

**DIRECTORY OF THE DIOCESE OF WASHINGTON
AND JOURNAL OF THE ONE HUNDRED SIXTEENTH
ANNUAL MEETING OF THE CONVENTION
OF THE DIOCESE OF WASHINGTON**

**JANUARY 27 AND 28, 2012
HELD AT THE CATHEDRAL CHURCH
OF SAINT PETER AND SAINT PAUL
WASHINGTON, DC**

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OF THE DIOCESE OF WASHINGTON
2012***

IN MEMORIAM

Almighty God, we remember this day before you your faithful servants, and we pray that, having opened to them the gates of larger life, you will receive them more and more into your joyful service; that they may win, with you and your servants everywhere, the eternal victory; through Jesus Christ our Lord. Amen

The Rev. Thomas B. Allen

January 17, 1921 — May 19, 2011

The Rev. James R. Adams

June 30, 1934 — September 13, 2011

The Rev. A. Moody Burt, III

July 25, 1935 — March 23, 2012

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The entire 2012 Journal & Directory and the Supplement of the
Constitution and Canons can be found online at <http://www.edow.org>

PART I: DIRECTORIES

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CONVENTION OFFICERS, COMMITTEES, COMMISSIONS, AND BOARDS

OFFICERS OF THE CONVENTION

President: The Rt. Rev. Mariann Edgar Budde, Bishop of Washington

Vice-President: none

Chancellor: Mary E. Kostel

Vice Chancellor (*without vote*): none

Secretary: Barbara Miles

Assistant Secretary (*without vote*): Ann V. Talty

Treasurer of the Convention: Paula E. Singleton

EX OFFICIO MEMBERS OF THE CONVENTION

With Vote:

The Chair of the Finance Committee of the Diocesan Council: Gary Correll

President of the Episcopal Church Women: Margaret H. Gordon

Without Vote:

Historiographer: Susan Stonesifer

Lay Members of Standing Committee: (*see committee list*)

Lay Members of the Committee on the Constitution and Canons: (*see committee list*)

Lay Members of Diocesan Council: (*see committee list*)

Chairs of Diocesan Council and Convention Committees: (*see committee list*)

Lay Deputies to the General Convention: (*see committee list*)

STANDING COMMITTEE

Standing Committee serves as a council of advice to the bishop; approves various stages for people in the process toward ordination; considers requests from parishes to sell or encumber property; in the absence of a bishop, serves as ecclesiastical authority. Members are elected by the Diocesan Convention. (see Article 9 and Canon 7).

Terms to expire at 2013 Convention:

The Rev. Prince Decker (2013)

Ann Korky (2013)

The Rev. Meredith Syler (2013)

Atron C. Rowe, Secretary (2013)

Terms to expire at 2014 Convention:

The Rev. Dr. Peter Antoci (2014)

Salli Hartman (2014)

The Rev. Kim Baker, President (2014)

Franklyn Malone (2014)

DEPUTY TO GENERAL CONVENTION

The Diocese elects four clergy and four lay deputies to represent the Diocese at the General Convention every three years as members of the House of Deputies. They are elected at the Diocesan Convention that takes place in the year preceding the General Convention. (Listed in order of election)

The Rev. Dr. Joan Beilstein (2014)

Salli Hartman (2014)

The Rev. Randolph C. Charles (2014)

Linda Freeman (2014)

The Rev. Canon Jan Naylor Cope (2014)

Barbara Miles (2014)

The Rev. Elizabeth C. Gonzalez (2014)

John B. Johnson (2014)

ALTERNATE DEPUTY TO GENERAL CONVENTION

The Diocese elects four clergy and four lay alternate deputies to represent the Diocese at the General Convention every three years to serve as alternate members of the House of Deputies. They are elected at the Diocesan Convention that takes place in the year of the General Convention. (Next election takes place in 2012.)

The Rev. Dr. Rosemarie L. Duncan (2015)	Janice Booker Wyatt (2015)
The Rev. Thomas Purdy (2015)	Susan Geiger (2015)
The Rev. Sheila McJilton (2015)	Mary W. Dail (2015)
The Rev. David C. Wacaster (2015)	Deborah Potter (2015)

DELEGATES DELEGATES TO TRIENNIAL

Margaret Gordon	Keeva Harmon
Audrey Hayden	Danielle Webber

ALTERNATE DELEGATES TO TRIENNIAL

Rosamond Daniels	Audrey Pabs-Garnon
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DEPUTY TO PROVINCIAL SYNOD

Deputies are elected to represent the Diocese at meetings of Province III. One clergy and two lay are elected at the Diocesan Convention occurring the year preceding General Convention. (see Canon 9) (Listed in order of election)

The Rev. Meg Ingalls (2014)	Leticia Marquez (2014)
	Susan Moore (2014)

ALTERNATE DEPUTY TO PROVINCIAL SYNOD

Alternate Deputies are elected to represent the Diocese at meetings of Province III. They are elected at the Diocesan Convention in the year preceding the General Convention, at the same time as the Deputies — one clergy and two lay with the next highest votes after the Deputies. (see Canon 9) (Listed in order of election)

The Rev. Dr. Kathleen V. Price (2014)	Alix Volel–Stech (2014)
	Nancy Huggins (2014)

DISCIPLINARY BOARD

The Disciplinary Board carries out Title IV functions — the clerical discipline canons of the Episcopal Church. The committee has five clergy and four lay members appointed by the Bishop with the consent of the Convention. The term length is three years. (see Canon 41)

The Rev. Susan Flanders, President (2015)	Lisalyn Jacobs (2015)
The Rev. Dr. J. Carleton Hayden (2014)	Rusty Bishop (2014)
The Rev. Martha J. Bonwitt (2015)	Michael Livingston (2014)
The Rev. Stuart A. Kenworthy (2013)	Kathleen Staudt (2013)
The Rev. Richard G.P. Kukowski (2013)	

COMMISSION ON MINISTRY

This committee is mandated by both the National Canons (Title III, Canon 2) and by our own Diocesan Canons (Canon 19). This committee supervises the ministry of the baptized, both lay and ordained, and are appointed with the consent of Convention.

The Rev. Paula Clark (2013)	Susan Geiger (2015)
The Rev. W. Larry Donathan (2014)	Lacey A. Gude (2014)
The Rev. Sarabeth Goodwin (2014)	Margaret Maupin (2013)
The Rev. John M. Graham (2013)	Katharine E. Shuler (2013)
The Rev. Sheila McJilton (2014)	Elizabeth Bell Townsend (2013)
The Rev. Albert Scariato (2015)	Elizabeth Wilson (2015)
The Rev. Cara Spaccarelli (2014)	Tom Van Alen (2015)
The Rev. Susan Thon (2015)	Michael Vreeland (2014)
	Cecily Thorne (2015)

COMMITTEE ON THE CONSTITUTION AND CANONS

This committee considers and carries out requests requiring changes to the Constitution or Canons of the Diocese, and other related matters. Members are appointed annually at the Convention, with four clergy members, and four lay members who are attorneys. (see Canon 20)

The Rev. Robin Dodge (2013)	Anthony Coe, Chair (2013)
The Rev. Sarah Duggin (2013)	Michael Jacksonis (2013)
The Rev. Carol Cole Flanagan (2013)	David Schnorrenberg (2013)
The Rev. Noreen Seiler-Dubay (2013)	John Van de Weert, Jr. (2013)

Ex Officio: Mary E. Kostel

Ex Officio: Barbara Miles

Staff: Ann V. Talty

RESOLUTIONS COMMITTEE

The Resolutions Committee receives, considers and evaluates proposed resolutions for the annual meeting of the Convention. The members are appointed annually at the Diocesan Convention, and consist of not less than two clergy and two lay. (See Canon 21 and Rules of Order)

The Rev. Susan Thon, Chair (2013)	Mary W. Dail (2013)
The Rev. Dr. Carol Jablonski (2013)	B. Raiford Gaffney (2013)
The Rev. Canon Jan Naylor Cope (2013)	Rusty Bishop (2013)
The Rev. John Beddingfield (2013)	Edward Hayes, Jr. (2013)

Ex Officio: Barbara Miles

Staff: Ann V. Talty

REGIONAL CONVENERS

Each Region elects a regional convener (clergy or lay for a 3-year term), who is responsible for any regional meetings, works with the regional Council representatives, and works with the Bishop and staff on that region's Regional Assembly in the fall.

Region 1: John F. Pontius (2015)
Region 2: Paul Brewster (2013)
Region 3: Mary L. Miers (2014)
Region 4: The Rev. Meg Ingalls (2015)
Region 5: Gerry Perez (2013)
Region 6: Anne Ridenour (2014)

Staff: Ann V. Talty

DIOCESAN COUNCIL

The Diocesan Council serves as the governing board of the Diocese. Members serve a 3-year term, renewable once. Each region elects one clergy and one lay member, convention elects two clergy and two lay at-large members, Bishop appoints three members. Also the officers of Convention serve. (see Canon 11)

President

The Bishop: The Rt. Rev. Mariann Edgar Budde

Ex Officio with vote

President of the Episcopal Church Women: Margaret H. Gordon

Ex Officio w/o vote

The Chancellor: Mary E. Kostel

The Treasurer of the Convention: Paula E. Singleton

Secretary of the Convention: Barbara Miles

The Chair of the Finance Committee: Gary Correll

The Canon to the Ordinary: Paul E. Cooney

Members Elected by the Convention:

The Rev. Caron Gwynn (2015)

Clayton J. Cottrell (2013)

The Rev. Milton C. Williams, Jr. (2013)

Hannah Dowdy (2015)

Members Elected by Regions:

Region 1: The Rev. Dr. Nancy Lee Jose (2013)

Rick W. Rutherford (2014)

Region 2: The Rev. Dr. Kurt Gerhard (2014)

Polly Donaldson (2015)

Region 3: (*vacant*)

Jackie Shipp (2014)

Region 4: The Rev. David C. Wacaster (2014)

Mathy Downing (2013)

Region 5: The Rev. Dr. Carol Jablonski (2015)

Diane Clark (2014)

Region 6: The Rev. Dr. Joy A. Rose (2013)

JoAnn Appold (2015)

Members Appointed by the Bishop:

The Rev. Jocelyn Irving, Moderator (2013)

Herman D. Gloster (2014)

Franklin A. Robinson, Jr. (2015)

Staff: Ann V. Talty

FINANCE COMMITTEE

The Finance Committee is responsible for preparing and monitoring the budget, and makes recommendations for loan approvals for parishes to the Standing Committee. Appointments are made by the Bishop and Council. (see Canon 12)

Gary Correll, Chair (2014)

The Rev. Jacques B. Hadler, Jr. (2014)

The Rev. Andrew W. Walter (2015)

Gib Baily (2015)

Beth Campbell (2013)

William Dickinson (2013)

Eric Fiala (2014)

Dr. Gayle Fisher-Stewart (2015)

Ex Officio: Paula E. Singleton

Staff: Paul E. Cooney

Robin Lumsdaine (2015)

Charles Lundelius (2014)

William MacKaye (2013)

Ivan Santos (2015)

Larry A. Sturgeon (2013)

David Williams (2015)

Penelope H. Winder (2013)

INVESTMENT COMMITTEE

The Investment Committee was established in order to provide professional supervision of the investment funds belonging to parishes, separate congregations, missions, and the Diocese which are invested in the Diocesan Investment Fund. Appointments are made by the Bishop and Council. (see Canon 12A)

Ellen Fishwick Martin, Chair

Bob Bremner

John L. Call

Kate Carr

Terence W. Collins

Jeremiah J. deMichaelis

Paul Gambal

Anthony Gould

Wardell Townsend

Claude Villarreal

Staff: Paul E. Cooney

AUDIT COMMITTEE

The Audit Committee's primary duties and responsibilities are to: (1) Serve as an independent and objective party to monitor the financial reporting procedures and processes of the Diocese, financial control systems and to monitor and encourage compliance with established policies and best business practices in general; (2) Engage, review and evaluate the audit efforts of external auditors and review and evaluate Diocesan staff having responsibility for financial management; and (3) Provide and encourage open communication on financial matters among the external auditors, members of Diocesan staff, the Finance Committee of Diocesan Council and Diocesan Council. Members are appointed by Council.

Margaret Blaine (2013)

Charles Lundelius, Chair (2013)

Paula E. Singleton (2013)

Mr. Patrick J Summers (2013)

Staff: Paul E. Cooney

YOUTH REPRESENTATIVES

In order for youth to representation at Diocesan Convention, up to one youth from each region is appointed from the Committee on Youth to serve at Convention with seat and voice but no vote.

Appointments are made in the fall.

PROGRAM COMMITTEES

ANGUS DUN COMMITTEE

The Dun Fund was established to assist canonically resident clergy with financial subsidy for continuing education and makes disbursements consistent with the amount of interest earned by the fund. Appointments are made by the Bishop and Council.

The Rev. Emily Jo Guthrie (2013)

Dee Dykstra, Chair (2015)

The Rev. Caron Gwynn (2013)

William Freeman, Sr. (2013)

The Rev. Robert Harvey (2014)

Lawrence Paulson (2014)

The Rev. Eric W. Shoemaker (2015)

Staff: Kimberly M. Sanders

COMMITTEE ON CHURCH ARCHITECTURE

This committee advises parishes and the Diocese on construction, maintenance, and property matters. Appointments are made by the Bishop and Council. (see Canon 22)

The Rev. Jeffrey B. MacKnight

Consultant: Bradford A. Docos

Marc Fetterman, Chair

Consultant: Don Malnati

Bradley Hutt

Consultant: Chip Stehle

Garret Nicholson

Consultant: Lawrence N. Taub

Peder Sulerud

Consultant: Charles E. Wagner

Suzanne Welch

COMPANION DIOCESE COMMITTEE — JERUSALEM

This Committee was formed to respond to the challenges faced by the Diocese of Jerusalem, focussing on education, health care and advocacy. The relationship is originally defined as lasting 3 years. Appointed by the Bishop and Council.

Thomas Johnson, Chair

Ann Korky

The Rev. Nancy Hildebrand

Lucille León

Jane Deland

John Loikow

Thomas Getman

William Prather

Thomas Johnson

Craig Ryan

Ex officio: The Rt. Rev. Suheil Dawani

COMMISSION ON ECUMENICAL AND INTERRELIGIOUS MINISTRIES

The vision of this Commission is to bear witness with our Christian brothers and sisters to express common concern for service explore our differences and seek visible unity in one faith and one eucharistic fellowship in a communion of Communion based on acknowledgment of catholicity and apostolicity; intensify the degree of visible unity among those whom God has already made one in Christ by baptism and faith; seek to extend our vision in humble dialogue with other faith communities for the purpose of mutual understanding common support and promotion of justice." Appointments are made by the Bishop and Council.

The Rev. D. Thomas Andrews

The Rev. Thomas A. Prinz

The Rev. Robin Dodge

Helma F. Lanyi

The Rev. Dr. William B. Lewis

Diocesan Ecumenical & Interreligious Office: The Rev. Dr. Carol Flett

COMMITTEE ON HUMAN RESOURCES

This committee was created by Bishop and Council in 2005 to examine and monitor human resource issues concerning clergy and lay employees in the Diocese of Washington, and when appropriate, recommend changes in procedures, human resources policies or insurance plans to the Diocesan Council, and where appropriate, be responsible for holding hearings around the Diocese or otherwise communicating changes in benefits or procedures. Appointments are made by the Bishop and Council.

The Rev. Thomas Purdy, Chair
William Freeman, Sr.

Toni Schooler
Chris Shinkman

Staff: Kathleen T. Hall

HONDURAS COORDINATING COMMITTEE

This Committee was formed in 2007 to coordinate work being done to continue relationships between churches in this diocese and counterparts in Honduras following the dissolution of the formal companion diocese relationship. Appointments are made by the Bishop and Council.

Thomas Cooke

Richard Marks

HUNGER FUND COMMITTEE

The Diocesan Hunger Fund Committee was established in 1984 for the purpose of providing grants to programs that feed those faced with hunger and malnutrition in the Diocese of Washington. Appointments are made by the Bishop and Council.

S. Lee Mericle, Chair
The Rev. Norma Lee Blackwell
The Rev. Dr. David S. Pollock
The Rev. Eric W. Shoemaker
Wendy Dalmolin

Susan Dolan
William MacKaye
Cheryl Maxwell
Keith Powell
Joyce Walker

Staff: Kimberly M. Sanders

COMMITTEE ON THE MILLENNIUM DEVELOPMENT GOALS

Council created this committee in 2008 upon recommendation from a task force. Their purpose is to facilitate and support MDG efforts among parishes, coordinate with the National Church MDG efforts and be the organizing body for specific diocesan efforts. Appointments are made by the Bishop and Council.

Veronica Joy Bailey (2013)
Mary Beth Campbell (2014)

Elton King (2013)
Joan Townsend (2013)

DIOCESAN RETREAT COMMITTEE

The Diocesan Retreat Committee (formerly the Diocesan Retreat Association). They were created in 1967 by Bishop Paul Moore for the purpose of sponsoring, organizing, coordinating or conducting retreats for members and clergy of all congregations in the Diocese of Washington. Appointments are by the Bishop and Council.

Clifford Wooldridge, Chair (2013)
The Rev. Dr. J. Carleton Hayden (2014)
The Rev. Joan A. Shelton (2015)
Margaret Bennett (2014)
David Cato (2014)

Cynthia Efird (2013)
Lesley Krauland (2013)
Linda McCullough (2013)
Andrea Noel (2015)
Isaiah Poole (2013)

**COMMITTEE ON THE PARTNERSHIP
WITH THE PROVINCE OF SOUTHERN AFRICA (SAP)**

The Partnership with Southern Africa Committee was created by resolution at the 2004 Convention (following a year of study in 2003 as a task force) to coordinate the partnership between the Diocese of Washington and the Church of the Province of Southern Africa in responding to the challenges of theological education, HIV/AIDS, women's issues, advocacy, with US government decision making entities, economic and social justice, racial reconciliation, and liturgy and music. Appointments are made by the Bishop and Council.

The Rev. Richard Kukowski, Chair (2014)	Kathaleen Hempstone (2013)
The Rev. John Beddingfield (2013)	Paul Hibblethwaite (2014)
The Rev. Elizabeth O'Callaghan (2013)	Abbott McCartney (2014)
Cynthia Efird (2014)	Katie McGervey (2014)
Elizabeth Finley (2014)	Gail Epps Rowe (2013)
Ian Glenday (2013)	Liane Rozzell (2013)

Staff: Cheryl Daves Wilburn

ST. MARY'S SCHOLARSHIP COMMITTEE

This fund provides scholarships to minority students in residing in St. Mary's County in support of their college expenses.

The Rev. John A. Ball	Elfreda Mathis
The Rev. Christopher I. Wilkins	Zerita Shade
C. Regina Bowman-Goldring	

Staff: Cheryl Daves Wilburn

BISHOP JOHN T. WALKER SCHOOL COMMITTEE

Council created the Bishop John T. Walker School Committee to work on establishing the school in Anacostia. Appointments are made by the Bishop and Council.

John F. Thorne, III, Chair (2014)	LaSandra Hannibal (2015)
Robert M. Pinkard, Vice Chair (2013)	Iris Harris (2014)
The Rev. William P. Billow, Jr. (2013)	Concha Johnson (2015)
The Rev. Michele Hagans (2013)	James R. Lowe, Jr. (2013)
The Rev. Stuart A. Kenworthy (2015)	Catherine McDonald (2013)
John Aggrey (2014)	Leo C. Mullen (2013)
Peter Barrett (2014)	Annette L. Nazareth (2015)
Richard S. Beatty (2015)	Anthony W. Parker (2014)
Julia Berry (2013)	Tricia K. Pinkard (2013)
Weedie Block (2015)	Samuel S. Reid (2014)
Herman Bostick (2013)	Evie Rooney (2013)
Dr. William Byrd (2014)	Margot Semler Shorb (2014)
Kate Carr (2013)	Jalene Spain Thomas (2014)
Stephanie Wall Cromwell (2015)	Sara M. Thorne (2013)
Nicholas Fels (2015)	Maria Walker (2014)
Reid Figel (2015)	Martha Webb (2015)
Robert Griffen (2013)	

Counsel: Charles B. Molster, III

Project Director: James Woody

Staff: Paul E. Cooney

Staff: The Rev. Canon Preston Hannibal

COMMITTEE ON YOUTH

The vision of this Committee, established in 1998, is to lead youth into a closer relationship with Christ by offering opportunities to explore their faith through worship, expanded Christian relationships, and through life-transforming experiences. The Committee on Youth is the mechanism through which the Diocese provides programs that support Youth Ministry, in conjunction with the Diocesan Youth Ministries Coordinator and Youth Leaders at the parish level. The Committee on Youth is made up of two youth from each Region, two at-large members, one chaplain, two adults, and the Deputy for Youth Ministry. Members are appointed by the Bishop and Council.

Ellis Byrd-Tabscott (2013)

Andrea Hutson (2013)

Maggie Carson (2013)

Kelsea Johnson (2013)

Staff: The Rev. Jessica Hitchcock

Adult: (vacant)

Chaplain: (vacant)

REGIONAL ASSEMBLIES

REGION 1

CONVENER: JOHN F. PONTIUS (2012)

Regional Assembly Meeting: Saturday, October 27, 2012
Location TBD

Within the District of Columbia:

Washington Parish	St. Mark's Parish	St. Mary's Parish
St. John's Parish	Parish of St. Monica's and St. James	Calvary Church
Epiphany Parish		St. George's Parish
Ascension and St. Agnes Parish	St. Luke's Parish	Howard University Chaplaincy
St. Augustine's Parish	St. Thomas' Parish	

REGION 2

CONVENER: PAUL BREWSTER (2013)

Regional Assembly Meeting: Saturday, October 20, 2012
Washington Episcopal School

Within the District of Columbia:

Cathedral Church of St. Peter and St. Paul	Grace Parish	All Souls' Parish
Georgetown Parish	St. Paul's Parish	St. Columba's Parish
Christ Church Parish	St. Stephen and the Incarnation Parish	St. Patrick's Parish
St. Alban's Parish	St. Margaret's Parish	St. David's Parish

REGION 3

CONVENER: (VACANT) (2014)

Regional Assembly Meeting: Saturday, October 20, 2012
Washington Episcopal School

Within Montgomery County, MD:

St. Barnabas' Church of the Deaf	Chevy Chase Parish	Redeemer Parish
St. Peter's Parish	St. Dunstan's Parish	St. James' Parish
St. Bartholomew's Parish	Trinity Parish	St. Anne's Church
Norwood Parish	Potomac Parish	St. Nicholas' Parish
	Ascension Parish	

REGION 4

CONVENER: THE REV. KATHLEEN CORBETT-WELCH (2012)

Regional Assembly Meeting: Saturday, October 20, 2012
Washington Episcopal School

Within the District of Columbia:

St. Andrew's Parish	Trinity Parish
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Within Montgomery County, MD:

Prince George's Parish	Christ Church Parish	Good Shepherd Parish
St. John's Church	Sligo Parish	Transfiguration Parish
Silver Spring Parish	Wheaton Parish	St. Mark's Parish
St. Luke's Church (Brighton)	Church of Our Saviour	

REGION 5**CONVENER: GERRY PEREZ (2013)***Regional Assembly Meeting:* Saturday, October 27, 2012
Location TBD**Within the District of Columbia:**

Rock Creek Parish	Congress Heights Parish	Parish of the Atonement
Brookland Parish	St. Timothy's Parish	St. Philip the Evangelist Parish

Within Prince George's County, MD:

Zion Parish	Epiphany Parish	St. Christopher's Parish
Holy Trinity Parish	St. John's Parish (St. John's Church)	Glenn Dale Parish
St. Philip's Parish		University of Maryland Chaplaincy
St. Matthew's Parish	St. Andrew's Parish	

Within Montgomery and Prince George's County, MD:

Adelphi Parish

REGION 6**CONVENER: ANNE RIDENOUR (2014)***Regional Assembly Meeting:* Saturday, November 3, 2012
Location TBD**Within Prince George's County, MD:**

King George's Parish	St. John's Parish (Christ Church)	St. Barnabas' Parish
St. Paul's Parish		Clinton Parish
Queen Anne Parish	St. Thomas' Parish	Baden Parish
Trinity Church		

Within Charles County, MD:

Durham Parish	William and Mary Parish	St. James' Parish
Port Tobacco Parish	Trinity Parish	Piney Parish

Within St. Mary's County, MD:

All Faith Parish	St. Andrew's Parish	Patuxent Parish
King and Queen Parish	St. Mary's Parish	
William and Mary Parish	All Saints' Parish	

LIST OF CLERGY CANONICALLY RESIDENT IN THE DIOCESE OF WASHINGTON

IN ORDER OF CANONICAL RESIDENCE BY RECEPTION OR ORDINATION AS DEACON

BISHOPS

<i>NAME</i>	<i>DATE</i>	<i>RECEIVED OR ORDAINED</i>
Spofford, William Benjamin (Consecrated January 25, 1969)	March 14, 1980	R. Eastern Oregon
Dixon, Jane Holmes (Consecrated November 19, 1992)	July 25, 1984	R. Virginia
Chane, John Bryson (Consecrated, June 1, 2002)	June 1, 2002	R. San Diego
Budde, Mariann Edgar (Consecrated, November 12, 2012)	November 12, 2012	R. Minnesota

PRIESTS

<i>NAME</i>	<i>DATE</i>	<i>RECEIVED OR ORDAINED</i>
Charles R.C. Daugherty	June 14, 1952	Ordained
William Baxter	September 10, 1954	R. Missouri
David T. Gleason	March 1, 1956	R. Rochester
H. Stuart Irvin	December 1, 1956	Ordained
John C. Harris	December 4, 1956	R. Chicago
B. Bradshaw Minturn	September 20, 1957	R. Kansas
Samuel Van Culin, Jr.	June 22, 1958	R. Hawaii
Charles W.S. Tait	June 17, 1961	Ordained
Tilden H. Edwards, III	June 16, 1962	Ordained
Paul G. Larkin	December 22, 1962	Ordained
H. Vance Johnson, Jr.	June 15, 1963	R. Western Michigan
Clement W. Welsh	July 1, 1963	R. Southern Ohio
William R. Wooten, Jr.	August 1, 1963	R. Virginia
Theodore L. Lewis	June 27, 1964	Ordained
Charles C. Deméré	September 1, 1964	R. Atlanta
Michael P. Hamilton	September 1, 1964	R. Los Angeles
Charles R. Jaekle	September 1, 1964	R. Texas
Richard C. Martin	September 1, 1964	R. Harrisburg
Luther D. Miller, Jr.	December 1, 1964	R. Maryland
John F. Evans	May 15, 1965	R. Virginia
Harrison H. Owen	August 31, 1965	R. Maryland
August W. Peters, Jr.	August 31, 1965	R. Maryland
J. William Flanders, Jr.	April 6, 1966	R. New Hampshire
Lawrence R. Harris, Jr.	October 15, 1966	R. Maryland
James D. Anderson	September 1, 1967	R. Virginia
Robert S. Gillespie, Jr.	March 26, 1968	R. Pennsylvania
Joel Jay Rogge	June 29, 1968	Ordained
Arnold G. Taylor	June 29, 1968	Ordained
Louis L. Mitchell, Jr.	July 3, 1968	R. South Florida
Harry Harper	December 1, 1968	R. Atlanta

Richard E. Downing	June 28, 1969	Ordained
Jo C. Tartt, Jr.	May 1, 1970	R. Alabama
Jack S. Scott	October 27, 1970	R. New Hampshire
John Denham	January 1, 1971	R. Maryland
J. Carleton Hayden	August 15, 1971	R. Qu'Appelle, Canada
David P. Black	June 17, 1972	Ordained
Jacques B. Hadler, Jr.	June 17, 1972	Ordained
Paul Rose	June 17, 1972	Ordained
E. Nathaniel Porter	September 1, 1972	R. North Carolina
John C. Rivers	October 1, 1972	R. Southern Virginia
James F. Skirven	September 1, 1973	R. Florida
Alison Palmer	June 9, 1974	Ordained
James R. Anderson	June 22, 1974	Ordained
Betty Powell	June 22, 1974	Ordained
Frederick Quinn	June 22, 1974	Ordained
David S. Pollock	August 22, 1974	R. Pennsylvania
D. Thomas Andrews	October 23, 1974	R. New Jersey
Jerome T. Moriyama	June 8, 1975	Ordained
Kenneth E. Truelove	September 4, 1975	R. Pennsylvania
Robert F.B. Hunter	October 1, 1975	R. Atlanta
Carole Anne Crumley	June 26, 1976	Ordained
Samuel E. Pinzón	July 1, 1976	R. Colombia
Bruce A. Eberhardt	February 15, 1977	R. Texas
James C. Holmes	September 1, 1978	R. Massachusetts
Stephen T. Arpee	January 31, 1979	R. Chicago
Geoffrey M. Price	February 6, 1979	R. Virginia
Richard G.P. Kukowski	August 15, 1979	R. Newark
George P. Timberlake	December 1, 1979	R. Bethlehem
Stephen R. Davenport, III	February 29, 1980	R. Kentucky
Robert M. Catchings	July 15, 1980	R. New York
William Clarkson, IV	June 29, 1981	R. Dallas
William Hague	October 23, 1981	R. California
Jacob D. Beck	November 1, 1981	R. Montana
Albert C. Pittman	November 9, 1981	R. Western Michigan
William P. Billow, Jr.	January 22, 1982	R. Chicago
Lucy Hogan	March 1, 1982	R. Minnesota
R. Robert Stephenson	July 21, 1982	R. Louisiana
Phillip C. Cato	September 1, 1982	R. Newark
Stephen H. Hayward	October 20, 1982	R. Missouri
Anne D. Monahan	June 1, 1983	R. Virginia
Barbara D. Henry	June 2, 1983	Ordained
A. Katherine Grieb	June 11, 1983	Ordained
Karen B. Johnson	August 15, 1983	R. Virginia
Francis H. Wade	September 1, 1983	R. West Virginia
Dalton D. Downs	October 13, 1983	R. Ohio
Michael M. Marrett	December 15, 1983	R. Connecticut
Joseph C. Weaver	March 8, 1985	R. Southwest Florida
Susan M. Flanders	June 8, 1985	Ordained
W. Pegram Johnson, III	November 18, 1985	R. Virginia

Perry Michael Smith	December 1, 1985	R. Chicago
D.H. Kortright Davis	November 24, 1986	R. Barbados
Margaret McNaughton	January 12, 1987	R. Massachusetts
Bruce W.B. Jenneker	January 20, 1987	R. Natal
J. Carlyle Gill	October 29, 1987	R. Los Angeles
William Shand, III	December 11, 1987	R. Maryland
Norma Lee Blackwell	February 1, 1988	R. Virginia
Rena Karefa-Smart	June 11, 1988	Ordained
Louise Lusignan	June 11, 1988	Ordained
Janice Robinson	June 11, 1988	Ordained
Edmund Ilogu	August 22, 1988	R. Enugu, Nigeria
Paul Abernathy	September 6, 1988	R. South Carolina
Rona R. Harding	September 7, 1988	R. Minnesota
John D. Stonesifer	January 1, 1989	R. Easton
Vincent P. Harris	January 31, 1989	R. Atlanta
William S. Pregnall	February 15, 1989	R. California
Beth M. Echols	June 10, 1989	Ordained
Diane C. Fitzgerald Clark	August 9, 1989	R. Rhode Island
John F. Eberman	August 23, 1989	R. Indianapolis
John S. McDuffie	December 1, 1989	R. Ohio
Nancy Early	March 20, 1990	R. Massachusetts
Mary "Molly" McCarty	March 30, 1990	R. San Diego
Elizabeth Carl	June 9, 1990	Ordained
Noreen Seiler-Dubay	June 9, 1990	Ordained
Claudia Tielking	June 9, 1990	Ordained
E. Kent Booth	January 9, 1991	R. Newark
A. Guy Fouts	April 1, 1991	R. Southern Ohio
William B. Lewis	June 15, 1991	Ordained
Joseph W. Lund	June 15, 1991	Ordained
Joseph Clark	June 30, 1991	R. Connecticut
William D. Underhill	August 1, 1991	R. Massachusetts
Carolyn S. Lundelius	October 15, 1991	R. Dallas
Stuart A. Kenworthy	October 24, 1991	R. New York
Samuel C. Walker	December 15, 1991	R. North Carolina
Daniel D. Darko	March 4, 1992	R. Newark
John T. Talbott	September 1, 1992	R. Tennessee
John A. Ball	October 5, 1992	R. Southwestern Virginia
F. Bradley Peyton, IV	November 15, 1992	R. Virginia
Joan Beilstein	June 12, 1993	Ordained
William S. Wagnon	June 12, 1993	Ordained
C. Robert Harrison, Jr.	June 29, 1993	R. North Carolina
Joseph W. Trigg	August 1, 1993	R. Virginia
Jeffrey B. MacKnight	November 9, 1993	R. Newark
Thomas Clay	April 12, 1994	R. Virginia
Susan Thon	May 11, 1994	R. Maryland
Earl A. Neil	May 23, 1994	R. California
Velma Wooten Brock	June 11, 1994	Ordained
Elizabeth A. Hague	June 11, 1994	Ordained
Kenneth W. Howard	July 11, 1994	R. Southern Virginia

Randolph C. Charles	August 1, 1994	R. Southern Virginia
Luis León	September 19, 1994	R. Delaware
Susan Astarita	October 24, 1994	R. San Diego
Enrique R. Brown	April 26, 1995	R. New York
James M. Donald	September 1, 1995	R. West Virginia
Mary C.M. Sulerud	December 11, 1995	R. Virginia
Albert Scariato	June 15, 1996	Ordained
Amy C. Yount	October 10, 1996	R. Maryland
Lane Davenport	February 6, 1997	R. Quincy
W. Larry Donathan	June 1, 1997	R. Pennsylvania
Elizabeth Carpenter	August 1, 1997	R. Massachusetts
Katherine H. Jordan	October 1, 1997	R. Virginia
Susan N. Blue	November 30, 1997	R. New Jersey
Sherrill L. Page	January 1, 1998	R. North Carolina
Andrew L. Sloane	February 27, 1998	R. Fon du Lac
Frederick W. Schmidt, Jr.	April 6, 1998	R. Central Pennsylvania
Barbara T. Duncan	December 4, 1998	R. Pennsylvania
Frank M. Harron, II	January 4, 1999	R. Pennsylvania
Ted Karpf	January 7, 1999	R. Dallas
Travers C. Koerner	January 20, 1999	R. New York
Virginia Brown–Nolan	April 1, 1999	R. Michigan
Emily Jo Guthrie	June 12, 1999	Ordained
Cynthia O. Baskin	August 16, 1999	R. Southern Virginia
Marc Lawrence Britt	September 1, 1999	R. Ohio
Mitzi Noble	September 27, 1999	R. Connecticut
Elly Sparks Brown	October 11, 1999	R. Ohio
Christopher N.R. Halliday	March 1, 2000	R. Dublin and Glendalough
Donna H. Brown	June 2, 2000	R. Ohio
Chloe Breyer	June 10, 2000	Ordained
Douglas A.G. Greenaway	June 10, 2000	Ordained
Martha J. Bonwitt	October 4, 2000	R. New York
Nancy J. Noall	October 4, 2000	R. Virginia
John T.W. Harmon	October 9, 2000	R. Southern Virginia
Stephanie J. Nagley	November 14, 2000	R. San Diego
Peter Antoci	June 9, 2001	Ordained
Linda Calkins	June 9, 2001	Ordained
Constance Jenson	June 9, 2001	Ordained
Theodore W. Johnson	September 27, 2001	R. Virginia
Kathleen V. Price	October 4, 2001	R. Southern Virginia
Kimberly Becker	December 10, 2001	R. East Carolina
Barbara Allen	March 26, 2002	R. Pennsylvania
Deonna Neal	June 15, 2002	Ordained
Ann L.H. Moczydlowski	July 9, 2002	R. Central Pennsylvania
Phillip C. Ellsworth, Jr.	September 10, 2002	R. New York
Kathleen Corbett–Welch	November 19, 2002	R. Maryland
Carol Cole Flanagan	April 21, 2003	R. Ohio
Nan Peete	April 21, 2003	R. Southern Ohio
Peter Jackson	June 1, 2003	R. London (England)
Preston Hannibal	September 13, 2003	R. Massachusetts

Simón Bautista Betances	January 10, 2004	R. Archdiocese of Washington (Roman Catholic Church)
Mariann C. Babnis	June 12, 2004	Ordained
Paula Clark	June 12, 2004	Ordained
David C. Wacaster	June 12, 2004	Ordained
Robyn Franklin–Vaughn	September 9, 2004	R. Massachusetts
Nancy Lee Jose	October 18, 2004	R. Southern Virginia
John M. Graham	October 25, 2004	R. Chicago
Prince Decker	January 3, 2005	R. Freetown, Sierra Leone
Clinton C. Esonu	January 3, 2005	R. Mbaise, Nigeria
Margaret B. Guenther	January 19, 2005	R. New York
Robin Dodge	February 1, 2005	R. Virginia
John L. Peterson	March 22, 2005	R. Western Michigan
Rosemarie L. Duncan	June 11, 2005	Ordained
Anne Bathurst Gilson	June 11, 2005	Ordained
Sarabeth Goodwin	June 11, 2005	Ordained
Olivia P.L. Hilton	June 11, 2005	Ordained
Brooks Hundley	June 11, 2005	Ordained
Samuel T. Lloyd III	September 13, 2005	R. Massachusetts
H. Jocelyn Irving	September 14, 2005	R. Newark
Linda M. Kaufman	September 20, 2005	R. Virginia
Frank G. Dunn	October 13, 2005	R. Southwestern Virginia
Allan B. Johnson–Taylor	October 13, 2005	R. Pennsylvania
Kelly Brown Douglas	January 7, 2006	R. Southern Ohio
Mpho A. Tutu	June 8, 2006	R. Western Massachusetts
Deirdre Anne Eckian	June 10, 2006	Ordained
Caron Gwynn	June 10, 2006	Ordained
Denise Cabana	July 10, 2006	R. Connecticut
Rosemari G. Sullivan	August 6, 2006	R. Virginia
Connie Reinhardt	August 15, 2006	R. Massachusetts
Robert Harvey	August 18, 2006	R. Connecticut
Janet Vincent	October 25, 2006	R. New York
Deirdre E. Sandoe	November 1, 2006	R. Central Florida
Nathan J.A. Humphrey	January 15, 2007	R. Maryland
Kwasi Thornell	January 15, 2007	R. Southern Ohio
Brian Lee Vander Wel	January 15, 2007	R. Virginia
Rock H. Schuler	February 3, 2007	R. Atlanta
Martin L. Smith	March 28, 2007	R. Massachusetts
John Ander Runkle	April 25, 2007	R. North Carolina
Jan Naylor Cope	June 9, 2007	Ordained
Virginia Gerbasi	June 9, 2007	Ordained
Michele Hagans	June 9, 2007	Ordained
Nancy Hildebrand	June 9, 2007	Ordained
Thomas C. Murphy	June 9, 2007	Ordained
Cynthia Simpson	June 9, 2007	Ordained
EmilyBlair Stribling	June 9, 2007	Ordained
Luther Zeigler	June 9, 2007	Ordained
Carol Flett	July 1, 2007	R. Massachusetts
Nancy C. James	July 1, 2007	R. Virginia

Gregory Charles Syler	July 15, 2007	R. Chicago
Sheila McJilton	September 10, 2007	R. Easton
Loren B. Mead	September 13, 2007	R. North Carolina
Randall Lord–Wilkinson	October 12, 2007	R. Olympia
John Beddingfield	October 22, 2007	R. New York
Joy A. Rose	October 22, 2007	R. Virginia
Beth Humphrey	November 13, 2007	R. Alabama
Martha Wallace	January 8, 2008	R. Michigan
Vidal Rivas	January 19, 2008	R. Archdiocese of Washington (Roman Catholic Church)
Marjorie Gerbracht–Stagnaro	January 31, 2008	R. Long Island
Paul F.M. Zahl	January 31, 2008	R. Pittsburgh
Meredith Syler	February 15, 2008	R. Western North Carolina
Vaughan P.L. Booker	February 22, 2008	R. Virginia
Meg Ingalls	March 31, 2008	R. Central Florida
Robin Razzino	June 14, 2008	Ordained
Robert Boulter	August 14, 2008	R. Connecticut
Thomas Purdy	September 24, 2008	R. Central Pennsylvania
Leslie St. Louis	September 29, 2008	R. Rochester
Kenneth Brown	October 7, 2008	R. Ohio
Cassandra Burton	October 30, 2008	R. Virginia
Kim Baker	January 15, 2009	R. Western New York
Milton C. Williams, Jr.	January 15, 2009	R. New York
Susan Pinkerton	February 11, 2009	R. Oklahoma
Charles C. Amuzie	February 25, 2009	R. Georgia
Sarah Duggin	June 13, 2009	Ordained
Shell T. Kimble	June 13, 2009	Ordained
Timothy Malone	June 13, 2009	Ordained
Elizabeth O'Callaghan	June 13, 2009	Ordained
Christopher I. Wilkins	June 13, 2009	Ordained
Rondesia Jarrett	June 15, 2009	R. Spokane
Carol Jablonski	June 30, 2009	R. North Carolina
Debra M. Brewin–Wilson	September 10, 2009	R. New Jersey
Peter Schell	October 27, 2009	R. California
John E. Lawrence	February 2, 2010	R. Rhode Island
Stacy Williams–Duncan	March 15, 2010	R. California
Sarah A. Shirley	March 23, 2010	R. Central Gulf Coast
Martha K. Clark	April 5, 2010	R. North Carolina
Kurt Gerhard	April 11, 2010	R. Texas
Jessica Hitchcock	May 10, 2010	R. Atlanta
Elizabeth C. Gonzalez	June 5, 2010	Ordained
Beverly Weatherly	July 30, 2010	R. Virginia
Cara Spaccarelli	August 2, 2010	R. Minnesota
Sari N. Ateek	October 25, 2010	R. Los Angeles
Laura McFarland Edwards	December 21, 2010	R. Maine
Nicole Simopoulos	January 12, 2011	R. Oregon
Lael Sorensen	March 28, 2011	R. Maine
Andrea Brooke Martin	April 11, 2011	R. Connecticut
John Daniels	June 4, 2011	Ordained

Jane Milliken Hague	June 4, 2011	Ordained
Marian T. Humphrey	June 4, 2011	Ordained
Andrew W. Walter	June 28, 2011	R. Connecticut
William J. Doggett	November 7, 2011	R. California
Heather Patton-Graham	November 7, 2011	R. Pennsylvania
Deborah Meister	November 18, 2011	R. New Jersey
Raymond Massenburg	February 21, 2012	R. Chicago
Edward Thomas Kelaher	April 2, 2012	R. South Carolina
Kimberly D. Lucas	April 2, 2012	R. North Carolina
Charles Hoffacker	May 15, 2012	R. Eastern Michigan
Otis Gaddis, III	June 2, 2012	Ordained
Melanie Mullen	June 2, 2012	Ordained
Shawn Strout	June 2, 2012	Ordained

DEACONS

<i>NAME</i>	<i>DATE</i>	<i>RECEIVED OR ORDAINED</i>
Karl Halter	November 5, 1991	R. Presiding Bishop's Special List
Helen C. Trainor	March 6, 2006	R. Southeast Florida
Harriette Sturges	August 18, 2009	R. North Carolina
Eric W. Shoemaker	April 14, 2011	R. Southeast Florida
James J. Livingston	June 4, 2011	Ordained

ALPHABETICAL DIRECTORY OF CLERGY

Clergy who are canonically resident in this diocese are noted with a ☆. Clergy licensed in this diocese have their diocese of canonical residence noted in parentheses. Spouse/partner's name is noted in parentheses. A * denotes the preferred mailing address.

☆Abernathy, Paul (Pontheolla Mack Abernathy)

Rector, St. Mark's, DC (Region 1)

OFF: *118 3rd St SE, Washington, DC 20003-1007 OFF: (202) 543-0053 x301
 RES: 909 New Jersey Ave Se Apt 801, Washington, DC 20003-5310 RES: (202) 544-1915
 E-MAIL: *Paul.Abernathy@stmarks.net* CELL: (202) 550-9281

Alexander, Patricia Phaneuf (The Rev. Randolph Alexander, Jr.) (Licensed, Diocese of New York); Upper School Chaplain, St. Andrew's Episcopal School (Region 3)

OFF: *8804 Postoak Rd, Potomac, MD 20854-3553 OFF: (301) 983-5200
 E-MAIL: *palexander@saes.org*

☆Allen, Barbara, Retired

RES: *6715 Buckley Rd, North Syracuse, NY 13212-5350 RES: (301) 907-7855
 E-MAIL: *allen.rev@gmail.com* CELL: (301) 728-8302

☆Amuzie, Charles Chyke (Nena Ikodiya Uka)

RES: *8003 Cameryn Pl Unit 405, Pasadena, MD 21122-7151 RES: (410) 255-2112
 E-MAIL: *amuzie42@aol.com* CELL: (912) 996-2576

Anderson, Anna Marie (Licensed, Metropolitan Washington DC Synod, Evangelical Lutheran Church in America)

OFF: Advent Lutheran Church, 2222 S Arlington Ridge Rd, Arlington, VA 22202-2123
 RES: *4952 Brenman Park Dr Apt 308, Alexandria, VA 22304 OFF: (703) 521-7010
 E-MAIL: *pastor_anna2222@hotmail.com* RES: (703) 212-8177

☆Anderson, James Desmond, D.D. (Winifred Anderson), Retired

RES: *9556 Chantilly Farm Ln, Chestertown, MD 21620-4227 RES: (410) 778-4165
 E-MAIL: *winandjim@hotmail.com*

☆Anderson, James Russell, Retired

RES: *1224 New Mill Dr, Chesapeake, VA 23322-7047 CELL: (757) 470-8189
 E-MAIL: *jacobum10@yahoo.com*

☆Andrews, David Thomas (Kathleen Andrews), Retired (Region 5)

RES: *500 Merton Woods Way, Millersville, MD 21108-1420 RES: (410) 923-5656
 E-MAIL: *dtomandrews@gmail.com*

Angell, Michael Richard (Licensed, Diocese of San Diego) Assistant Rector, St. John's, Lafayette Square (Region 1)

OFF: *1525 H St NW, Washington, DC 20005-1005 RES: (202) 347-8766
 RES: Virginia Theological Seminary, 3737 Seminary Rd, Alexandria, VA 22304-5202
 E-MAIL: *mike.angell@stjohns-dc.org* CELL: (303) 807-6917

☆Antoci, Peter Michael, Ph.D. (Donald Davis)

Assistant, St. Columba's (Region 2)

OFF: *4201 Albemarle St NW, Washington, DC 20016-2009 OFF: (202)363-4119
 RES: 3117 Perry St, Mount Rainier, MD 20712-2029 CELL: (202) 641-4734
 E-MAIL: *pantoci@columba.org*

Arbogast, Stephen (Diocese of Massachusetts) Chaplain, the National Cathedral School for Girls (Region 2)

OFF: *Mount Saint Alban, Washington, DC 20016-5033

☆ **Arpee, Stephen Trowbridge (Janet Arpee), Retired**

RES: *3810 39th St NW Apt A121, Washington, DC 20016-2832
E-MAIL: *stephen@arpee.org*

RES: (202) 362-6016

☆ **Astarita, M. Susan Gallagher (Bruce Astarita), Retired**

RES: *402 8th St, Del Mar, CA 92014-2817
E-MAIL: *astacom@aol.com*

RES: (858) 356-9460

☆ **Ateek, Sari Naim (Tanory Neel)**

Rector, St. John's, Norwood Parish (Region 3)

OFF: *6701 Wisconsin Ave, Chevy Chase, MD 20815-5351
E-MAIL: *sateek@stjohnsnorwood.org*

OFF: (301) 654-7767

CELL: (626) 354-1583

☆ **Babnis, Mariann Catherine**

Priest-in-Charge, St. Paul's

OFF: St. Paul's Episcopal Church, PO Box 602, Georgetown, DE 19947-0602
RES: *33203 W Batten St, Lewes, DE 19958-7241
E-MAIL: *mbabnis@comcast.net*

RES: (302) 644-0705

CELL: (202) 285-5746

☆ **Baker, Kim (Jeffrey Jay Baker)**

Chaplain, Washington Episcopal School (Region 3)

OFF: *5600 Little Falls Pkwy, Bethesda, MD 20816-1519
E-MAIL: *kbaker@w-e-s.org*

OFF: (301) 652-7878

CELL: (716) 969-0331

☆ **Ball, John Arthur (Linda Ball)**

Rector, Trinity, St. Mary's (Region 6)

OFF: *PO Box 207, Saint Marys City, MD 20686-0207
RES: 46455 Hyatt Ct, Drayden, MD 20630-3415
E-MAIL: *Trinitysmcmd@olg.com*

OFF: (301) 862-4597

RES: (301) 994-0994

CELL: (240) 925-0752

BARTLETT, ALLEN LYMAN, JR. (Jerrie Bartlett)

14th Bishop of Pennsylvania, Retired

RES: *316 S 10th St, Philadelphia, PA 19107-6149
E-MAIL: *allen.jerrie@verizon.net*

RES: (215) 928-0506

☆ **Baskin, Cynthia O. (Robert Baskin)**

Rector, St. James', Potomac (Region 3)

OFF: *11815 Seven Locks Rd, Potomac, MD 20854-3340
RES: 10924 Citreon Ct, North Potomac, MD 20878-2576
E-MAIL: *rector@stjamespotomac.org*

OFF: (301) 762-8040

RES: (301) 762-4082

Bauer, Thomas William (Ann Bauer) (Licensed, Diocese of Maryland)

OFF: Main Post Chapel, 4419 Llewellyn Ave, Fort Meade, MD 20755-5360
RES: *3148 Gracefield Rd Apt CL412, Silver Spring, MD 20904-5860
E-MAIL: *thomaswbauer@verizon.net*

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RES: (301) 890-1493

☆ **Bautista Betances, Simón (Amarilis Vargas-Bautista)**

Canon for Latino Ministries (Region 2)

OFF: *Mount Saint Alban, Washington, DC 20016-5094
RES: 1122 Cresthaven Dr, Silver Spring, MD 20903-1606
E-MAIL: *sbautista@edow.org*

OFF: (202) 537-6441

RES: (301) 326-4880

CELL: (202) 294-4256

☆ **Baxter, William MacNeil (Jean Baxter), Retired**

Rector Emeritus, St. Mark's Parish, DC (1954-1966)

RES: *15 Piper Rd Apt K214, Scarborough, ME 04074-7542
E-MAIL: *baxjean@gmail.com*

RES: (207) 883-1234

- Beach, Peter Earnest Milton (Licensed, Diocese of Medak)**
 RES: *14905 Westbury Rd, Rockville, MD 20853-1759
 E-MAIL: *pebeach@verizon.net*
 OFF: (301) 774-6999
 RES: (301) 929-1529
 CELL: (240) 292-4759
- ☆ **Beck, Jacob David (Carla Beck), Retired**
 RES: *13 Victor Dr, Thurmont, MD 21788-1755
 RES: (301) 271-4945
- ☆ **Becker, Kimberly Lauren (Mark Becker)**
 RES: *13 Cedar Ave, Gaithersburg, MD 20877-1912
 E-MAIL: *malinoiskim38@gmail.com*
 CELL: (240) 472-1102
- ☆ **Beddingfield, John Floyd (Erwin de Leon)**
Rector, All Souls' (Region 2)
 OFF: *2300 Cathedral Ave NW, Washington, DC 20008-1505
 RES: 2745 29th St NW Apt 416, Washington, DC 20008-5524
 E-MAIL: *jfbbeddingfield@yahoo.com*
 OFF: (202) 232-4244
 CELL: (917) 363-8104
- ☆ **Beilstein, Joan Elizabeth, D.Min. (Elizabeth Griffin)**
Rector, Ascension, Sligo Parish (Region 4)
 OFF: *634 Silver Spring Ave, Silver Spring, MD 20910-4657
 RES: 400 Hinsdale Ct, Silver Spring, MD 20901-3814
 E-MAIL: *revjeb@comcast.net*
 OFF: (301) 587-3272
 RES: (301) 495-2324
 CELL: (240) 476-9772
- ☆ **Billow, William Pierce, Jr., Retired**
 RES: *PO Box 242, Barboursville, VA 22923-0242
 E-MAIL: *williamjr@me.com*
 RES: (202) 362-9545
 CELL: (202) 213-8307
- ☆ **Black, David Paul (Opal E. Black), Retired**
 RES: *Leisure World, 3701 International Dr #351,
 Silver Spring, MD 20906-1736
 RES: (301) 598-4887
- ☆ **Blackwell, Norma Lee**
 OFF: Fairfax Nursing Center, 10701 Main St, Fairfax, VA 22030-6904
 RES: *10754 Main St Apt 202, Fairfax, VA 22030-3718
 E-MAIL: *normab6@verizon.net*
 OFF: (703) 273-7705
 RES: (703) 359-7182
 CELL: (703) 638-4800
- ☆ **Blue, Susan N., Retired**
 RES: *270 El Diente Dr, Durango, CO 81301-8999
 E-MAIL: *sblue832@gmail.com*
 RES: (970) 385-7519
 CELL: (202) 262-8634
- ☆ **Bonwitt, Martha J. (William Bonwitt)**
Rector, Trinity, Upper Marlboro (Region 6)
 OFF: *PO Box 187, Upper Marlboro, MD 20773-0187
 RES: 14303 Old Marlboro Pike, Upper Marlboro, MD 20772-2839
 E-MAIL: *marthajes@verizon.net*
 OFF: (301) 627-2636
 RES: (301) 627-4460
- ☆ **Booker, Vaughan P.L. (Portia Booker)**
Rector, St. Philip's, Baden (Region 6)
 OFF: *13801 Baden Westwood Rd, Brandywine, MD 20613-8426
 RES: 7112 Lake Cove Dr, Alexandria, VA 22315-4221
 E-MAIL: *frvplb1@aol.com*
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E-MAIL: *tajohnson75@yahoo.com*

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Jones, John Tyler

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Murphy, Terri M.

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E-MAIL: *rainingshamrocks@aol.com*

CELL: (240) 535-3703

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Note: listings are in order in which they became parishes. The date after the parish is the date they became parishes; the date after the church is the date of the first structure on that spot. The date after clergy names is the date they obtained permanent employment in the parish.

102. WASHINGTON PARISH (1794)

Christ Church (1807)

620 G St SE

Washington, DC 20003-2722

TEL: (202) 547-9300

FAX: (202) 547-5098

WEBSITE: <http://www.washingtonparish.org>

Rector: The Rev. Cara Spaccarelli (2010)

Senior Warden: Kirsten Sloan

Secretary of Vestry: Philip Viles, Jr.

Junior Warden: Carol Knight

Treasurer: Bill Woodward

104. ST. JOHN'S PARISH (1816)

St. John's Church (Lafayette Square) (1815)

1525 H St NW

Washington, DC 20005-1005

TEL: (202) 347-8766

FAX: (202) 347-3446

WEBSITE: <http://www.stjohns-dc.org>

Rector: The Rev. Luis León (1994)

Assistant: The Rev. Virginia Gerbasi (2012)

Assistant: The Rev. Mike Angell (Diocese of San Diego) (2011)

Senior Warden: Matthew Bode

Secretary of Vestry: Virginia Johnson

Junior Warden: Riley Temple

Treasurer: Krista Becker

106. EPIPHANY PARISH (1844)

Church of the Epiphany (1842)

1317 G St NW

Washington, DC 20005-3102

TEL: (202) 347-2635

FAX: (202) 347-7621

WEBSITE: <http://www.epiphanydc.org>

Rector: The Rev. Randolph C. Charles (1994)

Senior Warden: Susan Weinbeck

Secretary of Vestry: (*vacant*)

Junior Warden: Anthony Tardd

Treasurer: Duncan Stevens

107. ASCENSION (1845) AND ST. AGNES (1923) PARISH (1948)

Church of the Ascension and St. Agnes (1875)

1217 Massachusetts Ave NW

Washington, DC 20005-5301

TEL: (202) 347-8161

FAX: (202) 347-8036

WEBSITE: <http://www.ascensionandsaintagnes.org>

Rector: The Rev. Lane Davenport (1997)

Senior Warden: David L. Cooper

Secretary of Vestry: Barbara M. Mendoza

Junior Warden: Walter Vance

Treasurer: William McBride

108. ST. AUGUSTINE'S PARISH (1973)

*(Replaces Grace Church Parish (1852))***St. Augustine's Church (1961)**

600 M St SW

Washington, DC 20024-2441

TEL: (202) 554-3222

FAX: (202) 484-3037

WEBSITE: <http://staugustinesdc.org>

Priest-in-Charge: The Rev. Martha K. Clark

Senior Warden: Virginia Mathis

Junior Warden: Kwasi Holman

Secretary of Vestry: Bruce Crane

Treasurer: Ann Winchester

116. ST. MARK'S PARISH (1869)

St. Mark's Church (1867)

118 3rd St SE

Washington, DC 20003-1007

TEL: (202) 543-0053

FAX: (202) 546-3695

WEBSITE: <http://www.stmarks.net>

Rector: The Rev. Paul Abernathy (1998)

Assistant: The Rev. Rebecca Justice Schunior (Diocese of Atlanta) (2011)

Rector Emeritus: The Rev. William MacNeil Baxter (1954–1966)

Senior Warden: Cecilia Monahan

Junior Warden: Phil Guire

Secretary of Vestry: Mary Cooper

Treasurer: Crane Miller

117. PARISH OF ST. MONICA'S (1980) AND ST. JAMES (1873) (2008)

St. James' Church (1884)

222 8th St NE

Washington, DC 20002-6106

TEL: (202) 546-1746

FAX: (202) 546-2116

WEBSITE: <http://www.stjameschurch.org>

Priest-in-Charge: The Rev. Milton C. Williams, Jr.

Rector Emeritus: The Rev. Richard E. Downing (1976–2008)

Senior Warden: John Van de Weert, Jr.

Junior Warden: Robert Sonderman

Secretary of Vestry: Mary McCue

Treasurer: Antoinette G. Martin

118. ST. LUKE'S PARISH (1997)

(Separate Congregation 1879-1997)**St. Luke's Church (1873)**

1514 15th St NW

Washington, DC 20005-1922

TEL: (202) 667-4394

FAX: (202) 667-8043

WEBSITE: <http://stlukesdc.org>

Priest-in-Charge: The Rev. Raymond Massenburg

Senior Warden: George Nicol, Sr.

Junior Warden: Paula E. Singleton

Secretary of Vestry: Angela Wright

Treasurer: Atron C. Rowe

119. ST. THOMAS' PARISH (1891)

St. Thomas' Church

1772 Church St NW

Washington, DC 20036-1302

TEL: (202) 332-0607

FAX: (202) 332-6245

WEBSITE: <http://www.stthomasdc.org>

Rector: The Rev. Dr. Nancy Lee Jose (2004)

Senior Warden: John B. Johnson

Junior Warden: Matt Cloninger

Secretary of Vestry: Aaron Adkins

Treasurer: Ivan Santos

126. ST. MARY'S PARISH (1927)

St. Mary's Church (1867)

728 23rd St NW

Washington, DC 20037-2501

TEL: (202) 333-3985

FAX: (202) 338-4958

WEBSITE: <http://www.stmarysfoggybottom.org>Rector: (*vacant*)

Senior Warden: Windon Ringer

Junior Warden: Lois Patterson

Secretary of Vestry: Marilyn Randall

Treasurer: Wendy Sherman

127. CALVARY CHURCH (SEPARATE CONGREGATION) (1941)

Calvary Church (1902)

820 6th St NE

Washington, DC 20002-4326

TEL: (202) 546-8011

FAX: (202) 543-2698

WEBSITE: <http://www.calvarydc.net>

Mailing Address:

509 I St NE

Washington, DC 20002-4345

Rector: The Rev. Peter Schell (2012)

Senior Warden: Walter Swindell, Sr.

Junior Warden: Orin McRae

Secretary of Vestry: (*vacant*)

Treasurer: Michael Moore

130. ST. GEORGE'S PARISH (1981)

(Separate Congregation, 1953-1980)**St. George's Church (1930)**

160 U St NW

Washington, DC 20001-1606

TEL: (202) 387-6421

FAX: (202) 387-9053

WEBSITE: <http://www.stgeorgesdc.org>

Rector: The Rev. Vincent P. Harris (1991)

Assistant (p-t): The Rev. Dr. J. Carleton Hayden

Senior Warden: Keith Roachford

Junior Warden: Vida Anderson

Secretary of Vestry: Mary Ann Wilmer

Treasurer: James O. Williams

133. ST. MONICA'S PARISH (1980)

St. Monica's Church (1899)

(Closed December 31, 2007)

(Deconsecrated June 10, 2009)

163. MISION SAN JUAN (1980)

(Closed July 31, 2000)

171. HOWARD UNIVERSITY CHAPLAINCY

2400 6th St NW

Washington, DC 20059-0001

TEL: (202) 238-2692

FAX: (202) 806-4641

WEBSITE: <http://howardu.edow.org>

Mailing Address:

Howard University, MSC 590517

2400 6th St NW

Washington, DC 20059-0001

Chaplain: The Rev. Robyn Franklin-Vaughn (2003)

REGION 2

Note: listings are in order in which they became parishes. The date after the parish is the date they became parishes; the date after the church is the date of the first structure on that spot. The date after clergy names is the date they obtained permanent employment in the parish.

101. THE CATHEDRAL CHURCH OF ST. PETER AND ST. PAUL (1895)**Washington National Cathedral**

TEL: (202) 537-6200

Mount Saint Alban

FAX: (202) 364-6600

Washington, DC 20016-5094

WEBSITE: <http://www.nationalcathedral.org>

Bishop of Washington: The Rt. Rev. Mariann Edgar Budde

Interim Dean: The Rev. Dr. Francis H. Wade

Vicar: The Rev. Canon Jan Naylor Cope (2010)

Acting Director of Worship: The Rev. Gina Campbell (Methodist) (2012)

Director of Programs & Ministry: The Rev. Lyndon C. Shakespeare (2011)

Associate Clergy: The Rev. Alexander C. Graham, IV (Diocese of Pennsylvania) (2012)

Canon Ecumenist (p-t): The Rev. Canon Samuel Van Culin, Jr. (2004)

103. GEORGETOWN PARISH (1809)**St. John's Church (1796)**

TEL: (202) 338-1796

3240 O St NW

FAX: (202) 338-3921

Washington, DC 20007-2842

WEBSITE: <http://www.stjohnsgeorgetown.org>

Priest-in-Charge: The Rev. W. Bruce McPherson

Assistant (p-t): The Rev. Sarah Duggin (2009)

Senior Warden: Margaret Huckaby

Secretary of Vestry: Kevin Eckstrom

Junior Warden: Merle Thorpe

Treasurer: Joan Bristol

105. CHRIST CHURCH PARISH (1818)**Christ Church (1817)**

TEL: (202) 333-6677

3116 O St NW

FAX: (202) 333-2171

Washington, DC 20007-3116

WEBSITE: <http://www.christchurchgeorgetown.org>

Rector: The Rev. Stuart A. Kenworthy (1991)

Assistant: The Rev. Christopher Garcia (Diocese of Virginia) (2010)

Assistant (p-t): The Rev. Deirdre Anne Eckian (2006)

Assistant (p-t): The Rev. Thomas C. Murphy (2007)

Senior Warden: George A. Valanos

Secretary of Vestry: Glenn Metzdorf

Junior Warden: Anne Murray Gambal

Treasurer: Clifford P. McKinney, III

109. ST. ALBAN'S PARISH (1855)**St. Alban's Church (1847)**

TEL: (202) 363-8286

3001 Wisconsin Ave NW

FAX: (202) 363-6828

Washington, DC 20016-5095

WEBSITE: <http://www.stalbansdc.org>

Rector: The Rev. Deborah Meister (2011)

Assistant: The Rev. Matthew Hanisian (Diocese of Southern Ohio) (2011)

Senior Warden: Jim Sottile

Secretary of Vestry: (*vacant*)

Junior Warden: Deborah Potter

Treasurer: Curt Large

112. GRACE PARISH (1866)

Grace Church (1855)

TEL: (202) 333-7100

1041 Wisconsin Ave NW

FAX: (202) 333-4342

Washington, DC 20007-3635

WEBSITE: <http://www.gracedc.org>

Rector: The Rev. John M. Graham (2004)

Senior Warden: Margaret Davis

Secretary of Vestry: Barbara de Beaufort

Junior Warden: Paul B. Allgood

Treasurer: Peter Wallace

113. ST. PAUL'S PARISH (1867)

St. Paul's Church (1866)

TEL: (202) 337-2020

2430 K St NW

FAX: (202) 337-7418

Washington, DC 20037-1703

WEBSITE: <http://www.stpauls-kst.com>

Rector: The Rev. Andrew L. Sloane (1998)

Associate: The Rev. Nathan J.A. Humphrey (2005)

Deacon: The Rev. Eric Lobsinger (Diocese of Missouri) (2010)

Senior Warden: David Schnorrenberg

Secretary of Vestry: Robert Eikel

Junior Warden: Preston Winter

Treasurer: Ann Schnorrenberg

114. ST. STEPHEN (1892) AND THE INCARNATION (1868) PARISH (1926)

Church of St. Stephen & the Incarnation (1866)

TEL: (202) 232-0900

1525 Newton St NW

FAX: (202) 797-0367

Washington, DC 20010-3103

WEBSITE: <http://www.saintstephensdc.org>

Senior Priest (p-t): The Rev. Frank G. Dunn (2004)

Latino Missioner: The Rev. Sarabeth Goodwin (2005)

Senior Warden: Michael Sherrard

Secretary of Vestry: Michael Robbins

Junior Warden: Liane Rozzell

Treasurer: Atiba Pertilla

122. ST. MARGARET'S PARISH (1897)

St. Margaret's Church (1894)

TEL: (202) 232-2995

1820 Connecticut Ave NW

FAX: (202) 265-7817

Washington, DC 20009-5732

WEBSITE: <http://www.stmargaretsdc.org>

Mailing Address:

1830 Connecticut Ave NW

Washington, DC 20009-5706

Rector: The Rev. Kimberly D. Lucas (2012)

Assistant: The Rev. Emily Jo Guthrie (2010)

Senior Warden: Polly Donaldson

Secretary of Vestry: Julie Polter

Junior Warden: Paige Cottingham-Streater

Treasurer: Eileen Scott

124. ALL SOULS' PARISH (1913)

All Souls' Memorial Church (1911)

2300 Cathedral Ave NW
Washington, DC 20008-1505

TEL: (202) 232-4244

FAX: (202) 232-8593

WEBSITE: <http://www.allsoulsdc.org>

Rector: The Rev. John Beddingfield (2007)

Senior Warden: Dale A. Lewis

Secretary of Vestry: Stephen P. Jacobs

Junior Warden: Jennifer Crier Johnston

Treasurer: Terry A. Cain

125. ST. COLUMBA'S PARISH (1924)

St. Columba's Church (1874)

4201 Albemarle St NW
Washington, DC 20016-2009

TEL: (202) 363-4119

FAX: (202) 686-2671

WEBSITE: <http://www.columba.org>

Rector: The Rev. Janet Vincent (2006)

Associate: The Rev. Robert Boulter (2008)

Associate: The Rev. Dr. Rosemarie L. Duncan (2005)

Associate: The Rev. Margaret B. Guenther (1998)

Associate: The Rev. Jason L. Cox (Diocese of Los Angeles) (2011)

Associate: The Rev. Dr. Peter Antoci (2012)

Senior Warden: John Nolan

Secretary of Vestry: Elizabeth Terry

Junior Warden: Jennifer Turner

Treasurer: Gardell Gefke

128. ST. PATRICK'S PARISH (1946)

St. Patrick's Church (1985)

4700 Whitehaven Pkwy NW
Washington, DC 20007-1554

TEL: (202) 342-2800

FAX: (202) 342-2802

WEBSITE: <http://www.stpatrickschurchdc.org>

Rector: The Rev. Dr. Kurt Gerhard (2010)

Associate and School Chaplain: The Rev. Dr. Janet Zimmerman (Diocese of Texas) (2011)

Associate: The Rev. Andrea Brooke Martin (Diocese of Connecticut) (2008)

Senior Warden: Nicole Chapin Duke

Secretary of Vestry: Janet Lee

Junior Warden: Marilyn Nowalk

Treasurer: Jay Sommerkamp

129. ST. DAVID'S PARISH (1949)

St. David's Church (1900)

5150 Macomb St NW
Washington, DC 20016-2612

TEL: (202) 966-2093

FAX: (202) 966-3437

WEBSITE: <http://www.stdavidsgc.org>

Rector: The Rev. Robin Dodge (2005)

Senior Warden: Lisa Mould

Secretary of Vestry: Elizabeth Edgeworth

Junior Warden: Charles Nottingham

Treasurer: J. Bruce Whelihan

REGION 3

Note: listings are in order in which they became parishes. The date after the parish is the date they became parishes; the date after the church is the date of the first structure on that spot. The date after clergy names is the date they obtained permanent employment in the parish.

161. ST. BARNABAS' CHURCH OF THE DEAF (AN ORGANIZED MISSION) (1949)**Services at:****St. John's Church, Norwood Parish**

VOICE/FAX: (301) 907-2955

6701 Wisconsin Ave

VIDEO PHONE (VRS) TTY: (301) 907-9740

Chevy Chase, MD 20815-5351

WEBSITE: <http://stbarnabasdeaf.edow.org>

(for voice/tty translation, use Maryland Relay (800) 735-2258 to call)

Vicar: The Rev. Susan Masters (Member of Lutheran Church, ELCA) (2012)

Vice-Chair Mission Committee: Thomas Hattaway

Secretary of Committee: Wendy Kohashi Treasurer: Edward Knight

202. ST. PETER'S PARISH (1792)**St. Peter's Church (1774)**

TEL: (301) 349-2073

20100 Fisher Ave

FAX: (301) 349-2093

Poolesville, MD 20837

WEBSITE: <http://www.saintpetersnet.org>

Mailing Address:

PO Box 387

Poolesville, MD 20837-0387

Rector: The Rev. Thomas Purdy (2008)

Senior Warden: Christopher Hall

Secretary of Vestry: Libby Hillard

Junior Warden: Ted Wroth

Treasurer: Shelley Stamm

203. ST. BARTHOLOMEW'S PARISH (1812)**St. Bartholomew's Church (1761)**

TEL: (301) 355-7189

21611 Laytonsville Rd

WEBSITE: <http://www.saintbartholomews.org>

Gaithersburg, MD 20882

Mailing Address:

PO Box 5005

Gaithersburg, MD 20882-0005

Rector (p-t): The Rev. Linda Calkins (2011)

Senior Warden: Brent Grimes

Secretary of Vestry: Gary Yates

Junior Warden: Meredith Smith

Treasurer: William Fitts, Jr.

207. NORWOOD PARISH (1895)

St. John's Church (1873)

6701 Wisconsin Ave
Chevy Chase, MD 20815-5351

TEL: (301) 654-7767

FAX: (301) 654-8830

WEBSITE: <http://www.stjohnsnorwood.org>

Rector: The Rev. Sari N. Ateek (2010)

Associate: The Rev. Sarah Lapenta-H (Diocese of Los Angeles) (2011)

Senior Warden: Sue A. Rohan

Secretary of Vestry: Pat Cascio

Junior Warden: John Ross

Treasurer: Beth Campbell

208. CHEVY CHASE PARISH (1903)

All Saints' Church (1897)

3 Chevy Chase Cir
Chevy Chase, MD 20815-3408

TEL: (301) 654-2488

FAX: (301) 951-6465

WEBSITE: <http://www.allsaintschurch.net>

Rector: The Rev. Edward Kelaher (2011)

Assistant: The Rev. Alexander R. Large (Diocese of Central Florida) (2008)

Associate: The Rev. Tom Malionek (Diocese of Albany) (2010)

Senior Warden: Todd Miller

Secretary of Vestry: Richard Ranger

Junior Warden: Robbie Boone

Treasurer: Ann Batlle

211. ST. DUNSTAN'S PARISH (1951)

(Organized as Potomac Parish, 1951; name changed to Redeemer Parish, 1957; name changed to St. Dunstan's Parish, 1965)

St. Dunstan's Church (1958)

5450 Massachusetts Ave
Bethesda, MD 20816-1653

TEL: (301) 229-2960

FAX: (301) 229-7785

WEBSITE: <http://www.stdunstansbethesda.org>

Rector: The Rev. Jeffrey B. MacKnight (1999)

Senior Warden: Elizabeth Schwinn Cohn

Secretary of Vestry: Rich Boss

Junior Warden: Brian Berger

Treasurer: Clifford White

214. TRINITY PARISH (1957)

St. Luke's Church (1954)

6030 Grosvenor Ln
Bethesda, MD 20814-1852

TEL: (301) 530-1800

FAX: (301) 530-1802

WEBSITE: <http://www.stlukesbethesda.org>

Rector: The Rev. Dr. Stephanie J. Nagley (2003)

Assistant: The Rev. Jessica Hitchcock (2010)

Senior Warden: Cliff Johnson

Secretary of Vestry: Phil Taylor

Junior Warden: Donald Park

Treasurer: Jenny Bradley

215. POTOMAC PARISH (1958)

St. Francis Church (1955)

10033 River Rd
Potomac, MD 20854-4902

TEL: (301) 365-2055

FAX: (301) 365-7500

WEBSITE: <http://www.stfrancispotomac.org>

Rector: The Rev. William Shand, III (1987)

Assistant: The Rev. Phillip C. Ellsworth, Jr. (1998)

Senior Warden: Laurel S. Bahar
Junior Warden: Steve Wilson

Secretary of Vestry: Jody Tabner Thayer
Treasurer: Gary Bachman

217. ASCENSION PARISH (1965)

Church of the Ascension (1880)

205 S Summit Ave

Gaithersburg, MD 20877-2315

TEL: (301) 948-0122

FAX: (301) 926-9012

WEBSITE: <http://www.ascensionmd.org>

Rector: The Rev. Randall Lord-Wilkinson (2007)

Senior Warden: Robert Owolabi
Junior Warden: Howard Holland

Secretary of Vestry: Mary Casamento
Treasurer: Trevor Walker

218. REDEEMER PARISH (1965)

Church of the Redeemer (1903)

6201 Dunrobbin Dr

Bethesda, MD 20816-1044

TEL: (301) 229-3770

FAX: (301) 320-8037

WEBSITE: <http://www.redeemberbethesda.org>

Rector: The Rev. Susan Thon (1994)

Assistant: The Rev. Robin Razzino (2008)

Senior Warden: Cathy Baker
Junior Warden: Peter Kendall

Secretary of Vestry: Julia Rogers
Treasurer: Gary Hacker

221. ST. JAMES' PARISH (1971)

St. James' Church (1964)

11815 Seven Locks Rd

Potomac, MD 20854-3340

TEL: (301) 762-8040

FAX: (301) 762-4076

WEBSITE: <http://www.stjamespotomac.org>

Rector: The Rev. Cynthia O. Baskin (1999)

Assistant (p-t): The Rev. James S. Isaacs (Diocese of Maryland) (2011)

Senior Warden: John Eisold
Junior Warden: Ann Finch

Secretary of Vestry: Jill Fritz
Treasurer: Parke L. Brown, Jr.

222. ST. ANNE'S CHURCH (SEPARATE CONGREGATION) (1975)

St. Anne's Church (1961)

25100 Ridge Rd

Damascus, MD 20872-1832

TEL: (301) 253-2130

FAX: (301) 253-2911

WEBSITE: <http://www.stannesdamascus.org>

Priest-in-Charge: The Rev. Dr. David S. Pollock

Senior Warden: Timothy Pacey
Junior Warden: Jean Hampton

Secretary of Vestry: Angie Schneider
Treasurer: John C. Catlin

223. ST. NICHOLAS' PARISH (2003)

St. Nicholas' (2009)

15575 Germantown Rd

Germantown, MD 20874-3012

TEL: (240) 631-2800

FAX: (240) 631-0136

WEBSITE: <http://www.saintnicks.com>

Rector: The Rev. Kenneth W. Howard (1995)

Senior Warden: Bob McCartin
Junior Warden: Frank Anderson

Secretary of Vestry: John Kraft
Treasurer: Kevin Kettleman

261. HOLY SPIRIT MISSION (1980)

Chapel of the Holy Spirit

(Closed July 31, 2004)

REGION 4

Note: listings are in order in which they became parishes. Those in DC are listed first, followed by those in Montgomery County. The date after the parish is the date they became parishes; the date after the church is the date of the first structure on that spot. The date after clergy names is the date they obtained permanent employment in the parish.

