td>
<td>2,287,053</td>
<td>1,948,332</td>
</tr>
<tr>
<td>Gifts and grants</td>
<td>811,397</td>
<td>181,112</td>
<td>107,694</td>
<td>-$</td>
<td>1,100,203</td>
<td>616,627</td>
</tr>
<tr>
<td>Dividends - investment fund</td>
<td>170,912</td>
<td>382,226</td>
<td>100,032</td>
<td>-$</td>
<td>653,170</td>
<td>562,641</td>
</tr>
<tr>
<td>PECF - wage support of Bishop</td>
<td>135,000</td>
<td>-$</td>
<td>-$</td>
<td>-</td>
<td>135,000</td>
<td>60,000</td>
</tr>
<tr>
<td>Miscellaneous revenue</td>
<td>22,301</td>
<td>-$</td>
<td>-$</td>
<td>-</td>
<td>22,301</td>
<td>2,021</td>
</tr>
<tr>
<td>Interest income</td>
<td>8,498</td>
<td>-$</td>
<td>-$</td>
<td>-</td>
<td>8,498</td>
<td>6,919</td>
</tr>
<tr>
<td><strong>Total revenue</strong></td>
<td>6,909,093</td>
<td>563,338</td>
<td>2,263,416</td>
<td>-</td>
<td>9,735,847</td>
<td>8,247,604</td>
</tr>
<tr>
<td><strong>Budget directed expenses:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Salaries and benefits</td>
<td>2,066,534</td>
<td>-$</td>
<td>-$</td>
<td>-</td>
<td>2,066,534</td>
<td>2,109,883</td>
</tr>
<tr>
<td>Diocesan ministries</td>
<td>874,868</td>
<td>-$</td>
<td>-$</td>
<td>-</td>
<td>874,868</td>
<td>614,839</td>
</tr>
<tr>
<td>Administration</td>
<td>576,281</td>
<td>-$</td>
<td>-$</td>
<td>-</td>
<td>576,281</td>
<td>670,560</td>
</tr>
<tr>
<td>National and international ministries</td>
<td>502,701</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>502,701</td>
<td>438,436</td>
</tr>
<tr>
<td>Growth and development</td>
<td>38,858</td>
<td>-$</td>
<td>-$</td>
<td>-</td>
<td>38,858</td>
<td>44,673</td>
</tr>
<tr>
<td><strong>Total budget directed expenses</strong></td>
<td>4,059,242</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>4,059,242</td>
<td>3,878,391</td>
</tr>
<tr>
<td><strong>Non-budget directed expenses:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Donor restricted activities</td>
<td>-</td>
<td>-</td>
<td>726,048</td>
<td>-</td>
<td>726,048</td>
<td>475,639</td>
</tr>
<tr>
<td>Council influenced</td>
<td>117,158</td>
<td>-$</td>
<td>-$</td>
<td>-</td>
<td>117,158</td>
<td>587,007</td>
</tr>
<tr>
<td>John T. Walker School fund</td>
<td>2,787,778</td>
<td>-</td>
<td>73,578</td>
<td>-</td>
<td>2,861,356</td>
<td>2,565,840</td>
</tr>
</tbody>
</table>

See accompanying notes to the financial statements.
The Convention of the Protestant Episcopal Church
of the Diocese of Washington

Statements of Activities

Year ended December 31, 2016 with summarized comparative totals for 2015

<table>
<thead>
<tr>
<th></th>
<th>2016</th>
<th>2015</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>UNRESTRICTED</td>
<td>HELD FOR OTHERS</td>
</tr>
<tr>
<td>Bishop directed</td>
<td>6,055</td>
<td>-</td>
</tr>
<tr>
<td>Total non-budget directed expenses</td>
<td>2,910,991</td>
<td>-</td>
</tr>
<tr>
<td>Total expenses</td>
<td>6,970,233</td>
<td>-</td>
</tr>
<tr>
<td>Change in net assets before non-operating gains and (losses)</td>
<td>-61,140</td>
<td>563,338</td>
</tr>
<tr>
<td>Non-operating gains and (losses):</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Net change in fair value of beneficial interest in perpetual trusts</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Net change in fair value of investments</td>
<td>231,931</td>
<td>(720,047)</td>
</tr>
<tr>
<td>Net change in fair value of Soper fund</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Net change in liability for funds held for others</td>
<td>-</td>
<td>371,696</td>
</tr>
<tr>
<td>Other (expenses) income</td>
<td>(69,859)</td>
<td>(194,175)</td>
</tr>
<tr>
<td>(Disbursements) receipts held for others</td>
<td>-</td>
<td>(20,812)</td>
</tr>
<tr>
<td>Distributions from trusts</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Net transfers between funds</td>
<td>239,456</td>
<td>-</td>
</tr>
<tr>
<td>Total non-operating gains (losses)</td>
<td>401,528</td>
<td>(563,338)</td>
</tr>
<tr>
<td>Change in net assets</td>
<td>340,388</td>
<td>-</td>
</tr>
<tr>
<td>Net assets, beginning of year</td>
<td>7,551,901</td>
<td>-</td>
</tr>
<tr>
<td>Net assets, end of year</td>
<td>$7,892,289</td>
<td>$ -</td>
</tr>
</tbody>
</table>

See accompanying notes to the financial statements.

(Audit Page 3)
## Statements of Financial Position
### As of December 31, 2016 with summarized comparative totals for 2015

<table>
<thead>
<tr>
<th></th>
<th>2016</th>
<th>2015</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Unrestricted</td>
<td>Held for Others</td>
</tr>
<tr>
<td><strong>Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash and cash equivalents</td>
<td>$3,029,785</td>
<td>$ -</td>
</tr>
<tr>
<td>Certificates of deposit</td>
<td>126,734</td>
<td>$ -</td>
</tr>
<tr>
<td>Amounts due (to) from other funds</td>
<td>(2,571,635)</td>
<td>(116,025)</td>
</tr>
<tr>
<td>Investments, fair value</td>
<td>5,318,614</td>
<td>15,076,095</td>
</tr>
<tr>
<td>Soper fund investments, fair value</td>
<td>-</td>
<td>10,673,904</td>
</tr>
<tr>
<td>Accrued income receivable</td>
<td>74,081</td>
<td>-</td>
</tr>
<tr>
<td>Parish giving receivables</td>
<td>260,933</td>
<td>-</td>
</tr>
<tr>
<td>Notes receivable, net</td>
<td>654,375</td>
<td>-</td>
</tr>
<tr>
<td>Other receivables</td>
<td>171,640</td>
<td>-</td>
</tr>
<tr>
<td>Land and buildings</td>
<td>1,579,657</td>
<td>-</td>
</tr>
<tr>
<td>Property and equipment, net of accumulated depreciation</td>
<td>1,039,880</td>
<td>-</td>
</tr>
<tr>
<td>Beneficial interests in perpetual trusts</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Other assets</td>
<td>68,635</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total Assets</strong></td>
<td>$9,752,699</td>
<td>$14,960,070</td>
</tr>
</tbody>
</table>

| **Liabilities and Net Assets** |       |               |                      |                        |       |       |

| **Liabilities** |       |               |                      |                        |       |       |
| Accounts payable and accrued expenses | $401,128 | $ -          | $200,000             | $ -                      | $601,128 | $385,822          |
| Loan | 1,459,282 | -              | -                   | -                        | 1,459,282 | 1,652,175          |
| Deferred revenue | -            | -            | -                   | -                        | - | 31,185          |

See accompanying notes to the financial statements. (Audit Page 4)
### The Convention of the Protestant Episcopal Church of the Diocese of Washington

#### Statements of Financial Position

*As of December 31, 2016 with summarized comparative totals for 2015*

<table>
<thead>
<tr>
<th></th>
<th>2016 Unrestricted</th>
<th>2016 Held for Others</th>
<th>2016 Temporarily Restricted</th>
<th>2016 Permanently Restricted</th>
<th>2016 Total</th>
<th>2015 Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Funds invested by parishes</td>
<td>-</td>
<td>14,960,070</td>
<td>-</td>
<td>-</td>
<td>14,960,070</td>
<td>15,310,954</td>
</tr>
<tr>
<td><strong>Total Liabilities</strong></td>
<td>1,860,410</td>
<td>14,960,070</td>
<td>200,000</td>
<td>-</td>
<td>17,020,480</td>
<td>17,380,136</td>
</tr>
</tbody>
</table>

#### Net Assets:

<table>
<thead>
<tr>
<th></th>
<th>2016 Unrestricted</th>
<th>2016 Temporarily Restricted</th>
<th>2016 Permanently Restricted</th>
<th>2016 Total</th>
<th>2015 Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unrestricted</td>
<td>7,892,289</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>7,892,289</td>
</tr>
<tr>
<td>Temporarily restricted</td>
<td>-</td>
<td>-</td>
<td>14,159,147</td>
<td>-</td>
<td>14,159,147</td>
</tr>
<tr>
<td>Permanently restricted</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>44,458,392</td>
<td>44,458,392</td>
</tr>
<tr>
<td><strong>Total Net Assets</strong></td>
<td>7,892,289</td>
<td>-</td>
<td>14,159,147</td>
<td>44,458,392</td>
<td>66,509,828</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>2015 Total</th>
<th>2016 Total</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total Liabilities and Net Assets</strong></td>
<td>9,752,699</td>
<td>14,960,070</td>
</tr>
</tbody>
</table>

See accompanying notes to the financial statements. (Audit Page 4)
### THE CONVENTION OF THE PROTESTANT EPISCOPAL CHURCH OF THE DIOCESE OF WASHINGTON

#### Statements of Cash Flows

**Years ended December 31, 2016 and 2015**

<table>
<thead>
<tr>
<th>Cash Flows from Operating Activities</th>
<th>2016</th>
<th>2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Change in net assets</td>
<td>$2,765,984</td>
<td>($2,258,865)</td>
</tr>
</tbody>
</table>

#### Adjustments to Reconcile Change in Net Assets to Net Cash Used in Operating Activities:

<table>
<thead>
<tr>
<th>Description</th>
<th>2016</th>
<th>2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Impairment of mission land and vicarages</td>
<td></td>
<td>206,762</td>
</tr>
<tr>
<td>Depreciation and amortization</td>
<td>330,916</td>
<td>343,960</td>
</tr>
<tr>
<td>Change in balances of funds invested by parishes</td>
<td>(350,884)</td>
<td>2,628,627</td>
</tr>
<tr>
<td>Net change in the fair value of investments</td>
<td>(1,812,090)</td>
<td>(1,920,432)</td>
</tr>
<tr>
<td>Allowance for notes receivable</td>
<td></td>
<td>(155,026)</td>
</tr>
</tbody>
</table>

#### Changes in Assets and Liabilities:

<table>
<thead>
<tr>
<th>Description</th>
<th>2016</th>
<th>2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beneficial interests in perpetual trusts</td>
<td>(355,810)</td>
<td>630,253</td>
</tr>
<tr>
<td>Accrued income receivable</td>
<td>(11,467)</td>
<td>2,618</td>
</tr>
<tr>
<td>Parish giving receivables</td>
<td>(69,333)</td>
<td>(43,304)</td>
</tr>
<tr>
<td>Other receivables</td>
<td>(59,913)</td>
<td>(432,433)</td>
</tr>
<tr>
<td>Other assets</td>
<td>(465,099)</td>
<td>(49,805)</td>
</tr>
<tr>
<td>Accounts payable and other liabilities</td>
<td>184,121</td>
<td>(19,060)</td>
</tr>
<tr>
<td>Loan payable</td>
<td>(192,893)</td>
<td></td>
</tr>
</tbody>
</table>

**Net Cash Used in Operating Activities**

<table>
<thead>
<tr>
<th>2016</th>
<th>2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>($36,468)</td>
<td>(1,066,705)</td>
</tr>
</tbody>
</table>

#### Cash Flows from Investing Activities

<table>
<thead>
<tr>
<th>Description</th>
<th>2016</th>
<th>2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Proceeds from repayment of notes receivable</td>
<td>22,244</td>
<td>157,124</td>
</tr>
<tr>
<td>Sales or maturities of certificates of deposit pledged as guarantees</td>
<td>170,198</td>
<td>-</td>
</tr>
<tr>
<td>Purchase of investments</td>
<td>(3,201,917)</td>
<td>(46,572,861)</td>
</tr>
<tr>
<td>Proceeds from sale of investments</td>
<td>4,232,145</td>
<td>46,110,576</td>
</tr>
<tr>
<td>Purchase of property and equipment</td>
<td>(13,423)</td>
<td>(21,006)</td>
</tr>
<tr>
<td>Sale of titles of mission land and vicarages</td>
<td>657,838</td>
<td>123,750</td>
</tr>
</tbody>
</table>

**Net Cash Provided by (Used in) Investing Activities**

<table>
<thead>
<tr>
<th>2016</th>
<th>2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>1,867,085</td>
<td>(202,417)</td>
</tr>
</tbody>
</table>

#### Change in cash and cash equivalents

<table>
<thead>
<tr>
<th>2016</th>
<th>2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>1,830,617</td>
<td>(1,269,122)</td>
</tr>
</tbody>
</table>

#### Cash and Cash Equivalents, Beginning of Year

<table>
<thead>
<tr>
<th>2016</th>
<th>2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>1,199,168</td>
<td>2,468,290</td>
</tr>
</tbody>
</table>

#### Cash and Cash Equivalents, End of Year

<table>
<thead>
<tr>
<th>2016</th>
<th>2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>$3,029,785</td>
<td>$1,199,168</td>
</tr>
</tbody>
</table>

#### Supplementary Disclosure of Cash Flow Information:

<table>
<thead>
<tr>
<th>Description</th>
<th>2016</th>
<th>2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interest paid</td>
<td>$52,187</td>
<td>$54,282</td>
</tr>
</tbody>
</table>

See accompanying notes to the financial statements. (Audit Page 5)
The Convention of the Protestant Episcopal Church of the Diocese of Washington

Notes to Financial Statements

Years ended December 31, 2016 and 2015

Note 1 – Organization

The Convention of the Protestant Episcopal Church of the Diocese of Washington (the Diocese) is an organization comprising member parishes and missions located in the District of Columbia, Charles, Montgomery, Prince George’s and Saint Mary’s counties in Maryland. The primary purposes of the Diocese are governance of the Diocese through the Bishop and the Diocesan Convention; programs dedicated to activities of the General Convention of the Episcopal Church; mission and evangelism work in the Diocese; and congregational ministry.

