

**DIRECTORY OF THE DIOCESE OF WASHINGTON  
AND JOURNAL OF THE ONE HUNDRED NINETEENTH  
ANNUAL MEETING OF THE CONVENTION  
OF THE DIOCESE OF WASHINGTON**

**JANUARY 31 AND FEBRUARY 1, 2014  
HELD AT REID TEMPLE AFRICAN  
METHODIST EPISCOPAL CHURCH  
GLENN DALE CAMPUS  
GLENN DALE, MD**

KEITH ROACHFORD  
*Secretary of the Convention*

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*Assistant Secretary of the Convention  
Governance Officer  
Editor*

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*Data Management Associate  
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OF THE DIOCESE OF WASHINGTON  
2014***

The entire 2014 Journal & Directory and the Supplement of the  
Constitution and Canons can be found online at <http://www.edow.org>

## IN MEMORIAM

*Almighty God, we remember this day before you your faithful servants, and we pray that, having opened to them the gates of larger life, you will receive them more and more into your joyful service; that they may win, with you and your servants everywhere, the eternal victory; through Jesus Christ our Lord. Amen*

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**The Rev. George P. Timberlake**

*December 23, 1923 — August 27, 2013*

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**The Rt. William Benjamin Spofford**

*January 28, 1921 — November 5, 2013*

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**The Rev. William R. Wooten, Jr.**

*May 12, 1933 — January 1, 2014*

---

**The Rev. M. Elizabeth Carpenter**

*December 22, 1940 — January 3, 2014*

---

**The Rev. David P. Black**

*December 9, 1920 — March 27, 2014*

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**The Rev. Michael McFarlene Marrett**

*October 7, 1935 — April 9, 2014*

---

**The Rev. Dr. Geoffrey Masefield Price**

*December 11, 1946 — May 21, 2014*

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**The Rev. Louis L. Mitchell, Jr.**

*March 12, 1930 — June 17, 2014*

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## PART I: DIRECTORIES

### DIOCESAN STAFF

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*E-mail addresses are the first initial and the last name @edow.org; i.e. jdoe@edow.org*

#### **Bishop's Office**

The Rt. Rev. Mariann Edgar Budde, Bishop of Washington . . . . . (202) 537–6550

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and Canonical Acts . . . . . (202) 537–6543

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Canon for Ministry Initiatives . . . . . CELL: (202) 438–1396

#### **Canon to the Ordinary's Office**

Paul E. Cooney, Canon to the Ordinary

and Chief Operating Officer . . . . . (202) 537–6527

Kimberly Sanders,

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#### **Administration**

Kathleen Hall, Director of Human Resources and Administration . (202) 537–6522

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#### **Clergy Development and Multi-Cultural Ministries**

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#### **Communication and Technology**

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#### **Governance**

Ann V. Talty, Governance Officer . . . . . (202) 537–6548

#### **Latino Ministry**

The Rev. Sarabeth Goodwin, Transitional Latino Missioner . . . . . (202) 537–6441

Araceli Ma, Latino Communications . . . . . (202) 537–3975

**Young Adult and Youth Ministries**

|  |                |
|--|----------------|
| Jason Evans, Diocesan Young Adult Missioner. . . . . | (202) 537-6542 |
| Iman Green, Diocesan Youth Missioner. . . . .        | (202) 537-6524 |

**Inquiries Regarding Clerical Discipline:**

|   |                |
|---|----------------|
| Cheryl Daves Wilburn, Associate for Canonical Acts<br>and Pastoral Care . . . . . | (202) 537-6543 |
| The Rev. Jeffrey B. MacKnight. . . . .  | (301) 229-2960 |

# CONVENTION OFFICERS, COMMITTEES, COMMISSIONS, AND BOARDS

## OFFICERS OF THE CONVENTION

President: The Rt. Rev. Mariann Edgar Budde, Bishop of Washington

Vice-President: none

Chancellor: Mary E. Kostel

Vice Chancellor (*without vote*): none

Secretary: Keith Roachford

Assistant Secretary (*without vote*): Ann V. Talty

Treasurer of the Convention: Paula E. Singleton

## EX OFFICIO MEMBERS OF THE CONVENTION

### With Vote:

The Chair of the Finance Committee of the Diocesan Council: Gary Correll

President of the Episcopal Church Women: Margaret H. Gordon

### Without Vote:

Historiographer: Susan Stonesifer

Lay Members of Standing Committee: (*see committee list*)

Lay Members of the Committee on the Constitution and Canons: (*see committee list*)

Lay Members of Diocesan Council: (*see committee list*)

Chairs of Diocesan Council and Convention Committees: (*see committee list*)

Lay Deputies to the General Convention: (*see committee list*)

## STANDING COMMITTEE

*Standing Committee serves as a council of advice to the bishop; approves various stages for people in the process toward ordination; considers requests from parishes to sell or encumber property; in the absence of a bishop, serves as ecclesiastical authority. Members are elected by the Diocesan Convention. (see Article 9 and Canon 7).*

### Terms to expire at 2015 Convention:

The Rev. Martha K. Clark (2015)

Atron C. Rowe, President (2015)

The Rev. Emily Guthrie (2015)

Sarah Stonesifer, Secretary (2015)

### Terms to expire at 2016 Convention:

The Rev. Kim Baker (2016)

Kemah Camara (2016)

The Rev. Dr. Joan Beilstein (2016)

Cay M. Hartley (2016)

## DEPUTY TO GENERAL CONVENTION

*The Diocese elects four clergy and four lay deputies to represent the Diocese at the General Convention every three years as members of the House of Deputies. They are elected at the Diocesan Convention that takes place in the year preceding the General Convention. (Listed in order of election)*

The Rev. Betsy C. Gonzalez (2017)

Barbara Miles (2017)

The Rev. Gregory Charles Syler (2017)

Gerry Perez (2017)

The Rev. Dr. Kurt Gerhard (2017)

John B. Johnson (2017)

The Rev. Canon Jan Naylor Cope (2017)

Annie Brown (2017)

**ALTERNATE DEPUTY TO GENERAL CONVENTION**

*The Diocese elects four clergy and four lay alternate deputies to represent the Diocese at the General Convention every three years to serve as alternate members of the House of Deputies. They are elected at the Diocesan Convention that takes place in the year of the General Convention.*

|   |                       |
|---|-----------------------|
| The Rev. Dr. Rosemarie L. Duncan (2015) | Susan Geiger (2015)   |
| The Rev. Sheila McJilton (2015)         | Mary W. Dail (2015)   |
| The Rev. David C. Wacaster (2015)       | Deborah Potter (2015) |
| <i>vacancy</i> (2015)                   |                       |
| Janice Booker Wyatt (2015)              |                       |

**DELEGATES DELEGATES TO TRIENNIAL**

|                 |                 |
|-----------------|-----------------|
| Margaret Gordon | Keeva Harmon    |
| Audrey Hayden   | Danielle Webber |

**ALTERNATE DELEGATES TO TRIENNIAL**

|                  |                    |
|------------------|--------------------|
| Rosamond Daniels | Audrey Pabs-Garnon |
|------------------|--------------------|

**DEPUTY TO PROVINCIAL SYNOD**

*Deputies are elected to represent the Diocese at meetings of Province III. One clergy and two lay are elected at the Diocesan Convention occurring the year preceding General Convention. (see Canon 9) (Listed in order of election)*

|                                     |                           |
|-------------------------------------|---------------------------|
| The Rev. Dr. Carol Jablonski (2017) | Rick W. Rutherford (2017) |
|                                     | Joan Thomas (2017)        |

**ALTERNATE DEPUTY TO PROVINCIAL SYNOD**

*Alternate Deputies are elected to represent the Diocese at meetings of Province III. They are elected at the Diocesan Convention in the year preceding the General Convention, at the same time as the Deputies — one clergy and two lay with the next highest votes after the Deputies. (see Canon 9) (Listed in order of election)*

|  |                  |
|--|------------------|
| The Rev. Kathleen Corbett-Welch (2017) | John Rigg (2017) |
|--|------------------|

**DISCIPLINARY BOARD**

*The Disciplinary Board carries out Title IV functions — the clerical discipline canons of the Episcopal Church. The committee has five clergy and four lay members appointed by the Bishop with the consent of the Convention. The term length is three years. (see Canon 41)*

|   |                        |
|---|------------------------|
| The Rev. Susan Flanders, President (2015) | Rusty Bishop (2017)    |
| The Rev. Vincent P. Harris (2017)         | Lisalyn Jacobs (2015)  |
| The Rev. Stuart A. Kenworthy (2016)       | Martha Jenkins (2017)  |
| The Rev. Martha J. Bonwitt (2015)         | Kathleen Staudt (2016) |
| The Rev. Richard G.P. Kukowski (2016)     |                        |

**COMMISSION ON MINISTRY**

*This committee is mandated by both the National Canons (Title III, Canon 2) and by our own Diocesan Canons (Canon 19). This committee supervises the ministry of the baptized, both lay and ordained, and are appointed with the consent of Convention.*



The Rev. Susan Thon, Chair (2015)  
The Rev. Jessica Hitchcock (2017)  
The Rev. Brooks Hundley (2016)  
The Rev. Kimberly D. Lucas (2016)  
The Rev. Robert Boulter (2016)  
The Rev. Dr. Kurt Gerhard (2017)  
The Rev. John Tyler Jones (2015)  
The Rev. Cara Spaccarelli (2017)

The Rev. L. Sue von Rautenkranz (2017)  
The Rev. Andrew W. Walter (2015)  
  
Dr. William Byrd (2016)  
Michael Neal (2016)  
Nathan H. Price (2017)  
Tom Van Alen (2015)  
Elizabeth Wilson (2015)

### COMMITTEE ON THE CONSTITUTION AND CANONS

*This committee considers and carries out requests requiring changes to the Constitution or Canons of the Diocese, and other related matters. Members are appointed annually at the Convention, with four clergy members, and four lay members who are attorneys. (see Canon 20)*

Anthony Coe, Chair (2015)  
The Rev. Robin Dodge (2015)  
The Rev. Sarah Duggin (2015)  
The Rev. Carol Cole Flanagan (2015)

The Rev. Noreen Seiler-Dubay (2015)  
Michael Jacksonis (2015)  
David Schnorrenberg (2015)  
John Van de Weert, Jr. (2015)

*Ex Officio:* Mary E. Kostel  
*Ex Officio:* Keith Roachford  
*Consultant:* Barbara Miles  
*Staff:* Ann V. Talty

### RESOLUTIONS COMMITTEE

*The Resolutions Committee receives, considers and evaluates proposed resolutions for the annual meeting of the Convention. The members are appointed annually at the Diocesan Convention, and consist of not less than two clergy and two lay. (See Canon 21 and Rules of Order)*

The Rev. Dr. John Beddingfield (2015)  
The Rev. Canon Jan Naylor Cope (2015)  
The Rev. Dr. Kurt Gerhard (2015)  
The Rev. Susan Thon (2015)

Rusty Bishop (2015)  
Clark Evans Downs (2015)  
Erika Gilmore (2015)  
Marny Helfrich (2015)

*Ex Officio:* Keith Roachford  
*Staff:* Ann V. Talty

### REGIONAL CONVENERS

*Each Region elects a regional convener (clergy or lay for a 3-year term), who is responsible for any regional meetings, works with the regional Council representatives, and works with the Bishop and staff on that region's Regional Assembly in the fall.*

Region 1: John F. Pontius (2015)  
Region 2: Paul Brewster (2016)  
Region 3: Kristen Keating (2017)

Region 4: The Rev. Meg Ingalls (2015)  
Region 5: Gerry Perez (2016)  
Region 6: Anne Ridenour (2017)

*Staff:* Ann V. Talty

## DIOCESAN COUNCIL

*The Diocesan Council serves as the governing board of the Diocese. Members serve a 3-year term, renewable once. Each region elects one clergy and one lay member, convention elects two clergy and two lay at-large members, Bishop appoints three members. Also the officers of Convention serve. (see Canon II)*

### **President**

The Bishop: The Rt. Rev. Mariann Edgar Budde

### **Ex Officio with vote**

President of the Episcopal Church Women: Margaret H. Gordon

### **Ex Officio w/o vote**

The Chancellor: Mary E. Kostel

The Treasurer of the Convention: Paula E. Singleton

Secretary of the Convention: Keith Roachford

The Chair of the Finance Committee: Gary Correll

The Canon to the Ordinary: Paul E. Cooney

### **Members Elected by the Convention:**

The Rev. Caron Gwynn (2015)

Hannah Dowdy (2015)

The Rev. Allan B. Johnson-Taylor (2016)

Penelope H. Winder (2016)

### **Members Elected by Regions:**

Region 1: The Rev. Luis Leon (2016)

Maureen Shea (2017)

Region 2: The Very Rev. Gary R. Hall (2017)

Polly Donaldson, Moderator (2015)

Region 3: The Rev. Linda Calkins (2015)

Jackie Shipp (2016)

Region 4: The Rev. David C. Wacaster (2017)

Mathy Downing (2016)

Region 5: The Rev. Dr. Carol Jablonski (2015)

Diane Clark (2017)

Region 6: The Rev. Cassandra Burton (2016)

JoAnn Appold (2015)

### **Members Appointed by the Bishop:**

The Rev. Jocelyn Irving (2016)

Herman D. Gloster (2017)

Franklin A. Robinson, Jr. (2015)

*Staff:* Ann V. Talty

**FINANCE COMMITTEE**

*The Finance Committee is responsible for preparing and monitoring the budget, and makes recommendations for loan approvals for parishes to the Standing Committee. Appointments are made by the Bishop and Council. (see Canon 12)*

Gary Correll, Chair (2017)

Eric Fiala (2017)

The Rev. Jacques B. Hadler, Jr. (2017)

James Jones (2016)

Gayle Fisher-Stewart (2015)

Robin Lumsdaine (2015)

Penelope H. Winder (2016)

William MacKaye (2016)

Gib Baily (2015)

Art Taylor (2016)

Stephen Brushett (2016)

David Williams (2015)

*Ex Officio:* Paula E. Singleton

*Staff:* Paul E. Cooney

**INVESTMENT COMMITTEE**

*The Investment Committee was established in order to provide professional supervision of the investment funds belonging to parishes, separate congregations, missions, and the Diocese which are invested in the Diocesan Investment Fund. Appointments are made by the Bishop and Council. (see Canon 12A)*

Ellen Fishwick Martin, Chair

Jeremiah J. deMichaelis

Bob Bremner

Paul Gambal

Kate Carr

Anthony Gould

Terence W. Collins

Wardell Townsend

*Staff:* Paul E. Cooney

**AUDIT COMMITTEE**

*The Audit Committee's primary duties and responsibilities are to: (1) Serve as an independent and objective party to monitor the financial reporting procedures and processes of the Diocese, financial control systems and to monitor and encourage compliance with established policies and best business practices in general; (2) Engage, review and evaluate the audit efforts of external auditors and review and evaluate Diocesan staff having responsibility for financial management; and (3) Provide and encourage open communication on financial matters among the external auditors, members of Diocesan staff, the Finance Committee of Diocesan Council and Diocesan Council. Members are appointed by Council.*

Charles Lundelius, Chair (2015)

Paula E. Singleton (2015)

Gary Correll (2015)

Patrick Summers (2015)

Margaret Blaine (2015)

*Staff:* Paul E. Cooney

**YOUTH REPRESENTATIVES**

*In order for youth to representation at Diocesan Convention, up to one youth from each region is appointed from the Committee on Youth to serve at Convention with seat and voice but no vote.*

Appointments are made in the fall.

## PROGRAM COMMITTEES

### ANGUS DUN COMMITTEE

*The Dun Fund was established to assist canonically resident clergy with financial subsidy for continuing education and makes disbursements consistent with the amount of interest earned by the fund. Appointments are made by the Bishop and Council.*

The Rev. Caron Gwynn (2016)

The Rev. Robert Harvey (2017)

The Rev. Emily Guthrie (2016)

The Rev. Eric W. Shoemaker (2015)

William Freeman, Sr. (2016)

Lawrence Paulson (2017)

*Staff:* Kimberly M. Sanders

### TASK FORCE ON CAMPUS MINISTRY

*The Task Force on Campus Ministry was created as a result of a motion at the 2014 Annual Convention that directed that the Bishop and Council, with the Young Adult/Campus Ministry Missioner on staff, be requested to prepare and present to the Convention of 2015 a vision and strategy for campus ministry in this diocese which will continue the present ministries at Howard University and the University of Maryland and establish and/or strengthen ministries at other institutions of higher education in this Diocese; and that such a vision and plan include an actionable strategy for fundraising for that comprehensive vision for sustainability and expansion of these ministries.*

The Rev. Dr. Peter Antoci, Chair (2015)

The Very Rev. Gary R. Hall (2015)

The Rev. Dr. Carol Jablonski (2015)

The Rev. Kimberly D. Lucas (2015)

JoAnn Appold (2015)

Erika Gilmore (2015)

Keith Jones (2015)

Linda Freeman (2015)

John Rigg (2015)

Robert Steele (2015)

*Staff:* Jason Evans (2015)

### COMMITTEE ON CHURCH ARCHITECTURE

*This committee advises parishes and the Diocese on construction, maintenance, and property matters. Appointments are made by the Bishop and Council. (see Canon 22)*

The Rev. Jeffrey B. MacKnight

Marc Fetterman, Chair

Garret Nicholson

Suzanne Welch

Consultant: Bradford A. Docos

Consultant: Don Malnati

Consultant: Chip Stehle

Consultant: Lawrence N. Taub

Consultant: Charles E. Wagner

### COMPANION DIOCESE COMMITTEE — JERUSALEM

*This Committee was formed to respond to the challenges faced by the Diocese of Jerusalem, focusing on education, health care and advocacy. The relationship is originally defined as lasting 3 years. Appointed by the Bishop and Council.*

Thomas Johnson, Chair

The Rev. Nancy Hildebrand

Jane Deland

Thomas Getman

John Loikow

*Ex officio:* The Rt. Rev. Suheil Dawani

### COMMISSION ON ECUMENICAL AND INTERRELIGIOUS MINISTRIES

*The vision of this Commission is to bear witness with our Christian brothers and sisters to express common concern for service explore our differences and seek visible unity in one faith and one eucharistic fellowship in a communion of Communion based on acknowledgment of catholicity and apostolicity; intensify the degree of visible unity among those whom God has already made one in Christ by baptism and faith; seek to extend our vision in humble dialogue with other faith communities for the purpose of mutual understanding common support and promotion of justice.” Appointments are made by the Bishop and Council.*

The Rev. D. Thomas Andrews

The Rev. Dr. Carol Flett

The Rev. Robin Dodge

The Rev. Thomas A. Prinz

The Rev. Dr. William B. Lewis

Helma F. Lanyi

*Diocesan Ecumenical & Interreligious Office:* The Rev. Dr. Carol Flett

### COMMITTEE ON HUMAN RESOURCES

*This committee was created by Bishop and Council in 2005 to examine and monitor human resource issues concerning clergy and lay employees in the Diocese of Washington, and when appropriate, recommend changes in procedures, human resources policies or insurance plans to the Diocesan Council, and where appropriate, be responsible for holding hearings around the Diocese or otherwise communicating changes in benefits or procedures. Appointments are made by the Bishop and Council.*

Paul Barkett, Chair

Christophe Shinkman

William Freeman, Sr.

*Staff:* Kathleen T. Hall

### HONDURAS COORDINATING COMMITTEE

*This Committee was formed in 2007 to coordinate work being done to continue relationships between churches in this diocese and counterparts in Honduras following the dissolution of the formal companion diocese relationship. Appointments are made by the Bishop and Council.*

Thomas Cooke (2015)

Richard Marks (2015)

### HUNGER FUND COMMITTEE

*The Diocesan Hunger Fund Committee was established in 1984 for the purpose of providing grants to programs that feed those faced with hunger and malnutrition in the Diocese of Washington. Appointments are made by the Bishop and Council.*

S. Lee Mericle, Chair

Susan Dolan

The Rev. Norma Lee Blackwell

William MacKaye

The Rev. Eric W. Shoemaker

Cheryl Maxwell

Rebecca Browning

Keith Powell

Wendy Dalmolin

Joyce Walker

*Staff:* Kimberly M. Sanders

## **DIOCESAN RETREAT COMMITTEE**

*The Diocesan Retreat Committee (formerly the Diocesan Retreat Association). They were created in 1967 by Bishop Paul Moore for the purpose of sponsoring, organizing, coordinating or conducting retreats for members and clergy of all congregations in the Diocese of Washington. Appointments are by the Bishop and Council.*

|  |                                   |
|--|-----------------------------------|
| Clifford Wooldridge, Chair (2017)      | Lesley Krauland, Secretary (2016) |
| The Rev. Dr. J. Carleton Hayden (2017) | Arabella Littlepage (2016)        |
| The Rev. Joan A. Shelton (2015)        | Isaiah Poole (2016)               |
| Marta Brenden (2017)                   | Damien Tomkins (2016)             |
| Cynthia G. Efird (2016)                | Jason West (2017)                 |

## **COMMITTEE ON THE PARTNERSHIP WITH THE PROVINCE OF SOUTHERN AFRICA (SAP)**

*The Partnership with Southern Africa Committee was created by resolution at the 2004 Convention (following a year of study in 2003 as a task force) to coordinate the partnership between the Diocese of Washington and the Church of the Province of Southern Africa in responding to the challenges of theological education, HIV/AIDS, women's issues, advocacy, with US government decision making entities, economic and social justice, racial reconciliation, and liturgy and music. Appointments are made by the Bishop and Council.*

|                                     |                            |
|-------------------------------------|----------------------------|
| Paul Hibblethwaite, Co-Chair (2015) | Kathaleen Hempstone (2015) |
| Abbott McCartney, Co-Chair (2015)   | Jane Morris (2015)         |
| Cynthia G. Efird (2015)             | Liane Rozzell (2015)       |
| Elizabeth Finley (2015)             | Juanita White (2015)       |
| Ian Glenday (2015)                  |                            |

*Staff:* Cheryl Daves Wilburn

## **ST. MARY'S SCHOLARSHIP COMMITTEE**

*This fund provides scholarships to minority students in residing in St. Mary's County in support of their college expenses.*

|                                 |                |
|---------------------------------|----------------|
| The Rev. John A. Ball           | Elfreda Mathis |
| The Rev. Christopher I. Wilkins | Zerita Shade   |
| C. Regina Bowman-Goldring       |                |

*Staff:* Cheryl Daves Wilburn

## TASK FORCE ON SUSTAINABLE AND RESPONSIBLE INVESTMENTS

*The 2014 Annual Convention asked the Bishop and the Diocesan Council to appoint a Task Force to study principles and strategies of sustainable and responsible investment (SRI), and to evaluate possible advantages and disadvantages of applying those principles and strategies with respect to the investment of funds over which the Diocese has control; and that the Task Force report its findings as a result of this study together with any pertinent recommendations to the 2015 Annual Convention*

|  |                                  |
|--|----------------------------------|
| The Rev. Elizabeth Gardner, Chair (2015) | James Jones (2015)               |
| Penelope H. Winder (2015)                | Robin Lumsdaine (2015)           |
| Ellen Fishwick Martin (2015)             | William MacKaye (2015)           |
| Diana Church (2015)                      | Rick W. Rutherford (2015)        |
| Paul Gambal (2015)                       | Franklin A. Robinson, Jr. (2015) |
| Stuart Gerson (2015)                     |                                  |

*Staff:* Paul E. Cooney (2015)

## BISHOP JOHN T. WALKER SCHOOL COMMITTEE

*Council created the Bishop John T. Walker School Committee to work on establishing the school in Anacostia. Appointments are made by the Bishop and Council.*

|  |                            |
|--|----------------------------|
| Robert M. Pinkard, Chair (2015)        | Robert Griffen (2016)      |
| The Rev. William P. Billow, Jr. (2016) | LaSandra Hannibal (2015)   |
| The Rev. Stuart A. Kenworthy (2015)    | Concha Johnson (2015)      |
| The Rev. Preston Hannibal (2016)       | James R. Lowe, Jr. (2016)  |
| Richard S. Beatty (2015)               | Catherine McDonald (2016)  |
| Julia Berry (2016)                     | Annette L. Nazareth (2015) |
| Weedie Block (2015)                    | Tricia K. Pinkard (2016)   |
| Stephanie Wall Cromwell (2015)         | Evie Rooney (2016)         |
| Nicholas Fels (2015)                   | Sara M. Thorne (2016)      |
| Reid Figel (2015)                      | Martha Webb (2015)         |

*Counsel:* Charles B. Molster, III

*Project Director:* James Woody

*Staff:* Paul E. Cooney

## COMMITTEE ON YOUTH

*The Committee was first established in 1998 to lead youth into a closer relationship with Christ by offering opportunities to explore their faith through worship, expanded Christian relationships, and through life-transforming experiences. The Committee works with the Diocesan Youth Missioner and youth leaders at the parish level. Members are appointed by the Bishop and Council. **This Committee is in the process of being re-formed into a new model.***



## REGIONAL ASSEMBLIES

### REGION 1

**CONVENER: JOHN F. PONTIUS (2015)**

*Regional Assembly Meeting:* Thursday, October 30, 2014  
St. Patrick's

**Within the District of Columbia:**

|                                |                                      |                              |
|--------------------------------|--------------------------------------|------------------------------|
| Washington Parish              | St. Mark's Parish                    | St. Mary's Parish            |
| St. John's Parish              | Parish of St. Monica's and St. James | Calvary Church               |
| Epiphany Parish                |                                      | St. George's Parish          |
| Ascension and St. Agnes Parish | St. Luke's Parish                    | Howard University Chaplaincy |
| St. Augustine's Parish         | St. Thomas' Parish                   |                              |

### REGION 2

**CONVENER: PAUL BREWSTER (2016)**

*Regional Assembly Meeting:* Thursday, October 30, 2014  
St. Patrick's

**Within the District of Columbia:**

|  |  |                      |
|--|--|----------------------|
| Cathedral Church of St. Peter and St. Paul | Grace Parish                           | All Souls' Parish    |
| Georgetown Parish                          | St. Paul's Parish                      | St. Columba's Parish |
| Christ Church Parish                       | St. Stephen and the Incarnation Parish | St. Patrick's Parish |
| St. Alban's Parish                         | St. Margaret's Parish                  | St. David's Parish   |

### REGION 3

**CONVENER: KRISTEN KEATING (2017)**

*Regional Assembly Meeting:* Wednesday, October 29, 2014  
St. Luke's, Trinity Parish (Bethesda)

**Within Montgomery County, MD:**

|                                  |                      |                      |
|----------------------------------|----------------------|----------------------|
| St. Barnabas' Church of the Deaf | Chevy Chase Parish   | Redeemer Parish      |
| St. Peter's Parish               | St. Dunstan's Parish | St. James' Parish    |
| St. Bartholomew's Parish         | Trinity Parish       | St. Anne's Church    |
| Norwood Parish                   | Potomac Parish       | St. Nicholas' Parish |
|                                  | Ascension Parish     |                      |

### REGION 4

**CONVENER: THE REV. MEG INGALLS (2015)**

*Regional Assembly Meeting:* Wednesday, October 29, 2014  
St. Luke's, Trinity Parish (Bethesda)

**Within the District of Columbia:**

|                     |                |
|---------------------|----------------|
| St. Andrew's Parish | Trinity Parish |
|---------------------|----------------|

**Within Montgomery County, MD:**

|                              |                       |                        |
|------------------------------|-----------------------|------------------------|
| Prince George's Parish       | Christ Church Parish  | Good Shepherd Parish   |
| St. John's Church            | Sligo Parish          | Transfiguration Parish |
| Silver Spring Parish         | Wheaton Parish        | St. Mark's Parish      |
| St. Luke's Church (Brighton) | Church of Our Saviour |                        |



**REGION 5****CONVENER: GERRY PEREZ (2016)***Regional Assembly Meeting:* Tuesday, October 21, 2014  
St. Matthew's (Hyattsville)**Within the District of Columbia:**

|                   |                         |                                  |
|-------------------|-------------------------|----------------------------------|
| Rock Creek Parish | Congress Heights Parish | Parish of the Atonement          |
| Brookland Parish  | St. Timothy's Parish    | St. Philip the Evangelist Parish |

**Within Prince George's County, MD:**

|                      |                                       |                                   |
|----------------------|---------------------------------------|-----------------------------------|
| Zion Parish          | Epiphany Parish                       | St. Christopher's Parish          |
| Holy Trinity Parish  | St. John's Parish (St. John's Church) | Glenn Dale Parish                 |
| St. Philip's Parish  |                                       | University of Maryland Chaplaincy |
| St. Matthew's Parish | St. Andrew's Parish                   |                                   |

**Within Montgomery and Prince George's County, MD:**

Adelphi Parish

**REGION 6****CONVENER: ANNE RIDENOUR (2017)***Regional Assembly Meeting:* Saturday, October 25, 2014  
St. Paul's, Piney (Waldorf)**Within Prince George's County, MD:**

|                      |                                   |                      |
|----------------------|-----------------------------------|----------------------|
| King George's Parish | St. John's Parish (Christ Church) | St. Barnabas' Parish |
| St. Paul's Parish    |                                   | Clinton Parish       |
| Queen Anne Parish    | St. Thomas' Parish                | Baden Parish         |
| Trinity Church       |                                   |                      |

**Within Charles County, MD:**

|                     |                         |                   |
|---------------------|-------------------------|-------------------|
| Durham Parish       | William and Mary Parish | St. James' Parish |
| Port Tobacco Parish | Trinity Parish          | Piney Parish      |

**Within St. Mary's County, MD:**

|                         |                     |                 |
|-------------------------|---------------------|-----------------|
| All Faith Parish        | St. Andrew's Parish | Patuxent Parish |
| King and Queen Parish   | St. Mary's Parish   |                 |
| William and Mary Parish | All Saints' Parish  |                 |

# LIST OF CLERGY CANONICALLY RESIDENT IN THE DIOCESE OF WASHINGTON

## IN ORDER OF CANONICAL RESIDENCE BY RECEPTION OR ORDINATION AS DEACON

### BISHOPS

| <i>NAME</i>   | <i>DATE</i>       | <i>RECEIVED OR ORDAINED</i> |
|---|-------------------|-----------------------------|
| Chane, John Bryson<br>(Consecrated, June 1, 2002)       | June 1, 2002      | R. San Diego                |
| Budde, Mariann Edgar<br>(Consecrated November 12, 2012) | November 12, 2012 | R. Minnesota                |

### PRIESTS

| <i>NAME</i>              | <i>DATE</i>        | <i>RECEIVED OR ORDAINED</i> |
|--------------------------|--------------------|-----------------------------|
| William Baxter           | September 10, 1954 | R. Missouri                 |
| David T. Gleason         | March 1, 1956      | R. Rochester                |
| H. Stuart Irvin          | December 1, 1956   | Ordained                    |
| John C. Harris           | December 4, 1956   | R. Chicago                  |
| B. Bradshaw Minturn      | September 20, 1957 | R. Kansas                   |
| Samuel Van Culin, Jr.    | June 22, 1958      | R. Hawaii                   |
| Charles W.S. Tait        | June 17, 1961      | Ordained                    |
| Tilden H. Edwards, III   | June 16, 1962      | Ordained                    |
| Paul G. Larkin           | December 22, 1962  | Ordained                    |
| H. Vance Johnson, Jr.    | June 15, 1963      | R. Western Michigan         |
| Clement W. Welsh         | July 1, 1963       | R. Southern Ohio            |
| Theodore L. Lewis        | June 27, 1964      | Ordained                    |
| Michael P. Hamilton      | September 1, 1964  | R. Los Angeles              |
| Charles R. Jaekle        | September 1, 1964  | R. Texas                    |
| Richard C. Martin        | September 1, 1964  | R. Harrisburg               |
| Luther D. Miller, Jr.    | December 1, 1964   | R. Maryland                 |
| John F. Evans            | May 15, 1965       | R. Virginia                 |
| Harrison H. Owen         | August 31, 1965    | R. Maryland                 |
| August W. Peters, Jr.    | August 31, 1965    | R. Maryland                 |
| J. William Flanders, Jr. | April 6, 1966      | R. New Hampshire            |
| Lawrence R. Harris, Jr.  | October 15, 1966   | R. Maryland                 |
| James D. Anderson        | September 1, 1967  | R. Virginia                 |
| Robert S. Gillespie, Jr. | March 26, 1968     | R. Pennsylvania             |
| Joel Jay Rogge           | June 29, 1968      | Ordained                    |
| Arnold G. Taylor         | June 29, 1968      | Ordained                    |
| Harry Harper             | December 1, 1968   | R. Atlanta                  |
| Richard E. Downing       | June 28, 1969      | Ordained                    |
| Jo C. Tartt, Jr.         | May 1, 1970        | R. Alabama                  |
| Jack S. Scott            | October 27, 1970   | R. New Hampshire            |
| John Denham              | January 1, 1971    | R. Maryland                 |
| J. Carleton Hayden       | August 15, 1971    | R. Qu'Appelle, Canada       |
| Jacques B. Hadler, Jr.   | June 17, 1972      | Ordained                    |
| Paul Rose                | June 17, 1972      | Ordained                    |
| John C. Rivers           | October 1, 1972    | R. Southern Virginia        |

|                           |                   |                      |
|---------------------------|-------------------|----------------------|
| James F. Skirven          | September 1, 1973 | R. Florida           |
| Alison Palmer             | June 9, 1974      | Ordained             |
| James R. Anderson         | June 22, 1974     | Ordained             |
| Betty Powell              | June 22, 1974     | Ordained             |
| Frederick Quinn           | June 22, 1974     | Ordained             |
| D. Thomas Andrews         | October 23, 1974  | R. New Jersey        |
| Jerome T. Moriyama        | June 8, 1975      | Ordained             |
| Kenneth E. Truelove       | September 4, 1975 | R. Pennsylvania      |
| Robert F.B. Hunter        | October 1, 1975   | R. Atlanta           |
| Carole Anne Crumley       | June 26, 1976     | Ordained             |
| Samuel E. Pinzón          | July 1, 1976      | R. Colombia          |
| Bruce A. Eberhardt        | February 15, 1977 | R. Texas             |
| James C. Holmes           | September 1, 1978 | R. Massachusetts     |
| Stephen T. Arpee          | January 31, 1979  | R. Chicago           |
| Richard G.P. Kukowski     | August 15, 1979   | R. Newark            |
| Stephen R. Davenport, III | February 29, 1980 | R. Kentucky          |
| Robert M. Catchings       | July 15, 1980     | R. New York          |
| William Clarkson, IV      | June 29, 1981     | R. Dallas            |
| William Hague             | October 23, 1981  | R. California        |
| Jacob D. Beck             | November 1, 1981  | R. Montana           |
| Albert C. Pittman         | November 9, 1981  | R. Western Michigan  |
| William P. Billow, Jr.    | January 22, 1982  | R. Chicago           |
| Lucy Hogan                | March 1, 1982     | R. Minnesota         |
| R. Robert Stephenson      | July 21, 1982     | R. Louisiana         |
| Phillip C. Cato           | September 1, 1982 | R. Newark            |
| Stephen H. Hayward        | October 20, 1982  | R. Missouri          |
| Anne D. Monahan           | June 1, 1983      | R. Virginia          |
| Barbara D. Henry          | June 2, 1983      | Ordained             |
| A. Katherine Grieb        | June 11, 1983     | Ordained             |
| Karen B. Johnson          | August 15, 1983   | R. Virginia          |
| Francis H. Wade           | September 1, 1983 | R. West Virginia     |
| Dalton D. Downs           | October 13, 1983  | R. Ohio              |
| Joseph C. Weaver          | March 8, 1985     | R. Southwest Florida |
| Susan M. Flanders         | June 8, 1985      | Ordained             |
| W. Pegram Johnson, III    | November 18, 1985 | R. Virginia          |
| Perry Michael Smith       | December 1, 1985  | R. Chicago           |
| D.H. Kortright Davis      | November 24, 1986 | R. Barbados          |
| Margaret McNaughton       | January 12, 1987  | R. Massachusetts     |
| Bruce W.B. Jenneker       | January 20, 1987  | R. Natal             |
| J. Carlyle Gill           | October 29, 1987  | R. Los Angeles       |
| William Shand, III        | December 11, 1987 | R. Maryland          |
| Norma Lee Blackwell       | February 1, 1988  | R. Virginia          |
| Rena Karefa-Smart         | June 11, 1988     | Ordained             |
| Louise Lusignan           | June 11, 1988     | Ordained             |
| Edmund Ilogu              | August 22, 1988   | R. Enugu, Nigeria    |
| Paul Abernathy            | September 6, 1988 | R. South Carolina    |
| Rona R. Harding           | September 7, 1988 | R. Minnesota         |
| John D. Stonesifer        | January 1, 1989   | R. Easton            |
| Vincent P. Harris         | January 31, 1989  | R. Atlanta           |

|                           |                    |                          |
|---------------------------|--------------------|--------------------------|
| William S. Pregnall       | February 15, 1989  | R. California            |
| Beth M. Echols            | June 10, 1989      | Ordained                 |
| Diane C. Fitzgerald Clark | August 9, 1989     | R. Rhode Island          |
| John F. Eberman           | August 23, 1989    | R. Indianapolis          |
| John S. McDuffie          | December 1, 1989   | R. Ohio                  |
| Nancy Early               | March 20, 1990     | R. Massachusetts         |
| Mary 'Molly' McCarty      | March 30, 1990     | R. San Diego             |
| Elizabeth Carl            | June 9, 1990       | Ordained                 |
| Noreen Seiler-Dubay       | June 9, 1990       | Ordained                 |
| Claudia Tielking          | June 9, 1990       | Ordained                 |
| E. Kent Booth             | January 9, 1991    | R. Newark                |
| A. Guy Fouts              | April 1, 1991      | R. Southern Ohio         |
| William B. Lewis          | June 15, 1991      | Ordained                 |
| Joseph W. Lund            | June 15, 1991      | Ordained                 |
| Joseph Clark              | June 30, 1991      | R. Connecticut           |
| William D. Underhill      | August 1, 1991     | R. Massachusetts         |
| Carolyn S. Lundelius      | October 15, 1991   | R. Dallas                |
| Stuart A. Kenworthy       | October 24, 1991   | R. New York              |
| Samuel C. Walker          | December 15, 1991  | R. North Carolina        |
| Daniel D. Darko           | March 4, 1992      | R. Newark                |
| John T. Talbott           | September 1, 1992  | R. Tennessee             |
| John A. Ball              | October 5, 1992    | R. Southwestern Virginia |
| F. Bradley Peyton, IV     | November 15, 1992  | R. Virginia              |
| Joan Beilstein            | June 12, 1993      | Ordained                 |
| William S. Wagnon         | June 12, 1993      | Ordained                 |
| C. Robert Harrison, Jr.   | June 29, 1993      | R. North Carolina        |
| Joseph W. Trigg           | August 1, 1993     | R. Virginia              |
| Jeffrey B. MacKnight      | November 9, 1993   | R. Newark                |
| Thomas Clay               | April 12, 1994     | R. Virginia              |
| Susan Thon                | May 11, 1994       | R. Maryland              |
| Earl A. Neil              | May 23, 1994       | R. California            |
| Velma Wooten Brock        | June 11, 1994      | Ordained                 |
| Elizabeth A. Hague        | June 11, 1994      | Ordained                 |
| Kenneth W. Howard         | July 11, 1994      | R. Southern Virginia     |
| Randolph C. Charles       | August 1, 1994     | R. Southern Virginia     |
| Luis Leon                 | September 19, 1994 | R. Delaware              |
| Susan Astarita            | October 24, 1994   | R. San Diego             |
| Enrique R. Brown          | April 26, 1995     | R. New York              |
| James M. Donald           | September 1, 1995  | R. West Virginia         |
| Albert Scariato           | June 15, 1996      | Ordained                 |
| Amy C. Yount              | October 10, 1996   | R. Maryland              |
| Lane Davenport            | February 6, 1997   | R. Quincy                |
| W. Larry Donathan         | June 1, 1997       | R. Pennsylvania          |
| Katherine H. Jordan       | October 1, 1997    | R. Virginia              |
| Susan N. Blue             | November 30, 1997  | R. New Jersey            |
| Sherrill L. Page          | January 1, 1998    | R. North Carolina        |
| Frederick W. Schmidt, Jr. | April 6, 1998      | R. Central Pennsylvania  |
| Barbara T. Duncan         | December 4, 1998   | R. Pennsylvania          |
| Frank M. Harron, II       | January 4, 1999    | R. Pennsylvania          |

|                           |                    |   |
|---------------------------|--------------------|---|
| Ted Karpf                 | January 7, 1999    | R. Dallas   |
| Travers C. Koerner        | January 20, 1999   | R. New York   |
| Virginia Brown-Nolan      | April 1, 1999      | R. Michigan   |
| Emily Guthrie             | June 12, 1999      | Ordained  |
| Cynthia O. Baskin         | August 16, 1999    | R. Southern Virginia                                    |
| Marc Lawrence Britt       | September 1, 1999  | R. Ohio   |
| Mitzi Noble               | September 27, 1999 | R. Connecticut  |
| Elly Sparks Brown         | October 11, 1999   | R. Ohio   |
| Christopher N.R. Halliday | March 1, 2000      | R. Dublin and Glendalough                               |
| Donna H. Brown            | June 2, 2000       | R. Ohio   |
| Douglas A.G. Greenaway    | June 10, 2000      | Ordained  |
| Martha J. Bonwitt         | October 4, 2000    | R. New York   |
| Nancy J. Noall            | October 4, 2000    | R. Virginia   |
| John T.W. Harmon          | October 9, 2000    | R. Southern Virginia                                    |
| Stephanie J. Nagley       | November 14, 2000  | R. San Diego  |
| Peter Antoci              | June 9, 2001       | Ordained  |
| Linda Calkins             | June 9, 2001       | Ordained  |
| Constance Jensen          | June 9, 2001       | Ordained  |
| Theodore W. Johnson       | September 27, 2001 | R. Virginia   |
| Kathleen V. Price         | October 4, 2001    | R. Southern Virginia                                    |
| Kim Becker                | December 10, 2001  | R. East Carolina  |
| Barbara Allen             | March 26, 2002     | R. Pennsylvania   |
| Deonna Neal               | June 15, 2002      | Ordained  |
| Ann L.H. Moczydlowski     | July 9, 2002       | R. Central Pennsylvania                                 |
| Phillip C. Ellsworth, Jr. | September 10, 2002 | R. New York   |
| Kathleen Corbett-Welch    | November 19, 2002  | R. Maryland   |
| Carol Cole Flanagan       | April 21, 2003     | R. Ohio   |
| Nan Peete                 | April 21, 2003     | R. Southern Ohio  |
| Peter Jackson             | June 1, 2003       | R. London   |
| Preston Hannibal          | September 13, 2003 | R. Massachusetts  |
| Simón Bautista Betances   | January 10, 2004   | R. Archdiocese of Washington<br>(Roman Catholic Church) |
| Mariann C. Babnis         | June 12, 2004      | Ordained  |
| Paula Clark               | June 12, 2004      | Ordained  |
| David C. Wacaster         | June 12, 2004      | Ordained  |
| Robyn Franklin-Vaughn     | September 9, 2004  | R. Massachusetts  |
| Nancy Lee Jose            | October 18, 2004   | R. Southern Virginia                                    |
| John M. Graham            | October 25, 2004   | R. Chicago  |
| Prince Decker             | January 3, 2005    | R. Freetown, Sierra Leone                               |
| Clinton C. Esonu          | January 3, 2005    | R. Mbaise, Nigeria                                      |
| Margaret B. Guenther      | January 19, 2005   | R. New York   |
| Robin Dodge               | February 1, 2005   | R. Virginia   |
| John L. Peterson          | March 22, 2005     | R. Western Michigan                                     |
| Rosemarie L. Duncan       | June 11, 2005      | Ordained  |
| Anne Bathurst Gilson      | June 11, 2005      | Ordained  |
| Sarabeth Goodwin          | June 11, 2005      | Ordained  |
| Olivia P.L. Hilton        | June 11, 2005      | Ordained  |
| Brooks Hundley            | June 11, 2005      | Ordained  |
| Samuel T. Lloyd III       | September 13, 2005 | R. Massachusetts  |

|                         |                    |   |
|-------------------------|--------------------|---|
| H. Jocelyn Irving       | September 14, 2005 | R. Newark   |
| Linda M. Kaufman        | September 20, 2005 | R. Virginia   |
| Frank G. Dunn           | October 13, 2005   | R. Southwestern Virginia                                |
| Allan B. Johnson-Taylor | October 13, 2005   | R. Pennsylvania   |
| Kelly Brown Douglas     | January 7, 2006    | R. Southern Ohio  |
| Mpho A. Tutu            | June 8, 2006       | R. Western Massachusetts                                |
| Deirdre Anne Eckian     | June 10, 2006      | Ordained  |
| Caron Gwynn             | June 10, 2006      | Ordained  |
| Denise Cabana           | July 10, 2006      | R. Connecticut  |
| Connie Reinhardt        | August 15, 2006    | R. Massachusetts  |
| Robert Harvey           | August 18, 2006    | R. Connecticut  |
| Janet Vincent           | October 25, 2006   | R. New York   |
| Deirdre E. Sandoe       | November 1, 2006   | R. Central Florida                                      |
| Kwasi Thornell          | January 15, 2007   | R. Southern Ohio  |
| Brian Lee Vander Wel    | January 15, 2007   | R. Virginia   |
| Martin L. Smith         | March 28, 2007     | R. Massachusetts  |
| Jan Naylor Cope         | June 9, 2007       | Ordained  |
| Virginia Gerbasi        | June 9, 2007       | Ordained  |
| Michele Hagans          | June 9, 2007       | Ordained  |
| Nancy Hildebrand        | June 9, 2007       | Ordained  |
| Thomas C. Murphy        | June 9, 2007       | Ordained  |
| Cynthia Simpson         | June 9, 2007       | Ordained  |
| EmilyBlair Stribling    | June 9, 2007       | Ordained  |
| Carol Flett             | July 1, 2007       | R. Massachusetts  |
| Nancy C. James          | July 1, 2007       | R. Virginia   |
| Gregory Charles Syler   | July 15, 2007      | R. Chicago  |
| Sheila McJilton         | September 10, 2007 | R. Easton   |
| Loren B. Mead           | September 13, 2007 | R. North Carolina                                       |
| Randall Lord-Wilkinson  | October 12, 2007   | R. Olympia  |
| John Beddingfield       | October 22, 2007   | R. New York   |
| Beth Humphrey           | November 13, 2007  | R. Alabama  |
| Martha Wallace          | January 8, 2008    | R. Michigan   |
| Vidal Rivas             | January 19, 2008   | R. Archdiocese of Washington<br>(Roman Catholic Church) |
| Paul F.M. Zahl          | January 31, 2008   | R. Pittsburgh   |
| Vaughan P.L. Booker     | February 22, 2008  | R. Virginia   |
| Meg Ingalls             | March 31, 2008     | R. Central Florida                                      |
| Robin Razzino           | June 14, 2008      | Ordained  |
| Robert Boulter          | August 14, 2008    | R. Connecticut  |
| Leslie St. Louis        | September 29, 2008 | R. Rochester  |
| Kenneth Brown           | October 7, 2008    | R. Ohio   |
| Cassandra Burton        | October 30, 2008   | R. Virginia   |
| Kim Baker               | January 15, 2009   | R. Western New York                                     |
| Milton C. Williams, Jr. | January 15, 2009   | R. New York   |
| Susan Pinkerton         | February 11, 2009  | R. Oklahoma   |
| Charles C. Amuzie       | February 25, 2009  | R. Georgia  |
| Sarah Duggin            | June 13, 2009      | Ordained  |
| Shell T. Kimble         | June 13, 2009      | Ordained  |
| Timothy Malone          | June 13, 2009      | Ordained  |

|                         |                    |  |
|-------------------------|--------------------|--|
| Christopher I. Wilkins  | June 13, 2009      | Ordained                                       |
| Rondesia Jarrett        | June 15, 2009      | R. Spokane                                     |
| Carol Jablonski         | June 30, 2009      | R. North Carolina                              |
| Debra M. Brewin-Wilson  | September 10, 2009 | R. New Jersey                                  |
| Peter Schell            | October 27, 2009   | R. California                                  |
| John E. Lawrence        | February 2, 2010   | R. Rhode Island                                |
| Stacy Williams-Duncan   | March 15, 2010     | R. California                                  |
| Sarah A. Shirley        | March 23, 2010     | R. the Central Gulf Coast                      |
| Martha K. Clark         | April 5, 2010      | R. North Carolina                              |
| Kurt Gerhard            | April 11, 2010     | R. Texas                                       |
| Jessica Hitchcock       | May 10, 2010       | R. Atlanta                                     |
| Elizabeth C. Gonzalez   | June 5, 2010       | Ordained                                       |
| Beverly Weatherly       | July 30, 2010      | R. Virginia                                    |
| Cara Spaccarelli        | August 2, 2010     | R. Minnesota                                   |
| Sari N. Ateek           | October 25, 2010   | R. Los Angeles                                 |
| Laura McFarland Edwards | December 21, 2010  | R. Maine                                       |
| Lael Sorensen           | March 28, 2011     | R. Maine                                       |
| Andrea Brooke Martin    | April 11, 2011     | R. Connecticut                                 |
| John Daniels            | June 4, 2011       | Ordained                                       |
| Jane Milliken Hague     | June 4, 2011       | Ordained                                       |
| Marian T. Humphrey      | June 4, 2011       | Ordained                                       |
| Andrew W. Walter        | June 28, 2011      | R. Connecticut                                 |
| William J. Doggett      | November 7, 2011   | R. California                                  |
| Heather Patton-Graham   | November 7, 2011   | R. Pennsylvania                                |
| Deborah Meister         | November 18, 2011  | R. New Jersey                                  |
| Ray Massenburg          | February 21, 2012  | R. Chicago                                     |
| Edward Thomas Kelaher   | April 2, 2012      | R. South Carolina                              |
| Kimberly D. Lucas       | April 2, 2012      | R. North Carolina                              |
| Charles Hoffacker       | May 15, 2012       | R. Eastern Michigan                            |
| Otis Gaddis, III        | June 2, 2012       | Ordained                                       |
| Melanie Mullen          | June 2, 2012       | Ordained                                       |
| Shawn O. Strout         | June 2, 2012       | Ordained                                       |
| Janet Zimmerman         | July 19, 2012      | R. Texas                                       |
| Matthew R. Hanisian     | September 4, 2012  | R. Southern Ohio                               |
| Stephen Arbogast        | September 24, 2012 | R. Massachusetts                               |
| Gary R. Hall            | October 10, 2012   | R. Michigan                                    |
| Alexander R. Large      | November 2, 2012   | R. Central Florida                             |
| Jim Quigley             | November 9, 2012   | R. Louisiana                                   |
| David B. Wolf           | December 10, 2012  | R. Newark                                      |
| Lyndon C. Shakespeare   | December 3, 2012   | R. New Jersey                                  |
| R. Lee Davis            | December 17, 2012  | R. Southeast Florida                           |
| Elizabeth Gardner       | January 26, 2013   | Ordained                                       |
| Kristen L. Hawley       | January 26, 2013   | Ordained                                       |
| Timothy A. Johnson      | January 26, 2013   | Ordained                                       |
| Lisa Zaina              | January 26, 2013   | Ordained                                       |
| Elizabeth Ann Ewing     | February 15, 2013  | R. Convocation of Episcopal Churches in Europe |
| Shivaun Wilkinson       | March 18, 2013     | R. San Diego                                   |
| Michael Angell          | May 21, 2013       | R. San Diego                                   |

|                            |                  |                        |
|----------------------------|------------------|------------------------|
| Patricia Phaneuf Alexander | June 11, 2013    | R. New York            |
| Sarah Motley               | June 17, 2013    | R. Northern California |
| Juan Pastor Reyes          | June 27, 2013    | Ordained               |
| Isaac Bonney               | July 1, 2013     | R. Pennsylvania        |
| James S. Isaacs            | November 1, 2013 | R. Maryland            |
| Melinda Artman             | December 7, 2013 | Ordained               |
| Vikki Clayton              | December 7, 2013 | Ordained               |
| Sarah M. Colvin            | December 7, 2013 | Ordained               |
| Sally Slater               | December 7, 2013 | Ordained               |
| Cameron Soulis             | December 7, 2013 | Ordained               |
| George Wong                | December 7, 2013 | Ordained               |
| S. Kent Marcoux            | May 12, 2014     | R. Maryland            |
| Justice Schunior           | May 27, 2014     | R. Atlanta             |

### DEACONS

| <i>NAME</i>            | <i>DATE</i>        | <i>RECEIVED OR ORDAINED</i>           |
|------------------------|--------------------|---------------------------------------|
| Karl Halter            | November 5, 1991   | R. Presiding Bishop's<br>Special List |
| Helen C. Trainor       | March 6, 2006      | R. Southeast Florida                  |
| Harriette Sturges      | August 18, 2009    | R. North Carolina                     |
| Eric W. Shoemaker      | April 14, 2011     | R. Southeast Florida                  |
| John Tyler Jones       | September 22, 2012 | Ordained                              |
| Terri Murphy           | September 22, 2012 | Ordained                              |
| Susan K. Walker        | September 22, 2012 | Ordained                              |
| L. Sue von Rautenkranz | October 11, 2012   | R. Fond du Lac                        |



## ALPHABETICAL DIRECTORY OF CLERGY

Clergy who are canonically resident in this diocese are noted with a ☆. Clergy licensed in this diocese have their diocese of canonical residence noted in parentheses. Spouse/partner's name is noted in parentheses. A \* denotes the preferred mailing address.

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| 2      | 124    | All Souls'<br>(All Souls' Parish), Washington   | 69   |
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| 2      | 128    | St. Patrick's<br>(St. Patrick's Parish), Washington   | 88   |
| 2      | 129    | St. David's<br>(St. David's Parish), Washington   | 80   |
| 3      | 161    | St. Barnabas' Church of the Deaf<br>(St. Barnabas' Church of the Deaf) (an Organized Mission),<br>Chevy Chase | 78   |
| 3      | 202    | St. Peter's<br>(St. Peter's Parish), Poolesville  | 89   |
| 3      | 203    | St. Bartholomew's<br>(St. Bartholomew's Parish), Gaithersburg   | 79   |
| 3      | 207    | St. John's, Norwood Parish<br>(Norwood Parish), Chevy Chase   | 83   |
| 3      | 208    | All Saints', Chevy Chase<br>(Chevy Chase Parish), Chevy Chase   | 68   |
| 3      | 211    | St. Dunstan's<br>(St. Dunstan's Parish), Bethesda   | 80   |
| 3      | 214    | St. Luke's, Trinity Parish<br>(Trinity Parish), Bethesda  | 85   |
| 3      | 215    | St. Francis<br>(Potomac Parish), Potomac  | 80   |
| 3      | 217    | Ascension, Gaithersburg<br>(Ascension Parish), Gaithersburg   | 69   |
| 3      | 218    | Redeemer<br>(Redeemer Parish), Bethesda   | 77   |
| 3      | 221    | St. James', Potomac<br>(St. James' Parish), Potomac   | 82   |
| 3      | 222    | St. Anne's<br>(St. Anne's Church) (Separate Congregation), Damascus   | 78   |
| 3      | 223    | St. Nicholas' Parish<br>(St. Nicholas' Parish), Germantown  | 88   |
| 3      | 261    | Chapel of the Holy Spirit (closed)<br>(Holy Spirit Mission), Germantown                                       | 76   |

| REGION | PARISH | NAME  | PAGE |
|--------|--------|---|------|
| 4      | 111    | Holy Comforter<br>(St. Andrew's Parish), Washington                                       | 75   |
| 4      | 120    | Trinity, DC<br>(Trinity Parish), Washington   | 92   |
| 4      | 201    | Christ Church, Rockville<br>(Prince George's Parish), Rockville                           | 73   |
| 4      | 204    | St. John's, Olney<br>(St. John's Church) (Separate Congregation), Olney                   | 84   |
| 4      | 205    | Grace Church, Silver Spring<br>(Silver Spring Parish), Silver Spring                      | 75   |
| 4      | 206    | St. Luke's, Brighton<br>(St. Luke's Church) (Separate Congregation), Brookeville          | 84   |
| 4      | 209    | Christ Church, Kensington<br>(Christ Church Parish), Kensington                           | 72   |
| 4      | 210    | Ascension, Sligo Parish<br>(Sligo Parish), Silver Spring                                  | 70   |
| 4      | 212    | St. Mary Magdalene<br>(Wheaton Parish), Silver Spring                                     | 86   |
| 4      | 213    | Our Saviour, Hillandale<br>(Church of Our Saviour) (Separate Congregation), Silver Spring | 77   |
| 4      | 216    | Good Shepherd<br>(Good Shepherd Parish), Silver Spring                                    | 74   |
| 4      | 219    | Transfiguration<br>(Transfiguration Parish), Silver Spring                                | 91   |
| 4      | 220    | St. Mark's, Fairland<br>(St. Mark's Parish), Silver Spring                                | 86   |
| 5      | 110    | St. Paul's, Rock Creek<br>(Rock Creek Parish), Washington                                 | 89   |
| 5      | 115    | Emmanuel Church (closed)<br>(Anacostia Parish)  | 74   |
| 5      | 121    | Our Saviour, Brookland<br>(Brookland Parish), Washington                                  | 76   |
| 5      | 123    | Holy Communion<br>(Congress Heights Parish), Washington                                   | 75   |
| 5      | 131    | St. Timothy's<br>(St. Timothy's Parish), Washington                                       | 91   |
| 5      | 132    | Atonement<br>(Parish of the Atonement), Washington  | 70   |
| 5      | 134    | St. Philip the Evangelist<br>(St. Philip the Evangelist Parish), Washington               | 90   |
| 5      | 305    | St. John's, Zion Parish<br>(Zion Parish), Beltsville                                      | 84   |



| REGION | PARISH | NAME  | PAGE |
|--------|--------|---|------|
| 5      | 307    | Holy Trinity, Collington<br>(Holy Trinity Parish), Bowie                            | 76   |
| 5      | 308    | St. Philip's, Laurel<br>(St. Philip's Parish), Laurel                               | 90   |
| 5      | 310    | St. Matthew's<br>(St. Matthew's Parish), Hyattsville                                | 87   |
| 5      | 311    | Epiphany, Forestville<br>(Epiphany Parish), Forestville                             | 74   |
| 5      | 312    | St. Matthew's Church (closed)<br>(Addison Parish)                                   | 87   |
| 5      | 313    | St. Luke's, Bladensburg (closed)<br>(St. Luke's Parish), Bladensburg                | 84   |
| 5      | 314    | St. John's, Mt. Rainier<br>(St. John's Parish), Mount Rainier                       | 83   |
| 5      | 315    | St. Andrew's, College Park<br>(St. Andrew's Parish), College Park                   | 77   |
| 5      | 316    | St. Michael & All Angels<br>(Adelphi Parish), Adelphi                               | 87   |
| 5      | 320    | St. Christopher's<br>(St. Christopher's Parish), New Carrollton                     | 79   |
| 5      | 321    | St. George's, Glenn Dale<br>(Glenn Dale Parish), Glenn Dale                         | 81   |
| 5      | 322    | St. James', Huntington Parish (closed)<br>(Huntington Parish), Bowie                | 82   |
| 5      | 364    | Holy Redeemer Mission (closed)<br>(Holy Redeemer Mission)                           | 76   |
| 5      | 371    | University of Maryland Chaplaincy<br>(University of Maryland Mission), College Park | 93   |
| 6      | 301    | St. John's, Broad Creek<br>(King George's Parish), Fort Washington                  | 82   |
| 6      | 302    | St. Paul's, Baden<br>(St. Paul's Parish), Brandywine                                | 88   |
| 6      | 302A   | St. Mary's Chapel<br>(St. Paul's Parish), Aquasco                                   | 88   |
| 6      | 303    | St. Barnabas', Leeland<br>(Queen Anne Parish), Upper Marlboro                       | 79   |
| 6      | 304    | Trinity, Upper Marlboro<br>(Trinity Church) (Separate Congregation), Upper Marlboro | 93   |
| 6      | 306    | Christ Church, Accokeek<br>(St. John's Parish), Accokeek                            | 71   |
| 6      | 306A   | St. John's Chapel<br>(St. John's Parish), Pomonkey                                  | 71   |

| REGION | PARISH | NAME   | PAGE |
|--------|--------|--|------|
| 6      | 309    | St. Thomas', P.G. County<br>(St. Thomas' Parish), Upper Marlboro       | 91   |
| 6      | 309A   | Chapel of the Incarnation<br>(St. Thomas' Parish), Brandywine          | 91   |
| 6      | 317    | St. Barnabas', Temple Hills<br>(St. Barnabas' Parish), Temple Hills    | 79   |
| 6      | 318    | Nativity (closed)<br>(Nativity Parish), Temple Hills                   | 76   |
| 6      | 319    | Christ Church, Clinton (Clinton Parish), Clinton                       | 72   |
| 6      | 323    | St. Philip's, Baden<br>(Baden Parish), Brandywine                      | 90   |
| 6      | 401    | Christ Church, Durham (Durham Parish), Nanjemoy                        | 72   |
| 6      | 402    | Christ Church, Port Tobacco<br>(Port Tobacco Parish), La Plata         | 73   |
| 6      | 403    | Christ Church, Wayside<br>(William and Mary Parish), Newburg           | 73   |
| 6      | 404    | Trinity Parish, Newport & Hughesville<br>(Trinity Parish), Hughesville | 92   |
| 6      | 404A   | Old Fields Chapel<br>(Trinity Parish), Hughesville                     | 92   |
| 6      | 405    | St. James', Indian Head<br>(St. James' Parish), Indian Head            | 82   |
| 6      | 406    | St. Paul's, Piney<br>(Piney Parish), Waldorf                           | 89   |
| 6      | 501    | All Faith, Charlotte Hall<br>(All Faith Parish), Charlotte Hall        | 68   |
| 6      | 502    | Christ Church, Chaptico<br>(King and Queen Parish), Chaptico           | 71   |
| 6      | 503    | St. George's, Valley Lee<br>(William and Mary Parish), Valley Lee      | 81   |
| 6      | 504    | St. Andrew's, Leonardtown<br>(St. Andrew's Parish), California         | 78   |
| 6      | 505    | Trinity, St. Mary's<br>(St. Mary's Parish), Saint Mary's City          | 92   |
| 6      | 505A   | St. Mary's Chapel<br>(St. Mary's Parish), Ridge                        | 92   |
| 6      | 506    | All Saints', Oakley<br>(All Saints' Parish), Avenue                    | 69   |
| 6      | 507    | Ascension, Lexington Park<br>(Patuxent Parish), Lexington Park         | 70   |
|        | 155    | Addison Chapel (closed)  | 94   |
|        | 151    | Chapel of the Annunciation, Washington                                 | 94   |

| REGION | PARISH | NAME  | PAGE |
|--------|--------|---|------|
|        | 153    | Chapel of the Episcopal Center for Children, Washington | 94   |
|        | 152    | Epiphany Chapel (closed)                                | 94   |
|        | 154    | Chapel of the Intercession, Washington                  | 94   |

## II. ALPHABETICALLY BY LOCATION

(THE PARISH NAME IS INDICATED IN PARENTHESES IF IT IS NOT THE NAME OF THE CHURCH OR CHAPEL)

| CITY/TOWN                 | REGION | PARISH | NAME   | PAGE |
|---------------------------|--------|--------|--|------|
| Accokeek:                 | 6      | 306    | Christ Church (St. John's Parish)                      | 71   |
|                           | 6      | 306A   | St. John's Chapel                                      | 71   |
| Adelphi:                  | 5      | 316    | St. Michael & All Angels, Church of (Adelphi Parish)   | 87   |
| Aquasco:                  | 6      | 302A   | St. Mary's Chapel, St. Paul's Parish (Baden)           | 88   |
| Avenue:                   | 6      | 506    | All Saints' Parish (Oakley)                            | 69   |
| Beltsville:               | 5      | 305    | St. John's Church (Zion Parish)                        | 84   |
| Bethesda:                 | 3      | 218    | Redeemer Parish  | 77   |
|                           | 3      | 211    | St. Dunstan's Parish                                   | 80   |
|                           | 3      | 214    | St. Luke's Church (Trinity Parish)                     | 85   |
| Bowie:                    | 5      | 307    | Holy Trinity Parish (Collington)                       | 76   |
| Brandywine (Brookeville): | 6      | 309A   | Incarnation Chapel, St. Thomas' Parish (Croom)         | 91   |
|                           | 6      | 302    | St. Paul's Parish (Baden)                              | 88   |
|                           | 6      | 323    | St. Philip's Church (Baden Parish)                     | 90   |
| Brighton:                 | 4      | 206    | St. Luke's Church (Separate Congregation)              | 84   |
| California:               | 6      | 504    | St. Andrew's Parish (Leonardtwn)                       | 78   |
| Chaptico:                 | 6      | 502    | Christ Church (King and Queen Parish)                  | 71   |
| Charlotte Hall:           | 6      | 501    | All Faith Parish                                       | 68   |
| Chevy Chase:              | 3      | 208    | All Saints' Church, (Chevy Chase Parish)               | 68   |
|                           | 3      | 161    | St. Barnabas' Church of the Deaf                       | 78   |
|                           | 3      | 207    | St. John's Church (Norwood Parish)                     | 83   |
| Clinton:                  | 6      | 319    | Christ Church (Clinton Parish)                         | 72   |
| College Park:             | 5      | 315    | St. Andrew's Parish                                    | 77   |
|                           | 5      | 371    | University of Maryland Chaplaincy                      | 93   |
| Damascus:                 | 3      | 222    | St. Anne's Church (Separate Congregation)              | 78   |
| Forestville:              | 5      | 311    | Epiphany Parish  | 74   |
| Ft. Washington:           | 6      | 301    | St. John's Church (King George's Parish) (Broad Creek) | 82   |
| Gaithersburg:             | 3      | 217    | Ascension Parish                                       | 69   |
|                           | 3      | 203    | St. Bartholomew's Parish                               | 79   |

| CITY/TOWN        | REGION | PARISH | NAME   | PAGE |
|------------------|--------|--------|--|------|
| Germantown:      | 3      | 223    | St. Nicholas' Parish                                     | 88   |
| Glenn Dale:      | 5      | 321    | St. George's Church (Glenn Dale Parish)                  | 81   |
| Hughesville:     | 6      | 404    | Trinity Parish   | 92   |
|                  | 6      | 404A   | Old Fields Chapel, Trinity Parish,                       | 92   |
| Hyattsville:     | 5      | 310    | St. Matthew's Parish                                     | 87   |
| Indian Head:     | 6      | 405    | St. James' Parish  | 82   |
| Kensington:      | 4      | 209    | Christ Church Parish                                     | 72   |
| La Plata:        | 6      | 402    | Christ Church (Port Tobacco Parish)                      | 73   |
| Laurel:          | 5      | 308    | St. Philip's Parish                                      | 90   |
| Laytonsville:    | 3      | 203    | St. Bartholomew's Parish                                 | 79   |
| Lexington Park:  | 6      | 507    | Ascension, Church of the (Patuxent Parish)               | 70   |
| Mount Rainier:   | 5      | 314    | St. John's Parish  | 83   |
| Nanjemoy:        | 6      | 401    | Christ Church (Durham Parish)                            | 72   |
| New Carrollton:  | 5      | 320    | St. Christopher's Parish                                 | 79   |
| Newburg:         | 6      | 403    | Christ Church (William and Mary Parish)<br>(Wayside)     | 73   |
| Olney:           | 4      | 204    | St. John's Church (Separate Congregation)                | 84   |
| Pomomkey:        | 6      | 306A   | St. John's Chapel, Christ Church (St. John's<br>Parish)  | 71   |
| Poolesville:     | 3      | 202    | St. Peter's Parish                                       | 89   |
| Potomac:         | 3      | 215    | St. Francis Church (Potomac Parish)                      | 80   |
|                  | 3      | 221    | St. James' Parish  | 82   |
| Ridge:           | 6      | 505A   | St. Mary's Chapel, Trinity Church (St. Mary's<br>Parish) | 92   |
| Rockville:       | 4      | 201    | Christ Church (Prince George's Parish)                   | 73   |
| Silver Spring:   | 4      | 210    | Ascension, Church of the (Sligo Parish)                  | 70   |
|                  | 4      | 216    | Good Shepherd Parish                                     | 74   |
|                  | 4      | 205    | Grace Church (Silver Spring Parish)                      | 75   |
|                  | 4      | 213    | Our Saviour, Church of (Separate<br>Congregation)        | 77   |
|                  | 4      | 220    | St. Mark's Parish (Fairland)                             | 86   |
|                  | 4      | 212    | St. Mary Magdalene, Church of (Wheaton<br>Parish)        | 86   |
|                  | 4      | 219    | Transfiguration Parish                                   | 91   |
| St. Mary's City: | 6      | 505    | Trinity Church (St. Mary's Parish)                       | 92   |
| Temple Hills:    | 6      | 317    | St. Barnabas' Parish (Oxon Hill)                         | 79   |
| Upper Marlboro:  | 6      | 303    | St. Barnabas' Church (Queen Anne Parish)<br>(Leeland)    | 79   |
|                  | 6      | 309    | St. Thomas' Parish (Croom)                               | 91   |

| CITY/TOWN       | REGION | PARISH | NAME  | PAGE |
|-----------------|--------|--------|---|------|
| Upper Marlboro: | 6      | 304    | Trinity Church (Separate Congregation)                  | 93   |
| Valley Lee:     | 6      | 503    | St. George's Church (William and Mary Parish)           | 81   |
| Waldorf:        | 6      | 406    | St. Paul's Church (Piney Parish)                        | 89   |
| Washington:     | 2      | 124    | All Souls' Parish                                       | 69   |
|                 |        | 151    | Annunciation, Chapel of the, Episcopal Church House     | 94   |
|                 | 1      | 107    | Ascension and St. Agnes Parish                          | 69   |
|                 | 5      | 132    | Atonement, Parish of the                                | 70   |
|                 | 1      | 127    | Calvary Church (Separate Congregation)                  | 71   |
|                 | 2      | 101    | Cathedral Church of St. Peter and St. Paul, The         | 93   |
|                 | 1      | 102    | Christ Church (Washington Parish)                       | 73   |
|                 | 2      | 105    | Christ Church Parish (Georgetown)                       | 72   |
|                 | 1      | 106    | Epiphany Parish   | 74   |
|                 |        | 153    | Episcopal Center for Children, Chapel of the            | 94   |
|                 | 2      | 112    | Grace Parish (Georgetown)                               | 75   |
|                 | 4      | 111    | Holy Comforter, Church of the (St. Andrew's Parish)     | 75   |
|                 | 5      | 123    | Holy Communion (Congress Heights Parish)                | 75   |
|                 | 1      | 171    | Howard University Chaplaincy                            | 76   |
|                 |        | 154    | Intercession, Chapel of the, Washington Hospital Center | 94   |
|                 | 5      | 121    | Our Saviour, Church of (Brookland Parish)               | 76   |
|                 | 2      | 109    | St. Alban's Parish                                      | 77   |
|                 | 1      | 108    | St. Augustine's Parish                                  | 78   |
|                 | 2      | 125    | St. Columba's Parish                                    | 80   |
|                 | 2      | 129    | St. David's Parish                                      | 80   |
|                 | 1      | 130    | St. George's Parish                                     | 81   |
|                 | 2      | 103    | St. John's Church (Georgetown Parish)                   | 83   |
|                 | 1      | 104    | St. John's Parish (Lafayette Square)                    | 83   |
|                 | 1      | 118    | St. Luke's Parish                                       | 85   |
|                 | 2      | 122    | St. Margaret's Parish                                   | 85   |
|                 | 1      | 116    | St. Mark's Parish                                       | 85   |
|                 | 1      | 126    | St. Mary's Parish (Foggy Bottom)                        | 86   |
|                 | 1      | 117    | St. Monica's and St. James, Parish of                   | 87   |
|                 | 2      | 128    | St. Patrick's Parish                                    | 88   |
|                 | 5      | 110    | St. Paul's Church (Rock Creek Parish)                   | 89   |
|                 | 2      | 113    | St. Paul's Parish (K Street)                            | 88   |
|                 | 5      | 134    | St. Philip the Evangelist Parish                        | 90   |
|                 | 2      | 114    | St. Stephen & the Incarnation Parish                    | 90   |

| CITY/TOWN   | REGION | PARISH | NAME                 | PAGE |
|-------------|--------|--------|----------------------|------|
| Washington: | 1      | 119    | St. Thomas' Parish   | 91   |
|             | 5      | 131    | St. Timothy's Parish | 91   |
|             | 4      | 120    | Trinity Parish       | 92   |

### III: ALPHABETICAL BY NAME

*The parish name is the legal name of the parish. The date after the parish name is the date they became parishes; the date after the church name is the date of the first structure on that spot. The date after clergy names is the date they obtained permanent employment in the parish.*

**A** **LL FAITH, CHARLOTTE HALL** **PARISH #: 501, REGION: 6**  
**Parish Name: All Faith Parish (1692)**  
**Church Name: All Faith Church (1675)**  
 38885 New Market Turner Rd TEL: (301) 884-3773  
 Charlotte Hall, MD 20622 FAX: (301) 884-5074  
 WEBSITE: <http://www.allfaithchurch.com>

Mailing Address:

PO Box 24

Charlotte Hall, MD 20622-0024

Rector: (*vacant*)

Senior Warden: Jack Curtis

Secretary of Vestry: Terry Ressler

Junior Warden: Terry Ressler

Treasurer: Deborah Curtis

**A** **LL SAINTS', CHEVY CHASE** **PARISH #: 208, REGION: 3**  
**Parish Name: Chevy Chase Parish (1903)**  
**Church Name: All Saints' Church (1897)**  
 3 Chevy Chase Cir TEL: (301) 654-2488  
 Chevy Chase, MD 20815-3408 FAX: (301) 951-6465  
 WEBSITE: <http://www.allsantschurch.net>

Rector: The Rev. Edward Thomas Kelaher (2011)

Associate: The Rev. Tom Malioneck (Diocese of Albany) (2010)

Senior Warden: Richard Ranger

Secretary of Vestry: Richard Holland

Junior Warden: Mark Pape

Treasurer: David Stanley

## **A**LL SAINTS', OAKLEY

**PARISH #: 506, REGION: 6**

**Parish Name: All Saints' Parish (1893)**

**Church Name: All Saints' Church (1750)**

Oakley Rd

Avenue, MD 20609

TEL: (301) 769-2258

FAX: (301) 769-4288

WEBSITE: <http://allsaintsoakley.edow.org>

Mailing Address:

PO Box 307

Avenue, MD 20609-0307

Rector: (*vacant*)

Senior Warden: Gordon B. Hughes

Secretary of Vestry: (*vacant*)

Junior Warden: Betty Fuqua

Treasurer: Jerry Healy

## **A**LL SOULS'

**PARISH #: 124, REGION: 2**

**Parish Name: All Souls' Parish (1913)**

**Church Name: All Souls' Memorial Church (1911)**

2300 Cathedral Ave NW

Washington, DC 20008-1505

TEL: (202) 232-4244

FAX: (202) 232-8593

WEBSITE: <http://www.allsoulsdc.org>

Rector: The Rev. Dr. John Beddingfield (2007)

Senior Warden: Dale A. Lewis

Secretary of Vestry: Stephen P. Jacobs

Junior Warden: Jeffrey Wells

Treasurer: Terry A. Cain

## **A**SCENSION AND ST. AGNES

**PARISH #: 107, REGION: 1**

**Parish Name: Ascension (1845) and St. Agnes (1923) Parish (1948)**

**Church Name: Church of the Ascension and St. Agnes (1875)**

1217 Massachusetts Ave NW

Washington, DC 20005-5301

TEL: (202) 347-8161

FAX: (202) 347-8036

WEBSITE: <http://www.asa-dc.org>

Rector: The Rev. Lane Davenport (1997)

Senior Warden: David L. Cooper

Secretary of Vestry: Barbara M. Mendoza

Junior Warden: Walter Vance

Treasurer: William McBride

## **A**SCENSION, GAITHERSBURG

**PARISH #: 217, REGION: 3**

**Parish Name: Ascension Parish (1965)**

**Church Name: Church of the Ascension (1880)**

205 S Summit Ave

Gaithersburg, MD 20877-2315

TEL: (301) 948-0122

FAX: (301) 926-9012

WEBSITE: <http://www.ascensionmd.org>

Rector: The Rev. Randall Lord-Wilkinson (2007)

Senior Warden: Enid Cole

Secretary of Vestry: Sari Stoddard

Junior Warden: Peggy Ruppel

Treasurer: Trevor Walker



**A** SCENSION, LEXINGTON PARK **PARISH #: 507, REGION: 6**  
**Parish Name: Patuxent Parish (1968)**  
**Church Name: Church of the Ascension (1954)**  
 21641 Great Mills Rd TEL: (301) 863-8551  
 Lexington Park, MD 20653-1239 FAX: (301) 863-6487  
 WEBSITE: <http://www.churchoftheascension-patuxent.org>

Rector: The Rev. Sherrill L. Page (2011)

Senior Warden: Tom DeSelms

Secretary of Vestry: Joan Coleman

Junior Warden: Les Taylor

Treasurer: Nancy Ball

**A** SCENSION, SLIGO PARISH **PARISH #: 210, REGION: 4**  
**Parish Name: Sligo Parish (1937)**  
**Church Name: Church of the Ascension (1920)**  
 633 Sligo Ave TEL: (301) 587-3272  
 Silver Spring, MD 20910-4764 FAX: (301) 587-4279  
 WEBSITE: <http://www.ascensionsilverspring.org/>

Mailing Address:

634 Silver Spring Ave

Silver Spring, MD 20910-4657

Rector: The Rev. Dr. Joan Beilstein (2007)

Deacon: The Rev. Terri Murphy (Vocational Deacon)

Senior Warden: Jacki Coyle

Secretary of Vestry: Mary O. Fromyer

Junior Warden: Marty Milam

Treasurer: Peter Chang

**A** TONEMENT **PARISH #: 132, REGION: 5**  
**Parish Name: Parish of the Atonement (1961)**  
**Church Name: Church of the Atonement (1916)**  
 5073 E Capitol St SE TEL: (202) 582-4200  
 Washington, DC 20019-5327 FAX: (202) 582-4202  
 WEBSITE: <http://www.atonementepiscopalchurch.org>

Rector: The Rev. H. Jocelyn Irving (2005)

Senior Warden: Obie Pinckney

Secretary of Vestry: Brenda D. Toles

Junior Warden: Edward T. Phillips

Treasurer: David Riley

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**C**ALVARY CHURCH **PARISH #: 127, REGION: 1**  
**Parish Name: Calvary Church (Separate Congregation) (1941)**  
**Church Name: Calvary Church (1902)**  
 820 6th St NE TEL: (202) 546-8011  
 Washington, DC 20002-4326 FAX: (202) 543-2698  
WEBSITE: <http://www.calvarydc.net>

Mailing Address:  
 509 I St NE  
 Washington, DC 20002-4345  
 Rector: The Rev. Peter Schell (2012)  
 Senior Warden: Antoinette Schooler  
 Junior Warden: Marty Tapscott

Secretary of Vestry: (*vacant*)  
 Treasurer: Michael Moore

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**C**HRIST CHURCH, ACCOKEEK **PARISH #: 306, REGION: 6**  
**Parish Name: St. John's Parish (1823)**  
**Church Name: Christ Church (1698)**  
 600 Farmington Rd W TEL: (301) 292-5633  
 Accokeek, MD 20607-9732 WEBSITE: <http://christchurchaccokeek.edow.org>  
**306A. St. John's Chapel (1834)**  
 MD Rte 224 just south of MD Rte 227  
 Pomonkey, MD (Do not send mail to this address.)

Rector: The Rev. Brian Lee Vander Wel (2007)  
 Senior Warden: Charles Clagett Secretary of Vestry: Barbara Spain  
 Junior Warden: Frank S. McDonough Treasurer: Barbara K. Sturman

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**C**HRIST CHURCH, CHAPTICO **PARISH #: 502, REGION: 6**  
**Parish Name: King and Queen Parish (1692)**  
**Church Name: Christ Church (1736)**  
 25390 Maddox Rd TEL/FAX: (301) 884-3451  
 Chaptico, MD 20621 WEBSITE: <http://www.christepiscopalchaptico.org>

Mailing Address:  
 PO Box 8  
 Chaptico, MD 20621-0008  
 Priest-in-Charge: The Rev. Mariann C. Babnis  
 Senior Warden: Sheila Hiebert Secretary of Vestry: Karen Owens  
 Junior Warden: Robert Oppermann Treasurer: Bill Dollins

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**CHRIST CHURCH, CLINTON** **PARISH #: 319, REGION: 6**

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**Parish Name: Clinton Parish (1960)**  
**Church Name: Christ Church (1875)**  
 8710 Old Branch Ave  
 Clinton, MD 20735-2522

TEL: (301) 868-1330  
 FAX: (301) 868-2074  
 WEBSITE: <http://www.christchurchclinton.org>

Rector (p-t): The Rev. Cassandra Burton (2011)

Senior Warden: Art Taylor

Junior Warden: Dave Jackson

Secretary of Vestry: Judith Williams

Treasurers: Laura Mack, William J. Hicks

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**CHRIST CHURCH, DURHAM** **PARISH #: 401, REGION: 6**

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**Parish Name: Durham Parish (1692)**  
**Church Name: Christ Church**  
 8685 Ironsides Rd  
 Nanjemoy, MD 20662-3430

TEL: (301) 743-7099  
 FAX: (301) 246-4420  
 WEBSITE: <http://christchurcholddurham.org>

Priest-in-charge: The Rev. Mary 'Molly' McCarty (2012)

Rector Emeritus: The Rev. Arnold G. Taylor (1971-1993)

Senior Warden: Bill Heisserman

Junior Warden: Mildred Hamman

Secretary of Vestry: George Chisholm

Treasurer: Phyllis Chisholm

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**CHRIST CHURCH, GEORGETOWN** **PARISH #: 105, REGION: 2**

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**Parish Name: Christ Church Parish (1818)**  
**Church Name: Christ Church (1817)**  
 3116 O St NW  
 Washington, DC 20007-3116

TEL: (202) 333-6677  
 FAX: (202) 333-2171  
 WEBSITE: <http://www.christchurchgeorgetown.org>

Rector: The Rev. Stuart A. Kenworthy (1991)

Assistant: The Rev. Kristen L. Hawley (2013)

Assistant: The Rev. Elizabeth F. Keeler (Deacon) (Diocese of Virginia) (2014)

Senior Warden: Peter S. Burr, II

Junior Warden: Landon V. Butler

Secretary of Vestry: Robert G. Szabo

Treasurer: Theodore K. Jackson, IV

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**CHRIST CHURCH, KENSINGTON** **PARISH #: 209, REGION: 4**

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**Parish Name: Christ Church Parish (1913)**  
**Church Name: Christ Church (1898)**  
 4001 Franklin St  
 Kensington, MD 20895-3827

TEL: (301) 942-4673  
 FAX: (301) 942-1762  
 WEBSITE: <http://www.ccpk.org>

Priest-in-charge: The Rev. Tim Raasch (Diocese of Minnesota)

Senior Warden: Ben Haskell

Junior Warden: Raymond D. Barry

Secretary of Vestry: Sharon Bartram

Treasurer: Margaret Douglas

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**CHRIST CHURCH, PORT TOBACCO** **PARISH #: 402, REGION: 6**

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**Parish Name: Port Tobacco Parish (1692)**  
**Church Name: Christ Church (1682)**  
 112 E Charles St  
 La Plata, MD 20646

TEL: (301) 392-1051  
 FAX: (301) 392-1012  
 WEBSITE: <http://christchurchlaplata.org>

Mailing Address:

PO Box 760

La Plata, MD 20646-0760

Rector (p-t): The Rev. Timothy A. Johnson (2014)

Assistant (p-t): The Rev. Eric W. Shoemaker (Deacon) (2003)

Senior Warden: David Chapman

Secretary of Vestry: Danielle Webber

Junior Warden: (*vacant*)

Treasurer: Paul Eldredge

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**CHRIST CHURCH, ROCKVILLE** **PARISH #: 201, REGION: 4**

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**Parish Name: Prince George's Parish (1726)**  
**Church Name: Christ Church (1739)**  
 107 S Washington St  
 Rockville, MD 20850-2319

TEL: (301) 762-2191  
 FAX: (301) 762-0928  
 WEBSITE: <http://www.christchurchrockville.org>

Rector: The Rev. John S. McDuffie (1998)

Assistant (p-t): The Rev. Cynthia Simpson (2007)

Assistant (p-t): The Rev. Athanasius Choi (Diocese of Seoul)

Senior Warden: Christine Carrico

Secretary of Vestry: Linda Rhoads

Junior Warden: Kelvin Dowd

Treasurer: Gary Correll

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**CHRIST CHURCH, WASHINGTON** **PARISH #: 102, REGION: 1**

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**Parish Name: Washington Parish (1794)**  
**Church Name: Christ Church (1807)**  
 620 G St SE  
 Washington, DC 20003-2722

TEL: (202) 547-9300  
 FAX: (202) 547-5098  
 WEBSITE: <http://www.washingtonparish.org>

Rector: The Rev. Cara Spaccarelli (2010)

Senior Warden: Randy Norton

Secretary of Vestry: Carolyn Cheney

Junior Warden: Mike Grace

Treasurer: Paul Laymon

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**CHRIST CHURCH, WAYSIDE** **PARISH #: 403, REGION: 6**

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**Parish Name: William and Mary Parish (1692)**  
**Church Name: Christ Church (1691)**  
 13050 Rock Point Rd  
 Newburg, MD 20664

TEL: (301) 259-4327  
 FAX: (301) 259-4327  
 WEBSITE: <http://christchurchwayside.edow.org>

Mailing Address:

PO Box 177

Newburg, MD 20664-0177

Rector (p-t): The Rev. Timothy A. Johnson (2014)

Senior Warden: Larry Poe

Secretary of Vestry: Beverlie Ludy

Junior Warden: Michael Langdon

Treasurer: Ed Harne

## EMMANUEL CHURCH

**PARISH #: 115, REGION: 5**

**Parish Name: Anacostia Parish (1869)**

**Church Name: Emmanuel Church (1870)**

(Closed: May 26, 1982)

## EPHANY, DC

**PARISH #: 106, REGION: 1**

**Parish Name: Epiphany Parish (1844)**

**Church Name: Church of the Epiphany (1842)**

1317 G St NW

TEL: (202) 347-2635

Washington, DC 20005-3102

FAX: (202) 347-7621

WEBSITE: <http://www.epiphanydc.org>

Rector: The Rev. Dr. Randolph C. Charles (1994)

Senior Warden: Anthony Tardd

Secretary of Vestry: (*vacant*)

Junior Warden: Kevin Golden

Treasurer: Duncan Stevens

## EPHANY, FORESTVILLE

**PARISH #: 311, REGION: 5**

**Parish Name: Epiphany Parish (1871)**

**Church Name: Epiphany Church (1863)**

3111 Ritchie Rd

TEL: (301) 735-7717

District Heights, MD 20747-4434

FAX: (301) 735-9051

WEBSITE: <http://epiphanyforestville.org>

Priest-in-charge: The Rev. Prince Decker (2012)

Senior Warden: Lorraine Nue

Secretary of Vestry: Ricardo Lyles

Junior Warden: Zollie Stevenson, Jr.

Treasurer: Suzette Howard

## GOOD SHEPHERD

**PARISH #: 216, REGION: 4**

**Parish Name: Good Shepherd Parish (1964)**

**Church Name: Church of the Good Shepherd (1957)**

818 University Blvd W

TEL: (301) 593-3282

Silver Spring, MD 20901-1039

FAX: (301) 593-9271

WEBSITE: <http://www.gsecmd.org>

Rector: The Rev. David C. Wacaster (2010)

Senior Warden: Elizabeth Cocke

Secretary of Vestry: Vondale Schoppelrei

Junior Warden: Joe Burckle

Treasurer: (*vacant*)

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| <b>G</b> RACE CHURCH, GEORGETOWN<br><b>Parish Name: Grace Parish (1866)</b><br><b>Church Name: Grace Church (1855)</b><br>1041 Wisconsin Ave NW<br>Washington, DC 20007-3635 | <b>PARISH #: 112, REGION: 2</b><br><br>TEL: (202) 333-7100<br>FAX: (202) 333-4342<br>WEBSITE: <a href="http://www.gracedc.org">http://www.gracedc.org</a> |
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Rector: The Rev. John M. Graham (2004)  
 Assistant (p-t): The Rev. Sarah Motley (2013)  
 Senior Warden: Margaret Davis      Secretary of Vestry: Barbara de Beaufort  
 Junior Warden: Paul B. Alligood      Treasurer: Peter Wallace

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| <b>G</b> RACE CHURCH, SILVER SPRING<br><b>Parish Name: Silver Spring Parish (1864)</b><br><b>Church Name: Grace Church (1857)</b><br>1607 Grace Church Rd<br>Silver Spring, MD 20910-1509 | <b>PARISH #: 205, REGION: 4</b><br><br>TEL: (301) 585-3515<br>FAX: (301) 585-4309<br>WEBSITE: <a href="http://www.graceepiscopalchurch.org">http://www.graceepiscopalchurch.org</a> |
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Rector: The Rev. Andrew W. Walter (2011)  
 Associate: The Rev. Canon Michele Hagans (2010)  
 Assistant: The Rev. Amanda Akes (Diocese of New York) (2013)  
 Senior Warden: Kathryn Allen      Secretary of Vestry: Steve Dean  
 Junior Warden: Laura Parks      Treasurer: Anthony Yezer

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| <b>H</b> OLY COMFORTER<br><b>St. Andrew's Parish (1858)</b><br><b>Church Name: Church of the Holy Comforter (1900)</b><br>701 Oglethorpe St NW<br>Washington, DC 20011-2021 | <b>PARISH #: 111, REGION: 4</b><br><br>TEL: (202) 726-1862<br>WEBSITE: <a href="http://www.holycomforterdc.org">http://www.holycomforterdc.org</a> |
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Priest-in-charge: The Rev. Joseph Constant (Diocese of Massachusetts)  
 Senior Warden: Derrick Humphries      Secretary of Vestry: Taresa Lawrence  
 Junior Warden: Steven Taylor, Sr.      Treasurer: Nydia Coleman

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| <b>H</b> OLY COMMUNION<br><b>Parish Name: Congress Heights Parish (1908)</b><br><b>Church Name: Church of the Holy Communion (1895)</b><br>3640 Martin Luther King Jr Ave SE<br>Washington, DC 20032-1546 | <b>PARISH #: 123, REGION: 5</b><br><br>TEL: (202) 562-5400<br>FAX: (202) 562-8153<br>WEBSITE: <a href="http://www.holycommuniondc.org">http://www.holycommuniondc.org</a> |
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Mailing Address:  
 PO Box 54707  
 Washington, DC 20032-9307  
 Priest-in-charge (p-t): The Rev. Rondesia Jarrett (2012)  
 Senior Warden: Erica Baylor      Secretary of Vestry: Gaye Jackson  
 Junior Warden: Stephen Ross      Treasurer: Arthur King

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**H**OLY REDEEMER MISSION **PARISH #: 364, REGION: 5**  
**Mission Name: Holy Redeemer Mission (1983)**  
 (Closed: December 31, 1999)

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**H**OLY SPIRIT, CHAPEL OF THE **PARISH #: 261, REGION: 3**  
**Mission Name: Holy Spirit Mission(1980)**  
 (Closed: July 31, 2004)

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**H**OLY TRINITY, COLLINGTON **PARISH #: 307, REGION: 5**  
**Parish Name: Holy Trinity Parish (1844)**  
**Church Name: Holy Trinity Church (1700)**  
 13106 Annapolis Rd TEL: (301) 262-5353  
 Bowie, MD 20720-3829 FAX: (301) 262-9609  
 WEBSITE: <http://holytrinitybowie.edow.org>  
 Rector: The Rev. Leslie St. Louis (2008)  
 Senior Warden: Nikki Clowers Secretary of Vestry: Laurie Breedlove  
 Junior Warden: Tom Sykes Treasurer: John Horrocks

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**H**OWARD UNIVERSITY CHAPLAINCY **PARISH #: 171, REGION: 1**  
 2400 6th St NW TEL: (202) 238-2692  
 Washington, DC 20059-0001 FAX: (202) 806-4641  
 WEBSITE: <http://howardu.edow.org>  
 Mailing Address:  
 MSC 590517  
 2400 6th St NW  
 Washington, DC 20059-0001  
 Chaplain: The Rev. Robyn Franklin-Vaughn

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**N**ATIVITY **PARISH #: 318, REGION: 6**  
**Parish Name: Nativity Parish (2000) (Separate Congregation 1959-2000)**  
**Church Name: Church of the Nativity (1963)**  
 (Closed: May 21, 2006)  
 (Deconsecrated: June 10, 2009)

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**O**UR SAVIOUR, BROOKLAND **PARISH #: 121, REGION: 5**  
**Parish Name: Brookland Parish (1897)**  
**Church Name: Church of Our Saviour (1892)**  
 1616 Irving St NE TEL: (202) 635-7804  
 Washington, DC 20018-3826 FAX: (202) 635-5029  
 Priest-in-charge (p-t): The Rev. Nan Peete  
 Senior Warden: Rhonda McIntyre Malone Secretary of Vestry: Michelle Hart  
 Junior Warden: Michael Hart Treasurer: Roy Priest



**O**UR SAVIOUR, HILLDALE **PARISH #: 213, REGION: 4**  
**Parish Name: Church of Our Saviour (Separate Congregation) (1966)**  
**Church Name: Church of Our Saviour**  
 1700 Powder Mill Rd TEL: (301) 439-5900  
 Silver Spring, MD 20903-1514 FAX: (301) 439-5901  
 WEBSITE: <http://www.episcopalcos.org/>

Rector: The Rev. Robert Harvey (2006)

Senior Warden: Lois Jenkins

Secretary of Vestry: Erica Mitchell

Junior Warden: Gary Pinkey

Treasurer: Stephen Brushett

**R**EDEEMER **PARISH #: 218, REGION: 3**  
**Parish Name: Redeemer Parish (1965)**  
**Church Name: Church of the Redeemer (1903)**  
 6201 Dunrobbin Dr TEL: (301) 229-3770  
 Bethesda, MD 20816-1044 FAX: (301) 320-8037  
 WEBSITE: <http://www.redeemberbethesda.org>

Priest-in-charge: The Rev. Dr. Ann Broomell (Diocese of Connecticut)

Associate: The Rev. Robin Razzino (2008)

Senior Warden: Cathy Arrington

Secretary of Vestry: Catherine Sands

Junior Warden: Peter Carlson

Treasurer: Stephen Gibson

**S**T. ALBAN'S **PARISH #: 109, REGION: 2**  
**Parish Name: St. Alban's Parish (1855)**  
**Church Name: St. Alban's Church (1847)**  
 3001 Wisconsin Ave NW TEL: (202) 363-8286  
 Washington, DC 20016-5095 FAX: (202) 363-6828  
 WEBSITE: <http://www.stalbansdc.org>

Rector: The Rev. Deborah Meister

Associate: The Rev. Jim Quigley (2012)

Assistant: The Rev. Matthew R. Hanisian (2011)

Latino Missioner (p-t): The Rev. Juan Pastor Reyes (2013)

Senior Warden: Deborah Potter

Secretary of Vestry: Lindsay West

Junior Warden: Bill Edgar

Treasurer: Curt Large

**S**T. ANDREW'S, COLLEGE PARK **PARISH #: 315, REGION: 5**  
**Parish Name: St. Andrew's Parish (1953)**  
**Church Name: St. Andrew's Church (1890)**  
 4512 College Ave TEL: (301) 864-8880  
 College Park, MD 20740-3302 FAX: (301) 887-0170  
 WEBSITE: <http://standrewscollegepark.org>

Rector: The Rev. Dr. Carol Jablonski (2009)

Assistant (p-t): The Rev. Elizabeth A. Ewing (2012)

Senior Warden: Michael Miller

Secretary of Vestry: Andrew Brethauer

Junior Warden: Keith Arnaud

Treasurer: Benjamin Forjoe

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**S** **T. ANDREW'S, LEONARDTOWN** **PARISH #: 504, REGION: 6**

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**Parish Name: St. Andrew's Parish (1744)**  
**Church Name: St. Andrew's Church (1703)**  
 44078 Saint Andrews Church Rd  
 California, MD 20619-2100  
 Rector: The Rev. Beverly Weatherly (2010)  
 Senior Warden: Don Schramm  
 Junior Warden: Jan Barnes

Secretary of Vestry: Dee McRae  
 Treasurer: Ginni Stein

TEL: (301) 862-2247

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**S** **T. ANNE'S** **PARISH #: 222, REGION: 3**

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**Parish Name: St. Anne's Church (Separate Congregation) (1975)**  
**Church Name: St. Anne's Church (1961)**  
 25100 Ridge Rd  
 Damascus, MD 20872-1832  
 Rector: The Rev. R. Lee Davis (2012)  
 Senior Warden: Timothy Pacey  
 Junior Warden: Jean Hampton

Secretary of Vestry: Angie Schneider  
 Treasurer: Steve Mullen

TEL: (301) 253-2130  
 FAX: (301) 253-2911  
 WEBSITE: <http://www.stannesdamascus.org/>

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**S** **T. AUGUSTINE'S** **PARISH #: 108, REGION: 1**

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**Parish Name: St. Augustine's Parish (1973) (Replaces Grace Church Parish (1852))**  
**Church Name: St. Augustine's Church (1961)**  
**Services at:**  
**Christ United Methodist Church**  
 900 4th St SW  
 Washington, DC 20024-4434  
 Mailing Address:  
 617 I St SW Ste A  
 Washington, DC 20024-2431  
 Rector: The Rev. Martha K. Clark (2013)  
 Senior Warden: Pamela Collins  
 Junior Warden: Corey Katz

Secretary of Vestry: Laura Hutson  
 Treasurer: Gretchen Kittel

TEL: (202) 554-3222  
 FAX: (202) 484-3037  
 WEBSITE: <http://staugustinesdc.org>

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**S** **T. BARNABAS' CHURCH OF THE DEAF** **PARISH #: 161, REGION: 3**

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**Mission Name: St. Barnabas' Church of the Deaf (an Organized Mission) (1949)**  
**Services at:**  
**St. John's, Norwood Parish,**  
 6701 Wisconsin Ave  
 Chevy Chase, MD 20815-5351  
 (for Voice/TTY translation, call via Maryland Relay :(800) 735-2258)

TEL/FAX: (301) 907-2955  
 WEBSITE: <http://stbarnabasdeaf.edow.org>

Vicar: (*vacant*)

Vice-Chair Mission Committee: Thomas Hattaway

Secretary of Committee: Wendy Kohashi

Treasurer: Edward Knight

## **S<sup>T.</sup> BARNABAS', LEELAND**

**PARISH #: 303, REGION: 6**

**Parish Name: Queen Anne Parish (1704)**

**Church Name: St. Barnabas' Church (1700)**

14111 Oak Grove Rd

TEL: (301) 249-5001

Upper Marlboro, MD 20774-8424

FAX: (301) 249-3838

WEBSITE: <http://www.stbarnabas.net>

Rector: (*vacant*)

Senior Warden: Linda Crudup

Secretary of Vestry: Debbie Cooper

Junior Warden: Pete Stark

Treasurer: Sandra Charles

## **S<sup>T.</sup> BARNABAS', TEMPLE HILLS**

**PARISH #: 317, REGION: 6**

**Parish Name: St. Barnabas' Parish (1958)**

**Church Name: St. Barnabas' Church (Oxon Hill) (1830)**

5203 Saint Barnabas Rd

TEL: (301) 894-9100

Temple Hills, MD 20748-5837

FAX: (301) 894-2601

WEBSITE: <http://stbarnabastemplehills.org/>

Rector (p-t): The Rev. Shell T. Kimble (2012)

Senior Warden: Horace Henderson

Secretary of Vestry: Barbara Patterson

Junior Warden: Charles Montgomery

Treasurer: Paula Myers-Marierose

## **S<sup>T.</sup> BARTHOLOMEW'S**

**PARISH #: 203, REGION: 3**

**Parish Name: St. Bartholomew's Parish (1812)**

**Church Name: St. Bartholomew's Church (1761)**

21611 Laytonsville Rd

TEL: (301) 355-7189

Gaithersburg, MD 20882-1627

WEBSITE: <http://www.saintbartholomews.org>

Rector (p-t): The Rev. Linda Calkins (2011)

Senior Warden: Brent Grimes

Secretary of Vestry: Janet B. Shea

Junior Warden: Jeffrey Taylor

Treasurer: William Fitts, Jr.

