Directory of the Diocese of Washington and Journal of the One Hundred Twenty–First Annual Meeting of the Convention of the Diocese of Washington

January 30, 2016

Held at
Washington National Cathedral
Washington, DC

Keith Roachford
Secretary of the Convention

Kimberly A. Bujak
Assistant Secretary of the Convention

Published by the Convention
of the Protestant Episcopal Church
of the Diocese of Washington
2016

The entire 2016 Journal & Directory and the Supplement of the Constitution and Canons can be found online at *http://www.edow.org*

In Memoriam

Almighty God, we remember this day before you your faithful servants, and we pray that, having opened to them the gates of larger life, you will receive them more and more into your joyful service; that they may win, with you and your servants everywhere, the eternal victory; through Jesus Christ our Lord. Amen

The Rev. James F. Skirven

July 11, 1935 — June 18, 2015

The Rev. Canon Edmund C.O. Ilogu

April 25, 1920 — December 6, 2015

The Rev. John F. Eberman

December 2, 1933 — January 17, 2016

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Part I: Directories

Diocesan Staff

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Website: *http://www.edow.org*

E–mail addresses are the first initial and the last name @edow.org; i.e. jdoe@edow.org

Bishop's Office
The Rt. Rev. Mariann Edgar Budde, Bishop of Washington . . . . . (202) 537–6550
Keely Thrall, Executive Assistant to the Bishop . . . . . .(202) 537–5713
Cheryl Daves Wilburn, Associate for Pastoral Care
and Canonical Acts . . . . . (202) 537–6543
The Rev. Michele Hagans,
Canon for Ministry Initiatives . . . . . cell: (202) 438–1396

Canon to the Ordinary's Office
Paul E. Cooney, Canon to the Ordinary
and Chief Operating Officer . . . . . (202) 537–6527
Kimberly Sanders,
Executive Assistant to the Canon to the Ordinary. . . . . (202) 537–6535

Administration
Kathleen Hall, Director of Human Resources and Administration . (202) 537–6522
Kelly Cooper, Accounting Associate. . . . . (202) 537–6539

Clergy Development and Multi-Cultural Ministries
The Rev. Paula Clark, Canon for Clergy Development
and Multi-Cultural Ministries. . . . . (202) 537–6552
The Ven. L. Sue Von Rautenkranz . . . . . .(202) 537–xxxx
Kimberly Sanders, Administrative Assistant. . . . . (202) 537–6535

Communication and Technology
Peter Turner, Director of IT . . . . . (202) 537–6540
Mitchell Sams, Communications and Events Manager. . . . . (202) 537–6560

Congregational Vitality
Joey Rick, Canon for Congregational Vitality . . . . . (202) 537–6531
Kimberly Sanders, Administrative Assistant. . . . . (202) 537–6535

Data Management
Kimberly A. Bujak, Data Management Associate. . . . . (202) 537–6526

Latino Ministry
The Rev. Sarabeth Goodwin, Latino Missioner . . . . . (202) 537–6441

Young Adult and Youth Ministries
The Rev. Elizabeth Bonforte Gardner,
Interim Young Adults Missioner . . . . . (202) 537–6542
Iman Green, Diocesan Youth Missioner. . . . . (202) 537–6524

Inquiries Regarding Clerical Discipline:

Cheryl Daves Wilburn, Associate for Canonical Acts and Pastoral Care . . . . . (202) 537–6543

The Rev. Jeffrey B. MacKnight. . . . . (301) 229–2960 x11

Convention Officers, Committees, Commissions, and Boards

Officers of the Convention

President: The Rt. Rev. Mariann Edgar Budde, Bishop of Washington
Vice–President: none
Chancellor: Mary E. Kostel
Vice Chancellor (*without vote*): Anthony Coe
Secretary: Keith Roachford
Assistant Secretary (*without vote*): Kimberly A. Bujak
Treasurer of the Convention: Paul J. Barkett

Ex Officio Members of the Convention

With Vote:
Chair of the Finance Committee: James Jones
President of the Episcopal Church Women: Deanne Samuels

Without Vote:
Historiographer: Susan Stonesifer
Lay Members of Standing Committee: (*see committee list*)
Lay Members of the Committee on the Constitution and Canons: (*see committee list*)
Lay Members of Diocesan Council: (*see committee list*)
Chairs of Diocesan Council and Convention Committees: (*see committee list*)
Lay Deputies to the General Convention: (*see committee list*)

Standing Committee

Standing Committee serves as a council of advice to the bishop; approves various stages for people in the process toward ordination; considers requests from parishes to sell or encumber property; in the absence of a bishop, serves as ecclesiastical authority. Members are elected by the Diocesan Convention. (see Article 9 and Canon 7).

Terms to expire at 2017 Convention:

The Rev. Virginia Brown-Nolan (2017)
The Rev. Dr. Stephanie J. Nagley, President (2017)
Dr. Harvey Bale, Secretary (2017)
Sarah Stonesifer (2017)

Terms to expire at 2018 Convention:

The Rev. Dr. Robert Harvey (2018)
The Rev. Dr. Deborah Meister (2018)
Kemah Camara (2018)
Josephine Ricks (2018)

Deputies to General Convention

The Diocese elects four clergy and four lay deputies to represent the Diocese at the General Convention every three years as members of the House of Deputies. They are elected at the Diocesan Convention that takes place in the year preceding the General Convention. (Listed in order of election)

The Rev. Canon Jan Naylor Cope (2017)
The Rev. Dr. Kurt Gerhard (2017)
The Rev. Betsy C. Gonzalez (2017)
The Rev. Gregory Charles Syler (2017)
Dr. Annie Brown (2017)
John B. Johnson (2017)
Barbara Miles (2017)
Gerry Perez (2017)

Alternate Deputies to General Convention

The Diocese elects four clergy and four lay alternate deputies to represent the Diocese at the General Convention every three years to serve as alternate members of the House of Deputies. They are elected at the Diocesan Convention that takes place in the year of the General Convention.

The Rev. Kim Baker (2018)
The Rev. Dr. Rosemarie L. Duncan (2018)
The Rev. Ray Massenburg (2018)
The Rev. Dr. Sheila McJilton (2018)
Kemah Camara (2018)
Clark Evans Downs (2018)
Fernando Hermoza (2018)
Sandra Peaches (2018)

Delegates to Triennial Meeting of Episcopal Church Women

Rosamond Daniel
Deanne Samuels

Alternate Delegates to Triennial Meeting of Episcopal Church Women

TBD

Deputies to Provincial Synod

One clergy and two lay Provincial Deputies are elected to represent the Diocese at meetings of Province III. (Listed in order of election)

The Rev. Dr. Carol Jablonski (2017)
Rick W. Rutherford (2017)
Joan Thomas (2017)

Alternate Deputies to Provincial Synod

Alternate Deputies are elected to represent the Diocese at meetings of Province III. They are elected at the Diocesan Convention in the year preceding the General Convention, at the same time as the Deputies — one clergy and two lay with the next highest votes after the Deputies. (see Canon 9) (Listed in order of election)

The Rev. Kathleen Corbett-Welch (2017)
John Rigg (2017)

Disciplinary Board

The Disciplinary Board carries out Title IV functions — the clerical discipline canons of the Episcopal Church. The committee has five clergy and four lay members appointed by the Bishop with the consent of the Convention. The term length is three years. (see Canon 41)

The Rev. Carol Cole Flanagan, President (2018)
The Rev. Vincent P. Harris (2017)
The Rev. Stuart A. Kenworthy (2019)
The Rev. Richard G.P. Kukowski (2019)
The Rev. Beverly Weatherly (2018)
Lisalyn Jacobs (2018)
Martha Jenkins (2017)
Franklin A. Robinson, Jr. (2017)
Dr. Kathy Staudt (2019)

Commission on Ministry

This committee is mandated by both the Canons of the General Convention (Title III, Canon 2) and by our own Diocesan Canons (Canon 19). This committee supervises the ministry of the baptized, both lay and ordained, and are appointed with the consent of Convention.

The Rev. Dr. Kurt Gerhard, Chair (2017)
The Rev. Dr. Joan Beilstein (2019)
The Rev. Jessica Hitchcock (2017)
The Rev. Cara Spaccarelli (2017)
The Rev. L. Sue von Rautenkranz (2017)
The Rev. Andrew W. Walter (2018)
Gloria Ducker (2019)
Frank Lamancusa (2019)
Barbara Laymon (2017)
Michael Neal (2019)
Gerry Perez (2017)
Tom Van Alen (2018)

Staff: The Rev. Paula Clark

Committee on the Constitution and Canons

This committee considers and carries out requests requiring changes to the Constitution or Canons of the Diocese, and other related matters. Members are appointed at each annual meeting of the Convention, with four clergy members, and four lay members who are attorneys. (see Canon 20)

Anthony Coe, Chair (2016)
The Rev. Robin Dodge (2016)
The Rev. Sarah Duggin (2016)
The Rev. Carol Cole Flanagan (2016)
The Rev. Noreen Seiler-Dubay (2016)
David Schnorrenberg (2016)
John Van de Weert, Jr. (2016)

Ex Officio: Mary E. Kostel
Ex Officio: Keith Roachford
Consultant: Barbara Miles
Staff: Paul Cooney

Resolutions Committee

The Resolutions Committee receives, considers and evaluates proposed resolutions for the annual meeting of the Convention. The members are appointed annually at each annual meeting of the Convention, and consist of not less than two clergy and two lay. (See Canon 21 and Rules of Order)

The Rev. Dr. John Beddingfield (2016)
The Rev. Provost Jan Naylor Cope (2016)
The Rev. Dr. Kurt Gerhard (2016)
The Rev. Cameron Soulis (2016)
Clark Evans Downs (2016)
Dr. Linda Freeman (2016)
Erika Gilmore (2016)
Marny Helfrich (2016)

Ex Officio: Keith Roachford
Staff: Paul Cooney

Diocesan Council

The Diocesan Council is the governing board of the Diocese. Members serve a 3-year term, renewable once. Each region elects 1 clergy and 1 lay member, 2 clergy and 2 lay at-large members are elected at the annual meeting of the Convention, and the Bishop appoints 3 members. Also the officers of Convention serve ex officio. (see Canon 11)

President
The Bishop: The Rt. Rev. Mariann Edgar Budde

***Ex Officio* with vote**
President of the Episcopal Church Women: Deanne Samuels

***Ex Officio* w/o vote**
The Chancellor: Mary E. Kostel
Vice-Chancellor: Anthony Coe
The Treasurer of the Convention: Paul Barkett
Secretary of the Convention: Keith Roachford
The Chair of the Finance Committee: Gary Correll
The Canon to the Ordinary: Paul Cooney

Members Elected by the Convention:

The Rev. Andrew Walter (2018)
The Rev. Cynthia Simpson (2019)
Thomas Hattaway (2018)
Kurt Ellison (2019)

Members Elected by Regions:

Region 1: The Rev. Luis Leon (2019)
Maureen Shea, Moderator (2017)

Region 2: The Rev. Dr. Rosemarie Duncan (2017)
Paul Brewster (2018)

Region 3: The Rev. James S. Isaacs (2018)
Penelope Winder (2019)

Region 4: The Rev. David C. Wacaster (2017)
Kathy Staudt (2019)

Region 5: The Rev. Caron Gwynn (2018)
Diane Clark (2017)

Region 6: The Rev. Cassandra Burton (2019)
JoAnn Appold (2018)

Members Appointed by the Bishop:

The Rev. Timothy A. Johnson (2018)
Herman D. Gloster (2017)
Vincent Napoleon (2018)

Finance Committee

The Finance Committee is responsible for preparing and monitoring the administration of the annual operating budget. It makes recommendations to the Bishop and Standing Committee concerning requests for sales or encumbrances of real property of parishes and separate congregations. Appointments are made by the Bishop and Diocesan Council. (see canon 12)

James Jones, Chair (2017)
The Rev. Dr. Gayle Fisher-Stewart (2018)
The Rev. Jacques B. Hadler, Jr. (2017)
The Rev. Shell Kimble (2018)
The Rev. S. Kent Marcoux (2018)
Gib Baily (2018)
Stephen Brushett (2017)
Robin Lumsdaine (2018)
Paula E. Singleton (2018)
Patrick Summers (2017)
Alix Volel-Stech (2018)
David Williams (2018)

Ex Officio: Paul Barkett
Staff: Paul Cooney

Investment Committee

The Investment Committee was established in order to provide professional supervision of the investment funds belonging to parishes, separate congregations, missions, and the Diocese which are invested in the Diocesan Investment Fund. Appointments are made by the Bishop and Diocesan Council. (see Canon 12A)

Ellen Fishwick Martin, Chair
Bob Bremner
Kate Carr
Terence W. Collins
Jeremiah J. deMichaelis
Paul Gambal
Anthony Gould
Wardell Townsend

Staff: Paul Cooney

Audit Committee

The Audit Committee's primary duties and responsibilities are to: (1) Serve as an independent and objective party to monitor the financial reporting procedures and processes of the Diocese, financial control systems and to monitor and encourage compliance with established polices and best business practices in general; (2) Engage, review and evaluate the audit efforts of external auditors and review and evaluate Diocesan staff having responsibility for financial management; and (3) Provide and encourage open communication on financial matters among the external auditors, members of Diocesan staff, the Finance Committee of Diocesan Council and Diocesan Council. Members are appointed by the Bishop and Diocesan Council.

Charles Lundelius, Chair
Margaret Blaine
Gary Correll
Paula E. Singleton
Patrick J. Summers

Staff: Paul E. Cooney

Program Committees

Angus Dun Committee

The Dun Fund was established to assist canonically resident clergy with financial subsidy for continuing education and makes disbursements consistent with the available income earned by the fund. Appointments are made by the Bishop and Council.

The Rev. Dr. Robert Harvey (2017)
The Rev. Eric W. Shoemaker (2018)
Lawrence Paulson (2017)

Staff: Kimberly M. Sanders

Companion Diocese Committee — Jerusalem

This Committee was formed to respond to the challenges faced by the Diocese of Jerusalem, focusing on education, health care and advocacy. The relationship is originally defined as lasting 3 years. Appointed by the Bishop and Council.

Tom Johnson, Chair
The Rev. Nancy Hildebrand
Vicky Bocock
Marina Buhler-Miko
James Cobey
Steve France
Anne Derse
Tracy Dieter
Karen Getman
Tom Getman
Dana Grubb
Peter Hildebrand
Lois Herrmann
Patty Johnson
Judy Kane
Ann Loikow
Anne Lynn
Kathryn Pharr
Amelie Porter
Grace Said
Lisa Sams
Maureen Shea
John Van Wagoner
Greg Wood
Lynn Wood

Ex officio: The Rt. Rev. Suheil Dawani

Diaconal Working Group

This group was formed by the Commission on Ministry to create a discernment, formation, and deployment process for the diaconate in the Episcopal Diocese of Washington.

The Rev. Meg Ingalls, Co-Chair
The Rev. Sue von Rautenkranz, Co-Chair
The Rev. Peter Antoci
The Rev. Lee Davis
The Rev. Terri Murphy
Paul Crego
Michael Lawyer

Commission on Ecumenical and Interreligious Ministries

The vision of this Commission is to bear witness with our Christian brothers and sisters to express common concern for service explore our differences and seek visible unity in one faith and one eucharistic fellowship in a communion of Communions based on acknowledgment of catholicity and apostolicity; intensify the degree of visible unity among those whom God has already made one in Christ by baptism and faith; seek to extend our vision in humble dialogue with other faith communities for the purpose of mutual understanding common support and promotion of justice." Appointments are made by Diocesan Council.

The Rev. D. Thomas Andrews
The Rev. Dr. William B. Lewis
Sandra Kolb

Diocesan Interreligious Officer: The Rev. Dr. Carol Flett
Diocesan Ecumenical Officer: The Rev. Robin Dodge

Committee on Human Resources

This committee was created by Bishop and Council in 2005 to examine and monitor human resource issues concerning clergy and lay employees in the Diocese of Washington, and when appropriate, recommend changes in procedures, human resources policies or insurance plans to the Diocesan Council, and where appropriate, be responsible for holding hearings around the Diocese or otherwise communicating changes in benefits or procedures. Appointments are made by the Bishop and Council.

The Rev. Sari Ateek, Chair
The Rev. Maria Kane
Paul Barkett
William Freeman, Sr.
Mildred Millien

Staff: Kathleen T. Hall

Hunger Fund Committee

The Diocesan Hunger Fund Committee was established in 1984 for the purpose of providing grants to programs that feed those faced with hunger and malnutrition in the Diocese of Washington. Appointments are made by the Bishop and Council.

S. Lee Mericle, Chair
The Rev. Eric W. Shoemaker
Rebecca Browning
Wendy Dalmolin
Susan Dolan
William MacKaye
Cheryl Maxwell
Keith Powell
Joyce Walker

Staff: Kimberly M. Sanders

Diocesan Retreat Committee

The Diocesan Retreat Committee (formerly the Diocesan Retreat Association) was created in 1967 by Bishop Paul Moore for the purpose of sponsoring, organizing, coordinating or conducting retreats for members and clergy of all congregations in the Diocese of Washington. Appointments are by the Bishop and Diocesan Council.

Clifford Wooldridge, Chair (2017)
The Rev. Dr. J. Carleton Hayden (2017)
The Rev. Joan A. Shelton (2016)
Marta Brenden (2017)
The Hon. Cynthia G. Efird (2016)
Lesley Krauland (2016)
Arabella Littlepage (2016)
Isaiah Poole (2016)
Damien Tomkins (2016)
Jason West (2017)

Committee on the Partnership with the Province of Southern Africa (SAP)

The Partnership with Southern Africa Committee was created by resolution at the 2004 Convention (following a year of study in 2003 as a task force) to coordinate the partnership between the Diocese of Washington and the Church of the Province of Southern Africa in responding to the challenges of theological education, HIV/AIDS, women's issues, advocacy, with US government decision making entities, economic and social justice, racial reconciliation, and liturgy and music. Appointments are made by the Bishop and Diocesan Council.

P. Abbott McCartney, Chair (2018)
The Hon. Cynthia G. Efird (2018)
Elizabeth Finley (2018)
Ian Glenday (2018)
Kathaleen Hempstone (2018)
William Schauman (2018)
Juanita White (2018)

St. Mary's Scholarship Committee

This fund provides scholarships to minority students in residing in St. Mary's County in support of their college expenses.

The Rev. John A. Ball
The Rev. Christopher I. Wilkins
Leonard Brown
C. Regina Bowman-Goldring
Karen Lowry
Elfreda Mathis
Zerita Shade
Janice Walthour

Staff: Cheryl Daves Wilburn

Committee on Sustainable and Responsible Investing (SRI)

Following the work done by the Task Force on SRI in 2014, Diocesan Council created the Committee in January, 2015 for a period of 2 years. The committee is tasked with compiling resource material, developing no less than 2 hypothetical model SRI investment portfolios, communicating with parish rectors, wardens and treasurers, and developing material to be included within the EDOW website that contains resource information, model portfolios and current and historical performance data on each portfolio. Created by Bishop and Diocesan Council.

Diana Church, Chair (2017)
Mercia Arnold (2017)
William Bruno (2017)
Dan Crowley (2017)
William Dickinson (2017)
Arthur Flood (2017)
Stuart Gerson (2017)
Christina Herman (2017)
Deborah Kennedy Coster (2017)
William MacKaye (2017)
Roberts, Walter (2017)
Wiederman, Martha (2017)

Staff: Paul Cooney

Bishop John T. Walker School Governing Board

Council created the Bishop John T. Walker School Governing Board to establish and operate a tuition-free school for children of low-income families. Appointments are made by the Bishop and Diocesan Council.

Robert Pinkard, Chair
Margot Selmer Shorb, Vice-Chair
Robert Griffen, Treasurer
Stephanie Cromwell, Secretary
The Rev. Preston Hannibal
The Rev. Stuart Kenworthy

Thomas Barnett
Peter Barrett
David Booth Beers
Julia Berry
Calvert S. Bowie
William H. Byrd
Dory Clark
Stephanie Cromwell
Jane Tucker Dana
Reid Figel
Robert Griffen
Preston Hannibal
Sandi Hannibal
Concha Johnson
Stuart Kenworthy
Peter Lee
Malcolm C. Lester
James Lowe
Lorenzo McRae
Nicole Solomon Mitchell
Annette Nazareth
Anthony W. Parker
Tricia Pinkard
Samuel S. Reid
Evie Rooney
Nancy Sidamon-Eristoff
Jalene Spain Thomas
Robert E. Steele
Sara Thorne
Barbara Van Allen
Maria Walker

Counsel: Charles B. Molster, III
Executive Director/President: James Woody
Staff: Paul Cooney

Committee on Youth and Family Ministry

Created by Diocesan Council in 2015 to replace the former Committee on Youth (COY): To equip young people and formational leaders in the Diocese to grow into mature followers of Christ. Each member will lead missional areas as a way to strengthen the pillars of connection, formation, discipleship and leadership for youth and family ministries. Members appointed by the Bishop and confirmed by Council.

The Rev. Isaac Bonney
The Rev. Dr. Maria Kane
The Rev. Loren V. Lasch
The Rev. Dr. Sheila McJilton
The Rev. Francisco Valle
Pattie Ames
Brien Croteau
Tina Easter
Dylan Thayer

Staff: Iman Green

Regional Assemblies

North Montgomery County (MN)

Regional Assembly Meeting: October 19, 2016
Ascension, Gaithersburg

Within Montgomery County:

Ascension Parish
St. Anne's Parish
St. Bartholomew's Parish
St. John's Church
St. Luke's Church
St. Nicholas' Parish
St. Peter's Parish

Central Montgomery County (MC)

Regional Assembly Meeting: October 26, 2016
St. Francis

Within Montgomery County:

Christ Church Parish
Church of Our Saviour
Good Shepherd Parish
Potomac Parish
Prince George's Parish
St. James' Parish
St. Mark's Parish
Transfiguration Parish
Trinity Parish
Wheaton Parish

South Montgomery County (MS)

Regional Assembly Meeting: November 1, 2016
Grace Church, Silver Spring

Within Montgomery County:

Chevy Chase Parish
Norwood Parish
Redeemer Parish
Silver Spring Parish
Sligo Parish
St. Barnabas' Church of the Deaf
St. Dunstan's Parish

North District of Columbia (DN)

Regional Assembly Meeting: October 13, 2016
St. Patrick's

Within the District of Columbia:

All Souls' Parish
Cathedral Church of St. Peter and St. Paul
Rock Creek Parish
St. Alban's Parish
St. Andrew's Parish
St. Columba's Parish
St. David's Parish
St. Patrick's Parish
Trinity Parish

Central District of Columbia (DC)

Regional Assembly Meeting: November 2, 2016
St. Luke's, DC

Within the District of Columbia:

Ascension and St. Agnes Parish
Brookland Parish
Christ Church Parish
Epiphany Parish
Georgetown Parish
Grace Parish
Howard University Chaplaincy
St. George's Parish
St. John's Parish
St. Luke's Parish
St. Margaret's Parish
St. Mary's Parish
St. Paul's Parish
St. Stephen and the Incarnation Parish
St. Thomas' Parish

South District of Columbia (DS)

Regional Assembly Meeting: October 25, 2016
Calvary

Within the District of Columbia:

Calvary Church
Congress Heights Parish
Parish of St. Monica and St. James
Parish of the Atonement
St Augustine's Parish
St. Mark's Parish
St. Philip the Evangelist Parish
St. Timothy's Parish
Washington Parish

North Prince George's County (PN)

Regional Assembly Meeting: November 3, 2016
St. John's, Zion Parish

Within Prince George's County, MD:

Adelphi Parish
Epiphany Parish
Glenn Dale Parish
Holy Trinity Parish
St. Andrew's Parish
St. Christopher's Parish
St. John's. Parish
St. Matthew's Parish
St. Philip's Parish
University of Maryland Chaplaincy
Zion Parish

Southern Maryland (SM)

Convener: (2016)

Regional Assembly Meeting: October 22, 2016
St. Paul's, Piney

Within Prince George's County, MD:

King George's Parish
St. Paul's Parish
Queen Anne Parish
Trinity Church
St. John's Parish (Christ Church)
St. Thomas' Parish
St. Barnabas' Parish
Clinton Parish
Baden Parish

Within Charles County, MD:

Durham Parish
Port Tobacco Parish
William and Mary Parish
Trinity Parish
St. James' Parish
Piney Parish

Within St. Mary's County, MD:

All Faith Parish
King and Queen Parish
William and Mary Parish
St. Andrew's Parish
St. Mary's Parish
All Saints' Parish
Patuxent Parish

List of Clergy Canonically Resident in the Diocese of Washington

In Order of Canonical Residence by Reception or Ordination as Deacon

Bishops

Name	*Date*	*Received or Ordained*
Chane, John Bryson (Consecrated, June 1, 2002)	06/01/2002	R. San Diego
Budde, Mariann Edgar (Consecrated November 12, 2012)	11/12/2012	R. Minnesota

Priests

Name	*Date*	*Received or Ordained*
David T. Gleason	03/01/1956	R. Rochester
H. Stuart Irvin	12/01/1956	Ordained
John C. Harris	12/04/1956	R. Chicago
B. Bradshaw Minturn	09/20/1957	R. Kansas
Samuel Van Culin, Jr.	06/22/1958	R. Hawaii
Charles W.S. Tait	06/17/1961	Ordained
Tilden H. Edwards, III	06/16/1962	Ordained
H. Vance Johnson, Jr.	06/15/1963	R. Western Michigan
Clement W. Welsh	07/01/1963	R. Southern Ohio
Theodore L. Lewis	06/27/1964	Ordained
Michael P. Hamilton	09/01/1964	R. Los Angeles
Charles R. Jaekle	09/01/1964	R. Texas
John F. Evans	05/15/1965	R. Virginia
Harrison H. Owen	08/31/1965	R. Maryland
August W. Peters, Jr.	08/31/1965	R. Maryland
J. William Flanders, Jr.	04/06/1966	R. New Hampshire
Lawrence R. Harris, Jr.	10/15/1966	R. Maryland
James D. Anderson	09/01/1967	R. Virginia
Robert S. Gillespie, Jr.	03/26/1968	R. Pennsylvania
Joel Jay Rogge	06/29/1968	Ordained
Arnold G. Taylor	06/29/1968	Ordained
Harry Harper	12/01/1968	R. Atlanta
Richard E. Downing	06/28/1969	Ordained
Jo C. Tartt, Jr.	05/01/1970	R. Alabama
Jack S. Scott	10/27/1970	R. New Hampshire
John Denham	01/01/1971	R. Maryland
J. Carleton Hayden	08/15/1971	R. Qu'Appelle, Canada
Jacques B. Hadler, Jr.	06/17/1972	Ordained
Paul Rose	06/17/1972	Ordained
Alison Palmer	06/09/1974	Ordained
James R. Anderson	06/22/1974	Ordained
Betty Powell	06/22/1974	Ordained
Frederick Quinn	06/22/1974	Ordained
D. Thomas Andrews	10/23/1974	R. New Jersey
Jerome T. Moriyama	06/08/1975	Ordained

Kenneth E. Truelove	09/04/1975	R. Pennsylvania
Robert F.B. Hunter	10/01/1975	R. Atlanta
Carole Anne Crumley	06/26/1976	Ordained
Samuel E. Pinzón	07/01/1976	R. Colombia
James C. Holmes	09/01/1978	R. Massachusetts
Stephen T. Arpee	01/31/1979	R. Chicago
Richard G.P. Kukowski	08/15/1979	R. Newark
Stephen R. Davenport, III	02/29/1980	R. Kentucky
Robert M. Catchings	07/15/1980	R. New York
William Clarkson, IV	06/29/1981	R. Dallas
William Hague	10/23/1981	R. California
Jacob D. Beck	11/01/1981	R. Montana
Albert C. Pittman	11/09/1981	R. Western Michigan
William P. Billow, Jr.	01/22/1982	R. Chicago
Lucy Hogan	03/01/1982	R. Minnesota
R. Robert Stephenson	07/21/1982	R. Louisiana
Phillip C. Cato	09/01/1982	R. Newark
Stephen H. Hayward	10/20/1982	R. Missouri
Anne D. Monahan	06/01/1983	R. Virginia
Barbara D. Henry	06/02/1983	Ordained
A. Katherine Grieb	06/11/1983	Ordained
Karen B. Johnson	08/15/1983	R. Virginia
Francis H. Wade	09/01/1983	R. West Virginia
Dalton D. Downs	10/13/1983	R. Ohio
Joseph C. Weaver	03/08/1985	R. Southwest Florida
Susan M. Flanders	06/08/1985	Ordained
W. Pegram Johnson, III	11/18/1985	R. Virginia
Perry Michael Smith	12/01/1985	R. Chicago
D.H. Kortright Davis	11/24/1986	R. Barbados
Margaret McNaughton	01/12/1987	R. Massachusetts
Bruce W.B. Jenneker	01/20/1987	R. Natal
J. Carlyle Gill	10/29/1987	R. Los Angeles
William Shand, III	12/11/1987	R. Maryland
Norma Lee Blackwell	02/01/1988	R. Virginia
Rena Karefa-Smart	06/11/1988	Ordained
Louise Lusignan	06/11/1988	Ordained
Paul Abernathy	09/06/1988	R. South Carolina
Rona R. Harding	09/07/1988	R. Minnesota
John D. Stonesifer	01/01/1989	R. Easton
Vincent P. Harris	01/31/1989	R. Atlanta
William S. Pregnall	02/15/1989	R. California
Beth M. Echols	06/10/1989	Ordained
Diane C. Fitzgerald Clark	08/09/1989	R. Rhode Island
John S. McDuffie	12/01/1989	R. Ohio
Nancy Early	03/20/1990	R. Massachusetts
Mary 'Molly' McCarty	03/30/1990	R. San Diego
Elizabeth Carl	06/09/1990	Ordained
Noreen Seiler-Dubay	06/09/1990	Ordained
Claudia Tielking	06/09/1990	Ordained

E. Kent Booth	01/09/1991	R. Newark
A. Guy Fouts	04/01/1991	R. Southern Ohio
William B. Lewis	06/15/1991	Ordained
Joseph W. Lund	06/15/1991	Ordained
Joseph Clark	06/30/1991	R. Connecticut
William D. Underhill	08/01/1991	R. Massachusetts
Carolyn S. Lundelius	10/15/1991	R. Dallas
Stuart A. Kenworthy	10/24/1991	R. New York
Samuel C. Walker	12/15/1991	R. North Carolina
Daniel D. Darko	03/04/1992	R. Newark
John T. Talbott	09/01/1992	R. Tennessee
John A. Ball	10/05/1992	R. Southwestern Virginia
F. Bradley Peyton, IV	11/15/1992	R. Virginia
Joan Beilstein	06/12/1993	Ordained
William S. Wagnon	06/12/1993	Ordained
C. Robert Harrison, Jr.	06/29/1993	R. North Carolina
Joseph W. Trigg	08/01/1993	R. Virginia
Jeffrey B. MacKnight	11/09/1993	R. Newark
Thomas Clay	04/12/1994	R. Virginia
Susan Thon	05/11/1994	R. Maryland
Earl A. Neil	05/23/1994	R. California
Velma Wooten Brock	06/11/1994	Ordained
Elizabeth A. Hague	06/11/1994	Ordained
Kenneth W. Howard	07/11/1994	R. Southern Virginia
Randolph C. Charles	08/01/1994	R. Southern Virginia
Luis Leon	09/19/1994	R. Delaware
Susan Astarita	10/24/1994	R. San Diego
Enrique R. Brown	04/26/1995	R. New York
James M. Donald	09/01/1995	R. West Virginia
Albert Scariato	06/15/1996	Ordained
Amy C. Yount	10/10/1996	R. Maryland
W. Larry Donathan	06/01/1997	R. Pennsylvania
Katherine H. Jordan	10/01/1997	R. Virginia
Susan N. Blue	11/30/1997	R. New Jersey
Frederick W. Schmidt	04/06/1998	R. Central Pennsylvania
Barbara T. Duncan	12/04/1998	R. Pennsylvania
Frank M. Harron, II	01/04/1999	R. Pennsylvania
Ted Karpf	01/07/1999	R. Dallas
Travers C. Koerner	01/20/1999	R. New York
Virginia Brown-Nolan	04/01/1999	R. Michigan
Emily Guthrie	06/12/1999	Ordained
Cynthia O. Baskin	08/16/1999	R. Southern Virginia
Marc Lawrence Britt	09/01/1999	R. Ohio
Mitzi Noble	09/27/1999	R. Connecticut
Elly Sparks Brown	10/11/1999	R. Ohio
Christopher N.R. Halliday	03/01/2000	R. Dublin and Glendalough
Donna H. Brown	06/02/2000	R. Ohio
Douglas A.G. Greenaway	06/10/2000	Ordained
Martha J. Bonwitt	10/04/2000	R. New York

Nancy J. Noall	10/04/2000	R. Virginia
John T.W. Harmon	10/09/2000	R. Southern Virginia
Stephanie J. Nagley	11/14/2000	R. San Diego
Peter Antoci	06/09/2001	Ordained
Linda Calkins	06/09/2001	Ordained
Constance Jenson	06/09/2001	Ordained
Theodore W. Johnson	09/27/2001	R. Virginia
Kathleen V. Price	10/04/2001	R. Southern Virginia
Barbara Allen	03/26/2002	R. Pennsylvania
Deonna Neal	06/15/2002	Ordained
Ann L.H. Moczydlowski	07/09/2002	R. Central Pennsylvania
Kathleen Corbett-Welch	11/19/2002	R. Maryland
Carol Cole Flanagan	04/21/2003	R. Ohio
Nan Peete	04/21/2003	R. Southern Ohio
Peter Jackson	06/01/2003	R. London
Preston Hannibal	09/13/2003	R. Massachusetts
Mariann C. Babnis	06/12/2004	Ordained
Paula Clark	06/12/2004	Ordained
David C. Wacaster	06/12/2004	Ordained
Robyn Franklin-Vaughn	09/09/2004	R. Massachusetts
Nancy Lee Jose	10/18/2004	R. Southern Virginia
John M. Graham	10/25/2004	R. Chicago
Prince Decker	01/03/2005	R. Freetown, Sierra Leone
Clinton C. Esonu	01/03/2005	R. Mbaise, Nigeria
Margaret B. Guenther	01/19/2005	R. New York
Robin Dodge	02/01/2005	R. Virginia
John L. Peterson	03/22/2005	R. Western Michigan
Rosemarie L. Duncan	06/11/2005	Ordained
Anne Bathurst Gilson	06/11/2005	Ordained
Sarabeth Goodwin	06/11/2005	Ordained
Olivia P.L. Hilton	06/11/2005	Ordained
Brooks Hundley	06/11/2005	Ordained
H. Jocelyn Irving	09/14/2005	R. Newark
Linda M. Kaufman	09/20/2005	R. Virginia
Frank G. Dunn	10/13/2005	R. Southwestern Virginia
Allan B. Johnson-Taylor	10/13/2005	R. Pennsylvania
Kelly Brown Douglas	01/07/2006	R. Southern Ohio
Mpho A. Tutu van Furth	06/08/2006	R. Western Massachusetts
Deirdre Anne Eckian	06/10/2006	Ordained
Caron Gwynn	06/10/2006	Ordained
Connie Reinhardt	08/15/2006	R. Massachusetts
Robert Harvey	08/18/2006	R. Connecticut
Deirdre E. Sandoe	11/01/2006	R. Central Florida
Brian Lee Vander Wel	01/15/2007	R. Virginia
Martin L. Smith	03/28/2007	R. Massachusetts
Jan Naylor Cope	06/09/2007	Ordained
Virginia Gerbasi	06/09/2007	Ordained
Michele Hagans	06/09/2007	Ordained
Nancy Hildebrand	06/09/2007	Ordained

Thomas C. Murphy	06/09/2007	Ordained
Cynthia Simpson	06/09/2007	Ordained
EmilyBlair Stribling	06/09/2007	Ordained
Carol Flett	07/01/2007	R. Massachusetts
Nancy C. James	07/01/2007	R. Virginia
Gregory Charles Syler	07/15/2007	R. Chicago
Sheila McJilton	09/10/2007	R. Easton
Loren B. Mead	09/13/2007	R. North Carolina
Randall Lord-Wilkinson	10/12/2007	R. Olympia
Beth Humphrey	11/13/2007	R. Alabama
Martha Wallace	01/08/2008	R. Michigan
Vidal Rivas	01/19/2008	R. Archdiocese of Washington (Roman Catholic Church)
Paul F.M. Zahl	01/31/2008	R. Pittsburgh
Vaughan P.L. Booker	02/22/2008	R. Virginia
Meg Ingalls	03/31/2008	R. Central Florida
Robin Razzino	06/14/2008	Ordained
Leslie St. Louis	09/29/2008	R. Rochester
Kenneth Brown	10/07/2008	R. Ohio
Cassandra Burton	10/30/2008	R. Virginia
Kim Baker	01/15/2009	R. Western New York
Milton C. Williams, Jr.	01/15/2009	R. New York
Charles C. Amuzie	02/25/2009	R. Georgia
Sarah Duggin	06/13/2009	Ordained
Shell T. Kimble	06/13/2009	Ordained
Timothy Malone	06/13/2009	Ordained
Christopher I. Wilkins	06/13/2009	Ordained
Rondesia Jarrett	06/15/2009	R. Spokane
Carol Jablonski	06/30/2009	R. North Carolina
Peter Schell	10/27/2009	R. California
John E. Lawrence	02/02/2010	R. Rhode Island
Stacy Williams-Duncan	03/15/2010	R. California
Sarah A. Shirley	03/23/2010	R. the Central Gulf Coast
Martha K. Clark	04/05/2010	R. North Carolina
Kurt Gerhard	04/11/2010	R. Texas
Jessica Hitchcock	05/10/2010	R. Atlanta
Betsy C. Gonzalez	06/05/2010	Ordained
Beverly Weatherly	07/30/2010	R. Virginia
Cara Spaccarelli	08/02/2010	R. Minnesota
Sari N. Ateek	10/25/2010	R. Los Angeles
Laura McFarland Edwards	12/21/2010	R. Maine
Andrea Brooke Martin	04/11/2011	R. Connecticut
John Daniels	06/04/2011	Ordained
Jane Milliken Hague	06/04/2011	Ordained
Marian T. Humphrey	06/04/2011	Ordained
Andrew W. Walter	06/28/2011	R. Connecticut
William J. Doggett	11/07/2011	R. California
Deborah Meister	11/18/2011	R. New Jersey
Ray Massenburg	02/21/2012	R. Chicago

Edward Thomas Kelaher	04/02/2012	R. South Carolina
Kimberly D. Lucas	04/02/2012	R. North Carolina
Charles Hoffacker	05/15/2012	R. Eastern Michigan
Melanie Mullen	06/02/2012	Ordained
Shawn O. Strout	06/02/2012	Ordained
Stephen D.K. Arbogast	09/24/2012	R. Massachusetts
Jim Quigley	11/09/2012	R. Louisiana
Lyndon C. Shakespeare	12/03/2012	R. New Jersey
David B. Wolf	12/10/2012	R. Newark
Lee Davis	12/17/2012	R. Southeast Florida
Elizabeth Bonforte Gardner	01/26/2013	Ordained
Kristen L. Hawley	01/26/2013	Ordained
Timothy A. Johnson	01/26/2013	Ordained
Lisa Zaina	01/26/2013	Ordained
Shivaun Wilkinson	03/18/2013	R. San Diego
Patricia Phaneuf Alexander	06/11/2013	R. New York
Sarah Motley	06/17/2013	R. Northern California
Juan Pastor Reyes	06/27/2013	Ordained
Isaac Bonney	07/01/2013	R. Pennsylvania
James S. Isaacs	11/01/2013	R. Maryland
Melinda Artman	12/07/2013	Ordained
Vikki Clayton	12/07/2013	Ordained
Sally Slater	12/07/2013	Ordained
Cameron Soulis	12/07/2013	Ordained
S. Kent Marcoux	05/12/2014	R. Maryland
Justice Schunior	05/27/2014	R. Atlanta
Katie Solter	08/07/2014	R. New Hampshire
D. Andrew Olivo	08/25/2014	R. East Tennessee
Melana Nelson-Amaker	09/15/2014	R. Virginia
Maria Kane	11/03/2014	R. North Carolina
Debbie Kirk	11/08/2014	Ordained
Sarah Stewart	11/08/2014	Ordained
Matthew Welch	11/08/2014	Ordained
Amanda Akes	12/01/2014	R. New York
David T. Gortner	01/07/2015	R. Chicago
Ann M. Ritonia	01/09/2015	R. Connecticut
C.B. Cricket Park	01/28/2015	R. Southern Ohio
Nathan Beall	02/28/2015	Ordained
Gayle Fisher-Stewart	02/28/2015	Ordained
Francisco Valle	02/28/2015	R. Archdiocese of Washington (Roman Catholic Church)
Joseph Constant	03/13/2015	R. Massachusetts
Jay L. Croft	03/18/2015	R. Alabama
Robert Phillips	06/03/2015	Ordained
William Stafford-Whittaker	06/03/2015	R. London
Becky Zartman	06/05/2015	R. Central Pennsylvania
Elizabeth Tesi	06/15/2015	R. Connecticut
Richard Wall	07/17/2015	R. Central Pennsylvania
Conrad Todd DeLaney	07/26/2015	Ordained

Eva K. Cavaleri	09/02/2015	R. Minnesota
Ledlie I. Laughlin, III	09/10/2015	R. Pennsylvania
Chris Jubinski	10/23/2015	R. Easton
Louis Wheeler	11/01/2015	R. Maryland
Nathaniel J. Lee	11/06/2015	R. Albany
Lindy Bunch	11/21/2015	Ordained
Patricia Lyons	11/21/2015	Ordained
Mary Miller Flowers	11/21/2015	Ordained
Emily A. Griffin	04/14/2016	R. Virginia
Henry P. McQueen	05/19/2016	R. Southern Virginia
Randolph M. Hollerith	08/29/2016	R. Virginia

Deacons

Name	*Date*	*Received or Ordained*
Karl Halter	11/05/1991	R. Presiding Bishop's Special List
Helen C. Trainor	03/06/2006	R. Southeast Florida
Harriette Sturges	08/18/2009	R. North Carolina
Eric W. Shoemaker	04/14/2011	R. Southeast Florida
John Tyler Jones	09/22/2012	Ordained
Terri Murphy	09/22/2012	Ordained
Susan K. Walker	09/22/2012	Ordained
L. Sue von Rautenkranz	10/11/2012	R. Fond du Lac
Eva Suarez	11/21/2016	Ordained

Alphabetical Directory of Clergy

Clergy who are canonically resident in this diocese are noted with a ☆. Clergy licensed in this diocese have their diocese of canonical residence noted in parentheses. Spouse/partner's name is noted in parentheses. A * denotes the preferred mailing address.

Abarno, Eleanor Joyce (Licensed, Metropolitan Washington DC Synod, ELCA)
res: *702 Woodside Pkwy, Silver Spring, MD 20910 res: (301) 562-1484
e-mail: *eabarno@msn.com*

☆Abernathy, Paul Roberts (Pontheolla Mack Abernathy), Retired
res: *1050 Willis Rd, Spartanburg, SC 29301-5087 res: (864) 345-2394
e-mail: *abernathy.paul@yahoo.com* cell: (202) 550-9281

☆Akes, Amanda Ann
Assistant Rector, Grace Church, Silver Spring (Region: MS)
off: *1607 Grace Church Rd, Silver Spring, MD 20910-1509 off: (301) 585-3515
res: 1711 Hampshire Green Ln Apt 34, Silver Spring, MD 20903 cell: (860) 690-1611
e-mail: *aakes@graceepiscopalchurch.org*

☆Alexander, Patricia Phaneuf (The Rev. Randolph Alexander, Jr.)
Middle & Upper School Chaplain, St. Andrew's Episcopal School (Region: MS)
off: *8804 Postoak Rd, Potomac, MD 20854-3553 off: (240) 477-1698
res: 3600 Seminary Rd, Alexandria, VA 22304 cell: (914) 882-4221
e-mail: *palexander@saes.org*

☆Allen, Barbara, Retired
res: *6715 Buckley Rd, North Syracuse, NY 13212-5350 res: (301) 907-7855
e-mail: *allen.rev@gmail.com* cell: (301) 728-8302

☆Amuzie, Charles Chyke (Nena Ikodiya Uka)
res: *8003 Cameryn Pl Unit 405, Pasadena, MD 21122-7151 off: (410) 255-2112
e-mail: *amuzie42@aol.com* res: (240) 838-5513
cell: (912) 996-2576

Anderson, Anna Marie (Licensed, Metropolitan Washington DC Synod, ELCA)
off: Advent Lutheran Church, 2222 S Arlington Ridge Rd
Arlington, VA 22202-2123 off: (703) 521-7010
res: *4952 Brenman Park Dr Apt 308, Alexandria, VA 22304 res: (703) 212-8177
e-mail: *pastor_anna2222@hotmail.com*

☆Anderson, James Desmond, D.D. (Winifred Anderson), Retired
res: *9556 Chantilly Farm Ln, Chestertown, MD 21620-4227 res: (410) 778-4165
e-mail: *jamesandwin@gmail.com*

☆Anderson, James Russell (Emily Anderson), Retired
res: *313 Shadowfax Rd, Knoxville, TN 37934-3936 cell: (865) 548-9565
e-mail: *hillcitypriest@gmail.com*

☆Andrews, David Thomas (Kathleen Andrews), Retired
res: *500 Merton Woods Way, Millersville, MD 21108-1420 res: (410) 923-5656
e-mail: *dtomandrews@gmail.com*

☆Antoci, Peter Michael, Ph.D. (Donald Davis)
res: *3117 Perry St, Mount Rainier, MD 20712-2029 cell: (202) 641-4734
e-mail: *pmantoci@gmail.com*

☆Arbogast, Stephen Daniel Kirkpatrick
School Chaplain
off: St. Mark's School of Texas, 10600 Preston Rd, Dallas, TX 75230 off: (214) 346-8000
res: *3355 Blackburn St Apt 7406, Dallas, TX 75204-4507 cell: (917) 859-2581
e-mail: *stephen.arbogast@gmail.com*

☆Arpee, Stephen Trowbridge (Janet Arpee), Retired
res: *3810 39th St NW Apt A121, Washington, DC 20016-2832 res: (202) 362-6016
e-mail: *stephen@arpee.org*

☆Artman, Melinda (Nina Seebeck)
Priest-in-charge, Ascension, Lexington Park (Region: SM)
off: *21641 Great Mills Rd, Lexington Park, MD 20653-1239 off: (301) 863-8551
res: 14225 Canteen Ct, Centreville, VA 20121-2329 cell: (703) 927-6159
e-mail: *melinda.artman@verizon.net*

☆Astarita, Susan Gallagher, Retired
res: *402 8th St, Del Mar, CA 92014-2817 res: (858) 356-9460
e-mail: *astacom@aol.com* cell: (301) 943-4550

☆Ateek, Sari Naim (Tanory Neel)
Rector, St. John's, Norwood Parish (Region: MS)
off: *6701 Wisconsin Ave, Chevy Chase, MD 20815-5351 off: (301) 654-7767
e-mail: *sateek@stjohnsnorwood.org* cell: (626) 354-1583

☆Babnis, Mariann Catherine
res: *33203 W Batten St, Lewes, DE 19958-7241 res: (302) 644-0705
e-mail: *mbabnis@comcast.net* cell: (202) 285-5746

☆Baker, Kim
res: *12804 Little Elliott Dr Apt 10, Hagerstown, MD 21742-2691 cell: (716) 969-0331
e-mail: *kim.ct.baker@gmail.com*

☆Ball, John Arthur (Linda Ball)
Rector, Trinity, St. Mary's (Region: SM)
off: *PO Box 207, Saint Marys City, MD 20686-0207 off: (301) 862-4597
res: 46455 Hyatt Ct, Drayden, MD 20630-3415 res: (301) 994-0994
e-mail: *trinitysaintmarys@gmail.com* cell: (240) 925-0752

Barbaro, Michael Saul (United Church of Christ)
Chaplain, Beauvoir the National Cathedral Elementary School (Region: DN)
off: *3500 Woodley Rd NW, Washington, DC 20016-0531 off: (202) 537-6485
res: 3700 Massachusetts Ave NW #L23, Washington, DC 20016 cell: (404) 931-3672
e-mail: *mbarbaro@cathedral.org*

Barnett, Andrew Kreussel
Associate for Worship and Music, Washington National Cathedral (Region: DN)
off: *Mount Saint Alban, Washington, DC 20016-5094 off: (202) 537-5553
e-mail: *abarnett@cathedral.org* cell: (440) 554-7406

Bartlett, Jr., Allen Lyman (Jerrie Bartlett) (Licensed, Diocese of Pennsylvania)
14th Bishop of Pennsylvania, Retired
res: *600 E Cathedral Rd Apt L209, Philadelphia, PA 19128-1943 res: (215) 984-8414
e-mail: *allen.jerrie@gmail.com* cell: (267) 879-5784

☆Baskin, Cynthia O. (Robert Baskin), Retired
res: *10924 Citreon Ct, North Potomac, MD 20878-2576 res: (301) 762-4082
e-mail: *cindybaskin1@gmail.com* cell: (301) 706-9237

Bauer, Thomas William (Ann Bauer) (Licensed, Diocese of Maryland)
res: *3148 Gracefield Rd Apt CL 412, Silver Spring, MD 20904-5860 res: (301) 890-1493
e-mail: *revthomaswbauer@gmail.com* cell: (410) 629-9435

☆Beall, Nathan
Episcopal Campus Minister, St. Mary's College;
Assistant Rector, Trinity, St. Mary's (Region: SM)
off: *Trinity, St. Mary's, PO Box 207, Saint Marys City, MD 20686 off: (301) 862-4597
off: St. Mary's College of Maryland, 47645 College Dr, off: (240) 895-2000
St. Mary's City, MD 20686-3001 cell: (301) 706-9427
res: 16599 Point Lookout Rd, Saint Marys City, MD 20684
e-mail: *nathanbeall1@gmail.com*

☆Beck, Jacob David (Carla Beck), Retired
res: *3200 Baker Cir I-233, Adamstown, MD 21710 res: (301) 644-1795

☆Beilstein, Joan Elizabeth, D.Min. (Elizabeth Griffin)
Rector, Ascension, Sligo Parish (Region: MS)
off: *634 Silver Spring Ave, Silver Spring, MD 20910-4657 off: (301) 587-3272
res: 3 Indian Spring Dr, Silver Spring, MD 20901-3016 res: (301) 495-2324
e-mail: *revdrjeb@comcast.net* cell: (240) 476-9772

Belanger, Fanny Sohet (Licensed, Convocation of Episcopal Churches in Europe)
Assistant Rector
off: St. Dunstan's Episcopal Church, 1830 Kirby Rd, McLean, VA 22101
res: *2439 Menokin Dr Apt 11, Alexandria, VA 22302-1721 off: (703) 356-7533
e-mail: *rev.fanny.belanger@outlook.com* cell: (571) 431-9373

☆Billow, Jr., William Pierce, Retired
Part-time Visiting Chaplain
off: The Episcopal School of Los Angeles, 6325 Santa Monica Blvd, off: (323) 462-3752
Los Angeles, CA 90038 cell: (202) 213-8307
mail: *PO Box 242, Barboursville, VA 22923-0242
e-mail: *williamjr@me.com*

Birdsey, Robert Bruce (Brenda) (Licensed, Diocese of East Carolina)
off: *10033 River Rd, Potomac, MD 20854-4902 off: (301) 365-2055
e-mail: *bbirdsey@stfrancispotomac.org*

☆Blackwell, Norma Lee
res: *1100 E 8th St, Metropolis, IL 62960-2729 cell: (703) 638-4800

☆Blue, Susan N., Retired
res: *270 El Diente Dr, Durango, CO 81301-8999 res: (970) 385-7519
cell: (202) 262-8634
e-mail: *sblue832@gmail.com*

☆Bonney, Isaac Kojo Hayford (Doreen D.)
Rector, St. Mark's, Fairland (Region: MC)
off: *12621 Old Columbia Pike, Silver Spring, MD 20904-1614 off: (301) 622-5860
res: 2917 Saint Helen Cir, Silver Spring, MD 20906-2460 cell: (301) 520-1577
e-mail: *rector@stmarks-silverspring.org*

☆Bonwitt, Martha J. (William Bonwitt)
Rector, Trinity, Upper Marlboro (Region: SM)
off: *PO Box 187, Upper Marlboro, MD 20773-0187 off: (301) 627-2636
res: 14303 Old Marlboro Pike, Upper Marlboro, MD 20772-2839 res: (301) 627-4460
e-mail: *marthajes@verizon.net*

☆Booker, Vaughan P.L. (Portia Booker), Retired
res: *7112 Lake Cove Dr, Alexandria, VA 22315-4221 — res: (703) 971-5332
e-mail: *frvplb1@aol.com* — cell: (202) 714-3293

☆Booth, Errol Kent (Olga Booth), Retired
res: *2811 Deep Landing Rd, Huntingtown, MD 20639-9586 — res: (410) 414-9120
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Braden, Anita Luise (Warren R Braden) (Licensed, Diocese of Milwaukee)
off: *St. Margaret's Episcopal Boarding School, PO Box 158, Tappahannock, VA 22560-0158 — off: (804) 443-3357; cell: (262) 565-3047
e-mail: *rev.anita.braden@gmail.com*

☆Britt, Marc Lawrence (The Rev. Frances A. Hills), Retired
Rector Emeritus, St. John's, Broad Creek (1999-2013)
res: *2 Amy Ct, Pittsfield, MA 01201-9133 — res: (413) 499-1470
e-mail: *brittmlsermonator@gmail.com* — cell: (301) 974-4449

☆Brock, Velma Elaine Wooten, Retired
res: *c/o Fort Washington Rehab Center, 12021 Livingston Rd #309B, Fort Washington, MD 20744-4210 — res: (240) 724-3171
e-mail: *VWB420@yahoo.com*

☆Brown, Donna H. (Kenneth Brown), Retired
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Terry, Teresa
res: *718 N Ripley St, Alexandria, VA 22304 cell: (252) 259-9008
e-mail: *tterry@vts.edu*

Weinberg, Richard M.
res: *2120 Vermont Ave NW #511, Washington, DC 20001 cell: (202) 489-8727
e-mail: *richardmosson@gmail.com*

Candidates (vocational)

None.

Index of Parishes, Separate Congregations, Missions, Cathedral, and Chapels of the Diocese

I. by Region

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Region	Parish	Name	Page
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MN	204	St. John's, Olney (St. John's Church (Separate Congregation)), Olney	85
MN	206	St. Luke's, Brighton (St. Luke's Church (Separate Congregation)), Brookeville	86
MN	217	Ascension, Gaithersburg (Ascension Parish), Gaithersburg	71
MN	222	St. Anne's (St. Anne's Church (Separate Congregation), Damascus	79
MN	223	St. Nicholas' Parish (St. Nicholas' Parish), Germantown	89
MC	201	Christ Church, Rockville (Prince George's Parish), Rockville	74
MC	209	Christ Church, Kensington (Christ Church Parish), Kensington	74
MC	212	St. Mary Magdalene (Wheaton Parish), Silver Spring	87
MC	213	Our Saviour, Hillandale (Church of Our Saviour (Separate Congregation)), Silver Spring	78
MC	214	St. Luke's, Trinity Parish (Trinity Parish), Bethesda	86
MC	215	St. Francis (Potomac Parish), Potomac	82
MC	216	Good Shepherd (Good Shepherd Parish), Silver Spring	76
MC	219	Transfiguration (Transfiguration Parish), Silver Spring	92
MC	220	St. Mark's, Fairland (St. Mark's Parish), Silver Spring	87
MC	221	St. James', Potomac (St. James' Parish), Potomac	83
MS	161	St. Barnabas' Church of the Deaf (St. Barnabas' Church of the Deaf (an Organized Mission)), Chevy Chase	80
MS	205	Grace Church, Silver Spring (Silver Spring Parish), Silver Spring	76

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MS	207	St. John's, Norwood Parish (Norwood Parish), Chevy Chase	85
MS	208	All Saints', Chevy Chase (Chevy Chase Parish), Chevy Chase	70
MS	210	Ascension, Sligo Parish (Sligo Parish), Silver Spring	72
MS	211	St. Dunstan's (St. Dunstan's Parish), Bethesda	82
MS	218	Redeemer (Redeemer Parish), Bethesda	78
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DN	109	St. Alban's (St. Alban's Parish), Washington	79
DN	110	St. Paul's, Rock Creek (Rock Creek Parish), Washington	90
DN	111	Holy Comforter (St. Andrew's Parish), Washington	77
DN	120	Trinity, DC (Trinity Parish), Washington	93
DN	124	All Souls' (All Souls' Parish), Washington	71
DN	125	St. Columba's (St. Columba's Parish), Washington	81
DN	128	St. Patrick's (St. Patrick's Parish), Washington	89
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DC	103	St. John's, Georgetown (Georgetown Parish), Washington	84
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DC	105	Christ Church, Georgetown (Christ Church Parish), Washington	74
DC	106	Epiphany, DC (Epiphany Parish), Washington	75
DC	107	Ascension and St. Agnes (Ascension and St. Agnes Parish), Washington	71
DC	112	Grace Church, Georgetown (Grace Parish), Washington	76
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Region	Parish	Name	Page
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DC	118	St. Luke's, DC (St. Luke's Parish), Washington	86
DC	119	St. Thomas', DC (St. Thomas' Parish), Washington	91
DC	121	Our Saviour, Brookland (Brookland Parish), Washington	78
DC	122	St. Margaret's (St. Margaret's Parish), Washington	86
DC	126	St. Mary's (St. Mary's Parish), Washington	87
DC	130	St. George's, DC (St. George's Parish), Washington	82
DC	171	Howard University Chaplaincy (Howard University Chaplaincy), Washington	78
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DS	108	St. Augustine's (St. Augustine's Parish), Washington	80
DS	116	St. Mark's, DC (St. Mark's Parish), Washington	87
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DS	123	Holy Communion (Congress Heights Parish), Washington	77
DS	127	Calvary Church (Calvary Church (Separate Congregation)), Washington	72
DS	131	St. Timothy's (St. Timothy's Parish), Washington	92
DS	132	Atonement (Parish of the Atonement), Washington	72
DS	134	St. Philip the Evangelist (St. Philip the Evangelist Parish), Washington	90
PN	305	St. John's, Zion Parish (Zion Parish), Beltsville	85
PN	307	Holy Trinity, Collington (Holy Trinity Parish), Bowie	77
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PN	314	St. John's, Mt. Rainier (St. John's Parish), Mount Rainier	84
PN	315	St. Andrew's, College Park (St. Andrew's Parish), College Park	79
PN	316	St. Michael & All Angels (Adelphi Parish), Hyattsville	88
PN	320	St. Christopher's (St. Christopher's Parish), New Carrollton	81
PN	321	St. George's, Glenn Dale (Glenn Dale Parish), Glenn Dale	82
PN	371	University of Maryland Chaplaincy (University of Maryland Mission), College Park	94
SM	301	St. John's, Broad Creek (King George's Parish), Fort Washington	84
SM	302	St. Paul's, Baden (St. Paul's Parish), Brandywine	89
SM	302A	St. Mary's Chapel (St. Paul's Parish), Aquasco	89
SM	303	St. Barnabas', Leeland (Queen Anne Parish), Upper Marlboro	80
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SM	309	St. Thomas', P.G. County (St. Thomas' Parish), Upper Marlboro	92
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SM	317	St. Barnabas', Temple Hills (St. Barnabas' Parish), Temple Hills	80
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SM	405	St. James', Indian Head (St. James' Parish), Indian Head	83
SM	406	St. Paul's, Piney (Piney Parish), Waldorf	90
SM	501	All Faith, Charlotte Hall (All Faith Parish), Charlotte Hall	70
SM	502	Christ Church, Chaptico (King and Queen Parish), Chaptico	73
SM	503	St. George's, Valley Lee (William and Mary Parish), Valley Lee	83
SM	504	St. Andrew's, Leonardtown (St. Andrew's Parish), California	79
SM	505	Trinity, St. Mary's (St. Mary's Parish), Saint Mary's City	93
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II. Alphabetically by Location
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Aquasco	SM	302A	St. Mary's Chapel (St. Paul's Parish) (Baden)	89
Avenue	SM	506	All Saints', Oakley (All Saints' Parish)	70
Beltsville	PN	305	St. John's, Zion Parish (Zion Parish)	85
Bethesda	MS	218	Redeemer (Redeemer Parish)	78
	MS	211	St. Dunstan's (St. Dunstan's Parish)	82
	MC	214	St. Luke's, Trinity Parish (Trinity Parish)	86
Bowie	PN	307	Holy Trinity, Collington (Holy Trinity Parish)	77
Brandywine	SM	309A	Incarnation, Chapel of the (St. Thomas' Parish) (Croom)	92
	SM	302	St. Paul's, Baden (St. Paul's Parish)	89
	SM	323	St. Philip's, Baden (Baden Parish)	91
Brookeville	MN	206	St. Luke's, Brighton (St. Luke's Church (Separate Congregation))	86
California	SM	504	St. Andrew's, Leonardtown (St. Andrew's Parish)	79
Chaptico	SM	502	Christ Church, Chaptico (King and Queen Parish)	73
Charlotte Hall	SM	501	All Faith, Charlotte Hall (All Faith Parish)	70
Chevy Chase	MS	208	All Saints', Chevy Chase (Chevy Chase Parish)	70
	MS	161	St. Barnabas' Church of the Deaf (St. Barnabas' Church of the Deaf (an Organized Mission))	80
	MS	207	St. John's, Norwood Parish (Norwood Parish)	85
Clinton	SM	319	Christ Church, Clinton (Clinton Parish)	73
College Park	PN	315	St. Andrew's, College Park (St. Andrew's Parish)	79
	PN	371	University of Maryland Chaplaincy (University of Maryland Mission)	94
Damascus	MN	222	St. Anne's (St. Anne's Church (Separate Congregation)	79
District Heights	PN	311	Epiphany, Forestville (Epiphany Parish)	76
Fort Washington	SM	301	St. John's, Broad Creek (King George's Parish)	84
Gaithersburg	MN	217	Ascension, Gaithersburg (Ascension Parish)	71
Germantown	MN	223	St. Nicholas' Parish (St. Nicholas' Parish)	89
Glenn Dale	PN	321	St. George's, Glenn Dale (Glenn Dale Parish)	82

City/Town	Region	Parish	Name	Page
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Hyattsville	PN	310	St. Matthew's (St. Matthew's Parish)	88
	PN	316	St. Michael & All Angels (Adelphi Parish)	88
Indian Head	SM	405	St. James', Indian Head (St. James' Parish)	83
Kensington	MC	209	Christ Church, Kensington (Christ Church Parish)	74
La Plata	SM	402	Christ Church, Port Tobacco (Port Tobacco Parish)	74
Laurel	PN	308	St. Philip's, Laurel (St. Philip's Parish)	91
Laytonsville	MN	203	St. Bartholomew's (St. Bartholomew's Parish)	81
Lexington Park	SM	507	Ascension, Lexington Park (Patuxent Parish)	71
Mount Rainier	PN	314	St. John's, Mt. Rainier (St. John's Parish)	84
Nanjemoy	SM	401	Christ Church, Durham (Durham Parish)	73
New Carrollton	PN	320	St. Christopher's (St. Christopher's Parish)	81
Newburg	SM	403	Christ Church, Wayside (William and Mary Parish)	75
Olney	MN	204	St. John's, Olney (St. John's Church (Separate Congregation))	85
Poolesville	MN	202	St. Peter's (St. Peter's Parish)	90
Potomac	MC	215	St. Francis (Potomac Parish)	82
	MC	221	St. James', Potomac (St. James' Parish)	83
Ridge	SM	505A	St. Mary's Chapel (St. Mary's Parish)	93
Rockville	MC	201	Christ Church, Rockville (Prince George's Parish)	74
Saint Marys City	SM	505	Trinity, St. Mary's (St. Mary's Parish)	92
Silver Spring	MS	210	Ascension, Sligo Parish (Sligo Parish)	72
	MC	216	Good Shepherd (Good Shepherd Parish)	76
	MS	205	Grace Church, Silver Spring (Silver Spring Parish)	76
	MC	213	Our Saviour, Hillandale (Church of Our Saviour (Separate Congregation))	78
	MC	220	St. Mark's, Fairland (St. Mark's Parish)	87
	MC	212	St. Mary Magdalene (Wheaton Parish)	87
	MC	219	Transfiguration (Transfiguration Parish)	92
Temple Hills	SM	317	St. Barnabas', Temple Hills (St. Barnabas' Parish)	80

City/Town	Region	Parish	Name	Page
Upper Marlboro	SM	303	St. Barnabas', Leeland (Queen Anne Parish)	80
	SM	309	St. Thomas', P.G. County (St. Thomas' Parish)	92
	SM	304	Trinity, Upper Marlboro (Trinity Church (Separate Congregation))	94
Valley Lee	SM	503	St. George's, Valley Lee (William and Mary Parish)	83
Waldorf	SM	406	St. Paul's, Piney (Piney Parish)	90
Washington	DN	124	All Souls' (All Souls' Parish)	71
		151	Annunciation, Chapel of the , Episcopal Church House	95
	DC	107	Ascension and St. Agnes (Ascension and St. Agnes Parish)	71
	DS	132	Atonement (Parish of the Atonement)	72
	DS	127	Calvary Church (Calvary Church (Separate Congregation))	72
	DC	105	Christ Church, Georgetown (Christ Church Parish)	74
	DS	102	Christ Church, Washington (Washington Parish)	75
	DC	106	Epiphany, DC (Epiphany Parish)	75
		153	Episcopal Center for Children, Chapel of the	95
	DC	112	Grace Church, Georgetown (Grace Parish)	76
	DN	111	Holy Comforter (St. Andrew's Parish)	77
	DS	123	Holy Communion (Congress Heights Parish)	77
	DC	171	Howard University Chaplaincy (Howard University Chaplaincy)	78
		154	Intercession, Chapel of the, Washington Hospital Center	95
	DC	121	Our Saviour, Brookland (Brookland Parish)	78
	DN	109	St. Alban's (St. Alban's Parish)	79
	DS	108	St. Augustine's (St. Augustine's Parish)	80
	DN	125	St. Columba's (St. Columba's Parish)	81
	DN	129	St. David's (St. David's Parish)	81
	DC	130	St. George's, DC (St. George's Parish)	82
	DC	103	St. John's, Georgetown (Georgetown Parish)	84
	DC	104	St. John's, Lafayette Square (St. John's Parish)	84
	DC	118	St. Luke's, DC (St. Luke's Parish)	86
	DC	122	St. Margaret's (St. Margaret's Parish)	86
	DS	116	St. Mark's, DC (St. Mark's Parish)	87
	DC	126	St. Mary's (St. Mary's Parish)	87

City/Town	Region	Parish	Name	Page
Washington	DS	117	St. Monica's and St. James' (Parish of St. Monica and St. James)	88
	DN	128	St. Patrick's (St. Patrick's Parish)	89
	DC	113	St. Paul's, K Street (St. Paul's Parish)	89
	DN	110	St. Paul's, Rock Creek (Rock Creek Parish)	90
	DS	134	St. Philip the Evangelist (St. Philip the Evangelist Parish)	90
	DC	114	St. Stephen & the Incarnation (St. Stephen and the Incarnation Parish)	91
	DC	119	St. Thomas', DC (St. Thomas' Parish)	91
	DS	131	St. Timothy's (St. Timothy's Parish)	92
	DN	120	Trinity, DC (Trinity Parish)	93
	DN	101	Washington National Cathedral (The Cathedral Church of St. Peter and St. Paul)	94

III: Alphabetical by Name

The parish name is the legal name of the parish. The date after the parish name is the date they became parishes; the date after the church name is the date of the first structure on that spot. The date after clergy names is the date they obtained permanent employment in the parish.

All Faith, Charlotte Hall — Parish #: 501, Region: SM

Parish Name: All Faith Parish (1692)
Church Name: All Faith Church (1675)
38885 New Market Turner Rd
Charlotte Hall, MD 20622

tel: (301) 884-3773
fax: (301) 884-5074
website: *http://www.allfaithchurch.com*

Mailing Address:
PO Box 24
Charlotte Hall, MD 20622-0024

Rector: (*vacant*)

Senior Warden: Kathy Roland
Junior Warden: Terry Ressler
Secretary of Vestry: *vacant*
Treasurer: Paul Dolinar

All Saints', Chevy Chase — Parish #: 208, Region: MS

Parish Name: Chevy Chase Parish (1903)
Church Name: All Saints' Church (1897)
3 Chevy Chase Cir
Chevy Chase, MD 20815-3408

tel: (301) 654-2488
fax: (301) 951-6465
website: *http://www.allsantschurch.net*

Rector: The Rev. Edward Thomas Kelaher (2011)
Associate: The Rev. Nathaniel J. Lee (2015)

Senior Warden: Richard Miles
Junior Warden: Mark Pape
Secretary of Vestry: Elizabeth Stuckle
Treasurer: Stacy Halota

All Saints', Oakley — Parish #: 506, Region: SM

Parish Name: All Saints' Parish (1893)
Church Name: All Saints' Church (1750)
22598 Oakley Rd
Avenue, MD 20609

tel: (301) 769-2258
fax: (301) 769-4288
website: *http://allsaintsoakley.edow.org*

Mailing Address:
PO Box 307
Avenue, MD 20609-0307

Rector: (*vacant*)

Senior Warden: Lynn Burton
Junior Warden: David Hudson
Secretary of Vestry: David Hudson
Treasurer: Barbara Rogers

All Souls' — Parish #: 124, Region: DN

Parish Name: All Souls' Parish (1913)
Church Name: All Souls' Memorial Church (1911)
2300 Cathedral Ave NW
Washington, DC 20008-1505
tel: (202) 232-4244
fax: (202) 232-8593
website: *http://www.allsoulsdc.org*

Rector: *vacant*

Senior Warden: Jeffrey Wells
Junior Warden: Daniel Callis
Secretary of Vestry: Linda Mahler
Treasurer: Terry A. Cain

Ascension and St. Agnes — Parish #: 107, Region: DC

Parish Name: Ascension (1845) and St. Agnes (1923) Parish (1948)
Church Name: Church of the Ascension and St. Agnes (1875)
1217 Massachusetts Ave NW
Washington, DC 20005-5301
tel: (202) 347-8161
fax: (202) 347-8036
website: *http://www.asa-dc.org*

Priest-in-charge: The Rev. Dominique F. Peridans (Diocese of Maryland)

Senior Warden: Walter Vance
Junior Warden: Rex Tomb
Secretary of Vestry: Barbara M. Mendoza
Treasurer: Hamilton Cook

Ascension, Gaithersburg — Parish #: 217, Region: MN

Parish Name: Ascension Parish (1965)
Church Name: Church of the Ascension (1880)
205 S Summit Ave
Gaithersburg, MD 20877-2315
tel: (301) 948-0122
fax: (301) 926-9012
website: *http://www.ascensionmd.org*

Rector: The Rev. Randall Lord-Wilkinson (2007)
Assistant (p-t): The Rev. Javier Garcia-Ocampo (2015)

Senior Warden: Enid Cole
Junior Warden: Betsy Hasegawa
Secretary of Vestry: Sari Stoddard
Treasurer: Howard Holland

Ascension, Lexington Park — Parish #: 507, Region: SM

Parish Name: Patuxent Parish (1968)
Church Name: Church of the Ascension (1954)
21641 Great Mills Rd
Lexington Park, MD 20653-1239
tel: (301) 863-8551
fax: (301) 863-6487
website: *http://www.churchoftheascension-patuxent.org*

Priest-in-Charge: The Rev. Melinda Artman

Senior Warden: Karol Wolgemuth
Junior Warden: Tom McCarthy
Secretary of Vestry: Tom Clarke
Treasurer: Dana Davis

Ascension, Sligo Parish — Parish #: 210, Region: MS

Parish Name: Sligo Parish (1937)
Church Name: Church of the Ascension (1920)
633 Sligo Ave
Silver Spring, MD 20910-4764
tel: (301) 587-3272
fax: (301) 587-4279
website: *http://www.ascensionsilverspring.org/*

Mailing Address:
634 Silver Spring Ave
Silver Spring, MD 20910-4657

Rector: The Rev. Dr. Joan Beilstein (2007)
Deacon: The Rev. Terri Murphy (Vocational Deacon)

Senior Warden: Annie Brown
Junior Warden: Richard Marks
Secretary of Vestry: Mary O. Fromyer
Treasurer: Diane Martin

Atonement — Parish #: 132, Region: DS

Parish Name: Parish of the Atonement (1961)
Church Name: Church of the Atonement (1916)
5073 E Capitol St SE
Washington, DC 20019-5327
tel: (202) 582-4200
fax: (202) 582-4202
website: *http://www.atonementepiscopalchurch.org*

Rector: The Rev. H. Jocelyn Irving (2005)

Senior Warden: Brenda D. Toles
Junior Warden: Edward T. Phillips
Secretary of Vestry: Charles Allen
Treasurer: David Riley

Calvary Church — Parish #: 127, Region: DS

Parish Name: Calvary Church (Separate Congregation) (1941)
Church Name: Calvary Church (1902)
820 6th St NE
Washington, DC 20002-4326
tel: (202) 546-8011
fax: (202) 543-2698
website: *http://www.calvarydc.net*

Mailing Address:
509 I St NE
Washington, DC 20002-4345

Rector: The Rev. Peter Jarrett-Schell (2012)
Assitant (p-t): The Rev. Gayle Fischer-Stewart

Senior Warden: Charles Livingston
Junior Warden: Cheryl Anderson
Secretary of Vestry: *vacant*
Treasurer: Michael Moore

Christ Church, Accokeek — Parish #: 306, Region: SM

Parish Name: St. John's Parish (1823)
Church Name: Christ Church (1698)
600 Farmington Rd W
Accokeek, MD 20607-9732
tel: (301) 292-5633
website: *http://christchurchaccokeek.edow.org*

306A. St. John's Chapel (1834)
MD Rte 224 just south of MD Rte 227
Pomonkey, MD (Do not send mail to this address.)

Rector: The Rev. Brian Lee Vander Wel (2007)

Senior Warden: Charles Clagett
Junior Warden: Frank S. McDonough
Secretary of Vestry: Kathy Hunter
Treasurer: Barbara K. Sturman

Christ Church, Chaptico — Parish #: 502, Region: SM

Parish Name: King and Queen Parish (1692)
Church Name: Christ Church (1736)
25390 Maddox Rd
Chaptico, MD 20621
tel/fax: (301) 884-3451
website: *http://www.christepiscopalchaptico.org*

Mailing Address:
PO Box 8
Chaptico, MD 20621-0008

Rector: The Rev. Christopher Jubinski (2015)

Senior Warden: Donna Gutierrez
Junior Warden: Mike Oliver
Secretary of Vestry: Karen Owens
Treasurer: Brad Reeves, Jr.

Christ Church, Clinton — Parish #: 319, Region: SM

Parish Name: Clinton Parish (1960)
Church Name: Christ Church (1875)
8710 Old Branch Ave
Clinton, MD 20735-2522
tel: (301) 868-1330
fax: (301) 868-2074
website: *http://www.christchurchclinton.org*

Rector (p-t): The Rev. Cassandra Burton (2011)

Senior Warden: Art Taylor
Junior Warden: Dave Jackson
Secretary of Vestry: Judith Williams
Treasurer: Laura Mack

Christ Church, Durham — Parish #: 401, Region: SM

Parish Name: Durham Parish (1692)
Church Name: Christ Church
8685 Ironsides Rd
Nanjemoy, MD 20662-3430
tel: (301) 743-7099
fax: (301) 246-4420
website: *http://christchurcholddurham.org*

Priest-in-Charge: The Rev. Mary 'Molly' McCarty
Rector Emeritus: The Rev. Arnold G. Taylor (1971-1993)

Senior Warden: Mildred Hamman
Junior Warden: Bernie Torreyson
Secretary of Vestry: Roy Squires
Treasurer: Phyllis Chisholm

Christ Church, Georgetown — Parish #: 105, Region: DC

Parish Name: Christ Church Parish (1818)
Church Name: Christ Church (1817)
3116 O St NW
Washington, DC 20007-3116
tel: (202) 333-6677
fax: (202) 333-2171
website: *http://www.christchurchgeorgetown.org*

Rector: The Rev. Timothy A.R. Cole
(The General Synod of the Scottish Episcopal Church)
Assistant: The Rev. Kristen L. Hawley (2013)
Assistant: The Rev. Elizabeth Keeler (Diocese of Virginia)(2014)

Senior Warden: Harry Volz
Junior Warden: Margaret Hanson Costan
Secretary of Vestry: Charles Thorley
Treasurer: Martha C. Miller

Christ Church, Kensington — Parish #: 209, Region: MC

Parish Name: Christ Church Parish (1913)
Church Name: Christ Church (1898)
4001 Franklin St
Kensington, MD 20895-3827
tel: (301) 942-4673
fax: (301) 942-1762
website: *http://www.ccpk.org*

Rector: The Rev. Emily Guthrie (2015)

Senior Warden: Douglas Smith
Junior Warden: Sharon Bartram
Secretary of Vestry: Peter Bartram
Treasurer: Margaret Douglas

Christ Church, Port Tobacco — Parish #: 402, Region: SM

Parish Name: Port Tobacco Parish (1692)
Church Name: Christ Church (1682)
112 E Charles St
La Plata, MD 20646
tel: (301) 392-1051
fax: (301) 392-1012
website: *http://christchurchlaplata.org*

Mailing Address:
PO Box 760
La Plata, MD 20646-0760

Rector (p-t): The Rev. Timothy A. Johnson (2014)
Assistant (p-t): The Rev. Eric W. Shoemaker (Deacon) (2003)

Senior Warden: David Chapman
Junior Warden: *vacant*
Secretary of Vestry: Danielle Webber
Treasurer: Paul Eldredge

Christ Church, Rockville — Parish #: 201, Region: MC

Parish Name: Prince George's Parish (1726)
Church Name: Christ Church (1739)
107 S Washington St
Rockville, MD 20850-2319
tel: (301) 762-2191
fax: (301) 762-0928
website: *http://www.christchurchrockville.org*

Rector: The Rev. John S. McDuffie (1998)
Assistant (p-t): The Rev. Cynthia Simpson (2007)
Assistant (p-t): The Rev. Athanasius Choi (Diocese of Seoul)

Senior Warden: Christie Carrico
Junior Warden: Steven McNeil
Secretary of Vestry: Dotty Retwiesner
Treasurer: Margaret Pollock

Christ Church, Washington — Parish #: 102, Region: DS

Parish Name: Washington Parish (1794)
Church Name: Christ Church (1807)
620 G St SE
Washington, DC 20003-2722
tel: (202) 547-9300
fax: (202) 547-5098
website: *http://www.washingtonparish.org*

Rector: The Rev. Cara Spaccarelli (2010)

Senior Warden: Mike Grace
Junior Warden: Joe Citro
Secretary of Vestry: Lynne Schlimm
Treasurer: Paul Laymon

Christ Church, Wayside — Parish #: 403, Region: SM

Parish Name: William and Mary Parish (1692)
Church Name: Christ Church (1691)
13050 Rock Point Rd
Newburg, MD 20664
tel: (301) 259-4327
fax: (301) 259-4327
website: *http://christchurchwayside.wordpress.com*

Mailing Address:
PO Box 177
Newburg, MD 20664-0177

Rector (p-t): The Rev. Timothy A. Johnson (2014)

Senior Warden: Louis Demas
Junior Warden: Ray Wilburn
Secretary of Vestry: Beverlie Ludy
Treasurer: Ed Harne

Emmanuel Church — Parish #: 115

Parish Name: Anacostia Parish (1869)
Church Name: Emmanuel Church (1870)
(Closed: May 26, 1982)

Epiphany, DC — Parish #: 106, Region: DC

Parish Name: Epiphany Parish (1844)
Church Name: Church of the Epiphany (1842)
1317 G St NW
Washington, DC 20005-3102
tel: (202) 347-2635
fax: (202) 347-7621
website: *http://www.epiphanydc.org*

Priest-in-Charge: The Rev. Geoffrey Hoare (Diocese of Atlanta)
Associate (p-t): The Rev. Dr. Catriona Laing (2015)

Senior Warden: Rasheen Carbin
Junior Warden: Bea Dermer
Secretary of Vestry: Mary Sebold
Treasurer: Duncan Stevens

Epiphany, Forestville — Parish #: 311, Region: PN

Parish Name: Epiphany Parish (1871)
Church Name: Epiphany Church (1863)
3111 Ritchie Rd
District Heights, MD 20747-4434
tel: (301) 735-7717
fax: (301) 735-9051
website: *http://epiphanyforestville.org*

Rector (p-t): The Rev. Prince Decker (2014)

Senior Warden: Alethea Long-Green
Junior Warden: Randolph W. Maxwell
Co-Secretary of Vestry: Ricardo Lyles
Co-Secretary of Vestry: Vivian McKoy-Gilliam
Treasurer: Cheryl Maxwell

Good Shepherd — Parish #: 216, Region: MC

Parish Name: Good Shepherd Parish (1964)
Church Name: Church of the Good Shepherd (1957)
818 University Blvd W
Silver Spring, MD 20901-1039
tel: (301) 593-3282
fax: (301) 593-9271
website: *http://www.gsecmd.org*

Rector: The Rev. David C. Wacaster (2010)

Senior Warden: Elizabeth Quinn
Junior Warden: Eric Reiffenstein
Secretary of Vestry: *vacant*
Treasurer: *vacant*

Grace Church, Georgetown — Parish #: 112, Region: DC

Parish Name: Grace Parish (1866)
Church Name: Grace Church (1855)
1041 Wisconsin Ave NW
Washington, DC 20007-3635
tel: (202) 333-7100
fax: (202) 333-4342
website: *http://www.gracedc.org*

Rector: The Rev. John M. Graham (2004)
Assistant (p-t): The Rev. Sarah Motley (2013)

Senior Warden: Elizabeth Lee
Junior Warden: Sally Stanfield
Secretary of Vestry: Peter Tietjen
Treasurer: Peter Wallace

Grace Church, Silver Spring — Parish #: 205, Region: MS

Parish Name: Silver Spring Parish (1864)
Church Name: Grace Church (1857)
1607 Grace Church Rd
Silver Spring, MD 20910-1509
tel: (301) 585-3515
fax: (301) 585-4309
website: *http://www.graceepiscopalchurch.org*

Rector: The Rev. Andrew W. Walter (2011)
Assistant: The Rev. Amanda Akes (2013)

Senior Warden: Kathryn Allen
Junior Warden: Gerard Joria
Secretary of Vestry: Aileen Moodie
Treasurer: Brett Holt

Holy Comforter — Parish #: 111, Region: DN

St. Andrew's Parish (1858)
Church Name: Church of the Holy Comforter (1900)
701 Oglethorpe St NW — tel: (202) 726-1862
Washington, DC 20011-2021 — website: *http://www.holycomforterdc.org*

Rector: *vacant*

Senior Warden: Steven Taylor, Sr.
Junior Warden: Genevieve Barrow Gongar
Secretary of Vestry: Taresa Lawrence
Treasurer: Ann Marie Waterman

Holy Communion — Parish #: 123, Region: DS

Parish Name: Congress Heights Parish (1908)
Church Name: Church of the Holy Communion (1895)
3640 Martin Luther King Jr Ave SE — tel: (202) 562-5400
Washington, DC 20032-1546 — fax: (202) 562-8153
website: *http://www.holycommuniondc.org*

Mailing Address:
PO Box 54707
Washington, DC 20032-9307

Priest-in-Charge (p-t): The Rev. Rondesia Jarrett-Schell

Senior Warden: Erica Baylor
Junior Warden: Stephen Ross
Secretary of Vestry: Gaye Jackson
Treasurer: Arthur King

Holy Redeemer Mission — Parish #: 364

Mission Name: Holy Redeemer Mission (1983)
(Closed: December 31, 1999)

Holy Spirit, Chapel of the — Parish #: 261

Mission Name: Holy Spirit Mission(1980)
(Closed: July 31, 2004)

Holy Trinity, Collington — Parish #: 307, Region: PN

Parish Name: Holy Trinity Parish (1844)
Church Name: Holy Trinity Church (1700)
13106 Annapolis Rd — tel: (301) 262-5353
Bowie, MD 20720-3829 — fax: (301) 262-9609
website: *http://holytrinitybowie.edow.org*

Rector: The Rev. Leslie St. Louis (2008)

Senior Warden: David K. Rand
Junior Warden: Tom Sykes
Secretary of Vestry: Laurie Breedlove
Treasurer: Kimberly Evans

Howard University Chaplaincy — Parish #: 171, Region: DC

2400 6th St NW
Washington, DC 20059-0001

tel: (202) 238-2692
fax: (202) 806-4641
website: *http://howardu.edow.org*

Mailing Address:
MSC 590517
2400 6th St NW
Washington, DC 20059-0001

Chaplain: The Rev. Dr. Yolanda A. Rolle (Diocese of Massachusetts) (2016)

Nativity — Parish #: 318

Parish Name: Nativity Parish (2000) (Separate Congregation 1959-2000)
Church Name: Church of the Nativity (1963)
(Closed: May 21, 2006)
(Deconsecrated: June 10, 2009)

Our Saviour, Brookland — Parish #: 121, Region: DC

Parish Name: Brookland Parish (1897)
Church Name: Church of Our Saviour (1892)
1616 Irving St NE
Washington, DC 20018-3826

tel: (202) 635-7804
fax: (202) 635-5029

Priest-in-Charge (p-t): The Rev. Robert Phillips

Senior Warden: Rhonda McIntyre Malone
Junior Warden: Michael Hart
Secretary of Vestry: Sherone Ivey
Treasurer: Roy Priest

Our Saviour, Hillandale — Parish #: 213, Region: MC

Parish Name: Church of Our Saviour (Separate Congregation) (1966)
Church Name: Church of Our Saviour
1700 Powder Mill Rd
Silver Spring, MD 20903-1514

tel: (301) 439-5900
fax: (301) 439-5901
website: *http://www.episcopalcos.org/*

Rector: The Rev. Dr. Robert Harvey (2006)
Assistant (p-t): The Rev. Francisco Valle (2015)

Senior Warden: Max Martinez
Junior Warden: Gary Pinkney
Secretary of Vestry: Marva Moxey-Mims
Treasurer: Lawrence Ifaejekwu

Redeemer — Parish #: 218, Region: MS

Parish Name: Redeemer Parish (1965)
Church Name: Church of the Redeemer (1903)
6201 Dunrobbin Dr
Bethesda, MD 20816-1044

tel: (301) 229-3770
fax: (301) 320-8037
website: *http://www.redeemerbethesda.org*

Rector: The Rev. C.B. Cricket Park (2015)

Senior Warden: Michael Mershon
Junior Warden: Karen Stewart
Secretary of Vestry: Catherine Sands
Treasurer: Stephen Gibson

St. Alban's — Parish #: 109, Region: DN

Parish Name: St. Alban's Parish (1855)
Church Name: St. Alban's Church (1847)
3001 Wisconsin Ave NW
Washington, DC 20016-5095
tel: (202) 363-8286
fax: (202) 363-6828
website: *http://www.stalbansdc.org*

Rector: The Rev. Deborah Meister (2011)
Associate: The Rev. Jim Quigley (2012)
Associate: The Rev. Emily A. Griffin (2015)
Assistant (p-t): The Rev. Deborah Kirk (2016)

Senior Warden: Laura Ingersoll
Junior Warden: Rich Turner
Secretary of Vestry: Emily DiBari
Treasurer: Hollis McLoughlin

St. Andrew's, College Park — Parish #: 315, Region: PN

Parish Name: St. Andrew's Parish (1953)
Church Name: St. Andrew's Church (1890)
4512 College Ave
College Park, MD 20740-3302
tel: (301) 864-8880
fax: (301) 887-0170
website: *http://standrewscollegepark.org*

Priest-in-charge: The Rev. Glenna Huber (Diocese of Maryland)

Senior Warden: Keith Arnaud
Junior Warden: Jim Barnes
Secretary of Vestry: Andrew Brethauer
Treasurer: Paul Schwobel

St. Andrew's, Leonardtown — Parish #: 504, Region: SM

Parish Name: St. Andrew's Parish (1744)
Church Name: St. Andrew's Church (1703)
44078 Saint Andrews Church Rd
California, MD 20619-2100
tel: (301) 862-2247
website: *http://www.standrewsleonardtown.org*

Rector: The Rev. Beverly Weatherly (2010)

Senior Warden: Sean Biggerstaff
Junior Warden: Peter Ulrich
Secretary of Vestry: Brenda Wolcott
Treasurer: Brent Johnson

St. Anne's — Parish #: 222, Region: MN

Parish Name: St. Anne's Church (Separate Congregation) (1975)
Church Name: St. Anne's Church (1961)
25100 Ridge Rd
Damascus, MD 20872-1832
tel: (301) 253-2130
fax: (301) 253-2911
website: *http://www.stannesdamascus.org/*

Rector: The Rev. R. Lee Davis (2012)

Senior Warden: Mark Ludwig
Junior Warden: Kristie Taylor
Secretary of Vestry: Christina More
Treasurer: Timothy Pacey

St. Augustine's — Parish #: 108, Region: DS

Parish Name: St. Augustine's Parish (1973)(Replaces Grace Church Parish (1852))
Church Name: St. Augustine's Church (1961)
555 Water St SW
Washington, DC 20024
tel: (202) 554-3222
fax: (202) 484-3037
website: *http://staugustinesdc.org*

Rector: The Rev. Martha K. Clark (2013)

Senior Warden: Pamela Collins
Junior Warden: Corey Katz
Secretary of Vestry: Laura Hutson
Treasurer: *vacant*

St. Barnabas' Church of the Deaf — Parish #: 161, Region: MS

Mission Name: St. Barnabas' Church of the Deaf (an Organized Mission) (1949)
Services at:
St. John's, Norwood Parish,
6701 Wisconsin Ave
Chevy Chase, MD 20815-5351
tel/fax: (301) 907-2955
website: *http://stbarnabasdeaf.edow.org*
(for Voice/TTY translation, call via Maryland Relay :(800) 735-2258)

Vicar: (*vacant*)

Vice-Chair Mission Committee: Thomas Hattaway
Secretary of Committee: Angela Somers
Treasurer: Jim Lindsay

St. Barnabas', Leeland — Parish #: 303, Region: SM

Parish Name: Queen Anne Parish (1704)
Church Name: St. Barnabas' Church (1700)
14111 Oak Grove Rd
Upper Marlboro, MD 20774-8424
tel: (301) 249-5001
fax: (301) 249-3838
website: *http://www.stbarnabas.net*

Rector: The Rev. Robyn Franklin-Vaughn (2015)

Senior Warden: Michael Goffney
Junior Warden: Liz Burton
Secretary of Vestry: Debie Cooper
Treasurer: Sandra Charles

St. Barnabas', Temple Hills — Parish #: 317, Region: SM

Parish Name: St. Barnabas' Parish (1958)
Church Name: St. Barnabas' Church (Oxon Hill) (1830)
5203 Saint Barnabas Rd
Temple Hills, MD 20748-5837
tel: (301) 894-9100
fax: (301) 894-2601
website: *http://stbarnabastemplehills.org/*

Rector (p-t): The Rev. Shell T. Kimble (2012)

Senior Warden: Charles Montgomery
Junior Warden: William Bulka
Secretary of Vestry: Cynthia Bulka
Treasurer: Paula Myers-Marierose

St. Bartholomew's — Parish #: 203, Region: MN

Parish Name: St. Bartholomew's Parish (1812)
Church Name: St. Bartholomew's Church (1761)
21611 Laytonsville Rd
Laytonsville, MD 20882-1627
tel: (301) 355-7189
website: *http://www.saintbartholomews.org*

Rector (p-t): The Rev. Linda Calkins (2011)

Senior Warden: John Pawulak
Junior Warden: William Fitts, Jr.
Secretary of Vestry: Eric Hale
Treasurer: William Fitts, Jr.