111. ST. ANDREW'S PARISH (1858)

Church of the Holy Comforter (1900)

TEL: (202) 726-1862

701 Oglethorpe St NW

WEBSITE: <http://www.holycomforterdc.org>

Washington, DC 20011-2021

Rector (p-t): The Rev. Dr. D.H. Kortright Davis (1986)

Assistant (p-t): The Rev. Dr. Kelly Brown Douglas (2002)

Senior Warden: Derrick Humphries

Secretary of Vestry: Taresa Lawrence

Junior Warden: Chidi Agbaeruneke

Treasurer: Nydia Coleman

120. TRINITY PARISH (1896)

Trinity Church (DC) (1889)

TEL: (202) 726-7036

7005 Piney Branch Rd NW

FAX: (202) 726-0016

Washington, DC 20012-2417

WEBSITE: <http://www.trinitychurchdc.org>

Rector: The Rev. John T.W. Harmon (2000)

Senior Warden: Vincent Adams

Secretary of Vestry: Barbara Mills

Junior Warden: Olive Franklin

Treasurer: David Moore

201. PRINCE GEORGE'S PARISH (1726)

Christ Church (1739)

TEL: (301) 762-2191

107 S Washington St

FAX: (301) 762-0928

Rockville, MD 20850-2319

WEBSITE: <http://www.christchurchrockville.org>

Rector: The Rev. John S. McDuffie (1998)

Assistant (p-t) and Chaplain: The Rev. Cynthia Simpson (2007)

Assistant (p-t): The Rev. Athanasius Choi (2012)

Senior Warden: Emil Von Arx

Secretary of Vestry: Linda Rhoads

Junior Warden: Alan Tolerton

Treasurer: Gary Correll

204. ST. JOHN'S CHURCH (SEPARATE CONGREGATION) (1842)**St. John's Church**

3427 Olney Laytonsville Rd
Olney, MD 20832

TEL: (301) 774-6999

FAX: (301) 774-1346

WEBSITE: <http://www.stjec.org>

Mailing Address:

PO Box 187

Olney, MD 20832-1743

Rector: The Rev. Carol Cole Flanagan (2010)

Senior Warden: Nancy Eichacker

Secretary of Vestry: Shelley Spencer

Junior Warden: Richard Heacock

Treasurer: Philip Reiff

205. SILVER SPRING PARISH (1864)**Grace Church (1857)**

1607 Grace Church Rd
Silver Spring, MD 20910-1509

TEL: (301) 585-3515

FAX: (301) 585-4309

WEBSITE: <http://www.graceepiscopalchurch.org>

Rector: The Rev. Andrew W. Walter (2011)

Assistant: The Rev. Lael Sorensen (2010)

Assistant (p-t): The Rev. Michele Hagans (2010)

Rector Emeritus: The Rev. William R. Wooten, Jr., D.Min. (1974-1995)

Senior Warden: Peter Curtin

Secretary of Vestry: John Mahler

Junior Warden: Aileen Moodie

Treasurer: Anthony Yezer

206. ST. LUKE'S CHURCH (SEPARATE CONGREGATION) (1873)**St. Luke's Church**

1001 Brighton Dam Rd
Brookeville, MD 20833

TEL: (301) 570-3834

WEBSITE: <http://stlukesbrighton.org>

Mailing Address:

PO Box 131

Brookeville, MD 20833-0131

Rector: The Rev. Kathleen Corbett-Welch (2002)

Senior Warden: Fran Gower

Secretary of Vestry: Nancy Osgood

Junior Warden: Robert Gunter

Treasurer: June Stoyer

209. CHRIST CHURCH PARISH (1913)**Christ Church (1898)**

4001 Franklin St
Kensington, MD 20895-3827

TEL: (301) 942-4673

FAX: (301) 942-1762

WEBSITE: <http://www.ccpk.org>

Rector: The Rev. William Hague (1988)

Assistant: The Rev. Shawn Strout (Deacon) (2012)

Senior Warden: Ben Haskell

Secretary of Vestry: Bonnie Muheim

Junior Warden: Sharon Bartram

Treasurer: Margaret Douglas

210. SLIGO PARISH (1937)**Church of the Ascension (1920)**

TEL: (301) 587-3272

633 Sligo Ave

FAX: (301) 587-4279

Silver Spring, MD 20910-4764

WEBSITE: <http://www.ascensionsilverspring.org>

Mailing Address:

634 Silver Spring Ave

Silver Spring MD 20910-4657

Rector: The Rev. Dr. Joan Beilstein (2007)

Senior Warden: Warren Buckingham

Secretary of Vestry: Mary O. Fromyer

Junior Warden: Carol Schwobel

Treasurer: Peter Hardin

212. WHEATON PARISH (1955)**Church of St. Mary Magdalene (1864)**

TEL: (301) 871-7660

3820 Aspen Hill Rd

FAX: (301) 871-0001

Silver Spring, MD 20906-2904

WEBSITE: <http://www.stmarymagdalene-md.org>

Rector: The Rev. Ann L.H. Moczydlowski (2010)

Assistant: The Rev. Shivaun Wilkinson (Deacon) (Diocese of San Diego) (2012)

Senior Warden: Nora Wellington

Secretary of Vestry: Carol Gardner

Junior Warden: Dan P. Rigerink

Treasurer: Deryck Small

213. CHURCH OF OUR SAVIOUR (SEPARATE CONGREGATION) (1966)**Church of Our Saviour (Hillandale)**

TEL: (301) 439-5900

1700 Powder Mill Rd

FAX: (301) 439-5901

Silver Spring, MD 20903-1514

WEBSITE: <http://www.episcopalCOS.org>

Rector: The Rev. Robert Harvey (2006)

Assistant (p-t): The Rev. Jane Milliken Hague (2012)

Senior Warden: Lois Jenkins

Secretary of Vestry: Christina Cole

Junior Warden: Arnold Robinson

Treasurer: Stephen Brushett

216. GOOD SHEPHERD PARISH (1964)**Church of the Good Shepherd (1957)**

TEL: (301) 593-3282

818 University Blvd W

FAX: (301) 593-9271

Silver Spring, MD 20901-1039

WEBSITE: <http://www.gsecmd.org>

Rector: The Rev. David C. Wacaster (2010)

Senior Warden: Jennifer Hendricks

Secretary of Vestry: Vanvisa Sivali

Junior Warden: Sal Campo

Treasurer: (*vacant*)**219. TRANSFIGURATION PARISH (1967)****Church of the Transfiguration (1961)**

TEL: (301) 384-6264

13925 New Hampshire Ave

FAX: (301) 384-4221

Silver Spring, MD 20904-6218

WEBSITE: <http://www.transfig.org>

Rector: The Rev. Meg Ingalls (2008)

Assistant (p-t): The Rev. Rondesia Jarrett (2008)

Rector Emeritus: The Rev. Richard G.P. Kukowski (1979-2006)

Senior Warden: William Freeman, Sr.
Junior Warden: Val Grant

Secretary of Vestry: Nancy Huggins
Treasurer: Kathy Berry

220. ST. MARK'S PARISH (1969)

St. Mark's Church (Fairland) (1748)

TEL: (301) 622-5860

12621 Old Columbia Pike

FAX: (301) 622-5861

Silver Spring, MD 20904-1614

WEBSITE: <http://www.stmarks-silverspring.org>

Priest-in-Charge: The Rev. Virginia Brown-Nolan

Senior Warden: W. Raymond Groshong

Secretary of Vestry: Lisa Plemons

Junior Warden: Janis L. Smith

Treasurer: David Smith

REGION 5

Note: listings are in order in which they became parishes. Those in DC are listed first, followed by those in Prince George's County. The date after the parish is the date they became parishes; the date after the church is the date of the first structure on that spot. The date after clergy names is the date they obtained permanent employment in the parish.

110. ROCK CREEK PARISH (1856)

St. Paul's Church (1712)

TEL: (202) 726-2080

Rock Creek Church Rd & Webster St NW

FAX: (202) 726-1084

Washington, DC 20011

WEBSITE: <http://www.rockcreekparish.org>

Mailing Address:

201 Allison St NW

Washington, DC 20011-7305

Rector: The Rev. Allan B. Johnson-Taylor (2011)

Assistant (p-t): The Rev. Douglas A.G. Greenaway (2011)

Senior Warden: James Jones

Secretary of Vestry: Rosalind Palmer

Junior Warden: Clive Pecover

Treasurer: Shirley Y. Williams

115. ANACOSTIA PARISH (1869)

Emmanuel Church (1870)

Closed May 26, 1982

121. BROOKLAND PARISH (1897)

Church of Our Saviour (1892)

TEL: (202) 635-7804

1616 Irving St NE

FAX: (202) 635-5029

Washington, DC 20018-3826

Priest-in-Charge (p-t): The Rev. Canon Michael P. Hamilton

Senior Warden: Rhonda McIntyre Malone

Secretary of Vestry: Michelle Hart

Junior Warden: Michael Hart

Treasurer: Roy Priest

123. CONGRESS HEIGHTS PARISH (1908)

Church of the Holy Communion (1895)

TEL: (202) 562-5400

3640 Martin Luther King Jr Ave SE

FAX: (202) 562-8153

Washington, DC 20032

WEBSITE: <http://www.holycommuniondc.org>

Mailing Address:

PO Box 54707

Washington, DC 20032-9307

Priest-in-Charge (p-t): The Rev. Nan Peete

Senior Warden: Erica Baylor

Secretary of Vestry: Gaye Jackson

Junior Warden: John Love

Treasurer: Gaye Jackson

131. ST. TIMOTHY'S PARISH (1956)

St. Timothy's Church (1944)

TEL: (202) 582-7740

3601 Alabama Ave SE

FAX: (202) 575-0765

Washington, DC 20020-2425

WEBSITE: <http://www.sttimothysofdc.org>

Priest-in-Charge: The Rev. Caron Gwynn

Rector Emeritus: The Rev. Canon Dalton D. Downs (1986-2006)

Senior Warden: Gretel James

Secretary of Vestry: Stephanie Robinson

Junior Warden: Fred McNeil

Treasurer: Merle Robertson

132. PARISH OF THE ATONEMENT (1961)

Church of the Atonement (1916)

TEL: (202) 582-4200

5073 E Capitol St SE

FAX: (202) 582-4202

Washington, DC 20019

WEBSITE: <http://www.atonementepiscopalchurch.org>

Rector: The Rev. H. Jocelyn Irving (2005)

Senior Warden: Edward T. Phillips

Secretary of Vestry: David Riley

Junior Warden: David L. Warr

Treasurer: Jacqueline Childs

134. ST. PHILIP THE EVANGELIST PARISH (2002)

St. Philip the Evangelist Church (1887)

TEL: (202) 678-4300

2001 14th St SE

FAX: (202) 678-4577

Washington, DC 20020-4817

Rector (p-t): The Rev. Dr. William B. Lewis (1996)

Senior Warden: Donald Cryer

Secretary of Vestry: Tayloria Jackson

Junior Warden: A. Sonny Roots

Treasurer: Brian Hamilton

305. ZION PARISH (1811)

St. John's Church (1857)

TEL: (301) 937-4292

11040 Baltimore Ave

FAX: (301) 937-0116

Beltsville, MD 20705-2118

WEBSITE: <http://www.saintjohnsbeltsville.org>

Mailing Address:

PO Box 14

Beltsville, MD 20704-0014

Rector: The Rev. Paula Clark (2009)

Senior Warden: Ian Hutson

Junior Warden: Norman P. Jacob

Secretary of Vestry: Laurie-Anne Lee

Treasurer: Linda Reynolds

307. HOLY TRINITY PARISH (1844)

Holy Trinity Church (Collington) (1700)

TEL: (301) 262-5353

13106 Annapolis Rd

FAX: (301) 262-9609

Bowie, MD 20720-3829

WEBSITE: <http://holyltrinitybowie.edow.org>

Rector: The Rev. Leslie St. Louis (2008)

Senior Warden: Steve Esmacher

Secretary of Vestry: (*vacant*)

Junior Warden: Rick Anderson

Treasurer: John Horrocks

308. ST. PHILIP'S PARISH (1848)

St. Philip's Church (1845)

TEL: (301) 776-5151

522 Main St

FAX: (301) 776-6337

Laurel, MD 20707-4118

WEBSITE: <http://www.stphilipslaurel.org>

Rector: The Rev. Sheila McJilton (2007)

Senior Warden: Frank Lamancusa

Secretary of Vestry: Suzanne O'Connor

Junior Warden: Brian Stinchcomb

Treasurer: Tracy McCracken

310. ST. MATTHEW'S PARISH (1811)

St. Matthew's Church (1696)

TEL: (301) 559-8686

5901 36th Ave

FAX: (301) 559-8687

Hyattsville, MD 20782-2925

WEBSITE: <http://www.stmatthewshyattsville.org>

Co-Rector (p-t): The Rev. Vidal Rivas (2008)

Interim Co-Rector (p-t): The Rev. Enrique R. Brown

Senior Warden: Martha Wells

Secretary of Vestry: Jean Twigg

Junior Warden: Mildred J. Reyes

Treasurer: Martin Gakenheimer

311. EPIPHANY PARISH (1871)

Epiphany Church (1863)

TEL: (301) 735-7717

3111 Ritchie Rd

FAX: (301) 735-9051

Forestville, MD 20747-4434

WEBSITE: <http://epiphanyforestville.org>

Priest-in-Charge: The Rev. Prince Decker

Senior Warden: Lorraine Nue

Secretary of Vestry: Ricardo Lyles

Junior Warden: Zollie Stevenson, Jr.

Treasurer: Suzette Howard

312. ADDISON PARISH (1919)

St. Matthew's Church (1696)

(Closed May 31, 1983)

313. ST. LUKE'S PARISH (1929)

St. Luke's Church (1829)

(Closed October 9, 2011)

314. ST. JOHN'S PARISH (1944)**St. John's Church (1909)**

TEL: (301) 927-1156

4112 34th St

FAX: (301) 927-4260

Mount Rainier, MD 20712-1948

Priest-in-Charge (p-t): The Rev. Canon Daniel D. Darko

Senior Warden: Elizabeth Wilson

Secretary of Vestry: Leslyn Aaron

Junior Warden: Egerton Forster-Jones

Treasurer: Arthur Kojo Dixon

315. ST. ANDREW'S PARISH (1953)**St. Andrew's Church (1890)**

TEL: (301) 864-8880

4512 College Ave

FAX: (301) 887-0170

College Park, MD 20740-3302

WEBSITE: <http://standrewscollegepark.org>

Rector: The Rev. Dr. Carol Jablonski (2009)

Assistant: The Rev. Elizabeth A. Ewing (Convocation of American Churches in Europe) (2012)

Senior Warden: Kay Gilcher

Secretary of Vestry: Andrew Brethauer

Junior Warden: Mary Marshall Levy

Treasurer: Benjamin Forjoe

316. ADELPHI PARISH (1958)**Church of St. Michael and All Angels (1952)**

TEL/FAX: (301) 434-4646

8501 New Hampshire Ave

Adelphi, MD 20783-2411

Rector: The Rev. Clinton C. Esonu (2003)

Latino Missioner (p-t): The Rev. Vidal Rivas (2008)

Senior Warden: Lynette Matheson-Graham

Secretary of Vestry: Patrice Dawes

Junior Warden: Alejandro Ruiz

Treasurer: Marcia Knight

320. ST. CHRISTOPHER'S PARISH (1963)**St. Christopher's Church (1956)**

TEL: (301) 577-1281

8001 Annapolis Rd

FAX: (301) 429-9429

New Carrollton, MD 20784-3009

Priest-in-Charge: The Rev. Charles Hoffacker (Diocese of Eastern Michigan)

Senior Warden: Judy Muttu

Secretary of Vestry: Delores Lawrence

Junior Warden: Bayo Adewuyi, Mike Paris

Treasurer: Emilia A. Chukwuma

321. GLENN DALE PARISH (2002)**St. George's Church (1873)**

TEL: (301) 262-3285

7010 Glenn Dale Rd

FAX: (301) 262-0666

Glenn Dale, MD 20769

WEBSITE: <http://www.stgeo.org>

Mailing Address:

PO Box 188

Glenn Dale, MD 20769-0188

Rector: The Rev. Connie Reinhardt (2006)

Senior Warden: Gene Ferrick

Secretary of Vestry: Lee Rowe

Junior Warden: Michael Mangiapane

Treasurer: Pat Hulme

322. HUNTINGTON PARISH (2003)

St. James' Church (1906)

(Closed June 30, 2010)

(Deconsecrated July 14, 2010)

364. HOLY REDEEMER MISSION (1983)

(Closed December 31, 1999)

371. UNIVERSITY OF MARYLAND CHAPLAINCY

EACM, University of MD

2116 Memorial Chapel

College Park, MD 20742

Episcopal Student Center

4508 College Ave

College Park, MD 20740

Chaplain: The Rev. Otis Gaddis, III (Deacon) (2012)

TEL: (301) 405-8456

FAX: (301) 314-9741

WEBSITE: <http://www.eacm.edow.org>

REGION 6

Note: listings are in order in which they became parishes. Those in Prince George's County are listed first, followed by those in Charles County, then St. Mary's County. The date after the parish is the date they became parishes; the date after the church is the date of the first structure on that spot. The date after clergy names is the date they obtained permanent employment in the parish.

301. KING GEORGE'S PARISH (1692)

St. John's Church (Broad Creek) (1692)

9801 Livingston Rd

Fort Washington, MD 20744-4925

Rector: The Rev. Marc Lawrence Britt (1999)

Senior Warden: Donald Horton

Junior Warden: Thomas James

Secretary of Vestry: Jean Anderson-Jones

Treasurer: Beatrice James

TEL: (301) 248-4290

FAX: (301) 248-7838

WEBSITE: <http://stjohnsbroadcreek.org>

302. ST. PAUL'S PARISH (1692)

St. Paul's Church (Baden) (1692)

13500 Baden Westwood Rd

Brandywine, MD 20613-8419

TEL/FAX: (301) 579-2643

302A. St. Mary's Chapel (1848)

Brandywine Rd (Rte 381) and Saint Mary's Church Rd

Aquasco, MD 20608

Priest-in-Charge: The Rev. Harry Harper

Senior Warden: Wanda Gryszkiewicz

Junior Warden: Scott Shannon

Secretary of Vestry: Sue Jenkins

Treasurer: Joanne Shannon

303. QUEEN ANNE PARISH (1704)**St. Barnabas' Church (Leeland) (1700)**

TEL: (301) 249-5001

14111 Oak Grove Rd

FAX: (301) 249-3838

Upper Marlboro, MD 20774-8424

WEBSITE: <http://www.stbarnabas.net>

Priest-in-Charge: The Rev. Dr. Phillip C. Cato

Senior Warden: Clayton J. Cottrell

Secretary of Vestry: Teresa Menendez

Junior Warden: Linda Crudup

Treasurer: Sandra Charles

304. TRINITY CHURCH (SEPARATE CONGREGATION) (1810)**Trinity Church**

TEL: (301) 627-2636

14515 Church St

FAX: (301) 627-1066

Upper Marlboro, MD 20772-3039

WEBSITE: <http://trinityuppermarlboro.edow.org>

Mailing Address:

PO Box 187

Upper Marlboro, MD 20773-0187

Rector: The Rev. Martha J. Bonwitt (2000)

Senior Warden: Pete Lindquist

Secretary of Vestry: Beverly Stone

Junior Warden: June Vartoukian

Treasurer: Jim Blair

306. ST. JOHN'S PARISH (1823)**Christ Church (1698)**

TEL: (301) 292-5633

600 Farmington Rd W

WEBSITE: <http://christchurchaccokeek.edow.org>

Accokeek, MD 20607-9732

306A. St. John's Chapel (1834)

MD Route 224, just south of MD Route 227

Pomomkey, MD (Do not send mail to this address.)

Rector: The Rev. Brian Lee Vander Wel (2007)

Senior Warden: Wes Courtney, Jr.

Secretary of Vestry: Barbara Spain

Junior Warden: Robert A. Gheen

Treasurer: Barbara K. Sturman

309. ST. THOMAS' PARISH (1851)**St. Thomas' Church (Croom) (1733)**

TEL/FAX: (301) 627-8469

14300 Saint Thomas Church Rd

WEBSITE: <http://stthomascroom.edow.org>

Upper Marlboro, MD 20772-8222

309A. Chapel of the Incarnation (1911)

14070 Brandywine Rd

Brandywine, MD 20613 (Do not send mail to this address.)

Rector: The Rev. Debra M. Brewin-Wilson (2009)

Senior Warden: Theresa Windsor

Secretary of Vestry: Brenda Duvall

Junior Warden: William Scott

Treasurer: George McLaughlin

317. ST. BARNABAS' PARISH (1958)**St. Barnabas' Church (Oxon Hill) (1830)**

TEL: (301) 894-9100

5203 Saint Barnabas Rd

FAX: (301) 894-2601

Temple Hills, MD 20748-5837

WEBSITE: <http://stbarnabastemplehills.org>

Priest-in-Charge (p-t): The Rev. Shell T. Kimble

Senior Warden: James Mills, Jr.

Secretary of Vestry: Barbara Patterson

Junior Warden: Horace Henderson

Treasurer: Annette Jackson

318. NATIVITY PARISH (2000)

(Separate Congregation 1959-2000)

Church of the Nativity (1963)

(Closed December 31, 2006)

(Deconsecrated June 10, 2009)

319. CLINTON PARISH (1960)**Christ Church (1875)**

TEL: (301) 868-1330

8710 Old Branch Ave

FAX: (301) 868-2074

Clinton, MD 20735-2522

WEBSITE: <http://www.christchurchclinton.org>

Rector: The Rev. Cassandra Burton (2011)

Senior Warden: Art Taylor

Secretary of Vestry: Natalie Kearns

Junior Warden: Dave Jackson

Treasurer: Laura Mack, William J. Hicks

323. BADEN PARISH (2004)**St. Philip's Church (1876)**

TEL: (301) 888-1536

13801 Baden Westwood Rd

FAX: (301) 888-1202

Brandywine, MD 20613-8426

WEBSITE: <http://stphilipsbaden.edow.org>

Rector: The Rev. Vaughan P.L. Booker (2008)

Senior Warden: Roland Turner

Secretary of Vestry: Ruby Gross

Junior Warden: Ernest Douglas

Treasurer: Mitty Gross

401. DURHAM PARISH (1692)**Christ Church**

TEL: (301) 743-7099

8685 Ironsides Rd

FAX: (301) 246-4420

Nanjemoy, MD 20662-3430

WEBSITE: <http://christchurcholddurham.org>

Priest-in-Charge: The Rev. Mary "Molly" McCarty

Rector Emeritus: The Rev. Arnold Taylor (1971-1993)

Senior Warden: Bill Heisserman

Secretary of Vestry: George Chisholm

Junior Warden: Mildred Hamman

Treasurer: Phyllis Chisholm

402. PORT TOBACCO PARISH (1692)

Christ Church (1682)

TEL: (301) 392-1051

112 E Charles St

FAX: (301) 392-1012

La Plata, MD 20646

WEBSITE: <http://christchurchlaplata.org>

Mailing Address:

PO Box 760

La Plata, MD 20646-0760

Rector: The Rev. Joseph W. Trigg

Assistant (p-t): The Rev. Eric W. Shoemaker (Deacon) (2003)

Senior Warden: David Chapman

Secretary of Vestry: Danielle Webber

Junior Warden: Richard Young

Treasurer: Paul Eldredge

403. WILLIAM AND MARY PARISH (1692)

Christ Church (Wayside) (1691)

tel/fax: (301) 259-4327

13050 Rock Point Rd

WEBSITE: <http://christchurchwayside.edow.org>

Newburg, MD 20664

Mailing Address:

PO Box 177

Newburg, MD 20664-0177

Priest-in-Charge: The Rev. Robert S. Gillespie, Jr.

Senior Warden: Larry Poe

Secretary of Vestry: Beverlie Ludy

Junior Warden: Michael Langdon

Treasurer: Ed Harne

404. TRINITY PARISH (1744)

Trinity Church (1692)

TEL: (301) 934-1424

9560 Trinity Church Rd

FAX: (301) 309-8756

Newport, MD 20646-3648

WEBSITE: <http://trinityepiscopalparish1744.org>

Mailing Address:

PO Box 178

Hughesville, MD 20637-0178

404A. Old Fields Chapel (1769)

15837 Prince Frederick Rd

TEL: (301) 274-3796

Hughesville, MD 20637 (do not send mail to this address)

Rector: The Rev. Nancy C. James (2012)

Senior Warden: Roger Cooksey

Secretary of Vestry: Betsy Graves

Junior Warden: Shirley Roberts

Treasurer: Elizabeth Swann

405. ST. JAMES' PARISH (1966)**St. James' Church (1902)**

7 Potomac Ave

Indian Head, MD 20640-1714

TEL: (301) 743-2366

FAX: (301) 753-6255

WEBSITE: <http://www.stjamesindianhead.org>

Rector: The Rev. Denise Cabana (2006)

Senior Warden: Sheila Gray

Junior Warden: Adah Morgan

Secretary of Vestry: Karen E. Burroughs

Treasurer: Tom Peterson

406. PINEY PARISH (1968)**St. Paul's Church (1823)**

4535 Piney Church Rd

Waldorf, MD 20602

TEL: (301) 645-5000

TEL: (301) 870-7590

FAX: (301) 638-5894

Mailing Address:

PO Box 272

Waldorf, MD 20604-0272

WEBSITE: <http://www.pineyparish.org>

Rector: The Rev. Dr. Joy A. Rose (2007)

Senior Warden: Kristin Sackman

Junior Warden: Don Garner

Secretary of Vestry: Melinda Brown

Treasurer: Gregory Ferguson

501. ALL FAITH PARISH (1692)**All Faith Church (Huntersville) (1675)**

38885 New Market Turner Rd

Charlotte Hall, MD 20622

TEL: (301) 884-3773

FAX: (301) 884-5074

WEBSITE: <http://www.allfaithchurch.com>

Mailing Address:

PO Box 24

Charlotte Hall, MD 20622-0024

Priest-in-Charge (p-t): The Rev. Dr. Geoffrey M. Price

Senior Warden: Kathy Roland

Junior Warden: Alma R. Rawlings

Secretary of Vestry: (*vacant*)

Treasurer: Grace Bolton

502. KING AND QUEEN PARISH (1692)**Christ Church (1736)**

25390 Maddox Rd

Chaptico, MD 20621

TEL/FAX: (301) 884-3451

WEBSITE: <http://www.christepiscopalchaptico.org>

Mailing Address:

PO Box 8

Chaptico, MD 20621-0008

Parish Hall:

37497 Zach Fowler Rd

Chaptico, MD 20621

Priest-in-Charge: The Rev. Christopher I. Wilkins

Senior Warden: Robbie Loker

Junior Warden: Robert Oppermann

Secretary of Vestry: Barbara Drumgoole

Treasurer: Bill Dollins

503. WILLIAM AND MARY PARISH (1692)

St. George's Church (1641)

44965 Blake Creek Rd
Valley Lee, MD 20692

TEL/FAX: (301) 994-0585

WEBSITE: <http://www.stgeorgevalleylee.org>

Mailing Address:

PO Box 30

Valley Lee, MD 20692-0030

Rector: The Rev. Gregory Charles Syler (2007)

Senior Warden: Philip Horne

Secretary of Vestry: Melissa Kerr

Junior Warden: Jason Zimmerman

Treasurer: Lucy Timmons

504. ST. ANDREW'S PARISH (1744)

St. Andrew's Church (1703)

44078 Saint Andrew's Church Rd
California, MD 20619-2100

TEL: (301) 862-2247

WEBSITE: <http://www.standrewssomd.org>

Rector: The Rev. Beverly Weatherly (2010)

Senior Warden: Don Schramm

Secretary of Vestry: Sue Evans

Junior Warden: John McKendrew

Treasurer: Ginni Stein

505. ST. MARY'S PARISH (1851)

Trinity Church (1638)

47444 Trinity Church Rd
Saint Mary's City, MD 20686

TEL: (301) 862-4597

FAX: (301) 862-2507

WEBSITE: <http://www.olg.com/trinitysmcmd>,

Mailing Address:

PO Box 207

Saint Marys City, MD 20686-0207

Parish Hall

47477 Trinity Church Rd

Saint Mary's City, MD 20686

505A. St. Mary's Chapel (1883)

BLOG: <http://trinitysaintmarys.com>

12960 Point Lookout Rd (MD Rte 5)

Ridge, MD 20680 (Do not send mail to this address.)

Rector: The Rev. John A. Ball (1994)

Senior Warden: Barbara Svenson

Secretary of Vestry: Cary Braun

Junior Warden: David Deaderick

Treasurer: Paul Koch

506. ALL SAINTS' PARISH (1893)

All Saints' Church (1750)

Oakley Rd
Avenue, MD 20609

TEL: (301) 769-2258

FAX: (301) 769-4288

WEBSITE: <http://allsaintsoakley.edow.org>

Mailing Address:

PO Box 307

Avenue, MD 20609-0307

Rector: The Rev. Dr. Kathleen V. Price (1998)

Senior Warden: Gordon B. Hughes

Secretary of Vestry: Kirsten Friess

Junior Warden: Betty Fuqua

Treasurer: Jerry Healy

507. PATUXENT PARISH (1968)

Church of the Ascension (1954)

21641 Great Mills Rd

TEL: (301) 863-8551

Lexington Park, MD 20653-1239

FAX: (301) 863-6487

WEBSITE: *<http://www.churchoftheascension-patuxent.org>*

Rector: The Rev. Sherrill L. Page (2011)

Senior Warden: James A. Kenney, III

Secretary of Vestry: Joan Coleman

Junior Warden: Karol Wolgemuth

Treasurer: Donna Miles

DIOCESAN CHAPELS

151. CHAPEL OF THE ANNUNCIATION (1914)

The Bishop's Chapel

TEL: (202) 537-6550

Episcopal Church House

Mount St. Alban

Washington, DC 20016-5094

152. EPIPHANY CHAPEL (1924)

(Deconsecrated February 9, 1994)

153. CHAPEL OF THE EPISCOPAL CENTER FOR CHILDREN (1930)

5901 Utah Ave NW

TEL: (202) 363-1333

Washington, DC 20015-1616

FAX: (202) 537-5044

154. CHAPEL OF THE INTERCESSION (1906)

Washington Hospital Center

TEL: (202) 577-7138

1010 Irving St NW

Washington, DC 20010-2412

Chaplain (p-t): The Rev. Michael M. Marrett

155. ADDISON CHAPEL

(Formerly St. Matthew's Church, Addison Parish)

(Deconsecrated March 13, 1991)

CHURCH-RELATED INSTITUTIONS AND ORGANIZATIONS

THE CATHEDRAL CHURCH OF SAINT PETER AND SAINT PAUL

Mount Saint Alban, Washington, DC 20016-5094

Tel: (202) 537-6200 — Fax: (202) 364-6600

Website: <http://www.cathedral.org>

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The Rev. Dr. James P. Wind
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SAINT ALBANS SCHOOL

Mount Saint Alban, Washington, DC 20016–5046
Tel: (202) 537–6435 — Fax: (202) 537–2225
Website: <http://staweb.sta.cathedral.org>

Headmaster: Canon Vance Wilson
Lower School Chaplain: The Rev. Heather Patton–Graham
Upper School Chaplain: The Rev. Brooks Hundley
Chair of the Governing Board: Julie Miller

THE NATIONAL CATHEDRAL SCHOOL FOR GIRLS

Mount Saint Alban, Washington, DC 20016–5046
Tel: (202) 537–6339 — Fax: (202) 537–5743
Website: <http://www.ncs.cathedral.org>

Head of School: Canon Kathleen Jamieson
Senior Chaplain: The Rev. Stephen Arbogast
Middle School Chaplain: Josie Jordan
Lower School Chaplain: The Rev. Nicole Simopoulos
Chair of the Governing Board: Michael Kellogg

BEAUVOIR THE NATIONAL CATHEDRAL ELEMENTARY SCHOOL

3500 Woodley Rd NW, Washington, DC 20016–5031
Tel: (202) 537–6485 — Fax: (202) 537–6512
Website: <http://www.beauvoirschool.org>

Head of School: Canon Paula J. Carreiro
Chair of the Governing Board: John Donoghue
Chaplain: The Rev. Claudia Gould Tielking

DIRECTORY OF EPISCOPAL AND EPISCOPAL–RELATED SCHOOLS

Episcopal and Episcopal–related independent schools located within the geographical boundaries of the Diocese of Washington are listed below. For schools located in Northern Virginia and in the Diocese of Maryland, please call their diocesan offices at (703) 461–1776 and (410) 467–1399 respectively. For more information, write directly to the parish or to The National Association of Episcopal Schools, 815 2nd Ave, New York, NY 10017 for the “Directory of Episcopal Church Schools.”

ALL SAINTS PRE-SCHOOL

3 Chevy Chase Cir
Chevy Chase, MD 20815–3408

TEL: (301) 654-2488 ext. 233
FAX: (301) 951-6465

WEBSITE: <http://www.allsaintschurch.net>

Head of School: Lisa Hollingsworth

Rector: the Rev. Edward Kelaher

CHRIST EPISCOPAL SCHOOL

109 S Washington S
Rockville, MD 20850-2358

TEL: (301) 424-6550

FAX: (301) 424-0494

WEBSITE: <http://www.ces-rockville.org>

Head of School: Dr. Caroline Chapin
Chaplain: The Rev. Cynthia Simpson

Rector: The Rev. John McDuffie

GOOD SHEPHERD EPISCOPAL PRESCHOOL

818 University Boulevard W
Silver Spring, MD 20901-1039

TEL: (301) 593-2308

WEBSITE: <http://www.gsecmd.org>

Director: Mary Lureau

Rector: The Rev. David Wacaster

GRACE EPISCOPAL DAY SCHOOL

9411 Connecticut Ave
Kensington, MD 20895-3532

TEL: (301) 949-5860

FAX: (301) 949-8398

WEBSITE: <http://www.geds.org>

Head of School: Malcolm Lester
Chaplain: The Rev. Lael Sorensen

Rector: The Rev. Andrew Walter

HOLY TRINITY EPISCOPAL DAY SCHOOL

13106 Annapolis Rd
Bowie, MD 20720-3829

TEL: (301) 262-5355

FAX: (301) 262-9609

WEBSITE: <http://www.htrinity.org>

Head of School: Michael Mullin

Rector: The Rev. Leslie St. Louis

ROSEMOUNT CENTER

2000 Rosemount Ave NW
Washington, DC 20010-1045

TEL: (202) 265-9885

FAX: (202) 265-2636

WEBSITE: <http://www.rosemountcenter.com>

Chief of Operations: Jacques Rondeau

SAINT ANDREW'S EPISCOPAL SCHOOL

POSTOAK CAMPUS:

8804 Postoak Rd
Potomac, MD 20854-3553

TEL: (301) 983-5200

FAX: (301) 983-4710

POTOMAC VILLAGE CAMPUS:

10033 River Rd
Potomac, MD 20854-3553

WEBSITE: <http://www.saes.org>

Head of School: Robert Kosasky
Upper School Chaplain: The Rev. Patricia Alexander
Lower School Chaplain: The Rev. Betsy Gonzalez

SAINT COLUMBA’S NURSERY SCHOOL

4201 Albemarle St NW

Washington, DC 20016–2009

TEL: (202) 363–4121

WEBSITE: <http://www.columba.org/Community/Youth/nursery.html>

Head of School: Julia Berry

Rector: The Rev. Janet Vincent

SAINT JAMES’ CHILDREN’S SCHOOL

11815 Seven Locks Rd

TEL: (301) 762–3246

Potomac, MD 20854–3340

FAX: (301) 762–4076

WEBSITE: <http://www.stjamespotomac.org/school.html>

Head of School: Mary Lou English

Rector: The Rev. Cynthia Baskin

SAINT JOHN’S EPISCOPAL SCHOOL

3437 Olney–Laytonville Rd

TEL: (301) 774–6804

Olney, MD 20832–1743

FAX: (301) 774–2375

WEBSITE: <http://www.stjes.com>

Head of School: Tom Stevens

Rector: The Rev. Carol Cole Flanagan

SAINT JOHN’S PRESCHOOL

3240 O St NW

Washington, DC 20037–2842

TEL: (202) 338–2574

WEBSITE: <http://www.stjohnsgeorgetown.org/education/preschool.html>

Head of School: Marley Joyce

Interim Rector: The Rev. Bruce McPherson

SAINT MATTHEW’S DAY SCHOOL

5901 36th Ave

TEL: (301) 559–7118

Hyattsville, MD 20782–2925

WEBSITE: <http://www.stmatthewsdayschool.com>

Director: Lynn Adams

SAINT PATRICK’S EPISCOPAL DAY SCHOOL

4700 Whitehaven Pkwy NW

TEL: (202) 342–2804

Washington, DC 20007–1554

FAX: (202) 342–7001

WEBSITE: <http://www.stpatsdc.org>

Head of School: Peter Barrett

Rector: The Rev. Kurt Gerhard

Chaplain: The Rev. Janet Zimmerman

SAINT PHILIP’S CHILD DEVELOPMENT CENTER

2001 14th St SE

Washington, DC 20020–4817

TEL: (202) 678–1640

Director: Dr. Lezlie Downing

Rector: The Rev. William Lewis

SAINT TIMOTHY’S CHILD DEVELOPMENT CENTER

3601 Alabama Ave SE

TEL: (202) 584–5662

Washington, DC 20020–2425

WEBSITE: <http://www.sttimothysofdc.org>

Director: Yvonne Robison

Rector: The Rev. Caron Gwynn

THE BISHOP JOHN T. WALKER SCHOOL

3640 Martin Luther King Jr Ave SE
Washington, DC 20032-1546
Executive Director: James Woody

TEL: (202) 678-1515
WEBSITE: <http://www.bishopwalkerschool.org>

WASHINGTON EPISCOPAL SCHOOL

5600 Little Falls Pkwy
Bethesda, MD 20816-1519

TEL: (301) 652-7878
FAX: (301) 652-7255
WEBSITE: <http://www.w-e-s.org>
Head of School: Kirk Duncan
Chaplain: The Rev. Kim Baker

CHURCH—RELATED INSTITUTIONS AND ORGANIZATIONS (CONTINUED)**BROTHERHOOD OF ST. ANDREW**

Website: <http://www.brothersandrew.org/>

The Brotherhood of St Andrew was founded in 1883 and is the oldest evangelistic Lay ministry of the Episcopal church. This lay ministry for men and boys is dedicated to bringing men and boys to Christ through prayer, study and service. Our mission is to introduce our Men's Ministry to all parishes in the Episcopal Church and the Worldwide Anglican Communion.

Contact: Franklyn M. Malone (202) 529-4929
the100fathersceo@yahoo.com

SAINT ANNA'S HOME

Board Chair, Episcopal Church House
Mount Saint Alban, Washington, DC 20016-5094

Staff Contact: Kimberly M. Sanders

St. Anna's Home Fund was formed for charitable and benevolent purposes "...to provide for elderly and handicapped persons on a non-profit basis housing facilities and services especially designed to meet their physical, social, and psychological needs, and to promote their health, security, happiness, usefulness, and longer life." They process grant requests that: (1) are primarily for the support of housing for the elderly; (2) result in enriched services to minorities; (3) provide seed money for new programs that attract permanent funding.

COLLINGTON EPISCOPAL LIFE CARE COMMUNITY, INC.

10450 Lottsford Rd, Mitchellville, MD 20721-2734
Tel: (301) 925-9610 — Toll-Free: 1 (800) 540-1709 — Fax: (301) 925-7357
Website: <http://www.collington.kendal.org>

Executive Director: Marvell Adams

A continuing care retirement community founded in 1986 by seven diocesan congregations and the Diocese of Washington on 125 acres in central Prince George's County. Collington's facilities include cottages, apartments, and a health center that offers assisted living as well as full nursing care. Residents have the opportunity for up to three meals daily, a full range of supportive services and activities, walking trails, a fitness/wellness program, and

transportation to and from nearby metro stops. The resident community, which welcomes people of all faiths, includes many Episcopalians who have contributed to the life and leadership of diocesan congregations, diocesan ministries, seminary education, and our national church.

COMPANIONS IN WORLD MISSION

Website: <http://www.companionsinworldmission.org>

A Washington area association, affiliated with the national Episcopal Partnership for Global Mission, comprising Episcopal parishes, organizations and individual members committed to the worldwide mission of the Church. Financial grants are made to overseas Anglican Church dioceses and institutions in Africa, Southeast Asia and Latin America, primarily to fund clergy and lay training.

Treasurer: Richard A. Best, Jr. (202) 332-0746
1733 T Street, NW
Washington, DC 20009-7102
E-mail: treasurer@companionsinworldmission.org

DAUGHTERS OF THE KING

Website: <http://www.doknational.com>; <http://www.dok-proviii.org/>

The Daughters of the King is an order for laywomen who are communicants of the Episcopal Church, or churches in communion with it, or churches who are in the Historic Episcopate. Members undertake a Rule of Life, incorporating the Rule of Prayer and the Rule of Service. By reaffirmation of the promises made at Confirmation, a Daughter pledges herself to a life-long program of prayer, service and evangelism, dedicated to the spread of Christ's Kingdom and the strengthening of the spiritual life of her parish.

President: Kendell Matthews (301) 236-0514
matthk00@verizon.net

DIOCESAN ALTAR GUILD BOARD

The Diocesan Altar Guild was founded to provide a way for the parish altar guilds of the diocese to share the blessings and responsibilities of altar guild ministry with each other. Members of the Guild gather for workshops and meetings to share and explore mutual needs and interests. The Altar Guild is currently inactive, but you may contact the President, Connie Inge with any questions.

President: Connie Inge (301) 627-2184

THE EPISCOPAL CENTER FOR CHILDREN

5901 Utah Ave NW, Washington, DC 20015-1616
Tel: (202) 363-1333 — Fax: (202) 537-5044
Website: <http://www.eccofdc.org>

Executive Director: Alan Korz

A treatment center for emotionally troubled children of the Washington metropolitan area. Services provided include individual therapy, group therapy, special education programs and therapeutic milieu. Parental involvement required. Accredited by The Joint Commission.

EPISCOPAL CHURCH WOMEN

Episcopal Church House
 Mount Saint Alban, Washington, DC 20016–5094
 Tel: (202) 537–6530 — Fax: (202) 537–5784
 Website: www.ecw-edow.org E-mail: ecw.edow@gmail.com

President: Margaret H. Gordon (301) 681–5262
 602 Sonata Way, (240) 350–7599
 Silver Spring, MD 20901
mhgordon2@verizon.net

SPECIAL FUNDS LIAISONS:

Church Periodical Club: Joyanne P. Murphy (301) 869–5797
 Memorial Scholarship Fund: Audrey J. Hayden (301) 935–5444
 United Thank Offering: Rosamond Daniels (301) 879–8194
rosamondmd47@gmail.com

All checks should be payable to the specific fund and mailed to the ECW office address above.

FELLOWSHIP OF SAINT JOHN

An organization of retired clergy, spouses/partners, and survivors. Membership is open to all, regardless of canonical residence. The Fellowship meets every first Monday, September through June at 11am.

Warden: The Rev. Dr. David Pollock (301) 395–6969
dspollock44@hotmail.com
 Chaplain to the Retired: The Rev. Richard Kukowski (301) 384–2178
richk20904@yahoo.com
 Scribe: Carla Beck
 Treasurers: The Revs. Robert and Elisabeth Carlson

HOUSE OF MERCY'S ROSEMOUNT CENTER

2000 Rosemount Ave NW, Washington, DC 20010–1045
 Tel: (202) 265–9885 — Fax: (202) 265–2636
 Website: www.rosemountcenter.com

President: Barbara J. Jones

The House of Mercy leases its historic building for a nominal fee to Rosemount Center, a dual language learning (Spanish, English) early childhood and family support center for pregnant women, infants, toddlers and preschool aged children. Accredited by the National Association for the Education of Young Children (NAEYC), Rosemount is focused on serving poverty level, primarily Latino families in the District of Columbia. Through center and home-based programs, Rosemount provides an individualized education plan for each child, medical referrals, nutrition assessments, developmental screenings, parent education, and access to bilingual community resources. Subsidized and tuition enrollment options are available (House of Mercy formerly provided care for unwed mothers and babies. For files research, call (202) 265–7053.)

SAINT MARY'S COURT

725 24th St NW, Washington, DC 20037-2560

Tel: (202) 223-5712 — Fax: (202) 223-6191

Website: <http://www.stmaryscourt.org>

Executive Director: Margaret Pully

stmaryscou@aol.com

A 140-unit apartment house for low to moderate-income elderly and qualified handicapped persons. HUD rent supplements. Evening meals required. On the premises are: programs for recreation, education, exercise and art; DC Office on Aging Elderly Nutrition Program site serving daytime noon meal; programs for health, legal and supportive services; regular worship services and spiritual forum hours.

SAMARITAN MINISTRY OF GREATER WASHINGTON (SMGW)

1516 Hamilton St NW, Washington, DC 20011-3858

Tel: (202) 722-2280 — Fax: (202) 722-2288

<http://www.SamaritanMinistry.org>

E-mail: info@SamaritanMinistry.org

SATELLITE LOCATIONS:

1345 U Street, SE, Washington, DC 20020-7013

Tel: (202) 889-7702

2207 Columbia Pike, Arlington, VA 22204-4405

Tel: (703) 271-0938

Executive Director: The Rev. David B. Wolf, Esq.

Program Director: Kathy Doxide

Director of Development: Diane Aten

Director of Communications

and Volunteers: Gayle Butzgy

Finance Director: Warren O'Hearn

Administrative Manager: Mildred Millien

A partnership of more than 45 Washington, Maryland and Virginia churches which offers free help to people who are low income and/or homeless. Next Step program participants meet regularly with caseworkers to set "next steps" toward their larger life goals of economic self-sufficiency and well being. SMGW helps people find jobs and homes, learn to read, improve their skills, register for benefits, etc. Additionally, SWGW has incorporated all of the programs formerly administered by ECRA for those affected by HIV/AIDS, including burial assistance, retreat programs and bereavement support groups. A small paid staff facilitates the ministries of over 5,000 volunteers each year. Partner Parish Representatives form the Ministry's Parish Council, which elects the Board of Directors.

SEABURY AT FRIENDSHIP TERRACE

Episcopal Church Home, Friendship, Inc.

4201 Butterworth Pl NW, Washington, DC 20016-4573

Tel: (202) 244-7400 — Fax: (202) 362-2587

<http://www.FriendshipTerrace.org>

Executive Director: Joseph E. Resch, Jr.

Administrator: Eileen Anatra

Seabury at Friendship Terrace is a rental retirement community, established in 1970 and completely renovated in 2011, for people 62 years of age and older or handicapped. Fees include the apartment, utilities, and all evening meals and are reasonably priced for those with moderate incomes. Subsidies are available through HUD for 40 of the 180 units. There are a wide variety of activities available, some transportation services and volunteer opportunities. Friendship Terrace has a beauty salon, and many other services are available for residents. The community is conveniently located close to the metro, shopping, and St. Columba's Episcopal Church.

**SEABURY RESOURCES FOR AGING
(FORMERLY EPISCOPAL SENIOR MINISTRIES)**

4201 Butterworth Pl NW, Washington, DC 20016-4573

Tel: (202) 289-5690 — Fax: (202) 289-5693

Website: <http://www.seaburyresources.org>

Executive Director: Joseph E. Resch, Jr.

(202) 414-6310

Through a Covenant, Seabury Resources for Aging is the coordinating resources on aging issues and services in the Diocese. Established in 1924, Seabury is a nonprofit provider of personalized, affordable housing options and services in the community which help older adults throughout the greater Washington, DC area live with independence and dignity. Seabury's 355 units of independent, assisted, and shared housing are at Friendship Terrace in upper northwest DC, Springvale Terrace in downtown Silver Spring, and Home First in northeast DC. Services to more than 3,500 clients in the community are available through Seabury Care Management, serving Montgomery and Prince George's Counties, all of DC, and Northern Virginia; Age-In-Place home and yard maintenance, in DC Wards 4 & 5, and Seabury's Ward 5 Aging Services and city-wide Senior Center for the Blind and Visually Impaired. Seabury's Congregational Resources coordinates Diocesan-wide events and assists congregations with information and resources and the development of parish senior ministries. Seabury provides a print newsletter Resource, and several electronic newsletter. Seabury's outreach and advocacy reach 70,000 individuals a year and more than 2,400 volunteers annually provide and/or enhance services.

WASHINGTON EPISCOPAL CLERGY ASSOCIATION

Website: <http://www.wecadc.org>

Through WECA we care for our colleagues, we care for our diocese, and we nurture our call.

President: The Rev. Paula E. Clark (2013)

PART II: ANNUAL CONVENTION PROCEEDINGS

THE BISHOP'S CONVENTION ADDRESS

THE RIGHT REVEREND MARIANN EDGAR BUDDE, D.MIN., D.D.
NINTH BISHOP OF WASHINGTON

Dear Friends,

I hope you will not tire of hearing me express my deep and growing gratitude to you and to God for the honor of serving as your Bishop.

Thank you for accepting me into the discernment process for this call; for allowing me to walk alongside you and the other immanently qualified priests who offered themselves to you and to the Holy Spirit; for engaging us all so honestly and with such care; and for electing me to this post.

I am among you, first and foremost, as a fellow disciple of Jesus. We—all of us together—are called to walk in his way, to be People of the Way, those who know and draw our strength from Him, and in Him see both the face of God and what it means to be fully human. We are called to pattern our lives on Jesus' life, steep ourselves in his teachings and the stories of his life, strive to love as he loves; forgive as he forgives; heal as he heals, and commit ourselves, as he does, to the ways of peace and justice. We are entrusted with this sacred path, blessed to walk with Christ, and he with us, as our life companion and friend. Nothing, not even suffering and death can separate us from the love of God in Christ. Indeed, we can know Christ most profoundly in the mystery of death and resurrection. This is our faith, our way, to live and to share.

I am among you as one who served as a parish priest for 23 years, and in that time came to understand my vocation, my life's work, intrinsically bound to the spiritual renewal and structural transformation of our Church, specifically, the Episcopal Church.

Why? Because we have been entrusted with a particular expression of Christ's gospel that is priceless. Think of what it means to you to have a spiritual home with such an appreciation of mystery and all that is beyond our knowing and curiosity about the world as we can know it through the rigorous inquiry of science. Think of what it means to you to have a spiritual home that lives the *Via Media*, the middle way among all expressions of Christianity, affirming the wholeness of life and faith that can only be fully experienced in the creative tension of polarities—heart and mind, Catholic and Protestant, word and sacrament, mysticism and service. Think of what it means to you to be part of a Church that does not ask its members to agree on matters of politics or theology or biblical interpretation, but rather to allow the grace of God to unite us at the altar of Christ in full appreciation of our differences and God-given right of everyone to be welcome at God's table.

This is God's gift to us, and our gift to the world. I am here because I believe this gift of ours is critically important now. We are needed now. Dare I say God needs us now, the Episcopal Church, to be strong, clear and confident in our identity and vocation, because what we know and have experienced and all too often take for granted is the Gospel our culture hungers to hear. God calls us to occupy our place in this society and culture with grace and boldness, to evangelize in the best sense of the word, as defined in the Gospel of John, "To speak of what we know and testify to what we have seen."

We also have challenges that we must we face together. The undeniable reality is that our Church, as a whole, is not thriving, and far too many of our congregations are struggling. The Diocese of Washington is healthier than most dioceses of the Episcopal Church as a whole, a higher percentage of congregations are doing quite well. But the measures of vibrant Christian community, even here, reflect a Church in decline. Our capacity to live into the glorious mission God calls us to is, in far too many places, insufficient to the task.

I do not speak in judgment, but in love. I love this Church, and in my short time in the Diocese, I have come to love you. My work here is simply to strengthen the congregations, schools, and ministries so that you might live fully into the mission God has given you. The Spirit is blowing throughout the Episcopal Church. This is our time, a time of spiritual renewal so that we might live into our baptismal promises—to proclaim by word and example the good news of God in Christ, seek Christ in all persons, and strive for justice and peace—in world-transforming ways.

You have called me as your bishop at a time when the first priority for the Episcopal Church is the spiritual renewal and revitalization of our congregations and core ministries, not in retreat from the social and prophetic witness, and interfaith dialogue, and service in our communities, but in order to be more faithful in these great endeavors, with greater capacity to speak and act in God's name.

After my consecration, I entered a period of intentional listening, to learn as much as I could about you, your congregations, schools, and diocesan ministry initiatives as I could. I am still listening, and have much more to learn about you, what you care about, and, how I can be of service to you. I must say that you have been extraordinary companions in these early days. Thank you.

While I hope for a long and fruitful episcopate, someday, in this Cathedral, I will hand the crosier over to the 10th bishop of the Diocese of Washington, a person we do not yet know. When I ask myself what I hope for most of all, what I pray we will have accomplished on my watch, it is this: I want us to turn all the trends of decline around, with every one of our congregations living into their unique promise and potential in service to Christ's mission. I see multi-cultural, multi-generational churches where there are young people and elders have a place, and children dance in the aisles, a church whose prophetic voice will once again be strong and heard and world-changing, because our people will be strong and clear.

How do we get there from here? Step by step, faithful to Jesus, on his way. We all have a lot to learn, and we'll learn together.

Back in November, I mentioned to members of the Cathedral Chapter that while I had learned as a parish priest how to turn, renew and rebuild a congregation, I had a lot to learn about leading that same process for a diocese. One of the Chapter members e-mailed me that evening to say that in his professional life, he observed that leaders who have successfully transformed large, complex organizations focused their energies on three essential areas, and as soon as I read them, I knew how to frame my work for the first years of my episcopate.

The three areas of leadership focus are these: resource allocation, staff and leadership development, how the leader spends his or her time, and as a corollary to the third, the questions the leader asks.

So I'd like to tell what you can count on from me in these three leadership areas, starting with the third, because I learned as a rector that the one thing I had most control over as a leader was my own functioning, and how I chose to spend my time.

Because the primary task before us is the rebuilding and renewing of congregations and core ministries, as your bishop, I will spend time in our congregations, schools and campus ministries. My commitment is this: when I am with you, I will be with you. I will worship with you as you worship, listen to your lay leaders and clergy, and do all in my power to support the mission and ministry that God is doing in and through you. I promise to be in personal contact with every congregation of the Diocese once a year. Given that there are more congregations than Sundays, some years I will visit or reach out in other ways. But I will reach out to you.

In my episcopate every congregation will receive a personal visit on Sunday morning either by me or the bishop's staff at least once a year. We will meet with your leaders, and we will work as a team to encourage, equip, and connect ministries across the Diocese. I'll say more about staffing in a moment.

I will also spend regularly scheduled days outside of Church House, making visits and holding office hours throughout the Diocese. I've begun this practice already in Southern Maryland. In 2012, I'll establish a rotation, with a day or two in Northern Montgomery County, and similarly in Prince George's County, and even different neighborhoods of Washington DC, so that I can see and experience our mission field as you do, from where you are.

I am also deeply devoted, as your bishop and as Chair and President of the Protestant Episcopal Cathedral Foundation, to the God's mission and ministry through this great Cathedral. This is our Cathedral and we share it with the city of Washington, the Episcopal Church as a whole, the nation and the world. The Cathedral has been shaken in many ways of late, but praise God, it is still standing, and its mission imperatives are clear. In this first year, I'm spending a lot of time with the Cathedral and Foundation leadership to restore the Cathedral to financial strength, call a new dean, and help it live fully into its mission. Rest assured that I have the Diocese of Washington in my heart and mind as I take up this work, alongside the many among you doing the same.

Regarding the kinds of questions I'm asking, I'm interested in the depth and vitality of your spiritual lives, as individuals and congregations, and how we can grow deeper in faith and Christian practice together. I will continue to write on broad spiritual themes my weekly reflection to the diocese, and I have been heartened by your response.

Out of that virtual conversation and a face-to-face gathering with a dozen women from Christ Church, Kensington, has emerged the idea of a Diocesan-wide spiritual initiative: People of the Way. The inaugural event of this initiative is a Diocesan-wide discussion of Brian McLaren's book, *Finding Our Way Again: The Return of the Ancient Practices*. Again, your response thus far suggests a real hunger for this kind of engagement and exploration of spiritual practice, not to supplant congregational faith formation, but to enhance it, and to build relationships among us.

I'm also asking questions, as are you, about the nature of our public life and social witness, an area of ministry with an amplified importance given our location in and around the nation's capital. But when I engage in the public realm, I will engage with you and alongside you. For we are a Church committed to justice and social engagement. I've asked the Rev. Carol Flett to serve as my representative and liaison in the on-going importance of Interfaith Dialogue, and I am grateful to Carol

and others here who care passionately about interfaith and ecumenical work. I will stand with our congregations affiliated with the Washington Interfaith Network and other groups on issues of import in our communities, including immigration reform, and specifically in support of the DREAM Act. Alongside many, though I realize not all of you, I will speak and write publicly in favor of marriage equality for gay and lesbian couples in the Maryland legislature. I will do so, respectful of Christians who disagree on this and other issues, but in myself, on these matters, I am clear.

Other questions have been presented to me from diocesan leaders that this year we will address together. One such question regards the ordination process. In February, the Standing Committee, Commission on Ministry, and I will convene a task force to re-evaluate our process from beginning to end, and to make recommendations for a significantly different process—one that is shorter and clearer as to the changing leadership needs of the Church. I recognize that this may be disappointing for those interested in pursuing ordination, but your individual and congregational discernment can continue. Our goal is to be finished by December 2012.

Another matter that we are working on is our communication system. This year we will complete a shift from a newspaper to a website based communication platform. We will continue to communicate in paper, but like the rest of the world, less so over time, and in more strategic ways, as we expand our social media presence.

The second over-arching area of leadership focus for me is in staff and leadership development, both in the bishop's office and throughout the diocese. I am committed to the spiritual health and competence of our clergy and lay leaders, and we will invest time and energy in you. The world is changing so fast, and the demands on leaders are many. We also have much to learn from each other, as leaders, and part of our work in the coming year is to create ways of exchange and sharing of insights, best practices, and hard-won wisdom. The exercise tomorrow of dividing this Convention into discussion groups according to the size of your worshipping congregation is a first step in that intentional effort, and we build on it in the coming year.

As a diocese, we are blessed with a gifted, dedicated, hard-working diocesan staff, all of whom who have worked especially hard on your behalf in this long transition. Would you join me in expressing thanks to them and for them all? It's not easy to live through a leadership transition, and I am grateful for the ways your diocesan staff members have welcomed and adapted to me. Together we are becoming a new team, committed to prayer, reflection, and working strategically together. In 2012, we will evaluate all staff positions in light of new priorities, and make needed adjustments, with clear and measurable goals in each key ministry area. We will work in collaboration with you, the clergy and lay leaders throughout the Diocese to whom we are all accountable. We are here to serve you.

I am fully committed to living within our means as a diocese, in good and careful stewardship of the financial treasures entrusted to us. Yet in this transition period, I asked the Diocesan Council for permission to use funds set aside for congregational renewal in our diocesan assets, for interim supplemental funding, in order to begin search processes now for two key diocesan needs: congregational and leadership development and young adult ministry. Finance Chair Peter Marks will explain in his budget presentation tomorrow that this supplemental funding represents stand-by financial support and is not included within the proposed operating budget for 2012.

The Council's unanimous support means that we can begin the search processes for these two key positions now, and the Council and I are eager to receive names of those who would like to serve on those search committees, as well as those interested in being considered for the two positions.

Let me speak now of the first area of leadership focus: resource allocation. The Diocese of Washington is a very wealthy diocese. We are blessed with resources and assets that are beyond the imagining of other dioceses around the country, including the one from which I came. There is a graciousness and generosity in our diocese because of those resources that speak of the abundance of God.

And as Scripture says, to whom much is given, much is expected. We have many ministry imperatives and more ways to invest our resources than resources themselves. We have also experienced our share of real financial hardship, some far more than others, as a result of many forces both external and internal, and there are challenges we all face.

I pledge to continue the sound and transparent financial leadership of this diocese, so that all who give generously of their treasure to the Church can be assured that their gifts are used wisely, frugally, and fruitfully.

You have invested a great deal of your financial resources in me as your bishop. I pledge to be a faithful steward of those resources, serving God and you to the best of my ability. Paul Budde and I will also give back to the Diocese \$30,000 this year, as part of our tithe, and as an expression of our investment in the renewal of this Diocese. We will give to individual congregations, support congregational capital campaigns, and other ministry initiatives of the Episcopal Church and beyond, as all of you do.

I am grateful to lead a diocese with a voluntary giving policy for congregations. It is my goal to inspire congregations to tithe to the Diocese, as an expression of a common commitment to renew and rebuild the Episcopal Church. But believe me, I understand congregational pressures and priorities, and speaking for all diocesan leadership, we want your congregations and ministries to thrive.

Now, one more thing: we need to have fun together. Let's have fun this weekend. Tonight, after dinner, we'll gather in the Cathedral choir and sing favorite hymns and hear three brave souls give their personal testimonies of faith. Tomorrow, we'll be in the capable wonderful hands of Lisa Kimball.

Let's have fun in the coming year. As one idea, I've asked the bicyclists of the diocese to suggest routes for Bishop's Bike Rides, when those who love to ride can meet and explore this amazing diocese on two wheels. The response has been amazing. So tune up your bikes and stay tuned. And if you have an idea for ways we might play, as well as pray, and work together, let us know.

Let me end where I began and thank you, from the bottom of my heart, for you calling me into this amazing ministry with you. The One who calls us is faithful, and so are we. So are we. We will do all these things and more, with God's help.

JOURNAL OF THE PROCEEDINGS OF THE ONE HUNDRED SEVENTEENTH CONVENTION OF THE DIOCESE OF WASHINGTON

The One Hundred Seventeenth Convention of the Diocese of Washington was held in the Cathedral Church of St. Peter and St. Paul on January 27 and 28, 2012. Prior to the call to order, there was a workshop entitled “Growing a Congregation in Theory and Practice,” a delegate orientation and an introduction of nominees for Diocesan offices.

FIRST BUSINESS SESSION

FRIDAY, JANUARY 27, 2012

The President of the Convention, the Right Reverend Mariann Edgar Budde, Bishop of Washington, called the Convention to order at 5:00pm. The Rev. Dr. Frank Wade, Interim Dean, welcomed delegates to the Cathedral, saying a welcome was not necessary as the delegates were in their home. He thank them for “feeding these stones,” saying the Cathedral walls live on a rich diet of human activity, including worship, conversation, laughter, praise and even governance. Bishop Katharine Jefferts Schori, the Presiding Bishop, offered a brief videotaped welcome.

WORSHIP

The President led the delegates in praying the Collect for a Church Convention.

ANNOUNCEMENT OF THE PRESENCE OF A QUORUM

The President appointed Ms. Barbara Miles as the Coordinator for the Dispatch of Business.

Ms. Miles reported that 116 Clerical Members and 102 Lay Delegates having registered, a quorum was present. The President then declared the Convention to be in session.

ADOPTION OF THE AGENDA

Ms. Miles moved adoption of the Consent Agenda, which included adoption of the agenda, the appointment of officers and other required appointments, a resolution of courtesy and the setting of the date and place for the 118th convention. There were no requests to remove items from the Consent Agenda.

APPOINTMENTS

The Consent Agenda included the following appointments:

Ms. Barbara Miles, Secretary of the Convention; Ms. Mary E. Kostel, Chancellor of the Diocese; Ms. Paula Singleton, Treasurer of the Convention; Ms. Ann V. Talty, Assistant Secretary; and Ms. Susan Stonesifer, Historiographer.

The Commission on Ministry (new members only): the Rev. Albert Scariato (2015), Ms. Susan Geiger (2013), the Rev. Larry Donathan (2014), Ms. Cecilia Thorne (2013), the Rev. Cara Spaccarelli (2014), Mr. Thomas Van Alen (2013), the Rev. Susan Thon (2015) and Ms. Elizabeth Wilson (2015)

Disciplinary Board (new members only): the Rev. Susan Flanders (2015), Ms. Lisa Jacobs (2015) and the Rev. Martha Bonwitt (2015)

The Committee on the Constitution and Canons: the Rev. Robin Dodge, Mr. Anthony Coe, Chair, the Rev. Sarah Duggin, Mr. Michael Jackson, the Rev. Carol Cole Flanagan, Mr. David Schnorrenberg, the Rev. Noreen Seiler-Dubay and Mr. John Van de Weert

The Committee on Resolutions for the 2013 Convention: the Rev. Susan Thon, Chair, Mr. Rusty Bishop, the Rev. John Beddingfield, Ms. Mary Dail, the Rev. Jan Cope, Ms. B. Raiford Gaffney, the Rev. Carol Jablonski and Mr. Edward Hayes

Regional Youth Representatives: Blaire Rowe, Region 1; Maggie Carson, Region 2; Anna Clayton, Region 3; Justin Jones, Region 4; and Kelsea Johnson, Region 5

RESOLUTIONS OF COURTESY

The Consent Agenda included a resolution of courtesy granting the courtesy of a seat and voice, but not vote, to one member from any of our seven Latino congregations, as well as All Saints' Igbo Language Anglican Church, if they are not otherwise represented.

RESOLUTION TO SET THE DATE AND PLACE OF THE ONE HUNDRED EIGHTEENTH CONVENTION

The Consent Agenda included a resolution setting the date and place of the one hundred eighteenth convention: February 1 and 2, 2013, at the Cathedral Church of St. Peter and St. Paul (Washington National Cathedral).

Consent was given by a show of hands.

BISHOP'S ADDRESS

The Rt. Rev. Mariann Edgar Budde, Bishop of Washington, delivered her first annual address to the Convention. The text can be found in the section of this *Journal* titled "The Bishop's Convention Address."

The delegates responded to the Bishop's address with a standing ovation.

REPORT ON NOMINATIONS

Ms. Miles presented the report of those nominated by the Regional Assemblies.

Clerical Member of Standing Committee (two presbyters to be elected for two-year terms): the Rev. Dr. Peter Antoci, University of Maryland Chaplaincy (Region 5); the Rev. Kim Baker, Washington Episcopal School (Region 3); the Rev. Emily Jo Guthrie, St. Margaret's (Region 2); the Rev. Robert Harvey, Our Saviour, Hillandale (Region 4); and the Rev. Dr. Christopher Wilkins, Christ Church, Chaptico (Region 6). There was no nominee for Region 1.

Lay Member of Standing Committee (two presbyters to be elected for two-year terms): Mr. Matt Cloninger, St. Thomas', DC (Region 1); Ms. Salli Hartman, Good Shepherd (Region 4); Mr. Peter Jobusch, St. Patrick's (Region 2); Mr. Franklyn Malone, Our Saviour, Brookland (Region 5); and Ms. Patricia Snowden, Redeemer (Region 3). There was no nominee for Region 6.

Clerical Alternate Deputy to General Convention (four to be elected for General Convention in 2012): the Rev. Rosemarie Duncan, St. Columba's (Region 2); the Rev.

Meg Ingalls, Transfiguration (Region 4); the Rev. Nancy Lee Jose, St. Thomas', DC (Region 1); the Rev. Sheila McJilton, St. Philip's, Laurel (Region 5); the Rev. Tom Purdy, St. Peter's (Region 3); the Rev. Eric Shoemaker, Christ Church, LaPlata (Region 6); and the Rev. David Wacaster, Good Shepherd (Region 4). There were no second nominees for Regions 5 or 6.

Lay Alternate Deputy to General Convention (*four to be elected for General Convention in 2012*): Ms. Janice Booker-Wyatt, Trinity, DC (Region 4); Mary Dail, Trinity, Upper Marlboro (Region 6); Ms. Susan Geiger, St. George's, Glenn Dale (Region 5); Ms. Ann Loikow, St. Columba's (Region 2); Ms. Sandy Worley Miller, St. Peter's (Region 3); Ms. Deborah Potter, St. Alban's (Region 2); Ms. Rita Scott, Calvary (Region 1); and Ms. Patricia Snowden, Redeemer (Region 3). There was no second nominee for Region 1.

Clerical At-Large Members of Diocesan Council (*one to be elected for a three-year term*): the Rev. Debra Brewin-Wilson, St. Thomas', PG County (Region 6); the Rev. Kathleen E. Corbett-Welch, St. Luke's, Brighton (Region 4); the Rev. Caron Gwynn, St. Timothy's (Region 5); and the Rev. Tom Purdy, St. Peter's (Region 3). There were no nominees for Regions 1 or 2.

Lay At-Large Members of Diocesan Council (*one to be elected for a three-year term*): Ms. Hannah Dowdy, St. Peter's (Region 3); Ms. Dee Dykstra, St. Alban's (Region 2); Mr. Bill Freeman, Transfiguration (Region 4); Mr. John More, St. John's, Lafayette Square (Region 1); and Mr. Lawrence Paulson, St. Andrew's, College Park (Region 5). There was no nominee for Region 6.

There was one nomination from the floor for Clerical Member of Standing Committee: the Rev. John McDuffie, Christ Church, Rockville (Region 4).

It was moved and seconded that nominations be closed. The motion was approved by a show of hands. The President directed the tellers to prepare the ballots.

RECEIPT OF PETITIONS, MEMORIALS AND RESOLUTIONS

There were no late resolutions.

REPORT OF THE DIOCESAN COUNCIL

Mr. Michael Whitson, Council Moderator, thanked the members of the Council for devoting considerable time and talent to the seemingly routine but nonetheless important matters that Council oversees. He thanked Mr. Peter Marks and the Finance Committee for their oversight and presentation of the budget, as well as Mr. Paul Cooney, Ms. Ann Talty and other members of Church House staff.

Over the previous year, Council had lengthy conversations about the health care program for priests and parish staff; more time and money would be needed to implement the plan they have selected.

Council is working on the potential sale of three properties, which would provide significant financial support to move forward on other initiatives, including creating a summer camp. Council is also committed to providing meaningful support to the Diocesan Latino Ministries, led by the Rev. Canon Simon Bautista.

During 2011, the Rev. Dr. Stephanie Nagley, St. Luke's Trinity Parish, and Mr. Rick Rutherford, St. Mark's, DC, led the Parish Visitation Project, in which Council had

extensive conversations with parishes throughout the Diocese about how to better understand and support them. Reviewing what was learned will occupy much of 2012.

Council recognizes that the Church is undergoing real change; budgets and staff have been shrinking; and some churches have closed. Parishes in Region 6 have begun a new collaborative way of working and worshiping together. Conversations need to occur between parishes in every region of diocese about similar collaborations.

The Diocese is at a tipping point and the need for radical change is urgent. Fortunately, the Diocese has a bishop who is perfectly suited to this work. Bishop Mariann's goal is to strengthen Church House's services and support in its work with parishes, moving towards renewal and development, and to make young adult ministry a priority. The cost of necessary additions to diocesan staff would be offset by the sale of diocesan assets.

The Bishop's ideas are an opportunity to invest in ourselves and to do the work the Spirit calls us to do. Mr. Whitson quoted the poet W.B. Yeats, "The center will not hold." But — with God's help — it will.

Bishop Mariann thanked Mr. Whitson for his service on the Council and the delegates responded with applause.

TREASURER'S REPORT

Ms. Paula Singleton, St. Luke's, DC, Treasurer, presented preliminary financial results for 2011. On seeing that revenue would be less than expected, Diocesan Council reforecast the 2011 budget adopted by the Convention, trimming \$101,000 in spending. The reforecast budget projected a deficit of \$59,201.

At year-end, approximately \$59,000 in pledges from congregations was outstanding, an improvement over the prior year. Ms. Singleton thanked the parishes that made supplemental end-of-year donations to the Diocese and urged those with outstanding pledges to make every effort to pay them as soon as possible, as this would help minimize the deficit for the year. Income from the Bishop's Appeal totaled nearly \$139,000, which was less than budgeted but in line with historic levels.

Expenses for the year were expected to be approximately \$27,200 over the reforecast budget, an adverse variance of less than one percent. As the diocesan budget has become leaner, managing expenses is more challenging. Ms. Singleton thanked the staff for its efforts.

A disappointing return on diocesan investments has prompted the Diocesan Investment Committee to conduct a detailed review. The value of unrestricted investments decreased by \$282,890, although most of the loss was unrealized. The value of the assets in the Ruth Gregory Soper Memorial Fund at year-end was \$24.2 million.

The Diocese received a clean audit for 2010 and there were no adverse findings in the management letters from the auditors. Preliminary work on the 2011 audit had begun.

NOTICE OF AMENDMENTS TO THE CONSTITUTION AND CANONS OF THE GENERAL CONVENTION (SECOND READING)

Ms. Miles called the Delegates' attention to three amendments to the Constitution of the General Convention passed at the General Convention in 2009, as required. This was the second reading of the amendments.

Bo15: AMEND CONSTITUTION ARTICLE I.4

RESOLVED, the House of Bishops concurring, That lines 3 and 4 and 11 of Article I.4 of the Constitution (page 2) be amended to change the name of the “Convocation of the American Churches in Europe” to “Convocation of Episcopal Churches in Europe” as follows:

SEC. 4. The Church in each Diocese which has been admitted to union with the General Convention, each area Mission established as provided by Article VI, and the Convocation of ~~the American~~ *Episcopal* Churches in Europe, shall be entitled to representation in the House of Deputies by not more than four ordained persons, Presbyters or Deacons, canonically resident in the Diocese and not more than four Lay Persons, confirmed adult communicants of this Church, in good standing in the Diocese but not necessarily domiciled in the Diocese; but the General Convention by Canon may reduce the representation to not fewer than two Deputies in each order. Each Diocese, and the Convocation of ~~the American~~ *Episcopal* Churches in Europe, shall prescribe the manner in which its Deputies shall be chosen.

Bo29: AMEND CONSTITUTION ARTICLE II.2

RESOLVED, the House of Deputies concurring, That the 76th General Convention amend Article II, Section 2 of the Constitution of The Episcopal Church as follows:

SEC. 2. No one shall be ordained and consecrated Bishop until the attainment of thirty years of age; nor without the consent of a majority of the Standing Committees of all the Dioceses, and the consent of a majority of the Bishops of this Church exercising jurisdiction. ~~But if the election shall have taken place within one hundred twenty days before the meeting of General Convention, the consent of the House of Deputies shall be required in place of that of a majority of the Standing Committees.~~ No one shall be ordained and consecrated Bishop by fewer than three Bishops.

Do29: AMEND CONSTITUTION ARTICLE VIII

RESOLVED, the House of Deputies concurring, That the last paragraph of Article VIII of the Constitution is amended by the addition of a final sentence as follows:

No minister of such a Church ordained by other than a Bishop, apart from any such ministers designated as part of the Covenant or Instrument by which full communion was established shall be eligible for licensing to officiate under this Article.

CASTING OF THE FIRST BALLOT

Following the voting, representatives of St. Barnabas’ Church of the Deaf demonstrated how to sign the convention theme, “We will, with God’s help.” The Rev. Janice Robinson, retired, offered a blessing. The Convention stood in recess until 9:00am Saturday.

SECOND BUSINESS SESSION

SATURDAY, JANUARY 28, 2012

LITURGY OF THE WORD

The Rev. Sari Ateek, St. John’s Norwood, read the Gospel in English, followed by the Rev. Rondesia Jarrett, Transfiguration, reading in Spanish.

Mr. Silviano Celestino, St. Matthew's, taught the delegates to say, "*Así lo haremos, con el auxilio de Dios*," which is Spanish for "We will, with God's help." Ms. Emily Carson, Provincial Youth Representative, presented a slide show on the theme. The President requested that the slide show be made available on the Diocesan website.

The Rev. John McDuffie, Christ Church, Rockville, introduced the Rev. Athanasius Choi of Seoul, Korea, leader of a new Korean congregation nested within Christ Church. Rev. Choi taught the delegates to say in Korean, "We will, with God's help."

REPORT OF THE TELLERS ON THE RESULTS OF THE FIRST BALLOT

Mr. Stephen Dean, Grace Church, Silver Spring, and Head Teller, reported the results of the first round of balloting for diocesan offices. A tabulation of the results can be found in the section of this *Journal* titled "Report of the Tellers."

CASTING OF THE SECOND BALLOT

Ms. Miles provided voting instructions and delegates cast the second ballot.

GUEST SPEAKER

Bishop Mariann introduced Dr. Lisa Kimball, Director of the Center for the Ministry of Teaching and Professor of Christian Formation and Congregational Leadership at Virginia Theological Seminary. The Bishop praised Dr. Kimball's passion for the Gospel, love of God and contagious desire to share that love with others.

Dr. Kimball quoted Brian McLaren, who at last year's Diocesan Convention said, "This is the Episcopal moment; every moment of Episcopal crisis is also a moment of opportunity." Recounting the events of the previous year — the retirement of Bishop Chane, the search and election of a new bishop, the financial strains in congregations and the earthquake in August — she commended the Diocese on its resilience.

All of these might be viewed as crises, and yet the Diocese is experiencing the power of self-renewal. People are excited and hopeful; they believe in a future more wonderful than we can imagine. The "gift" of our times is that we can no longer take anything about the church for granted. It is back to basics; time for all of us to shake the dust off our feet and set out on a new mission, as the apostles did.

Dr. Kimball said her goal was to help the delegates see how they could honor the diverse ministries of the Diocese, build on their existing strengths, cultivate their imaginations for mission in a world of change and ground that mission in Christian formation. She showed two short videos: One was about a dynamic and passionate group of people who developed and maintain the Mozilla Firefox web browser reflecting on their core values. The second was about college students participating in the Quidditch World Cup games, an actual event based on the fictional game in the *Harry Potter* books, held in 2011.

Both videos are examples of great storytelling — of people with passion and confidence telling their stories in a way that moves and transforms their listeners. The Episcopal Church is committed to making disciples. To do that, we must tell the story of Jesus in such a way that people are similarly moved, transformed and willing to commit. We need to make the Gospel real and incarnate.

One of the obstacles we face is the problem of religious illiteracy. In a recent survey, fifteen percent of teens asked could not name even one of the world's five major

religions; 50 percent of adults could not name a single Gospel. Stephen Prothero, author of *Religious Literacy*, writes that religious illiteracy is as common as cultural illiteracy but more dangerous. Without religious literacy, it is difficult to make sense of a world in which people kill and make peace in the name of Christ or Allah. Religious literacy is defined as, “the ability to understand and use the religious vocabulary, symbols, images, beliefs, practices, scriptures, heroes, themes and stories that are used in American public life.”

If we in the Church are doing what we do every Sunday, but others don’t “get it” because the things that we take for granted are foreign to them, then what we are doing may not be serving us very well. Or, as W. Edwards Deming, the industrial consultant, said, “Your system is perfectly designed to give you the results you are getting.”

The Faith Communities Today (FACT) study, a 10-year longitudinal study, revealed that Episcopal congregations are less healthy today than 10 years ago. The study found

- Drops in financial health and attendance
- High levels of conflict in two out of three congregations
- Aging memberships
- Seventy-five percent of congregations with fewer than 10 percent young adults
- Median attendance at worship down from 130 to 108
- One in four congregations with fewer than 50 people.