## **S<sup>T.</sup> CHRISTOPHER'S**

**PARISH #: 320, REGION: 5**

**Parish Name: St. Christopher's Parish (1963)**

**Church Name: St. Christopher's Church (1956)**

8001 Annapolis Rd

TEL: (301) 577-1281

New Carrollton, MD 20784-3009

FAX: (301) 429-9429

WEBSITE: <http://www.stchrispgc.org>

Rector: The Rev. Melana Nelson-Amaker (Diocese of Virginia) (2014)

Senior Warden: James Modozie

Secretary of Vestry: Carolyn Smith,

Co-Junior Warden: Mike Paris (voting),

Secretary of Vestry: Delores Lawrence

Co-Junior Warden: Bayo Adewuyi (non-voting)

Treasurer: Emilia A. Chukwuma

**S<sup>T</sup>. COLUMBA'S****PARISH #: 125, REGION: 2****Parish Name: St. Columba's Parish (1924)****Church Name: St. Columba's Church (1874)**

4201 Albemarle St NW

TEL: (202) 363-4119

Washington, DC 20016-2009

FAX: (202) 686-2671

WEBSITE: <http://www.columba.org>

Priest-in-charge: The Rt. Rev. Joe G. Burnett (Diocese of Nebraska)

Associate: The Rev. Dr. Peter Antoci (2012)

Associate: The Rev. Jason L. Cox (Diocese of Los Angeles) (2011)

Associate: The Rev. Dr. Rosemarie L. Duncan (2005)

Associate: The Rev. Margaret B. Guenther (2008)

Senior Warden: Jennifer Turner

Secretary of Vestry: Charles Molluzzo

Junior Warden: Lane Heard

Treasurer: Stephen Smith

**S<sup>T</sup>. DAVID'S****PARISH #: 129, REGION: 2****Parish Name: St. David's Parish (1949)****Church Name: St. David's Church (1900)**

5150 Macomb St NW

TEL: (202) 966-2093

Washington, DC 20016-2612

FAX: (202) 966-3437

WEBSITE: <http://www.stdavidsondc.org>

Rector: The Rev. Robin Dodge (2005)

Associate (p-t): The Rev. Nancy Hildebrand (2013)

Senior Warden: Lisa Mould

Secretary of Vestry: Chester Speed

Junior Warden: Charles Nottingham

Treasurer: (*vacant*)**S<sup>T</sup>. DUNSTAN'S****PARISH #: 211, REGION: 3****Parish Name: St. Dunstan's Parish (1951)****Church Name: St. Dunstan's Church (1958)**

5450 Massachusetts Ave

TEL: (301) 229-2960

Bethesda, MD 20816-1653

FAX: (301) 229-7785

WEBSITE: <http://www.stdunstansbethesda.org>

Rector: The Rev. Jeffrey B. MacKnight (1999)

Deacon: The Rev. L. Sue von Rautenkranz (Deacon) (2012)

Senior Warden: Brian Berger

Secretary of Vestry: Josette Skilling

Junior Warden: Nils Overdahl

Treasurer: Clifford White

**S<sup>T</sup>. FRANCIS****PARISH #: 215, REGION: 3****Parish Name: Potomac Parish (1958)****Church Name: St. Francis Church (1955)**

10033 River Rd

TEL: (301) 365-2055

Potomac, MD 20854-4902

FAX: (301) 365-7500

WEBSITE: <http://www.stfrancispotomac.org>

Rector: The Rev. William Shand, III (1987)

Associate: The Rev. Phillip C. Ellsworth, Jr. (1998)

Senior Warden: Laurel S. Bahar

Secretary of Vestry: Betsy Drucker

Junior Warden: David Tozer

Treasurer: Gary Bachman

## **S<sup>T.</sup> GEORGE'S, DC**

**PARISH #: 130, REGION: 1**

**Parish Name: St. George's Parish (1981) (Separate Congregation (1953-1980))**

**Church Name: St. George's Church (1930)**

160 U St NW

TEL: (202) 387-6421

Washington, DC 20001-1606

FAX: (202) 387-9053

WEBSITE: <http://www.stgeorgesdc.org>

Priest-in-charge: The Rev. S. Kent Marcoux

Assistant (p-t): The Rev. Dr. J. Carleton Hayden

Senior Warden: Keith Roachford

Secretary of Vestry: Mary Ann Wilmer

Junior Warden: Vida Anderson

Treasurer: James O. Williams

## **S<sup>T.</sup> GEORGE'S, GLENN DALE**

**PARISH #: 321, REGION: 5**

**Parish Name: Glenn Dale Parish (2002)**

**Church Name: St. George's Church (1873)**

7010 Glenn Dale Rd

TEL: (301) 262-3285

Glenn Dale, MD 20769

FAX: (301) 262-0666

WEBSITE: <http://www.stgeo.org>

Mailing Address:

PO Box 188

Glenn Dale, MD 20769-0188

Rector: The Rev. Connie Reinhardt (2006)

Senior Warden: Karen Horrocks

Secretary of Vestry: Lee Rowe

Junior Warden: Roy Peterson

Treasurer: Ed Neuschler

## **S<sup>T.</sup> GEORGE'S, VALLEY LEE**

**PARISH #: 503, REGION: 6**

**Parish Name: William and Mary Parish (1692)**

**Church Name: St. George's Church (1641)**

44965 Blake Creek Rd

TEL/FAX: (301) 994-0585

Valley Lee, MD 20692

WEBSITE: <http://www.stgeorgesvalleylee.org>

Mailing Address:

PO Box 30

Valley Lee, MD 20692-0030

Rector: The Rev. Gregory Charles Syler (2007)

Senior Warden: Richard Lewis

Secretary of Vestry: Melissa Kerr

Junior Warden: Linda K. Himmelheber

Treasurer: Philip Horne

**S****T. JAMES', HUNTINGTON PARISH** **PARISH #: 322, REGION: 5**  
**Parish Name: Huntington Parish (2003)**  
**Church Name: St. James' Church (1886)**  
 (Closed: June 30, 2010)  
 (Deconsecrated: July 14, 2010)

**S****T. JAMES', INDIAN HEAD** **PARISH #: 405, REGION: 6**  
**Parish Name: St. James' Parish (1966)**  
**Church Name: St. James' Church (1902)**  
 7 Potomac Ave TEL: (301) 743-2366  
 Indian Head, MD 20640-1714 FAX: (301) 753-6255  
 WEBSITE: <http://www.stjamesindianhead.org>

Rector: The Rev. Denise Cabana (2006)  
 Senior Warden: Linda Mohler Secretary of Vestry: Karen E. Burroughs  
 Junior Warden: Thomas Gordon Treasurer: Tom Peterson

**S****T. JAMES', POTOMAC** **PARISH #: 221, REGION: 3**  
**Parish Name: St. James' Parish (1971)**  
**Church Name: St. James' Church (1964)**  
 11815 Seven Locks Rd TEL: (301) 762-8040  
 Potomac, MD 20854-3340 FAX: (301) 762-4076  
 WEBSITE: <http://www.stjamespotomac.org>

Rector: The Rev. Cynthia O. Baskin (1999)  
 Assistant (p-t): The Rev. James S. Isaacs (2011)  
 Senior Warden: Mary L. Miers Secretary of Vestry: Maureen Murphy  
 Junior Warden: Joyce Nohowel Treasurer: Parke L. Brown, Jr.

**S****T. JOHN'S, BROAD CREEK** **PARISH #: 301, REGION: 6**  
**Parish Name: King George's Parish (1692)**  
**Church Name: St. John's Church (1692)**  
 9801 Livingston Rd TEL: (301) 248-4290  
 Fort Washington, MD 20744-4925 FAX: (301) 248-7838  
 WEBSITE: <http://stjohnsbroadcreek.org>

Priest-in-Charge: The Rev. Stephen E. Rorke (Diocese of Rochester)  
 Senior Warden: Donald Horton Secretary of Vestry: Jean Anderson-Jones  
 Junior Warden: Derek Vereen Treasurer: Beatrice James

**S****T. JOHN'S, GEORGETOWN** **PARISH #: 103, REGION: 2**  
**Parish Name: Georgetown Parish (1809)**  
**Church Name: St. John's Church (1796)**  
 3240 O St NW TEL: (202) 338-1796  
 Washington, DC 20007-2842 FAX: (202) 338-3921  
 WEBSITE: <http://www.stjohnsgeorgetown.org>

Rector: The Rev. Virginia Gerbasi (2014)  
 Assistant (p-t): The Rev. Sarah Duggin (2009)  
 Senior Warden: Karim Zia Secretary of Vestry: George Stuteville  
 Junior Warden: John D. Van Wagoner Treasurer: Arnita Jones

**S****T. JOHN'S, LAFAYETTE SQUARE** **PARISH #: 104, REGION: 1**  
**Parish Name: St. John's Parish (1816)**  
**Church Name: St. John's Church (1815)**  
 1525 H St NW TEL: (202) 347-8766  
 Washington, DC 20005-1005 FAX: (202) 347-3446  
 WEBSITE: <http://www.stjohns-dc.org>

Rector: The Rev. Luis Leon (1994)  
 Assistant: The Rev. D. Andrew Olivo (Diocese of East Tennessee) (2014)  
 Latino Missioner (p-t): The Rev. Juan Pastor Reyes (2013)  
 Senior Warden: Riley Temple Secretary of Vestry: Michael Jones  
 Junior Warden: Hilary West Treasurer: Krista Becker

**S****T. JOHN'S, MT. RAINIER** **PARISH #: 314, REGION: 5**  
**Parish Name: St. John's Parish (1944)**  
**Church Name: St. John's Church (1909)**  
 4112 34th St TEL: (301) 927-1156  
 Mount Rainier, MD 20712-1948 FAX: (301) 927-4260  
 Priest-in-charge (p-t): The Rev. Canon Daniel D. Darko (2008)  
 Senior Warden: Elizabeth Dixon Secretary of Vestry: Rose Malcolm  
 Junior Warden: Egerton Forster-Jones Treasurer: Arthur Kojo Dixon

**S****T. JOHN'S, NORWOOD PARISH** **PARISH #: 207, REGION: 3**  
**Parish Name: Norwood Parish (1895)**  
**Church Name: St. John's Church (1873)**  
 6701 Wisconsin Ave TEL: (301) 654-7767  
 Chevy Chase, MD 20815-5351 FAX: (301) 654-8830  
 WEBSITE: <http://www.stjohnsnorwood.org>

Rector: The Rev. Sari N. Ateek (2010)  
 Senior Warden: John Ross Secretary of Vestry: Pat Cascio  
 Junior Warden: Roxy Wolfe Treasurer: Scott Cotter



**S****T. JOHN'S, OLNEY** **PARISH #: 204, REGION: 4**  
**Parish Name: St. John's Church (Separate Congregation) (1842)**  
**Church Name: St. John's Church**  
 3427 Olney Laytonsville Rd TEL: (301) 774-6999  
 Olney, MD 20832 FAX: (301) 774-1346  
 WEBSITE: <http://www.stjec.org>

Mailing Address:

PO Box 187

Olney, MD 20830-0187

Rector: (*vacant*)

Senior Warden: Douglas Perkins

Secretary of Vestry: Nancy Olkewicz

Junior Warden: Carl Ridenour

Treasurer: Jennifer Shepherd

**S****T. JOHN'S, ZION PARISH** **PARISH #: 305, REGION: 5**  
**Parish Name: Zion Parish (1811)**  
**Church Name: St. John's Church (1857)**  
 11040 Baltimore Ave TEL: (301) 937-4292  
 Beltsville, MD 20705 FAX: (301) 937-0116  
 WEBSITE: <http://www.saintjohnsbeltsville.org/>

Mailing Address:

PO Box 14

Beltsville, MD 20704-0014

Priest-in-charge: The Rev. John Price (Diocese of Maryland)

Deacon: The Rev. John Tyler Jones (Deacon) (2013)

Senior Warden: Ian Hutson

Secretary of Vestry: Laurie-Anne Lee

Junior Warden: Deborah Stefany

Treasurer: Linda Reynolds

**S****T. LUKE'S, BLADENSBURG** **PARISH #: 313, REGION: 5**  
**Parish Name: St. Luke's Parish (1929)**  
**Church Name: St. Luke's Church (1829)**  
 (Closed: October 9, 2011)

**S****T. LUKE'S, BRIGHTON** **PARISH #: 206, REGION: 4**  
**Parish Name: St. Luke's Church (Separate Congregation) (1873)**  
**Church Name: St. Luke's Church**  
 1001 Brighton Dam Rd TEL: (301) 570-3834  
 Brookeville, MD 20833 WEBSITE: <http://stlukesbrighton.org>

Mailing Address:

PO Box 131

Brookeville, MD 20833-0131

Rector (p-t): The Rev. Kathleen Corbett-Welch (2002)

Senior Warden: Douglas Farquhar

Secretary of Vestry: Nancy Osgood

Junior Warden: Caroline Hussman

Treasurer: June Stoyer

**S<sup>T.</sup> LUKE'S, DC** **PARISH #: 118, REGION: 1**  
**Parish Name: St. Luke's Parish (1997) (Separate Congregation (1879-1997))**  
**Church Name: St. Luke's Church (1873)**  
 1514 15th St NW TEL: (202) 667-4394  
 Washington, DC 20005-1922 FAX: (202) 667-8043  
 WEBSITE: <http://stlukesdc.org>

Rector: The Rev. Ray Massenburg (2013)

Senior Warden: George Nicol, Sr.

Secretary of Vestry: Angela Wright

Junior Warden: Paula E. Singleton

Treasurer: Melanie Cooke

**S<sup>T.</sup> LUKE'S, TRINITY PARISH** **PARISH #: 214, REGION: 3**  
**Parish Name: Trinity Parish (1957)**  
**Church Name: St. Luke's Church (1954)**  
 6030 Grosvenor Ln TEL: (301) 530-1800  
 Bethesda, MD 20814-1852 FAX: (301) 530-1802  
 WEBSITE: <http://www.stlukesbethesda.org>

Rector: The Rev. Dr. Stephanie J. Nagley (2003)

Associate: The Rev. Jessica Hitchcock (2012)

Assistant: The Rev. George Wong (2014)

Senior Warden: Patricia Rogers

Secretary of Vestry: Dr. Philip Taylor

Junior Warden: Tine Stone

Treasurer: Jenny Bradley

**S<sup>T.</sup> MARGARET'S** **PARISH #: 122, REGION: 2**  
**Parish Name: St. Margaret's Parish (1897)**  
**Church Name: St. Margaret's Church (1894)**  
 1820 Connecticut Ave NW TEL: (202) 232-2995  
 Washington, DC 20009-5732 FAX: (202) 265-7817  
 WEBSITE: <http://www.stmargaretsdc.org>

Mailing Address:

1830 Connecticut Ave NW

Washington, DC 20009-5706

Rector: The Rev. Kimberly D. Lucas (2012)

Assistant: The Rev. Anne Nicholson (Deacon) (Diocese of Maryland) (2014)

Senior Warden: Farar Elliott

Secretary of Vestry: Ron Lorentzen

Junior Warden: Paige Cottingham-Streater

Treasurer: John Williams

**S<sup>T.</sup> MARK'S, DC** **PARISH #: 116, REGION: 1**  
**Parish Name: St. Mark's Parish (1869)**  
**Church Name: St. Mark's Church (1867)**  
 301 A St SE TEL: (202) 543-0053  
 Washington, DC 20003-3812 FAX: (202) 546-3695  
 WEBSITE: <http://www.stmarks.net>

Rector: The Rev. Paul Abernathy (1998)

Assistant: The Rev. R. Justice Schunior (2011)

Rector Emeritus: The Rev. William MacNeil Baxter (1954-1966)

Senior Warden: Grady Hedgspeth

Secretary of Vestry: Mary Cooper

Junior Warden: Michael Summey

Treasurer: Penny Hansen

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## **S****T. MARK'S, FAIRLAND** **PARISH #: 220, REGION: 4**

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**Parish Name: St. Mark's Parish (1969)**

**Church Name: St. Mark's Church (1748)**

12621 Old Columbia Pike

TEL: (301) 622-5860

Silver Spring, MD 20904-1614

FAX: (301) 622-5861

WEBSITE: <http://www.stmarks-silverspring.org>

Rector: The Rev. Isaac Bonney (2013)

Senior Warden: Elizabeth Walton

Secretary of Vestry: Kladé Hare

Junior Warden: Janis L. Smith

Treasurer: David Smith

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## **S****T. MARY MAGDALENE** **PARISH #: 212, REGION: 4**

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**Parish Name: Wheaton Parish (1955)**

**Church Name: Church of St. Mary Magdalene (1864)**

3820 Aspen Hill Rd

TEL: (301) 871-7660

Silver Spring, MD 20906-2904

FAX: (301) 871-0001

WEBSITE: <http://www.stmarymagdalene-md.org>

Rector: The Rev. Ann L.H. Moczydlowski (2010)

Senior Warden: Dolores Cefail

Secretary of Vestry: Carol Gardner

Junior Warden: Beverley D. Collins

Treasurer: Sheila Emond

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## **S****T. MARY'S** **PARISH #: 126, REGION: 1**

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**Parish Name: St. Mary's Parish (1927)**

**Church Name: St. Mary's Church (1867)**

728 23rd St NW

TEL: (202) 333-3985

Washington, DC 20037-2501

FAX: (202) 338-4958

WEBSITE: <http://www.stmarysfoggybottom.org>

Rector: (*vacant*)

Senior Warden: Windon Ringer

Secretary of Vestry: Marilyn Randall

Junior Warden: JoAnn Beard

Treasurer: Wendy Sherman

**S****T. MATTHEW'S** **PARISH #: 310, REGION: 5**  
**Parish Name: St. Matthew's Parish (1811)**  
**Church Name: St. Matthew's Church (1696)**  
 5901 36th Ave TEL: (301) 559-8686  
 Hyattsville, MD 20782-2925 FAX: (301) 559-8687  
 WEBSITE: <http://www.stmatthewshyattsville.org>

Senior Priest (p-t): The Rev. Vidal Rivas (2008)  
 Associate (p-t): The Rev. Ana Langerak (Delaware-Maryland Synod, ELCA) (2014)  
 Senior Warden: James Cassidy Secretary of Vestry: Karen Cassidy  
 Junior Warden: Silviano Celestino Treasurer: Martin Gakenheimer

**S****T. MATTHEW'S CHURCH, ADDISON PARISH** **PARISH #: 312, REGION: 5**  
**Parish Name: Addison Parish (1919)**  
**Church Name: St. Matthew's Church (1696)**  
 (Closed: May 31, 1983)

**S****T. MICHAEL & ALL ANGELS** **PARISH #: 316, REGION: 5**  
**Parish Name: Adelphi Parish (1958)**  
**Church Name: Church of St. Michael and All Angels (1952)**  
 8501 New Hampshire Ave TEL/FAX: (301) 434-4646  
 Hyattsville, MD 20783-2411  
 Rector: The Rev. Clinton C. Esonu (2003)  
 Latino Missioner (p-t): The Rev. Vidal Rivas (2008)  
 Senior Warden: Lynette Matheson-Graham Secretary of Vestry: Patrice Dawes  
 Junior Warden: Alejandro Ruiz Treasurer: Marcia Knight

**S****T. MONICA'S** **PARISH #: 133, REGION: 1**  
**Parish Name: St. Monica's Parish (1980)**  
**Church Name: St. Monica's Church (1899)**  
 (Closed: December 31, 2007)  
 (Deconsecrated: June 10, 2009)

**S****T. MONICA'S AND ST. JAMES'** **PARISH #: 117, REGION: 1**  
**Parish Name: Parish of St. Monica (1980) and St. James (1873) (2008)**  
**Church Name: St. James' Church (1884)**  
 222 8th St NE TEL: (202) 546-1746  
 Washington, DC 20002-6106 FAX: (202) 546-2116  
 WEBSITE: <http://www.smjec.org>

Rector: (*vacant*)  
 Rector Emeritus: The Rev. Richard E. Downing (1976-2008)  
 Senior Warden: Mary McCue Secretary of Vestry: Paul Jenks  
 Junior Warden: Robert Sonderman Treasurer: Breck Jeffery

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**S****T. NICHOLAS' PARISH** **PARISH #: 223, REGION: 3**

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**Parish Name: St. Nicholas' Parish (2003)**  
**Church Name: St. Nicholas' Parish (2009)**  
 15575 Germantown Rd TEL: (240) 631-2800  
 Germantown, MD 20874-3012 FAX: (240) 631-0136  
 WEBSITE: <http://www.saintricks.com>

Rector: The Rev. Kenneth W. Howard (1995)

Assistant: The Rev. Shivaun Wilkinson (2013)

Senior Warden: Bob McCartin

Secretary of Vestry: Heidi Gant

Junior Warden: David B. Maglott

Treasurer: Kevin Kettleman

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**S****T. PATRICK'S** **PARISH #: 128, REGION: 2**

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**Parish Name: St. Patrick's Parish (1946)**  
**Church Name: St. Patrick's Church (1985)**  
 4700 Whitehaven Pkwy NW TEL: (202) 342-2800  
 Washington, DC 20007-1554 FAX: (202) 342-2802  
 WEBSITE: <http://www.stpatrickschurchdc.org>

Rector: The Rev. Dr. Kurt Gerhard (2010)

Assistant: The Rev. Loren V. Lasch (Diocese of Georgia) (2013)

Assistant: The Rev. Katrina Solter (Diocese of New Hampshire) (2014)

Senior Warden: Marilyn Nowalk

Secretary of Vestry: Amy Graham

Junior Warden: Janet Lee

Treasurer: Jay Sommerkamp

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**S****T. PAUL'S, BADEN** **PARISH #: 302, REGION: 6**

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**Parish Name: St. Paul's Parish (1692)**  
**Church Name: St. Paul's Church (1692)**  
 13500 Baden Westwood Rd TEL: (301) 579-2643  
 Brandywine, MD 20613-8419 FAX: (301) 579-2643

**302A. St. Mary's Chapel**

Brandywine Rd (Rte 381) and Saint Mary's Church Rd  
 Aquasco, MD 20608

Rector: The Rev. Charles Hoffacker (2014)

Senior Warden: Wanda Gryszkiewicz

Secretary of Vestry: Sue Jenkins

Junior Warden: Mary Jane Wilkinson

Treasurer: Sheri Edelen

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**S****T. PAUL'S, K STREET** **PARISH #: 113, REGION: 2**

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**Parish Name: St. Paul's Parish (1867)**  
**Church Name: St. Paul's Church (1866)**  
 2430 K St NW TEL: (202) 337-2020  
 Washington, DC 20037-1703 FAX: (202) 337-7418  
 WEBSITE: <http://www.stpauls-kst.com>

Priest-in-charge: The Rt. Rev. Jim Jelinek (Diocese of Minnesota)

Senior Warden: R. Allen Payne

Secretary of Vestry: John C. Raffetto

Junior Warden: Ed Loucks

Treasurer: Ann Schnorrenberg

## **S****T. PAUL'S, PINEY**

**PARISH #: 406, REGION: 6**

**Parish Name: Piney Parish (1968)**

**Church Name: St. Paul's Church (1823)**

4535 Piney Church Rd

Waldorf, MD 20602-3262

TEL: (301) 645-5000

FAX: (301) 638-5894

WEBSITE: <http://www.pineyparish.org>

Rector: The Rev. Maria Kane (Diocese of North Carolina) (2014)

Senior Warden: Kathy Wesley

Secretary of Vestry: Joan Crittenden

Junior Warden: Russ Lancaster

Treasurer: Greg Ferguson

## **S****T. PAUL'S, ROCK CREEK**

**PARISH #: 110, REGION: 5**

**Parish Name: Rock Creek Parish (1856)**

**Church Name: St. Paul's Church (1712)**

Rock Creek Church Rd & Webster St NW

Washington, DC 20011

TEL: (202) 726-2080

FAX: (202) 726-1084

WEBSITE: <http://www.rockcreekparish.org>

Mailing Address:

201 Allison St NW

Washington, DC 20011-7305

Rector: The Rev. Allan B. Johnson-Taylor (2011)

Assistant (p-t): The Rev. Douglas A.G. Greenaway (2011)

Senior Warden: James Jones

Secretary of Vestry: (*vacant*)

Junior Warden: Clive Pecover

Treasurer: Shirley Y. Williams

## **S****T. PETER'S**

**PARISH #: 202, REGION: 3**

**Parish Name: St. Peter's Parish (1792)**

**Church Name: St. Peter's Church (1774)**

20100 Fisher Ave

Poolesville, MD 20837

TEL: (301) 349-2073

FAX: (301) 349-2093

WEBSITE: <http://www.saintpetersnet.org>

Mailing Address:

PO Box 387

Poolesville, MD 20837-0387

Priest-in-charge: The Rev. Kimberly L. Still (Diocese of Florida)

Senior Warden: John Clayton

Secretary of Vestry: Carol Baxter

Junior Warden: Ted Wroth

Treasurer: Shelley Stamm

**S<sup>T</sup>. PHILIP THE EVANGELIST** **PARISH #: 134, REGION: 5****Parish Name: St. Philip the Evangelist Parish (2002)****Church Name: St. Philip the Evangelist Church (1887)**

2001 14th St SE

TEL: (202) 678-4300

Washington, DC 20020-4817

FAX: (202) 678-4577

Rector: (*vacant*)

Senior Warden: Donald Cryer

Secretary of Vestry: Tayloria Jackson

Junior Warden: A. Sonny Roots

Treasurer: Brian Hamilton

**S<sup>T</sup>. PHILIP'S, BADEN** **PARISH #: 323, REGION: 6****Parish Name: Baden Parish (2004)****Church Name: St. Philip's Church (1876)**

13801 Baden Westwood Rd

TEL: (301) 888-1536

Brandywine, MD 20613-8426

FAX: (301) 888-1202

WEBSITE: <http://stphilipsbaden.edow.org>Rector: (*vacant*)

Senior Warden: Elizabeth Pasteur

Secretary of Vestry: Ruby E. Hinnant

Junior Warden: Harry L. Butler

Treasurer: Mitty Gross

**S<sup>T</sup>. PHILIP'S, LAUREL** **PARISH #: 308, REGION: 5****Parish Name: St. Philip's Parish (1848)****Church Name: St. Philip's Church (1845)**

522 Main St

TEL: (301) 776-5151

Laurel, MD 20707-4118

FAX: (301) 776-6337

WEBSITE: <http://www.stphilipslaurel.org>

Rector: The Rev. Dr. Sheila McJilton (2007)

Senior Warden: Amy Brennan

Secretary of Vestry: Suzanne O'Connor

Junior Warden: Brian Stinchcomb

Treasurer: Tracy McCracken

**S<sup>T</sup>. STEPHEN & THE INCARNATION** **PARISH #: 114, REGION: 2****Parish Name: St. Stephen (1892) and the Incarnation (1868) Parish (1926)****Church Name: Church of St. Stephen and the Incarnation (1866)**

1525 Newton St NW

TEL: (202) 232-0900

Washington, DC 20010-3103

FAX: (202) 797-0367

WEBSITE: <http://www.saintstephensdc.org>

Senior Priest (p-t): The Rev. Frank G. Dunn (2004)

Latino Missioner (p-t): The Rev. Sarabeth Goodwin (2005)

Senior Warden: Liane Rozzell

Secretary of Vestry: (*vacant*)

Junior Warden: Michael Robbins

Treasurers: Sandra Moore, Atiba Pertilla



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**S<sup>T</sup>. THOMAS', DC** **PARISH #: 119, REGION: 1**

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**Parish Name: St. Thomas' Parish (1891)**  
**Church Name: St. Thomas' Church**  
 1772 Church St NW TEL: (202) 332-0607  
 Washington, DC 20036-1302 FAX: (202) 332-6245  
 WEBSITE: <http://stthomasdc.org>

Rector: The Rev. Dr. Nancy Lee Jose (2004)  
 Assistant (p-t): The Rev. Becky Zartman (Diocese of Central Pennsylvania) (2013)  
 Senior Warden: Matt Cloninger Secretary of Vestry: David Vanneman  
 Junior Warden: Mark Wherry Treasurer: Peter Kronenberg

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**S<sup>T</sup>. THOMAS', P.G. COUNTY** **PARISH #: 309, REGION: 6**

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**Parish Name: St. Thomas' Parish (1851)**  
**Church Name: St. Thomas' Church (1733)**  
 14300 Saint Thomas Church Rd TEL: (301) 627-8469  
 Upper Marlboro, MD 20772-8222 FAX: (301) 627-8469  
 WEBSITE: <http://stthomascroom.edow.org>

**309A. Chapel of the Incarnation (1911)**

14070 Brandywine Rd  
 Brandywine, MD 20613 (Do not send mail to this address.)

Rector: The Rev. Debra M. Brewin-Wilson (2009)  
 Senior Warden: Gary A. Hogue Secretary of Vestry: Sandra Wiseman  
 Junior Warden: William Scott Treasurer: Iona Harrison

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**S<sup>T</sup>. TIMOTHY'S** **PARISH #: 131, REGION: 5**

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**Parish Name: St. Timothy's Parish (1956)**  
**Church Name: St. Timothy's Church (1944)**  
 3601 Alabama Ave SE TEL: (202) 582-7740  
 Washington, DC 20020-2425 FAX: (202) 575-0765  
 WEBSITE: <http://www.sttimothysofdc.org/>

Rector: The Rev. Caron Gwynn (2013)  
 Rector Emeritus: The Rev. Canon Dalton D. Downs (1986-2006)  
 Senior Warden: Gretel James Secretary of Vestry: Stephanie Robinson  
 Junior Warden: Fred McNeil Treasurer: Merle Robertson

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**T<sup>R</sup>ANSFIGURATION** **PARISH #: 219, REGION: 4**

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**Parish Name: Transfiguration Parish (1967)**  
**Church Name: Church of the Transfiguration (1961)**  
 13925 New Hampshire Ave TEL: (301) 384-6264  
 Silver Spring, MD 20904-6218 FAX: (301) 384-4221  
 WEBSITE: <http://www.transfig.org>

Rector: The Rev. Meg Ingalls (2008)  
 Rector Emeritus: The Rev. Richard G.P. Kukowski (1979-2006)  
 Senior Warden: Val Grant Secretary of Vestry: Dianne Atkins  
 Junior Warden: (*vacant*) Treasurer: Kathy Berry

**TRINITY PARISH, NEWPORT & HUGHESVILLE****PARISH #: 404, REGION: 6****Parish Name: Trinity Parish (1744)****Church Name: Trinity Church (1692)**

9560 Trinity Church Rd

Newport, MD 20646-3648

TEL: (301) 934-1424

FAX: (301) 309-8756

WEBSITE: <http://www.trinityepiscopalparish1744.org>

Mailing Address:

PO Box 178

Hughesville, MD 20637-0178

**404A. Old Fields Chapel**

15837 Prince Frederick Rd

Hughesville, MD 20637 (Do not send mail to this address.)

WEBSITE: <http://www.trinityepiscopalparish1744.org>

Rector (p-t): The Rev. Nancy C. James (2012)

Senior Warden: Roger Cooksey

Secretary of Vestry: Betsy Graves

Junior Warden: Shirley Roberts

Treasurer: Elizabeth Swann

**TRINITY, DC****PARISH #: 120, REGION: 4****Parish Name: Trinity Parish (1896)****Church Name: Trinity Church (1889)**

7005 Piney Branch Rd NW

Washington, DC 20012-2417

TEL: (202) 726-7036

FAX: (202) 726-0061

WEBSITE: <http://www.trinitychurchdc.org>

Rector: The Rev. Canon John T.W. Harmon (2000)

Assistant (p-t): The Rev. Anita Braden (Diocese of Milwaukee) (2012)

Senior Warden: Vincent Napoleon

Secretary of Vestry: Barbara Mills

Junior Warden: Kendell Matthews

Treasurer: Nnenna J. Ugorji

**TRINITY, ST. MARY'S****PARISH #: 505, REGION: 6****Parish Name: St. Mary's Parish (1851)****Church Name: Trinity Church (1638)**

47444 Trinity Church Rd

Saint Marys City, MD 20686

TEL: (301) 862-4597

FAX: (301) 862-2507

WEBSITE: <http://www.trinitysmcmd.com>

Mailing Address:

PO Box 207

Saint Marys City, MD 20686-0207

**505A. St. Mary's Chapel (1883)**

12960 Point Lookout Rd (MD Rte 5)

Ridge, MD 20680 (Do not send mail to this address.)

Rector: The Rev. John A. Ball (1994)

Senior Warden: Richard Abell

Secretary of Vestry: Caroline Miller King

Junior Warden: Julia Bates

Treasurer: Paul Koch

**T**RINITY, UPPER MARLBORO **PARISH #: 304, REGION: 6**  
**Parish Name: Trinity Church (Separate Congregation) (1810)**  
**Church Name: Trinity Church**  
 14515 Church St TEL: (301) 627-2636  
 Upper Marlboro, MD 20772 FAX: (301) 627-1066  
 WEBSITE: <http://trinityuppermarlboro.edow.org>

Mailing Address:  
 PO Box 187  
 Upper Marlboro, MD 20773-0187  
 Rector: The Rev. Martha J. Bonwitt (2000)

Senior Warden: June Vartoukian Secretary of Vestry: Beverly Stone  
 Junior Warden: Linn Healy Treasurer: Jim Blair

**U**NIVERSITY OF MARYLAND CHAPLAINCY **PARISH #: 371, REGION: 5**  
 EACM, University of MD TEL: (301) 405-8453  
 2116 Memorial Chapel FAX: (301) 314-9741  
 College Park, MD 20742-8453 WEBSITE: <http://eacm.edow.org>  
 Chaplain: The Rev. Otis Gaddis, III (2013)

**W**ASHINGTON NATIONAL CATHEDRAL **PARISH #: 101, REGION: 2**  
**Parish Name: The Cathedral Church of St. Peter and St. Paul (1895)**  
**Church Name: Washington National Cathedral**  
 Mount Saint Alban TEL: (202) 537-6200  
 Washington, DC 20016-5094 FAX: (202) 364-6600  
 WEBSITE: <http://www.nationalcathedral.org>

Bishop of Washington: The Rt. Rev. Mariann Edgar Budde  
 Dean: The Very Rev. Gary R. Hall (2012)  
 Canon Vicar: The Rev. Canon Jan Naylor Cope (2010)  
 Canon Precentor: The Rev. Gina Gilland Campbell (Methodist) (2012)  
 Canon Ecumenist (p-t): The Rev. Canon Samuel Van Culin, Jr. (2004)  
 Priest Associate for Pastoral Care: The Rev. Preston Hannibal (2014)

## DIOCESAN CHAPELS

**A****DDISON CHAPEL** **PARISH #: 155**  
**(Formerly St. Matthew's Church, Addison Parish)**  
(Deconsecrated: March 13, 1991)

**C****HAPEL OF THE ANNUNCIATION** **PARISH #: 151**  
**Chapel of the Annunciation (1914)**  
**The Bishop's Chapel**  
Episcopal Church House TEL: (202)537-6550  
Mount Saint Alban  
Washington, DC 20016-5094

**E****PIPHANY CHAPEL** **PARISH #: 152**  
**Epiphany Chapel (1924)**  
(Deconsecrated: February 9, 1994)

**C****HAPEL OF THE EPISCOPAL CENTER FOR CHILDREN** **PARISH #: 153**  
**Chapel of the Episcopal Center for Children (1930)**  
5901 Utah Ave NW TEL: (202)363-1333  
Washington, DC 20015-1616 FAX: (202)537-5044

**C****HAPEL OF THE INTERCESSION** **PARISH #: 154**  
**Chapel of the Intercession (1906)**  
Washington Hospital Center TEL: (202)577-7138  
1010 Irving St NW  
Washington, DC 20010-2412  
Chaplain: (*vacant*)

## CHURCH-RELATED INSTITUTIONS AND ORGANIZATIONS

### THE CATHEDRAL CHURCH OF SAINT PETER AND SAINT PAUL

Mount Saint Alban, Washington, DC 20016-5094

Tel: (202) 537-6200 — Fax: (202) 364-6600

Website: <http://www.cathedral.org>

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**SAINT ALBANS SCHOOL**

Mount Saint Alban, Washington, DC 20016–5046

Tel: (202) 537–6435 — Fax: (202) 537–2225

Website: <http://staweb.sta.cathedral.org>

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**THE NATIONAL CATHEDRAL SCHOOL FOR GIRLS**

3612 Woodley Rd NW, Washington, DC 20016

Tel: (202) 537–6300 — Fax: (202) 537–5743

Website: <http://www.ncs.cathedral.org>

Head of School: Canon Kathleen O’Neill Jamieson

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3500 Woodley Rd NW, Washington, DC 20016–5031

Tel: (202) 537–6485 — Fax: (202) 537–6512

Website: <http://www.beauvoirschool.org>

Head of School: Amy P. Vorenberg

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Chaplain: (vacant)

**DIRECTORY OF EPISCOPAL AND EPISCOPAL–RELATED SCHOOLS**

*Episcopal and Episcopal–related independent schools located within the geographical boundaries of the Diocese of Washington are listed below. For schools located in Northern Virginia and in the Diocese of Maryland, please call their diocesan offices at (703) 461–1776 and (410) 467–1399 respectively. For more information, write directly to the parish or to The National Association of Episcopal Schools, 815 2nd Ave, New York, NY 10017 for the “Directory of Episcopal Church Schools.”*

**ALL SAINTS PRE-SCHOOL**

3 Chevy Chase Cir

Chevy Chase, MD 20815–3408

TEL: (301) 654-2488 ext. 233

FAX: (301) 951-6465

WEBSITE: <http://www.allsaintschurch.net>

**CHRIST EPISCOPAL SCHOOL**

109 S Washington S

Rockville, MD 20850–2358

TEL: (301) 424–6550

FAX: (301) 424–0494

WEBSITE: <http://www.ces-rockville.org>

**GOOD SHEPHERD EPISCOPAL PRESCHOOL**

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818 University Boulevard W  
Silver Spring, MD 20901-1039

TEL: (301) 593-2308  
WEBSITE: <http://www.gsecmd.org>

**GRACE EPISCOPAL DAY SCHOOL**

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9411 Connecticut Ave  
Kensington, MD 20895-3532

TEL: (301) 949-5860  
FAX: (301) 949-8398  
WEBSITE: <http://www.geds.org>

**HOLY TRINITY EPISCOPAL DAY SCHOOL**

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13106 Annapolis Rd  
Bowie, MD 20720-3829

TEL: (301) 262-5355  
FAX: (301) 262-9609  
WEBSITE: <http://www.htrinity.org>

**ROSEMOUNT CENTER**

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2000 Rosemount Ave NW  
Washington, DC 20010-1045

TEL: (202) 265-9885  
FAX: (202) 265-2636  
WEBSITE: <http://www.rosemountcenter.com>

**SAINT ANDREW'S EPISCOPAL SCHOOL**

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***POSTOAK CAMPUS:***

8804 Postoak Rd  
Potomac, MD 20854-3553

TEL: (301) 983-5200  
FAX: (301) 983-4710

***POTOMAC VILLAGE CAMPUS:***

10033 River Rd  
Potomac, MD 20854-3553

WEBSITE: <http://www.saes.org>

**SAINT COLUMBA'S NURSERY SCHOOL**

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4201 Albemarle St NW  
Washington, DC 20016-2009

TEL: (202) 363-4121  
WEBSITE: <http://www.columba.org/Community/Youth/nursery.html>

**SAINT JAMES' CHILDREN'S SCHOOL**

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11815 Seven Locks Rd  
Potomac, MD 20854-3340

TEL: (301) 762-3246  
FAX: (301) 762-4076  
WEBSITE: <http://www.stjamespotomac.org/school.html>

**SAINT JOHN'S EPISCOPAL SCHOOL**

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3437 Olney-Laytonville Rd  
Olney, MD 20832-1743

TEL: (301) 774-6804  
FAX: (301) 774-2375  
WEBSITE: <http://www.stjes.com>

**SAINT JOHN'S PRESCHOOL**

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3240 O St NW  
Washington, DC 20037-2842

TEL: (202) 338-2574  
WEBSITE: <http://www.stjohnsgeorgetown.org/education/preschool.html>



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### SAINT MATTHEW'S DAY SCHOOL

5901 36th Ave  
Hyattsville, MD 20782-2925

TEL: (301) 559-7118  
WEBSITE: <http://www.stmatthewsdayschool.com>

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### SAINT PATRICK'S EPISCOPAL DAY SCHOOL

4700 Whitehaven Pkwy NW  
Washington, DC 20007-1554

TEL: (202) 342-2804  
FAX: (202) 342-7001  
WEBSITE: <http://www.stpatsdc.org>

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### SAINT PHILIP'S CHILD DEVELOPMENT CENTER

2001 14th St SE  
Washington, DC 20020-4817

TEL: (202) 678-1640

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### SAINT TIMOTHY'S CHILD DEVELOPMENT CENTER

3601 Alabama Ave SE  
Washington, DC 20020-2425

TEL: (202) 584-5662  
WEBSITE: <http://www.sttimothysofdc.org>

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### THE BISHOP JOHN T. WALKER SCHOOL

3640 Martin Luther King Jr Ave SE  
Washington, DC 20032-1546

TEL: (202) 678-1515  
WEBSITE: <http://www.bishopwalkerschool.org>

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### WASHINGTON EPISCOPAL SCHOOL

5600 Little Falls Pkwy  
Bethesda, MD 20816-1519

TEL: (301) 652-7878  
FAX: (301) 652-7255  
WEBSITE: <http://www.w-e-s.org>

## CHURCH-RELATED INSTITUTIONS AND ORGANIZATIONS (CONTINUED)

### BROTHERHOOD OF ST. ANDREW

Website: <http://www.brothersandrew.org/>

*The Brotherhood of St Andrew was founded in 1883 and is the oldest evangelistic Lay ministry of the Episcopal church. This lay ministry for men and boys is dedicated to bringing men and boys to Christ through prayer, study and service. Our mission is to introduce our Men's Ministry to all parishes in the Episcopal Church and the Worldwide Anglican Communion.*

Contact: National V.P., Franklyn M. Malone  
[the100fathersceo@yahoo.com](mailto:the100fathersceo@yahoo.com) (202) 529-4929

### SAINT ANNA'S HOME

Board Chair, Episcopal Church House  
Mount Saint Alban, Washington, DC 20016-5094

Staff Contact: Kimberly M. Sanders

*St. Anna's Home Fund was formed for charitable and benevolent purposes "...to provide for elderly and handicapped persons on a non-profit basis housing facilities and services especially designed to meet their physical, social, and psychological needs, and to promote their health, security, happiness, usefulness, and longer life." They process grant requests that: (1) are primarily for the support of housing for the elderly; (2) result in enriched services to minorities; (3) provide seed money for new programs that attract permanent funding.*

**COLLINGTON EPISCOPAL LIFE CARE COMMUNITY, INC.**

10450 Lottsford Rd, Mitchellville, MD 20721-2734

Tel: (301) 925-9610 — Toll-Free: 1 (888) 257-9468 — Fax: (301) 925-7357

Website: <http://www.collington.kendal.org>

Board Chair: Annetha Hall

*A continuing care retirement community founded in 1986 by seven diocesan congregations and the Diocese of Washington on 125 acres in central Prince George's County. Collington's facilities include cottages, apartments, and a health center that offers assisted living as well as full nursing care. Residents have the opportunity for up to three meals daily, a full range of supportive services and activities, walking trails, a fitness/wellness program, and transportation to and from nearby metro stops. The resident community, which welcomes people of all faiths, includes many Episcopalians who have contributed to the life and leadership of diocesan congregations, diocesan ministries, seminary education, and our national church.*

**COMPANIONS IN WORLD MISSION**

Website: <http://www.companionsinworldmission.org>

*A Washington area association, affiliated with the national Episcopal Partnership for Global Mission, comprising Episcopal parishes, organizations and individual members committed to the worldwide mission of the Church. Financial grants are made to overseas Anglican Church dioceses and institutions in Africa, Southeast Asia and Latin America, primarily to fund clergy and lay training.*

Treasurer: Richard A. Best, Jr. (202) 332-0746

1733 T St NW

Washington, DC 20009-7102

E-mail: [treasurer@companionsinworldmission.org](mailto:treasurer@companionsinworldmission.org)

**DAUGHTERS OF THE KING**

Website: <http://www.doknational.com>; <http://www.dok-proviii.org/>

*The Daughters of the King is an order for laywomen who are communicants of the Episcopal Church, or churches in communion with it, or churches who are in the Historic Episcopate. Members undertake a Rule of Life, incorporating the Rule of Prayer and the Rule of Service. By reaffirmation of the promises made at Confirmation, a Daughter pledges herself to a life-long program of prayer, service and evangelism, dedicated to the spread of Christ's Kingdom and the strengthening of the spiritual life of her parish.*

President: Marie S. Wallace, Diocese of Washington

[emmabel01@verizon.net](mailto:emmabel01@verizon.net)

**THE EPISCOPAL CENTER FOR CHILDREN**

5901 Utah Ave NW, Washington, DC 20015-1616

Tel: (202) 363-1333 — Fax: (202) 537-5044

Website: <http://www.eccofdc.org>

Executive Director: Alan Korz

*A treatment center for emotionally troubled children of the Washington metropolitan area. Services provided include individual therapy, group therapy, special education programs in a therapeutic environment. Parental involvement required. Accredited by The Joint Commission.*

**EPISCOPAL CHURCH WOMEN**

Episcopal Church House

Mount Saint Alban, Washington, DC 20016-5094

Tel: (202) 537-6530 — Fax: (202) 537-5784

Website: [www.ecw-edow.org](http://www.ecw-edow.org) E-mail: [ecw.edow@gmail.com](mailto:ecw.edow@gmail.com)

President: Margaret H. Gordon (301) 681-5262

602 Sonata Way, (240) 350-7599

Silver Spring, MD 20901

[mhgordon2@verizon.net](mailto:mhgordon2@verizon.net)

Vice President: Deanne Samuels

Secretary: Karen Cassidy

Treasurer: Carol Tyrance Graves

***SPECIAL FUNDS LIAISONS:***

Church Periodical Club: Angela D. Atkins (202) 652-8060

[angela.atkins@gmail.com](mailto:angela.atkins@gmail.com)

Memorial Scholarship Fund: June Lendore (301) 704-2553

[jlendore@aol.com](mailto:jlendore@aol.com)

United Thank Offering: Rosamond Daniels (301) 879-8194

[rosamondmd47@gmail.com](mailto:rosamondmd47@gmail.com)

*All checks should be payable to the specific fund and mailed to the ECW office address above.*

**FELLOWSHIP OF SAINT JOHN**

*For retired clergy, spouses/partners, and survivors. Open to all, regardless of canonical residence. The Fellowship meets every first Monday, September through June at 11am.*

Warden &: The Rev. Richard Kukowski (301) 384-2178

Chaplain to the Retired: [richk20904@verizon.net](mailto:richk20904@verizon.net)

**HOUSE OF MERCY'S ROSEMOUNT CENTER**

2000 Rosemount Ave NW, Washington, DC 20010-1045

Tel: (202) 265-9885 — Fax: (202) 265-2636

Website: [www.rosemountcenter.com](http://www.rosemountcenter.com)

President: Michael Oliphant

Board of Directors Chair: Charles S. Groppe

*The House of Mercy leases its historic building for \$1 per year to Rosemount Center and its work supports the building and grounds of this property. House of Mercy (formerly a home for unwed mothers and babies) created Rosemount Center in 1972 as an independent 501(c)(3) organization. Rosemount Center is a dual language (Spanish/English) early childhood and family support center for pregnant women, infants, toddlers, and preschool children. Accredited by the National Association for the Education of Young Children (NAEYC), Rosemount is focused on serving poverty level, primarily Latino families in the District of Columbia.*

**SAINT MARY'S COURT**725 24<sup>th</sup> St NW, Washington, DC 20037-2560

Tel: (202) 223-5712 — Fax: (202) 223-6191

Website: <http://www.stmaryscourt.org>

Community Manager: Margaret Pully

[stmaryscourtmgh@spm.net](mailto:stmaryscourtmgh@spm.net)

*A 140-unit apartment house for low to moderate-income elderly and qualified handicapped persons. HUD rent supplements. Evening meals required. On the premises are: programs for recreation, education, exercise and art; DC Office on Aging Elderly Nutrition Program site serving daytime noon meal; programs for health, legal and supportive services; regular worship services and spiritual forum hours.*

**SAMARITAN MINISTRY OF GREATER WASHINGTON (SMGW)**

1516 Hamilton St NW, Washington, DC 20011-3858

Tel: (202) 722-2280 — Fax: (202) 722-2288

<http://www.SamaritanMinistry.org>E-mail: [info@SamaritanMinistry.org](mailto:info@SamaritanMinistry.org)**SATELLITE LOCATIONS:**

1345 U St SE, Washington, DC 20020-7013

Tel: (202) 889-7702

2207 Columbia Pike, Arlington, VA 22204-4405

Tel: (703) 271-0938

Executive Director: The Rev. David B. Wolf, Esq.

Program Director: Tracy Pindell

Development Director: Don McCrabb

Finance Director: Mildred Millien

*A partnership of more than 40 Washington, Maryland and Virginia churches which offers free coaching and capacity-building assistance to people who are low income and/or homeless. Next Step program participants meet regularly with caseworkers to set "next*

*steps” toward their larger life goals of economic self-sufficiency, and social and spiritual well-being. SMGW helps people find jobs and homes, learn to read, improve their skills, register for benefits, etc. Additionally, SWGW has incorporated all of the programs formerly administered by ECRA for those affected by HIV/AIDS, including burial assistance, retreat programs and bereavement support groups. A small paid staff facilitates the ministries of over 5,000 volunteers each year. Partner Representatives form the Ministry’s Parish Council, which elects the Board of Directors.*

### SEABURY AT FRIENDSHIP TERRACE

Episcopal Church Home, Friendship, Inc.  
4201 Butterworth Pl NW, Washington, DC 20016–4573  
Tel: (202) 244–7400 — Fax: (202) 362–2587  
<http://www.FriendshipTerrace.org>

Executive Director: Joseph E. Resch, Jr.

Administrator: Eileen Anatra

*Seabury at Friendship Terrace is a rental retirement community, established in 1970 and completely renovated in 2011, for people 62 years and older or for those with physical disabilities. 40 of the 180 units are subsidized by HUD. Friendship Terrace is a secure building offering 24 hour receptionist staffing and beautiful apartments, complete with floor-to-ceiling windows, an evening meal and an optional lunch program, onsite beauty salon and a full array of activities to fit any active lifestyle, and is conveniently located within walking distance to local restaurants, shopping and the Tenleytown Metro Station in Washington, DC.*

### SEABURY RESOURCES FOR AGING (FORMERLY EPISCOPAL SENIOR MINISTRIES)

4201 Butterworth Pl NW, Washington, DC 20016–4573  
Tel: (202) 289–5690 — Fax: (202) 289–5693  
Website: <http://www.seaburyresources.org>

Executive Director: Joseph E. Resch, Jr.

(202) 414–6310

Administrator: Eileen Anatra

*Through a Covenant, Seabury Resources for Aging is the coordinating resources on aging issues and services in the Diocese. Established in 1924, Seabury is a nonprofit provider of personalized, affordable housing options and services in the community which help older adults throughout the greater Washington, DC area live with independence and dignity. Seabury’s 355 units of independent, assisted, and shared housing are at Friendship Terrace in upper northwest DC, Springvale Terrace in downtown Silver Spring, and Home First in northeast DC. Service to more than 200 clients in the community are available through Seabury Care Management, serving Montgomery and Prince George’s Counties, all of DC, and Northern Virginia; Age-In-Place services 379 clients with home and yard maintenance in DC Wards 4 and 5; Seabury’s Ward 5 Aging Services and Seabury’s Ward 6 Aging Services reach more than 5,000 older adults and the city-wide Senior Center for the Blind and Visually Impaired and Seabury Connector, a city wide program that provides approximately 3,340 DC citizens who are 60 and older with transportation options. Seabury’s Congregational Resources coordinates Diocesan-wide events and assists congregations with information and resources and the development of parish senior ministries. Seabury provides a print newsletter Resource, and several electronic newsletters. Seabury’s outreach and advocacy*

*reach 10,849 individuals a year and more than 1,791 volunteers annually provide and/or enhance services.*

**WASHINGTON EPISCOPAL CLERGY ASSOCIATION**

Website: <http://www.wecadc.org>

*Through WECA we care for our colleagues, we care for our diocese, and we nurture our call.*

President: The Rev. David Wacaster  
Vice President &  
Program Chair: The Rev. Kenneth Howard  
Secretary: The Rev. Emily Guthrie  
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Worship Chair: The Rev. John Ball

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| The Rev. Prince Decker        | The Rev. Gregory Syler          |
| The Rev. Caron Gwynn          |                                 |

## PART II: ANNUAL CONVENTION PROCEEDINGS

### THE BISHOP'S CONVENTION ADDRESS

THE RIGHT REVEREND MARIANN EDGAR BUDDE, D.Min., D.D.  
NINTH BISHOP OF WASHINGTON

January 31, 2014

#### "IN STAGES"

*For I am about to create new heavens and a new earth; the former things shall not be remembered or come to mind. But be glad and rejoice forever in what I am creating. For I am about to create Jerusalem as a joy, and its people as a delight. (Isaiah 65:17-18)*

*No one sews a piece of unshrunk cloth on an old cloak; otherwise the patch pulls away from it, the new from the old, and a worse tear is made. And no one puts new wine into old wineskins; otherwise, the wine will burst the skins, and the wine is lost and so are the skins; but one puts new wine into fresh wineskins. (Mark 2:20-22)*

In a research project that involves over 1,000 congregations and still counting, across denominations and socio-economic, cultural, and geographic differences, one stunning insight emerges: Nothing has a greater impact on spiritual growth than reflection on Scripture. Therefore, if we could only do one thing to help foster growth in relationship to God, neighbor, and self, the obvious choice would be to inspire, encourage, and equip ourselves and others to read the Bible and reflect on its meaning. (Hawkins, G. L., & Parkinson, C. (2011). *Move: What 1,000 Churches Reveal About Spiritual Growth*. Zondervan.)

For Episcopalians this shouldn't be surprising. Those of us called to preach spend the better part of each week reflecting on one or two biblical passages, trying our best to communicate their meaning for those who will hear our sermons. Congregations, for their part, consistently list good preaching as one of the things they value most in a spiritual leader because the capacity to reflect on life's meaning and purpose through the lens of a biblical imagination is so important.

Why is it important? One reason is because when we consider our lives in light of the great stories, teachings, and characters of the Bible, we give our minds, imaginations, and the mysterious power of grace more to work within the meaning-making task unique to our species. It isn't about memorizing texts or becoming scripture scholars, but learning to see ourselves in an epic, heroic story of faith. We are the ones who stand before a burning bush on holy ground. We are the ones whose gifts, while insufficient, when offered to God can feed a multitude, and who learn, as Peter did, to walk on water. We, like Lazarus, rise from death.

Day by day, as we engage the stories and teachings and prayers of Scripture, God engages us through them, holding before us questions of ultimate significance: who are



we, and why we're here, and what's worthy of our concern and what is not, and what, if anything, does God have to say to us right now. In the space between the words of our lives, God speaks.

Think of a particular passage or teaching from Scripture that has moved you in the past, or is a lens through which you see that gives your life meaning now perhaps due to the brilliant sermon you either heard or preached last Sunday. It could be one of Jesus' teachings, or a line from a psalm, or a biblical character you identify with or especially love. When you have your passage, please raise your hand. Would you now please share your passage with someone next to you?

A word came to me this week, as it has at other times in my life when I was no longer at the beginning of a great adventure, but right in the middle of things; well on the journey, but far from the journey's end. Nestled in the Book of Exodus, the word is this: "Through the wilderness the whole congregation of the Israelites journeyed "in stages", as the Lord commanded." (Exodus 17:1)

The people had had their share of excitement. God had been about many new things they were still getting their minds around: the call of Moses, his dramatic show-down with Pharaoh, the plagues, their escape from slavery in Egypt with Pharaoh's army in pursuit, and then deliverance at the Red Sea.

They had before them the promise of a new land, their own land, that God would give them. God was making all things new for them. But in between drama and promise, vision and its realization, was a long journey through wilderness. How would they make it through? How would they reach the Promised Land? "in stages," as the Lord commanded.

Entering now my third year in the privileged role as your bishop, I am even more committed to the work of equipping our congregations and schools for ministry in the 21st century. Why? Because we in the Episcopal Church have been entrusted with rich spiritual resources so well-suited to the questions people are asking now. We have spiritual insights that speak powerfully both to human intellect and mystical experience, to the quest for personal meaning and the survival of our species. We have a generous view of God that invites rising generations to know, love, and follow Jesus as the One in whom the infinite grace and compassion of God continues to be present, and also to be humble, respectful, and open to the insights of other faith traditions.

In my mind's eye, I see our churches filled to capacity and overflowing with people of all ages, races, and walks of life. They are singing with joy, praying with all their hearts, raising children, inspiring and inspired by the example of their young people, and engaged in Christ's healing and reconciling work in our neighborhoods and across the globe. I see new expressions of Episcopal community, new incarnations, new possibilities, some of which are already taking root.

Someday I see us gathered in a church like this one, but it's an Episcopal Church. It's not impossible. I was in the Diocese of Atlanta a few months ago, preaching at the invitation of Bishop Rob Wright at its Convention. They, too, have a beautiful and large Cathedral in downtown Atlanta, but decided this year, as we did, to meet in a

suburban church. The only difference was that it was an Episcopal Church. This is possible for us, as it was for the hard-working, faithful people of Reid Temple. For God is at work among us now in powerful ways and has been for some time. We see the fruits of God's grace and the faithful response of our people.

Yet we have a ways to go, and we need to know and understand what we're up against: undeniable trends of decline and disengagement; spiritual complacency in many of our congregations; challenges that consume our energies; the dizzy pace of change in the world; and our old wineskins that we love, and yet, no matter how hard we try, can't seem to hold new wine. If we think too long on these things, it's easy to get discouraged, just as the people of Israel got discouraged on their long journey. Incidentally, if you want to hone your complaining skills, read the book of Exodus. No one moans and complains better than the Ancient Israelites. And we get it, because, let's be honest, the journey can be overwhelming sometimes. How will we get from where we are to where God is calling us? How will we change from the people we are to the people God is calling us to become?

Two words: "in stages".

I personally find this both reassuring and liberating. We aren't required, anyone of us, to do everything all at once. Yet there's also a need for discipline and accountability. The future God has in mind may be a long way off, but we will never get there if we don't take concrete, measurable steps each day, and especially if we don't take what Carl Jung called "the next and necessary step."

Last year at this time, I outlined a series of goals for 2013 under the theme of *Equipping the Saints*. They included the overarching goals that continue to inform everything I do as your bishop, which are: 1) to bring and cultivate joy in all we do; 2) to deepen our spiritual confidence as Episcopalian Christians; 3) to continually search for authentic, helpful models of collaborative ministry; and 4) to help our congregations adapt to the new spiritual environment we find ourselves in.

More specific goals for diocesan level ministry in 2013 included: hiring a full-time Children and Youth Minister, and filling the last position on the Diocesan Mission Team: Canon for Clergy Development and Multi-cultural ministries. Check.

The "in stages" work last year included the revamping of the ordination process for priests; a comprehensive evaluation of ministries that are primarily funded on the diocesan level; experimentation with fresh expressions for young adult ministry; and pilot programs for spiritual growth, all of which we are talking about in this Convention either in workshops or in plenary sessions. As your bishop, I also renewed my commitment to two areas of social engagement: work for comprehensive immigration reform, and in partnership with the Washington National Cathedral, gun control legislation.

Available to you today and mailed to clergy and vestry members throughout the Diocese is a document entitled: *A Year in Review, 2013*. It was our effort to be accountable to God and to you for what we committed to last year. Tomorrow as a result of this work, we'll propose several changes in diocesan resource allocation.

Most of last year's goals aren't the kind you check off; they are ongoing and will be refined as we make our way "in stages". In 2013, for example, six congregations participated in RenewalWorks, a spiritual growth survey process for congregations to help their members grow spiritually. We encourage others to do the same next year. In the last two years, we significantly changed the ordination process for priests. A new task force is doing the same thing for the vocational diaconate, and the Commission on Ministry is also exploring ways to encourage vocational discernment for other walks of life, not just the ordained ministry. For two years, we've offered one week of Camp EDOW for elementary and middle school kids. This year, we're offering two. So it goes, in a variety of ways, we are a diocese moving toward where sense God is leading us "in stages."

Looking ahead to 2014, I think I outlined 14 goals for my review and evaluation. (my spiritual advisor gave me a hard time about this). I promise I won't read all fourteen now, but I do want to highlight two.

First: To develop systems of accountability throughout congregations in the diocese. I've asked Kathleen Hall, Director of Human Resources, and the Human Resources Committee of the Diocese to provide templates and models of ministry evaluation. And I invite my clergy colleagues into a courageous conversation about the nature of our work. Most clergy of the Diocese do not have current job descriptions, annual goals, or any kind of evaluative feedback. The same is true for the majority of lay employees and ministry leaders. It's not that people aren't working hard and doing good work. But the absence of a culture of accountability encourages ministry drift. In too many places we don't have standards for prioritizing energy and resources, and no mechanism for learning from mistakes.

Second: To create a new organizational structure for the diocese that better serves our mission priorities and promotes authentic collaboration.

Currently the Diocese, as you know, is divided into six regions (brilliantly named Regions 1 through 6). They exist primarily to ensure balanced representation on elected bodies and in some places, they are the focus of fellowship among congregations or clergy. But as I travel around the Diocese and try to understand its geographic, demographic, and cultural diversity, it's clear to me that the regional structure, while at times mildly helpful, is cumbersome, and with some notable exceptions, largely ignored. Then because of a canonical requirement to meet in regions, we all have to pretend once a year that we care about this regional structure.

I ask Diocesan Council and Diocesan Ministry Teams to explore a new structure, one that takes into account the tremendous diversity between Charles, St. Mary's and Prince George's counties; the diversity within Prince George's and Montgomery counties; and the ways neighborhoods in Washington DC are transforming as we speak.

As a relative newcomer, I don't know the mission terrain that is our diocese very well. But friends, as I live among you, I realize that you don't either. Most congregations can tell me more about their history than their current context. We don't know very

much about where we are called to be the Episcopal Church. We don't know who our neighbors are, what their joys and burdens are, and what God is doing all around us. It's time we learned, as our forebears did when they first settled and built our churches. I propose that we learn together.

In my evaluation this year, I was asked about my rather limited involvement in the public arena. How did I decide which issues to focus on and which to let pass by? It's a good question and a difficult one. Let me simply say briefly that I've learned that it's best for me to speak less frequently, but with greater depth and staying power on one or two issues at time. More importantly, I try to discern where the Spirit is calling all of us. I'm listening to where you feel called by God to speak and act and how I might join or amplify that effort, rather than stake out issues on my own. Thus I was proud to speak publicly on issues of marriage equality and immigration reform during the last election cycle, when both of those issues were on the Maryland ballot. I continue to feel called to work for comprehensive immigration reform, because of the devastating effect current policies have on children and families in our communities and congregations.

And in the aftermath of the Newtown killings, I joined Dean Gary Hall of the Washington National Cathedral, speaking in favor of relatively modest gun control legislation. Since that time, we have been painfully reminded that most gun violence doesn't occur in mass killings, but with mind-numbing frequency and with disproportionate impact on communities of color. While federal legislation has stalled in Congress, people continue to die by gun violence, be it in gang related shootings, the rampage at the Navy Yard, suicides, which among veterans and active-duty military have reached epidemic levels, and shootings like the one at Columbia Mall.

It can feel like nothing positive is happening, but thanks to the hard work of many, progress is being made on state and local levels. The Columbia Mall shootings actually could have been much worse. The shooter bought the shotgun he used at a gun store in Rockville, MD back in December, after Maryland's new Firearm Safety Act went into effect. As a result, the shooter was not able to buy a military-style assault weapon or a magazine that could fire more than 10 bullets at one time. Imagine how many lives were spared because he couldn't buy an AK-47. Imagine how many lives we'll save if we have universal background checks for all gun purchases.

I am grateful to the Washington National Cathedral and Dean Hall for their leadership on this issue, and I am proud to stand with them and many of you. In March, during the National Gun Violence Prevention Sabbath, we will pray, hold vigils, and declare once again that we refuse to consider 30,000 deaths a year, 8 children a day, by gun violence acceptable or unpreventable. On that weekend, the Cathedral grounds will be blanketed with tee shirt covered crosses bearing the names of those killed in DC by gun violence last year. If you'd like to be part of that national witness, with crosses and tee shirts of your own, or any other prayer or witness, please speak to Canon Paula Clark, the Cathedral leadership, or to me. If you disagree with the actions we're taking, I respect that and simply ask that you do whatever you feel is best to prevent gun violence.

We will make our way “in stages,” as individuals, congregations, and as a people. I pledge to Christ and to you my full-hearted commitment to the ministry entrusted to us.

I’d like to say a word about money. While in the Diocese of Atlanta, I listened to the budget deliberations. Like here, 10% congregational giving is the expectation there, but unlike here, there it is the dominant practice. Every congregation gives at that level, except those who petition for a lesser amount due to extenuating circumstances. No one mentioned it as a hardship or said that was unreasonable. In some dioceses, you know, the assessment is considerably higher. I myself have protested at a convention when our congregation was required to give more than 15% of our operating budget to the Diocese.

We have a voluntary system of giving, with no consequence imposed for not financially supporting the Diocese, no process required for granting a less than 10% tithe. I like it that way and have no desire to change it. My goal is to inspire you to give to our collective purpose and to see your gifts as a fruitful and wise investment. I am committed to an efficient, effective diocesan level ministry that strengthens congregations, schools, and core ministries, equips leaders, and make possible what no church could do on its own.

Hear me now. I want you to tend to your congregational needs. Your first stewardship responsibility is to build and sustain a thriving spiritual community. But as you grow and have resources to share, I ask you to consider diocesan initiatives a worthy investment for the building up of all our churches, schools, and ministries. The good news is that the more congregations and individuals give to support diocesan level initiatives, the more we can give back in the form of grants, leadership training, and other support. You’ll see that in the budget tomorrow.

We’re in this together, journeying where God is leading us “in stages.” God is doing new things as God has always done new things and we stand on the foundations built by faithful ones in ages past. What will be our response to what God is doing now?

I promise and pledge to God and to you my all. And I thank God for the privilege of being Christ’s servant and yours.

## **JOURNAL OF THE PROCEEDINGS OF THE ONE HUNDRED NINETEENTH CONVENTION OF THE DIOCESE OF WASHINGTON**

The One Hundred Nineteenth Convention of the Diocese of Washington was held in the Reid Temple AME Church, located in Glenn Dale, MD, on January 31 – February 1, 2014. Prior to the call to order, various workshops were held, including Building a Healthy Youth and Family Ministry, Multi-Cultural Ministry, New Expressions in an Enduring Tradition, and Renewal Works: Overview and Key Findings. A delegate orientation and introduction of nominees for Diocesan offices were also held.

### **FIRST BUSINESS SESSION**

*FRIDAY, JANUARY 31, 2014*

### **WORSHIP**

The Rev. Jocelyn Irving, Atonement, and the Rev. Paula Clark, Canon for Clergy Development and Multicultural Ministry, led the delegates in prayer, song and fellowship.

### **WELCOME**

The President of the Convention, the Right Reverend Mariann Edgar Budde, Bishop of Washington, called the Convention to order at 5:00 p.m. She introduced Deacon Loxley O'Connor, Director of Business and Financial Affairs at Reid Temple AME Church, who welcomed the delegates to Reid Temple. On behalf of the Temple staff, he offered their hospitality and service and encouraged the delegates to “relax, let go, and let God.”

### **ANNOUNCEMENT OF THE PRESENCE OF A QUORUM**

The President appointed Mr. Keith Roachford, St. George's, DC, as Coordinator for the Dispatch of Business.

Mr. Paul Cooney, Canon to the Ordinary, presented a token of appreciation to Ms. Barbara Miles, St. Nicholas', for more than 25 years of service to the Diocese, including as Secretary of Convention. Ms. Miles has also served on Diocesan Council, as Chair of the Standing Committee, Deputy to General Convention, Finance Committee, Resolutions Committee, and Committee on Constitution and Canons.

Mr. Roachford reported that 116 Clerical Members and 117 Lay Delegates having registered, a quorum was present. The President then declared the Convention to be in session.

### **ADOPTION OF THE CONSENT AGENDA**

Mr. Cooney moved that one registered representative of each of the seven Spanish language congregations not otherwise represented be entitled to a seat and voice for the Convention. Consent was given by a show of hands.

Mr. Roachford moved adoption of the Consent Agenda, which included adoption of the agenda, the appointment of officers and other required appointments, and a

courtesy resolution on the Celebration of the 90-Year Ministry of Seabury Resources for Aging. He requested that the Report of the Resolutions Committee follow the casting of the second ballot. There were no requests to remove items from the Consent Agenda.

### *APPOINTMENTS*

The Consent Agenda included the following appointments: Mr. Keith Roachford, Secretary of the Convention; Ms. Mary E. Kostel, Chancellor; Ms. Paula Singleton, Treasurer; Ms. Ann V. Talty, Assistant Secretary; and Ms. Susan Stonesifer, Historiographer

**The Commission on Ministry (new members only):** the Rev. Susan Thon, Chair; the Rev. Kurt Gerhard (2017); the Rev. Jessica Hitchcock (2017); the Rev. Tyler Jones (2015); the Rev. Cara Spacarelli (2017); the Rev. Susan von Rautenkranz (2017); the Rev. Andrew Walter (2015); Ms. Barbara Layman (2017); and Mr. Nathan Price (2017)

**Disciplinary Board (new/re-appointed members only):** the Rev. Vincent Harris (2017); Mr. Rusty Bishop (2017); and Ms. Martha Jenkins (2017)

**The Committee on the Constitution and Canons:** the Rev. Robin Dodge; the Rev. Sarah Duggin; the Rev. Carol Cole Flanagan; the Rev. Noreen Seiler-Dubay; Mr. Anthony Coe, Chair, Mr. Michael Jacksonis; Mr. David Schnorrenberg; and Mr. John Van de Weert

**The Committee on Resolutions for the 2015 Convention:** the Rev. Susan Thon; the Rev. John Beddingfield; the Rev. Jan Cope; the Rev. Kurt Gerhard; Mr. Rusty Bishop; Mr. Clark Downs; Ms. Erika Gilmore; and Ms. Marny Helfrich

**Youth Representatives:** Ellis Byrd-Tabscott; Sara Hunt; Andrea Hutson; Trey Ridley; and Christine Wesley

## CELEBRATION OF THE 90-YEAR MINISTRY OF SEABURY RESOURCES FOR AGING (ADOPTED)

*SUBMITTED BY: Paula E. Singleton, Treasurer of the Convention, Board Member of Seabury Resources for Aging*

**RESOLVED**, that the One Hundred Nineteenth Convention of the Diocese of Washington congratulate Seabury Resources for Aging of the Diocese of Washington, on its Ninetieth Anniversary of providing personalized, affordable services and housing options for older adults and its leadership in covenant with the Diocese to support and enhance senior ministries for older adults and caregivers; and be it further

**RESOLVED**, that the Convention extend its gratitude to the current and former Board members, volunteers and staff of Seabury Resources for Aging for their stewardship and dedication to older adults, their families and caregivers in the Diocese, and be it further



**RESOLVED**, that the support and prayers of the Convention be extended to Seabury Resources for Aging and the congregations and organizations which partner with it to continue to address the growing and evolving challenges of an aging society.

Explanation: Seabury Resources for Aging is a nonprofit organization dedicated to providing personalized, affordable services and housing options for older adults in the greater Washington, DC area. Through a covenant with the Diocese, Seabury works with all Episcopal-affiliated older adult communities and services, and provides information and assistance to congregations to help them develop and offer educational programs and senior ministries and coordinates diocesan events, such as the annual Senior Celebrations. Formerly known as the Episcopal Senior Ministries and Episcopal Church Home, Seabury received approval in concept at the Diocesan convention in February 1923. It was incorporated February 5, 1924. For the first 70 years, the organization provided housing and support services to older adults with low and moderate incomes. In 1994, Seabury added outreach to congregations and support services for older adults living in the community. Today, among its many services, Seabury disseminates information on resources and events through its *Resources* print newsletter, 8 e-newsletters, its Facebook page, blog, twitter account and website: [www.seaburyresources.org](http://www.seaburyresources.org). Seabury staffs a helpline to provide guidance and resource information to any caller and provides care management services in the DC metro area. Seabury coordinates DC-wide transportation to medical appointments and delivers meals to the homebound. Partnering with the DC Office on Aging, Seabury coordinates a broad range of services for those in DC's Wards 5 and 6, and with more than 1900 volunteers helps older homeowners in Wards 4 and 5 with heavy cleaning and yard maintenance. Seabury provides 355 units of affordable senior living ranging from rental apartments to assisted living and family style homes for the formerly homeless. It is with the deepest gratitude that the Diocese of Washington recognizes and applauds the mission and ministry of Seabury Resources for Aging in serving God's older adults with love, compassion, and concern.

Consent was given by a show of hands.

### **SPECIAL RULE OF ORDER**

Ms. Mary Kostel, Chancellor of the Diocese, proposed a special rule of order to suspend the rule on discussion of a resolution, for this Convention only.

#### ***SPECIAL RULE OF ORDER #9 (ADOPTED)***

Rule of Order #9 shall be suspended during the consideration of the resolution to be reported by the Resolutions Committee, including (but not limited to) for all debate and proposed amendments and substitutes.

The total amount of debate for the resolution to be reported by the Resolutions Committee shall be limited to 30 minutes and shall begin at 9:00 on Saturday morning, February 1, 2014.



The first member to speak on the resolution shall be the primary sponsor or the agreed upon designee. No member shall speak more than twice in the same debate nor longer than two minutes at one time without leave of the Convention, except that the primary sponsor or designee may speak for up to three minutes the first time, and two minutes the second time.

Explanation: This Convention was planned to allow for the maximum time for program, such as keynoter and workshops. There are, of course, several legislative matters that are required.

Our Standard Rules of Order do not specify the total length of time for debate on any resolution or other motion. They do address the amount of time any one person can speak. Rule of Order #9 states:

*The first member to speak on a resolution shall be the primary sponsor or the agreed upon designee. No member shall speak more than twice in the same debate nor longer than three minutes at one time without leave of the Convention, except that the primary sponsor or designee may speak for up to five minutes the first time, and three minutes the second time.*

Since there is only one resolution before the Convention, it would seem that a reasonable allotment of time would be a total limit of 30 minutes on the agenda. It is a worthy topic of discussion, and in order to allow as many as possible to speak to it, a Special Rule of Order is put before the Convention to adopt for this Convention.

Mr. Charles Hendricks, St. Bartholomew's, offered a motion to amend the proposed special rule.

**AMENDMENT OFFERED BY MR. HENDRICKS**  
**(FAILED)**

Rule of Order #9 shall be suspended during the consideration of the resolution to be reported by the Resolutions Committee, including (but not limited to) for all debate and proposed amendments and substitutes.

~~The total amount of debate for the resolution to be reported by the Resolutions Committee shall be limited to 30 minutes and shall begin at 9:00 on Saturday morning, February 1, 2014. A motion to call the previous question shall be in order 30 minutes after debate has begun.~~

The first member to speak on the resolution shall be the primary sponsor or the agreed upon designee. No member shall speak more than twice in the same debate nor longer than two minutes at one time without leave of the Convention, except that the primary sponsor or designee may speak for up to three minutes the first time, and two minutes the second time.

Mr. Hendricks said that after 30 minutes, it would be obvious whether debate had been completed. At that point, the delegates could vote to call the previous question. A motion to call the previous question is non-debatable and requires a two-thirds majority.

The motion to amend Special Rule of Order #9 failed by a show of hands.

The motion to adopt Special Rule of Order #9 was approved by a show of hands.

### REPORT ON NOMINATIONS

Mr. Roachford presented the report of those nominated by the Regional Assemblies. He announced that for Clerical Member of Standing Committee, the Rev. Ray Massenburg had withdrawn. For Lay Member of Standing Committee, Ms. Barbara Svenson had withdrawn.

**Clerical Member of Standing Committee:** Two presbyters to be elected for two-year terms – the Rev. Kim Baker, the Rev. Dr. Joan Beilstein, the Rev. Lee Davis, the Rev. Prince Decker, and the Rev. Molly McCarty.

**Lay Member of Standing Committee:** Two members to be elected for two-year terms – Ms. Kemah Camara, Ms. Cay Hartley, Mr. Franklyn Malone, and Mr. Jim Mills.

**Clerical Deputy to General Convention:** Four clergy to be elected – the Rev. Kurt Gerhard, the Rev. Betsy Gonzalez, the Rev. Meg Ingalls, the Rev. Sheila McJilton, the Rev. Greg Syler, and the Rev. David Wacaster.

**Lay Deputy to General Convention:** Four lay members to be elected – Ms. JoAnn Appold, Ms. Annie Brown, Mr. John Johnson, Ms. Ann Loikow, Ms. Barbara Miles, Mr. Gerry Perez, and Mr. Anton Vanterpool.

There were two nominations from the floor: for Clerical Deputy to General Convention 2015, Mr. David Downes, Epiphany, DC, nominated the Rev. Randolph Charles. The Rev. Kurt Gerhard, St. Patrick's, DC, nominated the Rev. Canon Jan Cope, Washington National Cathedral.

It was moved and seconded that nominations be closed. The motion was approved by a show of hands. The President directed the tellers to prepare the ballots.

### RECEIPT OF PETITIONS, MEMORIALS AND RESOLUTIONS

There were no late resolutions.

### COMMITTEE ON CONSTITUTION AND CANONS

Mr. Anthony Coe, Christ Church, Kensington, presented the report of the Committee on Constitution and Canons.

The Committee on the Constitution and Canons presented two items to the Convention: First, the Committee submitted a restatement of Canon 41 relating to Clerical Discipline to the Convention for approval.

Second, the Committee reported on the proposed restatement of the Articles of the Constitution to be submitted to the Convention next year for approval.

## PART I – CLERICAL DISCIPLINE

Members of a Hearing Panel of the Disciplinary Board submitted a request to the Committee to amend Canon 41 to provide a process to enable the Disciplinary Board to perform its duties when a certain number of members are unable to serve with respect to a particular case, including by reason of recusal. In restating Canon 41, the Committee also addressed provisions to make the canon more consistent with the requirements of Title IV of the Canons of the General Convention. The Committee is continuing its project to review, reorganize, and re-state the Constitution and Canons. Although the Committee is authorized to reorganize and make non-substantive editorial modifications, it is the policy of the Committee to include those changes for informational purposes. Since Canon 41 was already being amended, the Committee includes all the new text as well.

Therefore, the Committee on the Constitution and Canons moves the adoption of the revised and restated Canon 41, as shown below, to be effective at the close of this Convention.

### CANON 41 CLERICAL DISCIPLINE (ADOPTED)

#### **SEC. 4101. Definitions.**

In this canon:

- (1) **BOARD.**— The term “Board” means the Disciplinary Board established under section 4103.
- (2) **CASE.**— The term “case” means any informal or formal process under Title IV or this canon or any informal or formal proceeding under Title IV or this canon relating to a particular Respondent.
- (3) **COMMUNICANT OF THIS DIOCESE IN GOOD STANDING.**— The term “communicant of this Diocese in good standing” means an individual who—
  - (A) is a communicant in good standing as defined under the Canons of the General Convention; and
  - (B) is—
    - (i) a member of a parish, separate congregation, mission, or college chaplaincy of this Diocese; and
    - (ii) entitled to vote in that parish, separate congregation, mission, or college chaplaincy.
- (4) **DIOCESE.**— The term “Diocese” means the Diocese of Washington.
- (5) **FIXED TERM MEMBER.**— The term “fixed term member” means a member of the Board appointed under section 4103(d).

- (6) **PANEL.**— The term “Panel” means any Panel established under Title IV or this canon.
- (7) **SEPARATE CASE MEMBER.**— The term “separate case member” means a member of the Board appointed under section 4104(a).
- (8) **TITLE IV.**— The term “Title IV” means Title IV of the Canons of the General Convention.

## **SEC. 4102. Application of Title IV.**

- (a) **INCORPORATION OF TITLE IV INTO CANONS.**— Those provisions of Title IV that are applicable to the Diocese are incorporated as part of these canons.
- (b) **CONFLICT OF LAWS.**— To the extent that any provision of these canons is inconsistent with any provision of Title IV, the provision of Title IV shall govern.

## **SEC. 4103. Disciplinary Board.**

### **(a) ESTABLISHMENT AND MEMBERSHIP.—**

(1) **ESTABLISHMENT.**— There is established a Disciplinary Board.

(2) **MEMBERSHIP.**— The Board shall consist of—

(A) 9 members of whom—

- (i) 5 shall be clergy members; and
- (ii) 4 shall be lay members; and

(B) any separate case member appointed under section 4104(a).

(b) **CLERGY MEMBERS.**— The clergy members of the Board shall be canonically resident in the Diocese.

(c) **LAY MEMBERS.**— The lay members of the Board shall be at least 18 years of age and communicants of this Diocese in good standing.

### **(d) APPOINTMENT OF MEMBERS.—**

(1) **IN GENERAL.**— The Bishop shall appoint the 9 members of the Board described under subsection (a)(2) with the consent of the Convention.

### **(2) TERMS.—**

(A) **Length of Term.**— The term of each member of the Board appointed under paragraph (1) shall—

- (i) begin the day after the consent of the Convention; and
- (ii) except as provided under subparagraph (B), end on the day after the third annual meeting of the Convention following the date of the beginning of the term.

(B) **Staggered Terms.**—

- (i) **In General.**— The terms of office of the Board shall be staggered and arranged into 3 classes.
- (ii) **Initial Appointments.**— The terms of office of the initial appointments may be shortened to carry out clause (i).

**(e) VACANCIES.—**

- (1) **NOTIFICATION.**— Upon the determination that a vacancy exists, the President of the Board shall notify the Bishop of the vacancy and request appointment of a replacement member.
- (2) **APPOINTMENT.**— The Bishop shall appoint a replacement member of the Board in consultation with the Standing Committee.
- (3) **TERM.**— A replacement member of the Board shall serve until the end of the next annual Convention. At that Convention, if there is time remaining in the term, either the replacement member of the Board, or another individual, shall be appointed to serve out the remainder of the term.

**(f) PRESIDENT.—**

- (1) **APPOINTMENT.**— The Bishop shall appoint a President from among the members of the Board.
- (2) **TERM.**— The term of the President shall—
  - (A) begin the same day as provided for terms under subsection (d)(2)(A)(i); and
  - (B) end on the day after the first annual meeting of the Convention following the date of the beginning of the term.

**SEC. 4104. Separate Case Appointments.****(a) IN GENERAL.**— The Bishop may appoint a member to the Board in consultation with the Standing Committee, if—

- (1) there is no vacancy in the position of a fixed term member;
- (2) the Board is unable to carry out its functions with respect to a case, because any fixed term member or separate case member is unable to serve with respect to that case, including for reasons of recusal; and
- (3) the appointment meets the needs of the Board with respect to the number of clergy members and lay members.

**(b) SEPARATE CASE MEMBERS.**— An individual appointed under subsection (a) shall be a member of the Board only with respect to the case for which that member is appointed, until the conclusion of that case.**(c) APPOINTMENTS AS FIXED TERM MEMBERS.—**

- (1) **IN GENERAL.**— An individual appointed under subsection (a) may be appointed to fill a vacancy in the position of a fixed term member.
- (2) **CONTINUATION ON CASE.**— An individual may continue serving as a member of the Board to the conclusion of a case if—
  - (A) that individual was appointed as a separate case member for that case; and
  - (B) after being appointed to fill a vacancy in the position of a fixed term member, the term of that individual expires.

**SEC. 4105. Replacement of Disqualified Members.****(a) NOTIFICATION AND REQUEST.**— Any member of a Panel who disqualifies himself or herself in any proceeding shall immediately after the disqualification—

- (1) notify the President of the Board; and

(2) request a replacement member of the Panel.

- (b) **CHALLENGES OF ALL PANEL MEMBERS.**— If every member of a Panel is challenged, the members of the Board who are not the subjects of a challenge in the applicable case shall make a determination on each challenge.

#### **SEC. 4106. Intake Officers.**

- (a) **APPOINTMENT.**— The Intake Officers shall be appointed from time to time by the Bishop after consultation with the Board. The Bishop shall appoint at least 2 Intake Officers according to the needs of the Diocese, with at least 1 male and 1 female.
- (b) **PUBLICATION.**— The Bishop shall publish the names and contact information of the Intake Officers throughout the Diocese.

#### **SEC. 4107. Investigators.**

- (a) **APPOINTMENTS.**— The Bishop shall appoint 1 or more Investigators as needed in consultation with the President of the Board. Every Investigator shall be required to maintain confidentiality subject to Canon IV.11(5) of the Canons of the General Convention.
- (b) **COMPENSATION.**— The Diocese may compensate an Investigator for services rendered at a rate described in a written retainer agreement.
- (c) **REIMBURSEMENT.**— Whether or not an Investigator is compensated, the Diocese shall reimburse an Investigator for reasonable and necessary expenses incurred in a proceeding under this canon.

#### **SEC. 4108. Church Attorney.**

- (a) **APPOINTMENTS.**— The Bishop, in consultation with the Standing Committee, shall appoint 1 or more attorneys to serve as Church Attorneys.
- (b) **QUALIFICATIONS.**— Any individual appointed under subsection (a) shall be a Member of the Church and a duly licensed attorney, but need not reside within the Diocese.
- (c) **REMOVAL.**— The Church Attorney may be removed for cause by the Bishop, in consultation with the Standing Committee.
- (d) **COMPENSATION.**— The Diocese may compensate a Church Attorney for services rendered at a rate described in a written retainer agreement.
- (e) **REIMBURSEMENT.**— Whether or not a Church Attorney is compensated, the Diocese shall reimburse a Church Attorney for reasonable and necessary expenses incurred in a proceeding under this canon.

#### **SEC. 4109. Pastoral Response Coordinator.**

The Bishop may appoint a Pastoral Response Coordinator, to serve at the will of the Bishop in coordinating the delivery of appropriate pastoral responses provided for in Title IV. The Pastoral Response Coordinator shall not be an individual serving in any other capacity under this canon.

#### **SEC. 4110. Advisors.**

- (a) **APPOINTMENTS.**— In each proceeding under this canon, the Bishop shall appoint an Advisor for the Complainant and an Advisor for the Respondent.

**(b) VIEWS BEFORE APPOINTMENTS.—**

- (1) **COMPLAINANT.**— Before the appointment of an individual as the Advisor for the Complainant, the Complainant shall have a reasonable opportunity to express the Complainant's views about the intended appointment of that individual.
- (2) **RESPONDENT.**— Before the appointment of an individual as the Advisor for the Respondent, the Respondent shall have a reasonable opportunity to express the Respondent's views about the intended appointment of that individual.

**(c) QUALIFICATIONS.—**

- (1) **IN GENERAL.**— Any individual serving as an Advisor for the Complainant or an Advisor for the Respondent may not—
  - (A) hold any other position provided for under this canon; or
  - (B) include any chancellor or vice chancellor of this Diocese or any individual likely to be called as a witness in the proceeding or otherwise be involved in the proceeding.
- (2) **ADVISOR FOR THE RESPONDENT.**— The Advisor for the Respondent shall be a licensed or canonically resident member of the clergy.

**SEC. 4111. Clerk.**

The Board shall appoint a Board Clerk to assist the Board with records management and administrative support. The Clerk may be a member of the Board.

**SEC. 4112. Costs, Expenses, and Fees.**

- (a) **IN GENERAL.**— Except as otherwise expressly provided in this canon, any cost, expense, or fee incurred under Title IV and this canon shall be the obligation of the individual incurring that cost, expense, or fee.
- (b) **REIMBURSEMENT OF REASONABLE EXPENSES.**— The Diocese shall reimburse reasonable expenses of the Board, the Intake Officer, the Clerk, and any other individual as may be approved by the Bishop and the Standing Committee.
- (c) **DISCRETIONARY PAYMENT.**— In the sole discretion of the Bishop, and with the consent of the Standing Committee, the Bishop may recommend to Diocesan Council the payment by the Diocese of certain reasonable fees and expenses incurred by the Respondent.
- (d) **EXCLUSIVE PROCEDURE AND METHOD.**— Except for the provisions of canon IV.19.23(b) of the Canons of the General Convention, this canon shall provide the exclusive procedure and method for reimbursement or payment of any cost, expense, or fee incurred in a proceeding under Title IV.

**SEC. 4113. Records.****(a) RECORDS OF PROCEEDINGS.—**

- (1) **IN GENERAL.**— Except as provided under paragraph (2), the records of active proceedings before the Board, including the period of any pending appeal, shall be preserved and maintained in the custody of the Clerk.



(2) **DIOCESAN OFFICES.**— If there is no Clerk, the records described under paragraph (1) shall be preserved and maintained in the custody of the Diocesan offices.