The Diocese is a not for profit, religious organization and is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. There are no uncertain tax positions for the years ended December 31, 2016 and 2015. The Diocese is not required to file an information return with the Internal Revenue Service.

Note 2 – Summary of Significant Accounting Policies

Basis of Accounting

The accounts of the Diocese are maintained on an accrual basis in accordance with accounting principles generally accepted in the United States of America (GAAP). The accounts are segregated by separate funds established in accordance with specified activities, purposes or restrictions.

Estimates

The preparation of the financial statements in conformity with GAAP requires management to make estimates and assumptions that affect certain reported amounts of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and amounts of revenues and expenses reflected during the reporting period. Actual results could differ from those estimates.

Risk and Uncertainties

The Diocese invests in various investment securities. Investment securities are exposed to various risks such as interest rate, market, and credit risk. Due to the level of the risk associated with certain investments securities, it is possible that changes in the values of investment securities will occur in the near term and those changes could materially affect the amounts reported on the statement of financial position.

Financial Statement Presentation

In accordance with GAAP, the Diocese reports information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. In addition, the Diocese presents a statement of activities, which reports expenses by functional classification, and a statement of cash flows.
**The Convention of the Protestant Episcopal Church of the Diocese of Washington**

**Notes to Financial Statements (Continued)**

**Note 2 – Summary of Significant Accounting Policies (Continued)**

**Financial Statement Presentation (continued)**

Unrestricted net assets represent net assets that are neither permanently restricted nor temporarily restricted by donor imposed stipulations. Included in the unrestricted net assets classification are the following:

- **Discretionary Funds** – Funds held for discretionary use by the Bishop, or by the Bishop and Diocesan Council acting on behalf of the Diocese.
- **Designated Funds** – Funds internally designated for specific purposes.
- **Undesignated Funds** – Funds held for the day to day operations.

Temporarily restricted net assets represent that part of net assets for which the use is limited by donor imposed stipulations that either expire by passage of time or can be fulfilled and removed by actions pursuant to those stipulations.

Permanently restricted net assets represent that part of net assets subject to donor imposed restrictions requiring that the principal be maintained perpetually with only the income thereon to be available for stated or general operating purposes.

**Comparative Financial Information**

The financial statements include certain prior year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with generally accepted accounting principles. Accordingly, such information should be read in conjunction with the Diocese’s audited financial statements for the year ended December 31, 2015, from which the summarized information was derived.

**Subsequent Events**

The Diocese has evaluated subsequent events for disclosure and recognition through August 15, 2017, the date on which these financial statements were available to be issued. All material subsequent events have been disclosed as of that date.

**Cash and Cash Equivalents**

The Federal Deposit Insurance Corporation (FDIC) insures amounts on deposit with each financial institution up to limits as prescribed by law. The Diocese considers all highly liquid debt instruments with an initial maturity of 90 days or less to be cash equivalents. The Diocese may hold funds with financial institutions in excess of the FDIC insured amount; however, the Diocese has not experienced any losses in such accounts and management believes it is not exposed to any significant credit risk on cash and cash equivalents.
**The Convention of the Protestant Episcopal Church of the Diocese of Washington**

**Notes to Financial Statements (Continued)**

**Note 2 – Summary of Significant Accounting Policies (Continued)**

**Investments and Measurement of Fair Value**

The Investment Fund is a vehicle for long term investment of Restricted, Designated, Discretionary and other Undesignated Funds of the Diocese and funds of certain parishes, separate congregations, and missions of the Diocese. Income distributions to the Diocese are included as additions to the appropriate fund.

The Diocese invests in mutual funds and equities, which are recorded at fair value. Investment income or losses are reported as operating activities, while the current year changes in fair value of investments (realized and unrealized gains and losses) are reported as non operating activities. The Diocese recognizes transfers between levels of the GAAP fair value hierarchy at the end of the reporting period in which circumstances occur causing changes in the availability of inputs to the fair value methodology.

The Diocese’s classifications for investments are based on the GAAP fair value measurement standard, which established a three level hierarchy framework. The framework is based on the inputs used in valuation and requires that observable inputs be used in the valuations when available. The disclosure of fair value estimates in the fair value guidance includes a hierarchy based on whether significant valuation inputs are observable. In determining the level of hierarchy in which the estimate is disclosed, the highest priority is given to unadjusted quoted prices in active markets and the lowest priority to unobservable inputs that reflect the Diocese’s significant market assumptions.

The three levels of the fair value hierarchy are as follows:

**Level 1** Inputs to the valuation methodology are quoted prices (unadjusted) for identical assets or liabilities traded in active markets, to which the Diocese has the ability to access.

**Level 2** Inputs to the valuation methodology include quoted prices for similar assets or liabilities in active markets, quoted prices for identical or similar assets or liabilities in markets that are not active, inputs other than quoted market prices that are observable for the assets or liability and market corroborated inputs.

**Level 3** Inputs to valuation methodology are unobservable and are significant to the fair value measurement.

Fair values are based on quoted market prices when available (Level 1). The Diocese receives the quoted market prices from third party nationally recognized pricing services. When market prices are not available, the Diocese utilizes a pricing service to determine an estimate of fair value, which is mainly used for fixed maturity investments. The fair value is generally estimated using current market inputs for similar financial investments with comparable terms and credit quality, commonly referred to as matrix pricing.

(Audit Page 8)
Note 2 – Summary of Significant Accounting Policies (Continued)

Investments and Measurement of Fair Value (continued)
(Level 2). In instances where there is little or no market activity for the same or similar instruments, the Diocese estimates fair value using methods, models and assumptions that management believes are relevant to the particular asset or liability. This may include discounted cash flow analysis or other income based approaches (Level 3). These valuation techniques involve some level of management estimation and judgment.

Funds Invested By Parishes
The Diocese invests funds on behalf of the parishes. These funds are classified in the statements of financial position as held for others and are recorded as both an asset and a liability for the years ended December 31, 2016 and 2015. The Investment Fund is a vehicle for long term investment of certain funds of the Diocese and of the parishes, separate congregations, and missions of the Diocese that have elected to utilize such services. The objective of the Investment Fund is to seek dividends and to attain an appreciation in value that, together with interest income, exceeds the effects of inflation. The Investment Fund is held by the Diocese in the name of the Diocese. While the Diocese is committed to maintaining the amounts as being attributable to the parishes, congregations, and missions as participants in the Investment Fund these funds are not absolutely insulated from claims of creditors against the Diocese.

Parish Giving Receivables
Annual giving receivables of parishes and missions are recognized as revenue, based on amounts collected during the year and estimates of amounts to be collected as of the end of the fiscal year. These estimates are based primarily on amounts collected subsequent to the fiscal year end. Each receivable balance is assessed at the end of the year to determine if an allowance for bad debt is appropriate. No allowance was deemed necessary for the years ended December 31, 2016 or 2015.

Notes Receivable
The Diocese enters into loan agreements with individual parishes and employees. The notes receivable balance consists of advances made to parishes, secured loans made to assist members of the clergy in purchasing a residence and other short term advances to employees and members of the clergy. The receivable balance is assessed at the end of the year to determine if an allowance for bad debt is necessary. Refer to Note 9 for additional details.

Land and Buildings
Upon closing of a parish under the Diocese’s jurisdiction, all property including land and building for the parish becomes the Diocese’s property. The property is recognized at the lower of the appraised value or the state income tax assessment at the time the property is assumed by the Diocese.

(Audit Page 9)
Note 2 – Summary of Significant Accounting Policies (Continued)

Property, Equipment and Depreciation
Property and equipment purchases greater than $1,000 are carried at cost net of accumulated depreciation and depreciated using the straight line method over their estimated useful lives of 3 to 10 years. Donated items are carried at the estimated fair value at the date of donation.

Beneficial Interests in Perpetual Trusts
The Diocese recognizes as permanently restricted revenue and as assets, its beneficial interests in perpetual trusts held by third parties when notified of the trust’s existence. Under the terms of the trust instruments, the Diocese has irrevocable rights to receive the income earned by the trust assets in perpetuity, but never receives the original corpus. Such revenue and assets are recorded initially at fair value with adjustments to such value, as changes occur, based on information reported by the trustees. Annual income distributions from the trusts are reported as revenues that increase temporarily restricted or unrestricted net assets depending on the nature of donor restrictions on distributions. Adjustments to the initially reported assets are recognized as permanently restricted gains or losses.

Gifts and Grants
The Diocese receives contributions throughout the year. Contributions received for a specific purpose are presented as temporarily or permanently restricted in the statements of financial position. Donor restricted contributions whose restrictions are met within in the same year as received are reported as unrestricted gifts and grants in the statements of activities.

Budget Directed Expenses
Budget directed expenses consist of expenditures that are included in the annual operating budget of the Diocese. These expenditures are comprised of the following: salaries and benefits, administration, growth and development, diocesan ministries and national and international ministries. Refer to Note 3 for additional detail on these expenditures.

Non Budget Directed Expenses
Non budget directed expenses consist of expenditures that are not part of the annual budget of the Diocese. These expenditures are comprised of the following: Council influenced, those made that satisfy the donor imposed use restrictions, John T. Walker School, and the Bishop’s discretionary fund. Refer to Notes 4, 6 and 9 for additional details on the Council influenced, release from donor restrictions and John T. Walker School expenses, respectively.

Donated Services
The Diocese receives contributions of services from various donors, parishioners and volunteers. These services consist primarily of advisory and administrative support. Such services are not recognized as revenues and expenses in the statements of activities and changes in net assets as the value of those services do not meet the requirements for recognition in accordance with GAAP.

(Audit Page 10)
Note 2 – Summary of Significant Accounting Policies (Continued)

Reclassifications
Certain 2015 amounts have been reclassified to conform to the 2016 presentation.

Note 3 – Budget Directed Expenses
Budget directed expenses were comprised of the following for the years ended December 31:

<table>
<thead>
<tr>
<th></th>
<th>2016</th>
<th>2015</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Salaries and benefits</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Administration</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Plant and equipment</td>
<td>297,511</td>
<td>306,603</td>
</tr>
<tr>
<td>Governance</td>
<td>44,164</td>
<td>100,953</td>
</tr>
<tr>
<td>Accounting</td>
<td>97,800</td>
<td>90,106</td>
</tr>
<tr>
<td>General administration</td>
<td>94,216</td>
<td>101,529</td>
</tr>
<tr>
<td>Information technology</td>
<td>42,590</td>
<td>46,369</td>
</tr>
<tr>
<td>Legal – clergy discipline</td>
<td>-</td>
<td>25,000</td>
</tr>
<tr>
<td><strong>Total administration</strong></td>
<td>576,281</td>
<td>670,560</td>
</tr>
<tr>
<td><strong>Growth and development</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Communications</td>
<td>31,430</td>
<td>30,674</td>
</tr>
<tr>
<td>Development</td>
<td>7,428</td>
<td>13,999</td>
</tr>
<tr>
<td><strong>Total growth and development</strong></td>
<td><strong>38,858</strong></td>
<td><strong>44,673</strong></td>
</tr>
<tr>
<td><strong>Diocesan ministries</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Latino Ministries</td>
<td>295,807</td>
<td>298,954</td>
</tr>
<tr>
<td>Youth and academic ministries</td>
<td>234,756</td>
<td>147,376</td>
</tr>
<tr>
<td>Congregational support</td>
<td>251,677</td>
<td>83,034</td>
</tr>
<tr>
<td>Ministry development and deployment</td>
<td>92,628</td>
<td>85,475</td>
</tr>
<tr>
<td><strong>Total diocesan ministries</strong></td>
<td><strong>874,868</strong></td>
<td><strong>614,839</strong></td>
</tr>
<tr>
<td><strong>National and international ministries</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ECUSA</td>
<td>501,476</td>
<td>436,223</td>
</tr>
<tr>
<td>Ecumenical/interfaith ministries</td>
<td>1,225</td>
<td>2,213</td>
</tr>
<tr>
<td><strong>Total national and international ministries</strong></td>
<td><strong>502,701</strong></td>
<td><strong>438,436</strong></td>
</tr>
<tr>
<td><strong>Total budget directed expenses</strong></td>
<td><strong>$4,059,242</strong></td>
<td><strong>$3,878,391</strong></td>
</tr>
</tbody>
</table>

(Audit Page 11)
**Note 4 – Council Influenced Expenses – Non Budget Directed Expenses**

Council influenced expenses were comprised of the following for the years ended December 31:

<table>
<thead>
<tr>
<th></th>
<th>2016</th>
<th>2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Closed parish building project</td>
<td>$45,165</td>
<td>$528,912</td>
</tr>
<tr>
<td>Youth coalition</td>
<td>42,774</td>
<td>48,482</td>
</tr>
<tr>
<td>Health and life insurance</td>
<td>8,635</td>
<td>9,613</td>
</tr>
<tr>
<td>Phillips fund</td>
<td>10,000</td>
<td>-</td>
</tr>
<tr>
<td>Bad debt write-offs</td>
<td>9,044</td>
<td>-</td>
</tr>
<tr>
<td>Other</td>
<td>1,540</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total non-budget directed expenses</strong></td>
<td><strong>$117,158</strong></td>
<td><strong>$587,007</strong></td>
</tr>
</tbody>
</table>

**Note 5 – Designated and Discretionary – Unrestricted**

Net assets comprising the designated and discretionary funds within unrestricted net assets were comprised of the following as of December 31:

<table>
<thead>
<tr>
<th></th>
<th>2016</th>
<th>2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Funds invested in real property</td>
<td>$2,055,938</td>
<td>$2,052,087</td>
</tr>
<tr>
<td>Closed parish funds</td>
<td>2,517,630</td>
<td>2,530,772</td>
</tr>
<tr>
<td>Soper income fund</td>
<td>1,396,573</td>
<td>1,371,244</td>
</tr>
<tr>
<td>Missionary development fund</td>
<td>1,317,947</td>
<td>1,312,455</td>
</tr>
<tr>
<td>Wilmer conference center</td>
<td>440,465</td>
<td>332,693</td>
</tr>
<tr>
<td>Other funds</td>
<td>356,638</td>
<td>226,494</td>
</tr>
<tr>
<td>Edward Williams fund</td>
<td>316,709</td>
<td>-</td>
</tr>
<tr>
<td>Bishops housing funds</td>
<td>129,893</td>
<td>129,893</td>
</tr>
<tr>
<td>Discretionary</td>
<td>73,749</td>
<td>19,910</td>
</tr>
<tr>
<td>Phillip’s fund</td>
<td>72,143</td>
<td>82,140</td>
</tr>
<tr>
<td>Bishop John T. Walker School fund</td>
<td>-1,262,212</td>
<td>-753,735</td>
</tr>
<tr>
<td><strong>Total designated and discretionary net assets</strong></td>
<td><strong>7,415,473</strong></td>
<td><strong>7,303,953</strong></td>
</tr>
<tr>
<td>Undesignated net assets</td>
<td>476,816</td>
<td>247,948</td>
</tr>
<tr>
<td><strong>Total unrestricted net assets</strong></td>
<td><strong>$7,892,289</strong></td>
<td><strong>$7,551,901</strong></td>
</tr>
</tbody>
</table>
Note 5 – Designated and Discretionary – Unrestricted (Continued)

The purposes of these designated and discretionary net assets are as follows:

Funds invested in real property – This amount represents funds invested in undeveloped mission sites, mission churches and vicarages and property and equipment owned by the Diocese.