These trends strain the financial model we are accustomed to. We must recognize that our congregations and our country are aging. Our mission will depend on the passion, involvement, creativity and faithfulness of men and women 65 years and older.

The world is changing: Twenty-seven percent of Americans do not expect a religious funeral. Forty-four percent of Americans spend no time seeking “eternal wisdom.”

Among Episcopalians surveyed in the FACT study, only 36 percent agreed that their worship is filled with a sense of God’s presence; 34 percent said their worship is joyful; 25 percent said their worship is reverent. They were least likely to say their worship is innovative, inspirational or thought provoking.

Three out of five young people are leaving the church because they say the Church is boring, judgmental, overprotective, exclusive, unfriendly towards doubters, antagonistic toward science, shallow. Our work is challenging, but these are conditions we can change. These are not permanent descriptors of Christians or Christian Episcopalians. The harsh but exciting reality for congregations is that we are competing in a spiritual marketplace for individuals who define their relationship to the Church in terms of their own issues and needs.

In the book *That Used to be Us: How American Fell Behind in the World It Invented and How We Can Come Back*, Thomas Friedman describes a world that is hyper-connected due to digital media. In this environment, “average” is no longer sufficient. Each of us is called upon to come up with our “extra.” In the workplace, people need to reinvent themselves continually, to always be striving to improve performance.

Dr. Kimball illustrated this point by describing a recent early-morning encounter at Starbucks. The young staff member apologized profusely for a four-minute delay because the pots had not been washed the night before. In exactly four minutes, she produced a steaming hot drink along with a voucher that said, “We apologize

if your Starbucks experience was anything but wonderful. We want to know how we can make things better and always invite you to share your thoughts with us. The next time we see you, please enjoy a beverage on us. We hope your next visit is better.”

This experience exemplifies “average is dead” and the imperative to “find your extra.” Today, our mission must absolutely meet the needs of each potential “customer.”

The good news is we *can* grow. In the FACT study, growing congregations were most likely to agree strongly that they are:

- Spiritually vital and alive
- Strong in their mission and purpose
- Moral beacons
- Willing to change to meet new challenges.

These congregations are able to hold simultaneously the missions of recruitment, welcome and retention.

Jane McGonigal, PhD, author of *Reality is Broken: Why Games Make us Better and How They Can Change the World*, believes that online games contribute powerfully to human happiness and motivation, a sense of meaning and the development of community. In online games, the players are always challenged; there is no waiting; they play by a set of common rules that establishes trust between them; they willingly accept challenges, irrespective of the fact that 80 percent of the time they fail on the first try; and the games have complex evolving stories that deliver epic meaning. Virtuoso gamers become super-empowered, hopeful people.

Dr. McGonigal believes that skills learned in a virtual world can be successfully translated to the real world. Imagine what the Church could do with a bunch of super-empowered, hopeful people. Episcopalians have the ultimate epic story: Our mission is to restore all people to unity with God and each other in Christ. The world *is* bringing change to our doorsteps, but we know that God is with us.

Dr. Kimball concluded by inviting the delegates to participate in a conversation group, according to their congregations’ sizes, to begin to imagine together what is possible, what God is already doing and what you need from your diocese to support you more fully.

WORK GROUPS

Delegates broke into small groups according to the size of the congregation to discuss the opportunities and challenges their congregations face and to brainstorm ways to maximize opportunities, overcome challenges and work together.

REPORT OF THE TELLERS ON THE RESULTS OF THE SECOND BALLOT

Mr. Dean reported the results of the second round of balloting for Diocesan offices. A tabulation of the results can be found in the section of this *Journal* titled “Report of the Tellers.”

CASTING OF THE THIRD BALLOT

Ms. Miles provided voting instructions and delegates cast the third ballot.

REPORT BACK FROM THE WORK GROUPS

Dr. Kimball said the detailed work group reports would be given to Church House staff so that they can integrate the ideas into the work of Diocesan Council and other leadership groups. Dr. Kimball characterized the small group discussions as an exercise intended to “build up the muscles” of mutual ministry and partnership. Implicit in the small group discussions is the idea that in a hyper-connected world, we need to tap the collective wisdom of all, and not rely on the wisdom of only a few people.

The lists of strengths and needs generated by the small groups included both relational issues and functional issues, with the latter group including such things as space, websites, signage, parking and publications. There are many opportunities to work collaboratively to address these functional issues and needs, while the relational issues are often more subtle and difficult.

Dr. Kimball highlighted a few points from each group, beginning with Group 1, which consisted of the smallest parishes, through Group 10, consisting of the largest parishes:

Group 1: Strengths — involvement of young people. Needs — help from the Diocese in discerning what they need, someone from the outside to help them listen.

Dr. Kimball said that while some small churches have no young people, others do and realize they need the expertise that youth bring. The key to involving youth is to find someone who loves young people and empower that person. You have to give young people responsibility and leadership roles and express gratitude for their gifts.

Group 2: Strengths — homeless support, outreach, and diversity. Needs — help with outreach, marketing, and leadership that inspires taking risk.

To market well, it is important to know your community. The old way to find a church was to go to a gas station and ask; now one goes to Facebook. The key is to be authentic and to determine what networking would look like, given who you are.

Group 3: Strengths — loving people, family-oriented, vibrant, diverse, accepting, social justice, children’s ministry, pastoral counseling, and use of the facilities for wider community. Needs — some in their congregations do not want growth or change; at the same time, they want more congregants.

Dr. Kimball responded this is a major relational challenge. One approach is to find a congregation that has crossed that barrier and find out what they did.

Group 4: Strengths — music program, sense of mission, acolytes and thrift shop. Needs — parking, publicity, pastoral concerns, and lay leaders.

Group 5: Strengths — community centers for social justice, schools (day school and preschool), cemeteries, and room to grow. Needs — immigration reform.

Group 6: Strengths — outreach in their neighborhoods, responsibility to our neighbors, and diversity of ministries at home and abroad. Needs — help with managing change, solving conflict, relationship building and age-specific ministries.

Group 7: Strengths — music, clergy, outreach and youth programs. Needs — training, leadership, IT support, marketing, ways to attract people into our doors, ways to connect internally and externally, outreach to young people and unification of multicultural congregations.

Group 8: Strengths — welcoming and inclusive.

Group 9: Strengths — guest speakers, music, preschool, ministry of space and organic gardening. Needs — help coordinating relationships between parishes, an improved website, a clearinghouse and a regional activity day.

Group 10: Strengths — large-size, diverse talents, strong music and worship programs, speakers, youth and adult education, serving as a neighborhood resource and strong physical and web presence. Needs — sustainability of their physical plants and improved internal and external communications; their attendance has plateaued; they need to get beyond perceptions of elitism; more heart less head; pluralism and work together with other faith communities.

This was a sampling. Dr. Kimball encouraged delegates to continue the conversations and to let others know what they need and what they want to share. She invited comments or questions.

Q. The Rev. Kathy Corbett-Welch, St. Luke's, Brighton: Small parishes feel alienated from the Diocese and unappreciated for their gifts, except for the gifts of land and money. How can we insert ourselves into the Diocese?

A. One of the great gifts of contemporary technologies is the blending of the real and the virtual spaces. It is possible to gather and to allow others to participate virtually in significant ways. As an example, Dr. Kimball taught a class with seven students in the classroom and four from across the country who participated via video conference. All 12 students stayed engaged, and the seven who were physically present agreed that class would not have been as good without the four who connected virtually.

We also need to get over the idea that Jesus is more present when there are more people in a room; Jesus is there when only a few are gathered. It is important to be proactive in telling the story of what is going on in small parishes.

Q. The Rev. Marian Humphries, St. John's, Broad Creek: The book *Alone Together* is based on the premise that the more dependent on technology we become, the more alone we are. How do we help those who feel alone to experience what we know is the value of community?

A. Our epic story is one of sacrament, of coming together around the table, in community. You will never be able to receive the bread and wine online. Gathering in real time and experiencing sacramental life is something we have in our tradition and practices that is essential to our identity. We need to make this experience of being together in joyful community so compelling that others will come back.

Dr. Kimball concluded with a short video on the "Marks of Mission," a document adopted by the U.S. General Convention in 2009 and the Anglican Church of Canada in 2010. Mission, Dr. Kimball said, goes out from God. Mission is God's way of loving and saving the world. Therefore, mission is never our invention or choice. We are privileged to join God in God's creation. The five marks of mission are:

- To proclaim the Good News of the Kingdom
- To teach, baptize and nurture new believers
- To respond to human need by loving service
- To seek to transform unjust structures of society
- To strive to safeguard the integrity of creation and sustain and renew the life of the earth

The delegates responded with applause. The President thanked Dr. Kimball for her message of hope and love. She said that the work of small groups would serve as a platform for imagining how the parishes of the Diocese can work together, make connections, and nurture the seeds of the Church we are called to be. These seeds have been planted by God in our midst and it is our collective task to cultivate them and bring them to life.

WORSHIP

The President led the delegates in renewing their Baptismal Covenant. Mr. Shawn Strout, candidate for ordination, led the grace before lunch.

REPORT OF THE TELLERS ON THE RESULTS OF THE THIRD BALLOT

Mr. Dean reported the results of the third round of balloting for Diocesan offices. A tabulation of the results can be found in the section of this *Journal* titled “Report of the Tellers.”

WORSHIP

Ms. Diane Clark, Holy Trinity and member of Council, led the prayers for the universal church, its members and mission.

PRESENTATION AND ADOPTION OF 2012 BUDGET

Mr. Peter Marks, Christ Church, Kensington, Chair of the Finance Committee, presented the 2012 Diocesan Budget for Mission and Ministry. The budget included \$3.619 million in income and expenses. For the fifth consecutive year, the Diocese will reduce its absolute number of staff. The proposed budget includes 13 full-time and one part-time person, and would spend \$53,000 less than the reforecast budget for 2011.

The income available from the Soper Trust for 2012 is \$1,163,550, a reduction from the \$1,250,000 available and budgeted in 2011. The budget anticipated a three percent increase in parish giving over 2011. Just over half the parishes have made their commitments for 2012, and the results are encouraging.

The 2012 budget anticipates spending \$3.6 million to finance the life of the Diocese. As in recent years, giving to the National Church was set at 19 percent of normal Diocesan income, not including income from the Soper Fund.

The \$1.8 million budgeted for staff salaries, benefits and independent contractors includes a two percent increase for Diocesan employees, the first increase in two years. Also included was a 10 percent contribution for health benefits.

Mr. Marks detailed spending on various ministries. The budget does not include funding for two new positions requested by the Bishop, at a cost of \$400,000 over two years. On an interim basis, the Diocese would fund these positions from funds derived from the closure of the Church of the Nativity and the sale of property. Diocesan Council would determine how to fund these positions on a permanent basis.

Mr. Marks urged support for the budget and encouraged delegates to explain to their parishes why the Diocese needs their contribution of at least 10 percent of operating revenues. He recognized the following parishes, which had fulfilled their voluntary tithe:

Region 1 – Christ Church, Washington; Region 2 – All Souls’; Region 3 – St. Barnabas’

Church of the Deaf; St. Luke's, Bethesda; Region 4 – Holy Comforter, St. Mark's, Fairland, St. Mary Magdalene; Region 5 – Holy Trinity, Collington; Our Savior, Brookland; St. John's, Beltsville; St. Michael and All Angels; and Region 6 – St. James', Indian Head.

Representatives of these parishes came forward and the delegates responded with applause.

Mr. Marks thanked members of the Finance Committee for their service to the Diocese. He introduced Mr. Gary Correll, Christ Church, Rockville, who will take over as chair of the Finance Committee.

Mr. Marks moved approval of the budget.

Q. The Rev. Tom Purdy, St. Peter's, Poolesville: Does the budget for the two new positions include program monies, or only personnel costs?

A. Mr. Cooney: Both personnel costs and modest program expense are included.

The budget was approved by a show of hands.

The Bishop asked delegates to join in thanking Mr. Marks for his service.

Ms. Miles reported on delinquent parochial reports, noting a huge improvement in getting the reports in by the deadline or with extension. The President requested that parishes try to comply with the next report deadline, March 1.

REPORT OF THE COMMITTEE ON THE CONSTITUTION AND CANONS

Mr. John van de Weert, St. Monica's and St. James', presented a report on the Committee on the Constitution and Canons, noting that the full report was available on the Diocesan website. The Committee was charged with considering the issue of giving seat, voice and vote to clergy who are employed in the Diocese at churches that are in full communion. The Committee concluded that any change to the current Diocesan policy would be very complicated and would raise issues of parity and reciprocity that would need to be considered carefully. The Committee also advised Diocesan Council on the selection of the number of alternate deputies to General Convention and timing of elections.

REPORT OF THE COMMITTEE ON RESOLUTIONS

The Rev. Susan Thon, Redeemer, Chair of the Committee on Resolutions, presented the report.

FOR THE EPISCOPAL CHURCH TO FUND A COMMUNITY

AND TRIBAL COLLEGE MISSION INITIATIVE

(ADOPTED AS AMENDED)

Sponsored by the Reverend Dr. Peter M. Antoci, University of Maryland Chaplain, and Province III Higher Education Ministries; the Reverend Dr. Joan Beilstein, Rector, Ascension, Sligo Parish; Mr. Dwight Townsend Gray, Delegate and Vice President, Episcopal/Anglican Terps, University of Maryland Chaplaincy; and the Reverend Sarah Duggin, St. John's, Georgetown.

RESOLVED, that the One Hundred Seventeenth Convention of the Diocese of Washington affirm and submit the following resolution to the 77th General Convention of The Episcopal Church:

RESOLVED, the House of _____ concurring, that the 77th General Convention of The Episcopal Church reaffirm its commitment to the Mission Priorities established at the 76th General Convention on Growing Congregations and the Next Generation of Faith, wherein priority is given to lifelong Christian formation with specific support of young adults and underserved populations; and be it further

RESOLVED, that the 77th General Convention of The Episcopal Church reaffirm its commitment to the Episcopal Church Strategic Planning Survey Report, wherein it is stated that “The Church needs to see campus ministry and young adult ministry as the most important evangelism and mission area there is. It is where our culture is the most dynamic, most committed, most culturally diverse and be it further

RESOLVED, that 77th General Convention support the creation of new campus ministries at community *and tribal* colleges in each of the nine Provinces of the Episcopal Church, and provide training for local leaders of these mission initiatives; and be it further

RESOLVED, that the General Convention direct the Office of Young Adult and Campus Ministries at the Episcopal Church Center, in cooperation with the Provincial Coordinators for Campus Ministry, to oversee a process for application for and allocation of grants to fund these new missions; and be it further

RESOLVED, that the General Convention request the Joint Standing Commission on Program, Budget and Finance to consider a budget allocation of \$760,000 for the implementation of this resolution.

Explanation: In previous triennial cycles, TEC has funded programs for the founding of new campus ministries throughout the provinces of the Church. These funds were available in the form of grants administered by the Office of Young Adult and Campus Ministries in consultation with the provincial coordinators of higher education. This was a highly effective mission program in establishing new and sustainable campus missions across the country. Those funds are now expended. Looking ahead, the provincial coordinators of higher education in consultation with chaplains across the country and church-wide staff propose that the Church embark upon an extension of mission and ministry onto the campuses of our community colleges. The budget that is proposed will provide funding to effectively seed several community college missions in collaboration with dioceses across the church.

Community Colleges are a quickly growing sector of higher education. They serve racially, ethnically, and socioeconomically diverse populations. They are also under-equipped to meet the spiritual needs of an ever-growing student body. The Episcopal Church has little if any presence on community college campuses. Indeed these campuses have almost no faith community outreach at all.

We recommend that the Episcopal Diocese of Washington take an active interest in the support and development of Episcopal mission and outreach on the campuses of our community colleges, of which there are several, large ones within our own diocese. An increasing number of our own young adults, as well as returning students, are already being served in this context. Furthermore, as our diocese hosts the provincial headquarters for higher education at the University of Maryland Chaplaincy, our diocese should take a leadership role in advocating for this new TEC initiative.

It should be noted that if the Diocese of Washington approves this resolution, it will be joining others around the country who have already endorsed this proposal. These include the Episcopal Dioceses of Delaware, Texas and Los Angeles. In the coming months this resolution will be submitted to other dioceses as well as several provincial synods (included Province III of which EDOW is a member).

Budget Impact Statement: This resolution has no financial impact on the diocesan budget, although it does propose a large request for the budget of The Episcopal Church.

Recommendation: The Resolutions Committee forwards this resolution to Convention for its consideration.

The Dr. Rev. Peter Antoci, University of Maryland Chaplaincy, spoke in favor of the resolution, as did the Rev. Dr. Carleton Hayden, retired, St. George's, DC. Dr. Hayden requested that the resolution be broadened to include Native Americans attending tribal colleges established by indigenous people. He offered an amendment to add the words "and tribal" to the title and on line 19 of the resolution after the word "community".

Ms. Sarah Shapley, St. David's, requested clarification, saying she understood that the National Church already makes significant efforts on behalf of Native Americans on reservations.

Dr. Antoci responded that, while historically the Episcopal Church has been very active among indigenous peoples, this work has all but vanished. Tribal colleges are currently funded by the tribal governments, with assistance from the U.S. Department of the Interior.

The amendment to the resolution was approved by show of hands.

The resolution as amended was approved by show of hands.

WORSHIP

Ms. Diane Clark led the prayers for the nation, those in authority and peace in the world.

REPORT OF THE COMMITTEE ON RESOLUTIONS, CONTINUED

ON PURSUING A JUST PEACE IN THE PALESTINIAN/ISRAELI CONFLICT

(ADOPTED AS AMENDED)

Sponsored by the Rev. Nancy Hildebrand; the Rev. Paul Abernathy, Rector, St. Mark's, DC; Julliette W. Smith, delegate, St. Columba's; David Deutsch and Maureen Shea, delegates, St. Mark's, DC; and Ann Hume Loikow, member, St. Columba's, on behalf of the Episcopal Peace Fellowship.

RESOLVED, that the One Hundred Seventeenth Convention of the Diocese of Washington hereby petition the 77th General Convention of the Episcopal Church to adopt the following Resolution to pursue a just peace in the Holy Land and support Palestinian Christians:

RESOLVED, the House of _____ concurring, that the 77th General Convention, mindful of the impasse in reaching a just resolution to the Israeli/Palestinian conflict, call on the Executive Council (using appropriate staff) to develop and

implement a strategy of advocacy and education in the Church during the next triennium to further a just resolution of the conflict utilizing existing policies and resources, including but not limited to the following: a robust use of the Episcopal Public Policy Network in promoting Church policies in our nation's capital; participating in corporate social responsibility by more vigorous and public corporate engagement with companies in the Church's investment portfolio that do business in illegal Israeli settlements or contribute to the infrastructure of the Occupation; identifying a project of economic engagement through a loan of at least \$200,000 from the Church's Economic Justice Loan Fund that strengthens the economic infrastructure of the Territories; assisting individual Episcopalians by providing information on products made and distributed from illegal Israeli settlements so that they can make informed consumer choices; and an examination of actions the U.S. might take to support international law and human rights; and to promote the peaceful resolution of conflict and condemn the use of violence by all parties; and be it further

RESOLVED, that Council include in its planning a study in the next triennium in every Diocese of *Kairos Palestine* released in December 2009 by Palestinian Christian leaders to address the plight of Palestinian Christians living under military occupation in the West Bank and Gaza as well as those Christians living within the State of Israel who do not enjoy the full rights and privileges of Jewish-Israeli citizens; and be it further

RESOLVED, that the Council further consider using as a resource for this study plan an Episcopal version of *Steadfast Hope* (adapted from the Presbyterian original) as developed by the Palestine Israel Network of the Episcopal Peace Fellowship; and be it further

RESOLVED, that the Standing Commission on Anglican and International Peace with Justice Concerns give high priority to peace with justice in the Holy Land and report to the 78th General Convention of The Episcopal Church with recommendations on how best to support our Anglican brothers and sisters in the Holy Land; and be it further

RESOLVED, that all bishops, clergy and lay people of the Episcopal Church in the United States be encouraged to travel to the region as pilgrims and witnesses, and to provide various forms of support for the Church in the Holy Land, including the Episcopal Diocese of Jerusalem, its parishes, and its Bishop, The Rt. Rev. Suheil Dawani, and through the sterling work of the Friends of the Episcopal Diocese of Jerusalem and the Good Friday Offering; and be it further

RESOLVED, that Convention requests the Joint Standing Committees on Program, Budget and Finance to provide a budget of \$5,000 to Council and staff in assisting with this work.

Explanation: The Episcopal Church has long supported a just peace in the Israeli/Palestinian conflict. It has rejected anti-Semitism while affirming the right to be critical of Israeli policies, and has taken clear positions opposing suicide bombings, development of illegal settlements, the building of a separation barrier that violates Palestinian land, and the demolition of Palestinian homes, among other policy positions.

This resolution asks Executive Council to give greater attention to these policies and to develop a high profile and multi-pronged effort throughout the Church to promote a just peace for the two peoples of the Holy Land.

The Christian Church in the Holy Land is struggling to survive as its numbers decline steadily under Israel's ongoing military occupation of Palestine and its ensuing negative impacts on the Palestinian people in the form of economic hardships, loss of basic freedoms, and violence. Today Christians number less than 2% of the population, down from an estimated 15% to 20% in 1968. Their voices, as found in *Kairos Palestine*, reflect the oppression not only of Christian Palestinians, but also of all Palestinians living under the Occupation and within the State of Israel, which they decry as a "sin against God and humanity." (See the full text of *Kairos Palestine* at www.kairospalestine.ps)

The Episcopal Diocese of Jerusalem shares in that decline as its members face increasing difficulties such as the 2010 cancellation of Bishop Suheil Dawani's "Residency Permit" and the accompanying order for him to leave the country. That is simply a newsworthy example of things regularly confronted by less titled Palestinians.

Most Episcopalians and most Americans are unaware of the extent of the hardships facing Palestinians and need education on the situation to enable our support. In addition to its teaching series on the Palestinian-Israeli conflict, entitled *Steadfast Hope: the Palestinian Quest for Just Peace*, the Presbyterian Church has published a three-part study guide for the *Kairos Palestine* issued by a broad representation of Palestinian Christians in December 2009. In addition, an Episcopal version of *Steadfast Hope*, published in 2011 and based on an updated Presbyterian original, is now available and could be used by Council to develop a study plan for the Church.

Funds of \$5,000 to carry out the purposes of this resolution would be for basic materials and resources. Other line items in the budget could be used to assist in this resolution to be determined by Council and staff. Some of the work would be in the Office of Communications, the Corporate Social Responsibility Committee of Council, and the Economic Justice Loan Committee of Council in addition to work done in the Mission Program, both in New York and Washington.

The Palestine Israel Network of the Episcopal Peace Fellowship is trying to encourage a unified and consistent approach to our support for the struggling Christian church in the Holy Land. To that end, it is asking multiple Dioceses to submit a single resolution to General Convention. It is important that the support be for the same resolution, even though that Resolution may well be altered by a legislative committee of the General Convention. This resolution already has been considered and approved by the conventions of the Dioceses of Los Angeles on December 3, 2011, Chicago on November 19, 2011, Western North Carolina on November 12, 2011, Oregon on November 12, 2011, Rochester on November 11, 2011, Pennsylvania on November 5, 2011 and Hawaii on October 29, 2011.

Budget impact: This resolution has no financial impact on the diocesan budget, although it does propose one for The Episcopal Church.

Recommendation: The Resolutions Committee forwards this resolution to Convention for its consideration.

Ms. Maureen Shea, St. Mark's, DC, presented the resolution and urged its passage, saying it would make an important contribution to efforts to achieve just peace.

The Rev. Nancy Hildebrand, Cathedral Church of St. Peter and St. Paul and St. Columba's, spoke in favor, citing her personal experience in traveling to Jerusalem and meeting people who live on both sides of the wall separating the Israelis and Palestinians.

Mr. Dan Crowley, All Saints' Church, Chevy Chase, spoke in opposition because the resolution makes no mention of the terrorism and acts of violence committed by the Palestinians.

The Rev. Dr. Carol Flett, St. Alban's, spoke in opposition. She supports need for educational resources, but said the *Kairos Palestine* document was written from the Palestinian perspective and is not balanced. Rather, all of the parties, including Jews and Muslims, must be present at the table. Dr. Flett moved that the vote be postponed.

**MOTION TO POSTPONE THE VOTE ON THE RESOLUTION
ON PURSUING A JUST PEACE IN THE PALESTINIAN CONFLICT
(FAILED)**

RESOLVED, to postpone the vote on this entire resolution until the next Diocesan Convention, when a committee, composed of local Jewish, Episcopal, and Muslim leaders would present a resolution that includes the voices, ideas and experience of our Jewish and Muslim brothers and sisters on a strategy to pursue a just peace in the Palestinian/Israeli conflict.

Mr. Charles Lundelius, St. James', Potomac, supported the motion to postpone, citing the facts that the Presiding Bishop has proposed a two-state solution and the U.S. President has proposed land swaps, and noting that if the Diocese postponed, it could address both proposals.

Dr. Flett inquired whether the motion to postpone contemplated that the underlying resolution would be forwarded to the 78th General Convention.

The Rev. Ken Howard, St. Nicholas', Darnestown, supported the motion to postpone, saying he had friends on both sides of this issue and that, while it is tempting to chose easy answers, more time is needed to consider others. He suggested use of the website www.peacemakergame.com, where people could become engaged in the issue.

Ms. Shea offered a clarification. The resolution asks that the Executive Council consider using the educational resource *Steadfast Hope: the Palestinian Quest for Just Peace*, which has been adapted by Episcopalians.

The Rev. Sari Ateek, St. John's, Norwood, spoke against the motion to postpone, saying that he was born and raised in Palestine. Many Palestinian Christians, Muslims and Jews support the *Kairos* document. The resolution keeps the issue in the forefront, while postponing indicates that nothing is going to be done.

Dr. Flett clarified that the intent of her motion was to postpone the vote, not discussion and education about the issue.

Mr. Dwight Townsend-Gray, University of Maryland Chaplaincy, requested clarification on how the interfaith committee to study the issue described in the motion to postpone would be formed and whether it would be given a chance to present its findings.

The President responded that she would call upon interested parties to be involved and would have them present at the next Convention.

Mr. Landis Jones, St. John's, Georgetown, spoke in opposition. He encouraged the delegates to face the question, urging them to emulate their brothers in the Presbyterian Church and take a courageous stand.

The Rev. Joseph Trigg, Christ Church, LaPlata, spoke in opposition because postponing would take the issue off the agenda for the 2012 General Convention, even though it is probably the single most important issue for the world to resolve.

Mr. Adol Owen-Williams II, All Saints', Chevy Chase, requested that they call the question.

The motion to call the question was approved by a show of hands, with a two-thirds majority voting in favor.

The motion to postpone failed by a show of hands.

Mr. Dan Crowley, All Saints' Church, Chevy Chase, moved to add the words "to condemn terrorism" on line 35 before the word "and," as follows:

RESOLVED, that all bishops, clergy and lay people of the Episcopal Church in the United State be encouraged to travel to the region as pilgrims and witnesses, to condemn terrorism, and to provide various forms of support for the Church in the Holy Land, including the Episcopal Diocese of Jerusalem, its parishes, and its Bishop, The Rt. Rev. Suheil Dawani, and through the sterling work of the Friends of the Episcopal Diocese of Jerusalem and the Good Friday offering; and be it further

Mr. Crowley said his intent was to create the balance that exists in Episcopal Church policy.

The Rev. Dr. Carleton Hayden, St. George's, opposed the amendment, saying the language did not fit there and was unnecessary.

The Rev. Linda Calkins, St. Bartholomew's, spoke in opposition, saying it sounds as if clergy and lay people were encouraged to travel not just as pilgrims and witnesses but to be incendiary.

The Rev. Linda Kaufman, St. Stephen and the Incarnation, spoke in opposition, concurring with Ms. Calkins.

Ms. Marney Helfrich, St. John's Norwood, offered a substitute amendment to add the words "and to promote the peaceful resolution of conflict and condemn the use of violence by all parties;" at end of line 20, as follows:

RESOLVED, the House of _____ concurring, that the 77th General Convention, mindful of the impasse in reaching a just resolution to the Israeli/Palestinian conflict, call on the Executive Council (using appropriate staff) to develop and implement a strategy of advocacy and education in the Church during the next triennium to further a just resolution of the conflict utilizing existing policies and resources, including but not limited to the following: a robust use of the Episcopal Public Policy Network in promoting Church policies in our nation's capital; participating in corporate social responsibility by more vigorous and public corporate engagement with companies in the Church's investment portfolio that do business in illegal Israeli settlements or contribute to the infrastructure of the Occupation; identifying a project of economic engagement through a loan of at least \$200,000 from the Church's Economic Justice Loan Fund that strengthens the economic infrastructure of the Territories; assisting individual Episcopalians by providing information on products made and distributed from illegal Israeli settlements so that they can make informed consumer choices; and an examination of actions the U.S. might take to support international law and human rights;

and to promote the peaceful resolution of conflict and condemn the use of violence by all parties; and be it further

Mr. Crowley supported the substitute amendment.

The substitute amendment was approved by a show of hands.

The resolution as amended was approved by show of hands.

WORSHIP

The Rev. Prince Decker, Calvary Church, led the prayers for the concerns of the local community.

REPORT OF THE COMMITTEE ON RESOLUTIONS, CONTINUED

ON ENDORSING STATEHOOD FOR THE DISTRICT OF COLUMBIA

(ADOPTED)

Sponsored by: The Rev. Nancy Hildebrand; Julliette Smith, lay delegate, St. Columba's; Ann Hume Loikow, member, St. Columba's; all on behalf of the St. Columba's Peace Fellowship.

RESOLVED, that the One Hundred Seventeenth Convention of the Diocese of Washington hereby petitions the 77th General Convention of the Episcopal Church to adopt the following Resolution on statehood for the District of Columbia:

RESOLVED, the House of _____ concurring, that the 77th General Convention, recognize that the Church has long been a moral voice in support of the civil and human rights of all people; and be it further

RESOLVED, that the Convention acknowledge the Baptismal promise to “strive for justice... and respect the dignity of every human being”; and be it further

RESOLVED, that the Convention recognize, as set forth in the Universal Declaration of Human Rights, that “all human beings are born free and equal in dignity and rights” and that one of the most fundamental of those rights is “the right to take part in the government of his country”; and be it further

RESOLVED, that the Convention recognize that this right to self-determination is explicitly stated in the Declaration of Independence’s statement that to secure their rights, “Governments are instituted among Men, deriving their just Powers from the Consent of the governed,” and in the preamble to the Constitution; and be it further

RESOLVED, that the Convention recognize that the people of the District of Columbia have been denied this right to self-determination for over two hundred years; and be it further

RESOLVED, that the Convention recognize that as a constitutional union of states, full rights in United States of America go to citizens of states, and that the people of the District of Columbia, in petitioning to hold a statehood constitutional convention, electing delegates, writing a constitution and approving that constitution for the State of New Columbia, have said that they want the State of New Columbia to be admitted to the union; and be it further

RESOLVED, that the Convention support the right of the people of the District of Columbia to enjoy the same rights as every other American, including the right

to self-determination through statehood, and urge Congress to admit the State of New Columbia to the union; and be it further

RESOLVED, that the Secretary of the General Convention forward this resolution to the Executive Council of The Episcopal Church to take such action as is necessary to implement this resolution.

Explanation: The Episcopal Church has long spoken out for the disenfranchised and marginalized people both in the United States and abroad, including the residents of the District of Columbia. Alone among all Americans, the people of the District of Columbia are the only Americans to have fewer rights than their forebears. For over two hundred years, the residents of our national capital have been ruled by people elected by other Americans who are citizens of a state. For a century, District residents had no vote at all, whether at the local, state or federal level.

Leaders of the Episcopal Church have understood this injustice and stood up for the people of the District in their struggle to regain the right to self-government. In 1964, after the passage of the 23rd Amendment, District residents finally voted for President, but nothing else, for the first time since Thomas Jefferson was elected in 1800. In August 1965, the Rt. Rev. Paul Moore, Jr., Suffragan Bishop of Washington, marched with Dr. Martin Luther King, Jr. and other local civil rights and home rule leaders for freedom, democracy and increased self-government for the people of the District of Columbia.

In September 1978, the Executive Council of the Church supported the constitutional amendment, which would have given the people of the District of Columbia a full vote for president, one not limited to the number of electoral votes of least populous state, and full voting representation in both houses of Congress. In March 2007, the Executive Council of the Church reaffirmed the Church's support for granting the citizens of the District of Columbia full representation in Congress and urged the President and Congress to ensure that at least we were granted a vote in the House. Unfortunately, none of these actions occurred and District residents remained colonists ruled by the 535 people elected by every other American.

In August 2011, Bishop John Bryson Chane, recognizing his own disenfranchisement as a resident of Washington and that self-determination for DC was Dr. King's unfinished dream, became an honorary co-chair of the D.C. Host Committee for the Martin Luther King, Jr. National Memorial Dedication.

With this resolution, the Diocese of Washington calls on the General Convention of the Church to help correct this two-century old injustice and urge the Congress to restore to District residents the right to self-government that was stripped from them after the capital was moved here in 1800. District voters have said clearly and loudly they want statehood. In 1980, the voters overwhelmingly approved an initiative to hold statehood constitutional convention. We elected delegates, wrote a constitution for the State of New Columbia, which the voters approved in 1982, and petitioned Congress, where our request for admission back into the union has languished.

The Mayor, the Council, our nonvoting delegate in the House of Representatives and the people of the District of Columbia have continued to demand our right to self-government through statehood. A decade or more of incremental attempts for less than our full human right to govern ourselves has left District residents as disenfranchised as before. The Church, as a strong moral voice for the civil and human rights of all

people, needs to speak up loudly and clearly for the right to self-determination of the 602,000 District of Columbia residents who live in the Diocese of Washington and support statehood for the District of Columbia.

Budget Impact: This resolution has no financial impact on the diocesan budget.

Recommendation: The Resolutions Committee forwards this resolution to Convention for its consideration.

The Rev. Nancy Hildebrand, Washington National Cathedral and St. Columba's, spoke in favor of the resolution, asking that it be affirmed and sent to the Convention. She described the current arrangement as archaic and said the District of Columbia is one of the fastest growing jurisdictions in the country with a population large enough for a state.

Mr. Adol Owen-Williams, II, All Saints', Chevy Chase, spoke in opposition. The land that comprises the District of Columbia today belongs to the state of Maryland and is on perpetual loan. The issue is political and he urged the Church not to get involved.

Mr. Franklyn Malone, Our Saviour, Brookland, supported the resolution, saying the Episcopal Church has long been a leader in safeguarding human rights; he compared the fight for voting rights for residents of the District of Columbia to the fights for civil rights and against apartheid.

The Rev. Greg Syler, St. George's, Valley Lee, inquired whether it is possible for those who do not know the issue well enough to abstain from voting. The Secretary responded that there is no requirement to vote.

Mr. Dwight Townsend-Gray, University of Maryland Chaplaincy, opposed the resolution because it is a political matter; he cited the need for separation of church of state.

Mr. Anton Vanterpool, II, spoke in opposition, asking why has this not been done, and what is the compelling reason for the Diocese to take this on?

Mr. Richard Toikka, All Saints', Chevy Chase, spoke in reluctant opposition. The resolution goes too far in granting full statehood and ignores serious constitutional issues, including a prohibition on forming a new state on the property of an existing state without that state's permission. A constitutional amendment proposed in 1978 did not go very far; nor will this. Finally, the issue is inherently divisive.

Ms. Tanya Washington Stern, Epiphany, DC, a third-generation Washingtonian, spoke in support of the resolution. The reality is that the District of Columbia functions as a state, having the same functions and responsibilities, but without voting representation; thus, this is a civil rights and social justice issue.

Mr. Isaiah Poole, St. Stephen and the Incarnation, supported the resolution, saying he was born in DC, but is new to the Episcopal Church. He expressed surprise that it is proper to consider the rights of Palestinian people but not the rights of citizens of the District of Columbia. The stance taken by the political parties should be of no concern to the Church in seeking justice.

The Rev. Dr. Carleton Hayden, retired, St. George's, DC, concurred with Mr. Poole, saying the constitutional issues have little merit.

Mr. Paul Brewster, St. Alban's, spoke in favor, believing it important that the issue be raised again, as many in the U.S. know nothing of the District or the standing of its citizens.

Mr. Richard Rutherford, St. Mark's, Capitol Hill, spoke in favor, saying this is a human rights issue, which we have a right to elevate to a national conversation.

Ms. Molly Narkis, Region 3 Youth Representative, spoke in support on behalf of herself and Ms. Emily Carson, a member of the Youth Committee. The role of the Church is to rectify injustice; rights are rights; denying citizens of the District of Columbia a voice in Congress is hypocrisy.

Mr. David Bickel, All Saints', Chevy Chase, opposed the resolution, saying it should be revised and resubmitted at the next convention. The sponsors should address two problems: the rationale for creating the District as a non-state and whether the objectives of the resolution could be achieved by giving the District of Columbia back to the state of Maryland.

Mr. Thomas Hattaway, St. Barnabas' Church of the Deaf, opposed the resolution, saying we should keep politics out of the Church.

The Rev. Dr. Stephanie Nagley, St. Luke's, Bethesda, called the question.

The motion to call the question was approved by a show of hands.

The resolution was approved by a show of hands.

WORSHIP

The Rev. Jocelyn Irving, Atonement, led the prayers for those in need or trouble.

COURTESY RESOLUTION ON BEHALF OF SAMARITAN MINISTRY OF GREATER WASHINGTON

(ADOPTED)

RESOLVED, that the One Hundred Seventeenth Convention of the Diocese of Washington extend its appreciation and thanks to Samaritan Ministry of Greater Washington for 25 years of service to people throughout the Washington DC metropolitan region who are homeless or otherwise in need, while promoting dignity and self-reliance with support and volunteers from Episcopal Churches in the Diocese of Washington and the Diocese of Virginia in a joint effort to promote the lives of all.

The Rev. Martha Clark, St. Augustine's, presented the resolution.

The motion was approved by a show of hands.

PRAYERS FOR THE DEPARTED

The Rev. Richard Kukowski, retired, led the prayers for the departed, including the Rev. Frank Durkee, II, the Rev. Thomas W.S. Logan, Jr., the Rev. James R. Adams, the Rev. Thomas B. Allen, the Rev. Ronald P. Conner, Mrs. Pamela Chinnis and Mr. John G. Miers.

WORSHIP

The President led the Liturgy of the Table, followed by a closing hymn.

REPORTS TO THE CONVENTION

Reports from the following were submitted to the Convention by title and appear elsewhere in the *Journal* (see “Table of Contents”): Angus Dun Committee, Committee on Church Architecture, Companion Diocese Committee – Jerusalem, Commission on Ecumenical and Interreligious Ministries, Finance Committee, Committee on Human Resources, Hunger Fund Committee, Investment Committee, Committee on Millennium Development Goals, Commission on Ministry, Diocesan Retreat Committee, St. Mary’s Scholarship Committee, Committee on the Southern Africa Partnership, Bishop John T. Walker School Committee and Committee on Youth.

SUMMARY OF ELECTIONS

Standing Committee: the Rev. Kim Baker, the Rev. Dr. Peter Antoci, Ms. Salli Hartman and Mr. Franklyn Malone.

Alternate Deputy to General Convention: the Rev. Rose Duncan, the Rev. Tom Purdy, the Rev. Sheila McJilton, the Rev. David Wacaster, Ms. Janice Booker-Wyatt, Ms. Susan Geiger, Ms. Mary Dail and Ms. Deborah Potter.

At-Large Members of Diocesan Council: the Rev. Caron Gwynn and Ms. Hannah Dowdy.

ADJOURNMENT AND BENEDICTION

The President declared the One Hundred Seventeenth Convention of the Diocese to be adjourned.

* * * * *

The foregoing text constitutes the official *Journal* of the One Hundred Seventeenth Convention of the Diocese of Washington, held in the Cathedral Church of St. Peter and St. Paul on the twenty-seventh and twenty-eighth days of January *Anno Domini* 2012.

Mariann Edgar Budde, President
Barbara Miles, Secretary
Martha C. Romans, Rapporteur

**THE BISHOP'S OFFICIAL LIST OF CLERGY ENTITLED
TO SEAT AND VOTES AT THE 117TH CONVENTION**

Those whose names are preceded by an asterisk did not register and therefore were presumed to have been absent. Three ballots were cast.

MARIANN EDGAR BUDDE	Elizabeth Carpenter
* JOHN BRYSON CHANE	* Robert M. Catchings
* JANE HOLMES DIXON	Phillip C. Cato
* WILLIAM B. SPOFFORD	Randolph C. Charles
* Paul Abernathy	* Diane C. Fitzgerald Clark
Barbara Allen	Joseph Clark
* Charles C. Amuzie	Martha K. Clark
* James D. Anderson	Paula Clark
* James R. Anderson	* Thomas Clay
D. Thomas Andrews	Jan Naylor Cope
Peter Antoci	Kathleen Corbett-Welch
* Stephen T. Arpee	Carole Anne Crumley
* Susan Astarita	* John Daniels
Sari N. Ateek	Daniel D. Darko
Mariann C. Babnis	* Charles R.C. Daugherty
Kim Baker	Lane Davenport
* John A. Ball	* Stephen R. Davenport, III
Cynthia O. Baskin	D.H. Kortright Davis
Simón Bautista Betances	Prince Decker
* William Baxter	* John Denham
* Jacob D. Beck	Robin Dodge
John Beddingfield	William J. Doggett
Joan Beilstein	* James M. Donald
* William P. Billow, Jr.	* W. Larry Donathan
* David P. Black	* Kelly Brown Douglas
* Norma Lee Blackwell	* Richard E. Downing
* Susan N. Blue	* Dalton D. Downs
Martha J. Bonwitt	Sarah Duggin
Vaughan P.L. Booker	* Barbara T. Duncan
E. Kent Booth	Rosemarie L. Duncan
* Robert Boulter	Frank G. Dunn
* Debra M. Brewin-Wilson	* Bruce A. Eberhardt
* Chloe Breyer	* John F. Eberman
Marc Lawrence Britt	* Beth M. Echols
* Velma Wooten Brock	Deirdre Anne Eckian
* Donna H. Brown	* Laura McFarland Edwards
Enrique R. Brown	* Tilden H. Edwards, III
* Kenneth Brown	* Phillip C. Ellsworth, Jr.
Virginia Brown-Nolan	Clinton C. Esonu
* A. Moody Burt, III	* John F. Evans
Cassandra Burton	Carol Cole Flanagan
Denise Cabana	* Susan M. Flanders
Linda Calkins	Carol Flett
Elizabeth Carl	* A. Guy Fouts

Robyn Franklin-Vaughn
 Virginia Gerbasi
 * Marjorie Gerbracht-Stagnaro
 Kurt Gerhard
 * J. Carlyle Gill
 Robert S. Gillespie, Jr.
 * David T. Gleason
 Elizabeth C. Gonzalez
 Sarabeth Goodwin
 John M. Graham
 Douglas A.G. Greenaway
 * A. Katherine Grieb
 Margaret B. Guenther
 Emily Jo Guthrie
 Caron Gwynn
 Jacques B. Hadler, Jr.
 Michele Hagans
 Elizabeth A. Hague
 Jane Milliken Hague
 William Hague
 * Christopher N.R. Halliday
 * Karl Halter
 Michael P. Hamilton
 Preston Hannibal
 * Rona R. Harding
 John T.W. Harmon
 Harry Harper
 * John C. Harris
 Lawrence R. Harris, Jr.
 Vincent P. Harris
 * Frank M. Harron, II
 Robert Harvey
 J. Carleton Hayden
 Stephen H. Hayward
 * Barbara D. Henry
 Nancy Hildebrand
 Olivia P.L. Hilton
 Jessica Hitchcock
 * Lucy Hogan
 * James C. Holmes
 Kenneth W. Howard
 Marian T. Humphrey
 * Beth Humphrey
 Nathan J.A. Humphrey
 Brooks Hundley
 Robert F.B. Hunter
 Meg Ingalls
 * H. Stuart Irvin
 H. Jocelyn Irving

Carol Jablonski
 * Peter Jackson
 * Charles R. Jaekle
 Nancy C. James
 Rondesia Jarrett
 * Bruce W.B. Jenneker
 * Constance Jenson
 H. Vance Johnson, Jr.
 Theodore W. Johnson
 * W. Pegram Johnson, III
 * Karen B. Johnson
 Allan B. Johnson-Taylor
 * Katherine H. Jordan
 Nancy Lee Jose
 Linda M. Kaufman
 Stuart A. Kenworthy
 Shell T. Kimble
 Richard G.P. Kukowski
 * Paul G. Larkin
 * John E. Lawrence
 Luis León
 William B. Lewis
 * James J. Livingston
 * Samuel T. Lloyd III
 Randall Lord-Wilkinson
 * Joseph W. Lund
 Carolyn S. Lundelius
 Louise Lusignan
 Jeffrey B. MacKnight
 * Timothy Malone
 Michael M. Marrett
 Andrea Brooke Martin
 * Richard C. Martin
 Mary "Molly" McCarty
 John S. McDuffie
 Sheila McJilton
 Margaret McNaughton
 Loren B. Mead
 Deborah Meister
 * Luther D. Miller, Jr.
 * B. Bradshaw Minturn
 Ann L.H. Moczydlowski
 * Anne D. Monahan
 Thomas C. Murphy
 Stephanie J. Nagley
 * Earl A. Neil
 * Nancy J. Noall
 * Mitzi Noble
 Elizabeth O'Callaghan

Sherrill L. Page
 Heather Patton-Graham
 Nan Peete
 * August W. Peters, Jr.
 * John L. Peterson
 F. Bradley Peyton, IV
 * Susan Pinkerton
 * Samuel E. Pinzón
 * Albert C. Pittman
 David S. Pollock
 * E. Nathaniel Porter
 * William S. Pregnall
 * Geoffrey M. Price
 Kathleen V. Price
 Thomas Purdy
 * Frederick Quinn
 * Robin Razzino
 Connie Reinhardt
 Vidal Rivas
 * John C. Rivers
 Janice Robinson
 Joy A. Rose
 * John Ander Runkle
 * Albert Scariato
 Peter Schell
 * Frederick W. Schmidt, Jr.
 * Jack S. Scott
 Noreen Seiler-Dubay
 William Shand, III
 * Sarah A. Shirley
 Eric W. Shoemaker
 Nicole Simopoulos
 Cynthia Simpson
 Andrew L. Sloane
 Martin L. Smith
 * Perry Michael Smith
 * Lael Sorensen
 Cara Spaccarelli

Leslie St. Louis
 R. Robert Stephenson
 John D. Stonesifer
 * Harriette Sturges
 Mary C.M. Sulerud
 Rosemari G. Sullivan
 Gregory Charles Syler
 Meredith Syler
 * Charles W.S. Tait
 * John T. Talbott
 * Jo C. Tartt, Jr.
 * Arnold G. Taylor
 Susan Thon
 * Kwasi Thornell
 Claudia Tielking
 * George P. Timberlake
 Joseph W. Trigg
 * Mpho A. Tutu
 * William D. Underhill
 * Samuel Van Culin, Jr.
 Brian Lee Vander Wel
 * Janet Vincent
 David C. Wacaster
 Francis H. Wade
 * Samuel C. Walker
 * Martha Wallace
 Andrew W. Walter
 Beverly Weatherly
 * Joseph C. Weaver
 * Clement W. Welsh
 Christopher I. Wilkins
 Milton C. Williams, Jr.
 Stacy Williams-Duncan
 * William R. Wooten, Jr.
 Amy C. Yount
 * Paul F.M. Zahl
 * Luther Zeigler

CLERGY ENTITLED TO SEAT AND VOICE BUT NO VOTE

Patricia	* Charles Hoffacker	* Tom Malioneck
Phaneuf Alexander	James S. Isaacs	Raymond Massenburg
Mike Angell	Edward Thomas Kelaher	W. Bruce McPherson
Athanasius Choi	Sarah Lapenta-H	* Justice Schunior
* Jason L. Cox	* Alexander R. Large	Lyndon C. Shakespeare
* Christopher Garcia	Eric Lobsinger	Dr. Janet Zimmerman
Matthew R. Hanisian	Kimberly D. Lucas	

THE SECRETARY'S LIST OF LAY DELEGATES ENTITLED TO SEAT AND VOTES AT THE 116TH CONVENTION

REGION 1		103	ST. JOHN'S, GEORGETOWN
102	CHRIST CHURCH, WASHINGTON John F. Pontius	*	Kevin Eckstrom Margaret Huckaby Landis Jones
104	ST. JOHN'S, LAFAYETTE SQUARE Paul Barkett Krista Becker Matthew Bode John More Riley Temple	105	CHRIST CHURCH, GEORGETOWN Conici Blount Missy Daniel
106	EPIPHANY, DC David Downes	*	Andrew M. Dinsmore <i>Alternate Seated:</i> Henry Courtney J. Bruce McDonald Frances Symes
*	Pat Pickering <i>Alternate Seated:</i> Tanya Stern (1/28)	109	ST. ALBAN'S Paul Brewster Dee Dykstra Amanda F. Hobart Anton Vanterpool, II
107	ASCENSION AND ST. AGNES	112	GRACE CHURCH, GEORGETOWN Sally Stanfield
*	Maryanna Henkart <i>Alternate Seated:</i> Phyllis Alyse Birckhead	113	ST. PAUL'S, K STREET Ann Korky
*	Susan C. Loomis <i>Alternate Seated:</i> Charles Bass	*	Matthew Leddicotte <i>Alternate Seated:</i> Cynthia Efird (1/28) Susan Moore
108	ST. AUGUSTINE'S Josephus Nelson	*	Dorothy Spaulding <i>Alternate Seated:</i> George Keeler
116	ST. MARK'S, DC David Deutsch Rick W. Rutherford Maureen Shea	114	ST. STEPHEN & THE INCARNATION Luis Correa
117	ST. MONICA'S AND ST. JAMES' Doris Celarier	*	William MacKaye <i>Alternate Seated:</i> Isaiah J. Poole (1/28)
118	ST. LUKE'S, DC Audrey Hayden Atron C. Rowe	122	ST. MARGARET'S Polly Donaldson Eileen Scott
119	ST. THOMAS', DC Leticia Marquez John Trumbo	124	ALL SOULS' William J. Coley Heidi Rasciner
126	ST. MARY'S JoAnn Beard	125	ST. COLUMBA'S Paul Barringer
127	CALVARY CHURCH Rita O. Scott	*	<i>Alternate Seated:</i> Deborah Kennedy Coster Margaret Drake Judy Smith John Wagner John Wickham
130	ST. GEORGE'S, DC Erika Gilmore	128	ST. PATRICK'S Lesley Krauland
171	HOWARD UNIVERSITY CHAPLAINCY Richard English	*	Robert Vaughn <i>Alternate Seated:</i> Peter L. Jobusch
REGION 2			
101	WASHINGTON NATIONAL CATHEDRAL Steve Beam Julie A. Collins Dorothy M. Woodcock		

129	ST. DAVID'S Paula Blasey Sarah Stowell Shapley	REGION 4	
		III	HOLY COMFORTER
		*	Linda Keene Solomon <i>Alternate Seated:</i> Monalie Bledsoe
	REGION 3		
161	ST. BARNABAS' CHURCH OF THE DEAF Thomas Hattaway	120	TRINITY, DC Vincent Adams Janice Booker Wyatt
202	ST. PETER'S Hannah Dowdy	201	CHRIST CHURCH, ROCKVILLE Joyce Bryant Sarah Stonesifer Eugene Sullivan
203	ST. BARTHOLOMEW'S Deborah Howard	204	ST. JOHN'S, OLNEY Glen Drew * John Ellis <i>Alternate Seated:</i> Peter B. Northrop
207	ST. JOHN'S, NORWOOD PARISH * Terry G. Campbell <i>Alternate Seated:</i> Carolyn Peirce Elaine Curtin Marny Helfrich	205	GRACE CHURCH, SILVER SPRING Stephanie Gray Anne L. Sheldon
208	ALL SAINTS', CHEVY CHASE David Bickel Dan Crowley Adol T. Owen-Williams, II Richard S. Toikka	206	ST. LUKE'S, BRIGHTON * Larry Castelli
211	ST. DUNSTAN'S Joan Henley Tom Henley	209	CHRIST CHURCH, KENSINGTON Peter Bartram Hill Carter
214	ST. LUKE'S, TRINITY PARISH Jim Mills Jackie Shipp	210	ASCENSION, SLIGO PARISH * Linda McCullough <i>Alternate Seated:</i> Marta Brenden Joan Thomas
215	ST. FRANCIS Laurel S. Bahar Karen Brinkmann Susan Dolan	212	ST. MARY MAGDALENE Nora Wellington
217	ASCENSION, GAITHERSBURG Shirley Allen Kathleen Foley Kristen Keating John Pruessner	213	OUR SAVIOUR, HILLANDALE * Elizabeth Adegboyega-Panox <i>Alternate Seated:</i> Paula Panissidi Joan Griggs Michael Smith
218	REDEEMER * Patricia S. Snowden <i>Alternate Seated:</i> Gary Hacker Margaret Tucker	216	GOOD SHEPHERD Linda Campo Lynn Wood
221	ST. JAMES', POTOMAC Charles Lundelius Mary L. Miers	219	TRANSFIGURATION William Freeman, Sr. * Anthony Moore <i>Alternate Seated:</i> Jean J. Boulin (1/27)
222	ST. ANNE'S Mary Pacey	220	ST. MARK'S, FAIRLAND Janis Smith David Way
223	ST. NICHOLAS' PARISH David Maglott * Karin Remington	REGION 5	
		II0	ST. PAUL'S, ROCK CREEK Leanora Caruth

121	OUR SAVIOUR, BROOKLAND Franklyn Malone
123	HOLY COMMUNION Pam Spencer
131	ST. TIMOTHY'S Novella Wright
132	ATONEMENT Jacqueline G. Johnson Marie A. Queen
134 *	ST. PHILIP THE EVANGELIST Pamela Taylor <i>Alternate Seated:</i> Marie Zackrie-Hall
305	ST. JOHN'S, ZION PARISH Norman P. Jacob
307	HOLY TRINITY, COLLINGTON Diane Clark Gerry Perez
308	ST. PHILIP'S, LAUREL Frank Lamancusa Susan Miranda
310	ST. MATTHEW'S James Cassidy Silviano Celestino
311	EPIPHANY, FORESTVILLE Randolph W. Maxwell
314 *	ST. JOHN'S, MT. RAINIER Sandra Bramble <i>Alternate Seated:</i> Brian Roman Judith F. Davies
315	ST. ANDREW'S, COLLEGE PARK Larry Merkle Pat Preston
316	ST. MICHAEL & ALL ANGELS Carol Gaskin Jesse Velasquez
320 *	ST. CHRISTOPHER'S Joseph Berney <i>Alternate Seated:</i> Carolyn Smith
321	ST. GEORGE'S, GLENN DALE Alix Volel-Stech
371	UNIVERSITY OF MD CHAPLAINCY Dwight Townsend-Gray
REGION 6	
301	ST. JOHN'S, BROAD CREEK Charles Day
302	ST. PAUL'S, BADEN Scott Shannon

303 *	ST. BARNABAS', LEELAND Kathleen Linville <i>Alternate Seated:</i> Michael Goffney
304	TRINITY, UPPER MARLBORO Mary W. Dail
306	CHRIST CHURCH, ACCOKEEK Charles Clagett
309	ST. THOMAS', P.G. COUNTY Debbie Kirk
317 *	ST. BARNABAS', TEMPLE HILLS Cynthia S. Bulka <i>Alternate Seated:</i> Gwen Langhorn
319	CHRIST CHURCH, CLINTON JoAnn Appold
323	ST. PHILIP'S, BADEN Djuana Turner
401	CHRIST CHURCH, DURHAM Alicia Cordelle
402	CHRIST CHURCH, PORT TOBACCO Ginny Wilson
403 *	CHRIST CHURCH, WAYSIDE Louis Demas <i>Alternate Seated:</i> Beverlie Ludy
404 *	TRINITY PARISH, NEWPORT & HUGHESVILLE Sally Halstead <i>Alternate Seated:</i> Carol Morris
405	ST. JAMES', INDIAN HEAD Harvey Johnson
406	ST. PAUL'S, PINEY Charles F. Gaumond Janet Sargent
501 *	ALL FAITH, CHARLOTTE HALL Emily Clifton <i>Alternate Seated:</i> Mark Kaylor
502 *	CHRIST CHURCH, CHAPTICO Herbert Redmond, Jr.
503	ST. GEORGE'S, VALLEY LEE Jo Ricks
504	ST. ANDREW'S, LEONARDTOWN Jan Barnes
505	TRINITY, ST. MARY'S Alice Caplins
506 *	ALL SAINTS', OAKLEY Gordon B. Hughes
507	ASCENSION, LEXINGTON PARK Margaret Maupin

LAY MEMBERS, *EX OFFICIO*, WITH VOTE

Mary E. Kostel, Chancellor
 Peter C. Marks, Chair, Finance Committee
 Barbara Miles, Secretary of the Convention
 Paula E. Singleton, Treasurer of the Diocese
 President, ECW (*vacant*)

LAY MEMBERS, *EX OFFICIO*, WITH SEAT AND VOICE BUT NOT VOTE

- Veronica Joy Bailey; Chair, Committee on the Millennium Development Goals
- * Maggie Carson; Youth Rep, Region 2
 - * Anthony Coe; Chair, Committee on the Constitution and Canons
 - Paul E. Cooney; Canon to the Ordinary
 - Clayton J. Cottrell; Diocesan Council
 - Mathy Downing; Diocesan Council
 - Marc Fetterman ; Chair, Committee on Church Architecture
 - Linda Freeman; Deputy to General Convention
 - Susan Geiger; Standing Committee
 - Herman D. Gloster; Diocesan Council
 - Salli Hartman; Pres. Standing Committee; Deputy to General Convention
 - * Edward Hayes, Jr.; Chair, Committee on Human Resources
 - * Michael Jacksonis; Committee on the Constitution and Canons
 - * Lisalyn Jacobs; Chair, Angus Dun Committee
 - John B. Johnson; Deputy to General Convention
 - Kelsea Johnson; Youth Rep, Region 5
 - Justin Jones; Youth Rep, Region 4
 - * Ellen Fishwick Martin; Chair, Investment Committee
 - S. Lee Mericle; Chair, Hunger Fund Committee
 - Molly Narkis; Youth Rep, Region 3
 - William Prather; Chair, Companion Diocese Committee
 - * Anne Ridenour; Convener, Region 6
 - Franklin A. Robinson, Jr.; Diocesan Council
 - Blaire Rowe; Youth Rep, Region 1
 - Susan Stonesifer; Historiographer
 - John F. Thorne, III; Chair, Bishop John T. Walker School Committee
 - John Van de Weert, Jr.; Committee on the Constitution and Canons
 - Michael Whitson; Diocesan Council
 - Clifford Wooldridge; Chair, Diocesan Retreat Committee

REPORT OF THE TELLERS ON THE FIRST BALLOT

STANDING COMMITTEE

CLERICAL — two to be elected for two-year terms.

Number of Clerical Votes Cast:	249	Number of Lay Votes Cast:	265
Clerical Votes Needed to Elect:	63	Lay Votes Needed to Elect:	67
		Total Votes Cast:	514

	CLERICAL VOTE	LAY VOTE	TOTAL VOTE	ORDER OF ELECTION
Peter Antoci	58	56	114	
Kim Baker	64	75	139	1
Emily Jo Guthrie	45	37	82	
Robert Harvey	23	37	60	
Christopher Wilkins	18	25	43	
John McDuffie	41	35	76	

The Rev. Kim Baker was elected. A second ballot was ordered retaining the names of the Rev. Dr. Peter Antoci and the Rev. Emily Jo Guthrie.

LAY — two to be elected for two-year terms.

Number of Clerical Votes Cast:	235	Number of Lay Votes Cast:	259
Clerical Votes Needed to Elect:	59	Lay Votes Needed to Elect:	65
		Total Votes Cast:	494

	CLERICAL VOTE	LAY VOTE	TOTAL VOTE	ORDER OF ELECTION
Matt Cloninger	40	57	97	
Salli Hartman	82	79	161	1
Peter Jobusch	25	25	50	
Franklyn Malone	43	63	160	
Patricia Snowden	45	35	80	

Ms. Salli Hartman was elected. A second ballot was ordered retaining the names of Mr. Matt Cloninger and Mr. Franklyn Malone.

ALTERNATE DEPUTY TO GENERAL CONVENTION**CLERICAL** — four to be elected for General Convention 2012.

Number of Clerical Votes Cast:	446	Number of Lay Votes Cast:	478
Clerical Votes Needed to Elect:	56	Lay Votes Needed to Elect:	60
		Total Votes Cast:	924

	CLERICAL VOTE	LAY VOTE	TOTAL VOTE	ORDER OF ELECTION
Rosemarie Duncan	94	72	166	1
Meg Ingalls	66	64	130	
Nancy Lee Jose	48	62	110	
Sheila McJilton	70	75	145	3
Tom Purdy	70	91	161	2
Eric Shoemaker	23	46	69	
David Wacaster	75	68	143	4

The Rev. Dr. Rosemarie Duncan, The Rev. Tom Purdy, The Rev. Sheila McJilton, and The Rev. David Wacaster were elected.

LAY — four to be elected for General Convention 2012.

Number of Clerical Votes Cast:	405	Number of Lay Votes Cast:	457
Clerical Votes Needed to Elect:	51	Lay Votes Needed to Elect:	58
		Total Votes Cast:	862

	CLERICAL VOTE	LAY VOTE	TOTAL VOTE	ORDER OF ELECTION
Janice Booker-Wyatt	64	99	163	1
Mary Dail	63	54	117	
Susan Geiger	72	62	134	2
Ann Loikow	31	41	72	
Sandy Worley Miller	36	48	84	
Deborah Potter	50	58	108	
Rita Scott	43	56	99	
Patricia Snowden	46	39	85	
VOIDS	1	0	1	

Ms. Janice Booker-Wyatt and Ms. Susan Geiger were elected. A second ballot was ordered retaining the names of Ms. Mary Dail, Ms. Deborah Potter, Ms. Rita Scott, and Ms. Patricia Snowden.

AT-LARGE MEMBERS OF DIOCESAN COUNCIL

CLERICAL — one to be elected for a three-year term.

Total Votes Cast: 257
 Votes Needed to Elect: 129

	TOTAL VOTE	ORDER OF ELECTION
Debra Brewin-Wilson	34	
Kathleen E. Corbett-Welch	50	
Caron Gwynn	84	
Tom Purdy	89	
VOIDS	5	

There was no election. A second ballot was ordered retaining the names of The Rev. Caron Gwynn and The Rev. Tom Purdy.

LAY — one to be elected for a three-year term.

Total Votes Cast: 250
 Votes Needed to Elect: 126

	TOTAL VOTE	ORDER OF ELECTION
Hannah Dowdy	69	
Dee Dykstra	71	
Bill Freeman	54	
John More	32	
Lawrence Paulson	24	
VOIDS	3	

There was no election. A second ballot was ordered retaining the names of Ms. Hannah Dowdy and Ms. Dee Dykstra.

REPORT OF THE TELLERS ON THE SECOND BALLOT

STANDING COMMITTEE

CLERICAL — one remaining to be elected.

Number of Clerical Votes Cast:	106	Number of Lay Votes Cast:	144
Clerical Votes Needed to Elect:	54	Lay Votes Needed to Elect:	73
		Total Votes Cast:	250

	CLERICAL VOTE	LAY VOTE	TOTAL VOTE	ORDER OF ELECTION
Peter Antoci	58	95	153	2
Emily Jo Guthrie	48	49	97	
VOIDS	1	2	3	

The Rev. Dr. Peter Antoci was elected.

LAY — one remaining to be elected.

Number of Clerical Votes Cast:	105	Number of Lay Votes Cast:	145
Clerical Votes Needed to Elect:	53	Lay Votes Needed to Elect:	73
		Total Votes Cast:	250

	CLERICAL VOTE	LAY VOTE	TOTAL VOTE	ORDER OF ELECTION
Matt Cloninger	46	67	113	
Franklyn Malone	59	78	137	2

Mr. Franklyn Malone was elected.

ALTERNATE DEPUTY TO GENERAL CONVENTION

LAY — two remaining to be elected for General Convention 2012.

Number of Clerical Votes Cast:	187	Number of Lay Votes Cast:	261
Clerical Votes Needed to Elect:	47	Lay Votes Needed to Elect:	66
		Total Votes Cast:	448

	CLERICAL VOTE	LAY VOTE	TOTAL VOTE	ORDER OF ELECTION
Mary Dail	62	66	128	3
Deborah Potter	43	75	118	
Rita Scott	41	65	106	
Patricia Snowden	41	55	96	
VOIDS	2	4	6	

Ms. Mary Dail was elected. A third ballot was ordered retaining the names of, Ms. Deborah Potter and Ms. Rita Scott.

AT-LARGE MEMBERS OF DIOCESAN COUNCIL

CLERICAL — one to be elected for a three-year term.

Total Votes Cast:	252
Votes Needed to Elect:	127

	TOTAL VOTE	ORDER OF ELECTION
Caron Gwynn	128	1
Tom Purdy	124	
VOIDS	3	

The Rev. Caron Gwynn was elected.

LAY — one to be elected for a three-year term.

Total Votes Cast:	245
Votes Needed to Elect:	123

	TOTAL VOTE	ORDER OF ELECTION
Hannah Dowdy	140	1
Dee Dykstra	105	

Ms. Hannah Dowdy was elected.

REPORT OF THE TELLERS ON THE THIRD BALLOT**ALTERNATE DEPUTY TO GENERAL CONVENTION**

LAY — one remaining to be elected for General Convention 2012.

Total Votes Cast: 252
Votes Needed to Elect: 127

	TOTAL VOTE	ORDER OF ELECTION
Deborah Potter	140	4
Rita Scott	112	
VOIDS	1	

Ms. Deborah Potter was elected.

REPORT OF THE STANDING COMMITTEE

FEBRUARY 2011 — JANUARY 2012

The One Hundred Sixteenth Convention of the Diocese of Washington, held on January 28-29, 2011, elected to the Standing Committee: the Rev. Meredith Syler, Ms. Ann Korky, Mr. Atron Rowe, and the Rev. Prince Decker. They joined the continuing members: the Rev. Kim Baker, Ms. Susan Geiger, Ms. Salli Hartman and the Rev. John McDuffie. Ms. Salli Hartman continued as President and Ms. Susan Geiger was elected as Secretary at a meeting held February 26, 2011.

MEETING AND OTHER GATHERING

The Committee held eleven regular meetings, two special meetings called by the Bishop and one retreat. The Standing Committee made four decisions by email vote. There were two joint meetings with the Commission on Ministry.

RECOMMENDATIONS FOR CANDIDACY LEADING TO VOCATIONAL DEACONS

Terri Murphy

RECOMMENDATIONS FOR ORDINATION TO THE SACRED ORDER OF DEACON

Jane Milliken Hague

John Daniels

James J. Livingston

Marian T. Humphrey

RECOMMENDATIONS FOR ORDINATION TO THE SACRED ORDER OF PRIESTS

The Rev. Jane Milliken Hague

The Rev. John Daniels

The Rev. James J. Livingston

The Rev. Marian T. Humphrey

CONSENTS TO CONSECRATIONS

April 2011: The Rev. George Young III, as Bishop of East Tennessee

June 2011: The Rev. Marian Edgar Budde as Bishop of Washington

October 2011: The Rev. John McKee Sloan as Bishop of Alabama

January 2012: The Rev. Oge Beauvoir Bishop Suffragan of the Diocese of Haiti

The Rev. Gregory Orrin Brewer Bishop Diocesan of the Diocese of Central Florida

The Rev. Andrew Marion Lenow Dietsche Bishop Coadjutor of the Diocese of New York

SPECIAL CONSENT

May 2011: Standing Committee approved the transfer of three properties of St. Luke's Bladensburg to the Diocese of Washington, according to the terms outlined by Diocesan Council, with the church and rectory being leased to back to St. Luke's.

ACTIONS CONCERNING REAL PROPERTY

April 2011: Consent was give to St. John's, Norwood to refinance a loan at a more favorable rate.

July 2011: Standing Committee approved selling the rectory at St. Thomas according to the recommendations from Finance Committee. Conditions were set for how the proceeds from the rectory are to be used.

October 2011: Standing Committee approved Christ Church, Clinton to accept an historical grant for building renovations from MNCPPC.

October 2011: Approved the second amendment to the Purchase and Sale Agreement for St. Augustine's that had been approved in 2010.

January 2012: Consent was given to St. John's Episcopal School to refinance Step Down Revolving Line of Credit with more favorable rates.

Ms. Salli Hartman, President

REPORT OF THE DIOCESAN COUNCIL

FEBRUARY 2011 – JANUARY 2012

Diocesan Council met once per month during the year, except in February, July and August of 2011, when there were no meetings.

COUNCIL ORGANIZATION, FUNCTION, AND MEMBERSHIP

COUNCIL RETREAT

February: Council held a one-day retreat at St. Luke's, Bethesda.

January: Council members explored topics for a new member orientation and the retreat the following month.

CONSENT TO APPOINTMENTS

Council approved various appointments to committees and task forces at various meetings throughout the year.

CONFLICT-OF-INTEREST POLICY

May: Council was reminded asked to submit their annual conflict-of-interest statement.

DIOCESAN REAL ESTATE

BRIGHTSEAT ROAD PROPERTY

March: Council learned that the property had been rezoned and is being marketed to ten builders. There would be two possibilities: (1) to join with a builder, with the Diocese providing the land, and the proceeds coming back as the lots sell; or (2) outright sale — but the size of the outfits who are interested are not likely to get financing for both the land and the construction.

April: It was reported that two proposals were currently in play, with the probability of one more.

GERMANTOWN PROPERTY

March: This property had been put out on bid again, with two groups interested, one with a plan for rental senior housing and one with family townhouses. Council discussed what their priorities were — cash, affordable housing, or senior housing. The two builders will lay out more of their proposal to arrive at a more realistic number of units.

April: Council received an update on this property. Council will need to choose whether or not to increase the required percentage of affordable housing units, which would increase the cost. That decision would be made after the development plan is done. After selection of the buyer, it would be 60–90 days for the feasibility study.

If everything then moves forward, it would take another six months, so it would be approximately nine months from signing the contract to having cash in the bank.

May: Council directed the real estate consultants to enter into negotiations with KB Home.

September: Council learned that the documents were underway for the Germantown property. There is work being done on taking title to the Bladensburg property and leasing it back to the congregation with an option to buy.

December: Council learned that the deal with KB Home did not work out, and a draft contract, based on the original, had been drawn up with the next highest bidder — Winchester Homes.

COUNCIL COMMITTEES AND TASK FORCES

COMMITTEE ON HUMAN RESOURCES

September: Council voted to amend the clergy and lay compensation tables by a 2% increase, and also advised the parishes that a more appropriate increase may be 3% according to the consultant, particularly for those who had not had a cost-of-living adjustment in several years.

Council also voted to offer two options for the health plan – Empire BCBS High Option and the Kaiser High Option. It voted to have the same basic dental plan, but also the CIGNA dental and orthodontia plan. Council also voted to offer the Medical Trust Employee Assistance Program to all eligible employees at a cost of \$5 per month per employee, to be paid by the parish.

November: Council heard a report on having a Diocesan Health Benefits Work Group, which would work to recommend policies and procedures for Council to adopt to implement the required Denominational Health Plan. They would (1) become familiar with the Denominational Health Plan and the Diocese's health plan participation; (2) explore options for compliance with General Convention resolution requirements; (3) serve as representative voices of parishes and employee groups while maintaining focus on development of policies for common good (clergy, lay staff, parishes as employers); (4) draft policy and procedure recommendations for and present to Council; and (5) help education parishes about any policy changes.

December: Council approved the charge for the Denominational Health Plan work group.

COMMITTEE ON YOUTH

September: Members of the Committee on Youth gave a report on their work thus far in 2011 – a lock-in, high school retreat, servant advocacy and a talent show at Friendship Terrace, as well as participating in EYE (Episcopal Youth Event). They said that being on COY focuses them on faith and sharing with youth around the Diocese, and that they learn leadership skills and teach one another. Council approved COY's new mission statement.

FINANCIAL MATTERS

WORKING WITH PARISHES IN SEARCH

March: Finance Committee reported that they were working on six assignments.

April: Finance reported they had finished up three assignments, and one coming up.

2011 BUDGET

March: Because parish giving was down, it seemed likely that the 2011 budget would need to be trimmed by around \$100,000.

April: Council learned that although the budget would need trimming by about \$130,000, that no draconian measures seemed to be necessary for the reforecasting.

May: Council adopted a revised 2011 Budget.

2012 BUDGET

September: Council voted to forward a draft budget to the Regional Assemblies, that would include four major assumptions: (1) No change in parish giving from current projection for 2011; (2) Soper income reduced to reflect reduced distribution during 2010; (3) Personnel budget assumes no changes to staff configuration, and a 2% increase for continuing staff; and (4) Estimated increase in health insurance premiums included.

October: Council made a few changes to the proposed budget for 2012, including moving some funds from Aid to Congregation to the Latino Ministry line item. Council also learned of a proposal for funding Latino Ministry in 2012, with several revenue streams.

December: Council approved two minor changes to the proposed budget and voted to send the amended budget to Convention for approval.

HOUSING ALLOWANCES

September: Council adopted a resolution for the housing allowance for the Bishop-Elect.

December: Council approved the required resolutions for the housing allowance of clergy employed by the Diocese.

BISHOP'S APPEAL

May: Council learned that the 2011 Bishop's Appeal was underway.

DIOCESAN AUDIT

SOPER TRUST

June: Council learned that the petition had been filed to dissolve the structure of the Soper Trust. This had been on the advice of the Investment Committee and would allow a savings on trustee fees. It would still be a permanently restricted fund where the Diocese could no touch the principal.

FUNDING FOR GENERAL CONVENTION

September: Council voted to discontinue the practice of expressing any expectation or aspiration that more than one clerical and one lay alternate deputy attend General Convention, and provide funding only for the first alternate deputy elected in each order.

Council also voted to direct the Committee on the Constitution and Canons to look at changing the number of alternate deputies to two in each order, also to look at changing the canons so that deputies and alternates are elected at the same time, with those elected 5th and 6th being the alternates.

October: Council received a report from the Canons Committee regarding the two assignments relating to General Convention Deputies. Council would need to give more direction, since the changes would potentially be complicated. Since some changes are being proposed at this next General Convention, Council agreed to hold off on any legislation.

CUSTODIAN OF DIOCESAN INVESTMENT FUND SECURITIES

November: Council learned that the change it had approved regarding the custodian of the Investment Fund securities, would take effect the first of the year.

LOANS AND LOAN GUARANTEES

BISHOP WALKER SCHOOL

April: The Bishop Walker School loan was up for renewal. PNC had a concern since the loan has been out longer than intended, and the diocesan balance sheet was not as strong as it was three years ago, and wanted the Diocese put up more in the way of cash or securities collateral.

May: The school's loan needed to be converted to a term loan. Council agreed to collateralize the loan by pledging appropriate units from the Investment Fund.

June: Council adopted the bank's resolution with the agreed upon terms.

November: Because of a change to the custodian of the Diocesan Investment Fund, there was a need to renegotiate the terms of this loan with the new bank. Council voted to allow this to occur on terms no less favorable than those with the former bank.

ST. NICHOLAS' PARISH

June: The Finance Committee had been working with St. Nicholas' Parish on developing a realistic budget and priorities.

October: Council received an update on the parish's financial struggle.

REFINANCING

April: Finance reported working on only two loan requests – the number being down because of the economic times.

HISTORIC CHURCHES AND EASEMENTS

October: Council was informed of a new policy of the Standing Committee. There had recently been three proposed transactions in Prince George's County concerning grants to historic churches (to maintain or restore). The grants came with condition that a permanent easement on the property be granted. The Standing Committee's new policy is that parishes, as a rule, would not be allowed to get historic preservation grants if the grants require a permanent easement.

CONGREGATIONAL DEVELOPMENT

REGION 6 COLLABORATIVE MINISTRY

March: There had been several meetings with the Region 6 clergy to talk about small parishes, part-time clergy and vacancies. There was an upcoming meeting to bring lay representatives into the conversation

June: Council received an update on this project. With clergy and lay meeting together, they discussed the small churches in the area and the key challenges facing them in today's world, and how to explore how small parishes, working collaboratively, could become stronger and more vibrant.

September: Council received an update on this project. They are looking at new old ways of being church — sharing resources, building community in the region, relationships, research of other dioceses and denominations. There are three sub-groups — listening in the congregation, education, and connecting with other dioceses and denominations.

PARISH VISITATION PROJECT

March: Twenty-two parishes had volunteered to participate, and Council members were matched up to volunteer parishes, and would receive an interview guide.

April: Council received an update on the visitation project. The first one had a very positive reaction.

June: Council members described their visitations — all reported a positive experience and the people had been very welcoming.

December: Council decided to wind up this project, and gave oral reports on the parishes visited.

INDIVIDUAL CONGREGATIONS & SCHOOLS

QUEEN ANNE SCHOOL

March: Council learned that Queen Anne School would be closing the end of June. There was declining enrollment and a large deficit that the vestry could not continue to fund.

WASHINGTON NATIONAL CATHEDRAL

June: Plans were underway for a capital campaign.

September: Council received a report on the damage to the Gloria Excelsis tower of the Cathedral resulting from the August 23 earthquake. They also learned more about the damage done when the large crane toppled over on September 7.