(b) **PERMANENT RECORDS.**— The Bishop shall make provision for the permanent storage of records of all proceedings under this canon at the Diocese and the Archives of the Episcopal Church, as prescribed in Title IV.

## PART II – RESTATEMENT OF THE CONSTITUTION

The 118th Convention approved a motion to “charge the Committee on the Constitution and Canons to conduct a comprehensive study of the Constitution and Canons provisions governing which clergy have vote at Convention, and to report to the 2014 Convention on that study and proposals.” The Bishop has endorsed the proposal of the Committee to submit a restatement of the articles of the Constitution to the Convention for approval in January 2015 and selected canons for approval in January 2016. The purpose of the restatement of the Constitution and certain canon laws is to provide good governance for the Diocese. The provisions should be stated in a way that meet necessary legal requirements and provide for transparency, practical administration, and public understanding.

Generally, there will be no substantive change in a restated provision. In any case in which the Committee proposes a restatement of a provision that contains an intentional new change in policy or substance, the change will be identified for public review and discussion.

The Committee plans on making a draft of the restatement of the Articles of the Constitution available for public review and comment by the middle of the year. The Committee will provide for a period of several months to receive written comments on the proposal and will hold a public hearing to invite oral comments in the second part of the year.

Included in the materials provided to this 119th Convention is a letter to the Committee on the Constitution and Canons providing more information on the restatement of the Constitution.

### APPENDIX

November 20, 2013  
Committee on the Constitution and Canons  
Diocese of Washington  
Washington, D.C.

Dear members of the Committee on the Constitution and Canons:

I am writing to you to give you an update on the restatement of the Constitution and Canons and to provide you with information for communicating within the Diocese.

#### **ENDORSEMENT OF THE BISHOP**

The Bishop has endorsed and given her support for the plans of the Committee on the Constitution and Canons to restate the articles of the Constitution and selected



canons of the Diocese for amendments to be presented to the Convention in January 2015. I want to thank each of you for your gift of talent and especially time to make this difficult undertaking possible. The Diocese is fortunate to have members who offer so much in addition to the required qualifications. In accordance with the requirements of Canon 20 all of the lay members of the Committee are attorneys. Some of the clergy who are members are also attorneys and all of the clergy members have experience with, and expertise in, the canons.

### ***BACKGROUND***

In the last few years, whenever the Committee was given a task relating to amending the Constitution or canons it became quickly apparent that there were great inconsistencies and technical problems in the way that the inter-related provisions had developed over many decades. The lack of consistency and appropriate uniformity in terminology, structure, language, convention, meaning, interpretation, and style is not an unnatural development. It reflects similar development in many areas of secular law. However, in the last three decades there has been advancement in the technical drafting of legislation at the highest levels of secular law. One example of the need to restate and update the Constitution and canon law provisions is in the advancement of technologies. Most business communications and transactions are done electronically now. This includes practices such as giving prompt notice, publishing materials, and making or receiving filings or inquiries. Some provisions have become technologically obsolete (e.g. we cannot publish something in a publication that no longer exists). There are some areas in which we very much need to retain the requirements of written documents. However, in most cases we want to accommodate the realities of the internet and the usual and practical modes of business operations. We also run a real legal risk (such as liability) if our actual practices do not match our own self-enacted statutes as a Diocese.

### ***PURPOSES OF RESTATEMENT***

The primary purpose of the restatement of the Constitution and canon law provisions is to provide good governance for the Diocese. The provisions should be stated in a way that meets necessary legal requirements and provides for practical administration, interpretation, and transparency. To the greatest extent practicable consistent with legal requirements, the provisions should be written in plain English to allow the average person to understand the provisions with reasonable effort.

Our canon laws provide a structure for the legal relationships between and among individuals, officials, organizational structures, and property. The interaction between canon law and secular law has a very complicated and long history. The canon laws of our Diocese are statutes in a particular sense. The provisions have a very direct impact on the rights, privileges, obligations, and liabilities (including financial liabilities) of the Diocese, our parishes, and individuals. The general public should not view the canons as being similar to a garden club charter.

### ***PRINCIPLES OF RESTATEMENT***

The main objective in the restatement of any provision of the Constitution or canons is to restate the provision, consistent with the purposes described in this letter, with no

substantive change. The basic intent of the provision read in the context of all other related provisions will provide guidance for the restatement. We can predict that the overwhelming majority of restated provisions (more than 95 percent) will contain no change in substance.

The great majority of the few provisions that will have a substantive change will be modified from necessity (e.g. if there are existing substantive inconsistencies between two provisions, one or both need to be made consistent).

In any case in which the Committee proposes a restatement of a provision that contains an intentional new change in policy or substance, the change will be clearly identified for public review and discussion.

#### ***TARGET AUDIENCES FOR THE RESTATEMENT***

Legal Audience: The Constitution and canons are the enacted legislation of the Diocese. The Chancellor is the primary legal advisor in the Diocese. Section 3 of Canon 6 states "The Chancellor shall act as legal advisor to the Bishop, the Standing Committee, and all other Committees of the Convention, whenever they require legal advice in questions affecting the interest of the Church, and shall perform such other duties as may be prescribed by Canon or resolution of the Convention." Responsibility for interpreting the Constitution and canons in potential litigation or in day-to-day operations within the Diocese falls directly on the Chancellor. In addition to the Canon to the Ordinary and any Special Counsel to the Diocese, the determinations and guidance of the Chancellor need to be given the utmost deference in drafting the restatements.

Administrative Audience: The restatements also need to meet the needs of persons administering the provisions on a day-to-day basis, including the Bishop, clergy, Diocesan staff, lay officers, ordained officials, Diocesan committee members, parish administrators, and parish staff.

General Audience: The restatements need to be understandable to the average parishioner and the general public using reasonable effort.

Once again, I want to thank you for your continuing efforts relating to the restatements. Your work will be of great benefit to the Diocese for years to come.

Sincerely,

Anthony C. Coe, Esq.,  
Chair of the Committee on the Constitution and Canons

Part I of the report was approved by voice vote. No vote was required on Part II of the report.

#### **INTRODUCTION OF NEW CLERGY IN MINISTRIES**

The Rev. Canon Paula Clark presented new clergy in ministries: Amanda Akes, Assistant, Grace Church, Silver Spring; the Rev. Isaac Bonney, Rector St. Mark's, Fairland; Anita Braden, Assistant, Trinity, DC; Ann Broomell, Priest-in-charge, Redeemer; Joe Burnett, Priest-in-charge, St. Columba's; Kristen Hawley, Assistant, Christ Church,

Georgetown; James Jelinek, Priest-in-charge, St. Paul's, K Street; Timothy Johnson, Chaplain, Washington Episcopal School; Loren Lasch, Assistant, St. Patrick's; Sarah Motley, Assistant, Grace Church, Georgetown; John Price, Priest-in-charge, St. John's Beltsville; Timothy Raasch, Priest-in-charge, Christ Church, Kensington; Juan Pastor Reyes, Assistant, St. Alban's; Melanie Slane, Assistant, Epiphany, DC; Kimberly Still, Priest-in-charge, St. Peter's; Julie Wizorek, Priest-in-charge, St. Paul's, Piney; and Rebecca Zartman, St. Thomas', DC.

The following individuals were ordained as Transitional Deacons in December 2013: Melinda Artman, Victoria Clayton, Sarah Colvin, Sarah Slater, Cameron Soulis, and George Wong.

### **CASTING OF THE FIRST BALLOT**

Mr. Roachford provided voting instructions and delegates cast the first ballot.

Bishop Mariann led the Convention in singing *Tis a Gift to Be Simple*. The Convention stood in recess until 9:00 a.m. Saturday.

### **BISHOP'S ADDRESS**

The Rt. Rev. Mariann Edgar Budde, Bishop of Washington, delivered the annual address to the Convention during the evening Eucharist. The text can be found in the section of this Journal titled "The Bishop's Convention Address."

### **SECOND BUSINESS SESSION**

***SATURDAY, FEBRUARY 1, 2014***

### **WORSHIP**

The Rev. Rob Boulter, St. Columba's, and the Rev. Dr. Rosemarie Duncan, St. Columba's, led the morning worship.

The Bishop invited the Rev. Linda Kaufman, Common Ground Community Solutions, to address the Convention on the homeless crisis in Washington, DC. Ms. Kaufman invited those interested in the problem to join her, the Rev. Emily Guthrie, St. Margaret's, Ms. Polly Donaldson, St. Margaret's, and the Rev. David Wolf, Good Samaritan Ministry, for a lunch table conversation about homelessness in DC.

### **REPORT OF THE TELLERS ON THE FIRST BALLOT**

Mr. Stephen Dean, Grace Church, Silver Spring, and Head Teller, reported the results of the first round of balloting for Diocesan offices. A tabulation of the results can be found in the section of this Journal titled "Report of the Tellers."

### **CASTING OF THE SECOND BALLOT**

Mr. Roachford provided voting instructions and delegates cast the second ballot.

## REPORT OF THE COMMITTEE ON RESOLUTIONS

The Rev. Susan Thon, Chair of the Committee on Resolutions, presented the report.

### ON ADOPTION OF SUSTAINABLE AND RESPONSIBLE INVESTMENT PRINCIPLES (ADOPTED AS AMENDED)

*Sponsored by: Mr. William R. MacKaye, lay delegate, Parish of St. Stephen and the Incarnation.*

~~**RESOLVED**, that the One Hundred Nineteenth Convention of the Diocese of Washington direct its Investment Committee to adopt as part of the selection criteria for investment of assets of the Diocesan Investment Fund, the Soper Trust, and any other endowments or reserve funds that the Diocese controls the principles of sustainable and responsible investment, including some effort at mission investing, using the tools of finance to create positive social impact aligned with the mission of the Church; and, be it further~~

~~**RESOLVED**, that the Convention recommend to the Protestant Episcopal Cathedral Foundation and to the other congregations and institutions of the Diocese of Washington holding endowments and financial reserves that they adopt similar investment policies.~~

***RESOLVED**, that the One Hundred Nineteenth Convention of the diocese of Washington ask the Bishop and the Diocesan Council to appoint a Task Force to study principles and strategies of sustainable and responsible investment (SRI), and to evaluate possible advantages and disadvantages of applying those principles and strategies with respect to the investment of funds over which the Diocese has control; and be it further*

***RESOLVED**, that the Task Force report its findings as a result of this study together with any pertinent recommendations to the One Hundred Twentieth Annual Meeting of this Convention; and be it further*

***RESOLVED**, that this Task Force should be composed of representative lay and clergy and shall include, but not be limited to, at least two members of Diocesan Council, one member of the Diocesan Investment Committee, one member of the Diocesan Finance Committee, and the sponsor of the original Resolution on the agenda of this Convention.*

Explanation: The Diocese of Washington and its constituent organizations are lagging well behind other investors of good will, both individuals and institutions religious and secular, in including principles of sustainable and responsible investment (SRI) as part of the criteria they employ in making their investment choices. SRI consists of investment practices that consider environmental, social and corporate governance criteria to generate long-term competitive financial returns and positive societal impact. The evidence is increasing that SRI strategies both serve the common good and increase the likelihood of profit. This resolution would direct the Investment Committee to explore SRI strategy, calling upon the financial wisdom and experience of such organizations as US SIF (the Forum for Sustainable and Responsible Investment), and to develop an investment policy and practice congruent with SRI principles. It further

would commend similar policy steps to constituent organizations of the Diocese that are financially independent from the Diocese.

Financial Impact Statement from the Chair of the Finance Committee: A resolution has been proposed to modify the existing investment guidance policy for funds held by the Diocese to provide that these funds be actively invested under the principles of sustainable and responsible investment (“SRI Policy”) and in such a way that they promote mission investing. No specific SRI Policy criteria language has been proposed. The Investment Committee has responded to these concerns by adopting an amendment to the Diocesan Investment Policy Statement that provides that if funds are invested in specific investments, rather than broader market index mutual funds, material amounts will not be invested “in the securities of any company that derives substantial amounts of income from the manufacture, distribution, or selling of firearms to the general public; alcohol; tobacco; or other product or services that conflict with the Christian mission of the Diocese...” . However, this policy specifically permits investments in any such companies as long as they are a part of an index mutual fund.

The proposed change is intended to somewhat further restrict the existing policy by applying a broader active screen on selection of investments to impose a duty on the Diocesan investment managers to seek out companies which conform to the SRI Policy and would intentionally apply to index mutual funds thus restricting investment only to funds that also met an agreed SRI Policy.

It is impossible to quantify the potential financial impact on the Diocese of this change. In general, the current Investing Policy is being implemented by moving the equity component of Diocesan investment funds into broad market index mutual funds and avoiding specific company securities. Consensus investment management theory suggests that imposing policy screens on invested funds for medium to large endowment funds tends to result in performance lagging broader market returns, somewhat higher management expense costs, and clearly loss of diversification. In addition adoption of an active SRI directive will substantially increase the oversight responsibilities of the Investment Committee or its fund managers. Thus it is probable that adoption of this policy change may result in lower investment earnings available to the Diocese in the future and thus lesser funds available to support mission activities. On the other hand, investments made by the Diocese should reflect the Christian principles of the church and that may justify some loss of hypothetical earnings. It is also possible that adoption of this policy may conflict with the original intent of donors of some of the endowment funds. Such a conflict must be investigated with assistance of legal counsel.

As a recommendation, at this point it would appear that appointing a task force to undertake a more formal study of desired SRI Policy restrictions and the resulting impact on investment earnings would be more desirable than adopting current restrictions as proposed in the resolution.

Recommendation from the Resolutions Committee: The Resolutions Committee forwards this Resolution to Convention for its consideration, with the following comments:

First, a general comment: The conversation about how best to invest funds held by the Diocese, congregations and other Church bodies is an important one for us to have. It also is one that calls for study and understanding of complex issues, for Convention delegates, congregations and Church institutions alike. The 30 days between the posting of the proposed Resolution and discussion on the Convention floor do not offer adequate time to fully and carefully explore issues that include: Which “principles of sustainable and responsible investment” will we follow in considering the investments we make? What are “broad market index funds” and “sustainable and responsible index funds”? What is the history of such funds’ performance? What is the appropriate balance for the Diocese, congregation and other Church institutions to strike between agreed on principles and earnings?

These and other questions deserve thorough, prayerful investigation and consideration well beyond what is possible on the Convention floor at this point. The issues are more appropriate for a task force than the Investment or Finance Committee who already have a full workload. The research and recommendations of a task force could be shared well ahead of time and considered by a fully informed Convention—or, more appropriately, perhaps, by Diocesan Council, as the Investment Committee is a committee of Council, not Convention.

We make two further comments on inconsistencies in the proposed Resolution itself. (1) The first Resolve calls on Convention to direct its Investment Committee to adopt... the principles of sustainable and responsible investment” (SRI). The Explanation, on the other hand, states the Resolution’s purpose as calling on the Investment Committee “to explore SRI strategy... and to develop an investment policy and practice congruent with SRI principles.” (Emphasis added) (We note that the specific content of SRI principles is not stated.)

(2) The Diocesan Investment Fund contains funds belonging to parishes in addition to diocesan funds. The first Resolve would require all of those funds to be invested using principles of SRI as part of the selection criteria. On the other hand, the second Resolve merely recommends that congregations “adopt similar investment policies.” This is inconsistent. Furthermore, it is not clear that Convention has the authority to direct congregations to make a particular kind of investment. If so, adequate notice and opportunity to decide whether or not to remain in the Investment Fund would need to be given.

Mr. Bill MacKaye, St Stephen and the Incarnation, sponsor, spoke in favor of the Resolution. Episcopalians stand for something; we act as God’s hands in the world, offering healing and hope, he said. The Resolution calls for us to invest our money in a way that will build a better world – to put our money where our mouth is. Critics of SRI say it may cost more, increase our risk, or decrease our yield. Experts say this is not true. But we should adopt SRI criteria even if it costs us more, because it is the right thing to do.

Mr. Gary Correll, Christ Church, Rockville and Chair, Finance Committee, spoke in opposition saying that more time is needed to consider all aspects of the problem. He offered an amendment in the nature of a substitute.

**SUBSTITUTE AMENDMENT ON SUSTAINABLE AND RESPONSIBLE INVESTMENTS**  
*(ADOPTED)*

**RESOLVED**, that the One Hundred Nineteenth Convention of the diocese of Washington ask the Bishop and the Diocesan Council to appoint a Task Force to study principles and strategies of sustainable and responsible investment (SRI), and to evaluate possible advantages and disadvantages of applying those principles and strategies with respect to the investment of funds over which the Diocese has control; and be it further

**RESOLVED**, that the Task Force report its findings as a result of this study together with any pertinent recommendations to the One Hundred Twentieth Annual Meeting of this Convention; and be it further

**RESOLVED**, that this Task Force should be composed of representative lay and clergy and shall include, but not be limited to, at least two members of Diocesan Council, one member of the Diocesan Investment Committee, one member of the Diocesan Finance Committee, and the sponsor of the original Resolution on the agenda of this Convention.

Ms. Ellen Martin, Christ Church, Georgetown and Chair, Diocesan Investment Committee, said she was sympathetic to those who brought forth the original resolution. She noted that the Diocese has adopted policies to prevent investment in guns sold to general public, as well as alcohol, tobacco and other products counter to the common good. However, she said, the issue is more complicated than it may seem. For this reason, she said, the Investment Committee supports the substitute.

Mr. Rick Rutherford, St. Mark's, DC, spoke in support of the substitute (as well as the intent of the original Resolution) because it proposes definitive action. He said in his experience, our values are set not by what we articulate, but by what we tolerate.

The Rev. Lee Davis, St. Anne's, spoke in support of the substitute, saying we must be good stewards, which includes making sure our investments are consistent with our witness. However, we must also be well informed, and currently we don't have enough information.

The Rev. Dr. Carleton Hayden, retired, opposed the substitute and supported the original Resolution, saying it reflects our belief that we are "in the world, not of the world."

Mr. MacKaye said he supports the substitute resolution. The issue is complicated and the proposed work group is a good idea.

Ms. Tanya Stern, Epiphany, DC, supported the substitute; the original resolution, she said, asks us to adopt criteria that have not been articulated.



The question was called. The substitute was approved by a show of hands. The Resolution as amended was approved by a show of hands.

### REPORT OF THE TELLERS ON THE SECOND BALLOT

Mr. Dean reported the results of the second round of balloting for Diocesan offices. A tabulation of the results can be found in the section of this *Journal* titled “Report of the Tellers.”

### CASTING OF THE THIRD BALLOT

Mr. Roachford provided voting instructions and delegates cast the third ballot.

### GUEST SPEAKER

Bishop Mariann introduced the Rev. Dr. Jay Sidebotham, Executive Director of RenewalWorks, a ministry of the Episcopal Church to nurture discipleship and encourage evangelism. Earlier in his career, Dr. Sidebotham served as assistant clergy at St. Columba’s.

The mission of the RenewalWorks program is to identify spiritual growth opportunities for congregations and individuals. The focus is on having conversations about the life-and-death issues that confront every church and denomination.

Among the questions that have prompted this work is this one posed by author Brian McLaren in *Finding Our Way*: Are we a club for the elite who pretend to have arrived or a school for disciples who are still on the way?

Dwight Zscheile, author of *People of the Way*, also challenges us to consider questions such as:

- What does it mean to be a disciple in today’s world? What does it mean to be a church member? Are they the same thing?
- How does life in the Episcopal Church foster depth and commitment to the way of Christ and how does it undermine it?
- Who are we as Episcopalians and what are we here for? Are we doing and being all we’re called to do and be?
- Does more programming, more activity produce more growth in the church?
- What’s the connection between the spiritual vitality of the congregation and the spiritual vitality of its members?

RenewalWorks addresses these big questions. It began 10 years ago with Willow Creek Community Church in Willow Creek, IL. In her book, *Christianity After Religion*, Diana Butler Bass describes this large “megachurch” as one whose business model had resulted in a huge congregation, but one in which one-quarter of the members described themselves as being spiritually stalled and contemplating leaving.

Willow Creek hired leading consumer researchers to learn *from the perspective of parishioners* what drives individual spiritual growth and what are the characteristics of growing churches. The research focused on the users’ perspectives, needs, attitudes and



behaviors. A key finding was that there is only a limited connection between church activity and spiritual growth. What mattered most was relationship with God and with neighbor.

A decade later, this research has expanded to include 1,700 churches across 15 countries and various denominations. The researchers have since defined a spiritual growth continuum that links spiritual behaviors and attitudes to four stages along a continuum:

- Exploring – people in this group are taking the first small steps on an intentional spiritual journey.
- Growing – People in this group are more committed to their Christian faith but still there are lots of questions.
- Deepening – People in this group have a faith by which they rely on God’s presence and power in their daily lives.
- Centered – For these people, the Christian faith is the most important relationship in their lives.

The research shows the top catalysts for spiritual growth include:

- Reading and reflecting on scripture
- Embracing/clarifying core Christian beliefs
- Engaging in personal spiritual practices
- Serving those in need
- Worship: being in spiritual community

RenewalWorks has as its mission to help congregations move from where they are to where they are going. To do this involves conversations that previously may not have happened in the church.

The process begins with members of a congregation taking an online survey about their spiritual life. This is followed by a series of four workshops about two weeks apart. The process concludes with a set of recommendations to the vestry and parish.

The first workshop is designed to focus on the spiritual continuum. Individuals reflect on their own experience of spiritual growth and inertia.

In the second workshop, participants learn their parish survey results and measure their spiritual vitality. The spiritual vitality index looks not just at the role played by the church, but also personal spiritual practices and involvement in service to others. Surveys of Episcopalians generally show signs of spiritual vitality around educating children, welcoming others, and commitment to liturgy. There is a strong legacy of social justice, but a lack of clarity on the theological or biblical basis for it. And the profiles suggest that we are a lifestyle church – the focus is on “what I get out of it.”

The third workshop focuses on beliefs and best practice principles. Participants seek how to apply what they have learned, to answer the question, “What is God calling us to do and be?” Among the best practice principles are to embed scripture in everything we do, create ownership, and focus on the leader’s heart. Leaders must begin with their

own spiritual journey. “You cannot reproduce in others what you are not producing in yourself.”

In the fourth workshop, participants get specific about action plans for developing answers to the question, “How do we get there?” This involves viewing everything through the lens of how it contributes to spiritual growth. Participants are encouraged to focus relentlessly on spiritual growth and on accountability for deepening spiritual practices. This does not necessarily require more programs, staff or budget, but rather a cultural change in which a focus on spiritual growth pervades everything the parish does.

Dr. Sidebotham concluded with a poem by Mary Oliver called “The Vast Ocean Begins Outside Our Church: The Eucharist.”

The Convention responded with applause.

### WORKSHOPS

Following a short break, delegates attended one of 10 concurrent workshops: Building a Healthy Youth and Family Ministry; Full Communion: the Who, Where, and How of Ecumenical Relations; Innovative Digital Ministry in Church Communications; Mission Through Service Ministries; Multi-Cultural Ministry: Let us Praise God Together; Neighborhood and Community Mapping; New Expressions in an Enduring Tradition; Promoting Peace in the Holy Land: What Episcopalians are Doing; RenewalWorks; Overview and Key Findings; and The Spiritual Practice of Daring Greatly.

### WORSHIP

The Rev. Simon Bautista, Canon for Latino Ministries, led the worship.

### TREASURER’S REPORT

Ms. Paula Singleton, Treasurer of the Diocese, presented preliminary financial results for 2013. Total operating revenue was \$3,671,216, which was \$95,600 below the amount budgeted. Congregational giving was \$50,000 less than budgeted. Ms. Singleton encouraged those parishes with outstanding balances to remit them soon. At least one parish, St. Paul’s, Piney Parish, increased their commitment during the year as the result of better than expected financial circumstances. She thanked all the congregations for supporting the Diocesan budget.

Total operating expense was \$3,713,216, which was \$107,300 below the amount budgeted. There was an expenditure of \$80,000 more than budgeted for legal fees due to a clergy discipline issue. That issue has since been resolved. Ms. Singleton praised Diocesan staff for their efforts in controlling expenses.

Gains on investments more than offset the \$41,000 deficit from operations. As a result, the Diocese experienced an increase in net worth of \$350,221.

The Montgomery County Circuit Court approved a proposal that places the Soper Fund under the supervision of the Diocese as a permanently restricted asset with only

the earned income available for expenditure. This restructuring will eliminate trustee fees of approximately \$100,000/year. The policy regarding the income distribution from the Soper Fund is unchanged.

The 2012 financial audit produced no adverse findings. Preliminary work had begun on the 2013 audit.

### **PRESENTATION AND ADOPTION OF THE 2014 BUDGET**

Mr. Gary Correll, Chair, Finance Committee, presented the proposed 2014 operating budget for the Diocese. He said the guiding principles in preparing the budget were to:

- Align resources and expenditures with the missional priorities of the Diocese
- Maximize transparency, and
- Promote accountability

The budget is balanced, with projected income and expense for 2014 at \$4,006,117. In the past, expenses for the Latino Ministry were funded off budget; they are now included in the 2014 budget. Only the Bishop Walker School and supplemental funds for clergy retirement remain off budget.

Congregational giving (54%), the Soper Fund (31%), and the Bishop's Annual Appeal (4%) represent the major sources of Diocesan income. Expenses are directed to Congregational Resources and Services (30%), Canonical Oversight and Administration (27%), Diocesan Mission Imperatives (18%), National and International (13%), Congregational Vitality (11%), and the Protestant Episcopal Cathedral Foundation (1%).

Mr. Correll highlighted the success of the Latino Ministries led by the Rev. Simon Bautista, saying that in 2002, the Episcopal Church was almost unknown among the Hispanic community in the Washington, DC area. Today, there are six vibrant Spanish-speaking congregations throughout the Diocese and recently a priest was ordained from the Latino community. The Finance Committee is working on a plan for the Latino Ministry to become self-sufficient in the next three years.

In 2013 the vicar at St. Barnabas' Church of the Deaf departed and efforts to secure a successor have not been successful. Instead, a new arrangement will be piloted in which endowment funds are used to cover interpreter expenses at two parishes.

The 2014 budget redirects some of the funding within the Young Adult and Campus Ministries from full-time chaplains at Howard University and the University of Maryland to Lay Leadership Development for other university campuses in the Diocese.

The Finance Committee has created new guidelines for investment management which Mr. Correll said would be available on the Diocesan website. He said the Finance Committee is looking for new members and encouraged anyone who was interested to contact him.

Mr. Correll moved adoption of the budget.

Mr. Caleb Nelson Amaker, Howard University, proposed an amendment to the budget.

### BUDGET AMENDMENT ON CAMPUS MINISTRY

(ADOPTED AS AMENDED)

Restore \$9,000, or 50 percent of the proposed cut, to the University of Maryland chaplaincy and \$14,000, or 50 percent of the proposed cut, to the Howard University chaplaincy. ~~Reduce Campus Ministry-Lay Leadership Development by \$23,000. Reduce Parking by \$4,000, Travel Conferences and Meetings by \$5,000, and Miscellaneous Reserve by \$14,000.~~

Ms. Kostel raised a point of order saying that the rules require budget amendments to be budget neutral.

Mr. Amaker said he would reduce the line item for Campus Ministry – Lay Leadership Development to offset the funds to be restored to the two chaplaincies.

The Rev. Kathleen Corbett-Welch, St. Luke's, Brighton, spoke in support of the amendment saying that young people at large universities are in a spiritual desert, facing enormous peer pressure. The chaplains are the face of Christ, without whom many students would die of thirst.

The Rev. Robyn Franklin-Vaughn, Howard University Chaplain, supported the amendment, citing the Bishop's address of the previous evening in which she talked about doing things in stages. Ms. Franklin-Vaughn suggested the need to develop a system of evaluation and accountability for the campus ministries. This job cannot be done part-time, she said.

The Rev. Noreen Seiler-Dubay, St. Christopher's, supported the amendment. She recalled a similar effort in 1993 to close these two ministries, and said she was sorry to see the Diocese revisit this issue.

Mr. John Rigg, St. Andrew's, College Park, supported the amendment. He said as an undergraduate student at Emory University, if there had not been a full-time college chaplain, he might have drifted away from the church. St Andrew's is located directly across the street from the University of Maryland chaplaincy and they enjoy a cooperative arrangement. In 2006, they created an intentional community run by the chaplaincy at Maryland. The Rev. Otis Gaddis has become a real fixture in the community and he would hate to see any interruption of the momentum that he has created.

The Rev. Dr. Carleton Hayden, retired, said he began his life in ministry as chaplain at the University of Saskatchewan and ended it at Howard University. He supported the amendment. In addition to volunteers and adequate funding, a full-time chaplain is necessary for effective ministry on a university campus. This is a vital ministry on the cutting edge of society.

Mr. Graeme Browning, Redeemer, inquired whether the amendment, if approved, would bring to a halt lay leader development.

The Bishop responded that she understands and appreciates the support for existing campus ministries. She said the idea is to create a team of ministers to redistribute resources and that if the amendment passed, Georgetown, American University, St. Mary's, and George Washington University would not have representation on campus.

Ms. Raiford Gaffney, St. Mark's, DC, said in light of the Bishop's comments, she opposed the amendment.

Ms. Sarah Penkert, St. Bartholomew's, said she supported the amendment and that change should be made in stages. The college years are difficult; she didn't want to see expansion come at the expense of full-time ministers at Howard and the University of Maryland.

The Rev. Otis Gaddis, University of Maryland Chaplaincy, spoke in support of the amendment. He said the funding goes only for his salary, not for program expenses. He did not want to have to choose between raising money and missional activities.

Ms. Anna Clayton, University of Maryland Chaplaincy, said she supports the amendment. It takes time, work and dedication to create the kinds of programs offered at the U. of Maryland and that she appreciates a stable chaplaincy.

The Rev. Dr. Phillip Cato, retired, said as a former chaplain at the University of North Carolina, it is important to understand that a chaplain serves not only students, but also faculty and administrative staff.

#### **BUDGET AMENDMENT ON CAMPUS MINISTRY** *(FAILED)*

Restore \$9,000, or 50 percent of the proposed cut, to the University of Maryland chaplaincy and \$14,000, or 50 percent of the proposed cut, to the Howard University chaplaincy. Reduce Depreciation expense by \$23,000.

Mr. Peter Bartram, Christ Church, Kensington, offered an amendment to the amendment to obtain the \$23,000 needed to make the amendment budget neutral from Depreciation instead of from Campus Ministry-Lay Leadership Development.

Mr. Correll responded that Depreciation represents a charge incurred in prior years. Because the money has already been spent, the amendment would result in a deficit budget.

The question was called; a two-third majority voted to close debate. Mr. Bartram's amendment to the amendment failed.

The Rev. Ken Howard, St. Nicholas', Germantown, said he opposed the amendment because so many campuses have no Episcopal presence, including two in Montgomery County. He said it was more important to have a presence on more campuses

The Rev. Christopher Wilkins, Christ Church, Chaptico, former campus minister supported the amendment because of the importance of full-time chaplaincies. While he hopes we could expand, our first goal should be to do no harm.

**BUDGET AMENDMENT ON CAMPUS MINISTRY**  
(ADOPTED)

Restore \$9,000, or 50 percent of the proposed cut, to the University of Maryland chaplaincy and \$14,000, or 50 percent of the proposed cut, to the Howard University chaplaincy. Reduce Parking by \$4,000, Travel Conferences and Meetings by \$5,000 and Miscellaneous Reserve by \$14,000.

Mr. Wilkins, offered an amendment to the amendment to restore the \$23,000 to the Howard and University of Maryland chaplaincies by reducing the following line items:

Parking – reduce by \$4,000

Travel Conferences and Meetings – reduce by 5,000

Miscellaneous Reserve – reduce by \$14,000

The Rev. Otis Gaddis supported the Wilkins' amendment. He said expansion to the other schools is necessary, but this would provide a short-term solution.

The question was called; a two-third majority voted to close debate.

The Wilkins amendment was approved by show of hands.

The amendment to the budget, as amended by the Wilkins amendment, was approved.

The Budget was approved as amended.

**RESOLUTION ON CAMPUS MINISTRY**  
(ADOPTED AS AMENDED)

*Sponsored by the Rev. Dr. Carleton Hayden, retired.*

**RESOLVED**, that the Bishop with the Diocesan Young Adult Missioner and Diocesan Council be requested to prepare and present to the Convention of 2015, a vision and strategy for campus ministry in this Diocese which will cultivate and strengthen the present ministries at Howard University and the University of Maryland and establish and/or strengthen ministries at other institutions of higher education in the Diocese, *and be it further*

**RESOLVED**, *that such a vision and plan to include an actionable strategy for fundraising for that comprehensive vision for sustainability and expansion of these ministries.*

Dr. Hayden offered a resolution on campus ministries. The Chair directed that the delegates vote whether to consider the resolution. Consideration of the resolution was approved by a show of hands.

The Rev. Kimberly Lucas, St. Margaret's, inquired whether the Bishop had a plan for expansion of chaplaincies in diocese.

The Bishop responded that she has been considering this over the past year and how to do it with limited resources.

Mr. Rigg, St. Andrew's, College Park, spoke in favor of the resolution, requesting that consideration be given to those parishes proximate to the campuses that will be affected.

Ms. Tanya Stern, Epiphany, compared the investment in campus ministries to the investment made in Latino ministries. She said it is necessary to get a better understanding of the vision for campus ministry in the Diocese.

The Rev. Kent Marcoux, St. George's, DC, concurred that the parishes near the universities need to be considered. About one-third of St. George's Parish, he said, is made up of Howard University alumni.

The Rev. John Ball, Trinity, St. Mary's City, said that campus ministers have transformed lives. As a full-time parish priest, he doesn't have sufficient time to spend on the campus and that having a campus minister at St. Mary's would make a real difference.

### **AMENDMENT TO THE RESOLUTION ON CAMPUS MINISTRY** **(ADOPTED)**

And be it further **RESOLVED** that such a vision and plan to include an actionable strategy for fundraising for that comprehensive vision for sustainability and expansion of these ministries.

The Rev. Otis Gaddis, offered an amendment to the resolution to include a plan for fundraising to the resolution on campus ministry.

The question was called; a two-third majority voted to close debate.

The Gaddis amendment to the resolution was approved. The resolution as amended was approved by a show of hands.

The Bishop commended the students from Howard University for their presence and participation in this debate. The Delegates responded with applause.

### **REPORT OF THE TELLERS ON THE THIRD BALLOT**

Mr. Dean reported the results of the third round of balloting for Diocesan offices. A tabulation of the results can be found in the section of this *Journal* titled "Report of the Tellers."

### **SETTING OF THE DATE AND PLACE OF THE 2015 CONVENTION**

Mr. Roachford moved that the One Hundred Twentieth Annual Meeting of the Convention of the Diocese of Washington be held January 30-31, 2015. And further, he moved that the Convention ask the Bishop and Council, with the concurrence of the Standing Committee, to set the location to be at either the Washington National Cathedral or Reid Temple AME Church following a compilation of the evaluations of the attendees of this Convention.

The motion was approved.

The Bishop thanked all in attendance for taking their personal time to participate in the Convention. She also thanked the leaders of workshops and all who worked to bring about the Convention. She said the conversation about campus ministry had been enlightening, and that she was eager to work with all on this issue.



## WORSHIP

The Rev. Dr. Sheila McJilton, St. Philips's, Laurel, led the closing worship.

## REPORTS TO THE CONVENTION

Reports from the following were submitted to the Convention by title and appear elsewhere in the *Journal* (see "Table of Contents"): Standing Committee, Diocesan Council, Finance Committee, Angus Dun Committee, Committee on Church Architecture, Companion Diocese Committee—Jerusalem, Commission on Ecumenical and Interreligious Ministries, Hunger Fund Committee, Investment Committee, Commission on Ministry, Diocesan Retreat Committee, St. Mary's Scholarship Committee, Committee on the Southern Africa Partnership, Historiographer, and Seabury Resources for Aging.

## SUMMARY OF ELECTIONS

Clerical Member, Standing Committee: Kim Baker and Joan Beilstein

Lay Member, Standing Committee: Cay Hartley and Kemah Camara

Clerical Deputy to General Convention: Betsy Gonzalez, Greg Syler, Kurt Gerhard, and Jan Cope

Lay Deputy to General Convention: Barbara Miles, Gerry Perez, John Johnson, and Annie Brown

Clerical Deputy to Provincial Synod: Carol Jablonski; Alternate: Kathy Corbett-Welch

Lay Deputy to Provincial Synod: Rick Rutherford and Joan Thomas; Alternate: John Rigg

## ADJOURNMENT

The President declared the One Hundred Nineteenth Convention of the Diocese to be adjourned.

\* \* \* \* \*

The foregoing text constitutes the official *Journal of the One Hundred Nineteenth Convention of the Diocese of Washington*, held at Reid Temple AME Church on the thirty-first day of January and first day of February *Anno Domini* 2014.

Mariann Edgar Budde, President  
Keith Roachford, Secretary  
Martha C. Romans, Rapporteur

**THE BISHOP'S OFFICIAL LIST OF CLERGY ENTITLED  
TO SEAT AND VOTES AT THE 119TH CONVENTION**

Those whose names are preceded by an asterisk did not register and therefore were presumed to have been absent. Three ballots were cast.

|                            |                             |
|----------------------------|-----------------------------|
| MARIANN EDGAR BUDDE        | Phillip C. Cato             |
| * JOHN BRYSON CHANE        | Randolph C. Charles         |
| Paul Abernathy             | * Diane C. Fitzgerald Clark |
| Patricia Phaneuf Alexander | * Joseph Clark              |
| * Barbara Allen            | Martha K. Clark             |
| * James D. Anderson        | Paula Clark                 |
| * James R. Anderson        | * Thomas Clay               |
| * D. Thomas Andrews        | Vikki Clayton               |
| * Michael Angell           | Sarah M. Colvin             |
| Peter Antoci               | Jan Naylor Cope             |
| Stephen Arbogast           | Kathleen Corbett-Welch      |
| * Stephen T. Arpee         | * Carole Anne Crumley       |
| Melinda Artman             | * John Daniels              |
| * Susan Astarita           | Daniel D. Darko             |
| Sari N. Ateek              | Lane Davenport              |
| Mariann C. Babnis          | Stephen R. Davenport, III   |
| Kim Baker                  | * D.H. Kortright Davis      |
| John A. Ball               | Lee Davis                   |
| Cynthia O. Baskin          | Prince Decker               |
| Simón Bautista Betances    | * John Denham               |
| * William Baxter           | Robin Dodge                 |
| * Jacob D. Beck            | William J. Doggett          |
| John Beddingfield          | * James M. Donald           |
| Joan Beilstein             | * W. Larry Donathan         |
| * William P. Billow, Jr.   | * Richard E. Downing        |
| * David P. Black           | * Dalton D. Downs           |
| Norma Lee Blackwell        | Sarah Duggin                |
| * Susan N. Blue            | * Barbara T. Duncan         |
| Isaac Bonney               | Rosemarie L. Duncan         |
| Martha J. Bonwitt          | Frank G. Dunn               |
| * Vaughan P.L. Booker      | * Bruce A. Eberhardt        |
| * E. Kent Booth            | * John F. Eberman           |
| Robert Boulter             | * Beth M. Echols            |
| Debra M. Brewin-Wilson     | Deirdre Anne Eckian         |
| * Marc Lawrence Britt      | * Laura McFarland Edwards   |
| * Velma Wooten Brock       | * Tilden H. Edwards, III    |
| * Donna H. Brown           | Phillip C. Ellsworth, Jr.   |
| * Enrique R. Brown         | Clinton C. Esonu            |
| Virginia Brown-Nolan       | * John F. Evans             |
| Cassandra Burton           | Elizabeth Ann Ewing         |
| Denise Cabana              | Carol Cole Flanagan         |
| Linda Calkins              | * Susan M. Flanders         |
| Elizabeth Carl             | Carol Flett                 |
| * Robert M. Catchings      | * A. Guy Fouts              |

Robyn Franklin-Vaughn  
 Otis Gaddis, III  
 Elizabeth Gardner  
 Virginia Gerbasi  
 Kurt Gerhard  
 \* J. Carlyle Gill  
 \* Robert S. Gillespie, Jr.  
 \* David T. Gleason  
 Betsy C. Gonzalez  
 Sarabeth Goodwin  
 John M. Graham  
 \* Douglas A.G. Greenaway  
 \* A. Katherine Grieb  
 \* Margaret B. Guenther  
 Emily Guthrie  
 Caron Gwynn  
 \* Jacques B. Hadler, Jr.  
 Michele Hagans  
 Elizabeth A. Hague  
 \* William Hague  
 \* Jane Milliken Hague  
 Gary R. Hall  
 \* Christopher N.R. Halliday  
 \* Karl Halter  
 \* Michael P. Hamilton  
 Matthew R. Hanisian  
 \* Preston Hannibal  
 Rona R. Harding  
 John T.W. Harmon  
 Harry Harper  
 \* John C. Harris  
 Lawrence R. Harris, Jr.  
 \* Vincent P. Harris  
 \* Frank M. Harron, II  
 Robert Harvey  
 Kristen L. Hawley  
 J. Carleton Hayden  
 Stephen H. Hayward  
 \* Barbara D. Henry  
 Nancy Hildebrand  
 Olivia P.L. Hilton  
 Jessica Hitchcock  
 Charles Hoffacker  
 \* Lucy Hogan  
 \* James C. Holmes  
 Kenneth W. Howard  
 \* Beth Humphrey  
 \* Marian T. Humphrey  
 Brooks Hundley

Robert F.B. Hunter  
 Meg Ingalls  
 \* H. Stuart Irvin  
 H. Jocelyn Irving  
 James S. Isaacs  
 Carol Jablonski  
 \* Peter Jackson  
 \* Charles R. Jaekle  
 \* Nancy C. James  
 Rondesia Jarrett  
 \* Bruce W.B. Jenneker  
 \* Constance Jenson  
 \* Karen B. Johnson  
 \* W. Pegram Johnson, III  
 \* Theodore W. Johnson  
 Timothy A. Johnson  
 \* H. Vance Johnson, Jr.  
 Allan B. Johnson-Taylor  
 John Tyler Jones  
 \* Katherine H. Jordan  
 Nancy Lee Jose  
 Linda M. Kaufman  
 Edward Thomas Kelaher  
 Stuart A. Kenworthy  
 Shell T. Kimble  
 Richard G.P. Kukowski  
 Sarah Lapenta-H  
 \* Alexander R. Large  
 \* Paul G. Larkin  
 \* John E. Lawrence  
 Luis Leon  
 Theodore L. Lewis  
 \* Samuel T. Lloyd III  
 Randall Lord-Wilkinson  
 Kimberly D. Lucas  
 \* Joseph W. Lund  
 \* Carolyn S. Lundelius  
 Louise Lusignan  
 Jeffrey B. MacKnight  
 Timothy Malone  
 \* Michael Marrett  
 \* Richard C. Martin  
 Ray Massenburg  
 Mary 'Molly' McCarty  
 \* John S. McDuffie  
 Sheila McJilton  
 \* Margaret McNaughton  
 \* Loren B. Mead  
 Deborah Meister

\* Luther D. Miller, Jr.  
 \* B. Bradshaw Minturn  
 Ann L.H. Moczydlowski  
 \* Anne D. Monahan  
 Sarah Motley  
 \* Melanie Mullen  
 Terri Murphy  
 Thomas C. Murphy  
 Stephanie J. Nagley  
 \* Earl A. Neil  
 \* Nancy J. Noall  
 \* Mitzi Noble  
 Sherrill L. Page  
 Heather Patton-Graham  
 Nan Peete  
 \* August W. Peters, Jr.  
 \* John L. Peterson  
 F. Bradley Peyton, IV  
 \* Susan Pinkerton  
 \* Samuel E. Pinzón  
 \* Albert C. Pittman  
 \* William S. Pregnall  
 \* Geoff Price  
 \* Kathleen V. Price  
 Jim Quigley  
 \* Robin Razzino  
 Connie Reinhardt  
 Juan Pastor Reyes  
 Vidal Rivas  
 \* John C. Rivers  
 \* Paul Rose  
 Peter Schell  
 \* Frederick W. Schmidt  
 \* Jack S. Scott  
 Noreen Seiler-Dubay  
 Lyndon Shakespeare  
 William Shand, III  
 \* Sarah A. Shirley  
 Eric W. Shoemaker  
 Cynthia Simpson  
 Sally Slater

\* Martin L. Smith  
 \* Perry Michael Smith  
 \* Lael Sorensen  
 Cameron Soulis  
 Cara Spaccarelli  
 \* Leslie St. Louis  
 \* John D. Stonesifer  
 Shawn O. Strout  
 \* Harriette Sturges  
 Gregory Charles Syler  
 \* Charles W.S. Tait  
 \* John T. Talbott  
 \* Jo C. Tartt, Jr.  
 Arnold G. Taylor  
 Susan Thon  
 \* Kwasi Thornell  
 Claudia Tielking  
 \* Joseph W. Trigg  
 \* William D. Underhill  
 \* Samuel Van Culin, Jr.  
 Brian Lee Vander Wel  
 L. Sue von Rautenkranz  
 David C. Wacaster  
 \* Francis H. Wade  
 \* Samuel C. Walker  
 Susan K. Walker  
 \* Martha Wallace  
 Andrew W. Walter  
 Beverly Weatherly  
 \* Joseph C. Weaver  
 \* Clement W. Welsh  
 Christopher I. Wilkins  
 Shivaun Wilkinson  
 \* Milton C. Williams, Jr.  
 David B. Wolf  
 George Wong  
 Amy C. Yount  
 \* Paul F.M. Zahl  
 \* Lisa Zaina  
 Janet Zimmerman

# CLERGY ENTITLED TO SEAT AND VOICE BUT NO VOTE

\* JAMES L. JELINEK  
 Amanda Akes  
 Anita Braden  
 Ann Broomell  
 Joe G. Burnett  
 \* Gina Gilland Campbell  
 Athanasius Choi

Jason L. Cox  
 \* Loren V. Lasch  
 \* Tom Malione  
 S. Kent Marcoux  
 W. Bruce McPherson  
 John Price  
 Tim Raasch

\* Justice Schunior  
 Melanie Slane  
 Kimberly L. Still

Julie Wizorek  
 Becky Zartman

**THE SECRETARY'S LIST OF LAY DELEGATES ENTITLED  
 TO SEAT AND VOTES AT THE 119TH CONVENTION**

| REGION 1  | REGION 2  |
|---|---|
| 102 CHRIST CHURCH, WASHINGTON<br>Diana Church<br>John Pontius   | 101 WASHINGTON NATIONAL CATHEDRAL<br>Bill MacBain<br>Nancy Stockbridge<br><i>Alternate Seated:</i> Jennifer Neal<br>Virginia Mars           |
| 104 ST. JOHN'S, LAFAYETTE SQUARE<br>Fernando Hermoza<br>Hilary West<br>John More<br>Kathryn Pharr<br>Martha Jenkins | 103 ST. JOHN'S, GEORGETOWN<br>* John Wise<br><i>Alternate Seated:</i> Martha Wilson<br>John Van Wagoner                                     |
| 106 EPIPHANY, DC<br>David Downes<br>Tanya Stern   | 105 CHRIST CHURCH, GEORGETOWN<br>Cherie Jones<br>Christy Thorley<br>Conici Blount<br>Henry Courtney<br>Kathryn Carmean                      |
| 107 ASCENSION AND ST. AGNES<br>Phyllis Birkhead   | 109 ST. ALBAN'S<br>Amanda Hobart<br>Anton Vanterpool<br>Diana Dykstra<br>Paul Brewster  |
| 108 ST. AUGUSTINE'S<br>Elaine Graves  | 112 GRACE CHURCH, GEORGETOWN<br>Peyton Craighill  |
| 116 ST. MARK'S, DC<br>Grady Hedgespeth<br>Maureen Shea<br>Raiford Gaffney<br>Suella Henn                            | 113 ST. PAUL'S, K STREET<br>* George Keeler<br><i>Alternate Seated:</i> Linda Wilkinson<br>Steven Chlapecka<br>Charles Zakaib<br>John Stowe |
| 117 ST. MONICA'S AND ST. JAMES'<br>Doris Celarier   | 114 ST. STEPHEN & THE INCARNATION<br>Bill MacKaye<br>Luis Correa  |
| 118 ST. LUKE'S, DC<br>June Lendore  | 122 ST. MARGARET'S<br>Farar Elliott<br>Jenny Carson   |
| 119 ST. THOMAS', DC<br>* Jean Holman<br>Jim Mills   | 124 ALL SOULS'<br>Heidi Rasciner<br>Will Coley  |
| 126 ST. MARY'S<br>* Wendy Sherman<br><i>Alternate Seated:</i><br>Kimberly Reed-Ellerbie                             |   |
| 127 CALVARY CHURCH<br>James Bragg   |   |
| 130 ST. GEORGE'S, DC<br>Erika Gilmore   |   |
| 171 HOWARD UNIVERSITY CHAPLAINCY<br>* Richard English<br><i>Alternate Seated:</i><br>Caleb Nelson-Amaker            |   |

125 ST. COLUMBA'S  
 \* Mark Lindblom  
*Alternate Seated:* Lois Herrmann  
 Ann Loikow  
 Deborah Kennedy Coster  
 Krishna Singho  
 Sylvana Christopher

128 ST. PATRICK'S  
 Lesley Krauland  
 Robert Vaughn

129 ST. DAVID'S  
 Sarah Stowell Shapley

### REGION 3

161 ST. BARNABAS' CHURCH OF THE DEAF  
 Thomas Hattaway

202 ST. PETER'S  
 Sandra Miller

203 ST. BARTHOLOMEW'S  
 Charley Hendricks

207 ST. JOHN'S, NORWOOD PARISH  
 \* Marny Helfrich  
*Alternate Seated:* Suzanne Welch  
 Carl Schaefer  
 Maragret Uhar

208 ALL SAINTS', CHEVY CHASE  
 Bill Freund  
 BJ Buracker  
 Daniel Cross  
 Pam Key

211 ST. DUNSTAN'S  
 Eleanor Smith  
 Elin Botha

214 ST. LUKE'S, TRINITY PARISH  
 George Huckabay  
 Treva Miller

215 ST. FRANCIS  
 Alan Van Egmond  
 Laurel Bahar  
 Susan Dolan

217 ASCENSION, GAITHERSBURG  
 Kristen Keating  
 Ophelia Yalley-Ogunro  
 Sue Snay

218 REDEEMER  
 Clark Downs  
 Graeme Browning

221 ST. JAMES', POTOMAC  
 Charles Lundelius  
 John Eisold

222 ST. ANNE'S  
 Catherine Jacob

223 ST. NICHOLAS' PARISH  
 \* David Maglott  
*Alternate Seated:* Andres Aviles  
 Karin Remington

### REGION 4

III HOLY COMFORTER  
 Linda Keene Solomon  
 Monalie Bledsoe

120 TRINITY, DC  
 Christopher Robinson  
 Stella Lawrence

201 CHRIST CHURCH, ROCKVILLE  
 \* Joyce Bryant  
*Alternate Seated:* George Wolohojian  
 Christine Carrico  
 Emily Correll

204 ST. JOHN'S, OLNEY  
 Johnna Gilchrist  
 Liliana O'Connor

205 GRACE CHURCH, SILVER SPRING  
 Anne Sheldon  
 Stephanie Gray  
 Theresa Wheeler

206 ST. LUKE'S, BRIGHTON  
 \* Jane Heppel Martin

209 CHRIST CHURCH, KENSINGTON  
 Hill Carter  
 Peter Bartram

210 Ascension, Sligo Parish  
 \* Annie Brown  
*Alternate Seated:* Gigi Gilmore  
*Alternate Seated:* Marta Brenden  
 Joan Thomas

212 ST. MARY MAGDALENE  
 Nora Wellington

213 OUR SAVIOUR, HILLDALE  
 Elizabeth Adegboyega-Panox  
 Nancy Hewett  
 Sumner Clarren

## 216 GOOD SHEPHERD

Linda Campo  
Lynn Wood

## 219 TRANSFIGURATION

Hyacinth Fray  
J.J. Boulin

## 220 ST. MARK'S, FAIRLAND

Charles Smith  
Rusty Bishop

## REGION 5

## 110 ST. PAUL'S, ROCK CREEK

Leanora Caruth

## 121 OUR SAVIOUR, BROOKLAND

\* Sandra Ingram-Johnson  
*Alternate Seated:* Kelsey Collie

## 123 HOLY COMMUNION

Pamela Spencer

## 131 ST. TIMOTHY'S

Novella Wright

## 132 ATONEMENT

Jacqueline Johnson  
Marie Queen

## 134 ST. PHILIP THE EVANGELIST

Pamela Taylor

## 305 ST. JOHN'S, ZION PARISH

Leslie Roper

## 307 HOLY TRINITY, COLLINGTON

Ames Perry  
Diane Clark

## 308 ST. PHILIP'S, LAUREL

Justin Mann  
Stacy Harper-Avilla

## 310 ST. MATTHEW'S

\* Audrey Pabs-Garnon  
Silviano Celestino  
Rosa Briones

## 311 Epiphany, Forestville

Randolph Maxwell  
*Alternate Seated:* Althea Long-Green

## 314 ST. JOHN'S, MT. RAINIER

Eugene Wright  
Fredericka Ortiz-Hamilton

## 315 ST. ANDREW'S, COLLEGE PARK

John Rigg  
Vicky Moore

## 316 ST. MICHAEL &amp; ALL ANGELS

\* Jesse Velasquez  
*Alternate Seated:*  
Matilda Bruno-Gaston  
Carol Gaskin

## 320 ST. CHRISTOPHER'S

Joseph Berney

## 321 ST. GEORGE'S, GLENN DALE

Alix Volel-Stech

## 371 UNIVERSITY OF MD CHAPLAINCY

Anna Clayton

## REGION 6

## 301 ST. JOHN'S, BROAD CREEK

Charles Day

## 302 ST. PAUL'S, BADEN

Cathy Thompson

## 303 ST. BARNABAS', LEELAND

Michael Goffney

## 304 TRINITY, UPPER MARLBORO

Mary Dail

## 306 CHRIST CHURCH, ACCOKEEK

Wes Courtney

## 309 ST. THOMAS', P.G. COUNTY

Franklin Robinson  
*Alternate Seated:* Debbie Kirk

## 317 ST. BARNABAS', TEMPLE HILLS

Patricia Lee-Renwick

## 319 CHRIST CHURCH, CLINTON

Jo Appold

## 323 ST. PHILIP'S, BADEN

\* Michele Williams  
*Alternate Seated:* Sally Glover

## 401 CHRIST CHURCH, DURHAM

\* Alicia Cordelle

## 402 CHRIST CHURCH, PORT TOBACCO

Danielle Webber

## 403 CHRIST CHURCH, WAYSIDE

\* Barbara Poe

## 404 TRINITY, NEWPORT &amp; HUGHESVILLE

\* Roberta Morell

## 405 ST. JAMES', INDIAN HEAD

Harvey Johnson

## 406 ST. PAUL'S, PINEY

Janet Sargent  
Linda Hurd



501 ALL FAITH, CHARLOTTE HALL  
Kirk Davis  
*Alternate Seated:* Jeanette Davis

502 CHRIST CHURCH, CHAPTICO  
Herbie Redmond

503 ST. GEORGE'S, VALLEY LEE  
Phil Horne

504 ST. ANDREW'S, LEONARDTOWN  
\* Dee McRae

505 TRINITY, ST. MARY'S  
\* Caroline Loker Braun  
*Alternate Seated:* Alice Caplins

506 ALL SAINTS', OAKLEY  
\* Gordon Hughes

507 ASCENSION, LEXINGTON PARK  
Margaret Maupin

### LAY MEMBERS, *EX OFFICIO*, WITH VOTE

Mary E. Kostel, Chancellor  
Gary Correll, Chair, Finance Committee  
Keith Roachford, Secretary of the Convention  
Paula E. Singleton, Treasurer of the Diocese  
\* Margaret H. Gordon, President, ECW

### LAY MEMBERS, *EX OFFICIO*, WITH SEAT AND VOICE BUT NOT VOTE

\* Paul Barkett; Chair, Committee on Human Resources  
\* Ellis Byrd-Tabscott; Youth Representative  
Tony Coe; Chair, Committee on the Constitution and Canons  
Paul Cooney; Canon to the Ordinary  
Polly Donaldson; Diocesan Council  
\* Hannah Dowdy; Diocesan Council  
\* Mathy Downing; Diocesan Council  
\* Marc Fetterman; Chair, Committee on Church Architecture  
Linda Freeman; Deputy to General Convention  
\* Herman Gloster; Diocesan Council  
\* Salli Hartman; Standing Committee; Deputy to General Convention  
\* Sara Hunt; Youth Representative  
\* Andrea Hutson; Youth Representative  
\* Michael Jacksonis; Committee on the Constitution and Canons  
John Johnson; Deputy to General Convention; Executive Council  
of The Episcopal Church  
Tom Johnson; Companion Diocese Committee - Jerusalem  
Franklyn Malone; Standing Committee  
Ellen Martin; Chair, Investment Committee  
\* Abbott McCartney; Co-Chair, Southern Africa Partnership Committee  
Lee Mericle; Chair, Hunger Fund Committee  
Barbara Miles; Deputy to General Convention  
Gerry Perez; Convener, Region 5  
\* Robert Pinkard; Chair, Bishop Walker School  
\* Anne Ridenour; Convener, Region 6  
\* Trey Ridley; Youth Representative  
Atron Rowe; Standing Committee  
Liane Rozzell; Co-Chair, Southern Africa Partnership Committee  
Rick Rutherford; Diocesan Council

- \* David Schnorrenberg; Committee on the Constitution and Canons  
Jackie Shipp; Diocesan Council  
Sarah Stonesifer; Standing Committee
- \* Susan Stonesifer; Historiographer
- \* John Van de Weert; Committee on the Constitution and Canons
- \* Christine Wesley; Youth Representative
- \* Liz Wilson; Chair, Commission on Ministry  
Penny Winder; Diocesan Council
- \* C.B. Wooldridge; Chair, Diocesan Retreat Committee

## REPORT OF THE TELLERS ON THE FIRST BALLOT

### STANDING COMMITTEE

**CLERICAL** — two to be elected for two-year terms.

|                                 |     |                            |     |
|---------------------------------|-----|----------------------------|-----|
| Number of Clerical Votes Cast:  | 241 | Number of Lay Votes Cast:  | 248 |
| Clerical Votes Needed to Elect: | 61  | Lay Votes Needed to Elect: | 63  |
|                                 |     | Total Votes Cast:          | 489 |

|                | CLERICAL<br>VOTE | LAY<br>VOTE | TOTAL<br>VOTE | ORDER OF<br>ELECTION |
|----------------|------------------|-------------|---------------|----------------------|
| Kim Baker      | 60               | 71          | 131           |                      |
| Joan Beilstein | 73               | 50          | 123           |                      |
| Prince Decker  | 41               | 40          | 81            |                      |
| Lee Davis      | 34               | 47          | 81            |                      |
| Molly McCarty  | 33               | 40          | 73            |                      |
| VOIDS          | 0                | 0           | 0             |                      |

There was no election. A second ballot was ordered retaining the names of the Rev. Kim Baker, the Rev. Joan Beilstein, the Rev. Lee Davis, and the Rev. Prince Decker.

**LAY** — two to be elected for two-year terms.

|                                 |     |                            |     |
|---------------------------------|-----|----------------------------|-----|
| Number of Clerical Votes Cast:  | 223 | Number of Lay Votes Cast:  | 242 |
| Clerical Votes Needed to Elect: | 61  | Lay Votes Needed to Elect: | 56  |
|                                 |     | Total Votes Cast:          | 465 |

|                 | CLERICAL<br>VOTE | LAY<br>VOTE | TOTAL<br>VOTE | ORDER OF<br>ELECTION |
|-----------------|------------------|-------------|---------------|----------------------|
| Cay Hartley     | 66               | 81          | 147           | 1                    |
| Kemah Camara    | 68               | 66          | 134           | 2                    |
| Franklyn Malone | 53               | 56          | 109           |                      |
| Jim Mills       | 36               | 39          | 75            |                      |
| VOIDS           | 0                | 0           | 0             |                      |

Ms. Cay Hartley and Ms. Kemah Camara were elected.

**DEPUTIES TO GENERAL CONVENTION****CLERICAL** — four to be elected for a three-year term.

|                                 |     |                            |     |
|---------------------------------|-----|----------------------------|-----|
| Number of Clerical Votes Cast:  | 453 | Number of Lay Votes Cast:  | 461 |
| Clerical Votes Needed to Elect: | 57  | Lay Votes Needed to Elect: | 58  |
|                                 |     | Total Votes Cast:          | 914 |

|                  | CLERICAL<br>VOTE | LAY<br>VOTE | TOTAL<br>VOTE | ORDER OF<br>ELECTION |
|------------------|------------------|-------------|---------------|----------------------|
| Betsy Gonzalez   | 73               | 92          | 165           | 1                    |
| Greg Syler       | 64               | 66          | 130           | 2                    |
| Kurt Gerhard     | 56               | 71          | 127           |                      |
| Sheila McJilton  | 59               | 51          | 110           |                      |
| Jan Cope         | 55               | 49          | 104           |                      |
| David Wacaster   | 50               | 48          | 98            |                      |
| Randolph Charles | 61               | 36          | 97            |                      |
| Meg Ingalls      | 35               | 48          | 83            |                      |
| VOIDS            | 0                | 0           | 0             |                      |

The Rev. Betsy Gonzalez and the Rev. Greg Syler were elected. A second ballot was ordered retaining the names of the Rev. Kurt Gerhard, the Rev. Jan Cope, the Rev. Sheila McJilton, and the Rev. David Wacaster.

**LAY** — four to be elected for a three-year term.

|                                 |     |                            |     |
|---------------------------------|-----|----------------------------|-----|
| Number of Clerical Votes Cast:  | 441 | Number of Lay Votes Cast:  | 453 |
| Clerical Votes Needed to Elect: | 57  | Lay Votes Needed to Elect: | 56  |
|                                 |     | Total Votes Cast:          | 894 |

|                  | CLERICAL<br>VOTE | LAY<br>VOTE | TOTAL<br>VOTE | ORDER OF<br>ELECTION |
|------------------|------------------|-------------|---------------|----------------------|
| Barbara Miles    | 98               | 100         | 198           | 1                    |
| Gerry Perez      | 83               | 65          | 148           | 2                    |
| John Johnson     | 64               | 71          | 135           | 3                    |
| Annie Brown      | 61               | 56          | 117           |                      |
| Anton Vanterpool | 52               | 62          | 114           |                      |
| Jo Appold        | 54               | 55          | 109           |                      |
| Ann Loikow       | 29               | 44          | 73            |                      |
| VOIDS            | 0                | 0           | 0             |                      |

Ms. Barbara Miles, Mr. Gerry Perez, and Mr. John Johnson were elected. A second ballot was ordered retaining the names of Dr. Annie Brown and Mr. Anton Vanterpool.

**DEPUTIES AND ALTERNATE DEPUTIES TO PROVINCIAL SYNOD**

**CLERICAL** — one to be elected for a three-year term.

Total Votes Cast: 245  
 Votes Needed to Elect: 123

|                     | <b>TOTAL<br/>VOTE</b> | <b>ORDER OF<br/>ELECTION</b> |
|---------------------|-----------------------|------------------------------|
| Carol Jablonski     | 145                   | 1                            |
| Kathy Corbett-Welch | 100                   |                              |
| VOIDS               | 0                     |                              |

The Rev. Carol Jablonski was elected. The Rev. Kathy Corbett-Welch was elected as the alternate.

**LAY** — two to be elected for a three-year term.

Total Votes Cast: 441  
 Votes Needed to Elect: 103

|                 | <b>TOTAL<br/>VOTE</b> | <b>ORDER OF<br/>ELECTION</b> |
|-----------------|-----------------------|------------------------------|
| Rick Rutherford | 149                   | 1                            |
| Joan Thomas     | 142                   | 2                            |
| John Rigg       | 120                   |                              |
| VOIDS           | 0                     |                              |

Mr. Rick Rutherford and Ms. Joan Thomas were elected. Mr. John Rigg was elected as the alternate.

## REPORT OF THE TELLERS ON THE SECOND BALLOT

### STANDING COMMITTEE

**CLERICAL** — two to be elected for two-year terms.

|                                 |     |                            |     |
|---------------------------------|-----|----------------------------|-----|
| Number of Clerical Votes Cast:  | 195 | Number of Lay Votes Cast:  | 242 |
| Clerical Votes Needed to Elect: | 49  | Lay Votes Needed to Elect: | 61  |
| Total Votes Cast:               |     |                            | 437 |

|                | CLERICAL<br>VOTE | LAY<br>VOTE | TOTAL<br>VOTE | ORDER OF<br>ELECTION |
|----------------|------------------|-------------|---------------|----------------------|
| Kim Baker      | 59               | 86          | 145           | 1                    |
| Joan Beilstein | 77               | 61          | 138           | 2                    |
| Lee Davis      | 27               | 53          | 80            |                      |
| Prince Decker  | 32               | 42          | 74            |                      |
| VOIDS          | 1                | 0           | 1             |                      |

The Rev. Kim Baker, and the Rev. Joan Beilstein were elected.

**DEPUTIES TO GENERAL CONVENTION**

**CLERICAL** — two to be elected for a three-year term.

|                                 |     |                            |     |
|---------------------------------|-----|----------------------------|-----|
| Number of Clerical Votes Cast:  | 185 | Number of Lay Votes Cast:  | 225 |
| Clerical Votes Needed to Elect: | 47  | Lay Votes Needed to Elect: | 57  |
|                                 |     | Total Votes Cast:          | 410 |

|                 | CLERICAL<br>VOTE | LAY<br>VOTE | TOTAL<br>VOTE | ORDER OF<br>ELECTION |
|-----------------|------------------|-------------|---------------|----------------------|
| Kurt Gerhard    | 47               | 81          | 128           | 3                    |
| Jan Cope        | 48               | 65          | 113           | 4                    |
| Sheila McJilton | 47               | 42          | 89            |                      |
| David Wacaster  | 43               | 37          | 80            |                      |
| VOIDS           | 5                | 5           | 10            |                      |

The Rev. Kurt Gerhard and the Rev. Jan Cope were elected.

**LAY** — one to be elected for a three-year term.

|                                 |    |                            |     |
|---------------------------------|----|----------------------------|-----|
| Number of Clerical Votes Cast:  | 97 | Number of Lay Votes Cast:  | 115 |
| Clerical Votes Needed to Elect: | 49 | Lay Votes Needed to Elect: | 58  |
|                                 |    | Total Votes Cast:          | 212 |

|                  | CLERICAL<br>VOTE | LAY<br>VOTE | TOTAL<br>VOTE | ORDER OF<br>ELECTION |
|------------------|------------------|-------------|---------------|----------------------|
| Annie Brown      | 64               | 57          | 121           |                      |
| Anton Vanterpool | 33               | 58          | 91            |                      |
| VOIDS            | 5                | 12          | 17            |                      |

There was no election. A third ballot was ordered retaining the names of Dr. Annie Brown and Mr. Anton Vanterpool.



**REPORT OF THE TELLERS ON THE THIRD BALLOT****DEPUTIES TO GENERAL CONVENTION**

**LAY** — two to be elected for a three-year term.

Total Votes Cast: 233  
Votes Needed to Elect: 117

|                  | <b>TOTAL<br/>VOTE</b> | <b>ORDER OF<br/>ELECTION</b> |
|------------------|-----------------------|------------------------------|
| Annie Brown      | 149                   | 4                            |
| Anton Vanterpool | 84                    |                              |
| VOIDS            | 0                     |                              |

Dr. Annie Brown was Elected.

## REPORT OF THE STANDING COMMITTEE

### FEBRUARY 2013 — JANUARY 2014

The 118th Convention of the Diocese of Washington, held on February 1-2, 2013 elected to the Standing Committee: the Rev. Martha Clark, the Rev. Emilie Guthrie, Mr. Atron Rowe, Ms. Sarah Stonesifer to join the continuing members: the Rev. Dr. Peter Antoci, the Rev. Kim Baker, Ms. Salli Hartman, Mr. Franklyn Malone.

The Rev. Kim Baker remained President and Mr. Atron Rowe, Secretary following the Convention.

#### ***MEETING AND OTHER GATHERING***

The committee held ten (10) regular meetings.

#### ***RECOMMENDATIONS FOR ORDINATION TO THE SACRED ORDER OF DEACON***

|                        |                        |
|------------------------|------------------------|
| Melinda Artman         | Sarah Elizabeth Slater |
| Victoria Helen Clayton | Cameron Soulis         |
| Sarah Colvin           | George Wong            |
| Juan Pastor Reyes      |                        |

#### ***RECOMMENDATIONS FOR ORDINATION TO THE SACRED ORDER OF PRIESTS***

|                   |                   |
|-------------------|-------------------|
| Elizabeth Gardner | Rebecca Myers     |
| Kristin Hawley    | Juan Pastor Reyes |
| Timothy Johnson   | Lisa Zaina        |

#### ***CONSENTS TO ELECTION AND ORDINATION***

Consent to the election of W. Jay Lambert, III as Bishop Diocesan of Eau Claire  
– February 1, 2013

Consent to the election of William H. Stokes as Bishop Diocesan of New Jersey  
– June 22, 2013

Consent to the election of Whayne M. Hougland, Jr. as Bishop Diocesan of West Michigan – June 22, 2013

Consent to the election of Matthew Alan Gunter as Bishop Diocesan of Fond Du Lac  
– December 15, 2013

#### ***CONSENTS FOR ELECTIONS***

Consent to the election of a Bishop Suffragan for the Diocese of New York  
– Feb 25, 2013

Consent to the election of a Bishop Suffragan for the Diocese of Maryland  
– June 22, 2013

#### ***SPECIAL CONSENT***

Consent to merge the Diocese of Quincy and the Diocese of Chicago – June 22, 2013

Approved the release from vows of Holy Orders for Meredith Syler – October 28, 2013

#### ***ACTIONS CONCERNING REAL PROPERTY***

February 25, 2013: Approved historical easement for St. Barnabas', Temple Hills in exchange for grant from Prince George's County for construction project.

January 27, 2014 : Approved St. Augustine's Parish to move forward on sale of the church and construction of a new one.

The Rev. Kim Baker, President  
Mr. Atron Rowe, Secretary

## **REPORT OF THE DIOCESAN COUNCIL**

### **FEBRUARY 2013 — JANUARY 2014**

Diocesan Council met seven times during the year: April, May, June, September, October, and November in 2013 (March was cancelled for lack of business; December was cancelled because of the weather), and in January of 2014.

### **COUNCIL ORGANIZATION, FUNCTION, AND MEMBERSHIP**

#### ***COUNCIL RETREAT***

February: Council held a one-day retreat the National 4-H Conference Center in Chevy Chase.

#### ***CONSENT TO APPOINTMENTS***

Council approved various appointments to committees and task forces at various meetings throughout the year.

#### ***COUNCIL VACANCIES***

September: Council learned of two resignations from Council. The clerical regional representative from Region 1 would be elected at the Region 1 Assembly, and the at-large member would be elected by Council.

October: Council elected an at-large clerical member to fill a vacancy.

### **COUNCIL COMMITTEES AND TASK FORCES**

#### ***COMMITTEE ON HUMAN RESOURCES***

September: Council approved a selection of five plans to be offered through the Medical Trust. The Committee had hired a consultant to work with the Medical Trust to talk about the rates offered.

October: Council approved an adjustment to the salary compensation tables by a factor of 2.7%. The Bishop asked the Committee, in the coming year, to work on salary adjustments so that it was not just a COLA, but merit-based for exemplary work. She felt there was a lack of performance reviews that need to have goal setting and performance review.

November: Council authorized the HR Committee to continue to pursue increased transparency and clarity with the Medical Trust regarding health insurance premiums.

#### ***DIOCESAN PARTNERSHIPS***

September: The Bishop reminded Council that each of the two diocesan partnerships, one with Southern Africa and one with the Diocese of Jerusalem, would be expiring soon. She noted that this diocese has many international connections and there should be conversation on what should be on a parish level, and what on a diocesan level.

October: The Bishop reported that she was leaning toward having relationships on the parish level, rather than have Bishop-sponsored partnerships.

January: Council voted to extend the relationship with the Diocese of Jerusalem for one more year.

## CONGREGATIONAL VITALITY INITIATIVES

### *WORKSHOPS*

April: It was decided that there would be more offerings of the workshops from Convention 2013 – there is enough interest to hold one on each topic.

June: The workshops from Convention were continuing all spring, with new workshops developed for fall.

June: Council learned of two new initiatives: (1) several congregations were sending members to the church planting conference this summer; (2) the Diocese of Washington was going to be one of the pilot dioceses for a new program under Forward Movement called “RenewalWorks” which focusses on spiritual growth.

### *RENEWALWORKS*

September: Council learned more about RenewalWorks, which came out of work done by Willow Creek Church in Chicago as a measure of the spirituality level of parishioners. This work had been adapted to the Episcopal Church. Another new initiative was announced: the new “People of the Way” book – The Story. The book is set up as a chronological story of the Bible in 31 segments, adapted to different age groups, and available in Spanish.

### *NEIGHBORHOOD MAPPING*

October: The Young Adult Missioner reported on a summer project with churches in the Dupont Circle area to walk their neighborhood. Those who participated learned that they didn’t know the neighborhood as well as they thought, but were able to increase their confidence that, working with parish and diocesan leadership, they could be present and talk to their neighbors.

### *FRESH EXPRESSIONS*

October: Council learned about a new program that came out of a church-planting conference over the summer. The new program is called “Fresh Expressions,” which explores fresh expressions of our faith. Already there were two avenues being explored.

### *STAFFING*

April: The Bishop reported that there were three finalists for the staff position of Youth Missioner, all from outside the Diocese. This position would be part of a vitality team, consisting of the Canon for Congregation Vitality, the Young Adults Missioner, and the Youth Missioner.

May: The Bishop reported that she had re-opened the search process for the Youth Missioner, since the person offered the job has turned it down. She is looking for someone with a strong multi-cultural background and adeptness.

May: The Bishop told Council that she was still re-configuring the resources. The

Canon for Academic and Transition Ministries will be leaving at the end of June. The Bishop will be looking for someone full-time whose portfolio would include transition ministries, seminarians, and multi-cultural ministries, but not academic ministries. The Young Adult Missioner has been working with the college chaplaincies, the Bishop with the Cathedral schools and the two independent schools, and the parish-based schools would strengthen their relationship with their parishes.

June: The Bishop announced the new Youth Missioner for three years, beginning in September. The first year would be full-time, then move closer to half-time while she was in seminary the following two years. She will develop regional and diocesan youth programs, and will be going into the parishes to provide help. The Bishop had offered the job of Canon for Clergy Development and Multicultural Ministries to someone in the Diocese. An announcement would come when a final decision would be made. She also announced a shift in duties for two staff members, with changes in titles to reflect their current duties.

September: Council met and heard from the new Diocesan Youth Missioner.

October: Council met the new Canon for Clergy Development and Multicultural Ministries, who would be working on the ordination process, transitions, clergy development, and multi-cultural ministries.

## MINISTRIES WITHIN THE DIOCESE

### *YOUTH MINISTRY*

October: The Bishop reported that Camp EDOW needed reorganization of the leadership and structure. This was being worked on by the new Youth Missioner. The program would now appear in the 2014 Budget.

### *LATINO MINISTRY*

April: Council learned of an evaluation review of Latino Ministry. They will start by putting the players together to see what and where they are. The next step would be to go to their host congregation so see where they are and to dig deeper. Most of the parishes do not have it on their radar to take over the ministry at their parish. They will also look at other models.

October: Council learned that the evaluation was progressing, with a lengthy report and discussion at the November meeting.

November: Council received an overview of all seven Latino congregations, and the process being used in the program evaluation.

### *DEAF MINISTRY*

April: Deaf Ministry would be going through an evaluative process. There were fewer than 20 people in the congregation, and the ministry at Gallaudet dwindled to nothing. Following the retirement of the vicar, the search for a replacement has been extensive and not coming up with anyone. More work would be done to help this along.

October: The Bishop reported that this ministry would probably have to change. There are ways to move forward, and there is an endowment available.

January: Council learned that the search for a priest had been suspended, following an extensive search. The mission was now in discernment about their future. In the meantime, they would spend their resources, and any granted by the Diocese, to put ASL interpreters at congregations where hearing-impaired are in and part of the community, such as Christ Church, Washington Parish, in addition to St. John's, Norwood. The line item in the diocesan budget was reduced, given the amount was to fund a clergy position, but still left \$30,000 in the budget.

#### *UNIVERSITY CHAPLAINCIES/CAMPUS MINISTRIES*

April: Another ministry under evaluation are the university chaplaincies. The Diocese has two full-time university chaplains, each a different model, and each tends to be personality-driven, and without much oversight. There are also smaller ministries that are parish-based, and volunteer chaplains. There needs to be a comprehensive idea of what our college chaplaincies could look like.

October: Council learned of campus ministries growing at several local universities, each in a different form. New relationships and new models were evolving.

October: Council was told that there should be a status report of the evaluation in time for Convention, with the target for the evaluation to be completed by the end of the academic year.

January: Council had a lengthy discussion with staff about campus ministry. There is the possibility of developing broader leadership for campus ministry. A developing strategic plan would ask that some of the money – \$200,000 – that we currently spend at only the University of Maryland and Howard, be repurposed to help develop part-time leadership at the other campuses in our diocese. The point is to reach out to many more students living in a post-denominational, post-religion reality. Several colleges could be reached this way, as opposed to the traditional chaplaincy model.

### CONVENTION

April: Council discussed the possibility of changing the venue for Convention to a venue more conducive to workshops, various forms of music and worship, and for networking. A small working group had received an initial cost estimate of an additional \$58,000. The working group would keep exploring and negotiating and return to Council for more discussion.

May: Council learned that even with negotiation, using a conference center would be out of reach financially. They also heard a report on the site visit to Reid Temple AME Church in Glenn Dale. It was a new building, state of the art technology, plenty of break-out space, accessible, comfortable seating, larger hospitality area, and free parking. A proposal was in the works.

June: Council discussed a proposal from Reid Temple, and the advantages of trying a year at the new venue. Council authorized further negotiations, with a net Convention cost of \$63,000 or less, and voted to petition the Bishop and Standing Committee to approve the change in venue, as required by the Constitution.

September: Council discussed the 2014 Convention, and members volunteered to work with staff on the theme and shape of Convention.

October: Council heard a report on the planning of Convention. There would be more worship and music across the whole Convention, workshops on Friday afternoon and on Saturday morning, and table topics at mealtime.

January: Council listened to an update on the upcoming Convention, which had a huge number of people who had signed up for the Friday afternoon workshops – more than twice that of the previous year.

## THE REGIONS

### *REGIONAL ASSEMBLIES*

May: The Bishop announced a change in the line-up of the 2013 Regional Assemblies – they would take place individually, most of them in the evening.

October: The Bishop told Council that she saw the Assemblies as an opportunity to have an annual report of the Diocese that attendees could take back to their parishes.

November: Council discussed the Assemblies, which had just finished.

### *REGIONAL STRUCTURE*

May: The Bishop announced that she would have regional clergy lunches by the time of the Assemblies.

October: Several regional clergy lunches had taken place. The Bishop would like there to be a mission strategy, with the structure then following and making sense.

November: The Bishop noted that the regional structure does allow for representation, but does not promote mission strategy. She hoped that congregations could become demographic partners and plan collaboratively.

January: The Bishop called on Council to engage in reimagining the structure of the diocese and using geographic, rather than number naming for the regions. A proposal would be to have one region for each of St. Mary's and Charles Counties, and two each for Montgomery and Prince Georges Counties and the District of Columbia.

## FINANCIAL MATTERS

### *FINANCES AND BUDGET*

April: Council learned that the 2012 revenue and expenses were close to the amount budgeted, but there was the unbudgeted amount of \$150,000 for legal fees.

May: Council learned that the total revenue for 2012 had exceeded budget revenue because of unusually strong results from the Bishop's Appeal. Because of large legal fees, there was a net deficit for operation expenses, which was offset by gains from investment income.

June: Council received an update on the legal costs for the matters of clerical discipline. Council also authorized setting up the new corporate credit cards with M&T Bank.

September: Council discussed the draft budget and budget assumptions for the 2014

budget. The two main changes would be: (1) to extend the period of time for staff transitions, but for an overall savings; and (2) all the funds regarding Latino Ministry would show in the budget so that the full cost could be seen. There would then be an increase in the miscellaneous line item, and the annual reserve for the eventual special convention and election of the next bishop. Most of the staff would be eligible for a 3% salary increase, along with a 6% increase in health insurance costs.

October: Council learned that although revenue from congregations was lagging, overall expenses were below budget, including the the clergy discipline expenses. There will be a year-end Bishop's Appeal – an anonymous donor pledged \$30,000 toward a matching campaign. Also, the value of investments were up.

October: Council approved a few minor adjustments to the draft budget for 2014, which would be forwarded for discussion at the Regional Assemblies.

January: Council voted to approve a revised 2014 budget to reflect for the reorganization of campus ministries. It also revised the line item for deaf ministry and young adult ministry. Aid to congregations in transition was being split into two categories: (1) aid in transition where help was required, and (2) growth grants, which would be limited, require accountability, and could be multi-year.

#### ***SOPER TRUST***

April: The judge had signed the order terminating the trust. This did not change the rules regarding income – it would continue to be recorded as permanently restricted.

#### ***SETON BELT TRUST***

October: Council learned that there was an agreement for the sale of the last two farms held by the Trust. They would be sold for around \$21 million. The income would be shared with St. Barnabas' Leeland (the other beneficiary).

#### ***INVESTMENT POLICY***

April: Council received a request from St. Stephen and the Incarnation regarding the Diocese's investment policy, specifically regarding the manufacture and sale of guns, but also about other socially responsible policies.

May: Council discussed a proposed revised investment policy that would move to incorporate an indexing strategy rather than continue a strategy of individual stocks and bonds. The latter provides less diversification, higher management costs, higher risk of lower or inconsistent returns. Investment Committee members had always been sensitive to not invest in anything against church value. There was also a first discussion about socially responsible investment policies, which the Committee felt was commendable, but that there were higher risks and management costs.

June: There was an update and more discussion of the investment policy. Council learned that it is standard for non-profits to have a policy of broad market indexing, with a caveat that no individual stock constitute more than a set low percentage of the fund.

January: Council approved and amended diocesan Investment Policy.



***HOUSING ALLOWANCES***

October: Council approved a housing allowance for a new staff member.

**LOANS AND GUARANTEES*****BISHOP WALKER SCHOOL***

September: Council received an update on the school's fundraising, which narrowed the deficit from \$200,000 to \$40,000; however, it would still be a challenge and a risk for the Diocese. They were moving two grades off-site to make more room.

***ST. NICHOLAS'***

September: Council authorized St. Nicholas' to borrow \$45,000 from Sandy Spring Bank in order to repay its outstanding loan from the Diocese. The Diocese is authorized to guarantee this loan. The proceeds from this loan will be used to purchase a 5-year Certificate of Deposit ("CD") that will be owned by the Diocese and used as collateral for the loan.

October: Council approved a modification of the action taken in September with one stipulation. Instead of a 5-year loan, the final arrangement proposed by Sandy Spring Bank is for a 9-year loan and therefore a slower release of proceeds to the Diocese. The stipulation is that if the parish does a refinancing of its \$750K permanent mortgage loan during the 9-year term of this supplemental loan, a condition for Diocesan approval of the refinancing would be that the \$45K loan be included in such refinancing.

**DIOCESAN REAL ESTATE*****BOWIE PROPERTY***

November: Council heard an update on the sale of this property.

**MISCELLANEOUS ITEMS*****GUN VIOLENCE***

April: The Bishop reported on recent events on the prevention of gun violence. Among other things, she spent two evenings with gun owners. She reported that the discussions were interesting and heated, but it was good to talk through and have the conversations.

***VISION AND MISSION***

June: The Bishop opened a conversation with Council about developing a clear vision and mission statement.

***HEALTHY MARYLAND INITIATIVE***

September: Council approved a resolution on the Healthy Maryland Initiative, a petition signed by most major denominations, including the Diocese of Maryland. Its prime target, initially, would be tobacco.

***BISHOP WALKER SCHOOL BYLAWS***

September: Council approved some minor changes to the School's bylaws.

**INTERFAITH COOPERATIVE**

October: Council learned of plan through WIN (Washington Interfaith Network) to have an interfaith cooperative, which would pool purchasing power. This would start with utilities, and then expand.

**SEABURY RESOURCES FOR AGING**

January: Council reviewed the activities of Seabury for 2013 and their plans for 2014. The newest program was the Seabury Connector, a transportation program that provides deliveries of meals for homebound households, medical transit, and transit for recreational and day care activities. Council renewed the Covenant with Seabury Resources for Aging.

Ms. Ann V. Talty,  
Governance Officer

**REPORT OF THE FINANCE COMMITTEE**

**FEBRUARY 2013 — JANUARY 2014**

The Finance Committee is a regular standing committee appointed by the Diocesan Council. The Committee consists of the Treasurer of the Convention, Ms. Paula Singleton, and the Canon to the Ordinary, Mr. Paul Cooney, both *ex officio*, and a number of appointed members from various parishes in the Diocese who are lay and ordained volunteers with expertise in finance, accounting, law or church management. Most of the members have served as rectors, wardens, vestry members or treasurers of their respective congregations.

The appointed members meet monthly during the year to provide staff assistance and formal recommendations in delegated areas to the Standing Committee, Church House staff and the Diocesan Council on matters involving the Diocesan budget, purchase and sale of parish properties, secured loan requests, Diocesan financing guarantees or other direct Diocesan support such as Mission Development or Congregational Development loans to congregations. The Committee is charged with the review of all new parish property encumbrances such as long-term leases, cell tower facilities and historic grant easements. In addition, certain members of the Committee serve on the Audit Committee and Diocesan Council on an *ex officio* basis. The Committee also works with individual parishes facing issues dealing with budgeting, cash management, property development and financial controls, as requested, and assists with the submission and review of parish audits. The Finance Committee routinely presents workshops on church financial matters to lay leadership and at Regional Assemblies, and consults with parish wardens and treasurers on tax matters, implementation of accounting systems and benefit arrangements.

Beginning in 2010, the Finance Committee was also directed by the Bishop to assist parishes with 175 or less Regular Sunday Attendance in conducting a financial review in connection with any new call of a rector or other priest. This involves working with parish leaders to realistically assess the financial health of the parish and the ability of the parish to meet the financial commitments of clergy compensation on a continuing basis when entering new contractual arrangements with ordained leadership.

During the 2013-2014 inter-Diocesan Convention period, the Finance Committee completed the following formal actions:

***RECOMMENDATIONS TO THE STANDING COMMITTEE***

Our Saviour, Hillandale – recommended approval of new secured loan facility to replace existing borrowing and provide funds for property restoration and maintenance

Calvary Church – recommended approval of sale of existing rental property with use of the proceeds restricted to restoration of other properties and facility maintenance.

Grace Episcopal Day School – recommended approval of the sale of a portion of the school property with use of the proceeds available to fund operations.

Ascension, Sligo – recommended approval of a refinancing of existing loan facility.

***RECOMMENDATIONS TO THE DIOCESAN COUNCIL***

St. George's DC – recommended continuation of Diocesan loan guarantee and provided analysis relating to use of vacant property and loan compliance.

Parish Model Endowment Management Policy – recommended acceptance of a model policy on the management of endowed and other investment funds for parishes and forwarded recommendations regarding socially responsible investing to the Investment Committee for further review.

St. Nicholas', Darnestown – recommended renewal of the existing Diocesan loan guarantee with provisions for step down in collateral coverage over time.

***CLERGY SEARCH ASSESSMENTS***

St. Philip's, Baden

St. Barnabas', Leeland

Epiphany, Forestville

St. Paul's, Piney, Waldorf

St. John's, Broad Creek

Christ Church, Durham

St. John's, Georgetown

Holy Comforter

St. Peter's, Poolesville

In addition to these actions, and at direction of Diocesan Council, the Finance Committee continued providing assistance and monitoring of ongoing projects including financing for the Bishop Walker School, development project at St. Augustine's DC, development project at St. Thomas', DC, and certain other parish matters as requested by Staff.

Mr. Gary Correll, Chair

## ANNUAL REPORTS OF THE COMMISSIONS, COMMITTEES AND TASK FORCES OF THE DIOCESE OF WASHINGTON

*119TH CONVENTION  
JANUARY 31 – FEBRUARY 1, 2014*

### ANGUS DUN FELLOWSHIP FUND COMMITTEE

The Angus Dun Fellowship Fund was established in memory of the Fourth Bishop of Washington to provide financial assistance to canonically resident clergy for continuing education expenses. The Committee reviews applications and authorizes disbursements from the Fund's income according to the following criteria: demonstrated benefit of the continuing education program to the Diocese, the applicant's parish (where applicable), and the applicant's ministry. The Committee also expects that funding is sought from the applicant's parish and other appropriate sources, and where possible, makes grants on a matching basis. The Committee's general guidelines, application form and the follow-up evaluation are all available on the Diocesan website.

Criteria established by the Committee limits the size of the grant to a maximum of \$1,000 per person per year and requires that applicants demonstrate the benefit that their program will have for their parish and/or the Diocese. Congregations are encouraged to assist their clergy in their pursuit of continuing education experiences. Typically, the Committee meets to review applications in the fall, winter and spring. Deadlines are announced in the Diocesan Bulletin listserv.

In 2013, the Committee approved four grants: the Rev. Cynthia Simpson, the Rev. Eric Shoemaker, the Rev. Jeffrey McKnight, and the Rev. John McDuffie.

### COMMITTEE ON CHURCH ARCHITECTURE

The Committee on Church Architecture provides a valuable source of knowledge and is available to assist congregations seeking advice on maintenance, restoration and construction projects. More specifically, the Committee can provide guidance on zoning, site issues, accessibility for the disabled, building code requirements, and other building related matters.

Committee representatives continued to assist the Bishop John T. Walker School for Boys at the Church of the Holy Communion and explored the feasibility of expanding the school to other sites in Anacostia. During the year, a Committee representative met at St. John's Georgetown's Parish Rectory to offer advice on the condition of the building and four possible future uses of the building. We also received requests for guidance that were handled by e-mail.

The Committee observes that many congregations continue to struggle with making their facilities more accessible to the disabled, reducing energy costs, and scheduling/budgeting the replacement of mechanical and electrical systems that are nearing the end of their useful lives. As in previous years, we regret that we were not able to address fully the needs of some who sought our guidance.

Members of the Committee are: Mr. Marc Fetterman, AIA (chair); Mr. Bradley Hutt; the Rev. Jeffrey MacKnight; Mr. Garret T. Nicholson, RA; Mr. Peder A. Sulerud, AIA; and Suzanne Welch. Consultants to the Committee are Mr. Bradford A. Docos, RA; Mr. Donald Malnati; Mr. Chip Stehle, C.Eng; Mr. Lawrence N. Taub, Esq; and Mr. Charles E. Wagner.

Mr. Marc Fetterman, AIA, Chair

### COMPANION DIOCESE COMMITTEE

The Companion Diocese Committee was formed in 2010 to implement the companion agreement between the Episcopal Diocese of Washington and the Episcopal Diocese of Jerusalem. The Committee seeks to provide assistance to parishes and institutions in the Holy Land; to encourage awareness of the occupation and its impact on our Christian, Muslim and Jewish brothers and sisters; and to advocate for a just peace in the Holy Land. Our membership includes representatives from numerous parishes, and across the Diocese, from Damascus to Bowie. This year we also reached out to parishes in Region 6 with a meeting with area clergy and a presentation at Christ Church, Durham.

We made significant progress in all of our focus areas:

- Financial Assistance to EDoJ Institutions: This year the CDC distributed an additional \$5,000 in funds to Al Ahli Arab Hospital in Gaza. Al Ahli Arab Hospital is in need of financial support as its past contracts with UNRWA have been drastically curtailed. Bishop Dawani has asked for special efforts to help Al Ahli in 2013 and beyond, as it reassesses its specialty role in providing health care to all in the beleaguered Gaza Strip.
- Raising Awareness in our diocese: volunteer committee members have provided educational, half-hour programs for adult hours in about 10 parishes across the Diocese. These programs outline the work of the Episcopal Diocese of Jerusalem and describe the history and background of the Palestine-Israel situation. They include time for Q&A and discussion and provide resources for additional study. The Committee has also worked closely with the Cathedral's Palestine-Israel network and members of St. Columba's to produce a five-week course on the current environment in the Holy Land. This successful course was offered to an overflow audience at St. Columba's this past fall and is available to other parishes in 2014.
- Pilgrimage Scholarship Assistance: Our first scholarship was awarded to a participant in this fall's pilgrimage by St. Mark's, Capitol Hill. We offer pilgrimage scholarships to 18-35 year olds in our diocese to aid younger people in their quest to learn more about the Holy Land. We believe that one can understand the needs of the region only by seeing the realities first-hand.
- In April, we co-sponsored the International Partnerships Fair at St. Paul's Rock Creek, in conjunction with the South Africa Partnership Committee, the Honduras Committee, and the Millennium Development Goals Committee.

This fair show-cased the activities of each of the Diocese's international outreach programs and enabled parishioners to learn more about their activities.

- During the past year, we have worked closely with American Friends for the Episcopal Diocese of Jerusalem and its other partners in channeling financial support and developing volunteerism for institutions and programs in the West Bank and Gaza. In addition to directing our financial support to EDoJ institutions through AFEDJ, we are discussing potential fund-raising efforts in support of EDoJ's work in the region.

Our bi-monthly meetings are attended by over thirty active individuals from numerous parishes in the Diocese, and our in-parish awareness programs have engaged hundreds of congregants across the diocese. Our efforts are growing and we look forward to another year engaged in increasing awareness and support for Holy Land Christians and their outreach in their communities.

Mr. Tom Johnson, Chair

### COMMISSION ON ECUMENICAL & INTERRELIGIOUS MINISTRIES

Although a small group of clergy and lay representatives, the EIC meets both to develop diocesan programs and to respond to local events that affect the relationship between the Episcopal Diocese of Washington and the various Christian denominations serving in our geographical area, and the various non-Christian communities of faith also serving in our area. We meet five or six times a year in the early evening at Church House.

In October 2012, the Commission provided a weekday, 6-hour diocesan workshop at St. Alban's, *Ways to Initiate and Sustain Local Interfaith Relations*, which was attended by 40 clergy and lay persons. Rev. Dr. Richard Jones, former Prof. at VTS, was the keynote speaker on *Models of Interfaith Dialogue*, followed by presentations given by two local rabbis and Imams; the Daughters of Abraham book group; 911 Unity Walk organizers; Interfaith Meditation Initiative; and screened several clips of interfaith films produced by Unity Productions Foundation. Politics and Prose provided a book sale of interfaith resources, and Carol Flett provided a handout on *Guidelines for Interfaith Gatherings*.