St. Christopher's — Parish #: 320, Region: PN

Parish Name: St. Christopher's Parish (1963)
Church Name: St. Christopher's Church (1956)
8001 Annapolis Rd
New Carrollton, MD 20784-3009
tel: (301) 577-1281
fax: (301) 429-9429
website: *http://www.stchrispgc.org*

Rector: The Rev. Melana Nelson-Amaker (2014)

Senior Warden: James Modozie
Junior Warden: Joann Riggs
Secretary: Donna McMillon
Treasurer: Emilia A. Chukwuma

St. Columba's — Parish #: 125, Region: DN

Parish Name: St. Columba's Parish (1924)
Church Name: St. Columba's Church (1874)
4201 Albemarle St NW
Washington, DC 20016-2009
tel: (202) 363-4119
fax: (202) 686-2671
website: *http://www.columba.org*

Rector: The Rev. Ledlie I. Laughlin, III (2015)
Associate: The Rev. Jason L. Cox (Diocese of Los Angeles) (2011)
Associate: The Rev. Margaret B. Guenther (2008)
Associate: The Rev. Kate Heichler (Diocese of Connecticut (2016)

Senior Warden: Lane Heard
Junior Warden: Elizabeth Taylor
Secretary of Vestry: Charles Molluzzo
Treasurer: Steven Smith

St. David's — Parish #: 129, Region: DN

Parish Name: St. David's Parish (1949)
Church Name: St. David's Church (1900)
5150 Macomb St NW
Washington, DC 20016-2612
tel: (202) 966-2093
fax: (202) 966-3437
website: *http://www.stdavidsdc.org*

Rector: The Rev. Robin Dodge (2005)

Senior Warden: Stephen Sears
Junior Warden: Charles Nottingham
Secretary of Vestry: Alexandra Shockey
Treasurer: Phillip Parker

St. Dunstan's — Parish #: 211, Region: MS

Parish Name: St. Dunstan's Parish (1951)
Church Name: St. Dunstan's Church (1958)
5450 Massachusetts Ave
Bethesda, MD 20816-1653

tel: (301) 229-2960
fax: (301) 229-7785
website: *http://www.stdunstansbethesda.org*

Rector: The Rev. Jeffrey B. MacKnight (1999)
Deacon: The Rev. L. Sue von Rautenkranz (Deacon) (2012)

Senior Warden: Nils Overdahl
Junior Warden: *vacant*
Secretary of Vestry: Rosi Sweeney
Treasurer: Clifford White

St. Francis — Parish #: 215, Region: MC

Parish Name: Potomac Parish (1958)
Church Name: St. Francis Church (1955)
10033 River Rd
Potomac, MD 20854-4902

tel: (301) 365-2055
fax: (301) 365-7500
website: *http://www.stfrancispotomac.org*

Rector: *vacant*

Senior Warden: Dexter Ewel
Junior Warden: David Tozer
Secretary of Vestry: Jody Thayer
Treasurer: Gary Bachman

St. George's, DC — Parish #: 130, Region: DC

Parish Name: St. George's Parish (1981) (Separate Congregation (1953-1980))
Church Name: St. George's Church (1930)
160 U St NW
Washington, DC 20001-1606

tel: (202) 387-6421
fax: (202) 387-9053
website: *http://www.stgeorgesdc.org*

Rector: The Rev. S. Kent Marcoux (2015)
Assistant (p-t): The Rev. Dr. J. Carleton Hayden

Senior Warden: Grafton Daniels
Junior Warden: Joseph Wynn
Secretary of Vestry: Karen May
Treasurer: James O. Williams

St. George's, Glenn Dale — Parish #: 321, Region: PN

Parish Name: Glenn Dale Parish (2002)
Church Name: St. George's Church (1873)
7010 Glenn Dale Rd
Glenn Dale, MD 20769

tel: (301) 262-3285
fax: (301) 262-0666
website: *http://www.stgeo.org*

Mailing Address:
PO Box 188
Glenn Dale, MD 20769-0188

Rector: The Rev. Connie Reinhardt (2006)

Senior Warden: Roy Peterson
Junior Warden: Daniel Ryan
Secretary of Vestry: Lee Rowe
Treasurer: Mary Frances Bruce

St. George's, Valley Lee — Parish #: 503, Region: SM

Parish Name: William and Mary Parish (1692)
Church Name: St. George's Church (1641)
44965 Blake Creek Rd
Valley Lee, MD 20692
tel/fax: (301) 994-0585
website: *http://www.stgeorgesvalleylee.org*

Mailing Address:
PO Box 30
Valley Lee, MD 20692-0030

Rector: The Rev. Gregory Charles Syler (2007)

Senior Warden: Robert Ertter
Junior Warden: Jennifer Thomas
Secretary of Vestry: Nancy Duryea
Treasurer: Philip Horne

St. James', Huntington Parish — Parish #: 322

Parish Name: Huntington Parish (2003)
Church Name: St. James' Church (1886)
(Closed: June 30, 2010)
(Deconsecrated: July 14, 2010)

St. James', Indian Head — Parish #: 405, Region: SM

Parish Name: St. James' Parish (1966)
Church Name: St. James' Church (1902)
7 Potomac Ave
Indian Head, MD 20640-1714
tel: (301) 743-2366
fax: (301) 753-6255
website: *http://www.stjamesindianhead.org*

Priest-in-charge: The Rev. Nancy Hildebrand

Senior Warden: Ronald Prasser
Junior Warden: Thomas Gordon
Secretary of Vestry: Karen E. Burroughs
Treasurer: Tom Peterson

St. James', Potomac — Parish #: 221, Region: MC

Parish Name: St. James' Parish (1971)
Church Name: St. James' Church (1964)
11815 Seven Locks Rd
Potomac, MD 20854-3340
tel: (301) 762-8040
fax: (301) 762-4076
website: *http://www.stjamespotomac.org*

Priest-in-charge: The Rev. Dr. William J. Doggett
Assistant (p-t): The Rev. James S. Isaacs (2011)

Senior Warden: Mary L. Miers
Junior Warden: Sarah Hnatov
Secretary of Vestry: Maureen Murphy
Treasurer: Tracy Lively

St. John's, Broad Creek — Parish #: 301, Region: SM

Parish Name: King George's Parish (1692)
Church Name: St. John's Church (1692)
9801 Livingston Rd
Fort Washington, MD 20744-4925
tel: (301) 248-4290
fax: (301) 248-7838
website: *http://stjohnsbroadcreek.org*

Priest-in-Charge: The Rev. Stephen E. Rorke (Diocese of Rochester)

Senior Warden: Michael Lacy
Junior Warden: Edith Pulscak
Secretary of Vestry: Jean Anderson-Jones
Treasurer: Beatrice James

St. John's, Georgetown — Parish #: 103, Region: DC

Parish Name: Georgetown Parish (1809)
Church Name: St. John's Church (1796)
3240 O St NW
Washington, DC 20007-2842
tel: (202) 338-1796
fax: (202) 338-3921
website: *http://www.stjohnsgeorgetown.org*

Rector: The Rev. Virginia Gerbasi (2014)
Assistant (p-t): The Rev. Sarah Duggin (2009)

Senior Warden: Avery Miller
Junior Warden: James Cartwright
Secretary of Vestry: Ron Ivey
Treasurer: Arnita Jones

St. John's, Lafayette Square — Parish #: 104, Region: DC

Parish Name: St. John's Parish (1816)
Church Name: St. John's Church (1815)
1525 H St NW
Washington, DC 20005-1005
tel: (202) 347-8766
fax: (202) 347-3446
website: *http://www.stjohns-dc.org*

Rector: The Rev. Luis Leon (1994)
Assistant: The Rev. D. Andrew Olivo (Diocese of East Tennessee) (2014)
Assistant: The Rev. Sarah Miller (Diocese of Texas) (2015)

Senior Warden: Hilary West
Junior Warden: Richard Metzger
Secretary of Vestry: Sara McGanity
Treasurer: Virginia Bader

St. John's, Mt. Rainier — Parish #: 314, Region: PN

Parish Name: St. John's Parish (1944)
Church Name: St. John's Church (1909)
4112 34th St
Mount Rainier, MD 20712-1948
tel: (301) 927-1156
fax: (301) 927-4260
website: *http://www.stjohnsmountrainier.org*

Priest-in-charge (p-t): The Rev. Canon Daniel D. Darko

Senior Warden: Coldrick David Creese
Junior Warden: Egerton Forster-Jones
Secretary of Vestry: Diana Edwards
Treasurer: Arthur Kojo Dixon

St. John's, Norwood Parish — Parish #: 207, Region: MS

Parish Name: Norwood Parish (1895)
Church Name: St. John's Church (1873)
6701 Wisconsin Ave
Chevy Chase, MD 20815-5351
tel: (301) 654-7767
fax: (301) 654-8830
website: *http://www.stjohnsnorwood.org*

Rector: The Rev. Sari N. Ateek (2010)
Associate: The Rev. Elizabeth Tesi (2015)

Senior Warden: Roxy Wolfe
Junior Warden: Johnna Story
Secretary of Vestry: Pat Cascio
Treasurer: Scott Cotter

St. John's, Olney — Parish #: 204, Region: MN

Parish Name: St. John's Church (Separate Congregation) (1842)
Church Name: St. John's Church
3427 Olney Laytonsville Rd
Olney, MD 20832
tel: (301) 774-6999
fax: (301) 774-1346
website: *http://www.stjec.org*

Mailing Address:
PO Box 187
Olney, MD 20830-0187

Rector: The Rev. Henry P. McQueen (2016)

Senior Warden: Douglas Perkins
Junior Warden: Carl Ridenour
Secretary of Vestry: Nancy Olkewicz
Treasurer: Jennifer Shepherd

St. John's, Zion Parish — Parish #: 305, Region: 5

Parish Name: Zion Parish (1811)
Church Name: St. John's Church (1857)
11040 Baltimore Ave
Beltsville, MD 20705
tel: (301) 937-4292
fax: (301) 937-0116
website: *http://www.saintjohnsbeltsville.org/*

Mailing Address:
PO Box 14
Beltsville, MD 20704-0014

Rector: The Rev. Joseph Constant (2015)

Senior Warden: Ian Hutson
Junior Warden: Deborah Stefany
Secretary of Vestry: Lorraine Walker
Treasurer: Hodge Herry

St. Luke's, Bladensburg — Parish #: 313

Parish Name: St. Luke's Parish (1929)
Church Name: St. Luke's Church (1829)
(Closed: October 9, 2011)

St. Luke's, Brighton — Parish #: 206, Region: MN

Parish Name: St. Luke's Church (Separate Congregation) (1873)
Church Name: St. Luke's Church

1001 Brighton Dam Rd
Brookeville, MD 20833

tel: (301) 570-3834
website: *http://stlukesbrighton.org*

Mailing Address:
PO Box 131
Brookeville, MD 20833-0131

Priest-in-Charge (p-t): The Rev. Victoria Clayton

Senior Warden: Larry Castelli
Junior Warden: Vince Yotsukura
Secretary of Vestry: Nancy Osgood
Treasurer: June Stoyer

St. Luke's, DC — Parish #: 118, Region: DC

Parish Name: St. Luke's Parish (1997) (Separate Congregation (1879-1997))
Church Name: St. Luke's Church (1873)

1514 15th St NW
Washington, DC 20005-1922

tel: (202) 667-4394
fax: (202) 667-8043
website: *http://stlukesdc.org*

Rector: The Rev. Ray Massenburg (2013)

Senior Warden: Eddie Neal
Junior Warden: Angela Wright
Secretary of Vestry: *vacant*
Treasurer: Dana Lucas

St. Luke's, Trinity Parish — Parish #: 214, Region: MC

Parish Name: Trinity Parish (1957)
Church Name: St. Luke's Church (1954)

6030 Grosvenor Ln
Bethesda, MD 20814-1852

tel: (301) 530-1800
fax: (301) 530-1802
website: *http://www.stlukesbethesda.org*

Rector: The Rev. Dr. Stephanie J. Nagley (2003)
Associate: The Rev. Jessica Hitchcock (2012)

Senior Warden: Patricia Rogers
Junior Warden: Kevin Devine
Secretary of Vestry: Dr. Philip Taylor
Treasurer: Sheryl Prieto

St. Margaret's — Parish #: 122, Region: DC

Parish Name: St. Margaret's Parish (1897)
Church Name: St. Margaret's Church (1894)

1820 Connecticut Ave NW
Washington, DC 20009-5732

tel: (202) 232-2995
fax: (202) 265-7817
website: *http://www.stmargaretsdc.org*

Mailing Address:
1830 Connecticut Ave NW
Washington, DC 20009-5706

Rector: The Rev. Kimberly D. Lucas (2012)
Assistant: The Rev. Anne Nicholson (Diocese of Maryland) (2014)

Senior Warden: Farar Elliott
Junior Warden: Paige Cottingham-Streater
Secretary of Vestry: Ron Lorentzen
Treasurer: John Williams

St. Mark's, DC — Parish #: 116, Region: DS

Parish Name: St. Mark's Parish (1869)
Church Name: St. Mark's Church (1867)
301 A St SE
Washington, DC 20003-3812
tel: (202) 543-0053
fax: (202) 546-3695
website: *http://www.stmarks.net*

Priest-in-charge: The Rev. Michele Morgan (Diocese of Minnesota)
Assistant: The Rev. R. Justice Schunior (2011)

Senior Warden: Peter Sherer
Junior Warden: Doris Burton
Secretary of Vestry: Mary Cooper
Treasurer: Andrew Stafford

St. Mark's, Fairland — Parish #: 220, Region: MC

Parish Name: St. Mark's Parish (1969)
Church Name: St. Mark's Church (1748)
12621 Old Columbia Pike
Silver Spring, MD 20904-1614
tel: (301) 622-5860
fax: (301) 622-5861
website: *http://www.stmarks-silverspring.org*

Rector: The Rev. Isaac Bonney (2013)

Senior Warden: Chuck T. Smith, II
Junior Warden: Lee Biederman
Secretary of Vestry: Alta T. Cannaday
Treasurer: David Smith

St. Mary Magdalene — Parish #: 212, Region: MC

Parish Name: Wheaton Parish (1955)
Church Name: Church of St. Mary Magdalene (1864)
3820 Aspen Hill Rd
Silver Spring, MD 20906-2904
tel: (301) 871-7660
fax: (301) 871-0001
website: *http://www.stmarymagdalene-md.org*

Priest-in-Charge: The Rev. Sarah R. Lamming (Diocese of Maryland)

Senior Warden: Beverley D. Collins
Junior Warden: Michele Glidden
Secretary of Vestry: Carol Gardner
Treasurer: *vacant*

St. Mary's — Parish #: 126, Region: DC

Parish Name: St. Mary's Parish (1927)
Church Name: St. Mary's Church (1867)
728 23rd St NW
Washington, DC 20037-2501
tel: (202) 333-3985
fax: (202) 338-4958
website: *http://www.stmarysfoggybottom.org*

Rector: (*vacant*)

Senior Warden: Windon Ringer
Junior Warden: JoAnn Beard
Secretary of Vestry: *vacant*
Treasurer: Ruby P Sherman

St. Matthew's — Parish #: 310, Region: PN

Parish Name: St. Matthew's Parish (1811)
Church Name: St. Matthew's Church (1696)
5901 36th Ave
Hyattsville, MD 20782-2925
tel: (301) 559-8686
fax: (301) 559-8687
website: *http://www.stmatthewshyattsville.org*

Senior Priest (p-t): The Rev. Vidal Rivas (2008)
Associate (p-t): The Rev. Ana Langerak (Delaware-Maryland Synod, ELCA) (2014)

Senior Warden: Karen Cassedy
Junior Warden: Aristides Portillo
Secretary of Vestry: James Cassedy
Treasurer: Martin Gakenheimer

St. Matthew's Church, Addison Parish — Parish #: 312

Parish Name: Addison Parish (1919)
Church Name: St. Matthew's Church (1696)
(Closed: May 31, 1983)

St. Michael & All Angels — Parish #: 316, Region: PN

Parish Name: Adelphi Parish (1958)
Church Name: Church of St. Michael and All Angels (1952)
8501 New Hampshire Ave
Hyattsville, MD 20783-2411
tel/fax: (301) 434-4646
website: *http://stmichaelsadelphi.org*

Rector: *vacant*

Senior Warden: Carol Gaskin
Junior Warden: Martin Dougall
Secretary of Vestry: Rashinda Graham
Treasurer: Marcia Knight

St. Monica's — Parish #: 133

Parish Name: St. Monica's Parish (1980)
Church Name: St. Monica's Church (1899)
(Closed: December 31, 2007)
(Deconsecrated: June 10, 2009)

St. Monica's and St. James' — Parish #: 117, Region: DS

Parish Name: Parish of St. Monica (1980) and St. James (1873) (2008)
Church Name: St. James' Church (1884)
222 8th St NE
Washington, DC 20002-6106
tel: (202) 546-1746
fax: (202) 546-2116
website: *http://www.smjec.org*

Rector: The Rev. William P. Stafford-Whittaker (2015)
Rector Emeritus: The Rev. Richard E. Downing (1976-2008)

Senior Warden: Mitch Brown
Junior Warden: Debra Sonderman
Secretary of Vestry: Paul Jenks
Treasurer: Breck Jeffery

St. Nicholas' Parish — Parish #: 223, Region: MN

Parish Name: St. Nicholas' Parish (2003)
Church Name: St. Nicholas' Parish (2009)
15575 Germantown Rd
Germantown, MD 20874-3012
tel: (240) 631-2800
fax: (240) 631-0136
website: *http://www.saintnicks.com*

Rector: The Rev. Kenneth W. Howard (1995)
Assistant: The Rev. Shivaun Wilkinson (2013)

Senior Warden: Andy Aviles
Junior Warden: Mindy McCartin
Secretary of Vestry: Meg Milligan
Treasurer: Christopher Prall

St. Patrick's — Parish #: 128, Region: DN

Parish Name: St. Patrick's Parish (1946)
Church Name: St. Patrick's Church (1985)
4700 Whitehaven Pkwy NW
Washington, DC 20007-1554
tel: (202) 342-2800
fax: (202) 342-2802
website: *http://www.stpatrickschurchdc.org*

Rector: The Rev. Dr. Kurt Gerhard (2010)
Assistant: The Rev. Katie Solter (2014)

Senior Warden: Dan Bourque
Junior Warden: Lalie Tongour
Secretary of Vestry: Jane Battle
Treasurer: Jay Sommerkamp

St. Paul's, Baden — Parish #: 302, Region: SM

Parish Name: St. Paul's Parish (1692)
Church Name: St. Paul's Church (1692)
13500 Baden Westwood Rd
Brandywine, MD 20613-8419
tel/fax: (301) 579-2643

302A. St. Mary's Chapel (1848)
Brandywine Rd (Rte 381) and Saint Mary's Church Rd
Aquasco, MD 20608

Rector: The Rev. Charles Hoffacker (2014)

Senior Warden: Scott Shannon
Junior Warden: Jeff Thompson
Secretary of Vestry: Sue Jenkins
Treasurer: Sheri Edelen

St. Paul's, K Street — Parish #: 113, Region: DC

Parish Name: St. Paul's Parish (1867)
Church Name: St. Paul's Church (1866)
2430 K St NW
Washington, DC 20037-1703
tel: (202) 337-2020
fax: (202) 337-7418
website: *http://www.stpauls-kst.com*

Rector: The Rev. Richard Wall (2015)
Assistant: The Rev. Jeffrey C. Hual (Diocese of the Central Gulf Coast) (2015)
Assistant (p-t): The Rev. Shawn O. Strout (2016)

Senior Warden: Laurel Malson
Junior Warden: Remington Gregg
Secretary of Vestry: John Raffetto
Treasurer: Katherine Britton

St. Paul's, Piney — Parish #: 406, Region: SM

Parish Name: Piney Parish (1968)
Church Name: St. Paul's Church (1823)
4535 Piney Church Rd
Waldorf, MD 20602-3262

tel: (301) 645-5000
fax: (301) 638-5894
website: *http://www.StPaulsPiney.org*

Rector: The Rev. Maria Kane (2014)

Senior Warden: Russ Lancaster
Junior Warden: Cheryl Williams
Secretary of Vestry: Cynthia Bears
Treasurer: Greg Ferguson

St. Paul's, Rock Creek — Parish #: 110, Region: DN

Parish Name: Rock Creek Parish (1856)
Church Name: St. Paul's Church (1712)
Rock Creek Church Rd & Webster St NW
Washington, DC 20011

tel: (202) 726-2080
fax: (202) 726-1084
website: *http://www.rockcreekparish.org*

Mailing Address:
201 Allison St NW
Washington, DC 20011-7305

Rector: The Rev. Allan B. Johnson-Taylor (2011)
Assistant (p-t): The Rev. Douglas A.G. Greenaway (2011)

Senior Warden: James Jones
Junior Warden: Clive Pecover
Secretary of Vestry: Rosalind Palmer
Treasurer: Shirley Y. Williams

St. Peter's — Parish #: 202, Region: MN

Parish Name: St. Peter's Parish (1792)
Church Name: St. Peter's Church (1774)
20100 Fisher Ave
Poolesville, MD 20837

tel: (301) 349-2073
fax: (301) 349-2093
website: *http://www.saintpetersnet.org*

Mailing Address:
PO Box 387
Poolesville, MD 20837-0387

Rector: The Rev. Ann M. Ritonia (2015)

Senior Warden: John Clayton
Junior Warden: Bruce Kirby
Secretary of Vestry: Carol Baxter
Treasurer: Shelley Stamm

St. Philip the Evangelist — Parish #: 134, Region: DS

Parish Name: St. Philip the Evangelist Parish (2002)
Church Name: St. Philip the Evangelist Church (1887)
2001 14th St SE
Washington, DC 20020-4817

tel: (202) 678-4300
fax: (202) 678-4577
website: *http://stphilipanacostia.com*

Priest-in-Charge: The Rev. Louis Wheeler

Senior Warden: Donald Cryer
Junior Warden: A. Sonny Roots
Secretary of Vestry: Tayloria Jackson
Treasurer: Brian Hamilton

St. Philip's, Baden — Parish #: 323, Region: SM

Parish Name: Baden Parish (2004)
Church Name: St. Philip's Church (1876)
13801 Baden Westwood Rd
Brandywine, MD 20613-8426
tel: (301) 888-1536
fax: (301) 888-1202
website: *http://stphilipsbaden.edow.org*

Rector: *vacant*

Senior Warden: Mitty Gross
Junior Warden: *vacant*
Secretary of Vestry: Ruby E. Hinnant
Treasurer: Tyrone Johnson

St. Philip's, Laurel — Parish #: 308, Region: PN

Parish Name: St. Philip's Parish (1848)
Church Name: St. Philip's Church (1845)
522 Main St
Laurel, MD 20707-4118
tel: (301) 776-5151
fax: (301) 776-6337
website: *http://www.stphilipslaurel.org*

Rector: The Rev. Dr. Sheila McJilton (2007)

Senior Warden: Scott Aker
Junior Warden: Jean-Marie Lauenstein
Secretary of Vestry: Eileen Collins
Treasurer: Tracy McCracken

St. Stephen & the Incarnation — Parish #: 114, Region: DC

Parish Name: St. Stephen (1892) and the Incarnation (1868) Parish (1926)
Church Name: Church of St. Stephen and the Incarnation (1866)
1525 Newton St NW
Washington, DC 20010-3103
tel: (202) 232-0900
fax: (202) 797-0367
website: *http://www.saintstephensdc.org*

Senior Priest: The Rev. Dessordi P. Leite (Diocese of California) (2016)
Latino Missioner (p-t): The Rev. Sarabeth Goodwin (2005)

Senior Warden: Michael Robbins
Junior Warden: Sandra Moore
Secretary of Vestry: Laurna Strikwerda
Treasurer: Atiba Pertilla

St. Thomas', DC — Parish #: 119, Region: DC

Parish Name: St. Thomas' Parish (1891)
Church Name: St. Thomas' Church
1772 Church St NW
Washington, DC 20036-1302
tel: (202) 332-0607
fax: (202) 332-6245
website: *http://stthomasdc.org*

Rector: *vacant*
Assistant (p-t): The Rev. Becky Zartman (2013)

Senior Warden: Carol Coonrod
Junior Warden: David Swanson
Secretary of Vestry: Doug Evans
Treasurer: Trey Rhiddlehoover

St. Thomas', P.G. County — Parish #: 309, Region: SM

Parish Name: St. Thomas' Parish (1851)
Church Name: St. Thomas' Church (1733)
14300 Saint Thomas Church Rd
Upper Marlboro, MD 20772-8222
tel/fax: (301) 627-8469
website: *http://stthomascroom.edow.org*

309A. Chapel of the Incarnation (1911)
14070 Brandywine Rd
Brandywine, MD 20613 (Do not send mail to this address.)

Rector: *vacant*

Senior Warden: Gary A. Hogue
Junior Warden: Stephen Kensinger
Secretary of Vestry: Sandra Wiseman
Treasurer: Iona Harrison

St. Timothy's — Parish #: 131, Region: DS

Parish Name: St. Timothy's Parish (1956)
Church Name: St. Timothy's Church (1944)
3601 Alabama Ave SE
Washington, DC 20020-2425
tel: (202) 582-7740
fax: (202) 575-0765
website: *http://www.sttimothysofdc.org/*

Rector: The Rev. Caron Gwynn (2013)
Rector Emeritus: The Rev. Canon Dalton D. Downs (1986-2006)

Senior Warden: Patricia Johnson
Junior Warden: Earl Harris-Nichols
Secretary of Vestry: Mary R. Ford
Treasurer: Merle Robertson

Transfiguration — Parish #: 219, Region: MC

Parish Name: Transfiguration Parish (1967)
Church Name: Church of the Transfiguration (1961)
13925 New Hampshire Ave
Silver Spring, MD 20904-6218
tel: (301) 384-6264
fax: (301) 384-4221
website: *http://www.transfig.org*

Rector: The Rev. Meg Ingalls (2008)
Rector Emeritus: The Rev. Richard G.P. Kukowski (1979-2006)

Senior Warden: William Freeman, Sr.
Junior Warden: Steve Van Albert
Secretary of Vestry: Dianne Atkins
Treasurer: Kathy Berry

Trinity Parish, Newport & Hughesville — Parish #: 404, Region: SM

Parish Name: Trinity Parish (1744)
Church Name: Trinity Church (1692)
9560 Trinity Church Rd
Newport, MD 20646-3648
tel: (301) 934-1424
fax: (301) 309-8756
website: *http://www.trinityepiscopalparish1744.org*

Mailing Address:
PO Box 178
Hughesville, MD 20637-0178

404A. Old Fields Chapel
15837 Prince Frederick Rd website: *http://www.trinityepiscopalparish1744.org*
Hughesbille, MD 20637 (Do not send mail to this address.)

Rector: *vacant*

Senior Warden: Thomas H. Swann
Junior Warden: Doris Logan
Secretary of Vestry: Sally Halstead
Treasurer: Elizabeth Swann

Trinity, DC — Parish #: 120, Region: DN

Parish Name: Trinity Parish (1896)
Church Name: Trinity Church (1889)
7005 Piney Branch Rd NW
Washington, DC 20012-2417
tel: (202) 726-7036
fax: (202) 726-0061
website: *http://www.trinitychurchdc.org*

Rector: The Rev. Canon John T.W. Harmon (2000)
Curate: The Rev. W. Reginald Simmons (Diocese of Southeast Florida) (2015)

Senior Warden: Vincent Napoleon
Junior Warden: Kendell Matthews
Secretary of Vestry: Barbara Mills
Treasurer: Nnenna J. Ugorji

Trinity, St. Mary's — Parish #: 505, Region: SM

Parish Name: St. Mary's Parish (1851)
Church Name: Trinity Church (1638)
47444 Trinity Church Rd
Saint Marys City, MD 20686
tel: (301) 862-4597
fax: (301) 862-2507
website: *http://www.trinitysmcmd.com*

Mailing Address:
PO Box 207
Saint Marys City, MD 20686-0207

505A. St. Mary's Chapel (1883)
12960 Point Lookout Rd (MD Rte 5)
Ridge, MD 20680 (Do not send mail to this address.)

Rector: The Rev. John A. Ball (1994)
Assistant: The Rev. Nathan Beall (2015)

Senior WardenJohn LeRoy
Junior Warden: Barbara Stevenson
Secretary of Vestry: Lynda Purdy
Treasurer: Caroline Braun

Trinity, Upper Marlboro — Parish #: 304, Region: SM

Parish Name: Trinity Church (Separate Congregation) (1810)
Church Name: Trinity Church
14515 Church St
Upper Marlboro, MD 20772
tel: (301) 627-2636
fax: (301) 627-1066
website: *http://trinityuppermarlboro.edow.org*

Mailing Address:
PO Box 187
Upper Marlboro, MD 20773-0187

Rector: The Rev. Martha J. Bonwitt (2000)

Senior Warden: Guy Stone
Junior Warden: Carl Horn
Secretary of Vestry: Dierdre Walsh
Treasurer: Jim Blair

University of Maryland Chaplaincy — Parish #: 371, Region: PN

EACM, University of MD
2116 Memorial Chapel
College Park, MD 20742-8453
tel: (301) 405-8453
fax: (301) 314-9741
website: *http://eacm.edow.org*

Chaplain: *vacant*

Washington National Cathedral — Parish #: 101, Region: DN

Parish Name: The Cathedral Church of St. Peter and St. Paul (1895)
Church Name: Washington National Cathedral
Mount Saint Alban
Washington, DC 20016-5094
tel: (202) 537-6200
fax: (202) 364-6600
website: *http://www.nationalcathedral.org*

Bishop of Washington: The Rt. Rev. Mariann Edgar Budde
Dean: The Very Rev. Randolph M. Hollerith (2016)
Provost: The Rev. Canon Jan Naylor Cope (2010)
Canon for Worship: The Rev. Dr. Rosemarie L. Duncan (2016)
Canon Ecumenist (p-t): The Rev. Canon Samuel Van Culin, Jr. (2004)
Associate for Worship & Music:
The Rev. Andrew K. Barnett (2016)

Diocesan Chapels

Addison Chapel — Parish #: 155

(Formerly St. Matthew's Church, Addison Parish)
(Deconsecrated: March 13, 1991)

Chapel of the Annunciation — Parish #: 151

Chapel of the Annunciation (1914)
The Bishop's Chapel
Episcopal Church House — tel: (202)537-6555
Mount Saint Alban
Washington, DC 20016-5094

Epiphany Chapel — Parish #: 152

Epiphany Chapel (1924)
(Deconsecrated: February 9, 1994)

Chapel of the Episcopal Center for Children — Parish #: 153

Chapel of the Episcopal Center for Children (1930)
5901 Utah Ave NW — tel: (202)363-1333
Washington, DC 20015-1616 — fax: (202)537-5044

Chapel of the Intercession — Parish #: 154

Chapel of the Intercession (1906)
Washington Hospital Center — tel: (202)577-7138
1010 Irving St NW
Washington, DC 20010-2412

Church–Related Institutions and Organizations

The Cathedral Church of Saint Peter and Saint Paul

Mount Saint Alban, Washington, DC 20016–5094
Tel: (202) 537–6200 — Fax: (202) 364–6600
Website: *http://www.cathedral.org*

The Protestant Episcopal Cathedral Foundation

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Dorothy Woodcock

Saint Albans School

Mount Saint Alban, Washington, DC 20016–5069
Tel: (202) 537–6435 — Fax: (202) 537–6434
Website: *http://www.stalbansschool.org*

Headmaster: Canon Vance Wilson
Lower School Chaplain: The Rev. Heather Patton–Graham
Upper School Chaplain: The Rev. Brooks Hundley
Chair of the Governing Board: The Hon. James E. Boasberg

The National Cathedral School for Girls

3612 Woodley Rd NW, Washington, DC 20016
Tel: (202) 537–6300 — Fax: (202) 537–5743
Website: *http://www.ncs.cathedral.org*

Head of School: Canon Kathleen O'Neill Jamieson
Senior Chaplain: The Rev. Eva Marie Kopp Cavaleri
Lower School Chaplain: The Rev. Cameron Soulis
Chair of the Governing Board: Elise Rabekoff

Beauvoir the National Cathedral Elementary School

3500 Woodley Rd NW, Washington, DC 20016–5031
Tel: (202) 537–6485 — Fax: (202) 537–6512
Website: *http://www.beauvoirschool.org*

Head of School: Canon Amy P. Vorenberg
Chair of the Governing Board: Martha Webb
Chaplain: The Rev. Michael Barbaro

Directory of Episcopal and Episcopal–Related Schools

Episcopal and Episcopal–related independent schools located within the geographical boundaries of the Diocese of Washington are listed below. For schools located in Northern Virginia and in the Diocese of Maryland, please call their diocesan offices at (703) 461–1776 and (410) 467–1399 respectively. For more information, write directly to the parish or to The National Association of Episcopal Schools, 815 2nd Ave, New York, NY 10017 for the "Directory of Episcopal Church Schools."

All Saints Pre-School

3 Chevy Chase Cir
Chevy Chase, MD 20815–3408

tel: (301) 654-2488 ext. 233
fax: (301) 951-6465
website: *http://www.allsaintschurch.net*

Christ Episcopal School

109 S Washington S
Rockville, MD 20850–2358

tel: (301) 424–6550
fax: (301) 424–0494
website: *http://www.ces-rockville.org*

Good Shepherd Episcopal Preschool

818 University Boulevard W
Silver Spring, MD 20901–1039

tel: (301) 593–2308
website: *http://www.gsecmd.org*

Grace Episcopal Day School

9411 Connecticut Ave
Kensington, MD 20895–3532

tel: (301) 949–5860
fax: (301) 949–8398
website: *http://www.geds.org*

Holy Trinity Episcopal Day School

13106 Annapolis Rd
Bowie, MD 20720–3829

tel: (301) 262–5355
fax: (301) 262–9609
website: *http://www.htrinity.org*

Rosemount Center

2000 Rosemount Ave NW
Washington, DC 20010–1045

tel: (202) 265–9885
fax: (202) 265–2636
website: *http://www.rosemountcenter.com*

Saint Andrew's Episcopal School

Postoak Campus:
8804 Postoak Rd
Potomac, MD 20854–3553

Potomac Village Campus:
10033 River Rd
Potomac, MD 20854–3553

tel: (301) 983–5200
fax: (301) 983–4710
website: *http://www.saes.org*

Saint Columba's Nursery School

4201 Albemarle St NW
Washington, DC 20016–2009

tel: (202) 363–4121
website: *http://www.columba.org/Community/Youth/nursery.html*

Saint James' Children's School

11815 Seven Locks Rd
Potomac, MD 20854–3340

tel: (301) 762–3246
fax: (301) 762–4076
website: *http://www.stjamespotomac.org/school.html*

Saint John's Episcopal School

3437 Olney–Laytonsville Rd
Olney, MD 20832–1743

tel: (301) 774–6804
fax: (301) 774–2375
website: *http://www.stjes.com*

Saint John's Preschool

3240 O St NW
Washington, DC 20037–2842

tel: (202) 338–2574
website: *http://www.stjohnsgeorgetown.org/education/preschool.html*

Saint Matthew's Day School

5901 36th Ave
Hyattsville, MD 20782–2925

tel: (301) 559–7118
website: *http://www.stmatthewsdayschool.com*

Saint Patrick's Episcopal Day School

4700 Whitehaven Pkwy NW
Washington, DC 20007–1554

tel: (202) 342–2804
fax: (202) 342–7001
website: *http://www.stpatsdc.org*

Saint Philip's Child Development Center

2001 14th St SE
Washington, DC 20020–4817

tel: (202) 678–1640

Saint Timothy's Child Development Center

3601 Alabama Ave SE
Washington, DC 20020–2425

tel: (202) 584–5662
website: *http://www.sttimothysofdc.org*

The Bishop John T. Walker School

3640 Martin Luther King Jr Ave SE
Washington, DC 20032-1546

tel: (202) 678-1515
website: *http://www.bishopwalkerschool.org*

Washington Episcopal School

5600 Little Falls Pkwy
Bethesda, MD 20816–1519

tel: (301) 652–7878
fax: (301) 652–7255
website: *http://www.w-e-s.org*

Church–Related Institutions and Organizations (continued)

Brotherhood of St. Andrew

Website: *http://www.brothersandrew.org/*

The Brotherhood of St Andrew was founded in 1883 and is the oldest evangelistic Lay ministry of the Episcopal church. This lay ministry for men and boys is dedicated to bringing men and boys to Christ through prayer, study and service. Our mission is to introduce our Men's Ministry to all parishes in the Episcopal Church and the Worldwide Anglican Communion.

Contact: National V.P., Franklyn M. Malone
the100fathersceo@yahoo.com (202) 529–4929

Saint Anna's Home

Board Chair, Episcopal Church House
Mount Saint Alban, Washington, DC 20016-5094

Staff Contact: Kimberly M. Sanders

St. Anna's Home Fund was formed for charitable and benevolent purposes "…to provide for elderly and handicapped persons on a non-profit basis housing facilities and services especially designed to meet their physical, social, and psychological needs, and to promote their health, security, happiness, usefulness, and longer life." They process grant requests that: (1) are primarily for the support of housing for the elderly; (2) result in enriched services to minorities: (3) provide seed money for new programs that attract permanent funding.

Collington Episcopal Life Care Community, Inc.

10450 Lottsford Rd, Mitchellville, MD 20721–2734
Tel: (301) 560–3610 — Toll–Free: 1 (888) 257–9468 — Fax: (301) 925–7357
Website: *http://www.collington.kendal.org*

Board Chair: Andrea Giles

A continuing care retirement community founded in 1986 by seven diocesan congregations and the Diocese of Washington on 125 acres in central Prince George's County. Collington's facilities include cottages, apartments, and a health center that offers assisted living as well as full nursing care. Residents have the opportunity for up to three meals daily, a full range of supportive services and activities, walking trails, a fitness/wellness program, and transportation to and from nearby metro stops. The resident community, which welcomes people of all faiths, includes many Episcopalians who have contributed to the life and leadership of diocesan congregations, diocesan ministries, seminary education, and our national church.

Companions in World Mission

Website: *http://www.companionsinworldmission.org*

A Washington area association, affiliated with the national Episcopal Partnership for Global Mission, comprising Episcopal parishes, organizations and individual members committed to the worldwide mission of the Church. Financial grants are made to overseas Anglican Church dioceses and institutions in Africa, Southeast Asia and Latin America, primarily to fund clergy and lay training.

Treasurer: Richard A. Best, Jr. (202) 332–0746
1733 T St NW
Washington, DC 20009–7102
E–mail: *treasurer@companionsinworldmission.org*

Daughters of the King

Website: *http://www.doknational.com*; *http://www.dok-proviii.org/*

The Daughters of the King is an order for laywomen who are communicants of the Episcopal Church, or churches in communion with it, or churches who are in the Historic Episcopate. Members undertake a Rule of Life, incorporating the Rule of Prayer and the Rule of Service. By reaffirmation of the promises made at Confirmation, a Daughter pledges herself to a life–long program of prayer, service and evangelism, dedicated to the spread of Christ's Kingdom and the strengthening of the spiritual life of her parish.

President: Marie S. Wallace, Diocese of Washington
emmabel01@verizon.net

The Episcopal Center for Children

5901 Utah Ave NW, Washington, DC 20015–1616
Tel: (202) 363–1333 — Fax: (202) 537–5044
Website: *http://www.eccofdc.org*

Executive Director: Alan Korz

A treatment center for emotionally troubled children of the Washington metropolitan area. Services provided include individual therapy, group therapy, special education programs in a therapeutic environment. Parental involvement required. Accredited by The Joint Commission.

Episcopal Church Women

Episcopal Church House
Mount Saint Alban, Washington, DC 20016–5094
Tel: (202) 537–6530 — Fax: (202) 537–5784
Website: *www.ecw-edow.org* E-mail: *ecw.edow@gmail.com*

President:	Deanne Samuels	(301) 499–3158
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Special Funds Liaisons:

Church Periodical Club:	Angela D. Atkins	(202) 652-8060
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Memorial Scholarship Fund:	Eulalia Smith	(202) 526-3477
	ewsmith1@rcn.com	
United Thank Offering:	Rosamond Daniels	(301) 879–8194
	rosamondmd47@gmail.com	

All checks should be payable to the specific fund and mailed to the ECW office address above.

House of Mercy's Rosemount Center

2000 Rosemount Ave NW, Washington, DC 20010–1045
Tel: (202) 265–9885 — Fax: (202) 265–2636
Website: *www.rosemountcenter.com*

President: Michael Oliphant
Board of Directors Chair: Charles S. Groppe

The House of Mercy leases its historic building for $1 per year to Rosemount Center and its work supports the building and grounds of this property. House of Mercy (formerly a home for unwed mothers and babies) created Rosemount Center in 1972 as an independent 501(c)(3) organization. Rosemount Center is a dual language (Spanish/English) early childhood and family support center for pregnant women, infants, toddlers, and preschool children. Accredited by the National Association for the Education of Young Children (NAEYC), Rosemount is focused on serving poverty level, primarily Latino families in the District of Columbia.

Saint Mary's Court

725 24th St NW, Washington, DC 20037–2560
Tel: (202) 223–5712 — Fax: (202) 223–6191
Website: *http://www.sstmaryscourtmgr@spm.net*

Community Manager: Margaret Pully
stmaryscourtmgh@spm.net

A 140-unit apartment house for low to moderate–income elderly and qualified handicapped persons. HUD rent supplements. Evening meals required. On the premises are: programs for recreation, education, exercise and art; DC Office on Aging Elderly Nutrition Program site serving daytime noon meal; programs for health, legal and supportive services; regular worship services and spiritual forum hours.

Samaritan Ministry of Greater Washington (SMGW)

1516 Hamilton St NW, Washington, DC 20011–3858
Tel: (202) 722–2280 — Fax: (202) 722–2288
http://www.SamaritanMinistry.org
E–mail: *info@SamaritanMinistry.org*

Satellite Locations:

1345 U St SE, Washington, DC 20020–7013
Tel: (202) 889–7702

2207 Columbia Pike, Arlington, VA 22204–4405
Tel: (703) 271–0938

Executive Director: The Rev. David B. Wolf, Esq.
Program Director: Tracy Pindell
Development Director: Don McCrabb
Finance Director: Mildred Millien

A partnership of more than 50 Washington, Maryland and Virginia churches which offers free coaching and capacity-building assistance to people who are low income and/or homeless. Next Step program participants meet regularly with caseworkers to set "next steps" toward their larger life goals of economic self-sufficiency, and social and spiritual well-being. SMGW helps people find jobs and homes, learn to read, improve their skills, register for benefits, etc. Additionally, SWGW has incorporated all of the programs formerly administered by ECRA for those affected by HIV/AIDS, including burial assistance, retreat programs and bereavement support groups. A small paid staff facilitates the ministries of over 5,000 volunteers each year. Partner Representatives form the Ministry's Parish Council, which elects the Board of Directors. We now have satellite sites at the Bishop John T. Walker School for Boys and the Skyline Work Force Development Center.

Seabury at Friendship Terrace

Episcopal Church Home, Friendship, Inc.
4201 Butterworth Pl NW, Washington, DC 20016–4573
Tel: (202) 244–7400 — Fax: (202) 362–2587
http://www.FriendshipTerrace.org

Chief Executive Officer: Joseph E. Resch, Jr.
Administrator: Eileen Anatra

Seabury at Friendship Terrace is a rental retirement community, established in 1970 and completely renovated in 2011, for people 62 years of age and older or handicapped. Fees include the apartment, utilities, and all evening meals and are reasonably priced for those with moderate incomes. Subsidies are available through HUD for 40 of the 180 units. There are a wide variety of activities available, some transportation services and volunteer opportunities. Friendship Terrace has a beauty salon, and many other services are available for residents. The community is conveniently located close to the metro, shopping, and St. Columba's Episcopal Church.

Seabury Resources for Aging
(formerly Episcopal Senior Ministries)

6031 Kansas Ave NW, Ste 100, Washington, DC 20011
Tel: (202) 289–5690 — Fax: (202) 289–5693
Website: *http://www.seaburyresources.org*

Chief Executive Officer: Deborah M. Royster

Through a Covenant, Seabury Resources for Aging is the coordinating resource on aging issues and services in the Diocese. Established in 1924, Seabury is a nonprofit provider of personalized, affordable housing options and services in the community which help older adults throughout the greater Washington, DC area live with independence and dignity. Seabury's 355 units of independent, assisted, and shared housing are located at Friendship Terrace in upper northwest DC, Springvale Terrace in downtown Silver Spring, and Home First Residences in northeast DC. Services to more than 15,000 customers in the community are available through Seabury Care Management , serving Montgomery and Prince George's Counties, all of DC, and Northern Virginia; Age-In-Place home and yard maintenance in DC Wards 4, 5 & 6, Seabury's Ward 5 and Ward 6 Aging Services and city-wide Senior Center for the Blind and Visually Impaired. For registered DC residents, 60 and older, Seabury's Connector service provides medical transportation, delivers meals to the homebound, and offers a transportation debit card. Seabury's Congregational Resources coordinates Diocesan-wide events and assists congregations with information and resources and the development of parish senior ministries. Seabury provides a print newsletter Resource, and several electronic newsletter. More than 3,600 volunteers provide and/or enhance services annually.

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Chairman of the Board: The Bishop of Washington, *ex officio*
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Washington Episcopal Clergy Association

Website: *http://www.wecadc.org*

Through WECA we care for our colleagues, we care for our diocese, and we nurture our call.

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Part II: Annual Convention Proceedings

The Bishop's Convention Address

The Right Reverend Mariann Edgar Budde, D.Min., D.D.

Ninth Bishop of Washington

January 30, 2016

> *The body does not consist of one member, but of many… If one member suffers, all suffer together it; if one member is honored, all rejoice together. We are the body of Christ, and individually members of it. May we strive for the greater gifts and allow God to show us a still more excellent way.* (I Corinthians 12:26-31)

My friends in Christ:

I am overjoyed to be with you in this sacred place. If this is your first Diocesan Convention, we're so glad that you're here. If you are a seasoned member of this diocesan community, we're grateful for your faithfulness. Would you take a moment and say to someone near you, "I am so glad you are here!" On behalf of all, I thank the Rev. Sari Ateek for his inspired preaching and the Theodicy Jazz Collective for their amazing music. Andy Barnett will be with us all week and Theodicy will be back next weekend for three music events, culminating in the Absalom Jones service with Presiding Bishop Michael Curry on Sunday afternoon.

It's good to be back in our beautiful Cathedral, and we're trying a new format. For two years we were at Reid Temple, a site that easily accommodated workshops as part of Convention. We came back to the Cathedral for a one day Convention based on your feedback. Many of you told us that the workshops offered were valuable, but that there wasn't enough time at Convention to sufficiently engage the subject matter, and that the people who would most benefit from the workshops weren't necessarily Convention delegates. So this year we'll offer two Leadership Days in late February and early March so that your leaders can pick most convenient site and engage subjects most helpful to them. We've assembled an awesome team of teachers and facilitators from around the diocese and the country. That's all coming up ahead – inspired worship with our Presiding Bishop, and practical resources to assist you in leadership and ministry.

But we're here today, taking up the governance responsibilities of church.

We are here, each one of us, because at some point in our lives we made a commitment to follow Jesus. It might have been a conscious decision or a gradual awareness. Regardless of how it happened, we are here because of Jesus.

We are here, each one of us, because we have found a spiritual home in the Episcopal Church. Perhaps it's always been your home, or perhaps you discovered the Episcopal Church along the way. Regardless, we're all are here because we've chosen, or God has chosen us, to be part of this "particular branch of the Jesus Movement."

And we're here today as stewards of the faith. We're the ones God has entrusted with responsibility to be the Episcopal Church in our respective communities. It's a sacred trust and I'm honored to share it with you.

This is what I have on my heart to say to you: We have come to a decisive moment as the

Episcopal Diocese of Washington. I have come to a decisive moment as your bishop.

It's been four years since you blessed me with the greatest vocational gift and challenge of my life, to serve God and the people of this diocese as bishop. We've spent the last four years getting to know each other. You've been kind, supportive and inspiring. I've grown to love you; I'm honored to serve you; and I gladly give my whole heart to this work. God willing, we will share this ministry adventure for years to come.

The first four years have been devoted to building relationships and trust. You blessed me with the role of leadership at my election, but I have to earn your trust, which only comes with time and shared experience. Based on the priorities you articulated during the transition between bishops, we've redirected diocesan resources and staff toward the areas that matter most now: congregational vitality, resources for discipleship and spiritual growth, equipping leaders, and the work of justice that we share as those who follow Jesus. Together we've undertaken an evaluation of ministries funded and managed at the diocesan level. That includes campus and young adult ministry, Latino ministry, ministry among the deaf; diocesan-level youth Ministry and Camp EDOW, and diocesan support for the Bishop Walker School. In these areas and more we're doing good and important work together.

Thus we've come now to the end of our first season of shared ministry. We've articulated key priorities and assessed core ministries as reflected in the diocesan budget. I'm no longer the new bishop. And we've arrived at a decisive moment as we turn our gaze to the next four to five years, and the five years after that.

The last six months have been a time of prayer and soul-searching for me. We've had many discerning conversations across the diocese. I continue my study of Christian communities that are thriving in the cultural and spiritual contexts in which we live. And there are many all around us from whom we can learn.

Like you, I love the Episcopal Church. For years, I've felt a claim on my heart to do all in my power to ensure that our faith communities learn to thrive, to sufficiently adapt and engage the world around us so that more people might experience Christ through the treasured spiritual insights and expressions of our church.

There's no guarantee that we will succeed in this adaptive work. Some of our congregations will succeed, but how many? Almost all will continue to exist, but how many will thrive? And what might we do now to ensure that as many of our congregations adapt and thrive, so that in five or ten years we are stronger as a church than we are now, with greater capacity to fulfill the vision of church that God has entrusted to us?

Having served as your bishop for four years, this is what I know:

- The challenges before us are bigger than any one congregation can meet on its own.
- The opportunities before us are greater than any one congregation can fulfill on its own.
- The vision entrusted to us is larger than any one congregation can realize on its own.

For these reasons, among all that we will undertake at this Convention, there are two main tasks before us. First, I ask you to approve a change in our governance structure that would rename, realign, and re-invigorate our regions as the foundation for increased

collaboration; and second, to approve a diocesan budget that reflects a shared commitment to our common life and devotes an unprecedented level of resources to increasing congregational collaboration and financial health.

These are important decisions for a decisive moment. By far the most interesting stories in the Bible are of people at decisive moments – people who make a choice to respond to challenging circumstances or to do something brave. The decisions they made, in faithfulness to God's call, had life-changing implications for them and for others. Think of Ruth, as a young choosing to follow her mother-in-law, Naomi, to a foreign land with these words, "Do not press me to leave you or to turn back from following you! Where you go, I will go; where you lodge, I will lodge; your people shall be my people, and your God my God.

Or in the gospels think of the young boy standing among the hungry multitudes who offers to Jesus what he has – five loaves and a few fish. When common sense and self-protection would say, "hold on to what you have," the boy chose to give and through his gift, the multitudes were fed with baskets left over.

Decisive moments are times at which critical need and exciting opportunities come together. They are every bit as holy as experiences of unanticipated grace that just seem to happen, uninvited and unplanned, as signs of God's love. Decisive moments are also grace, but they don't just happen. As the word implies, we have a decision to make. And that decision has far-reaching implications, for it is based on a vision for our future that we dare to believe God wants for us.

Back when I was member of the CREDO faculty, an organization that provides wellness retreats for Episcopal clergy, I used to guide people through a seemingly simple, yet courageous process of personal self-examination. It went something this:

1. Start with an honest assessment of where you are right now.
2. Follow the trajectory if you made no changes to the most likely outcome.
3. Ask the question: What might God's preferred future for you look like?
4. Identify steps you can take now to move toward God's preferred future.

In any life assessment, it's important to start with all that is good and strong. But as each of us has potential for great things that we cannot accomplish on our own, we need to take steps toward areas of great potential – they don't just happen. Each of us has struggles in life that we'd rather ignore. And in the demands and distractions of life, it's easy to go on autopilot, moving from one day to the next without sufficient thought for the future. But what are the consequences of not putting ourselves in places of great potential, and for not tending to the things we'd rather avoid? It takes real courage to stop and ask the question "If I continue in this way where will I likely end up?" And then when we ask God for help to envision a different potential future that we could move toward? That opens us to the possibility of a decisive moment of grace.

To use a similar process for our congregations is at the heart of strategic planning. All of our congregations are blessed with strength in some areas of ministry, and admittedly, some have more strengths than others. But all have places of untapped opportunity and unrealized potential. All have blind spots and barriers to growth. And while there

is enough to occupy our attention and keep very busy at what we're doing now, if we don't address those areas of untapped opportunity, unrealized potential and untended challenges, we can predict with considerable accuracy what the future will hold.

Looking across the diocese, there is so much to celebrate and ample reason for hope. We have good reason to love our church. I'm proud of what we've accomplished together.

For example: We're in the third year of a new ordination process for the priesthood, and this year launched a long awaited ordination track for deacons. Last October, we approved 15 people as postulants and they have begun their education and formation process. By the end of next year, first cohort of deacons will be ordained for ministry throughout the diocese. We have been blessed by those who have worked on the deacon's initiative and we give thanks to God for those are saying yes to this servant ministry.

Our multicultural ministry has also deepened in the four years. Our Spanish speaking congregations, with a long history of collaboration, have undergone many changes in recent years. Three are entirely supported at the congregational level, and the remaining three are on a path to self-sufficiency, including one of our largest congregations, St. Matthew's/*San Mateo*, that regularly draws 500-600 people for worship.

Clergy of multicultural congregations continue to meet regularly, and as part of the Leadership Days in February, over 50 lay and clergy multicultural leaders have committed to a two-day workshop with the Rev. Eric Law and the Kaleidoscope Institute. Kaleidoscope has a proven track record for improving and strengthening multi-cultural congregations within the Episcopal Church.

Without question, one of the important times in the life of a congregation is during clergy leadership transition. It's also the time that you both expect and need to be well supported by your diocese. This is a high priority, as it is one of the most significant ways that as a diocese we invest in one another. In the last four years, 48 (over half) of our congregations have experienced or are experiencing now clergy transition.

Among those in right now is Washington National Cathedral, and as you may know, I am serving as interim dean. It was a decision made in consultation with Diocesan Council, the Standing Committee, Cathedral leadership. Among the many reasons I felt God calling me to this work is to strengthen the ties between the cathedral and the diocese. This Cathedral is a treasure for all of us, for the wider church, and for our nation. And in partial compensation for my time, the Cathedral is contributing $75,000 (above its annual gift) to the diocesan budget.

So let me say just a word, briefly, about the Confederate Flag windows in response to our good friend and colleague Robert Hunter. Dean Hall, as you know, right at the time of the Charleston killings and the conversation around the country regarding the placement of the Confederate flags and other iconography from the Confederate era, called for the removal of the windows that are in the Cathedral. To be honest, up until that time, neither he nor I knew about the windows.

He himself did not have the authority to remove the windows by himself, just as you wouldn't have, as a clergy person, have the authority to remove any windows in your congregation; he asked the Cathedral chapter to engage that process and I can gladly report to you that the Cathedral Chapter has formed a task force. There are several people

from the wider diocese, and they are undertaking that work.

What I have said to them is, that from my perspective, regardless of the decision with the windows, the most important thing that we do in this period is examine our history, so that we really understand the history of the Civil War, the post-Civil War period, the end of Reconstruction, the rise of renewed segregation, the rise of Jim Crow, the glorification of the Confederacy, and the desire among white Americans to unify at the exclusion of African Americans in this country. We must understand that history; we must understand how it is embedded in our architecture, not only here but around the nation. I daresay in many of our congregations. And we must repent of that history so we are not bound by it.

In that light, what happens to the windows will be understood in the context of that conversation and we will come to that conclusion then. And so I invite your prayers for the Cathedral and its work and I invite you to consider whether there is in your architecture or in your communities similar work to be done.

There is much to celebrate and give thanks for in the Diocese of Washington. God is good. Jesus is Lord. The Spirit is here. And many are working very hard in faithfulness and love. And yet, I ask myself almost every day, if we continue on the path we're currently on, what does the future hold? If we follow the trajectory of our 88 congregations on the course we're on now, what do we see?

Certainly some of our congregations will be stronger in the next 5-10 years, with greater capacity to serve Christ's mission in the future. But some will continue on a path of steady decline. Most, despite lots of hard and faithful work, will plateau either where they are now or at a slightly larger size. Thus, even with our best efforts, the trajectory of congregational growth suggests: Some growth. Some decline. Most plateau.

I believe that God has a preferred future for the Episcopal Church, and it beckons us. It is a future in which all of our congregations are vibrant, strong gatherings of people who have experienced the mystery of faith – a palpable sense of God's love for them, a transformative experience of the Risen Christ. It is a future in which our congregations are bursting at the seams with people deeply engaged in Christian practice – prayer and Scripture study, hospitality and peacemaking, loving God and neighbor, serving their communities and working for justice in our land. In God's preferred future, we are raising up children in spiritual confidence and honoring elders for their wisdom. In God's preferred future, our worship is joyful and our people are singing. In God's preferred future, we are known in our communities for showing up and really caring for our neighbors and for refugees.

There are signs of this preferred future all around us. The seeds of that future are planted and taking root in our soil. But the challenges are bigger than any congregation can meet on its own; the opportunities are greater, and the vision entrusted to us is larger than any one congregation can realize on its own. We need each other.

I propose that we take the time in the next season of our life together – in the next *four* years – to take stock of key areas of congregational vitality, and do that work in collaboration *with one another*, rather than individually; that we take time to assess the changes of the world around and within the church *together*, not alone; that we learn *together* who our neighbors are, what God is up to in their lives, and how we might know and love them for their sake and for God's.

Many of our congregations are already in the midst of good, strategic, discerning work. But most are doing that work in isolation, as if they were the Episcopal Church alone and everything about their future rested on their shoulders alone. As if the eye said to the hand, "I have no need of you."

If we continue on that path, at best we would have 88 separate strategies for the future, which doesn't feel like the best stewardship of our planning efforts. For surely we are stronger together than alone. We are surely wiser together. We see more possibilities together. Together we can share wisdom and learning, and pool our resources. Together we can wisely allocate diocesan resources with strategic vision, no longer responding to each need or request for support in isolation.

That brings us to the first of our two key decisions for the day: voting on the new regional structure we discussed in a series of meetings this fall. In the proposed structure, we would divide the diocese into eight geographically based and named regions from which strategic work could take place, building upon the good work already undertaken in many of our congregations and considering the commonalities of a given mission terrain.

The new regional structure doesn't discourage other relationships as the basis for mission and ministry. It would simply be a foundation for collaboration, linked to our governance and representation. Once established, the regional bodies could exercise real authority in establishing priorities and allocating resources. When, in 2017, we ordain the first of two cohorts of deacons, their ministries could be part of the regional structure, significantly increasing collaborative ministry possibilities. Each region would elect representatives to Diocesan Council with real authority and accountability back to the regions for decisions made at the diocesan level. It will take time and effort to build these relationships. Yet the potential for fruitful ministry seems so much greater than if we continue on the individual paths we're on now. I ask you for your support and commitment to the collaborative ministry process that we can create together.

The second decision before the convention is passage of the diocesan budget for 2016 – our statement of shared commitment. This budget is unique compared to other years in that it includes a one percentage point increase of normal operating income from all congregations currently not at a ten percent tithe. Naturally, that is aspirational, but it is also critical.

If, as Jesus taught us, money reveals what we value, we have cause for concern. In the year 2000, the diocese moved to an all-voluntary giving policy, with an understanding that each congregation would work toward a 10% tithe. Most made an effort toward the tithe, I'm told, until the economic troubles of 2008. While the economy has improved, many of our congregations are still struggling financially. Last year six of our 88 congregations tithed to the diocese; 22 gave three percent of their income or less. The average is five percent. As a diocese, we've come to expect that low level of giving as a symptom of the financial vulnerabilities in many of our congregations.

There are other reasons for low investment, if we're honest. For some, it reflects a lack of engagement with diocesan ministries, for others, a lack of confidence that the money is wisely invested. For others it is the historical legacy of a breakdown in relationship with diocesan leadership. For most, it's simply the understandable desire to take care of parish

needs first. I was a rector for 18 years – I remember.

But we're at a decisive moment now, all of us, and I am asking you to raise your commitment, not to me, not to "the diocese" as some far off entity; but to one another, and for the possibility of greater fruitfulness for us all.

I ask this in full awareness of the financial challenges your congregations face. Addressing those challenges is now a top priority, not for the sake of the diocesan budget, but because of what it means for congregations. We need a financial strategy, a plan to address the shortage of funds that is constricting ministry possibilities and hampering efforts for growth.

For if we follow the trends and look ahead five to ten years, the issue of financial vulnerability becomes even more compelling. Many of our congregations are dependent on one or two disproportionately high pledges to make budget; most have an aging membership base; and some are dipping into the reserves of endowments to pay the bills. For many, the cost of maintaining expensive, energy inefficient buildings completely overwhelms other ministry imperatives.

I don't believe that financial struggle is our destiny. There are ways to grow stronger, financially, linked to our mission. Other churches and nonprofits are raising money to great success. We can learn from them.

But first we need to talk about money. This year I'm initiating a different kind of money conversation, not based in email or at phone calls, but face-to-face engagement. We'll start with congregations who tithe or are making a percentage point or significant increase, to express our gratitude and learn how best to partner together. Then we'll talk with those who cannot or choose not to meet the one percentage point increase, so that we might better understand the financial challenges you face and explore strategies to address them. This will be a relationship strengthening exercise, to heal old wounds where they linger and begin to write a new chapter of ministry together.

All the increases in revenue from the tithe or one percentage point increase will go to enhance the financial health and strength of our congregations. The 2016 budget proposes investing new resources in three ways that Council moderator Maureen Shea will explain those in detail later this morning, that we discussed at regional meetings, that I wrote to you about last week, and can found in the narrative budget in your packet.

The 2016 budget recognizes that not all congregations can or will choose to meet the requested increase in giving. Thus, our categories of investment are contingent on what you actually give. I'm determined to make you proud to support our common mission, committed to invest in the ministry we share, and with demonstrated fruitfulness for that investment.

Those are our two major areas of business, and today's votes are decisive. But they are not entirely new things. What I am asking you to consider with your votes is already happening across the diocese.

Congregations have also begun to respond generously to the 2016 budget. For 2016 so far, we have received 34 pledges, 28 of which are increases. Five have committed to the tithe; 11 to the one percentage point increase.

And there are established and new examples of collaboration across the diocese:

- Parishes in Capitol Hill are actively engaged with one another to serve a common neighborhood – collaborating in programs and liturgies to share the load and increase the joy.
- Georgetown parishes are actively working – not only together but also with other faith leaders – to address homelessness and other neighborhood needs.
- Our parishes in Central Montgomery County have covenanted with Canon Joey Rick to begin this month developing a common strategy and discerning a specific financial plan to accomplish it. Leaders from the congregations in Central Prince George's county expressed a strong desire at our December gathering to do something similar.
- Three congregations came together last summer to sponsor a joint youth mission trip. Next summer, there will be five parishes participating.
- Some parishes in leadership transition are asking whether it makes sense for them to share clergy. That's already a success in Charles County, and parishes in St Mary's and Montgomery County are in various stages of considering it. Clergy in southern Maryland are known for their collegiality and deep friendship.
- The various campus ministries have begun to think of themselves as a team that last month they decided to create a "Campus Ministry" banner instead of one banner for each university.

In closing, I'd like to remind you of another decisive moment from the gospels. The Gospel of John tells of a time when what Jesus had been teaching was so hard that many of those following him decided that they had had enough. According to the text, they simply left and "no longer went about with him." In that demoralizing moment Jesus turns the twelve – those closest to him – and asks. "What about you? "Do you also wish go to away?" Speaking for the twelve, Peter replies, "Lord, to whom would we go? We believe that you hold the words of eternal life we have come to believe and know that you are the Holy One of God." They had come too far to turn back. Their lot was with him.

Friends, there is no doubt in my mind that you have cast your lot with Jesus and I hope that you know that in faithfulness to him, I have cast my lot with you. I feel your affection and devotion to me.

Today, through our prayers, deliberations, and decisions the question we are grappling with at the heart of this Convention is: Will we cast our lot with one another? Can the eye say to the hand, "I have no need of you?" We are part of the body of Christ and individually members of it. We are the Episcopal Church in Washington DC, and in the Maryland counties of St. Mary's, Charles, Prince George's and Montgomery.

We have come to a decisive moment. May we walk toward God's preferred future together.

Amen.

Journal of the Proceedings of the One Hundred Twenty-First Annual Meeting of the Convention of the Diocese of Washington

The One Hundred Twenty-First Annual Convention of the Diocese of Washington was held at the Cathedral Church of St. Peter and St. Paul on January 30, 2016.

First Business Session

Saturday, January 30, 2015

Worship

The Convention began with a celebration of the Eucharist (to the Peace) at 9:00 a.m. The Rev. Sari Ateek, Rector, St. John's, Norwood, gave the homily. Theodicy Jazz Collective led the sung prayer.

Welcome

The President of the Convention, the Right Reverend Mariann Edgar Budde, Bishop of Washington, called the Convention to order at 10:00 a.m.

Announcement of the Presence of a Quorum

The President appointed Mr. Keith Roachford, St. George's, DC, as Coordinator for the Dispatch of Business, and Ms. Mary Kostel, St. Alban's, Chancellor of the Diocese, as Parliamentarian.

Mr. Roachford reported that 94 Clerical Members and 112 Lay Delegates having registered, a quorum was present. The President then declared the Convention to be in session.

Adoption of the Consent Agenda

The President requested an addition to the consent agenda – the appointment of the Rev. Stuart Kenworthy, retired, Interim Vicar, Washington National Cathedral, as President Pro Tempore during consideration of the budget and the Report of the Committee on the Constitution and Canons – so that she might speak to both issues.

Mr. Roachford moved adoption of the Consent Agenda as amended. There were no requests to remove items from the Consent Agenda. Consent was given by a show of hands.

Appointments

The Consent Agenda included the following appointments:

Mr. Keith Roachford, Secretary of the Convention; Ms. Mary E. Kostel, Chancellor; and Mr. Paul Barkett, Treasurer

The Commission on Ministry (new members only): The Rev. Dr. Joan Beilstein (2019), Ms. Gloria Ducker (2019), Mr. Frank Lamancusa (2019), and Mr. Michael Neal (2019)

Disciplinary Board (new/re-appointed members only): The Rev. Stuart Kenworthy (2019), the Rev. Richard G.P. Kukowski (2019), and Dr. Kathleen Staudt (2019)

Consent was given by a show of hands.

Appointments not Requiring Consent

Assistant Secretary: Ms. Kimberly A. Bujak, the Historiographer: Ms. Susan Stonesifer

The Committee on the Constitution and Canons: The Rev. Robin Dodge, the Rev. Sarah Duggin, the Rev. Carol Cole Flanagan, the Rev. Noreen Seiler-Dubay, Mr. Anthony Coe, Chair, Mr. David Schnorrenberg, and Mr. John Van de Weert

The Committee on Resolutions for the 2017 Convention: The Rev. John Beddingfield, the Rev. Jan Cope, the Rev. Kurt Gerhard, Mr. Clark Downs, Chair, Dr. Linda Freeman, Ms. Erika Gilmore, and Ms. Marny Helfrich

Report on Nominations

Mr. Roachford presented the report of those nominated by the Regional Assemblies.

There was one nomination from the floor: for Clerical Member of Standing Committee, the Rev. Deborah Meister, St. Alban's, nominated the Rev. Kimberly Lucas, St. Margaret's.

It was moved and seconded that nominations be closed. The motion was approved by a show of hands. The President directed the tellers to prepare the ballots.

Receipt of Resolutions

The Rev. Dr. Carol Flett, retired priest, Diocesan Ecumenical Officer, and Bishop's Liaison in Interfaith Dialogue, submitted a Resolution on Living Faithfully Among Diverse Religious Traditions and Expressions. She explained that the Resolution was late because it dealt with events that occurred after the submission deadline.

By vote of a two-thirds majority, the resolution was added to the agenda.

Introduction of New Clergy in Ministries

The Rev. Paula Clark, Canon for Clergy Development and Multicultural Ministries, presented new clergy in ministries and clergy in new ministries, including:

the Rev. Melinda Artman, Priest in Charge, Ascension, Lexington Park

the Rev. Nathan Beall, Chaplain and Teacher, St. Mary's College, and Assistant, Trinity, St. Mary's,

the Rev. Joseph Constant, Rector, St. John's, Beltsville

the Rev. Mary Miller Flowers, Transitional Deacon, St. Margaret's

the Rev. Dr. Gayle Fisher-Stewart, Priest Intern, and Director of the Center for Faith in Justice, Calvary Church, DC

the Rev. Emily Griffin, Associate, St. Alban's

the Rev. Christopher Jubinski, Rector, Christ Church, Chaptico

the Rev. Debbie Kirk, Latino Missioner, St. Alban's/San Albano

the Rev. Sarah Lamming, Associate, St. Andrew's, College Park

the Rev. Ledlie Laughlin, III, Rector, St. Columba's

the Rev. Nathaniel Lee, Assistant, All Saints', Chevy Chase

the Rev. Patricia Lyons, Transitional Deacon, Christ Church, Washington

the Rev. Sarah Taylor Miller, Assistant, St. John's, Lafayette Square

the Rev. Cricket Park, Rector, Redeemer

the Rev. Dominique Peridans, Priest-in-Charge, Ascension and St. Agnes
the Rev. Robert Phillips, Chaplain, Bishop Walker School, and Assistant Chaplain, University of Maryland
the Rev. Dr. Yolanda Rolle, Priest Intern, St. Luke's, DC, and Teacher at St. Andrew's Episcopal School
the Rev. Reginald Simmons, Assistant, Trinity, DC
the Rev. Eva Suarez, Transitional Deacon, Trinity Wall Street, NYC
the Rev. Elisabeth Tesi, Associate, St. John's, Norwood
the Rev. Francisco Valle, Assistant, Our Saviour, Hillandale
the Rev. Richard Wall, Rector, St. Paul's, K Street
the Rev. Emily Guthrie, Rector, Christ Church, Kensington
the Rev. Eva Cavaleri, Senior Chaplain, the National Cathedral School for Girls
the Rev. Dr. John Stonesifer, Interim Rector, St. Mary Magdalene

Casting of the First Ballot

Mr. Roachford provided voting instructions and delegates cast the first ballot.

Bishop's Address

The Rt. Rev. Mariann Edgar Budde, Bishop of Washington, delivered the annual address to the Convention. The text can be found in the section of this *Journal* titled "The Bishop's Convention Address."

Presentation and Adoption of the 2016 Budget

The President of the Convention relinquished the role of the chair to the President *Pro Tempore*, the Rev. Stuart Kenworthy.

Ms. Maureen Shea, St. Mark's, DC, Moderator of the Diocesan Council, said that proposed budget is based on asking all non-tithing parishes to increase their Diocesan support by one percent of normal operating income. Doing so would raise an additional $410,438, which would be allocated for three new initiatives: to provide grants for congregational growth, offer financial expertise and resources to congregational leaders, and increase the Diocese of Washington's contribution to the Episcopal Church budget.

The new initiatives will be funded only to the extent that Diocesan support increases. While the Council understands that this is a big ask, they are also hopeful for a generous response. Without these initiatives, they believe a few parishes may grow, others will shrink and many will plateau.

The Council discussed the budget at great length and fully supports it as a necessary step to ensure that congregations are vibrant, serving their communities, and working for justice. To date, 34 of 88 parishes that have submitted their 2016 pledges have included an increase in support over last year's levels.

Mr. Jim Jones, St. Paul's, Rock Creek, incoming Chair of Finance Committee, provided an overview of the budget, including a conservative, Baseline 2016 budget and the Proposed Budget for 2016. The Proposed Budget includes the additional income and expense described by Ms. Shea. The Proposed Budget also includes a few other tweaks to

the Baseline Budget, including a one-time contribution from the Cathedral to the Diocese as compensation for the Bishop's service as Interim Dean, an increase for health insurance costs, and a two percent pool for staff salary increases.

The Proposed Budget is a balanced budget with $4,348,411 in revenue and expense, compared to $3,837,197 in 2015. The increased revenue over the prior year would be allocated to Congregational Financial Strategy ($159,602), Congregational Growth Grants ($355,588), and the Episcopal Church of the United States ($501,376).

Mr. Jones said that the Finance Committee strongly supports the Proposed 2016 Budget and he moved its adoption.

The motion was approved by a show of hands.

The Bishop recognized parishes that are currently tithing, those that have increased their commitment to the Diocese by one percent or more, and those that have increased their commitment by a smaller percentage.

She asked Mr. Gary Correll, outgoing Chair of the Finance Committee, to come forward. Canon Paul Cooney thanked Mr. Correll for his service and praised him for his rigorous financial analysis, collegiality, spirit of ministry and work done well and lovingly. He presented Mr. Correll with a token of appreciation on behalf of the Diocese.

Committee on Constitution and Canons

Mr. Anthony Coe, Christ Church, Kensington, presented the report of the Committee on Constitution and Canons. The Committee presented a three-part report to the Convention:

1. The proposed restatement of the Articles of the Constitution for a second vote of approval and a series of amendments to the canons necessary to conform the canons to the newly restated Constitution.
2. A proposed amendment to the Articles of the Constitution (as newly restated, if approved by the Convention on a second vote) to eliminate a requirement for a vote for the specific positions of Deputy and Alternate Deputy to the Provincial Synod. This amendment to the Constitution would allow the Convention to modify the process for the selection of Deputies and Alternate Deputies to the Provincial Synod by amending the canons at next year's annual meeting.
3. Proposed amendments to amend two of the canons to increase the number of regions in the Diocese to eight regions, reorder the parish composition of regions, and provide for conforming elections at Regional Assemblies and coordinating terms for representative members on the Diocesan Council.

Each part of the report was considered separately.

Part I – Restatement of the Constitution and Conforming Amendments to the Canons

At last year's annual meeting, the Convention passed on first reading the proposed restatement of the Diocesan Constitution. Because our Constitution requires that such amendments be submitted for approval in two consecutive annual meetings, at this annual

meeting the Committee on the Constitution and Canons is submitting the identical text for a second and final vote of approval by the Convention. Since the identical text must be approved a second time, the text may not be amended. As part of the same motion, the Committee is also submitting proposed amendments to the canons in order to conform and implement the canons with respect to the newly restated Constitution. These two actions need to be taken simultaneously because neither the restated Constitution nor the restated canons can take effect or be administered independently of the other.

The restatements are based on a study directed by the 118th Convention. The purpose of the restatements is to provide good governance for the Diocese. The Diocesan Constitution and canons should be stated in a way that meet necessary legal requirements and provide for transparency, practical administration, and public understanding. In achieving those purposes, the Committee's practice has been to restate the provisions to carry out the underlying intent without substantive policy changes. In a handful of instances, however, substantive changes were made, primarily in order to conform the restated provisions to longstanding practice. Those substantive changes were described in last year's report by the Committee to the Convention accompanying the proposed restated Constitution (which proposal passed as already noted). Any substantive changes in the proposed restated canons that are included in this year's proposal merely conform with those proposed and approved on first reading in January 2015.

This vote on the Constitution and canons is the result of a restatement process that has been going on for over three years. The restatement of the canons has followed the same process as used for the restatement of the Constitution last year, including an announcement of the plan concerning the continuation of the restatement process at the annual meeting of the Convention last year, the submission of text to the Bishop, the Standing Committee, and the Diocesan Council for review in spring of 2015, public availability of the text, electronic announcement and posting of the text and related materials on the Diocesan website, a public hearing by the Committee on the Constitution and Canons in the fall of 2015, a publicized open period of written or electronic comment, and announcements at the Regional Assemblies.

The response from the Diocese on the proposed restatements has been overwhelmingly positive. This response is a result of the very hard work and involvement by many people in the Diocese. This year the Committee on the Constitution and Canons will continue the open process of restating the remaining canons for approval by the Convention, which will result in a proposal for restatement of other canons in January 2017.

Therefore, the Committee on the Constitution and Canons moves—

1. ***the adoption of the following amendment in the nature of a substitute to the Constitution of the Diocese, with this being the second of two Conventions to approve it, taking effect on the date following the close of this Convention; with the Constitution of the Diocese of Washington revised and restated; and***
2. ***the adoption of a series of amendments to the Canons, taking effect on the date following the close of this Convention; With both approved as follows:***

The Constitution of the Diocese of Washington
(Second Reading, Approved)

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Article 1
Definitions

Sec. 101. Definitions.

In this Constitution:

(1) ***Bishop.***— The term "Bishop" means the Bishop of the Diocese of Washington.

(2) ***Communicant of This Church in Good Standing.***— The term "communicant of this Church in good standing" means an individual who is a communicant in good standing as defined in the canons of this Church.

(3) ***Communicant of This Diocese in Good Standing.***— The term "communicant of this Diocese in good standing" means an individual who is—

(A) a communicant of this Church in good standing; and

(B) (i) a member of a parish, separate congregation, or mission of this diocese entitled to vote in that parish, separate congregation, or mission; or

(ii) enrolled in the register of a college chaplaincy of this Diocese.

(4) ***Convention.***— The term "Convention" means the Convention of the Protestant Episcopal Church of the Diocese of Washington, a diocese of this Church, incorporated as a corporation by the Act of March 16, 1896 (29 Stat. 58).

(5) ***Diocese.***— The term "Diocese" means the Diocese of Washington.

(6) ***Ecclesiastical Authority.***— The term "Ecclesiastical Authority" means the Bishop or the Bishop Coadjutor, Bishop Suffragan, or the Standing Committee as provided under Article 6.

(7) ***Meeting of the Convention.***— The term "meeting of the Convention" means any annual meeting or special meeting of the assembled participants of the Convention.

(8) ***Member of the Convention.***— The term "member of the Convention" means any individual who is a clerical member of the Convention or a lay member of the Convention.

(9) ***Participant of the Convention.***— The term "participant of the Convention" means any individual who is—

(A) a member of the Convention;

(B) a cleric with seat and voice, but not vote at any meeting of the Convention; or

(C) a lay individual with seat and voice, but not vote at any meeting of the Convention.

(10) ***This Church.***— The term "this Church" means the Protestant Episcopal Church in the United States of America, also known as the Episcopal Church.

Article 2
Annual Meetings of the Convention

Sec. 201. Annual Meetings.

(a) In General.— An annual meeting of the Convention shall be held in each calendar year.

(b) Date and Place.—

(1) ***In General.***— Except as provided under paragraph (2) or subsection (c), at each annual meeting, the Convention shall determine the date and place for the following annual meeting.

(2) ***Alternate Determination of Date and Place.***—

(A) *Bishop and Standing Committee.*— The Bishop shall determine the date and place for the annual meeting, if—

(i) *the Convention does not set the date and place under paragraph (1); and*

(ii) *the Bishop has the consent of the Standing Committee.*

(B) *Standing Committee.*— The Standing Committee shall determine the date and place for the annual meeting, if—

(i) the Convention does not set the date and place under paragraph (1); and

(ii) (I) the office of Bishop is vacant; or

(II) the Bishop is disabled or absent.

(c) Change of Date or Place.—

(1) ***Sufficient Cause.***— Any change in the date or place of the annual meeting under this subsection may be made only for sufficient cause as determined by—

(A) the Bishop and the Standing Committee for any change under paragraph (2); or

(B) the Standing Committee for any change under paragraph (3).

(2) ***Bishop and Standing Committee.***— With the consent of the Standing Committee, the Bishop may change the date or place of the annual meeting.

(3) ***Standing Committee.***— The Standing Committee may change the date or place of the annual meeting, if—

(A) the office of Bishop is vacant; or

(B) the Bishop is disabled or absent.

(d) Absence.— For purposes of this section, the Bishop shall—

(1) determine any period in which the Bishop is absent; and

(2) provide written notice of that determination to the Standing Committee.

Article 3
Members of the Convention

Sec. 301. Composition.

The Convention shall be composed of clerical members of the Convention and lay members of the Convention.

Sec. 302. Entitlement to Vote.

(a) In General.— All clerical members of the Convention and lay members of the Convention shall be entitled to vote at any meeting of the Convention.

(b) Single Vote.— If more than 1 provision of the Constitution or the canons entitles an individual to vote at a meeting of the Convention, that individual may not vote more than once on any vote at that meeting.

(c) Entitlement to Vote Retained.— An individual shall remain entitled to vote, if—

(1) a provision of the Constitution or canons entitles that individual to vote; and

(2) another provision of the Constitution or canons provides that individual with seat and voice, but not vote at any meeting of the Convention.

Sec. 303. Clerical Members of the Convention.

(a) Members.— Except as provided under subsection (b), the clerical members of the Convention shall be—

(1) the Bishop, any Bishop Coadjutor, and any Bishop Suffragan; and

(2) any cleric—

(A) who was ordained in this Diocese and has continued in canonical residence from ordination; or

(B) who—

(i) transferred to this Diocese by Letters Dimissory; and

(ii) not less than 60 days before the meeting of the Convention, had Letters Dimissory accepted by the Ecclesiastical Authority.

(b) Clergy Under Ecclesiastical Discipline.— A cleric may not be a clerical member of the Convention, if that cleric is—

(1) under a sentence of suspension or deposition; or

(2) subject to an accord or order of ecclesiastical discipline that provides that the cleric is not a clerical member of the Convention for a specified period.

Sec. 304. Lay Members of the Convention.

(a) In General.—

(1) ***Lay Members.***— The lay members of the Convention shall be—

(A) at least 1 lay delegate from each parish or separate congregation in union with the Convention;

(B) at least 1 lay delegate from each organized mission under the authority of the Diocese;

(C) at least 1 lay delegate from the Cathedral;

(D) the Secretary of the Convention, the Treasurer of the Convention, the Chancellor of the Diocese, the Chair of the Finance Committee of the Diocesan Council, and the President of the Episcopal Church Women; and

(E) subject to paragraph (2), any additional lay delegates as provided by Canon.

(2) ***Limitation on Additional Lay Delegates.***— The total number of additional lay delegates provided by Canon may not exceed the total number of—

(A) lay delegates provided under paragraph (1)(A), (B), and (C); and

(B) officers under paragraph (1)(D).

(b) Qualifications.— Each lay member of the Convention—

1) described under subsection (a)(1)(A) or (B) shall be—

(A) at least 18 years of age;

(B) a communicant of this Diocese in good standing; and

(C) a member of the parish, separate congregation, or organized mission from which that member is elected;

(2) described under subsection (a)(1)(C) shall be—

(A) at least 18 years of age; and

(B) a communicant of this Church in good standing;

(3) described under subsection (a)(1)(D) shall be—

(A) at least 18 years of age; and

(B) a communicant of this Diocese in good standing; and

(4) described under subsection (a)(1)(E) shall be—

(A) at least 18 years of age; and

(B) in the case of a delegate from—

(i) a parish, separate congregation, or organized mission—

(I) a communicant of this Diocese in good standing; and

(II) a member of the parish, separate congregation, or organized mission from which that member is elected; or

(ii) a college chaplaincy—

(I) a communicant of this Diocese in good standing; and

(II) enrolled in the register of that college chaplaincy.

Sec. 305. Status throughout Year.

(a) In General.— Except as provided under subsection (b), a lay member of the Convention—

(1) shall be a lay member of the Convention for an annual meeting of the Convention and retain membership without reelection or reappointment until the next annual meeting of the Convention; and

(2) may attend all adjourned and special meetings as a lay member of the Convention until that next annual meeting of the Convention.

(b) Exception.— A lay member of the Convention who is a delegate from a parish, separate congregation, organized mission, or the Cathedral shall remain a lay member of the Convention until succeeded under the bylaws of that parish, separate congregation, organized mission, or the Cathedral.

Sec. 306. Canons.

(a) Membership of the Convention.— The Convention may adopt canons relating to the membership of the Convention.

(b) Canons Affecting Number of Members.— Any canon adopted under subsection (a) that affects the number of members of the Convention may not take effect until the annual meeting of the Convention following that adoption.

(c) Individuals With Seat and Voice, But not Vote.— The Convention may adopt canons to provide for any individual who is not a member of the Convention to be entitled to seat and voice, but not vote at any meeting of the Convention.

Article 4
Quorum

Sec. 401. Quorum.

(a) In General.— A quorum for the conduct of business at any meeting of the Convention shall be—

(1) the lesser of—

(A) 50 clerical members of the Convention; or

(B) 25 percent of all clerical members of the Convention; and

(2) the lesser of—

(A) 50 lay members of the Convention; or

(B) 25 percent of all lay members of the Convention.

(b) Adjournment.— A quorum shall not be required for a vote to adjourn.

Article 5
Business and Votes in the Convention

Sec. 501. Business and Votes.

(a) In General.— Except as provided under subsection (b), all business of the Convention shall be conducted with the participants of the Convention acting as a single body.

(b) Voting by Orders.—

1) ***Requirement of Vote.***— If any 5 members of the Convention require that any vote be conducted by orders, the clerical members of the Convention and the lay members of the Convention shall vote separately.

(2) ***Passage.***— A vote under paragraph (1) shall pass, if a majority of —

(A) the clerical members of the Convention present and voting vote in favor; and

(B) the lay members of the Convention present and voting vote in favor.

Article 6
Ecclesiastical Authority

Sec. 601. Ecclesiastical Authority.

(a) Bishop.— The Bishop shall be the Ecclesiastical Authority of the Diocese.

(b) Bishop Coadjutor.— The Bishop Coadjutor shall be the Ecclesiastical Authority of the Diocese, if—

(1) the office of Bishop is vacant; or

(2) the Bishop is disabled or absent.

(c) Bishop Suffragan.—

(1) ***In General.***— The Bishop Suffragan shall be the Ecclesiastical Authority of the Diocese, if—

(A) (i) the office of Bishop is vacant; or

(ii) *the Bishop is disabled or absent; and*

(B) (i) the office of Bishop Coadjutor is vacant; or

(ii) *the Bishop Coadjutor is disabled or absent.*

(2) ***Multiple Bishops Suffragan.***— If there is more than 1 Bishop Suffragan, paragraph (1) shall apply to—

(A) the Bishop Suffragan with the most seniority based on the date of consecration to the episcopate; or

(B) if the Bishop Suffragan with the most seniority is disabled or absent, the Bishop Suffragan with the next most seniority.

(d) Absence.— For purposes of this section, the Ecclesiastical Authority shall—

(1) determine any period in which that Ecclesiastical Authority is absent; and

(2) provide written notice of that determination to—

(A) the appropriate Bishop Coadjutor or Bishop Suffragan who shall be the Ecclesiastical Authority in accordance with this section during that period; or

(B) if subparagraph (A) is not applicable, the Standing Committee.

(e) Standing Committee.— If no Bishop, Bishop Coadjutor, or Bishop Suffragan is the Ecclesiastical Authority of the Diocese, the Standing Committee shall be the Ecclesiastical Authority of the Diocese.

Article 7
Elections of Bishops

Sec. 701. Elections of Bishops.

(a) Ballot and Orders.— Each election of a Bishop shall be conducted—

(1) by ballot in a meeting of the Convention; and

(2) by orders with the clerical members of the Convention and the lay members of the Convention voting concurrently and separately.

(b) Voting Requirements for Elections.—

(1) ***In General.***— Except as provided under paragraph (2), a candidate shall be elected Bishop, if that candidate receives the majority of votes required under subsection (c).

(2) ***Alternative Requirement.***— If the requirements of subsection (c) relating to the percentage of the members of the Convention present is not met, a candidate shall be elected Bishop, if that candidate receives the supermajority of votes required under subsection (d).

(c) Elections in General.—

(1) ***Majority Vote in Each Order.***— A candidate shall be elected Bishop, if—

(A) 67 percent of all clerical members of the Convention are present;

(B) that candidate receives the majority of votes of all clerical members of the Convention present and voting;

(C) 67 percent of all lay members of the Convention are present; and

(D) that candidate receives the majority of votes of all lay members of the Convention present and voting.

(2) ***Retired and Inactive Clerical Members.***— For purposes of paragraph (1)(A), a clerical member shall not be counted in determining the total of clerical members, if that clerical member—

(A) is retired or disabled under the rules of the Church Pension Fund; or

(B) has not been present at any meeting of the Convention during the 5-year period preceding the date of the meeting for which a determination is being made under this paragraph.

(d) Elections with Supermajority Vote in Each Order.— Subject to subsection (b), a candidate shall be elected Bishop, if that candidate receives—

(1) 67 percent of the votes of all clerical members of the Convention present and voting; and

(2) 67 percent of the votes of all lay members of the Convention present and voting.

Sec. 702. Elections of Bishops Coadjutor and Bishops Suffragan.

(a) Notice.— Before the election of a Bishop Coadjutor or a Bishop Suffragan, the Bishop or Ecclesiastical Authority shall give notice of that election at—

(1) an annual meeting of the Convention; or

(2) a special meeting of the Convention that is called by the Bishop or Ecclesiastical Authority after notice has been given to each parish and mission stating the purpose of the special meeting.

(b) Intervening Period After Meeting Giving Notice.— The election of a Bishop Coadjutor or a Bishop Suffragan shall take place at an annual meeting of the Convention or a special meeting of the Convention called for that election that occurs at least 60 days after the meeting of the Convention providing notice of that election described under subsection (a).

(c) Elections.— Section 701 shall apply to the election of—

(1) any Bishop Coadjutor by substituting the term "Bishop Coadjutor" for the term "Bishop" each place that term appears; and

(2) any Bishop Suffragan by substituting the term "Bishop Suffragan" for the term "Bishop" each place that term appears.

Article 8
President of the Convention

Sec. 801. President of the Convention.

(a) Bishop.— The Bishop shall be the President of the Convention and the presiding officer of any meeting of the Convention.

(b) Meetings of the Convention.— The President of the Convention may—

(1) address any meeting of the Convention on the state of the Church;

(2) call a special meeting of the Convention, at whatever time and place that the President determines necessary; and

(3) make any motion.

(c) Debate.— The President of the Convention—

(1) may not enter into debate; and

(2) may speak on any matter after conclusion of debate and before a vote on that matter.

(d) Designation of a Temporary Presiding Officer.—

(1) ***In General.***— During any meeting of the Convention that the President of the Convention is present, the President may designate any individual to act as a temporary presiding officer until the earlier of—

(A) the return of the President of the Convention as the presiding officer; or

(B) the adjournment of the meeting.

(2) ***Presiding Officer.***— Subsections (b)(3) and (c)shall apply to an individual designated presiding officer under this subsection.

Sec. 802. Vice Presidents of the Convention.

(a) Number of Vice Presidents.— There may be more than 1 Vice President of the Convention at any 1 time.

(b) Bishop Coadjutor.—

(1) ***Vice President.***— The Bishop Coadjutor shall be a Vice President of the Convention.

(2) ***Bishop Coadjutor as President of Convention.***— The Bishop Coadjutor shall be the President of the Convention, if—

(A) the office of Bishop is vacant; or

(B) the Bishop is disabled or absent.

(c) Bishop Suffragan.—

(1) ***Vice President.***— Any Bishop Suffragan shall be a Vice President of the Convention.

(2) ***Bishop Suffragan as President of Convention.***— The Bishop Suffragan shall be the President of the Convention, if—

(A) (i) the office of Bishop is vacant; or

(ii) the Bishop is disabled or absent; and

(B) (i) the office of Bishop Coadjutor is vacant; or

(ii) the Bishop Coadjutor is disabled or absent.

(3) ***Multiple Bishops Suffragan.***— If there is more than 1 Bishop Suffragan, paragraph (2) shall apply to—

(A) the Bishop Suffragan with the most seniority based on the date of consecration to the episcopate; or

(B) if the Bishop Suffragan with the most seniority is disabled or absent, the Bishop Suffragan with the next most seniority.

(d) Absence.— For purposes of this section, the President of the Convention shall—

(1) determine any period in which that President of the Convention is absent; and

(2) provide written notice of that determination to—

(A) the appropriate Bishop Coadjutor or Bishop Suffragan who shall be the President of the Convention in accordance with this section during that period; or

(B) if subparagraph (a) is not applicable, the Standing Committee.

Sec. 803. Presiding Officer at a Meeting of the Convention if no President of the Convention is Present.

(a) In General.— If no President of the Convention is present at any meeting of the Convention, the Convention shall elect a presiding officer immediately upon assembling.

(b) Qualifications.— An individual elected presiding officer under this section shall be a priest or bishop of this Church.

(c) Vote by Single Body.— Notwithstanding section 501(b), the election of a presiding officer under this section shall be conducted by the Convention acting as a single body.

(d) Motions and Debate.— Section 801(b)(3)and (c)shall apply to an individual elected presiding officer under this section.

(e) Special Meetings.— A presiding officer may call for a special meeting of the Convention at the meeting in which that officer is elected under this section, if a majority of the Standing Committee requests the presiding officer to call the special meeting.

Sec. 804. Standing Committee Call for Special Meeting.

If no Bishop, Bishop Coadjutor, or Bishop Suffragan is the President of the Convention, the Standing Committee may call a special meeting of the Convention.

Article 9
Secretary of the Convention

Sec. 901. Appointment and Term.

(a) Appointment.— The President of the Convention, with the consent of the Convention, shall appoint a Secretary at each annual meeting of the Convention immediately upon the assembling of the Convention.

(b) Term.— The Secretary shall hold office until a successor is appointed.

Sec. 902. Removal and Vacancy.

(a) Removal.— The Secretary may be removed from office—

(1) (A) upon the written determination of the Bishop; and

(B) a vote of at least two-thirds of the Standing Committee; or

(2) by a vote of at least two-thirds of the Standing Committee, if—

(A) the office of Bishop is vacant; or

(B) the Bishop is disabled or absent.

(b) Vacancy.— If there is a vacancy in the office of Secretary at any time that the Convention is not meeting—

(1) the Bishop shall appoint a Secretary with the consent of a majority of the Standing Committee; or

(2) a majority of the Standing Committee shall appoint a Secretary, if—

(A) the office of Bishop is vacant; or

(B) the Bishop is disabled or absent.

(c) Absence.— For purposes of this section, the Bishop shall—

(1) determine any period in which the Bishop is absent; and

(2) provide written notice of that determination to the Standing Committee.

Sec. 903. Duties.

The Secretary shall—

(1) take minutes of the proceedings of any meeting of the Convention;

(2) preserve the journals and records;

(3) attest the public acts of the Convention;

(4) transmit all records in possession of the Secretary relating to the Convention to the succeeding Secretary;

(5) provide public notice of the time and place of any meeting of the Convention; and

(6) perform any other duty as may be provided by Canon or resolution of the Convention.

Article 10
Standing Committee

Sec. 1001. Establishment.

There is established a Standing Committee.

Sec. 1002. Membership.

The Standing Committee shall consist of 8 members of whom—

(1) 4 shall be priests of this Church who are canonically resident in this Diocese; and

(2) 4 shall be lay communicants of this Diocese in good standing who are at least 18 years of age.

Sec. 1003. Terms.

(a) Staggered 2-Year Terms.— At each annual meeting of the Convention, 2 of the members described under section 1002(1) and 2 of the members described under section 1002(2) shall each be elected for a term of 2 years.

(b) Term Limitations.— A member of the Standing Committee shall not be eligible for reelection until after the lapse of 1 year, if that member has served continuously on the Standing Committee for—

(1) 3 full 2–year terms; or

(2) 2 full 2–year terms and any part of an additional 2–year term.

(c) Service Until Successors Elected.— Each member of the Standing Committee shall serve until a successor is elected.

Sec. 1004. Vacancies.

(a) In General.— If there is a vacancy in the membership of the Standing Committee, the remaining members —

(1) shall be notified of the vacancy and the time and place of a meeting of the Standing Committee to fill the vacancy; and

(2) subject to subsection (d), shall vote at the meeting to fill the vacancy.

(b) Qualifications.— An individual filling a vacancy shall have the same qualifications described under section 1002(1) or (2) as the member who created that vacancy.

(c) Timeliness.— a vacancy shall be filled under subsection (a) as soon as practicable after the vacancy occurs.

(d) Service.— An individual who is elected to fill a vacancy under this Article shall serve

until the first annual meeting of the Convention following that election. If there is any time remaining in the applicable term, the Convention shall elect an individual to fill the vacancy for the remainder of the term.

Sec. 1005. First Meeting.