EPIPHANY, FORESTVILLE

September: Council approved the disbursement of funds in the amount of \$45,000 from the Holy Redeemer Fund to Epiphany Church, Forestville, with the restriction that the funds be used exclusively for the purpose of improving the two housing units to the point where they become desirable rental properties for the Forestville housing market.

ST. LUKE'S, BLADENSBURG

June: Council received an update on the status of St. Luke's, Bladensburg. The church is seeking entry into the Roman Catholic Church through a new structure called an ordinariate, a non-geographical structure similar to a diocese, that is for receiving Anglican congregations which desire to be in full communion with the Roman Catholic Church while continuing to worship in the Anglican tradition. Cordial conversations are in process with the Presiding Bishop, the Catholic Archbishop and our Bishop.

September: There is work being done on taking title to the Bladensburg property and leasing it back to the congregation with an option to buy.

October: Council learned that the title to the property had been delivered Friday, and there is a lease-back in place for three years. The members were received as Roman Catholics at the Shrine, and Fr. Lewis was in the process of renouncing.

November: Council was informed of all the required steps taken relating to the closing of this parish, and voted on the two enabling resolutions.

HISTORICALLY AFRICAN AMERICAN CONGREGATIONS

March: There had been a gathering of African American clergy of the Diocese, along with some from the Diocese of Maryland, regarding the future of historically African American congregations. An informal committee was formed to work on pulling things together.

June: Council learned that there would be a retreat in October that would include lay people as well as clergy.

MINISTRIES WITHIN THE DIOCESE***LATINO MINISTRY***

March: Members of the Latino Ministry group reported on the status and progress of the 7 Latino congregations. The memberships continue to grow, several host parishes are contributing more financially, and the Latino congregations themselves are working to be more self-sufficient financially.

April: Exploration was underway to find more funding for Latino Ministry, since current funding would end at the end of June.

October: The Latino ministry celebration had just occurred, and was self-funded for the first time. Many of the congregations are asking about pledging and taking ownership of their church, that they are not visitors.

November: Council approved a plan for the funding of Latino Ministry for 2012. This included up to \$83,000 from the sale of the Nativity property.

SEABURY RESOURCES FOR AGING (FORMERLY KNOWN AS EPISCOPAL SENIOR MINISTRIES)

April: Council renewed the covenant between the Diocese and Seabury Resources for Aging for another three years, to expire in 2014. There were five primary focal points to the new Covenant: (1) implementing the recommendations of the Aging Agenda Report of 2007; (2) enhancing and supporting the development of Parish Senior Ministries throughout the Diocese; (3) strengthening the ties and coordination among Episcopal-affiliated housing and services for the elderly; (4) increasing the awareness

and support within the Diocese for all the Episcopal-affiliated senior housing, aging services and caregiver support that is available; and (5) recognizing the contributions of older Episcopalians and volunteers who coordinate and provide services for the elderly.

DIOCESAN YOUTH CAMP

October: Council learned of an idea being worked on by about the possibility of a diocesan summer camp. Council voted to all the branding as a “Diocesan Youth Camp” which at least initially, would have no cost implications.

January: It was reported that this idea had moved ahead and would take place the first week of August at Camp Maria in St. Mary’s County. They hope to have 30-40 youth.

EPISCOPAL SEARCH AND TRANSITION

April: Council approved a proposed compensation package for the next Bishop. The Search Committee and Standing Committee recommended that the compensation package for the 9th Bishop of Washington be the same as that currently provided to Bishop Chane. This would include several elements: (1) Cash compensation (including salary, ½ SECA reimbursement and cash for housing); (2) Canonical pension payments; (3) Health insurance (under current practices, 90% of premium for Base Plan paid by Diocese); (4) Automobile of moderate value provided by the Diocese; and (5) Down payment assistance provided in the form of a shared equity loan secured by a subordinate deed of trust on the real estate purchased.

May: Council was informed of the flow of the agenda for the Special Convention to elect a Bishop, which would have frequent breaks for meditations and prayers.

June: A member of the Transition Committee reported on the successful walkabouts, gatherings to meet the nominees, held at many locations around the Diocese.

September: Council was reminded of the upcoming farewell to the Chanes at the Chane Gang concert on October 14 at Washington Episcopal School. Latino Ministry and the Bishop Walker School are the two named beneficiaries. It was also announced that sufficient consents to the election were in from Bishops and Standing Committees for Bishop-Elect Budde.

October: Council received an update on the Chane Gang event, and on the Consecration.

November: Council made its farewells to Bishop Chane, and presented their gift, collected from Council members who had served under this bishop, in the amount of \$2,500 for Latino Ministry.

December: Council welcomed Bishop Budde, who described her overall plan for her first year. The first portion would be from consecration through Convention. The next stage, Convention to the summer. Regrouping would take place over the summer, with the fall being the next stage of some restructuring. The visitations would be restructured, starting in the fall. It is her intent to be present in some form at every congregation once a year. Key staff would be augmenting this by being present on various Sunday mornings. She also intends to have some office hours scheduled geographically around the Diocese. She also announced her hope to do a re-allocation of staff resources, building toward congregational renewal and key core ministries. She would like to add

two key staff positions: one would be a full-time position in the area of congregational development, and the other in young adult ministry.

January: Council approved funding the two new staff positions, with up to \$400,000 over the next two years coming from the funds from the sale of Nativity Parish.

MISCELLANEOUS ITEMS

PASTORAL LETTER

March: The Bishop had sent out a pastoral letter on the subject of Diocese of Jerusalem, describing the issues of human rights, due process and religious freedom.

DIOCESAN CONVENTION

December: The Bishop described her thinking for the Convention, seeking their endorsement and assistance. The theme would be “We will, with God’s help.” The Convention would take place within the framework of a Eucharist; the workshop would be led by the Bishop and the keynoter, after dinner would be hymn sing, scripture and personal testimony; following the keynote on Saturday morning would be group discussions on strengths and challenges. Attendees would be grouped by average Sunday attendance with Council members as facilitators. This would hopefully plant seeds for continuing conversation after the Convention. Council was asked to consider assisting with the liturgical planning and the small groups.

January: More details about convention planning were presented and discussed.

ORDINATION PROCESS

January: The Bishop announced a moratorium on the ordination process for a year, and that she intended to assemble people to develop a better one that is shorter, but has a higher bar for entering – people with the kinds of skills that are needed.

Ms. Ann V. Talty, Governance Officer

REPORT OF THE FINANCE COMMITTEE

FEBRUARY 2011 — JANUARY 2012

The Finance Committee is a committee of the Diocesan Council. The Committee membership includes the Treasurer of the Convention, Ms. Paula Singleton, and other members of congregations of the Diocese with backgrounds in law, finance, accounting, budgeting, and management of not-for-profit organizations. A number of members have served as treasurers or finance committee members at their parishes. The committee includes lay and ordained members who meet monthly to do the following:

- Monitor income and expenses of the Convention budget
- Review requests for the purchase and sale of property of the congregations of the Diocese
- Review requests to encumber the assets of congregations of the Diocese
- Review requests for Mission Development and other loans
- Oversee the submission of congregational audits
- Oversee the development of the Convention budget
- Review requests from congregations for Congregational Development loans.

In addition to the above, members of the committee also serve on the Diocesan Audit Committee and review the Diocesan audit.

In 2010 the Finance Committee, at the direction of the Bishop, undertook the additional assignment of working with parishes of 175 or less Regular Sunday Attendance which intend to call a rector. The Finance Committee teams work closely with parish leaders to assess the financial health of the parish and help determine its ability to call a new rector and maintain the compensation into the foreseeable future.

In cooperation with the EDOW Human Resources Committee, members of the Finance Committee conducted two sessions of the Business Administration Workshop which featured financial and human resource topics.

RECOMMENDATIONS TO THE STANDING COMMITTEE

Christ Church, Clinton: recommend historic grant (with easement) not be accepted

Grace Church, Silver Spring (on behalf of Grace Episcopal Day School): recommend increase in indebtedness

St. Augustine's, DC: recommend amendment to the sale and development agreement

St. John's Church (Norwood Parish), Bethesda: recommend loan refinancing

St. John's Church, Olney (on behalf of St. John's Episcopal School): recommend loan refinancing

St. Thomas' Parish, DC: recommend approval of sale of rectory

RECOMMENDATIONS TO THE DIOCESAN COUNCIL

Bishop Walker School: recommend conversion of line of credit to term loan

Epiphany Parish, Forestville: recommend disbursement of funds

St. Nicholas' Parish, Germantown: recommend disbursement of funds

CLERGY SEARCH ASSIGNMENTS

- Christ Church, Chaptico
- Epiphany Parish, Forestville
- St. Luke's Parish, Washington
- St. Mark's Parish, Fairland
- St. Monica's and St. James Parish, Washington
- St. Paul's Church, Rock Creek Parish, Washington
- Trinity Parish, Newport

In addition, members of the Committee worked with other parishes on various financial matters.

Mr. Peter Marks, Chair

ANNUAL REPORTS OF THE COMMISSIONS, COMMITTEES AND TASK FORCES OF THE DIOCESE OF WASHINGTON

*117TH CONVENTION
JANUARY 27–28, 2012*

ANGUS DUN FELLOWSHIP FUND COMMITTEE

The Angus Dun Fellowship Fund was established in memory of the Fourth Bishop of Washington to provide financial assistance to canonically resident clergy for continuing education expenses. The Committee reviews applications and authorizes disbursements from the Fund's income according to the following criteria: demonstrated benefit of the continuing education program to the Diocese, the applicant's parish (where applicable), and the applicant's ministry. The Committee also expects that funding is sought from the applicant's parish and other appropriate sources, and where possible, makes grants on a matching basis. The Committee's general guidelines, application form and the follow-up evaluation are all available on the Diocesan website.

Criteria established by the Committee limits the size of the grant to a maximum of \$1,000 per person per year and requires that applicants demonstrate the benefit that their program will have for their parish and/or the Diocese. Congregations are encouraged to assist their clergy in their pursuit of continuing education experiences. Typically, the Committee meets to review applications in the fall, winter and spring. Deadlines are announced in the Diocesan Bulletin listserv.

In 2011, the Committee approved six grants: the Rev. Carol Jablonski – \$1,000; the Rev. Enrique Brown – \$1,000; the Rev. John Stonesifer – \$1,000; the Rev. Karen Johnson – \$650; the Rev. Lane Davenport – \$500 and the Rev. Sheila McJilton – \$1,000.

Ms. Lisalyn Jacobs, Chair

COMMITTEE ON CHURCH ARCHITECTURE

The Committee on Church Architecture provides a valuable source of knowledge and is available to assist congregations seeking advice on maintenance, restoration and construction projects. More specifically, the Committee can provide guidance on zoning, site issues, accessibility for the disabled, building code requirements, and other building related matters.

Committee representatives continued to assist the Bishop John T. Walker School for Boys at the Church of the Holy Communion, and explored the feasibility of expanding the school to another site in Anacostia. During the year, a Committee representative met at St. Mark's, Capitol Hill and at Christ Church, Capitol Hill as each parish sought advice on proposed renovations, building repairs and the selection of architects /construction managers/contractors. Brief reports summarized Committee recommendations. We also received requests for guidance that were handled by e-mail and telephone. The Committee awaits follow-up from Council on recommendations that emerged from their review of the Committee in 2008.

The Committee observes that many congregations continue to struggle with making their facilities more accessible to the disabled, reducing energy costs, and scheduling/budgeting the replacement of mechanical/electrical systems that are nearing the end of their useful lives. The Committee continues to struggle to attract those with needed

expertise and available time to join the committee. (Every member has exceeded the membership terms recommended in Diocesan Policies.) As in previous years, we regret that we were not able to address fully the needs of some who sought our guidance.

Members of the committee are Mr. Marc Fetterman, AIA (chair); Mr. Bradley Hutt; the Reverend Jeffrey MacKnight; Mr. Garret T. Nicholson, RA; Mr. Peder A. Sulerud, AIA; and Suzanne Welch. Consultants to the Committee are Mr. Bradford A. Docos, RA; Mr. Donald Malnati; Mr. Chip Stehle, C.Eng; Mr. Lawrence N. Taub, Esq; and Mr. Charles E. Wagner.

Mr. Marc Fetterman, AIA, Chair

COMPANION DIOCESE COMMITTEE

In the Year of Grace 2011, the Companion Diocese Committee for the Partnership between the Episcopal Diocese of Jerusalem (EDoJ) and the Episcopal Diocese of Washington (EDoW) worked to grow in its responsibilities “to establish mutual respect and common objectives in responding to the challenges faced by the Diocese of Jerusalem.” Much of the energy of the Committee was related to supporting Bishop Suheil Dawani in resolving issues around visas and residency permits for himself and his family to be able to function within Israel and East Jerusalem. Despite this serious distraction and preoccupation of energy, the Committee has also seen progress towards the goals of the partnership.

The Chair of the Committee completed two journeys to the region during which contact was made with the leadership of each parish and institution in the EDoJ and physical visits were made to all but four parishes and all but two institutions in the EDoJ. A report was produced and released to the companion bishops of the vision of partnership held by the lay and clerical leadership of the EDoJ. A priority for this coming year, the third year of the relationship and the year in which a decision must be made about whether the relationship will continue, will be to converse with parish and institutional leadership in the EDoW, sharing the perspectives gained from visits to the EDoJ and determining where relationships might be explored, establishing fruitful communication and mutual encouragement and growth. The Committee intends to take its meetings out into the Diocese during this next year and invite parishes and parishioners to share their own efforts and their interests.

The Parish-to-Parish Partnership Subcommittee set two goals for 2011.

1. To take an inventory of all existing relationships between parishes in our diocese and the programs in the Diocese of Jerusalem; and
2. To develop strategies for encouraging parishes to get involved with the Diocese of Jerusalem.

The Parish-to-Parish Partnership Subcommittee began to address goal one at the 2011 Diocesan Convention. We accumulated names of parishes that either already have a relationship with the Diocese of Jerusalem or would like to be contacted by the Companion Diocese Committee. Five churches confirmed that they had existing partnerships and nine parish representatives asked to be contacted. The Subcommittee followed up with these contacts and invited several interested parish representatives to join the Subcommittee.

The Subcommittee co-chairs met with Phoebe Griswold, President of the American Friends of the Episcopal Diocese of Jerusalem, to discuss ways to work collaboratively

and to share information gleaned from pilgrimages to the Holy Land about specific parishes and institutions. The Subcommittee also developed a Good Friday Offering for the Diocese of Washington that referenced our companion relationship with the Diocese of Jerusalem and encouraged diocesan parishes to participate in the Church-wide offering.

Based on the Companion Diocese Committee Chair's report on his pilgrimage to the Holy Land in April 2011 to assess the needs and concerns of each of the parishes and institutions in the EDoJ, the Subcommittee developed a list of specific needs that parishes in the EdoW might address. This list will be circulated among the EdoW parishes in order to stimulate greater awareness and develop more relationship opportunities with parishes and institutions in the EDoJ.

The Advocacy Subcommittee was focused primary on the issues resulting from the September 24, 2010 revocation of visas and residency cards authorizing The Right Reverend Suheil Dawani and family to live in Jerusalem. The Right Reverend John B. Chane, the Most Reverend Katharine Jefferts Schori, Presiding Bishop, the Most Reverend Rowan Williams, Archbishop of Canterbury, and other religious and political leaders, carried on active negotiations with the government of Israel, which were essentially stonewalled. It became known that Prime Minister Benjamin Netanyahu would address a joint session of the United States Congress in late May, 2011. With the permission of Bishop Dawani, the Advocacy Subcommittee organized a vigil coinciding with Prime Minister Netanyahu's address, to raise public and media awareness in support of the Bishop of Jerusalem.

On the morning of May 24 some 40 to 50 persons stood in vigil, prayed and sang, in Taft Memorial Park on the United States Capitol grounds. The ecumenical group included lay and clergy, Episcopalians, Lutherans, Presbyterians, members of the Episcopal Peace Fellowship and other peace organizations. The vigil was covered on site by local news channel 4 and PBS's Religion and Ethics News Weekly, whose reporter interviewed Bishop Chane at length. The Diocese of Los Angeles also has a companion relationship with the Diocese of Jerusalem and held a vigil the same day, opposite the Israeli Consulate in that city.

Tom Getman, working with Canon John Peterson, made a sustained effort this year to find an Non-Governmental Organization or United Nations staffer in Jerusalem who attends services at Saint George's Cathedral and could help our committee obtain grants for parish projects in the EDoJ. No connection has been made to date.

The Subcommittee is in the process of reaching out to the other Episcopal dioceses with companion relationships with Jerusalem—Los Angeles, Massachusetts and Olympia—to learn of their activities in the areas of education, advocacy, and pilgrimage. We will also be exploring ecumenical and interfaith relationships for a broader-based support of the efforts of the Committee.

The Health Care Subcommittee has received indications of need from the hospitals and clinics in the West Bank and Gaza. We have authorized financial grants to St Luke's Hospital and have sought out a solution to the disabled CT machine, essential to efficient and safe neurosurgical services at this important hospital. Needs are great in all the facilities and we are happy that some members have made private donations to assist in the purchase of supplies and equipment.

The Education and Rehabilitation Subcommittee has received information relating to needs at various schools in the EDoJ. The Subcommittee recommended disbursements

to support the efforts of the nursery school at Holy Family Parish in Raineh and of the Princess Basma Centre for Children with Disabilities on the Mount of Olives in East Jerusalem.

With regard for the priorities set forth by the Committee in last year's report, the information put forth above demonstrates progress on the first five priorities. With regard to speaking at interested parishes, the Committee chair was invited to Saint Peter's, Poolesville, and Redeemer, Bethesda, and addressed interested groups at both parishes. The Committee has not yet developed a web presence, the last of the 2011 priorities, but has acquired significant material with which to work to do so in 2012. In addition to further work on the 2011 goals, the Committee is seeking in 2012 to discern with the Bishop and Council the need for a continued partnership between the EDoJ and the EDoW and the relationship of the Committee to existing Church-wide structures, including both official and grassroots organizations.

Dr. William J. Prather, Chair

ECUMENICAL & INTERRELIGIOUS MINISTRIES COMMISSION

VISION STATEMENT: *to bear witness with our Christian brothers and sisters to express common concern for service, explore our differences, and seek visible unity in one faith and one Eucharistic fellowship, in a communion of communions, based on acknowledgment of catholicity and apostolicity; intensify the degree of visible unity among those whom God has already made one in Christ by baptism and faith; seek to extend our vision in humble dialogue with other faith communities for the purpose of mutual understanding, common support and promotion of justice.*

The Ecumenical and Interreligious Ministries Commission meets regularly through the year seeking to live into the vision statement, making available information on the various ecumenical and interreligious partnerships and dialogues.

The ecumenical movement is the Church's response to Jesus' prayer for his disciples in John:17:21: "That they may all be one. As you, Father, are in me and I am in you, may they also be in us, so that the world may believe that you have sent me."

The Episcopal Church is in relationship with a wide range of Christian communions at home and around the world. We participate in formal dialogues, conferences, and consultations seeking to nurture a spirit of cooperation and mutual respect. By doing this, we live into the god-given unity of our baptism.

We join our prayers for unity with that of our Lord, and offer our endeavors toward unity in the Holy Spirit. Our search for a fuller expression of visible unity, a "communion of communions," is for the sake of living and sharing the gospel and furthering God's mission.

On January 6, 2001, the Episcopal Church and the Evangelical Lutheran Church in America entered into a relationship of "full communion" on the basis of the document "Called to Common Mission," culminating 30 years of dialogue. This is not a merger, rather in full communion both churches retain their autonomy and structure, and agree to work together for joint mission and witness in the world. In accord with procedures established in "Called to Common Mission," clergy and laity may move freely between the two churches. For many years our Diocese and the Metropolitan Washington, DC Synod have enjoyed a close working relationship of our bishops, through our local Washington Area Lutheran Episcopal Coordinating Committee (LECC) established

in 1996, and through interchange of membership on the Diocesan Ecumenical Commission and the Synod's Office on Ecumenical Affairs. The local LECC now also includes representatives from the Diocese of Virginia. We meet regularly, and twice a year meet with the Bishops to discuss mission and God's call to be one.

We are now enjoying Full Communion with the Moravian Church. The General Convention's Standing Commission on Ecumenical and Interreligious Relations submitted a proposal for full communion to the 2009 General Convention with the *Unitas Fratrum* or Unity of the Brethren, commonly called Moravians. The resolution passed, and the Moravians, voting separately in their Northern and Southern Provinces, approved the proposal. To see the text of the full communion proposal, entitled "Finding Our Delight in the Lord: A Proposal for Full Communion," and the text of the Official Commentary on the proposal, go to www.episcopalchurch.org/ecumenism.

General Convention 2009 also approved a proposal to commit the Episcopal Church to a second round of dialogue and to look at ways of sharing mission and ministry with the Presbyterian Church, USA. This is a step towards full communion, summing up the dialogue so far, and making specific requests for the two churches to consider. For the full text of the proposal with background, go to www.episcopalchurch.org/ecumenism.

In addition The Episcopal Church continues in full communion with the Old Catholic Churches of Europe, the united churches of India, the Mar Thoma Church, and the Philippine Independent Church.

The Episcopal Church has been engaged in a variety of multi-lateral and bilateral dialogues in the past decade, including the Church of Sweden. One of the most prominent of these dialogues has been the Episcopal-United Methodist dialogue. The Episcopal Church is also actively in dialogue with the Roman Catholic Church, with the Orthodox Churches, and with Churches Uniting in Christ, among other dialogues.

A United Methodist/Episcopal Study Guide, "Make Us One With Christ," is now available for use at the local level to help congregations understand and live into this period of Interim Eucharistic Sharing inaugurated in 2006. It seeks to help congregations explore each other's history, traditions, faith, worship, and life.

The Study Guide can be seen and downloaded from the same website. Printed copies may be ordered from Episcopal Books and Resources, www.episcopalbookstore.org. Type "Make Us One" in the search box to order online, or contact them at 800-903-5544.

The Commission supports the vital work of the InterFaith Conference, and other interfaith groups and efforts.

Commission members: The Rev. Robin D. Dodge, The Rev. Dr. Carol Ann McCormick Flett, Ms. Helma F. Lanyi, The Rev. Dr. William B. Lewis, Ms Diane Ferro Mesarch, Mr. Erik Swartz, Ms. Ruby Van Croft, ECW Provincial Liaison, The Rev. Dr. Thomas A. Prinz, Chair of the Synod's Office on Ecumenical Affairs, Liaison, and The Rev. D. Thomas Andrews, Diocesan Ecumenical & Interreligious Officer, Chair.

The Rev. D. Thomas Andrews, Ecumenical Officer

HISTORIOGRAPHER

In the past year the work at the Diocesan Archives has reflected many of the activities of the Diocese as a whole. The Historiographer was consulted by the Search Committee for the Ninth Bishop for a Diocesan history to be included in the search profile. She also

updated a history of past elections, “Who Says It’s Easy to Elect a Bishop?”, which was published in the *Washington Window* and on the EDOW website. With that transition in mind, Diane Ney, the Manager of Records and Archives for the Cathedral, led the charge to meet with Church House staff to discuss a retention schedule for their materials. This working records management system aids the head of each department or ministry in the disposition of their paper or electronic records.

Other transitions in the Diocese also involved the Archives. Devoted and very organized parishioners of St. James’, Bowie, delivered over a dozen boxes of records to be added to the Archives after the parish’s closing. With the change of St. Luke’s, Bladensburg to the Roman Catholic Church, their vestry records and registers have also been sent for permanent storage and access.

Several parishes consulted with the Historiographer on establishing or maintaining their parish records. Many people requested information about baptismal and confirmation dates, and histories of closed parishes. Discussions were begun to start the process of reorganizing the Archives’ records, starting with Cathedral records and then moving to Diocesan records, by the end of 2012. This reorganization will make records processing and research in the collections more efficient and time-saving. The Historiographer was also appointed to the Steering Committee of the African American Episcopal Historical Collection at Virginia Theological Seminary.

The Historiographer wishes to express her thanks to Historiographer Emeritus Richard Hewlett, Assistant Historiographer Emeritus Margaret Lewis, Manager of Archives and Records Diane Ney, and to the following persons who served as volunteers in the Archives during the past year: Bonnie Barnes, David Bender, Lori Beresford, Beverly Brown, Elody Crimi, Melissa McAfee, Dave Marsh, Toni Miller, Marianne Ruch, Gretchen Theobald, Jesse Wilson and Linda Wirth. New volunteers are always welcome. The Diocesan Archives are open Monday through Friday from 10:00 am until 2:00 pm on the fourth floor of the Cathedral Administration building. Phone (202) 537-5551; e-mail: diocesanarchives@gmail.com

Ms. Susan Stonesifer, Historiographer

COMMITTEE ON HUMAN RESOURCES

The Committee on Human Resources reviews, monitors and reports on personnel, insurance and other human resource issues. In 2011, the Committee:

Selected Multiple Heath and Dental Plan Options. The Committee reviewed plan designs and premium structures for 16 health plans available through The Episcopal Church Medical Trust and recommended four plans to Diocesan Council for their consideration.

Empire BCBS PPO 90/70

Empire BCBS High Option

Kaiser Permanente Mid Option

Kaiser Permanente High Option

The Committee talked with the Medical Trust representative about other viable options and members felt the 90/70 plan was a better second Empire BCBS plan to try. Kaiser Permanente recently opened a new facility on Capitol Hill and members that the HMO, or Integrated Health Care, approach would offer a substantively different model with up-to-date facilities.

The Committee also approved the offering of two dental plans in 2012; Cigna Basic Dental PPO and Cigna Dental and Orthodontia. There is an increasing need for

orthodontic and major restorative dental care. Currently, the Diocese offers only the Cigna Basic Dental plan. Cigna Dental does offer a richer dental plan, with a higher premium, that covers a much higher percentage of the coinsurance paid for major services.

Recommended an Increase Compensation Tables in Clergy and Lay Employment Guidelines by 2%. The Committee reviewed salary survey data and recommendations compiled by Mercer Consulting. The Committee recognized the continued strain parishes are under in these difficult economic times, and that any increase in costs is potentially difficult to fund. After two years of 0% recommendations from the committee, however, concerns about the long term impact rising costs has on our employees resulted in the recommendation of 2%. Parishes were encouraged to offer 3% or more as they were able.

Partnered with the Finance Committee in the Hosting of the Business Workshop. The Committee co-sponsored the annual Business Workshop, covering topics on compensation, benefits, clergy tax issues. Special attention was given to the implementation timeline for the Denominational Health Plan and Lay Pension System.

Ms. Kathleen Hall, staff

DIOCESAN HUNGER FUND COMMITTEE

The Diocesan Hunger Fund Committee oversees the disbursement of grants from the Diocesan Hunger Fund. Specifically, grants are provided to programs that feed those faced with hunger and malnutrition in the Diocese of Washington.

2011 GRANTS

In 2011 grants ranging from \$1,500 to \$5,000 were awarded to the following 12 programs and organizations.

Charlie's Place, St. Margaret's	\$3,500
Christ Church, Port Tobacco, Food Pantry	\$3,365
Church of the Epiphany, Welcome Table	\$5,000
Joe's Place of Durham Parish	\$2,500
Kwanzaa Kitchen, St. George's	\$3,500
Loaves and Fishes, St. Stephen & the Incarnation	\$5,000
Miriam's Kitchen, DC	\$2,000
Reaching the World Community Development	\$2,500
Thrive, DC	\$2,000
Wayside Food Bank	\$7,000
We are Family Senior Outreach Network, DC	\$4,500
Total Grants	\$40,865

This figure represents a decrease of \$9,635 over the grants made in 2010. We are pleased to have been able to provide support to these organizations, although wish we could have awarded at 2010 levels, since in some cases the amount granted to these very deserving programs and organizations was less than the amount requested. Of a total of \$67,500 requested, \$26,635 had to be declined.

2011 COMMITTEE MEMBERS

We are happy to report that the membership of the Committee remained stable in 2011. Committee members serving in 2010 were the Reverend Norma Blackwell, Ms. Wendy Dalmolin, Ms. Susan Dolan, Mr. William MacKaye, Ms. Cheryl Maxwell, Ms. Lee Mericle (chair), the Rev. David Pollock, Mr. Keith D. Powell, the Reverend Eric Shoemaker, and Ms. Joyce Walker.

2011 FUNDRAISING

The Hunger Fund was the extremely grateful recipient of the proceeds from the Diocesan Cookbook that was conceived, designed, and executed by Diocesan Staff. This cookbook, which included recipes solicited from all members of the Diocese, is a beautiful book and represents a significant amount of work by the staff at Church House. The Hunger Fund is delighted to continue to reap the rewards of the proceeds from the book, which was sold at the 2011 Regional Assemblies in the fall as well as the 2012 Convention. \$4,737.27 went to the Hunger Fund just in 2011.

The 31st annual Walk for the Hungry was held on Sunday, October 16. The weather was good and attendance was up. As in the past few years, there were two walks: one held at Lake Artemesia in College Park, graciously hosted by Epiphany Church, Forestville; and at the Indian Head Rail Trail in White Plains, hosted by Christ Church, Port Tobacco and Christ Church, Old Durham. The Committee has received slightly under \$9,000 from the Walk by the end of 2011. The Committee is grateful Epiphany Church, Forestville, Christ Church, Port Tobacco, and Christ Church, Old Durham for all their hard work and to all walkers and other participants.

PLANS FOR 2012

The Committee is investigating the possibility of having the cookbooks for sale in the Herb Cottage and possibly the Gift Shop. The Committee is also looking into replace the Hunger Fund banner, which was accidentally destroyed last fall.

The Annual Hunger Walks are held on the third Sunday in October, which in 2012 will be Sunday, October 14. Locations of the Walks will be determined by the congregation or congregations serving as sponsors.

These activities are part of our continuing work to make all members of the Diocese aware of the ever-increasing gap between the Fund's resources and the requests of organizations that desperately need our help in their work to feed the hungry. The Committee is always open to suggestions from members of the Diocese of additional ways to increase awareness.

We ask for your prayers and support, as we expect the current economic client to result in more requests in 2012.

Ms. Lee Mericle, Chair

INVESTMENT COMMITTEE

The Investment Committee was established in 1950 in order to provide professional supervision of the investment funds belonging to parishes, separate congregations, missions, and the Diocese which are invested in the Diocesan Investment Fund. The Fund was valued at \$14.2 million as of December 30, 2011 and has 42 participants. Members of the Committee are Episcopalians who are members of the investment and financial community who possess the expertise and experience to guide the investment process and oversee the performance of Diocesan investments. The Committee also

reviews those Trusts of which the Diocese is a beneficiary to ascertain that those trusts are being invested appropriately so as to maximize the return to the Diocese while minimizing risk to ensure that the Diocesan objectives of income and reasonable growth consistent with safety are being met.

The investment objective of the Diocesan Investment Fund is to maximize long-term total return (*i.e.*, income plus appreciation/depreciation) consistent with prudent risk parameters and employing a balanced portfolio approach. The importance of asset allocation and diversification is well recognized as an important tool in the management of investment risk. As a result, the Committee has explored in depth the benefits of investing in multiple asset classes (large cap, mid-cap, small cap, international, real estate equities, international equities, and fixed income). The Committee has adopted an asset allocation strategy of investing in multiple asset classes that perform differently under varying market conditions, with those asset classes to be periodically strategically rebalanced. The goal of this approach is to reduce risk and enhance returns over time by taking advantage of the varying correlations among different asset classes. Typically, the broad asset allocation consists of roughly 60-70% equities (stocks) and the balance in fixed income securities. The Investment Committee receives and reviews reports from the investment manager of the Diocesan Investment Fund, including reports on investment performance, and meets with the manager on a regular basis.

The Committee's Statement of Investment Policy summarizes the principals, policies and procedures under which the Diocesan Investment Fund is managed. The Committee also establishes asset allocation guidelines for the Diocesan Investment Fund which are reviewed and updated periodically. An overview summary of the Diocesan Investment Fund, a copy of policy and guideline statements, quarterly reports from the investment manager, quarterly reports on the assets of the Fund, and reports on investment performance are posted on the Diocesan Website.

The Committee believes that the professional supervision that it offers is to the benefit of all Diocesan parishes, separate congregations, and missions in the investing of their funds, and the Committee encourages participation in this Fund.

Ms. Ellen Fishwick Martin, Chair

COMMITTEE ON THE MILLENNIUM DEVELOPMENT GOALS (MDGs)

The Committee is primarily a matching grant organization, working both with parishes within the Diocese and with NGO's to promote the Millennium Development Goals in projects around the world. The MDG Committee presently sponsors projects and has an active presence in: Honduras, Ethiopia, Burundi, Kenya, and Uganda. In addition, one of our members (Elton King) is actively involved with AfriCare, another (Clarice Leslie) is CEO-US for Hope for Burundi, and another (Joan Townsend) is CEO-US for Retrak, which provides help for street children in Africa. We are deeply interested in forming public/private partnerships to achieve MDG goals on a sustainable basis.

In 2011, the MDG Committee awarded four \$1,000 matching grants:

- St. Thomas', DC for the Trinidad Conservation Project's Watershed Protection Project.
- Church of the Redeemer for the Hope for Burundi Women's Basket Weaving Training Initiative.
- St. David's for Retrak: Operational support for Retrak's activities in assisting street children in Africa.

- All Souls': The Trinidad Conservation Project, a project of Sustainable Harvest International (SHI). Support for a new project in La Majada, one of the villages near Trinidad that SHI works with on organic farming.

OTHER ACTIVITIES:

- Conducted Survey of MDG-related activities around the Diocese and presented it to Bishop-elect Budde at the International Development Festival in October, 2011.
- Members (Bailey, King, Leslie and Townsend) met with Faith-Based Initiatives Office of USAID about grant opportunities for MDG-related projects with USAID.

Ms. Veronica J. Bailey, J.D., M.P.H., Chair

COMMISSION ON MINISTRY

During 2011 the work of the Commission on Ministry can perhaps best be defined by one word—transition. After Bishop John Bryson Chane announced his retirement, the discernment process was placed on hold until his successor was consecrated and had the opportunity to review procedures for calls to specific orders of ministry in the Diocese of Washington. In addition, Canon Mary Sulerud, Canon for Transitional Ministries (Discernment Process and Clergy Deployment) left her position at Church House where she had served faithfully for many years to accept a position at Washington National Cathedral. The Rev. Canon Preston Hannibal, Canon for Academic Ministries, had Canon Sulerud's responsibilities added to his portfolio. To assist him, Ms. Joey Rick, a diocesan congregational consultant, was recruited and has been of invaluable help.

Those already in the discernment process were shepherded by Bishop Chane, the Standing Committee, and the Commission on Ministry following the procedures that were in place at the time of Bishop Chane's announcement of his retirement. There are close to forty individuals who are in some stage of discernment including those already in seminary and approaching ordination as well as some deferred indefinitely but not excluded from future discernment for Holy Orders. During the course of 2011, individuals were interviewed by the Commission on Ministry or consideration of postulancy for Holy Orders and reviews were forwarded to Bishop Chane. It should be noted that the decisions of the Commission on Ministry and the Standing Committee are purely in an advisory capacity to the bishop who alone was the authority to determine who will or will not go forward at each stage of the discernment process.

Two sub-committees of the Commission on Ministry also continued their work. These two sub-committees were the Discernment Group and the Formation Group. The Discernment Group was organized to discuss how the Commission could prayerfully hone its skills in listening to the Spirit as people are interviewed about their sense of call to a particular ministry.

The Formation Group discussed what courses and/or programs in seminary would be helpful in clergy training for the church in the twenty-first century. It is hoped that these two groups will have reports to share with Bishop Budde in the first quarter of 2012.

Perhaps the most notable event of 2011 for the Commission on Ministry was the establishment of guidelines for a pilot program of the vocational diaconate. For this pilot program a maximum of five individuals would be selected (one from the District

of Columbia and one from each of the four Maryland counties that are in the Diocese of Washington). Three people have begun this program and 2012 should see the first vocational deacons ordained in our diocese. This program will be monitored by the bishop, Standing Committee, and Commission on Ministry to determine its future.

The efforts that went into the pilot program for the Vocational Diaconate underscored the importance of a very close working relationship between the Standing Committee and the Commission on Ministry. There is now a regular schedule of communication between the president of the Standing Committee and the chair of the Commission on Ministry.

To better assist the Bishop and to enable the Commission on Ministry and the Standing Committee to fulfill their responsibilities in the discernment process a careful examination of the Diocesan process was been initiated. The goal of this review is to ensure that the Canons of the Episcopal Church are followed and that the Diocesan guidelines are clear and followed as outlined. Soon after Bishop Budde's consecration, she convened a meeting asking the Canon to the Ordinary, the Canon for Transitional Ministries and his assistant, the president of the Standing Committee, and the chair of the Commission on Ministry to attend. There was consensus that there was a need for a streamlined process that was aimed at identifying individuals for Holy Orders that would meet the needs of the church during this time of great change, not only in the Episcopal Church, but the wider church and the world as well.

As the Commission on Ministry continues its work in 2012 new members will be recruited to reflect every aspect of the diversity represented in the Diocese of Washington. Heartfelt thanks go out to every member of the Commission who work very hard, take their work very seriously, and hold the best interests of the church and those in discernment in their hearts.

The Rev. Dr. Albert Scariato, Chair

DIOCESAN RETREAT COMMITTEE

The Diocesan Retreat Committee (DRC) fosters spiritual growth through promoting and providing retreats for laity and clergy in formats both of silence and personal reflection and of contemplation and sharing. Retreats are designed and offered for those whose rule of life defines such and for all who seek a closer relationship with God. The committee is made up of individuals from throughout the diocese and committed to working hard to develop retreats for the people of this diocese to have opportunities to pray, learn, reflect and to grow and feed their spirit.

In 2011, the DRC continued with the tradition of holding two weekend silent retreats at the Bon Secours Spiritual Center in Marriottsville, MD. The Lenten Retreat took place March 11-13 with retreat leader, the Rev Carol Wade, formerly Canon Precentor of Washington National Cathedral. The second retreat of the year took a new direction by being held in the fall. This retreat was September 30 – October 2 with retreat leader the Rev. Dr. Frank Wade. Retreatants not only participated in meditations and worship, but also enjoyed the natural autumnal beauty of the Retreat Center in rural Howard County.

The pilgrims to these retreats were recipients of thoughtful meditations, conferences and the rest and renewal of silence with God. The setting provided by Bon Secours is perfect for the cultivation of peace, prayer and tranquility with nature trails, beautiful scenery and an outdoor labyrinth. The Committee's Silent Retreats begin on Friday

afternoon and conclude on Sunday with a Closing Eucharist and lunch. Retreat fees include lodging and all meals for the retreat.

Plans for 2012 include our April 13–15 retreat with the Rev. Frederick Schmidt as the director.

While challenged with ever-increasing prices at retreat facilities, our Committee's central focus is to continue to provide a valuable ministry to our diocese by maintaining affordability and providing high quality retreats. We continue to evaluate what we are doing and looking at new models of retreats and techniques and methods to further enhance the retreat experience.

As part of this effort we held a full day Board Retreat to brainstorm about re-visioning our ministry to the Diocese and our service to the Bishop. We will be sharing these ideas with Bishop Budde.

This ministry supports retreatants from not only the Diocese of Washington but often also the Diocese of Virginia and the Diocese of Maryland as well as occasional attendees from other faiths in communion with The Episcopal Church.

Mr. CB Wooldridge, Chair

THE 2011 REPORT ON THE COVENANT BETWEEN THE DIOCESE AND SEABURY RESOURCES FOR AGING

BACKGROUND: *The Covenant between the Episcopal Diocese of Washington (EDOW) and Seabury Resources for Aging (Seabury) was established in 2005, renewed in 2008 and 2011, to coordinate and enhance Episcopal ministries to older adults in the Diocese. Seabury is a 501(c)3 organization dedicated to providing personalized, affordable services and housing options for older adults at all income levels, and of all faiths, in the greater Washington, DC area, helping them to live with independence and dignity. Founded in 1924, Seabury is one of the oldest organizations of its kind in DC. Seabury also assists congregations in developing and providing parish senior ministries and partners with the Diocese and congregations on educational forums and events. This report covers the Covenant activities for 2011 and the initiatives for 2012.*

Implement the recommendations of the Aging Agenda Report of 2007 – Approved by the Seabury Board, the Bishop and Diocesan Council, the report describes the significant challenges that will be posed by the aging baby boomer generation and recommends four areas of focus to meet future needs: 1) the development of more affordable senior housing and residential support services, 2) the expansion of affordable services for those remaining in their own homes as they age, 3) building the capacity for and more programs that are volunteer-based, and 4) providing education and training and encouraging program development from parish to Diocesan levels via seed money, pilot projects and grants, while initiating fundraising efforts to support new programs.

In 2011, Seabury continued its partnership with THC Affordable Housing, Inc. though the primary effort, the development of Hamilton Commons on District owned lands was abandoned by the District. Other opportunities were sought and will be pursued when they arise. Seabury at Friendship Terrace completed a \$5.2 million renovation and a \$3.5 million renovation of Springvale Terrace. Plans were developed and conversations with HUD pursued to refinance Springvale and complete further capital improvements. These projects help preserve affordable senior housing in the Diocese.

New pastoral oversight was developed for Seabury at Springvale Terrace with the placement of a candidate for discernment for seminary. This was followed by a deacon from People's Congregational Church. Springvale receives ongoing support from Ascension in Silver Spring. The need for pastoral oversight at other retirement communities has been recognized and ways to meet this need are being explored.

In terms community services, Seabury was awarded the contract for a third year to provide services as the lead agency for the DC Office on Aging in Ward 5 of the District of Columbia. With more than 3,500 clients, Seabury provides congregate meals at 10 sites, home-delivered meals, nutrition education and counseling, case management, transportation and recreational and health promotion programs. Seabury also coordinates the WHETS and Call'N'Ride services for Ward 5 and manages the citywide Senior Center for the Blind and Visually Impaired.

Seabury Care Management, a geriatric care management service, continues to grow by reputation and serves all of Washington, DC; Montgomery, and Prince George's Counties; and Northern Virginia. The Age-In-Place Volunteer Services engaged more than 2,000 volunteers to help 250 senior households in the District with home and yard maintenance. Christian Communities Group Homes, Inc., a subsidiary of Seabury, changed its name to Home First and is known as Seabury at Home First. Its services include the Age-In-Place program and three group homes for very low income elderly located in NE Washington, DC.

Support for Parish Senior Ministries – is provided by Seabury's Congregational Resources staff and 60 Parish Contact liaisons. The Parish Contacts and others from congregations were invited monthly to "Lunch and Learn" programs held around the Diocese to learn about specific topics of interest to share within their congregations. Topics included; Parish Health Ministries, Best Practices in Senior Ministries, Raising New Leadership for Older Adult Ministries, and Self Care While Caring for Others. More than 1,500 volunteer hours were logged by 20 of the 60 Parish Contacts. A monthly e-letter "Connections" keeps Parish Contacts and Rectors informed of activities affecting older adults.

Coordinate and promote Episcopal-affiliated Senior Housing and Services – Bishop Chane designated May 1, 2011 as "Episcopal Senior Ministries Sunday," to increase the awareness and support for all the Episcopal senior ministries in the Diocese. The Episcopal-affiliated housing and services met twice in 2011 and planned a simultaneous open house at each retirement community that was promoted to area congregations. They also hosted the reception after the Senior Celebration.

Recognizing the contributions of older parishioners – A Diocesan Senior Celebration Service and Reception was held May 2nd at Washington National Cathedral and later in May at, St. Paul's, Piney Parish, for Southern Maryland congregations. Individuals who had been nominated for outstanding service by their congregations received certificates of appreciation.

Seabury's Leadership in Aging Celebration – recognized the leadership of the Morris and Gwendolyn Cafritz Foundation, and David Gamse, CEO of the Jewish Council on Aging. Proceeds supported all Seabury's services. Many congregational representatives participated as sponsors.

2012 Covenant Activities – Planned activities include:

- Pursuing the refinancing and renovations of Seabury at Springvale Terrace to preserve this 47-year-old affordable housing and assisted living community.

- Continuing to seek options to provide pastoral care and oversight to the Episcopal-affiliated senior housing communities.
- Continuing to look for ways to expand services to those remaining in their own homes through Episcopal-affiliated senior housing and services and through the congregations.
- Developing a strategic plan to build Seabury's infrastructure to support current programs and prepare for expanded housing and services.
- Recognizing "Episcopal Senior Ministries Sunday," on May 1, 2011.
- Encouraging each congregation to undertake one volunteer project, one day, once a year to support one of the Episcopal-affiliated senior communities or services through an intergenerational outreach effort.
- Recognizing the volunteer efforts of older adults at the 2012 Diocesan Senior Celebration – a worship service at the Washington National Cathedral on May 15, 2012.
- Providing support for Parish Older Adult Ministries in both Episcopal and United Church of Christ congregations with "Lunch & Learn" educational programs and resource information and through other presentations to congregations.

LIST OF EPISCOPAL-AFFILIATED OLDER ADULT MINISTRIES IN THE DIOCESE

The Fellowship of St. John's	St. Mary's Court
Collington Life Care Community	St. Mary's Home/Cedar Ln Apartments
Seabury Resources for Aging	St. Philip's SeniorVan
St. Anna's Fund	

Mr. Joseph Resch, Executive Director

SOUTHERN AFRICA PARTNERSHIP COMMITTEE

The Southern Africa Partnership Committee (SAPC) has begun the third year of a renewed five year partnership (ending in January 2015) with the Anglican Church of South Africa (ACSA). Since the Province of the Anglican Church of Southern Africa (ACSA) is so large (it consists of the countries of Angola, Lesotho, Mozambique, Namibia, Swaziland and South Africa), the Committee, at the request of the Archbishop, has kept focused on the work presently being done, and will expand new work only in the Diocese of the Highveld (South Africa) and in Swaziland, Mozambique and Lesotho.

The SAPC seeks to build bridges between the Diocese of Washington and ACSA. It stands ready to assist parishes and organizations within the Diocese who wish to form a partnership or deepen its relationship with a parish or organization within the ACSA.

One highlight of the year was the Committee's participation with other Diocesan international outreach committees to celebrate our international partnerships. An evening reception in October was an occasion to recognize the Committee's activities in Southern Africa and to express thanks for the leadership of Bishop Chane and Karen Chane in developing our partnership with the ACSA.

PARISH PARTNERSHIPS AND PROGRAMS ARE AS FOLLOWS:

St. John's, Lafayette Square is in partnership with the Diocese of the Highveld, particularly the parish of St. Peter and St. Paul, Springs, South Africa. That parish has a pre-primary school and after school program known as the Kwasa Centre located in

Springs. Most of the students live in an informal settlement known as Vukuzenzele. Their shack homes have no running water or electricity. There are yearly exchanges of parishioners and students between Springs and Washington along with the priest of the parish, Sharon Dinnie. It was with great excitement that the Committee learned that the St. Peter's and St. Paul's was able to purchase land and buildings at a reasonable price adjacent to the parish land. This will enable an expansion of the Kwasa project.

Christ Church, Georgetown and St. Columba's have been in relationship with the Diocese of Grahamstown, the Mariya uMama weThemba Monastery; Bholotwa Retreat Center and land settlement scheme; Ilinge, Ezibeleni and Alice children's centers; and the College of Transfiguration – the seminary for the Church of Southern Africa. The monastery has begun a school for children for the children of farm workers in their community. This past year money was raised to provide for the expenses of two women seminarians from the Diocese of Lesotho.

St. Peter's continues to travel to Richmond, South Africa to support their ongoing partnership there. The parish, along with Christ Church, Rockville, provides funds and technical assistance to this community-wide and inter-faith development in the Diocese of Kimberley and Kuruman. They support programs addressing many critical problems such as nutrition, HIV/AIDS, sanitation and employment, and they have brought Grass Roots Soccer to Richmond.

St. Andrew's Episcopal School in Potomac, Maryland has a long-running program with the Bokamoso youth from Winterveldt in Pretoria, helping to fund mentors for street youth, arranging student exchanges and providing scholarships for professional training. Every January, the Bokamoso youth travel to Washington to perform throughout the DC Metropolitan area to raise funds for, and awareness of, the Youth Centre in Winterveldt.

The Committee pays for “advertorials” in most issues of the *Washington Window*. These highlight a need or project in Southern Africa and invite individuals to participate in funding them. We also try to partner with other organizations such as African Palms in funding projects.

The 2010-2011 “Children to Children” program provided school supplies for the children from the Kwasa Center in Springs, South Africa. The supplies run from pencils to calculators to backpacks. The funds that were raised were sent to South Africa to purchase the supplies locally.

The 2011-2012 “Children to Children” program is for the Diocese of Niassa, the northern half of Mozambique. Money is being raised to pay for seeds, watering cans and simple garden tools so that families can plant kitchen gardens. This will enable them to raise vegetables to improve family nutrition. The program itself is designed to be promoted in Advent of 2011, Lent of 2012 or any other time during the year that is convenient for the parishes in the Diocese.

We continue to work with the dean of the Cathedral in Maciene, Mozambique in exploring the possibility of repairing their present well or possibly drilling an additional one to address the water shortage in the neighborhood of the Cathedral.

But the Partnership works in both directions! The Church of Southern Africa has compiled an environmental liturgy: “A Season of Creation.” Archbishop Thabo introduces it with these words, “We worship a creator God. The more we learn about the natural world, the more wonderful we discover it to be. [However,] we are discovering that [God's] creation is seriously under threat.”

The Archbishop invites all to celebrate God's creation in the six-Sunday African worship program focusing on biodiversity, land, water, climate change, need not greed, and caring for God's creation. Each Sunday's theme includes a study guide suitable for use with children and adult Sunday schools. As well as being widely used throughout South Africa, the liturgy is available to parishes in this diocese, and many have drawn from it. Copies are available by contacting Cheryl Daves Wilburn at Church House or by downloading the document from the Committee's website.

The Committee's website (www.edow.org/sapc) continues to be updated as a way to communicate with all members of the Diocese. There is also a listserv available for those who wish periodic communication from the Committee.

We look forward to continuing our partnership with the Anglican Church of Southern Africa.

The Rev. Richard G.P. Kukowski, Chair

ST. MARY'S COUNTY SCHOLARSHIP COMMITTEE

(SCHOLARSHIPS FOR MINORITY STUDENTS RESIDING IN ST. MARY'S COUNTY, MD)

The St. Mary's Scholarship Committee held its annual meeting at Trinity Church, St. Mary's City on May 4, 2011. We interviewed 23 applicants, in addition to reviewing 7 current recipients who reapplied. The Committee recommended to Bishop Chane that \$14,000 be allocated to 16 students. This year's scholarship recipients attend the University of Maryland, College Park; Morgan State University; Elon University; Towson University; Old Dominion University; Washington University; St. Mary's College; North Carolina State; The College of Southern Maryland and the Culinary Institute of America.

The Committee continues to work through the common application of the Business, Education, Community Alliance of St. Mary's County (BECA) and this has helped us to reach further into the community of St. Mary's County and increase our pool of applicants. Finally the Committee is rewarded in our belief that we are making a difference for St. Mary's County minority students achieve their goal of a college education.

Ms. Cheryl Daves Wilburn, staff

BISHOP JOHN T. WALKER SCHOOL FOR BOYS

MISSION STATEMENT: *The Bishop John T. Walker School for Boys is an Episcopal School for children of low-income families. We nurture the spiritual, intellectual, social, physical, and artistic development of our students in a Christian community of learners that welcomes boys of all faith traditions. Working in close partnership with our students and their families, we strive to create an environment where every boy receives the structured support required to fully develop his unique gifts. We seek to foster the love of learning, intellectual curiosity, spiritual foundation, and moral character each boy will need to achieve his fullest potential as a student, as a citizen, and as a child of God.*

DESCRIPTION OF THE SCHOOL:

The Bishop Walker School has embraced a bold vision to address a serious issue. Washington, DC persists in having the largest educational achievement gap between black and white students of any major urban school system in the country. Ward 8 in Southeast Washington — where the Bishop Walker School is located — has the lowest

test scores in math and reading in the city. In January 2012 the Office of Deputy Mayor for Education identified the Congress Heights neighborhood where the Bishop Walker School is located as having the worst performing schools in the entire city.

Young men are particularly vulnerable. Many boys drop out of school before they even start high school. Without a good education, they cannot compete for the jobs our economy produces. Unemployment in Ward 8 exceeds 25%. More than a third of Ward 8 residents live below the poverty line. Half the residents receive food stamps. Three quarters of families with children are headed by single women.

The Bishop Walker School has a number of distinctive attributes that make us special: We start with young boys, four- and five-year-olds in Junior Kindergarten. We have small classes, no more than 16 boys per class. We offer an extended school day and an academically and socially enriching after-school program. We serve each of our students three nutritious meals every day. We have an exceptionally low student-faculty ratio, with two teachers in every class and additional teachers for music, art, and the after-school program. We have an extraordinarily high quality faculty, teachers who would be at home in the best Episcopal schools in the city. Seven of our teachers (including our principal Angela Garcia) have master's degrees, and two more are working on their master's degrees. Perhaps most importantly, we work intensively with the boys' families. Together with their families, we have built a comprehensive network of support around our students to ensure their long-term success.

PROGRESS THROUGH THE END OF THE 2011-2012 SCHOOL YEAR:

In June 2012 the Bishop Walker School completed its fourth year of operation with four classes of boys in Jr. Kindergarten, Kindergarten, First Grade, and Second Grade. The school plans to grow by one grade each year until there are ten total classes starting with Jr. Kindergarten and ending in Eighth Grade.

For the 2011–2012 school year just completed, the governing board had set the following three objectives:

- Expand the school, having a fallback or transition plan if needed.
- Ramp up fund raising, creating a sophisticated revenue engine.
- Sustain a loving, caring, Episcopal community (our “secret sauce”).

We made substantial progress on each objective. Teachers and students were recruited to open an additional grade for the upcoming 2012–2013 school year. Next year with five classes the school's current location at the Church of the Holy Communion will be full. We identified an ideal location for expansion in subsequent years, and the governing board unanimously approved the capital campaign necessary to fund that expansion.

Because the school is tuition-free and is not publicly funded like a charter school, we must raise the money to operate the school each year. Fund raising this year kept pace with operational expenses — a good trend. We have raised approximately \$6 million to date.

A large corps of volunteers has amplified our resources. Volunteers built a playground, an award-winning garden classroom, and a sandbox; planted trees; read to the boys; taught the boys to play lacrosse, ride a horse, and play baseball; took the boys on field trips; and much more. When you visit the school, you never know who you might run into—maybe a chess grand master or a Space Shuttle astronaut. The other Episcopal

schools in Washington, DC and a growing number of the parishes in the Diocese have built partnerships with the school that are benefiting both sides of the partnership.

The school is providing the very high quality education expected of an Episcopal school. Test results show that the boys are meeting or exceeding academic requirements. Retention of students is very high, in contrast to other schools in the neighborhood which are experiencing high rates of turnover.

The intensive focus on quality in the early years is expected to pay long-term dividends. In 2010 a team of economists led by Harvard's Raj Chetty examined the long-term life paths of almost 12,000 children in Tennessee who are now in their thirties. Chetty found that students who learned better in kindergarten were more likely to go to college than students with otherwise similar backgrounds. Students who had superior kindergarten teachers and small class sizes were less likely to become single parents, more likely to own a home, more likely to save for retirement, and would earn a substantially higher income.

As an Episcopal school, our boys attend chapel in the sanctuary of The Church of the Holy Communion twice week. There is also daily prayer in the classroom setting. In the coming academic year 2012-13 we expect to begin weekly religious education class for all of our students. Through character education classes and community service, our students' self-awareness, spirituality, and connection to others are deepened. This year, the boys wrote Christmas cards to overseas United States military personnel and collected food for So Others Might Eat. The Kindergarten class with their buddies from the Fifth Grade class at St. Albans School assembled food packages for the Grate Patrol. On Halloween, students, parents, faculty, and friends walked for the homeless, raising \$890 for Samaritan Ministry plus a \$25,000 donation from Fannie Mae. (At year-end 2011, four Bishop Walker School families themselves were homeless or at risk of losing their homes.)

Our students enjoy weekly classes in physical education, music, art, and the performing arts. This year the Second Grade learned to identify musical notes by ear and to write the notes, with correct pitch and duration, on a treble clef. At least once a month, students take curriculum-related field trips. This year, the boys took ice skating lessons at Fort Dupont Ice Arena, toured the United States Capitol, and visited the National Geographic Museum.

Mr. John Thorne, Chair

COMMITTEE ON YOUTH

It was a strange and yet delightful year for the Committee on Youth. The 2011–2012 program year was made extra special by the consecration of a new bishop and the beginning of a new chapter in the life of the Diocese of Washington. At the consecration, Molly Narkis was part of the group that presented Bishop Budde; Anna Clayton and Maggie Carson gave her a Book of Common Prayer with her new title engraved on it; and Austin Maduka served as a lay reader. Between the earthquake and the festivities surrounding the consecration, the Cathedral had to schedule our Diocesan Lock-In for February. This caused the whole schedule to be thrown off kilter — but we decided to bless this opportunity to try something new. We scheduled our High School Retreat for the fall, envisioning a weekend service and advocacy at Epiphany DC's new mission center. We themed the weekend: Learn, Serve, Love. Construction went slower than anticipated and at the last minute we had to move the retreat to the Claggett Center.

We were disappointed, but after sharing an awesome talent show at Buckingham's Choice Assisted Living — we knew we had found the blessing. Shortly after the high school retreat, Steve Seely (COY Chaplain) sent the Lock-In staff to the Cathedral to sit quietly, pray, reflect, and chat with one other member of the team. Through that process, the theme for the Lock-In quickly emerged: "God Makes Sense" because we were all struck with their ability to feel the closeness of God in that spectacular setting. The team did an excellent job of putting together the program, and all present had a spectacular time. The weather held out so that Duke DuTeil, head verger of the National Cathedral, could lead three groups through the tower climb. Joe Alonzo, head stone mason at the Cathedral, shared a presentation about the earthquake damage and repair efforts. Sloan River Project, Sam Hensley's band, led us in amazing worship. And the adults lived through another very long night on a very hard floor.

The Middle School Retreat themed, "Loving God's World," was smaller than it usually is, but there was still blessing in that — we were able to canoe and experience the giant swing, two things we aren't able to do with a larger group. The intimacy of a smaller group is quite powerful — many of us reflected on the pull between enjoying being able to get to know all the participants, and wanting to share more widely the experience of drawing closer to God and fellow Episcopalian. During the retreat, we studied God's love for us and all creation. We explored ways to love God's creation, both nature and our brothers and sisters. And we thought about how to love God back.

We have found that having youth from the Diocese join us in ministry and leadership as staff for our events is very fruitful. We enjoy meeting new people and the fresh perspective staff members bring to the planning process. We have a hunch that a three month commitment is easier to balance for some than a whole year. Our work for the program year has not quite concluded. While we have selected new members for the 2012-2013 school year, we still need to meet with the new Canon for Congregational Vitality on June 30, 2012 to begin the process of responding to the changing needs of EDOW youth. On June 14, 2012 we will celebrate our shared ministry and send our seniors off with our prayers and heaps of love.

The Rev. Jessica Hitchcock, Diocesan Youth Missioner

PART III: OFFICIAL ACTS, BUDGET, AND STATISTICAL REPORTS

THE BISHOP'S OFFICIAL ACTS, 2011

NECROLOGY

The Rev. Frank L. Durkee, II, March 25, 2011, Ouray, CO
 The Rev. Thomas W.S. Logan, Jr., April 23, 2011, Lanham, MD
 The Rev. Thomas B. Allen, May 19, 2011, Fairfax, VA
 The Rev. James Rowe Adams, September 13, 2011, Cambridge, MA

POSTULANTS ADMITTED

Matthew Welch, 2/1/2011	Juan Reyes, 6/27/2011
Sarah M. Colvin, 4/25/2011	George Wong, 6/30/2011
Andrea Noel, 5/2/2011	Julie Petersmeyer, 7/14/2011
Debbie Kirk, 6/2/2011	Timothy A. Johnson, 11/1/2011
Mae E. Mouk, 6/2/2011	Peter Thompson, 11/7/2011
Sarah Stewart, 6/14/2011	Vikki Clayton, 11/11/2011
Elizabeth Gardner, 6/27/2011	

CANDIDATES ADMITTED FOR THE VOCATIONAL DIACONATE

Terri Murphy, 04/11/2011

CANDIDATES FOR HOLY ORDERS ADMITTED

John Daniels, 01/28/2011

DEACONS ORDAINED

James J. Livingston, June 4, 2011, Washington National Cathedral by Bishop Chane
 Jane Milliken Hague, June 4, 2011, Washington National Cathedral by Bishop Chane
 John Daniels, June 4, 2011, Washington National Cathedral by Bishop Chane
 Marian T. Humphrey, June 4, 2011, Washington National Cathedral by Bishop Chane
 Martha Watson, October 8, 2011, Washington National Cathedral by Bishop Chane on
 behalf of the Rt. Rev. Dan Thomas Edwards, Bishop of Nevada

PRIESTS ORDAINED

Lael Sorensen, January 22, 2011, Washington National Cathedral by Bishop Chane on
 behalf of the Rt. Rev. Stephen T. Lane, Bishop of Maine
 Elizabeth C. Gonzalez, January 22, 2011, Washington National Cathedral, The Rt. Rev.
 John Bryson Chane

CLERGY RECEIVED

Nicole Simopoulos	01/12/2011	Diocese of Oregon
Lael Sorensen	03/28/2011	Diocese of Maine
Andrea Brooke Martin	04/11/2011	Diocese of Connecticut
Eric W. Shoemaker	04/14/2011	Diocese of Southeast Florida
Andrew W. Walter	06/28/2011	Diocese of Connecticut
William J. Doggett	11/07/2011	Diocese of California

Shearon Sykes Williams	3/25/2011	Diocese of Virginia
R. Harrison West	5/4/2011	Diocese of Connecticut
W. Jessee Neat	6/20/2011	Diocese of Lexington
David Dill	6/22/2011	Diocese of Alabama
David MacDonald	8/1/2011	Diocese of Long Island
Greta Getlein	9/22/2011	Diocese of Connecticut
Timothy A. Boggs	9/26/2011	Diocese of Maine
Lisa Saunders	11/15/2011	Diocese of Milwaukee
Anne-Marie Jeffery	12/6/2011	Diocese of New Jersey

Mark W. Lewis, November 08, 2011

Jack S. Scott 11/07/2011 Termination of Suspension

None

Jan Naylor Cope, Washington National Cathedral, June 2, 2011
Cassandra Burton, Christ Church, Clinton, October 2, 2011
Edward T. Kelaher, All Saints', Chevy Chase, October 5, 2011
Andrew W. Walter, Grace Church, Silver Spring, October 9, 2011
Linda Calkins, St. Bartholomew's, October 16, 2011
Sherrill L. Page, Ascension, Lexington Park, November 19, 2011
Deborah Meister, St. Alban's, December 10, 2011

Donald E. Bitsberger	1/1/2011	Virginia
Anne C. Brower	1/1/2011	Southern Virginia
Milo G. Coerper	1/1/2011	Maryland
Ronald P. Conner	1/1/2011	Rhode Island
William J. Doggett	1/1/2011	California
Samuel F. Gouldthorpe, Jr.	1/1/2011	Southern Virginia
Michaela M. Johnson	1/1/2011	Rhode Island
Lloyd Alexander Lewis, Jr.	1/1/2011	Long Island
Richardson A. Libby	1/1/2011	Connecticut & Maryland
Robert J. MacFarlane	1/1/2011	Chicago
Richard Major	1/1/2011	Europe
Margaret C.F. Pollock	1/1/2011	Virginia

C. Perrin Radley	1/1/2011	Maine
Joan A. Shelton	1/1/2011	Central New York
Kendall B. Summers	1/1/2011	Metropolitan Washington DC Synod, ELCA
Carol L. Wade	1/1/2011	Los Angeles
Wilfred M.E. Wells	1/1/2011	Freetown, Sierra Leone
Jane L. Kempster	2/1/2011	Western North Carolina
Alexander R. Large	2/1/2011	Central Florida
Ezra A. Naughton, Sr.	2/1/2011	the Virgin Islands
Daniel Robles	2/1/2011	Dominican Republic
Christopher Thomas Worthley	2/1/2011	Los Angeles
Julius Grey-Coker	3/1/2011	Maryland
James S. Isaacs	3/7/2011	Maryland
James E. Manion	3/22/2011	Delaware
Robert W. Carlson	4/1/2011	Pennsylvania
Dennis K. Hagstrom	4/1/2011	Metropolitan Washington DC Synod, ELCA
Valerie J. Hayes (DEACON)	4/1/2011	Southern Virginia
Preston Mears, Jr.	4/1/2011	New Hampshire
Stephen E. Rorke	4/1/2011	Rochester
David J. Schlafer	4/1/2011	Milwaukee
Eric W. Shoemaker	4/1/2011	Southeast Florida
Canon Elton O. Smith, Jr.	4/1/2011	Western New York
Christopher Garcia	4/11/2011	Virginia
D. William Faupel	5/1/2011	Lexington
Charles Hoffacker	5/1/2011	Eastern Michigan
Michael Angell (DEACON)	5/20/2011	San Diego
Matthew R. Hanisian (DEACON)	5/23/2011	Southern Ohio
Peter E.M. Beach	6/1/2011	Medak (South India)
Sathianathan Clarke, Th.D.	6/1/2011	Karnataka Central (South India)
Randall L. McQuin	6/1/2011	Kansas
Anjel L. Scarborough	6/1/2011	Maryland
Prince L.A. Williams	6/1/2011	Freetown, Sierra Leone
Joy Carroll Wallis	7/1/2011	Southwark (England)
Jan P. Lookingbill	7/1/2011	Metropolitan Washington DC Synod, ELCA
Carl D. Siegel, III	7/1/2011	West Missouri
Melana Nelson-Amaker	8/1/2011	Virginia
Charles L. Walthall	8/1/2011	Easton
G. Allen LaMontagne	9/1/2011	Easton
Thomas V. Malioneck	9/1/2011	Albany
Cecilie J. Strømmen	9/1/2011	Member of Lutheran Church, ELCA
Thomas W. Bauer	10/1/2011	Maryland
Edward Stone Gleason	10/1/2011	Easton

W. Bruce McPherson	10/1/2011	Maryland
Ronald L. Robison	10/14/2011	Central Florida
Kevin M. Cross	10/18/2011	Easton
Jason L. Cox	10/20/2011	Los Angeles
Justice Schunior	10/20/2011	Atlanta
S. Kent Marcoux	10/25/2011	Maryland
Thelma A. Smullen	11/1/2011	Maryland
Anna M. Anderson	12/1/2011	Metropolitan Washington DC Synod, ELCA
Thomas J. Hudson	12/1/2011	Maryland
Katherine A. Murray	12/1/2011	Metropolitan Washington DC Synod, ELCA
Ronald S. Okrasinski	12/1/2011	Virginia
Michael G. Schirmacher	12/1/2011	Maryland
Anne Gavin Ritchie	12/6/2011	Virginia

REPORTS RECEIVED FROM NON-PAROCHIAL AND RETIRED CLERGY

Charles C. Amuzie	John Denham	Olivia P.L. Hilton
James R. Anderson	William J. Doggett	Lucy Hogan
James D. Anderson	James M. Donald	James C. Holmes
D. Thomas Andrews	W. Larry Donathan	Brooks Hundley
Susan Astarita	Richard E. Downing	Robert F.B. Hunter
Mariann C. Babnis	Dalton D. Downs	H. Stuart Irvin
Kim Baker	Barbara T. Duncan	Charles R. Jaekle
William Baxter	Bruce A. Eberhardt	Constance Jensen
Jacob D. Beck	John F. Eberman	Karen B. Johnson
Kim Becker	Beth M. Echols	W. Pegram Johnson, III
William P. Billow, Jr.	Tilden H. Edwards, III	Theodore W. Johnson
David P. Black	Scott Eric Erickson	H. Vance Johnson, Jr.
Norma Lee Blackwell	Susan M. Flanders	Katherine H. Jordan
Susan N. Blue	J. William Flanders, Jr.	Erich P. Junger
E. Kent Booth	J. Carlyle Gill	Ted Karpf
Chloe Breyer	Anne Bathurst Gilson	Linda M. Kaufman
Donna H. Brown	David T. Gleason	Richard G.P. Kukowski
Elly Sparks Brown	Elizabeth A. Hague	John E. Lawrence
Kenneth Brown	Jane Milliken Hague	James J. Livingston
Elizabeth Carl	Christopher N.R. Halliday	Joseph W. Lund
Elizabeth Carpenter	Preston Hannibal	Louise Lusignan
Phillip C. Cato	Rona R. Harding	Timothy Malone
Joseph Clark	John C. Harris	Michael M. Marrett
William Clarkson, IV	C. Robert Harrison, Jr.	Richard C. Martin
Thomas Clay	Frank M. Harron, II	Margaret McNaughton
Carole Anne Crumley	Stephen H. Hayward	Loren B. Mead
Charles R.C. Daugherty	Barbara D. Henry	B. Bradshaw Minturn
Stephen R. Davenport, III	Nancy Hildebrand	Anne D. Monahan

Jerome T. Moriyama	Janice Robinson	Arnold G. Taylor
Deonna Neal	Joel Jay Rogge	Kwasi Thornell
Earl A. Neil	Paul Rose	Claudia Tielking
Nancy J. Noall	John Ander Runkle	George P. Timberlake
Mitzi Noble	Albert Scariato	Helen C. Trainor
Harrison H. Owen	Rock H. Schuler	Kenneth E. Truelove
Alison Palmer	Jack S. Scott	William D. Underhill
John L. Peterson	Noreen Seiler-Dubay	Francis H. Wade
F. Bradley Peyton, IV	Sarah A. Shirley	William S. Wagon
Susan Pinkerton	Perry Michael Smith	Martha Wallace
Samuel E. Pinzón	R. Robert Stephenson	Joseph C. Weaver
David S. Pollock	John D. Stonesifer	Clement W. Welsh
William S. Pregnall	EmilyBlair Stribling	Stacy Williams-Duncan
Geoffrey M. Price	Harriette Sturges	William R. Wooten, Jr.
Frederick Quinn	Charles W.S. Tait	Paul F.M. Zahl
John C. Rivers	John T. Talbott	Luther Zeigler

CONSENT GIVEN TO THE ORDINATION AND CONSECRATION OF A BISHOP

George Dibrell Young, III, Diocese of East Tennessee, Diocesan Bishop, March 15, 2011
 Rayford Jeffrey Ray, Diocese of Northern Michigan, Diocesan Bishop, January 15, 2011
 J. Scott Barker, Diocese of Nebraska, Diocesan Bishop, August 2, 2011
 Mariann Edgar Budde, Diocese of Washington, Diocesan Bishop, August 2, 2011

CONSENT GIVEN FOR THE ELECTION OF A BISHOP

John McKee Sloan, Diocese of Alabama, Bishop Diocesan, October 8, 2011
 Gregory Orrin Brewer, Diocese of Central Florida, Bishop Diocesan, December 14, 2011
 Andrew Marion Lenow Dietsche, Diocese of New York, Bishop Coadjutor,
 December 14, 2011

CONSENT GIVEN FOR A BISHOP ELECTION

Bishop Suffragan, Diocese of Virginia, March 21, 2011
 Bishop Coadjutor, Diocese of New York, March 21, 2011
 Bishop Coadjutor, Diocese of New Hampshire, July 7, 2011

CONSENT GIVEN FOR THE RESIGNATION OF A BISHOP

The Rt. Rev. John W. Howe, Diocese of Central Florida, June 15, 2011
 The Rt. Rev. V. Gene Robinson, Diocese of New Hampshire, June 15, 2011
 The Rt. Rev. D. Bruce MacPherson, D.D., Diocese of Western Louisiana, June 15, 2011
 The Rt. Rev. Stacy F. Sauls, Diocese of Lexington, June 29, 2011
 The Rt. Rev. J. Neil Alexander, Diocese of Atlanta, August 2, 2011
 The Rt. Rev. Luis F. Ruiz, Diocese of Ecuador Central, November 1, 2011

CONFIRMATIONS AND VISITATIONS, 2011

Confirmations listed are those for which paperwork is on file with the diocesan office.

BISHOP MARIANN EDGAR BUDDE'S CONFIRMATIONS AND VISITATIONS

DATE	PLACE	NUMBER CONFIRMED	NUMBER RECEIVED	NUMBER REAFFIRMED
11/20/11	St. Andrew's, Leonardtown			
11/27/11	Christ Church, Kensington			
12/04/11	St. John's, Lafayette Square			
12/11/11	St. John's, Zion Parish	13	1	0
12/18/11	Redeemer			

BISHOP JOHN CHANE'S CONFIRMATIONS AND VISITATIONS

DATE	PLACE	NUMBER CONFIRMED	NUMBER RECEIVED	NUMBER REAFFIRMED
01/09/11	St. Nicholas' Parish			
01/16/11	St. George's, DC			
01/23/11	St. Paul's, K Street			
02/06/11	St. Alban's			
02/13/11	St. Dunstan's			
02/20/11	Our Saviour, Brookland			
02/27/11	St. Michael & All Angels			
03/06/11	St. James', Indian Head			
03/13/11	St. Luke's, Brighton			
03/20/11	Christ Church, Accokeek			
04/17/11	St. Peter's			
05/01/11	Christ Church, Clinton			
05/08/11	Christ Church, Port Tobacco			
05/14/11	<i>Washington National Cathedral for:</i>			
	All Souls'	3	1	1
	Ascension, Gaithersburg	5	6	0
	Atonement	6	0	2
	Christ Church, Chaptico	1	0	0
	Christ Church, Durham	6	0	0
	Christ Church, Rockville	0	2	0
	Epiphany, Forestville	4	0	0
	Grace Church, Silver Spring	1	6	1
	St. George's, Glenn Dale	3	0	0
05/15/11	Trinity, DC			
05/22/11	St. Philip's, Baden			
06/05/11	Christ Church, Chaptico			
06/12/11	St. Thomas', DC			
06/19/11	St. Barnabas' Church of the Deaf			
06/25/11	<i>Washington National Cathedral for:</i>			
	All Saints', Igbo	8	0	0
	Christ Church, Washington	4	2	1
	Iglesia de Nuestro Salvador	3	0	0
	Iglesia de San Alban	6	10	0
	Iglesia San Esteban y la Encarnación	3	2	0

DATE	PLACE	NUMBER CONFIRMED	NUMBER RECEIVED	NUMBER REAFFIRMED
05/14/11	<i>Washington National Cathedral for:</i>			
	St. John's, Georgetown	1	0	0
	Washington National Cathedral	5	3	0
	<i>Special</i>	0	0	1
06/26/11	Calvary Church			
09/11/11	St. Paul's, Piney			
09/25/11	Washington National Cathedral			
10/02/11	All Saints', Oakley			
10/09/11	St. John's, Broad Creek			
10/16/11	All Souls'			
10/23/11	St. Columba's			
10/30/11	St. Timothy's			

BISHOP JANE DIXON'S CONFIRMATIONS

DATE	PLACE	NUMBER CONFIRMED	NUMBER RECEIVED	NUMBER REAFFIRMED
05/14/11	<i>Washington National Cathedral for:</i>			
	Our Saviour, Hillandale	11	0	1
	St. Andrew's, Leonardtown	5	0	0
	St. Barnabas', Leeland	5	0	0
	St. Bartholomew's	3	0	0
	St. Columba's	1	0	0
	St. Dunstan's	1	0	0
	St. James', Potomac	7	0	0
	St. John's, Olney	3	0	0

BISHOP A. THEODORE EASTMAN'S CONFIRMATIONS

DATE	PLACE	NUMBER CONFIRMED	NUMBER RECEIVED	NUMBER REAFFIRMED
05/14/11	<i>Washington National Cathedral for:</i>			
	St. Alban's	2	1	0
	St. John's, Georgetown	6	0	0
	St. John's, Lafayette Square	8	6	3
	St. John's, Mt. Rainier	9	0	0
	St. Mark's, DC	5	0	0
06/25/11	<i>Washington National Cathedral for:</i>			
	Ascension, Lexington Park	4	0	0
	Redeemer	5	0	0
	St. George's , DC	2	0	1
	St. James', Potomac	1	2	0
	St. John's, Norwood Parish	1	0	0
	St. Monica's and St. James'	3	0	0
	St. Philip's, Laurel	1	0	0
	Trinity, St. Mary's	2	1	0

BISHOP ROBERT W. IHLOFF'S CONFIRMATIONS

DATE	PLACE	NUMBER CONFIRMED	NUMBER RECEIVED	NUMBER REAFFIRMED
05/14/11	<i>Washington National Cathedral for:</i>			
	St. Luke's, DC	2	0	0
	St. Mark's, Fairland	6	0	1
	St. Mary's	1	1	0
	St. Philip's, Laurel	3	0	0
	St. Stephen & the Incarnation	0	3	0
	St. Thomas', P.G. County	5	2	1
	Trinity, DC	5	0	0
	Trinity, Upper Marlboro	3	0	1
	Washington National Cathedral	12	0	0

LICENSED LAY MINISTRIES

This is a list of all licenses issued in 2011 for various lay ministries. Congregations that have been omitted had no licenses issued in 2011. The code after each name indicates the following categories:

EM — Eucharistic Minister;
 EV — Eucharistic Visitor;
 C — Catechist;

WL — Worship Leader;
 PL — Pastoral Leader;
 P — Preacher.