In 2013, the Commission met to hear a report on the annual spring *National Workshop on Christian Unity*, attended by Carol Flett; to plan another diocesan workshop on Interfaith Relations; to plan an ecumenical Evensong service at the Cathedral during the Week of Prayer for Christian Unity (January. 18-25); to plan a 2014 diocesan Convention workshop on *Full Communion: The Who, Where, and How of Ecumenical Relations!*

At the 2013 diocesan Convention, The Commission on Ecumenical and Interreligious Ministries submitted the following resolution, which was forwarded to the Committee on the Constitution and Canons for review:

*Pursuant to Canon 45, Sec. I, of the Constitution and Canons of the Episcopal Diocese of Washington, the Commission on Ecumenical and*

*Interreligious Ministries of the Episcopal Diocese of Washington proposes to the Committee on the Constitution and Canons of the Episcopal Diocese of Washington, via the Secretary of the Convention, that the diocesan constitution and canons be amended as needed to allow the granting of seat, voice, and vote to clergy of Churches in full communion with The Episcopal Church who are licensed by the Bishop and who, with the permission of the Bishop, are employed in the Diocese by a Parish, Separate Congregation, Organized Mission, College Chaplaincy, the Cathedral, or an Episcopal School.*

This resolution did not pass as hoped.

As Diocesan Ecumenical & Interreligious Officer, the Rev. Dr. Carol Flett attends the six annual Lutheran-Episcopal Coordinating Committee meetings with representatives from the Episcopal diocese of Virginia and the Metro DC Synod of the Evangelical Lutheran Church of America, and attends various other ecumenical and inter-religious programs and events as the Bishop's representative. She met in DC with the Rev. Margaret Rose, Episcopal Ecumenical & Inter-religious Officer for ECUSA and the Rev. Canon Charles Robertson, Canon to the Presiding Bishop, to discuss current and future interfaith relations, and ecumenical movements toward full communion. She was a speaker on *Local Interfaith Relations* at the annual Convention of the Islamic Society of North America.

Members: The Rev. Dr. Carol Flett, Diocesan Ecumenical & Interreligious Officer; the Rev. David Thomas Andrews, the Rev. Robin Dodge, Ms. Sandy Kolb, the Rev. William Lewis, Ph.D., and the Rev. Shawn Strout.

The Rev. Dr. Carol Flett,  
Diocesan Ecumenical & Interreligious Officer

### HISTORIOGRAPHER

With the recent death of the Rt. Rev. Jane Holmes Dixon, the Historiographer found many fascinating photos and anecdotes about the retired Suffragan to share with attendees of the 2013 Diocesan Convention. Several delegates stopped to share stories and to reminisce about the second woman consecrated bishop in the Episcopal Church. Throughout the year there were research questions on the history of Episcopal parishes and other places in the Diocese and several graduate students either visited the Archives or emailed for further information. Genealogy questions and baptism and confirmation dates were among the most popular questions from the general public. And extensive research service was provided for Diocesan officials and staff. Several parishes consulted with the Historiographer on establishing or maintaining their parish records.

The Historiographer attended the annual meeting of the Steering Committee of the African American Episcopal Historical Collection at Virginia Theological Seminary. In that capacity she attended the annual meeting of the Board of the Historical Society of the Episcopal Church to present an interpretive report about the AAEHC archive. That meeting occurred at the Tri-History Conference in San Antonio. The three history



associations of the national church--the Historical Society of the Episcopal Church, the National Episcopal Historians and Archivists, and the Episcopal Women's History Project – gather every three years for lectures, workshops, and supportive fellowship. While there, the Historiographer was elected to the board of the National Episcopal Historians and Archivists.

The Historiographer wishes to express her thanks to Historiographer Emeritus Richard Hewlett, Assistant Historiographer Emeritus Margaret Lewis, Manager of Archives and Records Diane Ney, and to the following persons who served as volunteers in the Archives during the past year: Bonnie Barnes, David Bender, Lori Beresford, Beverly Brown, Elody Crimi, Clare Gnecco, Cathy Hayworth, Dave Marsh, Toni Miller, Gretchen Theobald, Brigitte Valcin, Jesse Wilson and Linda Wirth. New volunteers are always welcome to apply to join the continuing preservation of Diocesan materials in the Archives. The Diocesan Archives are open Monday through Friday from 10 am until 2 pm on the fourth floor of the Cathedral Administration building. Phone (202) 537-5551; e-mail: [diocesanarchives@gmail.com](mailto:diocesanarchives@gmail.com)

Ms. Susan Stonesifer, Historiographer

### DIOCESAN HUNGER FUND COMMITTEE

The Diocesan Hunger Fund Committee oversees the disbursement of grants from the Diocesan Hunger Fund. Specifically, grants are provided to programs that feed those faced with hunger and malnutrition in the Diocese of Washington.

#### 2013 GRANTS

In 2013, 11 grants ranging from \$2,500 to \$5,000 were awarded to the following 10 programs and organizations. One organization received 2 grants; the rest received one each.

|  |                 |
|--|-----------------|
| Charlie's Place, St. Margaret's, DC                  | \$2,500         |
| Christ Church, Port Tobacco, Food Pantry, DC         | \$4,500         |
| Church of the Epiphany, Welcome Table, DC            | \$5,000         |
| Joe's Place of Durham Parish, MD                     | \$5,000         |
| Kwanzaa Kitchen, St. George's, DC                    | \$4,200         |
| Loaves and Fishes, St. Stephen & the Incarnation, DC | \$6,000         |
| Reaching the World Community Development, DC         | \$3,500         |
| St. Michael and All Angels Community Dinner, MD      | \$3,000         |
| Thrive DC  | \$5,000         |
| We are Family Senior Outreach Network, DC            | \$4,000         |
| <b>Total Grants</b>                                  | <b>\$42,700</b> |

This figure represents a decrease of \$7,800 over the 13 grants made in 2011 to 13 organizations. While we are pleased to have been able to provide support to these organizations, in some cases the amount granted to these very deserving programs and organizations was less than the amount requested. Of a total of \$61,700 requested, \$19,000 had to be declined.

#### 2013 COMMITTEE MEMBERS



Committee members serving in 2013 were: the Rev. Norma Blackwell, Ms. Rebecca Browning, Ms. Wendy Dalmolin, Ms. Susan Dolan, Mr. William MacKaye, Ms. Cheryl Maxwell, Ms. Lee Mericle (chair), the Rev. David Pollock, Mr. Keith D. Powell, the Rev. Eric Shoemaker, and Ms. Joyce Walker. The members of the Committee were very saddened at the death of the Rev. David Pollock in 2013. He is sorely missed by all members of the Committee for his many wonderful contributions.

The Committee bylaws allow for up to 2 representatives from each region of the Diocese. Currently we have two representatives from 4 of the 6 regions in the Diocese, but only one representative from Region 3 and one from Region 6. The Committee would be very happy to talk to representatives from those two regions about joining the Committee.

### **2013 FUNDRAISING**

The 33rd annual Walk for the Hungry was held on Sunday, October 20. The weather was lovely. The metro area walk was again hosted by Christ Church, Rockville and took place at Lake Needwood in Derwood, Maryland (between Rockville and Olney). The walk started off with a yoga stretching session led by a certified yoga instructor from Christ Church. Many thanks to Michele Craig and all her helpers.

The Southern Maryland walk was held at Serenity Farm in Benedict, Maryland, and featured an opportunity for a hayride and a petting zoo. Many thanks to Christ Church, Port Tobacco and Christ Church, Durham for putting the walk together and getting folks out to participate.

This year a contest was held for a design for a Hunger Walk Logo. Entries were received from various members of the Diocese, including a group from Camp EDOW. A design was chosen and put onto very attractive T-shirts that were sold before and at the Walk. Thanks to Michele Craig and Eric Shoemaker for making that happen.

The Fund has received slightly over \$7,000 from the Walk. The Committee is grateful Christ Church, Rockville, Christ Church, Port Tobacco, and Christ Church, Durham for all their hard work and to all walkers and other participants.

The Hunger Fund has also been the beneficiary of fundraising events sponsored by individual parishes. For example, St. Paul's, K Street donated all proceeds from an April 2013 organ recital to the Fund. And Christ Church, Rockville periodically donates proceeds from their Jazz Vespers services. Quite a gratifying way to receive donations!

### **PLANS FOR 2014**

These Walks are part of our continuing work to make all members of the Diocese aware of the ever-increasing gap between the Fund's resources and the requests of organizations that desperately need our help in their work to feed the hungry. The Committee is always open to suggestions from members of the Diocese of additional ways to increase awareness.

We ask for your prayers and support, especially so that we may continue to increase the level of support we provide in 2014.

Ms. Lee Mericle, Chair

**DIOCESAN INVESTMENT COMMITTEE**

The Investment Committee was established in 1950 in order to provide professional supervision of the investment funds belonging to parishes, separate congregations, missions, and the Diocese which are invested in the Diocesan Investment Fund. The Fund was valued at \$19.1million as of December 31, 201 and has 43 participants.

Members of the Committee are Episcopalians who are members of the investment and financial community who possess the expertise and experience to guide the investment process and oversee the performance of diocesan investments. The Committee believes that the professional supervision that it offers is to the benefit of all diocesan parishes, separate congregations, and missions in the investing of their funds, and the Committee encourages participation in this Fund.

The Committee also reviews those trusts of which the Diocese is a beneficiary to ascertain that those trusts are being invested appropriately so as to maximize the return to the Diocese while minimizing risk to ensure that the Diocesan objectives of income and reasonable growth consistent with safety are being met.

In 2013, The Ruth Gregory Soper Fund came under the management of the Diocese and the Committee selected Vanguard Institutional Advisory Services as the investment manager for that Fund. The Ruth Gregory Soper Fund was valued at \$28.5 million as of December 31, 2013.

The investment objective of both the Diocesan Investment Fund and The Ruth Gregory Soper Fund is to maximize long-term total return (*i.e.*, income plus appreciation/depreciation) consistent with prudent risk parameters, and employing a balanced portfolio approach. The importance of asset allocation and diversification is well recognized as an important tool in the management of investment risk. As a result, the Committee has explored in depth the benefits of investing in multiple asset classes (large cap, mid-cap, small cap, international, real estate equities, international equities, and fixed income). The Committee has adopted an asset allocation strategy of investing in multiple asset classes that perform differently under varying market conditions, with those asset classes to be periodically strategically rebalanced. The goal of this approach is to reduce risk and enhance returns over time by taking advantage of the varying correlations among different asset classes. Typically, the broad asset allocation consists of roughly 60-75% equities (stocks) and the balance in fixed income securities. The Investment Committee receives and reviews reports from the investment managers, including reports on investment performance, and meets with the managers on a regular basis.

The Committee's Statements of Investment Policy for both the Diocesan Investment Fund and The Ruth Gregory Soper Fund summarize the principles, policies and procedures under which those funds are managed. The Committee established Investment Guidelines for The Ruth Gregory Soper Fund and updated the Investment Guidelines for the Diocesan Investment Fund in 2013. Those Guidelines are available on the Diocesan website. The Committee also establishes asset allocation guidelines for these funds which are reviewed and updated periodically. Quarterly reports from the

investment manager on these funds, including investment performance, are posted on the Diocesan Website.

Ms. Ellen F. Martin, Chair

### COMMISSION ON MINISTRY

Members of the Commission on Ministry (COM) serve at the appointment of the Bishop with the consent of the Diocesan Convention. The COM's purpose is to advise and assist the Bishop in three principal areas as defined by the Canons: 1) Implementation of Title III ("Ministry") of the national canons; 2) Determination of present and future opportunities and needs for ministry of all baptized persons; and 3) Design and oversight of the ongoing process for recruitment, discernment, formation for ministry and assessment of readiness among those who present themselves for formal ministries, lay and ordained.

Members appointed by Bishop Mariann to the COM who served in 2013 were: the Rev. Rob Boulter, St. Columba's; Dr. William Byrd, St. George's, DC; the Rev. Brooks Hundley, St. Albans School; the Rev. Kimberly Lucas, St. Margaret's, DC; Michael Neal, Cathedral Congregation; Maria Luisa Orozco, Church of the Ascension, Gaithersburg; and the Rev. Andrew Walter, Grace Episcopal, Silver Spring. They joined other COM members: the Rev. Larry Donathan, non-parochial priest; Susan Geiger, St. George's, Glenn Dale; the Rev. Sarabeth Goodwin, St. Stephen & the Incarnation; Lacey Gude, St. Alban's, DC; the Rev. Raymond Massenburg, St. Luke's, DC; the Rev. Sheila McJilton, St. Philip's Laurel; the Rev. Cara Spaccarelli, Christ Church, Capitol Hill; the Rev. Susan Thon, Redeemer, Bethesda; Cecily Thorne, Good Shepherd, Silver Spring; Tom Van Alen, Cathedral Congregation; Michael Vreeland, St. Paul's, K Street; and Elizabeth Wilson, St. Columba's, chair.

For 2013 the Commission on Ministry focused on three areas: re-opening the discernment process to ordination for the priesthood; developing a vocational diaconate process and a plan to raise up all the baptized in order to strengthen lay ministry in the Diocese.

In January 2013, the COM re-opened the ordination process. The guidelines were posted on the diocesan website. Throughout the winter and spring, Local Discernment Committees met and moved forward eleven people they believed met the seven qualities the diocese seeks in a priest. In late September, the eleven aspirants individually met with the Diocesan Review Group. The Review Group determined that seven of the aspirants sufficiently met the prerequisite qualities as well as the needs of the Diocese. Those seven moved forward to the Diocesan Retreat Group. The Retreat Group, that included Bishop Mariann, met for a day and a half in mid-October. The aspirants answered questions from the Retreat Group members and each aspirant individually met with Bishop Mariann. At the end of the retreat, the Retreat Group unanimously supported making five aspirants nominees. The nominees are two women and three men whose ages range from 24 to 62. Upon satisfactory completion of all required paperwork, Bishop Mariann will grant them postulancy.

In November the Review Group and Retreat Group met to discuss what worked well with the new process and what changes would be needed to improve the process. The COM accepted the suggested changes at its December meeting. Those changes will be posted on the diocesan website and communicated to all parishes for the 2014 process.

As part of the new ordination process is the existence of a Formation Team comprised both of COM and non-COM members. Each member of the group is paired with either a postulant or transitional deacon. The goal of the Formation team is to develop individualized formation plans for the postulants/candidates/deacons in order to better serve their formation needs. Formation Team members follow postulants and candidates until approved for ordination to the priesthood, regularly updating the COM and Standing Committee.

In March 2013, the COM agreed to establish a Vocational Diaconate Task Force to review other diocese's vocational diaconate programs as well as study what did and did not work in this diocese's pilot vocational diaconate program. The Rev. L. Sue von Rautenkrantz, St. Dunstan's, Bethesda and the Rev. Margaret Ingalls, Transfiguration, Silver Spring were named the co-leaders to guide the work of the Vocational Diaconate Task Force. The COM's charge to the Task Force was to develop clear guidelines on the responsibilities and role of the deacon; to develop a discernment process and a formation process. The COM anticipates a year-long study by the Task Force.

Throughout the year, the COM discussed ways on how to raise up all the baptized in the diocese. The COM created a Lay Ministry subgroup of the COM which is tasked with developing a coherent framework for diocesan-wide lay ministry. The work of the subgroup will be a primary focus for the COM in 2014.

In 2013, 6 candidates were ordained transitional deacons; 4 deacons were ordained to the priesthood and 5 aspirants were accepted as nominees through the new ordination process.

The COM bid farewell to several members over the course of the year: Susan Geiger, the Rev. Raymond Massenburg, the Rev. Sheila McJilton, Maria Luisa Orozco, and Cecily Thorne. The Commission is grateful for their dedication and commitment to the work of the COM.

Ms. Elizabeth A. Wilson, Chair

### **DIOCESAN RETREAT COMMITTEE**

The Diocesan Retreat Committee (DRC) fosters spiritual growth through promoting and providing retreats for laity and clergy in formats both of silence and personal reflection, and of contemplation and sharing. Retreats are designed and offered for those whose rule of life defines such and for all who seek a closer relationship with God. The Committee is made up of individuals from throughout the Diocese and committed to working hard to develop retreats for the people of this diocese to have opportunities to pray, learn, reflect and to grow and feed their spirit.

In 2013, the DRC continued with the tradition of holding two weekend silent retreats at the Bon Secours Spiritual Center in Marriottsville, MD. Since more parishes are

now having their own Advent and/or Lenten Retreats or Quiet Days, we decided that rather than compete with these important local opportunities, we would conduct our silent retreats in the spring and the autumn.

2013 – our 45th Anniversary Year! It included our April 13 – 15 spring retreat with the Very Rev. Shirley Smith Graham as the director; and our September 27 – 29 fall retreat with our own Bishop of Washington, the Right Rev. Mariann Edgar Budde, as the director.

Retreatants not only participate in meditations and worship, but also enjoy the natural spring and autumnal beauty of the Retreat Center in rural Howard County.

The pilgrims to these retreats received thoughtful meditations, conferences and the rest and renewal of silence with God. The setting provided by Bon Secours is perfect for the cultivation of peace, prayer and tranquility with nature trails, beautiful scenery and an outdoor labyrinth. The Committee's silent retreats begin on Friday afternoon and conclude on Sunday with a Closing Eucharist and lunch. Retreat fees include lodging and all meals for the retreat. The dates in 2014 for our next silent retreats: April 25 – 27, and November 14 – 16

While challenged with ever-increasing prices at retreat facilities, our Committee's central focus is to continue to provide a valuable ministry to our diocese by maintaining affordability and providing high quality retreats. We continue to evaluate what we are doing and looking at new models of retreats and techniques and methods to further enhance the retreat experience.

This ministry supports retreatants from not only the Diocese of Washington but often also the Diocese of Virginia and the Diocese of Maryland, as well as occasional attendees from other faiths in communion with The Episcopal Church.

Mr. C.B. Wooldridge, Chair

### **SOUTHERN AFRICA PARTNERSHIP COMMITTEE**

The Southern Africa Partnership Committee (SAPC) seeks to build bridges between the Diocese of Washington and the Anglican Church of Southern Africa (ACSA) so that all may be lifted up in a mutually reaffirming Christian ministry. The SAPC stands ready to assist parishes or organizations within the Diocese who wish to form a partnership or to deepen their existing relationship with an ACSA parish or organization. Our current five-year partnership agreement with the ACSA will conclude in January 2015. The ACSA includes dioceses in South Africa, Mozambique, Swaziland, Lesotho, Namibia, and Angola.

During the year, the Committee engaged in several active programs to offer parishes and individuals a way to connect with the ACSA. During Lent, we concluded our annual Children-to-Children Campaign focused on music and dance as a way to connect the children of Washington with the children of Richmond, South Africa. The program was entitled, *Let's Feed Their Spirits*. During Advent, the Committee initiated a new Children-to-Children Campaign that centered on forming a virtual book club between the children of the Anglican Schools of Swaziland and the Diocese of Washington. The

children together will read *Fly, Eagle, Fly*, an inspirational story written by a South African priest, and then exchange, through e-mails, their observations about the story. Many parishes from throughout the Diocese supported both campaigns.

The Committee also finished another project this year with the Diocese of Lebombo, Mozambique, for the repair and maintenance of a water well. The water will supply the Cathedral in Maciene and large diocesan gatherings.

In July, the Committee also undertook to promote the ministry of public service through the example set by former South African President Nelson Mandela. On his birthday, we organized a Mandela Day of public service to help clean up Kingman Island in Washington's Anacostia River. The event was well attended and included remarks highlighting the good-citizen model offered by Nelson Mandela.

Then in December the Committee also was pleased to participate with Bishop Mariann in the Diocese's memorial service for Nelson Mandela at the time of his death. The service recognized the contributions that Madiba has made to all throughout the world.

During the year, the Committee welcomed to Washington friends from the ACSA, including Father Michael Lapsley of Cape Town, Brother Timothy of the Mariya uMama weThemba Monastery, Grahamstown, and Bishop Dinis Salomao Sengulane of the Diocese of Lebombo

To promote opportunities for parish-to-parish partnerships, the Committee co-sponsored a diocesan-wide showcase event with the Honduras, Jerusalem, and Millennium Development Goals Committees. This was an opportunity for parishes with active international partnerships to share their transformational experiences with others in the Diocese.

The Committee also undertook to begin planning a 2014 pilgrimage trip to South Africa open to all within the Diocese. The purpose of the trip is to introduce more parishes and individuals to the uplifting experience found in working, learning, and sharing together with our brothers and sisters in Christ in the ACSA. Over ten persons have signed up representing five different parishes within the Diocese.

The Committee's webpage ([www.edow.org/sapc](http://www.edow.org/sapc)) continues to be updated as a way to promote SAPC activities within the Diocese. There is also a listserv available for those who wish periodic communications from the Committee.

***ACTIVE PARISH PROGRAMS WITHIN THE DIOCESE INCLUDE:***

- St. John's, Lafayette Square, is in partnership with the Diocese of the Highveld, particularly the parish of St. Peter and St. Paul, Springs, South Africa. During the year, St. John's sent a delegation to share in the life of the parish and its Kwasa Centre, a pre-primary and after school program for children in a nearby informal settlement. St. John's also contributes to clergy education within the Diocese of the Highveld.
- Christ Church, Georgetown, and St. Columba's, Washington, have a relationship with the Mariya uMama weThemba Monastery, Holy Cross School, and the College of the Transfiguration in the Diocese of Grahamstown. This year, they raised funds to support the expansions of the Holy Cross School.



- St. Peter's, Poolesville, continues to travel to Richmond, South Africa, in the Diocese of Kimberley and Kuruman. Together with Christ Church, Rockville, St. Peter's provides funds and technical assistance for community-wide and inter-faith development, including nutrition, HIV/AIDS, sanitation, health care, and youth sports programs.
- All Souls', Washington, is also in partnership with St. Peter and St. Paul, in Springs, South Africa, in the Diocese of the Highveld. All Souls' has contributed to the enlargement of the Kwasa Center in Springs.
- St. Andrew's Episcopal School in Potomac, Maryland, has a long-running program with the Bokamoso Youth Foundation in Winterveldt, South Africa, in the Diocese of Pretoria. The program offers exchange visits between the students of St. Andrew's and Bokamoso, including performances throughout Washington in January to raise funds and awareness for the needs of the youth of Winterveldt.

During the year, a delegation from St. John's, Norwood, made a fact-gathering trip to South Africa. They visited ACSA programs in the Dioceses of Cape Town, the Highveld, and False Bay.

The Committee looks forward to another active year facilitating the mutual sharing, listening, and learning at the heart of our partnership with the ACSA.

Ms. Liane Rozzell, Co-Chair,  
Mr. Abbott McCartney, Co-Chair

### SEABURY RESOURCES FOR AGING

**Background:** The Covenant between the Episcopal Diocese of Washington (EDOW) and Seabury Resources for Aging (Seabury) was established in 2005, renewed in 2008 and 2011, and is scheduled for renewal in 2014 to coordinate and enhance Episcopal ministries to older adults in the Diocese. Founded in 1924, Seabury is a 501(c) 3 organization dedicated to providing affordable services and housing options for older adults in the greater Washington, DC area, helping them live with independence and dignity. This report covers the Covenant activities for 2013 and the 2014 initiatives.

**Implement the recommendations of the Aging Agenda Report of 2007** – Approved by the Seabury Board, the Bishop and Diocesan Council, the report describes the significant challenges that will be posed by the aging baby boomer generation and recommends four areas of focus to meet future needs: (1) the preservation and development of affordable senior housing and residential support services; (2) the expansion of affordable services for those remaining in their own homes as they age; (3) building the capacity for and establishing more programs that are volunteer-based; and (4) providing education and training and encouraging program development from parish to Diocesan levels via seed money, pilot projects and grants, while initiating fundraising efforts to support new programs

**Housing** – In 2013, Seabury continued its partnership with THC Affordable Housing, Inc. Two opportunities are currently being explored: (1) an Intergenerational Housing Project partnering older adults with young mothers and their children in the foster

care system; and (2) development of a senior living community on the Walter Reed site. Seabury at Springvale Terrace was approved for a unique HUD-backed, refinancing package for its congregate care and assisted living community in Silver Spring. Work has begun on a \$4.7 million renovation of this 48-year-old community. Seabury at Friendship Terrace maintained 100% occupancy the entire year. Home First, a subsidiary of Seabury, which operates three group homes for very low income elderly residents, was merged into Seabury to provide a more cost-efficient operation. In regards to non-Seabury communities, St. Mary's Court brought in a management company to address operational challenges, and Collington has been increasing its census and benefiting from its affiliation with the Kendall Corporation. Seabury Board members serve on the boards of St. Mary's Court and Collington Life Care Community.

**Community Services** – Seabury was awarded the contract as the DC Ward 5 Aging and Disability Resources Center for a 5th year. With more than 3,000 clients, Seabury provides congregate meals at 11 sites, home-delivered meals, nutrition education and counseling, case management, and recreational and health promotion programs. Seabury also manages the citywide Senior Center for the Blind and Visually Impaired. The Center for the Blind was moved to a new site at 2900 Newton St., NE, and five additional social workers were added to the staff. Both the Church of Our Saviour in Brookland and St. George's, DC, gather supplies for Seabury's Ward 5 Emergency Food Pantry. In October 2013, Seabury was awarded a similar contract as the DC Ward 6 Aging and Disability Resource Center, also serving close to 3,000 residents. Through this grant, the same type of services offered in Ward 5 are provided, and congregate meals are offered at five additional sites.

Seabury's Care Management continues to serve all of DC, Montgomery and Prince George's Counties, and Northern VA. There were 200 clients during the year. Staff are available and frequently speak at congregations on aging and caregiving issues. The Age-In-Place program engaged more than 1,700 volunteers to help 349 senior households in the District with home and yard maintenance.

Seabury manages the free, citywide Washington Elderly and Handicapped Services Transportation Program, the Call 'N' Ride taxi voucher program and the delivery of home-delivered meal, and won a multi-year contract to expand the service starting October 2013. The service has been renamed the Seabury Connector, and its fleet will be re-branded in 2014. A new Call Center is being set up to handle all reservations for medical and alternative transportation needs. Seabury provides 14,000 rides a month to medical appointments, dialysis treatment centers, adult day care centers, senior wellness centers, and other activities. It delivers meals to 350 homebound seniors, operates 68 vehicles and coordinates alternative services with the support of 76 staff.

**Support for Parish Senior Ministries** – Through Seabury, Enid LaGessee began coordinating monthly resource meetings and a monthly e-letter "Connections" in the fall to keep congregational representatives and Rectors informed of activities affecting older adults. Seabury staff continue to make presentations to congregations on various topics and resources.



**Coordinate and promote Episcopal-affiliated Senior Housing and Services** – Many congregations recognize Episcopal Senior Ministries Sunday,” to increase the awareness and support for all the Episcopal senior ministries in the Diocese during May, Older Americans month. The Episcopal-affiliated housing and services met in 2013 to share their activities and strategize on outreach to congregations. They, and others, hosted the reception after the Senior Celebration.

**Recognizing the contributions of older parishioners** – A Senior Celebration Service and Reception was held May 7 at National Cathedral and earlier at, St. Paul’s, Piney Parish, for Southern Maryland congregations. Bishop Mariann was the celebrant. Individuals who had been nominated for outstanding service by their congregations Diocesan-wide received certificates of appreciation and a blessing.

**2014 Covenant Activities** – Planned activities include:

- Seabury Resources for Aging will celebrate its 90th Anniversary on February 5, 2014 and at its 90th Anniversary Leadership in Aging Celebration, June 1st at the National Press Club, and throughout the year.
- The renovations of Seabury at Springvale Terrace will be completed and both the Intergenerational Housing project and the Walter Reed site project will be pursued.
- Seabury will expand outreach efforts to congregations to support older adult ministries and provide resource information to congregations throughout the Diocese.
- The Senior Celebration, recognizing the volunteer efforts of older adults in congregations, a worship service at the Washington National Cathedral, will be held on May 6, 2014.
- Each congregation will be encouraged to recognize “Episcopal Senior Ministries Sunday,” during May 2014, and to undertake one volunteer project to support one of the Episcopal-affiliated senior communities or services through an intergenerational outreach effort.
- Seabury will continue to work with all Episcopal-affiliated senior housing and services to coordinate some activities and support each other’s mission.
- Seabury will begin to expand services to Latino seniors through its transportation services’ Call Center and transportation services for VIDA.

Episcopal-affiliated Older Adult Ministries: The Fellowship of St. John’s, Collington Life Care Community, Seabury Resources for Aging, St. Anna’s Home, St. Mary’s Court, and St. Mary’s Home/Cedar Lane Apartments

Mr. Joseph Resch, Executive Director



## PART III: OFFICIAL ACTS, BUDGET, AND STATISTICAL REPORTS

### THE BISHOP'S OFFICIAL ACTS, 2013

#### NECROLOGY

The Rev. Charles C. Deméré; March 4, 2013; Huntsville, AL  
 The Rev. Dr. David S. Pollock; March 16, 2013; Laytonsville, MD  
 The Rev. Ellis Nathaniel Porter; July 2, 2013; Washington, DC  
 The Rev. George P. Timberlake; August 27, 2013; Montgomery Village, MD  
 The Rt. Rev. William Benjamin Spofford; November 5, 2013; Portland, OR

#### POSTULANTS ADMITTED

Eva Noemi Suárez, 01/11/2013

#### CANDIDATES ADMITTED FOR THE VOCATIONAL DIACONATE

None.

#### CANDIDATES FOR HOLY ORDERS ADMITTED

|                               |                            |
|-------------------------------|----------------------------|
| Juan Pastor Reyes, 03/25/2013 | George Wong, 04/13/2013    |
| Melinda Artman, 04/13/2013    | Cameron Soulis, 05/20/2013 |
| Sarah M. Colvin, 04/13/2013   | Vikki Clayton, 10/29/2013  |
| Sally Slater, 04/13/2013      |                            |

#### DEACONS ORDAINED FOR THE VOCATIONAL DIACONATE

None.

#### TRANSITIONAL DEACONS ORDAINED

Elizabeth Bonforte Gardner, 01/26/2013, Washington National Cathedral by Bishop Budde  
 Kristen L. Hawley, 01/26/2013, Washington National Cathedral by Bishop Budde  
 Timothy A. Johnson, 01/26/2013, Washington National Cathedral by Bishop Budde  
 Rebecca Myers, 01/26/2013, Washington National Cathedral by Bishop Budde  
 Lisa Zaina, 01/26/2013, Washington National Cathedral by Bishop Budde  
 Juan Pastor Reyes, 06/27/2013, The Episcopal Cathedral of the Epiphany, Santo Domingo, DR by Bishop Budde  
 Melinda May Artman, 12/7/2013, Washington National Cathedral by Bishop Budde  
 Victoria Helen Clayton, 12/7/2013, Washington National Cathedral by Bishop Budde  
 Sarah Margaret Colvin, 12/7/2013, Washington National Cathedral by Bishop Budde  
 Sarah Elizabeth Slater, 12/7/2013, Washington National Cathedral by Bishop Budde  
 Cameron Jane Soulis, 12/7/2013, Washington National Cathedral by Bishop Budde  
 George Christopher Wong, 12/7/2013, Washington National Cathedral by Bishop Budde

#### PRIESTS ORDAINED

Otis Gaddis, III, 01/26/2013, Washington National Cathedral, by Bishop Budde  
 Melanie Mullen, 01/26/2013, Washington National Cathedral, by Bishop Budde  
 Shawn O. Strout, 01/26/2013, Washington National Cathedral, by Bishop Budde

Shivaun Wilkinson, 01/26/2013, Washington National Cathedral, by Bishop Budde on behalf of The Rt. Rev. James Mathes, Bishop of San Diego

Elizabeth Bonforte Gardner, 07/27/2013, Washington National Cathedral, by Bishop Budde

Kristen L. Hawley, 07/27/2013, Washington National Cathedral, by Bishop Budde

Timothy A. Johnson, 07/27/2013, Washington National Cathedral, by Bishop Budde

Rebecca Myers, 07/27/2013, Washington National Cathedral, by Bishop Budde

Lisa Zaina, 07/27/2013, Washington National Cathedral, by Bishop Budde

### **CLERGY RECEIVED**

|                            |           |   |
|----------------------------|-----------|---|
| Elizabeth Ann Ewing        | 2/15/2013 | The Convocation of Episcopal Churches in Europe |
| Shivaun Renee Wilkinson    | 3/18/2013 | Diocese of San Diego                            |
| Michael Richard Angell     | 5/21/2013 | Diocese of San Diego                            |
| Sarah Lapenta-H            | 5/30/2013 | Diocese of Los Angeles                          |
| Patricia Phaneuf Alexander | 6/11/2013 | Diocese of New York                             |
| Sarah Motley               | 6/17/2013 | Diocese of Northern California                  |
| Isaac Kojo Hayford Bonney  | 7/1/2013  | Diocese of Pennsylvania                         |
| James Steele Isaacs        | 11/1/2013 | Diocese of Maryland                             |

### **CLERGY TRANSFERRED**

|                                 |            |                            |
|---------------------------------|------------|----------------------------|
| Mary Catherine Miller Sulerud   | 5/30/2013  | Diocese of Virginia        |
| Thomas Clayton Purdy            | 6/5/2013   | Diocese of Georgia         |
| Joy A. Rose                     | 6/12/2013  | Diocese of Central Florida |
| Nathan James Augustine Humphrey | 8/22/2013  | Diocese of Rhode Island    |
| Nicole Martha Simopoulos        | 9/6/2013   | Diocese of Hawaii          |
| Canon Rosemari Gaughan Sullivan | 9/9/2013   | Diocese of Virginia        |
| Rebecca Sue Myers               | 9/11/2013  | Diocese of Lexington       |
| Luther Zeigler                  | 9/12/2013  | Diocese of Massachusetts   |
| Marjorie Ann Gerbracht-Stagnaro | 9/19/2013  | Diocese of New Hampshire   |
| John Ander Runkle               | 9/27/2013  | Diocese of Tennessee       |
| Chloe Anne Breyer               | 11/20/2013 | Diocese of New York        |
| James John Livingston           | 12/5/2013  | Diocese of Los Angeles     |

### **RENUNCIATIONS OF THE MINISTRY**

Meredith St. Clair Syler, 11/05/13

Andrew Leslie Sloane, 11/26/13

### **RESTORATIONS TO THE MINISTRY**

None.

### **SUSPENSIONS FROM THE MINISTRY**

None.

### **INSTITUTIONS OF CLERGY FOR 2013**

Lee Davis, Rector, St. Anne's Church, Damascus, February 24, 2013

Caron Gwynn, Rector, St. Timothy's Church, DC, June 13, 2013

Timothy Johnson, Chaplain, Washington Episcopal School, October 2, 2013  
 Christopher Wilkins, Rector, Christ Church, Chaptico, October 6, 2013  
 Isaac Bonney, Rector, St. Mark's Church, Fairland, October 12, 2013  
 Otis Gaddis, III, Chaplain, Episcopal Anglican Campus Ministry, University of MD,  
 October 19, 2013  
 Ray Massenburg, Rector, St. Luke's, DC, November 3, 2013

### INSTITUTIONS OF CANONS FOR 2013

Kim Turner Baker, Cathedral Canon, Washington National Cathedral, October 31, 2013  
 Gina Gilland Campbell, Cathedral Canon, Washington National Cathedral,  
 October 31, 2013  
 Andrew J. Hullinger, Cathedral Canon, Washington National Cathedral,  
 October 31, 2013  
 Patricia Riley Johnson, Cathedral Canon, Washington National Cathedral,  
 October 31, 2013

### NON-RESIDENT CLERGY LICENSED TO OFFICIATE FOR 2013

|                           |            |  |
|---------------------------|------------|--|
| Amanda A. Akes            | 11/5/2013  | Diocese of New York                            |
| Anna M. Anderson          | 12/1/2013  | Metropolitan Washington DC<br>Synod, ELCA      |
| Thomas W. Bauer           | 9/1/2013   | Diocese of Maryland                            |
| Peter E.M. Beach          | 6/1/2013   | Diocese of Medak (Church of<br>South India)    |
| Fanny Sohet Belanger      | 12/20/2013 | Convocation of Episcopal Churches<br>in Europe |
| Anita Luise Braden        | 4/29/2013  | Diocese of Milwaukee                           |
| Ann Johnson Broomell      | 12/20/2013 | Diocese of Connecticut                         |
| Anne C. Brower            | 1/1/2013   | Diocese of Southern Virginia                   |
| Joe G. Burnett            | 11/15/2013 | Diocese of Nebraska                            |
| Robert W. Carlson         | 4/1/2013   | Diocese of Pennsylvania                        |
| Joseph F. Catrambone      | 1/26/2013  | Old Catholic Church of Utrecht                 |
| Athanasius S. Choi        | 7/1/2013   | Diocese of Seoul                               |
| Sathianathan Clarke       | 6/1/2013   | Church of South India; Diocese of<br>Madras    |
| Jason L. Cox              | 11/1/2013  | Diocese of Los Angeles                         |
| Kevin M. Cross            | 11/1/2013  | Diocese of Easton                              |
| Georgia Du Bose           | 2/1/2013   | Diocese of West Virginia                       |
| Christopher Garcia        | 4/1/2013   | Diocese of Virginia                            |
| Julius Grey-Coker         | 3/1/2013   | Diocese of Maryland                            |
| Dennis K. Hagstrom        | 4/1/2013   | Metropolitan Washington DC<br>Synod, ELCA      |
| Barbara C. Harris         | 1/1/2013   | Diocese of Massachusetts                       |
| Valerie J. Hayes (DEACON) | 4/1/2013   | Diocese of Southern Virginia                   |
| Thomas J. Hudson          | 12/1/2013  | Diocese of Maryland                            |
| James S. Isaacs           | 3/1/2013   | Diocese of Maryland                            |

|                                |            |   |
|--------------------------------|------------|---|
| James L. Jelinek               | 9/1/2013   | Diocese of Minnesota                        |
| Tracey Elizabeth Kelly         | 4/25/2013  | Diocese of Virginia                         |
| Jane L. Kempster               | 2/1/2013   | Diocese of Western North Carolina           |
| Martha S. Korienek             | 5/23/2013  | Diocese of Los Angeles                      |
| G. Allen LaMontagne            | 9/1/2013   | Diocese of Easton                           |
| Sarah Lapenta-H                | 2/1/2013   | Diocese of Los Angeles                      |
| Loren V. Lasch                 | 11/1/2013  | Diocese of Georgia                          |
| Lloyd Alexander Lewis, Jr.     | 1/1/2013   | Diocese of Long Island                      |
| Dick A. Libby                  | 1/1/2013   | Diocese of Connecticut & Maryland           |
| Eric John Lobsinger            | 7/1/2013   | Diocese of Missouri                         |
| Jan P. Lookingbill             | 7/1/2013   | Metropolitan Washington DC Synod, ELCA      |
| Robert J. MacFarlane           | 1/1/2013   | Diocese of Chicago                          |
| Thomas V. Malioneck            | 9/1/2013   | Diocese of Albany                           |
| James E. Manion                | 4/1/2013   | Diocese of Delaware                         |
| S. Kent Marcoux                | 11/1/2013  | Diocese of Maryland                         |
| Rene Elizabeth Martin          | 9/20/2013  | Diocese of Iowa                             |
| W. Bruce McPherson             | 5/29/2013  | Diocese of Maryland                         |
| Randall L. McQuin              | 6/1/2013   | Diocese of Kansas                           |
| Preston Mears, Jr.             | 4/1/2013   | Diocese of New Hampshire                    |
| James W. Montgomery            | 1/1/2013   | Diocese of Chicago                          |
| Sarah H. Motley (Fischer)      | 6/1/2013   | Diocese of Northern California              |
| Ezra A. Naughton, Sr.          | 2/1/2013   | Diocese of the Virgin Islands               |
| Melana Nelson-Amaker           | 8/1/2013   | Diocese of Virginia                         |
| Ronald S. Okrasinski           | 12/1/2013  | Diocese of Virginia                         |
| Kyle M. Oliver                 | 1/26/2013  | Diocese of Milwaukee                        |
| Elizabeth Orens                | 6/17/2013  | Diocese of Maryland                         |
| Dominique F. Peridans          | 11/21/2013 | Diocese of Maryland                         |
| J. Peter Pham                  | 6/1/2013   | Diocese of Quincy                           |
| Margaret C.F. Pollock          | 1/1/2013   | Diocese of Virginia                         |
| Timothy D. Raasch              | 10/21/2013 | Diocese of Minnesota                        |
| C. Perrin Radley               | 1/1/2013   | Diocese of Maine                            |
| Anne Gavin Ritchie             | 12/1/2013  | Diocese of Virginia                         |
| V. Gene Robinson               | 1/14/2013  | Diocese of Long Island                      |
| Ronald L. Robison              | 11/1/2013  | Diocese of Central Florida                  |
| Stephen E. Rorke               | 4/1/2013   | Diocese of Rochester                        |
| Russell G. Ruffino             | 7/1/2013   | Convocation of Episcopal Churches in Europe |
| David J. Schlafer              | 4/1/2013   | Diocese of Milwaukee                        |
| Justice Schunior               | 5/22/2013  | Diocese of Atlanta                          |
| Joan A. Shelton                | 1/1/2013   | Diocese of Central New York                 |
| Melanie West Jianakoplos Slane | 9/20/2013  | Diocese of Missouri                         |
| Henry Thomas Slawson, III      | 4/26/2013  | Diocese of Mississippi                      |
| Thelma A. Smullen              | 11/1/2013  | Diocese of Maryland                         |

|                             |            |   |
|-----------------------------|------------|---|
| Kimberly L. Still           | 12/11/2013 | Diocese of Florida                        |
| Kendall B. Summers          | 1/1/2013   | Metropolitan Washington DC<br>Synod, ELCA |
| Elena Thompson              | 1/16/2013  | Diocese of Georgia                        |
| Elliott M. Waters           | 6/5/2013   | Diocese of Pennsylvania                   |
| Martha Watson (DEACON)      | 2/1/2013   | Diocese of Nevada                         |
| Shivaun Wilkinson           | 1/26/2013  | Diocese of San Diego                      |
| Prince L.A. Williams        | 6/1/2013   | Diocese of Freetown, Sierra Leone         |
| Julie C. Wizorek            | 7/10/2013  | Diocese of Maryland                       |
| Christopher Thomas Worthley | 2/1/2013   | Diocese of Los Angeles                    |

### REPORTS RECEIVED FROM NON-PAROCHIAL AND RETIRED CLERGY

|                           |                           |                        |
|---------------------------|---------------------------|------------------------|
| James R. Anderson         | Tilden H. Edwards, III    | Timothy A. Johnson     |
| D. Thomas Andrews         | J. William Flanders, Jr.  | W. Pegram Johnson, III |
| Stephen Arbogast          | Susan M. Flanders         | John Tyler Jones       |
| Simón Bautista Betances   | Carol Flett               | Katherine H. Jordan    |
| Jacob D. Beck             | A. Guy Fouts              | Ted Karpf              |
| Kim Becker                | Elizabeth Gardner         | Linda M. Kaufman       |
| David P. Black            | Robert S. Gillespie, Jr.  | Travers C. Koerner     |
| Susan N. Blue             | Anne Bathurst Gilson      | Richard G.P. Kukowski  |
| Vaughan P.L. Booker       | David T. Gleason          | Alexander R. Large     |
| E. Kent Booth             | Betsy C. Gonzalez         | John E. Lawrence       |
| Chloe Breyer              | Jacques B. Hadler, Jr.    | James J. Livingston    |
| Donna H. Brown            | Elizabeth A. Hague        | Joseph W. Lund         |
| Elly Sparks Brown         | Jane Milliken Hague       | Carolyn S. Lundelius   |
| Enrique R. Brown          | William Hague             | Louise Lusignan        |
| Kenneth Brown             | Christopher N.R. Halliday | Timothy Malone         |
| Elizabeth Carl            | Preston Hannibal          | Michael M. Marrett     |
| John Bryson Chane         | Rona R. Harding           | Richard C. Martin      |
| Joseph Clark              | John C. Harris            | Margaret McNaughton    |
| Paula Clark               | Lawrence R. Harris, Jr.   | Loren B. Mead          |
| William Clarkson, IV      | Vincent P. Harris         | Luther D. Miller, Jr.  |
| Carole Anne Crumley       | Frank M. Harron, II       | B. Bradshaw Minturn    |
| John Daniels              | Barbara D. Henry          | Anne D. Monahan        |
| Stephen R. Davenport, III | Olivia P.L. Hilton        | Jerome T. Moriyama     |
| D.H. Kortright Davis      | Lucy Hogan                | Terri Murphy           |
| John Denham               | James C. Holmes           | Deonna Neal            |
| William J. Doggett        | Marian T. Humphrey        | Earl A. Neil           |
| James M. Donald           | Beth Humphrey             | Nancy J. Noall         |
| W. Larry Donathan         | Robert F.B. Hunter        | Mitzi Noble            |
| Dalton D. Downs           | Charles R. Jaekle         | Harrison H. Owen       |
| Barbara T. Duncan         | Constance Jenson          | Alison Palmer          |
| Bruce A. Eberhardt        | H. Vance Johnson, Jr.     | Nan Peete              |
| John F. Eberman           | Karen B. Johnson          | August W. Peters, Jr.  |
| Beth M. Echols            | Theodore W. Johnson       | John L. Peterson       |



|                       |                      |                        |
|-----------------------|----------------------|------------------------|
| F. Bradley Peyton, IV | Martin L. Smith      | Mpho A. Tutu           |
| Susan Pinkerton       | Perry Michael Smith  | William D. Underhill   |
| Samuel E. Pinzón      | Lael Sorensen        | Janet Vincent          |
| Albert C. Pittman     | R. Robert Stephenson | Francis H. Wade        |
| William S. Pregnall   | John D. Stonesifer   | Susan K. Walker        |
| Frederick Quinn       | EmilyBlair Stribling | Martha Wallace         |
| John C. Rivers        | Harriette Sturges    | Joseph C. Weaver       |
| Paul Rose             | Charles W.S. Tait    | Clement W. Welsh       |
| Deirdre E. Sandoe     | John T. Talbott      | Shivaun Wilkinson      |
| Albert Scariato       | Arnold G. Taylor     | David B. Wolf          |
| Rock H. Schuler       | Susan Thon           | William R. Wooten, Jr. |
| Jack S. Scott         | Kwasi Thornell       | Amy C. Yount           |
| Sarah A. Shirley      | Helen C. Trainor     | Paul F.M. Zahl         |
| Andrew L. Sloane      | Kenneth E. Truelove  | Lisa Zaina             |

**CONSENT GIVEN TO THE ORDINATION AND CONSECRATION OF A BISHOP**

None.

**CONSENT GIVEN FOR THE ELECTION OF A BISHOP**

W. Jay Lambert, III, Diocese of Eau Claire, Bishop Diocesan, January 8, 2013

Mark Allen Bourlakas, Diocese of Southwestern Virginia, Bishop Diocesan,

April 24, 2013

William H. Stokes, Diocese of New Jersey, Bishop Diocesan, June 18, 2013

Wyayne M. Houghland, Jr., Diocese of Western Michigan, Bishop Diocesan,

June 24, 2013

Matthew Alan Gunter, Diocese of Fond du Lac, Bishop Diocesan, December 11, 2013

**CONSENT GIVEN FOR A BISHOP ELECTION**

Bishop Coadjutor, Diocese of Mississippi, August 6, 2013

**CONSENT GIVEN FOR THE APPOINTMENT OF A BISHOP**

None.

**CONSENT GIVEN FOR THE RESIGNATION OF A BISHOP**

Clifton Daniel, III, Diocese of East Carolina, January 15, 2013

Russell E. Jacobus, Diocese of Fond du Lac, October 8, 2013

James M. Stanton, Diocese of Dallas, October 8, 2013

David Alvarez, Diocese of Puerto Rico, October 8, 2013

**OTHER CONSENTS**

Reunion of the Diocese of Quincy and the Diocese of Chicago, June 11, 2013

## CONFIRMATIONS AND VISITATIONS, 2013

Confirmations listed are those for which paperwork is on file with the diocesan office.

### *BISHOP MARIANN EDGAR BUDDE'S CONFIRMATIONS AND VISITATIONS*

| DATE       | PLACE                                     | NUMBER<br>CONFIRMED | NUMBER<br>RECEIVED | NUMBER<br>REAFFIRMED |
|------------|---|---------------------|--------------------|----------------------|
| 01/06/2013 | Ascension and St. Agnes                   | 8                   | 3                  | 0                    |
| 01/13/2013 | Atonement                                 |                     |                    |                      |
| 01/27/2013 | Christ Church, Washington                 | 5                   | 8                  | 0                    |
| 02/10/2013 | All Saints', Chevy Chase                  |                     |                    |                      |
| 02/24/2013 | Holy Trinity, Collington                  |                     |                    |                      |
| 03/03/2013 | Grace Church, Silver Spring               | 12                  | 0                  | 0                    |
| 03/17/2013 | Holy Comforter                            | 8                   | 1                  | 0                    |
| 03/24/2013 | Christ Church, Wayside                    |                     |                    |                      |
| 03/31/2013 | Washington National Cathedral             |                     |                    |                      |
| 04/07/2013 | St. James', Indian Head                   |                     |                    |                      |
| 04/14/2013 | St. Barnabas', Leeland                    |                     |                    |                      |
| 04/21/2013 | St. Bartholomew's                         |                     |                    |                      |
| 04/21/2013 | St. John's, Olney                         |                     |                    |                      |
| 04/28/2013 | St. Peter's                               | 6                   | 5                  | 0                    |
| 05/05/2013 | St. Francis                               | 11                  | 0                  | 0                    |
| 05/11/2013 | <i>Washington National Cathedral for:</i> |                     |                    |                      |
|            | Christ Church, Port Tobacco               | 4                   | 0                  | 0                    |
|            | St. George's, Glenn Dale                  | 7                   | 0                  | 0                    |
|            | St. Matthew's                             | 16                  | 15                 | 9                    |
| 05/12/2013 | St. Luke's, Brighton                      | 2                   | 2                  | 0                    |
| 05/19/2013 | St. Augustine's                           |                     |                    |                      |
| 06/02/2013 | St. James', Potomac                       |                     |                    |                      |
| 06/09/2013 | St. John's, Georgetown                    |                     |                    |                      |
| 06/09/2013 | National Cathedral School for Girls       |                     |                    |                      |
| 06/15/2013 | <i>Washington National Cathedral for:</i> |                     |                    |                      |
|            | Atonement                                 | 1                   | 0                  | 1                    |
|            | Christ Church, Georgetown                 | 3                   | 1                  | 0                    |
|            | Our Saviour, Brookland                    | 0                   | 1                  | 0                    |
|            | Redeemer                                  | 2                   | 0                  | 0                    |
|            | St. Andrew's, Leonardtown                 | 1                   | 0                  | 0                    |
|            | St. John's, Zion Parish                   | 1                   | 0                  | 0                    |
|            | St. Luke's, Brighton                      | 1                   | 0                  | 0                    |
|            | St. Margaret's                            | 8                   | 2                  | 0                    |
| 06/15/2013 | <i>Washington National Cathedral for:</i> |                     |                    |                      |
|            | St. Mark's, DC                            | 1                   | 0                  | 0                    |
|            | St. Mark's, Fairland                      | 0                   | 1                  | 0                    |
|            | St. Michael & All Angels                  | 6                   | 0                  | 0                    |
|            | St. Peter's                               | 1                   | 0                  | 0                    |
|            | St. Philip's, Laurel                      | 11                  | 1                  | 0                    |
|            | St. Thomas', P.G. County                  | 1                   | 0                  | 0                    |
|            | Washington National Cathedral             | 3                   | 3                  | 0                    |

| DATE       | PLACE                                     | NUMBER<br>CONFIRMED | NUMBER<br>RECEIVED | NUMBER<br>REAFFIRMED |
|------------|---|---------------------|--------------------|----------------------|
| 06/16/2013 | St. Luke's, DC                            |                     |                    |                      |
| 06/30/2013 | St. Matthew's                             |                     |                    |                      |
| 07/13/2013 | St. George's, Glenn Dale                  |                     |                    |                      |
| 09/08/2013 | St. Margaret's                            | 1                   | 0                  | 0                    |
| 09/10/2013 | St. Bartholomew's                         |                     |                    |                      |
| 09/15/2013 | St. Michael & All Angels                  | 1                   | 0                  | 1                    |
| 10/06/2013 | St. John's, Broad Creek                   |                     |                    |                      |
| 10/13/2013 | All Souls'                                | 7                   | 3                  | 5                    |
| 10/20/2013 | St. Patrick's                             | 0                   | 3                  | 0                    |
| 10/27/2013 | St. Philip's, Baden                       | 0                   | 0                  | 42                   |
| 11/03/2013 | St. Philip the Evangelist                 |                     |                    |                      |
| 11/16/2013 | <i>Washington National Cathedral for:</i> |                     |                    |                      |
|            | Ascension and St. Agnes                   | 1                   | 1                  | 0                    |
|            | Ascension, Sligo Parish                   | 1                   | 0                  | 1                    |
|            | St. John's, Lafayette Square              | 6                   | 7                  | 2                    |
|            | St. Nicholas' Parish                      | 3                   | 0                  | 0                    |
|            | St. Paul's, Piney                         | 0                   | 2                  | 0                    |
| 11/17/2013 | St. Philip's, Laurel                      |                     |                    |                      |
| 11/24/2013 | Trinity, Upper Marlboro                   |                     |                    |                      |
| 12/01/2013 | St. Mary Magdalene                        | 4                   | 0                  | 1                    |
| 12/08/2013 | St. Dunstan's                             |                     |                    |                      |
| 12/15/2013 | St. Monica's and St. James'               |                     |                    |                      |
| 12/22/2013 | St. Mary's                                |                     |                    |                      |

***BISHOP ALLEN L. BARTLETT, JR.'s CONFIRMATIONS***

| DATE       | PLACE                                     | NUMBER<br>CONFIRMED | NUMBER<br>RECEIVED | NUMBER<br>REAFFIRMED |
|------------|---|---------------------|--------------------|----------------------|
| 05/11/2013 | <i>Washington National Cathedral for:</i> |                     |                    |                      |
|            | Epiphany, Forestville                     | 5                   | 0                  | 0                    |
|            | Redeemer                                  | 1                   | 0                  | 0                    |
|            | St. John's, Lafayette Square              | 6                   | 13                 | 4                    |
|            | St. Mark's, DC                            | 10                  | 0                  | 0                    |
|            | Trinity, DC                               | 5                   | 0                  | 0                    |

***BISHOP MICHAEL W. CREIGHTON's CONFIRMATIONS***

| DATE       | PLACE                                     | NUMBER<br>CONFIRMED | NUMBER<br>RECEIVED | NUMBER<br>REAFFIRMED |
|------------|---|---------------------|--------------------|----------------------|
| 05/11/2013 | <i>Washington National Cathedral for:</i> |                     |                    |                      |
|            | St. Columba's                             | 1                   | 1                  | 0                    |
|            | St. James', Potomac                       | 3                   | 1                  | 0                    |
|            | St. Michael & All Angels                  | 4                   | 11                 | 11                   |
|            | St. Patrick's                             | 10                  | 0                  | 0                    |
|            | St. Stephen & the Incarnation             | 2                   | 3                  | 0                    |

**BISHOP A. THEODORE EASTMAN'S CONFIRMATIONS**

| DATE       | PLACE                                     | NUMBER<br>CONFIRMED | NUMBER<br>RECEIVED | NUMBER<br>REAFFIRMED |
|------------|---|---------------------|--------------------|----------------------|
| 05/11/2013 | <i>Washington National Cathedral for:</i> |                     |                    |                      |
|            | Ascension, Gaithersburg                   | 4                   | 1                  | 0                    |
|            | Christ Church, Georgetown                 | 3                   | 0                  | 0                    |
|            | Our Saviour, Hillandale                   | 5                   | 1                  | 0                    |
|            | St. Alban's                               | 6                   | 0                  | 0                    |
|            | St. Albans School for Boys                | 4                   | 0                  | 0                    |
|            | St. Andrew's, College Park                | 1                   | 0                  | 0                    |
|            | St. Andrew's, Leonardtown                 | 2                   | 1                  | 0                    |
|            | Trinity, Upper Marlboro                   | 0                   | 3                  | 0                    |
|            | Washington National Cathedral             | 6                   | 1                  | 1                    |
| 11/16/2013 | <i>Washington National Cathedral for:</i> |                     |                    |                      |
|            | All Saints', Igbo                         | 15                  | 0                  | 0                    |
|            | Atonement                                 | 1                   | 0                  | 0                    |
|            | St. James', Potomac                       | 3                   | 0                  | 0                    |
|            | St. John's, Olney                         | 7                   | 1                  | 1                    |
|            | St. Luke's, Trinity Parish                | 8                   | 4                  | 0                    |

**BISHOP ROBERT W. IHLOFF'S CONFIRMATIONS**

| DATE       | PLACE                                     | NUMBER<br>CONFIRMED | NUMBER<br>RECEIVED | NUMBER<br>REAFFIRMED |
|------------|---|---------------------|--------------------|----------------------|
| 11/16/2013 | <i>Washington National Cathedral for:</i> |                     |                    |                      |
|            | All Saints', Oakley                       | 0                   | 2                  | 0                    |
|            | Christ Church, Rockville                  | 0                   | 2                  | 1                    |
|            | Our Saviour, Brookland                    | 0                   | 0                  | 10                   |
|            | St. John's, Norwood Parish                | 2                   | 0                  | 0                    |
|            | Washington National Cathedral             | 2                   | 4                  | 1                    |

## LICENSED LAY MINISTRIES

This is a list of all licenses issued in 2013 for various lay ministries. Congregations that have been omitted had no licenses issued in 2013. The code after each name indicates the following categories:

EM — Eucharistic Minister;  
EV — Eucharistic Visitor;  
C — Catechist;

WL — Worship Leader;  
PL — Pastoral Leader;  
P — Preacher.

### **101. WASHINGTON NATIONAL CATHEDRAL**

Aaron Adkins: EV  
Mary Wright Baylor: EV, PL  
Lucinda Conger: EV  
Suzanne Cremins: EV  
David Deal: EV  
Kathy Deal: EV

Anne Leamon: EV  
Kenneth Myrie: EV  
Ellen Spencer: EV  
Jeff Stitz: EV  
Richard Weinberg: EV  
Joanna Zawadski: EV

### **109. ST. ALBAN'S**

Gordon Avery: EM  
William T. Ball: EM  
Lisa Birchard: EM  
Camille Blum: EM  
Michelle Bond: EM  
Kate Bouve: EM  
Joanne Brainard: EM  
Paul Brewster: EM  
Janet Carter: EM  
Walker Carter: EM  
Nick Cobbs: EM  
Leo Coco: EM  
Patsy Conner: EM  
Timothy Coughlin: EM  
Marcy Fisher: EM  
Molly Frost: EM  
Greg Hair: EM  
Susana Hair: EM  
Bill Hall: EM  
Willard Hall: C  
Alice Hamilton Evert: EM  
Zac Harmon: EM  
Laura Ingersoll: EM  
Erik Johnson: EM  
Juliet Johnson: EM  
Keith A. Jones: EM  
Dick Jung: EM

Davis Kennedy: EM  
Marcus King: EM  
Curt Large: EM  
Sam Lewis: EM  
Sandra Loether: EM  
Mimi Mahon: EM  
Barbara Manard: EM  
Suzy Mink: EM  
Emma Morrison: EM  
Alex Netchvolodoff: EM  
Ken Patterson: EM  
Gretchen Pfau: EM  
Deborah Potter: EM  
Rolande Pryce: EM  
Andrew Ramsey-Moor: EV  
Ann Ramsey-Moor: EM, EV  
John Daniel Reaves: EM  
Dan Replogle: EM  
Debbie Replogle: EM  
Jane Schubert: EM  
Jim Sottile: EM, EV  
Noell Sottile: C  
Glen Sutcliffe: EM  
Sara Beth Watson: C  
Margaret Whilden: EM, EV  
Bob Witten: EM  
Robert Woolfolk: EM

**111. HOLY COMFORTER**

Darryl Bledsoe: EM  
 Patricia Braxton: EM, EV, C  
 Margaret Lewis: EM, EV, C  
 Tiffany Ragin: EM  
 Laura Vault: EM, EV

**113. ST. PAUL'S, K STREET**

Bernard Anderson: EM  
 Robert Edward Armidon: EM  
 Edward Britton: EM  
 Roy Byrd: EM  
 Steven Chlapecka: EM  
 Michael Clarkson: EM  
 Arnita Coley: EM, EV  
 George Keeler: EM  
 Ann Korky: EM  
 Matthew Leddicotte: EM  
 Jean Litwin: EM, EV  
 Rosalinda Meza-Steel: EV  
 Charles A. Miller: EM  
 Charlene Mui: EM

**118. ST. LUKE'S, DC**

Diane Brice Williams: EM, EV  
 Audrey Hayden: EM, EV  
 Viola Locker: EM, EV  
 Catherine Motley: EV  
 George Nichol, Jr.: EM, EV  
 George Nicol, Sr.: EM, EV  
 Florence Pritchett: EM, EV

**120. TRINITY, DC**

Antoinette D. Anani-Totimeh: EM, EV  
 Raymond Blanks: EM, EV  
 Della Burke: EM, EV  
 Beverly Chandler: EV  
 Cora Dixon: EM, EV  
 Annette Gardner: EM, EV  
 Chike Gardner: EV  
 Tony Hammond: EM  
 Marcus Hendericks: EM  
 Ilnece Hinds: EV  
 Dionne Jones: EM, EV  
 Carver King: EM  
 Charlette Lawrence: EM  
 Lincoln Marshall: EM

Lawrence Walker: EM, EV  
 Lorraine Walker: EM  
 Terry Watson: EV  
 Jennifer Wright: EM  
 Ivor Yearwood: EV

Peg V. Northen-Cole: EV  
 Allen Payne: EM  
 Jack Rafetto: EM  
 Chris Ring: EM  
 William L. Ryon: EM  
 Owen Smith: EM, EV  
 James Spaulding: EM  
 Josephine Stelzig: EM, EV  
 Colin Tooze: EM  
 Michael Vreeland: EM  
 Janet Wamsley: EM  
 Catherine Williams: EV  
 Sarah Zygmunt: EM, EV

Shirley Rhones: EM, EV  
 Atron Rowe: EM, EV  
 Paula Singleton: EM, EV  
 Eulalia Smith: EM, EV  
 Audrey Thurman: EM, EV  
 Ruby VanCroft: EM, EV

Kendell D. Matthews: EV  
 Mike Moore: EM  
 JoeBrenda Musgrave: EM  
 Leslie Nelson: EV  
 Mary Myers Nelson: EV  
 Eva Ogbuokiri: EM  
 Henry Ogbuokiri: EM  
 Ndubuisi Ogbuokiri: EM  
 Simoen Orekoya: EV  
 Kay Pierson: EM, EV  
 Thelma Price: EM, EV  
 Donald Roberts: EV  
 Sonia Roberts: EV  
 Robert Robinson: EM

Sharron Smith: EV

Hilda Sylla: EM

Ernest L. Totimeh: EM, EV

Donna Weston: EM

**121. OUR SAVIOUR, BROOKLAND**

Gayle Fisher-Stewart: EM, EV, C, WL,  
PL, P

Phyllicia Hart: EM

Sandra Ingram-Johnson: EV

David F. Jackson: EM, EV

**126. ST. MARY'S**

JoAnne Beard: EM, EV, WL

Helen Blaylock: EM, EV, WL

Richard English: EM, EV, C, WL, PL

**131. ST. TIMOTHY'S**

Herman Bostick: EM, EV

Jacqueline Bowie: EM, EV

Tanya Copeland: EM, EV

Otis Ducker: EM, EV

Shirley Emanuel: EM, EV

**132. ATONEMENT**

Bryant C. Adams: EM, EV

Charles H. Allen: EM, EV

Benjamin Barnes: EM, EV

Joseph Barr: EM

Douglass C. Bowman: EM, EV, WL, PL

Mae Y. Cundiff: EM, EV

Carolyn P. Dent: EM

Cora Floyd: EM, EV

**134. ST. PHILIP THE EVANGELIST**

Diane Barbee: EM, EV

Virginia Branson: EM, EV

Derek Cryer: EM, EV

Donald Cryer: EM, EV, WL, PL

Brian Hamilton: EM, EV

**203. ST. BARTHOLOMEW'S**

Stefanie Grimes: EM

**204. ST. JOHN'S, OLNEY**

Luke McQueen: EM

Melissa Sheridan: EM

Gabriel Williams: EM

Patricia Wilson: EM

Robert Yassi: EM, EV

Gleeson Young: EV

Rosemary Latney: EV

Franklyn Malone: EM, EV

Charles Morris: EM

Pamela Murphy: EM

Roy O. Priest: EV

Lionel Gloster: EM, EV

Gwendolyn King: EM, EV, WL

Rhoda McLeese Smith: EM, EV, WL

Iris Harris: EM

Robert James: EM, EV

Virgil C. McDonald: EM

Adam Shaw: EM, EV

Paul M. Stephenson: EM, EV

Patricia A. Foster-Marks: EM, EV

Robbin C. Johnson: EM

Joyce L. McCannon: EM, EV

Veronica S. Norwood: EM, EV

Edward T. Phillips: EM, EV

Marie A. Queen: EM, EV

Brenda D. Toles: EM, EV

David Warr: EM, EV

Theresa Harris: EM, EV, WL

Barbara Harrison: EM, EV

Donald Harrison, Sr.: EM, EV, WL

Thomasina Washington: EM, EV, WL

Carolyn Williams: EM, EV

Eric Kaufmann: EM

Matthew Thomas: EM

Tim Wittig: EM

**207. ST. JOHN'S, NORWOOD PARISH**

Julia Andrews: EM  
 Larry Bangs: EM  
 Constance Bishop: EM  
 Terry Campbell: EM  
 Christine Dallaire: EM  
 Kurt Ellison: EM  
 RoseMarie Fonseca: EM  
 Anna Galbo: EM  
 Marny Helfrich: EM  
 Matt Higgins: EM  
 Pamela Kempf: EM  
 Rebecca Kennedy: EM  
 Bruce Kiracofe: EM  
 Rodney Long: EM  
 Elizabeth Luck: EM  
 Cathy O'Donnell: EV  
 Paul Orzulak: EM  
 Nancy Petrisko: EM  
 Stefanie Rardin: EM

**208. ALL SAINTS', CHEVY CHASE**

Gloria Becker: EM  
 David Bickel: EM  
 Dan Buckingham: EM  
 Mary Wright Craddock: EM  
 Kusén Crawford-Sampson: EM  
 William Freund: EM  
 Stuart Gerson: EM  
 Peter J. Hanke: EM, PL  
 Alexandra Huntress-Reeve: EM  
 Scott Johnson: EM  
 Judy Kelly: EM  
 Beverley Kennedy: EM  
 Alice Maguire: EM  
 Chad McCabe: EM

**209. CHRIST CHURCH, KENSINGTON**

Jane Aylor: EM  
 Raymond D. Barry: EM  
 Peter Bartram: EM  
 Sharon Bartram: EM  
 Yvonne Bryan: EM, EV  
 Margaret Buckley: EV  
 Nora E.O. Buckley: EM, EV, WL  
 James M. Cannon, IV: EM

Sue Rohan: EM  
 Richard Saltsman: EM  
 Karen Smith: EM  
 Christian St. Clair: EM  
 Betty Stacey: EM  
 William Stahr: EM  
 John Symons: EM  
 Susan Symons: EM  
 Pam Thomas: EM  
 Kay Titus: EM  
 Margaret Uhar: EM  
 Anne Wake: EM  
 Charles Warburton: EM  
 Suzanne Welch: EM  
 Penelope Winder: EM  
 Penny Winder: EV  
 Roxy Wolfe: EV  
 Roxanna Wyand: EM  
 Elizabeth Zehner: EM

Adol Owen-Williams: EM  
 Mark Pape: EM  
 Richard Ranger: EM  
 Randall Ribaud: EM  
 Beryl Scott: EM  
 Charles Smith: EM  
 David Stanley: EM  
 May Day Taylor: EM  
 Richard Toikka: EM  
 Robert Tyng: EM  
 John Vandegriff: EM  
 Karin Weber: EM  
 Aen Webster: EM  
 Gary Wieder: EM

Susan E. Catlette: EM, EV, WL  
 Catherine Cleland: EM  
 Janet Cline-Moody: EM, EV  
 Anthony C. Coe: EM, EV  
 Marcia Coe: EV  
 Linda W. Cooney: EM  
 Katharine Gagarin: EM  
 Carol Jones: EV



Sharon Judge: EM  
Elizabeth A. Lakey: EM  
Ronald Y. Leung: EM  
Anne D. Meyers: EM  
Susan L. Patch: EV  
Pamela Prindle: EM

**210. ASCENSION, SLIGO PARISH**

Joseph Awano: EM, EV, C, WL, P  
Ed William Bordley: WL, P  
Annie Brown: EV  
Robert Brown: EV  
Sandy Brown: EM  
Warren Buckingham: EM, WL, P  
Robert Cosby: EM, WL, P  
Nery Duron-Licon: EM  
Philip Fromyer: EM, P  
Gigi Gilmore: EM, EV

**212. ST. MARY MAGDALENE**

Janet Beth: EV  
Dolores Cefail: EM, EV  
Michele Glidden: EM  
Andrew Johnson: EM  
Modestine Johnson: EM, EV  
Lucia Jones: EM

**216. GOOD SHEPHERD**

Beth Baker: EM  
Deborah Beebe: EM  
Judy Brown: EM, EV  
Linda Campo: EM  
Donna Clemons-Sacks: EM  
Elizabeth A. Cocke: EM, EV  
Karen Colbert: EM, EV  
Patricia Dorn: EM  
Paul Dugard: EM  
Elisa Elliot: EM  
Irene Fletcher: EV  
Cliff Freeman: EM  
Anna Gilcher: WL, P  
Anna Gillespie: EV

**217. ASCENSION, GAITHERSBURG**

Barbara Andersen: P

Linda Rowan: EV  
Katharine E. Shuler: EM  
Rukmani D. Willis: EV  
W. Thomas Willis, III: EM, EV  
Linda Wilson: EM  
Scott Wykoff: EM

Enid LaGesse: EM  
Anne Leveque: EM, C, WL, P  
Diane Martin: EM  
Kathryn McCullough: EM, EV, WL  
Linda McCullough: WL, P  
Dan Moore: WL, P  
Luz Quiab: EM  
Carol Schwobel: EM, EV, C, WL, P  
Jeanette Witter: EM, EV, WL  
Evangeline Wotorson: EM

Malik Lucas: EM  
Zoeann Millard: EM, EV, C, WL, P  
Admire Terry: EM  
Flavia Threatt: EM, EV  
Nora Wellington: EM

Donna Gullickson: EV  
Jennifer Hendricks: PL  
Diane Janesko: EV  
Joan Lewis: EM, EV  
Bill Mautz: EM  
Patty Mitchell: EM  
Patricia Ogg: EM, EV  
Rebecca Parks: EM  
Althea Peters: EV  
Phyllis Radovich: EM  
Diane Russell: EM  
Florence Walters: EV  
Lynn Wood: EV

**218. REDEEMER**

Jo Barclay-Beard: EM  
 Graeme Browning: EM  
 Victoria Clayton: EV  
 Marie France: EM  
 Steve France: EM  
 Kiki Garo: EM  
 Kukula Glastris: EM  
 Kathryn Glover: EM  
 Susan Grigsby: EM  
 Michael Hart: EM  
 Gwen Hess: EM

Justin Hess: EM  
 Linda Lear: EM, EV  
 Tami McMinn: EM  
 Tom McNaugher: EM  
 Bruce McWilliams: EM  
 Joelle Morris: EV  
 Jenny Nachbar: EM  
 Nathan Price: EM  
 Patricia S. Snowden: EM  
 Peggy Tucker: EM  
 Jane Winer: EM, EV

**220. ST. MARK'S, FAIRLAND**

Russell A. Bishop: EM, EV, WL  
 Pypu Bright-Rennie: EM  
 Roger Coe: EM  
 Rosemary Coralian: EM  
 Edwin Foster: EM, WL  
 Deena Groshong: EM, WL, P  
 Kim Alison Hazel: EM  
 Marian Jaeger: EM

Prince Langley: EM  
 Claude Langley, Jr.: EM  
 Olivia Lee: EM  
 Janis L. Smith: EM, EV  
 Charles T. Smith, II: EM, EV  
 Kristianne "Kris" Taweel: EM  
 Roberta Ufford: EM, WL  
 Elizabeth "Beth" Walton: EM

**301. ST. JOHN'S, BROAD CREEK**

Lois Alexander: EM  
 Claudia Brooks: EM  
 Sandra Buchelion: EM, EV  
 Faith Chisholm: EM  
 Ruth Ann Cumberland: EM  
 Royce G. Daniels: EM, EV, C, WL, PL, P  
 Charles Day: EM  
 Barbara Duncan: EM  
 Jean Eisenbrey: EM  
 Maurice Goff: EV  
 Adam Graham: EM, EV, C, WL, PL, P  
 Clarence Gunter: EV

Jean Gunter: EM  
 Don Horton: EM  
 Beatrice James: EM  
 Marcia Jones: EM  
 Jan Kohout: EM  
 Mike Lacy: EM  
 Kathy Mierke: EM, EV  
 Diann Puzon: EM, EV  
 Pam Ritter: EM  
 Marge Stevens: EM  
 Peter Ulrich: EM, P

**305. ST. JOHN'S, ZION PARISH**

Ben Allen: EM  
 Pam Bryant: EM  
 Maureen Callanan: EV  
 Ken Derenberger: EM  
 Ian Hutson: EM  
 Norm Jacob: EM  
 Kathy Kidd: EM  
 Laurie-Anne Lee: EM

Jacinta Marshall: EM  
 Stanley Marshall: EM  
 Justina Orafu: EM  
 Rick Reynolds: EM  
 Theresa Romani: EM  
 Leslie Roper: EM  
 Debra Stefany: EM, EV  
 Nancy Ward: EM

**307. HOLY TRINITY, COLLINGTON**

Rowland O. Beckley: EM  
 Alta J. Cannaday: EM  
 Diane E. Clark: EM  
 Steve Esmacher: WL  
 Brenda James: EM  
 Gloria Jarmon: WL  
 Arleen Dale Kirtland: EM, EV

Thomas L. Lackey: EM  
 Pamela A. Orel: EM  
 Gerald A. Perez: EM  
 Neille M. Russell: EM, EV  
 Jeaneene J. Scott: EM  
 Karen M. Sharp: EM, EV  
 Gilbert C. Taylor: EM

**309. ST. THOMAS', P.G. COUNTY**

Lawrence Burroughs: EM  
 Keith Charter: EM  
 Gail Dennis: EM  
 Shelley Dufford: EM  
 Shirley Duvall: EM  
 Iona Harrison: EM  
 Gary Hogue: EM, EV

Deborah Kirk: EM, EV  
 Janice Makhholm: EM  
 Thomasina Rogers: EM  
 Gabrielle Scott: EM, EV  
 Mildred Stewart: EM, EV  
 Jack Thompson: EM  
 Sharon Voros: EM

**314. ST. JOHN'S, MT. RAINIER**

Leslyn Aaron: EM  
 Sonia Anderson: EM  
 Simeon Asaboro: EM  
 Sandra R. Bramble: EM  
 Winson Cole: EM  
 Coldrick David Creese: EM  
 Elizabeth Dixon: EM  
 Gloria June Dove: EM  
 Alfred During: EM  
 Vida During: EM  
 Diana Edwards: EM  
 Egerton Forester-Jones: EM  
 Dwight B. Frazer: EM

Deanie George: EM  
 Lenox Grant: EM  
 Carol A. Hazlewood: EM  
 Ernest Jackson: EM  
 Neil Knights: EM  
 Cheryl Moses: EM  
 Lydia Murray: EM  
 Emmanuel Ogundimu: EM  
 Brian A. Roman: EM  
 Chuku Dinka Spencer: EM  
 Yvonne Subryan: EM  
 Eugene Wright: EM

**404. TRINITY PARISH, NEWPORT & HUGHESVILLE**

Joyce Ching: EM, EV, WL, PL  
 Samuel Graves: EM, EV, WL, PL, P  
 Sally Halstead: EM, EV, WL  
 Doris Logan: EM, EV, WL, PL  
 Roberta Morell: EM, EV, C, WL, PL, P

Carol Morris: EM, EV, WL, PL, P  
 Edward G. Morris: EM, EV, WL, PL, P  
 Elizabeth Swann: EM, EV, WL, PL, P  
 Thomas H. Swann: EM, EV, WL, PL, P  
 Jane T. West: EM, EV, WL, PL

**405. ST. JAMES', INDIAN HEAD**

Karen Burroughs: EM  
 Abrom Cooper: EM  
 Angelina Gray: EM  
 Thomas Gray: EM

Harvey Johnson: EM  
 Charles Scott: EM  
 Charles Scott, II: EM  
 Jaime Wright: EM

**406. St. PAUL's, PINEY**

Deborah Brown: EM

Melinda Brown: EM, EV

Joan Crittenden: EM, EV, WL, P

Ron Crittenden: EM, EV

Joseph Flynn: EM

Michael Fritz: EM, EV

Susan Fritz: EM, EV

Charles Gaumond: EM, EV

Ruth Gaumond: EM, EV

Linda Hurd: EM

Laurie Jaffe: EM, EV

Nicete Moodie: EM

Susan Parody: EM

Janet Sargent: EM, EV, P

Joyce Scofield: EV

Steve Seely: EM, EV, WL, P

Wendy VanHoozier: EM

Christine Wesley: EM

Scott Wesley: EM, EV

**WASHINGTON EPISCOPAL SCHOOL**

Bethany Baker: EM

Kirk Duncan: EM

## 2013 FINANCIAL COMMITMENTS

|                       |                                  | GIVING<br>PLEDGED | GIVING<br>RECEIVED |
|-----------------------|----------------------------------|-------------------|--------------------|
| <b>REGION 1</b>       |                                  |                   |                    |
| 102                   | Christ Church, Washington        | 50,545            | 50,545             |
| 104                   | St. John's, Lafayette Square     | 120,000           | 120,000            |
| 106                   | Epiphany, DC                     | 20,000            | 20,000             |
| 107                   | Ascension and St. Agnes          | 20,000            | 20,000             |
| 108                   | St. Augustine's                  | 7,700             | 7,700              |
| 116                   | St. Mark's, DC                   | 40,000            | 40,000             |
| 117                   | St. Monica and St. James         | 7,500             | 7,500              |
| 118                   | St. Luke's, DC                   | 31,300            | 31,300             |
| 119                   | St. Thomas', DC                  | 20,000            | 20,000             |
| 126                   | St. Mary's                       | 15,000            | 15,000             |
| 127                   | Calvary Church                   | 16,020            | 16,020             |
| 130                   | St. George's, DC                 | 17,000            | 8,500              |
| <b>TOTAL REGION 1</b> |                                  | <b>365,065</b>    | <b>356,565</b>     |
| <b>REGION 2</b>       |                                  |                   |                    |
| 101                   | Washington National Cathedral    | 100,000           | 100,000            |
| 103                   | St. John's, Georgetown           | 10,000            | 10,000             |
| 105                   | Christ Church, Georgetown        | 128,664           | 128,664            |
| 109                   | St. Alban's                      | 100,000           | 100,000            |
| 112                   | Grace Church, Georgetown         | 38,678            | 38,678             |
| 113                   | St. Paul's, K Street             | 13,000            | 13,000             |
| 114                   | St. Stephen & the Incarnation    | 29,147            | 33,538             |
| 122                   | St. Margaret's                   | 37,403            | 37,403             |
| 124                   | All Souls'                       | 52,247            | 52,247             |
| 125                   | St. Columba's                    | 90,000            | 90,000             |
| 128                   | St. Patrick's                    | 50,000            | 50,000             |
| 129                   | St. David's                      | 5,000             | 2,500              |
| <b>TOTAL REGION 2</b> |                                  | <b>654,139</b>    | <b>656,030</b>     |
| <b>REGION 3</b>       |                                  |                   |                    |
| 161                   | St. Barnabas' Church of the Deaf | 1,326             | 1,326              |
| 202                   | St. Peter's                      | 17,000            | 17,000             |
| 203                   | St. Bartholomew's                | 8,500             | 8,500              |
| 207                   | St. John's, Norwood Parish       | 67,563            | 67,563             |
| 208                   | All Saints', Chevy Chase         | 26,300            | 26,300             |
| 211                   | St. Dunstan's                    | 30,900            | 30,900             |
| 214                   | St. Luke's, Trinity Parish       | 40,500            | 40,500             |
| 215                   | St. Francis                      | 32,000            | 32,004             |
| 217                   | Ascension, Gaithersburg          | 10,000            | 10,000             |
| 218                   | Redeemer                         | 56,610            | 56,610             |
| 221                   | St. James', Potomac              | 38,000            | 38,000             |
| 222                   | St. Anne's                       | 8,918             | 8,918              |
| 223                   | St. Nicholas' Parish             | 0                 | 0                  |
| <b>TOTAL REGION 3</b> |                                  | <b>337,617</b>    | <b>337,621</b>     |

| REGION 4              |                             | GIVING<br>PLEGGED | GIVING<br>RECEIVED |
|-----------------------|-----------------------------|-------------------|--------------------|
| 111                   | Holy Comforter              | 30,000            | 30,000             |
| 120                   | Trinity, DC                 | 31,600            | 31,600             |
| 201                   | Christ Church, Rockville    | 47,000            | 47,000             |
| 204                   | St. John's, Olney           | 18,000            | 18,000             |
| 205                   | Grace Church, Silver Spring | 37,500            | 37,500             |
| 206                   | St. Luke's, Brighton        | 8,500             | 8,500              |
| 209                   | Christ Church, Kensington   | 43,360            | 43,360             |
| 210                   | Ascension, Sligo Parish     | 24,660            | 24,660             |
| 212                   | St. Mary Magdalene          | 9,000             | 0                  |
| 213                   | Our Saviour, Hillandale     | 10,000            | 7,070              |
| 216                   | Good Shepherd               | 23,000            | 23,000             |
| 219                   | Transfiguration             | 12,000            | 12,000             |
| 220                   | St. Mark's, Fairland        | 35,209            | 35,209             |
| <b>TOTAL REGION 4</b> |                             | <b>329,829</b>    | <b>317,899</b>     |

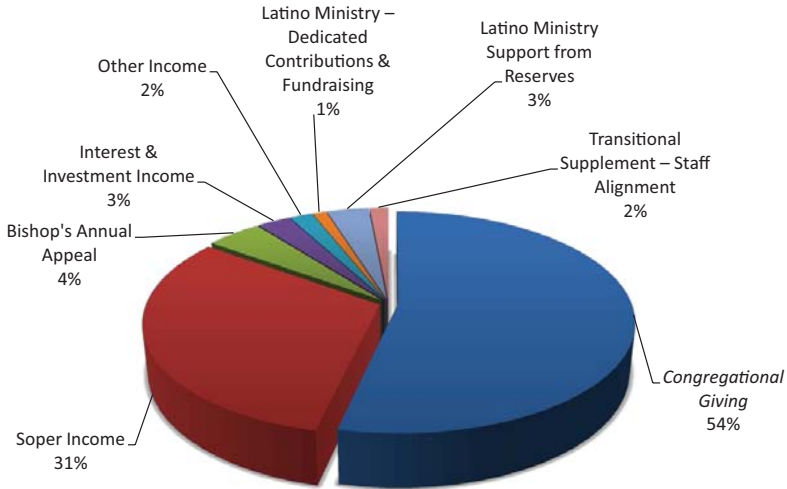
| REGION 5              |                            |                |                |
|-----------------------|----------------------------|----------------|----------------|
| 110                   | St. Paul's, Rock Creek     | 15,000         | 15,061         |
| 121                   | Our Saviour, Brookland     | 11,033         | 11,033         |
| 123                   | Holy Communion             | 2,750          | 2,750          |
| 131                   | St. Timothy's              | 24,000         | 24,000         |
| 132                   | Atonement                  | 20,000         | 20,000         |
| 134                   | St. Philip the Evangelist  | 6,000          | 6,000          |
| 305                   | St. John's, Zion Parish    | 24,021         | 24,021         |
| 307                   | Holy Trinity, Collington   | 35,000         | 36,000         |
| 308                   | St. Philip's, Laurel       | 34,952         | 34,952         |
| 310                   | St. Matthew's              | 4,000          | 5,000          |
| 311                   | Epiphany, Forestville      | 8,963          | 1,815          |
| 314                   | St. John's, Mt. Rainier    | 18,744         | 5,096          |
| 315                   | St. Andrew's, College Park | 18,000         | 18,000         |
| 316                   | St. Michael & All Angels   | 12,000         | 12,000         |
| 320                   | St. Christopher's          | 5,000          | 5,000          |
| 321                   | St. George's, Glenn Dale   | 17,000         | 17,000         |
| <b>TOTAL REGION 5</b> |                            | <b>256,463</b> | <b>237,728</b> |

| REGION 6 |                             |        |        |
|----------|-----------------------------|--------|--------|
| 301      | St. John's, Broad Creek     | 15,416 | 5,455  |
| 302      | St. Paul's, Baden           | 1,500  | 3,075  |
| 303      | St. Barnabas', Leeland      | 19,800 | 19,800 |
| 304      | Trinity, Upper Marlboro     | 12,000 | 12,000 |
| 306      | Christ Church, Accokeek     | 0      | 0      |
| 309      | St. Thomas', P.G. County    | 10,000 | 10,000 |
| 317      | St. Barnabas', Temple Hills | 3,000  | 3,250  |
| 319      | Christ Church, Clinton      | 3,240  | 2,974  |
| 323      | St. Philip's, Baden         | 2,940  | 3,267  |
| 401      | Christ Church, Durham       | 8,000  | 8,000  |
| 402      | Christ Church, Port Tobacco | 2,000  | -      |

| <b>REGION 6 CONT'D</b> |                                | <b>GIVING<br/>PLEDGED</b> | <b>GIVING<br/>RECEIVED</b> |
|------------------------|--------------------------------|---------------------------|----------------------------|
| 403                    | Christ Church, Wayside         | 4,000                     | 4,000                      |
| 404                    | Trinity, Newport & Hughesville | 3,000                     | 3,000                      |
| 405                    | St. James', Indian Head        | 17,214                    | 17,214                     |
| 406                    | St. Paul's, Piney              | 16,534                    | 17,534                     |
| 501                    | All Faith, Charlotte Hall      | 3,000                     | 3,000                      |
| 502                    | Christ Church, Chaptico        | 12,000                    | 12,000                     |
| 503                    | St. George's, Valley Lee       | 10,000                    | 10,000                     |
| 504                    | St. Andrew's, Leonardtown      | 4,000                     | 4,000                      |
| 505                    | Trinity, St. Mary's            | 6,500                     | 9,535                      |
| 506                    | All Saints', Oakley            | 3,000                     | 2,000                      |
| 507                    | Ascension, Lexington Park      | 9,000                     | 9,000                      |
| <b>TOTAL REGION 6</b>  |                                | <b>166,144</b>            | <b>159,104</b>             |
| <b>GRANDTOTAL</b>      |                                | <b>2,109,257</b>          | <b>2,064,947</b>           |

## 2014 PROPOSED DIOCESAN OPERATING BUDGET – AT A GLANCE

### SOURCES OF OPERATING REVENUE



**Congregational Giving:** Contributions from congregations of the Diocese. Each congregation sets its own level of giving in support of the mission and ministry of the Diocese, with reference to a percentage of the congregation's Normal Operating Income (NOI) for the previous year. In 2000 Diocesan Convention unanimously set the normative goal for congregational giving at 10% of NOI.

**Soper Income:** The Diocese receives monthly income distributions from the Soper Fund; the principal comprising the fund is permanently restricted. The Diocese accumulates income distributions as received so that these funds are not available for spending until the following calendar year. At the end of 2013 the Diocese will have received \$1,264,000 in income distributions from the Soper Fund. The current value of assets comprising the Soper Fund is \$27.4 million.

**Bishop's Annual Appeal:** The amount of income budgeted for the Bishop's Appeal for 2014 is equal to our anticipated level of contributions for 2013.

**Interest & Investment Income:** Anticipated income and capital gains on unrestricted investments.

**Other Income:** The principal component of this line includes a reimbursement from the Protestant Episcopal Cathedral Foundation (PECF) for the estimated portion of time Bishop Mariann devotes to her statutory role as Chair of the Board of Trustees of the PECF (\$60,000).

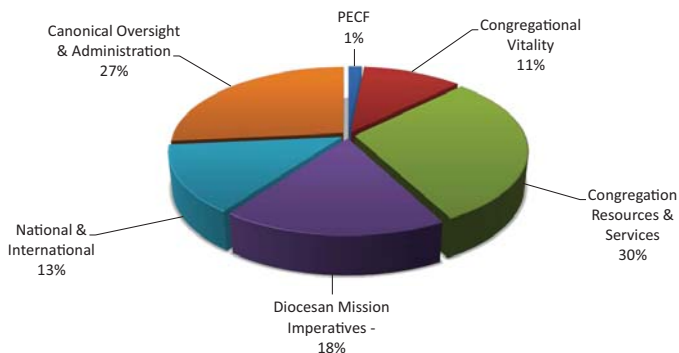
**Latino Ministry:** These categories include (i) \$44,000 of estimated fundraising and dedicated contributions in support of Latino ministry and (ii) the use of approximately \$136,000 from unrestricted reserves (proceeds from the sale of Nativity Church, Camp Springs).

**Transitional Supplement:** Diocesan Council authorized up to \$60,000 from unrestricted reserves (proceeds from the sale of Nativity Church, Camp Springs) in 2014 and up to \$30,000 in 2015 to ease the financial adjustments associated with aligning Diocesan staff. No use of reserves for this purpose is contemplated or expected after 2015.



## HOW DIOCESAN OPERATING DOLLARS ARE USED

### INCLUDES ALL OPERATING EXPENSES



**Congregational Vitality:** Congregational renewal and revitalization is the overarching priority of Diocesan ministries at this time. Expenses included are chiefly an allocation of personnel costs and consists of a major share of time of Bishop Mariann, the Canon for Congregational Vitality, the Diocesan Young Adult Missioner and the Diocesan Youth Missioner.

**Congregational Resources & Services:** Includes the allocated value of staff time and other expenses associated with supporting congregational life, such as clergy deployment, Diocesan support of congregations in conflict or crisis, information technology consulting and web hosting assistance for congregations, ordination process, pastoral care of clergy and leaders.

**Diocesan Mission Imperatives:** The amount for Diocesan Mission Imperatives includes the amount of funding used to support university chaplaincies, fresh expressions, young adult and youth ministries; compensation expense for the Canon for Latino Ministries; support for deaf ministries and a portion of support for Latino missionaries at Misa Alegria, San Mateo and San Miguel.

**National & International:** Includes Diocesan support of national and international ministries of The Episcopal Church, ecumenical ministries, and the partnership between the Diocese and the Province of the Church of South Africa.

**Protestant Episcopal Cathedral Foundation:** The Act of Congress creating the Protestant Episcopal Cathedral Foundation (PECF) requires that the Bishop of Washington serve as the Chair of the Board of Trustees of the PECF. The PECF reimburses the Diocese for the estimated portion of her time that is devoted to the PECF and its four institutions (Beauvoir School, the National Cathedral School for Girls, St. Albans School and the Cathedral Church of St. Peter & St. Paul).

**Canonical Oversight, Administration and Overhead:** Canonical Oversight includes costs associated with the support of our democratic structure (staff cost and expenses associated with Regional Assemblies and Diocesan Convention), collection, reporting and publication of data on membership, finance and episcopal acts in accordance with canons of The Episcopal Church, expenses of Diocesan Council, Standing Committee and other Diocesan bodies. Administration consists of expenses such as information technology and other equipment, costs associated with operation of Church House, hospitality, auditing and bookkeeping expense.