Closed parish funds – Represents funds from the sale of parish property.

Soper Income Fund – The Soper income fund has been established to reflect the receipt of income from the Soper Fund, which formerly formed the corpus and accumulated income held within a perpetual trust established by Ruth Gregory Soper. On December 12, 2012, the Diocese and the Trustee agreed to a settlement agreement that terminated the Ruth G. Soper Trust. Since 2004, the Council approved the use of Soper income to supplement funding for the operating budget of the Diocese. Following the dissolution of the trust and the receipt of the assets comprising the trust, the Diocese determined the amounts to remain as permanently restricted net assets based upon the value at the time of the Diocese became the sole beneficiary of the Trust. The Diocese has determined that the amount of income distributed from the Soper Income Fund will continue to be determined using the same total return methodology that was applied by the Trustee of the Ruth G. Soper Trust. Under that methodology, the amount of income distributed during each year to the Soper Income Fund is equal to 5% of the average balance of the Soper Fund as of December 31 of the most recent three years. Distributions from the Soper fund for the years ended December 31, 2016 and 2015 were $1,426,644 and $1,318,093, respectively, and are presented within distribution from trusts in the statements of activities.

Missionary development fund – Established in 1969, these funds are used for parish loans and other missionary property acquisitions, renovations, repairs and maintenance.

Wilmer conference center – Funds are available to lend to parishes in amounts up to $35,000 for five year periods.

Edward Williams fund – This fund was established for tracking future projects and is reserved for special use at the Council’s discretion.

Bishops Housing Funds – This fund is used to provide housing loans to the Bishops and diocesan clergy relocating to the metropolitan DC area.

Phillips fund – This fund is used to support the missionary clergy and the purchase of debt free missions.

Bishop John T. Walker School fund – This fund is used to support the operations of the Bishop John T. Walker School for Boys (BWS), a tuition free Episcopal school serving boys and their families living east of the Anacostia River. BWS is an unincorporated operating unit of the Diocese.

(Audit Page 13)
### Note 6 – Restricted Funds

Activity related to temporarily restricted net assets funds including contributions and expenditures in accordance with the donor restrictions for the years ending December 31, 2016 and 2015 are as follows:

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Soper Fund</td>
<td>$2,098,785</td>
<td>$-</td>
<td>$(1,426,644)</td>
<td>$10,673,903</td>
</tr>
<tr>
<td>Seton Belt Trust</td>
<td>$862,060</td>
<td>$627,907</td>
<td>$(23,293)</td>
<td>1,022,566</td>
</tr>
<tr>
<td>Other funds</td>
<td>$22,971</td>
<td>$62,302</td>
<td>$(451)</td>
<td>161,364</td>
</tr>
<tr>
<td>Kean Fund</td>
<td>$27,860</td>
<td>$2,744</td>
<td>-</td>
<td>174,646</td>
</tr>
<tr>
<td>Hopper/Global South</td>
<td>$-</td>
<td>$18,682</td>
<td>-</td>
<td>26,378</td>
</tr>
<tr>
<td>Ruth N. Hoxie Fund</td>
<td>$6,024</td>
<td>$2,100</td>
<td>-</td>
<td>47,228</td>
</tr>
<tr>
<td>Barringer Poor Clergy and Seminarian Support</td>
<td>$11,529</td>
<td>$2,334</td>
<td>-</td>
<td>87,928</td>
</tr>
<tr>
<td>Angus Dun Fund</td>
<td>$13,431</td>
<td>$7,495</td>
<td>-</td>
<td>48,243</td>
</tr>
<tr>
<td>Bishop Houseman – Children Programs</td>
<td>$-</td>
<td>$-</td>
<td>-</td>
<td>23,727</td>
</tr>
<tr>
<td>Disabled &amp; Needy Clergy</td>
<td>$2,914</td>
<td>$3,817</td>
<td>-</td>
<td>4,866</td>
</tr>
<tr>
<td>Bishop John T. Walker</td>
<td>$1,196,006</td>
<td>$73,578</td>
<td>$(222,989)</td>
<td>1,773,578</td>
</tr>
<tr>
<td>School – Capital Campaign</td>
<td>$-</td>
<td>$-</td>
<td>-</td>
<td>$-</td>
</tr>
<tr>
<td>Anne E. Berlinghame Fund</td>
<td>$4,477</td>
<td>$-</td>
<td>-</td>
<td>18,218</td>
</tr>
<tr>
<td>St. Philips Laurel</td>
<td>$96,502</td>
<td>$-</td>
<td>-</td>
<td>$96,502</td>
</tr>
</tbody>
</table>

**Total:**

$12,290,924 $4,342,559 $800,959 $(1,673,377) $14,159,147

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Soper Fund</td>
<td>$-</td>
<td>$112,261</td>
<td>$(1,318,093)</td>
<td>10,001,762</td>
</tr>
<tr>
<td>Seton Belt Trust</td>
<td>$631,918</td>
<td>$418,558</td>
<td>-</td>
<td>811,706</td>
</tr>
<tr>
<td>Other funds</td>
<td>$95,766</td>
<td>$13,747</td>
<td>$(22,605)</td>
<td>201,146</td>
</tr>
<tr>
<td>Kean Fund</td>
<td>$25,016</td>
<td>$274</td>
<td>-</td>
<td>149,530</td>
</tr>
<tr>
<td>Hopper/Global South</td>
<td>$-</td>
<td>$13,960</td>
<td>-</td>
<td>45,060</td>
</tr>
<tr>
<td>Ruth N. Hoxie Fund</td>
<td>$5,408</td>
<td>$-</td>
<td>-</td>
<td>43,304</td>
</tr>
<tr>
<td>Barringer Poor Clergy and Seminarian Support</td>
<td>$13,890</td>
<td>$17,581</td>
<td>-</td>
<td>78,733</td>
</tr>
<tr>
<td>Angus Dun Fund</td>
<td>$12,060</td>
<td>$3,565</td>
<td>-</td>
<td>42,307</td>
</tr>
<tr>
<td>Bishop Houseman – Children programs</td>
<td>$-</td>
<td>$-</td>
<td>-</td>
<td>23,727</td>
</tr>
<tr>
<td>Disabled &amp; Needy Clergy</td>
<td>$2,616</td>
<td>$13,451</td>
<td>-</td>
<td>5,769</td>
</tr>
<tr>
<td>Bishop John T. Walker</td>
<td>$899,877</td>
<td>$61,036</td>
<td>-</td>
<td>874,139</td>
</tr>
<tr>
<td>School – Capital Campaign</td>
<td>$-</td>
<td>$-</td>
<td>-</td>
<td>$-</td>
</tr>
<tr>
<td>Anne E. Berlinghame Fund</td>
<td>$3,114</td>
<td>$-</td>
<td>-</td>
<td>13,741</td>
</tr>
</tbody>
</table>

**Total:**

12,596,390 $1,689,665 $654,433 $(1,340,698) 12,290,924
The Convention of the Protestant Episcopal Church of the Diocese of Washington
Notes to Financial Statements (Continued)

Note 6 – Restricted Funds (Continued)

Permanently restricted net assets consist of the following as of December 31:

<table>
<thead>
<tr>
<th>Beneficial Interest in the Following Perpetual Trusts:</th>
<th>2016</th>
<th>2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>W. Seton Belt trust</td>
<td>$22,063,603</td>
<td>$21,709,830</td>
</tr>
<tr>
<td>Other (2 trusts)</td>
<td>325,514</td>
<td>323,476</td>
</tr>
<tr>
<td>Amounts due from other funds</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Invested in units of the Investment Fund:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Katherine Winthrop Kean fund</td>
<td>1,129,246</td>
<td>1,073,804</td>
</tr>
<tr>
<td>Angus Dun Fellowship fund</td>
<td>544,403</td>
<td>517,675</td>
</tr>
<tr>
<td>Other funds</td>
<td>543,934</td>
<td>517,229</td>
</tr>
<tr>
<td>St. Mary’s Normal and Industrial School fund</td>
<td>441,783</td>
<td>420,094</td>
</tr>
<tr>
<td>George C. Remey fund</td>
<td>404,623</td>
<td>384,757</td>
</tr>
<tr>
<td>Bishop John T. Walker School Endowment fund</td>
<td>322,624</td>
<td>286,857</td>
</tr>
<tr>
<td>Ruth M. Hoxie fund</td>
<td>244,157</td>
<td>232,170</td>
</tr>
<tr>
<td>Margaret Wister Meiger Girls Friendship Society</td>
<td>232,870</td>
<td>221,437</td>
</tr>
<tr>
<td>Memorial fund</td>
<td>193,460</td>
<td>183,963</td>
</tr>
<tr>
<td>Seminary Support</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ruth G. Soper fund</td>
<td>17,810,485</td>
<td>17,810,485</td>
</tr>
<tr>
<td>Total</td>
<td>$44,458,392</td>
<td>$43,901,019</td>
</tr>
</tbody>
</table>

Information relative to the utilization of the income on the trusts and funds listed individually is as follows:

W. Seton Belt trust – Income from the trust is restricted to the aid of retired clergy, support of homes for the aging, and other related charitable purposes. The distributions from the trust during the years ended December 31, 2016 and 2015 were $859,684 and $629,578, respectively.

Katherine Winthrop Kean fund – This fund was established by a bequest in 1975 with income to provide “Christian hospitality to strangers of all denominations in the nation’s capital.” Funds are disbursed on approval by the Bishop.

Angus Dun Fellowship fund – This fund was established in 1971 with income designated to provide support for clergy continuing education. Funds are administered by and disbursed on approval of the Angus Dun Committee.
THE CONVENTION OF THE PROTESTANT EPISCOPAL CHURCH
OF THE DIOCESE OF WASHINGTON
NOTES TO FINANCIAL STATEMENTS (CONTINUED)

NOTE 6 – RESTRICTED FUNDS (CONTINUED)

St. Mary’s Normal and Industrial School fund – (Farm Property) – A trust created in 1897, from which income is administered and distributed by the St. Mary’s Scholarship Committee for aid to minority students in St. Mary’s County.

George C. Remey fund – Income from this fund is to be used for the benefit of the poor, the needy, and others needing assistance.

Bishop John T. Walker School Endowment fund – Income from this fund is available for use for expenses associated with the Bishop John T. Walker School.

Ruth M. Hoxie fund – By bequest of Evelyn N. Sherril in 1968, income from this fund is to be used to provide housing for needy, aged persons.

Margaret Wister Meiger Girls Friendship Society Memorial fund – When the Girls Friendship Society ceased operations in 1974, its assets were turned over to the Diocese with the income to be used for work with and for women.

Seminary Support fund – Funds provide educational support for seminarians and are paid directly to the seminary as partial offset of tuition.

NOTE 7 – DONOR RESTRICTED ENDOWMENT FUNDS

The Diocese has received endowments in the form of investments held by third parties. These funds are used to support the various needs and programs of the Diocese. The endowment, which consists of twenty funds, is subject to the provision of the Uniform Prudent Management of Institutional Funds Act (UPMIFA) of the District of Columbia. The Diocese has interpreted the District of Columbia’s UPMIFA as requiring the preservation of the fair value of the original gift as of the gift date of the donor restricted endowment funds absent explicit donor stipulations to the contrary. The Diocese classifies investment income as temporarily restricted until such time that it is appropriated for use. Unrealized gains and losses are classified as changes in permanently restricted net assets. The Diocese manages the endowment in the same manner as its other investment holdings.