(a) In General.— The Standing Committee shall meet on the last day of the annual meeting of the Convention, or as soon after that annual meeting as practicable.

(b) Election of President and Secretary.— At the meeting of the Standing Committee described under subsection (a), the Standing Committee shall elect 1 of the members to be President and another member to be Secretary.

Sec. 1006. Rules and Proceedings.

(a) Rules.— the Standing Committee may establish and modify rules that—

(1) relate to the proceedings of the Committee; and

(2) are consistent with the Constitution and Canons of the Diocese.

(b) Notice of Meetings.— The members of the Standing Committee shall be given reasonable notice of any meeting of the Committee.

(c) Quorum.—

(1) ***In General.***— Except as provided under paragraph (2), a majority of the members shall constitute a quorum.

(2) ***Exceptions.***— The rules of the Standing Committee or a Canon may require a quorum that is greater than a majority.

(d) Minutes.— The Standing Committee shall keep regular minutes of the proceedings of the Committee.

Article 11
Elections other than Elections of a Bishop

Sec. 1101. Positions Requiring a Vote by Orders.

(a) Definition.— In this section, the term "candidate" means an individual who is a candidate for the position of—

(1) a member of the Standing Committee; or

(2) a Deputy or Alternate Deputy to the General Convention.

(b) Vote by Orders. —Except as provided under section 1103, a candidate shall be elected, if that candidate receives a majority of votes of—

(1) all clerical members of the Convention present and voting; and

(2) all lay members of the Convention present and voting.

Sec. 1102. Positions Requiring a Vote by Single Body.

(a) Definition.— In this section, the term "candidate" means an individual who is a candidate for—

(1) the position of—

(A) an elective at–large member of the Diocesan Council; or

(B) a Deputy or Alternate Deputy to the Provincial Synod; or

(2) any other position that, by Canon—

(A) is established;

(B) except as provided under subparagraph (C), requires an election by the Convention to fill; and

(C) may provide for the filling of a vacancy by appointment.

(b) Vote by Single Body.— Except as provided under section 1103, a candidate shall be elected, if that candidate receives a majority of votes of all members of the Convention present and voting as a single body.

Sec. 1103. Plurality Votes and Special Method of Voting.

(a) Plurality Votes.— Except as provided under subsection (b), any election described under section 1101 or 1102 shall be determined by a plurality vote of all members of the Convention present and voting as a single body after the second ballot.

(b) Special Method of Voting.— The Convention may conduct an election described under section 1101 or 1102 by any special method, if at least 75 percent of all members of the Convention present and voting as a single body approve of that special method.

Sec. 1104. Non-Applicability of Article 5.

Section 501(b) shall not apply to a vote under this Article.

Article 12
Relationship between the Convention and Parishes and Separate Congregations

Sec. 1201. Relationship between the Convention and Parishes and Separate Congregations.

Each parish and separate congregation within this Diocese that has assented to this Constitution in writing or by sending a lay delegate to any meeting of the Convention shall be—

(1) entitled to the entire benefit of this Constitution; and

(2) benefited and bound, equally with the other parishes and separate congregations in this Diocese, by any canon or measure approved by any Convention for the government of this Church in ecclesiastical concerns.

Article 13
Amendment of the Constitution

Sec. 1301. Amendment of the Constitution.

(a) Exclusive Amendment Process.— This Constitution shall be amended as provided under this Article.

(b) Amendment.— A proposed amendment shall take effect, if the proposed amendment—

(1) is introduced in writing at a meeting of the Convention and approved by the Convention;

(2) is transmitted to the vestry of each of the parishes and separate congregations of the Diocese after that approval; and

(3) at the meeting of the Convention following the meeting of the Convention at which the proposed amendment was first approved, is approved in a vote by orders by a majority of —

(A) the clerical members of the Convention present and voting; and

(B) the lay members of the Convention present and voting.

(c) Effective Date.— A proposed amendment shall take effect—

(1) except as provided under paragraph (2), on the date following the last day of the meeting of the Convention that provides the second approval described under subsection (b)(3); or

(2) any date that is—

(A) provided with the proposed amendment; and

(B) approved in the second approval of the Convention described under subsection (b)(3).

Amendments to the Canons to Conform to the Constitution

The Canons of the Diocese are amended—

(1) by striking canons 1 through 7), as in effect before the date of the approval of this motion, and inserting the table of contents, tiles I, II, and III (including canons 1 through 14) of the Appendix;

(2) by redesignating canons 8 and 9 (relating to Deputies to the General Convention and Deputies to the Provincial Synod, respectively), as in effect before the date of the approval of this motion, as canons 18 and 19, respectively;

(3) by striking canon 10 (relating to Regional Assemblies), as in effect before the date of the approval of this motion, and inserting title V (canon 23) of the Appendix;

(4) by redesignating canons 11 through 12B, as in effect before the date of the approval of this motion, as canons 27 through 30, respectively;

(5) by redesignating canons 13 through 16, as in effect before the date of the approval of this motion, as canons 34 through 37, respectively;

(6) by striking canons 19 through 23 (relating to commissions and committees), as in effect before the date of the approval of this motion, and inserting tile VIII (including canons 41 through 43) of the Appendix;

(7) by redesignating canon 25, as in effect before the date of the approval of this motion, as canon 47;

(8) by redesignating canons 27 through 32, as in effect before the date of the approval of this motion, as canons 48 through 53, respectively;

(9) by redesignating canons 34 and 35, as in effect before the date of the approval of this motion, as canons 54 and 55, respectively;

(10) by redesignating canons 36 through 39, as in effect before the date of the approval of this motion, as canons 59 through 62, respectively; and

(11) by striking canons 41 through 47, as in effect before the date of the approval of this motion, and inserting titles XI and XII (including canons 66 and 70)

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Canons of the Diocese of Washington

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Title I— Definitions

Canon 1
Definitions

Sec. 101. Definitions.

(a) Application of Constitutional Definitions.— The definitions in Article 1 of the Constitution of the Diocese of Washington apply to the canons.

(b) Definitions.— In these Canons:

(1) ***Canons.***— The term "Canons" means the Canons of the Diocese of Washington.

(2) ***Constitution.***— The term "Constitution" means the Constitution of the Diocese of Washington.

(3) ***Secretary.***— The term "Secretary"—

(A) means the Secretary of the Convention appointed under Article 9 of the Constitution; and

(B) includes any individual who is Acting Secretary of the Convention in accordance with the Canons.

Title II—Organization of the Convention

Canon 2
Clerical Participants of the Convention

Sec. 201. Clerical Participants of the Convention.

Clerical participants of the Convention include—

(1) clerical members of the Convention under section 303 of the Constitution; and

(2) any cleric who has seat and voice, but not vote, at a meeting of the Convention under section 202 of this canon.

Sec. 202. Clergy with Seat and Voice, but not Vote.

A cleric shall have seat and voice, but not vote, at a meeting of the Convention, if—

(1) that cleric—

(A) transferred to this Diocese by Letters Dimissory; and

(B) less than 60 days before the meeting of the Convention, had Letters Dimissory accepted by the Ecclesiastical Authority;

(2) that cleric is—

(A) licensed by the Ecclesiastical Authority; and

(B) employed within the Diocese by a parish, separate congregation, organized mission, college chaplaincy, the Cathedral, or an Episcopal school; or

(3) that cleric is—

(A) a member of the clergy of a church in full communion with this Church;

(B) licensed by the Ecclesiastical Authority; and

(C) with the approval of the Ecclesiastical Authority, employed within the Diocese by a parish, separate congregation, organized mission, college chaplaincy, the Cathedral, or an Episcopal school.

Sec. 203. Determination and Certification of Clerical Participants of the Convention.

(a) In General.— The Bishop shall determine and certify to the Secretary each—

(1) clerical member of the Convention; and

(2) cleric who has seat and voice, but not vote at a meeting of the Convention.

(b) President of the Standing Committee.— The President of the Standing Committee shall make the certifications to the Secretary under subsection (a), if—

(1) the office of Bishop is vacant; or

(2) the Bishop is disabled or absent.

(c) Consultation with the Standing Committee.—

(1) ***Bishop.***—In determining the status of any cleric for purposes of this section, the Bishop may consult with the Standing Committee.

(2) ***President of the Standing Committee.***— The President of the Standing Committee shall consult with the Standing Committee before making any certification under this section.

Sec. 204. Certification Challenges.

(a) Posting of Certifications.— Before the opening of any meeting of the Convention, the Secretary shall post at the place of registration —

(1) the name of each clerical member of the Convention; and

(2) the name of each cleric who is entitled to seat and voice, but not vote, at a meeting of the Convention.

(b) Challenges.— When an announcement is made that a quorum is present and the Convention organized, any clerical member of the Convention or lay member of the

Convention may challenge the certification of any cleric certified under section 203.

(c) Determinations of Challenges.—

(1) ***In General.***—The President of the Convention shall make a determination of any challenge under subsection (b).

(2) ***Finality of Determinations.***— Any determination under this subsection is final.

Sec. 205. Special Meetings.

(a) Continuation in Status.—

(1) ***In General.***— A cleric shall be a clerical member of Convention or a cleric with seat and voice, but not vote, at any special meeting of the Convention, if that cleric—

(A) was certified with the applicable certification under section 203 for the annual meeting of the Convention preceding that special meeting; and

(B) in the case of—

(i) a clerical member of the Convention, continued in canonical residence in the Diocese during the period beginning on the date of that annual meeting through the date of that special meeting; and

(ii) a cleric who is entitled to seat and voice, but not vote, continued to meet the requirements of section 202 during the period beginning on the date of that annual meeting through the date of that special meeting.

(2) ***Exception.***—Paragraph (1) does not apply to any cleric who is excluded from membership under section 303(b) of the Constitution.

(b) Clergy Certified During Interim Period.— Nothing in subsection (a)(1) shall be construed as a limitation on any cleric to be a clerical member of the Convention or a cleric who is entitled to seat and voice, but not vote, at any special meeting of the Convention, if that cleric—

(1) becomes certified with the applicable certification under section 203 during the period described under subsection (a)(1)(B); and

(2) in the case of—

(A) a clerical member of the Convention, continues in canonical residence in the Diocese during the period following the certification and preceding the special meeting; and

(B) a cleric who is entitled to seat and voice, but not vote, continues to meet the requirements of section 202 during the period following the certification and preceding the special meeting.

Canon 3
Lay Participants of the Convention

Sec. 301. Lay Participants of the Convention.

Lay Participants of the Convention include—

(1) lay members of the Convention, consisting of—

(A) the lay members described under section 304(a)(1)(A),(B),(C), and (D) of the Constitution; and

(B) the additional lay delegates described under section 304(a)(1)(E) of the Constitution; and

(2) lay individuals who have seat and voice, but not vote, at any meeting of the Convention under section 305 of this canon.

SEC. 302. Additional Lay Delegates of the Convention.

(a) In General.— The additional lay delegates described under section 304(a)(1)(E) of the Constitution shall be appointed or elected as provided under this section.

(b) Cathedral.—

(1) ***Appointment.***— The Bishop shall appoint 2 lay delegates of the Convention to represent the Cathedral.

(2) ***Election.***— The Cathedral Chapter shall elect the 2 lay delegates of the Convention described under paragraph (1), if—

(A) the office of Bishop is vacant; or

(B) the Bishop is disabled or absent.

(c) College Chaplaincies.—

(1) ***Authorizations.***— The Diocesan Council may authorize the appointment of 1 lay delegate of the Convention for any college chaplaincy.

(2) ***Appointments.***— The Bishop shall appoint 1 lay delegate of the Convention for each appointment authorized under paragraph (1).

(d) Parishes, Separate Congregations, and Organized Missions.—

(1) ***Additional Delegates.***—

(A) *Average Sunday Attendance.*—

(i) *In General.*— The Secretary shall determine average Sunday attendance under this subparagraph.

(ii) *Determinations.*— Not later than 30 days after the final date for receipt of the Parochial Reports, the Secretary shall average the Sunday attendance from the Parochial Reports of each parish, separate congregation and organized mission for the preceding 3 calendar year period.

(iii) *Parochial Report not Filed.*— For purposes of any determination under clause (i), if a parish, separate congregation, or organized mission has not filed a Parochial report for the preceding year, the Secretary shall count the Sunday attendance in that year as zero.

(B) *Median Attendance.*— The Secretary shall—

(i) determine the median of all the averages under subparagraph (A); and

(ii) determine any additional lay delegates of the Convention for each parish, separate congregation, and organized mission under subparagraph (C).

(C) *Additional Delegates.*—

(i) *No Additional Delegates.*— If the average attendance of a parish, separate congregation, or organized mission is less than or equal to the median attendance, that parish, separate congregation, or organized mission may not have any additional lay delegate of the Convention.

(ii) *1 Additional Delegate.*— If the average attendance of a parish, separate congregation, or organized mission is more than the median attendance, but less than or equal to twice the median attendance, that parish, separate congregation, or organized mission shall have 1 additional lay delegate of the Convention.

(iii) *2 Additional Delegates.*— If the average attendance of a parish, separate congregation, or organized mission is more than twice the median attendance, but less than or equal to 3 times the median attendance, that parish, separate congregation, or organized mission shall have 2 additional lay delegates of the Convention.

(iv) *3 Additional Delegates.*— If the average attendance of a parish, separate congregation, or organized mission is more than 3 times the median attendance, but less than or equal to 4 times the median attendance, that parish, separate congregation, or organized mission shall have 3 additional lay delegates of the Convention.

(v) *4 Additional Delegates.*— If the average attendance of a parish, separate congregation, or organized mission is more than 4 times the median attendance, that parish, separate congregation, or organized mission shall have 4 additional lay delegates of the Convention.

(2) ***Limitation.***— A parish, separate congregation, or organized mission may not have more than 4 additional lay delegates of the Convention under this subsection.

Sec. 303. Certifications.

(a) Certifying Authority.— In this section, the term "certifying authority" means—

(1) in the case of a parish or separate congregation—

(A) the rector;

(B) a warden; or

(C) the secretary of the vestry;

(2) in the case of an organized mission—

(A) the vicar;

(B) the vice chair of the mission committee; or

(C) the secretary of the mission committee; and

(3) in the case of the Cathedral and college chaplaincies, the Bishop.

(b) Certifications.— Not less than 30 days before the date of any meeting of the Convention, each certifying authority shall—

(1) certify to the Secretary each lay member of the Convention and alternate lay

member of the Convention for the applicable parish, separate congregation, organized mission, Cathedral, or college chaplaincy;

(2) submit the name, address, and contact information of each lay member of the Convention and alternate lay member certified by that certifying authority; and

(3) specify the provision of the Constitution or Canons that authorizes the membership of each lay member of the Convention or alternate lay member of the Convention certified by that certifying authority.

(c) Order of Preference.— A certifying authority may designate in certifications submitted under subsection (b) the order of preference for any alternate lay member to exercise seat, voice, and vote of any lay member of the Convention for the applicable parish, separate congregation, organized mission, Cathedral, or college chaplaincy.

(d) Late Submissions and Modifications.—

(1) ***In General.***— If the Secretary determines there is good cause, the Secretary may accept a certification or a modification to a certification submitted after the date required under subsection (b). The Secretary shall post at the place of registration any determination and acceptance under this paragraph.

(2) ***Appeal.***— Any lay member of the Convention or clerical member of the Convention may appeal any determination or acceptance of the Secretary under paragraph (1) to a vote of the Convention.

(e) Alternate Lay Members.—

(1) ***In General.***—

(A) *Absence of Lay Member.*— If a lay member of the Convention is absent at any time during a meeting of the Convention, an alternate lay member of the Convention may exercise seat, voice, and vote in the place of the absent lay member.

(B) *Registration.*— Before an alternate lay member may exercise seat, voice, and vote under subparagraph (A), that lay member shall be properly registered as determined by the Secretary.

(2) ***Absent Lay Member Becomes Present.***— A lay member of the Convention may not exercise seat, voice, and vote at a meeting of the Convention if—

(A) that lay member is present at the meeting after an alternate lay member begins the exercise of seat, voice, and vote in the place of that lay member under paragraph (1); and

(B) the alternate lay member does not give consent to the lay member to exercise of seat, voice, and vote in the place of that alternate lay member.

Sec. 304. Certification Challenges.

(a) Posting of Certifications.— Before the opening of any meeting of the Convention, the Secretary shall post at the place of registration—

(1) the name of each lay member of the Convention; and

(2) the name of each lay individual who is entitled to seat and voice, but not vote, at a meeting of the Convention.

(b) Challenges.— When an announcement is made that a quorum is present and the

Convention organized, any clerical member of the Convention or lay member of the Convention may challenge the certification of any lay member of the Convention or lay individual certified under section 305.

(c) Determinations of Challenges.—

(1) ***In General.***— The President of the Convention shall make a determination of any challenge under subsection (b).

(2) ***Finality of Determinations.***— Any determination under this subsection is final.

Sec. 305. Lay Individuals With Seat and Voice, But Not Vote.

Lay individuals who have seat and voice, but not vote at any meeting of the Convention shall include—

(1) any Assistant Secretary of the Convention, unless that Assistant Secretary is acting as the Secretary under section 1103;

(2) any Assistant Treasurer of the Convention;

(3) any Vice Chancellor;

(4) the Registrar;

(5) the Historiographer of the Diocese;

(6) any lay member of—

(A) the Standing Committee;

(B) the Diocesan Council; or

(C) the Committee on the Constitution and Canons;

(7) any Lay Deputy to the General Convention;

(8) any lay individual who is a regional convener;

(9) no more than 1 youth representative from each region;

(10) any lay member of a parish, separate congregation, organized mission, or the Cathedral within the Diocese who is also a member of the Executive Council of the General Convention; and

(12) the chair of any committee, commission, or task force established by—

(A) the Convention;

(B) the Bishop; or

(C) the Diocesan Council.

Canon 4
Elections at Meetings of the Convention

Sec. 401. Definition.

In this canon, the term "candidate" means an individual who is a candidate for—

(1) the position of—

(A) a member of the Standing Committee;

(B) a Deputy or Alternate Deputy to the General Convention;

(C) an elective at–large member of the Diocesan Council; or

(D) a Deputy or Alternate Deputy to the Provincial Synod; or

(2) any other position that, by canon—

(A) is established;

(B) except as provided under subparagraph (C), requires an election by the Convention to fill; and

(C) may provide for the filling of a vacancy by appointment.

Sec. 402. Nominations of Candidates.

(a) Notifications to Participants.— Not later than 30 days before any meeting of the Convention in which there is an election of a candidate, the Secretary shall transmit to all participants of the Convention—

(1) the name of each candidate, including each candidate nominated by the Regional Assemblies; and

(2) the position for which each candidate is nominated.

(b) Candidates at Meetings of the Convention.— At any meeting of the Convention in which there is an election of a candidate, the Secretary shall place before the members of the Convention—

(1) the name of each candidate, including each candidate nominated by the Regional Assemblies; and

(2) the position for which each candidate is nominated.

(c) Floor Nominations.— Any participant of the Convention may make an additional nomination from the floor of any individual to a position for which that individual is qualified.

Sec. 403. Elections.

(a) Preparation of Ballots.—

(1) ***In General.***— Immediately after all the nominations have been made, the Secretary shall have a ballot prepared for each election of each position.

(2) ***Contents.***— The ballot shall include—

(A) the title of the position;

(B) the number of candidates to be elected to that position;

(C) the names of the candidates; and

(D) whether the voter is—

(i) a clerical member of the Convention; or

(ii) a lay member of the Convention.

(b) Method of Voting.—

(1) ***Verification of Right to Vote.***— The balloting clerk shall verify the right of each voter to cast a ballot.

(2) ***Secret Ballots.***— Each election shall be conducted by secret ballot.

(3) ***Contents.***— Each voter shall indicate on the ballot—

(A) whether that voter is—

(i) a clerical member of the Convention; or

(ii) a lay member of the Convention; and

(B) the selection of that voter of not more than the number of candidates to be elected to the applicable position.

(c) Defective Ballots and Votes.—

(1) ***Excessive Number of Votes.***— If a ballot contains votes for a greater number of candidates for a position than the number still to be elected, the ballot shall not be counted.

(2) ***Multiple Votes for the Same Candidate.***— If a voter casts a vote for the same candidate more than once for any 1 position on any ballot, only the first vote shall be counted.

(3) ***Vote for Candidate not on Ballot.***— If a voter casts a vote for a candidate not on the ballot, that vote shall not be counted.

(4) ***Substantial Compliance.***— If the Head Teller determines that any vote is not in substantial compliance with instructions and procedures applicable to any ballot—

(A) the Head Teller may invalidate the vote; and

(B) the invalidated vote may not be counted.

(d) Ballots.—

(1) ***First Ballots.***— On the first ballot of any election, a candidate shall be elected if that candidate receives the required majority of votes for the applicable position.

(2) ***Subsequent Ballots.***—

(A) *In General.*—

(i) *Direction of Subsequent Ballots.*— If the first ballot does not result in the election of a sufficient number of candidates, the President of the Convention shall direct that 1 or more subsequent ballots be prepared and cast until the election is completed.

(ii) *Candidates on Ballots.*— In any subsequent ballot—

(I) any candidate elected on the previous ballot shall be omitted;

(II) the number of candidates shall be reduced by removing the candidates who received the least total number of votes on the previous ballot, leaving no more than twice the number of candidates for each remaining position to be filled; and

(III) any candidate may withdraw the name of that candidate before the casting of the subsequent ballot.

(B) *Second Ballots.*— On the second ballot of any election, a candidate shall be elected if that candidate receives the required majority of votes.

(C) *Third Ballots.*—

(i) *Plurality Elections.*— Except as provided under subparagraph (D), in

any third ballot—

(I) the requirement of election by a majority of those present and voting in each order shall be suspended; and

(II) the President of the Convention shall declare elected the candidate or candidates receiving the highest number of total votes of all those present and voting.

(ii) *Tie on Subsequent Ballots.*— Except as provided under subparagraph (D), if the third ballot for any election results in a tie, a determination of the candidate elected to that position shall be made by lot as the President of the Convention may direct.

(D) *Continuation of Majority Election.*— If at least 75 percent of all members of the Convention present and voting approve a motion to continue balloting for a position in accordance with paragraph (1), that balloting may continue as approved.

(3) ***Order of Election.***— In ranking the results of any ballot to determine the candidates who qualify to be included in a subsequent ballot, the votes of the clerical members of the Convention and the votes of the lay members of the Convention shall be totaled together.

(e) Report of the Tellers.—

(1) ***Review and Certification.***— Elections shall not be final until the report of the tellers is reviewed and certified by a member of the Committee on the Constitution and Canons.

(2) ***Recording of Report.***— The report shall be recorded in the Journal of the Diocese.

Sec. 404. Committee of Tellers.

(a) Appointments.— Before each meeting of the Convention in which there is an election of a candidate, the Secretary shall appoint a Committee of Tellers, including a Head Teller.

(b) Approval of Appointments.— Each appointment under subsection (a) shall be subject to the approval of the Bishop.

(c) Duties.— At any meeting of the Convention in which there is an election of a candidate, the Committee of Tellers shall—

(1) oversee the voting, including the counting of ballots; and

(2) prepare a final written report of that election.

Canon 5
Elections of Bishops

Sec. 501. Definition.

In this canon, the term "candidate" means an individual who is a candidate for the position of—

(1) Bishop;

(2) Bishop Coadjutor; or

(3) Bishop Suffragan.

Sec. 502. Nominations of Candidates.

(a) Transmissions from Standing Committee.— Not later than 75 days before any meeting of the Convention in which there is an election of a candidate, the Standing Committee shall transmit to the Secretary—

(1) the name of each candidate;

(2) the position for which each candidate is nominated; and

(3) information relating to the background and qualifications of each candidate.

(b) Notifications to Participants.— Not later than 5 days after the receipt of the transmission of the Standing Committee under subsection (a), the Secretary shall transmit to all participants of the Convention—

(1) the name of each candidate;

(2) the position for which each candidate is nominated; and

(3) information relating to the background and qualifications of each candidate.

(c) Nominations by Petition.—

(1) ***In General.***— An individual may be nominated as a candidate by petition.

(2) ***Filing.***—A petition may not be filed later than 60 days before any meeting of the Convention in which there is an election of a candidate.

(3) ***Rules.***—The Standing Committee shall prescribe rules to carry out this subsection.

(d) Limitation on Nominations.— An individual may be a candidate, only if—

(1) the name of that individual is included in the transmission of the Standing Committee under subsection (a); or

(2) that individual is nominated by petition under subsection (c).

(e) Candidates at Meetings of the Convention.— At any meeting of the Convention in which there is an election of a candidate, the Secretary shall place before the members of the Convention—

(1) the name of each candidate; and

(2) the position for which each candidate is nominated.

Sec. 503. Elections.

(a) Preparation of Ballots.—

(1) ***In General.***— Immediately after all the nominations have been made, the Secretary shall have a ballot prepared for each election of each position.

(2) ***Contents.***— The ballot shall include—

(A) the title of the position;

(B) the number of candidates to be elected to that position;

(C) the names of the candidates; and

(D) whether the voter is—

(i) a clerical member of the Convention; or

(ii) a lay member of the Convention.

(b) Method of Voting.—

(1) ***Verification of Right to Vote.***— The balloting clerk shall verify the right of each voter to cast a ballot.

(2) ***Secret Ballots.***— Each election shall be conducted by secret ballot.

(3) ***Contents.***— Each voter shall indicate on the ballot—

(A) whether that voter is—

(i) a clerical member of the Convention; or

(ii) a lay member of the Convention; and

(B) the selection of that voter of not more than the number of candidates to be elected to the applicable position.

(c) Defective Ballots and Votes.—

(1) ***Excessive Number of Votes.***— If a ballot contains votes for a greater number of candidates for a position than the number still to be elected, the ballot shall not be counted.

(2) ***Multiple Votes for the Same Candidate.***— If a voter casts a vote for the same candidate more than once for any 1 position on any ballot, only the first vote shall be counted.

(3) ***Vote For Candidate not on Ballot.***— If a voter casts a vote for a candidate not on the ballot, that vote shall not be counted.

(4) ***Substantial Compliance.***— If a Head Teller determines that any vote is not in substantial compliance with instructions and procedures applicable to any ballot—

(A) the Head Teller may invalidate the vote; and

(B) the invalidated vote may not be counted.

(d) Ballots.—

(1) ***First Ballots.***— On the first ballot of any election, a candidate shall be elected if that candidate receives the required majority or supermajority of votes for election to the applicable position.

(2) ***Subsequent Ballots.***—

(A) *Direction of Subsequent Ballots.*— If the first ballot does not result in the election of a sufficient number of candidates, the President of the Convention shall direct that 1 or more subsequent ballots be prepared and cast until the election is completed.

(B) *Candidates on Ballots.*— In any subsequent ballot—

(i) any candidate elected on the previous ballot shall be omitted;

(ii) any candidate may withdraw the name of that candidate before the casting of the subsequent ballot; and

(iii) except for a candidate described under clause(i) or (ii), all candidates shall remain on the ballot.

(e) Report of the Tellers.—

(1) ***Review and Certification.***— The report of the tellers for any election shall not be final until the report is reviewed and certified by a member of the Committee on the Constitution and Canons.

(2) ***Recording of Report.***— The report shall be recorded in the Journal of the Diocese.

Sec. 504. Committee of Tellers.

(a) Appointments.— Before each meeting of the Convention in which there is an election of a candidate, the President of the Convention shall appoint—

(1) a Committee of Clerical Tellers, including a Head Clerical Teller; and

(2) a Committee of Lay Tellers, including a Head Lay Teller.

(b) Qualifications.—

(1) ***Committee of Clerical Tellers.***— An individual is qualified to be a teller on the Committee of Clerical Tellers, if that individual—

(A) is a member of the clergy; and

(B) is not a clerical member of the Convention.

(2) ***Committee of Lay Tellers.***— An individual shall be qualified to be a teller on the Committee of Lay Tellers, if that individual—

(A) is a member of the laity; and

(B) is not a lay member of the Convention.

(c) Duties.—

(1) ***Committee of Clerical Tellers.***— The Committee of Clerical Tellers shall—

(A) oversee the voting of the clerical members of the Convention, including the counting of ballots of the clerical members of the Convention; and

(B) prepare a final written report of that election.

(2) ***Committee of Lay Tellers.***— The Committee of Lay Tellers shall—

(A) oversee the voting of the lay members of the Convention, including the counting of ballots of the lay members of the Convention; and

(B) prepare a final written report of that election.

Canon 6
Absences of Bishops

Sec. 601. Absences of Bishops.

For purposes of any provision of the Canons relating to the absence of the Bishop, the Bishop shall—

(1) determine any period in which the Bishop is absent; and

(2) provide written notice of that determination to the Standing Committee.

Canon 7
Standing Committee

Sec. 701. Reports and Records.

(a) Report.— The Standing Committee shall make an annual report to the Convention of the official acts of the Standing Committee.

(b) Examination of Records.— The Bishop may examine any record of the Standing Committee, including any record of the proceedings of the Standing Committee.

Title III—Officers of the Convention and Diocese

Canon 11
Secretary of the Convention

Sec. 1101. Journal of the Convention.

(a) In General.— Each year the Secretary shall prepare, edit, and publish the Journal of the Convention which shall include—

(1) the proceedings of each annual or special meeting of the Convention;

(2) the address of the President of the Convention;

(3) a summary of the official acts of the Bishop, and any Bishop Coadjutor or Bishop Suffragan; and

(4) any other reports, addresses, and documents that have been received by the Convention.

(b) Transmission of the Journal.— The Secretary shall transmit—

(1) a copy of each Journal of the Convention to—

(A) the Presiding Bishop of the Episcopal Church;

(B) each clerical participant of the Convention;

(C) each lay participant of the Convention;

(D) each vestry of each parish of the Diocese; and

(E) the committee of each organized mission of the Diocese; and

(2) each Journal of the Convention as required by the canons of this Church.

(c) Priority and Assistance.—

(1) ***Completion Date.***— Not later than 180 days after the date of the last day of the annual meeting of the Convention, the Secretary shall complete the preparation, editing, publication, and transmission of the Journal of the Convention.

(2) ***Staff Assistance.***— The preparation, editing, publication, and transmission of the Journal of the Convention under paragraph (1) shall be—

(A) a priority of the Secretary; and

(B) carried out with the assistance of the Diocesan staff.

(3) ***Other Assistance.***— Any entity or individual with responsibility for any materials required to be included in the Journal of the Convention shall promptly submit the materials to the Secretary to assist the Secretary to meet the requirements of this section.

Sec. 1102. Certificates of Election.

The Secretary shall transmit a certificate of the election of clerical and lay Deputies to each General Convention.

Sec. 1103. Assistant Secretaries.

(a) First Assistant Secretary.—

(1) ***In General.***— The President of the Convention, with the consent of the Convention, shall appoint a First Assistant Secretary at each annual meeting of the Convention, who shall assist the Secretary—

(A) during any meeting of the Convention;

(B) in the preparation of the Journal of the Convention; and

(C) in any other duties that the Secretary determines necessary.

(2) ***Acting Secretary.***— The First Assistant Secretary may act as the Secretary, if—

(A) the office of Secretary is vacant; or

(B) the Secretary is disabled or absent.

(3) ***Absence.***— For purposes of this section, the President of the Convention shall—

(A) determine any period in which the Secretary is absent; and

(B) provide written notice of that determination to the First Assistant Secretary.

(b) Second Assistant Secretary.—

(1) ***In General.***— The President of the Convention, with the consent of the Convention, may appoint a Second Assistant Secretary at each annual meeting of the Convention, who shall assist the Secretary in accordance with subsection (a)(1)(A),(B), and (C).

(2) ***Acting Secretary.***— The Second Assistant Secretary may act as the Secretary, if—

(A) the office of Secretary and the office of First Assistant Secretary are vacant; or

(B) the Secretary and the First Assistant Secretary are disabled or absent.

(3) ***Absence.***— For purposes of this section, the President of the Convention shall—

(A) determine any period in which the Secretary and the First Assistant Secretary are absent; and

(B) provide written notice of that determination to the Second Assistant Secretary.

(c) Qualifications.— An individual is qualified to be a First Assistant Secretary or a Second Assistant Secretary, if that individual is qualified to be Secretary.

(d) Acting Secretary Entitled to Vote.— Any First Assistant Secretary or Second Assistant Secretary who is acting as the Secretary under this section shall be entitled to vote at any meeting of the Convention.

Canon 12
Chancellor of the Diocese

Sec. 1201. Appointment and Term.

(a) Appointment.— The President of the Convention, with the consent of the Convention, shall appoint a Chancellor at each annual meeting of the Convention.

(b) Term.— The Chancellor shall hold office until a successor is appointed.

Sec. 1202. Qualifications.

An individual is qualified to be Chancellor, if that individual is a licensed member of the Bar of a jurisdiction in the United States.

Sec. 1203. Removal And Vacancy.

(a) Removal.— The Chancellor may be removed from office by—

(1) (A) the written determination of the Bishop; and

(B) a vote of at least two-thirds of the Standing Committee; or

(2) a vote of at least two-thirds of the Standing Committee, if—

(A) the office of Bishop is vacant; or

(B) the Bishop is disabled or absent.

(b) Vacancy.— If there is a vacancy in the office of Chancellor at any time that the Convention is not meeting—

(1) the Bishop shall appoint a Chancellor with the consent of the Standing Committee; or

(2) a majority of the Standing Committee shall appoint a Chancellor, if—

(A) the office of Bishop is vacant; or

(B) the Bishop is disabled or absent.

Sec. 1204. Duties.

The Chancellor shall—

(1) be the legal counsel on any matter affecting the interest of the Church to—

(A) the Bishop acting as—

(i) the Ecclesiastical Authority; or

(ii) the President of the Convention;

(B) the Standing Committee;

(C) the Convention; and

(D) the Diocesan Council.

(2) perform any other duty as may be provided by canon or resolution of the Convention consistent with paragraph (1).

Sec. 1205. Vice Chancellors.

(a) Number of Vice Chancellors.— There may be more than 1 Vice Chancellor at any 1 time. Each Vice Chancellor shall be subject to this section.

(b) Appointment.—

(1) ***In General.***— The Bishop may appoint a Vice Chancellor with the consent of the Standing Committee.

(2) ***Standing Committee Appointment.***— A majority of the Standing Committee may appoint a Vice Chancellor, if—

(A) the office of Bishop is vacant; or

(B) the Bishop is disabled or absent.

(c) Qualifications.— An individual is qualified to be Vice Chancellor, if that individual is qualified to be Chancellor.

(d) Removal.— A Vice Chancellor may be removed from office by—

(1) (A) the written determination of the Bishop; and

(B) a majority vote of the Standing Committee; or

(2) a majority vote of the Standing Committee, if—

(A) the office of Bishop is vacant; or

(B) the Bishop is disabled or absent.

(e) Duties.—

(1) ***In General.***— The Chancellor shall determine the duties of a Vice Chancellor.

(2) ***Meetings.***—

(A) *Attendance and Voting.*— The Chancellor may direct a Vice Chancellor to—

(i) attend any meeting instead of the Chancellor of any body that the Chancellor is a member by virtue of the office of Chancellor; and

(ii) vote at that meeting, if the Chancellor is entitled to vote.

(B) *Exception to Voting.*— Subparagraph (A)(ii) does not apply to any meeting of the Convention.

Canon 13
Treasurer of the Convention

Sec. 1301. Appointment and Term.

(a) Appointment.— The President of the Convention, with the consent of the Convention, shall appoint a Treasurer at each annual meeting of the Convention.

(b) Term.— The Treasurer shall hold office until a successor is appointed.

Sec. 1302. Removal and Vacancy.

(a) Removal.— The Treasurer may be removed from office by—

(1) (A) the written determination of the Bishop; and

(B) a vote of at least two-thirds of the Standing Committee; or

(2) a vote of at least two-thirds of the Standing Committee, if—

(A) the office of Bishop is vacant; or

(B) the Bishop is disabled or absent.

(b) Vacancy.— If there is a vacancy in the office of Treasurer at any time that the Convention is not meeting—

(1) the Bishop shall appoint a Treasurer with the consent of the Standing Committee; or

(2) a majority of the Standing Committee shall appoint a Treasurer, if—

(A) the office of Bishop is vacant; or

(B) the Bishop is disabled or absent.

Sec. 1303. Duties.

(a) Diocesan Council and Committee Membership.— The Treasurer shall be a member *ex officio* without vote of—

(1) the Diocesan Council;

(2) the Finance Committee; and

(3) the Investment Committee.

(b) Direction of Treasurer.—

(1) ***Convention.***— The Treasurer shall act at the direction of the Convention.

(2) ***Diocesan Council.***— Subject to paragraph (1), the Treasurer shall act at the direction of the Diocesan Council.

(c) Diocesan Funds.—

(1) ***Custody and Deposit.***— The Treasurer shall have custody of, and be responsible for, the funds of the Diocese. The funds of the Diocese shall be deposited in accounts in the name of the Diocese at banks or other financial institutions.

(2) ***Receipt and Administration.***— The Treasurer shall receive and administer all funds, contributions, donations, bequests, or devises of money, securities, or other property of the Convention for each respective purpose and subject to any applicable limitations.

(3) ***Collections and Disbursements.***— The Treasurer shall make collections and disbursements in accordance with the annual budget adopted by the Convention.

(d) Acceptance and Administration Of Gifts.—

(1) ***Definition.***— In this subsection, the term "contribution" includes any donation, bequest, or devise.

(2) ***Contribution and Receipt.***— Any contribution accepted, or receipt of contribution given, by the Treasurer under this subsection shall be in the name of the Convention of the Protestant Episcopal Church of the Diocese of Washington.

(3) ***Acceptance or Rejection by Treasurer.***— Subject to Convention action under paragraph (4), the Treasurer may—

(A) accept, give receipt, and administer any contribution, during the period beginning on the date of that acceptance through the date of the next annual meeting of the Convention, if the Treasurer determines the

purposes and conditions of that contribution are proper; or

(B) reject any contribution.

(4) ***Convention Action.***—

(A) *In General.*— At the annual meeting of the Convention following the acceptance or rejection of any contribution described under paragraph (3)(A) or (B), the Convention shall take action to direct the Treasurer to make final acceptance or rejection of the contribution.

(B) *Final Action.*— The Treasurer shall carry out the direction made by the Convention under subparagraph (A).

(e) Other Duties.— The Treasurer shall perform any other duty as may be provided by canon or resolution of the Convention.

Sec. 1304. Assistant Treasurers.

(a) Number of Assistant Treasurers.— There may be more than 1 Assistant Treasurer at any 1 time. Each Assistant Treasurer shall be subject to this section.

(b) Appointment.—

(1) ***In General.***— The Bishop may appoint an Assistant Treasurer with the consent of the Standing Committee.

(2) ***Standing Committee Appointment.***— A majority of the Standing Committee may appoint an Assistant Treasurer, if—

(A) the office of Bishop is vacant; or

(B) the Bishop is disabled or absent.

(c) Qualifications.— An individual is qualified to be an Assistant Treasurer, if that individual is qualified to be Treasurer.

(d) Removal.—An Assistant Treasurer may be removed from office by—

(1) (A) the written determination of the Bishop; and

(B) a majority vote of the Standing Committee; or

(2) a majority vote of the Standing Committee, if—

(A) the office of Bishop is vacant; or

(B) the Bishop is disabled or absent.

(e) Duties.—

(1) ***In General.***— The Treasurer shall determine the duties of an Assistant Treasurer.

Sec. 1305. Surety Bonds.

(a) In General.— The Treasurer or any Assistant Treasurer shall furnish surety bonds in such amounts as may be approved by the Diocesan Council.

(b) Payment of Costs.— The Convention shall pay for the cost of any surety bond furnished by the Treasurer or any Assistant Treasurer in accordance with this canon.

Canon 14
The Historiographer of the Diocese

Sec. 1401. Appointment.

The President of the Convention shall appoint a Historiographer of the Diocese at each annual meeting of the Convention.

Sec. 1402. Qualifications.

An individual is qualified to be the Historiographer, if that individual is a communicant of this Diocese in good standing.

Sec. 1403. Duties.

The Historiographer shall—

(1) be responsible for the preservation of the archives of the Diocese; and

(2) collect, prepare, arrange and edit historical and biographical materials relating to the Diocese, including the parishes, separate congregations, missions, institutions, and activities of the Diocese.

Sec. 1404. Assistant Historiographer.

(a) Appointment.— The Bishop may appoint an Assistant Historiographer of the Diocese.

(b) QUALIFICATIONS.— An individual is qualified to be Assistant Historiographer, if that individual is qualified to be Historiographer.

(c) DUTIES.— The Historiographer shall determine the duties of the Assistant Historiographer.

Title IV— Deputies of the Diocese

See the table of redesignated canons. Canons relating to Deputies to the General Convention and Deputies to the Provincial Synod are not restated. Text of the current law will remain in effect.

Title V— Regional Assemblies

Canon 23
Regional Assemblies

Sec. 2301. Composition of Regions.

(a) Composition.— The parishes, separate congregations, organized missions, cathedral and college chaplaincies of the Diocese of Washington are organized in regions as described under subsection (b).

(b) Regions.—

(1) ***Region 1.***— Region 1 consists of Washington Parish, St. John's Parish, Epiphany Parish, Ascension and St. Agnes Parish, St. Augustine's Parish, St. Mark's Parish, Parish of St. Monica's and St. James', St. Luke's Parish, St. Thomas' Parish, St. Mary's Parish, Calvary Church, St. George's Parish, and Howard University Chaplaincy, all in the District of Columbia.

(2) ***Region 2.***— Region 2 consists of the Cathedral Church of St. Peter and

St. Paul, Georgetown Parish, Christ Church Parish, St. Alban's Parish, Grace Parish, St. Paul's Parish, St. Stephen and the Incarnation Parish, St. Margaret's Parish, All Souls' Parish, St. Columba's Parish, St. Patrick's Parish, St. David's Parish, American University Chaplaincy, all in the District of Columbia.

(3) ***Region 3.***— Region 3 consists of St. Barnabas' Church of the Deaf, St. Peter's Parish, St. Bartholomew's Parish, Norwood Parish, Chevy Chase Parish, St. Dunstan's Parish, Trinity Parish, Potomac Parish, Ascension Parish, Redeemer Parish, St. James' Parish, St. Anne's Church, and St. Nicholas' Parish, all in Montgomery County, Maryland.

(4) ***Region 4.***— Region 4 consists of St. Andrew's Parish and Trinity Parish in the District of Columbia, Prince George's Parish, St. John's Church, Silver Spring Parish, St. Luke's Church (Brighton), Christ Church Parish, Sligo Parish, Wheaton Parish, Church of Our Saviour, Good Shepherd Parish, Transfiguration Parish, St. Mark's Parish and Montgomery College Chaplaincy in Montgomery County, Maryland.

(5) ***Region 5.***— Region 5 consists of Rock Creek Parish, Anacostia Parish, Brookland Parish, Congress Heights Parish, St. Timothy's Parish, Parish of the Atonement, and St. Philip the Evangelist Parish in the District of Columbia; and Zion Parish, Holy Trinity Parish, St. Philip's Parish, St. Matthew's Parish, Epiphany Parish, St. John's Parish (St. John's Church), St. Andrew's Parish, St. Christopher's Parish, Glenn Dale Parish, and the University of Maryland Chaplaincy in Prince George's County, Maryland; and Adelphi Parish in Montgomery and Prince George's Counties, Maryland.

(6) ***Region 6.***— Region 6 consists of King George's Parish, St. Paul's Parish, Queen Anne Parish, Trinity Church, St. John's Parish (Christ Church), St. Thomas' Parish, St. Barnabas' Parish, Clinton Parish and Baden Parish in Prince George's County, Maryland; Durham Parish, Port Tobacco Parish, William and Mary Parish, Trinity Parish, St. James' Parish and Piney Parish in Charles County, Maryland; and All Faith Parish, King and Queen Parish, William and Mary Parish, St. Andrew's Parish, St. Mary's Parish, All Saints' Parish and Patuxent Parish in St. Mary's County, Maryland.

(c) Assignments.—

(1) ***Interim Assignments.***—

(A) *In General.*— On the date that a parish, separate congregation, organized mission or college chaplaincy is established in the Diocese, the Diocesan Council shall assign that parish, separate congregation, organized mission or college chaplaincy to a Region.

(B) *Effective Date.*— Any assignment under subparagraph (A) shall take effect on the date of the assignment.

(2) ***Assignments.***— At the annual meeting of the Convention following an assignment under paragraph (1), the Convention shall amend subsection (b) to provide for an assignment of that parish, separate congregation, organized mission or college chaplaincy to a region. An assignment by amendment under this paragraph may be different from the interim assignment made under paragraph (1).

(d) Assignment Changes.—

(1) ***In General.***— A parish, separate congregation, organized mission or college chaplaincy may obtain a change in the assignment of that parish, separate congregation, organized mission or college chaplaincy to a region by obtaining—

(A) the approval of the Regional Assembly of the region to which that parish, separate congregation, organized mission or college chaplaincy is assigned;

(B) the approval of the Regional Assembly of the region to which that parish, separate congregation, organized mission or college chaplaincy will be reassigned;

(C) after the approvals under subparagraphs (A) and (B), approval of the Diocesan Council; and

(D) at the annual meeting of the Convention following the approval under subparagraph (C), an amendment to subsection (b) by the Convention to implement the change.

(2) ***Effective Date.***—A change in assignment under this subsection shall take effect on the date of adoption of an amendment described under paragraph (1)(D).

Sec. 2302. Delegates to Regional Assemblies.

(a) Establishment.— There is established a Regional Assembly for each region.

(b) Clerical Delegates.—

(1) ***Clerical Delegates Entitled to Vote.***— Any cleric shall be a clerical delegate to the applicable Regional Assembly and entitled to vote at that Regional Assembly, if that cleric would be a clerical member of the Convention if a meeting of the Convention were held on the date of the meeting of the Regional Assembly.

(2) ***Determination of Region.***—

(A) *In General.*—The determination of the region applicable to any cleric shall be based on whether that cleric—

(i) is on the clerical staff (full-time or part-time, paid or non-stipendiary) of a parish, separate congregation, organized mission, cathedral or college chaplaincy within the region;

(ii) is employed by a parish-related or independent Episcopal school within the region;

(iii) is a member of a parish, separate congregation, organized mission, cathedral or college chaplaincy within the region;

(iv) resides within the boundaries of a parish within the region; or

(v) has a principal place of employment within the boundaries of a region.

(B) *Applicable Region.*— In determining the applicable region for any cleric—

(i) only 1 region shall be applicable; and

(ii) the first clause under subparagraph (A) for which that cleric qualifies (taken in order of clause (i) through clause (v) shall apply.

(c) Lay Delegates.—

(1) ***In General.***—The lay delegates to each Regional Assembly entitled to vote shall be—

(A) any lay member of the Convention (or the alternate for that lay member of the Convention) from each parish, separate congregation, organized mission, cathedral, or college chaplaincy within the region;

(B) for each parish or separate congregation within a Region— (i) the senior warden and the junior warden;

(ii) an additional delegate appointed by the vestry of that parish or separate congregation, if the senior warden is also a lay member of the Convention; and

(iii) an additional delegate appointed by the vestry of that parish or separate congregation, if the junior warden is also a lay member of the Convention;

(C) for each organized mission within a Region—

(i) the vice chair of the mission or chapel committee; and

(ii) an additional delegate appointed by the mission or chapel committee of that organized mission, if the vice chair is also a lay member of the Convention; and

(D) for each college chaplaincy within the Region—

(i) a member of the advisory committee of each college chaplaincy selected by that advisory committee; and

(ii) an additional delegate appointed by the advisory committee, if the advisory committee member described under clause (i) is also a lay member to the Convention.

(2) ***Lay Representatives And Conveners.***—An individual who is not a lay delegate to a Regional Assembly described under paragraph (1), shall be a lay delegate to a Regional Assembly entitled to vote, if that individual is—

(A) the lay representative to the Diocesan Council elected by that region; or

(B) the convener of that Regional Assembly.

Sec. 2303. Meetings, President, Procedures, and Agenda.

(a) Regional Assembly Meetings.—

(1) ***Annual Meetings.***—

(A) *Requirement.*— Each Regional Assembly shall hold an annual meeting. The annual meeting shall be held not later than 60 days before the next annual meeting of the Convention.

(B) *Setting Of Date.*— The Ecclesiastical Authority shall set the date for each annual meeting of a Regional Assembly.

(2) ***Other Meetings.***— Each Regional Assembly may hold meetings as provided under section 2304(f) in addition to the annual meeting.

(b) Regional Assembly President.—

(1) ***Bishop.***— The Bishop shall be the President of each Regional Assembly.

(2) ***Bishop Coadjutor.***—The Bishop Coadjutor shall be the President of a Regional Assembly, if—

(A) the office of Bishop is vacant; or

(B) the Bishop is disabled or absent.

(3) ***Bishop Suffragan.***—

(A) *In General.*— The Bishop Suffragan shall be the President of a Regional Assembly, if—

(i) (I) the office of Bishop is vacant; or

(II) the Bishop is disabled or absent.; and

(ii) (I) the office of Bishop Coadjutor is vacant; or

(II) the Bishop Coadjutor is disabled or absent.

(B) *Multiple Bishops Suffragan.*— If there is more than 1 Bishop Suffragan, subparagraph (A) shall apply to—

(i) the Bishop Suffragan with the most seniority based on the date of consecration to the episcopate; or

(ii) if the Bishop Suffragan with the most seniority is disabled or absent, the Bishop Suffragan with the next most seniority.

(4) ***Absence.***— For purposes of this subsection, the Bishop, Bishop Coadjutor, or Bishop Suffragan shall—

(A) determine any period in which that Bishop, Bishop Coadjutor, or Bishop Suffragan (respectively) is absent; and

(B) provide written notice of that determination to—

(i) the appropriate Bishop Coadjutor or Bishop Suffragan who shall be the President of the Regional Assembly in accordance with this section during that period; or

(ii) if clause (i) is not applicable, the convener of the Regional Assembly.

(5) ***Convener of the Regional Assembly.***— If no Bishop, Bishop Coadjutor, or Bishop Suffragan is the President of a Regional Assembly, the convener of the Regional Assembly shall be the President of the Regional Assembly.

(c) Regional Assembly Procedures.—

(1) ***Rules of Order.***— Robert's Rules of Order shall apply to meetings of the Regional Assemblies.

(2) ***Open Meetings.***— Any meeting of a Regional Assembly is open to any member of the Episcopal Church.

(3) ***Actions Taken by Majority.***—

(A) *In General.*— Except as provided under subparagraph (B), any action of a Regional Assembly shall be taken by a majority of the votes of all those present and voting.

(B) *Exceptions.*— Subparagraph (A) shall not apply to a nomination or election under section 2306(a).

(C) *Minutes.*— Minutes shall be kept at each meeting of a Regional Assembly.

(d) Annual Meeting Agenda.— The agenda for the annual meeting of each Regional Assembly—

(1) shall include—

(A) a report by the President of the Regional Assembly;

(B) a review and recommendations respecting the proposed Diocesan operating budget to be adopted by the Diocesan Council;

(C) adoption of resolutions; and

(D) any other matters determined by the steering committee; and

(2) may include—

(A) election of—

(i) representatives and alternates to the Diocesan Council; or

(ii) Conveners; or

(B) nomination of individuals for election as—

(i) members of the Standing Committee;

(ii) at-large members of the Diocesan Council;

(ii) Deputies and Alternate Deputies to the General Convention; and

(iv) Deputies and Alternate Deputies to the Provincial Synod.

Sec. 2304. Regional Assembly Steering Committees.

(a) Establishment.— There is established a steering committee for each region.

(b) Composition.— Each steering committee shall be composed of—

(1) 1 delegate (who may be a lay delegate or a clerical delegate) selected by—

(A) the vestry of each parish or separate congregation;

(B) the mission or chapel committee of each organized mission;

(C) the advisory committee of each college chaplaincy; and

(D) the chapter of each cathedral in the region; and

(2) the 2 representatives to the Diocesan Council elected by the Regional Assembly.

(c) Conveners.—

(1) ***Elections.***— In each year described under paragraph (2)(C)(i), (ii), and (iii), the 2 Regional Assemblies shall each elect a convener for the respective regions.

(2) ***Terms.***—

(A) *Length of Terms.*— The term for each convener shall be 3 years.

(B) *Beginning of Terms.*— Each term shall begin on the day following the end of the annual meeting of the Convention following the date of the election for the convener.

(C) *Years for Elections.*—

(i) *Regions 2 and 5.*— Regions 2 and 5 shall elect a convener for terms to begin in a year evenly divisible by 3.

(ii) *Regions 3 and 6.*— Regions 3 and 6 shall elect a convener for terms to begin in a year following a year evenly divisible by 3.

(iii) *Regions 1 and 4.*— Regions 1 and 4 shall elect a convener for terms to begin in a year preceding a year evenly divisible by 3.

(3) ***Limitation on Terms.***—An individual may serve more than 1 term as a convener, but that individual may not serve more than 2 consecutive 3-year terms.

(d) Steering Committee Meetings.— A steering committee shall meet upon the call of the convener.

(e) Officers and Subcommittees.— A steering committee may appoint—

(1) officers from among the members of the steering committee; and

(2) subcommittees whose members may or may not be members of the steering committee.

(f) Functions.— Each steering committee shall—

(1) confer with the President of the Regional Assembly as to the time of the annual and other meetings of the Regional Assembly;

(2) determine the place of the annual and other meetings of the Regional Assembly and make other arrangements for the conduct of the meetings;

(3) determine the agenda of the annual and other meetings—

(A) in accordance with the Canons; and

(B) after conferring with the President of the Regional Assembly;

(4) arrange for nominations, resolutions and other measures to be placed before the annual and other meetings;

(5) certify to the Secretary the name of any individual—

(A) elected by the Regional Assembly as a representative to the Diocesan Council;

(B) the alternate for any representative under subparagraph (A); and

(C) nominated to stand for election to other Diocesan positions;

(6) elect an individual of the appropriate order to fill any unexpired term of—

(A) any representative to the Diocesan Council; or

(B) the alternate for any representative under subparagraph (A); and

(7) perform any other function consistent with this section.

Sec. 2305. Nominations and Elections.

(a) Nominating Procedures.—

(1) ***Procedures.***—

(A) *In General.*— Except as provided under subparagraph (B), the procedures for placing names in nomination under this subsection shall apply to each Regional Assembly.

(B) *Alternative Procedures.*— A Regional Assembly may adopt alternative procedures for placing names in nomination by a majority of the votes of those present and voting.

(2) ***Nominations.***— The steering committee of each region, or a nominating subcommittee appointed by the steering committee, shall propose for each position to be voted on at the annual meeting of the Regional Assembly—

(A) the name of any eligible individual whose name is submitted to the steering committee or a subcommittee in writing or by electronic means by—

(i) any member of a parish, separate congregation, organized mission, cathedral or college chaplaincy within the region; or

(ii) any clerical delegate to the Regional Assembly; and

(iii) any additional names necessary to ensure that at least 2 individuals shall be proposed by the steering committee or the subcommittee for each position.

(3) ***Submissions and Notifications of Names.***—

(A) *Submissions.*— The steering committee shall determine—

(i) the time period during which names for nomination may be submitted to the steering committee; and

(ii) the manner that names for nomination may be submitted to the steering committee.

(B) *Notifications.*— The Diocesan staff shall transmit to the delegates of each Regional Assembly—

(i) the time period and manner for making submissions determined by each steering committee under subparagraph (A); and

(ii) the names of all individuals proposed by each steering committee before the annual meeting of each Regional Assembly.

(C) *Additional Names.*— Any delegate may propose any additional name for nomination from the floor at the annual meeting of a Regional Assembly.

(b) Eligibility for Nominations or Elections.—

(1) ***In General.***— Except as provided under paragraph (2), a Regional Assembly may nominate or elect—

(A) any lay individual who is a member of a parish, separate congregation, organized mission, cathedral or college chaplaincy within that region; or

(B) any clerical delegate to that Regional Assembly.

(2) ***Exception.***— Paragraph (1) shall not apply to the nomination of any individual for an at-large member of the Diocesan Council.

(c) Nominations for Members of the Standing Committee.— At the annual meeting of each Regional Assembly, the Regional Assembly shall nominate 1 individual from each of the clerical and lay orders to stand for election as members of the Standing Committee. If in any year there are more than 3 vacancies on the Standing Committee in either order, each Regional Assembly shall nominate 2 individuals from that order.

(d) Nominations for At-Large Members of the Diocesan Council.—

(1) ***In General.***— At the annual meeting of each Regional Assembly, the Regional Assembly shall nominate 1 cleric and 1 lay individual for election as at-large members of the Diocesan Council.

(2) ***Exception.***— Paragraph (1) shall not apply with respect to any year divisible by 3.

(e) Nominations For Deputies And Alternates To The General Convention.—

(1) ***Nominations.***— At the annual meeting of each Regional Assembly, the Regional Assembly shall nominate individuals from the lay and clerical orders for election to positions as Deputy or Alternate Deputy to the General Convention as described under paragraphs (2) and (3).

(2) ***Odd-Numbered Years.***— For elections to be held in odd-numbered years—

(A) the Regional Assemblies for regions 1, 2 and 3 shall each nominate—

(i) 2 individuals from the clerical order; and

(ii) 1 individual from the lay order; and

(B) the Regional Assemblies for regions 4, 5 and 6 shall each nominate—

(i) 1 individual from the clerical order; and

(ii) 2 individuals from the lay order.

(3) ***Even-Numbered Years.***— For elections to be held in even-numbered years—

(A) the Regional Assemblies for regions 1, 2 and 3 shall each nominate—

(i) 1 individual from the clerical order; and

(ii) 2 individuals from the lay order; and

(B) the Regional Assemblies for region 4, 5 and 6 shall each nominate—

(i) 2 individuals from the clerical order; and

(ii) 1 individual from the lay order.

(f) Nominations for Deputies and Alternates to the Provincial Synod.— At the annual meeting of each Regional Assembly, the Regional Assembly shall nominate 1 individual from each of the clerical and lay orders for election to vacant positions as Deputies to the Provincial Synod.

Sec. 2306. Voting and Balloting.

(a) Voting for Nominations and Elections.—

(1) ***Uncontested Nominations and Elections.***— If the number of individuals on a ballot for the nomination or election to any position is equal to the number of individuals to be nominated or elected—

(A) no ballot shall be taken for that nomination or election; and

(B) that individual or those individuals, as applicable, shall be declared nominated or elected to that position by the President of the Regional Assembly.

(2) ***Contested Nominations and Elections.***—

(A) *In General.*— The individual receiving the highest number of votes of all those present and voting on the first ballot for the nomination or election of any position shall be nominated or elected.

(B) *Tie Votes.*— If more than 1 individual receives the same number of votes resulting in a tie for the highest number of the votes of all those present and voting in a nomination or election to any position, a determination

of the individual nominated or elected to that position shall be made by lot as the President of the Regional Assembly may direct.

(C) *Nominations and Elections for Multiple Positions.*—

(i) *In General.*— If more than 1 individual is to be nominated or elected, the number of individuals equal to the number of individuals to be nominated or elected receiving the highest number of votes of all those present and voting on the first ballot shall be nominated or elected.

(ii) *Tie Votes.*— If more than 1 individual receives the same number of votes resulting in a tie for the highest number of the votes of all those present and voting for the last position to be filled in any nomination or election described under clause (i), a determination of the individual nominated or elected to that position, between or among those receiving the same number of votes, shall be made by lot as the President of the Regional Assembly may direct.

(b) Preparation of Ballots.—

(1) ***In General.***— The Diocesan staff shall prepare a ballot for each nomination or election to a position.

(2) ***Contents.***— The ballot shall indicate—

(A) the name or title of the position;

(B) the number of individuals to be nominated or elected to that position; and

(C) the names of the nominated individuals.

(c) Method of Voting.—

(1) ***Verification of Right to Vote.***— The balloting clerk shall verify the right of each voter to cast a ballot.

(2) ***Secret Ballots.***— Each contested election shall be conducted by secret ballot.

(3) ***Contents.***— Each voter shall indicate on the ballot the selection of that voter of not more than the number of individuals to be nominated or elected to the applicable position.

(d) Defective Ballots and Votes.—

(1) ***Excessive Number of Votes.***— If a ballot contains votes for a greater number of individuals for a position than the number to be nominated or elected, the ballot shall not be counted.

(2) ***Multiple Votes for the Same Individual.***— If a voter casts a vote for the same individual more than once for any 1 position on any ballot, only the first vote shall be counted.

(3) ***Vote for Individual not on Ballot.***— If a voter casts a vote for an individual not on the ballot, that vote shall not be counted.

(4) ***Substantial Compliance.***— If the President of the Regional Assembly determines that any vote is not in substantial compliance with instructions and procedures applicable to any ballot—

(A) the President of the Regional Assembly may invalidate the vote; and

(B) the invalidated vote may not be counted.

(e) Report of the Nominations and Elections.— Nominations and elections shall not be final until the written report of the balloting clerk is reviewed and certified by the President of the Regional Assembly.

Sec. 2307. Procedures for Proposing Resolutions.

(a) Agenda.— The steering committee of each region, or a resolutions subcommittee appointed by the steering committee, shall place resolutions submitted to the steering committee or subcommittee by delegates to the Regional Assembly on the agenda for the meeting of that Regional Assembly.

(b) Submissions and Notifications of Resolutions.—

(1) ***Submissions.***— The steering committee shall determine—

(A) the time period during which resolutions may be submitted to the steering committee; and

(B) the manner that resolutions may be submitted to the steering committee.

(2) ***Notifications.***— The Diocesan staff shall transmit to the delegates of each Regional Assembly—

(A) the time period and manner for making submissions determined by each steering committee under paragraph (1); and

(B) the resolutions proposed by each steering committee before the annual meeting of each Regional Assembly.

(c) Additional Resolutions.— Any resolution that was not placed on the agenda under subsection (b) may be placed before any meeting of a Regional Assembly by a two-thirds vote of all those present and voting.

(d) Adopted Resolutions.— Resolutions adopted by a Regional Assembly for consideration by the next meeting of the Convention shall be submitted by the convener of the steering committee to the Secretary.

Title VI — Diocesan Council

and

Title VII — Parishes, Separate Congregations, Organized Missions, and College Chaplaincies

See the table of redesignated canons. Canons relating to the Diocesan Council, the committees of the Diocesan Council, parishes, separate congregations, organized missions, and college chaplaincies are not restated. Text of the current law will remain in effect.

Title VIII—Committees and Commissions

Canon 41
Commission on Ministry

Sec. 4101. Definition.

In this canon, the term "Commission" means the Commission on Ministry.

Sec. 4102. Establishment, Membership, and Appointment.

(a) Establishment and Membership.—

(1) ***Establishment.***— There is established a Commission on Ministry.

(2) ***Membership.***— The Commission shall consist of an odd number of members, including no fewer than 9 and no more than 15 members—

(A) of whom each shall be—

(i) a clerical member of the Convention; or

(ii) a lay communicant of this Diocese in good standing; and

(B) of whom—

(i) at least 1 shall be a clerical member of the Convention; and

(ii) at least 1 shall be a lay communicant of this Diocese in good standing.

(3) ***Chair.***— The President of the Convention shall designate 1 of the members to be Chair of the Commission.

(b) Appointment of Members.—

(1) ***In General.***— The President of the Convention, with the consent of the Convention, shall appoint the members of the Commission at each annual meeting of the Convention.

(2) ***Terms.***—

(A) *Length of Term.*— The term of each member of the Commission appointed under paragraph (1) shall—

(i) begin the day after the close of the meeting of the Convention in which that member is appointed with the consent of the Convention; and

(ii) end on the day after the third annual meeting of the Convention following the date of the beginning of the term.

(B) *Staggered Terms.*— The terms of office of the Commission shall be staggered and arranged into 3 classes.

(C) *Term Limitations.*— A member of the Commission shall not be eligible to serve on the Commission until after the lapse of 1 year, if that member has served continuously on the Commission for—

(i) 2 full 3-year terms; or

(ii) 1 full 3-year term and any part of a second 3-year term.

(c) Vacancies.— If a position on the Commission is vacant or a member of the Commission is disabled, the President of the Convention may appoint a replacement member for the remainder of the applicable term with the consent of the Diocesan Council.

Sec. 4103. Duties.

The Commission shall advise and assist the Bishop in the implementation of Title III of the canons of this Church, particularly relating to—

(1) opportunities and needs for the ministry of all baptized individuals;

(2) the recruitment, discernment, and formation of those individuals; and

(3) the assessment of readiness for ministry by those individuals.

Canon 42
Committee on the Constitution and Canons

Sec. 4201. Definition.

In this canon, the term "Committee" means the Committee on the Constitution and Canons.

Sec. 4202. Establishment, Membership, and Appointment.

(a) Establishment and Membership.—

(1) ***Establishment.***— There is established a Committee on the Constitution and Canons.

(2) ***Membership.***— The Committee shall consist of 10 members of whom—

(A) 4 shall be clerical members of the Convention;

(B) 4 shall be lay communicants of this Diocese in good standing who are attorneys;

(C) 1 shall be the Chancellor serving as an ex officio member; and

(D) 1 shall be the Secretary serving as an ex officio member.

(3) ***Ex Officio Members.***— The ex officio members of the Committee shall be nonvoting members of the Committee.

(4) ***Chair.***— The President of the Convention shall designate 1 of the voting members to be Chair of the Committee.

(b) Appointment of Members.—

(1) ***In General.***— The President of the Convention shall appoint the members of the Committee at each annual meeting of the Convention.

(2) ***Terms.***— The term of each member of the Committee appointed under paragraph (1) shall—

(A) begin the day after the date of the adjournment of the Convention that the appointment is made; and

(B) end on—

(i) the day after the adjournment of the annual meeting of the Convention following the date of the beginning of the term; or

(ii) the date a successor is appointed.

(c) Vacancies.— If a position on the Committee is vacant or a member of the Committee is disabled, the President of the Convention may appoint a replacement member for the remainder of the applicable term.

Sec. 4203. Duties.

The Committee shall—

(1) consider—

(A) canons referred to the Committee by the Secretary in accordance with canon 70;

(B) requests to amend the Constitution or the Canons; and

(C) other matters referred to the Committee; and

(2) carry out the responsibilities of the Committee relating to elections under canon 4.

Canon 43
Committee on Resolutions

Sec. 4301. Definition.

In this canon, the term "Committee" means the Committee on Resolutions.

Sec. 4302. Establishment, Membership, and Appointment.

(a) Establishment And Membership.—

(1) ***Establishment.***— There is established a Committee on Resolutions.

(2) ***Membership.***— The Committee shall consist of an odd number of voting members—

(A) of whom each shall be—

(i) a clerical member of the Convention; or

(ii) a lay communicant of this Diocese in good standing; and

(B) of whom—

(i) 2 shall be clerical members of the Convention; and

(ii) 2 shall be lay communicants of this Diocese in good standing.

(3) ***Ex Officio Member.***—

(A) *Secretary.*— The Secretary shall serve as an ex officio member of the Committee.

(B) *Nonvoting Member.*— The ex officio member of the Committee shall be a nonvoting member of the Committee.

(4) ***Chair.***— The President of the Convention shall designate 1 of the voting members to be Chair of the Committee.

(b) Appointment of Members.—

(1) ***In General.***— The President of the Convention shall appoint the members of the Committee at each annual meeting of the Convention.

(2) ***Terms.***— The term of each member of the Committee appointed under paragraph (1) shall—

(A) begin the day after the date of the adjournment of the Convention that the appointment is made; and

(B) end on—

(i) the day after the adjournment of the annual meeting of the Convention following the date of the beginning of the term; or

(ii) the date a successor is appointed.

(c) Vacancies.— If a position on the Committee is vacant or a member of the Committee is disabled, the President of the Convention may appoint a replacement member for the remainder of the applicable term.

Sec. 4303. Submission and Referrals of Resolutions.

(a) Submission.—

(1) ***In General.***— Any individual may submit a resolution to the Secretary for consideration at a meeting of the Convention.

(2) ***Sponsors.***— More than 1 individual may sponsor a resolution. At least 1 sponsor shall be a participant of the Convention.

(3) ***Contents.***— Each resolution shall include—

(A) the signature of each sponsor;

(B) the name of the participant of the Convention sponsoring and presenting the resolution;

(C) an explanation of the purpose or justification of the policy of the resolution;

(D) an indication of the financial implications of the resolution; and

(E) a statement of the reasons that a meeting of the Convention is an appropriate forum for the consideration of the resolution.

(b) Referrals.— The Secretary shall refer to the Committee any resolution that—

(1) is submitted under subsection (a)(1);

(2) meets the requirements of subsection (a)(2) and (3); and

(3) is not within the jurisdiction under the Canons of any other committee or commission.

Sec. 4304. Duties.

The Committee —

(1) shall consider and evaluate each referred resolution;

(2) may consult with other individuals or entities;

(3) may propose any amendment to a resolution; and

(4) shall recommend to the Convention any action on a resolution and state the reasons for the recommendation.

Sec. 4305. Procedures and Deadlines.

Procedures and deadlines for the submission of proposed resolutions shall be prescribed in the Rules of Order of the Convention.

Title IX — Duties of Parihes

and

Title X — Regulations Relating to the Laity

See the table of redesignated canons. Canons relating to the duties of parishes and regulations relating to the laity are not restated. Text of the current law will remain in effect.

Title XI —Clerical Discipline

Canon 66
Clerical Discipline

Sec. 6601. Definitions.

In this canon:

(1) ***Board.***— The term "Board" means the Disciplinary Board established under section 6603.

(2) ***Case.***— The term "case" means any informal or formal process under Title IV or this canon or any informal or formal proceeding under Title IV or this canon relating to a particular Respondent.

(3) ***Fixed Term Member.***— The term "fixed term member" means a member of the Board appointed under section 6603(c).

(4) ***Panel.***— The term "Panel" means any Panel established under Title IV or this canon.

(5) ***Separate Case Member.***— The term "separate case member" means a member of the Board appointed under section 6604(a).

(6) ***Title IV.***— The term "Title IV" means Title IV of the canons of this Church.

Sec. 6602. Application of Title IV.

(a) Incorporation of Title IV into Canons.— Those provisions of Title IV that are applicable to the Diocese are incorporated as part of the Canons.

(b) Conflict of Laws.— To the extent that any provision of the Canons is inconsistent with any provision of Title IV, the provision of Title IV shall govern.

Sec. 6603. Disciplinary Board.

(a) Establishment and Membership.—

(1) ***Establishment.***— There is established a Disciplinary Board.

(2) ***Membership.***— The Board shall consist of—

(A) 9 members of whom—

(i) 5 shall be clerical members of the Convention; and

(ii) 4 shall be lay members; and

(B) any separate case member appointed under section 6604(a).

(b) Lay Members.— The lay members of the Board shall be at least 18 years of age and communicants of this Diocese in good standing.

(c) Appointment of Members.—

(1) ***In General.***— The Bishop shall appoint the 9 members of the Board described under subsection (a)(2)(A) with the consent of the Convention.

(2) ***Terms.***—

(A) *Length of Term.*— The term of each member of the Board appointed under paragraph (1) shall—

(i) begin the day after the close of the meeting of the Convention in which that member is appointed with the consent of the Convention; and

(ii) except as provided under subparagraph (B), end on the day after the third annual meeting of the Convention following the date of the beginning of the term.

(B) *Staggered Terms.*—

(i) *In General.*— The terms of office of the Board shall be staggered and arranged into 3 classes.

(ii) *Initial Appointments.*— The terms of office of the initial appointments may be shortened to carry out clause (i).

(d) Vacancies.—

(1) ***Notification.***— Upon the determination that a vacancy exists, the President of the Board shall notify the Bishop of the vacancy and request appointment of a replacement member.

(2) ***Appointment.***— The Bishop shall appoint a replacement member of the Board in consultation with the Standing Committee.

(3) ***Term.***— A replacement member of the Board shall serve until the end of the next annual meeting of the Convention. At that meeting of the Convention, if there is time remaining in the term, either the replacement member of the Board, or another individual, shall be appointed to serve out the remainder of the term.

(e) President.—

(1) ***Appointment.***— The Bishop shall appoint a President from among the members of the Board.

(2) ***Term.***— The term of the President shall—

(A) begin the same day as provided for terms under subsection (c)(2)(A)(i); and

(B) end on the day after the first annual meeting of the Convention following the date of the beginning of the term.

Sec. 6604. Separate Case Appointments.

(a) In General.— The Bishop may appoint a member to the Board in consultation with the Standing Committee, if—

(1) there is no vacancy in the position of a fixed term member;

(2) the Board is unable to carry out its functions with respect to a case, because any fixed term member or separate case member is unable to serve with respect to that case, including for reasons of recusal; and

(3) the appointment meets the needs of the Board with respect to the number of clerical members and lay members.

(b) Separate Case Members. — An individual appointed under subsection (a) shall be a member of the Board only with respect to the case for which that member is appointed, until the conclusion of that case.

(c) Appointments As Fixed Term Members.—

(1) ***In General.***— An individual appointed under subsection (a) may be appointed to fill a vacancy in the position of a fixed term member.

(2) ***Continuation On Case.***— An individual may continue serving as a member of the Board to the conclusion of a case if—

(A) that individual was appointed as a separate case member for that case; and

(B) after being appointed to fill a vacancy in the position of a fixed term member, the term of that individual expires.

Sec. 6605. Replacement of Disqualified Members.

(a) Notification and Request.— Any member of a Panel who disqualifies himself or herself in any proceeding shall immediately after the disqualification—

(1) notify the President of the Board; and

(2) request a replacement member of the Panel.

(b) Challenges of all Panel Members.— If every member of a Panel is challenged, the members of the Board who are not the subjects of a challenge in the applicable case shall make a determination on each challenge.

Sec. 6606. Intake Officers.

(a) Appointment.— The Intake Officers shall be appointed from time to time by the Bishop after consultation with the Board. The Bishop shall appoint at least 2 Intake Officers according to the needs of the Diocese, with at least 1 male and 1 female.

(b) Publication.— The Bishop shall publish the names and contact information of the Intake Officers throughout the Diocese.

Sec. 6607. Investigators.

(a) Appointments.— The Bishop shall appoint 1 or more Investigators as needed in consultation with the President of the Board. Every Investigator shall be required to maintain confidentiality subject to Canon IV.11(5) of the Canons of this Church.

(b) Compensation.— The Diocese may compensate an Investigator for services rendered at a rate described in a written retainer agreement.

(c) Reimbursement.— Whether or not an Investigator is compensated, the Diocese shall reimburse an Investigator for reasonable and necessary expenses incurred in a proceeding under this canon.

Sec. 6608. Church Attorney.

(a) Appointments.— The Bishop, in consultation with the Standing Committee, shall appoint 1 or more attorneys to serve as Church Attorneys.

(b) Qualifications.— An individual is qualified to be a Church Attorney, if that individual is—

(1) a member of this Church; and

(2) a licensed member of the Bar of a jurisdiction in the United States.

(c) Removal.— The Church Attorney may be removed for cause by the Bishop, in consultation with the Standing Committee.

(d) Compensation.— The Diocese may compensate a Church Attorney for services rendered at a rate described in a written retainer agreement.

(e) Reimbursement.— Whether or not a Church Attorney is compensated, the Diocese shall reimburse a Church Attorney for reasonable and necessary expenses incurred in a proceeding under this canon.

Sec. 6609. Pastoral Response Coordinator.

The Bishop may appoint a Pastoral Response Coordinator, to serve at the will of the Bishop in coordinating the delivery of appropriate pastoral responses provided for in Title IV. The Pastoral Response Coordinator shall not be an individual serving in any other capacity under this canon.

Sec. 6610. Advisors.

(a) Appointments.— In each proceeding under this canon, the Bishop shall appoint an Advisor for the Complainant and an Advisor for the Respondent.

(b) Views Before Appointments.—

(1) ***Complainant.***— Before the appointment of an individual as the Advisor for the Complainant, the Complainant shall have a reasonable opportunity to express the Complainant's views about the intended appointment of that individual.

(2) ***Respondent.***— Before the appointment of an individual as the Advisor for the Respondent, the Respondent shall have a reasonable opportunity to express the Respondent's views about the intended appointment of that individual.

Sec. 6611. Clerk.

The Board shall appoint a Board Clerk to assist the Board with records management and administrative support. The Clerk may be a member of the Board.

Sec. 6612. Costs, Expenses, and Fees.

(a) In General.— Except as otherwise expressly provided in this canon, any cost, expense, or fee incurred under Title IV and this canon shall be the obligation of the individual incurring that cost, expense, or fee.

(b) Reimbursement of Reasonable Expenses.— The Diocese shall reimburse reasonable expenses of the Board, the Intake Officer, the Clerk, and any other individual as may be approved by the Bishop and the Standing Committee.

(c) Discretionary Payment.— In the sole discretion of the Bishop, and with the consent of the Standing Committee, the Bishop may recommend to Diocesan Council the payment by the Diocese of certain reasonable fees and expenses incurred by the Respondent.

(d) Exclusive Procedure and Method.— Except as otherwise provided under the canons of this Church, this canon shall provide the exclusive procedure and method for reimbursement or payment of any cost, expense, or fee incurred in a proceeding under Title IV.

Sec. 6613. Records.

(a) Records of Proceedings.—

(1) ***In General.***— Except as provided under paragraph (2), the records of active proceedings before the Board, including the period of any pending appeal, shall be preserved and maintained in the custody of the Clerk.

(2) ***Diocesan Offices.***— If there is no Clerk, the records described under paragraph (1) shall be preserved and maintained in the custody of the Diocesan offices.

(b) Permanent Records.— The Bishop shall make provision for the permanent storage of records of all proceedings under this canon at the Diocese and the Archives of the Episcopal Church, as prescribed in Title IV.

Title XII — Canonical Legislation

Canon 70
Amendment and Editing of Canons

Sec. 7001. Exclusive Amendment Process.

The Canons may be amended only as provided under this canon.

Sec. 7002. Procedures for Submission and Consideration at Convention.

(a) Definitions.— In this section:

(1) ***Committee.***— The term "Committee" means the Committee on the Constitution and Canons.

(2) ***Proposed Amendment.***—The term "proposed amendment" — (A) means a proposed amendment to the Canons; and

(B) includes a proposed amendment to adopt a new canon.

(b) Individuals who may Submit Proposed Amendment.— Any member of the Convention may submit a proposed amendment.

(c) Submission Before a Meeting of the Convention.—

(1) ***Requirements.***— Except as provided under subsection (d)(2), (3), or (4), any proposed amendment shall meet the requirements of this subsection.

(2) ***Period For Submission.***—

(A) *In General.*— Any proposed amendment shall be submitted in writing to the Secretary not later than 60 days before any meeting of the Convention at which the proposed amendment is to be considered.

(B) *Transmission to Committee.*— The Secretary shall transmit the proposed amendment to the Committee.

(3) ***Hearing.***— The Committee may hold a hearing on any proposed amendment transmitted under paragraph (2).

(4) ***Report of the Committee.***—

(A) *In General.*— Not later than 30 days before the meeting of the Convention, the Chair of the Committee shall submit to the Secretary—

(i) the proposed amendment; and

(ii) a report of the Committee on the proposed amendment.

(B) *Transmission to Convention and Regional Assemblies.*— The Secretary shall transmit the proposed amendment and the report to—

(i) each participant of the Convention; and

(ii) each Regional Assembly.

(d) Consideration of Proposed Amendments.— A proposed amendment may be considered at any meeting of the Convention, if—

(1) the proposed amendment is—

(A) submitted in accordance with subsection (c); and (B) introduced on the first day of the meeting on which amendments are permitted to be introduced;

(2) subject to section 7003, the proposed amendment is—

(A) not submitted in accordance with subsection (c); and (B) introduced on the first day of the meeting on which amendments are permitted to be introduced;

(3) the proposed amendment originated in the Committee; or

(4) a motion to consider the proposed amendment is unanimously agreed to.

Sec. 7003. Supermajority Vote to Pass Certain Amendments.

(a) In General.—

(1) ***Voting as a Single Body.***— Except as provided under paragraph (2) of this subsection or subsection (b), any proposed amendment described under section 7002(d)(2) shall pass if—

(A) 60 percent of all clerical members of the Convention are present and voting;

(B) 60 percent of all lay members of the Convention are present and voting; and

(C) that amendment is approved by 67 percent of all members of the Convention voting as a single body.

(2) ***Voting by Orders.***— If a vote by orders is required under section 501 of the Constitution on a proposed amendment described under section 7002(d)(2), the proposed amendment shall pass, if—

(A) 60 percent of all clerical members of the Convention are present and voting;

(B) 60 percent of all lay members of the Convention are present and voting; and

(C) 67 percent of —

(i) the clerical members of the Convention vote in favor; and

(ii) the lay members of the Convention vote in favor.

(b) Unanimous Agreement to Consider.— Subsection (a) shall not apply to a proposed amendment described under section 7002(d)(2), if a motion to consider that proposed amendment is unanimously agreed to.

Sec. 7004. Effective Date.

A proposed amendment shall take effect—

(1) except as provided under paragraph (2), on January 1 following the meeting of the Convention in which that amendment is approved; or

(2) any date that is provided in—

(A) the proposed amendment;

(B) any resolution approved by the Convention; or

(C) report accompanying the amendment.

Sec. 7005. Technical and Conforming Amendments.

In preparing the Canons for publication, the Committee may make technical and conforming amendments, including amendments relating to—

(1) any reference to a provision of—

(A) the Canons;

(B) the Constitution; or

(C) the Constitution or the canons of this Church;

(2) the numbering, headings, or order of provisions; or

(3) non-substantive corrections.

Voting took place by orders. The resolution was approved by a show of hands by both Lay and Clergy delegates.

Part II – Deputies and Alternate Deputies to the Provincial Synod

At the request of the Diocesan Council, the Committee on the Constitution and Canons has prepared a proposed amendment to the Constitution that will allow an amendment to the canons to be proposed at next year's annual meeting to change the manner in which Deputies and Alternates to the Provincial Synod are selected. The proposed amendment to the Constitution relates to the election of Deputies and Alternate Deputies to the Provincial Synod. (The Episcopal Church unites its 108 Dioceses into nine regional "Provinces." Each Province has a "Synod" including bishops and deputies from each member Diocese that meets periodically.)

The Constitution and canons currently require a separate election by the Convention to fill the positions of Deputies and Alternate Deputies to the Provincial Synod. Experience in the Diocese has shown, however, that it can be difficult to identify sufficient numbers of candidates for an election by the Convention to serve as Deputies and Alternate Deputies to the Provincial Synod. Accordingly, the Diocesan Council requested that the governing documents of the Diocese be altered to allow alternate methods of filling those positions.

By approving the first reading of the proposed amendment to the Constitution this year, the Diocese will have the upcoming year to thoroughly study the situation and consider alternate solutions, likely resulting in a proposed amendment to the canons next January addressing the selection of Deputies and Alternate Deputies to the Provincial Synod.

The first step in effectuating any change to the current method of selecting Deputies and Alternate Deputies to the Provincial Synod will be approving the proposed amendment to the Constitution that would remove from the Constitution the requirement that Deputies and Alternate Deputies to the Provincial Synod be separately elected by the Convention. If the proposed Constitutional amendment is approved on first reading at this meeting of the Convention, in January 2017 the Convention will consider the same proposal on second reading, as well as a proposal to be developed during the coming year to amend the canons regarding Deputies to the Provincial Synod.

Therefore, the Committee on the Constitution and Canons moves the adoption of the following amendment to the Constitution of the Diocese (as restated and taking effect on the date following the close of this Convention), with this being the first of two Conventions to approve it:

Amendment to the Constitution of the Diocese of Washington
(First Reading, Approved)

Section 1102 of the Constitution of the Diocese (as restated and taking effect on the date following the close of this Convention) is amended (in order to delete the reference to a Deputy or Alternate Deputy to the Provincial Synod) by striking subsection (a) and inserting the following:

(a) Definition.— In this section, the term "candidate" means an individual who is a candidate for—

(1) the position of an elective at–large member of the Diocesan Council; or

(2) any other position that, by Canon—

(A) is established;

(B) except as provided under subparagraph (C), requires an election by the Convention to fill; and

(C) may provide for the filling of a vacancy by appointment.

The Bishop explained that the wider Church in its National Convention is exploring whether to continue the provincial synod system. One possible outcome would be to appoint the representatives to National Convention to serve as delegates to provincial synod.

The resolution was approved by a show of hands.

Part III – Regional Assemblies

The Diocesan Council submitted a request to the Committee on the Constitution and Canons to draft proposed amendments to the canons to reorganize the regions of the Diocese. The request provided the assignment of parishes to the new regions. The purpose of the amendments is to realign, reinvigorate, and rename the diocesan regional structures as part of a developing strategy to better serve our stated diocesan mission (to engage a changing world with an enduring faith in Jesus Christ). The objective of the proposal is to provide better geographic groupings of congregations within regions with enough commonality to facilitate collaboration within their communities.

In response to the Diocesan Council's request, the Committee on Constitution and

Canons drafted proposed amendments to the canons, which are presented for Convention approval. The proposal increases the number of regions in the Diocese to eight, reorders the parish composition of regions, and provides for conforming elections at Regional Assemblies and coordinating terms for representative members on the Diocesan Council and conveners. Elsewhere in the Convention booklet is included a map of the Diocese that depicts the proposed new regions.

Further, under the proposal the terms of current members of the Diocesan Council elected by the current regions would end at the close of the Diocesan Convention in January 2017, although any individual holding office at the opening of the Diocesan Convention in January 2017 would not be penalized by the term limitations in the canons if they are elected at the Regional Assemblies next fall to serve on the Diocesan Council following the close of the Diocesan Convention in January 2017. The terms of current conveners would end before the meetings of Regional Assemblies next fall. If this proposal is approved, the fall 2016 Regional Assemblies will be based on the newly-defined regions. For Regional Assemblies to be held during 2016 and 2017 the Regional Assemblies will be convened by the Bishop or someone appointed by the Bishop.

These initial amendments revising the geographical structure of the regions leave largely unchanged other aspects of the canons that concern the function and operation of regional organizations in the life of the Diocese. Many of these provisions have become outdated and fallen into disuse since they were first enacted in 1977. In the coming year, the Committee on the Constitution and Canons, intends to thoroughly review these canons, and work in collaboration with the Diocesan Council and other Diocesan leaders on proposed amendments submitted to the Committee that may be considered at the Diocesan Convention in 2017.

Therefore, the Committee on the Constitution and Canons moves the adoption of a resolution amending the Canons and providing for effective dates and transition provisions as follows:

Resolution
(Adopted)

Resolved,

Sec. 1. Regional Assemblies.

(a) Composition of Regions.— Section 2301 of the Canons is amended by striking subsection (b) and inserting the following:

"(b) Regions.—

(1) ***District of Columbia Central Region.***— The District of Columbia Central Region consists of Ascension and St. Agnes Parish, Brookland Parish, Christ Church Parish, Epiphany Parish, Georgetown Parish, Grace Parish, Howard University Chaplaincy, St. George's Parish, St. John's Parish, St. Luke's Parish, St. Margaret's Parish, St. Mary's Parish, St. Paul's Parish, St. Stephen and the Incarnation Parish, and St. Thomas' Parish, all in the District of Columbia.

(2) ***District of Columbia North Region.***—The District of Columbia North Region consists of All Souls' Parish, Cathedral Church of St. Peter and

St. Paul, Rock Creek Parish, St. Alban's Parish, St. Andrew's Parish, St. Columba's Parish, St. David's Parish, St. Patrick's Parish, and Trinity Parish, all in the District of Columbia.

(3) ***District of Columbia South Region.***— The District of Columbia South Region consists of Calvary Church, Congress Heights Parish, Parish of St. Monica and St. James, Parish of the Atonement, St Augustine's Parish, St. Mark's Parish, St. Philip the Evangelist Parish, St. Timothy's Parish, and Washington Parish, all in the District of Columbia.

(4) ***Montgomery County Central Region.***— The Montgomery County Central Region consists of Christ Church Parish, Church of Our Saviour, Good Shepherd Parish, Potomac Parish, Prince George's Parish, St. James' Parish, St. Mark's Parish, Transfiguration Parish, Trinity Parish, and Wheaton Parish, all in Montgomery County, Maryland.

(5) ***Montgomery County North Region.***— The Montgomery County North Region consists of Ascension Parish, St. Anne's Parish, St. Bartholomew's Parish, St. John's Church, St. Luke's Church, St. Nicholas' Parish, and St. Peter's Parish, all in Montgomery County, Maryland.

(6) ***Montgomery County South Region.***— The Montgomery County South Region consists of Chevy Chase Parish, Norwood Parish, Redeemer Parish, Silver Spring Parish, Sligo Parish, St. Barnabas' Church of the Deaf, and St. Dunstan's Parish, all in Montgomery County.

(7) ***Prince George's County North Region.***— The Prince Georges County North Region consists of Adelphi Parish, Epiphany Parish, Glenn Dale Parish, Holy Trinity Parish, St. Andrew's Parish, St. Christopher's Parish, St. John's. Parish, St. Matthew's Parish, St. Philip's Parish, University of Maryland Chaplaincy and Zion Parish, all in Prince George's County.

(8) ***Southern Maryland Region.***— The Southern Maryland Region consists of Durham Parish, Piney Parish, Port Tobacco Parish, St. James' Parish, Trinity Parish, and William and Mary Parish, all in Charles County; All Faith Parish, All Saints' Parish, King and Queen Parish, Patuxent Parish, St. Andrew's Parish, St. Mary's Parish, and William and Mary Parish, all in St. Mary's County; and Baden Parish, Clinton Parish, King George's Parish, Queen Anne Parish, St. Barnabas' Parish, St. John's Parish, St. Paul's Parish, St. Thomas' Parish and Trinity Church, all in Prince George's County."

(b) Conveners.— Section 2304 of the Canons is amended by striking subsection (c) and inserting the following:

"(c) Conveners.—

(1) ***Elections.***— In each year described under paragraph (2)(C)(i), (ii), and (iii), the Regional Assemblies shall each elect a convener for the respective regions.

(2) ***Terms.—***

(A) *Length of Terms.*— The term for each convener shall be 3 years.

(B) *Beginning of Terms.*— Each term shall begin on the day following the last day of the annual meeting of the Convention following the date of the election for the convener.

(C) *Calendar Years for Elections.*—

(i) *Calendar Years Evenly Divisible By 3.*— For terms that begin in a calendar year evenly divisible by 3, the District of Columbia North Region, Montgomery County North Region, and Prince George's County North Region shall each elect a convener.

(ii) *Calendar Years Following A Calendar Year Evenly Divisible By 3.*— For terms that begin in a calendar year following a calendar year evenly divisible by 3, the District of Columbia Central Region, Montgomery County Central Region, and Southern Maryland Region shall each elect a convener.

(iii) *Calendar Years Preceding Calendar Years Evenly Divisible By 3.*— For terms that begin in a calendar year preceding a calendar year evenly divisible by 3, the District of Columbia South Region and Montgomery County South Region shall each elect a convener.

(3) ***Limitation on Terms.***— An individual may serve more than 1 term as a convener, but that individual may not serve more than 2 consecutive 3-year terms."

(c) Nominations for Deputies and Alternates to the General Convention.— Section 2305 of the Canons is amended by striking subsection (e) and inserting the following:

"(e) Nominations for Deputies and Alternates to the General Convention.—

(1) ***Deputies to the General Convention.***— At the annual meeting of each Regional Assembly in each calendar year that is 2 years before a meeting of the General Convention, the Regional Assembly shall nominate—

(A) 1 individual from the clerical order for election to the position of Deputy to the General Convention; and

(B) 1 individual from the lay order for election to the position of Deputy to the General Convention.

(2) ***Alternate Deputies to the General Convention.***— At the annual meeting of each Regional Assembly in each calendar year preceding a meeting of the General Convention, the Regional Assembly shall nominate—

(A) 1 individual from the clerical order for election to the position of Alternate Deputy to the General Convention; and

(B) 1 individual from the lay order for election to the position of Alternate Deputy to the General Convention."

Sec. 2. Terms of Members of the Diocesan Council.

(a) Terms of Members Elected by Regional Assemblies.— Section 2 of Canon 27 (formerly Canon 11, relating to the Diocesan Council) is amended by striking subsection (d) and inserting the following:

"(d) One clerical member and one lay member and one clerical alternate and one lay alternate from each region.

(1) ***Staggering of Terms.***—

(A) *Calendar Years Evenly Divisible By 3.*— For terms that begin in a calendar year evenly divisible by 3—

(i) the District of Columbia Central Region, the Montgomery County South Region, and the Prince Georges County North Region shall each elect a clerical member; and

(ii) the District of Columbia South Region, the Montgomery County Central Region, and the Southern Maryland Region shall each elect a lay member.

(B) *Calendar Years Following Calendar Years Evenly Divisible By 3.*— For terms that begin in a calendar year following a calendar year evenly divisible by 3—

(i) the District of Columbia North Region and the Montgomery County Central Region shall each elect a clerical member; and

(ii) the District of Columbia Central Region, the Montgomery County North Region, and the Prince Georges County North Region shall each elect a lay member.

(C) *Calendar Years Preceding Years Evenly Divisible By 3.*— For terms that begin in a calendar year preceding a calendar year evenly divisible by 3—

(i) the District of Columbia South Region, the Montgomery County North Region, and the Southern Maryland Region shall each elect a clerical member; and

(ii) the District of Columbia North Region and the Montgomery County South Region shall each elect a lay member.

(2) ***Alternates.***— When a Regional Assembly elects a member to the Council it shall elect an alternate of the same order and for the same term. The terms of regional members to the Council are 3 years. Where necessary, the Steering Committee of a Regional Assembly shall elect a member or alternate of the appropriate order to fill any unexpired term."

(b) Terms of all Elected Members.— Canon 27 (formerly Canon 11, relating to the Diocesan Council) is amended by striking section 4 and inserting the following:

"Sec. 4. Terms.

(a) Members Without Terms.— This section shall not apply to—

(1) the Bishop;

(2) any Bishop Coadjutor;

(3) any Bishop Suffragan;

(4) the President of the Episcopal Church Women; or

(5) any nonvoting member.

(b) Length of Term.— The term for each member of the Council is 3 years.