101. WASHINGTON NATIONAL CATHEDRAL

Mary Wright Baylor: EV, PL
 Lucinda Conger: EV
 Lynn Harris: EV
 William Kachadorian: EV
 Anne Leamon: EV

Arthur Lord: EV
 Sally Slater: EV
 Cameron Soulis: EV
 Ellen Spencer: EV

109. ST. ALBAN'S

Phelicia Ball: EM
 Lacey Gude: EV
 Susana Hair: EM
 Willard Hall: EV
 William Hall: EV
 Cay Hartley: EV
 Christopher Moore: EM
 Sandi O'Neil: EV

Andrew Ramsey-Moore: EV
 Ann Ramsey-Moore: EV
 Jim Sottile: EV
 Therese Turner-Jones: EV
 Linda Vitella: EV
 Margaret Whilden: EV
 Robert Woolfolk: EV
 Alexandra Zartman-Ball: EM

113. ST. PAUL'S, K STREET

Michael Alsup: EM
 Bernard Anderson: EM
 Kyle Babin: EV
 Roy Byrd: EM
 Benjamin Coleman: EM
 Arnitta Coley: EM, EV
 Cainna Jirikowic: EM

Jean Litwin: EV
 Robert B. Marcus: EV
 Laura Sigmon: EM
 Owen Smith: EM, EV
 Josephine Stelzig: EM, EV
 Dylan Thayer: EM
 Michael Vreeland: EM, EV

113. St. PAUL's, K STREET (CONTINUED)

Matthew Welch: EM, EV

Sarah Zygmunt: EM

Sara Zygmunt: EV

116. St. MARK's, DC

John F. Barton: EV

Randy Marks: EV

Roy Byrd: EV

Cecilia Monahan: EV

Linda Ewald: EV

Christine Powell: EV

Suella Henn: EV

Laura Sigmon: EV

118. St. LUKE's, DC

Marion Cover: EM, EV

Shirley Rhones: EV

121. OUR SAVIOUR, BROOKLAND

Gayle Fisher-Stewart: EM, EV, C, WL, PL

Franklyn Malone: EM

Phyllicia Hart: EM

Charles Morris: EM

Sandra Ingram-Johnson: EM, EV

Pamela Murphy: EM

David Jackson: EV

122. St. MARGARET's

Robert Andersen: EM

Janice Hicks: EM, EV

Carol Aschenbrener: EM, EV

Auriol Lovering: EM

Gene Batiste: EM

Kathy Luhrman: EV

Catherine Blackburn: EM, EV

Robin Lumsdaine: EM, EV

Thomas R. Blackburn: EM, EV

Isabelle Melese-d'Hospital: EV

Robert Blinn: EV

Kathy Moncure: EM

Judy G. Bowes: EM, EV

Richard Moncure: EM

Charles Briggs: EM

Alfred Morgan: EM

Gary K. Collins: EM, EV

Mae Mouk: EV

A. Miranda Cooter: EM, EV

John Newby: EV

Paige Cottingham-Streater: EM

Del Palmer: EM

Gabrielle Czaja: EM

Florence Palmer: EM, EV

Polly Donaldson: EM

Carlin Rankin: EM

James Dougan: EM

Kimberly D. Rankin: EV

Carolyn Eaves: EM, EV

Susan Rees: EM

Farah Elliott: EM

John Riley: EM

Meme Enemark: EM

Susan Woods Schneider: EM

Peter Enemark: EM

Eileen Scott: EM

Timothy R. Green: EM, EV

Dan Sealy: EM

David Griswold: EV

Swapna Shah: EV

Charles Grizzle: EM

Cathie T. Siders: EM

Robert Hansen: EM

Aubrey Thompson: EM

Robert Healy: EV

Mitchell Wood: EM, EV

125. St. COLUMBA's

Patrice Allen-Gifford: EM

Melinda Artman: EM

Catherine Anderson: EM

Tom Bauder: EV

John Anderson: EM

Wendell Belew: EM

Duane Arenales: EM

Inga Blust: EV

125. ST. COLUMBA'S (CONTINUED)

Don Boardman: EM
Bill Bryan: EV
Helen Claire: EV
Mary Claire Bond: EV
Adrienne Clamp: EM, EV
Peter Clamp: EM
Carol Clausen: EM
Peter Coe: EM
David DeBruin: EM
Rosemary Dickerson: EM
Cindy Dopp: EM
Dick Dowd: EV
Margaret Drake: EM, EV
Harriet Dwinell: EM
Betsy Finch: EM
Alice Gregal: EV
Judy Halsey: EV
Jenny Harkin: EV
John Harrison: EM
Linda Haslach: EM
Peggy Hathaway: EM
David Hawkings: EM
Lane Heard: EM
Howard Hill: EM
Jane Hillis: EV
Julia Holmes Bailey: EM
Orion Hyson: EM

131. ST. TIMOTHY'S

Bessie Bando: EM
Herman Bostick: EM, EV
Jacqueline Bowie: EM, EV
Tanya Copeland: EM, EV
Otis Ducker: EM, EV
Raymond Dunston: EM, EV
Richlyn Emanuel: EM
Richlyn O. Emanuel: EM
Shirley Emanuel: EM, EV

132. ATONEMENT

Bryant C. Adams: EM, EV
Charles H. Allen: EM, EV
Benjamin Barnes: EM, EV
Dr. Joseph Barr: EM
Douglass C. Bowman: EM, EV, WL, PL

Nathaniel Jackson: EM
Bill Jensen: EM
Patty Jensen: EV
Brian Kettler: EM
Bob Leland: EM
Martha Martin: EM
Nacy McCabe: EM
Suzanne Mitchell: EM
John Nolan: EM
Joyce Nolan: EM
Jan Piercy: EM
Michele Prince: EV
Juliet Sablosky: EM
Helene Saunders: EM
Carolyne Starek: EM
John Steele: EM
Erika Sward: EM
Perry Swope: EM
Bill Taylor: EM
Jay Treadwell: EM
Marti Villarreal: EM
Bill Wharton: EM
Serena Wille: EM
Alia Williams-Goodyear: EM
Caroline Willis: EM
Liz Wilson: EM
Connie Wones: EV

Mary Ford: EM, EV
Marcia Givens: C
Iris Harris: EM, EV
Robert James: EM, EV
Sharla Jennings: C
Virgil McDonald: EM, EV
Dorothy Robinson: EM, EV
Adam Shaw: EM, EV
Paul Stephenson: EM, EV

Mae Y. Cundiff: EM, EV, PL
Carolyn P. Dent: EM
Cora Floyd: EM, EV
Patricia A. Foster-Marks: EM, EV
Robbin C. Johnson: EM

132. ATONEMENT (CONTINUED)

Joyce L. McCannon: EM, EV
 Veronica S. Norwood: EM, EV
 Edward Phillips: EM, EV
 Marie A. Queen: EM, EV

134. ST. PHILIP THE EVANGELIST

Diane Barbee: EM, EV
 Virginia Branson: EM, EV
 Derek Cryer: EM, EV, C
 Derrick Cryer: EM
 Donald Cryer: PL
 Jacqueline Garrett: EM, EV, WL

203. ST. BARTHOLOMEW'S

Harry Bennett: P
 Eric Kaufmann: P

204. ST. JOHN'S, OLNEY

Pamela Brekke: EV
 Jo Ann Crystal: EV

207. ST. JOHN'S, NORWOOD PARISH

Julia Andrews: EM
 Larry Bangs: EM
 Constance Bishop: EM
 David Boyce: EM
 Terry Campbell: EM
 Christine Dallaire: EM
 Kurt Ellison: EM
 Alexandra Elverson: EM
 RoseMarie Fonseca: EM
 Marne Helfrich: EM
 Pamela Kempf: EM
 Rodney Long: EM
 Elizabeth Luck: EM
 Nancy Petrisko: EM
 Sue Rohan: EM
 Richard Saltsman: EM

208. ALL SAINTS', CHEVY CHASE

Gloria Becker: EM
 David Bickel: EM
 Dan Buckingham: EM
 Mary Wright Craddock: EM
 Kusén Crawford-Sampson: EM
 William Freund: EM
 Stuart Gerson: EM
 Peter J. Hanke: PL

Brenda D. Toles: EM, EV
 David Warr: EM
 Douglas A. Wilkins: EM

Brian Hamilton: EM, EV, WL
 Theresa Harris: EM, EV, C, WL
 Donald Harrison: EM, EV, C, WL
 Thomasina Washington: EM, EV, C, WL
 Stefan William: PL

Jessica Penkert: EM

Roberta Ridenour: EV

Karen Smith: EM
 Christian St. Clair: EM
 Betty Stacey: EM
 William Stahr: EM
 Kendall Storm: EM
 John Symons: EM
 Susan Symons: EM
 Pam Thomas: EM
 Kay Titus: EM
 Maragret Uhar: EM
 Anne Wake: EM
 Charles Warburton: EM
 Nancy Wiecking: EM
 Penelope Winder: EM
 Roxanna Wyand: EM

Alexandra Huntress-Reeve: EM
 Scott Johnson: EM
 Harris Jordan: EM
 Judy Kelly: EM
 Beverley Kennedy: EM
 Chad McCabe: EM
 Adol Owen-Williams: EM
 Mark Pape: EM

208. ALL SAINTS', CHEVY CHASE (CONTINUED)

Richard Ranger: EM
 Randall Ribaud: EM
 Beryl Scott: EM
 Charles Smith: EM
 David Stanley: EM
 May Day Taylor: EM

Richard Toikka: EM
 Robert Tyng: EM
 John Vandegriff: EM
 Karin Weber: EM
 Aen Webster: EM

209. CHRIST CHURCH, KENSINGTON

Raymond D. Barry: EM
 Yvonne Bryan: EM, EV
 Nora O. Buckley: EM, EV, WL
 James M. Cannon, IV: EM
 Susan Catlette: EM, EV
 Catherine Cleland: EM, EV
 Janet Cline-Moody: EM, EV
 Anthony C. Coe: EM, EV
 Linda W. Cooney: EM
 Angela Day: EV
 Carl Day: EV
 Patricia Hawfield: EM
 Rosalind L. Helz: EM
 Carol Jones: EV

Sharon Judge: EM
 Elizabeth Lakey: EM
 Ronald Y. Leung: EM
 Anne D. Meyers: EM
 Susanne K. Mitchell: EM, EV
 J. Scott Rickard: EM
 Lisa M. Rickard: EM
 Linda Rowan: EV
 Katharine E. Shuler: EM
 Constance Turner: EM
 W. Thomas Willis: EM, EV
 Rukmani D. Willis: EV
 Scott Wykoff: EM

210. ASCENSION, SLIGO PARISH

Joseph Awano: EM, EV, C, WL, P
 Ed (William) Bordley: EM, WL, P
 Annie Brown: EV
 Robert Brown: EV
 Sandy Brown: EM
 Warren Buckingham: EM, WL, P
 Robert Cosby: EM, WL, P
 Philip Fromyer: EM, P
 Anne Leveque: EM, C, WL, P

Diane Martin: EM
 Kathryn McCullough: EM, EV
 Linda McCullough: P
 Carol Schwobel: EM, EV, C, WL, P
 Joseph Snow: EM
 Jeanette Witter: EM, EV, WL
 Evangeline Wotorson: EM
 Haja Wotorson: EM

212. ST. MARY MAGDALENE

Dawn Bowen: EV
 Shirley Clarke: EV
 Beverley Collins: EV
 Joyce A. Crisp: EV

Carol Gardner: EV
 Cynthia Nicol-Myer: EM, EV
 Flavia Threatt: EV
 Marie Wallace: EV

216. GOOD SHEPHERD

Beth Baker: EM
 Deborah Beebe: EM
 Diane Bendahmane: EM, EV
 Judy Brown: EV
 Linda Campo: EM
 Donna Clemons-Sacks: EM

Elizabeth Cocke: EM, EV
 Karen Colbert: EM, EV
 Patricia Dorn: EM
 Paul Dugard: EM
 Susan Dugard: EM
 Elisa Elliott: EM

216. GOOD SHEPHERD (CONTINUED)

Anna Gillespie: EV
 Frank Hartman: EM
 Joan Lewis: EM, EV
 William Mautz: EM
 Patricia Ogg: EM, EV
 Rebecca Parks: EM

Phyllis Radovich: EM
 Diane Russell: EM
 Florence Walters: EV
 Greg Wood: EV
 Lynn Wood: EV

220. ST. MARK'S, FAIRLAND

Emily Benjamin: EM
 Russell A. "Rusty" Bishop: EM
 Roger Coe: EM
 Elaine J. Davis: EM
 Edwin Foster: EM
 C.I. "Cig" Gessford: EM
 Kim Alison Hazel: EM

Olivia E. Lee: EM
 Edwin Medlin: EM
 Janis Smith: EM
 Charles T. "Chuck" Smith, II: EM
 Kristianne "Kris" Taweel: EM
 Roberta Ufford: EM
 Elizabeth "Beth" Walton: EM

222. ST. ANNE'S

Ann Barlow: EV
 Carolyn Barrick: EM, WL
 David Engstrom: EV
 Frank Jacob: EM, EV, WL, P
 Christine Mathews: EM

Christina More: EM
 Marty More: EM
 Brian Nicholson: EM
 Reed Owens: EM
 Anna Pappas: EM

305. ST. JOHN'S, ZION PARISH

Ben Allen: EM
 Pam Bryant: EM
 Ian Hutson: EM
 Norm Jacob: EM
 Kathy Kidd: EM
 Laurie-Anne Lee: EM
 Jacinta Marshall: EM

Stanley Marshall: EM
 Justina Orafu: EM
 Rick Reynolds: EM
 Theresa Romani: EM
 Leslie Roper: EM
 Debra Stefany: EM, EV
 Nancy Ward: EM

306. CHRIST CHURCH, ACCOKEEK

Elizabeth Bogard Vander Wel: EM
 Kelley Howells: EM
 Theodore Hubbell: EM
 Christopher Hunton: EM

Frank McDonough: EM
 Andrew Samworth: EM
 Michael Sturman: EM

309. ST. THOMAS', P.G. COUNTY

Keith Charter: EM
 Gail Dennis: EM
 Shirley Duvall: EM
 Iona Harrison: EM
 Gary Hogue: EM, EV
 Deborah Kirk: EM, EV

Thomasina Rogers: EM
 Gabrielle Scott: EM, EV
 Mildred Stewart: EM, EV
 Jack Thompson: EM
 Sharon Voros: EM, EV

310. St. MATTHEW's

Angela Beltran: EM
 Rosa Briones: EM
 Silviano Celestino: EM, C
 Yolanda Celestino: EM, C
 Mildred Reyes: C
 Sandra Sanchez: EM

Ana Turcios: C
 Jose Fransisco Valle: EM, C, WL, P
 Adela Vasques: EM
 Francisco Vasquez: EM
 Idalia Velasques: C

320. St. CHRISTOPHER's

Justin Agunloye: EM
 Olutola Agunloye: EM
 Edward Allen: EM
 Kathleen Berney: EM
 Leo Enendu: EM
 Chidubem Ezinne: EM
 Joffrey Juste: EM

Norma Leighton: EM
 Austin Maduka: EM
 Jo Mimms-Bolden: EM
 Chinonso Modozie: EM
 James Modozie: EM, WL, P
 Eva Shaw-Taylor: EM

404. TRINITY PARISH, NEWPORT & HUGHESVILLE

Joyce Ching: EM, EV, WL, PL

Doris Logan: EM, EV, WL, PL

406. St. PAUL's, PINEY

Deborah Brown: EM
 Fern Brown: EM
 Melinda Brown: EM
 Winston Burroughs, Jr.: EM
 Ken Carter: EV
 Valerie Carter: EV
 Fred Cavanaugh: EM, EV, WL, P
 Joan Crittenden: EM, EV
 Ron Crittenden: EM, EV
 Joseph Flynn: EM
 Michael Fritz: EM, EV
 Susan Fritz: EM, EV
 Charles Gaumond: EM, EV
 Ruth Gaumond: EM, EV
 Laurie Jaffe: EM, EV
 Katharine Laughton: EM, EV, P
 David Leman: EM

Margaret Leman: EM
 Karen Miles: EM
 Susan Parody: EM
 Mike Quashne: EM
 Gregory Reeves: EM
 Caroline Richards: EM
 Fred Ritter: EM
 Kristin Sackman: EM
 John Sackman, Sr.: EM
 Janet Sargent: EM, EV, P
 Joyce Scofield: EV
 Steve Seely: EM, EV, WL, P
 Clarence St. John: EM
 Paula Truitte: EM, EV
 Sewell Truitte: EM, EV
 Scott Wesley: EM, EV
 Donald Wilson: EM, EV

NATIONAL CATHEDRAL SCHOOL FOR GIRLS

Elna Clevenger: EM
 Molly Hemphill: EM
 Beverly Hill: EM
 Patricia Howie: EM
 Kathleen Jamieson: EM

Justin Maaia: EM
 Sarah Pelmas: EM
 Elinor Scully: EM
 Jane Simchak: EM
 Deborah Virtue: EM

2011 FINANCIAL COMMITMENTS

REGION 1		GIVING PLEDGED	GIVING RECEIVED
102	Christ Church, Washington	36,000	42,200
104	St. John's, Lafayette Square	100,000	100,000
106	Epiphany, DC	30,000	30,000
107	Ascension and St. Agnes	20,000	18,333
108	St. Augustine's	7,000	7,000
116	St. Mark's, DC	40,000	40,000
117	St. Monica and St. James	7,500	7,500
118	St. Luke's, DC	30,000	30,000
119	St. Thomas', DC	39,000	39,000
126	St. Mary's	15,000	15,000
127	Calvary Church	14,784	14,784
130	St. George's, DC	16,000	16,000
TOTAL REGION 1		355,284	359,817
REGION 2			
101	Washington National Cathedral	90,000	90,000
103	St. John's, Georgetown	40,000	30,000
105	Christ Church, Georgetown	126,840	126,840
109	St. Alban's	100,000	100,000
112	Grace Church, Georgetown	27,500	27,500
113	St. Paul's, K Street	10,000	10,000
114	St. Stephen & the Incarnation	25,761	25,398
122	St. Margaret's	40,950	40,950
124	All Souls'	54,616	54,616
125	St. Columba's	90,000	100,000
128	St. Patrick's	45,000	45,000
129	St. David's	5,000	5,000
TOTAL REGION 2		655,667	655,304
REGION 3			
161	St. Barnabas' Church of the Deaf	2,000	2,000
202	St. Peter's	14,000	14,000
203	St. Bartholomew's	8,500	8,500
207	St. John's, Norwood Parish	56,017	68,017
208	All Saints', Chevy Chase	23,100	22,960
211	St. Dunstan's	30,300	30,300
214	St. Luke's, Trinity Parish	40,700	40,106
215	St. Francis	32,000	32,004
217	Ascension, Gaithersburg	41,850	41,850
218	Redeemer	43,270	43,270
221	St. James', Potomac	31,416	31,416
222	St. Anne's	3,200	3,910
223	St. Nicholas' Parish	9,095	3,878
TOTAL REGION 3		335,448	342,211

REGION 4		GIVING PLEDGED	GIVING RECEIVED
111	Holy Comforter	30,000	30,000
120	Trinity, DC	25,000	25,650
201	Christ Church, Rockville	45,000	45,000
204	St. John's, Olney	12,000	12,000
205	Grace Church, Silver Spring	35,050	35,050
206	St. Luke's, Brighton	10,100	10,100
209	Christ Church, Kensington	43,360	43,360
210	Ascension, Sligo Parish	18,482	18,482
212	St. Mary Magdalene	21,362	21,362
213	Our Saviour, Hillandale	9,000	9,000
216	Good Shepherd	19,731	19,731
219	Transfiguration	12,500	12,500
220	St. Mark's, Fairland	34,908	33,745
TOTAL REGION 4		316,493	315,980

REGION 5			
110	St. Paul's, Rock Creek	20,000	20,000
121	Our Saviour, Brookland	8,834	8,834
123	Holy Communion	2,500	2,500
131	St. Timothy's	24,000	24,000
132	Atonement	20,000	20,000
134	St. Philip the Evangelist	4,950	5,363
305	St. John's, Zion Parish	23,020	23,020
307	Holy Trinity, Collington	35,000	35,000
308	St. Philip's, Laurel	10,000	15,000
310	St. Matthew's	1,000	1,000
311	Epiphany, Forestville	9,674	9,334
313	St. Luke's, Bladensburg	3,000	0
314	St. John's, Mt. Rainier	7,500	8,061
315	St. Andrew's, College Park	18,000	18,000
316	St. Michael & All Angels	13,500	11,348
320	St. Christopher's	100	100
321	St. George's, Glenn Dale	14,783	14,783
TOTAL REGION 5		215,861	216,343

REGION 6			
301	St. John's, Broad Creek	13,676	13,676
302	St. Paul's, Baden	0	0
303	St. Barnabas', Leeland	29,567	22,175
304	Trinity, Upper Marlboro	16,550	16,850
306	Christ Church, Accokeek	0	0
309	St. Thomas', P.G. County	11,000	11,000
317	St. Barnabas', Temple Hills	3,000	3,500
319	Christ Church, Clinton	3,200	0
323	St. Philip's, Baden	1,000	1,000
401	Christ Church, Durham	0	0
402	Christ Church, Port Tobacco	2,000	2,000

REGION 6 CONT'D		GIVING PLEGDED	GIVING RECEIVED
403	Christ Church, Wayside	2,400	2,400
404	Trinity, Newport & Hughesville	3,000	3,000
405	St. James', Indian Head	16,998	16,998
406	St. Paul's, Piney	16,830	16,830
501	All Faith, Charlotte Hall	4,000	4,000
502	Christ Church, Chaptico	10,000	10,000
503	St. George's, Valley Lee	7,000	7,000
504	St. Andrew's, Leonardtown	2,400	2,400
505	Trinity, St. Mary's	5,150	8,570
506	All Saints', Oakley	5,000	2,500
507	Ascension, Lexington Park	6,000	6,000
TOTAL REGION 6		158,771	149,899
GRAND TOTAL		2,037,524	2,039,555

DIOCESE OF WASHINGTON
 PROPOSED BUDGET FOR 2012
 (ADOPTED)

	2011 ANNUAL BUDGET	2011 REFORECAST	2012 ADOPTED ANNUAL BUDGET	VARIANCE
REVENUE				
Giving – Parishes	2,182,663	2,035,524	2,101,036	65,512
Soper Income	1,250,000	1,250,000	1,163,550	(86,450)
Bishop's Annual Appeal	140,000	165,000	150,000	(15,000)
Interest & Investment Income	110,000	130,000	130,000	0
Other Income	75,000	75,000	75,000	0
Total Revenue	3,757,663	3,655,524	3,619,586	(35,938)
EXPENSES				
SALARIES & ADMINISTRATION				
Salaries & Benefits				
Salaries	1,621,488	1,380,592	1,362,834	(17,758)
Benefits (incl pension)	295,517	276,000	288,337	12,337
Independent Contractors		193,000	183,500	(9,500)
Total Salaries & Benefits	1,917,005	1,849,592	1,834,671	(14,921)
Administration				
Accounting				
Bank Fees & Supplies	14,700	22,000	22,000	0
Audit	45,000	45,000	45,000	0
Investment Expense	8,000	4,500	4,500	0
Total Accounting	67,700	71,500	71,500	0
Plant & Equipment				
Security	5,900	9,150	9,150	0
Parking	24,000	24,000	22,000	(2,000)

DIOCESE OF WASHINGTON
PROPOSED BUDGET FOR 2012
(ADOPTED)

	2011 ANNUAL BUDGET	2011 REFORECAST	2012 ADOPTED ANNUAL BUDGET	VARIANCE
Telecom	45,300	50,000	50,000	0
Custodial	24,800	24,800	24,800	0
Building Maintenance	5,500	11,000	10,000	(1,000)
Utilities	20,000	18,000	18,000	0
Maintenance	21,300	23,000	23,000	0
Equipment	3,900	1,600	2,000	400
Depreciation	85,000	101,700	103,000	1,300
Property Taxes	15,000	24,100	24,100	0
Insurance	63,100	53,000	53,000	0
Total Plant & Equipment	313,800	340,350	339,050	(1,300)
General Administration				
Postage & Mailing	19,000	11,000	10,000	(1,000)
Office Supplies	23,000	17,000	16,000	(1,000)
Archival	2,700	500	600	100
Legal	1,400	800	800	0
Hospitality	10,000	18,000	18,000	0
Bishop's Visitations	12,000	12,000	12,000	0
Clergy Dinners	2,500	0	0	0
Travel/Conferences/Meetings	7,500	18,000	11,500	(6,500)
Staff Development	5,000	5,000	6,000	1,000
Total General Administration	83,100	82,300	74,900	(7,400)
IT				
Computer Software/Supplies	6,800	6,000	7,000	1,000
Internet & Web Hosting	65,000	65,000	66,500	1,500

DIOCESE OF WASHINGTON
PROPOSED BUDGET FOR 2012
(ADOPTED)

	2011 ANNUAL BUDGET	2011 REFORECAST	2012 ADOPTED ANNUAL BUDGET	VARIANCE
Training	4,000	2,800	3,000	200
Total IT	75,800	73,800	76,500	2,700
Governance				
General Convention Deputies	20,000	20,000	20,000	0
Lambeth Conference	4,000	4,000	4,000	0
Diocesan Convention Expense	52,000	50,000	50,000	0
Diocesan Council Expense	6,000	5,000	5,000	0
Diocesan Standing Committee Expense	500	500	600	100
Diocesan Regional Assemblies	3,200	3,200	3,200	0
Comm. of Convention & Council	900	900	900	0
Interpreter for Deaf	3,000	3,300	3,000	(300)
Provincial Synod	5,800	7,000	6,000	(1,000)
Total Governance	95,400	93,900	92,700	(1,200)
Communications				
COM – Newspaper Production	26,000	17,000	15,000	(2,000)
COM – Newspaper Distribution	33,000	27,000	22,000	(5,000)
COM – Dues & Subscriptions	1,000	500	500	0
Graphic Design Services	13,000	0	0	0
Professional Services – Editorial	0	12,000	12,000	0
COM – Miscellaneous	1,800	1,800	1,000	(800)
Total Communications	74,800	58,300	50,500	(7,800)
Development				
Bishop's Annual Appeal	22,000	18,000	18,000	0

DIOCESE OF WASHINGTON
PROPOSED BUDGET FOR 2012
(ADOPTED)

	2011 ANNUAL BUDGET	2011 REFORECAST	2012 ADOPTED ANNUAL BUDGET	VARIANCE
<i>Total Development</i>	22,000	18,000	18,000	0
<i>Total Administration</i>	732,600	738,150	723,150	(15,000)
<i>Total Salaries & Administration</i>	2,649,605	2,587,742	2,557,821	(29,921)
DIOCESAN MINISTRIES				
Ministry Development & Deployment				
Commission on Ministry (COM)	18,600	12,000	12,000	0
Seminarian Support	14,000	10,000	10,000	0
Ordination Expense (Candidates)	2,600	2,200	2,200	0
Ordination Expense (Service)	25,000	21,600	21,600	0
Diocesan Confirmation	0	6,400	6,400	0
Deployment Office Expenses	15,000	15,000	15,000	0
Clergy Conference	12,000	14,000	14,000	0
Education for Ministry	1,500	1,500	1,500	0
Fresh Start	15,300	5,000	7,500	2,500
<i>Total Ministry Development & Deployment</i>	104,000	87,700	90,200	2,500
Youth & Academic Ministries				
Youth Ministry	18,000	18,000	18,000	0
Academic Ministries	8,500	6,500	6,500	0
<i>Total Youth & Academic Ministries</i>	26,500	24,500	24,500	0
Latino Ministry	120,000	120,000	158,872	38,872
Mission Support (St. Barnabas)	79,600	68,063	52,684	(15,379)
University Missions				
Howard University – Chaplain	92,000	92,752	100,891	8,139

DIOCESE OF WASHINGTON
PROPOSED BUDGET FOR 2012
(ADOPTED)

	2011 ANNUAL BUDGET	2011 REFORECAST	2012 ADOPTED ANNUAL BUDGET	VARIANCE
University of Maryland – Chaplain	96,000	97,147	98,482	1,335
<i>Total University Missions</i>	188,000	189,899	199,373	9,474
Congregational Support				
Ministry & Resource Development	5,000	5,000	5,000	0
Congregation & Mission Development	0	22,000	20,000	(2,000)
Data Gathering & Consulting	6,300	13,000	13,000	0
Aid to Congregations in Transition	80,000	95,000	70,000	(25,000)
Leadership Training	0	0	2,000	2,000
Stewardship Training	3,500	0	0	0
<i>Total Congregational Support</i>	94,800	135,000	110,000	(25,000)
<i>Total Diocesan Ministries</i>	612,900	625,162	635,629	10,467
National & International Ministries				
ECUSA	471,605	431,605	415,135	(16,470)
Companion Diocese – Jerusalem	5,000	2,000	2,000	0
Ecumenical/Interfaith Ministry	10,000	5,000	5,000	0
Partnership - Province South Africa	5,000	2,000	2,000	0
MDGs	3,000	2,000	2,000	0
<i>Total National & International Ministries</i>	494,605	442,605	426,135	(16,470)
<i>Total Expenses</i>	3,757,110	3,655,509	3,619,585	(35,924)
Change in Net Assets from Operations	553	15	1	(14)
Total Change in Net Assets	553	15	1	(14)



JOHNSON LAMBERT & CO. LLP
CPAs AND CONSULTANTS

Audited Financial Statements

The Convention of the Protestant
Episcopal Church
of the Diocese of Washington

*Year ended December 31, 2011 (with summarized comparative totals for 2010)
with Report of Independent Auditors*

The Convention of the Protestant Episcopal Church
of the Diocese of Washington

Audited Financial Statements

Year ended December 31, 2011 (with summarized comparative totals for 2010)

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Report of Independent Auditors

Diocesan Council of the
Convention of the Protestant Episcopal
Church of the Diocese of Washington

We have audited the accompanying statements of financial position of the Convention of the Protestant Episcopal Church of the Diocese of Washington (the Diocese) as of December 31, 2011, and the related statement of activities and cash flows for the year then ended. These financial statements are the responsibility of the Diocese's management. Our responsibility is to express an opinion on these financial statements based on our audit. The prior year summarized comparative information has been derived from the Diocese's 2010 financial statements and, in our report dated June 29, 2011 we expressed an unqualified opinion on those financial statements.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Diocese's internal control over financial reporting. Accordingly, we express no such opinion. An audit also includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Convention of the Protestant Episcopal Church of the Diocese of Washington as of December 31, 2011 and 2010, and the changes in its net assets and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

Falls Church, Virginia
June 11, 2012

Johnson Lambert & Co. LLP

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The Convention of the Protestant Episcopal Church
of the Diocese of Washington

Statements of Activities

Year ended December 31, 2011, with Comparative Totals for 2010

	2011				2010	
	Unrestricted	Held for Others	Temporarily Restricted	Permanently Restricted	Total	Total
Revenues, gains and other support:						
Parish giving	\$ 2,066,417	\$ —	—	\$ —	\$ 2,066,417	\$ 2,055,819
Gifts and grants	223,971	97,366	72,422	—	393,759	644,260
Transfer of titles of mission land and vicarages	2,080,112	—	—	—	2,080,112	—
John T. Walker School gifts and grants	1,131,462	—	—	—	1,131,462	1,296,635
Distribution from trusts	1,163,624	—	315,263	—	1,478,887	1,560,855
Interfund dividends – investment fund	139,398	263,404	84,777	—	487,579	675,605
PECF – wage support of Bishop	60,000	—	—	—	60,000	60,000
Health insurance premiums sold	8,264	—	—	—	8,264	18,969
Interest income	23,006	—	—	—	23,006	15,525
Total revenue	6,896,254	360,770	472,462	—	7,729,486	6,327,668
Budget directed expenses:						
Salaries and benefits	1,844,118	—	—	—	1,844,118	1,938,599
Administration	636,938	—	—	—	636,938	688,173
Growth and development	82,875	—	—	—	82,875	71,220
Diocesan ministries	705,674	—	—	—	705,674	695,678
National and international ministries	445,859	—	—	—	445,859	588,076
Total budget directed expenses	3,715,464	—	—	—	3,715,464	3,981,746
Non-budget directed expenses:						
Donor restricted activities	488,780	—	—	—	488,780	615,306
Net assets released from restrictions	(488,780)	—	488,780	—	—	—
Council influenced	1,010,549	—	—	—	1,010,549	1,036,668

The Convention of the Protestant Episcopal Church
of the Diocese of Washington

Statements of Activities (Continued)

Year ended December 31, 2011, with Comparative Totals for 2010

	2011			2010		
	Unrestricted	Held for Others	Temporarily Restricted	Permanently Restricted	Total	Total
John T. Walker School fund	1,493,191	—	—	—	1,493,191	1,052,921
Bishop directed	23,107	—	—	—	23,107	61,120
Total non-budget directed expenses	2,526,847	—	488,780	—	3,015,627	2,766,015
Total expenses	6,242,311	—	488,780	—	6,731,091	6,747,761
Change in net assets before non-operating (losses) and gains	653,943	360,770	(16,318)	—	998,395	(420,093)
Non-operating (losses) and gains:						
Net change in fair value of beneficial interest in perpetual trusts	—	—	—	(309,610)	(309,610)	3,942,384
Net change in fair value of investments	(257,838)	(601,362)	(4,498)	(155,172)	(1,018,870)	540,045
Net change in liability for funds held for others	—	354,298	—	—	354,298	(666,968)
Other	(85,214)	(56,255)	(23,308)	(17)	(164,794)	(125,630)
Future (disbursements) receipts held for others	—	(57,451)	—	—	(57,451)	17,243
Distributions from trusts	—	—	—	(1,478,887)	(1,478,887)	(1,560,855)
Total non-operating (losses) and gains	(343,052)	(360,770)	(27,806)	(1,943,686)	(2,675,314)	2,146,219
Change in net assets	310,891	—	(44,124)	(1,943,686)	(1,676,919)	1,726,126
Net assets, beginning of year	9,499,120	—	911,057	45,374,170	55,784,347	54,058,221
Net assets, end of year	\$ 9,810,011	\$ —	\$ 866,933	\$ 43,430,484	\$ 54,107,428	\$ 55,784,347

See accompanying notes to financial statements.

The Convention of the Protestant Episcopal Church
of the Diocese of Washington

Statements of Financial Position

December 31, 2011, with Comparative Totals for 2010

	2011				2010	
	Unrestricted	Held for Others	Temporarily Restricted	Permanently Restricted	Total	Total
Assets						
Cash and cash equivalents	\$ 1,675,507	\$ —	\$ —	\$ —	\$ 1,675,507	\$ 1,661,931
Amounts due (to)/from other funds	(876,780)	(140,194)	806,205	210,769	—	—
Investments, fair value	3,226,403	8,906,743	20,896	2,935,751	15,089,793	17,162,317
Accrued income receivable	10,963	—	34,192	—	45,155	128,648
Parish giving receivables	162,311	—	—	—	162,311	106,072
Notes receivable	1,112,821	—	—	—	1,112,821	1,209,735
Other receivables	144,531	—	5,640	—	150,171	205,551
Land and buildings	3,659,769	—	—	—	3,659,769	1,579,657
Property and equipment, net of accumulated depreciation	2,575,379	—	—	—	2,575,379	2,861,558
Beneficial interests in perpetual trusts	—	—	—	40,283,964	40,283,964	42,072,461
Other assets	56,094	—	—	—	56,094	118,541
Total assets	\$ 11,746,998	\$ 8,766,549	\$ 866,933	\$ 43,430,484	\$ 64,810,964	\$ 67,106,471
Liabilities and net assets						
Liabilities:						
Accounts payable and accrued expenses	\$ 265,876	\$ —	\$ —	\$ —	\$ 265,876	\$ 587,314
Loan	1,652,175	—	—	—	1,652,175	1,652,175
Deferred revenue	18,936	—	—	—	18,936	18,567
Funds held for others	—	(140,194)	—	—	(140,194)	(196,972)
Funds invested by parishes	—	8,906,743	—	—	8,906,743	9,261,040
Total liabilities	1,936,987	8,766,549	—	—	10,703,536	11,322,124

The Convention of the Protestant Episcopal Church
of the Diocese of Washington

Statements of Financial Position (Continued)

December 31, 2011, with Comparative Totals for 2010

	2011				2010
	Unrestricted	Held for Others	Temporarily Restricted	Permanently Restricted	Total
Net assets:					
Unrestricted	9,810,011	—	—	—	9,810,011
Temporarily restricted	—	—	866,933	—	866,933
Permanently restricted	—	—	—	43,430,484	43,430,484
Total net assets	9,810,011	—	866,933	43,430,484	54,107,428
Total liabilities and net assets	\$ 11,746,998	\$ 8,766,549	\$ 866,933	\$ 43,430,484	\$ 64,810,964
					\$ 67,106,471

See accompanying notes to financial statements.

The Convention of the Protestant Episcopal Church
of the Diocese of Washington

Statements of Cash Flows

Year ended December 31, 2011, with Comparative Totals for 2010

	Years ended December 31,	
	2011	2010
Cash flows from operating activities		
Change in net assets	\$ (1,676,919)	\$ 1,726,126
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Transfer of titles of mission land and vicarages	(2,080,112)	—
Depreciation and amortization	366,631	175,419
Change in balances of funds invested by parishes	(354,298)	666,968
Net change in funds held for others	56,778	(17,242)
Change in the fair value of investments	1,018,870	(540,045)
Changes in assets and liabilities:		
Beneficial interests in perpetual trusts	1,788,497	(2,381,529)
Accrued income receivable	83,493	(12,133)
Parish giving receivables	(56,239)	129,890
Other receivables	55,380	(11,720)
Other assets	62,447	236,500
Accounts payable and other liabilities	(321,069)	295,924
Net cash (used in) provided by operating activities	(1,056,541)	268,158
Cash flows from investing activities		
Issuance of notes receivable	(300,000)	—
Proceeds from repayment of notes receivable	396,914	204,782
Purchase of investments	(4,846,613)	(6,887,946)
Proceeds from sale of investments	5,900,268	6,372,973
Purchase of property and equipment	(80,452)	(1,774,727)
Donated securities, restricted for long term investments	—	(223,654)
Net cash provided by (used in) investing activities	1,070,117	(2,308,572)
Cash flows from financing activities		
Line of credit proceeds	—	1,296,555
Contribution to be held permanently	—	223,654
Net cash provided by financing activities	—	1,520,209
Change in cash and cash equivalents	13,576	(520,205)
Cash and cash equivalents, beginning of year	1,661,931	2,182,136
Cash and cash equivalents, end of year	<u>\$ 1,675,507</u>	<u>\$ 1,661,931</u>
Supplementary disclosure of cash flow information:		
Interest paid	<u>\$ 54,044</u>	<u>\$ 35,328</u>

See accompanying notes to financial statements.

The Convention of the Protestant Episcopal Church
of the Diocese of Washington

Notes to Financial Statements
Years ended December 31, 2011 and 2010

Note 1 – Organization

The Convention of the Protestant Episcopal Church of the Diocese of Washington (the Diocese) is an organization made up of member parishes and missions in and around the Washington area. The primary purposes of the Diocese are governance of the Diocese through the Bishop and the Diocesan Convention; programs dedicated to National Episcopal Church activities; mission and evangelism work in the Diocese; and congregational ministry.

The Diocese is a not-for-profit, religious organization and is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. Management has concluded that the Diocese has maintained its exempt status. Additionally, management has concluded that there are no uncertain tax positions for the years ended December 31, 2011 and 2010. The Diocese is not required to file an information return with the Internal Revenue Service.

Note 2 – Summary of Significant Accounting Policies

Basis of Accounting

The accounts of the Diocese are maintained on an accrual basis in accordance with accounting principles generally accepted in the United States of America (GAAP). The accounts are segregated by separate funds established in accordance with specified activities, purposes or restrictions.

Estimates

The preparation of the financial statements in conformity with GAAP requires management to make estimates and assumptions that affect certain reported amounts of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and amounts of revenues and expenses reflected during the reporting period. Actual results could differ from those estimates.

Risk and Uncertainties

The Diocese invests in various investment securities. Investment securities are exposed to various risks such as interest rate, market, and credit risk. Due to the level of the risk associated with certain investments securities, it is at least reasonably possible that changes in the values of investment securities will occur in the near term and those changes could materially affect the amounts reported on the statement of financial position.

The Convention of the Protestant Episcopal Church
of the Diocese of Washington

Notes to Financial Statements (Continued)

Note 2 – Summary of Significant Accounting Policies (Continued)

Financial Statement Presentation

In accordance with GAAP, the Diocese reports information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. In addition, the Diocese presents a statement of activities, which reports expenses by functional classification, and a statement of cash flows.

Unrestricted net assets represent net assets that are neither permanently restricted nor temporarily restricted by donor-imposed stipulations. Included in the unrestricted net assets classification are the following:

- Discretionary Funds — Funds held for discretionary use by the Bishop, or by the Bishop and Diocesan Council acting on behalf of the Diocese.
- Designated Funds — Funds internally designated for specific purposes.
- Undesignated Funds — Funds held for the day to day operations.
- Held for Others — Amounts held by the Diocese for the parishes.

Temporarily restricted net assets represent that part of net assets for which the use is limited by donor-imposed stipulations that either expire by passage of time or can be fulfilled and removed by actions pursuant to those stipulations.

Permanently restricted net assets represent that part of net assets subject to donor-imposed restrictions requiring that the principal be maintained perpetually with only the income thereon to be available for stated or general operating purposes.

Comparative Financial Information

The financial statements include certain prior year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with generally accepted accounting principles. Accordingly, such information should be read in conjunction with the Diocese's audited financial statements for the year ended December 31, 2010, from which the summarized information was derived.

Estimates

The preparation of the financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

The Convention of the Protestant Episcopal Church
of the Diocese of Washington

Notes to Financial Statements (Continued)

Note 2 — Summary of Significant Accounting Policies (Continued)

Subsequent Events

The Diocese has evaluated subsequent events for disclosure and recognition through June 11, 2012, the date on which these financial statements were available to be issued. All material subsequent events have been disclosed as of that date.

Cash and Cash Equivalents

The Federal Deposit Insurance Corporation (FDIC) insures amounts on deposit with each financial institution up to limits as prescribed by law. The Diocese considers all highly liquid debt instruments with an initial maturity of 90 days or less to be cash equivalents. The Diocese may hold funds with financial institutions in excess of the FDIC insured amount; however, the Diocese has not experienced any losses in such accounts and management believes it is not exposed to any significant credit risk on cash and cash equivalents.

Investments and Measurement of Fair Value

The Investment Fund is a vehicle for long-term investment of Restricted, Designated, Discretionary and other Undesignated Funds of the Diocese and funds of certain Parishes, separate Congregations, and Missions of the Diocese. Income distributions to the Diocese are included as additions to the appropriate fund.

The Diocese invests in mutual funds and equities which are recorded at fair value. Investment income or losses are reported as operating activities, while the current year changes in fair value of investments (realized and unrealized gains and losses) are reported as non-operating activities. The Diocese recognizes transfers between levels of the GAAP fair value hierarchy at the end of the reporting period in which circumstances occur causing changes in the availability of inputs to the fair value methodology.

The Diocese's classifications for investment are based on the GAAP fair value measurement standard, which established a three-level hierarchy framework. The framework is based on the inputs used in valuation and requires that observable inputs be used in the valuations when available. The disclosure of fair value estimates in the fair value guidance includes a hierarchy based on whether significant valuation inputs are observable. In determining the level of hierarchy in which the estimate is disclosed, the highest priority is given to unadjusted quoted prices in active markets and the lowest priority to unobservable inputs that reflect the Diocese's significant market assumptions. The three levels of the fair value hierarchy are as follows:

The Convention of the Protestant Episcopal Church
of the Diocese of Washington

Notes to Financial Statements (Continued)

Note 2 — Summary of Significant Accounting Policies (Continued)

Investments and Measurement of Fair Value (continued)

Level 1 — Inputs to the valuation methodology are quoted prices (unadjusted) for identical assets or liabilities traded in active markets.

Level 2 — Inputs to the valuation methodology included quoted prices for similar assets or liabilities in active markets, quoted prices for identical or similar assets or liabilities in markets that are not active, inputs other than quoted market prices that are observable for the assets or liability and market-corroborated inputs.

Level 3 — Inputs to valuation methodology are unobservable and are significant to the fair value measurement.

Fair values are based on quoted market prices when available (Level 1). The Diocese receives the quoted market prices from third party nationally recognized pricing services. When market prices are not available, the Diocese utilizes a pricing service to determine an estimate of fair value, which is mainly used for fixed maturity investments. The fair value is generally estimated using current market inputs for similar financial investments with comparable terms and credit quality, commonly referred to as matrix pricing (Level 2). In instances where there is little or no market activity for the same or similar instruments, the Diocese estimates fair value using methods, models and assumptions that management believes are relevant to the particular asset or liability. This may include discounted cash flow analysis or other income based approaches (Level 3). These valuation techniques involve some level of management estimation and judgment.

Funds Invested By Parishes

The Diocese invests funds on behalf of the parishes. These funds are classified in the Statement of Financial Position as Held for Others and are recorded as both an asset and a liability for the years ended December 31, 2011 and 2010. The Investment Fund is a vehicle for long-term investment of certain funds of the Parishes, separate Congregations, and Missions of the Diocese that have elected to utilize such services. The objective of the Investment Fund is to seek increased dividends and to attain an appreciation in value that, together with interest income, exceeds the effects of inflation. The Investment Fund is held by the Diocese in the name of the Diocese. While the Diocese is committed to maintaining the amounts as being attributable to the parishes, congregations, and missions as participants in the Investment Fund these funds are not insulated from claims of creditors against the Diocese.

The Convention of the Protestant Episcopal Church
of the Diocese of Washington

Notes to Financial Statements (Continued)

Note 2 — Summary of Significant Accounting Policies (Continued)

Parish Giving Receivables

Annual giving receivables of parishes and missions are recognized as revenue, based on amounts collected during the year and estimates of amounts to be collected as of the end of the fiscal year. These estimates are based primarily on amounts collected subsequent to the fiscal year-end. Each receivable balance is assessed at the end of the year if an allowance for bad debt is appropriate.

Notes Receivable

The Diocese enters into loan agreements with individual parishes and employees. The notes receivable balance consists of advances made to parishes, secured loans made to assist members of the clergy in purchasing a residence and other short term advances to employees and members of the clergy. The receivable balance is assessed at the end of the year to determine if an allowance for bad debt is necessary. Refer to Note 9 — Related party transactions for additional details.

Land and Buildings

Upon closing of a parish under the Diocese's jurisdiction, all property including land and building for the parish becomes the Diocese's property. The property is recognized at the lower of the appraised value or the state income tax assessment at the time the property is assumed by the Diocese.

Property, Equipment and Depreciation

Property and equipment purchases greater than \$1,000 are carried at cost net of accumulated depreciation and depreciated using the straight line method over their estimated useful lives of 3 to 10 years. Donated items are carried at the estimated fair value at the date of donation.

Beneficial Interests in Perpetual Trusts

The Diocese recognizes as permanently restricted revenue and as assets, its beneficial interests in perpetual trusts held by third parties when notified of the trust's existence. Under the terms of the trust instruments, the Diocese has irrevocable rights to receive the income earned by the trust assets in perpetuity, but never receives the original corpus. Such revenue and assets are recorded initially at fair value with adjustments to such value, as changes occur, based on information reported by the trustees. Annual income distributions from the trusts are reported as revenues that increase temporarily restricted or unrestricted net assets depending on the nature of donor restrictions on distributions. Adjustments to the initially reported assets are recognized as permanently restricted gains or losses.

The Convention of the Protestant Episcopal Church
of the Diocese of Washington

Notes to Financial Statements (Continued)

Note 2 — Summary of Significant Accounting Policies (Continued)

Gifts and Grants

The Diocese receives contributions throughout the year. Contributions received by the Diocese for the John T. Walker School are presented separately in the statements of activities. Contributions received for a specific purpose are presented as temporarily or permanently restricted in the statements of financial position. Donor restricted contributions whose restrictions are met within in the same year as received are reported as unrestricted gifts and grants in the statements of activities.

Budget Directed Expenses

Budget directed expenses consist of expenditures that are included in the annual operating budget of the Diocese. These expenditures are comprised of the following: Salaries and benefits, administration, growth and development, diocesan ministries and national and international ministries. Refer to Note 3 — Budget directed expenses for additional detail on these expenditures.

Non-Budget Directed Expenses

Non-budget directed expenses consist of expenditures that are not part of the annual budget of the Diocese. These expenditures are comprised of the following: Council influenced, those made that satisfy the donor imposed use restrictions, John T. Walker School, and the Bishop discretionary fund. Refer to Note 4, 6 and 9 for additional details on the Council Influenced, release from donor restrictions and John T. Walker School expenses, respectively.

Donated Services

The Diocese receives contributions of services from various donors, parishioners and volunteers. These services consist primarily of advisory and administrative support. Such services are not recognized as revenues and expenses in the statement of activities and changes in net assets as the value of those services do not meet the requirements for recognition in accordance with GAAP.

Reclassifications

Certain 2010 amounts have been reclassified to conform to the 2011 presentation.

The Convention of the Protestant Episcopal Church
of the Diocese of Washington

Notes to Financial Statements (Continued)

Note 3 — Budget Directed Expenses

Budget directed expenses were comprised of the following for the year ended December 31:

	2011	2010
Salaries and benefits	\$ 1,844,118	\$ 1,938,599
Administration:		
Plant and equipment	348,543	325,800
General administration	88,049	120,546
Accounting	73,397	74,232
Governance	64,675	95,731
Information technology	62,274	71,864
Total administration	636,938	688,173
Growth and development:		
Communications	60,614	53,070
Development	22,261	18,150
Total growth and development	82,875	71,220
Diocesan ministries:		
University missions	197,101	191,118
Congregational support	161,737	191,014
Ministry development and deployment	125,419	106,260
Latino Ministries	107,320	115,063
Mission support (St. Barnabas)	81,417	59,094
Youth and academic ministries	32,680	33,129
Total diocesan ministries	705,674	695,678
National and international ministries:		
ECUSA	438,798	573,547
Ecumenical/interfaith ministries	6,347	9,414
Partnership-South Africa	714	4,605
Urban ministries	—	510
Total national and international ministries	445,859	588,076
Total budget directed expenses	<u>\$ 3,715,464</u>	<u>\$ 3,981,746</u>

The Convention of the Protestant Episcopal Church
of the Diocese of Washington

Notes to Financial Statements (Continued)

Note 4 — Council Influenced Expenses — Non Budget Directed Expenses

Council influenced expenses were comprised of the following for the year ended December 31:

	2011	2010
IX Bishop search/transition	\$ 309,545	\$ 20,792
Hispanic outreach	247,071	237,851
Closed parish building project	155,953	287,608
Health/Life insurance claims paid	150,840	187,682
Phillips fund — mission construction	49,851	162,524
Other Soper fund projects	38,192	71,685
Youth coalition	20,921	27,155
Clergy and congregations in transition	13,781	—
Site fund-transfers	7,246	9,725
CDI fund	7,190	12,719
Health insurance cost containment	5,634	—
Orthodontia	4,000	—
Global justice	325	4,061
General convention	—	14,866
	<u>\$ 1,010,549</u>	<u>\$ 1,036,668</u>

Note 5 — Designated and Discretionary — Unrestricted

Net assets comprising the designated and discretionary funds within unrestricted net assets were comprised of the following as December 31:

	2011	2010
Closed parish funds	\$ 1,790,754	\$ 1,971,178
Funds invested in real property	3,703,598	1,672,265
Soper trust income fund	1,159,427	1,314,353
Missionary development fund	1,294,729	1,293,718
Bishop John T. Walker School fund	830,686	1,192,415
Wilmer conference center	362,540	362,540
Bishops housing funds	283,633	270,104
Phillip's fund	113,937	165,361
IX Bishop Search/Transition	9,261	309,076
Health insurance fund	—	151,364
Discretionary	69,122	81,661
Other funds	107,017	339,454
Total designated and discretionary net assets	<u>\$ 9,724,704</u>	<u>\$ 9,123,489</u>

The Convention of the Protestant Episcopal Church
of the Diocese of Washington

Notes to Financial Statements (Continued)

Note 5 — Designated and Discretionary — Unrestricted (Continued)

The purposes of these designated and discretionary net assets are as follows:

Funds invested in real property — This amount represents funds invested in undeveloped mission sites, mission churches and vicarages and property and equipment owned by the Diocese.

Closed parish funds — Represents funds from the sale of parish property, with approximately 28% designated for the benefit of Holy Redeemer Mission, an offspring of St. Matthew's Parish.

Missionary development fund — Established in 1969, these funds are used for parish loans and other missionary property acquisitions, renovations, repairs and maintenance.

Soper trust income fund — The Soper fund has been set up to reflect the receipt of income from a perpetual trust established by Ruth Gregory Soper. Pursuant to principles established by the Diocesan Council, the funds are earmarked for ministry and outreach furthering the Diocesan Vision Statement. Beginning in 2004, the Council approved the distribution of Soper funds to the Diocese's unrestricted fund for operating purposes. Distributions from the Soper fund for the years ended December 31, 2011 and 2010 were \$1,163,550 and \$1,250,309, respectively.

Bishop John T. Walker School fund — This fund is used to support the operations of the Bishop John T. Walker School for Boys (BWS), a tuition-free Episcopal school serving boys and their families living east of the Anacostia River. BWS is unincorporated operating unit of the Diocese.

Bishops Housing Funds — This fund is used to provide housing loans to the Bishops and diocesan clergy relocating to the metropolitan DC area.

Phillips fund — This fund is used to support the missionary clergy and the purchase of debt free missions.

Wilmer conference center — Funds are available to lend to parishes in amounts up to \$35,000 for five-year periods. Interest on the loans is used to fund parish-sponsored conferences.

IX Bishop Search / Transition — This fund is used to support expenses associated with the search for nominees for election as Bishop of Washington and the transition of the bishop-elect.

The Convention of the Protestant Episcopal Church
of the Diocese of Washington

Notes to Financial Statements (Continued)

Note 5 — Designated and Discretionary — Unrestricted (Continued)

Health insurance fund — In 2008, the Diocese had a self-insurance program based on a Limited Risk, Minimum Premium Contract with Blue Cross and Blue Shield of the National Capital Area (BCBSNCA). In the beginning of 2009, the Diocese began to outsource their insurance. The amount in the fund represents claims that the Dioceses are still responsible for under the self-insured plan. The run out period for filing these claims extended through 2010.

Note 6 — Restricted Funds

Activity related to temporarily restricted net assets funds including contributions and expenditures in accordance with the donor restrictions for the years ending December 31, 2011 and 2010 are as follows:

	Balance at December 31, 2010	2011 Revenue	2011 Expense	Balance at December 31, 2011
Seton Belt Trust	\$ 338,747	\$ 303,490	\$275,787	\$ 366,450
Hopper/Global South	97,413	—	5,344	92,069
Disabled & Needy Clergy	71,401	3,838	29,031	46,208
Kean Fund	57,888	24,622	11,713	70,797
Margaret Meiger Girls Fund	34,264	4,940	29,382	9,822
Anne E. Berlinghame Fund	30,838	2,914	10,000	23,752
CH Foster Fund	51,244	—	51,244	—**
Barringer Poor Clergy and Seminarian Support	70,116	15,126	6,000	79,242
Ruth N. Hoxie Fund	23,797	5,152	3,600	25,349
Bishop Houseman — Children Programs	28,425	597	—	29,022
Angus Dun Fund	20,571	11,780	5,150	27,201
Other (13 Funds)	86,353	95,505	84,837	97,021
	<u>\$ 911,057</u>	<u>\$ 467,964</u>	<u>\$512,088</u>	<u>\$ 866,933</u>

**During the year ended December 31, 2011, the balance in the CH Foster Fund was transferred to the designated Latino Ministry Fund within unrestricted net assets. The ending balance of the Latino Ministry Fund is recorded in the other funds in Note 5 — Designated and Discretionary — Unrestricted of the notes to the financial statements.

The Convention of the Protestant Episcopal Church
of the Diocese of Washington

Notes to Financial Statements (Continued)

Note 6 — Restricted Funds (Continued)

	Balance at December 31, 2009	2010 Revenue	2010 Expense	Balance at December 31, 2010
Seton Belt Trust	\$ 429,401	\$ 339,315	\$429,969	\$ 338,747
Hopper/Global South	111,606	500	14,693	97,413
Disabled & Needy Clergy	76,902	7,794	13,295	71,401
Kean Fund	68,977	—	11,089	57,888
Margaret Meiger Girls Fund	66,557	3,537	35,830	34,264
Anne E. Berlinghame Fund	51,629	2,137	22,928	30,838
CH Foster Fund	51,244	—	—	51,244
Barringer Poor Clergy and Seminarian Support	38,746	31,370	—	70,116
Ruth N. Hoxie Fund	34,516	3,708	14,427	23,797
Bishop Houseman — Children Programs	26,327	2,548	450	28,425
Angus Dun Fund	23,772	8,761	11,962	20,571
Other (13 Funds)	81,860	94,169	89,676	86,353
	<u>\$ 1,061,537</u>	<u>\$ 493,839</u>	<u>\$644,319</u>	<u>\$ 911,057</u>

Permanently restricted net assets consist of the following as of December 31:

	2011	2010
Beneficial interest in the following perpetual trust:		
Ruth G. Soper trust	\$ 24,212,021	\$ 25,348,910
W. Seton Belt trust	15,746,249	16,367,375
Other (2 trusts)	<u>325,694</u>	<u>356,176</u>
	40,283,964	42,072,461
Other assets and liabilities, net	210,769	180,970
Invested in units of the Investment fund:		
Katherine Winthrop Kean fund	821,246	846,547
Angus Dun Fellowship fund	395,929	421,583
St. Mary's Normal and Industrial School fund	321,301	342,166
George C. Remey fund	294,264	313,396
Bishop John T. Walker School Endowment fund	219,482	223,654
Ruth M. Hoxie fund	177,580	189,224
Margaret Wister Meiger Girls Friendship Society Memorial fund	169,372	180,489
Seminary Support	140,712	149,990
Other (12 funds)	395,865	453,690
	<u>2,935,751</u>	<u>3,120,739</u>
Total	<u>\$ 43,430,484</u>	<u>\$ 45,374,170</u>

The Convention of the Protestant Episcopal Church
of the Diocese of Washington

Notes to Financial Statements (Continued)

Note 6 — Restricted Funds (Continued)

Information relative to the utilization of the income on the trusts and funds listed individually is as follows:

Ruth G. Soper trust — The Soper fund has been set up to reflect the receipt of income from a perpetual trust established by Ruth Gregory Soper. Pursuant to principles established by the Diocesan Council, the funds are earmarked for ministry and outreach furthering the Diocesan Vision Statement through the Diocese's unrestricted fund for operating purposes.

W. Seton Belt trust — Income from the trust is restricted to the aid of retired clergy, support of homes for the aging, and other related charitable purposes. The distributions from the trust during the years ended December 31, 2011 and 2010 were \$300,592 and \$310,526, respectively.

Katherine Winthrop Kean fund — This fund was established by a bequest in 1975 with income to provide "Christian hospitality to strangers of all denominations in the nation's capital." Funds are disbursed on approval by the Bishop.

Angus Dun Fellowship fund — This fund was established in 1971 with income designated to provide support for clergy continuing education. Funds are administered by and disbursed on approval of the Angus Dun Committee.

St. Mary's Normal and Industrial School fund — (Farm Property) — A trust created in 1897, from which income is administered and distributed by the St. Mary's Scholarship Committee for aid to minority students in St. Mary's County.

George C. Remy fund — Income from this fund is to be used for the benefit of the poor, the needy, and others needing assistance.

Bishop John T. Walker School Endowment fund — Income from this fund is available for use for expenses associated with the Bishop John T. Walker School.

Ruth M. Hoxie fund — By bequest of Evelyn N. Sherril in 1968, income from this fund is to be used to provide housing for needy, aged persons.

Margaret Wister Meiger Girls Friendly Society Memorial fund — When the Girls Friendly Society ceased operations in 1974, its assets were turned over to the Diocese with the income to be used for work with and for women.

Seminary Support fund — Funds provide educational support for seminarians and are paid directly to the seminary as partial offset of tuition.

The Convention of the Protestant Episcopal Church
of the Diocese of Washington

Notes to Financial Statements (Continued)

Note 7 — Donor Restricted Endowment Funds

The Council has interpreted the District of Columbia's Uniform Prudent Management of Institutional Funds Act ("UPMIFA") as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds absent explicit donor stipulations to the contrary. The Council classifies investment income as temporarily restricted until such time that it is appropriated for use. Unrealized gains and losses are classified as changes in permanently restricted net assets. The Diocese manages the endowment in the same manner as its other investment holdings.

The Diocese's endowments that have been received are investments that are held by third parties to support the various needs and programs of the Diocese. The endowment, which consists of twenty funds, is subject to the provision of the UPMIFA of the District of Columbia. The activity of the endowment funds consisted of the following during the years ended December 31, 2011 and 2010, respectively:

	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
Endowment net assets, December 31, 2010	\$ —	\$ 387,009	\$ 3,120,739	\$ 3,507,748
Investment return:				
Investment income	—	—	82,115	82,115
Net change in fair value	—	—	(184,988)	(184,988)
Total investment (loss)	—	—	(102,873)	(102,873)
Appropriation of endowment assets for expenditures	—	82,115	(82,115)	—
Expenditures in accordance with donor intent	—	(111,565)	—	(111,565)
Endowment net assets, December 31, 2011	<u>\$ —</u>	<u>\$ 357,559</u>	<u>\$ 2,935,751</u>	<u>\$ 3,293,310</u>

	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
Endowment net assets, December 31, 2009	\$ —	\$ 393,058	\$ 2,744,051	\$ 3,137,109
Investment return:				
Investment income	—	—	111,319	111,319
Net change in fair value	—	—	153,036	153,036
Total investment return	—	—	264,355	264,355
Contributions	—	—	223,652	223,652
Appropriation of endowment assets for expenditures	—	111,319	(111,319)	—
Expenditures in accordance with donor intent	—	(117,368)	—	(117,368)
Endowment net assets, December 31, 2010	<u>\$ —</u>	<u>\$ 387,009</u>	<u>\$ 3,120,739</u>	<u>\$ 3,507,748</u>

The Convention of the Protestant Episcopal Church
of the Diocese of Washington

Notes to Financial Statements (Continued)

Note 8 — Investments and Fair Value Measurements

Investments held by the Diocese are recorded at fair value as of the years ended December 31 as follows:

	2011	2010
Investment Fund:		
Money market funds	\$ 717,030	\$ 403,833
Common stock:		
Information technology	1,222,290	1,279,294
Financial	651,930	808,088
Consumer discretionary	720,969	760,681
Energy	758,708	746,496
Industrials	613,278	741,170
Health care	742,257	734,572
Materials	548,960	727,387
Consumer staples	546,915	467,416
Telecommunication services	139,104	135,148
Utilities	—	—
Total common stock	5,944,411	6,400,252
Mutual funds and exchange traded funds:		
Fixed income funds	3,746,231	5,354,130
U.S. equity funds	3,770,975	4,779,003
International equity funds	687,780	—
Total	8,204,986	10,133,133
Total Investment Fund	<u>\$ 14,866,427</u>	<u>\$ 16,937,218</u>
Value per unit of the Investment Fund	<u>\$ 37.65</u>	<u>\$ 39.56</u>
Other Investments of the Diocese:		
Money market funds	\$ 4,228	\$ 3,943
Mutual funds and exchange traded funds:		
Fixed income funds	80,745	76,184
U.S. Equity funds	38,256	35,737
International equity funds	100,137	109,235
Total	219,138	221,156
Total other investments of the Diocese	<u>\$ 223,366</u>	<u>\$ 225,099</u>
Total investments	<u>\$ 15,089,793</u>	<u>\$ 17,162,317</u>

All investment securities are considered by management to be valued using level 1 inputs in accordance with GAAP as of December 31, 2011 and 2010.

The Convention of the Protestant Episcopal Church
of the Diocese of Washington

Notes to Financial Statements (Continued)

Note 8 — Investments and Fair Value Measurements (Continued)

Beneficial interests in the perpetual trusts are recorded at fair value in accordance with GAAP. The fair value of the Diocese's beneficial interests in perpetual trusts are considered by management to be valued using level 3 inputs in accordance with GAAP. The level 3 inputs are determined based upon the Diocese's proportionate interest in the underlying fair value of the securities in the perpetual trusts. The changes in the fair value of the beneficial interest in the perpetual trusts are as follows:

Balance as of January 1, 2010	\$ 39,690,932
Distributions	(1,560,855)
Change in fair value	<u>3,942,384</u>
Balance as of December 31, 2010	42,072,461
Distributions	(1,478,887)
Change in fair value	<u>(309,610)</u>
Balance as of December 31, 2011	<u><u>\$ 40,283,964</u></u>

The Diocese does not have legal ownership rights to the underlying securities and the Diocese cannot direct investment decisions within the perpetual trusts. Instead the Diocese has a beneficial interest in the perpetual trusts. For information purposes only, the tables below describe the investment composition of the trusts as of the years ended December 31:

	<u>2011</u>	<u>2010</u>
Money market funds	\$ 529,233	\$ 702,784
Fixed income securities	1,751,799	1,842,034
Common stock	1,770,770	2,760,784
Mutual funds	28,041,462	28,239,153
Demand notes	1,215,700	1,198,419
Real estate	<u>6,975,000</u>	<u>7,329,287</u>
Total	<u><u>\$ 40,283,964</u></u>	<u><u>\$ 42,072,461</u></u>

The Convention of the Protestant Episcopal Church
of the Diocese of Washington

Notes to Financial Statements (Continued)

Note 9 — Related Party Transactions

Notes Receivable

Notes receivable include loans made to members of the clergy to assist in purchasing their residences. These loans are secured by subordinate deeds of trust on the property financed. The total outstanding balance of these loans as of December 31, 2011 and 2010 were \$677,678 and \$781,351, respectively. These notes accrue interest that is calculated at such time that the notes become due and, generally is equal to a percentage of the increased value in the financed property. The percentage expresses the relationship between the principal amount loaned and the value of the property financed at the time of acquisition. There is a ceiling on the amount of contingent interest ultimately payable that is equal to a stated percent per year simple interest of 8%.

The Diocese also makes cash advances to Parishes. The total amounts outstanding on these advances as of December 31, 2011 were \$421,486. In addition, the Diocese makes short term advances to employees and clergy members. The total amounts outstanding on these advances as of December 31, 2011 were \$13,657.

As of December 31, 2011 no bad debt allowance has been established as the Diocese is not aware of any change in the financial condition of the borrowers that would impact their ability to honor their respective obligations.

Bishop John T. Walker School

The Convention of the Protestant Episcopal Church of the Diocese of Washington currently operates the Bishop John T. Walker School for Boys (BWS) on the site of Holy Communion Church as an unincorporated operating unit of the Diocese. In accordance with bylaws approved by the Diocesan Council, the operation of BWS is governed by a Governing Board comprising 21–30 members who are elected by the Council upon the recommendation of the Governing Board and nomination by the Bishop. A majority of the members must be communicants in good standing of the Episcopal Church and eligible to vote at a parish in the Diocese. The Diocesan Council must approve amendments to the bylaws of BWS. Revenues and expenses associated with BWS are recorded in a designated fund maintained by the Diocese. In October 2010 the Diocese received a restricted gift of \$223,654 from the German Orphan Home of the District of Columbia (GOH Gift). Pursuant to the agreement under which the GOH Gift was made, the income from these funds is available for the unrestricted use of the BWS. The GOH Gift is recorded as a permanently restricted fund of the Diocese. It is anticipated that at a future time the Diocese may consider establishing a separate affiliated corporate entity to operate the BWS, although no date has been established for the creation of such an entity.

The Convention of the Protestant Episcopal Church
of the Diocese of Washington

Notes to Financial Statements (Continued)

Note 9 — Related Party Transactions (Continued)

Bishop John T. Walker School (continued)

Construction began on a school building in 2008 for which a revolving line of credit of \$1,500,000 was opened by the Diocese. The line had an interest rate of 3.25%, with interest only payments to be made monthly until maturity. The line of credit matured on March 2, 2010 and was extended and the limit was increased from \$1,500,000 to \$2,000,000. Following the maturity of the line of credit on March 14, 2011, the Diocese converted the line of credit to a loan which bears interest at the prime rate. The outstanding principal balance of the debt as of December 31, 2011 and 2010 was \$1,652,175.

In January 2012, the Diocese refinanced its loan with M&T Bank. The loan agreement with M&T Bank stipulates that all outstanding principal be repaid prior to December 31, 2014. The note accrues interest at a variable rate, 3% points above LIBOR. In addition, subsequent to year end the Diocese's transferred its investments from PNC Bank to M&T Bank.

Note 10 — Guarantees

The Diocesan Council periodically agrees to guarantee the payment of loans made to parishes by third parties. The loan guarantee policy currently limits the number of parishes whose loan obligations are guaranteed to five parishes. The Diocese has not been notified of defaults by the issuing institution nor is it aware of deterioration in the financial condition of the parishes that would impact their ability to honor their respective obligations. Loan guarantees consisted of the following as of December 31, 2011:

	<u>Amount</u>	<u>Maturity date</u>
Saint Anne's	\$ 1,545,000	11/1/2012
Saint George's	1,500,000	4/1/2014
Holy Comforter	1,415,000	7/13/2018
Saint Nicholas	800,000	10/31/2012

Note 11 — Retirement Plans

The Diocese participates in a defined benefit retirement plan provided by the Church Pension Group Plan (the Plan). All clergy employed by the Episcopal Church and full-time lay employees with a minimum of one year's service are eligible to participate in the Plan. The Diocese makes contributions for clergy and lay employees to the Plan. The Diocese may be held liable for its portion of any unfunded liability. No liability was recorded in the financial statements for the years ended December 31, 2011 and 2010 as the Plan net assets available for benefits exceeds the pension obligation. The total contribution by the Diocese to the retirement plan was \$178,474 and \$173,496 for the years ended December 31, 2011 and 2010, respectively.

The Convention of the Protestant Episcopal Church
of the Diocese of Washington

Notes to Financial Statements (Continued)

Note 12 — Property and Equipment

Property and equipment consisted of the following as of December 31:

	2011	2010
Bishop John T. Walker School	\$ 2,566,579	\$ 2,566,579
Leasehold improvements	546,112	546,112
Furniture & fixtures	487,090	406,638
	3,599,781	3,519,329
Less accumulated depreciation and amortization	(1,024,402)	(657,771)
	<u>\$ 2,575,379</u>	<u>\$ 2,861,558</u>

Note 13 — Land and Buildings

The Diocese owns the following parcels of land and buildings, which are carried on the statement of financial position at a value totaling \$3,659,769 as of December 31, 2011. A summary of the five properties is as follows:

Bright Seat Road, Landover, MD — The Diocese owns this property which was rezoned in June 2010 to permit the development of residential townhouses. The Diocese is actively seeking offers from developers to either purchase the property upon site plan approval, or to enter into a venture opportunity with a developer. The land is currently being carried at a value of \$359,887.

Father Hurley Boulevard, Germantown, MD — The Diocese owns this property which is being marketed for sale to developers for the purpose of building town homes. The land is currently being carried at a value of \$943,716. The Diocese is negotiating the terms of a purchase and sale agreement with a nationally-recognized residential property developer for sale of the property, subject to various customary closing conditions such as the successful completion of a feasibility study of the purchaser.

Martin Luther King Jr. Boulevard, Washington, DC — The Diocese owns a townhouse lot adjacent to the Holy Communion Church, the site used to operate the Bishop John T. Walker School for Boys. The townhouse lot is undeveloped and used as a playground. This property is carried at the purchase value of \$276,054.

8th Street, Bowie, Maryland — The Diocese owns a parcel of land in Bowie, Maryland on which the church and Christian education building formerly used by St. James' Church, Bowie were located. The Diocesan Council has approved the sale of this property. Currently, the Diocese is seeking a zoning variance that would permit the property to be used for child day care. The property is carried at a value of \$864,600.

The Convention of the Protestant Episcopal Church
of the Diocese of Washington

Notes to Financial Statements (Continued)

Note 13 — Land and Buildings (Continued)

53rd Street, Bladensburg, Maryland — The Diocese owns three parcels of land in Bladensburg, Maryland. These include two residential properties and the land on which the church building formerly used by St. Luke's Church is located. These parcels are carried at an aggregate value of \$1,215,512. One of the residential properties and the parcel on which the church building is located has been leased to St. Luke's Ordinariate Catholic Community, Inc. (Lessee) for a period of three years ending on October 7, 2014, at which time the Lessee has an option to purchase the property. The second residential property has been listed for sale.