INVESTMENT POLICY

Restricted funds held by the Diocese are invested with the objective of preserving the long term, real purchasing power of assets while providing a relatively predictable and growing stream of annual distributions in support of the Diocese. The funds have a goal of achieving a return consistent with its spending policy plus the inflation rate as measured by the Consumer Price Index (CPI) over a full market cycle. No more than 75% and no less than 45% of the funds’ assets may be invested in equity securities, active equity mutual funds, passive equity index funds, private capital funds, and/or hedge funds. The balance may be invested in active and/or passive bond funds, real estate investment trusts, and diversified commodity funds.
### THE CONVENTION OF THE PROTESTANT EPISCOPAL CHURCH OF THE DIOCESE OF WASHINGTON

#### NOTES TO FINANCIAL STATEMENTS (CONTINUED)

#### NOTE 7 – DONOR RESTRICTED ENDOWMENT FUNDS (CONTINUED)

The activity of the endowment funds consisted of the following during the years ended December 31, 2016 and 2015, respectively:

<table>
<thead>
<tr>
<th></th>
<th>Temporarily Restricted</th>
<th>Permanently Restricted</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Endowment net assets, December 31, 2015</td>
<td>$10,417,432</td>
<td>$21,662,757</td>
<td>$32,080,189</td>
</tr>
<tr>
<td><strong>INVESTMENT RETURN:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Investment income</td>
<td>-</td>
<td>84,226</td>
<td>84,226</td>
</tr>
<tr>
<td>Net change in fair value other investments</td>
<td>-</td>
<td>201,421</td>
<td>201,421</td>
</tr>
<tr>
<td>Net change in fair value Soper fund</td>
<td>2,098,785</td>
<td>-</td>
<td>2,098,785</td>
</tr>
<tr>
<td><strong>Total investment gain</strong></td>
<td>2,098,785</td>
<td>285,647</td>
<td>2,384,432</td>
</tr>
<tr>
<td>Distribution from Soper fund</td>
<td>(1,426,644)</td>
<td>-</td>
<td>(1,426,644)</td>
</tr>
<tr>
<td>Appropriation of endowment assets for expenditures</td>
<td>84,226</td>
<td>(84,226)</td>
<td>-</td>
</tr>
<tr>
<td>Expenditures in accordance with donor intent</td>
<td>(25,728)</td>
<td>-</td>
<td>(25,728)</td>
</tr>
<tr>
<td><strong>Endowment net assets, December 31, 2016</strong></td>
<td>$11,148,071</td>
<td>$21,864,178</td>
<td>$33,012,249</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Temporarily Restricted</th>
<th>Permanently Restricted</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Endowment net assets, December 31, 2014</td>
<td>$11,810,826</td>
<td>$21,796,851</td>
<td>$33,607,677</td>
</tr>
<tr>
<td><strong>INVESTMENT RETURN:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Investment income</td>
<td>-</td>
<td>79,081</td>
<td>79,081</td>
</tr>
<tr>
<td>Net change in fair value other investments</td>
<td>-</td>
<td>(134,094)</td>
<td>(134,094)</td>
</tr>
<tr>
<td>Net change in fair value Soper fund</td>
<td>(112,261)</td>
<td>-</td>
<td>(112,261)</td>
</tr>
<tr>
<td><strong>Total investment gain</strong></td>
<td>(112,261)</td>
<td>(55,013)</td>
<td>(167,274)</td>
</tr>
<tr>
<td>Distribution from Soper fund</td>
<td>(1,318,093)</td>
<td>-</td>
<td>(1,318,093)</td>
</tr>
<tr>
<td>Appropriation of endowment assets for expenditures</td>
<td>79,081</td>
<td>(79,081)</td>
<td>-</td>
</tr>
<tr>
<td>Expenditures in accordance with donor intent</td>
<td>(42,121)</td>
<td>-</td>
<td>(42,121)</td>
</tr>
<tr>
<td><strong>Endowment net assets, December 31, 2015</strong></td>
<td>$10,417,432</td>
<td>$21,662,757</td>
<td>$32,080,189</td>
</tr>
</tbody>
</table>

(Audit Page 17)
Note 8 – Investments and Fair Value Measurements

Investments held by the Diocese are recorded at fair value as of December 31 as follows:

<table>
<thead>
<tr>
<th>Investments:</th>
<th>2016</th>
<th>2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mutual funds and exchange traded funds:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>U.S. equity funds</td>
<td>$10,326,380</td>
<td>$9,959,371</td>
</tr>
<tr>
<td>Fixed income funds</td>
<td>6,163,741</td>
<td>6,392,271</td>
</tr>
<tr>
<td>International equity funds</td>
<td>6,511,468</td>
<td>6,565,312</td>
</tr>
<tr>
<td>Real estate funds</td>
<td>1,479,017</td>
<td>1,453,931</td>
</tr>
<tr>
<td><strong>Total Investments</strong></td>
<td><strong>$24,480,606</strong></td>
<td><strong>$24,370,885</strong></td>
</tr>
</tbody>
</table>

**Value per unit of the Investment Fund**

<table>
<thead>
<tr>
<th></th>
<th>2016</th>
<th>2015</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total Investments</strong></td>
<td><strong>$51.81</strong></td>
<td><strong>$49.22</strong></td>
</tr>
</tbody>
</table>

Investments in the Ruth G. Soper fund held by the Diocese are recorded at fair value as of December 31 as follows:

<table>
<thead>
<tr>
<th>Soper fund:</th>
<th>2016</th>
<th>2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>U.S. equity funds</td>
<td>$11,583,140</td>
<td>$11,071,314</td>
</tr>
<tr>
<td>Fixed income funds</td>
<td>7,708,554</td>
<td>7,834,583</td>
</tr>
<tr>
<td>International equity funds</td>
<td>6,972,649</td>
<td>6,659,763</td>
</tr>
<tr>
<td>Real estate funds</td>
<td>2,220,046</td>
<td>2,246,588</td>
</tr>
<tr>
<td><strong>Total Soper fund investments</strong></td>
<td><strong>$28,484,389</strong></td>
<td><strong>$27,812,248</strong></td>
</tr>
</tbody>
</table>

All investment securities are considered by management to be valued using level 1 inputs in accordance with GAAP as of December 31, 2016 and 2015.
Beneficial interests in the perpetual trusts are recorded at fair value in accordance with GAAP. The fair value of the Diocese’s beneficial interests in perpetual trusts are considered by management to be valued using level 3 inputs in accordance with GAAP. The level 3 inputs are determined based upon the Diocese’s proportionate interest in the underlying fair value of the assets in the perpetual trusts. The changes in the fair value of the beneficial interest in the perpetual trusts are as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>2015</th>
<th>2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance as of January 1, 2015</td>
<td>$22,663,560</td>
<td>$22,033,307</td>
</tr>
<tr>
<td>Distributions</td>
<td>(128,932)</td>
<td>(859,684)</td>
</tr>
<tr>
<td>Net change in fair value</td>
<td>(501,321)</td>
<td>1,215,494</td>
</tr>
<tr>
<td>Balance as of December 31, 2015</td>
<td>22,033,307</td>
<td>22,389,117</td>
</tr>
<tr>
<td>Distributions</td>
<td>(859,684)</td>
<td>(1,040,693)</td>
</tr>
<tr>
<td>Net change in fair value</td>
<td>1,215,494</td>
<td>860,409</td>
</tr>
<tr>
<td>Balance as of December 31, 2016</td>
<td>$22,389,117</td>
<td>$22,033,307</td>
</tr>
</tbody>
</table>

The Diocese does not have legal ownership rights to the underlying assets and the Diocese cannot direct investment decisions within the perpetual trusts. Instead the Diocese has a beneficial interest in the perpetual trusts. For information purposes only, the tables below describe the investment composition of the trusts as of the years ended December 31:

<table>
<thead>
<tr>
<th>Description</th>
<th>2016</th>
<th>2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mutual funds</td>
<td>$771,924</td>
<td>$10,706,836</td>
</tr>
<tr>
<td>Common stock</td>
<td>14,756,317</td>
<td>4,216,939</td>
</tr>
<tr>
<td>Fixed income securities</td>
<td>5,465,996</td>
<td>5,208,430</td>
</tr>
<tr>
<td>Demand notes</td>
<td>892,392</td>
<td>1,040,693</td>
</tr>
<tr>
<td>Money market funds</td>
<td>502,488</td>
<td>860,409</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$22,389,117</strong></td>
<td><strong>$22,033,307</strong></td>
</tr>
</tbody>
</table>

**Note 9 – Related Party Transactions**

**Notes Receivable**

Notes receivable include loans made to members of the clergy to assist in purchasing their residences. These loans are secured by subordinate deeds of trust on the property financed. The total outstanding balance of these loans totaled $400,000 as of December 31, 2016 and 2015. These notes accrue interest that is calculated at such time that the notes become due and, generally is equal to a percentage of the increased value in the financed property. The percentage expresses the relationship between the principal amount loaned and the value of the property financed at the time of acquisition. There is a ceiling on the amount of contingent interest ultimately payable that is equal to a stated percent per year simple interest of 8%.

(Audit Page 19)
Note 9 – Related Party Transactions (Continued)

The Diocese also makes cash advances to Parishes. The total amounts outstanding on these advances as of December 31, 2016 and 2015 were $234,284 and $260,004, respectively. In addition, the Diocese makes short term advances to employees and clergy members. The total amounts outstanding on these advances as of December 31, 2016 and 2015 were $20,091 and $16,615, respectively.

As of December 31, 2015 and 2016 no bad debt allowance has been established as the Diocese is not aware of any changes in the financial condition of the borrowers that would affect their ability to honor their respective obligations.

Bishop John T. Walker School

The Diocese currently operates the Bishop John T. Walker School for Boys (BWS) on the site of Holy Communion Church as an unincorporated operating unit of the Diocese. In accordance with bylaws approved by the Diocesan Council, the operation of BWS is governed by a Governing Board comprising 30 members who are elected by the Council upon the recommendation of the Governing Board and nomination by the Bishop. A majority of the members must be communicants in good standing of the Episcopal Church and eligible to vote at a parish in the Diocese. The Diocesan Council must approve amendments to the bylaws of BWS. Revenues and expenses associated with BWS are recorded in a designated fund maintained by the Diocese. In October 2010, the Diocese received a restricted gift of $223,654 from the German Orphan Home of the District of Columbia (GOH Gift). Pursuant to the agreement under which the GOH Gift was made, the income from these funds is available for the unrestricted use of the BWS. The GOH Gift is recorded as a permanently restricted fund of the Diocese.

Construction began on a school building in 2008 for which a revolving line of credit of $1,500,000 was opened by the Diocese. The line had an interest rate of 3.25%, with interest only payments to be made monthly until maturity. The line of credit matured on March 2, 2010 and was extended and the limit was increased from $1,500,000 to $2,000,000. Following the maturity of the line of credit on March 14, 2011, the Diocese converted the line of credit to a loan which bears interest at the prime rate. The outstanding principal balance of the debt as of December 31, 2016 and 2015 was $1,459,282 and $1,652,175, respectively.

In January 2012, the Diocese refinanced its loan with M&T Bank. The current loan agreement with M&T Bank stipulates that all outstanding principal be repaid prior to June 30, 2021. The note accrues interest at a variable rate, plus 2.7% above LIBOR. Investments held with M&T Bank are held as collateral.
NOTE 10 – GUARANTEES

The Diocesan Council periodically agrees to guarantee the payment of loans made to parishes by third parties. The Diocese has not been notified of defaults by the issuing institution nor is it aware of deterioration in the financial condition of the parishes that would impact their ability to honor their respective obligations. In addition, the Diocese has pledged two certificates of deposit to financial institutions in case of default on the Saint Nicholas or Saint George’s outstanding loan. These certificates of deposit of approximately $127,000 and $297,000 as of December 31, 2016 and 2015, respectively, are included in the certificates of deposit in the statements of financial position.

Loan guarantees consisted of the following as of December 31, 2016:

<table>
<thead>
<tr>
<th>Amount</th>
<th>Maturity date</th>
</tr>
</thead>
<tbody>
<tr>
<td>$1,415,000</td>
<td>7/13/2018</td>
</tr>
<tr>
<td>$1,200,000</td>
<td>10/30/2019</td>
</tr>
<tr>
<td>$800,000</td>
<td>4/30/2022</td>
</tr>
<tr>
<td>$1,400,000</td>
<td>9/30/2024</td>
</tr>
</tbody>
</table>

NOTE 11 – RETIREMENT PLANS

The Diocese participates in multi employer defined benefit retirement plans provided by the Church Pension Group (the Group). All clergy employed by the Episcopal Church and full time lay employees with a minimum of one year’s service are eligible to participate in The Fund’s Clergy Pension Plan (the Clergy Plan) and The Episcopal Church Lay Employee’ Retirement Plan (the Lay Plan), respectively. The Clergy Plan and the Lay Plan are exempt from the Employee Retirement Income Security Act of 1974 as church affiliated plans. The Group’s audited financial statements as of March 31, 2016, disclosed that the Clergy Plan was in an overfunded position with net assets available for benefits of $8.301 billion and accumulated plan benefit obligations of $6.716 billion. The Group’s audited financial statements as of March 31, 2016, disclosed that the Lay Plan was in an underfunded position with net assets available for benefits of approximately $147.227 million and accumulated plan benefit obligations of $201.330 million. The Diocese may be held liable for its portion of any unfunded liability. No liability was recorded in the financial statements for the years ended December 31, 2016 and 2015. The total contributions by the Diocese to the Group were $191,323 and $199,630 for the years ended December 31, 2016 and 2015, respectively.
**Note 12 – Property and Equipment**

Property and equipment consisted of the following as of December 31:

<table>
<thead>
<tr>
<th></th>
<th>2016</th>
<th>2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bishop John T. Walker School</td>
<td>$2,653,386</td>
<td>$2,646,808</td>
</tr>
<tr>
<td>Leasehold improvements</td>
<td>546,112</td>
<td>546,112</td>
</tr>
<tr>
<td>Furniture and fixtures</td>
<td>637,558</td>
<td>629,879</td>
</tr>
<tr>
<td></td>
<td><strong>3,837,056</strong></td>
<td><strong>3,822,799</strong></td>
</tr>
<tr>
<td>Less accumulated depreciation and amortization</td>
<td>(2,797,176)</td>
<td>(2,465,426)</td>
</tr>
<tr>
<td></td>
<td><strong>$1,039,880</strong></td>
<td><strong>$1,357,373</strong></td>
</tr>
</tbody>
</table>

**Note 13 – Land and Buildings**

The Diocese owns the following parcels of land and buildings, which are carried on the statements of financial position at a value totaling $1,579,657 and $2,237,495 as of December 31, 2016 and 2015, respectively. A summary of the properties is as follows:

**Bright Seat Road, Landover, MD** – The Diocese owns this property which was rezoned in June 2010 to permit the development of residential townhouses. The Diocese is accepting, though not actively seeking, offers from developers to either purchase the property upon site plan approval, or to enter into a venture opportunity with a developer. The land was carried at value of $359,887 as of December 31, 2016 and 2015.