(c) Beginning and end of Term.— The term of each member of the Council shall—

(1) begin the day after the date of the adjournment of the annual meeting of the Convention following the date of—

(A) the election of that member at a Regional Assembly preceding that meeting of the Convention;

(B) the election of that member at that meeting of the Convention; or

(C) the appointment of that member; and

(2) end on the day after the adjournment of the annual meeting of the Convention following 3 years after the date of the beginning of the term.

(d) Term Limitations.— A member serving a term or any part of a term on the Council shall not be eligible to serve another term until after the lapse of 1 year, if that member has served continuously on the Council for—

(1) 2 full 3–year terms; or

(2) 1 full 3–year term and any part of an additional 3–year term.

(e) Vacancies of At-Large Members.— If the position of an at-large member of the Council is vacant, the Council may elect a replacement member for the remainder of the applicable term.

(f) End of Terms for Transitional Purposes.—

(1) ***In General.***— Notwithstanding subsections (b) and (c)(2), the term of each member of the Council who was elected by a Regional Assembly or is serving as a replacement member for the remainder of a term for a position elected by a Regional Assembly shall end on the day before the first day of the annual meeting of the Convention in calendar year 2017.

(2) ***Members Newly Elected at Regional Assemblies.***— Paragraph (1) shall not apply to any individual who is elected as a member to the Council by a Regional Assembly in calendar year 2016."

(c) Technical and Conforming Amendments.— Canon 27 (formerly Canon 11, relating to the Diocesan Council) is amended—

(1) in section 2(h) of by striking "Region 6 Steering Committee" and inserting "Steering Committee for the Southern Maryland Region";

(2) in section 9 by striking "Canon 13" and inserting "Canon 34";

(3) in section 10 by striking "Canon 14" and inserting "Canon 35";

(4) in section 11 by striking "Canon 15" and inserting "Canon 36"; and

(5) in section 13(b) by striking "Canon 30" and inserting "Canon 53".

Sec. 3. Effective Dates and Transition Provisions.

(a) Regional Assemblies.—

(1) ***Effective Dates.***—

(A) *In General.*— The amendments made by section 1(a) and (c) shall—

(i) take effect on October 1, 2016; and

(ii) apply to nominations and elections on and after that date.

(B) *Conveners.*— The amendments made by section 1(b) shall—

(i) take effect on the day after the last day of the annual meeting of the Diocesan Convention in calendar year 2016; and

(ii) apply to elections after calendar year 2017.

(2) ***Transition Provisions.***—

(A) *Actions and Authority of Diocesan Council.*— Except as provided under paragraph (1)(A)(ii), the amendments made by section 1 shall not affect the Diocesan Council during the period beginning on the last day of the annual meeting of the Diocesan Convention in calendar year 2016 through the first day of the annual meeting of the Diocesan Convention in calendar year 2017, including—

(i) any action taken by the Diocesan Council during that period; or

(ii) the authority of any member of the Diocesan Council during that period.

(B) *Conveners.*— For the purpose of convening each Regional Assembly in calendar years 2016 and 2017, the Bishop shall—

(i) act as the convener of any Regional Assembly; or

(ii) appoint a convener for any Regional Assembly.

(b) Diocesan Council.—

(1) ***Effective Date.***— The amendments made by section 2 shall take effect on the day after the last day of the annual meeting of the Diocesan Convention in calendar year 2016.

(2) ***Transition Provisions.***—

(A) *Terms on the Diocesan Council.*— Except as provided under subparagraphs (B) and (D) of this paragraph, section 4(d) of Canon 27 (as added by section 2(b) of this resolution) shall apply to each member serving a term or any part of a term on the Diocesan Council, including a member elected by a Regional Assembly before calendar year 2016.

(B) *Term Limitations for Regional Members on Council Before October 1, 2016.*—

(i) *Definition.*— In this subparagraph the term "covered individual" means any individual who on October 1, 2016—

(I) is a member of the Diocesan Council who—

(aa) was elected by a Regional Assembly; or

(bb) is serving as a replacement member for the remainder of a term for a position elected by a Regional Assembly; and

(II) is serving—

(aa) in a first full 3-year term;

(bb) in the first or second year of a second continuous full 3-year term; or

(cc) the remainder of a term without any preceding continuous service on the Council.

(ii) *Treatment of Certain Periods of Service.*— For purposes of section 4(d) of Canon 27 (as added by section 2(b) of this resolution)—

(I) any period of service performed by a covered individual within a term described under clause (i)(II)(aa), (bb), or (cc) of this

subparagraph shall not be treated as a period of service on the Diocesan Council; and

(II) the period deemed not to be service under sub clause (I) of this clause shall not be treated as a break in continuous service on the Diocesan Council.

(C) *Elections In Calendar Year 2016 And Staggered Terms.*—

(i) *Elections in Calendar Year 2016.*— In calendar year 2016 the Regional Assembly of each of the 8 regions shall elect to the Diocesan Council—

(I) 1 clerical member;

(II) 1 lay member;

(III) 1 alternate clerical member; and

(IV) 1 alternate lay member.

(ii) *Initial Staggered Terms for new Regions.*— The term of any clerical member or lay member elected in calendar year 2016 by a Regional Assembly to the Diocesan Council for a term—

(I) in accordance with section 2(d)(1)(B) of Canon 27 (relating to terms that begin in a calendar year following a calendar year evenly divisible by 3) as amended by section 2(a) of this resolution, shall be for a 3-year period beginning on the day after the last day of the annual meeting of the Diocesan Convention in calendar year 2017 through the day preceding the first day of the annual meeting of the Diocesan Convention in calendar year 2020;

(II) to which section 2(d)(1)(C) of Canon 27 (relating to terms that begin in a calendar year preceding a calendar year evenly divisible by 3) as amended by section 2(a) of this resolution, would otherwise apply shall be for 1-year period beginning on the day after the last day of the annual meeting of the Diocesan Convention in calendar year 2017 through the day preceding the first day of the annual meeting of the Diocesan Convention in calendar year 2018; and

(III) to which section 2(d)(1)(A) of Canon 27 (relating to terms that begin in a calendar year evenly divisible by 3) as amended by section 2(a) of this resolution, would otherwise apply shall be for 2-year period beginning on the day after the last day of the annual meeting of the Diocesan Convention in calendar year 2017 through the day preceding the first day of the annual meeting of the Diocesan Convention in calendar year 2019.

(D) *Treatment of Certain Periods of Service.*— For purposes of section 4(d) of Canon 27 (as added by section 2 of this resolution)—

(i) any period of service performed within the 1-year term described under subparagraph (C)(ii)(II) of this paragraph or the 2-year term described under subparagraph (C)(ii)(III) of this paragraph shall not be treated as a period of service on the Diocesan Council; and

(ii) the period within the 1-year term or 2-year term deemed not to be service under clause (i) of this subparagraph shall not be treated as a break in continuous service on the Diocesan Council.

Mr. Christopher Rigaux, St. Francis, asked why St. Francis was not included in the resolution, but listed instead as Potomac Parish. Canon Cooney explained that St. Francis was incorporated as Potomac Parish, which is its legal name.

The Rev. James Isaacs, St. James, Potomac, spoke in support of the resolution, saying the realignment would help support the growth of a culture of collaboration.

The resolution was approved by a show of hands.

The Rev. Kenworthy relinquished the chair to the President of the Convention.

Recognition of Ann Talty

The President called Ann Talty to the podium to be recognized for serving the Diocese with distinction and faithfulness for 29 years. Canon Cooney praised Ms. Talty for her stewardship of the Annual Convention. He presented her with a token of appreciation for her service – a wooden bowl hand-carved by the Rev. Joe Clark, retired priest of the Diocese, from a tree that previously stood outside Church House. The Convention responded with a standing ovation.

Report of the Tellers on the First Ballot

Mr. Stephen Dean, Grace Church, Silver Spring, Head Teller, reported the results of the first round of balloting for Diocesan offices. A tabulation of the results can be found in the section of this *Journal* titled "Report of the Tellers."

Casting of the Second Ballot

Mr. Roachford provided voting instructions and delegates cast the second ballot.

The musical group Theodicy Jazz Collective led the convention in sung prayer, after which they broke for lunch.

Conclusion of the Eucharist

Following lunch, the celebration of the Eucharist continued from the Offertory to Conclusion.

Report of the Tellers on the Second Ballot

Mr. Dean reported the results of the second round of balloting for Diocesan offices. A tabulation of the results can be found in the section of this *Journal* titled "Report of the Tellers."

Casting of the Third Ballot

Mr. Roachford provided voting instructions and delegates cast the third ballot.

Report of the Resoultions Committee

Mr. Clark Evans Downs, Redeemer, Committee Chair, presented the report. The Committee received two resolutions from the Rev. Jeffrey MacKnight and combined them into one resolution, which the committee recommends for consideration. The Convention

voted to approve consideration of a second resolution, which was submitted after the deadline. The Committee worked with Rev. Flett on the language of the resolution but did not consider it.

Resolution on a Living Wage for Economic Justice
(Adopted as Amended)

Submitted by: *Rev. Jeffrey MacKnight, Rector, St. Dunstan's Episcopal Church, Bethesda.*

Resolved, that the Diocese of Washington endorse a national living minimum wage to be established by Federal law and ultimately to be no less than $15 per hour, with annual adjustments for inflation thereafter; and be it further

Resolved, that the One Hundred Twenty-First Convention of the Diocese of Washington call upon the churches and people of the Diocese of Washington to evaluate and then ~~implement~~ *consider implementing*, as soon as practicable, a policy of paying all direct and indirect support staff of the Diocese and its parishes a minimum wage of at least $15 an hour; and be it further

Resolved, that in order to implement this commitment to a policy of a national living minimum wage, the Diocese engage in discussions with the appropriate officials of the Episcopal Church with a view toward directing the Episcopal Church's Office of Government Relations to place national minimum wage legislation among its legislative priorities and to engage in effective advocacy efforts in support thereof.

Explanation: As Christians we believe that that all are equal in the eyes of God and therefore are all equally deserving of dignity and respect in our social and economic relationships and a fair share of God's bounty entrusted to us. Great disparities in income and wealth exist in the United States. Great disparities in income and wealth tend to deprive those left out and left behind of the equal dignity, respect and opportunity demanded by Christian conceptions of justice and fairness. Economic inequality in the United States has grown to a level that is incompatible with Christian conceptions of justice and fairness. This trend toward increasing economic inequality stems from deep causes within our economic and political system including the increase in globalization, the use of high technology that reduces employment, and government regulatory and tax policies. As Justin Welby, the Archbishop of Canterbury, says: "We cannot rely solely on the invisible hand of the market to restore justice… A good society in Christian terms does not leave people behind, alone or abandoned, and does not consider them to be mere instruments within an economic system."

Rev. MacKnight, St. Dunstan's, spoke in favor of the resolution. His parish began studying the issue of economic justice 15 months ago. Since 1971, tax and other economic policies have shifted to favor businesses and the wealthy. As just one example, marginal income tax rates were 90 percent under President Eisenhower but were reduced to 30 percent under President Bush. As a result, economic inequality has grown. The General Convention has taken stands in favor of greater equality and in favor of a $15/hour minimum wage. Our Diocese has nearly 300,000 people living below the poverty level; almost 22 percent of D.C. residents receive food stamps. This resolution is a first step in mobilizing our Diocese against this state of affairs.

Mr. John Rigg, St. Andrews College Park, offered a friendly amendment to the second Resolved – to replace "implement" with "consider implementing." He said this retains the spirit of the resolution. The Convention may not have the authority to mandate salary levels for the Diocese and its parishes.

There was a second and Rev. MacKnight concurred with the amendment. The amendment was approved by a show of hands.

Mr. Charles Lundelius, St. James, Potomac, spoke in opposition to the resolution, saying that the Congressional Budget Office has found that raising the minimum wage to $10/hour eliminates about 500,000 entry level jobs. Raising the wage to $15/hour would destroy millions of jobs. The earned income tax credit, which is already part of the tax code, is a better solution for low-wage workers. Young workers, particularly minority youth, are particularly hard hit by increasing the minimum wage.

The resolution approved by a show of hands.

Living Faithfully Among Diverse Religious Traditions and Expressions *(Adopted as Amended)*

Submitted by: *the Rev. Dr. Carol Flett, EDOW Ecumenical and Interreligious Officer*

Resolved, that the One Hundred Twenty-First Annual Convention of the Diocese of Washington call upon parishes and schools of the Diocese of Washington to provide educational programs on Islam including inviting a Muslim faith leader to speak and discussing how to address prejudice and intolerance of Muslims; and be it further

Resolved, that the parishes and schools of the Diocese of Washington and their members ~~be allies and advocates on behalf of~~ *advocate for the civil rights and safety of* Muslims; and be it further

Resolved, that parishes and schools of the Diocese of Washington *are encouraged* to host or participate in at least one ecumenical or interfaith activity with neighboring Christian or non-Christian communities during 2016; and be it further

Resolved, that parishes and schools of the Diocese of Washington *are encouraged* to report to the Diocesan Ecumenical and Interreligious Commission the date, nature, and lessons learned in any of those activities.

Explanation: Interfaith and ecumenical relations are an integral part of our answering God's call that we extend hospitality to the stranger (Matthew 25:35). "Ecumenical" refers to our relations with other Christian churches. "Interfaith" refers to our relations with non-Christian faith communities, including Jews, Muslims, Sikhs, Buddhists, Baha'i, Hindus, and more in our diocese. General Convention in 2012 encouraged all members "to be involved actively and appropriately on every possible level in interreligious work such as, but not limited to, services, prayer groups, educational programs, community service, and study groups." (Resolution 2012-A035) The Diocesan Ecumenical and Interreligious [FH2] Commission believes these relations are particularly important now, as religious misunderstanding and intolerance are increasing. The resolution implements the 2012 Resolution by calling for each congregation to have one event with a non-Episcopal faith community during 2016 and to report the results. Examples include prayer meetings, discussions, educational classes, service activities, and socials. If a congregation already does such activities with a local faith community, the Commission hopes that congregation will share those efforts with the Commission and continue to reach out to other faith communities in their area. The Commission will assist by providing resources and recommending speakers to any congregation upon request.

The Rev. Dr. Carol Flett, Diocesan Ecumenical Officer, spoke in favor of the resolution saying that we currently don't know how many of our schools and parishes are engaged in activities to teach their membership about religions other than Christianity. Anti-Muslim sentiment and rhetoric are increasing in the United States and in Europe. As a result,

many local Muslims and their children feel threatened. The resolution has four prongs: it encourages educational activities to teach about Islam, expresses support for local Muslim communities, promotes interfaith activities, and seeks information on the outcomes of these activities. Rev. Flett offered her office as a resource to parishes seeking advice and speaker suggestions.

Mr. John Rigg, St. Andrew's, College Park, requested that the word "parishes" be struck from the first Resolved, saying that providing education on Islam is an appropriate role for schools, but not an appropriate role for parishes. The amendment was seconded.

> ***Resolved,*** that the One Hundred Twenty-First Annual Convention of the Diocese of Washington call upon ~~parishes and~~ schools of the Diocese of Washington to provide educational programs on Islam including inviting a Muslim faith leaders to speak and discussing how to address prejudice and intolerance of Muslims; and be it further

Mr. Fernando Hermoza, St. John's, Lafayette Square, spoke against the amendment, citing our common ancestry with Muslims and Jews, as descendants of Abraham.

The Rev. Ledlie Laughlin, III, St. Columba's, also spoke in opposition saying the amendment diminishes the impact of the resolution.

Ms. Mary Kelly, St. Stephen and the Incarnation, spoke in opposition, saying that churches are where discussions about Islam could happen in a safe and secure place.

Mr. John Rigg spoke in favor of the amendment. He said it would be better to collaborate with Muslim faith communities rather than make educational programs the responsibility of individual parishes.

Mr. Harvey Bale, Washington National Cathedral, spoke against the amendment. He said he did not read the resolution as *requiring* parishes to provide education, although it would be perfectly appropriate role for them to do so.

The Rev. Linda Kaufman, St. Stephen and Incarnation, called the question. By vote of a two-thirds majority, the debate was closed.

The amendment was not approved.

The Rev. Eva Cavaleri, Senior Chaplain, the National Cathedral School for Girls, spoke in favor of the resolution. She said that Episcopal schools are already centers of interfaith learning. On behalf of school chaplains in the Diocese, she offered their support and resources to all who are interested in continuing the dialogue on world religions.

Mr. Charles Day, St. John's, Broad Creek, offered an amendment to the second "Resolved." He would substitute "collaborate and seek opportunities to better understand the faith of" in lieu of "be allies and advocates on behalf of" Muslims.

> ***Resolved,*** that the parishes and schools of the Diocese of Washington and their members ~~be allies and advocates on behalf of~~ *collaborate and seek opportunities to better understand the faith of* Muslims; and be it further

Mr. Day said he supports the resolution, but wants to clarify that rather than becoming advocates, we should seek to understand and teach the true meaning of religion.

The Rev. Flett spoke in opposition. She said that there might be a misunderstanding about the meaning of the terms "allies and advocates." The resolution does not intend that

we seek to advocate for conversion, but rather that we speak out in solidarity with those whose mosques and temples have been vandalized.

The amendment was not approved.

Ms. Penny Winder, St. John's, Norwood, and At-Large Member of the Diocesan Council, spoke in opposition. She said the third Resolved imposes a mandate on schools and parishes.

Mr. Joseph Tarantolo, St Mark's, DC, spoke against the resolution. While the goals are worthy, it is arrogant to tell parishes how to accomplish them. Parishes struggle to understand their own faith, much less those of others.

The Rev. Peter Schell, Calvary, offered an amendment to the second Resolved, to replace the words "be allies and advocates on behalf of," with "advocate for the civil rights and safety of." He said this clarifies the intent of the resolution.

> ***Resolved,*** that the parishes and schools of the Diocese of Washington and their members ~~be allies and advocates on behalf of~~ *advocate for the civil rights and safety of* Muslims; and be it further

Rev. Schell said the amendment was intended to clarify any confusion over the terms "advocates and allies." The amendment was approved by a show of hands.

Ms. Winder offered an amendment to add the words "are encouraged to" in the third and fourth Resolved.

> ***Resolved,*** that parishes and schools of the Diocese of Washington *are encouraged to* host or participate in at least one ecumenical or interfaith activity with neighboring Christian or non-Christian communities during 2016; and be it further
>
> ***Resolved,*** that parishes and schools of the Diocese of Washington *are encouraged to* report to the Diocesan Ecumenical and Interreligious Commission the date, nature, and lessons learned in any of those activities.

Ms. Winder explained that the amendment was intended to remove any suggestion of a mandate and move in the direction of encouragement. The amendment was approved by a show of hands.

The Rev. Ken Howard, St. Nicholas', spoke in support of the resolution. As a member of the Executive Committee of the Faith Community Action Advisory Council of Montgomery County, he said he had learned to appreciate the faiths of the communities in our area, while learning so much more about our own faith.

The resolution as amended was approved by a show of hands.

Report of the Tellers on the Third Ballot

Mr. Dean reported the results of the third round of balloting for Diocesan offices. A tabulation of the results can be found in the section of this *Journal* titled "Report of the Tellers."

The President congratulated all who were elected and thanked all who stood for election. She said their willingness to serve was a very gracious expression of their commitment to our common life in the Diocese.

Setting of the Date and Place of the 2017 Convention

Mr. Roachford moved that the One Hundred Twenty-Second Annual Meeting of the Convention of the Diocese of Washington be held on Friday-Saturday, January 27-28, 2017; that the Bishop, Standing Committee and Diocesan Council review alternative locations for the next annual Convention and conduct an evaluation of the relative advantages and disadvantages of having the Annual Diocesan Convention in a one-day format, with separate workshop days, or a two-day format incorporating workshops in the Convention program; and that in accordance with the Constitution of the Diocese, the Bishop and Standing Committee set the place and, if necessary, adjust the time of the Annual meeting of the Convention in 2017.

The motion was approved by a show of hands.

Reports to the Convention

Reports from various commissions, committees and task forces appear elsewhere in this Journal (see "Table of Contents"), including reports from Standing Committee, Finance Committee, Treasurer, Angus Dun Fellowship Fund Committee, Committee on the Constitutions and Canons, Companion Diocese Committee, Historiographer, Diocesan Hunger Fund Committee, Investment Committee, Commission on Ministry, Resolutions Committee, Diocesan Retreat Committee, St. Mary's County Scholarship Committee, Southern Africa Partnership Committee, and the Sustainable Responsible Investment Committee.

Summary of Elections

Clerical Member of Standing Committee: the Rev. Greg Syler and the Rev. Robert Harvey

Lay Member of Standing Committee: Ms. Kemah Camara and Ms. Jo Ricks

Clerical At-Large member of Diocesan Council: the Rev. Cindy Simpson

Lay At-Large Member of Diocesan Council: Mr. Kurt Ellison

Adjournment

The President thanked Diocesan staff and volunteers, offered a blessing, and declared the One Hundred Twenty-First Annual Meeting of the Convention of the Diocese to be adjourned.

* * * * *

The foregoing text constitutes the official *Journal of Proceedings at the One Hundred Twenty-First Convention of the Diocese of Washington*, held at the Cathedral Church of St. Peter and St. Paul on the thirtieth day of January *Anno Domini* 2016.

Mariann Edgar Budde, President
Keith Roachford, Secretary
Martha C. Romans, Rapporteur

The Bishop's Official List of Clergy Entitled to Seat and Votes at the 121st Convention

Those whose names are preceded by an asterisk did not register and therefore were presumed to have been absent. Three ballots were cast.

Mariann Edgar Budde
* John Bryson Chane
* Paul Abernathy
Amanda Akes
Patricia Phaneuf Alexander
* Barbara Allen
* James D. Anderson
James R. Anderson
Peter Antoci
* Stephen T. Arpee
Melinda Artman
* Susan Astarita
Sari N. Ateek
Mariann C. Babnis
Kim Baker
John A. Ball
Cynthia O. Baskin
Nathan Beall
* Jacob D. Beck
Joan Beilstein
* William P. Billow, Jr.
* Norma Lee Blackwell
* Susan N. Blue
Isaac Bonney
Martha J. Bonwitt
* Vaughan P.L. Booker
* E. Kent Booth
* Robert Boulter
Debra M. Brewin-Wilson
* Marc Lawrence Britt
* Velma Wooten Brock
* Donna H. Brown
* Elly Sparks Brown
* Enrique R. Brown
* Kenneth Brown
Virginia Brown-Nolan
Cassandra Burton
Linda Calkins
Elizabeth Carl
* Robert M. Catchings
* Phillip C. Cato
Eva K. Cavaleri
Randolph C. Charles
* Diane C. Fitzgerald Clark
* Joseph Clark
Martha K. Clark
Canon Paula Clark
* Thomas Clay
Vikki Clayton
Sarah M. Colvin
Joseph Constant
Canon Jan Naylor Cope
Kathleen Corbett-Welch
* Jay L. Croft
* Carole Anne Crumley
John Daniels
Canon Daniel D. Darko
* Stephen R. Davenport, III
* D.H. Kortright Davis
Lee Davis
Prince Decker
* John Denham
Robin Dodge
William J. Doggett
* James M. Donald
* Richard E. Downing
* Canon Dalton D. Downs
Sarah Duggin
* Barbara T. Duncan
Rosemarie L. Duncan
* Frank G. Dunn
* John F. Eberman
* Beth M. Echols
* Deirdre Anne Eckian
* Laura McFarland Edwards
* Tilden H. Edwards, III
* Phillip C. Ellsworth, Jr.
* Clinton C. Esonu
* John F. Evans
Gayle Fisher-Stewart
Carol Cole Flanagan
* Susan M. Flanders
Carol Flett
* A. Guy Fouts
Robyn Franklin-Vaughn
Elizabeth Gardner
Virginia Gerbasi
Kurt Gerhard

* J. Carlyle Gill
* Robert S. Gillespie, Jr.
* David T. Gleason
Betsy C. Gonzalez
Sarabeth Goodwin
David T. Gortner
John M. Graham
* Douglas A.G. Greenaway
* A. Katherine Grieb
* Margaret B. Guenther
Emily Guthrie
Caron Gwynn
* Jacques B. Hadler, Jr.
Canon Michele Hagans
* Elizabeth A. Hague
* Jane Milliken Hague
* William Hague
* Gary R. Hall
* Christopher N.R. Halliday
* Karl Halter
* Canon Michael P. Hamilton
Matthew R. Hanisian
Preston Hannibal
* Rona R. Harding
Canon John T.W. Harmon
* Harry Harper
* John C. Harris
Lawrence R. Harris, Jr.
* Vincent P. Harris
* Frank M. Harron, II
Robert Harvey
Kristen L. Hawley
* J. Carleton Hayden
* Stephen H. Hayward
* Barbara D. Henry
* Nancy Hildebrand
Olivia P.L. Hilton
Jessica Hitchcock
Charles Hoffacker
* Lucy Hogan
* James C. Holmes
Kenneth W. Howard
Marian T. Humphrey
Beth Humphrey
* Brooks Hundley
Robert F.B. Hunter
Meg Ingalls
* H. Stuart Irvin
H. Jocelyn Irving
James S. Isaacs
Carol Jablonski
* Peter Jackson
* Charles R. Jaekle
* Nancy C. James
* Rondesia Jarrett
* Bruce W.B. Jenneker
* Constance Jenson
* Karen B. Johnson
* Theodore W. Johnson
Timothy A. Johnson
* W. Pegram Johnson, III
Allan B. Johnson-Taylor
John Tyler Jones
* Katherine H. Jordan
Nancy Lee Jose
Chris Jubinski
Maria Kane
* Canon Ted Karpf
Linda M. Kaufman
Edward Thomas Kelaher
Stuart A. Kenworthy
Shell T. Kimble
Debbie Kirk
* Travers C. Koerner
Richard G.P. Kukowski
Ledlie I. Laughlin, III
* Canon John E. Lawrence
Nathaniel J. Lee
Luis Leon
William B. Lewis
Randall Lord-Wilkinson
Kimberly D. Lucas
* Joseph W. Lund
* Carolyn S. Lundelius
* Louise Lusignan
Jeffrey B. MacKnight
Timothy Malone
S. Kent Marcoux
Ray Massenburg
Mary 'Molly' McCarty
John S. McDuffie
Sheila McJilton
* Margaret McNaughton
* Loren B. Mead
Deborah Meister
* B. Bradshaw Minturn
* Anne D. Monahan
Sarah Motley

* Melanie Mullen
Terri Murphy
Thomas C. Murphy
Stephanie J. Nagley
* Earl A. Neil
* Melana Nelson-Amaker
* Nancy J. Noall
* Mitzi Noble
D. Andrew Olivo
C.B. Cricket Park
Heather Patton-Graham
* Nan Peete
* August W. Peters, Jr.
* Canon John L. Peterson
F. Bradley Peyton, IV
Robert Phillips
Samuel E. Pinzón
* Albert C. Pittman
* William S. Pregnall
* Kathleen V. Price
Jim Quigley
Robin Razzino
* Connie Reinhardt
Ann M. Ritonia
Vidal Rivas
* Paul Rose
Peter Schell
* Canon Frederick W. Schmidt
Justice Schunior
* Jack S. Scott
Noreen Seiler-Dubay
* Lyndon C. Shakespeare
* William Shand, III
* Sarah A. Shirley
* Eric W. Shoemaker
Cynthia Simpson
Sally Slater
Martin L. Smith
* Perry Michael Smith
Katie Solter
Cameron Soulis
* Cara Spaccarelli
Leslie St. Louis
William Stafford-Whittaker
R. Robert Stephenson
Sarah Stewart
John D. Stonesifer
Shawn O. Strout
* Harriette Sturges
Gregory Charles Syler
* Charles W.S. Tait
* John T. Talbott
* Jo C. Tartt, Jr.
* Arnold G. Taylor
Elizabeth Tesi
* Susan Thon
* Claudia Tielking
* Joseph W. Trigg
* Kenneth E. Truelove
* William D. Underhill
Francisco Valle
* Canon Samuel Van Culin, Jr.
Brian Lee Vander Wel
L. Sue von Rautenkranz
David C. Wacaster
* Francis H. Wade
* Samuel C. Walker
Susan K. Walker
Richard Wall
* Martha Wallace
Andrew W. Walter
Beverly Weatherly
* Joseph C. Weaver
* Matthew Welch
* Canon Clement W. Welsh
Louis Wheeler
* Shivaun Wilkinson
* Milton C. Williams, Jr.
David B. Wolf
* Amy C. Yount
* Paul F.M. Zahl
* Lisa Zaina
Becky Zartman
Patricia Lyons

Clergy Entitled to Seat and Voice but no Vote

R. Bruce Birdsey
Athanasius Choi
Jason L. Cox
Javier Garcia-Ocampo
Emily A. Griffin
Jeff Hual
* Elizabeth Keeler
Sarah Lamming
Ana Langerak
* Loren V. Lasch

Sarah Miller
Michele Morgan
Anne Nicholson
Dominique Peridans
John Price
Stephen E. Rorke
Reggie Simmons

The Secretary's List of Lay Delegates Entitled to Seat and Votes at the 121st Convention

All Faith, Charlotte Hall
Terry Ressler

All Saints', Chevy Chase
BJ Buracker
Dan Dever
Judy Kelly
Tony Ortiz
Alternate Seated: Pamela Key

All Saints', Oakley
* David Hudson

All Souls'
Heidi Rasciner
William J. Coley

Ascension and St. Agnes
Adam Kline

Ascension, Gaithersburg
Carleton Macdonald
Kristen Keating
Sue Snay

Ascension, Lexington Park
Margaret Maupin

Ascension, Sligo Parish
Joan Thomas
Marta Brenden

Atonement
Mae Y. Cundiff
Alternate Seated: Angela Austin

Calvary Church
Antoinette Schooler
Alternate Seated: James Bragg, Jr.

Christ Church, Accokeek
Wes Courtney, Jr.
Alternate Seated: Charles Clagett

Christ Church, Chaptico
Fred Wyant

Christ Church, Clinton
JoAnn Appold

Christ Church, Durham
Roy Squires

Christ Church, Georgetown
Cherie Jones
Alternate Seated: Firoze S. Rao
* Christy Thorley
George Minnigh
John Lange
Alternate Seated: Millie Coleman
Kathy Carmean

Christ Church, Kensington
Hill Carter
Peter Bartram

Christ Church, Port Tobacco
* Danielle Webber

Christ Church, Rockville
Henry Mulzac
Joyce Bryant
Margaret Gilliam

Christ Church, Washington
Diana Church
John F. Pontius

Christ Church, Wayside
Barbara Poe
Alternate Seated: Louis Demas

Epiphany, DC
* Kevin Golden
Teresa Hobgood

Epiphany, Forestville
Vivian McKoy-Gilliam

Good Shepherd
Linda Campo
Patricia Dorn

Grace Church, Georgetown
Loie Randall
Alternate Seated: Lee Tyner

Grace Church, Silver Spring
Mary Anne Gehrenbeck
Paul Brown
Stephanie Gray

Holy Comforter
* Linda Keene Solomon
Monalie Bledsoe

Holy Communion
* C. Leslie Davy

Holy Trinity, Collington
Kirt Kirtland
Tom Sykes

Howard University Chaplaincy
Jordan Jean

Our Saviour, Brookland
Kelsey Collie

Our Saviour, Hillandale
Kathy Staudt
Nancy Maisto Hewett
Sumner Clarren
Alternate Seated: Michael Collier

Redeemer
Graeme Browning
Alternate Seated: Clark Evans Downs
Steve France

St. Alban's
Cay M. Hartley
Eliot Edgar
Lindsay West
Sandy Loether

St. Andrew's, College Park
Edna Paulson
John Rigg

St. Andrew's, Leonardtown
Susan Bennett

St. Anne's
Pam Brewer

St. Augustine's
Elaine Graves

St. Barnabas' Church of the Deaf
Thomas Hattaway

St. Barnabas', Leeland
Cindy Medlock

St. Barnabas', Temple Hills
* Patty Lee-Renwick

St. Bartholomew's
Charles Hendricks

St. Christopher's
Eva Shaw-Taylor
Alternate Seated: Carolyn Smith

St. Columba's
Cynthia Dopp
Deborah Kennedy Coster
Karen Burgess
Lois Herrmann
Sue Walters

St. David's
Paula Blasey
Sarah Stowell Shapley

St. Dunstan's
Elin Botha

St. Francis
* Alan Van Egmond
Chris Rigaux

St. George's, DC
Erika Gilmore

St. George's, Glenn Dale
Alix Volel-Stech

St. George's, Valley Lee
Jo Ricks

St. James', Indian Head
Harvey Johnson

St. James', Potomac
Charles Lundelius
John Eisold

St. John's, Broad Creek
Charles Day

St. John's, Georgetown
* John D. Van Wagoner
* John P. Wise

St. John's, Lafayette Square
Fernando Hermoza
John More
Kathryn Pharr
Lacy Broemel
Martha Jenkins

St. John's, Mt. Rainier
Brian A. Roman
Eugene Wright

St. John's, Norwood Parish
Carl Schaefer
Alternate Seated: Melanie Folstad
John Ross
Kurt Ellison
Liz Everhart

St. John's, Olney
Lisa Stylos
Mathy Downing
William Fleming

St. John's, Zion Parish
Melissa Sites
Alternate Seated: Ian Hutson

St. Luke's, Brighton
Larry Castelli

St. Luke's, DC
Arthur Flood
Alternate Seated: June Lendore
* Diane Quinn

St. Luke's, Trinity Parish
Andrea Pringle
* Treva Miller

St. Margaret's
Farar Elliott
Alternate Seated: Genevieve Moreland
Jenny Carson
Alternate Seated: Kate Weber

St. Mark's, DC
B. Raiford Gaffney
Bill Dickinson
Joseph Tarantolo

St. Mark's, Fairland
Alta T. Cannaday
Alternate Seated: Janis Smith

St. Mary Magdalene
Beverley D. Collins

St. Mary's
Richard English

St. Matthew's
Audrey Pabs-Garnon
Rosa Briones
Silviano Celestino
Alternate Seated: Karen Cassedy

St. Michael & All Angels
Clem Snetter
Ngozi Esonu
Alternate Seated: Shegun Bruno-Gaston

St. Monica's and St. James'
Jocelyn Beer

St. Nicholas' Parish
Barbara Miles
David B. Maglott

St. Patrick's
Lesley Krauland
Robert Vaughn

St. Paul's, Baden
Scott Shannon

St. Paul's, K Street
Charles L. Zakaib, III
John Raffetto
* John Stowe
Linda Wilkinson

St. Paul's, Piney
Janet Sargent
Ruth Gaumond

St. Paul's, Rock Creek
Leanora Caruth

St. Peter's
Libby Hillard
Alternate Seated: Sandy Miller

St. Philip the Evangelist
Alveria Howard-Ford
Alternate Seated: Pamela Taylor

St. Philip's, Baden
* Michele Williams

St. Philip's, Laurel
Shannon Toole
Susan Miranda

St. Stephen & the Incarnation
Luis Correa
Mary Alcuin Kelly

St. Thomas', DC
Jean Holman
Jim Mills

St. Thomas', P.G. County
Jack I. Thompson, Jr.

St. Timothy's
Jean Millar

Transfiguration
Hyacinth Fray
J.J. Boulin

Trinity, Newport & Hughesville
Shannon Morris

Trinity, DC
Christopher Robinson
Stella R. Lawrence
Alternate Seated: Vincent Napoleon

Trinity, St. Mary's
Caroline Loker Braun

Trinity, Upper Marlboro
Rose Cephas

University of Maryland Chaplaincy
* Anna Clayton

Washington National Cathedral
Dorothy M. Woodcock
Alternate Seated: Helen Schmitz
Harvey Bale
Ken Myrie

Lay Members, *Ex Officio*, with Vote

Mary E. Kostel, Chancellor
Gary Correll, Chair, Finance Committee
Keith Roachford, Secretary of the Convention
* Paul Barkett, Treasurer of the Diocese
* Deanne Samuels, President, ECW

Lay Members, *Ex Officio*, with Seat and Voice but not Vote

Paul Brewster, Regional Convener; Diocesan Council
Annie Brown, Deputy to General Convention
Kemah Camara, Standing Committee
* Diane Clark, Diocesan Council
Anthony Coe, Vice Chancellor; Canons Committee
Paul E. Cooney, Canon to the Ordinary
* Herman D. Gloster, Diocesan Council
* John B. Johnson, Deputy to General Convention; Executive Council of TEC
Thomas Johnson, Chair, Companion Diocese Committee - Jerusalem
* Ellen Fishwick Martin, Chair, Investment Committee
S. Lee Mericle, Chair, Hunger Fund
Gerry Perez, Regional Convener; Deputy to General Convention
* Robert M. Pinkard, Chair, Bishop John T. Walker School Committee
* Anne Ridenour, Regional Convener
* David Schnorrenberg, Committee on the Constitution and Canons
Maureen Shea, Diocesan Council
Jackie Shipp, Diocesan Council
Sarah Stonesifer, Standing Committee
Susan Stonesifer, Historiographer
* John Van de Weert, Jr., Committee on the Constitution and Canons
Penelope H. Winder, Diocesan Council
Clifford Wooldridge, Chair, Diocesan Retreat Committee

Report of the Tellers on the First Ballot

Standing Committee

Clerical — two to be elected for two-year terms.

Number of Clerical Votes Cast:	253	Number of Lay Votes Cast:	274
Clerical Votes Needed to Elect:	64	Lay Votes Needed to Elect:	69
		Total Votes Cast:	527

	Clerical Vote	Lay Vote	Total Vote	Order of Election
Harvey, Robert	41	57	98	
MacKnight, Jeffrey	42	40	82	
Meister, Deborah	38	60	98	
Syler, Greg	62	58	120	
Wheeler, Louis	28	33	61	
Lucas, Kym	42	26	68	
VOIDS	0	0	0	

There was no election. A second ballot was ordered retaining the names of the Rev. Robert Harvey, the Rev. Jeff MacKnight, the Rev. Deborah Meister, and the Rev. Greg Syler.

Lay — two to be elected for two-year terms.

Number of Clerical Votes Cast:	246	Number of Lay Votes Cast:	268
Clerical Votes Needed to Elect:	62	Lay Votes Needed to Elect:	68
		Total Votes Cast:	514

	Clerical Vote	Lay Vote	Total Vote	Order of Election
Camara, Kemah	108	107	215	1
Dickinson, Bill	18	36	54	
Downs, Clark	28	33	61	
Hutson, Ian	42	41	83	
Ricks, Jo	50	51	101	
VOIDS	0	0	0	

Ms. Kemah Camara was elected. A second ballot was ordered retaining the names of Ms. Jo Ricks, and Mr. Ian Hutson.

At-Large Member of Diocesan Council

Clerical — one to be elected for a three-year term.

Total Votes Cast:	267
Votes Needed to Elect:	135

	Total Vote	Order of Election
Murphy, Tom	97	
Simpson, Cindy	117	
Stafford-Whittaker, William	53	
VOIDS	0	

There was no election. A second ballot was ordered retaining the names of the Rev. Tom Murphy, and the Rev. Cindy Simpson.

Lay — one to be elected for a three-year term.

Total Votes Cast:	264
Votes Needed to Elect:	133

	Total Vote	Order of Election
Cassedy, Karen	70	
Ellison, Kurt	90	
Kelly, Mary	49	
Marks, Dick	55	
VOIDS	0	

There was no election. A second ballot was ordered retaining the names of Ms. Karen Cassedy, and Mr. Kurt Ellison.

Report of the Tellers on the Second Ballot

Standing Committee

Clerical — two to be elected for two-year terms.

Number of Clerical Votes Cast:	238	Number of Lay Votes Cast:	280
Clerical Votes Needed to Elect:	60	Lay Votes Needed to Elect:	71
		Total Votes Cast:	518

	Clerical Vote	Lay Vote	Total Vote	Order of Election
Harvey, Robert	60	70	130	
MacKnight, Jeff	49	44	93	
Meister, Deborah	49	80	129	
Syler, Greg	80	86	166	1
VOIDS	0	0	0	

The Rev. Greg Syler was elected. A third ballot was ordered retaining the names of the Rev. Robert Harvey, and the Rev. Deborah Meister.

Lay — one to be elected for two-year terms.

Number of Clerical Votes Cast:		Number of Lay Votes Cast:	
Clerical Votes Needed to Elect:		Lay Votes Needed to Elect:	
		Total Votes Cast:	

	Clerical Vote	Lay Vote	Total Vote	Order of Election
Hutson, Ian	55	60	115	
Ricks, Jo	66	78	144	2
VOIDS	1	0	1	

Ms. Jo Ricks was elected.

At-Large Member of Diocesan Council

Clerical — one to be elected for a three-year term.

Total Votes Cast:
Votes Needed to Elect:

	Total Vote	Order of Election
Murphy, Tom	103	
Simpson, Cindy	157	1
VOIDS	0	

The Rev. Cindy Simpson was elected.

Lay — one to be elected for a three-year term.

Total Votes Cast:
Votes Needed to Elect:

	Total Vote	Order of Election
Cassedy, Karen	130	
Ellison, Kurt	132	1
VOIDS	2	

Mr. Kurt Ellison was elected.

Report of the Tellers on the Third Ballot

Standing Committee

Clerical — one to be elected for two-year terms.

Total Votes Cast: 235
Highest number of Votes to be Elected.

	Total Vote	Order of Election
Harvey, Robert	119	2
Meister, Deborah	116	
VOIDS	0	

The Rev. Robert Harvey was elected.

Report of the Standing Committee
February 1, 2015 – January 31, 2016

The 120th Convention of the Diocese of Washington, held at the AME Reid Temple on January 30-31, 2015 elected to the Standing Committee the following persons: Dr. Harvey Bale, Ms. Sarah Stonesifer (re-elected), The Rev. Dr. Stephanie Nagley, The Rev. Virginia Brown Nolan to join continuing members, Ms. Kemah Camara. Ms. Cay Hartley, the Rev. Kim Baker, and the Rev. Dr. Joan Beilstein.

Ms. Sarah Stonesifer was elected President and Ms. Cay Hartley was elected Secretary immediately after the 2015 Convention adjourned.

Meetings and other Gatherings:
One retreat meeting and nine (9) regular meetings.

Recommendations to the Sacred Order of Deacon

Lindy Bunch	Mary Miller Flowers	Robert Phillips
Eva Suarez	Patricia Lyons	

Recommendations to the Sacred Order of Priests

Nathan Beall	Sarah C. Stewart	behalf of the Bishop of the
Gayle Fisher-Stewart	Deborah Kirk	Armed Forces)
Robert Phillips	Peter Thompson	
Matthew Welch	Lt. Tom DeLaney (on	

Consents to Election and Ordination

The Very Reverend Peter Eaton as Coadjutor Bishop of the Diocese of Southeast Florida

The Reverend George R. Sumner as Bishop of Dallas

The Rt. Rev. James Russel Kincrick is confirmed as Bishop of the Diocese of the Central Gulf Coast

The Rt. Rev. Audrey Cody Scanlon is confirmed as Bishop of the Diocese of Central Pennsylvania

The Rev. Moises Quezada Mota is confirmed as the Bishop of the Dominican Republic

The Rev. George R. Sumner is confirmed as Bishop of Dallas

The Standing Committee received notice of acceptance of the official removal from ordained ministry of Otis Gaddis.

Actions concerning Real Property
April 27, 2015: The petition of St. John's Olney to restructure their bank loan was approved following a presentation by the Rev. Shell Kimball, St. Barnabas, and Jim Bailey, Grace Church, Silver Spring. The approval was contingent on modifications to their agreement and increased information from St. John's to the Finance Committee.

May 18, 2015: Approval of the sale of St. George's, DC, Rectory - 2nd Street House

August 24, 2015: Approval with recommendations from the Finance Committee, of St. Anne's Parish, Damascus, proposal to enter into agreement with Mission First.

October 3, 2015: Unanimous approval via email for All Saints, Oakley to sell their parish rectory.

November 30, 2015: Approval of the cell tower project proposed by St. Mary Magdalene, Wheaton, MD, with recommendation from the Finance Committee.

Other Business:

Mr. Tony Coe was approved unanimously to be Vice Chancellor of the Diocese (April 27, 2015).

Report from Bishop Mariann E. Budde concerning the new vocational diaconate program.

Bishop Mariann also consulted with the Standing Committee in regards to the new regional structure that was presented as part of the regional assemblies in fall 2015. The slight changes in the Diocesan budget and asking of parochial diocesan pledging was also reviewed.

Ms. Sarah Stonesifer, President
Ms. Cay Hartley, Secretary

Report of the Finance Committee
February 2015 — January 2016

The Finance Committee is a regular standing committee appointed by the Diocesan Council. The Committee consists of the Treasurer of the Convention, Mr. Paul Barkett, and the Canon to the Ordinary, Mr. Paul Cooney, both *ex officio*, and a number of appointed members from various parishes in the Diocese who are lay and ordained volunteers with expertise in finance, accounting, law or church management. Most of the members have served as rectors, wardens, vestry members or treasurers of their respective congregations.

The appointed members meet monthly during the year to provide staff assistance and formal recommendations in delegated areas to the Standing Committee, Church House staff and the Diocesan Council on matters involving the Diocesan budget, purchase and sale of parish properties, secured loan requests, Diocesan financing guarantees or other direct Diocesan support such as Mission Development or Congregational Development loans to congregations. The Committee is charged with the review of all new parish property encumbrances such as long-term leases, cell tower facilities and historic grant easements. In addition, certain members of the Committee serve on the Audit Committee and Diocesan Council on an *ex officio* basis. The Committee also works with individual parishes facing issues dealing with budgeting, cash management, property development and financial controls, as requested, and assists with the submission and review of parish audits. The Finance Committee routinely presents workshops on church financial matters to lay leadership and at Regional Assemblies and consults with parish wardens and treasurers on tax matters, implementation of accounting systems and benefit arrangements.

Beginning in 2010, the Finance Committee was also directed by the Bishop to assist certain designated parishes with 175 or less Regular Sunday Attendance by conducting a financial review in connection with any new call of a rector. This involves working with parish leaders to realistically assess the financial health of the parish and the ability of the parish to meet the financial commitments of clergy compensation on a continuing basis when entering new contractual arrangements with ordained leadership. Beginning in 2014 the Finance Committee also was asked to help evaluate certain alternative arrangements such as shared or part-time clergy arrangements as smaller parishes face new financial

challenges.

During the 2015-2016 inter-Diocesan Convention period, the Finance Committee completed the following formal actions:

Recommendations to the Standing Committee

St. Patrick's Episcopal Day School: recommended approval of the refinancing of existing parish indebtedness.

St. Mary Magdalene: recommended approval of lease of a portion of the real property for use as a cellular telephone tower.

St. John's Episcopal School: recommended approval of the refinancing of existing school debt.

St. Thomas', DC: recommended approval of the in progress development plans involving the sale of a portion of the existing church property with subsequent construction of a new sanctuary building and adjoining residential housing. This project is a long-term venture with continuing monitoring and subsequent stage review of the project required as approvals are obtained and construction progresses.

St. Augustine's: continuing review of the financial arrangements resulting from the commencement of the development project involving the demolition of the old church building, sale of a portion to a developer and proposed construction of a new church facility.

St. Columba's: recommended approval of a bridge loan agreement.

St. John's, Olney: recommended approval of the sale of a portion of real property.

St. Anne's: recommended approval of a Letter of Intent to which would not financially obligate the parish in the initial stages of developing a senior housing project on a portion of real property. This is an ongoing and long term project that will involve continuing monitoring and consultation by the FC.

Recommendations to the Diocesan Council

Bishop Walker School Budget: recommended approval of the proposed budget for the BWS 2015-16 school year and continued monitoring of the performance of the school relative to its budget goals.

Diocesan Budget: assisted in preparation and review of the 2016 Diocesan budget with recommendation for Diocesan Council approval and presentation to the 2016 Convention.

Clergy Search Assessments

Epiphany, Forestville
St. Paul's, Piney
St. John's, Broad Creek
Trinity, Newport & Hughesville
St. James Indian Head
Holy Comforter
Epiphany DC

Mr. James D. E. Jones, Chair

Treasurer's Report

I'm pleased to provide a preliminary look at the Diocese's financial results for 2015.

It is customary for the Diocese to keep its books open until early February to accommodate congregations that find it helpful to complete their prior year pledges in the beginning of the new year.

Because the Diocese has not yet closed its books for 2015 and the auditors have not completed their audit, it is premature to publish a balance sheet or income statement at this time. Upon completion of the audit, the complete financial statements will be included in both the print and online version of the Diocesan Journal. In the meantime, I'd like to provide a very preliminary snapshot of Diocesan financial operations for the year just ended.

Operating Revenues

On the revenue side, congregational giving largely drives the budget of the Diocese. At this time, giving from congregations for 2015 is approximately $2,107,033. This is $44,067 below budgeted levels. While there are always a small number of congregations with extenuating circumstances that are unable to fulfill their pledge, our experience is that the vast number of our congregations are able to honor the full amount of their contributions in support of the operating budget of the Diocese—for which we are very grateful. We are currently planning to keep the books open for another two weeks. We would be appreciative if congregations with balances on their 2015 pledges would do their best to pay off their balances by Friday, February 12, 2016.

Results for the Bishop's Appeal were strong in 2015 with $188,848 being collected. This is about $8,800 more than budgeted. We again had the benefit of a $40,000 challenge match under which we were able to match end-of-year gifts on a two-for-one basis. We are deeply grateful to our anonymous match donor as well as all of the individuals and congregations that supported the Bishop's Appeal with such generosity.

Income from the Soper Fund accounts for almost a third of our operating revenue each year. We have continued the conservative practice under which the amount of income budgeted never exceeds the actual income distributions received during the prior year. And so, during 2015 we applied to operating revenue an amount equal to income distributions received by the Diocese during 2014. We never spend principal from Soper. Since we budget to spend only that Soper income that was distributed to the Diocese during the prior year, we always know in advance exactly how much Soper income is available--and so there is no variance on this line item.

Revenue lines other than congregational giving generally met or exceeded budgeted expectations.

Overall, actual income at this time is $31,794 less than budgeted and we hope that as congregations fulfill pledges for 2015 we may exceed our overall budgeted revenue.

Expenses

On the expense side of the budget, our preliminary closing data indicate that overall expenses were approximately $110,000 under budgeted levels.

The most significant savings came from the Young Adult/Campus Ministries line,

principally from lower salaries. The strategy of hiring multiple staff at lower rates as opposed to one or two staff with higher salaries was effective in reducing the bottom line for this ministry.

We appreciate the effort of Diocesan staff for their hard work in diligently administering the expense side of the budget. As the budget has become leaner, year by year, managing the expense side of the budget has become increasingly challenging.

Preliminarily, the Diocese had net income (profit) of $78,862 from operations for 2015.

Non-Operating Revenues and Expenses

Non-Operating Revenue and Expense consists of income from investments held by the Diocese. Many analysts agree that in 2015 U.S. markets had their worst year since the financial crisis. Taking both realized and unrealized gains/losses into account, the value of unrestricted investments of the Diocese decreased by a net of $143,431, based upon the data available to us at this time. Again, these are preliminary numbers. The Diocesan Investment Committee will review this performance in detail. The decreased value of investments during the year brought the total year-to-date net income to be a negative (loss) of $64,569.

A Note Regarding the Soper Fund

Many of you are aware of the Ruth Gregory Soper Memorial Fund. As of December 31, 2015, the value of the Soper Fund declined from the prior year by $1,430,354 to $27,812,248.

There will be no change to the approach for determining the amount of income distributions made to the Diocese during 2016. Our yearly income distribution is equal to 5% of the average year-end value of investments in the fund for the previous three years. Income distributions are not subject to any restrictions as to use and since 2005 income distributed to the Diocese has been included in the operating budget for the year following receipt.

2014 Audit

During 2015, the Diocese received a "clean" audit with respect to its 2014 financial statements. The audit report contained no adverse findings in the management letter from the auditors. The full audit was published in the 2015 Journal – both the print and online versions. Our auditors, Johnson Lambert, have begun preliminary work on the 2015 audit and will return in the spring to complete their review.

Mr. Paul J. Barkett, Treasurer

Annual Reports of the Commissions, Committees and Task Forces of the Diocese of Washington

121st Convention
January 30, 2016

Angus Dun Fellowship Fund Committee

The Angus Dun Fellowship Fund was established in memory of the Fourth Bishop of Washington to provide financial assistance to canonically resident clergy for continuing education expenses. The Committee reviews applications and authorizes disbursements from the Fund's income according to the following criteria: demonstrated benefit of the continuing education program to the Diocese; the applicant's parish (where applicable); and the applicant's ministry. The Committee also expects that funding is sought from the applicant's parish and other appropriate sources, and where possible, makes grants on a matching basis. The Committee's general guidelines, application form and the follow-up evaluation are all available on the Diocesan website.

Criteria established by the Committee limits the size of the grant to a maximum of $1,000 per person per year and requires that applicants demonstrate the benefit that their program will have for their parish and /or the Diocese. Congregations are encouraged to assist their clergy in their pursuit of continuing education experiences. Typically, the Committee meets to review applications in the fall, winter and spring. Deadlines are announced in the Diocesan Bulletin listserv.

In 2015, the Committee approved three grants:

Robert Harvey	$1,000.00
Paula Clark	$1,000.00
Greg Syler	$764.70
Total Grants	**$2,764.70**

Companion Diocese Committee

The Companion Diocese Committee of the Diocese of Washington was formed in 2009 and charged with implementing the Companion Diocese Agreement with the Episcopal Diocese of Jerusalem and the Middle East. The committee works on the challenges faced by the Diocese of Jerusalem by pursuing a program of awareness, assistance and advocacy.

The Episcopal Diocese of Jerusalem and the Middle East operates dozens of parishes, numerous schools and institutes of learning for children K-12 and adults, plus several clinics, hospitals and rehabilitation centers. The school and medical facilities serve Muslims, Christians and people of all faiths and are located throughout Palestine and the Occupied Territories of the West Bank and Gaza, plus in Israel, Jordan, Syria and Lebanon. We have provided funds for support of medical and health facilities of the Diocese of Jerusalem, including Al Ahli Arab Hospital in Gaza and Princess Basma Center for Children in Jerusalem.

The Companion Diocese Committee meets bi-monthly and includes parishioners from numerous parishes in the Diocese: St. John's Lafayette Square, St. John's Norwood, St.

Mark's Capitol Hill, St. Columba's, St. Anne's Damascus, Redeemer, St. Augustine's, Good Shepherd, the Cathedral Congregation, St. Alban's and other parishes. We invite others to join us by sending us a note at *jerusalem@edowmail.org* and requesting our newsletter or volunteering for our committee.

Many members of parishes in the Episcopal Diocese of Washington have travelled to the Holy Land to take part in pilgrimages. A pilgrimage is a unique experience to learn more about the Holy Land but also about the work of the diocese. The committee recommends this enlightening experience, and maintains a list of pilgrimage opportunities. We now offer pilgrimage scholarships to young people 18-35 in the Washington diocese to encourage participation.

Since September 2012, the Companion Diocese Committee has offered parishes in our Diocese a 45-60 minute program entitled "Promoting a Just Peace in the Holy Land". Many congregations have scheduled it for their adult forum hour or after Sunday morning service. Members of the Committee are also happy to come at other times.

The program is a 30-35 minute slide and video presentation, suitable for an adult hour, after Sunday service, or weekday evening events. Using photographs, maps, and video excerpts, the presentation objectively covers the history and impacts of the current crisis. All participants receive a "Resource List" of recommended books, films, and web sites and a list of suggested "Next Steps."

The Committee also promotes a five-week workshop on Seeking Peace and Justice in the Holy Land. The Committee recommends study of *Steadfast Hope*, a 48 page booklet and companion DVD. The 2012 Diocesan Convention recommended it for use by individuals and congregations to gain awareness and understanding of life on the ground in Palestine.

Mr. Thomas Johnson, Chair

Historiographer

Throughout the year there were research questions on the history of Episcopal parishes and other places in the Diocese. Several graduate students and other researchers either visited the Archives or emailed for further information. Genealogy questions and baptism and confirmation dates were among the most popular questions from the general public. Extensive research service was provided for Diocesan officials and staff. Several parishes consulted with the Historiographer on establishing or maintaining their parish records or writing their histories.

The Historiographer attended the annual meeting of the Steering Committee of the African American Episcopal Historical Collection at Virginia Theological Seminary. In that capacity, she also attended the annual meeting of the Board of the Historical Society of the Episcopal Church, held during General Convention in Salt Lake City to present an interpretive report about the AAEHC archive. While at General Convention she also helped staff the Episcopal History booth, featuring resources of the Archives of the Episcopal Church, the National Episcopal Historians and Archivists, the Historical Society of the Episcopal Church, the Episcopal Women's History Project, and the AAEHC. In August the Historiographer, in her capacity as president of the board of trustees, presided over the NEHA annual conference which took place in Louisville,

KY. "Ecumenism in the History of the Episcopal Church" was the theme and over 40 participants heard fascinating presentations on the topic, as well as on archiving, They also toured several seminaries in the area.

The past year was one of many transitions for those who work with the Archives. Margaret Lewis, Assistant Historiographer Emerita, and and Dave Marsh, both very longtime volunteers, retired after decades of work. Historigrapher Emeritus Richard Hewlett died in September and was nationally mourned.

The Historiographer wishes to express her thanks to Manager of Archives and Records Diane Ney, and to the following persons who served as volunteers in the Archives during the past year: Bonnie Barnes, David Bender, Beverly Brown, Elody Crimi, Katie Egan, Andrew Hasselman, Cathy Hayworth, Kathy Jones, Toni Miller, Janet Owen, Amanda Orme, Gretchen Theobald, and Linda Wirth. New volunteers are always welcome to apply to join the continuing preservation of Diocesan materials in the Archives. The Diocesan Archives are open Monday through Friday from 10 a.m. until 2 p.m. on the fourth floor of the Cathedral Administration building. Phone (202) 537-5550; e-mail: *diocesanarchives@gmail.com*

Ms. Susan Stonesifer, Historiographer

Diocesan Hunger Fund Committee

The Diocesan Hunger Fund Committee oversees the disbursement of grants from the Diocesan Hunger Fund. Specifically, grants are provided to programs that feed those faced with hunger and malnutrition in the Diocese of Washington.

2015 Grants

In 2014 grants ranging from $1,500 to $5,000 were awarded to the following 13 programs and organizations.

Calvary Church, DC	$1,500.00
Charlie's Place, St. Margaret's, DC	$5,000.00
Christ Church, Port Tobacco, MD, Food Pantry	$5,000.00
Church of the Epiphany, Welcome Table, DC	$4,000.00
Kwanzaa Kitchen, St. George's, DC	$4,000.00
Loaves and Fishes, St. Stephen & the Incarnation, DC	$6,000.00
Montgomery County Coalition for the Homeless, MD	$3,500.00
Mt. Ennon Development Corporation, MD	$4,500.00
Reaching the World Community Development, DC	$4,000.00
St. Peter's, Poolesville, MD	$1,500.00
Seabury Resources for Aging, DC	$4,800.00
Shepherd's Table, MD	$4,700.00
We Are Family Senior Outreach, MD	$4,700.00
Total Grants	**$53,200.00**

This figure represents an increase of $3,225 over the grants made in 2014 to 12 organizations. While we are pleased to have been able to provide support to these organizations, and to see an increase, however modest, in the amount we were able to distribute.

2015 Committee Members

Committee members serving in 2014 were Ms. Rebecca Browning, Ms. Wendy Dalmolin, Ms. Susan Dolan, Mr. William MacKaye, Ms. Cheryl Maxwell, Ms. Lee Mericle (chair), Mr. Keith D. Powell, the Rev. Eric Shoemaker, and Ms. Joyce Walker. We were sad to see The Rev. Norma Blackwell leave the area, and thus the committee. She had been a member of the committee from its creation.

The committee bylaws allow for up to 2 representatives from each region of the Diocese. Currently we have two representatives from 3 of the 6 regions in the Diocese, but only one representative from Region1, 3 and 6. With the modifications to Diocesan Regions that were put into place at the 2016 convention, the committee is investigating restructuring the membership to request a representative spread over the Diocese.

2015 Fundraising

The 35th annual Walks for the Hungry were held on Sunday, October 18. The weather was lovely although somewhat chilly. The metro area walk was again hosted by Christ Church, Rockville and took place at Lake Needwood in Derwood, Maryland (between Rockville and Olney). The walk started off with a yoga stretching session led by a certified yoga instructor from Christ Church. Many thanks to Michele Craig and all her helpers.

The Southern Maryland walk was held at Serenity Farm in Benedict, Maryland, and featured an opportunity for a hayride and a petting zoo. Many thanks to Christ Church, Port Tobacco and Christ Church, Old Durham for putting the walk together and getting folks out to participate.

The Fund received slightly over $8,000 from the Walk, down a bit from 2014. (It actually was quite chilly). The Committee is grateful to Christ Church, Rockville, and Christ Church, Port Tobacco for all their hard work and to all walkers and other participants. Other parishes that participated were St. John's, Olney, St. Mary Magdalene, Silver Spring, St. Mark's, Fairland, St. John's, Broad Creek, Christ Church, Durham Parish, Christ Church, Wayside and Trinity Parish, Newport & Hughesville.

The Hunger Fund has also been the beneficiary of fundraising events sponsored by individual parishes. For example, Christ Church Rockville periodically donates proceeds from their Jazz Vespers services. Quite a gratifying way to receive donations!

Plans for 2016

These Walks are part of our continuing work to make all members of the Diocese aware of the ever-increasing gap between the Fund's resources and the requests of organizations that desperately need our help in their work to feed the hungry. The Committee is always open to suggestions from members of the Diocese of additional ways to increase awareness.

We ask for your prayers and support, especially so that we may continue to increase the level of support we provide in 2016.

Ms. Lee Mericle, Chair

Diocesan Investment Committee

The Investment Committee was established in 1950 in order to provide professional supervision of the investment funds belonging to parishes, separate congregations, missions, and the Diocese which are invested in the Diocesan Investment Fund. The

Fund was valued at $24,370,887 as of December 31, 2015 and has 43 participants including the Diocese.

The Ruth Gregory Soper Fund came under the management of the Diocese in 2013 and was valued at $27,812,248 as of December 31, 2015. The Committee selected Vanguard Institutional Advisory Services as the investment manager for the Ruth Gregory Soper Fund in May 2013 and in March 2015, the Committee selected Vanguard Institutional Advisory Services as investment manager of the Diocesan Investment Fund as well, replacing LS Investment Advisors in that role.

Members of the Committee are Episcopalians who are members of the investment and financial community who possess the expertise and experience to guide the investment process and oversee the performance of Diocesan investments. The Committee believes that the professional supervision that it offers is to the benefit of all Diocesan parishes, separate congregations, and missions in the investing of their funds, and the Committee encourages participation in this Fund.

The Committee also reviews those Trusts of which the Diocese is a beneficiary to ascertain that those trusts are being invested appropriately so as to maximize the return to the Diocese while minimizing risk to ensure that the Diocesan objectives of income and reasonable growth consistent with safety are being met. Hence, the Investment Committee monitors the W. Seton Belt Trust of which PNC Bank is the trustee.

The investment objective of both the Diocesan Investment Fund and The Ruth Gregory Soper Fund is to maximize long-term total return (*i.e.*, income plus appreciation/depreciation) consistent with prudent risk parameters and employing a balanced portfolio approach. The importance of asset allocation and diversification is well recognized as an important tool in the management of investment risk. As a result, the Committee has explored in depth the benefits of investing in multiple asset classes (large cap, mid-cap, small cap, international, real estate equities, international equities, and fixed income). The Committee has adopted an asset allocation strategy of investing in multiple asset classes that perform differently under varying market conditions, with those asset classes to be periodically strategically rebalanced. The goal of this approach is to reduce risk and enhance returns over time by taking advantage of the varying correlations among different asset classes. Typically, the broad asset allocation consists of roughly 60-75% equities (stocks) and the balance in fixed income securities. The Investment Committee receives and reviews reports from the investment managers, including reports on investment performance, and meets with the managers on a regular basis.

The Committee's Statements of Investment Policy for both the Diocesan Investment Fund and The Ruth Gregory Soper Fund summarize the principles, policies and procedures, including socially responsible screens for individual investments, under which those funds are managed. Those Guidelines are available on the Diocesan website. The Committee also establishes asset allocation guidelines for these funds which are reviewed and updated periodically. Quarterly reports from the investment manager on these funds, including investment performance, are posted on the Diocesan Website.

Ms. Ellen F. Martin, Chair

Commission on Ministry

The Episcopal Church Canons, Title III, require each Diocese to provide for "the affirmation and development of the ministry of all baptized persons..." The Commission on Ministry (COM) exists to advise and assist the Bishop in this work. The Bishop appoints COM members, with the consent of Diocesan Convention. There were fourteen COM members at the beginning of 2015. After two resignations midyear, the COM's current membership is twelve, five lay and seven clergy. At the beginning of 2015, five teams or working groups generated the majority of the COM's work: the Review Group, Retreat Team, and Formation Team (for the priesthood discernment process); the Working Group on the Diaconate; and Lay Ministry Working Group. This year, the COM added a Review and Retreat Team for the newly formed diaconal discernment process. In 2016, the COM plans to add a formation team to oversee communication with postulants and candidates in the diaconal process. Each COM member serves on at least one team; over 30 other, non-COM members, serve, as well. Each team makes periodic reports to the COM.

Particular Canons of Title III concern the licensing of laypersons as pastoral and worship leaders (Canon 4), the ordination process for deacons (Canon 6) and priests (Canon 8). With respect to ordination, the work of the COM consists of review and discernment of a persons' qualifications and call to pursue a program of preparation for ordination; mentoring and overseeing the formation those in the ordination process; and recommending to the Standing Committee that they be approved for successive steps in the process.

One of the primary tasks of the COM for 2015 was the implementation of the diaconal discernment process. The six-member Working Group on the Diaconate (first appointed in 2013), co-led by the Rev. Sue von Rautenkranz (Christian Formation Coordinator, St. Dunstan's; a deacon and COM member) and the Rev. Meg Ingalls (Rector, Transfiguration), developed a diocesan process for persons discerning a possible call to the diaconate. In 2015, seventeen aspirants were discerned to the diaconate by Local Discernment Committees in their faith communities and, after the first diaconal retreat in November of 2015, were granted postulancy by the bishop. The seventeen were split into two cohorts for formation (based on the amount of formation necessary to fulfill the Canons of the Episcopal Church) that began in January of 2016 and will continue for a minimum of 18 months.

Canon 3 of Title III calls on the Bishop and COM to "provide encouragement, training, and necessary resources to assist each congregation in developing an ongoing process of community discernment..." The Canon is not limited to discernment for those exploring a call to ordination; rather, it expects that all persons engaged in a process of ministry discernment will be assisted "to determine appropriate avenues for the expression and support of their ministries, either lay or ordained." (Emphasis added.) Accordingly, Bishop Mariann has raised the importance of the COM's encouraging and supporting the call and ministry of all the baptized, and the Lay Ministry Working Group was formed in 2014. The Lay Ministry Group is currently working on telling stories of ministry using online mediums (https://storycorps.org).

In the priesthood ordination process, the COM clarified the requirements of the Formation Team members' reports and created an online file system to improve transparency in the attestation process. The COM completed the following attestations: April – Four attestations for ordination to the priesthood, five attestations for Candidacy; June – One attestation for ordination to the transitional diaconate, one attestation for candidacy; October – Four attestations for ordination to the transitional diaconate, two attestations for ordination to the priesthood; December – One attestation for ordination to the priesthood. Only one aspirant was recommended for postulancy in the priesthood discernment process after the review and retreat team convened in September and October of 2015. Another aspirant was recommended for postulancy after attending the diaconal discernment retreat. There are fourteen people who are in the formation process for the priesthood in the Diocese of Washington at the time of the 2016 Convention.

The COM bids farewell to Dr. William Byrd, the Rev. Kimberly Lucas, the Rev. Brooks Hundley and Mr. Michael Neal who are completing a three-year term on the COM. The COM is thankful for their dedication and commitment to advancing ministry in the diocese.

The Rev. Dr. Kurt J. Gerhard, Chair

Diocesan Retreat Committee

The Diocesan Retreat Committee (DRC) fosters spiritual growth through promoting and providing retreats for laity and clergy in formats both of silence and personal reflection and of contemplation and sharing. Retreats are designed and offered for those whose Rule of Life defines such and for all who seek a closer relationship with God. The Committee is made up of individuals from throughout the diocese who are committed to working hard to develop retreats that give participants time to step away from what are often busy daily routines and quietly focus on their relationship with the Divine.

It is our tradition of holding two weekend Silent Retreats each year. However, in 2015, due to scheduling conflicts, the DRC conducted only one Silent Retreat Weekend, November 20-22 at the Bon Secours Spiritual Center in Mariottsville, MD. Fr. Dominique Peridans, Assistant Priest at St. Paul's Parish K St. In Washington, DC, was the Retreat Director. His theme was: "Encountering the Word Made Flesh".

Retreatants not only participate in meditations and worship, but also enjoy the natural spring and autumnal beauty of the Retreat Center in rural Howard County.

The pilgrims to these retreats receive thoughtful meditations, conferences and the rest and renewal of silence with God. The setting provided by Bon Secours is perfect for the cultivation of peace, prayer and tranquility with nature trails, beautiful scenery and an outdoor labyrinth. The Committee's Silent Retreats begin on Friday afternoon and conclude on Sunday with a Closing Eucharist and lunch. Retreat fees include lodging and all meals for the retreat.

While challenged with ever-increasing prices at retreat facilities, our Committee's central focus is to continue to provide a valuable ministry to our diocese by maintaining affordability and providing high quality retreats. We continue to evaluate what we are doing and looking at new models of retreats and techniques and methods to further enhance the retreat experience.

In 2016 we will be conducting our Retreats at the Bishop Claggett Center in Adamstown, MD. The Claggett Center is fully accessible and is in a very attractive setting with an outdoor labyrinth and lovely walks. Go to www.edowspiritualretreat.org to see our brochure.

The Dates for our 2016 Silent Retreats:

March 4-6 with Dr. Kathleen Henderson Staudt as our Retreat Director. She is a teacher, poet and spiritual director in the Washington, DC area, including Virginia Theological Seminary and Wesley Theological Seminary. Her Theme: "Praying with Mary on the Way to the Cross".

September 30 – October 2 with Fr. Dominique Peridans, Priest-in-Charge at Church of the Ascension and St. Agnes, in Washington, DC.

This ministry supports participants from not only the Diocese of Washington but often also the Diocese of Virginia and the Diocese of Maryland as well as occasional attendees from other faiths in communion with The Episcopal Church.

Mr. C.B. Wooldridge, Chair

St. Mary's County Scholarship Committee

(Scholarships for minority students residing in St. Mary's County, MD)

The St. Mary's Scholarship Committee held its annual meeting at Trinity Church, St. Mary's City on May 12, 2016. We interviewed 24 applicants, in addition to reviewing 4 current recipients who reapplied. This year we again had excellent candidates and were most impressed with their maturity, excellent grades and extracurricular/and community involvements. As always we wished we had more funds to provide additional scholarships. The Committee recommended to Bishop Budde that $8,000 be allocated to 14 students. This year's scholarship recipients attend Temple University; Mount St. Mary's University; Towson University; Manhattan College; Hampton University; Old Dominion University; Laboratory Institute of Merchandising and The College of Southern Maryland.

The Committee continues to work through the common application of the Business, Education, Community Alliance of St. Mary's County (BECA) and it enables us to reach further into the community of St. Mary's County and increase our pool of applicants. The Committee feels rewarded in our belief that we are making a difference for some of St. Mary's County minority students in achieving their goal of a college education.

Ms. Cheryl Daves Wilburn,
Associate for Pastoral Care and Canonical Acts

Southern Africa Partnership Committee

In November 2015, our Southern Africa Partnership Committee ("SAPC") met with Archbishop Thabo Cecil Makgoba, the Primate of the Anglican Church of Southern Africa ("ACSA"), to review the partnership between the ACSA and the EDOW. The Washington meeting followed the Diocesan Council's renewal of the SAPC's mandate through January 2018. Archbishop Thabo is the Metropolitan for the 25 Anglican dioceses within the ACSA that covers South Africa, Mozambique, Swaziland, Lesotho, Namibia, and Angola.

During the meeting, the SAPC and the Archbishop recognized the great benefits of the shared ministry offered by the partnership. We jointly affirmed the partnership's purpose to nurture sharing and exchanges between the EDOW and the ACSA in a mutually reaffirming Christian ministry. During the discussion, the SAPC highlighted its efforts within the EDOW to promote the many opportunities available to connect with the ACSA. We further outlined the many activities of EDOW parishes and organizations to share with ACSA Dioceses.

Archbishop Thabo welcomed the EDOW's willingness to continue the partnership and encouraged increased coordination of our shared activities. He invited the SAPC to join with the ACSA to address the continuing struggle within the ACSA concerning the lack of social justice, income inequality, inadequate educational systems, governmental corruption, and greater need for environmental protection. Looking forward, he encouraged continued EDOW involvement with the existing ACSA's Dioceses with whom the EDOW is active and specifically invited episcopate to episcopate contact.

Archbishop Thabo highlighted that theological education is an ACSA priority. He invited EDOW's assistance in facilitating connections between the College of the Transfiguration ("COTT") in Grahamstown, South Africa, and U.S. seminaries. COTT is the only residential Anglican seminary in Southern Africa, COTT's Rector would welcome an opportunity to share operational experiences with U.S. seminaries and COTT's library (available on line to all ACSA clergy) would welcome an opportunity to share electronic libraries with U.S. seminaries.

The meeting provided important guidance for the Committee's future direction. The SAPC now has a clearer understanding of the Archbishop's views concerning the EDOW-SAPC partnership. The discussion confirmed that the SAPC's current activities accord with the Archbishop's direction and was a reminder of the need for increased coordination between the EDOW and the ACSA.

During 2015, the SAPC continued an active agenda to promote opportunities for sharing between the EDOW and the ACSA. The SAPC remained available to assist parishes and others within the EDOW seeking to form or deepen links in the ACSA.

Active parish programs in 2015 within the Diocese included the following:

Christ Church, Georgetown, has a relationship with the Mariya uMama weThemba Monastery and Holy Cross School, both in the Diocese of Grahamstown, South Africa. This year Christ Church raised funds specifically for needs at the Holy Cross School.

St. Peter's, Poolesville, continues to send representatives to Richmond, South Africa, in the Diocese of Kimberley and Kuruman. Together with Christ Church, Rockville, St. Peter's provides funds and technical assistance for community-wide and inter-faith development, including nutrition, HIV/AIDS, sanitation, health care, and youth sports programs.

St. John's, Lafayette Square, is in partnership with the Diocese of the Highveld, with a focus on the Parish of St. Peter and St Paul, Springs, South Africa. During 2015, a St. John's delegation visited the Kwasa Centre, a growing primary school and support community serving a nearby informal settlement, where they meet with the Ven. Sharon Dinnie, the Rector of St. Peter and St Paul, and the new Bishop of the Diocese of the

Highveld, Rt. Rev. Charles May. St. John's also contributes to clergy education within the Diocese of the Highveld.

St. Andrew's Episcopal School in Potomac, Maryland, has a long-running program with the Bokamoso Youth Foundation in Winterveldt, South Africa, in the Diocese of Pretoria. The program offers exchange visits between the students of St. Andrew's and Bokamoso, including performances throughout Washington in January to raise awareness and funds for youth programs in Winterveldt.

In October, SAPC member Ambassador Cynthia Efird visited Angola to build ties between the EDOW and the Anglican Church in Angola and to identify possibilities for parish to parish links.

To honor Nelson Mandela's life-long commitment to serve all people, the SAPC joined with others from throughout the EDOW to prepare and serve hot lunches to feed the hungry in our community at Grace Church, Georgetown. During the lunch, the Rev. John Graham, Rector at Grace, led an insightful discussion into how Nelson Mandela is an example for all because of his great contributions despite a life of struggle.

On several occasions during the year, the SAPC also promoted within the EDOW opportunities for internships within the ACSA for young people graduating from high school or college. The Episcopal Church Office in New York offers internships for work around the world and the ACSA welcomes EDOW participation of sites in Southern Africa.

During the year, the SAPC also undertook a project to bring attention to the needs of St. Monica's (Anglican) Orphanage in Durban, S.A. St. Monica's cares for children and young people without parents. We identified a critical need at St. Monica's for improved water supply.

In 2015, the ACSA continued to share within the EDOW the fruits of the ACSA's campaign to promote Christian stewardship of our God-given natural resources. During the year, the ACSA continued to provide the EDOW with copies of its Sunday-school curriculum entitled "Ryan the Rhino, the Story of Creation," to educate our youngest in the importance of caring for God's animal creations. The ACSA also has shared EDOW liturgies based upon the theme of nurturing our environment. The SAPC has copies of these materials to share with EDOW parishes.

In 2015, the Committee also welcomed to Washington many friends from the ACSA. The SAPC met with the Rt. Rev. Mark Van Koevering, the Bishop of the Diocese of Niassa, Mozambique, and Rev. Helen Van Koevering, who reported on the substantial church growth being enjoyed by the Anglican Church in Mozambique. Additionally, the SAPC hosted the Rt. Rev. Andre Soares, the Bishop of the Anglican Church in Angola, and Kikala Tomás, the executive secretary of the Mothers Union of the Anglican Church of Angola. They reported on church developments, including current projects to empower women in Angola. The SAPC also welcomed Father Michael Lapsley of the Institute for Healing of Memories in Cape Town, an anti-apartheid activist who preached at St. Stephen & the Incarnation on the redemptive power of recalling our more difficult struggles.

During the year, the SAPC also organized a pilgrimage trip to Southern Africa for EDOW parishioners for February 2016. The travel group planned visits to our brothers and sisters in the Anglican Church located in Cape Town, Durban, Swaziland, and Johannesburg. Following several last minute withdrawals by prospective travelers, however, the trip was cancelled and rescheduled for February 2017.

The Committee's webpage (www.edow.org/sapc) continued to serve as a source of information concerning the SAPC's activities. It is regularly updated to highlight opportunities for all within the EDOW to participate.

Mr. Abbott McCartney, Chair,

Sustainable and Responsible Investment Committee

Background

As the next phase in the Diocese's ongoing conversation about sustainable and responsible investing, in January 2015 the Diocesan Council chartered the Sustainable and Responsible Investment Committee. As described in the resolution adopted at the 2015 Diocesan Convention, the SRI Committee has been directed to:

- Compile resource material on sustainable and responsible investing principles and practices;
- Develop no less than two hypothetical model SRI investment portfolios each composed of one or more established reputable mutual funds adopting SRI principles and which have attained favorable performance;
- Communicate the foregoing resource information to Parish rectors, wardens and treasurers, and
- Develop and maintain a page on the EDOW website containing resource information on SRI investing and model portfolios (with current and historical performance data on each portfolio).

Copies of both the charter and the resolution are attached as appendices.

Progress to Date

The Committee began meeting regularly in April and elected its chair at its June 8, meeting. Immediate efforts then focused on developing the structure and content of the SRI page for the EDOW website, with a goal of "going live" by September 1. Transition within the Diocesan communications staffing during the Fall complicated the task of meeting this deadline, though the SRI webpage was launched in mid-December. The webpage is currently live and may be accessed using the link *http://www.edow.org/resource-center/finance-and-grants/sustainable-and-responsible-investing-resources/*. At the time of the webpage's publication, the Committee announced the creation of the new page in the Diocese's biweekly e-newsletter, The Bulletin. We welcome Council's feedback on the SRI webpage.

Concurrent with the development of the webpage, the Committee has begun building a list of resources on sustainable and responsible investing. This resource list is shared on the webpage, and will be updated as the Committee's work progresses and additional materials are collected.

With the development of the webpage underway, the Committee's attention then turned to the selection of the model portfolios. Discussions centered on the challenge of identifying a specific SRI focus (*i.e.* low carbon, coal free, alternative energy, corporate governance, social impact, etc.); the need to balance risk and return; and the complexity of selecting particular mutual funds from a large and growing universe of funds that conform, to varying degrees, to SRI principles.

Progress in this area has been made, however, and the Committee has agreed that one of the model portfolios will emphasize environmental sustainability, while the other will be more representative of SRI in general. Working groups have been established to present to the full Committee lists of suggested funds for each portfolio.

Question

The Chair notes a recurring question throughout the Committee's discussions, and clarification from the Council may help to refine the Committee's focus. There are differing opinions among members about the extent to which SRI is theologically based, and therefore, the degree of "advocacy" the Committee's communications should convey. Particularly in light of the General Convention's adoption of resolutions to divest of fossil fuels, the theological imperative of SRI has been a point of discussion. Does Council wish the Committee to become advocates of SRI within the Diocese?

Next Steps

In the coming months, the Committee expects to:

- Finalize selection of mutual funds and construction of the model portfolios;
- Devise a means to track performance and will update the webpage regularly;
- Develop a communications plan to engage audience and solicit feedback; and
- Continue collecting and sharing resource materials through the webpage.

A tentative timeline proposes that the model portfolios will be finalized within the next 2 months, with a performance tracking plan to be in place shortly thereafter. The communications plan should also be developed in the next few months, ideally to be implemented in the spring to allow time for refinement of the Committee's approach based on feedback received.

Diocese of Washington

Charter

Committee on Sustainable and Responsible Investing

(Approved: Diocesan Council, April 15, 2015)

1. Creation of the Committee on Sustainable and Responsible Investing. In accordance with the resolution adopted by Diocesan Council on January 13, 2015 (Authorizing Resolution), the Diocesan Council hereby charters the Committee on Sustainable and Responsible Investment (SRI Committee). The Authorizing Resolution is reproduced in Attachment A. The SRI Committee shall carry out the work described in the Authorizing Resolution and such related work as it shall deem desirable or required or as requested by Diocesan Council.

2. Membership. The membership of the SRI Committee shall include those persons identified in Attachment B.
3. Timeline.
   a. The SRI Committee should convene as soon as practicable following the date of this charter and meet with such frequency as is required to carry out its work in an effective manner.
   b. The SRI Committee is chartered for an initial term concluding at the conclusion of the Annual Meeting of the Diocesan Convention in 2017.
   c. The SRI Committee shall make period reports on its work to Diocesan Council and shall prepare annual summaries of its work by December 1 of 2015 and 2016. If feasible, the SRI Committee will launch its presence on the EDOW website by September 1, 2015.
4. Organization and Approach.
   a. Leadership. Council shall appoint an Initial Convenor of the SRI Committee. The Initial Convenor, with the assistance of the designated staff liaison, shall schedule, convene and preside at first two meetings of the SRI Committee Task Force. Before the conclusion of the second meeting of the SRI Committee, the members of the Committee shall elect a chair (and, if desired a vice chair) who shall provide leadership for the SRI Committee through the conclusion of its work.
   b. Staff Liaison. Paul Cooney shall provide staff support for the SRI Committee. Other EDOW staff, including Peter Turner and Rachel Tjornehoj will assist the SRI Committee with its work.
   c. Manner of Acting. The SRI Committee is encouraged to approach its work with analytical rigor and openness and shall adopt such operating principles and practices that promote these values. The Committee should strive for consensus in its decision-making. Any recommendations should be adopted by not less than 2/3 of the total membership of the Committee.

Committee on Sustainable and Responsible Investing
(Adopted by Diocesan Council, January 13, 2015)

Resolved, that Diocesan Council hereby appoints a Committee on Sustainable and Responsible Investing, having a mandate to:

- Compile resource material on sustainable and responsible investing principles and practices;
- Develop no less than two hypothetical model SRI investment portfolios each composed of one or more established reputable mutual funds adopting SRI principles and which have attained favorable performance;
- Communicate the foregoing resource information to Parish rectors, wardens and treasurers, and
- Develop and maintain a page on the EDOW website containing resource information on SRI investing and model portfolios (with current and historical performance data on each portfolio).

Resolved, that the SRI Committee shall have a charter of two years, shall provide an annual written report to Diocesan Council and comply with other requirements established by Diocesan Council.

Ms. Diana Church, Chair,

Part III: Official Acts, Budget, and Statistical Reports

The Bishop's Official Acts, 2015

Necrology

The Rev. John "Jack" C. Rivers, January 8, 2015, Raleigh, NC
The Rev. Sherrill L. Page, January 29, 2015, Lexington Park, MD
The Rev. Luther D. Miller, Jr., March 21, 2015, Washington, DC
The Rev. James F. Skirven, June 18, 2015, Fernandina Beach, FL
The Rev. Dr. Richard Cornish Martin, June 27, 2015, Durham, NC
The Rev. Lane J. Davenport, July 30, 2015, Washington, DC
The Rev. Canon Edmund C.O. Ilogu, December 6, 2015, Enugu, Nigeria

Postulants Admitted (diaconate)

Harvey Bale, 11/08/2015
Antonio Baxter, 11/08/2015
Sandra Bramble, 11/08/2015
Enid Cole, 11/08/2015
Joan Crittenden, 11/08/2015
Anne Derse, 11/08/2015
Elizabeth Dixon, 11/08/2015
Cynthia Hill Dopp, 11/08/2015
Martha Eldredge, 11/08/2015
Susan Fritz, 11/08/2015
David Griswold, 11/08/2015
Janice Hicks, 11/08/2015
Mary McCue, 11/08/2015
Julie Petersmeyer, 11/08/2015
Steve Seely, 11/08/2015
Eugene Wright, 11/08/2015

Postulants Admitted (priesthood)

Lindy Bunch, 01/19/2015
Stanley A Dubowski, 04/06/2015
Marcella Gillis, 05/07/2015
Marilyn Jenkins, 01/29/2015
Patricia Lyons, 01/08/2015
Mary Miller Flowers, 05/05/2015
Robert Phillips, 01/19/2015
Andrew Rutledge, 11/08/2015
Teresa Terry, 02/12/2015
Richard Weinberg, 02/16/2015

Candidates for Holy Orders Admitted (vocational)

None

Candidates for Holy Orders Admitted (diaconate)

Lindy Bunch, 05/18/2015
Patricia Lyons, 05/18/2015
Mary Miller Flowers, 08/24/2015
Robert Phillips, 04/09/2015
Eva Suarez, 05/18/2015

Deacons Ordained for the Vocational Diaconate

None.

Transitional Deacons Ordained

Nathan Andrew Beall, 02/28/2015, Grace Church, Silver Spring, by Bishop Budde
Gayle Fisher-Stewart, 02/28/2015, Grace Church, Silver Spring, by Bishop Budde
Robert Phillips, 06/03/2015, Washington National Cathedral, by Bishop Budde
Linda Lauren Bunch, 11/21/2015, Washington National Cathedral, by Bishop Budde

Mary Miller Flowers, 11/21/2015, Washington National Cathedral, by Bishop Budde
Patricia Mary Lyons, 11/21/2015, Washington National Cathedral, by Bishop Budde
Eva Noemi Suarez, 11/21/2015, Washington National Cathedral, by Bishop Budde

Priests Ordained

Deborah Kirk, 06/13/2015, Washington National Cathedral, by Bishop Budde
Sarah Stewart, 06/13/2015, Washington National Cathedral, by Bishop Budde
Matthew H. Welch, 06/13/2015, Washington National Cathedral, by Bishop Budde
Peter D. Thompson, 05/14/2015, Washington National Cathedral, by Bishop Budde
Nathan Andrew Beall, 11/21/2015, Washington National Cathedral, by Bishop Budde
Gayle Fisher-Stewart, 11/21/2015, Washington National Cathedral, by Bishop Budde

Clergy Received

David T. Gortner	01/07/2015	Diocese of Chicago
Ann M. Ritonia	01/09/2015	Diocese of Connecticut
Ciritta B. Park	01/28/2015	Diocese of Southern Ohio
Jose Francisco Valle	02/28/2015	Roman Catholic Church
Joseph M. Constant	03/13/2015	Diocese of Massachusetts
Jay L. Croft	03/18/2015	Diocese of Alabama
William P. Stafford-Whittaker	06/03/2015	Diocese of London
Rebecca A. Zartman	06/05/2015	Diocese of Central Pennsylvania
Elizabeth A. Tesi	06/15/2015	Diocese of Connecticut
Richard D. Wall	07/17/2015	Central Pennsylvania
Eva Maria Kopp Cavaleri	09/02/2015	Diocese of Minnesota
Ledlie I. Laughlin, III	09/10/2015	Diocese of Pennsylvania
Christopher D. Jubinski	10/23/2015	Diocese of Easton
Louis T. Wheeler, Jr.	11/01/2015	Diocese of Maryland
Nathaniel Jung-Chul Lee	11/06/2015	Diocese of Albany

Clergy Transferred

Janet Vincent	02/23/2015	Diocese of New York
Michael R. Angell	02/20/2015	Diocese of Missouri
Alexander R. Large	03/09/2015	Diocese of Texas
Kimberly L. Becker	04/02/2015	Diocese of Western North Carolina
Susan B. Pinkerton	05/01/2015	Diocese of Connecticut
Denise E. Cabana	06/01/2015	Diocese of Connecticut
Kwasi A. Thornell	07/07/2015	Diocese of California
Stephen D.K. Arbogast	07/14/2015	Diocese of Dallas
George C. Wong	07/15/2015	Diocese of New Jersey
Peter D. Thompson	07/22/2015	Diocese of Connecticut
Elizabeth A. Ewing	09/08/2015	Diocese of Central New York
Samuel T. Lloyd, III	10/23/2015	Diocese of Massachusetts
John F. Beddingfield	11/22/2015	Diocese of New York

Notice of Accord

None.

Renunciations of the Ministry

None.

Restorations to the Ministry

None.

Suspensions from the Ministry

None.

Release and Removal from the Ministry

Otis Gaddis, III, 11/05/2015

Institutions of Clergy for 2015

Emily J. Guthrie, Rector, September 26, 2015, Christ Church, Kensington
Joseph M. Constant, Rector, October 17, 2015, St. John's, Zion Parish
Richard D. Wall, Rector, October 18, 2015, St. Paul's, K Street
Ledlie I. Laughlin, Rector, November 15, 2015, St. Columba's
Timothy A. Johnson, Rector, April 19, 2015, Christ Church, Wayside and Christ Church, Port Tobacco
Robyn Franklin-Vaughn, Rector, April 25, 2015, St. Barnabas', Leeland
Ann M. Ritonia, Rector, May 3, 2015, St. Peter's
Ciritta B. Park, Rector, May 9, 2015, Redeemer
Prince Decker, Rector, May 31, 2015, Epiphany, Forestville
William Stafford-Whittaker, Rector, June 4, 2015, St. Monica's and St. James'

Institutions of Canons for 2015

None.