Table 1 — Diocese of Washington: Sacraments, Celebrations of Holy Communion and Other Services, 2011

	BAPTISMS		CONFIRMATIONS			MARRIAGES		HOLY EUCHARISTS			Other Services				
	Children	Adults	Total	Children	Adults			Total	Sundays	Weekdays		Private	Total		
REGION 1	102	3	-	3	3	1	4	2	5	119	56	14	189	14	
	104	24	6	30	-	8	8	6	15	-	251	100	351	1	
	106	6	-	6	-	-	-	-	4	105	255	26	386	20	
	107	2	1	3	-	-	-	-	-	146	222	-	368	103	
	108	-	-	-	-	-	-	-	2	55	4	2	61	67	
	116	19	-	19	4	1	5	-	9	141	58	9	208	6	
	117	2	-	2	-	1	1	-	1	110	69	5	184	146	
	118	2	-	2	-	2	2	-	1	102	8	55	165	-	
	119	-	-	-	-	-	-	-	4	135	12	10	157	55	
	126	-	1	1	-	3	3	3	-	52	53	10	115	-	
	127	-	4	4	-	-	-	-	4	90	64	12	166	-	
	130	1	-	1	1	1	1	2	-	96	178	38	312	16	
	Total Region 1		59	12	71	8	17	25	11	42	58	1,151	1,230	281	2,662
REGION 2	101	29	7	36	-	16	16	3	17	13	164	343	71	578	502
	103	10	1	11	7	-	7	-	14	7	96	39	2	137	24
	105	23	3	26	-	-	-	-	9	16	218	123	102	443	857
	109	14	1	15	4	4	8	11	5	25	260	117	27	404	234
	112	6	1	7	2	2	4	1	12	2	221	52	1	274	-
	113	2	1	3	-	5	5	-	5	4	155	551	93	799	702
	114	9	-	9	-	2	2	3	2	10	164	20	11	195	9

Table 1 — Diocese of Washington: Sacraments, Celebrations of Holy Communion and Other Services, 2011

	BAPTISMS		CONFIRMATIONS			Marriages	HOLY EUCHARISTS				Other Services			
	Children	Adults	Total	Children	Adults		Total	Sundays	Weekdays	Private		Total		
122 St. Margaret's	10	—	10	—	—	—	5	5	107	25	191	323	12	
124 All Souls'	5	—	5	—	4	3	8	10	108	128	53	289	220	
125 St. Columba's	27	5	32	—	1	—	3	8	276	137	83	496	219	
128 St. Patrick's	10	—	10	—	—	—	—	10	121	26	19	166	101	
129 St. David's	3	—	3	—	—	—	—	8	136	49	17	202	155	
Total Region 2														
Including Cathedral	148	19	167	13	34	47	21	80	118	2,026	1,610	670	4,306	3,035
Excluding Cathedral	119	12	131	13	18	31	18	63	105	1,862	1,267	599	3,728	2,533
REGION 3														
161 St. Barnabas' Church of the Deaf	—	—	—	—	—	—	—	—	—	—	2	—	2	2
202 St. Peter's	3	—	3	—	—	—	—	5	4	156	16	20	192	16
203 St. Bartholomew's	—	1	1	2	1	3	—	2	1	107	13	4	124	10
207 St. John's, Norwood Parish	16	—	16	—	1	1	—	—	9	191	89	—	280	3
208 All Saints', Chevy Chase	26	3	29	35	—	35	—	6	26	195	140	25	360	202
211 St. Dunstan's	2	—	2	—	—	—	—	1	11	157	28	69	254	38
214 St. Luke's, Trinity Parish	6	—	6	—	—	—	—	—	5	147	48	5	200	2
215 St. Francis	3	—	3	—	—	—	—	4	11	117	53	20	190	34
217 Ascension, Gaithersburg	8	1	9	4	1	5	6	2	7	312	—	26	338	8
218 Redeemer	4	—	4	3	2	5	—	3	3	108	56	39	203	72
221 St. James', Potomac	2	1	3	7	2	9	1	1	3	193	8	53	254	—
222 St. Anne's	—	—	—	—	—	—	—	2	1	89	35	—	124	—
223 St. Nicholas' Parish	2	—	2	—	1	1	2	2	3	201	2	—	203	19
Total Region 3														406
	72	6	78	51	8	59	9	28	85	1,973	490	261	2,724	

Table 1 — Diocese of Washington: Sacraments, Celebrations of Holy Communion and Other Services, 2011

		BAPTISMS		CONFIRMATIONS			MARRIAGES		HOLY EUCHARISTS			Other Services
		Children	Adults	Total	Children	Adults	Total	Received	Sundays	Weekdays	Private	Total
<i>REGION 4</i>												
111	Holy Comforter	2	1	3	8	8	16	1	90	7	21	118
120	Trinity, DC	8	1	9	3	2	5	—	101	69	14	184
201	Christ Church, Rockville	19	—	19	—	—	—	2	137	71	107	315
204	St. John's, Olney	8	—	8	3	—	3	—	109	50	4	163
205	Grace Church, Silver Spring	14	—	14	—	1	1	6	103	18	68	189
206	St. Luke's, Brighton	4	—	4	—	—	—	—	91	—	—	91
209	Christ Church, Kensington	7	—	7	2	3	5	5	142	57	53	252
210	Ascension, Sligo Parish	4	—	4	—	—	—	—	105	106	33	244
212	St. Mary Magdalene	3	—	3	—	—	—	—	109	6	26	141
213	Our Saviour, Hillandale	9	1	10	—	14	14	—	160	50	37	247
216	Good Shepherd	—	1	1	—	—	—	—	96	39	26	161
219	Transfiguration	8	1	9	—	—	—	—	10	50	—	60
220	St. Mark's, Fairland	6	1	7	2	5	7	—	101	51	11	163
Total Region 4		92	6	98	18	33	51	14	1,354	574	400	2,328
<i>REGION 5</i>												
110	St. Paul's, Rock Creek	9	—	9	—	—	—	—	104	21	15	140
121	Our Saviour, Brookland	1	—	1	—	—	—	—	50	4	56	110
123	Holy Communion	1	—	1	—	—	—	—	53	8	1	62
131	St. Timothy's	4	—	4	—	—	—	—	104	59	24	187
132	Atonement	1	6	7	7	1	8	—	87	42	210	339
134	St. Philip the Evangelist	2	—	2	—	—	—	—	52	10	208	270
												206

Table 1 — Diocese of Washington: Sacraments, Celebrations of Holy Communion and Other Services, 2011

	BAPTISMS		CONFIRMATIONS			Marriages	Burials	HOLY EUCHARISTS				Other Services		
	Children	Adults	Total	Children	Adults			Total	Sundays	Weekdays	Private		Total	
305	5	—	5	8	6	14	1	—	1	100	6	15	121	—
307	3	—	3	5	—	5	—	—	8	103	33	102	238	1
308	3	—	3	1	3	4	—	1	1	108	3	11	122	1
310	—	25	25	—	—	—	—	—	4	201	34	24	259	—
311	—	—	—	—	4	4	—	—	6	86	12	—	98	—
314	6	—	6	6	3	9	—	1	6	94	6	55	155	43
315	3	1	4	—	—	—	1	—	—	105	22	16	143	1
316	2	—	2	—	—	—	—	—	—	150	7	3	160	—
320	6	1	7	—	—	—	—	—	1	101	3	2	106	23
321	2	—	2	1	2	3	—	1	2	104	47	10	161	8
Total Region 5														
REGION 6														
301	—	—	—	—	—	—	—	—	4	88	13	3	104	4
302	—	—	—	—	—	—	—	1	3	2	2	12	16	3
303	4	1	5	3	2	5	—	6	4	132	5	41	178	1
304	1	—	1	3	1	4	—	—	9	103	4	58	165	56
306	4	—	4	4	3	7	—	—	4	104	3	9	116	2
309	2	—	2	2	3	5	2	1	6	130	4	38	172	—
317	—	—	—	—	—	—	—	—	4	106	6	42	154	11
319	4	—	4	—	—	—	—	2	1	54	12	22	88	47
323	5	—	5	—	—	—	—	—	2	46	6	14	66	11
401	4	—	4	6	—	6	—	1	2	49	—	5	54	12

Table 1 — Diocese of Washington: Sacraments, Celebrations of Holy Communion and Other Services, 2011

	BAPTISMS		CONFIRMATIONS			Marriages	Burials	HOLY EUCHARISTS				Other Services			
	Children	Adults	Total	Children	Adults			Total	Received	Sundays	Weekdays		Private	Total	
402	Christ Church, Port Tobacco	4	—	4	—	—	1	—	142	4	15	161	23		
403	Christ Church, Wayside	3	—	3	—	—	—	4	70	2	4	76	3		
404	Trinity, Newport & Hughesville	—	—	—	—	—	—	2	50	96	26	172	—		
405	St. James', Indian Head	2	—	2	—	—	2	3	145	14	28	187	1		
406	St. Paul's, Piney	7	—	7	—	—	2	14	105	26	24	155	6		
501	All Faith, Charlotte Hall	1	—	1	—	—	2	5	—	4	36	40			
502	Christ Church, Chaptico	—	—	—	1	1	1	2	105	59	20	184	107		
503	St. George's, Valley Lee	1	—	1	—	—	—	7	104	57	4	165	50		
504	St. Andrew's, Leonardtown	8	2	10	3	2	1	3	98	3	59	160	—		
505	Trinity, St. Mary's	2	—	2	—	1	3	2	130	6	30	166	144		
506	All Saints', Oakley	1	—	1	—	—	—	3	43	2	12	57	8		
507	Ascension, Lexington Park	1	—	1	3	1	—	1	95	9	28	132	11		
Total Region 6		54	3	57	24	14	38	2	23	85	1,901	337	530	2,768	500
Total Diocese of Washington															
Including Cathedral		473	79	552	142	125	267	59	202	492	10,007	4,558	2,894	17,459	4,707
Excluding Cathedral		444	72	516	142	109	251	56	185	479	9,843	4,215	2,823	16,881	4,205

Table 2 — Diocese of Washington: Church Membership, Pledge, and School Enrollment, 2011

	Total Baptized Members	COMMUNICANTS IN GOOD STANDING			Other Active Persons		Average Sunday Attendance	2011 PLEDGES		Church School
		Adults	Under 16	Total				Pledge* Units	Average per Week	
REGION 1										
102	Christ Church, Washington	247	238	54	292	30	131	94	57.75	30
104	St. John's, Lafayette Square	1,569	680	172	852	3	420	392	48.42	97
106	Epiphany, DC	331	293	22	315	200	205	102	52.79	12
107	Ascension and St. Agnes	222	139	16	155	9	101	80	78.38	10
108	St. Augustine's	99	80	—	80	—	41	39	59.25	8
116	St. Mark's, DC	882	572	143	715	35	319	387	40.48	125
117	St. Monica's and St. James'	110	82	4	86	—	65	—	—	2
118	St. Luke's, DC	312	179	12	191	—	108	96	42.81	12
119	St. Thomas' , DC	332	318	15	333	—	147	123	48.56	15
126	St. Mary's	108	105	6	111	4	64	50	76.37	7
127	Calvary Church	361	198	12	210	17	110	—	—	—
130	St. George's, DC	238	126	20	146	2	87	53	55.00	20
Total Region 1		4,811	2,899	476	3,375	300	1,798	142	51.34	338
REGION 2										
101	Washington National Cathedral	751	834	65	899	147	1,646	308	116.52	—
103	St. John's, Georgetown	534	458	43	501	1	175	154	55.42	28
105	Christ Church, Georgetown	1,354	940	326	1,266	670	529	473	48.18	180
109	St. Alban's	1,822	1,192	228	1,420	852	401	378	56.36	106
112	Grace Church, Georgetown	317	275	47	322	—	109	119	48.41	13

Table 2 — Diocese of Washington: Church Membership, Pledge, and School Enrollment, 2011

	Total Baptized Members	COMMUNICANTS IN GOOD STANDING		Persons Other Active	Average Sunday Attendance	2011 PLEDGES		Church School
		Adults	Under 16			Units* Pledge	Average per Week	
113 St. Paul's, K Street	796	416	40	456	145	253	66.57	56
114 St. Stephen & the Incarnation	244	159	54	213	—	82	53.49	54
122 St. Margaret's	639	355	69	424	5	121	57.72	26
124 All Souls'	342	252	45	297	268	161	59.89	23
125 St. Columba's	3,937	2,487	503	2,990	580	649	52.43	514
128 St. Patrick's	606	395	125	520	5	159	67.45	97
129 St. David's	420	255	50	305	100	93	56.82	24
Total Region 2								
Including Cathedral	11,762	8,018	1,595	9,613	2,773	246	61.75	1,121
Excluding Cathedral	11,011	7,184	1,530	8,714	2,626	240	55.37	1,121
REGION 3								
161 St. Barnabas' Church of the Deaf	58	17	1	18	3	5	25.62	10
202 St. Peter's	331	255	47	302	63	67	78.89	47
203 St. Bartholomew's	139	96	11	107	5	44	52.70	10
207 St. John's, Norwood Parish	1,078	444	160	604	53	315	47.13	194
208 All Saints', Chevy Chase	1,279	753	140	893	195	297	62.69	176
211 St. Dunstan's	465	344	110	454	—	119	57.28	70
214 St. Luke's, Trinity Parish	344	302	47	349	40	129	52.67	30
215 St. Francis	1,256	1,040	60	1,100	50	213	70.39	86
217 Ascension, Gaithersburg	1,298	699	208	907	120	217	43.50	40

Table 2 — Diocese of Washington: Church Membership, Pledge, and School Enrollment, 2011

	Total Baptized Members	COMMUNICANTS IN GOOD STANDING			Other Active Persons	Average Sunday Attendance	2011 PLEDGES		Church School
		Adults	Under 16	Total			Pledge* Units	Average Per Week	
218 Redeemer	275	201	42	243	73	180	127	73.60	54
221 St. James', Potomac	271	201	49	250	118	181	111	72.62	91
222 St. Anne's	251	150	25	175	38	91	74	57.79	33
223 St. Nicholas' Parish	521	220	130	350	28	127	79	52.34	80
Total Region 3	7,566	4,722	1,030	5,752	786	2,376	138	58.46	921
REGION 4									
111 Holy Comforter	284	207	80	287	4	136	146	22.13	25
120 Trinity, DC	667	475	30	505	20	231	121	38.74	45
201 Christ Church, Rockville	544	336	129	465	137	265	222	49.85	87
204 St. John's, Olney	1,085	343	200	543	50	110	120	47.89	35
205 Grace Church, Silver Spring	591	281	150	431	301	248	188	46.45	145
206 St. Luke's, Brighton	138	127	16	143	—	23	14	66.29	13
209 Christ Church, Kensington	899	433	132	565	229	229	197	53.95	115
210 Ascension, Sligo Parish	638	265	50	315	11	140	106	53.85	56
212 St. Mary Magdalene	131	133	22	155	30	111	85	40.93	12
213 Our Saviour, Hillandale	937	445	105	550	50	307	188	34.33	23
216 Good Shepherd	283	152	75	227	3	118	92	64.85	30
219 Transfiguration	605	402	66	468	10	134	92	44.64	62
220 St. Mark's, Fairland	209	115	1	116	53	129	105	41.28	10
Total Region 4	7,011	3,714	1,056	4,770	898	2,181	129	44.79	658

Table 2 — Diocese of Washington: Church Membership, Pledge, and School Enrollment, 2011

	Total Baptized Members	COMMUNICANTS IN GOOD STANDING			Other Active Persons		Average Sunday Attendance	2011 PLEDGES		Church School
		Adults	Under 16	Total				Pledge Units*	Average Per Week	
REGION 5										
110 St. Paul's, Rock Creek	148	139	14	153	4	74	52	56.27	14	
121 Our Saviour, Brookland	99	82	9	91	3	52	63	29.56	12	
123 Holy Communion	36	34	2	36	—	23	—	—	—	
131 St. Timothy's	331	223	15	238	2	117	71	51.26	20	
132 Atonement	295	245	39	284	—	158	72	31.10	36	
134 St. Philip the Evangelist	118	99	12	111	—	55	52	57.69	10	
305 St. John's, Zion Parish	265	231	60	291	7	121	83	41.63	55	
307 Holy Trinity, Collington	385	340	52	392	25	124	106	47.97	17	
308 St. Philip's, Laurel	449	217	71	288	10	148	124	49.50	31	
310 St. Matthew's	524	382	150	532	—	274	146	13.97	67	
311 Epiphany, Forestville	163	88	28	116	4	73	47	74.62	28	
314 St. John's, Mt. Rainier	308	242	49	291	—	185	74	24.56	52	
315 St. Andrew's, College Park	450	394	38	432	20	169	113	60.73	21	
316 St. Michael & All Angels	259	117	65	182	—	157	80	17.31	65	
320 St. Christopher's	318	160	40	200	—	126	29	53.17	16	
321 St. George's, Glenn Dale	203	131	31	162	6	82	54	57.00	20	
Total Region 5	4,351	3,124	675	3,799	81	1,938	78	42.19	464	

Table 2 — Diocese of Washington: Church Membership, Pledge, and School Enrollment, 2011

	Total Baptized Members	COMMUNICANTS IN GOOD STANDING			Other Active Persons		Average Sunday Attendance	2011 PLEDGES		Church School
		Adults	Under 16	Total				Pledge Units*	Average per Week	
REGION 6										
301 St. John's, Broad Creek	179	154	23	177	46	79	51	70.81	27	
302 St. Paul's, Baden	102	68	14	82	15	40	48	21.89	17	
303 St. Barnabas', Leeland	409	258	10	268	100	80	61	43.25	8	
304 Trinity, Upper Marlboro	353	102	15	117	14	73	57	41.85	17	
306 Christ Church, Accokeek	125	62	31	93	30	83	25	65.49	35	
309 St. Thomas', P.G. County	99	83	20	103	8	67	46	49.33	16	
317 St. Barnabas', Temple Hills	128	80	13	93	7	52	65	18.67	13	
319 Christ Church, Clinton	125	117	8	125	2	77	40	43.64	20	
323 St. Philip's , Baden	122	113	12	125	2	51	47	22.96	15	
401 Christ Church, Durham	161	158	13	171	5	66	31	61.89	7	
402 Christ Church, Port Tobacco	181	134	23	157	8	76	58	38.59	10	
403 Christ Church, Wayside	102	84	—	84	3	34	21	51.28	1	
404 Trinity, Newport & Hughesville	200	—	—	—	—	—	28	24.11	—	
405 St. James', Indian Head	141	98	35	133	28	100	58	45.92	22	
406 St. Paul's, Piney	698	190	15	205	20	152	131	33.12	30	
501 All Faith, Charlotte Hall	105	99	21	120	5	55	21	43.37	14	
502 Christ Church, Chaptico	368	106	18	124	37	80	62	40.19	23	
503 St. George's, Valley Lee	253	186	47	233	10	77	69	28.63	20	
504 St. Andrew's, Leonardtown	273	201	56	257	—	122	78	47.08	24	

Table 2 — Diocese of Washington: Church Membership, Pledge, and School Enrollment, 2011

	Total Baptized Members	COMMUNICANTS IN GOOD STANDING			Other Active Persons		Average Sunday Attendance		2011 PLEDGES		Church School
		Adults	Under 16	Total					Pledge* Units	Average per Week	
505	Trinity, St. Mary's	211	57	268	9	93	70	47.33	23		
506	All Saints', Oakley	74	14	88	22	37	29	35.21	12		
507	Ascension, Lexington Park	190	20	210	4	83	87	31.56	28		
	Total Region 6	2,768	465	3,233	375	1,577	54	39.45	382		
	Total Diocese of Washington										
	Including Cathedral	25,245	5,297	30,542	5,213	14,655	120	52.11	3,884		
	Excluding Cathedral	24,411	5,232	29,643	5,066	13,009	118	50.10	3,884		

* Total Regional Pledge Units are averaged for the region

**Table 3 — Diocese of Washington:
Attendance and Apportionment of Lay Delegates**

Total Attendance on I Advent, I Lent, Easter and Pentecost of 2009, 2010, and 2011; Average Attendance (2009–2011) (12 Sundays); and Number of Lay Delegates (and Alternates) for the 2013 Diocesan Convention. The median of the average attendance in 2009–2011 was 159. Therefore, in accordance with Article 2, Section 4 of the Constitution and Canons, Lay Delegates (and Alternates) for the 2011 Diocesan Convention will be apportioned as follows:

AVERAGE ATTENDANCE OF:	1 – 159	1 Lay Delegate
	160 – 318	2 Lay Delegates
	319 – 477	3 Lay Delegates
	478 – 636	4 Lay Delegates
	637 +	5 Lay Delegates

		TOTAL 2011	TOTAL 2010	TOTAL 2009	TOTAL 2009-11	AVERAGE 2009-11	LAY DELEGATES
REGION 1							
102	Christ Church, Washington	790	592	674	2,056	171	2
104	St. John's, Lafayette Square	3,000	3,254	3,136	9,390	783	5
106	Epiphany, DC	975	1,075	1,129	3,179	265	2
107	Ascension and St. Agnes	522	650	621	1,793	149	1
108	St. Augustine's	242	195	219	656	55	1
116	St. Mark's, DC	1,845	2,068	1,849	5,762	480	4
117	St. Monica's and St. James'	352	410	346	1,108	92	1
118	St. Luke's, DC	541	633	702	1,876	156	1
119	St. Thomas', DC	734	805	752	2,291	191	2
126	St. Mary's	467	350	340	1,157	96	1
127	Calvary Church	526	775	604	1,905	159	1
130	St. George's, DC	531	580	657	1,768	147	1
171	Howard University Chaplaincy	N/A	N/A	N/A	N/A	N/A	1
Region 3 Avg/Total						229	23
REGION 2							
101	Washington National Cathedral	10,951	12,266	12,968	36,185	3,015	3
103	St. John's, Georgetown	1,302	1,435	1,391	4,128	344	3
105	Christ Church, Georgetown	2,744	3,032	3,140	8,916	743	5
109	St. Alban's	2,458	2,497	2,277	7,232	603	4
112	Grace Church, Georgetown	685	584	548	1,817	151	1
113	St. Paul's, K Street	2,073	2,198	2,261	6,532	544	4
114	St. Stephen & the Incarnation	814	843	797	2,454	205	2
122	St. Margaret's	787	883	925	2,595	216	2
124	All Souls'	994	1,056	990	3,040	253	2
125	St. Columba's	4,806	4,195	4,805	13,806	1,151	5
128	St. Patrick's	1,070	973	840	2,883	240	2
129	St. David's	663	606	673	1,942	162	2
Region 3 Avg/Total						636	35

REGION 3

161	St. Barnabas' Church of the Deaf	36	60	56	152	13	1
202	St. Peter's	634	542	600	1,776	148	1
203	St. Bartholomew's	275	286	335	896	75	1
207	St. John's, Norwood Parish	1,848	1,803	1,610	5,261	438	3
208	All Saints', Chevy Chase	2,068	2,103	2,243	6,414	535	4
211	St. Dunstan's	655	740	764	2,159	180	2
214	St. Luke's, Trinity Parish	892	813	772	2,477	206	2
215	St. Francis	1,502	1,669	1,662	4,833	403	3
217	Ascension, Gaithersburg	1,575	1,733	2,116	5,424	452	3
218	Redeemer	844	958	936	2,738	228	2
221	St. James', Potomac	983	958	1,032	2,973	248	2
222	St. Anne's	514	482	451	1,447	121	1
223	St. Nicholas' Parish	658	675	642	1,975	165	2
Region 3 Avg/Total						247	27

REGION 4

111	Holy Comforter	770	590	680	2,040	170	2
120	Trinity, DC	1,297	1,202	1,217	3,716	310	2
201	Christ Church, Rockville	1,574	1,528	1,628	4,730	394	3
204	St. John's, Olney	778	826	887	2,491	208	2
205	Grace Church, Silver Spring	1,371	1,243	1,150	3,764	314	2
206	St. Luke's, Brighton	210	210	223	643	54	1
209	Christ Church, Kensington	1,246	1,260	1,294	3,800	317	2
210	Ascension, Sligo Parish	680	676	733	2,089	174	2
212	St. Mary Magdalene	607	520	490	1,617	135	1
213	Our Saviour, Hillandale	1,667	1,572	1,477	4,716	393	3
216	Good Shepherd	676	753	807	2,236	186	2
219	Transfiguration	729	681	665	2,075	173	2
220	St. Mark's, Fairland	715	712	663	2,090	174	2
Region 4 Avg/Total						231	26

REGION 5

110	St. Paul's, Rock Creek	455	481	559	1,495	125	1
121	Our Saviour, Brookland	221	234	222	677	56	1
123	Holy Communion	113	143	97	353	29	1
131	St. Timothy's	568	650	650	1,868	156	1
132	Atonement	669	707	728	2,104	175	2
134	St. Philip the Evangelist	264	222	214	700	58	1
305	St. John's, Zion Parish	639	577	644	1,860	155	1
307	Holy Trinity, Collington	693	698	689	2,080	173	2
308	St. Philip's, Laurel	805	844	784	2,433	203	2
310	St. Matthew's	1,253	1,253	1,206	3,712	309	2
311	Epiphany, Forestville	374	441	422	1,237	103	1
314	St. John's, Mt. Rainier	844	867	872	2,583	215	2
315	St. Andrew's, College Park	793	914	902	2,609	217	2
316	St. Michael & All Angels	666	639	778	2,083	174	2
320	St. Christopher's	566	554	510	1,630	136	1

TABLE 3

321	St. George's, Glenn Dale	428	412	381	1,221	102	1
371	University of Maryland Chaplaincy	N/A	N/A	N/A	N/A	N/A	1
Region 5 Avg/Total						149	24
REGION 6							
301	St. John's, Broad Creek	410	456	424	1,290	108	1
302	St. Paul's, Baden	200	239	235	674	56	1
303	St. Barnabas', Leeland	447	657	636	1,740	145	1
304	Trinity, Upper Marlboro	321	383	386	1,090	91	1
306	Christ Church, Accokeek	368	450	460	1,278	107	1
309	St. Thomas', P.G. County	380	376	289	1,045	87	1
317	St. Barnabas', Temple Hills	242	247	286	775	65	1
319	Christ Church, Clinton	343	399	279	1,021	85	1
323	St. Philip's, Baden	247	193	266	706	59	1
401	Christ Church, Durham	247	392	448	1,087	91	1
402	Christ Church, Port Tobacco	455	392	517	1,364	114	1
403	Christ Church, Wayside	177	189	227	593	49	1
404	Trinity Parish, Newport & Hughesville	130	217	257	604	50	1
405	St. James', Indian Head	475	449	463	1,387	116	1
406	St. Paul's, Piney	713	811	850	2,374	198	2
501	All Faith, Charlotte Hall	241	245	224	710	59	1
502	Christ Church, Chaptico	403	432	450	1,285	107	1
503	St. George's, Valley Lee	355	404	498	1,257	105	1
504	St. Andrew's, Leonardtown	566	510	553	1,629	136	1
505	Trinity, St. Mary's	460	481	414	1,355	113	1
506	All Saints', Oakley	202	222	196	620	52	1
507	Ascension, Lexington Park	403	396	475	1,274	106	1
Region 6 Avg/Total						95	23
Article 2, Section 4(a), (b)							88
Ex Officio Members							5
Total Additional Lay Delegates Based on Average Attendance							66
College Chaplaincies							2
Additional Lay Delegates from Cathedral							2
Total Lay Delegates for the 2012 Convention							163

Table 4 — Diocese of Washington: Revenues of the Cathedral, Parishes, Separate Congregations, and Missions, 2011

	Plate and Pledge Offerings	Investments	Other Operating Income	Normal Operating Income	From Diocese	Total Operating Revenue	Non- Operating Revenue	Total Revenue
REGION 1								
102	Christ Church, Washington	13,219	170,739	505,454	—	505,454	154,513	659,967
104	St. John's, Lafayette Square	539,108	92,819	1,725,558	—	1,725,558	350,612	2,076,170
106	Epiphany, DC	765	237,740	556,261	—	556,261	479,749	1,036,010
107	Ascension and St. Agnes	154,027	13,307	519,289	—	519,289	412,955	932,244
108	St. Augustine's	886	56,581	177,953	—	177,953	360,491	538,444
116	St. Mark's, DC	2,224	25,092	907,128	—	907,128	496,164	1,403,292
117	St. Monica's and St. James'	174,116	—	174,116	25,000	199,116	—	199,116
118	St. Luke's, DC	273,290	37,992	312,397	48,000	360,397	18,429	378,826
119	St. Thomas', DC	302,866	63,118	458,612	—	458,612	152,030	610,642
126	St. Mary's	197,866	65,234	265,630	—	265,630	175,000	440,630
127	Calvary Church	290,274	88,032	378,306	—	378,306	39,932	418,238
130	St. George's, DC	271,372	17,401	303,143	—	303,143	94,656	397,799
Total Region 1								
	4,594,920	820,872	868,055	6,283,847	73,000	6,356,847	2,734,531	9,091,378
REGION 2								
101	Washington National Cathedral	2,000,833	10,713,784	15,164,656	—	15,164,656	13,400,666	28,565,322
103	St. John's, Georgetown	416,577	385,743	842,945	—	842,945	1,121,290	1,964,235
105	Christ Church, Georgetown	1,231,724	38,589	1,570,313	—	1,570,313	436,092	2,006,405
109	St. Alban's	1,196,195	147,143	1,384,338	—	1,384,338	323,754	1,708,092
112	Grace Church, Georgetown	338,968	47,816	386,784	—	386,784	52,117	438,901
113	St. Paul's, K Street	919,091	13,474	932,565	—	932,565	187,006	1,119,571
114	St. Stephen & the Incarnation	276,952	14,876	292,376	—	292,376	248,904	541,280
122	St. Margaret's	407,977	162,625	628,783	—	628,783	173,611	802,394
124	All Souls'	563,621	12,467	596,088	—	596,088	14,013	610,101

Table 4 — Diocese of Washington: Revenues of the Cathedral, Parishes, Separate Congregations, and Missions, 2011

	Plate and Pledge Offerings	Investments	Other Operating Income	Normal Operating Income	From Diocese	Total Operating Revenue	Non- Operating Revenue	Total Revenue
125 St. Columba's	1,903,370	—	367,412	2,270,782	—	2,270,782	746,473	3,017,255
128 St. Patrick's	601,771	—	125,680	727,451	—	727,451	48,738	776,189
129 St. David's	295,490	—	95,401	390,891	—	390,891	35,194	426,085
Total Region 2								
Including Cathedral	10,152,569	2,910,393	12,125,010	25,187,972	—	25,187,972	16,787,858	41,975,830
Excluding Cathedral	8,151,736	460,354	1,411,226	10,023,316	—	10,023,316	3,387,192	13,410,508
REGION 3								
161 St. Barnabas' Church of the Deaf	6,749	—	6,507	13,256	—	13,256	—	13,256
202 St. Peter's	326,366	13,407	46,355	386,128	—	386,128	253,384	639,512
203 St. Bartholomew's	121,316	—	—	121,316	—	121,316	41,616	162,932
207 St. John's, Norwood Parish	852,284	89	250,776	1,103,149	—	1,103,149	45,538	1,148,687
208 All Saints', Chevy Chase	1,198,045	33,294	45,731	1,277,070	—	1,277,070	47,984	1,325,054
211 St. Dunstan's	359,367	783	130,907	491,057	—	491,057	286,588	777,645
214 St. Luke's, Trinity Parish	380,346	—	35,493	415,839	—	415,839	93,029	508,868
215 St. Francis	880,730	10,546	214,584	1,105,860	—	1,105,860	75,787	1,181,647
217 Ascension, Gaithersburg	534,444	—	59,481	593,925	5,636	599,561	635,081	1,234,642
218 Redeemer	569,565	—	59,463	629,028	15,000	644,028	17,319	661,347
221 St. James', Potomac	453,974	10,000	73,204	537,178	—	537,178	44,767	581,945
222 St. Anne's	240,888	13	68,954	309,855	—	309,855	11,522	321,377
223 St. Nicholas' Parish	300,041	17	—	300,058	45,000	345,058	16,987	362,045
Total Region 3	6,224,115	68,149	991,455	7,283,719	65,636	7,349,355	1,569,602	8,918,957

Table 4 — Diocese of Washington: Revenues of the Cathedral, Parishes, Separate Congregations, and Missions, 2011

	Plate and Pledge Offerings	Investments	Other Operating Income	Normal Operating Income	From Diocese	Total Operating Revenue	Non- Operating Revenue	Total Revenue
REGION 4								
111	Holy Comforter	—	56,983	246,310	—	246,310	112,745	359,055
120	Trinity, DC	83,700	39,475	514,338	—	514,338	101,975	616,313
201	Christ Church, Rockville	7,348	18,867	750,975	—	750,975	73,512	824,487
204	St. John's, Olney	7,076	6,176	363,808	—	363,808	23,301	387,109
205	Grace Church, Silver Spring	50,354	89,779	658,482	—	658,482	59,476	717,958
206	St. Luke's, Brighton	138	14,897	114,555	—	114,555	6,125	120,680
209	Christ Church, Kensington	10,496	22,668	684,420	—	684,420	89,830	774,250
210	Ascension, Sligo Parish	12,130	35,923	405,303	—	405,303	945	406,248
212	St. Mary Magdalene	—	29,779	263,006	—	263,006	15,415	278,421
213	Our Saviour, Hillandale	—	95,387	507,901	31,189	539,090	95,712	634,802
216	Good Shepherd	—	54,321	363,646	—	363,646	6,688	370,334
219	Transfiguration	—	96,762	317,307	—	317,307	31,655	348,962
220	St. Mark's, Fairland	4,616	93,434	336,563	—	336,563	21,589	358,152
Total Region 4								
	4,696,305	175,858	654,451	5,526,614	31,189	5,557,803	638,968	6,196,771
REGION 5								
110	St. Paul's, Rock Creek	1,499,723	92,403	1,772,044	—	1,772,044	86,387	1,858,431
121	Our Saviour, Brookland	3,097	14,340	110,329	—	110,329	10,561	120,890
123	Holy Communion	1,743	7,000	48,407	13,750	62,157	—	62,157
131	St. Timothy's	—	128,020	340,458	—	340,458	—	340,458
132	Atonement	—	—	275,867	—	275,867	98,908	374,775
134	St. Philip the Evangelist	—	5,275	265,156	—	265,156	11,652	276,808
305	St. John's, Zion Parish	3,678	25,542	248,371	—	248,371	29,627	277,998
307	Holy Trinity, Collington	8,802	1,966	293,503	—	293,503	—	293,503

Table 4 — Diocese of Washington: Revenues of the Cathedral, Parishes, Separate Congregations, and Missions, 2011

	Plate and Pledge Offerings	Investments	Other Operating Income	Normal Operating Income	From Diocese	Total Operating Revenue	Non- Operating Revenue	Total Revenue
308	St. Philip's, Laurel	471	35,532	422,499	—	422,499	613,091	1,035,590
310	St. Matthew's	—	70,207	208,142	33,618	241,760	7,458	249,218
311	Epiphany, Forestville	594	54,260	224,076	—	224,076	24,362	248,438
314	St. John's, Mt. Rainier	—	12,185	180,614	—	180,614	44,745	225,359
315	St. Andrew's, College Park	2,100	92,604	473,096	—	473,096	220,111	693,207
316	St. Michael & All Angels	—	10,141	133,994	—	133,994	4,503	138,497
320	St. Christopher's	14,555	44,952	244,092	4,250	248,342	28,532	276,874
321	St. George's, Glenn Dale	3,673	55,801	226,568	—	226,568	71,684	298,252
Total Region 5		1,538,436	650,228	5,467,216	51,618	5,518,834	1,251,621	6,770,455
REGION 6								
301	St. John's, Broad Creek	6,020	23,798	308,219	—	308,219	86,305	394,524
302	St. Paul's, Baden	9,066	38,671	101,070	—	101,070	5,820	106,890
303	St. Barnabas', Leeland	82,440	677,696	960,551	—	960,551	610,535	1,571,086
304	Trinity, Upper Marlboro	18,500	—	157,937	—	157,937	16,210	174,147
306	Christ Church, Accokeek	5,505	66,567	196,760	—	196,760	—	196,760
309	St. Thomas', P.G. County	10,000	48,358	194,197	—	194,197	12,963	207,160
317	St. Barnabas', Temple Hills	6,532	86,306	186,431	—	186,431	—	186,431
319	Christ Church, Clinton	33,025	16,621	164,211	—	164,211	9,590	173,801
323	St. Philip's, Baden	—	2,350	54,264	—	54,264	26,302	80,566
401	Christ Church, Durham	—	5,411	118,116	5,517	123,633	34,827	158,460
402	Christ Church, Port Tobacco	17,026	69,093	234,837	—	234,837	16,003	250,840
403	Christ Church, Wayside	23,817	28,282	122,698	—	122,698	3,040	125,738
404	Trinity, Newport & Hughesville	—	76,453	121,461	—	121,461	3,500	124,961
405	St. James', Indian Head	4	13,333	172,138	—	172,138	10,767	182,905

Table 4 — Diocese of Washington: Revenues of the Cathedral, Parishes, Separate Congregations, and Missions, 2011

	Plate and Pledge Offerings	Investments	Other Operating Income	Normal Operating Income	From Diocese	Total Operating Revenue	Non- Operating Revenue	Total Revenue
406	St. Paul's, Piney	9,726	63,744	313,120	—	313,120	12,225	325,345
501	All Faith, Charlotte Hall	7,375	28,279	121,492	—	121,492	2,455	123,947
502	Christ Church, Chaptico	—	10,000	186,510	—	186,510	48,234	234,744
503	St. George's, Valley Lee	25,396	10,363	163,392	—	163,392	61,406	224,798
504	St. Andrew's, Leonardtown	26,487	63,841	288,671	—	288,671	29,996	318,667
505	Trinity, St. Mary's	3,723	112,301	310,657	—	310,657	11,324	321,981
506	All Saints', Oakley	5,600	33,620	102,846	—	102,846	—	102,846
507	Ascension, Lexington Park	—	20,865	182,317	—	182,317	41,076	223,393
Total Region 6		290,242	1,495,952	4,761,895	5,517	4,767,412	1,042,578	5,809,990
Total Diocese of Washington								
Including Cathedral		5,803,950	16,785,151	54,511,263	226,960	54,738,223	24,025,158	78,763,381
Excluding Cathedral		3,353,911	6,071,367	39,346,607	226,960	39,573,567	10,624,492	50,198,059

Table 5 — Diocese of Washington: Disbursements of the Cathedral, Parishes, Separate Congregations and Missions, 2011

	To Diocese	Outreach	All Other Operating Expenses	Total Operating Expenses	Major Improvements	Expenses of Mission	Special Offerings	Total Non- Operating Expense	Total Expenditures
REGION 1									
102	Christ Church, Washington	42,200	23,390	408,398	473,988	17,806	6,006	23,812	497,800
104	St. John's, Lafayette Square	100,000	104,952	1,677,709	1,882,661	108,019	28,910	167,902	2,050,563
106	Epiphany, DC	30,000	47,010	693,469	770,479	1,975,816	—	1,975,816	2,746,295
107	Ascension and St. Agnes	20,000	4,337	494,952	519,289	22,895	3,283	26,178	545,467
108	St. Augustine's	7,008	3,759	192,380	203,147	135,594	3,249	150,960	354,107
116	St. Mark's, DC	40,000	24,716	780,357	845,073	255,295	—	260,931	1,106,004
117	St. Monica's and St. James'	6,000	—	200,943	206,943	—	—	—	206,943
118	St. Luke's, DC	30,000	2,520	314,634	347,154	9,326	—	20,983	368,137
119	St. Thomas', DC	39,000	4,160	406,729	449,889	343,475	—	348,775	798,664
126	St. Mary's	15,000	1,600	199,927	216,527	57,000	—	57,000	273,527
127	Calvary Church	14,564	4,603	359,935	379,102	38,405	—	50,417	429,519
130	St. George's, DC	16,000	2,260	271,687	289,947	111,513	2,200	113,963	403,910
	Total Region 1	359,772	223,307	6,001,120	6,584,199	3,075,144	43,648	3,196,737	9,780,936
REGION 2									
101	Washington National Cathedral	75,000	217,465	14,476,735	14,769,200	286,669	29,422	389,809	15,159,009
103	St. John's, Georgetown	37,737	51,698	724,635	814,070	455,478	—	455,478	1,269,548
105	Christ Church, Georgetown	126,840	130,000	1,311,122	1,567,962	117,575	26,127	405,372	1,973,334
109	St. Alban's	100,000	65,125	1,284,887	1,450,012	—	—	—	1,450,012
112	Grace Church, Georgetown	27,500	—	324,685	352,185	53,610	6,570	66,770	418,955
113	St. Paul's, K Street	10,000	18,169	1,003,769	1,031,938	245,551	28,642	297,363	1,329,301
114	St. Stephen & the Incarnation	25,398	4,500	263,129	293,027	74,149	7,099	283,147	576,174
122	St. Margaret's	34,125	11,100	583,678	628,903	14,295	—	114,265	743,168

Table 5 — Diocese of Washington: Disbursements of the Cathedral, Parishes, Separate Congregations and Missions, 2011

		To Diocese	Outreach	All Other Operating Expenses	Total Operating Expenses	Major Improvements	Expenses of Outreach and Mission	Special Offerings	Total Non- Operating Expense	Total Expenditures
124	All Souls'	54,616	6,867	507,900	569,383	43,339	2,238	103,250	148,827	718,210
125	St. Columba's	100,000	35,000	2,415,011	2,550,011	186,027	598,245	—	784,272	3,334,283
128	St. Patrick's	45,000	11,981	606,297	663,278	51,370	57,190	3,417	111,977	775,255
129	St. David's	5,000	5,411	387,409	397,820	19,535	2,677	11,533	33,745	431,565
Total Region 2										
	Including Cathedral	641,216	557,316	23,889,257	25,087,789	1,547,598	1,327,367	216,060	3,091,025	28,178,814
	Excluding Cathedral	566,216	339,851	9,412,522	10,318,589	1,260,929	1,253,649	186,638	2,701,216	13,019,805
REGION 3										
161	St. Barnabas' Church of the Deaf	2,000	—	11,873	13,873	—	—	410	410	14,283
202	St. Peter's	14,000	1,423	369,423	384,846	—	204,812	2,670	207,482	592,328
203	St. Bartholomew's	7,792	1,733	125,248	134,773	19,300	18,237	—	37,537	172,310
207	St. John's, Norwood Parish	68,017	12,000	980,984	1,061,001	16,869	3,574	14,251	34,694	1,095,695
208	All Saints', Chevy Chase	22,960	89,476	1,434,792	1,547,228	122,475	—	—	122,475	1,669,703
211	St. Dunstan's	30,300	—	470,051	500,351	33,143	73,834	—	106,977	607,328
214	St. Luke's, Trinity Parish	40,700	23,400	348,702	412,802	159,592	—	16,020	175,612	588,414
215	St. Francis	32,000	6,542	1,067,318	1,105,860	30,241	—	55,706	85,947	1,191,807
217	Ascension, Gaithersburg	41,850	8,679	610,883	661,412	603,309	279,842	—	883,151	1,544,563
218	Redeemer	43,270	30,600	563,398	637,268	—	—	19,219	19,219	656,487
221	St. James', Potomac	31,416	34,594	637,325	703,335	52,807	—	9,124	61,931	765,266
222	St. Anne's	3,200	569	265,961	269,730	—	7,493	4,832	12,325	282,055
223	St. Nicholas' Parish	3,032	2,826	352,824	358,682	20,270	13,244	—	33,514	392,196
Total Region 3		340,537	211,842	7,238,782	7,791,161	1,058,006	601,036	122,232	1,781,274	9,572,435

Table 5 — Diocese of Washington: Disbursements of the Cathedral, Parishes, Separate Congregations and Missions, 2011

	To Diocese	Outreach	All Other Operating Expenses	Total Operating Expenses	Major Improvements	Expenses of Mission	Special Offerings	Total Non- Operating Expense	Total Expenditures
REGION 4									
111	Holy Comforter	35,000	2,450	206,044	243,494	—	4,175	1,905	249,574
120	Trinity, DC	27,500	2,304	493,085	522,889	88,350	26,880	6,823	644,942
201	Christ Church, Rockville	41,250	39,077	677,578	757,905	55,174	20,947	10,447	844,473
204	St. John's, Olney	12,000	1,000	334,045	347,045	9,173	—	1,000	357,218
205	Grace Church, Silver Spring	35,050	2,550	620,882	658,482	7,547	39,954	6,315	712,298
206	St. Luke's, Brighton	10,100	—	101,496	111,596	9,428	—	—	121,024
209	Christ Church, Kensington	43,360	—	649,818	693,178	177,898	2,030	17,305	890,411
210	Ascension, Sligo Parish	18,482	2,392	368,176	389,050	12,130	—	1,270	402,450
212	St. Mary Magdalene	21,045	20,485	240,396	281,926	6,385	—	—	288,311
213	Our Saviour, Hillandale	9,832	15,974	532,392	558,198	—	—	—	558,198
216	Good Shepherd	19,731	2,163	365,931	387,825	10,250	—	8,688	406,763
219	Transfiguration	12,500	—	311,349	323,849	12,189	—	19,466	355,504
220	St. Mark's, Fairland	32,040	15,655	272,817	320,512	11,995	—	21,239	353,746
	Total Region 4	317,890	104,050	5,174,009	5,595,949	400,519	93,986	94,458	6,184,912
REGION 5									
110	St. Paul's, Rock Creek	20,000	7,896	1,747,927	1,775,823	—	—	5,304	1,781,127
121	Our Saviour, Brookland	12,831	836	45,212	58,879	36,120	9,513	—	104,512
123	Holy Communion	2,500	—	45,931	48,431	—	—	—	48,431
131	St. Timothy's	24,000	2,450	365,205	391,655	—	—	1,000	392,655
132	Atonement	20,000	3,702	278,860	302,562	45,629	5,300	27,974	381,465
134	St. Philip the Evangelist	4,500	500	285,767	290,767	14,818	—	—	305,585
305	St. John's, Zion Parish	23,020	—	237,884	260,904	17,500	3,374	10,953	292,731

Table 5 — Diocese of Washington: Disbursements of the Cathedral, Parishes, Separate Congregations and Missions, 2011

	To Diocese	Outreach	All Other Operating Expenses	Total Operating Expenses	Major Improvements	Expenses of Outreach and Mission	Special Offerings	Total Non- Operating Expense	Total Expenditures
307	Holy Trinity, Collington	35,000	—	250,502	285,502	—	7,900	7,900	293,402
308	St. Philip's, Laurel	10,000	16,928	377,748	404,676	2,250	3,750	643,467	1,048,143
310	St. Matthew's	4,610	2,352	230,055	237,017	140	339	25,386	262,403
311	Epiphany, Forestville	9,784	1,685	195,841	207,310	—	—	34,935	242,245
314	St. John's, Mt. Rainier	8,662	7,203	162,547	178,412	4,709	4,450	18,659	197,071
315	St. Andrew's, College Park	18,100	18,984	433,617	470,701	250	17,581	106,256	576,957
316	St. Michael & All Angels	15,108	14,743	112,325	142,176	3,851	—	3,851	146,027
320	St. Christopher's	700	7,786	225,444	233,930	874	500	72,979	306,909
321	St. George's, Glenn Dale	14,743	2,200	211,147	228,090	—	6,871	67,208	295,298
Total Region 5		223,558	87,265	5,206,012	5,516,835	30,261	86,622	1,158,126	6,674,961
REGION 6									
301	St. John's, Broad Creek	12,186	2,101	274,591	288,878	225	18,100	22,402	311,280
302	St. Paul's, Baden	—	4,815	75,735	80,550	4,815	421	9,236	89,786
303	St. Barnabas', Leeland	22,175	500	918,317	940,992	243,811	570,000	830,848	1,771,840
304	Trinity, Upper Marlboro	16,550	300	217,972	234,822	18,297	10,000	34,749	269,571
306	Christ Church, Accokeek	—	7,075	178,231	185,306	500	—	12,646	197,952
309	St. Thomas', P.G. County	11,000	407	163,929	175,336	907	1,545	55,015	230,351
317	St. Barnabas', Temple Hills	3,500	1,218	194,083	198,801	—	—	10,300	209,101
319	Christ Church, Clinton	2,200	—	162,041	164,241	3,000	3,845	16,845	181,086
323	St. Philip's, Baden	1,000	204	84,554	85,758	—	105	31,534	117,292
401	Christ Church, Durham	6,500	12,112	102,072	120,684	21,935	470	35,707	156,391
402	Christ Church, Port Tobacco	1,630	1,005	235,062	237,697	28,652	—	28,652	266,349
403	Christ Church, Wayside	2,400	—	109,435	111,835	2,996	985	13,170	125,005

Table 5 — Diocese of Washington: Disbursements of the Cathedral, Parishes, Separate Congregations and Missions, 2011

	To Diocese	Outreach	All Other Operating Expenses	Total Operating Expenses	Major Improvements	Expenses of Outreach and Mission	Special Offerings	Total Non- Operating Expense	Total Expenditures
404	Trinity, Newport & Hughesville	5,600	159,347	—	164,947	—	—	—	164,947
405	St. James', Indian Head	16,998	2,000	—	164,455	—	10,767	10,767	175,222
406	St. Paul's, Piney	16,830	5,080	—	314,975	7,258	1,350	8,608	323,583
501	All Faith, Charlotte Hall	4,000	1,495	—	115,266	462	1,495	7,797	123,063
502	Christ Church, Chaptico	10,000	—	—	198,414	—	2,071	52,271	250,685
503	St. George's, Valley Lee	7,000	—	—	174,484	13,703	4,233	37,578	212,062
504	St. Andrew's, Leonardtown	2,400	1,053	—	287,736	—	—	27,049	314,785
505	Trinity, St. Mary's	7,850	4,059	—	310,665	—	2,203	18,521	329,186
506	All Saints', Oakley	2,500	—	—	103,228	2,100	886	2,986	106,214
507	Ascension, Lexington Park	5,000	5,396	—	208,040	43,602	3,679	47,281	255,321
	Total Region 6	157,319	208,167	4,501,624	4,867,110	180,292	632,155	1,313,962	6,181,072
Total Diocese of Washington									
	Including Cathedral	2,040,292	1,391,947	52,010,804	55,443,043	7,624,025	2,310,887	1,195,175	66,573,130
	Excluding Cathedral	1,965,292	1,174,482	37,534,069	40,673,843	7,337,356	2,237,169	1,165,753	51,414,121

Table 6 — Clergy Compensation for 2012

This table is provided in response to a resolution of the 1976 Convention that the salary and allowances of each diocesan and parochial ecclesiastical and administrative position be published annually in the Journal.

Cash salary figures are supplied by (1) Diocesan staff (2) the Parochial Report supplements for 2011 and (3) the Church Pension Fund.

Utilities allowance has to be fixed at a dollar value in order to use the accepted formula for the value of houses owned by the church as rectories, vicarages, etc. Value of church owned housing is computed on the same basis as it is for the Church Pension Fund: 30% of cash salary plus utilities and FICA allowance.

Cash for housing is the dollar amount provided in place of rectory, vicarage or other church-owned property. In some cases it includes utilities.

Total compensation is the sum of cash salary (including any allowance for clergy self-employment tax or FICA), utilities and housing. The Church Pension assessment of 18% of this compensation and is wholly paid by the parish or other employer.

Other allowances are most commonly payments for use of a personally-owned vehicle for church business, business-related entertainment and other official expense.

Other benefits available on a Diocese-wide basis include: Group Life insurance of \$50,000 (\$100,000 for clergy), disability insurance, and health insurance coverage (including dental) at the following rates:

	SINGLE	TWO-PERSON	FAMILY
Empire BCBS High Option PPO	8,724	15,684	24,408
Kaiser Permanente High Option	8,532	15,324	23,856

A personal obligation of the clergy is the payment of Social Security taxes on the basis of a self-employed person. The rate for 2012 is 13.3%. The Temporary Payroll Tax Cut Continuation Act of 2011 extended the self-employment tax reduction of 2% for calendar year 2012 so the rates for 2011 remain in effect for 2012. The rate for 2012 is 10.4% of earnings up to \$110,100 and 2.9% on all net earnings for Medicare. The value of housing as well as cash for housing is included in this calculation. Parishes often include half of this, or 7.65% as part of clergy compensation packages.

Table 6 — Clergy Compensation for 2012

	Cash Salary (+FICA)	Utilities	Value of Housing	Equity Allowance	Cash for Housing	Total Compensation	Allowances
DIOCESE OF WASHINGTON							
Bishop of Washington	196,832	—	—	—	72,000	268,832	—
Canon to the Ordinary	194,736	—	—	—	—	194,736	—
Canon for Congregational Vitality	122,500	—	—	—	—	122,500	—
Canon for Academic Ministries	62,238	—	—	—	58,650	120,888	—
Diocesan Latino Missioner	35,889	—	—	—	45,000	80,889	—
Diocesan Youth Missioner (p-t)	20,038	—	—	—	24,480	44,518	—
REGION I							
<i>Figures not reported</i>							
102 CHRIST CHURCH, WASHINGTON							
Rector							
104 ST. JOHN'S, LAFAYETTE SQUARE							
Rector	141,705	—	—	—	57,222	198,927	8,000
Assistant	45,500	—	31,896	—	—	77,396	3,400
106 EPIPHANY, DC							
Rector	68,873	—	—	—	49,000	117,873	—
107 ASCENSION AND ST. AGNES							
Rector	68,638	—	20,591	—	—	89,229	2,000
108 ST. AUGUSTINE'S							
Priest-in-Charge	49,139	—	26,400	—	—	75,539	3,310
116 ST. MARK'S, DC							
Rector	83,000	—	—	—	42,000	125,000	—
Assistant	56,972	—	—	—	13,000	69,972	—
117 ST. MONICA'S AND ST. JAMES'							
Priest-in-Charge							
<i>Figures not reported</i>							
118 ST. LUKE'S, DC							
Priest-in-Charge	46,120	—	—	—	40,000	86,120	4,500

Table 6 — Clergy Compensation for 2012

		Cash Salary (+FICA)	Utilities	Value of Housing	Equity Allowance	Cash for Housing	Total Compensation	Allowances
119	ST. THOMAS', DC Rector	79,203	—	1,500	—	72,103	152,806	11,100
126	ST. MARY'S Rector	(<i>vacant</i>)						
127	CALVARY CHURCH Priest-in-Charge	66,176	—	—	—	22,000	88,176	2,400
130	ST. GEORGE'S, DC Rector	61,602	—	—	—	29,732	91,334	5,904
171	HOWARD UNIVERSITY CHAPLAINCY Chaplain	54,562	—	—	—	25,070	79,632	—
<i>REGION 2</i>								
101	WASHINGTON NATIONAL CATHEDRAL Interim Dean (p-t)	64,590	—	—	—	—	64,590	—
	Vicar	99,792	—	—	—	—	99,792	—
	Interim Director of Worship	108,188	—	—	—	—	108,188	—
	Canon for Program and Ministry	105,282	—	—	—	—	105,282	—
	Associate for Liturgy (p-t)	53,825	—	—	—	—	53,825	—
103	ST. JOHN'S, GEORGETOWN Interim Rector (p-t)	56,750	—	—	—	35,000	91,750	—
	Assistant (p-t)	—	—	—	—	3,600	3,600	—
105	CHRIST CHURCH, GEORGETOWN Rector	103,429	—	57,029	23,000	—	183,458	11,000
	Assistant	55,973	—	—	—	18,000	73,973	2,200
	Assistant	31,183	—	—	—	42,000	73,183	2,200
	Assistant (p-t)	9,258	—	—	—	24,000	33,258	1,100

Table 6 — Clergy Compensation for 2012

	Cash Salary (+FICA)	Utilities	Value of Housing	Equity Allowance	Cash for Housing	Total Compensation	Allowances
109 ST. ALBAN'S							
Rector	97,500	—	—	—	30,000	127,500	5,000
Interim Assistant	44,200	—	—	—	23,000	67,200	900
Interim Associate	28,700	—	—	—	46,900	75,600	900
112 GRACE CHURCH, GEORGETOWN							
Rector	44,115	—	—	—	42,024	86,139	6,556
113 ST. PAUL'S, K STREET							
Rector	118,782	4,500	36,985	—	—	160,267	7,500
Associate	37,489	—	—	—	50,000	87,489	2,000
114 ST. STEPHEN & THE INCARNATION							
Senior Priest (p-t)	32,736	—	—	—	—	32,736	780
Latino Missioner	46,914	—	—	—	24,000	70,914	—
122 ST. MARGARET'S							
Rector	87,281	6,575	25,349	—	—	119,205	—
Assistant	42,467	—	—	—	15,000	57,467	—
124 ALL SOULS'							
Rector	68,180	780	—	—	30,000	98,960	1,800
125 ST. COLUMBA'S							
Rector							
Associate							
Associate							
Associate							
Associate							
Associate							
128 ST. PATRICK'S							
Rector	88,267	—	—	—	36,000	124,267	—
Associate	24,800	—	—	—	36,700	61,500	—
Associate	45,952	—	—	—	35,000	80,952	—

Figures not reported

Table 6 — Clergy Compensation for 2012

		Cash Salary (+FICA)	Utilities	Value of Housing	Equity Allowance	Cash for Housing	Total Compensation	Allowances
129	ST. DAVID'S Rector	43,777	7,000	—	—	61,908	112,685	2,300
<i>REGION 3</i>								
161	ST. BARNABAS' CHURCH OF THE DEAF Vicar	44,142	—	17,946	—	—	62,088	—
202	ST. PETER'S Rector	70,154	7,000	20,000	—	3,000	100,154	6,160
203	ST. BARTHOLOMEW'S Rector (p-t)	35,000	—	—	—	—	35,000	1,100
207	ST. JOHN'S, NORWOOD PARISH Rector	67,237	—	—	—	27,810	95,047	1,800
	Associate	33,910	—	—	—	30,000	63,910	1,800
208	ALL SAINTS', CHEVY CHASE Rector	100,715	8,693	33,150	—	10,200	152,758	—
	Assistant	49,426	—	—	—	35,000	84,426	—
	Associate	42,426	—	—	—	42,000	84,426	—
211	ST. DUNSTAN'S Rector	70,170	5,800	—	—	60,000	135,970	2,000
214	ST. LUKE'S, TRINITY PARISH Rector	69,213	—	—	—	42,000	111,213	2,650
	Assistant (p-t)	19,226	—	—	—	—	19,226	—
215	ST. FRANCIS Rector	108,410	5,717	43,469	—	—	157,596	4,800
	Associate	80,754	—	—	—	24,000	104,754	3,600
217	ASCENSION, GAITHERSBURG Rector	105,395	—	—	—	17,000	122,395	—
	Assistant	31,112	—	—	—	11,250	42,362	—

Table 6 — Clergy Compensation for 2012

	Cash Salary (+FICA)	Utilities	Value of Housing	Equity Allowance	Cash for Housing	Total Compensation	Allowances
218 REDEEMER							
Rector	98,293	3,000	30,387	—	10,500	142,180	3,025
Associate (p-t)	16,682	—	—	—	40,000	56,682	1,275
221 St. James', POTOMAC							
Rector	98,223	—	—	—	—	98,223	3,250
Assistant (p-t)	28,275	—	—	—	—	28,275	550
222 St. Anne's							
Priest-in-Charge	10,255	—	—	965	—	11,220	2,173
223 St. Nicholas' PARISH							
Rector	53,906	—	—	—	35,000	88,906	13,066
REGION 4							
111 Holy Comforter							
Rector (p-t)	33,250	—	—	—	33,250	66,500	7,000
120 Trinity, DC							
Rector	100,105	—	—	—	35,336	135,441	8,700
201 Christ Church, ROCKVILLE							
Rector	88,225	—	—	—	36,000	124,225	5,250
Assistant (p-t)	59,400	—	—	—	—	59,400	3,650
204 St. John's, OLNEY							
Rector	91,048	—	—	—	40,800	131,848	—
205 Grace Church, SILVER SPRING							
Rector	64,060	—	—	—	36,000	100,060	6,030
Assistant	42,340	—	—	—	21,600	63,940	500
Assistant (p-t)	33,600	—	—	—	—	33,600	—
206 St. Luke's, BRIGHTON							
Rector (p-t)	42,999	—	—	—	15,000	57,999	915

Table 6 — Clergy Compensation for 2012

		Cash Salary (+FICA)	Utilities	Value of Housing	Equity Allowance	Cash for Housing	Total Compensation	Allowances
209	CHRIST CHURCH, KENSINGTON							
	Rector	109,348	5,950	31,845	—	—	147,143	—
	Assistant (TBD)	35,550	—	—	—	32,000	67,550	—
210	ASCENSION, SLIGO PARISH							
	Rector	47,283	572	—	—	39,158	87,013	—
212	ST. MARY MAGDALENE							
	Rector	34,700	—	—	—	34,800	69,500	15,200
213	OUR SAVIOUR, HILLANDALE							
	Rector	102,417	5,870	—	8,985	—	117,272	—
	Associate	45,674	—	—	—	20,004	65,678	—
	Curate (p-t)	19,592	—	—	—	—	19,592	—
216	GOOD SHEPHERD							
	Rector	43,900	—	—	—	25,800	69,700	—
219	TRANSFIGURATION							
	Rector	53,825	—	—	—	29,048	82,873	1,000
	Assistant (p-t)	13,176	—	—	—	12,240	25,416	500
220	ST. MARK'S, FAIRLAND							
	Interim Rector	74,574	—	—	—	32,000	106,574	350
REGION 5								
110	ST. PAUL'S, ROCK CREEK							
	Rector	88,528	—	—	—	41,000	129,528	13,464
	Associate (p-t)	1,800	—	—	—	—	1,800	—
121	OUR SAVIOUR, BROOKLAND							
	Priest-in-Charge (p-t)	2,777	—	—	—	—	2,777	—
123	HOLY COMMUNION							
	Priest-in-Charge (p-t)	18,200	—	—	—	—	18,200	5,000

Table 6 — Clergy Compensation for 2012

		Cash Salary (+FICA)	Utilities	Value of Housing	Equity Allowance	Cash for Housing	Total Compensation	Allowances
131	ST. TIMOTHY'S							
	Priest-in-Charge	55,301	—	—	—	15,000	70,301	2,400
132	ATONEMENT							
	Rector	43,304	—	—	—	24,200	67,504	6,690
134	ST. PHILIP THE EVANGELIST							
	Rector (p-t)	21,793	—	—	—	40,517	62,310	2,200
305	ST. JOHN'S, ZION PARISH							
	Rector	48,449	—	—	—	32,000	80,449	—
307	HOLY TRINITY, COLLINGTON							
	Rector	59,403	—	—	—	39,091	98,494	—
	Associate (p-t)	13,217	—	—	—	24,000	37,217	—
308	ST. PHILIP'S, LAUREL							
	Rector	33,222	—	—	48,000	—	81,222	5,560
310	ST. MATTHEW'S							
	Co-Rector (p-t)	30,867	2,977	10,153	2,600	—	46,597	—
	Co-Rector (p-t)	31,774	—	—	—	35,250	67,024	—
	Transition Priest (p-t)	23,035	—	—	—	—	23,035	—
311	EPIPHANY, FORESTVILLE							
	Rector	(<i>vacant</i>)						
314	ST. JOHN'S, MT. RAINIER							
	Priest-in-Charge (p-t)	38,963	—	—	—	—	38,963	1,200
315	ST. ANDREW'S, COLLEGE PARK							
	Rector	48,450	—	—	—	31,620	80,070	—
316	ST. MICHAEL & ALL ANGELS							
	Rector (p-t)	21,432	—	—	—	18,000	39,432	—
320	ST. CHRISTOPHER'S							
	Priest-in-Charge	49,870	3,683	—	—	30,970	84,523	—

Table 6 — Clergy Compensation for 2012

		Cash Salary (+FICA)	Utilities	Value of Housing	Equity Allowance	Cash for Housing	Total Compensation	Allowances
321	ST. GEORGE'S, GLENN DALE							
	Rector	50,700	—	—	—	29,700	80,400	1,500
371	UNIVERSITY OF MD CHAPLAINCY							
	Chaplain	23,538	—	—	—	50,000	73,538	—
REGION 6								
301	ST. JOHN'S, BROAD CREEK							
	Rector	78,225	6,020	25,273	11,000	—	120,518	2,500
302	ST. PAUL'S, BADEN							
	Priest-in-Charge (p-t)	13,251	—	31,791	—	—	45,042	3,500
303	ST. BARNABAS', LEELAND							
	Priest-in-Charge	75,348	—	—	—	15,000	90,348	—
304	TRINITY, UPPER MARLBORO							
	Rector	60,709	6,000	20,000	—	4,000	90,709	3,200
306	CHRIST CHURCH, ACCOKEEK							
	Rector	51,400	6,971	18,000	—	—	76,371	1,000
309	ST. THOMAS', P.G. COUNTY							
	Rector	43,928	6,000	14,978	3,115	—	68,021	3,400
317	ST. BARNABAS', TEMPLE HILLS							
	Priest-in-Charge (p-t)	—	—	—	—	29,000	29,000	—
319	CHRIST CHURCH, CLINTON							
	Rector (p-t)	3,000	—	—	—	27,500	30,500	—
323	ST. PHILIP'S, BADEN							
	Rector (p-t)	20,963	—	—	—	12,000	32,963	5,868
401	CHRIST CHURCH, DURHAM							
	Priest-in-Charge (p-t)	19,000	—	—	—	19,000	38,000	—

Table 6 — Clergy Compensation for 2012

		Cash Salary (+FICA)	Utilities	Value of Housing	Equity Allowance	Cash for Housing	Total Compensation	Allowances
402	CHRIST CHURCH, PORT TOBACCO							
	Rector	67,287	—	14,500	—	—	81,787	1,800
403	CHRIST CHURCH, WAYSIDE							
	Priest-in-Charge (p-t)	18,200	—	—	—	—	18,200	6,240
404	TRINITY PARISH, NEWPORT & HUGHESVILLE							
	Priest-in-Charge (p-t)	2,754	—	—	—	36,000	38,754	—
405	St. James', INDIAN HEAD							
	Rector	61,239	5,900	14,400	—	—	81,539	—
406	St. Paul's, PINEY							
	Rector	58,144	—	—	—	35,092	93,236	7,136
501	ALL FAITH, CHARLOTTE HALL							
	Priest-in-Charge (p-t)	15,893	—	—	—	—	15,893	—
502	CHRIST CHURCH, CHAPTICO							
	Priest-in-Charge	35,049	—	—	—	29,541	64,590	66
503	St. George's, VALLEY LEE							
	Rector	52,859	3,000	8,000	—	—	63,859	14,600
504	St. Andrew's, LEONARDTOWN							
	Rector	57,753	3,000	—	—	10,000	70,753	1,440
505	TRINITY, St. Mary's							
	Rector	73,555	—	—	—	26,020	99,575	6,100
506	ALL SAINTS', OAKLEY							
	Rector	41,151	6,029	12,606	—	—	59,786	—
507	ASCENSION, LEXINGTON PARK							
	Rector	60,321	—	—	—	15,000	75,321	600

PART IV: DIOCESAN POLICIES

(LAST EDITED 2008)

COMMITTEE GOVERNANCE POLICY

(ADOPTED BY DIOCESAN COUNCIL 5/11/2004)

Origin of Committee and First Steps: Formation of an exploratory task force is by appointment of the Bishop. They can be authorized by Bishop, Council or Convention. Its task is to explore the nature of the issue, identify areas of focus, and to develop measurable, achievable goals and objectives. Part of its task is to explain why a diocesan committee would be necessary to achieve this, and it must include a statement of fiscal impact and identification of funding sources.

Creation of the Committee: A resolution goes to Council or Convention as a result of the work of the exploratory task force. The resolution must contain standard language of accountability, including a sunset clause that calls for a complete evaluation after a period of approximately three years. The resolution summarizes the areas of focus, and basically serves as the charge to the committee. Unless required otherwise by canon, the group formed will be called a committee.

Committee Membership: By canon, all members of the Committee are appointed by the Bishop and confirmed by Council. There should be approximately 10–12 members. Generally, members are appointed in consultation with the Committee Chair. Members of the preliminary task force are not necessarily guaranteed committee membership. By canon, members are to be canonically resident clergy or lay communicants in good standing at a church in this diocese. There should be an appropriate distribution of membership to give some kind of balance of clergy and lay, race, gender, region, and parish. The committee may make recommendations for future members.

Non-voting Membership: For various reasons, such as people serving in a consultative capacity, members of other denominations and licensed clergy, may have something to offer to the committee, but canonically may not be members. Subject to the same rotation as a voting member of the committee, these people may be appointed *ex officio* without vote.

Terms of Membership: Generally speaking, all terms are 3-years, renewable once, before rotating off for a minimum of one year. Terms begin after convention and end at the close of convention of the appropriate year. When a committee is first formed, a rotation needs to be built in, with approximately a third commencing with a 1-year term, another third with a 2-year term, and the remaining third with a 3-year term. A member so appointed for a 1-year term would be eligible to serve two full 3-year terms immediately following before having to rotate off the committee. However, a member so appointed for a 2-year term would only be eligible for a single 3-year term immediately following before having to rotate off the committee. By canon, the Bishop is a member *ex officio* of any committee.

Partial terms: If a committee member does not complete a term, that vacancy may be filled (appointed by the Bishop and confirmed by Council). If the time left is one year or less, the member would be eligible to serve two full 3-year terms immediately following before having to rotate off the committee. Any partial term greater than one year means that the member would only be eligible for one 3-year term immediately following before having to rotate off the committee.

Committee Chair: By canon, a chair shall be appointed by the Bishop and approved by Council. Some thought should be given to alternating the chair between clergy and lay, etc., but clearly the person most qualified would be the chair. This is an annual appointment (beginning and ending with each Convention). The norm would be that a person who had already served on the Committee and risen up through the ranks would be eligible to be chair while on a membership rotation, and that a chair might serve for two successive terms (a total of two years). It would be desirable at all times to have a couple of people being groomed to take over the chair, and even to serve as a vice-chair.

Normalization of Committee Rotation: There are times when, for whatever reason, the rotation on a committee becomes out of synch. The Governance Officer will work with the Committee Chair and staff liaison to make recommendations to the Bishop and Council on how to achieve a proper balance, allowing for new membership while allowing for a mechanism to pass on historical knowledge. Some terms may need to be adjusted to implement this.

Other officers of the Committee: By canon, any other officers may be elected by the committee itself.

Subcommittees: A subcommittee is an operational unit of the committee that has ongoing work. Prior to the formation of a new subcommittee, a charge to that subcommittee must be submitted to the Bishop and Council for approval, and a report on their work and their goals and objectives must be included in the committee's annual report to Council and Convention. The Bishop and the committee chair appoint the chair of the subcommittee, with the consent of the parent committee. Members of the subcommittee are appointed by the committee chair and the chair of the subcommittee. Membership of a subcommittee is not necessarily totally drawn from the membership of the parent committee. However, members of any subcommittee, including the chair must meet the qualifications of committee membership and be subject to the same rotation system.

Ad Hoc Task Forces of Committees: An ad hoc task force of a committee is a group drawn from the committee, appointed by the chair with the consent of the committee, to look at a particular issue on behalf of the committee or to complete a project, and then disband. A non-member with specific expertise may be appointed to the task force. The lifespan of an ad hoc task force rarely exceeds a few months. If the work of an ad hoc task force continues for a year or longer, the committee must evaluate whether the task force has become ineffective, is evolving into a subcommittee (which requires a charge consented to by the Bishop and Council), or for good reason needs a little more time.

Accountability to Council: The committee reports to the Council at least once a year. This is an opportunity for a mutual review, and the report and discussion should take the form of what has been accomplished that year and a mutual decision as to the goals and objectives for the coming year. By canon, any change in the committee's charge, name, membership or bylaws must be approved by the Bishop and Council.

Assignments: Assignments arise from the charge of the committee. The annual review with Council aids with the accountability for this. From time to time, Bishop, Council or staff may ask the committee for assistance in exploring a particular subject related to the committee's charge.

Ending of a Committee: All program committees will have a sunset clause, generally calling for a complete review every 3–5 years. Following a review process, the Bishop and Council may choose to end a committee, for any of a variety of reasons, including, but not limited to the following: the charge and work of the committee has been completed; a change in focus of the mission and work of the diocese; the committee has become ineffective or non-functional, etc.

Accountability to Convention: By canon, if not otherwise a member of Convention, the chair is an *ex officio* member of the Convention with seat and voice, but no vote. The committee chair is responsible for producing a short, written report (1–2 pages) for the Convention, due the first working day of the year. This appears in a packet of information at the Convention, is posted on the Website under the information for that committee, and appears in the Journal. Budget: Unless otherwise included in the budget, there is generally a nominal amount (\$100–300) in the diocesan budget for the clerical costs of various committees. Budget requests should be made relatively early in the year for the following year, and be a component of the annual review with Council. Committees may identify possible funding sources, but not engage in fundraising without the permission of the Council.

Staff Liaison: A member of the diocesan staff should be assigned to each committee as a liaison. The relationship varies with the committee and with the individual chair, but the point is to be in relationship on behalf of the Bishop, and to help facilitate the flow of meetings and work for the year. Committees need to be aware that there is very little in the way of support staff at Church House, and arrange for its own clerical work.

Council Liaison: Members of Council may be appointed to some committees to serve as a liaison between the Committee and the Council. This is most likely to happen when some critical work is being doing by the Committee, but may occur at other times or for other reasons.

DIOCESAN LOAN POLICIES

A. POLICY FOR DIOCESAN GUARANTEES OF CONGREGATION LOANS

(ADOPTED BY THE *DIOCESAN COUNCIL* IN 2001, AMENDED IN 2008)

Among the resources of the Diocese of Washington are the buildings and grounds of the congregations of the Diocese. One of the important ministries of every congregation is adequate maintenance of existing structures and capital equipment. A number of church buildings and the surrounding land, including cemeteries, are historic sites in the Washington area. In every neighborhood the church building is an important community resource. Above all else, these buildings are the places where God is worshiped and prayers on behalf of God’s creation are offered. Thus, every effort must be made by the congregations that call these buildings their “church home” to ensure that these buildings are maintained so that ministry now and in the future can be sustained. Further, all Christians are called to go forth and preach the gospel to all nations. This may mean that congregations may be called upon to expand their mission and thus renovate and expand existing church buildings. Such a call to renew and/or expand a congregation’s mission and building or expand structures requires substantial capital resources in order to finance such an undertaking. Good stewardship and effective fundraising are a critical and primary component to such a mission. There is no outside source, including the Diocese, which can substitute for a congregation’s own financial support for its ministry.

When preparing to undertake any building improvement or expansion congregations are to exercise all possible efforts to secure financing without a diocesan guarantee. Lenders will almost inevitably request such a guarantee, if it is generally available, even when the lender would be willing to proceed without it. Congregations receiving permission from the Committee on Church Architecture to build and/or renovate existing property and from Finance Committee and the Standing Committee to encumber property should make every effort first to secure financing without a diocesan guarantee.

Under extraordinary circumstances the Diocese will consider guaranteeing a congregation's loan. Examples of such circumstances may include: major repairs without which a church could not function; the building of new worship or program space during a time of increased growth within the parish, yet at a time in which without the new space the growth will subside and/or cease altogether; a congregation with a substantial membership of low income people who can sustain the operation of a parish, but lack sufficient personal, financial resources to support building renovations, repairs and expansion. The guarantee program of the Diocese requires the following of participating congregations:

1. The congregation would follow the existing process of submitting building master plans and/or proposed designs to the Committee on Church Architecture for review, and submitting these same plans to the Finance Committee, along with the following information:
 - a. Parochial reports and audits from the previous three years;
 - b. A statement of income and expense of the current fiscal year;
 - c. A current asset sheet;
 - d. A description of all fundraising activities for the building and a statement of funds received to date and funds anticipated, specifying the time frame in which these funds would be received;
 - e. A case statement for the project;
 - f. A statement about current membership and projected growth;
 - g. A statement about current pledges and anticipated growth.
2. The congregation will provide a deposit to the Diocese for the equivalent of six monthly mortgage payments on the date the loan documents are signed. This cash will be placed in an interest bearing account under the control of the Diocese. All interest earned will be the property of the Diocese.
3. The congregation will negotiate with the lender a covenant that after five years of timely mortgage payments, the bank will release the Diocese from the guarantee, pending approval of the Finance Committee. This effectively limits the number of years that a guarantee will be in place. The congregation will also arrange with the lender to have mortgage payments deducted from their checking account to ensure timely payments.
4. At the end of five years when the Diocese is released from the guarantee, the parish will receive their deposit back, less any payments made on their behalf to the bank, and net of any loan. The parish will not receive any of the interest earned on this deposit.

5. During the time the guarantee is in place, the parish will submit quarterly financial reports to the diocesan Treasurer in a format acceptable to the Finance Committee. The diocesan Treasurer will maintain a schedule that includes the amount of loan outstanding, the amount of monthly payment, the amount of deposit, the amount of any loan made from the Closed Parishes Fund and the date of the most recent report. This report will be added to the reserve schedule for monthly distribution to the Diocesan Council.
6. To qualify for the guarantee, a congregation must have submitted the most recent parochial report and audit on time. If a congregation has not complied, the congregation must do so within 30 days and then resubmit their request to the Finance Committee. The congregation must agree to submit all required diocesan reports in a timely manner during the time of the guarantee.
7. At the time of request for a guarantee the congregation must be current with their payment of the pledge to the Diocese. Further, the congregation must agree to meet the expectation of moving to the tithe at the rate of 1% a year, if the congregation is not already tithing.
8. If a congregation is unable to make a loan payment, they must notify the bishop in writing and request that the Diocese make a payment on their behalf from the deposit. The Bishop will authorize the payment and notify the Finance Committee chair and the Treasurer of the payment. The Bishop in consultation the Finance Committee Chair and the Treasurer and other appropriate staff will determine the next steps needed to assist the congregation. Notification to the Diocesan Council will be done through the monthly report unless the Bishop determines that additional actions are needed. If the Diocese depletes the deposit, Council will receive a written report from the Finance Committee describing what actions will be needed to assist the congregation in resolving their financial situation.

All requests for loans to congregations must receive approval of Standing Committee. All requests for a Diocesan guarantee must be approved by Diocesan Council. At no time will there be more than five congregations participating in the guarantee program. This will safeguard the Diocese's financial assets and ensure the adequate monitoring of the participating congregations.

B. POLICY FOR SHORT-TERM LOANS TO PARISHES

(ADOPTED BY THE FINANCE COMMITTEE

IN 1980 AND AMENDED IN 1985, 1993, AND 2008)

1. Priority will be given to parishes with the greatest financial need, and parishes must demonstrate, in their application for a short-term loan, why other resources are not available or adequate. Parishes with other resources must provide justification for using diocesan rather than parish funds.
2. Amount: \$35,000 or less; larger loans will be handled on a case-by-case basis.
3. Interest rate: Interest rates are to be set at closing at the then prevailing interest rate of five (5) year U.S. Treasury instruments plus .0175 (1.75%), but not less than .06 (6%). Interest rates shall be fixed for the 5-year term.
4. Repayment period: The standard repayment period is five years; however, the committee is prepared to grant exceptions where warranted.
5. The committee will consider each loan request on its particular merit.

6. While the Diocese will consider a wide range of possible uses for short-term loan proceeds, loan requests will generally be denied for such purposes as restoring operating funds and in instances where the use of other funds is more appropriate.
7. The granting of a loan does not relieve the parish of the responsibility to pay its Diocesan commitment.
8. Each loan request must include:
 - a. A complete description of the project/endeavor for which the loan is intended, including detailed, substantiated costs;
 - b. Parochial reports and audits from the previous three years;
 - c. A statement of income and expense of the current fiscal year;
 - d. A current asset sheet;
 - e. A description of all fundraising activities for the building and a statement of funds received to date and funds anticipated, specifying the time frame in which these funds would be received;
 - f. A case statement for the project;
 - g. A statement about current membership and projected growth;
 - h. A statement about current pledges and anticipated growth;
 - i. A proposed monthly repayment plan, supported by budgeted funds; and
 - j. Justifying data to support the parish's need for a loan.

C. POLICY FOR LARGE LOANS TO PARISHES

(ADOPTED BY THE DIOCESAN COUNCIL IN 1980, AMENDED IN 1993 AND 2008)

FUNDS AVAILABLE TO BE LOANED AND LENDING CRITERIA:

Each year, the Diocesan Council will establish a limit for large-loan Missionary Development Funds (MDF) for the purpose of funding extraordinary missionary opportunities. Extraordinary missionary opportunities are those that reach beyond the normal functions of mission and outreach for all parishes and seek to develop new ministries, programs or special projects targeted at increasing Church membership and participation.

MAXIMUM AMOUNT TO BE LOANED TO ANY PARISH:

\$200,000 , with exceptions approved on a case-by-case basis.

TERMS:

1. The loan shall be for a period of five years at a fixed interest rate. Monthly payments shall be made as if the loan was for a period of 20 years, and a balloon payment of the balance will be due at the end of the five-year period. Interest rates are to be set at closing at the then prevailing interest rate of five (5) year U.S. Treasury instruments plus .0175 (1.75%), but not less than .06 (6%). Interest rates shall be fixed for the 5-year term.
2. In the absence of extraordinary and compelling circumstances, the loan will be renewed for successive 5-year periods, but will not be renewed after the twentieth year. Upon each renewal, the Diocese may adjust the interest rate and other terms.
3. The loan shall be secured by a deed of trust with the highest possible priority covering the parish's real estate and approved by the Standing Committee. In addition, the parish shall comply with such of the conditions respecting aided parishes as

the Council shall determine upon the recommendation of the Finance Committee (see accountability standards below).

4. The Diocese shall arrange for the preparation of the loan documents, at the expense of the parish.
5. All loans shall require the approval of the Council.

PROCESS:

1. Loan requests should be submitted to the Bishop who, after review with the staff, would route them to:
 - a. The Committee on Church Architecture, if appropriate, for review of the building plans;
 - b. The Moderator of Council and the Canon of the Ordinary, who would determine whether or not the proposed project represents an extraordinary missionary opportunity;
 - c. The Finance Committee, for review of the parish's financial condition and ability to carry the loan.
2. Each loan request must include:
 - a. A complete description of the project/endeavor for which the loan is intended, including detailed, substantiated costs;
 - b. Parochial reports and audits from the previous three years;
 - c. A statement of income and expense of the current fiscal year;
 - d. A current asset sheet;
 - e. A description of all fundraising activities for the building and a statement of funds received to date and funds anticipated, specifying the time frame in which these funds would be received;
 - f. A case statement for the project;
 - g. A statement about current membership and projected growth;
 - h. A statement about current pledges and anticipated growth;
 - i. A proposed monthly repayment plan, supported by budgeted funds; and
 - j. Justifying data to support the parish's need for a loan.
3. Reports from the above committees would be submitted to the Moderator of the Diocesan Council. The Moderator could request that further work or review be undertaken by any of the committees, or could recommend the loan to the Diocesan Council.
4. The Diocesan Council would act on the loan request.