**Father Hurley Boulevard, Germantown, MD** – The Diocese owns this property which is available for sale to developers for the purpose of building town homes, though is not currently listed on the market. The land was carried at value of $943,716 as of December 31, 2016 and 2015.

**Martin Luther King Jr. Boulevard, Washington, DC** – The Diocese owns a townhouse lot adjacent to the Holy Communion Church, the site used to operate the Bishop John T. Walker School for Boys. The townhouse lot is undeveloped and used as a playground. The land was carried at value of $276,054 as of December 31, 2016 and 2015.

During March 2016, the Diocese sold a parcel of land located in Bowie, Maryland on which the church and Christian education building formerly used by St. James’ Church, Bowie were located. The land was reduced in value by $206,762 during the year ended December 31, 2015 and no loss was recognized on the sale in 2016. The land was carried at value of $657,838 as of December 31, 2015 prior to its sale.

During 2015, the Diocese sold a Church House owned in Bladensburg, Maryland. This property was sold for $128,000, resulting in a recognized gain on the sale of $4,250.

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NOTE 14 – BISHOP WALKER SCHOOL SUBLEASE

Effective March 10, 2016, the Diocese entered into a sublease for the Bishop Walker School to occupy a portion of the Town Hall Education Arts Recreation Campus (THEARC) in Washington, DC. The lease has a term of 10 years. The lease commencement date will begin when substantially all construction work is complete. Future rental commitments related to this lease agreement total $2,993,480. During 2016, the Diocese prepaid rent in the amount of $500,000 in accordance with the sublease agreement. This item is included in other assets as presented on the statement of financial position.
<table>
<thead>
<tr>
<th></th>
<th>Baptisms</th>
<th>Confirmations</th>
<th>Holy Eucharists</th>
<th>Other Services</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Children</td>
<td>Adults</td>
<td>Total</td>
<td>Children</td>
</tr>
<tr>
<td><strong>North Montgomery County</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>202 St. Peter’s</td>
<td>6</td>
<td>0</td>
<td>6</td>
<td>0</td>
</tr>
<tr>
<td>203 St. Bartholomew’s</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>204 St. John’s, Olney</td>
<td>7</td>
<td>0</td>
<td>7</td>
<td>0</td>
</tr>
<tr>
<td>206 St. Luke’s, Brighton</td>
<td>1</td>
<td>0</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>217 Ascension, Gaithersburg</td>
<td>8</td>
<td>0</td>
<td>8</td>
<td>2</td>
</tr>
<tr>
<td>222 St. Anne’s</td>
<td>3</td>
<td>0</td>
<td>3</td>
<td>2</td>
</tr>
<tr>
<td>223 St. Nicholas’ Parish</td>
<td>1</td>
<td>0</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total North Montgomery County</strong></td>
<td>26</td>
<td>0</td>
<td>26</td>
<td>6</td>
</tr>
<tr>
<td><strong>Central Montgomery County</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>201 Christ Church, Rockville</td>
<td>19</td>
<td>2</td>
<td>21</td>
<td>0</td>
</tr>
<tr>
<td>209 Christ Church, Kensington</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>2</td>
</tr>
<tr>
<td>212 St. Mary Magdalene</td>
<td>3</td>
<td>0</td>
<td>3</td>
<td>0</td>
</tr>
<tr>
<td>213 Our Saviour, Hillandale</td>
<td>15</td>
<td>3</td>
<td>18</td>
<td>0</td>
</tr>
<tr>
<td>214 St. Luke’s, Trinity Parish</td>
<td>2</td>
<td>0</td>
<td>2</td>
<td>0</td>
</tr>
<tr>
<td>215 St. Francis</td>
<td>1</td>
<td>0</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>216 Good Shepherd</td>
<td>3</td>
<td>0</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>219 Transfiguration</td>
<td>9</td>
<td>1</td>
<td>10</td>
<td>3</td>
</tr>
<tr>
<td>220 St. Mark’s, Fairland</td>
<td>2</td>
<td>0</td>
<td>2</td>
<td>0</td>
</tr>
<tr>
<td>221 St. James’, Potomac</td>
<td>3</td>
<td>1</td>
<td>4</td>
<td>7</td>
</tr>
<tr>
<td><strong>Total Central Montgomery County</strong></td>
<td>57</td>
<td>7</td>
<td>64</td>
<td>16</td>
</tr>
</tbody>
</table>
**Table 1 – Diocese of Washington: Sacraments, Celebrations of Holy Communion, and Other Services 2016**

<table>
<thead>
<tr>
<th></th>
<th>Baptisms</th>
<th>Confirmations</th>
<th>Marriages</th>
<th>Burials</th>
<th>Holy Eucharists</th>
<th>Sundays</th>
<th>Weekdays</th>
<th>Private</th>
<th>Total</th>
<th>Other Services</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Children</td>
<td>Adults</td>
<td>Total</td>
<td>Children</td>
<td>Adults</td>
<td>Total</td>
<td>Received</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>South Montgomery County</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>161 St. Barnabas’ Church of the Deaf</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>41</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>205 Grace Church, Silver Spring</td>
<td>17</td>
<td>0</td>
<td>17</td>
<td>0</td>
<td>14</td>
<td>14</td>
<td>1</td>
<td>7</td>
<td>7</td>
<td>114</td>
</tr>
<tr>
<td>207 St. John’s, Norwood Parish</td>
<td>6</td>
<td>2</td>
<td>8</td>
<td>0</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>2</td>
<td>9</td>
<td>189</td>
</tr>
<tr>
<td>208 All Saints’, Chevy Chase</td>
<td>20</td>
<td>3</td>
<td>23</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>12</td>
<td>21</td>
<td>160</td>
</tr>
<tr>
<td>210 Ascension, Sligo Parish</td>
<td>2</td>
<td>0</td>
<td>2</td>
<td>6</td>
<td>1</td>
<td>7</td>
<td>0</td>
<td>6</td>
<td>1</td>
<td>120</td>
</tr>
<tr>
<td>211 St. Dunstan’s</td>
<td>6</td>
<td>2</td>
<td>8</td>
<td>1</td>
<td>3</td>
<td>4</td>
<td>0</td>
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<td>104</td>
</tr>
<tr>
<td>218 Redeemer</td>
<td>0</td>
<td>1</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>2</td>
<td>1</td>
</tr>
<tr>
<td><strong>Total South Montgomery County</strong></td>
<td>51</td>
<td>8</td>
<td>59</td>
<td>7</td>
<td>19</td>
<td>26</td>
<td>2</td>
<td>28</td>
<td>41</td>
<td>729</td>
</tr>
<tr>
<td><strong>North DC</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>101 Washington National Cathedral</td>
<td>9</td>
<td>2</td>
<td>11</td>
<td>0</td>
<td>3</td>
<td>3</td>
<td>1</td>
<td>15</td>
<td>11</td>
<td>138</td>
</tr>
<tr>
<td>109 St. Alban’s</td>
<td>5</td>
<td>1</td>
<td>6</td>
<td>0</td>
<td>13</td>
<td>13</td>
<td>2</td>
<td>2</td>
<td>11</td>
<td>209</td>
</tr>
<tr>
<td>110 St. Paul’s, Rock Creek</td>
<td>1</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>2</td>
<td>2</td>
<td>2</td>
<td>1</td>
<td>0</td>
<td>100</td>
</tr>
<tr>
<td>111 Holy Comforter</td>
<td>3</td>
<td>0</td>
<td>3</td>
<td>3</td>
<td>1</td>
<td>4</td>
<td>0</td>
<td>0</td>
<td>3</td>
<td>90</td>
</tr>
<tr>
<td>120 Trinity, DC</td>
<td>9</td>
<td>0</td>
<td>9</td>
<td>0</td>
<td>3</td>
<td>3</td>
<td>0</td>
<td>2</td>
<td>13</td>
<td>106</td>
</tr>
<tr>
<td>124 All Souls’</td>
<td>2</td>
<td>1</td>
<td>3</td>
<td>3</td>
<td>4</td>
<td>7</td>
<td>1</td>
<td>3</td>
<td>1</td>
<td>104</td>
</tr>
<tr>
<td>125 St. Columba’s</td>
<td>15</td>
<td>2</td>
<td>17</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>9</td>
<td>221</td>
</tr>
<tr>
<td>128 St. Patrick’s</td>
<td>7</td>
<td>0</td>
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### Table 1 - Diocese of Washington: Sacraments, Celebrations of Holy Communion, and Other Services 2016

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### South DC

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### Table 1 - Diocese of Washington: Sacraments, Celebrations of Holy Communion, and Other Services 2016

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#### North Prince George's County

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#### Southern Maryland

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### Table 2 – Diocese of Washington: Church Membership, Pledge, and School Enrollment 2016

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**CENTRAL MONTGOMERY COUNTY**

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# Table 2 - Diocese of Washington: Church Membership, Pledge, and School Enrollment 2016

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<td>279</td>
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<td>312</td>
<td>63</td>
<td>85</td>
<td>61</td>
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<tr>
<td><strong>Excluding Cathedral</strong></td>
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Table 3 — Diocese of Washington: Attendance and Apportionment of Lay Delegates

Average Sunday Attendance (ASA) of 2014, 2015, and 2016; Average Attendance (2014–2016); and Number of Lay Delegates (and Alternates) for the 2018 Diocesan Convention. The median of the average attendance in 2014–2016 was 102. Therefore, in accordance with Article 2, Section 4 of the Constitution and Canon 2, Section 2, Lay Delegates for the 2018 Diocesan Convention will be apportioned as follows:

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<td>205 – 306</td>
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<td>307 – 408</td>
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### Average Attendance of:

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| Central Montgomery County |
| 201 Christ Church, Rockville | 270 | 252 | 250 | 772 | 257 | 3 |
| 209 Christ Church, Kensington | 156 | 137 | 152 | 445 | 148 | 2 |
| 212 St. Mary Magdalene | 97 | 94 | 89 | 280 | 93 | 1 |
| 213 Our Saviour, Hillandale | 389 | 355 | 381 | 1,125 | 375 | 4 |
| 214 St. Luke’s, Trinity Parish | 206 | 185 | 196 | 587 | 196 | 2 |
| 215 St. Francis | 138 | 156 | 211 | 505 | 168 | 2 |
| 216 Good Shepherd | 104 | 100 | 105 | 309 | 103 | 2 |
| 219 Transfiguration | 109 | 106 | 117 | 332 | 111 | 2 |
| 220 St. Mark’s, Fairland | 83 | 102 | 106 | 291 | 97 | 1 |
| 221 St. James’, Potomac | 132 | 149 | 150 | 431 | 144 | 2 |
| Central Montgomery Avg/Total | 169 | 21 |

<p>| South Montgomery County |
| 161 St. Barnabas’ Church of the Deaf | 11 | 9 | 8 | 28 | 9 | 1 |
| 205 Grace Church, Silver Spring | 299 | 272 | 279 | 850 | 283 | 3 |
| 207 St. John’s, Norwood Parish | 454 | 335 | 332 | 1,121 | 374 | 4 |
| 208 All Saints’, Chevy Chase | 385 | 417 | 412 | 1,214 | 405 | 4 |
| 210 Ascension, Sligo Parish | 161 | 155 | 160 | 476 | 159 | 2 |
| 211 St. Dunstan’s | 86 | 91 | 98 | 275 | 92 | 1 |
| 218 Redeemer | 150 | 161 | 183 | 494 | 165 | 2 |
| South Montgomery Avg/Total | 212 | 17 |</p>
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**Article 2, Section 4(a), (b)**

| Ex Officio Members | 88 |
| Total Additional Lay Delegates Based on Average Attendance | 64 |
| College Chaplaincies | 2 |
| Additional Lay Delegates from Cathedral | 2 |
| Total Lay Delegates for the 2018 Convention | 161 |
### Table 4 – Revenues of the Cathedral, Parishes, Separate Congregations, and Missions 2016

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<tr>
<th></th>
<th>Plate and Plate</th>
<th>Pledge</th>
<th>Offerings</th>
<th>Investments</th>
<th>Other Operating Income</th>
<th>Normal Operating Income</th>
<th>From Diocese</th>
<th>Total Operating Revenue</th>
<th>Non-Operating Revenue</th>
<th>Total Revenue</th>
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| Central Montgomery County     |                 |         |           |             |                        |                         |              |                        |                       |              |
| 201 Christ Church, Rockville   | 872,225         | 95,746  | 9,050     | 1,011,260   | 20,400                 | 1,031,660               | 122,351      | 1,154,011              |                       |              |
| 209 Christ Church, Kensington  | 434,037         | 3,059   | 65,609    | 522,705     | 0                      | 522,705                 | 27,596       | 550,301                |                       |              |
| 212 St. Mary Magdalen          | 166,429         | 1,549   | 75,933    | 243,911     | 0                      | 243,911                 | 14,625       | 258,536                |                       |              |
| 213 Our Saviour, Hillandale    | 338,205         | 1,619   | 31,580    | 371,404     | 11,000                 | 382,404                 | 40,000       | 422,404                |                       |              |
| 214 St. Luke’s, Trinity Parish  | 485,830         | 0       | 56,940    | 542,770     | 8,000                  | 550,770                 | 48,106       | 598,876                |                       |              |
| 215 St. Francis                | 665,004         | 10,000  | 189,645   | 864,649     | 0                      | 864,649                 | 224,846      | 1,089,495              |                       |              |
| 216 Good Shepherd              | 311,164         | 0       | 74,261    | 385,425     | 0                      | 385,425                 | 14,349       | 399,774                |                       |              |
| 219 Transfiguration            | 209,610         | 97,740  | 307,350   | 0            | 307,350                | 0                       | 18,660       | 326,010                |                       |              |
| 220 St. Mark’s, Fairland       | 222,935         | 40,000  | 148,314   | 424,398     | 0                      | 424,398                 | 23,125       | 447,523                |                       |              |
| 221 St. James’, Potomac        | 477,881         | 10,023  | 167,400   | 655,304     | 0                      | 655,304                 | 38,314       | 693,618                |                       |              |
| **Total Central Montgomery County** | 4,183,320     | 161,996 | 916,472   | 5,329,176   | 39,400                 | 5,368,576               | 571,972      | 5,940,548              |                       |              |
### Table 4 – Revenues of the Cathedral, Parishes, Separate Congregations, and Missions 2016