*DIOCESE OF WASHINGTON*  
**PROPOSED BUDGET FOR 2014**  
*(ADOPTED)*

|  | 2013 BUDGET      | DRAFT<br>2014 BUDGET | DIFFERENCE<br>2013-2014 | NOTES  |
|--|------------------|----------------------|-------------------------|--|
| <b>REVENUE</b>   |                  |                      |                         |  |
| Congregational Giving                                      | 2,111,400        | 2,154,845            | 43,445                  |  |
| Soper Income   | 1,216,000        | 1,264,000            | 48,000                  |  |
| Bishop's Annual Appeal                                     | 180,000          | 180,000              | 0                       |  |
| Interest Income  | 120,000          | 108,000              | (12,000)                |  |
| Other Income   | 140,000          | 75,000               | (65,000)                |  |
| Latino Ministry –<br>Dedicated Contributions & Fundraising | 0                | 44,000               | 44,000                  | Not previously included in operating budget                          |
| Latino Ministry Support from Reserves                      | 0                | 135,272              | 135,272                 |  |
| Transitional Supplement –<br>Staff Alignment               | 0                | 45,000               | 45,000                  | Previously included within Other Income                              |
| <b>Total Revenue</b>                                       | <b>3,767,400</b> | <b>4,006,117</b>     | <b>238,717</b>          |  |
| <b>EXPENSES</b>  |                  |                      |                         |  |
| <b>SALARIES &amp; ADMINISTRATION</b>                       |                  |                      |                         |  |
| <b>Salaries &amp; Benefits</b>                             |                  |                      |                         |  |
| Salaries   | 1,479,000        | 1,539,805            | 60,805                  |  |
| Benefits   | 326,000          | 356,522              | 30,522                  |  |
| Independent Contractors                                    | 155,000          | 132,020              | (22,980)                | Includes outside accountant, IT support, communications consultation |
| <b>Total Salaries &amp; Benefits</b>                       | <b>1,960,000</b> | <b>2,028,347</b>     | <b>68,347</b>           |  |
| <b>Accounting</b>  |                  |                      |                         |  |
| Bank Fees & Supplies                                       | 25,000           | 25,000               | 0                       |  |
| Audit  | 50,000           | 50,000               | 0                       |  |

*DIOCESE OF WASHINGTON*  
**PROPOSED BUDGET FOR 2014**  
*(ADOPTED)*

|                                    | 2013 BUDGET    | DRAFT<br>2014 BUDGET | DIFFERENCE<br>2013-2014 | NOTES  |
|------------------------------------|----------------|----------------------|-------------------------|--|
| Investment Expense                 | 4,500          | 4,500                | 0                       |  |
| <b>Total Accounting</b>            | <b>79,500</b>  | <b>79,500</b>        | <b>0</b>                |  |
| <b>Plant &amp; Equipment</b>       |                |                      |                         | (Adjustments in light of current actual experience)  |
| Security                           | 9,150          | 8,000                | (1,150)                 |  |
| Parking                            | 24,000         | 28,000               | 4,000                   |  |
| Telecom                            | 50,000         | 45,000               | (5,000)                 |  |
| Custodial                          | 26,000         | 26,000               | 0                       |  |
| Building Maintenance               | 10,000         | 11,000               | 1,000                   |  |
| Utilities                          | 18,000         | 15,000               | (3,000)                 |  |
| Maintenance                        | 23,000         | 19,000               | (4,000)                 |  |
| Equipment                          | 2,000          | 2,000                | 0                       |  |
| Depreciation                       | 86,000         | 82,000               | (4,000)                 |  |
| Property Taxes                     | 24,100         | 24,100               | 0                       |  |
| Insurance                          | 53,000         | 59,000               | 6,000                   |  |
| <b>Total Plant &amp; Equipment</b> | <b>325,250</b> | <b>319,100</b>       | <b>(6,150)</b>          |  |
| <b>General Administration</b>      |                |                      |                         | (Adjustments in light of current actual experience)  |
| Postage & Mailing                  | 10,000         | 9,300                | (700)                   |  |
| Office Supplies                    | 16,000         | 15,500               | (500)                   |  |
| Archival                           | 500            | 500                  | 0                       |  |
| Clergy Discipline Process/Reserve  | 75,000         | 25,000               | (50,000)                | To the extent not required for disciplinary expense, funds will be deposited into a reserve for potential future matters |
| Hospitality                        | 18,000         | 18,000               | 0                       |  |
| Travel/Conferences/Meetings        | 11,500         | 11,500               | 0                       |  |

*DIOCESE OF WASHINGTON*  
**PROPOSED BUDGET FOR 2014**  
*(ADOPTED)*

|   | 2013 BUDGET    | DRAFT<br>2014 BUDGET | DIFFERENCE<br>2013-2014 | NOTES |
|---|----------------|----------------------|-------------------------|-------|
| Staff Development                       | 7,500          | 7,500                | 0                       |       |
| Miscellaneous/Reserve                   | 5,000          | 8,084                | 3,084                   |       |
| Special Convention Revenue Deposit      | 5,000          | 10,000               | 5,000                   |       |
| <b>Total General Administration</b>     | <b>148,500</b> | <b>105,384</b>       | <b>(43,116)</b>         |       |
| <b>Information Technology</b>           |                |                      |                         |       |
| Computer Software/Supplies              | 7,000          | 7,000                | 0                       |       |
| Web-based Applications                  | 66,500         | 60,000               | (6,500)                 |       |
| Training                                | 3,000          | 3,000                | 0                       |       |
| <b>Total Information Technology</b>     | <b>76,500</b>  | <b>70,000</b>        | <b>(6,500)</b>          |       |
| <b>Governance</b>                       |                |                      |                         |       |
| General Convention Deputies             | 20,000         | 20,000               | 0                       |       |
| Lambeth Conference                      | 4,000          | 4,000                | 0                       |       |
| Diocesan Convention Expense             | 50,000         | 50,000               | 0                       |       |
| Diocesan Council Expense                | 5,000          | 5,000                | 0                       |       |
| Diocesan Standing Committee Expense     | 600            | 600                  | 0                       |       |
| Diocesan Regional Assemblies            | 3,200          | 3,200                | 0                       |       |
| Committees of Convention & Council      | 2,000          | 3,000                | 1,000                   |       |
| Interpreter for Deaf                    | 3,000          | 3,000                | 0                       |       |
| Provincial Synod                        | 7,000          | 7,000                | 0                       |       |
| <b>Total Governance</b>                 | <b>94,800</b>  | <b>95,800</b>        | <b>1,000</b>            |       |
| <b>Communications</b>                   |                |                      |                         |       |
| Print Publication – Printing/Production | 7,000          | 7,000                | 0                       |       |

Increase in Allowance for potential expense over-runs or revenue shortfalls

DIOCESE OF WASHINGTON  
 PROPOSED BUDGET FOR 2014  
 (ADOPTED)

|  | 2013 BUDGET      | DRAFT<br>2014 BUDGET | DIFFERENCE<br>2013-2014 | NOTES   |
|--|------------------|----------------------|-------------------------|---|
| Print Publications – Mailing                         | 18,000           | 18,000               | 0                       |   |
| Professional Services – Editorial                    | 6,000            | 6,000                | 0                       |   |
| Other Communications Expenses                        | 1,000            | 1,000                | 0                       |   |
| <b>Total Communications</b>                          | <b>32,000</b>    | <b>32,000</b>        | <b>0</b>                |   |
| <b>Development</b>                                   |                  |                      |                         |   |
| Bishop's Annual Appeal                               | 23,000           | 20,000               | (3,000)                 |   |
| <b>Total Development</b>                             | <b>23,000</b>    | <b>20,000</b>        | <b>(3,000)</b>          |   |
| <b>Total Compensation &amp; Administration</b>       | <b>2,739,550</b> | <b>2,750,131</b>     | <b>10,581</b>           |   |
| <b>DIOCESAN MINISTRIES</b>                           |                  |                      |                         | (Adjustments in light of current actual experience) |
| <b>Ministry Development &amp; Deployment</b>         |                  |                      |                         |   |
| Commission on Ministry                               | 12,000           | 9,000                | (3,000)                 |   |
| Seminarian Support                                   | 10,000           | 10,000               | 0                       |   |
| Ordination Process Expense                           | 17,200           | 17,200               | 0                       |   |
| Diocesan Confirmation                                | 6,400            | 6,000                | (400)                   |   |
| Deployment/Clergy Transition                         | 15,000           | 10,000               | (5,000)                 |   |
| Clergy Conference/Continuing Ed                      | 20,000           | 20,000               | 0                       |   |
| Education for Ministry                               | 1,500            | 1,500                | 0                       |   |
| Clergy Orientation/Mentoring                         | 7,500            | 3,000                | (4,500)                 |   |
| Fresh Start  | 7,500            | 7,500                | 0                       |   |
| <b>Total Ministry Development &amp; Deployment</b>   | <b>89,600</b>    | <b>76,700</b>        | <b>(12,900)</b>         |   |
| <b>Youth, Young Adults &amp; Academic Ministries</b> |                  |                      |                         |   |
| Youth Ministry                                       | 6,500            | 6,500                | 0                       |   |
| Camp EDOW  | 0                | 4,000                | 4,000                   |   |

DIOCESE OF WASHINGTON  
PROPOSED BUDGET FOR 2014  
(ADOPTED)

|  | 2013 BUDGET    | DRAFT<br>2014 BUDGET | DIFFERENCE<br>2013-2014 | NOTES  |
|--|----------------|----------------------|-------------------------|--|
| Young Adult & Fresh Expressions Development                | 6,500          | 16,500               | 10,000                  |  |
| University of Maryland                                     | 84,000         | 75,000               | (9,000)                 |  |
| Howard University  | 103,000        | 89,000               | (14,000)                |  |
| Campus Ministry Lay Leadership Development                 | 0              | 50,197               | 50,197                  |  |
| Multicultural Ministries                                   | 0              | 4,500                | 4,500                   |  |
| Academic Ministries  | 6,500          | 0                    | (6,500)                 |  |
| <b>Total Youth, Young Adults &amp; Academic Ministries</b> | <b>206,500</b> | <b>245,697</b>       | <b>39,197</b>           |  |
| <b>Latino Ministry</b>                                     |                |                      |                         |  |
| Diocesan Latino Missioner                                  | 117,349        | 121,155              | 3,806                   |  |
| Support for Clergy Serving Latino Congregations            | 32,523         | 206,435              | 173,912                 | not previously included in operating budget. |
| Administrative Support                                     | 5,000          | 6,000                | 1,000                   |  |
| Program Support  | 4,000          | 5,000                | 1,000                   |  |
| <b>Total Latino Ministry</b>                               | <b>158,872</b> | <b>338,590</b>       | <b>179,718</b>          |  |
| <b>Deaf Ministry (St. Barnabas)</b>                        | <b>55,000</b>  | <b>30,000</b>        | <b>(25,000)</b>         |  |
| <b>Congregational Support</b>                              |                |                      |                         |  |
| Ministry & Resource Development                            | 5,000          | 5,000                | 0                       |  |
| Congregation & Mission Development                         | 20,000         | 20,000               | 0                       |  |
| Data Gathering & Consulting                                | 14,000         | 14,000               | 0                       |  |
| Congregational Growth Grants                               | 0              | 35,000               | 35,000                  |  |

DIOCESE OF WASHINGTON  
 PROPOSED BUDGET FOR 2014  
 (ADOPTED)

|  | 2013 BUDGET      | DRAFT<br>2014 BUDGET | DIFFERENCE<br>2013-2014 | NOTES |
|--|------------------|----------------------|-------------------------|-------|
| Aid to Congregations in Transition                   | 70,000           | 35,000               | (35,000)                |       |
| Leadership Training                                  | 2,000            | 0                    | (2,000)                 |       |
| <i>Total Congregational Support</i>                  | <b>111,000</b>   | <b>109,000</b>       | <b>(2,000)</b>          |       |
| <i>Total Diocesan Ministries</i>                     | <b>620,972</b>   | <b>776,987</b>       | <b>156,015</b>          |       |
| National & International Ministries                  |                  |                      |                         |       |
| ECUSA  | 453,000          | 449,000              | (4,000)                 |       |
| Ecumenical/Interfaith Ministry                       | 5,000            | 5,000                | 0                       |       |
| Partnership - Province South Africa                  | 2,000            | 2,000                | 0                       |       |
| <i>Total National &amp; International Ministries</i> | <b>460,000</b>   | <b>456,000</b>       | <b>(4,000)</b>          |       |
| <i>Total Expenses</i>                                | <b>3,820,522</b> | <b>4,006,117</b>     | <b>185,595</b>          |       |
| Change in Net Assets from Operations                 | (53,122)         | (0)                  | 53,122                  |       |



The Convention of the Protestant  
Episcopal Church  
of the Diocese of Washington

Audited Financial Statements

*Year ended December 31, 2013 (with summarized comparative totals for 2012)  
with Report of Independent Auditors*



The Convention of the Protestant  
Episcopal Church  
of the Diocese of Washington  
Audited Financial Statements

Year ended December 31, 2013 (with summarized comparative totals for 2012)

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## Report of Independent Auditors

Diocesan Council of the  
Convention of the Protestant Episcopal Church  
of the Diocese of Washington  
Washington, DC

We have audited the accompanying financial statements of the Convention of the Protestant Episcopal Church of the Diocese of Washington (the Diocese), which comprise the statement of financial position as of December 31, 2013, the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Convention of the Protestant Episcopal Church of the Diocese of Washington as of December 31, 2013 and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

***Report on Summarized Comparative Information***

We previously audited the Diocese's 2012 financial statements and we expressed an unqualified audit opinion on those audited financial statements in our report dated June 17, 2013. In our opinion, the summarized comparative information presented herein as of and for the year ending December 31, 2012 is consistent, in all material respects, with the audited financial statements from which it had been derived.

A handwritten signature in black ink that reads "Johnson Lambert LLP". The signature is written in a cursive, flowing style.

Falls Church, Virginia  
June 26, 2014

# The Convention of the Protestant Episcopal Church of the Diocese of Washington

## Statements of Activities

Year ended December 31, 2013 with summarized comparative totals for 2012

|   | 2013         |                 |                        |                        | 2012      |              |
|---|--------------|-----------------|------------------------|------------------------|-----------|--------------|
|   | Unrestricted | Held for Others | Temporarily Restricted | Permanently Restricted | Total     | Total        |
| <b>Revenues, gains and other support:</b> |              |                 |                        |                        |           |              |
| Parish giving                             | \$ 2,064,947 | \$ -            | \$ -                   | \$ -                   | 2,064,947 | \$ 2,064,046 |
| Gifts and grants                          | 298,309      | 106,018         | 19,650                 | -                      | 423,977   | 583,300      |
| John T. Walker School gifts and grants    | 1,316,039    | -               | 75,708                 | -                      | 1,391,747 | 1,404,245    |
| Distribution from trusts                  | 1,264,922    | -               | 327,008                | -                      | 1,591,930 | 1,554,985    |
| Dividends – investment fund               | 62,685       | 188,783         | 132,774                | -                      | 384,242   | 393,321      |
| PECF – wage support of Bishop             | 60,000       | -               | -                      | -                      | 60,000    | 60,000       |
| Miscellaneous revenue                     | 77,870       | -               | -                      | -                      | 77,870    | 73,823       |
| Interest income                           | 5,505        | -               | -                      | -                      | 5,505     | 8,744        |
| Total revenue                             | 5,150,277    | 294,801         | 555,140                | -                      | 6,000,218 | 6,142,464    |
| <b>Budget directed expenses:</b>          |              |                 |                        |                        |           |              |
| Salaries and benefits                     | 1,905,429    | -               | -                      | -                      | 1,905,429 | 1,925,791    |
| Administration                            | 869,282      | -               | -                      | -                      | 869,282   | 871,339      |
| Growth and development                    | 35,744       | -               | -                      | -                      | 35,744    | 48,645       |
| Diocesan ministries                       | 566,443      | -               | -                      | -                      | 566,443   | 663,157      |
| National and international ministries     | 466,137      | -               | -                      | -                      | 466,137   | 440,743      |
| Total budget directed expenses            | 3,843,035    | -               | -                      | -                      | 3,843,035 | 3,949,675    |
| <b>Non-budget directed expenses:</b>      |              |                 |                        |                        |           |              |
| Donor restricted activities               | -            | -               | 377,491                | -                      | 377,491   | 438,118      |
| Council influenced                        | 379,556      | -               | -                      | -                      | 379,556   | 618,988      |

(Audit Page 3)

See accompanying notes to the financial statements.

# The Convention of the Protestant Episcopal Church of the Diocese of Washington

## Statements of Activities

Year ended December 31, 2013 with summarized comparative totals for 2012

2013

2012

|   | Unrestricted | Held for<br>Others | Temporarily<br>Restricted | Permanently<br>Restricted | Total         | Total         |
|---|--------------|--------------------|---------------------------|---------------------------|---------------|---------------|
| John T. Walker School fund  | 1,868,252    | -                  | 62,563                    | -                         | 1,930,815     | 1,750,723     |
| Bishop directed   | 8,886        | -                  | -                         | -                         | 8,886         | 209           |
| Total non-budget directed expenses                                  | 2,256,694    | -                  | 440,054                   | -                         | 2,696,748     | 2,808,038     |
| Total expenses  | 6,099,729    | -                  | 440,054                   | -                         | 6,539,783     | 6,757,713     |
| Change in net assets before non-operating gains and (losses)        | (949,452)    | 294,801            | 115,086                   | -                         | (539,565)     | (615,249)     |
| <b>Non-operating gains and (losses):</b>                            |              |                    |                           |                           |               |               |
| Net change in fair value of beneficial interest in perpetual trusts | -            | -                  | -                         | 5,426,712                 | 5,426,712     | 4,336,681     |
| Net change in fair value of investments                             | 555,531      | 1,600,205          | 3,175                     | 450,522                   | 2,609,433     | 2,221,247     |
| Net change in fair value of Soper fund                              | -            | -                  | 4,028,622                 | -                         | 4,028,622     | -             |
| Net change in liability for funds held for others                   | -            | (1,696,570)        | -                         | -                         | (1,696,570)   | (1,689,921)   |
| Other (expenses) income   | (16,921)     | (146,773)          | (9,961)                   | (10,165)                  | (183,820)     | (845,262)     |
| Disbursements (receipts) held for others                            | -            | (39,002)           | -                         | -                         | (39,002)      | 87,067        |
| Distributions from trusts   | -            | -                  | (1,264,374)               | (327,556)                 | (1,591,930)   | (1,554,985)   |
| Net transfers between funds   | 131,514      | (12,661)           | (175,810)                 | 56,957                    | -             | -             |
| Dissolution of perpetual Soper trust                                | -            | -                  | 7,969,285                 | (7,969,285)               | -             | -             |
| Total non-operating gains and (losses)                              | 670,124      | (294,801)          | 10,550,937                | (2,372,815)               | 8,553,445     | 2,554,827     |
| Change in net assets  | (279,328)    | -                  | 10,666,023                | (2,372,815)               | 8,013,880     | 1,939,578     |
| Net assets, beginning of year                                       | 8,874,454    | -                  | 1,136,770                 | 46,035,782                | 56,047,006    | 54,107,428    |
| Net assets, end of year   | \$ 8,595,126 | \$ -               | \$ 11,802,793             | \$ 43,662,967             | \$ 64,060,886 | \$ 56,047,006 |

See accompanying notes to the financial statements.

(Audit Page 3)

# The Convention of the Protestant Episcopal Church of the Diocese of Washington

## Statements of Financial Position

As of December 31, 2013 with summarized comparative totals for 2012

|   | 2013                 |                      |                           |                           | 2012                 |                      |
|---|----------------------|----------------------|---------------------------|---------------------------|----------------------|----------------------|
|   | Unrestricted         | Held for<br>Others   | Temporarily<br>Restricted | Permanently<br>Restricted | Total                | Total                |
| <b>Assets</b>   |                      |                      |                           |                           |                      |                      |
| Cash and cash equivalents                               | \$ 1,126,528         | \$ -                 | \$ -                      | \$ -                      | \$ 1,126,528         | \$ 894,813           |
| Amounts due (to) from other funds                       | (1,018,223)          | (183,941)            | 994,954                   | 207,210                   | -                    | -                    |
| Investments, fair value                                 | 3,924,741            | 12,293,232           | 27,192                    | 3,810,226                 | 20,055,391           | 17,603,680           |
| Soper fund investments, fair value                      | -                    | -                    | 10,733,534                | 17,810,485                | 28,544,019           | -                    |
| Accrued income receivable                               | 21,578               | -                    | 40,432                    | -                         | 62,010               | 143,998              |
| Parish giving receivables                               | 160,189              | -                    | -                         | -                         | 160,189              | 287,930              |
| Notes receivable  | 853,343              | -                    | -                         | -                         | 853,343              | 1,041,058            |
| Other receivables                                       | 218,211              | -                    | 6,681                     | -                         | 224,892              | 226,589              |
| Land and buildings                                      | 3,449,769            | -                    | -                         | -                         | 3,449,769            | 3,449,769            |
| Property and equipment, net of accumulated depreciation | 2,018,171            | -                    | -                         | -                         | 2,018,171            | 2,265,025            |
| Beneficial interests in perpetual trusts                | -                    | -                    | -                         | 21,835,046                | 21,835,046           | 43,065,660           |
| Other assets  | 74,319               | -                    | -                         | -                         | 74,319               | 69,185               |
| <b>Total assets</b>                                     | <b>\$ 10,828,626</b> | <b>\$ 12,109,291</b> | <b>\$ 11,802,793</b>      | <b>\$ 43,662,967</b>      | <b>\$ 78,403,677</b> | <b>\$ 69,047,707</b> |

See accompanying notes to the financial statements.

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The Convention of the Protestant Episcopal Church  
of the Diocese of Washington  
Statements of Financial Position

As of December 31, 2013 with summarized comparative totals for 2012

|                                       | 2013          |                    |                           |                           | 2012          |               |
|---------------------------------------|---------------|--------------------|---------------------------|---------------------------|---------------|---------------|
|                                       | Unrestricted  | Held for<br>Others | Temporarily<br>Restricted | Permanently<br>Restricted | Total         | Total         |
| <b>Liabilities and net assets</b>     |               |                    |                           |                           |               |               |
| Liabilities:                          |               |                    |                           |                           |               |               |
| Accounts payable and accrued expenses | \$ 459,095    | \$ -               | \$ -                      | \$ -                      | \$ 459,095    | \$ 968,126    |
| Loan                                  | 1,652,175     | -                  | -                         | -                         | 1,652,175     | 1,652,175     |
| Deferred revenue                      | 122,230       | -                  | -                         | -                         | 122,230       | 5,340         |
| Funds held for others                 | -             | (183,941)          | -                         | -                         | (183,941)     | (221,603)     |
| Funds invested by parishes            | -             | 12,293,232         | -                         | -                         | 12,293,232    | 10,596,663    |
| Total liabilities                     | 2,233,500     | 12,109,291         | -                         | -                         | 14,342,791    | 13,000,701    |
| Net assets:                           |               |                    |                           |                           |               |               |
| Unrestricted                          | 8,595,126     | -                  | -                         | -                         | 8,595,126     | 8,874,454     |
| Temporarily restricted                | -             | -                  | 11,802,793                | -                         | 11,802,793    | 1,136,770     |
| Permanently restricted                | -             | -                  | -                         | 43,662,967                | 43,662,967    | 46,035,782    |
| Total net assets                      | 8,595,126     | -                  | 11,802,793                | 43,662,967                | 64,060,886    | 56,047,006    |
| Total liabilities and net assets      | \$ 10,828,626 | \$ 12,109,291      | \$ 11,802,793             | \$ 43,662,967             | \$ 78,403,677 | \$ 69,047,707 |

See accompanying notes to the financial statements.

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# The Convention of the Protestant Episcopal Church of the Diocese of Washington

## Statements of Cash Flows

Years ended December 31, 2013 and 2012

|   | Years Ended December 31, |              |
|---|--------------------------|--------------|
|   | 2013                     | 2012         |
| <b>Cash flows from operating activities</b>   |                          |              |
| Change in net assets  | \$ 8,013,880             | \$ 1,939,578 |
| Adjustments to reconcile change in net assets to net cash used in operating activities: |                          |              |
| Loss on sale of titles of mission land and vicarages                                    | -                        | 64,161       |
| Depreciation and amortization   | 368,101                  | 371,373      |
| Change in balances of funds invested by parishes  | 1,696,569                | 1,689,920    |
| Net change in funds held for others   | 37,662                   | (81,409)     |
| Net change in the fair value of investments   | (5,373,681)              | (2,221,247)  |
| Changes in assets and liabilities:  |                          |              |
| Beneficial interests in perpetual trusts  | (5,099,705)              | (2,781,696)  |
| Accrued income receivable   | 81,988                   | (98,843)     |
| Parish giving receivables   | 127,741                  | (125,619)    |
| Other receivables   | 1,697                    | (76,418)     |
| Other assets  | (5,134)                  | (13,091)     |
| Accounts payable and other liabilities  | (392,141)                | 688,654      |
| Net cash used in operating activities   | (543,023)                | (644,637)    |
| <b>Cash flows from investing activities</b>   |                          |              |
| Proceeds from repayment of notes receivable   | 187,715                  | 71,763       |
| Purchase of investments   | (31,250,824)             | (6,762,249)  |
| Proceeds from sale of investments   | 31,959,094               | 6,469,609    |
| Purchase of property and equipment  | (121,247)                | (61,019)     |
| Sale of titles of mission land and vicarages  | -                        | 145,839      |
| Net cash provided by (used in) investing activities                                     | 774,738                  | (136,057)    |
| Change in cash and cash equivalents   | 231,715                  | (780,694)    |
| Cash and cash equivalents, beginning of year  | 894,813                  | 1,675,507    |
| Cash and cash equivalents, end of year  | \$ 1,126,528             | \$ 894,813   |
| <b>Supplementary disclosure of cash flow information:</b>                               |                          |              |
| Interest paid   | \$ 55,144                | \$ 56,383    |
| <b>Non-cash activities</b>  |                          |              |
| Fair value of investments received upon dissolution of Soper Trust                      | \$ 27,730,126            | \$ -         |

*See accompanying notes to the financial statements.*

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# The Convention of the Protestant Episcopal Church of the Diocese of Washington

## Notes to Financial Statements

Years ended December 31, 2013 and 2012

### **Note 1 – Organization**

The Convention of the Protestant Episcopal Church of the Diocese of Washington (the Diocese) is an organization comprising member parishes and missions located in the District of Columbia, Charles, Montgomery, Prince George's and Saint Mary's counties in Maryland. The primary purposes of the Diocese are governance of the Diocese through the Bishop and the Diocesan Convention; programs dedicated to activities of the General Convention of the Episcopal Church; mission and evangelism work in the Diocese; and congregational ministry.

The Diocese is a not-for-profit, religious organization and is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. There are no uncertain tax positions for the years ended December 31, 2013 and 2012. The Diocese is not required to file an information return with the Internal Revenue Service.

### **Note 2 – Summary of Significant Accounting Policies**

#### *Basis of Accounting*

The accounts of the Diocese are maintained on an accrual basis in accordance with accounting principles generally accepted in the United States of America (GAAP). The accounts are segregated by separate funds established in accordance with specified activities, purposes or restrictions.

#### *Estimates*

The preparation of the financial statements in conformity with GAAP requires management to make estimates and assumptions that affect certain reported amounts of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and amounts of revenues and expenses reflected during the reporting period. Actual results could differ from those estimates.

#### *Risk and Uncertainties*

The Diocese invests in various investment securities. Investment securities are exposed to various risks such as interest rate, market, and credit risk. Due to the level of the risk associated with certain investments securities, it is possible that changes in the values of investment securities will occur in the near term and those changes could materially affect the amounts reported on the statement of financial position.

# The Convention of the Protestant Episcopal Church of the Diocese of Washington

## Notes to Financial Statements (Continued)

### **Note 2 – Summary of Significant Accounting Policies (Continued)**

#### *Financial Statement Presentation*

In accordance with GAAP, the Diocese reports information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. In addition, the Diocese presents a statement of activities, which reports expenses by functional classification, and a statement of cash flows.

Unrestricted net assets represent net assets that are neither permanently restricted nor temporarily restricted by donor-imposed stipulations. Included in the unrestricted net assets classification are the following:

- Discretionary Funds – Funds held for discretionary use by the Bishop, or by the Bishop and Diocesan Council acting on behalf of the Diocese.
- Designated Funds – Funds internally designated for specific purposes.
- Undesignated Funds – Funds held for the day to day operations.
- Held for Others – Amounts held by the Diocese for other entities.

Temporarily restricted net assets represent that part of net assets for which the use is limited by donor-imposed stipulations that either expire by passage of time or can be fulfilled and removed by actions pursuant to those stipulations.

Permanently restricted net assets represent that part of net assets subject to donor-imposed restrictions requiring that the principal be maintained perpetually with only the income thereon to be available for stated or general operating purposes.

#### *Comparative Financial Information*

The financial statements include certain prior year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with generally accepted accounting principles. Accordingly, such information should be read in conjunction with the Diocese's audited financial statements for the year ended December 31, 2012, from which the summarized information was derived.

# The Convention of the Protestant Episcopal Church of the Diocese of Washington

## Notes to Financial Statements (Continued)

### **Note 2 – Summary of Significant Accounting Policies (Continued)**

#### *Subsequent Events*

The Diocese has evaluated subsequent events for disclosure and recognition through June 26, 2014, the date on which these financial statements were available to be issued. All material subsequent events have been disclosed as of that date.

#### *Cash and Cash Equivalents*

The Federal Deposit Insurance Corporation (FDIC) insures amounts on deposit with each financial institution up to limits as prescribed by law. The Diocese considers all highly liquid debt instruments with an initial maturity of 90 days or less to be cash equivalents. The Diocese may hold funds with financial institutions in excess of the FDIC insured amount; however, the Diocese has not experienced any losses in such accounts and management believes it is not exposed to any significant credit risk on cash and cash equivalents.

#### *Investments and Measurement of Fair Value*

The Investment Fund is a vehicle for long-term investment of Restricted, Designated, Discretionary and other Undesignated Funds of the Diocese and funds of certain parishes, separate congregations, and missions of the diocese. Income distributions to the Diocese are included as additions to the appropriate fund.

The Diocese invests in mutual funds and equities, which are recorded at fair value. Investment income or losses are reported as operating activities, while the current year changes in fair value of investments (realized and unrealized gains and losses) are reported as non-operating activities. The Diocese recognizes transfers between levels of the GAAP fair value hierarchy at the end of the reporting period in which circumstances occur causing changes in the availability of inputs to the fair value methodology.

The Diocese's classifications for investment are based on the GAAP fair value measurement standard, which established a three-level hierarchy framework. The framework is based on the inputs used in valuation and requires that observable inputs be used in the valuations when available. The disclosure of fair value estimates in the fair value guidance includes a hierarchy based on whether significant valuation inputs are observable. In determining the level of hierarchy in which the estimate is disclosed, the highest priority is given to unadjusted quoted prices in active markets and the lowest priority to unobservable inputs that reflect the Diocese's significant market assumptions.

# The Convention of the Protestant Episcopal Church of the Diocese of Washington

## Notes to Financial Statements (Continued)

### Note 2 – Summary of Significant Accounting Policies (Continued)

#### *Investments and Measurement of Fair Value (continued)*

The three levels of the fair value hierarchy are as follows:

Level 1 – Inputs to the valuation methodology are quoted prices (unadjusted) for identical assets or liabilities traded in active markets.

Level 2 – Inputs to the valuation methodology included quoted prices for similar assets or liabilities in active markets, quoted prices for identical or similar assets or liabilities in markets that are not active, inputs other than quoted market prices that are observable for the assets or liability and market-corroborated inputs.

Level 3 – Inputs to valuation methodology are unobservable and are significant to the fair value measurement.

Fair values are based on quoted market prices when available (Level 1). The Diocese receives the quoted market prices from third party nationally recognized pricing services. When market prices are not available, the Diocese utilizes a pricing service to determine an estimate of fair value, which is mainly used for fixed maturity investments. The fair value is generally estimated using current market inputs for similar financial investments with comparable terms and credit quality, commonly referred to as matrix pricing (Level 2). In instances where there is little or no market activity for the same or similar instruments, the Diocese estimates fair value using methods, models and assumptions that management believes are relevant to the particular asset or liability. This may include discounted cash flow analysis or other income based approaches (Level 3). These valuation techniques involve some level of management estimation and judgment.

#### *Funds Invested By Parishes*

The Diocese invests funds on behalf of the parishes. These funds are classified in the statements of financial position as held for others and are recorded as both an asset and a liability for the years ended December 31, 2013 and 2012. The Investment Fund is a vehicle for long-term investment of certain funds of the Diocese and of the parishes, separate congregations, and missions of the Diocese that have elected to utilize such services. The objective of the Investment Fund is to seek dividends and to attain an appreciation in value that, together with interest income, exceeds the effects of inflation. The Investment Fund is held by the Diocese in the name of the Diocese. While the Diocese is committed to maintaining the amounts as being attributable to the parishes, congregations, and missions as participants in the Investment Fund these funds are not absolutely insulated from claims of creditors against the Diocese.

# The Convention of the Protestant Episcopal Church of the Diocese of Washington

## Notes to Financial Statements (Continued)

### **Note 2 – Summary of Significant Accounting Policies (Continued)**

#### *Parish Giving Receivables*

Annual giving receivables of parishes and missions are recognized as revenue, based on amounts collected during the year and estimates of amounts to be collected as of the end of the fiscal year. These estimates are based primarily on amounts collected subsequent to the fiscal year-end. Each receivable balance is assessed at the end of the year to determine if an allowance for bad debt is appropriate.

#### *Notes Receivable*

The Diocese enters into loan agreements with individual parishes and employees. The notes receivable balance consists of advances made to parishes, secured loans made to assist members of the clergy in purchasing a residence and other short term advances to employees and members of the clergy. The receivable balance is assessed at the end of the year to determine if an allowance for bad debt is necessary. Refer to Note 9 - Related party transactions for additional details.

#### *Land and Buildings*

Upon closing of a parish under the Diocese's jurisdiction, all property including land and building for the parish becomes the Diocese's property. The property is recognized at the lower of the appraised value or the state income tax assessment at the time the property is assumed by the Diocese.

#### *Property, Equipment and Depreciation*

Property and equipment purchases greater than \$1,000 are carried at cost net of accumulated depreciation and depreciated using the straight-line method over their estimated useful lives of 3 to 10 years. Donated items are carried at the estimated fair value at the date of donation.

#### *Beneficial Interests in Perpetual Trusts*

The Diocese recognizes as permanently restricted revenue and as assets, its beneficial interests in perpetual trusts held by third parties when notified of the trust's existence. Under the terms of the trust instruments, the Diocese has irrevocable rights to receive the income earned by the trust assets in perpetuity, but never receives the original corpus. Such revenue and assets are recorded initially at fair value with adjustments to such value, as changes occur, based on information reported by the trustees. Annual income distributions from the trusts are reported as revenues that increase temporarily restricted or unrestricted net assets depending on the nature of donor restrictions on distributions. Adjustments to the initially reported assets are recognized as permanently restricted gains or losses.

# The Convention of the Protestant Episcopal Church of the Diocese of Washington

## Notes to Financial Statements (Continued)

### **Note 2 – Summary of Significant Accounting Policies (Continued)**

#### *Gifts and Grants*

The Diocese receives contributions throughout the year. Contributions received by the Diocese for the John T. Walker School are presented separately in the statements of activities. Contributions received for a specific purpose are presented as temporarily or permanently restricted in the statements of financial position. Donor restricted contributions whose restrictions are met within in the same year as received are reported as unrestricted gifts and grants in the statements of activities.

#### *Budget Directed Expenses*

Budget directed expenses consist of expenditures that are included in the annual operating budget of the Diocese. These expenditures are comprised of the following: Salaries and benefits, administration, growth and development, diocesan ministries and national and international ministries. Refer to Note 3 - Budget directed expenses for additional detail on these expenditures.

#### *Non-Budget Directed Expenses*

Non-budget directed expenses consist of expenditures that are not part of the annual budget of the Diocese. These expenditures are comprised of the following: Council influenced, those made that satisfy the donor imposed use restrictions, John T. Walker School, and the Bishop's discretionary fund. Refer to Notes 4, 6 and 9 for additional details on the Council Influenced, release from donor restrictions and John T. Walker School expenses, respectively.

#### *Donated Services*

The Diocese receives contributions of services from various donors, parishioners and volunteers. These services consist primarily of advisory and administrative support. Such services are not recognized as revenues and expenses in the statements of activities and changes in net assets as the value of those services do not meet the requirements for recognition in accordance with GAAP.

#### *Reclassifications*

Certain 2012 amounts have been reclassified to conform to the 2013 presentation.

# The Convention of the Protestant Episcopal Church of the Diocese of Washington

## Notes to Financial Statements (Continued)

### Note 3 – Budget Directed Expenses

Budget directed expenses were comprised of the following for the years ended December 31:

|   | 2013         | 2012         |
|---|--------------|--------------|
| Salaries and benefits                       | \$ 1,905,429 | \$ 1,925,791 |
| Administration:                             |              |              |
| Plant and equipment                         | 369,762      | 346,039      |
| Legal – clergy discipline                   | 153,032      | 186,643      |
| Governance                                  | 113,634      | 103,046      |
| General administration                      | 92,199       | 85,009       |
| Accounting                                  | 78,073       | 75,935       |
| Information technology                      | 62,582       | 74,667       |
| Total administration                        | 869,282      | 871,339      |
| Growth and development:                     |              |              |
| Communications                              | 18,429       | 32,850       |
| Development                                 | 17,315       | 15,795       |
| Total growth and development                | 35,744       | 48,645       |
| Diocesan ministries:                        |              |              |
| University missions                         | 188,388      | 203,835      |
| Congregational support                      | 95,055       | 163,442      |
| Ministry development and deployment         | 140,657      | 121,121      |
| Latino Ministries                           | 113,336      | 112,662      |
| Mission support (St. Barnabas)              | 4,096        | 49,992       |
| Youth and academic ministries               | 24,911       | 12,105       |
| Total diocesan ministries                   | 566,443      | 663,157      |
| National and international ministries:      |              |              |
| ECUSA                                       | 460,043      | 423,337      |
| Ecumenical/interfaith ministries            | 4,963        | 7,004        |
| Partnership-South Africa                    | 1,131        | 1,402        |
| Honduras                                    | -            | 9,000        |
| Total national and international ministries | 466,137      | 440,743      |
| Total budget directed expenses              | \$ 3,843,035 | \$ 3,949,675 |

# The Convention of the Protestant Episcopal Church of the Diocese of Washington

## Notes to Financial Statements (Continued)

### **Note 4 – Council Influenced Expenses – Non-Budget Directed Expenses**

Council influenced expenses were comprised of the following for the years ended December 31:

|  | 2013       | 2012       |
|--|------------|------------|
| Hispanic outreach                      | \$ 259,157 | \$ 231,086 |
| Closed parish building project         | 75,743     | 165,569    |
| Youth coalition                        | 25,985     | 24,947     |
| Health and Life insurance              | 10,832     | 40,644     |
| Clergy and congregations in transition | 3,785      | 16,412     |
| Soper fund                             | 3,000      | 57,727     |
| General convention                     | -          | 40,000     |
| Phillips fund                          | -          | 28,096     |
| CDI fund                               | -          | 13,764     |
| IX Bishop search/transition            | -          | 743        |
| Other                                  | 1,054      | -          |
|  | \$ 379,556 | \$ 618,988 |

### **Note 5 – Designated and Discretionary – Unrestricted**

Net assets comprising the designated and discretionary funds within unrestricted net assets were comprised of the following as December 31:

|   | 2013         | 2012         |
|---|--------------|--------------|
| Funds invested in real property               | \$ 3,703,598 | \$ 3,703,598 |
| Closed parish funds                           | 1,411,626    | 1,550,401    |
| Soper income fund                             | 1,317,147    | 1,112,720    |
| Missionary development fund                   | 1,305,515    | 1,301,323    |
| Wilmer conference center                      | 399,793      | 399,793      |
| Bishops housing funds                         | 284,919      | 284,484      |
| Bishop John T. Walker School fund             | (198,182)    | 247,990      |
| Phillip's fund                                | 85,851       | 85,845       |
| Discretionary                                 | 18,693       | 12,495       |
| Other funds                                   | 95,203       | 100,069      |
| Total designated and discretionary net assets | 8,424,163    | 8,798,718    |
| Undesignated net assets                       | 170,963      | 75,736       |
| Total unrestricted net assets                 | \$ 8,595,126 | \$ 8,874,454 |



# The Convention of the Protestant Episcopal Church of the Diocese of Washington

## Notes to Financial Statements (Continued)

### **Note 5 – Designated and Discretionary – Unrestricted (Continued)**

The purposes of these designated and discretionary net assets are as follows:

Funds invested in real property – This amount represents funds invested in undeveloped mission sites, mission churches and vicarages and property and equipment owned by the Diocese.

Closed parish funds – Represents funds from the sale of parish property.

Missionary development fund – Established in 1969, these funds are used for parish loans and other missionary property acquisitions, renovations, repairs and maintenance.

Soper Income Fund – The Soper income fund has been established to reflect the receipt of income from the Soper Fund, which formerly formed the corpus and accumulated income held within a perpetual trust established by Ruth Gregory Soper. On December 12, 2012, the Diocese and the Trustee agreed to a settlement agreement that terminated the Ruth G. Soper Trust. Since 2004, the Council approved the use of Soper income to supplement funding for the operating budget of the Diocese. During 2013, the court order terminated the perpetual Soper Trust thereby distributing all of its assets to the Diocese, net of legal expenses of \$550,000. Following the dissolution of the trust and the receipt of the assets comprising the trust, the Diocese determined the amounts to remain as permanently restricted net assets based upon the value at the time of the Diocese became the sole beneficiary of the Trust. The Diocese has determined that the amount of income distributed from the Soper Income Fund will continue to be determined using the same total return methodology that was applied by the Trustee of the Ruth Gregory Soper Trust. Under that methodology, the amount of income distributed during each year to the Soper Income Fund is equal to 5% of the average balance of the Soper Fund as of December 31 of the most recent three years. Distributions from the Soper fund for the years ended December 31, 2013 and 2012 were \$1,264,374 and \$1,216,325, respectively.

Wilmer conference center – Funds are available to lend to parishes in amounts up to \$35,000 for five-year periods. Interest on the loans is used to fund parish-sponsored conferences.

Bishops Housing Funds – This fund is used to provide housing loans to the Bishops and diocesan clergy relocating to the metropolitan DC area.

Bishop John T. Walker School fund – This fund is used to support the operations of the Bishop John T. Walker School for Boys (BWS), a tuition-free Episcopal school serving boys and their families living east of the Anacostia River. BWS is unincorporated operating unit of the Diocese.

Phillips fund – This fund is used to support the missionary clergy and the purchase of debt-free missions.

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# The Convention of the Protestant Episcopal Church of the Diocese of Washington

## Notes to Financial Statements (Continued)

### Note 6 – Restricted Funds

Activity related to temporarily restricted net assets funds including contributions and expenditures in accordance with the donor restrictions for the years ending December 31, 2013 and 2012 are as follows:

|  | Balance at<br>December<br>31, 2012 | 2013<br>Revenue     | 2013<br>Expense   | 2013<br>Transfers and<br>distributions | Balance at<br>December<br>31, 2013 |
|--|------------------------------------|---------------------|-------------------|--|------------------------------------|
| Seton Belt Trust                                   | \$ 440,046                         | \$ 327,008          | \$ 339,570        | \$ -                                   | \$ 427,484                         |
| Hopper/Global South                                | 71,406                             | -                   | 6,676             | -                                      | 64,730                             |
| Disabled & Needy Clergy                            | 12,664                             | 1,801               | -                 | -                                      | 14,465                             |
| Kean Fund  | 92,653                             | 17,478              | 4,461             | -                                      | 105,670                            |
| Anne E. Berlinghame Fund                           | 6,285                              | 2,144               | 2,500             | -                                      | 5,929                              |
| Barringer Poor Clergy and<br>Seminarian Support    | 69,291                             | 14,428              | -                 | -                                      | 83,719                             |
| Ruth N. Hoxie Fund                                 | 29,749                             | 3,724               | -                 | -                                      | 33,473                             |
| Bishop Houseman - Children<br>Programs             | 23,727                             | -                   | -                 | -                                      | 23,727                             |
| Angus Dun Fund                                     | 28,044                             | 8,305               | 6,450             | -                                      | 29,899                             |
| Bishop John T. Walker School –<br>Capital Campaign | 242,080                            | 75,708              | 62,563            | (101,520)                              | 153,705                            |
| Soper Fund   | -                                  | 4,028,622           | -                 | 6,704,911                              | 10,733,533                         |
| Other funds  | 120,825                            | 40,798              | 17,831            | (17,333)                               | 126,459                            |
|  | <u>\$ 1,136,770</u>                | <u>\$ 4,520,016</u> | <u>\$ 440,051</u> | <u>\$ 6,586,058</u>                    | <u>\$ 11,802,793</u>               |

|   | Balance at<br>December<br>31, 2011 | 2012<br>Revenue   | 2012<br>Expense   | Balance at<br>December<br>31, 2012 |
|---|------------------------------------|-------------------|-------------------|------------------------------------|
| Seton Belt Trust                                | \$ 366,450                         | \$ 347,911        | \$ 274,315        | \$ 440,046                         |
| Hopper/Global South                             | 92,069                             | -                 | 20,663            | 71,406                             |
| Disabled & Needy Clergy                         | 46,208                             | 2,128             | 35,672            | 12,664                             |
| Kean Fund                                       | 70,797                             | 21,856            | -                 | 92,653                             |
| Margaret Meiger Girls Fund                      | 9,822                              | 4,197             | 14,019            | -                                  |
| Anne E. Berlinghame Fund                        | 23,752                             | 2,533             | 20,000            | 6,285                              |
| Barringer Poor Clergy and Seminarian<br>Support | 79,242                             | 11,549            | 21,500            | 69,291                             |
| Ruth N. Hoxie Fund                              | 25,349                             | 4,400             | -                 | 29,749                             |
| Bishop Houseman - Children Programs             | 29,022                             | -                 | 5,295             | 23,727                             |
| Angus Dun Fund                                  | 27,201                             | 9,813             | 8,970             | 28,044                             |
| Bishop John T. Walker School                    | -                                  | 291,620           | 49,540            | 242,080                            |
| Other funds                                     | 97,021                             | 62,369            | 38,565            | 120,825                            |
|   | <u>\$ 866,933</u>                  | <u>\$ 758,376</u> | <u>\$ 488,539</u> | <u>\$ 1,136,770</u>                |

# The Convention of the Protestant Episcopal Church of the Diocese of Washington

## Notes to Financial Statements (Continued)

### Note 6 – Restricted Funds (Continued)

Permanently restricted net assets consist of the following as of December 31:

|  | 2013                 | 2012                 |
|--|----------------------|----------------------|
| Beneficial interest in the following perpetual trust:            |                      |                      |
| Ruth G. Soper trust  | \$ -                 | \$ 26,329,770        |
| W. Seton Belt trust  | 21,476,613           | 16,389,691           |
| Other (2 trusts)   | 358,433              | 346,199              |
|  | <u>21,835,046</u>    | <u>43,065,660</u>    |
| Other assets and liabilities, net                                | 207,210              | (360,691)            |
| Invested in units of the Investment Fund:                        |                      |                      |
| Katherine Winthrop Kean fund                                     | 1,065,984            | 932,383              |
| Angus Dun Fellowship fund  | 513,908              | 449,504              |
| St. Mary's Normal and Industrial School fund                     | 417,038              | 364,775              |
| George C. Remey fund   | 381,956              | 334,085              |
| Bishop John T. Walker School Endowment fund                      | 284,866              | 247,130              |
| Ruth M. Hoxie fund   | 230,483              | 201,604              |
| Margaret Wister Meiger Girls Friendship Society<br>Memorial fund | 219,829              | 192,285              |
| Seminary Support   | 182,627              | 159,746              |
| Other funds  | 513,535              | 449,301              |
|  | <u>3,810,226</u>     | <u>3,330,813</u>     |
| Ruth G. Soper fund   | 17,810,485           | -                    |
| Total  | <u>\$ 43,662,967</u> | <u>\$ 46,035,782</u> |

Information relative to the utilization of the income on the trusts and funds listed individually is as follows:

W. Seton Belt trust – Income from the trust is restricted to the aid of retired clergy, support of homes for the aging, and other related charitable purposes. The distributions from the trust during the years ended December 31, 2013 and 2012 were \$302,763 and \$338,643, respectively.

Katherine Winthrop Kean fund – This fund was established by a bequest in 1975 with income to provide “Christian hospitality to strangers of all denominations in the nation’s capital.” Funds are disbursed on approval by the Bishop.

Angus Dun Fellowship fund – This fund was established in 1971 with income designated to provide support for clergy continuing education. Funds are administered by and disbursed on approval of the Angus Dun Committee.

# The Convention of the Protestant Episcopal Church of the Diocese of Washington

## Notes to Financial Statements (Continued)

### Note 6 – Restricted Funds (Continued)

St. Mary's Normal and Industrial School fund – (Farm Property) – A trust created in 1897, from which income is administered and distributed by the St. Mary's Scholarship Committee for aid to minority students in St. Mary's County.

George C. Remy fund – Income from this fund is to be used for the benefit of the poor, the needy, and others needing assistance.

Bishop John T. Walker School Endowment fund – Income from this fund is available for use for expenses associated with the Bishop John T. Walker School.

Ruth M. Hoxie fund – By bequest of Evelyn N. Sherril in 1968, income from this fund is to be used to provide housing for needy, aged persons.

Margaret Wister Meiger Girls Friendly Society Memorial fund – When the Girls Friendly Society ceased operations in 1974, its assets were turned over to the Diocese with the income to be used for work with and for women.

Seminary Support fund – Funds provide educational support for seminarians and are paid directly to the seminary as partial offset of tuition.

### Note 7 – Donor Restricted Endowment Funds

The Diocese's endowments that have been received are investments that are held by third parties to support the various needs and programs of the Diocese. The endowment, which consists of twenty funds, is subject to the provision of the Uniform Prudent Management of Institutional Funds Act (UPMIFA) of the District of Columbia. The Diocese has interpreted the District of Columbia's UPMIFA as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds absent explicit donor stipulations to the contrary. The Diocese classifies investment income as temporarily restricted until such time that it is appropriated for use. Unrealized gains and losses are classified as changes in permanently restricted net assets. The Diocese manages the endowment in the same manner as its other investment holdings.

# The Convention of the Protestant Episcopal Church of the Diocese of Washington

## Notes to Financial Statements (Continued)

### Note 7 – Donor Restricted Endowment Funds (Continued)

The activity of the endowment funds consisted of the following during the years ended December 31, 2013 and 2012, respectively:

|  | Unrestricted | Temporarily<br>Restricted | Permanently<br>Restricted | Total         |
|--|--------------|---------------------------|---------------------------|---------------|
| Endowment net assets, December 31, 2012            | \$ -         | \$ 313,292                | \$ 3,330,813              | \$ 3,644,105  |
| Investment return:                                 |              |                           |                           |               |
| Investment income                                  | -            | -                         | 54,164                    | 54,164        |
| Net change in fair value other investments         | -            | -                         | 450,522                   | 450,522       |
| Net change in fair value Soper fund                | -            | 4,028,622                 | -                         | 4,028,622     |
| Total investment gain                              | -            | 4,028,622                 | 504,686                   | 4,533,308     |
| Other  | -            | -                         | 28,891                    | 28,891        |
| Dissolution of perpetual Soper trust               | -            | 7,969,285                 | 17,810,485                | 25,779,770    |
| Distribution from Soper fund                       | -            | (1,264,374)               | -                         | (1,264,374)   |
| Appropriation of endowment assets for expenditures | -            | 54,164                    | (54,164)                  | -             |
| Expenditures in accordance with donor intent       | -            | (22,372)                  | -                         | (22,372)      |
| Endowment net assets, December 31, 2013            | \$ -         | \$ 11,078,617             | \$ 21,620,711             | \$ 32,699,328 |

|  | Unrestricted | Temporarily<br>Restricted | Permanently<br>Restricted | Total        |
|--|--------------|---------------------------|---------------------------|--------------|
| Endowment net assets, December 31, 2011            | \$ -         | \$ 357,559                | \$ 2,935,751              | \$ 3,293,310 |
| Investment return:                                 |              |                           |                           |              |
| Investment income                                  | -            | -                         | 69,621                    | 69,621       |
| Net change in fair value                           | -            | -                         | 380,843                   | 380,843      |
| Total investment loss                              | -            | -                         | 450,464                   | 450,464      |
| Other  | -            | -                         | 14,219                    | 14,219       |
| Appropriation of endowment assets for expenditures | -            | 69,621                    | (69,621)                  | -            |
| Expenditures in accordance with donor intent       | -            | (113,888)                 | -                         | (113,888)    |
| Endowment net assets, December 31, 2012            | \$ -         | \$ 313,292                | \$ 3,330,813              | \$ 3,644,105 |

# The Convention of the Protestant Episcopal Church of the Diocese of Washington

## Notes to Financial Statements (Continued)

### Note 8 – Investments and Fair Value Measurements

Investments held by the Diocese are recorded at fair value as of December 31 as follows:

|  | 2013          | 2012          |
|--|---------------|---------------|
| <b>Investment Fund:</b>                  |               |               |
| Money market funds                       | \$ 1,144,354  | \$ 1,016,103  |
| Common stock:                            |               |               |
| Information technology                   | 1,527,125     | 1,789,971     |
| Financial                                | 1,519,673     | 935,487       |
| Consumer discretionary                   | 1,497,177     | 1,103,473     |
| Energy                                   | 958,830       | 772,022       |
| Industrials                              | 798,500       | 707,640       |
| Health care                              | 1,178,627     | 856,915       |
| Materials                                | 640,946       | 499,825       |
| Consumer staples                         | 650,790       | 480,955       |
| Telecommunication services               | 200,700       | 117,985       |
| Total common stock                       | 8,972,368     | 7,264,273     |
| Mutual funds and exchange traded funds:  |               |               |
| Fixed income funds                       | 4,103,979     | 4,171,892     |
| U.S. equity funds                        | 4,546,407     | 4,098,887     |
| International equity funds               | 987,360       | 801,540       |
| Total                                    | 9,637,746     | 9,072,319     |
| Total Investment Fund                    | \$ 19,754,468 | \$ 17,352,695 |
| Value per unit of the Investment Fund    | \$ 48.62      | \$ 42.08      |
| <b>Other Investments of the Diocese:</b> |               |               |
| Money market funds                       | \$ 4,915      | \$ 4,625      |
| Mutual funds and exchange traded funds:  |               |               |
| Fixed income funds                       | 96,695        | 88,185        |
| U.S. Equity funds                        | 56,767        | 43,036        |
| International equity funds               | 142,546       | 115,139       |
| Total                                    | 296,008       | 246,360       |
| Total other investments of the Diocese   | \$ 300,923    | \$ 250,985    |
| <b>Total investments</b>                 | \$ 20,055,391 | \$ 17,603,680 |

# The Convention of the Protestant Episcopal Church of the Diocese of Washington

## Notes to Financial Statements (Continued)

### Note 8 – Investments and Fair Value Measurements (Continued)

Investments in the Ruth G. Soper fund held by the Diocese are recorded at fair value as of December 31 as follows:

|                                     | 2013                 | 2012        |
|-------------------------------------|----------------------|-------------|
| <b>Soper fund:</b>                  |                      |             |
| Fixed income funds                  | \$ 7,617,600         | \$ -        |
| U.S. Equity funds                   | 11,624,781           | -           |
| Real estate funds                   | 2,003,201            | -           |
| International equity funds          | 7,298,437            | -           |
| <b>Total Soper fund investments</b> | <b>\$ 28,544,019</b> | <b>\$ -</b> |

All investment securities are considered by management to be valued using level 1 inputs in accordance with GAAP as of December 31, 2013 and 2012.

Beneficial interests in the perpetual trusts are recorded at fair value in accordance with GAAP. The fair value of the Diocese's beneficial interests in perpetual trusts are considered by management to be valued using level 3 inputs in accordance with GAAP. The level 3 inputs are determined based upon the Diocese's proportionate interest in the underlying fair value of the assets in the perpetual trusts. The changes in the fair value of the beneficial interest in the perpetual trusts are as follows:

|                                      |                             |
|--------------------------------------|-----------------------------|
| Balance as of January 1, 2012        | \$ 40,283,964               |
| Distributions                        | (1,554,985)                 |
| Change in fair value                 | 4,336,681                   |
| Balance as of December 31, 2012      | 43,065,660                  |
| Distributions                        | (327,556)                   |
| Dissolution of perpetual Soper trust | (25,779,770)                |
| Legal expenses                       | (550,000)                   |
| Net change in fair value             | 5,426,712                   |
| Balance as of December 31, 2013      | <u><u>\$ 21,835,046</u></u> |

# The Convention of the Protestant Episcopal Church of the Diocese of Washington

## Notes to Financial Statements (Continued)

### Note 8 – Investments and Fair Value Measurements (Continued)

The Diocese does not have legal ownership rights to the underlying assets and the Diocese cannot direct investment decisions within the perpetual trusts. Instead the Diocese has a beneficial interest in the perpetual trusts. For information purposes only, the tables below describe the investment composition of the trusts as of the years ended December 31:

|                         | 2013                 | 2012                 |
|-------------------------|----------------------|----------------------|
| Money market funds      | \$ 3,335,685         | \$ 625,534           |
| Fixed income securities | 3,917,515            | 1,826,473            |
| Common stock            | 2,531,193            | 2,086,249            |
| Mutual funds            | 10,890,584           | 30,346,491           |
| Demand notes            | 1,160,069            | 1,205,913            |
| Real estate             | -                    | 6,975,000            |
| Total                   | <u>\$ 21,835,046</u> | <u>\$ 43,065,660</u> |

### Note 9 – Related Party Transactions

#### *Notes Receivable*

Notes receivable include loans made to members of the clergy to assist in purchasing their residences. These loans are secured by subordinate deeds of trust on the property financed. The total outstanding balance of these loans as of December 31, 2013 and 2012 were \$555,026 and \$677,678, respectively. These notes accrue interest that is calculated at such time that the notes become due and, generally is equal to a percentage of the increased value in the financed property. The percentage expresses the relationship between the principal amount loaned and the value of the property financed at the time of acquisition. There is a ceiling on the amount of contingent interest ultimately payable that is equal to a stated percent per year simple interest of 8%.

The Diocese also makes cash advances to Parishes. The total amounts outstanding on these advances as of December 31, 2013 and 2012 were \$289,812 and \$352,790, respectively. In addition, the Diocese makes short term advances to employees and clergy members. The total amounts outstanding on these advances as of December 31, 2013 and 2012 were \$8,505 and \$10,590, respectively.

As of December 31, 2013 and 2012 no bad debt allowance has been established as the Diocese is not aware of any change in the financial condition of the borrowers that would impact their ability to honor their respective obligations.



# The Convention of the Protestant Episcopal Church of the Diocese of Washington

## Notes to Financial Statements (Continued)

### Note 9 – Related Party Transactions (Continued)

#### *Bishop John T. Walker School*

The Diocese currently operates the Bishop John T. Walker School for Boys (BWS) on the site of Holy Communion Church as an unincorporated operating unit of the Diocese. In accordance with bylaws approved by the Diocesan Council, the operation of BWS is governed by a Governing Board comprising 21-30 members who are elected by the Council upon the recommendation of the Governing Board and nomination by the Bishop. A majority of the members must be communicants in good standing of the Episcopal Church and eligible to vote at a parish in the Diocese. The Diocesan Council must approve amendments to the bylaws of BWS. Revenues and expenses associated with BWS are recorded in a designated fund maintained by the Diocese. In October 2010, the Diocese received a restricted gift of \$223,654 from the German Orphan Home of the District of Columbia (GOH Gift). Pursuant to the agreement under which the GOH Gift was made, the income from these funds is available for the unrestricted use of the BWS. The GOH Gift is recorded as a permanently restricted fund of the Diocese.

Construction began on a school building in 2008 for which a revolving line of credit of \$1,500,000 was opened by the Diocese. The line had an interest rate of 3.25%, with interest only payments to be made monthly until maturity. The line of credit matured on March 2, 2010 and was extended and the limit was increased from \$1,500,000 to \$2,000,000. Following the maturity of the line of credit on March 14, 2011, the Diocese converted the line of credit to a loan which bears interest at the prime rate. The outstanding principal balance of the debt as of December 31, 2013 and 2012 was \$1,652,175.

In January 2012, the Diocese refinanced its loan with M&T Bank. The loan agreement with M&T Bank stipulates that all outstanding principal be repaid prior to December 31, 2014. The note accrues interest at a variable rate, 3% points above LIBOR. Investments held with M&T Bank are held as collateral.

### Note 10 – Guarantees

The Diocesan Council periodically agrees to guarantee the payment of loans made to parishes by third parties. The Diocese has not been notified of defaults by the issuing institution nor is it aware of deterioration in the financial condition of the parishes that would impact their ability to honor their respective obligations. In addition, the Diocese has pledged a certificate of deposit to a financial institution in case of default on the Saint Nicholas outstanding loan. This certificate of deposit of approximately \$45,000 as of December 31, 2013 is included in the cash and cash equivalents in the statements of financial position.

# The Convention of the Protestant Episcopal Church of the Diocese of Washington

## Notes to Financial Statements (Continued)

### Note 10 – Guarantees (Continued)

Loan guarantees consisted of the following as of December 31, 2013:

|                    | 2012         | 2011      |
|--------------------|--------------|-----------|
| Saint George's, DC | \$ 1,500,000 | 4/1/2014  |
| Saint Anne's       | 1,200,000    | 2/1/2015  |
| Holy Comforter     | 1,415,000    | 7/13/2018 |
| Saint Nicholas     | 800,000      | 4/3/2022  |

### Note 11 – Retirement Plans

The Diocese participates in multi-employer defined benefit retirement plans provided by the Church Pension Group (the Group). All clergy employed by the Episcopal Church and full-time lay employees with a minimum of one year's service are eligible to participate in The Fund's Clergy Pension Plan (the Clergy Plan) and The Episcopal Church Lay Employee' Retirement Plan (the Lay Plan), respectively. The Clergy Plan and the Lay Plan are exempt from the Employee Retirement Income Security Act of 1974 (ERISA) as church affiliated plans. The Group's audited financial statements as of March 31, 2013, disclosed that the Clergy Plan was in an overfunded position with net assets available for benefits of \$7.595 billion and accumulated plan benefit obligations of \$6.019 billion. The Group's audited financial statements as of March 31, 2013, disclosed that the Lay Plan was in an underfunded position with net assets available for benefits of approximately \$122 million and accumulated plan benefit obligations of \$160 million. The Diocese may be held liable for its portion of any unfunded liability. No liability was recorded in the financial statements for the years ended December 31, 2013 and 2012. The total contributions by the Diocese to the Group was \$167,183 and \$154,742 for the years ended December 31, 2013 and 2012, respectively.

### Note 12 – Property and Equipment

Property and equipment consisted of the following as of December 31:

|  | 2013                | 2012                |
|--|---------------------|---------------------|
| Bishop John T. Walker School                   | \$ 2,643,440        | \$ 2,580,613        |
| Leasehold improvements                         | 546,112             | 546,112             |
| Furniture and fixtures                         | 592,495             | 534,075             |
|  | 3,782,047           | 3,660,800           |
| Less accumulated depreciation and amortization | (1,763,876)         | (1,395,775)         |
|  | <u>\$ 2,018,171</u> | <u>\$ 2,265,025</u> |

# The Convention of the Protestant Episcopal Church of the Diocese of Washington

## Notes to Financial Statements (Continued)

### Note 13 – Land and Buildings

The Diocese owns the following parcels of land and buildings, which are carried on the statements of financial position at a value totaling \$3,449,769 as of December 31, 2013 and 2012, respectively. A summary of the five properties is as follows:

Bright Seat Road, Landover, MD – The Diocese owns this property which was rezoned in June 2010 to permit the development of residential townhouses. The Diocese is actively seeking offers from developers to either purchase the property upon site plan approval, or to enter into a venture opportunity with a developer. The land is currently being carried at a value of \$359,887.

Father Hurley Boulevard, Germantown, MD – The Diocese owns this property which is being marketed for sale to developers for the purpose of building town homes. The land is currently being carried at a value of \$943,716.

Martin Luther King Jr. Boulevard, Washington, DC – The Diocese owns a townhouse lot adjacent to the Holy Communion Church, the site used to operate the Bishop John T. Walker School for Boys. The townhouse lot is undeveloped and used as a playground. This property is carried at the purchase value of \$276,054.

8th Street, Bowie, Maryland – The Diocese owns a parcel of land in Bowie, Maryland on which the church and Christian education building formerly used by St. James' Church, Bowie were located. The Diocesan Council has approved the sale of this property. Currently the Diocese is seeking a zoning variance that would permit the property to be used for child day care. The property is carried at a value of \$864,600.

53rd Street, Bladensburg, Maryland – The Diocese owns two parcels of land in Bladensburg, Maryland. These include a residential property and the land on which the church building formerly used by St. Luke's Church is located. These parcels are carried at an aggregate value of \$1,005,512. During 2012, the Diocese sold one residential property for \$145,839, net of fees. The loss on sale of \$64,161 is recorded within the Council Influenced expenses within the statements of activities. The residential property and the parcel on which the church building is located has been leased to St. Luke's Ordinariate Catholic Community, Inc. (Lessee) for a period of three years ending on October 7, 2014, at which time the Lessee has an option to purchase the property.

Table 1 — Diocese of Washington: Sacraments, Celebrations of Holy Communion and Other Services, 2013

|                | BAPTISMS |        |       | CONFIRMATIONS |        |       | MARRIAGES |         |         | HOLY EUCHARISTS |         |       |     | Other Services |     |
|----------------|----------|--------|-------|---------------|--------|-------|-----------|---------|---------|-----------------|---------|-------|-----|----------------|-----|
|                | Children | Adults | Total | Children      | Adults | Total | Received  | Burials | Sundays | Weekdays        | Private | Total |     |                |     |
| REGION 1       |          |        |       |               |        |       |           |         |         |                 |         |       |     |                |     |
| 102            | 7        | 0      | 7     | 3             | 1      | 4     | 9         | 1       | 4       | 116             | 58      | 12    | 186 | 11             |     |
| 104            | 21       | 2      | 23    | 0             | 12     | 12    | 20        | 9       | 9       | 194             | 235     | 164   | 593 | 2              |     |
| 106            | 3        | 1      | 4     | 0             | 0      | 0     | 0         | 2       | 5       | 105             | 242     | 8     | 355 | 14             |     |
| 107            | 7        | 1      | 8     | 0             | 8      | 8     | 4         | 0       | 1       | 105             | 112     | 0     | 217 | 92             |     |
| 108            | 1        | 0      | 1     | 0             | 0      | 0     | 0         | 1       | 1       | 53              | 6       | 3     | 62  | 63             |     |
| 116            | 20       | 2      | 22    | 12            | 0      | 12    | 0         | 10      | 8       | 133             | 54      | 0     | 187 | 2              |     |
| 117            | 2        | 0      | 2     | 0             | 0      | 0     | 1         | 2       | 2       | 98              | 66      | 0     | 164 | 294            |     |
| 118            | 11       | 0      | 11    | 0             | 0      | 0     | 0         | 1       | 13      | 104             | 23      | 58    | 185 | 0              |     |
| 119            | 2        | 0      | 2     | 0             | 0      | 0     | 0         | 3       | 0       | 98              | 10      | 22    | 130 | 56             |     |
| 126            | 3        | 0      | 3     | 0             | 0      | 0     | 0         | 0       | 2       | 52              | 60      | 0     | 112 | 0              |     |
| 127            | 0        | 2      | 2     | 0             | 0      | 0     | 0         | 2       | 18      | 51              | 37      | 41    | 129 | 0              |     |
| 130            | 1        | 0      | 1     | 0             | 0      | 0     | 0         | 2       | 2       | 109             | 75      | 17    | 201 | 23             |     |
| Total Region 1 |          |        |       |               |        |       |           |         |         |                 | 1,218   | 978   | 325 | 2,521          | 557 |
| REGION 2       |          |        |       |               |        |       |           |         |         |                 |         |       |     |                |     |
| 101            | 28       | 4      | 32    | 0             | 8      | 8     | 5         | 14      | 14      | 155             | 351     | 171   | 677 | 528            |     |
| 103            | 12       | 0      | 12    | 0             | 0      | 0     | 0         | 7       | 2       | 92              | 45      | 19    | 156 | 1              |     |
| 105            | 28       | 3      | 31    | 6             | 7      | 13    | 1         | 16      | 14      | 205             | 131     | 76    | 412 | 909            |     |
| 109            | 6        | 4      | 10    | 1             | 5      | 6     | 0         | 15      | 27      | 271             | 77      | 20    | 368 | 281            |     |
| 112            | 5        | 1      | 6     | 0             | 0      | 0     | 0         | 19      | 1       | 176             | 56      | 4     | 236 | 0              |     |
| 113            | 11       | 1      | 12    | 0             | 4      | 4     | 1         | 3       | 10      | 153             | 571     | 55    | 779 | 659            |     |
| 114            | 6        | 0      | 6     | 0             | 0      | 0     | 0         | 3       | 8       | 163             | 31      | 8     | 202 | 5              |     |

Table 1 — Diocese of Washington: Sacraments, Celebrations of Holy Communion and Other Services, 2013

|                                      | BAPTISMS   |           |            | CONFIRMATIONS |           |           | MARRIAGES |            | HOLY EUCHARISTS |              |              | Other Services |
|--------------------------------------|------------|-----------|------------|---------------|-----------|-----------|-----------|------------|-----------------|--------------|--------------|----------------|
|                                      | Children   | Adults    | Total      | Children      | Adults    | Total     | Received  | Burials    | Sundays         | Weekdays     | Private      | Total          |
| 122 St. Margaret's                   | 1          | 2         | 3          | 1             | 7         | 8         | 2         | 6          | 4               | 103          | 26           | 237            |
| 124 All Souls'                       | 1          | 4         | 5          | 3             | 4         | 7         | 3         | 15         | 5               | 113          | 125          | 292            |
| 125 St. Columba's                    | 24         | 2         | 26         | 0             | 1         | 1         | 1         | 6          | 16              | 283          | 114          | 506            |
| 128 St. Patrick's                    | 7          | 0         | 7          | 0             | 10        | 10        | 3         | 1          | 5               | 111          | 20           | 139            |
| 129 St. David's                      | 3          | 0         | 3          | 0             | 0         | 0         | 0         | 2          | 6               | 151          | 55           | 223            |
| <b>Total Region 2</b>                |            |           |            |               |           |           |           |            |                 |              |              |                |
| <b>Including Cathedral</b>           | <b>132</b> | <b>21</b> | <b>153</b> | <b>11</b>     | <b>46</b> | <b>57</b> | <b>16</b> | <b>107</b> | <b>112</b>      | <b>1,976</b> | <b>1,602</b> | <b>649</b>     |
| <b>Excluding Cathedral</b>           | <b>104</b> | <b>17</b> | <b>121</b> | <b>11</b>     | <b>38</b> | <b>49</b> | <b>11</b> | <b>93</b>  | <b>98</b>       | <b>1,821</b> | <b>1,251</b> | <b>478</b>     |
| <b>REGION 3</b>                      |            |           |            |               |           |           |           |            |                 |              |              |                |
| 161 St. Barnabas' Church of the Deaf | 0          | 1         | 1          | 0             | 0         | 0         | 0         | 0          | 0               | 21           | 0            | 21             |
| 202 St. Peter's                      | 4          | 1         | 5          | 0             | 7         | 7         | 5         | 2          | 6               | 145          | 13           | 158            |
| 203 St. Bartholomew's                | 1          | 0         | 1          | 0             | 0         | 0         | 1         | 1          | 1               | 1            | 18           | 27             |
| 207 St. John's, Norwood Parish       | 15         | 5         | 20         | 0             | 0         | 0         | 0         | 3          | 9               | 189          | 83           | 345            |
| 208 All Saints', Chevy Chase         | 37         | 0         | 37         | 3             | 4         | 7         | 7         | 7          | 17              | 209          | 67           | 418            |
| 211 St. Dunstan's                    | 3          | 0         | 3          | 0             | 0         | 0         | 0         | 1          | 2               | 100          | 46           | 152            |
| 214 St. Luke's, Trinity Parish       | 4          | 0         | 4          | 5             | 3         | 8         | 4         | 5          | 2               | 156          | 56           | 214            |
| 215 St. Francis                      | 3          | 0         | 3          | 4             | 6         | 10        | 0         | 3          | 12              | 111          | 50           | 175            |
| 217 Ascension, Gaithersburg          | 25         | 0         | 25         | 4             | 0         | 4         | 5         | 5          | 8               | 312          | 11           | 341            |
| 218 Redeemer                         | 3          | 2         | 5          | 1             | 2         | 3         | 0         | 4          | 3               | 112          | 52           | 179            |
| 221 St. James', Potomac              | 7          | 2         | 9          | 1             | 5         | 6         | 1         | 1          | 8               | 153          | 16           | 216            |
| 222 St. Anne's                       | 3          | 0         | 3          | 0             | 0         | 0         | 0         | 4          | 2               | 83           | 91           | 205            |
| 223 St. Nicholas' Parish             | 1          | 0         | 1          | 3             | 0         | 3         | 0         | 2          | 1               | 168          | 50           | 219            |
| <b>Total Region 3</b>                | <b>106</b> | <b>11</b> | <b>117</b> | <b>21</b>     | <b>27</b> | <b>48</b> | <b>23</b> | <b>38</b>  | <b>71</b>       | <b>1,760</b> | <b>553</b>   | <b>357</b>     |
|                                      |            |           |            |               |           |           |           |            |                 |              |              | <b>2,670</b>   |
|                                      |            |           |            |               |           |           |           |            |                 |              |              | <b>227</b>     |

Table 1 — Diocese of Washington: Sacraments, Celebrations of Holy Communion and Other Services, 2013

|                |                             | BAPTISMS |        | CONFIRMATIONS |          |        | MARRIAGES |   | HOLY EUCHARISTS |          |         |          | Other Services |         |       |
|----------------|-----------------------------|----------|--------|---------------|----------|--------|-----------|---|-----------------|----------|---------|----------|----------------|---------|-------|
|                |                             | Children | Adults | Total         | Children | Adults |           |   | Total           | Received | Sundays | Weekdays |                | Private | Total |
| REGION 4       |                             |          |        |               |          |        |           |   |                 |          |         |          |                |         |       |
| 111            | Holy Comforter              | 3        | 0      | 3             | 5        | 1      | 6         | 2 | 0               | 5        | 91      | 5        | 20             | 116     | 0     |
| 120            | Trinity, DC                 | 9        | 0      | 9             | 3        | 2      | 5         | 0 | 5               | 8        | 105     | 104      | 15             | 224     | 12    |
| 201            | Christ Church, Rockville    | 18       | 1      | 19            | 0        | 0      | 0         | 2 | 4               | 11       | 138     | 77       | 131            | 346     | 7     |
| 204            | St. John's, Olney           | 15       | 2      | 17            | 5        | 4      | 9         | 1 | 2               | 4        | 103     | 60       | 1              | 164     | 0     |
| 205            | Grace Church, Silver Spring | 19       | 3      | 22            | 6        | 6      | 12        | 0 | 0               | 11       | 107     | 17       | 32             | 156     | 2     |
| 206            | St. Luke's, Brighton        | 1        | 0      | 1             | 2        | 1      | 3         | 2 | 3               | 4        | 82      | 0        | 0              | 82      | 0     |
| 209            | Christ Church, Kensington   | 4        | 1      | 5             | 0        | 0      | 0         | 0 | 0               | 11       | 156     | 58       | 87             | 301     | 36    |
| 210            | Ascension, Sligo Parish     | 8        | 0      | 8             | 0        | 1      | 1         | 0 | 6               | 6        | 110     | 73       | 35             | 218     | 8     |
| 212            | St. Mary Magdalene          | 7        | 0      | 7             | 0        | 4      | 4         | 0 | 0               | 9        | 94      | 7        | 27             | 128     | 49    |
| 213            | Our Saviour, Hillandale     | 10       | 2      | 12            | 0        | 5      | 5         | 0 | 2               | 11       | 156     | 64       | 13             | 233     | 32    |
| 216            | Good Shepherd               | 5        | 0      | 5             | 0        | 0      | 0         | 0 | 1               | 9        | 99      | 48       | 17             | 164     | 0     |
| 219            | Transfiguration             | 4        | 0      | 4             | 0        | 0      | 0         | 0 | 0               | 7        | 98      | 41       | 0              | 139     | 0     |
| 220            | St. Mark's, Fairland        | 0        | 0      | 0             | 0        | 0      | 0         | 1 | 2               | 12       | 100     | 51       | 35             | 186     | 7     |
| Total Region 4 |                             | 103      | 9      | 112           | 21       | 24     | 45        | 8 | 25              | 108      | 1,439   | 605      | 413            | 2,457   | 153   |
| REGION 5       |                             |          |        |               |          |        |           |   |                 |          |         |          |                |         |       |
| 110            | St. Paul's, Rock Creek      | 4        | 0      | 4             | 0        | 0      | 0         | 0 | 1               | 8        | 104     | 8        | 2              | 114     | 0     |
| 121            | Our Saviour, Brookland      | 0        | 0      | 0             | 0        | 0      | 0         | 1 | 0               | 3        | 49      | 0        | 37             | 86      | 2     |
| 123            | Holy Communion              | 1        | 0      | 1             | 0        | 0      | 0         | 0 | 0               | 0        | 52      | 0        | 0              | 52      | 0     |
| 131            | St. Timothy's               | 3        | 0      | 3             | 0        | 0      | 0         | 0 | 0               | 6        | 102     | 51       | 92             | 245     | 5     |
| 132            | Atonement                   | 3        | 1      | 4             | 1        | 2      | 3         | 0 | 1               | 6        | 0       | 30       | 210            | 240     | 28    |
| 134            | St. Philip the Evangelist   | 3        | 0      | 3             | 0        | 0      | 0         | 0 | 0               | 1        | 51      | 20       | 195            | 266     | 0     |

Table 1 — Diocese of Washington: Sacraments, Celebrations of Holy Communion and Other Services, 2013

|                | BAPTISMS |        | CONFIRMATIONS |          |        | Marriages |    | Holy Eucharists |         |          |         | Other Services |       |     |
|----------------|----------|--------|---------------|----------|--------|-----------|----|-----------------|---------|----------|---------|----------------|-------|-----|
|                | Children | Adults | Total         | Children | Adults |           |    | Total           | Sundays | Weekdays | Private |                | Total |     |
| 305            | 7        | 0      | 7             | 0        | 0      | 0         | 0  | 2               | 0       | 104      | 5       | 18             | 127   | 0   |
| 307            | 5        | 0      | 5             | 0        | 0      | 0         | 0  | 0               | 6       | 104      | 40      | 24             | 168   | 2   |
| 308            | 3        | 0      | 3             | 1        | 10     | 11        | 1  | 2               | 4       | 112      | 5       | 9              | 126   | 3   |
| 310            | 28       | 4      | 32            | 7        | 10     | 17        | 17 | 4               | 3       | 159      | 39      | 37             | 235   | 0   |
| 311            | 1        | 0      | 1             | 5        | 0      | 5         | 0  | 1               | 1       | 91       | 35      | 0              | 126   | 0   |
| 314            | 5        | 0      | 5             | 0        | 0      | 0         | 0  | 0               | 0       | 90       | 6       | 48             | 144   | 41  |
| 315            | 11       | 1      | 12            | 0        | 1      | 1         | 1  | 1               | 8       | 102      | 41      | 7              | 150   | 3   |
| 316            | 8        | 1      | 9             | 7        | 3      | 10        | 11 | 0               | 1       | 6,682    | 226     | 0              | 6,908 | 0   |
| 320            | 6        | 0      | 6             | 0        | 0      | 0         | 0  | 0               | 2       | 109      | 12      | 6              | 127   | 64  |
| 321            | 2        | 1      | 3             | 0        | 8      | 8         | 0  | 2               | 3       | 101      | 45      | 9              | 155   | 34  |
| Total Region 5 |          |        |               |          |        |           |    |                 |         |          |         |                |       |     |
| REGION 6       |          |        |               |          |        |           |    |                 |         |          |         |                |       |     |
| 301            | 2        | 1      | 3             | 0        | 0      | 0         | 0  | 1               | 0       | 95       | 7       | 4              | 106   | 0   |
| 302            | 3        | 0      | 3             | 0        | 0      | 0         | 0  | 0               | 1       | 48       | 0       | 16             | 64    | 0   |
| 303            | 3        | 0      | 3             | 0        | 0      | 0         | 0  | 1               | 4       | 105      | 4       | 9              | 118   | 1   |
| 304            | 1        | 0      | 1             | 0        | 1      | 1         | 2  | 2               | 3       | 104      | 3       | 36             | 143   | 52  |
| 306            | 2        | 0      | 2             | 0        | 1      | 1         | 1  | 0               | 2       | 100      | 5       | 13             | 118   | 8   |
| 309            | 0        | 1      | 1             | 1        | 0      | 1         | 0  | 3               | 9       | 150      | 12      | 12             | 174   | 2   |
| 317            | 0        | 3      | 3             | 0        | 0      | 0         | 0  | 0               | 12      | 0        | 0       | 33             | 33    | 122 |
| 319            | 6        | 0      | 6             | 0        | 0      | 0         | 0  | 0               | 1       | 51       | 10      | 6              | 67    | 7   |
| 323            | 0        | 0      | 0             | 0        | 0      | 0         | 0  | 0               | 2       | 53       | 3       | 3              | 59    | 3   |
| 401            | 5        | 0      | 5             | 0        | 0      | 0         | 0  | 1               | 4       | 45       | 2       | 10             | 57    | 4   |

Table 1 — Diocese of Washington: Sacraments, Celebrations of Holy Communion and Other Services, 2013

|                                    | BAPTISMS   |           |            | CONFIRMATIONS |            |            | Burials    | HOLY EUCHARISTS |              |              | Other Services |
|------------------------------------|------------|-----------|------------|---------------|------------|------------|------------|-----------------|--------------|--------------|----------------|
|                                    | Children   | Adults    | Total      | Children      | Adults     | Total      |            | Sundays         | Weekdays     | Private      | Total          |
| 402                                | 4          | 0         | 4          | 1             | 2          | 3          | 1          | 72              | 5            | 4            | 81             |
| 403                                | 1          | 0         | 1          | 0             | 0          | 0          | 0          | 46              | 6            | 0            | 52             |
| 404                                | 5          | 3         | 8          | 0             | 0          | 0          | 2          | 108             | 10           | 15           | 133            |
| 405                                | 0          | 2         | 2          | 0             | 0          | 0          | 1          | 130             | 12           | 54           | 196            |
| 406                                | 4          | 0         | 4          | 0             | 0          | 0          | 2          | 97              | 15           | 32           | 144            |
| 501                                | 2          | 0         | 2          | 0             | 0          | 0          | 2          | 0               | 3            | 7            | 10             |
| 502                                | 1          | 0         | 1          | 0             | 0          | 0          | 5          | 234             | 51           | 0            | 285            |
| 503                                | 7          | 0         | 7          | 0             | 0          | 0          | 2          | 100             | 59           | 4            | 163            |
| 504                                | 5          | 0         | 5          | 2             | 1          | 3          | 1          | 92              | 3            | 31           | 126            |
| 505                                | 2          | 0         | 2          | 0             | 0          | 0          | 2          | 132             | 2            | 95           | 229            |
| 506                                | 4          | 1         | 5          | 0             | 2          | 2          | 0          | 48              | 2            | 6            | 56             |
| 507                                | 2          | 0         | 2          | 0             | 0          | 0          | 5          | 97              | 13           | 13           | 123            |
| <b>Total Region 6</b>              | <b>59</b>  | <b>11</b> | <b>70</b>  | <b>4</b>      | <b>7</b>   | <b>11</b>  | <b>30</b>  | <b>1,907</b>    | <b>227</b>   | <b>403</b>   | <b>2,537</b>   |
| <b>Total Diocese of Washington</b> |            |           |            |               |            |            |            |                 |              |              |                |
| <b>Including Cathedral</b>         | <b>568</b> | <b>68</b> | <b>636</b> | <b>93</b>     | <b>159</b> | <b>252</b> | <b>247</b> | <b>16,312</b>   | <b>4,528</b> | <b>2,841</b> | <b>4,504</b>   |
| <b>Excluding Cathedral</b>         | <b>540</b> | <b>64</b> | <b>604</b> | <b>93</b>     | <b>151</b> | <b>244</b> | <b>233</b> | <b>16,157</b>   | <b>4,177</b> | <b>2,670</b> | <b>3,976</b>   |



Table 2 — Diocese of Washington: Church Membership, Pledge, and School Enrollment, 2013

|                | Total Baptized Members | COMMUNICANTS<br>IN GOOD STANDING |          | Other Active Persons | Average Sunday Attendance | 2013 PLEDGES  |                  | Church School |     |
|----------------|------------------------|----------------------------------|----------|----------------------|---------------------------|---------------|------------------|---------------|-----|
|                |                        | Adults                           | Under 16 |                      |                           | Pledge Units* | Average Per Week |               |     |
| REGION 1       |                        |                                  |          |                      |                           |               |                  |               |     |
| 102            | 357                    | 281                              | 76       | 55                   | 154                       | 106           | 56.06            | 35            |     |
| 104            | 1,737                  | 740                              | 180      | 0                    | 470                       | 419           | 48.71            | 82            |     |
| 106            | 320                    | 289                              | 26       | 250                  | 225                       | 125           | 49.91            | 14            |     |
| 107            | 211                    | 123                              | 22       | 0                    | 93                        | 71            | 84.37            | 14            |     |
| 108            | 119                    | 82                               | 8        | 0                    | 42                        | 41            | 48.17            | 8             |     |
| 116            | 920                    | 580                              | 160      | 20                   | 287                       | 332           | 44.79            | 135           |     |
| 117            | 80                     | 82                               | 1        | 0                    | 24                        | 22            | 100.47           | 4             |     |
| 118            | 312                    | 175                              | 14       | 0                    | 176                       | 91            | 47.75            | 16            |     |
| 119            | 344                    | 116                              | 23       | 0                    | 117                       | 116           | 49.13            | 23            |     |
| 126            | 108                    | 99                               | 9        | 1                    | 70                        | 47            | 73.61            | 10            |     |
| 127            | 334                    | 328                              | 6        | 12                   | 83                        | 52            | 0.00             | 13            |     |
| 130            | 241                    | 125                              | 20       | 0                    | 73                        | 51            | 81.13            | 5             |     |
| Total Region 1 |                        | 5,083                            | 3,020    | 545                  | 338                       | 1,814         | 123              | 51.11         | 359 |
| REGION 2       |                        |                                  |          |                      |                           |               |                  |               |     |
| 101            | 1,126                  | 1,036                            | 90       | 149                  | 1,363                     | 293           | 133.37           | 0             |     |
| 103            | 457                    | 169                              | 33       | 4                    | 122                       | 94            | 51.25            | 21            |     |
| 105            | 1,469                  | 1,062                            | 321      | 703                  | 502                       | 469           | 52.28            | 105           |     |
| 109            | 1,857                  | 884                              | 89       | 1,188                | 336                       | 347           | 64.71            | 104           |     |
| 112            | 365                    | 304                              | 61       | 0                    | 113                       | 113           | 56.43            | 16            |     |

Table 2 — Diocese of Washington: Church Membership, Pledge, and School Enrollment, 2013

|                                      | Total Baptized Members | COMMUNICANTS<br>IN GOOD STANDING |              | Persons<br>Other Active | Average Sunday<br>Attendance | 2013 PLEDGES     |                     | Church School |
|--------------------------------------|------------------------|----------------------------------|--------------|-------------------------|------------------------------|------------------|---------------------|---------------|
|                                      |                        | Adults                           | Under 16     |                         |                              | Pledge<br>Units* | Average<br>per Week |               |
| 113 St. Paul's, K Street             | 750                    | 722                              | 28           | 750                     | 110                          | 327              | 59.03               | 59            |
| 114 St. Stephen & the Incarnation    | 210                    | 179                              | 31           | 210                     | 0                            | 161              | 53.98               | 39            |
| 122 St. Margaret's                   | 449                    | 279                              | 47           | 326                     | 10                           | 163              | 69.49               | 32            |
| 124 All Souls'                       | 406                    | 204                              | 56           | 260                     | 249                          | 182              | 59.17               | 20            |
| 125 St. Columba's                    | 3,996                  | 1,178                            | 584          | 1,762                   | 666                          | 680              | 65.63               | 641           |
| 128 St. Patrick's                    | 472                    | 418                              | 142          | 560                     | 2                            | 143              | 75.31               | 85            |
| 129 St. David's                      | 407                    | 270                              | 35           | 305                     | 60                           | 97               | 56.28               | 16            |
| <b>Total Region 2</b>                |                        |                                  |              |                         |                              |                  |                     |               |
| <b>Including Cathedral</b>           | <b>11,964</b>          | <b>6,705</b>                     | <b>1,517</b> | <b>8,222</b>            | <b>3,141</b>                 | <b>4,189</b>     | <b>68.68</b>        | <b>1,138</b>  |
| <b>Excluding Cathedral</b>           | <b>10,838</b>          | <b>5,669</b>                     | <b>1,427</b> | <b>7,096</b>            | <b>2,992</b>                 | <b>2,826</b>     | <b>60.61</b>        | <b>1,138</b>  |
| <b>REGION 3</b>                      |                        |                                  |              |                         |                              |                  |                     |               |
| 161 St. Barnabas' Church of the Deaf | 44                     | 14                               | 3            | 17                      | 1                            | 8                | 26.54               | 0             |
| 202 St. Peter's                      | 333                    | 249                              | 60           | 309                     | 31                           | 107              | 75.08               | 40            |
| 203 St. Bartholomew's                | 160                    | 87                               | 11           | 98                      | 4                            | 52               | 48.12               | 10            |
| 207 St. John's, Norwood Parish       | 1,175                  | 573                              | 242          | 815                     | 239                          | 328              | 45.77               | 226           |
| 208 All Saints', Chevy Chase         | 1,580                  | 939                              | 233          | 1,172                   | 171                          | 411              | 74.88               | 297           |
| 211 St. Dunstan's                    | 369                    | 292                              | 77           | 369                     | 0                            | 99               | 63.56               | 53            |
| 214 St. Luke's, Trinity Parish       | 369                    | 299                              | 70           | 369                     | 84                           | 183              | 57.96               | 50            |
| 215 St. Francis                      | 1,200                  | 1,123                            | 60           | 1,183                   | 35                           | 232              | 74.30               | 63            |
| 217 Ascension, Gaithersburg          | 1,084                  | 828                              | 223          | 1,051                   | 107                          | 284              | 0.00                | 57            |

Table 2 — Diocese of Washington: Church Membership, Pledge, and School Enrollment, 2013

|                                 | Total Baptized Members | COMMUNICANTS<br>IN GOOD STANDING |              | Other Active Persons | Average Sunday Attendance | 2013 PLEDGES   |                  | Church School |
|---------------------------------|------------------------|----------------------------------|--------------|----------------------|---------------------------|----------------|------------------|---------------|
|                                 |                        | Adults                           | Under 16     |                      |                           | Pledge* Units* | Average Per Week |               |
| 218 Redeemer                    | 327                    | 251                              | 50           | 29                   | 188                       | 133            | 80.08            | 60            |
| 221 St. James', Potomac         | 268                    | 195                              | 55           | 105                  | 160                       | 110            | 71.12            | 66            |
| 222 St. Anne's                  | 280                    | 251                              | 29           | 10                   | 99                        | 52             | 73.16            | 20            |
| 223 St. Nicholas' Parish        | 591                    | 148                              | 148          | 32                   | 123                       | 83             | 66.10            | 85            |
| <b>Total Region 3</b>           | <b>7,780</b>           | <b>5,249</b>                     | <b>1,261</b> | <b>848</b>           | <b>2,274</b>              | <b>118</b>     | <b>65.06</b>     | <b>1,027</b>  |
| <i><b>REGION 4</b></i>          |                        |                                  |              |                      |                           |                |                  |               |
| 111 Holy Comforter              | 287                    | 213                              | 74           | 5                    | 129                       | 104            | 32.73            | 17            |
| 120 Trinity, DC                 | 604                    | 434                              | 33           | 8                    | 220                       | 40             | 49.31            | 33            |
| 201 Christ Church, Rockville    | 592                    | 330                              | 155          | 120                  | 257                       | 227            | 53.47            | 127           |
| 204 St. John's, Olney           | 1,153                  | 473                              | 150          | 50                   | 120                       | 115            | 50.40            | 0             |
| 205 Grace Church, Silver Spring | 702                    | 414                              | 124          | 367                  | 275                       | 248            | 43.23            | 162           |
| 206 St. Luke's, Brighton        | 125                    | 90                               | 19           | 1                    | 24                        | 0              | 0.00             | 14            |
| 209 Christ Church, Kensington   | 663                    | 337                              | 167          | 0                    | 171                       | 198            | 51.39            | 167           |
| 210 Ascension, Sligo Parish     | 735                    | 285                              | 82           | 30                   | 149                       | 112            | 0.00             | 58            |
| 212 St. Mary Magdalene          | 185                    | 140                              | 22           | 30                   | 99                        | 87             | 36.29            | 13            |
| 213 Our Saviour, Hillandale     | 958                    | 515                              | 45           | 30                   | 351                       | 188            | 13.49            | 30            |
| 216 Good Shepherd               | 281                    | 214                              | 73           | 3                    | 122                       | 760            | 7.62             | 30            |
| 219 Transfiguration             | 641                    | 425                              | 64           | 7                    | 128                       | 0              | 0.00             | 78            |
| 220 St. Mark's, Fairland        | 231                    | 175                              | 15           | 12                   | 94                        | 0              | 0.00             | 31            |
| <b>Total Region 4</b>           | <b>7,157</b>           | <b>4,045</b>                     | <b>1,023</b> | <b>663</b>           | <b>2,139</b>              | <b>160</b>     | <b>31.41</b>     | <b>760</b>    |

Table 2 — Diocese of Washington: Church Membership, Pledge, and School Enrollment, 2013

|                                | Total Baptized<br>Members | COMMUNICANTS<br>IN GOOD STANDING |            |              | Other Active<br>Persons | Average Sunday<br>Attendance | 2013 PLEDGES     |                     | Church School |
|--------------------------------|---------------------------|----------------------------------|------------|--------------|-------------------------|------------------------------|------------------|---------------------|---------------|
|                                |                           | Adults                           | Under 16   | Total        |                         |                              | Pledge<br>Units* | Average<br>per Week |               |
| <b>REGION 5</b>                |                           |                                  |            |              |                         |                              |                  |                     |               |
| 110 St. Paul's, Rock Creek     | 159                       | 108                              | 21         | 129          | 0                       | 69                           | 13               | 55.97               | 19            |
| 121 Our Saviour, Brookland     | 102                       | 87                               | 12         | 99           | 0                       | 48                           | 52               | 37.71               | 12            |
| 123 Holy Communion             | 46                        | 42                               | 4          | 46           | 0                       | 23                           | 13               | 19.33               | 0             |
| 131 St. Timothy's              | 310                       | 240                              | 14         | 254          | 3                       | 124                          | 74               | 60.55               | 14            |
| 132 Aronement                  | 281                       | 243                              | 32         | 275          | 6                       | 142                          | 53               | 37.93               | 33            |
| 134 St. Philip the Evangelist  | 109                       | 97                               | 12         | 109          | 0                       | 48                           | 53               | 59.93               | 12            |
| 305 St. John's, Zion Parish    | 293                       | 223                              | 35         | 258          | 0                       | 114                          | 70               | 48.26               | 35            |
| 307 Holy Trinity, Collington   | 390                       | 350                              | 40         | 390          | 0                       | 103                          | 85               | 53.01               | 18            |
| 308 St. Philip's, Laurel       | 479                       | 229                              | 70         | 299          | 58                      | 152                          | 122              | 46.17               | 26            |
| 310 St. Matthew's              | 650                       | 615                              | 0          | 615          | 0                       | 345                          | 131              | 17.75               | 72            |
| 311 Epiphany, Forestville      | 163                       | 110                              | 28         | 138          | 0                       | 41                           | 45               | 62.84               | 28            |
| 314 St. John's, Mt. Rainier    | 285                       | 221                              | 60         | 281          | 0                       | 160                          | 81               | 28.33               | 55            |
| 315 St. Andrew's, College Park | 477                       | 377                              | 44         | 421          | 18                      | 173                          | 133              | 51.67               | 36            |
| 316 St. Michael & All Angels   | 250                       | 189                              | 54         | 243          | 0                       | 136                          | 93               | 16.34               | 63            |
| 320 St. Christopher's          | 324                       | 160                              | 40         | 200          | 0                       | 126                          | 31               | 35.01               | 17            |
| 321 St. George's, Glenn Dale   | 266                       | 149                              | 32         | 181          | 8                       | 91                           | 59               | 53.76               | 30            |
| <b>Total Region 5</b>          | <b>4,584</b>              | <b>3,440</b>                     | <b>498</b> | <b>3,938</b> | <b>93</b>               | <b>1,895</b>                 | <b>69</b>        | <b>41.71</b>        | <b>470</b>    |