FINANCIAL ACCOUNTABILITY STANDARDS FOR PARISHES RECEIVING LOANS:

1. The proposed annual budget of the church will be submitted for review two months before the start of the church's fiscal year. Following the completion of the every member canvass, any changes in the budget shall be submitted to the Finance Committee for review.
2. Quarterly financial statements using the form contained in Appendix B of "Audit Procedures in the Diocese of Washington" will be submitted in duplicate to the Chair of the Finance Committee through the Business Affairs Office.

3. Record keeping shall be done in a manner at least as rigorous as that specified by the Manual for Treasurers of Missions and Aided Parishes.”
4. An every member canvass with personal contacts shall be held each year.
5. There shall be an annual audit of the church’s accounts according to the standards stated in the “Audit Procedures in the Diocese of Washington.”
6. In view of the substantial amount of the loan, a liaison member of the Finance Committee shall be appointed to discuss and review with the treasurer of the parish any deviations from budget figures, or any plans for special fund drives, or any other activities of the parish that would reflect on its financial strength.

DIOCESAN AUDIT GUIDELINES

Each parish within the Diocese of Washington is responsible for submitting audited financial statements to the Bishop of Washington. These statements must be received by September 1st of the year following the calendar year being reported. To ensure financial statements are fairly stated, canon law requires an annual audit be completed by each parish. For direction in completing the annual audit, in January of 2003 the Diocesan Council adopted the audit guidelines established by the Domestic and Foreign Missionary Society of the Protestant Episcopal Church in the USA (DFMS).

These guidelines are included as Chapter VI in the Manual of Business Methods in Church Affairs which is published by the Domestic and Foreign Missionary Society of the Protestant Episcopal Church in the USA. In addition to the audit guidelines, the manual includes a great wealth of useful information aimed at assisting congregations in effectively running the business of the church, including information relating to tax, financial management, insurance, and other issues. This manual can be purchased directly from the DFMS through Episcopal Parish Services at (800) 903-5544 or online at www.episcopalparishservices.org. The audit guidelines allow the following three types of financial audit be conducted by a parish:

1. Audit by independent CPA (Certified Public Accountant)
2. Audit by independent PA (Public Accountant)
3. Audit by Committee chosen by parish

These guidelines were created for parishes that choose to do an audit by committee instead of engaging a CPA or PA to perform the audit. The guidelines outline the steps and processes necessary to adequately review the financial statements and internal accounting controls of a parish.

Two changes, which were recommended by the Diocesan Finance Committee, are incorporated into the audit guidelines approved by Council. Both of these changes affect bullet 5 on page VI-3 of the manual, discussing the committee audit. First, the final sentence in the second paragraph of bullet 5, dealing with reimbursement for out-of-pocket expenses, was deleted. Second, the following sentence was added as the second sentence to the third paragraph under bullet 5: “A committee member may be someone, other than a CPA, who is engaged by the congregation to perform the committee audit, as long as the Committee Audit Guidelines and format are followed.”

The text of the Introduction portion of the guidelines is below (including the two diocesan changes listed above and appropriately marked, that were adopted by our Council). For the other sections (Audit Program Checklist, Sample Audit Committee

Certificate, Instructions for the Audit Program), please refer to the *Manual of Business Methods in Church Affairs*.

1. Purpose: These audit guidelines were developed to assist auditors in performing the annual audit of the books of account of the congregations of the Episcopal Church.
2. Reasons for an Audit: Annual audits are required by the Canons of the Episcopal Church for all parishes, missions, and other institutions. The primary purpose of an audit is to assure that financial statements are fairly stated. Any person handling the monies or investments of the church needs an audit to protect the church assets and him/her against suspicion of mishandling those assets. Similarly, rectors, vestries, vicars, bishop's committees, treasurers, and other persons in positions of responsibility may be liable for any losses which would have been discovered by an ordinary audit but were not discovered because they failed to have an audit conducted.

In addition, an announcement to the congregation that a completed audit reveals that all monies and investments are properly accounted for will have a positive impact on stewardship.

3. Pre-Audit Advice: When meeting with the auditors, be prepared to discuss your plans and objectives. Auditors are in the position to advise you and serve your interest when they understand the goals you have set and when you can clearly explain what you expect and hope to get from their services.

Keep good records and help your auditor save you money by not using professional time for routine work, such as gathering information.

Keep your auditor informed of changes and new directions in the congregation.

The treasurer and others, such as Vestry members, rectors, and staff, should be available to the auditor to provide any needed information.

A copy of the *Manual of Business Methods in Church Affairs* should be made available to the auditors.

4. Approved Auditors: The canons permit the auditing of congregational accounts by "an independent Certified Public Accountant," by "an independent licensed public accountant," or by "such committee as shall be authorized by the Finance Committee, Department of Finance, or other appropriate diocesan authority."
 - a. *Certified Public Accountant:* Very often the complexity and/or size of congregations necessitate an independent examination and reporting on their financial statements.
 - i. Certified Public Accountants offer several levels of service. These include the audit, the compilation, and the review. Refer to the Glossary of this manual for definition of these terms. Neither a review nor a compilation is acceptable in place of an audit of a parish, mission, or other institution of the church.
 - ii. Certified Public Accountants engaged in public accounting are available to all who wish to engage them for independent accounting skills. These skills consist primarily of the design and installation of financial systems, audits, investigations and reports based on audits, advice on management and financial policies, and tax return preparation.

- iii. Certified Public Accountants have met the statutory requirements of a state or other political subdivision of the United States as to age, education, residence, moral character, and expertise, and have passed.
 - iv. Certified Public Accountants are permitted to advertise their services. This should help you in your search. Generally, when people do not know an accountant in the community, they will ask friends to recommend someone. Businesspersons, especially those in the not-for-profit field, can be helpful in finding an accountant with expertise in the not-for-profit sector. Lawyers and bankers can be of assistance as well.
 - v. Fees are based on time charges. Moreover, fees vary with the level of experience of those required to perform the work. The prevailing cost of conducting a practice in the community will affect professional audit fees. Fees also vary based upon the time of year the audit work is performed.
 - b. *Independent Licensed Public Accountants:* While the CPAs and PAs are both licensed to perform the same public accounting services, they prepare differently to become licensed. A Public Accountant has a license based solely upon public accounting experience.
5. The Committee Audit: These Audit Guidelines were specially prepared for audit by committees. The Audit made by an audit committee will be termed a Committee Audit. The Auditor's Opinion Letter of an Audit Committee will be termed an Audit Committee Certificate. The Auditor's Comments on Internal Control will be termed Audit Committee Findings on Policies and Procedures.
- Audit committee members should be independent of the decision making and financial record keeping functions of the congregation. The members of the audit committee should have sufficient financial skills and experience to conduct a competent audit. It might be appropriate to offer reimbursement to the audit committee for out-of-pocket expenses.
- An audit committee may consist of one or more individuals. A committee member may be someone, other than a CPA, who is engaged by the congregation to perform the committee audit, as long as the Committee Audit Guidelines and format are followed. The actual number of members should be determined by the size and scope of the audit.
6. Scope of the Committee Audit: The scope of the audit shall include:
- a. Sufficient tests of transactions to assure compliance with these guidelines and adequate control of the assets of each congregation.
 - b. Verification (or preparation) of financial statements in the form approved for the Episcopal Church as set forth in this manual. Refer to Chapter III (Bookkeeping).
 - c. A review of management control practices using the Internal Control Questionnaire found in Chapter II (Internal Controls).
7. Accounts to be Audited: All accounts must be audited. The audit requirement covers not only the operating accounts of the organization, but also all its restricted, endowment, and property funds, and the accounts, if any, of its organizations. No church money is exempt from the requirement of an audit. If a separate auditor has audited an account of a separate treasurer, the report should be included in the consolidated financial statements.

8. Objectives of the Audit: The major objectives of an audit of a congregation are to ascertain the following:
 - a. That the various transactions during the year are proper and are documented appropriately (*i.e.*, authorized, complete and accurate);
 - b. That the various transactions during the year are recorded in the proper amounts and in the proper accounts;
 - c. That the assets, liabilities, income and expenses, which should be in the financial records, are so shown in the proper amounts and in the proper accounts;
 - d. That, to the extent feasible, adequate internal control procedures were and continue to be in effect; and
 - e. That the financial statements for the year were prepared from the financial records and present fairly the financial position and changes in net assets and cash flows of the congregation.
9. Timing of the Audit: The Canons call for a church fiscal (*i.e.*, financial) year ending on December 31 of any given year. The engagement of the auditor should be done prior to the end of the period being examined. This timing allows the auditor to include certain audit procedures that can only be performed at year-end.
10. Contents of the Audit Report: The auditor is responsible for submitting an audit report to the Vestry of the church. The Audit Report shall consist of:
 - a. The Audit Committee Certificate;
 - b. The Statement of Financial Position;
 - c. The Statement of Activities;
 - d. The Statement of Cash Flows;
 - e. Completed Audit Program Checklist;
 - f. The Audit Committee Findings on Policies and Procedures; and
 - g. A corrected parochial report as a result of audit adjustments, if applicable.
11. Filing of the Audit:
 - a. Prior to actual delivery of the audit report, the Vestry should issue a letter to the auditor stating that all records have been available for audit and there are no funds omitted.
 - b. Upon completion, the Audit Committee shall present the audit report to the Treasurer, Rector, and Wardens.
 - c. Any findings and recommendations should be presented in the Audit Committee Findings on Policies and Procedures, not in the Audit Committee Certificate. These items will be discussed with the Treasurer or other responsible persons and within 30 days their written response, attached to the audit report, is presented to the Vestry.
 - d. The Vestry receives the audit report upon completion.
 - e. A copy of the audit report should be filed with the Bishop or Ecclesiastical Authority not later than 30 days following its completion and never later than September 1 of each year, covering the financial reports of the previous calendar year. The minutes of the Vestry will officially record the receipt, acceptance, and subsequent filing of the audit report with the Ecclesiastical Authority.

- f. If, at any time during the audit, the records suggest that something is seriously wrong, the matter should be brought immediately to the attention of someone of superior authority, as well as the appropriate diocesan authority.

**PART V: CONSTITUTION, AND CANONS
OF THE DIOCESE OF WASHINGTON**
(LAST EDITED 2011)

**A SUPPLEMENT TO THE
2012 JOURNAL AND DIRECTORY**

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I. CONSTITUTION OF THE DIOCESE OF WASHINGTON

ARTICLE 1

OF THE DATE AND PLACE OF THE ANNUAL CONVENTION

A Convention of the Protestant Episcopal Church of this Diocese shall be held at least once in each and every year on such date and in such place as shall be determined by the Convention at its preceding annual session. Should the Convention fail to make such a determination, the Bishop, with the consent of the Standing Committee, or, if there be no Bishop, the Standing Committee alone shall have the power to determine the time and place of holding the Annual Convention; and the Bishop with the consent of the Standing Committee, or if there be no Bishop, the Standing Committee alone shall have the power to change the date and place of the Annual Convention if, in their judgment, there appears sufficient cause so to do. (1967)

ARTICLE 2

OF THE MEMBERS OF THE CONVENTION

Sec. 1 The Convention shall be composed of Clerical Members and Lay Delegates. (1976)

Sec. 2 The Clerical Members shall be:

- (a) The Bishop, the Bishop Coadjutor and Bishop Suffragan if there be any.
- (b) The Clergy who have been ordained in this Diocese and have continued in canonical residence from ordination, and those who have been transferred to this Diocese by a Letter Dimissory which shall have been accepted by the Ecclesiastical Authority not less than 60 days before the meeting of the Convention, and who are either
 - (1) "Settled Ministers," serving as rectors, vicars, or assistants,
 - (2) Retired or disabled Clergy who are recognized as such by the rules of the Church Pension Fund, and
 - (3) Such other Clergy as may be eligible as defined by Canon. (1961, 1970, 1976, 2011)

Sec. 3 Clergy canonically resident in the Diocese, but not qualified for membership in the Convention under such Canon or Canons as may be enacted under the provisions of Sec. 2(b) above, shall be entitled to seat and voice but no vote. (1970, 1976)

Sec. 4 The Lay Delegates shall be:

- (a) One Lay Delegate at the least from each Parish or Separate Congregation in union with the Convention and one Lay Delegate at the least from each Organized Mission under the authority of the Diocese, who shall be at least eighteen years of age, communicants of this Church in good standing and members of the churches in which they are elected. (1988)
- (b) One Lay Delegate at the least from the Cathedral who shall be at least eighteen years of age and a communicant of this Church in good standing. (1988)

- (c) The Secretary and the Treasurer of the Convention, the Chancellor of the Diocese, the Chairman of the Finance Committee of the Diocesan Council, and the President of the Church Women, *ex officio*, and
- (d) Such additional Lay Delegates, not exceeding the total number designated in (a), (b) and (c) above, as may be defined by Canon. (1970, 1973, 1976, 1982)

Sec. 5 A Lay Delegate shall retain membership without reelection until the next annual meeting of the Convention, and shall be entitled to attend all adjourned and special meetings, unless otherwise determined by the authority which elected or appointed the Delegate.

Sec. 6 The Convention by Canon may make regulations concerning the membership of the Convention, not inconsistent with the provisions of this Constitution, provided that changes which affect the number of members shall not be effective until the next annual Convention following its adoption. It may also provide by Canon for lay officers of the diocese to be entitled to seat and voice but no vote. (1970)

ARTICLE 3 OF THE QUORUM

Twenty-five percent of the members of each of the Clerical and of the Lay orders who are eligible to vote shall constitute a quorum for the transaction of business at any meeting of the Convention; but a smaller number may vote to adjourn. (2000)

ARTICLE 4 OF THE VOTE IN THE CONVENTION

In all matters that shall come before the Convention the Clergy and Laity shall deliberate in one body; but if upon any question it be required by five members, the two orders shall vote separately, and the concurrence of a majority of each order shall be necessary to give validity to any measure.

ARTICLE 5 OF THE ELECTION OF A BISHOP

The election of a Bishop of the Church in this Diocese shall be made in Convention by a concurrent vote of the Clergy and of the Laity, the two orders voting by ballot, separately, in open Convention; and when all the votes of both orders shall have been deposited, the tellers of the Clerical and of the Lay vote, respectively, shall proceed to count the votes, and if among those voted for one shall be found to have received a majority of the votes of the Clergy and a majority of the votes of the Laity, that candidate shall be declared duly elected:

Provided, That at least two-thirds of all the Clerical Members entitled to seats and at least two-thirds of all the Lay Delegates entitled to seats be present in the Convention; otherwise, a majority of two-thirds of each order present shall be required; except that in computing the two-thirds of all the Clergy entitled to seats, those Clergy who are certified by the Bishop as retired, and who are not present, shall not be counted. (1961, 1976)

And provided further, That in the event of the death, disability, or absence of the Bishop, Bishop Coadjutor, if there be one, or the Suffragan Bishop of the Diocese, if any there be, shall assume charge of the Diocese and become the ecclesiastical authority

thereof in accordance with the applicable provisions of the Constitution and Canons of the General Convention. (1965)

(The circumstances which constitute absence, as used in the above paragraph, shall be determined by the Bishop.)

And provided also, That whenever it shall be proposed to elect a Bishop Coadjutor or a Suffragan Bishop of this Diocese, notice thereof shall be given at an Annual Convention, or at a Special Convention which shall be called by the Bishop or Ecclesiastical Authority after notice has been given in writing to each Parish and Mission, stating the purpose of the Convention, and the election shall take place at the succeeding Annual Convention or at a Special Convention called for that purpose, provided that at least sixty days shall intervene between the Convention at which notice shall be given and the Convention at which an election of a Bishop Coadjutor or Suffragan Bishop is to be made. (1962)

ARTICLE 6

OF THE BISHOP AS PRESIDENT OF THE CONVENTION

The Bishop of the Church in this Diocese shall be President of the Convention; the President's duties shall be to present to the Convention, as often as the President may deem expedient, a general view of the state of the Church; to call Special Conventions, at whatever times and places the President may think necessary; to preserve order during the time of session; to put the question, collect the votes, and declare the decision. The President may make any motion judged conducive to the good of the Church, but shall not enter into debate; and the President may express views on any subject, after it has been discussed, before a vote thereon. The Bishop Coadjutor, if there be one, or the Suffragan Bishop, if there be any, shall be Vice Presidents of the Convention and shall serve as President, *pro tempore*, upon designation of the President or in the event of the President's absence or inability to serve. In the case of a vacancy in the office of Bishop of this Diocese, the Suffragan Bishop, if there be one, shall be President. (1960, 1976)

ARTICLE 7

OF THE PRESIDENT OF THE CONVENTION WHEN NO BISHOP IS PRESENT

If no bishop of this Diocese be present, the Convention immediately upon its assembling, shall choose by joint ballot a President, from among the order of Presbyters. Such person shall perform all the duties and possess all the privileges above specified but shall not call special meetings of the Convention unless applied to for that purpose by a majority of the Standing Committee; but if at any time there should be no President, the Standing Committee shall have power to call a special meeting of the Convention when deemed necessary. And if, while there is a Bishop of this Diocese, neither that Bishop nor any other bishop of this Diocese shall be present at a meeting of the Convention, a President *pro tempore* shall be elected in the manner aforesaid. (1976, 1977)

ARTICLE 8

OF THE SECRETARY OF THE CONVENTION

Immediately upon the assembling of the Convention, the President of the Convention, with the consent of the Convention, shall appoint a Secretary, who shall be a lay communicant of this Church in good standing and a member entitled to vote in a congregation of this Diocese. The Secretary shall hold office until a successor is

appointed; provided, that the Secretary may be removed from office upon the written determination of the Bishop and a two-thirds majority of the Standing Committee, or if there be no bishop, by a two-thirds majority of the Standing Committee. Any vacancy during the recess of the Convention shall be filled by the Bishop and a majority of the Standing Committee, or, if there be no Bishop, by a majority of the Standing Committee. The Secretary shall take minutes of the proceedings; preserve the journals and records; attest the public acts of the body; faithfully deliver into the hands of a successor all books and papers relative to the concerns of the Convention which may be in the Secretary's possession; notify through the channel of such public papers as thought proper the time and place appointed for the meeting of the succeeding Convention; and perform such other duties as may be prescribed by Canon or resolution of the Convention. (1996)

ARTICLE 9 OF THE STANDING COMMITTEE

There shall be a Standing Committee consisting of four Presbyters and four Lay communicants of this Church in good standing. At each annual session of the Convention of the Diocese, two Presbyters and two Lay communicants of this Church in good standing shall be elected for a term of two years. A member of the Standing Committee whose first term is expiring may be reelected for two additional two-year terms. A member who has served continuously on the Standing Committee for three full two-year terms, or for two full two-year terms and any part of a third two-year term, shall not be eligible for reelection until after the lapse of one year. The members of the Standing Committee shall serve until their successors are elected. (1976, 1988)

Vacancies occurring in their body during recess of the Convention shall be filled until the next Annual Convention from the order affected, as soon as practicable, by the concurrent vote of the remaining members, all having been duly notified of time and place of meeting and object thereof. At their first meeting, which shall be on the last day of the Convention, or as soon thereafter as practicable, they shall elect one of their members to be President and another of their members to be Secretary. (1980).

They shall keep regular minutes of their proceedings, and a majority of the members, all having been duly summoned, shall constitute a quorum, except for such purposes as, agreeable to their own rules or requirement by Canon, may demand a larger number. They may make rules of meeting and business, and alter or repeal the same from time to time, said rules not to be inconsistent with the General Canons nor the Constitution and Canons of the Diocese. (1959)

The Convention may adopt such Canons concerning the Standing Committee as may be deemed necessary.

ARTICLE 10 OF THE METHOD OF CONDUCTING ELECTIONS OTHER THAN THAT OF A BISHOP

Sec. 1. Except as provided under section 2, a nominee may not be elected unless voted for by a majority of the voting Delegates in the election of —

- (1) the elective members of the Diocesan Council;
- (2) the members of the elective committees; or
- (3) the Deputies to the General Convention and to the Provincial Synod.

Sec. 2. Any election described under section 1 may be determined by a plurality vote after the second ballot.

Sec. 3. Subject to sections 1 and 2, the Convention by a three-fourths majority of the voting Delegates may conduct an election by any special method of voting.

ARTICLE 11
OF THE RELATIONSHIP BETWEEN THE CONVENTION
AND PARISHES AND SEPARATE CONGREGATIONS

Each Parish and Separate Congregation within this Diocese shall be entitled to the entire benefit of this Constitution, as soon as it shall have signified its ratification thereof, either in writing, or by sending a Lay Delegate to the Convention; and such Parish and Separate Congregation shall thereafter be benefited and bound, equally with the other Parishes and Separate Congregations in this Diocese, by every rule or Canon which shall be framed by any Convention acting under this Constitution, for the government of this Church in ecclesiastical concerns.

ARTICLE 12
OF AMENDMENT OF THE CONSTITUTION

This Constitution shall be unalterable except in the following manner: A proposition for any change shall be introduced in writing, and considered in Convention, and, if approved of, the same shall be transmitted to the several Vestries of the Parishes and Separate Congregations which shall have ratified this Constitution. And, if again approved of in the next ensuing Convention, by a majority of the respective orders, voting thereon separately, the change shall take place, and the Constitution, so altered, shall be valid and obligatory.

II. CANONS OF THE DIOCESE OF WASHINGTON ORGANIZATION OF THE CONVENTION

CANON 1 OF CLERGY ENTITLED TO SEATS

Sec. 1 The Clergy entitled to membership in the Convention shall be those who have fulfilled the qualifications of Article 2, Sec. 2 of the Constitution. (1970, 1975)

Sec. 2 The Bishop, or if there is no Bishop, the President of the Standing Committee, shall certify to the Registrar the names of the Clergy entitled to membership under Article 2, Sec. 2(a) and Sec. 2(b), (1) and (2). (1970, 1975)

Sec. 3 (a) The Bishop, or if there is no Bishop, the President of the Standing Committee, shall also certify to the Registrar as accredited members of the Convention, in accordance with the provisions of Article 2, Sec. 2(b) (3) —

- (1) All Clergy who are serving full time on the staff of the Cathedral, or for an organization of the Church, whether diocesan, provincial or national;
- (2) All Clergy who are serving full time as chaplains under the endorsement of the Bishop Suffragan for Chaplaincies¹ or as chaplains of schools affiliated with the Episcopal Church;
- (3) All Clergy who are engaged in ministries as institutional chaplains, pastoral counselors, or educators, or whose work is recognized by the Bishop as ecclesiastical employment; and
- (4) Any other Clergy who —
 - (A) Have fulfilled the requirements of the Canons of General Convention for non-parochial Clergy;
 - (B) Have petitioned the Bishop, or if there is no Bishop, the President of the Standing Committee, for the right to vote; and
 - (C) In the judgment of the Bishop, or if there is no Bishop, the President of the Standing Committee, have exercised the ministry of their order during the preceding year.

(b) Petitions for the right to vote under subsection (a)(4) shall be filed not more than 90 days nor less than 30 days before the annual meeting of the Convention. (1970, 1975, 2010)

Sec. 4 Licensed Clergy who are employed by a Parish, Separate Congregation, Organized Mission, College Chaplaincy or the Cathedral within the Diocese, or by an Episcopal School in the Diocese, shall be members of the Convention without vote. (2010)

Sec. 5 The Bishop may ask the counsel and advice of the Standing Committee in deciding the status of any member of the Clergy, in which case the Bishop may state that this has been done. If there is no Bishop, the President of the Standing Committee shall consult with the Committee before making the certification. (1970, 1975, 1983)

Sec. 6 This list of Clergy members of the Convention, together with the names of those who are entitled only to seat and voice, shall be posted at the place of registration

¹ The National Constitution, Article II, Sec. 7 gives the Bishop Suffragan for Chaplaincies charge over chaplains in the Armed Forces, Veterans' Health Administration, and Federal Correction Institutions.

prior to the opening of the Convention. When it is announced that a quorum is present and the Convention organized, any member of the Convention may question the listing; but the decision of the Bishop, or, if there is no Bishop, the President of the Convention, is final. (1970)

Sec. 7 All Clergy who have been certified under Sec. 3 above as members at the most recent annual meeting of the Convention and who continue in canonical residence in the Diocese, shall be members of any special meeting of the Convention in the intervening year. This does not prevent any member of the Clergy, who has not previously been certified, from membership in a special meeting of the Convention. (1970, 1975)

CANON 2 OF LAY DELEGATES

Sec. 1 The persons entitled to voting membership as Lay Delegates in the Convention shall be those who have fulfilled the qualifications of Article 2, Sec. 4(a), (b) and (c) of the Constitution, and any additional persons who are qualified by Sec. 2 of this Canon under the provisions of Article 2, Sec. 4(d). (1970)

Sec. 2 In addition to the Lay Delegates authorized under Article 2, Section 4 of the Constitution, there shall be other Lay Delegates as follows:

- (a) Cathedral Chapter: In addition to the Delegate authorized under Article 2, Section 4(b), the Bishop shall appoint, or if there is no Bishop, the Cathedral Chapter shall elect, two Lay Delegates to represent the Cathedral.
- (b) College Chaplaincies: For each College Chaplaincy for which the Diocesan Council authorizes appointment of a delegate, the Bishop shall appoint one Lay Delegate.
- (c) Parishes, Separate Congregations and Organized Missions: In addition to the one Lay Delegate authorized under Article 2, Section 4(a), a Parish, Separate Congregation or Organized Mission shall be entitled to no more than four additional Lay Delegates determined as follows:
 - (i) Within 30 days after the final date for receipt of the Annual Reports, the Secretary shall average the attendance from the Annual Reports of each Parish, Separate Congregation and Organized Mission at the following services for the most recent three year period: (A) Advent I, (B) Lent I, (C) Easter Day, and (D) Pentecost. If a Parish, Separate Congregation or Organized Mission has not filed its annual report for the previous year, the Secretary shall count the attendance for each service in that year as zero. This shall be the average attendance. (2010)
 - (ii) The Secretary shall determine the median attendance number, to which the average attendance determined under paragraph (c)(i) above, of each parish, Separate Congregation or Organized Mission shall be compared and the number of Lay Delegates of each determined as follows:

The median and less	no additional delegate
Over the median to twice the median	1 additional delegate
Over twice the median to three times the median	2 additional delegates
Over three times the median to four times the median	3 additional delegates
Over four times the median	4 additional delegates

Sec. 3 Lay Delegates shall be at least eighteen years of age and communicants of this church in good standing, and in the case of delegates from Parishes, Separate Congregations, and Missions, shall be members entitled to vote of the congregations which they represent. (1970, 1983, 1987)

Sec. 4 Each Parish, Separate Congregation, or Mission, through the Secretary, Rector or Vicar, or one of the Wardens, in the case of a Parish, Separate Congregation or Mission, and the Bishop in the case of the Cathedral and College Chaplaincies, shall certify to the Secretary of the Convention, not less than 30 days before the date of the Convention, the name and address of all Lay Delegates and Alternates, specifying under which section of the Constitution or Canons they have been chosen. These certificates may designate the order of preference for Alternate Lay Delegates to take the place of Delegates. The Secretary of the Convention is authorized to grant requests for exceptions for late certifications and corrections only for good cause. The Secretary shall report all exceptions to the Convention, which may appeal the Secretary's ruling. If a Delegate leaves the Convention, the Delegate's place may be taken by an Alternate. Whenever an Alternate has qualified in the place of a principal, the principal may not take or resume his or her place without the consent of the Alternate. (1970, 1971, 1977, 1983, 2010)

Sec. 5 The Assistant Treasurers, and the Assistant Secretaries of the Convention, the Vice Chancellors, the Registrar and the Historiographer of the Diocese, the Chair of the Diocesan Council's committees (other than the Chair of the Finance Committee), the lay members of the Standing Committee, the Committee on the Constitution and Canons, and the Diocesan Council; the lay Regional Conveners; the Lay Deputies to the General Convention; no more than one Youth Representative from each Region; any lay member of a Parish, Separate Congregation, Organized Mission or the Cathedral within the Diocese who is also a member of the Executive Council of the General Convention; and, the Chairs of Diocesan committees, commissions, and task forces shall be members of the Convention without vote. (1970, 1972, 1975, 1980, 1981, 2010)

Sec. 6 The names of all members of the Convention shall be posted at the place of registration prior to the opening of the Convention. When the Presiding Officer announces that a quorum is present and that the Convention is organized, any member of the Convention may question an individual's membership. The decision of the Bishop, or, if there is no Bishop, the President of the Convention, is final. (1970)

CANON 3 OF ELECTIONS

Sec. 1 The nomination of candidates for election as members of the Standing Committee, at-large members of the Diocesan Council and Deputies and Alternate Deputies to the General Convention and to the Provincial Synod shall be accomplished in the following manner: (1995, 2011)

- (a) Prior to the Convention the Diocesan staff shall mail to all members of the Convention the names of all persons nominated. The names of the nominees shall also be published at least one month before the Convention in the diocesan newspaper. At each annual meeting of the Diocesan Convention, the Secretary shall place before the Convention the names of the nominees by the Regional Assemblies to stand for election to positions at that Convention.

- (b) Additional nominations of qualified persons may be made from the floor of the Convention. (1979)

Sec. 2 The election of members to the Standing Committee, the at-large members of the Diocesan Council, Deputies and Alternate Deputies to the General Convention and to the Provincial Synod, and to all other offices and Committees of the Convention that may be established by the Convention (except the election of Bishops which is governed by Article 5 of the Constitution) shall be conducted as follows: (1964, 1977, 1979, 1995, 2011)

- (a) Preparation of Ballots: Immediately after all the nominations have been made, the Secretary of the Convention shall have a ballot prepared for each election. The ballot shall indicate the name or title of the office, the number of persons to be elected to that office, the names of the nominees, and whether the voter is a Clerical Member or a Lay Delegate. (1964, 2010)
- (b) Method of Voting: The balloting clerk shall verify the right of each voter to cast a ballot. Each election shall be conducted by secret ballot. The voters shall indicate on the ballots whether they are Clerical Members or Lay Delegates and their selection for not more than the number of persons to be elected to the applicable office. (1964, 1980, 2010)
- (c) Defective Ballots and Votes:
 - (1) If a ballot contains votes for a greater number of persons than the number still to be elected, the ballot shall not be counted.
 - (2) If a voter casts a vote for the same person more than once for any one office on any ballot, only the first vote shall be counted.
 - (3) If a voter casts a vote for a person not on the ballot, that vote shall not be counted.
 - (4) A vote not in substantial compliance with instructions and procedures applicable to any ballot may be invalidated. (2010)
- (d) Counting the Ballots:
 - (i) In elections of members to the Standing Committee, Deputies and Alternate Deputies to the General Convention, the votes of the Clerical Members and of the Lay Delegates shall be tallied separately. To be elected, a person must receive a majority of the votes of those present and voting in each Order. In determining the order of election, the Clerical votes and the Lay votes shall be totaled. If a ballot does not result in the election of a sufficient number of persons, the President shall direct that a subsequent ballot be prepared and cast. The subsequent ballot shall omit the names of those elected on the previous ballot. The number of names on subsequent ballots shall be reduced by removing the names of those who received the least total number of votes on the previous ballot, leaving no more than twice the number of persons still to be elected. On the third ballot cast, however, the requirement of election by a majority of those present and voting in each Order shall be suspended, and the President shall declare elected the person or persons receiving the highest number of total votes of all those present and voting. The Convention may, by adoption of a motion adopted by three-fourths

of those present, suspend the provision to effect an election by the third ballot, and continue balloting until achieving an election by a majority of those present and voting in each Order. Prior to the casting of the second and any subsequent ballot, any nominee may withdraw his or her name from that ballot. (1964, 1966, 1983, 1984, 1995, 2008, 2011)

- (ii) The election of four Alternate Clerical Deputies and four Alternate Lay Deputies to the General Convention shall be conducted at the annual meeting of the Diocesan Convention held in the same year the General Convention meets. The election shall be conducted in the manner prescribed in (i) above. The order of election shall be determined by the total votes received. (1978)
- (iii) In elections of at-large members of the Diocesan Council, of Deputies and Alternate Deputies to the Provincial Synod, and in any other election (except that of a Bishop or of those enumerated in sub-paragraph (i) above) the votes of the Clerical Members and Lay Delegates shall be combined. To be elected, a person must receive a majority of the votes of those members of both Orders present and voting, and the order of election shall be determined by the total vote received. If a ballot does not result in the election of a sufficient number of persons, the President shall direct that a subsequent ballot be prepared and cast. The subsequent ballot shall omit the names of those elected on the previous ballot. The number of names on a subsequent ballot shall be reduced by removing the names of those who received the least total number of votes on the previous ballot, leaving no more than twice the number of persons still to be elected. On the third ballot cast, however, the requirement of election by a majority of those present and voting shall be suspended, and the President shall declare elected the person or persons receiving the highest number of total votes of all those present and voting. The Convention may, by adoption of a motion adopted by three-fourths of those present, suspend the provision to effect an election by the third ballot, and continue balloting until achieving a majority of the votes of those members of both Orders present and voting. Prior to the casting of any subsequent ballot, a nominee may withdraw his or her name from the ballot. (1983, 1984, 2008)
- (iv) In the event of a tie on the third ballot, a decision shall be made by lot as the President may determine and direct. (1964, 2008)
- (v) The election of the Deputies and Alternate Deputies to Provincial Synod shall be determined in accordance with Canon 9. (2008)
- (e) Report of the Tellers: Elections shall not be final until the written report of the Tellers is reviewed and certified by a member of the Committee on the Constitution and Canons. The report shall be recorded in the official Journal of the Diocese. (2010)

Sec. 3 Committee of Tellers:

- (a) Except as provided under subsection (b), before each annual meeting of the Diocesan Convention, the Secretary shall appoint, subject to the approval

of the Bishop, a Committee of Tellers, including a Head Teller, who shall oversee the voting and its tally. (2010)

- (b) In the election of a Bishop, Bishop Coadjutor or Bishop Suffragan, the President of the Convention shall appoint tellers from the Clergy to oversee the voting and its tally of the Clergy, and Lay Tellers to oversee the voting and its tally of the Laity. (2010)

CANON 4 OF THE SECRETARY

Sec. 1 The Secretary shall prepare, edit, and publish the official *Journal of the Convention* which shall include the proceedings of each annual or special session of the Convention, the address of the President, a summary of the official acts of the Bishop(s), and any other reports, addresses and documents that have been transmitted to or received by the Convention. The Secretary shall transmit a copy of each *Journal of the Convention* to: the Presiding Bishop of the Episcopal Church, the Secretary of the last House of Deputies of the General Convention, each of the Clergy of the Diocese, each Vestry, the Committee of each Organized Mission, and each Lay Delegate to the Convention. (1958, 1965, 1983)

Sec. 2 The Secretary shall also transmit, to each General Convention, a certificate of the election of Clerical and Lay Deputies. (1983)

Sec. 3 Before each annual meeting of the Diocesan Convention, the Secretary shall compile the official list of Lay Delegates. The Registrar shall give the Secretary the official list of Clerical Members entitled to seats and votes prepared as directed by the Bishop. The Secretary shall place before the Convention the names of all persons nominated by the Regional Assemblies for positions to be filled by election at the Convention (Canon 3, Sec. 1(a)). (1975, 1979, 1983)

Sec. 4 The Bishop shall appoint a First Assistant Secretary, who shall assist the Secretary during the Convention, in the preparation of the Journal and in any other duties that the Secretary deems necessary. A Second Assistant Secretary may also be appointed.

Sec. 5 If the Secretary of the Convention is absent or unable to act, the First Assistant Secretary shall perform the duties of the Secretary.

Sec. 6 The compilation, editing, publication and distribution of the *Journal of the Convention* shall be a priority obligation of the Secretary of the Convention with assistance of the Diocesan staff as may be required and shall be completed in not more than six months following the date of the Convention. It shall be a priority obligation of officers, departments, committees, and organizations of the Diocese and also of the parishes, separate congregations and missions to supply promptly and accurately reports or other materials requested by the Secretary or required by Canon. (1971)

CANON 4A OF THE HISTORIOGRAPHER OF THE DIOCESE

Sec. 1 The President of the Convention shall annually appoint a Historiographer of the Diocese. The Historiographer shall be a communicant of this Church in good standing and a member entitled to vote in a congregation of this Diocese. The Historiographer shall be responsible for the preservation of the archives of the Diocese, and shall collect, prepare, arrange and edit historical and biographical

materials pertaining to the Diocese, its Parishes, Separate Congregations, Missions, institutions, and activities. (1975, 1983, 1987)

Sec. 2 The Bishop may also appoint an Assistant Historiographer who shall meet the qualifications in Section 1 above, hold office at the Bishop's pleasure, and assist the Historiographer as directed. (1975, 1983, 1987)

CANON 5 OF THE TREASURER

Sec. 1 Appointment, Removal, and Vacancies. The President of the Convention, with the consent of the Convention, shall appoint annually a Treasurer who shall be a lay communicant of this Church in good standing and a member entitled to vote in a congregation of this Diocese. The Treasurer shall hold office until a successor is appointed. However, the Treasurer may be removed from office upon the written determination of the Bishop and a two-thirds majority of the Standing Committee, or if there is no Bishop, by a two-thirds majority of the Standing Committee. Any vacancy during the recess of the Convention shall be filled by the Bishop and a majority of the Standing Committee, or, if there is no Bishop, by a majority of the Standing Committee. (1969, 1983, 1987, 1995)

Sec. 2 Diocesan Council and Committee Membership. The Treasurer shall be a member *ex officio* without vote of the Diocesan Council, the Finance Committee and the Investment Committee. (2011)

Sec. 3 Assistant Treasurers. One or more Assistant Treasurers may be appointed by the Bishop and a majority of the Standing Committee, or if there is no Bishop, by a majority of the Standing Committee, who shall serve at the pleasure of the Bishop and the Standing Committee and whose duties shall be determined by the Treasurer. Each Assistant Treasurer shall be either a lay communicant of this Church in good standing and a member entitled to vote in a congregation of this Diocese or a member of the clergy canonically resident in this Diocese. (1995)

Sec. 4 Responsibilities. The Treasurer shall act at the direction of the Convention, and, when not ordered by the Convention, shall act at the direction of the Diocesan Council. The Treasurer shall have custody of and be responsible for the funds of the Diocese which shall be deposited in accounts in the name of the Diocese at banks or other financial institutions. The Treasurer shall receive and administer all such funds, contributions, donations, bequests or devises of money, securities or other property of the Convention for their respective purposes and subject to any applicable limitations. The Treasurer shall make collections and disbursements in accordance with the annual budget adopted by the Convention. (1998)

Sec. 5 Acceptance and Administration of Gifts. The Treasurer may tentatively accept in the name of "the Convention of the Protestant Episcopal Church of the Diocese of Washington," and give receipt for any contribution, donation, bequest or devise to that body if the Treasurer considers the purposes and the conditions to be proper. The Treasurer is authorized to receive and administer these gifts subject to approval or rejection by the Convention at its next annual meeting. If the Treasurer believes that any contribution, donation, bequest or devise should not be accepted, the Treasurer shall decline to receive it unless the Convention acts to accept it. (1998)

Sec. 6 Standard Business Methods. The standard business methods described in Canon 1.7 of the General Convention shall be observed by the Convention of the Diocese of Washington and by all Parishes, Separate Congregations, Missions and Institutions of the Diocese.

Sec. 7 Other Duties. The Treasurer shall perform any other duties prescribed by Canon or Resolution of the Convention. The Treasurer and any Assistant Treasurer shall furnish surety bonds in such amounts from time to time as may be approved by the Diocesan Council. The Convention shall pay for the cost of the surety bonds. (1997, 1983, 1995 1997).

CANON 6 OF THE CHANCELLOR

Sec. 1 The President of the Convention, with the consent of the Convention, shall appoint annually a Chancellor who shall be a licensed member of the Bar of a jurisdiction in the United States and a lay communicant of this Church in good standing who is a member entitled to vote in a congregation of this Diocese. The Chancellor shall hold office until a successor is appointed. However, the Chancellor may be removed from office upon the written determination of the Bishop and a two-thirds majority of the Standing Committee, or if there is no Bishop, by two-thirds majority of the Standing Committee. Any vacancy during the recess of the Convention shall be filled by the Bishop and a majority of the Standing Committee, or, if there is no Bishop, by a majority of the Standing Committee. (1983, 1987, 1995)

Sec. 2 One or more Vice Chancellors may be appointed by the Bishop and a majority of the Standing Committee, or if there be no Bishop, by a majority of the Standing Committee, who shall serve at the pleasure of the Bishop and the Standing Committee and whose duties shall be determined by the Chancellor. Each Vice Chancellor shall be a licensed member of the Bar of a jurisdiction in the United States and either a lay communicant of this Church in good standing and a member entitled to vote in a congregation of this Diocese or a member of the clergy canonically resident in this Diocese. (1975, 1995)

Sec. 3 The Chancellor shall act as legal advisor to the Bishop, the Standing Committee, and all other Committees of the Convention, whenever they require legal advice in questions affecting the interest of the Church, and shall perform such other duties as may be prescribed by Canon or resolution of the Convention. The Chancellor may direct any Vice Chancellor to attend and vote in the Chancellor's stead at any meeting of a body of which the Chancellor is a member by virtue of the office of Chancellor. (1966, 1983, 1995)

CANON 7 OF THE STANDING COMMITTEE

The Standing Committee shall make an annual report to the Convention of its official acts. The Bishop may examine the record of the Committee's proceedings, and all its other records.

DEPUTIES OF THE DIOCESE

CANON 8

OF THE DEPUTIES TO GENERAL CONVENTION

Sec. 1 At the annual meeting of the Diocesan Convention in the calendar year preceding the year in which the General Convention meets, the Convention shall elect four Clerical and four Lay Deputies to the General Convention by ballot. (1957, 1972)

Sec. 2 At the annual meeting of the Diocesan Convention held in the year in which the General Convention meets, the Convention shall elect four Clerical Alternates and four Lay Alternates by ballot. (1978)

Sec. 3 At least two months before the session of the General Convention, the Secretary of the Convention shall notify each of the Deputies elected to signify to the Secretary at least one month before the session of the General Convention that the Deputy accepts election and appointment, and if the Deputy intends to perform the duties of that office. If the Secretary does not receive that notice from any one or more Deputies, the Secretary of the Convention shall designate and certify from the list of persons designated as Alternate Deputies, those persons needed to secure a full attendance of the Deputies of each order from this Diocese at the next session of the General Convention.

If a deficiency in attendance by Deputies occurs thereafter, or during a session of the General Convention, the Secretary of the Convention, on receiving notice thereof, shall designate and certify from the list of persons elected as Alternate Deputies those persons needed to secure a full attendance of the Deputies of each order from this Diocese at the next or pending session of the General Convention. These Alternates designated as Deputies by the Secretary of the Convention, when furnished by the Secretary of this Convention with a certificate of designation, have all the power and authority of Deputies duly elected as such by the Convention of this Diocese.

Any designation from the list of Alternate Deputies shall be made, beginning with that person of the order among whose members the deficiency exists, who received the highest number of votes cast for persons in that order; and subsequent designations shall be made in succession from those receiving the next higher number of votes in that order.

Sec. 4 If a vacancy occurs in the Deputation from the Diocese and none of the Alternate Deputies is able to serve, the Bishop may fill the vacancy.

CANON 9

OF THE DEPUTIES TO THE PROVINCIAL SYNOD

Sec. 1 At the time of the election of Deputies to General Convention under sections 1 and 2 of Canon 3, the Convention shall elect, by majority vote, one Clerical and two Lay Deputies to the Synod of which Washington is a part. The Deputies elected under this section shall serve until the next election of Deputies to General Convention. (1976, 1987, 2008)

Sec. 2 The nominee for Clerical Deputy to Provincial Synod who receives the highest number of votes, but is not elected, in an election under section 1 shall serve as Alternate Clerical Deputy. The two nominees for Lay Deputy to Provincial Synod who receive the highest number of votes, but are not elected, in an election under section 1 shall serve as Alternate Lay Deputies. (1976, 1987, 2008)

Sec. 3 At least two months before a meeting of the Provincial Synod, the Secretary of the Convention shall notify each of the Deputies elected to signify in writing to the Secretary at least one month before the meeting of the Synod that the Deputy accepts election and appointment, and that the Deputy intends to perform the duties of that office. If the Secretary does not receive that notice from any one or more Deputies, the Secretary of the Convention shall designate and certify from the list of persons designated as Alternate Deputies those persons needed to secure a full attendance of the Deputies of each order from this Diocese at the next meeting of the Provincial Synod. (2008)

Any designation from the list of Alternate Deputies shall be made, beginning with that person of the order among whose members such deficiency exists, who shall have received the highest number of votes cast for persons in that order; and subsequent designations shall be made in succession from those receiving the next higher number of votes in that order.

Sec. 4 If a vacancy occurs in the deputation from the Diocese and none of the Alternate Deputies is able to serve, the Bishop may fill the vacancy.

DIOCESAN COUNCIL

CANON 10

OF THE REGIONAL ASSEMBLIES

Sec. 1 (a) Composition of Regions: the Parishes, Separate Congregations, Organized Missions, Cathedral and College Chaplaincies of this Diocese are organized in Regions as follows:

- (i) Region 1 consists of Washington Parish, St. John's Parish, Epiphany Parish, Ascension and St. Agnes Parish, St. Augustine's Parish, St. Mark's Parish, Parish of St. Monica's and St. James', St. Luke's Parish, St. Thomas' Parish, St. Mary's Parish, Calvary Church, St. George's Parish, and Howard University Chaplaincy, all in the District of Columbia. (1996, 1997, 2001, 2008)
- (ii) Region 2 consists of the Cathedral Church of St. Peter and St. Paul, Georgetown Parish, Christ Church Parish, St. Alban's Parish, Grace Parish, St. Paul's Parish, St. Stephen and the Incarnation Parish, St. Margaret's Parish, All Souls' Parish, St. Columba's Parish, St. Patrick's Parish, St. David's Parish, American University Chaplaincy, all in the District of Columbia. (1996)
- (iii) Region 3 consists of St. Barnabas' Church of the Deaf, St. Peter's Parish, St. Bartholomew's Parish, Norwood Parish, Chevy Chase Parish, St. Dunstan's Parish, Trinity Parish, Potomac Parish, Ascension Parish, Redeemer Parish, St. James' Parish, St. Anne's Church, and St. Nicholas' Parish, all in Montgomery County, Maryland. (1988, 1993)
- (iv) Region 4 consists of St. Andrew's Parish and Trinity Parish in the District of Columbia, Prince George's Parish, St. John's Church, Silver Spring Parish, St. Luke's Church (Brighton), Christ Church Parish, Sligo Parish, Wheaton Parish, Church of Our Saviour, Good Shepherd Parish, Transfiguration Parish, St. Mark's Parish and Montgomery College Chaplaincy in Montgomery County, Maryland. (1988)

- (v) Region 5 consists of Rock Creek Parish, Anacostia Parish, Brookland Parish, Congress Heights Parish, St. Timothy's Parish, Parish of the Atonement, and St. Philip the Evangelist Parish in the District of Columbia; and Zion Parish, Holy Trinity Parish, St. Philip's Parish, St. Matthew's Parish, Epiphany Parish, St. Luke's Parish, St. John's Parish (St. John's Church), St. Andrew's Parish, St. Christopher's Parish, Glenn Dale Parish, Huntington Parish, and the University of Maryland Chaplaincy in Prince George's County, Maryland; and Adelphi Parish in Montgomery and Prince George's Counties, Maryland. (1993, 2000)
- (vi) Region 6 consists of King George's Parish, St. Paul's Parish, Queen Anne Parish, Trinity Church, St. John's Parish (Christ Church), St. Thomas' Parish, St. Barnabas' Parish, Nativity Parish, Clinton Parish and Baden Parish in Prince George's County, Maryland; Durham Parish, Port Tobacco Parish, William and Mary Parish, Trinity Parish, St. James' Parish and Piney Parish in Charles County, Maryland; and All Faith Parish, King and Queen Parish, William and Mary Parish, St. Andrew's Parish, St. Mary's Parish, All Saints' Parish and Patuxent Parish in St. Mary's County, Maryland. (2000)
- (b) New Parishes, etc.: When a new Parish, Separate Congregation, Organized Mission or College Chaplaincy is formed, the Diocesan Council shall assign it to the appropriate Region. The assignment is effective immediately. At the next annual meeting of the Diocesan Convention, the Council's assignment shall be either confirmed or revised by action of the Convention that amends paragraph (a) above. (1979, 1980)
- (c) Assignment Changes: A Parish, Separate Congregation, Organized Mission or College Chaplaincy may obtain a change in its regional assignment by obtaining:
 - (i) Approval by the Regional Assembly of the Region to which it is then assigned for its release from that Region,
 - (ii) Approval by the Regional Assembly of the Region to which it wishes to be assigned for its acceptance in that Region,
 - (iii) After approval by both Regional Assemblies, approval by the Diocesan Council of the proposed change, and
 - (iv) Action of the next annual meeting of the Diocesan Convention that amends paragraph (a) above. Changes made under this paragraph shall be effective upon adoption by the Convention. (1984)

Sec. 2 Delegates to Regional Assemblies: A Regional Assembly is established for each region, composed of clerical and lay delegates, as follows:

- (a) Clerical Delegates: the following Clergy described under subparagraph (i)–(v) shall be the clerical delegates to the respective Regional Assemblies. Clerical delegates shall be eligible to vote at the Regional Assembly if they would be eligible to vote at the Diocesan Convention if it were held on the date of the meeting of the Regional Assembly or if they have petitioned for and have received the right to vote under the provisions of Section 2(a)(vi)–(vii) of this Canon. (2008)

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- (i) Clergy on the clerical staff (full-time or part-time, paid or non-stipendiary) of a Parish, Separate Congregation, Organized Mission, Cathedral or College Chaplaincy within the Region;
 - (ii) Clergy employed by a parish-related or independent Episcopal school within the Region, unless they qualify under subparagraph (i) above in another Region;
 - (iii) Clergy who are members of a Parish, Separate Congregation, Organized Mission, Cathedral or College Chaplaincy within the Region, unless they qualify under subparagraph (i) or (ii) above in another Region;
 - (iv) Clergy who reside within the boundaries of a Parish within the Region, unless they qualify under subparagraph (i), (ii) or (iii) above in another Region;
 - (v) Clergy who have their principal place of employment within the boundaries of a Region, unless they qualify under subparagraph (i), (ii), (iii) or (iv) above in another Region;
 - (vi) Non-parochial clergy who petitioned for and received the right to vote at the last Diocesan Convention shall have the right to vote in the Regional Assembly occurring within the same year. The region in which they shall vote shall be governed by the provisions of subparagraphs (i)–(v) of this Section; (2008)
 - (vii) Non-parochial clergy who did not petition for the right to vote at the last Diocesan Convention and who are not otherwise eligible to vote at the Regional Assembly may petition for the right to vote. The region in which they shall vote shall be governed by the provisions of subparagraphs (i)–(v) of this Section. (2008)
 - a. Petitions must be submitted to the Bishop, or if there is no Bishop, to the President of the Standing Committee.
 - b. Petitions must be submitted not more than three calendar months nor less than one calendar month prior to the Regional Assembly.
 - c. The Bishop, or President of the Standing Committee if there is no Bishop, may approve a petition if, in Bishop's (or President's) judgment, the Clergy person has exercised the ministry of his/her order during the preceding year.
 - d. The decision of the Bishop (or President) to grant or deny the petition is final and not subject to review or appeal.
- (b) Lay Delegates: the following shall be lay delegates to the respective Regional Assemblies:
- (i) The delegates (or their alternates) to the Diocesan Convention from each Parish, Separate Congregation, Organized Mission, Cathedral and College Chaplaincy within the Region;
 - (ii) The Senior and Junior Wardens of each Parish and Separate Congregation within the Region (or an additional delegate appointed by the Vestry if a Warden is also a delegate to the Diocesan Convention);
 - (iii) The Vice Chairman of the Mission or Chapel Committee of each Organized Mission within the Region and a member of the Advisory
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Committee of each College Chaplaincy within the Region selected by that Advisory Committee (or an additional delegate appointed by the Committee if the Vice Chairman or Advisory Committee member is also a delegate to the Diocesan Convention); and

- (iv) The lay representative to the Diocesan Council elected by the Region and the Regional Assembly convener, if not already delegates. (1979, 1989)

Sec. 3 (a) Regional Assembly Meetings: Each Regional Assembly shall hold an annual meeting. The annual meeting shall be held at least 60 days prior to the next annual meeting of the Diocesan Convention. It may hold additional meetings as provided in section 4(e). The time for each annual meeting shall be set by the Bishop, or, if there is no Bishop, by one of the following, in the order named: the Bishop Coadjutor, the Bishop Suffragan, or the Standing Committee.

- (b) Regional Assembly President: the President of each Regional Assembly shall be the Bishop. If there is no Bishop, or if the Bishop is not available, the President shall be one of the following, in the order named: the Bishop Coadjutor, the Bishop Suffragan, or the Convener of the Regional Assembly Steering Committee.

- (c) Regional Assembly Procedures: the Rules of Order then in effect for the annual meeting of the Diocesan Convention shall govern meetings of the Regional Assemblies. These meetings are open to all members of the Episcopal Church. All action taken shall be by a majority of the Assembly delegates, except where a vote by a greater number or a vote by orders is provided for by the Rules of Order or Diocesan canons. Voting to elect or nominate persons for Diocesan positions shall be by written ballot, unless otherwise provided in the Rules of Order or Diocesan canons. Minutes shall be kept at all the meetings.

- (d) Annual Meeting Agenda: the agenda for the annual meeting of each Regional Assembly shall include the following: report by the President; review and recommendations respecting the proposed Diocesan operating budget to be adopted by the Diocesan Council; election of representatives to the Diocesan Council and their alternates; nomination of persons to stand for election as members of the Standing Committee, at-large members of the Diocesan Council and Deputies and Alternate Deputies to the General Convention and Provincial Synod; adoption of resolutions; and any other matters determined by the Steering Committee. (1979, 2001, 2011)

Sec. 4 (a) Composition of Regional Assembly Steering Committee: In each Region there shall be a Steering Committee composed of the following: one Regional Assembly delegate (lay or clerical) selected by the Vestry of each Parish or Separate Congregation, the Mission or Chapel Committee of each Organized Mission, the Advisory Committee of each College Chaplaincy, and the Chapter of each Cathedral in the Region; and the two representatives to the Diocesan Council elected by the Regional Assembly.

- (b) Convener of Steering Committee: At the Regional Assembly preceding the appropriate annual meeting of the Diocesan Convention, the Regional

Assembly shall elect a Convener for a term of three years to begin immediately after the Convention as follows:

- (i) For terms to begin in a year evenly divisible by three: Regions 2 and 5;
- (ii) For terms to begin in a year following a year evenly divisible by three: Regions 3 and 6;
- (iii) For terms to begin in a year preceding a year evenly divisible by three: Regions 1 and 4.

A convener may serve more than one term but may not serve more than two consecutive three-year terms. (1988)

- (c) Steering Committee Meetings: the Steering Committee shall meet upon call of the Convener. (1988)
- (d) Other Officers and Subcommittees: to carry out its work, the Steering Committee may appoint other officers from among its members and may appoint subcommittees whose members may or may not be members of the Steering Committee.
- (e) Steering Committee Functions: the Steering Committee shall:
 - (i) Confer with the President of the Regional Assembly as to the time of the annual and other meetings of the Assembly;
 - (ii) Determine the place of the annual and other meetings of the Assembly and make other arrangements for the conduct of these meetings;
 - (iii) Determine the agenda of the annual and other meetings, within the framework set by Diocesan canons and after conferring with the President of the Assembly;
 - (iv) Arrange for nominations, resolutions and other measures to be placed before the annual and other meetings;
 - (v) Certify to the Secretary of the Diocesan Convention the names of the persons elected by the Assembly as representatives to the Diocesan Council and their alternates and those persons nominated to stand for election to other Diocesan positions;
 - (vi) Where necessary, elect persons of the appropriate orders to fill any unexpired terms of representatives to the Diocesan Council or their alternates; and
 - (vii) Perform any other tasks it shall determine. (1979)

Sec. 5 (a) Nominating Procedure: the following procedure for placing names in nomination shall be used in each Region, unless a different procedure is adopted by the Regional Assembly at its annual meeting by a majority of the separate votes of both the clerical and lay orders:

- (i) The Steering Committee, or a nominating subcommittee appointed by it, shall propose for the positions to be voted on at the annual meeting of the Regional Assembly the names of all eligible persons whose names have been submitted to it in writing by any member of a Parish, Separate Congregation, Organized Mission, Cathedral or College Chaplaincy within the Region or any clerical delegate to the Assembly, together with

additional names necessary to ensure that at least two persons shall be proposed by the Committee for each position.

- (ii) The Steering Committee shall fix a time and place for the submission of names to it, and the time and place shall be published in the diocesan newspaper and may be otherwise announced. The names of all persons proposed by the Committee shall be mailed by the Diocesan staff to each delegate to the Assembly in advance of the annual meeting of the Assembly. Additional names may be proposed from the floor at the Annual Meeting.
- (b) Eligibility for Election or Nomination: Except in the case of the nomination of persons to stand for election as at-large members of the Diocesan Council, a Regional Assembly may elect or nominate only lay persons who are eligible members of a Parish, Separate Congregation, Organized Mission, Cathedral or College Chaplaincy within that Region and Clergy who are delegates to the Assembly of that Region.
- (c) Nominations for Standing Committee Members: At its annual meeting, each Regional Assembly shall nominate one person from each of the clerical and lay orders to stand for election as members of the Standing Committee. If in any year there are more than three vacancies on the Standing Committee in either order, each Regional Assembly shall nominate two persons from that order.
- (d) Nominations for At-Large Council Members: At its annual meeting, each Regional Assembly shall nominate one clergyperson and one lay to stand for election as at-large members of the Diocesan Council, except in years divisible by 3. (1988, 1993)
- (e) Nominations for General Convention Deputies and Alternates: the Regional Assemblies shall at their appropriate annual meetings nominate persons from the lay and clerical orders to stand for election to the vacant positions as Deputy or Alternate Deputy to the General Convention in the following manner:
 - (i) For elections to be held in odd-numbered years, the Assemblies for Regions 1, 2 and 3 shall each nominate two persons from the clerical order and one person from the lay order, and the Assemblies for Regions 4, 5 and 6 shall each nominate one person from the clerical order and two persons from the lay order.
 - (ii) For elections to be held in even-numbered years, the Assemblies for Regions 1, 2 and 3 shall each nominate one person from the clerical order and two persons from the lay order, and the Assemblies for Region 4, 5 and 6 shall each nominate two persons from the clerical order and one person from the lay order.
- (f) Nominations for Provincial Synod Deputies and Alternates: At its appropriate annual meeting, each Regional Assembly shall nominate one person from each of the clerical and lay orders to stand for election to vacant positions as Deputies to the Provincial Synod. (1979, 2008)

(g) Method of Counting Ballots:

- (i) In the election of Regional Assembly representatives to the Diocesan Council, their alternates, and Regional Assembly Conveners, a majority of the separate votes of both clerical and lay orders shall be required unless this rule is suspended under Canon 3(2)(d)(iii).
- (ii) In the nomination of persons to be members of the Standing Committee, at-large members of the Diocesan Council and Deputies and Alternate Deputies to the General Convention and Provincial Synod, the votes of both orders shall be counted together. Ballots shall be counted as prescribed in Canon 3(2)(d). (1989, 2011)

Sec. 6 Procedure for Proposing Resolutions: the Steering Committee, or a resolutions subcommittee appointed by it, shall place on the agenda of the Regional Assembly's meetings resolutions submitted to it by delegates to the Assembly. The Steering Committee shall fix a time and place for the submission of these resolutions, and the time and place shall be published in the diocesan newspaper and may be otherwise announced. The text of each resolution shall be mailed by the Diocesan staff to each delegate to the Assembly in advance of the meeting of the Assembly. Additional resolutions may be placed before any meeting of the Assembly by a two-thirds vote of the Assembly. Resolutions adopted by the Regional Assembly for consideration by the next Diocesan Convention shall be submitted by the Convener of the Steering Committee to the Diocesan Committee on Resolutions. (1979)

CANON 11

OF THE DIOCESAN COUNCIL

Sec. 1 There shall be a Diocesan Council, which shall constitute a Board of Directors of the Convention for business purposes, when the Convention is not in session. The Council shall:

- (a) Be responsible for the development of work of the Diocese between sessions of the Convention; and
- (b) Develop and promote Church extension and management of aided parishes, college work, education, social services, missions, information services, ministry to the aging, and other work referred to it by the Convention.

Sec. 2 The Council consists of the following voting members:

- (a) The Bishop of the Diocese, who shall be President;
- (b) The Bishop Coadjutor and Bishop Suffragan, if any;
- (c) The Diocesan President of the Episcopal Church Women;
- (d) (i) one clerical and one lay representative and one clerical and one lay alternate from each region. At the Regional Assemblies preceding the appropriate Convention, the Regional Assemblies shall elect representatives to the Council for terms that begin immediately following the Convention as follows:
 - a. For terms to begin in a year evenly divisible by three: Regions 1 and 6 shall elect clergy representatives, and Regions 3 and 4 shall elect lay representatives;

- b. For terms to begin in the year following a year evenly divisible by three: Regions 2 and 4 shall elect clergy representatives, and Regions 1 and 5 shall elect lay representatives; and
 - c. For terms to begin in the year preceding a year evenly divisible by three: Regions 3 and 5 shall elect clergy representatives, and Regions 2 and 6 shall elect lay representatives.
- (ii) When a Regional Assembly elects a representative it shall elect an alternate of the same order and for the same term. The terms of regional representatives to the Council are three years. Where necessary, the Steering Committee of a Regional Assembly shall elect a representative or alternate of the appropriate order to fill any unexpired term.
- (e) Two members of the Clergy canonically resident in the Diocese and two lay communicants of this Church in good standing as at-large members of the Council. In each year preceding a year evenly divisible by three, and in each year evenly divisible by three, the Convention shall elect one clergy representative and one lay representative for terms of three years. (1988)
 - (f) In addition, the Bishop may appoint from among the Clergy canonically resident in the Diocese and the lay communicants of this Church in good standing up to three persons as members of the Council for terms of three years.
 - (g) The Bishop may also appoint the Executive Officer of the Diocese, if there is one, as a member of the Council without vote. (1987, 1988)
 - (h) If, following an annual meeting of the Convention, voting membership of the Council does not include a lay or clerical member from a Parish, Separate Congregation, Organized Mission or College Chaplaincy located in Charles County and a lay or clerical member from such an entity located in St. Mary's County, the Region 6 Steering Committee shall, at its first meeting following the Convention, select one person from each county not thus represented to serve as a nonvoting member of the Council during the period of lack of county representation or until the next annual meeting of the Convention.

Sec. 3 The Council consists of the following members *ex officio* without vote:

- (a) The Secretary of the Convention;
- (b) The Chair of the Finance Committee of the Council;
- (c) The Chancellor of the Diocese; and
- (d) The Treasurer of the Convention.

Sec. 4 (a) The term for elected or appointed Council members begins with the first meeting of the Council following the annual meeting of the Convention.

- (b) The Council may fill any at-large membership vacancies in its membership.
- (c) A voting member elected or appointed to the Council may serve not more than two consecutive three-year terms. (1988)

Sec. 5 At a meeting of the Council called by the Bishop within one month after the annual meeting of the Convention, the Council shall organize and elect its officers. The Council shall adopt necessary bylaws and rules for the conduct of its business. If, at any meeting of the Council, there is no Bishop or the Bishop is not available,

one of the following shall preside over the meeting, in the order named: the Bishop Coadjutor, the Bishop Suffragan, or a member of the Council elected by a majority of the members of the Council present.

Sec. 6 If the action is authorized and directed by a majority of all the voting members of the Council, the Council may dispose of any property, real or personal, owned by the Convention, or encumber that property by mortgage, deed of trust, lease, right of way, or easement. The President and Secretary of the Convention, or any other officer of the Convention specifically designated for the purpose, may execute, acknowledge, and deliver any instrument authorized by the Council to accomplish these acts.

Sec. 7 The Council shall establish a Finance Committee and an Investment Committee, each of whose members shall consist of the Bishop, the Treasurer of the Convention, *ex officio*, and those members of the Council, clergy, and lay communicants of this Church in good standing that the Bishop appoints and the Council confirms. The Council shall delegate to those Committees the authority it considers proper. (1972, 1987, 1998)

Sec. 8 The Council shall establish any other Commissions or Committees necessary to accomplish its work. The Council may delegate to those Commissions and Committees the authority it considers proper. It shall determine the title and designate the functions of all those bodies and shall approve their bylaws, if any. (1972) the membership of each of those bodies shall be appointed by the Bishop and confirmed by the Council from among the members of the clergy and lay communicants of this Church in good standing. The Bishop shall be a member *ex officio* of all those bodies and shall designate the chair. Other officers, if any, may be elected by the bodies themselves. (1987)

Sec. 9 The Council shall receive all petitions for action by the Convention relating to dividing or uniting Parishes, altering Parish bounds, constituting new Parishes and Separate Congregations, admitting new Parishes and Separate Congregations into union with the Convention, and changing the status of Missions pursuant to Canon 13.

Sec. 10 The Council may establish new Missions pursuant to Canon 14.

Sec. 11 The Council may establish chaplaincies at colleges and universities within the Diocese pursuant to Canon 15.

Sec. 12 The Council shall have authority to determine what corporations or societies shall be recognized as diocesan organizations and authorized to solicit funds in the Churches of the Diocese, and shall have authority to determine what organizations outside the Diocese shall be authorized to solicit funds in the Churches of the Diocese.

Sec. 13 Annual Budget.

- (a) Oversight. — The Council shall ensure that the mission of the Diocese is reflected in its annual operating budget and, to that end, shall oversee the Finance Committee's preparation of a proposed Operating Budget for the following fiscal year which shall be reviewed, approved for distribution, and provided to all Parishes, Separate Congregations, Organized Missions and the Cathedral. (1973, 2001, 2011)

- (b) Budget and Statements. — At each annual meeting of the Diocesan Convention, Council shall present a proposed Operating Budget for all work committed to it and for any other work that it proposes to undertake before the next Annual Convention. The Council shall also present an income and expense statement, including amounts budgeted, and a balance sheet for the preceding fiscal year. The Convention shall consider the budget and may amend the budget before approval in accordance with Canon 30. The Council may provisionally adopt an annual budget before the annual meeting of the Diocesan Convention, and, pending approval of the budget, may incur obligations from the first day of the calendar year to the date of approval of the budget by the Convention at a rate not to exceed the average monthly expenditure of the preceding calendar year. (2001, 2011)
- (c) Authorization of Expenditures. — The Council may expend all money provided in the budget adopted by the Convention for the purposes specified in the budget, and may expend any money received in any year above the amount provided by the budget of that year.

Sec. 14 The Council, as soon as practicable after the end of each calendar year, shall prepare and circulate a full and detailed report of its work.

Sec. 15 It shall be the duty of the Council to suggest to the Convention, from time to time, any changes in legislation or methods as may seem to the Council to be of advantage to the work of the Church.

Sec. 16 The Council shall cause an annual audit of all accounts of the Convention to be conducted annually by an Independent Certified Public Accountant.

CANON 12

OF THE FINANCE COMMITTEE OF THE DIOCESAN COUNCIL

Sec. 1 Appointment and Membership. Under section 7 of canon 11, the Bishop and Diocesan Council shall appoint a Finance Committee. The membership and terms limits shall follow the policy of the Diocesan Council relating to committee governance. The Treasurer shall be a member *ex officio*. (2011)

Sec. 2 Responsibilities. The Finance Committee shall —

- (1) under the authority, direction, and oversight of the Diocesan Council, oversee the preparation of the annual operating budget to be proposed for adoption by the Convention;
- (2) review actual operating revenues and expenses against the levels established in the prevailing operating budget in accordance with good governance of not-for-profit religious organizations; (1998, 2001, 2011)
- (3) review all requests to encumber the property of parishes and separate congregations of the Diocese and provide recommendations to the Bishop and Standing Committee for action in accordance with Canon 29; and
- (4) review all requests for loans from the Diocese and provide recommendations to the Bishop and Diocesan Council for action. (1998)

Sec. 3 Reports and Records. The Finance Committee shall keep minutes of all of its meetings, subject to final review and acceptance by a quorum of the Finance

Committee present at any regular or special meeting of the Finance Committee. The Finance Committee shall make regular reports to the Diocesan Council.

CANON 12A
OF THE INVESTMENT COMMITTEE OF THE DIOCESAN COUNCIL
(ADOPTED 1998)

- Sec. 1 Appointment and Membership.** Under section 7 of Canon 11, the Bishop and Diocesan Council shall appoint an Investment Committee. The membership rotation shall follow the standard set by the Diocesan Council. The Treasurer shall be a member *ex officio* without vote. (2011)
- Sec. 2 Investment of Funds.** The Investment Committee shall act in a fiduciary capacity. Under the authority, direction, and oversight of the Diocesan Council, it shall receive and invest for the respective purposes of and subject to the respective limitations contained in their creation, all those funds that are committed to it for investment pursuant to Canon, by the Diocesan Council or by the Treasurer.
- Sec. 3 Other Investments.** The Investment Committee, subject to the control of the Diocesan Council, may also receive and administer for the respective purposes of and subject to the respective limitations applicable thereto, any funds or other property which may be entrusted to it by any Parish or Separate Congregation of the Diocese or by any Diocesan Institution or Organization. The Committee shall have the same authority with respect to the administration of those funds and property granted to it under Sec. 1 with respect to property belonging to the Convention, except as otherwise provided by Canon I.7 of the General Convention.
- Sec. 4 Investment Policies.** For each fund committed to it, the Investment Committee shall establish an investment policy subject to approval by the Diocesan Council.
- Sec. 5. Authorities.** Except as may be limited by the Diocesan Council, the Investment Committee shall have authority to invest, reinvest, or change the investment of any and all funds of the Convention committed to it including the authority to sell, endorse and deliver such securities or to sell, exchange or lease such property and to make such investment, in varying amounts, in notes, bonds, obligations of the United States or of any State or municipality, or preferred or common stocks of corporations listed on established Securities Exchanges. All such investments shall be made in the name of “the Convention of the Protestant Episcopal Church of the Diocese of Washington,” and shall include the name of any restricted fund. The Secretary of the Convention is authorized to affix the Seal of the Convention and attest the same on any and all papers incident to such investment, or reinvestment, at the request of the Investment Committee.
- Sec. 6 Records and Reports.** The Investment Committee shall keep minutes of all of its meetings, subject to final review and acceptance by a quorum of the Investment Committee present at any regular or special meeting of the Investment Committee, and shall make periodic, but no less than annual, reports to the Diocesan Council. It shall keep accurate records of all investments, and its records shall be audited at least annually.

CANON 12B
OF THE AUDIT COMMITTEE OF THE DIOCESAN COUNCIL
(ADOPTED 2011)

Sec. 1 Establishment and Membership. Under section 8 of canon 11, the Diocesan Council shall establish and appoint an Audit Committee consisting of at least 3 members.

Sec. 2 Authority. The Audit Committee shall carry out its work —

- (1) in accordance with a charter to be adopted and revised by the Diocesan Council from time to time; and
- (2) as directed by, and under the authority and oversight of, the Diocesan Council.

Sec. 3 Responsibilities.

- (a) Oversight of Independent Auditor. — The Audit Committee shall be directly responsible for the oversight of the independent auditor of the Diocese.
- (b) Additional Responsibilities. — In addition to responsibilities that the Diocesan Council specifies in the charter for the Audit Committee, the Audit Committee shall assist the Diocesan Council in its oversight of —
 - (1) the integrity of the financial statements of the Diocese;
 - (2) the compliance of the Diocese with requirements set forth in applicable canon, and Federal and State laws;
 - (3) the qualifications of the independent auditor of the Diocese; and
 - (4) the performance of the independent auditor of the Diocese.

CANON 13
OF THE ESTABLISHMENT OF PARISHES AND SEPARATE
CONGREGATIONS AND THE ALTERING OF PARISH BOUNDS

Sec. 1 The Diocesan Council shall receive all petitions for action by the Convention relating to dividing or uniting Parishes, altering Parish bounds, organizing new Parishes and Separate Congregations, admitting new Parishes and Separate Congregations into union with the Convention, and for changing the status of Missions, in the form the Council shall specify. The Council shall determine whether or not to submit any of these petitions to the Convention for final action, after due consideration, which shall include any recommendations of the Bishop. (1982, 1987, 1997, 2001, 2011)

Sec. 2 No part of a Parish shall be separated from an existing Parish as a new Parish, nor shall any members of the Episcopal Church associate themselves as a Separate Congregation within the Diocese, until initial and final approval of the separation or association is granted by separate annual meetings of the Diocesan Convention. Initial approval by the Convention of a petition for leave to organize as a Parish or Separate Congregation shall be a guarantee that the proposed new Parish or Separate Congregation shall be received into union with this Convention at the Convention's next annual meeting upon submission of an application that demonstrates that it has complied with all the conditions and requirements of this section. Each proposed new Parish or Separate Congregation shall assent in writing, signed by its Rector and Vestry, to abide by the Constitution and Canons of the Episcopal Church and

of the Diocese of Washington, and all applicable civil laws, and shall comply with any condition set forth in or imposed by resolution of the Convention. Each such Parish or Separate Congregation shall conform strictly to the use of the Liturgy of the Episcopal Church. (1982, 1987, 1997)

Sec. 3 Organization as a New Parish or Separate Congregation

- (a) Petition. — In order to petition the Convention for leave to organize as a new Parish or Separate Congregation, a Mission shall demonstrate to the satisfaction of the Diocesan Council that it can reasonably be expected to function autonomously.
- (b) Demonstration by Evidence. — Evidence for a demonstration under subsection (a) includes —
 - (1) a strategic plan approved by the Bishop and the Diocesan Council,
 - (2) payment of its own operating expenses;
 - (3) payment of an appropriate percentage of its operating budget to the Diocese as its financial commitment;
 - (4) satisfaction of other relevant criteria established by Council, such as sound stewardship practices;
 - (5) engagement of a priest to work an appropriate amount of time, as agreed to by the Bishop, and payment of the salary, pension contribution and health insurance premiums recommended by the Diocesan Personnel Policies and Guidelines;
 - (6) achievement of sufficient members, average Sunday attendance, pledge units and income to accomplish items (2)–(4) for several years preceding the year in which the petition is submitted, and that the strategic plan include program plans and ways for the congregation to remain self-supporting for the foreseeable future. (1997, 2001, 2011)

Sec. 4 Persons intending to apply for leave to organize a new Parish, or Separate Congregation within the Diocese, shall give notice of that intention to the Bishop and the Diocesan Council, or if there is no Bishop, to the Ecclesiastical Authority of the Diocese and the Diocesan Council, at least three months before the annual meeting of the Diocesan Convention to which the application is to be made. (1982)

Sec. 5 No petition for leave to organize a new Parish, or to change the boundary lines of any existing Parish, will be entertained unless accompanied by an accurate map to be made a part of the records of the Diocese. The map shall be clearly marked to show all of the bounds of the proposed Parish, or all of the changed bounds of the existing Parishes, and no boundary lines will be accepted or established except those which conform to public highways, public roads, public railroads, or political boundaries established and existing at the time of the petition, or to perpetual streams of water having established and certain names as evidenced by some published map. However, if, in a particular case, none of the foregoing boundaries is practicable, a straight line may be employed, drawn between two definitely established and unmistakably defined points on the foregoing boundaries.

Sec. 6 The consent of a majority of a Parish's Vestry is required to cede any of its area to any other Parish. (1970)

Sec. 7 No Parish or Separate Congregation having been received into union with the Convention, shall change its name or the name of its property or the dedication of its church building, without first having received the consent of the Diocesan Convention. (1960, 1999)

Sec. 8 When the Bishop finds that a Parish or Separate Congregation has discontinued the regular conduct of public worship, and that there is no reasonable prospect of its resumption, the Bishop shall, with the consent of the Standing Committee, certify to the Secretary of the Convention and to the Diocesan Council that the area has become vacant. The Diocesan Council shall thereafter prepare a resolution(s) for modification of boundaries and redistribution of the vacant area. The resolution(s) shall be considered at the next annual meeting of the Diocesan Convention. (1961, 1983, 1987)

CANON 14 OF ORGANIZED MISSIONS

Sec. 1 The Diocesan Council may establish new Missions in appropriate places with the consent of the Bishop and a majority of the vestry of the Parish in whose bounds the Mission is to be located, and in accordance with public law.

Sec. 2 The Bishop shall appoint the vicar of each Mission, who shall remain in office until the relationship is dissolved by the Bishop or until the congregation is no longer a mission.

Sec. 3 (a) Within six months of the first church services of a Mission, the Bishop shall call an organizational meeting of all persons who are:

- (i) Communicants of this Church in good standing;
- (ii) At least 15 years of age; and
- (iii) Have been attending the services of the Mission and contributing to its support for at least one month.