Non-Resident Clergy Licensed to Officiate for 2015

Eleanor J. Abarno	11/10/2015	Metropolitan Washington DC Synod, ELCA
Anna M. Anderson	12/1/2015	Metropolitan Washington DC Synod, Evangelical Lutheran Church in America
Allen Lyman Bartlett, Jr.	12/1/2015	Diocese of Pennsylvania
Thomas W. Bauer	9/1/2015	Diocese of Maryland
Fanny Sohet Belanger	12/1/2015	Convocation of Episcopal Churches in Europe
Anita Luise Braden	5/1/2015	Diocese of Milwaukee
Joe G. Burnett	12/1/2015	Diocese of Nebraska
Athanasius S. Choi	11/1/2015	Diocese of Seoul
Sathianathan Clarke, Th.D.	6/1/2015	Church of South India; Diocese of Madras
Jason L. Cox	11/1/2015	Diocese of Los Angeles
Jay L. Croft	1/8/2015	Diocese of Alabama
Kevin M. Cross	11/1/2015	Diocese of Easton

Albert Theodore Eastman	1/1/2015	Diocese of Maryland
Frederick D. Erickson	11/3/2015	Diocese of Los Angeles
Javier Garcia-Ocampo	12/19/2014	Diocesis de Mexico
Charles P. Gibbs	6/1/2015	Diocese of California
Julius Grey-Coker	3/1/2015	Diocese of Maryland
Barbara C. Harris	1/1/2015	Diocese of Massachusetts
Jeffrey C. Hual	12/21/2015	Diocese of the Central Gulf Coast
Robert W. Ihloff	1/1/2015	Diocese of Maryland
Elizabeth F. Keeler	11/1/2015	Diocese of Virginia
Tracey Elizabeth Kelly	10/1/2015	Diocese of Virginia
Jane L. Kempster	7/22/2015	Diocese of Western North Carolina
Catriona H. Laing	3/9/2015	Diocese of Southward (England)
Sarah R. Lamming	10/19/2015	Diocese of Maryland
G. Allen LaMontagne	9/1/2015	Diocese of Easton
Anne Langerak	3/1/2015	Delaware-Maryland Synod, ELCA
Loren V. Lasch	11/1/2015	Diocese of Georgia
Peter J. Lee (R2)	12/1/2015	Diocese of East Carolina
Jeanette Leisk	9/3/2015	Metropolitan Washington DC Synod, Evangelical Lutheran Church in America
Lloyd Alexander Lewis, Jr.	1/1/2015	Diocese of Long Island
Richardson A. Libby	1/1/2015	Diocese of Connecticut & Maryland
Jan P. Lookingbill	7/1/2015	Metropolitan Washington DC Synod, ELCA
James E. Manion	4/1/2015	Diocese of Delaware
Randall L. McQuin	6/1/2015	Diocese of Kansas
Preston Mears, Jr.	4/1/2015	Diocese of New Hampshire
Sarah Miller	7/31/2015	Diocese of Texas
James W. Montgomery	1/1/2015	Diocese of Chicago
Michele H. Morgan	11/3/2015	Diocese of Minnesota
Ezra A. Naughton, Sr.	5/28/2015	Diocese of the Virgin Islands
Anne L. Nicholson (DEACON)	10/1/2015	Diocese of Maryland
Ronald S. Okrasinski	12/1/2015	Diocese of Virginia
Kyle M. Oliver	2/1/2015	Diocese of Milwaukee
Elizabeth Orens	11/11/2015	Diocese of Maryland
Dominique F. Peridans	12/1/2015	Diocese of Maryland
J. Peter Pham	6/1/2015	Diocese of Quincy
John R. Price	11/1/2015	Diocese of Maryland
Anne Gavin Ritchie	12/1/2015	Diocese of Virginia
V. Gene Robinson	5/29/2015	Diocese of New Hampshire
Yolanda A. Rolle	11/5/2015	Diocese of Massachusetts
Stephen E. Rorke	4/1/2015	Diocese of Rochester
Russell G. Ruffino	7/1/2015	Convocation of Episcopal Churches in Europe

David J. Schlafer	4/1/2015	Diocese of Milwaukee
W. Reginald Simmons	11/3/2015	Diocese of Southeast Florida
Henry Thomas Slawson, III	5/1/2015	Diocese of Mississippi
Thelma A. Smullen	11/1/2015	Diocese of Maryland
The Rev. Kendall B. Summers	1/1/2015	Metropolitan Washington DC Synod, ELCA
Elena Thompson	1/1/2015	Diocese of Georgia
Jaqueline C. Thomson	6/1/2015	Diocese of Virginia
Elliott M. Waters	6/1/2015	Diocese of Pennsylvania
Martha Watson	2/1/2015	Diocese of Nevada
William Paul Stafford-Whittaker	2/6/2015	Diocese of London (England)
Prince L.A. Williams	6/1/2015	Diocese of Freetown, Sierra Leone
Christopher Thomas Worthley	2/1/2015	Diocese of Los Angeles
Jean Ann F. Wright	11/10/2015	Diocese of Atlanta

Reports Received from Non-Parochial and Retired Clergy

Paul Abernathy
Patricia Phaneuf Alexander
James D. Anderson
James R. Anderson
D. Thomas Andrews
Susan Astarita
Mariann C. Babnis
Cynthia O. Baskin
Nathan Beall
Jacob D. Beck
William P. Billow, Jr.
Susan N. Blue
Vaughan P.L. Booker
E. Kent Booth
Marc Lawrence Britt
Donna H. Brown
Enrique R. Brown
Kenneth Brown
Virginia Brown-Nolan
Elizabeth Carl
Phillip C. Cato
John Bryson Chane
Randolph C. Charles
Joseph Clark
William Clarkson, IV
Thomas Clay
Vikki Clayton
Sarah M. Colvin
Jay L. Croft
John Daniels
Stephen R. Davenport, III
D.H. Kortright Davis
John Denham
James M. Donald
W. Larry Donathan
Richard E. Downing
Dalton D. Downs
Barbara T. Duncan
Beth M. Echols
Deirdre Anne Eckian
Tilden H. Edwards, III
Gayle Fisher-Stewart
Carol Cole Flanagan
J. William Flanders, Jr.
Susan M. Flanders
Carol Flett
A. Guy Fouts
J. Carlyle Gill
Robert S. Gillespie, Jr.
Anne Bathurst Gilson
David T. Gleason
David T. Gortner
Jacques B. Hadler, Jr.
Elizabeth A. Hague
Jane Milliken Hague
William Hague
Christopher N.R. Halliday
Michael P. Hamilton
Rona R. Harding
Harry Harper
John C. Harris
Lawrence R. Harris, Jr.
Vincent P. Harris
C. Robert Harrison, Jr.
Frank M. Harron, II
Stephen H. Hayward
Barbara D. Henry
Olivia P.L. Hilton
Lucy Hogan
James C. Holmes
Marian T. Humphrey
Brooks Hundley
Robert F.B. Hunter
Charles R. Jaekle
Nancy C. James
Karen B. Johnson
Theodore W. Johnson
W. Pegram Johnson, III
Katherine H. Jordan
Ted Karpf
Linda M. Kaufman
Debbie Kirk
Travers C. Koerner
Richard G.P. Kukowski
John E. Lawrence
William B. Lewis
Louise Lusignan

Timothy Malone
Andrea Brooke Martin
Margaret McNaughton
Loren B. Mead
B. Bradshaw Minturn
Ann L.H. Moczydlowski
Anne D. Monahan
Jerome T. Moriyama
Thomas C. Murphy
Deonna Neal
Earl A. Neil
Nancy J. Noall
Mitzi Noble
Harrison H. Owen
Alison Palmer
August W. Peters, Jr.
John L. Peterson
F. Bradley Peyton, IV
Samuel E. Pinzón
Albert C. Pittman
Kathleen V. Price
Frederick Quinn
Joel Jay Rogge
Paul Rose
Jack S. Scott
Noreen Seiler-Dubay
William Shand, III
James F. Skirven
Sally Slater
Martin L. Smith
Perry Michael Smith
Cameron Soulis
Sarah Stewart
EmilyBlair Stribling
Harriette Sturges
Charles W.S. Tait
John T. Talbott
Arnold G. Taylor
Susan Thon
Claudia Tielking
Helen C. Trainor
Kenneth E. Truelove
William D. Underhill
Francis H. Wade
William S. Wagnon
Susan K. Walker
Martha Wallace
Joseph C. Weaver
Clement W. Welsh
Christopher I. Wilkins
David B. Wolf
Amy C. Yount
Paul F.M. Zahl
Lisa Zaina

Consent Given to the Ordination and Consecration of a Bishop

None.

Consent Given for the Election of a Bishop

Peter David Eaton, Dioces of Southeast Florida, Bishop Coadjutor, February 20, 2015
Audrey Cady Scanlan, Diocese of Central Pennsylvania, Bishop Diocesan, April 21, 2015
James Russell Kendrick, Diocese of Central Gulf Coast, Bishop Diocesan, April 21, 2015
Moises Quezada Mota, Diocese of Dominican Republic, Bishop Coadjutor, August 25, 2015

Consent Given for a Bishop Election

None.

Consent Given for the Appointment of a Bishop

None.

Consent Given for the Resignation of a Bishop

Michael B. Curry, Diocese of North Carolina, October 15, 2015

Confirmations and Visitations, 2015

Confirmations listed are those for which paperwork is on file with the diocesan office.

Bishop Mariann Edgar Budde's Confirmations and Visitations

Date	Place	Number Confirmed	Number Received	Number Reaffirmed
01/11/15	Epiphany, Forestville			
01/25/15	St. David's			
02/08/15	St. John's, Mt. Rainier			
03/01/15	Ascension, Sligo Parish	2	3	3
03/08/15	Transfiguration	3	o	3
03/22/15	Christ Church, Durham	2	3	0
03/29/15	St. Thomas', P.G. County			
04/05/15	Washington National Cathedral			
04/12/15	St. Andrew's, College Park	5	2	1
04/19/15	St. George's, Valley Lee			
04/26/15	Christ Church, Georgetown	4	1	0
05/03/15	Ascension, Gaithersburg			
05/10/15	Good Shepherd			
05/16/15	*Washington National Cathedral for:*			
	St. Bartholomew's	4	0	0
	St. John's, Lafayette Square	15	4	1
05/17/15	St. John's, Norwood			
05/31/15	Our Saviour, Hillandale			
06/07/15	St. George's, Glenn Dale			
06/14/15	St. Nicholas'			
06/21/15	Holy Communion			
09/20/15	St. Christopher's	19	1	0
09/27/15	St. John's, Lafayette Square			
10/04/15	***Christ Church, Port Tobacco for:***			
	Christ Church, Port Tobacco	7	2	0
	Christ Church, Wayside	2	0	0
	St. George's, Valley Lee	3	0	0
	St. James', Indian Head	0	1	0
	Trinity, St. Mary's	2	0	0
10/04/15	St. Paul's, Baden			
10/18/15	Grace Church, Georgetown	2	0	0
10/25/15	Trinity, St. Mary's			
11/01/15	Washington National Cathedral			
11/08/15	St. Paul's, Piney	9	5	2
11/14/15	*Washington National Cathedral for:*			
	All Saints', Oakley	4	1	0
	Howard University Chaplaincy	1	0	0
	St. Alban's	0	2	0
	St. Francis	5	0	0
	St. Matthew's	10	11	10

Date	Place	Number Confirmed	Number Received	Number Reaffirmed
11/15/15	St. Luke's, Trinity Parish	2	1	1
11/22/15	Christ Church, Rockville			
11/29/15	Washington National Cathedral			
12/03/15	*Washington National Cathedral for:*			
	National Cathedral School for Girls	11	0	0
	St. Albans School for Boys	13	0	0
12/06/15	Holy Trinity, Collington			
12/13/15	St. Mary Magdalene	1	0	0

Bishop Joe G. Burnett's Confirmations

Date	Place	Number Confirmed	Number Received	Number Reaffirmed
05/16/15	*Washington National Cathedral for:*			
	St. Alban's	2	0	0
	St. John's, Norwood Parish	16	0	0

Bishop Michael W. Creighton's Confirmations

Date	Place	Number Confirmed	Number Received	Number Reaffirmed
11/14/15	*Washington National Cathedral for:*			
	St. George's, DC	4	0	0
	St. John's, Norwood Parish	1	1	0
	St. Mark's, DC	2	0	0
	St. Matthew's	8	13	2
	St. Paul's, Rock Creek	1	0	1
	Trinity, DC	2	0	0
	Washington National Cathedral	3	0	0

Bishop Albert T. Eastman's Confirmations

Date	Place	Number Confirmed	Number Received	Number Reaffirmed
05/16/15	*Washington National Cathedral for:*			
	Calvary Church	1	0	0
	St. George's, Glenn Dale	4	0	0
	St. Mark's, DC	10	0	0
	St. Patrick's	2	0	0
	St. Paul's, K Street	1	0	0
	Washington National Cathedral	4	1	0

Bishop Robert W. Ihloff's Confirmations

Date	Place	Number Confirmed	Number Received	Number Reaffirmed
05/16/15	*Washington National Cathedral for:*			
	Ascension, Sligo Parish	4	0	0
	Christ Church, Rockville	1	2	0
	Our Saviour, Hillandale	8	0	0

Date	Place	Number Confirmed	Number Received	Number Reaffirmed
11/14/15	*Washington National Cathedral for:*			
	All Saints', Igbo	10	0	0
	All Souls'	6	1	2
	Ascension and St. Agnes	1	0	0
	Christ Church, Washington	3	2	0
	St. Barnabas', Temple Hills	1	0	0
	St. John's, Lafayette Square	4	5	0
	St. Patrick's	2	0	0
	Trinity, Upper Marlboro	0	1	0

Bishop James L. Jelinek's Confirmations

Date	Place	Number Confirmed	Number Received	Number Reaffirmed
05/16/15	*Washington National Cathedral for:*			
	Christ Church, Georgetown	1	0	0
	Good Shepherd	4	0	0
	St. Columba's	2	1	0
	St. James', Potomac	3	0	3
	St. John's, Georgetown	3	0	0
	St. Margaret's	0	2	0

Bishop Edward L. Salmon, Jr.'s Confirmations

Date	Place	Number Confirmed	Number Received	Number Reaffirmed
04/17/15	All Saints', Chevy Chase	10	0	0

Licensed Lay Ministries

This is a list of all licenses issued in 2015 for various lay ministries. Congregations that have been omitted had no licenses issued in 2015. The code after each name indicates the following categories:

EM — Eucharistic Minister;
EV — Eucharistic Visitor;
C — Catechist;
WL — Worship Leader;
PL — Pastoral Leader;
P — Preacher.

501. All Faith, Charlotte Hall

Amy Clifton: EM
Keith Clifton: EM
Faith Davis: EM
Jeanette Davis: EM
Beth Leffler: EM
Terry Ressler: EM
Kathy Roland: EM, EV
Dave Scheible: EM
Charlie Sommercamp: EM

208. All Saints', Chevy Chase

Gloria Becker: EM
David Bickel: EM
Dan Buckingham: EM
BJ Buracker: EM
Emerson Cox: EM
Kusén Crawford-Sampson: EM

Catherine Eshelman: EM
Katherine Freer: EM
William Freund: EM
Stuart Gerson: EM
Peter J. Hanke: EM, PL
Alexandra E. Huntress-Reeve: EM
Scott Johnson: EM
Judy Kelly: EM
Beverley Kennedy: EM
Alice Maguire: EM
Elizabeth McReady: EM
Mallory Mical: EM
Adol Owen-Williams: EM
Mark Pape: EM
Richard Ranger: EM
Randall Ribaudo: EM
Stephen Schultz: EM
Beryl Scott: EM
Emily Shewmaker: EM
David Stanley: EM
Robert Tyng: EM
Karin Weber: EM
Aen Webster: EM
Gary Wieder: EM
Mary Wright Craddock: EM

107. Ascension and St. Agnes

Brendan Baggitt: EM
Chuck Bass: EM
Amy Eagleburger: EM
Robert Goetz: EM
Will McBride: EM
Scott Merritt: EM
Forest A. Nester: EM
Frederick Sutton: EM, EV
Walter Vance: EM, EV

210. Ascension, Sligo Parish

Joesph Awano: EM
Warren Buckingham: EM, WL, P
Robert Cosby: EM, WL, P
Nery Duron-Licona: EM
Gigi Gilmore: EM
Morna Holden: EM
Enid LaGesse: EM
Anne Leveque: EM, C, WL, P
Arabella Littlepage: EM, C, WL
Diane Martin: EM
Kathryn McCullough: EM, WL
Carol Schwobel: EM, EV, C, WL, P
Albion Taylor: EM
Jeanette Witter: EM, EV, WL
Evangeline Wotorson: EM

132. Atonement

Nellie C. Agusiobo: EM, EV, WL
Charles H. Allen: EM, EV
Angela B. Austin: EM
Benjamin Barnes: EM, EV
Douglass C. Bowman: EM, EV, WL, PL
Mae Y. Cundiff: EM, EV
Carolyn P. Dent: EM
Darrin C. Dorsett: EM
Cora Floyd: EM, EV
Patricia A. Foster-Marks: EM, EV
Robbin C. Johnson: EM
Joyce L. McCannon: EM, EV
Edward T. Phillips: EM, EV
Obie Pinckney, Jr.: EM, EV
Marie A. Queen: EM, EV
Brenda D. Toles: EM, EV
David Warr: EM, EV

209. Christ Church, Kensington

Jane C. Aylor: EM
Raymond D. Barry: EM
Peter Bartram: EM
Sharon Bartram: EM
Yvonne Bryan: EM, EV
Nora E.O. Buckley: EM, EV, WL
James M. Cannon, IV: EM
Catherine Cleland: EM
Anthony C. Coe: EM
Katherine Gagarin: EM

Sharon Judge: EM
Aime Keith: EM
Elizabeth A. Lakey: EM
Ronald Y. Leung: EM
Anne D. Meyers: EM
Suzanne K. Mitchell: EM, EV
Pamela Prindle: EM
Linda Rowan: EM, EV
Katharine E. Shuler: EM
Dylan Thayer: EM, WL
W. Thomas Willis, III: EM, EV
W. Scott Wykoff: EM
Tamara Zurakowski: EM, EV

216. Good Shepherd

Beth Baker: EM
Deborah Beebe: EM
Judy Brown: EM
Linda Campo: EM
Donna Clemons-Sacks: EM
Elizabeth A. Cocke: EM
Bill Dobson: EM
Patricia Dorn: EM
Paul Dugard: EM
Elisa Elliot: EM
Kirk Franklin: EM
Denna Groshong: EM
Joan Lewis: EM
Patty Mitchell: EM
Patricia Ogg: EM
Rebecca Parks: EM
Elizabeth Quinn: EM
Diane Russell: EM

National Cathedral School for Girls

Molly Chehak: EM
Jessica Clark: EM
Elna Clevenger: EM
Emily Fetting: EM
Molly Hemphill: EM
Beverly Hill: EM
Patricia Howie: EM
Kathy Jamieson: EM
Rebecca Jones: EM
Rachel Mumford: EM
Sarah Pelmas: EM
Aeronia Poole: EM
Deborah Virtue: EM
Elizabeth Wilson: EM

121. Our Saviour, Brookland

Gayle Fisher-Stewart: EM, EV, C, WL, PL, P
Phyllicia Hart: EM
David F. Jackson: EM, EV
Franklyn Malone: EM, EV
Charles Morris: EM
Pamela Murphy: EM

218. Redeemer

Jo Barclay-Beard: EM, EV
Chrissy De Fontenay: EM, EV
Marie France: EM
Steve France: EM
Kukula Glastris: EM
Susan Grigsby: EM
Michael Hart: EM
Gwen Hess: EM
Justin Hess: EM
Ben Ivins: EM, EV
Linda Lear: EM, EV
Tami McMinn: EM, EV
Tom McNaugher: EM
Bruce McWilliams: EM
Jenny Nachbar: EM, EV
Nathan Price: EM
Patricia S. Snowden: EM
Peggy Tucker: EM
Dawn Bohls: EM
Edward Bohls: EM
Vicky Cheeseman: EM
Ted David: EM
Becky Fulcher: EM
Kay Gilcher: EM
Apuzo Ibe: EM
Charlie Jones: EM

Michael Miller: EM, PL, P
Pamela Morse: EM
Marie Okeke: EM
Ugo Okeke: EM
Marianne Rankin: EM, C
Rich Renomeron: EM
John Rigg: EM
Frank Rose: EM
Bob Stanford: EM
Jennifer Thorson: EM, P
Tim Wehrkamp: EM

222. St. Anne's

David Engstrom: EM
Christy McKendrew: EM
Terri Winder: EM
Brad Wofford: EM

221. St. James', Potomac

Sampson Annan: EM
Abby Blaine: EM
Patricia East: EM, EV
John Eisold: EM, EV
Edward B. Ellis: EM, EV
Linda Ellis: EM, EV
Marshall P. Finch: EM
Beda Jean Francois: EM
Catharine Gibson: EM
Elizabeth Gonglewski: EM
Tom Goodkind: EM
M. Joyce Graf: EM, EV
Christina Hnatov: EM
Dawn Iype: EM
Donna Judkins: EM
Dale Largent: EM
Martha E. Lawrenz: EM
Jeanne Lehning: EM
Will Lusk: EM
Mary L. Miers: EM, EV
Joyce Nohowel: EM
David Olson: EM
Susan Olson: EM
Audrey Penn: EM
Patricia Powell: EM
Robert E. Quackenbush: EM
Carolyn Ragland: EM
Tom Roegner: EM
Chrisian Rogers-Zabala: EM
Krista Stammeyer: EM, EV
Marguerite Strolle: EM
Harley Venton: EM
Len Whistler: EM, EV
Corrina Wyatt: EM
David Michael Yoest: EM
Daniel Zimmerman: EM

301. St. John's, Broad Creek

Sandra Bouchelion: EM, EV
Birgett Brevard: EM
Faith Chisholm: EM
Ruth Anne Cumberland: EM
Charles Day: EM
Barbara Duncan: EM
Jean Eisenbrey: EM, EV
Jean Gunter: EM
Don Horton: EM
Beatrice James: EM
Marcia Jones: EM
Jan Kohout: EM
Michael Lacy: EM
Kathy Mierke: EM, EV
Diann Puzon: EM, EV
Marge Stevens: EM
Peter Ulrich: EM, WL, P

207. St. John's, Norwood Parish

Julia Andrews: EM
Constance L. Bishop: EM
Rynnie Cotter: EM
Marnie Craven: EM
Christine W. Dallaire: EM
Anne Derse: EM, EV
Kurt Ellison: EM, EV
RoseMarie Fonseca: EM
Carol Gauntlett: EM
Betty Hampton: EM, EV

Roz Helz: EM
Kevin Kehus: EM
Pam Kempf: EM, EV
Rebecca Kennedy: EM
Bruce Kiracofe: EM
Lisa Koenig: EM
Matthew Koenig: EM
Rodney Long: EM
Clara Lovett: EM
Elizabeth A. Luck: EM
Paul Orzulak: EM
Nancy Petrisko: EM
Carolyn Purcell: EM
Stefanie Rardin: EM
Sue Rohan: EM
Richard Saltsman: EM
Jean Shorett: EM
Karen M. Smith: EM
Alan Snyder: EM
Lucas Snyder: EM
Christian L. St. Clair: EM
Betty Stacey: EM
William Stahr: EM
Johnna Story: EM
Susan Symons: EM
Kay Titus: EM
Margaret Uhar: EM
Anne Wake: EM, EV
Lee Walsh: EM
Charles Warburton: EM
Suzanne Welch: EM
Penelope H. Winder: EM, EV
Elizabeth Zehner: EM

206. St. Luke's, Brighton

Larry Castelli: EM
Ellen Corbett-Welch: EM, EV, PL
Amy Guenterberg: EM
Kathy Guenterberg: EM
Ima Paz: EM
Robin Peuser: EM, EV
Ian Smith: EM
June Stoyer: EM
Vince Yotsukura: EM

118. St. Luke's, DC

Diane Brice Williams: EM, EV
Audrey Hayden: EM, EV
Viola Locker: EM, EV
George Nichol, Jr.: EM, EV
George Nichol, Sr.: EM, EV, WL
Florence Pritchett: EM, EV
Paula E. Singleton: EM, EV
Eulalia Smith: EM, EV
Audrey Thurman: EM, EV
Ruby VanCroft: EM, EV

220. St. Mark's, Fairland

Alta Conaday: EM
Cremilda Shirley Nortey Yoda: EM
Paul Romani: EM
Therese Romani: EM
Zoeann Millard: EM, EV, C, WL, P

113. St. Paul's, K Street

Edward Britton: EM
Roy Byrd: EM
Steven Chlapecka: EM
Arnita Coley: EM, EV
Ann Korky: EM
Matthew Leddicote: EM
Allen Payne: EM
Jack Rafetto: EM
Chris Ring: EM
Owen Smith: EM, EV
Scott Spaulding: EM
Jo Stelzig: EM, EV
Fred Sutton: EM
Michael Vreeland: EM
Janet Wamsley: EM

134. St. Philip the Evangelist

Dianne Barbee: EM, EV
Virginia Branson: EM, EV

Derek Cryer: EM, EV
Donald Cryer: EM, EV, WL
Brian Hamilton: EM, EV
Theresa Harris: EM, EV, C, WL
Barbara Harrison: EM, EV
Donald Harrison, Sr.: EM, EV, WL
Carolyn Williams: EM, EV

323. St. Philip's, Baden

Janel Butler: EM, WL
Ruby E. Hinnant: EM, EV, WL
Beverly Smith: EM, EV, WL, P

309. St. Thomas', P.G. County

Lawrence Burroughs: EM
Keith Charter: EM
Gail Dennis: EM
Shelley Dufford: EM
Iona Harrison: EM
Gary Hogue: EM, EV
Thomas Hood: EM, EV
Thomasina Rogers: EM
Mildred Stewart: EM, EV
Jack Thompson: EM
Sharon Voros: EM, EV

131. St. Timothy's

Karen Blockett: EM
Herman Bostick: EM, EV
Jacqueline Bowie: EM, EV
Tanya Copeland: EM, EV
Otis Ducker: EM, EV
Shirley Emanuel: EM, EV
Iris Harris: EM
Robert James: EM, EV
Virgil C. McDonald: EM
Adam Shaw: EM
Paul M. Stephenson: EM, EV

404. Trinity Parish, Newport & Hughesville

Joyce Ching: EM, EV, WL, PL
Shirley Dennis: EM
Shirley Douglass: EM
Samuel Graves: EM, EV, WL, PL, P
Sally Halstead: EM, EV, WL
Suzanne Lang: EM
Doris Logan: EM, EV, WL, PL
Carol Morris: EM, EV, WL, PL, P
Edward G. Morris: EM, EV, WL, PL
Elizabeth Swann: EM, EV, WL, PL, P
Thomas H. Swann: EM, EV, WL, PL, P
Jane T. West: EM, EV, WL, PL
Linda Hall: EV
Elisabeth Hollingsworth: EV
Charles Jeffress: EV
Katherine Mitchell-Williams: EV
Thomas Nicholson: EV
Jonathan Rosnick: EV
Nancy Stars: EV
Elizabeth Stuckle: EV
Bill Turgeon: EV
Victoria Ebell: EV
Maryanna Henkart: EV
Barbara M. Mendoza: EV
Peter Webb: EV
Ed (William) Bordley: WL, P
Annie Brown: EV, P
Robert Brown: EV
Linda McCullough: WL, P
Margaret Buckley: EV
Carol Jones: EV
Susan L. Patch: EV
Lee Puricelli: WL

402. Christ Church, Port Tobacco

Lucille Dettor: EV
Martha E. Eldredge: EV
Carol Gentry: EV
Mary Kercher: EV
Sandra Ingram-Johnson: EV
Rosemary Latney: EV
Roy O. Priest: EV
Joanne Bowman: EV

Jane Winer: EV

109. St. Alban's

Hollis McLoughlin: EV

315. St. Andrew's, College Park

Keith Arnaud: EV
Hope Christenson: EV
LuEllen Conti: EV
Mark Levy: EV
Victoria Moore: EV
Dianne Niedner: EV
Malcom Niedner: EV
Florence Smith: EV
George Watson: EV

405. St. James', Indian Head

Linda Mohler: EV
Adah Morgas: EV
Brenda Peterson: EV
Charles Lundelius: C
Alice Morrison: EV
Jerry Morrison: EV
Peggy Sussman: EV
Doris Wallace: EV
William W. Wallace: EV
Kate Whistler: EV
Clarence Gunter: EV
Sabra Montgomery: EV
Daniel Puzon: EV
John Mertens: EV
Cathy O'Donnell: EV
Jordan Jean: WL
Patricia Johnson: EV
Thornton McKinney: EV
Sheryl Taylor: EV

212. St. Mary Magdalene

Jaqueline Bowen: EV
Barbara Gary: EV
Denise Hebert: EV
Lynn McClarrin: EV
Jane Utterback: EV
Marie Wallace: EV
Rosalinda Meza-Steel: EV
C.B. Woodridge: EV
Gabrielle Scott: EV
Dorothy Robinson: EV

101. Washington National Cathedral

Aaron Adkins: EV
Lucinda Conger: EV
Suzanne Cremins: EV
David Deal: EV
Kathy Deal: EV
Stephanie Dukes: EV
Anne Leamon: EV
Kenneth Myrie: EV
Ellen Spencer: EV, PL
Jeff Stitz: EV
Rob Strassburger: EV
Mary Wright Baylor: EV, PL
Joanna Zawadski: EV

2015 FinancialCommitments

		Giving Pledged	Giving Received
Region: North Montgomery County			
202	St. Peter's	15,000	15,000
203	St. Bartholomew's	8,500	7,797
204	St. John's, Olney	6,000	5,750
206	St. Luke's, Brighton	4,000	4,000
217	Ascension, Gaithersburg	16,913	16,913
222	St. Anne's	15,195	15,195
223	St. Nicholas' Parish	1,000	1,000
	Total: North Montgomery County	**66,608**	**65,655**
Region: Central Montgomery County			
201	Christ Church, Rockville	51,500	51,500
209	Christ Church, Kensington	31,360	31,360
212	St. Mary Magdalene	0	0
213	Our Saviour, Hillandale	10,000	5,000
214	St. Luke's, Trinity Parish	37,000	37,000
215	St. Francis	27,000	27,000
216	Good Shepherd	24,000	24,000
219	Transfiguration	12,160	12,160
220	St. Mark's, Fairland	17,500	11,500
221	St. James', Potomac	36,000	36,000
	Total: Central Montgomery County	**246,520**	**235,520**
Region: South Montgomery County			
161	St. Barnabas' Church of the Deaf	1,936	1,936
205	Grace Church, Silver Spring	45,000	45,000
207	St. John's, Norwood Parish	76,508	76,508
208	All Saints', Chevy Chase	34,000	34,000
210	Ascension, Sligo Parish	27,540	27,540
211	St. Dunstan's	31,200	31,200
218	Redeemer	45,850	38,208
	Total: South Montgomery County	**262,034**	**254,392**
Region: North District of Columbia			
101	Washington National Cathedral	100,000	100,000
109	St. Alban's	94,000	94,000
110	St. Paul's, Rock Creek	36,000	37,500
111	Holy Comforter	0	0
120	Trinity, DC	25,000	23,820
124	All Souls'	46,856	46,856
125	St. Columba's	90,000	90,000
128	St. Patrick's	53,500	53,500
129	St. David's	2,500	2,500
	Total: North District of Columbia	**447,856**	**448,176**

		Giving Pledged	Giving Received
Region: Central District of Columbia			
103	St. John's, Georgetown	15,000	15,000
104	St. John's, Lafayette Square	130,000	130,000
105	Christ Church, Georgetown	172,464	172,464
106	Epiphany, DC	20,000	20,000
107	Ascension and St. Agnes	25,000	25,000
112	Grace Church, Georgetown	47,537	47,537
113	St. Paul's, K Street	22,500	22,500
114	St. Stephen & the Incarnation	30,858	30,858
118	St. Luke's, DC	33,000	33,000
119	St. Thomas', DC	25,400	25,400
121	Our Saviour, Brookland	15,158	9,000
122	St. Margaret's	40,000	40,000
126	St. Mary's	18,000	18,000
130	St. George's, DC	9,995	9,995
	Total: Central District of Columbia	**604,912**	**598,754**
Region: South District of Columbia			
102	Christ Church, Washington	40,274	40,000
108	St. Augustine's	9,318	9,318
116	St. Mark's, DC	40,000	40,023
117	St. Monica's and St. James'	7,500	7,500
123	Holy Communion	2,500	2,500
127	Calvary Church	12,000	12,000
131	St. Timothy's	24,000	24,000
132	Atonement	23,515	23,515
134	St. Philip the Evangelist	6,600	1,000
	Total: South District of Columbia	**165,707**	**159,856**
Region: North Prince George's County			
305	St. John's, Zion Parish	26,000	26,000
307	Holy Trinity, Collington	15,000	14,000
308	St. Philip's, Laurel	35,000	35,000
310	St. Matthew's	11,000	9,000
311	Epiphany, Forestville	4,885	3,780
314	St. John's, Mt. Rainier	6,000	1,500
315	St. Andrew's, College Park	18,000	18,000
316	St. Michael & All Angels	3,000	3,000
320	St. Christopher's	13,300	13,300
321	St. George's, Glenn Dale	20,300	18,360
	Total: North Prince George's County	**152,485**	**141,940**

	Region: Southern Maryland	Giving Pledged	Giving Received
301	St. John's, Broad Creek	12,605	12,605
302	St. Paul's, Baden	1,500	1,200
303	St. Barnabas', Leeland	20,000	20,000
304	Trinity, Upper Marlboro	13,200	13,200
306	Christ Church, Accokeek	0	0
309	St. Thomas', P.G. County	10,000	10,000
317	St. Barnabas', Temple Hills	3,000	3,000
319	Christ Church, Clinton	3,200	2,457
323	St. Philip's, Baden	5,753	5,753
401	Christ Church, Durham	9,000	9,000
402	Christ Church, Port Tobacco	2,122	2,522
403	Christ Church, Wayside	5,000	4,600
404	Trinity Parish, Newport & Hughesville	3,000	3,000
405	St. James', Indian Head	11,843	11,843
406	St. Paul's, Piney	22,018	22,018
501	All Faith, Charlotte Hall	1,100	0
502	Christ Church, Chaptico	8,000	8,000
503	St. George's, Valley Lee	13,200	13,200
504	St. Andrew's, Leonardtown	3,000	3,000
505	Trinity, St. Mary's	11,206	10,942
506	All Saints', Oakley	4,000	4,000
507	Ascension, Lexington Park	10,000	10,829
	Total: Southern Maryland	**172,747**	**171,169**
Grand Total		**2,118,869**	**2,075,461**

Narrative Budget 2016

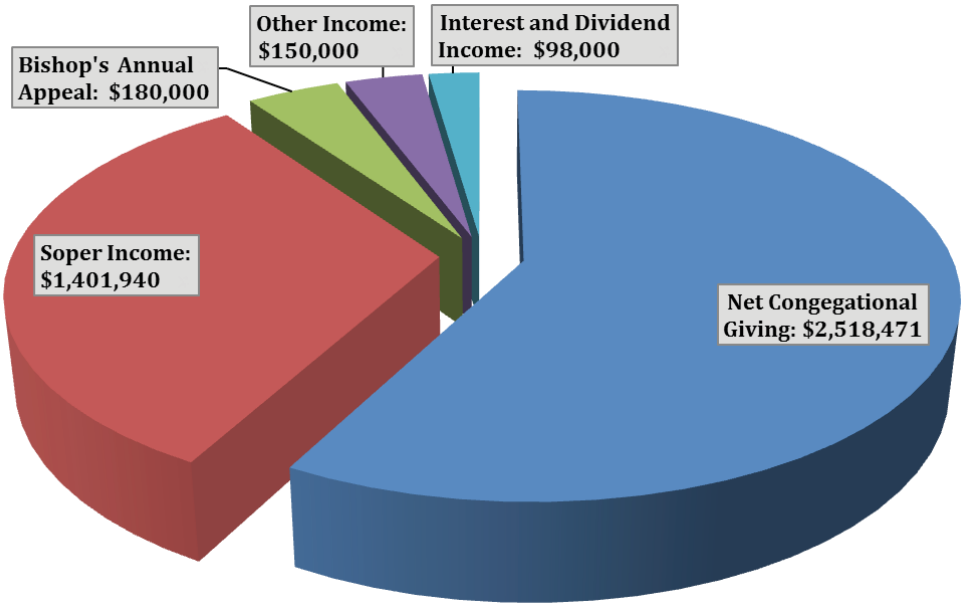
Every day, Bishop Mariann Budde and her staff invest the resources of the Diocese of Washington to engage a changing world with an enduring faith in Jesus Christ. With income from congregations, the Bishop's Appeal, the Soper Fund and other investments, the diocese, its 88 congregations, 19 schools and five college chaplaincies work to grow Christian community, connect faith to everyday life, and strive for justice.

Anticipated Income

In 2016, we anticipate that the income of the diocese will be drawn from these sources:

Congregational Giving: $2,518,471

In 2016, Bishop Mariann has asked all congregations to begin increasing their contributions to the diocesan budget by one percentage point of Normal Operating Income up to 10% (see page 3). This income projection anticipates an increase of 19.3%, or $410,438 over current congregational in support from congregations during 2016.



Soper Fund Income: $1,401,940

Annual income from this generous bequest, left to the diocese by Mrs. Ruth Gregory Soper in 1973, makes possible mission and ministry across the diocese.

Bishop's Annual Appeal: $180,000

Generous donors from across the diocese make personal contributions to the everyday, nuts and bolts ministry of Bishop Mariann and her staff. In 2014, 355 donors participated in the campaign, which included a $40,000 challenge grant from a donor who wishes to remain anonymous. The 2015 Bishop's Appeal is taking place now, and the same challenge grant is in place through December 31. We anticipate that income from the appeal will remain steady or increase modestly in 2016.

Interest, Dividend and Other Income: $248,000

This income line includes income from investments and a contribution from the Protestant Episcopal Cathedral Foundation, allocated for partial payment of the bishop's compensation.

Estimated Expenditures

The following numbers were arrived at by combining the program budget in each area of ministry (which you can also find on the spreadsheet that accompanies this document) with estimates of the cost of staff time devoted to these ministries.

Congregational Vitailty $1,502,403

Developing vital, vibrant congregations is the diocese's top priority. Canon Joey Rick works with lay and clergy congregational leaders in numerous ways, including vestry retreats through RenewalWorks, a program that assesses spiritual vitality in congregations; year-long Bible studies; People of the Way book discussions, and support for individual congregation initiatives. But there is no one on the diocesan staff who does not work to enhance the vitality of our congregations.

Bishop Mariann and her support staff are involved day in and day out in promoting the health of our congregations, as are Canon to the Ordinary Paul Cooney and the Rev. Canon Paula Clark, canon for clergy development and multicultural ministries. Other members of the staff, including the Rev. Canon Michele Hagans, canon for ministry initiatives; Kathleen Hall, director of human resources and administration; Peter Turner, director of information and technology, and their respective staffs, provide both advice, coaching and direct services to help our congregations thrive.

The 2016 proposed budget increases the investment in direct financial support to congregations substantially (see page 4), providing funds for both the development of financial strategies for our congregations and ministry grants to congregations, missions, and collaborative partnerships.

Ministry Transition and Clergy Development: $287, 364

Each year, Bishop Mariann, Canon Clark, and other staff members work with between 17-20 congregations in transition by assisting with interim issues, search processes, church profiles and the discernment of clergy for parishes and other diocesan institutions. The bishop and Canon Rick lead congregational development efforts that help to enhance clergy and lay leadership and foster healthy congregations.

Through our deacon formation program, first launched in 2014, Bishop Mariann, Canon Clark, the Commission on Ministry and the Working Group on the Diaconate are preparing 18 leaders who are called to ordained ministry on behalf of the poor and marginalized. We anticipate the first deacons to complete this process will be ordained in late 2017.

Youth and Family Ministries: $116,190

Youth Missioner Iman Green supports congregations and schools in their efforts to help youth and their families grow spiritually. In addition to providing individual coaching and resources, we offer the Fall Formation Leaders Retreat, networking opportunities and partnerships that include shared youth ministers, collaborative youth groups and

collaborative worship opportunities. Ms. Green's office also coordinates two weeks of Camp EDOW, two youth retreats, a service day and in 2016, a mission trip.

Young Adult and Campus Ministries $343,431

Campus ministry is experiencing new energy and excitement in the Diocese of Washington. Students are learning to articulate and share their spiritual experiences. Our ministries are building relationships with other clubs, groups and campus communities. Our gatherings are beginning to grow in attendance. Young Adult Missioner Jason Evans works with chaplains at American, Georgetown, Howard, St. Mary's and the University of Maryland; supports congregations with young adult ministries; and helps connect young adults across the region to Episcopal churches and gatherings.

Race and Social Justice Ministry $133,460

The diocesan staff strives to provide advocacy for immigrants and others in need. Bishop Mariann, Canon Clark, Mr. Evans and the Rev. Sarabeth Goodwin, transitional Latino missioner, advocate for immigrants and others in need and work to address racial justice.

In 2015, we established a Race and Social Justice Task Force that took the lead in the "All Mothers' Children" initiative on Mother's Day, 2015 and fostered the participation of 12 diocesan leaders in a pilgrimage to Alabama to mark the 50th anniversary of the martyrdom of Jonathan Myrick Daniels. We also reinstituted anti-racism training which will continue at least once per quarter in 2016 and are collaborating on programs with the Center for the Study of Faith and Justice at Calvary Episcopal Church.

Latino Ministry $202,442

The Diocese of Washington has six Spanish speaking Latino congregations. One congregation, San Mateo/St. Matthew has experienced significant growth and has about 500 people in attendance on any given weekend. Two other congregations, Misa Alegria/St. Stephen & the Incarnation and Nuestro Salvador/Our Saviour, Hillandale have solid lay leadership and Sunday attendance of 60 to 80. The other three are being redeveloped following clergy transitions. The diocese pays the salary of the priest at San Mateo and the half-time missioner at St. Stephen and the Incarnation and offers a small grant to supplement the salary of the missioner at Nuestro Salvador. The transitional missioner, the Rev. Sarabeth Goodwin, supports these ministries, assists them in connecting with each other and with the wider diocese, develops resources, and fosters advocacy and understanding on behalf of the resident immigrant population as well as children fleeing violence in Central America.

Wider Church Support $506,376

Like all other dioceses in the Episcopal Church, the Diocese of Washington contributes to the budget that supports the ministry of Presiding Bishop Michael Curry and his staff. From 2016-2018, that work will focus especially on racial reconciliation and evangelism.

Governance, Support & Administration $1,256,745

This category includes many of the nuts-and-bolts elements of the operational life of our diocese as well as the share of personnel expense for staff who help carry out the work of the diocese in an efficient, transparent and accountable manner. A hallmark of Episcopal Church polity is our participatory governing structure.

The costs of maintaining a database to keep track of clergy and lay leaders in 88 congregations, holding the annual diocesan convention and regional assemblies and Diocesan Council meetings are included in this item, as well as the costs associated with participating in the General Convention of the Episcopal Church. The work of Kim Bujak and portions of the compensation expense of other staff involved in these activities is included here.

The costs of operating Church House — ranging from utilities to maintenance and security— are included in this category as well; the Cathedral provides the physical facility of Church House on a rent-free basis, and so our office occupancy expense is considerably less than it would be otherwise. Costs associated with information technology services, including a portion of Peter Turner's time, hosting and maintenance of the diocesan website and digital communications also are captured within this expense group.

Also included in this category are the costs of financial accounting services, including the work of Kelly Cooper and our accountant Chris Rauch, as well as the cost of an annual audit by an independent certified public accountant.

A New Strategy and New Initiatives

At regional meetings in October, Bishop Mariann urged the leaders of the diocese to invest in a collective financial strategy for mission. She also asked congregations that are not yet giving 10 percent of their normal operating income to support diocesan ministry to increase their giving to the diocese by one percentage point of that income each year until they reach 10 percent. The increases below will be funded only to the extent that actual congregational giving attains the budgeted level.

The proposed operating budget for 2016 reflects increased revenue of $410,438 attributable to this requested increase. This revenue was included in the breakdown of projected expenditures above but we break them out here to demonstrate specifically what increased giving can make possible.

Congregational Growth Grants: $306,588

These funds will allow Bishop Mariann, her staff, and other diocesan leaders to provide grants for promising ministry initiatives around the diocese. Grants will be available through an application process to congregations and other ministries seeking to foster collaborative partnerships; evangelism; worship; mission and justice work with underserved communities; bold reimaginations of parish life; and more.

The process for awarding grants will be developed early in 2016 by lay and clergy leaders working with Bishop Mariann and her staff, in line with strategic goals established in the newly aligned regional bodies. We anticipate that the process for receiving and evaluating grants will be announced in mid-2016.

Congregational Financial Strategy: $84,602

These funds will be used to provide congregational leaders with consulting, coaching and technical resources to assist congregations with stewardship, planned giving programs, capital campaigns, financial modeling and other challenges.

Contribution to Episcopal Church budget: $19,248

Beginning in 2019, dioceses that do not contribute at least 15 percent of their operating budgets to the church wide budget will be sanctioned, rendering them ineligible to receive significant grants available for evangelism, discipleship and social justice initiatives. Currently the Diocese of Washington contributes 12.31%. By increasing our support of the church wide budget to 13% in 2016, we will begin increasing our contributions incrementally to ensure that we reach the required 15% level by 2019.

Diocese of Washington
Proposed Budget for 2016
(Adopted)

	2015 Budget	Baseline 2016 Budget	Variance 2015-16 Over(Under)	Notes on Baseline	Proposed 2016 Budget	Variance from Baseline 2016 Over(Under)
Revenue						
Congregational Giving – anticipated commitments	2,172,100	2,128,033	-44,067	100% of actual 2015 anticipated giving	2,538,471	410,438
Less: Allowance for unpaid commitments	-21,000	-20,000	1,000		-20,000	0
Net Congegational Giving	*2,151,100*	*2,108,033*	*-43,067*		*2,518,471*	*410,438*
Soper Income	1,318,097	1,401,940	83,843		1,401,940	0
Bishop's Annual Appeal	180,000	180,000	0		180,000	0
Interest and Dividend Income	98,000	98,000	0		98,000	0
Other Income	75,000	150,000	75,000	60K = PECF reimbursement of bishop's compensation; $75K = one-time reimbursement from Cathedral	150,000	0
Transitional Supplement – Staff Alignment	15,000	0	-15,000	2015 was final allocation from reserves to supplement staff transition expense	0	0
Total Revenue	**3,837,197**	**3,937,973**	**100,776**		**4,348,411**	**410,438**

Diocese of Washington
Proposed Budget for 2016
(Adopted)

	2015 Budget	Baseline 2016 Budget	Variance 2015-16 Over(Under)	Notes on Baseline	Proposed 2016 Budget	Variance from Baseline 2016 Over(Under)
Expenses						
Diocesan Ministries						
Ministry Development & Deployment *(Adjustments in light of current actual experience)*						
Commission on Ministry	9,000	5,500	-3,500		5,500	0
Seminarian Support	10,000	10,000	0		10,000	0
Ordination Process Expense	20,000	14,000	-6,000		14,000	0
Diocesan Confirmation	6,000	8,000	2,000		8,000	0
Deployment/Clergy Transition	10,000	15,000	5,000		15,000	0
Clergy Devevlopment	23,000	18,000	-5,000		18,000	0
Education for Ministry	1,500	1,500	0		1,500	0
Justice & Multicultural Ministry	4,500	3,500	-1,000		3,500	0
Total Ministry Development & Deployment	**84,000**	**75,500**	**-8,500**		**75,500**	**0**
Youth Ministries						
Youth Ministry	6,500	6,500	0		6,500	0
Camp EDOW	4,000	7,000	3,000		7,000	0
Total Youth Ministries	**10,500**	**13,500**	**3,000**		**13,500**	**0**
Young Adult and Campus Ministries						
Young Adult & Fresh Expressions Development	16,500	12,000	-4,500		12,000	0

Diocese of Washington

Proposed Budget for 2016

(Adopted)

	2015 Budget	Baseline 2016 Budget	Variance 2015-16 Over(Under)	Notes on Baseline	Proposed 2016 Budget	Variance from Baseline 2016 Over(Under)
University of Maryland	75,000	73,000	-2,000		73,000	0
Howard University	89,000	76,000	-13,000		76,000	0
Campus Ministry Lay Leadership Development	50,197	47,220	-2,977		47,220	0
Less: Dedicated Fundraising		-6,000			-6,000	0
Total Young Adult and Campus Ministries	**230,697**	**202,220**	**-28,477**		**202,220**	**0**
Latino Ministry						
Diocesan Latino Missioner	69,665	71,366	1,701		71,366	0
Support for Clergy Serving Latino Congregations	198,077	207,072	8,995		207,072	0
Administrative Support	6,000	6,000	0		6,000	0
Program Support	5,000	5,000	0		5,000	0
Less:						
Latino Ministry - Dedicated Contributions & Fundraising	-34,000	-34,000	0		-34,000	0
Latino Ministry Support from Reserves	-80,000	-80,000	0		-80,000	0
Total Latino Ministry	**164,742**	**175,438**	**10,696**		**175,438**	**0**

Diocese of Washington
Proposed Budget for 2016
(Adopted)

	2015 Budget	Baseline 2016 Budget	Variance 2015-16 Over(Under)	Notes on Baseline	Proposed 2016 Budget	Variance from Baseline 2016 Over(Under)
Deaf Ministry (St. Barnabas)	20,000	0	-20,000	Reflects use of St Barnabas' endowment fund income for ministry expense	0	0
Congregational Support						
Congregational Financial Strategy		75,000	75,000	New program to support congregational financial planning and funds development	159,602	84,602
Congregational Growth Grants	35,000	49,000	14,000		355,588	306,588
Aid to Congregations in Transition	60,000	60,000	0		60,000	0
Total Congregational Support	**95,000**	**184,000**	**89,000**		**575,190**	**391,190**
Total Diocesan Ministries	**604,939**	**650,658**	**45,719**		**1,041,848**	**391,190**
National & International Ministries						
ECUSA	424,892	482,128	57,236	Increase from 12.31 to 12.5% of full base year diocesan income	501,376	19,248
Ecumenical/Interfaith Ministry	5,000	5,000	0		5,000	0
Total National & International Ministries	**429,892**	**487,128**	**57,236**		**506,376**	**19,248**

Diocese of Washington
Proposed Budget for 2016
(Adopted)

	2015 Budget	Baseline 2016 Budget	Variance 2015-16 Over(Under)	Notes on Baseline	Proposed 2016 Budget	Variance from Baseline 2016 Over(Under)
Salaries & Administration						
Salaries & Benefits						
Salaries	1,597,825	1,570,786	-27,038	Includes 2% salary adjustment pool	1,570,786	0
Benefits	363,504	370,000	6,496		370,000	0
Independent Contractors	124,900	167,500	42,600	Includes outside accountant, IT support, communications consultation	167,500	0
Total Salaries & Benefits	**2,086,229**	**2,108,287**	**22,058**		**2,108,287**	**0**
Administration						
Accounting						
Bank Fees & Supplies	25,000	25,000	0		25,000	0
Audit	50,000	50,000	0		50,000	0
Investment Expense	8,000	8,000	0		8,000	0
Total Accounting	**83,000**	**83,000**	**0**		**83,000**	**0**
Plant & Equipment						
Security	8,000	8,000	0		8,000	0
Parking	28,000	28,000	0		28,000	0
Telecom	45,000	45,000	0		45,000	0

Diocese of Washington
Proposed Budget for 2016
(Adopted)

	2015 Budget	Baseline 2016 Budget	Variance 2015-16 Over(Under)	Notes on Baseline	Proposed 2016 Budget	Variance from Baseline 2016 Over(Under)
Custodial	26,000	26,000	0		26,000	0
Building Maintenance	11,000	11,000	0		11,000	0
Utilities	15,000	15,000	0		15,000	0
Maintenance	19,000	19,000	0		19,000	0
Equipment	2,000	2,000	0		2,000	0
Depreciation	72,000	59,000	-13,000	Adjust to forecast based on depreciation schedule	59,000	0
Property Taxes	24,100	24,100	0		24,100	0
Insurance	59,000	59,000	0		59,000	0
Total Plant & Equipment	**309,100**	**296,100**	**-13,000**		**296,100**	**0**
General Administration						
Postage & Mailing	9,300	8,000	-1,300		8,000	0
Office Supplies	15,500	14,000	-1,500		14,000	0
Archival	500	500	0		500	0
Clergy Discipline Process/Reserve	25,000	25,000	0	To the extent not required for disciplinary expense, funds will be deposited into a reserve for potential future matters.	25,000	0

Diocese of Washington

Proposed Budget for 2016

(Adopted)

	2015 Budget	Baseline 2016 Budget	Variance 2015-16 Over(Under)	Notes on Baseline	Proposed 2016 Budget	Variance from Baseline 2016 Over(Under)
Hospitality	18,000	17,000	-1,000		17,000	0
Travel/Conferences/Meetings	15,000	12,000	-3,000	adjust to forecast level	12,000	0
Staff Development	7,500	7,500	0		7,500	0
Miscellaneous/Reserve	9,000	9,000	0	Allowance for unanticipated/under-estimated expenses	9,000	0
Special Convention Revenue Deposit	15,000	20,000	5,000	Accumulation of reserve for episcopal election	20,000	0
Total General Administration	**114,800**	**113,000**	**-1,800**		**113,000**	**0**
Information Technology						
Computer Software/Supplies	7,000	5,500	-1,500		5,500	0
Web-based Applications	55,000	51,000	-4,000		51,000	0
Training	3,000	1,500	-1,500		1,500	0
Total Information Technology	**65,000**	**58,000**	**-7,000**		**58,000**	**0**
Governance						
General Convention Deputies	20,000	17,500	-2,500		17,500	0
Diocesan Convention Expense	50,000	50,000	0		50,000	0
Diocesan Council Expense	5,000	5,000	0		5,000	0
Diocesan Standing Committee Expense	600	600	0		600	0
Diocesan Regional Assemblies	3,200	3,200	0		3,200	0

Diocese of Washington
Proposed Budget for 2016
(Adopted)

	2015 Budget	Baseline 2016 Budget	Variance 2015-16 Over(Under)	Notes on Baseline	Proposed 2016 Budget	Variance from Baseline 2016 Over(Under)
Committees of Convention & Council	3,000	3,000	0		3,000	0
Interpreter for Deaf	3,000	7,500	4,500		7,500	0
Provincial Synod	7,000	7,000	0		7,000	0
Total Governance	**91,800**	**93,800**	**2,000**		**93,800**	**0**
Communications						
Print Publications – Printing/Production	7,000	7,000	0		7,000	0
Print Publications – Mailing	18,000	18,000	0		18,000	0
Professional Services – Editorial	6,000	6,000	0		6,000	0
Other Communications Expenses	1,000	1,000	0		1,000	0
Total Communications	**32,000**	**32,000**	**0**		**32,000**	**0**
Development						
Bishop's Annual Appeal	20,000	16,000	-4,000		16,000	0
Total Development	**20,000**	**16,000**	**-4,000**		**16,000**	**0**
Total Salaries & Administration	**2,801,929**	**2,800,187**	**-1,742**		**2,800,187**	**0**
Total Expenses	**3,836,760**	**3,937,973**	**101,213**		**4,348,411**	**410,438**
Change in Net Assets from Operations	**437**	**0**			**0**	

JOHNSON LAMBERT LLP

The Convention of the Protestant Episcopal Church of the Diocese of Washington

Audited Financial Statements

Year ended December 31, 2015 (with summarized comparative totals for 2014) with Report of Independent Auditors

The Convention of the Protestant Episcopal Church of the Diocese of Washington

Audited Financial Statements

Year ended December 31, 2015 (with summarized comparative totals for 2014)

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JOHNSON LAMBERT LLP

Report of Independent Auditors

Diocesan Council of the
Convention of the Protestant Episcopal Church
of the Diocese of Washington
Washington, DC

We have audited the accompanying financial statements of the Convention of the Protestant Episcopal Church of the Diocese of Washington ("the Diocese"), which comprise the statement of financial position as of December 31, 2015, the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Convention of the Protestant Episcopal Church of the Diocese of Washington as of December 31, 2015 and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

We previously audited the Diocese's 2014 financial statements and we expressed an unmodified audit opinion on those audited financial statements in our report dated July 9, 2015. In our opinion, the summarized comparative information presented herein as of and for the year ending December 31, 2014 is consistent, in all material respects, with the audited financial statements from which it had been derived.

Falls Church, Virginia
August 9, 2016

The Convention of the Protestant Episcopal Church of the Diocese of Washington

Statements of Activities

Year ended December 31, 2015 with summarized comparative totals for 2014

	2015					2014
	Unrestricted	Held for Others	Temporarily Restricted	Permanently Restricted	Total	Total
Revenues, gains and other support:						
Parish giving	$ 2,084,731	$ -	$ -	$ -	$ 2,084,731	$ 2,128,940
John T. Walker School gifts and grants	2,066,456	-	899,877	-	2,966,333	2,041,085
Distribution from trusts	1,318,754	-	629,578	-	1,948,332	1,821,395
Gifts and grants	397,489	154,356	54,782	10,000	616,627	696,283
Dividends - investment fund	145,146	329,757	87,738	-	562,641	370,461
PECF - wage support of Bishop	60,000	-	-	-	60,000	60,000
Miscellaneous revenue	2,021	-	-	-	2,021	55,290
Interest income	6,919	-	-	-	6,919	1,575
Total revenue	6,081,516	484,113	1,671,975	10,000	8,247,604	7,175,029
Budget directed expenses:						
Salaries and benefits	2,109,883	-	-	-	2,109,883	2,042,487
Diocesan ministries	614,839	-	-	-	614,839	745,759
Administration	670,560	-	-	-	670,560	645,305
National and international ministries	438,436	-	-	-	438,436	457,778
Growth and development	44,673	-	-	-	44,673	28,190
Total budget directed expenses	3,878,391	-	-	-	3,878,391	3,919,519
Non-budget directed expenses:						
Donor restricted activities	-	-	475,639	-	475,639	348,404
Council influenced	587,007	-	-	-	587,007	160,978

See accompanying notes to the financial statements.

The Convention of the Protestant Episcopal Church of the Diocese of Washington

Statements of Activities

Year ended December 31, 2015 with summarized comparative totals for 2014

	2015					2014
	Unrestricted	Held for Others	Temporarily Restricted	Permanently Restricted	Total	Total
John T. Walker School fund	2,504,804	-	61,036	-	2,565,840	2,228,980
Bishop directed	10,858	-	-	-	10,858	9,587
Total non-budget directed expenses	3,102,669	-	536,675	-	3,639,344	2,747,949
Total expenses	6,981,060	-	536,675	-	7,517,735	6,667,468
Change in net assets before non-operating gains and (losses)	(899,544)	484,113	1,135,300	10,000	729,869	507,561
Non-operating gains and (losses):						
Net gain from land & mission transactions	-	-	-	-	-	250,371
Net change in fair value of beneficial interest in perpetual trusts	-	-	-	(501,321)	(501,321)	1,331,809
Net change in fair value of investments	(247,440)	2,413,836	390	(134,093)	2,032,693	625,545
Net change in fair value of Soper fund	-	-	(112,261)	-	(112,261)	2,016,680
Net change in liability for funds held for others	-	(2,692,035)	-	-	(2,692,035)	(462,524)
Other (expenses) income	(67,075)	(269,322)	11,803	(7,599)	(332,193)	(395,713)
Receipts held for others	-	63,408	-	-	63,408	(110,511)
Distributions from trusts	-	-	(1,318,093)	(128,932)	(1,447,025)	(1,821,395)
Net transfers between funds	22,605	-	(22,605)	-	-	-
Total non-operating (losses) gains	(291,910)	(484,113)	(1,440,766)	(771,945)	(2,988,734)	1,434,262
Change in net assets	(1,191,454)	-	(305,466)	(761,945)	(2,258,865)	1,941,823
Net assets, beginning of year	8,743,355	-	12,596,390	44,662,964	66,002,709	64,060,886
Net assets, end of year	$ 7,551,901	$ -	$ 12,290,924	$ 43,901,019	$ 63,743,844	$ 66,002,709

See accompanying notes to the financial statements.

The Convention of the Protestant Episcopal Church of the Diocese of Washington

Statements of Financial Position

As of December 31, 2015 with summarized comparative totals for 2014

	2015					2014
	Unrestricted	Held for Others	Temporarily Restricted	Permanently Restricted	Total	Total
Assets						
Cash and cash equivalents	$ 1,199,168	$ -	$ -	$ -	$ 1,199,168	$ 2,468,290
Certificates of deposit	296,932	-	-	-	296,932	298,276
Amounts due (to) from other funds	(1,847,547)	(136,837)	1,765,142	219,242	-	-
Investments, fair value	5,057,726	15,447,791	27,383	3,837,985	24,370,885	20,556,469
Soper fund investments, fair value	-	-	10,001,763	17,810,485	27,812,248	29,242,602
Accrued income receivable	62,614	-	-	-	62,614	65,232
Parish giving receivables	191,600	-	-	-	191,600	148,296
Notes receivable, net	676,619	-	-	-	676,619	678,717
Other receivables	290,930	-	491,273	-	782,203	349,770
Land and buildings	2,237,495	-	-	-	2,237,495	2,568,007
Property and equipment, net of accumulated depreciation	1,357,373	-	-	-	1,357,373	1,680,327
Beneficial interests in perpetual trusts	-	-	-	22,033,307	22,033,307	22,663,560
Other assets	103,537	-	-	-	103,537	53,732
Total assets	$ 9,626,447	$ 15,310,954	$ 12,285,561	$ 43,901,019	$ 81,123,981	$ 80,773,278

See accompanying notes to the financial statements.

The Convention of the Protestant Episcopal Church of the Diocese of Washington

Statements of Financial Position

As of December 31, 2015 with summarized comparative totals for 2014

	2015					2014
	Unrestricted	Held for Others	Temporarily Restricted	Permanently Restricted	Total	Total
Liabilities and net assets						
Liabilities:						
Accounts payable and accrued expenses	$ 385,822	$ -	$ -	$ -	$ 385,822	$ 432,732
Loan	1,652,175	-	-	-	1,652,175	1,652,175
Deferred revenue	31,185	-	-	-	31,185	3,335
Funds invested by parishes	-	15,310,954	-	-	15,310,954	12,682,327
Total liabilities	2,069,182	15,310,954	-	-	17,380,136	14,770,569
Net assets:						
Unrestricted	7,551,901	-	-	-	7,551,901	8,743,355
Temporarily restricted	-	-	12,290,924	-	12,290,924	12,596,390
Permanently restricted	-	-	-	43,901,019	43,901,019	44,662,964
Total net assets	7,551,901	-	12,290,924	43,901,019	63,743,844	66,002,709
Total liabilities and net assets	$ 9,621,083	$ 15,310,954	$ 12,290,924	$ 43,901,019	$ 81,123,980	$ 80,773,278

See accompanying notes to the financial statements.

The Convention of the Protestant Episcopal Church of the Diocese of Washington

Statements of Cash Flows

Years ended December 31, 2015 and 2014

	Years Ended December 31, 2015	2014
Cash flows from operating activities		
Change in net assets	$(2,258,865)	$1,941,823
Adjustments to reconcile change in net assets to net cash used in operating activities:		
Gain on sale of titles of mission land and vicarages	-	(392,172)
Impairment of mission land and vicarages	206,762	141,802
Depreciation and amortization	343,960	348,320
Change in balances of funds invested by parishes	2,628,627	462,524
Net change in the fair value of investments	(1,920,432)	(2,531,714)
Allowance for notes receivable	(155,026)	155,026
Changes in assets and liabilities:		
Beneficial interests in perpetual trusts	630,253	(828,514)
Accrued income receivable	2,618	(3,222)
Parish giving receivables	(43,304)	11,893
Other receivables	(432,433)	(124,878)
Other assets	(49,805)	20,587
Accounts payable and other liabilities	(19,060)	(145,258)
Net cash used in operating activities	(1,066,705)	(943,783)
Cash flows from investing activities		
Proceeds from repayment of notes receivable	157,124	19,600
Purchase of investments	(46,572,861)	(6,508,818)
Proceeds from sale of investments	46,110,576	7,653,106
Purchase of property and equipment	(21,006)	(10,476)
Sale of titles of mission land and vicarages	123,750	1,132,133
Net cash (used in) provided by investing activities	(202,417)	2,285,545
Change in cash and cash equivalents	(1,269,122)	1,341,762
Cash and cash equivalents, beginning of year	2,468,290	1,126,528
Cash and cash equivalents, end of year	$1,199,168	$2,468,290
Supplementary disclosure of cash flow information:		
Interest paid	$54,282	$54,282

See accompanying notes to the financial statements.

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The Convention of the Protestant Episcopal Church of the Diocese of Washington

Notes to Financial Statements

Years ended December 31, 2015 and 2014

Note 1 – Organization

The Convention of the Protestant Episcopal Church of the Diocese of Washington ("the Diocese") is an organization comprising member parishes and missions located in the District of Columbia, Charles, Montgomery, Prince George's and Saint Mary's counties in Maryland. The primary purposes of the Diocese are governance of the Diocese through the Bishop and the Diocesan Convention; programs dedicated to activities of the General Convention of the Episcopal Church; mission and evangelism work in the Diocese; and congregational ministry.

The Diocese is a not for profit, religious organization and is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. There are no uncertain tax positions for the years ended December 31, 2015 and 2014. The Diocese is not required to file an information return with the Internal Revenue Service.

Note 2 – Summary of Significant Accounting Policies

Basis of Accounting

The accounts of the Diocese are maintained on an accrual basis in accordance with accounting principles generally accepted in the United States of America ("GAAP"). The accounts are segregated by separate funds established in accordance with specified activities, purposes or restrictions.

Estimates

The preparation of the financial statements in conformity with GAAP requires management to make estimates and assumptions that affect certain reported amounts of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and amounts of revenues and expenses reflected during the reporting period. Actual results could differ from those estimates.

Risk and Uncertainties.

The Diocese invests in various investment securities. Investment securities are exposed to various risks such as interest rate, market, and credit risk. Due to the level of the risk associated with certain investments securities, it is possible that changes in the values of investment securities will occur in the near term and those changes could materially affect the amounts reported on the statement of financial position.

The Convention of the Protestant Episcopal Church of the Diocese of Washington

Notes to Financial Statements (Continued)

Note 2 – Summary of Significant Accounting Policies (Continued)

Financial Statement Presentation

In accordance with GAAP, the Diocese reports information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. In addition, the Diocese presents a statement of activities, which reports expenses by functional classification, and a statement of cash flows.

Unrestricted net assets represent net assets that are neither permanently restricted nor temporarily restricted by donor imposed stipulations. Included in the unrestricted net assets classification are the following:

- Discretionary Funds – Funds held for discretionary use by the Bishop, or by the Bishop and Diocesan Council acting on behalf of the Diocese.
- Designated Funds – Funds internally designated for specific purposes.
- Undesignated Funds – Funds held for the day to day operations.
- Held for Others – Amounts held by the Diocese for other entities.

Temporarily restricted net assets represent that part of net assets for which the use is limited by donor imposed stipulations that either expire by passage of time or can be fulfilled and removed by actions pursuant to those stipulations.

Permanently restricted net assets represent that part of net assets subject to donor imposed restrictions requiring that the principal be maintained perpetually with only the income thereon to be available for stated or general operating purposes.

Comparative Financial Information

The financial statements include certain prior year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with generally accepted accounting principles. Accordingly, such information should be read in conjunction with the Diocese's audited financial statements for the year ended December 31, 2014, from which the summarized information was derived.

The Convention of the Protestant Episcopal Church of the Diocese of Washington

Notes to Financial Statements (Continued)

Note 2 – Summary of Significant Accounting Policies (Continued)

Subsequent Events

The Diocese has evaluated subsequent events for disclosure and recognition through August 9, 2016, the date on which these financial statements were available to be issued. All material subsequent events have been disclosed as of that date.

Cash and Cash Equivalents

The Federal Deposit Insurance Corporation ("FDIC") insures amounts on deposit with each financial institution up to limits as prescribed by law. The Diocese considers all highly liquid debt instruments with an initial maturity of 90 days or less to be cash equivalents. The Diocese may hold funds with financial institutions in excess of the FDIC insured amount; however, the Diocese has not experienced any losses in such accounts and management believes it is not exposed to any significant credit risk on cash and cash equivalents.

Investments and Measurement of Fair Value

The Investment Fund is a vehicle for long term investment of Restricted, Designated, Discretionary and other Undesignated Funds of the Diocese and funds of certain parishes, separate congregations, and missions of the Diocese. Income distributions to the Diocese are included as additions to the appropriate fund.

The Diocese invests in mutual funds and equities, which are recorded at fair value. Investment income or losses are reported as operating activities, while the current year changes in fair value of investments (realized and unrealized gains and losses) are reported as non operating activities. The Diocese recognizes transfers between levels of the GAAP fair value hierarchy at the end of the reporting period in which circumstances occur causing changes in the availability of inputs to the fair value methodology.

The Diocese's classifications for investment are based on the GAAP fair value measurement standard, which established a three level hierarchy framework. The framework is based on the inputs used in valuation and requires that observable inputs be used in the valuations when available. The disclosure of fair value estimates in the fair value guidance includes a hierarchy based on whether significant valuation inputs are observable. In determining the level of hierarchy in which the estimate is disclosed, the highest priority is given to unadjusted quoted prices in active markets and the lowest priority to unobservable inputs that reflect the Diocese's significant market assumptions.

The Convention of the Protestant Episcopal Church of the Diocese of Washington

Notes to Financial Statements (Continued)

Note 2 – Summary of Significant Accounting Policies (Continued)

Investments and Measurement of Fair Value (continued)
The three levels of the fair value hierarchy are as follows:

Level 1 Inputs to the valuation methodology are quoted prices (unadjusted) for identical assets or liabilities traded in active markets, to which the Diocese has the ability to access.

Level 2 Inputs to the valuation methodology included quoted prices for similar assets or liabilities in active markets, quoted prices for identical or similar assets or liabilities in markets that are not active, inputs other than quoted market prices that are observable for the assets or liability and market corroborated inputs.

Level 3 Inputs to valuation methodology are unobservable and are significant to the fair value measurement.

Fair values are based on quoted market prices when available (Level 1). The Diocese receives the quoted market prices from third party nationally recognized pricing services. When market prices are not available, the Diocese utilizes a pricing service to determine an estimate of fair value, which is mainly used for fixed maturity investments. The fair value is generally estimated using current market inputs for similar financial investments with comparable terms and credit quality, commonly referred to as matrix pricing (Level 2). In instances where there is little or no market activity for the same or similar instruments, the Diocese estimates fair value using methods, models and assumptions that management believes are relevant to the particular asset or liability. This may include discounted cash flow analysis or other income based approaches (Level 3). These valuation techniques involve some level of management estimation and judgment.

Funds Invested By Parishes
The Diocese invests funds on behalf of the parishes. These funds are classified in the statements of financial position as held for others and are recorded as both an asset and a liability for the years ended December 31, 2015 and 2014. The Investment Fund is a vehicle for long term investment of certain funds of the Diocese and of the parishes, separate congregations, and missions of the Diocese that have elected to utilize such services. The objective of the Investment Fund is to seek dividends and to attain an appreciation in value that, together with interest income, exceeds the effects of inflation. The Investment Fund is held by the Diocese in the name of the Diocese. While the Diocese is committed to maintaining the amounts as being attributable to the parishes, congregations, and missions as participants in the Investment Fund these funds are not absolutely insulated from claims of creditors against the Diocese.

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The Convention of the Protestant Episcopal Church of the Diocese of Washington

Notes to Financial Statements (Continued)

Note 2 – Summary of Significant Accounting Policies (Continued)

Parish Giving Receivables

Annual giving receivables of parishes and missions are recognized as revenue, based on amounts collected during the year and estimates of amounts to be collected as of the end of the fiscal year. These estimates are based primarily on amounts collected subsequent to the fiscal year end. Each receivable balance is assessed at the end of the year to determine if an allowance for bad debt is appropriate. No allowance was deemed necessary for the years ended December 31, 2015 or 2014.

Notes Receivable

The Diocese enters into loan agreements with individual parishes and employees. The notes receivable balance consists of advances made to parishes, secured loans made to assist members of the clergy in purchasing a residence and other short term advances to employees and members of the clergy. The receivable balance is assessed at the end of the year to determine if an allowance for bad debt is necessary. Refer to Note 9 for additional details.

Land and Buildings

Upon closing of a parish under the Diocese's jurisdiction, all property including land and building for the parish becomes the Diocese's property. The property is recognized at the lower of the appraised value or the state income tax assessment at the time the property is assumed by the Diocese.

Property, Equipment and Depreciation

Property and equipment purchases greater than $1,000 are carried at cost net of accumulated depreciation and depreciated using the straight line method over their estimated useful lives of 3 to 10 years. Donated items are carried at the estimated fair value at the date of donation.

Beneficial Interests in Perpetual Trusts

The Diocese recognizes as permanently restricted revenue and as assets, its beneficial interests in perpetual trusts held by third parties when notified of the trust's existence. Under the terms of the trust instruments, the Diocese has irrevocable rights to receive the income earned by the trust assets in perpetuity, but never receives the original corpus. Such revenue and assets are recorded initially at fair value with adjustments to such value, as changes occur, based on information reported by the trustees. Annual income distributions from the trusts are reported as revenues that increase temporarily restricted or unrestricted net assets depending on the nature of donor restrictions on distributions. Adjustments to the initially reported assets are recognized as permanently restricted gains or losses.

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The Convention of the Protestant Episcopal Church of the Diocese of Washington

Notes to Financial Statements (Continued)

Note 2 – Summary of Significant Accounting Policies (Continued)

Gifts and Grants

The Diocese receives contributions throughout the year. Contributions received for a specific purpose are presented as temporarily or permanently restricted in the statements of financial position. Donor restricted contributions whose restrictions are met within in the same year as received are reported as unrestricted gifts and grants in the statements of activities.

Budget Directed Expenses

Budget directed expenses consist of expenditures that are included in the annual operating budget of the Diocese. These expenditures are comprised of the following: salaries and benefits, administration, growth and development, diocesan ministries and national and international ministries. Refer to Note 3 for additional detail on these expenditures.

Non-Budget Directed Expenses

Non-budget directed expenses consist of expenditures that are not part of the annual budget of the Diocese. These expenditures are comprised of the following: Council influenced, those made that satisfy the donor imposed use restrictions, John T. Walker School, and the Bishop's discretionary fund. Refer to Notes 4, 6 and 9 for additional details on the Council Influenced, release from donor restrictions and John T. Walker School expenses, respectively.

Donated Services

The Diocese receives contributions of services from various donors, parishioners and volunteers. These services consist primarily of advisory and administrative support. Such services are not recognized as revenues and expenses in the statements of activities and changes in net assets as the value of those services do not meet the requirements for recognition in accordance with GAAP.

Reclassifications

Certain 2014 amounts have been reclassified to conform to the 2015 presentation.

The Convention of the Protestant Episcopal Church of the Diocese of Washington

Notes to Financial Statements (Continued)

Note 3 – Budget Directed Expenses

Budget directed expenses were comprised of the following for the years ended December 31:

	2015	2014
Salaries and benefits	$ 2,109,883	$ 2,042,487
Administration:		
Plant and equipment	306,603	327,352
Governance	100,953	88,244
Accounting	90,106	87,465
General administration	101,529	75,942
Information technology	46,369	65,139
Legal - clergy discipline	25,000	1,163
Total administration	670,560	645,305
Growth and development:		
Communications	30,674	16,103
Development	13,999	12,087
Total growth and development	44,673	28,190
Diocesan ministries:		
Latino Ministries	298,954	335,649
Youth and academic ministries	147,376	242,525
Congregational support	83,034	102,720
Ministry development and deployment	85,475	64,865
Total diocesan ministries	614,839	745,759
National and international ministries:		
ECUSA	436,223	456,219
Ecumenical/interfaith ministries	2,213	1,450
Partnership-South Africa	-	109
Total national and international ministries	438,436	457,778
Total budget directed expenses	$ 3,878,391	$ 3,919,519

The Convention of the Protestant Episcopal Church of the Diocese of Washington

Notes to Financial Statements (Continued)

Note 4 – Council Influenced Expenses – Non-Budget Directed Expenses

Council influenced expenses were comprised of the following for the years ended December 31:

	2015	2014
Closed parish building project	$ 528,912	$ 102,302
Youth coalition	48,482	45,422
Health and life insurance	9,613	9,544
Phillips fund	-	3,710
	$ 587,007	$ 160,978

Note 5 – Designated and Discretionary – Unrestricted

Net assets comprising the designated and discretionary funds within unrestricted net assets were comprised of the following as of December 31:

	2015	2014
Funds invested in real property	$2,052,087.00	$2,821,836.00
Closed parish funds	2,530,772	2,366,903
Soper income fund	1,371,244	1,371,244
Missionary development fund	1,312,455	1,306,097
Wilmer conference center	332,693	399,793
Other funds	226,494	150,905
Bishops housing funds	129,893	129,893
Phillip's fund	82,140	82,142
Discretionary	19,910	16,763
Bishop John T. Walker School fund	(753,735)	(262,161)
Total designated and discretionary net assets	7,303,953	8,383,415
Undesignated net assets	247,948	359,940
Total unrestricted net assets	$7,551,901.00	$8,743,355.00

The Convention of the Protestant Episcopal Church of the Diocese of Washington

Notes to Financial Statements (Continued)

Note 5 – Designated and Discretionary – Unrestricted (Continued)

The purposes of these designated and discretionary net assets are as follows:

Funds invested in real property – This amount represents funds invested in undeveloped mission sites, mission churches and vicarages and property and equipment owned by the Diocese.

Closed parish funds – Represents funds from the sale of parish property.

Soper Income Fund – The Soper income fund has been established to reflect the receipt of income from the Soper Fund, which formerly formed the corpus and accumulated income held within a perpetual trust established by Ruth Gregory Soper. On December 12, 2012, the Diocese and the Trustee agreed to a settlement agreement that terminated the Ruth G. Soper Trust. Since 2004, the Council approved the use of Soper income to supplement funding for the operating budget of the Diocese. Following the dissolution of the trust and the receipt of the assets comprising the trust, the Diocese determined the amounts to remain as permanently restricted net assets based upon the value at the time of the Diocese became the sole beneficiary of the Trust. The Diocese has determined that the amount of income distributed from the Soper Income Fund will continue to be determined using the same total return methodology that was applied by the Trustee of the Ruth G. Soper Trust. Under that methodology, the amount of income distributed during each year to the Soper Income Fund is equal to 5% of the average balance of the Soper Fund as of December 31 of the most recent three years. Distributions from the Soper fund for the years ended December 31, 2015 and 2014 were $1,318,093 and $1,318,097, respectively.

Missionary development fund – Established in 1969, these funds are used for parish loans and other missionary property acquisitions, renovations, repairs and maintenance.

Wilmer conference center – Funds are available to lend to parishes in amounts up to $35,000 for five year periods.

Bishops Housing Funds – This fund is used to provide housing loans to the Bishops and diocesan clergy relocating to the metropolitan DC area.

Phillips fund – This fund is used to support the missionary clergy and the purchase of debt free missions.

Bishop John T. Walker School fund – This fund is used to support the operations of the Bishop John T. Walker School for Boys ("BWS"), a tuition free Episcopal school serving boys and their families living east of the Anacostia River. BWS is an unincorporated operating unit of the Diocese.

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The Convention of the Protestant Episcopal Church of the Diocese of Washington

Notes to Financial Statements (Continued)

Note 6 – Restricted Funds

Activity related to temporarily restricted net assets funds including contributions and expenditures in accordance with the donor restrictions for the years ending December 31, 2015 and 2014 are as follows:

	Balance at December 31, 2014	2015 Revenue	2015 Expense	2015 Transfers and distributions	Balance at December 31, 2015
Soper Fund	$ 11,432,116	$ -	$ 112,261	$ (1,318,093)	$ 10,001,762
Seton Belt Trust	598,346	631,918	418,558	-	811,706
Other funds	141,732	95,766	13,747	(22,605)	201,146
Kean Fund	124,788	25,016	274	-	149,530
Hopper/Global South	59,020	-	13,960	-	45,060
Ruth N. Hoxie Fund	37,896	5,408	-	-	43,304
Barringer Poor Clergy and Seminarian Support	82,424	13,890	17,581	-	78,733
Angus Dun Fund	33,812	12,060	3,565	-	42,307
Bishop Houseman - Children Programs	23,727	-	-	-	23,727
Disabled & Needy Clergy	16,604	2,616	13,451	-	5,769
Bishop John T. Walker School – Capital Campaign	35,298	899,877	61,036	-	874,139
Anne E. Berlinghame Fund	10,627	3,114	-	-	13,741
	$ 12,596,390	$ 1,689,665	$ 654,433	$ (1,340,698)	$ 12,290,924

	Balance at December 31, 2013	2014 Revenue	2014 Expense	2014 Transfers and distributions	Balance at December 31, 2014
Soper Fund	$ 10,733,533	$ 2,016,680	$ -	$ (1,318,097)	$ 11,432,116
Seton Belt Trust	427,484	502,772	313,102	(18,808)	598,346
Other funds	126,458	32,480	17,339	133	141,732
Kean Fund	105,670	20,460	1,342	-	124,788
Hopper/Global South	64,730	-	5,710	-	59,020
Ruth N. Hoxie Fund	33,473	4,423	-	-	37,896
Barringer Poor Clergy and Seminarian Support	83,719	12,508	13,803	-	82,424
Angus Dun Fund	29,899	10,863	6,950	-	33,812
Bishop Houseman - Children programs	23,727	-	-	-	23,727
Disabled & Needy Clergy	14,465	2,139	-	-	16,604
Bishop John T. Walker School	153,706	-	42,700	(75,708)	35,298
Anne E. Berlinghame Fund	5,929	4,698	-	-	10,627
	$ 11,802,793	$ 2,607,023	$ 400,946	$ (1,412,480)	$ 12,596,390

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The Convention of the Protestant Episcopal Church of the Diocese of Washington

Notes to Financial Statements (Continued)

Note 6 – Restricted Funds (Continued)

Permanently restricted net assets consist of the following as of December 31:

	2015	2014
Beneficial interest in the following perpetual trust:		
W. Seton Belt trust	$ 21,709,830	$ 22,315,743
Other (2 trusts)	323,476	347,817
	22,033,306	22,663,560
Amounts due from other funds	219,242	202,553
Invested in units of the Investment Fund:		
Katherine Winthrop Kean fund	1,073,804	1,115,248
Angus Dun Fellowship fund	517,675	537,656
Other funds	517,229	537,211
St. Mary's Normal and Industrial School fund	420,094	436,309
George C. Remey fund	384,757	399,608
Bishop John T. Walker School Endowment fund	286,857	298,153
Margaret Wister Meiger Girls Friendship Society Memorial fund	221,437	229,985
Ruth M. Hoxie fund	232,170	241,132
Seminary Support	183,963	191,064
	3,837,986	3,986,366
Ruth G. Soper fund	17,810,485	17,810,485
Total	$ 43,901,019	$ 44,662,964

Information relative to the utilization of the income on the trusts and funds listed individually is as follows:

W. Seton Belt trust – Income from the trust is restricted to the aid of retired clergy, support of homes for the aging, and other related charitable purposes. The distributions from the trust during the years ended December 31, 2015 and 2014 were $629,578 and $502,772, respectively.

Katherine Winthrop Kean fund – This fund was established by a bequest in 1975 with income to provide "Christian hospitality to strangers of all denominations in the nation's capital." Funds are disbursed on approval by the Bishop.

Angus Dun Fellowship fund – This fund was established in 1971 with income designated to provide support for clergy continuing education. Funds are administered by and disbursed on approval of the Angus Dun Committee.

The Convention of the Protestant Episcopal Church of the Diocese of Washington

Notes to Financial Statements (Continued)

Note 6 – Restricted Funds (Continued)

St. Mary's Normal and Industrial School fund – (Farm Property) – A trust created in 1897, from which income is administered and distributed by the St. Mary's Scholarship Committee for aid to minority students in St. Mary's County.

George C. Remy fund – Income from this fund is to be used for the benefit of the poor, the needy, and others needing assistance.

Bishop John T. Walker School Endowment fund – Income from this fund is available for use for expenses associated with the Bishop John T. Walker School.

Margaret Wister Meiger Girls Friendly Society Memorial fund – When the Girls Friendly Society ceased operations in 1974, its assets were turned over to the Diocese with the income to be used for work with and for women.

Ruth M. Hoxie fund – By bequest of Evelyn N. Sherril in 1968, income from this fund is to be used to provide housing for needy, aged persons.

Seminary Support fund – Funds provide educational support for seminarians and are paid directly to the seminary as partial offset of tuition.

Note 7 – Donor Restricted Endowment Funds

The Diocese's endowments that have been received are investments that are held by third parties to support the various needs and programs of the Diocese. The endowment, which consists of twenty funds, is subject to the provision of the Uniform Prudent Management of Institutional Funds Act ("UPMIFA") of the District of Columbia. The Diocese has interpreted the District of Columbia's UPMIFA as requiring the preservation of the fair value of the original gift as of the gift date of the donor restricted endowment funds absent explicit donor stipulations to the contrary. The Diocese classifies investment income as temporarily restricted until such time that it is appropriated for use. Unrealized gains and losses are classified as changes in permanently restricted net assets. The Diocese manages the endowment in the same manner as its other investment holdings.

The Convention of the Protestant Episcopal Church of the Diocese of Washington

Notes to Financial Statements (Continued)

Note 7 – Donor Restricted Endowment Funds (Continued)

The activity of the endowment funds consisted of the following during the years ended December 31, 2015 and 2014, respectively:

	Temporarily Restricted	Permanently Restricted	Total
Endowment net assets, December 31, 2014	$ 11,810,826	$ 21,796,851	$ 33,607,677
Investment return:			
Investment income	-	79,081	79,081
Net change in fair value other investments	-	(134,094)	(134,094)
Net change in fair value Soper fund	(112,261)	-	(112,261)
Total investment gain	(112,261)	(55,013)	(167,274)
Distribution from Soper fund	(1,318,093)	-	(1,318,093)
Appropriation of endowment assets for expenditures	79,081	(79,081)	-
Expenditures in accordance with donor intent	(42,121)	-	(42,121)
Endowment net assets, December 31, 2015	$ 10,417,432	$21,662,757	$ 32,080,189

	Temporarily Restricted	Permanently Restricted	Total
Endowment net assets, December 31, 2013	$ 11,078,617	$ 21,620,711	$ 32,699,328
Investment return:			
Investment income	-	63,217	63,217
Net change in fair value	-	177,079	177,079
Change in fair value of Soper	2,016,680	-	2,016,680
Total investment return	2,016,680	240,296	2,256,976
Other	-	(939)	(939)
Dissolution of Soper Perpetual Trust	-	-	-
Distribution from Soper	(1,318,097)	-	(1,318,097)
Appropriation of endowment assets for expenditures	63,217	(63,217)	-
Expenditures in accordance with donor intent	(29,591)	-	(29,591)
Endowment net assets, December 31, 2014	$ 11,810,826	$ 21,796,851	$ 33,607,677

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The Convention of the Protestant Episcopal Church of the Diocese of Washington

Notes to Financial Statements (Continued)

Note 8 – Investments and Fair Value Measurements

Investments held by the Diocese are recorded at fair value as of December 31 as follows:

	2015	2014
Investments:		
Money market funds	$ -	$ 1,849,348
Common stock:		
Information technology	-	2,024,256
Consumer discretionary	-	1,637,037
Health care	-	1,478,324
Financial	-	1,333,077
Industrials	-	823,700
Consumer staples	-	574,360
Energy	-	457,889
Materials	-	426,416
Telecommunication services	-	198,474
Total common stock	-	8,953,533
Mutual funds and exchange traded funds:		
U.S. equity funds	11,413,302	4,501,203
Fixed income funds	6,392,271	4,291,905
International equity funds	6,565,312	960,480
Total	24,370,885	9,753,588
Total Investments	$ 24,370,885	$ 20,556,469
Value per unit of the Investment Fund	$ 49	$ 51

Investments in the Ruth G. Soper fund held by the Diocese are recorded at fair value as of December 31 as follows:

	2015	2014
Soper Fund	$ -	$ 4,915
U.S. equity funds	$11,071,314	$11,497,237
Fixed income funds	7,834,583	8,134,393
International equity funds	6,659,763	7,238,158
Real estate funds	2,246,588	2,372,814
Total Soper fund investments	$27,812,248	$29,242,602

All investment securities are considered by management to be valued using level 1 inputs in accordance with GAAP as of December 31, 2015 and 2014.

The Convention of the Protestant Episcopal Church of the Diocese of Washington

Notes to Financial Statements (Continued)

Note 8 – Investments and Fair Value Measurements (Continued)

Beneficial interests in the perpetual trusts are recorded at fair value in accordance with GAAP. The fair value of the Diocese's beneficial interests in perpetual trusts are considered by management to be valued using level 3 inputs in accordance with GAAP. The level 3 inputs are determined based upon the Diocese's proportionate interest in the underlying fair value of the assets in the perpetual trusts. The changes in the fair value of the beneficial interest in the perpetual trusts are as follows:

Balance as of January 1, 2014	$ 21,835,046
Distributions	(503,295)
Change in fair value	1,331,809
Balance as of December 31, 2014	22,663,560
Distributions	(128,932)
Net change in fair value	(501,321)
Balance as of December 31, 2015	$ 22,033,307

The Diocese does not have legal ownership rights to the underlying assets and the Diocese cannot direct investment decisions within the perpetual trusts. Instead the Diocese has a beneficial interest in the perpetual trusts. For information purposes only, the tables below describe the investment composition of the trusts as of the years ended December 31:

	2014	2013
Mutual funds	$ 10,706,836	$ 11,401,645
Common stock	4,216,939	4,627,564
Fixed income securities	5,208,430	4,595,717
Demand notes	1,040,693	1,149,533
Money market funds	860,409	889,101
Total	$ 22,033,307	$ 22,663,560

Note 9 – Related Party Transactions

Notes Receivable

Notes receivable include loans made to members of the clergy to assist in purchasing their residences. These loans are secured by subordinate deeds of trust on the property financed. The total outstanding balance of these loans totaled $400,000 as of December 31, 2015 and 2014. These notes accrue interest that is calculated at such time that the notes become due and, generally is equal to a percentage of the increased value in the financed property. The percentage expresses the relationship between the principal amount loaned and the value of the property financed at the time of acquisition. There is a ceiling on the amount of contingent interest ultimately payable that is equal to a stated percent per year simple interest of 8%.

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The Convention of the Protestant Episcopal Church of the Diocese of Washington

Notes to Financial Statements (Continued)

Note 9 – Related Party Transactions (Continued)

During 2014, an allowance was recorded for a clergy loan because the Diocese does not expect the associated property value to cover the amount of the loan. The total allowance as of December 31, 2014 amounted to $155,026. No such allowance was established as of the year ended December 31, 2015.

The Diocese also makes cash advances to Parishes. The total amounts outstanding on these advances as of December 31, 2015 and 2014 were $260,004 and $269,815, respectively. In addition, the Diocese makes short term advances to employees and clergy members. The total amounts outstanding on these advances as of December 31, 2015 and 2014 were $16,615 and $8,902, respectively.

Bishop John T. Walker School

The Diocese currently operates the Bishop John T. Walker School for Boys ("BWS") on the site of Holy Communion Church as an unincorporated operating unit of the Diocese. In accordance with bylaws approved by the Diocesan Council, the operation of BWS is governed by a Governing Board comprising 21 30 members who are elected by the Council upon the recommendation of the Governing Board and nomination by the Bishop. A majority of the members must be communicants in good standing of the Episcopal Church and eligible to vote at a parish in the Diocese. The Diocesan Council must approve amendments to the bylaws of BWS. Revenues and expenses associated with BWS are recorded in a designated fund maintained by the Diocese. In October 2010, the Diocese received a restricted gift of $223,654 from the German Orphan Home of the District of Columbia ("GOH Gift"). Pursuant to the agreement under which the GOH Gift was made, the income from these funds is available for the unrestricted use of the BWS. The GOH Gift is recorded as a permanently restricted fund of the Diocese.

Construction began on a school building in 2008 for which a revolving line of credit of $1,500,000 was opened by the Diocese. The line had an interest rate of 3.25%, with interest only payments to be made monthly until maturity. The line of credit matured on March 2, 2010 and was extended and the limit was increased from $1,500,000 to $2,000,000. Following the maturity of the line of credit on March 14, 2011, the Diocese converted the line of credit to a loan which bears interest at the prime rate. The outstanding principal balance of the debt as of December 31, 2015 and 2014 was $1,652,175.

In January 2012, the Diocese refinanced its loan with M&T Bank. The current loan agreement with M&T Bank stipulates that all outstanding principal be repaid prior to December 31, 2016. The note accrues interest at a variable rate, plus 3% above LIBOR. Investments held with M&T Bank are held as collateral.

The Convention of the Protestant Episcopal Church of the Diocese of Washington

Notes to Financial Statements (Continued)

Note 10 – Guarantees

The Diocesan Council periodically agrees to guarantee the payment of loans made to parishes by third parties. The Diocese has not been notified of defaults by the issuing institution nor is it aware of deterioration in the financial condition of the parishes that would impact their ability to honor their respective obligations. In addition, the Diocese has pledged two certificates of deposit to financial institutions in case of default on the Saint Nicholas or Saint George's outstanding loan. This certificates of deposit of approximately $297,000 and $298,000 as of December 31, 2015 and 2014, respectively, are included in the certificates of deposit in the statements of financial position.

Loan guarantees consisted of the following as of December 31, 2015:

	Amount	Maturity Date
Holy Comforter	$ 1,415,000	7/13/2018
Saint Anne's	1,200,000	10/30/2019
Saint Nicholas	800,000	4/3/2022
Saint George's	1,400,000	9/30/2024

Note 11 – Retirement Plans

The Diocese participates in multi employer defined benefit retirement plans provided by the Church Pension Group ("the Group"). All clergy employed by the Episcopal Church and full time lay employees with a minimum of one year's service are eligible to participate in The Fund's Clergy Pension Plan ("the Clergy Plan") and The Episcopal Church Lay Employee' Retirement Plan ("the Lay Plan"), respectively. The Clergy Plan and the Lay Plan are exempt from the Employee Retirement Income Security Act of 1974 as church affiliated plans. The Group's audited financial statements as of March 31, 2015, disclosed that the Clergy Plan was in an overfunded position with net assets available for benefits of $8.859 billion and accumulated plan benefit obligations of $6.938 billion. The Group's audited financial statements as of March 31, 2015, disclosed that the Lay Plan was in an underfunded position with net assets available for benefits of approximately $145.468 million and accumulated plan benefit obligations of $200.406 million. The Diocese may be held liable for its portion of any unfunded liability. No liability was recorded in the financial statements for the years ended December 31, 2015 and 2014. The total contributions by the Diocese to the Group was $199,630 and $228,550 for the years ended December 31, 2015 and 2014, respectively.

The Convention of the Protestant Episcopal Church of the Diocese of Washington

Notes to Financial Statements (Continued)

Note 12 – Property and Equipment

Property and equipment consisted of the following as of December 31:

	2015	2014
Bishop John T. Walker School	$ 2,646,808	$ 2,643,440
Leasehold improvements	546,112	546,112
Furniture and fixtures	629,879	612,241
	3,822,799	3,801,793
Less accumulated depreciation and amortization	(2,465,426)	(2,121,466)
	$ 1,357,373	$ 1,680,327

Note 13 – Land and Buildings

The Diocese owns the following parcels of land and buildings, which are carried on the statements of financial position at a value totaling $2,237,495 and $2,568,007 as of December 31, 2015 and 2014, respectively. A summary of the five properties is as follows:

Bright Seat Road, Landover, MD – The Diocese owns this property which was rezoned in June 2010 to permit the development of residential townhouses. The Diocese is actively seeking offers from developers to either purchase the property upon site plan approval, or to enter into a venture opportunity with a developer. The land was carried at value of $359,887 as of December 31, 2015 and 2014.

Father Hurley Boulevard, Germantown, MD – The Diocese owns this property which is being marketed for sale to developers for the purpose of building town homes. The land was carried at value of $943,716 as of December 31, 2015 and 2014.

Martin Luther King Jr. Boulevard, Washington, DC – The Diocese owns a townhouse lot adjacent to the Holy Communion Church, the site used to operate the Bishop John T. Walker School for Boys. The townhouse lot is undeveloped and used as a playground. The land was carried at value of $276,054 as of December 31, 2015 and 2014.

8th Street, Bowie, MD – The Diocese owns a parcel of land in Bowie, Maryland on which the church and Christian education building formerly used by St. James' Church, Bowie were located. The Diocesan Council has approved the sale of this property. Currently the Diocese is seeking a zoning variance that would permit the property to be used for child day care. The land was reduced in value by $206,762 during the year ended December 31, 2015. The land was carried at value of $657,838 and $864,600 as of December 31, 2015 and 2014, respectively.

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The Convention of the Protestant Episcopal Church of the Diocese of Washington

Notes to Financial Statements (Continued)

Note 13 – Land and Buildings (Continued)

53rd Street, Bladensburg, MD – The Diocese owned two parcels of land in Bladensburg, Maryland. These include a residential property and the land on which the church building formerly used by St. Luke's Church is located. During 2014, the Diocese sold the church property and associated land for $1,132,132, net of fees. The gain on sale of $392,172 was recorded within the land & missions transactions within the statements of activities. The Church House was also under contract as of December 31, 2014, and a $141,802 impairment was recognized based on the contractual selling price. These parcels were carried at an aggregate value of $123,750 as of December 31, 2014. During 2015, these parcels were sold for $128,000.