Table 2 — Diocese of Washington: Church Membership, Pledge, and School Enrollment, 2013

|          | Total Baptized Members | COMMUNICANTS<br>IN GOOD STANDING |          |       | Other Active Persons |               | Average Sunday Attendance | 2013 PLEDGES     |    | Church School |
|----------|------------------------|----------------------------------|----------|-------|----------------------|---------------|---------------------------|------------------|----|---------------|
|          |                        | Adults                           | Under 16 | Total | Persons              | Pledge Units* |                           | Average per Week |    |               |
| REGION 6 |                        |                                  |          |       |                      |               |                           |                  |    |               |
| 301      | 169                    | 147                              | 22       | 169   | 23                   | 85            | 49                        | 58.87            | 22 |               |
| 302      | 111                    | 65                               | 15       | 80    | 20                   | 35            | 47                        | 22.26            | 10 |               |
| 303      | 252                    | 166                              | 40       | 206   | 80                   | 78            | 48                        | 53.32            | 18 |               |
| 304      | 351                    | 85                               | 13       | 98    | 23                   | 66            | 51                        | 41.76            | 12 |               |
| 306      | 123                    | 90                               | 33       | 123   | 19                   | 72            | 21                        | 79.82            | 30 |               |
| 309      | 96                     | 86                               | 8        | 94    | 9                    | 61            | 44                        | 47.99            | 5  |               |
| 317      | 117                    | 57                               | 13       | 70    | 0                    | 63            | 70                        | 23.35            | 0  |               |
| 319      | 106                    | 74                               | 27       | 101   | 2                    | 59            | 38                        | 40.49            | 27 |               |
| 323      | 120                    | 113                              | 7        | 120   | 0                    | 29            | 43                        | 25.03            | 10 |               |
| 401      | 182                    | 47                               | 6        | 53    | 7                    | 44            | 30                        | 58.41            | 7  |               |
| 402      | 101                    | 90                               | 7        | 97    | 6                    | 46            | 40                        | 44.93            | 6  |               |
| 403      | 99                     | 86                               | 1        | 87    | 11                   | 34            | 26                        | 36.36            | 1  |               |
| 404      | 215                    | 200                              | 15       | 215   | 0                    | 49            | 19                        | 26.21            | 0  |               |
| 405      | 153                    | 111                              | 32       | 143   | 33                   | 94            | 56                        | 45.28            | 24 |               |
| 406      | 368                    | 179                              | 27       | 206   | 14                   | 150           | 123                       | 30.82            | 32 |               |
| 501      | 106                    | 30                               | 30       | 60    | 20                   | 59            | 18                        | 38.94            | 26 |               |
| 502      | 369                    | 134                              | 20       | 154   | 7                    | 90            | 66                        | 38.48            | 36 |               |
| 503      | 264                    | 142                              | 28       | 170   | 25                   | 91            | 54                        | 38.81            | 37 |               |
| 504      | 341                    | 256                              | 85       | 341   | 6                    | 101           | 78                        | 45.16            | 25 |               |

Table 2 — Diocese of Washington: Church Membership, Pledge, and School Enrollment, 2013

|                             | Total Baptized<br>Members | COMMUNICANTS<br>IN GOOD STANDING |          |       | Other Active<br>Persons |                  | Average Sunday<br>Attendance | 2013 PLEDGES        |       | Church School |
|-----------------------------|---------------------------|----------------------------------|----------|-------|-------------------------|------------------|------------------------------|---------------------|-------|---------------|
|                             |                           | Adults                           | Under 16 | Total |                         | Pledge<br>Units* |                              | Average<br>per Week |       |               |
| 505                         | Trinity, St. Mary's       | 316                              | 222      | 66    | 288                     | 8                | 80                           | 57                  | 53.76 | 20            |
| 506                         | All Saints', Oakley       | 218                              | 104      | 16    | 120                     | 6                | 35                           | 35                  | 29.32 | 16            |
| 507                         | Ascension, Lexington Park | 267                              | 151      | 24    | 175                     | 4                | 81                           | 58                  | 52.11 | 17            |
| Total Region 6              |                           | 4,444                            | 2,635    | 535   | 3,170                   | 323              | 1,502                        | 49                  | 41.04 | 381           |
| Total Diocese of Washington |                           |                                  |          |       |                         |                  |                              |                     |       |               |
| Including Cathedral         |                           | 41,012                           | 25,094   | 5,379 | 30,473                  | 5,406            | 13,813                       | 113                 | 51.68 | 4,135         |
| Excluding Cathedral         |                           | 39,886                           | 24,058   | 5,289 | 29,347                  | 5,257            | 12,450                       | 111                 | 49.20 | 4,135         |

**Table 3 — Diocese of Washington:  
Attendance and Apportionment of Lay Delegates**

Total Attendance on I Advent, I Lent, Easter and Pentecost of 2011, 2012, and 2013; Average Attendance (2011–2013) (12 Sundays); and Number of Lay Delegates (and Alternates) for the 2015 Diocesan Convention. The median of the average attendance in 2011–2013 was 159. Therefore, in accordance with Article 2, Section 4 of the Constitution and Canons, Lay Delegates (and Alternates) for the 2015 Diocesan Convention will be apportioned as follows:

|                        |           |                 |
|------------------------|-----------|-----------------|
| AVERAGE ATTENDANCE OF: | 1 – 159   | 1 Lay Delegate  |
|                        | 160 – 318 | 2 Lay Delegates |
|                        | 319 – 477 | 3 Lay Delegates |
|                        | 478 – 636 | 4 Lay Delegates |
|                        | 637 +     | 5 Lay Delegates |

|                           |                               | TOTAL<br>2013 | TOTAL<br>2012 | TOTAL<br>2011 | TOTAL<br>2011-13 | AVERAGE<br>2011-13 | LAY<br>DELEGATES |
|---------------------------|-------------------------------|---------------|---------------|---------------|------------------|--------------------|------------------|
| <b>REGION 1</b>           |                               |               |               |               |                  |                    |                  |
| 102                       | Christ Church, Washington     | 830           | 819           | 790           | 2,439            | 203                | 2                |
| 104                       | St. John's, Lafayette Square  | 3,371         | 3,150         | 3,000         | 9,521            | 793                | 5                |
| 106                       | Epiphany, DC                  | 1,005         | 1,070         | 975           | 3,050            | 254                | 2                |
| 107                       | Ascension and St. Agnes       | 548           | 533           | 522           | 1,603            | 134                | 1                |
| 108                       | St. Augustine's               | 214           | 254           | 242           | 710              | 59                 | 1                |
| 116                       | St. Mark's, DC                | 1,598         | 1,966         | 1,845         | 5,409            | 451                | 3                |
| 117                       | St. Monica's and St. James'   | 306           | 254           | 352           | 912              | 76                 | 1                |
| 118                       | St. Luke's, DC                | 933           | 679           | 541           | 2,153            | 179                | 2                |
| 119                       | St. Thomas', DC               | 655           | 684           | 734           | 2,073            | 173                | 2                |
| 126                       | St. Mary's                    | 352           | 361           | 467           | 1,180            | 98                 | 1                |
| 127                       | Calvary Church                | 327           | 421           | 526           | 1,274            | 106                | 1                |
| 130                       | St. George's, DC              | 404           | 512           | 531           | 1,447            | 121                | 1                |
| 171                       | Howard University Chaplaincy  | N/A           | N/A           | N/A           | N/A              | N/A                | 1                |
| <b>Region 1 Avg/Total</b> |                               |               |               |               |                  | <b>221</b>         | <b>23</b>        |
| <b>REGION 2</b>           |                               |               |               |               |                  |                    |                  |
| 101                       | Washington National Cathedral | 10,939        | 10,945        | 10,951        | 32,835           | 2,736              | 3                |
| 103                       | St. John's, Georgetown        | 685           | 797           | 1,302         | 2,784            | 232                | 2                |
| 105                       | Christ Church, Georgetown     | 2,945         | 3,106         | 2,744         | 8,795            | 733                | 5                |
| 109                       | St. Alban's                   | 1,814         | 2,234         | 2,458         | 6,506            | 542                | 4                |
| 112                       | Grace Church, Georgetown      | 612           | 679           | 685           | 1,976            | 165                | 2                |
| 113                       | St. Paul's, K Street          | 1,852         | 2,073         | 2,073         | 5,998            | 500                | 4                |
| 114                       | St. Stephen & the Incarnation | 919           | 909           | 814           | 2,642            | 220                | 2                |
| 122                       | St. Margaret's                | 960           | 977           | 787           | 2,724            | 227                | 2                |
| 124                       | All Souls'                    | 1,106         | 1,075         | 994           | 3,175            | 265                | 2                |
| 125                       | St. Columba's                 | 4,105         | 4,780         | 4,806         | 13,691           | 1,141              | 5                |
| 128                       | St. Patrick's                 | 779           | 1,086         | 1,070         | 2,935            | 245                | 2                |
| 129                       | St. David's                   | 593           | 669           | 663           | 1,925            | 160                | 2                |
| <b>Region 2 Avg/Total</b> |                               |               |               |               |                  | <b>637</b>         | <b>35</b>        |

TABLE 3

|                           |                                   | TOTAL<br>2013 | TOTAL<br>2012 | TOTAL<br>2011 | TOTAL<br>2011-13 | AVERAGE<br>2011-13 | LAY<br>DELEGATES |
|---------------------------|-----------------------------------|---------------|---------------|---------------|------------------|--------------------|------------------|
| <b>REGION 3</b>           |                                   |               |               |               |                  |                    |                  |
| 161                       | St. Barnabas' Church of the Deaf* | 71            | 66            | 36            | 173              | 14                 | 1                |
| 202                       | St. Peter's                       | 563           | 636           | 634           | 1,833            | 153                | 1                |
| 203                       | St. Bartholomew's                 | 304           | 258           | 275           | 837              | 70                 | 1                |
| 207                       | St. John's, Norwood Parish        | 2,002         | 1,987         | 1,848         | 5,837            | 486                | 4                |
| 208                       | All Saints', Chevy Chase          | 2,407         | 2,412         | 2,068         | 6,887            | 574                | 4                |
| 211                       | St. Dunstan's                     | 647           | 607           | 655           | 1,909            | 159                | 1                |
| 214                       | St. Luke's, Trinity Parish        | 941           | 932           | 892           | 2,765            | 230                | 2                |
| 215                       | St. Francis                       | 1,508         | 1,456         | 1,502         | 4,466            | 372                | 3                |
| 217                       | Ascension, Gaithersburg           | 1,363         | 1,417         | 1,575         | 4,355            | 363                | 3                |
| 218                       | Redeemer                          | 1,043         | 1,001         | 844           | 2,888            | 241                | 2                |
| 221                       | St. James', Potomac               | 976           | 827           | 983           | 2,786            | 232                | 2                |
| 222                       | St. Anne's                        | 533           | 498           | 514           | 1,545            | 129                | 1                |
| 223                       | St. Nicholas' Parish              | 653           | 653           | 658           | 1,964            | 164                | 2                |
| <b>Region 3 Avg/Total</b> |                                   |               |               |               |                  | <b>252</b>         | <b>27</b>        |
| <b>REGION 4</b>           |                                   |               |               |               |                  |                    |                  |
| 111                       | Holy Comforter                    | 580           | 789           | 770           | 2,139            | 178                | 2                |
| 120                       | Trinity, DC                       | 1,110         | 1,143         | 1,297         | 3,550            | 296                | 2                |
| 201                       | Christ Church, Rockville          | 1,557         | 1,564         | 1,574         | 4,695            | 391                | 3                |
| 204                       | St. John's, Olney                 | 773           | 689           | 778           | 2,240            | 187                | 2                |
| 205                       | Grace Church, Silver Spring       | 1,533         | 1,361         | 1,371         | 4,265            | 355                | 3                |
| 206                       | St. Luke's, Brighton              | 194           | 222           | 210           | 626              | 52                 | 1                |
| 209                       | Christ Church, Kensington         | 1,107         | 1,075         | 1,246         | 3,428            | 286                | 2                |
| 210                       | Ascension, Sligo Parish           | 771           | 746           | 680           | 2,197            | 183                | 2                |
| 212                       | St. Mary Magdalene                | 744           | 645           | 607           | 1,996            | 166                | 2                |
| 213                       | Our Saviour, Hillandale           | 1,687         | 1,557         | 1,667         | 4,911            | 409                | 3                |
| 216                       | Good Shepherd                     | 671           | 723           | 676           | 2,070            | 173                | 2                |
| 219                       | Transfiguration                   | 665           | 681           | 729           | 2,075            | 173                | 2                |
| 220                       | St. Mark's, Fairland              | 450           | 588           | 715           | 1,753            | 146                | 1                |
| <b>Region 4 Avg/Total</b> |                                   |               |               |               |                  | <b>237</b>         | <b>27</b>        |
| <b>REGION 5</b>           |                                   |               |               |               |                  |                    |                  |
| 110                       | St. Paul's, Rock Creek            | 453           | 375           | 455           | 1,283            | 107                | 1                |
| 121                       | Our Saviour, Brookland            | 229           | 278           | 221           | 728              | 61                 | 1                |
| 123                       | Holy Communion                    | 130           | 116           | 113           | 359              | 30                 | 1                |
| 131                       | St. Timothy's                     | 566           | 602           | 568           | 1,736            | 145                | 1                |
| 132                       | Atonement                         | 648           | 574           | 669           | 1,891            | 158                | 1                |
| 134                       | St. Philip the Evangelist         | 347           | 218           | 264           | 829              | 69                 | 1                |
| 305                       | St. John's, Zion Parish           | 584           | 628           | 639           | 1,851            | 154                | 1                |
| 307                       | Holy Trinity, Collington          | 614           | 693           | 693           | 2,000            | 167                | 2                |
| 308                       | St. Philip's, Laurel              | 757           | 845           | 805           | 2,407            | 201                | 2                |
| 310                       | St. Matthew's                     | 1,716         | 1,414         | 1,253         | 4,383            | 365                | 3                |
| 311                       | Epiphany, Forestville             | 266           | 334           | 374           | 974              | 81                 | 1                |



|   |                                   | TOTAL<br>2013 | TOTAL<br>2011 | TOTAL<br>2010 | TOTAL<br>2010-12 | AVERAGE<br>2010-12 | LAY<br>DELEGATES |
|---|-----------------------------------|---------------|---------------|---------------|------------------|--------------------|------------------|
| 314   | St. John's, Mt. Rainier           | 915           | 957           | 844           | 2,716            | 226                | 2                |
| 315   | St. Andrew's, College Park        | 920           | 863           | 793           | 2,576            | 215                | 2                |
| 316   | St. Michael & All Angels          | 627           | 685           | 666           | 1,978            | 165                | 2                |
| 320   | St. Christopher's                 | 630           | 591           | 566           | 1,787            | 149                | 1                |
| 321   | St. George's, Glenn Dale          | 472           | 450           | 428           | 1,350            | 113                | 1                |
| 371   | University of Maryland Chaplaincy | N/A           | N/A           | N/A           | N/A              | N/A                | 1                |
| <b>Region 5 Avg/Total</b>   |                                   |               |               |               |                  | <b>150</b>         | <b>24</b>        |
| <b>REGION 6</b>   |                                   |               |               |               |                  |                    |                  |
| 301   | St. John's, Broad Creek           | 380           | 411           | 410           | 1,201            | 100                | 1                |
| 302   | St. Paul's, Baden                 | 172           | 166           | 200           | 538              | 45                 | 1                |
| 303   | St. Barnabas', Leeland            | 403           | 450           | 447           | 1,300            | 108                | 1                |
| 304   | Trinity, Upper Marlboro           | 310           | 312           | 321           | 943              | 79                 | 1                |
| 306   | Christ Church, Accokeek           | 307           | 352           | 368           | 1,027            | 86                 | 1                |
| 309   | St. Thomas', P.G. County          | 292           | 319           | 380           | 991              | 83                 | 1                |
| 317   | St. Barnabas', Temple Hills       | 254           | 234           | 242           | 730              | 61                 | 1                |
| 319   | Christ Church, Clinton            | 322           | 378           | 343           | 1,043            | 87                 | 1                |
| 323   | St. Philip's, Baden               | 138           | 153           | 247           | 538              | 45                 | 1                |
| 401   | Christ Church, Durham             | 231           | 256           | 247           | 734              | 61                 | 1                |
| 402   | Christ Church, Port Tobacco       | 288           | 317           | 455           | 1,060            | 88                 | 1                |
| 403   | Christ Church, Wayside            | 166           | 174           | 177           | 517              | 43                 | 1                |
| 404   | Trinity, Newport & Hughesville    | 255           | 259           | 130           | 644              | 54                 | 1                |
| 405   | St. James', Indian Head           | 467           | 485           | 475           | 1,427            | 119                | 1                |
| 406   | St. Paul's, Piney                 | 708           | 711           | 713           | 2,132            | 178                | 2                |
| 501   | All Faith, Charlotte Hall         | 287           | 282           | 241           | 810              | 68                 | 1                |
| 502   | Christ Church, Chaptico           | 413           | 488           | 403           | 1,304            | 109                | 1                |
| 503   | St. George's, Valley Lee          | 441           | 391           | 355           | 1,187            | 99                 | 1                |
| 504   | St. Andrew's, Leonardtown         | 541           | 585           | 566           | 1,692            | 141                | 1                |
| 505   | Trinity, St. Mary's               | 403           | 389           | 460           | 1,252            | 104                | 1                |
| 506   | All Saints', Oakley               | 167           | 232           | 202           | 601              | 50                 | 1                |
| 507   | Ascension, Lexington Park         | 393           | 416           | 403           | 1,212            | 101                | 1                |
| <b>Region 6 Avg/Total</b>   |                                   |               |               |               |                  | <b>86</b>          | <b>23</b>        |
| <b>Article 2, Section 4(a), (b)</b>                               |                                   |               |               |               |                  |                    | <b>88</b>        |
| <b>Ex Officio Members</b>   |                                   |               |               |               |                  |                    | <b>5</b>         |
| <b>Total Additional Lay Delegates Based on Average Attendance</b> |                                   |               |               |               |                  |                    | <b>67</b>        |
| <b>College Chaplaincies</b>                                       |                                   |               |               |               |                  |                    | <b>2</b>         |
| <b>Additional Lay Delegates from Cathedral</b>                    |                                   |               |               |               |                  |                    | <b>2</b>         |
| <b>Total Lay Delegates for the 2015 Convention</b>                |                                   |               |               |               |                  |                    | <b>164</b>       |

Table 4 — Diocese of Washington: Revenues of the Cathedral, Parishes, Separate Congregations, and Missions, 2013

|                       | Plate and<br>Pledge<br>Offerings | Investments      | Other<br>Operating<br>Income | Normal<br>Operating<br>Income | From<br>Diocese  | Total<br>Operating<br>Revenue | Non-<br>Operating<br>Revenue | Total<br>Revenue |
|-----------------------|----------------------------------|------------------|------------------------------|-------------------------------|------------------|-------------------------------|------------------------------|------------------|
| <b>REGION 1</b>       |                                  |                  |                              |                               |                  |                               |                              |                  |
| 102                   | Christ Church, Washington        | 19,836           | 156,802                      | 523,675                       | 0                | 523,675                       | 0                            | 523,675          |
| 104                   | St. John's, Lafayette Square     | 1,197,610        | 56,756                       | 1,803,547                     | 0                | 1,803,547                     | 387,449                      | 2,190,996        |
| 106                   | Epiphany, DC                     | 414,583          | 121,760                      | 630,482                       | 0                | 630,482                       | 279,282                      | 909,764          |
| 107                   | Ascension and St. Agnes          | 359,946          | 32,406                       | 438,522                       | 0                | 438,522                       | 65,219                       | 503,741          |
| 108                   | St. Augustine's                  | 114,727          | 75,427                       | 196,752                       | 0                | 196,752                       | 374,492                      | 571,244          |
| 116                   | St. Mark's, DC                   | 840,933          | 192                          | 863,281                       | 0                | 863,281                       | 1,991,582                    | 2,854,863        |
| 117                   | St. Monica's and St. James'      | 140,445          | 19,973                       | 160,418                       | 0                | 160,418                       | 104,300                      | 264,718          |
| 118                   | St. Luke's, DC                   | 293,888          | 78,178                       | 374,790                       | 0                | 374,790                       | 40,005                       | 414,795          |
| 119                   | St. Thomas', DC                  | 271,324          | 32,288                       | 407,126                       | 0                | 407,126                       | 42,362                       | 449,488          |
| 126                   | St. Mary's                       | 273,742          | 0                            | 273,742                       | 0                | 273,742                       | 35,000                       | 308,742          |
| 127                   | Calvary Church                   | 285,917          | 49,873                       | 335,790                       | 0                | 335,790                       | 125,949                      | 461,739          |
| 130                   | St. George's, DC                 | 251,266          | 19,596                       | 270,862                       | 0                | 270,862                       | 58,978                       | 329,840          |
| <b>Total Region 1</b> |                                  | <b>4,791,418</b> | <b>819,425</b>               | <b>643,059</b>                | <b>6,278,987</b> | <b>0</b>                      | <b>3,504,618</b>             | <b>9,783,605</b> |
| <b>REGION 2</b>       |                                  |                  |                              |                               |                  |                               |                              |                  |
| 101                   | Washington National Cathedral    | 3,120,606        | 2,157,678                    | 7,894,102                     | 13,607,651       | 0                             | 13,607,651                   | 15,661,295       |
| 103                   | St. John's, Georgetown           | 295,223          | 39,052                       | 324,169                       | 658,444          | 0                             | 658,444                      | 764,612          |
| 105                   | Christ Church, Georgetown        | 1,288,364        | 372,000                      | 64,260                        | 1,724,624        | 0                             | 1,724,624                    | 2,649,647        |
| 109                   | St. Alban's                      | 1,364,879        | 43,775                       | 31,893                        | 1,443,047        | 0                             | 1,443,047                    | 1,765,005        |
| 112                   | Grace Church, Georgetown         | 369,711          | 0                            | 105,661                       | 475,372          | 0                             | 475,372                      | 534,564          |
| 113                   | St. Paul's, K Street             | 790,112          | 0                            | 450                           | 790,562          | 0                             | 790,562                      | 909,353          |
| 114                   | St. Stephen & the Incarnation    | 308,371          | 216                          | 0                             | 308,587          | 0                             | 308,587                      | 852,988          |
| 122                   | St. Margaret's                   | 508,624          | 0                            | 151,059                       | 659,683          | 0                             | 659,683                      | 887,787          |
| 124                   | All Souls'                       | 536,387          | 10,000                       | 13,062                        | 559,449          | 0                             | 559,449                      | 1,560,446        |

Table 4 — Diocese of Washington: Revenues of the Cathedral, Parishes, Separate Congregations, and Missions, 2013

|                       |                                  | Plate and<br>Pledge<br>Offerings | Investments      | Other<br>Operating<br>Income | Normal<br>Operating<br>Income | From<br>Diocese | Total<br>Operating<br>Revenue | Non-<br>Operating<br>Revenue | Total<br>Revenue  |
|-----------------------|----------------------------------|----------------------------------|------------------|------------------------------|-------------------------------|-----------------|-------------------------------|------------------------------|-------------------|
| 125                   | St. Columba's                    | 1,800,682                        | 0                | 241,830                      | 2,042,512                     | 0               | 2,042,512                     | 1,603,204                    | 3,645,716         |
| 128                   | St. Patrick's                    | 608,068                          | 9,891            | 34,707                       | 652,666                       | 0               | 652,666                       | 118,657                      | 771,323           |
| 129                   | St. David's                      | 382,626                          | 11,060           | 61,604                       | 497,777                       | 0               | 497,777                       | 21,076                       | 518,853           |
| <b>Total Region 2</b> |                                  |                                  |                  |                              |                               |                 |                               |                              |                   |
|                       | <b>Including Cathedral</b>       | <b>11,373,653</b>                | <b>2,643,672</b> | <b>8,922,797</b>             | <b>23,420,374</b>             | <b>0</b>        | <b>23,420,374</b>             | <b>7,101,215</b>             | <b>30,521,589</b> |
|                       | <b>Excluding Cathedral</b>       | <b>8,253,047</b>                 | <b>485,994</b>   | <b>1,028,695</b>             | <b>9,812,723</b>              | <b>0</b>        | <b>9,812,723</b>              | <b>5,047,571</b>             | <b>14,860,294</b> |
| <b>REGION 3</b>       |                                  |                                  |                  |                              |                               |                 |                               |                              |                   |
| 161                   | St. Barnabas' Church of the Deaf | 4,431                            | 10,000           | 0                            | 14,431                        | 0               | 14,431                        | 0                            | 14,431            |
| 202                   | St. Peter's                      | 311,825                          | 7,939            | 76,703                       | 396,467                       | 0               | 396,467                       | 144,674                      | 541,141           |
| 203                   | St. Bartholomew's                | 130,709                          | 533              | 0                            | 131,242                       | 0               | 131,242                       | 28,389                       | 159,631           |
| 207                   | St. John's, Norwood Parish       | 845,754                          | 470              | 270,837                      | 1,117,061                     | 0               | 1,117,061                     | 191,363                      | 1,308,424         |
| 208                   | All Saints', Chevy Chase         | 1,743,067                        | 25,338           | 29,971                       | 1,798,376                     | 0               | 1,798,376                     | 3,012                        | 1,801,388         |
| 211                   | St. Dunstan's                    | 337,023                          | 202              | 144,254                      | 519,129                       | 0               | 519,129                       | 136,098                      | 655,227           |
| 214                   | St. Luke's, Trinity Parish       | 450,867                          | 49,500           | 46,032                       | 546,399                       | 0               | 546,399                       | 91,838                       | 638,237           |
| 215                   | St. Francis                      | 836,676                          | 17,000           | 206,695                      | 1,060,371                     | 0               | 1,060,371                     | 516,016                      | 1,576,387         |
| 217                   | Ascension, Gaithersburg          | 505,695                          | 10,000           | 40,590                       | 563,756                       | 0               | 563,756                       | 120,083                      | 683,839           |
| 218                   | Redeemer                         | 578,542                          | 122              | 42,344                       | 621,008                       | 0               | 621,008                       | 43,496                       | 664,504           |
| 221                   | St. James', Potomac              | 467,921                          | 36,393           | 114,791                      | 619,105                       | 0               | 619,105                       | 117,077                      | 736,182           |
| 222                   | St. Anne's                       | 244,432                          | 31               | 103,842                      | 348,305                       | 0               | 348,305                       | 10,834                       | 359,139           |
| 223                   | St. Nicholas' Parish             | 302,140                          | 5,817            | 0                            | 307,957                       | 0               | 307,957                       | 9,593                        | 317,550           |
| <b>Total Region 3</b> |                                  |                                  |                  |                              |                               |                 |                               |                              |                   |
|                       |                                  | <b>6,759,082</b>                 | <b>163,345</b>   | <b>1,076,059</b>             | <b>8,043,607</b>              | <b>0</b>        | <b>8,043,607</b>              | <b>1,412,473</b>             | <b>9,456,080</b>  |

Table 4 — Diocese of Washington: Revenues of the Cathedral, Parishes, Separate Congregations, and Missions, 2013

|                       | Plate and<br>Pledge<br>Offerings | Investments    | Other<br>Operating<br>Income | Normal<br>Operating<br>Income | From<br>Diocese | Total<br>Operating<br>Revenue | Non-<br>Operating<br>Revenue | Total<br>Revenue |
|-----------------------|----------------------------------|----------------|------------------------------|-------------------------------|-----------------|-------------------------------|------------------------------|------------------|
| <b>REGION 4</b>       |                                  |                |                              |                               |                 |                               |                              |                  |
| 111                   | Holy Comforter                   | 0              | 96,611                       | 297,422                       | 0               | 297,422                       | 122,487                      | 419,909          |
| 120                   | Trinity, DC                      | 0              | 59,970                       | 636,308                       | 0               | 636,308                       | 171,799                      | 808,107          |
| 201                   | Christ Church, Rockville         | 4,348          | 23,247                       | 791,778                       | 0               | 791,778                       | 136,358                      | 928,136          |
| 204                   | St. John's, Olney                | 405            | 16,199                       | 367,346                       | 0               | 367,346                       | 32,251                       | 399,597          |
| 205                   | Grace Church, Silver Spring      | 100,176        | 38,925                       | 750,256                       | 0               | 750,256                       | 204,828                      | 955,084          |
| 206                   | St. Luke's, Brighton             | 184            | 10,421                       | 100,336                       | 0               | 100,336                       | 90,405                       | 190,741          |
| 209                   | Christ Church, Kensington        | 2,410          | 28,992                       | 578,935                       | 0               | 578,935                       | 19,402                       | 598,337          |
| 210                   | Ascension, Sligo Parish          | 3              | 34,743                       | 383,538                       | 0               | 383,538                       | 14,888                       | 398,426          |
| 212                   | St. Mary Magdalene               | 1,732          | 56,620                       | 228,410                       | 0               | 228,410                       | 35,204                       | 263,614          |
| 213                   | Our Saviour, Hillandale          | 4,470          | 100,647                      | 446,549                       | 0               | 446,549                       | 27,135                       | 473,684          |
| 216                   | Good Shepherd                    | 0              | 149,452                      | 520,642                       | 0               | 520,642                       | 23,350                       | 543,992          |
| 219                   | Transfiguration                  | 0              | 123,182                      | 344,068                       | 0               | 344,068                       | 7,240                        | 351,308          |
| 220                   | St. Mark's, Fairland             | 34             | 127,731                      | 368,705                       | 0               | 368,705                       | 16,907                       | 385,612          |
| <b>Total Region 4</b> |                                  | <b>113,762</b> | <b>866,740</b>               | <b>5,814,293</b>              | <b>0</b>        | <b>5,814,293</b>              | <b>902,254</b>               | <b>6,716,547</b> |
| <b>REGION 5</b>       |                                  |                |                              |                               |                 |                               |                              |                  |
| 110                   | St. Paul's, Rock Creek           | 986,131        | 145,535                      | 1,306,358                     | 0               | 1,306,358                     | 41,918                       | 1,348,276        |
| 121                   | Our Saviour, Brookland           | 0              | 20,657                       | 126,320                       | 0               | 126,320                       | 0                            | 126,320          |
| 123                   | Holy Communion                   | 1,435          | 0                            | 44,776                        | 0               | 44,776                        | 0                            | 44,776           |
| 131                   | St. Timothy's                    | 20,000         | 132,821                      | 381,910                       | 0               | 381,910                       | 53,660                       | 435,570          |
| 132                   | Atonement                        | 0              | 0                            | 313,528                       | 0               | 313,528                       | 34,538                       | 348,066          |
| 134                   | St. Philip the Evangelist        | 0              | 0                            | 263,980                       | 0               | 263,980                       | 7,840                        | 271,820          |
| 305                   | St. John's, Zion Parish          | 10,000         | 26,802                       | 246,599                       | 0               | 246,599                       | 11,563                       | 258,162          |
| 307                   | Holy Trinity, Collington         | 14,695         | 21,938                       | 296,569                       | 0               | 296,569                       | 0                            | 296,569          |

Table 4 — Diocese of Washington: Revenues of the Cathedral, Parishes, Separate Congregations, and Missions, 2013

|                 | Plate and<br>Pledge<br>Offerings | Investments      | Other<br>Operating<br>Income | Normal<br>Operating<br>Income | From<br>Diocese | Total<br>Operating<br>Revenue | Non-<br>Operating<br>Revenue | Total<br>Revenue |
|-----------------|----------------------------------|------------------|------------------------------|-------------------------------|-----------------|-------------------------------|------------------------------|------------------|
| 308             | St. Philip's, Laurel             | 174              | 37,752                       | 366,125                       | 0               | 366,125                       | 53,295                       | 419,420          |
| 310             | St. Matthew's                    | 0                | 83,231                       | 217,918                       | 0               | 217,918                       | 897                          | 218,815          |
| 311             | Epiphany, Forestville            | 12               | 94,531                       | 241,725                       | 0               | 241,725                       | 23,123                       | 264,848          |
| 314             | St. John's, Mt. Rainier          | 0                | 3,720                        | 175,917                       | 0               | 175,917                       | 15,424                       | 191,341          |
| 315             | St. Andrew's, College Park       | 0                | 97,418                       | 478,968                       | 7,777           | 486,745                       | 353,486                      | 840,231          |
| 316             | St. Michael & All Angels         | 0                | 56,173                       | 147,319                       | 0               | 147,319                       | 9,263                        | 156,582          |
| 320             | St. Christopher's                | 12,000           | 21,216                       | 264,934                       | 0               | 264,934                       | 5,681                        | 270,615          |
| 321             | St. George's, Glenn Dale         | 8,386            | 44,861                       | 251,174                       | 2,331           | 253,505                       | 41,060                       | 294,565          |
|                 | <b>Total Region 5</b>            | <b>1,052,833</b> | <b>786,655</b>               | <b>5,124,120</b>              | <b>10,108</b>   | <b>5,134,228</b>              | <b>651,748</b>               | <b>5,785,976</b> |
| <b>REGION 6</b> |                                  |                  |                              |                               |                 |                               |                              |                  |
| 301             | St. John's, Broad Creek          | 6,000            | 30,310                       | 298,342                       | 5,500           | 303,842                       | 33,533                       | 337,375          |
| 302             | St. Paul's, Baden                | 8,753            | 7,962                        | 149,207                       | 0               | 149,207                       | 144,615                      | 293,822          |
| 303             | St. Barnabas', Leeland           | 7,000            | 277,088                      | 452,343                       | 0               | 452,343                       | 152,591                      | 604,934          |
| 304             | Trinity, Upper Marlboro          | 35,109           | 5,345                        | 180,058                       | 0               | 180,058                       | 25,650                       | 205,708          |
| 306             | Christ Church, Accokeek          | 7,150            | 63,869                       | 196,561                       | 0               | 196,561                       | 0                            | 196,561          |
| 309             | St. Thomas', P.G. County         | 0                | 28,580                       | 186,519                       | 0               | 186,519                       | 153,137                      | 339,656          |
| 317             | St. Barnabas', Temple Hills      | 1,021            | 58,364                       | 148,081                       | 0               | 148,081                       | 535,740                      | 683,821          |
| 319             | Christ Church, Clinton           | 27,823           | 5,489                        | 143,639                       | 0               | 143,639                       | 5,000                        | 148,639          |
| 323             | St. Philip's, Baden              | 64,211           | 2,930                        | 67,141                        | 19,953          | 87,094                        | 12,150                       | 99,244           |
| 401             | Christ Church, Durham            | 0                | 28,107                       | 140,955                       | 0               | 140,955                       | 28,704                       | 169,659          |
| 402             | Christ Church, Port Tobacco      | 22,654           | 58,691                       | 212,230                       | 0               | 212,230                       | 0                            | 212,230          |
| 403             | Christ Church, Wayside           | 15,332           | 40,330                       | 127,896                       | 0               | 127,896                       | 3,620                        | 131,516          |
| 404             | Trinity, Newport & Hughesville   | 47,157           | 61,905                       | 109,062                       | 0               | 109,062                       | 12,000                       | 121,062          |
| 405             | St. James', Indian Head          | 154,952          | 10,412                       | 165,364                       | 0               | 165,364                       | 24,267                       | 189,631          |

Table 4 — Diocese of Washington: Revenues of the Cathedral, Parishes, Separate Congregations, and Missions, 2013

|                                    | Plate and<br>Pledge<br>Offerings | Investments      | Other<br>Operating<br>Income | Normal<br>Operating<br>Income | From<br>Diocese | Total<br>Operating<br>Revenue | Non-<br>Operating<br>Revenue | Total<br>Revenue  |
|------------------------------------|----------------------------------|------------------|------------------------------|-------------------------------|-----------------|-------------------------------|------------------------------|-------------------|
| 406                                | St. Paul's, Piney                | 12,492           | 56,967                       | 296,847                       | 0               | 296,847                       | 22,350                       | 319,197           |
| 501                                | All Faith, Charlotte Hall        | 37,000           | 41,868                       | 131,305                       | 0               | 131,305                       | 23,544                       | 154,849           |
| 502                                | Christ Church, Chaptico          | 0                | 56,360                       | 216,135                       | 0               | 216,135                       | 9,076                        | 225,211           |
| 503                                | St. George's, Valley Lee         | 0                | 0                            | 149,371                       | 0               | 149,371                       | 55,749                       | 205,120           |
| 504                                | St. Andrew's, Leonardtown        | 11,380           | 114,650                      | 307,445                       | 0               | 307,445                       | 17,371                       | 324,816           |
| 505                                | Trinity, St. Mary's              | 1,762            | 81,284                       | 264,806                       | 0               | 264,806                       | 20,833                       | 285,639           |
| 506                                | All Saints', Oakley              | 10,000           | 15,508                       | 118,533                       | 0               | 118,533                       | 0                            | 118,533           |
| 507                                | Ascension, Lexington Park        | 5,000            | 53,522                       | 222,833                       | 0               | 222,833                       | 51,293                       | 274,126           |
|                                    | <b>Total Region 6</b>            | <b>208,476</b>   | <b>1,099,541</b>             | <b>4,284,673</b>              | <b>25,453</b>   | <b>4,310,126</b>              | <b>1,331,223</b>             | <b>5,641,349</b>  |
| <b>Total Diocese of Washington</b> |                                  |                  |                              |                               |                 |                               |                              |                   |
|                                    | <b>Including Cathedral</b>       | <b>5,001,513</b> | <b>13,394,851</b>            | <b>52,966,054</b>             | <b>35,561</b>   | <b>53,001,615</b>             | <b>14,903,531</b>            | <b>67,905,146</b> |
|                                    | <b>Excluding Cathedral</b>       | <b>2,843,835</b> | <b>5,500,749</b>             | <b>39,358,403</b>             | <b>35,561</b>   | <b>39,393,964</b>             | <b>12,849,887</b>            | <b>52,243,851</b> |

Table 5 — Diocese of Washington: Disbursements of the Cathedral, Parishes, Separate Congregations and Missions, 2013

|                 | To Diocese                    | Outreach       | All Other Operating Expenses | Total Operating Expenses | Major Improvements | Expenses of Outreach and Mission | Special Offerings | Total Non-Operating Expense | Total Expenditures |
|-----------------|-------------------------------|----------------|------------------------------|--------------------------|--------------------|----------------------------------|-------------------|-----------------------------|--------------------|
| <b>REGION 1</b> |                               |                |                              |                          |                    |                                  |                   |                             |                    |
| 102             | Christ Church, Washington     | 15,000         | 410,094                      | 475,632                  | 0                  | 0                                | 0                 | 0                           | 475,632            |
| 104             | St. John's, Lafayette Square  | 118,094        | 1,772,695                    | 2,010,789                | 105,590            | 5,345                            | 43,665            | 154,600                     | 2,165,389          |
| 106             | Epiphany, DC                  | 44,697         | 635,783                      | 700,480                  | 62,733             | 61,155                           | 1,800             | 125,688                     | 826,168            |
| 107             | Ascension and St. Agnes       | 6,112          | 439,293                      | 465,405                  | 63,652             | 0                                | 0                 | 63,652                      | 529,057            |
| 108             | St. Augustine's               | 7,700          | 196,911                      | 206,881                  | 227,870            | 18,101                           | 2,819             | 248,790                     | 455,671            |
| 116             | St. Mark's, DC                | 21,908         | 860,475                      | 921,505                  | 816,971            | 31,556                           | 3,600             | 852,127                     | 1,773,632          |
| 117             | St. Monica's and St. James'   | 1,820          | 248,195                      | 257,515                  | 44,763             | 0                                | 936               | 45,699                      | 303,214            |
| 118             | St. Luke's, DC                | 12,279         | 383,166                      | 426,045                  | 10,359             | 12,297                           | 2,722             | 25,378                      | 451,423            |
| 119             | St. Thomas', DC               | 1,471          | 384,245                      | 405,739                  | 185,700            | 2,642                            | 0                 | 188,342                     | 594,081            |
| 126             | St. Mary's                    | 0              | 242,064                      | 257,064                  | 0                  | 0                                | 0                 | 0                           | 257,064            |
| 127             | Calvary Church                | 5,335          | 354,049                      | 375,404                  | 39,551             | 23,583                           | 0                 | 63,134                      | 438,538            |
| 130             | St. George's, DC              | 2,350          | 269,321                      | 280,171                  | 27,305             | 8,645                            | 0                 | 35,950                      | 316,121            |
|                 | <b>Total Region 1</b>         | <b>231,336</b> | <b>6,196,291</b>             | <b>6,782,630</b>         | <b>1,584,494</b>   | <b>163,324</b>                   | <b>55,542</b>     | <b>1,803,360</b>            | <b>8,585,990</b>   |
| <b>REGION 2</b> |                               |                |                              |                          |                    |                                  |                   |                             |                    |
| 101             | Washington National Cathedral | 303,378        | 14,824,296                   | 15,227,674               | 743,268            | 59,790                           | 29,671            | 832,729                     | 16,060,403         |
| 103             | St. John's, Georgetown        | 24,363         | 638,453                      | 672,816                  | 63,997             | 0                                | 0                 | 63,997                      | 736,813            |
| 105             | Christ Church, Georgetown     | 143,000        | 1,399,830                    | 1,671,494                | 13,910             | 149,427                          | 11,000            | 174,337                     | 1,845,831          |
| 109             | St. Alban's                   | 267,791        | 1,288,979                    | 1,656,770                | 0                  | 0                                | 0                 | 0                           | 1,656,770          |
| 112             | Grace Church, Georgetown      | 42,010         | 394,465                      | 436,475                  | 11,583             | 3,663                            | 6,355             | 21,601                      | 458,076            |
| 113             | St. Paul's, K Street          | 20,000         | 689,971                      | 722,971                  | 20,664             | 22,888                           | 9,015             | 52,567                      | 775,538            |
| 114             | St. Stephen & the Incarnation | 29,327         | 269,680                      | 305,007                  | 69,350             | 199,695                          | 2,277             | 271,322                     | 576,329            |
| 122             | St. Margaret's                | 2,180          | 631,668                      | 667,919                  | 22                 | 190,992                          | 0                 | 191,014                     | 858,933            |

Table 5 — Diocese of Washington: Disbursements of the Cathedral, Parishes, Separate Congregations and Missions, 2013

|                       |                                  | To Diocese | Outreach | All Other<br>Operating<br>Expenses | Total<br>Operating<br>Expenses | Major<br>Improvements | Expenses of<br>Outreach and<br>Mission | Special<br>Offerings | Total Non-<br>Operating<br>Expense | Total<br>Expenditures |
|-----------------------|----------------------------------|------------|----------|------------------------------------|--------------------------------|-----------------------|--|----------------------|------------------------------------|-----------------------|
| 124                   | All Souls'                       | 52,157     | 1,348    | 596,641                            | 650,146                        | 227,330               | 0                                      | 87,613               | 314,943                            | 965,089               |
| 125                   | St. Columba's                    | 90,000     | 30,000   | 2,469,609                          | 2,589,609                      | 170,306               | 348,746                                | 0                    | 519,052                            | 3,108,661             |
| 128                   | St. Patrick's                    | 45,971     | 0        | 638,250                            | 684,221                        | 0                     | 66,547                                 | 0                    | 66,547                             | 750,768               |
| 129                   | St. David's                      | 2,500      | 6,210    | 447,637                            | 456,347                        | 0                     | 0                                      | 22,265               | 22,265                             | 478,612               |
| <b>Total Region 2</b> |                                  |            |          |                                    |                                |                       |  |                      |                                    |                       |
|                       | Including Cathedral              | 647,700    | 804,270  | 24,289,479                         | 25,741,449                     | 1,320,430             | 1,041,748                              | 168,196              | 2,530,374                          | 28,271,823            |
|                       | Excluding Cathedral              | 547,700    | 500,892  | 9,465,183                          | 10,513,775                     | 577,162               | 981,958                                | 138,525              | 1,697,645                          | 12,211,420            |
| <b>REGION 3</b>       |                                  |            |          |                                    |                                |                       |  |                      |                                    |                       |
| 161                   | St. Barnabas' Church of the Deaf | 1,326      | 0        | 15,183                             | 16,509                         | 0                     | 0                                      | 380                  | 380                                | 16,889                |
| 202                   | St. Peter's                      | 17,000     | 3,271    | 348,913                            | 369,184                        | 54,435                | 67,575                                 | 950                  | 122,960                            | 492,144               |
| 203                   | St. Bartholomew's                | 8,500      | 847      | 114,628                            | 123,975                        | 25,739                | 0                                      | 0                    | 25,739                             | 149,714               |
| 207                   | St. John's, Norwood Parish       | 67,563     | 13,000   | 1,044,157                          | 1,124,720                      | 23,900                | 3,713                                  | 16,241               | 43,854                             | 1,168,574             |
| 208                   | All Saints', Chevy Chase         | 26,354     | 84,595   | 1,562,508                          | 1,673,457                      | 0                     | 0                                      | 3,000                | 3,000                              | 1,676,457             |
| 211                   | St. Dunstan's                    | 30,900     | 7,144    | 490,939                            | 528,983                        | 56,545                | 59,171                                 | 6,000                | 121,716                            | 650,699               |
| 214                   | St. Luke's, Trinity Parish       | 40,500     | 25,000   | 480,805                            | 546,305                        | 24,700                | 23,497                                 | 1,067                | 49,264                             | 595,569               |
| 215                   | St. Francis                      | 32,000     | 11,956   | 1,256,063                          | 1,300,019                      | 309,164               | 0                                      | 54,293               | 363,457                            | 1,663,476             |
| 217                   | Ascension, Gaithersburg          | 10,000     | 14,944   | 479,636                            | 504,580                        | 21,949                | 56,537                                 | 0                    | 78,486                             | 583,066               |
| 218                   | Redeemer                         | 56,610     | 33,200   | 580,537                            | 670,347                        | 33,118                | 0                                      | 12,796               | 45,914                             | 716,261               |
| 221                   | St. James', Potomac              | 38,000     | 38,894   | 542,211                            | 619,105                        | 90,804                | 29,773                                 | 23,925               | 144,502                            | 763,607               |
| 222                   | St. Anne's                       | 8,182      | 425      | 345,854                            | 354,461                        | 0                     | 6,107                                  | 4,645                | 10,752                             | 365,213               |
| 223                   | St. Nicholas' Parish             | 0          | 1,250    | 326,187                            | 327,437                        | 2,200                 | 0                                      | 1,964                | 4,164                              | 331,601               |
| <b>Total Region 3</b> |                                  |            |          |                                    |                                |                       |  |                      |                                    |                       |
|                       |                                  | 336,935    | 234,526  | 7,587,621                          | 8,159,082                      | 642,554               | 246,373                                | 125,261              | 1,014,188                          | 9,173,270             |



Table 5 — Diocese of Washington: Disbursements of the Cathedral, Parishes, Separate Congregations and Missions, 2013

|                 | To Diocese                  | Outreach       | All Other Operating Expenses | Total Operating Expenses | Major Improvements | Expenses of Outreach and Mission | Special Offerings | Total Non-Operating Expense | Total Expenditures |
|-----------------|-----------------------------|----------------|------------------------------|--------------------------|--------------------|----------------------------------|-------------------|-----------------------------|--------------------|
| <b>REGION 4</b> |                             |                |                              |                          |                    |                                  |                   |                             |                    |
| 111             | Holy Comforter              | 33,000         | 4,331                        | 229,121                  | 266,452            | 170,856                          | 0                 | 170,856                     | 437,308            |
| 120             | Trinity, DC                 | 31,600         | 5,313                        | 733,332                  | 770,245            | 13,870                           | 0                 | 14,770                      | 785,015            |
| 201             | Christ Church, Rockville    | 47,179         | 32,628                       | 776,064                  | 855,871            | 25,202                           | 31,926            | 94,639                      | 950,510            |
| 204             | St. John's, Olney           | 18,000         | 1,000                        | 351,690                  | 370,690            | 31,648                           | 5,370             | 39,898                      | 410,588            |
| 205             | Grace Church, Silver Spring | 41,250         | 2,550                        | 706,456                  | 750,256            | 128,632                          | 17,708            | 150,806                     | 901,062            |
| 206             | St. Luke's, Brighton        | 8,500          | 0                            | 105,687                  | 114,187            | 0                                | 0                 | 5,536                       | 119,723            |
| 209             | Christ Church, Kensington   | 43,360         | 0                            | 557,998                  | 601,358            | 0                                | 0                 | 14,654                      | 616,012            |
| 210             | Ascension, Sligo Parish     | 24,660         | 1,290                        | 373,511                  | 399,461            | 16,450                           | 45                | 20,195                      | 419,656            |
| 212             | St. Mary Magdalene          | 0              | 6,450                        | 252,700                  | 259,150            | 48,380                           | 0                 | 48,380                      | 307,530            |
| 213             | Our Saviour, Hillandale     | 7,000          | 16,189                       | 438,677                  | 461,866            | 64,470                           | 0                 | 64,470                      | 526,336            |
| 216             | Good Shepherd               | 23,000         | 12,437                       | 435,607                  | 471,044            | 5,125                            | 31,280            | 43,214                      | 514,258            |
| 219             | Transfiguration             | 12,000         | 0                            | 326,847                  | 338,847            | 0                                | 0                 | 7,840                       | 346,687            |
| 220             | St. Mark's, Fairland        | 35,609         | 12,189                       | 327,439                  | 375,237            | 0                                | 0                 | 0                           | 375,237            |
|                 | <b>Total Region 4</b>       | <b>325,158</b> | <b>94,377</b>                | <b>5,615,129</b>         | <b>6,034,664</b>   | <b>504,633</b>                   | <b>86,329</b>     | <b>675,258</b>              | <b>6,709,922</b>   |
| <b>REGION 5</b> |                             |                |                              |                          |                    |                                  |                   |                             |                    |
| 110             | St. Paul's, Rock Creek      | 15,000         | 34,057                       | 1,258,802                | 1,307,859          | 0                                | 0                 | 3,308                       | 1,311,167          |
| 121             | Our Saviour, Brookland      | 20,103         | 3,276                        | 63,588                   | 86,967             | 13,429                           | 3,651             | 17,080                      | 104,047            |
| 123             | Holy Communion              | 2,750          | 0                            | 50,100                   | 52,850             | 0                                | 0                 | 0                           | 52,850             |
| 131             | St. Timothy's               | 24,000         | 4,176                        | 371,037                  | 399,213            | 57,606                           | 6,044             | 65,177                      | 464,390            |
| 132             | Atonement                   | 20,050         | 2,673                        | 266,326                  | 289,049            | 59,790                           | 8,334             | 78,940                      | 367,989            |
| 134             | St. Philip the Evangelist   | 6,000          | 500                          | 306,230                  | 312,730            | 0                                | 0                 | 836                         | 313,566            |
| 305             | St. John's, Zion Parish     | 24,021         | 0                            | 214,999                  | 239,020            | 0                                | 1,807             | 11,563                      | 250,583            |

Table 5 — Diocese of Washington: Disbursements of the Cathedral, Parishes, Separate Congregations and Missions, 2013

|                 | To Diocese                  | Outreach       | All Other<br>Operating<br>Expenses | Total<br>Operating<br>Expenses | Major<br>Improvements | Expenses of<br>Outreach and<br>Mission | Special<br>Offerings | Total Non-<br>Operating<br>Expense | Total<br>Expenditures |
|-----------------|-----------------------------|----------------|------------------------------------|--------------------------------|-----------------------|--|----------------------|------------------------------------|-----------------------|
| 307             | Holy Trinity, Collington    | 35,000         | 0                                  | 272,562                        | 307,562               | 0                                      | 9,500                | 9,500                              | 317,062               |
| 308             | St. Philip's, Laurel        | 34,952         | 1,000                              | 357,702                        | 393,654               | 475                                    | 28,294               | 38,992                             | 432,646               |
| 310             | St. Matthew's               | 7,500          | 2,894                              | 186,415                        | 196,809               | 7,659                                  | 897                  | 9,596                              | 206,405               |
| 311             | Epiphany, Forestville       | 1,815          | 2,085                              | 198,453                        | 202,353               | 44,594                                 | 0                    | 44,594                             | 246,947               |
| 314             | St. John's, Mt. Rainier     | 7,244          | 4,810                              | 171,980                        | 184,034               | 1,947                                  | 750                  | 2,697                              | 186,731               |
| 315             | St. Andrew's, College Park  | 18,000         | 16,101                             | 426,345                        | 460,446               | 43,050                                 | 14,440               | 62,860                             | 523,306               |
| 316             | St. Michael & All Angels    | 13,076         | 8,081                              | 134,777                        | 155,934               | 0                                      | 630                  | 10,185                             | 166,119               |
| 320             | St. Christopher's           | 5,000          | 11,542                             | 189,845                        | 206,387               | 316                                    | 545                  | 15,983                             | 222,370               |
| 321             | St. George's, Glenn Dale    | 17,000         | 1,200                              | 230,425                        | 248,625               | 4,533                                  | 2,042                | 16,525                             | 265,150               |
|                 | <b>Total Region 5</b>       | <b>251,511</b> | <b>92,395</b>                      | <b>4,699,586</b>               | <b>5,043,492</b>      | <b>253,622</b>                         | <b>82,591</b>        | <b>387,836</b>                     | <b>5,431,328</b>      |
| <b>REGION 6</b> |                             |                |                                    |                                |                       |  |                      |                                    |                       |
| 301             | St. John's, Broad Creek     | 5,429          | 6,879                              | 294,620                        | 306,928               | 10,643                                 | 5,318                | 17,762                             | 324,690               |
| 302             | St. Paul's, Baden           | 3,075          | 4,823                              | 92,462                         | 100,360               | 11,008                                 | 400                  | 11,408                             | 111,768               |
| 303             | St. Barnabas', Leeland      | 19,800         | 453                                | 635,032                        | 655,285               | 121,227                                | 15,918               | 141,633                            | 796,918               |
| 304             | Trinity, Upper Marlboro     | 12,000         | 107                                | 224,269                        | 236,376               | 29,566                                 | 4,242                | 38,338                             | 274,714               |
| 306             | Christ Church, Accokeek     | 0              | 4,685                              | 194,761                        | 199,446               | 0                                      | 0                    | 0                                  | 199,446               |
| 309             | St. Thomas', P.G. County    | 10,000         | 0                                  | 167,726                        | 177,726               | 127,499                                | 3,537                | 144,889                            | 322,615               |
| 317             | St. Barnabas', Temple Hills | 3,250          | 528                                | 150,170                        | 153,948               | 75,301                                 | 0                    | 75,301                             | 229,249               |
| 319             | Christ Church, Clinton      | 2,974          | 0                                  | 156,537                        | 159,511               | 5,000                                  | 0                    | 5,000                              | 164,511               |
| 323             | St. Philip's, Baden         | 3,267          | 333                                | 73,785                         | 77,385                | 0                                      | 2,200                | 2,403                              | 79,788                |
| 401             | Christ Church, Durham       | 8,000          | 2,682                              | 84,519                         | 95,201                | 45,654                                 | 2,698                | 55,778                             | 150,979               |
| 402             | Christ Church, Port Tobacco | 0              | 0                                  | 192,106                        | 192,106               | 0                                      | 0                    | 13,297                             | 205,403               |
| 403             | Christ Church, Wayside      | 4,200          | 3,677                              | 71,512                         | 79,389                | 20,898                                 | 1,800                | 23,148                             | 102,537               |

Table 5 — Diocese of Washington: Disbursements of the Cathedral, Parishes, Separate Congregations and Missions, 2013

|     | To Diocese                     | Outreach       | All Other<br>Operating<br>Expenses | Total<br>Operating<br>Expenses | Major<br>Improvements | Expenses of<br>Outreach and<br>Mission | Special<br>Offerings | Total Non-<br>Operating<br>Expense | Total<br>Expenditures |
|-----|--------------------------------|----------------|------------------------------------|--------------------------------|-----------------------|--|----------------------|------------------------------------|-----------------------|
| 404 | Trinity, Newport & Hughesville | 3,000          | 1,800                              | 115,204                        | 120,004               | 24,295                                 | 0                    | 24,295                             | 144,299               |
| 405 | St. James', Indian Head        | 17,214         | 2,000                              | 145,991                        | 165,205               | 0                                      | 24,267               | 24,267                             | 189,472               |
| 406 | St. Paul's, Piney              | 17,741         | 7,836                              | 231,388                        | 256,965               | 3,336                                  | 3,271                | 13,705                             | 270,670               |
| 501 | All Faith, Charlotte Hall      | 3,250          | 872                                | 125,527                        | 129,649               | 10,539                                 | 643                  | 11,182                             | 140,831               |
| 502 | Christ Church, Chaptico        | 12,000         | 0                                  | 199,277                        | 211,277               | 9,960                                  | 858                  | 10,818                             | 222,095               |
| 503 | St. George's, Valley Lee       | 10,850         | 0                                  | 169,490                        | 180,340               | 5,808                                  | 21,016               | 42,705                             | 223,045               |
| 504 | St. Andrew's, Leonardtown      | 4,000          | 3,550                              | 299,897                        | 307,447               | 0                                      | 200                  | 200                                | 307,647               |
| 505 | Trinity, St. Mary's            | 6,500          | 243                                | 264,921                        | 271,664               | 47,000                                 | 3,991                | 52,087                             | 323,751               |
| 506 | All Saints', Oakley            | 2,000          | 0                                  | 0                              | 2,000                 | 0                                      | 0                    | 0                                  | 2,000                 |
| 507 | Ascension, Lexington Park      | 8,750          | 3,760                              | 189,340                        | 201,850               | 12,253                                 | 300                  | 46,563                             | 248,413               |
|     | <b>Total Region 6</b>          | <b>157,300</b> | <b>44,228</b>                      | <b>4,078,534</b>               | <b>4,280,062</b>      | <b>559,987</b>                         | <b>90,259</b>        | <b>754,779</b>                     | <b>5,034,841</b>      |

|                                    |           |           |            |            |           |           |         |           |            |
|------------------------------------|-----------|-----------|------------|------------|-----------|-----------|---------|-----------|------------|
| <b>Total Diocese of Washington</b> |           |           |            |            |           |           |         |           |            |
| <b>Including Cathedral</b>         | 2,073,607 | 1,501,132 | 52,466,640 | 56,041,379 | 4,865,720 | 1,693,930 | 606,145 | 7,165,795 | 63,207,174 |
| <b>Excluding Cathedral</b>         | 1,973,607 | 1,197,754 | 37,642,344 | 40,813,705 | 4,122,452 | 1,634,140 | 576,474 | 6,333,066 | 47,146,771 |

**Table 6 — Clergy Compensation for 2014**

This table is provided in response to a resolution of the 1976 Convention that the salary and allowances of each diocesan and parochial ecclesiastical and administrative position be published annually in the Journal.

Cash salary figures are supplied by (1) Diocesan staff (2) the Parochial Report supplements for 2014 and (3) the Church Pension Fund.

Utilities allowance has to be fixed at a dollar value in order to use the accepted formula for the value of houses owned by the church as rectories, vicarages, etc. Value of church owned housing is computed on the same basis as it is for the Church Pension Fund: 30% of cash salary plus utilities and FICA allowance.

Cash for housing is the dollar amount provided in place of rectory, vicarage or other church-owned property. In some cases it includes utilities.

Total compensation is the sum of cash salary (including any allowance for clergy self-employment tax or FICA), utilities and housing. The Church Pension assessment of 18% of this compensation and is wholly paid by the parish or other employer.

Other allowances are most commonly payments for use of a personally-owned vehicle for church business, business-related entertainment and other official expense.

Other benefits available on a Diocese-wide basis include: Group Life insurance of \$50,000 (\$100,000 for clergy), disability insurance, and health insurance coverage (including dental) at the following rates:

|                         | SINGLE   | TWO-PERSON | FAMILY   |
|-------------------------|----------|------------|----------|
| Empire BCBS High Option | \$9,720  | \$17,460   | \$27,204 |
| Empire BCBS EPO 80      | \$8,724  | \$15,660   | \$24,396 |
| Kaiser High Option EPO  | \$9,504  | \$17,076   | \$26,592 |
| Kaiser Mid Option EPO   | \$9,264  | \$16,644   | \$25,920 |
| Empire BCBS HDHP        | \$6,468  | \$11,616   | \$18,096 |
| + HSA                   | +\$2,025 | +\$4,050   | +\$4,088 |

A personal obligation of the clergy is the payment of Social Security taxes on the basis of a self-employed person. The rate for 2014 is 15.30% of earnings up to \$117,000 and 2.9% on all net earnings for Medicare. The value of housing as well as cash for housing is included in this calculation. Parishes often include half of this, or 7.65% as part of clergy compensation packages.

Diocesan Council approved a 2.7% increase to the clergy and lay compensation tables for 2014.

Table 6 — Clergy Compensation for 2014

|  | Cash Salary<br>(+FICA) | Utilities | Value of<br>Housing | Equity<br>Allowance | Cash for<br>Housing | Total<br>Compensation | Allowances |
|--|------------------------|-----------|---------------------|---------------------|---------------------|-----------------------|------------|
| <b>DIOCESE OF WASHINGTON</b>                                 |                        |           |                     |                     |                     |                       |            |
| Bishop of Washington   | 190,056                | 0         | 0                   | 0                   | 72,000              | 262,056               | 0          |
| Canon to the Ordinary  | 194,736                | 0         | 0                   | 0                   | 0                   | 194,736               | 0          |
| Canon for Congregational Vitality                            | 128,402                | 0         | 0                   | 0                   | 0                   | 128,402               | 0          |
| Canon for Clergy Development<br>and Multicultural Ministries | 71,000                 | 0         | 0                   | 0                   | 36,000              | 107,000               | 0          |
| Diocesan Latino Missioner                                    | 48,795                 | 0         | 0                   | 0                   | 35,824              | 84,619                | 0          |
| <b>REGION 1</b>  |                        |           |                     |                     |                     |                       |            |
| <b>102 CHRIST CHURCH, WASHINGTON</b>                         |                        |           |                     |                     |                     |                       |            |
| Rector   | 63,704                 | 5,726     | 23,073              | 0                   | 0                   | 92,503                | 0          |
| <b>104 ST. JOHN'S, LAFAYETTE SQUARE</b>                      |                        |           |                     |                     |                     |                       |            |
| Rector   | 148,336                | 0         | 0                   | 0                   | 59,942              | 208,278               | 8,000      |
| Assistant  | 44,575                 | 0         | 0                   | 0                   | 40,000              | 84,575                | 3,400      |
| Assistant (p-t)  | 21,688                 | 0         | 0                   | 0                   | 7,000               | 28,688                | 1,000      |
| <b>106 EPIPHANY, DC</b>                                      |                        |           |                     |                     |                     |                       |            |
| Rector   | 72,613                 | 0         | 51,578              | 0                   | 0                   | 124,191               | 0          |
| Assistant  | 40,766                 | 0         | 10,483              | 0                   | 0                   | 51,249                | 0          |
| <b>107 ASCENSION AND ST. AGNES</b>                           |                        |           |                     |                     |                     |                       |            |
| Rector   | 70,474                 | 0         | 21,142              | 0                   | 0                   | 91,616                | 2,000      |
| <b>108 ST. AUGUSTINE'S</b>                                   |                        |           |                     |                     |                     |                       |            |
| Rector   | 50,621                 | 4,006     | 16,655              | 0                   | 0                   | 71,282                | 0          |
| <b>116 ST. MARK'S, DC</b>                                    |                        |           |                     |                     |                     |                       |            |
| Rector   | 83,000                 | 0         | 0                   | 0                   | 42,000              | 125,000               | 0          |
| Assistant  | 51,005                 | 0         | 0                   | 0                   | 13,000              | 64,005                | 0          |
| <b>117 ST. MONICA'S AND ST. JAMES'</b>                       |                        |           |                     |                     |                     |                       |            |
| Priest-in-Charge (p-t)                                       | 45,000                 | 5,000     | 30,000              | 0                   | 0                   | 80,000                | 5,000      |

Table 6 — Clergy Compensation for 2014

|                 |                                      | Cash Salary<br>(+FICA) | Utilities | Value of<br>Housing | Equity<br>Allowance | Cash for<br>Housing | Total<br>Compensation | Allowances |
|-----------------|--------------------------------------|------------------------|-----------|---------------------|---------------------|---------------------|-----------------------|------------|
| <b>118</b>      | <b>St. LUKE's, DC</b>                |                        |           |                     |                     |                     |                       |            |
|                 | Rector                               | 41,274                 | 0         | 0                   | 0                   | 43,750              | 85,024                | 0          |
| <b>119</b>      | <b>St. THOMAS', DC</b>               |                        |           |                     |                     |                     |                       |            |
|                 | Rector                               | 84,472                 | 0         | 0                   | 0                   | 72,103              | 156,575               | 3,700      |
|                 | Assistant (p-t)                      | 26,268                 | 0         | 0                   | 0                   | 0                   | 26,268                | 0          |
| <b>126</b>      | <b>St. MARY's</b>                    |                        |           |                     |                     |                     |                       |            |
|                 | Supply                               | 13,500                 | 0         | 0                   | 0                   | 12,600              | 26,100                | 0          |
| <b>127</b>      | <b>CALVARY CHURCH</b>                |                        |           |                     |                     |                     |                       |            |
|                 | Rector                               | 54,701                 | 1,800     | 0                   | 0                   | 20,000              | 76,501                | 0          |
| <b>130</b>      | <b>St. GEORGE's, DC</b>              |                        |           |                     |                     |                     |                       |            |
|                 | Priest-In-Charge (p-t)               | 50,874                 | 0         | 0                   | 0                   | 0                   | 50,874                | 0          |
| <b>171</b>      | <b>HOWARD UNIVERSITY CHAPLAINCY</b>  |                        |           |                     |                     |                     |                       |            |
|                 | Chaplain                             | 57,462                 | 0         | 0                   | 0                   | 0                   | 25,070                | 82,532     |
| <b>REGION 2</b> |                                      |                        |           |                     |                     |                     |                       |            |
| <b>101</b>      | <b>WASHINGTON NATIONAL CATHEDRAL</b> |                        |           |                     |                     |                     |                       |            |
|                 | Dean                                 | 162,735                | 6,000     | 50,620              | 0                   | 24,000              | 243,355               | 0          |
|                 | Vicar                                | 64,130                 | 0         | 0                   | 0                   | 69,937              | 134,067               | 0          |
|                 | Director of Worship                  | 66,650                 | 0         | 0                   | 0                   | 41,000              | 107,650               | 0          |
|                 | Canon Pastor                         | 88,415                 | 0         | 0                   | 0                   | 30,000              | 118,415               | 0          |
| <b>103</b>      | <b>St. JOHN's, GEORGETOWN</b>        |                        |           |                     |                     |                     |                       |            |
|                 | Interim Rector (p-t)                 | 56,750                 | 0         | 0                   | 0                   | 35,000              | 91,750                | 0          |
|                 | Associate (p-t)                      | 1,620                  | 0         | 0                   | 0                   | 12,000              | 13,620                | 0          |
| <b>105</b>      | <b>CHRIST CHURCH, GEORGETOWN</b>     |                        |           |                     |                     |                     |                       |            |
|                 | Rector                               | 164,942                | 8,000     | 51,883              | 23,000              | 0                   | 247,825               | 11,000     |
|                 | Assistant                            | 38,118                 | 0         | 0                   | 0                   | 30,000              | 68,118                | 2,200      |
|                 | Assistant (p-t)                      | 37,813                 | 0         | 0                   | 0                   | 18,000              | 55,813                | 2,200      |
|                 | Assistant (p-t)                      | 11,024                 | 0         | 0                   | 0                   | 24,000              | 35,024                | 2,200      |

Table 6 — Clergy Compensation for 2014

|     |  | Cash Salary<br>(+FICA) | Utilities | Value of<br>Housing | Equity<br>Allowance | Cash for<br>Housing | Total<br>Compensation | Allowances |
|-----|--|------------------------|-----------|---------------------|---------------------|---------------------|-----------------------|------------|
| 109 | ST. ALBAN'S                            |                        |           |                     |                     |                     |                       |            |
|     | Rector                                 |                        |           |                     |                     |                     |                       |            |
|     | Associate                              |                        |           |                     |                     |                     |                       |            |
|     | Associate                              |                        |           |                     |                     |                     |                       |            |
| 112 | GRACE CHURCH, GEORGETOWN               |                        |           |                     |                     |                     |                       |            |
|     | Rector                                 | 60,609                 | 0         | 0                   | 0                   | 42,026              | 102,635               | 2,160      |
|     | Assistant (p-t)                        | 11,071                 | 0         | 0                   | 0                   | 22,221              | 33,292                | 0          |
|     | Priest Associate (p-t) (Pastoral Care) | 2,953                  | 0         | 0                   | 0                   | 38,605              | 41,558                | 0          |
| 113 | ST. PAUL'S, K STREET                   |                        |           |                     |                     |                     |                       |            |
|     | Priest-in-Charge                       |                        |           |                     |                     |                     |                       |            |
| 114 | ST. STEPHEN & THE INCARNATION          |                        |           |                     |                     |                     |                       |            |
|     | Senior Priest (p-t)                    | 33,250                 | 0         | 0                   | 0                   | 0                   | 33,250                | 780        |
|     | Latino Missioner                       | 76,131                 | 0         | 0                   | 0                   | 0                   | 76,131                | 0          |
| 122 | ST. MARGARET'S                         |                        |           |                     |                     |                     |                       |            |
|     | Rector                                 | 98,207                 | 6,300     | 29,462              | 2,479               | 0                   | 136,448               | 4,200      |
|     | Assistant                              | 51,766                 | 0         | 0                   | 0                   | 15,000              | 66,766                | 0          |
| 124 | ALL SOULS'                             |                        |           |                     |                     |                     |                       |            |
|     | Rector                                 | 108,365                | 900       | 0                   | 0                   | 20,000              | 129,265               | 8,350      |
| 125 | ST. COLUMBA'S                          |                        |           |                     |                     |                     |                       |            |
|     | Interim Rector                         | 165,516                | 0         | 0                   | 0                   | 0                   | 165,516               | 0          |
|     | Associate                              | 95,218                 | 0         | 0                   | 0                   | 0                   | 95,218                | 0          |
|     | Associate                              | 93,949                 | 0         | 0                   | 0                   | 0                   | 93,949                | 0          |
|     | Associate                              | 92,315                 | 0         | 0                   | 0                   | 0                   | 92,315                | 0          |
|     | Associate                              | 68,788                 | 0         | 0                   | 0                   | 0                   | 68,788                | 0          |

*figures not reported*  
*figures not reported*  
*figures not reported*

*figures not reported*

Table 6 — Clergy Compensation for 2014

|          |                                  | Cash Salary<br>(+FICA)      | Utilities | Value of<br>Housing | Equity<br>Allowance | Cash for<br>Housing | Total<br>Compensation | Allowances |
|----------|----------------------------------|-----------------------------|-----------|---------------------|---------------------|---------------------|-----------------------|------------|
| 128      | ST. PATRICK'S                    |                             |           |                     |                     |                     |                       |            |
|          | Rector                           | 105,363                     | 0         | 0                   | 0                   | 36,000              | 141,363               | 0          |
|          | Associate                        | 49,825                      | 0         | 0                   | 0                   | 35,000              | 84,825                | 0          |
|          | Assistant                        | 66,900                      | 0         | 0                   | 0                   | 0                   | 66,900                | 0          |
| 129      | ST. DAVID'S                      |                             |           |                     |                     |                     |                       |            |
|          | Rector                           | 52,300                      | 7,000     | 0                   | 0                   | 61,908              | 121,208               | 3,000      |
|          | Associate (p-t)                  | 22,500                      | 0         | 0                   | 0                   | 0                   | 22,500                | 1,000      |
| REGION 3 |                                  |                             |           |                     |                     |                     |                       |            |
| 161      | ST. BARNABAS' CHURCH OF THE DEAF |                             |           |                     |                     |                     |                       |            |
|          | <i>vacant</i>                    |                             |           |                     |                     |                     |                       |            |
| 202      | ST. PETER'S                      |                             |           |                     |                     |                     |                       |            |
|          | Rector                           | 61,561                      | 7,000     | 0                   | 0                   | 3,000               | 71,561                | 32,821     |
| 203      | ST. BARTHOLOMEW'S                |                             |           |                     |                     |                     |                       |            |
|          | Rector (p-t)                     | 0                           | 0         | 0                   | 0                   | 36,750              | 36,750                | 1,850      |
| 207      | ST. JOHN'S, NORWOOD PARISH       |                             |           |                     |                     |                     |                       |            |
|          | Rector                           | 58,770                      | 0         | 0                   | 0                   | 40,000              | 98,770                | 1,800      |
|          | Childrens' Chapel Min (p-t)      | 3,230                       | 0         | 0                   | 0                   | 0                   | 3,230                 | 0          |
|          | Associate                        | 36,931                      | 0         | 0                   | 0                   | 30,450              | 67,381                | 1,800      |
| 208      | ALL SAINTS', CHEVY CHASE         |                             |           |                     |                     |                     |                       |            |
|          | Rector                           | <i>figures not reported</i> |           |                     |                     |                     |                       |            |
|          | Assistant                        | <i>figures not reported</i> |           |                     |                     |                     |                       |            |
|          | Associate                        | <i>figures not reported</i> |           |                     |                     |                     |                       |            |
|          | Theologian in Residence (p-t)    | <i>figures not reported</i> |           |                     |                     |                     |                       |            |
| 211      | ST. DUNSTAN'S                    |                             |           |                     |                     |                     |                       |            |
|          | Rector                           | 70,276                      | 5,800     | 0                   | 0                   | 60,000              | 136,076               | 1,500      |
|          | Deacon                           | 50,595                      | 0         | 0                   | 0                   | 0                   | 50,595                | 0          |



Table 6 — Clergy Compensation for 2014

|                 |                                   | Cash Salary<br>(+FICA) | Utilities | Value of<br>Housing | Equity<br>Allowance | Cash for<br>Housing | Total<br>Compensation | Allowances |
|-----------------|-----------------------------------|------------------------|-----------|---------------------|---------------------|---------------------|-----------------------|------------|
| <b>214</b>      | <b>ST. LUKE'S, TRINITY PARISH</b> |                        |           |                     |                     |                     |                       |            |
|                 | Rector                            | 72,550                 | 0         | 0                   | 0                   | 42,000              | 114,550               | 3,100      |
|                 | Associate                         | 74,119                 | 0         | 0                   | 0                   | 0                   | 74,119                | 2,400      |
| <b>215</b>      | <b>ST. FRANCIS</b>                |                        |           |                     |                     |                     |                       |            |
|                 | Rector                            | 108,410                | 5,248     | 34,097              | 0                   | 0                   | 147,755               | 4,800      |
|                 | Associate                         | 80,754                 | 0         | 0                   | 0                   | 24,000              | 104,754               | 3,600      |
| <b>217</b>      | <b>ASCENSION, GAITHERSBURG</b>    |                        |           |                     |                     |                     |                       |            |
|                 | Rector                            | 110,495                | 0         | 0                   | 0                   | 17,000              | 127,495               | 0          |
|                 | Interim Assistant Rector (p-t)    | 6,396                  | 0         | 0                   | 0                   | 5,546               | 11,942                | 0          |
| <b>218</b>      | <b>REDEMER</b>                    |                        |           |                     |                     |                     |                       |            |
|                 | Rector                            | 74,904                 | 0         | 0                   | 0                   | 40,000              | 114,904               | 3,900      |
|                 | Associate (p-t)                   | 21,208                 | 0         | 0                   | 0                   | 40,000              | 61,208                | 1,350      |
| <b>221</b>      | <b>ST. JAMES', POTOMAC</b>        |                        |           |                     |                     |                     |                       |            |
|                 | Rector                            | 78,087                 | 0         | 24,000              | 0                   | 0                   | 102,087               | 2,500      |
|                 | Assistant (p-t)                   | 29,589                 | 0         | 0                   | 0                   | 0                   | 29,589                | 800        |
| <b>222</b>      | <b>ST. ANNE'S</b>                 |                        |           |                     |                     |                     |                       |            |
|                 | Rector                            | 48,319                 | 0         | 0                   | 0                   | 35,000              | 83,319                | 4,000      |
| <b>223</b>      | <b>ST. NICHOLAS' PARISH</b>       |                        |           |                     |                     |                     |                       |            |
|                 | Rector                            | 50,424                 | 0         | 0                   | 0                   | 38,000              | 88,424                | 0          |
|                 | Deacon & Pastoral Associate (p-t) | 27,315                 | 0         | 0                   | 0                   | 0                   | 27,315                | 0          |
| <b>REGION 4</b> |                                   |                        |           |                     |                     |                     |                       |            |
| <b>111</b>      | <b>HOLY COMFORTER</b>             |                        |           |                     |                     |                     |                       |            |
|                 | Interim Rector (p-t)              | 65,000                 | 0         | 0                   | 0                   | 0                   | 65,000                | 3,600      |
| <b>120</b>      | <b>TRINITY, DC</b>                |                        |           |                     |                     |                     |                       |            |
|                 | Rector                            | 116,354                | 0         | 0                   | 0                   | 36,396              | 152,750               | 8,961      |
|                 | Assistant (p-t)                   | 12,918                 | 0         | 0                   | 0                   | 0                   | 12,918                | 0          |

Table 6 — Clergy Compensation for 2014

|            |                                    | Cash Salary<br>(+FICA)      | Utilities | Value of<br>Housing | Equity<br>Allowance | Cash for<br>Housing | Total<br>Compensation | Allowances |
|------------|------------------------------------|-----------------------------|-----------|---------------------|---------------------|---------------------|-----------------------|------------|
| <b>201</b> | <b>CHRIST CHURCH, ROCKVILLE</b>    |                             |           |                     |                     |                     |                       |            |
|            | Rector                             | 96,885                      | 5,450     | 30,700              | 0                   | 0                   | 133,035               | 0          |
|            | Assistant (p-t)                    | 1,706                       | 0         | 0                   | 0                   | 20,000              | 21,706                | 0          |
| <b>204</b> | <b>St. JOHN'S, OLNEY</b>           |                             |           |                     |                     |                     |                       |            |
|            | Rector                             | 100,078                     | 0         | 0                   | 0                   | 40,000              | 140,078               | 0          |
| <b>205</b> | <b>GRACE CHURCH, SILVER SPRING</b> |                             |           |                     |                     |                     |                       |            |
|            | Rector                             | 66,065                      | 0         | 0                   | 0                   | 37,800              | 103,865               | 6,760      |
|            | Assistant                          | 44,013                      | 0         | 0                   | 0                   | 24,000              | 68,013                | 1,600      |
|            | Associate (p-t)                    | 0                           | 0         | 0                   | 0                   | 47,520              | 47,520                | 0          |
| <b>206</b> | <b>St. LUKE'S, BRIGHTON</b>        |                             |           |                     |                     |                     |                       |            |
|            | Rector (p-t)                       | 48,038                      | 0         | 0                   | 0                   | 15,000              | 63,038                | 0          |
| <b>209</b> | <b>CHRIST CHURCH, KENSINGTON</b>   |                             |           |                     |                     |                     |                       |            |
|            | Rector                             | <i>figures not reported</i> |           |                     |                     |                     |                       |            |
|            | Assistant                          | <i>figures not reported</i> |           |                     |                     |                     |                       |            |
| <b>210</b> | <b>ASCENSION, SLIGO PARISH</b>     |                             |           |                     |                     |                     |                       |            |
|            | Rector                             | 41,935                      | 572       | 0                   | 0                   | 41,538              | 84,045                | 1,000      |
|            | Deacon (p-t)                       | 18,646                      | 0         | 0                   | 0                   | 0                   | 18,646                | 0          |
| <b>212</b> | <b>St. MARY MAGDALENE</b>          |                             |           |                     |                     |                     |                       |            |
|            | Rector                             | 34,664                      | 0         | 0                   | 0                   | 34,800              | 69,464                | 300        |
| <b>213</b> | <b>OUR SAVIOUR, HILLDALE</b>       |                             |           |                     |                     |                     |                       |            |
|            | Rector                             | <i>figures not reported</i> |           |                     |                     |                     |                       |            |
|            | Assistant                          | <i>figures not reported</i> |           |                     |                     |                     |                       |            |
| <b>216</b> | <b>GOOD SHEPHERD</b>               |                             |           |                     |                     |                     |                       |            |
|            | Rector                             | 50,829                      | 0         | 0                   | 0                   | 26,160              | 76,989                | 0          |
| <b>219</b> | <b>TRANSFIGURATION</b>             |                             |           |                     |                     |                     |                       |            |
|            | Rector                             | 53,045                      | 0         | 0                   | 0                   | 29,048              | 82,093                | 0          |

Table 6 — Clergy Compensation for 2014

|   | Cash Salary<br>(+FICA) | Utilities | Value of<br>Housing | Equity<br>Allowance | Cash for<br>Housing | Total<br>Compensation | Allowances |
|---|------------------------|-----------|---------------------|---------------------|---------------------|-----------------------|------------|
| <b>220</b> <u>St. Mark's, FAIRLAND</u>      |                        |           |                     |                     |                     |                       |            |
| Rector                                      | 27,028                 | 0         | 0                   | 0                   | 49,339              | 76,367                | 1,800      |
| <b>REGION 5</b>                             |                        |           |                     |                     |                     |                       |            |
| <b>110</b> <u>St. Paul's, ROCK CREEK</u>    |                        |           |                     |                     |                     |                       |            |
| Rector                                      |                        |           |                     |                     |                     |                       |            |
| Assistant (p-t)                             | 88,736                 | 0         | 0                   | 0                   | 41,000              | 129,736               | 6,000      |
|   | 1,800                  | 0         | 0                   | 0                   | 0                   | 1,800                 | 0          |
| <b>121</b> <u>OUR SAVIOUR, BROOKLAND</u>    |                        |           |                     |                     |                     |                       |            |
| Priest-in-Charge (p-t)                      | 2,000                  | 0         | 0                   | 0                   | 0                   | 2,000                 | 0          |
| <b>123</b> <u>HOLY COMMUNION</u>            |                        |           |                     |                     |                     |                       |            |
| Priest-in-Charge (p-t)                      | 28,000                 | 0         | 0                   | 0                   | 0                   | 28,000                | 0          |
| <b>131</b> <u>St. Timothy's</u>             |                        |           |                     |                     |                     |                       |            |
| Rector                                      | 56,561                 | 0         | 0                   | 0                   | 15,000              | 71,561                | 11,200     |
| <b>132</b> <u>ATONEMENT</u>                 |                        |           |                     |                     |                     |                       |            |
| Rector                                      | 45,807                 | 0         | 0                   | 0                   | 24,928              | 70,735                | 7,660      |
| <b>134</b> <u>St. Philip the Evangelist</u> |                        |           |                     |                     |                     |                       |            |
| Rector (p-t)                                | 23,115                 | 0         | 0                   | 0                   | 39,780              | 62,895                | 0          |
| <b>305</b> <u>St. John's, Zion Parish</u>   |                        |           |                     |                     |                     |                       |            |
| Interim Rector                              | 75,570                 | 0         | 0                   | 0                   | 0                   | 75,570                | 19,300     |
| <b>307</b> <u>HOLY TRINITY, COLLINGTON</u>  |                        |           |                     |                     |                     |                       |            |
| Rector                                      | 61,720                 | 4,066     | 0                   | 0                   | 36,603              | 102,389               | 2,500      |
| <b>308</b> <u>St. Philip's, LAUREL</u>      |                        |           |                     |                     |                     |                       |            |
| Rector                                      | 39,640                 | 0         | 0                   | 0                   | 47,914              | 87,554                | 0          |
| <b>310</b> <u>St. Matthew's</u>             |                        |           |                     |                     |                     |                       |            |
| Co-Rector (p-t)                             | 42,650                 | 0         | 0                   | 0                   | 0                   | 42,650                | 4,000      |
| Co-Rector (p-t)                             | 32,402                 | 0         | 0                   | 0                   | 35,243              | 67,645                | 0          |
| <b>311</b> <u>Epiphany, Forestville</u>     |                        |           |                     |                     |                     |                       |            |
| Priest-In-Charge (p-t)                      | 36,051                 | 0         | 0                   | 0                   | 9,837               | 45,888                | 3,000      |

Table 6 — Clergy Compensation for 2014

|                 |                                     | Cash Salary<br>(+FICA) | Utilities | Value of<br>Housing | Equity<br>Allowance | Cash for<br>Housing | Total<br>Compensation | Allowances |
|-----------------|-------------------------------------|------------------------|-----------|---------------------|---------------------|---------------------|-----------------------|------------|
| <b>314</b>      | <b>ST. JOHN'S, MT. RAINIER</b>      |                        |           |                     |                     |                     |                       |            |
|                 | Priest-in-Charge (p-t)              | 41,026                 | 3,600     | 0                   | 0                   | 0                   | 44,626                | 1,200      |
| <b>315</b>      | <b>ST. ANDREW'S, COLLEGE PARK</b>   |                        |           |                     |                     |                     |                       |            |
|                 | Rector                              | 53,946                 | 0         | 0                   | 0                   | 31,620              | 85,566                | 789        |
|                 | Assistant (p-t)                     | 7,106                  | 0         | 0                   | 0                   | 18,000              | 25,106                | 0          |
| <b>316</b>      | <b>ST. MICHAEL &amp; ALL ANGELS</b> |                        |           |                     |                     |                     |                       |            |
|                 | Rector (p-t)                        | 24,930                 | 0         | 0                   | 0                   | 21,600              | 46,530                | 0          |
| <b>320</b>      | <b>ST. CHRISTOPHER'S</b>            |                        |           |                     |                     |                     |                       |            |
|                 | Rector                              | 53,000                 | 0         | 0                   | 0                   | 13,500              | 66,500                | 3,000      |
| <b>321</b>      | <b>ST. GEORGE'S, GLENN DALE</b>     |                        |           |                     |                     |                     |                       |            |
|                 | Rector                              | 63,000                 | 0         | 0                   | 0                   | 28,008              | 91,008                | 0          |
| <b>371</b>      | <b>UNIVERSITY OF MD CHAPLAINCY</b>  |                        |           |                     |                     |                     |                       |            |
|                 | Chaplain                            | 48,961                 | 0         | 0                   | 0                   | 18,000              | 66,961                | 0          |
| <b>REGION 6</b> |                                     |                        |           |                     |                     |                     |                       |            |
| <b>301</b>      | <b>ST. JOHN'S, BROAD CREEK</b>      |                        |           |                     |                     |                     |                       |            |
|                 | <i>vacant</i>                       | 0                      | 0         | 0                   | 0                   | 0                   | 0                     | 0          |
| <b>302</b>      | <b>ST. PAUL'S, BADEN</b>            |                        |           |                     |                     |                     |                       |            |
|                 | Priest-in-Charge (p-t)              | 45,500                 | 0         | 0                   | 0                   | 0                   | 45,500                | 500        |
| <b>303</b>      | <b>ST. BARNABAS', LEELAND</b>       |                        |           |                     |                     |                     |                       |            |
|                 | Priest-in-Charge                    | 72,861                 | 0         | 0                   | 0                   | 27,139              | 100,000               | 1,600      |
| <b>304</b>      | <b>TRINITY, UPPER MARLBORO</b>      |                        |           |                     |                     |                     |                       |            |
|                 | Rector                              | 68,022                 | 3,000     | 21,304              | 0                   | 4,000               | 96,326                | 2,000      |
| <b>306</b>      | <b>CHRIST CHURCH, ACCOKEEK</b>      |                        |           |                     |                     |                     |                       |            |
|                 | Rector                              | 54,000                 | 7,349     | 18,405              | 0                   | 0                   | 79,754                | 350        |
| <b>309</b>      | <b>ST. THOMAS', P.G. COUNTY</b>     |                        |           |                     |                     |                     |                       |            |
|                 | Rector                              | 45,152                 | 5,030     | 15,054              | 3,115               | 0                   | 68,351                | 2,501      |

Table 6 — Clergy Compensation for 2014

|     |  | Cash Salary<br>(+FICA) | Utilities | Value of<br>Housing | Equity<br>Allowance | Cash for<br>Housing | Total<br>Compensation | Allowances |
|-----|--|------------------------|-----------|---------------------|---------------------|---------------------|-----------------------|------------|
| 317 | <b>ST. BARNABAS', TEMPLE HILLS</b>               |                        |           |                     |                     |                     |                       |            |
|     | Rector (p-t)                                     | 0                      | 0         | 0                   | 0                   | 33,000              | 33,000                | 0          |
| 319 | <b>CHRIST CHURCH, CLINTON</b>                    |                        |           |                     |                     |                     |                       |            |
|     | Rector (p-t)                                     | 3,000                  | 0         | 0                   | 0                   | 27,500              | 30,500                | 0          |
| 323 | <b>ST. PHILIP'S, BADEN</b>                       |                        |           |                     |                     |                     |                       |            |
|     | <i>vacant</i>                                    |                        |           |                     |                     |                     |                       |            |
| 401 | <b>CHRIST CHURCH, DURHAM</b>                     |                        |           |                     |                     |                     |                       |            |
|     | Priest-in-Charge (p-t)                           | 0                      | 0         | 0                   | 0                   | 26,400              | 26,400                | 0          |
| 402 | <b>CHRIST CHURCH, PORT TOBACCO</b>               |                        |           |                     |                     |                     |                       |            |
|     | Rector   | 62,296                 | 0         | 0                   | 0                   | 21,600              | 83,896                | 400        |
| 403 | <b>CHRIST CHURCH, WAYSIDE</b>                    |                        |           |                     |                     |                     |                       |            |
|     | <i>vacant</i>                                    |                        |           |                     |                     |                     |                       |            |
| 404 | <b>TRINITY PARISH, NEWPORT &amp; HUGHESVILLE</b> |                        |           |                     |                     |                     |                       |            |
|     | Rector (p-t)                                     | 2,754                  | 0         | 0                   | 0                   | 36,000              | 38,754                | 0          |
| 405 | <b>ST. JAMES', INDIAN HEAD</b>                   |                        |           |                     |                     |                     |                       |            |
|     | Rector   | 59,827                 | 4,997     | 14,400              | 0                   | 0                   | 79,224                | 0          |
| 406 | <b>ST. PAUL'S, PINEY</b>                         |                        |           |                     |                     |                     |                       |            |
|     | Interim Rector                                   | 60,000                 | 0         | 0                   | 0                   | 0                   | 60,000                | 2,500      |
| 501 | <b>ALL FAITH, CHARLOTTE HALL</b>                 |                        |           |                     |                     |                     |                       |            |
|     | <i>vacant</i>                                    |                        |           |                     |                     |                     |                       |            |
| 502 | <b>CHRIST CHURCH, CHAPTICO</b>                   |                        |           |                     |                     |                     |                       |            |
|     | Rector   | 44,049                 | 0         | 0                   | 0                   | 29,541              | 73,590                | 1,055      |
| 503 | <b>ST. GEORGE'S, VALLEY LEE</b>                  |                        |           |                     |                     |                     |                       |            |
|     | Rector   | 55,536                 | 5,000     | 20,261              | 3,000               | 0                   | 83,797                | 6,900      |
| 504 | <b>ST. ANDREW'S, LEONARDTOWN</b>                 |                        |           |                     |                     |                     |                       |            |
|     | Rector   | 57,753                 | 3,000     | 0                   | 0                   | 10,000              | 70,753                | 2,160      |

Table 6 — Clergy Compensation for 2014

|            |                                  | Cash Salary<br>(+FICA) | Utilities | Value of<br>Housing | Equity<br>Allowance | Cash for<br>Housing | Total<br>Compensation | Allowances |
|------------|----------------------------------|------------------------|-----------|---------------------|---------------------|---------------------|-----------------------|------------|
| <b>505</b> | <b>TRINITY, ST. MARY'S</b>       |                        |           |                     |                     |                     |                       |            |
|            | Rector                           | 38,490                 | 0         | 0                   | 0                   | 65,000              | 103,490               | 6,000      |
| <b>506</b> | <b>ALL SAINTS', OAKLEY</b>       |                        |           |                     |                     |                     |                       |            |
|            | Rector                           | 44,190                 | 5,000     | 13,257              | 0                   | 0                   | 62,447                | 0          |
| <b>507</b> | <b>ASCENSION, LEXINGTON PARK</b> |                        |           |                     |                     |                     |                       |            |
|            | Rector                           | 59,321                 | 0         | 0                   | 0                   | 19,500              | 78,821                | 1,500      |



## PART IV: DIOCESAN POLICIES

(LAST EDITED 2008)

### COMMITTEE GOVERNANCE POLICY

(ADOPTED BY DIOCESAN COUNCIL 5/11/2004)

**Origin of Committee and First Steps:** Formation of an exploratory task force is by appointment of the Bishop. They can be authorized by Bishop, Council or Convention. Its task is to explore the nature of the issue, identify areas of focus, and to develop measurable, achievable goals and objectives. Part of its task is to explain why a diocesan committee would be necessary to achieve this, and it must include a statement of fiscal impact and identification of funding sources.

**Creation of the Committee:** A resolution goes to Council or Convention as a result of the work of the exploratory task force. The resolution must contain standard language of accountability, including a sunset clause that calls for a complete evaluation after a period of approximately three years. The resolution summarizes the areas of focus, and basically serves as the charge to the committee. Unless required otherwise by canon, the group formed will be called a committee.

**Committee Membership:** By canon, all members of the Committee are appointed by the Bishop and confirmed by Council. There should be approximately 10–12 members. Generally, members are appointed in consultation with the Committee Chair. Members of the preliminary task force are not necessarily guaranteed committee membership. By canon, members are to be canonically resident clergy or lay communicants in good standing at a church in this diocese. There should be an appropriate distribution of membership to give some kind of balance of clergy and lay, race, gender, region, and parish. The committee may make recommendations for future members.

**Non-voting Membership:** For various reasons, such as people serving in a consultative capacity, members of other denominations and licensed clergy, may have something to offer to the committee, but canonically may not be members. Subject to the same rotation as a voting member of the committee, these people may be appointed *ex officio* without vote.

**Terms of Membership:** Generally speaking, all terms are 3-years, renewable once, before rotating off for a minimum of one year. Terms begin after convention and end at the close of convention of the appropriate year. When a committee is first formed, a rotation needs to be built in, with approximately a third commencing with a 1-year term, another third with a 2-year term, and the remaining third with a 3-year term. A member so appointed for a 1-year term would be eligible to serve two full 3-year terms immediately following before having to rotate off the committee. However, a member so appointed for a 2-year term would only be eligible for a single 3-year term immediately following before having to rotate off the committee. By canon, the Bishop is a member *ex officio* of any committee.

**Partial terms:** If a committee member does not complete a term, that vacancy may be filled (appointed by the Bishop and confirmed by Council). If the time left is one year or less, the member would be eligible to serve two full 3-year terms immediately following before having to rotate off the committee. Any partial term greater than one year means that the member would only be eligible for one 3-year term immediately following before having to rotate off the committee.



**Committee Chair:** By canon, a chair shall be appointed by the Bishop and approved by Council. Some thought should be given to alternating the chair between clergy and lay, etc., but clearly the person most qualified would be the chair. This is an annual appointment (beginning and ending with each Convention). The norm would be that a person who had already served on the Committee and risen up through the ranks would be eligible to be chair while on a membership rotation, and that a chair might serve for two successive terms (a total of two years). It would be desirable at all times to have a couple of people being groomed to take over the chair, and even to serve as a vice-chair.