<table>
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<tr>
<th>South Montgomery County</th>
<th>Plate and Pledge Offerings</th>
<th>Investments</th>
<th>Other Operating Income</th>
<th>Normal Operating Income</th>
<th>From Diocese</th>
<th>Total Operating Revenue</th>
<th>Non-Operating Revenue</th>
<th>Total Revenue</th>
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<table>
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<th>Total Operating Revenue</th>
<th>Non-Operating Revenue</th>
<th>Total Revenue</th>
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<tbody>
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<td>Including Cathedral</td>
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### Table 4 – Revenues of the Cathedral, Parishes, Separate Congregations, and Missions 2016

<table>
<thead>
<tr>
<th>Central DC</th>
<th>Plate and Offerings</th>
<th>Pledge Offerings</th>
<th>Investments</th>
<th>Other Operating Income</th>
<th>Normal Operating Income</th>
<th>From Diocese</th>
<th>Total Operating Revenue</th>
<th>Non-Operating Revenue</th>
<th>Total Revenue</th>
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<tbody>
<tr>
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<td>655,847</td>
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<td>23,001</td>
<td>570,771</td>
<td>9,000</td>
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<table>
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<th>Total Operating Revenue</th>
<th>Non-Operating Revenue</th>
<th>Total Revenue</th>
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## Table 4 – Revenues of the Cathedral, Parishes, Separate Congregations, and Missions 2016

<table>
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<th>From Diocese</th>
<th>Total Operating Revenue</th>
<th>Non-Operating Revenue</th>
<th>Total Revenue</th>
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<tbody>
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### North Prince George’s County

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<th>Total Operating Revenue</th>
<th>Non-Operating Revenue</th>
<th>Total Revenue</th>
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<td>374,807</td>
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### Southern Maryland

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<th>Normal Operating Income</th>
<th>From Diocese</th>
<th>Total Operating Revenue</th>
<th>Non-Operating Revenue</th>
<th>Total Revenue</th>
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Table 4 – Revenues of the Cathedral, Parishes, Separate Congregations, and Missions 2016

<table>
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<th>Plate and Pledge Offerings</th>
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<th>From Diocese</th>
<th>Total Operating Revenue</th>
<th>Non-Operating Revenue</th>
<th>Total Revenue</th>
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<td>309 St. Thomas', P.G. County</td>
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<td>Including Cathedral</td>
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<tr>
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Table 5: Disbursements of the Cathedral, Parishes, Separate Congregations, and Missions 2016

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<th></th>
<th>To Diocese</th>
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<th>All Other Operating Expenses</th>
<th>Total Operating Expenses</th>
<th>Major Improvements</th>
<th>Special Offerings</th>
<th>Total Non-Operating Expense</th>
<th>Total Expenditures</th>
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Table 5: Disbursements of the Cathedral, Parishes, Separate Congregations, and Missions 2016

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<th>To Diocese</th>
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<th>All Other Operating Expenses</th>
<th>Total Operating Expenses</th>
<th>Major Improvements</th>
<th>Expenses of Outreach and Mission</th>
<th>Special Offerings</th>
<th>Total Non-Operating Expense</th>
<th>Total Expenditures</th>
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<th>Special Offerings</th>
<th>Total Non-Operating Expense</th>
<th>Total Expenditures</th>
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Table 5: Disbursements of the Cathedral, Parishes, Separate Congregations, and Missions 2016

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<th>All Other Operating Expenses</th>
<th>Total Operating Expenses</th>
<th>Major Improvements</th>
<th>Expenses of Outreach and Mission</th>
<th>Special Offers</th>
<th>Total Non-Operating Expense</th>
<th>Total Expenditures</th>
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Table 6 — Clergy Compensation for 2017

This table is provided in response to a resolution of the 1976 Convention that the salary and allowances of each diocesan and parochial ecclesiastical and administrative position be published annually in the Journal.

Cash salary figures are supplied by (1) Diocesan staff (2) the Parochial Report supplements for 2016 and (3) the Church Pension Fund.

Utilities allowance has to be fixed at a dollar value in order to use the accepted formula for the value of houses owned by the church as rectories, vicarages, etc. Value of church owned housing is computed on the same basis as it is for the Church Pension Fund: 30% of cash salary plus utilities and SECA allowance.

Cash for housing is the dollar amount provided in place of rectory, vicarage or other church-owned property. In some cases it includes utilities.

Total compensation is the sum of cash salary (including any allowance for clergy self-employment tax or FICA), utilities and housing. The Church Pension assessment if 18% of this compensation and is wholly paid by the parish or other employer.

Other allowances are most commonly payments for use of a personally-owned vehicle for church business, business-related entertainment and other official expense.

Other benefits available on a Diocese-wide basis include: Group Life insurance of $50,000 ($100,000 for clergy and Diocesan staff), disability insurance, and health insurance coverage (including dental) at the following rates:

<table>
<thead>
<tr>
<th>Plan</th>
<th>Single Premium</th>
<th>Two-Person Premium</th>
<th>Family Premium</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anthem High Option</td>
<td>$943</td>
<td>$1,697</td>
<td>$2,640</td>
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<tr>
<td>Anthem PPO 80/60</td>
<td>$809</td>
<td>$1,456</td>
<td>$2,265</td>
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<tr>
<td>** Anthem HDHP premium</td>
<td>** $667</td>
<td>** $1,218</td>
<td>** $1,895</td>
</tr>
<tr>
<td>(plus Health Savings Acct)</td>
<td>** + $700</td>
<td>** + $1,400</td>
<td>** + $1,400</td>
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<tr>
<td>Kaiser High Option EPO</td>
<td>$749</td>
<td>$1,348</td>
<td>$2,097</td>
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<tr>
<td>Kaiser Mid Option EPO</td>
<td>$890</td>
<td>$1,602</td>
<td>$2,492</td>
</tr>
<tr>
<td>** Dental Only</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CIGNA Basic Dental</td>
<td>$49</td>
<td>$88</td>
<td>$137</td>
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<tr>
<td>CIGNA Dental &amp; Orthodontia</td>
<td>$60</td>
<td>$108</td>
<td>$168</td>
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</table>

A personal obligation of the clergy is the payment of Social Security taxes on the basis of the self-employed person. The rate for 2017 is 12.40% of earnings up to $127,200 and 2.9% on all net earnings for Medicare. The value of housing as well as cash for housing is included in this calculation. Parishes often include half of this, or 7.65%, as part of clergy compensation packages.

Diocesan Council approved a 2.5% increase to the clergy and lay compensation tables in 2017.

**The High Deductible Health Plan requires an annual contribution to a Health Savings Account (HSA) by the employer. The contribution is 50% of the annual deductible to be paid by March 31, 2017.
<table>
<thead>
<tr>
<th>Diocese of Washington</th>
<th>Cash (Salary + FICA)</th>
<th>Utilities</th>
<th>Value of Housing</th>
<th>Equity Allowance</th>
<th>Cash for Housing</th>
<th>Total Compensation Allowances</th>
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<tbody>
<tr>
<td>Bishop of Washington</td>
<td>190,044</td>
<td>0</td>
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<td>Canon for Congregational Vitality</td>
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<td>0</td>
<td>0</td>
<td>141,510</td>
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<tr>
<td>Canon for Congregational Development, Multi-Cultural Ministries, and Justice</td>
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<td>0</td>
<td>0</td>
<td>36,000</td>
<td>118,409</td>
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<tr>
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<td>0</td>
<td>0</td>
<td>24,648</td>
<td>83,439</td>
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<tr>
<td>Howard University Chaplain</td>
<td>8,480</td>
<td></td>
<td></td>
<td></td>
<td>66,875</td>
<td>75,355</td>
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<td>University of MD Chaplain (p-t)</td>
<td>21,550</td>
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<td>0</td>
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<td>0</td>
<td>30,800</td>
<td>31,376</td>
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<table>
<thead>
<tr>
<th>North Montgomery County</th>
<th>Rector</th>
<th>Assistant Rector</th>
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<tbody>
<tr>
<td>217 Ascension, Gaithersburg</td>
<td>88,971</td>
<td>31,227</td>
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<td>Rector</td>
<td>88,971</td>
<td>31,227</td>
</tr>
<tr>
<td>Assistant Rector</td>
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<td>0</td>
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<tr>
<td>222 St. Anne’s</td>
<td>72,028</td>
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<td>Rector</td>
<td>72,028</td>
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<tr>
<td>203 St. Bartholomew’s</td>
<td>2,550</td>
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<tr>
<td>Rector (p–t)</td>
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<tr>
<td>204 St. John’s, Olney</td>
<td>72,933</td>
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<tr>
<td>Rector</td>
<td>72,933</td>
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<tr>
<td>206 St. Luke’s, Brighton</td>
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<tr>
<td>Priest-In-Charge (p-t)</td>
<td>25,905</td>
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<tr>
<td>223 St. Nicholas’ Parish</td>
<td>38,000</td>
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<tr>
<td>Rector</td>
<td>38,000</td>
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Table 6 — Clergy Compensation for 2016
### Table 6 — Clergy Compensation for 2016

<table>
<thead>
<tr>
<th></th>
<th>Cash Salary (+FICA)</th>
<th>Utilities</th>
<th>Value of Housing</th>
<th>Equity Allowance</th>
<th>Cash for Housing</th>
<th>Total Compensation Allowances</th>
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<tbody>
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<td><strong>St. Peter’s</strong></td>
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<tr>
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<td>0</td>
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<td><strong>Good Shepherd</strong></td>
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<td>77,508</td>
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<td>Table 6 — Clergy Compensation for 2016</td>
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<td><strong>Utilities</strong></td>
<td><strong>Value of Housing</strong></td>
<td><strong>Equity Allowance</strong></td>
<td><strong>Cash for Housing</strong></td>
<td><strong>Total Compensation Allowances</strong></td>
</tr>
<tr>
<td>(+FICA)</td>
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<td><strong>212 St. Mary Magdalenene</strong></td>
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<td>58,564</td>
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<td><strong>219 Transfiguration</strong></td>
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<tr>
<td>Rector</td>
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<td>86,153</td>
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<td><strong>208 All Saints’, Chevy Chase</strong></td>
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<tr>
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<td>126,510</td>
<td>7,500</td>
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<td><strong>210 Ascension, Sligo Parish</strong></td>
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<td><em>vacant</em></td>
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<td><strong>211 St. Dunstan’s</strong></td>
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</table>
### Table 6 — Clergy Compensation for 2016

<table>
<thead>
<tr>
<th>Parish</th>
<th>Position</th>
<th>Cash Salary (+FICA)</th>
<th>Utilities</th>
<th>Cash for Housing</th>
<th>Total Compensation</th>
<th>Allowances</th>
</tr>
</thead>
<tbody>
<tr>
<td>207 St. John’s, Norwood Parish</td>
<td>Rector</td>
<td>81,239</td>
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<td>124 All Souls’</td>
<td>Rector</td>
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<td>30,000</td>
<td>101,350</td>
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<td>Priest-In-Charge (p-t)</td>
<td>80,000</td>
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<td>0</td>
<td>80,000</td>
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<td>171 Howard University Chaplaincy</td>
<td>*see Diocese of Washington</td>
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<td>Priest-In-Charge</td>
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<td>Rector</td>
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<td>Cash Salary (+FICA)</td>
<td>Utilities</td>
<td>Value of Housing</td>
<td>Equity Allowance</td>
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### Table 6 — Clergy Compensation for 2016

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### Table 6 — Clergy Compensation for 2016

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### Table 6 — Clergy Compensation for 2016

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<tr>
<td>Rector</td>
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<td>Christ Church, Clinton</td>
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<tr>
<td>Rector (p–t)</td>
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<td>0</td>
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<tr>
<td>Priest-in-Charge (p–t)</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>27,060</td>
<td>27,060</td>
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<td><strong>402</strong></td>
<td>Christ Church, Port Tobacco</td>
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<tr>
<td>Rector (p–t)</td>
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<td>0</td>
<td>22,692</td>
<td>68,126</td>
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<tr>
<td><strong>403</strong></td>
<td>Christ Church, Wayside</td>
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<tr>
<td>Rector (p–t)</td>
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<td><strong>504</strong></td>
<td>St. Andrew’s, Leonardtown</td>
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### Table 6 — Clergy Compensation for 2016

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<th>Diocese</th>
<th>Parish</th>
<th>Position</th>
<th>Cash</th>
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<tbody>
<tr>
<td>303</td>
<td>St. Barnabas’, Leeland</td>
<td>Rector</td>
<td>65,000</td>
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<td>317</td>
<td>St. Barnabas’, Temple Hills</td>
<td>Rector (p-t)</td>
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<td>503</td>
<td>St. George’s, Valley Lee</td>
<td>Rector</td>
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<td>405</td>
<td>St. James’, Indian Head</td>
<td>Rector</td>
<td>60,557</td>
</tr>
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<td>301</td>
<td>St. John’s, Broad Creek</td>
<td>Interim Rector (p-t)</td>
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<td>302</td>
<td>St. Paul’s, Baden</td>
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<td>406</td>
<td>St. Paul’s, Piney</td>
<td>Rector</td>
<td>65,303</td>
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<tr>
<td>323</td>
<td>St. Philip’s, Baden</td>
<td>vacant</td>
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</tr>
<tr>
<td>309</td>
<td>St. Thomas’, P.G. County</td>
<td>vacant</td>
<td></td>
</tr>
<tr>
<td>404</td>
<td>Trinity Parish, Newport &amp; Hughesville</td>
<td>vacant</td>
<td></td>
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<td>505</td>
<td>Trinity, St. Mary’s</td>
<td>Rector</td>
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<td></td>
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<td>Assistant (p-t)</td>
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<tr>
<td>304</td>
<td>Trinity, Upper Marlboro</td>
<td>Rector</td>
<td>76,845</td>
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</table>
Committee Governance Policy


Origin of Committee and First Steps: Formation of an exploratory task force is by appointment of the Bishop. They can be authorized by Bishop, Council or Convention. Its task is to explore the nature of the issue, identify areas of focus, and to develop measurable, achievable goals and objectives. Part of its task is to explain why a diocesan committee would be necessary to achieve this, and it must include a statement of fiscal impact and identification of funding sources.