Note 14 – Subsequent Events

Effective March 10, 2016, the Diocese entered into a sublease for the Bishop Walker School to occupy a portion of the Town Hall Education Arts Recreation Campus ("THEARC") in Washington, DC. The lease has a term of 10 years. The lease commencement date will begin when substantially all construction work is complete. Future rental commitments related to this lease agreement total $2,993,480.

Effective March 17, 2016, the Diocese sold improved real property owned as of year-end 2015 in Bowie, Maryland. The property formerly was used by St. James' Church, Huntington Parish. There was no gain or loss recognized on the sale in 2016.

Table 1 — Diocese of Washington: Sacraments, Celebrations of Holy Communion and Other Services, 2015

		Baptisms			Confirmations				Marriages	Burials	Holy Eucharists				Other Services
		Children	Adults	Total	Children	Adults	Total	Received			Sundays	Weekdays	Private	Total	
North Montgomery County															
202	St. Peter's	6	2	8	0	0	0	0	3	2	145	20	24	189	31
203	St. Bartholomew's	2	0	2	4	0	4	0	4	2	2	10	13	25	9
204	St. John's, Olney	10	0	10	0	0	0	0	0	3	104	38	24	166	0
206	St. Luke's, Brighton	3	0	3	0	0	0	0	0	5	0	0	0	0	2
217	Ascension, Gaithersburg	5	0	5	0	0	0	0	0	8	0	48	57	105	1
222	St. Anne's	5	0	5	0	0	0	0	3	1	91	58	141	290	42
223	St. Nicholas' Parish	7	2	9	0	0	0	0	1	2	131	4	5	140	7
	Total North Montgomery County	**38**	**4**	**42**	**4**	**0**	**4**	**0**	**11**	**23**	**473**	**178**	**264**	**915**	**92**
Central Montgomery County															
201	Christ Church, Rockville	16	1	17	0	1	1	2	1	13	134	74	120	328	8
209	Christ Church, Kensington	2	0	2	0	0	0	0	1	4	150	56	38	244	8
212	St. Mary Magdalene	1	1	2	1	0	1	0	0	6	95	9	14	118	47
213	Our Saviour, Hillandale	10	0	10	0	8	8	0	1	9	157	56	24	237	0
214	St. Luke's, Trinity Parish	7	0	7	0	2	2	1	4	9	156	47	5	208	0
215	St. Francis	6	1	7	5	0	5	0	4	12	101	50	14	165	5
216	Good Shepherd	2	0	2	0	0	0	0	2	3	95	37	11	143	0
219	Transfiguration	10	0	10	1	2	3	0	0	5	98	28	18	144	0
220	St. Mark's, Fairland	2	0	2	0	0	0	0	0	5	0	62	32	94	0
221	St. James', Potomac	3	0	3	3	0	3	0	0	2	122	31	19	172	0
	Total Central Montgomery County	**59**	**3**	**62**	**10**	**13**	**23**	**3**	**13**	**68**	**1,108**	**450**	**295**	**1,853**	**68**

Table 1 — Diocese of Washington: Sacraments, Celebrations of Holy Communion and Other Services, 2015

		Baptisms			Confirmations						Holy Eucharists				
		Children	Adults	Total	Children	Adults	Total	Received	Marriages	Burials	Sundays	Weekdays	Private	Total	Other Services
South Montgomery County															
161	St. Barnabas' Church of the Deaf	0	0	0	0	0	0	0	0	1	42	0	0	42	0
205	Grace Church, Silver Spring	8	0	8	0	0	0	0	2	5	105	10	21	136	1
207	St. John's, Norwood Parish	13	1	14	0	16	16	16	3	18	190	88	108	386	0
208	All Saints', Chevy Chase	31	2	33	7	3	10	0	3	12	176	59	79	314	71
210	Ascension, Sligo Parish	14	0	14	4	0	4	4	3	3	121	68	25	214	19
211	St. Dunstan's	4	0	4	0	0	0	0	2	5	102	37	5	144	32
218	Redeemer	7	0	7	0	0	0	0	2	7	105	58	17	180	49
	Total South Montgomery County	**77**	**3**	**80**	**11**	**19**	**30**	**20**	**15**	**51**	**841**	**320**	**255**	**1,416**	**172**
North DC															
101	Washington National Cathedral	18	4	22	21	16	37	1	21	13	139	325	36	500	490
109	St. Alban's	9	2	11	0	2	2	2	3	16	219	72	14	305	279
110	St. Paul's, Rock Creek	5	1	6	0	4	4	0	0	4	104	6	0	110	0
111	Holy Comforter	0	0	0	0	0	0	0	0	5	95	5	23	123	3
120	Trinity, DC	7	1	8	2	0	2	0	1	15	105	109	23	237	52
124	All Souls'	4	0	4	3	3	6	1	3	7	103	106	0	209	144
125	St. Columba's	29	0	29	1	2	3	1	3	13	243	25	14	282	204
128	St. Patrick's	10	1	11	3	1	4	0	0	11	101	70	10	181	82
129	St. David's	5	0	5	0	0	0	0	1	17	149	49	14	212	140
	Total North DC														
	Including Cathedral	**87**	**9**	**96**	**30**	**28**	**58**	**5**	**32**	**101**	**1,258**	**767**	**134**	**2,159**	**1,394**
	Excluding Cathedral	**69**	**5**	**74**	**9**	**12**	**21**	**4**	**11**	**88**	**1,119**	**442**	**98**	**1,659**	**904**

Table 1 — Diocese of Washington: Sacraments, Celebrations of Holy Communion and Other Services, 2015

		Baptisms			Confirmations				Marriages	Burials	Holy Eucharists				Other Services
		Children	Adults	Total	Children	Adults	Total	Received			Sundays	Weekdays	Private	Total	
Central DC															
103	St. John's, Georgetown	12	0	12	0	3	3	0	12	3	96	52	28	176	0
104	St. John's, Lafayette Square	21	4	25	13	6	19	9	18	8	195	246	148	589	5
105	Christ Church, Georgetown	17	0	17	0	4	4	1	7	11	203	115	43	361	865
106	Epiphany, DC	5	0	5	0	0	0	0	4	1	104	181	1	286	22
107	Ascension and St. Agnes	10	0	10	0	1	1	0	1	3	105	30	2	137	79
112	Grace Church, Georgetown	3	1	4	0	2	2	0	13	2	159	61	15	235	0
113	St. Paul's, K Street	3	0	3	0	0	0	0	3	7	154	564	65	783	646
114	St. Stephen & the Incarnation	8	0	8	0	0	0	0	1	2	197	34	4	235	0
118	St. Luke's, DC	8	0	8	0	0	0	0	5	12	112	30	65	207	0
119	St. Thomas', DC	4	1	5	0	0	0	0	2	0	118	15	12	145	45
121	Our Saviour, Brookland	0	1	1	0	0	0	0	0	4	51	6	0	57	0
122	St. Margaret's	1	0	1	0	0	0	2	6	2	104	9	53	166	5
126	St. Mary's	0	0	0	0	0	0	0	0	6	52	50	75	177	0
130	St. George's, DC	11	4	15	0	4	4	0	4	6	98	60	22	180	18
	Total Central DC	**103**	**11**	**114**	**13**	**20**	**33**	**12**	**76**	**67**	**1,748**	**1,453**	**533**	**3,734**	**1,685**
South DC															
102	Christ Church, Washington	19	3	22	1	2	3	2	1	3	116	61	0	177	6
108	St. Augustine's	0	0	0	0	0	0	0	0	0	55	0	9	64	69
116	St. Mark's, DC	18	1	19	10	2	12	0	0	8	135	46	3	184	10
117	St. Monica's and St. James'	0	0	0	0	0	0	0	2	1	102	68	0	170	215
123	Holy Communion	1	0	1	0	0	0	0	0	1	65	2	0	67	0

Table 1 — Diocese of Washington: Sacraments, Celebrations of Holy Communion and Other Services, 2015

		Baptisms			Confirmations						Holy Eucharists				
		Children	Adults	Total	Children	Adults	Total	Received	Marriages	Burials	Sundays	Weekdays	Private	Total	Other Services
127	Calvary Church	2	1	3	0	1	1	1	0	6	51	21	38	110	4
131	St. Timothy's	1	1	2	0	0	0	0	2	7	51	29	64	144	1
132	Atonement	1	1	2	0	0	0	0	1	4	0	42	260	302	33
134	St. Philip the Evangelist	1	0	1	0	0	0	0	0	4	50	20	70	140	0
	Total South DC	**43**	**7**	**50**	**11**	**5**	**16**	**3**	**6**	**34**	**625**	**289**	**444**	**1,358**	**338**
North Prince George's County															
305	St. John's, Zion Parish	4	0	4	0	0	0	0	2	2	0	3	9	12	17
307	Holy Trinity, Collington	3	0	3	0	0	0	0	2	0	105	48	22	175	0
308	St. Philip's, Laurel	9	1	10	0	0	0	0	3	8	99	3	9	111	0
310	St. Matthew's	19	21	40	10	8	18	22	0	3	247	61	14	322	0
311	Epiphany, Forestville	5	1	6	0	0	0	0	0	9	113	110	0	223	0
314	St. John's, Mt. Rainier	3	0	3	0	0	0	0	4	0	92	6	53	151	43
315	St. Andrew's, College Park	5	0	5	1	4	5	2	3	8	114	49	21	184	4
316	St. Michael & All Angels	4	0	4	0	0	0	0	0	0	103	11	0	114	0
320	St. Christopher's	7	3	10	3	16	19	1	1	4	109	7	6	122	12
321	St. George's, Glenn Dale	0	0	0	0	4	4	0	1	1	102	28	8	138	15
	Total North Prince George's County	**59**	**26**	**85**	**14**	**32**	**46**	**25**	**16**	**35**	**1,084**	**326**	**142**	**1,552**	**91**
Southern Maryland															
301	St. John's, Broad Creek	1	0	1	0	0	0	0	0	2	104	0	16	120	6
302	St. Paul's, Baden	0	0	0	0	0	0	0	1	3	50	2	21	73	15
303	St. Barnabas', Leeland	3	0	3	0	0	0	0	1	5	110	3	1	114	0
304	Trinity, Upper Marlboro	3	0	3	0	0	0	1	0	14	100	3	28	131	52

Table 1 — Diocese of Washington: Sacraments, Celebrations of Holy Communion and Other Services, 2015

		Baptisms			Confirmations						Holy Eucharists				
		Children	Adults	Total	Children	Adults	Total	Received	Marriages	Burials	Sundays	Weekdays	Private	Total	Other Services
306	Christ Church, Accokeek	0	4	4	0	0	0	0	1	6	99	3	15	117	4
309	St. Thomas', P.G. County	1	0	1	0	0	0	0	1	5	145	11	51	207	5
317	St. Barnabas', Temple Hills	3	1	4	1	0	1	0	0	8	102	10	39	151	11
319	Christ Church, Clinton	0	0	0	0	0	0	0	0	1	43	19	22	84	20
323	St. Philip's, Baden	0	0	0	0	0	0	0	0	1	48	0	1	49	0
401	Christ Church, Durham	0	0	0	0	0	0	4	0	1	51	3	10	64	3
402	Christ Church, Port Tobacco	8	1	9	0	8	8	1	2	5	78	6	27	111	54
403	Christ Church, Wayside	2	0	2	0	2	2	0	0	1	49	10	0	59	3
404	Trinity Parish, Newport & Hughesville	1	0	1	0	0	0	0	1	2	87	4	9	100	14
405	St. James', Indian Head	0	0	0	0	0	0	1	0	5	156	10	30	196	30
406	St. Paul's, Piney	6	1	7	4	6	10	4	1	10	96	20	33	149	9
501	All Faith, Charlotte Hall	3	0	3	0	0	0	0	1	4	101	2	17	120	2
502	Christ Church, Chaptico	5	0	5	0	0	0	0	0	5	94	5	1	100	11
503	St. George's, Valley Lee	12	0	12	0	2	2	0	4	6	103	45	5	153	6
504	St. Andrew's, Leonardtown	5	0	5	0	0	0	0	1	3	0	5	29	34	10
505	Trinity, St. Mary's	2	0	2	2	0	2	0	4	9	108	6	57	171	142
506	All Saints', Oakley	1	0	1	0	5	5	1	0	5	50	0	10	60	0
507	Ascension, Lexington Park	0	0	0	0	0	0	0	0	6	95	5	8	108	0
	Total Southern Maryland	**56**	**7**	**63**	**7**	**23**	**30**	**12**	**18**	**107**	**1,869**	**172**	**430**	**2,471**	**397**
	Total Diocese of Washington														
	Including Cathedral	**522**	**70**	**592**	**100**	**140**	**240**	**80**	**187**	**486**	**9,006**	**3,955**	**2,497**	**15,458**	**4,237**
	Excluding Cathedral	**504**	**66**	**570**	**79**	**124**	**203**	**79**	**166**	**473**	**8,867**	**3,630**	**2,461**	**14,958**	**3,747**

Table 2 — Diocese of Washington: Church Membership, Pledge, and School Enrollment, 2015

		Total Baptized Members	Communicants in Good Standing			Other Active Persons	Average Sunday Attendance	2015 Pledges		Church School
			Adults	Under 16	Total			Pledge Units*	Average per Week	
North Montgomery County										
202	St. Peter's	344	192	51	243	31	125	67	0.00	28
203	St. Bartholomew's	165	96	14	110	0	57	41	56.48	10
204	St. John's, Olney	610	610	0	610	0	113	88	59.36	20
206	St. Luke's, Brighton	129	79	16	95	1	25	0	0.00	6
217	Ascension, Gaithersburg	1,063	471	181	652	59	246	179	41.26	0
222	St. Anne's	329	295	34	329	7	109	64	68.51	25
223	St. Nicholas' Parish	624	312	156	468	28	120	73	57.96	18
	Total North Montgomery County	**3,264**	**2,055**	**452**	**2,507**	**126**	**795**	**512**	**284**	**107**
Central Montgomery County										
201	Christ Church, Rockville	621	356	164	520	150	252	239	58.26	86
209	Christ Church, Kensington	533	358	144	502	0	137	141	51.53	30
212	St. Mary Magdalene	179	157	22	179	35	94	62	49.36	14
213	Our Saviour, Hillandale	967	690	70	760	30	355	231	29.80	45
214	St. Luke's, Trinity Parish	381	241	65	306	7	185	154	57.61	61
215	St. Francis	1,056	514	77	591	92	156	168	80.30	22
216	Good Shepherd	281	138	64	202	5	100	72	75.76	35
219	Transfiguration	501	294	65	359	7	106	92	43.31	0
220	St. Mark's, Fairland	245	215	25	240	0	102	74	47.97	15
221	St. James', Potomac	282	214	53	267	96	149	91	79.54	48
	Total Central Montgomery County	**5,046**	**3,177**	**749**	**3,926**	**422**	**1,636**	**1,324**	**573**	**356**

Table 2 — Diocese of Washington: Church Membership, Pledge, and School Enrollment, 2015

		Total Baptized Members	Communicants in Good Standing			Other Active Persons	Average Sunday Attendance	2015 Pledges		Church School
			Adults	Under 16	Total			Pledge Units*	Average per Week	
South Montgomery County										
161	St. Barnabas' Church of the Deaf	44	10	2	12	0	9	8	27.94	0
205	Grace Church, Silver Spring	821	576	240	816	99	272	249	46.76	143
207	St. John's, Norwood Parish	1,165	563	246	809	239	335	313	48.20	253
208	All Saints', Chevy Chase	1,762	994	360	1,354	212	417	292	0.00	433
210	Ascension, Sligo Parish	765	223	81	304	15	155	112	55.89	81
211	St. Dunstan's	319	178	77	255	0	91	92	68.09	68
218	Redeemer	296	221	53	274	31	161	136	76.17	55
	Total South Montgomery County	**5,172**	**2,765**	**1,059**	**3,824**	**596**	**1,440**	**1,202**	**323**	**1,033**
North DC										
101	Washington National Cathedral	1,261	1,140	121	1,261	125	1,131	239	235.49	0
109	St. Alban's	1,909	1,788	121	1,909	1,909	325	337	70.48	121
110	St. Paul's, Rock Creek	173	140	25	165	0	77	14	53.61	25
111	Holy Comforter	240	240	15	255	5	76	92	26.43	12
120	Trinity, DC	517	413	42	455	10	218	32	39.05	33
124	All Souls'	420	169	5	174	59	145	152	64.38	0
125	St. Columba's	4,018	1,653	470	2,123	3,008	595	624	59.69	382
128	St. Patrick's	406	293	113	406	3	121	126	78.10	104
129	St. David's	406	300	30	330	50	90	84	57.23	15

Table 2 — Diocese of Washington: Church Membership, Pledge, and School Enrollment, 2015

		Total Baptized Members	Communicants in Good Standing			Other Active Persons	Average Sunday Attendance	2015 Pledges		Church School
			Adults	Under 16	Total			Pledge Units*	Average per Week	
	Total North DC									
	Including Cathedral	**9,350**	**6,136**	**942**	**7,078**	**5,169**	**2,778**	**1,700**	**684**	**692**
	Excluding Cathedral	**8,089**	**4,996**	**821**	**5,817**	**5,044**	**1,647**	**1,461**	**449**	**692**
Central DC										
103	St. John's, Georgetown	489	285	29	314	6	133	104	60.66	10
104	St. John's, Lafayette Square	1,823	885	75	960	50	461	444	48.40	79
105	Christ Church, Georgetown	1,447	1,102	258	1,360	721	420	413	57.92	118
106	Epiphany, DC	319	159	20	179	37	190	81	60.13	0
107	Ascension and St. Agnes	210	118	16	134	0	89	66	84.96	14
112	Grace Church, Georgetown	361	306	55	361	0	112	108	64.93	31
113	St. Paul's, K Street	750	730	20	750	104	309	200	64.31	69
114	St. Stephen & the Incarnation	208	163	45	208	0	167	111	45.56	45
118	St. Luke's, DC	301	181	17	198	0	162	126	41.77	25
119	St. Thomas', DC	351	160	3	163	0	110	97	59.87	16
121	Our Saviour, Brookland	105	95	10	105	0	48	39	38.72	10
122	St. Margaret's	458	344	34	378	10	134	107	74.85	32
126	St. Mary's	103	93	10	103	2	56	39	84.93	10
130	St. George's, DC	270	153	28	181	0	75	57	65.40	11
	Total Central DC	**7,195**	**4,774**	**620**	**5,394**	**930**	**2,466**	**1,992**	**852**	**470**

Table 2 — Diocese of Washington: Church Membership, Pledge, and School Enrollment, 2015

		Total Baptized Members	Communicants in Good Standing			Other Active Persons	Average Sunday Attendance	2015 Pledges		Church School
			Adults	Under 16	Total			Pledge Units*	Average per Week	
South DC										
102	Christ Church, Washington	409	290	100	390	44	175	117	56.54	60
108	St. Augustine's	126	89	7	96	2	34	36	48.39	7
116	St. Mark's, DC	608	377	231	608	104	262	332	46.48	82
117	St. Monica's and St. James'	87	82	14	96	0	56	32	86.01	0
123	Holy Communion	56	46	10	56	0	20	11	0.00	0
127	Calvary Church	324	125	26	151	12	71	37	80.43	16
131	St. Timothy's	319	254	15	269	0	111	70	47.98	15
132	Atonement	271	240	29	269	0	139	50	43.45	26
134	St. Philip the Evangelist	109	107	2	109	0	48	37	66.91	0
	Total South DC	**2,309**	**1,610**	**434**	**2,044**	**162**	**916**	**722**	**476**	**206**
North Prince George's County										
305	St. John's, Zion Parish	243	204	39	243	15	120	63	57.50	39
307	Holy Trinity, Collington	396	366	30	396	20	106	73	53.32	0
308	St. Philip's, Laurel	478	186	44	230	22	146	252	25.19	44
310	St. Matthew's	882	605	140	745	0	484	211	14.84	132
311	Epiphany, Forestville	169	50	20	70	0	73	45	61.06	20
314	St. John's, Mt. Rainier	268	224	44	268	0	147	0	0.00	50
315	St. Andrew's, College Park	494	370	50	420	30	166	125	57.13	40
316	St. Michael & All Angels	125	97	0	97	2	70	53	27.82	26

Table 2 — Diocese of Washington: Church Membership, Pledge, and School Enrollment, 2015

		Total Baptized Members	Communicants in Good Standing			Other Active Persons	Average Sunday Attendance	2015 Pledges		Church School
			Adults	Under 16	Total			Pledge Units*	Average per Week	
320	St. Christopher's	342	200	66	266	10	121	0	0.00	8
321	St. George's, Glenn Dale	279	167	35	202	7	99	69	57.56	22
	Total North Prince George's County	**3,676**	**2,469**	**468**	**2,937**	**106**	**1,532**	**891**	**354**	**381**
Southern Maryland										
301	St. John's, Broad Creek	175	165	10	175	10	61	45	60.32	0
302	St. Paul's, Baden	115	103	12	115	20	30	44	23.96	10
303	St. Barnabas', Leeland	242	161	40	201	80	74	41	51.72	20
304	Trinity, Upper Marlboro	341	75	12	87	18	55	39	58.21	12
306	Christ Church, Accokeek	105	86	19	105	29	77	25	88.16	29
309	St. Thomas', P.G. County	80	67	7	74	11	58	51	45.18	0
317	St. Barnabas', Temple Hills	121	51	13	64	0	57	49	35.64	21
319	Christ Church, Clinton	117	92	25	117	1	60	38	37.96	25
323	St. Philip's, Baden	117	43	5	48	0	25	43	21.66	4
401	Christ Church, Durham	186	45	5	50	9	40	35	45.68	0
402	Christ Church, Port Tobacco	115	97	11	108	15	70	35	42.21	11
403	Christ Church, Wayside	100	86	2	88	15	40	25	41.92	0
404	Trinity Parish, Newport & Hughesville	76	55	11	66	7	32	22	26.19	0
405	St. James', Indian Head	146	126	20	146	0	74	51	52.27	22
406	St. Paul's, Piney	341	155	48	203	9	153	118	35.88	32
501	All Faith, Charlotte Hall	112	86	12	98	1	35	10	33.00	9

Table 2 — Diocese of Washington: Church Membership, Pledge, and School Enrollment, 2015

		Total Baptized Members	Communicants in Good Standing			Other Active Persons	Average Sunday Attendance	2015 Pledges		Church School
			Adults	Under 16	Total			Pledge Units*	Average per Week	
502	Christ Church, Chaptico	365	150	16	166	7	72	57	42.95	14
503	St. George's, Valley Lee	253	154	41	195	0	86	0	0.00	35
504	St. Andrew's, Leonardtown	367	302	65	367	8	101	69	43.47	32
505	Trinity, St. Mary's	351	302	23	325	20	81	60	56.35	15
506	All Saints', Oakley	217	60	3	63	0	24	32	31.85	0
507	Ascension, Lexington Park	264	117	16	133	0	52	53	57.92	0
	Total Southern Maryland	**4,306**	**2,578**	**416**	**2,994**	**260**	**1,357**	**942**	**932**	**291**
	Total Diocese of Washington									
	Including Cathedral	**40,318**	**25,564**	**5,140**	**30,704**	**7,771**	**12,920**	**9,285**	**4,480**	**3,536**
	Excluding Cathedral	**39,057**	**24,424**	**5,019**	**29,443**	**7,646**	**11,789**	**9,046**	**4,245**	**3,536**

Table 3 — Diocese of Washington: Attendance and Apportionment of Lay Delegates

Average Sunday Attendance (ASA) of 2013, 2014, and 2015; Average Attendance (2013–2015); and Number of Lay Delegates (and Alternates) for the 2017 Diocesan Convention. The median of the average attendance in 2013–2016 was 107. Therefore, in accordance with Article 2, Section 4 of the Constitution and Canon 2, Section 2, Lay Delegates for the 2016 Diocesan Convention will be apportioned as follows:

Average Attendance of:	
1 – 107	1 Lay Delegate
108 – 214	2 Lay Delegates
215 – 321	3 Lay Delegates
322 – 428	4 Lay Delegates
429 +	5 Lay Delegates

		ASA 2015	ASA 2013	ASA 2012	Total 2012-14	Average 2012-14	Lay Delegates
North Montgomery County							
202	St. Peter's	125	93	107	325	108	2
203	St. Bartholomew's	57	58	52	167	56	1
204	St. John's, Olney	113	115	120	348	116	2
206	St. Luke's, Brighton	25	23	24	72	24	1
217	Ascension, Gaithersburg	246	259	284	789	263	3
222	St. Anne's	109	108	99	316	105	1
223	St. Nicholas' Parish	120	121	123	364	121	2
	North Montgomery County Avg/Total					**113**	**12**
Central Montgomery County							
201	Christ Church, Rockville	252	250	257	759	253	3
209	Christ Church, Kensington	137	152	171	460	153	2
212	St. Mary Magdalene	94	89	99	282	94	1
213	Our Saviour, Hillandale	355	381	351	1,087	362	4
214	St. Luke's, Trinity Parish	185	196	183	564	188	2
215	St. Francis	156	211	232	599	200	2
216	Good Shepherd	100	105	122	327	109	2
219	Transfiguration	106	117	128	351	117	2
220	St. Mark's, Fairland	102	106	94	302	101	1
221	St. James', Potomac	149	150	160	459	153	2
	Central Montgomery County Avg/Total					**173**	**21**
South Montgomery County							
161	St. Barnabas' Church of the Deaf	9	8	8	25	8	1
205	Grace Church, Silver Spring	272	279	275	826	275	3
207	St. John's, Norwood Parish	335	332	328	995	332	4
208	All Saints', Chevy Chase	417	412	411	1,240	413	4
210	Ascension, Sligo Parish	155	160	149	464	155	2
211	St. Dunstan's	91	98	99	288	96	1

		ASA 2015	ASA 2013	ASA 2012	Total 2012-14	Average 2012-14	Lay Delegates
218	Redeemer	161	183	188	532	177	2
	South Montgomery County Avg/Total					**208**	**17**
North DC							
101	Washington National Cathedral	1,131	1,010	1,363	3,504	1,168	3
109	St. Alban's	325	324	336	985	328	4
110	St. Paul's, Rock Creek	77	79	69	225	75	1
111	Holy Comforter	76	115	129	320	107	1
120	Trinity, DC	218	246	220	684	228	3
124	All Souls'	145	159	182	486	162	2
125	St. Columba's	595	662	680	1,937	646	5
128	St. Patrick's	121	128	143	392	131	2
129	St. David's	90	99	97	286	95	1
	North DC Avg/Total					**327**	**22**
Central DC							
103	St. John's, Georgetown	133	132	122	387	129	2
104	St. John's, Lafayette Square	461	450	470	1,381	460	5
105	Christ Church, Georgetown	420	469	502	1,391	464	5
106	Epiphany, DC	190	225	225	640	213	2
107	Ascension and St. Agnes	89	98	93	280	93	1
112	Grace Church, Georgetown	112	108	113	333	111	2
113	St. Paul's, K Street	309	297	327	933	311	3
114	St. Stephen & the Incarnation	167	164	161	492	164	2
118	St. Luke's, DC	162	173	176	511	170	2
119	St. Thomas', DC	110	120	117	347	116	2
121	Our Saviour, Brookland	48	56	48	152	51	1
122	St. Margaret's	134	152	163	449	150	2
126	St. Mary's	56	78	70	204	68	1
130	St. George's, DC	75	75	73	223	74	1
171	Howard University Chaplaincy	N/A	N/A	N/A	N/A	N/A	1
	Central DC Avg/Total					**184**	**32**
South DC							
102	Christ Church, Washington	175	164	154	493	164	2
108	St. Augustine's	34	42	42	118	39	1
116	St. Mark's, DC	262	269	287	818	273	3
117	St. Monica's and St. James'	56	44	24	124	41	1
123	Holy Communion	20	30	23	73	24	1
127	Calvary Church	71	75	83	229	76	1
131	St. Timothy's	111	116	124	351	117	2
132	Atonement	139	162	142	443	148	2
134	St. Philip the Evangelist	48	48	48	144	48	1
	South DC Avg/Total					**103**	**14**

		ASA 2015	ASA 2013	ASA 2012	Total 2012-14	Average 2012-14	Lay Delegates
North Prince George's County							
305	St. John's, Zion Parish	120	85	114	319	106	1
307	Holy Trinity, Collington	106	106	103	315	105	1
308	St. Philip's, Laurel	146	147	152	445	148	2
310	St. Matthew's	484	386	345	1,215	405	4
311	Epiphany, Forestville	73	66	41	180	60	1
314	St. John's, Mt. Rainier	147	158	160	465	155	2
315	St. Andrew's, College Park	166	170	173	509	170	2
316	St. Michael & All Angels	70	149	136	355	118	2
320	St. Christopher's	121	128	126	375	125	2
321	St. George's, Glenn Dale	99	96	91	286	95	1
171	University of Maryland Chaplaincy	N/A	N/A	N/A	N/A	N/A	1
	North Prince George's County Avg/Total					**149**	**19**
Southern Maryland							
301	St. John's, Broad Creek	61	81	85	227	76	1
302	St. Paul's, Baden	30	3	35	68	23	1
303	St. Barnabas', Leeland	74	74	78	226	75	1
304	Trinity, Upper Marlboro	55	66	66	187	62	1
306	Christ Church, Accokeek	77	75	72	224	75	1
309	St. Thomas', P.G. County	58	58	61	177	59	1
317	St. Barnabas', Temple Hills	57	58	63	178	59	1
319	Christ Church, Clinton	60	65	59	184	61	1
323	St. Philip's, Baden	25	27	29	81	27	1
401	Christ Church, Durham	40	51	44	135	45	1
402	Christ Church, Port Tobacco	70	62	46	178	59	1
403	Christ Church, Wayside	40	38	34	112	37	1
404	Trinity, Newport & Hughesville	32	38	49	119	40	1
405	St. James', Indian Head	74	87	94	255	85	1
406	St. Paul's, Piney	153	151	150	454	151	2
501	All Faith, Charlotte Hall	35	41	59	135	45	1
502	Christ Church, Chaptico	72	79	90	241	80	1
503	St. George's, Valley Lee	86	91	91	268	89	1
504	St. Andrew's, Leonardtown	101	100	101	302	101	1
505	Trinity, St. Mary's	81	79	80	240	80	1
506	All Saints', Oakley	24	35	35	94	31	1
507	Ascension, Lexington Park	52	75	81	208	69	1
	Southern Maryland Avg/Total					**65**	**23**
	Article 2, Section 4(a), (b)						**88**
	Ex Officio Members						**5**
	Total Additional Lay Delegates Based on Average Attendance						**63**
	College Chaplaincies						**2**
	Additional Lay Delegates from Cathedral						**2**
	Total Lay Delegates for the 2017 Convention						**160**

Table 4 — Diocese of Washington: Revenues of the Cathedral, Parishes, Separate Congregations, and Missions, 2015

		Plate and Pledge Offerings	Investments	Other Operating Income	Normal Operating Income	From Diocese	Total Operating Revenue	Non–Operating Revenue	Total Revenue
North Montgomery County									
202	St. Peter's	279,775	40,946	64,104	384,825	0	384,825	159,432	544,257
203	St. Bartholomew's	122,536	10,125	0	132,661	0	132,661	39,655	172,316
204	St. John's, Olney	333,696	776	34,331	368,803	0	368,803	4,392	373,195
206	St. Luke's, Brighton	86,993	20,233	13,426	123,652	0	123,652	3,445	127,097
217	Ascension, Gaithersburg	444,397	0	76,611	531,441	0	531,441	259,490	790,931
222	St. Anne's	275,654	21	107,282	382,957	0	382,957	4,820	387,777
223	St. Nicholas' Parish	241,553	0	12,669	256,657	0	256,657	15,913	272,570
	Total North Montgomery County	**1,784,604**	**72,101**	**308,423**	**2,180,996**	**0**	**2,180,996**	**487,147**	**2,668,143**
Central Montgomery County									
201	Christ Church, Rockville	886,090	7,263	76,368	969,721	0	969,721	42,670	1,012,391
209	Christ Church, Kensington	441,112	2,149	45,089	488,350	0	488,350	40,429	528,779
212	St. Mary Magdalene	184,410	722	64,830	249,962	0	249,962	20,460	270,422
213	Our Saviour, Hillandale	399,593	31,305	24,501	455,399	13,000	468,399	9,166	477,565
214	St. Luke's, Trinity Parish	485,536	0	46,777	532,313	12,000	544,313	53,056	597,369
215	St. Francis	750,155	17,000	183,629	950,784	0	950,784	317,821	1,268,605
216	Good Shepherd	330,459	0	84,617	415,076	0	415,076	14,846	429,922
219	Transfiguration	221,249	0	111,044	332,293	0	332,293	10,618	342,911
220	St. Mark's, Fairland	214,675	0	102,958	321,993	0	321,993	0	321,993
221	St. James', Potomac	475,339	12,024	156,718	644,081	0	644,081	37,285	681,366
	Total Central Montgomery County	**4,388,618**	**70,463**	**896,531**	**5,359,972**	**25,000**	**5,384,972**	**546,351**	**5,931,323**

Table 4 — Diocese of Washington: Revenues of the Cathedral, Parishes, Separate Congregations, and Missions, 2015

		Plate and Pledge Offerings	Investments	Other Operating Income	Normal Operating Income	From Diocese	Total Operating Revenue	Non–Operating Revenue	Total Revenue
South Montgomery County									
161	St. Barnabas' Church of the Deaf	18,186	19,699	0	37,885	0	37,885	0	37,885
205	Grace Church, Silver Spring	644,305	91,144	75,491	810,940	0	810,940	283,454	1,094,394
207	St. John's, Norwood Parish	873,882	588	322,874	1,197,344	0	1,197,344	345,844	1,543,188
208	All Saints', Chevy Chase	1,754,688	107	14,537	1,769,332	0	1,769,332	636,838	2,406,170
210	Ascension, Sligo Parish	378,859	0	57,666	437,151	0	437,151	1,219	438,370
211	St. Dunstan's	349,186	448	166,159	525,793	0	525,793	43,346	569,139
218	Redeemer	565,923	307	30,011	596,241	0	596,241	15,778	612,019
	Total South Montgomery County	**4,585,029**	**112,293**	**666,738**	**5,374,686**	**0**	**5,374,686**	**1,326,479**	**6,701,165**
North DC									
101	Washington National Cathedral	2,054,100	2,658,000	8,511,280	14,360,491	0	14,360,491	5,435,868	19,796,359
109	St. Alban's	1,466,878	48,692	43,000	1,560,570	0	1,560,570	263,356	1,823,926
110	St. Paul's, Rock Creek	182,181	534,409	29,751	746,441	0	746,441	0	746,441
111	Holy Comforter	130,900	0	47,458	178,358	0	178,358	43,147	221,505
120	Trinity, DC	642,489	56,724	0	699,213	0	699,213	110,717	809,930
124	All Souls'	543,437	20,000	41,926	605,363	0	605,363	279,298	884,661
125	St. Columba's	2,111,530	0	257,558	2,369,088	0	2,369,088	866,043	3,235,131
128	St. Patrick's	564,551	48	25,401	590,000	0	590,000	96,179	686,179
129	St. David's	294,600	113,625	53,519	461,744	0	461,744	107,563	569,307
	Total North DC								
	Including Cathedral	**7,990,666**	**3,431,498**	**9,009,893**	**21,571,268**	**0**	**21,571,268**	**7,202,171**	**28,773,439**
	Excluding Cathedral	**5,936,566**	**773,498**	**498,613**	**7,210,777**	**0**	**7,210,777**	**1,766,303**	**8,977,080**

Table 4 — Diocese of Washington: Revenues of the Cathedral, Parishes, Separate Congregations, and Missions, 2015

		Plate and Pledge Offerings	Investments	Other Operating Income	Normal Operating Income	From Diocese	Total Operating Revenue	Non–Operating Revenue	Total Revenue
Central DC									
103	St. John's, Georgetown	392,584	60,000	354,194	806,778	0	806,778	80,730	887,508
104	St. John's, Lafayette Square	1,217,740	607,771	85,118	1,910,629	0	1,910,629	415,891	2,326,520
105	Christ Church, Georgetown	1,304,970	463,836	40,754	1,809,560	0	1,809,560	200,569	2,010,129
106	Epiphany, DC	380,735	74,852	164,834	720,421	0	720,421	191,397	911,818
107	Ascension and St. Agnes	300,055	175,875	75,300	551,230	0	551,230	8,261	559,491
112	Grace Church, Georgetown	409,566	0	56,513	466,079	0	466,079	109,935	576,014
113	St. Paul's, K Street	721,463	33,030	43,850	798,343	0	798,343	147,785	946,128
114	St. Stephen & the Incarnation	337,879	0	0	337,879	0	337,879	296,199	634,078
118	St. Luke's, DC	310,057	601	171,892	482,550	0	482,550	8,290	490,840
119	St. Thomas', DC	293,331	133,692	20,079	447,202	0	447,202	64,205	511,407
121	Our Saviour, Brookland	92,490	0	10,936	106,848	0	106,848	17,492	124,340
122	St. Margaret's	454,033	100,400	128,885	683,318	0	683,318	259,594	942,912
126	St. Mary's	197,230	4,459	114,997	316,686	0	316,686	33,734	350,420
130	St. George's, DC	215,292	7,139	32,201	254,632	1,789	256,421	611,895	868,316
	Total Central DC	**6,627,425**	**1,661,655**	**1,299,553**	**9,692,155**	**1,789**	**9,693,944**	**2,445,977**	**12,139,921**
South DC									
102	Christ Church, Washington	395,340	18,780	56,850	470,970	0	470,970	543,715	1,014,685
108	St. Augustine's	99,431	0	7,523	106,954	0	106,954	4,682,155	4,789,109
116	St. Mark's, DC	825,252	0	22,946	848,198	0	848,198	242,080	1,090,278
117	St. Monica's and St. James'	160,823	109	30,378	213,380	0	213,380	1,818	215,198
123	Holy Communion	25,256	0	18,850	44,106	0	44,106	0	44,106
127	Calvary Church	286,009	0	75,739	361,748	0	361,748	54,379	416,127

Table 4 — Diocese of Washington: Revenues of the Cathedral, Parishes, Separate Congregations, and Missions, 2015

		Plate and Pledge Offerings	Investments	Other Operating Income	Normal Operating Income	From Diocese	Total Operating Revenue	Non–Operating Revenue	Total Revenue
131	St. Timothy's	200,371	100,000	151,333	451,704	0	451,704	32,913	484,617
132	Atonement	270,181	0	52,974	323,155	0	323,155	40,313	363,468
134	St. Philip the Evangelist	258,272	0	0	258,272	0	258,272	0	258,272
	Total South DC	**2,520,935**	**118,889**	**416,593**	**3,078,487**	**0**	**3,078,487**	**5,597,373**	**8,675,860**
North Prince George's County									
305	St. John's, Zion Parish	246,827	0	73,142	319,969	0	319,969	7,416	327,385
307	Holy Trinity, Collington	251,926	76,141	60,861	388,928	0	388,928	0	388,928
308	St. Philip's, Laurel	306,897	183	22,985	330,065	3,750	333,815	28,420	362,235
310	St. Matthew's	202,190	0	26,821	232,411	14,400	246,811	35,226	282,037
311	Epiphany, Forestville	138,631	5	79,294	217,930	0	217,930	29,896	247,826
314	St. John's, Mt. Rainier	168,176	0	31,000	199,176	0	199,176	0	199,176
315	St. Andrew's, College Park	405,040	11,531	84,042	500,613	0	500,613	53,408	554,021
316	St. Michael & All Angels	81,321	0	39,251	120,572	0	120,572	10,009	130,581
320	St. Christopher's	214,631	0	28,281	242,912	0	242,912	518	243,430
321	St. George's, Glenn Dale	237,714	8,103	36,727	282,544	0	282,544	73,995	356,539
	Total North Prince George's County	**2,253,353**	**95,963**	**482,404**	**2,835,120**	**18,150**	**2,853,270**	**238,888**	**3,092,158**
Southern Maryland									
301	St. John's, Broad Creek	265,942	9,000	59,833	334,775	0	334,775	12,196	346,971
302	St. Paul's, Baden	58,624	9,783	23,170	92,017	0	92,017	7,604	99,621
303	St. Barnabas', Leeland	158,459	18,660	245,846	422,965	0	422,965	420,192	843,157
304	Trinity, Upper Marlboro	147,592	32,757	3,654	234,436	0	234,436	22,151	256,587
306	Christ Church, Accokeek	155,723	4,731	77,061	237,515	0	237,515	0	237,515
309	St. Thomas', P.G. County	138,675	20,000	65,776	224,451	0	224,451	3,443	227,894

Table 4 — Diocese of Washington: Revenues of the Cathedral, Parishes, Separate Congregations, and Missions, 2015

		Plate and Pledge Offerings	Investments	Other Operating Income	Normal Operating Income	From Diocese	Total Operating Revenue	Non–Operating Revenue	Total Revenue
317	St. Barnabas', Temple Hills	94,522	51,211	33,358	179,091	0	179,091	4,541	183,632
319	Christ Church, Clinton	122,311	0	16,692	139,003	0	139,003	22,205	161,208
323	St. Philip's, Baden	48,636	1,548	19,778	69,962	0	69,962	10,950	80,912
401	Christ Church, Durham	96,826	0	26,381	123,207	0	123,207	40,069	163,276
402	Christ Church, Port Tobacco	114,063	23,308	50,792	188,163	0	188,163	13,300	201,463
403	Christ Church, Wayside	83,326	6,000	62,529	151,855	0	151,855	5,352	157,207
404	Trinity, Newport & Hughesville	51,812	2,000	63,346	117,158	0	117,158	15,593	132,751
405	St. James', Indian Head	143,971	0	9,579	153,550	0	153,550	4,727	158,277
406	St. Paul's, Piney	256,628	12,466	47,955	317,049	0	317,049	54,870	371,919
501	All Faith, Charlotte Hall	52,437	0	41,894	94,331	0	94,331	0	94,331
502	Christ Church, Chaptico	150,461	1,032	37,907	189,400	0	189,400	11,904	201,304
503	St. George's, Valley Lee	180,233	0	6,457	186,690	0	186,690	79,555	266,245
504	St. Andrew's, Leonardtown	189,192	0	55,095	244,287	0	244,287	0	244,287
505	Trinity, St. Mary's	208,554	2,143	83,250	293,947	0	293,947	125,376	419,323
506	All Saints', Oakley	62,572	3,868	6,532	77,804	0	77,804	54,990	132,794
507	Ascension, Lexington Park	170,342	0	24,594	194,936	859	195,795	40,242	236,037
	Total Southern Maryland	**2,950,901**	**198,507**	**1,061,479**	**4,266,592**	**859**	**4,267,451**	**949,260**	**5,216,711**
	Total Diocese of Washington								
	Including Cathedral	**33,101,531**	**5,761,369**	**14,141,614**	**54,359,276**	**45,798**	**54,405,074**	**18,793,646**	**73,198,720**
	Excluding Cathedral	**31,047,431**	**3,103,369**	**5,630,334**	**39,998,785**	**45,798**	**40,044,583**	**13,357,778**	**53,402,361**

Table 5 — Diocese of Washington: Disbursements of the Cathedral, Parishes, Separate Congregations and Missions, 2015

		To Diocese	Outreach	All Other Operating Expenses	Total Operating Expenses	Major Improvements	Expenses of Outreach and Mission	Special Offerings	Total Non-Operating Expense	Total Expenditures
North Montgomery County										
202	St. Peter's	15,000	4,524	383,946	403,470	6,724	83,546	0	90,270	493,740
203	St. Bartholomew's	8,500	125	124,418	133,043	28,997	0	0	28,997	162,040
204	St. John's, Olney	6,000	857	354,227	361,084	0	12,016	0	12,016	373,100
206	St. Luke's, Brighton	4,000	0	112,022	116,022	7,304	0	3,310	10,614	126,636
217	Ascension, Gaithersburg	16,916	15,286	484,945	517,147	35,565	32,554	2,131	70,250	587,397
222	St. Anne's	15,195	1,142	377,109	393,446	0	1,700	2,947	4,647	398,093
223	St. Nicholas' Parish	1,055	1,800	243,516	246,371	3,500	1,017	676	5,193	251,564
	Total North Montgomery County	**66,666**	**23,734**	**2,080,183**	**2,170,583**	**82,090**	**130,833**	**9,064**	**221,987**	**2,392,570**
Central Montgomery County										
201	Christ Church, Rockville	51,500	50,595	828,371	930,466	58,415	101,192	0	159,607	1,090,073
209	Christ Church, Kensington	31,360	5,000	480,123	516,483	77,116	3,140	6,530	86,786	603,269
212	St. Mary Magdalene	2,000	13,732	213,336	229,068	1,875	4,815	147	6,837	235,905
213	Our Saviour, Hillandale	5,000	11,114	463,270	479,384	2,500	0	0	2,500	481,884
214	St. Luke's, Trinity Parish	37,000	20,000	480,707	537,707	46,084	20,399	2,419	68,902	606,609
215	St. Francis	27,000	0	1,054,819	1,081,819	118,910	0	68,289	187,199	1,269,018
216	Good Shepherd	23,000	0	348,528	371,528	18,787	4,187	8,874	31,848	403,376
219	Transfiguration	12,160	0	319,578	331,738	5,236	0	5,382	10,618	342,356
220	St. Mark's, Fairland	13,000	3,000	378,857	394,857	0	3,263	0	3,263	398,120
221	St. James', Potomac	36,000	38,711	533,876	608,587	1,576	7,332	8,206	17,114	625,701
	Total Central Montgomery County	**238,020**	**142,152**	**5,101,465**	**5,481,637**	**330,499**	**144,328**	**99,847**	**574,674**	**6,056,311**

Table 5 — Diocese of Washington: Disbursements of the Cathedral, Parishes, Separate Congregations and Missions, 2015

		To Diocese	Outreach	All Other Operating Expenses	Total Operating Expenses	Major Improvements	Expenses of Outreach and Mission	Special Offerings	Total Non-Operating Expense	Total Expenditures
South Montgomery County										
161	St. Barnabas' Church of the Deaf	1,936	0	16,382	18,318	0	0	0	0	18,318
205	Grace Church, Silver Spring	50,000	8,560	752,380	810,940	303,388	3,051	3,939	310,378	1,121,318
207	St. John's, Norwood Parish	76,578	10,500	1,042,552	1,129,630	42,831	3,726	8,279	54,836	1,184,466
208	All Saints', Chevy Chase	34,000	97,569	1,699,377	1,830,946	51,329	35,944	0	87,273	1,918,219
210	Ascension, Sligo Parish	25,208	1,600	411,343	438,151	16,820	0	0	16,820	454,971
211	St. Dunstan's	31,200	10,552	496,291	538,043	6,676	63,012	0	69,688	607,731
218	Redeemer	38,208	26,291	554,765	619,264	4,685	535	8,116	13,336	632,600
	Total South Montgomery County	**257,130**	**155,072**	**4,973,090**	**5,385,292**	**425,729**	**106,268**	**20,334**	**552,331**	**5,937,623**
North DC										
101	Washington National Cathedral	100,000	286,163	13,974,328	14,360,491	11,939,890	0	15,356	11,955,246	26,315,737
109	St. Alban's	94,000	324,742	1,341,044	1,759,786	0	0	0	0	1,759,786
110	St. Paul's, Rock Creek	37,500	38,075	670,766	746,341	0	0	0	0	746,341
111	Holy Comforter	6,405	898	49,295	56,598	100,038	0	0	100,038	156,636
120	Trinity, DC	30,000	0	679,600	709,600	0	100,330	0	100,330	809,930
124	All Souls'	46,856	1,306	565,031	613,193	1,131,983	3,355	33,210	1,168,548	1,781,741
125	St. Columba's	90,000	31,000	2,742,043	2,863,043	2,273,441	183,582	0	2,457,023	5,320,066
128	St. Patrick's	53,500	0	642,044	695,544	5,426	66,057	0	71,483	767,027
129	St. David's	2,500	5,868	454,129	462,497	61,375	1,707	28,483	91,565	554,062
	Total North DC									
	Including Cathedral	**460,761**	**688,052**	**21,118,280**	**22,267,093**	**15,512,153**	**355,031**	**77,049**	**15,944,233**	**38,211,326**
	Excluding Cathedral	**360,761**	**401,889**	**7,143,952**	**7,906,602**	**3,572,263**	**355,031**	**61,693**	**3,988,987**	**11,895,589**

Table 5 — Diocese of Washington: Disbursements of the Cathedral, Parishes, Separate Congregations and Missions, 2015

		To Diocese	Outreach	All Other Operating Expenses	Total Operating Expenses	Major Improvements	Expenses of Outreach and Mission	Special Offerings	Total Non-Operating Expense	Total Expenditures
Central DC										
103	St. John's, Georgetown	15,000	24,707	676,196	715,903	125,186	3,270	2,300	130,756	846,659
104	St. John's, Lafayette Square	130,000	121,229	1,918,561	2,169,790	66,571	0	64,552	131,123	2,300,913
105	Christ Church, Georgetown	172,464	143,000	1,492,374	1,807,838	274,621	183,599	1,460	459,680	2,267,518
106	Epiphany, DC	20,000	3,270	774,126	797,396	3,370	79,936	1,000	84,306	881,702
107	Ascension and St. Agnes	25,000	3,366	522,649	551,015	62,412	0	0	62,412	613,427
112	Grace Church, Georgetown	47,537	0	421,056	468,593	75,881	6,006	27,915	109,802	578,395
113	St. Paul's, K Street	22,500	23,000	758,977	804,477	460,139	21,380	38,950	520,469	1,324,946
114	St. Stephen & the Incarnation	30,858	7,100	286,165	324,123	525,121	162,273	1,951	689,345	1,013,468
118	St. Luke's, DC	33,000	12,963	417,131	463,094	0	58,282	1,880	60,162	523,256
119	St. Thomas', DC	27,436	4,200	467,866	499,502	392,718	3,989	0	396,707	896,209
121	Our Saviour, Brookland	12,575	1,663	82,204	96,442	22,955	10,090	0	33,045	129,487
122	St. Margaret's	38,000	4,875	634,251	677,126	46,906	254,698	0	301,604	978,730
126	St. Mary's	18,000	0	292,006	310,006	0	0	0	0	310,006
130	St. George's, DC	10,130	13,323	213,901	237,354	134,053	6,142	0	140,195	377,549
	Total Central DC	**602,500**	**362,696**	**8,957,463**	**9,922,659**	**2,189,933**	**789,665**	**140,008**	**3,119,606**	**13,042,265**
South DC										
102	Christ Church, Washington	40,165	12,837	401,126	454,128	160,400	15,700	2,500	178,600	632,728
108	St. Augustine's	9,318	7,325	146,519	163,162	2,575,898	1,186	800	2,577,884	2,741,046
116	St. Mark's, DC	40,858	19,927	752,597	813,382	237,280	46,293	5,400	288,973	1,102,355
117	St. Monica's and St. James'	7,500	0	205,881	213,381	27,960	0	1,120	29,080	242,461
123	Holy Communion	2,500	0	55,852	58,352	25,251	0	0	25,251	83,603
127	Calvary Church	12,000	4,605	365,097	381,702	9,244	10,457	0	19,701	401,403

Table 5 — Diocese of Washington: Disbursements of the Cathedral, Parishes, Separate Congregations and Missions, 2015

		To Diocese	Outreach	All Other Operating Expenses	Total Operating Expenses	Major Improvements	Expenses of Outreach and Mission	Special Offerings	Total Non-Operating Expense	Total Expenditures
131	St. Timothy's	24,000	3,493	326,269	353,762	11,486	3,493	1,210	16,189	369,951
132	Atonement	21,555	1,580	312,626	335,761	3,977	7,710	9,645	21,332	357,093
134	St. Philip the Evangelist	2,000	0	292,349	294,349	0	0	329	329	294,678
	Total South DC	**159,896**	**49,767**	**2,858,316**	**3,067,979**	**3,051,496**	**84,839**	**21,004**	**3,157,339**	**6,225,318**
North Prince George's County										
305	St. John's, Zion Parish	26,000	0	284,922	310,922	0	992	6,424	7,416	318,338
307	Holy Trinity, Collington	14,446	11,001	0	25,447	11,353	0	0	11,353	36,800
308	St. Philip's, Laurel	35,028	18,442	241,092	294,562	2,401	0	2,742	5,143	299,705
310	St. Matthew's	11,000	5,752	188,227	204,979	20,027	2,127	0	22,154	227,133
311	Epiphany, Forestville	4,885	525	203,217	208,627	39,064	0	0	39,064	247,691
314	St. John's, Mt. Rainier	3,495	5,301	172,261	181,057	14,331	1,500	500	16,331	197,388
315	St. Andrew's, College Park	18,000	6,000	469,765	493,765	29,932	4,229	9,825	43,986	537,751
316	St. Michael & All Angels	3,000	420	112,384	115,804	0	4,880	427	5,307	121,111
320	St. Christopher's	11,335	1,826	210,447	223,608	1,050	436	2,590	4,076	227,684
321	St. George's, Glenn Dale	20,300	2,000	248,970	271,270	44,644	4,634	1,796	51,074	322,344
	Total North Prince George's County	**147,489**	**51,267**	**2,131,285**	**2,330,041**	**162,802**	**18,798**	**24,304**	**205,904**	**2,535,945**
Southern Maryland										
301	St. John's, Broad Creek	11,239	0	102,842	114,081	0	4,476	11,127	15,603	129,684
302	St. Paul's, Baden	1,500	1,598	122,231	125,329	3,100	16,330	1,522	20,952	146,281
303	St. Barnabas', Leeland	20,000	200	410,071	430,271	252,676	8,447	16,424	277,547	707,818
304	Trinity, Upper Marlboro	14,530	300	239,647	254,477	0	5,222	15,106	20,328	274,805
306	Christ Church, Accokeek	0	6,950	211,737	218,687	16,994	0	1,430	18,424	237,111
309	St. Thomas', P.G. County	10,000	4,298	251,009	265,307	0	775	3,443	4,218	269,525

Table 5 — Diocese of Washington: Disbursements of the Cathedral, Parishes, Separate Congregations and Missions, 2015

		To Diocese	Outreach	All Other Operating Expenses	Total Operating Expenses	Major Improvements	Expenses of Outreach and Mission	Special Offerings	Total Non-Operating Expense	Total Expenditures
317	St. Barnabas', Temple Hills	3,055	500	169,058	172,613	1,188	0	0	1,188	173,801
319	Christ Church, Clinton	3,200	514	136,195	139,909	20,909	0	436	21,345	161,254
323	St. Philip's, Baden	5,753	795	56,497	63,045	0	0	0	0	63,045
401	Christ Church, Durham	9,000	3,226	108,448	120,674	13,443	16,559	2,701	32,703	153,377
402	Christ Church, Port Tobacco	2,522	1,114	185,655	189,291	0	6,671	0	6,671	195,962
403	Christ Church, Wayside	4,800	3,311	135,706	143,817	0	2,132	400	2,532	146,349
404	Trinity, Newport & Hughesville	3,000	950	92,370	96,320	3,305	0	224	3,529	99,849
405	St. James', Indian Head	10,008	2,000	117,698	129,706	0	0	8,250	8,250	137,956
406	St. Paul's, Piney	22,018	8,991	247,139	278,148	41,941	6,804	2,465	51,210	329,358
501	All Faith, Charlotte Hall	0	804	86,159	86,963	0	0	0	0	86,963
502	Christ Church, Chaptico	8,010	0	164,962	172,972	0	0	0	0	172,972
503	St. George's, Valley Lee	13,200	0	202,673	215,873	15,217	20,480	30,135	65,832	281,705
504	St. Andrew's, Leonardtown	4,000	4,135	231,744	239,879	7,045	2,468	0	9,513	249,392
505	Trinity, St. Mary's	11,206	1,553	279,990	292,749	115,940	106,452	3,638	226,030	518,779
506	All Saints', Oakley	4,000	0	73,804	77,804	0	0	0	0	77,804
507	Ascension, Lexington Park	9,153	4,847	160,107	174,107	56,987	29,597	2,297	88,881	262,988
	Total Southern Maryland	**170,194**	**46,086**	**3,785,742**	**4,002,022**	**548,745**	**226,413**	**99,598**	**874,756**	**4,876,778**
	Total Diocese of Washington									
	Including Cathedral	**2,102,656**	**1,518,826**	**51,005,824**	**54,627,306**	**22,303,447**	**1,856,175**	**491,208**	**24,650,830**	**79,278,136**
	Excluding Cathedral	**2,002,656**	**1,232,663**	**37,031,496**	**40,266,815**	**10,363,557**	**1,856,175**	**475,852**	**12,695,584**	**52,962,399**

Table 6 — Clergy Compensation for 2016

This table is provided in response to a resolution of the 1976 Convention that the salary and allowances of each diocesan and parochial ecclesiastical and administrative position be published annually in the Journal.

Cash salary figures are supplied by (1) Diocesan staff (2) the Parochial Report supplements for 2015 and (3) the Church Pension Fund.

Utilities allowance has to be fixed at a dollar value in order to use the accepted formula for the value of houses owned by the church as rectories, vicarages, etc. Value of church owned housing is computed on the same basis as it is for the Church Pension Fund: 30% of cash salary plus utilities and FICA allowance.

Cash for housing is the dollar amount provided in place of rectory, vicarage or other church-owned property. In some cases it includes utilities.

Total compensation is the sum of cash salary (including any allowance for clergy self-employment tax or FICA), utilities and housing. The Church Pension assessment if 18% of this compensation and is wholly paid by the parish or other employer.

Other allowances are most commonly payments for use of a personally-owned vehicle for church business, business-related entertainment and other official expense.

Other benefits available on a Diocese-wide basis include: Group Life insurance of $50,000 ($100,000 for clergy and Diocesan staff), disability insurance, and health insurance coverage (including dental) at the following rates:

Plan	Single Premium	Two-Person	Family
Anthem High Option	$894	$1,610	$2,504
Anthem PPO 80/60	$778	$1,401	$2,179
Anthem EPO 80			
Network only plan	$766	$1,379	$2,145
Anthem PPO 90/70	$829	$1,493	$2,322
Anthem PPO 70 Silver	$660	$1,188	$1,848
Anthem HDHP premium (plus Health Savings Acct)**	$581 +$1,350	$1,046 +$2,700	$1,627 + $2,725
Kaiser High Option EPO	$866	$1,559	$2,425
Kaiser Mid Option EPO	$844	$1,520	$2,364

A personal obligation of the clergy is the payment of Social Security taxes on the basis of the self-employed person. The rate for 2016 is 12.40% of earnings up to $118,500 and 2.9% on all net earnings for Medicare. The value of housing as well as cash for housing is included in this calculation. Parishes often include half of this, or 7.65%, as part of clergy compensation packages .

Diocesan Council approved a 2% increase to the clergy and lay compensation tables in 2016.

**The High Deductible Health Plan requires an annual contribution to a Health Savings Account (HSA) by the employer. The contribution is 50% of the annual deductible to be paid by March 31, 2016.

Table 6 — Clergy Compensation for 2015

	Cash Salary (+FICA)	Utilities	Value of Housing	Equity Allowance	Cash for Housing	Total Compensation	Allowances
Diocese of Washington							
Bishop of Washington	192,004	0	0	0	72,000	264,004	0
Canon to the Ordinary	194,737	0	0	0	0	194,737	0
Canon for Congregational Vitality	138,780	0	0	0	0	138,780	0
Canon for Development & Multi-Cultural Ministries	75,795	0	0	0	36,000	111,795	0
Diocesan Latino Missioner	63,780	0	0	0	24,648	88,428	0
North Montgomery County							
202 St. Peter's							
Rector	73,152	7,000	24,000	3,051	0	107,203	6,500
203 St. Bartholomew's							
Rector (p–t)	0	0	0	0	36,750	36,750	1,850
204 St. John's, Olney							
Priest-In-Charge	72,623	0	0	0	0	72,623	9,657
206 St. Luke's, Brighton							
Rector (p–t)	46,789	0	0	0	15,000	61,789	0
217 Ascension, Gaithersburg							
Rector	118,424	0	0	0	0	118,424	2,700
Spanish Language Missioner (p-t)	14,600	0	0	0	0	14,600	0
222 St. Anne's							
Rector	52,280	0	0	0	35,000	87,280	3,400
223 St. Nicholas' Parish							
Rector (p-t)	46,639	0	0	0	22,391	69,030	0
Deacon & Pastoral Associate (p-t)	1,803	0	0	0	23,574	25,377	0
Central Montgomery County							
201 Christ Church, Rockville							
Rector	99,900	0	0	0	36,000	135,900	5,000
Assistant (p–t)	60,600	0	0	0	8,000	68,600	3,550

Table 6 — Clergy Compensation for 2015

		Cash Salary (+FICA)	Utilities	Value of Housing	Equity Allowance	Cash for Housing	Total Compensation	Allowances
209	**Christ Church, Kensington**							
	Rector	55,870	0	0	0	30,000	85,870	0
212	**St. Mary Magdalene**							
	Interim Rector	60,916	375	22,396	0	0	83,687	2,070
213	**Our Saviour, Hillandale**							
	Rector	95,000	0	0	10,500	0	105,500	0
	Assistant (p-t)	22,800	0	0	0	0	22,800	0
214	**St. Luke's, Trinity Parish**							
	Rector	76,307	0	0	0	42,000	118,307	3,100
	Associate	63,947	0	0	0	12,000	75,947	2,100
215	**St. Francis**							
	Rector	126,195	4,654	39,255	0	0	170,104	0
	Associate (p-t)	40,377	0	0	0	12,000	52,377	1,800
216	**Good Shepherd**							
	Rector	80,789	0	0	0	27,600	108,389	0
219	**Transfiguration**							
	Rector	57,105	0	0	0	29,048	86,153	1,200
220	**St. Mark's, Fairland**							
	Rector	46,143	0	0	0	47,000	93,143	1,200
221	**St. James', Potomac**							
	Rector	41,431	750	0	0	60,000	102,181	1,000
	Assistant (p–t)	22,394	0	0	0	10,000	32,394	1,000
South Montgomery County								
161	**St. Barnabas' Church of the Deaf**							
	vacant							

Table 6 — Clergy Compensation for 2015

		Cash Salary (+FICA)	Utilities	Value of Housing	Equity Allowance	Cash for Housing	Total Compensation	Allowances
205	**Grace Church, Silver Spring**							
	Rector	92,798	910	0	0	38,250	131,958	6,200
	Associate	55,365	0	0	0	25,000	80,365	1,600
207	**St. John's, Norwood Parish**							
	Rector	80,475	0	0	0	35,700	116,175	1,800
	Associate (p-t)	32,722	0	0	0	24,908	57,630	1,800
	Childrens' Chapel Min (p-t)	14,489	0	0	0	0	14,489	0
208	**All Saints', Chevy Chase**							
	Rector	117,520	7,500	37,506	0	0	162,526	0
	Associate	74,472	0	24,000	0	13,000	111,472	0
	Theologian in Residence (p-t)	2,400	0	0	0	0	2,400	0
210	**Ascension, Sligo Parish**							
	Rector	50,150	572	0	0	42,784	93,506	1,000
	Deacon	36,848	0	0	0	0	36,848	1,000
211	**St. Dunstan's**							
	Rector	76,020	0	0	0	60,000	136,020	1,500
	Deacon	53,172	0	0	0	0	53,172	0
218	**Redeemer**							
	Rector	78,660	0	33,000	0	0	111,660	1,800
	Associate (p–t)	64,916	0	0	0	0	64,916	1,350
North DC								
101	**Washington National Cathedral**							
	Dean	180,154	6,000	55,846	0	24,000	266,000	0
	Vicar	76,180	0	0	0	53,000	129,180	0
	Associate	29,238	0	0	0	51,500	80,738	0
	Canon Precentor	74,109	0	0	0	38,000	112,109	0

Table 6 — Clergy Compensation for 2015

		Cash Salary (+FICA)	Utilities	Value of Housing	Equity Allowance	Cash for Housing	Total Compensation	Allowances
109	**St. Alban's**							
	Rector	data not submitted						
	Associate	data not submitted						
	Associate	data not submitted						
110	**St. Paul's, Rock Creek**							
	Rector	120,019	0	0	0	40,000	160,019	15,921
	Assistant (p–t)	1,800	0	0	0	0	1,800	0
111	**Holy Comforter**							
	vacant							
120	**Trinity, DC**							
	Rector	129,405	0	0	0	35,153	164,558	8,950
	Curate	45,213	0	0	0	22,000	67,213	0
124	**All Souls'**							
	Rector	86,894	900	0	0	30,000	117,794	3,600
125	**St. Columba's**							
	Rector	159,491	0	0	0	0	159,491	0
	Associate	100,430	0	0	0	0	100,430	0
	Associate	97,366	0	0	0	0	97,366	0
	Associate	72,553	0	0	0	0	72,553	0
128	**St. Patrick's**							
	Rector	125,138	0	0	0	18,000	143,138	1,078
	Assistant	68,701	0	0	0	0	68,701	603
	Chaplain	54,307	0	0	0	45,000	99,307	0
129	**St. David's**							
	Rector	52,300	7,000	0	0	61,908	121,208	3,500
171	**Howard University Chaplaincy**							
	vacant							

Table 6 — Clergy Compensation for 2015

		Cash Salary (+FICA)	Utilities	Value of Housing	Equity Allowance	Cash for Housing	Total Compensation	Allowances
Central DC								
103	**St. John's, Georgetown**							
	Rector	71,120	0	0	0	41,000	112,120	0
	Assistant (p-t)	0	0	0	0	11,000	11,000	0
104	**St. John's, Lafayette Square**							
	Rector	155,326	0	0	0	62,791	218,117	8,500
	Assistant	64,317	0	0	0	30,000	94,317	3,400
	Assistant	44,351	0	20,000	0	0	64,351	3,400
105	**Christ Church, Georgetown**							
	Rector	137,904	8,000	43,776	0	0	189,680	11,000
	Assistant	38,688	0	0	0	36,000	74,688	2,200
	Assistant	35,177	0	0	0	36,000	71,177	2,200
106	**Epiphany, DC**							
	Rector	83,725	0	0	0	48,000	131,725	0
	Assistant (p-t)	0	0	0	0	30,000	30,000	0
107	**Ascension and St. Agnes**							
	Priest-In-Charge	82,313	0	39,000	0	0	121,313	4,700
112	**Grace Church, Georgetown**							
	Rector	73,220	2,160	0	0	42,024	117,404	2,160
	Assistant (p-t)	13,659	0	0	0	22,221	35,880	0
113	**St. Paul's, K Street**							
	Rector	102,710	3,125	31,751	1,200	0	138,786	
114	**St. Stephen & the Incarnation**							
	vacant							
118	**St. Luke's, DC**							
	Rector	42,722	0	0	0	66,773	109,495	0

Table 6 — Clergy Compensation for 2015

		Cash Salary (+FICA)	Utilities	Value of Housing	Equity Allowance	Cash for Housing	Total Compensation	Allowances
119	**St. Thomas', DC**							
	Rector	92,527	4,500	0	0	72,103	169,130	1,500
121	**Our Saviour, Brookland**							
	Priest–in–Charge (p–t)	9,250	0	0	0	0	9,250	0
122	**St. Margaret's**							
	Rector	92,786	14,400	33,000	3,216	1,000	144,402	0
	Assistant	33,704	0	0	0	22,440	56,493	0
126	**St. Mary's**							
	vacant							
130	**St. George's, DC**							
	Rector	67,251	0	0	0	0	67,251	0
South DC								
102	**Christ Church, Washington**							
	Rector	69,338	6,079	24,930	0	0	100,347	0
108	**St. Augustine's**							
	Rector	50,619	5,197	18,321	0	0	74,137	0
116	**St. Mark's, DC**							
	Priest-In-Charge	96,000	0	0	0	0	96,000	0
	Assistant	74,000	0	13,700	0	0	87,700	0
117	**St. Monica's and St. James'**							
	Rector (p-t)	47,000	3,500	30,000	0	0	80,500	200
123	**Holy Communion**							
	Priest–in–Charge (p–t)	19,200	0	0	0	0	19,200	0
127	**Calvary Church**							
	Rector	54,700	0	0	0	20,000	74,700	0

Table 6 — Clergy Compensation for 2015

		Cash Salary (+FICA)	Utilities	Value of Housing	Equity Allowance	Cash for Housing	Total Compensation	Allowances
131	**St. Timothy's**							
	Rector	62,035	0	0	0	15,000	77,035	3,000
132	**Atonement**							
	Rector	50,976	0	0	0	26,113	77,089	7,867
134	**St. Philip the Evangelist**							
	Rector (p–t)	28,051	0	0	0	30,000	58,051	0
North Prince George's County								
305	**St. John's, Zion Parish**							
	Rector	36,561	0	0	0	46,800	83,361	15,400
307	**Holy Trinity, Collington**							
	Rector	80,563	5,000	0	0	36,891	122,454	4,500
308	**St. Philip's, Laurel**							
	Rector	39,431	0	0	0	49,792	89,223	0
310	**St. Matthew's**							
	Senior Priest	data not submitted						
	Associate (p-t)	44,366	0	0	0	0	44,366	0
311	**Epiphany, Forestville**							
	Rector (p-t)	37,872	0	0	0	11,362	49,234	3,000
314	**St. John's, Mt. Rainier**							
	Priest–in–Charge (p–t)	43,097	3,600	0	0	0	46,697	1,200
315	**St. Andrew's, College Park**							
	Rector	60,657	0	0	0	30,385	91,042	3,700
	Assistant (p–t)	26,520	0	0	0	0	26,520	1,000
316	**St. Michael & All Angels**							
	Rector (p–t)	28,530	0	0	0	18,000	46,530	0
320	**St. Christopher's**							
	Rector (p-t)	54,430	0	0	0	13,500	67,930	3,000

Table 6 — Clergy Compensation for 2015

		Cash Salary (+FICA)	Utilities	Value of Housing	Equity Allowance	Cash for Housing	Total Compensation	Allowances
321	**St. George's, Glenn Dale**							
	Rector	70,080	0	0	0	28,000	98,080	0
371	**University of MD Chaplaincy**							
	vacant							
Southern Maryland								
301	**St. John's, Broad Creek**							
	Interim Rector (p-t)	0	0	0	0	0	0	37,200
302	**St. Paul's, Baden**							
	Rector (p-t)	25,800	6,200	12,000	3,000	0	47,000	3,800
303	**St. Barnabas', Leeland***							
	Rector	66,542	3,000	24,000	0	0	93,542	0
304	**Trinity, Upper Marlboro**							
	Rector	74,284	9,000	24,985	1,000	0	109,269	2,000
306	**Christ Church, Accokeek**							
	Rector	54,280	7,423	19,231	2,400	0	83,334	420
309	**St. Thomas', P.G. County**							
	Rector	50,601	6,000	22,800	3,933	0	83,334	3,160
317	**St. Barnabas', Temple Hills**							
	Rector (p-t)	22,000	0	0	0	33,000	55,000	0
319	**Christ Church, Clinton**							
	Rector (p–t)	3,062	0	27,500	0	0	30,562	0
323	**St. Philip's, Baden**							
	vacant							
401	**Christ Church, Durham**							
	Priest–in–Charge (p–t)	0	0	0	0	26,400	26,400	0

Table 6 — Clergy Compensation for 2015

		Cash Salary (+FICA)	Utilities	Value of Housing	Equity Allowance	Cash for Housing	Total Compensation	Allowances
402	**Christ Church, Port Tobacco**							
	Rector (p-t)	47,797	0	0	0	20,000	67,797	0
403	**Christ Church, Wayside**							
	Rector (p-t)	25,898	0	0	0	8,000	33,898	0
404	**Trinity Parish, Newport & Hughesville**							
	vacant							
405	**St. James', Indian Head**							
	Interim Rector	69,093	4,900	14,400	0	0	88,393	0
406	**St. Paul's, Piney**							
	Rector	55,335	0	0	0	24,000	79,335	3,210
501	**All Faith, Charlotte Hall**							
	vacant							
502	**Christ Church, Chaptico**							
	Rector	59,476	5,000	0	5,000	5,000	74,476	9,000
503	**St. George's, Valley Lee**							
	Rector	56,094	5,000	16,721	3,000	0	80,815	7,400
504	**St. Andrew's, Leonardtown**							
	Rector	57,753	3,000	0	0	10,000	70,753	2,160
505	**Trinity, St. Mary's**							
	Rector	81,871	0	0	0	26,020	107,891	6,000
	Assistant (p-t)	4,227	0	0	0	6,000	10,227	0
506	**All Saints', Oakley**							
	Priest–in–Charge (p–t)	40,000	0	0	0	0	40,000	3,000
507	**Ascension, Lexington Park**							
	Priest–in–Charge	52,600	0	0	0	20,400	73,000	0

Part IV: Diocesan Policies

(Last edited 2008)

Committee Governance Policy

(Adopted by Diocesan Council 5/11/2004)

Origin of Committee and First Steps: Formation of an exploratory task force is by appointment of the Bishop. They can be authorized by Bishop, Council or Convention. Its task is to explore the nature of the issue, identify areas of focus, and to develop measurable, achievable goals and objectives. Part of its task is to explain why a diocesan committee would be necessary to achieve this, and it must include a statement of fiscal impact and identification of funding sources.

Creation of the Committee: A resolution goes to Council or Convention as a result of the work of the exploratory task force. The resolution must contain standard language of accountability, including a sunset clause that calls for a complete evaluation after a period of approximately three years. The resolution summarizes the areas of focus, and basically serves as the charge to the committee. Unless required otherwise by canon, the group formed will be called a committee.

Committee Membership: By canon, all members of the Committee are appointed by the Bishop and confirmed by Council. There should be approximately 10–12 members. Generally, members are appointed in consultation with the Committee Chair. Members of the preliminary task force are not necessarily guaranteed committee membership. By canon, members are to be canonically resident clergy or lay communicants in good standing at a church in this diocese. There should be an appropriate distribution of membership to give some kind of balance of clergy and lay, race, gender, region, and parish. The committee may make recommendations for future members.

Non–voting Membership: For various reasons, such as people serving in a consultative capacity, members of other denominations and licensed clergy, may have something to offer to the committee, but canonically may not be members. Subject to the same rotation as a voting member of the committee, these people may be appointed *ex officio* without vote.

Terms of Membership: Generally speaking, all terms are 3–years, renewable once, before rotating off for a minimum of one year. Terms begin after convention and end at the close of convention of the appropriate year. When a committee is first formed, a rotation needs to be built in, with approximately a third commencing with a 1–year term, another third with a 2–year term, and the remaining third with a 3–year term. A member so appointed for a 1–year term would be eligible to serve two full 3–year terms immediately following before having to rotate off the committee. However, a member so appointed for a 2–year term would only be eligible for a single 3–year term immediately following before having to rotate off the committee. By canon, the Bishop is a member *ex officio* of any committee.

Partial terms: If a committee member does not complete a term, that vacancy may be filled (appointed by the Bishop and confirmed by Council). If the time left is one year or less, the member would be eligible to serve two full 3–year terms immediately following before having to rotate off the committee. Any partial term greater than one year means that the member would only be eligible for one 3–year term immediately following before having to rotate off the committee.

Committee Chair: By canon, a chair shall be appointed by the Bishop and approved by Council. Some thought should be given to alternating the chair between clergy and lay, etc., but clearly the person most qualified would be the chair. This is an annual appointment (beginning and ending with each Convention). The norm would be that a person who had already served on the Committee and risen up through the ranks would be eligible to be chair while on a membership rotation, and that a chair might serve for two successive terms (a total of two years). It would be desirable at all times to have a couple of people being groomed to take over the chair, and even to serve as a vice–chair.

Normalization of Committee Rotation: There are times when, for whatever reason, the rotation on a committee becomes out of synch. The Governance Officer will work with the Committee Chair and staff liaison to make recommendations to the Bishop and Council on how to achieve a proper balance, allowing for new membership while allowing for a mechanism to pass on historical knowledge. Some terms may need to be adjusted to implement this.

Other officers of the Committee: By canon, any other officers may be elected by the committee itself.

Subcommittees: A subcommittee is an operational unit of the committee that has ongoing work. Prior to the formation of a new subcommittee, a charge to that subcommittee must be submitted to the Bishop and Council for approval, and a report on their work and their goals and objectives must be included in the committee's annual report to Council and Convention. The Bishop and the committee chair appoint the chair of the subcommittee, with the consent of the parent committee. Members of the subcommittee are appointed by the committee chair and the chair of the subcommittee. Membership of a subcommittee is not necessarily totally drawn from the membership of the parent committee. However, members of any subcommittee, including the chair must meet the qualifications of committee membership and be subject to the same rotation system.

Ad Hoc Task Forces of Committees: An ad hoc task force of a committee is a group drawn from the committee, appointed by the chair with the consent of the committee, to look at a particular issue on behalf of the committee or to complete a project, and then disband. A non–member with specific expertise may be appointed to the task force. The lifespan of an ad hoc task force rarely exceeds a few months. If the work of an ad hoc task force continues for a year or longer, the committee must evaluate whether the task force has become ineffective, is evolving into a subcommittee (which requires a charge consented to by the Bishop and Council), or for good reason needs a little more time.

Accountability to Council: The committee reports to the Council at least once a year. This is an opportunity for a mutual review, and the report and discussion should take the form of what has been accomplished that year and a mutual decision as to the goals and objectives for the coming year. By canon, any change in the committee's charge, name, membership or bylaws must be approved by the Bishop and Council.

Assignments: Assignments arise from the charge of the committee. The annual review with Council aids with the accountability for this. From time to time, Bishop, Council or staff may ask the committee for assistance in exploring a particular subject related to the committee's charge.

Ending of a Committee: All program committees will have a sunset clause, generally calling for a complete review every 3–5 years. Following a review process, the Bishop and Council may choose to end a committee, for any of a variety of reasons, including, but not limited to the following: the charge and work of the committee has been completed; a change in focus of the mission and work of the diocese; the committee has become ineffective or non–functional, etc.

Accountability to Convention: By canon, if not otherwise a member of Convention, the chair is an *ex officio* member of the Convention with seat and voice, but no vote. The committee chair is responsible for producing a short, written report (1–2 pages) for the Convention, due the first working day of the year. This appears in a packet of information at the Convention, is posted on the Website under the information for that committee, and appears in the Journal. Budget: Unless otherwise included in the budget, there is generally a nominal amount ($100–300) in the diocesan budget for the clerical costs of various committees. Budget requests should be made relatively early in the year for the following year, and be a component of the annual review with Council. Committees may identify possible funding sources, but not engage in fundraising without the permission of the Council.

Staff Liaison: A member of the diocesan staff should be assigned to each committee as a liaison. The relationship varies with the committee and with the individual chair, but the point is to be in relationship on behalf of the Bishop, and to help facilitate the flow of meetings and work for the year. Committees need to be aware that there is very little in the way of support staff at Church House, and arrange for its own clerical work.

Council Liaison: Members of Council may be appointed to some committees to serve as a liaison between the Committee and the Council. This is most likely to happen when some critical work is being doing by the Committee, but may occur at other times or for other reasons.

Diocesan Loan Policies

A. Policy for Diocesan Guarantees of Congregation Loans
(Adopted by the Diocesan Council in 2001, amended in 2008)

Among the resources of the Diocese of Washington are the buildings and grounds of the congregations of the Diocese. One of the important ministries of every congregation is adequate maintenance of existing structures and capital equipment. A number of church buildings and the surrounding land, including cemeteries, are historic sites in the Washington area. In every neighborhood the church building is an important community resource. Above all else, these buildings are the places where God is worshiped and prayers on behalf of God's creation are offered. Thus, every effort must be made by the congregations that call these buildings their "church home" to ensure that these buildings are maintained so that ministry now and in the future can be sustained. Further, all Christians are called to go forth and preach the gospel to all nations. This may mean that congregations may be called upon to expand their mission and thus renovate and expand existing church buildings. Such a call to renew and/or expand a congregation's mission and building or expand structures requires substantial capital resources in order to finance such an undertaking. Good stewardship and effective fundraising are a critical and primary component to such a mission. There is no outside source, including the Diocese, which can substitute for a congregation's own financial support for its ministry.

When preparing to undertake any building improvement or expansion congregations are to exercise all possible efforts to secure financing without a diocesan guarantee. Lenders will almost inevitably request such a guarantee, if it is generally available, even when the lender would be willing to proceed without it. Congregations receiving permission from the Committee on Church Architecture to build and/or renovate existing property and from Finance Committee and the Standing Committee to encumber property should make every effort first to secure financing without a diocesan guarantee.

Under extraordinary circumstances the Diocese will consider guaranteeing a congregation's loan. Examples of such circumstances may include: major repairs without which a church could not function; the building of new worship or program space during a time of increased growth within the parish, yet at a time in which without the new space the growth will subside and/or cease altogether; a congregation with a substantial membership of low income people who can sustain the operation of a parish, but lack sufficient personal, financial resources to support building renovations, repairs and expansion. The guarantee program of the Diocese requires the following of participating congregations:

1. The congregation would follow the existing process of submitting building master plans and/or proposed designs to the Committee on Church Architecture for review, and submitting these same plans to the Finance Committee, along with the following information:
   a. Parochial reports and audits from the previous three years;
   b. A statement of income and expense of the current fiscal year;
   c. A current asset sheet;
   d. A description of all fundraising activities for the building and a statement of funds received to date and funds anticipated, specifying the time frame in which these funds would be received;
   e. A case statement for the project;
   f. A statement about current membership and projected growth;
   g. A statement about current pledges and anticipated growth.
2. The congregation will provide a deposit to the Diocese for the equivalent of six monthly mortgage payments on the date the loan documents are signed. This cash will be placed in an interest bearing account under the control of the Diocese. All interest earned will be the property of the Diocese.
3. The congregation will negotiate with the lender a covenant that after five years of timely mortgage payments, the bank will release the Diocese from the guarantee, pending approval of the Finance Committee. This effectively limits the number of years that a guarantee will be in place. The congregation will also arrange with the lender to have mortgage payments deducted from their checking account to ensure timely payments.
4. At the end of five years when the Diocese is released from the guarantee, the parish will receive their deposit back, less any payments made on their behalf to the bank, and net of any loan. The parish will not receive any of the interest earned on this deposit.

5. During the time the guarantee is in place, the parish will submit quarterly financial reports to the diocesan Treasurer in a format acceptable to the Finance Committee. The diocesan Treasurer will maintain a schedule that includes the amount of loan outstanding, the amount of monthly payment, the amount of deposit, the amount of any loan made from the Closed Parishes Fund and the date of the most recent report. This report will be added to the reserve schedule for monthly distribution to the Diocesan Council.
6. To qualify for the guarantee, a congregation must have submitted the most recent parochial report and audit on time. If a congregation has not complied, the congregation must do so within 30 days and then resubmit their request to the Finance Committee. The congregation must agree to submit all required diocesan reports in a timely manner during the time of the guarantee.
7. At the time of request for a guarantee the congregation must be current with their payment of the pledge to the Diocese. Further, the congregation must agree to meet the expectation of moving to the tithe at the rate of 1% a year, if the congregation is not already tithing.
8. If a congregation is unable to make a loan payment, they must notify the bishop in writing and request that the Diocese make a payment on their behalf from the deposit. The Bishop will authorize the payment and notify the Finance Committee chair and the Treasurer of the payment. The Bishop in consultation the Finance Committee Chair and the Treasurer and other appropriate staff will determine the next steps needed to assist the congregation. Notification to the Diocesan Council will be done through the monthly report unless the Bishop determines that additional actions are needed. If the Diocese depletes the deposit, Council will receive a written report from the Finance Committee describing what actions will be needed to assist the congregation in resolving their financial situation.

All requests for loans to congregations must receive approval of Standing Committee. All requests for a Diocesan guarantee must be approved by Diocesan Council. At no time will there be more than five congregations participating in the guarantee program. This will safeguard the Diocese's financial assets and ensure the adequate monitoring of the participating congregations.

B. Policy for Short–Term Loans to Parishes

(Adopted by the Finance Committee in 1980 and amended in 1985, 1993, and 2008)

1. Priority will be given to parishes with the greatest financial need, and parishes must demonstrate, in their application for a short–term loan, why other resources are not available or adequate. Parishes with other resources must provide justification for using diocesan rather than parish funds.
2. Amount: $35,000 or less; larger loans will be handled on a case–by–case basis.
3. Interest rate: Interest rates are to be set at closing at the then prevailing interest rate of five (5) year U.S. Treasury instruments plus .0175 (1.75%), but not less than .06 (6%). Interest rates shall be fixed for the 5–year term.
4. Repayment period: The standard repayment period is five years; however, the committee is prepared to grant exceptions where warranted.
5. The committee will consider each loan request on its particular merit.

6. While the Diocese will consider a wide range of possible uses for short–term loan proceeds, loan requests will generally be denied for such purposes as restoring operating funds and in instances where the use of other funds is more appropriate.
7. The granting of a loan does not relieve the parish of the responsibility to pay its Diocesan commitment.
8. Each loan request must include:
   a. A complete description of the project/endeavor for which the loan is intended, including detailed, substantiated costs;
   b. Parochial reports and audits from the previous three years;
   c. A statement of income and expense of the current fiscal year;
   d. A current asset sheet;
   e. A description of all fundraising activities for the building and a statement of funds received to date and funds anticipated, specifying the time frame in which these funds would be received;
   f. A case statement for the project;
   g. A statement about current membership and projected growth;
   h. A statement about current pledges and anticipated growth;
   i. A proposed monthly repayment plan, supported by budgeted funds; and
   j. Justifying data to support the parish's need for a loan.

C. Policy for Large Loans to Parishes

(Adopted by the Diocesan Council in 1980, amended in 1993 and 2008)

Funds available to be loaned and lending criteria:
Each year, the Diocesan Council will establish a limit for large–loan Missionary Development Funds (MDF) for the purpose of funding extraordinary missionary opportunities. Extraordinary missionary opportunities are those that reach beyond the normal functions of mission and outreach for all parishes and seek to develop new ministries, programs or special projects targeted at increasing Church membership and participation.

Maximum amount to be loaned to any parish:
$200,000 , with exceptions approved on a case–by–case basis.

Terms:
1. The loan shall be for a period of five years at a fixed interest rate. Monthly payments shall be made as if the loan was for a period of 20 years, and a balloon payment of the balance will be due at the end of the five–year period. Interest rates are to be set at closing at the then prevailing interest rate of five (5) year U.S. Treasury instruments plus .0175 (1.75%), but not less than .06 (6%). Interest rates shall be fixed for the 5–year term.
2. In the absence of extraordinary and compelling circumstances, the loan will be renewed for successive 5–year periods, but will not be renewed after the twentieth year. Upon each renewal, the Diocese may adjust the interest rate and other terms.
3. The loan shall be secured by a deed of trust with the highest possible priority covering the parish's real estate and approved by the Standing Committee. In addition, the parish shall comply with such of the conditions respecting aided parishes as

the Council shall determine upon the recommendation of the Finance Committee (see accountability standards below).

4. The Diocese shall arrange for the preparation of the loan documents, at the expense of the parish.
5. All loans shall require the approval of the Council.

Process:

1. Loan requests should be submitted to the Bishop who, after review with the staff, would route them to:
   a. The Committee on Church Architecture, if appropriate, for review of the building plans;
   b. The Moderator of Council and the Canon to the Ordinary, who would determine whether or not the proposed project represents an extraordinary missionary opportunity;
   c. The Finance Committee, for review of the parish's financial condition and ability to carry the loan.
2. Each loan request must include:
   a. A complete description of the project/endeavor for which the loan is intended, including detailed, substantiated costs;
   b. Parochial reports and audits from the previous three years;
   c. A statement of income and expense of the current fiscal year;
   d. A current asset sheet;
   e. A description of all fundraising activities for the building and a statement of funds received to date and funds anticipated, specifying the time frame in which these funds would be received;
   f. A case statement for the project;
   g. A statement about current membership and projected growth;
   h. A statement about current pledges and anticipated growth;
   i. A proposed monthly repayment plan, supported by budgeted funds; and
   j. Justifying data to support the parish's need for a loan.
3. Reports from the above committees would be submitted to the Moderator of the Diocesan Council. The Moderator could request that further work or review be undertaken by any of the committees, or could recommend the loan to the Diocesan Council.
4. The Diocesan Council would act on the loan request.

Financial Accountability Standards for Parishes Receiving Loans:

1. The proposed annual budget of the church will be submitted for review two months before the start of the church's fiscal year. Following the completion of the every member canvass, any changes in the budget shall be submitted to the Finance Committee for review.
2. Quarterly financial statements using the form contained in Appendix B of "Audit Procedures in the Diocese of Washington" will be submitted in duplicate to the Chair of the Finance Committee through the Business Affairs Office.

3. Record keeping shall be done in a manner at least as rigorous as that specified by the Manual for Treasurers of Missions and Aided Parishes."
4. An every member canvass with personal contacts shall he held each year.
5. There shall be an annual audit of the church's accounts according to the standards stated in the "Audit Procedures in the Diocese of Washington."
6. In view of the substantial amount of the loan, a liaison member of the Finance Committee shall be appointed to discuss and review with the treasurer of the parish any deviations from budget figures, or any plans for special fund drives, or any other activities of the parish that would reflect on its financial strength.

Diocesan Audit Guidelines

Each parish within the Diocese of Washington is responsible for submitting audited financial statements to the Bishop of Washington. These statements must be received by September 1st of the year following the calendar year being reported. To ensure financial statements are fairly stated, canon law requires an annual audit be completed by each parish. For direction in completing the annual audit, in January of 2003 the Diocesan Council adopted the audit guidelines established by the Domestic and Foreign Missionary Society of the Protestant Episcopal Church in the USA (DFMS).

These guidelines are included as Chapter VI in the Manual of Business Methods in Church Affairs which is published by the Domestic and Foreign Missionary Society of the Protestant Episcopal Church in the USA. In addition to the audit guidelines, the manual includes a great wealth of useful information aimed at assisting congregations in effectively running the business of the church, including information relating to tax, financial management, insurance, and other issues. This manual is available on The Episcopal Church website at *www.episcopalchurch.org.* The audit guidelines allow the following three types of financial audit be conducted by a parish:

1. Audit by independent CPA (Certified Public Accountant)
2. Audit by independent PA (Public Accountant)
3. Audit by Committee chosen by parish

These guidelines were created for parishes that choose to do an audit by committee instead of engaging a CPA or PA to perform the audit. The guidelines outline the steps and processes necessary to adequately review the financial statements and internal accounting controls of a parish.

Two changes, which were recommended by the Diocesan Finance Committee, are incorporated into the audit guidelines approved by Council. Both of these changes affect bullet 5 on page VI–3 of the manual, discussing the committee audit. First, the final sentence in the second paragraph of bullet 5, dealing with reimbursement for out–of–pocket expenses, was deleted. Second, the following sentence was added as the second sentence to the third paragraph under bullet 5: "A committee member may be someone, other than a CPA, who is engaged by the congregation to perform the committee audit, as long as the Committee Audit Guidelines and format are followed."

The text of the Introduction portion of the guidelines is below (including the two diocesan changes listed above and appropriately marked, that were adopted by our Council). For the other sections (Audit Program Checklist, Sample Audit Committee

Certificate, Instructions for the Audit Program), please refer to the *Manual of Business Methods in Church Affairs*.

1. Purpose: These audit guidelines were developed to assist auditors in performing the annual audit of the books of account of the congregations of the Episcopal Church.
2. Reasons for an Audit: Annual audits are required by the Canons of the Episcopal Church for all parishes, missions, and other institutions. The primary purpose of an audit is to assure that financial statements are fairly stated. Any person handling the monies or investments of the church needs an audit to protect the church assets and him/her against suspicion of mishandling those assets. Similarly, rectors, vestries, vicars, bishop's committees, treasurers, and other persons in positions of responsibility may be liable for any losses which would have been discovered by an ordinary audit but were not discovered because they failed to have an audit conducted.

   In addition, an announcement to the congregation that a completed audit reveals that all monies and investments are properly accounted for will have a positive impact on stewardship.
3. Pre–Audit Advice: When meeting with the auditors, be prepared to discuss your plans and objectives. Auditors are in the position to advise you and serve your interest when they understand the goals you have set and when you can clearly explain what you expect and hope to get from their services.

   Keep good records and help your auditor save you money by not using professional time for routine work, such as gathering information.

   Keep your auditor informed of changes and new directions in the congregation.

   The treasurer and others, such as Vestry members, rectors, and staff, should be available to the auditor to provide any needed information.

   A copy of the *Manual of Business Methods in Church Affairs* should be made available to the auditors.
4. Approved Auditors: The canons permit the auditing of congregational accounts by "an independent Certified Public Accountant," by "an independent licensed public accountant," or by "such committee as shall be authorized by the Finance Committee, Department of Finance, or other appropriate diocesan authority."
   a. *Certified Public Accountant:* Very often the complexity and/or size of congregations necessitate an independent examination and reporting on their financial statements.
      i. Certified Public Accountants offer several levels of service. These include the audit, the compilation, and the review. Refer to the Glossary of this manual for definition of these terms. Neither a review nor a compilation is acceptable in place of an audit of a parish, mission, or other institution of the church.
      ii. Certified Public Accountants engaged in public accounting are available to all who wish to engage them for independent accounting skills. These skills consist primarily of the design and installation of financial systems, audits, investigations and reports based on audits, advice on management and financial policies, and tax return preparation.

iii. Certified Public Accountants have met the statutory requirements of a state or other political subdivision of the United States as to age, education, residence, moral character, and expertise, and have passed.

iv. Certified Public Accountants are permitted to advertise their services. This should help you in your search. Generally, when people do not know an accountant in the community, they will ask friends to recommend someone. Businesspersons, especially those in the not–for–profit field, can be helpful in finding an accountant with expertise in the not–for–profit sector. Lawyers and bankers can be of assistance as well.

v. Fees are based on time charges. Moreover, fees vary with the level of experience of those required to perform the work. The prevailing cost of conducting a practice in the community will affect professional audit fees. Fees also vary based upon the time of year the audit work is performed.

b. *Independent Licensed Public Accountants:* While the CPAs and PAs are both licensed to perform the same public accounting services, they prepare differently to become licensed. A Public Accountant has a license based solely upon public accounting experience.