**Normalization of Committee Rotation:** There are times when, for whatever reason, the rotation on a committee becomes out of synch. The Governance Officer will work with the Committee Chair and staff liaison to make recommendations to the Bishop and Council on how to achieve a proper balance, allowing for new membership while allowing for a mechanism to pass on historical knowledge. Some terms may need to be adjusted to implement this.

**Other officers of the Committee:** By canon, any other officers may be elected by the committee itself.

**Subcommittees:** A subcommittee is an operational unit of the committee that has ongoing work. Prior to the formation of a new subcommittee, a charge to that subcommittee must be submitted to the Bishop and Council for approval, and a report on their work and their goals and objectives must be included in the committee's annual report to Council and Convention. The Bishop and the committee chair appoint the chair of the subcommittee, with the consent of the parent committee. Members of the subcommittee are appointed by the committee chair and the chair of the subcommittee. Membership of a subcommittee is not necessarily totally drawn from the membership of the parent committee. However, members of any subcommittee, including the chair must meet the qualifications of committee membership and be subject to the same rotation system.

**Ad Hoc Task Forces of Committees:** An ad hoc task force of a committee is a group drawn from the committee, appointed by the chair with the consent of the committee, to look at a particular issue on behalf of the committee or to complete a project, and then disband. A non-member with specific expertise may be appointed to the task force. The lifespan of an ad hoc task force rarely exceeds a few months. If the work of an ad hoc task force continues for a year or longer, the committee must evaluate whether the task force has become ineffective, is evolving into a subcommittee (which requires a charge consented to by the Bishop and Council), or for good reason needs a little more time.

**Accountability to Council:** The committee reports to the Council at least once a year. This is an opportunity for a mutual review, and the report and discussion should take the form of what has been accomplished that year and a mutual decision as to the goals and objectives for the coming year. By canon, any change in the committee's charge, name, membership or bylaws must be approved by the Bishop and Council.

**Assignments:** Assignments arise from the charge of the committee. The annual review with Council aids with the accountability for this. From time to time, Bishop, Council or staff may ask the committee for assistance in exploring a particular subject related to the committee's charge.

**Ending of a Committee:** All program committees will have a sunset clause, generally calling for a complete review every 3–5 years. Following a review process, the Bishop and Council may choose to end a committee, for any of a variety of reasons, including, but not limited to the following: the charge and work of the committee has been completed; a change in focus of the mission and work of the diocese; the committee has become ineffective or non-functional, etc.

**Accountability to Convention:** By canon, if not otherwise a member of Convention, the chair is an *ex officio* member of the Convention with seat and voice, but no vote. The committee chair is responsible for producing a short, written report (1–2 pages) for the Convention, due the first working day of the year. This appears in a packet of information at the Convention, is posted on the Website under the information for that committee, and appears in the Journal. Budget: Unless otherwise included in the budget, there is generally a nominal amount (\$100–300) in the diocesan budget for the clerical costs of various committees. Budget requests should be made relatively early in the year for the following year, and be a component of the annual review with Council. Committees may identify possible funding sources, but not engage in fundraising without the permission of the Council.

**Staff Liaison:** A member of the diocesan staff should be assigned to each committee as a liaison. The relationship varies with the committee and with the individual chair, but the point is to be in relationship on behalf of the Bishop, and to help facilitate the flow of meetings and work for the year. Committees need to be aware that there is very little in the way of support staff at Church House, and arrange for its own clerical work.

**Council Liaison:** Members of Council may be appointed to some committees to serve as a liaison between the Committee and the Council. This is most likely to happen when some critical work is being doing by the Committee, but may occur at other times or for other reasons.

## DIOCESAN LOAN POLICIES

### A. POLICY FOR DIOCESAN GUARANTEES OF CONGREGATION LOANS

(ADOPTED BY THE *DIOCESAN COUNCIL* IN 2001, AMENDED IN 2008)

Among the resources of the Diocese of Washington are the buildings and grounds of the congregations of the Diocese. One of the important ministries of every congregation is adequate maintenance of existing structures and capital equipment. A number of church buildings and the surrounding land, including cemeteries, are historic sites in the Washington area. In every neighborhood the church building is an important community resource. Above all else, these buildings are the places where God is worshiped and prayers on behalf of God’s creation are offered. Thus, every effort must be made by the congregations that call these buildings their “church home” to ensure that these buildings are maintained so that ministry now and in the future can be sustained. Further, all Christians are called to go forth and preach the gospel to all nations. This may mean that congregations may be called upon to expand their mission and thus renovate and expand existing church buildings. Such a call to renew and/or expand a congregation’s mission and building or expand structures requires substantial capital resources in order to finance such an undertaking. Good stewardship and effective fundraising are a critical and primary component to such a mission. There is no outside source, including the Diocese, which can substitute for a congregation’s own financial support for its ministry.

When preparing to undertake any building improvement or expansion congregations are to exercise all possible efforts to secure financing without a diocesan guarantee. Lenders will almost inevitably request such a guarantee, if it is generally available, even when the lender would be willing to proceed without it. Congregations receiving permission from the Committee on Church Architecture to build and/or renovate existing property and from Finance Committee and the Standing Committee to encumber property should make every effort first to secure financing without a diocesan guarantee.

Under extraordinary circumstances the Diocese will consider guaranteeing a congregation's loan. Examples of such circumstances may include: major repairs without which a church could not function; the building of new worship or program space during a time of increased growth within the parish, yet at a time in which without the new space the growth will subside and/or cease altogether; a congregation with a substantial membership of low income people who can sustain the operation of a parish, but lack sufficient personal, financial resources to support building renovations, repairs and expansion. The guarantee program of the Diocese requires the following of participating congregations:

1. The congregation would follow the existing process of submitting building master plans and/or proposed designs to the Committee on Church Architecture for review, and submitting these same plans to the Finance Committee, along with the following information:
  - a. Parochial reports and audits from the previous three years;
  - b. A statement of income and expense of the current fiscal year;
  - c. A current asset sheet;
  - d. A description of all fundraising activities for the building and a statement of funds received to date and funds anticipated, specifying the time frame in which these funds would be received;
  - e. A case statement for the project;
  - f. A statement about current membership and projected growth;
  - g. A statement about current pledges and anticipated growth.
2. The congregation will provide a deposit to the Diocese for the equivalent of six monthly mortgage payments on the date the loan documents are signed. This cash will be placed in an interest bearing account under the control of the Diocese. All interest earned will be the property of the Diocese.
3. The congregation will negotiate with the lender a covenant that after five years of timely mortgage payments, the bank will release the Diocese from the guarantee, pending approval of the Finance Committee. This effectively limits the number of years that a guarantee will be in place. The congregation will also arrange with the lender to have mortgage payments deducted from their checking account to ensure timely payments.
4. At the end of five years when the Diocese is released from the guarantee, the parish will receive their deposit back, less any payments made on their behalf to the bank, and net of any loan. The parish will not receive any of the interest earned on this deposit.

5. During the time the guarantee is in place, the parish will submit quarterly financial reports to the diocesan Treasurer in a format acceptable to the Finance Committee. The diocesan Treasurer will maintain a schedule that includes the amount of loan outstanding, the amount of monthly payment, the amount of deposit, the amount of any loan made from the Closed Parishes Fund and the date of the most recent report. This report will be added to the reserve schedule for monthly distribution to the Diocesan Council.
6. To qualify for the guarantee, a congregation must have submitted the most recent parochial report and audit on time. If a congregation has not complied, the congregation must do so within 30 days and then resubmit their request to the Finance Committee. The congregation must agree to submit all required diocesan reports in a timely manner during the time of the guarantee.
7. At the time of request for a guarantee the congregation must be current with their payment of the pledge to the Diocese. Further, the congregation must agree to meet the expectation of moving to the tithe at the rate of 1% a year, if the congregation is not already tithing.
8. If a congregation is unable to make a loan payment, they must notify the bishop in writing and request that the Diocese make a payment on their behalf from the deposit. The Bishop will authorize the payment and notify the Finance Committee chair and the Treasurer of the payment. The Bishop in consultation the Finance Committee Chair and the Treasurer and other appropriate staff will determine the next steps needed to assist the congregation. Notification to the Diocesan Council will be done through the monthly report unless the Bishop determines that additional actions are needed. If the Diocese depletes the deposit, Council will receive a written report from the Finance Committee describing what actions will be needed to assist the congregation in resolving their financial situation.

All requests for loans to congregations must receive approval of Standing Committee. All requests for a Diocesan guarantee must be approved by Diocesan Council. At no time will there be more than five congregations participating in the guarantee program. This will safeguard the Diocese's financial assets and ensure the adequate monitoring of the participating congregations.

## **B. POLICY FOR SHORT-TERM LOANS TO PARISHES**

*(ADOPTED BY THE FINANCE COMMITTEE*

*IN 1980 AND AMENDED IN 1985, 1993, AND 2008)*

1. Priority will be given to parishes with the greatest financial need, and parishes must demonstrate, in their application for a short-term loan, why other resources are not available or adequate. Parishes with other resources must provide justification for using diocesan rather than parish funds.
2. Amount: \$35,000 or less; larger loans will be handled on a case-by-case basis.
3. Interest rate: Interest rates are to be set at closing at the then prevailing interest rate of five (5) year U.S. Treasury instruments plus .0175 (1.75%), but not less than .06 (6%). Interest rates shall be fixed for the 5-year term.
4. Repayment period: The standard repayment period is five years; however, the committee is prepared to grant exceptions where warranted.
5. The committee will consider each loan request on its particular merit.

6. While the Diocese will consider a wide range of possible uses for short-term loan proceeds, loan requests will generally be denied for such purposes as restoring operating funds and in instances where the use of other funds is more appropriate.
7. The granting of a loan does not relieve the parish of the responsibility to pay its Diocesan commitment.
8. Each loan request must include:
  - a. A complete description of the project/endeavor for which the loan is intended, including detailed, substantiated costs;
  - b. Parochial reports and audits from the previous three years;
  - c. A statement of income and expense of the current fiscal year;
  - d. A current asset sheet;
  - e. A description of all fundraising activities for the building and a statement of funds received to date and funds anticipated, specifying the time frame in which these funds would be received;
  - f. A case statement for the project;
  - g. A statement about current membership and projected growth;
  - h. A statement about current pledges and anticipated growth;
  - i. A proposed monthly repayment plan, supported by budgeted funds; and
  - j. Justifying data to support the parish's need for a loan.

### **C. POLICY FOR LARGE LOANS TO PARISHES**

*(ADOPTED BY THE DIOCESAN COUNCIL IN 1980, AMENDED IN 1993 AND 2008)*

#### ***FUNDS AVAILABLE TO BE LOANED AND LENDING CRITERIA:***

Each year, the Diocesan Council will establish a limit for large-loan Missionary Development Funds (MDF) for the purpose of funding extraordinary missionary opportunities. Extraordinary missionary opportunities are those that reach beyond the normal functions of mission and outreach for all parishes and seek to develop new ministries, programs or special projects targeted at increasing Church membership and participation.

#### ***MAXIMUM AMOUNT TO BE LOANED TO ANY PARISH:***

\$200,000 , with exceptions approved on a case-by-case basis.

#### ***TERMS:***

1. The loan shall be for a period of five years at a fixed interest rate. Monthly payments shall be made as if the loan was for a period of 20 years, and a balloon payment of the balance will be due at the end of the five-year period. Interest rates are to be set at closing at the then prevailing interest rate of five (5) year U.S. Treasury instruments plus .0175 (1.75%), but not less than .06 (6%). Interest rates shall be fixed for the 5-year term.
2. In the absence of extraordinary and compelling circumstances, the loan will be renewed for successive 5-year periods, but will not be renewed after the twentieth year. Upon each renewal, the Diocese may adjust the interest rate and other terms.
3. The loan shall be secured by a deed of trust with the highest possible priority covering the parish's real estate and approved by the Standing Committee. In addition, the parish shall comply with such of the conditions respecting aided parishes as

the Council shall determine upon the recommendation of the Finance Committee (see accountability standards below).

4. The Diocese shall arrange for the preparation of the loan documents, at the expense of the parish.
5. All loans shall require the approval of the Council.

***PROCESS:***

1. Loan requests should be submitted to the Bishop who, after review with the staff, would route them to:
  - a. The Committee on Church Architecture, if appropriate, for review of the building plans;
  - b. The Moderator of Council and the Canon of the Ordinary, who would determine whether or not the proposed project represents an extraordinary missionary opportunity;
  - c. The Finance Committee, for review of the parish's financial condition and ability to carry the loan.
2. Each loan request must include:
  - a. A complete description of the project/endeavor for which the loan is intended, including detailed, substantiated costs;
  - b. Parochial reports and audits from the previous three years;
  - c. A statement of income and expense of the current fiscal year;
  - d. A current asset sheet;
  - e. A description of all fundraising activities for the building and a statement of funds received to date and funds anticipated, specifying the time frame in which these funds would be received;
  - f. A case statement for the project;
  - g. A statement about current membership and projected growth;
  - h. A statement about current pledges and anticipated growth;
  - i. A proposed monthly repayment plan, supported by budgeted funds; and
  - j. Justifying data to support the parish's need for a loan.
3. Reports from the above committees would be submitted to the Moderator of the Diocesan Council. The Moderator could request that further work or review be undertaken by any of the committees, or could recommend the loan to the Diocesan Council.
4. The Diocesan Council would act on the loan request.

***FINANCIAL ACCOUNTABILITY STANDARDS FOR PARISHES RECEIVING LOANS:***

1. The proposed annual budget of the church will be submitted for review two months before the start of the church's fiscal year. Following the completion of the every member canvass, any changes in the budget shall be submitted to the Finance Committee for review.
2. Quarterly financial statements using the form contained in Appendix B of "Audit Procedures in the Diocese of Washington" will be submitted in duplicate to the Chair of the Finance Committee through the Business Affairs Office.



3. Record keeping shall be done in a manner at least as rigorous as that specified by the Manual for Treasurers of Missions and Aided Parishes.”
4. An every member canvass with personal contacts shall be held each year.
5. There shall be an annual audit of the church’s accounts according to the standards stated in the “Audit Procedures in the Diocese of Washington.”
6. In view of the substantial amount of the loan, a liaison member of the Finance Committee shall be appointed to discuss and review with the treasurer of the parish any deviations from budget figures, or any plans for special fund drives, or any other activities of the parish that would reflect on its financial strength.

## DIOCESAN AUDIT GUIDELINES

Each parish within the Diocese of Washington is responsible for submitting audited financial statements to the Bishop of Washington. These statements must be received by September 1st of the year following the calendar year being reported. To ensure financial statements are fairly stated, canon law requires an annual audit be completed by each parish. For direction in completing the annual audit, in January of 2003 the Diocesan Council adopted the audit guidelines established by the Domestic and Foreign Missionary Society of the Protestant Episcopal Church in the USA (DFMS).

These guidelines are included as Chapter VI in the Manual of Business Methods in Church Affairs which is published by the Domestic and Foreign Missionary Society of the Protestant Episcopal Church in the USA. In addition to the audit guidelines, the manual includes a great wealth of useful information aimed at assisting congregations in effectively running the business of the church, including information relating to tax, financial management, insurance, and other issues. This manual can be purchased directly from the DFMS through Episcopal Parish Services at (800) 903-5544 or online at [www.episcopalparishservices.org](http://www.episcopalparishservices.org). The audit guidelines allow the following three types of financial audit be conducted by a parish:

1. Audit by independent CPA (Certified Public Accountant)
2. Audit by independent PA (Public Accountant)
3. Audit by Committee chosen by parish

These guidelines were created for parishes that choose to do an audit by committee instead of engaging a CPA or PA to perform the audit. The guidelines outline the steps and processes necessary to adequately review the financial statements and internal accounting controls of a parish.

Two changes, which were recommended by the Diocesan Finance Committee, are incorporated into the audit guidelines approved by Council. Both of these changes affect bullet 5 on page VI-3 of the manual, discussing the committee audit. First, the final sentence in the second paragraph of bullet 5, dealing with reimbursement for out-of-pocket expenses, was deleted. Second, the following sentence was added as the second sentence to the third paragraph under bullet 5: “A committee member may be someone, other than a CPA, who is engaged by the congregation to perform the committee audit, as long as the Committee Audit Guidelines and format are followed.”

The text of the Introduction portion of the guidelines is below (including the two diocesan changes listed above and appropriately marked, that were adopted by our Council). For the other sections (Audit Program Checklist, Sample Audit Committee

Certificate, Instructions for the Audit Program), please refer to the *Manual of Business Methods in Church Affairs*.

1. Purpose: These audit guidelines were developed to assist auditors in performing the annual audit of the books of account of the congregations of the Episcopal Church.
2. Reasons for an Audit: Annual audits are required by the Canons of the Episcopal Church for all parishes, missions, and other institutions. The primary purpose of an audit is to assure that financial statements are fairly stated. Any person handling the monies or investments of the church needs an audit to protect the church assets and him/her against suspicion of mishandling those assets. Similarly, rectors, vestries, vicars, bishop's committees, treasurers, and other persons in positions of responsibility may be liable for any losses which would have been discovered by an ordinary audit but were not discovered because they failed to have an audit conducted.

In addition, an announcement to the congregation that a completed audit reveals that all monies and investments are properly accounted for will have a positive impact on stewardship.

3. Pre-Audit Advice: When meeting with the auditors, be prepared to discuss your plans and objectives. Auditors are in the position to advise you and serve your interest when they understand the goals you have set and when you can clearly explain what you expect and hope to get from their services.

Keep good records and help your auditor save you money by not using professional time for routine work, such as gathering information.

Keep your auditor informed of changes and new directions in the congregation.

The treasurer and others, such as Vestry members, rectors, and staff, should be available to the auditor to provide any needed information.

A copy of the *Manual of Business Methods in Church Affairs* should be made available to the auditors.

4. Approved Auditors: The canons permit the auditing of congregational accounts by "an independent Certified Public Accountant," by "an independent licensed public accountant," or by "such committee as shall be authorized by the Finance Committee, Department of Finance, or other appropriate diocesan authority."
  - a. *Certified Public Accountant:* Very often the complexity and/or size of congregations necessitate an independent examination and reporting on their financial statements.
    - i. Certified Public Accountants offer several levels of service. These include the audit, the compilation, and the review. Refer to the Glossary of this manual for definition of these terms. Neither a review nor a compilation is acceptable in place of an audit of a parish, mission, or other institution of the church.
    - ii. Certified Public Accountants engaged in public accounting are available to all who wish to engage them for independent accounting skills. These skills consist primarily of the design and installation of financial systems, audits, investigations and reports based on audits, advice on management and financial policies, and tax return preparation.



- iii. Certified Public Accountants have met the statutory requirements of a state or other political subdivision of the United States as to age, education, residence, moral character, and expertise, and have passed.
- iv. Certified Public Accountants are permitted to advertise their services. This should help you in your search. Generally, when people do not know an accountant in the community, they will ask friends to recommend someone. Businesspersons, especially those in the not-for-profit field, can be helpful in finding an accountant with expertise in the not-for-profit sector. Lawyers and bankers can be of assistance as well.
- v. Fees are based on time charges. Moreover, fees vary with the level of experience of those required to perform the work. The prevailing cost of conducting a practice in the community will affect professional audit fees. Fees also vary based upon the time of year the audit work is performed.
- b. *Independent Licensed Public Accountants:* While the CPAs and PAs are both licensed to perform the same public accounting services, they prepare differently to become licensed. A Public Accountant has a license based solely upon public accounting experience.
5. The Committee Audit: These Audit Guidelines were specially prepared for audit by committees. The Audit made by an audit committee will be termed a Committee Audit. The Auditor's Opinion Letter of an Audit Committee will be termed an Audit Committee Certificate. The Auditor's Comments on Internal Control will be termed Audit Committee Findings on Policies and Procedures.  
 Audit committee members should be independent of the decision making and financial record keeping functions of the congregation. The members of the audit committee should have sufficient financial skills and experience to conduct a competent audit. It might be appropriate to offer reimbursement to the audit committee for out-of-pocket expenses.  
 An audit committee may consist of one or more individuals. A committee member may be someone, other than a CPA, who is engaged by the congregation to perform the committee audit, as long as the Committee Audit Guidelines and format are followed. The actual number of members should be determined by the size and scope of the audit.
6. Scope of the Committee Audit: The scope of the audit shall include:
  - a. Sufficient tests of transactions to assure compliance with these guidelines and adequate control of the assets of each congregation.
  - b. Verification (or preparation) of financial statements in the form approved for the Episcopal Church as set forth in this manual. Refer to Chapter III (Bookkeeping).
  - c. A review of management control practices using the Internal Control Questionnaire found in Chapter II (Internal Controls).
7. Accounts to be Audited: All accounts must be audited. The audit requirement covers not only the operating accounts of the organization, but also all its restricted, endowment, and property funds, and the accounts, if any, of its organizations. No church money is exempt from the requirement of an audit. If a separate auditor has audited an account of a separate treasurer, the report should be included in the consolidated financial statements.

8. Objectives of the Audit: The major objectives of an audit of a congregation are to ascertain the following:
  - a. That the various transactions during the year are proper and are documented appropriately (*i.e.*, authorized, complete and accurate);
  - b. That the various transactions during the year are recorded in the proper amounts and in the proper accounts;
  - c. That the assets, liabilities, income and expenses, which should be in the financial records, are so shown in the proper amounts and in the proper accounts;
  - d. That, to the extent feasible, adequate internal control procedures were and continue to be in effect; and
  - e. That the financial statements for the year were prepared from the financial records and present fairly the financial position and changes in net assets and cash flows of the congregation.
9. Timing of the Audit: The Canons call for a church fiscal (*i.e.*, financial) year ending on December 31 of any given year. The engagement of the auditor should be done prior to the end of the period being examined. This timing allows the auditor to include certain audit procedures that can only be performed at year-end.
10. Contents of the Audit Report: The auditor is responsible for submitting an audit report to the Vestry of the church. The Audit Report shall consist of:
  - a. The Audit Committee Certificate;
  - b. The Statement of Financial Position;
  - c. The Statement of Activities;
  - d. The Statement of Cash Flows;
  - e. Completed Audit Program Checklist;
  - f. The Audit Committee Findings on Policies and Procedures; and
  - g. A corrected parochial report as a result of audit adjustments, if applicable.
11. Filing of the Audit:
  - a. Prior to actual delivery of the audit report, the Vestry should issue a letter to the auditor stating that all records have been available for audit and there are no funds omitted.
  - b. Upon completion, the Audit Committee shall present the audit report to the Treasurer, Rector, and Wardens.
  - c. Any findings and recommendations should be presented in the Audit Committee Findings on Policies and Procedures, not in the Audit Committee Certificate. These items will be discussed with the Treasurer or other responsible persons and within 30 days their written response, attached to the audit report, is presented to the Vestry.
  - d. The Vestry receives the audit report upon completion.
  - e. A copy of the audit report should be filed with the Bishop or Ecclesiastical Authority not later than 30 days following its completion and never later than September 1 of each year, covering the financial reports of the previous calendar year. The minutes of the Vestry will officially record the receipt, acceptance, and subsequent filing of the audit report with the Ecclesiastical Authority.

- f. If, at any time during the audit, the records suggest that something is seriously wrong, the matter should be brought immediately to the attention of someone of superior authority, as well as the appropriate diocesan authority.

**PART V: CONSTITUTION AND CANONS**  
**OF THE DIOCESE OF WASHINGTON**  
*(LAST EDITED 2014)*

**A SUPPLEMENT TO THE**  
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# I. CONSTITUTION OF THE DIOCESE OF WASHINGTON

## ARTICLE 1

### OF THE DATE AND PLACE OF THE ANNUAL CONVENTION

A Convention of the Protestant Episcopal Church of this Diocese shall be held at least once in each and every year on such date and in such place as shall be determined by the Convention at its preceding annual session. Should the Convention fail to make such a determination, the Bishop, with the consent of the Standing Committee, or, if there be no Bishop, the Standing Committee alone shall have the power to determine the time and place of holding the Annual Convention; and the Bishop with the consent of the Standing Committee, or if there be no Bishop, the Standing Committee alone shall have the power to change the date and place of the Annual Convention if, in their judgment, there appears sufficient cause so to do. (1967)

## ARTICLE 2

### OF THE MEMBERS OF THE CONVENTION

**Sec. 1** The Convention shall be composed of Clerical Members and Lay Delegates. (1976)

**Sec. 2** The Clerical Members shall be:

- (a) The Bishop, the Bishop Coadjutor and Bishop Suffragan if there be any.
- (b) The Clergy who have been ordained in this Diocese and have continued in canonical residence from ordination, and those who have been transferred to this Diocese by a Letter Dimissory which shall have been accepted by the Ecclesiastical Authority not less than 60 days before the meeting of the Convention, and who are either
  - (1) "Settled Ministers," serving as rectors, vicars, or assistants,
  - (2) Retired or disabled Clergy who are recognized as such by the rules of the Church Pension Fund, and
  - (3) Such other Clergy as may be eligible as defined by Canon. (1961, 1970, 1976, 2011)

**Sec. 3** Clergy canonically resident in the Diocese, but not qualified for membership in the Convention under such Canon or Canons as may be enacted under the provisions of Sec. 2(b) above, shall be entitled to seat and voice but no vote. (1970, 1976)

**Sec. 4** The Lay Delegates shall be:

- (a) One Lay Delegate at the least from each Parish or Separate Congregation in union with the Convention and one Lay Delegate at the least from each Organized Mission under the authority of the Diocese, who shall be at least eighteen years of age, communicants of this Church in good standing and members of the churches in which they are elected. (1988)
- (b) One Lay Delegate at the least from the Cathedral who shall be at least eighteen years of age and a communicant of this Church in good standing. (1988)



- (c) The Secretary and the Treasurer of the Convention, the Chancellor of the Diocese, the Chairman of the Finance Committee of the Diocesan Council, and the President of the Church Women, *ex officio*, and
- (d) Such additional Lay Delegates, not exceeding the total number designated in (a), (b) and (c) above, as may be defined by Canon. (1970, 1973, 1976, 1982)

**Sec. 5** A Lay Delegate shall retain membership without reelection until the next annual meeting of the Convention, and shall be entitled to attend all adjourned and special meetings, unless otherwise determined by the authority which elected or appointed the Delegate.

**Sec. 6** The Convention by Canon may make regulations concerning the membership of the Convention, not inconsistent with the provisions of this Constitution, provided that changes which affect the number of members shall not be effective until the next annual Convention following its adoption. It may also provide by Canon for lay officers of the diocese to be entitled to seat and voice but no vote. (1970)

### ARTICLE 3 OF THE QUORUM

Twenty-five percent of the members of each of the Clerical and of the Lay orders who are eligible to vote shall constitute a quorum for the transaction of business at any meeting of the Convention; but a smaller number may vote to adjourn. (2000)

### ARTICLE 4 OF THE VOTE IN THE CONVENTION

In all matters that shall come before the Convention the Clergy and Laity shall deliberate in one body; but if upon any question it be required by five members, the two orders shall vote separately, and the concurrence of a majority of each order shall be necessary to give validity to any measure.

### ARTICLE 5 OF THE ELECTION OF A BISHOP

The election of a Bishop of the Church in this Diocese shall be made in Convention by a concurrent vote of the Clergy and of the Laity, the two orders voting by ballot, separately, in open Convention; and when all the votes of both orders shall have been deposited, the tellers of the Clerical and of the Lay vote, respectively, shall proceed to count the votes, and if among those voted for one shall be found to have received a majority of the votes of the Clergy and a majority of the votes of the Laity, that candidate shall be declared duly elected:

Provided, That at least two-thirds of all the Clerical Members entitled to seats and at least two-thirds of all the Lay Delegates entitled to seats be present in the Convention; otherwise, a majority of two-thirds of each order present shall be required; except that in computing the two-thirds of all the Clergy entitled to seats, those Clergy who are certified by the Bishop as retired, and who are not present, shall not be counted. (1961, 1976)

And provided further, That in the event of the death, disability, or absence of the Bishop, Bishop Coadjutor, if there be one, or the Suffragan Bishop of the Diocese, if any there be, shall assume charge of the Diocese and become the ecclesiastical authority

thereof in accordance with the applicable provisions of the Constitution and Canons of the General Convention. (1965)

(The circumstances which constitute absence, as used in the above paragraph, shall be determined by the Bishop.)

And provided also, That whenever it shall be proposed to elect a Bishop Coadjutor or a Suffragan Bishop of this Diocese, notice thereof shall be given at an Annual Convention, or at a Special Convention which shall be called by the Bishop or Ecclesiastical Authority after notice has been given in writing to each Parish and Mission, stating the purpose of the Convention, and the election shall take place at the succeeding Annual Convention or at a Special Convention called for that purpose, provided that at least sixty days shall intervene between the Convention at which notice shall be given and the Convention at which an election of a Bishop Coadjutor or Suffragan Bishop is to be made. (1962)

## ARTICLE 6

### OF THE BISHOP AS PRESIDENT OF THE CONVENTION

The Bishop of the Church in this Diocese shall be President of the Convention; the President's duties shall be to present to the Convention, as often as the President may deem expedient, a general view of the state of the Church; to call Special Conventions, at whatever times and places the President may think necessary; to preserve order during the time of session; to put the question, collect the votes, and declare the decision. The President may make any motion judged conducive to the good of the Church, but shall not enter into debate; and the President may express views on any subject, after it has been discussed, before a vote thereon. The Bishop Coadjutor, if there be one, or the Suffragan Bishop, if there be any, shall be Vice Presidents of the Convention and shall serve as President, *pro tempore*, upon designation of the President or in the event of the President's absence or inability to serve. In the case of a vacancy in the office of Bishop of this Diocese, the Suffragan Bishop, if there be one, shall be President. (1960, 1976)

## ARTICLE 7

### OF THE PRESIDENT OF THE CONVENTION WHEN NO BISHOP IS PRESENT

If no bishop of this Diocese be present, the Convention immediately upon its assembling, shall choose by joint ballot a President, from among the order of Presbyters. Such person shall perform all the duties and possess all the privileges above specified but shall not call special meetings of the Convention unless applied to for that purpose by a majority of the Standing Committee; but if at any time there should be no President, the Standing Committee shall have power to call a special meeting of the Convention when deemed necessary. And if, while there is a Bishop of this Diocese, neither that Bishop nor any other bishop of this Diocese shall be present at a meeting of the Convention, a President *pro tempore* shall be elected in the manner aforesaid. (1976, 1977)

## ARTICLE 8

### OF THE SECRETARY OF THE CONVENTION

Immediately upon the assembling of the Convention, the President of the Convention, with the consent of the Convention, shall appoint a Secretary, who shall be a lay communicant of this Church in good standing and a member entitled to vote in a congregation of this Diocese. The Secretary shall hold office until a successor is

appointed; provided, that the Secretary may be removed from office upon the written determination of the Bishop and a two-thirds majority of the Standing Committee, or if there be no bishop, by a two-thirds majority of the Standing Committee. Any vacancy during the recess of the Convention shall be filled by the Bishop and a majority of the Standing Committee, or, if there be no Bishop, by a majority of the Standing Committee. The Secretary shall take minutes of the proceedings; preserve the journals and records; attest the public acts of the body; faithfully deliver into the hands of a successor all books and papers relative to the concerns of the Convention which may be in the Secretary's possession; notify through the channel of such public papers as thought proper the time and place appointed for the meeting of the succeeding Convention; and perform such other duties as may be prescribed by Canon or resolution of the Convention. (1996)

## ARTICLE 9 OF THE STANDING COMMITTEE

There shall be a Standing Committee consisting of four Presbyters and four Lay communicants of this Church in good standing. At each annual session of the Convention of the Diocese, two Presbyters and two Lay communicants of this Church in good standing shall be elected for a term of two years. A member of the Standing Committee whose first term is expiring may be reelected for two additional two-year terms. A member who has served continuously on the Standing Committee for three full two-year terms, or for two full two-year terms and any part of a third two-year term, shall not be eligible for reelection until after the lapse of one year. The members of the Standing Committee shall serve until their successors are elected. (1976, 1988)

Vacancies occurring in their body during recess of the Convention shall be filled until the next Annual Convention from the order affected, as soon as practicable, by the concurrent vote of the remaining members, all having been duly notified of time and place of meeting and object thereof. At their first meeting, which shall be on the last day of the Convention, or as soon thereafter as practicable, they shall elect one of their members to be President and another of their members to be Secretary. (1980).

They shall keep regular minutes of their proceedings, and a majority of the members, all having been duly summoned, shall constitute a quorum, except for such purposes as, agreeable to their own rules or requirement by Canon, may demand a larger number. They may make rules of meeting and business, and alter or repeal the same from time to time, said rules not to be inconsistent with the General Canons nor the Constitution and Canons of the Diocese. (1959)

The Convention may adopt such Canons concerning the Standing Committee as may be deemed necessary.

## ARTICLE 10 OF THE METHOD OF CONDUCTING ELECTIONS OTHER THAN THAT OF A BISHOP

**Sec. 1.** Except as provided under section 2, a nominee may not be elected unless voted for by a majority of the voting Delegates in the election of —

- (1) the elective members of the Diocesan Council;
- (2) the members of the elective committees; or
- (3) the Deputies to the General Convention and to the Provincial Synod.

**Sec. 2.** Any election described under section 1 may be determined by a plurality vote after the second ballot.

**Sec. 3.** Subject to sections 1 and 2, the Convention by a three-fourths majority of the voting Delegates may conduct an election by any special method of voting.

**ARTICLE 11**  
**OF THE RELATIONSHIP BETWEEN THE CONVENTION**  
**AND PARISHES AND SEPARATE CONGREGATIONS**

Each Parish and Separate Congregation within this Diocese shall be entitled to the entire benefit of this Constitution, as soon as it shall have signified its ratification thereof, either in writing, or by sending a Lay Delegate to the Convention; and such Parish and Separate Congregation shall thereafter be benefited and bound, equally with the other Parishes and Separate Congregations in this Diocese, by every rule or Canon which shall be framed by any Convention acting under this Constitution, for the government of this Church in ecclesiastical concerns.

**ARTICLE 12**  
**OF AMENDMENT OF THE CONSTITUTION**

This Constitution shall be unalterable except in the following manner: A proposition for any change shall be introduced in writing, and considered in Convention, and, if approved of, the same shall be transmitted to the several Vestries of the Parishes and Separate Congregations which shall have ratified this Constitution. And, if again approved of in the next ensuing Convention, by a majority of the respective orders, voting thereon separately, the change shall take place, and the Constitution, so altered, shall be valid and obligatory.

## II. CANONS OF THE DIOCESE OF WASHINGTON ORGANIZATION OF THE CONVENTION

### CANON 1 OF CLERGY ENTITLED TO SEATS

**Sec. 1** The Clergy entitled to membership in the Convention shall be those who have fulfilled the qualifications of Article 2, Sec. 2 of the Constitution. (1970, 1975)

**Sec. 2** The Bishop, or if there is no Bishop, the President of the Standing Committee, shall certify to the Registrar the names of the Clergy entitled to membership under Article 2, Sec. 2(a) and Sec. 2(b), (1) and (2). (1970, 1975)

**Sec. 3** (a) The Bishop, or if there is no Bishop, the President of the Standing Committee, shall also certify to the Registrar as accredited members of the Convention, in accordance with the provisions of Article 2, Sec. 2(b) (3) —

- (1) All Clergy who are serving full time on the staff of the Cathedral, or for an organization of the Church, whether diocesan, provincial or national;
- (2) All Clergy who are serving full time as chaplains under the endorsement of the Bishop Suffragan for Chaplaincies<sup>1</sup> or as chaplains of schools affiliated with the Episcopal Church;
- (3) All Clergy who are engaged in ministries as institutional chaplains, pastoral counselors, or educators, or whose work is recognized by the Bishop as ecclesiastical employment; and
- (4) Any other Clergy who —
  - (A) Have fulfilled the requirements of the Canons of General Convention for non-parochial Clergy;
  - (B) Have petitioned the Bishop, or if there is no Bishop, the President of the Standing Committee, for the right to vote; and
  - (C) In the judgment of the Bishop, or if there is no Bishop, the President of the Standing Committee, have exercised the ministry of their order during the preceding year.

(b) Petitions for the right to vote under subsection (a)(4) shall be filed not more than 90 days nor less than 30 days before the annual meeting of the Convention. (1970, 1975, 2010)

### **SEC. 4. Clergy With Seat and Voice. —**

**(a) LICENSED CLERGY.** — Any licensed cleric who is employed by a parish, separate congregation, organized mission, college chaplaincy or the cathedral within the Diocese, or by an Episcopal school in the Diocese shall have seat and voice, but not vote, at the Convention. (2010)

**(b) CLERGY OF A CHURCH IN FULL COMMUNION.** — (2013)

**(1) *IN GENERAL.*** — Any cleric described under paragraph (2) shall have seat and voice, but not vote, at the Convention.

**(2) *QUALIFICATIONS.*** — Paragraph (1) shall apply to any cleric who is —

(A) a cleric of a church in full communion with the Episcopal Church;

<sup>1</sup> The National Constitution, Article II, Sec. 7 gives the Bishop Suffragan for Chaplaincies charge over chaplains in the Armed Forces, Veterans' Health Administration, and Federal Correction Institutions.

(B) licensed by the Bishop; and

(C) with the approval of the Bishop, employed in the Diocese by a parish, separate congregation, organized mission, college chaplaincy, the cathedral, or an Episcopal school.

**Sec. 5** The Bishop may ask the counsel and advice of the Standing Committee in deciding the status of any member of the Clergy, in which case the Bishop may state that this has been done. If there is no Bishop, the President of the Standing Committee shall consult with the Committee before making the certification. (1970, 1975, 1983)

**Sec. 6** This list of Clergy members of the Convention, together with the names of those who are entitled only to seat and voice, shall be posted at the place of registration prior to the opening of the Convention. When it is announced that a quorum is present and the Convention organized, any member of the Convention may question the listing; but the decision of the Bishop, or, if there is no Bishop, the President of the Convention, is final. (1970)

**Sec. 7** All Clergy who have been certified under Sec. 3 above as members at the most recent annual meeting of the Convention and who continue in canonical residence in the Diocese, shall be members of any special meeting of the Convention in the intervening year. This does not prevent any member of the Clergy, who has not previously been certified, from membership in a special meeting of the Convention. (1970, 1975)

## CANON 2 OF LAY DELEGATES

**Sec. 1** The persons entitled to voting membership as Lay Delegates in the Convention shall be those who have fulfilled the qualifications of Article 2, Sec. 4(a), (b) and (c) of the Constitution, and any additional persons who are qualified by Sec. 2 of this Canon under the provisions of Article 2, Sec. 4(d). (1970)

**Sec. 2** In addition to the Lay Delegates authorized under Article 2, Section 4 of the Constitution, there shall be other Lay Delegates as follows:

- (a) Cathedral Chapter: In addition to the Delegate authorized under Article 2, Section 4(b), the Bishop shall appoint, or if there is no Bishop, the Cathedral Chapter shall elect, two Lay Delegates to represent the Cathedral.
- (b) College Chaplaincies: For each College Chaplaincy for which the Diocesan Council authorizes appointment of a delegate, the Bishop shall appoint one Lay Delegate.
- (c) Parishes, Separate Congregations and Organized Missions: In addition to the one Lay Delegate authorized under Article 2, Section 4(a), a Parish, Separate Congregation or Organized Mission shall be entitled to no more than four additional Lay Delegates determined as follows:
  - (i) Within 30 days after the final date for receipt of the Annual Reports, the Secretary shall average the attendance from the Annual Reports of each Parish, Separate Congregation and Organized Mission at the following services for the most recent three year period: (A) Advent I, (B) Lent I, (C) Easter Day, and (D) Pentecost. If a Parish, Separate Congregation or Organized Mission has not filed its annual report for the previous year,

the Secretary shall count the attendance for each service in that year as zero. This shall be the average attendance. (2010)

- (ii) The Secretary shall determine the median attendance number, to which the average attendance determined under paragraph (c)(i) above, of each parish, Separate Congregation or Organized Mission shall be compared and the number of Lay Delegates of each determined as follows:

|  |                        |
|--|------------------------|
| The median and less . . . . .                                  | no additional delegate |
| Over the median to twice the median . . . . .                  | 1 additional delegate  |
| Over twice the median to three times the median . . . . .      | 2 additional delegates |
| Over three times the median to four times the median . . . . . | 3 additional delegates |
| Over four times the median . . . . .                           | 4 additional delegates |

**Sec. 3** Lay Delegates shall be at least eighteen years of age and communicants of this church in good standing, and in the case of delegates from Parishes, Separate Congregations, and Missions, shall be members entitled to vote of the congregations which they represent. (1970, 1983, 1987)

**Sec. 4** Each Parish, Separate Congregation, or Mission, through the Secretary, Rector or Vicar, or one of the Wardens, in the case of a Parish, Separate Congregation or Mission, and the Bishop in the case of the Cathedral and College Chaplaincies, shall certify to the Secretary of the Convention, not less than 30 days before the date of the Convention, the name and address of all Lay Delegates and Alternates, specifying under which section of the Constitution or Canons they have been chosen. These certificates may designate the order of preference for Alternate Lay Delegates to take the place of Delegates. The Secretary of the Convention is authorized to grant requests for exceptions for late certifications and corrections only for good cause. The Secretary shall report all exceptions to the Convention, which may appeal the Secretary's ruling. If a Delegate leaves the Convention, the Delegate's place may be taken by an Alternate. Whenever an Alternate has qualified in the place of a principal, the principal may not take or resume his or her place without the consent of the Alternate. (1970, 1971, 1977, 1983, 2010)

**Sec. 5** The Assistant Treasurers, and the Assistant Secretaries of the Convention, the Vice Chancellors, the Registrar and the Historiographer of the Diocese, the Chair of the Diocesan Council's committees (other than the Chair of the Finance Committee), the lay members of the Standing Committee, the Committee on the Constitution and Canons, and the Diocesan Council; the lay Regional Conveners; the Lay Deputies to the General Convention; no more than one Youth Representative from each Region; any lay member of a Parish, Separate Congregation, Organized Mission or the Cathedral within the Diocese who is also a member of the Executive Council of the General Convention; and, the Chairs of Diocesan committees, commissions, and task forces shall be members of the Convention without vote. (1970, 1972, 1975, 1980, 1981, 2010)

**Sec. 6** The names of all members of the Convention shall be posted at the place of registration prior to the opening of the Convention. When the Presiding Officer announces that a quorum is present and that the Convention is organized, any member of the Convention may question an individual's membership. The decision of the Bishop, or, if there is no Bishop, the President of the Convention, is final. (1970)



### CANON 3 OF ELECTIONS

**Sec. 1** The nomination of candidates for election as members of the Standing Committee, at-large members of the Diocesan Council and Deputies and Alternate Deputies to the General Convention and to the Provincial Synod shall be accomplished in the following manner: (1995, 2011)

- (a) Prior to the Convention the Diocesan staff shall mail to all members of the Convention the names of all persons nominated. The names of the nominees shall also be published at least one month before the Convention in the diocesan newspaper. At each annual meeting of the Diocesan Convention, the Secretary shall place before the Convention the names of the nominees by the Regional Assemblies to stand for election to positions at that Convention.
- (b) Additional nominations of qualified persons may be made from the floor of the Convention. (1979)

**Sec. 2** The election of members to the Standing Committee, the at-large members of the Diocesan Council, Deputies and Alternate Deputies to the General Convention and to the Provincial Synod, and to all other offices and Committees of the Convention that may be established by the Convention (except the election of Bishops which is governed by Article 5 of the Constitution) shall be conducted as follows: (1964, 1977, 1979, 1995, 2011)

- (a) Preparation of Ballots: Immediately after all the nominations have been made, the Secretary of the Convention shall have a ballot prepared for each election. The ballot shall indicate the name or title of the office, the number of persons to be elected to that office, the names of the nominees, and whether the voter is a Clerical Member or a Lay Delegate. (1964, 2010)
- (b) Method of Voting: The balloting clerk shall verify the right of each voter to cast a ballot. Each election shall be conducted by secret ballot. The voters shall indicate on the ballots whether they are Clerical Members or Lay Delegates and their selection for not more than the number of persons to be elected to the applicable office. (1964, 1980, 2010)
- (c) Defective Ballots and Votes:
  - (1) If a ballot contains votes for a greater number of persons than the number still to be elected, the ballot shall not be counted.
  - (2) If a voter casts a vote for the same person more than once for any one office on any ballot, only the first vote shall be counted.
  - (3) If a voter casts a vote for a person not on the ballot, that vote shall not be counted.
  - (4) A vote not in substantial compliance with instructions and procedures applicable to any ballot may be invalidated. (2010)
- (d) Counting the Ballots:
  - (i) In elections of members to the Standing Committee, Deputies and Alternate Deputies to the General Convention, the votes of the Clerical Members and of the Lay Delegates shall be tallied separately. To be elected, a person must receive a majority of the votes of those present and voting in each Order. In determining the order of



election, the Clerical votes and the Lay votes shall be totaled. If a ballot does not result in the election of a sufficient number of persons, the President shall direct that a subsequent ballot be prepared and cast. The subsequent ballot shall omit the names of those elected on the previous ballot. The number of names on subsequent ballots shall be reduced by removing the names of those who received the least total number of votes on the previous ballot, leaving no more than twice the number of persons still to be elected. On the third ballot cast, however, the requirement of election by a majority of those present and voting in each Order shall be suspended, and the President shall declare elected the person or persons receiving the highest number of total votes of all those present and voting. The Convention may, by adoption of a motion adopted by three-fourths of those present, suspend the provision to effect an election by the third ballot, and continue balloting until achieving an election by a majority of those present and voting in each Order. Prior to the casting of the second and any subsequent ballot, any nominee may withdraw his or her name from that ballot. (1964, 1966, 1983, 1984, 1995, 2008, 2011)

- (ii) The election of four Alternate Clerical Deputies and four Alternate Lay Deputies to the General Convention shall be conducted at the annual meeting of the Diocesan Convention held in the same year the General Convention meets. The election shall be conducted in the manner prescribed in (i) above. The order of election shall be determined by the total votes received. (1978)
- (iii) In elections of at-large members of the Diocesan Council, of Deputies and Alternate Deputies to the Provincial Synod, and in any other election (except that of a Bishop or of those enumerated in sub-paragraph (i) above) the votes of the Clerical Members and Lay Delegates shall be combined. To be elected, a person must receive a majority of the votes of those members of both Orders present and voting, and the order of election shall be determined by the total vote received. If a ballot does not result in the election of a sufficient number of persons, the President shall direct that a subsequent ballot be prepared and cast. The subsequent ballot shall omit the names of those elected on the previous ballot. The number of names on a subsequent ballot shall be reduced by removing the names of those who received the least total number of votes on the previous ballot, leaving no more than twice the number of persons still to be elected. On the third ballot cast, however, the requirement of election by a majority of those present and voting shall be suspended, and the President shall declare elected the person or persons receiving the highest number of total votes of all those present and voting. The Convention may, by adoption of a motion adopted by three-fourths of those present, suspend the provision to effect an election by the third ballot, and continue balloting until achieving a majority of the votes of those members of both Orders present and voting. Prior to the casting of any subsequent ballot, a nominee may withdraw his or her name from the ballot. (1983, 1984, 2008)

- (iv) In the event of a tie on the third ballot, a decision shall be made by lot as the President may determine and direct. (1964, 2008)
- (v) The election of the Deputies and Alternate Deputies to Provincial Synod shall be determined in accordance with Canon 9. (2008)
- (e) Report of the Tellers: Elections shall not be final until the written report of the Tellers is reviewed and certified by a member of the Committee on the Constitution and Canons. The report shall be recorded in the official Journal of the Diocese. (2010)

### **Sec. 3 Committee of Tellers:**

- (a) Except as provided under subsection (b), before each annual meeting of the Diocesan Convention, the Secretary shall appoint, subject to the approval of the Bishop, a Committee of Tellers, including a Head Teller, who shall oversee the voting and its tally. (2010)
- (b) In the election of a Bishop, Bishop Coadjutor or Bishop Suffragan, the President of the Convention shall appoint tellers from the Clergy to oversee the voting and its tally of the Clergy, and Lay Tellers to oversee the voting and its tally of the Laity. (2010)

## **CANON 4 OF THE SECRETARY**

**Sec. 1** The Secretary shall prepare, edit, and publish the official *Journal of the Convention* which shall include the proceedings of each annual or special session of the Convention, the address of the President, a summary of the official acts of the Bishop(s), and any other reports, addresses and documents that have been transmitted to or received by the Convention. The Secretary shall transmit a copy of each *Journal of the Convention* to: the Presiding Bishop of the Episcopal Church, the Secretary of the last House of Deputies of the General Convention, each of the Clergy of the Diocese, each Vestry, the Committee of each Organized Mission, and each Lay Delegate to the Convention. (1958, 1965, 1983)

**Sec. 2** The Secretary shall also transmit, to each General Convention, a certificate of the election of Clerical and Lay Deputies. (1983)

**Sec. 3** Before each annual meeting of the Diocesan Convention, the Secretary shall compile the official list of Lay Delegates. The Registrar shall give the Secretary the official list of Clerical Members entitled to seats and votes prepared as directed by the Bishop. The Secretary shall place before the Convention the names of all persons nominated by the Regional Assemblies for positions to be filled by election at the Convention (Canon 3, Sec. 1(a)). (1975, 1979, 1983)

**Sec. 4** The Bishop shall appoint a First Assistant Secretary, who shall assist the Secretary during the Convention, in the preparation of the Journal and in any other duties that the Secretary deems necessary. A Second Assistant Secretary may also be appointed.

**Sec. 5** If the Secretary of the Convention is absent or unable to act, the First Assistant Secretary shall perform the duties of the Secretary.

**Sec. 6** The compilation, editing, publication and distribution of the *Journal of the Convention* shall be a priority obligation of the Secretary of the Convention with assistance of the Diocesan staff as may be required and shall be completed in not more than six months following the date of the Convention. It shall be a priority

obligation of officers, departments, committees, and organizations of the Diocese and also of the parishes, separate congregations and missions to supply promptly and accurately reports or other materials requested by the Secretary or required by Canon. (1971)

#### CANON 4A

##### OF THE HISTORIOGRAPHER OF THE DIOCESE

**Sec. 1** The President of the Convention shall annually appoint a Historiographer of the Diocese. The Historiographer shall be a communicant of this Church in good standing and a member entitled to vote in a congregation of this Diocese. The Historiographer shall be responsible for the preservation of the archives of the Diocese, and shall collect, prepare, arrange and edit historical and biographical materials pertaining to the Diocese, its Parishes, Separate Congregations, Missions, institutions, and activities. (1975, 1983, 1987)

**Sec. 2** The Bishop may also appoint an Assistant Historiographer who shall meet the qualifications in Section 1 above, hold office at the Bishop's pleasure, and assist the Historiographer as directed. (1975, 1983, 1987)

#### CANON 5

##### OF THE TREASURER

**Sec. 1** Appointment, Removal, and Vacancies. The President of the Convention, with the consent of the Convention, shall appoint annually a Treasurer who shall be a lay communicant of this Church in good standing and a member entitled to vote in a congregation of this Diocese. The Treasurer shall hold office until a successor is appointed. However, the Treasurer may be removed from office upon the written determination of the Bishop and a two-thirds majority of the Standing Committee, or if there is no Bishop, by a two-thirds majority of the Standing Committee. Any vacancy during the recess of the Convention shall be filled by the Bishop and a majority of the Standing Committee, or, if there is no Bishop, by a majority of the Standing Committee. (1969, 1983, 1987, 1995)

**Sec. 2** Diocesan Council and Committee Membership. The Treasurer shall be a member *ex officio* without vote of the Diocesan Council, the Finance Committee and the Investment Committee. (2011)

**Sec. 3** Assistant Treasurers. One or more Assistant Treasurers may be appointed by the Bishop and a majority of the Standing Committee, or if there is no Bishop, by a majority of the Standing Committee, who shall serve at the pleasure of the Bishop and the Standing Committee and whose duties shall be determined by the Treasurer. Each Assistant Treasurer shall be either a lay communicant of this Church in good standing and a member entitled to vote in a congregation of this Diocese or a member of the clergy canonically resident in this Diocese. (1995)

**Sec. 4** Responsibilities. The Treasurer shall act at the direction of the Convention, and, when not ordered by the Convention, shall act at the direction of the Diocesan Council. The Treasurer shall have custody of and be responsible for the funds of the Diocese which shall be deposited in accounts in the name of the Diocese at banks or other financial institutions. The Treasurer shall receive and administer all such funds, contributions, donations, bequests or devises of money, securities or other property of the Convention for their respective purposes and subject to any

applicable limitations. The Treasurer shall make collections and disbursements in accordance with the annual budget adopted by the Convention. (1998)

**Sec. 5** Acceptance and Administration of Gifts. The Treasurer may tentatively accept in the name of “the Convention of the Protestant Episcopal Church of the Diocese of Washington,” and give receipt for any contribution, donation, bequest or devise to that body if the Treasurer considers the purposes and the conditions to be proper. The Treasurer is authorized to receive and administer these gifts subject to approval or rejection by the Convention at its next annual meeting. If the Treasurer believes that any contribution, donation, bequest or devise should not be accepted, the Treasurer shall decline to receive it unless the Convention acts to accept it. (1998)

**Sec. 6** Standard Business Methods. The standard business methods described in Canon 1.7 of the General Convention shall be observed by the Convention of the Diocese of Washington and by all Parishes, Separate Congregations, Missions and Institutions of the Diocese.

**Sec. 7** Other Duties. The Treasurer shall perform any other duties prescribed by Canon or Resolution of the Convention. The Treasurer and any Assistant Treasurer shall furnish surety bonds in such amounts from time to time as may be approved by the Diocesan Council. The Convention shall pay for the cost of the surety bonds. (1997, 1983, 1995 1997).

## CANON 6 OF THE CHANCELLOR

**Sec. 1** The President of the Convention, with the consent of the Convention, shall appoint annually a Chancellor who shall be a licensed member of the Bar of a jurisdiction in the United States and a lay communicant of this Church in good standing who is a member entitled to vote in a congregation of this Diocese. The Chancellor shall hold office until a successor is appointed. However, the Chancellor may be removed from office upon the written determination of the Bishop and a two-thirds majority of the Standing Committee, or if there is no Bishop, by two-thirds majority of the Standing Committee. Any vacancy during the recess of the Convention shall be filled by the Bishop and a majority of the Standing Committee, or, if there is no Bishop, by a majority of the Standing Committee. (1983, 1987, 1995)

**Sec. 2** One or more Vice Chancellors may be appointed by the Bishop and a majority of the Standing Committee, or if there be no Bishop, by a majority of the Standing Committee, who shall serve at the pleasure of the Bishop and the Standing Committee and whose duties shall be determined by the Chancellor. Each Vice Chancellor shall be a licensed member of the Bar of a jurisdiction in the United States and either a lay communicant of this Church in good standing and a member entitled to vote in a congregation of this Diocese or a member of the clergy canonically resident in this Diocese. (1975, 1995)

**Sec. 3** The Chancellor shall act as legal advisor to the Bishop, the Standing Committee, and all other Committees of the Convention, whenever they require legal advice in questions affecting the interest of the Church, and shall perform such other duties as may be prescribed by Canon or resolution of the Convention. The Chancellor may direct any Vice Chancellor to attend and vote in the Chancellor’s stead at any

meeting of a body of which the Chancellor is a member by virtue of the office of Chancellor. (1966, 1983, 1995)

## CANON 7 OF THE STANDING COMMITTEE

The Standing Committee shall make an annual report to the Convention of its official acts. The Bishop may examine the record of the Committee's proceedings, and all its other records.

## DEPUTIES OF THE DIOCESE

### CANON 8 OF THE DEPUTIES TO GENERAL CONVENTION

**Sec. 1** At the annual meeting of the Diocesan Convention in the calendar year preceding the year in which the General Convention meets, the Convention shall elect four Clerical and four Lay Deputies to the General Convention by ballot. (1957, 1972)

**Sec. 2** At the annual meeting of the Diocesan Convention held in the year in which the General Convention meets, the Convention shall elect four Clerical Alternates and four Lay Alternates by ballot. (1978)

**Sec. 3** At least two months before the session of the General Convention, the Secretary of the Convention shall notify each of the Deputies elected to signify to the Secretary at least one month before the session of the General Convention that the Deputy accepts election and appointment, and if the Deputy intends to perform the duties of that office. If the Secretary does not receive that notice from any one or more Deputies, the Secretary of the Convention shall designate and certify from the list of persons designated as Alternate Deputies, those persons needed to secure a full attendance of the Deputies of each order from this Diocese at the next session of the General Convention.

If a deficiency in attendance by Deputies occurs thereafter, or during a session of the General Convention, the Secretary of the Convention, on receiving notice thereof, shall designate and certify from the list of persons elected as Alternate Deputies those persons needed to secure a full attendance of the Deputies of each order from this Diocese at the next or pending session of the General Convention. These Alternates designated as Deputies by the Secretary of the Convention, when furnished by the Secretary of this Convention with a certificate of designation, have all the power and authority of Deputies duly elected as such by the Convention of this Diocese.

Any designation from the list of Alternate Deputies shall be made, beginning with that person of the order among whose members the deficiency exists, who received the highest number of votes cast for persons in that order; and subsequent designations shall be made in succession from those receiving the next higher number of votes in that order.

**Sec. 4** If a vacancy occurs in the Deputation from the Diocese and none of the Alternate Deputies is able to serve, the Bishop may fill the vacancy.

## CANON 9 OF THE DEPUTIES TO THE PROVINCIAL SYNOD

**Sec. 1** At the time of the election of Deputies to General Convention under sections 1 and 2 of Canon 3, the Convention shall elect, by majority vote, one Clerical and two Lay Deputies to the Synod of which Washington is a part. The Deputies

elected under this section shall serve until the next election of Deputies to General Convention. (1976, 1987, 2008)

**Sec. 2** The nominee for Clerical Deputy to Provincial Synod who receives the highest number of votes, but is not elected, in an election under section 1 shall serve as Alternate Clerical Deputy. The two nominees for Lay Deputy to Provincial Synod who receive the highest number of votes, but are not elected, in an election under section 1 shall serve as Alternate Lay Deputies. (1976, 1987, 2008)

**Sec. 3** At least two months before a meeting of the Provincial Synod, the Secretary of the Convention shall notify each of the Deputies elected to signify in writing to the Secretary at least one month before the meeting of the Synod that the Deputy accepts election and appointment, and that the Deputy intends to perform the duties of that office. If the Secretary does not receive that notice from any one or more Deputies, the Secretary of the Convention shall designate and certify from the list of persons designated as Alternate Deputies those persons needed to secure a full attendance of the Deputies of each order from this Diocese at the next meeting of the Provincial Synod. (2008)

Any designation from the list of Alternate Deputies shall be made, beginning with that person of the order among whose members such deficiency exists, who shall have received the highest number of votes cast for persons in that order; and subsequent designations shall be made in succession from those receiving the next higher number of votes in that order.

**Sec. 4** If a vacancy occurs in the deputation from the Diocese and none of the Alternate Deputies is able to serve, the Bishop may fill the vacancy.

## DIOCESAN COUNCIL

### CANON 10

#### REGIONAL ASSEMBLIES

(*RESTATED 2013*)

#### **SEC. 1001. Composition of Regions.**

(a) **COMPOSITION.** — The parishes, separate congregations, organized missions, cathedral and college chaplaincies of the Diocese of Washington are organized in regions as described under subsection (b).

(b) **REGIONS.** —

(1) **REGION 1.** — Region 1 consists of Washington Parish, St. John's Parish, Epiphany Parish, Ascension and St. Agnes Parish, St. Augustine's Parish, St. Mark's Parish, Parish of St. Monica's and St. James', St. Luke's Parish, St. Thomas' Parish, St. Mary's Parish, Calvary Church, St. George's Parish, and Howard University Chaplaincy, all in the District of Columbia

(2) **REGION 2.** — Region 2 consists of the Cathedral Church of St. Peter and St. Paul, Georgetown Parish, Christ Church Parish, St. Alban's Parish, Grace Parish, St. Paul's Parish, St. Stephen and the Incarnation Parish, St. Margaret's Parish, All Souls' Parish, St. Columba's Parish, St. Patrick's Parish, St. David's Parish, American University Chaplaincy, all in the District of Columbia.

(3) **REGION 3.** — Region 3 consists of St. Barnabas' Church of the Deaf, St. Peter's Parish, St. Bartholomew's Parish, Norwood Parish, Chevy Chase Parish, St.



Dunstan's Parish, Trinity Parish, Potomac Parish, Ascension Parish, Redeemer Parish, St. James' Parish, St. Anne's Church, and St. Nicholas' Parish, all in Montgomery County, Maryland.

- (4) **REGION 4.** — Region 4 consists of St. Andrew's Parish and Trinity Parish in the District of Columbia, Prince George's Parish, St. John's Church, Silver Spring Parish, St. Luke's Church (Brighton), Christ Church Parish, Sligo Parish, Wheaton Parish, Church of Our Saviour, Good Shepherd Parish, Transfiguration Parish, St. Mark's Parish and Montgomery College Chaplaincy in Montgomery County, Maryland.
- (5) **REGION 5.** — Region 5 consists of Rock Creek Parish, Anacostia Parish, Brookland Parish, Congress Heights Parish, St. Timothy's Parish, Parish of the Atonement, and St. Philip the Evangelist Parish in the District of Columbia; and Zion Parish, Holy Trinity Parish, St. Philip's Parish, St. Matthew's Parish, Epiphany Parish, St. John's Parish (St. John's Church), St. Andrew's Parish, St. Christopher's Parish, Glenn Dale Parish, and the University of Maryland Chaplaincy in Prince George's County, Maryland; and Adelphi Parish in Montgomery and Prince George's Counties, Maryland.
- (6) **REGION 6.** — Region 6 consists of King George's Parish, St. Paul's Parish, Queen Anne Parish, Trinity Church, St. John's Parish (Christ Church), St. Thomas' Parish, St. Barnabas' Parish, Clinton Parish and Baden Parish in Prince George's County, Maryland; Durham Parish, Port Tobacco Parish, William and Mary Parish, Trinity Parish, St. James' Parish and Piney Parish in Charles County, Maryland; and All Faith Parish, King and Queen Parish, William and Mary Parish, St. Andrew's Parish, St. Mary's Parish, All Saints' Parish and Patuxent Parish in St. Mary's County, Maryland.

(c) **ASSIGNMENTS.** —

(1) **INTERIM ASSIGNMENTS.** —

- (A) *In General.* — On the date that a parish, separate congregation, organized mission or college chaplaincy is established in the Diocese, the Diocesan Council shall assign that parish, separate congregation, organized mission or college chaplaincy to a Region.
- (B) *Effective Date.* — Any assignment under subparagraph (A) shall take effect on the date of the assignment.

- (2) **ASSIGNMENTS.** — At the annual meeting of the Diocesan Convention following an assignment under paragraph (1), the Diocesan Convention shall amend subsection (b) to provide for an assignment of that parish, separate congregation, organized mission or college chaplaincy to a region. An assignment by amendment under this paragraph may be different from the interim assignment made under paragraph (1).

(d) **ASSIGNMENT CHANGES.** —

- (1) **IN GENERAL.** — A parish, separate congregation, organized mission or college chaplaincy may obtain a change in the assignment of that parish, separate congregation, organized mission or college chaplaincy to a region by obtaining —
- (A) the approval of the Regional Assembly of the region to which that parish, separate congregation, organized mission or college chaplaincy is assigned;

- (B) the approval of the Regional Assembly of the region to which that parish, separate congregation, organized mission or college chaplaincy will be reassigned;
  - (C) after the approvals under subparagraphs (A) and (B), approval of the Diocesan Council; and
  - (D) at the annual meeting of the Diocesan Convention following the approval under subparagraph (C), an amendment to subsection (b) by the Diocesan Convention to implement the change.
- (2) **EFFECTIVE DATE.** — A change in assignment under this subsection shall take effect on the date of adoption of an amendment described under paragraph (1) (D).

## **SEC. 1002. Delegates to Regional Assemblies.**

(a) **ESTABLISHMENT.** — There is established a Regional Assembly for each region.

(b) **CLERICAL DELEGATES.** —

(1) **CLERICAL DELEGATES ENTITLED TO VOTE.** —

- (A) *In General.* — Any cleric shall be a clerical delegate to the applicable Regional Assembly and entitled to vote at that Regional Assembly, if that cleric —
  - (i) would be entitled to vote at the Diocesan Convention if that Convention were held on the date of the meeting of the Regional Assembly; or
  - (ii) has a petition approved as described under subparagraph (B).

(B) *Non-Parochial Clergy.* —

- (i) *Preceding Convention.* — Any non-parochial cleric whose petition was approved to be a member at the annual meeting of the Diocesan Convention preceding a Regional Assembly shall be —
  - (I) a clerical delegate to the Regional Assembly occurring within the same year; and
  - (II) entitled to vote.
- (ii) *Petitions to be Clerical Delegates.* —
  - (I) *Submissions.* — During the first 60 days of the 90-day period before the meeting of the Regional Assembly, any cleric may submit a petition to the Bishop to be —
    - (aa) a clerical delegate to that Regional Assembly; and
    - (bb) entitled to vote.
  - (II) *Approval.* —
    - (aa) **In General.** — The Bishop may approve the petition if the Bishop determines that the cleric —
      - (AA) is canonically resident as provided under Article 2, section 2(b) of the Diocesan Constitution; and
      - (BB) has exercised the ministry of the order of that cleric during the preceding year.



(bb) **Final Determinations.** — Any determination to approve or disapprove a petition under this clause is final.

(iii) *President of the Standing Committee.* — If there is no Bishop, the President of the Standing Committee may exercise the authority of the Bishop in accordance with this clause.

**(2) DETERMINATION OF REGION.** —

(A) *In General.* — The determination of the region applicable to any cleric shall be based on whether that cleric —

- (i) is on the clerical staff (full-time or part-time, paid or non-stipendiary) of a parish, separate congregation, organized mission, cathedral or college chaplaincy within the region;
- (ii) is employed by a parish-related or independent Episcopal school within the region;
- (iii) is a member of a parish, separate congregation, organized mission, cathedral or college chaplaincy within the region;
- (iv) resides within the boundaries of a parish within the region; or
- (v) has a principal place of employment within the boundaries of a region.

(B) *Applicable Region.* — In determining the applicable region for any cleric —

- (i) only 1 region shall be applicable; and
- (ii) the first clause under subparagraph (A) for which that cleric qualifies (taken in order of clause (i) through clause (v)) shall apply.

**(c) LAY DELEGATES.** —

(1) *IN GENERAL.* — The lay delegates to each Regional Assembly entitled to vote shall be —

(A) any delegate (or the alternate for that delegate) to the Diocesan Convention from each parish, separate congregation, organized mission, cathedral, or college chaplaincy within the region;

(B) (i) the senior warden and the junior warden of each parish or separate congregation within the Region;

(ii) an additional delegate appointed by the vestry of that parish or separate congregation, if the senior warden is also a delegate to the Diocesan Convention; and

(iii) an additional delegate appointed by the vestry of that parish or separate congregation, if the junior warden is also a delegate to the Diocesan Convention;

(C) (i) the vice chair of the mission or chapel committee of each organized mission within the Region; and

(ii) an additional delegate appointed by the mission or chapel committee of that organized mission, if the vice chair is also a delegate to the Diocesan Convention; and

(D) (i) a member of the advisory committee of each college chaplaincy within the region selected by that advisory committee; and

- (ii) an additional delegate appointed by the advisory committee, if the advisory committee member described under clause (i) is also a delegate to the Diocesan Convention.
- (2) **LAY REPRESENTATIVES AND CONVENERS.** — An individual who is not a lay delegate to a Regional Assembly described under paragraph (1), shall be a lay delegate to a Regional Assembly entitled to vote, if that individual is —
  - (A) the lay representative to the Diocesan Council elected by that region; or
  - (B) the convener of that Regional Assembly.

## **SEC. 1003. Meetings, President, Procedures, and Agenda.**

### **(a) REGIONAL ASSEMBLY MEETINGS. —**

#### **(1) ANNUAL MEETINGS. —**

- (A) Requirement. — Each Regional Assembly shall hold an annual meeting. The annual meeting shall be held not later than 60 days before the next annual meeting of the Diocesan Convention.
- (B) Setting of Date. —
  - (i) *In General.* — Except as provided under paragraph (2), the Bishop shall set the date for each annual meeting of a Regional Assembly.
  - (ii) *Exception.* — If there is no Bishop, the date for each annual meeting of a Regional Assembly shall be set by —
    - (I) the Bishop Coadjutor;
    - (II) the Bishop Suffragan, if there is no Bishop Coadjutor; or
    - (III) the Standing Committee, if there is no Bishop Suffragan.

- (2) **OTHER MEETINGS.** — Each Regional Assembly may hold meetings as provided under section 1004(f) in addition to the annual meeting.

### **(b) REGIONAL ASSEMBLY PRESIDENT. —**

- (1) **IN GENERAL.** — Except as provided under paragraph (2), the Bishop shall be the President of each Regional Assembly.
- (2) **EXCEPTION.** — If there is no Bishop, or if the Bishop is not available, the President shall be —
  - (A) the Bishop Coadjutor;
  - (B) the Bishop Suffragan, if there is no Bishop Coadjutor; or
  - (C) the convener of the Regional Assembly, if there is no Bishop Suffragan.

### **(c) REGIONAL ASSEMBLY PROCEDURES. —**

- (1) **RULES OF ORDER.** — Robert's Rules of Order shall apply to meetings of the Regional Assemblies.
- (2) **OPEN MEETINGS.** — Any meeting of a Regional Assembly is open to any member of the Episcopal Church.
- (3) **ACTIONS TAKEN BY MAJORITY.** —
  - (A) *In General.* — Except as provided under subparagraph (B), any action of a Regional Assembly shall be taken by a majority of the votes of all those present and voting.

(B) Exceptions. — Subparagraph (A) shall not apply to a nomination or election under section 1006(a).

(C) Minutes. — Minutes shall be kept at each meeting of a Regional Assembly.

(d) **ANNUAL MEETING AGENDA.** — The agenda for the annual meeting of each Regional Assembly shall include —

- (1) a report by the President of the Regional Assembly;
- (2) a review and recommendations respecting the proposed Diocesan operating budget to be adopted by the Diocesan Council;
- (3) election of representatives and alternates to the Diocesan Council;
- (4) nomination of individuals for election as —
  - (A) members of the Standing Committee;
  - (B) at-large members of the Diocesan Council;
  - (C) Deputies and Alternate Deputies to the General Convention; and
  - (D) Deputies and Alternate Deputies to the Provincial Synod;
- (5) adoption of resolutions; and
- (6) any other matters determined by the steering committee.

#### **SEC. 1004. Regional Assembly Steering Committees.**

(a) **ESTABLISHMENT.** — There is established a steering committee for each region.

(b) **COMPOSITION.** — Each steering committee shall be composed of —

- (1) 1 delegate (who may be a lay delegate or a clerical delegate) selected by —
  - (A) the vestry of each parish or separate congregation;
  - (B) the mission or chapel committee of each organized mission;
  - (C) the advisory committee of each college chaplaincy; and
  - (D) the chapter of each cathedral in the region; and
- (2) the 2 representatives to the Diocesan Council elected by the Regional Assembly.

(c) **CONVENERS.** —

(1) **ELECTIONS.** — In each year described under paragraph (2)(C)(i), (ii), and (iii), the 2 Regional Assemblies shall each elect a convener for the respective regions.

(2) **TERMS.** —

(A) Length of Terms. — The term for each convener shall be 3 years.

(B) Beginning of Terms. — Each term shall begin on the first day following the end of the Annual Convention following the date of the election for the convener.

(C) Years for Elections. —

- (i) *Regions 2 and 5.* — Regions 2 and 5 shall elect a convener for terms to begin in a year evenly divisible by 3.
- (ii) *Regions 3 and 6.* — Regions 3 and 6 shall elect a convener for terms to begin in a year following a year evenly divisible by 3.
- (iii) *Regions 1 and 4.* — Regions 1 and 4 shall elect a convener for terms to begin in a year preceding a year evenly divisible by 3.

- (3) ***LIMITATION ON TERMS.*** — An individual may serve more than 1 term as a convener, but that individual may not serve more than 2 consecutive 3-year terms.
- (d) **STEERING COMMITTEE MEETINGS.** — A steering committee shall meet upon the call of the convener.
- (e) **OFFICERS AND SUBCOMMITTEES.** — A steering committee may appoint —
- (1) officers from among the members of the steering committee; and
  - (2) subcommittees whose members may or may not be members of the steering committee.
- (f) **FUNCTIONS.** — Each steering committee shall —
- (1) confer with the President of the Regional Assembly as to the time of the annual and other meetings of the Regional Assembly;
  - (2) determine the place of the annual and other meetings of the Regional Assembly and make other arrangements for the conduct of the meetings;
  - (3) determine the agenda of the annual and other meetings —
    - (A) in accordance with the Diocesan Canons; and
    - (B) after conferring with the President of the Regional Assembly;
  - (4) arrange for nominations, resolutions and other measures to be placed before the annual and other meetings;
  - (5) certify to the Secretary of the Diocesan Convention the name of any individual —
    - (A) elected by the Regional Assembly as a representative to the Diocesan Council;
    - (B) the alternate for any representative under subparagraph (A); and
    - (C) nominated to stand for election to other Diocesan positions;
  - (6) elect an individual of the appropriate order to fill any unexpired term of —
    - (A) any representative to the Diocesan Council; or
    - (B) the alternate for any representative under subparagraph (A); and
  - (7) perform any other function consistent with this section.

## **SEC. 1005. Nominations and Elections.**

- (a) **NOMINATING PROCEDURES.** —
- (1) ***PROCEDURES.*** —
    - (A) *In General.* — Except as provided under subparagraph (B), the procedures for placing names in nomination under this subsection shall apply to each Regional Assembly.
    - (B) *Alternative Procedures.* — A Regional Assembly may adopt alternative procedures for placing names in nomination by a majority of the votes of those present and voting.
  - (2) ***NOMINATIONS.*** — The steering committee of each region, or a nominating subcommittee appointed by the steering committee, shall propose for each position to be voted on at the annual meeting of the Regional Assembly —

- (A) the name of any eligible individual whose name is submitted to the steering committee or a subcommittee in writing or by electronic means by —
  - (i) any member of a parish, separate congregation, organized mission, cathedral or college chaplaincy within the region; or
  - (ii) any clerical delegate to the Regional Assembly; and
- (B) any additional names necessary to ensure that at least 2 individuals shall be proposed by the steering committee or the subcommittee for each position.

**(3) SUBMISSIONS AND NOTIFICATIONS OF NAMES. —**

- (A) *Submissions.* — The steering committee shall determine —
  - (i) the time period during which names for nomination may be submitted to the steering committee; and
  - (ii) the manner that names for nomination may be submitted to the steering committee.
- (B) *Notifications.* — The Diocesan staff shall transmit to the delegates of each Regional Assembly —
  - (i) the time period and manner for making submissions determined by each steering committee under subparagraph (A); and
  - (ii) the names of all individuals proposed by each steering committee before the annual meeting of each Regional Assembly.
- (C) *Additional Names.* — Any delegate may propose any additional name for nomination from the floor at the annual meeting of a Regional Assembly.

**(b) ELIGIBILITY FOR NOMINATIONS OR ELECTIONS. —**

- (1) *IN GENERAL.* — Except as provided under paragraph (2), a Regional Assembly may nominate or elect —
  - (A) any lay individual who is a member of a parish, separate congregation, organized mission, cathedral or college chaplaincy within that region; or
  - (B) any clerical delegate to that Regional Assembly.
- (2) *EXCEPTION.* — Paragraph (1) shall not apply to the nomination of any individual for an at-large member of the Diocesan Council.

**(c) NOMINATIONS FOR MEMBERS OF THE STANDING COMMITTEE. —** At the annual meeting of each Regional Assembly, the Regional Assembly shall nominate 1 individual from each of the clerical and lay orders to stand for election as members of the Standing Committee. If in any year there are more than 3 vacancies on the Standing Committee in either order, each Regional Assembly shall nominate 2 individuals from that order.

**(d) NOMINATIONS FOR AT-LARGE MEMBERS OF THE DIOCESAN COUNCIL. —**

- (1) *IN GENERAL.* — At the annual meeting of each Regional Assembly, the Regional Assembly shall nominate 1 cleric and 1 lay individual for election as at-large members of the Diocesan Council.
- (2) *EXCEPTION.* — Paragraph (1) shall not apply with respect to any year divisible by 3.

- (e) **NOMINATIONS FOR DEPUTIES AND ALTERNATES TO THE GENERAL CONVENTION.** —
- (1) **NOMINATIONS.** — At the annual meeting of each Regional Assembly, the Regional Assembly shall nominate individuals from the lay and clerical orders for election to vacant positions as Deputy or Alternate Deputy to the General Convention as described under paragraphs (2) and (3).
- (2) **ODD-NUMBERED YEARS.** — For elections to be held in odd-numbered years —
- (A) the Regional Assemblies for regions 1, 2 and 3 shall each nominate —
- (i) 2 individuals from the clerical order; and
- (ii) 1 individual from the lay order; and
- (B) the Regional Assemblies for regions 4, 5 and 6 shall each nominate —
- (i) 1 individual from the clerical order; and
- (ii) 2 individuals from the lay order.
- (3) **EVEN-NUMBERED YEARS.** — For elections to be held in even-numbered years —
- (A) the Regional Assemblies for regions 1, 2 and 3 shall each nominate —
- (i) 1 individual from the clerical order; and
- (ii) 2 individuals from the lay order; and
- (B) the Regional Assemblies for region 4, 5 and 6 shall each nominate—
- (i) 2 individuals from the clerical order; and
- (ii) 1 individual from the lay order.
- (f) **NOMINATIONS FOR DEPUTIES AND ALTERNATES TO THE PROVINCIAL SYNOD.** — At the annual meeting of each Regional Assembly, the Regional Assembly shall nominate 1 individual from each of the clerical and lay orders for election to vacant positions as Deputies to the Provincial Synod.

## **SEC. 1006. Voting and Balloting. (2013)**

- (a) **VOTING FOR NOMINATIONS AND ELECTIONS.** —
- (1) **UNCONTESTED NOMINATIONS AND ELECTIONS.** — If the number of individuals on a ballot for the nomination or election to any position is equal to the number of individuals to be nominated or elected —
- (A) no ballot shall be taken for that nomination or election; and
- (B) that individual or those individuals, as applicable, shall be declared nominated or elected to that position by the President of the Regional Assembly.
- (2) **CONTESTED NOMINATIONS AND ELECTIONS.** —
- (A) *In General.* — The individual receiving the highest number of votes of all those present and voting on the first ballot for the nomination or election of any position shall be nominated or elected.
- (B) *Tie Votes.* — If more than 1 individual receives the same number of votes resulting in a tie for the highest number of the votes of all those present and voting in a nomination or election to any position, a determination of the individual nominated or elected to that position shall be made by lot as the President of the Regional Assembly may direct.

(C) *Nominations and Elections for Multiple Positions.* —

- (i) *In General.* — If more than 1 individual is to be nominated or elected, the number of individuals equal to the number of individuals to be nominated or elected receiving the highest number of votes of all those present and voting on the first ballot shall be nominated or elected.
- (ii) *Tie Votes.* — If more than 1 individual receives the same number of votes resulting in a tie for the highest number of the votes of all those present and voting for the last position to be filled in any nomination or election described under clause (i), a determination of the individual nominated or elected to that position, between or among those receiving the same number of votes, shall be made by lot as the President of the Regional Assembly may direct.

(b) **PREPARATION OF BALLOTS.** —

- (1) *IN GENERAL.* — The Diocesan staff shall prepare a ballot for each nomination or election to a position.
- (2) *CONTENTS.* — The ballot shall indicate —
  - (A) the name or title of the position;
  - (B) the number of individuals to be nominated or elected to that position; and
  - (C) the names of the nominated individuals.

(c) **METHOD OF VOTING.** —

- (1) *VERIFICATION OF RIGHT TO VOTE.* — The balloting clerk shall verify the right of each voter to cast a ballot.
- (2) *SECRET BALLOTS.* — Each contested election shall be conducted by secret ballot.
- (3) *CONTENTS.* — Each voter shall indicate on the ballot the selection of that voter of not more than the number of individuals to be nominated or elected to the applicable position.

(d) **DEFECTIVE BALLOTS AND VOTES.** —

- (1) *EXCESSIVE NUMBER OF VOTES.* — If a ballot contains votes for a greater number of individuals for a position than the number to be nominated or elected, the ballot shall not be counted.
- (2) *MULTIPLE VOTES FOR THE SAME INDIVIDUAL.* — If a voter casts a vote for the same individual more than once for any 1 position on any ballot, only the first vote shall be counted.
- (3) *VOTE FOR INDIVIDUAL NOT ON BALLOT.* — If a voter casts a vote for an individual not on the ballot, that vote shall not be counted.
- (4) *SUBSTANTIAL COMPLIANCE.* — If the President of the Regional Assembly determines that any vote is not in substantial compliance with instructions and procedures applicable to any ballot —
  - (A) the President of the Regional Assembly may invalidate the vote; and
  - (B) the invalidated vote may not be counted.



- (e) **REPORT OF THE NOMINATIONS AND ELECTIONS.** — Nominations and elections shall not be final until the written report of the balloting clerk is reviewed and certified by the President of the Regional Assembly.

**SEC. 1007. Procedures for Proposing Resolutions.**

- (a) **AGENDA.** — The steering committee of each region, or a resolutions subcommittee appointed by the steering committee, shall place resolutions submitted to the steering committee or subcommittee by delegates to the Regional Assembly on the agenda for the meeting of that Regional Assembly.
- (b) **SUBMISSIONS AND NOTIFICATIONS OF RESOLUTIONS.** —
- (1) **SUBMISSIONS.** — The steering committee shall determine —
- (A) the time period during which resolutions may be submitted to the steering committee; and
- (B) the manner that resolutions may be submitted to the steering committee.
- (2) **NOTIFICATIONS.** — The Diocesan staff shall transmit to the delegates of each Regional Assembly —
- (A) the time period and manner for making submissions determined by each steering committee under paragraph (1); and
- (B) the resolutions proposed by each steering committee before the annual meeting of each Regional Assembly.
- (c) **ADDITIONAL RESOLUTIONS.** — Any resolution that was not placed on the agenda under subsection (b) may be placed before any meeting of a Regional Assembly by a two-thirds vote of all those present and voting.
- (d) **ADOPTED RESOLUTIONS.** — Resolutions adopted by a Regional Assembly for consideration by the next Diocesan Convention shall be submitted by the convener of the steering committee to the Secretary of the Convention.

**CANON 11**  
**OF THE DIOCESAN COUNCIL**

**Sec. 1** There shall be a Diocesan Council, which shall constitute a Board of Directors of the Convention for business purposes, when the Convention is not in session. The Council shall:

- (a) Be responsible for the development of work of the Diocese between sessions of the Convention; and
- (b) Develop and promote Church extension and management of aided parishes, college work, education, social services, missions, information services, ministry to the aging, and other work referred to it by the Convention.

**Sec. 2** The Council consists of the following voting members:

- (a) The Bishop of the Diocese, who shall be President;
- (b) The Bishop Coadjutor and Bishop Suffragan, if any;
- (c) The Diocesan President of the Episcopal Church Women;
- (d) (i) one clerical and one lay representative and one clerical and one lay alternate from each region. At the Regional Assemblies preceding the appropriate Convention, the Regional Assemblies shall elect representatives to the



Council for terms that begin immediately following the Convention as follows:

- a. For terms to begin in a year evenly divisible by three: Regions 1 and 6 shall elect clergy representatives, and Regions 3 and 4 shall elect lay representatives;
  - b. For terms to begin in the year following a year evenly divisible by three: Regions 2 and 4 shall elect clergy representatives, and Regions 1 and 5 shall elect lay representatives; and
  - c. For terms to begin in the year preceding a year evenly divisible by three: Regions 3 and 5 shall elect clergy representatives, and Regions 2 and 6 shall elect lay representatives.
- (ii) When a Regional Assembly elects a representative it shall elect an alternate of the same order and for the same term. The terms of regional representatives to the Council are three years. Where necessary, the Steering Committee of a Regional Assembly shall elect a representative or alternate of the appropriate order to fill any unexpired term.
- (e) Two members of the Clergy canonically resident in the Diocese and two lay communicants of this Church in good standing as at-large members of the Council. In each year preceding a year evenly divisible by three, and in each year evenly divisible by three, the Convention shall elect one clergy representative and one lay representative for terms of three years. (1988)
- (f) In addition, the Bishop may appoint from among the Clergy canonically resident in the Diocese and the lay communicants of this Church in good standing up to three persons as members of the Council for terms of three years.
- (g) The Bishop may also appoint the Executive Officer of the Diocese, if there is one, as a member of the Council without vote. (1987, 1988)
- (h) If, following an annual meeting of the Convention, voting membership of the Council does not include a lay or clerical member from a Parish, Separate Congregation, Organized Mission or College Chaplaincy located in Charles County and a lay or clerical member from such an entity located in St. Mary's County, the Region 6 Steering Committee shall, at its first meeting following the Convention, select one person from each county not thus represented to serve as a nonvoting member of the Council during the period of lack of county representation or until the next annual meeting of the Convention.

**Sec. 3** The Council consists of the following members *ex officio* without vote:

- (a) The Secretary of the Convention;
- (b) The Chair of the Finance Committee of the Council;
- (c) The Chancellor of the Diocese; and
- (d) The Treasurer of the Convention.

**Sec. 4** (a) The term for elected or appointed Council members begins with the first meeting of the Council following the annual meeting of the Convention.

- (b) The Council may fill any at-large membership vacancies in its membership.
- (c) A voting member elected or appointed to the Council may serve not more than two consecutive three-year terms. (1988)

**Sec. 5** At a meeting of the Council called by the Bishop within one month after the annual meeting of the Convention, the Council shall organize and elect its officers. The Council shall adopt necessary bylaws and rules for the conduct of its business. If, at any meeting of the Council, there is no Bishop or the Bishop is not available, one of the following shall preside over the meeting, in the order named: the Bishop Coadjutor, the Bishop Suffragan, or a member of the Council elected by a majority of the members of the Council present.

**Sec. 6** If the action is authorized and directed by a majority of all the voting members of the Council, the Council may dispose of any property, real or personal, owned by the Convention, or encumber that property by mortgage, deed of trust, lease, right of way, or easement. The President and Secretary of the Convention, or any other officer of the Convention specifically designated for the purpose, may execute, acknowledge, and deliver any instrument authorized by the Council to accomplish these acts.

**Sec. 7** The Council shall establish a Finance Committee and an Investment Committee, each of whose members shall consist of the Bishop, the Treasurer of the Convention, *ex officio*, and those members of the Council, clergy, and lay communicants of this Church in good standing that the Bishop appoints and the Council confirms. The Council shall delegate to those Committees the authority it considers proper. (1972, 1987, 1998)

**Sec. 8** The Council shall establish any other Commissions or Committees necessary to accomplish its work. The Council may delegate to those Commissions and Committees the authority it considers proper. It shall determine the title and designate the functions of all those bodies and shall approve their bylaws, if any. (1972) the membership of each of those bodies shall be appointed by the Bishop and confirmed by the Council from among the members of the clergy and lay communicants of this Church in good standing. The Bishop shall be a member *ex officio* of all those bodies and shall designate the chair. Other officers, if any, may be elected by the bodies themselves. (1987)

**Sec. 9** The Council shall receive all petitions for action by the Convention relating to dividing or uniting Parishes, altering Parish bounds, constituting new Parishes and Separate Congregations, admitting new Parishes and Separate Congregations into union with the Convention, and changing the status of Missions pursuant to Canon 13.

**Sec. 10** The Council may establish new Missions pursuant to Canon 14.

**Sec. 11** The Council may establish chaplaincies at colleges and universities within the Diocese pursuant to Canon 15.

**Sec. 12** The Council shall have authority to determine what corporations or societies shall be recognized as diocesan organizations and authorized to solicit funds in the Churches of the Diocese, and shall have authority to determine what organizations outside the Diocese shall be authorized to solicit funds in the Churches of the Diocese.

**Sec. 13 Annual Budget.**

- (a) Oversight. — The Council shall ensure that the mission of the Diocese is reflected in its annual operating budget and, to that end, shall oversee the Finance Committee's preparation of a proposed Operating Budget for the following fiscal year which shall be reviewed, approved for distribution, and provided to all Parishes, Separate Congregations, Organized Missions and the Cathedral. (1973, 2001, 2011)
- (b) Budget and Statements. — At each annual meeting of the Diocesan Convention, Council shall present a proposed Operating Budget for all work committed to it and for any other work that it proposes to undertake before the next Annual Convention. The Council shall also present an income and expense statement, including amounts budgeted, and a balance sheet for the preceding fiscal year. The Convention shall consider the budget and may amend the budget before approval in accordance with Canon 30. The Council may provisionally adopt an annual budget before the annual meeting of the Diocesan Convention, and, pending approval of the budget, may incur obligations from the first day of the calendar year to the date of approval of the budget by the Convention at a rate not to exceed the average monthly expenditure of the preceding calendar year. (2001, 2011)
- (c) Authorization of Expenditures. — The Council may expend all money provided in the budget adopted by the Convention for the purposes specified in the budget, and may expend any money received in any year above the amount provided by the budget of that year.

**Sec. 14** The Council, as soon as practicable after the end of each calendar year, shall prepare and circulate a full and detailed report of its work.

**Sec. 15** It shall be the duty of the Council to suggest to the Convention, from time to time, any changes in legislation or methods as may seem to the Council to be of advantage to the work of the Church.

**Sec. 16** The Council shall cause an annual audit of all accounts of the Convention to be conducted annually by an Independent Certified Public Accountant.

**CANON 12****OF THE FINANCE COMMITTEE OF THE DIOCESAN COUNCIL**

**Sec. 1** Appointment and Membership. Under section 7 of canon 11, the Bishop and Diocesan Council shall appoint a Finance Committee. The membership and terms limits shall follow the policy of the Diocesan Council relating to committee governance. The Treasurer shall be a member *ex officio*. (2011)

**Sec. 2** Responsibilities. The Finance Committee shall —

- (1) under the authority, direction, and oversight of the Diocesan Council, oversee the preparation of the annual operating budget to be proposed for adoption by the Convention;
- (2) review actual operating revenues and expenses against the levels established in the prevailing operating budget in accordance with good governance of not-for-profit religious organizations; (1998, 2001, 2011)

- (3) review all requests to encumber the property of parishes and separate congregations of the Diocese and provide recommendations to the Bishop and Standing Committee for action in accordance with Canon 29; and
- (4) review all requests for loans from the Diocese and provide recommendations to the Bishop and Diocesan Council for action. (1998)

**Sec. 3 Reports and Records.** The Finance Committee shall keep minutes of all of its meetings, subject to final review and acceptance by a quorum of the Finance Committee present at any regular or special meeting of the Finance Committee. The Finance Committee shall make regular reports to the Diocesan Council.

## CANON 12A

### OF THE INVESTMENT COMMITTEE OF THE DIOCESAN COUNCIL

(ADOPTED 1998)

**Sec. 1 Appointment and Membership.** Under section 7 of Canon 11, the Bishop and Diocesan Council shall appoint an Investment Committee. The membership rotation shall follow the standard set by the Diocesan Council. The Treasurer shall be a member *ex officio* without vote. (2011)

**Sec. 2 Investment of Funds.** The Investment Committee shall act in a fiduciary capacity. Under the authority, direction, and oversight of the Diocesan Council, it shall receive and invest for the respective purposes of and subject to the respective limitations contained in their creation, all those funds that are committed to it for investment pursuant to Canon, by the Diocesan Council or by the Treasurer.

**Sec. 3 Other Investments.** The Investment Committee, subject to the control of the Diocesan Council, may also receive and administer for the respective purposes of and subject to the respective limitations applicable thereto, any funds or other property which may be entrusted to it by any Parish or Separate Congregation of the Diocese or by any Diocesan Institution or Organization. The Committee shall have the same authority with respect to the administration of those funds and property granted to it under Sec. 1 with respect to property belonging to the Convention, except as otherwise provided by Canon I.7 of the General Convention.

**Sec. 4 Investment Policies.** For each fund committed to it, the Investment Committee shall establish an investment policy subject to approval by the Diocesan Council.

**Sec. 5. Authorities.** Except as may be limited by the Diocesan Council, the Investment Committee shall have authority to invest, reinvest, or change the investment of any and all funds of the Convention committed to it including the authority to sell, endorse and deliver such securities or to sell, exchange or lease such property and to make such investment, in varying amounts, in notes, bonds, obligations of the United States or of any State or municipality, or preferred or common stocks of corporations listed on established Securities Exchanges. All such investments shall be made in the name of “the Convention of the Protestant Episcopal Church of the Diocese of Washington,” and shall include the name of any restricted fund. The Secretary of the Convention is authorized to affix the Seal of the Convention and attest the same on any and all papers incident to such investment, or reinvestment, at the request of the Investment Committee.

**Sec. 6 Records and Reports.** The Investment Committee shall keep minutes of all of its meetings, subject to final review and acceptance by a quorum of the Investment Committee present at any regular or special meeting of the Investment Committee, and shall make periodic, but no less than annual, reports to the Diocesan Council. It shall keep accurate records of all investments, and its records shall be audited at least annually.

**CANON 12B**  
**OF THE AUDIT COMMITTEE OF THE DIOCESAN COUNCIL**  
*(ADOPTED 2011)*

**Sec. 1 Establishment and Membership.** Under section 8 of canon 11, the Diocesan Council shall establish and appoint an Audit Committee consisting of at least 3 members.

**Sec. 2 Authority.** The Audit Committee shall carry out its work —

- (1) in accordance with a charter to be adopted and revised by the Diocesan Council from time to time; and
- (2) as directed by, and under the authority and oversight of, the Diocesan Council.

**Sec. 3 Responsibilities.**

- (a) Oversight of Independent Auditor. — The Audit Committee shall be directly responsible for the oversight of the independent auditor of the Diocese.
- (b) Additional Responsibilities. — In addition to responsibilities that the Diocesan Council specifies in the charter for the Audit Committee, the Audit Committee shall assist the Diocesan Council in its oversight of —
  - (1) the integrity of the financial statements of the Diocese;
  - (2) the compliance of the Diocese with requirements set forth in applicable canon, and Federal and State laws;
  - (3) the qualifications of the independent auditor of the Diocese; and
  - (4) the performance of the independent auditor of the Diocese.