Creation of the Committee: A resolution goes to Council or Convention as a result of the work of the exploratory task force. The resolution must contain standard language of accountability, including a sunset clause that calls for a complete evaluation after a period of approximately three years. The resolution summarizes the areas of focus, and basically serves as the charge to the committee. Unless required otherwise by canon, the group formed will be called a committee.

Committee Membership: By canon, all members of the Committee are appointed by the Bishop and confirmed by Council. There should be approximately 10–12 members. Generally, members are appointed in consultation with the Committee Chair. Members of the preliminary task force are not necessarily guaranteed committee membership. By canon, members are to be canonically resident clergy or lay communicants in good standing at a church in this diocese. There should be an appropriate distribution of membership to give some kind of balance of clergy and lay, race, gender, region, and parish. The committee may make recommendations for future members.

Non–voting Membership: For various reasons, such as people serving in a consultative capacity, members of other denominations and licensed clergy, may have something to offer to the committee, but canonically may not be members. Subject to the same rotation as a voting member of the committee, these people may be appointed ex officio without vote.

Terms of Membership: Generally speaking, all terms are 3–years, renewable once, before rotating off for a minimum of one year. Terms begin after convention and end at the close of convention of the appropriate year. When a committee is first formed, a rotation needs to be built in, with approximately a third commencing with a 1–year term, another third with a 2–year term, and the remaining third with a 3–year term. A member so appointed for a 1–year term would be eligible to serve two full 3–year terms immediately following before having to rotate off the committee. However, a member so appointed for a 2–year term would only be eligible for a single 3–year term immediately following before having to rotate off the committee. By canon, the Bishop is a member ex officio of any committee.

Partial terms: If a committee member does not complete a term, that vacancy may be filled (appointed by the Bishop and confirmed by Council). If the time left is one year or less, the member would be eligible to serve two full 3–year terms immediately following.
before having to rotate off the committee. Any partial term greater than one year means that the member would only be eligible for one 3-year term immediately following before having to rotate off the committee.

Committee Chair: By canon, a chair shall be appointed by the Bishop and approved by Council. Some thought should be given to alternating the chair between clergy and lay, etc., but clearly the person most qualified would be the chair. This is an annual appointment (beginning and ending with each Convention). The norm would be that a person who had already served on the Committee and risen up through the ranks would be eligible to be chair while on a membership rotation, and that a chair might serve for two successive terms (a total of two years). It would be desirable at all times to have a couple of people being groomed to take over the chair, and even to serve as a vice-chair.

Normalization of Committee Rotation: There are times when, for whatever reason, the rotation on a committee becomes out of synch. The Governance Officer will work with the Committee Chair and staff liaison to make recommendations to the Bishop and Council on how to achieve a proper balance, allowing for new membership while allowing for a mechanism to pass on historical knowledge. Some terms may need to be adjusted to implement this.

Other officers of the Committee: By canon, any other officers may be elected by the committee itself.

Subcommittees: A subcommittee is an operational unit of the committee that has ongoing work. Prior to the formation of a new subcommittee, a charge to that subcommittee must be submitted to the Bishop and Council for approval, and a report on their work and their goals and objectives must be included in the committee’s annual report to Council and Convention. The Bishop and the committee chair appoint the chair of the subcommittee, with the consent of the parent committee. Members of the subcommittee are appointed by the committee chair and the chair of the subcommittee. Membership of a subcommittee is not necessarily totally drawn from the membership of the parent committee. However, members of any subcommittee, including the chair must meet the qualifications of committee membership and be subject to the same rotation system.

Ad Hoc Task Forces of Committees: An ad hoc task force of a committee is a group drawn from the committee, appointed by the chair with the consent of the committee, to look at a particular issue on behalf of the committee or to complete a project, and then disband. A non-member with specific expertise may be appointed to the task force. The lifespan of an ad hoc task force rarely exceeds a few months. If the work of an ad hoc task force continues for a year or longer, the committee must evaluate whether the task force has become ineffective, is evolving into a subcommittee (which requires a charge consented to by the Bishop and Council), or for good reason needs a little more time.

Accountability to Council: The committee reports to the Council at least once a year. This is an opportunity for a mutual review, and the report and discussion should take the form of what has been accomplished that year and a mutual decision as to the goals and
objectives for the coming year. By canon, any change in the committee’s charge, name, membership or bylaws must be approved by the Bishop and Council.

**Assignments:** Assignments arise from the charge of the committee. The annual review with Council aids with the accountability for this. From time to time, Bishop, Council or staff may ask the committee for assistance in exploring a particular subject related to the committee’s charge.

**Ending of a Committee:** All program committees will have a sunset clause, generally calling for a complete review every 3–5 years. Following a review process, the Bishop and Council may choose to end a committee, for any of a variety of reasons, including, but not limited to the following: the charge and work of the committee has been completed; a change in focus of the mission and work of the diocese; the committee has become ineffective or non–functional, etc.

**Accountability to Convention:** By canon, if not otherwise a member of Convention, the chair is an *ex officio* member of the Convention with seat and voice, but no vote. The committee chair is responsible for producing a short, written report (1–2 pages) for the Convention, due the first working day of the year. This appears in a packet of information at the Convention, is posted on the Website under the information for that committee, and appears in the Journal. Budget: Unless otherwise included in the budget, there is generally a nominal amount ($100–300) in the diocesan budget for the clerical costs of various committees. Budget requests should be made relatively early in the year for the following year, and be a component of the annual review with Council. Committees may identify possible funding sources, but not engage in fundraising without the permission of the Council.

**Staff Liaison:** A member of the diocesan staff should be assigned to each committee as a liaison. The relationship varies with the committee and with the individual chair, but the point is to be in relationship on behalf of the Bishop, and to help facilitate the flow of meetings and work for the year. Committees need to be aware that there is very little in the way of support staff at Church House, and arrange for its own clerical work.

**Council Liaison:** Members of Council may be appointed to some committees to serve as a liaison between the Committee and the Council. This is most likely to happen when some critical work is being done by the Committee, but may occur at other times or for other reasons.

**Diocesan Loan Policies**

**A. Policy for Diocesan Guarantees of Congregation Loans**

*(Adopted by the Diocesan Council in 2001, amended in 2008)*

Among the resources of the Diocese of Washington are the buildings and grounds of the congregations of the Diocese. One of the important ministries of every congregation is adequate maintenance of existing structures and capital equipment. A number of church buildings and the surrounding land, including cemeteries, are historic sites in the Washington area. In every neighborhood the church building is an important community resource. Above all else, these buildings are the places where God is worshiped and prayers on behalf of God’s creation are offered. Thus, every effort must be made by the
congregations that call these buildings their “church home” to ensure that these buildings are maintained so that ministry now and in the future can be sustained. Further, all Christians are called to go forth and preach the gospel to all nations. This may mean that congregations may be called upon to expand their mission and thus renovate and expand existing church buildings. Such a call to renew and/or expand a congregation’s mission and building or expand structures requires substantial capital resources in order to finance such an undertaking. Good stewardship and effective fundraising are a critical and primary component to such a mission. There is no outside source, including the Diocese, which can substitute for a congregation’s own financial support for its ministry.

When preparing to undertake any building improvement or expansion congregations are to exercise all possible efforts to secure financing without a diocesan guarantee. Lenders will almost inevitably request such a guarantee, if it is generally available, even when the lender would be willing to proceed without it. Congregations receiving permission from the Committee on Church Architecture to build and/or renovate existing property and from Finance Committee and the Standing Committee to encumber property should make every effort first to secure financing without a diocesan guarantee.

Under extraordinary circumstances the Diocese will consider guaranteeing a congregation’s loan. Examples of such circumstances may include: major repairs without which a church could not function; the building of new worship or program space during a time of increased growth within the parish, yet at a time in which without the new space the growth will subside and/or cease altogether; a congregation with a substantial membership of low income people who can sustain the operation of a parish, but lack sufficient personal, financial resources to support building renovations, repairs and expansion. The guarantee program of the Diocese requires the following of participating congregations:

1. The congregation would follow the existing process of submitting building master plans and/or proposed designs to the Committee on Church Architecture for review, and submitting these same plans to the Finance Committee, along with the following information:
   a. Parochial reports and audits from the previous three years;
   b. A statement of income and expense of the current fiscal year;
   c. A current asset sheet;
   d. A description of all fundraising activities for the building and a statement of funds received to date and funds anticipated, specifying the time frame in which these funds would be received;
   e. A case statement for the project;
   f. A statement about current membership and projected growth;
   g. A statement about current pledges and anticipated growth.

2. The congregation will provide a deposit to the Diocese for the equivalent of six monthly mortgage payments on the date the loan documents are signed. This cash
will be placed in an interest bearing account under the control of the Diocese. All interest earned will be the property of the Diocese.

3. The congregation will negotiate with the lender a covenant that after five years of timely mortgage payments, the bank will release the Diocese from the guarantee, pending approval of the Finance Committee. This effectively limits the number of years that a guarantee will be in place. The congregation will also arrange with the lender to have mortgage payments deducted from their checking account to ensure timely payments.

4. At the end of five years when the Diocese is released from the guarantee, the parish will receive their deposit back, less any payments made on their behalf to the bank, and net of any loan. The parish will not receive any of the interest earned on this deposit.

5. During the time the guarantee is in place, the parish will submit quarterly financial reports to the diocesan Treasurer in a format acceptable to the Finance Committee. The diocesan Treasurer will maintain a schedule that includes the amount of loan outstanding, the amount of monthly payment, the amount of deposit, the amount of any loan made from the Closed Parishes Fund and the date of the most recent report. This report will be added to the reserve schedule for monthly distribution to the Diocesan Council.

6. To qualify for the guarantee, a congregation must have submitted the most recent parochial report and audit on time. If a congregation has not complied, the congregation must do so within 30 days and then resubmit their request to the Finance Committee. The congregation must agree to submit all required diocesan reports in a timely manner during the time of the guarantee.

7. At the time of request for a guarantee the congregation must be current with their payment of the pledge to the Diocese. Further, the congregation must agree to meet the expectation of moving to the tithe at the rate of 1% a year, if the congregation is not already tithing.

8. If a congregation is unable to make a loan payment, they must notify the bishop in writing and request that the Diocese make a payment on their behalf from the deposit. The Bishop will authorize the payment and notify the Finance Committee chair and the Treasurer of the payment. The Bishop in consultation the Finance Committee Chair and the Treasurer and other appropriate staff will determine the next steps needed to assist the congregation. Notification to the Diocesan Council will be done through the monthly report unless the Bishop determines that additional actions are needed. If the Diocese depletes the deposit, Council will receive a written report from the Finance Committee describing what actions will be needed to assist the congregation in resolving their financial situation.

All requests for loans to congregations must receive approval of Standing Committee. All requests for a Diocesan guarantee must be approved by Diocesan Council. At no time will there be more than five congregations participating in the guarantee program. This will safeguard the Diocese’s financial assets and ensure the adequate monitoring of the participating congregations.
B. Policy for Short-Term Loans to Parishes

1. Priority will be given to parishes with the greatest financial need, and parishes must demonstrate, in their application for a short-term loan, why other resources are not available or adequate. Parishes with other resources must provide justification for using diocesan rather than parish funds.

2. Amount: $35,000 or less; larger loans will be handled on a case-by-case basis.

3. Interest rate: Interest rates are to be set at closing at the then prevailing interest rate of five (5) year U.S. Treasury instruments plus .0175 (1.75%), but not less than .06 (6%). Interest rates shall be fixed for the 5-year term.

4. Repayment period: The standard repayment period is five years; however, the committee is prepared to grant exceptions where warranted.

5. The committee will consider each loan request on its particular merit.

6. While the Diocese will consider a wide range of possible uses for short-term loan proceeds, loan requests will generally be denied for such purposes as restoring operating funds and in instances where the use of other funds is more appropriate.

7. The granting of a loan does not relieve the parish of the responsibility to pay its Diocesan commitment.

8. Each loan request must include:
   a. A complete description of the project/endeavor for which the loan is intended, including detailed, substantiated costs;
   b. Parochial reports and audits from the previous three years;
   c. A statement of income and expense of the current fiscal year;
   d. A current asset sheet;
   e. A description of all fundraising activities for the building and a statement of funds received to date and funds anticipated, specifying the time frame in which these funds would be received;
   f. A case statement for the project;
   g. A statement about current membership and projected growth;
   h. A statement about current pledges and anticipated growth;
   i. A proposed monthly repayment plan, supported by budgeted funds; and
   j. Justifying data to support the parish’s need for a loan.

C. Policy for Large Loans to Parishes

Funds available to be loaned and lending criteria:
Each year, the Diocesan Council will establish a limit for large-loan Missionary Development Funds (MDF) for the purpose of funding extraordinary missionary opportunities. Extraordinary missionary opportunities are those that reach beyond the normal functions of mission and outreach for all parishes and seek to develop new
ministries, programs or special projects targeted at increasing Church membership and participation.

**Maximum amount to be loaned to any parish:**

$200,000, with exceptions approved on a case–by–case basis.

**Terms:**

1. The loan shall be for a period of five years at a fixed interest rate. Monthly payments shall be made as if the loan was for a period of 20 years, and a balloon payment of the balance will be due at the end of the five-year period. Interest rates are to be set at closing at the then prevailing interest rate of five (5) year U.S. Treasury instruments plus .0175 (1.75%), but not less than .06 (6%). Interest rates shall be fixed for the 5–year term.