5. The Committee Audit: These Audit Guidelines were specially prepared for audit by committees. The Audit made by an audit committee will be termed a Committee Audit. The Auditor's Opinion Letter of an Audit Committee will be termed an Audit Committee Certificate. The Auditor's Comments on Internal Control we be termed Audit Committee Findings on Policies and Procedures.

   Audit committee members should be independent of the decision making and financial record keeping functions of the congregation. The members of the audit committee should have sufficient financial skills and experience to conduct a competent audit. It might be appropriate to offer reimbursement to the audit committee for out–of–pocket expenses.

   An audit committee may consist of one or more individuals. A committee member may be someone, other than a CPA, who is engaged by the congregation to perform the committee audit, as long as the Committee Audit Guidelines and format are followed. The actual number of members should be determined by the size and scope of the audit.

6. Scope of the Committee Audit: The scope of the audit shall include:
   a. Sufficient tests of transactions to assure compliance with these guidelines and adequate control of the assets of each congregation.
   b. Verification (or preparation) of financial statements in the form approved for the Episcopal Church as set forth in this manual. Refer to Chapter III (Bookkeeping).
   c. A review of management control practices using the Internal Control Questionnaire found in Chapter II (Internal Controls).

7. Accounts to be Audited: All accounts must be audited. The audit requirement covers not only the operating accounts of the organization, but also all its restricted, endowment, and property funds, and the accounts, if any, of its organizations. No church money is exempt from the requirement of an audit. If a separate auditor has audited an account of a separate treasurer, the report should be included in the consolidated financial statements.

8. Objectives of the Audit: The major objectives of an audit of a congregation are to ascertain the following:
   a. That the various transactions during the year are proper and are documented appropriately (*i.e.*, authorized, complete and accurate);
   b. That the various transactions during the year are recorded in the proper amounts and in the proper accounts;
   c. That the assets, liabilities, income and expenses, which should be in the financial records, are so shown in the proper amounts and in the proper accounts;
   d. That, to the extent feasible, adequate internal control procedures were and continue to be in effect; and
   e. That the financial statements for the year were prepared from the financial records and present fairly the financial position and changes in net assets and cash flows of the congregation.
9. Timing of the Audit: The Canons call for a church fiscal (*i.e.*, financial) year ending on December 31 of any given year. The engagement of the auditor should be done prior to the end of the period being examined. This timing allows the auditor to include certain audit procedures that can only be performed at year–end.
10. Contents of the Audit Report: The auditor is responsible for submitting an audit report to the Vestry of the church. The Audit Report shall consist of:
    a. The Audit Committee Certificate;
    b. The Statement of Financial Position;
    c. The Statement of Activities;
    d. The Statement of Cash Flows;
    e. Completed Audit Program Checklist;
    f. The Audit Committee Findings on Policies and Procedures; and
    g. A corrected parochial report as a result of audit adjustments, if applicable.
11. Filing of the Audit:
    a. Prior to actual delivery of the audit report, the Vestry should issue a letter to the auditor stating that all records have been available for audit and there are no funds omitted.
    b. Upon completion, the Audit Committee shall present the audit report to the Treasurer, Rector, and Wardens.
    c. Any findings and recommendations should be presented in the Audit Committee Findings on Policies and Procedures, not in the Audit Committee Certificate. These items will be discussed with the Treasurer or other responsible persons and within 30 days their written response, attached to the audit report, is presented to the Vestry.
    d. The Vestry receives the audit report upon completion.
    e. A copy of the audit report should be filed with the Bishop or Ecclesiastical Authority not later than 30 days following its completion and never later than September 1 of each year, covering the financial reports of the previous calendar year. The minutes of the Vestry will officially record the receipt, acceptance, and subsequent filing of the audit report with the Ecclesiastical Authority.

f. If, at any time during the audit, the records suggest that something is seriously wrong, the matter should be brought immediately to the attention of someone of superior authority, as well as the appropriate diocesan authority.

Policy Statement on Disposition of Proceeds from Sale of Real Estate Assets

(adopted by Diocesan Council 5/9/2006)

The Episcopal Diocese of Washington has formulated this policy statement as a guide for dealing with the disposition of real estate asset sale proceeds. No prior policy statement can be identified as existing. Asset sales, by their very nature, tend to be long term in their perspective. We endorse this same concept when putting these resources to use. Use of any proceeds should align with the mission/vision of the Diocese. They should and will not be used for normal operating expenses.

Each situation will present its own unique set of circumstances. The timing of each sale will also come at a unique time for the Diocese – where we can envision an almost unlimited opportunity to put these assets to use for varying needs, projects, and ministries. We believe these guidelines need to provide a fundamental direction for the use of these proceeds. While Council needs to show some sensitivity, flexibility, and creativity to respond to the needs of the moment, we recommend the basic guidelines serve as the foundation for all decisions on the use of sale proceeds.

Prior to determining any use of these proceeds, the original source of the funds used to acquire the asset will be researched to determine any commitments, restrictions, or requirements that may apply to ensure we properly dispose of the proceeds.

1. Proceeds from asset sales will primarily be used for (prioritization is not implied):
   - purchase of new land
   - church plants
   - building/renovation projects including accessibility
   - congregational development and renewal
   - renewable investments (start-up or seed loans)

   Use of these proceeds could take the form of a grant, reimbursable grant, loan, or investment. Council will establish a process and procedures by which requests can be administered according to these guidelines.
2. All monies received from sale proceeds will be separately accounted for to ensure they go toward the intended use. Investment income on these monies will be kept within these funds and not used for other purposes.
3. Council will be responsible for making all decisions regarding the use of asset sale proceeds. Council will also be responsible for the review, revision as necessary, monitoring, and application of these guidelines on behalf of Convention. Council will task the appropriate committee or staff to execute all decisions.

Part V: Constitution and Canons of the Diocese of Washington

(last edited 2016)

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I. Constitution of the Diocese of Washington
(Restated 2016)

Article 1
Definitions

Sec. 101. Definitions.

In this Constitution:

(1) ***Bishop.***— The term "Bishop" means the Bishop of the Diocese of Washington.

(2) ***Communicant of this Church in Good Standing.***— The term "communicant of this Church in good standing" means an individual who is a communicant in good standing as defined in the canons of this Church.

(3) ***Communicant of this Diocese in Good Standing.***— The term "communicant of this Diocese in good standing" means an individual who is—

(A) a communicant of this Church in good standing; and

(B) (i) a member of a parish, separate congregation, or mission of this Diocese entitled to vote in that parish, separate congregation, or mission; or

(ii) enrolled in the register of a college chaplaincy of this Diocese.

(4) ***Convention.***— The term "Convention" means the Convention of the Protestant Episcopal Church of the Diocese of Washington, a diocese of this Church, incorporated as a corporation by the Act of March 16, 1896 (29 Stat. 58).

(5) ***Diocese.***— The term "Diocese" means the Diocese of Washington.

(6) ***Ecclesiastical Authority.***— The term "Ecclesiastical Authority" means the Bishop or the Bishop Coadjutor, Bishop Suffragan, or the Standing Committee as provided under Article 6.

(7) ***Meeting of the Convention.***— The term "meeting of the Convention" means any annual meeting or special meeting of the assembled participants of the Convention.

(8) ***Member of the Convention.***— The term "member of the Convention" means any individual who is a clerical member of the Convention or a lay member of the Convention.

(9) ***Participant of the Convention.***— The term "participant of the Convention" means any individual who is—

(A) a member of the Convention;

(B) a cleric with seat and voice, but not vote at any meeting of the Convention; or

(C) a lay individual with seat and voice, but not vote at any meeting of the Convention.

(10) ***This Church.***— The term "this Church" means the Protestant Episcopal Church in the United States of America, also known as the Episcopal Church

Article 2
Annual Meetings of the Convention

Sec. 201. Annual Meetings.

(a) In General.— An annual meeting of the Convention shall be held in each calendar year.

(b) Date and Place.—

(1) ***In General.—*** Except as provided under paragraph (2) or subsection (c), at each annual meeting, the Convention shall determine the date and place for the following annual meeting.

(2) ***Alternate Determination of Date and Place.—***

(A) *Bishop and Standing Committee.—* The Bishop shall determine the date and place for the annual meeting, if—

(i) the Convention does not set the date and place under paragraph (1); and

(ii) the Bishop has the consent of the Standing Committee.

(B) *Standing Committee.—* The Standing Committee shall determine the date and place for the annual meeting, if—

(i) the Convention does not set the date and place under paragraph (1); and

(ii) (I) the office of Bishop is vacant; or

(II) the Bishop is disabled or absent.

(c) Change of Date or Place.—

(1) ***Sufficient Cause.—*** Any change in the date or place of the annual meeting under this subsection may be made only for sufficient cause as determined by—

(A) the Bishop and the Standing Committee for any change under paragraph (2); or

(B) the Standing Committee for any change under paragraph (3).

(2) ***Bishop and Standing Committee.—*** With the consent of the Standing Committee, the Bishop may change the date or place of the annual meeting.

(3) ***Standing Committee.—*** The Standing Committee may change the date or place of the annual meeting, if—

(A) the office of Bishop is vacant; or

(B) the Bishop is disabled or absent.

(d) Absence.— For purposes of this section, the Bishop shall—

(1) determine any period in which the Bishop is absent; and

(2) provide written notice of that determination to the Standing Committee

Article 3
Members of the Convention

Sec. 301. Composition.

The Convention shall be composed of clerical members of the Convention and lay members of the Convention.

Sec. 302. Entitlement to Vote.

(a) In General.— All clerical members of the Convention and lay members of the Convention shall be entitled to vote at any meeting of the Convention.

(b) Single Vote.— If more than 1 provision of the Constitution or the canons entitles an individual to vote at a meeting of the Convention, that individual may not vote more than once on any vote at that meeting.

(c) Entitlement to Vote Retained.— An individual shall remain entitled to vote, if—

(1) a provision of the Constitution or canons entitles that individual to vote; and

(2) another provision of the Constitution or canons provides that individual with seat and voice, but not vote at any meeting of the Convention.

Sec. 303. Clerical Members of the Convention.

(a) Members.— Except as provided under subsection (b), the clerical members of the Convention shall be—

(1) the Bishop, any Bishop Coadjutor, and any Bishop Suffragan; and

(2) any cleric—

(A) who was ordained in this Diocese and has continued in canonical residence from ordination; or

(B) who—

(i) transferred to this Diocese by Letters Dimissory; and

(ii) not less than 60 days before the meeting of the Convention, had Letters Dimissory accepted by the Ecclesiastical Authority.

(b) Clergy Under Ecclesiastical Discipline.— A cleric may not be a clerical member of the Convention, if that cleric is—

(1) under a sentence of suspension or deposition; or

(2) subject to an accord or order of ecclesiastical discipline that provides that the cleric is not a clerical member of the Convention for a specified period.

Sec. 304. Lay Members of the Convention.

(a) In General.—

(1) ***Lay Members.—*** The lay members of the Convention shall be—

(A) at least 1 lay delegate from each parish or separate congregation in union with the Convention;

(B) at least 1 lay delegate from each organized mission under the authority of the Diocese;

(C) at least 1 lay delegate from the Cathedral;

(D) the Secretary of the Convention, the Treasurer of the Convention, the Chancellor of the Diocese, the Chair of the Finance Committee of the Diocesan Council, and the President of the Episcopal Church Women; and

(E) subject to paragraph (2), any additional lay delegates as provided by Canon.

(2) ***Limitation on Additional Lay Delegates.—*** The total number of additional lay delegates provided by Canon may not exceed the total number of—

(A) lay delegates provided under paragraph (1)(A), (B), and (C); and

(B) officers under paragraph (1)(D).

(b) Qualifications.— Each lay member of the Convention—

1) described under subsection (a)(1)(A) or (B) shall be—

(A) at least 18 years of age;

(B) a communicant of this Diocese in good standing; and

(C) a member of the parish, separate congregation, or organized mission from which that member is elected;

(2) described under subsection (a)(1)(C) shall be—

(A) at least 18 years of age; and

(B) a communicant of this Church in good standing;

(3) described under subsection (a)(1)(D) shall be—

(A) at least 18 years of age; and

(B) a communicant of this Diocese in good standing; and

(4) described under subsection (a)(1)(E) shall be—

(A) at least 18 years of age; and

(B) in the case of a delegate from—

(i) a parish, separate congregation, or organized mission—

(I) a communicant of this Diocese in good standing; and

(II) a member of the parish, separate congregation, or organized mission from which that member is elected; or

(ii) a college chaplaincy—

(I) a communicant of this Diocese in good standing; and

(II) enrolled in the register of that college chaplaincy.

Sec. 305. Status throughout Year.

(a) In General.— Except as provided under subsection (b), a lay member of the Convention—

(1) shall be a lay member of the Convention for an annual meeting of the Convention and retain membership without reelection or reappointment until the next annual meeting of the Convention; and

(2) may attend all adjourned and special meetings as a lay member of the Convention until that next annual meeting of the Convention.

(b) Exception.— A lay member of the Convention who is a delegate from a parish, separate congregation, organized mission, or the Cathedral shall remain a lay member of the Convention until succeeded under the bylaws of that parish, separate congregation, organized mission, or the Cathedral.

Sec. 306. Canons.

(a) Membership of the Convention.— The Convention may adopt canons relating to the membership of the Convention.

(b) Canons Affecting Number of Members.— Any canon adopted under subsection (a) that affects the number of members of the Convention may not take effect until the annual meeting of the Convention following that adoption.

(c) Individuals With Seat and Voice, But not Vote.— The Convention may adopt canons to provide for any individual who is not a member of the Convention to be entitled to seat and voice, but not vote at any meeting of the Convention.

Article 4
Quorum

Sec. 401. Quorum.

(a) In General.— A quorum for the conduct of business at any meeting of the Convention shall be—

(1) the lesser of—

(A) 50 clerical members of the Convention; or

(B) 25 percent of all clerical members of the Convention; and

(2) the lesser of—

(A) 50 lay members of the Convention; or

(B) 25 percent of all lay members of the Convention.

(b) Adjournment.— A quorum shall not be required for a vote to adjourn.

Article 5
Business and Votes in the Convention

Sec. 501. Business and Votes.

(a) In General.— Except as provided under subsection (b), all business of the Conven-tion shall be conducted with the participants of the Convention acting as a single body.

(b) Voting by Orders.—

1) ***Requirement of Vote.—*** If any 5 members of the Convention require that any vote be conducted by orders, the clerical members of the Convention and the lay members of the Convention shall vote separately.

(2) ***Passage.—*** A vote under paragraph (1) shall pass, if a majority of —

(A) the clerical members of the Convention present and voting vote in favor; and

(B) the lay members of the Convention present and voting vote in favor.

Article 6
Ecclesiastical Authority

Sec. 601. Ecclesiastical Authority.

(a) Bishop.— The Bishop shall be the Ecclesiastical Authority of the Diocese.

(b) Bishop Coadjutor.— The Bishop Coadjutor shall be the Ecclesiastical Authority of the Diocese, if—

(1) the office of Bishop is vacant; or

(2) the Bishop is disabled or absent.

(c) Bishop Suffragan.—

(1) ***In General.—*** The Bishop Suffragan shall be the Ecclesiastical Authority of the Diocese, if—

(A) (i) the office of Bishop is vacant; or

(ii) the Bishop is disabled or absent; and

(B) (i) the office of Bishop Coadjutor is vacant; or

(ii) the Bishop Coadjutor is disabled or absent.

(2) ***Multiple Bishops Suffragan.—*** If there is more than 1 Bishop Suffragan, paragraph (1) shall apply to—

(A) the Bishop Suffragan with the most seniority based on the date of consecration to the episcopate; or

(B) if the Bishop Suffragan with the most seniority is disabled or absent, the Bishop Suffragan with the next most seniority.

(d) Absence.— For purposes of this section, the Ecclesiastical Authority shall—

(1) determine any period in which that Ecclesiastical Authority is absent; and

(2) provide written notice of that determination to—

(A) the appropriate Bishop Coadjutor or Bishop Suffragan who shall be the Ecclesiastical Authority in accordance with this section during that period; or

(B) if subparagraph (A) is not applicable, the Standing Committee.

(e) Standing Committee.— If no Bishop, Bishop Coadjutor, or Bishop Suffragan is the Ecclesiastical Authority of the Diocese, the Standing Committee shall be the Ecclesiastical Authority of the Diocese.

Article 7
Elections of Bishops

Sec. 701. Elections of Bishops.

(a) Ballot and Orders.— Each election of a Bishop shall be conducted—

(1) by ballot in a meeting of the Convention; and

(2) by orders with the clerical members of the Convention and the lay members of the Convention voting concurrently and separately.

(b) Voting Requirements for Elections.—

(1) ***In General.—*** Except as provided under paragraph (2), a candidate shall be elected Bishop, if that candidate receives the majority of votes required under subsection (c).

(2) ***Alternative Requirement.—*** If the requirements of subsection (c) relating to the percentage of the members of the Convention present is not met, a candidate shall be elected Bishop, if that candidate receives the supermajority of votes required under subsection (d).

(c) Elections in General.—

(1) ***Majority Vote in Each Order.—*** A candidate shall be elected Bishop, if—

(A) 67 percent of all clerical members of the Convention are present;

(B) that candidate receives the majority of votes of all clerical members of the Convention present and voting;

(C) 67 percent of all lay members of the Convention are present; and

(D) that candidate receives the majority of votes of all lay members of the Convention present and voting.

(2) ***Retired and Inactive Clerical Members.***— For purposes of paragraph (1)(A), a clerical member shall not be counted in determining the total of clerical members, if that clerical member—

(A) is retired or disabled under the rules of the Church Pension Fund; or

(B) has not been present at any meeting of the Convention during the 5-year period preceding the date of the meeting for which a determination is being made under this paragraph.

(d) Elections with Supermajority Vote in Each Order.— Subject to subsection (b), a candidate shall be elected Bishop, if that candidate receives—

(1) 67 percent of the votes of all clerical members of the Convention present and voting; and

(2) 67 percent of the votes of all lay members of the Convention present and voting.

Sec. 702. Elections of Bishops Coadjutor and Bishops Suffragan.

(a) Notice.— Before the election of a Bishop Coadjutor or a Bishop Suffragan, the Bishop or Ecclesiastical Authority shall give notice of that election at—

(1) an annual meeting of the Convention; or

(2) a special meeting of the Convention that is called by the Bishop or Ecclesiastical Authority after notice has been given to each parish and mission stating the purpose of the special meeting.

(b) Intervening Period After Meeting Giving Notice.— The election of a Bishop Coadjutor or a Bishop Suffragan shall take place at an annual meeting of the Convention or a special meeting of the Convention called for that election that occurs at least 60 days after the meeting of the Convention providing notice of that election described under subsection (a).

(c) Elections.— Section 701 shall apply to the election of—

(1) any Bishop Coadjutor by substituting the term "Bishop Coadjutor" for the term "Bishop" each place that term appears; and

(2) any Bishop Suffragan by substituting the term "Bishop Suffragan" for the term "Bishop" each place that term appears.

Article 8
President of the Convention

Sec. 801. President of the Convention.

(a) Bishop.— The Bishop shall be the President of the Convention and the presiding officer of any meeting of the Convention.

(b) Meetings of the Convention.— The President of the Convention may—

(1) address any meeting of the Convention on the state of the Church;

(2) call a special meeting of the Convention, at whatever time and place that the President determines necessary; and

(3) make any motion.

(c) Debate.— The President of the Convention—

(1) may not enter into debate; and

(2) may speak on any matter after conclusion of debate and before a vote on that matter.

(d) Designation of a Temporary Presiding Officer.—

(1) ***In General.—*** During any meeting of the Convention that the President of the Convention is present, the President may designate any individual to act as a temporary presiding officer until the earlier of—

(A) the return of the President of the Convention as the presiding officer; or

(B) the adjournment of the meeting.

(2) ***Presiding Officer.—*** Subsections (b)(3) and (c)shall apply to an individual designated presiding officer under this subsection.

Sec. 802. Vice Presidents of the Convention.

(a) Number of Vice Presidents.— There may be more than 1 Vice President of the Convention at any 1 time.

(b) Bishop Coadjutor.—

(1) ***Vice President.—*** The Bishop Coadjutor shall be a Vice President of the Convention.

(2) ***Bishop Coadjutor as President of Convention.—*** the Bishop Coadjutor shall be the President of the Convention, if—

(A) the office of Bishop is vacant; or

(B) the Bishop is disabled or absent.

(c) Bishop Suffragan.—

(1) ***Vice President.—*** Any Bishop Suffragan shall be a Vice President of the Convention.

(2) ***Bishop Suffragan as President of Convention.—*** The Bishop Suffragan shall be the President of the Convention, if—

(A) (i) the office of Bishop is vacant; or

(ii) the Bishop is disabled or absent; and

(B) (i) the office of Bishop Coadjutor is vacant; or

(ii) the Bishop Coadjutor is disabled or absent.

(3) ***Multiple Bishops Suffragan.—*** If there is more than 1 Bishop Suffragan, paragraph (2) shall apply to—

(A) the Bishop Suffragan with the most seniority based on the date of consecration to the episcopate; or

(B) if the Bishop Suffragan with the most seniority is disabled or absent, the Bishop Suffragan with the next most seniority.

(d) Absence.— For purposes of this section, the President of the Convention shall—

(1) determine any period in which that President of the Convention is absent; and

(2) provide written notice of that determination to—

(A) the appropriate Bishop Coadjutor or Bishop Suffragan who shall be the President of the Convention in accordance with this section during that period; or

(B) if subparagraph (a) is not applicable, the Standing Committee.

Sec. 803. Presiding Officer at a Meeting of the Convention if no President of the Convention is Present.

(a) In General.— If no President of the Convention is present at any meeting of the Convention, the Convention shall elect a presiding officer immediately upon assembling.

(b) Qualifications.— An individual elected presiding officer under this section shall be a priest or bishop of this Church.

(c) Vote by Single Body.— Notwithstanding section 501(b), the election of a presiding officer under this section shall be conducted by the Convention acting as a single body.

(d) Motions and Debate.— Section 801(b)(3)and (c)shall apply to an individual elected presiding officer under this section.

(e) Special Meetings.— A presiding officer may call for a special meeting of the Convention at the meeting in which that officer is elected under this section, if a majority of the Standing Committee requests the presiding officer to call the special meeting.

Sec. 804. Standing Committee Call for Special Meeting.

If no Bishop, Bishop Coadjutor, or Bishop Suffragan is the President of the Convention, the Standing Committee may call a special meeting of the Convention.

Article 9
Secretary of the Convention

Sec. 901. Appointment and Term.

(a) Appointment.— The President of the Convention, with the consent of the Convention, shall appoint a Secretary at each annual meeting of the Convention immediately upon the assembling of the Convention.

(b) Term.— The Secretary shall hold office until a successor is appointed.

Sec. 902. Removal and Vacancy.

(a) Removal.— The Secretary may be removed from office—

(1) (A) upon the written determination of the Bishop; and

(B) a vote of at least two-thirds of the Standing Committee; or

(2) by a vote of at least two-thirds of the Standing Committee, if—

(A) the office of Bishop is vacant; or

(B) the Bishop is disabled or absent.

(b) Vacancy.— If there is a vacancy in the office of Secretary at any time that the Convention is not meeting—

(1) the Bishop shall appoint a Secretary with the consent of a majority of the Standing Committee; or

(2) a majority of the Standing Committee shall appoint a Secretary, if—

(A) the office of Bishop is vacant; or

(B) the Bishop is disabled or absent.

(c) Absence.— For purposes of this section, the Bishop shall—

(1) determine any period in which the Bishop is absent; and

(2) provide written notice of that determination to the Standing Committee.

Sec. 903. Duties.

The Secretary shall—

(1) take minutes of the proceedings of any meeting of the Convention;

(2) preserve the journals and records;

(3) attest the public acts of the Convention;

(4) transmit all records in possession of the Secretary relating to the Convention to the succeeding Secretary;

(5) provide public notice of the time and place of any meeting of the Convention; and

(6) perform any other duty as may be provided by Canon or resolution of the Convention.

Article 10
Standing Committee

Sec. 1001. Establishment.

There is established a Standing Committee.

Sec. 1002. Membership.

The Standing Committee shall consist of 8 members of whom—

(1) 4 shall be priests of this Church who are canonically resident in this Diocese; and

(2) 4 shall be lay communicants of this Diocese in good standing who are at least 18 years of age.

Sec. 1003. Terms.

(a) Staggered 2-Year Terms.— At each annual meeting of the Convention, 2 of the members described under section 1002(1) and 2 of the members described under section 1002(2) shall each be elected for a term of 2 years.

(b) Term Limitations.— A member of the Standing Committee shall not be eligible for reelection until after the lapse of 1 year, if that member has served continuously on the Standing Committee for—

(1) 3 full 2–year terms; or

(2) 2 full 2–year terms and any part of an additional 2–year term.

(c) Service Until Successors Elected.— Each member of the Standing Committee shall serve until a successor is elected.

Sec. 1004. Vacancies.

(a) In General.— If there is a vacancy in the membership of the Standing Committee, the remaining members —

(1) shall be notified of the vacancy and the time and place of a meeting of the Standing Committee to fill the vacancy; and

(2) subject to subsection (d), shall vote at the meeting to fill the vacancy.

(b) Qualifications.— An individual filling a vacancy shall have the same qualifications described under section 1002(1) or (2) as the member who created that vacancy.

(c) Timeliness.— A vacancy shall be filled under subsection (a) as soon as practicable after the vacancy occurs.

(d) Service.— An individual who is elected to fill a vacancy under this Article shall serve until the first annual meeting of the Convention following that election. If there is any time remaining in the applicable term, the Convention shall elect an individual to fill the vacancy for the remainder of the term.

Sec. 1005. First Meeting.

(a) In General.— The Standing Committee shall meet on the last day of the annual meeting of the Convention, or as soon after that annual meeting as practicable.

(b) Election of President and Secretary.— At the meeting of the Standing Committee described under subsection (a), the Standing Committee shall elect 1 of the members to be President and another member to be Secretary.

Sec. 1006. Rules and Proceedings.

(a) Rules.— The Standing Committee may establish and modify rules that—

(1) relate to the proceedings of the Committee; and

(2) are consistent with the Constitution and Canons of the Diocese.

(b) Notice of Meetings.— The members of the Standing Committee shall be given reasonable notice of any meeting of the Committee.

(c) Quorum.—

(1) ***In General.—*** Except as provided under paragraph (2), a majority of the mem-bers shall constitute a quorum.

(2) ***Exceptions.—*** The rules of the Standing Committee or a Canon may require a quorum that is greater than a majority.

(d) Minutes.— The Standing Committee shall keep regular minutes of the proceedings of the Committee.

Article 11
Elections other than Elections of a Bishop

Sec. 1101. Positions Requiring a Vote by Orders.

(a) Definition.— In this section, the term "candidate" means an individual who is a candidate for the position of—

(1) a member of the Standing Committee; or

(2) a Deputy or Alternate Deputy to the General Convention.

(b) Vote by Orders. —Except as provided under section 1103, a candidate shall be elected, if that candidate receives a majority of votes of—

(1) all clerical members of the Convention present and voting; and

(2) all lay members of the Convention present and voting.

Sec. 1102. Positions Requiring a Vote by Single Body.

(a) Definition.— In this section, the term "candidate" means an individual who is a candidate for—

(1) the position of an elective at–large member of the Diocesan Council; or

(2) any other position that, by Canon—

(A) is established;

(B) except as provided under subparagraph (C), requires an election by the Convention to fill; and

(C) may provide for the filling of a vacancy by appointment.

(b) Vote by Single Body.— Except as provided under section 1103, a candidate shall be elected, if that candidate receives a majority of votes of all members of the Convention present and voting as a single body.

Sec. 1103. Plurality Votes and Special Method of Voting.

(a) Plurality Votes.— Except as provided under subsection (b), any election described under section 1101 or 1102 shall be determined by a plurality vote of all members of the Convention present and voting as a single body after the second ballot.

(b) Special Method of Voting.— The Convention may conduct an election described under section 1101 or 1102 by any special method, if at least 75 percent of all members of the Convention present and voting as a single body approve of that special method.

Sec. 1104. Non-Applicability of Article 5.

Section 501(b) shall not apply to a vote under this Article.

Article 12
Relationship between the Convention and Parishes and Separate Congregations

Sec.1201. Relationship between the Convention and Parishes and Separate Congregations.

Each parish and separate congregation within this Diocese that has assented to this Constitution in writing or by sending a lay delegate to any meeting of the Convention shall be—

(1) entitled to the entire benefit of this Constitution; and

(2) benefited and bound, equally with the other parishes and separate congregations in this Diocese, by any canon or measure approved by any Convention for the government of this Church in ecclesiastical concerns.

Article 13
Amendment of the Constitution

Sec. 1301. Amendment of the Constitution.

(a) Exclusive Amendment Process.— This Constitution shall be amended as provided under this Article.

(b) Amendment.— A proposed amendment shall take effect, if the proposed amendment—

(1) is introduced in writing at a meeting of the Convention and approved by the Convention;

(2) is transmitted to the vestry of each of the parishes and separate congregations of the Diocese after that approval; and

(3) at the meeting of the Convention following the meeting of the Convention at which the proposed amendment was first approved, is approved in a vote by orders by a majority of —

(A) the clerical members of the Convention present and voting; and

(B) the lay members of the Convention present and voting.

(c) Effective Date.— A proposed amendment shall take effect—

(1) except as provided under paragraph (2), on the date following the last day of the meeting of the Convention that provides the second approval described under subsection (b)(3); or

(2) any date that is—

(A) provided with the proposed amendment; and

(B) approved in the second approval of the Convention described under subsection (b)(3).

II. Canons of the Diocese of Washington
Organization of the Convention
Title I— Definitions

Canon 1
Definitions

Sec. 101. Definitions.

(a) Application of Constitutional Definitions.— The definitions in Article 1 of the Constitution of the Diocese of Washington apply to the canons.

(b) Definitions.— In these Canons:

(1) ***Canons.—*** The term "Canons" means the Canons of the Diocese of Washington.

(2) ***Constitution.—*** The term "Constitution" means the Constitution of the Diocese of Washington.

(3) ***Secretary.—*** The term "Secretary"—

(A) means the Secretary of the Convention appointed under Article 9 of the Constitution; and

(B) includes any individual who is Acting Secretary of the Convention in accordance with the Canons.

Title II—Organization of the Convention

Canon 2
Clerical Participants of the Convention

Sec. 201. Clerical Participants of the Convention.

Clerical participants of the Convention include—

(1) clerical members of the Convention under section 303 of the Constitution; and

(2) any cleric who has seat and voice, but not vote, at a meeting of the Convention under section 202 of this canon.

Sec. 202. Clergy with Seat and Voice, but not Vote.

A cleric shall have seat and voice, but not vote, at a meeting of the Convention, if—

(1) that cleric—

(A) transferred to this Diocese by Letters Dimissory; and

(B) less than 60 days before the meeting of the Convention, had Letters Dimissory accepted by the Ecclesiastical Authority;

(2) that cleric is—

(A) licensed by the Ecclesiastical Authority; and

(B) employed within the Diocese by a parish, separate congregation, organized mission, college chaplaincy, the Cathedral, or an Episcopal school; or

(3) that cleric is—

(A) a member of the clergy of a church in full communion with this Church;

(B) licensed by the Ecclesiastical Authority; and

(C) with the approval of the Ecclesiastical Authority, employed within the Diocese by a parish, separate congregation, organized mission, college chaplaincy, the Cathedral, or an Episcopal school.

Sec. 203. Determination and Certification of Clerical Participants of the Convention.

(a) In General.— The Bishop shall determine and certify to the Secretary each—

(1) clerical member of the Convention; and

(2) cleric who has seat and voice, but not vote at a meeting of the Convention.

(b) President of the Standing Committee.— The President of the Standing Committee shall make the certifications to the Secretary under subsection (a), if—

(1) the office of Bishop is vacant; or

(2) the Bishop is disabled or absent.

(c) Consultation with the Standing Committee.—

(1) ***Bishop.—*** In determining the status of any cleric for purposes of this section, the Bishop may consult with the Standing Committee.

(2) ***President of the Standing Committee.—*** The President of the Standing Committee shall consult with the Standing Committee before making any certification under this section.

Sec. 204. Certification Challenges.

(a) Posting of Certifications.— Before the opening of any meeting of the Convention, the Secretary shall post at the place of registration —

(1) the name of each clerical member of the Convention; and

(2) the name of each cleric who is entitled to seat and voice, but not vote, at a meeting of the Convention.

(b) Challenges.— When an announcement is made that a quorum is present and the Convention organized, any clerical member of the Convention or lay member of the Convention may challenge the certification of any cleric certified under section 203.

(c) Determinations of Challenges.—

(1) ***In General.—*** The President of the Convention shall make a determination of any challenge under subsection (b).

(2) ***Finality of Determinations.—*** Any determination under this subsection is final.

Sec. 205. Special Meetings.

(a) Continuation in Status.—

(1) ***In General.—*** A cleric shall be a clerical member of Convention or a cleric with seat and voice, but not vote, at any special meeting of the Convention, if that cleric—

(A) was certified with the applicable certification under section 203 for the annual meeting of the Convention preceding that special meeting; and

(B) in the case of—

(i) a clerical member of the Convention, continued in canonical residence in the Diocese during the period beginning on the date of that annual meeting through the date of that special meeting; and

(ii) a cleric who is entitled to seat and voice, but not vote, continued to meet the requirements of section 202 during the period beginning on the date of that annual meeting through the date of that special meeting.

(2) ***Exception.—*** Paragraph (1) does not apply to any cleric who is excluded from membership under section 303(b) of the Constitution.

(b) Clergy Certified During Interim Period.— Nothing in subsection (a)(1) shall be construed as a limitation on any cleric to be a clerical member of the Convention or a cleric who is entitled to seat and voice, but not vote, at any special meeting of the Convention, if that cleric—

(1) becomes certified with the applicable certification under section 203 during the period described under subsection (a)(1)(B); and

(2) in the case of—

(A) a clerical member of the Convention, continues in canonical residence in the Diocese during the period following the certification and preceding the special meeting; and

(B) a cleric who is entitled to seat and voice, but not vote, continues to meet the requirements of section 202 during the period following the certification and preceding the special meeting.

Canon 3
Lay Participants of the Convention

Sec. 301. Lay Participants of the Convention.

Lay Participants of the Convention include—

(1) lay members of the Convention, consisting of—

(A) the lay members described under section 304(a)(1)(A),(B),(C), and (D) of the Constitution; and

(B) the additional lay delegates described under section 304(a)(1)(E) of the Constitution; and

(2) lay individuals who have seat and voice, but not vote, at any meeting of the Convention under section 305 of this canon.

SEC. 302. Additional Lay Delegates of the Convention.

(a) In General.— The additional lay delegates described under section 304(a)(1)(E) of the Constitution shall be appointed or elected as provided under this section.

(b) Cathedral.—

(1) ***Appointment.—*** The Bishop shall appoint 2 lay delegates of the Convention to represent the Cathedral.

(2) ***Election.—*** The Cathedral Chapter shall elect the 2 lay delegates of the Convention described under paragraph (1), if—

(A) the office of Bishop is vacant; or

(B) the Bishop is disabled or absent.

(c) College Chaplaincies.—

(1) ***Authorizations.—*** The Diocesan Council may authorize the appointment of 1 lay delegate of the Convention for any college chaplaincy.

(2) ***Appointments.—*** The Bishop shall appoint 1 lay delegate of the Convention for each appointment authorized under paragraph (1).

(d) Parishes, Separate Congregations, and Organized Missions.—

(1) ***Additional Delegates.—***

(A) *Average Sunday Attendance.—*

(i) *In General.—* The Secretary shall determine average Sunday attendance under this subparagraph.

(ii) *Determinations.—* Not later than 30 days after the final date for receipt of the Parochial Reports, the Secretary shall average the Sunday attendance from the Parochial Reports of each parish, separate congregation and organized mission for the preceding 3 calendar year period.

(iii) *Parochial Report not Filed.—* For purposes of any determination under clause (i), if a parish, separate congregation, or organized mission has not filed a Parochial report for the preceding year, the Secretary shall count the Sunday attendance in that year as zero.

(B) *Median Attendance.—* The Secretary shall—

(i) determine the median of all the averages under subparagraph (A); and

(ii) determine any additional lay delegates of the Convention for each parish, separate congregation, and organized mission under subparagraph (C).

(C) *Additional Delegates.—*

(i) *No Additional Delegates.—* If the average attendance of a parish, separate congregation, or organized mission is less than or equal to the median attendance, that parish, separate congregation, or organized mission may not have any additional lay delegate of the Convention.

(ii) *1 Additional Delegate.—* If the average attendance of a parish, separate congregation, or organized mission is more than the median attendance, but less than or equal to twice the median attendance, that parish, separate congregation, or organized mission shall have 1 additional lay delegate of the Convention.

(iii) *2 Additional Delegates.—* If the average attendance of a parish, separate congregation, or organized mission is more than twice the median attendance, but less than or equal to 3 times the median attendance, that parish, separate congregation, or organized mission shall have 2 additional lay delegates of the Convention.

(iv) *3 Additional Delegates.—* If the average attendance of a parish, separate congregation, or organized mission is more than 3 times the median attendance, but less than or equal to 4 times the median attendance,

that parish, separate congregation, or organized mission shall have 3 additional lay delegates of the Convention.

(v) *4 Additional Delegates.*— If the average attendance of a parish, separate congregation, or organized mission is more than 4 times the median attendance, that parish, separate congregation, or organized mission shall have 4 additional lay delegates of the Convention.

(2) ***Limitation.***— A parish, separate congregation, or organized mission may not have more than 4 additional lay delegates of the Convention under this subsection.

Sec. 303. Certifications.

(a) **Certifying Authority.**— In this section, the term "certifying authority" means—

(1) in the case of a parish or separate congregation—

(A) the rector;

(B) a warden; or

(C) the secretary of the vestry;

(2) in the case of an organized mission—

(A) the vicar;

(B) the vice chair of the mission committee; or

(C) the secretary of the mission committee; and

(3) in the case of the Cathedral and college chaplaincies, the Bishop.

(b) **Certifications.**— Not less than 30 days before the date of any meeting of the Convention, each certifying authority shall—

(1) certify to the Secretary each lay member of the Convention and alternate lay member of the Convention for the applicable parish, separate congregation, organized mission, Cathedral, or college chaplaincy;

(2) submit the name, address, and contact information of each lay member of the Convention and alternate lay member certified by that certifying authority; and

(3) specify the provision of the Constitution or Canons that authorizes the membership of each lay member of the Convention or alternate lay member of the Convention certified by that certifying authority.

(c) **Order of Preference.**— A certifying authority may designate in certifications submitted under subsection (b) the order of preference for any alternate lay member to exercise seat, voice, and vote of any lay member of the Convention for the applicable parish, separate congregation, organized mission, Cathedral, or college chaplaincy.

(d) **Late Submissions and Modifications.**—

(1) ***In General.***— If the Secretary determines there is good cause, the Secretary may accept a certification or a modification to a certification submitted after the date required under subsection (b). The Secretary shall post at the place of registration any determination and acceptance under this paragraph.

(2) ***Appeal.***— Any lay member of the Convention or clerical member of the Convention may appeal any determination or acceptance of the Secretary under paragraph (1) to a vote of the Convention.

(e) Alternate Lay Members.—

(1) ***In General.***—

(A) *Absence of Lay Member.*— If a lay member of the Convention is absent at any time during a meeting of the Convention, an alternate lay member of the Convention may exercise seat, voice, and vote in the place of the absent lay member.

(B) *Registration.*— Before an alternate lay member may exercise seat, voice, and vote under subparagraph (A), that lay member shall be properly registered as determined by the Secretary.

(2) ***Absent Lay Member Becomes Present.***— A lay member of the Convention may not exercise seat, voice, and vote at a meeting of the Convention if—

(A) that lay member is present at the meeting after an alternate lay member begins the exercise of seat, voice, and vote in the place of that lay member under paragraph (1); and

(B) the alternate lay member does not give consent to the lay member to exercise of seat, voice, and vote in the place of that alternate lay member.

Sec. 304. Certification Challenges.

(a) Posting of Certifications.— Before the opening of any meeting of the Convention, the Secretary shall post at the place of registration—

(1) the name of each lay member of the Convention; and

(2) the name of each lay individual who is entitled to seat and voice, but not vote, at a meeting of the Convention.

(b) Challenges.— When an announcement is made that a quorum is present and the Convention organized, any clerical member of the Convention or lay member of the Convention may challenge the certification of any lay member of the Convention or lay individual certified under section 305.

(c) Determinations of Challenges.—

(1) ***In General.***— The President of the Convention shall make a determination of any challenge under subsection (b).

(2) ***Finality of Determinations.***— Any determination under this subsection is final.

Sec. 305. Lay Individuals With Seat and Voice, But Not Vote.

Lay individuals who have seat and voice, but not vote at any meeting of the Convention shall include—

(1) any Assistant Secretary of the Convention, unless that Assistant Secretary is acting as the Secretary under section 1103;

(2) any Assistant Treasurer of the Convention;

(3) any Vice Chancellor;

(4) the Registrar;

(5) the Historiographer of the Diocese;

(6) any lay member of—

(A) the Standing Committee;

(B) the Diocesan Council; or

(C) the Committee on the Constitution and Canons;

(7) any Lay Deputy to the General Convention;

(8) any lay individual who is a regional convener;

(9) no more than 1 youth representative from each region;

(10) any lay member of a parish, separate congregation, organized mission, or the Cathedral within the Diocese who is also a member of the Executive Council of the General Convention; and

(12) the chair of any committee, commission, or task force established by—

(A) the Convention;

(B) the Bishop; or

(C) the Diocesan Council.

Canon 4
Elections at Meetings of the Convention

Sec. 401. Definition.

In this canon, the term "candidate" means an individual who is a candidate for—

(1) the position of—

(A) a member of the Standing Committee;

(B) a Deputy or Alternate Deputy to the General Convention;

(C) an elective at–large member of the Diocesan Council; or

(D) a Deputy or Alternate Deputy to the Provincial Synod; or

(2) any other position that, by canon—

(A) is established;

(B) except as provided under subparagraph (C), requires an election by the Convention to fill; and

(C) may provide for the filling of a vacancy by appointment.

Sec. 402. Nominations of Candidates.

(a) Notifications to Participants.— Not later than 30 days before any meeting of the Convention in which there is an election of a candidate, the Secretary shall transmit to all participants of the Convention—

(1) the name of each candidate, including each candidate nominated by the Regional Assemblies; and

(2) the position for which each candidate is nominated.

(b) Candidates at Meetings of the Convention.— At any meeting of the Convention in which there is an election of a candidate, the Secretary shall place before the members of the Convention—

(1) the name of each candidate, including each candidate nominated by the Regional Assemblies; and

(2) the position for which each candidate is nominated.

(c) Floor Nominations.— Any participant of the Convention may make an additional nomination from the floor of any individual to a position for which that individual is qualified.

Sec. 403. Elections.

(a) Preparation of Ballots.—

(1) ***In General.—*** Immediately after all the nominations have been made, the Secretary shall have a ballot prepared for each election of each position.

(2) ***Contents.—*** The ballot shall include—

(A) the title of the position;

(B) the number of candidates to be elected to that position;

(C) the names of the candidates; and

(D) whether the voter is—

(i) a clerical member of the Convention; or

(ii) a lay member of the Convention.

(b) Method of Voting.—

(1) ***Verification of Right to Vote.—*** The balloting clerk shall verify the right of each voter to cast a ballot.

(2) ***Secret Ballots.—*** Each election shall be conducted by secret ballot.

(3) ***Contents.—*** Each voter shall indicate on the ballot—

(A) whether that voter is—

(i) a clerical member of the Convention; or

(ii) a lay member of the Convention; and

(B) the selection of that voter of not more than the number of candidates to be elected to the applicable position.

(c) Defective Ballots and Votes.—

(1) ***Excessive Number of Votes.—*** If a ballot contains votes for a greater number of candidates for a position than the number still to be elected, the ballot shall not be counted.

(2) ***Multiple Votes for the Same Candidate.—*** If a voter casts a vote for the same candidate more than once for any 1 position on any ballot, only the first vote shall be counted.

(3) ***Vote for Candidate not on Ballot.—*** If a voter casts a vote for a candidate not on the ballot, that vote shall not be counted.

(4) ***Substantial Compliance.—*** If the Head Teller determines that any vote is not in substantial compliance with instructions and procedures applicable to any ballot—

(A) the Head Teller may invalidate the vote; and

(B) the invalidated vote may not be counted.

(d) Ballots.—

(1) ***First Ballots.—*** On the first ballot of any election, a candidate shall be elected if that candidate receives the required majority of votes for the applicable position.

(2) ***Subsequent Ballots.—***

(A) *In General.—*

(i) *Direction of Subsequent Ballots.*— If the first ballot does not result in the election of a sufficient number of candidates, the President of the Convention shall direct that 1 or more subsequent ballots be prepared and cast until the election is completed.

(ii) *Candidates on Ballots.*— In any subsequent ballot—

(I) any candidate elected on the previous ballot shall be omitted;

(II) the number of candidates shall be reduced by removing the candidates who received the least total number of votes on the previous ballot, leaving no more than twice the number of candidates for each remaining position to be filled; and

(III) any candidate may withdraw the name of that candidate before the casting of the subsequent ballot.

(B) *Second Ballots.*— On the second ballot of any election, a candidate shall be elected if that candidate receives the required majority of votes.

(C) *Third Ballots.—*

(i) *Plurality Elections.*— Except as provided under subparagraph (D), in any third ballot—

(I) the requirement of election by a majority of those present and voting in each order shall be suspended; and

(II) the President of the Convention shall declare elected the candidate or candidates receiving the highest number of total votes of all those present and voting.

(ii) *Tie on Subsequent Ballots.*— Except as provided under subparagraph (D), if the third ballot for any election results in a tie, a determination of the candidate elected to that position shall be made by lot as the President of the Convention may direct.

(D) *Continuation of Majority Election.*— If at least 75 percent of all members of the Convention present and voting approve a motion to continue balloting for a position in accordance with paragraph (1), that balloting may continue as approved.

(3) ***Order of Election.—*** In ranking the results of any ballot to determine the candidates who qualify to be included in a subsequent ballot, the votes of the clerical members of the Convention and the votes of the lay members of the Convention shall be totaled together.

(e) Report of the Tellers.—

(1) ***Review and Certification.—*** Elections shall not be final until the report of the tellers is reviewed and certified by a member of the Committee on the Constitution and Canons.

(2) ***Recording of Report.—*** The report shall be recorded in the Journal of the Diocese.

Sec. 404. Committee of Tellers.

(a) Appointments.— Before each meeting of the Convention in which there is an election of a candidate, the Secretary shall appoint a Committee of Tellers, including a Head Teller.

(b) Approval of Appointments.— Each appointment under subsection (a) shall be subject to the approval of the Bishop.

(c) Duties.— At any meeting of the Convention in which there is an election of a candidate, the Committee of Tellers shall—

(1) oversee the voting, including the counting of ballots; and

(2) prepare a final written report of that election.

Canon 5
Elections of Bishops

Sec. 501. Definition.

In this canon, the term "candidate" means an individual who is a candidate for the position of—

(1) Bishop;

(2) Bishop Coadjutor; or

(3) Bishop Suffragan.

Sec. 502. Nominations of Candidates.

(a) Transmissions from Standing Committee.— Not later than 75 days before any meeting of the Convention in which there is an election of a candidate, the Standing Committee shall transmit to the Secretary—

(1) the name of each candidate;

(2) the position for which each candidate is nominated; and

(3) information relating to the background and qualifications of each candidate.

(b) Notifications to Participants.— Not later than 5 days after the receipt of the transmission of the Standing Committee under subsection (a), the Secretary shall transmit to all participants of the Convention—

(1) the name of each candidate;

(2) the position for which each candidate is nominated; and

(3) information relating to the background and qualifications of each candidate.

(c) Nominations by Petition.—

(1) ***In General.—*** An individual may be nominated as a candidate by petition.

(2) ***Filing.—*** A petition may not be filed later than 60 days before any meeting of the Convention in which there is an election of a candidate.

(3) ***Rules.—*** The Standing Committee shall prescribe rules to carry out this subsection.

(d) Limitation on Nominations.— An individual may be a candidate, only if—

(1) the name of that individual is included in the transmission of the Standing Committee under subsection (a); or

(2) that individual is nominated by petition under subsection (c).

(e) Candidates at Meetings of the Convention.— At any meeting of the Convention in which there is an election of a candidate, the Secretary shall place before the members of the Convention—

(1) the name of each candidate; and

(2) the position for which each candidate is nominated.

Sec. 503. Elections.

(a) Preparation of Ballots.—

(1) ***In General.—*** Immediately after all the nominations have been made, the Secretary shall have a ballot prepared for each election of each position.

(2) ***Contents.—*** The ballot shall include—

(A) the title of the position;

(B) the number of candidates to be elected to that position;

(C) the names of the candidates; and

(D) whether the voter is—

(i) a clerical member of the Convention; or

(ii) a lay member of the Convention.

(b) Method of Voting.—

(1) ***Verification of Right to Vote.—*** The balloting clerk shall verify the right of each voter to cast a ballot.

(2) ***Secret Ballots.—*** Each election shall be conducted by secret ballot.

(3) ***Contents.—*** Each voter shall indicate on the ballot—

(A) whether that voter is—

(i) a clerical member of the Convention; or

(ii) a lay member of the Convention; and

(B) the selection of that voter of not more than the number of candidates to be elected to the applicable position.

(c) Defective Ballots and Votes.—

(1) ***Excessive Number of Votes.—*** If a ballot contains votes for a greater number of candidates for a position than the number still to be elected, the ballot shall not be counted.

(2) ***Multiple Votes for the Same Candidate.—*** If a voter casts a vote for the same candidate more than once for any 1 position on any ballot, only the first vote shall be counted.

(3) ***Vote For Candidate not on Ballot.—*** If a voter casts a vote for a candidate not on the ballot, that vote shall not be counted.

(4) ***Substantial Compliance.—*** If a Head Teller determines that any vote is not in substantial compliance with instructions and procedures applicable to any ballot—

(A) the Head Teller may invalidate the vote; and

(B) the invalidated vote may not be counted.

(d) Ballots.—

(1) ***First Ballots.—*** On the first ballot of any election, a candidate shall be elected if that candidate receives the required majority or supermajority of votes for election to the applicable position.

(2) ***Subsequent Ballots.—***

(A) *Direction of Subsequent Ballots.—* If the first ballot does not result in the election of a sufficient number of candidates, the President of the Convention shall direct that 1 or more subsequent ballots be prepared and cast until the election is completed.

(B) *Candidates on Ballots.—* In any subsequent ballot—

(i) any candidate elected on the previous ballot shall be omitted;

(ii) any candidate may withdraw the name of that candidate before the casting of the subsequent ballot; and

(iii) except for a candidate described under clause(i) or (ii), all candidates shall remain on the ballot.

(e) Report of the Tellers.—

(1) ***Review and Certification.—*** The report of the tellers for any election shall not be final until the report is reviewed and certified by a member of the Committee on the Constitution and Canons.

(2) ***Recording of Report.—*** The report shall be recorded in the Journal of the Diocese.

Sec. 504. Committee of Tellers.

(a) Appointments.— Before each meeting of the Convention in which there is an election of a candidate, the President of the Convention shall appoint—

(1) a Committee of Clerical Tellers, including a Head Clerical Teller; and

(2) a Committee of Lay Tellers, including a Head Lay Teller.

(b) Qualifications.—

(1) ***Committee of Clerical Tellers.—*** An individual is qualified to be a teller on the Committee of Clerical Tellers, if that individual—

(A) is a member of the clergy; and

(B) is not a clerical member of the Convention.

(2) ***Committee of Lay Tellers.—*** An individual shall be qualified to be a teller on the Committee of Lay Tellers, if that individual—

(A) is a member of the laity; and

(B) is not a lay member of the Convention.

(c) Duties.—

(1) ***Committee of Clerical Tellers.—*** The Committee of Clerical Tellers shall—

(A) oversee the voting of the clerical members of the Convention, including the counting of ballots of the clerical members of the Convention; and

(B) prepare a final written report of that election.

(2) ***Committee of Lay Tellers.—*** The Committee of Lay Tellers shall—

(A) oversee the voting of the lay members of the Convention, including the counting of ballots of the lay members of the Convention; and

(B) prepare a final written report of that election.

Canon 6
Absences of Bishops

Sec. 601. Absences of Bishops.

For purposes of any provision of the Canons relating to the absence of the Bishop, the Bishop shall—

(1) determine any period in which the Bishop is absent; and

(2) provide written notice of that determination to the Standing Committee.

Canon 7
Standing Committee

Sec. 701. Reports and Records.

(a) Report.— The Standing Committee shall make an annual report to the Convention of the official acts of the Standing Committee.

(b) Examination of Records.— The Bishop may examine any record of the Standing Committee, including any record of the proceedings of the Standing Committee.

Canons 8, 9, and 10
(Reserved)

Title III—Officers of the Convention and Diocese

Canon 11
Secretary of the Convention

Sec. 1101. Journal of the Convention.

(a) In General.— Each year the Secretary shall prepare, edit, and publish the *Journal of the Convention* which shall include—

(1) the proceedings of each annual or special meeting of the Convention;

(2) the address of the President of the Convention;

(3) a summary of the official acts of the Bishop, and any Bishop Coadjutor or Bishop Suffragan; and

(4) any other reports, addresses, and documents that have been received by the Convention.

(b) Transmission of the Journal.— The Secretary shall transmit—

(1) a copy of each *Journal of the Convention* to—

(A) the Presiding Bishop of the Episcopal Church;

(B) each clerical participant of the Convention;

(C) each lay participant of the Convention;

(D) each vestry of each parish of the Diocese; and

(E) the committee of each organized mission of the Diocese; and

(2) each *Journal of the Convention* as required by the canons of this Church.

(c) Priority and Assistance.—

(1) ***Completion Date.—*** Not later than 180 days after the date of the last day of the annual meeting of the Convention, the Secretary shall complete the preparation, editing, publication, and transmission of the *Journal of the Convention*.

(2) ***Staff Assistance.—*** The preparation, editing, publication, and transmission of the *Journal of the Convention* under paragraph (1) shall be—

(A) a priority of the Secretary; and

(B) carried out with the assistance of the Diocesan staff.

(3) ***Other Assistance.—*** Any entity or individual with responsibility for any materials required to be included in the *Journal of the Convention* shall promptly submit the materials to the Secretary to assist the Secretary to meet the requirements of this section.

Sec. 1102. Certificates of Election.

The Secretary shall transmit a certificate of the election of clerical and lay Deputies to each General Convention.

Sec. 1103. Assistant Secretaries.

(a) First Assistant Secretary.—

(1) ***In General.—*** The President of the Convention, with the consent of the Convention, shall appoint a First Assistant Secretary at each annual meeting of the Convention, who shall assist the Secretary—

(A) during any meeting of the Convention;

(B) in the preparation of the *Journal of the Convention*; and

(C) in any other duties that the Secretary determines necessary.

(2) ***Acting Secretary.—*** The First Assistant Secretary may act as the Secretary, if—

(A) the office of Secretary is vacant; or

(B) the Secretary is disabled or absent.

(3) ***Absence.—*** For purposes of this section, the President of the Convention shall—

(A) determine any period in which the Secretary is absent; and

(B) provide written notice of that determination to the First Assistant Secretary.

(b) Second Assistant Secretary.—

(1) ***In General.—*** The President of the Convention, with the consent of the Convention, may appoint a Second Assistant Secretary at each annual meeting of the Convention, who shall assist the Secretary in accordance with subsection (a)(1)(A),(B), and (C).

(2) ***Acting Secretary.—*** The Second Assistant Secretary may act as the Secretary, if—

(A) the office of Secretary and the office of First Assistant Secretary are vacant; or

(B) the Secretary and the First Assistant Secretary are disabled or absent.

(3) ***Absence.—*** For purposes of this section, the President of the Convention shall—

(A) determine any period in which the Secretary and the First Assistant Secretary are absent; and

(B) provide written notice of that determination to the Second Assistant Secretary.

(c) Qualifications.— An individual is qualified to be a First Assistant Secretary or a Second Assistant Secretary, if that individual is qualified to be Secretary.

(d) Acting Secretary Entitled to Vote.— Any First Assistant Secretary or Second Assistant Secretary who is acting as the Secretary under this section shall be entitled to vote at any meeting of the Convention.

Canon 12
Chancellor of the Diocese

Sec. 1201. Appointment and Term.

(a) Appointment.— The President of the Convention, with the consent of the Convention, shall appoint a Chancellor at each annual meeting of the Convention.

(b) Term.— The Chancellor shall hold office until a successor is appointed.

Sec. 1202. Qualifications.

An individual is qualified to be Chancellor, if that individual is a licensed member of the Bar of a jurisdiction in the United States.

Sec. 1203. Removal And Vacancy.

(a) Removal.— The Chancellor may be removed from office by—

(1) (A) the written determination of the Bishop; and

(B) a vote of at least two-thirds of the Standing Committee; or

(2) a vote of at least two-thirds of the Standing Committee, if—

(A) the office of Bishop is vacant; or

(B) the Bishop is disabled or absent.

(b) Vacancy.— If there is a vacancy in the office of Chancellor at any time that the Convention is not meeting—

(1) the Bishop shall appoint a Chancellor with the consent of the Standing Committee; or

(2) a majority of the Standing Committee shall appoint a Chancellor, if—

(A) the office of Bishop is vacant; or

(B) the Bishop is disabled or absent.

Sec. 1204. Duties.

The Chancellor shall—

(1) be the legal counsel on any matter affecting the interest of the Church to—

(A) the Bishop acting as—

(i) the Ecclesiastical Authority; or

(ii) the President of the Convention;

(B) the Standing Committee;

(C) the Convention; and

(D) the Diocesan Council.

(2) perform any other duty as may be provided by canon or resolution of the Convention consistent with paragraph (1).

Sec. 1205. Vice Chancellors.

(a) Number of Vice Chancellors.— There may be more than 1 Vice Chancellor at any 1 time. Each Vice Chancellor shall be subject to this section.

(b) Appointment.—

(1) ***In General.—*** The Bishop may appoint a Vice Chancellor with the consent of the Standing Committee.

(2) ***Standing Committee Appointment.—*** A majority of the Standing Committee may appoint a Vice Chancellor, if—

(A) the office of Bishop is vacant; or

(B) the Bishop is disabled or absent.

(c) Qualifications.— An individual is qualified to be Vice Chancellor, if that individual is qualified to be Chancellor.

(d) Removal.— A Vice Chancellor may be removed from office by—

(1) (A) the written determination of the Bishop; and

(B) a majority vote of the Standing Committee; or

(2) a majority vote of the Standing Committee, if—

(A) the office of Bishop is vacant; or

(B) the Bishop is disabled or absent.

(e) Duties.—

(1) ***In General.—*** The Chancellor shall determine the duties of a Vice Chancellor.

(2) ***Meetings.—***

(A) *Attendance and Voting.—* The Chancellor may direct a Vice Chancellor to—

(i) attend any meeting instead of the Chancellor of any body that the Chancellor is a member by virtue of the office of Chancellor; and

(ii) vote at that meeting, if the Chancellor is entitled to vote.

(B) *Exception to Voting.*— Subparagraph (A)(ii) does not apply to any meeting of the Convention.

Canon 13
Treasurer of the Convention

Sec. 1301. Appointment and Term.

(a) Appointment.— The President of the Convention, with the consent of the Convention, shall appoint a Treasurer at each annual meeting of the Convention.

(b) Term.— The Treasurer shall hold office until a successor is appointed.

Sec. 1302. Removal and Vacancy.

(a) Removal.— The Treasurer may be removed from office by—

(1) (A) the written determination of the Bishop; and

(B) a vote of at least two-thirds of the Standing Committee; or

(2) a vote of at least two-thirds of the Standing Committee, if—

(A) the office of Bishop is vacant; or

(B) the Bishop is disabled or absent.

(b) Vacancy.— If there is a vacancy in the office of Treasurer at any time that the Convention is not meeting—

(1) the Bishop shall appoint a Treasurer with the consent of the Standing Committee; or

(2) a majority of the Standing Committee shall appoint a Treasurer, if—

(A) the office of Bishop is vacant; or

(B) the Bishop is disabled or absent.

Sec. 1303. Duties.

(a) Diocesan Council and Committee Membership.— The Treasurer shall be a member *ex officio* without vote of—

(1) the Diocesan Council;

(2) the Finance Committee; and

(3) the Investment Committee.

(b) Direction of Treasurer.—

(1) ***Convention.—*** The Treasurer shall act at the direction of the Convention.

(2) ***Diocesan Council.—*** Subject to paragraph (1), the Treasurer shall act at the direction of the Diocesan Council.

(c) Diocesan Funds.—

(1) ***Custody and Deposit.—*** The Treasurer shall have custody of, and be responsible for, the funds of the Diocese. The funds of the Diocese shall be deposited in accounts in the name of the Diocese at banks or other financial institutions.

(2) ***Receipt and Administration.—*** The Treasurer shall receive and administer all funds, contributions, donations, bequests, or devises of money, securities, or other property of the Convention for each respective purpose and subject to any applicable limitations.

(3) ***Collections and Disbursements.—*** The Treasurer shall make collections and disbursements in accordance with the annual budget adopted by the Convention.

(d) Acceptance and Administration of Gifts.—

(1) ***Definition.—*** In this subsection, the term "contribution" includes any donation, bequest, or devise.

(2) ***Contribution and Receipt.—*** Any contribution accepted, or receipt of contribution given, by the Treasurer under this subsection shall be in the name of the Convention of the Protestant Episcopal Church of the Diocese of Washington.

(3) ***Acceptance or Rejection by Treasurer.—*** Subject to Convention action under paragraph (4), the Treasurer may—

(A) accept, give receipt, and administer any contribution, during the period beginning on the date of that acceptance through the date of the next annual meeting of the Convention, if the Treasurer determines the purposes and conditions of that contribution are proper; or

(B) reject any contribution.

(4) ***Convention Action.—***

(A) *In General.—* At the annual meeting of the Convention following the acceptance or rejection of any contribution described under paragraph (3) (A) or (B), the Convention shall take action to direct the Treasurer to make final acceptance or rejection of the contribution.

(B) *Final Action.—* The Treasurer shall carry out the direction made by the Convention under subparagraph (A).

(e) Other Duties.— The Treasurer shall perform any other duty as may be provided by canon or resolution of the Convention.

Sec. 1304. Assistant Treasurers.

(a) Number of Assistant Treasurers.— There may be more than 1 Assistant Treasurer at any 1 time. Each Assistant Treasurer shall be subject to this section.

(b) Appointment.—

(1) ***In General.—*** The Bishop may appoint an Assistant Treasurer with the consent of the Standing Committee.

(2) ***Standing Committee Appointment.—*** A majority of the Standing Committee may appoint an Assistant Treasurer, if—

(A) the office of Bishop is vacant; or

(B) the Bishop is disabled or absent.

(c) Qualifications.— An individual is qualified to be an Assistant Treasurer, if that individual is qualified to be Treasurer.

(d) Removal.— An Assistant Treasurer may be removed from office by—

(1) (A) the written determination of the Bishop; and

(B) a majority vote of the Standing Committee; or

(2) a majority vote of the Standing Committee, if—

(A) the office of Bishop is vacant; or

(B) the Bishop is disabled or absent.

(e) Duties.—

(1) ***In General.—*** The Treasurer shall determine the duties of an Assistant Treasurer.

Sec. 1305. Surety Bonds.

(a) In General.— The Treasurer or any Assistant Treasurer shall furnish surety bonds in such amounts as may be approved by the Diocesan Council.

(b) Payment of Costs.— The Convention shall pay for the cost of any surety bond furnished by the Treasurer or any Assistant Treasurer in accordance with this canon.

Canon 14
The Historiographer of the Diocese

Sec. 1401. Appointment.

The President of the Convention shall appoint a Historiographer of the Diocese at each annual meeting of the Convention.

Sec. 1402. Qualifications.

An individual is qualified to be the Historiographer, if that individual is a communicant of this Diocese in good standing.

Sec. 1403. Duties.

The Historiographer shall—

(1) be responsible for the preservation of the archives of the Diocese; and

(2) collect, prepare, arrange and edit historical and biographical materials relating to the Diocese, including the parishes, separate congregations, missions, institutions, and activities of the Diocese.

Sec. 1404. Assistant Historiographer.

(a) Appointment.— The Bishop may appoint an Assistant Historiographer of the Diocese.

(b) Qualifications.— An individual is qualified to be Assistant Historiographer, if that individual is qualified to be Historiographer.

(c) Duties.— The Historiographer shall determine the duties of the Assistant Historiographer.

Canons 15, 16, and 17
(Reserved)

Title IV— Deputies of the Diocese

Canon 18
Deputies to General Convention

Sec. 1 At the annual meeting of the Diocesan Convention in the calendar year preceding the year in which the General Convention meets, the Convention shall elect four Clerical and four Lay Deputies to the General Convention by ballot. (1957, 1972)

Sec. 2 At the annual meeting of the Diocesan Convention held in the year in which the General Convention meets, the Convention shall elect four Clerical Alternates and four Lay Alternates by ballot. (1978)

Sec. 3 At least two months before the session of the General Convention, the Secretary of the Convention shall notify each of the Deputies elected to signify to the Secretary at least one month before the session of the General Convention that the Deputy accepts election and appointment, and if the Deputy intends to perform the duties of that office. If the Secretary does not receive that notice from any one or more Deputies, the Secretary of the Convention shall designate and certify from the list of persons designated as Alternate Deputies, those persons needed to secure a full attendance of the Deputies of each order from this Diocese at the next session of the General Convention.

If a deficiency in attendance by Deputies occurs thereafter, or during a session of the General Convention, the Secretary of the Convention, on receiving notice thereof, shall designate and certify from the list of persons elected as Alternate Deputies those persons needed to secure a full attendance of the Deputies of each order from this Diocese at the next or pending session of the General Convention. These Alternates designated as Deputies by the Secretary of the Convention, when furnished by the Secretary of this Convention with a certificate of designation, have all the power and authority of Deputies duly elected as such by the Convention of this Diocese.

Any designation from the list of Alternate Deputies shall be made, beginning with that person of the order among whose members the deficiency exists, who received the highest number of votes cast for persons in that order; and subsequent designations shall be made in succession from those receiving the next higher number of votes in that order.

Sec. 4 If a vacancy occurs in the Deputation from the Diocese and none of the Alternate Deputies is able to serve, the Bishop may fill the vacancy.

Canon 19
Deputies to the Provincial Synod

Sec. 1 At the time of the election of Deputies to General Convention under sections 1 and 2 of Canon 3, the Convention shall elect, by majority vote, one Clerical and two Lay Deputies to the Synod of which Washington is a part. The Deputies elected under this section shall serve until the next election of Deputies to General Convention. (1976, 1987, 2008)

Sec. 2 The nominee for Clerical Deputy to Provincial Synod who receives the highest number of votes, but is not elected, in an election under section 1 shall serve as Alternate Clerical Deputy. The two nominees for Lay Deputy to Provincial Synod who receive the highest number of votes, but are not elected, in an election under section 1 shall serve as Alternate Lay Deputies. (1976, 1987, 2008)

Sec. 3 At least two months before a meeting of the Provincial Synod, the Secretary of the Convention shall notify each of the Deputies elected to signify in writing to the Secretary at least one month before the meeting of the Synod that the Deputy accepts election and appointment, and that the Deputy intends to perform the duties of that office. If the Secretary does not receive that notice from any one or more Deputies, the Secretary of the Convention shall designate and certify from the list of persons designated as Alternate Deputies those persons needed to secure a full attendance of the Deputies of each order from this Diocese at the next meeting of the Provincial Synod. (2008)

Any designation from the list of Alternate Deputies shall be made, beginning with that person of the order among whose members such deficiency exists, who shall have received the highest number of votes cast for persons in that order; and subsequent designations shall be made in succession from those receiving the next higher number of votes in that order.

Sec. 4 If a vacancy occurs in the deputation from the Diocese and none of the Alternate Deputies is able to serve, the Bishop may fill the vacancy.

Canons 20, 21, and 22
(Reserved)

Title V— Regional Assemblies

Canon 23
Regional Assemblies

Sec. 2301. Composition of Regions.

(a) Composition.— The parishes, separate congregations, organized missions, cathedral and college chaplaincies of the Diocese of Washington are organized in regions as described under subsection (b).

(b) Regions.—

(1) ***District of Columbia Central Region.—*** The District of Columbia Central Region consists of Ascension and St. Agnes Parish, Brookland Parish, Christ Church Parish, Epiphany Parish, Georgetown Parish, Grace Parish, Howard University Chaplaincy, St. George's Parish, St. John's Parish, St. Luke's Parish, St. Margaret's Parish, St. Mary's Parish, St. Paul's Parish, St. Stephen and the Incarnation Parish, and St. Thomas' Parish, all in the District of Columbia.

(2) ***District of Columbia North Region.—The District of Columbia North Region consists of All Souls' Parish, Cathedral Church of St.*** Peter and St. Paul, Rock Creek Parish, St. Alban's Parish, St. Andrew's Parish, St. Columba's Parish, St. David's Parish, St. Patrick's Parish, and Trinity Parish, all in the District of Columbia.

(3) ***District of Columbia South Region.—*** The District of Columbia South Region consists of Calvary Church, Congress Heights Parish, Parish of St. Monica and St. James, Parish of the Atonement, St Augustine's Parish, St. Mark's Parish, St. Philip the Evangelist Parish, St. Timothy's Parish, and Washington Parish, all in the District of Columbia.

(4) ***Montgomery County Central Region.—*** The Montgomery County Central Region consists of Christ Church Parish, Church of Our Saviour, Good

Shepherd Parish, Potomac Parish, Prince George's Parish, St. James' Parish, St. Mark's Parish, Transfiguration Parish, Trinity Parish, and Wheaton Parish, all in Montgomery County, Maryland.

(5) ***Montgomery County North Region.—*** The Montgomery County North Region consists of Ascension Parish, St. Anne's Parish, St. Bartholomew's Parish, St. John's Church, St. Luke's Church, St. Nicholas' Parish, and St. Peter's Parish, all in Montgomery County, Maryland.

(6) ***Montgomery County South Region.—*** The Montgomery County South Region consists of Chevy Chase Parish, Norwood Parish, Redeemer Parish, Silver Spring Parish, Sligo Parish, St. Barnabas' Church of the Deaf, and St. Dunstan's Parish, all in Montgomery County.

(7) ***Prince George's County North Region.—*** The Prince Georges County North Region consists of Adelphi Parish, Epiphany Parish, Glenn Dale Parish, Holy Trinity Parish, St. Andrew's Parish, St. Christopher's Parish, St. John's. Parish, St. Matthew's Parish, St. Philip's Parish, University of Maryland Chaplaincy and Zion Parish, all in Prince George's County.

(8) ***Southern Maryland Region.—*** The Southern Maryland Region consists of Durham Parish, Piney Parish, Port Tobacco Parish, St. James' Parish, Trinity Parish, and William and Mary Parish, all in Charles County; All Faith Parish, All Saints' Parish, King and Queen Parish, Patuxent Parish, St. Andrew's Parish, St. Mary's Parish, and William and Mary Parish, all in St. Mary's County; and Baden Parish, Clinton Parish, King George's Parish, Queen Anne Parish, St. Barnabas' Parish, St. John's Parish, St. Paul's Parish, St. Thomas' Parish and Trinity Church, all in Prince George's County.

(c) Assignments.—

(1) ***Interim Assignments.—***

(A) *In General.—* On the date that a parish, separate congregation, organized mission or college chaplaincy is established in the Diocese, the Diocesan Council shall assign that parish, separate congregation, organized mission or college chaplaincy to a Region.

(B) *Effective Date.—* Any assignment under subparagraph (A) shall take effect on the date of the assignment.

(2) ***Assignments.—*** At the annual meeting of the Convention following an assignment under paragraph (1), the Convention shall amend subsection (b) to provide for an assignment of that parish, separate congregation, organized mission or college chaplaincy to a region. An assignment by amendment under this paragraph may be different from the interim assignment made under paragraph (1).

(d) Assignment Changes.—

(1) ***In General.—*** A parish, separate congregation, organized mission or college chaplaincy may obtain a change in the assignment of that parish, separate congregation, organized mission or college chaplaincy to a region by obtaining—

(A) the approval of the Regional Assembly of the region to which that parish, separate congregation, organized mission or college chaplaincy is assigned;

(B) the approval of the Regional Assembly of the region to which that parish, separate congregation, organized mission or college chaplaincy will be reassigned;

(C) after the approvals under subparagraphs (A) and (B), approval of the Diocesan Council; and

(D) at the annual meeting of the Convention following the approval under subparagraph (C), an amendment to subsection (b) by the Convention to implement the change.

(2) ***Effective Date.—*** A change in assignment under this subsection shall take effect on the date of adoption of an amendment described under paragraph (1) (D).

Sec. 2302. Delegates to Regional Assemblies.

(a) Establishment.— There is established a Regional Assembly for each region.

(b) Clerical Delegates.—

(1) ***Clerical Delegates Entitled to Vote.—*** Any cleric shall be a clerical delegate to the applicable Regional Assembly and entitled to vote at that Regional Assembly, if that cleric would be a clerical member of the Convention if a meeting of the Convention were held on the date of the meeting of the Regional Assembly.

(2) ***Determination of Region.—***

(A) *In General.—* The determination of the region applicable to any cleric shall be based on whether that cleric—

(i) is on the clerical staff (full-time or part-time, paid or non-stipendiary) of a parish, separate congregation, organized mission, cathedral or college chaplaincy within the region;

(ii) is employed by a parish-related or independent Episcopal school within the region;

(iii) is a member of a parish, separate congregation, organized mission, cathedral or college chaplaincy within the region;

(iv) resides within the boundaries of a parish within the region; or

(v) has a principal place of employment within the boundaries of a region.

(B) *Applicable Region.—* In determining the applicable region for any cleric—

(i) only 1 region shall be applicable; and

(ii) the first clause under subparagraph (A) for which that cleric qualifies (taken in order of clause (i) through clause (v) shall apply.

(c) Lay Delegates.—

(1) ***In General.—*** The lay delegates to each Regional Assembly entitled to vote shall be—

(A) any lay member of the Convention (or the alternate for that lay member of the Convention) from each parish, separate congregation, organized mission, cathedral, or college chaplaincy within the region;

(B) for each parish or separate congregation within a Region— (i) the senior warden and the junior warden;

(ii) an additional delegate appointed by the vestry of that parish or separate congregation, if the senior warden is also a lay member of the Convention; and

(iii) an additional delegate appointed by the vestry of that parish or separate congregation, if the junior warden is also a lay member of the Convention;

(C) for each organized mission within a Region—

(i) the vice chair of the mission or chapel committee; and

(ii) an additional delegate appointed by the mission or chapel committee of that organized mission, if the vice chair is also a lay member of the Convention; and

(D) for each college chaplaincy within the Region—

(i) a member of the advisory committee of each college chaplaincy selected by that advisory committee; and

(ii) an additional delegate appointed by the advisory committee, if the advisory committee member described under clause (i) is also a lay member to the Convention.

(2) ***Lay Representatives and Conveners.—*** An individual who is not a lay delegate to a Regional Assembly described under paragraph (1), shall be a lay delegate to a Regional Assembly entitled to vote, if that individual is—

(A) the lay representative to the Diocesan Council elected by that region; or

(B) the convener of that Regional Assembly.

Sec. 2303. Meetings, President, Procedures, and Agenda.

(a) Regional Assembly Meetings.—

(1) ***Annual Meetings.—***

(A) *Requirement.—* Each Regional Assembly shall hold an annual meeting. The annual meeting shall be held not later than 60 days before the next annual meeting of the Convention.

(B) *Setting Of Date.—* The Ecclesiastical Authority shall set the date for each annual meeting of a Regional Assembly.

(2) ***Other Meetings.—*** Each Regional Assembly may hold meetings as provided under section 2304(f) in addition to the annual meeting.

(b) Regional Assembly President.—

(1) ***Bishop.—*** The Bishop shall be the President of each Regional Assembly.

(2) ***Bishop Coadjutor.—The Bishop Coadjutor shall be the President of a Regional Assembly, if—***

(A) the office of Bishop is vacant; or

(B) the Bishop is disabled or absent.

(3) ***Bishop Suffragan.—***

(A) *In General.—* The Bishop Suffragan shall be the President of a Regional Assembly, if—

(i) (I) the office of Bishop is vacant; or

(II) the Bishop is disabled or absent.; and

(ii) (I) the office of Bishop Coadjutor is vacant; or

(II) the Bishop Coadjutor is disabled or absent.

(B) *Multiple Bishops Suffragan.*— If there is more than 1 Bishop Suffragan, subparagraph (A) shall apply to—

(i) the Bishop Suffragan with the most seniority based on the date of consecration to the episcopate; or

(ii) if the Bishop Suffragan with the most seniority is disabled or absent, the Bishop Suffragan with the next most seniority.

(4) ***Absence.***— For purposes of this subsection, the Bishop, Bishop Coadjutor, or Bishop Suffragan shall—

(A) determine any period in which that Bishop, Bishop Coadjutor, or Bishop Suffragan (respectively) is absent; and

(B) provide written notice of that determination to—

(i) the appropriate Bishop Coadjutor or Bishop Suffragan who shall be the President of the Regional Assembly in accordance with this section during that period; or

(ii) if clause (i) is not applicable, the convener of the Regional Assembly.

(5) ***Convener of the Regional Assembly.***— If no Bishop, Bishop Coadjutor, or Bishop Suffragan is the President of a Regional Assembly, the convener of the Regional Assembly shall be the President of the Regional Assembly.

(c) Regional Assembly Procedures.—

(1) ***Rules of Order.***— Robert's Rules of Order shall apply to meetings of the Regional Assemblies.

(2) ***Open Meetings.***— Any meeting of a Regional Assembly is open to any member of the Episcopal Church.

(3) ***Actions Taken by Majority.—***

(A) *In General.*— Except as provided under subparagraph (B), any action of a Regional Assembly shall be taken by a majority of the votes of all those present and voting.

(B) *Exceptions.*— Subparagraph (A) shall not apply to a nomination or election under section 2306(a).

(C) *Minutes.*— Minutes shall be kept at each meeting of a Regional Assembly.

(d) Annual Meeting Agenda.— The agenda for the annual meeting of each Regional Assembly—

(1) shall include—

(A) a report by the President of the Regional Assembly;

(B) a review and recommendations respecting the proposed Diocesan operating budget to be adopted by the Diocesan Council;

(C) adoption of resolutions; and

(D) any other matters determined by the steering committee; and

(2) may include—

(A) election of—

(i) representatives and alternates to the Diocesan Council; or

(ii) Conveners; or

(B) nomination of individuals for election as—

(i) members of the Standing Committee;

(ii) at-large members of the Diocesan Council;

(ii) Deputies and Alternate Deputies to the General Convention; and

(iv) Deputies and Alternate Deputies to the Provincial Synod.

Sec. 2304. Regional Assembly Steering Committees.

(a) Establishment.— There is established a steering committee for each region.

(b) Composition.— Each steering committee shall be composed of—

(1) 1 delegate (who may be a lay delegate or a clerical delegate) selected by—

(A) the vestry of each parish or separate congregation;

(B) the mission or chapel committee of each organized mission;

(C) the advisory committee of each college chaplaincy; and

(D) the chapter of each cathedral in the region; and

(2) the 2 representatives to the Diocesan Council elected by the Regional Assembly.

(c) Conveners.—

(1) ***Elections.—*** In each year described under paragraph (2)(C)(i), (ii), and (iii), the Regional Assemblies shall each elect a convener for the respective regions.

(2) ***Terms.—***

(A) *Length of Terms.—* The term for each convener shall be 3 years.

(B) *Beginning of Terms.—* Each term shall begin on the day following the last day of the annual meeting of the Convention following the date of the election for the convener.

(C) *Calendar Years for Elections.—*

(i) *Calendar Years Evenly Divisible By 3.—* For terms that begin in a calendar year evenly divisible by 3, the District of Columbia North Region, Montgomery County North Region, and Prince George's County North Region shall each elect a convener.

(ii) *Calendar Years Following A Calendar Year Evenly Divisible By 3.—* For terms that begin in a calendar year following a calendar year evenly divisible by 3, the District of Columbia Central Region, Montgomery County Central Region, and Southern Maryland Region shall each elect a convener.

(iii) *Calendar Years Preceding Calendar Years Evenly Divisible By 3.—* For terms that begin in a calendar year preceding a calendar year evenly divisible by 3, the District of Columbia South Region and Montgomery County South Region shall each elect a convener.

(3) ***Limitation on Terms.—*** An individual may serve more than 1 term as a convener, but that individual may not serve more than 2 consecutive 3-year terms.

(d) Steering Committee Meetings.— A steering committee shall meet upon the call of the convener.

(e) Officers and Subcommittees.— A steering committee may appoint—

(1) officers from among the members of the steering committee; and

(2) subcommittees whose members may or may not be members of the steering committee.

(f) Functions.— Each steering committee shall—

(1) confer with the President of the Regional Assembly as to the time of the annual and other meetings of the Regional Assembly;

(2) determine the place of the annual and other meetings of the Regional Assembly and make other arrangements for the conduct of the meetings;

(3) determine the agenda of the annual and other meetings—

(A) in accordance with the Canons; and

(B) after conferring with the President of the Regional Assembly;

(4) arrange for nominations, resolutions and other measures to be placed before the annual and other meetings;

(5) certify to the Secretary the name of any individual—

(A) elected by the Regional Assembly as a representative to the Diocesan Council;

(B) the alternate for any representative under subparagraph (A); and

(C) nominated to stand for election to other Diocesan positions;

(6) elect an individual of the appropriate order to fill any unexpired term of—

(A) any representative to the Diocesan Council; or

(B) the alternate for any representative under subparagraph (A); and

(7) perform any other function consistent with this section.

Sec. 2305. Nominations and Elections.

(a) Nominating Procedures.—

(1) ***Procedures.—***

(A) *In General.—* Except as provided under subparagraph (B), the procedures for placing names in nomination under this subsection shall apply to each Regional Assembly.

(B) *Alternative Procedures.—* A Regional Assembly may adopt alternative procedures for placing names in nomination by a majority of the votes of those present and voting.

(2) ***Nominations.—*** The steering committee of each region, or a nominating subcommittee appointed by the steering committee, shall propose for each position to be voted on at the annual meeting of the Regional Assembly—

(A) the name of any eligible individual whose name is submitted to the steering committee or a subcommittee in writing or by electronic means by—

(i) any member of a parish, separate congregation, organized mission, cathedral or college chaplaincy within the region; or

(ii) any clerical delegate to the Regional Assembly; and

(iii) any additional names necessary to ensure that at least 2 individuals shall be proposed by the steering committee or the subcommittee for each position.

(3) ***Submissions and Notifications of Names.—***

(A) *Submissions.—* The steering committee shall determine—

(i) the time period during which names for nomination may be submitted to the steering committee; and

(ii) the manner that names for nomination may be submitted to the steering committee.

(B) *Notifications.—* The Diocesan staff shall transmit to the delegates of each Regional Assembly—

(i) the time period and manner for making submissions determined by each steering committee under subparagraph (A); and

(ii) the names of all individuals proposed by each steering committee before the annual meeting of each Regional Assembly.

(C) *Additional Names.—* Any delegate may propose any additional name for nomination from the floor at the annual meeting of a Regional Assembly.

(b) Eligibility for Nominations or Elections.—

(1) ***In General.—*** Except as provided under paragraph (2), a Regional Assembly may nominate or elect—

(A) any lay individual who is a member of a parish, separate congregation, organized mission, cathedral or college chaplaincy within that region; or

(B) any clerical delegate to that Regional Assembly.

(2) ***Exception.—*** Paragraph (1) shall not apply to the nomination of any individual for an at-large member of the Diocesan Council.

(c) Nominations for Members of the Standing Committee.— At the annual meeting of each Regional Assembly, the Regional Assembly shall nominate 1 individual from each of the clerical and lay orders to stand for election as members of the Standing Committee. If in any year there are more than 3 vacancies on the Standing Committee in either order, each Regional Assembly shall nominate 2 individuals from that order.

(d) Nominations for At-Large Members of the Diocesan Council.—

(1) ***In General.—*** At the annual meeting of each Regional Assembly, the Regional Assembly shall nominate 1 cleric and 1 lay individual for election as at-large members of the Diocesan Council.

(2) ***Exception.—*** Paragraph (1) shall not apply with respect to any year divisible by 3.

(e) Nominations for Deputies and Alternates to the General Convention.—

(1) ***Deputies to the General Convention.—*** At the annual meeting of each Regional Assembly in each calendar year that is 2 years before a meeting of the General Convention, the Regional Assembly shall nominate—

(A) 1 individual from the clerical order for election to the position of Deputy to the General Convention; and

(B) 1 individual from the lay order for election to the position of Deputy to the General Convention.

(2) ***Alternate Deputies to the General Convention.—*** At the annual meeting of each Regional Assembly in each calendar year preceding a meeting of the General Convention, the Regional Assembly shall nominate—

(A) 1 individual from the clerical order for election to the position of Alternate Deputy to the General Convention; and

(B) 1 individual from the lay order for election to the position of Alternate Deputy to the General Convention.

(f) Nominations for Deputies and Alternates to the Provincial Synod.— At the annual meeting of each Regional Assembly, the Regional Assembly shall nominate 1 individual from each of the clerical and lay orders for election to vacant positions as Deputies to the Provincial Synod.

Sec. 2306. Voting and Balloting.

(a) Voting for Nominations and Elections.—

(1) ***Uncontested Nominations and Elections.—*** If the number of individuals on a ballot for the nomination or election to any position is equal to the number of individuals to be nominated or elected—

(A) no ballot shall be taken for that nomination or election; and

(B) that individual or those individuals, as applicable, shall be declared nominated or elected to that position by the President of the Regional Assembly.

(2) ***Contested Nominations and Elections.—***

(A) *In General.—* The individual receiving the highest number of votes of all those present and voting on the first ballot for the nomination or election of any position shall be nominated or elected.

(B) *Tie Votes.—* If more than 1 individual receives the same number of votes resulting in a tie for the highest number of the votes of all those present and voting in a nomination or election to any position, a determination of the individual nominated or elected to that position shall be made by lot as the President of the Regional Assembly may direct.

(C) *Nominations and Elections for Multiple Positions.—*

(i) *In General.—* If more than 1 individual is to be nominated or elected, the number of individuals equal to the number of individuals to be nominated or elected receiving the highest number of votes of all those present and voting on the first ballot shall be nominated or elected.

(ii) *Tie Votes.—* If more than 1 individual receives the same number of votes resulting in a tie for the highest number of the votes of

all those present and voting for the last position to be filled in any nomination or election described under clause (i), a determination of the individual nominated or elected to that position, between or among those receiving the same number of votes, shall be made by lot as the President of the Regional Assembly may direct.

(b) Preparation of Ballots.—

(1) ***In General.—*** The Diocesan staff shall prepare a ballot for each nomination or election to a position.

(2) ***Contents.—*** The ballot shall indicate—

(A) the name or title of the position;

(B) the number of individuals to be nominated or elected to that position; and

(C) the names of the nominated individuals.

(c) Method of Voting.—

(1) ***Verification of Right to Vote.—*** The balloting clerk shall verify the right of each voter to cast a ballot.

(2) ***Secret Ballots.—*** Each contested election shall be conducted by secret ballot.

(3) ***Contents.—*** Each voter shall indicate on the ballot the selection of that voter of not more than the number of individuals to be nominated or elected to the applicable position.

(d) Defective Ballots and Votes.—

(1) ***Excessive Number of Votes.—*** If a ballot contains votes for a greater number of individuals for a position than the number to be nominated or elected, the ballot shall not be counted.

(2) ***Multiple Votes for the Same Individual.—*** If a voter casts a vote for the same individual more than once for any 1 position on any ballot, only the first vote shall be counted.

(3) ***Vote for Individual not on Ballot.—*** If a voter casts a vote for an individual not on the ballot, that vote shall not be counted.

(4) ***Substantial Compliance.—*** If the President of the Regional Assembly determines that any vote is not in substantial compliance with instructions and procedures applicable to any ballot—

(A) the President of the Regional Assembly may invalidate the vote; and

(B) the invalidated vote may not be counted.

(e) Report of the Nominations and Elections.— Nominations and elections shall not be final until the written report of the balloting clerk is reviewed and certified by the President of the Regional Assembly.

Sec. 2307. Procedures for Proposing Resolutions.

(a) Agenda.— The steering committee of each region, or a resolutions subcommittee appointed by the steering committee, shall place resolutions submitted to the steering committee or subcommittee by delegates to the Regional Assembly on the agenda for the meeting of that Regional Assembly.

(b) Submissions and Notifications of Resolutions.—

(1) ***Submissions.—*** The steering committee shall determine—

(A) the time period during which resolutions may be submitted to the steering committee; and

(B) the manner that resolutions may be submitted to the steering committee.

(2) ***Notifications.—*** The Diocesan staff shall transmit to the delegates of each Regional Assembly—

(A) the time period and manner for making submissions determined by each steering committee under paragraph (1); and

(B) the resolutions proposed by each steering committee before the annual meeting of each Regional Assembly.

(c) Additional Resolutions.— Any resolution that was not placed on the agenda under subsection (b) may be placed before any meeting of a Regional Assembly by a two-thirds vote of all those present and voting.

(d) Adopted Resolutions.— Resolutions adopted by a Regional Assembly for consideration by the next meeting of the Convention shall be submitted by the convener of the steering committee to the Secretary.

Canons 24, 25, and 26
(Reserved)

Title VI — Diocesan Council

Canon 27
Diocesan Council

Sec. 1 There shall be a Diocesan Council, which shall constitute a Board of Directors of the Convention for business purposes, when the Convention is not in session. The Council shall:

(a) Be responsible for the development of work of the Diocese between sessions of the Convention; and

(b) Develop and promote Church extension and management of aided parishes, college work, education, social services, missions, information services, ministry to the aging, and other work referred to it by the Convention.

Sec. 2 The Council consists of the following voting members:

(a) The Bishop of the Diocese, who shall be President;

(b) The Bishop Coadjutor and Bishop Suffragan, if any;

(c) The Diocesan President of the Episcopal Church Women;

d) One clerical member and one lay member and one clerical alternate and one lay alternate from each region.

(1) ***Staggering of Terms.—***

(A) *Calendar Years Evenly Divisible By 3.—* For terms that begin in a calendar year evenly divisible by 3—

(i) the District of Columbia Central Region, the Montgomery County South Region, and the Prince Georges County North Region shall each elect a clerical member; and

(ii) the District of Columbia South Region, the Montgomery County Central Region, and the Southern Maryland Region shall each elect a lay member.

(B) *Calendar Years Following Calendar Years Evenly Divisible By 3.*— For terms that begin in a calendar year following a calendar year evenly divisible by 3—

(i) the District of Columbia North Region and the Montgomery County Central Region shall each elect a clerical member; and

(ii) the District of Columbia Central Region, the Montgomery County North Region, and the Prince Georges County North Region shall each elect a lay member.

(C) *Calendar Years Preceding Years Evenly Divisible By 3.*— For terms that begin in a calendar year preceding a calendar year evenly divisible by 3—

(i) the District of Columbia South Region, the Montgomery County North Region, and the Southern Maryland Region shall each elect a clerical member; and

(ii) the District of Columbia North Region and the Montgomery County South Region shall each elect a lay member.

(2) ***Alternates.***— When a Regional Assembly elects a member to the Council it shall elect an alternate of the same order and for the same term. The terms of regional members to the Council are 3 years. Where necessary, the Steering Committee of a Regional Assembly shall elect a member or alternate of the appropriate order to fill any unexpired term.

(e) Two members of the Clergy canonically resident in the Diocese and two lay communicants of this Church in good standing as at–large members of the Council. In each year preceding a year evenly divisible by three, and in each year evenly divisible by three, the Convention shall elect one clergy representative and one lay representative for terms of three years. (1988)

(f) In addition, the Bishop may appoint from among the Clergy canonically resident in the Diocese and the lay communicants of this Church in good standing up to three persons as members of the Council for terms of three years.

(g) The Bishop may also appoint the Executive Officer of the Diocese, if there is one, as a member of the Council without vote. (1987, 1988)

(h) If, following an annual meeting of the Convention, voting membership of the Council does not include a lay or clerical member from a Parish, Separate Congregation, Organized Mission or College Chaplaincy located in Charles County and a lay or clerical member from such an entity located in St. Mary's County, the Steering Committee for the Southern Maryland Region shall, at its first meeting following the Convention, select one person from each county not thus represented to serve as a nonvoting member of the Council during the period of lack of county representation or until the next annual meeting of the Convention.

Sec. 3 The Council consists of the following members *ex officio* without vote:

(a) The Secretary of the Convention;

(b) The Chair of the Finance Committee of the Council;

(c) The Chancellor of the Diocese; and

(d) The Treasurer of the Convention.

Sec. 4. Terms.

(a) Members Without Terms.— This section shall not apply to—

(1) the Bishop;

(2) any Bishop Coadjutor;

(3) any Bishop Suffragan;

(4) the President of the Episcopal Church Women; or

(5) any nonvoting member.

(b) Length of Term.— The term for each member of the Council is 3 years.

(c) Beginning and End of Term.— The term of each member of the Council shall—

(1) begin the day after the date of the adjournment of the annual meeting of the Convention following the date of—

(A) the election of that member at a Regional Assembly preceding that meeting of the Convention;

(B) the election of that member at that meeting of the Convention; or

(C) the appointment of that member; and

(2) end on the day after the adjournment of the annual meeting of the Convention following 3 years after the date of the beginning of the term.

(d) Term Limitations.— A member serving a term or any part of a term on the Council shall not be eligible to serve another term until after the lapse of 1 year, if that member has served continuously on the Council for—

(1) 2 full 3–year terms; or

(2) 1 full 3–year term and any part of an additional 3–year term.

(e) Vacancies of At-Large Members.— If the position of an at-large member of the Council is vacant, the Council may elect a replacement member for the remainder of the applicable term.