Ten days' written notice of this meeting shall be given to all those persons. The Bishop shall preside, or in the Bishop's absence the Vicar, or if the Vicar is absent or there is no Vicar, then any person appointed by the Bishop. The members of the mission who are entitled to notice of the organizational meeting shall be entitled to vote at this meeting, and one-fourth of those shall constitute a quorum. At this meeting a Mission Committee shall be constituted, composed of the Vicar, and eight persons elected from among the voting members of the congregation. Those elected shall hold office until the first Annual Meeting. The purpose of the Mission Committee is to aid in the development of the mission and its work. The organizational meeting may adopt temporary bylaws which shall be in effect until the first Annual Meeting when permanent bylaws shall be adopted. The organizational meeting shall fix the date of the first Annual Meeting, which shall be within one year of the organizational meeting. (1987, 2011)

- (b) The Annual Meeting shall be held on a date fixed during the organizational meeting, or, if a date was not fixed, on a day determined by the Bishop. The notice for the meeting and the provision for the chair shall be the same as for the organizational meeting.
- (c) Members of the Mission entitled to vote at the Annual Meeting shall be:

- (i) Members of the Episcopal Church whose baptisms are recorded in the Mission;
 - (ii) Communicants of this Church in good standing;
 - (iii) At least 15 years of age; and
 - (iv) Have been attending the services of the Mission and contributing to the support of the Mission for at least one month prior to any meeting of the Mission.
- (d) Notice of proposed permanent bylaws shall be published in written form at least ten days before the meeting. Bylaws shall be adopted by a two-thirds vote. The bylaws may provide for an increase in the size of the Mission Committee from eight members from the mission entitled to vote, to ten, and may establish rules for the rotation of the Committee's membership. Except as provided in Section 5, any vacancy on the Mission Committee shall be filled by the Committee from among the members entitled to vote, and the new member shall serve until the next Annual Meeting. (1983)

Sec. 4 The Vicar shall be Chair of the Mission Committee and shall preside at all meetings of the Mission or the Mission Committee. The Committee shall elect a Vice-Chair, a Secretary, and a Treasurer, and shall also elect the appropriate number of Lay Delegates and Alternate Lay Delegates to the Diocesan Convention. The Bishop shall be an *ex officio* member of the Mission Committee.

Sec. 5 A member of a Mission Committee may be removed whenever deemed desirable, and the resultant vacancy filled, by the Diocesan Council with the approval of the Bishop, or if there is no Bishop, by the Council alone.

Sec. 6 The Vicar and the Mission Committee, with the advice of the Bishop and the Diocesan Council, shall prepare a budget each year, and shall devise means of raising the income specified in the budget. They shall make quarterly statements to the Diocesan Council regarding the finances of the Mission and semi-annual reports to the Bishop on the state of the Mission. A Mission may not incur any financial obligation not specified in its yearly budget without the approval of the Council.

Sec. 7 In the case of a conflict over procedures to be followed at meetings of the Mission congregation, or of the Mission Committee, the principles of Canon 25 shall prevail. (1971)

Sec. 8 On dissolution of a Mission, all of its real and personal property shall revert to the Diocese. (1997)

CANON 15

OF MINISTRY TO HIGHER EDUCATION

Sec. 1 The Diocesan Council may establish chaplaincies at colleges and universities within the Diocese with the consent of the Bishop.

Sec. 2 Chaplains shall be appointed by the Bishop and shall remain in office until the relationship is dissolved by the Bishop.

Sec. 3 (a) An Advisory Committee for each chaplaincy may be appointed annually by the Bishop for the purpose of aiding the Chaplain in the work of the chaplaincy. The Chaplain shall be chair of this committee, and the Bishop, a member *ex officio*. The Committee shall elect a Secretary and a Treasurer.

- (b) The Bishop may preside over all meetings.
- (c) The Chaplain and the Advisory Committee shall care for all property belonging to the chaplaincy and perform all the duties of a Mission Committee under Canon 14 as applicable. The Chaplain and the Advisory Committee, with the advice of the Bishop and the Diocesan Council, shall prepare a budget each year, and shall devise means of raising the income specified in the budget. They shall make quarterly statements to the Diocesan Council regarding the finances of the Chaplaincy and semi-annual reports to the Bishop on the state of the Chaplaincy. A Chaplaincy may not incur any financial obligation not specified in its yearly budget without the approval of the Council.
- (d) Each Chaplain shall keep a Standard Register in which the Chaplain shall record all official acts. Communicants may be enrolled in the Register and may be transferred to or received from a Parish, Separate Congregation or Mission. (1983)

Sec. 4 In accordance with Article 2, Sec. 4(d) of the Constitution and Canon 2, Sec. 2(b), the Council shall determine which chaplaincies shall be entitled to the appointment of a Lay Delegate to the Diocesan Convention. (1971, 1983)

CANON 16

OF THE CHURCH PENSION FUND

Sec. 1 The Diocese of Washington hereby accepts and acknowledges the Church Pension Fund, a corporation created by Chapter 97 of the Laws of 1914 of the State of New York, as subsequently amended, as the authorized and approved pension system for the Clergy of the Episcopal Church and for their dependents, and declares its intention of supporting that Fund in accordance with any rules promulgated by it. (1961, 1983)

Sec. 2 The Diocesan Council is responsible for:

- (a) Informing the Clergy and Laity about the Church Pension Fund and the benefits available, so that the ordained Clergy of the Church and other beneficiaries are assured of pension protection;
- (b) Receiving reports from the Church Pension Fund on the status of the pension assessments payable to the Fund;
- (c) Cooperating with the Church Pension Fund so that the Clergy of this Diocese are assured of the fullest pension protection by the Fund under its established rules. (1961, 1983)

Sec. 3 It shall be the duty of this Diocese and of each Parish, Separate Congregation, Mission or other entity that employs Clergy eligible to participate in the Church Pension Fund, to inform the Church Pension Fund of the amount of the salary and other compensation paid by it to each member of the Clergy for services rendered within three months of being called or of the effective date of a change in compensation and no less than annually thereafter. The Treasurer or other official shall promptly pay to the Church Pension Fund the pension assessments required under the Canons of the General Convention and in accordance with the rules of said Fund. (1961, 1983)

Sec. 4 It shall be the duty of every member of the Clergy canonically resident in or serving in this Diocese to inform the Church Pension Fund promptly of such facts as date of birth, ordination or reception, marriage, births of children, death of spouse or dependents, and changes in cures or salaries, which may be necessary for the proper administration of the Fund. They shall cooperate with the Fund in other ways as necessary for the Fund to discharge its obligations in accordance with the intention of the General Convention. (1961, 1983)

Sec. 5 It shall be the duty of the Ecclesiastical Authority to administer funds given to the Diocese for the benefit of disabled or superannuated Clergy and their survivors. (1961, 1983)

CANONS 17 AND 18 (RESERVED)

COMMITTEES, COMMISSIONS, AND BOARDS

CANON 19

OF THE COMMISSION ON MINISTRY

Sec. 1 (a) The President of the Convention at each annual meeting of the Diocesan Convention shall appoint, and the Convention confirm, a Commission on Ministry. The Commission shall consist of eighteen persons divided among members of the Clergy and lay communicants of this Church in good standing. Commission members may serve for up to two consecutive three-year terms or until their successors are appointed and confirmed. (2005)

(b) If a member of the Commission resigns, dies or otherwise is unable to serve, then the Bishop may appoint and the Diocesan Council confirm, a successor who shall serve until the next annual meeting of the Diocesan Convention or until a successor is appointed and confirmed. (1999)

Sec. 2 It shall be the duty of the Commission on Ministry to advise and assist the Bishop in the implementation of Title III of the Canons of the General Convention in the manner set forth in those canons, particularly with respect to opportunities and needs for the ministry of all baptized persons and the recruitment, discernment, formation, and assessment of readiness for ministry by these persons. (2006)

CANON 20

OF THE COMMITTEE ON THE CONSTITUTION AND CANONS

Sec. 1 The President of the Convention, at each annual meeting of the Diocesan Convention, shall appoint a Committee on the Constitution and Canons to be composed of:

- (a) Four members of the Clergy;
- (b) Four lay communicants of this Church in good standing who shall be attorneys;
- (c) The Chancellor, *ex officio*; and the Secretary of the Convention, *ex officio*.

This Committee shall serve from the adjournment of the Convention at which it is appointed until the adjournment of the next annual meeting of the Diocesan Convention, or until their successors are appointed. (1964, 1975, 1987)

Sec. 2 The Committee shall meet and consider canons referred to it by the Secretary in accordance with Canon 45; shall consider requests requiring changes to the

Constitution or Canons and other matters referred to it; and shall carry out its responsibilities with respect to elections as set forth in Canon 3.

CANON 21

OF THE COMMITTEE ON RESOLUTIONS

Sec. 1 The President of the Convention, at each annual meeting of the Diocesan Convention, shall appoint a Committee on Resolutions, to consist of not less than two members of the clergy, two lay communicants of this Church in good standing, and the Secretary of the Convention, *ex officio*. The Committee members shall serve from the adjournment of the Convention at which it is appointed until the adjournment of the next annual meeting of the Diocesan Convention, or until their successors are appointed. (1987)

Sec. 2 The Secretary of the Convention shall receive and refer to the Committee on Resolutions all miscellaneous proposed resolutions, petitions, and memorials for consideration at the next Convention that do not fall within the canonically-prescribed purview of any other Committee, Commission, or Board of the Convention. Every proposed resolution, petition or memorial shall be accompanied by an explanation or justification, an indication of its financial implications, and a statement as to why the Diocesan Convention is an appropriate forum for its consideration. Each resolution shall be signed by the sponsor or sponsors and, if not a member or members of the Convention, co-signed by a member in whose name it shall be presented to the Convention. (1976)

Sec. 3 The Committee shall consider and evaluate proposed resolutions, petitions, and memorials referred to it, may consult other bodies of the Convention, may propose revisions or amendments, and shall recommend to the Convention such action thereon as it deems appropriate and shall state the reasons for its recommendation.

Sec. 4 Procedures and deadlines for the submission of proposed resolutions, petitions, and memorials shall be prescribed in the Rules of Order of the Convention. (1969)

CANON 22

OF THE COMMITTEE ON CHURCH ARCHITECTURE

Sec. 1 The President of the Convention, at each annual meeting of the Diocesan Convention, shall appoint a Committee on Church Architecture, consisting of the Bishop, *ex officio*, and members of the Clergy, architects, structural engineers, and other specialists, in such number as the President deems appropriate. The Committee shall elect its Chair and Secretary. (1966, 1983)

Sec. 2 The Committee shall examine all plans for construction, reconstruction, decoration, fixtures or memorials of Diocesan Missions, aided Parishes and institutional buildings of the Diocese and shall report its recommendations to the Bishop. The report shall be a part of the Diocesan records relating to the site or building involved. (1961)

Sec. 3 (a) The Committee shall examine any plans submitted to it by a Parish or Separate Congregation for the construction, reconstruction, decoration, fixtures, furniture or memorials of a Church or other building of such Parish or Separate Congregation, and shall report its recommendations to the Vestry of the Parish or Separate Congregation.

- (b) The Committee shall, upon request of any Parish or Separate Congregation, advise on the selection of an architect and on other preliminary steps to initiate a building project.
- (c) The Committee shall, upon request of any Parish or Separate Congregation, advise on questions of location, site and setting. (1983)
- (d) The Committee shall encourage the restoration and preservation of historic Churches, and those with architectural and artistic merit for their designs and furnishings.

Sec. 4 Appendix A to the Canons of this Diocese, by reference (entitled Guidelines for Building and Financing), is incorporated into this Section as if it had been set forth in full herein. These Guidelines contain the recommended procedures to be followed in the building and financing of any facility referenced in Sec. 2 above. (1965)

CANON 23 OF THE COMMITTEE ON CHURCH MUSIC

Sec. 1 The President of the Convention, at each annual meeting of the Diocesan Convention, shall appoint a Committee on Church Music to consist of not less than two members of the clergy and not less than three lay members. They shall be appointed for terms of not more than two years and the appointments staggered so that approximately one-half are subject to appointment or reappointment annually. (1975)

Sec. 2 It shall be the function of the Committee to foster the highest ideal of Church music throughout the Diocese by disseminating information and furnishing advice on:

- (a) The selection of appropriate and worthy Church music;
- (b) The selection and training of organists, choir directors and other musicians;
- (c) The purchase, maintenance and repair of organs and other instruments;
- (d) The encouragement of congregational singing; and
- (e) The work of the Joint Commission on the Revision of the Hymnal of the General Convention.

CANON 24 (RESERVED)

DUTIES OF PARISHES

CANON 25 OF MATTERS TO BE CONTAINED IN BYLAWS OF PARISHES, INCLUDING SEPARATE CONGREGATIONS

Sec. 1 Authority of Governance:

- (a) Adoption of Bylaws: Every parish shall adopt bylaws for the governance of the parish. The bylaws shall conform to and contain the substance of the provisions of this canon and not be inconsistent with public law, the provisions of the Constitution and other canons of the Diocese, or the provisions of the Constitution and Canons of the General Convention. A copy of the parish's bylaws shall be filed in the diocesan office. (1969)

- (b) Other Rules and Regulations: Every parish and/or vestry shall have the power to make other rules and regulations respecting the temporal government and support of their respective parishes. These rules and regulations shall conform to the provisions of this canon and not be inconsistent with public law, the provisions of the Constitution and other canons of the Diocese, or the provisions of the Constitution and Canons of the General Convention.

Sec. 2 Members Entitled to Vote:

- (a) The voting members of the parish shall be persons who are:
- (i) Members of the Episcopal Church (as defined in the canons of the General Convention);
 - (ii) recorded in the parish register;
 - (iii) At least 15 years of age, when not prohibited by public law;
 - (iv) Contributors of record to the parish for a fixed period preceding the meeting of the parish; and
 - (v) In compliance with these requirements for a specified time, not less than one month before the meeting.
- (b) The bylaws shall prescribe how contributors of record are determined.
- (c) The bylaws may require that voting members at meetings be persons who are also:
- (i) Confirmed communicants of the Episcopal Church (as defined in the canons of the General Convention);
 - (ii) Communicants in good standing (as defined in the canons of the General Convention); and/or
 - (iii) At least 18 years of age or some other age, at least 15 but not more than 18. (1969, 1980, 1983, 1986)
- (d) The Vestry shall decide any issue concerning the inclusion or omission of any person on the list of qualified voters maintained by the Secretary or Clerk of the Vestry.

Sec. 3 Meetings of the Parish:

- (a) Annual Meetings: the bylaws shall designate the time and place for Annual Meetings of the parish, or provide that:
- (i) The designated time and place shall be determined by the Vestry and contained in a Notice of Annual Meeting; or
 - (ii) If the Vestry fails to fix the time and place of an Annual Meeting to be held during the first eleven months of any year, the Annual Meeting for that year shall be held at the Church on the Monday night following the first Sunday in December.
- (b) Special Meetings: the bylaws shall provide that Special Meetings of the parish may be called by:
- (i) The Rector,
 - (ii) A specified number of the Vestry, or
 - (iii) Petition of a specified number of voting members of the parish.

- (c) Notice of Meetings: Notice of the place, day, and hour of any Annual or Special Meeting and the purposes for which the meeting is called shall be mailed to all known voting members. The bylaws shall provide that notice be given a specified number of days before the meeting, and shall set forth the manner in which the notice shall be made, such as by direct mailings or publication in a bulletin of the parish. At least 30 days notice shall be given of any proposed change to the bylaws to be presented for action at a meeting. The notice shall include the proposed change and an explanation of it.
- (d) Quorum: the bylaws shall specify the percentage of voting members of the parish that shall constitute a quorum. The bylaws shall also provide that the vote of a majority of the quorum present shall be required for the adoption of any matter, except that a two-thirds majority shall be required for any change in the bylaws.
- (e) Presiding Officer: the Rector shall preside at all meetings of the parish, except that if the Rector is absent, the Senior Warden, or in the Senior Warden's absence, another person as the bylaws shall provide, shall preside. If the parish is without a rector, the Bishop shall preside, if present. (1969, 1983)
- (f) Vestry's Role in Elections: the bylaws shall provide that the Vestry or, alternatively, a majority of the members of the Vestry present at any parish meeting, shall decide any issues concerning an election.

Sec. 4 Vestry:

- (a) Membership: the Vestry shall consist of the Rector, the Senior Warden, the Junior Warden, and other lay persons elected at the Annual Meeting from among the voting members of the parish, and may include other officers elected by the Vestry. Vestry members shall be at least 18 years of age, except that the bylaws may provide for the election of one or more persons between the ages of 15 and 18 years as Vestry members. Vestry members under the age of 18 may not constitute a majority of the members, nor may they be included in the computation of a quorum or vote on the acceptance of any contractual obligation of the Vestry. In all other respects, they shall have full power and responsibilities as Vestry members. Additional qualifications for Vestry members, not inconsistent with public or canon law, may be contained in the bylaws. The following may vote at Vestry meetings: the Rector, the Wardens, other officers granted the right to vote under the parish's bylaws, and members of the Vestry who are not prohibited from voting on the issue by virtue of their age. (1980)
- (b) Number: the bylaws shall prescribe the number of lay Vestry members. The number may be increased or decreased from time to time by amendment to the bylaws, except that no decrease shall have the effect of shortening the term of any incumbent Vestry member.
- (c) Term: the bylaws shall provide the length of term of the lay Vestry members which shall not be less than one year nor more than four years, and may provide for the division of lay Vestry members into classes with different terms of office. The bylaws shall further provide that in the event of a vacancy

among the lay members, a majority of the remaining Vestry members may elect a person who is eligible for election to the Vestry to fill the vacancy until the next Annual Meeting.

- (d) Meetings: Meetings of the Vestry may be called by the Rector, the Senior Warden, or one-third of all the lay voting Vestry members, upon not less than three days' notice. The notice may be shortened by a majority of the voting members of the whole Vestry at any meeting. The bylaws shall specify the number of voting Vestry members that shall constitute a quorum for the transaction of business, which shall not be less than one-third nor more than one-half of the voting members of the whole Vestry. The act of the majority of the voting Vestry members present at a meeting shall be the act of the Vestry except as provided in this canon. The Vestry may adopt rules for the conduct of its meeting.
- (e) Rector: the Rector shall have the right to preside at all Vestry meetings. If the Rector does not preside or is absent, the Senior Warden, if present, otherwise the Junior Warden, shall preside, or in the absence of both, another member selected by the Vestry shall preside. If The parish is without a Rector, the Bishop shall preside, if present. (1980)
- (f) Committees: the bylaws may provide for the appointment by the Vestry of committees, each of which shall include two or more Vestry members. Committees appointed by the Vestry shall exercise such authority of the Vestry in the management of the parish as the Vestry shall delegate, but shall not relieve the Vestry of any responsibility imposed upon it by civil or canon law. The bylaws may also provide for the Rector to appoint other committees not having the authority of the Vestry in the management of the parish. This paragraph does not limit the inherent authority of the Rector to appoint committees to assist in the Rector's ministry to the parish. (2000)
- (g) Oath: the bylaws may provide for an oath of Vestry members that they will faithfully execute the office to which they have been elected. (1969)
- (h) Clergy Compensation: Every congregation and/or Vestry shall regard the payment of clergy compensation as having priority over all other charges upon its income. (2001, 2004)
- (i) Lay Compensation: After each congregation or vestry determines the number of lay employees it shall employ during a given year, it shall regard the payment of compensation to those employees as having priority over all other charges upon its income, except the payment of clergy compensation. Lay compensation, for the purposes of this subparagraph, shall mean salary and those benefits such as, but not limited to, pension contributions and health and life insurance premiums as have been negotiated between the congregation and/or vestry and the employee. (2005)

Sec. 5 Elected Officers:

- (a) Wardens: the bylaws shall provide that:
 - (i) At the Annual Meeting, the parish shall elect from among its voting members, the Senior Warden and the Junior Warden; or

- (ii) At the first meeting held after the Annual Meeting, a majority of the whole Vestry shall elect the Wardens.

The terms of the Wardens shall be governed by Sec. 4(c) of this Canon. The bylaws shall further provide that in the event of a vacancy among the Wardens, a majority of the remaining Vestry members may elect a person who is eligible for election as Warden to fill the vacancy until the next Annual Meeting of the parish or meeting of the Vestry at which the Wardens are normally elected. The Wardens shall have such authority and shall perform such duties in the management of the property and affairs of the parish as are provided by the canons of the Diocese and General Convention and the bylaws and resolutions of the Vestry not inconsistent with those canons.

- (b) Treasurer: the Vestry shall elect a Treasurer of the parish who may or may not be a member of the parish and/or Vestry. The term of office, voting rights, and extent of authority of the Treasurer shall be as prescribed by the parish bylaws and resolutions of the Vestry.
- (c) Secretary or Clerk: the Vestry shall elect a Secretary or Clerk of the parish who may or may not be a member of the Vestry. The term of office, voting rights, and extent of authority shall be as prescribed by the parish bylaws and resolutions of the Vestry. The Secretary or Clerk shall keep the record of all voting members of the parish.
- (d) Delegate: the bylaws shall provide that delegates and alternate delegates of the parish to the Diocesan Convention may be elected by the parish at a duly called meeting or elected by the Vestry. (1969)

Sec. 6 Clergy: the bylaws shall contain procedures relating to the election of clergy in accordance with the following provisions:

- (a) Rector: When the rectorship becomes vacant, the Vestry shall, by a majority vote of the whole Vestry, elect a new Rector from among the priests of the Episcopal Church or other clergy authorized by the canons of the General Convention to officiate in the Episcopal Church. The election shall follow consultation with the Bishop in conformity with the canons of the General Convention.
- (b) Assistant Clergy: the Vestry shall, by majority vote of the whole Vestry elect Assistant Clergy from among the clergy of the Episcopal Church or other clergy authorized by the canons of the General Convention to officiate in the Episcopal Church. This election shall be at the nomination of the Rector and after consultation with the Bishop in conformity with the canons of the General Convention.
- (c) Contract: the call of a new Rector or new Assistant Clergy shall be made to and accepted by the member of the clergy in writing. The call shall contain a provision substantially in the following form:

The Vestry of Parish (or Congregation) have elected and do invite the Reverend to be the Rector (or Assistant Clergy), of this Parish (or Congregation), to serve pursuant to the following understandings:

1. The Rector (or Assistant Clergy) shall have an annual salary of \$..... (state with or without the use of a rectory or other parish-owned housing).
2. The Rector (or Assistant Clergy) shall have an annual vacation of (state length of time) with full salary.
3. The Parish (or Congregation) shall pay for the Rector (or Assistant Clergy) the required assessment to the Church Pension Fund in accordance with its rules.
4. (In the case of a rectorship) This rectorship shall continue until dissolved by mutual consent or by arbitration and decision as provided by the canons of the General Convention (or state length of tenure if agreed upon).
5. (Other provisions as agreed upon by the Vestry and the Clergy).

In addition to the matters enumerated above, the matters specified in Appendix B to the Canons of this Diocese, entitled Guidelines for Clergy Contracts, shall, at the request of either the Vestry or the Clergy, be jointly discussed and considered for inclusion in the call. All matters agreed to by the Vestry and the Clergy on any of the subjects specified in Appendix B shall be included in the written call. (1969, 1980)

CANON 26 (RESERVED)

CANON 27 OF THE CATHEDRAL

Sec. 1 The Protestant Episcopal Cathedral Foundation of the District of Columbia, incorporated by Act of Congress, approved January 6, 1893, is an Institution of the Diocese of Washington.

Sec. 2 The Cathedral Church of St. Peter and St. Paul is the Cathedral and chief Mission Church of the Diocese of Washington.

CANON 28 OF PAROCHIAL REPORTS

Sec. 1 The statistical and fiscal years of the Diocese coincide with the calendar year. The Parochial Reports and all reports of Officers, Boards, Trustees and Committees of a fiscal character shall be for the calendar year. All reports shall be sent to the Bishop, or, if there is no Bishop, to the Secretary of the Convention, on or before the first day of March in each year. A congregation may request, in writing, an extension of the filing deadline, and the Bishop may grant an extension for good cause. (1963, 1975, 1993, 1998)

Sec. 2 If a Parish, Separate Congregation, Organized Mission, or the Cathedral, does not submit a required Parochial Report or fiscal report for the preceding year by March 1, that congregation shall be assessed a fine of \$100 for each lay delegate that the congregation is entitled to send to Convention. In addition, at the next Convention, the Secretary of the Convention shall read the names of any congregations that were delinquent in filing. This section also applies to a congregation whose Member of the Clergy or Treasurer is required to submit a corrected or amended report under

Section 3 of this canon and does not comply with the time limit that the Secretary prescribes. (1993, 1998, 2001)

Sec. 3 The Secretary of the Convention shall prepare the statistical information contained in the Parochial Reports in tabulated form; print it in the Journal; and prepare and transmit any statistical summaries and other reports that are required by the Executive Council of the General Convention. If a report does not comply with the Canons of the General Convention, the Secretary may return the report for correction to the Member of the Clergy in charge or Treasurer of any Parish, Separate Congregation, Organized Mission, or the Cathedral. The Member of the Clergy or Treasurer shall furnish a corrected or amended report within the time the Secretary prescribes. (1966, 1983, 1993)

Sec. 4 Each Parish, Separate Congregation, Organized Mission, College Chaplaincy, and the Cathedral shall comply with the requirements of the Canons of the General Convention for the conduct of annual audits of the congregation and also with any guidelines promulgated for those audits by the Diocesan Council of this Diocese. Failure to submit a copy of the audit to the Bishop as required by the Canons of the General Convention will result in a fine being assessed in the same manner as provided for parish reports in Sec. 2 of this canon. (1993, 1998)

Sec. 5 When any Parish or Separate Congregation for three consecutive years fails to submit a Parochial Report, and during that same period, fails to employ a member of the Clergy as its Rector or Priest-in-Charge, it forfeits its union with the Convention, including the right to send a Delegate. This takes effect at the beginning of the next annual meeting of the Convention. The Bishop shall report the Parish or Separate Congregation to the Convention in the Bishop's Annual Address. The Parish or Separate Congregation, however, may be readmitted, upon application to the Convention, accompanied by a report of its condition, and on terms that appear just. After an affirmative vote of the Convention, readmission is effective at that Convention's adjournment. (1983)

CANON 29

OF THE ENCUMBRANCE OR ALIENATION OF CHURCH PROPERTY

Sec. 1 The Vestry of a Parish or Separate Congregation, in accordance with Canon I.7.3 and II.6 of the General Convention, shall obtain written approval from the Bishop and the Standing Committee before taking any steps to encumber any real property of the Parish or Separate Congregation by mortgage, deed of trust, lease or otherwise, or to alienate any real property by gift, sale, exchange or otherwise. The Vestry of a Parish or Separate Congregation may lease real property of the Parish or Separate Congregation (other than the portion of any church or chapel which has been used principally for public worship) for a term of three years or less without the approval of the Bishop or the Standing Committee. (1975, 1976)

Sec. 2 The Vestry of a Parish or Separate Congregation that expects to become inactive and to discontinue the holding of public worship shall obtain the written approval of the Bishop and Standing Committee before disposing of any assets, including the proceeds of sale of real estate. (1977)

CANON 30
OF THE OPERATING BUDGET OF THE DIOCESE
(ADOPTED 2001)

Sec. 1 Each annual meeting of the Diocesan Convention shall adopt an Operating Budget for the current fiscal year.

Sec. 2 The Operating Budget shall include the pledge of the Diocese to the Executive Council of the General Convention for the maintenance and extension of the Church's work outside the Diocese.

CANON 31
OF THE SUPPORT OF THE DIOCESAN
OPERATING BUDGET BY CONGREGATIONS
(ADOPTED 2001)

Sec. 1 The Vestry of each Parish and Separate Congregation, the Mission Committee of each Mission and the Chapter of the Cathedral shall make a financial commitment each year to support the mission and ministry of the Diocese. A tithe of a congregation's Operating Income shall be the normative standard of giving by each congregation toward the support of the mission and ministry of the Diocese.

Sec. 2 Operating Income shall have the meaning ascribed to the term "Normal Operating Income" in the Parochial Report applicable to the year for which Operating Income is being determined. If the Parochial Report for a relevant year does not define the term "Normal Operating Income," Operating Income for that year shall include the following sources of congregational revenue:

- (i) Plate offerings, pledge payments and regular financial support;
- (ii) Monies available (and actually used) for operations from investments;
- (iii) Other operating income, including unrestricted gifts and restricted gifts used for operations and contributions from congregational organizations; and
- (iv) Unrestricted bequests used for operations.

Sec. 3 On a date specified by Council, the Rector, or if there is no Rector, the Senior Warden, of each Parish and Separate Congregation, the Vicar or Vice–Chair of each Mission Committee, and the Chapter of the Cathedral shall communicate to Council the financial commitment of that congregation in support of the mission and ministry of the Diocese for the coming year. Financial commitments shall be expressed as a specific dollar amount and as a percentage of the operating income of the Parish, Separate Congregation, Organized Mission, or Cathedral for the year preceding the year in which financial commitments are due.

Sec. 4 When a Parish, Separate Congregation, Organized Mission, or Cathedral is unable to fulfill its commitment in regular and timely payments, the Rector or if there is no Rector, the Senior Warden, the Vicar or Vice–Chair of the Mission Committee, or Chapter of the Cathedral shall immediately communicate with the Bishop and Council.

Sec. 5 Every Parish, Separate Congregation, Organized Mission, and Cathedral shall regard its contributions for the Diocese's operating budget as a normal and necessary obligation upon its income.

CANON 32

OF THE PARISH REGISTER

Sec. 1 The Vestry of each Parish, or Separate Congregation, shall provide a suitable and substantial book to be used as the Parish Register. This shall be kept by the Minister of the Parish, or Separate Congregation, and left, upon the Minister's death or removal, for the use of the succeeding Minister. It shall be the duty of every Minister, in making the records, to specify the name and date of birth, of each child baptized, with the names of the parents and sponsors; the name of each adult baptized and the names of the witnesses; the names of the persons confirmed, and the name of the Bishop who performed the rite; the names of the communicants in the Parish, or Congregation, with the incidents of removal, death, or discipline; the names, ages, and residences of the parties married; and the names and ages of the persons buried as also the time when, and place where each rite was performed. The registry of each baptism shall be signed by the officiating Minister; and the record of each marriage shall be signed by the Minister who solemnizes it, and, if practicable, by the married parties, and by at least two witnesses of the marriage. (1965, 1983)

Sec. 2 Every Minister shall also make out and continue, as far as practicable, a list of all the families and adult persons within the Minister's care. (1965)

Sec. 3 In every Parish, Separate Congregation, Mission, or other place of worship, there shall be provided a book in which the officiating minister shall make a record of every public and private service held, the total attendance thereat, and the number who have received Holy Communion. (1965)

CANON 33

OF THE DIOCESAN CENTRAL REGISTER

Sec. 1 There shall be a Central Register in charge of a Custodian to be appointed by the Bishop and which shall be open to the inspection of the Clergy of the Diocese.

Sec. 2 The Rector or Minister-in-Charge of a Parish, Separate Congregation, Diocesan Mission Chapel or College Chaplaincy shall transfer to the Central Register the name of any communicant which shall have been removed from the congregational Register under provisions of Canon 40. In all such cases the Rector or Minister-in-Charge shall notify the Custodian in writing, giving the full name and address, or if the address is not known, the last known address. (1973, 1983)

Sec. 3 It shall be the duty of the Custodian to enter in the Central Register the names and addresses which have been transferred under the preceding section. (1983)

Sec. 4 It shall be the duty of the Custodian to issue a letter of transfer for any person whose name is listed in the Register to any congregation of this Church upon the application in writing of the Rector or Minister-in-Charge of the Congregation. (1973)

CANON 34

OF VACANT CURES

Sec. 1 When the Vestry knows that the Member of the Clergy in charge has left or is leaving, the Vestry shall immediately notify the Bishop, or, if there is no Bishop, the President of the Standing Committee.

Sec. 2 During the vacancy of a cure, the Vestry shall provide for regular public worship, and for other ministerial acts. If the Vestry fails to provide these services, through

neglect or inability, for a period of one calendar month, the Bishop, or, if there is no Bishop, the President of the Standing Committee, shall provide for supply clergy as may be practicable. The Vestry shall pay the reasonable expenses incurred for and by the supply clergy.

Sec. 3 A Vestry may not elect a new Rector until it has submitted the name of the proposed Clergy candidate to the Bishop, if there is one. The Bishop shall communicate about the candidate with the Vestry within thirty days after receiving the name. (1983)

Sec. 4 When a Rector or an Assistant Minister has accepted election in any Parish or Separate Congregation, the Vestry of the Parish or Separate Congregation shall notify the Secretary of the Convention of the name of the Rector or Assistant Minister and the date of the commencement of duties. (1983)

Sec. 5 When a Rector or an Assistant Minister of a Parish or Separate Congregation leaves office, the Vestry of the Parish or Separate Congregation shall notify the Secretary of the Convention of the date of the termination.

CANON 35

OF PROVIDING THE ELEMENTS OF THE HOLY COMMUNION

In every Parish or Separate Congregation, the Wardens, if required by the Member of the Clergy in Charge, shall provide the elements of bread and wine for the Holy Communion.

REGULATIONS RESPECTING THE LAITY

CANON 36

OF FAMILY WORSHIP

It shall be the duty of every communicant in this Church, who is the head of a family, to live in the daily exercise of family worship.

CANON 37

OF FAMILY INSTRUCTION

The members of this Church shall instruct their families, as far as they are able, in the principles of the Christian Religion, and shall cause their children to attend the catechetical instructions of their Rector; and as soon as they are sufficiently informed and impressed with the importance and sacredness of their baptismal vow, they shall present them to the Rector, as candidates for confirmation; who shall examine them, and, if satisfied of their fitness, recommend them to the Bishop for Confirmation.

CANON 38

OF ADMISSION TO THE HOLY COMMUNION

No member of this Church, who has not previously communed, shall offer himself or herself for the reception of the Lord's Supper, nor shall any Minister enroll any persons, as communicants of the Minister's Congregation, until the Minister shall have conversed with such person, or persons, on the subject, or until the Minister shall be satisfied that they have been regular communicants, in the Minister's own, or some other Congregation. (1983)

CANON 39

OF THE EXCLUSION OF THE TRANSGRESSORS

Ministers shall be careful not to admit any persons to the Holy Communion or, as Sponsors in Baptism, who are notorious transgressors, and the Vestries of vacant Parishes shall endeavor to prevent such persons from being imposed on Ministers visiting such Parishes.

CANON 40

OF COMMUNICANTS WHO NEGLECT TO RECEIVE

Any communicant, who shall neglect, for two years, to receive the Holy Communion in the congregation of membership, having opportunity may be transferred by the Rector or Minister-in-Charge of any Parish, Separate Congregation, Diocesan Mission Chapel or College Chaplaincy to the Diocesan Central Register, as provided in Canon 33.

CLERICAL DISCIPLINE

CANON 41

OF CLERICAL DISCIPLINE

Sec. 1 Title IV of the Canons of the General Convention. Those provisions of Title IV of the Canons of the General Convention that are applicable to the Diocese are hereby incorporated as part of these Canons. To the extent, if any, that any of the provisions of these Canons are inconsistent with the provisions of Title IV, the provisions of Title IV shall govern. In this canon, if there is no Bishop Diocesan, the term “Bishop” shall mean the Ecclesiastical Authority of the Diocese as defined in the Constitution and Canons of the Diocese.

Sec. 2 Disciplinary Board. The Board shall consist of five clergy members and four lay members, for a total of nine members.

- (a) Clergy Members. The Clergy members of the Board shall be canonically resident in the Diocese.
- (b) Lay Members. The lay members of this Board shall be adult communicants in good standing who are members entitled to vote in a congregation of this Diocese.
- (c) Selection of Members. The Bishop shall appoint the members of the Disciplinary Board with the consent of the Convention. The terms of members of the Disciplinary Board shall be for three years, and shall commence the day after the Convention’s consent. The terms of office of the Board shall be staggered and arranged into three classes.
- (d) Vacancies. Vacancies on the Board shall be filled as follows:
 - (1) Upon the determination that a vacancy exists, the President of the Board shall notify the Bishop of the vacancy and request appointment of a replacement member.
 - (2) The Bishop shall appoint a replacement Board member in consultation with the Standing Committee.
 - (3) A replacement Board member shall serve until the end of the next annual Convention. At that Convention, if there is time remaining in

the term, either the replacement Board member, or another person, shall be appointed to serve out the remainder of the term.

- (e) President. Within 30 days following the annual Convention, the Bishop shall appoint a President from among the members of the Board, for a term of one year.

Sec. 3 Preserving Impartiality. In any proceeding under this Canon, if any member of a Conference Panel or Hearing Panel of the Board shall become aware of a conflict of interest or undue bias, that member shall immediately notify the President of the Board and request a replacement member of the Panel. Respondent's Counsel and the Church Attorney shall each have the right to challenge any member of a Panel for conflict of interest or undue bias by motion to the Panel for disqualification of the challenged member. The members of the Board not the subjects of the challenge shall promptly consider the motion and determine whether the challenged Panel member shall be disqualified from participating in that proceeding.

Sec. 4 Intake Officers. The Intake Officers shall be appointed from time to time by the Bishop after consultation with the Board. The Bishop shall appoint at least two Intake Officers according to the needs of the Diocese, with at least one male and one female. The Bishop shall publish the names and contact information of the Intake Officers throughout the Diocese.

Sec. 5 Investigator. The Bishop shall appoint one or more Investigators as needed in consultation with the President of the Board. Every Investigator shall be required to maintain confidentiality subject to Canon IV.11(5) of the Canons of the General Convention. The Diocese may compensate an Investigator for services rendered at a rate described in a written retainer agreement. Whether or not an Investigator is compensated, the Diocese shall reimburse an Investigator for reasonable and necessary expenses incurred in a proceeding under this Canon.

Sec. 6 Church Attorney. Within 30 days following each annual Convention, the Bishop, in consultation with the Standing Committee, shall appoint an attorney as Church Attorney to serve for the following calendar year. The person so selected shall be a Member of the Church and a duly licensed attorney, but need not reside within the Diocese. The Church Attorney may be removed by the Bishop, in consultation with the Standing Committee, for cause. The Diocese may compensate a Church Attorney for services rendered at a rate described in a written retainer agreement, and shall reimburse a Church Attorney for reasonable and necessary expenses incurred in a proceeding under this Canon.

Sec. 7 Pastoral Response Coordinator. The Bishop may appoint a Pastoral Response Coordinator, to serve at the will of the Bishop in coordinating the delivery of appropriate pastoral responses provided for in Title IV.8 of the Canons of the General Convention. The Pastoral Response Coordinator shall not be a person serving in any other capacity under this Canon.

Sec. 8 Advisors. In each proceeding under this Canon, the Bishop shall appoint an Advisor for the Complainant and an Advisor for the Respondent, the latter of whom shall be a licensed or canonically resident member of the Clergy. Before the appointment of the Advisors, both the Complainant and Respondent shall have reasonable opportunity to express their views about the selection of their Advisor.

Persons serving as Advisors shall hold no other position provided for under this Canon, and shall not include chancellors or vice chancellors of this Diocese or any person likely to be called as a witness in the proceeding or otherwise involved in the proceeding.

Sec. 9 Clerk. The Board shall appoint a Board Clerk to assist the Board with records management and administrative support. The Clerk may be a member of the Board.

Sec. 10 Fees and Expenses generally. Unless expressly provided otherwise in this Canon, all costs, expenses and fees incurred under Title IV of the Canons of the General Convention and this Canon shall be the obligation of the person incurring them. The Diocese shall reimburse reasonable expenses of the Disciplinary Board, the Intake Officer, the Clerk, and any others as may be approved by the Bishop and the Standing Committee. In the sole discretion of the Bishop, and with the consent of the Standing Committee, the Bishop may recommend to Diocesan Council the payment by the Diocese of certain reasonable fees and expenses incurred by the Respondent. Except for the provisions of Canon IV.19.23(b) of the Canons of the General Convention, this Canon shall provide the exclusive procedure and method for reimbursement or payment of costs, expenses and fees incurred in a proceeding under Title IV of the Canons of the General Convention and this Canon.

Sec. 11 Records.

- (a) Records of Proceedings. Records of active proceedings before the Board, including the period of any pending appeal, shall be preserved and maintained in the custody of the Clerk, if there is one, otherwise these records shall be preserved and maintained by the Diocesan offices.
- (b) Permanent Records. The Bishop shall make provision for the permanent storage of records of all proceedings under this Canon at the Diocese and the Archives of the Episcopal Church, as prescribed in Title IV of the Canons of the General Convention.

CANONS 42, 43 AND 44 (RESERVED)

CANONICAL LEGISLATION

CANON 45

OF THE AMENDMENT AND EDITING OF CANONS

Sec. 1 Any proposal to amend a canon or adopt a new canon shall be submitted in writing to the Secretary at least 60 days before the next annual meeting of the Diocesan Convention. The Secretary shall forward the proposal to the Committee on the Constitution and Canons. That Committee may hold a hearing on the proposal. At least 30 days prior to the annual meeting of the Diocesan Convention, the Chairman of the Committee shall submit copies of all proposals, with the report of the Committee on each one to the Secretary, who shall forward them to each Clerical Member and Lay Delegate of the Convention and to each Regional Assembly of the Diocese. Except as otherwise provided in this section, any proposal to adopt a new canon shall meet the above requirements to be considered by the annual meeting of the Diocesan Convention. However, a proposal to adopt a new canon may be considered by the annual meeting of the Diocesan Convention if:

- (a) It originated in the Committee on the Constitution and Canons,

- (b) It is introduced on the first day of the annual meeting, and adopted by a two-thirds majority, with three-fifths of the delegates in each order present and voting; or
- (c) The Convention agrees unanimously to act on the proposal. (1975, 1980, 2010)

Sec. 2 In preparing a new edition of the Canons for publication, the Committee may change the titles, and the order and numbering of the Canons, may make minor non-substantive editorial corrections, and shall change references to the Canons of the General Convention to correspond to the latest edition. (1975)

Sec. 3 Unless a different effective date is specified in the report or resolution proposing the action, a new canon or an amendment to these canons shall take effect on the first day of January following adjournment of the Convention at which it is enacted. (1994)

CANON 46

OF ELIGIBILITY FOR OFFICES OR OTHER POSITIONS

Sec. 1 Nothing in these Canons shall be interpreted otherwise than to permit the nomination and election, or appointment, of women to any office, committee, commission or board for which they are eligible under the Constitution and Canons of the Diocese. (1975)

Sec. 2 Unless otherwise specified, in these canons, where the qualifications for an office or other position include “communicant of this Church in good standing,” that phrase means both:

- (a) A communicant in good standing as defined in the Canons of the General Convention, and
- (b) A member entitled to vote of a parish, separate congregation, mission, or college chaplaincy of this Diocese. (1987)

Sec. 3 Unless otherwise specified, in these canons, where qualifications of an office or other position include “a member of the Clergy,” that phrase means a member of the Clergy canonically resident in this Diocese. (1999)

CANON 47

OF THE ECCLESIASTICAL AUTHORITY

The Bishop of the Diocese is the Ecclesiastical Authority and the President of the Convention. When and for so long as this authority may devolve upon a Bishop Coadjutor or Suffragan Bishop, according to the provisions of Articles 5 and 6 of the Constitution, the words “the Bishop of the Diocese,” “the Bishop,” and “the President of the Convention” shall have the same authority as that of the Bishop of the Diocese. When and for as long as this authority may devolve upon the Standing Committee, according to the provisions of Article IV of the Constitution of the General Convention, it shall act as “the Bishop of the Diocese” or “the Bishop” for all purposes of these Canons, except for the Presidency of the Convention and in any instance where other officers of the Diocese are designated. (1975)

APPENDICES TO THE CANONS OF THE DIOCESE

APPENDIX A: GUIDELINES FOR BUILDING AND FINANCING. (1965)

The experience of several decades has shown the wisdom of careful advance planning when new churches, parish houses, and rectories are to be built and financed. The following recommendations, while not all-inclusive, reflect this experience in some areas where difficulties have arisen.

1. Site:

- (a) Location: Preferably at or near an intersection of main routes of travel to and from residential areas.
- (b) Area: In outlying areas at least four acres. In urban sections particular care for the accessibility of parking facilities.
- (c) Contour of land: Suitability for adequate development for all anticipated buildings.

2. Program:

- (a) The appointment of a representative parish committee to consider:

(1) For the Church building:

- Number of seats, present and future
- Location of choir
- Location and type of organ desired
- Liturgical requirements of altar and sanctuary
- Traffic pattern of communicants to and from rail
- Location and size of sacristy and vesting areas
- Entrance vestibule
- Coat rooms, if any
- Adequate space to turn a casket
- Side aisles, if possible

(2) For the Parish House:

- Number, size and location of administrative offices
- Requirements of the Church School
- General meeting rooms
- Food services
- Type and location of heating and ventilating equipment
- Utility and storage closets
- Public and private toilets

(3) For the Rectory:

- Rector's study
- Family living room
- Number and location of bedrooms, including a guest room
- Rooms for meetings and recreation

- (b) The study of present and future development of the whole site.

3. Selection of and agreement with Architect:

- (a) Preferably a member of the American Institute of Architects and one qualified to meet liturgical and professional requirements. Personal interview to determine choice. Consultation on plans for the development of the site.

- (b) A written agreement between the owner and the architect following substantially the conditions set forth in documents of the AIA covering complete professional services. A caution, however, with regard to the standard provision in such contracts that a sum equal to 25% of the reasonably estimated cost may be asked by the architect if the work is discontinued.
 - (c) A fee generally not less than the fee established as a minimum for the area by the AIA for complete professional services.
 - (d) The agreement to include estimates of cost at least as follows:
 - (1) A preliminary estimate of costs based on architectural studies.
 - (2) A further and more complete estimate of cost when working drawings and detailed specifications make possible a more accurate determination.
 - (3) This estimate made by a professional estimator at the expense of the owner.
4. Financing:
- (a) Upon receiving the preliminary estimate the addition thereto of:
 - (1) The amount of the architect's fee.
 - (2) At least 10% as a factor of safety to allow for increases in costs before placing of the contract for construction.
 - (3) An additional 5% as an allowance for changes which may be desired in the course of construction.
 - (b) If the total estimated cost, including the architect's fee and the contingency allowances, be deemed within the capabilities of the congregation, consultation with diocesan authorities:
 - (1) Submission of preliminary drawings and studies to the Diocesan Commission on Church Architecture.
 - (2) Consultation with the Bishop and Standing Committee about the plans for financing, particularly any plan to be secured by a loan on Church property.
 - (c) In the event that approval be given, authorization by the committee:
 - (1) Working drawings and detailed specifications by the architect.
 - (2) Inauguration and active prosecution of a building fund campaign, or other plan of raising funds, so structured that there be in hand, before the estimated date of completion of construction, an amount of cash equal to not less than 40% of the total estimated cost; so that, if a loan is to be secured on Church property, it be no more than 60% of the cost of construction.
 - (3) Preliminary arrangements for financing.
 - (4) Application to the Bishop and Standing Committee for approval of borrowing. (Vide General Convention, Canon I.7, and Diocesan Canon 29.)
5. Selection of Contractor:
- (a) Competitive bids from three to five contractors by invitation only, with due regard for:
 - (1) Their respective records on projects of similar or greater complexity.
 - (2) The report on their references. Personal checking by the committee.
 - (3) Evidence of their comparable quality in performance and reliability.

(b) The opening of bids in the presence of all bidders.

6. Contracts:

- (a) The standard contract form of the American Institute of Architects generally satisfactory.
- (b) Other forms to be checked by legal counsel.

7. Bonds and Insurance

- (a) Adequate provision in the specifications for the following types of insurance in specified amounts, such amounts to be approved by the committee:
 - (1) Performance and payment bonds.
 - (2) Compensation and Employers' Liability Insurance.
 - (3) Liability Insurance.
 - (4) Fire Insurance by owner or by contractor.
 - (5) Owner's Protective Liability Insurance.
 - (6) Automotive Liability Insurance.
 - (7) Sub-contractor's Insurance.
 - (8) Completed Operations Insurance.
- (b) All types of insurance listed in effect before the start of work.

8. Retention of Final Payment:

- (a) The retention of 10% of all payments to the contractor in accordance with the recommended AIA procedure.
- (b) The final payment only after the receipt of the release of all liens in affidavit form.

APPENDIX B: GUIDELINES FOR CLERGY CONTRACTS (1980)

In addition to the matters enumerated in Section 6(c) of Canon 25 of this Diocese, the following matters shall, at the request of either the Vestry or the Minister, be jointly discussed and considered for inclusion in the call of a Rector or Assistant Minister:

1. (a) Salary increases on account of cost of living, merit and other considerations;
 (b) provisions for Parish–owned housing, housing allowance or other real estate equity participation; and payment of utilities;
 (c) automobile or other transportation allowance;
 (d) reimbursement for Social Security self–employment tax;
 (e) payment of premiums for life, accident, disability, health and other insurance;
 (f) payment or allowance for moving expenses;
 (g) payment for continuing education costs, professional association dues and other professional expenses, and office expenses not included within the Parish operating budget;
 (h) payment for Parish–related entertainment.
2. (a) Setting of charges, if any, and use of receipts respecting special clergy services and activities, *e.g.*, baptisms weddings, funerals, pastoral counseling;
 (b) funding, use and accountability of discretionary fund.
3. (a) Time off during the work week and anticipated weekly working hours;
 (b) Sunday leave during the year;
 (c) leave for sickness and continuing education;
 (d) periodic extended or sabbatical leave;
 (e) time for community, ecumenical and Diocesan activities.
4. (a) Title, purpose and function of the Minister’s position;
 (b) division of responsibilities among the clergy and Vestry respecting care and use of buildings, finances and other administrative functions;
 (c) selection, funding, accountability and responsibilities of other clergy and lay staff (consistent with the provisions of Canon III.15(1) of the General Convention);
 (d) use and funding of professional consultants and supply clergy.
5. (a) Time for commencement of the Minister’s duties;
 (b) length of tenure of the Minister’s position;
 (c) periodic review of expectations of the Vestry and the Minister;
 (d) periodic evaluation of programs, functions and responsibilities entrusted to the Vestry, the Minister and other clergy;
 (e) periodic review of the terms of the call.

III. RULES OF ORDER OF THE CONVENTION

1. The daily sessions of the Convention shall be opened with Divine Service. All Clerical Members and Lay Delegates shall register at a place designated by the Secretary of the Convention. (1960)
2. The Convention upon its first assembling shall be called to order by the Bishop, or in the Bishop's absence by the Bishop Coadjutor or the Suffragan Bishop, or if there be no Bishop present, by the President of the Standing Committee, or by some member of that body appointed by any of its members who are present. (1960)
3. When the President calls the Convention to order, every member shall immediately be seated. (1960)
4. The President shall appoint a Coordinator for the Dispatch of Business who shall hold office until the next Convention. (1955)
5. The Secretary of the last Convention shall announce the total number of each order who have registered. If such registrations indicate the presence of a quorum, the President shall announce the fact and declare the Convention fully organized and ready for business. Subject to Canon 2, Sec. 3, if there is a question in regard to the right of any member of the Clergy or any Lay Delegate to seat and vote, or to seat and voice, the President may appoint a committee to investigate the facts and report them to the President for judgment. If there be no Bishop present, the Convention shall then proceed to elect a President. (1970, 1977)
6. A Secretary shall be appointed to hold office until the appointment of a successor at the next Annual Session. The President shall then appoint a First Assistant Secretary, a Second Assistant Secretary, tellers, pages and such other assistants as may be necessary. At such time as is indicated in the Order of Business the President shall appoint the various Committees, Commissions, and Boards of the Convention. (1960)
7. When any member is about to speak or deliver any matter to the Convention, the member shall rise, and with due respect, address the President.
8. If two or more members shall rise at the same time to speak the President shall decide who shall speak.
9. The first member to speak on a resolution shall be the primary sponsor or the agreed upon designee. No member shall speak more than twice in the same debate nor longer than three minutes at one time without leave of the Convention, except that the primary sponsor or designee may speak for up to five minutes the first time, and three minutes the second time. (2005)
10. No motion shall be debated until it has been seconded, has been reduced to writing and presented to the Secretary.
11. When a motion is made and seconded, no other motion shall be received except to adjourn, to lay on the table, to postpone to a certain time, to postpone indefinitely, to commit or to amend; and motions for any of these purposes shall have precedence in the order herein named. If a motion to lay on the table an amendment be carried, the matter before the Convention shall be proceeded with as if no such amendment had been offered. The motions to lay on the table and to adjourn shall

- be decided without debate. The motion to adjourn shall always be in order if the mover has the floor.
12. When a proposed amendment is under consideration, a motion to amend the same may be made. No after–amendment shall be in order, but a substitute for both amendments may be received, which if adopted, shall operate as an amendment to the original proposition. No proposition on a subject different from the one under consideration shall be received under color of an amendment or substitute. No amendment or substitute shall be debated until it has been seconded, has been reduced to writing and presented to the Secretary. (1975)
 13. If a question contain several distinct propositions the same shall be divided at the request of any member, and a vote taken separately except that a motion to strike out and insert shall be undividable.
 14. All questions of order shall be decided by the President without debate; but any member may appeal from such decision, and on such appeal no member shall speak more than once, without express leave of the Convention.
 15. When any member rises to a point of order, the member who has the floor shall be seated until the point of order is decided by the Chair.
 16. A question being once determined shall stand as the judgment of the Convention, and shall not be again drawn into debate during the session, except with the consent of two–thirds of the Convention, upon a motion to reconsider made by a member who voted with the majority and seconded by a member who also voted with the majority.
 17. No question shall be taken on any report unless upon a motion to print or recommit it; but reports shall, as a course, lie upon the table. If a committee deem any action of the Convention desirable, it shall be their duty to present in writing such Resolutions, Acts or Canons, as they may think it should adopt; which only shall be subject to the action of the Convention. Every act which divides a Parish, or in any way affects Parish boundaries, shall distinctly set out the new boundaries which it is intended to establish. The Convention will not act upon any proposed Resolution, Act or Canon which is not conformed to the provision of this rule.
 18. Nominations may be made from the floor, or by other prescribed method, but shall be confined to announcement only of the candidate’s name and shall not be seconded. Additional nominations may be made until all nominations are closed. (2010)
 19. Elections:
 - (a) All elections shall be by ballot unless otherwise ordered. The votes of the Clergy and the Laity shall be received and counted separately, but the vote shall be regarded as a joint vote, and the election shall be decided as required under the provisions of the Constitution and Canons.
 - (b) The Secretary shall cause to be prepared a list of all nominations for each elective office, indicating the number of persons to be voted for in each office.
 - (c) When a joint ballot is taken, the Tellers shall first verify that each voter is an accredited Member or Delegate with the right to vote, and then allow each voter to cast a vote.

- (d) After the votes have been received and tallied, the Head Teller shall combine the Clerical and Lay votes into one joint report and present to the Convention —
 - (1) the total number of votes in each order and the number needed to elect in each order and in total; and
 - (2) the number of votes in each order and in total for each person voted for on the ballot.
 - (e) The President shall then state to the Convention the result of the joint ballot. (1975, 1986, 2010)
20. Except when otherwise ordered by the Convention, no books, pamphlets, or other printed matter shall be distributed at any meeting of the Convention, or be placed in the seats of the members without the express permission of the President; but this prohibition shall not apply to the report of a Committee, or to any other document presented to or accepted by the Convention, or printed by its authority.
 21. A majority of two-thirds of the members present shall be required to suspend any Rule of Order or make any change in the Order of Business; but “Orders of the Day” may be intercalated in Order of Business by majority vote.
 22. All applications of Alternate Lay Delegates to seats in place of their principals shall be presented to the Secretary, who having determined that an Alternate is entitled to a seat, shall announce such substitution to the Convention. In case no objection is raised following such announcement, the Alternate shall take his seat.
 23. (a) Any member of the Convention desiring to submit any resolution for consideration by the Convention is directed to submit the same in writing to the Secretary for the Convention not less than 60 days before the time of meeting of the session of the Convention at which consideration of such resolution is desired; and the Secretary of the Convention shall thereupon forward a copy of such resolution to the Committee on the Constitution and Canons, or to such other committee as may be appropriate, which committee may then, in its discretion, direct the Secretary of the Convention to forward a copy to all Ministers in active duty in the Diocese of Washington and to each Lay Delegate evidence of whose election shall have been certified to the Secretary. (1969,1976, 1996, 2010)
 - (b) Any resolution except one of courtesy not submitted in advance may be considered by the Convention only after the writer or writers show cause why they could not have submitted the resolution 60 days before. The Convention must then agree to its consideration by a two-thirds majority. All resolutions submitted within two months prior to the Convention shall be with sufficient copies to distribute to the delegates attending the Convention. The Committee on Resolutions will circulate to each Regional Assembly and to each Convention delegate a copy of all resolutions, accompanied by its report thereon, at least 30 days prior to the Convention. (1970, 1980, 2010)
 - (c) The Resolutions Committee shall submit to the Finance Committee for its review all resolutions proposed to the Convention which have a potential impact upon the Diocesan budget. The Finance Committee shall promptly report back to the Committee on Resolutions its findings on these resolutions. In the case of a resolution which has a potential impact upon the Diocesan budget and which is accepted by Convention under Rule 23(b), the resolution shall

be forwarded to the Finance Committee by the Secretary of the Convention and the Finance Committee shall report its findings to the Committee on Resolutions prior to consideration of the resolution by the Convention. (adopted 1995)

24. Any resolution, submitted pursuant to Rule 23, or motion which requires funding not specifically provided for in the budget submitted to the Convention for consideration, must contain a recommendation for a corresponding decrease in the funding of another item which is included in the budget so that the impact of the resolution or motion is cost-neutral. (adopted 2001)
25. Robert's Rules of Order shall be the parliamentary guide in all cases not provided for in the foregoing Rules.
26. The foregoing Rules of Order, together with the Order of Business hereto annexed, shall be deemed the Rules of Order for all future Conventions until altered or rescinded. (1950)
27. The Journal of Proceedings shall be approved by the President, or the President *pro tempore*, before publication.

IV. ORDER OF BUSINESS OF THE CONVENTION

1. Call to order by the President or the President *pro tempore*. Opening prayer by the President.
2. Appointment of the Coordinator of Dispatch of Business. Motion for the adoption of the proposed Agenda.
3. Announcement by the Secretary of the number of registrations in each Order. Declaration by the President of the presence of a quorum and that the Convention is organized.
4. Election of a President, if necessary.
5. Appointments requiring consent, subject to the provisions of the Constitution and Canons of the Diocese:
 - (a) Appointment of the Secretary, appointment of the First Assistant Secretary, and optionally, of a Second Assistant Secretary.
 - (b) Appointment of the Treasurer, and optionally, of one or more Assistant Treasurers.
 - (c) Appointment of the Chancellor, and optionally, of one or more Assistant Chancellors.
 - (d) Appointment of the Commission on Ministry.
6. Appointments by the President which do not require consent, subject to any provisions of the Constitution and Canons of the Diocese:
 - (a) Appointment of the Committee on the Constitution and Canons
 - (b) The Committee on Resolutions
 - (c) The Commission on Church Architecture
 - (d) The Commission on Church Music
 - (e) Appointment of tellers, pages and others needed to conduct the business of the Convention.
7. Report of the Diocesan Council on Parishes and Separate Congregations, if any parishes or congregations seek to be given consent to organize, or, having been given consent by a previous Convention, petition for admission into union.
8. Reports regarding delinquent parochial reports for the preceding year (Canon 28, Sec. 2).
9. Report of Nominations: Subject to the provisions of the Constitution and Canons of the Diocese governing all elective offices, the Report of Nominations shall be made, by office, for the Standing Committee, Diocesan Council, Deputies and Alternate Deputies to the General Convention, Deputies and Alternate Deputies to the Provincial Synod, and any other elective offices that may be set by the Canons of the Diocese. Nominations from the floor may be made at the appropriate time during this report. Balloting shall be done at the time set by the agenda, or at other appropriate times as needed.
10. Presentation of petitions, memorials, resolutions, and motions, etc. without debate for referral to appropriate committees. A motion to accept requires a two-thirds majority vote.
11. Report of Communications from the Secretary of the General Convention.

12. Address of the Bishop (or President of the Convention).
13. Address of the Bishop Coadjutor or the Bishop Suffragan, if any.
14. Reports Regarding Convention Business shall be made as listed below, or as otherwise set by the agenda:
 - (a) Report of the Diocesan Council.
 - (b) Report of the Finance Committee of the Council, including the proposed Budget.
 - (c) Report of the Treasurer of the Convention.
 - (d) Report of the Committee on the Constitution, and Canons and Other Business.
 - (e) Report of the Committee on Resolutions.
15. Report of Committees, Commissions and Boards (either by title or by abstract):
 - (a) The Standing Committee
 - (b) The Commission on Ministry
 - (c) Report of the Episcopal Church Women
 - (d) Report of the Historiographer
 - (e) Reports of any other Task Forces, Committees or Commissions or Boards
 - (f) Reports of Church-related Institutions and Organizations.
16. Orders of the Day as may be determined by the Convention.
17. Reports not yet presented. Unfinished business from the last Convention followed by unfinished business of this Convention. The Secretary shall keep a calendar of all such business.
18. Miscellaneous Business and Motions of Courtesy.
19. Communications from the President.
20. Adjournment. Prayers with the Benediction.

V. THE “MARYLAND VESTRY ACT”

LAWS OF MARYLAND (SESSION LAWS), CHAPTER 96, ACTS OF 1976:

Sec. 1 Be it enacted by the General Assembly of Maryland, That Sections 312A through 312Q, inclusive of Article 23 — Corporations of the Annotated Code of Maryland (1973 Replacement Volume and 1975 Supplement), be and they are hereby repealed and reenacted without amendments for the purpose of transferring them from the Annotated Code of Maryland to the Session Laws, to read as follows:

PROTESTANT EPISCOPAL CHURCH – DIOCESE OF WASHINGTON

312A. Time, place and manner of electing vestrymen; right of and qualifications for suffrage.

The vestries shall be chosen for each parish within this Diocese in the following manner:

Every member of the parish who shall have been entered on the books of the parish as a member of the Protestant Episcopal Church, at least one month preceding the day of parish election, shall have the right of suffrage for the election of vestrymen at the annual meeting of such parish and for all other matters which may duly come before the parish at any annual or special meeting. In the case of a newly organized parish, the right of suffrage shall extend to all members of the new congregation for the election of the initial vestry and the adoption of by-laws. Additional qualifications for suffrage not inconsistent herewith, if any, shall be contained in by-laws adopted in accordance with the provisions of (a) hereof, provided that the age of all voters shall not be less than 18 years of age.

(a) The parishes and separate congregations of the Protestant Episcopal Church in the State of Maryland may by by-laws provide for the time, place, and manner of calling the annual meeting and all special meetings of the parish and the manner of conducting elections of vestrymen, the number of vestrymen to be elected, and the length of the terms of the offices of vestrymen. Such by-laws may be adopted at any annual meeting or special meeting of members of the parish or congregation by a vote of two-thirds of the qualified voters present at such meeting. Any by-laws adopted as authorized by this section shall be subject to amendment, modification, or repeal at any annual meeting or special meeting of the parish or congregation in the same manner as herein provided for adoption of such by-laws. Subject to the provisions of applicable public law, parish by-laws shall be in conformity with the Constitution and Canons of the Protestant Episcopal Church and the Diocese of said Church wherein the parish is located.

312B. Enrollment of applicants by secretary of parish.

The Secretary of the parish shall, and it is hereby declared to be his duty to enroll any person of the Protestant Episcopal Church who shall apply for the purpose, on the books of the parish.

312C. Perpetuation of vestry.

To perpetuate the vestry in each parish, if a vacancy happens in the vestry after their election, or any one elected shall refuse to serve, then the other members shall have the power to appoint a new member or members, as the case may be, to serve till the next succeeding annual election.

312D. Vestrymen to judge elections and qualifications of voters and proposed vestrymen.

The vestrymen of each parish, or a majority of those who shall attend, shall judge of the election of vestrymen, and of the qualifications of voters, and of the qualification of the parishioners proposed to be elected as vestrymen.

312E. Oath of vestrymen.

The by-laws of a parish may provide that every person chosen a vestryman shall, before he acts as such take and subscribe the oath of support and fidelity required by the constitution and form of government, unless such person hath before taken such oath, and also make and subscribe a declaration of his belief in the Christian religion, and he shall also take and subscribe the following oath of office, to wit: "I, A.B., do solemnly swear, that I will faithfully execute the office of a vestryman of Parish, in County, without prejudice, favour or affection, according to the best of my skill and knowledge;" which oaths and declarations any justice of the peace, or any vestrymen present, may administer and take.

312F. Rules and regulations; rector to be member of vestry.

Each parish and/or vestry shall have power to make all rules and regulations respecting the temporal government and support of their respective parishes, not inconsistent with public law, including, but not limited to, the enactment of by-laws in accordance with the provisions of Section 312A(a) hereof, containing specific provisions relating to the time and place of vestry meetings; establishing a quorum for the transaction of business which shall be not less than one-third of the number of vestrymen nor more than a majority; and establishing specific provisions for giving due notice of all meetings. The rector of each parish shall be a member of the vestry.

312G. Duties of rector at vestry meetings; property rights of rector.

The rector of each parish for the time being shall preside in the vestry, collect the votes, and shall have a vote, and he shall have, unless he other-wise contracts with the vestry, the possession, occupation and free use of all glebe-lands, houses, ground-rents, books and other property, belonging to his parish, and be entitled to the benefit thereof during the time he shall officiate therein as rector. Provided, however, that each parish may by by-laws duly enacted in accordance with the provisions of Section 312A(a) hereof, provide for any additional, or different manner of determining the presiding officer of a vestry meeting.

312H. How property held and use thereof.

The vestry of each parish for the time being, as trustees of the parish, shall have an estate in fee-simple in all churches and chapels, and in all glebes, and other lands, and shall have a good title and estate in all other property heretofore belonging to the Church of England, or which shall hereafter belong to the said church, now called Protestant Episcopal Church, in Maryland; and it shall be lawful for such vestry so to manage and direct all such property as they may think most advantageous to the interests of the parishioners, and they shall also have the property in all books, plate and other ornaments belonging to said churches and chapels, or any of them.

312I. Churchwardens.

A Senior Warden and a Junior Warden shall be elected from among the members of the parish entitled to vote. The by-laws of the parish shall provide for the manner of conducting elections of such churchwardens, either by the members of the parish or by the vestry; their length of terms; and the manner of filling vacancies in the office

of churchwarden. Their duties shall be as prescribed in the by-laws of the parish, and in the Constitution and Canons of the Protestant Episcopal Church and of the Diocese in which such parish is located.

312J. Choosing and contracting with ministers and readers.

The vestry of every parish shall have full power and authority, from time to time, to choose one or more ministers or readers of the Protestant Episcopal Church, (heretofore called the Church of England), to officiate in any church or chapel belonging to the parish, and to perform the other duties of a minister therein, for such time as the said vestry may think proper, and they may agree and contract with such minister or ministers, reader or readers, for his or their salary, and respecting the use and occupation of the parsonage house or any glebe or other lands, or other property, if any, belonging to the parish, and on such terms and conditions as they may think reasonable and proper, and their choice and contract shall be entered among their proceedings; and upon the expiration of such contract, the said vestry may, in their discretion, renew their choice, or make a new contract, but if they do not incline so to do, their former choice and contract shall remain until they declare their desire to make a new choice or contract. Provided, however, that no action shall be taken hereunder contrary to provisions, consonant with public law, o[f] the constitution and canons of the Protestant Episcopal Church or of the Diocese of said church wherein the parish is located.

312K. When secretary of parish authorized to give certificates; admissibility of certificates as evidence in courts.

Whenever the vestry of any Parish has neglected to procure a common seal, and until such common seal be procured, the Secretary of such Parish is authorized to give a certificate of entry of any birth, marriage or burial entered in the books of said vestry, under the hand of such Secretary, which shall be received in evidence in all courts of justice within this state: provided nevertheless, the said certificate is accompanied with a certificate of the clerk of the county court of the county in which said Secretary resides, under the seal of the said county court, that he knows of his own knowledge, or that it hath been proven to his satisfaction that the person subscribing himself as Secretary of such parish is in fact the Secretary as stated, and that the said certificate was subscribed by said Secretary.

312L. Subscription for maintenance of ministers, readers and other officers.

If the vestry of any parish should think it necessary to take in subscriptions for the maintenance of their minister or ministers, reader or readers, or for paying the salaries of such other officers as the occasions of the parish may require to be appointed, or for any other parish purposes, it shall and may be lawful for them to do so.

312M. Powers of vestrymen in general.

The vestrymen of every parish in this state for the time being shall be, and they are hereby declared to be, one community, corporation and body politic, forever, by the name of The Vestry of the parish to which they severally belong, and by the same name they, and their successors, shall and may have perpetual succession, and shall and may, at all times hereafter, be persons able and capable in law to purchase, take and hold, to them and their successors, in fee, or for any less estate or estates, any lands, tenements, hereditaments, rents or annuities, within this state, by the gift, bargain, sale or devise, of any person or persons, body politic and corporate, capable of making the same, and such lands, tenements or hereditaments, to rent or lease, in

such a manner as they may judge most conducive to the interests of their respective parishes, and also to take and receive any sum or sums of money, and any kind of goods and chattels, which may or shall be given, sold or bequeathed, unto them, by any person or persons, bodies politic or corporate, capable to make a gift, sale or bequest thereof, and to apply the same for the use of their respective parishes as herein before directed.

312N. Sale of property.

No vestry shall sell, alien or transfer, any of their estates or property belonging to their church or churches, without the consent of five at least of their body, (of which number the rector shall always be one), together with the consent of both, the churchwardens, and in case there be no rector in the parish, then it shall be necessary to obtain the consent of the Bishop of the Protestant Episcopal Church in this state for the time being, previous to any sale, alienation or transfer, of any of the estates or property aforesaid.

312O. Power of vestrymen to sue and be sued, etc.; seal.

The vestry of every parish, and their successors, (by the name aforesaid), shall be forever hereafter able and capable in law to sue and be sued, plead and be impleaded, answer and be answered unto, defend and be defended, in all or any courts of justice, and before all or any judges, officers or other persons whatsoever, in all and singular actions, matters and demands whatsoever; and it shall and may be lawful for them, and their successors, forever hereafter, to have a common seal for their use, and the same, at the will and pleasure of them, and their successors, to change, alter, break and make anew, from time to time, as they shall think best.

312P. Dividing or uniting parishes.

It shall be lawful for the convention of the Protestant Episcopal Church in this State to divide or unite parishes, as occasion may require, and to alter their bounds, and to constitute new parishes; and vestrymen and churchwardens of new parishes, shall be chosen as hereinbefore provided, and shall have perpetual succession, and be incorporated, by the name of the Vestry of such new Parish, and such vestry and churchwardens shall have all the powers hereby granted in this act to other vestrymen and churchwardens; provided always, that a majority of vestry of any parish, any part of which is proposed to be added to any new parish or parishes, or to be constituted into a new parish, shall consent thereto.

312Q. Severability.

If any provision, phrase, or clause of this subheading or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions, phrases, clauses or applications of this subheading which can be given effect without the invalid provision, phrase, clause or application, and to this end the provisions, phrases, and clauses of this subheading are declared severable.

Sec. 2 And be it further enacted, That this Act shall take effect July 1, 1976.

**B. PROVISIONS APPLICABLE TO PARISHES
AND CONGREGATIONS IN THE DISTRICT OF COLUMBIA**

*AN ACT RELATING TO THE PARISHES AND CONGREGATIONS
OF THE PROTESTANT EPISCOPAL CHURCH IN THE DISTRICT OF COLUMBIA
PRIVATE LAW 91-220, 84 STAT. 2164 (1970):*

Be it enacted by the Senate and House of Representatives of the United States of America in Congress assembled, That the Act of the General Assembly of the State of Maryland, passed in the year 1798, entitled “An act for the establishment of vestries for each parish in the State,” (“The Vestry Act,” chapter 24 of the Maryland Acts of 1798) as amended by the Legislative Assembly of the District of Columbia in 1872 and 1873, and by the Congress of the United States in 1874, 1919, and 1947 be repealed, except for paragraphs 9, 28 (without the proviso clause), 29, and 32 of chapter 24 which authorize the corporate structure of the church, its ownership of property and right to sue and be sued, which are hereby retained. Nothing in this Act shall be deemed in any way to impair or otherwise adversely affect the title to property as presently held or hereinafter acquired. Here after the government and operations of the Protestant Episcopal Church in the District of Columbia shall be in accordance with the constitution and canons of said church.

(Note: The sections not repealed are identical to the comparable sections in the version of the Vestry Act of Maryland set out in Part IA above, as follows: Sec. 9 = 312–H; Sec. 28 without *proviso* = 312–M; 29 = 312–N; and 32 = 312–O.)

VI. CHARTER OF THE CONVENTION OF THE DIOCESE OF WASHINGTON

*ACT OF MARCH 16, 1896, 29 STAT. 58, AS AMENDED,
BY THE ACT OF FEBRUARY 2, 1907, 34 STAT. 875:*

Whereas it has been represented to the Congress of the United States by a committee, appointed by the primary convention of the Protestant Episcopal Church of the diocese of Washington, whereof the Reverend John H. Elliott, Doctor of Divinity, was president and the Reverend Arthur S. Johns was secretary, convened in the city of Washington on the fourth day of December, *anno Domini* eighteen hundred and ninety-five, which diocese comprises the District of Columbia, together with the counties of Montgomery, Prince George's, Charles, and St. Mary's, in the State of Maryland, and the convention whereof is composed of clergymen of said church canonically resident within said diocese and entitled to seats in said convention, and laymen duly chosen to represent the parishes and congregations in said diocese, and, as such committee, charged with the duty and authority, for and on behalf of said convention and diocese, to present and procure the passage by Congress of an Act incorporating the said convention, with provisions and powers suitable and proper to the religious, missionary, charitable, and educational objects of the church and the organization aforesaid, and Whereas it is further represented that members of the church aforesaid have subscribed for and have raised funds especially for the permanent support of the episcopate of said church in said diocese, as well as to defray the necessary expenses of the said convention from year to year, and to carry on religious, missionary, charitable, and educational work in said diocese, and to aid in the support of its disabled, aged, or superannuated clergy; but that the convention of said church in said diocese though intrusted and charged with the administration of its affairs, has no legal capacity to receive, invest, manage, or dispose of said fund or any proceeds of property resultant therefrom; and

Whereas it is also represented that the convention of the diocese of Maryland has resolved to transfer to said diocese of Washington its agreed portion of the funds of the former so soon as said new diocese has legal capacity to receive the same: Now, therefore,

Be it enacted by the Senate and House of Representatives of the United States of America in Congress assembled, That the aforesaid Reverend John H. Elliott, Doctor of Divinity, and Reverend Arthur S. Johns and their associate members of said primary convention and their successors, who may hereafter constitute the convention of the Protestant Episcopal Church of the diocese of Washington, be declared, and they hereby are, incorporated and made a body corporate and politic by the name and style of The Convention of the Protestant Episcopal Church of the Diocese of Washington, and by that name they, and their successors hereafter to be elected, appointed, made, and qualified according to the form and effect of the constitution of the said church for the time being, shall have perpetual succession, and by such name be capable of suing and being sued in any court of law or equity, and shall have and use a common or corporate seal, and the same break, alter, and renew at pleasure, and shall have and exercise all such other powers as shall or may be necessary or proper to carry into effect the objects of such incorporation.

Sec. 2 That the said corporation shall have full power and authority to take and hold subscriptions, contributions, donations, grants, devises, or bequests, in money, real estate, or otherwise, which heretofore have been made or which may hereafter be

made for the purpose of an Episcopal residence, diocesan house, church college, church or parish schools, churches, or mission chapels, and for the purpose of creating a permanent fund or endowment for the support of the episcopate in said diocese, and to or in behalf of religious, missionary, charitable, or educational agencies' uses or purposes now existing or hereafter to exist, under the jurisdiction, control, or sanction of said convention within the limits of said diocese, the annual income from which shall not exceed one hundred thousand dollars, and the same to invest and the proceeds thereof to apply for the purposes aforesaid as may from time to time be deemed most expedient, and to appoint, in its discretion, an executive committee or other trustees, boards, or agencies, by whatsoever name or names they may be designated, to administer such funds or property in such manner and form and with such authority as the said corporation shall from time to time prescribe: Provided, however, and always, That in such administration the respective funds shall be kept distinct and separate; that each fund shall be held liable only for obligations that may have been incurred in its own proper behoof; and that the principal sum or amount of such subscriptions, contributions, donations, grants, devises, and bequests for permanent endowment of the episcopate shall be at all times invested in bonds of the United States, or of the District of Columbia, in first-class state or municipal securities; in first mortgages or first deeds of trust on real estate not exceeding sixty per *centum* of the value of such real estate or in the first mortgage bonds of any railroad corporation, which has for five consecutive years immediately preceding such investment paid dividends on its common stock and the expenses of administering the same, the salary of the bishop, and other charges shall be payable and paid only out of the annual interest, dividends, or profits thereof.

Sec. 3 That the convention of said diocese may by resolution thereof adopt such rules and regulations in regard to such funds and their administration and the same thereafter alter, amend, or abrogate as to the said convention may seem expedient.

Sec. 4 That nothing herein contained shall enlarge, restrict, or in any manner affect the power or authority which said convention now has, or may exercise or claim over said church in said diocese, or the members thereof; but all such powers and authorities which are or may be claimed or exercised shall remain in like condition, and none other, as if this Act had not been passed.

Sec. 5 That unless this Act shall be accepted by resolution of the convention of said diocese at its next annual meeting and a copy of such resolution of acceptance certified by the secretary of the convention, be filed for record with the recorder of deeds of the District of Columbia within sixty days thereafter, the same shall thereupon become void and of no effect.

Sec. 6 That congress reserves the right to modify, amend, or repeal this Act.

INDEX TO DIOCESAN CONSTITUTION, CANONS, ORDER OF BUSINESS, AND RULES OF ORDER

The following abbreviations are used in the parenthetical citations in this index:

C — Constitution of the Diocese of Washington
Ca — Canons of the Diocese of Washington
OB — Order of Business of the Convention
RO — Rules of Order of the Convention

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