2. In the absence of extraordinary and compelling circumstances, the loan will be renewed for successive 5–year periods, but will not be renewed after the twentieth year. Upon each renewal, the Diocese may adjust the interest rate and other terms.

3. The loan shall be secured by a deed of trust with the highest possible priority covering the parish’s real estate and approved by the Standing Committee. In addition, the parish shall comply with such of the conditions respecting aided parishes as the Council shall determine upon the recommendation of the Finance Committee (see accountability standards below).

4. The Diocese shall arrange for the preparation of the loan documents, at the expense of the parish.

5. All loans shall require the approval of the Council.

**Process:**

1. Loan requests should be submitted to the Bishop who, after review with the staff, would route them to:
   a. The Committee on Church Architecture, if appropriate, for review of the building plans;
   b. The Moderator of Council and the Canon to the Ordinary, who would determine whether or not the proposed project represents an extraordinary missionary opportunity;
   c. The Finance Committee, for review of the parish’s financial condition and ability to carry the loan.

2. Each loan request must include:
   a. A complete description of the project/endeavor for which the loan is intended, including detailed, substantiated costs;
   b. Parochial reports and audits from the previous three years;
   c. A statement of income and expense of the current fiscal year;
   d. A current asset sheet;
Part I: Directories

e. A description of all fund-raising activities for the building and a statement of funds received to date and funds anticipated, specifying the time frame in which these funds would be received;

f. A case statement for the project;

g. A statement about current membership and projected growth;

h. A statement about current pledges and anticipated growth;

i. A proposed monthly repayment plan, supported by budgeted funds; and

j. Justifying data to support the parish’s need for a loan.

3. Reports from the above committees would be submitted to the Moderator of the Diocesan Council. The Moderator could request that further work or review be undertaken by any of the committees, or could recommend the loan to the Diocesan Council.

4. The Diocesan Council would act on the loan request.

Financial Accountability Standards for Parishes Receiving Loans:

1. The proposed annual budget of the church will be submitted for review two months before the start of the church’s fiscal year. Following the completion of the every member canvass, any changes in the budget shall be submitted to the Finance Committee for review.

2. Quarterly financial statements using the form contained in Appendix B of “Audit Procedures in the Diocese of Washington” will be submitted in duplicate to the Chair of the Finance Committee through the Business Affairs Office.

3. Record keeping shall be done in a manner at least as rigorous as that specified by the Manual for Treasurers of Missions and Aided Parishes.”

4. An every member canvass with personal contacts shall he held each year.

5. There shall be an annual audit of the church’s accounts according to the standards stated in the “Audit Procedures in the Diocese of Washington.”

6. In view of the substantial amount of the loan, a liaison member of the Finance Committee shall be appointed to discuss and review with the treasurer of the parish any deviations from budget figures, or any plans for special fund drives, or any other activities of the parish that would reflect on its financial strength.

Diocesan Audit Guidelines

Each parish within the Diocese of Washington is responsible for submitting audited financial statements to the Bishop of Washington. These statements must be received by September 1st of the year following the calendar year being reported. To ensure financial statements are fairly stated, canon law requires an annual audit be completed by each parish. For direction in completing the annual audit, in January of 2003 the Diocesan Council adopted the audit guidelines established by the Domestic and Foreign Missionary Society of the Protestant Episcopal Church in the USA (DFMS).

These guidelines are included as Chapter VI in the Manual of Business Methods in Church Affairs which is published by the Domestic and Foreign Missionary Society.
Committee Governance Policy

of the Protestant Episcopal Church in the USA. In addition to the audit guidelines, the manual includes a great wealth of useful information aimed at assisting congregations in effectively running the business of the church, including information relating to tax, financial management, insurance, and other issues. This manual is available on The Episcopal Church website at www.episcopalchurch.org. The audit guidelines allow the following three types of financial audit be conducted by a parish:

1. Audit by independent CPA (Certified Public Accountant)
2. Audit by independent PA (Public Accountant)
3. Audit by Committee chosen by parish

These guidelines were created for parishes that choose to do an audit by committee instead of engaging a CPA or PA to perform the audit. The guidelines outline the steps and processes necessary to adequately review the financial statements and internal accounting controls of a parish.

Two changes, which were recommended by the Diocesan Finance Committee, are incorporated into the audit guidelines approved by Council. Both of these changes affect bullet 5 on page VI–3 of the manual, discussing the committee audit. First, the final sentence in the second paragraph of bullet 5, dealing with reimbursement for out-of-pocket expenses, was deleted. Second, the following sentence was added as the second sentence to the third paragraph under bullet 5: “A committee member may be someone, other than a CPA, who is engaged by the congregation to perform the committee audit, as long as the Committee Audit Guidelines and format are followed.”

The text of the Introduction portion of the guidelines is below (including the two diocesan changes listed above and appropriately marked, that were adopted by our Council). For the other sections (Audit Program Checklist, Sample Audit Committee Certificate, Instructions for the Audit Program), please refer to the Manual of Business Methods in Church Affairs.

1. Purpose: These audit guidelines were developed to assist auditors in performing the annual audit of the books of account of the congregations of the Episcopal Church.

2. Reasons for an Audit: Annual audits are required by the Canons of the Episcopal Church for all parishes, missions, and other institutions. The primary purpose of an audit is to assure that financial statements are fairly stated. Any person handling the monies or investments of the church needs an audit to protect the church assets and him/her against suspicion of mishandling those assets. Similarly, rectors, vestries, vicars, bishop’s committees, treasurers, and other persons in positions of responsibility may be liable for any losses which would have been discovered by an ordinary audit but were not discovered because they failed to have an audit conducted.

In addition, an announcement to the congregation that a completed audit reveals that all monies and investments are properly accounted for will have a positive impact on stewardship.

3. Pre–Audit Advice: When meeting with the auditors, be prepared to discuss your plans and objectives. Auditors are in the position to advise you and serve
your interest when they understand the goals you have set and when you can clearly explain what you expect and hope to get from their services.

Keep good records and help your auditor save you money by not using professional time for routine work, such as gathering information.

Keep your auditor informed of changes and new directions in the congregation.

The treasurer and others, such as Vestry members, rectors, and staff, should be available to the auditor to provide any needed information.

A copy of the *Manual of Business Methods in Church Affairs* should be made available to the auditors.

4. **Approved Auditors:** The canons permit the auditing of congregational accounts by “an independent Certified Public Accountant,” by “an independent licensed public accountant,” or by “such committee as shall be authorized by the Finance Committee, Department of Finance, or other appropriate diocesan authority.”

a. **Certified Public Accountant:** Very often the complexity and/or size of congregations necessitate an independent examination and reporting on their financial statements.

i. Certified Public Accountants offer several levels of service. These include the audit, the compilation, and the review. Refer to the Glossary of this manual for definition of these terms. Neither a review nor a compilation is acceptable in place of an audit of a parish, mission, or other institution of the church.

ii. Certified Public Accountants engaged in public accounting are available to all who wish to engage them for independent accounting skills. These skills consist primarily of the design and installation of financial systems, audits, investigations and reports based on audits, advice on management and financial policies, and tax return preparation.

iii. Certified Public Accountants have met the statutory requirements of a state or other political subdivision of the United States as to age, education, residence, moral character, and expertise, and have passed.

iv. Certified Public Accountants are permitted to advertise their services. This should help you in your search. Generally, when people do not know an accountant in the community, they will ask friends to recommend someone. Businesspersons, especially those in the not–for–profit field, can be helpful in finding an accountant with expertise in the not–for–profit sector. Lawyers and bankers can be of assistance as well.

v. Fees are based on time charges. Moreover, fees vary with the level of experience of those required to perform the work. The prevailing cost of conducting a practice in the community will affect professional audit fees. Fees also vary based upon the time of year the audit work is performed.

b. **Independent Licensed Public Accountants:** While the CPAs and PAs are both licensed to perform the same public accounting services, they prepare differently...
Committee Governance Policy

to become licensed. A Public Accountant has a license based solely upon public accounting experience.

5. The Committee Audit: These Audit Guidelines were specially prepared for audit by committees. The Audit made by an audit committee will be termed a Committee Audit. The Auditor’s Opinion Letter of an Audit Committee will be termed an Audit Committee Certificate. The Auditor’s Comments on Internal Control we be termed Audit Committee Findings on Policies and Procedures.

Audit committee members should be independent of the decision making and financial record keeping functions of the congregation. The members of the audit committee should have sufficient financial skills and experience to conduct a competent audit. It might be appropriate to offer reimbursement to the audit committee for out–of–pocket expenses.

An audit committee may consist of one or more individuals. A committee member may be someone, other than a CPA, who is engaged by the congregation to perform the committee audit, as long as the Committee Audit Guidelines and format are followed. The actual number of members should be determined by the size and scope of the audit.

6. Scope of the Committee Audit: The scope of the audit shall include:

a. Sufficient tests of transactions to assure compliance with these guidelines and adequate control of the assets of each congregation.

b. Verification (or preparation) of financial statements in the form approved for the Episcopal Church as set forth in this manual. Refer to Chapter III (Bookkeeping).

c. A review of management control practices using the Internal Control Questionnaire found in Chapter II (Internal Controls).

7. Accounts to be Audited: All accounts must be audited. The audit requirement covers not only the operating accounts of the organization, but also all its restricted, endowment, and property funds, and the accounts, if any, of its organizations. No church money is exempt from the requirement of an audit. If a separate auditor has audited an account of a separate treasurer, the report should be included in the consolidated financial statements.

8. Objectives of the Audit: The major objectives of an audit of a congregation are to ascertain the following:

a. That the various transactions during the year are proper and are documented appropriately (i.e., authorized, complete and accurate);

b. That the various transactions during the year are recorded in the proper amounts and in the proper accounts;

c. That the assets, liabilities, income and expenses, which should be in the financial records, are so shown in the proper amounts and in the proper accounts;

d. That, to the extent feasible, adequate internal control procedures were and continue to be in effect; and
Part I: Directories

9. Timing of the Audit: The Canons call for a church fiscal (i.e., financial) year ending on December 31 of any given year. The engagement of the auditor should be done prior to the end of the period being examined. This timing allows the auditor to include certain audit procedures that can only be performed at year-end.

10. Contents of the Audit Report: The auditor is responsible for submitting an audit report to the Vestry of the church. The Audit Report shall consist of:

   a. The Audit Committee Certificate;
   b. The Statement of Financial Position;
   c. The Statement of Activities;
   d. The Statement of Cash Flows;
   e. Completed Audit Program Checklist;
   f. The Audit Committee Findings on Policies and Procedures; and
   g. A corrected parochial report as a result of audit adjustments, if applicable.

11. Filing of the Audit:

   a. Prior to actual delivery of the audit report, the Vestry should issue a letter to the auditor stating that all records have been available for audit and there are no funds omitted.

   b. Upon completion, the Audit Committee shall present the audit report to the Treasurer, Rector, and Wardens.

   c. Any findings and recommendations should be presented in the Audit Committee Findings on Policies and Procedures, not in the Audit Committee Certificate. These items will be discussed with the Treasurer or other responsible persons and within 30 days their written response, attached to the audit report, is presented to the Vestry.

   d. The Vestry receives the audit report upon completion.

   e. A copy of the audit report should be filed with the Bishop or Ecclesiastical Authority not later than 30 days following its completion and never later than September 1 of each year, covering the financial reports of the previous calendar year. The minutes of the Vestry will officially record the receipt, acceptance, and subsequent filing of the audit report with the Ecclesiastical Authority.

   f. If, at any time during the audit, the records suggest that something is seriously wrong, the matter should be brought immediately to the attention of someone of superior authority, as well as the appropriate diocesan authority.
Policy Statement on Disposition of Proceeds from Sale of Real Estate Assets

(Adopted by Diocesan Council 5/9/2006)

The Episcopal Diocese of Washington has formulated this policy statement as a guide for dealing with the disposition of real estate asset sale proceeds. No prior policy statement can be identified as existing. Asset sales, by their very nature, tend to be long term in their perspective. We endorse this same concept when putting these resources to use. Use of any proceeds should align with the mission/vision of the Diocese. They should and will not be used for normal operating expenses.

Each situation will present its own unique set of circumstances. The timing of each sale will also come at a unique time for the Diocese – where we can envision an almost unlimited opportunity to put these assets to use for varying needs, projects, and ministries. We believe these guidelines need to provide a fundamental direction for the use of these proceeds. While Council needs to show some sensitivity, flexibility, and creativity to respond to the needs of the moment, we recommend the basic guidelines serve as the foundation for all decisions on the use of sale proceeds.

Prior to determining any use of these proceeds, the original source of the funds used to acquire the asset will be researched to determine any commitments, restrictions, or requirements that may apply to ensure we properly dispose of the proceeds.

1. Proceeds from asset sales will primarily be used for (prioritization is not implied):
   - purchase of new land
   - church plants
   - building/renovation projects including accessibility
   - congregational development and renewal
   - renewable investments (start-up or seed loans)

   Use of these proceeds could take the form of a grant, reimbursable grant, loan, or investment. Council will establish a process and procedures by which requests can be administered according to these guidelines.

2. All monies received from sale proceeds will be separately accounted for to ensure they go toward the intended use. Investment income on these monies will be kept within these funds and not used for other purposes.

3. Council will be responsible for making all decisions regarding the use of asset sale proceeds. Council will also be responsible for the review, revision as necessary, monitoring, and application of these guidelines on behalf of Convention. Council will task the appropriate committee or staff to execute all decisions.
The One Hundred Twenty-Third Annual Session of the Convention will be held at

Washington National Cathedral
Mount Saint Alban
Washington, DC 20016

January 27, 2018

Clergy Change of Address

Clergy are requested to report immediately any change in address or status to the following:

1. The Secretary of the Convention
   Episcopal Church House
   Mount Saint Alban
   Washington, DC 20016

2. The Church Pension Fund
   19 E 34th St
   New York, NY 10016