(f) End of Terms for Transitional Purposes.—

(1) ***In General.—*** Notwithstanding subsections (b) and (c)(2), the term of each member of the Council who was elected by a Regional Assembly or is serving as a replacement member for the remainder of a term for a position elected by a Regional Assembly shall end on the day before the first day of the annual meeting of the Convention in calendar year 2017.

(2) ***Members Newly Elected at Regional Assemblies.—*** Paragraph (1) shall not apply to any individual who is elected as a member to the Council by a Regional Assembly in calendar year 2016.

Sec. 5 At a meeting of the Council called by the Bishop within one month after the annual meeting of the Convention, the Council shall organize and elect its officers.

The Council shall adopt necessary bylaws and rules for the conduct of its business. If, at any meeting of the Council, there is no Bishop or the Bishop is not available, one of the following shall preside over the meeting, in the order named: the Bishop Coadjutor, the Bishop Suffragan, or a member of the Council elected by a majority of the members of the Council present.

Sec. 6 If the action is authorized and directed by a majority of all the voting members of the Council, the Council may dispose of any property, real or personal, owned by the Convention, or encumber that property by mortgage, deed of trust, lease, right of way, or easement. The President and Secretary of the Convention, or any other officer of the Convention specifically designated for the purpose, may execute, acknowledge, and deliver any instrument authorized by the Council to accomplish these acts.

Sec. 7 The Council shall establish a Finance Committee and an Investment Committee, each of whose members shall consist of the Bishop, the Treasurer of the Convention, *ex officio*, and those members of the Council, clergy, and lay communicants of this Church in good standing that the Bishop appoints and the Council confirms. The Council shall delegate to those Committees the authority it considers proper. (1972, 1987, 1998)

Sec. 8 The Council shall establish any other Commissions or Committees necessary to accomplish its work. The Council may delegate to those Commissions and Committees the authority it considers proper. It shall determine the title and designate the functions of all those bodies and shall approve their bylaws, if any. (1972) the membership of each of those bodies shall be appointed by the Bishop and confirmed by the Council from among the members of the clergy and lay communicants of this Church in good standing. The Bishop shall be a member *ex officio* of all those bodies and shall designate the chair. Other officers, if any, may be elected by the bodies themselves. (1987)

Sec. 9 The Council shall receive all petitions for action by the Convention relating to dividing or uniting Parishes, altering Parish bounds, constituting new Parishes and Separate Congregations, admitting new Parishes and Separate Congregations into union with the Convention, and changing the status of Missions pursuant to Canon 34.

Sec. 10 The Council may establish new Missions pursuant to Canon 35.

Sec. 11 The Council may establish chaplaincies at colleges and universities within the Diocese pursuant to Canon 36.

Sec. 12 The Council shall have authority to determine what corporations or societies shall be recognized as diocesan organizations and authorized to solicit funds in the Churches of the Diocese, and shall have authority to determine what organizations outside the Diocese shall be authorized to solicit funds in the Churches of the Diocese.

Sec. 13 Annual Budget.

(a) Oversight.— The Council shall ensure that the mission of the Diocese is reflected in its annual operating budget and, to that end, shall oversee the Finance Committee's preparation of a proposed Operating Budget for the following fiscal year which shall be reviewed, approved for distribution, and

provided to all Parishes, Separate Congregations, Organized Missions and the Cathedral. (1973, 2001, 2011)

(b) Budget and Statements.— At each annual meeting of the Diocesan Convention, Council shall present a proposed Operating Budget for all work committed to it and for any other work that it proposes to undertake before the next Annual Convention. The Council shall also present an income and expense statement, including amounts budgeted, and a balance sheet for the preceding fiscal year. The Convention shall consider the budget and may amend the budget before approval in accordance with Canon 53. The Council may provisionally adopt an annual budget before the annual meeting of the Diocesan Convention, and, pending approval of the budget, may incur obligations from the first day of the calendar year to the date of approval of the budget by the Convention at a rate not to exceed the average monthly expenditure of the preceding calendar year. (2001, 2011)

(c) Authorization of Expenditures.— The Council may expend all money provided in the budget adopted by the Convention for the purposes specified in the budget, and may expend any money received in any year above the amount provided by the budget of that year.

Sec. 14 The Council, as soon as practicable after the end of each calendar year, shall prepare and circulate a full and detailed report of its work.

Sec. 15 It shall be the duty of the Council to suggest to the Convention, from time to time, any changes in legislation or methods as may seem to the Council to be of advantage to the work of the Church.

Sec. 16 The Council shall cause an annual audit of all accounts of the Convention to be conducted annually by an Independent Certified Public Accountant.

Canon 28
Finance Committee of the Diocesan Council

Sec. 1 Appointment and Membership. Under section 7 of canon 11, the Bishop and Diocesan Council shall appoint a Finance Committee. The membership and terms limits shall follow the policy of the Diocesan Council relating to committee governance. The Treasurer shall be a member *ex officio*. (2011)

Sec. 2 Responsibilities. The Finance Committee shall —

(1) under the authority, direction, and oversight of the Diocesan Council, oversee the preparation of the annual operating budget to be proposed for adoption by the Convention;

(2) review actual operating revenues and expenses against the levels established in the prevailing operating budget in accordance with good governance of not-for-profit religious organizations; (1998, 2001, 2011)

(3) review all requests to encumber the property of parishes and separate congregations of the Diocese and provide recommendations to the Bishop and Standing Committee for action in accordance with Canon 29; and

(4) review all requests for loans from the Diocese and provide recommendations to the Bishop and Diocesan Council for action. (1998)

Sec. 3 Reports and Records. The Finance Committee shall keep minutes of all of its meetings, subject to final review and acceptance by a quorum of the Finance Committee present at any regular or special meeting of the Finance Committee. The Finance Committee shall make regular reports to the Diocesan Council.

Canon 29
Investment Committee of the Diocesan Council
(adopted 1998)

Sec. 1 Appointment and Membership. Under section 7 of Canon 11, the Bishop and Diocesan Council shall appoint an Investment Committee. The membership rotation shall follow the standard set by the Diocesan Council. The Treasurer shall be a member *ex officio* without vote. (2011)

Sec. 2 Investment of Funds. The Investment Committee shall act in a fiduciary capacity. Under the authority, direction, and oversight of the Diocesan Council, it shall receive and invest for the respective purposes of and subject to the respective limitations contained in their creation, all those funds that are committed to it for investment pursuant to Canon, by the Diocesan Council or by the Treasurer.

Sec. 3 Other Investments. The Investment Committee, subject to the control of the Diocesan Council, may also receive and administer for the respective purposes of and subject to the respective limitations applicable thereto, any funds or other property which may be entrusted to it by any Parish or Separate Congregation of the Diocese or by any Diocesan Institution or Organization. The Committee shall have the same authority with respect to the administration of those funds and property granted to it under Sec. 1 with respect to property belonging to the Convention, except as otherwise provided by Canon I.7 of the General Convention.

Sec. 4 Investment Policies. For each fund committed to it, the Investment Committee shall establish an investment policy subject to approval by the Diocesan Council.

Sec. 5. Authorities. Except as may be limited by the Diocesan Council, the Investment Committee shall have authority to invest, reinvest, or change the investment of any and all funds of the Convention committed to it including the authority to sell, endorse and deliver such securities or to sell, exchange or lease such property and to make such investment, in varying amounts, in notes, bonds, obligations of the United States or of any State or municipality, or preferred or common stocks of corporations listed on established Securities Exchanges. All such investments shall be made in the name of "the Convention of the Protestant Episcopal Church of the Diocese of Washington," and shall include the name of any restricted fund. The Secretary of the Convention is authorized to affix the Seal of the Convention and attest the same on any and all papers incident to such investment, or reinvestment, at the request of the Investment Committee.

Sec. 6 Records and Reports. The Investment Committee shall keep minutes of all of its meetings, subject to final review and acceptance by a quorum of the Investment Committee present at any regular or special meeting of the Investment Committee, and shall make periodic, but no less than annual, reports to the Diocesan Council. It shall keep accurate records of all investments, and its records shall be audited at least annually.

Canon 30
Audit Committee of the Diocesan Council
(adopted 2011)

Sec. 1 Establishment and Membership. Under section 8 of canon 11, the Diocesan Council shall establish and appoint an Audit Committee consisting of at least 3 members.

Sec. 2 Authority. The Audit Committee shall carry out its work —

(1) in accordance with a charter to be adopted and revised by the Diocesan Council from time to time; and

(2) as directed by, and under the authority and oversight of, the Diocesan Council.

Sec. 3 Responsibilities.

(a) Oversight of Independent Auditor. — The Audit Committee shall be directly responsible for the oversight of the independent auditor of the Diocese.

(b) Additional Responsibilities. — In addition to responsibilities that the Diocesan Council specifies in the charter for the Audit Committee, the Audit Committee shall assist the Diocesan Council in its oversight of —

(1) the integrity of the financial statements of the Diocese;

(2) the compliance of the Diocese with requirements set forth in applicable canon, and Federal and State laws;

(3) the qualifications of the independent auditor of the Diocese; and

(4) the performance of the independent auditor of the Diocese.

Canons 31, 32, and 33
(Reserved)

Title VII — Parishes, Separate Congregations, Organized Missions, and College Chaplaincies

Canon 34
Establishment of Parishes and Separate Congregations and the Altering of Parish Bounds

Sec. 1 The Diocesan Council shall receive all petitions for action by the Convention relating to dividing or uniting Parishes, altering Parish bounds, organizing new Parishes and Separate Congregations, admitting new Parishes and Separate Congregations into union with the Convention, and for changing the status of Missions, in the form the Council shall specify. The Council shall determine whether or not to submit any of these petitions to the Convention for final action, after due consideration, which shall include any recommendations of the Bishop. (1982, 1987, 1997, 2001, 2011)

Sec. 2 No part of a Parish shall be separated from an existing Parish as a new Parish, nor shall any members of the Episcopal Church associate themselves as a Separate Congregation within the Diocese, until initial and final approval of the separation or association is granted by separate annual meetings of the Diocesan Convention. Initial approval by the Convention of a petition for leave to organize as a Parish or Separate Congregation shall be a guarantee that the proposed new Parish or Separate

Congregation shall be received into union with this Convention at the Convention's next annual meeting upon submission of an application that demonstrates that it has complied with all the conditions and requirements of this section. Each proposed new Parish or Separate Congregation shall assent in writing, signed by its Rector and Vestry, to abide by the Constitution and Canons of the Episcopal Church and of the Diocese of Washington, and all applicable civil laws, and shall comply with any condition set forth in or imposed by resolution of the Convention. Each such Parish or Separate Congregation shall conform strictly to the use of the Liturgy of the Episcopal Church. (1982, 1987, 1997)

Sec. 3 Organization as a New Parish or Separate Congregation

(a) Petition. — In order to petition the Convention for leave to organize as a new Parish or Separate Congregation, a Mission shall demonstrate to the satisfaction of the Diocesan Council that it can reasonably be expected to function autonomously.

(b) Demonstration by Evidence.— Evidence for a demonstration under subsection (a) includes —

(1) a strategic plan approved by the Bishop and the Diocesan Council,

(2) payment of its own operating expenses;

(3) payment of an appropriate percentage of its operating budget to the Diocese as its financial commitment;

(4) satisfaction of other relevant criteria established by Council, such as sound stewardship practices;

(5) engagement of a priest to work an appropriate amount of time, as agreed to by the Bishop, and payment of the salary, pension contribution and health insurance premiums recommended by the Diocesan Personnel Policies and Guidelines;

(6) achievement of sufficient members, average Sunday attendance, pledge units and income to accomplish items (2)–(4) for several years preceding the year in which the petition is submitted, and that the strategic plan include program plans and ways for the congregation to remain self–supporting for the foreseeable future. (1997, 2001, 2011)

Sec. 4 Persons intending to apply for leave to organize a new Parish, or Separate Congregation within the Diocese, shall give notice of that intention to the Bishop and the Diocesan Council, or if there is no Bishop, to the Ecclesiastical Authority of the Diocese and the Diocesan Council, at least three months before the annual meeting of the Diocesan Convention to which the application is to be made. (1982)

Sec. 5 No petition for leave to organize a new Parish, or to change the boundary lines of any existing Parish, will be entertained unless accompanied by an accurate map to be made a part of the records of the Diocese. The map shall be clearly marked to show all of the bounds of the proposed Parish, or all of the changed bounds of the existing Parishes, and no boundary lines will be accepted or established except those which conform to public highways, public roads, public railroads, or political boundaries established and existing at the time of the petition, or to perpetual streams of water having established and certain names as evidenced by some published map. However, if, in a particular case, none of the foregoing boundaries is practicable,

a straight line may be employed, drawn between two definitely established and unmistakably defined points on the foregoing boundaries.

Sec. 6 The consent of a majority of a Parish's Vestry is required to cede any of its area to any other Parish. (1970)

Sec. 7 No Parish or Separate Congregation having been received into union with the Convention, shall change its name or the name of its property or the dedication of its church building, without first having received the consent of the Diocesan Convention. (1960, 1999)

Sec. 8 When the Bishop finds that a Parish or Separate Congregation has discontinued the regular conduct of public worship, and that there is no reasonable prospect of its resumption, the Bishop shall, with the consent of the Standing Committee, certify to the Secretary of the Convention and to the Diocesan Council that the area has become vacant. The Diocesan Council shall thereafter prepare a resolution(s) for modification of boundaries and redistribution of the vacant area. The resolution(s) shall be considered at the next annual meeting of the Diocesan Convention. (1961, 1983, 1987)

Canon 35
of Organized Missions

Sec. 1 The Diocesan Council may establish new Missions in appropriate places with the consent of the Bishop and a majority of the vestry of the Parish in whose bounds the Mission is to be located, and in accordance with public law.

Sec. 2 The Bishop shall appoint the vicar of each Mission, who shall remain in office until the relationship is dissolved by the Bishop or until the congregation is no longer a mission.

Sec. 3 (a) Within six months of the first church services of a Mission, the Bishop shall call an organizational meeting of all persons who are:

(i) Communicants of this Church in good standing;

(ii) At least 15 years of age; and

(iii) Have been attending the services of the Mission and contributing to its support for at least one month.

Ten days' written notice of this meeting shall be given to all those persons. The Bishop shall preside, or in the Bishop's absence the Vicar, or if the Vicar is absent or there is no Vicar, then any person appointed by the Bishop. The members of the mission who are entitled to notice of the organizational meeting shall be entitled to vote at this meeting, and one–fourth of those shall constitute a quorum. At this meeting a Mission Committee shall be constituted, composed of the Vicar, and eight persons elected from among the voting members of the congregation. Those elected shall hold office until the first Annual Meeting. The purpose of the Mission Committee is to aid in the development of the mission and its work. The organizational meeting may adopt temporary bylaws which shall be in effect until the first Annual Meeting when permanent bylaws shall be adopted. The organizational meeting shall fix the date of the first Annual Meeting, which shall be within one year of the organizational meeting. (1987, 2011)

(b) The Annual Meeting shall be held on a date fixed during the organizational meeting, or, if a date was not fixed, on a day determined by the Bishop. The

notice for the meeting and the provision for the chair shall be the same as for the organizational meeting.

(c) Members of the Mission entitled to vote at the Annual Meeting shall be:

(i) Members of the Episcopal Church whose baptisms are recorded in the Mission;

(ii) Communicants of this Church in good standing;

(iii) At least 15 years of age; and

(iv) Have been attending the services of the Mission and contributing to the support of the Mission for at least one month prior to any meeting of the Mission.

(d) Notice of proposed permanent bylaws shall be published in written form at least ten days before the meeting. Bylaws shall be adopted by a two–thirds vote. The bylaws may provide for an increase in the size of the Mission Committee from eight members from the mission entitled to vote, to ten, and may establish rules for the rotation of the Committee's membership. Except as provided in Section 5, any vacancy on the Mission Committee shall be filled by the Committee from among the members entitled to vote, and the new member shall serve until the next Annual Meeting. (1983)

Sec. 4 The Vicar shall be Chair of the Mission Committee and shall preside at all meetings of the Mission or the Mission Committee. The Committee shall elect a Vice–Chair, a Secretary, and a Treasurer, and shall also elect the appropriate number of Lay Delegates and Alternate Lay Delegates to the Diocesan Convention. The Bishop shall be an *ex officio* member of the Mission Committee.

Sec. 5 A member of a Mission Committee may be removed whenever deemed desirable, and the resultant vacancy filled, by the Diocesan Council with the approval of the Bishop, or if there is no Bishop, by the Council alone.

Sec. 6 The Vicar and the Mission Committee, with the advice of the Bishop and the Diocesan Council, shall prepare a budget each year, and shall devise means of raising the income specified in the budget. They shall make quarterly statements to the Diocesan Council regarding the finances of the Mission and semi–annual reports to the Bishop on the state of the Mission. A Mission may not incur any financial obligation not specified in its yearly budget without the approval of the Council.

Sec. 7 In the case of a conflict over procedures to be followed at meetings of the Mission congregation, or of the Mission Committee, the principles of Canon 25 shall prevail. (1971)

Sec. 8 On dissolution of a Mission, all of its real and personal property shall revert to the Diocese. (1997)

Canon 36
Ministry to Higher Education

Sec. 1 The Diocesan Council may establish chaplaincies at colleges and universities within the Diocese with the consent of the Bishop.

Sec. 2 Chaplains shall be appointed by the Bishop and shall remain in office until the relationship is dissolved by the Bishop.

Sec. 3 (a) An Advisory Committee for each chaplaincy may be appointed annually by the Bishop for the purpose of aiding the Chaplain in the work of the chaplaincy. The Chaplain shall be chair of this committee, and the Bishop, a member *ex officio*. The Committee shall elect a Secretary and a Treasurer.

(b) The Bishop may preside over all meetings.

(c) The Chaplain and the Advisory Committee shall care for all property belonging to the chaplaincy and perform all the duties of a Mission Committee under Canon 14 as applicable. The Chaplain and the Advisory Committee, with the advice of the Bishop and the Diocesan Council, shall prepare a budget each year, and shall devise means of raising the income specified in the budget. They shall make quarterly statements to the Diocesan Council regarding the finances of the Chaplaincy and semi–annual reports to the Bishop on the state of the Chaplaincy. A Chaplaincy may not incur any financial obligation not specified in its yearly budget without the approval of the Council.

(d) Each Chaplain shall keep a Standard Register in which the Chaplain shall record all official acts. Communicants may be enrolled in the Register and may be transferred to or received from a Parish, Separate Congregation or Mission. (1983)

Sec. 4 In accordance with Article 2, Sec. 4(d) of the Constitution and Canon 2, Sec. 2(b), the Council shall determine which chaplaincies shall be entitled to the appointment of a Lay Delegate to the Diocesan Convention. (1971, 1983)

Canon 37
Church Pension Fund

Sec. 1 The Diocese of Washington hereby accepts and acknowledges the Church Pension Fund, a corporation created by Chapter 97 of the Laws of 1914 of the State of New York, as subsequently amended, as the authorized and approved pension system for the Clergy of the Episcopal Church and for their dependents, and declares its intention of supporting that Fund in accordance with any rules promulgated by it. (1961, 1983)

Sec. 2 The Diocesan Council is responsible for:

(a) Informing the Clergy and Laity about the Church Pension Fund and the benefits available, so that the ordained Clergy of the Church and other beneficiaries are assured of pension protection;

(b) Receiving reports from the Church Pension Fund on the status of the pension assessments payable to the Fund;

(c) Cooperating with the Church Pension Fund so that the Clergy of this Diocese are assured of the fullest pension protection by the Fund under its established rules. (1961, 1983)

Sec. 3 It shall be the duty of this Diocese and of each Parish, Separate Congregation, Mission or other entity that employs Clergy eligible to participate in the Church Pension Fund, to inform the Church Pension Fund of the amount of the salary and other compensation paid by it to each member of the Clergy for services rendered within three months of being called or of the effective date of a change in compensation and no less than annually thereafter. The Treasurer or other official shall promptly pay to the Church Pension Fund the pension assessments required

under the Canons of the General Convention and in accordance with the rules of said Fund. (1961, 1983)

Sec. 4 It shall be the duty of every member of the Clergy canonically resident in or serving in this Diocese to inform the Church Pension Fund promptly of such facts as date of birth, ordination or reception, marriage, births of children, death of spouse or dependents, and changes in cures or salaries, which may be necessary for the proper administration of the Fund. They shall cooperate with the Fund in other ways as necessary for the Fund to discharge its obligations in accordance with the intention of the General Convention. (1961, 1983)

Sec. 5 It shall be the duty of the Ecclesiastical Authority to administer funds given to the Diocese for the benefit of disabled or superannuated Clergy and their survivors. (1961, 1983)

Canons 38, 39, and 40
(Reserved)

Title VIII—Committees and Commissions

Canon 41
Commission on Ministry

Sec. 4101. Definition.

In this canon, the term "Commission" means the Commission on Ministry.

Sec. 4102. Establishment, Membership, and Appointment.

(a) Establishment and Membership.—

(1) ***Establishment.—*** There is established a Commission on Ministry.

(2) ***Membership.—*** The Commission shall consist of an odd number of members, including no fewer than 9 and no more than 15 members—

(A) of whom each shall be—

(i) a clerical member of the Convention; or

(ii) a lay communicant of this Diocese in good standing; and

(B) of whom—

(i) at least 1 shall be a clerical member of the Convention; and

(ii) at least 1 shall be a lay communicant of this Diocese in good standing.

(3) ***Chair.—*** The President of the Convention shall designate 1 of the members to be Chair of the Commission.

(b) Appointment of Members.—

(1) ***In General.—*** The President of the Convention, with the consent of the Convention, shall appoint the members of the Commission at each annual meeting of the Convention.

(2) ***Terms.—***

(A) *Length of Term.*— The term of each member of the Commission appointed under paragraph (1) shall—

(i) begin the day after the close of the meeting of the Convention in which that member is appointed with the consent of the Convention; and

(ii) end on the day after the third annual meeting of the Convention following the date of the beginning of the term.

(B) *Staggered Terms.*— The terms of office of the Commission shall be staggered and arranged into 3 classes.

(C) *Term Limitations.*— A member of the Commission shall not be eligible to serve on the Commission until after the lapse of 1 year, if that member has served continuously on the Commission for—

(i) 2 full 3-year terms; or

(ii) 1 full 3-year term and any part of a second 3-year term.

(c) Vacancies.— If a position on the Commission is vacant or a member of the Commission is disabled, the President of the Convention may appoint a replacement member for the remainder of the applicable term with the consent of the Diocesan Council.

Sec. 4103. Duties.

The Commission shall advise and assist the Bishop in the implementation of Title III of the canons of this Church, particularly relating to—

(1) opportunities and needs for the ministry of all baptized individuals;

(2) the recruitment, discernment, and formation of those individuals; and

(3) the assessment of readiness for ministry by those individuals.

Canon 42
Committee on the Constitution and Canons

Sec. 4201. Definition.

In this canon, the term "Committee" means the Committee on the Constitution and Canons.

Sec. 4202. Establishment, Membership, and Appointment.

(a) Establishment and Membership.—

(1) ***Establishment.—*** There is established a Committee on the Constitution and Canons.

(2) ***Membership.—*** The Committee shall consist of 10 members of whom—

(A) 4 shall be clerical members of the Convention;

(B) 4 shall be lay communicants of this Diocese in good standing who are attorneys;

(C) 1 shall be the Chancellor serving as an *ex officio* member; and

(D) 1 shall be the Secretary serving as an *ex officio* member.

(3) ***Ex Officio Members.—*** The *ex officio* members of the Committee shall be nonvoting members of the Committee.

(4) ***Chair.***— The President of the Convention shall designate 1 of the voting members to be Chair of the Committee.

(b) Appointment of Members.—

(1) ***In General.***— The President of the Convention shall appoint the members of the Committee at each annual meeting of the Convention.

(2) ***Terms.***— The term of each member of the Committee appointed under paragraph (1) shall—

(A) begin the day after the date of the adjournment of the Convention that the appointment is made; and

(B) end on—

(i) the day after the adjournment of the annual meeting of the Convention following the date of the beginning of the term; or

(ii) the date a successor is appointed.

(c) Vacancies.— If a position on the Committee is vacant or a member of the Committee is disabled, the President of the Convention may appoint a replacement member for the remainder of the applicable term.

Sec. 4203. Duties.

The Committee shall—

(1) consider—

(A) canons referred to the Committee by the Secretary in accordance with canon 70;

(B) requests to amend the Constitution or the Canons; and

(C) other matters referred to the Committee; and

(2) carry out the responsibilities of the Committee relating to elections under canon 4.

Canon 43
Committee on Resolutions

Sec. 4301. Definition.

In this canon, the term "Committee" means the Committee on Resolutions.

Sec. 4302. Establishment, Membership, and Appointment.

(a) Establishment and Membership.—

(1) ***Establishment.***— There is established a Committee on Resolutions.

(2) ***Membership.***— The Committee shall consist of an odd number of voting members—

(A) of whom each shall be—

(i) a clerical member of the Convention; or

(ii) a lay communicant of this Diocese in good standing; and

(B) of whom—

(i) 2 shall be clerical members of the Convention; and

(ii) 2 shall be lay communicants of this Diocese in good standing.

(3) ***Ex Officio Member.—***

(A) *Secretary.—* The Secretary shall serve as an *ex officio* member of the Committee.

(B) *Nonvoting Member.—* The *ex officio* member of the Committee shall be a nonvoting member of the Committee.

(4) ***Chair.—*** The President of the Convention shall designate 1 of the voting members to be Chair of the Committee.

(b) Appointment of Members.—

(1) ***In General.—*** The President of the Convention shall appoint the members of the Committee at each annual meeting of the Convention.

(2) ***Terms.—*** The term of each member of the Committee appointed under paragraph (1) shall—

(A) begin the day after the date of the adjournment of the Convention that the appointment is made; and

(B) end on—

(i) the day after the adjournment of the annual meeting of the Convention following the date of the beginning of the term; or

(ii) the date a successor is appointed.

(c) Vacancies.— If a position on the Committee is vacant or a member of the Committee is disabled, the President of the Convention may appoint a replacement member for the remainder of the applicable term.

Sec. 4303. Submission and Referrals of Resolutions.

(a) Submission.—

(1) ***In General.—*** Any individual may submit a resolution to the Secretary for consideration at a meeting of the Convention.

(2) ***Sponsors.—*** More than 1 individual may sponsor a resolution. At least 1 sponsor shall be a participant of the Convention.

(3) ***Contents.—*** Each resolution shall include—

(A) the signature of each sponsor;

(B) the name of the participant of the Convention sponsoring and presenting the resolution;

(C) an explanation of the purpose or justification of the policy of the resolution;

(D) an indication of the financial implications of the resolution; and

(E) a statement of the reasons that a meeting of the Convention is an appropriate forum for the consideration of the resolution.

(b) Referrals.— The Secretary shall refer to the Committee any resolution that—

(1) is submitted under subsection (a)(1);

(2) meets the requirements of subsection (a)(2) and (3); and

(3) is not within the jurisdiction under the Canons of any other committee or commission.

Sec. 4304. Duties.

The Committee —

(1) shall consider and evaluate each referred resolution;

(2) may consult with other individuals or entities;

(3) may propose any amendment to a resolution; and

(4) shall recommend to the Convention any action on a resolution and state the reasons for the recommendation.

Sec. 4305. Procedures and Deadlines.

Procedures and deadlines for the submission of proposed resolutions shall be prescribed in the Rules of Order of the Convention.

Canons 44, 45, and 46
(Reserved)

Title IX — Duties of Parihes

Canon 47
Bylaws of Parishes, Including Separate Congregations

Sec. 1 Authority of Governance:

(a) Adoption of Bylaws: Every parish shall adopt bylaws for the governance of the parish. The bylaws shall conform to and contain the substance of the provisions of this canon and not be inconsistent with public law, the provisions of the Constitution and other canons of the Diocese, or the provisions of the Constitution and Canons of the General Convention. A copy of the parish's bylaws shall be filed in the diocesan office. (1969)

(b) Other Rules and Regulations: Every parish and/or vestry shall have the power to make other rules and regulations respecting the temporal government and support of their respective parishes. These rules and regulations shall conform to the provisions of this canon and not be inconsistent with public law, the provisions of the Constitution and other canons of the Diocese, or the provisions of the Constitution and Canons of the General Convention.

Sec. 2 Members Entitled to Vote:

(a) The voting members of the parish shall be persons who are:

(i) Members of the Episcopal Church (as defined in the canons of the General Convention);

(ii) recorded in the parish register;

(iii) At least 15 years of age, when not prohibited by public law;

(iv) Contributors of record to the parish for a fixed period preceding the meeting of the parish; and

(v) In compliance with these requirements for a specified time, not less than one month before the meeting.

(b) The bylaws shall prescribe how contributors of record are determined.

(c) The bylaws may require that voting members at meetings be persons who are also:

(i) Confirmed communicants of the Episcopal Church (as defined in the canons of the General Convention;

(ii) Communicants in good standing (as defined in the canons of the General Convention); and/or

(iii) At least 18 years of age or some other age, at least 15 but not more than 18. (1969, 1980, 1983, 1986)

(d) The Vestry shall decide any issue concerning the inclusion or omission of any person on the list of qualified voters maintained by the Secretary or Clerk of the Vestry.

Sec. 3 Meetings of the Parish:

(a) Annual Meetings: the bylaws shall designate the time and place for Annual Meetings of the parish, or provide that:

(i) The designated time and place shall be determined by the Vestry and contained in a Notice of Annual Meeting; or

(ii) If the Vestry fails to fix the time and place of an Annual Meeting to be held during the first eleven months of any year, the Annual Meeting for that year shall be held at the Church on the Monday night following the first Sunday in December.

(b) Special Meetings: the bylaws shall provide that Special Meetings of the parish may be called by:

(i) The Rector,

(ii) A specified number of the Vestry, or

(iii) Petition of a specified number of voting members of the parish.

(c) Notice of Meetings: Notice of the place, day, and hour of any Annual or Special Meeting and the purposes for which the meeting is called shall be mailed to all known voting members. The bylaws shall provide that notice be given a specified number of days before the meeting, and shall set forth the manner in which the notice shall be made, such as by direct mailings or publication in a bulletin of the parish. At least 30 days notice shall be given of any proposed change to the bylaws to be presented for action at a meeting. The notice shall include the proposed change and an explanation of it.

(d) Quorum: the bylaws shall specify the percentage of voting members of the parish that shall constitute a quorum. The bylaws shall also provide that the vote of a majority of the quorum present shall be required for the adoption of any matter, except that a two–thirds majority shall be required for any change in the bylaws.

(e) Presiding Officer: the Rector shall preside at all meetings of the parish, except that if the Rector is absent, the Senior Warden, or in the Senior Warden's absence, another person as the bylaws shall provide, shall preside. If the parish is without a rector, the Bishop shall preside, if present. (1969, 1983)

(f) Vestry's Role in Elections: the bylaws shall provide that the Vestry or, alternatively, a majority of the members of the Vestry present at any parish meeting, shall decide any issues concerning an election.

Sec. 4 Vestry:

(a) Membership: the Vestry shall consist of the Rector, the Senior Warden, the Junior Warden, and other lay persons elected at the Annual Meeting from among the voting members of the parish, and may include other officers elected by the Vestry. Vestry members shall be at least 18 years of age, except that the bylaws may provide for the election of one or more persons between the ages of 15 and 18 years as Vestry members. Vestry members under the age of 18 may not constitute a majority of the members, nor may they be included in the computation of a quorum or vote on the acceptance of any contractual obligation of the Vestry. In all other respects, they shall have full power and responsibilities as Vestry members. Additional qualifications for Vestry members, not inconsistent with public or canon law, may be contained in the bylaws. The following may vote at Vestry meetings: the Rector, the Wardens, other officers granted the right to vote under the parish's bylaws, and members of the Vestry who are not prohibited from voting on the issue by virtue of their age. (1980)

(b) Number: the bylaws shall prescribe the number of lay Vestry members. The number may be increased or decreased from time to time by amendment to the bylaws, except that no decrease shall have the effect of shortening the term of any incumbent Vestry member.

(c) Term: the bylaws shall provide the length of term of the lay Vestry members which shall not be less than one year nor more than four years, and may provide for the division of lay Vestry members into classes with different terms of office. The bylaws shall further provide that in the event of a vacancy among the lay members, a majority of the remaining Vestry members may elect a person who is eligible for election to the Vestry to fill the vacancy until the next Annual Meeting.

(d) Meetings: Meetings of the Vestry may be called by the Rector, the Senior Warden, or one–third of all the lay voting Vestry members, upon not less than three days' notice. The notice may be shortened by a majority of the voting members of the whole Vestry at any meeting. The bylaws shall specify the number of voting Vestry members that shall constitute a quorum for the transaction of business, which shall not be less than one–third nor more than one–half of the voting members of the whole Vestry. The act of the majority of the voting Vestry members present at a meeting shall be the act of the Vestry except as provided in this canon. The Vestry may adopt rules for the conduct of its meeting.

(e) Rector: the Rector shall have the right to preside at all Vestry meetings. If the Rector does not preside or is absent, the Senior Warden, if present, otherwise the Junior Warden, shall preside, or in the absence of both, another member selected by the Vestry shall preside. If The parish is without a Rector, the Bishop shall preside, if present. (1980)

(f) Committees: the bylaws may provide for the appointment by the Vestry of committees, each of which shall include two or more Vestry members. Committees appointed by the Vestry shall exercise such authority of the

Vestry in the management of the parish as the Vestry shall delegate, but shall not relieve the Vestry of any responsibility imposed upon it by civil or canon law. The bylaws may also provide for the Rector to appoint other committees not having the authority of the Vestry in the management of the parish. This paragraph does not limit the inherent authority of the Rector to appoint committees to assist in the Rector's ministry to the parish. (2000)

(g) Oath: the bylaws may provide for an oath of Vestry members that they will faithfully execute the office to which they have been elected. (1969)

(h) Clergy Compensation: Every congregation and/or Vestry shall regard the payment of clergy compensation as having priority over all other charges upon its income. (2001, 2004)

(i) Lay Compensation: After each congregation or vestry determines the number of lay employees it shall employ during a given year, it shall regard the payment of compensation to those employees as having priority over all other charges upon its income, except the payment of clergy compensation. Lay compensation, for the purposes of this subparagraph, shall mean salary and those benefits such as, but not limited to, pension contributions and health and life insurance premiums as have been negotiated between the congregation and/or vestry and the employee. (2005)

Sec. 5 Elected Officers:

(a) Wardens: the bylaws shall provide that:

(i) At the Annual Meeting, the parish shall elect from among its voting members, the Senior Warden and the Junior Warden; or

(ii) At the first meeting held after the Annual Meeting, a majority of the whole Vestry shall elect the Wardens.

The terms of the Wardens shall be governed by Sec. 4(c) of this Canon. The bylaws shall further provide that in the event of a vacancy among the Wardens, a majority of the remaining Vestry members may elect a person who is eligible for election as Warden to fill the vacancy until the next Annual Meeting of the parish or meeting of the Vestry at which the Wardens are normally elected. The Wardens shall have such authority and shall perform such duties in the management of the property and affairs of the parish as are provided by the canons of the Diocese and General Convention and the bylaws and resolutions of the Vestry not inconsistent with those canons.

(b) Treasurer: the Vestry shall elect a Treasurer of the parish who may or may not be a member of the parish and/or Vestry. The term of office, voting rights, and extent of authority of the Treasurer shall be as prescribed by the parish bylaws and resolutions of the Vestry.

(c) Secretary or Clerk: the Vestry shall elect a Secretary or Clerk of the parish who may or may not be a member of the Vestry. The term of office, voting rights, and extent of authority shall be as prescribed by the parish bylaws and resolutions of the Vestry. The Secretary or Clerk shall keep the record of all voting members of the parish.

(d) Delegate: the bylaws shall provide that delegates and alternate delegates of the parish to the Diocesan Convention may be elected by the parish at a duly called meeting or elected by the Vestry. (1969)

Sec. 6 Clergy: the bylaws shall contain procedures relating to the election of clergy in accordance with the following provisions:

(a) Rector: When the rectorship becomes vacant, the Vestry shall, by a majority vote of the whole Vestry, elect a new Rector from among the priests of the Episcopal Church or other clergy authorized by the canons of the General Convention to officiate in the Episcopal Church. The election shall follow consultation with the Bishop in conformity with the canons of the General Convention.

(b) Assistant Clergy: the Vestry shall, by majority vote of the whole Vestry elect Assistant Clergy from among the clergy of the Episcopal Church or other clergy authorized by the canons of the General Convention to officiate in the Episcopal Church. This election shall be at the nomination of the Rector and after consultation with the Bishop in conformity with the canons of the General Convention.

(c) Contract: the call of a new Rector or new Assistant Clergy shall be made to and accepted by the member of the clergy in writing. The call shall contain a provision substantially in the following form:

The Vestry of …… Parish (or Congregation) have elected and do invite the Reverend …… to be the Rector (or Assistant Clergy), of this Parish (or Congregation), to serve pursuant to the following understandings:

1. The Rector (or Assistant Clergy) shall have an annual salary of $…… (state with or without the use of a rectory or other parish–owned housing).
2. The Rector (or Assistant Clergy) shall have an annual vacation of …… (state length of time) with full salary.
3. The Parish (or Congregation) shall pay for the Rector (or Assistant Clergy) the required assessment to the Church Pension Fund in accordance with its rules.
4. (In the case of a rectorship) This rectorship shall continue until dissolved by mutual consent or by arbitration and decision as provided by the canons of the General Convention (or state length of tenure if agreed upon).
5. (Other provisions as agreed upon by the Vestry and the Clergy).

In addition to the matters enumerated above, the matters specified in Appendix B to the Canons of this Diocese, entitled Guidelines for Clergy Contracts, shall, at the request of either the Vestry or the Clergy, be jointly discussed and considered for inclusion in the call. All matters agreed to by the Vestry and the Clergy on any of the subjects specified in Appendix B shall be included in the written call. (1969, 1980)

Canon 48
Cathedral

Sec. 1 The Protestant Episcopal Cathedral Foundation of the District of Columbia, incorporated by Act of Congress, approved January 6, 1893, is an Institution of the Diocese of Washington.

Sec. 2 The Cathedral Church of St. Peter and St. Paul is the Cathedral and chief Mission Church of the Diocese of Washington.

Canon 49
Parochial Reports

Sec. 1 The statistical and fiscal years of the Diocese coincide with the calendar year. The Parochial Reports and all reports of Officers, Boards, Trustees and Committees of a fiscal character shall be for the calendar year. All reports shall be sent to the Bishop, or, if there is no Bishop, to the Secretary of the Convention, on or before the first day of March in each year. A congregation may request, in writing, an extension of the filing deadline, and the Bishop may grant an extension for good cause. (1963, 1975, 1993, 1998)

Sec. 2 If a Parish, Separate Congregation, Organized Mission, or the Cathedral, does not submit a required Parochial Report or fiscal report for the preceding year by March 1, that congregation shall be assessed a fine of $100 for each lay delegate that the congregation is entitled to send to Convention. In addition, at the next Convention, the Secretary of the Convention shall read the names of any congregations that were delinquent in filing. This section also applies to a congregation whose Member of the Clergy or Treasurer is required to submit a corrected or amended report under Section 3 of this canon and does not comply with the time limit that the Secretary prescribes. (1993, 1998, 2001)

Sec. 3 The Secretary of the Convention shall prepare the statistical information contained in the Parochial Reports in tabulated form; print it in the Journal; and prepare and transmit any statistical summaries and other reports that are required by the Executive Council of the General Convention. If a report does not comply with the Canons of the General Convention, the Secretary may return the report for correction to the Member of the Clergy in charge or Treasurer of any Parish, Separate Congregation, Organized Mission, or the Cathedral. The Member of the Clergy or Treasurer shall furnish a corrected or amended report within the time the Secretary prescribes. (1966, 1983, 1993)

Sec. 4 Each Parish, Separate Congregation, Organized Mission, College Chaplaincy, and the Cathedral shall comply with the requirements of the Canons of the General Convention for the conduct of annual audits of the congregation and also with any guidelines promulgated for those audits by the Diocesan Council of this Diocese. Failure to submit a copy of the audit to the Bishop as required by the Canons of the General Convention will result in a fine being assessed in the same manner as provided for parish reports in Sec. 2 of this canon. (1993, 1998)

Sec. 5 When any Parish or Separate Congregation for three consecutive years fails to submit a Parochial Report, and during that same period, fails to employ a member of the Clergy as its Rector or Priest–in–Charge, it forfeits its union with the Convention, including the right to send a Delegate. This takes effect at the beginning of the next annual meeting of the Convention. The Bishop shall report

the Parish or Separate Congregation to the Convention in the Bishop's Annual Address. The Parish or Separate Congregation, however, may be readmitted, upon application to the Convention, accompanied by a report of its condition, and on terms that appear just. After an affirmative vote of the Convention, readmission is effective at that Convention's adjournment. (1983)

Canon 50
Encumbrance or Alienation of Church Property

Sec. 1 The Vestry of a Parish or Separate Congregation, in accordance with Canon I.7.3 and II.6 of the General Convention, shall obtain written approval from the Bishop and the Standing Committee before taking any steps to encumber any real property of the Parish or Separate Congregation by mortgage, deed of trust, lease or otherwise, or to alienate any real property by gift, sale, exchange or otherwise. The Vestry of a Parish or Separate Congregation may lease real property of the Parish or Separate Congregation (other than the portion of any church or chapel which has been used principally for public worship) for a term of three years or less without the approval of the Bishop or the Standing Committee. (1975, 1976)

Sec. 2 The Vestry of a Parish or Separate Congregation that expects to become inactive and to discontinue the holding of public worship shall obtain the written approval of the Bishop and Standing Committee before disposing of any assets, including the proceeds of sale of real estate. (1977)

Canon 51
Operating Budget of the Diocese
(adopted 2001)

Sec. 1 Each annual meeting of the Diocesan Convention shall adopt an Operating Budget for the current fiscal year.

Sec. 2 The Operating Budget shall include the pledge of the Diocese to the Executive Council of the General Convention for the maintenance and extension of the Church's work outside the Diocese.

Canon 52
Support of the Diocesan Operating Budget by Congregations
(adopted 2001)

Sec. 1 The Vestry of each Parish and Separate Congregation, the Mission Committee of each Mission and the Chapter of the Cathedral shall make a financial commitment each year to support the mission and ministry of the Diocese. A tithe of a congregation's Operating Income shall be the normative standard of giving by each congregation toward the support of the mission and ministry of the Diocese.

Sec. 2 Operating Income shall have the meaning ascribed to the term "Normal Operating Income" in the Parochial Report applicable to the year for which Operating Income is being determined. If the Parochial Report for a relevant year does not define the term "Normal Operating Income," Operating Income for that year shall include the following sources of congregational revenue:

(i) Plate offerings, pledge payments and regular financial support;

(ii) Monies available (and actually used) for operations from investments;

(iii) Other operating income, including unrestricted gifts and restricted gifts used for operations and contributions from congregational organizations; and

(iv) Unrestricted bequests used for operations.

Sec. 3 On a date specified by Council, the Rector, or if there is no Rector, the Senior Warden, of each Parish and Separate Congregation, the Vicar or Vice–Chair of each Mission Committee, and the Chapter of the Cathedral shall communicate to Council the financial commitment of that congregation in support of the mission and ministry of the Diocese for the coming year. Financial commitments shall be expressed as a specific dollar amount and as a percentage of the operating income of the Parish, Separate Congregation, Organized Mission, or Cathedral for the year preceding the year in which financial commitments are due.

Sec. 4 When a Parish, Separate Congregation, Organized Mission, or Cathedral is unable to fulfill its commitment in regular and timely payments, the Rector or if there is no Rector, the Senior Warden, the Vicar or Vice–Chair of the Mission Committee, or Chapter of the Cathedral shall immediately communicate with the Bishop and Council.

Sec. 5 Every Parish, Separate Congregation, Organized Mission, and Cathedral shall regard its contributions for the Diocese's operating budget as a normal and necessary obligation upon its income.

Canon 53
Parish Register

Sec. 1 The Vestry of each Parish, or Separate Congregation, shall provide a suitable and substantial book to be used as the Parish Register. This shall be kept by the Minister of the Parish, or Separate Congregation, and left, upon the Minister's death or removal, for the use of the succeeding Minister. It shall be the duty of every Minister, in making the records, to specify the name and date of birth, of each child baptized, with the names of the parents and sponsors; the name of each adult baptized and the names of the witnesses; the names of the persons confirmed, and the name of the Bishop who performed the rite; the names of the communicants in the Parish, or Congregation, with the incidents of removal, death, or discipline; the names, ages, and residences of the parties married; and the names and ages of the persons buried as also the time when, and place where each rite was performed. The registry of each baptism shall be signed by the officiating Minister; and the record of each marriage shall be signed by the Minister who solemnizes it, and, if practicable, by the married parties, and by at least two witnesses of the marriage. (1965, 1983)

Sec. 2 Every Minister shall also make out and continue, as far as practicable, a list of all the families and adult persons within the Minister's care. (1965)

Sec. 3 In every Parish, Separate Congregation, Mission, or other place of worship, there shall be provided a book in which the officiating minister shall make a record of every public and private service held, the total attendance thereat, and the number who have received Holy Communion. (1965)

Canon 54
Vacant Cures

Sec. 1 When the Vestry knows that the Member of the Clergy in charge has left or is leaving, the Vestry shall immediately notify the Bishop, or, if there is no Bishop, the President of the Standing Committee.

Sec. 2 During the vacancy of a cure, the Vestry shall provide for regular public worship, and for other ministerial acts. If the Vestry fails to provide these services, through neglect or inability, for a period of one calendar month, the Bishop, or, if there is no Bishop, the President of the Standing Committee, shall provide for supply clergy as may be practicable. The Vestry shall pay the reasonable expenses incurred for and by the supply clergy.

Sec. 3 A Vestry may not elect a new Rector until it has submitted the name of the proposed Clergy candidate to the Bishop, if there is one. The Bishop shall communicate about the candidate with the Vestry within thirty days after receiving the name. (1983)

Sec. 4 When a Rector or an Assistant Minister has accepted election in any Parish or Separate Congregation, the Vestry of the Parish or Separate Congregation shall notify the Secretary of the Convention of the name of the Rector or Assistant Minister and the date of the commencement of duties. (1983)

Sec. 5 When a Rector or an Assistant Minister of a Parish or Separate Congregation leaves office, the Vestry of the Parish or Separate Congregation shall notify the Secretary of the Convention of the date of the termination.

Canon 55
Providing the Elements of the Holy Communion

In every Parish or Separate Congregation, the Wardens, if required by the Member of the Clergy in Charge, shall provide the elements of bread and wine for the Holy Communion.

Canons 56, 57, and 58
(Reserved)

Title X — Regulations Relating to the Laity

Canon 59
Family Worship

It shall be the duty of every communicant in this Church, who is the head of a family, to live in the daily exercise of family worship.

Canon 60
Family Instruction

The members of this Church shall instruct their families, as far as they are able, in the principles of the Christian Religion, and shall cause their children to attend the catechistical instructions of their Rector; and as soon as they are sufficiently informed and impressed with the importance and sacredness of their baptismal vow, they shall present them to the Rector, as candidates for confirmation; who shall examine them, and, if satisfied of their fitness, recommend them to the Bishop for Confirmation.

Canon 61
Admission to the Holy Communion

No member of this Church, who has not previously communed, shall offer himself or herself for the reception of the Lord's Supper, nor shall any Minister enroll any persons, as communicants of the Minister's Congregation, until the Minister shall have conversed with such person, or persons, on the subject, or until the Minister shall be satisfied that they have been regular communicants, in the Minister's own, or some other Congregation. (1983)

Canon 62
Exclusion of the Transgressors

Ministers shall be careful not to admit any persons to the Holy Communion or, as Sponsors in Baptism, who are notorious transgressors, and the Vestries of vacant Parishes shall endeavor to prevent such persons from being imposed on Ministers visiting such Parishes.

Canons 63, 64, and 65
(Reserved)

Title XI —Clerical Discipline

Canon 66
Clerical Discipline

Sec. 6601. Definitions.

In this canon:

(1) ***Board.***— The term "Board" means the Disciplinary Board established under section 6603.

(2) ***Case.***— The term "case" means any informal or formal process under Title IV or this canon or any informal or formal proceeding under Title IV or this canon relating to a particular Respondent.

(3) ***Fixed Term Member.***— The term "fixed term member" means a member of the Board appointed under section 6603(c).

(4) ***Panel.***— The term "Panel" means any Panel established under Title IV or this canon.

(5) ***Separate Case Member.***— The term "separate case member" means a member of the Board appointed under section 6604(a).

(6) ***Title IV.***— The term "Title IV" means Title IV of the canons of this Church.

Sec. 6602. Application of Title IV.

(a) Incorporation of Title IV into Canons.— Those provisions of Title IV that are applicable to the Diocese are incorporated as part of the Canons.

(b) Conflict of Laws.— To the extent that any provision of the Canons is inconsistent with any provision of Title IV, the provision of Title IV shall govern.

Sec. 6603. Disciplinary Board.

(a) Establishment and Membership.—

(1) ***Establishment.—*** There is established a Disciplinary Board.

(2) ***Membership.—*** The Board shall consist of—

(A) 9 members of whom—

(i) 5 shall be clerical members of the Convention; and

(ii) 4 shall be lay members; and

(B) any separate case member appointed under section 6604(a).

(b) Lay Members.— The lay members of the Board shall be at least 18 years of age and communicants of this Diocese in good standing.

(c) Appointment of Members.—

(1) ***In General.—*** The Bishop shall appoint the 9 members of the Board described under subsection (a)(2)(A) with the consent of the Convention.

(2) ***Terms.—***

(A) *Length of Term.*— The term of each member of the Board appointed under paragraph (1) shall—

(i) begin the day after the close of the meeting of the Convention in which that member is appointed with the consent of the Convention; and

(ii) except as provided under subparagraph (B), end on the day after the third annual meeting of the Convention following the date of the beginning of the term.

(B) *Staggered Terms.*—

(i) *In General.*— The terms of office of the Board shall be staggered and arranged into 3 classes.

(ii) *Initial Appointments.*— The terms of office of the initial appointments may be shortened to carry out clause (i).

(d) Vacancies.—

(1) ***Notification.—*** Upon the determination that a vacancy exists, the President of the Board shall notify the Bishop of the vacancy and request appointment of a replacement member.

(2) ***Appointment.—*** The Bishop shall appoint a replacement member of the Board in consultation with the Standing Committee.

(3) ***Term.—*** A replacement member of the Board shall serve until the end of the next annual meeting of the Convention. At that meeting of the Convention, if there is time remaining in the term, either the replacement member of the Board, or another individual, shall be appointed to serve out the remainder of the term.

(e) President.—

(1) ***Appointment.—*** The Bishop shall appoint a President from among the members of the Board.

(2) ***Term.—*** The term of the President shall—

(A) begin the same day as provided for terms under subsection (c)(2)(A)(i); and

(B) end on the day after the first annual meeting of the Convention following the date of the beginning of the term.

Sec. 6604. Separate Case Appointments.

(a) In General.— The Bishop may appoint a member to the Board in consultation with the Standing Committee, if—

(1) there is no vacancy in the position of a fixed term member;

(2) the Board is unable to carry out its functions with respect to a case, because any fixed term member or separate case member is unable to serve with respect to that case, including for reasons of recusal; and

(3) the appointment meets the needs of the Board with respect to the number of clerical members and lay members.

(b) Separate Case Members. — An individual appointed under subsection (a) shall be a member of the Board only with respect to the case for which that member is appointed, until the conclusion of that case.

(c) Appointments as Fixed Term Members.—

(1) ***In General.—*** An individual appointed under subsection (a) may be appointed to fill a vacancy in the position of a fixed term member.

(2) ***Continuation on Case.—*** An individual may continue serving as a member of the Board to the conclusion of a case if—

(A) that individual was appointed as a separate case member for that case; and

(B) after being appointed to fill a vacancy in the position of a fixed term member, the term of that individual expires.

Sec. 6605. Replacement of Disqualified Members.

(a) Notification and Request.— Any member of a Panel who disqualifies himself or herself in any proceeding shall immediately after the disqualification—

(1) notify the President of the Board; and

(2) request a replacement member of the Panel.

(b) Challenges of all Panel Members.— If every member of a Panel is challenged, the members of the Board who are not the subjects of a challenge in the applicable case shall make a determination on each challenge.

Sec. 6606. Intake Officers.

(a) Appointment.— The Intake Officers shall be appointed from time to time by the Bishop after consultation with the Board. The Bishop shall appoint at least 2 Intake Officers according to the needs of the Diocese, with at least 1 male and 1 female.

(b) Publication.— The Bishop shall publish the names and contact information of the Intake Officers throughout the Diocese.

Sec. 6607. Investigators.

(a) Appointments.— The Bishop shall appoint 1 or more Investigators as needed in consultation with the President of the Board. Every Investigator shall be required to maintain confidentiality subject to Canon IV.11(5) of the Canons of this Church.

(b) Compensation.— The Diocese may compensate an Investigator for services rendered at a rate described in a written retainer agreement.

(c) Reimbursement.— Whether or not an Investigator is compensated, the Diocese shall reimburse an Investigator for reasonable and necessary expenses incurred in a proceeding under this canon.

Sec. 6608. Church Attorney.

(a) Appointments.— The Bishop, in consultation with the Standing Committee, shall appoint 1 or more attorneys to serve as Church Attorneys.

(b) Qualifications.— An individual is qualified to be a Church Attorney, if that individual is—

(1) a member of this Church; and

(2) a licensed member of the Bar of a jurisdiction in the United States.

(c) Removal.— The Church Attorney may be removed for cause by the Bishop, in consultation with the Standing Committee.

(d) Compensation.— The Diocese may compensate a Church Attorney for services rendered at a rate described in a written retainer agreement.

(e) Reimbursement.— Whether or not a Church Attorney is compensated, the Diocese shall reimburse a Church Attorney for reasonable and necessary expenses incurred in a proceeding under this canon.

Sec. 6609. Pastoral Response Coordinator.

The Bishop may appoint a Pastoral Response Coordinator, to serve at the will of the Bishop in coordinating the delivery of appropriate pastoral responses provided for in Title IV. The Pastoral Response Coordinator shall not be an individual serving in any other capacity under this canon.

Sec. 6610. Advisors.

(a) Appointments.— In each proceeding under this canon, the Bishop shall appoint an Advisor for the Complainant and an Advisor for the Respondent.

(b) Views Before Appointments.—

(1) ***Complainant.—*** Before the appointment of an individual as the Advisor for the Complainant, the Complainant shall have a reasonable opportunity to express the Complainant's views about the intended appointment of that individual.

(2) ***Respondent.—*** Before the appointment of an individual as the Advisor for the Respondent, the Respondent shall have a reasonable opportunity to express the Respondent's views about the intended appointment of that individual.

Sec. 6611. Clerk.

The Board shall appoint a Board Clerk to assist the Board with records management and administrative support. The Clerk may be a member of the Board.

Sec. 6612. Costs, Expenses, and Fees.

(a) In General.— Except as otherwise expressly provided in this canon, any cost, expense, or fee incurred under Title IV and this canon shall be the obligation of the individual incurring that cost, expense, or fee.

(b) Reimbursement of Reasonable Expenses.— The Diocese shall reimburse reasonable expenses of the Board, the Intake Officer, the Clerk, and any other individual as may be approved by the Bishop and the Standing Committee.

(c) Discretionary Payment.— In the sole discretion of the Bishop, and with the consent of the Standing Committee, the Bishop may recommend to Diocesan Council the payment by the Diocese of certain reasonable fees and expenses incurred by the Respondent.

(d) Exclusive Procedure and Method.— Except as otherwise provided under the canons of this Church, this canon shall provide the exclusive procedure and method for reimbursement or payment of any cost, expense, or fee incurred in a proceeding under Title IV.

Sec. 6613. Records.

(a) Records of Proceedings.—

(1) ***In General.—*** Except as provided under paragraph (2), the records of active proceedings before the Board, including the period of any pending appeal, shall be preserved and maintained in the custody of the Clerk.

(2) ***Diocesan Offices.—*** If there is no Clerk, the records described under paragraph (1) shall be preserved and maintained in the custody of the Diocesan offices.

(b) Permanent Records.— The Bishop shall make provision for the permanent storage of records of all proceedings under this canon at the Diocese and the Archives of the Episcopal Church, as prescribed in Title IV.

Canons 67, 68, and 69
(Reserved)

Title XII — Canonical Legislation

Canon 70
Amendment and Editing of Canons

Sec. 7001. Exclusive Amendment Process.

The Canons may be amended only as provided under this canon.

Sec. 7002. Procedures for Submission and Consideration at Convention.

(a) Definitions.— In this section:

(1) ***Committee.—*** The term "Committee" means the Committee on the Constitution and Canons.

(2) ***Proposed Amendment.—*** The term "proposed amendment" —

(A) means a proposed amendment to the Canons; and

(B) includes a proposed amendment to adopt a new canon.

(b) Individuals who may Submit Proposed Amendment.— Any member of the Convention may submit a proposed amendment.

(c) Submission Before a Meeting of the Convention.—

(1) ***Requirements.—*** Except as provided under subsection (d)(2), (3), or (4), any proposed amendment shall meet the requirements of this subsection.

(2) ***Period For Submission.—***

(A) *In General.—* Any proposed amendment shall be submitted in writing to the Secretary not later than 60 days before any meeting of the Convention at which the proposed amendment is to be considered.

(B) *Transmission to Committee.—* The Secretary shall transmit the proposed amendment to the Committee.

(3) ***Hearing.—*** The Committee may hold a hearing on any proposed amendment transmitted under paragraph (2).

(4) ***Report of the Committee.—***

(A) *In General.—* Not later than 30 days before the meeting of the Convention, the Chair of the Committee shall submit to the Secretary—

(i) the proposed amendment; and

(ii) a report of the Committee on the proposed amendment.

(B) *Transmission to Convention and Regional Assemblies.—* The Secretary shall transmit the proposed amendment and the report to—

(i) each participant of the Convention; and

(ii) each Regional Assembly.

(d) Consideration of Proposed Amendments.— A proposed amendment may be considered at any meeting of the Convention, if—

(1) the proposed amendment is—

(A) submitted in accordance with subsection (c); and (B) introduced on the first day of the meeting on which amendments are permitted to be introduced;

(2) subject to section 7003, the proposed amendment is—

(A) not submitted in accordance with subsection (c); and (B) introduced on the first day of the meeting on which amendments are permitted to be introduced;

(3) the proposed amendment originated in the Committee; or

(4) a motion to consider the proposed amendment is unanimously agreed to.

Sec. 7003. Supermajority Vote to Pass Certain Amendments.

(a) In General.—

(1) ***Voting as a Single Body.—*** Except as provided under paragraph (2) of this subsection or subsection (b), any proposed amendment described under section 7002(d)(2) shall pass if—

(A) 60 percent of all clerical members of the Convention are present and voting;

(B) 60 percent of all lay members of the Convention are present and voting; and

(C) that amendment is approved by 67 percent of all members of the Convention voting as a single body.

(2) ***Voting by Orders.—*** If a vote by orders is required under section 501 of the Constitution on a proposed amendment described under section 7002(d)(2), the proposed amendment shall pass, if—

(A) 60 percent of all clerical members of the Convention are present and voting;

(B) 60 percent of all lay members of the Convention are present and voting; and

(C) 67 percent of —

(i) the clerical members of the Convention vote in favor; and

(ii) the lay members of the Convention vote in favor.

(b) Unanimous Agreement to Consider.— Subsection (a) shall not apply to a proposed amendment described under section 7002(d)(2), if a motion to consider that proposed amendment is unanimously agreed to.

Sec. 7004. Effective Date.

A proposed amendment shall take effect—

(1) except as provided under paragraph (2), on January 1 following the meeting of the Convention in which that amendment is approved; or

(2) any date that is provided in—

(A) the proposed amendment;

(B) any resolution approved by the Convention; or

(C) report accompanying the amendment.

Sec. 7005. Technical and Conforming Amendments.

In preparing the Canons for publication, the Committee may make technical and conforming amendments, including amendments relating to—

(1) any reference to a provision of—

(A) the Canons;

(B) the Constitution; or

(C) the Constitution or the canons of this Church;

(2) the numbering, headings, or order of provisions; or

(3) non-substantive corrections.

Canons 71, 72, and 73
(Reserved)

Appendices to the Canons of the Diocese

Appendix A: Guidelines for Building and Financing. (1965)

The experience of several decades has shown the wisdom of careful advance planning when new churches, parish houses, and rectories are to be built and financed. The following recommendations, while not all–inclusive, reflect this experience in some areas where difficulties have arisen.

1. Site:
   (a) Location: Preferably at or near an intersection of main routes of travel to and from residential areas.
   (b) Area: In outlying areas at least four acres. In urban sections particular care for the accessibility of parking facilities.
   (c) Contour of land: Suitability for adequate development for all anticipated buildings.
2. Program:
   (a) The appointment of a representative parish committee to consider:
      (1) For the Church building:

      Number of seats, present and future
      Location of choir
      Location and type of organ desired
      Liturgical requirements of altar and sanctuary
      Traffic pattern of communicants to and from rail
      Location and size of sacristy and vesting areas
      Entrance vestibule
      Coat rooms, if any
      Adequate space to turn a casket
      Side aisles, if possible

      (2) For the Parish House:

      Number, size and location of administrative offices
      Requirements of the Church School
      General meeting rooms
      Food services
      Type and location of heating and ventilating equipment
      Utility and storage closets
      Public and private toilets

      (3) For the Rectory:

      Rector's study
      Family living room
      Number and location of bedrooms, including a guest room
      Rooms for meetings and recreation

   (b) The study of present and future development of the whole site.
3. Selection of and agreement with Architect:
   (a) Preferably a member of the American Institute of Architects and one qualified to meet liturgical and professional requirements. Personal interview to determine choice. Consultation on plans for the development of the site.

(b) A written agreement between the owner and the architect following substantially the conditions set forth in documents of the AIA covering complete professional services. A caution, however, with regard to the standard provision in such contracts that a sum equal to 25% of the reasonably estimated cost may be asked by the architect if the work is discontinued.

(c) A fee generally not less than the fee established as a minimum for the area by the AIA for complete professional services.

(d) The agreement to include estimates of cost at least as follows:

(1) A preliminary estimate of costs based on architectural studies.

(2) A further and more complete estimate of cost when working drawings and detailed specifications make possible a more accurate determination.

(3) This estimate made by a professional estimator at the expense of the owner.

4. Financing:

(a) Upon receiving the preliminary estimate the addition thereto of:

(1) The amount of the architect's fee.

(2) At least 10% as a factor of safety to allow for increases in costs before placing of the contract for construction.

(3) An additional 5% as an allowance for changes which may be desired in the course of construction.

(b) If the total estimated cost, including the architect's fee and the contingency allowances, be deemed within the capabilities of the congregation, consultation with diocesan authorities:

(1) Submission of preliminary drawings and studies to the Diocesan Commission on Church Architecture.

(2) Consultation with the Bishop and Standing Committee about the plans for financing, particularly any plan to be secured by a loan on Church property.

(c) In the event that approval be given, authorization by the committee:

(1) Working drawings and detailed specifications by the architect.

(2) Inauguration and active prosecution of a building fund campaign, or other plan of raising funds, so structured that there be in hand, before the estimated date of completion of construction, an amount of cash equal to not less than 40% of the total estimated cost; so that, if a loan is to be secured on Church property, it be no more than 60% of the cost of construction.

(3) Preliminary arrangements for financing.

(4) Application to the Bishop and Standing Committee for approval of borrowing. (Vide General Convention, Canon I.7, and Diocesan Canon 29.)

5. Selection of Contractor:

(a) Competitive bids from three to five contractors by invitation only, with due regard for:

(1) Their respective records on projects of similar or greater complexity.

(2) The report on their references. Personal checking by the committee.

(3) Evidence of their comparable quality in performance and reliability.

(b) The opening of bids in the presence of all bidders.

6. Contracts:
   (a) The standard contract form of the American Institute of Architects generally satisfactory.
   (b) Other forms to be checked by legal counsel.
7. Bonds and Insurance
   (a) Adequate provision in the specifications for the following types of insurance in specified amounts, such amounts to be approved by the committee:
      (1) Performance and payment bonds.
      (2) Compensation and Employers' Liability Insurance.
      (3) Liability Insurance.
      (4) Fire Insurance by owner or by contractor.
      (5) Owner's Protective Liability Insurance.
      (6) Automotive Liability Insurance.
      (7) Sub–contractor's Insurance.
      (8) Completed Operations Insurance.
   (b) All types of insurance listed in effect before the start of work.
8. Retention of Final Payment:
   (a) The retention of 10% of all payments to the contractor in accordance with the recommended AIA procedure.
   (b) The final payment only after the receipt of the release of all liens in affidavit form.

Appendix B: Guidelines for Clergy Contracts (1980)

In addition to the matters enumerated in Section 6(c) of Canon 25 of this Diocese, the following matters shall, at the request of either the Vestry or the Minister, be jointly discussed and considered for inclusion in the call of a Rector or Assistant Minister:

1. (a) Salary increases on account of cost of living, merit and other considerations;
   (b) provisions for Parish–owned housing, housing allowance or other real estate equity participation; and payment of utilities;
   (c) automobile or other transportation allowance;
   (d) reimbursement for Social Security self–employment tax;
   (e) payment of premiums for life, accident, disability, health and other insurance;
   (f) payment or allowance for moving expenses;
   (g) payment for continuing education costs, professional association dues and other professional expenses, and office expenses not included within the Parish operating budget;
   (h) payment for Parish–related entertainment.
2. (a) Setting of charges, if any, and use of receipts respecting special clergy services and activities, *e.g.*, baptisms weddings, funerals, pastoral counseling;
   (b) funding, use and accountability of discretionary fund.

3. (a) Time off during the work week and anticipated weekly working hours;
   (b) Sunday leave during the year;
   (c) leave for sickness and continuing education;
   (d) periodic extended or sabbatical leave;
   (e) time for community, ecumenical and Diocesan activities.
4. (a) Title, purpose and function of the Minister's position;
   (b) division of responsibilities among the clergy and Vestry respecting care and use of buildings, finances and other administrative functions;
   (c) selection, funding, accountability and responsibilities of other clergy and lay staff (consistent with the provisions of Canon III.15(1) of the General Convention);
   (d) use and funding of professional consultants and supply clergy.
5. (a) Time for commencement of the Minister's duties;
   (b) length of tenure of the Minister's position;
   (c) periodic review of expectations of the Vestry and the Minister;
   (d) periodic evaluation of programs, functions and responsibilities entrusted to the Vestry, the Minister and other clergy;
   (e) periodic review of the terms of the call.

III. Rules of Order of the Convention

1. The daily sessions of the Convention shall be opened with Divine Service. All Clerical Members and Lay Delegates shall register at a place designated by the Secretary of the Convention. (1960)
2. The Convention upon its first assembling shall be called to order by the Bishop, or in the Bishop's absence by the Bishop Coadjutor or the Suffragan Bishop, or if there be no Bishop present, by the President of the Standing Committee, or by some member of that body appointed by any of its members who are present. (1960)
3. When the President calls the Convention to order, every member shall immediately be seated. (1960)
4. The President shall appoint a Coordinator for the Dispatch of Business who shall hold office until the next Convention. (1955)
5. The Secretary of the last Convention shall announce the total number of each order who have registered. If such registrations indicate the presence of a quorum, the President shall announce the fact and declare the Convention fully organized and ready for business. Subject to Canon 2, Sec. 3, if there is a question in regard to the right of any member of the Clergy or any Lay Delegate to seat and vote, or to seat and voice, the President may appoint a committee to investigate the facts and report them to the President for judgment. If there be no Bishop present, the Convention shall then proceed to elect a President. (1970, 1977)
6. A Secretary shall be appointed to hold office until the appointment of a successor at the next Annual Session. The President shall then appoint a First Assistant Secretary, a Second Assistant Secretary, tellers, pages and such other assistants as may be necessary. At such time as is indicated in the Order of Business the

President shall appoint the various Committees, Commissions, and Boards of the Convention. (1960)

7. When any member is about to speak or deliver any matter to the Convention, the member shall rise, and with due respect, address the President.
8. If two or more members shall rise at the same time to speak the President shall decide who shall speak.
9. The first member to speak on a resolution shall be the primary sponsor or the agreed upon designee. No member shall speak more than twice in the same debate nor longer than three minutes at one time without leave of the Convention, except that the primary sponsor or designee may speak for up to five minutes the first time, and three minutes the second time. (2005)
10. No motion shall be debated until it has been seconded, has been reduced to writing and presented to the Secretary.
11. When a motion is made and seconded, no other motion shall be received except to adjourn, to lay on the table, to postpone to a certain time, to postpone indefinitely, to commit or to amend; and motions for any of these purposes shall have precedence in the order herein named. If a motion to lay on the table an amendment be carried, the matter before the Convention shall be proceeded with as if no such amendment had been offered. The motions to lay on the table and to adjourn shall be decided without debate. The motion to adjourn shall always be in order if the mover has the floor.
12. When a proposed amendment is under consideration, a motion to amend the same may be made. No after–amendment shall be in order, but a substitute for both amendments may be received, which if adopted, shall operate as an amendment to the original proposition. No proposition on a subject different from the one under consideration shall be received under color of an amendment or substitute. No amendment or substitute shall be debated until it has been seconded, has been reduced to writing and presented to the Secretary. (1975)
13. If a question contain several distinct propositions the same shall be divided at the request of any member, and a vote taken separately except that a motion to strike out and insert shall be undividable.
14. All questions of order shall be decided by the President without debate; but any member may appeal from such decision, and on such appeal no member shall speak more than once, without express leave of the Convention.
15. When any member rises to a point of order, the member who has the floor shall be seated until the point of order is decided by the Chair.
16. A question being once determined shall stand as the judgment of the Convention, and shall not be again drawn into debate during the session, except with the consent of two–thirds of the Convention, upon a motion to reconsider made by a member who voted with the majority and seconded by a member who also voted with the majority.
17. No question shall be taken on any report unless upon a motion to print or recommit it; but reports shall, as a course, lie upon the table. If a committee deem any action of the Convention desirable, it shall be their duty to present in writing such Resolutions, Acts or Canons, as they may think it should adopt; which only shall be subject to the action of the Convention. Every act which divides a Parish,

or in any way affects Parish boundaries, shall distinctly set out the new boundaries which it is intended to establish. The Convention will not act upon any proposed Resolution, Act or Canon which is not conformed to the provision of this rule.

18. Nominations may be made from the floor, or by other prescribed method, but shall be confined to announcement only of the candidate's name and shall not be seconded. Additional nominations may be made until all nominations are closed. (2010)

19. Elections:

    (a) All elections shall be by ballot unless otherwise ordered. The votes of the Clergy and the Laity shall be received and counted separately, but the vote shall be regarded as a joint vote, and the election shall be decided as required under the provisions of the Constitution and Canons.

    (b) The Secretary shall cause to be prepared a list of all nominations for each elective office, indicating the number of persons to be voted for in each office.

    (c) When a joint ballot is taken, the Tellers shall first verify that each voter is an accredited Member or Delegate with the right to vote, and then allow each voter to cast a vote.

    (d) After the votes have been received and tallied, the Head Teller shall combine the Clerical and Lay votes into one joint report and present to the Convention —

        (1) the total number of votes in each order and the number needed to elect in each order and in total; and

        (2) the number of votes in each order and in total for each person voted for on the ballot.

    (e) The President shall then state to the Convention the result of the joint ballot. (1975, 1986, 2010)

20. Except when otherwise ordered by the Convention, no books, pamphlets, or other printed matter shall be distributed at any meeting of the Convention, or be placed in the seats of the members without the express permission of the President; but this prohibition shall not apply to the report of a Committee, or to any other document presented to or accepted by the Convention, or printed by its authority.

21. A majority of two–thirds of the members present shall be required to suspend any Rule of Order or make any change in the Order of Business; but "Orders of the Day" may be intercalated in Order of Business by majority vote.

22. All applications of Alternate Lay Delegates to seats in place of their principals shall be presented to the Secretary, who having determined that an Alternate is entitled to a seat, shall announce such substitution to the Convention. In case no objection is raised following such announcement, the Alternate shall take his seat.

23. (a) Any member of the Convention desiring to submit any resolution for consideration by the Convention is directed to submit the same in writing to the Secretary for the Convention not less than 60 days before the time of meeting of the session of the Convention at which consideration of such resolution is desired; and the Secretary of the Convention shall thereupon forward a copy of such resolution to the Committee on the Constitution and Canons, or to such other committee as may be appropriate, which committee

may then, in its discretion, direct the Secretary of the Convention to forward a copy to all Ministers in active duty in the Diocese of Washington and to each Lay Delegate evidence of whose election shall have been certified to the Secretary. (1969,1976, 1996, 2010)

(b) Any resolution except one of courtesy not submitted in advance may be considered by the Convention only after the writer or writers show cause why they could not have submitted the resolution 60 days before. The Convention must then agree to its consideration by a two–thirds majority. All resolutions submitted within two months prior to the Convention shall be with sufficient copies to distribute to the delegates attending the Convention. The Committee on Resolutions will circulate to each Regional Assembly and to each Convention delegate a copy of all resolutions, accompanied by its report thereon, at least 30 days prior to the Convention. (1970, 1980, 2010)

(c) The Resolutions Committee shall submit to the Finance Committee for its review all resolutions proposed to the Convention which have a potential impact upon the Diocesan budget. The Finance Committee shall promptly report back to the Committee on Resolutions its findings on these resolutions. In the case of a resolution which has a potential impact upon the Diocesan budget and which is accepted by Convention under Rule 23(b), the resolution shall be forwarded to the Finance Committee by the Secretary of the Convention and the Finance Committee shall report its findings to the Committee on Resolutions prior to consideration of the resolution by the Convention. (adopted 1995)

24. Any resolution, submitted pursuant to Rule 23, or motion which requires funding not specifically provided for in the budget submitted to the Convention for consideration, must contain a recommendation for a corresponding decrease in the funding of another item which is included in the budget so that the impact of the resolution or motion is cost–neutral. (adopted 2001)
25. Robert's Rules of Order shall be the parliamentary guide in all cases not provided for in the foregoing Rules.
26. The foregoing Rules of Order, together with the Order of Business hereto annexed, shall be deemed the Rules of Order for all future Conventions until altered or rescinded. (1950)
27. The Journal of Proceedings shall be approved by the President, or the President *pro tempore*, before publication.

IV. Order of Business of the Convention

1. Call to order by the President or the President *pro tempore*. Opening prayer by the President.
2. Appointment of the Coordinator of Dispatch of Business. Motion for the adoption of the proposed Agenda.
3. Announcement by the Secretary of the number of registrations in each Order. Declaration by the President of the presence of a quorum and that the Convention is organized.
4. Election of a President, if necessary.

5. Appointments requiring consent, subject to the provisions of the Constitution and Canons of the Diocese:
   (a) Appointment of the Secretary, appointment of the First Assistant Secretary, and optionally, of a Second Assistant Secretary.
   (b) Appointment of the Treasurer, and optionally, of one or more Assistant Treasurers.
   (c) Appointment of the Chancellor, and optionally, of one or more Assistant Chancellors.
   (d) Appointment of the Commission on Ministry.
6. Appointments by the President which do not require consent, subject to any provisions of the Constitution and Canons of the Diocese:
   (a) Appointment of the Committee on the Constitution and Canons
   (b) The Committee on Resolutions
   (c) The Commission on Church Architecture
   (d) The Commission on Church Music
   (e) Appointment of tellers, pages and others needed to conduct the business of the Convention.
7. Report of the Diocesan Council on Parishes and Separate Congregations, if any parishes or congregations seek to be given consent to organize, or, having been given consent by a previous Convention, petition for admission into union.
8. Reports regarding delinquent parochial reports for the preceding year (Canon 28, Sec. 2).
9. Report of Nominations: Subject to the provisions of the Constitution and Canons of the Diocese governing all elective offices, the Report of Nominations shall be made, by office, for the Standing Committee, Diocesan Council, Deputies and Alternate Deputies to the General Convention, Deputies and Alternate Deputies to the Provincial Synod, and any other elective offices that may be set by the Canons of the Diocese. Nominations from the floor may be made at the appropriate time during this report. Balloting shall be done at the time set by the agenda, or at other appropriate times as needed.
10. Presentation of petitions, memorials, resolutions, and motions, etc. without debate for referral to appropriate committees. A motion to accept requires a two–thirds majority vote.
11. Report of Communications from the Secretary of the General Convention.
12. Address of the Bishop (or President of the Convention).
13. Address of the Bishop Coadjutor or the Bishop Suffragan, if any.
14. Reports Regarding Convention Business shall be made as listed below, or as otherwise set by the agenda:
   (a) Report of the Diocesan Council.
   (b) Report of the Finance Committee of the Council, including the proposed Budget.
   (c) Report of the Treasurer of the Convention.

(d) Report of the Committee on the Constitution, and Canons and Other Business.

(e) Report of the Committee on Resolutions.

15. Report of Committees, Commissions and Boards (either by title or by abstract):
    (a) The Standing Committee
    (b) The Commission on Ministry
    (c) Report of the Episcopal Church Women
    (d) Report of the Historiographer
    (e) Reports of any other Task Forces, Committees or Commissions or Boards
    (f) Reports of Church–related Institutions and Organizations.
16. Orders of the Day as may be determined by the Convention.
17. Reports not yet presented. Unfinished business from the last Convention followed by unfinished business of this Convention. The Secretary shall keep a calendar of all such business.
18. Miscellaneous Business and Motions of Courtesy.
19. Communications from the President.
20. Adjournment. Prayers with the Benediction.

V. Incorporation of Parishes

A. The "Maryland Vestry Act" — Maryland Parishes

Laws of Maryland (Session Laws), Chapter 96, Acts of 1976:

Sec. 1 Be it enacted by the General Assembly of Maryland, That Sections 312A through 312Q, inclusive of Article 23 — Corporations of the Annotated Code of Maryland (1973 Replacement Volume and 1975 Supplement), be and they are hereby repealed and reenacted without amendments for the purpose of transferring them from the Annotated Code of Maryland to the Session Laws, to read as follows:

Protestant Episcopal Church – Diocese of Washington

312A. Time, place and manner of electing vestrymen; right of and qualifications for suffrage.

The vestries shall be chosen for each parish within this Diocese in the following manner:

Every member of the parish who shall have been entered on the books of the parish as a member of the Protestant Episcopal Church, at least one month preceding the day of parish election, shall have the right of suffrage for the election of vestrymen at the annual meeting of such parish and for all other matters which may duly come before the parish at any annual or special meeting. In the case of a newly organized parish, the right of suffrage shall extend to all members of the new congregation for the election of the initial vestry and the adoption of by–laws. Additional qualifications for suffrage not inconsistent herewith, if any, shall be contained in by–laws adopted in accordance with the provisions of (a) hereof, provided that the age of all voters shall not be less than 18 years of age.

(a) The parishes and separate congregations of the Protestant Episcopal Church in the State of Maryland may by by–laws provide for the time, place, and manner

of calling the annual meeting and all special meetings of the parish and the manner of conducting elections of vestrymen, the number of vestrymen to be elected, and the length of the terms of the offices of vestrymen. Such by–laws may be adopted at any annual meeting or special meeting of members of the parish or congregation by a vote of two–thirds of the qualified voters present at such meeting. Any by–laws adopted as authorized by this section shall be subject to amendment, modification, or repeal at any annual meeting or special meeting of the parish or congregation in the same manner as herein provided for adoption of such by–laws. Subject to the provisions of applicable public law, parish by–laws shall be in conformity with the Constitution and Canons of the Protestant Episcopal Church and the Diocese of said Church wherein the parish is located.

312B. Enrollment of applicants by secretary of parish.

The Secretary of the parish shall, and it is hereby declared to be his duty to enroll any person of the Protestant Episcopal Church who shall apply for the purpose, on the books of the parish.

312C. Perpetuation of vestry.

To perpetuate the vestry in each parish, if a vacancy happens in the vestry after their election, or any one elected shall refuse to serve, then the other members shall have the power to appoint a new member or members, as the case may be, to serve till the next succeeding annual election.

312D. Vestrymen to judge elections and qualifications of voters and proposed vestrymen.

The vestrymen of each parish, or a majority of those who shall attend, shall judge of the election of vestrymen, and of the qualifications of voters, and of the qualification of the parishioners proposed to be elected as vestrymen.

312E. Oath of vestrymen.

The by–laws of a parish may provide that every person chosen a vestryman shall, before he acts as such take and subscribe the oath of support and fidelity required by the constitution and form of government, unless such person hath before taken such oath, and also make and subscribe a declaration of his belief in the Christian religion, and he shall also take and subscribe the following oath of office, to wit: "I, A.B., do solemnly swear, that I will faithfully execute the office of a vestryman of …… Parish, in …… County, without prejudice, favour or affection, according to the best of my skill and knowledge;" which oaths and declarations any justice of the peace, or any vestrymen present, may administer and take.

312F. Rules and regulations; rector to be member of vestry.

Each parish and/or vestry shall have power to make all rules and regulations respecting the temporal government and support of their respective parishes, not inconsistent with public law, including, but not limited to, the enactment of by–laws in accordance with the provisions of Section 312A(a) hereof, containing specific provisions relating to the time and place of vestry meetings; establishing a quorum for the transaction of business which shall be not less than one–third of the number of vestrymen nor more than a majority; and establishing specific provisions for giving due notice of all meetings. The rector of each parish shall be a member of the vestry.

312G. Duties of rector at vestry meetings; property rights of rector.
The rector of each parish for the time being shall preside in the vestry, collect the votes, and shall have a vote, and he shall have, unless he other–wise contracts with the vestry, the possession, occupation and free use of all glebe–lands, houses, ground–rents, books and other property, belonging to his parish, and be entitled to the benefit thereof during the time he shall officiate therein as rector. Provided, however, that each parish may by by–laws duly enacted in accordance with the provisions of Section 312A(a) hereof, provide for any additional, or different manner of determining the presiding officer of a vestry meeting.

312H. How property held and use thereof.
The vestry of each parish for the time being, as trustees of the parish, shall have an estate in fee–simple in all churches and chapels, and in all glebes, and other lands, and shall have a good title and estate in all other property heretofore belonging to the Church of England, or which shall hereafter belong to the said church, now called Protestant Episcopal Church, in Maryland; and it shall be lawful for such vestry so to manage and direct all such property as they may think most advantageous to the interests of the parishioners, and they shall also have the property in all books, plate and other ornaments belonging to said churches and chapels, or any of them.

312I. Churchwardens.
A Senior Warden and a Junior Warden shall be elected from among the members of the parish entitled to vote. The by–laws of the parish shall provide for the manner of conducting elections of such churchwardens, either by the members of the parish or by the vestry; their length of terms; and the manner of filling vacancies in the office of churchwarden. Their duties shall be as prescribed in the by–laws of the parish, and in the Constitution and Canons of the Protestant Episcopal Church and of the Diocese in which such parish is located.

312J. Choosing and contracting with ministers and readers.
The vestry of every parish shall have full power and authority, from time to time, to choose one or more ministers or readers of the Protestant Episcopal Church, (heretofore called the Church of England), to officiate in any church or chapel belonging to the parish, and to perform the other duties of a minister therein, for such time as the said vestry may think proper, and they may agree and contract with such minister or ministers, reader or readers, for his or their salary, and respecting the use and occupation of the parsonage house or any glebe or other lands, or other property, if any, belonging to the parish, and on such terms and conditions as they may think reasonable and proper, and their choice and contract shall be entered among their proceedings; and upon the expiration of such contract, the said vestry may, in their discretion, renew their choice, or make a new contract, but if they do not incline so to do, their former choice and contract shall remain until they declare their desire to make a new choice or contract. Provided, however, that no action shall be taken hereunder contrary to provisions, consonant with public law, o[f] the constitution and canons of the Protestant Episcopal Church or of the Diocese of said church wherein the parish is located.

312K. When secretary of parish authorized to give certificates; admissibility of certificates as evidence in courts.
Whenever the vestry of any Parish has neglected to procure a common seal, and until such common seal be procured, the Secretary of such Parish is authorized to give a certificate of entry of any birth, marriage or burial entered in the books of

said vestry, under the hand of such Secretary, which shall be received in evidence in all courts of justice within this state: provided nevertheless, the said certificate is accompanied with a certificate of the clerk of the county court of the county in which said Secretary resides, under the seal of the said county court, that he knows of his own knowledge, or that it hath been proven to his satisfaction that the person subscribing himself as Secretary of such parish is in fact the Secretary as stated, and that the said certificate was subscribed by said Secretary.

312L. Subscription for maintenance of ministers, readers and other officers.

If the vestry of any parish should think it necessary to take in subscriptions for the maintenance of their minister or ministers, reader or readers, or for paying the salaries of such other officers as the occasions of the parish may require to be appointed, or for any other parish purposes, it shall and may be lawful for them to do so.

312M. Powers of vestrymen in general.

The vestrymen of every parish in this state for the time being shall be, and they are hereby declared to be, one community, corporation and body politic, forever, by the name of The Vestry of the parish to which they severally belong, and by the same name they, and their successors, shall and may have perpetual succession, and shall and may, at all times hereafter, be persons able and capable in law to purchase, take and hold, to them and their successors, in fee, or for any less estate or estates, any lands, tenements, hereditaments, rents or annuities, within this state, by the gift, bargain, sale or devise, of any person or persons, body politic and corporate, capable of making the same, and such lands, tenements or hereditaments, to rent or lease, in such a manner as they may judge most conducive to the interests of their respective parishes, and also to take and receive any sum or sums of money, and any kind of goods and chattels, which may or shall be given, sold or bequeathed, unto them, by any person or persons, bodies politic or corporate, capable to make a gift, sale or bequest thereof, and to apply the same for the use of their respective parishes as herein before directed.

312N. Sale of property.

No vestry shall sell, alien or transfer, any of their estates or property belonging to their church or churches, without the consent of five at least of their body, (of which number the rector shall always be one), together with the consent of both, the churchwardens, and in case there be no rector in the parish, then it shall be necessary to obtain the consent of the Bishop of the Protestant Episcopal Church in this state for the time being, previous to any sale, alienation or transfer, of any of the estates or property aforesaid.

312O. Power of vestrymen to sue and be sued, etc.; seal.

The vestry of every parish, and their successors, (by the name aforesaid), shall be forever hereafter able and capable in law to sue and be sued, plead and be impleaded, answer and be answered unto, defend and be defended, in all or any courts of justice, and before all or any judges, officers or other persons whatsoever, in all and singular actions, matters and demands whatsoever; and it shall and may be lawful for them, and their successors, forever hereafter, to have a common seal for their use, and the same, at the will and pleasure of them, and their successors, to change, alter, break and make anew, from time to time, as they shall think best.

312P. Dividing or uniting parishes.

It shall be lawful for the convention of the Protestant Episcopal Church in this State to divide or unite parishes, as occasion may require, and to alter their bounds, and to constitute new parishes; and vestrymen and churchwardens of new parishes, shall be chosen as hereinbefore provided, and shall have perpetual succession, and be incorporated, by the name of the Vestry of such new Parish, and such vestry and churchwardens shall have all the powers hereby granted in this act to other vestrymen and churchwardens; provided always, that a majority of vestry of any parish, any part of which is proposed to be added to any new parish or parishes, or to be constituted into a new parish, shall consent thereto.

312Q. Severability.

If any provision, phrase, or clause of this subheading or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions, phrases, clauses or applications of this subheading which can be given effect without the invalid provision, phrase, clause or application, and to this end the provisions, phrases, and clauses of this subheading are declared severable.

Sec. 2 And be it further enacted, That this Act shall take effect July 1, 1976.

B. Provisions Applicable to Parishes and Congregations in the District of Columbia

An Act Relating to the Parishes and Congregations of The Protestant Episcopal Church in the District of Columbia Private Law 91–220, 84 Stat. 2164 (1970):

Be it enacted by the Senate and House of Representatives of the United States of America in Congress assembled, That the Act of the General Assembly of the State of Maryland, passed in the year 1798, entitled "An act for the establishment of vestries for each parish in the State," ("The Vestry Act," chapter 24 of the Maryland Acts of 1798) as amended by the Legislative Assembly of the District of Columbia in 1872 and 1873, and by the Congress of the United States in 1874, 1919, and 1947 be repealed, except for paragraphs 9, 28 (without the proviso clause), 29, and 32 of chapter 24 which authorize the corporate structure of the church, its ownership of property and right to sue and be sued, which are hereby retained. Nothing in this Act shall be deemed in any way to impair or otherwise adversely affect the title to property as presently held or hereinafter acquired. Here after the government and operations of the Protestant Episcopal Church in the District of Columbia shall be in accordance with the constitution and canons of said church.

(Note: The sections not repealed are identical to the comparable sections in the version of the Vestry Act of Maryland set out in Part IA above, as follows: Sec. 9 = 312–H; Sec. 28 without *proviso* = 312–M; 29 = 312–N; and 32 = 312–O.)

VI. Charter of the Convention of the Diocese of Washington

Act of March 16, 1896, 29 Stat. 58, as amended, by the Act of February 2, 1907, 34 Stat. 875:

Whereas it has been represented to the Congress of the United States by a committee, appointed by the primary convention of the Protestant Episcopal Church of the diocese of Washington, whereof the Reverend John H. Elliott, Doctor of Divinity, was president and the Reverend Arthur S. Johns was secretary, convened in the city of Washington on the fourth day of December, *anno Domini* eighteen hundred and ninety–five, which diocese comprises the District of Columbia, together with the counties of Montgomery, Prince George's, Charles, and St. Mary's, in the State of Maryland, and the convention whereof is composed of clergymen of said church canonically resident within said diocese and entitled to seats in said convention, and laymen duly chosen to represent the parishes and congregations in said diocese, and, as such committee, charged with the duty and authority, for and on behalf of said convention and diocese, to present and procure the passage by Congress of an Act incorporating the said convention, with provisions and powers suitable and proper to the religious, missionary, charitable, and educational objects of the church and the organization aforesaid, and Whereas it is further represented that members of the church aforesaid have subscribed for and have raised funds especially for the permanent support of the episcopate of said church in said diocese, as well as to defray the necessary expenses of the said convention from year to year, and to carry on religious, missionary, charitable, and educational work in said diocese, and to aid in the support of its disabled, aged, or superannuated clergy; but that the convention of said church in said diocese though intrusted and charged with the administration of its affairs, has no legal capacity to receive, invest, manage, or dispose of said fund or any proceeds of property resultant therefrom; and

Whereas it is also represented that the convention of the diocese of Maryland has resolved to transfer to said diocese of Washington its agreed portion of the funds of the former so soon as said new diocese has legal capacity to receive the same: Now, therefore,

Be it enacted by the Senate and House of Representatives of the United States of America in Congress assembled, That the aforesaid Reverend John H. Elliott, Doctor of Divinity, and Reverend Arthur S. Johns and their associate members of said primary convention and their successors, who may hereafter constitute the convention of the Protestant Episcopal Church of the diocese of Washington, be declared, and they hereby are, incorporated and made a body corporate and politic by the name and style of The Convention of the Protestant Episcopal Church of the Diocese of Washington, and by that name they, and their successors hereafter to be elected, appointed, made, and qualified according to the form and effect of the constitution of the said church for the time being, shall have perpetual succession, and by such name be capable of suing and being sued in any court of law or equity, and shall have and use a common or corporate seal, and the same break, alter, and renew at pleasure, and shall have and exercise all such other powers as shall or may be necessary or proper to carry into effect the objects of such incorporation.

Sec. 2 That the said corporation shall have full power and authority to take and hold subscriptions, contributions, donations, grants, devises, or bequests, in money, real estate, or otherwise, which heretofore have been made or which may hereafter be

made for the purpose of an Episcopal residence, diocesan house, church college, church or parish schools, churches, or mission chapels, and for the purpose of creating a permanent fund or endowment for the support of the episcopate in said diocese, and to or in behalf of religious, missionary, charitable, or educational agencies' uses or purposes now existing or hereafter to exist, under the jurisdiction, control, or sanction of said convention within the limits of said diocese, the annual income from which shall not exceed one hundred thousand dollars, and the same to invest and the proceeds thereof to apply for the purposes aforesaid as may from time to time be deemed most expedient, and to appoint, in its discretion, an executive committee or other trustees, boards, or agencies, by whatsoever name or names they may be designated, to administer such funds or property in such manner and form and with such authority as the said corporation shall from time to time prescribe: Provided, however, and always, That in such administration the respective funds shall be kept distinct and separate; that each fund shall be held liable only for obligations that may have been incurred in its own proper behoof; and that the principal sum or amount of such subscriptions, contributions, donations, grants, devises, and bequests for permanent endowment of the episcopate shall be at all times invested in bonds of the United States, or of the District of Columbia, in first–class state or municipal securities; in first mortgages or first deeds of trust on real estate not exceeding sixty per *centum* of the value of such real estate or in the first mortgage bonds of any railroad corporation, which has for five consecutive years immediately preceding such investment paid dividends on its common stock and the expenses of administering the same, the salary of the bishop, and other charges shall be payable and paid only out of the annual interest, dividends, or profits thereof.

Sec. 3 That the convention of said diocese may by resolution thereof adopt such rules and regulations in regard to such funds and their administration and the same thereafter alter, amend, or abrogate as to the said convention may seem expedient.

Sec. 4 That nothing herein contained shall enlarge, restrict, or in any manner affect the power or authority which said convention now has, or may exercise or claim over said church in said diocese, or the members thereof; but all such powers and authorities which are or may be claimed or exercised shall remain in like condition, and none other, as if this Act had not been passed.

Sec. 5 That unless this Act shall be accepted by resolution of the convention of said diocese at its next annual meeting and a copy of such resolution of acceptance certified by the secretary of the convention, be filed for record with the recorder of deeds of the District of Columbia within sixty days thereafter, the same shall thereupon become void and of no effect.

Sec. 6 That congress reserves the right to modify, amend, or repeal this Act.

Index to Diocesan Constitution, Canons, Order of Business, and Rules of Order

The following abbreviations are used in the parenthetical citations in this index:

C — Constitution of the Diocese of Washington
Ca — Canons of the Diocese of Washington
OB — Order of Business of the Convention
RO — Rules of Order of the Convention

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