**CANON 13**  
**OF THE ESTABLISHMENT OF PARISHES AND SEPARATE**  
**CONGREGATIONS AND THE ALTERING OF PARISH BOUNDS**

**Sec. 1** The Diocesan Council shall receive all petitions for action by the Convention relating to dividing or uniting Parishes, altering Parish bounds, organizing new Parishes and Separate Congregations, admitting new Parishes and Separate Congregations into union with the Convention, and for changing the status of Missions, in the form the Council shall specify. The Council shall determine whether or not to submit any of these petitions to the Convention for final action, after due consideration, which shall include any recommendations of the Bishop. (1982, 1987, 1997, 2001, 2011)

**Sec. 2** No part of a Parish shall be separated from an existing Parish as a new Parish, nor shall any members of the Episcopal Church associate themselves as a Separate Congregation within the Diocese, until initial and final approval of the separation or association is granted by separate annual meetings of the Diocesan Convention.

Initial approval by the Convention of a petition for leave to organize as a Parish or Separate Congregation shall be a guarantee that the proposed new Parish or Separate Congregation shall be received into union with this Convention at the Convention's next annual meeting upon submission of an application that demonstrates that it has complied with all the conditions and requirements of this section. Each proposed new Parish or Separate Congregation shall assent in writing, signed by its Rector and Vestry, to abide by the Constitution and Canons of the Episcopal Church and of the Diocese of Washington, and all applicable civil laws, and shall comply with any condition set forth in or imposed by resolution of the Convention. Each such Parish or Separate Congregation shall conform strictly to the use of the Liturgy of the Episcopal Church. (1982, 1987, 1997)

### **Sec. 3** Organization as a New Parish or Separate Congregation

- (a) Petition. — In order to petition the Convention for leave to organize as a new Parish or Separate Congregation, a Mission shall demonstrate to the satisfaction of the Diocesan Council that it can reasonably be expected to function autonomously.
- (b) Demonstration by Evidence. — Evidence for a demonstration under subsection (a) includes —
  - (1) a strategic plan approved by the Bishop and the Diocesan Council,
  - (2) payment of its own operating expenses;
  - (3) payment of an appropriate percentage of its operating budget to the Diocese as its financial commitment;
  - (4) satisfaction of other relevant criteria established by Council, such as sound stewardship practices;
  - (5) engagement of a priest to work an appropriate amount of time, as agreed to by the Bishop, and payment of the salary, pension contribution and health insurance premiums recommended by the Diocesan Personnel Policies and Guidelines;
  - (6) achievement of sufficient members, average Sunday attendance, pledge units and income to accomplish items (2)–(4) for several years preceding the year in which the petition is submitted, and that the strategic plan include program plans and ways for the congregation to remain self-supporting for the foreseeable future. (1997, 2001, 2011)

**Sec. 4** Persons intending to apply for leave to organize a new Parish, or Separate Congregation within the Diocese, shall give notice of that intention to the Bishop and the Diocesan Council, or if there is no Bishop, to the Ecclesiastical Authority of the Diocese and the Diocesan Council, at least three months before the annual meeting of the Diocesan Convention to which the application is to be made. (1982)

**Sec. 5** No petition for leave to organize a new Parish, or to change the boundary lines of any existing Parish, will be entertained unless accompanied by an accurate map to be made a part of the records of the Diocese. The map shall be clearly marked to show all of the bounds of the proposed Parish, or all of the changed bounds of the existing Parishes, and no boundary lines will be accepted or established except those which conform to public highways, public roads, public railroads, or political boundaries established and existing at the time of the petition, or to perpetual streams of water having established and certain names as evidenced by some published map.



However, if, in a particular case, none of the foregoing boundaries is practicable, a straight line may be employed, drawn between two definitely established and unmistakably defined points on the foregoing boundaries.

**Sec. 6** The consent of a majority of a Parish's Vestry is required to cede any of its area to any other Parish. (1970)

**Sec. 7** No Parish or Separate Congregation having been received into union with the Convention, shall change its name or the name of its property or the dedication of its church building, without first having received the consent of the Diocesan Convention. (1960, 1999)

**Sec. 8** When the Bishop finds that a Parish or Separate Congregation has discontinued the regular conduct of public worship, and that there is no reasonable prospect of its resumption, the Bishop shall, with the consent of the Standing Committee, certify to the Secretary of the Convention and to the Diocesan Council that the area has become vacant. The Diocesan Council shall thereafter prepare a resolution(s) for modification of boundaries and redistribution of the vacant area. The resolution(s) shall be considered at the next annual meeting of the Diocesan Convention. (1961, 1983, 1987)

## CANON 14 OF ORGANIZED MISSIONS

**Sec. 1** The Diocesan Council may establish new Missions in appropriate places with the consent of the Bishop and a majority of the vestry of the Parish in whose bounds the Mission is to be located, and in accordance with public law.

**Sec. 2** The Bishop shall appoint the vicar of each Mission, who shall remain in office until the relationship is dissolved by the Bishop or until the congregation is no longer a mission.

**Sec. 3 (a)** Within six months of the first church services of a Mission, the Bishop shall call an organizational meeting of all persons who are:

- (i) Communicants of this Church in good standing;
- (ii) At least 15 years of age; and
- (iii) Have been attending the services of the Mission and contributing to its support for at least one month.

Ten days' written notice of this meeting shall be given to all those persons. The Bishop shall preside, or in the Bishop's absence the Vicar, or if the Vicar is absent or there is no Vicar, then any person appointed by the Bishop. The members of the mission who are entitled to notice of the organizational meeting shall be entitled to vote at this meeting, and one-fourth of those shall constitute a quorum. At this meeting a Mission Committee shall be constituted, composed of the Vicar, and eight persons elected from among the voting members of the congregation. Those elected shall hold office until the first Annual Meeting. The purpose of the Mission Committee is to aid in the development of the mission and its work. The organizational meeting may adopt temporary bylaws which shall be in effect until the first Annual Meeting when permanent bylaws shall be adopted. The organizational meeting shall fix the date of the first Annual Meeting, which shall be within one year of the organizational meeting. (1987, 2011)

- (b) The Annual Meeting shall be held on a date fixed during the organizational meeting, or, if a date was not fixed, on a day determined by the Bishop. The notice for the meeting and the provision for the chair shall be the same as for the organizational meeting.
- (c) Members of the Mission entitled to vote at the Annual Meeting shall be:
  - (i) Members of the Episcopal Church whose baptisms are recorded in the Mission;
  - (ii) Communicants of this Church in good standing;
  - (iii) At least 15 years of age; and
  - (iv) Have been attending the services of the Mission and contributing to the support of the Mission for at least one month prior to any meeting of the Mission.
- (d) Notice of proposed permanent bylaws shall be published in written form at least ten days before the meeting. Bylaws shall be adopted by a two-thirds vote. The bylaws may provide for an increase in the size of the Mission Committee from eight members from the mission entitled to vote, to ten, and may establish rules for the rotation of the Committee's membership. Except as provided in Section 5, any vacancy on the Mission Committee shall be filled by the Committee from among the members entitled to vote, and the new member shall serve until the next Annual Meeting. (1983)

**Sec. 4** The Vicar shall be Chair of the Mission Committee and shall preside at all meetings of the Mission or the Mission Committee. The Committee shall elect a Vice-Chair, a Secretary, and a Treasurer, and shall also elect the appropriate number of Lay Delegates and Alternate Lay Delegates to the Diocesan Convention. The Bishop shall be an *ex officio* member of the Mission Committee.

**Sec. 5** A member of a Mission Committee may be removed whenever deemed desirable, and the resultant vacancy filled, by the Diocesan Council with the approval of the Bishop, or if there is no Bishop, by the Council alone.

**Sec. 6** The Vicar and the Mission Committee, with the advice of the Bishop and the Diocesan Council, shall prepare a budget each year, and shall devise means of raising the income specified in the budget. They shall make quarterly statements to the Diocesan Council regarding the finances of the Mission and semi-annual reports to the Bishop on the state of the Mission. A Mission may not incur any financial obligation not specified in its yearly budget without the approval of the Council.

**Sec. 7** In the case of a conflict over procedures to be followed at meetings of the Mission congregation, or of the Mission Committee, the principles of Canon 25 shall prevail. (1971)

**Sec. 8** On dissolution of a Mission, all of its real and personal property shall revert to the Diocese. (1997)

## CANON 15 OF MINISTRY TO HIGHER EDUCATION

**Sec. 1** The Diocesan Council may establish chaplaincies at colleges and universities within the Diocese with the consent of the Bishop.



**Sec. 2** Chaplains shall be appointed by the Bishop and shall remain in office until the relationship is dissolved by the Bishop.

**Sec. 3** (a) An Advisory Committee for each chaplaincy may be appointed annually by the Bishop for the purpose of aiding the Chaplain in the work of the chaplaincy. The Chaplain shall be chair of this committee, and the Bishop, a member *ex officio*. The Committee shall elect a Secretary and a Treasurer.

(b) The Bishop may preside over all meetings.

(c) The Chaplain and the Advisory Committee shall care for all property belonging to the chaplaincy and perform all the duties of a Mission Committee under Canon 14 as applicable. The Chaplain and the Advisory Committee, with the advice of the Bishop and the Diocesan Council, shall prepare a budget each year, and shall devise means of raising the income specified in the budget. They shall make quarterly statements to the Diocesan Council regarding the finances of the Chaplaincy and semi-annual reports to the Bishop on the state of the Chaplaincy. A Chaplaincy may not incur any financial obligation not specified in its yearly budget without the approval of the Council.

(d) Each Chaplain shall keep a Standard Register in which the Chaplain shall record all official acts. Communicants may be enrolled in the Register and may be transferred to or received from a Parish, Separate Congregation or Mission. (1983)

**Sec. 4** In accordance with Article 2, Sec. 4(d) of the Constitution and Canon 2, Sec. 2(b), the Council shall determine which chaplaincies shall be entitled to the appointment of a Lay Delegate to the Diocesan Convention. (1971, 1983)

## CANON 16 OF THE CHURCH PENSION FUND

**Sec. 1** The Diocese of Washington hereby accepts and acknowledges the Church Pension Fund, a corporation created by Chapter 97 of the Laws of 1914 of the State of New York, as subsequently amended, as the authorized and approved pension system for the Clergy of the Episcopal Church and for their dependents, and declares its intention of supporting that Fund in accordance with any rules promulgated by it. (1961, 1983)

**Sec. 2** The Diocesan Council is responsible for:

- (a) Informing the Clergy and Laity about the Church Pension Fund and the benefits available, so that the ordained Clergy of the Church and other beneficiaries are assured of pension protection;
- (b) Receiving reports from the Church Pension Fund on the status of the pension assessments payable to the Fund;
- (c) Cooperating with the Church Pension Fund so that the Clergy of this Diocese are assured of the fullest pension protection by the Fund under its established rules. (1961, 1983)

**Sec. 3** It shall be the duty of this Diocese and of each Parish, Separate Congregation, Mission or other entity that employs Clergy eligible to participate in the Church Pension Fund, to inform the Church Pension Fund of the amount of the salary and other compensation paid by it to each member of the Clergy for services

rendered within three months of being called or of the effective date of a change in compensation and no less than annually thereafter. The Treasurer or other official shall promptly pay to the Church Pension Fund the pension assessments required under the Canons of the General Convention and in accordance with the rules of said Fund. (1961, 1983)

**Sec. 4** It shall be the duty of every member of the Clergy canonically resident in or serving in this Diocese to inform the Church Pension Fund promptly of such facts as date of birth, ordination or reception, marriage, births of children, death of spouse or dependents, and changes in cures or salaries, which may be necessary for the proper administration of the Fund. They shall cooperate with the Fund in other ways as necessary for the Fund to discharge its obligations in accordance with the intention of the General Convention. (1961, 1983)

**Sec. 5** It shall be the duty of the Ecclesiastical Authority to administer funds given to the Diocese for the benefit of disabled or superannuated Clergy and their survivors. (1961, 1983)

## CANONS 17 AND 18 (RESERVED)

## COMMITTEES, COMMISSIONS, AND BOARDS

### CANON 19

#### OF THE COMMISSION ON MINISTRY

**Sec. 1** (a) The President of the Convention at each annual meeting of the Diocesan Convention shall appoint, and the Convention confirm, a Commission on Ministry. The Commission shall consist of eighteen persons divided among members of the Clergy and lay communicants of this Church in good standing. Commission members may serve for up to two consecutive three-year terms or until their successors are appointed and confirmed. (2005)

(b) If a member of the Commission resigns, dies or otherwise is unable to serve, then the Bishop may appoint and the Diocesan Council confirm, a successor who shall serve until the next annual meeting of the Diocesan Convention or until a successor is appointed and confirmed. (1999)

**Sec. 2** It shall be the duty of the Commission on Ministry to advise and assist the Bishop in the implementation of Title III of the Canons of the General Convention in the manner set forth in those canons, particularly with respect to opportunities and needs for the ministry of all baptized persons and the recruitment, discernment, formation, and assessment of readiness for ministry by these persons. (2006)

### CANON 20

#### OF THE COMMITTEE ON THE CONSTITUTION AND CANONS

**Sec. 1** The President of the Convention, at each annual meeting of the Diocesan Convention, shall appoint a Committee on the Constitution and Canons to be composed of:

- (a) Four members of the Clergy;
- (b) Four lay communicants of this Church in good standing who shall be attorneys;
- (c) The Chancellor, *ex officio*; and the Secretary of the Convention, *ex officio*.

This Committee shall serve from the adjournment of the Convention at which it is appointed until the adjournment of the next annual meeting of the Diocesan Convention, or until their successors are appointed. (1964, 1975, 1987)

**Sec. 2** The Committee shall meet and consider canons referred to it by the Secretary in accordance with Canon 45; shall consider requests requiring changes to the Constitution or Canons and other matters referred to it; and shall carry out its responsibilities with respect to elections as set forth in Canon 3.

## CANON 21 OF THE COMMITTEE ON RESOLUTIONS

**Sec. 1** The President of the Convention, at each annual meeting of the Diocesan Convention, shall appoint a Committee on Resolutions, to consist of not less than two members of the clergy, two lay communicants of this Church in good standing, and the Secretary of the Convention, *ex officio*. The Committee members shall serve from the adjournment of the Convention at which it is appointed until the adjournment of the next annual meeting of the Diocesan Convention, or until their successors are appointed. (1987)

**Sec. 2** The Secretary of the Convention shall receive and refer to the Committee on Resolutions all miscellaneous proposed resolutions, petitions, and memorials for consideration at the next Convention that do not fall within the canonically-prescribed purview of any other Committee, Commission, or Board of the Convention. Every proposed resolution, petition or memorial shall be accompanied by an explanation or justification, an indication of its financial implications, and a statement as to why the Diocesan Convention is an appropriate forum for its consideration. Each resolution shall be signed by the sponsor or sponsors and, if not a member or members of the Convention, co-signed by a member in whose name it shall be presented to the Convention. (1976)

**Sec. 3** The Committee shall consider and evaluate proposed resolutions, petitions, and memorials referred to it, may consult other bodies of the Convention, may propose revisions or amendments, and shall recommend to the Convention such action thereon as it deems appropriate and shall state the reasons for its recommendation.

**Sec. 4** Procedures and deadlines for the submission of proposed resolutions, petitions, and memorials shall be prescribed in the Rules of Order of the Convention. (1969)

## CANON 22 OF THE COMMITTEE ON CHURCH ARCHITECTURE

**Sec. 1** The President of the Convention, at each annual meeting of the Diocesan Convention, shall appoint a Committee on Church Architecture, consisting of the Bishop, *ex officio*, and members of the Clergy, architects, structural engineers, and other specialists, in such number as the President deems appropriate. The Committee shall elect its Chair and Secretary. (1966, 1983)

**Sec. 2** The Committee shall examine all plans for construction, reconstruction, decoration, fixtures or memorials of Diocesan Missions, aided Parishes and institutional buildings of the Diocese and shall report its recommendations to the Bishop. The report shall be a part of the Diocesan records relating to the site or building involved. (1961)

- Sec. 3** (a) The Committee shall examine any plans submitted to it by a Parish or Separate Congregation for the construction, reconstruction, decoration, fixtures, furniture or memorials of a Church or other building of such Parish or Separate Congregation, and shall report its recommendations to the Vestry of the Parish or Separate Congregation.
- (b) The Committee shall, upon request of any Parish or Separate Congregation, advise on the selection of an architect and on other preliminary steps to initiate a building project.
- (c) The Committee shall, upon request of any Parish or Separate Congregation, advise on questions of location, site and setting. (1983)
- (d) The Committee shall encourage the restoration and preservation of historic Churches, and those with architectural and artistic merit for their designs and furnishings.

**Sec. 4** Appendix A to the Canons of this Diocese, by reference (entitled Guidelines for Building and Financing), is incorporated into this Section as if it had been set forth in full herein. These Guidelines contain the recommended procedures to be followed in the building and financing of any facility referenced in Sec. 2 above. (1965)

## CANON 23

### OF THE COMMITTEE ON CHURCH MUSIC

**Sec. 1** The President of the Convention, at each annual meeting of the Diocesan Convention, shall appoint a Committee on Church Music to consist of not less than two members of the clergy and not less than three lay members. They shall be appointed for terms of not more than two years and the appointments staggered so that approximately one-half are subject to appointment or reappointment annually. (1975)

**Sec. 2** It shall be the function of the Committee to foster the highest ideal of Church music throughout the Diocese by disseminating information and furnishing advice on:

- (a) The selection of appropriate and worthy Church music;
- (b) The selection and training of organists, choir directors and other musicians;
- (c) The purchase, maintenance and repair of organs and other instruments;
- (d) The encouragement of congregational singing; and
- (e) The work of the Joint Commission on the Revision of the Hymnal of the General Convention.

## CANON 24 (RESERVED)

### DUTIES OF PARISHES

## CANON 25

### OF MATTERS TO BE CONTAINED IN BYLAWS OF PARISHES, INCLUDING SEPARATE CONGREGATIONS

**Sec. 1** Authority of Governance:

- (a) Adoption of Bylaws: Every parish shall adopt bylaws for the governance of the parish. The bylaws shall conform to and contain the substance of the provisions of this canon and not be inconsistent with public law, the provisions of the Constitution and other canons of the Diocese, or the provisions of the Constitution and Canons of the General Convention. A copy of the parish's bylaws shall be filed in the diocesan office. (1969)
- (b) Other Rules and Regulations: Every parish and/or vestry shall have the power to make other rules and regulations respecting the temporal government and support of their respective parishes. These rules and regulations shall conform to the provisions of this canon and not be inconsistent with public law, the provisions of the Constitution and other canons of the Diocese, or the provisions of the Constitution and Canons of the General Convention.

## **Sec. 2 Members Entitled to Vote:**

- (a) The voting members of the parish shall be persons who are:
  - (i) Members of the Episcopal Church (as defined in the canons of the General Convention);
  - (ii) recorded in the parish register;
  - (iii) At least 15 years of age, when not prohibited by public law;
  - (iv) Contributors of record to the parish for a fixed period preceding the meeting of the parish; and
  - (v) In compliance with these requirements for a specified time, not less than one month before the meeting.
- (b) The bylaws shall prescribe how contributors of record are determined.
- (c) The bylaws may require that voting members at meetings be persons who are also:
  - (i) Confirmed communicants of the Episcopal Church (as defined in the canons of the General Convention);
  - (ii) Communicants in good standing (as defined in the canons of the General Convention); and/or
  - (iii) At least 18 years of age or some other age, at least 15 but not more than 18. (1969, 1980, 1983, 1986)
- (d) The Vestry shall decide any issue concerning the inclusion or omission of any person on the list of qualified voters maintained by the Secretary or Clerk of the Vestry.

## **Sec. 3 Meetings of the Parish:**

- (a) Annual Meetings: the bylaws shall designate the time and place for Annual Meetings of the parish, or provide that:
  - (i) The designated time and place shall be determined by the Vestry and contained in a Notice of Annual Meeting; or
  - (ii) If the Vestry fails to fix the time and place of an Annual Meeting to be held during the first eleven months of any year, the Annual Meeting for that year shall be held at the Church on the Monday night following the first Sunday in December.

- (b) Special Meetings: the bylaws shall provide that Special Meetings of the parish may be called by:
  - (i) The Rector,
  - (ii) A specified number of the Vestry, or
  - (iii) Petition of a specified number of voting members of the parish.
- (c) Notice of Meetings: Notice of the place, day, and hour of any Annual or Special Meeting and the purposes for which the meeting is called shall be mailed to all known voting members. The bylaws shall provide that notice be given a specified number of days before the meeting, and shall set forth the manner in which the notice shall be made, such as by direct mailings or publication in a bulletin of the parish. At least 30 days notice shall be given of any proposed change to the bylaws to be presented for action at a meeting. The notice shall include the proposed change and an explanation of it.
- (d) Quorum: the bylaws shall specify the percentage of voting members of the parish that shall constitute a quorum. The bylaws shall also provide that the vote of a majority of the quorum present shall be required for the adoption of any matter, except that a two-thirds majority shall be required for any change in the bylaws.
- (e) Presiding Officer: the Rector shall preside at all meetings of the parish, except that if the Rector is absent, the Senior Warden, or in the Senior Warden's absence, another person as the bylaws shall provide, shall preside. If the parish is without a rector, the Bishop shall preside, if present. (1969, 1983)
- (f) Vestry's Role in Elections: the bylaws shall provide that the Vestry or, alternatively, a majority of the members of the Vestry present at any parish meeting, shall decide any issues concerning an election.

#### **Sec. 4 Vestry:**

- (a) Membership: the Vestry shall consist of the Rector, the Senior Warden, the Junior Warden, and other lay persons elected at the Annual Meeting from among the voting members of the parish, and may include other officers elected by the Vestry. Vestry members shall be at least 18 years of age, except that the bylaws may provide for the election of one or more persons between the ages of 15 and 18 years as Vestry members. Vestry members under the age of 18 may not constitute a majority of the members, nor may they be included in the computation of a quorum or vote on the acceptance of any contractual obligation of the Vestry. In all other respects, they shall have full power and responsibilities as Vestry members. Additional qualifications for Vestry members, not inconsistent with public or canon law, may be contained in the bylaws. The following may vote at Vestry meetings: the Rector, the Wardens, other officers granted the right to vote under the parish's bylaws, and members of the Vestry who are not prohibited from voting on the issue by virtue of their age. (1980)
- (b) Number: the bylaws shall prescribe the number of lay Vestry members. The number may be increased or decreased from time to time by amendment to

the bylaws, except that no decrease shall have the effect of shortening the term of any incumbent Vestry member.

- (c) Term: the bylaws shall provide the length of term of the lay Vestry members which shall not be less than one year nor more than four years, and may provide for the division of lay Vestry members into classes with different terms of office. The bylaws shall further provide that in the event of a vacancy among the lay members, a majority of the remaining Vestry members may elect a person who is eligible for election to the Vestry to fill the vacancy until the next Annual Meeting.
- (d) Meetings: Meetings of the Vestry may be called by the Rector, the Senior Warden, or one-third of all the lay voting Vestry members, upon not less than three days' notice. The notice may be shortened by a majority of the voting members of the whole Vestry at any meeting. The bylaws shall specify the number of voting Vestry members that shall constitute a quorum for the transaction of business, which shall not be less than one-third nor more than one-half of the voting members of the whole Vestry. The act of the majority of the voting Vestry members present at a meeting shall be the act of the Vestry except as provided in this canon. The Vestry may adopt rules for the conduct of its meeting.
- (e) Rector: the Rector shall have the right to preside at all Vestry meetings. If the Rector does not preside or is absent, the Senior Warden, if present, otherwise the Junior Warden, shall preside, or in the absence of both, another member selected by the Vestry shall preside. If The parish is without a Rector, the Bishop shall preside, if present. (1980)
- (f) Committees: the bylaws may provide for the appointment by the Vestry of committees, each of which shall include two or more Vestry members. Committees appointed by the Vestry shall exercise such authority of the Vestry in the management of the parish as the Vestry shall delegate, but shall not relieve the Vestry of any responsibility imposed upon it by civil or canon law. The bylaws may also provide for the Rector to appoint other committees not having the authority of the Vestry in the management of the parish. This paragraph does not limit the inherent authority of the Rector to appoint committees to assist in the Rector's ministry to the parish. (2000)
- (g) Oath: the bylaws may provide for an oath of Vestry members that they will faithfully execute the office to which they have been elected. (1969)
- (h) Clergy Compensation: Every congregation and/or Vestry shall regard the payment of clergy compensation as having priority over all other charges upon its income. (2001, 2004)
- (i) Lay Compensation: After each congregation or vestry determines the number of lay employees it shall employ during a given year, it shall regard the payment of compensation to those employees as having priority over all other charges upon its income, except the payment of clergy compensation. Lay compensation, for the purposes of this subparagraph, shall mean salary and those benefits such as, but not limited to, pension contributions and



health and life insurance premiums as have been negotiated between the congregation and/or vestry and the employee. (2005)

## **Sec. 5 Elected Officers:**

- (a) Wardens: the bylaws shall provide that:
  - (i) At the Annual Meeting, the parish shall elect from among its voting members, the Senior Warden and the Junior Warden; or
  - (ii) At the first meeting held after the Annual Meeting, a majority of the whole Vestry shall elect the Wardens.

The terms of the Wardens shall be governed by Sec. 4(c) of this Canon. The bylaws shall further provide that in the event of a vacancy among the Wardens, a majority of the remaining Vestry members may elect a person who is eligible for election as Warden to fill the vacancy until the next Annual Meeting of the parish or meeting of the Vestry at which the Wardens are normally elected. The Wardens shall have such authority and shall perform such duties in the management of the property and affairs of the parish as are provided by the canons of the Diocese and General Convention and the bylaws and resolutions of the Vestry not inconsistent with those canons.

- (b) Treasurer: the Vestry shall elect a Treasurer of the parish who may or may not be a member of the parish and/or Vestry. The term of office, voting rights, and extent of authority of the Treasurer shall be as prescribed by the parish bylaws and resolutions of the Vestry.
- (c) Secretary or Clerk: the Vestry shall elect a Secretary or Clerk of the parish who may or may not be a member of the Vestry. The term of office, voting rights, and extent of authority shall be as prescribed by the parish bylaws and resolutions of the Vestry. The Secretary or Clerk shall keep the record of all voting members of the parish.
- (d) Delegate: the bylaws shall provide that delegates and alternate delegates of the parish to the Diocesan Convention may be elected by the parish at a duly called meeting or elected by the Vestry. (1969)

## **Sec. 6 Clergy:** the bylaws shall contain procedures relating to the election of clergy in accordance with the following provisions:

- (a) Rector: When the rectorship becomes vacant, the Vestry shall, by a majority vote of the whole Vestry, elect a new Rector from among the priests of the Episcopal Church or other clergy authorized by the canons of the General Convention to officiate in the Episcopal Church. The election shall follow consultation with the Bishop in conformity with the canons of the General Convention.
- (b) Assistant Clergy: the Vestry shall, by majority vote of the whole Vestry elect Assistant Clergy from among the clergy of the Episcopal Church or other clergy authorized by the canons of the General Convention to officiate in the Episcopal Church. This election shall be at the nomination of the Rector and after consultation with the Bishop in conformity with the canons of the General Convention.



- (c) Contract: the call of a new Rector or new Assistant Clergy shall be made to and accepted by the member of the clergy in writing. The call shall contain a provision substantially in the following form:

The Vestry of ..... Parish (or Congregation) have elected and do invite the Reverend ..... to be the Rector (or Assistant Clergy), of this Parish (or Congregation), to serve pursuant to the following understandings:

1. The Rector (or Assistant Clergy) shall have an annual salary of \$..... (state with or without the use of a rectory or other parish-owned housing).
2. The Rector (or Assistant Clergy) shall have an annual vacation of ..... (state length of time) with full salary.
3. The Parish (or Congregation) shall pay for the Rector (or Assistant Clergy) the required assessment to the Church Pension Fund in accordance with its rules.
4. (In the case of a rectorship) This rectorship shall continue until dissolved by mutual consent or by arbitration and decision as provided by the canons of the General Convention (or state length of tenure if agreed upon).
5. (Other provisions as agreed upon by the Vestry and the Clergy).

In addition to the matters enumerated above, the matters specified in Appendix B to the Canons of this Diocese, entitled Guidelines for Clergy Contracts, shall, at the request of either the Vestry or the Clergy, be jointly discussed and considered for inclusion in the call. All matters agreed to by the Vestry and the Clergy on any of the subjects specified in Appendix B shall be included in the written call. (1969, 1980)

## CANON 26 (RESERVED)

### CANON 27

#### OF THE CATHEDRAL

**Sec. 1** The Protestant Episcopal Cathedral Foundation of the District of Columbia, incorporated by Act of Congress, approved January 6, 1893, is an Institution of the Diocese of Washington.

**Sec. 2** The Cathedral Church of St. Peter and St. Paul is the Cathedral and chief Mission Church of the Diocese of Washington.

### CANON 28

#### OF PAROCHIAL REPORTS

**Sec. 1** The statistical and fiscal years of the Diocese coincide with the calendar year. The Parochial Reports and all reports of Officers, Boards, Trustees and Committees of a fiscal character shall be for the calendar year. All reports shall be sent to the Bishop, or, if there is no Bishop, to the Secretary of the Convention, on or before the first day of March in each year. A congregation may request, in writing, an extension of the filing deadline, and the Bishop may grant an extension for good cause. (1963, 1975, 1993, 1998)

**Sec. 2** If a Parish, Separate Congregation, Organized Mission, or the Cathedral, does not submit a required Parochial Report or fiscal report for the preceding year by March 1, that congregation shall be assessed a fine of \$100 for each lay delegate that the congregation is entitled to send to Convention. In addition, at the next Convention, the Secretary of the Convention shall read the names of any congregations that were delinquent in filing. This section also applies to a congregation whose Member of the Clergy or Treasurer is required to submit a corrected or amended report under Section 3 of this canon and does not comply with the time limit that the Secretary prescribes. (1993, 1998, 2001)

**Sec. 3** The Secretary of the Convention shall prepare the statistical information contained in the Parochial Reports in tabulated form; print it in the Journal; and prepare and transmit any statistical summaries and other reports that are required by the Executive Council of the General Convention. If a report does not comply with the Canons of the General Convention, the Secretary may return the report for correction to the Member of the Clergy in charge or Treasurer of any Parish, Separate Congregation, Organized Mission, or the Cathedral. The Member of the Clergy or Treasurer shall furnish a corrected or amended report within the time the Secretary prescribes. (1966, 1983, 1993)

**Sec. 4** Each Parish, Separate Congregation, Organized Mission, College Chaplaincy, and the Cathedral shall comply with the requirements of the Canons of the General Convention for the conduct of annual audits of the congregation and also with any guidelines promulgated for those audits by the Diocesan Council of this Diocese. Failure to submit a copy of the audit to the Bishop as required by the Canons of the General Convention will result in a fine being assessed in the same manner as provided for parish reports in Sec. 2 of this canon. (1993, 1998)

**Sec. 5** When any Parish or Separate Congregation for three consecutive years fails to submit a Parochial Report, and during that same period, fails to employ a member of the Clergy as its Rector or Priest-in-Charge, it forfeits its union with the Convention, including the right to send a Delegate. This takes effect at the beginning of the next annual meeting of the Convention. The Bishop shall report the Parish or Separate Congregation to the Convention in the Bishop's Annual Address. The Parish or Separate Congregation, however, may be readmitted, upon application to the Convention, accompanied by a report of its condition, and on terms that appear just. After an affirmative vote of the Convention, readmission is effective at that Convention's adjournment. (1983)

## CANON 29

### OF THE ENCUMBRANCE OR ALIENATION OF CHURCH PROPERTY

**Sec. 1** The Vestry of a Parish or Separate Congregation, in accordance with Canon I.7.3 and II.6 of the General Convention, shall obtain written approval from the Bishop and the Standing Committee before taking any steps to encumber any real property of the Parish or Separate Congregation by mortgage, deed of trust, lease or otherwise, or to alienate any real property by gift, sale, exchange or otherwise. The Vestry of a Parish or Separate Congregation may lease real property of the Parish or Separate Congregation (other than the portion of any church or chapel which has been used principally for public worship) for a term of three years or less without the approval of the Bishop or the Standing Committee. (1975, 1976)

**Sec. 2** The Vestry of a Parish or Separate Congregation that expects to become inactive and to discontinue the holding of public worship shall obtain the written approval of the Bishop and Standing Committee before disposing of any assets, including the proceeds of sale of real estate. (1977)

**CANON 30**  
**OF THE OPERATING BUDGET OF THE DIOCESE**  
*(ADOPTED 2001)*

**Sec. 1** Each annual meeting of the Diocesan Convention shall adopt an Operating Budget for the current fiscal year.

**Sec. 2** The Operating Budget shall include the pledge of the Diocese to the Executive Council of the General Convention for the maintenance and extension of the Church's work outside the Diocese.

**CANON 31**  
**OF THE SUPPORT OF THE DIOCESAN**  
**OPERATING BUDGET BY CONGREGATIONS**  
*(ADOPTED 2001)*

**Sec. 1** The Vestry of each Parish and Separate Congregation, the Mission Committee of each Mission and the Chapter of the Cathedral shall make a financial commitment each year to support the mission and ministry of the Diocese. A tithe of a congregation's Operating Income shall be the normative standard of giving by each congregation toward the support of the mission and ministry of the Diocese.

**Sec. 2** Operating Income shall have the meaning ascribed to the term "Normal Operating Income" in the Parochial Report applicable to the year for which Operating Income is being determined. If the Parochial Report for a relevant year does not define the term "Normal Operating Income," Operating Income for that year shall include the following sources of congregational revenue:

- (i) Plate offerings, pledge payments and regular financial support;
- (ii) Monies available (and actually used) for operations from investments;
- (iii) Other operating income, including unrestricted gifts and restricted gifts used for operations and contributions from congregational organizations; and
- (iv) Unrestricted bequests used for operations.

**Sec. 3** On a date specified by Council, the Rector, or if there is no Rector, the Senior Warden, of each Parish and Separate Congregation, the Vicar or Vice-Chair of each Mission Committee, and the Chapter of the Cathedral shall communicate to Council the financial commitment of that congregation in support of the mission and ministry of the Diocese for the coming year. Financial commitments shall be expressed as a specific dollar amount and as a percentage of the operating income of the Parish, Separate Congregation, Organized Mission, or Cathedral for the year preceding the year in which financial commitments are due.

**Sec. 4** When a Parish, Separate Congregation, Organized Mission, or Cathedral is unable to fulfill its commitment in regular and timely payments, the Rector or if there is no Rector, the Senior Warden, the Vicar or Vice-Chair of the Mission

Committee, or Chapter of the Cathedral shall immediately communicate with the Bishop and Council.

**Sec. 5** Every Parish, Separate Congregation, Organized Mission, and Cathedral shall regard its contributions for the Diocese's operating budget as a normal and necessary obligation upon its income.

## CANON 32 OF THE PARISH REGISTER

**Sec. 1** The Vestry of each Parish, or Separate Congregation, shall provide a suitable and substantial book to be used as the Parish Register. This shall be kept by the Minister of the Parish, or Separate Congregation, and left, upon the Minister's death or removal, for the use of the succeeding Minister. It shall be the duty of every Minister, in making the records, to specify the name and date of birth, of each child baptized, with the names of the parents and sponsors; the name of each adult baptized and the names of the witnesses; the names of the persons confirmed, and the name of the Bishop who performed the rite; the names of the communicants in the Parish, or Congregation, with the incidents of removal, death, or discipline; the names, ages, and residences of the parties married; and the names and ages of the persons buried as also the time when, and place where each rite was performed. The registry of each baptism shall be signed by the officiating Minister; and the record of each marriage shall be signed by the Minister who solemnizes it, and, if practicable, by the married parties, and by at least two witnesses of the marriage. (1965, 1983)

**Sec. 2** Every Minister shall also make out and continue, as far as practicable, a list of all the families and adult persons within the Minister's care. (1965)

**Sec. 3** In every Parish, Separate Congregation, Mission, or other place of worship, there shall be provided a book in which the officiating minister shall make a record of every public and private service held, the total attendance thereat, and the number who have received Holy Communion. (1965)

## CANON 33 (RESERVED)

## CANON 34 OF VACANT CURES

**Sec. 1** When the Vestry knows that the Member of the Clergy in charge has left or is leaving, the Vestry shall immediately notify the Bishop, or, if there is no Bishop, the President of the Standing Committee.

**Sec. 2** During the vacancy of a cure, the Vestry shall provide for regular public worship, and for other ministerial acts. If the Vestry fails to provide these services, through neglect or inability, for a period of one calendar month, the Bishop, or, if there is no Bishop, the President of the Standing Committee, shall provide for supply clergy as may be practicable. The Vestry shall pay the reasonable expenses incurred for and by the supply clergy.

**Sec. 3** A Vestry may not elect a new Rector until it has submitted the name of the proposed Clergy candidate to the Bishop, if there is one. The Bishop shall communicate about the candidate with the Vestry within thirty days after receiving the name. (1983)

**Sec. 4** When a Rector or an Assistant Minister has accepted election in any Parish or Separate Congregation, the Vestry of the Parish or Separate Congregation shall notify the Secretary of the Convention of the name of the Rector or Assistant Minister and the date of the commencement of duties. (1983)

**Sec. 5** When a Rector or an Assistant Minister of a Parish or Separate Congregation leaves office, the Vestry of the Parish or Separate Congregation shall notify the Secretary of the Convention of the date of the termination.

### **CANON 35**

#### **OF PROVIDING THE ELEMENTS OF THE HOLY COMMUNION**

In every Parish or Separate Congregation, the Wardens, if required by the Member of the Clergy in Charge, shall provide the elements of bread and wine for the Holy Communion.

### **REGULATIONS RESPECTING THE LAITY**

#### **CANON 36**

##### **OF FAMILY WORSHIP**

It shall be the duty of every communicant in this Church, who is the head of a family, to live in the daily exercise of family worship.

#### **CANON 37**

##### **OF FAMILY INSTRUCTION**

The members of this Church shall instruct their families, as far as they are able, in the principles of the Christian Religion, and shall cause their children to attend the catechistical instructions of their Rector; and as soon as they are sufficiently informed and impressed with the importance and sacredness of their baptismal vow, they shall present them to the Rector, as candidates for confirmation; who shall examine them, and, if satisfied of their fitness, recommend them to the Bishop for Confirmation.

#### **CANON 38**

##### **OF ADMISSION TO THE HOLY COMMUNION**

No member of this Church, who has not previously communed, shall offer himself or herself for the reception of the Lord's Supper, nor shall any Minister enroll any persons, as communicants of the Minister's Congregation, until the Minister shall have conversed with such person, or persons, on the subject, or until the Minister shall be satisfied that they have been regular communicants, in the Minister's own, or some other Congregation. (1983)

#### **CANON 39**

##### **OF THE EXCLUSION OF THE TRANSGRESSORS**

Ministers shall be careful not to admit any persons to the Holy Communion or, as Sponsors in Baptism, who are notorious transgressors, and the Vestries of vacant Parishes shall endeavor to prevent such persons from being imposed on Ministers visiting such Parishes.

#### **CANON 40 (RESERVED)**

## CLERICAL DISCIPLINE

### CANON 41 CLERICAL DISCIPLINE (*RESTATED 2014*)

#### **SEC. 4101. Definitions.**

In this canon:

- (1) **BOARD.**— The term “Board” means the Disciplinary Board established under section 4103.
- (2) **CASE.**— The term “case” means any informal or formal process under Title IV or this canon or any informal or formal proceeding under Title IV or this canon relating to a particular Respondent.
- (3) **COMMUNICANT OF THIS DIOCESE IN GOOD STANDING.**— The term “communicant of this Diocese in good standing” means an individual who—
  - (A) is a communicant in good standing as defined under the Canons of the General Convention; and
  - (B) is—
    - (i) a member of a parish, separate congregation, mission, or college chaplaincy of this Diocese; and
    - (ii) entitled to vote in that parish, separate congregation, mission, or college chaplaincy.
- (4) **DIOCESE.**— The term “Diocese” means the Diocese of Washington.
- (5) **FIXED TERM MEMBER.**— The term “fixed term member” means a member of the Board appointed under section 4103(d).
- (6) **PANEL.**— The term “Panel” means any Panel established under Title IV or this canon.
- (7) **SEPARATE CASE MEMBER.**— The term “separate case member” means a member of the Board appointed under section 4104(a).
- (8) **TITLE IV.**— The term “Title IV” means Title IV of the Canons of the General Convention.

#### **SEC. 4102. Application of Title IV.**

- (a) **INCORPORATION OF TITLE IV INTO CANONS.**— Those provisions of Title IV that are applicable to the Diocese are incorporated as part of these canons.
- (b) **CONFLICT OF LAWS.**— To the extent that any provision of these canons is inconsistent with any provision of Title IV, the provision of Title IV shall govern.

#### **SEC. 4103. Disciplinary Board.**

##### **(a) ESTABLISHMENT AND MEMBERSHIP.—**

- (1) **ESTABLISHMENT.**— There is established a Disciplinary Board.
- (2) **MEMBERSHIP.**— The Board shall consist of—
  - (A) 9 members of whom—
    - (i) 5 shall be clergy members; and

(ii) 4 shall be lay members; and

(B) any separate case member appointed under section 4104(a).

(b) **CLERGY MEMBERS.**— The clergy members of the Board shall be canonically resident in the Diocese.

(c) **LAY MEMBERS.**— The lay members of the Board shall be at least 18 years of age and communicants of this Diocese in good standing.

(d) **APPOINTMENT OF MEMBERS.**—

(1) **IN GENERAL.**— The Bishop shall appoint the 9 members of the Board described under subsection (a)(2) with the consent of the Convention.

(2) **TERMS.**—

(A) *Length of Term.*— The term of each member of the Board appointed under paragraph (1) shall—

(i) begin the day after the consent of the Convention; and

(ii) except as provided under subparagraph (B), end on the day after the third annual meeting of the Convention following the date of the beginning of the term.

(B) *Staggered Terms.*—

(i) *In General.*— The terms of office of the Board shall be staggered and arranged into 3 classes.

(ii) *Initial Appointments.*— The terms of office of the initial appointments may be shortened to carry out clause (i).

(e) **VACANCIES.**—

(1) **NOTIFICATION.**— Upon the determination that a vacancy exists, the President of the Board shall notify the Bishop of the vacancy and request appointment of a replacement member.

(2) **APPOINTMENT.**— The Bishop shall appoint a replacement member of the Board in consultation with the Standing Committee.

(3) **TERM.**— A replacement member of the Board shall serve until the end of the next annual Convention. At that Convention, if there is time remaining in the term, either the replacement member of the Board, or another individual, shall be appointed to serve out the remainder of the term.

(f) **PRESIDENT.**—

(1) **APPOINTMENT.**— The Bishop shall appoint a President from among the members of the Board.

(2) **TERM.**— The term of the President shall—

(A) begin the same day as provided for terms under subsection (d)(2)(A)(i); and

(B) end on the day after the first annual meeting of the Convention following the date of the beginning of the term.

#### **SEC. 4104. Separate Case Appointments.**

(a) **IN GENERAL.**— The Bishop may appoint a member to the Board in consultation with the Standing Committee, if—

(1) there is no vacancy in the position of a fixed term member;



- (2) the Board is unable to carry out its functions with respect to a case, because any fixed term member or separate case member is unable to serve with respect to that case, including for reasons of recusal; and
  - (3) the appointment meets the needs of the Board with respect to the number of clergy members and lay members.
- (b) **SEPARATE CASE MEMBERS.**— An individual appointed under subsection (a) shall be a member of the Board only with respect to the case for which that member is appointed, until the conclusion of that case.
- (c) **APPOINTMENTS AS FIXED TERM MEMBERS.**—
- (1) **IN GENERAL.**— An individual appointed under subsection (a) may be appointed to fill a vacancy in the position of a fixed term member.
  - (2) **CONTINUATION ON CASE.**— An individual may continue serving as a member of the Board to the conclusion of a case if—
    - (A) that individual was appointed as a separate case member for that case; and
    - (B) after being appointed to fill a vacancy in the position of a fixed term member, the term of that individual expires.

#### **SEC. 4105. Replacement of Disqualified Members.**

- (a) **NOTIFICATION AND REQUEST.**— Any member of a Panel who disqualifies himself or herself in any proceeding shall immediately after the disqualification—
- (1) notify the President of the Board; and
  - (2) request a replacement member of the Panel.
- (b) **CHALLENGES OF ALL PANEL MEMBERS.**— If every member of a Panel is challenged, the members of the Board who are not the subjects of a challenge in the applicable case shall make a determination on each challenge.

#### **SEC. 4106. Intake Officers.**

- (a) **APPOINTMENT.**— The Intake Officers shall be appointed from time to time by the Bishop after consultation with the Board. The Bishop shall appoint at least 2 Intake Officers according to the needs of the Diocese, with at least 1 male and 1 female.
- (b) **PUBLICATION.**— The Bishop shall publish the names and contact information of the Intake Officers throughout the Diocese.

#### **SEC. 4107. Investigators.**

- (a) **APPOINTMENTS.**— The Bishop shall appoint 1 or more Investigators as needed in consultation with the President of the Board. Every Investigator shall be required to maintain confidentiality subject to Canon IV.11(5) of the Canons of the General Convention.
- (b) **COMPENSATION.**— The Diocese may compensate an Investigator for services rendered at a rate described in a written retainer agreement.
- (c) **REIMBURSEMENT.**— Whether or not an Investigator is compensated, the Diocese shall reimburse an Investigator for reasonable and necessary expenses incurred in a proceeding under this canon.



**SEC. 4108. Church Attorney.**

- (a) **APPOINTMENTS.**— The Bishop, in consultation with the Standing Committee, shall appoint 1 or more attorneys to serve as Church Attorneys.
- (b) **QUALIFICATIONS.**— Any individual appointed under subsection (a) shall be a Member of the Church and a duly licensed attorney, but need not reside within the Diocese.
- (c) **REMOVAL.**— The Church Attorney may be removed for cause by the Bishop, in consultation with the Standing Committee.
- (d) **COMPENSATION.**— The Diocese may compensate a Church Attorney for services rendered at a rate described in a written retainer agreement.
- (e) **REIMBURSEMENT.**— Whether or not a Church Attorney is compensated, the Diocese shall reimburse a Church Attorney for reasonable and necessary expenses incurred in a proceeding under this canon.

**SEC. 4109. Pastoral Response Coordinator.**

The Bishop may appoint a Pastoral Response Coordinator, to serve at the will of the Bishop in coordinating the delivery of appropriate pastoral responses provided for in Title IV. The Pastoral Response Coordinator shall not be an individual serving in any other capacity under this canon.

**SEC. 4110. Advisors.**

- (a) **APPOINTMENTS.**— In each proceeding under this canon, the Bishop shall appoint an Advisor for the Complainant and an Advisor for the Respondent.
- (b) **VIEWS BEFORE APPOINTMENTS.**—
  - (1) **COMPLAINANT.**— Before the appointment of an individual as the Advisor for the Complainant, the Complainant shall have a reasonable opportunity to express the Complainant's views about the intended appointment of that individual.
  - (2) **RESPONDENT.**— Before the appointment of an individual as the Advisor for the Respondent, the Respondent shall have a reasonable opportunity to express the Respondent's views about the intended appointment of that individual.
- (c) **QUALIFICATIONS.**—
  - (1) **IN GENERAL.**— Any individual serving as an Advisor for the Complainant or an Advisor for the Respondent may not—
    - (A) hold any other position provided for under this canon; or
    - (B) include any chancellor or vice chancellor of this Diocese or any individual likely to be called as a witness in the proceeding or otherwise be involved in the proceeding.
  - (2) **ADVISOR FOR THE RESPONDENT.**— The Advisor for the Respondent shall be a licensed or canonically resident member of the clergy.

**SEC. 4111. Clerk.**

The Board shall appoint a Board Clerk to assist the Board with records management and administrative support. The Clerk may be a member of the Board.

**SEC. 4112. Costs, Expenses, and Fees.**

- (a) **IN GENERAL.**— Except as otherwise expressly provided in this canon, any cost, expense, or fee incurred under Title IV and this canon shall be the obligation of the individual incurring that cost, expense, or fee.
- (b) **REIMBURSEMENT OF REASONABLE EXPENSES.**— The Diocese shall reimburse reasonable expenses of the Board, the Intake Officer, the Clerk, and any other individual as may be approved by the Bishop and the Standing Committee.
- (c) **DISCRETIONARY PAYMENT.**— In the sole discretion of the Bishop, and with the consent of the Standing Committee, the Bishop may recommend to Diocesan Council the payment by the Diocese of certain reasonable fees and expenses incurred by the Respondent.
- (d) **EXCLUSIVE PROCEDURE AND METHOD.**— Except for the provisions of canon IV.19.23(b) of the Canons of the General Convention, this canon shall provide the exclusive procedure and method for reimbursement or payment of any cost, expense, or fee incurred in a proceeding under Title IV.

**SEC. 4113. Records.**

- (a) **RECORDS OF PROCEEDINGS.**—
  - (1) **IN GENERAL.**— Except as provided under paragraph (2), the records of active proceedings before the Board, including the period of any pending appeal, shall be preserved and maintained in the custody of the Clerk.
  - (2) **DIOCESAN OFFICES.**— If there is no Clerk, the records described under paragraph (1) shall be preserved and maintained in the custody of the Diocesan offices.
- (b) **PERMANENT RECORDS.**— The Bishop shall make provision for the permanent storage of records of all proceedings under this canon at the Diocese and the Archives of the Episcopal Church, as prescribed in Title IV.

**CANONS 42, 43 AND 44 (RESERVED)****CANONICAL LEGISLATION****CANON 45****OF THE AMENDMENT AND EDITING OF CANONS**

**Sec. 1** Any proposal to amend a canon or adopt a new canon shall be submitted in writing to the Secretary at least 60 days before the next annual meeting of the Diocesan Convention. The Secretary shall forward the proposal to the Committee on the Constitution and Canons. That Committee may hold a hearing on the proposal. At least 30 days prior to the annual meeting of the Diocesan Convention, the Chairman of the Committee shall submit copies of all proposals, with the report of the Committee on each one to the Secretary, who shall forward them to each Clerical Member and Lay Delegate of the Convention and to each Regional Assembly of the Diocese. Except as otherwise provided in this section, any proposal to adopt a new canon shall meet the above requirements to be considered by the annual meeting of the Diocesan Convention. However, a proposal to adopt a new canon may be considered by the annual meeting of the Diocesan Convention if:

- (a) It originated in the Committee on the Constitution and Canons,

- (b) It is introduced on the first day of the annual meeting, and adopted by a two-thirds majority, with three-fifths of the delegates in each order present and voting; or
- (c) The Convention agrees unanimously to act on the proposal. (1975, 1980, 2010)

**Sec. 2** In preparing a new edition of the Canons for publication, the Committee may change the titles, and the order and numbering of the Canons, may make minor non-substantive editorial corrections, and shall change references to the Canons of the General Convention to correspond to the latest edition. (1975)

**Sec. 3** Unless a different effective date is specified in the report or resolution proposing the action, a new canon or an amendment to these canons shall take effect on the first day of January following adjournment of the Convention at which it is enacted. (1994)

## CANON 46

### OF ELIGIBILITY FOR OFFICES OR OTHER POSITIONS

**Sec. 1** Nothing in these Canons shall be interpreted otherwise than to permit the nomination and election, or appointment, of women to any office, committee, commission or board for which they are eligible under the Constitution and Canons of the Diocese. (1975)

**Sec. 2** Unless otherwise specified, in these canons, where the qualifications for an office or other position include “communicant of this Church in good standing,” that phrase means both:

- (a) A communicant in good standing as defined in the Canons of the General Convention, and
- (b) A member entitled to vote of a parish, separate congregation, mission, or college chaplaincy of this Diocese. (1987)

**Sec. 3** Unless otherwise specified, in these canons, where qualifications of an office or other position include “a member of the Clergy,” that phrase means a member of the Clergy canonically resident in this Diocese. (1999)

## CANON 47

### OF THE ECCLESIASTICAL AUTHORITY

The Bishop of the Diocese is the Ecclesiastical Authority and the President of the Convention. When and for so long as this authority may devolve upon a Bishop Coadjutor or Suffragan Bishop, according to the provisions of Articles 5 and 6 of the Constitution, the words “the Bishop of the Diocese,” “the Bishop,” and “the President of the Convention” shall have the same authority as that of the Bishop of the Diocese. When and for as long as this authority may devolve upon the Standing Committee, according to the provisions of Article IV of the Constitution of the General Convention, it shall act as “the Bishop of the Diocese” or “the Bishop” for all purposes of these Canons, except for the Presidency of the Convention and in any instance where other officers of the Diocese are designated. (1975)

## APPENDICES TO THE CANONS OF THE DIOCESE

### APPENDIX A: GUIDELINES FOR BUILDING AND FINANCING. (1965)

The experience of several decades has shown the wisdom of careful advance planning when new churches, parish houses, and rectories are to be built and financed. The following recommendations, while not all-inclusive, reflect this experience in some areas where difficulties have arisen.

#### 1. Site:

- (a) Location: Preferably at or near an intersection of main routes of travel to and from residential areas.
- (b) Area: In outlying areas at least four acres. In urban sections particular care for the accessibility of parking facilities.
- (c) Contour of land: Suitability for adequate development for all anticipated buildings.

#### 2. Program:

- (a) The appointment of a representative parish committee to consider:

##### (1) For the Church building:

- Number of seats, present and future
- Location of choir
- Location and type of organ desired
- Liturgical requirements of altar and sanctuary
- Traffic pattern of communicants to and from rail
- Location and size of sacristy and vesting areas
- Entrance vestibule
- Coat rooms, if any
- Adequate space to turn a casket
- Side aisles, if possible

##### (2) For the Parish House:

- Number, size and location of administrative offices
- Requirements of the Church School
- General meeting rooms
- Food services
- Type and location of heating and ventilating equipment
- Utility and storage closets
- Public and private toilets

##### (3) For the Rectory:

- Rector's study
- Family living room
- Number and location of bedrooms, including a guest room
- Rooms for meetings and recreation

- (b) The study of present and future development of the whole site.

#### 3. Selection of and agreement with Architect:

- (a) Preferably a member of the American Institute of Architects and one qualified to meet liturgical and professional requirements. Personal interview to determine choice. Consultation on plans for the development of the site.

- (b) A written agreement between the owner and the architect following substantially the conditions set forth in documents of the AIA covering complete professional services. A caution, however, with regard to the standard provision in such contracts that a sum equal to 25% of the reasonably estimated cost may be asked by the architect if the work is discontinued.
  - (c) A fee generally not less than the fee established as a minimum for the area by the AIA for complete professional services.
  - (d) The agreement to include estimates of cost at least as follows:
    - (1) A preliminary estimate of costs based on architectural studies.
    - (2) A further and more complete estimate of cost when working drawings and detailed specifications make possible a more accurate determination.
    - (3) This estimate made by a professional estimator at the expense of the owner.
4. Financing:
- (a) Upon receiving the preliminary estimate the addition thereto of:
    - (1) The amount of the architect's fee.
    - (2) At least 10% as a factor of safety to allow for increases in costs before placing of the contract for construction.
    - (3) An additional 5% as an allowance for changes which may be desired in the course of construction.
  - (b) If the total estimated cost, including the architect's fee and the contingency allowances, be deemed within the capabilities of the congregation, consultation with diocesan authorities:
    - (1) Submission of preliminary drawings and studies to the Diocesan Commission on Church Architecture.
    - (2) Consultation with the Bishop and Standing Committee about the plans for financing, particularly any plan to be secured by a loan on Church property.
  - (c) In the event that approval be given, authorization by the committee:
    - (1) Working drawings and detailed specifications by the architect.
    - (2) Inauguration and active prosecution of a building fund campaign, or other plan of raising funds, so structured that there be in hand, before the estimated date of completion of construction, an amount of cash equal to not less than 40% of the total estimated cost; so that, if a loan is to be secured on Church property, it be no more than 60% of the cost of construction.
    - (3) Preliminary arrangements for financing.
    - (4) Application to the Bishop and Standing Committee for approval of borrowing. (Vide General Convention, Canon I.7, and Diocesan Canon 29.)
5. Selection of Contractor:
- (a) Competitive bids from three to five contractors by invitation only, with due regard for:
    - (1) Their respective records on projects of similar or greater complexity.
    - (2) The report on their references. Personal checking by the committee.
    - (3) Evidence of their comparable quality in performance and reliability.

- (b) The opening of bids in the presence of all bidders.
- 6. Contracts:
  - (a) The standard contract form of the American Institute of Architects generally satisfactory.
  - (b) Other forms to be checked by legal counsel.
- 7. Bonds and Insurance
  - (a) Adequate provision in the specifications for the following types of insurance in specified amounts, such amounts to be approved by the committee:
    - (1) Performance and payment bonds.
    - (2) Compensation and Employers' Liability Insurance.
    - (3) Liability Insurance.
    - (4) Fire Insurance by owner or by contractor.
    - (5) Owner's Protective Liability Insurance.
    - (6) Automotive Liability Insurance.
    - (7) Sub-contractor's Insurance.
    - (8) Completed Operations Insurance.
  - (b) All types of insurance listed in effect before the start of work.
- 8. Retention of Final Payment:
  - (a) The retention of 10% of all payments to the contractor in accordance with the recommended AIA procedure.
  - (b) The final payment only after the receipt of the release of all liens in affidavit form.

### **APPENDIX B: GUIDELINES FOR CLERGY CONTRACTS (1980)**

In addition to the matters enumerated in Section 6(c) of Canon 25 of this Diocese, the following matters shall, at the request of either the Vestry or the Minister, be jointly discussed and considered for inclusion in the call of a Rector or Assistant Minister:

- 1. (a) Salary increases on account of cost of living, merit and other considerations;
- (b) provisions for Parish-owned housing, housing allowance or other real estate equity participation; and payment of utilities;
- (c) automobile or other transportation allowance;
- (d) reimbursement for Social Security self-employment tax;
- (e) payment of premiums for life, accident, disability, health and other insurance;
- (f) payment or allowance for moving expenses;
- (g) payment for continuing education costs, professional association dues and other professional expenses, and office expenses not included within the Parish operating budget;
- (h) payment for Parish-related entertainment.
- 2. (a) Setting of charges, if any, and use of receipts respecting special clergy services and activities, *e.g.*, baptisms weddings, funerals, pastoral counseling;
- (b) funding, use and accountability of discretionary fund.

3. (a) Time off during the work week and anticipated weekly working hours;  
 (b) Sunday leave during the year;  
 (c) leave for sickness and continuing education;  
 (d) periodic extended or sabbatical leave;  
 (e) time for community, ecumenical and Diocesan activities.
4. (a) Title, purpose and function of the Minister's position;  
 (b) division of responsibilities among the clergy and Vestry respecting care and use of buildings, finances and other administrative functions;  
 (c) selection, funding, accountability and responsibilities of other clergy and lay staff (consistent with the provisions of Canon III.15(1) of the General Convention);  
 (d) use and funding of professional consultants and supply clergy.
5. (a) Time for commencement of the Minister's duties;  
 (b) length of tenure of the Minister's position;  
 (c) periodic review of expectations of the Vestry and the Minister;  
 (d) periodic evaluation of programs, functions and responsibilities entrusted to the Vestry, the Minister and other clergy;  
 (e) periodic review of the terms of the call.

### **III. RULES OF ORDER OF THE CONVENTION**

1. The daily sessions of the Convention shall be opened with Divine Service. All Clerical Members and Lay Delegates shall register at a place designated by the Secretary of the Convention. (1960)
2. The Convention upon its first assembling shall be called to order by the Bishop, or in the Bishop's absence by the Bishop Coadjutor or the Suffragan Bishop, or if there be no Bishop present, by the President of the Standing Committee, or by some member of that body appointed by any of its members who are present. (1960)
3. When the President calls the Convention to order, every member shall immediately be seated. (1960)
4. The President shall appoint a Coordinator for the Dispatch of Business who shall hold office until the next Convention. (1955)
5. The Secretary of the last Convention shall announce the total number of each order who have registered. If such registrations indicate the presence of a quorum, the President shall announce the fact and declare the Convention fully organized and ready for business. Subject to Canon 2, Sec. 3, if there is a question in regard to the right of any member of the Clergy or any Lay Delegate to seat and vote, or to seat and voice, the President may appoint a committee to investigate the facts and report them to the President for judgment. If there be no Bishop present, the Convention shall then proceed to elect a President. (1970, 1977)
6. A Secretary shall be appointed to hold office until the appointment of a successor at the next Annual Session. The President shall then appoint a First Assistant Secretary, a Second Assistant Secretary, tellers, pages and such other assistants as may be necessary. At such time as is indicated in the Order of Business the



President shall appoint the various Committees, Commissions, and Boards of the Convention. (1960)

7. When any member is about to speak or deliver any matter to the Convention, the member shall rise, and with due respect, address the President.
8. If two or more members shall rise at the same time to speak the President shall decide who shall speak.
9. The first member to speak on a resolution shall be the primary sponsor or the agreed upon designee. No member shall speak more than twice in the same debate nor longer than three minutes at one time without leave of the Convention, except that the primary sponsor or designee may speak for up to five minutes the first time, and three minutes the second time. (2005)
10. No motion shall be debated until it has been seconded, has been reduced to writing and presented to the Secretary.
11. When a motion is made and seconded, no other motion shall be received except to adjourn, to lay on the table, to postpone to a certain time, to postpone indefinitely, to commit or to amend; and motions for any of these purposes shall have precedence in the order herein named. If a motion to lay on the table an amendment be carried, the matter before the Convention shall be proceeded with as if no such amendment had been offered. The motions to lay on the table and to adjourn shall be decided without debate. The motion to adjourn shall always be in order if the mover has the floor.
12. When a proposed amendment is under consideration, a motion to amend the same may be made. No after-amendment shall be in order, but a substitute for both amendments may be received, which if adopted, shall operate as an amendment to the original proposition. No proposition on a subject different from the one under consideration shall be received under color of an amendment or substitute. No amendment or substitute shall be debated until it has been seconded, has been reduced to writing and presented to the Secretary. (1975)
13. If a question contain several distinct propositions the same shall be divided at the request of any member, and a vote taken separately except that a motion to strike out and insert shall be undividable.
14. All questions of order shall be decided by the President without debate; but any member may appeal from such decision, and on such appeal no member shall speak more than once, without express leave of the Convention.
15. When any member rises to a point of order, the member who has the floor shall be seated until the point of order is decided by the Chair.
16. A question being once determined shall stand as the judgment of the Convention, and shall not be again drawn into debate during the session, except with the consent of two-thirds of the Convention, upon a motion to reconsider made by a member who voted with the majority and seconded by a member who also voted with the majority.
17. No question shall be taken on any report unless upon a motion to print or recommit it; but reports shall, as a course, lie upon the table. If a committee deem any action of the Convention desirable, it shall be their duty to present in writing such Resolutions, Acts or Canons, as they may think it should adopt; which only shall be subject to the action of the Convention. Every act which divides a Parish,



- or in any way affects Parish boundaries, shall distinctly set out the new boundaries which it is intended to establish. The Convention will not act upon any proposed Resolution, Act or Canon which is not conformed to the provision of this rule.
18. Nominations may be made from the floor, or by other prescribed method, but shall be confined to announcement only of the candidate's name and shall not be seconded. Additional nominations may be made until all nominations are closed. (2010)
  19. Elections:
    - (a) All elections shall be by ballot unless otherwise ordered. The votes of the Clergy and the Laity shall be received and counted separately, but the vote shall be regarded as a joint vote, and the election shall be decided as required under the provisions of the Constitution and Canons.
    - (b) The Secretary shall cause to be prepared a list of all nominations for each elective office, indicating the number of persons to be voted for in each office.
    - (c) When a joint ballot is taken, the Tellers shall first verify that each voter is an accredited Member or Delegate with the right to vote, and then allow each voter to cast a vote.
    - (d) After the votes have been received and tallied, the Head Teller shall combine the Clerical and Lay votes into one joint report and present to the Convention —
      - (1) the total number of votes in each order and the number needed to elect in each order and in total; and
      - (2) the number of votes in each order and in total for each person voted for on the ballot.
    - (e) The President shall then state to the Convention the result of the joint ballot. (1975, 1986, 2010)
  20. Except when otherwise ordered by the Convention, no books, pamphlets, or other printed matter shall be distributed at any meeting of the Convention, or be placed in the seats of the members without the express permission of the President; but this prohibition shall not apply to the report of a Committee, or to any other document presented to or accepted by the Convention, or printed by its authority.
  21. A majority of two-thirds of the members present shall be required to suspend any Rule of Order or make any change in the Order of Business; but "Orders of the Day" may be intercalated in Order of Business by majority vote.
  22. All applications of Alternate Lay Delegates to seats in place of their principals shall be presented to the Secretary, who having determined that an Alternate is entitled to a seat, shall announce such substitution to the Convention. In case no objection is raised following such announcement, the Alternate shall take his seat.
  23. (a) Any member of the Convention desiring to submit any resolution for consideration by the Convention is directed to submit the same in writing to the Secretary for the Convention not less than 60 days before the time of meeting of the session of the Convention at which consideration of such resolution is desired; and the Secretary of the Convention shall thereupon forward a copy of such resolution to the Committee on the Constitution and Canons, or to such other committee as may be appropriate, which committee

may then, in its discretion, direct the Secretary of the Convention to forward a copy to all Ministers in active duty in the Diocese of Washington and to each Lay Delegate evidence of whose election shall have been certified to the Secretary. (1969,1976, 1996, 2010)

- (b) Any resolution except one of courtesy not submitted in advance may be considered by the Convention only after the writer or writers show cause why they could not have submitted the resolution 60 days before. The Convention must then agree to its consideration by a two-thirds majority. All resolutions submitted within two months prior to the Convention shall be with sufficient copies to distribute to the delegates attending the Convention. The Committee on Resolutions will circulate to each Regional Assembly and to each Convention delegate a copy of all resolutions, accompanied by its report thereon, at least 30 days prior to the Convention. (1970, 1980, 2010)
  - (c) The Resolutions Committee shall submit to the Finance Committee for its review all resolutions proposed to the Convention which have a potential impact upon the Diocesan budget. The Finance Committee shall promptly report back to the Committee on Resolutions its findings on these resolutions. In the case of a resolution which has a potential impact upon the Diocesan budget and which is accepted by Convention under Rule 23(b), the resolution shall be forwarded to the Finance Committee by the Secretary of the Convention and the Finance Committee shall report its findings to the Committee on Resolutions prior to consideration of the resolution by the Convention. (adopted 1995)
- 24. Any resolution, submitted pursuant to Rule 23, or motion which requires funding not specifically provided for in the budget submitted to the Convention for consideration, must contain a recommendation for a corresponding decrease in the funding of another item which is included in the budget so that the impact of the resolution or motion is cost-neutral. (adopted 2001)
  - 25. Robert's Rules of Order shall be the parliamentary guide in all cases not provided for in the foregoing Rules.
  - 26. The foregoing Rules of Order, together with the Order of Business hereto annexed, shall be deemed the Rules of Order for all future Conventions until altered or rescinded. (1950)
  - 27. The Journal of Proceedings shall be approved by the President, or the President *pro tempore*, before publication.

#### IV. ORDER OF BUSINESS OF THE CONVENTION

- 1. Call to order by the President or the President *pro tempore*. Opening prayer by the President.
- 2. Appointment of the Coordinator of Dispatch of Business. Motion for the adoption of the proposed Agenda.
- 3. Announcement by the Secretary of the number of registrations in each Order. Declaration by the President of the presence of a quorum and that the Convention is organized.
- 4. Election of a President, if necessary.

5. Appointments requiring consent, subject to the provisions of the Constitution and Canons of the Diocese:
  - (a) Appointment of the Secretary, appointment of the First Assistant Secretary, and optionally, of a Second Assistant Secretary.
  - (b) Appointment of the Treasurer, and optionally, of one or more Assistant Treasurers.
  - (c) Appointment of the Chancellor, and optionally, of one or more Assistant Chancellors.
  - (d) Appointment of the Commission on Ministry.
6. Appointments by the President which do not require consent, subject to any provisions of the Constitution and Canons of the Diocese:
  - (a) Appointment of the Committee on the Constitution and Canons
  - (b) The Committee on Resolutions
  - (c) The Commission on Church Architecture
  - (d) The Commission on Church Music
  - (e) Appointment of tellers, pages and others needed to conduct the business of the Convention.
7. Report of the Diocesan Council on Parishes and Separate Congregations, if any parishes or congregations seek to be given consent to organize, or, having been given consent by a previous Convention, petition for admission into union.
8. Reports regarding delinquent parochial reports for the preceding year (Canon 28, Sec. 2).
9. Report of Nominations: Subject to the provisions of the Constitution and Canons of the Diocese governing all elective offices, the Report of Nominations shall be made, by office, for the Standing Committee, Diocesan Council, Deputies and Alternate Deputies to the General Convention, Deputies and Alternate Deputies to the Provincial Synod, and any other elective offices that may be set by the Canons of the Diocese. Nominations from the floor may be made at the appropriate time during this report. Balloting shall be done at the time set by the agenda, or at other appropriate times as needed.
10. Presentation of petitions, memorials, resolutions, and motions, etc. without debate for referral to appropriate committees. A motion to accept requires a two-thirds majority vote.
11. Report of Communications from the Secretary of the General Convention.
12. Address of the Bishop (or President of the Convention).
13. Address of the Bishop Coadjutor or the Bishop Suffragan, if any.
14. Reports Regarding Convention Business shall be made as listed below, or as otherwise set by the agenda:
  - (a) Report of the Diocesan Council.
  - (b) Report of the Finance Committee of the Council, including the proposed Budget.
  - (c) Report of the Treasurer of the Convention.

- (d) Report of the Committee on the Constitution, and Canons and Other Business.
- (e) Report of the Committee on Resolutions.
- 15. Report of Committees, Commissions and Boards (either by title or by abstract):
  - (a) The Standing Committee
  - (b) The Commission on Ministry
  - (c) Report of the Episcopal Church Women
  - (d) Report of the Historiographer
  - (e) Reports of any other Task Forces, Committees or Commissions or Boards
  - (f) Reports of Church–related Institutions and Organizations.
- 16. Orders of the Day as may be determined by the Convention.
- 17. Reports not yet presented. Unfinished business from the last Convention followed by unfinished business of this Convention. The Secretary shall keep a calendar of all such business.
- 18. Miscellaneous Business and Motions of Courtesy.
- 19. Communications from the President.
- 20. Adjournment. Prayers with the Benediction.

## V. THE “MARYLAND VESTRY ACT”

### LAWS OF MARYLAND (SESSION LAWS), CHAPTER 96, ACTS OF 1976:

**Sec. 1** Be it enacted by the General Assembly of Maryland, That Sections 312A through 312Q, inclusive of Article 23 — Corporations of the Annotated Code of Maryland (1973 Replacement Volume and 1975 Supplement), be and they are hereby repealed and reenacted without amendments for the purpose of transferring them from the Annotated Code of Maryland to the Session Laws, to read as follows:

### PROTESTANT EPISCOPAL CHURCH – DIOCESE OF WASHINGTON

**312A.** Time, place and manner of electing vestrymen; right of and qualifications for suffrage.

The vestries shall be chosen for each parish within this Diocese in the following manner:

Every member of the parish who shall have been entered on the books of the parish as a member of the Protestant Episcopal Church, at least one month preceding the day of parish election, shall have the right of suffrage for the election of vestrymen at the annual meeting of such parish and for all other matters which may duly come before the parish at any annual or special meeting. In the case of a newly organized parish, the right of suffrage shall extend to all members of the new congregation for the election of the initial vestry and the adoption of by–laws. Additional qualifications for suffrage not inconsistent herewith, if any, shall be contained in by–laws adopted in accordance with the provisions of (a) hereof, provided that the age of all voters shall not be less than 18 years of age.

- (a) The parishes and separate congregations of the Protestant Episcopal Church in the State of Maryland may by by–laws provide for the time, place, and manner of calling the annual meeting and all special meetings of the parish and the

manner of conducting elections of vestrymen, the number of vestrymen to be elected, and the length of the terms of the offices of vestrymen. Such by-laws may be adopted at any annual meeting or special meeting of members of the parish or congregation by a vote of two-thirds of the qualified voters present at such meeting. Any by-laws adopted as authorized by this section shall be subject to amendment, modification, or repeal at any annual meeting or special meeting of the parish or congregation in the same manner as herein provided for adoption of such by-laws. Subject to the provisions of applicable public law, parish by-laws shall be in conformity with the Constitution and Canons of the Protestant Episcopal Church and the Diocese of said Church wherein the parish is located.

**312B. Enrollment of applicants by secretary of parish.**

The Secretary of the parish shall, and it is hereby declared to be his duty to enroll any person of the Protestant Episcopal Church who shall apply for the purpose, on the books of the parish.

**312C. Perpetuation of vestry.**

To perpetuate the vestry in each parish, if a vacancy happens in the vestry after their election, or any one elected shall refuse to serve, then the other members shall have the power to appoint a new member or members, as the case may be, to serve till the next succeeding annual election.

**312D. Vestrymen to judge elections and qualifications of voters and proposed vestrymen.**

The vestrymen of each parish, or a majority of those who shall attend, shall judge of the election of vestrymen, and of the qualifications of voters, and of the qualification of the parishioners proposed to be elected as vestrymen.

**312E. Oath of vestrymen.**

The by-laws of a parish may provide that every person chosen a vestryman shall, before he acts as such take and subscribe the oath of support and fidelity required by the constitution and form of government, unless such person hath before taken such oath, and also make and subscribe a declaration of his belief in the Christian religion, and he shall also take and subscribe the following oath of office, to wit: "I, A.B., do solemnly swear, that I will faithfully execute the office of a vestryman of ..... Parish, in ..... County, without prejudice, favour or affection, according to the best of my skill and knowledge;" which oaths and declarations any justice of the peace, or any vestrymen present, may administer and take.

**312F. Rules and regulations; rector to be member of vestry.**

Each parish and/or vestry shall have power to make all rules and regulations respecting the temporal government and support of their respective parishes, not inconsistent with public law, including, but not limited to, the enactment of by-laws in accordance with the provisions of Section 312A(a) hereof, containing specific provisions relating to the time and place of vestry meetings; establishing a quorum for the transaction of business which shall be not less than one-third of the number of vestrymen nor more than a majority; and establishing specific provisions for giving due notice of all meetings. The rector of each parish shall be a member of the vestry.

**312G. Duties of rector at vestry meetings; property rights of rector.**

The rector of each parish for the time being shall preside in the vestry, collect the votes, and shall have a vote, and he shall have, unless he other-wise contracts with the vestry, the possession, occupation and free use of all glebe-lands, houses, ground-rents, books and other property, belonging to his parish, and be entitled to the benefit thereof during the time he shall officiate therein as rector. Provided, however, that each parish may by by-laws duly enacted in accordance with the provisions of Section 312A(a) hereof, provide for any additional, or different manner of determining the presiding officer of a vestry meeting.

**312H. How property held and use thereof.**

The vestry of each parish for the time being, as trustees of the parish, shall have an estate in fee-simple in all churches and chapels, and in all glebes, and other lands, and shall have a good title and estate in all other property heretofore belonging to the Church of England, or which shall hereafter belong to the said church, now called Protestant Episcopal Church, in Maryland; and it shall be lawful for such vestry so to manage and direct all such property as they may think most advantageous to the interests of the parishioners, and they shall also have the property in all books, plate and other ornaments belonging to said churches and chapels, or any of them.

**312I. Churchwardens.**

A Senior Warden and a Junior Warden shall be elected from among the members of the parish entitled to vote. The by-laws of the parish shall provide for the manner of conducting elections of such churchwardens, either by the members of the parish or by the vestry; their length of terms; and the manner of filling vacancies in the office of churchwarden. Their duties shall be as prescribed in the by-laws of the parish, and in the Constitution and Canons of the Protestant Episcopal Church and of the Diocese in which such parish is located.

**312J. Choosing and contracting with ministers and readers.**

The vestry of every parish shall have full power and authority, from time to time, to choose one or more ministers or readers of the Protestant Episcopal Church, (heretofore called the Church of England), to officiate in any church or chapel belonging to the parish, and to perform the other duties of a minister therein, for such time as the said vestry may think proper, and they may agree and contract with such minister or ministers, reader or readers, for his or their salary, and respecting the use and occupation of the parsonage house or any glebe or other lands, or other property, if any, belonging to the parish, and on such terms and conditions as they may think reasonable and proper, and their choice and contract shall be entered among their proceedings; and upon the expiration of such contract, the said vestry may, in their discretion, renew their choice, or make a new contract, but if they do not incline so to do, their former choice and contract shall remain until they declare their desire to make a new choice or contract. Provided, however, that no action shall be taken hereunder contrary to provisions, consonant with public law, o[f] the constitution and canons of the Protestant Episcopal Church or of the Diocese of said church wherein the parish is located.

**312K. When secretary of parish authorized to give certificates; admissibility of certificates as evidence in courts.**

Whenever the vestry of any Parish has neglected to procure a common seal, and until such common seal be procured, the Secretary of such Parish is authorized to give a certificate of entry of any birth, marriage or burial entered in the books of



said vestry, under the hand of such Secretary, which shall be received in evidence in all courts of justice within this state: provided nevertheless, the said certificate is accompanied with a certificate of the clerk of the county court of the county in which said Secretary resides, under the seal of the said county court, that he knows of his own knowledge, or that it hath been proven to his satisfaction that the person subscribing himself as Secretary of such parish is in fact the Secretary as stated, and that the said certificate was subscribed by said Secretary.

**312L. Subscription for maintenance of ministers, readers and other officers.**

If the vestry of any parish should think it necessary to take in subscriptions for the maintenance of their minister or ministers, reader or readers, or for paying the salaries of such other officers as the occasions of the parish may require to be appointed, or for any other parish purposes, it shall and may be lawful for them to do so.

**312M. Powers of vestrymen in general.**

The vestrymen of every parish in this state for the time being shall be, and they are hereby declared to be, one community, corporation and body politic, forever, by the name of The Vestry of the parish to which they severally belong, and by the same name they, and their successors, shall and may have perpetual succession, and shall and may, at all times hereafter, be persons able and capable in law to purchase, take and hold, to them and their successors, in fee, or for any less estate or estates, any lands, tenements, hereditaments, rents or annuities, within this state, by the gift, bargain, sale or devise, of any person or persons, body politic and corporate, capable of making the same, and such lands, tenements or hereditaments, to rent or lease, in such a manner as they may judge most conducive to the interests of their respective parishes, and also to take and receive any sum or sums of money, and any kind of goods and chattels, which may or shall be given, sold or bequeathed, unto them, by any person or persons, bodies politic or corporate, capable to make a gift, sale or bequest thereof, and to apply the same for the use of their respective parishes as herein before directed.

**312N. Sale of property.**

No vestry shall sell, alien or transfer, any of their estates or property belonging to their church or churches, without the consent of five at least of their body, (of which number the rector shall always be one), together with the consent of both, the churchwardens, and in case there be no rector in the parish, then it shall be necessary to obtain the consent of the Bishop of the Protestant Episcopal Church in this state for the time being, previous to any sale, alienation or transfer, of any of the estates or property aforesaid.

**312O. Power of vestrymen to sue and be sued, etc.; seal.**

The vestry of every parish, and their successors, (by the name aforesaid), shall be forever hereafter able and capable in law to sue and be sued, plead and be impleaded, answer and be answered unto, defend and be defended, in all or any courts of justice, and before all or any judges, officers or other persons whatsoever, in all and singular actions, matters and demands whatsoever; and it shall and may be lawful for them, and their successors, forever hereafter, to have a common seal for their use, and the same, at the will and pleasure of them, and their successors, to change, alter, break and make anew, from time to time, as they shall think best.

**312P. Dividing or uniting parishes.**

It shall be lawful for the convention of the Protestant Episcopal Church in this State to divide or unite parishes, as occasion may require, and to alter their bounds, and to constitute new parishes; and vestrymen and churchwardens of new parishes, shall be chosen as hereinbefore provided, and shall have perpetual succession, and be incorporated, by the name of the Vestry of such new Parish, and such vestry and churchwardens shall have all the powers hereby granted in this act to other vestrymen and churchwardens; provided always, that a majority of vestry of any parish, any part of which is proposed to be added to any new parish or parishes, or to be constituted into a new parish, shall consent thereto.

**312Q. Severability.**

If any provision, phrase, or clause of this subheading or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions, phrases, clauses or applications of this subheading which can be given effect without the invalid provision, phrase, clause or application, and to this end the provisions, phrases, and clauses of this subheading are declared severable.

**Sec. 2** And be it further enacted, That this Act shall take effect July 1, 1976.

**B. PROVISIONS APPLICABLE TO PARISHES  
AND CONGREGATIONS IN THE DISTRICT OF COLUMBIA**

*AN ACT RELATING TO THE PARISHES AND CONGREGATIONS  
OF THE PROTESTANT EPISCOPAL CHURCH IN THE DISTRICT OF COLUMBIA  
PRIVATE LAW 91-220, 84 STAT. 2164 (1970):*

Be it enacted by the Senate and House of Representatives of the United States of America in Congress assembled, That the Act of the General Assembly of the State of Maryland, passed in the year 1798, entitled “An act for the establishment of vestries for each parish in the State,” (“The Vestry Act,” chapter 24 of the Maryland Acts of 1798) as amended by the Legislative Assembly of the District of Columbia in 1872 and 1873, and by the Congress of the United States in 1874, 1919, and 1947 be repealed, except for paragraphs 9, 28 (without the proviso clause), 29, and 32 of chapter 24 which authorize the corporate structure of the church, its ownership of property and right to sue and be sued, which are hereby retained. Nothing in this Act shall be deemed in any way to impair or otherwise adversely affect the title to property as presently held or hereinafter acquired. Here after the government and operations of the Protestant Episcopal Church in the District of Columbia shall be in accordance with the constitution and canons of said church.

(Note: The sections not repealed are identical to the comparable sections in the version of the Vestry Act of Maryland set out in Part IA above, as follows: Sec. 9 = 312-H; Sec. 28 without *proviso* = 312-M; 29 = 312-N; and 32 = 312-O.)



## VI. CHARTER OF THE CONVENTION OF THE DIOCESE OF WASHINGTON

*ACT OF MARCH 16, 1896, 29 STAT. 58, AS AMENDED,  
BY THE ACT OF FEBRUARY 2, 1907, 34 STAT. 875:*

Whereas it has been represented to the Congress of the United States by a committee, appointed by the primary convention of the Protestant Episcopal Church of the diocese of Washington, whereof the Reverend John H. Elliott, Doctor of Divinity, was president and the Reverend Arthur S. Johns was secretary, convened in the city of Washington on the fourth day of December, *anno Domini* eighteen hundred and ninety-five, which diocese comprises the District of Columbia, together with the counties of Montgomery, Prince George's, Charles, and St. Mary's, in the State of Maryland, and the convention whereof is composed of clergymen of said church canonically resident within said diocese and entitled to seats in said convention, and laymen duly chosen to represent the parishes and congregations in said diocese, and, as such committee, charged with the duty and authority, for and on behalf of said convention and diocese, to present and procure the passage by Congress of an Act incorporating the said convention, with provisions and powers suitable and proper to the religious, missionary, charitable, and educational objects of the church and the organization aforesaid, and Whereas it is further represented that members of the church aforesaid have subscribed for and have raised funds especially for the permanent support of the episcopate of said church in said diocese, as well as to defray the necessary expenses of the said convention from year to year, and to carry on religious, missionary, charitable, and educational work in said diocese, and to aid in the support of its disabled, aged, or superannuated clergy; but that the convention of said church in said diocese though intrusted and charged with the administration of its affairs, has no legal capacity to receive, invest, manage, or dispose of said fund or any proceeds of property resultant therefrom; and

Whereas it is also represented that the convention of the diocese of Maryland has resolved to transfer to said diocese of Washington its agreed portion of the funds of the former so soon as said new diocese has legal capacity to receive the same: Now, therefore,

Be it enacted by the Senate and House of Representatives of the United States of America in Congress assembled, That the aforesaid Reverend John H. Elliott, Doctor of Divinity, and Reverend Arthur S. Johns and their associate members of said primary convention and their successors, who may hereafter constitute the convention of the Protestant Episcopal Church of the diocese of Washington, be declared, and they hereby are, incorporated and made a body corporate and politic by the name and style of The Convention of the Protestant Episcopal Church of the Diocese of Washington, and by that name they, and their successors hereafter to be elected, appointed, made, and qualified according to the form and effect of the constitution of the said church for the time being, shall have perpetual succession, and by such name be capable of suing and being sued in any court of law or equity, and shall have and use a common or corporate seal, and the same break, alter, and renew at pleasure, and shall have and exercise all such other powers as shall or may be necessary or proper to carry into effect the objects of such incorporation.

**Sec. 2** That the said corporation shall have full power and authority to take and hold subscriptions, contributions, donations, grants, devises, or bequests, in money, real estate, or otherwise, which heretofore have been made or which may hereafter be

made for the purpose of an Episcopal residence, diocesan house, church college, church or parish schools, churches, or mission chapels, and for the purpose of creating a permanent fund or endowment for the support of the episcopate in said diocese, and to or in behalf of religious, missionary, charitable, or educational agencies' uses or purposes now existing or hereafter to exist, under the jurisdiction, control, or sanction of said convention within the limits of said diocese, the annual income from which shall not exceed one hundred thousand dollars, and the same to invest and the proceeds thereof to apply for the purposes aforesaid as may from time to time be deemed most expedient, and to appoint, in its discretion, an executive committee or other trustees, boards, or agencies, by whatsoever name or names they may be designated, to administer such funds or property in such manner and form and with such authority as the said corporation shall from time to time prescribe: Provided, however, and always, That in such administration the respective funds shall be kept distinct and separate; that each fund shall be held liable only for obligations that may have been incurred in its own proper behoof; and that the principal sum or amount of such subscriptions, contributions, donations, grants, devises, and bequests for permanent endowment of the episcopate shall be at all times invested in bonds of the United States, or of the District of Columbia, in first-class state or municipal securities; in first mortgages or first deeds of trust on real estate not exceeding sixty per *centum* of the value of such real estate or in the first mortgage bonds of any railroad corporation, which has for five consecutive years immediately preceding such investment paid dividends on its common stock and the expenses of administering the same, the salary of the bishop, and other charges shall be payable and paid only out of the annual interest, dividends, or profits thereof.

**Sec. 3** That the convention of said diocese may by resolution thereof adopt such rules and regulations in regard to such funds and their administration and the same thereafter alter, amend, or abrogate as to the said convention may seem expedient.

**Sec. 4** That nothing herein contained shall enlarge, restrict, or in any manner affect the power or authority which said convention now has, or may exercise or claim over said church in said diocese, or the members thereof; but all such powers and authorities which are or may be claimed or exercised shall remain in like condition, and none other, as if this Act had not been passed.

**Sec. 5** That unless this Act shall be accepted by resolution of the convention of said diocese at its next annual meeting and a copy of such resolution of acceptance certified by the secretary of the convention, be filed for record with the recorder of deeds of the District of Columbia within sixty days thereafter, the same shall thereupon become void and of no effect.

**Sec. 6** That congress reserves the right to modify, amend, or repeal this Act.



# INDEX TO DIOCESAN CONSTITUTION, CANONS, ORDER OF BUSINESS, AND RULES OF ORDER

*The following abbreviations are used in the parenthetical citations in this index:*

*C — Constitution of the Diocese of Washington*  
*Ca — Canons of the Diocese of Washington*  
*OB — Order of Business of the Convention*  
*RO — Rules of Order of the Convention*

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| Quorum of Convention (C, Art. 3) . . . . .             | [6]  |
| of parish annual meetings (Ca 25, Sec. 3(d)) . . . . . | [43] |

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| Records of Standing Committee to be available to Bishop (Ca 7) . . . . .           | [18]       |
| Records, parochial (Ca 32) . . . . .   | [49]       |
| Real estate: encumbrance or disposal (Ca 29) . . . . .                             | [47]       |
| Rector, call of (Ca 25, Sec. 6) . . . . .  | [45]       |
| Regional Assemblies (Ca 10) . . . . .  | [19]       |
| composition of Regions (Ca 10, Sec. 1001) . . . . .                                | [19]       |
| meetings (Ca 10, Sec. 1003) . . . . .  | [23]       |
| membership (Ca 10, Sec. 1002) . . . . .  | [21]       |
| nominating procedure (Ca 10, Sec. 1005) . . . . .                                  | [25]       |
| resolutions, procedure for proposing (Ca 10, Sec. 1006) . . . . .                  | [27]       |
| Steering Committee (Ca 10, Sec. 1004) . . . . .                                    | [24]       |
| Redistribution of areas of inactive parishes (Ca 13, Sec. 8) . . . . .             | [36]       |
| Register (a record book) to be kept by parishes (Ca 32) . . . . .                  | [49]       |
| Religious instruction (Ca 37) . . . . .  | [50]       |
| Report: of Diocesan Council (Ca 11, Sec. 14) . . . . .                             | [32]       |
| of Finance Committee of Diocesan Council (Ca 12, Sec. 3) . . . . .                 | [33]       |
| of Standing Committee (Ca 7) . . . . .   | [18]       |
| Reports, Parochial (Ca 28) . . . . .   | [46]       |
| penalty for delinquent submission (Ca 28, Sec. 2, 5) . . . . .                     | [47]       |
| Residence, minimal canonical for clerical members (C, Art. 2, Sec. 2(b)) . . . . . | [5]        |
| Resolutions: Committee on (Ca 21) . . . . .  | [40]       |
| financial implications (Ca 21, Sec. 2, RO 23(c)–24) . . . . .                      | [40], [63] |
| Regional Assemblies (Ca 10, Sec. 1006) . . . . .                                   | [27]       |
| time and form of submittal (RO 23, OB 14) . . . . .                                | [62], [64] |
| Retired clergy: when not counted in election of Bishop (C, Art. 5) . . . . .       | [6]        |
| Rules of Order, Convention . . . . .   | [60]       |

## S

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| Seats in Convention, qualifications for (Ca 1, 2) . . . . .             | [10], [11] |
| Secretary of Convention: appointment with consent (C, Art. 8) . . . . . | [7]        |
| certify General Convention Deputies (Ca 8, Sec. 3) . . . . .            | [18]       |
| duties (Ca 4) . . . . .   | [15]       |
| member, Committee on Constitution and Canons (Ca 20) . . . . .          | [39]       |

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| Committee on Resolutions (Ca 21) . . . . .                                       | [40]       |
| member, <i>ex officio</i> , of Convention and Council                            |            |
| (C, Art. 2, Sec. 4(c); Ca 11, Sec. 3(a)) . . . . .                               | [6], [30]  |
| receive certification of discontinued parishes (Ca 13, Sec. 8) . . . . .         | [36]       |
| receive reports on appointment and separation of clergy (Ca 34, Sec. 3, 4) . .   | [49]       |
| summarize parochial reports (Ca 28, Sec. 3) . . . . .                            | [47]       |
| Secretaries of parishes and separate congregations (Ca 25, Sec. 5(c)). . . . .   | [45]       |
| Separate Congregations ( <i>see Parishes and Congregations</i> )                 |            |
| Signature of parochial records (Ca 32) . . . . .                                 | [49]       |
| Standing Committee: approve alienation of property (Ca 29) . . . . .             | [47]       |
| certify inactive parishes (Ca 13, Sec. 8) . . . . .                              | [36]       |
| election and duties (C, Art. 9) . . . . .  | [8]        |
| empowered to change date of Convention (C, Art. 1) . . . . .                     | [5]        |
| lay <i>ex officio</i> members of Convention without vote (Ca 2, Sec. 4). . . . . | [12]       |
| serve until successors elected (Ca 7) . . . . .                                  | [18]       |
| Suffragan, Bishop: election of (C, Art. 5) . . . . .                             | [6]        |
| member of Diocesan Council (Ca 11, Sec. 2(b)) . . . . .                          | [29]       |
| Suspension of Rules of Order (RO 21) . . . . .                                   | [62]       |
| Synod, Provincial, Deputies to: certification of (Ca 9, Sec. 3). . . . .         | [19]       |
| election of (Ca 3, Sec. 2; Ca 9). . . . .  | [13], [18] |

## T

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| Tellers of elections (Ca 3, Sec. 3) . . . . .                                  | [15] |
| Bishop elections (Ca 3, Sec 3(b)) . . . . .                                    | [15] |
| procedures of (RO 18–19) . . . . .   | [62] |
| Tie votes (Ca 3, Sec. 2(d)(iv)) . . . . .                                      | [15] |
| Transgressors, exclusion of (Ca 39). . . . .                                   | [50] |
| Treasurer of the Convention: appointment and duties (Ca 5). . . . .            | [16] |
| custodian and administrator of funds (Ca 5, Sec. 4–5) . . . . .                | [16] |
| member of Convention, <i>ex officio</i> (C, Art. 2, Sec. 4(c)). . . . .        | [6]  |
| member of Diocesan Council (Ca 11, Sec. 3(d)) . . . . .                        | [30] |
| Treasurers of parishes and separate congregations (Ca 25, Sec. 5(b)) . . . . . | [45] |

## U

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| Union with Convention: procedure for effecting (Ca 13, Sec. 2) . . . . . | [34] |
| forfeiture (Ca 28, Sec. 5) . . . . .                                     | [47] |

## V

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|---|-----------|
| Vacancies: on Diocesan Council (Ca 11, Sec. 4(b)). . . . .          | [31]      |
| on Commission on Ministry (Ca 19, Sec. 1(b)) . . . . .              | [39]      |
| on Standing Committee (C, Art. 9). . . . .                          | [8]       |
| Vestry: election and duties (Ca 25, Sec. 4) . . . . .               | [43]      |
| notify Secretary of Convention on clerical appointments             |           |
| and terminations (Ca 34) . . . . .                                  | [49]      |
| provide parish register (book) (Ca 32) . . . . .                    | [49]      |
| receive copies of Journal (Ca 4, Sec. 1). . . . .                   | [15]      |
| seek advice of Committee on Architecture (Ca 22) . . . . .          | [40]      |
| Vice Chancellors (Ca 6, Sec. 2) . . . . .                           | [17]      |
| Vote by orders: when required (C, Art. 4–5; Ca 3, Sec. 2) . . . . . | [6], [13] |
| for constitutional amendment (C, Art. 12) . . . . .                 | [9]       |

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| Voting in Convention elections (Ca 3) .....             | [13] |
| Voting age: in parish meetings (Ca 25, Sec. 2) .....    | [42] |
| in meetings of organized missions (Ca 14, Sec. 3) ..... | [36] |

## W

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| Wardens: election of (Ca 25, Sec. 5) .....       | [45] |
| provide elements of Holy Communion (Ca 35) ..... | [50] |
| Women, Eligibility of (Ca 46) .....              | [56] |
| Worship, family (Ca 36) .....                    | [50] |

## Y

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| Youth: Representation at Convention (Ca 2, Sec. 5) ..... | [12] |
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